

**AGENDA
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
MARCH 2, 2021
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for February 16th, 2021.

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS:

2. To consider **Resolution 20-03-16** a resolution approving plans and specifications and ordering advertisement for bids for the 2021 Street Improvement Project (city project 21-1)

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. To consider **Resolution 21-03-17** a resolution by the city council of the City of Wyoming outlining policies for utility billing to assist in economic recovery following the Covid-19 outbreak.
4. Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of February 17, 2021 through March 2, 2021.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

5. Report of the Public Safety Director, Paul Hoppe for February 24, 2021
6. Report of the City Building Official, Fred Weck, IV for February 24, 2021
7. Report of City Attorney Tom Loonan for February 25, 2021
8. Report of City Engineer Mark Erichson, WSB for February 26, 2021
9. Report of Public Works Superintendent Chuck Almhjeld for February 26, 2021.

COMMUNICATIONS:

10. Communication from Chisago County Assessor announcing Board of Equalization date for the City of Wyoming on April 20th, 2021 at 6:00PM at Wyoming City Hall.
11. Communication from Minnesota Department of Health presenting the City of Wyoming with the 2019 Water Fluoridation Quality Award

OLD BUSINESS:

NEW BUSINESS:

12. Consider approving the Eagle Scout Project improvements for the Hawk Meadows Park Bridge
13. Consider Approving the Eagle Scout Project Hawk Meadows Park Stream Clean Up
14. To consider the hiring of Patrick Parenteau as a full-time Maintenance Worker with the City of Wyoming, effective March 22, 2021.
15. Accept the resignation of Josh Smith and authorize the posting of a Maintenance Worker 1 position
16. To consider **Resolution 21-03-18** a resolution authorizing the Chisago Lakes Joint Sewer Treatment Commissions submittal of a loan application to the Minnesota Public Facilities Authority
17. To consider **Resolution 21-03-19** a resolution vacating certain city drainage and utility easement and creation of replacement easements at the Preserve at Comfort Lake Development
18. To consider **Resolution 21-03-20** A resolution authorizing submission of local road improvement program (LRIP) grant application for municipal state aid (MSAS)108/East

Viking Boulevard reconstruction from Fenwick Avenue to approximately 690 feet east of Glen Oak Drive.

COUNCIL REPORTS:

ADJOURN

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
FEBRUARY 16, 2021
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for February 16, 2021 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Brett Ohnstad, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Kelly Dumais, Assistant City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

Mayor Iverson – Read aloud a statement explaining that the Council is meeting via teleconference due to the COVID-19 pandemic. She explained that tonight's meeting would be held according to State Statute 13D.021, will be live streamed on the City's YouTube page, and will be recorded as part of the public record on the City's website.

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. **Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for February 2, 2021**

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR FEBRUARY 2, 2021 AS SUBMITTED.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

2. **Consider approving the minutes of the "Work Session Meeting" of the Wyoming, Minnesota City Council for February 10, 2021**

Council Member Ohnstad – Noted that after the meeting, he had contacted City Administrator Linwood and explained that he feels the City should continue working on the dog park that was presented last year from the Park Advisory Commission which includes continuing to look for an appropriate site.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY

COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR FEBRUARY 10, 2021 AS AMENDED.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider authorizing payment of recommended bills, payroll, and Journal Entries for the period of February 3, 2021 through February 16, 2021
4. To consider **Resolution 21-02-15** a resolution approving transferring revolving loan funds into a storm water capital improvement fund.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #3 AND #4 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS, AND DEPARTMENT HEADS

5. Report of the Public Safety Director, Paul Hoppe for February 10, 2021
6. Report of City Building Official, Fred Weck, IV for February 10, 2021
7. Report of City Attorney Tom Loonan for February 11, 2021
8. Report of City Engineer Mark Erichson, WSB for February 12, 2021
9. Report of Public Works Superintendent Chuck Almhjeld for February 16, 2021

COMMUNICATIONS:

10. Letter from the League of Minnesota Cities Insurance Trust regarding a Virtual Fleet Survey conducted February 8, 2021
11. City of Wyoming Winter Medallion Hunt

Assistant City Administrator Dumais – Gave an overview of the upcoming Medallion Hunt throughout the City to help encourage residents to get out of the house and get some fresh air this winter.

OLD BUSINESS: NONE

NEW BUSINESS

12. To consider approving a collective bargaining agreement between the City of Wyoming and Law Enforcement Labor Services (LELS) for the years 2021 to 2023

City Administrator Linwood – Noted that there were no significant changes to the collective bargaining agreement and highlighted a few of the changes from past agreements.

Council Member Nanko Yeager – **Expressed** concern about granting a raise while the seniors only receive a lesser amount of increase in their social security.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE A COLLECTIVE BARGAINING AGREEMENT BETWEEN THE CITY OF WYOMING LAW ENFORCEMENT LABOR SERVICES (LELS) FOR THE YEARS 2021 TO 2023.

Roll Call Vote:

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

13. Wyoming Scout Project Volunteer Policy

Assistant City Administrator Dumais – Explained that staff is presenting this policy as a way to formalize an informal process. She gave a brief overview of the information included in the policy.

Council Member Ohnstad – Asked about the scout being assigned to a staff member.

Assistant City Administrator Dumais – Explained that they would be assigned a staff member to walk alongside them with the project.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE WYOMING SCOUT PROJECT VOLUNTEER POLICY.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – Attended the Planning Commission and the Council Work Session meetings. He stated that he is also continuing to take the classes through the League of Minnesota Cities for newly elected individuals.

Council Member Nanko Yeager – Attended the Council Work Session and Sewer Commission meetings,

Council Member Luger – Attended Council Work Session and the League of Minnesota Cities training.

Council Member Schilling – Attended the February 10, 2021 Council Work Session

Mayor Iverson – Attended the Planning Commission, the Park Advisory Commission, the Council Work Session, Sewer Commission meetings, the League of Minnesota Cities training, and the Minnesota Mayor’s Association Board meeting.

Public Safety Director Hoppe – Noted that with the extremely low temperatures it is not unusual to see additional fires from secondary heat sources and cautioned people be safe. He stated that his department has gone above and beyond this past week combatting fires in such low temperatures.

City Engineer Erichson – Explained that there a public information meeting scheduled for February 18, 2021 at 6:00 p.m. via Zoom to share the results of the feasibility study for the 2021 Street Improvement Project. He noted that there is a public hearing scheduled for March 2, 2021.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER SCHILLING, TO ADJOURN THE FEBRUARY 16, 2021 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:25 PM.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
MARCH 2, 2021
7:00PM

Request for Council Action

Date: February 24, 2021
To: Wyoming City Council, Mayor Lisa Iverson, Councilmembers Claire Luger, Linda Nanko/Yeager, Brett Ohnstad and Dennis Schilling
Cc: Robb Linwood; File
From: City Engineer, Mark Erichson, PE
RE: 2021 Street Improvement Project Public Hearing and
Consider Ordering the Improvements and Authorizing the Preparation of Plans and Specifications

Background and supporting documentation of request:

The 2021 Street Improvement Project includes street reclamation of approximately 8,600 feet (1.63 miles) complete with bituminous paving along the following roadways:

- 267th Street from Fenwick Avenue to Finley Avenue
- 266th Street from Fenwick Avenue to Finley Avenue
- Feriday Avenue from 267th Street to 266th Street
- Finley Avenue from 267th Street to the south terminus
- 266th Street from Finley Avenue to Forli Avenue
- Forli Avenue from East Viking Boulevard to Wyoming Trail
- Forli Avenue from Wyoming Trail to Foxboro Lane
- Foxboro Lane from Forli Avenue to Foxboro Avenue
- Foxboro Avenue from Foxboro Lane to Wyoming Trail
- Freeport Avenue from East Viking Boulevard to the south terminus
- 267th Street from Freeport Avenue to the west terminus
- Glen Oak Drive from 263rd Street to approximately 700 feet south of 262nd Street
- 263rd Street from Glen Oak Drive to Glen Oak Drive

The total estimated project cost for the 2021 Street Improvement Project is approximately **\$1,963,700** which incorporates 2020 construction costs and include a 5% construction contingency and indirect costs in the amount of 25% of the estimated construction costs.

The project costs are summarized as follows:

2021 Street Improvement Project City of Wyoming, MN Project Costs and Funding			
Improvements	City Fund	Special Assessments	Total
Schedule B. - Surface Improvements	\$1,257,091.50	\$314,272.88	\$1,571,364.38
Schedule B. - Watermain Improvements	\$61,031.25		\$61,031.25
Schedule C. - Sanitary Sewer Improvements	\$111,956.25		\$111,956.25
Schedule D. - Storm Sewer Improvements	\$175,413.00	\$43,853.25	\$219,266.25
Total Improvements	\$1,605,492.00	\$358,126.13	\$1,963,618.13

Funding for the project will come from Roadway Improvement Funds, Sanitary Sewer Fund, Watermain Fund, and special assessments to benefitting properties. The unit assessment is estimated to be \$2,947.54.

The public hearing is scheduled for 7:00 p.m. March 2, 2021 at Wyoming City Hall. Staff will give a PowerPoint presentation of the project and Council will follow with opening the public hearing for public comment and then ultimately take action on this item

Recommendation:

Approve Resolution No.21-03-16, a resolution Ordering the Project and Authorizing the Preparation of Plans and Specifications for the 2021 Street Improvement Project.

RESOLUTION NO. 21-3-16

**CITY OF WYOMING
CHISAGO COUNTY, MINNESOTA**

**A RESOLUTION ORDERING THE PROJECT AND
AUTHORIZING THE PREPARATION OF PLANS AND SPECIFICATIONS FOR THE
2021 STREET IMPROVEMENT PROJECT**

WHEREAS, the City Council of Wyoming has initiated the proposed along the following roadways:

- 267th Street from Fenwick Avenue to Finley Avenue
- 266th Street from Fenwick Avenue to Finley Avenue
- Feriday Avenue from 267th Street to 266th Street
- Finley Avenue from 267th Street to the south terminus
- 266th Street from Finley Avenue to Forli Avenue
- Forli Avenue from East Viking Boulevard to Wyoming Trail
- Forli Avenue from Wyoming Trail to Foxboro Lane
- Foxboro Lane from Forli Avenue to Foxboro Avenue
- Foxboro Avenue from Foxboro Lane to Wyoming Trail
- Freeport Avenue from East Viking Boulevard to the south terminus
- 267th Street from Freeport Avenue to the west terminus
- Glen Oak Drive from 263rd Street to approximately 700 feet south of 262nd Street
- 263rd Street from Glen Oak Drive to Glen Oak Drive

WHEREAS, it is proposed to reclaim the above-mentioned roadways and to assess benefited properties for all or a portion of the improvement, pursuant to Minnesota Statutes, Chapter 429; and

WHEREAS, the City Council has received and accepted the revised feasibility report prepared by the City Engineer on February 2, 2021, for the 2021 Street Improvement Project; and

WHEREAS, the statute provided that no such improvements shall be made until the Council has held a public hearing on such improvements following mailed notice and two publications thereof in the official newspaper stating time and place of the hearing, the general nature of the improvement, the estimated costs thereof, and the area proposed to be assessed, in accordance with the law; and

WHEREAS, a resolution of the City Council adopted on the 2nd day of February 2021, fixed a date for the Council public hearing on the proposed improvements; and

WHEREAS, ten days' mailed notice and two weeks' published notice in advance of said public hearing was given and the hearing was held thereon on the 2nd day of March 2021, at which time all persons desiring to be heard were given an opportunity to be heard thereon.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WYOMING:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report for the 2021 Street Improvement Project
2. Such improvement is hereby ordered as proposed in this Council resolution adopted March 2, 2021.
3. The improvements described in the notice of public hearing and the feasibility report are hereby designated and shall be known as the 2021 Street Improvement Project.
4. The City Council shall let the contract for all or part of the work for said improvements or order all or part of the work done by day labor or otherwise as authorized by Minnesota Statutes, Section 429.041, Subdivision 2 within one year of the date of this Resolution ordering said improvements.
5. The capital improvements embodied by the 2021 Street Improvement Project have no relationship to the City's Comprehensive Plan.

This resolution was adopted by the City Council of the City of Wyoming on the 2nd day of March, 2021.

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

(seal)



Request for Council Action

Date: February 26th, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Kelly Dumais, Assistant City Administrator

Department: Administration

Reference: Utility Billing Late Fee Waiver

Method: New Business

Background Information:

In November of 2020, the Wyoming City Council extended a moratorium on late fees for utility bills as a part of the City's response to the COVID-19 pandemic. This extension was continued through Q1 of 2021. The coronavirus can have significant impacts on an individual's or a family's financial situation. Either exposure to or contraction of the virus can result in an individual or an entire family needing to miss weeks of work. While advances in the vaccine have reduced cases, the pandemic still continues as many people are still waiting for a vaccine.

The unprecedented nature of the pandemic means that it is difficult to know how the virus will continue to affect people. Staff continue to monitor guidance from the Minnesota Department of Health regarding updates on the virus. While it is very possible that the pandemic situation may warrant another continuation of this practice beyond Q2 of 2021, incremental steps in response to up to date information can help the City to efficiently navigate operational challenges efficiently and effectively as we continue to respond to the pandemic

Recommendation: To consider Resolution 21-03-17 a resolution by the city council of the City of Wyoming outlining policies for utility billing to assist in economic recovery following the Covid-19 outbreak.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

RESOLUTION 21-03-17

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WYOMING OUTLINING POLICIES FOR UTILITY BILING TO ASSIST IN ECONOMIC RECOVERY FOLLOWING THE COVID-19 OUTBREAK.

WHEREAS, the State of Minnesota and numerous communities have been impacted by the outbreak of COVID-19 virus forcing the slow down and, in some cases, shuttering of businesses creating significant unemployment; and,

WHEREAS, many individuals have also been impacted by the COVID-19 outbreak with the loss of employment and critical income; and,

WHEREAS, the State and Federal Governments have begun to implement various tools to aid in the recovery of businesses and employment; the City of Wyoming may also consider responsible actions to aid effected businesses and their staff as well as its general population; and,

WHEREAS, the Wyoming City Council waived late fees for the first, second and third quarter of 2020 and Q1 of 2021 utility billing as a part of the City's response to the COVID-19 pandemic; and,

WHEREAS, the COVID-19 pandemic continues to affect the economic security of residents and businesses; and,

WHEREAS, the City will continue to evaluate its options related to any continued assistance it may be able to offer to address these matters stemming from COVID-19 matter.

NOW, THEREFORE, BE IT RESOLVED that the City Council for the City of Wyoming enacts the following actions and requests:

1. That the City shall waive late fees for its second quarter of 2021 utility billing.

The Resolution has been duly considered and adopted by the City Council this 2nd Day of March, 2021

CITY OF WYOMING

Mayor, Lisa Iverson

Attest: Robb Linwood, City Administrator

CITY OF WYOMING

02/26/21 11:54 AM

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***Check Detail Register©**

FEBRUARY 2021

		Check Amt	Invoice	Comment
10100 gen checking				
Paid Chk#	012400E 2/16/2021	DEPARTMENT OF TREASURY		
G 101-21701	Federal Withholding	\$237.08		Federal
G 101-21703	FICA Tax Withholding	\$186.34		Medicare
G 101-21703	FICA Tax Withholding	\$796.69		Social Security
G 101-21703	FICA Tax Withholding	\$796.69		Social Security Benefit
G 101-21703	FICA Tax Withholding	\$186.34		Medicare Benefit
Total DEPARTMENT OF TREASURY		\$2,203.14		
Paid Chk#	012401E 2/16/2021	MN DEPARTMENT OF REVENUE		
G 101-21702	State Withholding	\$128.26		State Tax - MN
Total MN DEPARTMENT OF REVENUE		\$128.26		
Paid Chk#	012402E 2/16/2021	P.E.R.A.		
G 101-21704	PERA	\$16.67		DCP Pera
G 101-21704	PERA	\$16.67		DCP Pera City Match
Total P.E.R.A.		\$33.34		
10100 gen checking		\$2,364.74		
Fund Summary				
<u>10100 gen checking</u>				
101 GENERAL FUND		\$2,364.74		
		\$2,364.74		

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Zerwas

CITY OF WYOMING

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FEBRUARY 2021

	Check Amt	Invoice	Comment
10100 gen checking			
Paid Chk# 012396E 2/16/2021	DEPARTMENT OF TREASURY		
G 101-21701 Federal Withholding	\$6,683.23		Federal
G 101-21703 FICA Tax Withholding	\$995.14		Medicare
G 101-21703 FICA Tax Withholding	\$2,432.53		Social Security
G 101-21703 FICA Tax Withholding	\$2,432.53		Social Security Benefit
G 101-21703 FICA Tax Withholding	\$995.14		Medicare Benefit
Total DEPARTMENT OF TREASURY	\$13,538.57		
Paid Chk# 012397E 2/16/2021	MN DEPARTMENT OF REVENUE		
G 101-21702 State Withholding	\$2,947.58		State Tax - MN
Total MN DEPARTMENT OF REVENUE	\$2,947.58		
Paid Chk# 012398E 2/14/2021	P.E.R.A.		
G 101-21704 PERA	\$2,676.83		Cord Pera
G 101-21704 PERA	\$3,790.77		PF Pera
G 101-21704 PERA	\$3,088.65		Pera City match
G 101-21704 PERA	\$5,686.13		PF pera city match
Total P.E.R.A.	\$15,242.38		
Paid Chk# 012399E 2/16/2021	SELECTACCOUNT		
G 101-21707 H.S.A	\$2,270.08		HSA CONTRIBUTION
Total SELECTACCOUNT	\$2,270.08		
Paid Chk# 051578 2/16/2021	PACIFIC LIFE INSURANCE COMPANY		
G 101-21712 ROTH-PACIFIC LIFE	\$230.77		ROTH
Total PACIFIC LIFE INSURANCE COMPANY	\$230.77		
10100 gen checking	\$34,229.38		

CITY OF WYOMING

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FEBRUARY 2021

Check Amt Invoice Comment

Fund Summary**10100 gen checking**

101 GENERAL FUND	\$34,229.38
	\$34,229.38

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Zerwas

CITY OF WYOMING

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MARCH 2021

		Check Amt	Invoice	Comment
10100 gen checking				
Paid Chk#	051579	3/2/2021	AIRFRESH INDUSTRIES, INC	
E 101-45200-405	SATALLITE RENTAL	\$100.00	43464	HOCKEY RINK SATELLITE
Total AIRFRESH INDUSTRIES, INC		\$100.00		
Paid Chk#	051580	3/2/2021	ANDERSON - KOCH FORD	
E 101-42110-390	VEHICLE MAINTENANCE	\$474.32	73666	CHECK ENGINE
E 101-42110-390	VEHICLE MAINTENANCE	\$233.55	74128	PROGRAM EXTRA KEY
E 101-42110-390	VEHICLE MAINTENANCE	\$128.10	74158	PROGRAM KEY
Total ANDERSON - KOCH FORD		\$835.97		
Paid Chk#	051581	3/2/2021	ASPEN MILLS	
E 101-42110-408	UNIFORMS	\$55.85	269337	EDWARDS-UNIFORM
Total ASPEN MILLS		\$55.85		
Paid Chk#	051582	3/2/2021	BAKER TILLY MUNICIPAL ADVISORS	
E 101-41500-300	PROFESSIONAL SERVICE (GE	\$1,200.00	BTMA8960	ANUUAL REPORT PREP FEE
Total BAKER TILLY MUNICIPAL ADVISORS		\$1,200.00		
Paid Chk#	051583	3/2/2021	BEARDSLEY, LANCE	
E 101-42110-210	OPERATING SUPPLIES	\$23.51	02242021	KEYS
Total BEARDSLEY, LANCE		\$23.51		
Paid Chk#	051584	3/2/2021	BILLS AUTO BODY	
E 101-42110-390	VEHICLE MAINTENANCE	\$208.89	CA107800	POLICE INTERCEPTOR
Total BILLS AUTO BODY		\$208.89		
Paid Chk#	051585	3/2/2021	BIO-TEC EMERGENCY SERVICES	
E 101-42110-210	OPERATING SUPPLIES	\$200.00	133425	SQUAD CLEAN UP
Total BIO-TEC EMERGENCY SERVICES		\$200.00		
Paid Chk#	051586	3/2/2021	BLUE TO GOLD, LLC	
E 101-42110-208	TRAINING AND INSTRUCTION	\$758.00	CEC-21-IG500	ADVANCED TRAINING-ROETTGER PELTIER
Total BLUE TO GOLD, LLC		\$758.00		
Paid Chk#	051587	3/2/2021	CAMPBELL KNUTSON	
E 101-41400-304	ATTORNEY FEES	\$786.00	01312021	GENERAL MATTERS
Total CAMPBELL KNUTSON		\$786.00		
Paid Chk#	051588	3/2/2021	CINTAS/G & K SERVICES	
E 101-43100-210	OPERATING SUPPLIES	\$59.00	4060554130-	SHOP SUPPLIES
E 101-43100-418	UNIFORMS	\$88.62	4075682200	STREETS
E 101-43100-210	OPERATING SUPPLIES	\$15.64	4075682200	SHOP SUPPLIES
E 101-42110-360	CLEANING SERVICE	\$25.00	4076326398	POLICE DEPT
E 101-43100-418	UNIFORMS	\$88.62	4076326404	STREETS
E 101-43100-210	OPERATING SUPPLIES	\$28.41	4076326404	SHOP SUPPLIES
E 101-41400-360	CLEANING SERVICE	\$25.00	4076326528	CITY HALL
Total CINTAS/G & K SERVICES		\$330.29		

