

**AGENDA
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
AUGUST 15, 2023
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for August 2, 2023

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS:

2. To consider **Ordinance 2023-04** an interim Ordinance Authorizing a Study and Imposing a Moratorium on the Operations of Cannabis Businesses within the City of Wyoming

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider authorizing the payment of recommended bills, payroll and journal entries for the period of August 3, 2023 to August 15, 2023
4. To consider the separation of employment of Probationary firefighter Dustin Jante from the Wyoming Fire Department
5. To consider **Resolution 23-08-75** a resolution accepting a donation to the city of Wyoming

from Holiday Station Store #3550 Kettle River Blvd. for Night to Unite at an estimated value of \$400.00

6. To consider **Resolution 23-08-76** a resolution accepting a donation to the city of Wyoming from Cub Foods Forest Lake for Night to Unite for \$50.00
7. To consider **Resolution 23-08-77** a resolution approving payment for pay voucher #3 to Dresel contracting for the 2023 East Viking Boulevard improvement project (WSB project 018553-000) in the amount of \$265,598.86
8. To consider **Resolution 23-08-78** a resolution approving payment for Pay Voucher #2 to Ferguson Waterworks in the amount of \$24,565.00

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

9. Report of the Public Safety Director, Neil Bauer, for August 10, 2023
10. Report of City Building Official, Fred Weck, IV for August 10, 2023.
11. Report of the City Attorney, Tom Loonan, for August 10, 2023
12. Report of the Acting Public Works Superintendent Joe Keding for August 11, 2023

COMMUNICATIONS:

13. Minnesota Management and Budget Project Tour - Wyoming Public Safety Building

OLD BUSINESS:

NEW BUSINESS:

14. To consider **Resolution 23-08-79** a resolution approving the purchase of the Axon Fleet 3 in-car system for seven police vehicles, for a 60-month contract in the amount of \$86,121.00
15. To consider approving the creation of the Reserve Cadet Officer (RCO) for the Wyoming Public Safety Department
16. To consider entering a closed session under MN state statute 13d.03 to discuss labor negotiation strategies for a contract with the bargaining units of Law Enforcement Labor Services (LELS) group 507 and 365

COUNCIL REPORTS:

ADJOURN

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
AUGUST 2, 2023
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for August 2, 2023 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, Brett Ohnstad, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Mark Erichson-WSB, Neil Bauer - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Joe Keding, Acting Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

APPROVAL OF MINUTES:

1. **Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for July 18, 2023**

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JULY 18, 2023 AS SUBMITTED

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

2. **Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for July 26, 2023**

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JULY 26, 2023 AS SUBMITTED

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Considering authorizing the payment of recommended bills, payroll, and journal entries for the period of July 19, 2023 to August 2, 2023
4. To consider approving the payment to the League of Minnesota Cities for Workers Compensation invoice in the amount of \$25,171.00
5. To consider **Resolution 23-08-72** a resolution declaring certain vehicles as surplus property for disposal and authorizing the Police Department to dispose of the vehicles through online auction
6. To consider **Resolution 23-08-73** a resolution approving the 2023 Street Maintenance Project from Bargen Incorporated in the amount of \$146,896.00.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #3, #4, #5, and #6 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

7. Report of the Public Safety Director, Neil Bauer for July 28, 2023
8. Report of City Building Official, Fred Weck, IV for July 27, 2023
9. Report of City Attorney Tom Loonan for July 28, 2023
10. Report of City Engineer Mark Erichson, WSB for July 28, 2023
11. Report of Public Works Acting Superintendent Joe Keding for July 27, 2023

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS

12. To consider update and revisions of the City of Wyoming Personnel Policy

City Administrator Linwood – Explained that recent legislation has legalized cannabis for adult recreational use which makes it necessary for the City to update their Personnel Policy regarding cannabis usage. He gave an overview of the proposed revisions and updates.

Mayor Iverson – Asked about testing and what practices the City would put in place in order to know when someone may be 'high' from cannabis use.

City Administrator Linwood – Explained that the League of Minnesota Cities plans to offer literature and training of how to look for signs of impairment.

Councilmember Schilling – Thanked staff for making these changes and noted that he understood that it took a lot of work in a short amount of time.

Councilmember Nanko Yeager – Asked about Article 25, the driving policy, and asked why the City would go from examining driving records to criminal history.

City Administrator Linwood – Explained that when the City goes through to evaluate positions that utilize City vehicles, they have to get a waiver from the employee to do a background check. He stated that their legal counsel recommended using a simple public history search where they can see if there have been any driving issues for those employees.

Councilmember Nanko Yeager – Asked what type of driving issue was considered criminal

City Attorney Loonan – Explained that would be something like driving while impaired or an open container would be criminal and this information would be available through the public criminal history database.

City Administrator Linwood – Noted that they will also be able to see petty misdemeanors which would be things like speeding violations.

City Attorney Loonan – Stated that things like parking tickets would also show up in this search.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE UPDATES AND REVISIONS OF THE CITY OF WYOMING PERSONNEL POLICY.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

13. To consider the hiring of Grant MacFarlane as the Assistant City Administrator at \$35.53/hour/ salary with a tentative start date of late August 2023

City Administrator Linwood – Explained that the City had received 17 applications for this position and through the interview process had selected Grant MacFarlane. He shared some background information on Mr. MacFarlane's experience, most recently in Maple Plain and Hanover.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE HIRING OF GRANT MACFARLANE AS THE ASSISTANT CITY ADMINISTRATOR AT \$35.53/HOUR/SALARY WITH A TENTATIVE START DATE OF LATE AUGUST 2023

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

14. To consider the hiring of Garret Heins at Building Inspector with a starting wage of Step 2, \$31.79/hour with a tentative start date of August 21, 2023

Zoning Administrator/Building Official Weck – Explained that the City had received 9 applications for the Building Inspector position and following the selection process they have selected Garret Heins for the position. He gave a brief overview of Mr. Heins background and experience, most recently with Brooklyn Park.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE HIRING OF GARRET HEINS AT BUILDING INSPECTOR WITH A STARTING WAGE OF STEP 2, \$31.79/HOUR WITH A TENTATIVE START DATE OF AUGUST 21, 2023.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

15. To consider **Resolution 23-08-74** a resolution regulating non-essential water usage upon critical water deficiency as authorized by Minn. Stat. 103G.291 and City of Wyoming Ordinance 36.60

Acting Public Works Superintendent Keding – Explained that the City received a letter from the DNR last month that they were moving into the drought phase warning for this area of Central Minnesota. He stated that the City will need to shave 281,000 gallons per day off their current rate of consumption and explained that this could continue into 2024 depending on precipitation.

Mayor Iverson – Asked if Goodview Park still waters.

Acting Public Works Superintendent Keding – Explained that the City had already shut this off even though it is not technically on City water.

Councilmember Ohnstad – Noted that previously, the City had a water ban that did not include people who had newly laid sod and asked if that would be the case this time as well.

Acting Public Works Superintendent Keding – Stated that they will still be issuing 4 week permits for people in that situation with new sod or seeding. He stated that they have to apply for it and also need prominently display the permit on their property, if it is granted.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER IVERSON, TO APPROVE RESOLUTION 23-08-74 A RESOLUTION REGULATING NON-ESSENTIAL WATER USAGE UPON CRITICAL WATER DEFICIENCY AS AUTHORIZED BY MINN. STAT. 103G.291 AND CITY OF WYOMING ORDINANCE 36.60

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – Attended National Night Out which was fantastic.

Council Member Nanko Yeager – Attended the Budget work session, National Night Out. She noted that the Friends of the Library scooped over 400 ice cream cones and 15 gallons of ice cream.

Council Member Luger – Attended the Budget work session and Night to Unite

Council Member Schilling – No report

Mayor Iverson – Attended the Night to Unite event and the Budget work session.

Mayor Iverson recessed the meeting at 7:25 p.m. and reconvened at 7:29 p.m.

16. The Wyoming City Council enters a closed session under MN State Statute 13D.05, Subd (2) (3) and (4) for a personnel matter

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD SECONDED BY COUNCILMEMBER LUGER TO ENTER INTO A CLOSED SESSION UNDER MN STATE STATUTUE 13.D.05(2)(3), AND (4) FOR A PERSONNEL MATTER AT 7:29PM

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson and Schilling
Voting Nay: None
Abstain: None
Absent: None

A MOTION WAS MADE BY COUNCILMEMBER LUGER SECONDED BY COUNCILMEMBER OHNSTAD TO RETURN TO OPEN SESSION UNDER MN STATE STATUTUE 13.D.05(2)(3), AND (4) FOR A PERSONNEL MATTER AT 7:58PM

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson and Schilling
Voting Nay: None
Abstain: None
Absent: None

A MOTION WAS MADE BY COUNCILMEMBER IVERSON SECONDED BY COUNCILMEMBER OHNSTAD TO EXTEND PUBLIC WORKS SUPERINTENDENT ALMHJELD'S LEAVE UNTIL OCTOBER 1ST, 2023

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson and Schilling
Voting Nay: None
Abstain: None
Absent: None

17. To consider the advertisement of a seasonal public works position for the remainder of 2023

A MOTION WAS MADE BY COUNCILMEMBER IVERSON SECONDED BY COUNCILMEMBER LUGER TO THE ADVERTISEMENT OF A SEASONAL PUBLIC WORKS POSITION FOR THE REMAINDER OF 2023.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson and Schilling
Voting Nay: None
Abstain: None
Absent: None

A MOTION WAS MADE BY COUNCILMBMER SCHILLING SECONDED BY COUNCILMEMBER LUGER TO ADJOURN THE AUGUST 2, 2023 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:44PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
AUGUST 15, 2023
7:00PM



Request for Council Action

Date: August 11, 2023

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Cannabis Regulation

Method: Public Hearing

Background information:

The city of Wyoming has been working with its legal counsel, Tom Loonan to provide guidance to the city for the newly adopted legislation for adult use cannabis. This legislative session Minnesota adopted a new law legalizing adult-use cannabis. Along with legalizing adult use cannabis, the Legislature adopted a series of laws creating various licensing schemes for cannabis businesses and hemp businesses, creating the Office of Cannabis Management (“OCM”) to regulate the cannabis and hemp industry, and, importantly for Minnesota cities, setting forth options for local control by cities.

On August 1, 2023, use of recreational cannabis by adults is legal, but the sale of cannabis, cannabis products, and lower-potency hemp edibles is not legal until the OCM begins issuing cannabis business and hemp business licenses. The Legislature did not identify a date when the OCM will begin accepting, processing, and granting applications for cannabis businesses and hemp businesses, but general consensus assumes it will be a year or more before the OCM begins issuing licenses though the specific date cannot be exactly predicted.

At the July 18th, 2023 city council meeting the council adopted the following two ordinances in relation to cannabis regulation and called for a public hearing.

- **Ordinance 2023-02** - An ordinance that No person shall use cannabis flower, cannabis products, lower-potency hemp edibles, or hemp-derived consumer products in a public place.
- **Ordinance 2023-03** - An ordinance prohibiting the establishment of new uses related to the operation of cannabis businesses and hemp businesses for one year under Minnesota statute 462.355 subdivision 4.
- **Public Hearing:** The council called and was properly noticed that a public hearing will be held by the Wyoming City Council on August 15, 2023, at 7:00 pm, or as soon thereafter as practical at the Wyoming City Hall 26885 Forest Blvd Wyoming, MN 55092, for consideration of an interim ordinance authorizing a study and imposing a moratorium on the establishment and operation of cannabis businesses within the City of Wyoming. The proposed interim ordinance is authorized under Minnesota Statutes, section 342.13.

The council will need to conduct a public hearing and if so inclined to adopt **Ordinance 2023-04:** an interim ordinance of the city of Wyoming, Chisago county Minnesota, prohibiting the operation of cannabis businesses in the city under Minnesota statute 342.13 (e).

This is an interim ordinance prohibiting the operation of cannabis and hemp businesses thru January 1, 2025. This interim moratorium ordinance would be enacted as authorized by the Cannabis legislation. To the extent the Cannabis legislation permits the moratorium to extend to hemp, this moratorium would apply to hemp as well. The interim moratorium ordinance will give the City time to adopt or amend official controls for cannabis businesses and hemp businesses prior to the Office of Cannabis Management (OCM) approving licenses in the City. The moratorium would start once the ordinance was adopted and then published in the city's official legal newspaper.

