

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
APRIL 4, 2023
7:00 PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for April 4, 2023 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, and Brett Ohnstad

ABSENT: Councilmember Luger

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Alex Saxe, Assistant City Administrator, Mark Erichson-WSB, Neil Bauer - Public Safety Director and Joe Keding, Acting Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for March 21, 2023

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR MARCH 21, 2023 AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Luger

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. Consider authorizing payment of recommended bills, payroll, and journal entries for the period of March 22, 2023 to April 4, 2023
3. To consider hiring two seasonal Public Works Maintenance Workers
4. To consider the resignation of Ryan McGrath from the Wyoming Fire Department
5. To consider **Resolution 23-04-32** a resolution declaring certain Public Works items as surplus property and authorizing the Public Works Department to dispose of such items through the disposal process

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY

COUNCILMEMBER OHNSTAD, TO APPROVE #2, #3, #4, and #5 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Luger

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

6. Report of the Public Safety Director, Neil Bauer for March 30, 2023
7. Report of City Building Official, Fred Weck, IV for March 30, 2023
8. Report of City Attorney Tom Loonan for March 29, 2023
9. Report of City Engineer Mark Erichson, WSB for March 31, 2023
10. Report of Acting Public Works Superintendent Joe Keding for April 4, 2023

COMMUNICATIONS:

11. Wyoming Police Department Body-Worn Camera Program Audit Results

Public Safety Director Bauer - Gave a quick run through of the audit that was done at the end of 2022. He shared some history of the original body-worn camera program and the current 5 year contract length. He reviewed how the camera mechanism can be triggered and activated. He noted that there is a requirement that an audit be conducted every two years by an independent organization. He explained that minor language changes were made to the existing policy as a result of some suggestions made through the audit and noted that information also needed to be more visible on the City's website. He reviewed the audit process and procedures and noted that overall, they were substantially compliant with State statute.

Mayor Iverson – Congratulated the department for being substantially compliant in their very first audit. She asked what other counties have this same type of system and noted that he had mentioned them turning off when they pass another vehicle who has the same equipment.

Public Safety Director Bauer – Explained that issue can arise with someone like the State Patrol and anyone who has the same Axon system.

Mayor Iverson – Asked if the City got the cameras with a grant from Hallberg's or if they were helping the City pay for them.

City Administrator Linwood – Stated that the Hallberg Family Foundation did the initial purchase of the actual camera and the system for it.

Councilmember Ohnstad – Asked how many cameras the department currently has and if they have an extras.

Public Safety Director Bauer - Stated that they have 10 cameras and no extras. He stated that if it were necessary, his camera could be used because he does not use it very often.

Councilmember Ohnstad – Stated that he feels they are great cameras and explained that he wears one at work.

12. Wyoming Police Department 2022 Annual Report

Public Safety Director Bauer – Gave an overview of the 2022 Annual Report for the Wyoming Police Department. He reviewed calls for service; total incidents for the year; enforcement statistics for traffic stops/locations; area checks; business checks; park checks; residence checks; DWI arrests; National Incident Based Reporting System (NIBRS) statistics; training and development; Community outreach and engagement activities; and staffing levels.

13. Water Meter Changeout Project

City Administrator Linwood – Reminded the Council that they had chosen to move forward with a water meter changeout program with Ferguson Waterworks. He stated that the project will take about 4-5 months to complete the entire City. He explained that the City had chosen to changeout the meters because the existing meters were coming to their end of life. He gave a brief description of how the new waters will work and noted that there will be no cost for this replacement, but explained that it is a requirement that the old water meters be replaced. He stated that Ferguson Waterworks will start sending out letters to the water customers in April communicating the procedure and expectations for the meter installation at their homes.

Mayor Iverson – Asked what would happen if someone was not able to be home due to work or other reasons.

City Administrator Linwood – Stated that there needs to be someone 18 or older at home in order to do the installation.

Councilmember Nanko Yeager – Confirmed that while the changeout was happening there would be no water available. She asked if when the new meter was installed if they would deal with brown water.

City Administrator Linwood – Stated that would be correct while they are in the home and explained that there should not be much sediment.

