APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
FEBRUARY 7, 2023
7:00PM

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for February 7, 2023 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, Brett Ohnstad, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Alex Saxe, Assistant City Administrator, Mark Erichson-WSB and Neil Bauer - Public Safety Director

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

1. Highway 8 Road Project Update – Joe Triplett - County Engineer/Public Works Director

Joe Triplett, County Engineer/Public Works Director - Gave an overview of the status of the Highway 8 project. He explained that MnDot has approved the proposed layout and now work has begun working with the local cities on the road system details. He noted that they have been able to secure another $3 million in congressional directed spending from Congressman Stauber and had applied for another $5 million. He stated that they have almost completed the Federal RAISE grant application and reviewed other potential funding options. He stated that they expect the environmental documentation to be completed within the next few months and hopes that the final design for the project will be wrapped up by this summer.

Mayor Iverson – Asked how much money had been raised thus far.

Mr. Triplett – Stated that they have raised $38.12 million thus far of the estimated $70-$80 million for the overall project, which has been a bit of a moving target. He stated that they have done a bit of a corridor study and wanted to ask the City about development on the other side.

Mayor Iverson – Explained that the City was still working through it so there is still a bit of time.

City Administrator Linwood – Noted that the City has had limited contact with the developer, but is hopeful that they will contact the City soon.

Mr. Triplett – Stated that he will plan to schedule a check back in late February or early March.

County Commissioner Montzka – Stated that he was here to see if the City had any other issues that they would like the Board to discuss. He gave a brief overview of some of the recent activities the County Board has undertaken.

APPROVAL OF MINUTES:

2. **Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for January 17, 2023**

   A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JANUARY 17, 2023 AS SUBMITTED.

   Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
   Voting Nay: None
   Abstain: None
   Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider authorizing the payment of recommended bills, payroll, and journal entries for the period of January 18, 2023 through February 7, 2023
4. To consider **Resolution 23-02-14** a resolution accepting a donation from Polaris Industries to the Railroad Park Project in the amount of $9,750.00
5. To consider **Resolution 23-02-15** a resolution declaring certain vehicles as surplus property for disposal and authorizing the Police Department to dispose of the vehicles through online auction
6. ~~To consider **Resolution 23-02-16** a resolution approving BerganKDV to conduct the annual audit services for the year ended December 31, 2022 in the amount of $37,100.00. (~~removed for separate discussion~~)~~
7. To consider **Resolution 23-02-17** a resolution restricting parking on East Viking Boulevard for the 2023 East Viking Boulevard Improvement Project S.A.P. 248-108-003.
8. To consider **Resolution 23-02-18** a resolution accepting constructed improvements and approving final payment (final pay voucher 5) to Kuechle Underground, Inc. for S.A.P. 248-108-001 Easts Viking Boulevard Utility and Street Improvements, City Project 19-02 (WSB Project 012660-000) in the amount of $99,451.80.

Mayor Iverson – Asked to pull item #6 for discussion

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE #3, #4, #5, #7 and #8 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

#6 To consider **Resolution 23-02-16** a resolution approving BerganKDV to conduct the annual audit services for the year ended December 31, 2022 in the amount of $37,100.00.

Mayor Iverson – Questioned the price increase for the audit services

City Administrator Linwood – Stated that the City received a 3 year bid from BerganKDV and this reflects the inflationary cost of employees and doing business.

Mayor Iverson – She stated that it just seems as though every vendor expense just keeps on going up.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE CONSENT AGENDA ITEM #6 <u>RESOLUTION 23-02-16</u> A RESOLUTION APPROVING BERGANKDV TO CONDUCT THE ANNUAL AUDIT SERVICES FOR THE YEAR ENDED DECEMBER 31, 2022 IN THE AMOUNT OF $37,100.00

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

9. Report of the Public Safety Director, Neil Bauer for February 3, 2023

10. Report of City Building Official, Fred Weck, IV for February 3, 2023

11. Report of City Attorney Tom Loonan for February 2, 2023

12. Report of City Engineer Mark Erichson, WSB for February 1, 2023

13. Report of Public Works Superintendent Chuck Almhjeld for February 7, 2023

COMMUNICATIONS:

14. 2023 Spring Medallion Hunt

Assistant City Administrator Saxe – Explained that this was the first community event he organized last year. He noted that it had good response from the residents, so the City was planning to do it again this year. He stated that the dates will be March 6-10, 2023 which coincides with the spring break for the Forest Lake School District.