Recommendation: To adopt **Ordinance 2023-04**: An interim ordinance of the city of Wyoming, Chisago county Minnesota, prohibiting the operation of cannabis businesses in the city under Minnesota statute 342.13 (e).

**CITY OF WYOMING
CHISAGO COUNTY, MINNESOTA**

ORDINANCE NO. 2023-04

**AN INTERIM ORDINANCE OF THE CITY OF WYOMING, CHISAGO COUNTY MINNESOTA, PROHIBITING
THE OPERATION OF CANNABIS BUSINESSES IN THE CITY UNDER MINNESOTA STATUTE 342.13 (e)**

THE CITY COUNCIL OF THE CITY OF WYOMING, CHISAGO COUNTY, MINNESOTA DOES ORDAIN:

Section 1. The purpose of this interim ordinance is protecting the planning process and the health, safety, and welfare of its citizens by prohibiting the operation of a cannabis business within the jurisdiction of the City of Wyoming until January 1, 2025 and to provide for adequate time for study, analysis, and finalization of City Code amendments regarding time, place, and manner of the operation of a cannabis business within the City.

Section 2. Pursuant to Minnesota Statutes, Section 342.13(e), an interim ordinance is hereby adopted authorizing the City to conduct a study regarding the impacts of cannabis businesses and uses to determine whether and what revisions to the Wyoming City Code of Ordinances or other regulations on the time, place, and manner of cannabis business operations are warranted for the purpose of protecting the planning process and the health, safety, and welfare of the citizens of Wyoming.

Section 3. Pursuant to Minnesota Statutes, Section 342.13(e), subdivision 4, the operation of cannabis businesses in the City of Wyoming is prohibited.

Section 4. This interim ordinance shall be in full force and effect from and after its passage and publication according to law until January 1, 2025.

Section 5. Violation of any portion of this ordinance shall be a misdemeanor punishable by imprisonment for up to 90 days and a fine of \$1,000.00 or both, plus the costs of prosecution. Each day that a violation occurs shall be considered a separate offense. The City may enforce any provision of this ordinance by mandamus, injunction or any other appropriate civil remedy in any court of competent jurisdiction.

Passed and adopted by the City Council of the City of Wyoming, Chisago County, Minnesota this 15th day of August, 2023.

CITY OF WYOMING

Lisa Iverson
Mayor

Attest:

Robb Linwood
City Administrator

For Check Dates 08/01/2023 to 08/01/2023

Check Number	Name	Check Date
Text Label	55125 PACIFIC LIFE INSURANCE	08/01/2023
Item Code	GL Number	Amount
ROTH	101-0000-21712	250.00
		<u>250.00</u>
Text Label	55126 LAW ENFORCEMENT LABOR	08/01/2023
Item Code	GL Number	Amount
UNION POLICE	101-0000-21713	472.50
		<u>472.50</u>
Text Label	55127 CENTRAL PENSION FUND,	08/01/2023
Item Code	GL Number	Amount
CENT PENS FUND	101-0000-21716	480.00
		<u>480.00</u>
Text Label	55128 WI SCTF,	08/01/2023
Item Code	GL Number	Amount
WI CHILD SUPPOR	101-0000-21710	215.42
		<u>215.42</u>
Text Label	EFT1014 SELECTACCOUNT,	08/01/2023
Item Code	GL Number	Amount
DEP CARE	101-0000-21711	0.00
FSA CONT	101-0000-21711	0.00
HSA CITY CONT	101-0000-21707	0.00
HSA CONT	101-0000-21707	1,691.16
		<u>1,691.16</u>
Text Label	EFT1015 P.E.R.A.,	08/01/2023
Item Code	GL Number	Amount
CORD PERA	101-0000-21704	2,494.24
DCP PERA	101-0000-21704	0.00
DCP PERA MATCH	101-0000-21704	0.00
PERA CITY MATCH	101-0000-21704	2,877.96
PF PERA	101-0000-21704	3,473.93
PF PERA CITY	101-0000-21704	5,210.88
		<u>14,057.01</u>
Text Label	EFT1016 INTERNAL REVENUE SERVICE,	08/01/2023

For Check Dates 08/01/2023 to 08/01/2023

Check Number Name

Check Date

Item Code	GL Number	Amount
FITW	101-0000-21701	6,192.83
SOCSEC_EE	101-0000-21703	2,327.01
MEDICARE_ER	101-0000-21703	940.15
SOCSEC_ER	101-0000-21703	2,327.01
MEDICARE_EE	101-0000-21703	940.15
		12,727.15

Text Label EFT1017 STATE OF MINNESOTA,

08/01/2023

Item Code	GL Number	Amount
SITW	101-0000-21702	2,822.81
		2,822.81

Text Label

General Checking Account 10100
Total Amount Being Paid: \$32,716.05
Total Number of Checks: 8

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad

City of Wyoming Check Detail Register

08-04-2023

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
12582	08/04/2023	MN. DEPARTMENT OF REVENUE			
07312023					
			601-0000-20201 SALES TAX PAYABI	\$3,892.85	SALES TAX PAYABLE
			101-0000-20201 SALES TAX PAYABI	\$0.15	SALES TAX PAYABLE
			Total for MN. DEPARTMENT OF REVENUE	\$3,893.00	

City of Wyoming Check Detail Register

2/2
August 04, 2023 10:37 AM
User: ssaxe
DR: Wyoming

08-04-2023

Check #	Check Date	Vendor Name		
Invoice #	General Ledger #	mount	Comment	

General Checking Account 10100
Total Amount Being Paid: \$3,893.00
Total Number of Checks: 1

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad

City of Wyoming Check Detail Register

1/10
August 11, 2023 08:54 AM
User: ssaxe
DR: Wyoming

08-15-2023

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment	
55129	08/15/2023	A-1 TIRE SERVICE INC				
89158			101-3100-44040	REPAIRS & MAINT.	\$1,305.68	REPAIRS & MAINT. - EQUIPMENT
89539			101-3100-44100	RENTALS (EQUIPM	\$53.00	RENTALS (EQUIPMENT)
Total for A-1 TIRE SERVICE INC					\$1,358.68	
55130	08/15/2023	ABDO FINANCIAL SOLUTIONS, LLC				
474118			101-1500-43000	PROFESSIONAL SE	\$4,583.33	PROFESSIONAL SERVICE (GENERAL)
Total for ABDO FINANCIAL SOLUTIONS					\$4,583.33	
55131	08/15/2023	ADAM'S PEST CONTROL INC				
3701894			101-2110-42310	CONTRACTED SER	\$47.25	CONTRACTED SERVICES
3701892			101-3100-42310	CONTRACTED SER	\$47.25	CONTRACTED SERVICES
3701893			101-3100-42310	CONTRACTED SER	\$71.94	CONTRACTED SERVICES
Total for ADAM'S PEST CONTROL INC					\$166.44	
55132	08/15/2023	ADVANTAGE SIGNS & GRAPHICS, INC.				
00058416			101-3100-42260	SIGN MATERIAL/RI	\$185.75	SIGN MATERIAL/REPLACEMENT
Total for ADVANTAGE SIGNS & GRAPH					\$185.75	
55133	08/15/2023	AMERICAN TEST CENTER				
2231066			101-3100-42310	CONTRACTED SER	\$750.00	CONTRACTED SERVICES
2231067			101-2200-43700	INSPECTIONS	\$1,205.00	INSPECTIONS
2231436			101-3100-42310	CONTRACTED SER	\$475.00	CONTRACTED SERVICES
Total for AMERICAN TEST CENTER					\$2,430.00	
55134	08/15/2023	ANCOM COMMUNICATIONS				
116104			101-2200-44040	REPAIRS & MAINT.	\$150.00	REPAIRS & MAINT. - EQUIPMENT
Total for ANCOM COMMUNICATIONS					\$150.00	
55135	08/15/2023	ANDERSON - KOCH FORD				
182717			101-3100-44040	REPAIRS & MAINT.	\$219.22	REPAIRS & MAINT. - EQUIPMENT
Total for ANDERSON - KOCH FORD					\$219.22	
55136	08/15/2023	AT & T MOBILITY				
08032023			101-2110-43200	COMMUNICATIONS	\$1,136.63	COMMUNICATIONS (GENERAL)
			101-2200-43200	COMMUNICATIONS	\$271.33	COMMUNICATIONS (GENERAL)
Total for AT & T MOBILITY					\$1,407.96	

City of Wyoming Check Detail Register

2/10
AUGUST 11, 2023 08:54 AM
User: ssaxe
DR: Wyoming

08-15-2023

Check # Invoice #	Check Date	Vendor Name		
	General Ledger #	Account	Amount	Comment
55137	08/15/2023	BITUMINOUS ROADWAYS, INC		
32876				
	101-3100-44410	STREET MAINT MA	\$1,019.65	STREET MAINT MATERIALS
Total for BITUMINOUS ROADWAYS, IN			\$1,019.65	
55138	08/15/2023	CHISAGO COUNTY PRESS, INC		
07312023				
	101-1400-43510	LEGAL NOTICE PUI	\$257.27	LEGAL NOTICE PUBLICATION
	408-3100-43510	LEGAL NOTICE PUI	\$215.04	LEGAL NOTICE PUBLICATION
Total for CHISAGO COUNTY PRESS, IN			\$472.31	
55139	08/15/2023	CHISAGO COUNTY RECORDER		
202300000208				
	800-0000-20591	GREGORY REZONE	\$184.00	GREGORY REZONE ESCROW
Total for CHISAGO COUNTY RECORDER			\$184.00	
55140	08/15/2023	CINTAS		
4163551331				
	101-1400-43600	CLEANING SERVIC	\$31.05	CLEANING SERVICE-CITY HALL
4163551613				
	101-3100-44180	UNIFORMS	\$67.48	STREETS
	101-3100-42100	OPERATING SUPPL	\$48.00	SHOP SUPPLIES
Total for CINTAS			\$146.53	
55141	08/15/2023	CONNEXUS ENERGY		
07282023				
	101-3100-43800	UTILITIES-GAS/ELI	\$33.79	LAKE DR & HEATH - ST LIGHTS
	101-2110-43800	UTILITIES-GAS/ELI	\$5.25	HAMLET DR
	101-2110-43800	UTILITIES-GAS/ELI	\$5.25	FALLBROOK SIREN
	101-3100-43860	STREET LIGHTS	\$19.61	250TH STREET NE SIGN
	101-2110-43800	UTILITIES-GAS/ELI	\$5.25	PIONEER RD
Total for CONNEXUS ENERGY			\$69.15	
55142	08/15/2023	DAN'S TOWING		
91929				
	202-2110-42310	CONTRACTED SER	\$161.06	TOWING
92150				
	202-2110-42310	CONTRACTED SER	\$249.65	TOWING
92086				
	202-2110-42310	CONTRACTED SER	\$322.13	TOWING
92087				
	202-2110-42310	CONTRACTED SER	\$214.75	TOWING
Total for DAN'S TOWING			\$947.59	
55143	08/15/2023	DRESEL CONTRACTING		
PAYVOUCHER3				
	408-3100-45350	IMPROVEMENTS	\$265,598.86	PAY VOUCHER #3
Total for DRESEL CONTRACTING			\$265,598.86	

