

**AGENDA
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
OCTOBER 18, 2022
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for October 4, 2022

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS:

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. Consider authorizing the payment of recommended bills, payroll and journal entries for the period of October 5, 2022 to October 18, 2022
3. To consider **Resolution 22-10-89** a resolution approving the issuance of a Waste Hauler License for Chisago Lakes Sanitation, LLC
4. To consider **Resolution 22-10-90** a resolution declaring certain vehicles and decommissioned property as surplus property for disposal and authorizing the Police Department to dispose of the vehicles through online auction

5. To consider **Resolution 22-10-91** a resolution approving the purchase of park equipment from U-Line in the amount of \$16,455.00
6. To consider **Resolution 22-10-94** a resolution approving to become a participating member of the better health collective, a membership agreement, approving bylaws for the Sourcewell risk management pool

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

7. Report of the Public Safety Director, Neil Bauer, for October 13, 2022
8. Report of City Building Official, Fred Weck, IV for October 13, 2022.
9. Report of the City Attorney, Tom Loonan, for October 14, 2022
10. Report of City Engineer Mark Erichson, WSB for October 14, 2022
11. Report of the Public Works Superintendent Chuck Almhjeld for October 18, 2022

COMMUNICATIONS:

OLD BUSINESS:

NEW BUSINESS:

12. To consider **Resolution 22-10-92** a resolution adopting The City of Wyoming Park and Trail Master Plan
13. To consider **Resolution 22-10-93** a resolution receiving the revised feasibility report and setting the public hearing for the 2023 East Viking Boulevard Improvement Project
14. To consider a Council Work Session on October 27, 2022 at 6:00PM

COUNCIL REPORTS:

ADJOURN

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
OCTOBER 4, 2022
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for October 4, 2022 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, Brett Ohnstad, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Mark Erichson-WSB and Neil Bauer - Public Safety Director

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Dan Babbitt, 26200 Glen Oak Drive – Asked if the City had reached a conclusion about what he brought up at the last City Council meeting regarding residents being reimbursed for grass seed.

Mayor Iverson – Stated that the Council will be discussing and making a decision later on the agenda.

Dan Babbitt – Asked if the City would be putting together a written process for looking at how the City roads and projects are done. He expressed his concern with how the City has spent money and referenced particular roadways that were fairly new that have already had quite a bit of patching.

City Administrator Linwood – Gave an overview of maintenance done on City streets, such as seal coating and crack sealing.

There was general discussion between the Council and Mr. Babbitt surrounding the culvert that was installed, frustrations from the neighborhood with this project, and with City Engineer Erichson.

Mayor Iverson – Apologized to Mr. Babbitt and the neighborhood that their expectations were not met. She stated that she trusts City Engineer Erichson and WSB because they have done a lot of projects for the City.

City Engineer Erichson – Stated that he also apologized that expectations were not met with this project. He stated that they have had problems with the subcontractor on this project and apologized for their lack of effort in this situation. He explained that he was planning to continue working with the neighborhood to try to get these issues resolved.

Mayor Iverson – Encouraged Mr. Babbitt to stay for the discussion on Agenda item #11.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for September 20, 2022

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR SEPTEMBER 20, 2022 AS SUBMITTED

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. Consider authorizing the payment of recommended bills, payroll, and journal entries for the period of September 21, 2022 to October 4, 2022
3. To consider **Resolution 22-10-85** a resolution appointing Election Judges for the 2022 General Election
4. To consider **Resolution 22-10-86** a resolution approving the transfer of funds from the General Fund to the Capital Revolving Fund.
5. To consider **Resolution 21-10-87** a resolution calling for a Public Hearing regarding at application for the Minnesota Investment Fund (MIF) for Sunrise Fiberglass, LLC.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE #2, #3, #4, and #5 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

6. Report of the Public Safety Director, Neil Bauer for September 29, 2022
7. Report of City Building Official, Fred Weck, IV for September 29, 2022
8. Report of City Attorney Tom Loonan for September 29, 2022
9. Report of City Engineer Mark Erichson, WSB for September 30, 2022
10. Report of Public Works Superintendent Chuck Almhjeld for October 4, 2022

COMMUNICATIONS:

OLD BUSINESS:

11. To discuss the 2021 Street Improvement Project restoration process

City Administrator Linwood – Gave an overview of the activity and discussion on the topic raised by Mr. Babbitt at the September 20, 2022 City Council meeting. He reviewed the items that staff would like some input from the Council regarding: the legal considerations of reimbursement for grass seed/dirt; minimum/maximum reimbursement for products; and necessity of receipt for reimbursement.

Council Member Nanko Yeager – Stated that this situation seems to be an unusual occurrence and asked if there was a legal way to reimburse residents, but stipulate that all avenues with the contractor had been attempted.

City Attorney Loonan – Stated that the City has looked at the contractor requirements and the specification sheet and they believe that the specification sheet can be made more clear with regard to the requirements. He stated that he did not think there was going to be much further remedy from the contractor in this situation. He noted that Councilmember Nanko Yeager's point is well taken that the City wants to be very clear that if the Council takes any sort of action that they are clear regarding to circumstances for this project.

Council Member Nanko Yeager – Stated that she feels this situation is an anomaly, but agreed that it needed to be rectified. She clarified that she was not inclined to set a precedent, but if there was a legal way to make this a 'stand-alone' action, she would support that.

Council Member Schilling – Noted that this is the first time since he has been serving in the City that he has heard of anything like this happening. He asked City Engineer Erichson if the engineering specs when the projects are bid are, in fact, the 'processes' and has the legal language included in the contracts.

City Engineer Erichson – Stated that was correct and they do update their specs every year.

Council Member Schilling – Confirmed that there is actually a process on paper.

City Engineer Erichson – Agreed and noted that because of this situation, they are planning to revisit their reseeding specs to stop this kind of situation from occurring again.

Council Member Ohnstad – Stated that he wants to make sure the City is not making its projects so costly that the residents cannot afford them.

Mayor Iverson – Stated that this situation has not come up before in the City and the only concern she has is with the subcontractor that was used.

City Attorney Loonan – Noted the importance of establishing a record of the situation that has led up to the necessity of whatever action the Council chooses to take. He stated that the City is aware that the project was completed and the yard work and seeding was contracted out; they came out and seeded; it did not take so they came out a second time and seeded; in some instances came out a third time but there have still been issues. He stated that the City understands that this has been a very dry year and the seed has taken in some areas and not others. He explained that certain citizens have taken restoration into their own hands, to try to get their yards to a point where they are satisfied and back to the pre-condition prior to this project taking place. He stated that with all of these factors coming into play, this is a unique situation. He explained that staff feels the best route to go would be with a reimbursement model similar to what they have done with driveways and reimburse upon receiving a receipt and cap the total amount at \$75 for seed/soil. He stated that if they do not have receipts they would recommend residents contact the City and allow them to look at the yard and determine that it is not back to the pre-construction condition in order to then authorize reimbursement up to the same amount. He stated that the details can be determined as the discretion of the Council.

The Council discussed an 'expiration' date and details surrounding the reimbursement for this project.

A MOTION WAS MADE BY COUNCILMEMBER NANKO YEAGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE REIMBURSEMENT OF UP TO \$75/HOUSEHOLD AS PART OF THE 2021 STREET IMPROVEMENT PROJECT BY SHOWING RECEIPTS, TO BE USED FOR SEED, SOIL, AND FERTILIZER, OR PROFESSIONAL SERVICES, TO RESTORE THE YARDS, WITH THE STIPULATION THAT IF THEY DO NOT HAVE RECEIPTS, THAT THEY MUST COME TO THE CITY TO HAVE YARDS EVALUATED PRIOR TO OCTOBER 31, 2022, AND AUTHORIZE STAFF TO APPOINT QUALIFIED STAFF MEMBERS TO REVIEW THE PROPERTIES AND ALLOW FOR RESIDENTS TO APPEAL TO THE CITY COUNCIL IF THEY DISAGREE WITH STAFF'S DECISION.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

NEW BUSINESS

12. To consider **Resolution 22-10-88** a resolution approving the purchase of three 2022 Dodge Durango Pursuit SUV's from Guardian Fleet Safety in the amount of \$134,348.12

Public Safety Director Bauer – Explained that on September 7, 2022 the City was informed that this order was being cancelled because Ford was no longer making 2022 vehicles and would transition into 2023 vehicles. He noted that they were informed that they could reorder the 2023 model for an increase of \$8,000/vehicle and would need to decide by September 8, 2022. He gave an overview of his search for other ways to gain access to this type of vehicle, and noted that he was able to find Dodge Durango that were available that he has been able to put on 'hold'. He reviewed the pricing summary for the three Dodge Durango vehicles.

Mayor Iverson – Asked for a general explanation on why these vehicles need to be replaced more frequently than a privately owned car.

Public Safety Director Bauer – Explained that the City purchases 100,000 mile warranty to try to predict maintenance costs. He stated that these vehicles are driven hard, they are left on and idling and this is a way for the City to plan accordingly so there are not unexpected expenses.

Council Member Schilling – Noted that he has had this same situation happen in his city and noted that police cars truly run 24 hours/day.

Council Member Nanko Yeager – Asked if the new vehicles were hybrid vehicles.

Public Safety Director Bauer – Stated that they were not.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 22-10-88 A RESOLUTION APPROVING THE PURCHASE OF THREE 2022 DODGE DURANGO PURSUIT SUV'S FROM GUARDIAN FLEET SAFETY IN THE AMOUNT OF \$134,348.12

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

13. To consider rescinding **Resolution 22-01-09** to authorize the purchase of three Ford Utility Interceptor SUV vehicles for a total amount of \$142,735.14

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 22-01-09 AUTHORIZING THE PURCHASE OF THREE FORD UTILITY INTERCEPTOR SUV VEHICLES FOR A TOTAL AMOUNT OF \$142,735.14

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

14. To consider the hiring of Joe Keding for the Assistant Public Works Superintendent at a starting wage of \$41.51/hr

City Administrator Linwood – Gave an overview of the process in finding an Assistant Public Works Superintendent. He stated that the City had received 21 applications and reviewed the interview process that has been followed. He stated that the top candidate, Joe Keding, has been working for the City of Shoreview for 17 years and gave an overview of his background and experience.

Council Member Nanko Yeager – Stated that Mr. Keding sounds like he has a lot of good experience in this field, but noted that she was not comfortable hiring another manager in the City with such a large levy increase on the horizon.

City Administrator Linwood – Explained that past discussions were for two lead positions or this position and with this position, it would actually result in a budget reduction

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE HIRING JOE KEDING FOR THE ASSISTANT PUBLIC WORKS SUPERINTENDENT AT A STARTING WAGE OF \$41.51/HR

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

15. To discuss the scope of the 2023 East Viking Street and Bridge project and the necessary improvement process steps to move forward

City Engineer Erichson– Gave an overview of the history of this project, the grant that the City applied for that was rejected, and the subsequent recommendation from staff for the removal of the portion of the project that was added with the hope of obtaining the grant. He stated that prior to communicating with the homeowners along this corridor, staff wanted to confirm that everyone was on the same page with regard to the actual scope of the project and ensure they agreed with the recommendation to remove the portion of the roadway near Polaris.

Mayor Iverson – Explained that she felt bad for residents who will be taken out of this project now because the City did not receive the grant money.

Council Member Ohnstad – Asked if this change in the project scope would change the price per resident.

City Engineer Erichson – Stated that they will evaluate that and explained that, at this point, it is hard to pin down costs.

Council Member Luger – Stated that she really liked the idea of getting the road fixed all the way

from Glen Oak to Polaris. She confirmed that the City would be adding that portion of the road back into the mix when they are prioritizing roadways for projects.

City Engineer Erichson – Confirmed that it will remain on the City’s list.

Council Member Nanko Yeager – Noted a change in wording regarding rehabilitation of drainage structures and asked if the plan was still to rehab the same amount of drainage structures.

City Engineer Erichson – Explained that there are some that will be rehabilitated and some will have new drainage structures.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE WSB TO COMPLETE A NEW SCOPE OF THE 2023 EAST VIKING STREET AND BRIDGE PROJECT AND BRING BACK THE NECESSARY STEPS IN ORDER TO MOVE FORWARD WITH THE PROJECT.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

16. To consider a Proclamation declaring October 1 – 31, 2022 as ‘Manufacturer’s Month’ in the City of Wyoming

City Administrator Linwood – Explained that manufacturing is a huge part of the City, Chisago County, as well as the Minnesota economy. He noted that in 2021, there were 89 manufacturing businesses in the County that employed 2,421 people. He stated that the City is working with the Chisago County HRA/EDA, DEED, and area school districts to organize a manufacturing event/tours on October 13, 2022 from 9:00 am. To 2:00 p.m.

Mayor Iverson – Expressed her appreciation to Splitrocks for supporting the use of their facility for this event. She noted that Wyoming has 30% of the total manufacturing businesses from Chisago County, which she thinks is a big deal.

Council Member Ohnstad – Confirmed that the event at Splitrocks would be open to the public.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE A PROCLAMATION DECLARING OCTOBER 1-31, 2022 AS ‘MANUFACTURER’S MONTH’ IN THE CITY OF WYOMING.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

COMMUNICATIONS:

COUNCIL REPORTS:

Council Member Ohnstad – Attended the Planning Commission meeting.

Council Member Nanko Yeager – Attended the Highway 8 Open House.

Council Member Luger – No report.

Council Member Schilling – No report.

Mayor Iverson – Attended the Highway 8 Open House.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO ADJOURN THE OCTOBER 4, 2022 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:18 PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
OCTOBER 18, 2022
7:00PM

For Check Dates 10/11/2022 to 10/11/2022

Check Number Name			Check Date
Text Label	53969	PACIFIC LIFE INSURANCE	10/11/2022
Item Code	GL Number	Amount	
ROTH	101-0000-21712	230.77	
		<u>230.77</u>	
Text Label	53970	LAW ENFORCEMENT LABOR	10/11/2022
Item Code	GL Number	Amount	
UNION POLICE	101-0000-21713	585.00	
		<u>585.00</u>	
Text Label	53971	CENTRAL PENSION FUND,	10/11/2022
Item Code	GL Number	Amount	
CENT PENS FUND	101-0000-21716	480.00	
		<u>480.00</u>	
Text Label	53972	WI SCTF,	10/11/2022
Item Code	GL Number	Amount	
WI CHILD SUPPOR	101-0000-21710	215.42	
		<u>215.42</u>	
Text Label	EFT926	SELECTACCOUNT,	10/11/2022
Item Code	GL Number	Amount	
DEP CARE	101-0000-21711	0.00	
FSA CONT	101-0000-21711	0.00	
HSA CITY CONT	101-0000-21707	0.00	
HSA CONT	101-0000-21707	1,689.62	
		<u>1,689.62</u>	
Text Label	EFT927	P.E.R.A.,	10/11/2022
Item Code	GL Number	Amount	
CORD PERA	101-0000-21704	2,731.28	
DCP PERA	101-0000-21704	0.00	
DCP PERA MATCH	101-0000-21704	0.00	
PERA CITY MATCH	101-0000-21704	3,151.47	
PF PERA	101-0000-21704	4,132.34	
PF PERA CITY	101-0000-21704	6,198.49	
		<u>16,213.58</u>	
Text Label	EFT928	INTERNAL REVENUE SERVICE,	10/11/2022

For Check Dates 10/11/2022 to 10/11/2022

Check Number	Name	Check Date
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Item Code	GL Number	Amount
FITW	101-0000-21701	7,210.05
MEDICARE_EE	101-0000-21703	1,046.33
MEDICARE_ER	101-0000-21703	1,046.33
SOCSEC_EE	101-0000-21703	2,406.82
SOCSEC_ER	101-0000-21703	2,406.82
		14,116.35

Text Label EFT929 STATE OF MINNESOTA,

10/11/2022

Item Code	GL Number	Amount
SITW	101-0000-21702	3,225.24
		3,225.24

Text Label

General Checking Account 10100
Total Amount Being Paid: \$36,755.98
Total Number of Checks: 8

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad

City of Wyoming Check Detail Register

1/11
October 14, 2022 12:33 PM
User: ssaxe
DR: Wyoming

10-18-2022

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
53973	10/18/2022	ABDO FINANCIAL SOLUTIONS, LLC			
462657					
			101-1500-43000	PROFESSIONAL SE	\$3,950.00
					PROFESSIONAL SERVICE (GENERAL)
		Total for ABDO FINANCIAL SOLUTIONS, LLC		\$3,950.00	
53974	10/18/2022	ADAM'S PEST CONTROL INC			
3552951					
			101-2110-42310	CONTRACTED SER	\$42.95
					CONTRACTED SERVICES
3552950					
			101-3100-42310	CONTRACTED SER	\$70.22
					CONTRACTED SERVICES
3552949					
			101-3100-42310	CONTRACTED SER	\$42.95
					CONTRACTED SERVICES
		Total for ADAM'S PEST CONTROL INC		\$156.12	
53975	10/18/2022	AIRFRESH INDUSTRIES, INC			
54447					
			101-5200-44050	SATALLITE RENTAL	\$840.00
					SATALLITE RENTAL
		Total for AIRFRESH INDUSTRIES, INC		\$840.00	
53976	10/18/2022	AMERICAN FLAG POLE & FLAG			
176254					
			101-3100-42100	OPERATING SUPPL	\$113.80
					OPERATING SUPPLIES
		Total for AMERICAN FLAG POLE & FLAG		\$113.80	
53977	10/18/2022	APPLEWOOD NURSERY			
5015R					
			101-3100-44410	STREET MAINT MA	\$8.90
					STREET MAINT MATERIALS
		Total for APPLEWOOD NURSERY		\$8.90	
53978	10/18/2022	ASPEN MILLS			
301312					
			101-2110-44080	UNIFORMS	\$44.95
					UNIFORMS
301630					
			101-2110-44080	UNIFORMS	\$79.90
					UNIFORMS
		Total for ASPEN MILLS		\$124.85	
53979	10/18/2022	AT & T MOBILITY			
10032022					
			101-2110-43200	COMMUNICATIONS	\$1,185.18
					COMMUNICATIONS (GENERAL)
		Total for AT & T MOBILITY		\$1,185.18	
53980	10/18/2022	AUSTIN RADEMACHER			
10042022					
			101-2400-43310	TRAVEL EXPENSES	\$105.00
					TRAVEL EXPENSES
		Total for AUSTIN RADEMACHER		\$105.00	
53981	10/18/2022	BCA/TRAINING DEVELOPMENT			
718150					
			101-2110-42240	MAINTENANCE CO	\$600.00
					MAINTENANCE CONTRACTS
		Total for BCA/TRAINING DEVELOPMENT		\$600.00	

City of Wyoming Check Detail Register

2/11
October 14, 2022 12:33 PM
User: ssaxe
DR: Wyoming

10-18-2022

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
53982	10/18/2022	BITUMINOUS ROADWAYS, INC			
32010					
		101-3100-44410 STREET MAINT MA	\$583.78		STREET MAINT MATERIALS
Total for BITUMINOUS ROADWAYS, IN				\$583.78	
53983	10/18/2022	BOUND TREE MEDICAL			
84699912					
		101-2110-42100 OPERATING SUPPL	\$37.58		OPERATING SUPPLIES
Total for BOUND TREE MEDICAL				\$37.58	
53984	10/18/2022	BRUCES FOODS			
003002761804					
		101-2110-42100 OPERATING SUPPL	\$44.30		OPERATING SUPPLIES
Total for BRUCES FOODS				\$44.30	
53985	10/18/2022	CHISAGO COUNTY			
202200000118					
		101-1400-43510 LEGAL NOTICE PUI	\$46.00		LEGAL NOTICE PUBLICATION
Total for CHISAGO COUNTY				\$46.00	
53986	10/18/2022	CHISAGO COUNTY ENVIRONMENTAL			
09302022					
		101-2400-42310 CONTRACTED SER	\$329.00		CONTRACTED SERVICES
Total for CHISAGO COUNTY ENVIRONI				\$329.00	
53987	10/18/2022	CINTAS			
4132851838					
		101-2110-43600 CLEANING SERVIC	\$25.91		CLEANING SERVICE-PUBLIC SAFETY
4132847425					
		101-1400-43600 CLEANING SERVIC	\$28.22		CLEANING SERVICE-CITY HALL
4132847611					
		101-3100-44180 UNIFORMS	\$108.06		STREETS
		101-3100-42100 OPERATING SUPPL	\$43.64		SHOP SUPPLIES
4133541649					
		101-3100-44180 UNIFORMS	\$108.06		STREETS
		101-3100-42100 OPERATING SUPPL	\$30.50		SHOP SUPPLIES
4134247002					
		101-3100-44180 UNIFORMS	\$119.06		STREETS
		101-3100-42100 OPERATING SUPPL	\$43.64		SHOP SUPPLIES
Total for CINTAS				\$507.09	
53988	10/18/2022	CONNEXUS ENERGY			
09292022					
		101-3100-43800 UTILITIES-GAS/ELI	\$37.06		LAKE DR & HEATH - ST LIGHTS
		101-2110-43800 UTILITIES-GAS/ELI	\$5.00		HAMLET DR
		101-2110-43800 UTILITIES-GAS/ELI	\$5.00		FALLBROOK SIREN
		101-3100-43860 STREET LIGHTS	\$19.40		250TH STREET NE SIGN
		101-2110-43800 UTILITIES-GAS/ELI	\$5.00		PIONEER RD
Total for CONNEXUS ENERGY				\$71.46	

City of Wyoming Check Detail Register

3/11
OCTOBER 14, 2022 12:33 PM
User: ssaxe
DR: Wyoming

10-18-2022

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
53989	10/18/2022	CULLIGAN WATER CONDITIONING			
572846					
		101-2110-42100 OPERATING SUPPL		\$93.20	OPERATING SUPPLIES
Total for CULLIGAN WATER CONDITIO				\$93.20	
53990	10/18/2022	CW TECHNOLOGY			
CW77520					
		101-2110-42240 MAINTENANCE CO		\$2,056.25	MAINTENANCE CONTRACTS
Total for CW TECHNOLOGY				\$2,056.25	
53991	10/18/2022	DAN'S TOWING			
88119					
		202-2110-42310 CONTRACTED SER		\$160.70	TOWING
88020					
		202-2110-42310 CONTRACTED SER		\$161.06	TOWING
88459					
		202-2110-42310 CONTRACTED SER		\$161.06	TOWING
88230					
		202-2110-42310 CONTRACTED SER		\$161.06	TOWING
Total for DAN'S TOWING				\$643.88	
53992	10/18/2022	DANNY SMITH			
10/11/2022					
		602-0000-11500 ACCOUNTS RECEIV		\$169.93	Sewer Usage
		601-0000-11500 ACCOUNTS RECEIV		\$69.41	Water Usage
		601-0000-11500 ACCOUNTS RECEIV		\$41.68	Water - Meter Charge
		651-0000-11500 ACCOUNTS RECEIV		\$7.54	Surface Water Mgmt
		601-0000-11500 ACCOUNTS RECEIV		\$2.55	State Surcharge
Total for DANNY SMITH				\$291.11	
53993	10/18/2022	DAVID PRIVRATSKY			
10/11/2022					
		602-0000-11500 ACCOUNTS RECEIV		\$13.37	Sewer Usage
		601-0000-11500 ACCOUNTS RECEIV		\$3.58	Water - Meter Charge
		601-0000-11500 ACCOUNTS RECEIV		\$3.33	Water Usage
		602-0000-11500 ACCOUNTS RECEIV		\$2.79	Sewer - Base Charge
		651-0000-11500 ACCOUNTS RECEIV		\$0.65	Surface Water Mgmt
		601-0000-11500 ACCOUNTS RECEIV		\$0.22	State Surcharge
Total for DAVID PRIVRATSKY				\$23.94	
53994	10/18/2022	ECKBERG LAMMERS P.C.			
31683					
		101-1400-43040 ATTORNEY FEES		\$282.50	GENERAL
		101-1400-43040 ATTORNEY FEES		\$780.00	MEETINGS
		101-1400-43040 ATTORNEY FEES		\$752.50	PUBLIC SAFETY BUILDING CONSTRUCTION
Total for ECKBERG LAMMERS P.C.				\$1,815.00	
53995	10/18/2022	ECM PUBLISHERS INC.			
913400					
		601-9425-43510 LEGAL NOTICE PUI		\$30.80	LEGAL NOTICE PUBLICATION
Total for ECM PUBLISHERS INC.				\$30.80	

City of Wyoming Check Detail Register

4/11
OCTOBER 14, 2022 12:33 PM
User: ssaxe
DR: Wyoming

10-18-2022

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
53996	10/18/2022	Elevate Builders			
BSF22-0005					
		800-0000-20401 SILT FENCE		\$810.00	BSF22-0005
Total for Elevate Builders				\$810.00	
53997	10/18/2022	FACILICARE INC			
17066					
		101-5500-43600 CLEANING SERVIC		\$1,263.40	LIBRARY
		101-1400-43600 CLEANING SERVIC		\$299.00	CITY HALL/FIRE
		101-2110-43600 CLEANING SERVIC		\$299.00	POLICE
Total for FACILICARE INC				\$1,861.40	
53998	10/18/2022	FERGUSON WATERWORKS			
0501689					
		601-9425-42290 METERS		\$174.00	METERS
Total for FERGUSON WATERWORKS				\$174.00	
53999	10/18/2022	FLEET ALIGNMENT SERVICE			
4190					
		101-3100-44040 REPAIRS & MAINT.		\$960.25	REPAIRS & MAINT. - EQUIPMENT
Total for FLEET ALIGNMENT SERVICE				\$960.25	
54000	10/18/2022	GAMETIME			
PJI-0194053					
		404-5200-45400 IMPROVEMENTS S		\$31,379.62	IMPROVEMENTS SWENSON PARK
Total for GAMETIME				\$31,379.62	
54001	10/18/2022	GOPHER STATE ONE CALL			
2090857					
		601-9425-44650 LOCATES (GOPHER		\$49.50	LOCATES (GOPHER STATE)
		602-9425-44650 LOCATES (GOPHER		\$49.50	LOCATES (GOPHER STATE)
		651-9425-44650 LOCATES (GOPHER		\$49.50	LOCATES (GOPHER STATE)
Total for GOPHER STATE ONE CALL				\$148.50	
54002	10/18/2022	GUARDIAN FLEET SAFETY, LLC			
22-0738					
		401-2110-45000 CAPITAL OUTLAY		\$126,000.00	CAPITAL OUTLAY
Total for GUARDIAN FLEET SAFETY, LL				\$126,000.00	
54003	10/18/2022	Guidance Homes, Inc.			
BSF22-0019					
		800-0000-20401 SILT FENCE		\$810.00	BSF22-0019
BSF22-0021					
		800-0000-20401 SILT FENCE		\$810.00	BSF22-0021
Total for Guidance Homes, Inc.				\$1,620.00	
54004	10/18/2022	H & L MESABI			
10582					
		101-3100-44040 REPAIRS & MAINT.		\$6,246.00	REPAIRS & MAINT. - EQUIPMENT
Total for H & L MESABI				\$6,246.00	

City of Wyoming Check Detail Register

5/11
OCTOBER 14, 2022 12:33 PM
User: ssaxe
DR: Wyoming

10-18-2022

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
54005	10/18/2022	H & W FUND I.U.O.E LOCAL 49			
10152022					
		101-0000-21706 HOSPITALIZATION		\$8,070.00	PREMIUMS
Total for H & W FUND I.U.O.E LOCAL 4				\$8,070.00	
54006	10/18/2022	HEALTH PARTNERS			
036080108093					
		101-0000-21706 HOSPITALIZATION		\$1,616.97	HOSPITALIZATION/MEDICAL INS
Total for HEALTH PARTNERS				\$1,616.97	
54007	10/18/2022	HOLIDAY 3550			
060101102200					
		101-2110-43900 VEHICLE MAINTEN		\$139.50	VEHICLE MAINTENANCE
Total for HOLIDAY 3550				\$139.50	
54008	10/18/2022	INNOVATIVE OFFICE SOLUTIONS			
IN3955474					
		101-2110-42000 SUPPLIES - OFFICE		\$27.22	SUPPLIES - OFFICE/COPY/COMPUTR
IN3966476					
		101-2110-42000 SUPPLIES - OFFICE		\$96.92	SUPPLIES - OFFICE/COPY/COMPUTR
IN3966488					
		101-2110-42000 SUPPLIES - OFFICE		\$76.71	SUPPLIES - OFFICE/COPY/COMPUTR
Total for INNOVATIVE OFFICE SOLUTI				\$200.85	
54009	10/18/2022	IUOE LOCAL #49			
10032022					
		101-0000-21714 PW UNION DUES		\$210.00	MONTHLY DUES
Total for IUOE LOCAL #49				\$210.00	
54010	10/18/2022	K-TECH SPECIALTY COATINGS, LLC			
202209-K0140					
		651-9425-44410 STREET MAINT MA		\$1,515.04	STREET MAINT MATERIALS
Total for K-TECH SPECIALTY COATING				\$1,515.04	
54011	10/18/2022	KODIAK POWER SYSTEMS			
KPS1113					
		601-9425-42310 CONTRACTED SER		\$758.34	CONTRACTED SERVICES
		602-9425-42310 CONTRACTED SER		\$1,841.81	CONTRACTED SERVICES
KPS1111					
		101-1400-42310 CONTRACTED SER		\$325.00	CONTRACTED SERVICES
KPS1112					
		101-2110-42310 CONTRACTED SER		\$1,025.65	CONTRACTED SERVICES
Total for KODIAK POWER SYSTEMS				\$3,950.80	
54012	10/18/2022	LEAGUE OF MN CITIES INS TRUST			
7600					
		101-2110-42100 OPERATING SUPPL		\$904.65	OPERATING SUPPLIES
Total for LEAGUE OF MN CITIES INS TI				\$904.65	

City of Wyoming Check Detail Register

6/11
OCTOBER 14, 2022 12:33 PM
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DR: Wyoming

10-18-2022

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
54013	10/18/2022	MENARDS- FOREST LAKE			
93478					
		101-2110-44010	REPAIRS & MAINT.	\$72.14	REPAIRS & MAINT. - BUILDINGS
Total for MENARDS- FOREST LAKE				\$72.14	
54014	10/18/2022	MIDCONTINENT COMMUNICATIONS			
14463230112930					
		101-1400-43210	TELEPHONE	\$110.14	CITY HALL
		101-1400-42310	CONTRACTED SER	\$900.83	FIBER
		101-2110-43210	TELEPHONE	\$406.22	POLICE DEPT
		101-3100-43210	TELEPHONE	\$63.16	PUBLIC WORKS
		601-9425-43210	TELEPHONE	\$185.99	WELL
		602-9425-43210	TELEPHONE	\$138.04	LIFTSTATIONS
Total for MIDCONTINENT COMMUNIC				\$1,804.38	
54015	10/18/2022	MINNESOTA VALLEY TESTING LABS			
1165122					
		601-9425-43110	LAB COSTS	\$111.31	LAB TESTS
1165687					
		601-9425-43110	LAB COSTS	\$86.88	LAB TESTS
1165686					
		601-9425-43110	LAB COSTS	\$25.00	LAB TESTS
Total for MINNESOTA VALLEY TESTIN				\$223.19	
54016	10/18/2022	MUNICIPAL EMERGENCY SERVICES			
IN1772346					
		101-2110-42300	SAFETY EQUIPMEN	\$715.00	SAFETY EQUIPMENT
IN1773102					
		101-2110-42300	SAFETY EQUIPMEN	\$168.20	SAFETY EQUIPMENT
Total for MUNICIPAL EMERGENCY SER				\$883.20	
54017	10/18/2022	OLSON'S SEWER SERVICE			
99145					
		651-9425-44030	REP & MAIN. - OT	\$6,785.99	REP & MAIN. - OTHER THAN BLDGS
Total for OLSON'S SEWER SERVICE				\$6,785.99	
54018	10/18/2022	RES SPECIALTY PYROTECNICS INC			
25478					
		101-1400-42310	CONTRACTED SER	\$6,500.00	CONTRACTED SERVICES
Total for RES SPECIALTY PYROTECNIC				\$6,500.00	
54019	10/18/2022	RICHARD GEISTHARDT			
10122022					
		602-9425-42080	TRAINING AND IN	\$23.00	TRAINING AND INSTRUCTION
Total for RICHARD GEISTHARDT				\$23.00	

City of Wyoming Check Detail Register

7/11
OCTOBER 14, 2022 12:33 PM
User: ssaxe
DR: Wyoming

10-18-2022

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
54020	10/18/2022	RICOH BUSINESS SYSTEMS			
106544895					
	101-1400-42150	COPIER		\$146.23	CITY HALL
	101-2110-42240	MAINTENANCE CO		\$77.19	POLICE DEPT
	101-2110-42240	MAINTENANCE CO		\$20.71	FIRE DEPT
Total for RICOH BUSINESS SYSTEMS				\$244.13	
54021	10/18/2022	RICOH USA			
5065663123					
	101-2110-42240	MAINTENANCE CO		\$131.80	POLICE DEPT
	101-2110-42240	MAINTENANCE CO		\$3.40	FIRE DEPT
	101-1400-42150	COPIER		\$624.55	CITY HALL
Total for RICOH USA				\$759.75	
54022	10/18/2022	SD INVESTMENTS, LLC			
10/11/2022					
	602-0000-11500	ACCOUNTS RECEIV		\$180.42	Sewer - Base Charge
Total for SD INVESTMENTS, LLC				\$180.42	
54023	10/18/2022	SEMLER CONSTRUCTION INC			
BSF22-0027					
	800-0000-20401	SILT FENCE		\$810.00	BSF22-0027
Total for SEMLER CONSTRUCTION INC				\$810.00	
54024	10/18/2022	SUSAN MARTINSON			
26175					
	408-3100-43030	ENGINEERING		\$75.00	ENGINEERING
Total for SUSAN MARTINSON				\$75.00	
54025	10/18/2022	SWENSONS LAWCARE			
2052					
	101-5200-42310	CONTRACTED SER		\$6,006.00	CONTRACTED SERVICES
Total for SWENSONS LAWCARE				\$6,006.00	
54026	10/18/2022	THOMSON REUTERS-WEST PUBLISH			
847128229					
	101-2110-44360	INVESTIGATIONS		\$169.26	INVESTIGATIVE SUITE
Total for THOMSON REUTERS-WEST PI				\$169.26	
54027	10/18/2022	TIMESAVER OFF SITE SECRETARIAL			
M27663					
	101-1910-42310	CONTRACTED SER		\$154.00	PLANNING COMMISSION MEETING
	101-1910-42310	CONTRACTED SER		\$190.50	CITY COUNCIL MEETING
	101-1910-42310	CONTRACTED SER		\$154.00	PLANNING COMMISSION MEETING
Total for TIMESAVER OFF SITE SECRE				\$498.50	

City of Wyoming Check Detail Register

8/11
OCTOBER 14, 2022 12:33 PM
User: ssaxe
DR: Wyoming

10-18-2022

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
54028	10/18/2022	TOWN & COUNTRY DISPOSAL			
092022					
		101-5500-43840 REFUSE		\$16.50	1715 WYOMING LIBRARY
		101-1400-43840 REFUSE		\$102.31	804 CITY OF WYOMING
		101-5200-43840 REFUSE		\$83.66	930 WYOMING CITY GARAGE
		101-3100-43840 REFUSE		\$93.95	803 CITY OF WYOMING
		Total for TOWN & COUNTRY DISPOSAL		\$296.42	
54029	10/18/2022	TRAFFIC CONTROL TECH'S LLC			
2800					
		101-3100-42310 CONTRACTED SER		\$1,440.00	CONTRACTED SERVICES
		Total for TRAFFIC CONTROL TECH'S LL		\$1,440.00	
54030	10/18/2022	US BANK EQUIPMENT FINANCE			
484005137					
		101-2400-44330 DUES & SUBSCRIP		\$162.00	DUES & SUBSCRIPTIONS
		Total for US BANK EQUIPMENT FINAN		\$162.00	
54031	10/18/2022	VC3, INC.			
87257					
		101-1400-42090 NETWORK MUNICI		\$3,089.00	NETWORK MUNICIPAL COMPUTERS
		Total for VC3, INC.		\$3,089.00	
54032	10/18/2022	VERIZON			
09262022					
		602-9425-43210 TELEPHONE		\$246.54	TELEPHONE
		601-9425-43210 TELEPHONE		\$246.54	TELEPHONE
		101-1400-43210 TELEPHONE		\$82.90	TELEPHONE
		101-2400-43210 TELEPHONE		\$82.90	TELEPHONE
		Total for VERIZON		\$658.88	
54033	10/18/2022	VICTORY AUTOMOTIVE SERVICE			
804823					
		101-2110-43900 VEHICLE MAINTEN		\$89.04	VEHICLE MAINTENANCE
804857					
		101-2110-43900 VEHICLE MAINTEN		\$458.78	VEHICLE MAINTENANCE
804858					
		101-2110-43900 VEHICLE MAINTEN		\$56.53	VEHICLE MAINTENANCE
		Total for VICTORY AUTOMOTIVE SERV		\$604.35	

City of Wyoming Check Detail Register

9/11
October 14, 2022 12:33 PM
User: ssaxe
DR: Wyoming

10-18-2022

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
54034	10/18/2022	VISA			
5528234	101-2110-42100	OPERATING SUPPL		\$13.69	OPERATING SUPPLIES
200009426	101-2110-42100	OPERATING SUPPL		\$11.00	OPERATING SUPPLIES
304412	101-2110-42080	TRAINING AND IN:		\$250.00	TRAINING AND INSTRUCTION
P55007936	101-2110-44360	INVESTIGATIONS		\$62.95	INVESTIGATIONS
E4-41061	101-2110-44360	INVESTIGATIONS		\$(62.95)	INVESTIGATIONS
TRP100161192	101-2110-43900	VEHICLE MAINTEN		\$620.41	VEHICLE MAINTENANCE
129583845722	101-2110-42080	TRAINING AND IN:		\$250.00	TRAINING AND INSTRUCTION
VP L3BQS74L	101-2110-42100	OPERATING SUPPL		\$2.99	OPERATING SUPPLIES
0000978	101-2110-44010	REPAIRS & MAINT.		\$56.36	REPAIRS & MAINT. - BUILDINGS
	101-2110-42080	TRAINING AND IN:		\$733.95	TRAINING AND INSTRUCTION
Total for VISA				\$1,938.40	
54035	10/18/2022	VISA			
118500	101-3100-42400	SMALL TOOLS/MIN		\$1,047.00	SMALL TOOLS/MINOR EQUIPMENT
	101-2110-42100	OPERATING SUPPL		\$1,047.00	OPERATING SUPPLIES
1516425386	101-3100-42080	TRAINING AND IN:		\$150.00	TRAINING AND INSTRUCTION
Total for VISA				\$2,244.00	
54036	10/18/2022	VISA			
09242022	101-1400-44330	DUES & SUBSCRIP		\$4.00	DUES & SUBSCRIPTIONS
INV167336784	101-1400-44330	DUES & SUBSCRIP		\$14.99	DUES & SUBSCRIPTIONS
2833859	601-9425-42000	SUPPLIES - OFFICE		\$72.00	SUPPLIES - OFFICE/COPY/COMPUTR
	601-9425-42000	SUPPLIES - OFFICE		\$57.60	SUPPLIES - OFFICE/COPY/COMPUTR
	601-9425-42000	SUPPLIES - OFFICE		\$86.40	SUPPLIES - OFFICE/COPY/COMPUTR
	101-1400-42100	OPERATING SUPPL		\$(119.00)	OPERATING SUPPLIES
2268281196	101-1400-42100	OPERATING SUPPL		\$10.73	OPERATING SUPPLIES
Total for VISA				\$126.72	
54037	10/18/2022	WENDY SCHROEDER			
26170	408-3100-43030	ENGINEERING		\$75.00	ENGINEERING
Total for WENDY SCHROEDER				\$75.00	

City of Wyoming Check Detail Register

10/11
October 14, 2022 12:33 PM
User: ssaxe
DR: Wyoming

10-18-2022

Check # Invoice #	Check Date	Vendor Name		
	General Ledger #	Amount		Comment
54038	10/18/2022	WSB		
09292022				
	101-1400-43030	ENGINEERING	\$4,423.00	2022 GENERAL ENGINEERING
	101-1910-43150	PLANNER (COMP P	\$3,150.75	COMP PLAN
	800-0000-20532	SHORE VIEW TWO	\$1,134.75	WSB SHORE VIEW TWO ESCROW
	800-0000-20531	AADLAND WEST	\$1,778.00	WSB HUNTER HILL ESCROW
	800-0000-20594	COMFORT LAKE OI	\$257.50	WSB-EMERALD AVE IMPROVEMENTS PROJECT
	408-3100-43030	ENGINEERING	\$1,795.00	2021 STREET IMPROVEMENT PROJECT
	408-3100-43030	ENGINEERING	\$2,842.00	2022 EAST VIKING BLVD IMPROVEMENTS
	101-1910-43030	ENGINEERING	\$484.00	2022 GENERAL PLANNING SERVICES
	651-1000-43030	ENGINEERING	\$1,148.00	2022 LGU SERVICES
	408-9425-45350	IMPROVEMENTS	\$11,746.50	2022 TRUNK WATERMAIN IMPROVEMENTS
	408-3100-43030	ENGINEERING	\$309.00	2023 FALLBROOK AVE & 264TH ST IMPROVEMEN
	408-3100-43030	ENGINEERING	\$360.50	BRIDGE 13506 REPLACEMENT
	800-0000-20597	FOURTEEN FOODS	\$1,051.00	WSB-FOURTEEN FOODS/DQ ESCROW SITE PLAN
	602-9425-43000	PROFESSIONAL SE	\$309.00	E VIKING BLVD SANITARY IMPROVEMENTS
	800-0000-20591	GREGORY REZONE	\$2,583.25	WSB-GREGORY REZONE ESCROW
	800-0000-20586	HALLBERG BINGH/	\$4,678.00	WSB-HALLBERG 273-RD FOREST BLVD PHASE 1
	800-0000-20595	HALLBERG SITE PL	\$2,301.00	WSB-HALLBERG SITE PLAN ESCROW
	800-0000-20572	HEIMS LAKE VILLA	\$1,455.50	HEIMS LAKE VILLA NORTH SKETCH
	401-3100-45000	CAPITAL OUTLAY	\$1,269.50	HELIUM CT STORM SEWER REPLACEMENT
	651-9425-43100	MS4 PERMIT - ENG	\$1,288.75	MS4 PERMIT - ENGINEERING
	800-0000-20599	NEWMAN SKETCH	\$836.25	WSB-NEWMAN SKETCH PLAN 250TH ST
	800-0000-20568	MOXNESS SUMMEF	\$517.00	WSB-SUMMER FIELDS 1ST ADDITION
	800-0000-20568	MOXNESS SUMMEF	\$6,175.50	WSB-SUMMER FIELDS 2ND ADDITION
	800-0000-20568	MOXNESS SUMMEF	\$103.00	WSB-SUMMER FIELDS 3RD ADDITION
	800-0000-20589	SUMMER FIELDS II	\$124.00	WSB-SUMMER FIELDS LIFT STATION NO 15
	800-0000-20801	SUNRISE FIBERGL	\$1,062.25	SUNRISE FIBERGLASS COLD STORAGE ESCROW
	800-0000-20593	AVERY PLACE PREI	\$4,678.50	WSB-AVERY PLACE PRELIM PLAT ESCROW
	601-9425-43030	ENGINEERING	\$1,813.00	UNIDIRECTIONAL FLUSHING STUDY
	101-5200-44040	REPAIRS & MAINT.	\$1,720.00	WYOMING PARK SYSTEM PLAN
	Total for WSB		\$61,394.50	
54039	10/18/2022	COMPUTERSHARE TRUST COMPANY		
2131581				
	337-7000-46200	FISCAL AGENT FEE	\$375.00	FISCAL AGENT FEES
	Total for COMPUTERSHARE TRUST COI		\$375.00	

City of Wyoming Check Detail Register

11/11
OCTOBER 14, 2022 12:33 PM
User: ssaxe
DR: Wyoming

10-18-2022

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	mount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$296,904.05
Total Number of Checks: 67

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad



Request for Council Action

Date: October 14, 2022

Presented to: Mayor Iverson and City Council Members

Presented by: Alex Saxe, Assistant City Administrator

Department: Administration

Reference: Waste Hauler License

Method: Consent

Background Information:

On September 28, staff received an application from Chisago Lakes Sanitation, LLC for a Waste Hauler License for the remainder of 2022. They submitted all the necessary paperwork and paid the required fees.

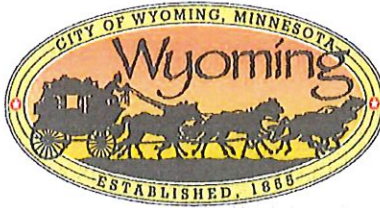
Recommendation:

Staff is recommending approving Resolution 22-10-89 a resolution approving the issuance of a Waste Hauler License for the remainder of 2022 for Chisago Lakes Sanitation, LLC.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



City of Wyoming
26885 Forest Blvd
P.O. Box 188
Wyoming, MN 55092
Tel 651-462-0575
Fax 651-462-0576

**APPLICATION FOR
ANNUAL SOLID WASTE HAULER CONTRACTOR LICENSE**

Dave W. Hoefler Box 365 Chisago City, MN 55013
Applicant Name Address City State Zip Code

Chisago Lakes Sanitation LLC Box 365 Chisago City, MN 55013
Business Name Address City State Zip Code

Applicant Telephone # Business Telephone # Business Fax #

Dave W. Hoefler
Applicant Signature Date

REQUIREMENTS:

1. \$300,000 Liability insurance (Attach Copy) (Solid Waste Management, Article II Collection, Generally Each Person Injured, Combined Single Limit Coverage, Together with Evidence of Worker's Compensation Insurance for the Licenses Employees)
2. \$1,000 License bond (Attach Copy)
3. \$150.00 Fee
4. Worker's compensation insurance as required by law (Complete Attached Form)
5. Department of Revenue requirement (Complete Attached Form)

LICENSE EXPIRES DECEMBER 31ST EACH YEAR

Office Use Only

Date Council Approved _____
License Number _____
Date Paid _____

OLD REPUBLIC SURETY COMPANY

(800) 217-1792

LICENSE AND PERMIT BOND

Bond Number B150008985

KNOW ALL PERSONS BY THESE PRESENTS, that we Chisago Lakes Sanitation LLC
PO Box 365, Chisago City, MN 55013-0365,
as Principal, and Old Republic Surety Company organized under the
laws of the state of Wisconsin, as Surety, are held and firmly bound unto
City of Wyoming, Minnesota,
as Oblige in the sum of One Thousand Dollars \$ 1,000.00,
lawful money of the United States, for which payment, well and truly to be made, we bind ourselves, our heirs,
executors, administrators, successors and assigns, jointly and severally, firmly, by these presents.

WHEREAS, the said Principal has applied to said Oblige for a license to or permit as a
Refuse Hauling and Collection.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION IS SUCH, That if the said Principal
shall indemnify said Oblige against all loss which the Oblige may be subject by reason of said Principal's non-
compliance caused by said Principal's breach of any ordinance, rule or regulation relating thereto, then the
above obligation shall be void, otherwise to be and remain in full force and effect.

This obligation may be canceled by said Surety by giving thirty (30) days of notice in writing of its
intentions to do so to said Oblige; and provided further, that nothing herein shall affect any rights or liabilities
which shall have accrued under this bond prior to the date of termination; and the said Surety shall be relieved
of any further liability under this bond thirty (30) days after receipt of said notice by the said Oblige.

The term of this bond is for a period commencing September 28, 2022
and is continuous until cancelled.

Signed, sealed and dated the 28th day of September, 2022.

Chisago Lakes Sanitation LLC

Principal

By: Doreen H. H. H.

Old Republic Surety Company

Surety

By: E. Cise Faust

Attorney-in-Fact





OLD REPUBLIC SURETY COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC SURETY COMPANY, a Wisconsin stock insurance corporation, does make, constitute and appoint:

Elise Faust of Brookfield, WI

its true and lawful Attorney(s)-in-Fact, with full power and authority, not exceeding \$10,000,000, for and on behalf of the company as surety, to execute and deliver and affix the seal of the company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, *(other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds, self-insurance workers compensation bonds guaranteeing payment of benefits, asbestos abatement contract bonds, waste management bonds, hazardous waste remediation bonds or black lung bonds)*, as follows: Effective Date: 09/28/2022

Bond Number: B150008985 Bond Amount: One Thousand Dollars \$ 1,000.00

Principal Name: Chisago Lakes Sanitation LLC

Obligee Name: City of Wyoming, Minnesota

and to bind OLD REPUBLIC SURETY COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a special meeting held on February 18, 1982.

This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC SURETY COMPANY on February 18, 1982.

RESOLVED that the president, any vice president or assistant vice president, in conjunction with the secretary or any assistant secretary, may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the company to execute and deliver and affix the seal of the company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any Power of Attorney previously granted to such person.

RESOLVED FURTHER that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company

- (i) when signed by the president, any vice president or assistant vice president, and attested and sealed (if a seal be required) by any secretary or assistant secretary; or
- (ii) when signed by the president, any vice president or assistant vice president, secretary or assistant secretary, and countersigned and sealed (if a seal be required) by a duly authorized attorney-in-fact or agent; or
- (iii) when duly executed and sealed (if a seal be required) by one or more attorneys-in-fact or agents pursuant to and within the limits of the authority evidenced by the Power of Attorney issued by the company to such person or persons.

RESOLVED FURTHER that the signature of any authorized officer and the seal of the company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the company; and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC SURETY COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 28th day of September, 2022.

Karen J. Haffner
Assistant Secretary



OLD REPUBLIC SURETY COMPANY

Alan Pavlic
President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS

On this 28th day of September, 2022, personally came before me, Alan Pavlic and Karen J. Haffner, to me known to be the individuals and officers of the OLD REPUBLIC SURETY COMPANY who executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say: that they are the said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said corporation.



Kathryn R. Pearson
Notary Public

My Commission Expires: 09/28/2026

(Expiration of notary's commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC SURETY COMPANY, a Wisconsin corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force.

0403902



Signed and sealed at the City of Brookfield, WI this 28th day of September, 2022.

Karen J. Haffner
Assistant Secretary

ORSC 22262 (3-06)

STEIN AGENCY

PLEASE INSERT IN THE POWER-OF-ATTORNEY SECTION OF YOUR BOND KIT
(INDIVIDUAL ACKNOWLEDGMENT)

STATE OF _____)
COUNTY OF _____) SS

On the _____ day of _____, before me, a Notary Public within and for said county, personally appeared, _____ to me known to be the person described in and who executed the foregoing instrument, as Principal, and acknowledged to me that executed the same as free act and deed.

Notary Public _____ County _____

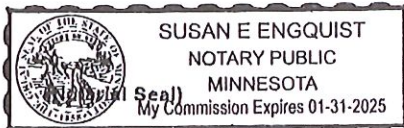
(Notarial Seal)

My Commission Expires _____

CORPORATE ACKNOWLEDGMENT

STATE OF Minnesota)
COUNTY OF Chicago) SS

On the 28th day of September, 2022, before me, personally appeared Dave Harper to me known, who being by me duly sworn, did depose and say that resides in _____, that is the current President of the Chicago Parks Foundation the corporation described in and which executed the foregoing instrument; that knows the seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; and that signed name thereto by like order.



Notary Public Susan Engquist County Washington
My Commission Expires January 31 2025

ACKNOWLEDGMENT OF CORPORATE SURETY

STATE OF _____)
COUNTY OF _____) SS

On this _____ day of _____, before me appeared _____ to me personally known, who being by me duly sworn, did say that is the aforesaid officer or attorney in fact of the _____, a corporation; that the seal affixed to the foregoing instrument is the corporate seal of said corporation, and that said instrument was signed and sealed in behalf of said corporation by the aforesaid officer, by authority of its Board of Directors; and the aforesaid officer acknowledged said instrument to be the free act and deed of said corporation.

Notary Public _____ County _____

(Notarial Seal)

My Commission Expires _____

INSTRUCTIONS

Most Bonds Filed In Minnesota Require The Signature Of The Principal To Be Acknowledged By A Notary Public. Also, The Signature Of The Attorney-In-Fact Should Be Acknowledged By A Notary Public. On The Bond Form Itself There Should Be Two Witnesses To The Signature Of The Principal And Two Witnesses To The Attorney-In-Fact.

RESOLUTION NO. 22-10-89

**RESOLUTION APPROVING THE ISSUANCE OF A
WASTE HAULERS LICENSE
FOR CHISAGO LAKES SANITATION, LLC**

WHEREAS, the City of Wyoming requires that each Waste Hauler that operates within the City apply for an annual Waste Hauler License; and

WHEREAS, The City of Wyoming and the State of Minnesota require that license holders meet certain minimum requirements of proof of insurance, taxes paid, and no violations by license holders etc.; and

WHEREAS, Chisago Lakes Sanitation, LLC has submitted all the necessary forms and payment for a Waste Hauler License.

THEREFORE, BE IT RESOLVED that the Wyoming City Council approve the issuance of a Waste Hauler License for the remainder of 2022 for Chisago Lakes Sanitation, LLC to operate within the City of Wyoming.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 18TH DAY OF
OCTOBER, 2022.**

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Tuesday, October 11, 2022

Presented To: Mayor Iverson and City Council

Presented By: Chief Neil Bauer

Department: Public Safety

Reference: Disposal of Property

Method: Consent Agenda

Background Information:

The public safety department has two (2) vehicles that needs to be disposed of through our online public auction process:

Case #	18-003298				
Vehicle Year:	2001	Vehicle Make:	Volkswagen	Model:	Passat
Vehicle VIN:	WVVBH63B41P017202		Vehicle Plate:	MN-874NZE	
15 Day Notice Sent:	N/A		45 Day Notice Sent:	N/A	
Reason for Impound:	Forfeiture				
Narrative:	The vehicle listed was seized for forfeiture following a vehicle pursuit in 2018. The forfeiture process awarded the Wyoming Police Department a free and clear interest in the vehicle. The vehicle will be auctioned through our public auction process with proceeds directed to the forfeiture fund.				

Case #	22-009084				
Vehicle Year:	2002	Vehicle Make:	Chevrolet	Model:	Tahoe
Vehicle VIN:	1GNEK13Z32R236793		Vehicle Plate:	MN-874TDH	
15 Day Notice Sent:	August 19, 2022		45 Day Notice Sent:	September 26, 2022	
Reason for Impound:	Arrest/No Insurance				
Narrative:	The vehicle listed was impounded after an arrest. The vehicle owners were provided the necessary notices and have not claimed the vehicle, deeming the vehicle abandoned property. The vehicle will be auctioned through our public auction process with proceeds directed to the impound fund.				

The public safety department has ten (10) bicycles that need to be disposed of via donation to the "Bikes4Kids" organization. The bikes were all collected as abandoned property and were unclaimed.



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506

Case #	Date Recovered	Serial #	Description
22-005605	05/22/2022	SNFSD18JX0141	Mongoose Ledge 2.1
21-008617	10/16/2021	SNACB08H14242	White Mongoose
21-007090	08/22/2021	SNFSD10C96709	Girls purpose Mongoose
21-005339	06/20/2021	G1412018689	Orange and black kids, "x Games"
21-009771	12/17/2020	G1712200358	Girls BCA SC20
21-009072	11/20/2020	DM12H0222931	Blue child BMX
20-008057	10/09/2020	20EF3380	Schwinn
Unknown	Unknown	02TD5202415	Silver, Black and Teal Magna Great Divide
Unknown	Unknown	966159065512F2290	Purple Huffy, Eagle Ridge
Unknown	Unknown	K6667-90R4V22H8065	Green Huffy, Superia

The public safety department has outdated squad equipment and other miscellaneous equipment that needs to be disposed of through our online public auction process:

Item	Description
ExtendoBed Command Center	ExtendoBed Command Center. Slides in and out of cargo area of SUV or pickup truck bed. Removed from early 2010's Ford Explorer.
Ford Interceptor/Explorer Rear Window Guards (Qty2)	Rear window guards, poly, removed from 2020 Interceptor SUV.
Mobilestrong Cargo Storage	Mobilestrong cargo storage system, with keys. Removed from Ford Explorer cargo area.
Whelen LED Lightbar	Whelen LED lightbar, worked when removed from vehicle. Includes wires and mounting bracket.
Whelen LED Lightbar	Whelen LED lightbar, worked when removed from vehicle. Includes wires and mounting bracket.



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506

Rear Compartment Partition	Rear cargo divider, removed from a 2020 Interceptor/Explorer, used to secure cargo area behind the rear seat of the SUV. Expanded metal partition window.
Gamber Johnson Center Console, Low Profile	Removed from 2020 Ford Police Interceptor Utility
Sunba 1080P HD PTZ Outdoor Camera	Sunba 1080P HD PTZ Outdoor Camera, Model 507-20XB PoE, Night vision, PTZ outdoor IP security dome camera, no cords.

Recommendation:

It is my recommendation that the City Council authorize the disposal of this property.



Neil D. Bauer, Ed.D.
Public Safety Director



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506

RESOLUTION 22-10-90

A RESOLUTION DECLARING CERTAIN VEHICLES AND DECOMMISSIONED PROPERTY AS SURPLUS PROPERTY FOR DISPOSAL AND AUTHORIZING THE POLICE DEPARTMENT TO DISPOSE OF THE VEHICLES THROUGH ONLINE AUCTION

WHEREAS, the City of Wyoming has a policy of impounding vehicles for lawful violations and if unclaimed or forfeited selling said vehicles at auction; and

WHEREAS, the Wyoming Police Department has filed the appropriate documents with Chisago County Courts to clear title on the following vehicles so that they may be sold/disposed of; and

WHEREAS, the following vehicles are now eligible to be declared surplus property of the City of Wyoming for sale or recycling through an online auction or disposed of as scrap:

The following vehicles will be posted on the Minnesota State Surplus on-line auction:

2001 Volkswagen Passat
2002 Chevy Tahoe

Following decommissioned property to be disposed of through the disposal process:

10 Bicycles
1 ExtendoBed Command Center
2 Ford Interceptor/Explorer Rear Window Guards
2 Whelen LED Lightbars
1 Rear Compartment Partition
1 Gamber Johnson Center Console, low profile
1 Sunba 1080P HD PTZ outdoor camera

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYOMING, MINNESOTA authorizes the Police Department to sell/dispose of these vehicles through an Online Auto Auction with the net proceeds to be distributed to the Wyoming Police Department's Forfeiture Fund, Impound Lot Fund and the Capital Equipment Fund.

ALSO, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYOMING, MINNESOTA, also authorize the Mayor and the City Administrator to sign the necessary documents to transfer the vehicles from the City to the new owners as required.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 18TH DAY OF OCTOBER, 2022.

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTESTED:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: 10/18/2022

Presented to: Mayor Iverson and City Council Members

Presented by: Chuck Almhjeld, Public Works Superintendent

Department: Public Works

Reference: Replacement Equipment in Parks

Method: Consent

Background Information:

Throughout the years picnic tables and trash cans have been replaced in some of the parks in Wyoming. ADA metal picnic tables have replaced wood tables. Garbage cans with mesh outside liners have also been popular. The new MS4 Permit, for surface water, addresses garbage cans with lids and dog waste. Availability and education would be addressed by having garbage cans with lids and dog waste stations in our parks. For the year 2022, we have put together an order to replace more of them. Six picnic tables would be replaced at a cost of \$6,900.00 out of the General Fund. The garbage cans and dog waste stations would cost \$9,555.00 and would be purchased from the Surface Water Enterprise Fund. Grainger and U-Line were priced out as we have accounts at both places. Grainger prices are at \$27,081.53 plus shipping. All of the equipment is available from U-Line and the total order would be \$16,455.00. This would also include free shipping.

Recommendation:

To approve the purchase of picnic tables, garbage cans, and dog waste stations from U-Line in the amount of \$16,455.00.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

[Continue Shopping](#)

Shopping Cart

Forward

Add Product by Model #

Model #	Description	Qty	Price	Total	Remove
H-2673G	ADA Metal Picnic Table - 8' Rectangle, Green	6	\$1150.00/EA	\$6,900.00	
H-5154BL	Thermoplastic Trash Can - 32 Gallon, Bonnet Lid, Black	10	\$565.00/EA	\$5,650.00	
H-3491	Dog Waste System Receptacle	11	\$195.00/EA	\$2,145.00	
H-2897	Dog Waste System Dispenser	11	\$130.00/EA	\$1,430.00	
H-2898	Dog Waste System Sign	11	\$30.00/EA	\$330.00	
SUBTOTAL =				\$16,455.00	

Update

Checkout



Your cart has been updated:
FWUL1Z Free Shipping on your next \$500+ order in contiguous 48 states.

Shipping

|

Sale Code:

Update

|

Questions?

\$300+ orders are eligible for a [free item](#).



Cart

Order Summary					
Subtotal	\$27,081.53	Estimated Tax	N/A	Estimated Shipping	\$543.59
Estimated Total \$27,625.12					



GRAINGER APPROVED

ADA Picnic Table: Rectangle, Expanded Metal, 96 in Overall Wd, 62 in Overall Dp

Item # 4HUT1

Availability

 Temporarily unavailable for at least 30 days. Consider an alternate product
This item requires special shipping, additional charges may apply.

Qty
6

Web Price
\$901.97 / each
Total **\$5,411.82**



TOUGH GUY

Trash Can: Streetscape, Round, Canopy Top, 37 gal Capacity, 26 in Wd/Dia, 42 in Ht, Black

Item # 34AU85



Availability

Expected to arrive **Fri. Oct 21**.
This item requires special shipping, additional charges may apply.

Qty
10

Web Price
\$1,666.35 / each
Total **\$16,663.50**



DOGIPOT

Pet Waste Station: 78 in Ht, 14 in Wd/Dia, Round, Green, Pole-Mounted

Item # 3VLL5

Availability

Expected to arrive **Fri. Oct 14**.
This item requires special shipping, additional charges may apply.

Qty
11

Web Price
\$455.11 / each
Total **\$5,006.21**

RESOLUTION 22-10-91

A RESOLUTION APPROVING THE PURCHASE OF PARK EQUIPMENT FROM U-LINE IN THE AMOUNT OF \$16,455.00

WHEREAS, Throughout the years picnic tables and trash cans have been replaced in some of the parks in Wyoming. ADA metal picnic tables have replaced wood tables; and

WHEREAS, The new MS4 Permit, for surface water, addresses garbage cans with lids and dog waste. Availability and education would be addressed by having garbage cans with lids and dog waste stations in our parks; and

WHEREAS, Six picnic tables would be replaced at a cost of \$6,900.00 out of the General Fund. The garbage cans and dog waste stations would cost \$9,555.00 and would be purchased from the Surface Water Enterprise Fund; and

WHEREAS, All of the equipment is available from U-Line and the total order would be \$16,455.00. This would also include free shipping.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYOMING, MINNESOTA approves the purchase of park equipment from U-Line in the amount of \$16,455.00.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 18TH DAY OF OCTOBER, 2022.

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTESTED:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: October 18, 2022

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Sourcewell Health Insurance Member Agreement and Bylaws

Method: Consent Agenda

Background Information:

The City of Wyoming received membership agreements and bylaws from Sourcewell on October 18th, 2022. They are asking that these documents are approved prior to November 1, 2022. The City of Wyoming has utilized Sourcewell (Formerly NJPA) for the city's health insurance for employees since 2013. As a large collective cooperative purchasing agent, Sourcewell provides stable group health insurance solutions. The program is only offered to public agencies including cities, counties and school districts. The larger group allows for better and more stable rates than the city would be able to acquire acting as a sole entity due to our small employee size.

During the past few years, the extended Sourcewell team has been working on a review and refresh to the current Joint Powers Agreement for the Sourcewell Health Insurance Pool in order to achieve formal recognition of the Pool as a political subdivision joint health insurance pool from the Minnesota Department of Commerce. The Board of Trustees established a subcommittee of individuals from the Board and the Pool's Executive Committee to review the new Membership Agreement and Bylaws and inform the Board on any needed changes, updates or clarifications. Further input was received from attorneys for the League of Minnesota Cities and the City of Brainerd, and their suggestions and comments have been incorporated.

Sourcewell has asked that the city council approve the Membership Agreement, Bylaws (which has been approved by the Department of Commerce) and attached resolution.

Recommendation: To approve Resolution 22-10-94 a resolution approving to become a participating member of the better health collective, a membership agreement, approving bylaws for the Sourcewell risk management pool

October 17, 2022

Hello Participating Members of the Sourcewell Health Insurance Pool,

During the past few years, the extended Sourcewell team has been working on a review and refresh to the current Joint Powers Agreement for the Sourcewell Health Insurance Pool to achieve formal recognition of the Pool as a political subdivision joint health insurance pool from the Minnesota Department of Commerce. The Board of Trustees established a subcommittee of individuals from the Board and the Pool's Executive Committee to review the new Membership Agreement and Bylaws and inform the Board on any needed changes, updates, or clarifications. Further input was received from attorneys for the League of Minnesota Cities and the City of Brainerd, and their suggestions and comments have been incorporated.

You may recall an announcement at the annual meeting of a new name for our Pool – The Better Health Collective. This project provided the opportunity to rename our organization and clarify the roles of Sourcewell, our participating members, our Board, and related committees.

I am providing the finalized Membership Agreement and Bylaws (which has been approved by the Department of Commerce). We ask that this new agreement be executed and returned to Sourcewell as part of your upcoming renewal. In addition to the executed agreement, we are also asking for the documentation of the resolution passed by your respective council, commissioners, or board. Sourcewell has retained the services of an outside attorney, Steve Warch, to help guide us through this project. He has prepared a template resolution that can be used during your local government meeting.

Please reach out to me with any questions or further direction that I can provide. (320) 808-1336 or ryan.donovan@sourcewell-mn.gov

In service,



Ryan Donovan
Manager of Insurance Solutions
Sourcewell

**MEMBERSHIP AGREEMENT AND BYLAWS
OF THE
BETTER HEALTH COLLECTIVE**

Effective: July 1, 2022

INTRODUCTION

This combined Membership Agreement and Bylaws ("Agreement") is made by and between The Better Health Collective and the entities listed in Appendix A ("Participating Members" or "Members") to establish and govern the operations of the Better Health Collective Employee Health Benefits Pool (the "Pool").

WHEREAS, Minnesota Statutes, § 471.59, provides that two (2) or more governmental units may, by agreement, jointly or cooperatively exercise any power common to them; and

WHEREAS, the Participating Members are governmental units for purposes of Minnesota Statutes, § 471.59; and

WHEREAS, Minnesota Statutes, § 471.617, provides that certain governmental entities which together employ more than one hundred (100) employees may jointly self-insure employee health benefits; and

WHEREAS, together the Participating Members employ more than one hundred (100) employees; and

WHEREAS, the Participating Members have jointly established in full force and effect certain self-insurance arrangements to provide certain employee health benefits, and those arrangements constitute a self-insurance pool under Minnesota law, including Minnesota Statutes, § 471.617, and Minnesota Rules, Chapter 2785; and

WHEREAS, the Participating Members may, in the future, wish to jointly provide other employee benefits, permitted under applicable law, to their employees; and

WHEREAS, the Participating Members authorize the Board of Trustees to act as a joint board for the purpose of exercising certain powers as set forth in this combined Membership Agreement and Bylaws.

NOW, THEREFORE, each Participating Member in exchange for the mutual covenants, promises, and obligations contained herein, promises and agrees as follows:

ARTICLE I. NAME, PURPOSE, AND AUTHORITY

1.1 Name. The name of the Pool created herein is Better Health Collective.

1.2 Purpose. The purpose of the Pool is to provide health benefits and related services to eligible Employees, Former Employees, and Dependents of Participating Members.

1.3 Authority.

1.3.1 Sourcewell. Sourcewell is a statutory service cooperative authorized pursuant to Minnesota Statutes, § 123A.21, subdivision 7(a)(19) and § 471.617, subdivisions 1-2, to

create and operate a joint self-insurance pool for the purposes of providing employee health benefits to statutory and home rule charter cities, counties, school districts, and instrumentalities thereof that wish to jointly self-insure for such benefits. Sourcewell is the Sponsoring Association of the Pool, and it also qualifies as a Participating Member.

- 1.3.2 Participating Members. Participating Members are Sourcewell, statutory or home rule charter cities, counties, school districts, or instrumentalities thereof that wish to jointly self-insure for employee health benefits pursuant to Minnesota Statutes, § 471.617, subdivision 2.
- 1.3.3 Joint Powers Act. The governing bodies of Sourcewell (as the Sponsoring Association) and each Participating Member have entered this Agreement pursuant to the Minnesota Joint Powers Act, set forth at Minnesota Statutes, § 471.59, subdivision 1, to govern the formation, operation, and dissolution of the Pool.
- 1.4 Prior Agreements. This Membership Agreement and Bylaws shall supersede and terminate any prior agreement(s) or bylaws regarding Better Health Collective and its predecessor, the Sourcewell Risk Management Pool.

ARTICLE II. DEFINITIONS

- 2.1 Board of Trustees. “Board of Trustees,” “Board,” or “Trustees” mean the governing body of the Pool.
- 2.2 Bylaws. “Bylaws” mean the elements of this combined Membership Agreement and Bylaws, and any amendments thereto, which prescribe the purpose, governance, and administration of the Pool. References to “Membership Agreement” or “Agreement” include the Bylaws.
- 2.3 Commissioner. “Commissioner” means the Minnesota Commissioner of Commerce.
- 2.4 Covered Person. “Covered Person” means an individual enrolled for Coverage under the Plan.
- 2.5 Coverage. “Coverage” means the right of a Covered Person to benefits provided by the Pool, by virtue of the Coverage Document(s).
- 2.6 Coverage Document(s). “Coverage Document(s)” mean the document(s) specifying the characteristics and duration of Coverage provided through the Pool. Characteristics of Coverage include the kind of loss or benefit the Pool will reimburse, subject to specific exclusions, limitations, or deductibles.
- 2.7 Days. “Days” means calendar days.
- 2.8 Dependent. “Dependent” means the legal spouse or child under age 26 of an Employee or Former Employee of a Participating Member.
- 2.9 Employee. “Employee” means a current employee of a Participating Member who is eligible for participation in the Plan.

- 2.10 Employee Health Benefits Pool. “Employee Health Benefits Pool” means a self-insurance pool that covers employee health benefits, disability benefits, or both.
- 2.11 Financial Administrator. “Financial Administrator” means an entity engaged by the Board of Trustees to invest the Pool’s assets and provide other financial or accounting services.
- 2.12 Former Employee. “Former Employee” means an individual previously employed by a Participating Member who is eligible for continuing participation in the Plan.
- 2.13 Membership Agreement. “Membership Agreement” or “Agreement” means this combined Agreement and Bylaws, and any amendments hereto, which prescribe the purpose, government, and administration of the Pool. References to “Bylaws” include this Membership Agreement.
- 2.14 Participating Member. “Participating Member” or “Member” means any Minnesota Political Subdivision that satisfies the Pool’s membership requirements and has been approved by the Board of Trustees for participation in the Pool. The Pool’s membership is limited to qualified Political Subdivisions. For the avoidance of doubt, the Pool shall not operate as a public/private pool, and shall not offer membership to any private entity.
- 2.15 Plan. “Plan” means any Plan maintained by the Board of Trustees and authorized by Minnesota law to provide employee health benefits to eligible Employees, Former Employees, and Dependents of Participating Members.
- 2.16 Policy Year. “Policy Year” means a 12-month period of employee health benefits coverage under a Plan offered by the Pool to a Participating Member.
- 2.17 Political Subdivision. “Political Subdivision” means a statutory or home rule charter city, county, school district, or instrumentality thereof, and includes any service cooperative that establishes or operates a self-insured employee health benefits pool.
- 2.18 Pool. “Pool” refers to Better Health Collective and means a self-insurance fund or agreement for the reciprocal assumption of risk established by or amongst two or more Political Subdivisions for coverage of their respective risks.
- 2.19 Premium. “Premium” means the amount paid or to be paid by Participating Members for Coverage. “Premium” does not include assessments or penalties.
- 2.20 Reserve. “Reserve” mean amounts established as pool liabilities for all incurred losses, both reported and unreported, and for unearned Premiums, which are maintained pursuant standards established by the Board of Trustees in compliance with applicable Minnesota statutes and rules.
- 2.21 Runoff Pool. “Runoff Pool” means a pool that no longer has authority to self-insure, but that continues to exist for the purpose of paying claims, preparing reports, and administering transactions associated with the period in which the Pool provided Coverage.
- 2.22 Self-insure. “Self-insure” means to assume primary liability or responsibility for certain risks or benefits rather than transferring liability or responsibility to some other entity.

- 2.23 Service Company. "Service Company" means an entity engaged by the Board of Trustees to provide services related to the day-to-day operation of the Pool that are not already reserved for the Board, individual Trustees, Participating Members, the Financial Administrator, or another service provider.
- 2.24 Sponsoring Association. "Sponsoring Association" refers to Sourcewell and means a statewide nonprofit organization of Political Subdivisions that sponsors or organizes a pool, and which has as its primary purpose providing services to Minnesota Political Subdivisions that are not related to insurance or self-insurance.
- 2.25 Surplus. "Surplus" means the amount by which the Pool's assets exceed its liabilities and includes paid-in capital and retained earnings.
- 2.26 Trustee. "Trustee" means an individual selected pursuant to Article III to serve on the Board of Trustees and act on behalf of Participating Members.

ARTICLE III. BOARD OF TRUSTEES

- 3.1 Powers, Duties, and Responsibilities. The Board of Trustees shall be responsible for the operations and financial integrity of the Pool.
- 3.1.1 Authority to Delegate. The Board is responsible for operation of the Pool. The Board may delegate some or all of its responsibilities to the Chairperson or other Trustees between Board meetings. All responsibilities of the Pool not expressly delegated by the Board to the Sponsoring Association, to a Participating Member, to a Service Company, to a Financial Administrator, or other contractors, as authorized by Minnesota Rules, Part 2785.0800, are the responsibility of the Board.
- 3.1.2 Responsibilities. The Board of Trustees shall, at a minimum, have the following responsibilities:
- (a) Fiduciary responsibility for the Pool's operations and financial condition, including but not limited to the review and approval of annual budgets and financial statements;
 - (b) Selection, supervision, and evaluation of the Service Company, Financial Administrator, auditor, insurer, and other service providers;
 - (c) On the basis of the Pool's overall financial condition, authorizing changes in practices related to premiums, reserve, or investment practices; and declaring assessments or dividends, as appropriate;
 - (d) Approving all reports to the Commissioner regarding Pool operations and status;
 - (e) Monitoring for delinquent premiums, loss experience, and the financial condition of members and authorizing disciplinary action or expulsion, as appropriate;
 - (f) Authorizing acceptance or rejection of applications for membership in the Pool;

- (g) Developing and adopting Board policies as needed to ensure the day-to-day operations of the Pool are conducted in a compliant and transparent manner;
- (h) Making or recommending changes to this Membership Agreement and Bylaws for the improvement of the Pool's operation and financial integrity;
- (i) Monitoring the Pool's compliance with all applicable statutes and rules; and
- (j) Such other activities necessary to carry out the purposes of this Agreement.

3.2 Board Structure. Pool operations shall be managed by a Board of Trustees consisting of seven (7) voting members, who shall include three (3) members representing Sourcewell as the Sponsoring Association. The remaining four (4) members of the Board of Trustees shall consist of one (1) elected official representing Participating Members that are local school districts; one (1) elected official representing Participating Members that are cities, counties, or other governmental units (CCOGA); at least one (1) staff person representing Participating Members that are local school districts or CCOGA; and one (1) at-large representative of Participating Members, who may be either an elected official or a staff person.

3.2.1 Selection of Trustees.

- (a) Sourcewell shall appoint three (3) Trustees from its Board of Directors or staff. Sourcewell shall present its appointments to the Board of Trustees at least 30 days before the expiration of its Trustee's term or within a reasonable time after a Trustee appointed by Sourcewell resigns, is removed or disqualified as outlined below, or otherwise needs to be replaced.
- (b) The remaining four (4) Trustees shall be appointed by the Labor Management Committee. The Labor Management Committee shall present its appointments to the Board of Trustees at least 30 days before the expiration of its Trustee's term or within a reasonable time after a Trustee appointed by the Labor Management Committee resigns, is removed or disqualified as outlined below, or otherwise needs to be replaced.

3.2.2 Term. Each Trustee may serve for a term of four (4) years and may be re-appointed for one (1) additional Term.

3.2.3 Resignation. Any member of the Board of Trustees may resign at any time upon written notice to the Board of Trustees or its Chairperson. Such resignation shall take effect on the later of the date specified in the notice or the date notice is received by the Board or the Chairperson.

3.2.4 Disqualification. A Trustee shall be disqualified from service if they no longer serve as an elected official for a Participating Member or as otherwise required by applicable Minnesota law or rule. A Trustee shall also be disqualified based on the unanimous vote of the Board of Trustees in the event a Trustee fails to fulfil his or her obligations as a Trustee or engages in conduct that calls into question a Trustee's honesty, integrity or suitability to serve as a Trustee.

- 3.2.5 Appointment of Successor Trustees. In the event of a Trustee's disqualification or resignation, a successor Trustee shall be appointed in accordance with section 3.2.1 to fulfill the resigning or disqualified Trustee's remaining term. Any person appointed as a Successor Trustee may be re-appointed for one (1) additional Term.
- 3.3 Meetings. The Board of Trustees shall meet no fewer than four (4) times each calendar year. The time, date, and location of regular meetings shall be determined by the Board.
- 3.3.1 Organizational Meeting. An Organizational Meeting of the Board of Trustees shall be held in March of each year, at which time the Board shall elect a Chairperson and appoint the members of the permanent committees as outlined below.
- 3.3.2 Annual Meeting. An Annual Meeting of the Board of Trustees and Participating Members shall be held for the purpose of reviewing the affairs of the Pool and its financials.
- 3.3.3 Special Meetings. Special meetings of the Board may be called by the Chairperson or any five (5) Trustees.
- 3.3.4 Quorum. A quorum at any meeting of the Board of Trustees shall consist of a majority of the elected Board of Trustees.
- 3.3.5 Voting. Unless otherwise provided herein, all decisions of the Trustees shall be made by majority vote of the Trustees present at the meeting at which such vote is taken. A quorum is required for any actions to be taken by the Trustees.
- 3.3.6 Minutes. Minutes of all regular, special, and emergency meetings of the Board of Trustees shall be sent to each Trustee within a reasonable time after the meeting.
- 3.3.7 Open Meetings Law. All meetings of the Board of Trustees shall be conducted in compliance with the Minnesota Open Meetings Law at Minnesota Statutes, Chapter 13D.
- 3.4 Committees. At the Organizational Meeting of the Board of Trustees, the Chair of the Board shall name the members of the permanent committees, as follows:
- 3.4.1 Labor Management Committee. The Labor Management Committee, as required pursuant to Minnesota Statutes, § 123A.25, shall consist of at least one (1) administrator and one (1) union member representing Participating Members that are local school districts; one (1) administrator and one (1) union member representing Participating Members that are CCOGA; one (1) member representing Former Employees of Participating Members; and one (1) school district and one (1) CCOGA member at large, who can be either an administrator or a union member. Two (2) members of the Board of Trustees shall serve as ex Officio, non-voting members of the Labor Management Committee, with one (1) Trustee representing the Sponsoring Association and one (1) representing Participating Members that are not the Sponsoring Association. The Labor Management Committee shall be tasked to perform the following functions and any other duties delegated to it by this Agreement or resolution of the Board of Trustees:
- (a) Make recommendations regarding management matters related to Coverage;

- (b) Assist in the preparation of the Annual Budget;
- (c) Make recommendations regarding requests for expenses in excess of budget;
- (d) Review quarterly and annual financial reports; and
- (e) Review all applications for membership in the Pool and make a recommendation to the Board of Trustees.

3.4.2 Other Committees. The Board may designate other advisory or ad hoc committees and delegate authority to them in accordance with this Agreement and applicable Minnesota statutes and rules. The Board shall consider, but is not required to adopt, committee recommendations and proposals.

ARTICLE IV. MEMBERSHIP

4.1 Powers, Duties, and Responsibilities. Each Participating Member shall fulfill the duties and responsibilities as outlined herein. At the discretion of the Board of Trustees, failure by a Participating Member to fulfill its duties and obligations may constitute the basis for expulsion pursuant to Section 4.7.2 herein. These duties and responsibilities include, but are not limited to:

- 4.1.1 Compliance. The duty to fully comply with this Agreement, as written or amended; any delegation of authority from the Board of Trustees; Board policies and procedures; and applicable Minnesota statutes and rules.
- 4.1.2 Financial Obligations. The duty to pay to the Pool all Premiums, assessments, and other required contributions within the expected timeline and in the appropriate amounts.
- 4.1.3 Participation. The duty to actively participate in Annual Meetings and other Pool-related matters as requested or required by this Agreement or the Board of Trustees, and to promptly act on matters requiring resolution of the Member's governing body.
- 4.1.4 Cooperation. The duty to fully cooperate with the Board of Trustees, the Pool's Service Company and Financial Administrator, and any other service provider engaged by the Board.
- 4.1.5 Communication. The duty to notify Covered Persons within thirty (30) days if the Participating Member withdraws or is expelled from the Pool and any other circumstance in which the Member is obligated to provide notice to Covered Person.

4.2 Contractual Obligations.

- 4.2.1 Continuing Duties and Responsibilities. The duties and responsibilities of Participating Members, including the duty to comply with this Agreement, shall continue throughout the Member's participation in the Pool and thereafter as required herein.
- 4.2.2 Enforcement. This Agreement may be enforced in law or equity by the Board of Trustees or any Participating Member.

- 4.2.3 Consideration. Consideration for the duties and responsibilities imposed upon Participating Members is based upon the mutual promises and agreements set forth herein and the advantages each Member gains through participation in the Pool.
- 4.2.4 Liability. This Agreement does not constitute consent to liability for any claim against another Participating Member. Nor does it create a partnership, surety, indemnification, or liability for the general debts or claims against another Member.
- 4.3 Health Coverage Comparison Shopping and Collective Bargaining.
- 4.3.1 Member Obligations. The Board of Trustees is not capable or authorized to act on behalf of Participating Members with respect to their collective bargaining obligations. Specifically, but without limitation:
- (a) Each Participating Member is solely responsible for meeting the collective bargaining limitations provided in Minnesota Statutes, § 471.6161, subdivision 5, which require that the aggregate value of benefits provided by a group insurance contract for employees covered by a collective agreement shall not be reduced, unless the public employer and exclusive representative of employees of an appropriate bargaining unit agree to a reduction in benefits;
 - (b) Each Participating Member shall be solely responsible for meeting the requirements specific to school districts pursuant to Minnesota Statutes, § 471.6161, subdivision 8, if applicable; and
 - (c) Each Participating Member shall be solely responsible for complying with the notice and other requirements regarding the adoption or dissolution of a self-insured employee benefit plan as set forth in Minnesota Statutes, § 471.617, subdivision 4.
- 4.3.2 Pool Obligations. Pursuant to Minnesota Statutes, §§ 471.617, subdivision 5 and 123A.21, subdivisions 7(c) and 12:
- (a) The Pool shall rebid contracts for third party administration at least every four (4) years and otherwise comply with applicable Minnesota statutes and rules with respect to establishing Premiums related to employee health benefits; and
 - (b) The Board of shall not impose a fine or other penalty against a school district or other Political Subdivision that solicits bids and other information from competing sources of employee health benefits, provided such action does not occur within five (5) months prior to the end of the Participating Member's Policy Year. However, the Board may prohibit any school district or other Political Subdivision that solicits such a bid from participating in the Pool for up to one (1) year if the entity leaves the Pool to obtain other Coverage.
 - (c) Notwithstanding Minnesota Statutes, § 13.203, the Pool shall provide each Participating Member with the Participating Member's monthly claims data. All such data will be de-identified and shall not include identifying information as defined pursuant to Minnesota Statutes, § 144.291, subdivision 2(d). No

Participating Member or its employee or agent shall disclose any information about individual claims or total claims of an individual without the consent of the individual, except that the information may be disclosed to officers, employees, or agents of the Participating Member to the extent necessary to enable them to perform their duties in administering the health benefit program.

- 4.4 Eligibility and Application. Any Minnesota Political Subdivision may apply to enter the Pool by submitting a Request for Proposal (RFP) or application form and documentation establishing the prospective member's ability to meet the Pool's underwriting standards and any other nondiscriminatory membership criteria adopted by the Board of Trustees. All Coverage offered by the Pool shall be available to all Participating Members and to all eligible Employees, Former Employees, and Dependents according to the same underwriting standards. However, the Board shall not be required to accept prospective members that do not meet the Pool's underwriting standards.
- 4.5 Approval and Admission of New Members. Upon review and approval of the documentation outlined in Section 4.4 herein, the Board of Trustees shall adopt a resolution approving a prospective member's participation in the Pool and directing the Board Secretary to add the new Member to the list of Participating Members in Appendix A¹ upon receipt of:
- 4.5.1 Membership Agreement and Bylaws. An executed copy of this Agreement; and
- 4.5.2 Board Resolution. A resolution from the governing body of the prospective member outlining the prospective member's commitment to:
- (a) Fully comply with this Agreement; Minnesota Rules, Parts 2785.0010 to 2785.1600, including joint and several liability; and other applicable Minnesota statutes and rules; and
 - (b) Participate in the Pool for a minimum of one (1) Policy Year. This initial commitment shall automatically renew for subsequent one-year terms unless the Participating Member provides notice of voluntary withdrawal pursuant to Section 4.7.
- 4.6 Effective Date. The effective date for membership shall be January 1 or July 1, whichever is closest to the date the Participating Member meets the requirements outlined herein. The Board of Trustees may permit entry into the Pool at other times and may impose restrictions and limitations with respect to such entry.
- 4.7 Leaving the Pool.
- 4.7.1 Voluntary Withdrawal. A Participating Member may withdraw from the Pool without penalty by providing notice to the Board of Trustees at least five (5) months before the end of the Participating Member's Policy Year subject to the following:

¹ Appendix A may be modified at any time to pursuant to this Agreement and Bylaws. Such modifications do not constitute an amendment to this Agreement and do not otherwise modify the terms and conditions herein.

- (a) Withdrawal is prohibited if the Participating Member has not participated in the Pool continuously for a minimum of one (1) complete Policy Year or if there are outstanding Premiums or assessments owed by the Member.
- (b) The Board shall notify the Commissioner under any circumstances in which the Member's withdrawal may cause the Pool to be in violation of the minimum annual Premium requirement as outlined in Section 8.2.2 herein or would otherwise compromise the Pool's financial integrity.
- (c) Withdrawal is generally irrevocable upon receipt of the notice by the Board of Trustees. However, the Board may reject the notice if the Member's withdrawal is contrary to applicable law or revoke it at the request of the Member.
- (c) The Pool shall pay eligible claims incurred by Covered Persons prior to the effective date of withdrawal ("Run Out Claims") provided such claims are presented to the Pool, or its designee, within 180 days after the effective date of the withdrawal. The withdrawing Member shall be responsible for any claims incurred after the effective date of the withdrawal and any Run Out Claims submitted to the Pool after the 180-day period ends.

4.7.2 Expulsion. No less than annually, the Board of Trustees shall review each Participating Member's status and experience to determine whether they meet any criteria for expulsion. Expulsion is subject to the requirements for voluntary withdrawal above except that a Member may be expelled with outstanding Premiums or assessments owing and regardless of whether the minimum membership commitment has been satisfied, if applicable. Criteria for expulsion include:

- (a) Failure to remit any Premium, assessment, or penalty in the amount required by the date due;
- (b) Failure to comply with this Agreement and Bylaws, a delegation of authority from the Board, Board policies and procedures, or applicable laws and rules;
- (c) Failure to perform other assigned obligations with respect to the Pool or any Plan;
- (d) Failure to satisfy the standards of financial integrity adopted by the Board; or
- (e) Other action or failure to act which the Board of Trustees determines to be detrimental to the interests of the Pool or any Plan.

4.7.3 Member Interest in Surplus Following Withdrawal or Expulsion. A Member that withdraws or is expelled from the Pool has no right to a share of the Pool's Surplus.

ARTICLE V. ADOPTION AND AMENDMENT OF BYLAWS

5.1 Adoption. This combined Membership Agreement and Bylaws is intended to describe the purpose, governance, and operations of the Pool, and to satisfy applicable Minnesota statutes and rules. The Agreement shall be adopted, in writing, by resolution of the governing bodies of each of the Pool's Participating Members.

- 5.2 Amendment. The Board of Trustees shall have the authority to amend or restate this Agreement and Bylaws at any time, provided such action is taken by resolution at a duly noticed meeting of the Board with an agenda that specifically includes the amendment or restatement as an item of business. The Board of Trustees shall solicit the advice and counsel of the Labor Management Committee in considering any material amendment to this Agreement. The Chairperson shall file any changes to this Agreement with the Commissioner within thirty (30) days after adoption.

ARTICLE VI. SERVICE COMPANY

- 6.1 Powers, Duties, and Responsibilities. The Board of Trustees shall engage a Service Company to perform services necessary to the Pool's day-to-day operations and the administration of Coverage, except those services and responsibilities reserved to Sourcewell, other Participating Members, the Board, individual Trustees, the Financial Administrator, the accountant, or other service providers. Such services may include but are not limited to: account and record keeping; billing and collection of Premiums and assessments; claims investigation, settlement, and reserving; claims payment, including those subject to stop-loss insurance or member deductibles; general administration; loss control; and underwriting.
- 6.2 Selection.
- 6.2.1 Qualifications. The Board shall select a Service Company licensed by the Commissioner as a self-insurance plan administrator, an insurance company authorized to transact insurance in Minnesota, or a service plan corporation.
- 6.2.2 Procedures.
- (a) The Board may issue a request for proposal (RFP) with respect to a need for a Service Company at any time, but at least every four (4) years.
- (b) The Board shall evaluate responses to the RFP in accordance with applicable law, and criteria adopted by the Board and select a Service Company qualified to provide the required services. Notwithstanding the above, the Board may negotiate with any entity that responds to the RFP or disregard the responses altogether.
- (c) In evaluating a Service Company, the Board shall verify the entity's licensures and consider its experience in delivering service required. The Board shall also ensure there are no potential conflicts of interest between the entity and the Pool.
- 6.3 Compensation and Agreement. The Board shall negotiate with the Service Company with respect to compensation and other necessary terms, which shall be documented in a contract approved by the Board and executed by the Chairperson and the Service Company.
- 6.4 Annual Review. The Board shall conduct an annual review of the Service Company's performance and take necessary action if the entity is not performing as expected or required pursuant to the Board's contract with the Service Company.

ARTICLE VII. FINANCIAL ADMINISTRATOR

- 7.1 Powers, Duties, and Responsibilities. The Board of Trustees shall engage a Financial Administrator to invest the Pool's assets and provide other necessary financial or accounting services. Certain duties relating to financial administration of the Pool may also be delegated to Sourcewell or another Participating Member. Investment of the Pool's assets shall be subject to Minnesota Statutes, § 118A.04, with regard to the permitted types of investments, maturities, and depositories. Pool assets shall not be invested in securities or debts of a Participating Member or any entity under contract with the Pool.
- 7.2 Selection. The Board shall engage a Financial Administrator that employs persons trained and experienced in money management and investments and possess no less than five (5) years' experience as an organization in these specialties with demonstrated competence. The Board may not engage a Financial Administrator that employs an owner, officer, employee, or agent of the Service Company or any subcontractor of the Service Company.
- 7.3 Compensation. The Board shall negotiate with the Financial Administrator with respect to compensation and other necessary terms, which shall be documented in a contract approved by the Board and executed by the Chairperson and the Financial Administrator.
- 7.4 Annual Review. The Board shall conduct an annual review of the Financial Administrator's performance and take necessary action if the entity is not performing as expected or required pursuant to the Boards contract with the Financial Administrator.

ARTICLE VIII. COVERAGE, PLAN PARTICIPATION, AND PREMIUMS

- 8.1 Coverage. As an Employee Health Benefits Pool, the Pool shall provide only employee health benefits, disability benefits, or both, as those terms are defined herein.
- 8.1.1 Changes in Coverage. The Board of Trustees may, from time to time, amend or terminate an existing Plan, or adopt a new Plan.
- 8.1.2 Notice of Changes in Coverage. Participating Members shall be solely responsible for notifying their Employees, Former Employees, and Dependents of changes to any Plan(s) offered by the Pool. In addition, each Participating Member shall be solely responsible for meeting obligations related to collective bargaining of benefits pursuant to Section 4.3.
- 8.1.3 Coverage Administration and Related Requirements. The Pool is subject to the state statutes and rules applicable to insurance companies that provide insurance similar to the coverage offered by the Pool. Such requirements include, but are not limited to, Minnesota Statutes, Chapters 60A, 62A, 62E, 65A, 65B, 70A, 72A, and 72C, 79, and 176, and rules adopted under these chapters concerning:
- (a) Filing and requesting approval for coverage documents;
 - (b) Coverage document content and language;
 - (c) Mandated benefits, including coverage conversion and continuation;
 - (d) Coverage administration, including notices to Covered Persons;

- (e) Claims administration; and
- (f) Other practices affecting coverage.

8.1.4 Uniform Underwriting. All Coverages offered by the Pool shall be available according to the same underwriting standards to all Participating Members and, if applicable, to all Member's Employees, Former Employees, and Dependents.

8.1.5 Continuing Responsibility. Notwithstanding cancellation or termination of Coverage to a specific Participating Member, ceasing to offer a particular Coverage or ending or revocation of the Pools authority to self-insure, the Pool retains indefinitely all responsibilities to Members and other Covered Persons associated with the period while Coverage was in force. This responsibility ceases only after the Pool dissolves pursuant Section 12.4 herein.

8.2 Premiums.

8.2.1 Schedule. Participating Members shall pay Premiums owed on a monthly basis with payments due in the month before the Premium is earned. The Board of Directors shall promptly take action to collect past due Premiums. Collection costs shall be the sole responsibility of the delinquent Member.

8.2.2 Minimum Annual Premium. The Pool shall maintain an annual premium volume in accordance with applicable statutory requirements. The Pool shall monitor its premium volume to ensure it is meeting statutory requirements, or other premium volume amount approved by the Commissioner, and shall comply with any and all requirements to notify the Commissioner regarding its premium volume.

8.2.3 New Pool Deposit Premium. The Pool shall maintain an initial deposit premium for its first year of operations in an amount that complies with applicable statutory requirements or pursuant to an arrangement approved by the Commissioner.

8.2.4 Premium Changes. The Board of Directors shall conduct an annual review, based on sound actuarial principals, of Premiums to determine whether a rate adjustment is required for any Participating Member(s) or Plan(s). Premium changes shall be approved by the Board and disclosed to Participating Members at least sixty (60) days prior to the effective date of the change. Participating Members shall be solely responsible for notifying Covered Persons and appropriate union representatives of such changes.

8.3 Former Employees. Participating Members shall be responsible for determining who, if any, of their Former Employees remain eligible for Employee Health Benefits. If the Member withdraws or is expelled from the Pool, its Former Employees shall no longer be eligible for Coverage.

ARTICLE IX. FINANCIAL INTEGRITY

9.1 Standards of Financial Integrity. The Board of Trustees shall establish written standards of financial integrity for the Pool. These standards shall comply with applicable Minnesota law and rule, including, but not be limited to, the following:

9.1.1 Pool Assets. The Pool's assets:

- (a) Shall not be commingled with the assets of any Participating Member;
- (b) Shall not be loaned to anyone for any purpose or used as security for a loan, except as permitted for investments;
- (c) Shall be employed solely for the purposes stated in this Membership Agreement and Bylaws, and applicable Minnesota law and rule; and
- (d) Shall not be considered the property or right of any Participating Member or Covered Person, except for benefits under the Coverage Documents, for declared dividends or distributions, if any, or for its portion of assets remaining after the Pool's dissolution.

9.1.2 Sources of Funds.

- (a) Except for stop-loss coverage as described below, the Board shall not borrow money, issue debt instruments, or obtain funds through subrogation.
- (b) The Board may receive funds only from:
 - i. Legal action to collect delinquent debts;
 - ii. Participating Members or jointly and severally liable past Members, as applicable, as Premiums, assessments, and penalties;
 - iii. Its insurers and indemnitors pursuant to applicable agreements;
 - iv. Dividends, interest, or proceeds from the sale of investments;
 - v. Refunds of excess payments;
 - vi. Coordination of benefits with other insurance programs; and
 - vii. Collection of money owed to the Pool.

9.1.3 Use of Pool Assets. The Board of Trustees shall expend funds for payment of losses, expenses, and for other costs customarily borne by insurers under conventional insurance policies in Minnesota, and for any other purpose permitted or provided by applicable law.

9.1.4 Reserves. The Board of Trustees shall establish Reserves for all incurred losses, both reported and unreported, and for unearned Premiums. To the extent the amount of loss is uncertain, the reserve shall be set conservatively. As the degree of uncertainty is changed by new events or information, the amount of the reserve shall be modified accordingly. Accounting for Reserves shall be as required by the financial statement forms and instructions under Minnesota Rules, Part 2785.1600, subpart 2.

9.1.5 Fidelity Bond. All individuals who handle, or who have authority to gain access to, Pool funds, including Trustees, shall be covered by a fidelity bond or policy of insurance

coverage approved by the Commissioner covering losses from dishonesty, robbery, forgery or alteration, misplacement, or mysterious or unexplainable disappearance. The amount of coverage for each occurrence shall be \$300,000 or more. The Pool shall purchase a fidelity bond or policy of insurance coverage approved by the Commissioner covering the required service providers and individuals or submit to the Commissioner separate proof of coverage for all required service providers and individuals not covered under the Pool's bond or applicable insurance coverage.

9.1.6 Separate Accounts. The Board of Trustees may, but shall not be required to, establish separate accounts for the payment of claims or certain types of expenses. The accounts shall be used only by the Service Company, its authorized subcontractors, or the Financial Administrator, as appropriate to the account's purpose. The amount in these separate accounts shall not exceed an amount reasonably sufficient to pay the claims or expenses for which the account is established. All monetary and investment assets not in such accounts shall be under the control of the Pool's Financial Administrator.

9.1.7 Maintenance of Sound Financial Condition. The Board of Trustees shall regularly monitor the Pool's revenues, expenses, and loss development, and evaluate its current and expected financial condition.

- (a) If necessary, the Board shall attempt, in good faith, to maintain or restore the Pool's sound financial condition, using any means at its disposal, including, but not limited to, adjusting premium rates, underwriting standards, dividend rates, expulsion standards, and other powers granted by applicable Minnesota law or rules and this Agreement and Bylaws.
- (b) If the Board's actions are inadequate to maintain or restore the Pool's financial condition, the Commissioner shall, as appropriate, order an increase in premium rates, revoke the Pool's self-insurance authority pursuant to Section 12.3.2 herein, or order that an assessment be levied against Participating Members under Section 9.5 herein.

9.2 Reporting.

9.2.1 Financial Statements. The Board of Trustees shall prepare annual financial statements containing a statement of net position; statement of revenues, expenses, and changes in net position; and a statement of cash flows. Such statements:

- (a) Shall be filed with the Commissioner no later than 60 days after the end of the Pool's Fund Year; and
- (b) Shall be audited by an independent certified public accountant, who shall submit a report to the Commissioner within 180 days of the end of the Pool's Fund Year.
- (c) Every second annual financial statement shall be accompanied by a statement from a qualified actuary concerning the statement of net position items that are based on actuarial assumptions and methods. The form of the actuary's statement and the scope of their review shall comply with the Commissioner's instructions.

- (d) The Pool shall file quarterly reports with the Commissioner, in the event the Commissioner requires quarterly reporting to ensure the Pool's financial integrity.

9.2.2 Annual Status Report. No later than 60 days after the end of the Pool's Fund Year, the Board of Trustees shall file with the Commissioner a statement describing any changes that have occurred in the information filed with its initial application for authority to self-insure or its most recent status report.

9.3 Joint and Several Liability.

9.3.1 Pool Liabilities and Expenses. Pursuant to Minnesota Rules, Part 2785.1400, subpart 1(A):

- (a) Each current Participating Member shall be jointly and severally liable for all Pool liabilities and expenses; and
- (b) Each past Member shall continue to be jointly and severally liable for the Pool's liabilities and expenses for three (3) complete Fund Years after leaving the Pool. Each past Member shall continue to be jointly and severally liable for the Pool's liabilities and expenses for a period of three (3) complete Fund Years after leaving the Pool. After the period of continuing liability, past Members are no longer jointly and severally liable for the Pool's liabilities and expenses, unless runoff pool liability is applicable.

9.3.2 Runoff Pool Liabilities and Expenses. All current Members participating in the Pool at the time self-insurance authority ends continue to be jointly and severally liable for the Pool's liabilities and expenses until the Pool is dissolved. All past Members that are jointly and severally liable for the Pool's liabilities and expenses at the time its self-insurance authority ends continue to be jointly and severally liable until the Pool is dissolved.

9.4 Assessment. The Board of Trustees may levy an assessment against current and past Participating Members under the following circumstances:

9.4.1 Assessment to Correct a Deficit. If the Pool's total liabilities exceed its total assets, the Board shall restore a positive Surplus within ninety (90) days by assessing all jointly and severally liable current and past Participating Members according to the following formula:

All jointly and severally liable Participating Members and past Participating Members may be assessed proportionately to their share of the total premiums paid and owed during the assessment base period. The assessment base period at the time of the Pool's self-insurance authority ending, shall remain the basis of assessments under this item until final Pool dissolution. The assessment base period includes all completed quarters of the current fund year and includes the most recent three complete fund years.

9.4.2 Assessment to Increase Surplus. The Board of Trustees may also forestall a deficit or to otherwise improve the Pool's financial strength by assessing all jointly and severally liable

current Participating Members. The assessment may be calculated using any reasonable procedure, consistent with these Bylaws

9.5 Cash Flow and Stop-Loss Insurance.

9.5.1 Cash Flow Difficulties. The Board of Trustees shall protect the Pool from cash flow difficulties using methods that include, but are not limited to, the following:

- (a) Establishing and maintaining a Surplus consisting of funds contributed by Participating Members and the Pool's net position; or
- (b) Obtaining language in the Pool's stop-loss insurance policy requiring the insurer to advance funds to the Pool if the policy limits have been or are likely to be exceeded. The funds may be considered an advance against the insurer's potential liability for the policy period.

9.5.2 Stop Loss Insurance. The Pool may purchase excess or stop-loss insurance for indemnification of a portion of its losses. If stop loss insurance is required pursuant to Minnesota law, any such stop-loss insurance shall comply with Minnesota Rules, Part 2785.1300 and Minnesota Statutes, § 471.617. If the Pool determines that an excess or stop-loss insurance policy will be terminated or modified causing a violation of applicable law or otherwise compromising the Pool's financial integrity, the Pool shall notify the Commissioner prior to the termination or modification taking effect and shall indicate what corrective action will be taken.

9.5.3 Stop-Loss Requirements. The Board of Trustees shall comply with the following with respect to any stop-loss insurance it purchases:

- (a) If the Board elects to terminate or modify a stop-loss policy in a manner that would violate applicable law or otherwise compromise the Pool's financial integrity, the Board shall notify the Commissioner prior to the effective date of the termination or modification and indicate what corrective action will be taken.
- (b) No liability transferred to a stop-loss insurer may, directly or indirectly, be returned to the Pool or a Participating Member of the Pool.

9.6 Dividends. The Board of Trustees may, but shall not be required to, declare and pay dividends or distributions from its Surplus subject to the following requirements:

9.6.1 Limitations. The Board shall not declare a dividend or distribution from Surplus if doing so will cause the Surplus to be negative or if the Pool has a stop-loss advancement liability.

9.6.2 Allocation. Any dividend declared shall be allocated in proportion to each eligible Participating Member's share of the total Premiums paid during the period used to calculate the dividend.

9.6.3 Eligibility and Member Responsibilities. Only Members participating in the Pool at the time a dividend or distribution is declared shall be eligible to receive the dividend or distribution. If a dividend be distributed, each Participating Member shall be responsible

for determining how the dividend or distribution shall be used in accordance with applicable Minnesota law.

ARTICLE X. LIABILITY AND INSURANCE

10.1 Member Liability. Unless otherwise specified in this Agreement, no Participating Member shall be liable for the acts or omissions of another Member. Nothing in this Agreement shall be construed as a waiver of a Participating Member's limitation of liability pursuant to Minnesota Statutes Chapter 466.

10.2 Trustee Liability.

10.2.1 Limitations. No Trustees shall be held liable for:

- (a) Mistakes in judgment or other actions made, taken, or omitted by the Trustee in good faith;
- (b) Any action made, taken, or omitted by any Pool agent, employee, or independent contractor selected by the Trustees with reasonable care;
- (c) Any loss incurred through investment or failure to invest Pool funds; or
- (d) Any action taken or omitted by another Trustee.

No Trustee shall be required to give a bond or other security to guarantee the faithful performance of their duties except as required by this Agreement or by law.

10.2.2 Defend and Hold Harmless. Pool assets shall be used to defend and hold harmless any Trustee for actions taken by the Trustee within the scope of their authority. The Board of Trustees shall purchase insurance providing fiduciary liability coverage for the Trustees.

10.2.3 Duties. The Trustees shall discharge their duties solely in the interest of the Pool and:

- (a) For the exclusive purpose of providing benefits to Covered Persons and defraying the reasonable expense of administering the Pool and the Plan(s);
- (b) With the care, skill, prudence, and diligence under the then prevailing circumstances that a prudent person in a like capacity and familiar with such matters would use in conducting an enterprise of a like character and aims; and
- (c) In accordance with the documents and instruments governing the Pool and Plan(s) insofar as such documents and instruments are consistent with the law.

ARTICLE XI. DISPUTE RESOLUTION

11.1 Informal Dispute Resolution. The Board of Trustees shall seek to resolve any dispute between the Pool and any Participating Member, or a dispute amongst Members, through informal discussion. Such efforts shall be facilitated by the Chairperson, or, if the Chairperson has a conflict of interest due to the nature of the dispute, by an alternate Officer or Trustee.

- 11.2 Formal Dispute Resolution. If a dispute cannot be resolved through informal efforts, the Board may refer the dispute to formal mediation facilitated by a mediator mutually acceptable to the parties to the dispute. In the event the dispute cannot be resolved through mediation, the parties to the dispute may pursue other reasonable procedures for resolution, including formal litigation.

ARTICLE XII. DURATION AND DISSOLUTION

- 12.1 Duration. Pursuant to Minnesota Statutes, § 471.59, subdivision 4, but subject to the provisions herein regarding Member withdrawal, this Agreement shall be ongoing.

- 12.2 Merger. To the extent not prohibited by applicable law, the Board of Trustees may apply to merge with any other plan or pool established under Minnesota law. The Board of Trustees shall solicit the advice and counsel of the Labor Management Committee in considering any such merger.

- 12.3 Ending Self-Insurance Authority.

- 12.3.1 Voluntary Termination of Authority to Self-Insure. The Board of Trustees may elect to end the Pool's self-insurance authority and cease to provide Coverage, provided such decision is made at least 45 days before the end of the current Fund Year. The Board shall provide notice of its decision to the Commissioner within fourteen (14) days.

- 12.3.2 Revocation of Authority to Self-Insure. The Commissioner shall, by order, revoke the Pool's authority to self-insure upon no less than ten (10) days' written notice if any of the following events occur, and the Commissioner judges the event(s) to be material:

- (a) Failure of the Pool to comply with applicable Minnesota statutes or rules;
- (b) Failure of the Pool to comply with any lawful order of the Commissioner;
- (c) Commission by the Pool of an unfair or deceptive practice as defined in Minnesota Statutes, §§ 72A.17 to 72A.32, or in related rules;
- (d) Deterioration of the Pool's financial integrity to the extent that its ability to meet obligations promptly and in full is or will be significantly impaired.

- 12.3.3 Runoff Period. The Pool shall continue to exist as a Runoff Pool after its authority to self-insure has ended for purposes of paying claims, preparing reports, and administering transactions associated with the period in which the Pool provided Coverage. The Runoff Pool shall continue to comply with applicable Minnesota statutes and rules. No Members shall be permitted to join, leave, or be expelled from the Pool during the runoff period.

- 12.4 Dissolution.

- 12.4.1 Authorization to Dissolve. The Board of Directors shall not dissolve the Pool or Runoff Pool without requesting authorization from the Commissioner. The Commissioner shall grant the request within 60 days of receipt if either of the following conditions are met:

- (a) The Pool demonstrates that it has no outstanding liabilities, including incurred but not reported liabilities; or

- (b) The Pool has obtained an irrevocable commitment from a licensed insurer that provides for payment of all outstanding liabilities and provision of related services, including claims payment, preparation of reports, and the administration of transactions associated with the period when the Pool or Runoff Pool provided Coverage.

12.4.2 Pool Assets and Liabilities Upon Dissolution. Upon receipt of authorization to dissolve, the Board of Trustees shall distribute the Pool's assets to Participating Members as follows: upon final dissolution of the Pool, all property purchased or owned pursuant to this Agreement shall be sold and the proceeds thereof, together with all other assets not necessary for satisfaction of the Pool's obligations, shall be distributed in accordance with applicable law to the Participating Members. The amount distributed to each Participating Member shall be based on the following two-step formula:

Step 1. 70% of remaining assets will be distributed based on the ratio of (1) the total consecutive Member Months associated with each Participating Member during the final 120 months of coverage provided by the Pool and, if dissolution occurs prior to January 1, 2032, the Pool's predecessor (the Sourcewell Risk Management Pool), divided by (2) the total Member Months for all Participating Members in the Pool during the final 120 months of such coverage. For this purpose, a "Member Month" is one month of coverage for each Employee, Dependent, and Former Employee receiving coverage through the Pool and/or the Sourcewell Risk Management Pool.

Step 2. 30% of remaining assets will be distributed only to Participating Members who have annual premiums in the last 12 months of coverage greater than the Community Rate of the entire Pool. 30% of remaining assets will be distributed based on the ratio of (1) the amount of annual premium paid by the Participating Member in the last 12 months of coverage that exceeds the Community Rate, divided by (2) the total amount of annual premium paid by all Participating Members that exceeds the Community Rate. Community Rate is calculated by determining the average premium amount for each Participating Member needed to fund the Pool's medical claims experience adjusted for health plan benefits, age composition and the geography of each respective Participating Member.

ARTICLE XIII. GENERAL PROVISIONS

- 13.1 Record Keeping. The Board of Trustees shall maintain within Minnesota all records necessary to verify the accuracy and completeness of all reports submitted to the Commissioner under Minnesota Rules, Part 2785.1600. All records concerning claims, reserves, financial transactions, and other matters necessary for Pool operations are the property of the Board of Trustees.
- 13.2 Notice. Any notice required by this Agreement shall be in writing and shall be deemed to have been given when deposited in a U.S. Post Office, registered or certified mail, postage prepaid, return receipt requested and addressed as follows:

If to the Board of Trustees or the Pool: Better Health Collective

202 South 12th Street NE
PO Box 219
Staples, MN 56479

If to a Member: To the address set forth in Appendix A or to such other address as any party to this Agreement may, from time to time, specify in writing to the other parties and to the Pool.

Any notice required by this Agreement may be waived by the party or parties to whom such notice is required to be provided hereunder.

- 13.3 Section Headings. The section headings inserted in this Agreement are for convenience only and are not intended to, and shall not be construed to, limit, enlarge, or affect the scope or intent of this Agreement or the meaning of any provision thereof.
- 13.4 Validity and Savings Clause. In the event any provision of this Agreement shall be declared by a final judgment of a court of competent jurisdiction to be unlawful, unconstitutional, or invalid as applied to any Member, the lawfulness, constitutionality, or validity of the remainder of this Agreement shall not be deemed affected thereby.
- 13.5 Counterparts. This Agreement and any amendments thereto may be executed in any number of counterparts which taken together constitute a single instrument. New Members approved for participation in the Pool after the Effective Date of this Agreement shall sign the Agreement and their names and contact information shall be added to Appendix A without the need to amend the Agreement as a whole.
- 13.6 Amendment. The Board of Trustees may, in accordance with Section 5.2 herein, amend this Agreement and such amendment shall be evidenced in writing and executed by the Members.
- 13.7 Minnesota Law. This Agreement shall be governed by, and the Pool and Plan(s)) shall be operated in accordance with Minnesota Law, including Minnesota Statutes, Chapters 13, 13D, 60A, 62A, 62E, 62L, 70A, 72A, 72C, and 471.
- 13.8 Other Applicable Law. The Pool and the Plan(s) shall be operated in accordance with applicable federal law, including the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Consolidated Omnibus Budget Reconciliation Act of 1985 (COBRA), as it applies through the Public Health Services Act (PHSA).
- 13.9 Entire Agreement. All agreements, covenants, representations, and warranties among the Members expressed or implied, oral or written, concerning the subject matter of this Agreement are contained herein. All prior or contemporaneous conversations, negotiations, agreements, representations, covenants, and warranties concerning the subject matter of this Agreement are merged into this Agreement. Union contracts, negotiations, and the like are expressly outside the subject matter of this Agreement, are not merged into this Agreement, and remain the sole responsibility of each Member, and not the Board of Trustees or the Pool.

CERTIFICATION

The undersigned, the [Secretary of the Board] hereby certifies that the foregoing Membership Agreement and Bylaws were adopted pursuant to a resolution of the Members, effective as of [DATE].

[Secretary]

AGREEMENT

Pursuant to all applicable state and federal laws, this Membership Agreement and Bylaws of Better Health Collective has been approved by the governing board of the undersigned party as evidence by the signatures below.

PARTICIPATING MEMBER

SOURCEWELL HEALTH BOARD OF TRUSTEES

Name of Participating Member

Authorized signature

Name/Title

DATE

Authorized Signature

Name/Title

DATE

APPENDIX A
MEMBERS AND ADDRESSES

RESOLUTION NO. 22-10-94

**CITY OF WYOMING
CHISAGO COUNTY, MINNESOTA**

**A RESOLUTION APPROVING TO BECOME A PARTICIPATING MEMBER OF THE
BETTER HEALTH COLLECTIVE, A MEMBERSHIP AGREEMENT, APPROVING
BYLAWS FOR THE SOURCEWELL RISK MANAGEMENT POOL**

WHEREAS, City of Wyoming is currently a Participant Member of the Sourcewell Risk Management Pool, pursuant to which City of Wyoming obtains self-funded health insurance coverage for City of Wyoming's eligible employees and their covered dependents; and

WHEREAS, the Sourcewell Risk Management Pool has determined that it is appropriate and necessary to obtain authorization from the Minnesota Department of Commerce to operate as a Political Subdivision Joint Self Insurance Pool in accordance with Minn. Stat. § 471.617 and Minn. R. Ch. 2785; and

WHEREAS, effective January 1, 2023 the self-funded health insurance coverage previously provided by the Sourcewell Risk Management Pool will be provided by the duly authorized Political Subdivision Joint Self Insurance Pool named The Better Health Collective; and

WHEREAS, Minnesota law requires Political Subdivision Self Insurance Pools to adopt bylaws containing terms and conditions required by Minnesota law, and a governance structure that complies with Minnesota law, which Participating Members must agree to adhere to; and

WHEREAS, City of Wyoming wishes to join the Better Health Collective as a Participating Member effective January 1, 2023.

NOW THEREFORE, be it resolved that:

1. City of Wyoming agrees to become a Participating Member of The Better Health Collective effective January 1, 2023.
2. As a Participating Member, City of Wyoming approves the Membership Agreement and Bylaws of The Better Health Collective in the form attached

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 18TH DAY OF
OCTOBER, 2022.**

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTESTED:

Robb Linwood, City Administrator/Clerk

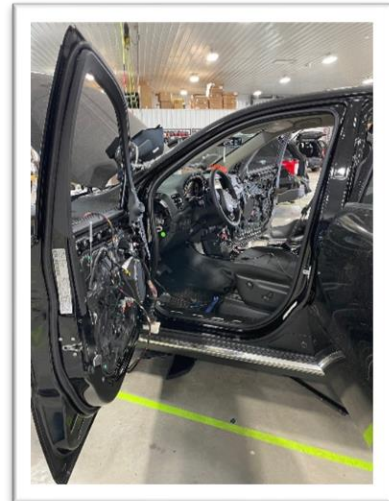
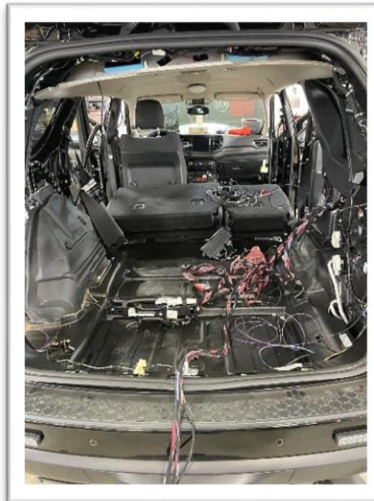
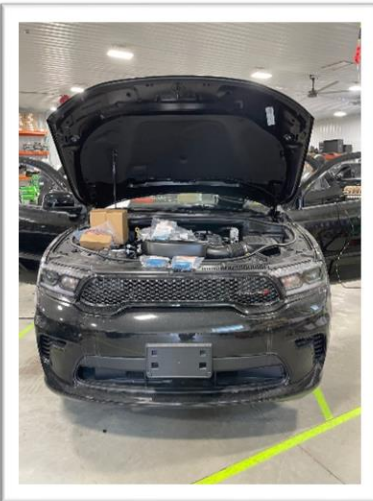
October 13, 2022

Mayor Iverson and City Council Members

Re: Public Safety Activity Report, October 18, 2022, City Council Meeting

Vehicle Updates

Guardian Fleet Safety has started building our first 2022 Dodge Durango squad. Squad 2202 will be completed the week of October 17, 2022, with the two others being built in November. Their service has been excellent and they are responsive, well beyond normal business hours.



Policy Manual Update

No update at this time.

Training Updates

Officer Jack Breitbach is attending the 2022 Toward Zero Deaths Conference in St. Cloud this week. The conference offers sessions offering the best practices in automated vehicles, speed enforcement, impaired driving, and overall traffic safety. Officer Breitbach is active in traffic enforcement on our overnight shift, especially focused on impaired driving.

Community Engagement

We participated in the Special Olympics Convoy on October 8, 2022 that started at Running Aces. The convoy had 134 trucks participating with law enforcement partners providing traffic control and support. This two-day celebration of the trucking industry helps raise money and awareness for Special Olympics Minnesota athletes.



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506

Fire Updates

This week is Fire Prevention Week. Wyoming Fire was invited to do visits with students and Wyoming Elementary on Thursday and they had a great time after a several year pandemic hiatus.

Upcoming Community Outreach Events

- Officer Minor is working with Meadows on Fairview for outreach opportunities.
- Looking for a location for "Coffee with a Cop" in November.



Neil D. Bauer, Ed.D.
Public Safety Director/Police Chief



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506



October 13, 2022
Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

RE: OCTOBER 18, 2022 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

Hallberg RV Storage Site

Site grading is complete and the parking lot is ready for pavement. The security fence is being installed. The southbound right turn lane has been completed. All interior walls have been constructed, all roofing and steel siding is complete, stone wainscoting, and overhead doors have been installed on all buildings. The steel frames for all four structures have been erected. The floor slabs all the buildings have been placed. All footings and the foundations for the buildings are in, site grading is near completion.

Hallberg Bingham Site

Final inspections for the north unit are scheduled for next week. The exterior of the building is complete, site grading continues, parking lot has been paved. The building and grading permits have been issued.

Maranatha Radio Tower

The fence surrounding the tower site is constructed, but one of the congregant's needs to make and install the gate to complete the job.

Planning Commission

The public hearing for the comprehensive plan update was on October 11th. After receipt of any comments from surrounding communities and after any needed revisions are made to the plan it will be sent to the City Council for adoption.

Sincerely,

Frederick E. Weck, IV
Zoning Administrator
Building Official #1825
Advanced Septic Inspector, MPCA #C5199
City of Wyoming



DEPARTMENT OF BUILDING SAFETY

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-4947 Fax: 651-462-3938



**ECKBERG
LAMMERS**
ATTORNEYS AT LAW

www.eckberglammers.com

Writer's Direct Dial:
(715) 808-8842

Writer's Email:
tloonan@eckberglammers.com

October 14, 2022

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Delivered via Email

Re: City of Wyoming
Status Update for the Period of – September 30, 2022 – October 14, 2022

Dear Robb:

Our office continues to field general questions relating to employment matters and serve in our general counsel role of reviewing city contracts and addressing all general legal concerns raised by City staff relating to any other legal matters relevant to the City.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

s/ Thomas R. Loonan

Thomas R. Loonan
City Attorney

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082
Phone: 651-439-2878
Fax: 651-439-2923

Hudson Office
430 Second Street
Hudson, WI 54016
Phone: 715-386-3733
Fax: 715-386-6456



Engineer's Report

October 14, 2022

Honorable Mayor and City Council
City of Wyoming, MN
26885 Forest Boulevard
Wyoming, MN 55092

Re: October 18, 2022, City Council Meeting
WSB Project No. 018813-000

Dear Mayor and Council Members:

This engineers report is intended to update you on engineering activities within the City since the last council meeting. Some of the items below may be on the agenda with more detailed information provided, while the other items below are for informational purposes only.

Fallbrook Avenue and 264th Street Improvement Project

On September 20, 2022, City Council authorized the preparation of a feasibility study for the Fallbrook Avenue and 264th Street Improvement Project. Notice to property owners has been sent indicating that we have been authorized to prepare a feasibility study and that they may see survey crews and soil borings taking place in the area. They were also informed they would receive an invitation for a public information meeting to let them know about our public improvement process as well as get input from them. Staff is tentatively looking to set this in November once we have a draft feasibility study completed.

Diamond Ridge Development

A preconstruction meeting was held on September 21, 2022. The clearing and grubbing for the site has started and erosion control fencing has been placed. The developer has indicated that tree removal and erosion control will be the extent of the work that they complete this year and that they will resume construction in the spring. We have been in communication with the adjacent property owner who has expressed concerns to inform them of what will be next and when.

East Viking Boulevard (Fenwick to Polaris)

Staff has updated the feasibility study and will present the findings at the October 18th City Council meeting. The 2023 East Viking Improvement Project excludes the full depth reclamation; however, the project does include the addition of hydrants and the bridge portion

of the project that we received bridge bonds for. Staff will discuss options for the box culvert as we have determined they are about 8-9 months out on delivery. WE could include in the project as we customarily would, or we could direct purchase the box culvert soon and have our contractor coordinate delivery and install. This may assist in completing the project in 2023, however our funds received are good through 2024, so we can proceed with either option.

Staff recommends receiving the feasibility study and setting the public hearing for November 15, 2022.

Helium Court Storm Sewer Repair / 266th Street Storm Sewer Addition

City Council recently awarded both storm sewer improvements and a preconstruction meeting has been held. We will receive a schedule for the completion of these projects once the contractors know when they can get the materials. The contractor has indicated that material may not be available to complete this work this calendar year.

Bingham Property – Hallberg Project (Multi-Tennent)

Construction is underway. 273rd Street and the parking lot/entrance has been paved. Watermain Bacterial testing has failed three times. Samples for testing of the watermain have been taken this week and we are awaiting results. A site walk-through and punch has been prepared.

Sunrise Riverbank Development (residential and commercial)

Project temporarily on hold. Waiting for direction from developer.

2021 Street Improvement Project

No new update:

Staff has met with the contractor the week of 7/18, 9/1 and 9/6 with their subcontractor to go over remaining work. Punch list items, and additional seeding has occurred. Staff will be reviewing to ensure restoration efforts have taken. We are also working with the contractor to go over final payment quantities. Once restoration is acceptable, staff will bring a final pay voucher to the City Council for consideration. Once the project is accepted, the two-year warranty period will begin.

An agenda item related to restoration has been placed on the agenda for discussion.

TH 61 and East Viking Sanitary Sewer Upsizing Project

Punch list is complete and a final pay voucher and letter requesting appropriate contract closeout documents have been sent to the contractor. It is anticipated this will be brought to the city for project acceptance and payment in November. Once the project is accepted, the two-year warranty period will begin.

Summer Fields Development

First Addition (19 lots): The contractor has indicated the project has been completed and all punch list items are complete as well. Upon inspection, there are a few items that remain; however, it is expected that this will be brought to the City in the near future for consideration of acceptance and release of escrow.

Second Addition (15 lots): Utility Construction, curb and gutter placement and asphalt has been placed. The turn lane on Kettle River Boulevard was recently paved. Development Streets have also been paved. An escrow reduction has been requested and staff is confirming the value of work completed and what remains. The escrow reduction is expected to take place the week of October 17th.

Third Addition

The developer has indicated that they are currently working on the third addition final plat and construction plans. This is for the completion of the site on the east side of Kettle River Boulevard. Earlier indication was that the third addition was for the next phase on the west side of Kettle River Boulevard.

The next addition on the West side of Kettle River Boulevard will involve the design of a city lift station within the site and will require design and ordering of lift station components. An on-site generator will also be required to be installed at the downstream lift station. The lead time on this is significant and that information has been provided to the developer to make sure these do not impede the timing of this next phase. Lift station design is currently underway as requested by the developer.

Preserve at Comfort Lake

The developer indicated all punch list items were complete and requested final acceptance of the project and release of the Letter of Credit. Upon inspection, very little of the punch list was completed. The punch list was sent to them again along with photos indicating what need to be completed for the city to consider final acceptance. Once these have been addressed, staff will be ready to recommend acceptance of the improvements and start the two-year warranty period.

Heims Lake Villas North

All sanitary sewer, watermain, and storm sewer have been completed. Aggregate base and curb and gutter and first layer of asphalt has been completed, allowing building permits to be issued. The concrete sidewalk has been completed. Developer is choosing to complete the wear course paving in 2023.

Comprehensive Plan

We have provided City staff with a plan containing requested revisions, additions and map updates for review. The comp plan was recently reviewed at an all-boards meeting. Additional updates will be made as we receive edits from staff and planning commission.

Aadland Development (Hunter Hill)

Punch list items are currently underway and final layer of asphalt has been placed. Project acceptance is expected yet this fall.

Hallberg Storage

The turn lane on CR 30 was recently completed. The site improvements portion of this project is anticipated to be completed this fall.

Thank you for the opportunity to update the council on current matters in the City.

Sincerely,
WSB and Associates, Inc.

A handwritten signature in black ink that reads "Mark Erichson". The signature is written in a cursive, flowing style.

Mark Erichson, PE
City Engineer



Public Works Report

Date: October 18th, 2022

Mayor Iverson and City Council Members

Public Works Report for October 18th, 2022 Council Meeting

The fire hydrant flushing program is still in effect. We are using an engineered flushing plan and it includes opening and closing many valves. The new process is taking time but we are seeing great results. At the time of this report we are almost finished with everything north of Wyoming Trail.

The South Water Tower pipe has been ordered and we are looking at October for installation of the riser pipe.

Swenson Park playground equipment has arrived and we are coordinating the installation for October 20th, 2022.

Satellite restrooms picked up and irrigation blowouts are scheduled in October.

Alex and Public Works met with Hugo Tree and we are in the process of writing the Emerald Ash Borer program. Arbor day event was also discussed. More to come on these projects.

The new State Bid Contracts come out on October 17th, 2022 for vehicles. The pricing will not be available until the 22nd of October. We are hoping to have the 2021 truck, that was rescinded, on the November 1st City Council Meeting for approval. There are limited vehicles available so we will try to get a build spot right away.

Parks:

Reservation signs and garbage has been completed

We are working with WSB on a collector app for trees

Meetings with Hugo Tree for writing an Emerald Ash Program for the city have started

Swenson Park playground equipment arrived, installation starting October 20th, 2022

The slide replacement and installation at Goodview has been ordered

Sanitary Sewer:

The jetting and cleaning of the sanitary sewer lines is completed.

Water:

Daily and monthly water tests have been completed

South Water Tower riser pipe scheduled for October

Hydrant flushing starting October 3rd

Streets:

Potholes have continued being filled

Ditch mowing continues

We are pothole patching streets that are getting chip seals in 2023.

Grading gravels continues

Surface Water:

Setting up annual training with WSB

Street sweeping continues

Helium Court and Feriday Avenue projects ready to start after supplies are on-site.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-0575 Fax: 651-462-0576



Request for Council Action

Date: October 14, 2022

Presented to: Mayor Iverson and City Council Members

Presented by: Alex Saxe, Assistant City Administrator

Department: Administration

Reference: Park and Trail Master Plan

Method: New Business

Background Information:

The Park and Trail Master Plan started as a 10-month long planning process which began with a kick-off meeting to discuss the vision and goals for the park system plan as a guide for the next 10 to 20 years to better meet the needs of the community. A needs assessment with community engagement was conducted to identify how well the current system was functioning and to determine the greatest needs. The assessment data in conjunction with community feedback was used to provide planning recommendations and priorities included in this system plan to be used as a guide for future initiatives.

At the August Park Advisory Commission Meeting staff presented the draft plan and the PAC members gave feedback and created a vision statement for the plan. At the August 3rd City Council meeting, staff presented the plan to Council and were provided feedback. Staff made the suggested changes and presented the final draft at the September Park Advisory Commission Meeting. The PAC recommended adoption of The Park and Trail Master Plan.

Recommendation:

Staff is recommending approving Resolution 22-10-92 a resolution adopting The City of Wyoming Park and Trail Master Plan.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



2022 Park System Plan



ACKNOWLEDGMENTS

The planning team would like to thank the City of Wyoming and the numerous community members who provided valuable information and feedback throughout the planning process.

We would like to acknowledge the hard work of city staff, the Wyoming Parks Advisory Commission, and the Wyoming City Council for providing their vision and insights, and truly understand the challenges facing the city's parks and trail system. These conversations have enriched our understanding of the community to establish a set of goals to help meet the vision for the future parks, trails and recreation.

MAYOR & CITY COUNCIL

Lisa Iverson, Mayor
Linda Nanko Yeager, Council Member
Claire Luger, Council Member
Brett Ohnstad, Council Member
Dennis Schilling, Council Member

CITY STAFF

Robb Linwood, City Administrator
Alex Saxe, Assistant City Administrator, Staff Liaison
Chuck Almhjeld, Public Works Superintendent

CONSULTANT

WSB & Associates, LTD



PARKS ADVISORY COMMISSION

Bruce Spangler, Chair
Jessica Bergan, Vice-Chair
Bruce Vukelich, Member
Heather Vandenheuvel, Member
Claire Luger, Council Member Liaison
Alex Saxe, Assistant City Administrator, Staff Liaison

JOINT PARK PLANNING BOARD

Heather Vandenheuvel, Park Advisory Rep
Jessica Bergan, Park Advisory Rep
Katie West, Planning Commission Rep
Roger Carr, Planning Commission Rep
Claire Luger, Council Member

COMMUNITY MEMBERS

A special thank you to the many community members who engaged in planning throughout this process at events, meetings and online!

TABLE OF CONTENTS

1 - EXECUTIVE SUMMARY

Introduction	4
Planning Process	5
Summary of Recommendations	6
How to Use This Plan	7

2 - SYSTEM OVERVIEW

Introduction & Background	8
Planning Process	9
Mission & Goals	11
Wyoming Park & Trail System	12

3 - NEEDS ASSESSMENT

Overview	18
Demographics	18
Level of Service Analysis	20
Service Area Analysis	24
Trail Analysis	26
Recreation Trends Analysis	28

4 - PUBLIC ENGAGEMENT

Overview	32
Engagement Process	32
Engagement Findings	34

5 - PARK SYSTEM PLAN

Overview	36
Park Standards	37
Recommendations	39
Future Planned Parks	80

6 - TRAIL SYSTEM PLAN

Overview	84
Trail Design Factors	84
Trail Design Standards	89
Support Facilities	92
Recommendations	94

7 - IMPLEMENTATION

Overview	98
Prioritization Strategy	98
Park System Implementation	100
Trail System Implementation	106

APPENDIX



1. EXECUTIVE SUMMARY

INTRODUCTION

The City of Wyoming has an impressive community formed by the railroad. It has varying levels of park development with a direct connection to the Sunrise Prairie Regional Trail. Its location is ideal for many families who prefer a rural character and small town feel with an abundance of natural resources, yet within an easy drive to the Minneapolis metro area.

Wyoming's Park System Master Plan is a strategic and comprehensive plan that provides an overall community vision for the parks, trails and recreation for the City of Wyoming for the next 10 to 20 years to help guide development in line with a growing community.

This system plan is meant to provide recommendations that will guide future investments for development and improvements by establishing goals, policies and priorities in line with community need.



Source: <https://www.lakesnwoods.com/WyomingGallery.html>

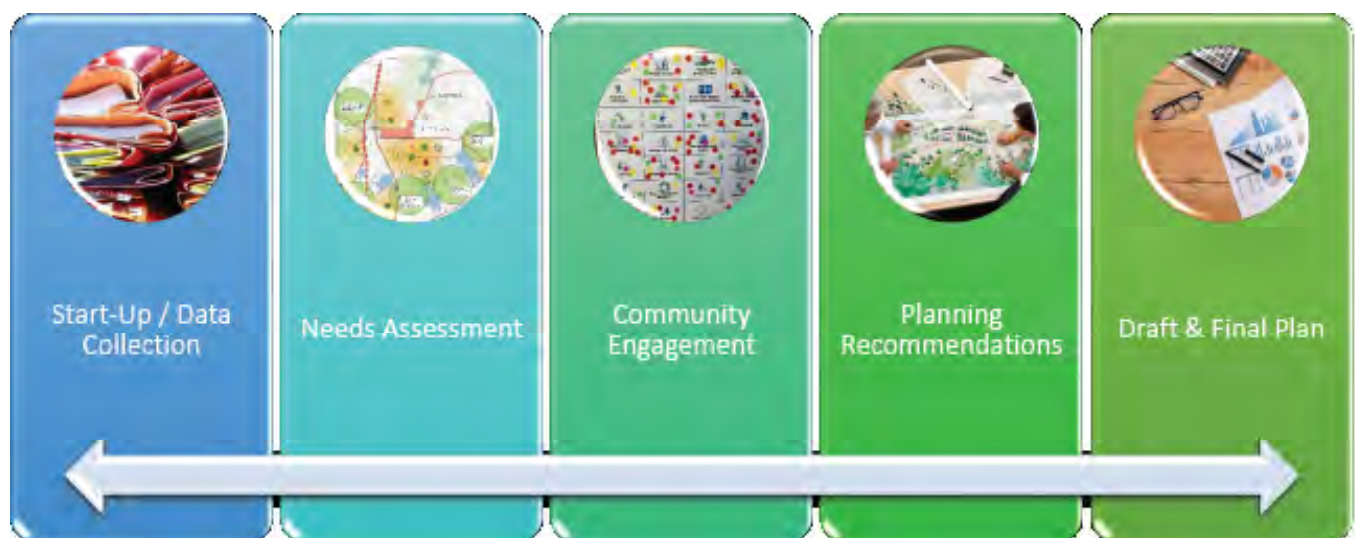


PLANNING PROCESS

A 10-month long planning process began with a kick-off meeting to discuss the vision and goals for the park system plan as a guide for the next 10 to 20 years to better meet the needs of the community.

A needs assessment with community engagement was conducted to identify how well the current system was functioning and to determine the greatest needs.

The assessment data in conjunction with community feedback was used to provide planning recommendations and priorities included in this system plan to be used as a guide for future initiatives. The plan draft plan went through a public review period with refinements made prior to final adoption by the Wyoming City Council.



SUMMARY OF RECOMMENDATIONS

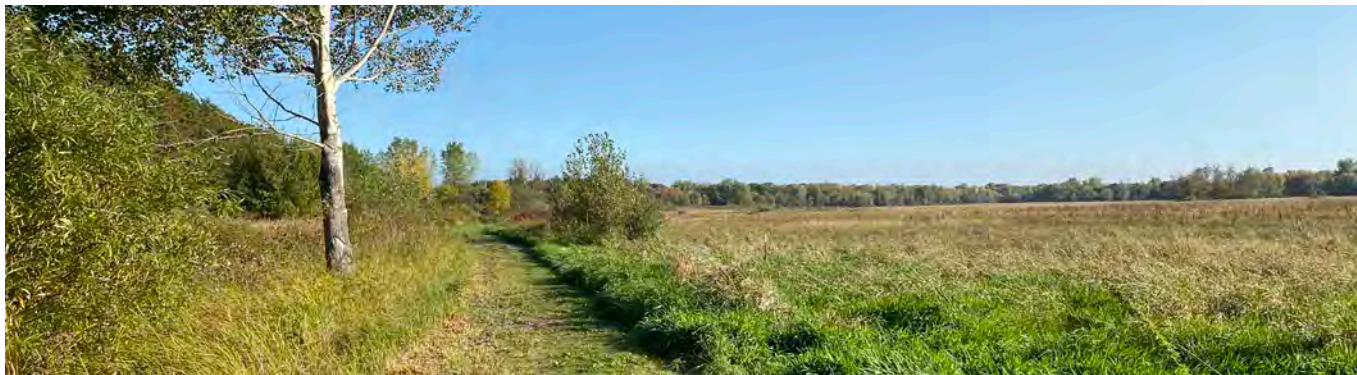
The following summary of recommendations includes short and long term initiatives for parks and trails based upon the vision statement and the following plan goals.

1. Create high-quality recreational experiences;
2. Improve connectivity throughout the community;
3. Provide equitable recreation meeting diverse demographics;
4. Ensure responsible growth in alignment with funding.

PARK SYSTEM PLAN

The recommendations for parks were identified as follows:

1. Prioritize projects that serve the greater community, help promote the sense of place and community celebration and can help generate revenue.
 - » Railroad Park development
 - » Goodview park improvements
2. Prioritize projects that create high-quality experiences and meet existing needs in terms of proper access to quality recreation.
 - » Develop Sunrise Riverbank park in new neighborhood
 - » Redevelop Fireside Park
 - » Redevelop Verges Memorial Park.
3. Prioritize projects that meet needs for more equitable and balanced recreation.
 - » Complete Swenson Park improvements
 - » Develop pickleball courts
 - » Implement challenging, fitness and unique features
 - » Convert or develop ballfields for girls fastpitch
4. Prioritize budgetary methods to adequately staff and fund parks in line with available budgets.
 - » Review / update park dedication requirements
 - » Implement asset management plan
 - » Establish yearly Identify CIP budgets
 - » Seek out funding opportunities and partnerships



TRAIL SYSTEM PLAN

The recommendations for trails were identified as follows:

1. Prioritize safe pedestrian crossings
2. Prioritize development of trails and sidewalks for improved connectivity
3. Require sidewalks in new developments
4. Plan for a trail along the old railroad corridor to connect to downtown
5. Coordinate with partner agencies for trails along roadways
6. Implement community wayfinding program

HOW TO USE THIS PLAN

This plan is meant to be used a guide for the next 10 to 20 years. It is intended to be a living document with recommendations, standards and guidelines for system planning for park and trail development.

The plan should be reviewed, revised and implemented according to City Council and the Park Commission recommendations and approval. Recommendations within this document will require more analysis and planning prior to implementation.

It is recommended that the plan be reviewed by staff annually and updated comprehensively every ten years, due to the fact that economic conditions, funding opportunities, partnerships, and community needs continue to evolve over time.

REPORT ORGANIZATION

The plan is organized into sections that cover various aspects of the system plan and is meant to provide information and findings for both broad general visioning (i.e.: general policies, strategic decision-making, setting priorities, and budget allocations) as well as day-to-day use by staff and those that will be implementing the plan to ensure a high level of consistency in interpretation.

The system plan is organized by the following sections:

- Section 1: Executive Summary
- Section 2: System Overview
- Section 3: Needs Assessment
- Section 4: Public Engagement
- Section 5: Park System Plan
- Section 6: Trail System Plan
- Section 7: Implementation Plan

2. SYSTEM OVERVIEW

INTRODUCTION & BACKGROUND

The City of Wyoming is located in Chisago County, north of the Minneapolis metro region. It is located directly along Interstate 35, allowing for a direct connection to the metro for commuting. The convenient access and its location that is currently more rural with an abundance of natural spaces makes it an appealing location for many residents.

The City of Wyoming was platted in 1869 and its development was spurred by the St. Paul and Duluth Railroad that extended to this location.

The abandoned rail line is still evident and Railroad Park is planned to pay tribute to the influence of the railroad.



Source: By Arkyan - My own work, based on public domain information. Based on similar map concepts by Ixnayontheimay, CC BY-SA 3.0, <https://commons.wikimedia.org/w/index.php?curid=2933223>



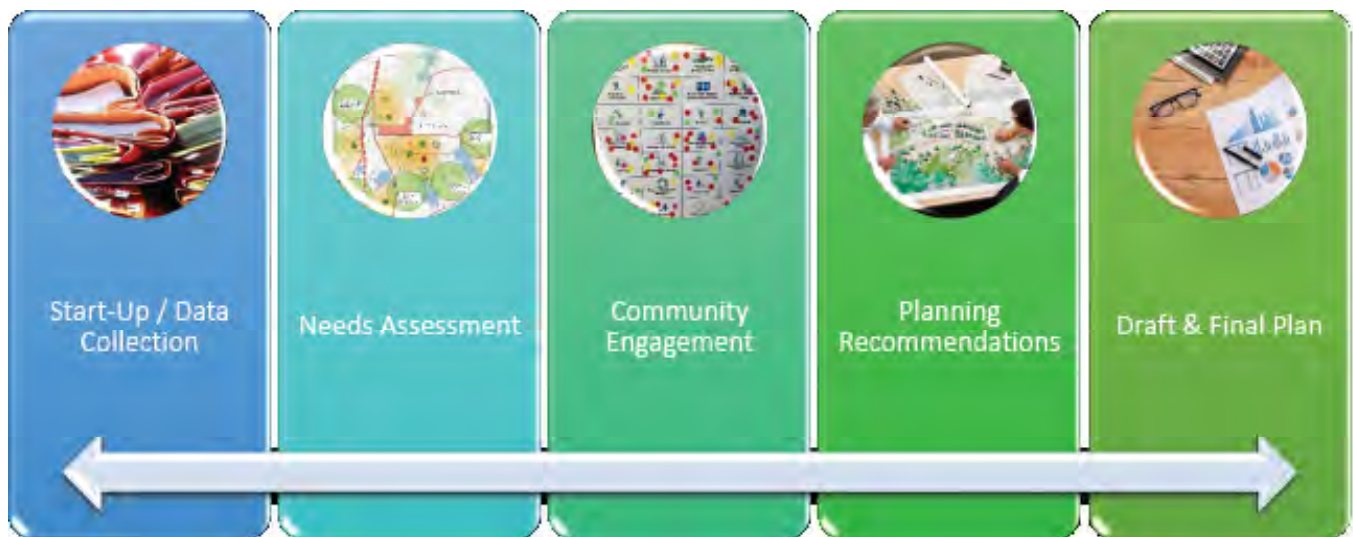
PLANNING PROCESS

PROJECT START-UP

The planning process began in September 2017 with a project start-up meeting with city staff to explore goals, objectives and visions for the park and trail system. This included a review of all prior planning documents, current plans and future objectives. A meeting was also held with the Park Advisory Commission for confirmation of primary goals for the system plan.

NEEDS ASSESSMENT

A needs assessment was then undertaken that included data collection and an analysis of the existing park and trail system to understand how well it is currently functioning. This included high level analyses to determine how well the parks are servicing the community based on the level of development and location relative to residents. More in-depth assessments were also conducted at each site to determine the level of service based on age, condition, accessibility and overall design.



COMMUNITY ENGAGEMENT

A critical piece of the planning process was community engagement to obtain input and feedback from the community and stakeholders to identify the greatest needs and demands. This was accomplished through an online interactive map called Social Pinpoint where users could drop pins and comments onto the map of Wyoming. Additional engagement was held at two community events to raise awareness of the project and to gather input. The findings from the needs analysis and community engagement process provided guidance to the development of recommendations for the parks and trails.

RECOMMENDATIONS

The purpose of this park system master plan is to develop a comprehensive long-range vision for the park system in order to guide strategic improvements for implementation. This plan provides the framework and recommendations to guide investments for both short and long term projects in order to achieve the goals of the master plan. It is meant to be a living document that should routinely be evaluated and amended to remain in line with community needs.

MISSION AND GOALS

MISSION STATEMENT

The following mission statement reflects the ideal park system needed to meet the needs of its residents.

PARK MISSION STATEMENT

Wyoming parks and trails provide a broad range of active and passive recreational opportunities for diverse users that are accessible across the community, built upon responsible growth, intrinsic of the valued rural character and natural resources, and strengthen the sense of community through celebrations.

PLANNING GOALS

The following goals were identified for establishing both short and long term priorities for parks, trails and outdoor recreation in Wyoming to better meet the needs and desires of the community.

- High-Quality Experiences: Wyoming strives to provide high-quality recreational experiences based on current needs and prioritizing proper management to keep existing amenities in a safe and quality condition.
- Improved Connectivity: Wyoming will strategize methods and coordinate with partner agencies to improve pedestrian connectivity throughout the community.
- Equitable Recreation: Wyoming parks will align improvement projects to ensure the recreational needs of diverse demographics and user groups are being met.
- Responsible Growth: Wyoming will focus on improvement and development projects that are in alignment with current funding and operational budgets to responsibly move forward.



WYOMING PARK & TRAIL SYSTEM

CITY PARKS

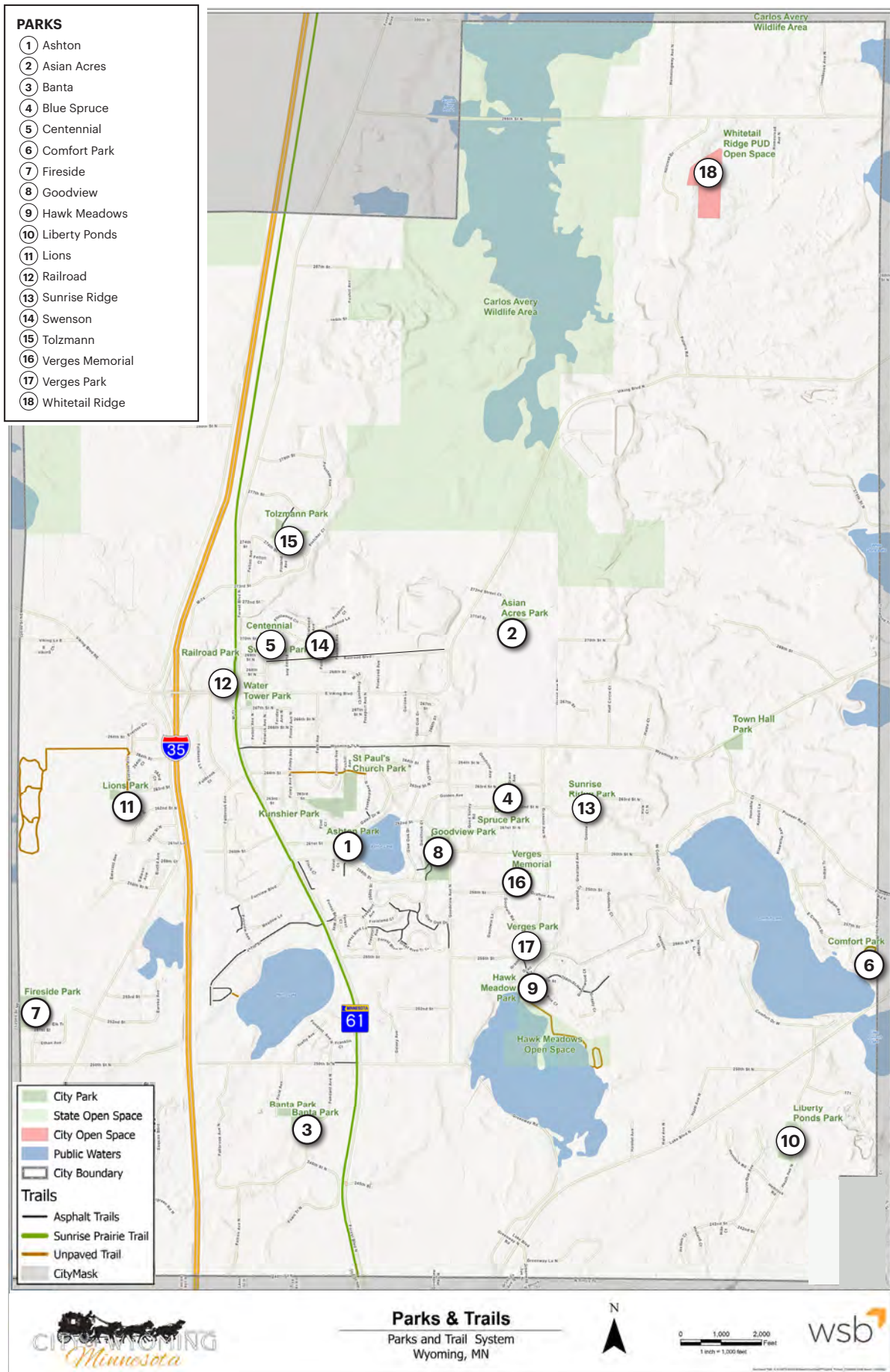
The City of Wyoming has a total of 18 listed park sites, 12 of which are developed to include recreational amenities, as follows:

- Ashton
- Asian Acres
- Banta
- Blue Spruce
- Centennial
- Comfort Park
- Fireside
- Goodview
- Hawk Meadows
- Liberty Ponds
- Lions
- Railroad
- Sunrise Ridge
- Swenson
- Tolzmann
- Verges
- Verges Memorial
- Whitetail Ridge

PARK CLASSIFICATIONS

The parks are divided into the following categories based on a uniform system of classification developed by the National Recreation and Park Association (NRPA):

- Mini-Park: Mini-parks are intended to serve concentrated populations with a 1/4 mile service area and 1.5 acres or less in size with limited features. Considered a “walk-to” park. Mini park service levels are 0.25 to 0.5 acres per thousand people.
- Neighborhood Park: Intended to meet the day-to-day recreational needs of populations with up to a 1/2 mile service area and are typically 2 to 10 acres in size, though most fall in the 2 to 5 acre range. Can be strictly a “walk-to” park or can include parking facilities for greater accessibility depending on park size. Service levels are 1 to 2 acres per thousand people.
- Community Park: Parks that provide recreational facilities that appeal to a broad spectrum of users across the community with active and passive features, though some have more dedicated uses, such as athletic facilities. Can range from 10 to 50 acres and accessible by multiple modes of transportation. Service levels are 5 to 8 acres per thousand people.
- Special Use Park: Parks with a dedicated special use such as a memorial, pool, etc. Size varies greatly and service levels generally do not apply.
- Open Space / Natural Resource Park: Parks with a focus on preservation of open space and natural resource systems. Some may include natural trails or minimal development.
- Undeveloped: Parks not currently developed or to remain as open space.



The following chart provides an overview of the amenities available at each City of Wyoming park site:

Parks & Recreation Areas																
	Classification	Acres	Parking Lot	Picnic Shelter	Warming House	Playground Equip.	Trail	Ballfield	Basketball	Football Fields	Soccer Fields	Hockey Rinks	Skating Rinks	Sand Volleyball	Tennis Courts	Other:
PARKS - CITY OF WYOMING																
Ashton: 26120 Galen Dr	M	0.4				◆										
Asian Acres: 270th Street	U	3.27														
Banta: Fondant Ave	N	5.42	◆	◆		◆		◆								
Blue Spruce: 262nd Street	N	3.75	◆			◆			◆							
Centennial: Fenwick Ave & 270th St	SU	0.6														Memorial with picnic area
Comfort Park: 25578 Iris Ave	N	3.3	◆			◆										Disc Golf
Fireside: 4354 - 251st St	N	12.42				◆										
Goodview: 26079 Goodview Ave	C	14.75	◆	◆		◆	◆			3						Skate Park & Gaga
Hawk Meadows: 25419 Grail Court	OS	2.6				◆	◆									Natural trails (+66 acres)
Liberty Ponds: 24588 Heath Ave	U	8														Undeveloped
Lions: 4815 - 263rd St	N	2.8	◆	◆		◆	◆	◆	◆							Winter trails
Railroad: Viking Blvd	SU	0.5														Undeveloped
Sunrise Ridge: 263rd St & Greene Ave	U	0.42														
Swenson: 26929 Flintwood Ave	N	4.45	◆		◆	◆	◆	◆	◆			◆	◆		2	Gaga
Tolzmann: 274th & Finland Ave	N	7.9	◆	◆		◆	◆	2						◆		
Verges: 7665 Wyoming Trail	M	0.22														Picnic table & sign
Verges Memorial: 25915 Goodwin Rd	N	1.24	◆	◆		◆	◆		◆					◆		
Whitetail Ridge: 29134 Hillcrest Dr	OS	22.92														
TOTALS:		94.96	8	5	1	11	6	5	4	0	3	1	1	2	2	

Key:

M = Mini-Park
 N = Neighborhood Park
 C = Community Park
 SU = Special Use Park
 U = Undeveloped
 OS = Open Space / Natural Resource

OTHER PARKS & RECREATION

There are additional properties within the city that also help contribute to the recreational needs of the community as follows:

- City of Wyoming Police Department: Located along Wyoming Trail / 22 and includes the police department and equipment storage. There is a ballfield that is currently designated as a proposed facility expansion area.
- Wyoming Elementary School: Located along Hwy 61; property contains a playground, hardcourts and various ballfields / turf fields with trail connections to adjacent neighborhoods.
- St. Paul's Church / Kunshier: The Church has some open space and basketball goals with a natural trail connection and adjacent Kunshier open space area. Offers limited recreation.
- Downtown Site: Open lot that once contained the water tower; used for some community event space.
- Carlos Avery State Wildlife Management Area: A large natural resource area located north of Wyoming. The site consists of approximately 24,000 acres of which about 1/3 is upland and the remaining wetlands, and popular for bird watching.



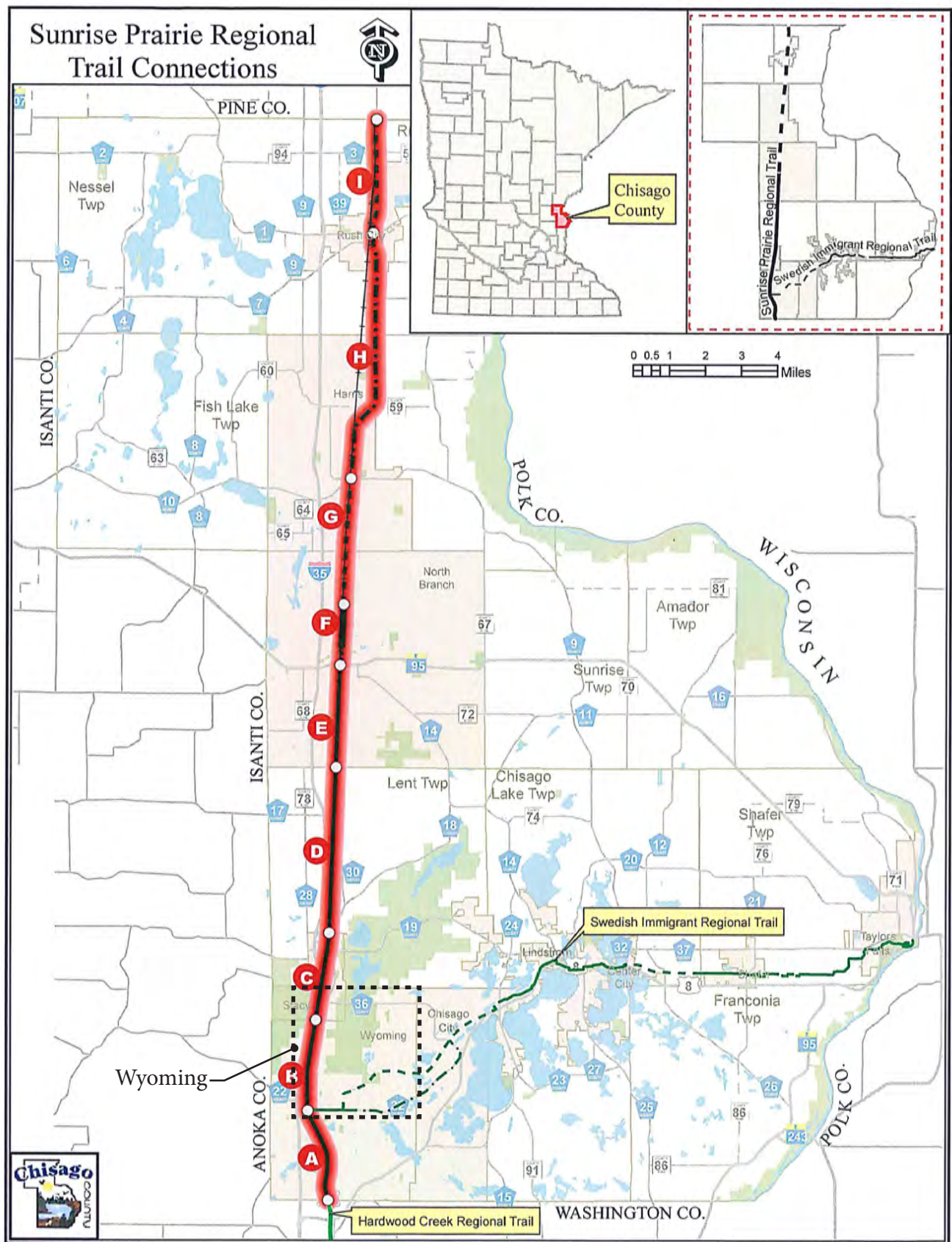
TRAILS

The City of Wyoming has a few newer neighborhoods that have sidewalks and two parks with natural trails and a couple of locations with bituminous trails. Overall, the city is lacking pedestrian routes, however, the city is fortunate to have two regional trail systems through the community, providing regional connectivity. The following is a list of some primary trails in Wyoming.

- Lions Park Winter Trails: Trails through wetlands that can be accessed from Lions Park and due to wet conditions is considered a winter trail used for snowshoeing and cross-country skiing.
- Hawk Meadows Natural Trails: Natural trails that extend from the Hawk Meadows Park into the wetland property owned by the Wild River Audubon Society. The trails are used for walking/hiking and winter snowshoeing and cross-country skiing.
- Snowmobile Routes: There are identified snowmobile routes throughout the community, primarily in ditches.
- Sunrise Prairie Regional Trail: 26 miles of 10-foot wide paved trail along the west side of Hwy 61. The trail is identified as multi-use and allows non-studded snowmobiles. The trail is aligned through some scenic natural settings and connects to the Hardwood Creek Regional Trail in Hugo and planned to connect north to the Willard Munger State Trail.
- Swedish Immigrant Regional Trail: Portions of the Swedish Immigrant Trail have been constructed and, once complete, will connect to the Gateway Trail, Interstate Park, and Taylors Falls, to name a few. The trail will connect to the Sunrise Prairie Regional Trail in Wyoming. Several routes have been studied and will likely be aligned along Hwy 8.



Source: Swedish Immigrant Regional Trail Master Plan - Chisago County, Minnesota (June 17, 2015)



Source: Sunrise Prairie Regional Trail Master Plan - Chisago County, Minnesota (Aug. 5, 2015)

3. NEEDS ASSESSMENT

OVERVIEW

Assessing the needs of the community is a critical first step in developing a park and trail system master plan because it represents those who it is intended to serve. Several methods of assessing the existing park and trail system of Wyoming were conducted to identify areas of greatest need. The City of Wyoming also engaged with the community members to ensure the residents had the opportunity to voice their concerns and provide input on what they valued most for outdoor recreation.

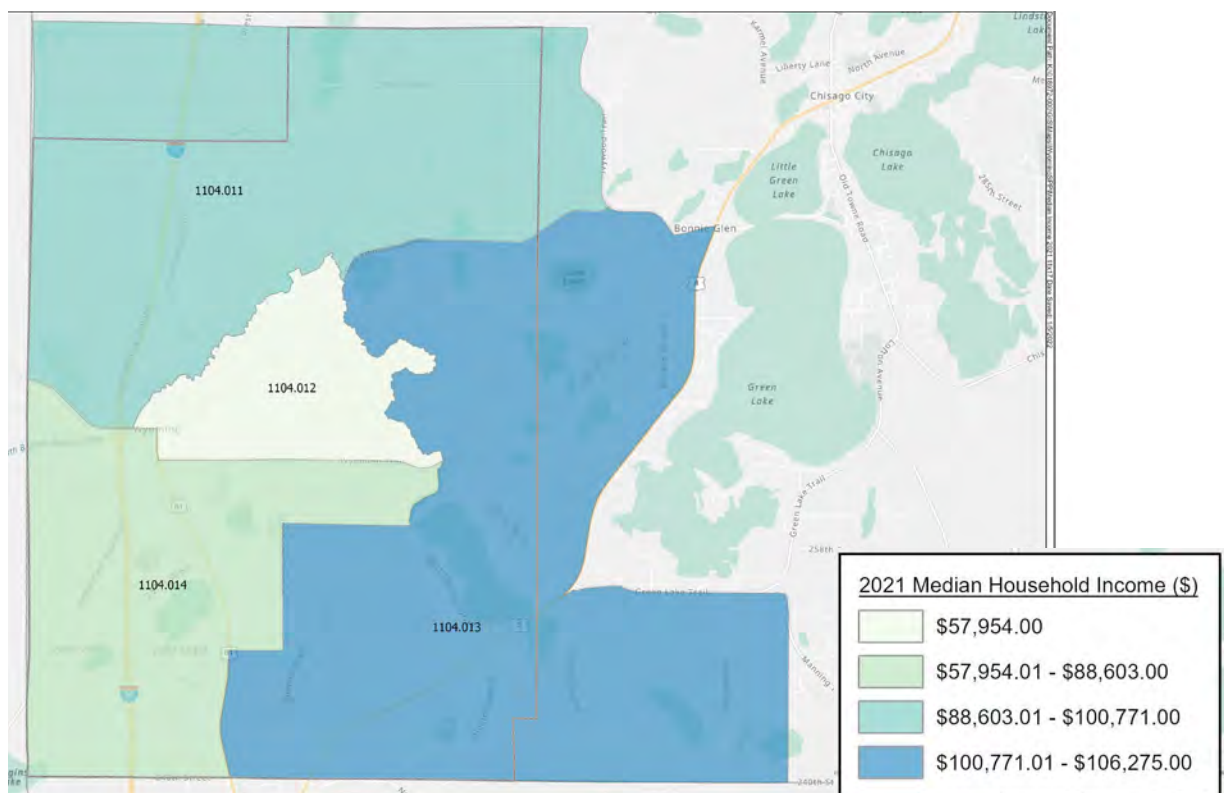
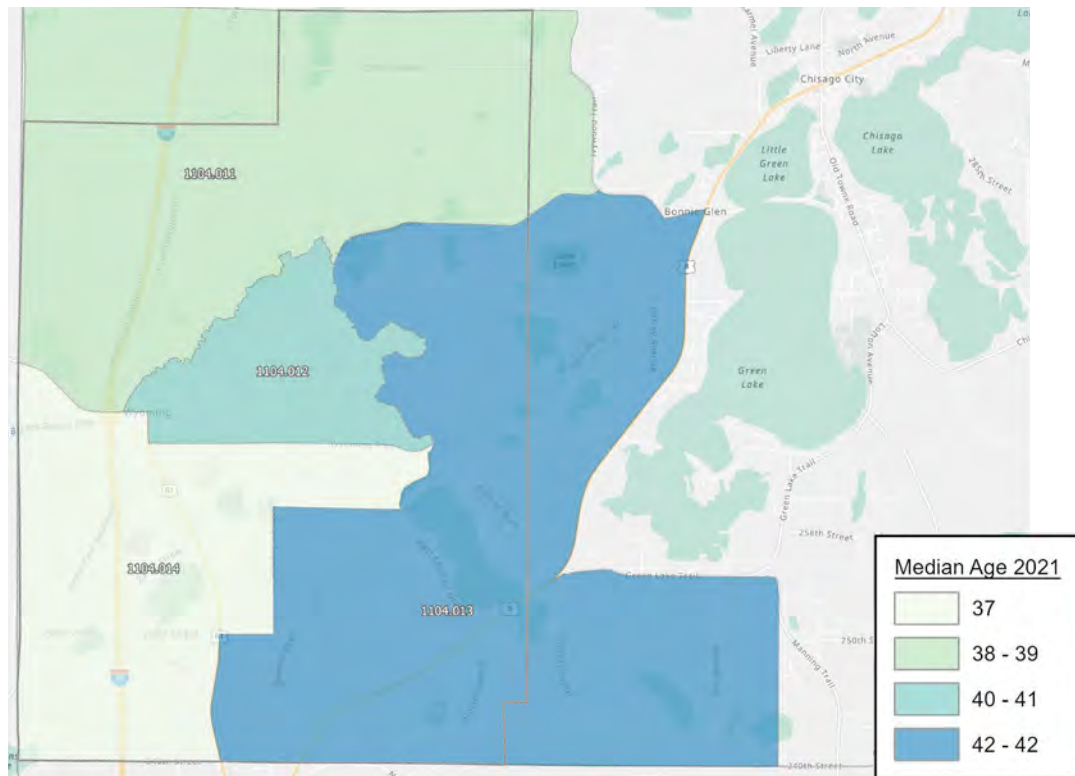
DEMOGRAPHICS

The 2020 United States Census Bureau indicated the Wyoming population at 8,032. The population in Wyoming since the 2010 census has grown an average of approximately 3%.

The average household income in Wyoming is \$88,876, the median age is 42.4 years and 99.3% of the population is white with 2.1% Hispanic / Latino, 0.6% two or more races, and 0.1% Native American.

This shows that the vast majority of the population consists of families with kids and approximately 14% of the population falling in the 65+ category. There are many residential areas in Wyoming that contain large lots with room for private playground equipment, basketball hoops, and more than adequate space for recreating at home. However, there are also areas with higher densities and lower incomes or aging populations that were considered during the planning process.

The following maps show current concentrations of the residents based on income and age.



LEVEL OF SERVICE ANALYSIS

The level of service analysis provides a comparison of existing amenities in relation to benchmark standards. This includes a general comparison of the parks system based on NRPA averages to identify amenities that may be lacking in proportion to the community, though more importance is placed on input from the community. The analysis also includes site specific evaluations that rate the parks based on the current age, condition, design standards, and accessibility to determine how well they are, or are not, meeting community needs.

NATIONAL STANDARDS

The NRPA (National Recreation and Park Association) publishes park amenity standards based on overall averages as a benchmark tool. Communities can obtain more tailored evaluations through the NRPA based on similar peer communities.

The table below shows a high-level comparison based upon NRPA averages as indicated in the 2020 NRPA Agency Performance Review. For purposes of this comparison, the 2020 Wyoming population of 8,309 was used, keeping in mind each community and each neighborhood within the community will have varying needs based on actual population demographics and its service area.

Also of importance is the average operating expenditures of \$81.19 per capita per year and 8.31 FTE's per 10,000 residents.

Comparison to NRPA Averages			
Description	NRPA Averages	Provided within Wyoming	Assessment
Parks per residents (total)	2,281 residents per park	460 residents per park	Exceeds average
Parks per residents (developed only)	2,281 residents per park	692 residents per park	Exceeds average
Acres of park land per 1,000 residents	10.4 acres/1,000 residents	11.4 acres/1,000 residents	Meets average
Playgrounds	1 per 3,750 residents	1 per 755 residents	Exceeds average (11)
Basketball Courts	1 per 7,400 residents	1 per 2,077 residents	Exceeds average (4)
Baseball Fields (Youth)	1 per 7,369 residents	1 per 1,662 residents	Exceeds average (5)
Soccer / Multi-Purpose Fields	1 per 9,000 residents	1 per 2,770 residents	Exceeds average (3)
Outdoor Ice Rink	1 per 29,392 residents	1 per 8,309 residents	Exceeds average (1)
Outdoor Tennis Court	1 per 4,858 residents	1 per 4,155 residents	Meets average (2)

SITE ASSESSMENTS

Parks with higher service levels and better trail access and design character tend to have a higher use by the community. Parks with lower service level rankings not only can have lower use, but this will often times lead to vandalism and other undesirable activities.

Each individual park was visited and evaluated to determine how well the park meets the recreational needs of its users based on design standards, condition, age, and accessibility. The scores were then tabulated and averaged. The assessments help identify parks that have liability issues or other needs that are more immediate. In some cases, minor improvements will increase the park ranking to a higher level, in other cases the park may need a complete redevelopment.

Assessment Ranking Legend	
HIGH QUALITY - Meets or Exceeds Service Level, High Quality, Newer	75% +
GOOD - Meets Expected Service Level, Mid to Newer Range in Age	50-75%
MINIMAL - Meets Basic Service Level, Mid to Older Range in Age	25-50%
Poor - Not Meeting Service Level, Older in Age or Outdated	< 25%

Park Assessment Rankings			
Park Name	Classification	Acreage	Ranking
Ashton	Neighborhood Park	0.4	33%
Asian Acres	Undeveloped	3.27	N/A
Banta	Neighborhood Park	5.42	44%
Blue Spruce	Neighborhood Park	3.75	51%
Centennial	Special Use	0.6	33%
Comfort	Neighborhood Park	3.3	58%
Fireside	Neighborhood Park	12.42	5%
Goodview	Community Park	14.75	70%
Hawk Meadows	Open Space Park	2.6	33%
Liberty Ponds	Undeveloped	8	N/A
Lions	Neighborhood Park	2.8	58%
Railroad	Special Use (undeveloped)	0.5	N/A
Sunrise Ridge	Undeveloped	0.42	N/A
Swenson	Neighborhood Park	4.45	74%
Tolzmann	Neighborhood Park	7.9	26%
Verges	Mini-Park	0.22	N/A
Verges Memorial	Neighborhood Park	1.24	20%
Whitetail Ridge	Open Space Park	22.92	N/A

The park level of service ratings help to identify specific recommendations to improve the service level of each park along with a set of overall priorities to address the park sites with the greatest needs.

The Level of Service Analysis map on the right color codes each park to correspond with its ranking and easily identify locations of parks with the greatest needs.

PARK LEVEL OF SERVICE

RATING CRITERIA:

- » Condition - What is the condition of the equipment or surfacing? Is it rusting, broken or not functioning properly?
- » Design - Does the amenity meet design standards (slope, orientation, etc)? Are there safe and effective circulation patterns? Is the site inviting and does it feel safe to users?
- » Accessibility - Is there an accessible route to amenities? Is there an accessible parking stall with signage and striping? Is the site easily accessed by pedestrians?
- » Age - How old is the equipment or surfacing? Is it new, mid-life or at the end of its lifespan and in need of replacement?

ACCESSIBILITY CONCERNS

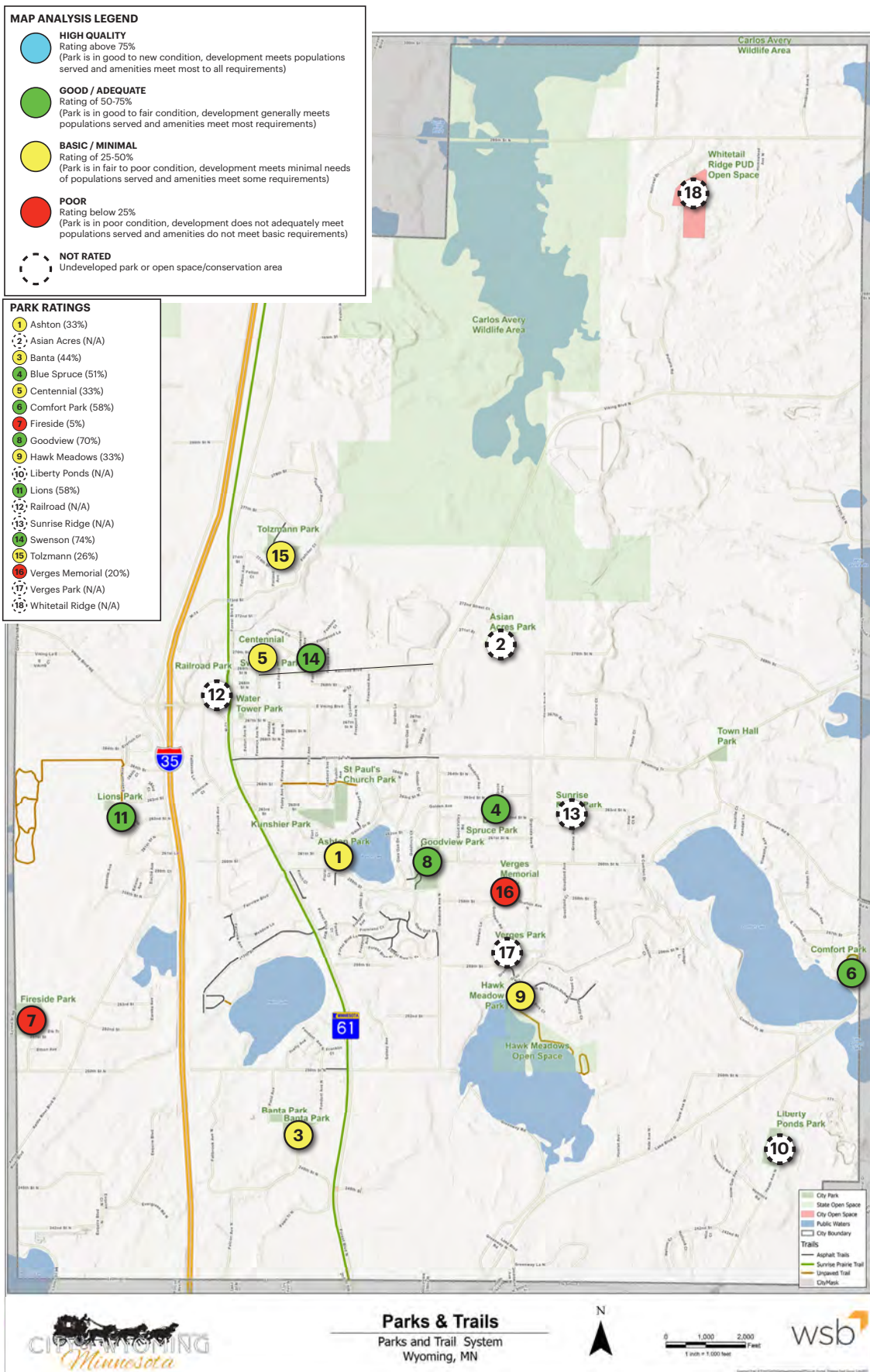
As with many park systems, accessibility and meeting ADA requirements are common items that affect the level of service ratings. It should be noted that when improvements are made to a park they must meet current accessibility requirements.

As an example; if the City decides to replace a playground at a park, not only does the equipment need to meet current ADA standards, but it must also have the proper surfacing, an accessible route to the equipment access points and transfer stations, and there must be an accessible walk/path leading into the playground container. Many times playground curbs cause a protrusion greater than a half inch, making the route non-compliant.

When making improvements, the City should consult a professional to ensure the park improvements meet the proper requirements.

ACCESSIBILITY STANDARDS:

- » Provide an accessible route from an ADA parking stall to each park amenity (shelter, playground, court, etc)
- » Parking lots are required to have a minimum number of accessible stalls (including van accessible stalls) dependent on the total number of stalls provided in the lot with access aisles not to exceed 1:48 grade.
- » Accessible routes (trails and sidewalks) have a maximum 1:20 running slope and a maximum 1:48 cross slope. There are also standards on width, surfaces, landings and passing zones. No obstacles over 1/2" height are allowed on accessible routes.
- » Connections from streets to the park may require pedestrian curb ramps with truncated domes.
- » A certain percentage of park site amenities must be accessible, this includes drinking fountains, grills, tables and benches.
- » Standards, guidelines and exceptions may change. Before making improvements, verify with Minnesota's Accessibility Code, available online, and verify with local codes which may have differing requirements.



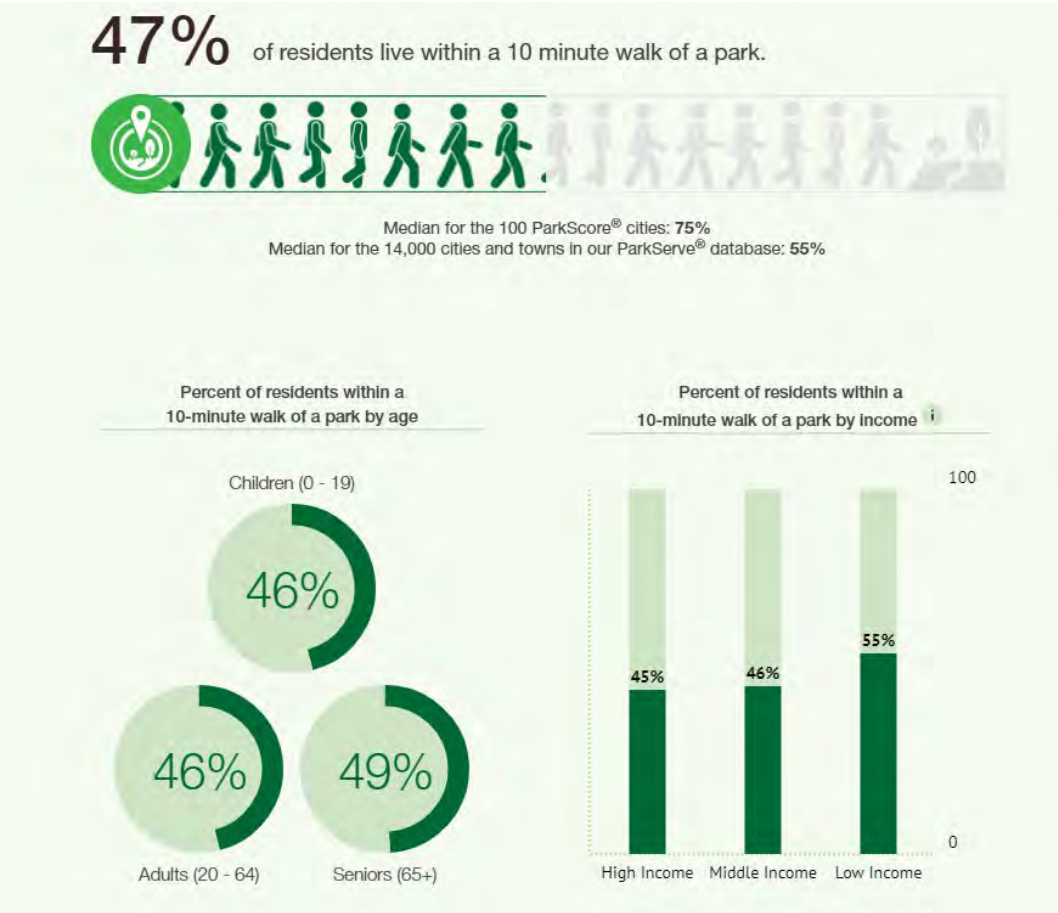
Park Level of Service Analysis

Wyoming, Minnesota
March 2022 | WSB Project number: 018972-000

SERVICE AREA ANALYSIS

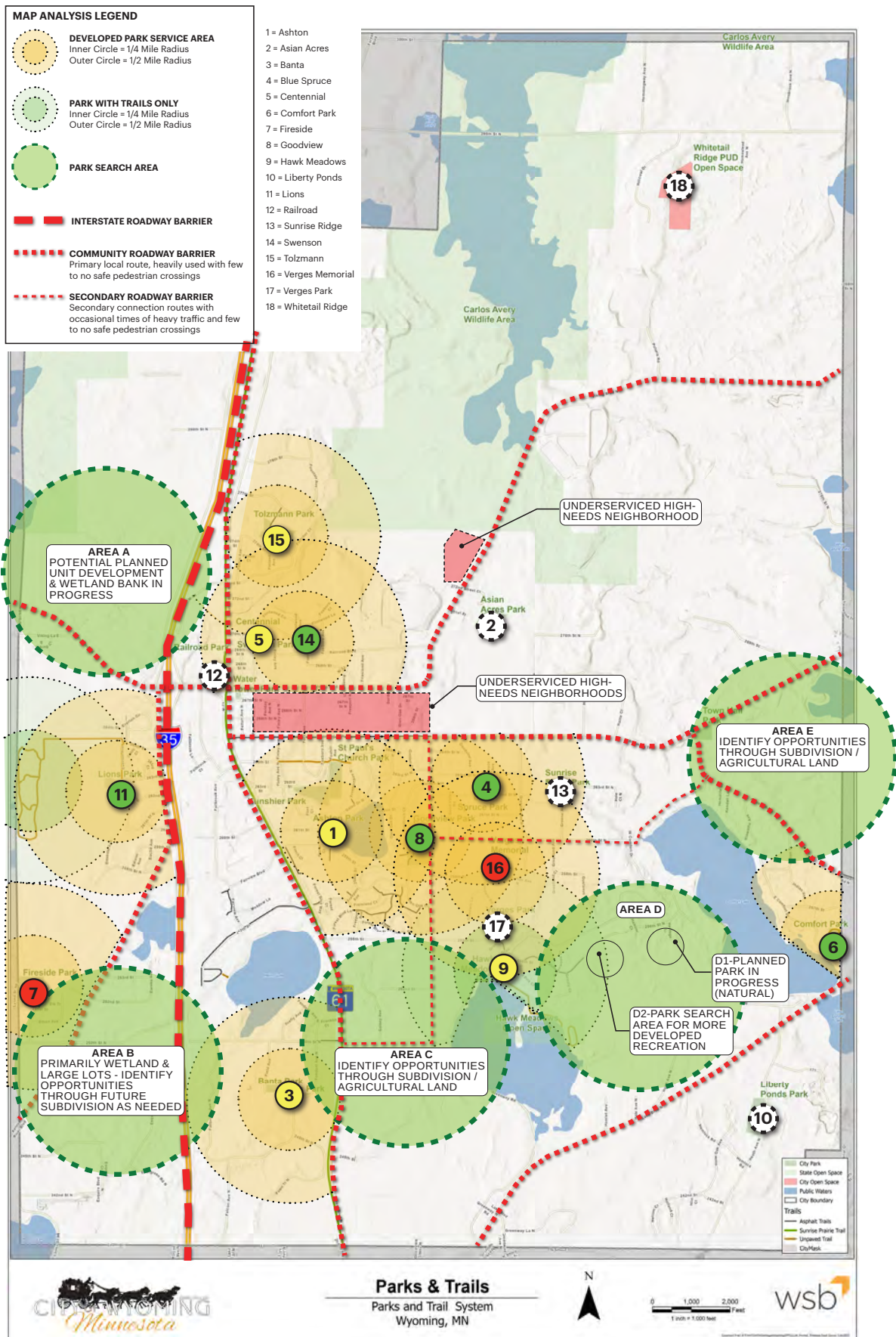
The NRPA recommends a guideline of having a quality park within a 1/4 to 1/2 mile from a place of residence, which is considered a 10-minute walk. This is a general guideline used to identify locations where large gaps in the system may exist and to help guide future park locations. It is important to note that this 1/2 mile distance needs to take into consideration barriers that can limit or prohibit a person being able to access a park. This may include large roadways, railroad tracks, or even natural features such as waterways. Interstate 35 and Hwy 62 are examples of primary barriers within Wyoming. Ensuring there are safe and adequate pedestrian crossings over these barriers are important plan goals.

Using ParkServe, an online mapping tool provided by the Trust for Public Land, it shows that 47% of Wyoming residents live within a 1/2 mile distance of a park. For comparison of nearby communities, North Branch shows 23% of its residents live within a 1/2 mile distance, and 57% of Forest Lake's residents live within this distance.



Source: ParkServe by the Trust for Public Lands

The map on the following page illustrates the existing park service areas based on a 1/4 to 1/2 mile distance with major barriers shown and its park ranking. It also identifies potential underserved neighborhoods based on existing demographics with park search areas noted to better meet current and future populations with improved access to a quality park. Trail development is also used to improve access to populations currently outside the service areas.



Park Service Area Analysis

Wyoming, Minnesota
 March 2022 | WSB Project number: 018972-000

ANALYSIS FINDINGS

The analyses that were conducted help to identify the neighborhood areas with the greatest needs based on the park location and current level of service. Some findings include the following:

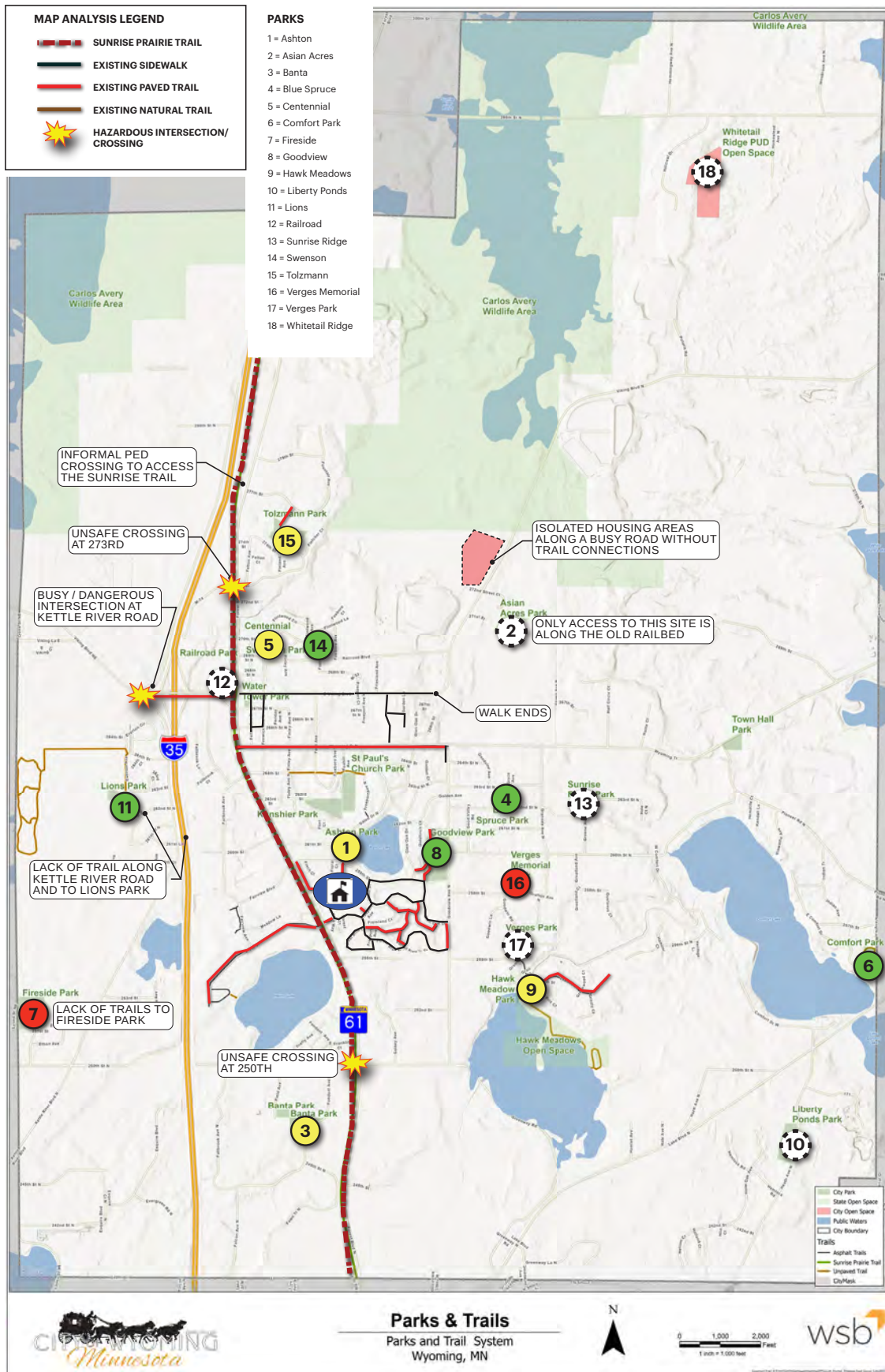
- Fireside Park is ranked very poorly and is now a liability to the City. It does not meet the needs of a neighborhood which does not have additional parks to rely on. The site has many opportunities to provide an improved park experience meeting broader user groups.
- Verges Memorial is ranked poorly. However, this neighborhood service area is also supplemented by Goodview Park & Blue Spruce Park which makes it lower in priority than Fireside. Vergas Memorial remains important as it will also help serve planned neighborhoods to the east.
- Tolzmann Park has a ranking that barely keeps it in the minimal category and due to the types of recreation provided, is able to meet varying user needs.
- There are some isolated neighborhoods that, through potential trail/walk connections, could have improved access to parks. These may be located in areas where it is less feasible to add additional parks.



TRAILS ANALYSIS

While the Sunrise Prairie Regional Trail is a highly desired community amenity, the remaining areas of Wyoming have very few pedestrian trails or walks. Many parks cannot be safely or easily accessed by walking or biking. The large and busy roadways also pose concerns with a need for safe crossings to access destinations such as parks, schools and the regional trails.

The following map identifies some areas of concern regarding pedestrian routes. Refer to Recommendations for additional trail information.



Trails Analysis

Wyomining, Minnesota
March 2022 | WSB Project number: 018972-000

RECREATION TRENDS ANALYSIS

Trail use continues to be a major recreation trend nationwide, with the most popular outdoor activities being running, jogging and biking. This holds true for Wyoming with the primary comments through public engagement focused on trails. The Sunrise Prairie Regional Trail is highly popular and many are anticipating the future connection to the Swedish Immigrant Trail. There were also comments related to the natural winter trails at Lions Park and Hawk Meadows Park, which are also valued.

RECREATION TRENDS

ORGANIZED SPORTS

There have been shifts in some organized sports over the past decade. Football and baseball are seeing decreased participation rates while field sports, such as soccer, lacrosse and rugby, are increasing in participation. According to the NRPA, the pandemic increased the overall decline in organized athletics with approximately 3 in 10 youth not returning to organized sports.



PICKLEBALL

Nationwide there is an increased pressure for pickleball courts with the rise in its popularity not only for senior demographics, but with younger participants as well. This activity is popular for the fitness aspect but also for socializing. Pickleball is most successful in locations where noise is not a significant factor and where the court layouts can accommodate multiple groups with spaces for socializing.



CANINE COMPANIONS

Park and trail users are showing a higher interest in canine companions and bring them to parks, community events and programmed activities. Along with this use comes the increased demand for dog parks, particularly ones that have water bodies to allow dogs to play, cool off and train for retrieving. The NRPA states that 68% of people stated dog-friendly policies affected their decision to buy or move.



UNIQUE & CHALLENGING EXPERIENCES

Other trends include a desire for more unique and challenging elements such as ninja warrior and fitness courses that appeal to older youth and adults (both indoor and outdoor). Residents are looking for variety and more unique experiences. Ensuring that park development does not take a “cookie-cutter” approach to development is important to meeting these needs.



COMFORT & CONVENIENCE

Comfort and convenience remain a top priority for recreation. Parks must be easy to access and restrooms remain a high demand for many users. Ensuring cell service and wifi accommodations with locations to charge smart devices is increasing in demand. This is especially a concern for locations where gatherings take place, such as rentable shelters. Shelters must also be able to adequately handle electrical needs without blowing a fuse since many users are unlikely to find city assistance on a weekend.



FOUR-SEASON RECREATION

With an increase in the overall desire to get out of the house for fitness and to connect with nature, many desire increased opportunities to recreate outdoors during all four seasons.

Wyoming residents currently value the winter trails at Lions and Hawk Meadows, as well as the snowmobile routes through the community. Fall and spring are also prime times to use trails and natural areas due to the more seasonable temperatures and lower issues with insects.



PROGRAMMING TRENDS

Some of the biggest trends related to successful recreation programming have to do with the overall convenience of attending the program (think beyond standard weekday hours), programs focused on community celebration, and the ability to try new activities. Wyoming events have met needs in terms of convenience and community celebration. Some events even attract visitors from other communities.

The NRPA provides examples of successful programs that included one program that allowed participants the ability to “sample” multiple sports at one event to encourage an interest for youth and adults. Another successful program was an event in Cottage Grove called a Pumpkin Chunkin Party that included showing up in costumes with a variety of methods to use and smash pumpkins. Keeping programs fun and interesting will continue to attract use.

The following are examples of some other popular programs.

- » Yoga with animals
- » Family fitness / challenge events (adventure races, etc.)
- » Try new activity (mountain biking, paddleboard, mini-golf, skiing, camping)
- » Board game night
- » Therapeutic recreation and fitness
- » Cultural events
- » HIIT cardio classes
- » Excursion trips - half to full day (kayaking, hiking, etc.)
- » Painting or yoga in the park



BARRIERS TO RECREATION

There are many barriers to recreation, many that were attributed to busy lifestyles with a lack of time. Since the onset of the pandemic, many more people worked from home and many also had kids at home who were no longer participating in organized sports due to restrictions. These restrictions resulted in a dramatic increase of park and trail users who were seeking a connection to nature, a method to get in exercise and enjoyed spending time with their kids. The previous barrier related to lack of time has since been altered as many people still choose to work from home and have continued to spend time outside recreating. It is unclear at this time if this will continue or if our busy lifestyles will be commonplace once more.

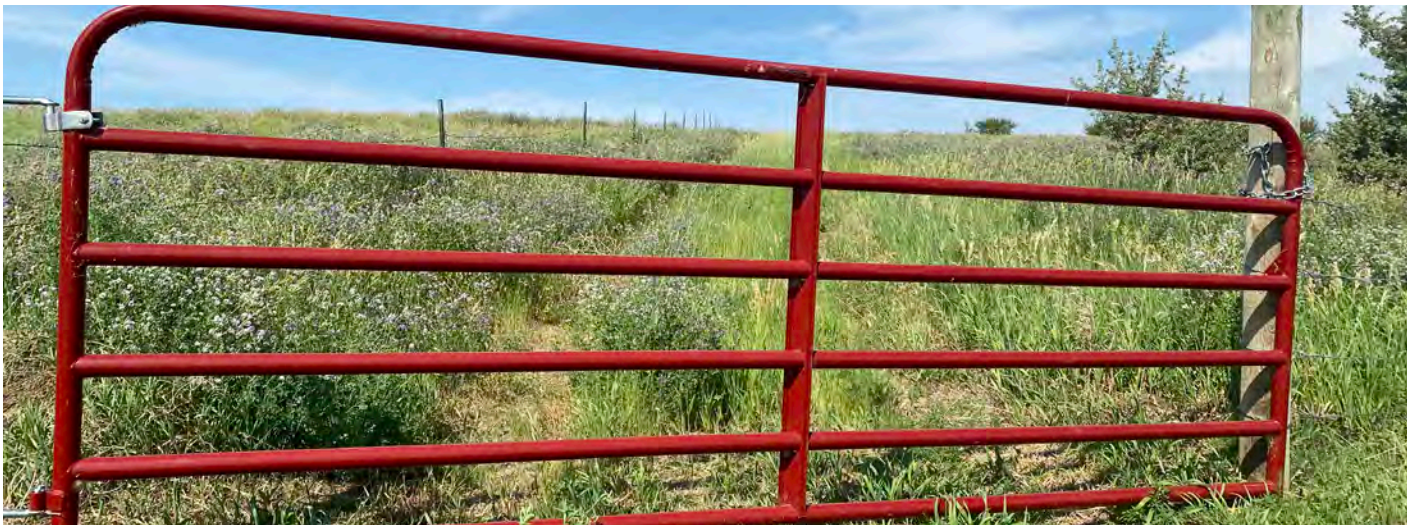
One of the more common barriers is a lack of awareness. With many new developments bringing in new residents, there is a lack of awareness of the current park and trail system.

There are many other factors beyond lack of awareness that can create barriers for participation in outdoor recreation but understanding the barriers will allow potential methods to overcome them.

BARRIERS TO PARTICIPATION IN RECREATION

- » Lack of leisure time
- » Programs are not offered at convenient times for working adults
- » Multitude of opportunities for leisure competing with parks and trails recreation
- » Lack of transportation or parks aren't easily accessible to participants (safe sidewalk routes)
- » Concerns about safety in the parks
- » Cost of entry (fees) and costs for specialized equipment (ex: mountain bikes, camping gear)
- » Lack of awareness of programs, parks, trails available for public use
- » Language barriers

Source: Greater Minnesota Regional Parks and Trails Strategic Plan



4. PUBLIC ENGAGEMENT

OVERVIEW

Engagement with the local community is crucial in determining what the current needs and desires actually are. Engagement also provides valuable information on the existing system from those who use the parks and trails and have a much better understanding of what is working well and what isn't. The public engagement efforts for the planning process included several methods to obtain input, review and feedback from the community.

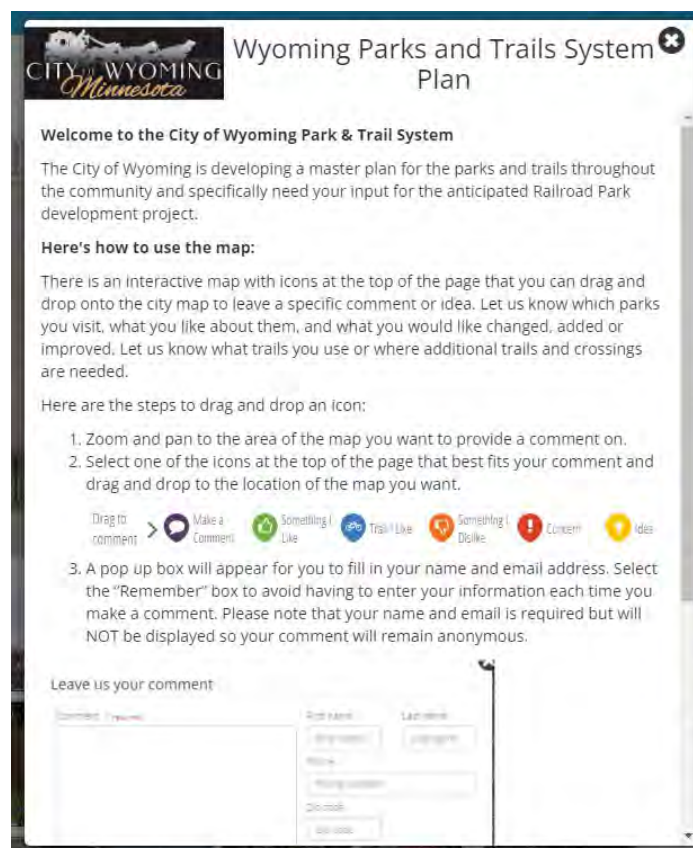
ENGAGEMENT PROCESS

ONLINE PLATFORM

The use of an online platform called Social Pinpoint was used to reach a broader audience. The interactive project map was online for the duration of the project to gather input on the park and trail system.

There was a total of 85 comments left on the Social Pinpoint page. The full responses can be found in the Appendix. Some primary themes from the input included the following:

- Trails and pedestrian routes were highly commented on
- Goodview Park is a popular park with some requests for additional amenities
- Swenson Park had many comments on recent improvements with a desire for more challenging playground pieces





COMMUNITY EVENTS

Attendance at two community events were undertaken. This included a table with boards and information to raise awareness of the project, as well as to gather input on the existing system.

Event #1 - Tree Lighting Ceremony: Held December 4, 2021 in Railroad Park. This was a popular event with many in attendance and included a variety of demographics from families with young children, to groups of teens and older adults. Input was provided with numerous comments on the popularity of trails, snowmobile routes and the desire to keep the rural feel of Wyoming.

Event #2 - Touch-a-Truck Event: Held June 4, 2022 at the Police Facility. The event resulted in more than 300 vehicles arriving almost immediately and stayed full through the full event. The vast majority of the attendees were families with younger kids with some families coming from longer distances just for the event.

OPEN HOUSE

One open house meeting was held with one person in attendance.

SOCIAL MEDIA

The City of Wyoming utilized their social media to advertise upcoming events and promote engagement in the planning.

ENGAGEMENT FINDINGS

The community engagement process provided some general themes from the input. Refer to the Appendix for the list of comments and feedback.

SENSE OF COMMUNITY

- Don't affect current rural feel of community; this is the reason many choose to live here
- Like the events that bring the community together to celebrate
- Locations west of I-35 want to feel more included as part of Wyoming
- Like the proposed Railroad Park plan

PARK IMPROVEMENTS

- Goodview Park highly popular - requests for additional amenities (hockey rink, basketball court, pickleball, loop park trail, splash pad)
- Tolzmann Park popular, more cut-off from community, needs trail connections
- More events for teens, young adults
- Swenson Park needs more robust playground equipment
- Fireside Park is very outdated and in need of redevelopment



Wyoming Parks & Trails Master Plan



WE NEED
YOUR INPUT!

Please join us for an Open House Public Input Meeting on Tuesday, December 14th

Location: Wyoming Public Library
Time: 4:00 - 6:00 p.m.

Stop by anytime within the timeframe above to join the conversation, ask questions, and share your ideas, concerns and goals for the Wyoming Parks & Trails Master Plan.

Don't miss out on this opportunity to have your voice heard!



If you are unable to attend the neighborhood meeting, you may also provide comments and ideas on our interactive project website at: <https://wsb.mysocialpinpoint.com/wyominghi/> or scan the QR code.

You may email Candace Amberg, the project consultant, directly at camberg@wsbeng.com.

CITY OF WYOMING Minnesota

Place a dot on items you feel are important to keep or to add

Beaches/Lake Access	Playgrounds	"Natural" playground	Ninja Warrior/Challenge Course
Softball/Baseball	Splash Pad	Multi-use Fields (Soccer/Football)	Hockey/Shooting Rinks
Basketball	Volleyball	Tennis	Pickleball
Nature Trail/Hiking	Winter Ski Trails	Paved Multi-use Trails	Snowmobile Trails
Fishing	Mountain Biking	Archery	Performances/Events
Skate Park	Rental Pavilions/Shelters	Dog Park	Disc Golf
Community Gardens	Picnic Area	Lawn Games	Education/History/Interpretation
Outdoor Fitness Equipment	Non-Motorized Watercraft	Restrooms	Natural Scenery/Wildlife Viewing
ATV/OHV	Public Art	(Other)	

TRAILS, TRAILS AND MORE TRAILS

- Sunrise Prairie Regional Trail is highly popular and valued by residents
- Swedish Immigrant Trail - many are anticipating its completion through the community and would love to see it follow along the old railroad line vs the planned route along Hwy 8
- A desire for a safe pedestrian route along Kettle River Blvd for pedestrians to access Lions Park, as well as for bikers to safely travel along this corridor
- East Viking Blvd needs safe pedestrian walks - extend out to mobile home park
- Need more pedestrian connections to Goodview Park
- Snowmobile Trails - some concerns with routes that are plowed for pedestrians
- Like Hawk Meadows and Lions winter trails; like groomed winter trails
- Need mountain bike trails - some go to St. Croix Woolly trail currently
- Love nature trails & hiking
- ATV / side-by-side trail routes desired





5. PARK SYSTEM PLAN

OVERVIEW

Wyoming's inception was predicated on the extension of the railroad line through this area. The City and community are in support of highlighting the influence of the railroad through the proposed developed at Railroad Park as well as looking at options for further trail development along the abandoned rail corridors.

Parks, trails and the abundant natural resources are significantly valued by the community. The system plan builds upon the existing infrastructure and provides recommendations that are in alignment with community values for a balanced and equitable system.

The recommendations may contain general descriptions or schematic concept plans to illustrate a particular appearance or general design ideas but is not considered to be a final design approach. When it comes to final decision-making regarding proposed improvements, developments or planning, it is highly recommended to approach each project with continued input from stakeholders. Stakeholder buy-in is essential for a successful project to ensure the project meets the needs of those it is intended to serve. Swenson Park is a prime example of how important stakeholder involvement is in order to meet expectations, otherwise the residents will not continue to support funding for future park improvement efforts.

It is equally important to approach projects and recommendations in line with overall city goals and priorities and not just according to the latest demand by a particular group. The city should conduct ongoing evaluation of priorities on a routine basis to account for any changes, trends and opportunities that may arise and adjust priorities as necessary to ensure the recreation is balanced.



PARK STANDARDS

As stated in Chapter 2 - System Overview, the parks are divided into varying categories based upon their size, purpose and level of development. The following standards identify the park standards used for this planning study.

MINI-PARKS

Mini-parks are facilities that are intended to serve concentrated populations residing generally within 1/4 mile of park sites and provide a limited array of recreational opportunities for short stays. The Mini-park standard is 0.25 to 0.5 acres of park land per 1,000 people.

They may contain:

- » Small, single age playground
- » Bench
- » Receptacles
- » Park sign

NEIGHBORHOOD PARKS

Neighborhood parks are intended to meet the day-to-day recreational needs of populations with up to a 1/2 mile service area and are typically 2 to 10 acres in size. Service levels are 1 to 2 acres per thousand people.

They may contain:

- » Multi-age playground
- » Benches & picnic tables
- » Receptacles & bike racks
- » Picnic shelter
- » Basketball court - half or full
- » Trails / walks
- » Open lawn
- » Park sign

Optional:

- » Skating / hockey rink
- » Warming house
- » Tennis court
- » Volleyball
- » Parking lot
- » Athletic field (ballfield, soccer)

COMMUNITY PARKS

Community parks provide recreational facilities that appeal to a broad spectrum of users across the community with active and passive features, though some have more dedicated uses, such as athletic facilities. Can range from 10 to 50 acres and accessible by multiple modes of transportation. Service levels are 5 to 8 acres per thousand people.

They may contain:

- » Large multi-age playground
- » Benches & picnic tables
- » Receptacles & bike racks
- » Picnic shelter (group options)
- » Grills
- » Dedicated athletic facilities
- » Loop trails
- » Specialty trails
- » Natural resources
- » Restrooms
- » Basketball court - full
- » Open lawn
- » Park sign
- » Skating / hockey rink
- » Warming house
- » Tennis / pickleball court
- » Volleyball
- » Parking lot
- » Splash pad
- » Skate parks

SPECIAL USE PARKS

Special-use facilities serve a designated purpose which often cannot be found in a typical park. Examples of special-use facilities can include:

- » Memorials
- » Beach or lake access
- » Outdoor pool or waterpark
- » Athletic complex
- » Pump track / mountain bike trails
- » Disc golf course
- » Ice arena
- » Dog park

NATURAL RESOURCE PARKS

Parks with a focus on preservation of open space and natural resource systems.

They may contain:

- » Parking
- » Walking and hiking trails (many natural-surfaced)
- » Overlooks
- » Nature play elements
- » Interpretation / educational elements

RECOMMENDATIONS

The recommendations of this plan are meant to address the needs of the existing system in alignment with the park system vision and goals.

While the parks have been well maintained and are in fair condition, many amenities are reaching the end of their useful life. Proper accessibility is also a concern with many amenities lacking a required access route to meet ADA guidelines.

Primary recommendations relate to replacement of outdated amenities, improving accessibility and making improvements to meet broader use groups and demographics. Recommendations also address adding future parks in alignment with growing neighborhoods.

Each park is identified with existing amenities followed by recommendations for consideration.



PARK RECOMMENDATIONS AND PRIORITIES

The needs analysis provided the data necessary to develop recommendations to the park system to improve overall quality with a focus on making improvements that create a more balanced and equitable system. The individual site assessments also provided levels of need based on current conditions in order to develop a set of priorities for improvements.

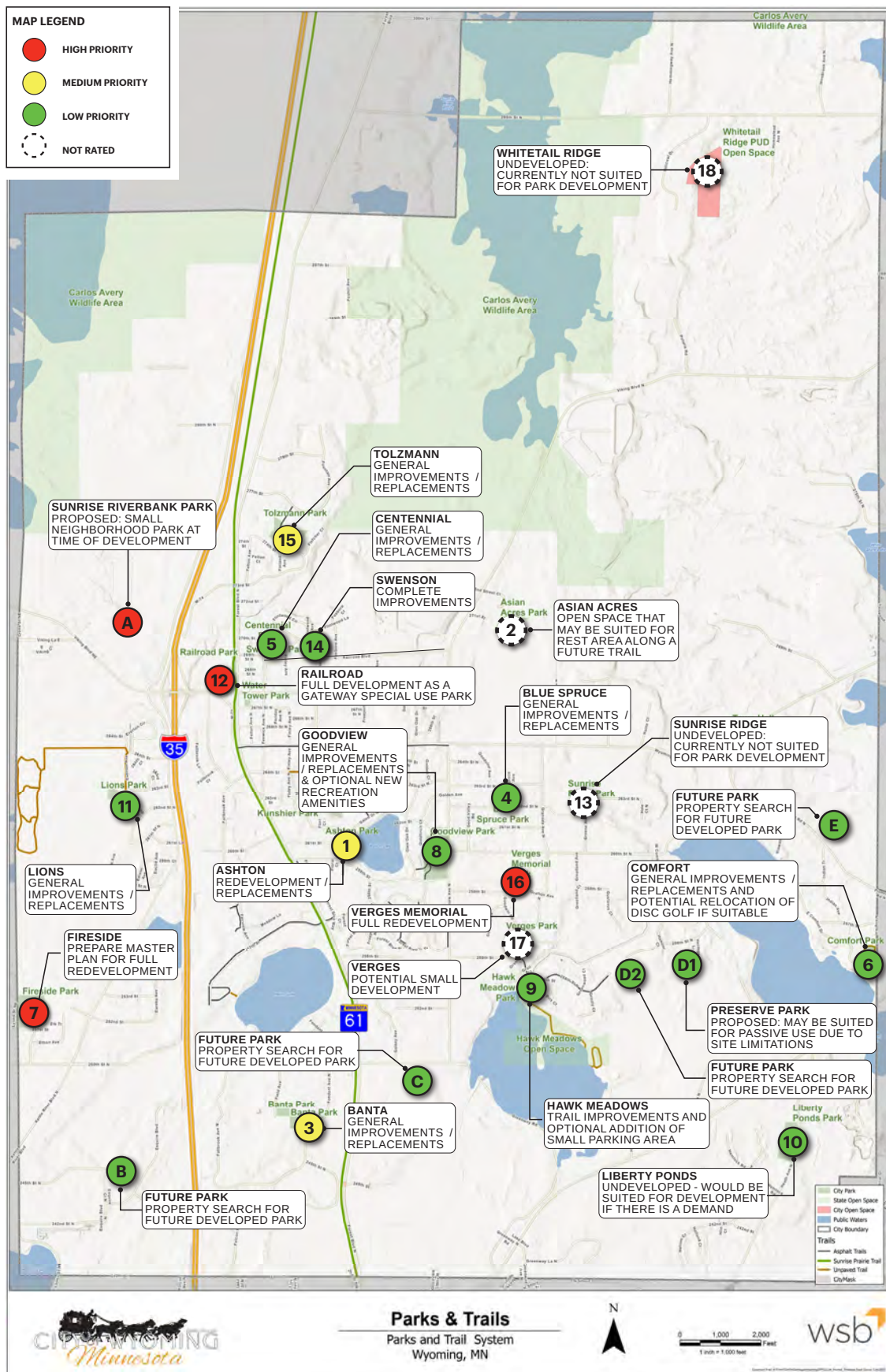
The following map illustrates the individual parks for general recommendations which are color coded based on level of priority for making improvements.

- » RED = High Priority
- » YELLOW = Medium Priority
- » GREEN = Low Priority
- » WHITE = Not Rated

Each individual park on the following pages will identify the existing park site and built features followed by general recommendations with a corresponding estimate of probable costs. All estimates are in 2022 costs and are at a high-level suitable for general budgeting purposes. They do not take into consideration site specifics that will affect actual costs. It is also recommended to add in a minimum contingency of 20% of the total estimates to account for construction unknowns and related costs for professional engineering and permitting. The estimates should also add in approximately 3% yearly to account for inflation.

More in-depth information on priorities and estimation can be found in Section 6 - Implementation.





Park Recommendations & Priorities

Wyoming, Minnesota
March 2022 | WSB Project number: 018972-000

ASHTON

Address: 26120 Galen Dr

Park Classification: Mini-Park

Size: 0.4 acres

DESCRIPTION

Mini-park located along narrow side streets with a playground and some site furnishings. The mature trees are aesthetic and provide shade. The site has perimeter chain link fence which detracts from the pleasing park setting.

AMENITIES

- Playground - older, fair condition, sand surfacing is not accessible, timber border creates barrier
- Wood pedestrian bridge - old but interesting
- Bench - newer plastisol bench
- Picnic tables - old, wood
- Portable restroom enclosure
- Chain link fence
- Ornamental plantings
- No trails or walks

RECOMMENDATIONS

At time of replacement, focus improvements on proper accessibility and appealing amenities. Consider removal of bridge and using culvert under a trail. Recommendations and estimate:

Estimate of Probable Costs	
Description	Estimate
Removals / General Earthwork	\$50,000
Playground w/concrete border and EWF surfacing	\$75,000
Culvert and FES	\$2,500
Benches (1) & tables (2)	\$8,000
Concrete walk - (5' wide x 100' long)	\$7,500
Optional: wood fence	\$20,000
TOTAL:	\$163,000



Source: <https://gis.chisagocountymn.gov/Link/jsfe/index.aspx>

ASIAN ACRES

Address: North of 270th St

Park Classification: Undeveloped

Size: 3.27 acres

DESCRIPTION

Undeveloped site with natural resources (wetlands, woodlands) that is located along an old railroad bed and is currently the only method of accessing the property.

AMENITIES

- Natural resources

RECOMMENDATIONS

Should this area be developed in concert with a trail along the railroad bed, the focus would be development of support amenities related to the trail. Potentially consider renaming park and conduct natural resource management.

Recommendations & estimate:

Estimate of Probable Costs	
Description	Estimate
Tree removals / general earthwork	\$15,000
Seating & receptacle	\$4,000
Bike fix-it station	\$4,000
Wayfinding board w/map	\$10,000
TOTAL:	\$33,000



Source: <https://gis.chisagocountymn.gov/Link/jsfe/index.aspx>

BANTA

Address: Fondant Ave

Park Classification: Neighborhood

Size: 5.42 acres

DESCRIPTION

Neighborhood park along a rural road which is difficult to access by walking or riding bike. The park is scenic with mature trees around the perimeter. The larger portion of the site is developed with neighborhood amenities with an additional parcel that is undeveloped and has a mowed trail.

AMENITIES

- Playground - older, retro pieces that are non-compliant and newer equipment with EWF surfacing and plastic border. Lacking proper accessible route into container.
- Wood group picnic shelter - older, fair condition, interior feels dark.
- Bench - good condition; plastisol
- Picnic tables - wood and aluminum; chained to structure which detracts from appeal
- Portable restroom - no enclosure
- Ballfield - good orientation, fair to good condition; backstop needs some maintenance on gap; ditch separates field from parking lot
- Parking lot - good condition, not striped and lacking ADA stall
- No trails or walks

RECOMMENDATIONS

At time of replacement, consider some layout improvements or new master plan to discuss options with neighborhood to determine extent of redevelopment. Ensure proper accessibility and appealing amenities. Identify options for pedestrian trail connections.

Recommendations and estimate:

Estimate of Probable Costs	
Description	Estimate
Removals / General Earthwork	\$80,000
Playground concrete border and concrete walk connection	\$10,000
Benches (4) & surface mounted picnic tables (6), bike rack (1), grills (2)	\$32,000
Loop bituminous trail	\$55,000
Group shelter w/crock pot shelf	\$75,000
Stripe & sign parking lot	\$2,000
Backstop fence & players bench roof shelters	\$55,000
Restoration & landscaping	\$10,000
Utilities (budgetary)	\$40,000
Optional: Basketball court	\$27,000
Optional: Volleyball court	\$12,000
Optional: Pump track	\$70,000
TOTAL RANGE:	\$359-\$468K



Source: <https://gis.chisagocountymn.gov/Link/jsfe/index.aspx>

BLUE SPRUCE

Address: 262nd St

Park Classification: Neighborhood

Size: 3.75 acres

DESCRIPTION

Neighborhood park within a more recent developed neighborhood with large lots. In close proximity to Goodview Park. Has a very large open lawn area and amenities suitable for neighborhood use but lacking proper accessibility.

AMENITIES

- Playground - good condition, EWF surfacing and plastic border. Lacking proper accessible route into container. 2 benches within container.
- Basketball court - full size, older but fair condition and backstops on both ends and 2 benches for viewing (1 damaged).
- Bench - differing styles.
- Picnic tables - 2 plastisol tables on pads.
- Portable restroom enclosure
- Open lawn - large area, seems too steep for programmed athletics.
- Parking lot - fair to poor condition, edges crumbling, ADA stalls not correct
- No trails or walks

RECOMMENDATIONS

At time of replacement, consider options with neighborhood for northern lawn (keep lawn or add additional amenities). to determine extent of redevelopment. Ensure proper accessibility and appealing amenities.

Recommendations and estimate:

Estimate of Probable Costs	
Description	Estimate
Removals / General Earthwork	\$50,000
Playground concrete border & exterior concrete pads/walks	\$12,000
Benches (4) & picnic tables (2), bike rack (1)	\$20,000
Repave and stripe court	\$20,000
Repave, stripe & sign parking lot	\$22,000
Restoration & landscaping	\$10,000
Bituminous trail connections	\$6,000
Optional: loop bituminous trail	\$35,000
Optional: Picnic shelter - 20'	\$40,000
Optional: Regrade lawn	\$30,000
TOTAL RANGE:	\$140-\$245K



Source: <https://gis.chisagocountymn.gov/Link/jsfe/index.aspx>

CENTENNIAL

Address: Fenwick Ave and 270th St

Park Classification: Special Use

Size: 0.6 acres

DESCRIPTION

Small lot with memorials to include one of the first homes built in 1855 to include the families of Struble & Tepel and one in memory of Tony Richner. The site is along very narrow streets with a lack of parking making the site difficult to access.

AMENITIES

- Memorial structures - panels good but structures are in need of repair or replacement.
- Picnic tables - 2 wood, old
- Grill - 1 old
- No trails or walks

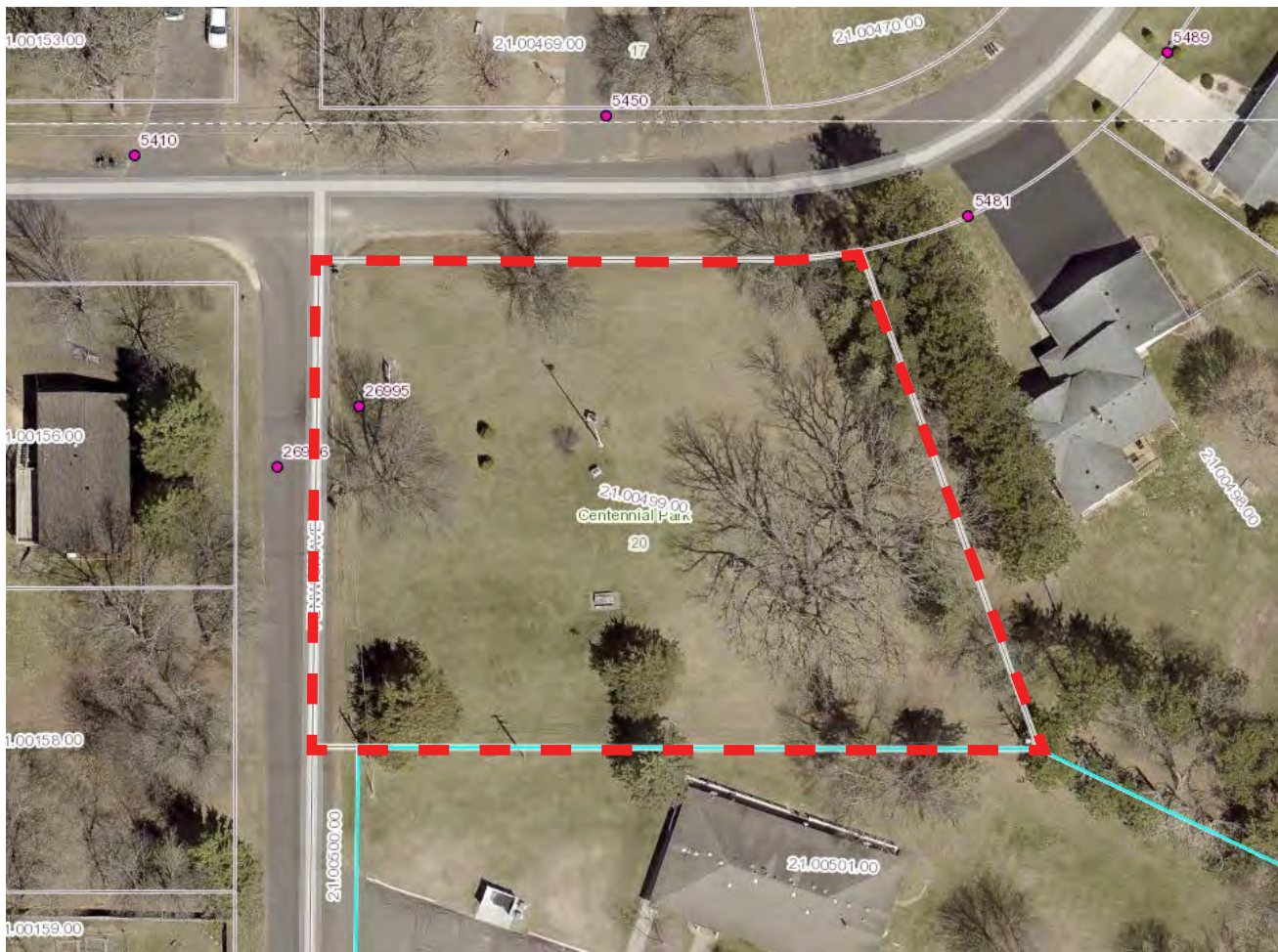
RECOMMENDATIONS

Repair / replace monument structures. Ensure proper accessibility and appealing amenities.

Recommendations and estimate:

Estimate of Probable Costs	
Description	Estimate
Monument restoration (budget)	\$20,000
Concrete walks	\$23,000
Picnic tables (2), grill (1)	\$7,000
TOTAL RANGE:	\$50,000





Source: <https://gis.chisagocountymn.gov/Link/jsfe/index.aspx>

COMFORT

Address: 25578 Iris Ave

Park Classification: Neighborhood

Size: 3.3 acres

DESCRIPTION

The park is classified as a neighborhood park, however it mainly serves a special use purpose with a disc golf course which is popular. However, the playground routinely gets hit by discs, making this a hazard.

The surrounding neighborhood lacks any other neighborhood park development but are mainly large lots.

AMENITIES

- Playground - fair condition, EWF surfacing and plastic border. Lacks access into container.
- Picnic tables - 1 plastisol
- Benches - 2 plastisol in playground
- 9-hole disc golf - scenic setting, aggregate trails and some pedestrian bridges
- No paved trails or walks
- Small aggregate parking (2-3 stalls)

RECOMMENDATIONS

Meet with stakeholders (neighborhood and disc golf users) to determine if the site should be further developed as a neighborhood park with relocation of the disc golf. A better location for an expanded course may be feasible.

Recommendations and estimate (recommendations only include short-term improvements and do not account for relocation of the disc golf at this time):

Estimate of Probable Costs	
Description	Estimate
Playground concrete border & exterior concrete pads/walks	\$9,000
TOTAL RANGE:	\$9,000



Source: <https://gis.chisagocountymn.gov/Link/jsfe/index.aspx>

FIRESIDE

Address: 4354 - 251st St

Park Classification: Neighborhood

Size: 12.42 acres

DESCRIPTION

Neighborhood park along a rural road which is difficult to access by walking or riding bike. The park is very scenic with mature trees and natural resources. The developed larger portion of the site is only 1/4 acre and in poor condition, with the rest left natural.

AMENITIES

- Playground - very old, non-compliant equipment, sand surfacing and no border.
- Bench - 2 old wood benches
- Picnic tables - 1 old wood table
- Bike rack - metal, old
- Portable restroom enclosure
- No parking
- No trails or walks

RECOMMENDATIONS

It is recommended that a master plan be prepared with neighborhood input for full redevelopment. The park contains a large amount of undeveloped land which can account for some new recreation but with a focus on preservation and enhancement of natural resources and identifying a trail connection to the north. The site may be a potential location for relocation of disc golf, however, the site programming and design should be determined by the community.

Recommendations (options) and estimate:

Estimate of Probable Costs	
Description	Estimate
Removals / General Earthwork	\$100,000
New playground equipment, border and surfacing	\$90,000
Benches, picnic tables, bike racks (budget)	\$40,000
Parking lot (4-8 stalls)	\$50,000
Loop bituminous trail	\$80,000
Nature trails & simple boardwalks	\$75,000
Utilities (budgetary)	\$125,000
Picnic shelter - group	\$75,000
Restoration & landscaping, including native / pollinator	\$100,000
Optional: disc golf	\$35,000
TOTAL RANGE:	\$735-\$770K



Source: <https://gis.chisagocountymn.gov/Link/jsfe/index.aspx>

GOODVIEW

Address: 26079 Goodview Ave

Park Classification: Community

Size: 14.75 acres

DESCRIPTION

Community park located more centrally in Wyoming in newer neighborhood developments. The park is very appealing and provides a broad range of recreation.

AMENITIES

- Playground - fair to good condition, about midway or further in age. Worn mats, EWF surfacing and plastic border.
- Large shelter - older wood shelter by playground in fair condition. Couple of styles of picnic tables chained to structure which detracts from setting.
- Small shelter - small steel shelter by skate park, newer with one table.
- Benches - mixture of styles, colors and conditions
- Grills - 2 old grills by large shelter
- Gaga pit - newer, near skate park
- Skate park - interesting design and in viewable area, good condition
- Portable restroom enclosure
- Parking lot - appealing design, nice character with split rail fence and center rain garden
- Bituminous trails with some neighborhood connections
- Soccer fields - 1 large field on the south and 2 on the north with options for smaller field overlays. Some turf maintenance necessary



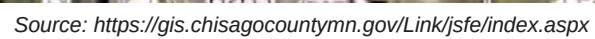
RECOMMENDATIONS

While many options for added amenities at Goodview Park were brought up during the public engagement, It is recommended that the city work with residents to explore feasible options that would improve the quality of recreation at the park without over-developing the site. New recreation should meet an existing need and it should be determined if it would result in a need for more parking or staff for operations and maintenance. The recommendations currently indicate added pickleball courts which should be determined, and completion of an internal trail loop system, which is highly desired.

General community comments for a desired splash pad could be considered for Goodview, as this is a community park, though this should be weighed with the ongoing maintenance and operational needs. Splash pads require an adjacent building with restrooms and changing areas and some also require staff certified in pool maintenance. This amenity would also attract more use so adequate parking would be needed. Due to the uncertainties that come with a splash pad, this is not included in the estimate, but a general range could be between \$350,000 - \$600,000.

General recommendations (options) and estimate:

Estimate of Probable Costs	
Description	Estimate
Removals / General Earthwork	\$80,000
New community sized playground equipment, border and surfacing (includes half rubber surfacing)	\$300,000
Benches, picnic tables, bike racks (budget)	\$60,000
Group picnic shelter with permanent restrooms (optional interior room)	\$500,000 to \$800,000
Loop bituminous trail	\$60,000
Restoration & landscaping	\$50,000
Optional: Pickleball / tennis courts (double tennis)	\$120,000
TOTAL RANGE:	\$1.17-\$1.47M



HAWK MEADOWS

Address: 25419 Grail Court

Park Classification: Natural Resource Area

Size: 2.61 acres

DESCRIPTION

Hawk Meadows is a small lot along a cul-de-sac that adjoins a 66 acre wetland complex owned by the Audubon Society. The park has a small gazebo and the trails from the park through the wetland are used year-round with groomed winter trails for cross-country skiing and snow shoeing.

AMENITIES

- Natural trails - mixture of compacted soil, mowed grass and woodchips over fabric
- Gazebo - a little older, good condition but no trail connection
- Picnic tables - older wood and aluminum
- No parking

RECOMMENDATIONS

General recommendations include replacement of amenities as needs dictate. Longer-range visioning could include identifying methods to add a small parking area off of the cul-de-sac or future land acquisition to the west on a willing seller basis to expand the park to better accommodate current needs for park access.

Recommendations and estimate:

Estimate of Probable Costs	
Description	Estimate
Replace wood chip trails with aggregate (some stabilization may be necessary)	\$6,000
Aggregate parking lot (3-4 stalls)	\$10,000
Benches (2), picnic tables (2), bike racks (budget)	\$13,000
Wayfinding signs and map	\$15,000
Restoration & landscaping	\$6,000
TOTAL:	\$50,000



Source: <https://gis.chisagocountymn.gov/Link/jsfe/index.aspx>

LIBERTY PONDS

Address: 24588 heath ave

Park Classification: Natural Resource Area

Size: 8 acres

DESCRIPTION

Liberty Meadows is undeveloped except for a remaining metal shed that still stands on site. While the parcel is 8 acres in size, approximately 2 acres are developable with the remaining acreage consisting of wetlands.

RECOMMENDATIONS

General recommendations include determining if any park development is warranted based upon the neighborhood area. If there is a desire, work with the stakeholders to determine a level of development suitable for the property.

Options and estimate:

Estimate of Probable Costs	
Description	Estimate
Removals and general earthwork	\$15,000
Playground with border and EWF surfacing	\$75,000
Picnic shelter - 20'	\$40,000
Small parking lot (4-5 stalls)	\$12,000
Benches (2), picnic tables (2), bike racks (budget)	\$13,000
Basketball half court	\$13,000
Cleared winter path	\$2,000
Restoration & landscaping	\$5,000
TOTAL:	\$175,000



Source: <https://gis.chisagocountymn.gov/Link/jsfe/index.aspx>

LIONS

Address: 4815 - 263rd St

Park Classification: Neighborhood

Size: 2.78 acres

DESCRIPTION

Lions Park is a neighborhood park development with a trail connection to a 40-acre wetland complex used for winter trails.

AMENITIES

- Playground - old, fair condition, sand surfacing and wood border. Needs shade.
- Large shelter - older Lions wood shelter in fair condition, may not provide afternoon shade. Picnic tables chained to structure which detracts from setting.
- Picnic tables - consistent design and look newer
- Grills - 2 old grills by shelter
- Basketball court - full but undersized, older but in fair condition
- Ballfield - poor orientation for programmed use, balls aimed at playground, ~175' foul line
- Parking - approximately 27 stalls, 1 HC stall but access aisle is on wrong side
- Lack of benches
- Lack of portable restroom (at time of analysis)

RECOMMENDATIONS

At time of replacement, consider need for ballfield. If needed, consider reorientation of field for better play and improved safety. Ensure proper accessibility and appealing amenities and add wayfinding for winter trail area.

Recommendations and estimate:

Estimate of Probable Costs	
Description	Estimate
Removals and general earthwork	\$75,000
Playground equipment, border and EWF surfacing	\$90,000
Re-stripe ADA aisles	\$500
New group shelter	\$75,000
Benches (2), grills (2) and bike rack	\$8,000
Restoration & landscaping	\$6,000
Resurface court, new goals	\$15,000
Wayfinding signs	\$6,000
Optional: permanent restrooms attached to shelter	\$400,000
Optional: Reorient ballfield with new fencing and players bench covers	\$150,000
TOTAL RANGE:	\$275-\$825,500



Source: <https://gis.chisagocountymn.gov/Link/jsfe/index.aspx>

RAILROAD

Address: Viking Blvd & Hwy 62

Park Classification: Special Use

Size: 0.5 acres

DESCRIPTION

Railroad Park is an empty lot adjacent to the Sunrise Prairie Regional Trail with a trailhead parking lot in close proximity. It is in a highly visible location that was once part of the railroad line.

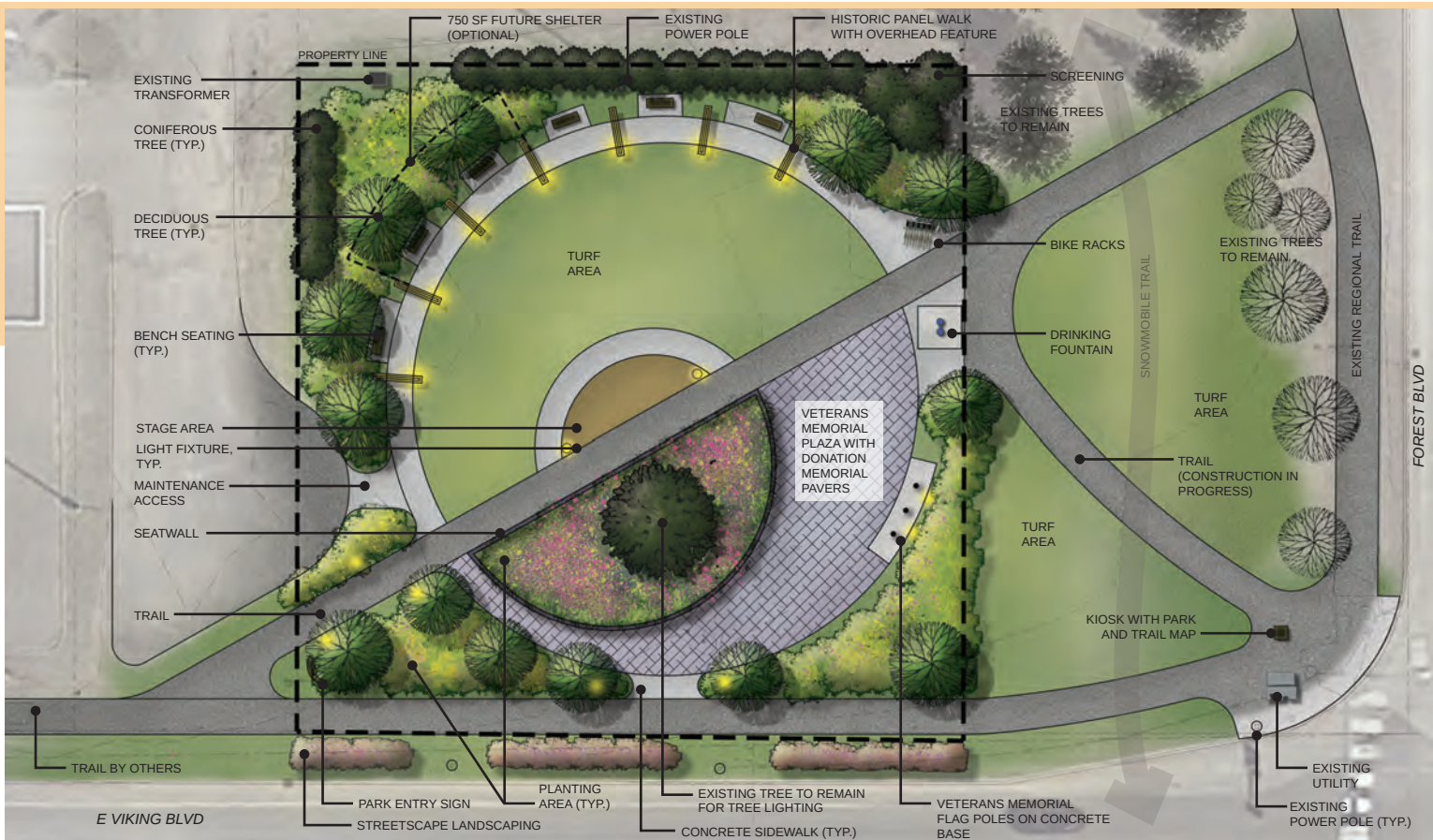
RECOMMENDATIONS

A concept plan was prepared that celebrates the history of the community of Wyoming. It includes the following:

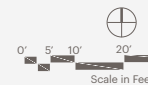
- History Walk - elements and seating areas along a walk that pays homage to the history of the community.
- Veteran's Memorial - paver walkway with memorial pavers in honor of veteran's. Includes flag poles and an inner seat wall around a planting bed.
- Stage Area - small raised stage for park events and performances.
- Trails - connect to the existing Sunrise Prairie Regional Trail and a kiosk with information and trail map.
- Site Furnishings - benches, trash receptacles, bike racks, and a drinking fountain.

Estimate of Probable Costs

Description	Estimate
General earthwork	\$45,000
Electrical work & lights	\$100,000
History walk pavement	\$20,000
History walk panels	\$15,000
History walk benches (5), bike rack (1) & receptacles	\$15,000
Drinking fountain	\$9,000
Bituminous trail	\$6,000
Kiosk	\$15,000
Stage	\$10,000
Retaining wall / seat wall	\$27,000
Veteran's Memorial pavers and concrete pavement	\$80,000
Flagpoles and pad	\$10,000
Park sign	\$8,000
Landscaping	\$20,000
Optional: Railroad themed specialty pavement	\$17,000
TOTAL RANGE:	\$380-\$397K



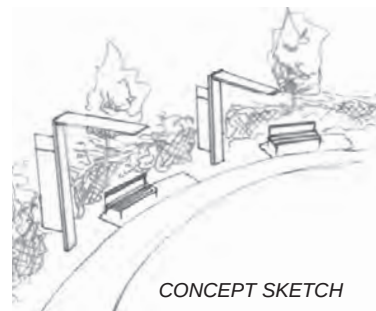
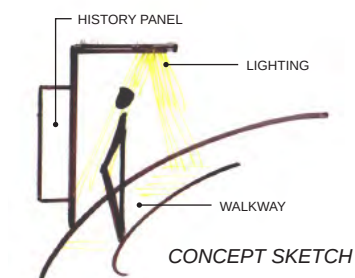
Railroad Park Concept Plan



PARK SIGN EXAMPLES



KIOSK EXAMPLES



HISTORY WALK & INTERPRETIVE SIGN EXAMPLES

SUNRISE RIDGE

Address: 263rd & Greene Ave

Park Classification: Undeveloped

Size: 0.42 acres

DESCRIPTION

Sunrise Ridge is a narrow lot adjacent to the pumpkin farm. It is currently a buffer space between the residential lot and the farm property.

RECOMMENDATIONS

The existing parcel is too small and narrow to develop with park amenities. Should the pumpkin farm be redeveloped in the future the City may be able to secure additional land to expand upon the existing parcel to allow for park development, possibly large enough for any needed athletic fields.

It should be noted the option for expanding the park should be reviewed to determine a future need, as currently this neighborhood is served by Goodview Park and Blue Spruce Park and actual athletic needs would need to be determined.



SWENSON

Address: 26929 Flintwood Ave

Park Classification: Neighborhood

Size: 4.45 acres

DESCRIPTION

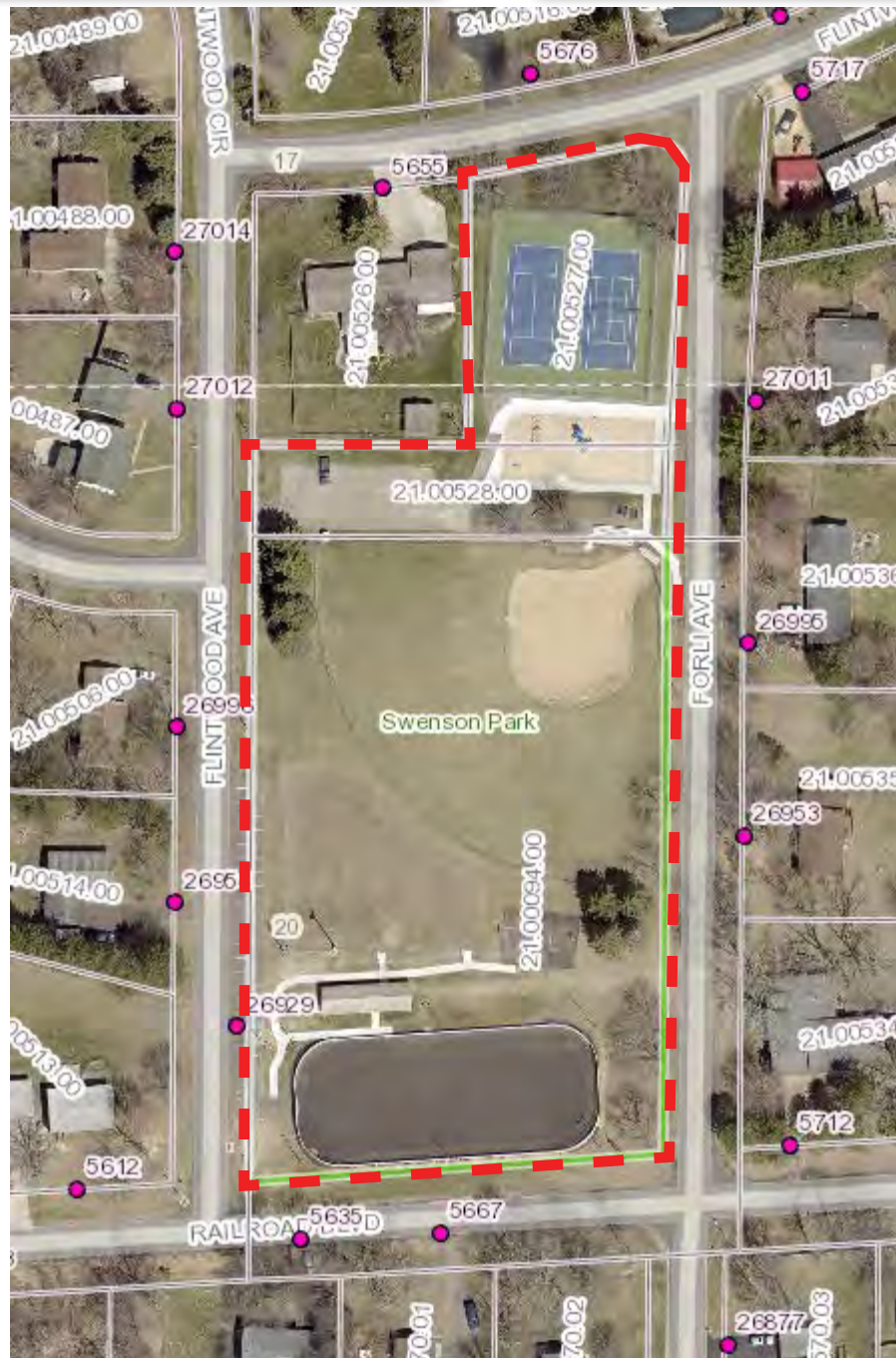
Swenson Park is a neighborhood park near the downtown location of Wyoming and situated along the route of the old railroad line. It has a broad range of recreational amenities for varying user groups and has recently had renovations.

AMENITIES

- Playground - new as of 2021 with second phase of equipment planned for implementation
- Gaga pit - newer
- Tennis court - double court recently had new color coat but cracking in bituminous surfacing is causing ongoing damage. Has new gate but fencing and nets are older.
- Parking - separate lot by the playground and pull-in stalls along hockey rink
- Trails and walks - 2021 added walks to amenities for improved accessibility
- Picnic tables - near ballfield
- No benches
- Ballfield - good orientation for programmed use, 200' foul line, fenced but in need of upgrades
- Lack of benches
- Lack of portable restroom (at time of analysis)
- Hockey rink - new boards, lights and surfacing, poor orientation
- Warming house - some recent upgrades started, additional phases remain
- Basketball Court - full but undersized, has new trail connection, surface fair condition, goals good condition

Estimate of Probable Costs

Description	Estimate
Phase 2 warming house improvements (budget)	\$32,000
Optional: tennis court reconstruction	\$150,000
Optional: Improve ballfield fencing - dedicate for girls fastpitch	\$80,000
TOTAL RANGE:	\$32-\$262K



Source: <https://gis.chisagocountymn.gov/Link/jsfe/index.aspx>

TOLZMANN

Address: 274th and Finland Ave

Park Classification: Neighborhood

Size: 7.81 acres

DESCRIPTION

Tolzmann is a neighborhood park located on the north side of Wyoming with adequate acreage and park development to meet a broad range of users. It has a nice layout and design which is inviting but is older, which is becoming apparent.

AMENITIES

- Playground - old equipment, sand surfacing and no border.
- Large shelter - older wood shelter in fair condition. Picnic tables chained to structure which detracts from setting.
- Picnic tables - older, wood and aluminum
- Grills - old grill by shelter
- Bike rack - rack and footing sitting out of ground
- Bench - one Wyoming bench under shelter
- Volleyball court - sand court, no border, old net, and weeds throughout
- West Ballfield - poor orientation, fence in good condition, agg-lime full of weeds, bleachers on pads but no trail connection, pole out in field use area
- East Ballfield - good orientation, inadequate space for programmed use due to ballfield overlap and property line limits one foul line to 125', agg-lime full of weeds
- Parking - rough curb along street entrance, 39 stalls with 2 ADA stalls
- Trails - connection to neighborhood but does not connect to amenities, older in fair to poor condition, access route does not meet ADA
- Portable restroom enclosure

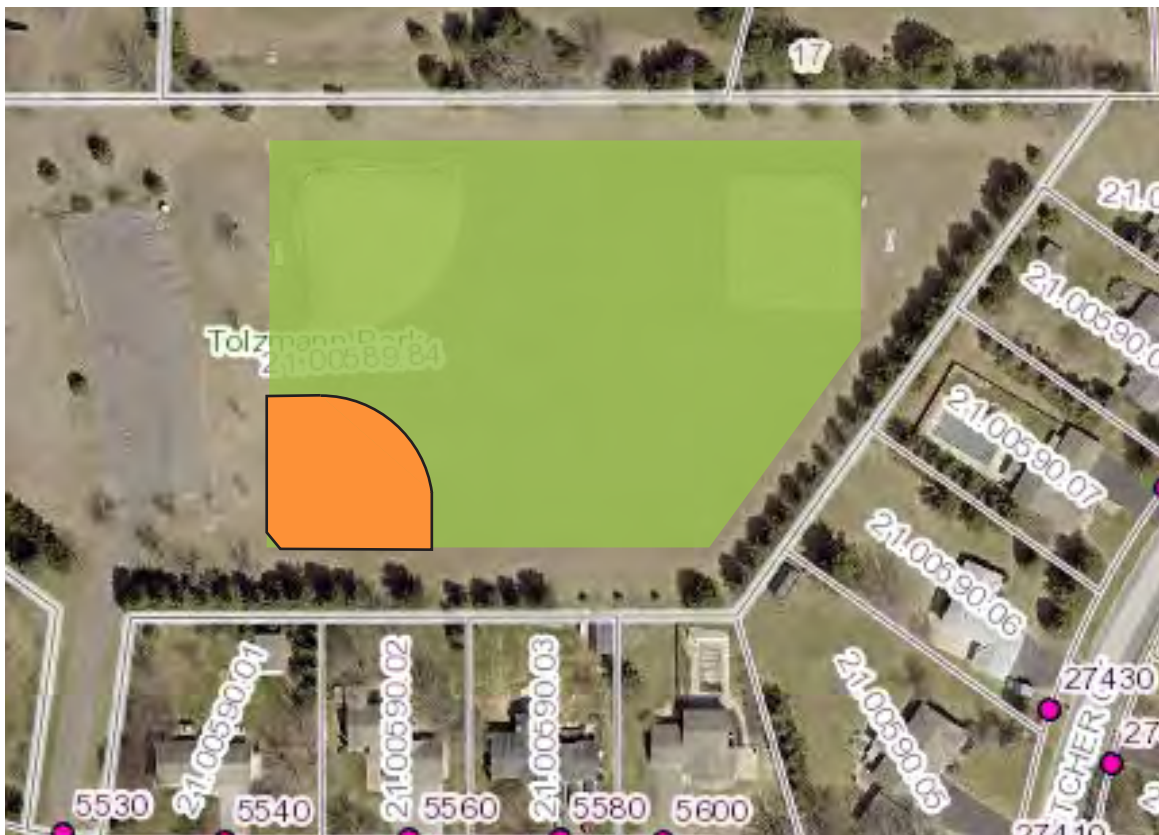


RECOMMENDATIONS

Upgrade park. At time of replacement, consider elimination of eastern field and reorient western field for optimal play conditions. Allow remaining green space to be flexible turf space for field sports such as soccer or informal play. Work with stakeholders to determine if volleyball is preferred to stay or if a basketball court would be more in demand.

Recommendations and estimate:

Estimate of Probable Costs	
Description	Estimate
Removals / General Earthwork	\$75,000
New playground equipment, border and surfacing	\$90,000
Benches (2), picnic tables (8), and bike racks (budget)	\$27,000
Drinking fountain (does not include water service)	\$9,000
Resurface parking lot	\$60,000
Resurface bituminous trail	\$20,000
Picnic shelter - group	\$75,000
Restoration & landscaping	\$20,000
Optional: new ballfield (w/ soccer overlay & irrigation)	\$250,000
Optional: basketball court	\$35,000
TOTAL RANGE:	\$376-\$661K



VERGES

Address: 7665 Wyoming Trail

Park Classification: Mini-Park

Size: 0.22 acres

DESCRIPTION

Verges is a small lot along a street intersection. It has an old bench and old picnic table but is primarily wooded area.

AMENITIES

- Bench and Table - old wood furnishings

RECOMMENDATIONS

This lot is located approximately 1/4 mile from Verges Memorial which is more developed. It could have a small seating area, but is not well suited for development with amenities such as a playground.



Source: <https://gis.chisagocountymn.gov/Link/jsfe/index.aspx>

VERGES MEMORIAL

Address: 25915 Goodwin Road

Park Classification: Neighborhood

Size: 1.24 acres

DESCRIPTION

Verges Memorial is a small neighborhood park in close proximity to Goodview Park. It has a very functional development that does not hold the same character or appeal as other Wyoming park sites.

AMENITIES

- Playground - one newer structure with plastic border and EWF surfacing but lacking a trail connection for access.
- Playground - older independent pieces in pea gravel and not compliant or accessible.
- Basketball court - very large court area with 4 goals, poor condition
- Picnic tables - old wood benches and tables
- Volleyball court - no border, in fair condition
- Parking - undelineated pull-in parking area (about 2 stalls) along a dead-end road
- Open lawn area
- Portable restroom enclosure

RECOMMENDATIONS

At time of replacement, consider a new park layout with more appeal and trees for shade. Remove old amenities and work with stakeholders to determine appropriate amenities and level of development.

Recommendations (options) and estimate:

Estimate of Probable Costs	
Description	Estimate
Removals / General Earthwork	\$40,000
Benches (2), picnic tables (2), and bike racks (1)	\$12,000
Drinking fountain (does not include water service)	\$9,000
Stripe parking lot	\$300
Resurface bituminous trail, add connections	\$18,000
Resurface & downsize basketball court	\$22,000
Volleyball court improvements	\$12,000
Picnic shelter - 20'	\$40,000
Restoration & landscaping	\$8,000
TOTAL:	\$161,000



Source: <https://gis.chisagocountymn.gov/Link/jsfe/index.aspx>

FUTURE / PLANNED PARKS

As noted is the park service area analysis on the graphic to the right, there were several locations noted for planned parks or search areas to help meet future needs as the community continues to develop which are described in further detail.

A: NORTHWEST AREA / AVERY PLACE

Avery Place is a proposed planned unit development that contains mixed housing from single-family to apartment complexes that may result in up to 600 housing units. The proposed development area may result in a mixture of park dedication consisting of half the required land acreage with the remaining to be cash-in-lieu.

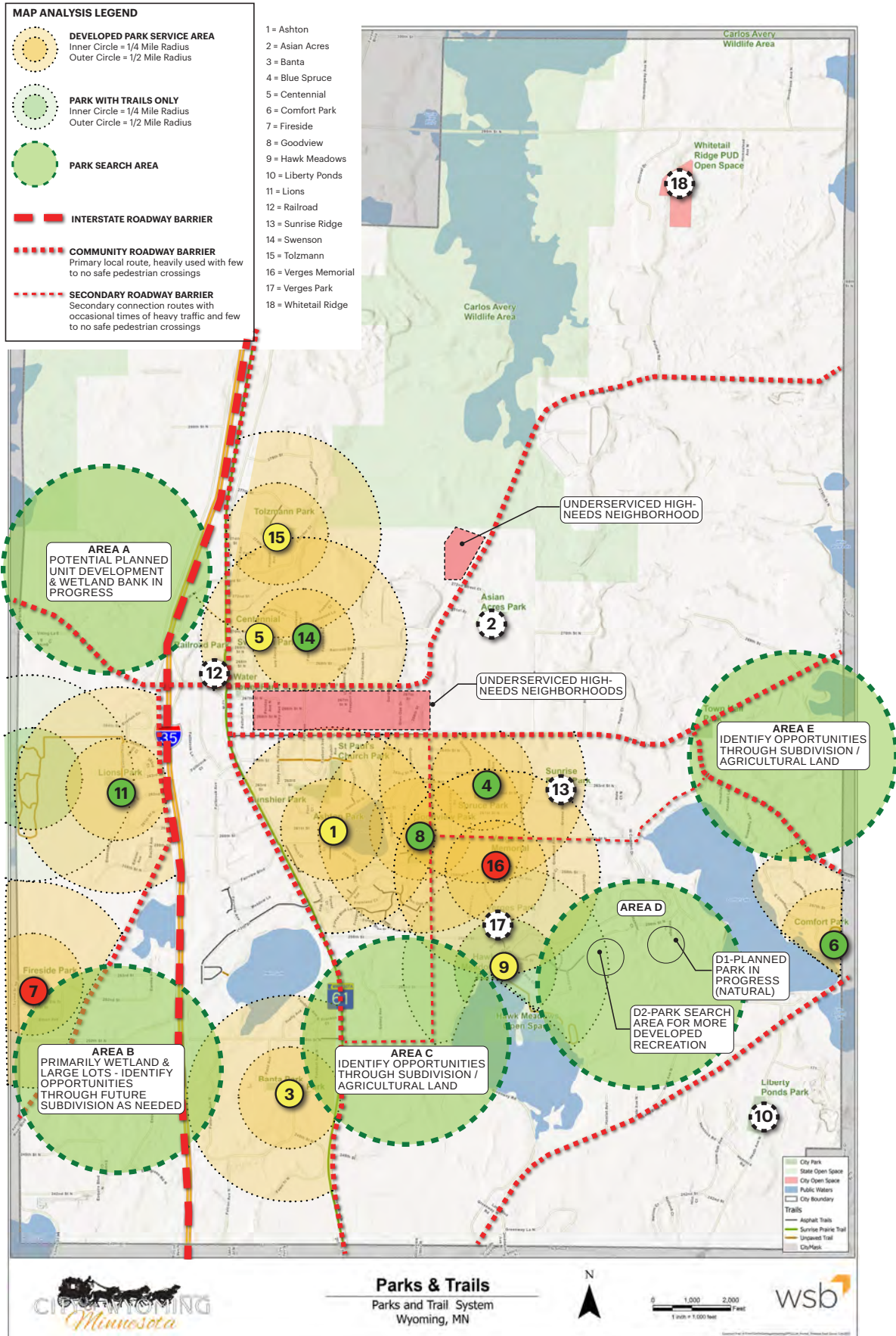
This particular housing location is cut off from the remainder of Wyoming with no pedestrian access to any existing parks due to significant road barriers. It is important to highlight the immediate need for an adequate park with developed amenities to be located within a 1/2 mile of the new residents. This includes both active and passive types of recreation.



Conceptual Development Plans

B: EXISTING NEIGHBORHOOD

This neighborhood contains existing homes with large lots and there are also areas of significant wetlands. At the time of the planning process, there were no known concerns from the residents about a lack of access to parks. However, if in the future the properties are subdivided and there continues to be a lack of a safe pedestrian crossing over Kettle River Blvd, there may be a future demand for a park in this general location. The city should identify potential land dedication opportunities if future subdivision occurs to help meet these needs.



Park Service Area Analysis

Wyoming, Minnesota
March 2022 | WSB Project number: 018972-000

C: UNDEVELOPED

There may be opportunities through land acquisition or future dedication to secure land for a small park in this general location as developments occur. A park approximately 2-4 acres in size may be sufficient depending on the amount of additional housing units proposed.

D: THE PRESERVE AT COMFORT LAKE

The city will receive lands for park dedication in the Preserve at Comfort Lake development, noted as D1. The dedicated lands are primarily natural resource areas, including numerous wetlands not suitable for park development, and access to the site is limited. The site can remain a passive use area unless there are opportunities to purchase adjoining lands suitable for park development. The City should also identify opportunities along 256th St as it is further implemented to develop a park with more active amenities, such as a playground, hardcourt, a small parking area, open lawn, and picnic shelter, noted as D2. This neighborhood area is a location where more active recreation should be developed. There may also be a potential to identify a winter trail connection to the Hawk Meadows trails through natural areas that are not suited for development.



Map Source: <https://gis.chisagocountymn.gov/Link/jsfe/index.aspx>

E: HUNTER HILL DEVELOPMENT

The Hunter Hill development is located north of Comfort Lake and includes lots built within the past few years. This neighborhood area is not currently served by a park. As this area continues to develop, the City should identify potential lands suitable for park development as part of dedication somewhere in the shaded area noted below with access from the Hunter Hill neighborhood as well as a connection to the south along Indian Trail. Generally 2 to 5 acres would be ideal.



Map Source: <https://gis.chisagocountymn.gov/Link/jsfe/index.aspx>



6. TRAIL SYSTEM PLAN

OVERVIEW

Trails remain a popular recreational amenity that serve an important role in connecting parks, open spaces, schools and other primary destinations within the community, and beyond. The trail system focuses on an overview of the existing pedestrian routes through Wyoming, trail classifications, regional trails, and recommendations for future pedestrian corridors to improve connectivity across the community.

TRAIL DESIGN FACTORS

Trails provide recreational opportunities, an alternative mode of transportation, key connections to primary destination points, and contribute to improving the overall health and wellness of the community. There are four primary factors that can affect the overall use and success of a trail that include:

- » Trail safety, quality and convenience
- » Connectivity
- » Scenic quality and diversity
- » Health, wellness and fitness opportunities

Safety and convenience are baseline determinants for whether a person will even use an alternative transportation feature, irrespective of its quality. Once these two values are perceived as being acceptable, then the personal values will be given more consideration by the user.



TRAIL SAFETY, QUALITY & CONVENIENCE

If people don't feel safe, they will not be inclined to use a trail or pedestrian-way no matter how many other values might be provided. Physical safety can be relatively assured through good planning and design. Personal safety, which relates to a sense of well-being while using the system, is a less tangible yet still very important factor that cannot be taken lightly. This is especially important with safe routes to school, as parents will only allow their children to walk or bike to school if there is a high perception of safety. Visibility, location, lighting, and safe crosswalks all contribute to the overall trail safety. This is especially important in Wyoming where there are large roadways that break up the community and prohibit adequate access to parks, schools and other destination areas.

During the planning process, residents of Wyoming voiced concerns about safety as it relates to traffic volumes and speeds on roads and the need to safely cross them. Hwy 61 was noted as one location of concern, especially to access the Sunrise Prairie Regional Trail from those who live east of Hwy 61. Kettle River Blvd was also routinely brought up as a concern, as this is a highly traveled, high-speed road that feels very unsafe and creates barriers. Those who live within a 1/4 to 1/2 mile of Lions Park are unable to access it due to the lack of pedestrian facilities along Kettle River Blvd. Interstate 35 creates a physical and visual barrier that makes the community feel like there are distinct east and west sides to Wyoming. Though there are pedestrian routes over I-35, they do not feel safe especially near the intersection to Kettle River Blvd.

Trail quality relates to the overall condition and experience while using the trail. If the trail is properly maintained on a routine basis, the overall perception by the community will also be high, but if the trails are in a degraded condition than the community is likely to be less inclined to support future funding for additional trails. The quality also affects the experience while using the trail since many strollers and in-line skates require smooth surfaces for a pleasing recreational experience.

Convenience is important for day-to-day use of the trail system. The vast majority of shared-use paved trails are used by those living within a few miles of the trail. Although convenience is important, its influence is still tempered by recreational value. No matter how convenient, a poorly designed trail system feature in an uninteresting setting will have limited recreational value. Alternatively, a well-designed feature in an interesting setting might draw users from greater distances. All trails, pedestrian-ways, and bikeways should be located where they are both convenient and offer the amenities that users are seeking.



CONNECTIVITY

Trails should connect people to nature, schools, parks, businesses, and other primary destinations. This is especially important for areas with low-income, high density and senior populations that may rely less on vehicles for their mode of transportation.

The transportation (commuting) aspect of an alternative transportation system is a value that appeals to a smaller group of users, with an underlying goal of the plan to entice recreational, fitness, and utilitarian users to use the system more and more for transportation. Transportation purposes include using the system to get to work, school, local stores, or around the neighborhood, along with other utilitarian trips that would otherwise be done using a motor vehicle. Realizing the use of the system for transportation will only be successful if it is perceived as safe, convenient relative to a user's skill level, and of a high quality. Without such a system, residents will simply use their vehicle.

Connectivity within the community, as well as regionally, is important to residents of Wyoming. Connected lengths of trails make longer trips possible with more opportunities for recreational experiences and commuter options. Many expressed their anticipation of connection to the Swedish Immigrant Trail and also expressed a desire to connect to more local destinations, such as park sites, downtown Wyoming and schools. In some cases residents will drive small distances to reach their destination due to a lack of proper pedestrian connectivity, including less than 1/4 mile.

Wyoming is also located along the MS 150 bike ride and promoted as a rest stop along the way.



SCENIC QUALITY & DIVERSITY

Of all the values ascribed to a trail system, recreational value is one of the most important in terms of predicting the level of use by most residents, assuming that safety and convenience are not issues. In general, system features offering a high-quality recreational experience occurs along trails that:

- » Are scenic and located in a pleasant setting, natural open space, or linear corridor buffered from traffic and the built environment.
- » Provide a continuous and varying experience that takes visitors to a variety of destinations and is a destination unto itself.
- » Offers continuity with limited interruptions and impediments to travel.
- » Allows for diverse types of trails meeting varying needs, preferences and abilities

Planning and connecting the trail system is more than simply providing miles of trails, sidewalks, and bike lanes. There should be emphasis placed on the quality of the experience more than the quantity. While high-value, well located trails often pose more challenges (and potentially more costs) to implement, the value of these features to the community will likely prove to be worth the investment.

Multi-use trails should be developed away from high volume traffic routes as much as possible in order to be successful. Routes along vehicular traffic are not as well received, whereas scenic routes with shade and resting opportunities will attract more ongoing use and make the investments more worthwhile. If trails are developed along roadways, then ensure adequate separation of trails from the vehicles and if possible and minimize the amount of vehicle crossings of the trail. The Sunrise Prairie Regional Trail is a good example of a successful trail. It is located along a highway but has adequate separation within a wide corridor and in many locations has dense vegetation on one or both sides for a scenic and pleasing trail experience.

HEALTH, WELLNESS & FITNESS

Health, wellness and fitness is an ever-expanding value for trail users. This especially applies to locations where residents use the trail system for daily fitness, such as daily walks by active seniors, or after-work bike rides and dog walking. Simply having a trail system nearby will entice residents who may have never used trails before to try them out.

Trails that provide the highest value for health and wellness tend to have looped routes, places to sit, shade, access to restrooms, and connection to a destination. Seniors like to have a destination such as a coffee shop or other food and drink location simply to socialize. It is critical to develop an interconnected system of pedestrian route options with varying lengths and challenge levels.

TRAIL DESIGN STANDARDS

Trail design standards included in this section should be considered for all biking and walking infrastructure. Standards help make facilities safer by maintaining consistency and ensuring that the greatest number of people will be able to access and enjoy the system. The Americans with Disabilities Act (ADA) has specific requirements for the slopes, size, crossing placement, and other elements of pedestrian facilities that also need to be adhered to.

REGIONAL TRAILS

Regional trails are typically bituminous surfaced and are used for commuting as well as for recreational purposes. They can be considered destination or linking trails and can cross numerous municipal boundaries. Regional trails are recommended to be a minimum of 10-foot wide to meet regional trail design guidelines. Regional trails within Wyoming include:

- » Sunrise Prairie Regional Trail
- » Swedish Immigrant Trail (proposed)



Creator: Jan Lasar - Copyright: MN Trails Magazine



PAVED MULTI-USE TRAILS

Multi-use trails are generally defined as paved surfaces that can serve multiple users, including pedestrians, bicyclists, in-line skaters, etc. These trails are typically a minimum of 8 feet wide and are found in park settings and along roadway systems.

SIDEWALKS

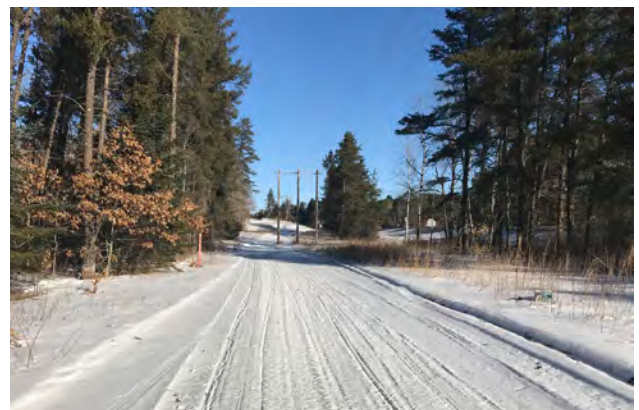
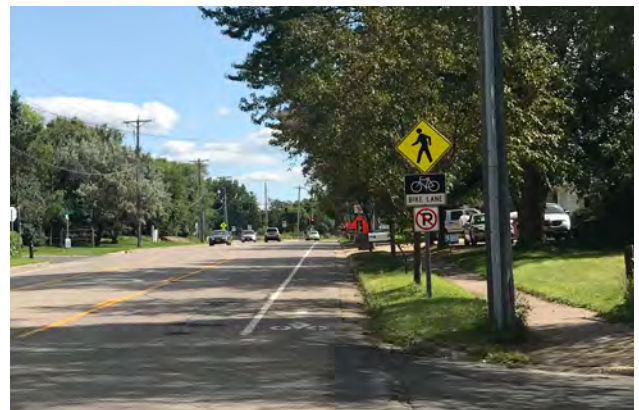
Sidewalks are important to provide pedestrian access to park and trail systems. Most sidewalks are concrete and can be 4 to 6 feet in width. Some newer neighborhoods have sidewalks and more are being built in downtown locations, but overall, there is a lack of sidewalks in Wyoming.

BIKE LANES

Bike lanes are recommended to be a minimum width of 5 feet. Wyoming has some street routes with striped shoulders that are suitable for marking as designated bike lanes.

SPECIALTY TRAILS

Wyoming has winter trails that are groomed for winter snow shoeing and cross-country skiing located west of Lions Park and at Hawk Meadows. There are also designated snowmobile routes throughout Wyoming, including on the Sunrise Prairie Regional Trail. As multi-use trails continue to be expanded, there will be higher demands for cleared winter trails which eliminates use by snowmobiles. It is important to allow for strategically located and designated snowmobile routes. This is especially important with Polaris located in Wyoming.



TRAIL CLASSIFICATIONS

The trail system plan consists of trails and pedestrian-ways/sidewalks defined under various classifications. The distinction between classifications is important due to the variability in their value, which in turn greatly affects the importance of the system to residents and the degree to which the various trails, sidewalks and bike lanes will be used. The following table provides an overview of general trail classification types and descriptions.

Trail Classifications	
Trail Classification	Description
Regional Trails	A trail of regional significance and designation. Regional trails are typically paved trails for walking, jogging, bicycling, and in-line skating and located within a greenway, open space, park, or designated trail corridor and can cross many municipal boundaries. Trails are typically 10-foot wide minimum and asphalt surfaced meeting regional trail design guidelines.
Paved Multi-Use Trails	General multi-use trails are typically 8-foot wide minimum and asphalt surfaced. Multi-use trails provide routes within parks and connections to parks and destination areas with an emphasis on safe travel within the community for walking, jogging, biking (as well as other wheeled forms of recreational travel)
Bike Lanes	Bike lanes are primarily oriented towards fitness and transportation bicyclists who are skilled and accustomed to travel adjacent to vehicular traffic. Bike lanes vary from striped lanes that are dedicated for bicyclists to wide shoulders suitable for bikes and potentially other pedestrian modes of travel. Striped bicycle lanes are recommended to be a minimum of 5 feet in width.
On-Street Shared Use Trails	On-street shared use routes on higher speed or higher volume roads are primarily oriented towards the fitness and transportation bicyclists who are skilled and accustomed to travel among vehicular traffic in the same lanes. In residential neighborhoods with lower speeds and traffic volumes, on-street routes are expanded to include the recreational bicyclist, walkers and joggers, and are generally more family-friendly. On-street routes can include pavement markings or signage to indicate a shared use lane. Some lower volume roads or shared use living street applications are predominantly restricted to a walking or biking pace with equal priority given to all modes of transportation and are typically built with traffic calming design measures to reduce conflicts.
Sidewalks	Sidewalks provide safe travel for walking and jogging within the community to and from parks, trails, businesses, developed areas and destinations. Sidewalks can accommodate bikes and other wheeled modes of pedestrian transportation, though their narrower width and concrete surface are not well suited for these uses. Sidewalks are most often located within a road right-of-way and ideally are a minimum of 5 feet in width.
Natural Trails	Nature trails are commonly used in areas where a natural appearance is preferred to fit with a natural character. Nature trails can consist of earthen, wood chip or aggregate surfaces, though the trail itself should be constructed in a manner that creates a firm and stable surface suitable for meeting the Americans with Disabilities Act. Nature trails should also be constructed in a manner that reduces the propensity for ongoing erosion and maintenance issues.
Specialty Recreational Trails	Specialty recreational trails, for the purposes of this plan, encompass a variety of trail types used for recreational purposes. This can include mountain biking, cross-country skiing, horseback riding, etc.

SUPPORT FACILITIES

With trail systems comes a need for support facilities. Wyoming has the downtown parking lot to access the Sunrise Prairie Regional Trail which is convenient and in close proximity to additional amenities such as convenience stores for snacks and water. The following provides additional amenities to consider to support the trail users.

BICYCLE PARKING

Secure bike parking is an essential component of any trail network, whether it is primarily used for commuting or recreation. It is important for trail users to have a safe and convenient place to securely lock their bikes once they reach the end of their trip. Providing secure bike parking at trailheads and in parks on the trail system allows users to stop and take advantage of park amenities or business districts along the way.

Bike parking can also be used to enhance community placemaking with custom colors and logo's to make the stopping location easily identifiable for the user.



AMENITIES

Trail amenities will support the trail system and can be located at trailheads or points along the way. They can include bike fix-it stations, access to drinking water and restrooms, benches and picnic tables for a place to rest and eat, and shade. An important component to all trailheads is adequate wayfinding signage to include informational maps and kiosks, described in more detail on the following page.



Image Source: www.havefunbiking.com

WAYFINDING

A clear wayfinding signage program should be implemented throughout the community that provides guidance to parks, trails and other points of interest. This is particularly important along routes that are disjointed or have gaps in them, as well as to direct people to sites that are difficult to find. In some cases these can be actual signs, in other cases they can be markers along the route that will allow the user the ability to identify the route.

Trail users unfamiliar with an area rely on signs and landmarks to find their destination if they are commuting, or to locate restrooms, picnic areas, or other amenities if they are a recreational user.

A wayfinding signage program should have clear branding and theme in order to enhance the sense of place and ability to follow signs. Signs could be included with street signs, interpretive kiosks and park entrance and rules/operating hours signs. Signage can also direct trail users to destinations within the community and can be a way to support local businesses in the area.



RECOMMENDATIONS

A general assessment was completed for the trail and pedestrian systems to evaluate existing gaps, pedestrian crossing concerns and identifying routes that rank as important for improving overall connectivity within Wyoming. While the ranking provides guidance on priorities to meet the needs of the community, the actual implementation of the trails and pedestrian routes will be highly dependent on a number of additional factors, such as the timing of road improvement projects.

It is important that the City of Wyoming continues to evaluate proposed pedestrian routes and routinely collaborates with potential partners to ensure that as future road and development projects are implemented, that the trail system does not get overlooked and become a missed opportunity.

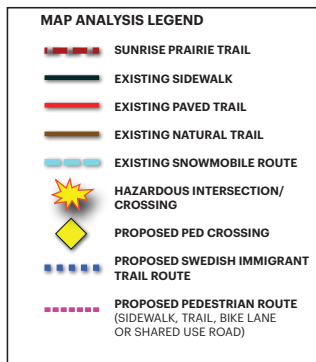
Proposed recommendations are meant to strengthen connectivity across the community with connections to local parks and destinations, local routes for general recreation, and primary connections to the regional trail systems.

Wyoming has the downtown parking lot adjacent to Railroad Park to access the Sunrise Prairie Regional Trail. This trailhead is convenient and in close proximity to additional amenities such as convenience stores for snacks and water and is a stopping point along the MS 150 bike ride. Additional trailheads may need further exploration as the community continues to develop and connections to the Swedish Immigrant are implemented.

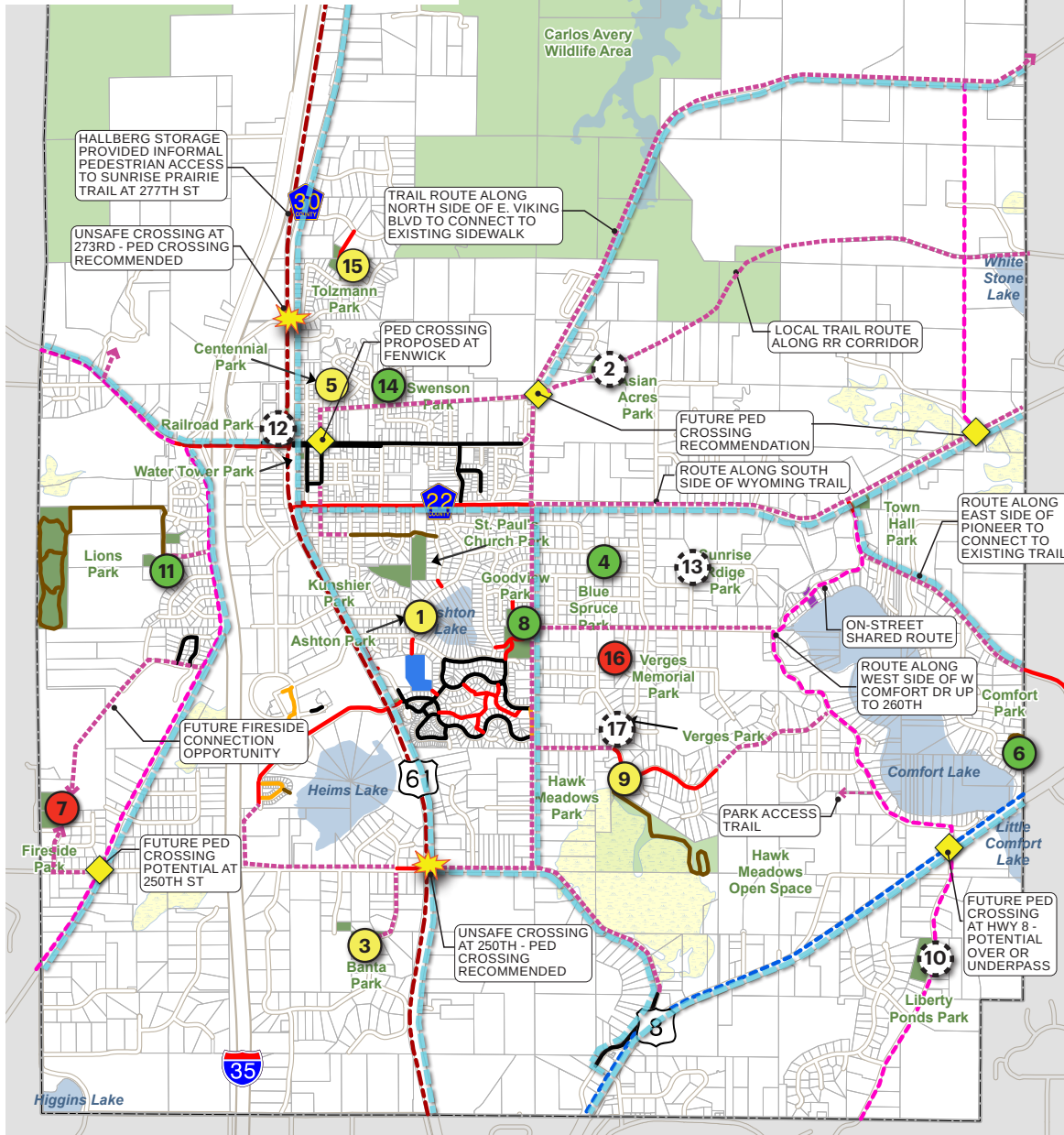
The following provides some recommendations to consider to improve safety and connectivity throughout Wyoming.

Pedestrian Crossings:

- Co Rd 30 / Forest Blvd and 279th St: Previous pedestrian path to access the Sunrise Prairie Regional Trail is eliminated with the Hallberg Storage Development. Reducing the speed limit starting north of this location should be a consideration.
- Co Rd 30 / Forest Blvd and 277th St: Previous pedestrian path to access the Sunrise Prairie Regional Trail is modified through the Hallberg Storage Development area and still allows for access.
- Co Rd 30 / Forest Blvd and 273rd St: Unsafe crossing, proposed advanced warning signal and crosswalk recommended.
- E Viking Blvd & Fenwick Ave: Proposed pedestrian crosswalk to connect neighborhoods north and south of E Viking Blvd for improved access to commercial areas and Swenson Park.
- E Biking Blvd & Railroad Blvd: Proposed future pedestrian crossing with advanced warning signal if a trail is built along the railroad corridor.



- 1 = Ashton
- 2 = Asian Acres
- 3 = Banta
- 4 = Blue Spruce
- 5 = Centennial
- 6 = Comfort Park
- 7 = Fireside
- 8 = Goodview
- 9 = Hawk Meadows
- 10 = Liberty Ponds
- 11 = Lions
- 12 = Railroad
- 13 = Sunrise Ridge
- 14 = Swenson
- 15 = Tolzmann
- 16 = Verges Memorial
- 17 = Verges Park
- 18 = Whitetail Ridge



Connectivity Analysis & Recommendations

Wyoming, Minnesota
March 2022 | WSB Project number: 018972-000

Pedestrian Crossings (cont):

- Hwy 61 and 250th St: While many community members desire a roundabout at this location, there should be considerations for an interim pedestrian activated signal and potential street light for traffic control. This would connect the eastern neighborhoods to the Sunrise Prairie Regional Trail and Banta Park.
- Kettle River Blvd & 250th St: Recommendations for a potential pedestrian activated signal and street light for traffic control as development continues, as 250th St is a primary traffic route. This would connect the eastern neighborhoods to the Fireside Park.
- Hwy 8 & Heath Ave: Proposed over or underpass to cross over Hwy 8. This will especially be important if the route along Hwy 8 is the Swedish Immigrant Trail.
- Wyoming Trail & 269th St: Future pedestrian crossing to connect the proposed trail from Wyoming Trail at 269th St going north to E Viking Blvd to the proposed trail running parallel to Wyoming Trail on the south side.

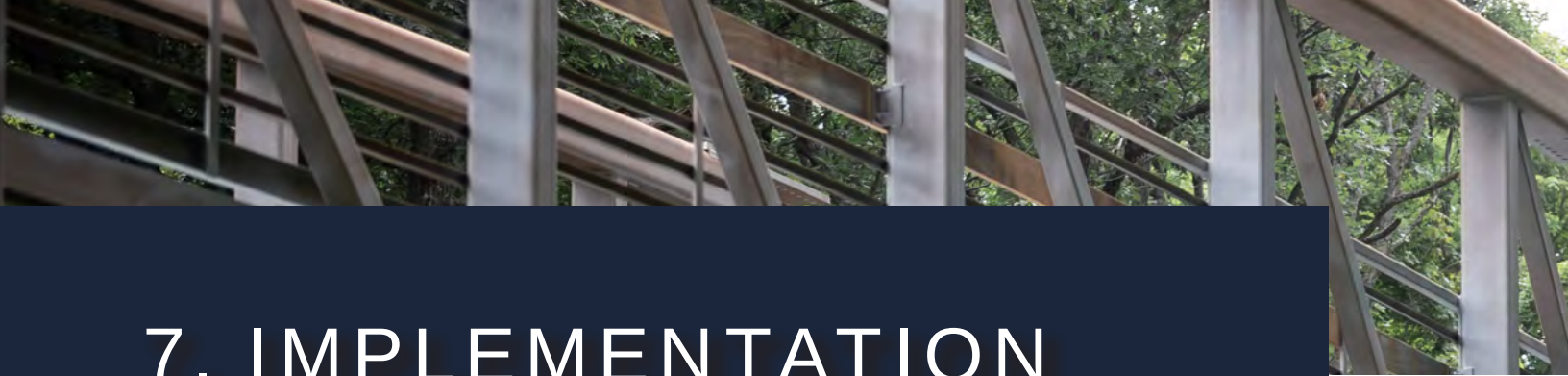
Pedestrian Routes:

The following identifies some of the major proposed pedestrian routes but the map should continue to be referenced for all proposed routes smaller local routes and should be updated as planning within the community continues.

- Co Road 22: The existing bituminous trail terminates at the McDonald's location and is proposed to continue to points further west. A pedestrian crossing is to be placed at the intersection of the planned Sunrise Riverbank development entrance road to provide proper access to a neighborhood that will otherwise be cut off from the remainder of the community.
- Kettle River Blvd: Recommendations for an improved pedestrian route. There may be opportunities to widen the shoulder on each side of the road with a lowered speed limit and signage indicating pedestrian use, as many bikers use this road. While likely more difficult, road improvements to consider curb and gutter on the western side of the road with an adjacent sidewalk in addition to the widened shoulder lanes would provide additional safety measures and allow for family use of the route to better access Lions Park, as well as the Holiday station, McDonald's, and downtown Wyoming. This corridor has been identified as a high priority pedestrian route.

Pedestrian Routes (cont):

- E Viking Blvd: The existing sidewalk on the north side of the road is proposed to continue to extend further east and connect to the two housing developments identified as underserved communities. The sidewalk would initially terminate at the multi-family housing located on the road curve. The pedestrian route is then proposed to become a separated trail that would connect to the future trail along the railroad line at Railroad Blvd and extend up to the Birchwood Terrace housing. From this location it would continue north / northeast and eventually connect to other trail systems.
- Railroad Blvd: While previously identified as a potential route for the Swedish Immigrant Trail, this route may be a local trail instead, as the regional trail may likely be developed along Hwy 8. The Railroad Blvd route is a highly scenic setting and trail development along this corridor would become a primary destination trail for the community that would also provide a link to the Sunrise Prairie Regional trail at the trailhead alongside Railroad Park. This route has cultural and historical significance to the community and is a higher priority for implementation.
- Wyoming Trail: The existing trail from Hwy 61 terminates at Goodview Ave and it is proposed to continue this trail on the south side of Wyoming Trail.
- Goodview Avenue: A portion of walk extends from Wyoming Trail to the second driveway along the west side of Goodview Ave. A trail or sidewalk is proposed to continue along Goodview down to 250th St / Greenway Ave to provide improved access to Goodview Park and the Elementary School pedestrian routes.
- W Comfort Drive: There will likely be a need for some ROW acquisition, but there is opportunity to create a walk or separated trail along the west side of W Comfort Drive from Hwy 8 (to be Swedish Immigrant Trail route) up to 260th Street. This would provide optimal connections to the regional systems and a highly desired route around Comfort Lake with improved access to several parks. 260th St to Pioneer Road is a narrow route but can be signed as a Share The Road route.
- Pioneer Road: A trail on the eastern side of Pioneer Road to connect to the existing trail that currently terminates at Iris Avenue. This trail route, in combination with W Comfort Drive trails, would allow for a full loop around Comfort Lake and would provide improved connectivity to the proposed Swedish Immigrant Trail on Hwy 8.



7. IMPLEMENTATION

OVERVIEW

The implementation plan provides high level objectives and priorities that help meet the vision and goals set for the park and trail system. However, the implementation strategy shall remain dynamic as priorities will continue to evolve over time based on community needs, changing demographics, funding constraints, and as opportunities may present themselves.

It is recommended that the City of Wyoming review and update the implementation plan and estimates on an annual basis as yearly budgets are established and continue to use it as a guide for future priorities.

PRIORITIZATION STRATEGY

The recommendations in this plan, at the time of development, have been prioritized based upon a number of factors with a goal to provide quality parks in a balanced and reasonable manner in line with community needs and values. Knowing the realities of significant investments to implement all of the system plan recommendations are not feasible, the city will need to prioritize strategic system initiative and gain public support.

Recommendations to gain public support include:

- » Implement a public information campaign via city website, newsletters, social media, and local press for a convenient location for residents to learn information about proposed parks, trails and improvement plans with associated costs.
- » Engage the public prior to implementation to ensure the improvements meet the expectations of the community and allow the public to gain ownership of the project.
- » Develop an operations and maintenance strategy with an asset management plan that identifies future funding and staffing needs to ensure the city has the capacity and funding to meet these responsibilities.
- » Develop and promote partnerships for proposed projects and implementation.
- » Identify and seek out potential funding mechanisms to support implementation of proposed projects.



The following table outlines a series of criteria as the basis for the prioritization process. The criteria are based on factors that influence the demand for parks, trails and recreation and are broad enough to consider the important factors, yet limited enough to be manageable for decision-makers to gain consensus and take action.

Prioritization Strategy	
Evaluation Criteria	General Description
Community Demand	Identified community demand based on need assessment studies and defined trends, and action is warranted due to: » Existing or proposed neighborhood currently lacking adequate access to parks, trails and other recreation » Identified community need that is currently unmet » Existing amenity is ineffective at servicing current needs
Recreation Program Need	Action is warranted based on current and projected city and local associations' recreation program facility demands
Redevelopment / Upgrading	Action is warranted due to the following factors: » Unsafe conditions / hazard / poor quality » Old and at the end of its life-cycle » Ineffective at servicing current needs
Population Density Factors	Action is warranted to service the needs of a specific area based on: » Current and projected population density » Current and projected population and demographic profiles
Funding Availability	Action is warranted due to: » Funding availability for specific use » Partnership or funding opportunity for specific development
Preservation of Natural Resources	Action is warranted due to: » Protection of significant natural resources » Lands for climate mitigation / flood control / stormwater

PARK SYSTEM IMPLEMENTATION

PARK SYSTEM PRIORITIES

The recommendations in this plan, at the time of development, have been prioritized based upon a number of factors with a goal to provide quality parks in a balanced and reasonable manner in line with community needs and values. The following priorities should continually be evaluated and ranked in line with community values and available budgets.

Knowing the realities of significant investments to implement all of the system plan recommendations are not feasible, the city will need to prioritize strategic system initiatives.

1. Prioritize projects that serve the greater community, help promote the sense of place and community celebration and can help generate revenue.
 - » Implement Railroad Park as a special use park and community gateway with a focus on celebration of the history and culture of Wyoming and access to the Sunrise Prairie Regional Trail.
 - » Improve Goodview park with amenities that meet broader community needs to include rentable facilities.
2. Prioritize projects that create high-quality experiences and meet existing needs in terms of proper access to quality recreation.
 - » Develop a park in the proposed Sunrise Riverbank to meet the needs of new populations.
 - » Prepare a master plan and improvement project for full redevelopment at Fireside Park to meet existing needs for quality recreation.
 - » Redevelop Verges Memorial to meet existing needs for quality recreation.
3. Prioritize projects that meet needs for more equitable and balanced recreation.
 - » Develop pickleball courts to meet the needs of broader demographics - potentially at Goodview Park.
 - » Implement more challenging and unique features for the teen to adult user groups (fitness and ninja warrior, unique playgrounds).
 - » Convert or develop ballfields for girls fastpitch.
4. Prioritize budgetary methods to adequately staff and fund parks in line with available budgets.
 - » Review and adjust park dedication requirements in line with current economy and ensure requirements are adhered to by new planned developments.
 - » Ensure the city has a park asset management plan in place to adequately project future funding and staffing needs.
 - » Establish CIP budgets with expected goals for park & trail system plan.
 - » Seek out grants, partnerships and cost-share opportunities to help fund improvements.

PARK SYSTEM COST PROJECTIONS

The estimate of probable costs are based on a high-level review and comparison of projects of similar size and nature. The costs assume all work is completed by private contractors, bonded and licensed. It does not take into account work that could be completed in-house, through volunteer efforts or through donations or actual site conditions which can greatly affect the costs such as topography, soil remediation, utility costs, etc.

Additional factors to include in the estimate of probable costs are as follows:

- » Construction contingency: A construction contingency of 10% of the estimated costs should be included in the budget for implementation.
- » Professional design, engineering & permits: An estimated fee of 10-20% of the estimated costs should be included in the budget for any items requiring professional design, engineering and permitting. The higher range is for sites that may also need a topographical base map, wetland delineation or geotechnical soils investigations.
- » Inflation: An estimated inflation rate of roughly 3-5% annually should be accounted for future budgeting.
- » Land acquisition or easements: Costs do not include any land acquisition or easements for new park land or trail corridors.

Estimates for future parks are not included.



	= High Priority
	= Medium Priority
	= Low Priority
	= Not Prioritized

Estimate of Probable Costs		
	Park	Estimate Range
	Ashton	\$163,000
	Asian Acres	\$33,000
	Banta	\$359 - 468,000
	Blue Spruce	\$140 - \$245,000
	Centennial	\$50,000
	Comfort	\$9,000
	Fireside	\$735 - \$770,000
	Goodview	\$1.170 - \$1.475 M
	Hawk Meadows	\$50,000
	Liberty Ponds	\$175,000
	Lions	\$275 - \$825,500
	Railroad	\$380 - \$397,000
	Sunrise Ridge	-0-
	Swenson	\$32 - \$262,000
	Tolzmann	\$376 - \$661,000
	Verges	-0-
	Verges Memorial	\$161,000
	TOTAL RANGE:	\$4.1 to 5.7 M

PARK FUNDING

The availability of funding sources will have a direct impact on the implementation of the recommendations of this plan. The following identifies current park revenue sources.

- **CIP:** Starting in 2021, the Wyoming City Council started contributing \$25,000 per year to go towards park Capital Improvement Projects.
- **Gambling Proceeds:** Proceeds can vary greatly yearly. 2020 resulted in almost \$20,000 of revenue and 2021 resulted in over \$32,000.
- **Rentals:** Revenue from building rentals and field reservations are minimal and account for approximately \$5,000 yearly.
- **Park Dedication:** Park dedication revenue is highly variable depending on the current economy as it relates to housing demand and construction costs. Wyoming received \$39,100 in 2020 and approximately \$76,000 for 2021.
- **Grants:** The Minnesota DNR has the Outdoor Recreation Grant that will fund up to 50% of eligible projects up to an amount of \$300,000. Wyoming received funds for Swenson Park through this grant. While there are additional grant opportunities, many are very competitive.

The following describes the current park dedication policy and potential considerations for dedication policies moving forward.

Sec. 32 - 63. Residential Platted Subdivisions.

The amount of land to be dedicated by a subdivider for residential development shall be based on the gross area of the proposed subdivision. The amount of cash in lieu of land dedication to be contributed by a subdivider for residential development shall be based upon the fair market value of the raw undeveloped land, or at a minimum based upon the actual proposed density determined by the number of building lots or the number of dwelling units.

For the purpose of relating park dedication requirements to the density of development, the following density/rate schedule shall apply to all residential platted subdivisions. These rates represent the total land and cash contribution.

Density / Rate Schedule	
Building Lots or Dwelling Units per Acre	Land Dedication Percentage Based upon Buildable Land
0 - 2.5	8%
2.5+ - 4	9%
4+ - 6	9.5%
6+ - 8	10%
8+ - 10	11%
10+	11 - 12%

There is additional information related to zoning, cash in lieu for part or all of the dedication requirements, fair market value determinations and planned unit developments (PUD's) that can be found in the city documents for further reference.

Park dedication is regulated by the Minnesota State Statute and it requires that lands meeting the dedication requirements must be suitable for development. So while lands containing wetlands, stormwater ponds, etc. that are not suitable for development can be included into the city's park system for open space and conservation purposes, the total acreage of these lands unsuitable for development cannot be used toward actual park dedication requirements.



It should also be noted that in some cases proposed residential developments, such as apartment buildings, are included under the commercial / industrial land use classification due to adjoining proposed development, which alters the park dedication fees. Wyoming currently has a dedication rate of 5% gross land area or 5% of fair market value for commercial or industrial park land which is half the amount necessary for high density properties zoned as residential.

Due to the concerns with higher density housing falling under a much lower park dedication rate, it is recommended that the park dedication rates be reviewed and modified to ensure park dedication lands are meeting the needs of actual populations.

The following provides options for park dedication requirement modifications:

- **Option 1:** Alter the park dedication to be a population-based calculation per dwelling unit, regardless of zoning. Many communities have a dedication amount of 0.017 to 0.02 acres of land per newly created dwelling unit. This allows park land to be more in line with actual populations. Cash in lieu can remain at the fair market rate for meeting the land dedication amounts or it can be a set fee per dwelling unit.
- **Option 2:** Alter the Commercial / Industrial zoning park dedication to be raised to 8-10% of total area or 8-10% of market value for cash in lieu. This is in line with many other communities, though there are some instances of rates from 5-8% for this zone.
- **Option 3:** Ensure all new residential housing developments are zoned separately as residential or create new categories for mixed developments with applicable rates.

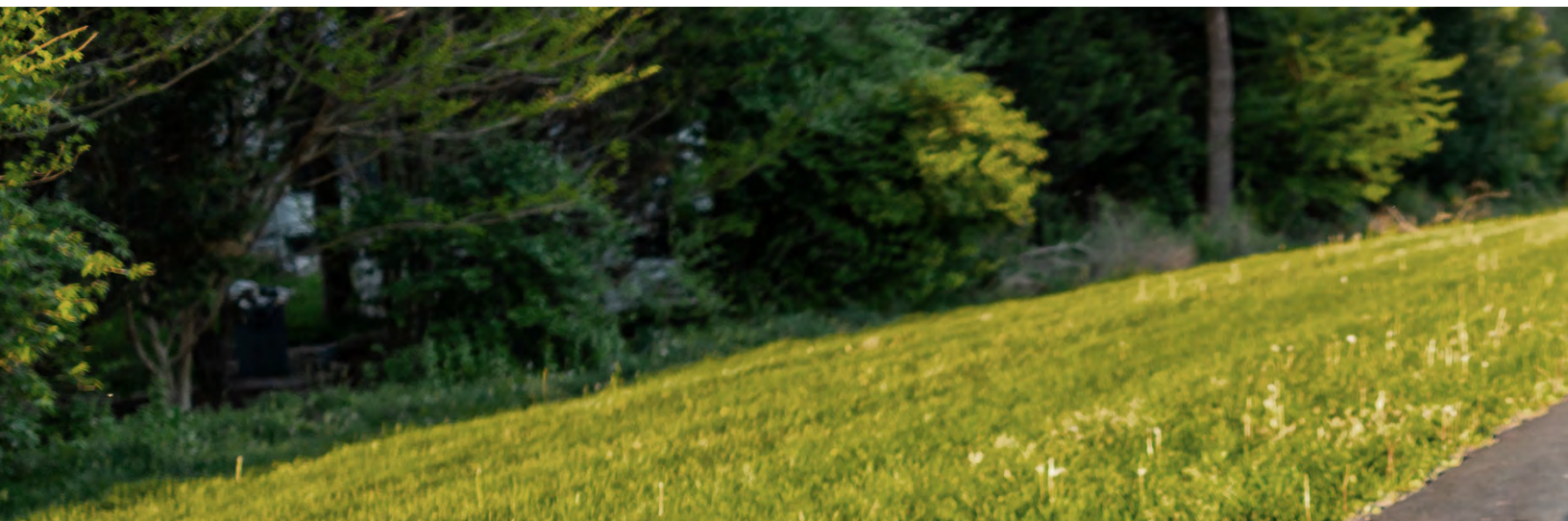
The following scenario's illustrate how differing park dedication policies affect the outcomes based on current dedication policies. Both scenarios show 170 unit developments equating to 425 total residents. Based on general NRPA averages for 9.9 acres of park land per 1,000 residents, the park dedication policies should equate closely to 4.2 acres of land to meet the needs of the new populations. The existing policies show only the single-family development meeting these needs with the apartments meeting only a quarter or less of the needs.

Example 1: 170-unit Apartment Complex on 8.5 acres = 20 housing units per acre

- Current Wyoming residential dedication of maximum 12% land = 1 acre of park
- Current Wyoming commercial / industrial dedication of 5% = 0.42 acres of park

Example 2: 170-unit single family development on 34 acres = 5 housing units per acre

- Current Wyoming residential dedication of maximum 9.5% land = 3.2 acres of park



Most single family homes have private yard space for general enjoyment with items such as patio's, grills, home play systems, trampolines, and a basketball hoop in the driveway. The 3.2 acres of additional dedicated park land supplements their need for outdoor recreation in line with national averages.

Apartment complexes can include small tot lots, possibly a small court space and even indoor facilities such as gyms and pools. The big difference is they lack private outdoor space and therefore the residents may have a larger need for open space and more robust outdoor recreation, especially for teens and adults. An additional 1/2 to 1 acre land will offer little value in outdoor recreation to meet their needs.

Now if we apply the population based dedication to either scenario we get:

- Proposed dedication of 0.017 acres of land per dwelling unit = 2.9 acres of park

The per unit dedication basis helps ensure a more balanced and equitable outcome to parks and recreation based on actual population needs.



Image Source: <https://www.mrlevel.com/blog/play-basketball-to-test-the-strength-of-your-concrete>



Image: Example of apartment building recreation



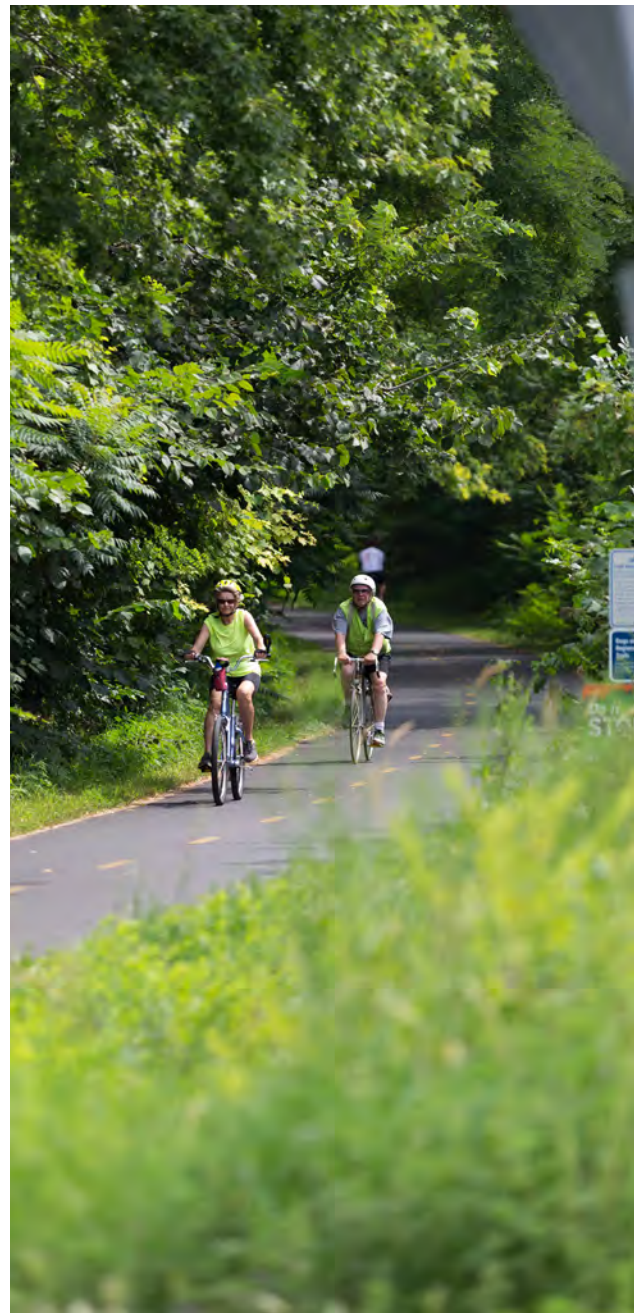
TRAIL SYSTEM IMPLEMENTATION

TRAIL SYSTEM PRIORITIES

The recommendations in this plan, at the time of development, have been prioritized based upon a number of factors with a goal to improve pedestrian safety and connectivity across the community.

The following priorities are based on high-level goals and actual implementation will be dictated by many other factors, such as timing of road improvement projects and potential partnership opportunities.

1. Prioritize projects that develop or improve safe pedestrian crossings at critical locations, specifically along high traffic routes such as Hwy 61, E Viking Blvd, Hwy 8, and Kettle River Blvd.
2. Prioritize development of off-street pedestrian routes (trails or sidewalks) along critical routes to connect Wyoming residents to primary destination areas such as parks, the downtown business district, schools and connections to the regional trail systems.
3. Implement requirements to new housing developments that include sidewalks along at least one side of the proposed roadways.
4. Plan for a pedestrian trail along the old railroad corridor between E Viking Blvd and White Stone Lake.
5. Coordinate with appropriate partner organizations to ensure pedestrian routes along roadways are implemented through future road improvement projects.
6. Implement a community-wide wayfinding program with a hierarchy of sign designs with specific design requirements to provide guidance and improve the sense of place.



TRAIL SYSTEM ESTIMATION

The cost of trail construction is a major barrier to communities hoping to build out non-motorized transportation and recreational networks.

The following tables outline planning level estimates as provided by MnDOT for common bicycle facilities. While actual implementation costs can vary dramatically depending on actual site conditions, any necessary easement or acquisition costs and the current economy, they provide a general idea of the investment required for the varying pedestrian facilities.

Planning-Level Bicycle Facility Cost Estimates*	
Type	Unit Cost per Mile
Paved Shoulder (For Bikes)	\$250,000–\$510,000
Bike Lane	\$14,000–\$20,000
Buffered Bike Lane	\$17,000–\$25,000
Delineator-Separated Bike Lane	\$25,000–\$36,000
Curb-Separated Bike Lane with colored pavement	\$1.9 –\$2.7 M
Shared Use Path (8'-10' wide bituminous trail)	\$250,000–\$360,000
Concrete Sidewalk (5' wide)	\$260,000-\$370,000

Planning-Level Pedestrian Facility Cost Estimates	
Type	Estimated Costs
Pedestrian Curb Ramp	\$2,000 - \$2,500 each
Pedestrian Activated Crossing Signal or Rapid-Flashing Beacon (RRFB)	\$25,000 - \$30,000 each
Median Refuge	\$7,000 - \$10,000 each
Marked Crosswalk	\$1,000 - \$2,500 each (varies due to type)
Pedestrian Bridges and Overpasses	\$500,000 - \$2.5M+ (varies due to type and length)

**Bike Planning Cost Estimates are referenced in the MnDOT District 7 Bicycle Plan. The cost of implementing bicycle facilities depends on project context, design, economic conditions, and other factors. Estimates provided are for facilities on both sides of the roadway, except for shared use paths, and do not include engineering, utility, or right of way costs. High end estimates include 40 percent contingency. For more details, see MnDOT's District 7 Bicycle Plan.*

TRAIL SYSTEM FUNDING

On-going investments in the trail system are needed to implement the recommendations and maintenance practices identified in this plan. The city should incorporate trail maintenance funding and additional maintenance equipment needs into its annual budgeting process to ensure the system is preserved and to maximize the value of the initial investment. Annual trail improvement funds should be evaluated to determine whether they will address the demand. There will be opportunities for the city to extend the pedestrian and bicycle system through other transportation projects. City staff should annually review the CIP to identify opportunities to integrate trail projects into upcoming capital improvement projects.

In addition, the city should explore cost participation opportunities with Chisago County and MnDOT for completing new sidewalks, trails and bridge accommodations along county and state highways and interstates. Other external funding opportunities to consider are provided in the following table:

Table 6.8 Potential Funding Opportunities for Trails

Funding Source	Description	Probability
Minnesota Department of Natural Resources (MnDNR)	Federal Recreational Trail Program through the Federal Highway Trust Fund. Application by unit of government in conjunction with a local trail organization for motorized and non-motorized trails, (development or reconstruction) and trailheads.	Competitive, annual application process with priority given to urban youth corps. Award amount varies between \$2,500 and \$150,000 with 25% match.
Transportation Alternatives Program (MnDOT)	Funding opportunity for local and regional agencies for pedestrian and bicycle facilities and programs	Competitive, annual application process in the fall, award amount varies.
Statewide Health Improvement Partnership (MDH)	Funding available for programs that focus on improving health and decreasing obesity in Minnesota (not available for infrastructure, but can fund plans or qualified trailhead amenities)	Competitive, ongoing application process, could cover up to 90% of project costs.
Local Trail Connections Program (MN DNR)	Program for local trail connections, priority may be given to those that connect regionally or to state trails.	Competitive, annual spring application. 75% of total cost, up to \$150,000 maximum.
Highway Safety Improvement Program (MnDOT)	Intended to improve highway safety. Portion of funding can be allocated to finance bike and pedestrian safety and driver safety programs on highways.	Competitive, up to 90% project costs, annual fall application
People for Bikes Community Grant	Funding opportunity for pedestrian and bicycle facilities and corridor improvements	Spring and fall application. Up to \$10,000 but funding amount must be 49% or less of the total project cost
Private Donations and Sponsorships	Private donations and sponsorships or park and trail facilities could be provided to implement key trail segments or trailhead facilities.	Varies, dependent upon relationship with local businesses

APPENDIX

Community Engagement Summary

From: Candace Amberg

Re: Wyoming Park & Trail System Plan
WSB Project No. 018972

Lighting Ceremony

December 4, 2021

4:30 – 6:00 pm

Event Description: The Lighting Ceremony was an annual community celebration held at Railroad Park on a Saturday afternoon / evening. The City of Wyoming set up a couple of tents where cookies and hot drinks were available along with the engagement boards to advertise the start of the Park & Trail System Planning process and gather input on what the community is seeking for the future parks and trails. There was also music, bonfires and food leading up to the actual lighting event. The mild weather brought out many community members that included a high demographic of families with kids, but also included adults and seniors. Numerous comments and board input participation was gathered. Additional Note: numerous bikers were traveling from Wyoming along East Viking Blvd and crossed over 35 then went south along Kettle River Blvd.

Overall Summary:

General questions were asked regarding which parks and trails were most visited and liked, why they liked them, what improvements or additions are needed, and are there key trail gaps. They were also asked for general comments or concerns regarding the vision and goals of the parks.

Responses:

1. Bike a lot, spend about 20 minutes each day average
2. Concerns with the trails east of Casey's that are now marked "NO SNOWMOBILES" since this was a good route. The sidewalk is not plowed and a trail on the north side is an issue due to trees and other obstacles.
3. Can 61 trail be marked for ATV use as well or can the grass along it be marked? (gave a verbal response that this would need to be looked into).
4. Would like groomed winter trails for skiing – go to Lions sometimes
5. Wanted groomed trails, was not aware of any in the community
6. New to area, haven't had a chance to check out the parks and trails
7. Add hockey to Lions
8. Create New Years Eve luminaire event along the winter trails at Hawk Meadows
9. Like Tolzmann, live close by
10. Lions is run down and needs updates
11. Use volleyball at Tolzmann
12. Live by Tolzmann and would like to be able to safely walk to Goodview on trail – they noted they wanted a skate park and parents don't let them walk to Goodview now
13. Need mountain bike trails
14. Want community center with pool
15. Use Tolzmann a lot
16. Use Swenson – when are barriers being removed?
17. Use the Sunrise Prairie Trail a lot
18. Go to St. Croix Woolly trail for mountain biking

19. Live north of Wyoming but use the parks and trails a lot

Bingo Responses: the following are the number of dots that appeared within each category:

Beaches / Lake Access	4
Playgrounds	6
Natural Play	4
Ninja Warrior / Challenge	5
Softball / Baseball	1
Splash Pad	9
Soccer / Football Turf Fields	0
Hockey / Skating	6
Basketball	1
Volleyball	1
Tennis	4
Pickleball	3
Nature Trails / Hiking	7
Winter Ski Trails	2
Paved Trails (walking/biking)	6
Snowmobile Trails	6
Fishing	1
Mountain Biking	9
Archery	4
Performances / Events	1
Skate Park	1
Rental Pavilions / Shelters	1
Dog Park	4
Disc Golf	2
Community Gardens	1
Picnic Areas	4
Lawn Games	0
Education / History Interpretation	2
Outdoor Fitness Equipment	1
Non-Motorized Watercraft	1
Restrooms	5
Natural Scenery / Wildlife	4
ATV / OHV	4
Public Art	2
Other	0

Touch-a-Truck Event

June 4, 2022

10:00 am – noon

Event Description: The Touch a Truck event was held on a sunny Saturday at the city Police and maintenance building along County Road 22. The favorable weather and fun event immediately brought in many families and visitors that filled the parking area on the ballfield, with additional parking occurring along County Road 22. The City of Wyoming set up tables under tents where the Railroad Park concept plan was on display along with an adjacent table with bracelets, temporary tattoos, information on purchasing memorial bricks, and information on the future Public Safety building were provided. The mayor was in attendance and encouraged visitors to provide input on Railroad Park and the Park & Trail System Planning process and uploaded a Facebook video from the event. While many visitors were from the local community, there were also families who traveled from a distance to attend.

Overall Summary:

General questions were asked regarding which parks and trails were most visited and liked, their feedback on the Railroad Park concept plan for development, and what images and historical elements best portray the community of Wyoming.

Responses:

What images reflect the community of Wyoming?

- Stagecoach
- Rural, small town feel (multiple comments)
- Nature, lakes and trails (Big Marine Lake, Chisago Park noted)
- Hunting and fishing (multiple comments)
- North Pacific Railroad / terminal
- Parks – noted 17 parks
- Great Police & Fire – community driven

Historical events and places, and families, businesses or individuals worth noting?

- Original farm; red barn west of McDonald's
- Train that brought people in / train station (multiple comments)
- The kidnapping event
- The Hub Drive-in Theater
- Bruce – local establishment
- The Cornerstone building & Bank B
- 30% of all manufacturing in County is in Wyoming – Rosenbauer example
-

Other Comments:

- MS 50 route comes through Wyoming – highlight community for event participants
- Make inviting trailheads
- Like frisbee golf, routinely use this
- ReMax Synergy Muske Community Support Foundation may contribute to Railroad Park
- American Legion may supply flags and posts for Veteran's Memorial
- Resident who builds memorials? Ahart noted
- Complaint trying to get to parks along Kettle River Blvd is very difficult

Social Pinpoint Engagement Summary

From: Candace Amberg

Re: Wyoming Park & Trail System Plan
WSB Project No. 018972

Social Pinpoint Comments

Trails / Pedestrian Routes

Sunrise Prairie Trail

- I enjoy bike riding long Wyoming Trail to the Sunrise Bike Trail
- I enjoy riding the Sunrise Bike Trail to Forest Lake and Stacy (2 likes)
- It will be awesome when the Sunrise Prairie Trail is connected to the Swedish Immigrant Trail that travels all the way to Taylors Falls. Is there a target date for this is to be completed?
- It would be great to connect this bike trail to the Sunrise bike trail along the northern edge of Wyoming.
- Sunrise Prairie Trail near 277th St / Forest Blvd: love this area with the trees on either side, but it's still open enough to feel secure!
- North of Railroad Park near 270th St: i LOVE this section of trail because i feel like i get to see so much wild life. like the beavers and otters and on the backside away from the road is very pretty during the summer. i'm worried with the new construction this is going to be taken away.
- It would be fantastic if it was possible to add more tree coverage on both sides of this trail. The tree coverage would help to block some of the noise from the car and semi traffic. The noise and view really detracts from the enjoyment of the trail. It would help to create a more relaxing feel to the trail.
- I think it would be awesome to have some of the walking paths lit for people that want to go out after sunset. Could even look into solar powered street light options to help cut the cost of operation/installation. (2 likes)
- 250th St & 61: Unsafe intersection for pedestrians. It is dangerous and scary to cross this intersection on foot, especially with young children, while trying to access the trail on the west side of hwy 61. This intersection could use a stoplight with a pedestrian crosswalk. (3 likes)
- 250th St & 61: This intersection can get really backed up, especially on Thursdays/Fridays when people are trying to avoid I35. There's been some VERY close calls because people take unnecessary risks trying to pull out. And is very icy for some reason in the winter, so very common to slide past or to get stuck trying to pull out in traffic. Highly, highly recommend putting a roundabout here! (2 likes; 4 dislikes)
- Innsbrooke Ave, north of 295th St: It would be great to connect this bike trail to the Sunrise bike trail along the northern edge of Wyoming.

Kettle River Blvd

- Near Foxhill Ave & 285th St (proposed future trail comment?): this trail would be really nice but the maintenance is bad. it's overgrown and tucked back in a corner. like i said i like this trail just wish it was more inviting and a little less scary looking, maybe some signs about trails or something.
- Kettle River Blvd & 258th St: Cannot get to a park from this neighborhood without walking on Kettle River which feels very dangerous. With new homes being added here would be nice to have a trail to get to a park. (5 likes)
- The bike trail extended down kettle river road would be nice. We see so many bikers riding on the road and they need a safe space to ride to the main trail. :) thanks (3 likes; 2 dislikes)

E Viking Blvd

- So many of these "trails" are barely maintained, if at all. How in the world do you consider this a "trail" along E Viking Blvd. My suggestion is to actually maintain the trails that exist (i.e. clear them in the winter). For instance, the "sidewalk" between 61 and Goodview Ave is NEVER cleared in the winter and often times, well into the spring. However, if I don't clear my sidewalk, I'm cited.
- Why does the sidewalk on Viking blvd just stop in some random Place? it would be so nice if it went further and connected to a cross street rather than someone's front yard. More sidewalks on busy streets!
- E Viking Blvd: Wish there was a sidewalk or at the very least more room on the shoulder for pedestrians. MANY people/ kids walk the road in this area and I've seen many close calls with vehicles coming around the corner not noticing people walking/biking.
- VIKING BLVD NEEDS TO BE RECONSTRUCTED "FIRST" The sidewalk has ALWAYS been sufficient. I do NOT WANT A TRAIL IN MY "FRONT YARD" for SNOW MOBILEs to come "RIPPING THROUGH" and HITTING ME IN MY "DRIVEWAY" 😞

Wyoming Trail

- Forli Ave: Cross walk added. Traffic goes by too fast and you can't get across road easily. My kids cross to go to friends and can barely get across without almost getting hit by the speeding cars. Cars go way over speed limit even with flashing limit sign. Please review I'm sure other would like it.
- I enjoy bike riding long Wyoming Trail to the Sunrise Bike Trail (1 like)
- I would love to see the path/sidewalk along Cty Rd 22 cleared of snow throughout the winter. It would provide a safe mile of walking. (4 likes)

Swedish Immigrant Trail

- In RR corridor by Asian Acres: Love the idea of the Swedish immigrant trail taking this route!

Hawk Meadow Trails

- I just learned about this trail and plan to walk it this weekend. Per the comments, it's a low-maintenance park; please keep it that way. The less-natural modern parks drive away wildlife and are miserable to walk in.

- I'd love to see a bunch of cross country ski trails throughout the city. If we already have them, we need to advertise them. (7 likes)
- When we hiked this trail about a year ago there was no signage to help us find the way. The trail seemed to fade away in places. Other descriptive signage about the area would be nice too.
- Went here last week- Maybe a dog pooh station with doggie bags is needed or would help with the insane amount of poop that was on the trail.
- I had no idea there were two winter trails in Wyoming, until I saw this map! We checked out the trail last week and loved it! (1 like)

Lions Park Trails

- Lions Park: How wonderful that we have two trails in Wyoming! We discovered this trail last winter after it was highlighted in a Wyoming newsletter. We went snowshoeing. Lots of fun! Too bad that this place is only listed as a winter trail. I wish that there were signs to mark the trail since it isn't clear where to go especially with new snow on the ground. To get to the trail from the parking lot in Lyons Park is not the best or obvious route either.
- Lions Park: Winter trail is awesome Be fun to have a candle light hike/ski/snowshoe weekend (1 like)

Other

- Trail segment along Foxboro Lane to St Paul's Church: This trail is not well cared for either for walking or biking. It has lots of buck thorn that has not been tended to and is becoming overgrown. It might be a good Eagle Scout project! Since the trail is not well managed, I sometimes feel like we are walking through private property. We often take this trail as a short cut on a walk to the grocery store, the library, the post office, pharmacy, etc. I love that Wyoming is such a walkable city!
- Kunshier Open Space by St. Paul's Church: Is this space open for hiking? Can it be developed?
- Wyoming Elementary: It would be nice if this trail could be extended to parking lot of school/sidewalks so kids can take to get to school; so bikers/walkers can connect to trail along Hwy 61 easier providing greater access to other trails/parks. Right now it just ends with grass. Needs further development.
- Highway 8: The ditches are too steep and full of cattails to safely snowmobile here. I would love to have a bike bath here that connects to the path on 61 and around by Comfort Lake. Too unsafe with traffic now!

Ashton

- RC car race track
- It's so nice to have this little park in our neighborhood. It's a nice place for kids of all ages.

Blue Spruce

- Adding a paved trail to allow kids to bike to park as it's currently a large empty grassy area. (1 like)
- Tennis/Pickleball court would be awesome to add (2 likes)
- I would like to see a tennis court or two at Goodview Park or Blue Spruce Park. As avid tennis player, it would be nice to walk to a court. I would even be interested in any maintenance or court manager on volunteer time. Anything that I can do to keep the court up and maintained. Would even be interested in researching pricing and logistics and/or presenting a plan.
- Basketball courts are a hit- anyway we could add adjustable hoops for ages 7-9 starting to love the game & could Practice here.

Centennial Park

- Could utilize this space a bit more than just a picnic area... how about bocce courts?

Fireside

- I have lived in the fireside park neighborhood for 28 years . This park has never had any updates. The play ground has 1970s equipment. The trails are unkept and in usable. I would love to see a multi use court for pickle ball , basketball , tennis a shelter and much better trails and playground equipment.
- Park is small, old, and only a few pieces of equipment for the kids to play on. Would be nice to be updated or some newer things added.
- Would be awesome to have some updated equipment and maybe a basketball hoop. Lots of kids in the neighborhood, would be really cool to have an expanded park!
- I was very disappointed at the park system when I came to visit this park. Definitely a space that needs lots of updates. Over all for the town (which could be here) spaces for adult physical activity in diverse manners (ninja challenges, or adult physical fitness stations, pickle ball, etc.). I always propose a town pool!
- Instead of spending a ton of money to build new parks like Railroad park, lets fix the ones we already have. Fireside park is garbage..... there is a swing and slide here that are both old and in need of replacement. The park also needs some kind of shade structure, our sky-high city taxes should be able to pay for some upgrades and repairs for parks that the actual residents use. I know that we are a forgotten neighborhood in the southwest corner of Wyoming but we are still part of the city.

Goodview

- Adding more sidewalks to get to the park so the kids can get to the park safely (2 likes)
- Good view park is one of the most popular parks in town- would love to see more walking trails around the parameter of the park, adjustable basketball hoops for ages 7-9, updated playground set with tube slides. Thank u!
- It would be great to have a walking path around the entire perimeter of Goodview park. A lot of people walk in this area and the roads are not the safest place for those walkers. There's a beautiful walking path in Columbus at the city park that is a perfect example. (5 likes)
- My neighbor and I love walking through this park on our daily loops through the neighborhood. It's a nice little respite from walking on the roads. My neighbor's dog

likes to run off-leash here for a bit, too, when it won't bother anyone else, or any other pups.

- It would be great to have a pickle-ball court here in Goodview Park that would appeal to older folks. There already are amenities for other age groups. It's great to see good use made of the playground, skateboard ramp, soccer fields and picnic pavilion. (3 likes)
- A tennis court would be nice (1 like)
- Gated dog area. Lots of dogs go walking through here, would be nice to have a gated area they can run in.
- Basketball and tennis court will attract people of all ages.
- Tennis Court and pickleball.
- A tennis court (for summer) and skating rink (for winter) would get LOTS of use. Please consider!
- Goodview playground is very outdated. Would love to see some upgrades and more offered since this is a popular park. A pay per visit splash pad would also be a huge draw to this area.
- I would like to see more playground equipment especially to attract multiple ages. Skate park is great!
- I have often wondered why we don't have a fully equipped skating rink at Goodview Park. It would be nice to have both a hockey rink as well as a non-hockey rink. Both of which would have light and a warming house.
- Get rid of skate park.

Liberty Ponds

- Please add a playground, walking path, splash pad. (14 likes; 1 dislike)
- Are there any plans to do anything to this park?

Lions Park

- I would love to see Lyons Park playground equipment updated. Also maybe some trails around the area. There is the winter trail that is nice, and would also be nice if we could go there in the summer
- Please update this park! The shelter is so nice, but the park equipment is old and needs replacing. There is so much open space here, a winter hockey rink would be great! (1 like)

Railroad:

- A stage for community entertainment- like a music in the park night here or maybe blue spruce park/goodview?
- Super excited about the Railroad Park project!
- Love the idea and the concept, will be a great addition to the city and will really spruce up one of our main intersections!
- I like the design you have for the Veterans Memorial Plaza! With all the trees added will block the main road noise and it will be fun to have some performances in the park.
- Although I think this is nice, I think we should hold off on spending a lot of money and put it to better use within the city. I love the idea of a splash pad or even an indoor playground. Which if you did an indoor playground you could charge a small amount for

too. It would bring more people to Wyoming as well. Maybe just plant a bunch of flowers and add some benches. Or if you want to make a lot of money make a small water park. There isn't anything like that close. (2 likes)

- In theory a veterans park is great but reality says this is not a great idea. First off money should be spent helping veterans with healthcare and other things they may struggle with. Second this is a terrible location, yes it is on the bike path but it also on the busiest intersection in town, who wants to sit there and listen to traffic all day. Parking is extremely limited and if you have to park across the street then you would need to cross in the busiest intersection in town to get there.
- I think we need a splash pad and a dog park. The community would use these more than just a green space.
- As others have commented, a splash pad and/or dog park would be good for the community as there are not any near by. (1 like)
- splash pad (2 likes)
- Add a dog park area please and thank you! (3 likes)
- I agree with others, a dog park area would be greatly appreciated in our community!

Swenson

- Very disappointed in "new" park!Park!! My 3 year old granddaughter commented that this park is only for babies and wanted to come home!! Put some of the old equipment back up so the bigger (over 2) kids have something to play with!!! Not a good use of tax money.
- We like skating here. We just wish the warming house was open more. (2 likes)
- I'm very interested in using the new pickle ball courts but where are the nets and please put them up ASAP
- Splash pad for summer time? New Ice rink is great!
- We visited Swenson Park in Wyoming. Some good things and lots for concern. The play area has my concern. The wood shavings are a TERRIBLE SAFETY issue. Please rethink the material. The swingset equipment is GREAT but need more swings. Need more play items for both age groups. Plow in the sand area have more than 1 plow. Add a few more items. Single adult chair. Needs at least 2 for Mom & Dad. Hopefully you will read comments & make adjustments. Good start for park play area. Thanks for improvem
- I have never seen anyone playing on this field. It is a huge unused space. It would be great to have a ropes course or ninja course. Anything unique and different..and for all ages (even parents)



- I am very disappointed in the redo of this park! Why in the world would u redo this park and barely put anything in it. We live a block away and have for years. This was very convenient 2 go 2! I would really like 2 know who can be held responsible for the layout and the stuff In this park. This park is a ridiculous excuse 4 a park
- The play set is for toddlers and is very small. The plans they showed us last spring showed an additional play set that would be for larger kids. Hopefully an additional play set will be installed because it's already too small for my 4 year old.
- Don't Like. Building a new playground that is smaller than the one before. It's more sized for very small kids. (2 likes; 1 dislike)

Tolzmann

- i love this park, i just wish this open field was utilized better, the baseball fields are never used and get overgrown in the summer, would be cool if we could do some sort of community garden or at least if there were some trees added to give more shade to the place!!
- My kids have had splinters and small thorns in their feet and hands the past couple of times we've been here at this park. I always tell them to leave their shoes now, but of course kids will be kids and take it off when they feel like it. This is a concern to me because the kids are in pain after a supposedly fun day at the park. I'm not sure where these thorns are coming from, but it's definitely at the park.
- My family and I love riding our bikes to this park, just wish there was a trail around the field or something similar to that.
- i love the trees along this path!! very nice pathway from neighborhood to neighborhood.

Verges Memorial

- Adjustable basketball hoops added for younger kids starting to love the game.

Other

- E Viking Blvd by Subway / DQ: Putting a stoplight instead of a roundabout was just not good planning, it clogs flow instead of keeping traffic moving from all directions. (2 dislikes)
- It would be amazing if there was an all-season indoor play space maintained by the city. We have so many awesome outdoor spaces, and we love them!! But what about a warehouse (or similar) where there is an accessible playground installed on padded flooring and/or a track for walking and sometimes biking (for the under 12 crowd). Idea inspired by our former home (Alaska). I would LOVE to see this happen in East Central MN
- What if we had street lights along the road with "Wyoming" themed flags hanging from them to invite visitors.
- A community splash park / pool would be fantastic (2 likes)
- We could use a nice dog park. (4 likes)

Park Performance Evaluations								
Rating / Point Scale								
Ashton (0.4 acres)		Location: 26120 Galen Dr. Park Classification: Neighborhood Description: Neighborhood park						
	Overall Park Design	Small park on corner lot with some limited views of lake and nice planting beds and mature trees for shade. Narrow streets with minimal access for vehicles. The site is enclosed with chain link fence for increased safety but this detracts from aesthetics/welcoming feel. There is a small ped bridge over a low drainage area which is not connected by a path so it feels disconnected.						
	Overall Park Maintenance	Good						
	Natural Resources / Landscape	Mature pines within park area, nice landscaping beds and some maintained lawn.						
		Age	Condition	Accessibility	Design	Total Pts	Goal Pts	Comments
	Playground	0	1	0	1	2	12	Taller wood timber border and sand surfacing. Old equipment in fair condition. One structure with minimal play value. Bay of 2 belts, bay with belt by toddler bucket. No trail connection.
	Picnic Shelter					0	0	N/A - nice mature trees provide shade
	Park trails	0	0	0	0	0	12	N/A - no actual trails, just lawn paths
	Ped Bridge	0	1	0	1	2	12	Interesting amenity, but needs replacement and connection to trail; used to get across ditch
	Parking					0	0	On-street parking only which is difficult with narrow streets
	Bench	3	3	0	3	9	12	Newer plastisol coated bench on pad, no trail connection
	Picnic Tables	1	1	0	1	3	12	Old wood tables, square, on concrete pad, no trail connection
	Fencing	3	3	2	0	8	12	Good condition but not appealing in this park setting - ornamental steel or even natural timber fence would fit with character better
	Portable restroom enclosure							Not rated, but noted as amenity. Wood enclosure, no trail connection.
Overall Rating:						24	72	33.33%
Asian Acres (3.27 acres)		Park Address: North of 270th Street behind residential homes Park Classification: Undeveloped Description: Natural resource open space along a potential future Swedish Immigrant Trail corridor						
	Overall Park Design	N/A						
	Overall Park Maintenance	N/A						
	Natural Resources / Landscape	Natural resources containing wooded areas, wetlands and open water						
		Age	Condition	Accessibility	Design	Total Pts	Goal Pts	Comments
	Undeveloped					0	0	N/A
Overall Rating:						0	0	
Banta (3.74 developed + 1.68 undeveloped)		Park Address: Fondant Ave Park Classification: Neighborhood Description: Neighborhood park with adjacent undeveloped parcel.						
	Overall Park Design	Overall nice park appeal with natural areas surrounding the park. Nice blend of amenities and good amount of acreage, located in a more rural area with large residential lots. Access by vehicle or on Fondant with vehicles.						
	Overall Park Maintenance	Good.						
	Natural Resources / Landscape	Developed park with maintained spaces, a basin along entrance, and scenic mature vegetation surrounding majority of the park. Undeveloped parcel primarily grassland with a mowed path from the end of a stub road.						
		Age	Condition	Accessibility	Design	Total Pts	Goal Pts	Comments
	Playground Equipment #1	0	1	0	1	2	12	No border, vintage equipment adds interesting character but does not comply with current standards, sand surfacing with weeds, swings with 2 belts and 2 buckets, merry-go-round, and digger
	Playground Equipment #2	3	3	1	2	9	12	Newer play structure with increased play value, wood fiber surfacing, plastic border, ramp piece but no trail connection
	Picnic Shelter	1	2	0	2	5	12	Wood structure on concrete pad. Good to fair condition with some maintenance needs on posts. Exterior is nice, interior feels dark and enclosed.
	Park trails					0	12	N/A - no paved trails. There is a mowed path through the undeveloped lot which is appealing.
	Basketball Half Court							N/A

	Ballfield	2	2	0	3	7	12	Ballfield has ditch separating it from parking lot, bleachers and no trail. Has optimal orientation for play, field in fair to good condition, backstop in fair condition but has gap under where wood strip is.
	Parking	2	2	0	2	6	12	Good condition, rural design, fairly level, basins nearby, not striped, no ADA stalls, no trail connection.
	Benches	3	3	0	3	9	12	Fair to good condition, plastisol coated
	Picnic Tables	1	2	1	2	6	12	Mostly fair to good condition, wood and aluminum. Tables chained to structure is not appealing.
	Grills	1	1	0	2	4	12	Grills are older, not connected by trail
	Portable restroom enclosure							Not rated, but noted as amenity. No enclosure, located in parking lot so is accessible.
Overall Rating:						48	108	44.44%
Blue Spruce (~3.75 acres)		Park Address: 262nd St Park Classification: Neighborhood Description: Neighborhood park with large open lawn area.						
	Overall Park Design	Neighborhood park within developed neighborhood, large lots (1+ acre lots), large open lawn space.						
	Overall Park Maintenance	Fair to good.						
	Natural Resources / Landscape	Park is maintained turf with some mature trees.						
		Age	Condition	Accessibility	Design	Total Pts	Goal Pts	Comments
	Playground Equipment	2	3	1	2	8	12	Good to fair condition, wood chip surfacing, plastic border. No trail connection. Two benches within container. Swings, independent play and small structure (younger interest)
	Picnic Shelter							N/A
	Park trails					0	12	No trails
	Basketball Court - Full	2	2	0	3	7	12	Older pavement in fair condition; backstops on both ends, no trail connection, goals fair and 2 viewing benches.
	Open Lawn Field							Large open lawn suitable for varying uses, slopes to west. Slope is a little steep in areas that would affect programmed game use.
	Parking	1	1	2	2	6	12	Approx. 10 stalls, fair condition due to seal coating but edges are breaking and large cracks evident. Need to mark access aisle and add ADA parking sign. Rural design that drains into ditch.
	Benches	2	2	2	3	9	12	Plastisol coated. Two benches along court, one has minor damage to custom name. Two benches within playground, different style and color.
	Picnic Tables	2	2	0	3	7	12	Two stand alone tables on concrete pad in turf. Plastisol coated, matches playground benches. No trail connections.
	Grills							N/A
	Portable restroom enclosure							Not rated, but noted as amenity. Wood enclosure, located in turf with no trail.
Overall Rating:						37	72	51.39%
Centennial (~0.6 acres)		Park Address: Fenwick Ave & 270th St Park Classification: Special Use Description: Memorial space on a hill. It is located on the site of one of the first homes built in Wyoming, which was founded in 1855. The land was donated for a community park by Stanley and Helen Struble in memory of her grandparents Mr. and Mrs. F.W. Tepel. An American flag flies over Centennial Park. There are also two monuments, one in remembrance of the Stubles and Tepels and the other in memory of Tony Richner.						
	Overall Park Design	Maintained turf with shade trees is appealing, easy to miss park with varying elevations						
	Overall Park Maintenance	Fair to good						
	Natural Resources / Landscape	Shade trees						
		Age	Condition	Accessibility	Design	Total Pts	Goal Pts	Comments
	Memorial #1 (Struble / Tepel)	0	1	0	2	3	0	Panels are good but the monuments are in need of repair or replacement
	Memorial #2 (Richner)	0	1	0	2	3	12	Panels are good but the monuments are in need of repair or replacement
	Parking							N/A - On-street parking; streets are very narrow making parking difficult
	Benches & Picnic Tables	0	0	0	1	1	12	Two stand-alone picnic tables on concrete pad in turf, old and wood

	Grills	1	1	1	2	5	12	One grill in turf
Overall Rating:						12	36	33.33%
Comfort Lake Access (3.27 acres)		Park Address: 260th St Park Classification: DNR Site Description: DNR lake access with trailer parking and boat ramp						
	Overall Park Design		N/A					
	Overall Park Maintenance		N/A					
	Natural Resources / Landscape		Comfort Lake Access, surrounded by natural resources and great view of lake					
		Age	Condition	Accessibility	Design	Total Pts	Goal Pts	Comments
	Boat ramp							Concrete plank boat ramp with boarding dock - may be a bit shallow for boat entry
	Parking							Paved trailer parking lot
	Portable restroom enclosure							Located along ramp
Overall Rating:						0	0	
Comfort (~3.3 acres)		Park Address: 25578 Iris Ave Park Classification: Neighborhood Park & Disc Golf Description: Disc golf area with playground						
	Overall Park Design		Appealing character; unsafe playground and parking has safety concerns					
	Overall Park Maintenance		Good					
	Natural Resources / Landscape		Maintained turf with mature trees around perimeter and through middle of park. Wetlands with pedestrian bidge.					
		Age	Condition	Accessibility	Design	Total Pts	Goal Pts	Comments
	Playground Equipment	2	3	1	1	7	12	Good to fair condition, wood chip surfacing, plastic border. No trail connection. Two benches within container. Swings and structure (has 2 slides at 4'-4.5'). Note: playground gets hit by discs.
	Picnic Shelter							N/A
	Park trails	1	1	1	2	5	12	Aggregate trails; turf and weeds growing through
	Basketball Court							N/A
	Disc Golf	2	3	2	2	9	12	9-hole, small but popular - dangerous by playground
	Parking	2	2	1	1	6	12	Gravel stalls along road, safety concerns backing into road.
	Benches	2	2	1	3	8	12	Two benches within playground container, plastisol coated.
	Picnic Tables	2	2	0	3	7	12	Stand-alone tables on concrete pad in turf, not connected by trail.
	Grills							N/A
	Portable restroom enclosure							Not rated, but noted as amenity. Wood enclosure, located in turf with no trail.
Overall Rating:						42	72	58.33%
Fireside (~6 acres + 6.42 acres)		Park Address: 4354 - 251st St Park Classification: Neighborhood Park Description: Small neighborhood park development in larger context of natural resource with woods and wetlands. Located in a more rural area with large lots. Access to park limited with no parking or walking on roadways.						
	Overall Park Design		Minimal development, overall natural resources are to be noted for ongoing management and preservation.					
	Overall Park Maintenance		Good					
	Natural Resources / Landscape		Natural resources containing wooded areas and wetlands					
		Age	Condition	Accessibility	Design	Total Pts	Goal Pts	Comments
	Playground Equipment	0	0	0	1	1	12	Very old equipment, older swing, sand surfacing, no border

	Picnic Shelter							N/A
	Park trails					0	12	N/A - no paved trails, natural foot paths to lot on north
	Basketball Court - Full							N/A
	Parking							N/A
	Benches & Picnic Tables	0	0	0	1	1	12	Old bike rack, two old wood benches and a moveable old wood picnic table
	Grills							N/A
	Portable restroom enclosure							Not rated, but noted as amenity. Wood enclosure, located in turf with no trail.
Overall Rating:						2	36	5.56%
Goodview (~14.75 acres)		Park Address: 26079 Goodview Ave Park Classification: Community Park Description: Centrally located with adequate size to provide a broader range of recreational amenities. Primarily used for soccer fields with large playground, skate park and parking lot along primary route for high visibility and vehicular access.						
	Overall Park Design	Community park with diverse amenities and appealing character - focus on soccer fields. Good location within community.						
	Overall Park Maintenance	Very good						
	Natural Resources / Landscape	Maintained turf with some mature trees along perimeter and along northern soccer field.						
		Age	Condition	Accessibility	Design	Total Pts	Goal Pts	Comments
	Playground Equipment	2	2	3	3	10	12	Fair to good condition. Mats are worn and 2 swings missing. Woodchip surfacing, plastic border (some damage and hazards to border). Equipment meets varying age levels.
	Picnic Shelter - small	3	3	3	3	12	12	Small steel shelter by skate park in good condition - newer. One table and receptacles beneath.
	Picnic Shelter - large	1	1	0	1	3	12	Older wood shelter structure by playground in fair condition. Couple of styles of tables beneath, chained to structure which is not ideal.
	Park trails	2	2	3	3	10	12	Paved trails from parking lot to skate park, playground and two neighborhood access points. Fair to good condition, some cracks. Trail along parking lot connects at one ADA aisle, dead ends.
	Basketball Court - Full							N/A
	Soccer Field - North	2	2	1	3	8	12	Large turf area allows for varying and multiple field layouts. Turf in need of improvements/ maintenance. Two sides drain to center of field (no visible CB's). No trail connections.
	Soccer Field - South	2	2	1	2	7	12	Large field E-W (not ideal) but overlays can go N-S. No trail connections.
	Turf Area (skating?)							Turf area by parking lot on a raised mount with a structure in it. Lot of crabgrass. Possibly used for rink at one time.
	Parking	3	3	3	3	12	12	Enter from a 4-way stop condition for safety, appealing parking lot design and 5 HC stalls. Rural design drains to center island.
	Benches	3	3	0	2	8	12	Mixture of styles / character, color and ages. Benches on concrete pads in turf areas, not connected by trails.
	Picnic Tables	1	1	1	1	4	12	Mixture of styles / character and colors. Tables older and chained to shelter posts.
	Grills	2	2	1	2	7	12	Two by large shelter.
	Portable restroom enclosure							Not rated, but noted as amenity. Located in turf with no trail along northern soccer field near parking lot. Somewhat long distance for those using playground and skate park.
	Gaga Pit	3	3	0	3	9	12	New, near skate park. No trail connection
	Skate Park	3	3	2	3	11	12	Appealing and interesting design. Connected by trails but viewing benches are not.
Overall Rating:						101	144	70.14%
Hawk Meadows (2.61 +66.25 acres)		Park Address: 25419 Grail Court Park Classification: Natural Resource Park Description: Natural resource park space with natural trail connected to larger open green space (Audubon Society)						
	Overall Park Design	Minimal development, small shelter with trails through open spaces						
	Overall Park Maintenance	Good to fair						

	Natural Resources / Landscape		Natural resources containing wooded areas, wetlands and open water					
		Age	Condition	Accessibility	Design	Total Pts	Goal Pts	Comments
	Picnic Shelter / Gazebo	1	2	1	2	6	12	Little older, wood gazebo with integral seating and ramp up but no trail connection
	Park trails	1	1	0	1	3	12	Natural surfaced (mainly wood chips) with others mowed trails. Fabric under chips coming through in multiple areas. Wood steps in one location are decomposing and could be a hazard.
	Parking							On-street parking in cul de sac
	Benches & Picnic Tables	1	1	0	1	3	12	Older wood and aluminum tables
Overall Rating:						12	36	33.33%
Kunshier (~7 acres)		Park Address: 5560 Flint Trail Park Classification: Undeveloped, wetlands Description: Natural resource open space along a trail corridor						
	Overall Park Design		Undeveloped open space with aggregate trail					
	Overall Park Maintenance		N/A					
	Natural Resources / Landscape		Natural resources containing wooded areas and wetlands					
		Age	Condition	Accessibility	Design	Total Pts	Goal Pts	Comments
	Trails							Aggregate / recycled materials
Overall Rating:								
Lions (2.78 + acres)		Park Address: 4815 - 263rd St Park Classification: Neighborhood Park or community Description: Neighborhood park with winter trails to the west in wetland area						
	Overall Park Design		Nice setting with mature trees around perimeter, appealing character. Trails in wetland area for winter use.					
	Overall Park Maintenance		Good					
	Natural Resources / Landscape		Maintained turf with mature trees along perimeter and surrounding natural resource areas.					
		Age	Condition	Accessibility	Design	Total Pts	Goal Pts	Comments
	Playground Equipment	1	1	0	2	4	12	Old, sand surfacing, wood border, no trail connection. Structure meets varying age levels. Old merry go round.
	Picnic Shelter - large	1	2	2	1	6	12	Group shelter LIONS, older with wood frame and columns, minimally fair condition. Connected by trail, may not meet ADA. Picnic tables chained to posts. Need ADA tables. Minimal shade in afternoons.
	Winter trails					0	0	Not rated, but noted as amenity. Located far distance from Lions Park developed portion. Needs improved access and wayfinding. Additional parcel owned by City that could be improved.
	Park trails	3	3	2	3	11	12	Paved trail from parking lot to Emerald Ave for improved park connection. Newer trail. Connects to shelter but section from parking lot may be too steep. No connection to court or playground.
	Basketball Court - Full, undersized	2	2	0	2	6	12	Full size design, undersized but fits well for site. Older and in fair condition. Goals are good.
	Ballfield	2	1	0	1	4	12	Turf in good condition, fencing needs maintenance or near term replacement. Poor orientation for play, no trail connection. Has bleachers and players benches.
	Parking	3	3	2	3	11	12	About 27 stalls. 1 HC stall, access aisle on wrong side for van. Newer condition surface.
	Picnic Tables	3	3	2	3	11	12	Tables under shelter, all consistent design, look newer. Site lacking benches.
	Grills	1	1	0	1	3	12	Older, minimal. Two.
	Portable restroom enclosure							Should have one
Overall Rating:						56	96	58.33%
Railroad (0.5 acres)		Park Address: Viking Blvd and Hwy 62 Park Classification: Community / Special Use Park Description: Undeveloped parcel within the primary business district and community entrance off of I-35. Highly visible location and used for community events. Has parking lot / trailhead connection.						
	Overall Park Design		Undeveloped (master plan in place) with some mature trees					
	Overall Park Maintenance		Fair					
	Natural Resources / Landscape		Maintained turf with some mature trees.					
		Age	Condition	Accessibility	Design	Total Pts	Goal Pts	Comments
Overall Rating:						0	0	

Sunrise Ridge (0.42 acres)		Park Address: 263rd St & Greene Ave Park Classification: Undeveloped Description: Undeveloped parcel between residential home and pumpkin farm					
Overall Park Design							
Overall Park Maintenance							
Natural Resources / Landscape							
	Age	Condition	Accessibility	Design	Total Pts	Goal Pts	Comments
Overall Rating:					0	0	
Swenson (4.45 acres)		Park Address: 26929 Flintwood Ave Park Classification: Neighborhood Park Description: Neighborhood park with a broad range of recreational amenities					
Overall Park Design		Functional					
Overall Park Maintenance		Fair to good					
Natural Resources / Landscape		Primarily maintained turf with a few mature trees					
	Age	Condition	Accessibility	Design	Total Pts	Goal Pts	Comments
Playground Equipment	3	3	3	2	11	12	New equipment installed in 2021, anticipated additional equipment in future phase. Primarily meets younger age level. Assume some foul balls fly into playground area.
Picnic Shelter					0		None.
Park trails	3	2	3	3	11	12	New walks installed in 2021. Existing trail sections are in poor condition and need replacement.
Basketball Court - Full, undersized	2	2	3	1	8	12	Full design, undersized, poor orientation, older, fair to good condition; goals are good.
Tennis - double	1	2	3	3	9	12	Fencing, pavement and nets older, surfacing repaired with new color coating in 2021 and new access gate.
Ballfield	1	1	3	3	8	12	Older, fencing in need of some maintenance and replacement. Players benches need to be replaced. Shade over benches would be nice addition. Weeds in agg time. Nice size, good orientation.
Parking Lot	1	1	1	2	5	12	Parking lot by playground is old and in need of maintenance and repair; lacking striping and ADA stalls.
Parking Stalls along Road	2	2	3	2	9	12	Stalls along Flintwood Ave for hockey and general skating area. Good condition, just a few cracks. Striped, has ADA stall but need sign.
Picnic Tables & Benches	2	2	0	2	6	12	A few tables in turf by ballfield, no benches. Benches desired by playground.
Hockey Rink	3	3	3	2	11	12	New pavement, boards and lights. Poor orientation.
Pleasure Rink	N/A	2	3	3	8	9	Good sized area.
Gaga	3	3	0	3	9	12	New
Portable restroom enclosure							None at time of visit - would be desired.
Overall Rating:					95	129	73.64%
Tolzmann (7.81 acres)		Park Address: 274th and Finland Ave Park Classification: Neighborhood Park Description: Neighborhood park with ballfield area					
Overall Park Design		Very nice character, inviting					
Overall Park Maintenance		Fair					
Natural Resources / Landscape		Primarily maintained turf with nice mature trees around perimeter and a naturalized stormwater treatment area.					
	Age	Condition	Accessibility	Design	Total Pts	Goal Pts	Comments
Playground Equipment	0	0	0	1	1	12	Play equipment old, some beyond current compliance, sand surfacing, no border
Picnic Shelter	1	1	0	1	3	12	Old wood structure, fair condition, group capacity, tables chained to structure. Concrete pad in good condition.
Park Trails	1	1	0	2	4	12	Nice width, connects to neighborhood. Older in fair to poor condition. Does not connect to amenities.

	Volleyball Court	1	0	N/A	2	3	9	Sand court, no border, old net and posts, weeds all over in sand. Good orientation.
	Basketball Court					0	0	None - may be desired.
	Ballfield 1 - West Field	1	1	0	0	2	12	Poor orientation. Fence in good condition, agg-lime full of weeds. Has bleachers on pad but no trail connection. Pole out in turf area, not sure if this was meant to be foul pole or not but no flag on it. Could be hazard.
	Ballfield 2 - East Field	1	1	0	0	2	12	Good orientation. Poor space for playing with overlap on other field and property line limits foul line to about 125' on south side. Agg lime full of weeds.
	Parking Lot	1	1	1	2	5	12	Entrance into parking lot has a rough curb. 39 stalls, older pavement. 2 HC stalls but trail entry into park area is steep and likely does not meet ADA.
	Picnic Tables & Benches	1	1	1	1	4	12	One wood table on pad in turf. One Wyoming bench under shelter. Aluminum and wood tables under shelter.
	Bike Rack							Not rated - noted as having but stands along by ballfield, not along a trail, and has footings sticking out of ground
	Portable restroom enclosure							Not rated - noted as having. Along ADA stalls, no trail connection.
Overall Rating:						24	93	25.81%
Verges Memorial (1.24 acres)		Park Address: 25915 Goodwin Road Park Classification: Neighborhood Park Description: Neighborhood park at the end of a dead-end road with a trail connection to Grafton Ave. Large parcel to the north with undeveloped field area adjacent to the park. Residential homes to the south and east.						
	Overall Park Design		Functional					
	Overall Park Maintenance		Fair to good					
	Natural Resources / Landscape		Primarily maintained turf with some mature trees along eastern edge.					
		Age	Condition	Accessibility	Design	Total Pts	Goal Pts	Comments
	Playground Equipment Structure	2	2	1	2	7	12	Newer structure has plastic border, equipment in fair condition and in wood chips. No trail connection.
	Playground Equipment Independent Pieces	0	1	0	0	1	12	Old non-compliant swing in pea gravel and safety zones not met. One spring rider that appears newer but in pea gravel and safety zones not entirely met. Neither has trail connection.
	Park Trails	0	0	0	1	1	12	Bituminous, poor condition - extends to Grafton Ave. Only connects to bituminous court.
	Volleyball Court	1	1	N/A	1	3	9	No border, older, in fair condition.
	Basketball Court	0	0	1	1	2	12	Very large bituminous area in poor condition. Has 4 goals, some footings sticking out of ground.
	Shelter					0	0	No shelter - this would be a good improvement to add.
	Parking Lot	0	0	1	1	2	12	At the end of a dead-end road and parking area looks like a road that was cut off. Can accommodate about 2 vehicles. Poor condition, not striped.
	Picnic Tables & Benches	0	0	0	0	0	12	Old wood benches and tables. Bench is on pad, tables are in turf.
	Portable restroom enclosure							Not rated - noted as having. North of parking lot, no trail connection.
Overall Rating:						16	81	19.75%
Verges (0.22 acres)		Park Address: 7665 Wyoming Trail Park Classification: Undeveloped Parcel Description: Primarily undeveloped with a maintained lawn space and 1 bench and 1 table						
	Overall Park Design		None					
	Overall Park Maintenance		Fair to good					
	Natural Resources / Landscape		Primarily maintained turf with dense wooded backdrop					
		Age	Condition	Accessibility	Design	Total Pts	Goal Pts	Comments
	Picnic Tables & Benches	0	0	0	0	0	12	Old wood bench on pad and one old table.
Overall Rating:						0	12	0.00%

RESOLUTION 22-10-92

A RESOLUTION ADOPTING THE CITY OF WYOMING PARK AND TRAIL MASTER PLAN

WHEREAS, The Park and Trail Master Plan started as a 10-month long planning process which began with a kick-off meeting to discuss the vision and goals for the park system plan as a guide for the next 10 to 20 years to better meet the needs of the community; and

WHEREAS, A needs assessment with community engagement was conducted to identify how well the current system was functioning and to determine the greatest needs; and

WHEREAS, The assessment data in conjunction with community feedback was used to provide planning recommendations and priorities included in this system plan to be used as a guide for future initiatives; and

WHEREAS, Staff presented a draft to both the Park Advisory Commission and City Council to provide feedback and made the suggested changes to the plan.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYOMING, MINNESOTA formally adopts the City of Wyoming Master Park and Trail Plan.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 18TH DAY OF OCTOBER, 2022.

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTESTED:

Robb Linwood, City Administrator/Clerk

Request for Council Action

Date: October 18, 2022

To: Wyoming City Council, Mayor Lisa Iverson, Councilmembers Claire Luger, Linda Nanko/Yeager, Brett Ohnstad and Dennis Schilling

Cc: Robb Linwood; File

From: City Engineer, Mark Erichson, PE

RE: 2023 East Viking Boulevard Improvement Project - Receive Revised Feasibility Report and Set the Public Hearing Date

Background and supporting documentation of request:

The 2022 East Viking Boulevard Improvement Project included reconstruction of the roadway from Fenwick Avenue to Glen Oak Drive and full-depth reclamation of the pavement from Glen Oak Drive to the west Polaris access. The proposed improvements between Glen Oak Drive and Polaris were dependent upon federal grant funding through the Department of Economic Development. Unfortunately, the city project was not selected for funding through this grant program.

On October 4th, City Council authorized revision to the feasibility report and scope of East Viking Boulevard between Fenwick Avenue and Glen Oak Drive for construction in 2023. The revisions include removal of the pavement reclamation and surface improvements generally east of Glen Oak Drive from the project scope.

The revised 2023 East Viking Boulevard Improvements include street reconstruction (Fenwick Avenue to Glen Oak Drive):

- Removal and replacement of aggregate base and pavement with subgrade correction in isolated areas
- Removal and replacement of deficient storm sewer and drainage structures
- Construction of new storm sewer and drainage structures
- Rehabilitation of some existing drainage structures
- Removal and replacement of deficient sanitary sewer and manholes
- Construction of sanitary sewer chimney seals to reduce I & I
- Removal of existing sidewalk and replacement with new sidewalk
- Construction of new sidewalk along the north side of the roadway
 - Fenwick Avenue to about 600 feet east of Glen Oak Drive
- Construction of new hydrants between Railroad Boulevard and Polaris (only 1 hydrant exists in this area) to provide access for maintenance
- Pavement markings
- Restoration of turf

Engineering staff has completed revisions to the feasibility report which includes the total estimated project cost for the improvements to be approximately **\$3,184,000** which incorporates 2022 construction

costs, a 5% construction contingency, and indirect costs estimated in the amount of 30% of the construction costs. Enclosed is a copy of the revised Feasibility Report. A detailed PowerPoint presentation will be given at the Council meeting and funding sources will be discussed in detail

The project costs are summarized as follows:

2023 East Viking Boulevard Improvements City of Wyoming, MN Project Costs and Funding			
Improvements	City Fund	Special Assessments	Total
Schedule A. - Surface Improvement - Street Reconstruction	\$2,069,300	\$334,700	\$2,404,000
Schedule B. - Sanitary Sewer Improvements	\$130,000		\$130,000
Schedule C. - Storm Sewer Improvements	\$470,900	\$52,300	\$523,200
Schedule D. - Watermain Improvements	\$126,800		\$126,800
Total Improvements	\$2,797,000	\$387,000	\$3,184,000

Funding for the project will come from Roadway Improvement Funds, Municipal State Aid Funds, Sanitary Sewer Fund, Watermain Fund, Storm Sewer Funds, and special assessments to benefitting properties.

The proposed unit assessment is estimated as follows:

- East Viking Boulevard Reconstruction - \$7,233.53

Staff is recommending the acceptance of the feasibility report and setting the public hearing for November 15, 2022.

Recommendation:

Approve Resolution No. 22-10-93, a resolution receiving revised Feasibility Report and Setting the Public Hearing for November 15, 2022, for the 2023 East Viking Boulevard Improvement Project.



FEASIBILITY REPORT

2023 EAST VIKING BOULEVARD IMPROVEMENT PROJECT CITY OF WYOMING | MINNESOTA

October 18, 2022

Prepared for:
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

S.A.P. 248-108-002
WSB PROJECT NO. 018553-000



October 18, 2022

Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Re: Feasibility Report
2023 East Viking Boulevard Improvement Project
SAP 248-108-002
WSB Project No. 018553-000

Dear Mayor and City Council Members:

Transmitted herewith is the feasibility report for the above-referenced project. The report addresses the street, sanitary sewer, watermain and drainage improvements, in accordance with the Capital Improvement Plan and Pavement Management Plan, along East Viking Boulevard.

The proposed improvements along East Viking Boulevard include roadway reconstruction from Fenwick Avenue to Glen Oak Drive including installation of concrete sidewalk. Additional Improvements include replacement of deficient storm sewer, extension of new storm sewer to address isolated drainage issues, replacement of deficient sanitary sewer, inflow and infiltration improvements to the existing sanitary sewer manholes, and minor improvements to the existing watermain system. The report herein presents costs for the project as well as proposed funding, including assessments, based on the City assessment policy and past practice.

We would be happy to discuss this report with you at your convenience. If you have any questions, please do not hesitate to call me at 612.360.1278.

Sincerely,

WSB

Mark A. Erichson, PE
City Engineer

Attachments

kkp



Table of Contents

Letter of Introduction

Table of Contents

Certification

1.	Executive Summary	1
2.	Introduction	2
2.1	Authorization	2
2.2	Scope	2
2.3	Data Available	2
2.4	Project History	3
3.	Existing Conditions	4
3.1	Surface	4
3.2	Municipal Utilities	4
3.2.1	Sanitary Sewer	4
3.2.2	Water Main	4
3.3	Drainage	4
3.4	Bridge No. 13506	4
4	Proposed Improvements	6
4.1	Surface	6
4.1.1	Bridge Replacement	6
4.2	Municipal Utilities	6
4.2.1	Sanitary Sewer	6
4.2.2	Water Main	7
4.3	Drainage	7
4.4	Easements and Right-of-Way	7
4.5	Street Sign Replacement	7
4.6	Permits and Approvals	7
4.7	Construction Access and Staging	7
4.8	Public Involvement	7
5	Financing	9
5.1	Opinion of Probable Cost	9
5.2	Funding	9
6	Project Schedule	10
7	Feasibility and Recommendation	11



Appendix A

Figures

Appendix B

Opinion of Probable Cost

Appendix C

Assessment Map and Preliminary Assessment Roll

Appendix D

Geotechnical Evaluation



Certification Sheet

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed professional engineer under the laws of the State of Minnesota.

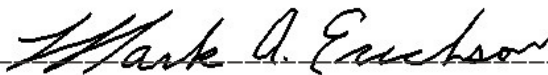
Paul Hornby, PE



Date: October 18, 2022 Lic. No. 23359

Quality Control Review Completed By:

Mark A Erichson, PE



Date: October 18, 2022 Lic. No. 40886



1. Executive Summary

The 2023 East Viking Boulevard Improvement Project consists of roadway reconstruction from Fenwick Avenue to Glen Oak Drive including concrete walk, storm sewer rehabilitation, sanitary sewer rehabilitation, and restoration.

The public utility improvements include the rehabilitation of the existing storm sewer, new storm sewer where facilities do not exist and additional catch basins to improve area drainage. Sanitary sewer improvements include removal and replacement of a sewer segment crossing organic soils, adjustment of manhole castings, and installation of chimney seals. Watermain improvements include the addition of hydrants along the existing system between Railroad Boulevard and the west Polaris access to provide for maintenance access.

A map illustrating the project location is shown on **Figure 1** in **Appendix A**.

The total estimated project cost for the 2023 East Viking Boulevard Improvement Project is approximately \$3,184,000 which incorporates 2022 construction costs, including a 5% construction contingency and indirect costs estimated to be 30% of the estimated construction costs. The indirect costs include legal, engineering, administrative, and financing considerations. Funding for the project will come from City funds, Municipal State Aid (MSA) funds and special assessments to benefitting properties.

The 2023 East Viking Boulevard Improvement Project construction as proposed can be completed, including the final lift of bituminous paving and all restoration items, in 2023.

This project is feasible, necessary, and cost effective from an engineering standpoint and should be constructed as proposed herein.



2. Introduction

2.1 Authorization

On August 4, 2021, the Wyoming City Council authorized the preparation of an engineering feasibility report for the 2022 East Viking Boulevard Improvement Project. The original scope of the project included roadway reconstruction from Fenwick Avenue to Glen Oak Drive and full depth pavement reclamation of the existing street section and construction of new pavement from Glen Oak Drive to the west Polaris access.

The proposed improvements between Glen Oak Drive and Polaris were dependent upon federal grant funding through the Department of Economic Development. Unfortunately, the city project was not selected for funding through this grant program. On October 4, 2022, City Council authorized revision to the feasibility report and scope of East Viking Boulevard to include improvements between Fenwick Avenue and Glen Oak Drive for construction in 2023.

2.2 Scope

The proposed project consists of roadway reconstruction from Fenwick Avenue to Glen Oak Drive including new concrete walk.

Utility improvements include rehabilitation of storm drainage structures and extending new storm sewer where facilities do not exist to address isolated drainage issues. The improvements also include the addition of new storm drains to improve area drainage as needed and replacement of pipe sections found to be deficient.

In addition, the existing sanitary sewer has been televised and one segment has been found to be deficient, requiring replacement due to settlement of the pipe and manholes. Construction will also include adjustment of existing castings including the installation of new chimney seals to reduce potential inflow and infiltration of clear water into the system. Watermain improvements include the addition of hydrants along the existing watermain between Railroad Boulevard and the west Polaris access. The additional hydrants will provide maintenance access points to the system to assist in water quality improvement.

A map illustrating the project location can be found on **Figure 1 of Appendix A.**

2.3 Data Available

Information and materials used in the preparation of this report include the following:

- City of Wyoming record drawings
- City of Wyoming base and topographic maps
- City of Wyoming Pavement Condition Index
- City of Wyoming Capital Improvement Plan
- Field observations of the area and discussions with City staff
- Pavement Coring Forensic Report prepared by WSB, dated April 28, 2016
- Soil Boring completed by WSB, dated June 8, 2016
- Sanitary sewer televising provided by the City
- City of Wyoming Assessment Policy



2.4 Project History

Staff evaluated City streets by conducting pavement condition ratings and road tours to prioritize improvement projects, resulting in a multi-year Capital Improvement Plan (CIP). The CIP provides a schedule for the various roadway improvements that are necessary to maintain the City streets in an effective and efficient manner. In the spring of 2020, Staff provided Council a 5-year CIP for consideration. Improvement to East Viking Boulevard from Fenwick Avenue to Glen Oak Drive was original scheduled to be complete in 2022 within the City's CIP.

The original scope also included the reclamation improvements along East Viking Boulevard from Glen Oak Drive and Polaris. Although these improvements were originally scheduled to be completed in 2023, the project was included with the original 2022 scope due to availability of federal grant funding through the Department of Economic Development. Unfortunately, the city project was not selected for funding through this competitive grant program. On October 4, 2022, City Council authorized revision to the feasibility report and scope of East Viking Boulevard between Fenwick Avenue and Glen Oak Drive for construction in 2023.



3. Existing Conditions

3.1 Surface

East Viking Boulevard from Fenwick Avenue to Glen Oak Drive is experiencing varying severity of distresses including alligator, block, transverse, and longitudinal cracking.

The segment of East Viking Boulevard from Fenwick Avenue to Garden Lane was reconstructed in 1988 and consists of a 44-foot-wide urban roadway with a concrete sidewalk along the south side from Fenwick Avenue to Forli Avenue and a concrete sidewalk along the north side from Fenwick Avenue to 5802 E Viking Boulevard. The soil borings taken along this section of East Viking Boulevard indicate the underlying soils consists of a silty sand material. A copy of the soil boring logs is included in **Appendix D** of this report.

East Viking Boulevard from Garden Lane to Glen Oak Drive is a 26-foot-wide rural roadway. Pavement cores taken indicated existing asphalt thicknesses range from 3 ¼ inches to 6 inches and aggregate thickness of approximately 8 inches to 11 ¼ inches. The cores taken indicated cracks extending the full depth of the existing pavement. The Pavement Coring Forensic Report is included in **Appendix D** of this report.

3.2 Municipal Utilities

3.2.1 Sanitary Sewer

The sanitary sewer system within the project area consists of 12-inch diameter polyvinyl chloride pipe (PVC) installed in 1975 from Fenwick Avenue to Forli Avenue and 8-inch diameter PVC from Forli Avenue to Glen Oak Drive. Sanitary sewer services extend from the mainline sewer to the property lines to serve properties along this sanitary sewer.

3.2.2 Water Main

The watermain along East Viking Boulevard was replaced in 2004 with a 16-inch Ductile Iron Pipe (DIP) and High-Density Polyethylene (HDPE) pipe. To date, there are no known breaks in the area since the watermain was replaced. Public Works has completed a review of the existing water main components, such as gate valve locations, gate valve condition, and hydrant conditions.

3.3 Drainage

The existing storm sewer along East Viking Boulevard from Fenwick Avenue to Glen Oak Drive consists of 15-inch to 30-inch reinforced concrete pipe (RCP). The drainage system outlets to an existing wetland to the north of the roadway between Fenwick Avenue and Forli Avenue.

3.4 Bridge No. 13506

Bridge 13506 is a timber bridge that was built in 1967, carrying traffic over the South Branch of the Sunrise River. Most bridges can be divided into three basic components: deck, superstructure, and substructure. The National Bridge Inventory (NBI) condition ratings of these components describe the general overall condition of a bridge. Bridge 13506 has several infrastructure deficiencies as noted on its MnDOT bridge inspection report (BIR) which was updated in 2020. Bridge 13506 is load-posted and has a deck and superstructure scores of 4 and substructure score of 5 (fair). Additionally, the BIR also indicated that the bridge has critical defects and that may create safety hazards.



Existing bridge posts and rails have extensive decay, the deck is noted as having severe and excessive permanent dead load deflection, and approach roadway settlement in all four bridge corners with patching. Replacement of the bridge is necessary.



4 Proposed Improvements

4.1 Surface

Improvements to East Viking Boulevard are intended to improve the design strength of the pavement system and provide a street surface with an extended life.

Improvements proposed for East Viking Boulevard from Fenwick Avenue to Glen Oak Drive include reconstruction of the existing street including replacement of the existing walk with a 5-foot concrete walk and extension of a new 5-foot-wide walk on the north side. A portion of East Viking Boulevard between Fenwick Avenue and Glen Oak Drive is on the Municipal State-Aid (MSA) system and will be constructed to MnDOT design standards.

Reconstruction of the roadway will include the following pavement section: two-inches (2") of bituminous wear course, two-inches (2") of bituminous base course, eight-inches (8") of Class 5 aggregate base over an acceptable and compacted subgrade. There is one known area where the roadway was constructed over deep organic soils and this section is proposed for a subgrade correction to provide stability to the road section. The proposed typical sections for East Viking Boulevard between Fenwick Avenue and Glen Oak Drive are shown in **Figure 2** in **Appendix A**.

Street grades are proposed to generally follow the existing grades with adjustments up to one foot, to improve drainage and minimize construction impacts to City utilities and adjacent properties.

4.1.1 Bridge Replacement

The Existing Bridge 13506 carrying East Viking Boulevard over the South Branch Sunrise River, is located approximately 1.4 miles north and east of Glen Oak Drive and will be replaced with two concrete box culverts (16-foot span x 6-foot height and 6-foot span x 6-foot height) placed immediately adjacent to each other and with the same flowline elevation. The new box culverts will be Bridge No. 13J22 and will be approximately 75 feet long within the South Branch Sunrise River channel at a slight skew to the roadway.

Plans for Bridge No. 13J22 are complete, approved by MnDOT and shelf-ready for inclusion with the East Viking Boulevard 2023 Improvements.

4.2 Municipal Utilities

4.2.1 Sanitary Sewer

The proposed sanitary sewer improvements include adjusting existing manhole castings to the new roadway surface with the addition of chimney seals to reduce inflow and infiltration of storm water into the manholes.

The existing sanitary sewer pipe system was televised to determine if there are any issues requiring removal and replacement. One segment of sanitary sewer was found to have 50% reduction in capacity due to a sag in the sewer pipe. The sag occurs in one sewer segment where soil borings indicated organic material from depths of 10 feet to about 18 feet in depth. The sag occurs when the sewer settled due to compressible organic soils. The proposed replacement of this sanitary sewer segment and the manholes will provide aggregate bedding for the pipe and manholes to reduce future settlement. Excavation of the organic materials is not economical due to the depth and width of excavation required.



4.2.2 Water Main

Watermain improvements between Fenwick Avenue and Glen Oak Drive include relocation of hydrants that conflict with other proposed improvements. Watermain Improvements between Glen Oak Drive and the Polaris west access include the addition of six hydrants to accommodate maintenance of the existing watermain.

4.3 Drainage

The proposed project will maintain the existing drainage patterns and discharge points to the greatest extent possible. The proposed storm sewer improvements between Fenwick Avenue and Glen Oak Drive include rehabilitation of existing storm drain structures and construction of new storm sewer inlets and pipe to the existing system as necessary to meet drainage design standards for State funding. Existing drainage structures that are found to be deficient are planned to be rehabilitated as feasible or replaced if necessary.

4.4 Easements and Right-of-Way

The existing right-of-way throughout the project corridor varies. A number of properties have not been platted and have property lines that extend within the roadway. In these areas, the City has prescriptive rights for the operation and maintenance of the roadway and drainage system. Permanent right-of-way or easement acquisition will be required in areas along East Viking Boulevard to construct the project as proposed. The properties where the City has prescriptive roadway rights and properties where easement acquisition is necessary are shown in **Figure 3** in **Appendix A**.

4.5 Street Sign Replacement

All existing street signs within the project that do not meet the Federal Highway Administration's (FHWA) requirements for retro-reflectivity will be replaced with new street signs.

4.6 Permits and Approvals

The anticipated permits, approvals required, and the respective regulatory agencies are listed below:

- MN Pollution Control Agency (MPCA) Erosion/Stormwater

4.7 Construction Access and Staging

The Contractor will be responsible for providing access to all properties throughout the project. Adequately signed staging and detours will be identified to direct traffic around the construction zones and notify users of the increased truck and construction activity. The contractor will be required to perform construction in a staged manner in these areas to minimize the inconvenience to area residents.

4.8 Public Involvement

A public meeting was held on July 21, 2021, to provide initial project information to property owners and residents within the project area. Residents were encouraged to share their knowledge of the project area, specifically any known areas of concern. A second public meeting to refine resident preference for the corridor design was held on November 3, 2021.



As part of the Chapter 429 process, once the feasibility study is accepted, a public hearing will be scheduled. Property owners proposed for improvement assessment will be notified of the public hearing and will be invited to hear more details about the project and provide public testimony regarding the proposed improvements.



5 Financing

5.1 Opinion of Probable Cost

A detailed engineer's opinion of probable costs for the proposed improvements can be found in **Appendix B** of this report. The opinion of probable cost incorporates bid prices from the 2022 construction season projected to a 2023 cost basis including a 5% construction contingency. Indirect costs are typically budgeted at 30% of the construction cost and include engineering, legal, financing, and administrative costs. The indirect costs do not include the funding required to purchase easements.

The table below provides a summary of the opinion of probable costs (rounded to the next higher hundreds place) for the 2023 East Viking Boulevard Improvement Project:

2023 East Viking Boulevard Improvements City of Wyoming, MN Project Costs and Funding			
Improvements	City Fund	Special Assessments	Total
Schedule A. - Surface Improvement - Street Reconstruction	\$2,069,300	\$334,700	\$2,404,000
Schedule B. - Sanitary Sewer Improvements	\$ 130,000		\$ 130,000
Schedule C. - Storm Sewer Improvements	\$ 470,900	\$ 52,300	\$ 523,200
Schedule D. - Watermain Improvements	\$ 126,800		\$ 126,800
Total Improvements	\$2,797,000	\$387,000	\$3,184,000

5.2 Funding

Funding for the project will come from City funds, MSA funds and Special Assessments to benefitting properties. A Federal Public Works grant application will be submitted and will offset City cost responsibilities if successful.

The City's Assessment Policy includes the following as it relates to this project:

- Street Improvements: Assess 20% of the total surface and drainage improvements
- Past practice for roadway improvement projects has been to assess by the "unit"

East Viking Boulevard from Fenwick Avenue to Glen Oak Drive

Total Assessable Surface Improvement Cost	\$1,673,407.50
Total Assessable Drainage Improvement Cost	\$ 261,561.30
Total Assessable Surface and Drainage Cost	\$1,934,968.80
20% Surface and Drainage Assessed	\$386,993.76
Number of Assessable Units	53.50
Assessment per Unit	\$7,233.53

The assessment map and preliminary assessment rolls are included in **Appendix C** of this report.



6 Project Schedule

The proposed schedule for this improvement is as follows:

Task Number	Task Description	Completion Date
1	1 st Public Informational Meeting	July 21, 2021
2	2 nd Public Informational Meeting	November 3, 2021
3	Receive Feasibility Report / Set Public Hearing Date	December 21, 2021
4	3 rd Public Informational Meeting	January 12, 2022
5	Public Hearing	January 18, 2022
6	Received REVISED Feasibility Report / Set Public Hearing Date	October 18, 2022
7	Public Hearing	November 15, 2022
8	4 th Public Informational Meeting	November 30, 2022
9	Approve Plans and Specifications and Order Advertisement for Bids	January 17, 2023
10	Received Bids	February 15, 2023
11	Award Contract	February 21, 2023
12	Begin Construction	May/June 2023
13	Final Completion of Construction	October 2023
14	Assessment Hearing	October 2023

Schedule assumes any necessary private utility work is completed prior to start of construction. The schedule is subject to change based on many variables such as timing of easement acquisition, permitting, and other circumstances outside the jurisdiction of the City.



7 Feasibility and Recommendation

The 2023 East Viking Boulevard Improvement Project consists of roadway reconstruction from Fenwick Avenue to Glen Oak Road including extension of new concrete walk.

The public utility improvements include rehabilitation of existing storm sewer and construction of new storm sewer to improve area drainage. The project also includes adjustment of sanitary sewer manhole castings with chimney seals to reduce inflow and infiltration into the wastewater system.

Due to the poor structural condition of the roadway, the improvements proposed herein are recommended for construction in 2023. The total estimated cost for the 2023 East Viking Boulevard Improvement Project is \$3,184,000 funded through City funds, MSA funds and Special Assessments to benefitting properties.

This project is feasible, necessary, and cost-effective from an engineering standpoint. The project funding is subject to financial review by the City. Based on the information contained in this report, it is recommended to proceed with the improvements as outlined herein.



Appendix A

Figures



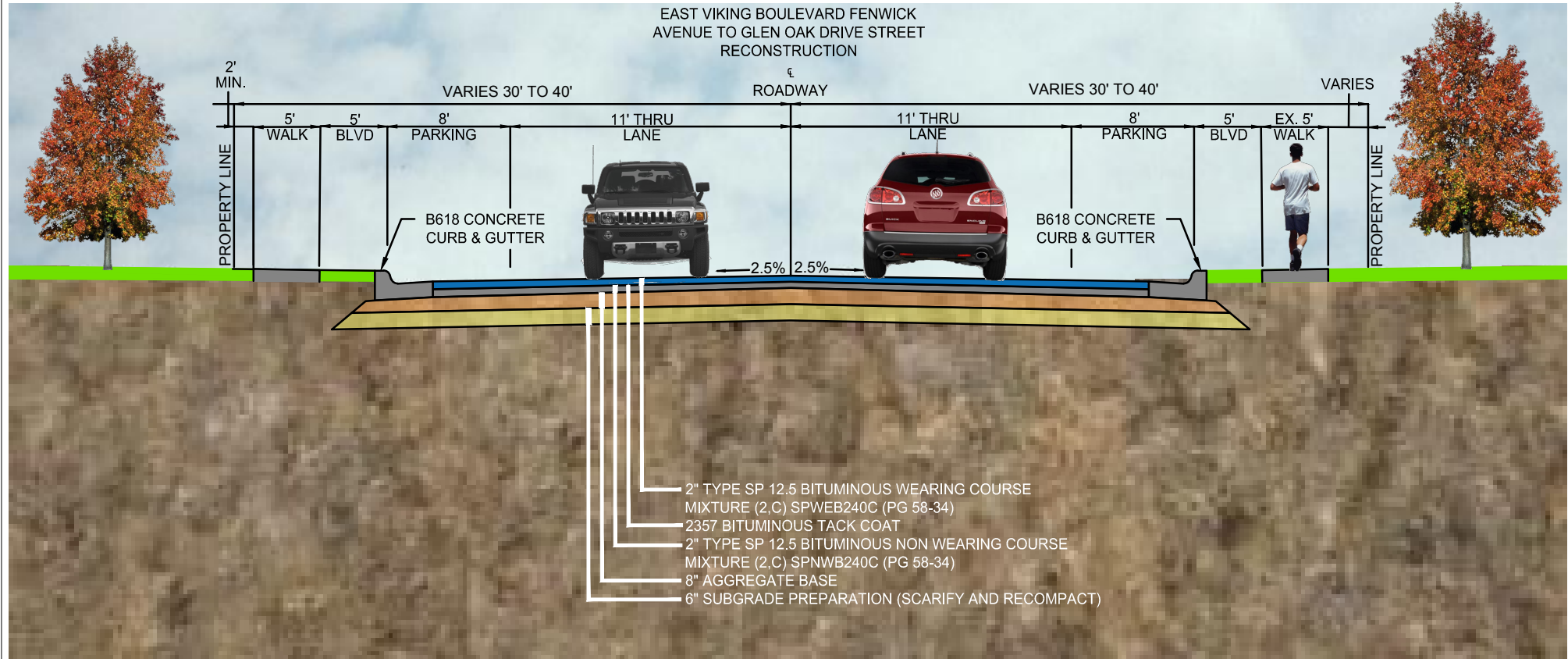
Figure 1 - Project Location Map

2023 East Viking Boulevard Improvement Project
Wyoming, MN



0 1,000
Feet
1 inch = 1,000 feet





TYPICAL SECTION STREET RECONSTRUCTION
2023 EAST VIKING BOULEVARD
IMPROVEMENT PROJECT
CITY OF WYOMING, MN

FIGURE
2

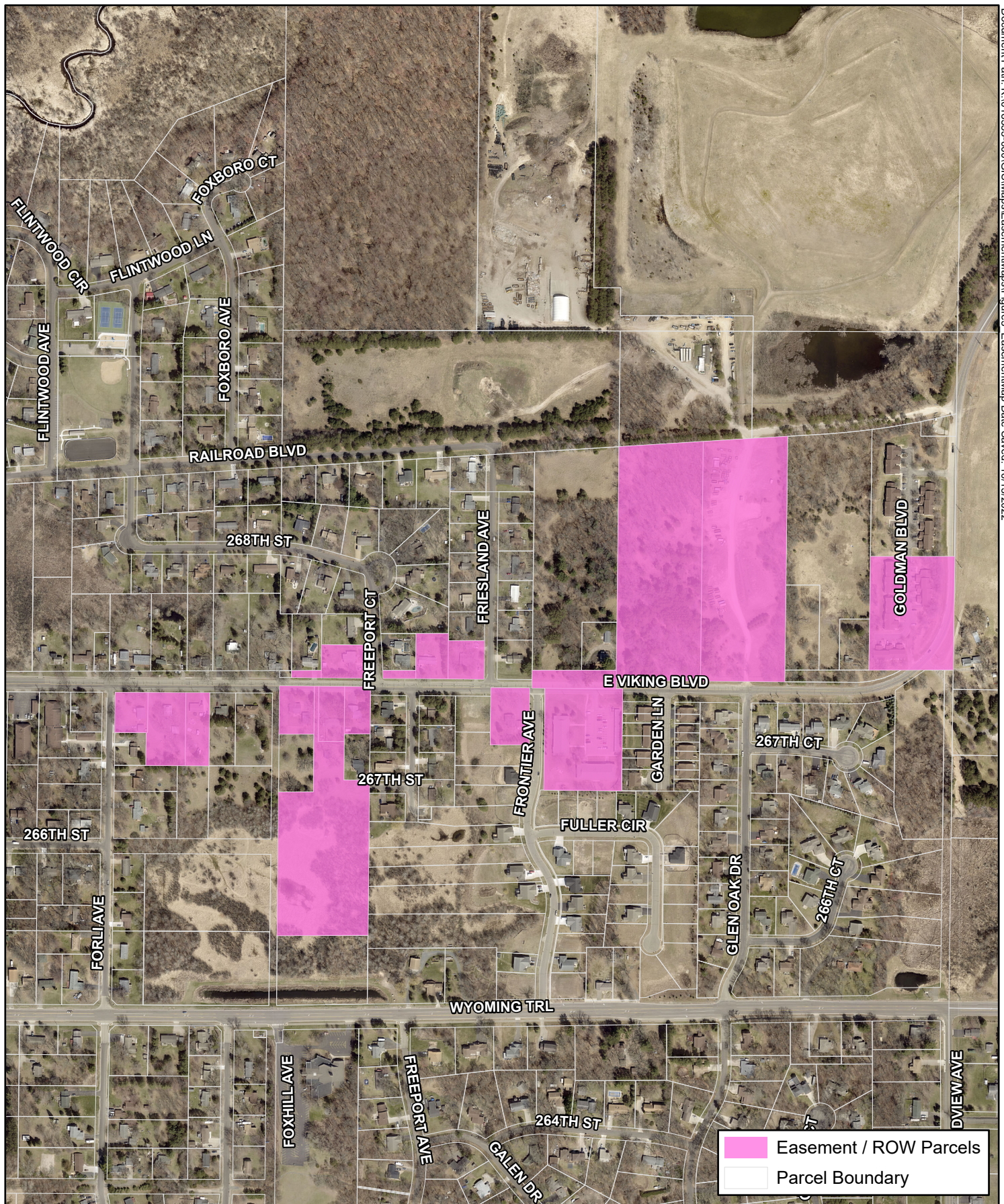


Figure 3 - Easement and Right of Way Needs
2023 East Viking Boulevard Improvement Project
Wyoming, MN



0 500
Feet
1 inch = 500 feet





Appendix B

Opinion of Probable Cost

OPINION OF PROBABLE COSTS 2023 EAST VIKING BOULEVARD IMPROVEMENT PROJECT PROJECT NO. 018553-000 WYOMING, MN OCTOBER 12, 2022						
No.	Mat. No.	Item	Units	Estimated Unit Price	Total Estimated Quantity	Total Estimated Cost
SCHEDULE A - SURFACE IMPROVEMENTS						
1	2021.501	MOBILIZATION	L S	\$83,900.00	1	\$83,900.00
2	2021.601	CONTRACTOR COORDINATION	L S	\$1,000.00	1	\$1,000.00
3	2101.524	CLEARING	EACH	\$500.00	10	\$5,000.00
4	2101.524	GRUBBING	EACH	\$500.00	10	\$5,000.00
5	2104.502	REMOVE SIGN	EACH	\$50.00	20	\$1,000.00
6	2104.502	SALVAGE DRIVER FEEDBACK SIGN	EACH	\$1,500.00	1	\$1,500.00
7	2104.502	SALVAGE HYDRANT ASSEMBLY	EACH	\$1,500.00	5	\$7,500.00
8	2104.503	REMOVE CURB AND GUTTER	L F	\$3.50	7400	\$25,900.00
9	2104.503	SALVAGE FENCE	LF	\$15.00	100	\$1,500.00
10	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	L F	\$5.00	900	\$4,500.00
11	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$8.00	100	\$800.00
12	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$5.00	600	\$3,000.00
13	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$3.50	17700	\$61,950.00
14	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$8.00	300	\$2,400.00
15	2104.518	REMOVE CONCRETE WALK	S F	\$2.50	14000	\$35,000.00
16	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	L S	\$5,000.00	1	\$5,000.00
17	2106.504	GEOTEXTILE FABRIC TYPE V	S Y	\$1.50	2000	\$3,000.00
18	2106.507	EXCAVATION - COMMON (P)	C Y	\$25.00	10030	\$250,750.00
19	2106.507	EXCAVATION - MUCK	C Y	\$50.00	90	\$4,500.00
20	2106.507	SELECT GRANULAR EMBANKMENT (CV)	C Y	\$32.00	90	\$2,880.00
21	2112.601	SUBGRADE PREPARATION	ROAD STA	\$250.00	37.5	\$9,375.00
22	2123.610	1.5 CU YD BACK HOE	HOURL	\$200.00	10	\$2,000.00
23	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$150.00	100	\$15,000.00
24	2130.523	WATER	MGAL	\$40.00	100	\$4,000.00
25	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$28.00	6270	\$175,560.00
26	2331.501	JOINT ADHESIVE - MASTIC	L F	\$1.00	7900	\$7,900.00
27	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	\$3.50	900	\$3,150.00
28	2360.504	TYPE SP 9.5 WEAR CRS MIX (2,C) 3.0" THICK	S Y	\$40.00	400	\$16,000.00
29	2360.509	TYPE SP 12.5 WEARING COURSE MIXTURE (2,C)	TON	\$95.00	1910	\$181,450.00
30	2360.509	TYPE SP 9.5 WEARING COURSE MIXTURE (2,C)	TON	\$92.00	1910	\$175,720.00
31	2411.502	CONCRETE STAIRWAY	EACH	\$2,500.00	4	\$10,000.00
32	2411.603	MODULAR BLOCK RETAINING WALL	S F	\$65.00	600	\$39,000.00
33	2504.602	ADJUST CURB BOX	EACH	\$250.00	10	\$2,500.00
34	2504.602	ADJUST GATE VALVE AND BOX	EACH	\$500.00	16	\$8,000.00
35	2504.602	INSTALL HYDRANT ASSEMBLY	EACH	\$3,000.00	5	\$15,000.00
36	2504.602	IRRIGATION SYSTEM REPAIR	EACH	\$500.00	10	\$5,000.00
37	2505.601	UTILITY COORDINATION	L S	\$2,000.00	1	\$2,000.00
38	2521.518	6" CONCRETE WALK	S F	\$6.50	29000	\$188,500.00
39	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$18.00	7800	\$140,400.00
40	2531.507	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$75.00	600	\$45,000.00
41	2531.618	TRUNCATED DOMES	S F	\$50.00	200	\$10,000.00
42	2540.602	MAIL BOX SUPPORT	EACH	\$100.00	10	\$1,000.00
43	2540.602	MAILBOX (TEMPORARY)	EACH	\$75.00	30	\$2,250.00
44	2557.602	REPAIR DOG FENCE	EACH	\$350.00	5	\$1,750.00
45	2557.603	INSTALL FENCE	L F	\$15.00	100	\$1,500.00
46	2563.601	TRAFFIC CONTROL	L S	\$10,000.00	1	\$10,000.00
47	2564.533	SIGN PANELS TYPE C	S F	\$45.00	90	\$4,050.00
48	2564.602	SIGN PANELS TYPE SPECIAL	EACH	\$250.00	20	\$5,000.00
49	2571.524	CONIFEROUS TREE 12' HT B&B	EACH	\$750.00	5	\$3,750.00
50	2571.524	DECIDUOUS TREE 3" CAL B&B	EACH	\$750.00	5	\$3,750.00
51	2573.502	SILT FENCE, TYPE MS	L F	\$3.00	4000	\$12,000.00
52	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$200.00	30	\$6,000.00
53	2573.503	SEDIMENT CONTROL LOG TYPE STRAW BIOROLL	L F	\$3.00	4000	\$12,000.00
54	2573.604	STABILIZED CONSTRUCTION ENTRANCE	L S	\$2,000.00	1	\$2,000.00
55	2574.507	COMMON TOPSOIL BORROW	C Y	\$32.00	900	\$28,800.00
56	2575.504	SODDING TYPE LAWN	S Y	\$10.00	8000	\$80,000.00

OPINION OF PROBABLE COSTS						
2023 EAST VIKING BOULEVARD IMPROVEMENT PROJECT						
PROJECT NO. 018553-000						
WYOMING, MN						
OCTOBER 12, 2022						
No.	Mat. No.	Item	Units	Estimated Unit Price	Total Estimated Quantity	Total Estimated Cost
SCHEDULE A - SURFACE IMPROVEMENTS						
57	2575.523	RAPID STABILIZATION METHOD 3	M GALLONS	\$750.00	10	\$7,500.00
58	2575.535	WATER	M GALLONS	\$45.00	100	\$4,500.00
59	2575.605	FERTILIZER TYPE 3	POUND	\$3.00	400	\$1,200.00
60	2582.501	4" DBL SOLID LINE - PAINT	L F	\$1.25	3800	\$4,750.00
61	2582.501	4" SOLID LINE - PAINT	L F	\$0.50	7400	\$3,700.00
62	2582.518	CROSSWALK - PAINT	S F	\$5.00	300	\$1,500.00
63		INSTALL DRIVER FEEDBACK SIGN	EACH	\$2,500.00	1	\$2,500.00
SUBTOTAL SCHEDULE A - SURFACE IMPROVEMENTS						\$1,761,135.00
+ 5% CONTINGENCIES						\$88,056.75
SUBTOTAL SCHEDULE A - SURFACE IMPROVEMENTS						\$1,849,191.75
+ 30% ADMINISTRATIVE, LEGAL, ETC.						\$554,757.53
TOTAL SCHEDULE A - SURFACE IMPROVEMENTS						\$2,403,949.28

OPINION OF PROBABLE COSTS

2023 EAST VIKING BOULEVARD IMPROVEMENT PROJECT

PROJECT NO. 018553-000

WYOMING, MN

OCTOBER 12, 2022

No.	Mat. No.	Item	Units	Estimated Unit Price	Total Estimated Quantity	Total Estimated Cost
SCHEDULE B - SANITARY SEWER IMPROVEMENTS						
64	2104.502	REMOVE MANHOLE	EACH	\$500.00	2	\$1,000.00
65	2104.503	REMOVE SEWER PIPE (SANITARY)	L F	\$10.00	400	\$4,000.00
66	2105.601	DEWATERING	L S	\$10,000.00	1	\$10,000.00
67	2451.603	AGGREGATE BEDDING	L F	\$25.00	400	\$10,000.00
68	2503.602	12"X4" PVC WYE	L F	\$550.00	4	\$2,200.00
69	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	\$2,000.00	2	\$4,000.00
70	2503.602	CONNECT TO EXISTING SANITARY SEWER SERVICE	EACH	\$500.00	4	\$2,000.00
71	2503.603	12" PVC PIPE SEWER	L F	\$70.00	400	\$28,000.00
72	2503.603	TELEWISE SANITARY SEWER	L F	\$3.00	400	\$1,200.00
73	2506.502	CASTING ASSEMBLY (SANITARY)	EACH	\$1,250.00	2	\$2,500.00
74	2506.602	CHIMNEY SEALS	EACH	\$350.00	10	\$3,500.00
75	2506.602	RECONSTRUCT MANHOLE (SANITARY)	EACH	\$2,500.00	5	\$12,500.00
76	2506.603	CONST 48" DIA SAN SEWER MANHOLE	L F	\$650.00	22	\$14,300.00
SUBTOTAL SCHEDULE B - SANITARY SEWER IMPROVEMENTS						\$95,200.00
+ 5% CONTINGENCIES						\$4,760.00
SUBTOTAL SCHEDULE B - SANITARY SEWER IMPROVEMENTS						\$99,960.00
+ 30% ADMINISTRATIVE, LEGAL, ETC.						\$29,988.00
TOTAL SCHEDULE B - SANITARY SEWER IMPROVEMENTS						\$129,948.00

OPINION OF PROBABLE COSTS

2023 EAST VIKING BOULEVARD IMPROVEMENT PROJECT

PROJECT NO. 018553-000

WYOMING, MN

OCTOBER 12, 2022

No.	Mat. No.	Item	Units	Estimated Unit Price	Total Estimated Quantity	Total Estimated Cost
SCHEDULE C - DRAINAGE IMPROVEMENTS						
77	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	\$500.00	20	\$10,000.00
78	2104.503	REMOVE SEWER PIPE (STORM)	L F	\$10.00	680	\$6,800.00
79	2105.601	DEWATERING	L S	\$5,000.00	1	\$5,000.00
80	2451.603	AGGREGATE BEDDING	L F	\$25.00	400	\$10,000.00
81	2501.502	18" RC PIPE APRON	EACH	\$2,500.00	3	\$7,500.00
82	2501.502	22" SPAN RC PIPE-ARCH APRON	EACH	\$7,500.00	2	\$15,000.00
83	2501.502	51" SPAN RC PIPE-ARCH APRON	EACH	\$10,000.00	1	\$10,000.00
84	2503.503	12" RC PIPE SEWER DESIGN 3006 CLASS V	L F	\$58.00	50	\$2,900.00
85	2503.503	15" RC PIPE SEWER DESIGN 3006 CLASS V	L F	\$62.00	470	\$29,140.00
86	2503.503	18" RC PIPE SEWER DESIGN 3006 CLASS V	L F	\$65.00	340	\$22,100.00
87	2503.503	21" RC PIPE SEWER DESIGN 3006 CLASS V	L F	\$75.00	30	\$2,250.00
88	2503.503	27" RC PIPE SEWER DESIGN 3006 CLASS III	L F	\$85.00	50	\$4,250.00
89	2503.503	30" RC PIPE SEWER DESIGN 3006 CLASS III	L F	\$100.00	490	\$49,000.00
90	2503.503	22" SPAN RC PIPE-ARCH SEWER CL IIA	L F	\$180.00	60	\$10,800.00
91	2503.503	51" SPAN RC PIPE-ARCH SEWER CL IIA	L F	\$300.00	20	\$6,000.00
92	2503.602	CONNECT TO EXISTING DRAINAGE STRUCTURE	EACH	\$2,000.00	4	\$8,000.00
93	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$2,000.00	14	\$28,000.00
94	2506.502	CASTING ASSEMBLY (STORM)	EACH	\$1,250.00	13	\$16,250.00
95	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	\$2,750.00	21	\$57,750.00
96	2506.502	CONSTRUCT DRAINAGE STRUCTURE DESIGN G	EACH	\$2,500.00	2	\$5,000.00
97	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48-4020	L F	\$550.00	60	\$33,000.00
98	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 60-4020	L F	\$750.00	30	\$22,500.00
99	2506.503	CONSTRUCT DRAINAGE STRUCTURE DESIGN 84-4020	L F	\$1,100.00	10	\$11,000.00
100	2506.602	CHIMNEY SEALS	EACH	\$300.00	10	\$3,000.00
101	2511.507	RANDOM RIPRAP CLASS III	C Y	\$200.00	40	\$8,000.00
SUBTOTAL SCHEDULE C - DRAINAGE IMPROVEMENTS						\$383,240.00
+ 5% CONTINGENCIES						\$19,162.00
SUBTOTAL SCHEDULE C - DRAINAGE IMPROVEMENTS						\$402,402.00
+ 30% ADMINISTRATIVE, LEGAL, ETC.						\$120,720.60
TOTAL SCHEDULE C - DRAINAGE IMPROVEMENTS						\$523,122.60

OPINION OF PROBABLE COSTS

2023 EAST VIKING BOULEVARD IMPROVEMENT PROJECT

PROJECT NO. 018553-000

WYOMING, MN

OCTOBER 12, 2022

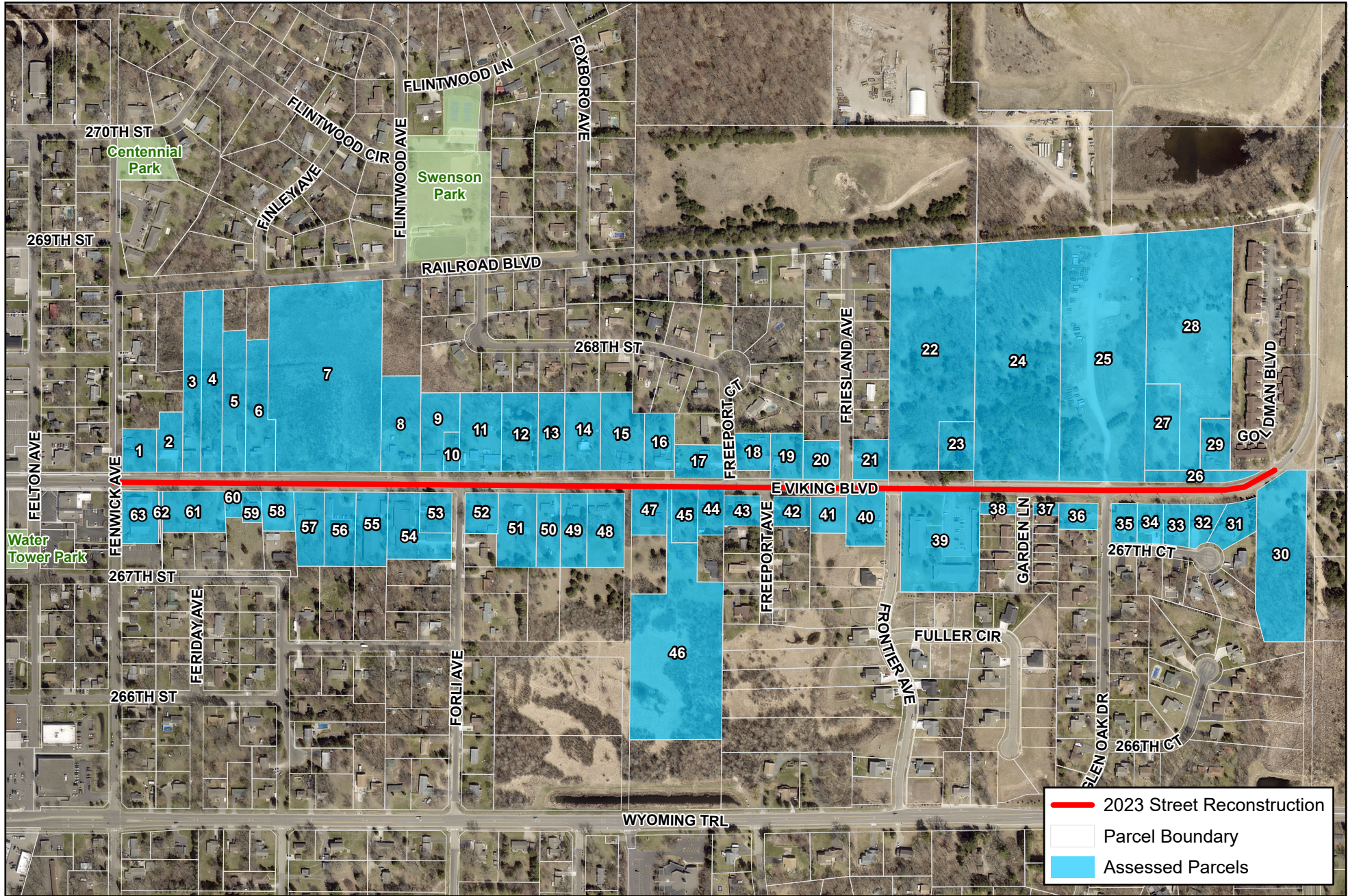
No.	Mat. No.	Item	Units	Estimated Unit Price	Total Estimated Quantity	Total Estimated Cost
SCHEDULE D - WATERMAIN IMPROVEMENTS						
102	2021.501	MOBILIZATION	L S	\$4,430.00	1	\$4,430.00
103	2504.602	16"x6" WET TAP	EACH	\$4,500.00	6	\$27,000.00
104	2504.602	HYDRANT	EACH	\$5,900.00	6	\$35,400.00
105	2504.602	6" GATE VALVE & BOX	EACH	\$2,000.00	6	\$12,000.00
106	2504.603	6" WATERMAIN DUCTILE IRON CL 52	L F	\$100.00	60	\$6,000.00
107	2563.601	TRAFFIC CONTROL	L S	\$1,500.00	1	\$1,500.00
108	2573.502	SILT FENCE, TYPE MS	L F	\$3.00	200	\$600.00
109	2573.503	SEDIMENT CONTROL LOG TYPE STRAW BIOROLL	L F	\$3.00	500	\$1,500.00
110	2574.507	COMMON TOPSOIL BORROW	C Y	\$32.00	40	\$1,280.00
111	2575.505	SEEDING	ACRE	\$25,000.00	0.06	\$1,500.00
112	2575.508	SEED MIXTURE 25-121	POUND	\$5.00	10	\$50.00
113	2575.508	STABILIZED FIBER MATRIX	POUND	\$3.50	180	\$630.00
114	2575.535	WATER	M GALLONS	\$45.00	20	\$900.00
115	2573.505	FERTILIZER TYPE 3	POUND	\$5.00	20	\$100.00
SUBTOTAL SCHEDULE D - WATERMAIN IMPROVEMENTS						\$92,890.00
+ 5% CONTINGENCIES						\$4,644.50
SUBTOTAL SCHEDULE D - WATERMAIN IMPROVEMENTS						\$97,534.50
+ 30% ADMINISTRATIVE, LEGAL, ETC.						\$29,260.35
TOTAL SCHEDULE D - WATERMAIN IMPROVEMENTS						\$126,794.85



Appendix C

Assessment Map

Preliminary Assessment Roll



Assessment Map

2023 East Viking Boulevard Improvement Project
Wyoming, MN



0 500
Feet
1 inch = 502 feet

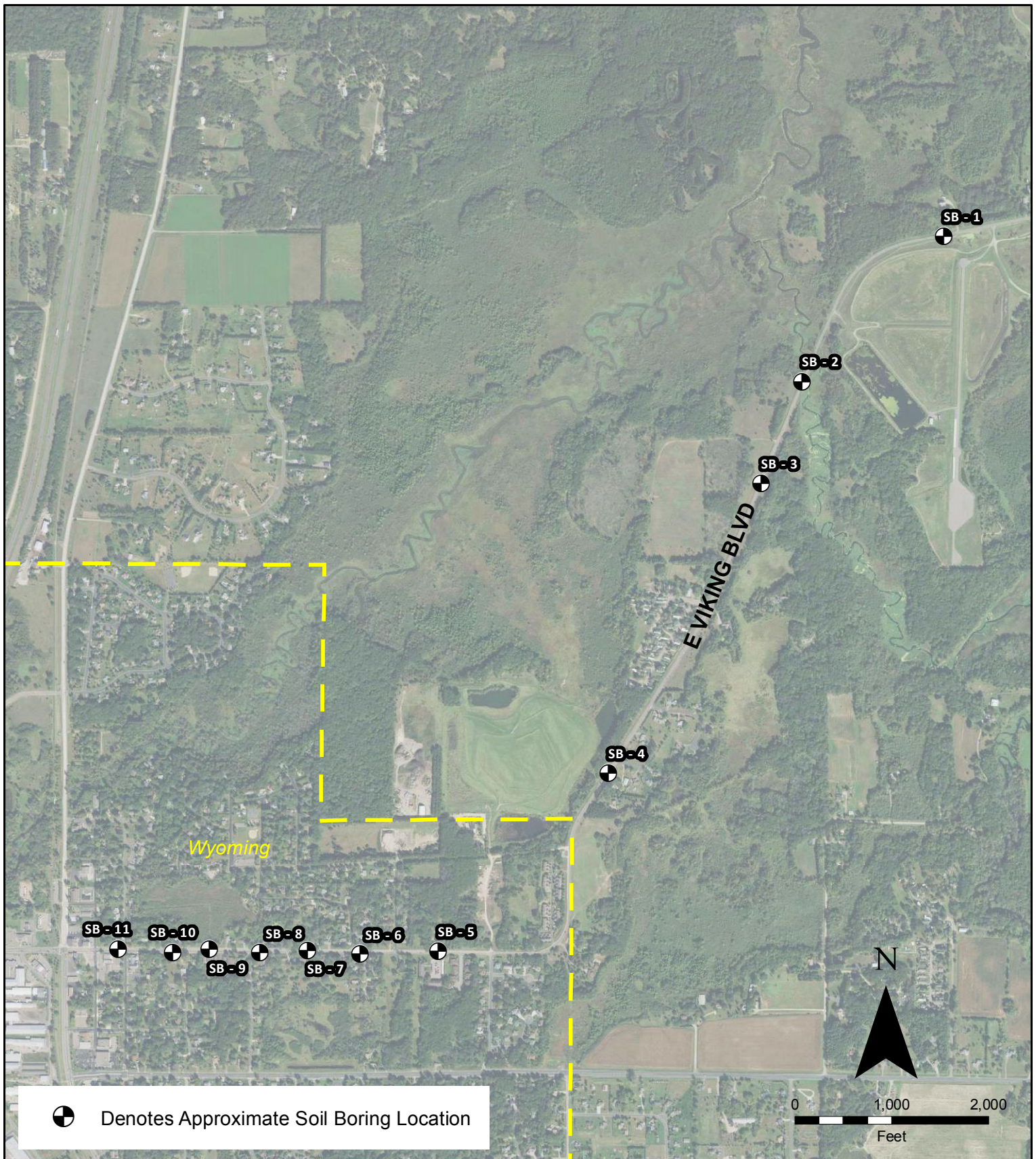


Preliminary Assessment Roll															
WSB Project: 2023 East Viking Boulevard Improvements														Date: 9/10/2021	
Project Location: City of Wyoming														Revised: 10/13/2022	
WSB Project No.: R-018553-000														Printed: 10/18/2022	
Map ID	Owner Name	Property Owner Address				Property Address				PIN #	Land Use Description	Assessable Units	Method	Assessment Rate	Total Proposed Assessment
1	MASTELLER THOMAS C	5440 E VIKING BLVD	WYOMING	MN	55092	5440 E VIKING BLVD	WYOMING	MN	55092	210010900	R3	1	UNIT	\$7,233.53	\$7,233.53
2	ENGSTROM ANDREW J & SHURENE M	5478 E VIKING BLVD	WYOMING	MN	55092	5478 E VIKING BLVD	WYOMING	MN	55092	210011000	R3	1	UNIT	\$7,233.53	\$7,233.53
3	CARDINAL KENNETH	5484 E VIKING BLVD	WYOMING	MN	55092	5484 E VIKING BLVD	WYOMING	MN	55092	210010300	R3	0	UNIT	\$7,233.53	\$0.00
4	WEST DAVID J & CATHY S	PO BOX 332	WYOMING	MN	55092-0332	5500 E VIKING BLVD	WYOMING	MN	55092	210010400	R3	0	UNIT	\$7,233.53	\$0.00
5	OLSON MICHAEL C & SANDRA M	5512 E VIKING BLVD	WYOMING	MN	55092	5512 E VIKING BLVD	WYOMING	MN	55092	210010500	R3	1	UNIT	\$7,233.53	\$7,233.53
6	JASKOWIAK STUART A	5534 E VIKING BLVD	WYOMING	MN	55092	5534 E VIKING BLVD	WYOMING	MN	55092	210010800	R3	1	UNIT	\$7,233.53	\$7,233.53
7	CITY OF WYOMING									210010200	R3	0	UNIT	\$7,233.53	\$0.00
8	HINDS ANDREA	5634 E VIKING BLVD	WYOMING	MN	55092	5634 E VIKING BLVD	WYOMING	MN	55092	210009900	R3	1	UNIT	\$7,233.53	\$7,233.53
9	ZICOPULA ZACHARY A	5648 E VIKING BLVD	WYOMING	MN	55092	5648 E VIKING BLVD	WYOMING	MN	55092	210009600	R3	1	UNIT	\$7,233.53	\$7,233.53
10	JOHANSON HERBERT A	5670 E VIKING BLVD	WYOMING	MN	55092	5670 E VIKING BLVD	WYOMING	MN	55092	210009700	R3	1	UNIT	\$7,233.53	\$7,233.53
11	NORTON ADAM & JACLYN	5692 E VIKING BLVD	WYOMING	MN	55092	5692 E VIKING BLVD	WYOMING	MN	55092	210009100	R3	1	UNIT	\$7,233.53	\$7,233.53
12	SYCKS GARY W & CHRISTINE K	PO BOX 217	WYOMING	MN	55092-0217	5710 E VIKING BLVD	WYOMING	MN	55092	210009200	R3	1	UNIT	\$7,233.53	\$7,233.53
13	JAMBOR BRIAN A	5734 E VIKING BLVD	WYOMING	MN	55092	5734 E VIKING BLVD	WYOMING	MN	55092	210009500	R3	1	UNIT	\$7,233.53	\$7,233.53
14	DEEGAN GARY J & SHEILA R JOHNSON	5762 E VIKING BLVD	WYOMING	MN	55092	5762 E VIKING BLVD	WYOMING	MN	55092	210010000	R3	1	UNIT	\$7,233.53	\$7,233.53
15	PROSSER MICHAEL D & STACEY A	5802 E VIKING BLVD	WYOMING	MN	55092	5802 E VIKING BLVD	WYOMING	MN	55092	210010100	R3	1	UNIT	\$7,233.53	\$7,233.53
16	MORRIS ROGER A	5832 E VIKING BLVD	WYOMING	MN	55092	5832 E VIKING BLVD	WYOMING	MN	55092	210008400	R3	1	UNIT	\$7,233.53	\$7,233.53
17	TERRY THOMAS L & PENNY J	26752 FREEPORT CT	WYOMING	MN	55092	26752 FREEPORT CT	WYOMING	MN	55092	210056100	R3	0	UNIT	\$7,233.53	\$0.00
18	KOPPY KEITH & RAMONA R	PO BOX 191	WYOMING	MN	55092-0191	5894 E VIKING BLVD	WYOMING	MN	55092	210008300	R3	0	UNIT	\$7,233.53	\$0.00
19	LOEPPKY RYAN J AND & JESSICA A CERNIUS	5910 VIKING BLVD	WYOMING	MN	55092	5910 E VIKING BLVD	WYOMING	MN	55092	210008310	R3	1	UNIT	\$7,233.53	\$7,233.53
20	FILLA HELEN	5940 E VIKING BLVD	WYOMING	MN	55092	5940 E VIKING BLVD	WYOMING	MN	55092	210007400	R3	0	UNIT	\$7,233.53	\$0.00
21	CARTER ROBERT E & MARY L	26755 FRIESLAND AVE	WYOMING	MN	55092	26755 FRIESLAND AVE	WYOMING	MN	55092	210058900	R3	0	UNIT	\$7,233.53	\$0.00
22	CAMERON & MARGARET STRAND FAMILY TRUST	9567 NORTH SHORE TRL N	FOREST LAKE	MN	55025-0145					210007010	R3	1	UNIT	\$7,233.53	\$7,233.53
23	DINA JOSEPH A	6044 E VIKING BLVD	WYOMING	MN	55092	6044 E VIKING BLVD	WYOMING	MN	55092	210007000	R3	1	UNIT	\$7,233.53	\$7,233.53
24	CAMERON & MARGARET STRAND FAMILY TRUST	9567 NORTH SHORE TRL N	FOREST LAKE	MN	55025-0145					210006900	R3	3	UNIT	\$7,233.53	\$21,700.59
25	STRAND CAMERON E	9567 NORTH SHORE TRL N	FOREST LAKE	MN	55025					210006600	R6	3	UNIT	\$7,233.53	\$21,700.59
26	CITY OF WYOMING									210037438	R6	0	UNIT	\$7,233.53	\$0.00
27	VOGEL CHARLES F	17209 145TH AVE	MILACA	MN	56353	6168 E VIKING BLVD	WYOMING	MN	55092	210006200	R6	1	UNIT	\$7,233.53	\$7,233.53
28	VOGEL CHARLES F	17209 145TH AVE	MILACA	MN	56353					210006100	R6	1	UNIT	\$7,233.53	\$7,233.53
29	TAX FORFEITED LAND READY FOR APPRAISAL	313 N MAIN ST	CENTER CITY	MN	55012	6190 E VIKING BLVD	WYOMING	MN	55092	210006300	R6	1	UNIT	\$7,233.53	\$7,233.53
30	RABEL LAWRENCE & ELINOR K	6210 WYOMING TRL	WYOMING	MN	55092	6210 WYOMING TRL	WYOMING	MN	55092	210006520	R3	1	UNIT	\$7,233.53	\$7,233.53
31	LEVIN NICHOLAS SCOTT & KRISTINA KATLYN	6216 267TH CT	WYOMING	MN	55092	6216 267TH CT	WYOMING	MN	55092	210037414	R3	0	UNIT	\$7,233.53	\$0.00
32	PROVIDE CARE INC	4722 ISANTI TR	NORTH BRANCH	MN	55056-0538	6210 267TH CT	WYOMING	MN	55092	210037413	R3	0	UNIT	\$7,233.53	\$0.00
33	HAGE ALLEN J	6192 267TH CT	WYOMING	MN	55092	6192 267TH CT	WYOMING	MN	55092	210037412	R3	0	UNIT	\$7,233.53	\$0.00
34	O'DELL KEVIN	6184 267TH CT	WYOMING	MN	55092	6184 267TH CT	WYOMING	MN	55092	210037411	R3	0	UNIT	\$7,233.53	\$0.00
35	MARTIN BRADLEY C & CHRISTINE	6162 267TH CT	WYOMING	MN	55092	6162 267TH CT	WYOMING	MN	55092	210037410	R3	0	UNIT	\$7,233.53	\$0.00
36	ZAUNER GARY B & ANNA E	26724 GLEN OAK DR	WYOMING	MN	55092	26724 GLEN OAK DR	WYOMING	MN	55092	210037400	R3	0	UNIT	\$7,233.53	\$0.00
37	PETERSON JAMES GORDON & PATRICIA ANN PETERSON	26735 GANDEN LN	WYOMING	MN	55092	26735 GARDEN LN	WYOMING	MN	55092	210064700	R6	0	UNIT	\$7,233.53	\$0.00
38	CULLY JENNIFER LYNN	26736 GARDEN LN	WYOMING	MN	55092	26736 GARDEN LN	WYOMING	MN	55092	210064709	R6	0	UNIT	\$7,233.53	\$0.00
39	OAKRIDGE APARTMENTS LLC	56 E BROADWAY AVE NO 200	FOREST LAKE	MN	55025	6001 E VIKING BLVD	WYOMING	MN	55092	210009000	R6	2.5	UNIT	\$7,233.53	\$18,083.83
40	GIERKE ROGER & NANCY GIERKE	5963 E VIKING BLVD	WYOMING	MN	55092-9207	5963 E VIKING BLVD	WYOMING	MN	55092	210008500	R6	1	UNIT	\$7,233.53	\$7,233.53
41	DANNER FAMILY LIMITED PARTNERSHIP	843 HARDMAN AVE S	SOUTH SAINT PAUL	MN	55075	5939 E VIKING BLVD	WYOMING	MN	55092	210007701	R4	2	UNIT	\$7,233.53	\$14,467.06
42	SARRACCO JOHN P & SHANNON S	26179 GALEN DR	WYOMING	MN	55092	26745 FREEPORT AVE	WYOMING	MN	55092	210057100	R3	0	UNIT	\$7,233.53	\$0.00
43	LOUGHREY THOMAS E & CAROL M	26746 FREEPORT AVE	WYOMING	MN	55092	26746 FREEPORT AVE	WYOMING	MN	55092	210057500	R3	0	UNIT	\$7,233.53	\$0.00
44	PAPE GERALD CARL & SHIRLEY A	5869 E VIKING BLVD	WYOMING	MN	55092	5869 E VIKING BLVD	WYOMING	MN	55092	210007520	R3	1	UNIT	\$7,233.53	\$7,233.53
45	JOHNSON DANIEL J	5843 E VIKING BLVD	WYOMING	MN	55092	5843 E VIKING BLVD	WYOMING	MN	55092	210007600	R3	1	UNIT	\$7,233.53	\$7,233.53
46	JOHNSON DANIEL J	5843 E VIKING BLVD	WYOMING	MN	55092					210007510	R3	1	UNIT	\$7,233.53	\$7,233.53
47	JORGENSEN EDWARD & BRIDGET	5831 E VINING BLVD	WYOMING	MN	55092	5831 E VIKING BLVD	WYOMING	MN	55092	210008200	R3	1	UNIT	\$7,233.53	\$7,233.53
48	FRATTALONE DEVON D	5765 EAST VIKING BLVD	WYOMING	MN	55092	5765 E VIKING BLVD	WYOMING	MN	55092	210035700	R4	1	UNIT	\$7,233.53	\$7,233.53
49	ROEHRICK RENEE E	5761 E VIKING BLVD	WYOMING	MN	55092	5761 E VIKING BLVD	WYOMING	MN	55092	210035810	R4	1	UNIT	\$7,233.53	\$7,233.53
50	BRIDGEMAN DUANE A	5735 EAST VIKING BLVD	WYOMING	MN	55092	5735 E VIKING BLVD	WYOMING	MN	55092	210035800	R4	1	UNIT	\$7,233.53	\$7,233.53
51	HAVENS KENNETH J	5715 VIKING BLVD	WYOMING	MN	55092	5715 E VIKING BLVD	WYOMING	MN	55092	210035900	R4	1	UNIT	\$7,233.53	\$7,233.53
52	BOUDIN JOHN R & VALERIE	5703 E VIKING BLVD	WYOMING	MN	55092	5703 E VIKING BLVD	WYOMING	MN	55092	210036000	R4	1	UNIT	\$7,233.53	\$7,233.53
53	WETTERLING JAMES R & DAWN L	5649 E VIKING BLVD	WYOMING	MN	55092	5649 E VIKING BLVD	WYOMING	MN	55092	210034600	R6	1	UNIT	\$7,233.53	\$7,233.53
54	HAVEN PROPERTIES	26811 FREEPORT CT	WYOMING	MN	55092	5635 E VIKING BLVD	WYOMING	MN	55092	210034800	R6	0	UNIT	\$7,233.53	\$0.00
55	HAVEN PROPERTIES	26811 FREEPORT CT	WYOMING	MN	55092	5613 E VIKING BLVD	WYOMING	MN	55092	210034700	R6	2.5	UNIT	\$7,233.53	\$18,083.83
56	HAVEN PROPERTIES	26811 FREEPORT CT	WYOMING	MN	55092	5595 E VIKING BLVD	WYOMING	MN	55092	210034900	R6	2.5	UNIT	\$7,233.53	\$18,083.83
57	RUBEN WILLIAM JOHN & KAREN E	5571 E VIKING BLVD	WYOMING	MN	55092	5571 E VIKING BLVD	WYOMING	MN	55092	210035000	R6	1	UNIT	\$7,233.53	\$7,233.53
58	WYOMING AREA CREATIVE ARTS COMMUNITY INC	PO BOX 608	WYOMING	MN	55092					210012100	R6	1	UNIT	\$7,233.53	\$7,233.53
59	WYOMING AREA CREATIVE ARTS COMMUNITY INC	PO BOX 608	WYOMING	MN	55092	5521 E VIKING BLVD	WYOMING	MN	55092	210011500	R6	1	UNIT	\$7,233.53	\$7,233.53
60	KUSY JEROME	PO BOX 1352	STAFFORD	VA	22555	5507 E VIKING BLVD	WYOMING	MN	55092	210011400	R6	1	UNIT	\$7,233.53	\$7,233.53
61	GATZOW NEIL H	5481 E VIKING BLVD	WYOMING	MN	55092	5481 E VIKING BLVD	WYOMING	MN	55092	210011800	R6	2	UNIT	\$7,233.53	\$14,467.06
62	WYOMING UNITED METH CHURCH	PO BOX 247	WYOMING	MN	55092-0247					210011700	R6	0	UNIT	\$7,233.53	\$0.00
63	WYOMING UNITED METH CHURCH	PO BOX 247	WYOMING	MN	55092-0247	5459 E VIKING BLVD	WYOMING	MN	55092	210025900	R6	1	UNIT	\$7,233.53	\$7,233.53
TOTAL 2022 EAST VIKING BOULEVARD STREET IMPROVEMENT PROJECT - STREET RECONSTRUCTION												53.5			\$386,993.86



Appendix D

Geotechnical Evaluation



SOIL BORING EXHIBIT

GEOTECHNICAL REPORT
EAST VIKING BOULEVARD
WYOMING, MINNESOTA



WSB # 02591-370

LOG OF TEST BORING

PROJECT NAME: East Viking Blvd 2016
CLIENT/WSB #: 02591-370

PROJECT LOCATION: Wyoming, MN
SURFACE ELEVATION: 900.2 ft

BORING NUMBER PB 1

PAGE 1 OF 1

DEPTH (ft)	ELEV. (ft)	DESCRIPTION OF MATERIAL	USCS	GEOLOGIC ORIGIN	N	WL	SAMPLE		LABORATORY TESTS				
							No.	TYPE	MC (%)	DD (pcf)	LL (%)	PL (%)	
1	899	ASPHALT 0 - 4 1/2" AGGREGATE BASE 4 1/2" - 12 1/2"		Pavement Section	13		1	SB					
2	898	FILL, mostly Silty Sand, gray and dark gray 24% fines		Fill	19		2	SB					
3	897												
4	896												
5	895	LEAN CLAY WITH SAND AND A LITTLE GRAVEL, brown to grayish brown, moist, firm	CL	Glacial Till	10		3	SB	19				
6	894												
7	893												
8	892				10		4	SB					
9	891												
10	890				11		5	SB					
11	889	End of Boring 11.0 ft.											
12	888												
13	887												
14	886												
15	885												
16	884												
17	883												
18	882												
19	881												
WATER LEVEL MEASUREMENTS							START: 6/08/2016			END: 6/08/2016			
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD		Crew Chief:		Logged By:		
6/08/2016	4:20 pm	11	9.5		None		3 1/4" HSA 0' - 9.5'		J. Tatro		DAJ		
									Notes:				

WSB BORING LOG - WSB GDT - 6/23/16 11:10 - K:\02591-370\GEOTECH-CM\TEAST VIKING BLVD, WYOMING MN.GPJ

LOG OF TEST BORING

PROJECT NAME: East Viking Blvd 2016
CLIENT/WSB #: 02591-370

PROJECT LOCATION: Wyoming, MN
SURFACE ELEVATION: 881.8 ft

BORING NUMBER PB 2

PAGE 1 OF 1

DEPTH (ft)	ELEV. (ft)	DESCRIPTION OF MATERIAL	USCS	GEOLOGIC ORIGIN	N	WL	SAMPLE		LABORATORY TESTS				
							No.	TYPE	MC (%)	DD (pcf)	LL (%)	PL (%)	
1	881	ASPHALT 0 - 4 1/2" AGGREGATE BASE 4 1/2" - 10"		Pavement Section									
2	880	FILL, mostly Silty Sand, a few Organics, brown and gray and dark brown		Fill	17		1	SB					
3	879				13		2	SB					
4	878												
5	877				4		3	SB					
6	876												
7	875	PEAT, black, saturated, very soft	PT	Swamp Deposits		▽							
8	874				2		4	SB	155				
9	873	MUCK, gray, saturated, very soft	PT	Swamp Deposits									
10	872				4		5	SB					
11	871												
12	870	SAND WITH SILT AND A LITTLE GRAVEL, fine grained, gray, saturated, very loose to loose	SP-SM	Coarse Alluvium									
13	869				2		6	SB					
14	868												
15	867				7		7	SB					
16	866	End of Boring 16.0 ft.											
17	865												
18	864												
19	863												
WATER LEVEL MEASUREMENTS							START: 6/08/2016		END: 6/08/2016				
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD		Crew Chief:		Logged By:		
6/08/2016	3:35 pm	16	14.5		7.0	874.8	3 1/4" HSA 0' - 14.5'		J. Tatro		DAJ		
									Notes:				

WSB BORING LOG - WSB GDT - 6/23/16 11:10 - K:\02591-370\GEOTECH-CM\TEAST VIKING BLVD, WYOMING MN.GPJ

LOG OF TEST BORING

PROJECT NAME: East Viking Blvd 2016
CLIENT/WSB #: 02591-370

PROJECT LOCATION: Wyoming, MN
SURFACE ELEVATION: 887.4 ft

BORING NUMBER PB 3

PAGE 1 OF 1

DEPTH (ft)	ELEV. (ft)	DESCRIPTION OF MATERIAL				USCS	GEOLOGIC ORIGIN	N	WL	SAMPLE		LABORATORY TESTS				
										No.	TYPE	MC (%)	DD (pcf)	LL (%)	PL (%)	
			ASPHALT 0 - 3 1/2" AGGREGATE BASE 3 1/2" - 11 1/4"					Pavement Section								
1	886		FILL, mostly Sand with Silt, brown and dark brown 7% fines					Fill	19		1	SB				
2	885															
3	884															
4	883															
5	882		SAND WITH SILT, fine grained, moist, very loose				SP-SM	Coarse Alluvium	4		3	SB				
6	881		SILTY SAND, reddish brown, wet, loose				SM	Coarse Alluvium								
7	880															
8	879															
9	878		SAND WITH SILT, fine grained, brown, moist, medium dense				SP-SM	Coarse Alluvium	13		5	SB				
10	877		End of Boring 11.0 ft.													
11	876															
12	875															
13	874															
14	873															
15	872															
16	871															
17	870															
18	869															
19	868															
WATER LEVEL MEASUREMENTS								START: 6/08/2016				END: 6/08/2016				
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD		Crew Chief:		Logged By:					
6/08/2016	3:00 pm	11	9.5		None		3 1/4" HSA 0' - 9.5'		J. Tatro		DAJ					
									Notes:							

WSB BORING LOG - WSB GDT - 6/23/16 11:10 - K:\02591-370\GEOTECH-CM\TEAST VIKING BLVD, WYOMING MN.GPJ

LOG OF TEST BORING

PROJECT NAME: East Viking Blvd 2016
CLIENT/WSB #: 02591-370

PROJECT LOCATION: Wyoming, MN
SURFACE ELEVATION: 894.3 ft

BORING NUMBER PB 4

PAGE 1 OF 1

DEPTH (ft)	ELEV. (ft)	DESCRIPTION OF MATERIAL	USCS	GEOLOGIC ORIGIN	N	WL	SAMPLE		LABORATORY TESTS				
							No.	TYPE	MC (%)	DD (pcf)	LL (%)	PL (%)	
1	893	ASPHALT 0 - 5 1/4" AGGREGATE BASE 5 1/4" - 11 1/4"		Pavement Section	4		1	SB					
2	892	FILL, mostly Silty Sand, dark brown		Fill									
3	891				15		2	SB					
4	890												
5	889	SAND WITH SILT, fine grained, brown, moist, loose	SP-SM	Coarse Alluvium	5		3	SB					
6	888												
7	887												
8	886				9		4	SB					
9	885												
10	884	SAND WITH SILT, fine grained, reddish brown, moist, medium dense	SP-SM	Coarse Alluvium	11		5	SB					
11	883	End of Boring 11.0 ft.											
12	882												
13	881												
14	880												
15	879												
16	878												
17	877												
18	876												
19	875												
WATER LEVEL MEASUREMENTS					START: 6/08/2016				END: 6/08/2016				
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD		Crew Chief:		Logged By:		
6/08/2016	2:30 pm	11	9.5		None		3 1/4" HSA 0' - 9.5'		J. Tatro		DAJ		
									Notes:				

WSB BORING LOG - WSB GDT - 6/23/16 11:10 - K:\02591-370\GEOTECH-CM\TEAST VIKING BLVD, WYOMING MN.GPJ

LOG OF TEST BORING

PROJECT NAME: East Viking Blvd 2016
CLIENT/WSB #: 02591-370

PROJECT LOCATION: Wyoming, MN
SURFACE ELEVATION: 915.6 ft

BORING NUMBER PB 5

PAGE 1 OF 1

DEPTH (ft)	ELEV. (ft)	DESCRIPTION OF MATERIAL	USCS	GEOLOGIC ORIGIN	N	WL	SAMPLE		LABORATORY TESTS				
							No.	TYPE	MC (%)	DD (pcf)	LL (%)	PL (%)	
1	915	ASPHALT 0 - 4 3/4" AGGREGATE BASE 4 3/4" - 17 3/4"		Pavement Section	15		1	SB					
2	914	FILL, mostly Sand or Sand with Silt, reddish brown and brown 5% fines		Fill	13		2	SB					
3	913												
4	912												
5	911	SAND WITH SILT, fine grained, brown, moist, loose to medium dense	SP-SM	Coarse Alluvium	8		3	SB					
6	910												
7	909												
8	908				11		4	SB					
9	907												
10	906				15		5	SB					
11	905	End of Boring 11.0 ft.											
12	904												
13	903												
14	902												
15	901												
16	900												
17	899												
18	898												
19	897												
WATER LEVEL MEASUREMENTS							START: 6/08/2016		END: 6/08/2016				
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD		Crew Chief:		Logged By:		
6/08/2016	2:00 pm	11	9.5		None		3 1/4" HSA 0' - 9.5'		J. Tatro		DAJ		
									Notes:				

WSB BORING LOG - WSB GDT - 6/23/16 11:10 - K:\02591-370\GEOTECH-CM\TEAST VIKING BLVD, WYOMING MN.GPJ

LOG OF TEST BORING

PROJECT NAME: East Viking Blvd 2016
CLIENT/WSB #: 02591-370

PROJECT LOCATION: Wyoming, MN
SURFACE ELEVATION: 906.6 ft

BORING NUMBER PB 6

PAGE 1 OF 1

DEPTH (ft)	ELEV. (ft)	DESCRIPTION OF MATERIAL	USCS	GEOLOGIC ORIGIN	N	WL	SAMPLE		LABORATORY TESTS				
							No.	TYPE	MC (%)	DD (pcf)	LL (%)	PL (%)	
		ASPHALT 0 - 6 1/4" AGGREGATE BASE 6 1/4" - 10 1/4"		Pavement Section									
1	906	FILL, mostly Sand with Silt, dark brown, brown		Fill	11		1	SB					
2	905												
3	904					6		2	SB				
4	903												
5	902	SAND, fine grained, tan, moist, medium dense	SP	Coarse Alluvium	4		3	SB					
6	901												
7	900												
8	899												
9	898												
10	897												
11	896				14		5	SB					
12	895	End of Boring 11.0 ft.											
13	894												
14	893												
15	892												
16	891												
17	890												
18	889												
19	888												
WATER LEVEL MEASUREMENTS					START: 6/08/2016				END: 6/08/2016				
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD		Crew Chief:		Logged By:		
6/08/2016	1:25 pm	11	9.5		None		3 1/4" HSA 0' - 9.5'		J. Tatro		DAJ		
									Notes:				

WSB BORING LOG - WSB GDT - 6/23/16 11:11 - K:\02591-370\GEOTECH-CM\TEAST VIKING BLVD, WYOMING MN.GPJ

LOG OF TEST BORING

PROJECT NAME: East Viking Blvd 2016
CLIENT/WSB #: 02591-370

PROJECT LOCATION: Wyoming, MN
SURFACE ELEVATION: 906.6 ft

BORING NUMBER PB 7

PAGE 1 OF 1

DEPTH (ft)	ELEV. (ft)	DESCRIPTION OF MATERIAL				USCS	GEOLOGIC ORIGIN	N	WL	SAMPLE		LABORATORY TESTS					
										No.	TYPE	MC (%)	DD (pcf)	LL (%)	PL (%)		
			ASPHALT 0 - 6 1/4"					Pavement Section	15		1	SB					
1	906		FILL, mostly Sand or Sand with Silt, tan and brown					Fill									
2	905		5% fines														
3	904						SP	Coarse Alluvium	7		2	SB					
4	903																
5	902																
6	901		SAND, fine grained, tan, moist, loose				SP-SM	Coarse Alluvium	4		3	SB					
7	900																
8	899																
9	898		SAND WITH SILT, fine grained, brown, moist, loose						6		4	SB					
10	897																
11	896																
12	895		End of Boring 11.0 ft.														
13	894																
14	893																
15	892																
16	891																
17	890																
18	889																
19	888																
WATER LEVEL MEASUREMENTS								START: 6/08/2016				END: 6/08/2016					
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD		Crew Chief:		Logged By:						
6/08/2016	1:05 pm	11	9.5		None		3 1/4" HSA 0' - 9.5'		J. Tatro		DAJ						
									Notes:								

WSB BORING LOG - WSB GDT - 6/23/16 11:11 - K:\02591-370\GEOTECH-CM\TEAST VIKING BLVD, WYOMING MN.GPJ

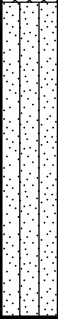
LOG OF TEST BORING

PROJECT NAME: East Viking Blvd 2016
CLIENT/WSB #: 02591-370

PROJECT LOCATION: Wyoming, MN
SURFACE ELEVATION: 902.2 ft

BORING NUMBER PB 8

PAGE 1 OF 1

DEPTH (ft)	ELEV. (ft)	DESCRIPTION OF MATERIAL				USCS	GEOLOGIC ORIGIN	N	WL	SAMPLE		LABORATORY TESTS				
										No.	TYPE	MC (%)	DD (pcf)	LL (%)	PL (%)	
1	901	 ASPHALT 0 - 5 1/4" AGGREGATE BASE 5 1/4" - 13 1/2"					Pavement Section	18		1	SB					
2	900						FILL									
3	899															
4	898	 FILL, mixture of Sand with Silt and Silty Sand, brown and dark brown						10	2	SB						
5	897															
6	896															
7	895	 SILTY SAND, brown, wet, loose				SM	Coarse Alluvium	10	3	SB						
8	894															
9	893															
10	892	 SILTY SAND, brown, wet, loose						5	5	SB						
11	891															
12	890															
13	889	End of Boring 11.0 ft.														
14	888															
15	887															
16	886															
17	885															
18	884															
19	883															
WATER LEVEL MEASUREMENTS							START: 6/08/2016			END: 6/08/2016						
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD		Crew Chief:		Logged By:					
6/08/2016	12:05 pm	11	9.5		None		3 1/4" HSA 0' - 9.5'		J. Tatro		DAJ					
									Notes:							

WSB BORING LOG - WSB GDT - 6/23/16 11:11 - K:\02591-370\GEOTECH-CM\TEAST VIKING BLVD, WYOMING MN.GPJ

LOG OF TEST BORING

PROJECT NAME: East Viking Blvd 2016
CLIENT/WSB #: 02591-370

PROJECT LOCATION: Wyoming, MN
SURFACE ELEVATION: 895.7 ft

BORING NUMBER PB 9

PAGE 1 OF 1

DEPTH (ft)	ELEV. (ft)	DESCRIPTION OF MATERIAL	USCS	GEOLOGIC ORIGIN	N	WL	SAMPLE		LABORATORY TESTS					
							No.	TYPE	MC (%)	DD (pcf)	LL (%)	PL (%)		
1	895	 FILL, mostly Sand with Silt, dark brown and brown 11% fines		Fill	12		1	SB						
2	894													
3	893				8		2	SB						
4	892													
5	891				4		3	SB						
6	890													
7	889													
8	888				3		4	SB						
9	887													
10	886	 PEAT, black, saturated, very soft	PT	Swamp Deposits	4		5	SB	62					
11	885		PT	Swamp Deposits	3		6	SB						
12	884													
13	883													
14	882													
15	881	 MUCK, gray, saturated, very soft	PT	Swamp Deposits	2.5		7	SB	102					
16	880		SP	Coarse Alluvium	14		8	SB						
17	879													
18	878	 SAND, fine grained, gray, waterbearing, medium dense												
19	877	End of Boring 19.0 ft.												

WATER LEVEL MEASUREMENTS

START: 6/08/2016

END: 6/08/2016

DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD	Crew Chief:	Logged By:
6/08/2016	11:10 am	19	17.5		5.0	890.7	3 1/4" HSA 0' - 17.5'	J. Tatro	DAJ
								Notes:	

LOG OF TEST BORING

PROJECT NAME: East Viking Blvd 2016
CLIENT/WSB #: 02591-370

PROJECT LOCATION: Wyoming, MN
SURFACE ELEVATION: 901.4 ft

BORING NUMBER PB 10

PAGE 1 OF 1

DEPTH (ft)	ELEV. (ft)	DESCRIPTION OF MATERIAL				USCS	GEOLOGIC ORIGIN	N	WL	SAMPLE		LABORATORY TESTS					
										No.	TYPE	MC (%)	DD (pcf)	LL (%)	PL (%)		
1	900		ASPHALT 0 - 5" AGGREGATE BASE 5" - 13"					Pavement Section	17		1	SB					
2	899		FILL, a mixture of Silty Sand and Sand with Silt, brown and dark brown and reddish brown					Fill	14		2	SB					
3	898																
4	897																
5	896																
6	895		SILTY SAND, brown, wet, very loose to loose				SM	Coarse Alluvium	8		3	SB					
7	894																
8	893																
9	892																
10	891																
11	890		End of Boring 11.0 ft.														
12	889																
13	888																
14	887																
15	886																
16	885																
17	884																
18	883																
19	882																
WATER LEVEL MEASUREMENTS								START: 6/08/2016				END: 6/08/2016					
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD			Crew Chief:		Logged By:					
6/08/2016	10:25 am	11	9.5		None		3 1/4" HSA 0' - 9.5'			J. Tatro		DAJ					
										Notes:							

WSB BORING LOG - WSB GDT - 6/23/16 11:11 - K:\02591-370\GEOTECH-CM\TEAST VIKING BLVD, WYOMING MN.GPJ

LOG OF TEST BORING

PROJECT NAME: East Viking Blvd 2016
CLIENT/WSB #: 02591-370

PROJECT LOCATION: Wyoming, MN
SURFACE ELEVATION: 901.3 ft

BORING NUMBER PB 11

PAGE 1 OF 1

DEPTH (ft)	ELEV. (ft)	DESCRIPTION OF MATERIAL	USCS	GEOLOGIC ORIGIN	N	WL	SAMPLE		LABORATORY TESTS					
							No.	TYPE	MC (%)	DD (pcf)	LL (%)	PL (%)		
		ASPHALT 0 - 3 1/2" AGGREGATE BASE 3 1/2" - 11 1/2"		Pavement Section										
1	900	FILL, a mixture of Sand with Silt and Silty Sand, brown and dark brown		Fill	13		1	SB						
2	899													
3	898				12		2	SB						
4	897													
5	896					10		3	SB					
6	895													
7	894	SAND, fine grained, brown, wet, very loose	SP	Coarse Alluvium										
8	893				4		4	SB						
9	892													
10	891													
11	890				4		5	SB						
11	890	End of Boring 11.0 ft.												
12	889													
13	888													
14	887													
15	886													
16	885													
17	884													
18	883													
19	882													
WATER LEVEL MEASUREMENTS					START: 6/08/2016				END: 6/08/2016					
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD		Crew Chief:		Logged By:			
6/08/2016	9:45 am	11	9.5		None		3 1/4" HSA 0' - 9.5'		J. Tatro		DAJ			
									Notes:					

WSB BORING LOG - WSB GDT - 6/23/16 11:11 - K:\02591-370\GEOTECH-CM\TEAST VIKING BLVD, WYOMING MN.GPJ



Technical Memorandum

To: *Mr. Jason Windingstad
Public Works Supervisor
City of Wyoming*

From: *Andrea Azary, EIT, Pavement/Materials Specialist*

Date: *April 28, 2016*

Re: *Pavement Coring Forensic Report*

Introduction

WSB & Associates is pleased to submit this pavement forensics report detailing the results of the pavement corings which were obtained on April 26, 2016 on Goodview Avenue and East Viking Boulevard within the City of Wyoming. The various characteristics of the pavement cores were analyzed in order to assist in determining the appropriate pavement rehabilitation method for each roadway segment.

A total of 21 pavement cores were taken within the roadway segments. The locations of the pavement cores are summarized in Figure 1 in this report and a summary of the pavement depths, conditions and underlying soil classifications are shown on Table 1 in this report. Pictures of the pavement cores and roadway surface are shown in Appendix A of this report.

Mr. Jason Windingstad
April 28, 2016



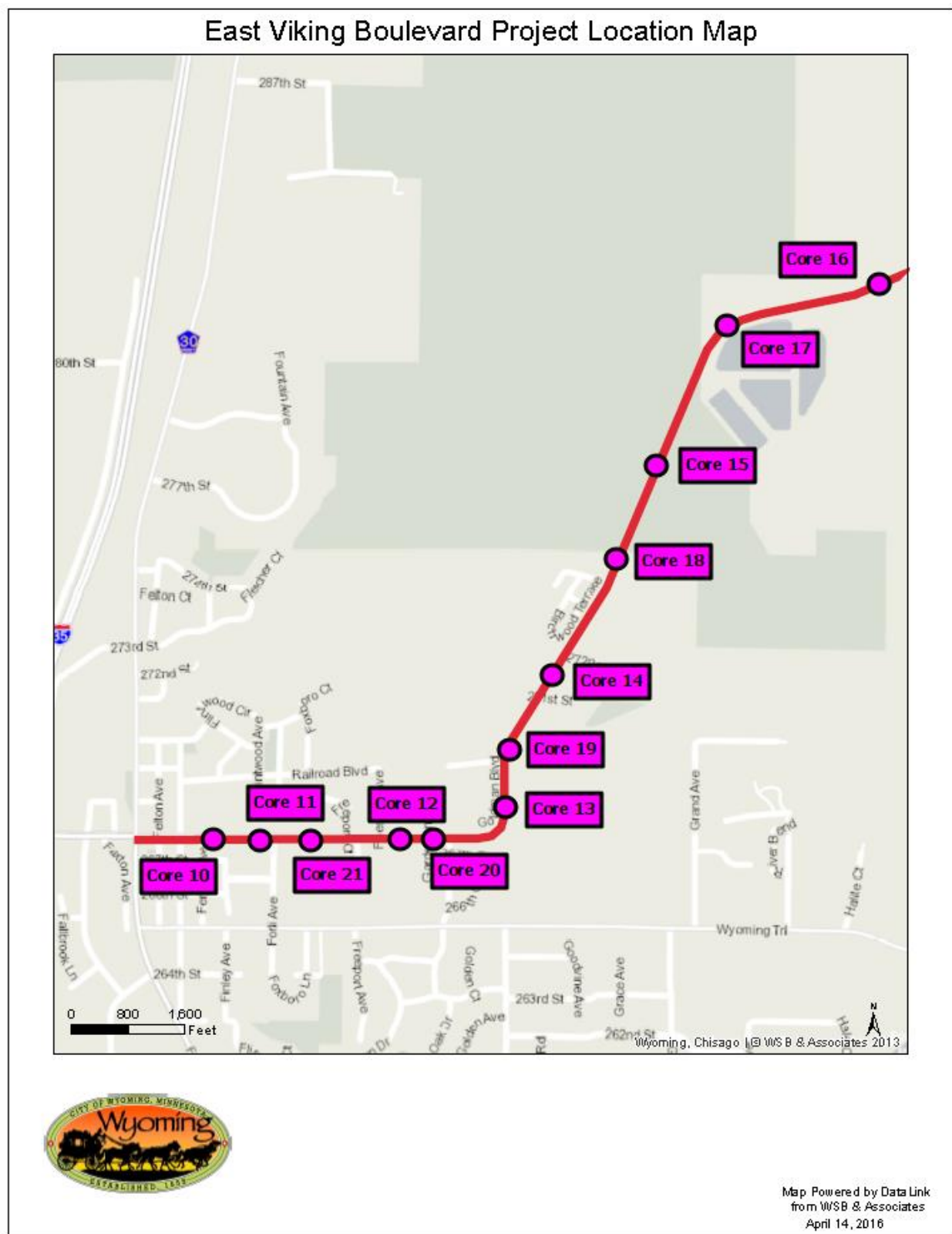


Figure 1: Pavement Core Locations

Table 1: Pavement Core Locations

Core ID	Location	Bit Depth (inches)	Base Depth (inches)	Comments
1	6' E of CL	2.75	3	Pavement previously chip sealed. Starting to lose fines and binder throughout.
2	6' W of CL	3	5.75	Core taken on a crack. Crack runs full depth of bituminous. Pavement previously chip sealed. The top 1 inch of pavement is completely delaminated. The bottom 2 inches starting to lost fines and binder.
3	4' E of CL	3.5	5	Pavement previously chip sealed. Core starting to lose fines and binder. The top lift of pavement is 1 inch. The bottom lift is 2.5 inches.
4	On CL	3.5	8.5	Core taken on a crack. Crack runs full depth of bituminous. Pavement previously chip sealed. Top lift still in sound condition. Bottom 2.5 inches are starting to lose fines and binder.
5	7' W of CL	3.75	9.25	Pavement previously chip sealed. Pavement in sound condition.
6	3' E of CL	4	9	Pavement previously chip sealed. Pavement in sound

				condition.
7	6' W of CL	3.5	7	Pavement previously chip sealed. Pavement in sound condition.
8	6' E of CL	3	8	Core taken on a crack. Crack extends the full depth of pavement. Pavement showing signs of aging, losing fines and binder throughout.
9	7' W of CL	3.5	6	Pavement previously chip sealed. Pavement in sound condition.
10	5' from S Curb	5	9	Pavement in sound condition.
11	4' from S Curb	5.25	8.75	Core taken on a crack. Crack runs full depth of bituminous. Pavement in sound condition.
12	Center EB	5.25	7.5	Pavement in sound condition.
13	7' E of CL	5.75	11.25	Pavement in sound condition.
14	Center of EB	3.5	8	Core taken on a crack. Crack extends the full depth of pavement. Pavement showing signs of aging, losing fines and binder throughout.
15	Center of EB	3.25	8.75	Pavement in sound condition.
16	Center of WB	3.25	4.75	Core taken on a crack. Crack runs full depth of bituminous. Pavement

				previously chip sealed. Top lift still in sound condition. Bottom 2.25 inches are starting to lose fines and binder.
17	7' W of CL	6	1	Top 3.5 inches is in sound condition. Bottom 2.5 inches is showing signs of aging starting to lose fines and binder.
18	9' W of CL	3.5	9	Pavement in sound condition.
19	4' W of CL	6	8	Pavement in sound condition.
20	CL of WB	5	10.5	Pavement in sound condition.
21	8' W of CL	4.5	10	Core taken on a crack. Crack runs full depth of bituminous. Pavement in sound condition.

Summary of Findings

Several factors are considered when determining the number of pavement cores to be taken, including the pavement condition or visible distresses present on the pavement and the variability of the pavement depth as the cores are being completed. Pavement coring identifies what exists under the visible layer of the pavement and can give a wealth of information including depths of the pavement layers, signs of bonding or unbonding and distresses that might not be visible from the road surface.

Pavement cores 1 - 9 were taken along Goodview Avenue. It is our recommendation to reclaim this roadway. The visual distresses present are moderate to severe throughout the roadway and cores taken over distresses show that the distresses extend the full depth of the pavement. In addition, many of the cores along this roadway are showing signs of aging, losing fines and binder. It was noted that the streets were distressed beyond the point of repair. There are sufficient Class 5 depths below the pavement to perform a reclamation.

Pavement cores 10-21 were taken on East Viking Boulevard. The pavement depths on this roadway ranged from 3.5 inches to 6 inches. Since there is curb in place that will need to be matched, we are recommending a reclamation be completed, but also recommend the contractor pre-mill the roadway before reclaiming the material. With a reclamation, there is often an increase in volume of the material since grinding up the material incorporates air. Pre-milling the surface allows a place for the volume increase and allows a final lift be placed which ties back in to match the curb line. A mill and overlay is not being recommended here since our investigation showed the cracks extended the full depth of the pavement. Should a mill and overlay be completed, there would likely be reflective cracking within 1 – 5 years.

Mr. Jason Windingstad
April 28, 2016

Appendix A

Wyoming Pavement Coring Pictures





Mr. Jason Windingstad
April 28, 2016







Mr. Jason Windingstad
April 28, 2016



Mr. Jason Windingstad
April 28, 2016





Mr. Jason Windingstad
April 28, 2016



Mr. Jason Windingstad
April 28, 2016



Mr. Jason Windingstad
April 28, 2016



RESOLUTION NO. 22-10-93

**CITY OF WYOMING
CHISAGO COUNTY, MINNESOTA**

**A RESOLUTION RECEIVING THE REVISED FEASIBILITY REPORT AND SETTING
THE PUBLIC HEARING FOR THE
2023 EAST VIKING BOULEVARD IMPROVEMENT PROJECT**

WHEREAS, pursuant to resolution of the Council adopted August 4, 2021, a report was prepared by WSB; and

WHEREAS, pursuant to authorization of the Council October 4, 2022, a revised report was prepared by WSB, with reference to the improvement of the following:

Street Reconstruction:

- East Viking Boulevard – Fenwick Avenue to Glen Oak Drive

Watermain Improvements:

- East Viking Boulevard – Hydrants and Gate Valves from Railroad Boulevard to West Polaris Access; and

WHEREAS, it is proposed to construct the proposed improvements as described in the revised feasibility report dated October 18, 2022, prepared by WSB, along the above-referenced roadway and to assess benefited properties for all or a portion of the improvements, pursuant to Minnesota Statutes, Chapter 429.

WHEREAS, the City Council has been advised by the City Engineer that said street improvements are feasible, and should best be made as proposed, and the City Engineer's report to this effect has heretofore been received by Council, and filed with the City Clerk on October 18, 2022; and

WHEREAS, the City Council deemed it necessary and expedient that the City of Wyoming, Minnesota, construct certain improvements, to-wit: 2023 East Viking Boulevard Improvement Project, in the City as described in and in accordance with the revised feasibility report prepared by the City Engineer; and

WHEREAS, the statute provided that no such improvements shall be made until the Council has held a public hearing on such improvements following mailed notice and two publications thereof in the official newspaper stating time and place of the hearing, the general nature of the improvement, the estimated costs thereof, and the area proposed to be assessed, in accordance with the law; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wyoming that the public hearing be scheduled to consider the 2023 East Viking Boulevard Improvement Project, to be held on Tuesday, November 15, 2022, at 7:00 o'clock p.m. or as soon thereafter as possible, at Wyoming City Hall, 26885 Forest Boulevard.

This resolution was adopted by the Wyoming City Council of the City of Wyoming on the 18th day of October, 2022.

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

(seal)



Request for Council Action

Date: October 14, 2022

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Council Work Session

Method: New Business

Background Information:

At the September 20th, 2022 meeting the City Council authorized a contract with Kraus Anderson for construction management services and with Wold Architects for contract documents, bidding and construction administration for the Wyoming Public Safety building. For the Public Safety project the city will be bonding for the project. Staff has been working with Baker Tilly, the city's financial consultant for different structure options on the potential bond sale for the building project. Staff would like to hold a work session to review those options with Council and receive feedback on the different alternatives

Recommendation: The Wyoming City Council hold a work session on October 27, 2022 at 6:00pm to review bonding options for the potential Public Safety Building.