

**AGENDA
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
FEBRUARY 2, 2021
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for January 19th, 2021

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS:

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. To consider approving payment to the League of Minnesota Cities for Workers Compensation payment in the amount of \$90,867.00.
3. To consider authorizing payment of recommended bills, payroll and Journal Entries for the period of January 20, 2021 through February 2, 2021.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

4. Report of the Public Safety Director, Paul Hoppe for January 27, 2021
5. Report of the Building Official, Fred Weck, IV for January 27, 2021
6. Report of the City Attorney Tom Loonan for January 28, 2021
7. Report of the City Engineer Mark Erichson, WSB for January 29, 2021
8. Report of Public Works Superintendent Chuck Almhjeld for January 27, 2021

COMMUNICATIONS:

9. Wyoming COVID-19 Business Preparedness Plan Update

OLD BUSINESS:

NEW BUSINESS:

10. To consider approving the Wyoming Pay Equity Report prepared by BakerTilly Incorporated utilizing the Minnesota Management and Budget web-based pay equity system as required by the State of Minnesota Local Government Pay Equity Act.
11. To consider **Resolution 21-02-11** a resolution approving Plans and Specifications and Ordering Advertisement for Bids for the east Viking Boulevard Utility Improvements (City Project NO 19-02)
12. To consider **Resolution 20-02-12** a resolution receiving the feasibility report and setting the public hearing for the 2021 Street Improvement Project (City Project No. 21-01)
13. To consider **Resolution 21-02-13** a resolution approving the purchase of one Ford Explorer SUV Hybrid Utility pursuit vehicle and build out for the Wyoming Police Department in the amount of \$43,197
14. To consider **Resolution 21-02-14** a resolution to authorize the purchase of a server from CW Technology in the amount of \$27,681.00

COUNCIL REPORTS:

ADJOURN

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JANUARY 19, 2021
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for January 19, 2021 to order at 7:00 PM

Mayor Iverson – Read aloud a statement explaining that the Council is meeting via teleconference due to the COVID-19 pandemic. She explained that tonight’s meeting would be held according to State Statute 13D.021, will be live streamed on the City’s YouTube page, and will be recorded as part of the public record on the City’s website.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Brett Ohnstad, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Kelly Dumais, Assistant City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. **Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for January 5, 2021**

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JANUARY 5, 2021, AS SUBMITTED.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

2. **Consider approving the minutes of the “Special Meeting” of the Wyoming, Minnesota City Council for January 7, 2021**

Councilmember Ohnstad – Noted that the roll call still lists Joe Zerwas.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “SPECIAL MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JANUARY 7, 2021, AS AMENDED.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

3. Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for January 13, 2021

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JANUARY 13, 2021, AS SUBMITTED.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 4.** To consider **Resolution 21-01-08** a resolution accepting the donation from the Fire Relief Association for a donation for a Memorial at Lions Park in Memory of Alan Geisenkotter
- 5.** To consider **Resolution 21-01-09** a resolution approving BergankDV to conduct annual audit services for the year ended December 31, 2020 in the amount of \$33,850.
- 6.** Consider authorizing payment of recommended bills, payroll, and Journal Entries for the period of January 6, 2021 through January 19, 2021.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #4, #5, and #6 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS, AND DEPARTMENT HEADS:

- 7.** Report of the Public Safety Director, Paul Hoppe for January 14, 2021
- 8.** Report of City Building Official, Fred Weck, IV for January 13, 2021
- 9.** Report of City Attorney Tom Loonan for January 14, 2021
- 10.** Report of City Engineer Mark Erichson, WSB for January 15, 2021
- 11.** Report of Public Works Superintendent Chuck Almhjeld for January 19, 2021

COMMUNICATIONS:

12. Lion's Park Memorial

Assistant City Administrator Dumais – Gave an overview of the discussions and recommendations from the PAC for a memorial in honor of Little Alan Geisenkotter in Lion's Park. She noted that the Fire Relief Association has donated the funds for the memorial and it will be in place by the spring of 2021.

OLD BUSINESS: NONE

NEW BUSINESS

13. To consider an employment agreement between the City of Wyoming and Police Sergeant Brian Rod

City Administrator Linwood – Gave an overview of the discussions surrounding the employment agreement and changes to the contract.

Council Member Ohnstad – Stated that his understanding is that the 3% salary increase was analyzed and is market value.

City Administrator Linwood – Stated that this was correct.

Council Member Nanko Yeager – Stated that she has concerns about the 3% pay raise being too generous considering the fact that the taxpayers are suffering financially due to the pandemic's recession.

Mayor Iverson – Stated that if the City does not pay wages that are comparable to other cities, she feels that the City will run the risk of losing very good employees and good officers.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE AN EMPLOYMENT AGREEMENT BETWEEN THE CITY OF WYOMING AND POLICE SERGEANT BRIAN ROD

Roll Call Vote:

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

14. To consider an employment agreement between the City of Wyoming and Police Sergeant Lance Beardsley

City Administrator Linwood – Gave an overview of the discussions surrounding the employment agreement and changes to the contract and indicated it is essentially the same as the previous agenda item.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE AN EMPLOYMENT AGREEMENT BETWEEN THE CITY OF WYOMING AND POLICE SERGEANT LANCE BEARDSLEY

Roll Call Vote:

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

15. To consider **Resolution 21-01-10** a resolution approving the purchase of 2021 F550 Truck with dump box and snow plow for the combined cost of \$73,048.30 from Midway Ford, Towmaster Truck Equipment, and Hitch-It

Public Works Superintendent Almhjeld – Gave an overview of the reasoning behind the request for a replacement truck. He noted that the existing vehicle is 15 years old and has 7,264 hours on the engine and 101,847 miles on the odometer. He explained that the amount included in the CIP was \$80,000 and shared details of the quotes the City had received for the various components.

Mayor Iverson – Asked if this price also included the logo on the truck and asked for examples of what this truck would be used for.

Public Works Superintendent Almhjeld – Stated that it did not include the logo which would be purchased from a local vendor and noted that he believed the cost would be less than \$150. He shared details about how the truck would be used year-round.

Council Member Nanko Yeager – Asked if the only difference between the old truck and the new was that the old used diesel fuel and the new uses gasoline.

Public Works Superintendent Almhjeld – Confirmed that was the difference.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 21-01-10 A RESOLUTION APPROVING THE PURCHASE OF 2021 F550 TRUCK WITH DRUMP BOX AND SNOW PLOW FOR THE COMBINED COST \$73,048.30 FROM MIDWAY FORD, TOWMASTER TRUCKQUIPMENT, AND HITCH-IT.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

16. To consider a Council Work Session on Wednesday, February 10, 2021 at 6:00 PM

City Administrator Linwood – Explained that every year, the Council holds a strategic planning and goal setting meeting and reviewed the recommendation to schedule this meeting for February 10, 2021.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO SCHEDULE A VIRTUAL WORK SESSION ON WEDNESDAY, FEBRUARY 10, 2021 AT 6:00 PM.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – Attended the Special Council meeting, the work session, and the Planning Commission meeting.

Council Member Nanko Yeager – Attended the Special Council meeting, the work session, and

the Sewer Commission meeting.

Council Member Luger – Attended the Special Council meeting and the work session.

Council Member Schilling – Attended the Special Council meeting, the work session, and gave a brief overview of the Sewer Commission meeting.

Mayor Iverson – Attended the EDA meeting, the Planning Commission meeting, a special meeting with WSB regarding some development.

City Engineer Erichson – Gave a brief overview of the three private development projects that are expected to begin in the spring. He stated that there are also upcoming City projects related to the upsizing of the sanitary sewer, a feasibility study for the 2021 improvement project, and noted that the bridge plans are currently at MnDot for review for bonding.

Public Safety Director Hoppe – Noted that they are back to full staff and are currently doing a speed survey on East Viking.

MAYOR IVERSON ADJOURNED THE MEETING BY GENERAL CONSENT AT 7:33 PM

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
FEBRUARY 2, 2021
7:00PM



Request for Council Action

Date: January 28, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: City of Wyoming LMCIT Workers Compensation Coverage for 2021

Method: Consent Agenda

Background Information:

The City of Wyoming has its workers compensation insurance through the League of Minnesota Cities Insurance Trust (LMCIT). LMCIT's fundamental purpose is to cover the workers' compensation, property, liability, and auto risks of Minnesota's cities and to mitigate hazards. The organization was created by cities, for cities, and makes serving cities a priority. LMCIT funds not needed for claims, expenses, or reserves are returned to members as a dividend. With certain exceptions, all cities must pay workers' compensation benefits to its employees for all injuries from accidents arising out of, and in the course of, city employment. The law is designed to ensure the quick and efficient delivery of benefits to injured workers.

The City of Wyoming had a decrease from 2021 costs from 2020 largely due to the cities experience mod decreasing from 1.03 in 2020 to .90 in 2021. Experience mods are factors that compare an employer's claims portfolio to the claims portfolio of an employer of a similar size (payroll) and industry. A mod of 1.0 is average, or in other words, the frequency and severity of claims within the claims portfolio equals the expected losses. This is essentially a safety score for the organization so it is positive that it is under 1.0 at .90.

Recommendation: That the Wyoming City Council approve the 2021 Workers Compensation coverage in the amount of \$90,867.00



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

League of Minnesota Cities Insurance Trust
Group Self-Insured Workers' Compensation Plan
145 University Avenue West St. Paul, MN 55103-2044 Phone (651) 215-4173

Notice of Premium Options for Standard Premiums of \$50,000 - \$100,000

WYOMING, CITY OF
PO BOX 188
WYOMING, MN 55092-0188

Agreement No.: WC 1001723_Q-5
Agreement Period:
From: 02/26/2021
To: 02/26/2022

Enclosed is a quotation for workers' compensation deposit premium. **Note: Renewal Coverage will be bound as per the expiring coverage arrangement, including coverage for elected and appointed officials, with the premium indicated on the quote, unless the member or agent sends a written request not to bind renewal coverage.**

<u>PAYROLL DESCRIPTION</u>	<u>CODE</u>	<u>RATE</u>	<u>ESTIMATED PAYROLL</u>	<u>DEPOSIT PREMIUM</u>
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SEE ATTACHED SCHEDULE FOR DETAILS

Manual Premium	110,979
Credit 0.90	-11,098
Standard Premium	99,881
Deductible Credit 0.00%	0
Premium Discount	-9,014
Net Deposit Premium	\$90,867
Adjustment for Commission*	0
Total Net Deposit Premium	\$90,867

*Workers compensation rates assume a 2% standard commission. The commission adjustment accounts for the commission difference, above or below 2%.

Agent:
00667 SF Insurance Group LLC
Po Box 441
Chisago City, MN 55013-0441

Notice of Premium Options for Standard Premiums of \$50,000 - \$100,000 (Con't)

OPTIONS

Please indicate below the premium option you wish to select. You may choose only one option and you cannot change options during the agreement period.

1.	☐	Regular Premium Option	<u>Net Deposit Premium</u>	<u>Commission Adjustment</u>	<u>Total Net Deposit Premium</u>
			90,867	0	90,867

2. ☐ **Deductible Premium Option**
Deductible options are available in return for a premium credit applied to your estimated standard Premium of \$ 99,881. The deductible will apply per occurrence to paid medical costs only. There is no aggregate limit.

	<u>Deductible per Occurrence</u>	<u>Premium Credit</u>	<u>Credit Amount</u>	<u>Net Deposit Premium</u>	<u>Commission Adjustment</u>	<u>Total Net Deposit Premium</u>
☐	\$250	1.00%	-999	89,868	0	89,868
☐	\$500	1.70%	-1,698	89,169	0	89,169
☐	\$1,000	2.90%	-2,897	87,970	0	87,970
☐	\$2,500	5.00%	-4,994	85,873	0	85,873
☐	\$5,000	7.50%	-7,491	83,376	0	83,376
☐	\$10,000	10.50%	-10,488	80,379	0	80,379
☐	\$25,000	17.00%	-16,980	73,887	0	73,887
☐	\$50,000	22.50%	-22,473	68,394	0	68,394

3. ☐ **Retrospective Rates Premium Option**

	<u>Retro-Rated Minimum Factor</u>	<u>Est. Minimum Premium</u>	<u>Retro-Rated Maximum Factor</u>	<u>Est. Maximum Premium</u>
☐	0.556 %	55,534	1.300 %	129,845
☐	0.517 %	51,638	1.500 %	149,822
☐	0.441 %	44,048	2.000 %	199,762

This quotation is for a deposit premium based on your estimate of payroll and selected options. Your final actual premium will be computed after an audit of payroll subsequent to the close of your agreement year and will be subject to revisions in rates, payrolls and experience modification. While you are a member of the LMCIT Workers' Compensation Plan, you will be eligible to participate in dividend distributions from the Trust based upon claims experience and earnings of the Trust.

If you desire the coverage offered above, please return this signed document for the option you have selected.

This quotation should be signed by an authorized representative of the city requesting coverage.

Signature	Title	Date
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CITY OF WYOMING

01/29/21 10:36 AM

Page 1

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FEBRUARY 2021

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Paid Chk# 012382E 1/21/2021 EBSO

G 101-21706	Hospitalization/Medical Ins	\$25,754.45	9011-070459-1	JANUARY PREMIUMS
Total EBSO		\$25,754.45		

Paid Chk# 051460 2/3/2021 AIRFRESH INDUSTRIES, INC

E 101-45200-405	SATALLITE RENTAL	\$100.00	43189	SATELLITE RENTAL
Total AIRFRESH INDUSTRIES, INC		\$100.00		

Paid Chk# 051462 2/3/2021 BATTERIES + BULBS

E 101-42110-210	OPERATING SUPPLIES	\$123.25	P35574792	BATTERIES
Total BATTERIES + BULBS		\$123.25		

Paid Chk# 051463 2/3/2021 BILLS AUTO BODY

E 101-42110-390	VEHICLE MAINTENANCE	\$11,439.15	11354	INSURANCE CLAIM FORD POLICE UTV
Total BILLS AUTO BODY		\$11,439.15		

Paid Chk# 051466 2/3/2021 CARGILL, INCORPORATED

E 101-43100-440	SALT & SAND	\$9,347.20	2905915704	CLEARLANE SALT
Total CARGILL, INCORPORATED		\$9,347.20		

Paid Chk# 051467 2/3/2021 CHISAGO CNTY CHIEFS OF POLICE

E 101-42110-208	TRAINING AND INSTRUCTION	\$50.00	WPD2021	2021 MEMBERSHIP DUES
Total CHISAGO CNTY CHIEFS OF POLICE		\$50.00		

Paid Chk# 051468 2/3/2021 CHISAGO LAKES JOINT SEWAGE TRE

E 602-47000-601	Debt Srv Bond Principal	\$12,290.70	13031	2013A GO BONDS PRINCIPAL
E 602-47000-611	BOND INTEREST	\$2,223.92	13031	2013A GO BONDS INTEREST
otal CHISAGO LAKES JOINT SEWAGE TRE		\$14,514.62		

Paid Chk# 051469 2/3/2021 CINTAS/G & K SERVICES

E 101-42110-360	CLEANING SERVICE	\$25.00	4073752811	POLICE
E 101-43100-418	UNIFORMS	\$93.91	4073752820	STREETS
E 101-43100-210	OPERATING SUPPLIES	\$17.72	4073752820	SHOP SUPPLIES
E 101-41400-360	CLEANING SERVICE	\$25.00	4073752830	CITY HALL
E 101-43100-418	UNIFORMS	\$77.02	4074374689	STREETS
E 101-43100-210	OPERATING SUPPLIES	\$23.20	4074374689	SHOP SUPPLIES
Total CINTAS/G & K SERVICES		\$261.85		

Paid Chk# 051471 2/3/2021 CW TECHNOLOGY

E 101-41400-209	NETWORK MUNICIPAL COMPU	\$2,859.00	CW62811	MONTHLY SERVICES-FEBRUARY
Total CW TECHNOLOGY		\$2,859.00		

Paid Chk# 051473 2/3/2021 EARL F. ANDERSEN

E 101-43100-226	SIGN MATERIAL/REPLACEMEN	\$97.45	0125509-IN	45 SIGN VIKING
Total EARL F. ANDERSEN		\$97.45		

Paid Chk# 051474 2/3/2021 FAIRVIEW HEALTH SERVICES

E 101-42110-300	PROFESSIONAL SERVICE (GE	\$158.00	15004950488	SHOT-LONG
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CITY OF WYOMING

01/29/21 10:36 AM

Page 2

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FEBRUARY 2021

			Check Amt	Invoice	Comment
E 101-42110-300	PROFESSIONAL SERVICE (GE		\$443.00	15004950488	SCREEN-BROWN
Total	FAIRVIEW HEALTH SERVICES		\$601.00		
Paid Chk# 051477	2/3/2021	GOPHER STATE ONE CALL			
E 601-49425-465	LOCATES (GOPHER STATE)		\$25.00	1000854	LOCATES
E 602-49425-465	LOCATES (GOPHER STATE)		\$25.00	1000854	LOCATES
Total	GOPHER STATE ONE CALL		\$50.00		
Paid Chk# 051478	2/3/2021	GRAFIX SHOPPE			
E 101-42110-390	VEHICLE MAINTENANCE		\$920.00	137298	GRAFIX UNIT 207
E 101-42110-390	VEHICLE MAINTENANCE		\$400.00	137299	GRAFIX UNIT 203
Total	GRAFIX SHOPPE		\$1,320.00		
Paid Chk# 051479	2/3/2021	H & L MESABI			
E 101-43100-404	REPAIRS & MAINT. - EQUIPME		\$1,027.75	07653	CURBRUNNERS/NUTS & BOLTS PLOWS
E 101-43100-404	REPAIRS & MAINT. - EQUIPME		\$1,472.60	07687	CUTTING EDGE TRUCK 917
E 101-43100-404	REPAIRS & MAINT. - EQUIPME		\$1,410.60	07688	CUTTING EDGE TRUCK 916
Total	H & L MESABI		\$3,910.95		
Paid Chk# 051480	2/3/2021	HITCH-IT			
E 101-43100-404	REPAIRS & MAINT. - EQUIPME		\$23.45	3801	TRUCK 902 FRONT PLOW
Total	HITCH-IT		\$23.45		
Paid Chk# 051481	2/3/2021	HYDRAULICS PLUS & CONSULTING			
E 101-43100-404	REPAIRS & MAINT. - EQUIPME		\$42.14	13823	HYD PARTS TRUCK 918
E 101-43100-404	REPAIRS & MAINT. - EQUIPME		\$358.55	13846	HYD REPAIRS TRUCK 918
E 101-43100-404	REPAIRS & MAINT. - EQUIPME		\$329.77	17559	HYD REPAIRS TRUCK 918
Total	HYDRAULICS PLUS & CONSULTING		\$730.46		
Paid Chk# 051482	2/3/2021	HYRKAS, KENNETH			
E 101-42110-208	TRAINING AND INSTRUCTION		\$295.00	01052021	EMT CERT TRAINING
Total	HYRKAS, KENNETH		\$295.00		
Paid Chk# 051483	2/3/2021	INNOVATIVE OFFICE SOLUTIONS			
E 101-42110-200	SUPPLIES - OFFICE/COPY/CO		\$132.00	IN3244783	3V BATTERY
Total	INNOVATIVE OFFICE SOLUTIONS		\$132.00		
Paid Chk# 051486	2/3/2021	LEAGUE OF MN CITIES			
E 101-42110-208	TRAINING AND INSTRUCTION		\$810.00	333889	PATROL SUBSCRIPTION
Total	LEAGUE OF MN CITIES		\$810.00		
Paid Chk# 051487	2/3/2021	LEAGUE OF MN CITIES INS TRUST			
E 101-41110-150	WORKER S COMP (GENERAL)		\$243.60	WC 1001723_	WORKERS COMP INSURANCE
E 101-41330-150	WORKER S COMP (GENERAL)		\$104.00	WC 1001723_	WORKERS COMP INSURANCE
E 101-41400-150	WORKER S COMP (GENERAL)		\$1,663.80	WC 1001723_	WORKERS COMP INSURANCE
E 101-41500-150	WORKER S COMP (GENERAL)		\$336.30	WC 1001723_	WORKERS COMP INSURANCE
E 101-41910-150	WORKER S COMP (GENERAL)		\$263.60	WC 1001723_	WORKERS COMP INSURANCE
E 101-42110-150	WORKER S COMP (GENERAL)		\$46,344.90	WC 1001723_	WORKERS COMP INSURANCE
E 101-42400-150	WORKER S COMP (GENERAL)		\$745.20	WC 1001723_	WORKERS COMP INSURANCE

CITY OF WYOMING

01/29/21 10:36 AM

Page 3

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FEBRUARY 2021

			Check Amt	Invoice	Comment
E 101-43100-150	WORKER S COMP (GENERAL)		\$21,671.80	WC 1001723	WORKERS COMP INSURANCE
E 101-45200-150	WORKER S COMP (GENERAL)		\$6,434.30	WC 1001723	WORKERS COMP INSURANCE
E 601-49425-150	WORKER S COMP (GENERAL)		\$6,529.80	WC 1001723	WORKERS COMP INSURANCE
E 602-49425-150	WORKER S COMP (GENERAL)		\$6,529.70	WC 1001723	WORKERS COMP INSURANCE
Total	LEAGUE OF MN CITIES INS TRUST		\$90,867.00		
Paid Chk#	051488	2/3/2021	LTG POWER EQUIPMENT		
E 101-45200-404	REPAIRS & MAINT. - EQUIPME		\$30.72	255316	IGNITION SWITCH FOR BROOM
E 101-45200-404	REPAIRS & MAINT. - EQUIPME		\$3,960.90	255557	REPLACE POWER BROOM
E 101-45200-404	REPAIRS & MAINT. - EQUIPME		\$22.64	255568	SHEAR BOLTS SWEEPER
Total	LTG POWER EQUIPMENT		\$4,014.26		
Paid Chk#	051489	2/3/2021	MENARDS - FOREST LAKE		
E 601-49425-240	SMALL TOOLS/MINOR EQUIPM		\$20.81	55290	TOOLS WATER DEPT
E 101-42110-390	VEHICLE MAINTENANCE		\$23.84	56063	CYCLE GAS
Total	MENARDS - FOREST LAKE		\$44.65		
Paid Chk#	051490	2/3/2021	MILLER TOWING, INC.		
E 101-43100-231	CONTRACTED SERVICES		\$400.00	275262	TOWING FRO TRUCK 902
Total	MILLER TOWING, INC.		\$400.00		
Paid Chk#	051491	2/3/2021	MN CHIEFS OF POLICE ASSOC.		
E 101-42110-208	TRAINING AND INSTRUCTION		\$150.00	11734	CRITICAL ISSUES WEBINAR
Total	MN CHIEFS OF POLICE ASSOC.		\$150.00		
Paid Chk#	051492	2/3/2021	MUNICIPAL EMERGENCY SERVICES		
E 101-42110-230	SAFETY EQUIPMENT		\$435.00	IN1539987	X3 PRO REG HOLDER
Total	MUNICIPAL EMERGENCY SERVICES		\$435.00		
Paid Chk#	051493	2/3/2021	MVTL		
E 601-49425-311	LAB COSTS		\$58.00	1069276	LAB TESTS
Total	MVTL		\$58.00		
Paid Chk#	051495	2/3/2021	NORTHERN SALT INC		
E 101-43100-440	SALT & SAND		\$1,346.65	21059	SALT FOR BRINE MAKING
E 101-43100-440	SALT & SAND		\$1,447.85	21072	SALT FOR BRINE MAKING
Total	NORTHERN SALT INC		\$2,794.50		
Paid Chk#	051496	2/3/2021	NUSS TRUCK GROUP INC		
E 101-43100-404	REPAIRS & MAINT. - EQUIPME		\$7,003.12	4026221	REAR END TRUCK 902
Total	NUSS TRUCK GROUP INC		\$7,003.12		
Paid Chk#	051499	2/3/2021	ROSENBAUER		
E 401-42110-500	CAPITAL OUTLAY		\$5,000.00	0000044445	CHASSIS ORDER
Total	ROSENBAUER		\$5,000.00		
Paid Chk#	051500	2/3/2021	STACY HARDWARE		
E 101-45200-404	REPAIRS & MAINT. - EQUIPME		\$36.58	0049060	PARTS FOR SWEEPER

CITY OF WYOMING

01/29/21 10:36 AM

Page 4

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FEBRUARY 2021

		Check Amt	Invoice	Comment
Total STACY HARDWARE		\$36.58		
Paid Chk# 051501	2/3/2021	STREICHER S		
E 101-42110-580	OTHER EQUIPMENT	\$79.92	I1476673	NAME TAG CLOTH
E 101-42110-580	OTHER EQUIPMENT	\$312.99	I1476739	MFF GEAR ROETTGER
E 101-42110-580	OTHER EQUIPMENT	\$74.00	I1477126	MFF GEAR ROETTGER
E 101-42110-580	OTHER EQUIPMENT	\$60.00	I1478374	PANTS
Total STREICHER S		\$526.91		
Paid Chk# 051502	2/3/2021	TIMESAVER OFF SITE SECRETARIAL		
E 101-41400-231	CONTRACTED SERVICES	\$151.00	M26167	PAC MEETING
E 101-41400-231	CONTRACTED SERVICES	\$187.00	M26167	CITY COUNCIL MEETING
Total TIMESAVER OFF SITE SECRETARIAL		\$338.00		
Paid Chk# 051504	2/3/2021	UNUM LIFE INSURANCE		
G 101-21715	VOLUNTARY TERM LIFE	\$330.03	02012021	VOLUNTARY TERM LIFE
E 101-41400-131	LIFE INSURANCE	\$162.53	020121	ADMIN
E 101-42110-131	LIFE INSURANCE	\$632.02	020121	POLICE
E 101-41910-131	LIFE INSURANCE	\$57.26	020121	PLAN & ZONE
E 101-42400-131	LIFE INSURANCE	\$117.67	020121	BLDG
E 101-43100-131	LIFE INSURANCE	\$244.77	020121	STREETS
E 601-49425-131	LIFE INSURANCE	\$74.97	020121	WATER
E 602-49425-131	LIFE INSURANCE	\$74.97	020121	SEWER
Total UNUM LIFE INSURANCE		\$1,694.22		
Paid Chk# 051505	2/3/2021	WANT-A-LIFT LLC		
E 101-45200-231	CONTRACTED SERVICES	\$855.00	2104	BOOM LIFT RENTAL
Total WANT-A-LIFT LLC		\$855.00		
Paid Chk# 051506	2/3/2021	WAUSAU ELECTRIC INC		
E 101-43100-401	REPAIRS & MAINT. - BUILDING	\$275.00	2283	REPAIR ELECTRIC
Total WAUSAU ELECTRIC INC		\$275.00		
Paid Chk# 051507	2/3/2021	WEX FLEET UNIVERSAL		
E 101-42400-212	MOTOR FUELS	\$59.97	69657045	BLDG DEPT
E 101-42110-212	MOTOR FUELS	\$190.65	69657045	FIRE DEPT
E 101-42110-212	MOTOR FUELS	\$1,790.46	69657045	POLICE DEPT
E 101-43100-212	MOTOR FUELS	\$1,231.92	69657045	STREETS DEPT
E 101-45200-212	MOTOR FUELS	\$23.12	69657045	PARKS DEPT
E 601-49425-212	MOTOR FUELS	\$627.52	69657045	WATER DEPT
E 602-49425-212	MOTOR FUELS	\$627.52	69657045	SEWER DEPT
Total WEX FLEET UNIVERSAL		\$4,551.16		
Paid Chk# 051508	2/3/2021	WINNICK SUPPLY INC.		
E 101-43100-240	SMALL TOOLS/MINOR EQUIPM	\$269.00	423287	GREASE GUN
Total WINNICK SUPPLY INC.		\$269.00		
Paid Chk# 051510	2/3/2021	XCEL ENERGY		
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/	\$21.15	715776017	SPEED SIGN