CITY OF WYOMING

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MARCH 2021

				Check Amt	Invoice	Comment
Paid Chk#	051589	3/2/2021	CW TECHNOLOGY			
E	101-41400-209	NETWORK MUNICIPAL COMPU		\$2,925.00	CW63442	MARCH MONTHLY SERVICES
		Total CW TECHNOLOGY		\$2,925.00		
Paid Chk#	051590	3/2/2021	DEBILZAN, TOM			
E	101-42400-208	TRAINING AND INSTRUCTION		\$255.00	02232021	SEPTIC SYSTEM TRAINING
		Total DEBILZAN, TOM		\$255.00		
Paid Chk#	051591	3/2/2021	EARL F. ANDERSEN			
E	101-43100-226	SIGN MATERIAL/REPLACEMEN		\$96.15	0125637-IN	SIGNS-PW BUILDING
		Total EARL F. ANDERSEN		\$96.15		
Paid Chk#	051592	3/2/2021	EDWARDS, ALLISON			
E	101-42110-408	UNIFORMS		\$186.55	02222021	BOOTS & MILEAGE FOR TRAINING
		Total EDWARDS, ALLISON		\$186.55		
Paid Chk#	051593	3/2/2021	FAIRVIEW HEALTH SERVICES			
E	101-43100-306	PERSONNEL TESTING		\$136.00	15005158921	LUMSDEN-SCREEN
E	101-43100-306	PERSONNEL TESTING		\$136.00	15005158929	TORMA-SCREEN
		Total FAIRVIEW HEALTH SERVICES		\$272.00		
Paid Chk#	051594	3/2/2021	FRONTLINE PLUS, INC			
E	101-42110-224	MAINTENANCE CONTRACTS		\$4,063.20	13327	ANNUAL SERVICE CONTRACT
		Total FRONTLINE PLUS, INC		\$4,063.20		
Paid Chk#	051595	3/2/2021	H & W FUND I.U.O.E LOCAL 49			
G	101-21706	Hospitalization/Medical Ins		\$60.00	0215	PARSONS PREMIUMS SHORTAGE INCREASE MARCH
		Total H & W FUND I.U.O.E LOCAL 49		\$60.00		
Paid Chk#	051596	3/2/2021	HACH COMPANY			
E	601-49425-216	CHEMICALS/CHEMICAL PRODU		\$344.82	12303981	CHEMICALS FOR TESTING WATER
		Total HACH COMPANY		\$344.82		
Paid Chk#	051597	3/2/2021	HALLBERG FAMILY LTD			
E	101-42110-210	OPERATING SUPPLIES		\$52.50	02152021	UNIT 506
		Total HALLBERG FAMILY LTD		\$52.50		
Paid Chk#	051598	3/2/2021	KODIAK POWER SYSTEMS			
E	602-49425-438	LIFT STATIONS MAINTENANCE		\$397.25	KPS0668	GENERATOR REPAIR LS #4
		Total KODIAK POWER SYSTEMS		\$397.25		
Paid Chk#	051599	3/2/2021	LEAGUE OF MN CITIES INS TRUST			
E	101-42110-150	WORKER S COMP (GENERAL)		\$1,000.00	6383	LMCIT CLAIM 000000104453
		Total LEAGUE OF MN CITIES INS TRUST		\$1,000.00		
Paid Chk#	051600	3/2/2021	LTG POWER EQUIPMENT			
E	101-45200-404	REPAIRS & MAINT. - EQUIPME		\$78.34	255900	CHAINS FOR BROOM-HOCK RINK
		Total LTG POWER EQUIPMENT		\$78.34		

CITY OF WYOMING

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MARCH 2021

			Check Amt	Invoice	Comment
Paid Chk#	051601	3/2/2021	MED COMPASS		
E 101-42110-300	PROFESSIONAL SERVICE (GE		\$2,420.00	38908	SCBA-MEDICAL EXAM FIT TEST
	Total MED COMPASS		\$2,420.00		
Paid Chk#	051602	3/2/2021	MENARDS - FOREST LAKE		
E 101-43100-401	REPAIRS & MAINT. - BUILDING		\$36.98	56579	MICE POISON
E 101-43100-441	STREET MAINT MATERIALS		\$36.34	57235	MAILBOX NUMBERS & POSTS
E 101-42110-210	OPERATING SUPPLIES		\$232.37	57856	HEATER, TORCH
E 601-49425-240	SMALL TOOLS/MINOR EQUIPM		\$209.27	57934	TOOLS FOR WATER VAN
	Total MENARDS - FOREST LAKE		\$514.96		
Paid Chk#	051603	3/2/2021	MINNCOR INDUSTRIES		
E 101-42110-580	OTHER EQUIPMENT		\$500.00	SOI-095043	MAGNUM CHAIR
	Total MINNCOR INDUSTRIES		\$500.00		
Paid Chk#	051604	3/2/2021	MVTL		
E 601-49425-311	LAB COSTS		\$58.00	1073549	LAB TESTS
	Total MVTL		\$58.00		
Paid Chk#	051605	3/2/2021	NAPA AUTO PARTS		
E 101-43100-240	SMALL TOOLS/MINOR EQUIPM		\$78.49	017309	FLASHLIGHT REPAIR
E 101-43100-404	REPAIRS & MAINT. - EQUIPME		\$56.49	017311	SERVICE FOR FUEL PUMP
	Total NAPA AUTO PARTS		\$134.98		
Paid Chk#	051606	3/2/2021	NORTHERN SALT INC		
E 101-43100-440	SALT & SAND		\$1,309.85	21765	SALT FOR BRINING
	Total NORTHERN SALT INC		\$1,309.85		
Paid Chk#	051607	3/2/2021	OPUS 21 MANAGEMENT SOLUTIONS		
E 601-49425-300	PROFESSIONAL SERVICE (GE		\$2,325.65	210109	JANUARY SERVICES
E 602-49425-300	PROFESSIONAL SERVICE (GE		\$2,325.65	210109	JANAUARY SERVICES
	Total OPUS 21 MANAGEMENT SOLUTIONS		\$4,651.30		
Paid Chk#	051608	3/2/2021	RAPIT PRINTING		
E 101-41400-418	UNIFORMS		\$77.23	226063	UNIFORM
	Total RAPIT PRINTING		\$77.23		
Paid Chk#	051609	3/2/2021	RDO EQUIPMENT		
E 101-43100-404	REPAIRS & MAINT. - EQUIPME		\$1,233.54	W0391114	BRISH CHIPPERS
E 101-43100-404	REPAIRS & MAINT. - EQUIPME		(\$231.07)	W0391114	CREDIT INVOICE P1611514
	Total RDO EQUIPMENT		\$1,002.47		
Paid Chk#	051610	3/2/2021	REGENTS OF THE UNIVERSITY OF M		
E 101-45200-208	TRAINING AND INSTRUCTION		\$300.00	2110008756	CONFERENCE REGISTRATION
	Total REGENTS OF THE UNIVERSITY OF M		\$300.00		
Paid Chk#	051611	3/2/2021	SAFARILAND TRAINING GROUP		
E 101-42110-208	TRAINING AND INSTRUCTION		\$275.00	74492	TRAINING ROETTGER

CITY OF WYOMING

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MARCH 2021

			Check Amt	Invoice	Comment
Total SAFARILAND TRAINING GROUP			\$275.00		
Paid Chk# 051612	3/2/2021	SRC			
E 101-45200-384	REFUSE		\$94.91	01312021	930 WYOMING CITY GARAGE
Total SRC			\$94.91		
Paid Chk# 051613	3/2/2021	STREICHER S			
E 101-42110-580	OTHER EQUIPMENT		\$653.43	11482450	TACTICAL GEAR
Total STREICHER S			\$653.43		
Paid Chk# 051614	3/2/2021	TIMESAVER OFF SITE SECRETARIAL			
E 101-41400-231	CONTRACTED SERVICES		\$151.00	M26243	PARK ADVISORY COMMISSION
E 101-41400-231	CONTRACTED SERVICES		\$187.00	M26243	COUNCIL MEETING
E 101-41910-231	CONTRACTED SERVICES		\$151.00	M26243	PLANNING COMMISSION
Total TIMESAVER OFF SITE SECRETARIAL			\$489.00		
Paid Chk# 051615	3/2/2021	WAUSAU ELECTRIC INC			
E 601-49425-401	REPAIRS & MAINT. - BUILDING		\$965.80	2294	HEATER REPLACEMENT WELL #3
E 601-49425-401	REPAIRS & MAINT. - BUILDING		\$254.00	2299	ELECTRIC REPAIR WELL #3
Total WAUSAU ELECTRIC INC			\$1,219.80		
Paid Chk# 051616	3/2/2021	WEX FLEET UNIVERSAL			
E 101-42400-212	MOTOR FUELS		\$30.43	70190680	BLDG
E 101-42110-212	MOTOR FUELS		\$297.57	70190680	FIRE
E 101-42110-212	MOTOR FUELS		\$2,024.76	70190680	POLICE
E 101-43100-212	MOTOR FUELS		\$1,123.58	70190680	STREETS
E 101-45200-212	MOTOR FUELS		\$27.55	70190680	PARKS
E 601-49425-212	MOTOR FUELS		\$575.57	70190680	WATER
E 602-49425-212	MOTOR FUELS		\$575.56	70190680	SEWER
Total WEX FLEET UNIVERSAL			\$4,655.02		
Paid Chk# 051617	3/2/2021	WHITE BEAR LOCKSMITH			
E 101-42110-401	REPAIRS & MAINT. - BUILDING		\$255.00	32706	SERVICE CALL
Total WHITE BEAR LOCKSMITH			\$255.00		
Paid Chk# 051618	3/2/2021	WILLIAMS SCOTSMAN, INC.			
E 101-43100-410	RENTALS (EQUIPMENT)		\$429.40	8519737	PW TRAILER RENTAL
Total WILLIAMS SCOTSMAN, INC.			\$429.40		
Paid Chk# 051619	3/2/2021	WSB			
E 408-43100-303	ENGINEERING		\$33,028.50	01312021	2021 STREET IMPROVEMENT
E 101-41400-303	ENGINEERING		\$3,090.75	01312021	2021 GENERAL ENGINEERING
E 651-41000-303	ENGINEERING		\$515.25	01312021	2021 LGU SERVICES
E 408-43100-303	ENGINEERING		\$3,794.00	01312021	2020 STREET IMPROVEMENT
E 651-49425-310	MS4 PERMIT - ENGINEERING		\$212.50	01312021	MS4 PROGRAM
E 101-41910-315	PLANNER (COMP PLAN)		\$82.00	01312021	2020 COMP PLAN UPFATE
E 101-43100-303	ENGINEERING		\$1,044.00	01312021	BRIDGE SAFETY INSPECTIONS
G 800-20532	SHORE VIEW TWO ESCROW		\$253.75	01312021	WSB-PRELIM PLAT VARIANCE
G 800-20531	AADLAND WEST		\$295.50	01312021	WSB-PLAN REVIEW HUNTER HILL

CITY OF WYOMING

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MARCH 2021

		Check Amt	Invoice	Comment
G 800-20569	DIAMOND RIDGE CUSTOM ESCRO	\$1,149.75	01312021	WSB-EMERALD AVE IMPROVEMENT PROJECT
E 101-41400-303	ENGINEERING	\$287.00	01312021	2021 PLANNING SERVICES
E 408-43100-303	ENGINEERING	\$379.25	01312021	BRIDGE 13506 REPLACEMENT
E 602-49425-300	PROFESSIONAL SERVICE (GE	\$17,927.63	01312021	E VIKING BLVD SANITARY SEWER IMPROVEMENT
G 800-20572	HEIMS LAKE VILLA NORTH SKETC	\$360.75	01312021	WSB-SKETCH PLAN
G 800-20568	MOXNESS SUMMER FIELDS ESCR	\$2,554.50	01312021	WSB-PLAN REVIEW
E 601-49425-300	PROFESSIONAL SERVICE (GE	\$623.50	01312021	2020 WHPP IMPLEMENTATION
G 800-20549	NORTHERN TIER DEVELOPMENT	\$1,810.75	01312021	WSB-SUNRICE RIVER WETLAND MITIGATION REVIEW
E 601-49425-303	ENGINEERING	\$157.00	01312021	RISK ASSESSMENT
Total WSB		\$67,566.38		
Paid Chk#	051620	3/2/2021	XCEL ENERGY	
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/	\$12.16	719719253	POLE BLDG
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/	\$12.28	719740397	PARKS
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/	\$18.33	719751923	SPEED SIGN
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/	\$12.48	719751929	SPEED SIGN
E 601-49425-380	UTILITIES-GAS/ELEC/SEWER/	\$262.14	719877421	WELLHOUSE
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/	\$17.78	719893786	SPEED SIGN
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/	\$12.16	719895500	SPEED SIGN
E 602-49425-380	UTILITIES-GAS/ELEC/SEWER/	\$1,218.96	720204021	SEWER LIFT
E 601-49425-380	UTILITIES-GAS/ELEC/SEWER/	\$94.98	720204021	PUMPHOUSE
Total XCEL ENERGY		\$1,661.27		
Paid Chk#	051621	3/2/2021	ZEE MEDICAL SERVICE	
E 101-43100-231	CONTRACTED SERVICES	\$310.50	540353179	MED SUPPLIES
Total ZEE MEDICAL SERVICE		\$310.50		
10100 gen checking		\$102,807.82		

CITY OF WYOMING

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MARCH 2021

Check Amt Invoice Comment

Fund Summary**10100 gen checking**

101 GENERAL FUND	\$30,137.54
408 STREET REPLACEMENT FUND	\$37,201.75
601 WATER FUND	\$5,870.73
602 SEWER FUND	\$22,445.05
651 SURFACE/STORM WATER FUND	\$727.75
800 PROJECTS AND DEVELOPMENTS	\$6,425.00
	\$102,807.82

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Zerwas



Council Report

February 24, 2021

Mayor Iverson and City Council Members

Re: Public Safety Activity Report for March 3rd, 2021 City Council Meeting

Over the next couple months we will be working with our community partners on active threat table top exercises and threat assessment protocols. This past week I kicked off the initiative working with M Health on a unified incident command table top exercise preparing for contingencies if our hospital becomes a transfer site as part of the M Health network during the civil unrest anticipated in the Cities this spring.

Officers from Wyoming were involved in the arrest of 3 burglary suspects active in the area this past week. Since Christmas, our department has arrested 10 suspects on burglary charges, involving both residential and commercial properties. The officers are doing an outstanding job of responding to and investigating these incidents.

Paul Hoppe
Public Safety Director



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506



CAD Summary Report

Printed On: 02/24/21 09:54

Wyoming

	02/21	Total
911 Hangup or Open Line	4	4
ALARM-Commercial	1	1
ALARM-Fire	1	1
ALARM-Residential	3	3
ANIMAL-Animal at Large	1	1
ANIMAL-Barking	2	2
ANIMAL-Found	1	1
ANIMAL-Neglect/Abuse	1	1
ASSAULT (in progress)	1	1
Assist Other Agency	8	8
Break	1	1
BURGLARY-Commercial (in progress)	1	1
Burn Permit	1	1
Burning Complaint	1	1
CHECK-Area	90	90
CHECK-Business	60	60
CHECK-Park	58	58
CHECK-Residence	3	3
CHECK-the welfare	4	4
Child Protection/Neglect	1	1
Civil Complaint	1	1
Community Policing	1	1
CRASH-Hit & Run (not in progress)	1	1
CRASH-Property Damage ONLY	6	6
CRIM DAMAGE to property (not in progress)	1	1
Death of Person	1	1
Detail/Activities	11	11
DOMESTIC-physical (in progress)	2	2



CAD Summary Report

Printed On: 02/24/21 09:54

	02/21	Total
DOMESTIC-physical (not in progress)	1	1
Driving Complaint	2	2
Drug Activity	1	1
Financial Fraud-Check CCard	1	1
FIRE Call	2	2
FOUND-Property	1	1
Gopher One emergency locate	1	1
Informational ICR	4	4
Intoxicated Driver	1	1
Lift Assist	1	1
MEDICAL	12	12
Minnesota Adult Abuse Reportin	2	2
Miscellaneous/Other	1	1
Motorist Assist	2	2
Noise Complaint	1	1
Predatory Offender Reg	6	6
Probation Check/PBT	2	2
Public Assist	8	8
Road Hazard	3	3
Snowmobile	1	1
SQUAD CHECK	30	30
Suicidal Person	1	1
Suspicious Activity	5	5
Suspicious Person	2	2
Suspicious Vehicle	10	10
THEFT (not in progress)	3	3
THEFT-of Gas	3	3
Theft-of Identity	3	3
THEFT-OF Vehicle (not in progr	1	1
THREATS (not in progress)	2	2
Tow	1	1



CAD Summary ReportPrinted On: 02/24/21 09:54

	02/21	Total
Traffic Enforcement/Radar	8	8
TRAFFIC Stop	27	27
Training	1	1
Vehicle Lockout	6	6
Vehicle Off Road	4	4
Total	427	427



February 24, 2021
Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

RE: March 2, 2021 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

Maranatha Radio Tower

The foundation for the tower has been placed. The permit for the radio tower antenna has been issued.

Midco Data Center

The final inspections for the dry fire suppression system and the building have been scheduled for the end of this week. Glazing has been installed in the front entry and the contractor is working towards completion soon. The plumbing final inspection has been approved. Interior work continues, including sheetrock and a large duct system to provide cooling for the electronic equipment room. Framing plumbing and mechanical systems rough-in inspections have been approved. The floor slab have been installed. Installation of the "tip-up" wall panels and the roof structure are complete. Underground plumbing in the building has been inspected and approved. Footings and foundation have been inspected and approved. Connections to city sewer & water have been inspected and approved. Stormwater treatment features have been constructed. The parking lot has been paved.

Wyoming Grange Daycare

Construction has restarted with the installation of the fire separation assemblies. The building permit has been issued to remodel the former Galleberg Chiropractic office into a daycare facility.

CU Recovery Parking Area Expansion

Ponding areas have been seeded and blacktop with parking lanes has been done as well. The contractor has not scheduled a final inspection.

260th Street Water Tower

Antennas on the temporary poles are being placed back on to the water tower; the steel tower has been removed.

Gopher State Mini-Storage

One structure has had its final inspection approved. Framing on the other building has been delayed because of lumber prices and availability.

Sincerely,

Frederick E. Weck, IV
Zoning Administrator
Building Official #1825
Advanced Septic Inspector, MPCA #C5199
City of Wyoming



DEPARTMENT OF BUILDING SAFETY

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-4947 Fax: 651-462-3938

February 25, 2021

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Delivered via Email

Re: City of Wyoming
Status Update for the Period of – February 12, 2021 – February 25, 2021

Dear Robb:

Our office is assisting the City in preparation of legal documents relating to the Preserve Development as well as responding to concerns relating to other development matters in the City. We are advising the City relating to questions regarding City contracts and continue to provide legal assistance relating to the COVID-19 Pandemic. We continue our general counsel role of fielding questions and addressing general concerns raised by City staff relating to any other legal matters relevant to the City.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

s/ Thomas R. Loonan

Thomas R. Loonan
City Attorney



Engineer's Report



February 26, 2021

Honorable Mayor and City Council
City of Wyoming, MN
26885 Forest Boulevard
Wyoming, MN 55092

Re: March 2, 2021 City Council Meeting
WSB Project No. 015228-000

Dear Mayor and Council Members:

This engineers report is intended to update you on engineering activities within the City since the last council meeting. Some of the items below may be on the agenda with more detailed information provided, while the other items below are for informational purposes only.

2020 Street Improvement Project

No New Update - Project is substantially complete. The assessments have been certified to Chisago. No further updates on this project are expected until spring. Final payment will be made next spring once vegetation is established and all punch list items have been addressed.

2021 Street Improvement Project

City Council received the feasibility study at the February 2, 2021 City Council meeting and set the public hearing for March 2, 2021. Staff held a second neighborhood meeting on February 18, 2021 at 6:00 p.m. to inform property owners with the results of the feasibility study prior to the Public Hearing. The public hearing is on the agenda. Staff is recommending ordering the project and authorizing the preparation of plans and specifications.

MS4 Story Map

The story map is now up and running on the City website.

Summer Fields Development

Staff has received the revised plans for the project and will begin review the week of 3/1. The developer has requested we set up a preconstruction meeting as they intend to start grading in March/April. The preconstruction meeting has been scheduled for March 15th.

Wetland Banking Project (Former Golf Course Property)

Staff and Mayor Iverson had a meeting with the property owner and his team regarding plans for a wetland bank creation project. Staff has continued to meet with the wetland banking team and held a meeting with the Board of Water and Soil Resources on 1/29/21 to review the proposal and discuss hydraulic modeling and survey requirements associated with this plan.

Staff is awaiting modeling results for the proposed wetland bank. This is a detailed and involved process. Staff will update council once the applicant submits their findings.

Certificate of Mileage

Staff has submitted the City of Wyoming Certificate of Mileage to MNDOT. Since we added to our overall street mileage. No additions to our MSA network of roads can occur with the limited amount of mileage we have. Map revisions for the City have also been submitted to MNDOT.

