APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
FEBRUARY 2, 2021
7:00PM

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for February 2, 2021 to order at 7:00 PM

Mayor Iverson – Read aloud a statement explaining that the Council is meeting via teleconference due to the COVID-19 pandemic. She explained that tonight's meeting would be held according to State Statute 13D.021, will be live streamed on the City's YouTube page, and will be recorded as part of the public record on the City's website.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Brett Ohnstad, and Claire Luger

ABSENT: Councilmember Dennis Schilling

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Kelly Dumais, Assistant City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. **Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for January 19, 2021**

   A MOTION WAS MADE BY COUNCILMEMBER LUGER SECONDED BY COUNCILMEMBER OHNSTAD TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JANUARY 19, 2021

   Roll Call Vote:
   Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson
   Voting Nay: None
   Abstain: None
   Absent: Schilling

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. To consider approving payment to the League of Minnesota Cities for Workers Compensation payment in the amount of $90,867.00
3. To consider authorizing payment of recommended bills, payroll, and Journal Entries for the period of January 20, 2021 through February 2, 2021.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #2, and #3 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Roll Call Vote:
Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: Schilling

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARD, COMMISSIONS, AND DEPARTMENT HEADS:

4. Report of the Public Safety Director, Paul Hoppe for January 27, 2021

5. Report of City Building Official, Fred Weck, IV for January 27, 2021

6. Report of City Attorney Tom Loonan for January 28, 2021

7. Report of City Engineer Mark Erichson, WSB for January 29, 2021

8. Report of Public Works Superintendent Chuck Almhjeld for January 27, 2021

COMMUNICATIONS:

9. Wyoming COVID-19 Business Preparedness Plan Update

Assistant City Administrator Dumais – Gave an update on the COVID-19 Business preparedness and reviewed the suggested amendments by staff to the Emergency Preparedness Plan.

Mayor Iverson – Stated that she is not comfortable with #17 and would prefer that the language surrounding the "peace-time emergency declaration expires" to be taken out.

The Council discussed possible updates and language changes to the Emergency Preparedness Plan and suggested bringing this back to a future meeting with different recommendations.

There was a consensus to bring this item back to a future meeting after further review by staff.

OLD BUSINESS: NONE

NEW BUSINESS

10. To consider approving the Wyoming Pay Equity Report prepared by Baker Tilly Incorporated utilizing the Minnesota Management and Budget web-based pay equity system as required by the State of Minnesota Local Government Pay Equity Act

City Administrator Linwood – Gave an explanation of the need for a pay equity report every three years. He gave an overview of the details included in the report.

Ann Antonsen, Baker Tilly – Shared some issues from the report, State requirements, and regression analysis from the pay plan created in 2006.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE WYOMING PAY EQUITY REPORT

PREPARED BY BAKER TILLY INCORPORATED UTILIZING THE MINNESOTA MANAGEMENT AND BUDGET WEB-BASED PAY EQUITY SYSTEM AS REQUIRED BY THE STATE OF MINNESOTA LOCAL GOVERNMENT PAY EQUITY ACT.

Roll Call Vote:
Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: Schilling

11. To consider **Resolution 21-02-11** a resolution approving Plans and Specifications and Ordering Advertisement for Bids for the East Viking Boulevard Utility Improvements (City Project No. 19-02)

City Engineer Erichson – Gave an overview of past discussions surrounding the utility improvements on East Viking. He stated that they have completed the plans and specifications and are asking the Council to authorize advertising for bids.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 21-02-11 A RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE EAST VIKING BOULEVARD UTILITY IMPROVEMENTS CITY PROJECT NO. 19-02.

Roll Call Vote:
Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: Schilling

12. To consider **Resolution 21-02-12** a resolution receiving the feasibility report and setting a public hearing for the 2021 Street Improvement Project (City Project No. 21-01)

City Engineer Erichson – Gave a summary of the findings of the feasibility report for the 2021 Street Improvement Project and explained that staff is recommending that the public hearing be scheduled for March 2, 2021. He stated that they would like to hold a public informational meeting prior to the public hearing to communicate with the residents which is tentatively scheduled for February 17, 2021. He gave an overview of the construction schedule, and plans. He noted that they have not heard a lot of negative commentary and believes that residents, in general, support this project.

Mayor Iverson – Noted that February 17, 2021 is Ash Wednesday so there may need to be some adjustments to either the time or date for the public information meeting.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 21-02-12 A RESOLUTION RECEIVING THE FEASIBILITY REPORT AND SETTING THE PUBLIC HEARING FOR THE 2021 STREET IMPROVEMENT PROJECT CITY PROJECT NO. 21-01.

Roll Call Vote:
Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: Schilling

13. To consider **Resolution 21-02-13** a resolution approving the purchase of one Ford Explorer SUV Hybrid Utility pursuit vehicle and build out for the Wyoming Police Department in the amount of $43,197

Public Safety Director Hoppe – Stated that they are seeking approval to replace one of their public safety vehicles and gave an overview of the global fleet management strategy that they follow. He stated that they are looking to replace the 2014 fire command vehicle.

Councilmember Ohnstad – Expressed concern about difficulty finding parts for hybrid vehicles.

Public Safety Director Hoppe – Explained details about the warranties for this vehicle.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 21-02-13 A RESOLUTION APPROVING THE PURCHASE OF ONE FORD EXPLORER SUV HYBRID UTILITY PURSUIT VEHICLE AND BUILD OUT FOR THE WYOMING POLICE DEPARTMENT IN THE AMOUNT OF $43,197

Roll Call Vote:
Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: Schilling

14. To consider **Resolution 21-02-14** a resolution to authorize the purchase of a server from CW Technology in the amount of $27,681.00

City Administrator Linwood – Explained that the City servers are something that is replaced every five years and noted that it was included in the budget.

Councilmember Nanko Yeager – Asked what would happen in the case of a crash and how the backup information would be obtained.

City Administrator Linwood – Explained the disaster recovery plan and the various redundancies that are included in the plan.

A MOTION WAS MADE BY COUNCILMEMBER LUGER SECONDED BY COUNCILMEMBER ONHSTAD TO APPROVE RESOLUTION 21-02-14 A RESOLUTION AUTHORIZING THE PURCHASE OF A SERVER FROM CW TECHNOLOGY IN THE AMOUNT OF $27,681.00

Roll Call Vote:
Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: Schilling

COUNCIL REPORTS:

Council Member Ohnstad – Attended training through the League of Minnesota Cities.

Council Member Nanko Yeager – No report.

Council Member Luger – Attended training through the League of Minnesota Cities.

Mayor Iverson – Attended The Park Advisory Commission and the League of Minnesota Cities Experienced Official training. She passed along some compliments she had received regarding the Public Works and Public Works Superintendent Almhjeld has been doing with clearing the snow and brining.

City Engineer Erichson - Noted that there are a few development projects in process in the City and gave an update on the Highway 8 project and feedback for the County.

City Administrator Linwood – Explained that the City had appeared in a list published by the StarTribune as the 22nd hottest real estate market in the twin cities metro area.

MAYOR IVERSON ADJOURNED THE MEETING BY GENERAL CONSENT AT 8:28 PM

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
February 16, 2021
7:00PM