

**AGENDA
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JANUARY 17, 2023
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for January 3, 2023
2. Consider approving the minutes of the "Work Session Meeting" of the Wyoming, Minnesota City Council for January 11, 2023

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS:

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider authorizing the payment of recommended bills, payroll and journal entries for the period of January 4, 2023 to January 17, 2023
4. To consider **Resolution 23-01-10** a resolution declaring items as surplus property for disposal and authorizing the Administration Department to dispose of items
5. To consider **Resolution 23-01-11** a resolution appointing Wyoming paid on-call firefighter

6. To consider the hiring of Devin Ojeda as an Ice Rink and Warming House Attendant at a starting wage of \$16.00/hr
7. To consider a letter of support for a Federal Raise Grant for the Chisago County Highway 8 Project

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

8. Report of the Public Safety Director, Neil Bauer, for January 11, 2023
9. Report of City Building Official, Fred Weck, IV for January 11, 2023
10. Report of the City Attorney, Tom Loonan, for January 11, 2023
11. Report of City Engineer Paul Hornby, WSB for January 11, 2023
12. Report of the Public Works Superintendent Chuck Almhjeld for January 17, 2023

COMMUNICATIONS:

OLD BUSINESS:

NEW BUSINESS:

13. To consider **Resolution 23-01-12** a resolution approving plans and specifications and ordering an advertisement for bids for the East Viking Boulevard Improvement Project (S.A.P. 248-108-003)
14. To consider **Resolution 23-01-13** a resolution approving plans and specifications and ordering an advertisement for bids for Bridge No. 13J22 East Viking Boulevard over SO. BR. Sunrise River (SAP 248-594-002)

COUNCIL REPORTS:

ADJOURN

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JANUARY 3, 2023
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for January 3, 2023 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, Brett Ohnstad, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Alex Saxe, Assistant City Administrator, Paul Hornby-WSB, Neil Bauer - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

SWEARING IN OF ELECTED COUNCILMEMBERS:

City Administrator Linwood – Administered the Oath of Office to Councilmembers Schilling and Luger.

ANNUAL MEETING

1. Designate Official newspaper for 2023 - Forest Lake Times

Mayor Iverson – Noted that she believe that Wyoming has been its own island in terms of the newspaper with the Forest Lake Times and explained that she thinks the City fits better with the Chisago County Press. She explained that she felt the City had a good rapport with the Chisago County Press and that they report fair and unbiased news. She stated that despite it being a bit more expensive, she would like to see the City change its official newspaper to the Chisago County Press.

Councilmember Schilling – Stated that he agreed with that recommendation and explained that Forest Lake is outside of the County and he would also like to move forward with the Chisago County Press as the official newspaper.

Councilmember Nanko Yeager – Asked about the price difference between the two papers.

City Administrator Linwood – Gave an overview of the price difference between the two papers.

Councilmember Nanko Yeager – Stated that she did not have an issue with the Forest Lake Times because, in many ways, Wyoming is a suburb of Forest Lake and noted that she did not find their reporting biased.

Councilmember Luger – Stated that she prefers the City to have a County identity rather than that of a suburb of Forest Lake and would be comfortable moving ahead with Chisago County Press.

Councilmember Ohnstad – Stated that he agreed that the Chisago County Press is directed

more towards the rest of the County and is who the City relates to.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 23-01-01, "A RESOLUTION DESIGNATING THE CHISAGO COUNTY PRESS AS THE OFFICIAL NEWSPAPER FOR THE CITY OF WYOMING FOR THE YEAR 2023."

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

2. Designate Official Depository for City Funds for 2023

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 23-01-02, " A RESOLUTION DESIGNATING THE OFFICIAL DEPOSITORIES FOR THE CITY OF WYOMING FOR THE CALENDAR YEAR 2023."

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

3. Designate Electronic Fund Transfers and Payment for Claims

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 23-01-03, "A RESOLUTION DELEGATING AUTHORITY TO MAKE ELECTRONIC FUNDS TRANSFERS AND PAYMENT OF CLAIMS PRIOR TO BOARD APPROVAL TO THE CITY ADMINISTRATOR AND THEIR DESIGNEES FOR 2023."

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

4. Elect an Acting Mayor or serve in the absence of the Mayor during 2023

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER SCHILLING, TO APPOINT COUNCILMEMBER LUGER TO SERVE AS ACTING MAYOR IN THE ABSENCE OF MAYOR IVERSON.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

5. Review Council Appointments to Boards, Commissions, Committees, and Board of Trustees of Fire Department Volunteer Relief Association

Mayor Iverson – Noted that she believed that a change to the Joint Park Planning Commission needed to be made to put Councilmember Ohnstad in place of Councilmember Luger.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 23-01-04, "A RESOLUTION MAKING APPOINTMENTS TO BOARDS AND COMMISSIONS, COMMITTEES AND BOARD OF TRUSTEES OF FIRE DEPARTMENT VOLUNTEER RELIEF ASSOCIATION FOR 2023, AS AMENDED TO REPLACE COUNCILMEMBER LUGER WITH

COUNCILMEMBER OHNSTAD ON THE JOINT PARK PLANNING COMMISSION.”

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

6. Establishing 2023 regular meeting nights of the City Council of the City of Wyoming and Budget Calendar for 2024 Budget

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE 2023 REGULAR MEETING NIGHTS OF THE WYOMING CITY COUNCIL AND THE BUDGET CALENDAR FOR THE 2024 BUDGET.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

7. Set Annual Fees for City Services for 2023

Assistant City Administrator Saxe – Gave a brief overview of the Annual Fees for City Services for 2023.

Staff answered general Council questions about the proposed fee schedule.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 23-01-05, “A RESOLUTION ESTABLISHING THE ANNUAL FEES FOR CITY SERVICES FOR 2023.”

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

OPEN FORUM:

APPROVAL OF MINUTES:

8. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for December 20, 2022

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR DECEMBER 20, 2022 AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

9. To consider authorizing the payment of recommended bills, payroll, and journal entries for December 21, 2022 to January 3, 2023
10. To consider **Resolution 23-01-06** a resolution accepting a donation from Kim Johnson to the Railroad Park project in the amount of \$25.00
11. To consider **Resolution 23-01-07** a resolution accepting a donation from Maranatha Assembly of God to the Wyoming Police Department in the amount of \$1,000.00.
12. To consider approving an increase in wages for the Seasonal Ice Rink and Warming House Attendant from \$13.00 - \$15.00/hour to \$15.00 - \$17.00/hour
13. To consider authorizing the advertisement for two part-time employees for the ice Rink and Warming House Attendant position

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE #9, #10, #11, #12, AND #13 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

14. Report of the Public Safety Director, Neil Bauer for December 29, 2022
15. Report of City Building Official, Fred Weck, IV for December 28, 2022
16. Report of City Attorney Tom Loonan for December 29, 2022
17. Report of City Engineer Paul Hornby, WSB for December 29, 2022
18. Report of Public Works Superintendent Chuck Almhjeld for January 3, 2023

COMMUNICATION:

19. MDH Radium Test Results

Public Works Superintendent Almhjeld – Gave an overview of the Minnesota Department of Health Radium test results.

OLD BUSINESS:

20. To consider **Resolution 22-12-129** a resolution approving a Conditional Use Permit for the Master Plan of a Planned Unit Development, C-22-003, Katie's Glen, Location: Goodview Avenue between 255th and 258th Streets, Applicant: Pobuda Enterprises, Property ID Number: 21.10140.00

Zoning Administrator/Building Official Weck – Gave an overview of the discussion from the December 20, 2022 Council meeting where this item was tabled and reviewed the request for a CUP for PUD and noted that the Planning Commission had recommended approval.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO REMOVE RESOLUTION 22-12-129 FROM THE TABLE

FOR FURTHER DISCUSSION.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

Mayor Iverson – Opened this item up for discussion to the residents.

Richard Spratt, 6545 255th Street – Stated that the plans he has seen are for removal of 600 trees and to build 39 houses. He stated that the statement was made that it would not change the appearance of the area and asked how that could possibly be true.

Kurt Windingstad, 6543 Goodwin Lane – Stated that he is located near the #3 wetland shown on the plans and asked for details on the size of the proposed retaining wall.

Zoning Administrator/Building Official Weck – Explained his understanding of the retaining wall was for it to be above the wetland and not at the same level. He stated that he did not have all the details in front of him, but he believed that it would only be about a 2-4 feet.

Mr. Windingstad – Expressed concern that he would have a view of the retaining wall. He asked the Council to do what they could to cut the number of proposed homes down even further in order to fit in better with the surrounding area.

Jim Long, 25713 Goodwin Road – Stated that this is a neighborhood that has a certain unique character of being a quiet, peaceful, older neighborhood. He stated that he did not think anyone that moved in to the area could foresee that they would try to cram in a high density development. He stated that the proposed plans are a bad fit and felt that if this area is going to be developed, it should be done in the character of the neighborhood. He stated that he believes the arguments that have been made in favor of this project are ‘weak’ and reiterated that he did not feel this project fits in this area. He suggested that if the proposal would be made for just 18 houses with larger lots he did not think the residents would fight the City too much.

Carol Wryzba, 6528 Goodwin Lane – Expressed her concerns about groundwater versus the wetlands in relation to the retaining wall as well as the number of homes being proposed.

John Wright, 6370 255th Street – Noted that he had read City Code this week and referenced Section 40-368 regarding Site Design that references character. He stated that he questions how this project will be able to do this. He stated that he feels the unknown house size and style may effect the property values of the current residents which is a big concern for him. He stated that he would ask the Council to consider rejecting the PUD request because there are too many homes being proposed.

Rob Owens, 25643 Goodwin Road - Stated that others have shared much of what he had planned to say already. He stated that this neighborhood is unique and clarified that he was not against development, but feels that cramming 39 homes into this small area which will require destroying 600 trees is not the best plan. He stated that he is concerned for the wetlands and the overall aesthetic of the neighborhood as well as the existing residents property values. He stated that he also did not buy the argument made that this development will make property taxes go down. He stated that one thing that has not been discussed tonight is the existing wildlife and reiterated that cramming 39 homes into this area does not make sense. He stated that he would also ask that the Council reject the proposal based on the amount of homes until it comes back with a proposed reasonable amount of homes for this area.