City of Wyoming Check Detail Register

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment	
55144	08/15/2023	EARL F. ANDERSEN				
0133482-IN			101-3100-42260	SIGN MATERIAL/RI	\$478.90	SIGN MATERIAL/REPLACEMENT
Total for EARL F. ANDERSEN					<u>\$478.90</u>	
55145	08/15/2023	ECKBERG LAMMERS P.C.				
35870			101-1400-43040	ATTORNEY FEES	\$1,532.50	GENERAL
			101-1400-43040	ATTORNEY FEES	\$702.00	MEETINGS
			101-1400-43040	ATTORNEY FEES	\$507.50	GENERAL EMPLOYMENT
			101-2110-43040	ATTORNEY FEES	\$35.00	GENERAL EMPLOYMENT
			101-2110-43040	ATTORNEY FEES	\$192.50	AG TILLMAN DATA REQUEST
Total for ECKBERG LAMMERS P.C.					<u>\$2,969.50</u>	
55146	08/15/2023	FERGUSON WATERWORKS				
0516403			601-9425-42290	METERS	\$24,565.00	METERS
Total for FERGUSON WATERWORKS					<u>\$24,565.00</u>	
55147	08/15/2023	GOPHER STATE ONE CALL				
3070859			601-9425-44650	LOCATES (GOPHEF	\$43.65	LOCATES (GOPHER STATE)
			602-9425-44650	LOCATES (GOPHEF	\$43.65	LOCATES (GOPHER STATE)
			651-9425-44650	LOCATES (GOPHEF	\$43.65	LOCATES (GOPHER STATE)
Total for GOPHER STATE ONE CALL					<u>\$130.95</u>	
55148	08/15/2023	H & L MESABI				
12267			101-3100-44040	REPAIRS & MAINT.	\$6,143.00	REPAIRS & MAINT. - EQUIPMENT
Total for H & L MESABI					<u>\$6,143.00</u>	
55149	08/15/2023	H & W FUND I.U.O.E LOCAL 49				
08152023			101-0000-21706	HOSPITALIZATION	\$8,520.00	PREMIUMS
Total for H & W FUND I.U.O.E LOCAL 4					<u>\$8,520.00</u>	
55150	08/15/2023	HEALTH PARTNERS				
036083569571			101-0000-21706	HOSPITALIZATION	\$1,470.82	HOSPITALIZATION/MEDICAL INS
Total for HEALTH PARTNERS					<u>\$1,470.82</u>	
55151	08/15/2023	HERNESSE CONSTRUCTION, LLC				
3598			101-3100-42250	LANDSCAPING MA	\$251.00	LANDSCAPING MATERIALS
Total for HERNESSE CONSTRUCTION, LI					<u>\$251.00</u>	
55152	08/15/2023	HOLIDAY COMPANIES				
060101082300			101-2110-43900	VEHICLE MAINTEN	\$90.00	VEHICLE MAINTENANCE
			101-2200-43900	VEHICLE MAINTEN	\$13.50	VEHICLE MAINTENANCE
Total for HOLIDAY COMPANIES					<u>\$103.50</u>	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
55153	08/15/2023	INNOVATIVE OFFICE SOLUTIONS			
IN4277650			101-1400-42000	SUPPLIES - OFFICE \$52.80	SUPPLIES - OFFICE/COPY/COMPUTR
IN4275500			101-2110-42000	SUPPLIES - OFFICE \$106.61	SUPPLIES - OFFICE/COPY/COMPUTR
IN4275504			101-2110-42000	SUPPLIES - OFFICE \$66.48	SUPPLIES - OFFICE/COPY/COMPUTR
Total for INNOVATIVE OFFICE SOLUTI				\$225.89	
55154	08/15/2023	IUOE LOCAL #49			
08022023			101-0000-21714	PW UNION DUES \$210.00	MONTHLY DUES
Total for IUOE LOCAL #49				\$210.00	
55155	08/15/2023	J JOHNSON DEVELOPMENT LLC			
BSF23-0001			800-0000-20401	SILT FENCE \$810.00	BSF23-0001
Total for J JOHNSON DEVELOPMENT LI				\$810.00	
55156	08/15/2023	KATHY DANIELS			
08/04/2023			602-0000-11500	ACCOUNTS RECEIV \$129.14	Sewer - Base Charge
Total for KATHY DANIELS				\$129.14	
55157	08/15/2023	LAWRENCE PANEK			
08/04/2023			602-0000-11500	ACCOUNTS RECEIV \$50.90	Sewer - Base Charge
Total for LAWRENCE PANEK				\$50.90	
55158	08/15/2023	LEA ANN NEAMY			
07312023			101-2110-42230	CRIME PREVENTIC \$500.00	CRIME PREVENTION
Total for LEA ANN NEAMY				\$500.00	
55159	08/15/2023	LRS PORTABLES, LLC			
MP230131			101-5200-44050	SATALLITE RENTAL \$1,020.00	SATALLITE RENTAL
MP230537			101-5200-44050	SATALLITE RENTAL \$100.00	SATALLITE RENTAL
Total for LRS PORTABLES, LLC				\$1,120.00	
55160	08/15/2023	MACQUEEN EMERGENCY			
P17554			651-9425-44040	REPAIRS & MAINT. \$1,137.54	REPAIRS & MAINT. - EQUIPMENT
P51469			101-2200-42300	SAFETY EQUIPMEN \$3,393.49	SAFETY EQUIPMENT
Total for MACQUEEN EMERGENCY				\$4,531.03	

City of Wyoming Check Detail Register

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment	
55161	08/15/2023	MENARDS- FOREST LAKE				
14404			101-3100-44010	REPAIRS & MAINT.	\$72.03	REPAIRS & MAINT. - BUILDINGS
14146			101-3100-42400	SMALL TOOLS/MIN	\$91.83	SMALL TOOLS/MINOR EQUIPMENT
14558			101-2110-42100	OPERATING SUPPL	\$127.96	OPERATING SUPPLIES
14992			101-5200-42100	OPERATING SUPPL	\$17.96	OPERATING SUPPLIES
Total for MENARDS- FOREST LAKE					<u>\$309.78</u>	
55162	08/15/2023	Michael Torkelson Development Inc.				
BSF22-0016			800-0000-20401	SILT FENCE	\$810.00	BSF22-0016
Total for Michael Torkelson Developme					<u>\$810.00</u>	
55163	08/15/2023	MIDCONTINENT COMMUNICATIONS				
14463230113501			101-1400-43210	TELEPHONE	\$110.13	CITY HALL
			101-1400-42310	CONTRACTED SER	\$897.11	FIBER
			101-2110-43210	TELEPHONE	\$406.21	POLICE DEPT
			101-3100-43210	TELEPHONE	\$66.49	PUBLIC WORKS
			601-9425-43210	TELEPHONE	\$189.31	WELL
			602-9425-43210	TELEPHONE	\$141.35	LIFTSTATIONS
Total for MIDCONTINENT COMMUNIC/					<u>\$1,810.60</u>	
55164	08/15/2023	MIDWAY FORD				
133668			401-3100-45000	CAPITAL OUTLAY	\$54,026.51	CAPITAL OUTLAY
Total for MIDWAY FORD					<u>\$54,026.51</u>	
55165	08/15/2023	MIDWEST COMPLIANCE INC				
56010			101-3100-43060	PERSONNEL TESTI	\$42.00	PERSONNEL TESTING
Total for MIDWEST COMPLIANCE INC					<u>\$42.00</u>	
55166	08/15/2023	MIDWEST MACHINERY CO				
9716698			101-3100-44040	REPAIRS & MAINT.	\$1,195.11	REPAIRS & MAINT. - EQUIPMENT
Total for MIDWEST MACHINERY CO					<u>\$1,195.11</u>	
55167	08/15/2023	MINNESOTA VALLEY TESTING LABS				
1209450			601-9425-43110	LAB COSTS	\$93.50	LAB TESTS
1208614			601-9425-43110	LAB COSTS	\$20.90	LAB TESTS
1209181			101-3100-42310	CONTRACTED SER	\$178.20	CONTRACTED SERVICES
Total for MINNESOTA VALLEY TESTINC					<u>\$292.60</u>	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
55168 20230729	08/15/2023	PELTIER, JEREMY			
		101-2110-42230	CRIME PREVENTIC	\$190.06	CRIME PREVENTION
		Total for PELTIER, JEREMY		<u>\$190.06</u>	
55169 114-7958908-4090630	08/15/2023	RICHARD GEISTHARDT			
		101-3100-42300	SAFETY EQUIPMEN	\$200.00	SAFETY EQUIPMENT
		Total for RICHARD GEISTHARDT		<u>\$200.00</u>	
55170 352301	08/15/2023	RONALD P. GOWLETTE			
		601-9425-42100	OPERATING SUPPL	\$100.00	OPERATING SUPPLIES
		Total for RONALD P. GOWLETTE		<u>\$100.00</u>	
55171 56983	08/15/2023	ROSENBAUER			
		101-2200-42100	OPERATING SUPPL	\$499.20	OPERATING SUPPLIES
		Total for ROSENBAUER		<u>\$499.20</u>	
55172 1177	08/15/2023	SWENSONS LAWCARE			
		101-5200-42310	CONTRACTED SER	\$7,507.50	LAWNCARE
		Total for SWENSONS LAWCARE		<u>\$7,507.50</u>	
55173 08/04/2023	08/15/2023	THOMAS BABCOCK			
		651-0000-11500	ACCOUNTS RECEIV	\$39.69	Surface Water Mgmt
		Total for THOMAS BABCOCK		<u>\$39.69</u>	
55174 08/10/2023	08/15/2023	THOMAS WALSH			
		602-0000-11500	ACCOUNTS RECEIV	\$153.77	Sewer - Base Charge
		Total for THOMAS WALSH		<u>\$153.77</u>	
55175 848736337	08/15/2023	THOMSON REUTERS-WEST PUBLISH			
		101-2110-44360	INVESTIGATIONS	\$174.34	INVESTIGATIVE SUITE
		Total for THOMSON REUTERS-WEST PI		<u>\$174.34</u>	
55176 M28439	08/15/2023	TIMESAVER OFF SITE SECRETARIAL			
		101-1400-42310	CONTRACTED SER	\$163.75	CONTRACTED SERVICES
		Total for TIMESAVER OFF SITE SECRE1		<u>\$163.75</u>	
55177 DS000008292	08/15/2023	TOWN & COUNTRY DISPOSAL			
		101-5200-43840	REFUSE	\$30.00	930 WYOMING CITY GARAGE
		Total for TOWN & COUNTRY DISPOSAL		<u>\$30.00</u>	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment	
55178	08/15/2023	ULINE				
167011480			101-5200-42100	OPERATING SUPPL	\$77.27	OPERATING SUPPLIES
Total for ULINE					<u>\$77.27</u>	
55179	08/15/2023	US BANK - AGENT FEES				
6995471			340-7000-46200	FISCAL AGENT FEE	\$550.00	FISCAL AGENT FEES
6995652			341-7000-46200	FISCAL AGENT FEE	\$500.00	FISCAL AGENT FEES
Total for US BANK - AGENT FEES					<u>\$1,050.00</u>	
55180	08/15/2023	VC3, INC.				
120213			101-1400-42090	NETWORK MUNICI	\$3,433.75	NETWORK MUNICIPAL COMPUTERS
INV00077553			101-1400-42090	NETWORK MUNICI	\$1,589.00	NETWORK MUNICIPAL COMPUTERS
Total for VC3, INC.					<u>\$5,022.75</u>	
55181	08/15/2023	VERIZON				
9940620137			602-9425-43210	TELEPHONE	\$246.00	TELEPHONE
			601-9425-43210	TELEPHONE	\$246.00	TELEPHONE
			101-1400-43210	TELEPHONE	\$82.66	TELEPHONE
			101-2400-43210	TELEPHONE	\$82.66	TELEPHONE
Total for VERIZON					<u>\$657.32</u>	
55182	08/15/2023	VICTORY AUTOMOTIVE SERVICE				
817215			101-2110-43900	VEHICLE MAINTEN	\$133.14	VEHICLE MAINTENANCE
817391			101-2200-43900	VEHICLE MAINTEN	\$573.16	VEHICLE MAINTENANCE
Total for VICTORY AUTOMOTIVE SERV					<u>\$706.30</u>	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
55183	08/15/2023	VISA			
2300	101-2110-44350	WELLNESS		\$560.00	WELLNESS
7661066	101-2110-42100	OPERATING SUPPL		\$27.98	OPERATING SUPPLIES
8806	101-2110-42080	TRAINING AND IN:		\$900.00	TRAINING AND INSTRUCTION
8804	101-2110-42080	TRAINING AND IN:		\$900.00	TRAINING AND INSTRUCTION
82067	101-2110-42230	CRIME PREVENTIC		\$82.94	CRIME PREVENTION
32920	101-2110-42100	OPERATING SUPPL		\$64.75	OPERATING SUPPLIES
MT18S800XV	101-2110-42100	OPERATING SUPPL		\$2.99	OPERATING SUPPLIES
200088302	101-2110-42080	TRAINING AND IN:		\$795.00	TRAINING AND INSTRUCTION
7822632	101-2200-42100	OPERATING SUPPL		\$653.16	OPERATING SUPPLIES
220871863	101-2110-42230	CRIME PREVENTIC		\$195.99	CRIME PREVENTION
Total for VISA				\$4,182.81	
55184	08/15/2023	VISA			
NKA9	101-3100-44040	REPAIRS & MAINT.		\$79.63	REPAIRS & MAINT. - EQUIPMENT
Total for VISA				\$79.63	
55185	08/15/2023	VISA			
2917812	101-1400-42000	SUPPLIES - OFFICE		\$23.00	SUPPLIES - OFFICE/COPY/COMPUTR
1296241	101-1400-42100	OPERATING SUPPL		\$179.00	OPERATING SUPPLIES
5992244	101-1400-42000	SUPPLIES - OFFICE		\$24.95	SUPPLIES - OFFICE/COPY/COMPUTR
06302023	101-1400-44330	DUES & SUBSCRIP		\$4.00	DUES & SUBSCRIPTIONS
07242023	101-1400-44330	DUES & SUBSCRIP		\$4.00	DUES & SUBSCRIPTIONS
INV211295002	101-1400-44330	DUES & SUBSCRIP		\$15.99	DUES & SUBSCRIPTIONS
10252023	280-1000-43000	PROFESSIONAL SE		\$1,150.00	PROFESSIONAL SERVICE (GENERAL)
478211	101-1400-42080	TRAINING AND IN:		\$50.00	TRAINING AND INSTRUCTION
12457779	101-1400-42080	TRAINING AND IN:		\$75.00	TRAINING AND INSTRUCTION
Total for VISA				\$1,525.94	