Preserve at Comfort Lake

Work on the project has ended for the construction season and will resume in the spring of 2021. The first layer of asphalt has been placed on the development as well as the portion of Heritage Lane that needed to be upgraded. The finalization of the filtration basin, final layer of asphalt, and restoration are the main remaining items to be completed.

Small utility construction (electric, gas, communications) is complete. Restoration of boulevards, pond filtration media and seeding is ongoing.

Heims Lake Villas North

The Planning Commission reviewed the Sketch Plan at the 2/9/21 Planning Commission meeting and provided feedback. The Sketch Plan consists of creating 32 detached, single-family villas. The development team is moving forward with design as we have had a number of inquiries.

Aadland Development

The development agreement has been prepared and provided to the developer for review. Staff has approved the plans for the project and the applicant is working on gaining approval from the CLFLWD. The applicant is looking to add a center island for an entrance monument at the entrance to the development and is revising plans for staff to review. The development was looking to potentially add a trail along Pioneer Road but has since decided to not pursue this.

Diamond Ridge Development

This plat consists of 6 single family lots at the end of 261st Street and will connect to Emerald Avenue. Staff has provided comments on the construction plans and have also prepared a draft development agreement. Staff has now received revised construction plans and provided comments on what was not completed and still needed to be addressed. We expect construction will begin in the spring of 2021.

Wellhead Protection Plan

WSB had submitted for a Source Water Protection Implementation Grant from the Minnesota Department of Health to continue to implement the actions outlined in our Wellhead Protection Plan. We successfully received the \$10,000 we requested. Staff has begun working on these efforts. There is not a City matching funds requirement.

TH 61 and East Viking Sanitary Sewer Upsizing Project

MNDOT has approved the plans and the project is out for bid. Numerous contractors have had inquiries about the project. Many ongoing efforts related to public engagement will continue.

East Viking Bridge over the Sunrise River

No Update.

Past Update - Plans have been submitted to MNDOT for review. Design parameters had been set with the Minnesota Department of Natural Resources and staff worked to find the most economical and least impactful design (both environmentally and duration of construction) to replace this bridge. The proposed design is wider than what exists today to meet minimum design standards. Our intention is to wait for bridge bonding to become available to help fund the building of this bridge. We are on the wait list.

Access will be restricted as the bridge construction will require the roadway to be closed when this construction takes place. Coordination with Polaris, residents, Chisago City and others will be important.

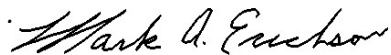
Annual Bridge Inspections

Wyoming Annual Bridge Inspections have been completed. MNDOT had a load rating completed for the bridge over the Sunrise River and the result was slightly restricting the weight from what it is currently posted at.

Thank you for the opportunity to update the council on current matters in the City.

Sincerely,

WSB and Associates, Inc.



Mark A. Erichson, PE



City Council Report

Mayor Iverson and City Council Members

Public Works Report for March 2nd, 2021 Council Meeting

Honorable Mayor Iverson and City Council Members,

Public Works has been working with WSB on a solution for floating bogs plugging up the Hawk Meadows culvert. The team decided to clean out the bogs and see how that works before installing any kind of structures. We are waiting for DNR approval to proceed.

The Water Department was recognized, by the MDH, for Fluoride Reporting. They were on time and had no mistakes for the entire year. They are one of 70 recipients.

Public Works and Administration went through the hiring process for a Full-Time Public Works Employee.

The hockey rink is now closed with the warm weather. We had a very good turn-out this year and many compliments on the ice quality.

Sincerely,

Chuck Almhjeld

Public Works Superintendent

Parks:

Grooming trails

Hockey Rink closed

Sanitary Sewer:

Daily Rounds have been completed.

Working on estimates for 2021 Lift Station Rehabilitation Project

Water:

Daily and monthly water tests have been completed

Correspondence continues from MDH on Coronavirus

Streets:

Dead or trouble boulevard trees continue to be removed or pruned.

Snow plowing and more Clearlane salt ordered.

Brining streets continues

Surface Water:

Large culvert by Hawk Meadows continues to plug and Public Works has been keeping it open.

Working with WSB for a solution.



WYOMING PUBLIC WORKS

P.O. Box 188, 26490 Faxton Ave. Wyoming, MN 55092
Phone: 651-462-0580 Fax: 651-462-0581

ASSESSMENT NOTICE

Important Information Regarding Assessment and Classification of Property
This may affect your 2022 property taxes.

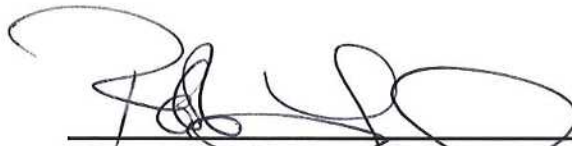
NOTICE IS HEREBY GIVEN, That the Board of Appeal and Equalization for the City of Wyoming, CHISAGO County, Minnesota, will meet at the Office of the Clerk in said City At 6:00 o'clock PM., on Tuesday the 20th day of April, 2021 for the purpose of reviewing and correcting the assessment of said City of Wyoming for the year 2021.

The purpose of this meeting is to determine whether taxable property in the jurisdiction has been properly valued and classified by the assessor, and to determine whether corrections need to be made.

All persons considering themselves aggrieved by said assessment, or who wish to complain that the property of another is assessed too low, are hereby notified to appear at said meeting, and show cause of having such assessment corrected. No complaint that another person is assessed too low will be acted upon until the person so assessed or his agent, shall have been notified of such complaint.

If you believe the value or classification of your property is incorrect, please contact your assessor's office to discuss your concerns. If you are still not satisfied with the valuation or classification after discussing it with your assessor, you may appear before the local board of appeal and equalization. The board shall review the valuation, classification, or both if necessary, and shall correct it as needed. Generally, an appearance before your local board of appeal and equalization is required by law before an appeal can be taken to the county board of appeal and equalization.

Given under my hand this 2nd day of February, 2021



City Administrator/Clerk of Wyoming

OFFICE OF COUNTY ASSESSOR

TO THE CLERK OF THE City of Wyoming, CHISAGO COUNTY, MINNESOTA:

NOTICE IS HEREBY GIVEN, That the 20th day of April, 2021 at 6:00 o'clock P.M., has been fixed as the date for the meeting of the Board of Appeal and Equalization in your City for said year. This meeting should be held in your office as provided by law. Pursuant to the provisions of Minnesota Statutes Section 274.03, you are required to give notice of said meeting by publication and posting, no later than ten days prior to the date of said meeting.

Given under my hand this Second day of February, 2021



County Assessor
Chisago County, Minnesota

Filed in my office this 2nd day of February, 2021



City Administrator Clerk



February 10th, 2021

Dear Water System Owner,

The Minnesota Department of Health Oral Health Program and Drinking Water Protection Section are pleased to present you with the **2019 Water Fluoridation Quality Award**. This award, created by the Centers for Disease Control and Prevention (CDC), recognizes those public water systems (PWSs) that adjust the fluoride concentration in drinking water and achieve a monthly average fluoride level that is in the optimal range for 12 consecutive months in a calendar year, as documented in the CDC Water Fluoridation Reporting System (WFRS).

CDC initiated the Water Fluoridation Quality Awards program to recognize outstanding performance in fluoridation management by public water systems. In Minnesota, 70 fluoridating community PWSs are receiving awards for 2019.

You can use your Quality Award to promote health through community water fluoridation. Receiving this award provides you with an opportunity to highlight the excellent work being done by your water system.

Also included in this envelope is a press release about the Award to assist you in promoting your achievement. For an electronic copy, please contact Muneera Hassan at 651-201-5424 or muneera.hassan@state.mn.us.

Congratulations on this outstanding effort and thank you for providing safe, dependable drinking water for your community. If you have any questions about the award or would like further information, please contact either David Rindal at (651) 201-4660 and david.rindal@state.mn.us or Muneera Hassan at the contact information above.

Sincerely,

A handwritten signature in black ink that reads 'Prasida Khanal'.

Prasida Khanal, MPH BDS
State Oral Health Director
Oral Health Program
Minnesota Department of Health

A handwritten signature in blue ink that reads 'Sandeep R Burman'.

Sandeep R Burman, PG
Manager
Drinking Water Protection Section
Minnesota Department of Health

Protecting, Maintaining and Improving the Health of All Minnesotans

An equal opportunity employer.



Protecting, Maintaining and Improving the Health of All Minnesotans

PRESS RELEASE

February 2021

The city of Wyoming has been recognized with a 2019 Water Fluoridation Quality Award for excellence in community water fluoridation. These awards are given by the Centers for Disease Control and Prevention (CDC) every year to communities maintaining a consistent level of fluoride in drinking water throughout the year.

Fluoride is natural to our environment. It is found in soils and water. Community water fluoridation adjusts the natural levels of fluoride to help prevent tooth decay. Fluoride helps strengthen teeth and has been shown to help prevent cavities.

Studies show that community water fluoridation prevents at least 25 percent of tooth decay in children and adults, even in a time when fluoride is widely available from other sources, like fluoride toothpaste.

“Providing fluoridated water through community water systems is an evidence-based, cost-effective and equitable way to prevent cavities and promote good health,” says Prasida Khanal, state oral health director at the Minnesota Department of Health. “Communities like the city of Wyoming play a key role in ensuring all Minnesotans can thrive.”

Research shows community water fluoridation can provide a return on investment ranging from \$4 for small communities for every dollar spent to as much as \$27 for large communities. CDC named it one of the top 10 public health achievements of the 21st century.

“The Minnesota Department of Health extends congratulations to all the communities receiving awards for their commitment to maintaining water fluoridation and protecting the health of their residents,” says Sandeep Burman, manager of the state’s Drinking Water Protection program.

For questions about the award or community water fluoridation, please contact health.oral@state.mn.us or health.drinkingwater@state.mn.us.



2019

Water Fluoridation Quality Award

WYOMING

Minnesota

The Centers for Disease Control and Prevention commends this water system for its consistent and professional adjustment of the fluoride content to the recommended level for oral health for 12 consecutive months in 2019. High quality water fluoridation, as demonstrated by this water system, is a safe and effective method to prevent tooth decay and improve the oral health of all community residents.

Casey Hannan

Casey Hannan, MPH
Director, Division of Oral Health
National Center for Chronic Disease Prevention and Health Promotion
Centers for Disease Control and Prevention

Theresa "Tracy" J. Boehmer

Theresa "Tracy" J. Boehmer, P.E.
National Fluoridation Engineer, Division of Oral Health
National Center for Chronic Disease Prevention and Health Promotion
Centers for Disease Control and Prevention



U.S. Department of
Health and Human Services
Centers for Disease
Control and Prevention



Request for Council Action

Date: February 26th, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Kelly Dumais, Assistant City Administrator

Department: Administration

Reference: Eagle Scout Project Proposal Review

Method: New Business

Background Information:

The City Council is being presented with project proposals from Andrew Frechette and Aidan Head who are attempting to achieve the boy scout rank of eagle scout. The eagle scout rank is achieved by the scouts proving that they have applied character, citizenship and scouting values in their daily lives. This includes a requirement to plan, develop and give leadership to others in a service project to their community. Their presentations outline projects that they have envisioned to fulfill this requirement Both of these scouts have submitted their projects to City staff to review and staff they have been approved per the City's Scout volunteer policy. These scouts will also be presenting their projects to the Wyoming Park Advisory Commission on March 1st. The Park Advisory Commission will provide a recommendation for presentation to the City Council.

With the approval from the City Council, these projects will move forward per the direction of the scouts.

Recommendation: To approve of the proposed eagle scout community project proposals.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



Navigating the Eagle Scout Service Project

Information for Project Beneficiaries

Thank You and Congratulations

Congratulations on your selection as an Eagle Scout service project beneficiary, and thank you for the opportunity you are making available to an Eagle Scout candidate. Support from community organizations is important to Scouting—just as important as Scouting's contributions are to the community. Scouts provide important services, and benefiting organizations such as yours provides a vehicle for personal growth.

The Eagle Scout Rank and the Service Project

Service to others is an important part of the Scout Oath: "... to help other people at all times." Each year tens of thousands of Scouts strive to achieve the coveted Eagle Scout rank by applying character, citizenship, and Scouting values in their daily lives. One of the rank requirements is to plan, develop, and give leadership to others in a service project helpful to any religious institution, school, or community. Through this requirement, Scouts practice what they have learned and gain valuable project management and leadership experience.

Typical Projects

There are thousands of possible Eagle Scout projects. Some involve building things, and others do not. There have been all kinds: making birdhouses for an arboretum, conducting bicycle safety rodeos, constructing park picnic tables or benches, upgrading hiking trails, planting trees, conducting well-planned blood drives, and on and on. Other than the general limitations noted below, there are no specific requirements for project scope or for how many hours are worked, and there is no requirement that a project have lasting value. What is most important is the impact or benefit the project will provide to your organization. In choosing a project, remember it must be something a group with perhaps limited skills can accomplish under the leadership of your Eagle Scout candidate. In order to fulfill the requirement, the Scout must be the one to lead the project. Therefore, it is important that you work with the Scout and not with the Scout's parents or leaders.

Projects Restrictions and Limitations

- Fundraising is permitted only for facilitating a project. Efforts that primarily collect money, even for worthy charities, are not permitted.
- Routine labor, like a service Scouts may provide as part of their daily lives such as mowing or weeding a church lawn, is not normally appropriate. However, if project scale and impact are sufficient to require planning and leadership, then it may be considered.
- Projects are not to be of a commercial nature or for a business, though some aspects of a business operation provided as a service, such as a community park, may qualify.
- The Scout is not responsible for any maintenance of a project once it is completed.

Approving the Project Proposal and Project Scheduling

Once a potential project is identified, you must approve your Scout's proposal. Regular communications with the Scout can make this quick and easy, but be sure you have both discussed and considered all aspects of the project to ensure your Scout has a clear understanding of your expectations and limitations. Keep in mind the proposal is merely an overview—not a comprehensive project plan.

Some projects may take only a few weeks or months to plan and carry out, while others may take longer. Scouts working toward the Eagle rank are typically busy, so scheduling flexibility may be important. The proposal must also have several approvals, besides yours, before project planning occurs and work begins. Therefore, if a proposed project must be completed by a certain rapidly approaching date, it may be a good idea to consider something different. Remember, too, that all work must be completed before the Scout's 18th birthday.

Approving Project Plans

After the proposal is approved by the BSA local council, your Scout must develop a plan for implementing the project. Before work begins, you should ask to see the plan. It may come in any format you desire or are willing to accept. It could even be a detailed verbal description. That said, the BSA includes a "Project Plan" form in your Scout's Eagle Scout Service Project Workbook, and we recommend that you ask your Scout to use it. If in your plan review you have any concerns the project may run into trouble or not produce the results you want, do not hesitate to require improvements before work begins.

Permits, Permissions, and Authorizations

- If the project requires building permits, etc., your Scout needs to know about them for planning purposes. However, your organization must be responsible for all permitting. This is not a duty for the Scout.
- Your organization must sign any contracts.
- If digging is involved, it is your responsibility to locate, mark, and protect underground utilities as necessary.
- If you need approval from a committee, your organization's management, or a parent organization, etc., be sure to allow additional time and let the Scout know if their help is needed.

Funding the Project

Eagle service projects often require fundraising. Donations of any money, materials, or services must be pre-approved by the BSA unless provided by your organization; by the Scout, the Scout's parents, or relatives; or by the Scout's unit or its chartered organization. The Scout must make it clear to donors or fundraising event participants that the money is being raised on the project beneficiary's behalf, and that the beneficiary will retain any leftover funds. If receipts are needed, your organization must provide them. If your organization is not allowed to retain leftover funds, you should designate a charity to receive them or turn them over to your Scout's unit.

Supervision

To meet the requirement to "give leadership to others," your Scout must be given every opportunity to succeed independently without direct supervision. The Scout's troop must provide adults to assist or keep an eye on things, and your organization should also have someone available. The Scout, however, must provide the leadership necessary for project completion without adult interference.

Safety

Through the proposal and planning process, the Scout will identify potential hazards and risks and outline strategies to prevent and handle injuries or emergencies. Scouts as minors, however, cannot be held responsible for safety. Adults must accept this responsibility. Property owners, for example, are responsible for issues and hazards related to their property or employees and any other individuals or circumstances they would normally be responsible for controlling. If during project execution you have any concerns about health and safety, please share them with the Scout and the unit leaders so action may be taken. If necessary, you may stop work on the project until concerns are resolved.

Project Execution and Approval

After the project has been carried out, your Scout will ask for your approval on their project report. The report will be used in the final review of the Scout's qualifications for the Eagle Scout rank. If the Scout has met your reasonable expectations, you should approve the project; if not, you should ask for corrections. This is not the time, however, to request changes or additions beyond what was originally agreed.

The Eagle Scout service project is an accomplishment a Scout will always remember. Your reward will be a helpful project and, more important, the knowledge you have contributed to a young Scout's growth.

Navigating the Eagle Scout Service Project is available for download at <http://www.scouting.org/advancement>

Hawks Meadows Walking bridge

By Andrew Frechette from scouting troop
9142 out of Wyoming Minnesota

What is my project?

For my eagle scout project, I am going to be removing and replacing the top boards for the walking path bridge at the Hawks Meadows Trail in Wyoming MN. In addition there will be some grooming of the entrance and exit for a smoother transition to the bridge. This entails the removal and replacement of the old top boards on the bridge as well as bringing the old boards to a site for my benefactor to dispose of properly.

Why my project is needed



It will help the community of Wyoming by providing a safer walking bridge for the Hawks Meadows Trail as the top boards on the bridge now are worn down and their structural integrity is questionable. It also will help the community by allowing for those with a disability and young children to cross the bridge onto the path safely as the bridge currently has gaps that could be a hazard for young children or to someone in a wheelchair.

My Plan



The plan for the project is to recruit workers (My scout unit, family, friends and other honor students from school) and have all of us meet at the park and do the work in one day, meeting at 9-10 am and then working till the project is complete. I plan on having two teams on either side of the bridge remove a board and replace it with a new one, and then working inwards, all while others are moving out the old boards and bringing in new ones, and having some people doing some brush clearing and landscaping to smoothen the transition from bridge to ground. Around noon, we will take a break and have lunch, with work resuming after. After the boards are changed, we as a group will do a sweep of the site to ensure that no materials are leftover after work is finished.



What the project will look comparable to after it's completed.

Fundraising

I plan to ask a plethora of sources for donations to my project, some names include asking Aquarius home services/Kinetico for a donation of water for helpers and/or a donation of funds to pay for building materials. I also have a connection with the Stacy Lions Club and am planning to ask for a donation for a portion of the cost of my project. I might ask McCarron's Lumber in Forest Lake for a donation or a price reduction for the materials for my project.

The preliminary cost estimate for the project is \$610.

Parties involved in my project

Wyoming MN Parks: Benefactor for project.

Troop 9142: Approval for project.

Eagle Council: Final approval for the project.

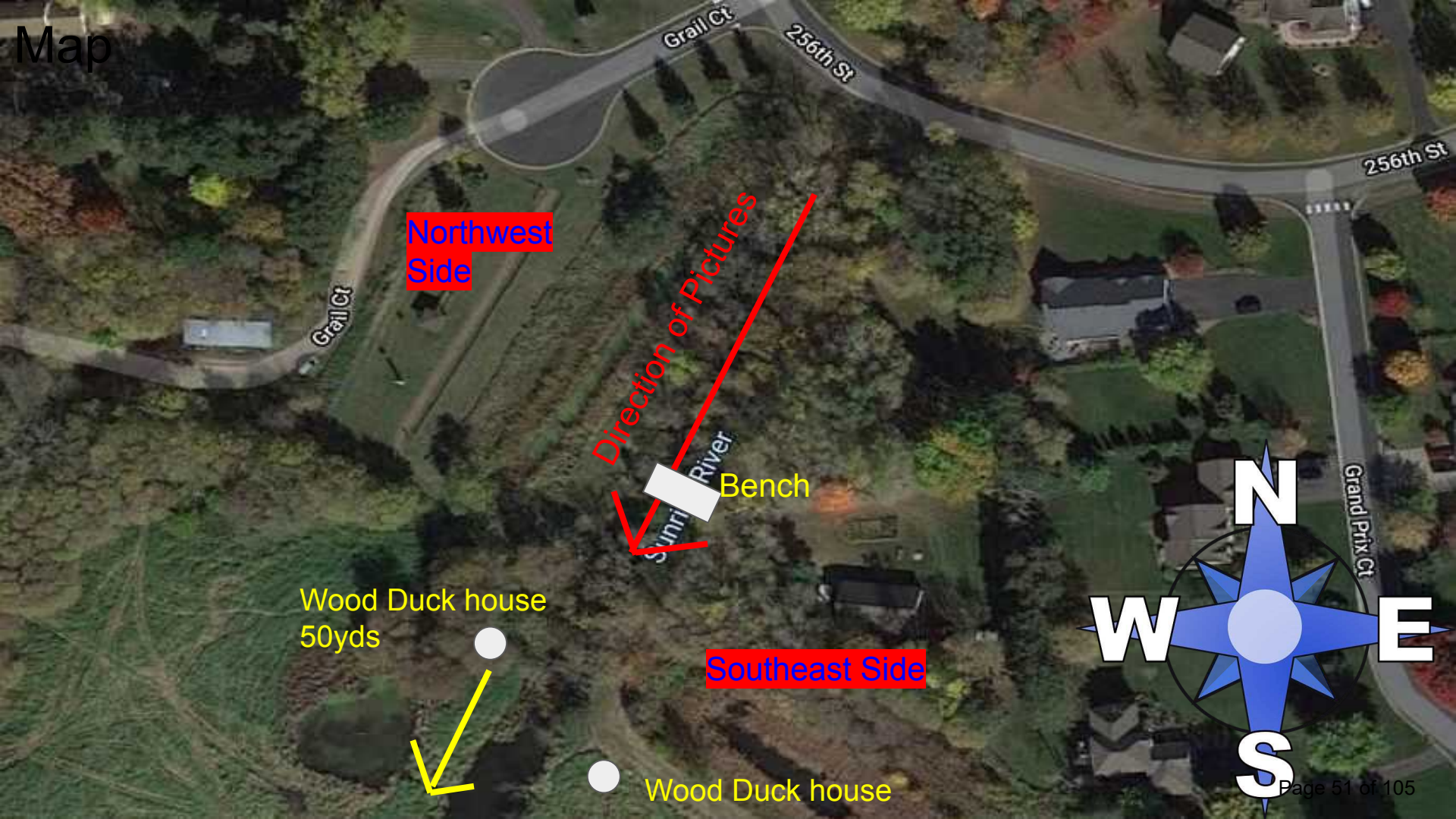
Proposed Hawk Meadows Trail Improvement

Eagle Project
Aidan Head, Star Scout

Goals of the Project

1. Construct and install a bench for trail users to sit on.
2. Construct and install two Wood Duck houses.
3. Remove and dispose of any trash, and debris, in or around the river. Also to clear banks to be more accessible and, friendly to fisherman.

All pictures are in the order of what you would see walking down the trail from the road.



Map

Grail Ct

256th St

256th St

Grand Prix Ct

Grail Ct

Northwest
Side

Direction of Pictures

Sunrise River

Bench

Wood Duck house
50yds

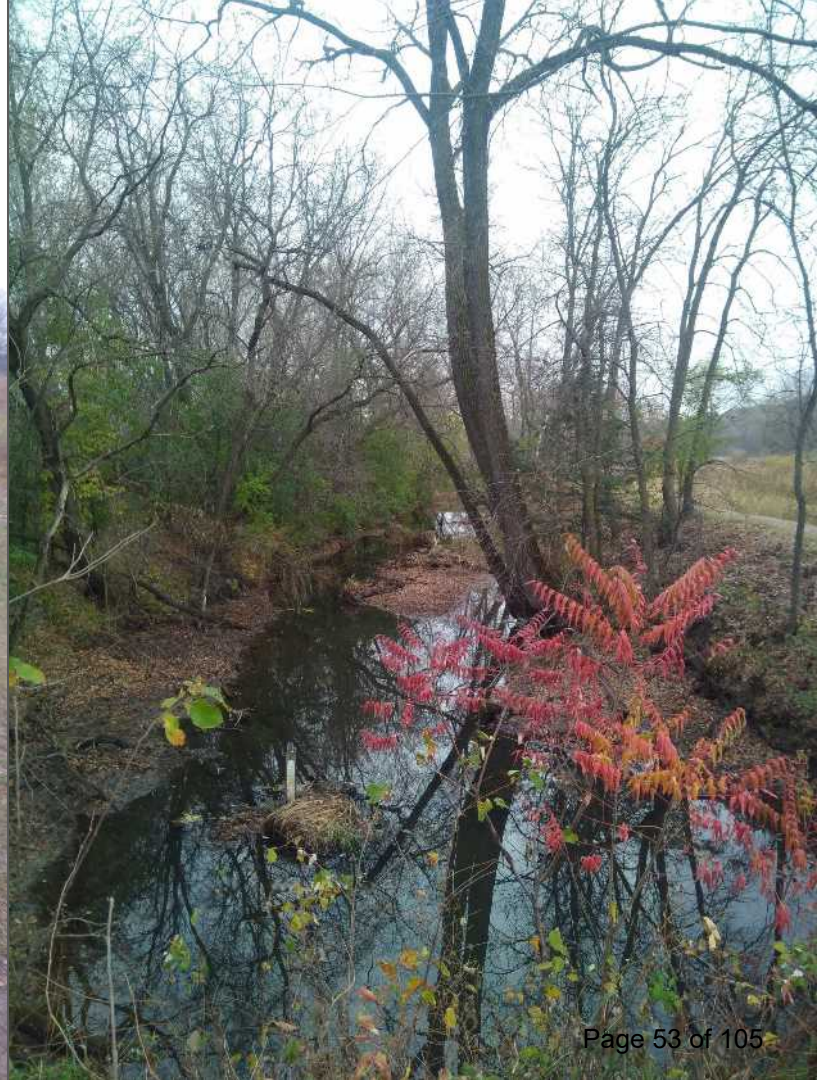
Southeast Side

Wood Duck house



Northwest Side

Here is the view when you look down the path and river from the road.



Lots of weeds and branches get stuck during low water levels and always have a fishing lure or two on them.



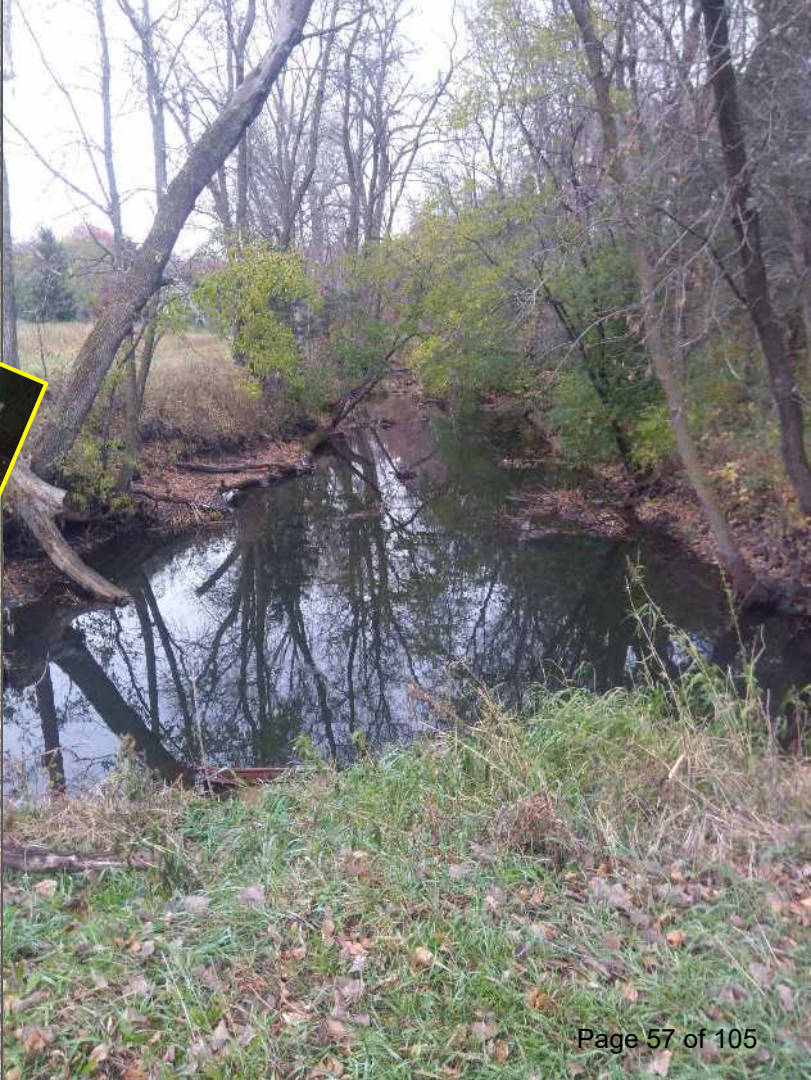
Debris like
branches and
weeds, grab
trash and
other things
that clog up
the river.



Every year there is lots of garbage that ends up in the river. Last year I pulled 3 tied garbage bags already filled with trash, 2 coolers, and enough other garbage to fill 2 additional garbage bags.



Here is the bend in the trail that goes over the pipes and also where I plan to put the bench.



Southeast Side

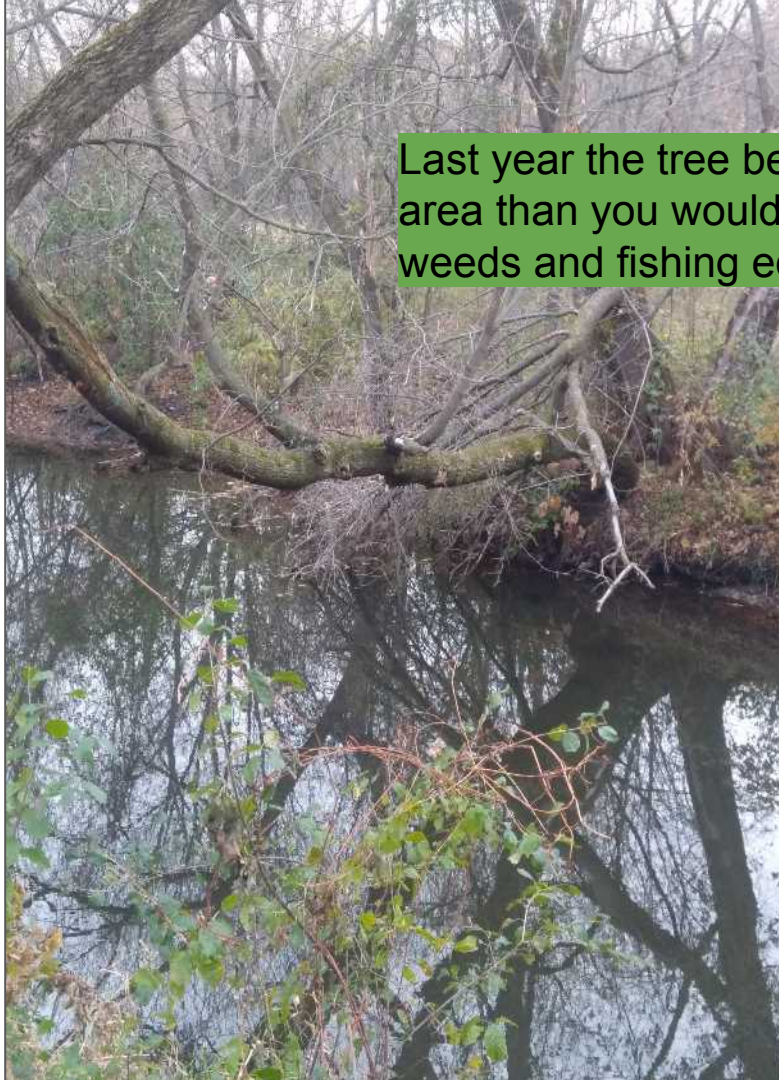
There used to be a huge mat of weeds in front of this pipe similar to one that you will see later on in the presentation. The weeds blocked almost all the flow of water, and eventually someone pulled them all out but left them on the bank (see image). These piles are unattractive and stunk for weeks.



There are a lot of tall weeds and grass covering the banks making walking on them a nightmare.



The large overhanging tree has been there for as long as I can remember, and used to be littered with fishing line, hooks, and lures, which could entangle birds and squirrels. Last year I went out on a limb, and cut off the web of fishing gear, because I knew it was unsafe to wildlife and would only snag more.



Last year the tree behind it fell. It covers more area than you would think in the water, tangling up weeds and fishing equipment.



All low hanging branches are also worrisome for any fisherman.



The arrow points to a massive amount of weeds that flowed down the river and got stuck. The weeds are on floating mats of roots, soil, and other natural material, this restricts water flow and can prohibit animals like fish and waterfowl from traveling down the river. It is also an obstacle for fisherman as it makes a big area of water unfishable, causing snagged hooks and more litter.



Questions, Comments, or Concerns



Request for Action

Date: March 2, 2021

Presented to: Mayor Iverson and City Council Members

Presented by:

Chuck Almhjeld

Department: Public Works

Reference:

Background Information:

The Public Works Department and Administration has completed the selection process on a group of candidates for our Maintenance Worker 1 position. Staff reviewed 14 applicants for the position, conducted first round interviews on the top applicants, then second round interviews with the final candidates. From the second round the top applicant was chosen by staff.

Patrick Parenteau has been selected as the top candidate for the position of Maintenance Worker 1. Most recently, Patrick has been employed with the City of Blaine for three years. His duties there consist of asphalt patching, paving, tree trimming, curb work, sign work, and snowplowing. Patrick has also worked on storm water catch basins and record keeping, and has a class A drivers license.

Based on his qualifications, wage history, and work experience, staff is recommending starting Patrick at step 4, \$28.13 per hour, with a 6 month probationary period per the Local 49 Union Contract.

Recommended Action: Staff recommends the hiring of Patrick Parenteau for the position for the Maintenance Worker 1 with a tentative start date of March, 22, 2021, at a starting salary of \$28.13 per hour upon successful completion of a background check and drug test.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



February 22, 2021

Patrick Parenteau
21610 Forest Rd. N.
Forest Lake, MN 55025

Dear Patrick,

I am pleased to confirm the City of Wyoming's employment offer to you for the position of Public Works Maintenance Worker. This offer is contingent on approval from the Wyoming city council at their March 2, 2021 meeting. This position is classified as full-time, non-exempt (overtime eligible) and not/subject to the Minnesota/Federal Minimum Wage law. Overtime compensation will be provided at a rate of 1.5 times your hourly wage for hours worked in excess of 40 in any work week. A copy of the position description is enclosed.

In accordance with city policy and applicable law, the following deductions will be made from your payroll checks

- Insurance premiums for health and life.
- Applicable Union Dues
- Statutorily required PERA contributions, if your position is eligible.
- Federal and state withholding for taxes, social security, etc.
- Elected contributions to credit unions or other banks.
- Elected contributions to Health Savings Accounts
- Elected deferred compensation

You will be expected to work eight hours/day and 40 hours/week. Your starting wage will be at step 4, \$28.13 per hour per the labor agreement between the city of Wyoming & Local 49 and your first day of work will be on March 22, 2021. Per our standard procedure, this offer letter is not intended, nor should it be considered as, an employment contract for a definite or indefinite period of time. A copy of the Labor Agreement has been included with this offer letter so you can review the wage progression for the position.

Your position is subject to a 14 day pay period and our regularly scheduled pay period is every other Tuesday. Since your start date is March 22, 2021, your first pay day will be on March 29, 2021.

As a full-time employee, you will accrue vacation and sick leave on a monthly basis. Your vacation leave accrual will begin at 6.67 hours per month. Your monthly sick leave accrual will be 8 hours per month. A copy of the labor agreement between the City of Wyoming and the Local 49, along with the city's personnel policy is included with this offer letter that outlines the terms of use for your accrued leave.

In accordance with the Immigration and Reform and Control Act of 1986, you must provide appropriate documentation to establish identity and eligibility for employment on your first day of work. I've included a copy of the Department of Homeland Security's list of acceptable documents for your review. Please complete the I-9 form and bring this completed document with you on your first day of employment.

Please report to Wyoming Public Works Building at 26490 Faxton Ave, Wyoming, MN 55092 on the March 22, 2021 at 7:00 a.m. Do not hesitate to call if you have any questions prior to that time. We are pleased that you will be joining our staff and look forward to working with you in this position. If you have any questions prior to your start date, please contact me at 651-955-5059

Sincerely,


Chuck Almhjeld

cc: Robb Linwood, City Administrator
cc: Kelly Dumais, Assistant City Administrator
cc: Personnel File

By signing below, I acknowledge I have received the foregoing information regarding my employment offer and related pay and benefits provided in accordance with Minnesota Statutes Sec. 181.032. I understand that city of Wyoming employment is not for a specific term and can be terminated by me or by the city of Wyoming at any time for any reason, with or without cause.



Name

2-24-2021

Date



Request for Action

Date: March 2, 2021

Presented to: Mayor Iverson and City Council Members

Presented by:

Chuck Almhjeld

Department: Public Works

Reference:

Background Information:

Joshua Smith has submitted a Letter of Resignation from the Public Works Department. Josh has been employed for seven years as a Public Works Worker. Public Works would like to thank Josh for his service and wish him well in his new challenge. Staff would like to start the hiring process for a new Public Works Employee. The position would be full-time and the starting wage as of 1-1-2021 is \$24.31 per hour per the union contract.

Recommended Action: Staff recommendation would be to accept the resignation of Joshua Smith as of March 5, 2021 and start the process of hiring a Full-Time Public Works Worker.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

Joshua Smith

31990 park trail
Center City, MN 55012

February 18, 2021

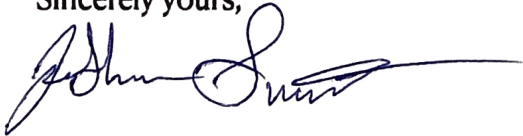
Chuck Almhjeld
City Of Wyoming

Dear Chuck,

Please accept this letter as formal notice of my resignation from my position at City of Wyoming. My last day of employment will be March 5, 2021.

Thank you for giving me the opportunity to work in this position for the past 7 plus years. However, I have decided it is time for me to move on to my next challenge.

Sincerely yours,

A handwritten signature in blue ink, appearing to read 'Joshua Smith', with a long horizontal flourish extending to the right.

Joshua Smith



Request for Council Action

Date: February 26, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Chisago Lake Joint Sewer Treatment Wastewater Facilities Plan

Method: New Business

Background Information:

The Chisago Lakes Joint Sewer Treatment Commission is made up of the following entities: Center City, Chisago City, Lindstrom, Stacy, Wyoming, Chisago County and South Center Sanitary District. The CLSJTC owns and operates the wastewater infrastructure that includes miles of gravity sewer, forcemain, multiple lift stations and the wastewater treatment facility.

The CLJSTC approved a five year Capital Improvement Plan that has prioritized projects to ensure that the infrastructure and facility to continues to operate correctly. The CLJSTC has worked with financial consultants from Springsted Inc. and the Public Facilities Authority (PFA) to discuss funding options for the improvements. The CLJSTC opted to utilize the clean water revolving fund program for the financing improvements through the PFA as it offers extremely low interest rates. The Facilities plan identified these major projects from 2020-2024 as follows:

- 2020 Corridor Lift Station Improvements
- 2021 Andrew Lift Station Improvements and Chisago City Main Lift Station Improvements
- 2022 Wastewater Treatment Facility Improvements (Equipment rehabilitation and replacement)
- 2023 Chisago Main Lift Station Improvements
- 2024 Vac Truck Replacement

This year's project is the Andrew Lift Station Improvements and Chisago City Main Lift Station Improvements at an estimated cost of \$850,000 dollars. The City of Wyoming's share in these projects is approximately 23.12% and the city has budgeted for these improvement costs and financing in their utility rate study for the years 2019 to 2023 and will continue to do so as we update future rate studies. As part of the financing selection for the facilities plan it is necessary that each entity that is part of the Chisago Lakes Joint Treatment Commission adopts a resolution of support for the each annual project as presented to the city council.

Recommendation: That the Wyoming City Council approves **Resolution 21-03-18** a resolution adopting the facilities plan for wastewater system improvements.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

RESOLUTION 21-03-18

**CITY OF WYOMING
CHISAGO COUNTY, MINNESOTA**

**RESOLUTION AUTHORIZING THE CHISAGO LAKES JOINT SEWER
TREAMTEMNT COMMISSION’S SUBMITTAL OF A LOAN APPLICATION TO THE
MINNESOTA PUBLIC FACILITIES AUTHORITY**

WHEREAS, the Chisago Lakes Joint Sewage Treatment Commission is hereby applying to the Minnesota Public Facilities Authority for a loan from the Clean Water Revolving Fund for the Corridor Lift Station Improvements; and

WHEREAS, the loan amount is estimated at \$850,000; and

WHEREAS, the Commission’s financial consultant, Baker Tilly, has presented an analysis of funding scenarios for consideration; and

WHEREAS, the Commission has considered the alternatives for financing the proposed improvements and determined that the Water Pollution Control Revolving Fund, administered by the Public Finance Authority (PFA), is the most economical means of the funding the project; and

WHEREAS, the Commission has the legal authority to apply for the loan and the financial, technical, and managerial capacity to repay the loan and ensure proper construction, operation, and maintenance of the project for its design life;

NOW, THEREFORE BE IT RESOLVED that:

1. The City of Wyoming authorizes the Chisago Lakes Joint Sewage Treatment Commission submittal of the loan application to the Minnesota Public Facilities Authority.
2. The City of Wyoming concurs with the CLSTC Commission’s official intent to use a portion of the loan proceeds, if desired, to reimburse construction expenditures made prior to the issuance its general obligation bond to the Public Facilities Authority.

Adopted by the City of Wyoming, Minnesota on this 2nd day of March 2021.

CITY OF WYOMING

ATTEST:

By: _____
Lisa Iverson, Mayor

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: February 25, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Zoning Administrator / Building Official Frederick E. Weck, IV

Department: Department of Building Safety

Reference: Vacation and relocation of drainage easements at The Preserve at Comfort Lake

Method: New Business

Background Information:

There currently exists a drainage easement that followed a natural swale running northwest and crossing Lots 4, 5, & 6 of Block 3 at The Preserve at Comfort Lake. During the recent construction of the street and stormwater improvements the developer submitted a design change to the approved construction plans to fill the existing swale and redirect the stormwater. The revised plans were reviewed and approved by the City Engineer in accordance with the development agreement and the swale was filled. The new drainage way is between lots 3 & 4 and flows north to 255th Street and then west until it connects with the stormwater pond on Lot 7. The developer is requesting that the existing easement across lots 4, 5, & 6 be vacated by the city and that it be replaced by increasing the easements along the property line between lots 3 & 4 from 5 feet on either side to 10 feet. The drainage easement would also be increased along the front property lines of lots 4, 5, & 6 from 15 feet to 30 feet. These proposed drainage easements are needed for the new drainage way; the easement that followed the swale is no longer needed. Mr. Bob Muske, on behalf of the Developer Radske Corp., has submitted an application to vacate the existing easement and to create the proposed easements to replace it. The drawings on the next pages show the final plat as approved, the easements to be vacated, and the new easement areas.