Dan Carlson, 6454 255th Street – Stated that his comments echo much of what has already been said already. He explained that he has been in interview situations where he has told the panel he is from Wyoming, MN and when they get a puzzled look on their face, his response is that if they don’t know where it is, that is exactly how the people that live in Wyoming like it. He stated

that everything that is important to him he keeps exclusive and explained that he feels the Council should reject this proposal and keep this portion of the City exclusive and perhaps do something like reduce the number of lots. He stated that he understands that this parcel will be developed but would like it to have a realistic number versus what has been proposed. He stated that he has 4 daughters and rather than being at home tonight taking care of them, he is before the Council to ensure that the Council does the right thing and noted that he gets a bit tired of advocating for people that do not advocate for the residents.

Blair Ferguson, 25679 Granford Avenue – Asked about plans for septic and sewer in this development.

Mayor Iverson – Explained that in 2017, water was stubbed in when the street was redone, so this development will be on City sewer and water.

Zoning Administrator/Building Official Weck – Explained that people will not be forced to hook up to City sewer and water and would have to petition to the City to be able to hook up, or every septic system in the area would have to be failing and the MPCA would then order the City to do it. He stated that once sewer and water goes through, the residents have 5 years, per the annexation agreement, to hook up to City sewer and water. He stated that this means once the pipe goes past their homes/developments, they would have 5 years to hook up. He clarified that the City does not have plans for City sewer and water in the existing neighborhood and the request would need to come from the residents themselves.

Mr. Ferguson – Stated that he agrees with the statements that have already been shared and urged the City Council to reject the proposal, as presented.

Kathy Wright, 6370 255th Street – Explained that their backyard is adjacent to this land and her children play there frequently. She stated that she has been out on the land and knows that there was a lot of stuff around, such as refrigerators and bathtubs and other debris. She questioned whether the MPCA needs to come out and take a look at the land to ensure it really is okay to proceed.

Mayor Iverson – Asked Zoning Administrator/Building Official Weck to explain once again a CUP and PUD.

Zoning Administrator/Building Official Weck – Gave an overview of the R-3 zoning and minimum lot sizes, width, and depth and explained that a PUD allows the applicant to change the dimensions, but not have any extra lots. He stated that this proposal also adds green space that will not be built upon.

Council Member Luger – Asked for City Attorney Loonan to clarify the parameters on which the City should make this decision.

City Attorney Loonan – Explained that what is before the Council is a land use application for a CUP to grant the PUD. He gave an overview of the City ordinance for R-3 and noted that a PUD is permitted if the conditions are met. He noted that the Council is being asked to apply the law, that has already been made, to the application in light of the current City ordinances. He gave an overview of the process for this request thus far and reviewed the Planning Commission recommendation for approval. He noted that the Planning Commission is an advisory body and the City Council gets to make the ultimate decision and explained that they were not bound by the findings presented by the Planning Commission. He stated that if the Council votes to deny this request, they will need to outline the findings of fact as to why the applicant has not met the City criteria. He explained that public dissent was not sufficient reason to deny a valid application.

Council Member Luger – Stated that her understanding is that there are already rules on the books and if this application meets those rules, there is not a lot of subjectivity that can be applied. She stated that if this application meets the criteria and the Council were to vote in denial they

would be opening themselves to legal issues. She asked Zoning Administrator/Building Official Weck if he felt the conditions and criteria have been met with the application.

Zoning Administrator/Building Official Weck – Stated that he did feel the criteria had been met and noted that while there has been some dissent from the neighbors, the application does not violate any of the City ordinances.

Council Member Ohnstad – Asked about the zoning for the surrounding areas.

Zoning Administrator/Building Official Weck - Noted that in 2005, prior to the annexation agreement, the property owners of this parcel asked to be annexed into the City early to allow them to develop the land. He stated that the annexation took place and it was rezoned to R-3. He stated that there was an original plan for Katie's Glen which had a lot more lots than the current proposal, but due to the economic downturn, that application was withdrawn and the land has just sat for the recent years until this most recent proposal of a revised Katie's Glen.

Council Member Ohnstad – Asked about the average lot size of the area around this proposal.

Zoning Administrator/Building Official Weck – Explained that on the east side of Goodview Avenue has lots that are similar in size to this development, which was old township, the developed areas are generally 1-3 acres, but there are some larger and smaller lot sizes.

Council Member Schilling – Stated that he was not in attendance at the last meeting, but had read through the information following the meeting and explained that he could not find anything in the information that would allow him to say no to this application. He stated that he lives across the street on the west side of Goodview and has the smallest lot in the development and noted that he views this as exactly the same as what is across the street. He noted that he completely understands the sentiments of everyone who has come forward to speak, but the Council needs to follow the existing rules and ordinances. He stated that the residents were basically asking the City to tell the property owner that they cannot use the property for what is allowed to be used for, which could legally be challenged. He reiterated that if something meets the City's requirements and is allowed, there is really nothing that the City can do to stop the applicant from moving forward.

Council Member Nanko Yeager – Asked if the land could be developed to comply with R-3 lot sizes without a PUD.

Zoning Administrator/Building Official Weck – Explained that it would be possible, but it would probably end up with a larger street area to get the road frontage, which could result in wetland impacts.

Council Member Nanko Yeager - Stated that, in her opinion, there are three CUP standards that this development does not meet including screening between developments. She referenced what she sees as an abrupt transition in this situation and that this will be surrounding on 3 sides by 1 acre lot sizes. She stated that she did not feel that there was sufficient separation by distance or screening from the adjacent development which to her means that there is a very real possibility of depreciation in the value of the adjacent properties. She explained that she also did not feel it satisfied requirements regarding the structure and site shall have an appearance that will not have an adverse effect on the adjacent properties without adequate screening, or the standard that the use will be located, designed, maintained, and operated to be compatible with the existing or intended character of the zoning district in which it is located. She stated that the property is zoned R-3, but according to the data on the desk, 83% of the lots do not meet the R-3 requirement of 15,000 square feet. She stated that she had asked for this to be compared to Thurnbeck and noted that 54% of the lots do not meet the 15,000 square feet requirement. She stated that if she were to vote no, those would be the findings of fact that she would use to support that decision.

Zoning Administrator/Building Official Weck – Explained that part of what staff is looking at with ‘sufficiently compatible’ is residential use adjacent to another residential use. He noted that the City’s screening requirements for commercial are ‘leaf on’ during the summer months, or a berm or fence.

Mayor Iverson – Stated that this proposed development is very close to her neighborhood. She stated that she has spoken with the developer because she wanted to see if there would be a way to sort of meet in the middle. She stated that she thinks most of the people in the area were aware that the parcel was for sale and would eventually be developed, but were led to believe that a developer would not come in and think that 54 or even 39 lots would fit into the area. She stated that as part of her discussion, she was surprised to find out the costs of putting in a development and shared some of the expected costs. She asked how long it has been since the City has made any changes to the PUD or the ordinances.

Zoning Administrator/Building Official Weck – Explained that the City adopted the zoning ordinance in 2009 and noted that many of the rules included were also in the prior City and township ordinances.

Mayor Iverson – Noted that because this application is already before the Council, they are not allowed to make any changes to the ordinances because it is already before them which makes it very difficult for the Council to deny the request. She explained that the City has a Comprehensive Plan for a reason and noted that it was just updated in a process that took about 5 years. She referenced the Comprehensive Plan and read aloud statements made regarding significant wetland and woodland protection. She stated that in her opinion, this property would be considered to have ‘significant woodlands’.

Zoning Administrator/Building Official Weck – Explained that the Comprehensive Plan is the City’s guide and the ordinances are how the guide will be put into use. He noted that within the woodland preservation ordinance, there is also permitted tree removal as part of the urban development process and those that will be removed that are not part of this will be required to be replaced.

Mayor Iverson – Stated that to her, these policies and procedures are not clear and can understand how the neighbors are saying that this proposed project doesn’t meet these standards. She stated that she feels this PUD is different than anything that has been done in the City because there aren’t others that have trees all the way around it and lots all the way around it. She explained that she would like to see, if the City has no choice but to approve this, that the Planning Commission take a look at this because she thinks there are three other lots in the City that are similar to this one that could be developed. She read aloud additional language from the Comprehensive Plan and stated that she feels she has failed the citizens by not looking more closely at what was included in it. She stated that what she feels she can do right now is suggest that the Planning Commission take another look and see if there is any better language that can be included for the future. She stated that unfortunately, the Council cannot do anything about this because their hands are essentially tied and bound by the existing rules and ordinances that cannot be changed, which makes her really sad. She asked about the proposed wetland impact that was still awaiting approval at the last meeting.

Zoning Administrator/Building Official Weck – Explained that a decision has not been made and noted that this is a conditional of approval.

City Attorney Loonan – Emphasized that this is a CUP and Council is entitled to make a decision and apply the ordinances. He stated that the recommendation from the Planning Commission is for approval, but ultimately the Council is its own decision maker. He noted that there is a deadline within which the Council has to act.

Zoning Administrator/Building Official Weck – Clarified that the deadline is now March 1, 2023.

Mayor Iverson – Asked if the watershed district had already given approval.

Zoning Administrator/Building Official Weck – Explained that this approval process has a different process, but they are also a permitting body.

Mayor Iverson – Noted that she has thought long and hard about this request and has spoken with many individuals. She stated that she would suggest that the Council take a roll call vote on this item. She explained that she did not feel that she could expose the City to a lawsuit in this situation.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 22-12-129 A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR THE MASTER PLAN OF A PLANNED UNIT DEVELOPMENT, C-22-003, KATIE'S GLEN, LOCATION: GOODVIEW AVENUE BETWEEN 255TH AND 258TH STREETS, APPLICANT: POBUDA ENTERPRISES, PROPERTY ID NUMBER: 21.10140.00

Roll Call Vote:

Voting Aye: Schilling, Luger, Iverson

Voting Nay: Ohnstad, Nanko Yeager

Abstain: None

Absent: None

Mayor Iverson recessed the meeting at 8:24 PM and reconvened at 8:33 PM

21. To consider **Resolution 22-12-130** a resolution approving the Preliminary Plat of Katie's Glen, D-22-016, Location: Goodview Avenue between 255th and 258th Streets, Applicant: Pobuda Enterprise, Property ID Number: 21.10140.00

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO REMOVE RESOLUTION 22-12-130 FROM THE TABLE.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 22-12-130 A RESOLUTION APPROVING A RESOLUTION APPROVING THE PRELIMINARY PLAT OF KATIE'S GLEN, D-22-016, LOCATION: GOODVIEW AVENUE BETWEEN 255TH AND 258TH STREETS, APPLICANT: POBUDA ENTERPRISE, PROPERTY ID NUMBER: 21.10140.00

Roll Call Vote:

Voting Aye: Schilling, Luger, and Ohnstad

Voting Nay: Nanko Yeager and Iverson

Abstain: None

Absent: None

NEW BUSINESS

22. To consider **Resolution 23-01-08** a resolution rezoning a property from Rural Residential 1 District (R-1) to the Office and Health District (OHC), Z-22-004, Location: 257th Street, Applicant: 257 Land Holdings, LLC, Property ID Number: 21.10605.00

Zoning Administrator/Building Official Weck – Gave an overview of the request to rezoning the properties located just south of the hospital. He noted that the parcels are currently vacant and zoned R-1. Staff and the Planning Commission recommend approval.