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Check # Invoice #	Check Date	Vendor Name		
	General Ledger #	Amount	Comment	
55186	08/15/2023	WASTE MANAGEMENT CORP SERVICES		
0038858-4812-1				
	101-5500-43840	REFUSE	\$16.50	LIBRARY 27-16928-33002
	101-5200-43840	REFUSE	\$93.95	CITY MAINT 27-16916-73007
	101-3100-43840	REFUSE	\$80.85	CITY HALL 27-16916-83005
	101-5200-43840	REFUSE	\$110.68	CITY GARAGE 27-16920-33000
	Total for WASTE MANAGEMENT CORP :		\$301.98	
55187	08/15/2023	WINNICK SUPPLY INC.		
022216				
	101-3100-42100	OPERATING SUPPL	\$21.87	OPERATING SUPPLIES
	Total for WINNICK SUPPLY INC.		\$21.87	
55188	08/15/2023	WSB		
06302023				
	101-1400-43030	ENGINEERING	\$1,027.50	2023 GENERAL ENGINEERING SERVICES
	651-1000-43030	ENGINEERING	\$428.00	2023 LGU SERVICES
	800-0000-20532	SHORE VIEW TWO	\$437.25	WSB-SHORE VIEW TWO ESCROW
	800-0000-20531	AADLAND WEST	\$228.25	WSB-HUNTER HILL
	800-0000-20569	DIAMOND RIDGE C	\$4,610.50	WSB-EMERALD AVE IMPROVEMENTS
	408-3100-43030	ENGINEERING	\$1,779.00	2021 STREET IMPROVEMENT PROJECT
	408-3100-43030	ENGINEERING	\$77,606.85	2023 EAST VIKING BLVD IMPROVEMENT
	408-3100-43030	ENGINEERING	\$34,833.00	2023 FALLBROOK AVE & 264TH ST
	408-9425-45350	IMPROVEMENTS	\$4,869.25	TRUNK WATERMAIN IMPROVEMENTS
	800-0000-20417	ALL SAFE	\$2,975.25	WSB-ALL SAFE SITE PLAN REVIEW
	800-0000-20591	GREGORY REZONE	\$3,540.50	WSB-GREGORY SITE PLAN REVIEW
	800-0000-20586	HALLBERG BINGH/	\$79.00	HALLBERG 273RD-FOREST BLVD PHASE 1
	800-0000-20595	HALLBERG SITE PL	\$113.00	HALLBERG SITE PLAN ESCROW
	800-0000-20588	257 LAND HOLDIN	\$780.50	HEIMS LAKE APARTMENTS
	800-0000-20572	HEIMS LAKE VILLA	\$769.50	HEIMS LAKE VILLA NORTH SKETCH
	401-3100-45000	CAPITAL OUTLAY	\$3,212.00	HELIUM COURT STORM SEWER REPLACEMENT
	800-0000-20540	KATIES GLEN ESCF	\$1,546.00	KATIES GLEN ESCROW
	651-9425-43100	MS4 PERMIT - ENC	\$484.25	MS4 PERMIT - ENGINEERING
	800-0000-20568	MOXNESS SUMMEF	\$158.00	SUMMER FIELDS-1ST ADDITION
	800-0000-20568	MOXNESS SUMMEF	\$1,135.25	SUMMER FIELDS-2ND ADDITION
	101-5200-44040	REPAIRS & MAINT.	\$244.50	WYOMING PARK SYSTEM PLAN
	Total for WSB		\$140,857.35	
55189	08/15/2023	XCEL ENERGY		
839200841				
	101-3100-43860	STREET LIGHTS	\$6,378.06	STREET LIGHTS
	Total for XCEL ENERGY		\$6,378.06	

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Check #	Check Date	Vendor Name		
Invoice #	General Ledger #	Amount	Comment	

General Checking Account 10100
Total Amount Being Paid: \$559,555.29
Total Number of Checks: 61

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad



Request for Council Action

Date: August 10, 2023

Presented to: Mayor Iverson and City Council Members

Presented by: Director Chief Neil Bauer

Department: Public Safety

Reference: Separation of Employment

Method: Consent Agenda

Background Information:

Dustin Jante joined Wyoming Fire Department on September 1, 2022 as a firefighter and has not actively been involved with the department since December 2022. Mr. Jante has not met the minimum attendance requirements for training or call response. We have reached out to Mr. Jante and the last contact Chief Milligan had with Mr. Jante was in May of 2023. We are recommending separation of employment with Mr. Jante at this time.

Recommendation:

Public Safety is requesting council authorization to separate employment with Dustin Jante from his position as a firefighter.

Neil D. Bauer, Ed.D.

Police Chief/Director of Public Safety



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506

RESOLUTION NO. 23-08-75

**A RESOLUTION ACCEPTING A DONATION TO THE CITY OF WYOMING FROM
HOLIDAY STATION STORE #3550 KETTLE RIVER BLVD FOR NIGHT TO UNITE AT
AN ESTIMATED VALUE OF \$400.00**

WHEREAS, The City of Wyoming is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, The following persons have offered to donate \$400.00 towards Night to Unite

<u>Name of Donor</u>	<u>Amount</u>
Holiday Station Store #3550	\$400.00

WHEREAS, The City Council finds it appropriate to accept the donations offered.

THEREFORE, BE IT RESOLVED, The City of Wyoming accepts the donation from Holiday Station Store #3550 and acknowledge the value of the donation at \$400.00

Hereupon said Resolution was declared duly passed and adopted this 15th day of August, 2023.

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator

RESOLUTION NO. 23-08-76

**A RESOLUTION ACCEPTING A DONATION TO THE CITY OF WYOMING FROM
CUB FOODS FOREST LAKE FOR NIGHT TO UNITE FOR \$50.00**

WHEREAS, The City of Wyoming is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, The following persons have offered to donate \$50.00 towards Night to Unite

<u>Name of Donor</u>	<u>Amount</u>
Cub Foods – Forest Lake	\$50.00

WHEREAS, The City Council finds it appropriate to accept the donations offered.

THEREFORE, BE IT RESOLVED, The City of Wyoming accepts the donation from Cub Foods Forest Lake and acknowledge the value of the donation at \$50.00

Hereupon said Resolution was declared duly passed and adopted this 15th day of August, 2023.

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator



August 9, 2023

Mr. Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Re: 2023 East Viking Boulevard Improvement Project
SAP 248-108-003 and SAP 248-594-002
City of Wyoming, MN
WSB Project No. 018553-000

Dear Mr. Linwood:

Please find enclosed Construction Pay Voucher No. 3 for the above referenced project in the amount of \$265,598.86. The quantities completed to date have been reviewed and agreed upon by the contractor, and we hereby recommend that the City of Wyoming approve Construction Pay Voucher No. 3 for Dresel Contracting, Inc.

The amount indicated above reflects work certified through August 4, 2023, with a 5% retainage applied. Please include one executed copy with the payment to Dresel Contracting and return one executed copy to our office for our file. If you have any questions or comments regarding this voucher, please contact me at 651.325.6849. Thank you.

Sincerely,

WSB

Paul Hornby
Sr. Project Manager

Attachments

kkp

178 E 9TH STREET | SUITE 200 | SAINT PAUL, MN | 55101 | 651.286.8450 | WSBENG.COM



Client: City of Wyoming 26885 Forest Blvd. Wyoming, MN 55092-0188	Contractor: Dresel Contracting, Inc. 24044 July Ave Chisago City, MN 55013
--	---

WSB Project No.: 018553-000
Client Project No.:
State Project No.: SAP 248-108-002
Federal Project No.:

Contract Amount		Funds Encumbered	
Original Contract	\$2,785,711.80	Original	\$2,785,711.80
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$2,785,711.80	Total	\$2,785,711.80

Work Certified To Date	
Base Bid Items	\$1,509,712.49
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$1,509,712.49

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$279,577.74	\$1,509,712.49	\$75,485.62	\$1,168,628.01	\$265,598.86	\$1,434,226.87
Percent Retained: 5%			Percent Complete: 54.19%		

This is to certify that the items of work shown in this Pay Voucher have been actually furnished for the work comprising the above-mentioned project in accordance with the plans and specifications heretofore approved.

Approved By WSB

Signature

8/8/2023

Date

Approved By Dresel Contracting, Inc.

Signature

8/9/23

Date

Approved By City of Wyoming

Signature

Date

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	06/13/23	\$523,512.05	\$26,175.60	\$497,336.45
2	07/12/23	\$706,622.70	\$35,331.14	\$671,291.56
3	08/04/23	\$279,577.74	\$13,978.88	\$265,598.86

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
LOCAL E VIKING	\$540,387.82	\$27,019.39	\$513,368.43	\$0.00	\$513,368.43
SAP 248-108-003	\$969,324.67	\$48,466.23	\$655,259.58	\$265,598.86	\$920,858.44