15. Age-Friendly Minnesota Community Grant Application

Assistant City Administrator Saxe – Explained that over the last few weeks, staff has been working with Chisago Age-Well Coalition and the Central Minnesota Council on Aging to apply for a Minnesota Age-Friendly Community Grant. He stated that he expects to be notified by late-April if the City is awarded the grant funds. He gave an overview of their plans for a community vegetable garden that has things like raised beds but also a floral component that could be designed like a labyrinth to keep the mind engaged.

Councilmember Nanko Yeager – Asked how these plans would affect the existing community garden.

Assistant City Administrator Saxe – Noted that they had spoken with Fairview first about the potential of expanding the current community garden and they felt it would be more beneficial to explore a new one that could have the mixed component of both floral and vegetable.

Councilmember Nanko Yeager – Asked if there may be a way to garner more community involvement in the current community garden and noted that only 10 of the 14 available spots were occupied last year.

Assistant City Administrator Saxe – Stated that the City can try to get more involved and explained that it is currently run by Fairview. He stated that with this grant, they would be looking to get a project coordinator to get the garden created and make plans for maintenance moving forward.

OLD BUSINESS: NONE

NEW BUSINESS

16. To consider **Resolution 23-02-19** a resolution approving the Preliminary Layout for the local road system improvements for the U.S. Highway 8 Reconstruction Project

City Administrator Linwood – Gave a brief overview of the final Preliminary Layout for the Highway 8 project and noted that City staff and City Engineer Erichson recommend approval.

Council Member Nanko Yeager – Asked how much right-of-way will need to be acquired for this proposed layout.

Mr. Triplett – Stated that they are still looking into those details but noted that this is still the preliminary design and this is just intended to be a 'road map' as to where they can start. He stated that there will definitely be some right-of-way acquisition that will be necessary as part of this project.

Mayor Iverson – Asked about the Highway 8 Corridor study and whether that information had been factored into these plans.

Mr. Triplett – Confirmed that they have been able to utilize that study.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 23-02-19 A RESOLUTION APPROVING THE PRELIMINARY LAYOUT FOR THE ROAD SYSTEM IMPROVEMENTS FOR THE U.S. HIGHWAY 8 RECONSTRUCTION PROJECT

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

17. To consider **Resolution 23-02-20** a resolution authorizing the purchase of a 2022 Dodge Durango from Guardian Fleet Safety in the amount of $50,180.14

Public Safety Director Bauer – Indicated that funds had been allocated in the 2023 budget to replace one squad. He explained that the idea is to transition this vehicle to the Fire Department as a Chief vehicle for the remainder of its usable life. He gave an overview of the plans and reasons for ordering a 2022 Dodge Durango and plans to trade-in another vehicle in order to help keep costs down. He answered general questions about vehicles, fleet services, differences in use between the Police Department and the Fire Department, and typical mileage for the vehicles.

Mayor Iverson – Expressed concern that the new design is not as reflective as she would like and can be difficult to recognize the vehicles as police vehicles.

Public Safety Director Bauer – Noted that based on feedback from the Council they will be adjusting the graphics on the vehicles to make them more visible.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 23-02-20 A RESOLUTION AUTHORIZING THE PURCHASE OF A 2022 DODGE DURANGO FROM GUARDIAN FLEET SAFETY IN THE AMOUNT OF $50,180.14

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

18. To consider **Resolution 23-02-21** a resolution approving a professional services agreement with WSB for the Railroad Park Veterans' Memorial Final Design and Donor Recognition Design Development in the amount of $14,000

Assistant City Administrator Saxe – Gave an overview of the design process for the Railroad Park Veterans' Memorial and noted that they have raised a little over half of the funds needed for this project. He noted that the City has explored a possible phased approach for redevelopment of the park which the Park Advisory Commission (PAC)has worked very hard on. He noted that it is anticipated that construction will begin later this spring and explained that this item is for approval of the professional services agreement with WSB which has been recommended by the PAC.