Council Member Nanko Yeager – Asked how multi-family housing serves the purpose of the OHC district.

Zoning Administrator/Building Official Weck – Explained that the OHC District allows things like housing for the elderly, hotels, and motels, and noted that the applicant is just asking for rezoning at this time. He explained that the applicant has thrown a lot of possible residential proposals at him, but the only thing under discussion right now is the rezoning.

Zoning Administrator/Building Official Weck – Explained that if that is the case then that would be a reason to deny the request when it comes before the City. He reiterated that the current request is just for rezoning to OHC to match the Comprehensive Plan.

Council Member Nanko Yeager - Asked about access to the property.

Zoning Administrator/Building Official Weck – Gave an overview of the access plans and noted that the City ordinance does not allow for any commercial traffic to go through a residential area.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 23-01-08 A RESOLUTION APPROVING REZONING A PROPERTY FROM RURAL RESIDENTIAL 1 DISTRICT (R-1) TO THE OFFICE AND HEALTH DISTRICT (OHC), Z-22-004, LOCATION: 257TH STREET, APPLICANT: 257 LAND HOLDINGS, LLC, PROPERTY ID NUMBER: 21.10605.00

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

23. To consider **Resolution 23-01-09** a resolution rezoning a property from the Rural Residential I District (R-1) to the Office and Health District (OHC), Z-22-004, Location: 257th Street, Applicant: 257 Land Holdings, LLC, Property ID Number: 21.10542.10

MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 23-01-09 A RESOLUTION REZONING A PROPERTY FROM THE RURAL RESIDENTIAL I DISTRICT (R-1) TO THE OFFICE AND HEALTH DISTRICT (OHC), Z-22-004, LOCATION: 257TH STREET, APPLICANT: 257 LAND HOLDINGS, LLC, PROPERTY ID NUMBER: 21.10542.10

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

24. To consider hiring Terri Berg as a Part-Time Background Investigator with the Wyoming Police Department at a rate of \$36.57/hr

Public Safety Director Bauer – Gave an overview of the hiring process and importance of a background investigator. He noted that Ms. Berg is a Chisago County resident and had been a police officer in Forest Lake and Woodbury. He explained that she had been doing background investigation work since 2004.

Mayor Iverson – Asked how many hours this position would expect to be used.

Public Safety Director Bauer – Stated that it will be 16-24 hours per candidate investigated.

Council Member Nanko Yeager – Asked why this position was not discussed during the most recent budget discussions.

Public Safety Director Bauer – Explained that there were a few reasons including the limited amount of time being allocated to this position, minimal budgetary impact, and noted that he did not know that the department would be losing an officer so he could not propose a new position until it was vacant.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE HIRING TERRI BERG AS A PART-TIME BACKGROUND INVESTIGATOR WITH THE WYOMING POLICE DEPARTMENT AT A RATE OF \$36.57/HR

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

25. To consider a Council Work Session on January 11, 2023 to discuss next steps for the Wyoming Public Safety Building

City Administrator Linwood – Explained that this meeting would be a ‘check in’ with Wold related to details, potential bonding, and estimates for the Public Safety building.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE SCHEDULING A COUNCIL WORK SESSION ON JANUARY 11, 2023 at 6:00 PM TO DISCUSS THE NEXT STEPS FOR THE WYOMING PUBLIC SAFETY BUILDING.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

COMMUNICATIONS:

COUNCIL REPORTS:

Council Member Ohnstad – Attended the Planning Commission meeting.

Council Member Nanko Yeager – No report.

Council Member Luger – No report.

Council Member Schilling – No report.

Mayor Iverson – Attended the Planning Commission meeting. She extended her well wishes to outgoing Officer Edwards and explained that the Council wishes her the best in her new endeavors.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO ADJOURN THE JANUARY 3, 2023 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:37 PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
JANUARY 17, 2023
7:00PM

**DRAFT MINUTES
CITY COUNCIL
WORK SESSION MEETING
CITY OF WYOMING, MINNESOTA
JANUARY 11, 2023
6:00 PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Work Session Meeting of the Wyoming City Council for January 11, 2023 to order at 6:00 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, Brett Ohnstad and Claire Luger.

Absent: None

Also Present: Robb Linwood- City Administrator, Alex Saxe- Assistant City Administrator, Fred Weck- Zoning Administrator/Building Official, Neil Bauer- Public Safety Director, Dan Kjellberg- Kraus Anderson, Misica Tang- Wold Architects and Jonathan Loose- Wold Architects

DETERMINATION OF A QUORUM:

Mayor Iverson determined a Quorum was present.

PLEDEGE OF ALLEGIANCE:

NEW BUSINESS:

1. Wyoming Public Safety Building Discussion

Misica Tang/Jonathan Loose, Wold Architects- Gave a brief presentation on current design and cost estimates. Current square footage is at 29,000 Sq. Ft. The project cost estimates have gone up \$2 million due to inflation. They explained how they have been trying to predict inflation allowance and the new estimates have some room for continued inflation. The three biggest factors contributing to the higher estimates are: concrete costs, equipment costs, and continued inflation.

Mayor Iverson- Stated she is disappointed in the higher costs. The last estimate was \$2 million dollars less and it is hard to believe costs have increased that much. The city thought the project would not be over \$13 million.

Member Schilling- Stated he saw this coming with what has been happening in the market. But a \$2 million increase in 6 months is really hard to accept and move forward with the project.

Member Ohnstad- Stated he believes the city's biggest enemy is time. The longer the city waits the more expensive it may become.

Member Luger- Asked if the 3 factors that contributed to higher costs, will continue to be high or will they come down if the city waited.

Jonathan Loose- Stated the bid market is spotty with some projects coming in lower and some higher, so it is not clear if prices will come down.

Mayor Iverson- Asked if Wold or Kraus Anderson would discount any of their prices to help even out construction costs.

Jonathan Loose- Stated they do not like seeing the costs going up for their clients. He thinks it could be best to hit the pause button and work together to find a cheaper solution.

Jonathan Loose- Explained these are all estimates, run with real time data. The city won't know the actual cost until the project is bid.

Member Schilling- Asked if the materials for the building changed to steel would that help with costs.

Jonathan Loose- Stated they have started to look at steel and it may help with costs.

City Administrator Linwood- Gave an overview of a few options for council: Proceed forward with bidding the project or putting the project on hold and work on finding ways to bring down the cost. There is a chance the city could get some funding from the legislature. He provided some draft bond runs that show some of the financing options for the building. Staff would recommend pausing the project and work on getting the costs back down.

Mayor Iverson- Stated she cannot justify the \$15.5 million costs and wants staff to explore other options.

Member Schilling- Agreed with Mayor Iverson and would want to explore other building materials and try to get money from the legislature.

Mayor Iverson- Stated the state will fund regional training centers and wondered if there is anyway we could incorporate that into the building design.

Public Safety Director Bauer- Stated right now the design is not close to meeting requirements to be a regional center but the city could explore that option.

Jonathan Loose- Explained with state money comes extra requirements which could add on up to 15% of costs to comply with B3 energy efficiency and other requirements. But with the money being received the city should still be ahead if state funding was received.

Mayor Iverson- Suggested the idea of a private entity building the building, the city would then lease it and levy for it at a later date.

Council gave direction to staff to pause the project and explore alternative ways to

get the costs down. Staff will work with Wold and Kraus Anderson and bring more information to Council at a future work session.

**MAYOR IVERSON ADJOURNED THE JANUARY 11, 2023 WORK SESSION MEETING
AT 6:57 PM.**

For Check Dates 01/03/2023 to 01/03/2023

Check Number Name			Check Date
Text Label	54347	PACIFIC LIFE INSURANCE	01/03/2023
Item Code	GL Number	Amount	
ROTH	101-0000-21712	250.00	
		250.00	
Text Label	54348	LAW ENFORCEMENT LABOR	01/03/2023
Item Code	GL Number	Amount	
UNION POLICE	101-0000-21713	520.00	
		520.00	
Text Label	54349	CENTRAL PENSION FUND,	01/03/2023
Item Code	GL Number	Amount	
CENT PENS FUND	101-0000-21716	480.00	
		480.00	
Text Label	54350	WI SCTF,	01/03/2023
Item Code	GL Number	Amount	
WI CHILD SUPPOR	101-0000-21710	215.42	
		215.42	
Text Label	EFT953	SELECTACCOUNT,	01/03/2023
Item Code	GL Number	Amount	
DEP CARE	101-0000-21711	0.00	
FSA CONT	101-0000-21711	0.00	
HSA CITY CONT	101-0000-21707	0.00	
HSA CONT	101-0000-21707	2,131.16	
		2,131.16	
Text Label	EFT954	P.E.R.A.,	01/03/2023
Item Code	GL Number	Amount	
CORD PERA	101-0000-21704	3,081.46	
DCP PERA	101-0000-21704	0.00	
DCP PERA MATCH	101-0000-21704	0.00	
PERA CITY MATCH	101-0000-21704	3,555.54	
PF PERA	101-0000-21704	4,053.62	
PF PERA CITY	101-0000-21704	6,080.42	
		16,771.04	
Text Label	EFT955	INTERNAL REVENUE SERVICE,	01/03/2023

For Check Dates 01/03/2023 to 01/03/2023

Check Number	Name	Check Date
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Item Code	GL Number	Amount
FITW	101-0000-21701	7,798.00
MEDICARE_EE	101-0000-21703	1,104.43
MEDICARE_ER	101-0000-21703	1,104.43
SOCSEC_EE	101-0000-21703	2,732.96
SOCSEC_ER	101-0000-21703	2,732.96
		15,472.78

Text Label EFT956 STATE OF MINNESOTA,

01/03/2023

Item Code	GL Number	Amount
SITW	101-0000-21702	3,423.28
		3,423.28

Text Label

General Checking Account 10100
Total Amount Being Paid: \$39,263.68
Total Number of Checks: 8