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
1	State Aid	\$265,598.86	\$1,259,380.41	\$1,259,380.41	\$920,858.44
2	Local	\$0.00	\$738,098.75	\$738,098.75	\$513,368.43
3	Local	\$0.00	\$294,112.78	\$294,112.78	\$0.00
4	State Aid	\$0.00	\$494,119.86	\$494,119.86	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$131,660.00	1	0	\$0.00	1	\$131,660.00
2	2101.502	CLEARING	EACH	\$1,616.00	10	0	\$0.00	3	\$4,848.00
3	2101.502	GRUBBING	EACH	\$606.00	10	0	\$0.00	4	\$2,424.00
4	2101.505	CLEARING	ACRE	\$50,500.00	0.05	0	\$0.00	0.2	\$10,100.00
5	2101.505	GRUBBING	ACRE	\$20,200.00	0.05	0	\$0.00	0.2	\$4,040.00
6	2104.502	REMOVE SIGN	EACH	\$40.40	11	0	\$0.00	1	\$40.40
7	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$3.15	100	25.5	\$80.33	144.5	\$455.18
8	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$2.10	900	48	\$100.80	718	\$1,507.80
9	2104.503	REMOVE CURB & GUTTER	L F	\$1.85	7200	7.5	\$13.88	7207.5	\$13,333.88
10	2104.503	SALVAGE FENCE	L F	\$10.80	100	0	\$0.00	0	\$0.00
11	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$5.40	400	2.5	\$13.50	485.5	\$2,621.70
12	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$3.60	600	2	\$7.20	464	\$1,670.40
13	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$1.92	17700	0	\$0.00	18155.9	\$34,859.33
14	2104.518	REMOVE CONCRETE WALK	S F	\$0.26	14000	11253.2	\$2,925.83	13942.9	\$3,625.15
15	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	L S	\$5,000.00	1	0.2	\$1,000.00	0.2	\$1,000.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
16	2104.602	SALVAGE SIGN SPECIAL	EACH	\$525.00	1	0	\$0.00	1	\$525.00
17	2106.507	EXCAVATION - COMMON (P)	C Y	\$18.38	8119	0	\$0.00	8119	\$149,227.22
18	2106.507	EXCAVATION - SUBGRADE	C Y	\$0.01	1000	0	\$0.00	0	\$0.00
19	2106.507	SELECT GRANULAR EMBANKMENT (CV)	C Y	\$0.01	1000	0	\$0.00	0	\$0.00
20	2108.504	GEOTEXTILE FABRIC TYPE 5	S Y	\$1.31	1500	0	\$0.00	722	\$945.82
21	2112.519	SUBGRADE PREPARATION	RDST	\$0.01	38	0	\$0.00	38	\$0.38
22	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$96.00	100	0	\$0.00	20	\$1,920.00
23	2123.610	1.5 CU YD BACKHOE	HOURL	\$108.00	10	3.5	\$378.00	3.5	\$378.00
24	2130.523	WATER	MGAL	\$46.50	100	0	\$0.00	37	\$1,720.50
25	2211.507	AGGREGATE BASE (CV) CLASS 5 (P)	C Y	\$0.01	4011	0	\$0.00	3413	\$34.13
26	2331.603	JOINT ADHESIVE	L F	\$1.16	8100	0	\$0.00	0	\$0.00
27	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$4.19	900	100	\$419.00	100	\$419.00
28	2360.504	TYPE SP 9.5 WEAR CRS MIX (2,B) 3.0" THICK	S Y	\$60.46	400	300	\$18,138.00	300	\$18,138.00
29	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	\$80.58	1500	0	\$0.00	0	\$0.00
30	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2,C)	TON	\$76.57	2400	2268.95	\$173,733.50	2268.95	\$173,733.50
31	2411.502	CONCRETE STAIRWAY	EACH	\$440.00	6	4	\$1,760.00	4	\$1,760.00
32	2504.602	ADJUST GATE VALVE & BOX	EACH	\$495.00	16	0	\$0.00	0	\$0.00
33	2504.602	ADJUST CURB BOX	EACH	\$198.00	10	0	\$0.00	0	\$0.00
34	2504.602	IRRIGATION SYSTEM REPAIR	EACH	\$220.00	10	0	\$0.00	0	\$0.00
35	2506.502	ADJUST FRAME & RING CASTING	EACH	\$330.00	9	0	\$0.00	8	\$2,640.00
36	2506.602	CHIMNEY SEAL	EACH	\$165.00	9	0	\$0.00	8	\$1,320.00
37	2521.518	6" CONCRETE WALK	S F	\$7.32	29000	8864.5	\$64,888.14	26318	\$192,647.76
38	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$16.61	7700	70.5	\$1,171.01	7921.5	\$131,576.12
39	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$76.13	700	184.4	\$14,038.37	855.9	\$65,159.67

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
40	2531.618	TRUNCATED DOMES	S F	\$50.50	120	18	\$909.00	90	\$4,545.00
41	2540.602	MAIL BOX SUPPORT	EACH	\$120.00	10	0	\$0.00	0	\$0.00
42	2540.602	TEMPORARY MAIL BOX	EACH	\$90.00	24	0	\$0.00	28	\$2,520.00
43	2557.602	REPAIR DOG FENCE	EACH	\$120.00	5	0	\$0.00	0	\$0.00
44	2557.603	INSTALL FENCE	L F	\$12.96	100	0	\$0.00	0	\$0.00
45	2563.601	TRAFFIC CONTROL	LS	\$13,750.00	1	0	\$0.00	0.95	\$13,062.50
46	2564.518	SIGN PANELS TYPE C	S F	\$50.40	189	0	\$0.00	0	\$0.00
47	2563.618	CONSTRUCTION SIGN SPECIAL	SF	\$26.25	30	0	\$0.00	12	\$315.00
48	2564.602	INSTALL SIGN SPECIAL	EACH	\$1,050.00	1	0	\$0.00	1	\$1,050.00
49	2564.602	SIGN PANELS TYPE SPECIAL	EACH	\$341.25	14	0	\$0.00	0	\$0.00
50	2571.502	CONIFEROUS TREE 12' HT B&B	EACH	\$2,089.50	5	0	\$0.00	0	\$0.00
51	2571.502	DECIDUOUS TREE 3" CAL B&B	EACH	\$1,155.00	5	0	\$0.00	0	\$0.00
52	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$1,821.75	1	0	\$0.00	0	\$0.00
53	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$110.00	40	0	\$0.00	33	\$3,630.00
54	2573.503	SILT FENCE, TYPE MS	L F	\$1.87	4000	0	\$0.00	410	\$766.70
55	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	\$2.02	4000	0	\$0.00	200	\$404.00
56	2574.507	COMMON TOPSOIL BORROW	C Y	\$0.01	1055	118	\$1.18	1049	\$10.49
57	2574.508	FERTILIZER TYPE 3	LB	\$1.11	370	0	\$0.00	350	\$388.50
58	2575.504	SODDING TYPE LAWN	S Y	\$5.94	2300	0	\$0.00	0	\$0.00
59	2575.504	SODDING TYPE MINERAL	S Y	\$5.94	6100	0	\$0.00	0	\$0.00
60	2575.508	HYDRAULIC STABILIZED FIBER MATRIX	LB	\$2.02	5500	0	\$0.00	2000	\$4,040.00
61	2575.523	WATER	MGAL	\$50.50	150	0	\$0.00	6	\$303.00
62	2582.503	4" SOLID LINE PAINT	L F	\$0.26	6500	0	\$0.00	0	\$0.00
63	2582.503	4" DBLE SOLID LINE PAINT	L F	\$0.41	3500	0	\$0.00	0	\$0.00
64	2582.518	CROSSWALK PAINT	S F	\$3.06	300	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
65	2104.502	REMOVE MANHOLE	EACH	\$450.50	2	0	\$0.00	2	\$901.00
66	2104.503	REMOVE SEWER PIPE (SANITARY)	L F	\$7.19	390	0	\$0.00	385	\$2,768.15
67	2106.507	EXCAVATION - MUCK	C Y	\$11.90	300	0	\$0.00	202.6	\$2,410.94
68	2106.507	SELECT GRANULAR EMBANKMENT (CV)	C Y	\$20.74	300	0	\$0.00	0	\$0.00
69	2106.601	DEWATERING	LS	\$16,500.00	1	0	\$0.00	1	\$16,500.00
70	2451.603	AGGREGATE BEDDING	L F	\$21.00	390	0	\$0.00	385	\$8,085.00
71	2503.503	4" PVC PIPE SEWER	L F	\$32.45	200	0	\$0.00	18	\$584.10
72	2503.503	12" PVC PIPE SEWER	L F	\$95.17	390	0	\$0.00	385	\$36,640.45
73	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	\$511.50	2	0	\$0.00	2	\$1,023.00
74	2503.602	CONNECT TO EXISTING SANITARY SEWER SER	EACH	\$478.50	4	0	\$0.00	3	\$1,435.50
75	2503.602	12"X4" PVC WYE	EACH	\$880.00	4	0	\$0.00	3	\$2,640.00
76	2503.603	TELEWISE SANITARY SEWER	LF	\$10.10	390	0	\$0.00	390	\$3,939.00
77	2506.502	CASTING ASSEMBLY	EACH	\$687.50	2	0	\$0.00	1	\$687.50
78	2506.602	RECONSTRUCT MANHOLE (SANITARY)	EACH	\$4,152.50	2	0	\$0.00	3	\$12,457.50
79	2506.603	CONSTRUCT 48" DIA SANITARY MANHOLE	L F	\$442.50	21	0	\$0.00	21	\$9,292.50
80	2504.602	HYDRANT	EACH	\$6,380.00	10	0	\$0.00	9	\$57,420.00
81	2504.602	6" GATE VALVE & BOX	EACH	\$1,980.00	10	0	\$0.00	9	\$17,820.00
82	2504.602	16"X6" WET TAP	EACH	\$1,980.00	10	0	\$0.00	9	\$17,820.00
83	2504.603	6" WATERMAIN DUCTILE IRON CL 52	L F	\$63.80	100	0	\$0.00	45.5	\$2,902.90
84	2504.604	4" POLYSTYRENE INSULATION	S Y	\$58.30	100	0	\$0.00	10.8	\$629.64
85	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	\$216.56	20	0	\$0.00	19	\$4,114.64
86	2104.503	REMOVE SEWER PIPE (STORM)	L F	\$12.74	680	0	\$0.00	731	\$9,312.94
87	2106.601	DEWATERING	LS	\$0.01	1	0	\$0.00	0	\$0.00
88	2451.603	AGGREGATE BEDDING	L F	\$0.01	400	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
89	2501.502	18" RC PIPE APRON	EACH	\$1,139.25	3	0	\$0.00	3	\$3,417.75
90	2501.502	22" SPAN RC PIPE-ARCH APRON	EACH	\$1,172.06	2	0	\$0.00	2	\$2,344.12
91	2501.502	51" SPAN RC PIPE-ARCH APRON	EACH	\$3,218.25	1	0	\$0.00	1	\$3,218.25
92	2501.602	TRASH GUARD FOR 18" PIPE APRON	EACH	\$939.75	3	0	\$0.00	3	\$2,819.25
93	2501.602	TRASH GUARD FOR 22" SPAN PIPE APRON	EACH	\$1,156.31	2	0	\$0.00	2	\$2,312.62
94	2501.602	TRASH GUARD FOR 51" SPAN PIPE APRON	EACH	\$3,917.81	1	0	\$0.00	1	\$3,917.81
95	2503.503	22" SPAN RC PIPE-ARCH SEWER CL IIA	L F	\$118.56	36	0	\$0.00	36	\$4,268.16
96	2503.503	51" SPAN RC PIPE-ARCH SEWER CL IIA	L F	\$324.19	12	0	\$0.00	12	\$3,890.28
97	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	\$52.01	46	0	\$0.00	46	\$2,392.46
98	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	\$64.07	466	0	\$0.00	451	\$28,895.57
99	2503.503	18" RC PIPE SEWER DES 3006 CL V	L F	\$78.05	314	0	\$0.00	320	\$24,976.00
100	2503.503	21" RC PIPE SEWER DES 3006 CL III	L F	\$88.52	25	0	\$0.00	40	\$3,540.80
101	2503.503	27" RC PIPE SEWER DES 3006 CL III	L F	\$105.30	48	0	\$0.00	48	\$5,054.40
102	2503.503	30" RC PIPE SEWER DES 3006 CL III	L F	\$137.16	482	0	\$0.00	482	\$66,111.12
103	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$649.69	16	0	\$0.00	19	\$12,344.11
104	2503.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	\$866.25	2	0	\$0.00	2	\$1,732.50
105	2506.502	CONST DRAINAGE STRUCTURE DESIGN G	EACH	\$2,557.80	1	0	\$0.00	1	\$2,557.80
106	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	\$2,481.75	21	0	\$0.00	21	\$52,116.75
107	2506.502	CASTING ASSEMBLY	EACH	\$630.00	14	0	\$0.00	14	\$8,820.00
108	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	L F	\$600.83	64.1	0	\$0.00	69	\$41,457.27
109	2506.503	CONST DRAINAGE STRUCTURE DES 60-4020	L F	\$851.83	24.9	0	\$0.00	24.9	\$21,210.57
110	2506.503	CONST DRAINAGE STRUCTURE DES 96-4020	L F	\$2,635.50	5.5	0	\$0.00	5.5	\$14,495.25
111	2506.602	CHIMNEY SEAL	EACH	\$240.00	11	0	\$0.00	0	\$0.00
112	2511.507	RANDOM RIPRAP CLASS III	C Y	\$73.24	35.8	0	\$0.00	41.9	\$3,068.76