CITY OF WYOMING

01/29/21 10:36 AM

Page 5

***Check Detail Register©**

FEBRUARY 2021

		Check Amt	Invoice	Comment
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/	\$43.51	715806218	SPEED SIGN
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/	\$19.93	715825575	PARKS
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/	\$12.58	715835840	SPEED SIGN
E 601-49425-380	UTILITIES-GAS/ELEC/SEWER/	\$292.95	715963063	WELLHOUSE
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/	\$12.16	715984129	PARKS
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/	\$17.65	715985228	SPEED SIGN
E 602-49425-380	UTILITIES-GAS/ELEC/SEWER/	\$1,320.66	716487345	LIFT STATIONS
E 601-49425-380	UTILITIES-GAS/ELEC/SEWER/	\$95.36	716487345	WELLHOUSE
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/	\$13.71	716506778	PARKS
E 101-43100-386	STREET LIGHTS	\$41.40	716506778	STOP LIGHTS
E 601-49425-380	UTILITIES-GAS/ELEC/SEWER/	\$1,084.27	716506778	WELLHOUSE
E 101-42110-380	UTILITIES-GAS/ELEC/SEWER/	\$485.92	716506778	POLICE/PUBLIC WORKS
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/	\$12.20	716506778	POLE BLDG
E 101-41400-380	UTILITIES-GAS/ELEC/SEWER/	\$671.18	716506778	CITY HALL
E 101-45500-380	UTILITIES-GAS/ELEC/SEWER/	\$1,231.75	716506778	LIBRARY
E 101-45200-380	UTILITIES-GAS/ELEC/SEWER/	\$433.30	716506778	WARMING HOUSE
E 101-43100-386	STREET LIGHTS	\$31.12	716506778	STOP LIGHTS
E 101-45200-380	UTILITIES-GAS/ELEC/SEWER/	\$11.32	716506778	GOODVIEW PARK
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/	\$597.77	716506778	MAINT BLDG
E 101-43100-386	STREET LIGHTS	\$104.46	716506778	ST LIGHT
E 601-49425-380	UTILITIES-GAS/ELEC/SEWER/	\$634.65	716506778	PUMPHOUSE
E 101-43100-386	STREET LIGHTS	\$30.89	716506778	STOP LIGHT
E 101-42110-380	UTILITIES-GAS/ELEC/SEWER/	\$955.67	716506778	POLICE/MAINT
E 601-49425-380	UTILITIES-GAS/ELEC/SEWER/	\$882.17	716506778	WELL HOUSE #1
E 101-43100-386	STREET LIGHTS	\$41.75	716506778	STOP LIGHT
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/	\$56.22	716506778	STOP LIGHT
E 101-42110-380	UTILITIES-GAS/ELEC/SEWER/	\$25.70	716506778	PARK N RIDE SURV
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/	\$11.32	716506778	SPEED SIGN
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/	\$541.51	716506778	PW TRAILER
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/	\$5.40	716506778	FIRE & CIVIL DEF SVC
Total XCEL ENERGY		\$9,739.63		
Paid Chk# 051511	2/3/2021	ZIEGLER INC.		
E 101-43100-212	MOTOR FUELS	\$262.50	PC200250244	HYD OIL CAT
Total ZIEGLER INC.		\$262.50		
10100 gen checking		\$201,734.36		

CITY OF WYOMING

01/29/21 10:36 AM

Page 6

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FEBRUARY 2021

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Fund Summary**10100 gen checking**

101 GENERAL FUND	\$163,316.39
401 CAPITAL EQUIPMENT FUND	\$5,000.00
601 WATER FUND	\$10,325.50
602 SEWER FUND	\$23,092.47
	\$201,734.36

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Zerwas

CITY OF WYOMING

01/29/21 10:35 AM

Page 1

***Check Detail Register©**

FEBRUARY 2021

		Check Amt	Invoice	Comment
10100 gen checking				
Paid Chk#	051461	2/3/2021	ASPEN MILLS	
E 101-42110-408	UNIFORMS	\$665.09	267752	UNIFORM-BOECKER
	Total ASPEN MILLS	\$665.09		
Paid Chk#	051464	2/3/2021	BRYAN ROCK PRODUCTS	
E 101-43100-441	STREET MAINT MATERIALS	\$1,962.94	45915	GRAVEL FOR COMFORT PARK
	Total BRYAN ROCK PRODUCTS	\$1,962.94		
Paid Chk#	051465	2/3/2021	CAMPBELL KNUTSON	
E 101-41400-304	ATTORNEY FEES	\$2,238.50	12312020	GENERAL MATTERS
	Total CAMPBELL KNUTSON	\$2,238.50		
Paid Chk#	051470	2/3/2021	CITY OF LINDSTROM	
E 101-43100-231	CONTRACTED SERVICES	\$5,605.39	2020	2020 COMPOST SITE
	Total CITY OF LINDSTROM	\$5,605.39		
Paid Chk#	051472	2/3/2021	DAVIS EQUIPMENT CORP	
E 101-43100-440	SALT & SAND	\$55.11	J155295	FILTER FOR BRINE
	Total DAVIS EQUIPMENT CORP	\$55.11		
Paid Chk#	051474	2/3/2021	FAIRVIEW HEALTH SERVICES	
E 101-43100-306	PERSONNEL TESTING	\$87.00	15005074693	SCREEN-PEKA
	Total FAIRVIEW HEALTH SERVICES	\$87.00		
Paid Chk#	051475	2/3/2021	FEDERATED CO-OPS	
E 101-43100-212	MOTOR FUELS	\$2,012.21	369585	DIESEL FUEL
	Total FEDERATED CO-OPS	\$2,012.21		
Paid Chk#	051476	2/3/2021	FERGUSON WATERWORKS	
E 601-49425-449	WATERMAIN BREAK	\$1,438.79	0464990	PARTS FOR WATERMAIN BREAK-KETTLE RIVER
E 601-49425-449	WATERMAIN BREAK	\$457.77	0465031	PARTS FOR WATERMAIN BREAK KETTLE RIVER
	Total FERGUSON WATERWORKS	\$1,896.56		
Paid Chk#	051484	2/3/2021	ITRON,INC.	
E 601-49425-433	DUES & SUBSCRIPTIONS	\$1,218.42	567433	01-OCT-20-30-SEP-21 MAINTENANCE
E 602-49425-433	DUES & SUBSCRIPTIONS	\$1,218.41	567433	01-OCT-20-30-SEP-21 MAINTENANCE
	Total ITRON,INC.	\$2,436.83		
Paid Chk#	051485	2/3/2021	KODIAK POWER SYSTEMS	
E 602-49425-438	LIFT STATIONS MAINTENANCE	\$312.00	KPS0650	LS 4 GENERATOR
	Total KODIAK POWER SYSTEMS	\$312.00		
Paid Chk#	051494	2/3/2021	NAPA AUTO PARTS	
E 101-43100-404	REPAIRS & MAINT. - EQUIPME	\$12.95	000610	WIRE
E 101-43100-404	REPAIRS & MAINT. - EQUIPME	\$104.93	002419	ANTI FREEZE
E 101-43100-404	REPAIRS & MAINT. - EQUIPME	\$270.53	992843	BATTERIES TRUCK 915
	Total NAPA AUTO PARTS	\$388.41		

CITY OF WYOMING

01/29/21 10:35 AM

Page 2

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FEBRUARY 2021

		Check Amt	Invoice	Comment
Paid Chk#	051497	2/3/2021	OLSON S SEWER SERVICE	
E 651-49425-231	CONTRACTED SERVICES	\$1,291.95	93987	HAWK MEADOWS CULVERT UNPLUGGING
Total OLSON S SEWER SERVICE		\$1,291.95		
Paid Chk#	051498	2/3/2021	OPUS 21 MANAGEMENT SOLUTIONS	
E 601-49425-300	PROFESSIONAL SERVICE (GE	\$1,353.29	201212	DECEMBER SERVICES
E 602-49425-300	PROFESSIONAL SERVICE (GE	\$1,353.29	201212	DECEMBER SERVICES
Total OPUS 21 MANAGEMENT SOLUTIONS		\$2,706.58		
Paid Chk#	051500	2/3/2021	STACY HARDWARE	
E 101-45200-240	SMALL TOOLS/MINOR EQUIPM	\$110.94	0049035	TOOLS TRUCK 912
Total STACY HARDWARE		\$110.94		
Paid Chk#	051503	2/3/2021	TOWMASTER	
E 101-43100-404	REPAIRS & MAINT. - EQUIPME	\$914.00	434792	SAWING JACK/TRUCKS
Total TOWMASTER		\$914.00		
Paid Chk#	051509	2/3/2021	WSB	
E 408-43100-303	ENGINEERING	\$22,920.50	12312020	2021 STREET IMPROVEMENT
E 101-41400-303	ENGINEERING	\$995.50	12312020	2020 GENERAL ENGINEERING
E 651-49425-310	MS4 PERMIT - ENGINEERING	\$690.50	12312020	MS4 PROGRAM
E 101-41910-315	PLANNER (COMP PLAN)	\$494.00	12312020	COMP PLAN
E 101-43100-303	ENGINEERING	\$432.00	12312020	BRIDGE SAFETY INSPECTIONS
G 800-20532	SHORE VIEW TWO ESCROW	\$3,708.75	12312020	WSB-SHOREVIEW2 PLAN REVIEW/PROJECT MANAGEMENT
G 800-20569	DIAMOND RIDGE CUSTOM ESCRO	\$73.00	12312020	WSB EMERALD AVE IMPROVEMENTS PROJECT
E 408-43100-303	ENGINEERING	\$10,694.00	12312020	BRIDGE 13506 REPLACEMENT
E 602-49425-300	PROFESSIONAL SERVICE (GE	\$16,940.00	12312020	E VIKING SANITARY SEWER IMPROVEMENT
E 601-49425-535	IMPROVEMENTS	\$6,493.25	12312020	300,000 GAL WATER TOWER REHAB
G 800-20568	MOXNESS SUMMER FIELDS ESCR	\$741.00	12312020	WSB-SUMMER FIELDS PLAN REVIEW/CUP
E 408-43100-303	ENGINEERING	\$10,843.50	12312020	2020 STREET IMPROVEMENT PROJECT
Total WSB		\$75,026.00		
10100 gen checking		\$97,709.51		

CITY OF WYOMING

01/29/21 10:35 AM

Page 3

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FEBRUARY 2021

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Fund Summary**10100 gen checking**

101 GENERAL FUND	\$15,961.09
408 STREET REPLACEMENT FUND	\$44,458.00
601 WATER FUND	\$10,961.52
602 SEWER FUND	\$19,823.70
651 SURFACE/STORM WATER FUND	\$1,982.45
800 PROJECTS AND DEVELOPMENTS	\$4,522.75
	\$97,709.51

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Zerwas



Council Report

January 27, 2021

Mayor Iverson and City Council Members

Re: Public Safety Activity Report for Jan 19th, 2020 City Council Meeting

The annual civil defense siren maintenance has been completed for 2021, the vendor is reporting some concerns with the 259th St siren blowing fuses which may be tied to a power source issue. Public Works is investigating possible causes and how the power is provided to the unit. The vendor has recommended a replacement of the siren if the issues continue. We do have a siren replacement scheduled for 2022 at the 295th site, in the event the power surge issues cannot be resolved, I will be prioritizing the 259th replacement in 2022, and delaying the 295th St. replacement.

We have identified two initiatives to be completed in the first half of 2021, complete a redraft of the City's Emergency Operation Plan and complete a thorough audit of the evidence room. The evidence room audit requires physical verification of all evidence stored in the secured area, verifying the case status of the held property, and dispositioning of all closed case evidence that no longer needs to be retained. This is a major undertaking and tasked our evidence room tech/crime analyst.

The second will be to complete a redraft of the EOP, updating operational guidelines, best practices, and community partnership. This will require participation from all City Department to refine the document.

I will be meeting with staff to set our 2021 community outreach initiatives. Tentatively we will be looking to bring back the Bike Rodeo, National Night-Out, and Stagecoach Days activity. Stomp-Out Suicide has already reached out to reserve Goodview park as well and we are still waiting on a final word from the MS150. Our plans will remain flexible to adapt to whatever COVID restrictions are in place this summer.

Paul Hoppe
Public Safety Director



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506



CAD Summary Report

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Wyoming

	01/21	Total
911 Hangup or Open Line	6	6
Abandoned Vehicle	2	2
Adult Protection/Adult Neglect	2	2
ALARM-Commercial	3	3
ALARM-Medical	2	2
ALARM-Residential	2	2
ALARM-Varda	1	1
ALL OTHER than Financial Fraud	2	2
All Pedestrian	2	2
ANIMAL-Neglect/Abuse	1	1
ASSAULT (in progress)	1	1
Assist Other Agency	9	9
Burn Permit	1	1
CHECK-Area	80	80
CHECK-Business	68	68
CHECK-Park	49	49
CHECK-Residence	3	3
CHECK-the welfare	6	6
Child Dispute/Visitation	2	2
Child Protection/Neglect	1	1
Civil Complaint	1	1
CRASH-Hit & Run (not in progress)	2	2
CRASH-Personal Injury	2	2
CRASH-Property Damage ONLY	3	3
Death of Person	1	1
Detail/Activities	11	11
Disturbance (in progress)	2	2
DOMESTIC-physical (in progress)	1	1
Driving Complaint	8	8
Drug Activity	1	1



CAD Summary Report

Printed On: 01/27/21 11:41

	01/21	Total
Executive Order Violation	1	1
Extra Patrol	2	2
Financial Fraud-Check CCard	2	2
Fireworks Complaint	1	1
FOUND-Property	1	1
Gun Complaint/Shots Fired	1	1
Gun Permit	10	10
Hunting/Fishing/Trapping	1	1
MEDICAL	9	9
MI/Psych Issue	1	1
Motorist Assist	2	2
Natural Gas/Propane Leak	1	1
Parking Complaint	1	1
Probation Check/PBT	1	1
Public Assist	8	8
Road Hazard	3	3
Slumper	1	1
Snowmobile	1	1
SQUAD CHECK	33	33
Suspicious Activity	4	4
Suspicious Vehicle	6	6
THEFT (not in progress)	3	3
THEFT-attempted (NOT in progress)	1	1
THEFT-FROM Vehicle	1	1
THEFT-of Gas	2	2
Theft-of Identity	1	1
THREATS (not in progress)	1	1
Tow	1	1
Traffic Enforcement/Radar	9	9
TRAFFIC Stop	24	24
Training	2	2



CAD Summary ReportPrinted On: 01/27/21 11:41

	01/21	Total
Utility Co Callout	1	1
VANDALISM Complaint (in progress)	1	1
Vehicle Lockout	1	1
Vehicle Off Road	10	10
Total	423	423



January 27, 2021
Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

RE: February 2, 2021 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

Maranatha Radio Tower

The foundation for the tower has been placed. The permit for the radio tower antenna has been issued.

Midco Data Center

Glazing has been installed in the front entry and the contractor is working towards completion soon. The plumbing final inspection has been approved. Interior work continues, including sheetrock and a large duct system to provide cooling for the electronic equipment room. Framing plumbing and mechanical systems rough-in inspections have been approved. The floor slab have been installed. Installation of the “tip-up” wall panels and the roof structure are complete. Underground plumbing in the building has been inspected and approved. Footings and foundation have been inspected and approved. Connections to city sewer & water have been inspected and approved. Stormwater treatment features have been constructed. The parking lot has been paved.

Wyoming Grange Daycare

Construction has restarted with the installation of the fire separation assemblies. The building permit has been issued to remodel the former Galleberg Chiropractic office into a daycare facility.

CU Recovery Parking Area Expansion

Ponding areas have been seeded and blacktop with parking lanes has been done as well. The contractor has not scheduled a final inspection.

260th Street Water Tower

Antennas on the temporary poles are being placed back on to the water tower; the steel tower has been removed.

Gopher State Mini-Storage

One structure has had its final inspection approved. Framing on the other building has been delayed because of lumber prices and availability.

Sincerely,

Frederick E. Weck, IV
Zoning Administrator
Building Official #1825
Advanced Septic Inspector, MPCA #C5199
City of Wyoming



DEPARTMENT OF BUILDING SAFETY

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-4947 Fax: 651-462-3938



**ECKBERG
LAMMERS**
ATTORNEYS AT LAW

www.eckberglammers.com

Writer's Direct Dial:
(715) 808-8842

Writer's Email:
tloonan@eckberglammers.com

January 28, 2021

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Delivered via Email

Re: City of Wyoming
Status Update for the Period of – January 15, 2021 – January 28, 2021

Dear Robb:

Our office is assisting the City in preparation of legal documents relating to the Summer Fields Development as well as responding to concerns relating to other development matters in the City. We continue to provide legal assistance relating to the COVID-19 Pandemic. We continue our general counsel role of fielding questions and addressing general concerns raised by City staff relating to any other legal matters relevant to the City.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

s/ Thomas R. Loonan

Thomas R. Loonan
City Attorney

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082
Phone: 651-439-2878
Fax: 651-439-2923

Hudson Office
430 Second Street
Hudson, WI 54016
Phone: 715-386-3733
Fax: 715-386-6456



Engineer's Report



January 29, 2021

Honorable Mayor and City Council
City of Wyoming, MN
26885 Forest Boulevard
Wyoming, MN 55092

Re: February 2, 2020 City Council Meeting
WSB Project No. 015228-000

Dear Mayor and Council Members:

This engineers report is intended to update you on engineering activities within the City since the last council meeting. Some of the items below may be on the agenda with more detailed information provided, while the other items below are for informational purposes only.

2020 Street Improvement Project

Project is substantially complete. The assessments have been certified to Chisago. No further updates on this project are expected until spring. Final payment will be made next spring once vegetation is established and all punch list items have been addressed.

2021 Street Improvement Project

Receiving the feasibility study and setting the public hearing date is an item on the February 2, 2021 City Council agenda for Council consideration. Staff recommends setting the public hearing for March 2, 2021. Staff will hold a second neighborhood meeting prior to the public hearing to inform property owners with the results of the feasibility study. This will likely occur on 2/17/21 at 6:00 p.m. if the council moves forward with setting the public hearing.

MS4 Story Map

The story map is now up and running on the City website.

Summer Fields Development

The entire development consists of 106 lots with the first phase consisting of of 19 lots. Council approved these items at the 12/1 City Council meeting. Staff has provided the developer comments on the plans and have provided a draft development agreement to the developer for review.

Wetland Banking Project (Former Golf Course Property)

Staff and Mayor Iverson had a meeting with the property owner and his team regarding plans for a wetland bank creation project. Staff will continue to work with the applicant to understand the scope of the project. Staff will be meeting with the applicants engineer along with other agencies to discuss modeling requirements on 1/29/2021.

Certificate of Mileage

Staff has submitted the City of Wyoming Certificate of Mileage to MNDOT. Since we added to our overall street mileage, staff will be reviewing if we can potentially add to our MSA network of roads. Map revisions for the City have also been submitted to MNDOT. Additions are due in March of 2021.

Preserve at Comfort Lake

Work on the project has ended for the construction season and will resume in the spring of 2021. The first layer of asphalt has been placed on the development as well as the portion of Heritage Lane that needed to be upgraded. The finalization of the filtration basin, final layer of asphalt, and restoration are the main remaining items to be completed.

Small utility construction (electric, gas, communications) is complete. Restoration of boulevards, pond filtration media and seeding is ongoing.

Aadland Development

The development agreement has been prepared and provided to the developer for review. Staff has approved the plans for the project and the applicant is working on gaining approval from the CLFLWD. No schedule has been provided on construction of the public infrastructure. Staff has granted a driveway access for this property for viewing of the lots where surveyors identified lot boundaries. Staff believes this development will start construction in the spring of 2021.

Diamond Ridge Development

This is a plat that was approved many years ago. We have received plans after many years of no activity on this project. It consists of 6 single family lots at the end of 261st Street and will connect to Emerald Avenue. Staff has provided comments on the construction plans and have also prepared a draft development agreement. Staff has now received revised construction plans. These plans will be reviewed on 2/1/21. We expect construction will begin in the spring of 2021.

Wellhead Protection Plan

WSB had submitted for a Source Water Protection Implementation Grant from the Minnesota Department of Health to continue to implement the actions outlined in our Wellhead Protection Plan. We successfully received the \$10,000 we requested. Staff has begun working on these efforts. There is not a City matching funds requirement.

TH 61 and East Viking Sanitary Sewer Upsizing Project

Staff and council discussed the project at a work session on January 13th. Staff has finalized plans and are requesting authorization to advertise for bids. Many ongoing efforts related to public engagement will continue.

East Viking Bridge over the Sunrise River

Plans have been submitted to MNDOT for review. Design parameters had been set with the Minnesota Department of Natural Resources and staff worked to find the most economical and least impactful design (both environmentally and duration of construction) to replace this bridge. The proposed design is wider than what exists today to meet minimum design standards. Our intention is to wait for bridge bonding to become available to help fund the building of this bridge. We are on the wait list.

Access will be restricted as the bridge construction will require the roadway to be closed when this construction takes place. Coordination with Polaris, residents, Chisago City and others will be important.

Annual Bridge Inspections

Wyoming Annual Bridge Inspections have been completed. MNDOT had a load rating completed for the bridge over the Sunrise River and the result was slightly restricting the weight from what it is currently posted at.

Thank you for the opportunity to update the council on current matters in the City.

Sincerely,

WSB and Associates, Inc.

A handwritten signature in black ink that reads "Mark A. Erichson". The signature is written in a cursive, flowing style.

Mark A. Erichson, PE



City Council Report

Mayor Iverson and City Council Members

Public Works Report for February 2nd, 2021 Council Meeting

Honorable Mayor Iverson and City Council Members,

Public Works had training on the locator we purchased last year and how to use it with asset management. We also had training on cutting edges for snowplows and have switched two plow trucks to different blades for scraping of the streets. One of the plow trucks had a rear end go bad and that has been repaired at Nuss Trucking, the Mack repair station. I will be meeting with the League of Minnesota Cities on our 5-year Vehicle survey in February. We are continuing to brine streets prior to snowfalls. The 20-year-old sweeper for the ice rink has been replaced with a new one. The old one will be put on a list of things for approval for auction.

Parks:

Grooming trails

New sweeper broom for ice rink

Sanitary Sewer:

Daily Rounds have been completed.

Water:

Daily and monthly water tests have been completed

Correspondence continues from MDH on Coronavirus

Streets:

2021 Street Project work completed

Dead or trouble boulevard trees continue to be removed or pruned.

Snow plowing and more Clearlane salt ordered.

Brining streets continues

Surface Water:

Large culvert by Hawk Meadows continues to plug and Public Works has been keeping it open.

Working with WSB for a solution.

Sincerely,

Chuck Almhjeld

Public Works Superintendent



WYOMING PUBLIC WORKS

P.O. Box 188, 26490 Faxton Ave. Wyoming, MN 55092
Phone: 651-462-0580 Fax: 651-462-0581



Council Communication

Date: January 28th, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Kelly Dumais – Assistant City Administrator

Department: Administration

Reference: Wyoming COVID-19 Business Preparedness Plan

Method: Communications

Background Information:

The COVID-19 pandemic has drastically altered how the City of Wyoming has operated. Some changes include changes to staff workspaces, investments in the City's digital infrastructure, new tools for staff to use to reduce the need for group gatherings and a transition to virtual meetings for the Wyoming City Council and Commissions. These changes were all made within the context of guidance from the Minnesota Department of Health and the Center for Disease Control as well as within the parameters outlined by the Governor's executive orders.

As of January 28th, 2021 there have been 358,633 confirmed cases of COVID-19 in Minnesota and 6,140 Minnesotans have died from the virus. The City of Wyoming continues to evaluate the practices outlined within the COVID-19 business preparedness plan to best reflect public health guidance in order to best protect staff, residents, and visitors to Wyoming and the City's public facilities. At present, staff have identified minimal movements from other cities on how they are doing public meetings and, in those cases, facilities offered significantly more social distancing within meeting spaces. A standard that has been used in some other cities is to tie a city's emergency response to the State's declaration of a peacetime emergency so that in person meetings at the City would resume when the Governor rescinds the peacetime emergency declaration at the state level for COVID-19. Currently, the Peacetime Emergency Declaration is set to expire on February 12, 2021 however it may be extended as it has been previously throughout the pandemic.

This guidance would also align the return of in person meetings with the ability of city staff to reorient back to closer office quarters. Currently the City Council chambers have been converted into temporary staff work space to allow for social distancing within the office as well as storage for personal protective equipment. The use of the chambers for staff office space and storage during the pandemic would further limit available space for people to gather within the space if these two components were not aligned. Aligning the City's meeting practice with State guidance would be consistent with how the City of Wyoming has approached other aspects of the City of Wyoming business preparedness plan. The City has invested significant resources in promoting effective city operations within the parameters of the state's COVID-19 guidelines and restrictions and there are no concerns regarding the ability of the City to continue to operate effectively through the end of the State's state of emergency designation.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



**City of Wyoming, MN
COVID-19 Preparedness Plan
January 28th, 2021**

City of Wyoming COVID-19 Preparedness Plan

The City of Wyoming is committed to providing a safe and healthy workplace for all our workers and visitors. To ensure that, we have developed the following COVID-19 Preparedness Plan in response to the COVID-19 pandemic. Managers and workers are all responsible for implementing this plan. Our goal is to mitigate the potential for transmission of COVID-19 in our workplaces and communities, and that requires full cooperation among our workers, management and residents. Only through this cooperative effort can we establish and maintain the safety and health of our workplaces.