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad

City of Wyoming Check Detail Register

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DR: Wyoming

01-13-2023 Nye

Check # Invoice #	Check Date	Vendor Name		
	General Ledger #	Amount	Comment	
54351	01/13/2023	WYOMING POST OFFICE		
01122023				
	601-9425-43220	POSTAGE	\$397.52	POSTAGE
	602-9425-43220	POSTAGE	\$397.52	POSTAGE
Total for WYOMING POST OFFICE			\$795.04	

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01-13-2023 Nye

Check #	Check Date	Vendor Name		
Invoice #	General Ledger #	mount	Comment	

General Checking Account 10100
Total Amount Being Paid: \$795.04
Total Number of Checks: 1

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad

City of Wyoming Check Detail Register

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01-17-2023

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
54352	01/17/2023	ADAM'S PEST CONTROL INC			
3586600					
	101-3100-42310	CONTRACTED SER		\$42.95	CONTRACTED SERVICES
3586601					
	101-3100-42310	CONTRACTED SER		\$70.22	CONTRACTED SERVICES
3586602					
	101-2110-42310	CONTRACTED SER		\$42.95	CONTRACTED SERVICES
Total for ADAM'S PEST CONTROL INC				\$156.12	
54353	01/17/2023	ANDERSON - KOCH FORD			
99115					
	101-2110-43900	VEHICLE MAINTEN		\$349.52	VEHICLE MAINTENANCE
Total for ANDERSON - KOCH FORD				\$349.52	
54354	01/17/2023	AT & T MOBILITY			
01032023					
	101-2110-43200	COMMUNICATIONS		\$1,407.96	COMMUNICATIONS (GENERAL)
Total for AT & T MOBILITY				\$1,407.96	
54355	01/17/2023	CINTAS			
4141966509					
	101-3100-44180	UNIFORMS		\$232.80	STREETS
	101-3100-42100	OPERATING SUPPL		\$33.55	SHOP SUPPLIES
Total for CINTAS				\$266.35	
54356	01/17/2023	CONNEXUS ENERGY			
12292022					
	101-3100-43800	UTILITIES-GAS/ELI		\$35.57	LAKE DR & HEATH - ST LIGHTS
	101-2110-43800	UTILITIES-GAS/ELI		\$5.00	HAMLET DR
	101-2110-43800	UTILITIES-GAS/ELI		\$5.00	FALLBROOK SIREN
	101-3100-43860	STREET LIGHTS		\$20.01	250TH STREET NE SIGN
	101-2110-43800	UTILITIES-GAS/ELI		\$5.00	PIONEER RD
Total for CONNEXUS ENERGY				\$70.58	
54357	01/17/2023	CULLIGAN WATER CONDITIONING			
581166					
	101-2110-42100	OPERATING SUPPL		\$63.90	OPERATING SUPPLIES
12/31/2022					
	101-3100-42100	OPERATING SUPPL		\$140.30	OPERATING SUPPLIES
Total for CULLIGAN WATER CONDITIO				\$204.20	
54358	01/17/2023	DAN'S TOWING			
89561					
	202-2110-42310	CONTRACTED SER		\$209.38	TOWING
89277					
	202-2110-42310	CONTRACTED SER		\$429.50	TOWING
Total for DAN'S TOWING				\$638.88	

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01-17-2023

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
54359 32799	01/17/2023	ECKBERG LAMMERS P.C.			
		101-1400-43040 ATTORNEY FEES		\$780.00	MEETINGS
		101-1400-43040 ATTORNEY FEES		\$52.50	GENERAL EMPLOYMENT
		101-1400-43040 ATTORNEY FEES		\$70.00	FREDRICKSON LAND PETITION
		101-2110-43040 ATTORNEY FEES		\$70.00	POLICE DATA RESPONSE
		800-0000-20599 NEWMAN SKETCH		\$175.00	ECKBERG-NEWMAN SKETCH PLAN ESCROW
		800-0000-20805 ROSENBAUER 202		\$52.50	ECKBERG-ROSENBAUER EASEMENT
		800-0000-20803 MAYORGA SUBDIV		\$87.50	MAYORGA SUBDIVISION ESCROW
		101-1400-43040 ATTORNEY FEES		\$240.00	GENERAL
		Total for ECKBERG LAMMERS P.C.		\$1,527.50	
54360 PJ1-0198918	01/17/2023	GAMETIME			
		101-5200-44040 REPAIRS & MAINT.		\$7,298.45	REPAIRS & MAINT. - EQUIPMENT
		Total for GAMETIME		\$7,298.45	
54361 2120858	01/17/2023	GOPHER STATE ONE CALL			
		601-9425-44650 LOCATES (GOPHER		\$8.10	LOCATES (GOPHER STATE)
		602-9425-44650 LOCATES (GOPHER		\$8.10	LOCATES (GOPHER STATE)
		651-9425-44650 LOCATES (GOPHER		\$8.10	LOCATES (GOPHER STATE)
		Total for GOPHER STATE ONE CALL		\$24.30	
54362 060101012300	01/17/2023	HOLIDAY COMPANIES			
		101-2110-43900 VEHICLE MAINTEN		\$135.00	VEHICLE MAINTENANCE
		Total for HOLIDAY COMPANIES		\$135.00	
54363 36466	01/17/2023	LAKE COUNTRY DOOR			
		101-2110-44010 REPAIRS & MAINT.		\$270.00	REPAIRS & MAINT. - BUILDINGS
		Total for LAKE COUNTRY DOOR		\$270.00	
54364 366119	01/17/2023	LITTLE FALLS MACHINE			
		101-3100-44040 REPAIRS & MAINT.		\$980.39	REPAIRS & MAINT. - EQUIPMENT
		Total for LITTLE FALLS MACHINE		\$980.39	
54365 9436993	01/17/2023	MIDWEST MACHINERY CO			
		101-3100-44040 REPAIRS & MAINT.		\$328.53	REPAIRS & MAINT. - EQUIPMENT
		Total for MIDWEST MACHINERY CO		\$328.53	
54366 DECEMBER0251052022	01/17/2023	MN DEPT OF LABOR AND INDUSTRY			
		101-0000-22810 SURCHARGE PAYA		\$549.50	SURCHARGE PAYABLE
		Total for MN DEPT OF LABOR AND IND		\$549.50	

City of Wyoming Check Detail Register

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01-17-2023

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
54367	01/17/2023	MN FIRE SERVICE CERT. BOARD			
10698					
	101-2110-42080	TRAINING AND IN		\$861.00	TRAINING AND INSTRUCTION
Total for MN FIRE SERVICE CERT. BOA				\$861.00	
54368	01/17/2023	RICOH BUSINESS SYSTEMS			
106804395					
	101-1400-42150	COPIER		\$146.23	CITY HALL
	101-2110-42240	MAINTENANCE CO		\$77.19	POLICE DEPT
	101-2110-42240	MAINTENANCE CO		\$20.71	FIRE DEPT
Total for RICOH BUSINESS SYSTEMS				\$244.13	
54369	01/17/2023	RICOH USA			
5066460221					
	101-2110-42240	MAINTENANCE CO		\$45.13	POLICE DEPT
	101-2110-42240	MAINTENANCE CO		\$2.12	FIRE DEPT
	101-1400-42150	COPIER		\$82.02	CITY HALL
Total for RICOH USA				\$129.27	
54370	01/17/2023	TIMESAVER OFF SITE SECRETARIAL			
M27888					
	101-1910-42310	CONTRACTED SER		\$158.75	PLANNING COMMISSION MEETING
	101-1910-42310	CONTRACTED SER		\$154.00	PLANNING COMMISSION MEETING
	101-1400-42310	CONTRACTED SER		\$191.00	CITY COUNCIL MEETINGS
Total for TIMESAVER OFF SITE SECRE				\$503.75	
54371	01/17/2023	VC3, INC.			
CW78277					
	101-2110-42240	MAINTENANCE CO		\$525.00	MAINTENANCE CONTRACTS
94299					
	101-1400-42090	NETWORK MUNICI		\$3,254.00	NETWORK MUNICIPAL COMPUTERS
Total for VC3, INC.				\$3,779.00	
54372	01/17/2023	VERIZON			
9923942684					
	602-9425-43210	TELEPHONE		\$246.00	TELEPHONE
	601-9425-43210	TELEPHONE		\$246.00	TELEPHONE
	101-1400-43210	TELEPHONE		\$82.66	TELEPHONE
	101-2400-43210	TELEPHONE		\$82.66	TELEPHONE
Total for VERIZON				\$657.32	
54373	01/17/2023	VICTORY AUTOMOTIVE SERVICE			
815493					
	101-2110-43900	VEHICLE MAINTEN		\$49.78	VEHICLE MAINTENANCE
815601					
	101-2110-43900	VEHICLE MAINTEN		\$87.55	VEHICLE MAINTENANCE
Total for VICTORY AUTOMOTIVE SERV				\$137.33	

City of Wyoming Check Detail Register

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01-17-2023

Check # Invoice #	Check Date	Vendor Name	Amount	Comment
General Ledger #				
54374	01/17/2023	VISA		
30086EC682BC	101-2110-42080	TRAINING AND IN'	\$75.00	TRAINING AND INSTRUCTION
00024496	101-2110-42080	TRAINING AND IN'	\$336.50	TRAINING AND INSTRUCTION
4488233	101-2110-42100	OPERATING SUPPL	\$31.27	OPERATING SUPPLIES
0776234	101-2110-42100	OPERATING SUPPL	\$31.95	OPERATING SUPPLIES
420012	101-2110-42230	CRIME PREVENTIC	\$156.00	CRIME PREVENTION
2001	101-2110-42100	OPERATING SUPPL	\$230.00	OPERATING SUPPLIES
120522	101-2110-42100	OPERATING SUPPL	\$159.00	OPERATING SUPPLIES
0228221	101-2110-43900	VEHICLE MAINTEN	\$17.78	VEHICLE MAINTENANCE
W1071408837	101-2110-44080	UNIFORMS	\$136.00	UNIFORMS
MT185K8G11	101-2110-44330	DUES & SUBSCRIP	\$2.99	DUES & SUBSCRIPTIONS
12162022	101-2110-42230	CRIME PREVENTIC	\$33.62	CRIME PREVENTION
0156243	101-2110-44330	DUES & SUBSCRIP	\$190.00	DUES & SUBSCRIPTIONS
8449039	101-2110-42000	SUPPLIES - OFFICE	\$69.99	SUPPLIES - OFFICE/COPY/COMPUTR
6521021	101-2110-42080	TRAINING AND IN'	\$69.58	TRAINING AND INSTRUCTION
2333082112	101-2110-44330	DUES & SUBSCRIP	\$257.57	DUES & SUBSCRIPTIONS
MB6036658	101-2110-42230	CRIME PREVENTIC	\$17.49	CRIME PREVENTION
12072022	101-2110-43900	VEHICLE MAINTEN	\$50.59	VEHICLE MAINTENANCE
Total for VISA			\$1,865.33	
54375	01/17/2023	VISA		
MN RURAL WATER ASSOC	601-9425-42080	TRAINING AND IN'	\$225.00	TRAINING AND INSTRUCTION
WP54680347	101-5200-42400	SMALL TOOLS/MIN	\$273.80	SMALL TOOLS/MINOR EQUIPMENT
806720108171	101-5200-44010	REPAIRS & MAINT.	\$246.33	REPAIRS & MAINT. - BUILDINGS
010003353544	101-3100-44040	REPAIRS & MAINT.	\$608.36	REPAIRS & MAINT. - EQUIPMENT
9900065098	601-9425-42080	TRAINING AND IN'	\$40.86	TRAINING AND INSTRUCTION
Total for VISA			\$1,394.35	