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
113	2021.501	MOBILIZATION	LS	\$117,624.00	1	0	\$0.00	0	\$0.00
114	2101.502	CLEARING	EACH	\$240.00	6	0	\$0.00	0	\$0.00
115	2101.502	GRUBBING	EACH	\$180.00	6	0	\$0.00	0	\$0.00
116	2101.505	CLEARING	ACRE	\$11,000.00	0.4	0	\$0.00	0	\$0.00
117	2101.505	GRUBBING	ACRE	\$11,000.00	0.4	0	\$0.00	0	\$0.00
118	2104.502	REMOVE MANHOLE	EACH	\$300.00	1	0	\$0.00	0	\$0.00
119	2104.502	REMOVE SIGN	EACH	\$42.00	2	0	\$0.00	0	\$0.00
120	2104.502	SALVAGE SIGN	EACH	\$42.00	2	0	\$0.00	0	\$0.00
121	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	\$2.20	60	0	\$0.00	0	\$0.00
122	2104.503	REMOVE GUARDRAIL	L F	\$2.40	1092	0	\$0.00	0	\$0.00
123	2104.503	REMOVE FORCE MAIN	L F	\$12.00	200	0	\$0.00	0	\$0.00
124	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$4.14	290	0	\$0.00	0	\$0.00
125	2105.607	SELECT GRANULAR BORROW MOD 10% (CV)	C Y	\$15.19	219	0	\$0.00	0	\$0.00
126	2106.507	EXCAVATION - COMMON (P)	C Y	\$19.57	586	0	\$0.00	0	\$0.00
127	2106.507	EXCAVATION - MUCK	C Y	\$14.77	553	0	\$0.00	0	\$0.00
128	2106.507	SELECT GRANULAR EMBANKMENT (CV) (P)	C Y	\$0.01	1160	0	\$0.00	0	\$0.00
129	2112.519	SUBGRADE PREPARATION	RDST	\$240.00	5.25	0	\$0.00	0	\$0.00
130	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$162.00	10	0	\$0.00	0	\$0.00
131	2123.610	UTILITY CREW	HOUR	\$0.01	20	0	\$0.00	0	\$0.00
132	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$25.99	80	0	\$0.00	0	\$0.00
133	2215.504	FULL DEPTH RECLAMATION	S Y	\$2.20	1200	0	\$0.00	0	\$0.00
134	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$4.19	100	0	\$0.00	0	\$0.00
135	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2,C)	TON	\$86.80	470	0	\$0.00	0	\$0.00
136	2401.601	STRUCTURE EXCAVATION	LS	\$8,505.00	1	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
137	2412.502	6X6 PRECAST CONCRETE BOX CULV END SECT	EACH	\$19,950.00	2	0	\$0.00	0	\$0.00
138	2412.502	16X6 PRECAST CONCRETE BOX CULV END SEC	EACH	\$41,737.50	2	0	\$0.00	0	\$0.00
139	2412.503	6X6 PRECAST CONCRETE BOX CULVERT	L F	\$1,585.50	50	0	\$0.00	0	\$0.00
140	2412.503	16X6 PRECAST CONCRETE BOX CULVERT	L F	\$3,018.75	48	0	\$0.00	0	\$0.00
141	2442.501	REMOVE EXISTING BRIDGE	LS	\$9,060.00	1	0	\$0.00	0	\$0.00
142	2451.507	FINE AGGREGATE BEDDING (CV)	C Y	\$34.11	175	0	\$0.00	0	\$0.00
143	2501.502	28" SPAN RC PIPE-ARCH APRON	EACH	\$1,995.00	2	0	\$0.00	0	\$0.00
144	2503.503	28" SPAN RC PIPE-ARCH SEWER CL IIIA	L F	\$217.00	48	0	\$0.00	0	\$0.00
145	2511.507	RANDOM RIPRAP CLASS II	C Y	\$108.60	10	0	\$0.00	0	\$0.00
146	2511.507	RANDOM RIPRAP CLASS III	C Y	\$108.60	10	0	\$0.00	0	\$0.00
147	2554.502	END TREATMENT-ENERGY ABSORBING TERMINAL	EACH	\$3,468.00	4	0	\$0.00	0	\$0.00
148	2554.503	TRAFFIC BARRIER DESIGN TYPE 31	L F	\$30.60	1020	0	\$0.00	0	\$0.00
149	2554.602	GUARDRAIL POST SEAT	EACH	\$1,020.00	12	0	\$0.00	0	\$0.00
150	2557.503	WIRE FENCE DESIGN 48V-9322	L F	\$78.30	500	0	\$0.00	0	\$0.00
151	2563.601	TRAFFIC CONTROL	LS	\$8,470.00	1	0	\$0.00	0	\$0.00
152	2564.518	SIGN PANELS TYPE C	S F	\$48.96	40	0	\$0.00	0	\$0.00
153	2564.602	INSTALL SALVAGED SIGN	EACH	\$229.50	2	0	\$0.00	0	\$0.00
154	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$1,100.00	1	0	\$0.00	0	\$0.00
155	2573.503	SILT FENCE, TYPE MS	L F	\$1.87	1800	0	\$0.00	0	\$0.00
156	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$2.02	1800	0	\$0.00	0	\$0.00
157	2106.601	TEMPORARY STREAM DIVERSION SYSTEM	LS	\$63,000.00	1	0	\$0.00	0	\$0.00
158	2574.507	COMMON TOPSOIL BORROW	C Y	\$0.01	50	0	\$0.00	0	\$0.00
159	2574.508	FERTILIZER TYPE 3	LB	\$1.11	110	0	\$0.00	0	\$0.00
160	2574.508	FERTILIZER TYPE 4	LB	\$1.21	30	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
161	2573.503	FLOATING SILT FENCE	L F	\$25.25	200	0	\$0.00	0	\$0.00
162	2575.504	ROLLED EROSION PREVENTION CATEGORY 25	S Y	\$2.02	2200	0	\$0.00	0	\$0.00
163	2575.505	SEEDING	ACRE	\$505.00	0.5	0	\$0.00	0	\$0.00
164	2575.505	DISK ANCHORING	ACRE	\$252.50	0.5	0	\$0.00	0	\$0.00
165	2575.508	SEED MIXTURE 25-121	LB	\$8.08	20	0	\$0.00	0	\$0.00
166	2575.508	SEED MIXTURE 33-261	LB	\$25.25	30	0	\$0.00	0	\$0.00
167	2575.523	RAPID STABILIZATION METHOD 3	MGAL	\$1,010.00	3	0	\$0.00	0	\$0.00
168	2582.503	4" SOLID LINE PAINT	L F	\$0.31	1060	0	\$0.00	0	\$0.00
169	2582.503	4" DBLE SOLID LINE PAINT	L F	\$0.46	530	0	\$0.00	0	\$0.00
170	2021.501	MOBILIZATION	LS	\$7,200.00	1	0	\$0.00	0	\$0.00
171	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$2.40	200	0	\$0.00	0	\$0.00
172	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$3.14	130	0	\$0.00	0	\$0.00
173	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$4.08	200	0	\$0.00	0	\$0.00
174	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$153.45	2	0	\$0.00	0	\$0.00
175	2231.509	BITUMINOUS PATCHING MIXTURE	TON	\$237.01	70	0	\$0.00	0	\$0.00
176	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$4.15	710	0	\$0.00	0	\$0.00
177	2360.504	TYPE SP 9.5 WEAR CRS MIX (2,B) 3.0" THICK	S Y	\$37.79	130	0	\$0.00	0	\$0.00
178	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,B)	TON	\$67.81	1700	0	\$0.00	0	\$0.00
179	2563.601	TRAFFIC CONTROL	LS	\$960.00	1	0	\$0.00	0	\$0.00
180	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	\$4.80	200	0	\$0.00	0	\$0.00
Bid Totals:							\$279,577.74		\$1,509,712.49

Project Category Totals		
Category	Amount This Voucher	Amount To Date
ALTERNATE 1 - BRIDGE 13J22 EAST VIKING BOULEVARD OVER SOUTH BRANCH SUNRISE RIVER	\$0.00	\$0.00
ALTERNATE 2 - BITUMINOUS OVERLAY	\$0.00	\$0.00
SCHEDULE A. - SURFACE IMPROVEMENTS	\$279,577.74	\$985,366.13

Project Category Totals		
Category	Amount This Voucher	Amount To Date
SCHEDULE B. - SANITARY SEWER IMPROVEMENTS	\$0.00	\$99,364.64
SCHEDULE C. - WATERMAIN IMPROVEMENTS	\$0.00	\$96,592.54
SCHEDULE D. - STORM SEWER IMPROVEMENTS	\$0.00	\$328,389.18

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
Contract Change Totals:											

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining

RESOLUTION NO. 23-08-77

A RESOLUTION APPROVING PAYMENT FOR PAY VOUCHER #3 TO DRESEL CONTRACTING FOR THE 2023 EAST VIKING BOULEVARD IMPROVEMENT PROJECT (WSB PROJECT 018553-000) IN THE AMOUNT OF \$265,598.86

WHEREAS, the City of Wyoming entered into a Contract with Dresel Contracting, to complete the 2023 East Viking Boulevard Improvement Project; and.

WHEREAS, the City Engineer, Mark Erichson, has inspected and approved the work on this project.

NOW, THEREFORE BE IT RESOLVED that the City of Wyoming authorizes the "Payment of Pay Voucher #3" in the amount of \$265,598.86 to Dresel Contracting for the 2023 East Viking Boulevard Improvement Project.

This resolution was adopted by the City Council of the City of Wyoming on the 15th day of August 2023.

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

(seal)



Request for Council Action

Date: August 9, 2023

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Pay Voucher #2 Ferguson Waterworks Meter Change-out project

Method: Consent Agenda

Background Information:

Please find enclosed Construction Pay Voucher No. 1 for the above referenced project in the amount of \$24,565.00. The quantities completed to date have been reviewed and agreed upon by the contractor, and we hereby recommend that the City of Wyoming approve Construction Pay Voucher No. 2 for Ferguson Waterworks, Inc. The amount reflects the work through July 21, 2023. Approximately 46% of all meters have been installed for the project as of August 9, 2023

Recommendation:

To approve Resolution 23-08-78 a resolution approving payment for Pay Voucher #2 to Ferguson Waterworks for the 2023 Water Meter Change out project in the amount of \$24,565.00



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

APPLICATION AND CERTIFICATION FOR PAYMENT

TO OWNER:
 City of Wyoming
BILL TO ADDRESS:
 26885 Forest Blvd
 Wyoming, MN 55092

FROM CONTRACTOR:
 Ferguson Enterprises LLC dba Ferguson Waterworks
REMIT TO ADDRESS:
 Ferguson Waterworks #2518
 PO Box 802817
 Chicago, IL 60680-2817

AIA DOCUMENT G702

PAGE 1 OF 1 PAGES

APPLICATION: 2

APPLICATION DATE: 8/9/2023

Distribution to:

<input type="checkbox"/>	OWNER
<input type="checkbox"/>	CONTRACTOR

PERIOD: 6/24/2023 - 7/21/2023

PROJECT: Water Meter Replacement Project

CONTRACT DATE: 4/28/2023

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1.	ORIGINAL CONTRACT SUM	\$	<u>119,190.00</u>
2.	Net change by Change Orders	\$	<u>0.00</u>
3.	CONTRACT SUM TO DATE (Line 1 ± 2)	\$	<u>119,190.00</u>
4.	TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	<u>34,680.00</u>
5.	RETAINAGE:		
a.	<u>0.00%</u> of Completed Work (Column D + E on G703)	\$	<u>-</u>
b.	<u>0.00%</u> of Stored Material (Column F on G703)	\$	<u>-</u>
	Total Retainage (Lines 5a + 5b)	\$	<u>0.00</u>
6.	TOTAL EARNED LESS RETAINAGE	\$	<u>34,680.00</u>
7.	LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	<u>10,115.00</u>
8.	CURRENT PAYMENT DUE	\$	<u>24,565.00</u>
9.	REMAINING BALANCE OF CONTRACT (Line 3 - Line 4)	\$	<u>84,510.00</u>

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

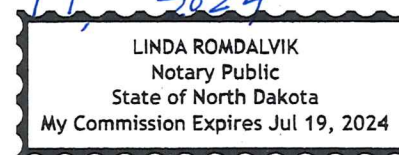
CONTRACTOR: Ferguson Enterprises LLC dba Ferguson Waterworks

By: *Christie Mottan* Date: 8/9/23

State of: North Dakota County of: Cass
 Subscribed and sworn to before me this 9th day of August, 2023

