

**APPROVED MINUTES
PLANNING COMMISSION
CITY OF WYOMING, MINNESOTA
JANUARY 24, 2023
7:00PM**

CALL TO ORDER:

Planning Commission Chairman Lobermeier called the Regular Meeting of the Wyoming Planning Commission for January 24, 2023 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Planning Commission were present: Mark Lobermeier, Michael Naumann, Katie West, and Dan Iverson

ABSENT: None

Also Present: Fred Weck Zoning Administrator and Mayor Lisa Iverson

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota Planning Commission for December 27, 2022

A MOTION WAS MADE BY COMMISSIONER WEST, SECONDED BY COMMISSIONER NAUMANN, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR DECEMBER 27, 2022 AS SUBMITTED.

*Voting Aye: Iverson, Naumann, West, and Lobermeier
Voting Nay: None
Abstain: None
Absent: None*

PLANNING COMMISSION REORGANIZATION

2. Chair

A MOTION WAS MADE BY COMMISSIONER WEST, SECONDED BY COMMISSIONER NAUMANN, TO APPOINT COMMISSIONER LOBERMEIER TO SERVE AS CHAIR.

*Voting Aye: Iverson, Naumann, West, and Lobermeier
Voting Nay: None
Abstain: None
Absent: None*

3. Vice-chair

A MOTION WAS MADE BY COMMISSIONER LOBERMEIER, SECONDED BY COMMISSIONER IVERSON, TO APPOINT COMMISSIONER WEST TO SERVE AS VICE-CHAIR.

Voting Aye: Iverson, Naumann, West, and Lobermeier
Voting Nay: None
Abstain: None
Absent: None

4. Joint Park/Planning Board

A MOTION WAS MADE BY COMMISSIONER LOBERMEIER, SECONDED BY COMMISSIONER WEST, TO APPOINT COMMISSIONERS NAUMANN AND IVERSON, TO SERVE ON THE JOINT PARK/PLANNING BOARD.

Voting Aye: Iverson, Naumann, West, and Lobermeier
Voting Nay: None
Abstain: None
Absent: None

SCHEDULED PUBLIC HEARINGS: NONE

NEW BUSINESS

5. Architectural Standards: Community Ordinances and Materials Examples

Zoning Administrator Weck explained the recent examples and why there was thought that it may be a good idea for the City to take another look at changing materials and architectural standards. He noted that he had taken a look at other communities including Chisago City, Forest Lake, Cambridge, Lindstrom, as well as various other cities.

Chair Lobermeier stated that he felt part of the discussion for recent projects was whether the City has a good understanding of the current trends from a construction standpoint. He stated that there was discussion of what may look good but may not be described in the City's ordinances in a way that would be conducive to what applicants would like. He stated that the City wants to see development occur and not have to do more here than what is required in other communities. He stated that he felt the document from Forest Lake gave more examples for each of the building types what they would like to see and asked if something like that would be a useful tool for staff.

Zoning Administrator Weck stated that he thinks illustrations are great and are very helpful.

Chair Lobermeier asked how often staff deals with the architect rather than the applicant.

Zoning Administrator Weck stated that usually, he initially deals with the applicant when the process begins.

Chair Lobermeier noted that it had not been that long since the City has revisited this, but, when you are talking about materials, these types of things need to be updated periodically.

Zoning Administrator Weck stated that if the City makes changes to the ordinance, they will need to hold a public hearing and noted that he believed that would also be the case if a guiding manual would be used, such as Forest Lake uses.

Chair Lobermeier explained that the discussion will not be completed at tonight's meeting and will take some time for the Commission to dig through and asked if the Commission had any initial questions.

Commissioner West stated that with her day job being in construction, she sees all types of materials. She stated that she liked the classifications used in Woodbury. She stated that she thinks there are a lot of materials available and suggested that it may be a good idea for the City to consult with an architect on what current materials there are.

Zoning Administrator Weck cautioned that consulting an architect would cost the City money and explained that was why he was recommending that the Commission do as much of the work as possible themselves.

Chair Lobermeier stated that he did not think Commissioner West was suggesting that an architect would come in and write the architectural standards, but rather to come in and just give input to the City about what they are seeing for these types of materials.

Zoning Administrator Weck noted that the City cannot do anything that would violate the Building Code, but they can have a say in what it will look like when it is completed.

Commissioner West asked if the Commission could look at things differently in certain areas of the City, for example, looking at things in the downtown area differently than other more remote areas of the City.

The Commission discussed various examples from Forest Lake and Maple Grove that provide an 'identity' to the area, just from their architectural standards.

Mayor Iverson interjected that the EDA had sent out for a Request for Proposal to see what a downtown area would look like on Highway 61 and also left on County Road 22. She suggested that they can pass along this information to the Commission so there is an idea of what the EDA is looking to do.

Chair Lobermeier noted that the Commission would also welcome their feedback regarding materials.

Zoning Administrator Weck stated that he would like to get a feel from the Commission on how they would like to take on discussion on the architectural standards. He stated that they can also discuss doing a manual, similar to Forest Lake, and noted that may help in some of the small areas such as what was brought up by Commissioner West.

Commissioner West stated that she feels that different areas can look different and noted that, for example, the Highway 8 corridor should probably have different building characteristics than the downtown area or industrial areas.

Mayor Iverson noted that the various cities on Highway 8 have commissioned a study on what businesses will work and what ones they want to attract to Highway 8. She noted that the HRA/EDA has been working on this and stated that they can also pass along this information to the Commission when it is completed.

Chair Lobermeier stated that he feels that having a manual makes sense to him.

The Commission discussed possible ways that the City may be able to get feedback from architects on architectural standards and formation of a manual.

Zoning Administrator Weck suggested that he could print out a copy of the manual used by Forest Lake for discussion purposes at the next Planning Commission meeting.

OLD BUSINESS:

COMMUNICATIONS:

Chair Lobermeier noted that typically the Commission discusses goals for the year and asked if that was something that the Council still wanted them to do.

Zoning Administrator Weck explained that he had meant to get that on the agenda, but it had slipped his mind when he was putting the information together for tonight's meeting. He stated that he can put that together for the next meeting.

Mayor Iverson suggested that it may be a good idea to hold a few joint meetings between the

Planning Commission and the EDA.

UPDATES:

A MOTION WAS MADE BY COMMISSIONER IVERSON, SECONDED BY COMMISSIONER WEST, TO ADJOURN THE JANUARY 24, 2023 “REGULAR MEETING” OF THE WYOMING, MINNESOTA PLANNING COMMISSION AT 7:27 PM.

Voting Aye: Iverson, Naumann, West, and Lobermeier

Voting Nay: None

Abstain: None

Absent: None