City of Wyoming Check Detail Register

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DR: Wyoming

01-17-2023

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
54376	01/17/2023	VISA			
12062022	101-5200-42190	SEASONAL ACTIVIT		\$7.92	SEASONAL ACTIVITIES
12012022	101-5200-42190	SEASONAL ACTIVIT		\$230.59	SEASONAL ACTIVITIES
INV180596272	101-1400-44330	DUES & SUBSCRIP		\$14.99	DUES & SUBSCRIPTIONS
12242022	101-1400-44330	DUES & SUBSCRIP		\$4.00	DUES & SUBSCRIPTIONS
2338495698	101-1400-44330	DUES & SUBSCRIP		\$10.73	DUES & SUBSCRIPTIONS
Total for VISA				\$268.23	
54377	01/17/2023	VISA			
WECK REGISTRATION	101-2400-44330	DUES & SUBSCRIP		\$100.00	DUES & SUBSCRIPTIONS
AMBO	101-2400-44330	DUES & SUBSCRIP		\$125.00	DUES & SUBSCRIPTIONS
WP55848028	101-2400-42100	OPERATING SUPPL		\$599.15	OPERATING SUPPLIES
101442644	101-2400-42080	TRAINING AND IN:		\$330.00	TRAINING AND INSTRUCTION
101442568	101-2400-42080	TRAINING AND IN:		\$165.00	TRAINING AND INSTRUCTION
694743	101-2400-42080	TRAINING AND IN:		\$150.00	TRAINING AND INSTRUCTION
693980	101-2400-42080	TRAINING AND IN:		\$300.00	TRAINING AND INSTRUCTION
300004418	101-2400-42100	OPERATING SUPPL		\$620.85	OPERATING SUPPLIES
Total for VISA				\$2,390.00	
54378	01/17/2023	WOLD ARCHITECTS AND ENGINEERS			
83699	401-1000-45000	CAPITAL OUTLAY		\$97,500.44	CAPITAL OUTLAY
Total for WOLD ARCHITECTS AND ENG				\$97,500.44	
54379	01/17/2023	XCEL ENERGY			
810360819	101-3100-43860	STREET LIGHTS		\$6,646.41	STOP LIGHTS
Total for XCEL ENERGY				\$6,646.41	

City of Wyoming Check Detail Register

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January 13, 2023 08:39 AM
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01-17-2023

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	mount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$130,583.84
Total Number of Checks: 28

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad

City of Wyoming Check Detail Register

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January 13, 2023 08:42 AM
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DR: Wyoming

01-18-2023 Nye

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
12543	01/18/2023	90 DEGREE BENEFITS			
9011-080523-1000					
		101-0000-21706 HOSPITALIZATION		\$31,043.08	HOSPITALIZATION/MEDICAL INS
Total for 90 DEGREE BENEFITS				\$31,043.08	
54380	01/18/2023	ABDO FINANCIAL SOLUTIONS, LLC			
465823					
		101-1500-43000 PROFESSIONAL SE		\$4,583.33	PROFESSIONAL SERVICE (GENERAL)
Total for ABDO FINANCIAL SOLUTIONS, LLC				\$4,583.33	
54381	01/18/2023	AIRFRESH INDUSTRIES, INC			
56622					
		101-5200-44050 SATALLITE RENTAL		\$100.00	SATALLITE RENTAL
Total for AIRFRESH INDUSTRIES, INC				\$100.00	
54382	01/18/2023	CINTAS			
4142697882					
		101-3100-44180 UNIFORMS		\$118.77	STREETS
		101-3100-42100 OPERATING SUPPL		\$40.61	SHOP SUPPLIES
Total for CINTAS				\$159.38	
54383	01/18/2023	CONNIE SHAW			
01/11/2023					
		602-0000-11500 ACCOUNTS RECEIV		\$12.00	Sewer - Base Charge
Total for CONNIE SHAW				\$12.00	
54384	01/18/2023	ECKBERG LAMMERS P.C.			
A32380					
		101-2110-43910 SPECIAL PROJECTS		\$5,000.00	SPECIAL PROJECTS
Total for ECKBERG LAMMERS P.C.				\$5,000.00	
54385	01/18/2023	ESTATE OF MARTIN HINRICH			
01/11/2023					
		601-0000-11500 ACCOUNTS RECEIV		\$45.93	Water - Meter Charge
		651-0000-11500 ACCOUNTS RECEIV		\$8.32	Surface Water Mgmt
		602-0000-11500 ACCOUNTS RECEIV		\$6.61	Sewer Usage
		601-0000-11500 ACCOUNTS RECEIV		\$2.80	State Surcharge
		601-0000-11500 ACCOUNTS RECEIV		\$1.65	Water Usage
Total for ESTATE OF MARTIN HINRICH				\$65.31	
54386	01/18/2023	FACILICARE INC			
17146					
		101-3100-42310 CONTRACTED SER		\$188.50	CONTRACTED SERVICES
17137					
		101-5500-43600 CLEANING SERVIC		\$1,263.40	LIBRARY
		101-1400-43600 CLEANING SERVIC		\$559.00	CITY HALL/FIRE
		101-2110-43600 CLEANING SERVIC		\$299.00	POLICE
Total for FACILICARE INC				\$2,309.90	

City of Wyoming Check Detail Register

2/4
January 13, 2023 08:42 AM
User: ssaxe
DR: Wyoming

01-18-2023 Nye

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
54387	01/18/2023	H & W FUND I.U.O.E LOCAL 49			
01152023					
		101-0000-21706 HOSPITALIZATION		\$8,070.00	PREMIUMS
Total for H & W FUND I.U.O.E LOCAL 4				\$8,070.00	
54388	01/18/2023	HOLIDAY 3550			
341605					
		101-3100-42120 MOTOR FUELS		\$199.68	MOTOR FUELS
Total for HOLIDAY 3550				\$199.68	
54389	01/18/2023	HUELIFE, LLC			
2676					
		101-2110-42080 TRAINING AND IN:		\$700.00	TRAINING AND INSTRUCTION
Total for HUELIFE, LLC				\$700.00	
54390	01/18/2023	INITIATIVE FOUNDATION			
2023					
		280-1000-43000 PROFESSIONAL SE		\$250.00	PROFESSIONAL SERVICE (GENERAL)
Total for INITIATIVE FOUNDATION				\$250.00	
54391	01/18/2023	INNOVATIVE OFFICE SOLUTIONS			
IN4049571					
		101-1400-42000 SUPPLIES - OFFICE		\$99.96	SUPPLIES - OFFICE/COPY/COMPUTR
IN4052622					
		101-1400-42000 SUPPLIES - OFFICE		\$14.46	SUPPLIES - OFFICE/COPY/COMPUTR
IN4052766					
		101-2110-42000 SUPPLIES - OFFICE		\$61.99	SUPPLIES - OFFICE/COPY/COMPUTR
Total for INNOVATIVE OFFICE SOLUTI				\$176.41	
54392	01/18/2023	JOHN KAMMERER			
01/12/2023					
		602-0000-11500 ACCOUNTS RECEIV		\$202.85	Sewer - Base Charge
Total for JOHN KAMMERER				\$202.85	
54393	01/18/2023	LEAGUE OF MN CITIES			
374825					
		101-1400-42080 TRAINING AND IN:		\$495.00	TRAINING AND INSTRUCTION
Total for LEAGUE OF MN CITIES				\$495.00	
54394	01/18/2023	LITTLE FALLS MACHINE			
366318					
		101-3100-44040 REPAIRS & MAINT.		\$771.43	REPAIRS & MAINT. - EQUIPMENT
Total for LITTLE FALLS MACHINE				\$771.43	
54395	01/18/2023	MENARDS- FOREST LAKE			
99850					
		101-3100-44410 STREET MAINT MA		\$208.42	STREET MAINT MATERIALS
86					
		101-3100-44410 STREET MAINT MA		\$145.64	STREET MAINT MATERIALS
Total for MENARDS- FOREST LAKE				\$354.06	

City of Wyoming Check Detail Register

3/4
January 13, 2023 08:42 AM
User: ssaxe
DR: Wyoming

01-18-2023 Nye

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
54396 14463230113104	01/18/2023	MIDCONTINENT COMMUNICATIONS			
		101-1400-43210 TELEPHONE		\$111.42	CITY HALL
		101-1400-42310 CONTRACTED SER		\$899.96	FIBER
		101-2110-43210 TELEPHONE		\$406.55	POLICE DEPT
		101-3100-43210 TELEPHONE		\$63.59	PUBLIC WORKS
		601-9425-43210 TELEPHONE		\$186.75	WELL
		602-9425-43210 TELEPHONE		\$139.12	LIFTSTATIONS
		Total for MIDCONTINENT COMMUNIC		\$1,807.39	
54397 2023	01/18/2023	MINN STATE FIRE DEPART. ASSOC			
		101-2200-44330 DUES & SUBSCRIP		\$200.00	DUES & SUBSCRIPTIONS
		Total for MINN STATE FIRE DEPART. A		\$200.00	
54398 0361115285	01/18/2023	NORTHERN TOOL & EQUIPMENT			
		101-3100-42400 SMALL TOOLS/MIN		\$269.97	SMALL TOOLS/MINOR EQUIPMENT
		Total for NORTHERN TOOL & EQUIPME		\$269.97	
54399 0230104	01/18/2023	RAMPART DEFENSE LLC			
		101-2110-43010 AUDITING AND AC		\$2,551.39	AUDITING AND ACCOUNTING
		Total for RAMPART DEFENSE LLC		\$2,551.39	
54400 847619009	01/18/2023	THOMSON REUTERS-WEST PUBLISH			
		101-2110-44360 INVESTIGATIONS		\$169.26	INVESTIGATIVE SUITE
		Total for THOMSON REUTERS-WEST PI		\$169.26	
54401 491175055	01/18/2023	US BANK EQUIPMENT FINANCE			
		101-2400-44330 DUES & SUBSCRIP		\$162.00	DUES & SUBSCRIPTIONS
		Total for US BANK EQUIPMENT FINAN		\$162.00	
54402 97324	01/18/2023	VC3, INC.			
		101-1400-42090 NETWORK MUNICI		\$3,257.00	NETWORK MUNICIPAL COMPUTERS
		Total for VC3, INC.		\$3,257.00	