Notary Public: *Linda Romdalvik*

My Commission expires: July 19, 2024



CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order	\$0.00	

CONTINUATION SHEET

AIA DOCUMENT G703

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

PROJECT NAME: Water Meter Replacement Project
CONTRACT #: N/A

APPLICATION: 2
APPLICATION DATE: 8/9/2023
PERIOD: 6/24/2023 - 7/21/2023

A ITEM NO.	B DESCRIPTION OF WORK	QTY	UNIT	UNIT PRICE	C SCHEDULED VALUE	D WORK COMPLETED		E MATERIALS PRESENTLY STORED (NOT IN D OR E)	F TOTAL VALUE COMPLETED & STORED TO DATE (D+E+F)	G % COMPLETE (G ÷ C)	H BALANCE TO FINISH (C - G)	I RETAINAGE (0%)		
						FROM PREVIOUS APPLICATION							THIS PERIOD	
						QTY	VALUE						QTY	VALUE
Contract Items														
1	Install Neptune Water Meter & R900 V4 MIU (outside mount preferred) - sizes 5/8" to 1"	1290	ea	\$ 85.00	\$ 109,650.00	119	\$ 10,115.00	289	\$ 24,565.00	\$ -	\$ 34,680.00	\$ 74,970.00	\$ -	
2	Install Neptune Water Meter & R900 V4 MIU (outside mount preferred) - sizes 1-1/2" to 2"	22	ea	\$ 280.00	\$ 6,160.00		\$ -		\$ -	\$ -	\$ -	\$ 6,160.00	\$ -	
3	Install Neptune Water Meter & R900 V4 MIU (outside mount preferred) - size 3"	1	ea	\$ 380.00	\$ 380.00		\$ -		\$ -	\$ -	\$ -	\$ 380.00	\$ -	
4	Freeze Water Service Line	25	ea	\$ 120.00	\$ 3,000.00		\$ -		\$ -	\$ -	\$ -	\$ 3,000.00	\$ -	
TOTAL CONTRACT COST (not to exceed)					\$ 119,190.00		\$ 10,115.00		\$ 24,565.00	\$ -	\$ 34,680.00	0.00%	\$ 84,510.00	\$ -

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity



PRINT DUPLICATE INVOICE

FERGUSON WATERWORKS #2518
 PO BOX 802817
 CHICAGO, IL 60680-2817

Deliver To: From: Celeste Moltzan Comments:

Please Contact With Questions:
 763-560-5200

Invoice Number	Customer	Page
0516403	25836	1

Please refer to Invoice Number when making payment and remit to: **TOTAL DUE ---> 24565.00**

FERGUSON WATERWORKS #2518
 PO BOX 802817
 CHICAGO, IL 60680-2817

Sold To:
 CITY OF WYOMING
 METER ACCOUNT
 26885 FOREST BLVD
 WYOMING, MN 55092

Ship To:
 CITY OF WYOMING
 METER ACCOUNT
 26885 FOREST BLVD
 WYOMING, MN 55092

Ship Whse	Sell Whse	Tax Code	Customer Order Number	Sales Person	Job Name	Invoice Date	Batch
2518	2518	MNE	METER INSTALLATION	SMH	METER ACCOUNT	07/28/2023	26099

Ordered	Shipped	Item Number	Description	Unit Price	UM	Amount
254	254	FN1101	NEPTUNE METER INSTALL 5/8	85.000	EA	21590.00
			ITEM 1			
23	23	FN1101	NEPTUNE METER INSTALL 5/8	85.000	EA	1955.00
			ITEM 1			
12	12	FN1103	NEPTUNE METER INSTALL 1	85.000	EA	1020.00
			ITEM 1			

289

Invoice Sub-Total **24565.00**
 Tax 0.00
 Total Amt 24565.00

TOTAL DUE ---> 24565.00

ALL ACCOUNTS ARE DUE AND PAYABLE PER THE CONDITIONS AND TERMS OF THE ORIGINAL INVOICE. ALL PAST DUE AMOUNTS ARE SUBJECT TO A SERVICE CHARGE AT THE MAXIMUM RATE ALLOWED BY STATE LAW PLUS COSTS OF COLLECTION INCLUDING ATTORNEY FEES IF INCURRED. FREIGHT TERMS ARE FOR OUR DOCK UNLESS OTHERWISE SPECIFIED ABOVE. COMPLETE TERMS AND CONDITIONS ARE AVAILABLE UPON REQUEST OR CAN BE VIEWED ON THE WEB AT <https://www.ferguson.com/content/website-info/terms-of-sale> GOVT BUYERS: ALL ITEMS QUOTED ARE OPEN MARKET UNLESS NOTED OTHERWISE.

LEAD LAW WARNING: IT IS ILLEGAL TO INSTALL PRODUCTS THAT ARE NOT "LEAD FREE" IN ACCORDANCE WITH US FEDERAL OR OTHER APPLICABLE LAW IN POTABLE WATER SYSTEMS ANTICIPATED FOR HUMAN CONSUMPTION. PRODUCTS WITH *NP IN THE DESCRIPTION ARE NOT LEAD FREE AND CAN ONLY BE INSTALLED IN NON-POTABLE APPLICATIONS. BUYER IS SOLELY RESPONSIBLE FOR PRODUCT SELECTION.

RESOLUTION NO. 23-08-78

**CITY OF WYOMING
CHISAGO COUNTY**

**A RESOLUTION APPROVING PAYMENT FOR PAY VOUCHER #2 TO FERGUSON
WATERWORKS FOR THE 2023 WATER METER CHANGE-OUT PROJECT IN THE
AMOUNT OF \$24,565.00**

WHEREAS, the City of Wyoming entered into a Contract with Ferguson Waterworks, to complete the 2023 Water Meter Change-out Project; and.

WHEREAS, City staff has inspected and approved the work on this project.

NOW, THEREFORE BE IT RESOLVED that the City of Wyoming authorizes the "Payment of Pay Voucher #2" in the amount of \$24,565.00 to Ferguson Waterworks for the 2023 Water Meter Change out Project.

This resolution was adopted by the City Council of the City of Wyoming on the 15th day of August 2023.

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

(seal)



Public Safety Council Report

Date: August 10, 2023

Police Update

Night to Unite Vendor and Participant Recognition

We want to acknowledge and recognize the excellent community partners that agreed to participate in our 2023 Night to Unite event. This year, we changed the format to encourage community organizations and businesses interaction with community members.

1. Pinehaven Farm
2. Wyoming Lions Club
3. Friends of the Giese Memorial Library
4. Hallberg Center for the Arts
5. Chisago County Public Health
6. Chisago Age Well Coalition
7. Forest Lake Sportsmen's Club
8. Life Link Medical Flights
9. Carly Nelson – Keller Williams
10. M Health Ambulance
11. Mix it Up Sewing
12. Scouts
13. Girls Scouts
14. Polaris
15. Lent Pumpkin Patch
16. Rosenbauer
17. Sunrise River Farm
18. Chisago County Sheriff's Office – K9 and SWAT
19. Rise

The police department sponsored the pony rides for kids and this was a big hit! Thank you for all of the attendees that rode out the rain and still came out for this event.

Fire Update

The fire department is looking forward to participating in the Maranatha "Strut Your Stuff Car Show" on August 12, 2023. They will be doing a vehicle extrication demonstration and are providing standby for the burn out competition.

Next weekend, they will be helping out at the Stomp Out Suicide event in Goodview Park.



Respectfully submitted,

A handwritten signature in black ink, appearing to read "N. D. Bauer".

Neil D. Bauer, Ed.D.
Public Safety Director/Police Chief



August 10, 2023
Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

RE: AUGUST 15, 2023 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

Gregory Contracting

The building plans have been reviewed, once the plan review comments have been addressed by the architect the permit will be issued. Site plans have been approved and a Grading permit has been issued.

Sunrise Fiberglass Cold Storage Building

The building permit application has been submitted.

Family Pathways

Following two stop work orders for doing work without a building permit the roof over the front entry is being replaced.

Commercial Plumbing and Heating

An incomplete Site Plan Review application has been submitted for a 7,018 square foot addition to the building located at 24428 Greenway Avenue. This is tentatively scheduled to be on the agenda for the Planning Commission's September 12th meeting.

Hallberg Bingham Site

Work in the south unit is near completion and some minor items are being completed to the exterior. A temporary Certificate of Occupancy has been issued for the north unit.

Hallberg RV Storage Site

Work has recommenced on completing the site plan improvements. A temporary Certificate of Occupancy has been issued for the four buildings. The remaining site work to be completed in the spring includes pavement and final landscape plantings.

Sincerely,

A handwritten signature in black ink, appearing to read "Fred Weck, IV".

Frederick E. Weck, IV
Zoning Administrator
Building Official #1825
Advanced Septic Inspector, MPCA #C5199
City of Wyoming



August 10, 2023

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Delivered via Email

Re: *City of Wyoming*
Status Update for the Period of – July 29, 2023 – August 10, 2023

Dear Robb:

Our office is working to compile assessment review forms for the City Administrator's annual review. We continue serving in our general counsel role addressing all general legal concerns raised by City staff relating to matters relevant to the City. We are fielding general legal questions and reviewing items as requested by City staff.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

s/ Thomas R. Loonan

Thomas R. Loonan
City Attorney



Public Works Report

Date: August 11, 2023

Mayor Iverson and City Council Members

Public Works Report for August 15, 2023 Council Meeting

Streets:

Public Works has completed some additional asphalt work. Staff has done 1018 tons of patching and repair work for the season. The total including what Prefer Construction did earlier in the season is 1118 tons of material. Staff was out to do a light grading along Kettle River Blvd and 269th St. The extremely dry conditions make a deep grading and compaction more difficult. Staff also removed several low hanging Oak branches along 255th. The branches were immediately treated with wound spray to help prevent the spread of Oak wilt.

Sanitary Sewer:

Sanitary Stations and generators have been inspected. Kodiak Systems was out to do the annual inspection on the generators. Staff has also been work on East Viking doing locating and inspection work.

Water:

Daily and monthly water tests have been completed. Staff responded to two discolored water calls.

Surface Water:

Staff has been sweeping city streets as time allows. The rest of the street sweepings have been hauled out.

Parks:

Public Works has been removing trash weekly from the parks. There have been pavilion reservations that staff monitors to ensure that the facilities are in good condition before and after the events. Staff has been watering trees planted in the last couple of years to ensure their survival during this dry season. Ideal Services was at Goodview Park on 8-12 to replace the VFD and add a blower to keep the cabinet cool in the summer months. Staff has sprayed recreation area at Banta and Tolzmann to control some of the sand burrs.



Council Communication

Date: August 10, 2023

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Minnesota Management and Budget Project Tours

Method: Communication

Background Information:

As part of the City of Wyoming’s continued efforts to receive funding for a Public Safety Building, staff submitted a Capital Budget Request to Minnesota Management and Budget (MMB) earlier in 2023. The Capital Investment Committee reviews the different requests and determines if those requests will be part of both House and Senate tours in the fall of 2023. Our lobbyist and I have been in communication with our local senator and representative, along with attending events where representatives from the Capital Investment committees are present to discuss the need for our project.

I am pleased to communicate that we have been added to the Senate tour list and our current buildings will be visited by the committee as part of the North East Tour from September 5-7, 2023. Once we have received a final date and time I will share that information with the council. We are still waiting for confirmation for a tour from the House committee, but we have received initial feedback that are chances are looking positive.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



Memorandum

Date: August 3, 2023
To: Mayor Iverson and City Council Members
From: Neil Bauer, Public Safety Director
Subject: Purchase of Axon Fleet 3 In-Car Camera System

Background Information:

The City of Wyoming implemented a body worn camera (BWC) policy and began utilizing body worn cameras in 2020. The Axon BWC system was selected at that time and has functioned well. The Axon Evidence digital evidence storage system has been an effective product for storing and sharing all electronic media and evidence.

An adjacent technology to the BWC, police in-car camera systems started being utilized in the 1980's and became more prominent in the 1990's to document traffic stops with motorists. In the early 2000's, federal initiatives provided millions of dollars in grants for departments to outfit police squads with camera systems. These cameras have provided evidence for criminal trials, increased law enforcement accountability, reduce complaints against officers and enhance credibility of the police in the community.