Recommendation:

It is the recommendation of staff that the City Council approve the application of Mr. Muske and Radske Corp. to vacate and relocate the drainage easements as proposed.

Frederick E. Weck, IV

Zoning Administrator

Building Official #1825

Advanced Septic Inspector, MPCA #C5199



DEPARTMENT OF BUILDING SAFETY

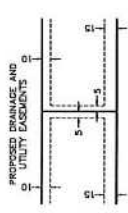
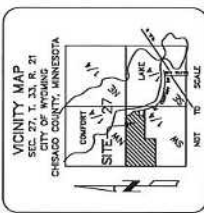
P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-4947 Fax: 651-462-3938

THE PRESERVE AT COMFORT LAKE



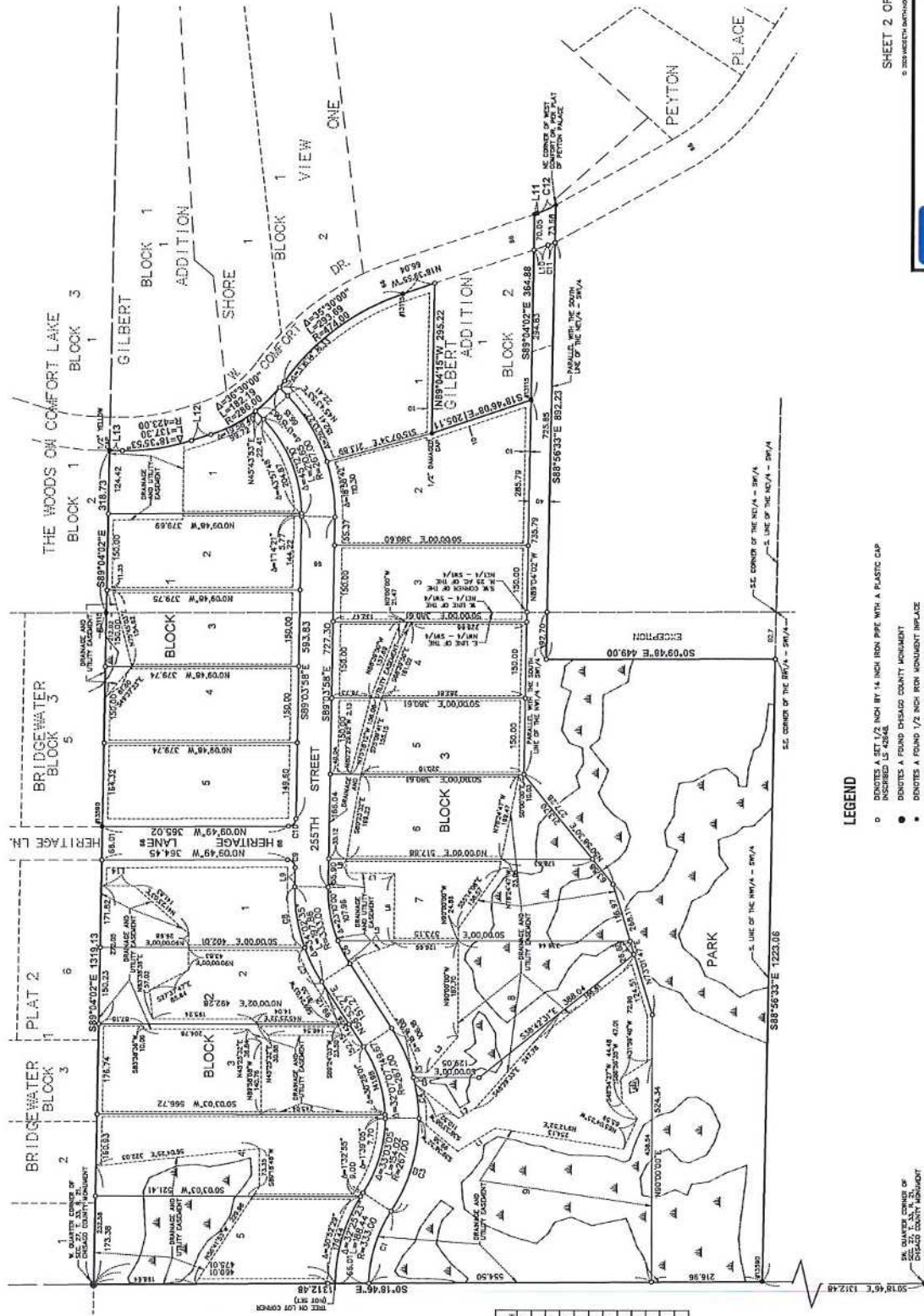
THE ORIENTATION OF THIS BEARING SYSTEM IS BASED ON CHICAGO COUNTY COORDINATE SYSTEM NAD 83 (1998 ADJ.)



BEING 15 FEET IN WIDTH AND ALIGNED STREET SIDE LOT LINES, AND 10 FEET IN WIDTH IN THE REAR UNLESS OTHERWISE INDICATED, AS SHOWN ON THE PLAN.

CURVE	DELTA	LENGTH	RADIUS	CHORD	CHORD BEARING	CHORD LENGTH
C1	64°32'10.94"	148.84	267.00	N7°58'44.74"W	147.88	
C2	64°32'50.09"	91.32	333.00	N7°21'02.74"W	188.70	
C3	64°32'59.19"	192.70	333.00	S7°29'20.17"E	190.02	
C4	64°32'59.19"	81.90	333.00	S8°08'13.74"W	80.80	
C5	64°32'59.19"	21.99	333.00	S7°11'54.74"W	21.68	
C6	64°32'59.19"	43.76	333.00	S8°02'24.74"W	43.70	
C7	64°32'59.19"	75.92	333.00	S8°22'27.44"W	75.16	
C8	64°32'59.19"	122.54	333.00	S8°22'23.74"W	121.85	
C9	64°32'59.19"	23.85	15.00	N45°22'00"E	21.42	
C10	64°32'59.19"	23.27	15.00	S44°30'54"E	21.01	
C11	64°32'59.19"	14.73	276.82	S20°11'19"E	14.72	
C12	64°32'59.19"	39.88	276.82	N24°04'56"W	38.82	

LINE	BEARING	LENGTH
L1	S20°02'59"E	86.23
L2	N20°02'10"W	36.50
L3	N45°02'00"W	60.62
L4	N20°02'00"E	30.26
L5	S10°02'00"E	66.71
L6	S89°31'47"E	158.40
L7	N2°45'20"E	85.07
L8	N45°02'00"E	26.74
L9	S89°02'59"E	37.46
L10	N10°02'55"W	29.43
L11	N10°02'55"W	5.88
L12	N7°30'55"W	40.00
L13	S60°52'55"W	24.97
L14	S60°52'55"W	64.88



LEGEND

- DOTS A SET 1/2 INCH BY 14 INCH IRON PIPE WITH A PLASTIC CAP
- DOTS A FOUND CHICAGO COUNTY MONUMENT
- DOTS A FOUND 1/2 INCH IRON MONUMENT IN PLACE
- △ METLAND
- DULCATED METLAND BY SUPPLY ENVIRONMENTAL SERVICES, LLC

SHEET 2 OF 2
S 303 MCH274 06/16/2010



WIDSETH SMITH NOLTING
Engineering | Architecture | Surveying | Environmental

Engineering | Architecture | Surveying | Environmental

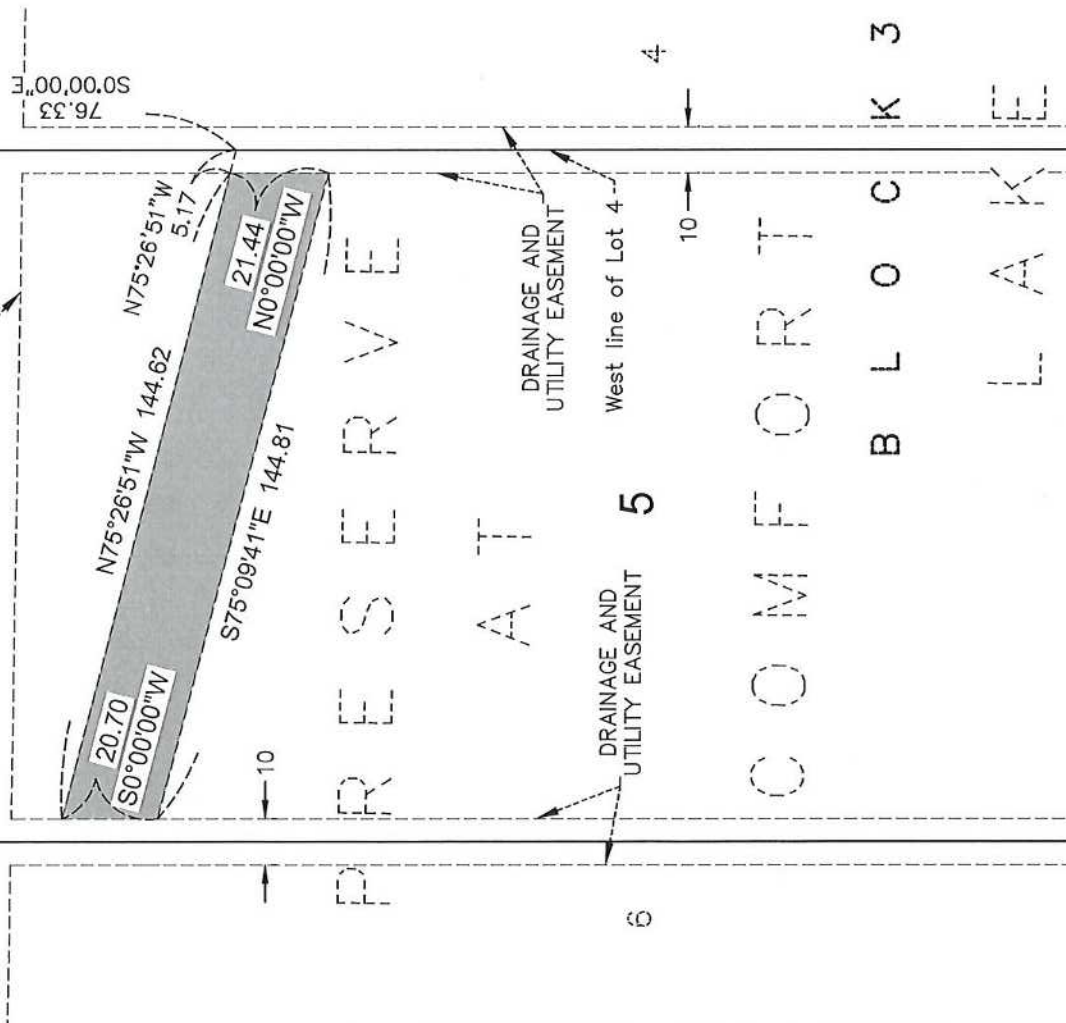
EASEMENT VACATION EXHIBIT

THE

255TH STREET

NW Corner of Lot 4

DRAINAGE AND
UTILITY EASEMENT



SCALE (IN FEET)

DRAINAGE & UTILITY EASEMENT VACATION DESCRIPTION:

That part of Lot 5, Block 3, THE PRESERVE AT COMFORT LAKE, according to the recorded plat thereof, Chisago County, Minnesota, described as follows:

Commencing at the northeast corner of said Lot 5; thence South 0 degrees 00 minutes 00 seconds East, assumed bearing, along the east line of said Lot 5, a distance of 76.33 feet; thence North 75 degrees 26 minutes 51 seconds West, 5.17 feet to the west line of the East 5.00 feet of said Lot 5 being the point of beginning; thence continuing North 75 degrees 26 minutes 51 seconds West, 144.62 feet to the east line of the West 5.00 feet of said Lot 5; thence South 0 degrees 00 minutes 00 seconds West along said east line, 20.70 feet; thence South 75 degrees 09 minutes 41 seconds East, 144.81 feet to the said west line of the East 5.00 feet; thence North 0 degrees 00 minutes 00 seconds West, along said west line, 21.44 feet to the point of beginning.

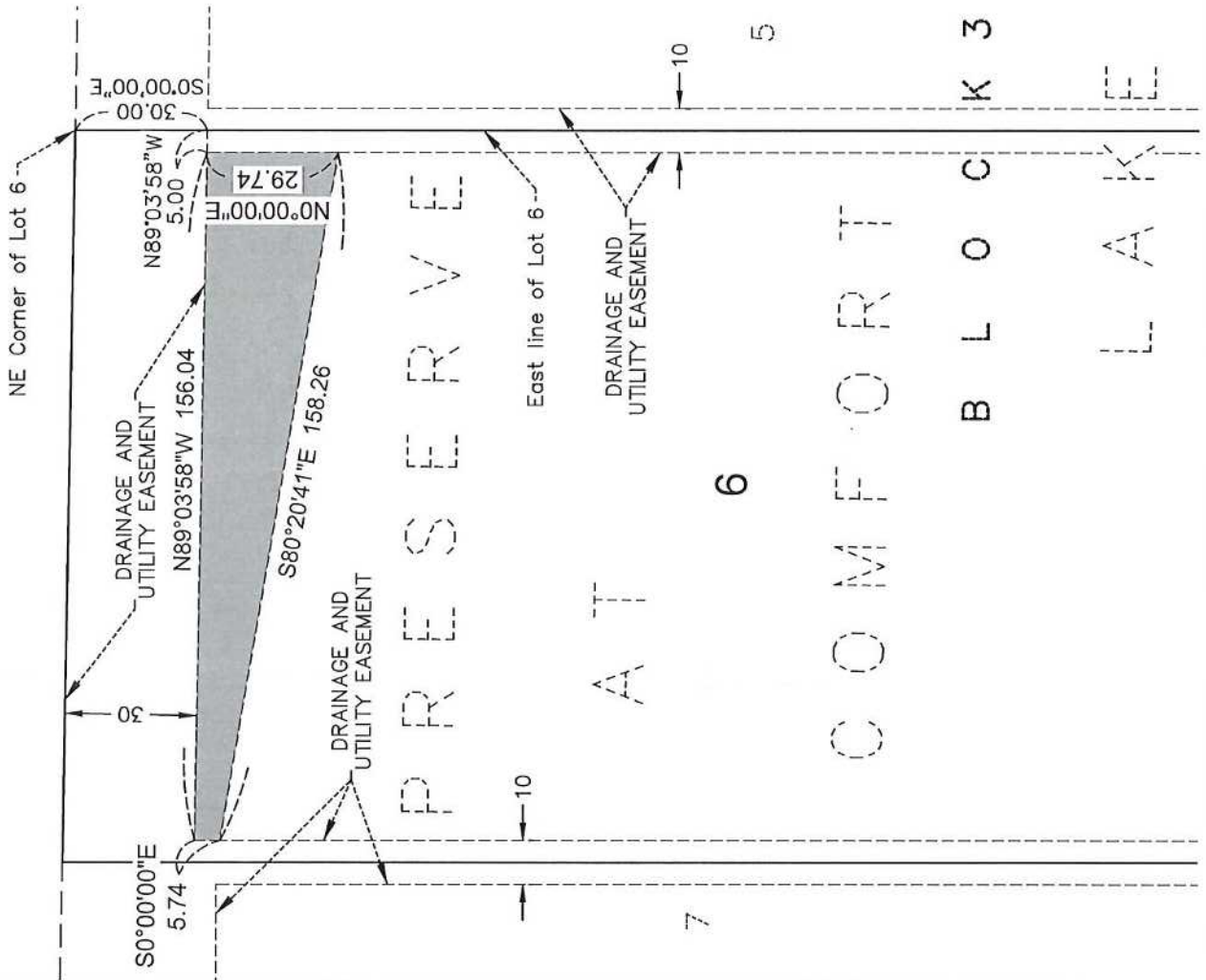
LEGEND

--- DRAINAGE & UTILITY
EASEMENT

■ VACATED DRAINAGE AND
UTILITY EASEMENT

EASEMENT VACATION EXHIBIT

THE 255TH STREET



DRAINAGE & UTILITY EASEMENT VACATION DESCRIPTION:

That part of Lot 6, Block 3, THE PRESERVE AT COMFORT LAKE, according to the recorded plat thereof, Chisago County, Minnesota, described as follows:

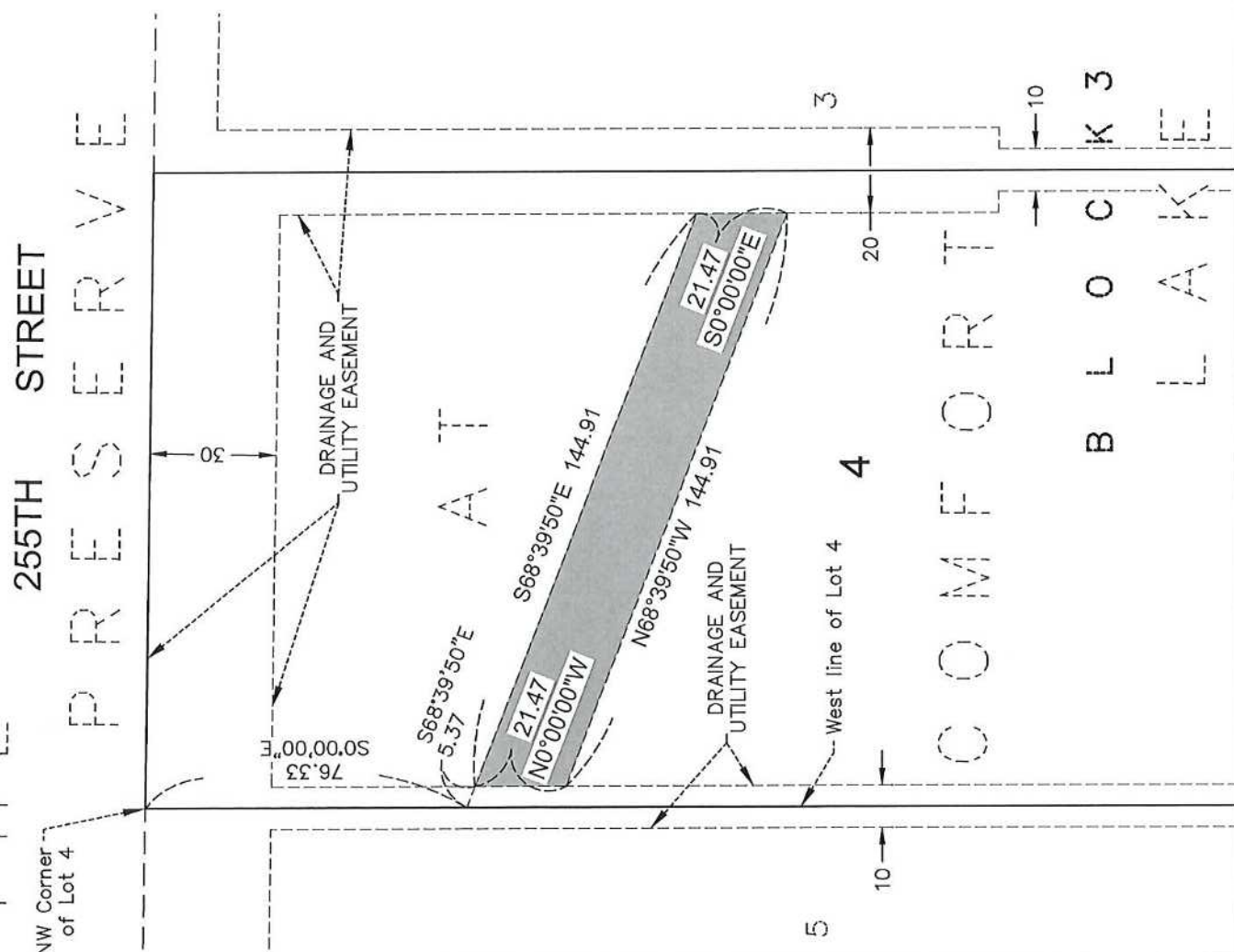
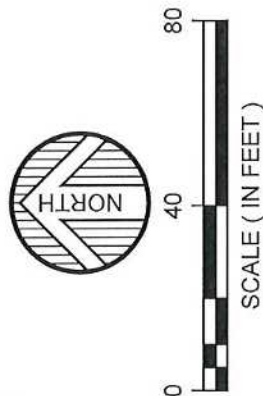
Commencing at the northeast corner of said Lot 6; thence South 0 degrees 00 minutes 00 seconds East, assumed bearing, along the East line of said Lot 6, a distance of 30.00 feet; thence North 89 degrees 03 minutes 58 seconds West, 5.00 feet to the west line of the East 5.00 feet of said Lot 6 being the point of beginning; thence continuing North 89 degrees 03 minutes 58 seconds West, 156.04 feet to the east line of the West 5.00 feet of said Lot 6; thence South 0 degrees 00 minutes 00 seconds East along said east line, 5.74 feet; thence South 80 degrees 20 minutes 41 seconds East, 158.26 feet to said west line of the East 5.00 feet; thence North 0 degrees 00 minutes 00 seconds East along said west line, 29.74 feet to the point of beginning.

LEGEND

- DRAINAGE & UTILITY EASEMENT
- ▬ VACATED DRAINAGE AND UTILITY EASEMENT



WIDSETH SMITH NOLTING
Engineering | Architecture | Surveying | Environmental



DRAINAGE & UTILITY EASEMENT
VACATION DESCRIPTION:

That part of Lot 4, Block 3, THE PRESERVE AT COMFORT LAKE, according to the recorded plat thereof, Chisago County, Minnesota, described as follows:

Commencing at the northwest corner of said Lot 4; thence South 0 degrees 00 minutes 00 seconds East, assumed bearing, along the West line of said Lot 4, a distance of 76.33 feet; thence South 68 degrees 39 minutes 50 seconds East, 5.37 feet to the east line of the West 5.00 feet of said Lot 4 being the point of beginning; thence continuing South 68 degrees 39 minutes 50 seconds East, 144.91 feet to the west line of the East 10.00 feet of said Lot 4; thence South 0 degrees 00 minutes 00 seconds East, along said west line, 21.47 feet; thence North 68 degrees 39 minutes 50 seconds West, 144.91 feet to said east line of the West 5.00 feet; thence North 0 degrees 00 minutes 00 seconds West, along said east line, 21.47 feet to the point of beginning.

LEGEND

- DRAINAGE & UTILITY EASEMENT
- ▬ VACATED DRAINAGE AND UTILITY EASEMENT

1	SHEET NAME LOT 4, BLOCK 3, THE PRESERVE AT COMFORT LAKE RADSCO CORP. CHISAGO COUNTY JOB NUMBER: 2020 - 10580 DATE: 08/28/2020 SCALE: AS SHOWN DRAWN BY: J.L. CHECKED BY: K.L. K&L ENGINEERS, INC. 1000 N. WISCONSIN ST. SUITE 200 CHICAGO, IL 60642 TEL: 312.321.1000 FAX: 312.321.1001 WWW.KLENGR.COM	K&L ENGINEERS, INC. DATE: 08/28/2020 DRAWN BY: J.L. CHECKED BY: K.L. K&L ENGINEERS, INC. 1000 N. WISCONSIN ST. SUITE 200 CHICAGO, IL 60642 TEL: 312.321.1000 FAX: 312.321.1001 WWW.KLENGR.COM	
---	--	--	---



I HEREBY CERTIFY THAT THIS PLAN RECOGNITION OR POINT
 WAS ESTABLISHED BY ME OR UNDER MY DIRECT SUPERVISION AND
 THAT I AM A FULLY LICENSED PROFESSIONAL ENGINEER UNDER
 THE LAWS OF THE STATE OF IOWA.

[Signature]
 DATE: 11/22/2011 P. 104.1348

PROPOSED DRAINAGE & UTILITY
EASEMENT DESCRIPTION:

The West 10 feet of the South 185 feet of the North 200 feet of Lot 3, Block 3, THE PRESERVE AT COMFORT LAKE, according to the recorded plat thereof, Chisago County, Minnesota.

LEGEND

DRAINAGE & UTILITY
EASEMENT

PROPOSED DRAINAGE &
UTILITY EASEMENT

LOT 3, BLOCK 3
RADSKE CORP.
CHISAGO COUN
SHEET NAME

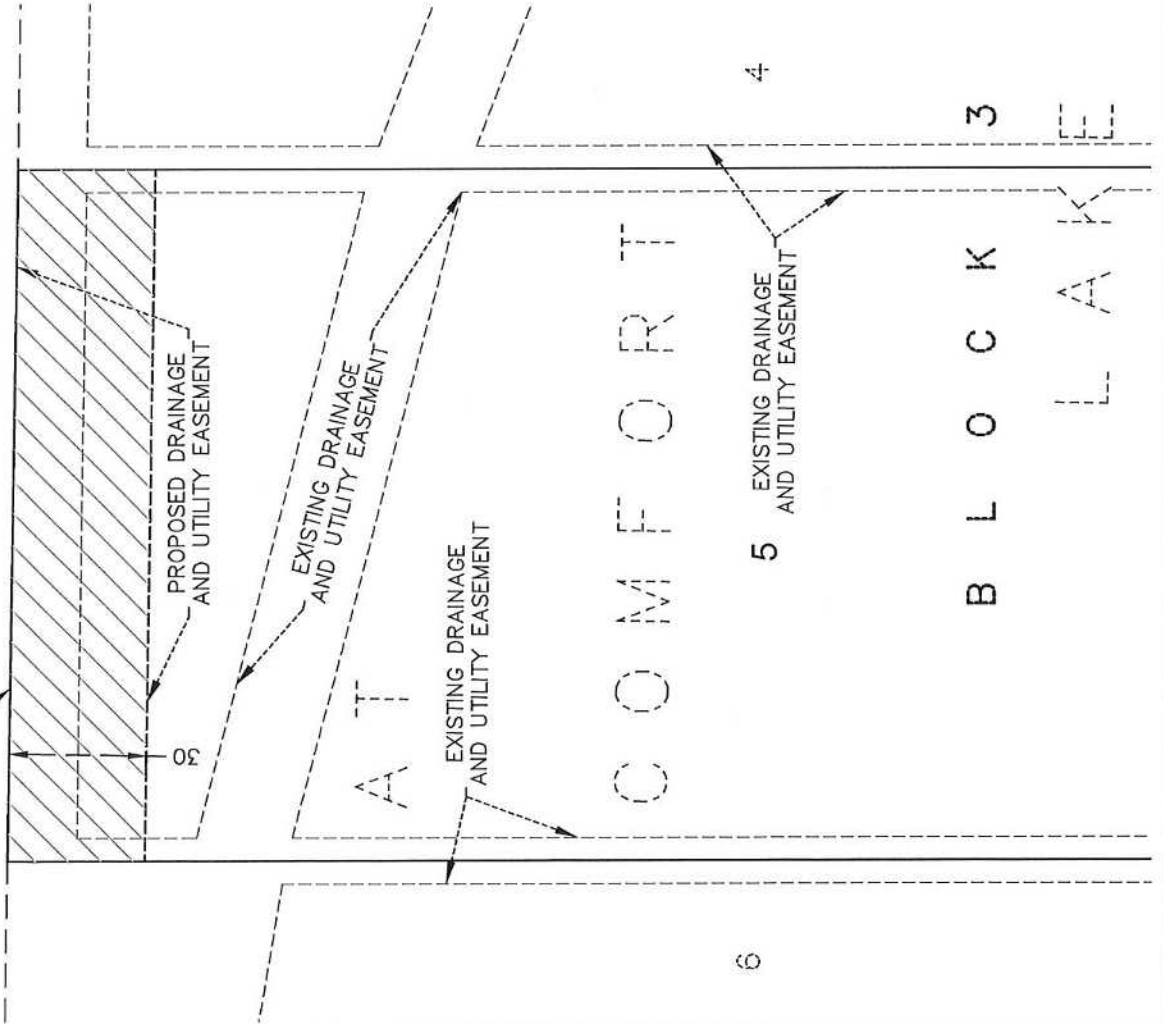
SHEET NO. 1 OF 1

DRAINAGE & UTILITY EASEMENT

255TH STREET

THE

North line Lot 5 PRESERVE



PROPOSED DRAINAGE & UTILITY EASEMENT DESCRIPTION:

The North 30 feet of Lot 5, Block 3, THE PRESERVE AT COMFORT LAKE, according to the recorded plat thereof, Chisago County, Minnesota.

LEGEND

- DRAINAGE & UTILITY EASEMENT
-  PROPOSED DRAINAGE & UTILITY EASEMENT



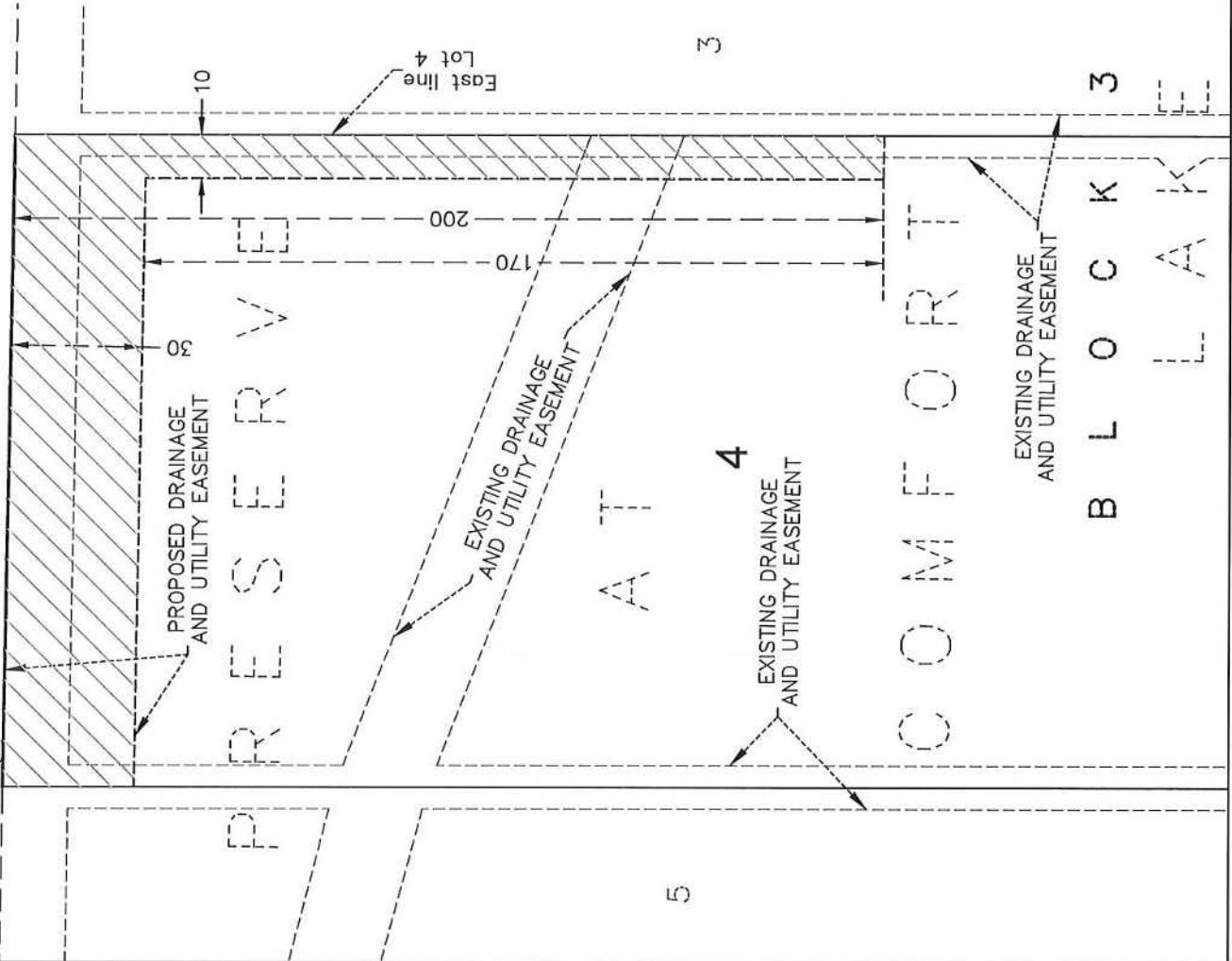
DRAINAGE & UTILITY EASEMENT

STREET

255TH

North line
Lot 4

THE



PROPOSED DRAINAGE & UTILITY EASEMENT DESCRIPTION:

The East 10 feet of the South 170 feet of the North 200 feet of Lot 4,
Block 3, THE PRESERVE AT COMFORT LAKE, according to the recorded
plat thereof, Chisago County, Minnesota
AND
The North 30 feet of said Lot 4.

LEGEND

- DRAINAGE & UTILITY EASEMENT
- ▨ PROPOSED DRAINAGE & UTILITY EASEMENT



City of Wyoming
PO Box 188 26885 Forest Blvd
Wyoming, MN 55092
Phone 651-462-0575 Fax 651-462-0576

PUBLIC RIGHT OF WAY VACATION APPLICATION

Applicant Radske Corp

Address The Preserve at Campout Lake
Street City State Zip

Telephone No. 651-982-1233 Fax No. 651-464-7076 Email B.Radske@lmax.net

I hereby petition the City Council of the City of Wyoming to vacate all of the following described public right of way.

☐ Street ☐ Alley ☒ Utility Easement
☒ Drainage Easement ☐ Other

Legal description of the area proposed to be vacated: *(Please note all legal descriptions shall be transmitted electronically in a Word documents to the City of Wyoming City Clerk)*

Legals emailed in word format

Does the area proposed to be vacated or any part thereof terminate at or abut upon any public water?

☐ Yes ☒ No

Please note if the area requested to be vacated terminates at or abuts upon any public water, no vacation shall be made unless written notice of the petition is served by certified mail upon the Commissioner of Natural Resources by the City of Wyoming thirty days before any Council action.

- Attach a copy of a survey showing in full detail, including the legal description of the area proposed to be vacated.
- Include the Vacation fee of \$175.00

Date Initiated 2-25-2021 Signature [Signature]

Application # _____ OFFICE USE ONLY Date Application Received ____/____/____

Date Complete Application Received ____/____/____ 120 Days ____/____/____ By: _____

Fee \$175.00

Date Paid 2/25/21

Official
Check # 3201

Return to:

Eckberg Lammers, P.C.
Attn: Thomas R. Loonan
1809 Northwestern Avenue
Stillwater, MN 55082

**MUNICIPAL DRAINAGE AND
UTILITY EASEMENT AND
AGREEMENT**

MUNICIPAL DRAINAGE AND UTILITY EASEMENT AND AGREEMENT

THIS INDENTURE, made this ____ day of _____, 2021, by and between **RADSKE CORP** (the “Owner”) a corporation organized under the laws of the State of Minnesota, party of the first part; and the **CITY OF WYOMING**, (the “City”), a municipal corporation and political subdivision organized under the laws of the State of Minnesota, party of the second part.

WITNESSETH:

WHEREAS, the above-named party of the first part is the Owner in fee simple of the real estate hereinafter described, a description for which is annexed to this document as **Exhibit A**.

NOWHEREFORE, That for and in consideration of the sum of one dollar (\$1.00) and other good and valuable consideration, including the vacation of other easement(s), the receipt of which is hereby acknowledged, the party of the first part has this day bargained and sold, and by these presents does bargain, sell and transfer unto the City of Wyoming, its successors and assigns the following:

A perpetual easement for a Municipal utility purposes (water, sanitary and storm water utilities) with the right to enter upon the real estate hereinafter described at any time that it may see fit, and construct, maintain, repair and replace any lines, equipment, materials, or other items for Municipal utility purposes, for the purpose of establishing, maintaining, repairing or replacing the said Municipal utilities over, across, through and under the lands hereinafter described, together with the right to excavate and refill ditches and/or trenches for the location of said Municipal utilities, and the further right to remove trees, bushes, undergrowth, and other obstructions interfering in the location, construction and maintenance of said public Municipal utilities.

Upon the disturbance of the Owner’s property for any of the approved actions by the City, the City shall restore the surface of the site, to a clean and stable condition reasonably similar as was found prior to any work commencing including the re-establishment of turf grass (sod or seed), but shall not include any pavement, signage, sprinkler systems, trees, plantings, landscaping or any other items of the Owner. Except for emergency conditions, the City shall provide reasonable notice of any pending work to be performed in such easement.

The Owner does agree that any damages or impacts to any adjacent structure(s) or facilities due to the location and/or proximity of the easement and its approved uses shall not be recoverable, reimbursable nor compensatable from the City to the Owner or its assigns. The Owner further waives any and all damage or repair claims to the City that may result from the

existence and uses of such easement and/or any City maintenance or replacement work within such easement.

That said public utility easement area is located on the grounds of the Owner as the same is located in the City of Wyoming, County of Chisago, State of Minnesota, and is described as follows, to-wit - See attached **Exhibit B**.

TO HAVE AND TO HOLD, said perpetual easements and right-of-way unto the CITY OF WYOMING, Chisago County, Minnesota, its successors and assigns, forever and that the party of the first part does hereby covenant with the CITY OF WYOMING, that it is lawfully seized and possessed of the real estate above described.

[Signature page follows]

IN WITNESS WHEREOF, the said parties have caused this instrument to be executed the day and year first above written.

IN PRESENCE OF:

OWNER & PARTY OF THE FIRST PART:
RADSKE CORP

Witness

By: _____
Its: _____

Witness

By: _____
Its _____

STATE OF MINNESOTA)
) ss.
COUNTY OF _____)

On this _____ day of _____, 2021, before me, a Notary Public, within and for said County and State, personally appeared, _____, to me personally known, who, being each by me duly sworn did say that he is the _____ of Radske Corp, a corporation duly organized under the laws of the State of Minnesota.

Notary Public

IN PRESENCE OF:

PARTY OF THE SECOND PART:

CITY OF WYOMING

Witness

By _____
Lisa Iverson
Its Mayor

Witness

By _____
Robb Linwood
Its City Administrator

STATE OF MINNESOTA)
) ss.
COUNTY OF CHISAGO)

On this _____ day of _____, 2021, before me, a Notary Public, in and for said County and State, appeared Lisa Iverson and Robb Linwood, to me personally known, who being by me first duly sworn, did say that they are respectively the Mayor and City Administrator of the CITY OF WYOMING, who executed the foregoing document by authority of the City Council of the CITY OF WYOMING, and said Mayor and City Administrator acknowledge said instrument to be the free act and deed of said CITY OF WYOMING.

Notary Public

Drafted by:

Eckberg Lammers, P.C.
Thomas R. Loonan
1809 Northwestern Avenue
Stillwater, MN 55082

EXHIBIT "A"

LEGAL DESCRIPTION

Parcel 1

The Northwest Quarter of the Southwest Quarter of Section 27, Township 33, Range 21, EXCEPTING THEREFROM that part thereof described as follows:

Beginning at a point 92.7 feet west of the southeast corner of said Northwest Quarter of the Southwest Quarter; thence north 449 feet; thence east, parallel with the south line of said Northwest Quarter of the Southwest Quarter a distance of 92.7 feet, more or less, to the east line of said Northwest Quarter of the Southwest Quarter; thence south, along said east line to the southeast corner of said Northwest Quarter of the Southwest Quarter; thence west, along the south line to the point of beginning.

AND

That part of the Northeast Quarter of the Southwest Quarter of Section 27, Township 33, Range 21, Chisago County, Minnesota:

lying southerly of the northerly 25 acres thereof;

also lying northerly of a line described as beginning at a point 92.7 feet west of the southwest corner of said Northeast Quarter of the Southwest Quarter; thence North 449 feet; thence east, parallel with the south line of said Northeast Quarter of the Southwest Quarter, a distance of 902.7 feet and said line there terminating;

also lying westerly of the following described line:

Beginning at the northeast corner of West Comfort Drive, as dedicated in the recorded plat of PAYTON PLACE; thence northwesterly, 39.88 feet along a curve, having a central angle of 10 degrees 50 minutes 00 seconds and a radius of 210.92 feet, said curve being tangent to the easterly line of said West Comfort Drive, said easterly line has an assumed bearing of North 30 degrees 33 minutes 20 seconds West; thence North 19 degrees 43 minutes 20 seconds West, tangent to said curve, 5.91 feet to the south line of said north 25 acres, and said line there terminating.

AND

Parcel 2

The North 25 acres of the Northeast Quarter of the Southwest Quarter of Section 27, Township 33, Range 21, EXCEPTING that part thereof lying easterly of the following described easement line: The easterly line of said easement is described as follows: Commencing at the southwest corner of said Northeast Quarter of the Southwest Quarter; thence north along the west line of said Northeast Quarter of the Southwest Quarter, 449 feet; thence East, assumed bearing, parallel with the south line of said Northeast Quarter of the Southwest Quarter, 810 feet; thence West along the last described line 12.52 feet to the point of beginning, said point being the northwest corner of Outlot A and the northeast corner of West Comfort Lake Drive, both as platted in the recorded plat of PEYTON PLACE; thence northwesterly 39.88 feet along a curve that is tangent to the easterly line of West Comfort Lake Drive as platted, said easterly line having a bearing of North 30 degrees 33 minutes 20 seconds West, said curve having a central angle of 10 degrees 50 minutes 00 seconds and a radius of 210.92 feet; thence North 19 degrees 43 minutes 20 seconds West tangent to said curve, 300.45 feet; thence northerly along a tangential curve, concave to the east, radius 116.82 feet, central angle 24 degrees 09 minutes 30 seconds, a distance of 49.26 feet; thence North 4 degrees 26 minutes 10 seconds East, tangent to said curve, 9.48 feet, and the east line of said easement and there terminating.

