

AGENDA
PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
SEPTEMBER 11, 2023
7:00 PM

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the Park Advisory Commission on items not on the current Agenda. Items requiring Park Advisory Commission action maybe deferred to staff for research and future Wyoming Park Advisory Commission Agendas if appropriate."

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming Park Advisory Commission for August 7, 2023

OLD BUSINESS:

2. Future Park Planning
3. Fireside Park Planning

NEW BUSINESS:

COMMUNICATIONS:

4. Railroad Park Memo
5. Eagle Scout Project Memo

UPCOMING:

ADJOURN

**NEXT MEETING:
October 2, 2023
7:00PM**

DRAFT MINUTES
WYOMING PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
AUGUST 7, 2023
7:00PM

CALL TO ORDER:

Chair Spangler called the Regular Meeting of the Wyoming Park Advisory Commission for August 7, 2023 to order at 7:00PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Park Advisory Commission were present: Members Bruce Spangler, Heather Vandenheuvel, Jessica Bergan, and Bruce Vukelich

Absent: Rick Ahartz

Also Present: Robb Linwood, City Administrator and Brett Ohnstad, Council Liaison

Visitors: None

DETERMINATION OF A QUORUM:

Chair Spangler determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

APPROVAL OF MINUTES:

1. Consider approving the minutes of “Regular Meeting” of the Wyoming Park Advisory Commission for June 5, 2023

A MOTION WAS MADE BY MEMBER VUKELICH, SECONDED BY MEMBER VANDENHEUVEL, TO APPROVE THE PARK ADVISORY COMMISSION MINUTES FROM THE MAY 1, 2023 MEETING.

Voting Aye: Spangler, Vandenheuvel, Bergan, and Vukelich

Voting Nay: None

Abstain: None

OLD BUSINESS:

NEW BUSINESS:

2. Park Information request from Administrator Linwood

Administrator Linwood asked the board for some more detail from their last meeting on Park Discussions

Members gave the following feedback regarding Fireside Park:

- Review of Swing Sets – seem to be utilized, potential upgrade, ada swings
- What can be kept as far as equipment
- Replace sand in some areas
- Potential short disc golf course

- Can the current space be expanded
- Extra parking would require some movement of existing features
- Some stand-alone playground items, potentially sensory, ADA
- Bee and Butterfly garden – How long is it necessary to keep going and are there other options

Splash Pad

- What is possible
- Type – costs
- Recycling or recirculating of water and what if we ran into a water ban
- Power costs

Dog Park

- Potential use of Town Hall Park by Police station and public works
- Is there field rental at that park
-

COMMUNICATIONS:

3. Park Construction Update

City Administrator Linwood discussed the groundbreaking at Railroad Park at the end of June. The anticipated construction in the coming months. On Wednesday, August 2, 2023 staff held a pre-construction meeting with contractors for the project. The start of the construction on the Veterans memorial portion of the park will begin the week of August 14th.

4. Park Steward Updates

Vandenhuvel – Merry Go Round should be checked out at Lions Park – appears it may be bent.

Spangler – Centennial park trees are looking good and we received an update on Railroad Park already.

Vukelich – Banta park looks fine and in good order. Verges memorial park in good shape – Swenson Park – Tennis courts have some larger cracks and some weeds growing in them.

Bergan – Ashton Park is good – some sand wasps – Tolzmann – The tube appears to be fixed.

ADJOURN

A MOTION WAS MADE BY MEMBER VANDENHUEVEL, SECONDED BY MEMBER VUKELICH TO ADJOURN THE AUGUST 7, 2023 MEETING OF THE WYOMING, PARK ADVISORY COMMISSION AT 7:22PM

*Voting Aye: Spangler, Vandenheuvell, Bergan, and Vukelich,
Voting Nay: None
Abstain: None*

**NEXT MEETING:
September 10, 2023
7:00PM**



Park Advisory Commission Memo

Date: September 11, 2023

Presented to: Chair Spangler and Park Advisory Commission Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Future Park Planning

Method: Communication

Background Information:

The addition of a splash pad into the Wyoming community was mentioned several times during the public engagement portion of the master plan process. Staff has contacted various contractors for additional information on what the process and cost of installing a splash pad may look like. We have yet to receive rough estimates from the contacted companies.

The inclusion of a dog park was also discussed during the previous Park Advisory Committee (PAC) meeting. The open field next to the police station remains a potential location for the dog park. Staff would plan to utilize the existing fence along the west and north borders of the park if this site was selected. Previously, PAC had asked about usage rates of the ballfield in this area. Staff has confirmed that the ballpark was not rented in 2022 or 2023. Staff will be prepared to provide additional information verbally at the meeting.

Attached is a high-level sketch of the potential dog park. A fencing contractor will be visiting the site next week as a part of this process.



Park Advisory Commission Memo

Date: September 11, 2023

Presented to: Chair Spangler and Park Advisory Commission Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Fireside Park Planning

Method: Communication

Background Information:

The Park Advisory Commission asked the following questions during the August 7, 2023 PAC Meeting:

Fireside Park

1. Bee and Butterfly Garden – Maintenance Period & Other Options

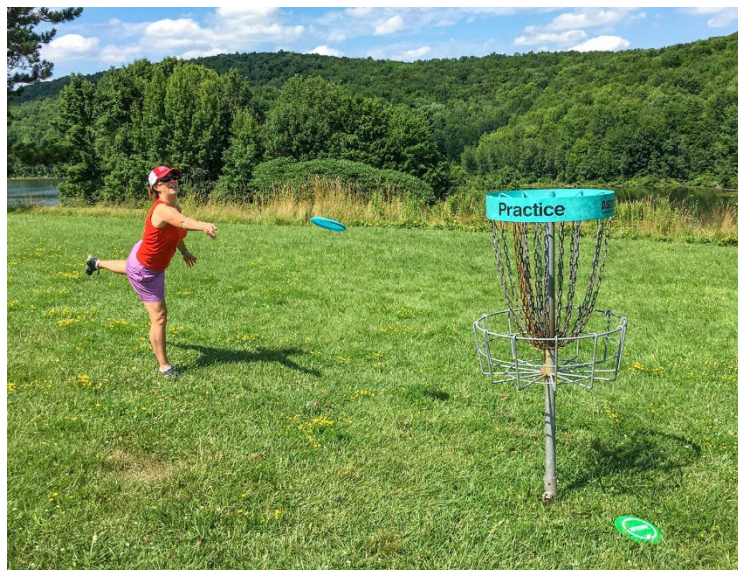
- The Seed a Legacy Grant, which funded the bee and butterfly garden at Fireside Park, mandates that the garden be maintained for a minimum of five years. This contract and its requirements will sunset on April 1, 2024.

2. What Equipment Can Be Kept?

- Staff spoke with Public Works Superintendent Joe Keding regarding the quality of the equipment that is located at Fireside Park. Joe stated that the Public Works Department is performing additional maintenance checks on the merry-go-round but that no equipment needed to be replaced.

3. Could a Short Disc Golf Course be Installed?

- The addition of a disc golf course would likely prove difficult due to the space available at the park. An alternative would be to install a single disc basket that individuals could use to practice putting. The practice basket is typically a singular basket that is not connected to a course which individuals can repeatedly use without worry of interfering with those playing a complete round. Staff can look further into this as a possible project is desired.



4. Can the Current Space be Expanded?

- Staff has reviewed land classifications at Fireside Park to better understand if expansion is possible. A large amount of this area is comprised of wetlands, which would cause numerous difficulties in developing additional park space. The image below highlights in blue the areas of Fireside Park which have been formally identified as wetlands.





Park Advisory Commission Memo

Date: September 11, 2023

Presented to: Chair Spangler and Park Advisory Commission Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Railroad Park Construction

Method: Communication

Background Information:

Construction began on phase one of the newly designed Railroad Park on Monday, August 28, 2023. Pavers for the veterans memorial portion of the park are scheduled to arrive during the week of September 18, 2023. Staff has continued to hold discussions with WSB regarding the remaining second phase of the project.





Park Advisory Commission Memo

Date: September 11, 2023

Presented to: Chair Spangler and Park Advisory Commission Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Eagle Scout Project Proposal Review

Method: Communication

Background Information:

The Parks Advisory Committee (PAC) recommended approval of Robert Pundt's eagle scout project ("Little Free Library Project") to the City Council on June 5, 2023. The City Council formally approved of Robert's project to be installed at Goodview Park and Lions Park on June 6, 2023. Public Works Superintendent Joe Keding and Robert met on Tuesday, September 5 and performed locates for the libraries. It was determined that the Lions Park library will be installed on the southwest side of the pavilion and that the Goodview Park library will be installed near the T section of the walking trail. Robert is currently in the process of constructing the libraries.

Attached are aerial photos of the above-mentioned parks. Blue dots have been added to showcase potential locations of the little libraries.