City of Wyoming Check Detail Register

4/4
January 13, 2023 08:42 AM
User: ssaxe
DR: Wyoming

01-18-2023 Nye

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	mount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$62,909.44
Total Number of Checks: 24

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad

RESOLUTION 23-01-10

A RESOLUTION DECLARING CERTAIN ADMINISTRATION DEPARTMENT ITEMS AS SURPLUS PROPERTY AND AUTHORIZING THE ADMINISTRATION DEPARTMENT TO DISPOSE OF ITEMS THROUGH ONLINE AUCTION OR DISPOSAL PROCESS

WHEREAS, The Wyoming Administration department has taken the necessary action to remove public safety data and markings from the decommissioned equipment so that the following equipment may be sold/disposed of; and

WHEREAS, The following equipment is now eligible to be declared surplus property of the City of Wyoming by sale of auction or by proper disposal

Following Items to be posted on www.publicsurplus.com on-line auction

Below is a list of City Property no-longer in use and should be decommissioned through either the auction process or by proper means of disposal.

Administration	Quantity	Items Description
	3	Swivel Office Chairs
	14	Cushioned office chairs

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYOMING, MINNESOTA authorizes the Administration Department to sell/dispose of the property through a public auction process or proper means of disposal.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 17th DAY OF JANUARY, 2023

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTESTED:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: January 13, 2023

Presented to: Mayor Iverson and City Council Members

Presented by: Fire Chief Jesse Milligan

Department: Public Safety

Reference: Paid on-call Firefighter Appointment

Method: Consent Agenda

Background Information:

The Public Safety Department has completed the selection process on 1 candidate for the position of paid on call firefighter. We selected this individual for recommendation to the City Council for approval. The Department has a current roster at 30 active firefighters, 2 additional firefighters on personal leaves. Considering that not all of our paid on-call staff are available when emergencies happen, it is imperative that we maintain a staffed department in order to increase the probability of having staff available to provide services in a time of need.

This candidate has successfully completed the entire selection process. The next step is to confirm Council Approval for a conditional offer of employment pending successfully passing a pre-employment medical exam and background check. John Hagen will be offered the position as probationary firefighter with a start date of February 1st. John will proceed immediately to the background check and physical exam to complete the hiring process upon council approval. Upon completion they will start training.

We will continue to recruit additional qualified members to fill our hiring pool as well as possible candidates for the cadet program.

Recommendation:

The Fire Department is requesting council authorization to extend this candidate a conditional offer of employment for a paid on-call Fire Fighter position.

Jesse Milligan

Fire Chief



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506

RESOLUTION NO. 23-01-11

**A RESOLUTION APPOINTING WYOMING PAID ON CALL
FIREFIGHTERS TO PROBATIONARY STATUS**

WHEREAS, The City of Wyoming Fire Department's firefighters are all paid on call.

WHEREAS, The City Council recognizes the importance of the Fire Department to the Public Safety of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE WYOMING CITY COUNCIL, responsible for appointments and staff determination of the Wyoming Fire Department appoint the following members to the status of **"Probationary Firefighter"**

Probationary Firefighters

John Hagen

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 17TH
DAY OF JANUARY, 2023.**

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: January 17th, 2023

Presented to: Mayor Iverson and City Council Members

Presented by: Chuck Almhjeld, Public Works Superintendent

Department: Public Works

Reference: Hiring of Seasonal Ice Rink and Warming House Attendant

Method: Consent

Background Information:

At the January 3rd, 2023 City Council Meeting, The City Council authorized the advertisement of two positions for the 2022-2023 ice rink season.

The City of Wyoming received one applicant for the position of Ice Rink and Warming House Attendant.

Devin Ojeda, a resident of Forest Lake, applied for the position. He was interviewed on January 10th, 2023. Devin is currently a junior in Forest Lake High School and has experience with snow blowers, shovels and lawn mowers. Devin has also served customers at Sweet Martha's Cookie Jar and refereed Forest Lake football games.

The position has been budgeted for in the 2023 General Funds.

Recommendation:

Staff recommends the hiring of Devin Ojeda for seasonal position of Ice Rink and Warming House Attendant at the rate of \$16.00 Hour after a successful background check.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



January 18, 2023

The Honorable Pete Buttigieg
Secretary, US Department of Transportation
1200 New Jersey Ave, SE
Washington, DC 20590

Dear Mr. Buttigieg,

We write to request your strong consideration of Chisago County's application for funding through the United States Department of Transportation's Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant. If awarded, the funding would be used to complete the US Highway 8 Reconstruction Project. This critical project expands eight miles of US Highway 8 between Interstate 35 and Karmel Avenue in the cities of Wyoming, Chisago City, and Forest Lake, Minnesota.

The corridor is part of the National Highway System and is vital to the local and regional economy. It connects the region to the Twin Cities metropolitan area, Wisconsin and beyond. The project will enhance system performance, improve corridor safety for motorists and pedestrians, and support local/regional economic and community development.

RAISE Grant funds will address critical capacity, access and safety issues along the eight-mile segment of US Highway 8 that the Highway 8 Corridor Study identified. Currently, over 22,000 vehicles a day utilize the two-lane highway. This not only causes safety and congestion issues; it severely restricts economic development along the corridor. Additionally, the corridor lacks any sort of bicycle and pedestrian facilities. This project will construct approximately 6.5 miles of the Swedish Immigrant Regional Trail that will connect into the Hardwood Creek and Sunrise Prairie Regional Trails.

In addition to local vehicle traffic, the highway is used for a variety of economically significant activities. These include commercial freight, agricultural traffic, and commuter traffic to and from the Minneapolis-St. Paul metropolitan area. There is also significant traffic on weekends, and throughout the vacation season, as travelers move between Minneapolis-St. Paul and Northwest Wisconsin.

This project will greatly benefit the highway network and meet the priority objectives of the DOT's funding programs by emphasizing highway safety, local and regional economic competitiveness and vitality, and addressing rural challenges.

For the reasons above, I urge your full consideration of the Chisago County's application for the US Highway 8 Reconstruction Project. If you have any questions or need additional information, please contact Joe Triplett, Chisago County Public Works Director | County Engineer directly at 651-213-8708.

Sincerely,

Mayor Lisa Iverson
Council Member Dennis Schilling
Council Member Bret Ohnstad
Council Member Linda Nanko Yeager
Council Member Claire Luger



January 11, 2023

Mayor Iverson and City Council Members

Re: Public Safety Activity Report – January 17, 2023 City Council Meeting

Police Officer Hiring Process Update

We conducted interviews for 3 candidates and determined that none of them would move forward to the background stage of the selection process. This is disappointing but a reality when the police officer hiring market is seeing unprecedented numbers of open positions in Minnesota and drastically reduced numbers of students in law enforcement education programs.

We will extend the eligibility date until later in 2023 and repost the position, accepting applications until the position is filled. Interviews will be scheduled when the applications are received. We have started reaching out to law enforcement training programs to network with current students that will be eligible to be hired by September 1st.

Fire Update

Wyoming Fire responded to 335 calls for service in 2022 (average of 28 calls per month), which is a 7% increase over 2021 numbers. These numbers are approaching the number of calls for service from 2014 when Wyoming Fire responded to all medical instead of the “only as needed” response model in place today.

We have also attached the annual numbers from M Health EMS ambulance for 2022. These figures do include a portion of Anoka county that have the 55092 zip code.

Upcoming Community Outreach Events

- MN Special Olympics Polar Plunge Team @ White Bear Lake (January 27, 2023)
- Elderly Fraud Awareness presentation at Fairview Meadows (February 22, 2023)

A handwritten signature in black ink, appearing to read "Neil D. Bauer".

Neil D. Bauer, Ed.D.

Public Safety Director/Police Chief



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506



A collaboration among the University of Minnesota,
University of Minnesota Physicians and Fairview Health Services

OPERATIONAL REPORT

END OF YEAR REPORT 2022

CITY OF WYOMING



mhealthfairview.org





A collaboration among the University of Minnesota,
University of Minnesota Physicians and Fairview Health Services

M Health Fairview EMS Overall 911 Responses

Reporting Period: DECEMBER 21 – DECEMBER 22

	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2022
Requests	414	399	348	372	365	408	471	431	431	415	416	445	462	4963
Cancels (did not arrive on scene)	22	17	24	12	17	30	20	18	20	32	21	19	23	253
Mutual Aid - Rcvd	28	21	5	11	12	8	12	13	20	4	12	28	26	172
Mutual Aid - Gvn	32	33	18	26	23	42	49	65	48	45	40	39	47	475
Scene responses	364	361	319	349	336	370	439	400	391	379	383	398	413	4538
Emergent transports	21	17	24	12	17	30	20	17	20	25	20	18	19	239
Non-transports	52	76	65	51	47	49	84	65	74	61	62	63	88	785
Alpha	99	77	87	79	88	106	114	110	105	103	94	99	98	1160
Bravo	16	25	20	15	28	27	37	28	44	21	36	28	41	350
Charlie	194	209	174	215	179	195	239	221	198	211	198	205	212	2456
Delta	49	46	33	31	38	34	45	38	40	34	51	57	53	500
Echo	6	4	5	9	3	8	4	3	4	10	4	9	9	72
Omega	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Average														
MHF-EMS – Emergent	7:46	7:58	7:28	7:32	7:22	7:22	7:08	7:54	7:50	7:07	7:32	7:46	8:25	7:37
MHF-EMS - Combined	8:19	8:24	8:40	8:01	7:55	8:23	7:57	8:37	8:49	7:59	8:21	8:43	9:01	8:24





A collaboration among the University of Minnesota,
University of Minnesota Physicians and Fairview Health Services