Our employees are our most important assets. We are serious about safety and health. Worker involvement is essential in developing and implementing a successful COVID-19 Preparedness Plan. We have involved our staff in this process by distributing and reviewing an employee survey about the experience staff have had working during COVID-19 and their hopes for how we can move forward. Our COVID-19 Preparedness Plan follows Centers for Disease Control and Prevention (CDC) and Minnesota Department of Health (MDH) guidelines, federal OSHA standards related to COVID-19 and Executive Order 20-48, and addresses:

- COVID-19 Practices
 - Policies for employees exhibiting signs and symptoms of COVID-19
 - Handwashing
 - Respiratory etiquette
 - Social distancing
 - Facial masks
 - Personal Protective Equipment
 - Housekeeping
 - Communication
- Policy Updates

This plan outlines the next step in the City's response to COVID-19. There will continue to be changes implemented after this plan as the COVID-19 pandemic continues and operational needs shift. Administrative staff will continue to adjust operational practices in order to meet the needs of residents while also ensuring the safety of City staff. The procedures outlined in this plan are not intended to permanently adjust the practices and procedures for the City of Wyoming, they are meant as a temporary response to the COVID-19 pandemic. However, as staff, residents, and general operations adjust to different innovations introduced as part of this process, administration may recommend the continuation of some of the practices outlined within this plan after the COVID-19 emergency subsides.

COVID-19 Practices

Screening and policies for employees exhibiting signs and symptoms of COVID-19

City Employees will not be tested for symptoms upon returning to work. Staff have been informed of and

encouraged to self-monitor for signs and symptoms of COVID-19. If an employee is experiencing symptoms of COVID-19, they have been instructed to stay home from work.

Administration will be sending reminders of symptoms and health updates to staff to help staff to daily determine if there are any symptoms they may be experiencing.

Employees have been instructed to contact their supervisor in the case that they are experiencing COVID-19 symptoms. Supervisors will report to Administration the names of any employees reporting symptoms for follow-up. Administration will reach out to them for further instructions.

In the case that an employee has a confirmed case of COVID-19, administration will work with the employee to identify other employees they have had close conduct with during the past 14 days. Employees are encouraged to contact their clinic for medical advice.

The City of Wyoming has implemented leave policies that promote workers staying at home when they are sick, when household members are sick, or when required by a health care provider to isolate or quarantine themselves or a member of their household. If qualified leave is approved the hours granted will not be deducted from their sick, vacation, or personal leave banks. Leave granted under the Families First Coronavirus Response Act will run consecutively with FMLA.

Handwashing

Basic infection prevention measures have been implemented at our workplaces. Staff are instructed to wash their hands for at least 20 seconds with soap and water frequently throughout the day, but especially at the beginning and end of their shift, prior to any mealtimes and after using the toilet. All visitors to public facilities will be directed to wash their hands prior to or sanitize their hands immediately upon entry to the facility. All public bathrooms will be stocked with soap and hand sanitizer for public use.

Respiratory etiquette: Cover your cough or sneeze

Workers and visitors are being instructed to cover their mouth and nose with their sleeve or a tissue when coughing or sneezing and to avoid touching their face, in particular their mouth, nose and eyes, with their hands. They should dispose of tissues in the trash and wash or sanitize their hands immediately afterward. Respiratory etiquette will be listed on posters that will be posted in throughout public facilities.

Social distancing

The City of Wyoming is has implemented social distancing with staff either through telework arrangements, shift work, or in the case when staff are not able to socially distance, management has designated teams within departments to isolate any potential contagion to only a limited number of staff. These procedures ensure that there will be a continuation of operations in the case that staff at the City are exposed to COVID-19. These practices will continue under the direction of administrative review.

Meetings that are able to be completed virtually should continue to be virtual. Meetings of over ten people are not allowed per the guidance of the Minnesota Department of Health. In the case that there is an in person meeting, all persons should be spread out with at least six feet of distance between them. In the case that it is not possible to have the required distance for an in person meeting, the meeting should be held through the City's digital meeting platform Zoom. This practice includes the use of vehicles, which therefore requires employees to use separate vehicles and to not ride with passengers while

operating a vehicle.

While the City has implemented several types of protections for employees and visitors to City Hall including handwashing procedures, plexiglass shields, etc., these do not reduce the need to maintain six feet of distance between people in public facilities.

Employees are not allowed to share personal protective equipment or use each other's work equipment including a phone, computer equipment, desk, cubicle, workstation or office. In the case that there is a need to make an exception to this rule, the supervisor will direct staff to thoroughly clean all the surfaces that will be used by other staff.

Signs will be installed around public buildings to promote social distancing including floor signs to indicate appropriate waiting places for visitors to public facilities.

Facial masks

Gov. Walz Executive Order 20-81 – Requiring Minnesotans to wear a face covering in certain settings to prevent the spread of COVID-19 goes into effect on Saturday July 25, 2020. Face coverings may include a paper or disposable face mask, a cloth face mask, a scarf, a bandanna, a neck gaiter, or a religious face covering) to cover the nose and mouth completely in indoor businesses and indoor public settings, including when waiting outdoors to enter an indoor business or public indoor space. Workers must also wear face coverings outdoors when it is not possible to maintain social distancing.

As E.O. 20-81 notes, mandatory face coverings may be temporarily removed in some of these situations (please refer to the linked E.O. for a comprehensive list):

- When participating in organized sports in an indoor business or indoor public space while the level of exertion makes it difficult to wear a face covering.
- When exercising in an indoor business or public indoor space such as a gym or fitness center, while the level of exertion makes it difficult to wear a face covering, provided that social distancing is always maintained.
- When testifying, speaking, or performing in an indoor business or public indoor space, in situations or settings such as theaters, news conferences, legal proceedings, governmental meetings subject to the Open Meeting Law, presentations, or lectures, provided that social distancing is always maintained. Face shields should be considered as an alternative in these situations.
- During activities, such as swimming or showering, where the face covering will get wet.
- When eating or drinking in an indoor business or indoor public space, provided that at least six feet of physical distance is maintained between persons who are not members of the same party.
- When asked to remove a face covering to verify an identity for lawful purposes.
- While communicating with an individual who is deaf or hearing impaired or has a disability, medical condition, or mental health condition that makes communication with that individual while wearing a face covering difficult, provided that social distancing is maintained to the extent possible between persons who are not members of the same household.
- When an individual is alone, including when alone in an office, a room, a cubicle with walls that are higher than face level when social distancing is maintained, a vehicle, or the cab of heavy equipment or machinery, or an enclosed work area. In such situations, the individual should still carry a face covering to be prepared for person-to-person interactions and to be used when no longer alone.

- When a public safety worker is actively engaged in a public safety role, including but not limited to law enforcement, firefighters, or emergency medical personnel, in situations where wearing a face covering would seriously interfere in the performance of their public safety responsibilities.

The city has posted signs visible to staff and visitors to public facilities instructing them to wear face coverings as required by Executive Order 20-81. In the case that there is someone for whom it is unreasonable to maintain a face covering such as in the case of a medical condition, a mental health condition or a disability impacting their ability to wear a mask, the City will work to make reasonable accommodations.

Cloth facial coverings are not considered to be PPE but are recommended by the CDC to slow the spread of COVID-19. While cloth masks have minimal protection from being exposed to the virus, they have been shown to reduce the spread of the virus from a person who is carrying the virus to others. COVID-19 has a high rate of transmissibility. The virus also has an incubation period of up to 14 days during which a carrier may not display any symptoms but is contagious to other people. Additionally, there are people who have the virus but either display mild or no symptoms at all. Due to these conditions, Wyoming Employees are required to wear a facial covering while they are in public settings.

Each employee will be provided with a cloth mask, and is responsible for laundering their own mask. Instructions for use of face coverings, directions for proper laundering and the donning and doffing of cloth masks will be provided to all employees. Cloth masks are not considered personal protective equipment (PPE) and are not an effective tool to prevent exposure to COVID-19. Staff are allowed to wear their own facial coverings besides the City provided cloth masks. Facial covering must follow guidelines of the employee dress code section of the personnel policy. Face masks that include inappropriate messages or symbols should not be worn. Inappropriate messages including those advertising alcoholic beverages, bars or restaurants, former employees, other business establishments or vendors and offensive language.

This policy is not intended to contradict department specific directions on personal protective equipment. In the case that there is a department or job specific direction regarding face coverings or personal protective equipment, that direction supersedes this policy.

Personal Protective Equipment

Personal Protective Equipment (PPE) is equipment such as N95 respirators, face shields, gloves and gowns. These will be provided to staff based upon the evaluation of senior leadership identifying PPE needs. The City of Wyoming will provide all PPE necessary to perform the work functions of the City.

Housekeeping

Regular housekeeping practices are being implemented, including routine cleaning and disinfecting of work surfaces, equipment, tools and machinery, and areas in the work environment, including restrooms, and meeting rooms. These practices are being done at both the start and at the end of an employee's work day. Frequent cleaning and disinfecting will be conducted in high-touch areas, such as phones, keyboards, touch screens, controls, door handles, railings, copy machines, etc.

Each department will develop its own cleaning policies, procedures, spaces and timing based on department needs. Each department will be provided with cleaning and disinfectant products and towels. Departments should contact the Assistant City Administrator if they need additional cleaning

supplies.

Additionally, the City contracts with a cleaning company to provide cleaning services. These services includes but is not limited to sanitizing all fixtures including tables, chairs, counter tops, cupboards, sinks, refrigerators, drinking fountains, light switches, door handles, kick plates, handicap rails, toilet paper dispenser, and toilet.

Communication

COVID-19 is a new virus that scientists are working to learn about at the same time that staff are adapting operations and procedures to respond to it. There is a lot of information about the virus being shared on the new, through social media, between family and friends that can result in confusion and anxiety. To streamline the communication about the City's response to COVID-19 and the impacts that it will have on staff and the Wyoming community, administration will send out email communication that outlines current guidance from the Minnesota Department of Health and the Center for Disease Control. It will also include any legal updates from the federal government, the state government, or the City of Wyoming.

Policy Updates

The City of Wyoming will follow the guidelines set forth by the State of Minnesota and the Minnesota Department of Health for COVID-19 response. The reopening of public facilities will include policies and procedures that build off of the strategies that have been implemented already as a part of the City's emergency response to COVID-19. Paramount in our efforts during re-opening will be the health and safety of staff and residents.

Continuing Policies and Procedures:

1. First responders and public works employees will continue to work in separated groups to isolate any possible exposure.
2. Employees who operate vehicles as a part of their job duties will continue to be assigned vehicles, not share them between employees, and to not have passengers while operating a vehicle.
3. Employees that are able and willing to work remotely will continue to do so in accordance with the direction of their supervisor.
4. Staff working onsite will practice social distancing within the workplace. Supervisors will continue to implement scheduled time for staff to be in the office versus working from home to minimize staff proximity within the office.
5. The City will continue practices of regular cleaning and sanitation of employee workspaces. This will include sanitizing one's workstation at the start of work as well as at the end of the day.
6. Sick employees should remotely contact their supervisor to schedule a sick day.

7. Employees will continue to be able to subsidize FFCRA leave partial pay with their accrued leave balances as outlined in policy 20-04.
8. Public safety supervisors may grant first responders emergency paid leave in the case of a potential exposure as outlined in policy 20-03.
9. The City will continue our cleaning contract.
10. Public Meetings will continue to happen online via Zoom. In the case of a public meeting, the meeting stream will be livestreamed through the City's Youtube channel.

New Procedures:

11. Administration will send out a weekly update to staff that will include a review of procedures in the case that an employee is sick or if they are caring for a sick family member, symptoms of COVID-19 and updates from the Minnesota Department of Health, and any City updates related to COVID-19.
12. Each public facility will limit the number of visitors allowed in waiting areas to allow for social distancing within facilities. If visitors come to public facilities and the maximum number of visitors has already been reached, they may wait outside until the current visitors leave the facility.
13. Employees will be required to wear face masks in public spaces and while working around other people, including both residents and coworkers.
14. Face masks will be highly encouraged for all visitors to public buildings. If someone does not have a facemask, they may use one that is provided inside the vestibule in public facilities.
15. A plastic sheet has been installed on the City's public County to reduce the potential transmission of the virus through serving residents at this window.
16. Public buildings will have hand sanitizer and face masks will be available for use upon entry to public buildings.
17. Virtual public meetings will continue until the State of Minnesota Peacetime Emergency Declaration expires.



Request for Council Action

Date: January 28, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Wyoming Pay Equity Report prepared by Baker Tilly Incorporated

Method: New Business

Background Information:

The State of Minnesota Local Government Pay Equity Act requires all public jurisdictions such as cities, counties, and school districts to eliminate any gender-based wage inequities in compensation and submit reports to Minnesota Management and Budget. Minnesota Management and Budget assists local government employers in implementing this law. In 1992, the division began analyzing reports from local governments to ensure that compliance is achieved and maintained.

Cities with one or more employees must file a pay equity implementation report every three years as required by the Department. Generally, an employee is one who works in a position a minimum of 67 days per year (100 days in the case of a student). The information in the report is public. The form that cities must use is provided by the Department and requires that the following information be submitted:

- A list of all job classes in the political subdivision.
- The number of male employees in each class.
- The number of female employees in each class.
- The number of nonbinary employees in each class
- An identification of each class as male-dominated, female-dominated, or balanced.
- The comparable work value of each class as determined by the job evaluation system.
- The minimum and maximum monthly salary for each class and the amount of time in employment required to qualify for the maximum.
- Any additional cash compensation.
- Whether or not job classes are eligible for benefits, or if the jurisdiction's contribution limit for benefits is different for any male-dominated and female-dominated classes of comparable work value.
- Any other information requested by the commissioner.

Based on the pay equity implementation report and any other information requested by the Department, a number of tests are used to analyze the information submitted and determine compliance/noncompliance.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

What is pay Equity?

“Pay equity” is an umbrella term that includes issues related to the fairness of compensation paid by employers to their employees for performing comparable work, without regard to gender or race or other categories protected by law (such as national origin or sexual orientation).

It includes fairness both in terms of base pay and in total compensation, including bonuses, overtime, employee benefits, and opportunities for advancement.

Pay equity does not mean that all employees are paid the same. Generally, pay equity focuses on ensuring those employees performing comparable work are receiving comparable compensation and that any differences in pay can be explained by legitimate job-related factors, such as:

- Skills, Effort, Responsibility, Experience, Education, etc.
- Quality or Quantity of Production
- Location (depending on jurisdiction/locality)

Ann Antonsen from Baker Tilly Inc. completed the City of Wyoming’s Pay Equity study and has confirmed that the City of Wyoming has passed three of the four tests that are necessary to achieve compliance. Those tests are Completeness and Accuracy Test, Statistical Analysis Test, Salary Range Test and Exceptional Service Pay Test. A letter from Baker Tilly and documents regarding the test have been attached to the agenda item.

Currently the city is not in compliance with the Statistical Analysis Test: To pass this test the City must have 6 or more male classes and at least one class with an established salary range or 4 or 5 male classes and an underpayment ratio of 80 or more. The City’s underpayment ratio is 69.44445 which is below the established standard. If the underpayment ratio is below 80, the T-Test results are reviewed. To pass the test, this result must be below 1.708. The City’s T-Test result is 3.901 which is above the established standard and does not pass and indicates that the City would not be in compliance with this test.

What does this mean? It will be necessary for the city to work with Baker Tilly and audit, review and create a new pay plan to ensure the city corrects the statistical analysis and becomes in compliance. Baker Tilly will put together a plan for the city to review employee data. This will include evaluation of job titles, job grades, and aligning “like jobs with like jobs” (those that require equal skill, effort and responsibility under similar conditions) is especially critical to pay equity analysis.

Once reviewed the consultant can perform a regression analysis to account for pay differentials based on legitimate factors, such as experience, education, and training. We can then be able to identify outliers based on gender. This will then help identify it is necessary for the city to review salaries and see if they need to be raised incrementally. The city of Wyoming has not had an updated pay plan since 2006, it is an opportunity to ensure that our current employees are being compensated appropriately and to ensure that future hires are as well. Having a good pay plan can correct the matter, but monitoring and evaluating compensation processes will be an ongoing process.

The city of Wyoming is an organization that is committed to pay equity. We strive for equal treatment of employees and we will begin the process to ensure that the city is in compliance and have the tools in place to ensure compliance and pay equity for employees in the future.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

Recommendation: To approve the City of Wyoming Pay Equity Compliance Report prepared by Baker Tilly Inc for 2020.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

January 27, 2021

Mr. Robb Linwood
City Administrator
City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092

Dear Mr. Linwood:

Baker Tilly has prepared the City's Pay Equity Implementation Report and utilized the Minnesota Management and Budget web-based pay equity reporting system to analyze the City's 2020 wage information. There are four tests for compliance with the State of Minnesota Local Government Pay Equity Act. Following are the tests and the results:

1. **Completeness and Accuracy Test:** The City will pass this test if the report is submitted electronically by January 31, 2021. Baker Tilly will submit the report for the City upon approval of the report by the City Council.
2. **Statistical Analysis Test:** To pass this test the City must have 6 or more male classes and at least one class with an established salary range or 4 or 5 male classes and an underpayment ratio of 80 or more. The City's underpayment ratio is 69.44445 which is well below the established standard. If the underpayment ratio is below 80, the T-Test results are reviewed. To pass the test, this result must be below 1.708. The City's T-Test result is 3.901 which is well above the established standard and does not pass and indicates that the City would **not** be in compliance with this test.
3. **Salary Range Test:** For organizations with established salary ranges for positions, this measures whether male classes are reaching the top of their salary range faster than female classes. This result must either be 0 or above 80 to be found in compliance. The results of the salary range test for the City is 97.22 which is above the established standard and indicates that the City would pass this test.
4. **Exceptional Service Pay Test:** This test analyzes whether there is a larger percentage of male classes receiving longevity or performance pay than female classes. For this test the result must either be 0 if less than 25% of male classes receive exceptional service pay or be above 80. The results of this test are 0 as less than 25% of male classes have employees which are receiving longevity or performance pay and indicates that the City also passes this test.

Please review the enclosed information and if there are no changes please have the report reviewed and approved by the City Council prior to January 31, 2021. Baker Tilly will submit the report to the Department of Management and Budget upon notification of approval by the City Council.

Please let me know if you have any questions or concerns.

Sincerely,

Ann Antonsen

Ann Antonsen
Director

Compliance Report

Jurisdiction: Wyoming
26885 Forest Blvd

Report Year: 2021
Case: 1 - 2020 Data (Private (Jur
Only))

Wyoming, MN 55092-0188

Contact: Robb Linwood

Phone: (651) 462-0575

E-Mail: rlinwood@wyomingmn
.org

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	9	5	0	14
# Employees	22	5	0	27
Avg. Max Monthly Pay per employee	8442.80	6299.47		8045.89

II. STATISTICAL ANALYSIS TEST

A. Underpayment Ratio = 69.44445 *

	Male Classes	Female Classes
a. # At or above Predicted Pay	4	1
b. # Below Predicted Pay	5	4
c. TOTAL	9	5
d. % Below Predicted Pay (b divided by c = d)	55.56	80.00

*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

B. T-test Results

Degrees of Freedom (DF) = 25	Value of T = 3.901
------------------------------	--------------------

a. Avg. diff. in pay from predicted pay for male jobs = 7

b. Avg. diff. in pay from predicted pay for female jobs = -660

III. SALARY RANGE TEST = 97.22 (Result is A divided by B)

A. Avg. # of years to max salary for male jobs = 3.89

B. Avg. # of years to max salary for female jobs = 4.00

IV. EXCEPTIONAL SERVICE PAY TEST = 0.00 (Result is B divided by A)

A. % of male classes receiving ESP = 11.11 *

B. % of female classes receiving ESP = 0.00

*(If 20% or less, test result will be 0.00)

Job Class Data Entry Verification List

Case: 2020 Data

Wyoming

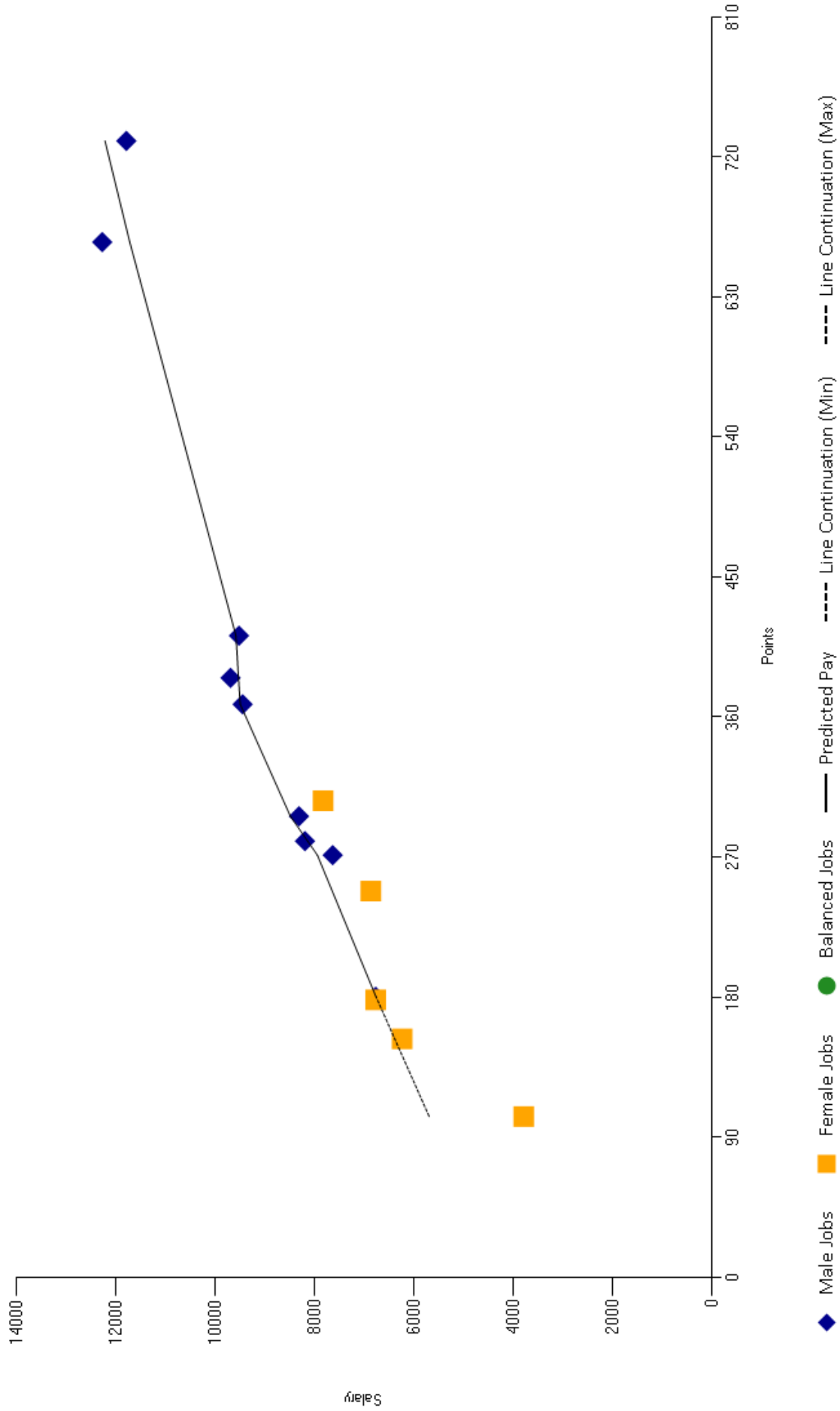
LGID: 1432

Job Nbr	Class Title	Nbr Males	Nbr Females	Non-Binary	Class Type	Jobs Points	Min Mo Salary	Max Mo Salary	Yrs to Max Salary	Yrs of Service	Exceptional Service Pay
1	Crime Analyst	0	1	0	F	103	3117.67	3788.34	4.00	0.00	
2	Utility Billing Clerk	0	1	0	F	153	3651.43	6239.69	4.00	0.00	
3	Admin Assistant/Records Clerk	0	1	0	F	178	4089.88	6771.72	4.00	0.00	
4	Maintenance Worker	5	0	0	M	180	4089.88	6771.72	4.00	0.00	
5	Accounting Clerk	0	1	0	F	248	4169.60	6868.77	4.00	0.00	
6	Building Inspector	1	0	0	M	271	4802.14	7636.48	4.00	0.00	
7	Police Officer	8	1	0	M	280	5011.84	8194.51	3.00	0.00	Longevity
8	Maintenance Operations Leadwor	1	0	0	M	296	5361.90	8315.82	4.00	0.00	
9	Assistant City Administrator	0	1	0	F	306	4959.85	7828.85	4.00	0.00	
10	Police Sergeant	2	0	0	M	368	6795.09	9449.20	4.00	0.00	
11	Building Official/Zoning Admin	1	0	0	M	385	7011.72	9693.56	4.00	0.00	
12	Public Works Superintendent	1	0	0	M	412	6860.95	9521.99	4.00	0.00	
13	Public Safety Director	1	0	0	M	665	7748.24	12275.73	4.00	0.00	
14	City Administrator	1	0	0	M	730	8876.43	11790.49	4.00	0.00	

Job Number Count: 14

Predicted Pay Report for: Wyoming

Case: 2020 Data



Predicted Pay Report for: Wyoming

Case: 2020 Data

Job Nbr	Job Title	Nbr		Nbr	Non-	Total	Job Type	Job	Max Mo Salary	Predicted Pay	Pay Difference
		Males	Females		Binary	Nbr		Points			
1	Crime Analyst	0	1	0	0	1	Female	103	3788.3400	5694.0514	-1905.7114
2	Utility Billing Clerk	0	1	0	0	1	Female	153	6239.6900	6388.8899	-149.1999
3	Admin Assistant/Records Clerk	0	1	0	0	1	Female	178	6771.7200	6736.7450	34.9750
4	Maintenance Worker	5	0	0	0	5	Male	180	6771.7200	6764.6432	7.0768
5	Accounting Clerk	0	1	0	0	1	Female	248	6868.7700	7445.6241	-576.8541
6	Building Inspector	1	0	0	0	1	Male	271	7636.4800	7945.2878	-308.8078
7	Police Officer	8	1	0	0	9	Male	280	8194.5100	8140.9269	53.5831
8	Maintenance Operations Leadwor	1	0	0	0	1	Male	296	8315.8200	8489.2600	-173.4400
9	Assistant City Administrator	0	1	0	0	1	Female	306	7828.8500	8532.9640	-704.1140
10	Police Sergeant	2	0	0	0	2	Male	368	9449.2000	9498.7619	-49.5619
11	Building Official/Zoning Admin	1	0	0	0	1	Male	385	9693.5600	9531.9227	161.6373
12	Public Works Superintendent	1	0	0	0	1	Male	412	9521.9900	9584.5036	-62.5136
13	Public Safety Director	1	0	0	0	1	Male	665	12275.7300	11721.0437	554.6863
14	City Administrator	1	0	0	0	1	Male	730	11790.4900	12219.7889	-429.2989

Job Number Count: 14

Pay Equity Implementation Report

Part A: Jurisdiction Identification

Jurisdiction: Wyoming
26885 Forest Blvd

Jurisdiction Type: City

Wyoming, MN 55092-0188

Contact: Robb Linwood

Phone: (651) 462-0575

E-Mail: rlinwood@wyomingmn.org

Part B: Official Verification

1. The job evaluation system used measured skill, effort responsibility and working conditions and the same system was used for all classes of employees.