AND

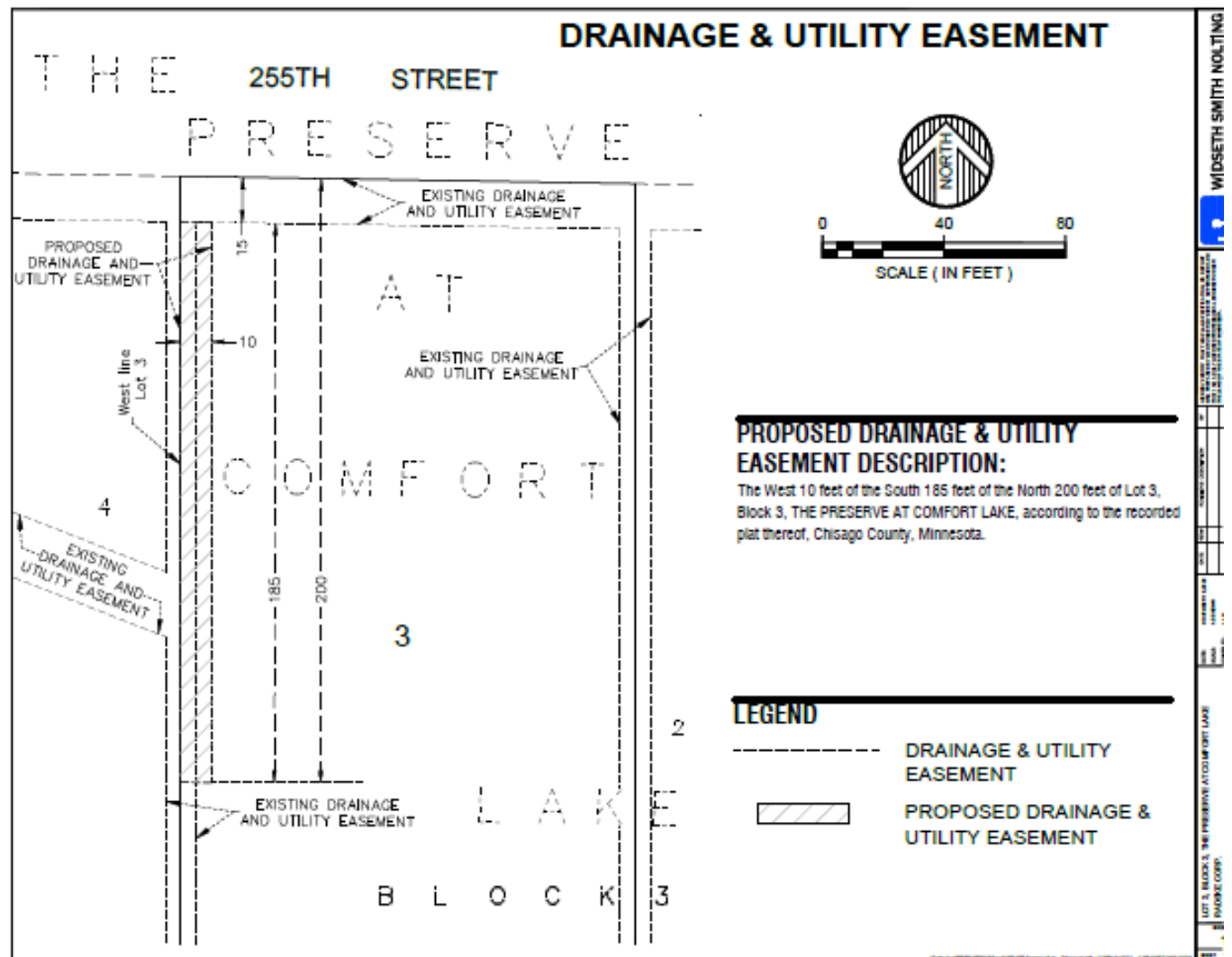
Southerly of a line commencing at the most northerly point of said described easement and running northerly 81 degrees 39 minutes east a distance of 212 feet, more or less, to the shore of Comfort Lake.

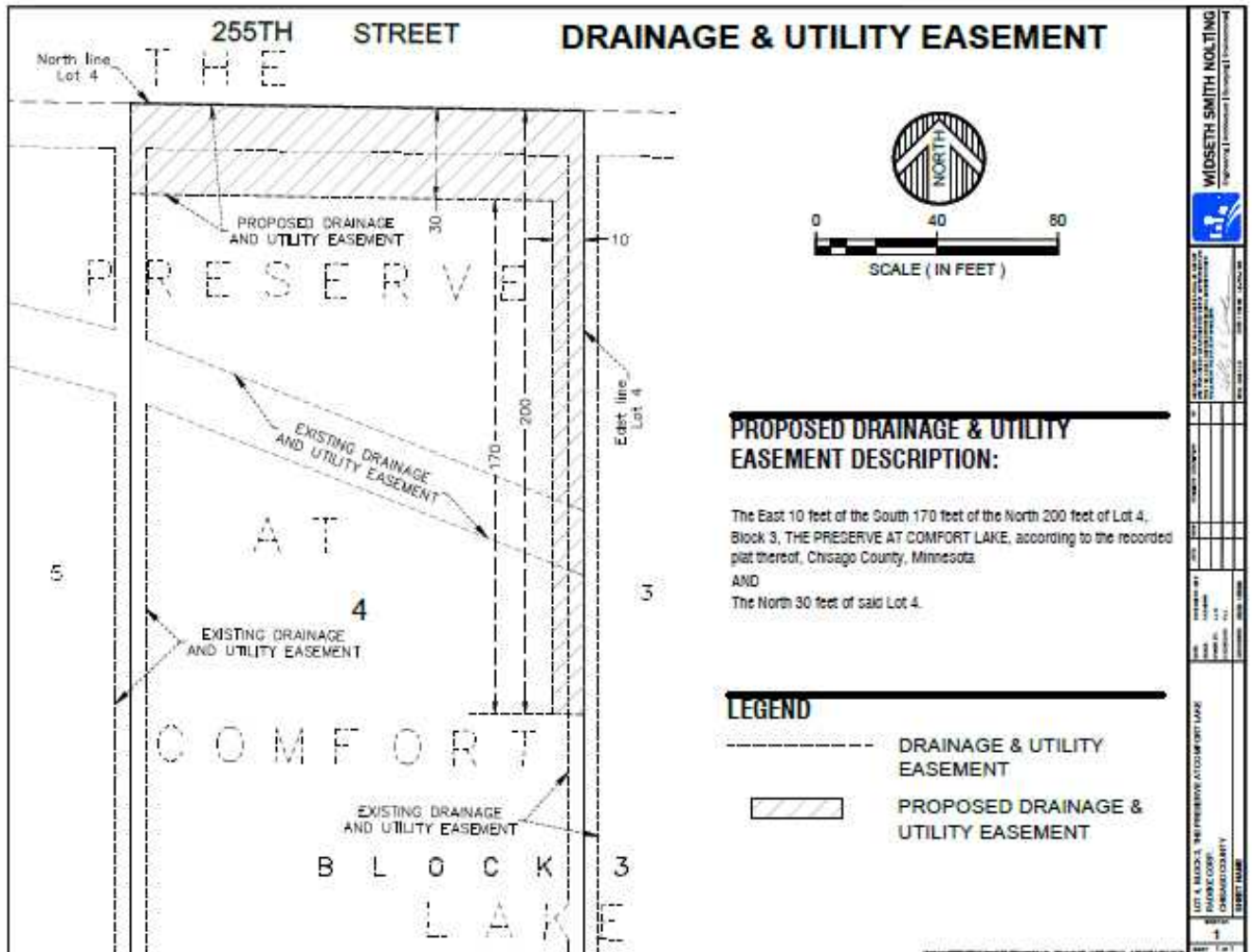
AND

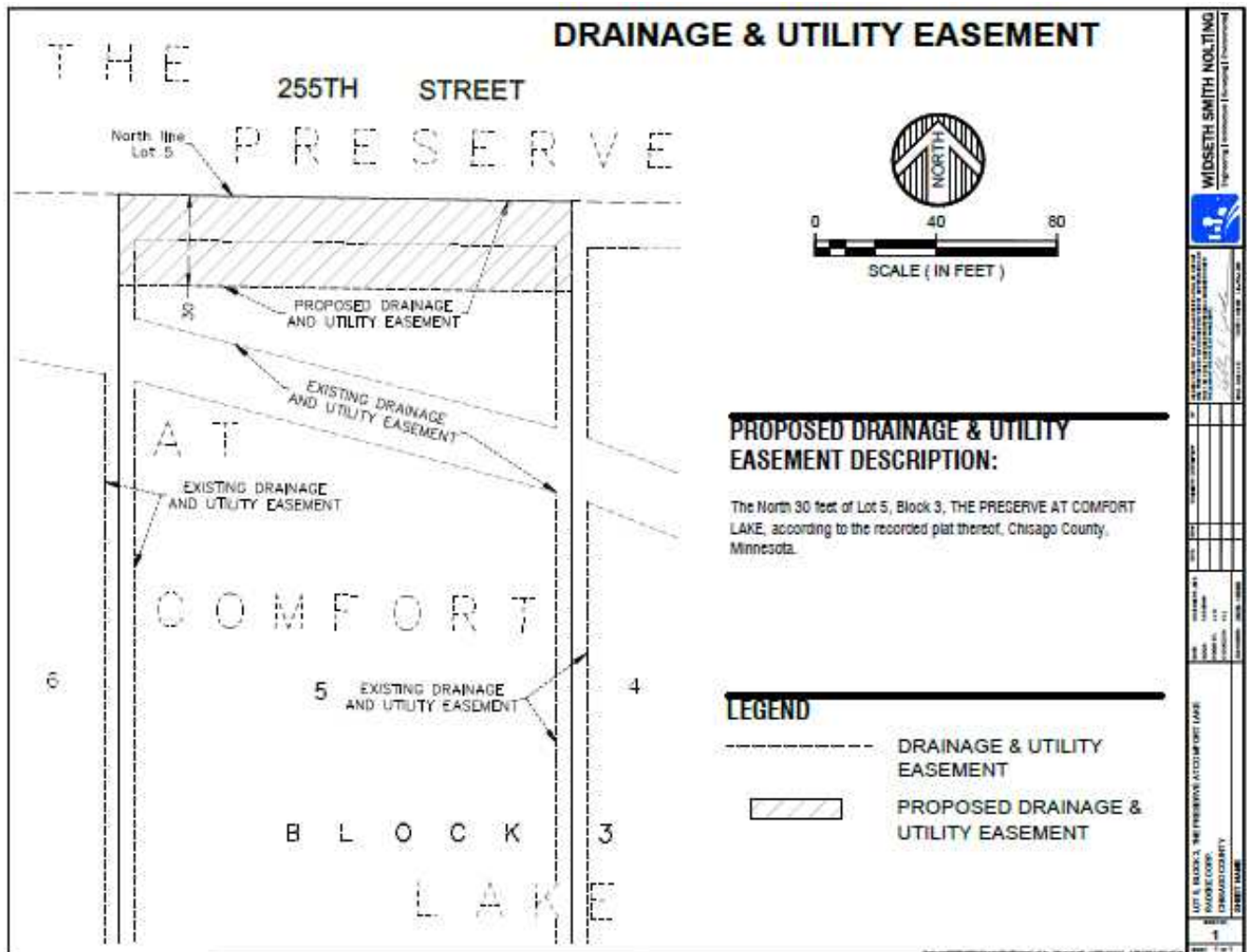
EXCEPT that part thereof platted as Gilbert Addition.

EXHIBIT “B”
Easement Legal Description

1. The West 10 feet of the South 185 feet of the North 200 feet of Lot 3, Block 3, THE PRESERVE AT COMFORT LAKE, according to the recorded plat thereof, Chisago County, Minnesota.
2. The East 10 feet of the South 170 feet of the North 200 feet of Lot 4, Block 3, THE PRESERVE AT COMFORT LAKE, according to the recorded plat thereof, Chisago County, Minnesota
AND
The North 30 feet of said Lot 4.
3. The North 30 feet of Lot 5, Block 3, THE PRESERVE AT COMFORT LAKE, according to the recorded plat thereof, Chisago County, Minnesota.







**STATE OF MINNESOTA
COUNTY OF CHISAGO
CITY OF WYOMING**

I, the undersigned, being the duly qualified and acting City Administrator of the City of Wyoming, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing:

**NOTICE OF COMPLETION
OF VACATION PROCEEDING**

with the original thereof on file in my office, and that the same is a full, true and complete copy of the City Council of said City.

WITNESS my hand and the seal of said City this 3rd Day of March, 2021.

Robb Linwood, City Administrator

(CITY SEAL)

NOTICE OF COMPLETION OF VACATION PROCEEDING

TO: AUDITOR-TREASURER, CHISAGO COUNTY, MINNESOTA
PLEASE TAKE NOTICE, that the City of Wyoming has completed proceedings for the vacation of the described drainage and utility easement as shown the Resolution 210-03-19 in the City of Wyoming, Chisago County, Minnesota:

That all conditions precedent noted in Resolution 21-03-19 having been fully satisfied, the undersigned as the City Administrator does hereby certify that the vacation specified within Resolution 21-03-19 is complete and approved by the City. Pursuant to the terms of Resolution 21-03-19, that portion of the Drainage and Utility Easement specified therein has been fully vacated and returned to the underlying fee property owner as required by law.

Said proceeding was completed on the 2nd day of March, 2021. The only lands affected thereby are the lands identified in Resolution 21-03-19 a true and correct copy being appended hereto.

Dated this 3rd Day of March, 2021.

CITY ADMINISTRATOR, ROBB LINWOOD
CITY OF WYOMING

**ATTACHMENT TO NOTICE OF COMPLETION OF VACATION
PROCEEDING**

CITY RESOLUTION 21-03-19

RESOLUTION 21-03-19

CITY OF WYOMING CHISAGO COUNTY MINNESOTA

A RESOLUTION VACATING CERTAIN CITY DRAINAGE AND UTILITY EASEMENT AND CREATION OF REPLACEMENT EASEMENTS AT THE PRESERVE AT COMFORT LAKE DEVELOPMENT.

Whereas, The City of Wyoming, a municipal corporation and political subdivision organized under the laws of the State of Minnesota (the “City”), and Developer, RADSKE CORP (the “Owner”) of lands hereby further identified in that certain Development Agreement dated June 4, 2020 and generally known as The Preserve at Comfort Lake have agreements outlining the location and maintenance of both public and private utilities; and,

Whereas, the Developer and Owner have sought amendments to the site and utility plans to accommodate site alterations and which were duly approved by the City for certain phases of development; and,

Whereas, a public drainage and utility line conflict has been identified in the approved final plat on Lots 3, 4 and 5, Block 3 of said Development; and,

Whereas, the City, Developer and Owner hereby understand that such easements will require re-alignment to represent the accurate final physical location of such drainage and utility lines; and,

Whereas, the Developer and Owner have now duly petitioned the City to vacate such drainage and utility easements and do desire to provide revised drainage and utility survey drawings and easements; and,

Whereas, the Exhibit A to this Resolution demonstrates the location of the easements to be vacated and the proposed easements to be established; and,

NOW THEREFORE be it resolved that the City Council for the City of Wyoming does approve the following:

1. That upon the re-establishment and conveyance to the City of a new easement approved by the city engineer for the City’s drainage and utility systems, the City vacates the easements below described being:

- (i) That part of Lot 4, Block 3, THE PRESERVE AT COMFORT LAKE, according to the recorded plat thereof, Chisago County, Minnesota, described as follows:

Commencing at the northwest corner of said Lot 4; thence South 0 degrees 00 minutes 00 seconds East, assumed bearing, along the West line of said Lot 4, a distance of 76.33 feet; thence South 68 degrees 39 minutes 50 seconds East, 5.37 feet to the east line of the West 5.00 feet of said Lot 4 being the point of beginning; thence continuing South 68 degrees 39 minutes 50 seconds East, 144.91 feet to the west line of the East 10.00 feet of said Lot 4; thence South 0 degrees 00 minutes 00 seconds East, along said west line, 21.47 feet; thence North 68 degrees 39 minutes 50 seconds West, 144.91 feet to said east line of the West 5.00 feet; thence North 0 degrees 00 minutes 00 seconds West, along said east line, 21.47 feet to the point of beginning.

- (ii) That part of Lot 5, Block 3, THE PRESERVE AT COMFORT LAKE, according to the recorded plat thereof, Chisago County, Minnesota, described as follows:

Commencing at the northeast corner of said Lot 5; thence South 0 degrees 00 minutes 00 seconds East, assumed bearing, along the east line of said Lot 5, a distance of 76.33 feet; thence North 75 degrees 26 minutes 51 seconds West, 5.17 feet to the west line of the East 5.00 feet of said Lot 5 being the point of beginning; thence continuing North 75 degrees 26 minutes 51 seconds West, 144.62 feet of the east line of the West 5.00 feet of said Lot 5; thence South 0 degrees 00 minutes 00 seconds West along said east line, 20.70 feet; thence South 75 degrees 09 minutes 41 seconds East, 144.81 feet to the said west line of the

East 5.00 feet; thence North 0 degrees 00 minutes 00 seconds West, along said west line, 21.44 feet to the point of beginning.

- (iii) That part of Lot 6, Block 3, THE PRESERVE AT COMFORT LAKE, according to the recorded plat thereof, Chisago County, Minnesota, described as follows:

Commencing at the northeast corner of said Lot 6; thence South 0 degrees 00 minutes 00 seconds East, assumed bearing, along the East line of said Lot 6, a distance of 30.00 feet; thence North 89 degrees 03 minutes 58 seconds West, 5.00 feet to the west line of the East 5.00 feet of said Lot 6 being at the point of beginning; thence continuing North 89 degrees 03 minutes 58 seconds West, 156.04 feet to the east line of the West 5.00 feet of said Lot 6; thence South 0 degrees 00 minutes 00 seconds East along said east line, 5.74 feet; thence South 80 degrees 20 minutes 41 seconds East, 158.26 feet to said west line of the East 5.00 feet; thence North 0 degrees 00 minutes 00 seconds East along said west line, 29.74 feet to the point of beginning.

2. That prior to any vacation of the above described easement, the Owner and Developer shall provide a waiver of impact that indemnifies, holds-harmless and waives any and all damage or repair claims to the City that may result from the existence of such easement and location of such drainage and utility lines and/or any City maintenance or replacement work.

Upon the satisfactory completion of these two provisions the utility easement vacation is approved and the City Administrator is authorized to issue and record a Notice of Completion of Vacation Proceedings as provided by Minnesota Statutes 412.851.

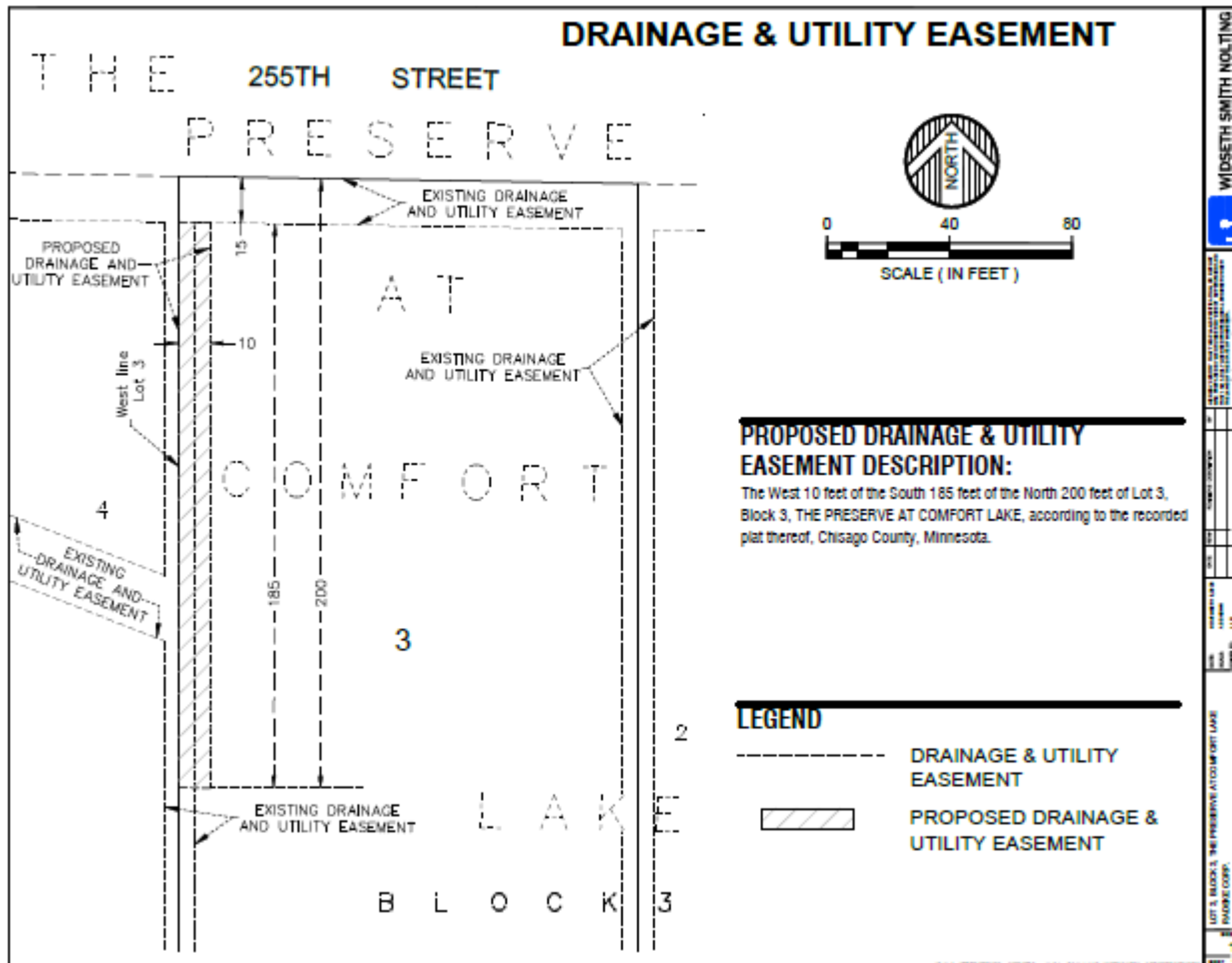
Approved by the City Council this 2nd day of March, 2021