Understandably, when the decision was made to purchase a recording system in 2020, the BWC system took precedence over the in-car camera system. It is becoming increasingly important to not only have a recording of the officer's perspective but to also have recordings of driving behaviors and additional perspectives recorded throughout police/community interactions. When driving to a scene, during a vehicle pursuit, or when an officer observes traffic violations, the BWC does not capture what is occurring outside of the vehicle because of the positioning of the camera on the officer's uniform. The addition of an in-car camera system is the next step to protecting our community, officers and the City.

The image below is a view from our current BWC camera system while seated in a squad. This video is optimal when the officer is out of the squad but when seated, the view is limited.



Image 1 - Current Body Worn Camera View

The Fleet 3 system is the most current in-car camera system offered by Axon, that seamlessly integrates with our current BWC system. The video obtained from the in-car camera system and BWC video are merged into one incident and are stored in the same system. We have explored other vendors and the cost to maintain 2 separate systems or to transition our BWC system to a new vendor is cost prohibitive. The most streamlined process is to maintain all digital evidence (BWC, in-car camera, and all other digital media) in one platform for ease of access for our officers and other partner agencies (e.g. prosecutors).

The Fleet 3 system includes a panoramic view in front of the squad, a more targeted forward-facing view, and a view of the rear seating compartment. There are multiple triggers that will activate the camera system, including activating lights and/or siren, opening the rear prisoner compartment door, a speed threshold, change in velocity (crash), etc. The rear seating compartment camera will be activated whenever transporting an individual, including arrestees from the arrest location to the jail.

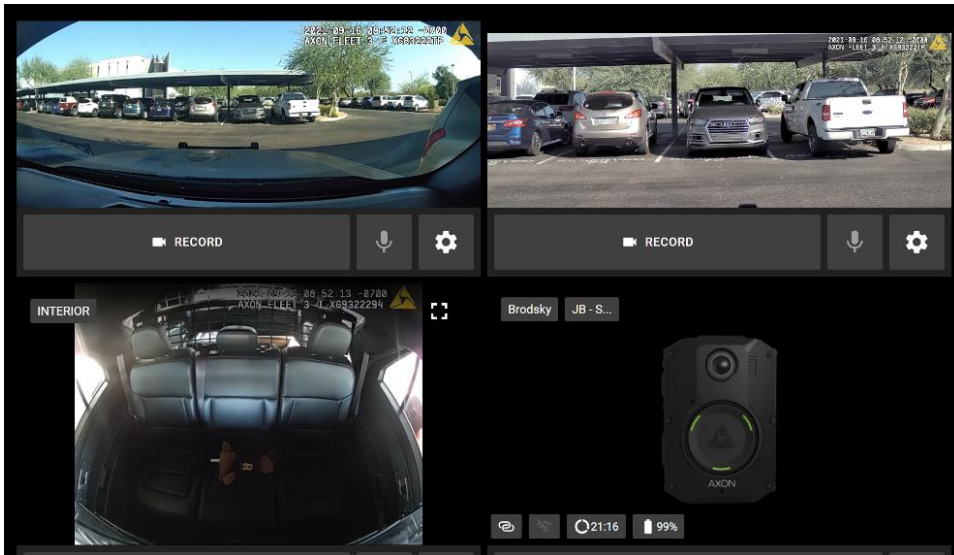


Image 2 - Fleet 3 System Views



Image 3 - Rear Seat Camera Day/Night



Cost Breakdown

Axon has prepared an estimate to outfit seven squads for a 5-year contract, for a total cost of \$86,121.00. This amount can be structured in an upfront payment or over the duration of the contract. We are proposing that the State Aid funding that will be paid out Q4-2023. There is a 10-month delay on receiving the camera systems and installation, with invoice/payment due upon receipt/installation.

Fleet 3 Basic + TAP (60-month contract)	\$85,990.80
Door Trigger Hardware	\$130.20
Total Cost for 60 Months	\$86,121.00

Recommendation:

Staff recommends that Council authorize the purchase of the Axon Fleet 3 in-car camera system (including equipment and installation) for seven police vehicles, for a 60-month contract, in the amount of \$86,121.00.

Neil D. Bauer, Ed.D.
Police Chief/Public Safety Director

RESOLUTION NO. 23-08-79

**CITY OF WYOMING
CHISAGO COUNTY, MINNESOTA**

A RESOLUTION APPROVING THE PURCHASE OF THE AXON FLEET 3 IN-CAR SYSTEM FOR SEVEN POLICE VEHICLES FOR A 60 MONTH CONTRACT IN THE AMOUNT OF \$86,121.00

WHEREAS, The City of Wyoming requires that efficient and interoperable technology be maintained for Public Safety and government agencies, allowing for the effective delivery of city services;

WHEREAS, The city of Wyoming by and through its Police Department seeks to obtain products and services to provide more efficient and transparent law enforcement;

WHEREAS, In Car system cameras provides technologies that give law enforcement the evidence for criminal trials, reduce complaints against officers and enhance credibility of the police department in the community.

WHEREAS, The Axon Fleet 3 In car system will be purchased using the Police State Aide to be received in Quarter Four, 2023

NOW, THEREFORE, BE IT RESOLVED by the City Council hereby authorizes the purchase of the Axon Fleet 3 in-car system for seven police vehicles for a 60 month contract in the amount of \$86,121.00

Hereupon said resolution was declared duly passed and adopted by the city council of the city of Wyoming this 15th day of August, 2023

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



August 10, 2023

Presented To: Mayor Iverson and City Council Members

Presented By: Public Safety Director Neil Bauer

Department: Public Safety

Reference: Creation of the Reserve Cadet Officer (RCO) Position

Method: New Business

Background Information:

Wyoming Public Safety has been struggling to find viable applicants for the vacant police officer position that has been available since December of 2022. With an additional vacancy created this summer, we continue to see low applicant numbers. Statewide, there is an unprecedented number of police officer positions available and those numbers continue to increase. Speaking with other members of the Minnesota Chiefs of Police Association and with the colleges/universities that training law enforcement applicants, the overwhelming majority of the current students already have conditional job offers with agencies even over a year in advance of graduation. The traditional hiring models will not be successful moving forward. The City of Wyoming needs to more progressive with its recruitment strategies and after a considerable amount of research, we have determined that we need to be recruiting candidates early in their formal education process and locking them in through a variety of incentive programs.

One of those strategies we would like to implement is the Reserve Cadet Officer (RCO) position. As outlined in the attached RCO job description, the applicant would be hired as an RCO, an unpaid volunteer position. The RCO must be enrolled in a 2- or 4-year law enforcement (PPOE) degree program. The RCO would perform non-sworn duties (e.g. animal control, parking complaints, nuisance ordinance issues, community events) for a minimum of 12 hours per month. The position duration is set at 2 years with the possibility of extension, or until the RCO can participate in a police officer hiring process, for no more than 4 years.

The incentive for the RCO to participate in the position is the City would provide tuition reimbursement for up to 2 years, in the amount of \$4,000, twice a year, for a maximum of \$16,000.00.

Upon graduation and eligibility to be POST licensed, the RCO would participate in a police officer hiring process. If selected for a police officer position, the RCO would be required to work as an officer for the City of Wyoming for 3 years. If they leave the City by choice or as a result of a disciplinary process, they would be responsible for reimbursing the City a pro-rated amount of tuition that has been reimbursed.

Once this position is approved by City Council, staff would work with the City Attorney to outline an agreement that will be used to clarify the parameters of the position and the tuition reimbursement process. The tuition reimbursement



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506

would be made available as of December 31, 2023, as this positions tuition reimbursement would be funded by the State Aid provided at the end of 2023.

We believe this will be one effective strategy to create a pathway for new officers to see Wyoming as an invested and desirable employer.

Recommendation:

I recommend that City Council approve the creation and posting of the Reserve Cadet Officer (RCO) position for up to 2 positions.



Neil D. Bauer, Ed.D.
Public Safety Director



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506



Reserve Cadet Officer (RCO)

Department: Public Safety
Status: Volunteer (with tuition reimbursement eligibility)
Date: August 2023
Location: Public Safety

General Purpose

The Wyoming Police Reserve Unit is comprised of volunteer community members who assist the Police Department in a variety of public safety situations. Reserve Cadet Officers (RCO) participate in initial training as well as ongoing training to prepare them for the situations they may face. After successful completion of initial training, an RCO must contribute a minimum of 12 hours of volunteer service each month. The RCO is a non-sworn, uniformed member of the Police Department. RCOs do not carry firearms and do not have authority to make arrests; however, they serve in critical roles that augment the work of sworn police officers. RCOs drive a marked police squad car and/or can ride along with a sworn officer.

Benefits of the Position

The Reserve Cadet Officer (RCO) is an opportunity to become an integral part of the Wyoming Police Department, while completing the educational requirements to become a peace officer in the State of Minnesota. The RCO is a two (2) year position maximum, with the possibility of extension to participate in a police officer hiring process in the City of Wyoming. An RCO is eligible to receive tuition reimbursement on a biannual basis, for a maximum of two (2) consecutive years. If the RCO leaves the department by choice or as a result of a disciplinary process, they would be responsible for reimbursing the City for any tuition reimbursement received. If selected to be a police officer for the City of Wyoming, the RCO would be required to work for the City as a police officer for three (3) years and if during that period of time, they leave the department by choice or as a result of a disciplinary process, they would be responsible for reimburse the City a pro-rated amount of tuition reimbursement received.

Essential Duties

- Transport prisoners to jail
- Inventory contents of impounded vehicles
- Assist with crime scene/accident scene security and traffic control
- Handle vehicle lockout and motorist assist calls
- Handle animal control calls
- Patrol parks
- Participate in required training activities



- Attend and participate in community outreach events
- Provide added security and police presence at community events
- Safely operate Police Department vehicles
- Respond to non-hazardous calls and general assistance in all areas of police work as directed by a shift supervisor

Minimum Qualifications

RCO Candidates must:

- Be at least 18 years of age.
- Have a high school diploma or equivalent.
- Possess a valid and unrestricted driver's license.
- Must meet minimum selection standards outlined in Minnesota Rules 6700.0700.
- Must be enrolled or attending a Minnesota POST Board Professional PPOE program with the intention of becoming a peace officer in the State of Minnesota.
- Must successfully complete the departments physical abilities assessment prior to date of hire.
- Must successfully complete a psychological evaluation prior to date of hire.
- Must successfully complete a medical exam prior to date of hire.

Necessary Knowledge, Skills and Abilities

- Commit to a minimum of 12 hours of volunteer service per month as an RCO.
- Be in generally good physical condition, able to perform basic RCO functions, which can include spending several hours on patrol duty in a squad car, participating in physical/defensive training exercises, standing at a post at community events or crime/accident scenes for extended periods of time, and some lifting/handling of police and safety equipment.
- Demonstrate effective oral communication skills.
- Demonstrate sound judgment while providing general uniformed patrol.
- Demonstrate teamwork and a willingness to function in constantly changing conditions and activities.
- Possess basic computer skills and be familiar with working on a computer in a Windows environment.
- Possess critical thinking skills and be able to follow prescribed department protocols and procedures.
- Be able to work effectively and respectfully with Department leadership and sworn officers.
- Be able to represent the Wyoming Police Department in a positive, professional manner when interacting with the general public.
- Be able to perform all essential position functions under the working conditions as described.
- Be available to work shifts on weekends and late at night.

Physical Demands

The physical demands described here are representative of those that must be met by an employee to successfully perform essential functions of this job. Reasonable accommodations may be made to



enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly required to use hands and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is frequently required to walk, sit, climb or balance, stoop, kneel, crouch or crawl. The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Work Environment

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is required to work in outside weather conditions including adverse climatic conditions as well as working in an office setting and driving city vehicles. The employee occasionally works near animals. The noise level in the work environment is usually moderately quiet in office and field settings.



Request for Council Action

Date: August 8, 2023

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Labor negotiations strategies for bargaining unit of Law Enforcement Labor Services (LELS).

Method: New Business

Background Information:

City staff is requesting the council enter a closed session under MN state statute 13d.03 to discuss labor negotiation strategies for a contract with the bargaining units of Law Enforcement Labor Services (LELS) 507 Sergeant group and 365 Patrol group.

Recommendation: To enter a closed session under MN state statute 13d.03 to discuss labor negotiation strategies for a contract with the bargaining unit of Law Enforcement Labor Services (LELS).



CITY OF WYOMING

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