The system used was: Consultant

Description:

SAFE System

2. Health Insurance benefits for male and female classes of comparable value have been evaluated and:
- There is a difference and the maximum salaries reported include the monthly amount paid by the employer for health insurance.

3. An official notice has been posted at:

City Hall Bulletin Board

(prominent location)

informing employees that the Pay Equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library.

The report was approved by:

City Council

(governing body)

Lisa Iverson

(chief elected official)

Mayor

(title)

Part C: Total Payroll

\$1891974.46

is the annual payroll for the calendar year just ended December 31.

- ☒ [X] Checking this box indicates the following:

- signature of chief elected official
- approval by governing body
- all information is complete and accurate, and
- all employees over which the jurisdiction has final budgetary authority are included

Date Submitted: 1/29/2021

Request for Council Action

Date: January 26, 2021

To: Wyoming City Council, Mayor Lisa Iverson, Councilmembers Claire Luger, Linda Nanko Yeager, Brett Ohnstad, and Dennis Schilling

Cc: Robb Linwood; File

From: City Engineer, Mark Erichson, PE

RE: East Viking Boulevard Utility Improvements, City Project No. 19-02, SAP 248-108-001
Approve Plans and Specifications and Authorize Advertisement for Bids

Background and supporting documentation of request:

The East Viking Boulevard Utility Improvement project is for the construction of trunk sanitary sewer, replacing the existing sanitary sewer with an 18-inch diameter sewer. The new trunk sanitary sewer will provide capacity for future City growth, in accordance with the Comprehensive Plan. The project extends the trunk sewer from Fallbrook Avenue to Fenwick Avenue, connecting previous trunk sewer improvement projects. The project segment between Fallbrook Avenue and Forest Boulevard is within TH 61, and staff have been working collaboratively with MnDOT on work within this corridor. The portion of the project between Forest Boulevard and Fenwick Avenue is State Aid funding eligible for surface and drainage improvements, while the trunk sanitary sewer is funded through the City sewer fund.

Plans and Specifications have been prepared and are ready to be advertised for bidding. Staff is requesting approval of the plans and specifications and authorization to advertize for bids. Staff will place the advertisement for bids which is required to run for a minimum of 21 days. Plans and Specifications are available for your review at City Hall.

Recommendation:

Approve Resolution No. 21-02-11, a resolution Approving Plans and Specifications and Authorize Advertisement for Bids.

RESOLUTION NO. 21-02-11

**CITY OF WYOMING
CHISAGO COUNTY, MINNESOTA**

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS
AND ORDERING ADVERTISEMENT FOR BIDS FOR THE
EAST VIKING BOULEVARD UTILITY IMPROVEMENTS
(CITY PROJECT NO. 19-02)**

WHEREAS, pursuant to action previously passed by the City Council, the City Engineer has prepared plans and specifications for the East Viking Boulevard Utility Improvements (City Project No. 19-02, S.A.P. 248-108-001) and has presented such plans and specifications to the Council for approval;

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WYOMING:

1. Such plans and specifications, a copy of which is attached hereto and made a part hereof, are hereby approved.
2. The City Engineer shall prepare and cause to be inserted in the official City newspaper and the Finance and Commerce an advertisement for bids upon the making of such improvement under such approved plans and specifications.
3. The advertisement shall be published in each of said publications at least once not less than three (3) weeks before the date set for opening bids, shall specify the work to be done, shall state the bids will be publicly opened at the Wyoming City Hall in said City and that no bids will be considered unless sealed and filed with the City Clerk and accompanied by a cash deposit, cashier's check, bid bond, or certified check payable to the City Clerk for five (5%) percent of the amount of such bid.

BE IT FINALLY RESOLVED that the City Council hereby orders the Advertisement for Bids for S.A.P. 248-108-001 East Viking Boulevard Utility Improvements (City Project No. 19-02).

This resolution was adopted by the City Council of the City of Wyoming on the 2nd day of February 2021.

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

Request for Council Action

Date: January 29, 2021
To: Wyoming City Council, Mayor Lisa Iverson, Councilmembers Claire Luger, Linda Nanko/Yeager, Brett Ohnstad and Dennis Schilling
Cc: Robb Linwood; File
From: City Engineer, Mark Erichson, PE
RE: 2021 Street Improvement Project - Receive Feasibility Report and Set the Public Hearing Date

Background and supporting documentation of request:

The 2021 Street Improvement Project includes street reclamation of approximately 8,600 feet (1.63 miles) complete with bituminous paving along the following roadways:

- 267th Street from Fenwick Avenue to Finley Avenue
- 266th Street from Fenwick Avenue to Finley Avenue
- Feriday Avenue from 267th Street to 266th Street
- Finley Avenue from 267th Street to the south terminus
- 266th Street from Finley Avenue to Forli Avenue
- Forli Avenue from East Viking Boulevard to Wyoming Trail
- Forli Avenue from Wyoming Trail to Foxboro Lane
- Foxboro Lane from Forli Avenue to Foxboro Avenue
- Foxboro Avenue from Foxboro Lane to Wyoming Trail
- Freeport Avenue from East Viking Boulevard to the south terminus
- 267th Street from Freeport Avenue to the west terminus
- Glen Oak Drive from 263rd Street to approximately 700 feet south of 262nd Street
- 263rd Street from Glen Oak Drive to Glen Oak Drive

The total estimated project cost for the 2020 Street Improvement Project is approximately **\$1,963,700** which incorporates 2020 construction costs and include a 5% construction contingency and indirect costs in the amount of 25% of the estimated construction costs. Enclosed is a copy of the Feasibility Report. A detailed PowerPoint presentation will be given at the Council meeting and funding sources will be discussed in detail

The project costs are summarized as follows:

2021 Street Improvement Project City of Wyoming, MN Project Costs and Funding			
Improvements	City Fund	Special Assessments	Total
Schedule B. - Surface Improvements	\$1,257,091.50	\$314,272.88	\$1,571,364.38
Schedule B. - Watermain Improvements	\$61,031.25		\$61,031.25
Schedule C. - Sanitary Sewer Improvements	\$111,956.25		\$111,956.25
Schedule D. - Storm Sewer Improvements	\$175,413.00	\$43,853.25	\$219,266.25
Total Improvements	\$1,605,492.00	\$358,126.13	\$1,963,618.13

Funding for the project will come from Roadway Improvement Funds, Sanitary Sewer Fund, Watermain Fund, and special assessments to benefitting properties. The unit assessment is estimated to be \$2,947.54.

Staff is recommending the acceptance of the feasibility report and setting the public hearing for March 2, 2021.

Recommendation:

Approve Resolution No.21-02-12, a resolution receiving Feasibility Report and Setting the Public Hearing for March 2, 2021 for the 2021 Street Improvement Project.



FEASIBILITY REPORT

2021 STREET IMPROVEMENT PROJECT

WYOMING | CHISAGO COUNTY | MINNESOTA

February 2, 2021

Prepared for:

City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

WSB PROJECT NO. R-017084-000



FEASIBILITY REPORT

2021 STREET IMPROVEMENT PROJECT

FOR THE
CITY OF WYOMING
CHISAGO COUNTY, MINNESOTA

February 2, 2021

Prepared By:



February 2, 2021

Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Re: Feasibility Report
2021 Street Improvement Project
WSB Project No. 017084-000

Dear Mayor and City Council Members:

Transmitted herewith is the feasibility report for the above-referenced project. The report addresses the street and minor drainage and utility improvements, in accordance with the Capital Improvement Plan and Pavement Management Plan, along the following roadways:

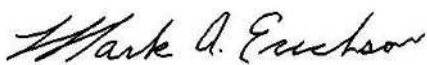
- 267th Street from Fenwick Avenue to Finley Avenue
- 266th Street from Fenwick Avenue to Finley Avenue
- Feriday Avenue from 267th Street to 266th Street
- Finley Avenue from 267th Street to the south terminus
- 266th Street from Finley Avenue to Forli Avenue
- Forli Avenue from East Viking Boulevard to Wyoming Trail
- Forli Avenue from Wyoming Trail to Foxboro Lane
- Foxboro Lane from Forli Avenue to Foxboro Avenue
- Foxboro Avenue from Foxboro Lane to Wyoming Trail
- Freeport Avenue from East Viking Boulevard to the south terminus
- 267th Street from Freeport Avenue to the west terminus
- Glen Oak Drive from 263rd Street to approximately 700 feet south of 262nd Street
- 263rd Street from Glen Oak Drive to Glen Oak Drive

The proposed improvements include full depth reclamation of the existing street section and a full width bituminous overlay. Additional Improvements include extension of storm sewer to address isolated drainage issues and minor improvements to the existing sanitary sewer and water system. The report herein presents costs for the project as well as proposed funding, including assessments, based on the City assessment policy and past practice.

We would be happy to discuss this report with you at your convenience. If you have any questions, please do not hesitate to call me at 651.286.8463.

Sincerely,

WSB



Mark A. Erichson, PE
City Engineer

CERTIFICATION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.



Kris Keller, PE

Date: February 2, 2021

License No. 50087

Quality Assurance/Quality Control:



Mark A. Erichson, PE

Date: February 2, 2021

License No. 40886

TABLE OF CONTENTS

TITLE SHEET

LETTER OF TRANSMITTAL

CERTIFICATION SHEET

TABLE OF CONTENTS

1.	EXECUTIVE SUMMARY	1
2.	INTRODUCTION.....	2
2.1	Authorization	2
2.2	Scope/Project Location.....	2
2.3	Data Available	2
2.4	Project History.....	2
3.	EXISTING CONDITIONS	4
3.1	Surface	4
3.2	Drainage	4
3.3	Municipal Utilities	5
3.3.1	Sanitary Sewer	5
3.3.2	Watermain	5
3.4	Right-of-Way	5
4.	PROPOSED IMPROVEMENTS	6
4.1	Roadway	6
4.2	Surface Drainage and Storm Sewer.....	6
4.3	Municipal Utilities.....	6
4.3.1	Sanitary Sewer	6
4.3.2	Watermain	6
4.4	Easements and Right-of-Way.....	6
4.5	Street Sign Replacement	6
4.6	Permits and Approvals.....	7
4.7	Construction Access / Staging	7
4.8	Public Involvement	7
5.	FINANCING	8
5.1	Opinion of Probable Construction Cost.....	8
5.2	Funding Sources	8
5.3	Assessments.....	8
5.3.1	Assessment Calculation.....	8
6.	PROJECT SCHEDULE	9
7.	CONCLUSIONS AND RECOMMENDATIONS	10

APPENDIX A

Project Location
Typical Section

APPENDIX B

Cost Tables

APPENDIX C

Assessment Map
Preliminary Assessment Role

APPENDIX D

Soil Boring Map
Soil Boring Logs

APPENDIX E

Sanitary Sewer Televising Map
Sanitary Sewer Televising Reports

APPENDIX F

City of Wyoming PCI Map, dated 2018

1. EXECUTIVE SUMMARY

The 2021 Street Improvement Project was initiated by the City Council at their November 4, 2020 regular City Council meeting. Improvements proposed for construction in 2021 include street reclamation of approximately 8,600 feet (1.63 miles) complete with bituminous paving along the following roadways:

- 267th Street from Fenwick Avenue to Finley Avenue
- 266th Street from Fenwick Avenue to Finley Avenue
- Feriday Avenue from 267th Street to 266th Street
- Finley Avenue from 267th Street to the south terminus
- 266th Street from Finley Avenue to Forli Avenue
- Forli Avenue from East Viking Boulevard to Wyoming Trail
- Forli Avenue from Wyoming Trail to Foxboro Lane
- Foxboro Lane from Forli Avenue to Foxboro Avenue
- Foxboro Avenue from Foxboro Lane to Wyoming Trail
- Freeport Avenue from East Viking Boulevard to the south terminus
- 267th Street from Freeport Avenue to the west terminus
- Glen Oak Drive from 263rd Street to approximately 700 feet south of 262nd Street
- 263rd Street from Glen Oak Drive to Glen Oak Drive

A map illustrating the project location can be found on **Figure 1 of Appendix A**.

Utility improvements include extending new storm sewer where facilities do not currently exist to address isolated drainage concerns, minor sanitary sewer rehabilitation to reduce inflow and infiltration, and minor watermain improvements such as replacement of deficient or damaged gate valves, valve boxes, hydrants, and curb stops.

The total estimated project cost for the 2021 Street Improvement Project is approximately **\$1,963,700** which incorporates 2021 construction costs and includes a 5% construction contingency and indirect costs in the amount of 25% of the estimated construction costs. The indirect costs include legal, engineering, administrative, and financing considerations. Funding for the project will come from City funds/bonding and special assessments to benefitting properties.

The 2021 Street Improvement Project can be completed, including the final lift of bituminous paving and all restoration items, in 2021.

This project is feasible, necessary, and cost effective from an engineering standpoint and should be constructed as proposed herein.

2. INTRODUCTION

2.1 Authorization

On November 4, 2020, the Wyoming City Council authorized the preparation of an engineering feasibility report for the 2021 Street Improvement Project.

2.2 Scope/Project Location

The proposed project consists of surface improvements along the following roadways:

- 267th Street from Fenwick Avenue to Finley Avenue
- 266th Street from Fenwick Avenue to Finley Avenue
- Feriday Avenue from 267th Street to 266th Street
- Finley Avenue from 267th Street to the south terminus
- 266th Street from Finley Avenue to Forli Avenue
- Forli Avenue from East Viking Boulevard to Wyoming Trail
- Forli Avenue from Wyoming Trail to Foxboro Lane
- Foxboro Lane from Forli Avenue to Foxboro Avenue
- Foxboro Avenue from Foxboro Lane to Wyoming Trail
- Freeport Avenue from East Viking Boulevard to the south terminus
- 267th Street from Freeport Avenue to the west terminus
- Glen Oak Drive from 263rd Street to approximately 700 feet south of 262nd Street
- 263rd Street from Glen Oak Drive to Glen Oak Drive

The proposed improvements include reclamation of the existing street section and full-width bituminous overlay.

A map illustrating the project location can be found on **Figure 1 of Appendix A**.

Utility improvements include extending new storm sewer where facilities do not currently exist to address isolated drainage concerns, minor sanitary sewer rehabilitation to reduce inflow and infiltration, and minor watermain improvements such as replacement of deficient or damaged gate valves, valve boxes, hydrants, and curb stops.

2.3 Data Available

Information and materials used in the preparation of this report include the following:

- City of Wyoming record drawings
- City of Wyoming base and topographic maps
- City of Wyoming Pavement Condition Index
- City of Wyoming Capital Improvement Plan
- Field observations of the area and discussions with City staff
- Geotechnical Report prepared by WSB, dated November 2020
- Sanitary Sewer Televising Report prepared by Visu-Sewer, dated December 2020
- City of Wyoming Assessment Policy

2.4 Project History

Staff has evaluated City streets by conducting pavement condition ratings and road tours to prioritize improvement projects, resulting in a multi-year Capital Improvement Plan (CIP). The CIP provides a schedule for the various roadway improvements that are necessary to maintain the City streets in an effective and efficient manner. In the spring of 2020, Staff provided Council a 5-year CIP for consideration. East Viking Boulevard was originally proposed to be reconstructed in 2021 but has been delayed to a future year as the current Municipal State Aid (MSA) fund balance does not allow for the

improvements to be completed in 2021. Roadways originally proposed for 2022 in the CIP have now been proposed for improvement in 2021.

3. EXISTING CONDITIONS

3.1 Surface

Streets within the proposed improvement area were originally constructed in the 1970's and 80's and are experiencing various severities of distresses including alligator, block, transverse, and longitudinal cracking, along with localized drainage issues. The proposed improvement area consists of 20- to 22-foot-wide roadways surrounded primarily by residential properties with widths measured as edge of pavement to edge of pavement (e/e) summarized in Table 3-1.

Table 3-1: Existing Project Roadway Types and Widths

	"Rural" section with ditches	
	20' e/e	22' e/e
267 th Street from Fenwick Avenue to Finley Avenue		X
266 th Street from Fenwick Avenue to Finley Avenue		X
Feriday Avenue from 267 th Street to 266 th Street		X
Finley Avenue from 267 th Street to the south terminus		X
266 th Street from Finley Avenue to Forli Avenue		X
Forli Avenue from East Viking Boulevard to Wyoming Trail		X
Forli Avenue from Wyoming Trail to Foxboro Lane		X
Foxboro Lane from Forli Avenue to Foxboro Avenue		X
Foxboro Avenue from Foxboro Lane to Wyoming Trail		X
Freeport Avenue from East Viking Boulevard to the south terminus		X
267 th Street from Freeport Avenue to the west terminus	X	
Glen Oak Drive from 263 rd Street to approximately 700 feet south of 262 nd Street		X
263 rd Street from Glen Oak Drive to Glen Oak Drive		X

The City of Wyoming evaluates all roadways within the City periodically, using the Pavement Condition Index (PCI) system. PCI ratings were completed in 2018 within the project area and ranged from 9.6 to 91.2 (average overall rating of 32.5) out of 100. Generally, roadway replacement or reclamation is recommended when PCI ratings are below 35. The segments of high PCI ratings have received patching in recent years, but poor underlying base conditions have not been addressed. A copy of the 2018 PCI ratings is included in **Appendix F** of this report.

Soil boring taken within the project area indicate the existing asphalt thickness ranges from 2 inches to 3 inches and aggregate base thickness ranges from 2 inches to 5 inches. The underlying soils in the area consist of predominantly fine grain sand with some areas of silty sand. A copy of the soil boring logs is included in **Appendix D** of this report.

3.2 Drainage

Roadways within the proposed project area are currently graded as rural road sections consisting of ditches and culverts to convey storm water runoff. Discussion with Public Works and input for residents indicated the only known drainage issues are identified within the 267th Street and Feriday Avenue intersection.

266th Street, 267th Street, Feriday Avenue, and Finley Avenue

Storm water is collected within ditches adjacent to the roadways. The existing ditches are shallow or have inadequate slope resulting in surface water ponding until ultimately infiltrating into the soils. Existing overland drainage west of the high point along 266th Street near Forli Avenue is eventually conveyed to the existing storm sewer at the intersection of Fenwick Avenue with 266th Street and 267th Street where the stormwater eventually discharges to a stormwater pond north of East Viking Boulevard. Most overland flow east of the high point along 266th Street runs south along Forli Avenue to the existing storm sewer at the intersection with Wyoming Trail. A small portion of Forli Avenue drains north to the existing storm sewer along East Viking Trail.

Freeport Avenue and 267th Street

Stormwater is collected within shallow ditches along Freeport Avenue and 267th Street and conveys drainage from north to south to an existing wetland just south of the lift station on Freeport Avenue.

Forli Avenue, Foxboro Avenue, and Foxboro Lane

Storm water is collected within ditches of varying depths adjacent to the roadways. Culverts located at the low points within the ditch direct stormwater to a number of wetlands behind the homes.

Glen Oak Drive and 263rd Street

Storm water is collected within ditches of varying depths adjacent to the roadways. Culverts located at the low points within the ditch direct stormwater west to either an existing wetland or Ashton Lake depending on where along the roadway the culvert is located.

3.3 Municipal Utilities

3.3.1 Sanitary Sewer

The sanitary sewer system within the project area consists of 8-inch and 12-inch diameter polyvinyl chloride pipe (PVC) installed in the 1970's and 80's. An internal inspection, with a specially designed television camera, was completed in December 2020 to determine the structural condition of the existing pipe. Only minor root intrusion and minor sags were identified. A copy of the televising report is included in **Appendix E** of this report.

3.3.2 Watermain

The existing water distribution mains within the project area were also installed in the 1960's, 70's, and 80's and consist of 6-inch and 8-inch ductile iron pipe (DIP). To date, there are no known breaks in the area since the watermain was installed. Public Works has completed a review of the existing water main components, such as gate valve locations, gate valve condition, and hydrant conditions.

3.4 Right-of-Way

The right-of-way in the project area is primarily 50 feet wide with 266th and 267th Streets being 60 feet wide between Fenwick Avenue and Forli Avenue.

4. PROPOSED IMPROVEMENTS

4.1 Roadway

Improvements to the existing roadways are intended to improve the design strength of the pavement system and provide a street surface with an extended life.

Improvements proposed for all streets within the project area consist of a bituminous pavement reclamation. Reclamation is the process by which the existing deteriorating roadway surface is reused as aggregate roadway base for the new street section. The proposed roadways have been classified as residential roadways and will be reclaimed and paved to match existing pavement widths. Improvements to the roadways will consist of the following section: 2 inches of bituminous wearing course, 2 inches of bituminous base course, and 6 inches of reclaimed aggregate base over of an acceptable, compacted subgrade.

Areas with aggregate and bituminous sections resulting in a reclaimed section less than the proposed 6 inches will include the following: the existing reclaimed material will be salvaged and stockpiled, the road section will be excavated as necessary to provide the 6 inches of class 5 and 4 inches of bituminous pavement, and the reclaimed material will then be reinstalled and supplemented as necessary with new aggregate.

The proposed typical section is shown on **Figure 2**, in **Appendix A**. Reclaimed street widths will match existing widths.

4.2 Surface Drainage and Storm Sewer

The proposed project will maintain the existing drainage patterns and discharge points to the greatest extent possible. The proposed storm sewer improvements include construction of additional storm sewer inlets and pipe within the right-of-way. Drainage ditches will be modified as necessary to convey storm water runoff.

4.3 Municipal Utilities

4.3.1 Sanitary Sewer

The proposed sanitary sewer improvements include adjusting existing manhole castings to the new roadway surface with chimney seals to reduce inflow and infiltration of storm water into the manholes. Televising inspection of the sanitary sewer pipe system within the project indicated only minor root intrusion and minor sags were. Following additional discussions with Public Works, the minor sags do not warrant replacement and the minor root intrusion will be repaired utilizing a short liner (trenchless) to repair the joint and prevent future intrusion.

4.3.2 Watermain

Watermain improvements are not proposed to be included with this improvement project. However, Public Works has indicated the need to replace a number of existing hydrants and gate valves as well as install new gate valves. These minor water system improvements will be included with the proposed project.

4.4 Easements and Right-of-Way

It is anticipated that work will take place within the existing roadway right-of-way.

4.5 Street Sign Replacement

All existing street signs within the project that do not meet the Federal Highway Administration's (FHWA) requirements for retro-reflectivity will be replaced with new street signs.

4.6 Permits and Approvals

The recommended improvements will not disturb more than 1 acre of underlying soils, and therefore, a National Pollution Discharge Elimination Systems (NPDES) General Storm Water Permit will not be required to complete the project.

Glen Oak Drive is within the Comfort Lake Forest Lake Watershed District (CLFLWD), all other roadways are outside of the watershed boundary. A CLFLWD erosion control permit will be required for the work along Glen Oak Drive due to the disturbance limits. The current scope of the project is anticipated to fully construct and/or reconstruct less than 5,000 square feet of impervious surface along Glen Oak Drive which would not require a stormwater CLFLWD permit.

A permit to work in the Chisago County right of way may be required near the intersections with Wyoming Trail.

4.7 Construction Access / Staging

The Contractor will be responsible for providing access to all properties throughout the project. Adequately signed staging and detours will be identified to direct traffic around the construction zones and notify users of the increased truck and construction activity. The contractor will be required to perform construction in a staged manner in these areas to minimize the inconvenience to area residents.

4.8 Public Involvement

A public meeting was held on December 16, 2020, to provide initial project information to property owners and residents within the project area. Residents were encouraged to share their knowledge of the project area, specifically any known areas of concern.

As part of the Chapter 429 process, once the feasibility study is accepted, a public hearing will be scheduled. Impacted residents will be invited to hear more details about the project and provide public testimony regarding the proposed project.

Prior to the public hearing, an additional public informational meeting will be held to further inform the property owners of the proposed improvements, project timeline, assessment policy, and what to expect during construction.

5. FINANCING

5.1 Opinion of Probable Construction Cost

A detailed engineer's opinion of probable costs for the proposed improvements can be found in **Appendix B** of this report. The opinion of probable cost incorporates bid prices from the 2020 construction season projected to a 2021 cost basis including a 5% construction contingency. Indirect costs are typically budgeted at 25% of the construction cost and include engineering, legal, financing, and administrative costs. These costs do not include any easement and acquisition process or the actual easements themselves, if necessary.

The table below provides a summary of the opinion of probable costs for the 2021 Street Improvement Project:

Table 5-1: Opinion of Probable Cost Summary

2021 Street Improvement Project			
City of Wyoming, MN			
Project Costs and Funding			
Improvements	City Fund	Special Assessments	Total
Schedule B. - Surface Improvements	\$1,257,091.50	\$314,272.88	\$1,571,364.38
Schedule B. - Watermain Improvements	\$61,031.25		\$61,031.25
Schedule C. - Sanitary Sewer Improvements	\$111,956.25		\$111,956.25
Schedule D. - Storm Sewer Improvements	\$175,413.00	\$43,853.25	\$219,266.25
Total Improvements	\$1,605,492.00	\$358,126.13	\$1,963,618.13

5.2 Funding Sources

Funding for the project will come from City funds and Special Assessments to benefitting properties.

5.3 Assessments

The City's Assessment Policy includes the following as it relates to this project:

- Street Improvements: Assess 20% of the total surface and drainage improvements
- Past practice for roadway improvement projects has been to assess by the "unit"

5.3.1 Assessment Calculation

Per "Unit" assessment

Total Assessable Surface Improvement Cost	\$1,257,064.38
Total Assessable Drainage Improvement Cost	\$219,266.25
Total Assessable Surface and Drainage Cost	\$1,790,630.63
20% Surface and Drainage Assessed	\$358,126.13
Number of Assessable Units	121.5
Assessment per Unit	\$2,947.54

The assessment map and preliminary assessment rolls are included in **Appendix C** of this report.

6. PROJECT SCHEDULE

The proposed schedule for this improvement project is as follows:

1st Public Information Meeting	December 16, 2020
City Council Accepts Feasibility Study and Orders Public Hearing	February 2, 2021
2nd Public Information Meeting	February 17, 2021
Public Hearing and Authorization to Prepare Plans and Specifications	March 2, 2021
City Council Receives Plans and Specifications and Authorize Advertisement for Bids	March 2021
Receive Bids	April/May 2021
Award Contract	May 2021
Begin Construction	August 2021
Final Completion of Construction	October 2021
Assessment Hearing	November 2021

Schedule assumes any necessary private utility work is completed prior to start of construction.

7. CONCLUSIONS AND RECOMMENDATIONS

The 2021 Street Improvement Project includes the bituminous pavement reclamation along the following roadways:

- 267th Street from Fenwick Avenue to Finley Avenue
- 266th Street from Fenwick Avenue to Finley Avenue
- Feriday Avenue from 267th Street to 266th Street
- Finley Avenue from 267th Street to the south terminus
- 266th Street from Finley Avenue to Forli Avenue
- Forli Avenue from East Viking Boulevard to Wyoming Trail
- Forli Avenue from Wyoming Trail to Foxboro Lane
- Foxboro Lane from Forli Avenue to Foxboro Avenue
- Foxboro Avenue from Foxboro Lane to Wyoming Trail
- Freeport Avenue from East Viking Boulevard to the south terminus
- 267th Street from Freeport Avenue to the west terminus
- Glen Oak Drive from 263rd Street to approximately 700 feet south of 262nd Street
- 263rd Street from Glen Oak Drive to Glen Oak Drive

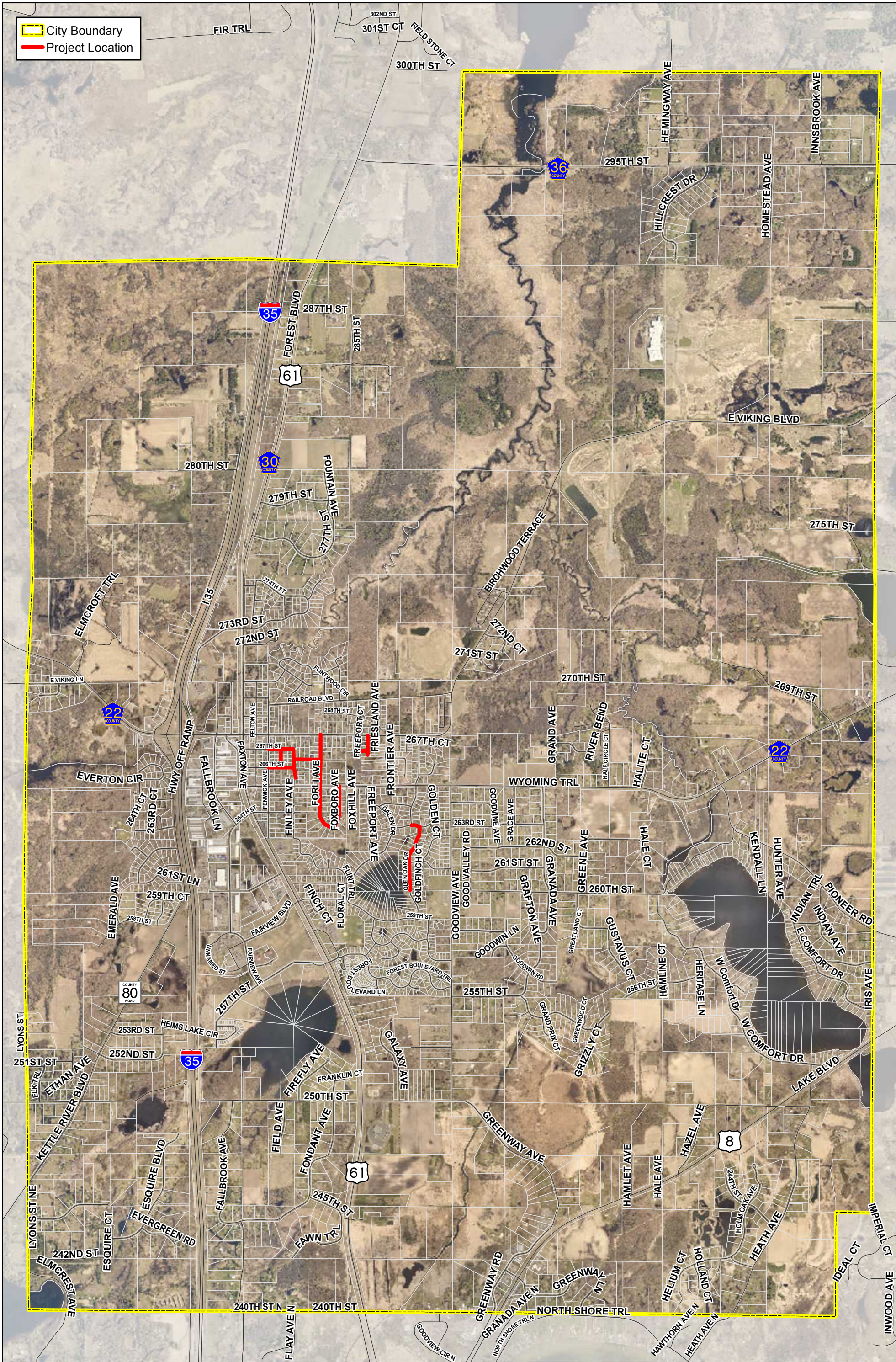
Utility improvements include extending new storm sewer where facilities do not currently exist to address isolated drainage concerns, sanitary sewer rehabilitation to reduce inflow and infiltration, and minor watermain improvements such as replacement of deficient or damaged gate valves, valve boxes, hydrants, and curb stops.

Due to the poor structural condition of these roadways, the improvements proposed herein are recommended for construction in 2021. The total estimated cost for the 2021 Street Improvement Project is **\$1,963,700** funded through City funds and Special Assessments to benefitting properties.

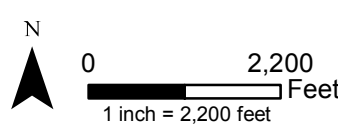
This project is feasible, necessary, and cost-effective from an engineering standpoint. The project funding is subject to financial review by the City. Based on the information contained in this report, it is recommended to proceed with the improvements as outlined herein.

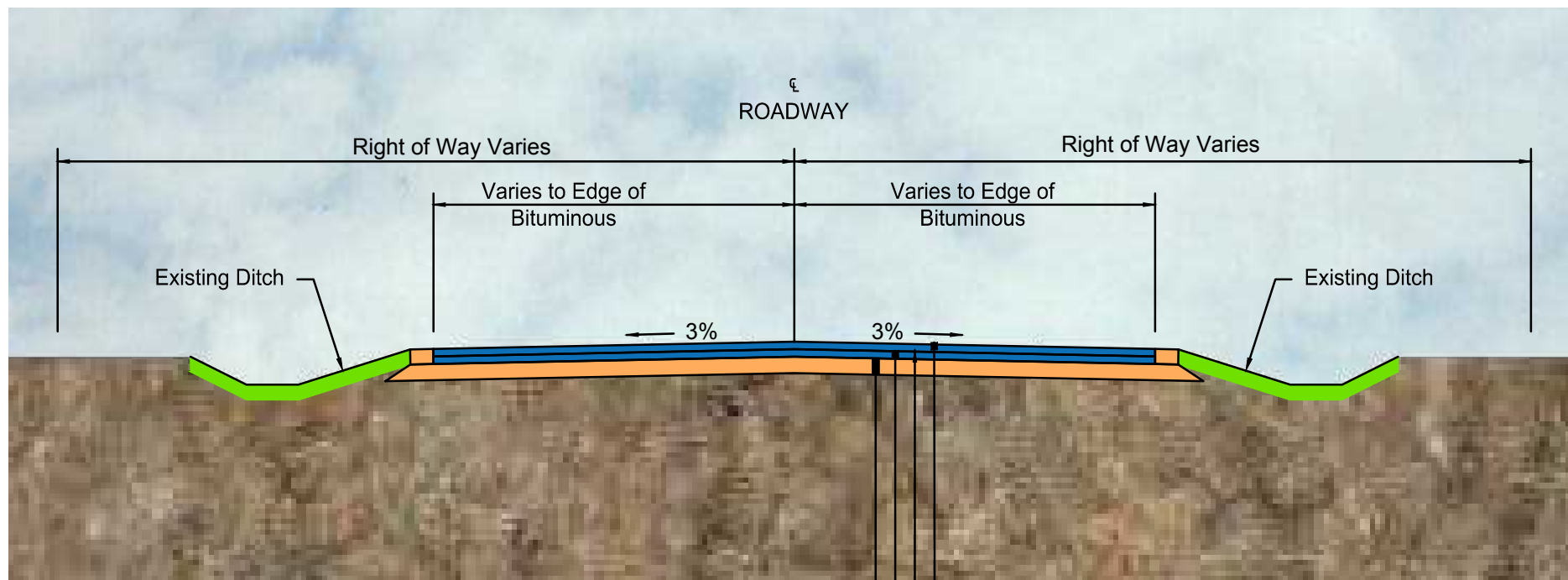
APPENDIX A

Figures



Project Location Map
2021 Road Improvement Project
Wyoming, MN





	"Rural" section with ditches	
	20' e/e	22' e/e
267 th Street from Fenwick Avenue to Finley Avenue		X
266 th Street from Fenwick Avenue to Finley Avenue		X
Feriday Avenue from 267 th Street to 266 th Street		X
Finley Avenue from 267 th Street to the south terminus		X
266 th Street from Finley Avenue to Forli Avenue		X
Forli Avenue from East Viking Boulevard to Wyoming Trail		X
Forli Avenue from Wyoming Trail to Foxboro Lane		X
Foxboro Lane from Forli Avenue to Foxboro Avenue		X
Foxboro Avenue from Foxboro Lane to Wyoming Trail		X
Freeport Avenue from East Viking Boulevard to the south terminus		X
267 th Street from Freeport Avenue to the west terminus	X	
Glen Oak Drive from 263 rd Street to approximately 700 feet south of 262 nd Street		X
263 rd Street from Glen Oak Drive to Glen Oak Drive		X

- 2" TYPE SP 12.5 BITUMINOUS WEARING COURSE MIXTURE (2,C) SPWEB240C (PG 58-34)
- 2357 BITUMINOUS TACK COAT
- 2" TYPE SP 12.5 BITUMINOUS NON WEARING COURSE MIXTURE (2,C) SPWEB240C (PG 58-34)
- 6" MIN. AGGREGATE BASE (RECLAIMED)

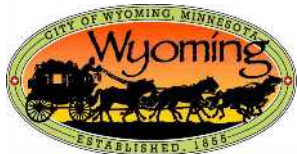


Figure 2 - Typical Section
2021 Street Improvement Project
for the City of Wyoming, MN



WSB Project No: 017084-000

APPENDIX B

Cost Tables

Opinion of Probable Cost

WSB Project: 2021 Street Improvement Project

Design By: KAK
Checked By: KOK

Project Location: City of Wyoming

City Project No.:

WSB Project No: 017084-000

Date: 1/29/2021

Item No.	MN/DOT SPECIFICATION NO.	DESCRIPTION	UNIT	UNIT PRICE	ESTIMATED QUANTITY	ESTIMATED COST
SCHEDULE A. - STREET RECLAMATION IMPROVEMENTS						
1	2021.501	MOBILIZATION	L S	\$ 71,400.00	1	\$ 71,400.00
2	2101.524	CLEARING	TREE	\$ 450.00	10	\$ 4,500.00
3	2101.524	GRUBBING	TREE	\$ 450.00	10	\$ 4,500.00
4	2104.502	REMOVE SIGN	EACH	\$ 50.00	35	\$ 1,750.00
5	2104.503	SAWING BITUMINOUS PAVEMENT	L F	\$ 5.00	2700	\$ 13,500.00
6	2104.503	SAWING CONCRETE PAVEMENT	L F	\$ 6.00	1000	\$ 6,000.00
7	2104.518	REMOVE CONCRETE WALK	S F	\$ 8.00	50	\$ 400.00
8	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$ 5.00	2500	\$ 12,500.00
9	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$ 10.00	1000	\$ 10,000.00
10	2104.618	SALVAGE BRICK PAVERS	S F	\$ 10.00	400	\$ 4,000.00
11	2540.618	INSTALL BRICK PAVERS	S F	\$ 25.00	400	\$ 10,000.00
12	2215.504	FULL DEPTH RECLAMATION	S Y	\$ 3.50	22100	\$ 77,350.00
13	2104.601	RELOCATE MISCELLANEOUS STRUCTURES	L S	\$ 2,500.00	1	\$ 2,500.00
14	2105.507	COMMON EXCAVATION (CV)	C Y	\$ 35.00	890	\$ 31,150.00
15	2112.519	SUBGRADE PREPARATION	ROAD STA	\$ 200.00	90	\$ 18,000.00
16	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$ 150.00	100	\$ 15,000.00
17	2130.523	WATER	MGAL	\$ 50.00	100	\$ 5,000.00
18	2211.509	AGGREGATE BASE CLASS 5	TON	\$ 35.00	490	\$ 17,150.00
19	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$ 3.50	1400	\$ 4,900.00
20	2360.504	TYPE SP 9.5 WEARING COURSE MIX (2,C) (3.0" THICK)	S Y	\$ 40.00	2500	\$ 100,000.00
21	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2,C)	TON	\$ 70.00	2910	\$ 203,700.00
22	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2,C)	TON	\$ 68.00	2910	\$ 197,880.00
23	2504.602	IRRIGATION SYSTEM REPAIR	EACH	\$ 500.00	10	\$ 5,000.00
24	2505.601	UTILITY COORDINATION	L S	\$ 2,500.00	1	\$ 2,500.00
25	2521.503	CONCRETE CURB AND GUTTER DESIGN B618	L F	\$ 28.00	1600	\$ 44,800.00
26	2521.518	4" CONCRETE WALK	S F	\$ 10.00	50	\$ 500.00
27	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$ 85.00	1000	\$ 85,000.00
28	2540.602	MAIL BOX (TEMPORARY)	EACH	\$ 100.00	120	\$ 12,000.00
29	2540.602	MAIL BOX SUPPORT	EACH	\$ 50.00	10	\$ 500.00
30	2557.602	REPAIR DOG FENCE	EACH	\$ 500.00	10	\$ 5,000.00
31	2564.518	SIGN PANELS TYPE C	S F	\$ 50.00	130	\$ 6,500.00
32	2564.518	SIGN PANELS TYPE SPECIAL	S F	\$ 50.00	34	\$ 1,700.00
33	2563.601	TRAFFIC CONTROL	L S	\$ 10,000.00	1	\$ 10,000.00
34	2571.524	CONIFEROUS TREE 8' HT B&B	EACH	\$ 650.00	5	\$ 3,250.00
35	2571.524	DECIDUOUS TREE 2.5" CAL B&B	EACH	\$ 650.00	5	\$ 3,250.00
36	2573.501	STABILIZED CONSTRUCTION ENTRANCE	L S	\$ 2,500.00	1	\$ 2,500.00
37	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$ 200.00	34	\$ 6,800.00
38	2573.503	SILT FENCE, TYPE MS	L F	\$ 2.75	9000	\$ 24,750.00
39	2574.507	COMMON TOPSOIL BORROW	C Y	\$ 35.00	1300	\$ 45,500.00
40	2574.508	FERTILIZER TYPE 3	POUND	\$ 5.00	1000	\$ 5,000.00
41	2575.505	SEEDING	ACRE	\$ 5,000.00	4.2	\$ 21,000.00
42	2575.508	SEED MIXTURE 25-151	POUND	\$ 5.00	700	\$ 3,500.00
43	2575.509	HYDRAULIC MULCH MATRIX	LB	\$ 5.00	12100	\$ 60,500.00
44	2575.604	ROLLED EROSION PREVENTION CATEGORY 20	S Y	\$ 5.00	1000	\$ 5,000.00
45	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$ 3.50	9000	\$ 31,500.00
Subtotal Schedule A. - Street Reclamation Improvements				\$ 1,197,230.00		
				+5% Contingency	\$ 59,861.50	
Subtotal Schedule A. - Street Reclamation Improvements				\$ 1,257,091.50		
				+ 25% Indirect Costs	\$ 314,272.88	
Total Schedule A. - Street Reclamation Improvements				\$ 1,571,364.38		

Opinion of Probable Cost

WSB Project: 2021 Street Improvement Project

Design By: KAK
Checked By: KOK

Project Location: City of Wyoming

City Project No.:

WSB Project No: 017084-000

Date: 1/29/2021

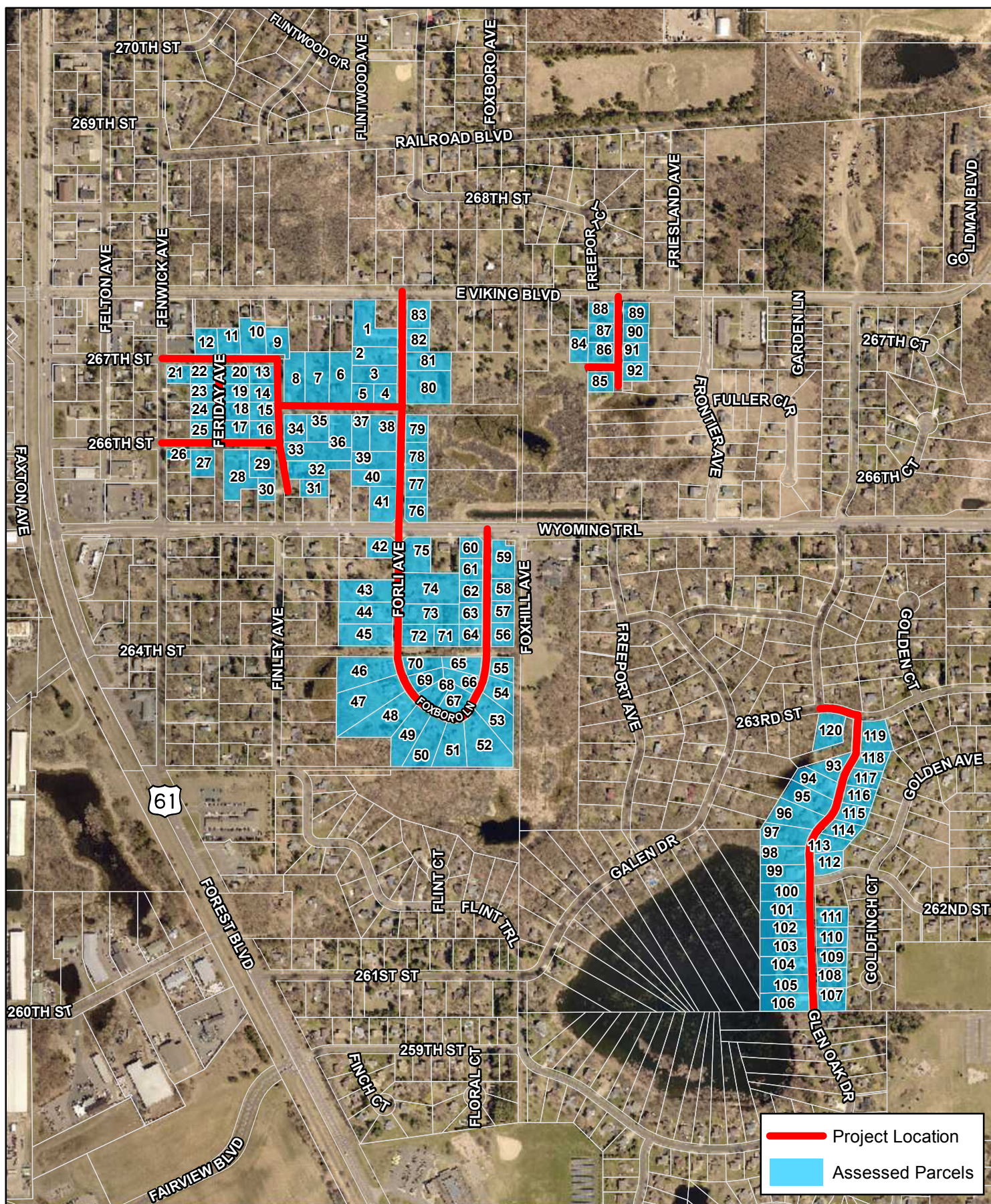
Item No.	MN/DOT SPECIFICATION NO.	DESCRIPTION	UNIT	UNIT PRICE	ESTIMATED QUANTITY	ESTIMATED COST
SCHEDULE B. - WATERMAIN IMPROVEMENTS						
	2104.502	REMOVE HYDRANT	L F	\$500.00	1	\$ 500.00
	2104.502	REMOVE GATE VALVE	EACH	\$500.00	0	\$ -
	2104.503	REMOVE WATERMAIN	L F	\$20.00	10	\$ 200.00
	2504.602	ADJUST CURB STOP	EACH	\$200.00	8	\$ 1,600.00
	2504.602	ADJUST HYDRANT	EACH	\$500.00	3	\$ 1,500.00
	2504.602	HYDRANT	EACH	\$6,000.00	1	\$ 6,000.00
	2504.602	8" GATE VALVE AND BOX	EACH	\$2,200.00	2	\$ 4,400.00
	2504.602	6" GATE VALVE AND BOX	EACH	\$2,200.00	4	\$ 8,800.00
	2504.602	ADJUST GATE VALVE AND BOX	EACH	\$500.00	19	\$ 9,500.00
	2504.602	CONNECT TO EXISTING WATERMAIN	EACH	\$1,000.00	13	\$ 13,000.00
	2504.608	DUCTILE IRON FITTINGS	L B	\$10.00	100	\$ 1,000.00
Subtotal Schedule B. - Watermain Improvements						\$ 46,500.00
						+5% Contingency \$ 2,325.00
Subtotal Schedule B. - Watermain Improvements						\$ 48,825.00
						+ 25% Indirect Costs \$ 12,206.25
Total Schedule B. - Watermain Improvements						\$ 61,031.25

SCHEDULE C. - SANITARY SEWER IMPROVEMENTS						
	2104.502	REMOVE CASTING	EACH	\$ 500.00	37	\$ 18,500.00
	2506.502	CASTING ASSEMBLY	EACH	\$ 650.00	37	\$ 24,050.00
	2506.602	CHIMNEY SEAL	EACH	\$ 350.00	37	\$ 12,950.00
	2506.602	RECONSTRUCT MANHOLE	EACH	\$ 1,500.00	14	\$ 21,000.00
	2503.603	SEWER LINER SPOT REPAIR	L F	\$ 1,100.00	8	\$ 8,800.00
Subtotal Schedule C. - Sanitary Sewer Improvements						\$ 85,300.00
						+5% Contingency \$ 4,265.00
Subtotal Schedule C. - Sanitary Sewer Improvements						\$ 89,565.00
						+ 25% Indirect Costs \$ 22,391.25
Total Schedule C. - Sanitary Sewer Improvements						\$ 111,956.25

SCHEDULE D. - STORM SEWER IMPROVEMENTS						
	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	\$ 500.00	0	\$ -
	2104.503	REMOVE SEWER PIPE (STORM)	L F	\$ 20.00	360	\$ 7,200.00
	2501.502	12" RC PIPE APRON	EACH	\$ 750.00	24	\$ 18,000.00
	2502.602	YARD DRAIN	EACH	\$ 1,000.00	8	\$ 8,000.00
	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	\$ 45.00	360	\$ 16,200.00
	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	\$ 52.00	90	\$ 4,680.00
	2503.503	18" RC PIPE SEWER DES 3006 CL V	L F	\$ 58.00	620	\$ 35,960.00
	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$ 1,000.00	2	\$ 2,000.00
	2503.603	8" PVC PIPE SEWER	L F	\$ 22.00	860	\$ 18,920.00
	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPEC (2'X3')	EACH	\$ 2,500.00	5	\$ 12,500.00
	2506.502	CONST DRAINAGE STRUCTURE DESIGN 48-4020	EACH	\$ 450.00	20	\$ 9,000.00
	2506.502	CASTING ASSEMBLY	EACH	\$ 650.00	16	\$ 10,400.00
	2506.602	CHIMNEY SEAL	EACH	\$ 350.00	32	\$ 11,200.00
	2506.602	ADJUST FRAME & RING CASTING	EACH	\$ 500.00	16	\$ 8,000.00
		EXCAVATION - POND	L S	\$ 5,000.00	1	\$ 5,000.00
Subtotal Schedule D. - Storm Sewer Improvements						\$ 167,060.00
						+5% Contingency \$ 8,353.00
Subtotal Schedule D. - Storm Sewer Improvements						\$ 175,413.00
						+ 25% Indirect Costs \$ 43,853.25
Total Schedule D. - Storm Sewer Improvements						\$ 219,266.25

APPENDIX C

Assessment Map
Preliminary Assessment Role



Assessment Map

2021 Street Improvement Project
Wyoming, MN



0 700
Feet
1 inch = 700 feet



Preliminary Assessment Roll

WSB Project: 2021 Street Improvement Project
Project Location: City of Wyoming
WSB Project No. : R-017084-000

Total Surface and Drainage Improvement Cost: \$ 1,790,630.63
20% Surface and Drainage Improvement Cost: \$358,126.13
Unit Surface Improvement Assessment: \$2,947.54

Date: 1/29/2021
Revised:
Printed: 1/29/2021

Map ID	Owner Name	Property Owner Address				Property Address		PIN #	Land Use Description	Number of Assesable Units Within Parcel	Assesable Units	Method	Assessment Rate	Total Proposed Assessment
1	HAVEN PROPERTIES	26811 FREEPORT CT	WYOMING	MN	55092	5635 E VIKING BLVD	WYOMING	55092	210034800	R6	12	2.5	UNIT \$2,947.54	\$7,368.85
2	SCHULTZ DALE J	26716 FORLI AVE	WYOMING	MN	55092	26716 FORLI AVE	WYOMING	55092	210035400	R6	1	1	UNIT \$2,947.54	\$2,947.54
3	COHN ANDREW	26690 FORLI AVE	WYOMING	MN	55092	26690 FORLI AVE	WYOMING	55092	210035500	R6	1	1	UNIT \$2,947.54	\$2,947.54
4	MORAVEC THOMAS J & JOAN K	5656 266TH ST	WYOMING	MN	55092	5656 266TH ST	WYOMING	55092	210035410	R6	1	1	UNIT \$2,947.54	\$2,947.54
5	FREERKS JAMES L & MARY A	5634 266TH ST	WYOMING	MN	55092	5634 266TH ST	WYOMING	55092	210035420	R6	1	1	UNIT \$2,947.54	\$2,947.54
6	HOLT DAVID & SHANNA	5612 266TH ST	WYOMING	MN	55092	5612 266TH ST	WYOMING	55092	210035300	R6	1	1	UNIT \$2,947.54	\$2,947.54
7	MAINES JOHN W JR & MARSHA R	5584 266TH ST	WYOMING	MN	55092	5584 266TH ST	WYOMING	55092	210035100	R6	1	1	UNIT \$2,947.54	\$2,947.54
8	BENNETT GARY LEE & DORIS ANN	5570 266TH ST	WYOMING	MN	55092	5570 266TH ST	WYOMING	55092	210035200	R6	1	1	UNIT \$2,947.54	\$2,947.54
9	BURT RENTALS LLC	4900 TROTTER CIR	LINCOLN	NE	68516	5530 267TH ST	WYOMING	55092	210011510	R6	4	1	UNIT \$2,947.54	\$2,947.54
10	GERMAN LUTHERAN	5879 WYOMING TRL	WYOMING	MN	55092	UNADDRESSED			210011300	R6	1	1	UNIT \$2,947.54	\$2,947.54
11	JOHNSON DAVID D & JOANNE M	5484 267TH ST	WYOMING	MN	55092	5484 267TH ST	WYOMING	55092	210011600	R6	1	1	UNIT \$2,947.54	\$2,947.54
12	HART EVAN R & RACHEL M	5474 267TH ST	WYOMING	MN	55092	5474 267TH ST	WYOMING	55092	210011900	R6	1	1	UNIT \$2,947.54	\$2,947.54
13	LUND JEFFREY A & LISA	26690 FINLEY AVE	WYOMING	MN	55092	26690 FINLEY AVE	WYOMING	55092	210027000	R3	1	1	UNIT \$2,947.54	\$2,947.54
14	ROD KEVIN SEAN	26672 FINLEY AVE	WYOMING	MN	55092	26672 FINLEY AVE	WYOMING	55092	210027100	R3	1	1	UNIT \$2,947.54	\$2,947.54
15	AUDETTE JOHN P & CONSTANCE M	26648 FINLEY AVE N	WYOMING	MN	55092	26648 FINLEY AVE	WYOMING	55092	210027200	R3	1	1	UNIT \$2,947.54	\$2,947.54
16	MARGARET M JENSEN REVOCABLE TRUST	26618 FINLEY AVE	WYOMING	MN	55092	26618 FINLEY AVE	WYOMING	55092	210027300	R3	1	1	UNIT \$2,947.54	\$2,947.54
17	FLINT SUSAN	26617 FERIDAY AVE	WYOMING	MN	55092	26617 FERIDAY AVE	WYOMING	55092	210027400	R3	1	1	UNIT \$2,947.54	\$2,947.54
18	DANIELSON KEVIN P	26641 FERIDAY AVE	WYOMING	MN	55092	26641 FERIDAY AVE	WYOMING	55092	210027500	R3	1	1	UNIT \$2,947.54	\$2,947.54
19	KEEN AARON J & KC J	26675 FERIDAY AVE	WYOMING	MN	55092	26675 FERIDAY AVE	WYOMING	55092	210027600	R3	1	1	UNIT \$2,947.54	\$2,947.54
20	DAVIS PATRICK & ALISON	26693 FERIDAY AVE	WYOMING	MN	55092	26693 FERIDAY AVE	WYOMING	55092	210027700	R3	1	1	UNIT \$2,947.54	\$2,947.54
21	HERNANDEZ MARSELENA	26683 FENWICK AVE	WYOMING	MN	55092	26683 FENWICK AVE	WYOMING	55092	210026900	R3	1	1	UNIT \$2,947.54	\$2,947.54
22	REESE JACOB A	26690 FERIDAY AVE	WYOMING	MN	55092	26690 FERIDAY AVE	WYOMING	55092	210026100	R3	1	1	UNIT \$2,947.54	\$2,947.54
23	DEHAVEN LUCAS & JANA	26672 FERIDAY AVE	WYOMING	MN	55092	26672 FERIDAY AVE	WYOMING	55092	210026200	R3	1	1	UNIT \$2,947.54	\$2,947.54
24	HOULE STEVEN WARREN	26648 FERIDAY AVE N	WYOMING	MN	55092	26648 FERIDAY AVE	WYOMING	55092	210026300	R3	1	1	UNIT \$2,947.54	\$2,947.54
25	COLLAR CATHERINE M	17108 KETTLE RIVER BLVD	FOREST LAKE	MN	55025	26616 FERIDAY AVE	WYOMING	55092	210026400	R3	1	1	UNIT \$2,947.54	\$2,947.54
26	HENDRICKSON MICHAEL J & MEGAN S BENSON	26595 FENWICK AVE	WYOMING	MN	55092	26595 FENWICK AVE	WYOMING	55092	210029100	R3	1	1	UNIT \$2,947.54	\$2,947.54
27	OLSON JAMES R & DIANE M GILMAN	5475 266TH ST	WYOMING	MN	55092	5475 266TH ST	WYOMING	55092	210028600	R3	1	1	UNIT \$2,947.54	\$2,947.54
28	SOBIECH DONNA J & GERARD ALOYSIUS SOBIECH	5501 266TH ST	WYOMING	MN	55092	5501 266TH ST	WYOMING	55092	210027900	R3	1	1	UNIT \$2,947.54	\$2,947.54
29	SIEBER MICHAEL R & AMY M	5525 266TH ST	WYOMING	MN	55092	5525 266TH ST	WYOMING	55092	210027800	R3	1	1	UNIT \$2,947.54	\$2,947.54
30	TAGUE CYNTHIA	26534 FINLEY AVE	WYOMING	MN	55092	26534 FINLEY AVE	WYOMING	55092	210028500	R3	1	1	UNIT \$2,947.54	\$2,947.54
31	SUTLIFF GERALD & VALINDA	26535 FINLEY AVE	WYOMING	MN	55092	26535 FINLEY AVE	WYOMING	55092	210034000	R3	1	1	UNIT \$2,947.54	\$2,947.54
32	BERRY DENNIS L & SUZANNE F	26559 FINLEY AVE	WYOMING	MN	55092	26559 FINLEY AVE	WYOMING	55092	210034100	R3	1	1	UNIT \$2,947.54	\$2,947.54
33	ACHENBACH KARI J	26571 FINLEY AVE	WYOMING	MN	55092	26571 FINLEY AVE	WYOMING	55092	210034200	R3	1	1	UNIT \$2,947.54	\$2,947.54
34	OLSON GERALD AND JORJI	5571 266TH ST	WYOMING	MN	55092	5571 266TH ST	WYOMING	55092	210033600	R3	1	1	UNIT \$2,947.54	\$2,947.54
35	NADAEU SHEILA	5595 266TH ST	WYOMING	MN	55092	5595 266TH ST	WYOMING	55092	210033500	R3	1	1	UNIT \$2,947.54	\$2,947.54
36	SUTTON PATRICIA E	5611 266TH ST	WYOMING	MN	55092	5611 266TH ST	WYOMING	55092	210033300	R3	1	1	UNIT \$2,947.54	\$2,947.54
37	PERRY JODY L	5635 266TH ST	WYOMING	MN	55092	5635 266TH ST	WYOMING	55092	210033220	R3	1	1	UNIT \$2,947.54	\$2,947.54
38	NELSON ROBERT K JR	5647 266TH ST	WYOMING	MN	55092	5647 266TH ST	WYOMING	55092	210033210	R3	1	1	UNIT \$2,947.54	\$2,947.54
39	LUGER CLAIRE A	26580 FORLI AVE	WYOMING	MN	55092	26580 FORLI AVE	WYOMING	55092	210033200	R3	1	1	UNIT \$2,947.54	\$2,947.54
40	AUDREY J BOWEN REVOCABLE TRUST	26560 FORLI AVE	WYOMING	MN	55092	26560 FORLI AVE	WYOMING	55092	210034400	R3	1	1	UNIT \$2,947.54	\$2,947.54
41	LASKA TIMOTHY A & CANDICE E	26524 FORLI AVE	WYOMING	MN	55092	26524 FORLI AVE	WYOMING	55092	210034300	R3	1	1	UNIT \$2,947.54	\$2,947.54
42	DEFORD MARY ELIZABETH	26496 FORLI AVE	WYOMING	MN	55092	26496 FORLI AVE	WYOMING	55092	210032000	R3	1	1	UNIT \$2,947.54	\$2,947.54
43	SELBY ROBERT H & BRENDA M	26454 FORLI AVE	WYOMING	MN	55092	26454 FORLI AVE	WYOMING	55092	210032300	R3	1	1	UNIT \$2,947.54	\$2,947.54
44	NEWTROM AMANDA	26436 FORLI AVE	WYOMING	MN	55092	26436 FORLI AVE	WYOMING	55092	210032200	R3	1	1	UNIT \$2,947.54	\$2,947.54
45	KNAUFF SCOTT C & DEBORAH J A	26406 FORLI AVE	WYOMING	MN	55092	26406 FORLI AVE	WYOMING	55092	210032400	R3	1	1	UNIT \$2,947.54	\$2,947.54
46	LAFAVOR ROBERT	5635 FOXBORO LN	WYOMING	MN	55092	5635 FOXBORO LN	WYOMING	55092	210071014	R3	1	1	UNIT \$2,947.54	\$2,947.54
47	NEESER DAVID G & KIM A	5655 FOXBORO LN	WYOMING	MN	55092	5655 FOXBORO LN	WYOMING	55092	210071013	R3	1	1	UNIT \$2,947.54	\$2,947.54
48	CHRISTOPHERSON DANIEL	5675 FOXBORO LN	WYOMING	MN	55092	5675 FOXBORO LN	WYOMING	55092	210071012	R3	1	1	UNIT \$2,947.54	\$2,947.54
49	SWANSON MICHAEL A & LYNN A	5695 FOXBORO LN	WYOMING	MN	55092	5695 FOXBORO LN	WYOMING	55092	210071011	R3	1	1	UNIT \$2,947.54	\$2,947.54
50	RAY SANDRA A	5715 FOXBORO LN	WYOMING	MN	55092	5715 FOXBORO LN	WYOMING	55092	210071010	R3	1	1	UNIT \$2,947.54	\$2,947.54
51	BUCHOLZ ROSS M & VICTORIA L	5735 FOXBORO LN	WYOMING	MN	55092	5735 FOXBORO LN	WYOMING	55092	210071009	R3	1	1	UNIT \$2,947.54	\$2,947.54
52	GRAY ANTHONY D	5755 FOXBORO LN	WYOMING	MN	55092	5755 FOXBORO LN	WYOMING	55092	210071008	R3	1	1	UNIT \$2,947.54	\$2,947.54
53	PROVIDE CARE INC	PO BOX 538	NORTH BRANCH	MN	55056-0538	5775 FOXBORO LN	WYOMING	55092	210071007	R3	1	1	UNIT \$2,947.54	\$2,947.54
54	GUNTER JEREMY J & LEAH	5795 FOXBORO LN	WYOMING	MN	55092	5795 FOXBORO LN	WYOMING	55092	210071006	R3	1	1	UNIT \$2,947.54	\$2,947.54
55	PANGAL CHRIS A	5815 FOXBORO LN	WYOMING	MN	55092	5815 FOXBORO LN	WYOMING	55092	210071005	R3	1	1	UNIT \$2,947.54	\$2,947.54
56	GIBBS GORDON G & CAROL J	26419 FOXBORO AVE	WYOMING	MN	55092	26419 FOXBORO AVE	WYOMING	55092	210046804	R3	1	1	UNIT \$2,947.54	\$2,947.54
57	CASEY RICHARD F & LINDA J	26435 FOXBORO AVE	WYOMING	MN	55092	26435 FOXBORO AVE	WYOMING	55092	210046803	R3	1	1	UNIT \$2,947.54	\$2,947.54
58	PARENTEAU MICHELLE M	26453 FOXBORO AVE	WYOMING	MN	55092	26453 FOXBORO AVE	WYOMING	55092	210046802	R3	1	1	UNIT \$2,947.54	\$2,947.54
59	MARTINEZ RICHARD L & MALLORIE R	26471 FOXBORO AVE	WYOMING	MN	55092	26471 FOXBORO AVE	WYOMING	55092	210046801	R3	1	1	UNIT \$2,947.54	\$2,947.54
60	MORAVEC SUSAN M	26496 FOXBORO AVE	WYOMING	MN	55092	26496 FOXBORO AVE	WYOMING	55092	210046805	R3	1	1	UNIT \$2,947.54	\$2,947.54
61	ASFALY GARY W	26472 FOXBORO AVE	WYOMING	MN	55092-0053	26472 FOXBORO AVE	WYOMING	55092	210046806	R3	1	1	UNIT \$2,947.54	\$2,947.54
62	CHRISTENSON JOHN V	26454 FOXBORO AVE	WYOMING	MN	55092	26454 FOXBORO AVE	WYOMING	55092	210046807	R3	1	1	UNIT \$2,947.54	\$2,947.54

Preliminary Assessment Roll

WSB Project: 2021 Street Improvement Project
Project Location: City of Wyoming
WSB Project No.: R-017084-000

Total Surface and Drainage Improvement Cost: \$ 1,790,630.63
20% Surface and Drainage Improvement Cost: \$358,126.13
Unit Surface Improvement Assessment: \$2,947.54

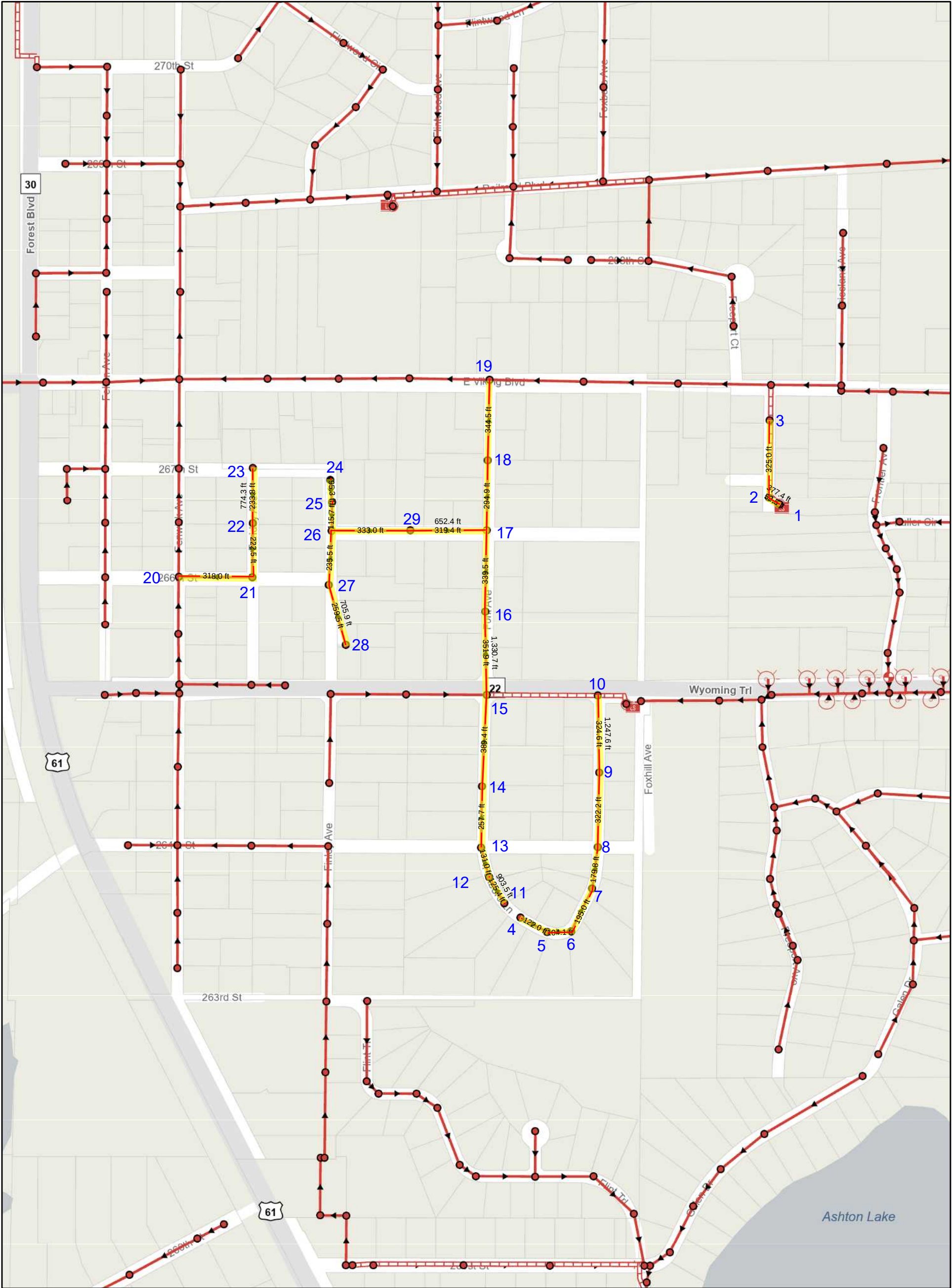
Date: 1/29/2021
Revised:
Printed: 1/29/2021

Map ID	Owner Name	Property Owner Address				Property Address			PIN #	Land Use Description	Number of Assesable Units Within Parcel	Assesable Units	Method	Assessment Rate	Total Proposed Assessment
63	HENDRICKSON THOMAS & YVONNE	26436 FOXBORO AVE	WYOMING	MN	55092	26436 FOXBORO AVE	WYOMING	55092	210046808	R3	1	1	UNIT	\$2,947.54	\$2,947.54
64	NAYLON DIANE L	26418 FOXBORO AVE	WYOMING	MN	55092	26418 FOXBORO AVE	WYOMING	55092	210046809	R3	1	1	UNIT	\$2,947.54	\$2,947.54
65	JENSON ALEX M	5820 FOXBORO LN	WYOMING	MN	55092	5820 FOXBORO LN	WYOMING	55092-9300	210071016	R3	1	1	UNIT	\$2,947.54	\$2,947.54
66	LARSON RICHARD A & SUSAN B	PO BOX 156	WYOMING	MN	55092-0156	5790 FOXBORO LN	WYOMING	55092	210071017	R3	1	1	UNIT	\$2,947.54	\$2,947.54
67	OLSON SUSANNE MARIE	5730 FOXBORO	WYOMING	MN	55092	5730 FOXBORO LN	WYOMING	55092	210071018	R3	1	1	UNIT	\$2,947.54	\$2,947.54
68	HAZARD KELLY R	5700 FOXBORO LN	WYOMING	MN	55092	5700 FOXBORO LN	WYOMING	55092	210071019	R3	1	1	UNIT	\$2,947.54	\$2,947.54
69	SARVER PAUL E & JANET M	5670 FOXBORO LN	WYOMING	MN	55092	5670 FOXBORO LN	WYOMING	55092	210071020	R3	1	1	UNIT	\$2,947.54	\$2,947.54
70	PIERRE ROLAND J & CHRISTINA K	5640 FOXBORO LN	WYOMING	MN	55092	5640 FOXBORO LN	WYOMING	55092	210071021	R3	1	1	UNIT	\$2,947.54	\$2,947.54
71	MOSEMAN ANNE MARIE	26400 FOXBORO AVE	WYOMING	MN	55092	26400 FOXBORO AVE	WYOMING	55092	210037310	R3	1	1	UNIT	\$2,947.54	\$2,947.54
72	PRATT KEVIN J & ANNA M	26411 FORLI AVE	WYOMING	MN	55092	26411 FORLI AVE	WYOMING	55092	210037300	R3	1	1	UNIT	\$2,947.54	\$2,947.54
73	BERGAN JOSHUA	26437 FORLI AVE	WYOMING	MN	55092	26437 FORLI AVE	WYOMING	55092	210036900	R3	1	1	UNIT	\$2,947.54	\$2,947.54
74	OMAN DALLAS L & MARY H DAHLIN-OMAN	26449 FORLI AVE	WYOMING	MN	55092	26449 FORLI AVE	WYOMING	55092	210037100	R3	1	1	UNIT	\$2,947.54	\$2,947.54
75	BELLAND CHARLES H & CONNIE L	26497 FORLI AVE	WYOMING	MN	55092	26497 FORLI AVE	WYOMING	55092	210037200	R3	1	1	UNIT	\$2,947.54	\$2,947.54
76	DUVERNAY CHARLOTTE F	26525 FORLI AVE	WYOMING	MN	55092	26525 FORLI AVE	WYOMING	55092	210036500	R4	1	1	UNIT	\$2,947.54	\$2,947.54
77	POCHAY PHILLIP J & ROXANN L	26545 FORLI AVE	WYOMING	MN	55092	26545 FORLI AVE	WYOMING	55092	210036510	R4	1	1	UNIT	\$2,947.54	\$2,947.54
78	GUNDERSON ANDREW	26565 FORLI AVE	WYOMING	MN	55092	26565 FORLI AVE	WYOMING	55092	210036420	R4	1	1	UNIT	\$2,947.54	\$2,947.54
79	VICHOREK KATHERINE	205 5TH AVE E #206	SARTELL	MN	56377	26585 FORLI AVE	WYOMING	55092	210036410	R4	1	1	UNIT	\$2,947.54	\$2,947.54
80	SCHULTZ DALE J & LINDA J ENGSTROM	26671 FORLI AVE	WYOMING	MN	55092	26671 FORLI AVE	WYOMING	55092	210036100	R4	1	1	UNIT	\$2,947.54	\$2,947.54
81	BRODEUR JASON R & MELISSA L FRAVEL	26701 FORLI AVE	WYOMING	MN	55092	26701 FORLI AVE	WYOMING	55092	210036300	R4	1	1	UNIT	\$2,947.54	\$2,947.54
82	MONTZKA JULIE A	26715 FORLI AVE	WYOMING	MN	55092	26715 FORLI AVE	WYOMING	55092	210036010	R4	1	1	UNIT	\$2,947.54	\$2,947.54
83	BOUDIN JOHN R & VALERIE	5703 E VIKING BLVD	WYOMING	MN	55092	5703 E VIKING BLVD	WYOMING	55092	210036000	R4	1	1	UNIT	\$2,947.54	\$2,947.54
84	SCHULER SAMANTHA	5850 267TH ST	WYOMING	MN	55092	5850 267TH ST	WYOMING	55092	210007530	R3	1	1	UNIT	\$2,947.54	\$2,947.54
85	CUNNINGHAM ALYSSA J & ADAM J	5877 267TH ST	WYOMING	MN	55092	5877 267TH ST	WYOMING	55092	210057800	R3	1	1	UNIT	\$2,947.54	\$2,947.54
86	MOSER JEROME J & PHLOMENE L	26712 FREEPORT AVE	WYOMING	MN	55092	26712 FREEPORT AVE	WYOMING	55092	210057700	R3	1	1	UNIT	\$2,947.54	\$2,947.54
87	BRENNHOFFER ROBERT C & MICHELE M POTZMANN	26728 FREEPORT AVE	WYOMING	MN	55092	26728 FREEPORT AVE	WYOMING	55092	210057600	R3	1	1	UNIT	\$2,947.54	\$2,947.54
88	LOUGHREY THOMAS E & CAROL M	26746 FREEPORT AVE	WYOMING	MN	55092	26746 FREEPORT AVE	WYOMING	55092	210057500	R3	1	1	UNIT	\$2,947.54	\$2,947.54
89	SARRACCO JOHN P & SHANNON S	26179 GALEN DR	WYOMING	MN	55092	26745 FREEPORT AVE	WYOMING	55092	210057100	R3	1	1	UNIT	\$2,947.54	\$2,947.54
90	EDMAND THOMAS A	26727 FREEPORT AVE	WYOMING	MN	55092	26727 FREEPORT AVE	WYOMING	55092	210057200	R3	1	1	UNIT	\$2,947.54	\$2,947.54
91	SKUBIS MARC M & STEPHANIE E	26709 FREEPORT AVE	WYOMING	MN	55092	26709 FREEPORT AVE	WYOMING	55092	210057300	R3	1	1	UNIT	\$2,947.54	\$2,947.54
92	BERND STEPHEN & SARAH	26695 FREEPORT AVE	WYOMING	MN	55092	26695 FREEPORT AVE	WYOMING	55092	210057400	R3	1	1	UNIT	\$2,947.54	\$2,947.54
93	FEDJE PAUL A & MARY S	26280 GLEN OAK DR	WYOMING	MN	55092	26280 GLEN OAK DR	WYOMING	55092	210044730	R3	1	1	UNIT	\$2,947.54	\$2,947.54
94	ROSE RALPH A & BETH A	26250 GLEN OAK DR	WYOMING	MN	55092	26250 GLEN OAK DR	WYOMING	55092	210044731	R3	1	1	UNIT	\$2,947.54	\$2,947.54
95	LANDHERR DANIEL & LISA	26230 GLEN OAK DR	WYOMING	MN	55092	26230 GLEN OAK DR	WYOMING	55092	210044732	R3	1	1	UNIT	\$2,947.54	\$2,947.54
96	BABBITT DANIEL S & SUSAN R	26200 GLEN OAK DR	WYOMING	MN	55092	26200 GLEN OAK DR	WYOMING	55092	210044733	R3	1	1	UNIT	\$2,947.54	\$2,947.54
97	SCHLAUDERAFF SARA L	26190 GLEN OAK DR	WYOMING	MN	55092	26190 GLEN OAK DR	WYOMING	55092	210044734	R3	1	1	UNIT	\$2,947.54	\$2,947.54
98	SCHROEDER STEVEN J & WENDY L	26170 GLEN OAK DR	WYOMING	MN	55092	26170 GLEN OAK DR	WYOMING	55092	210044735	R3	1	1	UNIT	\$2,947.54	\$2,947.54
99	HARRY L & SUSAN C RUDISILL TRUST	26150 GLEN OAK DR	WYOMING	MN	55092	26150 GLEN OAK DR	WYOMING	55092	210044736	R3	1	1	UNIT	\$2,947.54	\$2,947.54
100	MUELLNER DEBRA K	26140 GLEN OAK DR	WYOMING	MN	55092	26140 GLEN OAK DR	WYOMING	55092	210044737	R3	1	1	UNIT	\$2,947.54	\$2,947.54
101	WEST STEVEN & ELIZABETH	26130 GLEN OAK DR E	WYOMING	MN	55092	26130 GLEN OAK DR	WYOMING	55092	210044738	R3	1	1	UNIT	\$2,947.54	\$2,947.54
102	ALBEE NEAL E & JANELLE M	26100 GLEN OAK DR	WYOMING	MN	55092	26100 GLEN OAK DR	WYOMING	55092-9347	210044739	R3	1	1	UNIT	\$2,947.54	\$2,947.54
103	RUNNING THOMAS W & KATHLEEN M	26080 GLEN OAK DR	WYOMING	MN	55092	26080 GLEN OAK DR	WYOMING	55092	210044740	R3	1	1	UNIT	\$2,947.54	\$2,947.54
104	STEPAN MATTHEW	26050 GLEN OAK DR	WYOMING	MN	55092	26050 GLEN OAK DR	WYOMING	55092	210044741	R3	1	1	UNIT	\$2,947.54	\$2,947.54
105	FREEMAN W RICHARD	26030 GLEN OAK DR	WYOMING	MN	55092	26030 GLEN OAK DR	WYOMING	55092	210044742	R3	1	1	UNIT	\$2,947.54	\$2,947.54
106	MANTHEY CRAIG S	26000 GLEN OAK DR	WYOMING	MN	55092	26000 GLEN OAK DR	WYOMING	55092	210044743	R3	1	1	UNIT	\$2,947.54	\$2,947.54
107	RANTA ARNE N & JANICE K & TRUSTEES OF REVOCABLE TRUST	26001 GLEN OAK DR	WYOMING	MN	55092	26001 GLEN OAK DR	WYOMING	55092	210044749	R3	1	1	UNIT	\$2,947.54	\$2,947.54
108	NOVAKOSKE KRISTIN	26025 GLEN OAK DR	WYOMING	MN	55092	26025 GLEN OAK DR	WYOMING	55092	210044748	R3	1	1	UNIT	\$2,947.54	\$2,947.54
109	BROOKMAN TODD D & JULIE A	26051 GLEN OAK DR	WYOMING	MN	55092	26051 GLEN OAK DR	WYOMING	55092	210044747	R3	1	1	UNIT	\$2,947.54	\$2,947.54
110	BEAHAN STEVEN KYLE	26075 GLEN OAK DR	WYOMING	MN	55092	26075 GLEN OAK DR	WYOMING	55092	210044746	R3	1	1	UNIT	\$2,947.54	\$2,947.54
111	OLSON JOHN A & KAREN M	26101 GLEN OAK DR	WYOMING	MN	55092	26101 GLEN OAK DR	WYOMING	55092	210044745	R3	1	1	UNIT	\$2,947.54	\$2,947.54
112	HANSON ERIC & LORI	26151 GLEN OAK DR	WYOMING	MN	55092	26151 GLEN OAK DR	WYOMING	55092	210044750	R3	1	1	UNIT	\$2,947.54	\$2,947.54
113	MARTINSON TERRY L JR & SUSAN M	29175 GLEN OAK DR	WYOMING	MN	55092	26175 GLEN OAK DR	WYOMING	55092	210044751	R3	1	1	UNIT	\$2,947.54	\$2,947.54
114	BONIFACE JANE M & DAVID W	26201 GLEN OAK DR	WYOMING	MN	55092	26201 GLEN OAK DR	WYOMING	55092	210044752	R3	1	1	UNIT	\$2,947.54	\$2,947.54
115	JOHNSON KRISTIN A	26225 GLEN OAK DR	WYOMING	MN	55092	26225 GLEN OAK DR	WYOMING	55092	210044753	R3	1	1	UNIT	\$2,947.54	\$2,947.54
116	THOMPSON JAMISON M	26251 GLEN OAK DR	WYOMING	MN	55092	26251 GLEN OAK DR	WYOMING	55092	210044754	R3	1	1	UNIT	\$2,947.54	\$2,947.54
117	RIEDEMAN NORMAN J & JULIE M	26275 GLEN OAK DR	WYOMING	MN	55092	26275 GLEN OAK DR	WYOMING	55092	210044755	R3	1	1	UNIT	\$2,947.54	\$2,947.54
118	REIDEL-SERRAO DEBORAH L	26299 GLEN OAK DR	WYOMING	MN	55092	26299 GLEN OAK DR	WYOMING	55092	210044756	R3	1	1	UNIT	\$2,947.54	\$2,947.54
119	LEFTO JOSEPH M AND JOLENE D	26305 GLEN OAK DR	WYOMING	MN	55092	26305 GLEN OAK DR	WYOMING	55092	210044715	R3	1	1	UNIT	\$2,947.54	\$2,947.54
120	CRUZ GALINDO MARTINEZ	26300 GLEN OAK DR	WYOMING	MN	55092	26300 GLEN OAK DR	WYOMING	55092	210043000	R3	1	1	UNIT	\$2,947.54	\$2,947.54
GRAND TOTAL 2020 STREET IMPROVEMENT PROJECT ASSESSMENTS												121.5			\$358,126.13

APPENDIX D

Soil Boring Map Soil Boring Logs

2021 Street Improvement Project - Televising Map 1



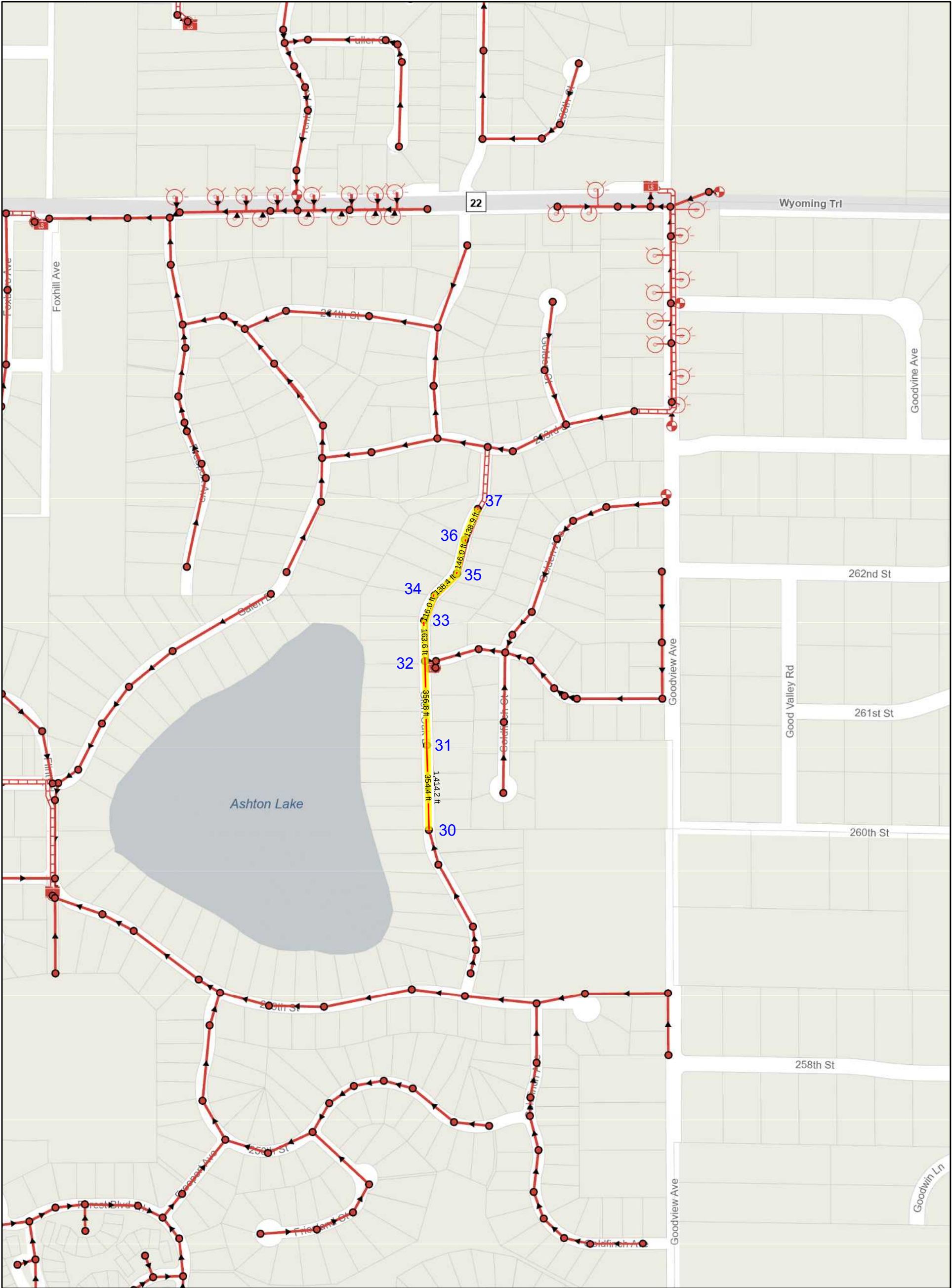
1 in = 400 ft

- | | |
|----------------------------|-----------------------|
| ● Sewer Clean Outs | Sewer Fittings |
| ○ Air Release | ➤ Reducer |
| ● Sewer Manholes | ⊕ Service Connection |
| ⊕ Sewer System Valves | ⊕ Tee |
| ⊕ Sewer Network Structures | |
| ▬ Sewer Pressurized Mains | |
| ➤ Sewer Gravity Mains | |
| ▬ Sewer Lateral Lines | |



N
October 28, 2020
Map Powered By DataLink

2021 Street Improvement Project - Televising Map 2



1 in = 400 ft



- | | |
|----------------------------|-----------------------|
| ● Sewer Clean Outs | Sewer Fittings |
| ○ Air Release | ➤ Reducer |
| ● Sewer Manholes | ⊕ Service Connection |
| ⊕ Sewer System Valves | ⊕ Tee |
| ⊕ Sewer Network Structures | |
| ▬ Sewer Pressurized Mains | |
| ➤ Sewer Gravity Mains | |
| ▬ Sewer Lateral Lines | |

N
October 28, 2020
Map Powered By DataLink

Upstream MH

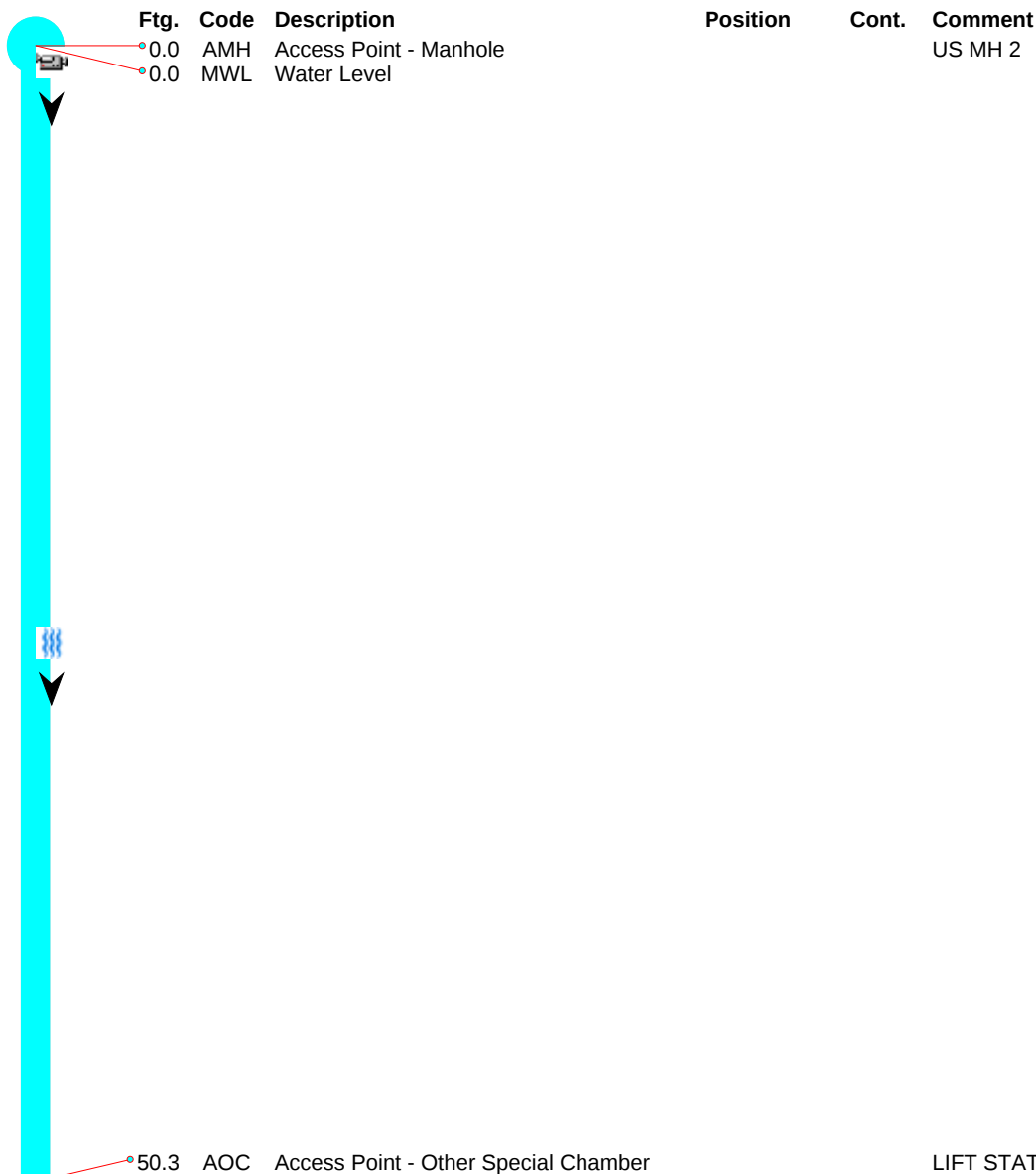
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Downstream MH

1-LIFT STATION

Date	Time	Location (Street)		Job Number	
12/15/2020	8:58 AM	FREEPORT AVE		20572M-01	
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	7.5	10	S
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	50.3	50	DONALD M	U-1207-6155	257

Comments



Upstream MH

3

Downstream MH

2

Date	Time	Location (Street)		Job Number	
12/15/2020	9:49 AM	FREEPORT AVE		20572M-01	
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	11.9	7.5	S
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	339	339	DONALD M	U-1207-6155	257

Comments

Ftg.	Code	Description	Position	Cont.	Comment
0.0	AMH	Access Point - Manhole			US MH 3
0.0	MWL	Water Level			
5.0	TF	Tap, Factory Made	3		OPEN PVC
12.5	TF	Tap, Factory Made	10		OPEN PVC
83.7	TF	Tap, Factory Made	3		OPEN PVC
85.7	TF	Tap, Factory Made	10		OPEN PVC
174.1	TF	Tap, Factory Made	3		OPEN PVC
185.7	TF	Tap, Factory Made	9		OPEN PVC
254.9	TB	Tap, Break-in / Hammer	1		OPEN PVC
287.8	TF	Tap, Factory Made	9		OPEN PVC
322.3	TF	Tap, Factory Made	3		OPEN PVC
336.2	MWLS	Water Level: Sag			
339.0	AMH	Access Point - Manhole			DS MH 2

Upstream MH

4

Downstream MH

5

Date	Time	Location (Street)		Job Number	
12/17/2020	1:19 PM	FOXBORO AVE		20572M-01	
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Upstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	12	10	E
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	128.1	128	DONALD M	U-1207-6155	257

Comments

Ftg.	Code	Description	Position	Cont.	Comment
128.1	AMH	Access Point - Manhole			US MH 4
118.6	TF	Tap, Factory Made	2		OPEN PVC
104.9	TF	Tap, Factory Made	10		OPEN PVC
37.2	TF	Tap, Factory Made	10		OPEN PVC
0.0	MWL	Water Level			
0.0	AMH	Access Point - Manhole			DS MH 5

Upstream MH

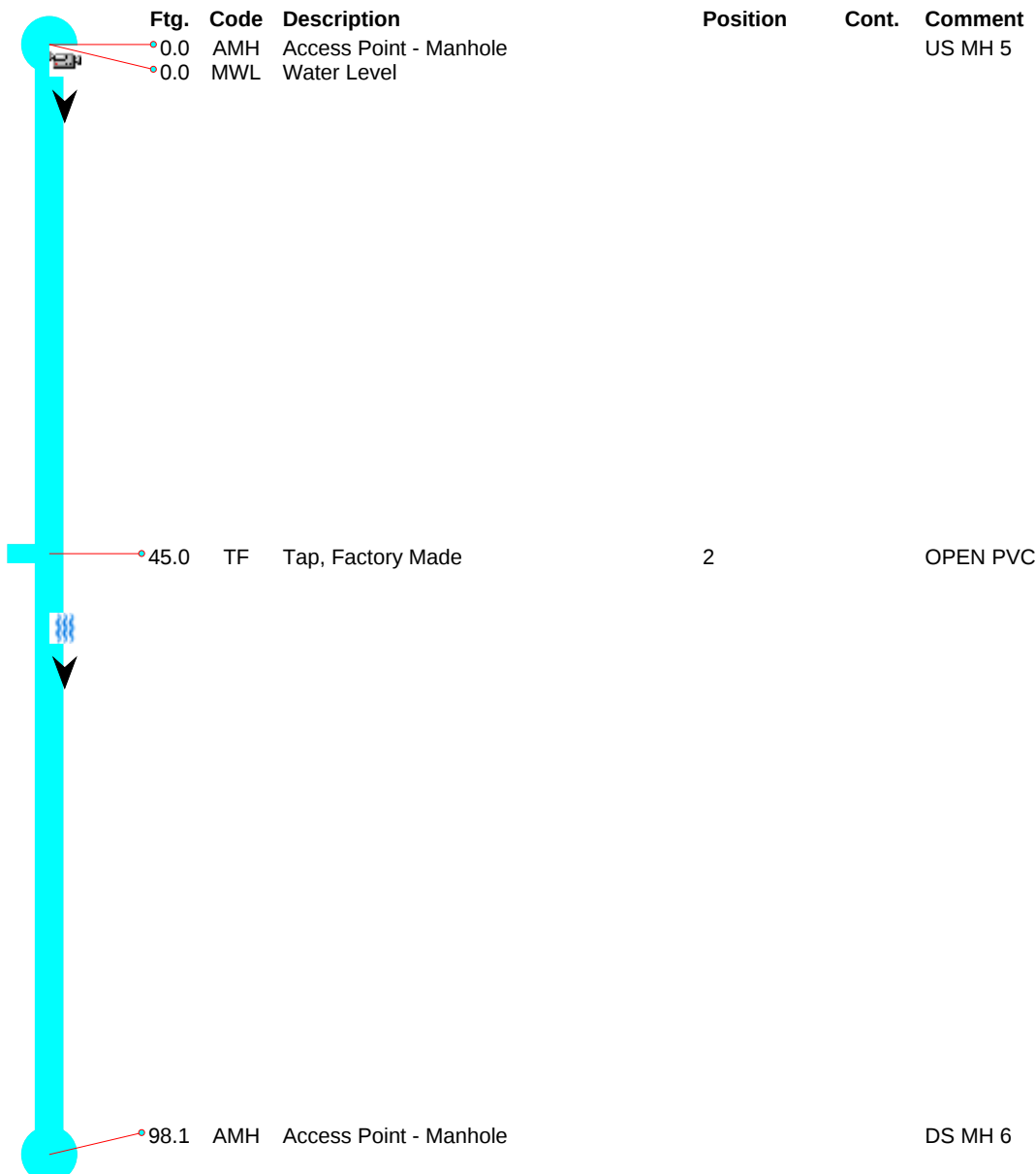
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Downstream MH

6

Date	Time	Location (Street)		Job Number	
12/17/2020	1:44 PM	FOXBORO AVE		20572M-01	
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	12	10	E
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	98.1	98	DONALD M	U-1207-6155	257

Comments



Upstream MH

6

Downstream MH

7

Date	Time	Location (Street)		Job Number	
12/17/2020	1:53 PM	FOXBORO AVE		20572M-01	
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Upstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	12	12	N
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	199.1	200	DONALD M	U-1207-6155	257

Comments

	Ftg.	Code	Description	Position	Cont.	Comment
	199.1	AMH	Access Point - Manhole			US MH 6
	177.8	TF	Tap, Factory Made	10		OPEN PVC
	151.2	TF	Tap, Factory Made	2		OPEN PVC
	86.3	TF	Tap, Factory Made	10		OPEN PVC
	20.4	TF	Tap, Factory Made	3		OPEN PVC
	0.0	MWL	Water Level			
	0.0	AMH	Access Point - Manhole			DS MH 7

Upstream MH

7

Downstream MH

8

Date	Time	Location (Street)		Job Number	
12/17/2020	2:12 PM	FOXBORO AVE		20572M-01	
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	12	12	N
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	180.3	180	DONALD M	U-1207-6155	257

Comments

Ftg.	Code	Description	Position	Cont.	Comment
0.0	AMH	Access Point - Manhole			US MH 7
0.0	MWL	Water Level			
14.8	TF	Tap, Factory Made	2		OPEN PVC
94.2	TF	Tap, Factory Made	10		OPEN PVC
100.2	TF	Tap, Factory Made	2		OPEN PVC
180.3	AMH	Access Point - Manhole			DS MH 8

Upstream MH

8

Downstream MH

9

Date	Time	Location (Street)		Job Number	
12/17/2020	2:26 PM	FOXBORO AVE		20572M-01	
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	12	12	N
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	314.3	314	DONALD M	U-1207-6155	257

Comments

Ftg.	Code	Description	Position	Cont.	Comment
0.0	AMH	Access Point - Manhole			US MH 8
0.0	MWL	Water Level			
87.8	TF	Tap, Factory Made	2		OPEN PVC
92.3	TF	Tap, Factory Made	10		OPEN PVC
206.0	TF	Tap, Factory Made	10		OPEN PVC
219.7	TF	Tap, Factory Made	2		OPEN PVC
314.3	AMH	Access Point - Manhole			DS MH 9

Upstream MH

9

Downstream MH

10

Date	Time	Location (Street)		Job Number	
12/17/2020	2:57 PM	FOXBORO AVE		20572M-01	
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	12	12	N
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	309	310	DONALD M	U-1207-6155	257

Comments

Ftg.	Code	Description	Position	Cont.	Comment
0.0	AMH	Access Point - Manhole			US MH 9
0.0	MWL	Water Level			
13.8	TF	Tap, Factory Made	10		OPEN PVC
26.8	TF	Tap, Factory Made	2		OPEN PVC
133.9	TF	Tap, Factory Made	10		OPEN PVC
204.2	TF	Tap, Factory Made	2		OPEN PVC
255.1	TF	Tap, Factory Made	10		OPEN PVC
309.0	AMH	Access Point - Manhole			DS MH 10

Upstream MH

11

Downstream MH

12

Date	Time	Location (Street)			Job Number
12/17/2020	11:43 AM	FOXBORO LN			20572M-01
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Upstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	7	8	N
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	130.1	130	DONALD M	U-1207-6155	257

Comments



Upstream MH

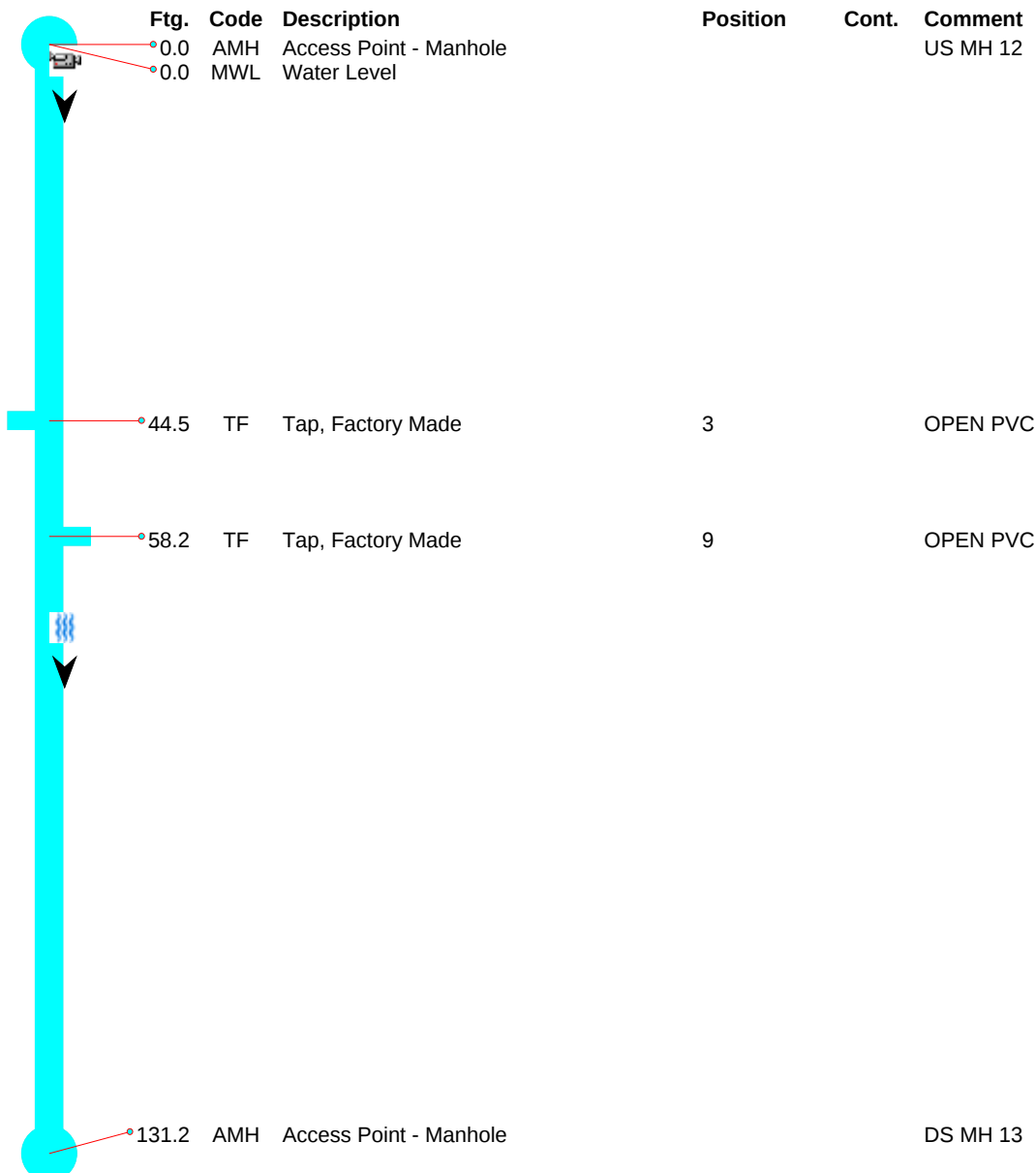
12

Downstream MH

13

Date	Time	Location (Street)			Job Number
12/17/2020	12:41 PM	FOXBORO LN			20572M-01
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	7	8	N
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	131.2	131	DONALD M	U-1207-6155	257

Comments



Upstream MH

13

Downstream MH

14

Date	Time	Location (Street)		Job Number	
12/17/2020	12:50 PM	FOXBORO LN		20572M-01	
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	8	9	N
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	326.1	326	DONALD M	U-1207-6155	257