Wyoming Overall 911 Responses

Reporting Period: DECEMBER 21 – DECEMBER 22

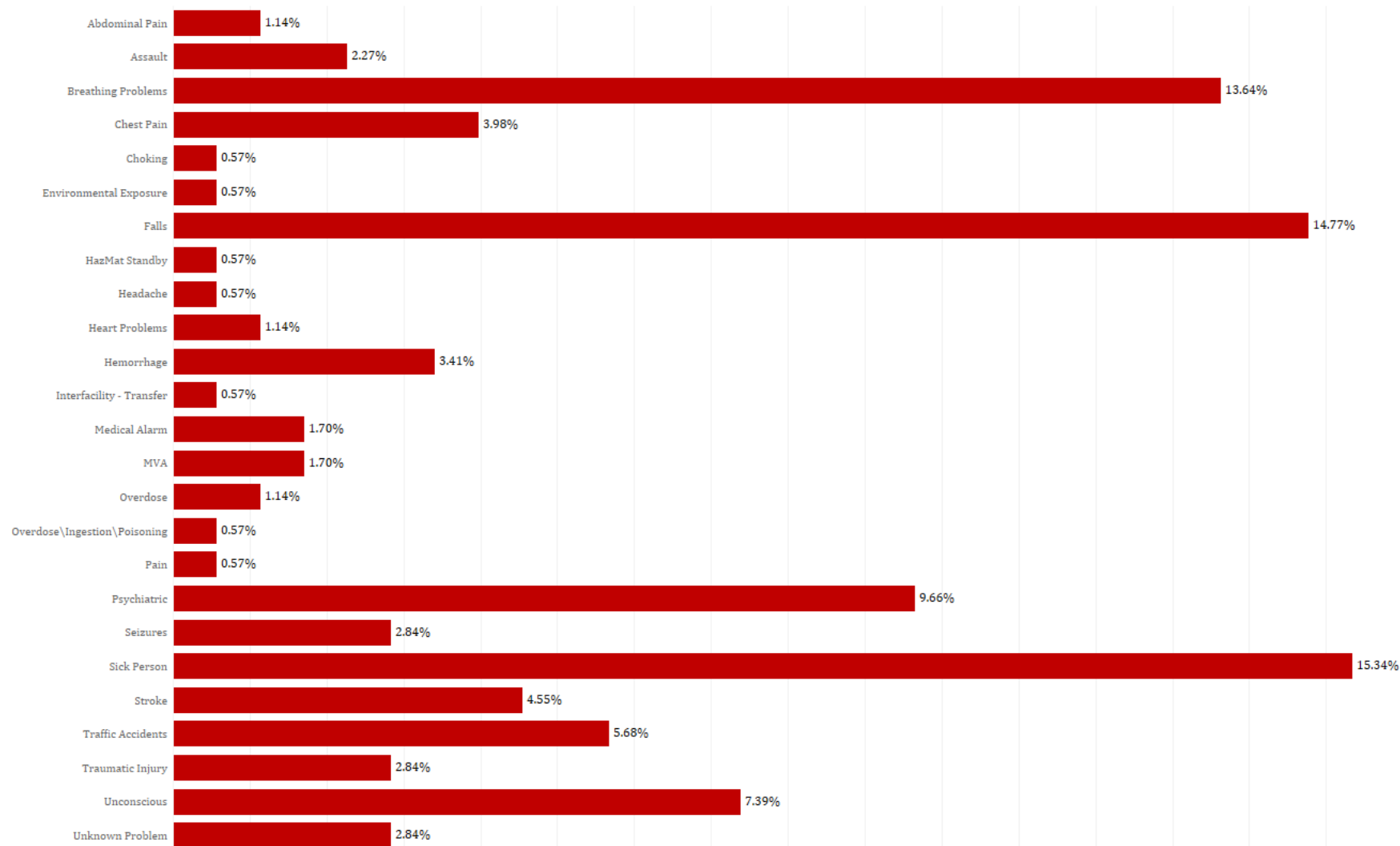
	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	2022
Requests	60	57	68	57	57	73	84	64	65	56	62	66	70	779
Cancels (did not arrive on scene)	4	3	6	1	4	7	7	4	2	6	4	3	6	53
Mutual Aid - Rcvd	2	2	0	2	0	1	1	2	2	0	2	4	5	21
Scene responses	54	52	62	54	53	65	76	58	61	50	56	59	59	705
Emergent transports	4	3	6	1	4	7	7	4	2	6	4	3	6	53
Non-transports	9	5	12	6	3	5	15	4	11	8	1	3	1	74
Alpha	21	14	30	15	17	30	31	19	22	20	19	19	16	252
Bravo	3	5	2	5	2	4	9	4	6	4	8	5	9	63
Charlie	17	18	16	19	19	16	24	20	21	21	15	16	18	223
Delta	12	13	14	14	14	14	12	15	11	4	12	16	13	152
Echo	1	2	0	1	1	1	0	0	1	1	2	3	3	15
Omega	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Average / Fractile														
Wyoming– Emergent	10:27	10:23	9:56	11:06	10:07	10:26	9:42	10:44	10:02	10:16	10:35	10:24	11:36	10:26
Wyoming- Combined	11:12	10:51	12:00	11:32	10:20	11:20	10:42	11:06	10:56	11:18	11:32	11:53	12:03	11:17





A collaboration among the University of Minnesota,
University of Minnesota Physicians and Fairview Health Services

Nature of Call



mhealthfairview.org





January 11, 2023
Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

RE: JANUARY 17, 2023 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

Hallberg RV Storage Site

A temporary Certificate of Occupancy has been issued for the four buildings. The remaining site work to be completed in the spring includes pavement and final landscape plantings.

Hallberg Bingham Site

A temporary Certificate of Occupancy has been issued for the north unit. The exterior of the building is complete, site grading continues, parking lot has been paved. The building and grading permits have been issued.

Maranatha Radio Tower

The fence surrounding the tower site is constructed, but one of the congregant's needs to make and install the gate to complete the job.

Sincerely,

Frederick E. Weck, IV
Zoning Administrator
Building Official #1825
Advanced Septic Inspector, MPCA #C5199
City of Wyoming



**ECKBERG
LAMMERS**
ATTORNEYS AT LAW

www.eckbergammers.com

Writer's Direct Dial:
(715) 808-8842

Writer's Email:
tloonan@eckbergammers.com

January 11, 2023

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Delivered via Email

Re: City of Wyoming
Status Update for the Period of – December 30, 2022 – January 11, 2023

Dear Robb:

Our office is advising City staff regarding City contracts, and land use. We have been providing City staff and council legal guidance through various land use applications. We continue to field questions relating to employment matters and serve in our general counsel role of reviewing City contracts and addressing all general legal concerns raised by City staff relating to any other legal matters relevant to the City.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

s/ Thomas R. Loonan

Thomas R. Loonan
City Attorney

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082
Phone: 651-439-2878
Fax: 651-439-2923

Hudson Office
430 Second Street
Hudson, WI 54016
Phone: 715-386-3733
Fax: 715-386-6456



Engineer's Report



January 11, 2023

Honorable Mayor and City Council
City of Wyoming, MN
26885 Forest Boulevard
Wyoming, MN 55092

Re: January 17, 2023, City Council Meeting
WSB Project No. 021007-000

Dear Mayor and Council Members:

This engineers report is intended to update you on engineering activities within the City since the last council meeting. Some of the items below may be on the agenda with more detailed information provided, while the other items below are for informational purposes only.

Fallbrook Avenue and 264th Street Improvement Project

No new update:

On September 20, 2022, City Council authorized the preparation of a feasibility study for the Fallbrook Avenue and 264th Street Improvement Project. Notice to property owners has been sent indicating that we have been authorized to prepare a feasibility study and that they may see survey crews and soil borings taking place in the area. Survey and geotechnical investigative work have been completed.

Since there are only a few landowners on this project, staff is having individual one on one meetings to discuss the project in a similar manner as we do for a neighborhood informational meeting. Once this process has been completed and the feasibility study is completed, staff will bring forward an agenda item requesting the council to receive the feasibility study and set the public hearing.

East Viking Boulevard (Fenwick to Glen Oak)

This project is on the agenda for Council consideration of approving plans and specifications and authorizing advertisement for bids. This project will be bid with Bridge No. 13J22 for efficiencies in construction.

Staff held a neighborhood meeting on November 30th and received some valuable feedback. Staff has submitted plans to MNDOT State Aid for their review. It is expected that staff will

asking Council to approve the plans and specifications and authorize advertisement for bids at the January 17th City Council meeting. Once bids are received, we expect we will be recommending the City Council award a construction Contract at the February 21st City Council meeting.

Bridge No. 13J22 - East Viking Boulevard over the Sunrise River (So. Branch)

This project is on the agenda for Council consideration of approving plans and specifications and authorizing advertisement for bids. This project will be bid with East Viking Boulevard Improvement Project for efficiencies in construction.

After receiving quotes and coordination with MnDOT on funding reimbursement, staff decided it is best to bid the precast materials with the overall project.

Staff has requested quotes for the pre purchase of the precast concrete box culverts as the lead time to get these made and delivered to the site (if bid with the project), may prevent that portion of the project from being constructed this season. Staff will bring these quotes to the City Council for consideration at the January 3rd City Council meeting.

Staff plans to bid this project with the East Viking Boulevard improvements between Fenwick Avenue and Glen Oak Drive to reduce costs in hauling fill material, and to coordinate detours. Staff anticipates bridge construction after July, 2023 with completion by the end of 2023.

Katies Glenn

CUP and Preliminary Plat were approved by Council on 01/03/2023.

Staff completed review of the Katies Glen development. This development is located on the east side of Goodview Avenue, south of Goldfinch Avenue. The project was considered at the December 13th Planning Commission meeting and by the City Council on December 20, 2022, and tabled for consideration by the full Council to January 3, 2023.

Helium Court Storm Sewer Repair / 266th Street Storm Sewer Addition

No new update:

City Council awarded both storm sewer improvements and a preconstruction meeting has been held. Due to material availability, these two projects will need to be completed in the spring. Once the storm sewer structures are delivered, we will pay the contractor for materials on hand as we customarily would.

Bingham Property – Hallberg Project (Multi-Tennent)

No new update:

All testing has now passed, and a site walk through has been completed. A final punch list has been provided to the contractor.

Diamond Ridge Development

No new update:

A preconstruction meeting was held on September 21, 2022. Tree removal and erosion control has been placed. No further work is planned to occur until next spring. We have been in communication with the adjacent property owner who has expressed concerns to inform them of what will be next and when.

Sunrise Riverbank Development (residential and commercial)

No new update:

The developer has submitted a revised concept. Staff has met with the applicant's team, and we have provided initial feedback. Staff will be meeting with the development team in the future to provide additional feedback.

The developer is working on the remediation of potentially contaminated soils from previous use as a golf course. Golf courses previously used materials on greens and tee boxes to prevent damage from mold and fungus. The work consists of excavation potentially contaminated soil and hauling to a certified facility. The developer will provide the City with complete documentation report of the remediation.

2021 Street Improvement Project

No new update:

Staff has met with the contractor the week of 7/18, 9/1 and 9/6 with their subcontractor to go over remaining work. Punch list items, and additional seeding has occurred. Staff will be reviewing to ensure restoration efforts have taken. We are also working with the contractor to go over final payment quantities. Once restoration is acceptable, staff will bring a final pay voucher to the City Council for consideration. Once the project is accepted, the two-year warranty period will begin.

TH 61 and East Viking Sanitary Sewer Upsizing Project

No new update:

The contractor has completed their work and is pulling together final contract closeout documentation. Once received, staff will place an agenda item for council consideration for final payment and acceptance.

Summer Fields Development

No new update:

First Addition (19 lots): The contractor has indicated the project has been completed and all punch list items are complete as well. Upon inspection, there are a few items that remain; however, it is expected that this will be brought to the City in the near future for consideration of acceptance and release of escrow. The developer is working to address these remaining punch list items.

The Developer started work installing pipes in the filtration basin on 12/12/2022.

Second Addition (15 lots): Utility Construction, curb and gutter placement and asphalt has been placed. An escrow reduction has been requested and staff is confirming the value of work completed and what remains now that they have submitted the remaining. The escrow reduction has taken place.

Third Addition

No new update. The developer has indicated that they are currently working on the third addition final plat and construction plans. This is for the completion of the site on the east side of Kettle River Boulevard. Earlier indication was that the third addition was for the next phase on the west side of Kettle River Boulevard.

The next addition on the West side of Kettle River Boulevard will involve the design of a city lift station within the site and will require design and ordering of lift station components. An on-site generator will also be required to be installed at the downstream lift station. The lead time on this is significant and that information has been provided to the developer to make sure these do not impede the timing of this next phase. Lift station design is currently underway as requested by the developer.

Preserve at Comfort Lake

No new update:

The developer indicated all punch list items were complete and requested final acceptance of the project and release of the Letter of Credit. Upon inspection, very little of the punch list was completed. The punch list was sent to them again along with photos indicating what needs to be completed for the city to consider final acceptance. The developer has indicated these remaining items have now been completed. We will inspect to confirm. Once these have been addressed, staff will be ready to recommend acceptance of the improvements and start the two-year warranty period.

Heims Lake Villas North

No new update:

All sanitary sewer, watermain, and storm sewer have been completed. Aggregate base and curb and gutter and first layer of asphalt has been completed, allowing building permits to be issued. The concrete sidewalk has been completed. Developer is choosing to complete the wear course paving in 2023.

Aadland Development (Hunter Hill)

No new update:

Punch list items are currently underway and final layer of asphalt has been placed. Project acceptance is expected in the spring once restoration is acceptable. Due to the drought, many areas of the seeding have not come in adequately. Project acceptance is expected in the spring. Staff will reduce the letter of credit accordingly.

Hallberg Storage

No new update:

Final Punch list has been created and project completion is near.

Thank you for the opportunity to update the council on current matters in the City.

Sincerely,

WSB and Associates, Inc.

Paul Hornby, PE
Senior Project Manager



Public Works Report

Date: January 17th, 2023

Mayor Iverson and City Council Members

Public Works Report for January 17th, 2023 Council Meeting

Public Works has been out plowing and salting the streets. Since January 1st, we have had 13 inches of snow and have used 24,000 pounds of clear lane salt. The winging back of snow started on Monday January 9th, 2023. There were also a number of mailboxes that tipped from the snow weight and we have been fixing them.

The Hockey Rink is still open and being used. The pleasure rink has ice now, but the warmer conditions is not helping to make good ice for skating.

The winter trails are very soft and we have had some issues grooming them. The equipment gets stuck in certain areas. We are doing our best to keep them groomed.

Thank You,

Chuck

Parks:

We are working with WSB on a collector app for trees.

Emerald Ash Program is written and in the review process.

Grooming Trails

Sanitary Sewer:

Lift station Rehabilitation for 2022 is still on hold

Water:

Daily and monthly water tests have been completed

South Water Tower riser pipe scheduled for February or March

Streets:

Street maintenance materials, road salt, have been ordered

Snow plowing and salting of streets continues

Winging snow back for storage

Surface Water:

Annual training completed



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-0575 Fax: 651-462-0576

Request for Council Action

Date: January 17, 2023

To: Wyoming City Council, Mayor Lisa Iverson, Councilmembers Claire Luger, Linda Nanko Yeager, Brett Ohnstad, and Dennis Schilling

Cc: Robb Linwood; File

From: City Engineer, Mark Erichson, PE

RE: 2023 East Viking Boulevard Improvements, SAP 248-108-003
Bridge No. 13J22 East Viking Boulevard over So. Br. Sunrise River, SAP 248-594-002
Approve Plans and Specifications and Authorize Advertisement for Bids

Background and supporting documentation of request:

The **2023 East Viking Boulevard Improvement Project (SAP 248-108-003)** included reconstruction of the roadway from Fenwick Avenue to Glen Oak Drive. The Improvements include street reconstruction between Fenwick Avenue and Glen Oak Drive, including the following:

- Removal and replacement of aggregate base and pavement with subgrade correction in isolated areas
- Removal and replacement of deficient storm sewer and drainage structures
- Construction of new storm sewer and drainage structures
- Rehabilitation of some existing drainage structures
- Removal and replacement of deficient sanitary sewer and manholes
- Construction of sanitary sewer chimney seals to reduce I & I
- Removal of existing sidewalk and replacement with new sidewalk
- Construction of new sidewalk along the north side of the roadway
 - Fenwick Avenue to about 600 feet east of Glen Oak Drive
- Construction of new hydrants between Railroad Boulevard and Polaris (only 1 hydrant exists in this area) to provide access for maintenance
- Pavement markings
- Restoration of turf

The proposed project is State Aid funding eligible for surface and drainage improvements, while the sanitary sewer is funded through the City sewer fund.

Bridge No. 13J22 East Viking Boulevard over the South Branch of the Sunrise River (SAP 248-594-002) replaces the existing deficient Bridge No. 13506. The existing bridge is to be replaced with two precast concrete box culverts, one 16-feet wide by 6-feet high and the second 6-feet wide by

6 feet high. The new bridge and roadway over the bridge will be widened to meet MnDOT State Aid requirements and the approach roadway will be tapered to the widened bridge section in each direction. The existing guardrail will be replaced with new guardrail.

The proposed project is approved for State Bridge Bond funding administered through MnDOT State Aid. State funding eligible items cover the bridge, but local funding is required to construct the approach roadway.

Plans and Specifications have been prepared and are ready to be advertised for bidding. Staff is requesting approval of the plans and specifications and authorization to advertize for bids. Staff will place the advertisement for bids which is required to run for a minimum of 21 days. Plans and Specifications are available for your review at City Hall.

Staff recommends bidding the two projects together since a larger portion of the work is roadway grading and excess material from the East Viking Boulevard reconstruction project can be utilized to construct the bridge approach roadway widening. This bidding approach provides opportunity to reduce overall construction costs for both projects.

Recommendation:

Approve Resolution No. 23-01-12, a resolution Approving Plans and Specifications and Authorize Advertisement for Bids for the 2023 East Viking Boulevard Improvements, SAP 248-108-003, and

Approve Resolution No. 23-01-13, a resolution Approving Plans and Specifications and Authorize Advertisement for Bids for Bridge No. 13J22 East Viking Boulevard over So. Br. Sunrise River, SAP 248-594-002.

RESOLUTION NO. 23-01-12

**CITY OF WYOMING
CHISAGO COUNTY, MINNESOTA**

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS FOR
EAST VIKING BOULEVARD IMPROVEMENT PROJECT (S.A.P. 248-108-003)**

WHEREAS, pursuant to action previously passed by the City Council, the City Engineer has prepared plans and specifications for the East Viking Boulevard Improvement Project (S.A.P. 248-108-003) and has presented such plans and specifications to the Council for approval;

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WYOMING:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Engineer shall prepare and cause to be inserted in the official City newspaper and the Finance and Commerce an advertisement for bids upon the making of such improvements under such approved plans and specifications.
3. The advertisement shall be published in each of said publications at least once not less than three (3) weeks before the date set for opening bids, shall specify the work to be done, shall state the bids will be publicly opened at the Wyoming City Hall in said City and that no bids will be considered unless sealed and filed with the City Clerk and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the City Clerk for five (5%) percent of the amount of such bid.

BE IT FINALLY RESOLVED that the City Council hereby orders the Advertisement for Bids for East Viking Boulevard Improvement Project (S.A.P. 248-108-003).

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 17th DAY OF JANUARY, 2023.

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

(seal)

RESOLUTION NO. 23-01-13

**CITY OF WYOMING
CHISAGO COUNTY, MINNESOTA**

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING
ADVERTISEMENT FOR BIDS FOR
BRIDGE NO. 13J22 EAST VIKING BOULEVARD OVER SOUTH BRANCH
SUNRISE RIVER, (SAP 248-594-002)**

WHEREAS, pursuant to action previously passed by the City Council, the City Engineer has prepared plans and specifications for the Bridge No. 13J22 East Viking Boulevard over South Branch Sunrise River (SAP 248-594-002), and has presented such plans and specifications to the Council for approval;

**NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
WYOMING:**

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Engineer shall prepare and cause to be inserted in the official City newspaper and the Finance and Commerce an advertisement for bids upon the making of such improvements under such approved plans and specifications.
3. The advertisement shall be published in each of said publications at least once not less than three (3) weeks before the date set for opening bids, shall specify the work to be done, shall state the bids will be publicly opened at the Wyoming City Hall in said City and that no bids will be considered unless sealed and filed with the City Clerk and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the City Clerk for five (5%) percent of the amount of such bid.

BE IT FINALLY RESOLVED that the City Council hereby orders the Advertisement for Bids for Bridge No. 13J22 East Viking Boulevard over South Branch Sunrise River (SAP 248-594-002).

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 17th DAY OF
JANUARY, 2023.**

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

(seal)