Council Member Nanko Yeager – Asked how much money had been raised thus far.

Assistant City Administrator Saxe - Explained that the current balance is $130,000, however, there are two potentially large donations that are in the works. He stated that one business has indicated that they will donate $50,000 as soon as construction begins and another has verbally committed to donate $50,000. He stated that if those are finalized, the total amount raised would be $230,000.

Council Member Nanko Yeager – Confirmed that the fee for WSB would also be coming out of donated funds. She questioned the not-to-exceed dollar amount for the project.

Assistant City Administrator Saxe – Gave an explanation for the proposed not-to-exceed dollar amount and explained the proposed phases.

Mayor Iverson – Reminded the Council that this agenda item was specifically for the professional services agreement with WSB and not related to design details or costs for Railroad Park.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 23-02-21 A RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH WSB FOR THE RAILROAD PARK VETERANS' MEMORIAL FINAL DESIGN AND DONOR RECOGNITION DESIGN DEVELOPMENT IN THE AMOUNT OF $14,000

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

19. To discuss the vacancy for the Chisago County Municipalities Representative on ECRDC Board

City Administrator Linwood – Explained that ECRDC stands for the East Central Regional Development Commission and gave an overview of their activities in the area. He stated that the they are looking for someone from the County to fill the vacant position on the Commission and asked if there was anyone from the Council interested in serving in this capacity.

There was no interest expressed from any of the Council in serving on this Commission.

COUNCIL REPORTS

Council Member Ohnstad – Attended the Park Advisory Commission meeting.

Council Member Nanko Yeager – No report.

Council Member Luger – No report.

Council Member Schilling – No report.

Mayor Iverson – Expressed appreciation to Pat Rylander for the new barn quilt on the drug store. She commended Public Safety Director Bauer and his team for their work with the Special Olympics fundraising event.

Public Safety Director Bauer – Stated that it was a very cold event, but they were able to raise over $1,300 at this plunge event.

20. To consider entering a closed session under Minnesota State Statute 13D.05, Subd (2) for a personnel matter

A MOTION WAS MADE BY COUNCILMEMBER LUGER SECONDED BY COUNCILMEMBER SCHILLINGTO MOVE INTO CLOSED SESSION UNDER MINNESOTA STATE STATUTE 13D.05, SUBD (2) RELATED TO A PERSONNEL MATTER.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

A MOTION WAS MADE BY COUNCILMEMBER LUGER SECONDED BY COUNCILMEMBER SCHILLINGTO COME OUT OF CLOSED SESSION UNDER MINNESOTA STATE STATUTE 13D.05, SUBD (2) RELATED TO A PERSONNEL MATTER.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

<u>City Attorney Loonan gave a summation of the closed session</u>
The closed meeting was relative to the matters of a personnel matters. The meeting was closed under MN State Statute 13D.05.subd (2). The closed meeting was attended by Mayor Lisa Iverson and City Council Members Dennis Schilling, Linda Nanko Yeager, Claire Luger and Brett Ohnstad. Also, in attendance was City Administrator, Robb Linwood, Assistant City Administrator, Alex Saxe and City Attorney Tom Loonan. The council voted and approved Joe Keding to serve as acting Public Works Superintendent during the absence of the current public works superintendent

ADJOURNMENT

A MOTION WAS MADE BY COUNCILMEMBER <u>SCHILLING</u> SECONDED BY COUNCILMEMBER <u>LUGER</u> TO ADJOURN THE FEBRUARY 7, 2023 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT <u>8:18PM</u>

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
FEBRUARY 21, 2023
7:00PM