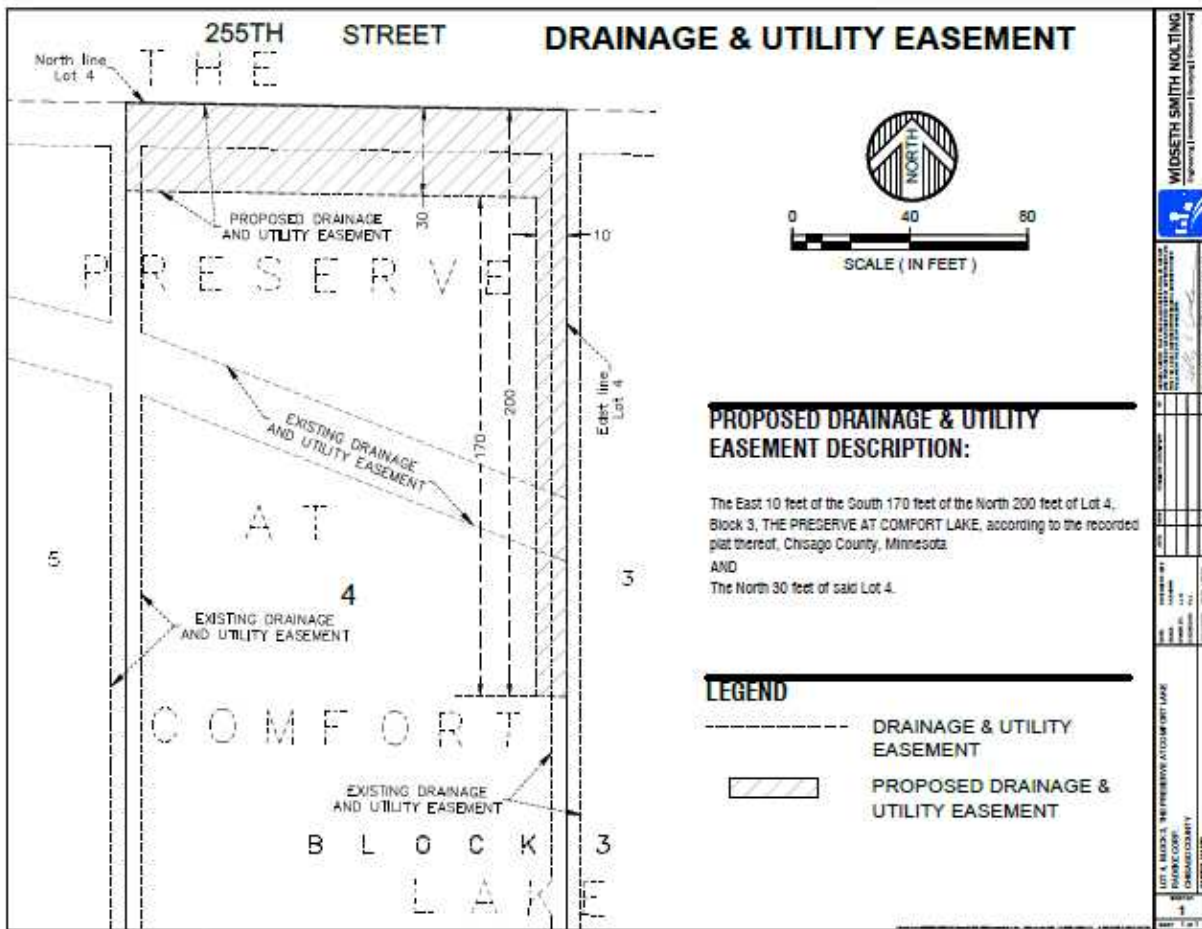
Lisa Iverson, Mayor

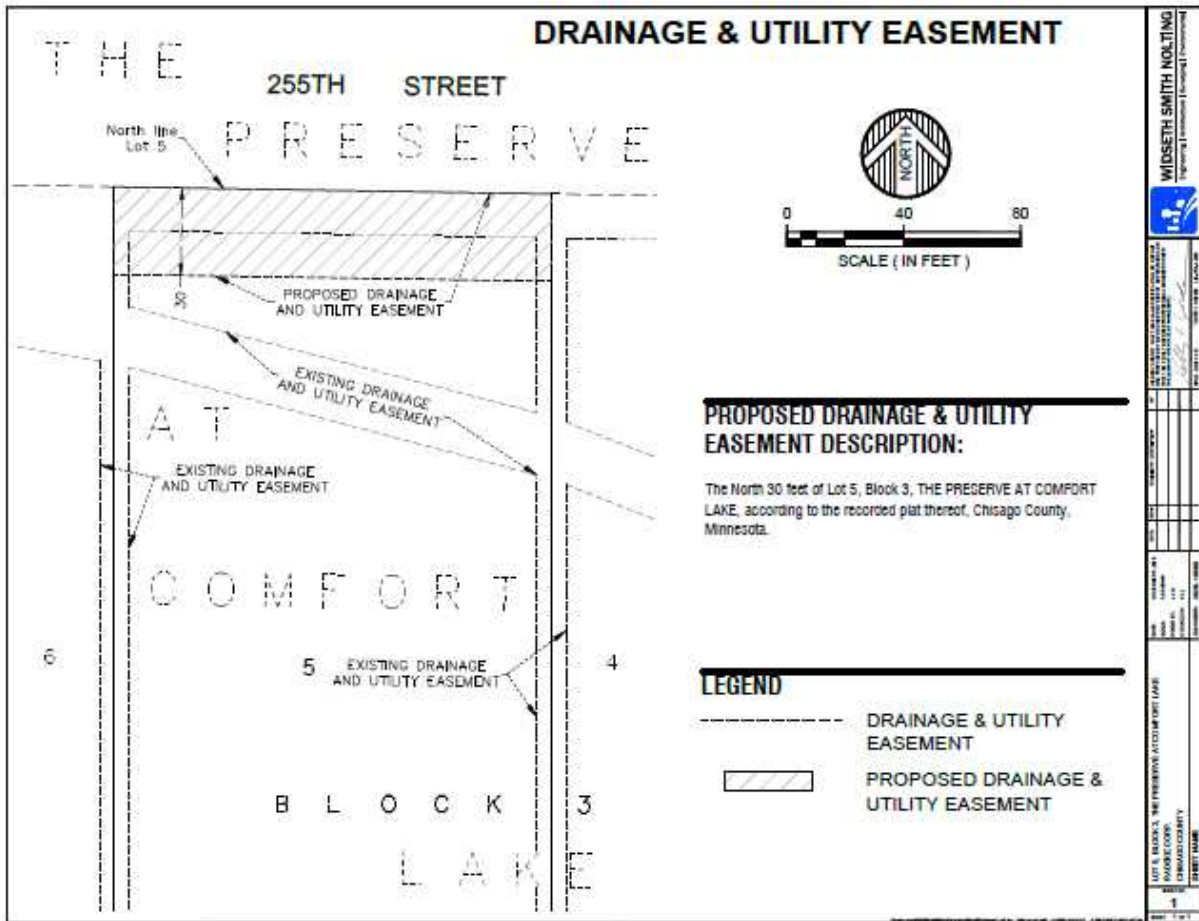
Attest: Robb Linwood, City Administrator

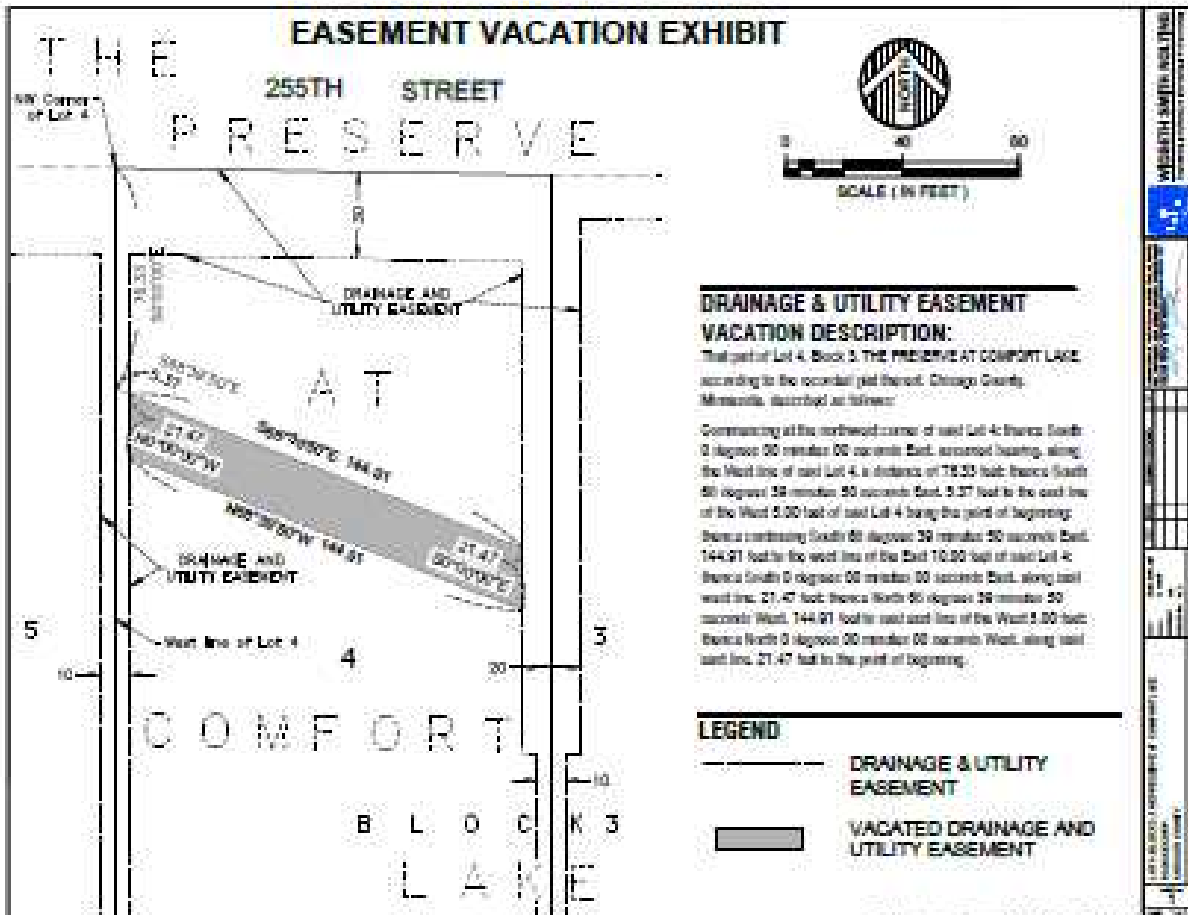
Exhibit A to City Resolution

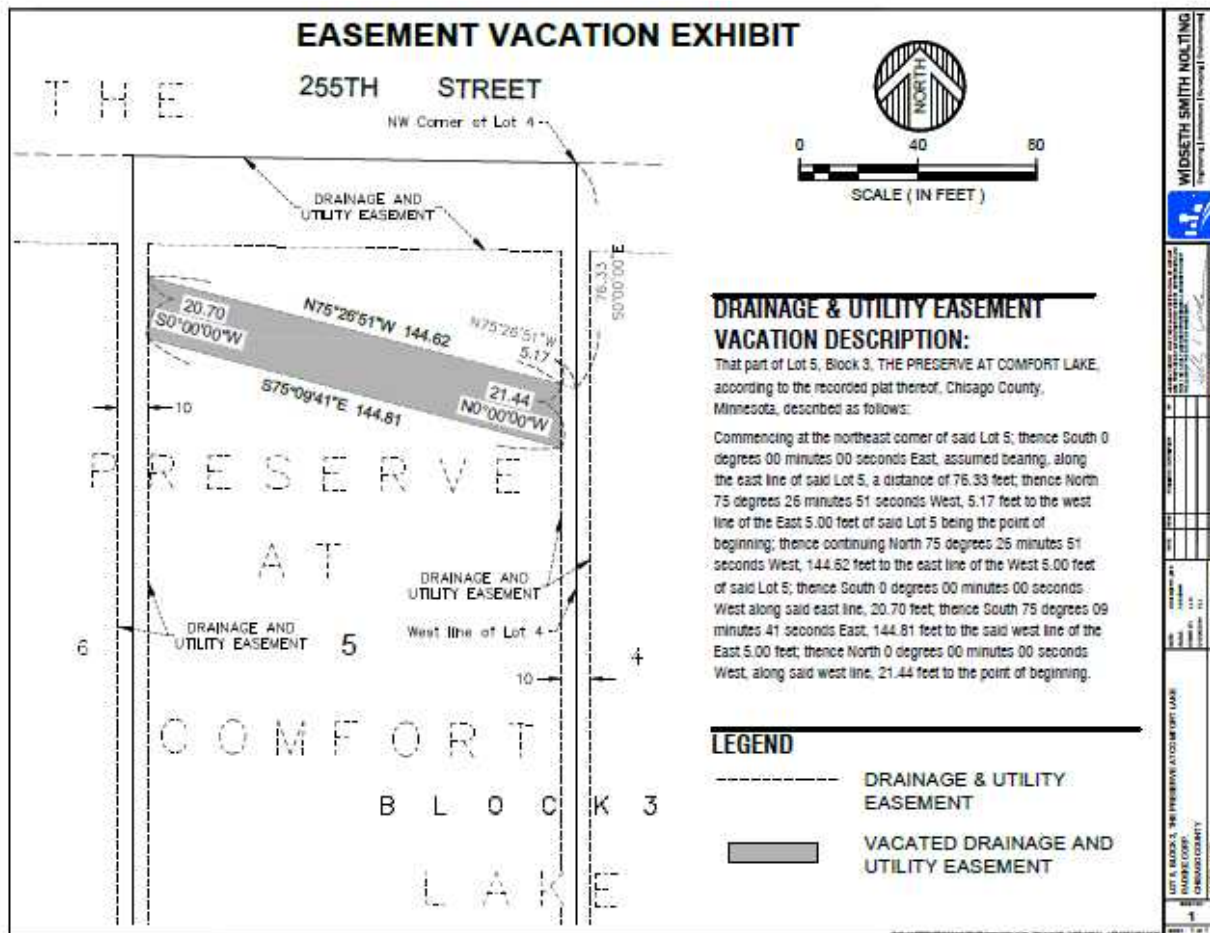
Easement Surveys and Descriptions











degrees 26 minutes 51 seconds West, 5.17 feet to the west line of the East 5.00 feet of said Lot 5 being the point of beginning; thence continuing North 75 degrees 26 minutes 51 seconds West, 144.62 feet of the east line of the West 5.00 feet of said Lot 5; thence South 0 degrees 00 minutes 00 seconds West along said east line, 20.70 feet; thence South 75 degrees 09 minutes 41 seconds East, 144.81 feet to the said west line of the East 5.00 feet; thence North 0 degrees 00 minutes 00 seconds West, along said west line, 21.44 feet to the point of beginning.

3. That part of Lot 6, Block 3, THE PRESERVE AT COMFORT LAKE, according to the recorded plat thereof, Chisago County, Minnesota, described as follows:

Commencing at the northeast corner of said Lot 6; thence South 0 degrees 00 minutes 00 seconds East, assumed bearing, along the East line of said Lot 6, a distance of 30.00 feet; thence North 89 degrees 03 minutes 58 seconds West, 5.00 feet to the west line of the East 5.00 feet of said Lot 6 being at the point of beginning; thence continuing North 89 degrees 03 minutes 58 seconds West, 156.04 feet to the east line of the West 5.00 feet of said Lot 6; thence South 0 degrees 00 minutes 00 seconds East along said east line, 5.74 feet; thence South 80 degrees 20 minutes 41 seconds East, 158.26 feet to said west line of the East 5.00 feet; thence North 0 degrees 00 minutes 00 seconds East along said west line, 29.74 feet to the point of beginning.

New Drainage Easements – Legal Description

1. The West 10 feet of the South 185 feet of the North 200 feet of Lot 3, Block 3, THE PRESERVE AT COMFORT LAKE, according to the recorded plat thereof, Chisago County, Minnesota.
2. The East 10 feet of the South 170 feet of the North 200 feet of Lot 4, Block 3, THE PRESERVE AT COMFORT LAKE, according to the recorded plat thereof, Chisago County, Minnesota

AND

The North 30 feet of said Lot 4.

3. The North 30 feet of Lot 5, Block 3, THE PRESERVE AT COMFORT LAKE, according to the recorded plat thereof, Chisago County, Minnesota.



February 24, 2021

Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55038

Re: East Viking Boulevard – Fenwick Avenue to 690 ft east of Glen Oak Drive
Local Roads Improvement Program Solicitation
City of Wyoming, MN
WSB Project No. 017084-000

Dear Mayor and Council,

The Local Roads Improvement Program (LRIP) was established by the Minnesota Legislature in 2002. The legislature recently provided \$75,000,000 for LRIP for county, state aid cities, non-state aid cities, and townships. There are three main areas where funds are granted, one of which is Routes of Regional Significance where funds can be used for constructing or reconstructing city streets, county highways, or town roads with statewide or regional significance. Staff believes that the reconstruction of East Viking Boulevard is good candidate project to apply for these LRIP funds.

Our application is seeking the maximum request value of \$1,250,000. It should be noted that the LRIP provides funds for capital construction costs only. Staff has requested and received a letter of support from Chisago County for our Local Road Improvement Program Application for East Viking Boulevard.

The grant application is due on March 3, 2021, with the announcement of award of funds occurring in May of 2021. If awarded funds for this important project, staff would recommend this project be constructed in 2022.

Staff recommends approval of the resolution authorizing submission of Local Road Improvement Program Grant Application for East Viking Boulevard.

If you have any questions or items you wish to discuss, you can contact me at 651-286-8463.

Sincerely,

WSB & Associates, Inc.

A handwritten signature in black ink that reads "Mark Erichson".

Mark Erichson, PE
City Engineer

cc: Robb Linwood, City Administrator

RESOLUTION 21-03-20

A RESOLUTION AUTHORIZING SUBMISSION OF LOCAL ROAD IMPROVEMENT PROGRAM (LRIP) GRANT APPLICATION FOR MUNICIPAL STATE AID (MSAS) 108/ EAST VIKING BOULEVARD RECONSTRUCTION FROM FENWICK AVENUE TO APPROX. 690 FT EAST OF GLEN OAK DRIVE

WHEREAS, the project consists of reconstructing approximately 4,500 feet MSAS 108/East Viking Boulevard from Fenwick Avenue to approximately 690 feet east of Glen Oak Drive, and;

WHEREAS, MSAS 108/East Viking Boulevard is an east-west local roadway that provides access to community destinations (including City Hall, the post office and the library), downtown Wyoming, places of worship, and is the main access road to Polaris Industries, a major employer in the area, and;

WHEREAS, MSAS 108/East Viking Boulevard has an average daily traffic (ADT) of 3,000 and according to Minnesota Department of Transportation (MnDOT) 2016-2020 crash data, the segment of East Viking Boulevard in this proposed project area has a crash rate and severity rate that are higher than the average statewide rates for an urban two-lane undivided roadway, and;

WHEREAS, the roadway improvement project would support existing and planned developments in the area, improve pavement conditions, improve safety conditions for motorists and non-motorists, improve access to community destinations, provide trail connectivity to the Sunrise Prairie Regional Trail as well as the Swedish Immigrant Regional Trail, and accommodate future traffic volumes and;

WHEREAS, the roadway reconstruction project is consistent with the City of Wyoming 2040 Comprehensive Plan, and;

WHEREAS, the LRIP, administered by the MnDOT, has made available \$75,000,000 in total funds, with a maximum award amount of \$1,250,000, to fund capital construction costs for projects that meet the program criteria, and;

WHEREAS, MSAS 108/East Viking Boulevard is one of the main routes in Wyoming and connects to major transportation corridors including U.S. 61 and Interstate 35, and is therefore a Route of Regional Significance, and;

WHEREAS, the proposed roadway improvement project meets the requirements of LRIP, therefore eligible to receive LRIP grant funding, and;

WHEREAS, the City of Wyoming has the ability to cover costs associated with the roadway improvement project not covered by the grant award, and;

WHEREAS, the City of Wyoming agrees to comply with all applicable laws and regulations as stated in the grant agreement; and

WHEREAS, the City of Wyoming has the necessary capabilities to adequately develop, implement, manage, and maintain this public improvement project.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYOMING, THAT:

1. The City Council hereby supports roadway improvements on MSAS 108/East Viking Boulevard which includes pavement improvements and eliminating gaps within the City's sidewalk network by installing new non-motorized transportation facilities where lacking on north and south sides of East Viking Boulevard.
2. The City Council hereby supports the City's submission of a Local Road Improvement Program application and authorizes WSB & Associates, Inc. to prepare and submit said application.
3. The City Council hereby provides assurance that the City of Wyoming will pay all costs associated with the reconstruction project and ensure that all aspects of the LRIP funding requirements are met.

PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING this 2nd day of March, 2021.

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk