

**APPROVED MINUTES
ECONOMIC DEVELOPMENT AUTHORITY
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JANUARY 9, 2023
6:00 PM**

CALL TO ORDER:

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming EDA were present:

EDA Members: Mayor Iverson, Council Member Schilling, Andrew Buccanero, and Alex Bulmer

Also Present: Robb Linwood - City Administrator and Nancy Hoffman – Chisago County HRA/EDA

ABSENT: Prigge

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the EDA on items not on the current Agenda. Items requiring EDA action maybe deferred to staff for research and future EDA Agendas if appropriate.”

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City EDA for December 12, 2022

A MOTION WAS MADE BY EDA MEMBER SCHILLING SECONDED BY EDA MEMBER BUCCANERO TO APPROVE THE “REGULAR MEETING” MINUTES OF THE WYOMING, MINNESOTA ECONOMIC DEVELOPMENT AUTHORITY FOR DECEMBER 12, 2022

Voting Aye: Iverson, Schilling, Buccanero, and Bulmer

Voting Nay:

Abstain: Soule

SCHEDULED BID LETTINGS: NONE.

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

COMMUNICATIONS:

2. EDA Pertinent Documents

City Administrator Linwood explained that he provided the commission with the following documents to reference during the 2023 EDA year.

- Wyoming EDA Mission Statement
- Wyoming EDA Strategic Plan
- Chisago County HRA/EDA Strategic Plan

OLD BUSINESS:

3. To consider an RFP for a Wyoming Downtown Study on behalf of the Wyoming EDA

A MOTION WAS MADE BY MEMBER IVERSON SECONDED BY MEMBER SCHILLING TO TABLE THIS ITEM TO BRING UP THE LETTER OF INTEREST FROM ERIC NAULT

Voting Aye: Iverson, Bulmer, Schilling, and Buccanero

Voting Nay:

Abstain:

NEW BUSINESS:

4. To consider the letter of interest from Eric Nault to join the Wyoming EDA

A MOTION WAS MADE BY MEMBER BULMER SECONDED BY MEMBER SCHILLING TO APPROVE THE APPOINTMENT OF ERIC NAULT TO THE WYOMING EDA.

Voting Aye: Iverson, Bulmer, Schilling, and Buccanero

Voting Nay:

Abstain:

5. To consider an RFP for a Wyoming Downtown Study on behalf of the Wyoming EDA

A MOTION WAS MADE BY MEMBER IVERSON SECONDED BY MEMBER SCHILLING TO UNTABLE THE RFP FOR THE DOWNTOWN STUDY

Voting Aye: Iverson, Bulmer, Schilling, Nault and Buccanero

Voting Nay:

Abstain:

City Administrator Linwood explained that this was the final version of the RFP for the EDA Downtown Study. The RFP would be posted tomorrow and submittals would be due on February 10th, 2023.

EDA Member Buccanero – asked if we should consider a different date for our February meeting since the due date for the proposals is close to our regular February 13th meet.

City Administrator Linwood suggested if it is acceptable to the commission he could have the proposals at the March 13, 2022 meeting.

A MOTION WAS MADE BY MEMBER SCHILLING, SECONDED BY MEMBER BULMER TO NOMINATE APPROVE THE RFP FOR THE DOWNTOWN STUDY FOR THE WYOMING EDA.

Voting Aye: Iverson, Bulmer, Schilling, Nault and Buccanero

Voting Nay:

Abstain:

6. Vote and Assign EDA positions for 2023

A MOTION WAS MADE BY MEMBER BULMER, SECONDED BY MEMBER SCHILLING TO NOMINATE LISA IVERSON AS EDA PRESIDENT FOR 2023.

Voting Aye: Iverson, Bulmer, Schilling, Nault and Buccanero

Voting Nay:

Abstain:

A MOTION WAS MADE BY MEMBER SCHILLING SECONDED BY MEMBER BUCCANERO TO NOMINATE SCHILLING AS EDA VICE PRESIDENT FOR 2023 .

Voting Aye: Iverson, Bulmer, Schilling, Nault and Buccanero

Voting Nay:

Abstain:

A MOTION WAS MADE BY MEMBER SCHILLING, SECONDED BY MEMBER BULMER TO NOMINATE BUCCANERO AS EDA PRESIDENT PRO TERM FOR 2023.

Voting Aye: Iverson, Bulmer, Schilling, Nault and Buccanero

Voting Nay:

Abstain:

A MOTION WAS MADE BY MEMBER IVERSON, SECONDED BY MEMBER SCHILLING TO NOMINATE ALEX BULMER AS TREASURER, ERIC NAULT AS ASSISTANT TREASURER AND ROBB LINWOOD EXECUTIVE DIRECTOR AND SECRETARY FOR 2023.

Voting Aye: Iverson, Bulmer, Schilling, Nault and Buccanero

Voting Nay:

Abstain:

A MOTION WAS MADE BY MEMBER IVERSON, SECONDED BY MEMBER SCHILLING TO NOMINATE ROBB LINWOOD EXECUTIVE DIRECTOR AND SECRETARY FOR 2023.

Voting Aye: Iverson, Bulmer, Schilling, Nault and Buccanero

Voting Nay:

Abstain:

7. EDA Meeting dates for 2023

The EDA meets on the 2nd Monday of each month at 6:00PM. Throughout the year sometimes federal holidays conflict with EDA meetings and per Minnesota Statute it is not allowable to meet on those days. This year the only date that conflicts with the EDA's normally schedule meeting is October 9, 2023 which identified as Columbus Day according the Federal Holiday Calendar. Staff is recommending that this meeting to Tuesday, October 10 2023 in its place.

A MOTION WAS MADE BY MEMBER BULMER, SECONDED BY MEMBER BUCCANERO TO APPROVE THE MEETING DATES FOR 2023.

Voting Aye: Iverson, Bulmer, Schilling, Nault, and Buccanero

Voting Nay:

Abstain:

A MOTION WAS MADE BY MEMBER IVERSON, SECONDED BY MEMBER SCHILLING TO APPROVE A DONATION TO THE INITIATIVE FOUNDATION OF \$250

Voting Aye: Iverson, Bulmer, Schilling, Nault, and Buccanero

Voting Nay:

Abstain:

8. To consider approving the City Administrator's attendance at the 2023 Economic Development Association Conference not to exceed \$550.00

A MOTION WAS MADE BY MEMBER SCHILLING, SECONDED BY MEMBER BULMER TO APPROVE THE ATTENDANCE OF CITY ADMINSTRATOR ROBB LINWOOD AT THE 2023 EDAM WINTER CONFERENCE.

Voting Aye: Iverson, Bulmer, Schilling, Nault, and Buccanero

Voting Nay:

Abstain:

Member Nault gave some background about his professional experience and family for the board. The EDA members gave individual introductions to Mr. Nault and thanked him for joining the commission.

ADJOURN

A MOTION WAS MADE BY MEMBER BULMER, SECONDED BY MEMBER SCHILLING ADJOURNED THE JANUARY 09, 2023 "REGULAR MEETING" OF THE WYOMING, MINNESOTA ECONOMIC DEVELOPMENT AUTHORITY MEETING AT 6:33PM

Voting Aye: Iverson, Bulmer, Schilling, Nault and Buccanero

Voting Nay:

Abstain: