

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
NOVEMBER 1, 2022
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for November 1, 2022 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, Brett Ohnstad, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Alex Saxe, Assistant City Administrator, Mark Erichson-WSB, Neil Bauer - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for October 18, 2022**

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR OCTOBER 18, 2022 AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 2. Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for October 27, 2022**

Mayor Iverson – Noted that one of the references to her in the minutes was as ‘Councilmember’ Iverson rather than ‘Mayor’ Iverson and asked that to be changed. .

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR OCTOBER 27, 2022, AS AMENDED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS:

3. To consider **Resolution 22-11-95** a Resolution Approving the Submittal of a Minnesota Investment Fund (MIF) Program Funding Application in the Amount of \$160,000 Related to a 20,000 square foot building addition

City Administrator Linwood – Gave an overview of the history of Sunrise Fiberglass who has been in the City since 1968. He explained that the company was sold in 2015, but was once again sold in June of 2020 to National Composites. He explained that National Composites has experienced tremendous growth and is looking to add a 20,000 square foot building addition, which would also mean hiring about 23 new employees. He explained that they are still completing their application to the State for both the MIF and the Job Creation Fund (JCF) and noted that the Chisago County HRA-EDA has already approved a forgivable loan for this project.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO OPEN THE PUBLIC HEARING.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

There were no public comments.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO CLOSE THE PUBLIC HEARING.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

City Administrator Linwood – Noted that one additional component came in earlier today and asked that the Council approve both **Resolution 22-11-95** and **Resolution 22-11-96** contingent upon approval by City Attorney Loonan.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 22-11-95 A RESOLUTION APPROVING THE SUBMITTAL OF A MINNESOTA INVESTMENT FUND (MIF) PROGRAM FUNDING APPLICATION IN THE AMOUNT OF \$160,000 RELATED TO A 20,000 SQUARE FOOT BUILDING ADDITION, CONTINGENT ON APPROVAL BY CITY ATTORNEY LOONAN.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

4. To consider **Resolution 22-11-96** a Resolution Regarding the Support of a Job Creation Fund Application in Connection with Sunrise Fiberglass

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 22-11-96 A RESOLUTION REGARDING THE SUPPORT OF A JOB CREATION FUND APPLICATION IN CONNECTION WITH SUNRISE FIBERGLASS, CONTINGENT UPON CITY ATTORNEY

LOONAN REVIEW AND APPROVAL OF FINAL DOCUMENTS.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

5. To consider authorizing the payment of recommended bills, payroll, and journal entries for the period of October 19, 2022 to November 1, 2022

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE #5 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

6. Report of the Public Safety Director, Neil Bauer for October 25, 2022
7. Report of City Building Official, Fred Weck, IV for October 28, 2022
8. Report of City Attorney Tom Loonan for October 27, 2022
9. Report of City Engineer Mark Erichson, WSB for October 28, 2022
10. Report of Public Works Superintendent Chuck Almhjeld for November 1, 2022

COMMUNICATIONS:

11. 6th Annual City of Wyoming Tree Lighting Ceremony

Assistant City Administrator Saxe – Explained that the Tree Lighting Ceremony will be held at Railroad Park on December 3, 2022 from 4:30 p.m. to 6:00 p.m. He noted that they are still finalizing entertainment, but at this time are expecting the Pleasant Valley Cloggers, Dance Factory Holiday Dancers, Sunrise Apple Farm, Chisago County Anonymous Santa program, and an appearance by Santa Claus.

Mayor Iverson – Noted that the Lions Club is working with Santa Claus at Meadows on Fairview that same morning and suggested that the City somehow 'connect the dots' with that event. She asked if the Fire Department would also be hosting Santa in their fire truck.

City Administrator Linwood – Stated that he believed that would be happening, but noted that the details should be announced soon.

OLD BUSINESS: NONE

NEW BUSINESS

12. To consider **Resolution 22-11-97** a resolution adopting the City of Wyoming Personnel Policy

Assistant City Administrator Saxe – Gave an overview of the purpose of a personnel policy and noted that the City’s policy had not had a comprehensive update in about 20 years. He reviewed the changes that had been made to the policy since the discussion at the August 24, 2022 Council Work Session meeting.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 22-11-97 A RESOLUTION ADOPTING THE CITY OF WYOMING PERSONNEL POLICY

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – Attended the Council Work Session meeting.

Council Member Nanko Yeager – Attended the Council Work Session meeting and toured the Sewer Commission property.

Council Member Luger – Attended the Council Work Session meeting.

Council Member Schilling – Attended the Council Work Session meeting.

Mayor Iverson – Attended the Council Work Session meeting and the Lions 5K. She thanked Snap Fitness for their support of the Lions 5K event.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO ADJOURN THE NOVEMBER 1, 2022 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:18 PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
NOVEMBER 15, 2022
7:00PM