Acting Public Works Superintendent Keding – Agreed and explained that they will flush out things into a laundry tub if they suspect there is an area of sediment. He stated that they can also let things out from the street side to make sure there is nothing that was held back by a stuck meter.

OLD BUSINESS: NONE

NEW BUSINESS

14. To approve an agreement between the City of Wyoming and Lakes Center for Youth and Families for 2023 – Presentation by Linda Madsen, Executive Director for Lakes Center for Youth and Families

Linda Madsen, Lakes Center for Youth and Families – Shared some background information on the history of the Lakes Center for Youth and Families. She noted that their annual report had been included in the Council packet if they would like further details. She gave an overview of their Intervention Programs and noted that they have expanded to also work on prevention and counseling. She reviewed participation in their Enrichment Program, Intervention Program, and the Counseling Program. She thanked the City and Council for their support.

Public Safety Director Bauer – Stated that he serves on the Board of Directors for this organization and also has had a lot of experience with the Youth Services Bureau in Washington County. He stated that he recognizes how valuable this type of organization is for the community.

Ms. Madsen – Noted that there are 2 upcoming events; Shredding at Empire Insurance; The Taste at the Scandia Creamery.

Mayor Iverson – Stated that she was one of the founding members of The Taste and it was still one of her favorite events. She encouraged residents to participate in these events and support the Lakes Center for Youth and Families.

Councilmember Nanko Yeager – Stated that the Council needs to decide on an amount and where the money will be coming from. She noted that she has no problems with doing the same thing as they did last year. She explained that she did not feel donations should come out of the general tax fund, but would support giving a donation out of the Police Supplemental Fund.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE AGREEMENT BETWEEN THE CITY OF WYOMING AND LAKES CENTER FOR YOUTH AND FAMILIES FOR 2023 – WITH A DONATION OF \$3,000 COMING OUT OF THE POLICE SUPPLEMENTAL FUNDS.

Voting Aye: Schilling, Nanko Yeager, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Luger

- 15.** To consider **Ordinance 2023-01** an ordinance amending the City of Wyoming Code of Ordinances, Chapter 36, Utilities; Article II, Water

Assistant City Administrator Saxe – Stated that as the City is preparing for the mass water meter changeout, they were looking at the ordinance and discovered some out of date language and details like State statute references that were missing. He stated that staff has updated the language in this Ordinance. He answered Council questions about the language changes.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE ORDINANCE 2023-01 AN ORDINANCE AMENDING THE CITY OF WYOMING CODE OF ORDINANCES, CHAPTER 36, UTILITIES; ARTICLE II, WATER

Voting Aye: Schilling, Nanko Yeager, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Luger

- 16.** To consider **Resolution 23-04-33** a resolution adopting and approving a summary publication for **Ordinance 2023-01**; an ordinance amending the City of Wyoming Code of Ordinances, Chapter 36, Utilities; Article II, Water

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 23-04-33 A RESOLUTION ADOPTING AND APPROVING A SUMMARY PUBLICATION FOR ORDINANCE 2023-01; AN ORDINANCE AMENDING THE CITY OF WYOMING CODE OF ORDINANCES, CHAPTER 36, UTILITIES; ARTICLE II, WATER

Voting Aye: Schilling, Nanko Yeager, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Luger

COUNCIL REPORTS:

Council Member Ohnstad – No report.

Council Member Nanko Yeager – Shared some of the frustrations that have been expressed by the residents regarding the time it was taking to clear the roads following the recent snow event.

Council Member Schilling – No report.

Mayor Iverson – Commended the staff of Public Works for their efforts working on the recent snow events. She stated that she has heard many people that were pleased with their efforts. She expressed appreciation to Acting Public Works Superintendent Keding for jumping in when someone called in sick as well. She stated that she had been contacted by Congressman Stauber earlier today who was touring Polaris and explained that she and Assistant City Administrator Saxe went over and joined him for the tour. She noted that Congressman Stauber was very complimentary about the City and about Polaris. She attended the recent Planning Commission. She gave a shout out to Split Rocks because they have been in the City since 2006 and are a great asset to have here.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO ADJOURN THE APRIL 4, 2023 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:03PM

Voting Aye: Schilling, Nanko Yeager, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Luger

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
APRIL 18, 2023
7:00PM