

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
AUGUST 2, 2023
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for August 2, 2023 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, Brett Ohnstad, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Mark Erichson-WSB, Neil Bauer - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Joe Keding, Acting Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for July 18, 2023

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JULY 18, 2023 AS SUBMITTED

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

2. Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for July 26, 2023

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JULY 26, 2023 AS SUBMITTED

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Considering authorizing the payment of recommended bills, payroll, and journal entries for the period of July 19, 2023 to August 2, 2023
4. To consider approving the payment to the League of Minnesota Cities for Workers Compensation invoice in the amount of \$25,171.00
5. To consider **Resolution 23-08-72** a resolution declaring certain vehicles as surplus property for disposal and authorizing the Police Department to dispose of the vehicles through online auction
6. To consider **Resolution 23-08-73** a resolution approving the 2023 Street Maintenance Project from Bargen Incorporated in the amount of \$146,896.00.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #3, #4, #5, and #6 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

7. Report of the Public Safety Director, Neil Bauer for July 28, 2023
8. Report of City Building Official, Fred Weck, IV for July 27, 2023
9. Report of City Attorney Tom Loonan for July 28, 2023
10. Report of City Engineer Mark Erichson, WSB for July 28, 2023
11. Report of Public Works Acting Superintendent Joe Keding for July 27, 2023

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS

12. To consider update and revisions of the City of Wyoming Personnel Policy

City Administrator Linwood – Explained that recent legislation has legalized cannabis for adult recreational use which makes it necessary for the City to update their Personnel Policy regarding cannabis usage. He gave an overview of the proposed revisions and updates.

Mayor Iverson – Asked about testing and what practices the City would put in place in order to know when someone may be 'high' from cannabis use.

City Administrator Linwood – Explained that the League of Minnesota Cities plans to offer literature and training of how to look for signs of impairment.

Councilmember Schilling – Thanked staff for making these changes and noted that he understood that it took a lot of work in a short amount of time.

Councilmember Nanko Yeager – Asked about Article 25, the driving policy, and asked why the City would go from examining driving records to criminal history.

City Administrator Linwood – Explained that when the City goes through to evaluate positions that utilize City vehicles, they have to get a waiver from the employee to do a background check. He stated that their legal counsel recommended using a simple public history search where they can see if there have been any driving issues for those employees.

Councilmember Nanko Yeager – Asked what type of driving issue was considered criminal

City Attorney Loonan – Explained that would be something like driving while impaired or an open container would be criminal and this information would be available through the public criminal history database.

City Administrator Linwood – Noted that they will also be able to see petty misdemeanors which would be things like speeding violations.

City Attorney Loonan – Stated that things like parking tickets would also show up in this search.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE UPDATES AND REVISIONS OF THE CITY OF WYOMING PERSONNEL POLICY.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

13. To consider the hiring of Grant MacFarlane as the Assistant City Administrator at \$35.53/hour/ salary with a tentative start date of late August 2023

City Administrator Linwood – Explained that the City had received 17 applications for this position and through the interview process had selected Grant MacFarlane. He shared some background information on Mr. MacFarlane's experience, most recently in Maple Plain and Hanover.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE HIRING OF GRANT MACFARLANE AS THE ASSISTANT CITY ADMINISTRATOR AT \$35.53/HOUR/SALARY WITH A TENTATIVE START DATE OF LATE AUGUST 2023

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

14. To consider the hiring of Garret Heins at Building Inspector with a starting wage of Step 2, \$31.79/hour with a tentative start date of August 21, 2023

Zoning Administrator/Building Official Weck – Explained that the City had received 9 applications for the Building Inspector position and following the selection process they have selected Garret Heins for the position. He gave a brief overview of Mr. Heins background and experience, most recently with Brooklyn Park.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE HIRING OF GARRET HEINS AT BUILDING INSPECTOR WITH A STARTING WAGE OF STEP 2, \$31.79/HOUR WITH A TENTATIVE START DATE OF AUGUST 21, 2023.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 15.** To consider **Resolution 23-08-74** a resolution regulating non-essential water usage upon critical water deficiency as authorized by Minn. Stat. 103G.291 and City of Wyoming Ordinance 36.60

Acting Public Works Superintendent Keding – Explained that the City received a letter from the DNR last month that they were moving into the drought phase warning for this area of Central Minnesota. He stated that the City will need to shave 281,000 gallons per day off their current rate of consumption and explained that this could continue into 2024 depending on precipitation.

Mayor Iverson – Asked if Goodview Park still waters.

Acting Public Works Superintendent Keding – Explained that the City had already shut this off even though it is not technically on City water.

Councilmember Ohnstad – Noted that previously, the City had a water ban that did not include people who had newly laid sod and asked if that would be the case this time as well.

Acting Public Works Superintendent Keding – Stated that they will still be issuing 4 week permits for people in that situation with new sod or seeding. He stated that they have to apply for it and also need prominently display the permit on their property, if it is granted.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER IVERSON, TO APPROVE RESOLUTION 23-08-74 A RESOLUTION REGULATING NON-ESSENTIAL WATER USAGE UPON CRITICAL WATER DEFICIENCY AS AUTHORIZED BY MINN. STAT. 103G.291 AND CITY OF WYOMING ORDINANCE 36.60

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – Attended National Night Out which was fantastic.

Council Member Nanko Yeager – Attended the Budget work session, National Night Out. She noted that the Friends of the Library scooped over 400 ice cream cones and 15 gallons of ice cream.

Council Member Luger – Attended the Budget work session and Night to Unite

Council Member Schilling – No report

Mayor Iverson – Attended the Night to Unite event and the Budget work session.

Mayor Iverson recessed the meeting at 7:25 p.m. and reconvened at 7:29 p.m.

16. The Wyoming City Council enters a closed session under MN State Statute 13D.05, Subd (2) (3) and (4) for a personnel matter

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD SECONDED BY COUNCILMEMBER LUGER TO ENTER INTO A CLOSED SESSION UNDER MN STATE STATUTUE 13.D.05(2)(3), AND (4) FOR A PERSONNEL MATTER AT 7:29PM

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson and Schilling
Voting Nay: None
Abstain: None
Absent: None

A MOTION WAS MADE BY COUNCILMEMBER LUGER SECONDED BY COUNCILMEMBER OHNSTAD TO RETURN TO OPEN SESSION UNDER MN STATE STATUTUE 13.D.05(2)(3), AND (4) FOR A PERSONNEL MATTER AT 7:58PM

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson and Schilling
Voting Nay: None
Abstain: None
Absent: None

A MOTION WAS MADE BY COUNCILMEMBER IVERSON SECONDED BY COUNCILMEMBER OHNSTAD TO EXTEND PUBLIC WORKS SUPERINTENDENT ALMHJELD'S LEAVE UNTIL OCTOBER 1ST, 2023

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson and Schilling
Voting Nay: None
Abstain: None
Absent: None

17. To consider the advertisement of a seasonal public works position for the remainder of 2023

A MOTION WAS MADE BY COUNCILMEMBER IVERSON SECONDED BY COUNCILMEMBER LUGER TO THE ADVERTISEMENT OF A SEASONAL PUBLIC WORKS POSITION FOR THE REMAINDER OF 2023.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson and Schilling
Voting Nay: None
Abstain: None
Absent: None

A MOTION WAS MADE BY COUNCILMBMER SCHILLING SECONDED BY COUNCILMEMBER LUGER TO ADJOURN THE AUGUST 2, 2023 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:44PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
AUGUST 15, 2023
7:00PM