Comments

Ftg.	Code	Description	Position	Cont.	Comment
0.0	AMH	Access Point - Manhole			US MH 13
0.0	MWL	Water Level			
92.6	TF	Tap, Factory Made	3		OPEN PVC
131.8	TF	Tap, Factory Made	9		OPEN PVC
221.5	TF	Tap, Factory Made	3		OPEN PVC
234.7	TF	Tap, Factory Made	9		OPEN PVC
326.1	AMH	Access Point - Manhole			DS MH 14

Upstream MH

14

Downstream MH

15

Date	Time	Location (Street)			Job Number
12/17/2020	3:30 PM	FOXBORO LN			20572M-01
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	6	12	N
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	319	319	DONALD M	U-1207-6155	257

Comments

Ftg.	Code	Description	Position	Cont.	Comment
0.0	AMH	Access Point - Manhole			US MH 14
0.0	MWL	Water Level			
14.7	TF	Tap, Factory Made	9		OPEN PVC
24.9	TF	Tap, Factory Made	3		OPEN PVC
118.5	TF	Tap, Factory Made	9		OPEN PVC
121.1	TF	Tap, Factory Made	2		OPEN PVC
192.3	TF	Tap, Factory Made	2		OPEN PVC
319.0	AMH	Access Point - Manhole			DS MH 15

Upstream MH

15

Downstream MH

16

Date	Time	Location (Street)		Job Number	
12/17/2020	3:59 PM	FORLI AVE		20572M-01	
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	12	Cast Iron	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	12	13	N
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	348.3	348	DONALD M	U-1207-6155	257

Comments

Ftg.	Code	Description	Position	Cont.	Comment
0.0	AMH	Access Point - Manhole			US MH 15
0.0	MWL	Water Level			
41.0	MMC	Material Change			PVC
110.7	TB	Tap, Break-in / Hammer	2		OPEN PVC
269.5	TB	Tap, Break-in / Hammer	10		OPEN PVC
279.6	TF	Tap, Factory Made	2		OPEN PVC
348.3	AMH	Access Point - Manhole			DS MH 16

Upstream MH

16

Downstream MH

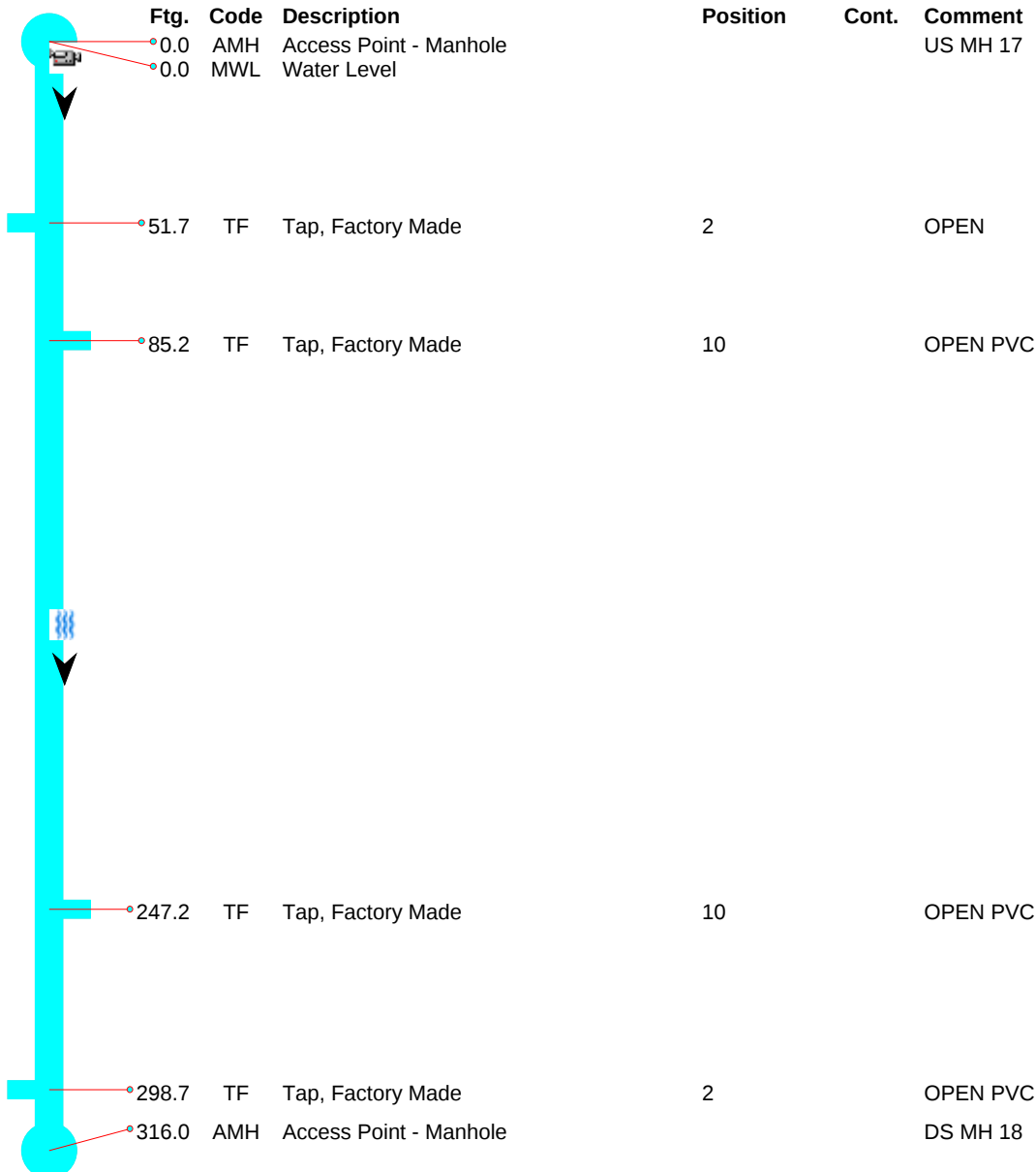
17

Date	Time	Location (Street)		Job Number	
12/17/2020	4:35 PM	FORLI AVE		20572M-01	
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	12	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	13	15	N
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	332.9	333	DONALD M	U-1207-6155	257

Comments

Ftg.	Code	Description	Position	Cont.	Comment
0.0	AMH	Access Point - Manhole			US MH 16
0.0	MWL	Water Level			
58.6	TF	Tap, Factory Made	2		OPEN PVC
75.2	TB	Tap, Break-in / Hammer	10		OPEN PVC
176.0	TF	Tap, Factory Made	10		OPEN PVC
220.3	TF	Tap, Factory Made	2		OPEN PVC
237.4	TB	Tap, Break-in / Hammer	12		OPEN PVC
332.9	AMH	Access Point - Manhole			DS MH 17

Upstream MH		Downstream MH			
17		18			
Date	Time	Location (Street)			Job Number
12/17/2020	10:00 AM	FORLI AVE			20572M-01
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	12	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	14.8	15	N
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	316	316	DONALD M	U-1207-6155	257
Comments					



Upstream MH		Downstream MH			
21		20			
Date	Time	Location (Street)		Job Number	
12/15/2020	3:44 PM	266TH ST		20572M-01	
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	10	16	S
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	310.8	310	DONALD M	U-1207-6155	257
Comments					



Upstream MH

22

Downstream MH

21

Date	Time	Location (Street)			Job Number
12/15/2020	3:26 PM	FERIDAY AVE			20572M-01
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	8	9	S
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	230.1	230	DONALD M	U-1207-6155	257

Comments

Ftg.	Code	Description	Position	Cont.	Comment
0.0	AMH	Access Point - Manhole			US MH 22
0.0	MWL	Water Level			
8.1	TF	Tap, Factory Made	9		OPEN PVC
33.5	TF	Tap, Factory Made	3		OPEN PVC
227.6	TF	Tap, Factory Made	9		OPEN PVC
230.1	AMH	Access Point - Manhole			DS MH 21

Upstream MH

23

Downstream MH

22

Date	Time	Location (Street)		Job Number	
12/15/2020	2:34 PM	FERIDAY AVE		20572M-01	
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	7.9	8	S
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	231	231	DONALD M	U-1207-6155	257

Comments

Ftg.	Code	Description	Position	Cont.	Comment
0.0	AMH	Access Point - Manhole			US MH 23
0.0	MWL	Water Level			
3.0	TF	Tap, Factory Made	9		OPEN PVC
6.0	TF	Tap, Factory Made	3		OPEN PVC
70.3	TF	Tap, Factory Made	3		OPEN PVC
120.9	TF	Tap, Factory Made	10		OPEN PVC
171.5	TF	Tap, Factory Made	9		OPEN PVC
179.1	TF	Tap, Factory Made	3		OPEN PVC
231.0	AMH	Access Point - Manhole			DS MH 22

Upstream MH

25

Downstream MH

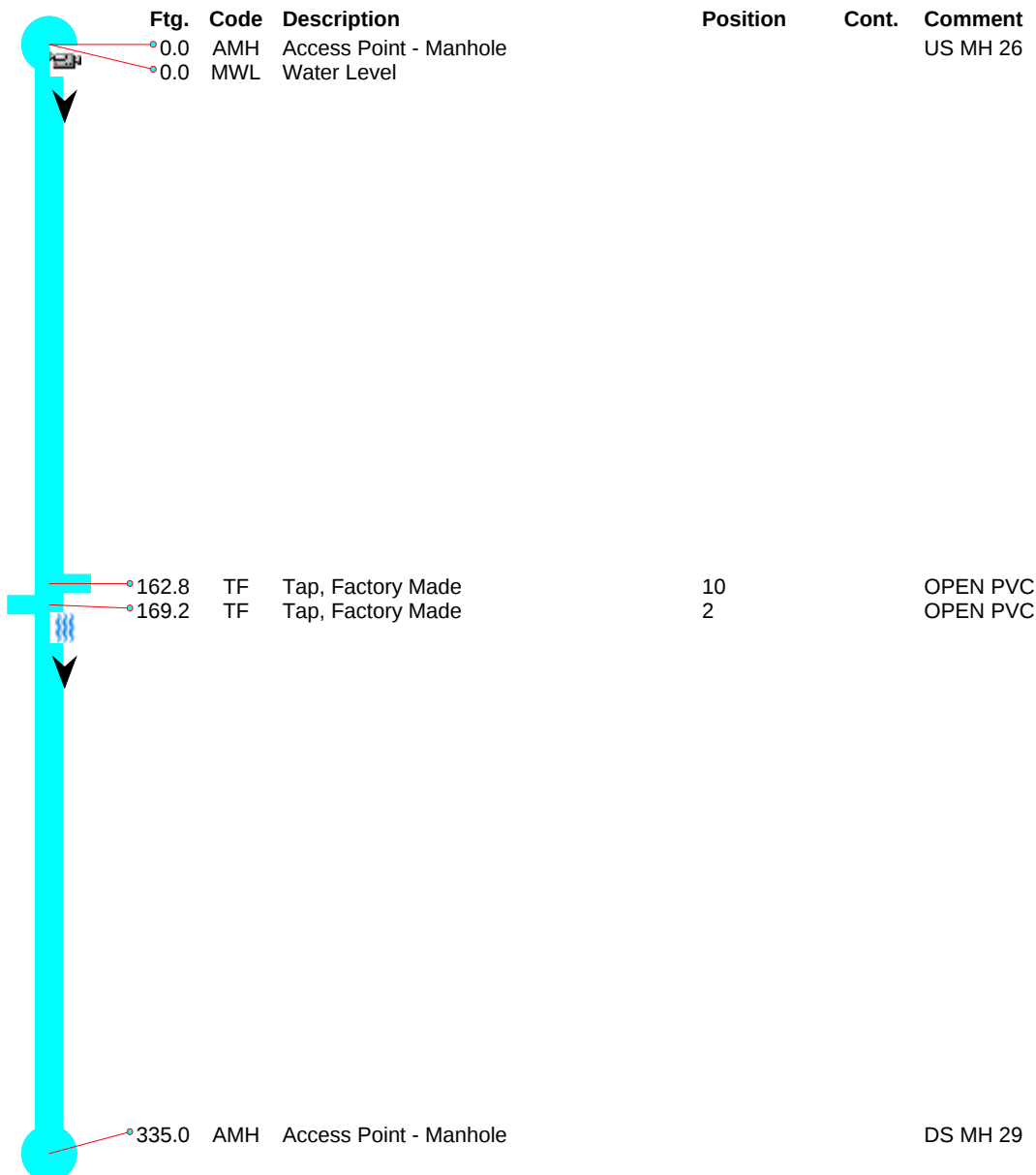
26

Date	Time	Location (Street)			Job Number
12/17/2020	8:18 AM	FINLEY AVE			20572M-01
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Upstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	10	12	S
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	162	162	DONALD M	U-1207-6155	257

Comments

Ftg.	Code	Description	Position	Cont.	Comment
162.0	AMH	Access Point - Manhole			US MH 25
158.1	TF	Tap, Factory Made	10		OPEN PVC
152.4	TF	Tap, Factory Made	3		OPEN PVC
72.5	TF	Tap, Factory Made	9		OPEN PVC
0.0	MWL	Water Level			
0.0	AMH	Access Point - Manhole			DS MH 26

Upstream MH		Downstream MH			
26		29			
Date	Time	Location (Street)			Job Number
12/17/2020	8:49 AM	266TH ST			20572M-01
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	10	12	S
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	335	335	DONALD M	U-1207-6155	257
Comments					



Upstream MH

27

Downstream MH

26

Date	Time	Location (Street)		Job Number	
12/17/2020	7:55 AM	FINLEY AVE		20572M-01	
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Upstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	10	12	N
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	195.1	195	DONALD M	U-1207-6155	257

Comments

Ftg.	Code	Description	Position	Cont.	Comment
195.1	AMH	Access Point - Manhole			US MH 27
122.8	MWLS	Water Level: Sag			
119.5	TF	Tap, Factory Made	10		OPEN PVC
70.1	TF	Tap, Factory Made	3		OPEN PVC
30.1	TF	Tap, Factory Made	3		OPEN PVC
0.0	MWL	Water Level			
0.0	AMH	Access Point - Manhole			DS MH 26

Upstream MH

28

Downstream MH

27

Date	Time	Location (Street)		Job Number	
12/16/2020	7:18 AM	FINLEY AVE		20572M-01	
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	9.6	12	N
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	248	248	DONALD M	U-1207-6155	257

Comments

Ftg.	Code	Description	Position	Cont.	Comment
0.0	AMH	Access Point - Manhole			US MH 28
0.0	MWL	Water Level			
6.0	TF	Tap, Factory Made	3		OPEN
7.4	TF	Tap, Factory Made	9		OPEN PVC
16.1	TF	Tap, Factory Made	9		OPEN PVC
18.7	TF	Tap, Factory Made	3		OPEN PVC
125.5	TF	Tap, Factory Made	3		OPEN PVC
175.8	TF	Tap, Factory Made	3		OPEN PVC
199.9	TF	Tap, Factory Made	9		OPEN PVC
232.1	MWLS	Water Level: Sag			
248.0	AMH	Access Point - Manhole			DS MH 27

Upstream MH

29

Downstream MH

17

Date	Time	Location (Street)			Job Number
12/17/2020	9:16 AM	266TH ST			20572M-01
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	10	12	S
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	336.2	336	DONALD M	U-1207-6155	257

Comments

Ftg.	Code	Description	Position	Cont.	Comment
0.0	AMH	Access Point - Manhole			US MH 29
0.0	MWL	Water Level			
24.6	TF	Tap, Factory Made	3		OPEN PVC
27.8	TF	Tap, Factory Made	9		OPEN PVC
113.8	TF	Tap, Factory Made	3		OPEN PVC
115.8	TF	Tap, Factory Made	9		OPEN PVC
336.2	AMH	Access Point - Manhole			DS MH 17

Upstream MH

30

Downstream MH

31

Date	Time	Location (Street)		Job Number	
12/15/2020	1:37 PM	GLEN OAK DR		20572M-01	
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	14.5	12	N
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	357	357	DONALD M	U-1207-6155	257

Comments

Ftg.	Code	Description	Position	Cont.	Comment
0.0	AMH	Access Point - Manhole			US MH 30
0.0	MWL	Water Level			
51.6	TF	Tap, Factory Made	9		OPEN PVC
61.4	TF	Tap, Factory Made	3		OPEN PVC
151.0	TF	Tap, Factory Made	9		OPEN PVC
180.3	TF	Tap, Factory Made	3		OPEN PVC
250.0	TF	Tap, Factory Made	9		OPEN PVC
287.6	TF	Tap, Factory Made	3		OPEN PVC
340.3	MWLS	Water Level: Sag			
351.6	TF	Tap, Factory Made	9		OPEN PVC
357.0	AMH	Access Point - Manhole			DS MH 31

Upstream MH		Downstream MH			
31		32			
Date	Time	Location (Street)		Job Number	
12/15/2020	2:13 PM	GLEN OAK DR		20572M-01	
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	12	12	N
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	357.1	357	DONALD M	U-1207-6155	257
Comments					



Upstream MH

33

Downstream MH

32

Date	Time	Location (Street)		Job Number	
12/15/2020	1:00 PM	GLEN OAK DR		20572M-01	
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	10	10	S
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	170	170	DONALD M	U-1207-6155	257

Comments

Ftg.	Code	Description	Position	Cont.	Comment
0.0	AMH	Access Point - Manhole			US MH 33
0.0	MWL	Water Level			
33.4	TF	Tap, Factory Made	3		OPEN PVC
85.7	TF	Tap, Factory Made	9		OPEN PVC
126.8	TF	Tap, Factory Made	3		OPEN PVC
170.0	AMH	Access Point - Manhole			DS MH 32

Upstream MH

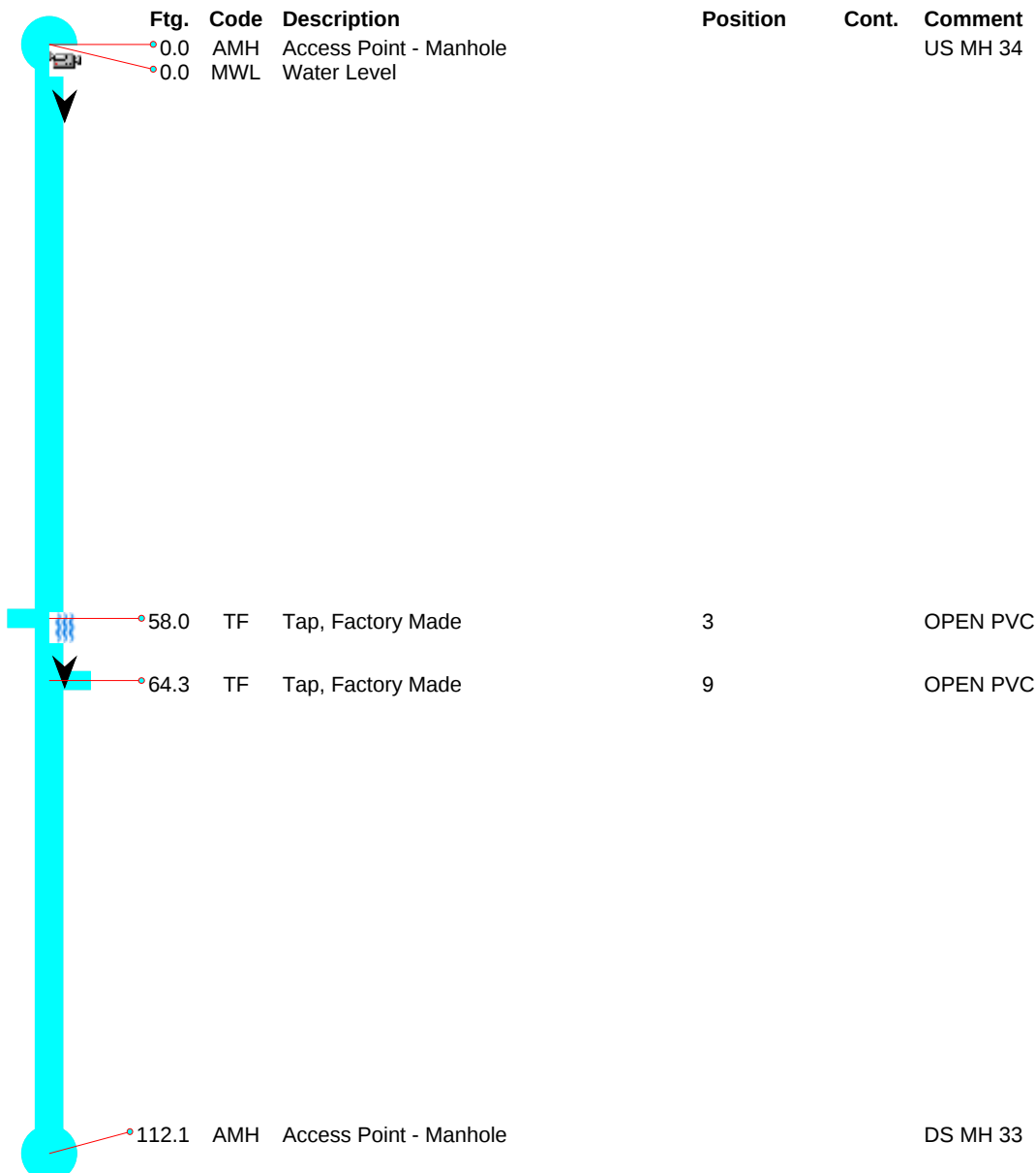
34

Downstream MH

33

Date	Time	Location (Street)		Job Number	
12/15/2020	12:09 PM	GLEN OAK DR		20572M-01	
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	10	10	S
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	112.1	112	DONALD M	U-1207-6155	257

Comments



Upstream MH

35

Downstream MH

34

Date	Time	Location (Street)			Job Number
12/15/2020	11:38 AM	GLEN OAK DR			20572M-01
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	8.9	10	S
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	133	113	DONALD M	U-1207-6155	257

Comments

Ftg.	Code	Description	Position	Cont.	Comment
0.0	AMH	Access Point - Manhole			US MH 35
0.0	MWL	Water Level			
9.3	TF	Tap, Factory Made	3		OPEN PVC
73.7	TF	Tap, Factory Made	9		OPEN PVC
101.3	TF	Tap, Factory Made	3		OPEN PVC
133.0	AMH	Access Point - Manhole			DS MH 34

Upstream MH

36

Downstream MH

35

Date	Time	Location (Street)		Job Number	
12/15/2020	11:20 AM	GLEN OAK DR		20572M-01	
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	10	10	S
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	148.3	148	DONALD M	U-1207-6155	257

Comments

Ftg.	Code	Description	Position	Cont.	Comment
0.0	AMH	Access Point - Manhole			US MH 36
0.0	MWL	Water Level			
33.3	TF	Tap, Factory Made	3		OPEN PVC
35.6	TF	Tap, Factory Made	9		OPEN PVC
136.8	TF	Tap, Factory Made	10		OPEN PVC
148.3	AMH	Access Point - Manhole			DS MH 35

Upstream MH

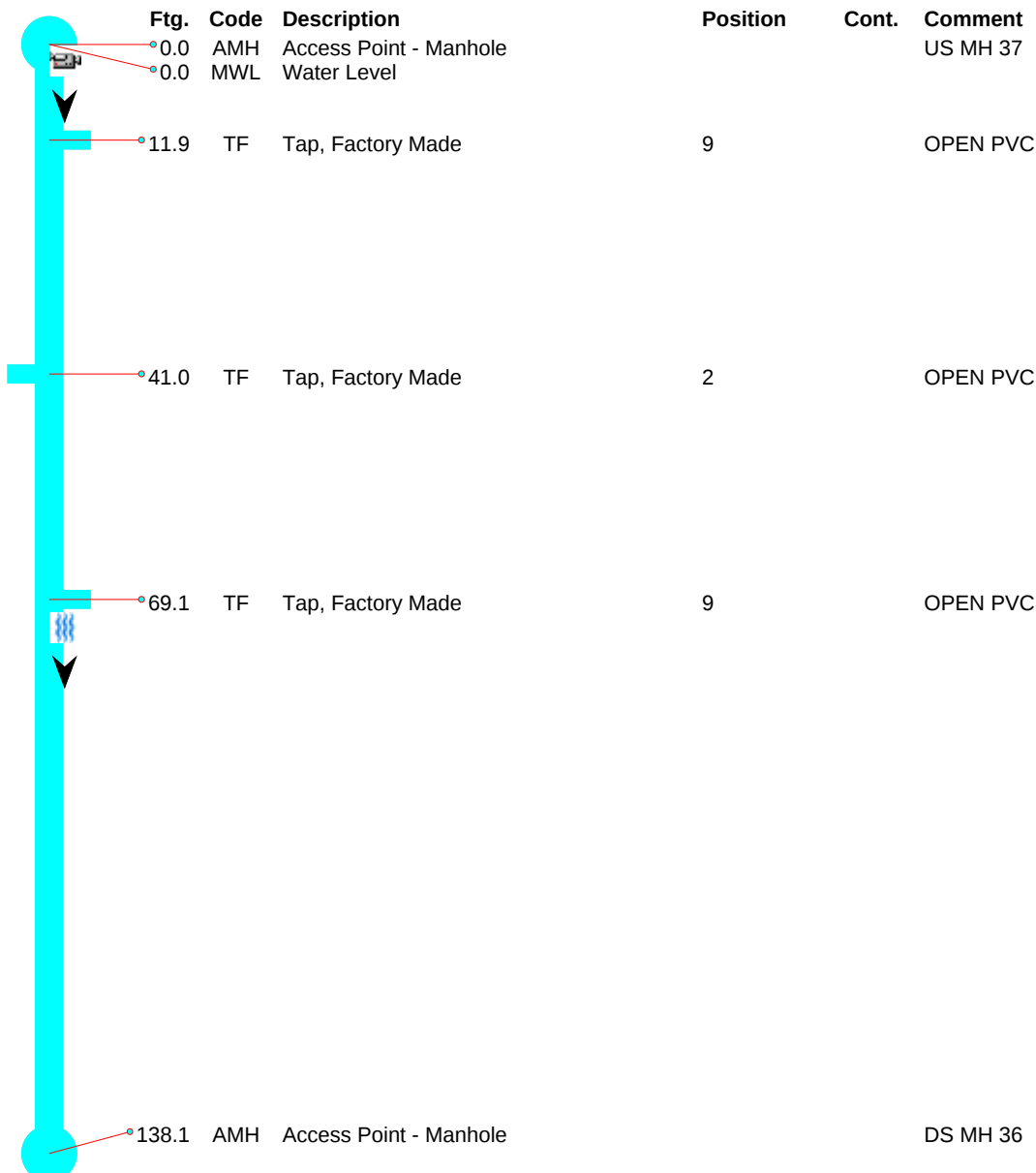
37

Downstream MH

36

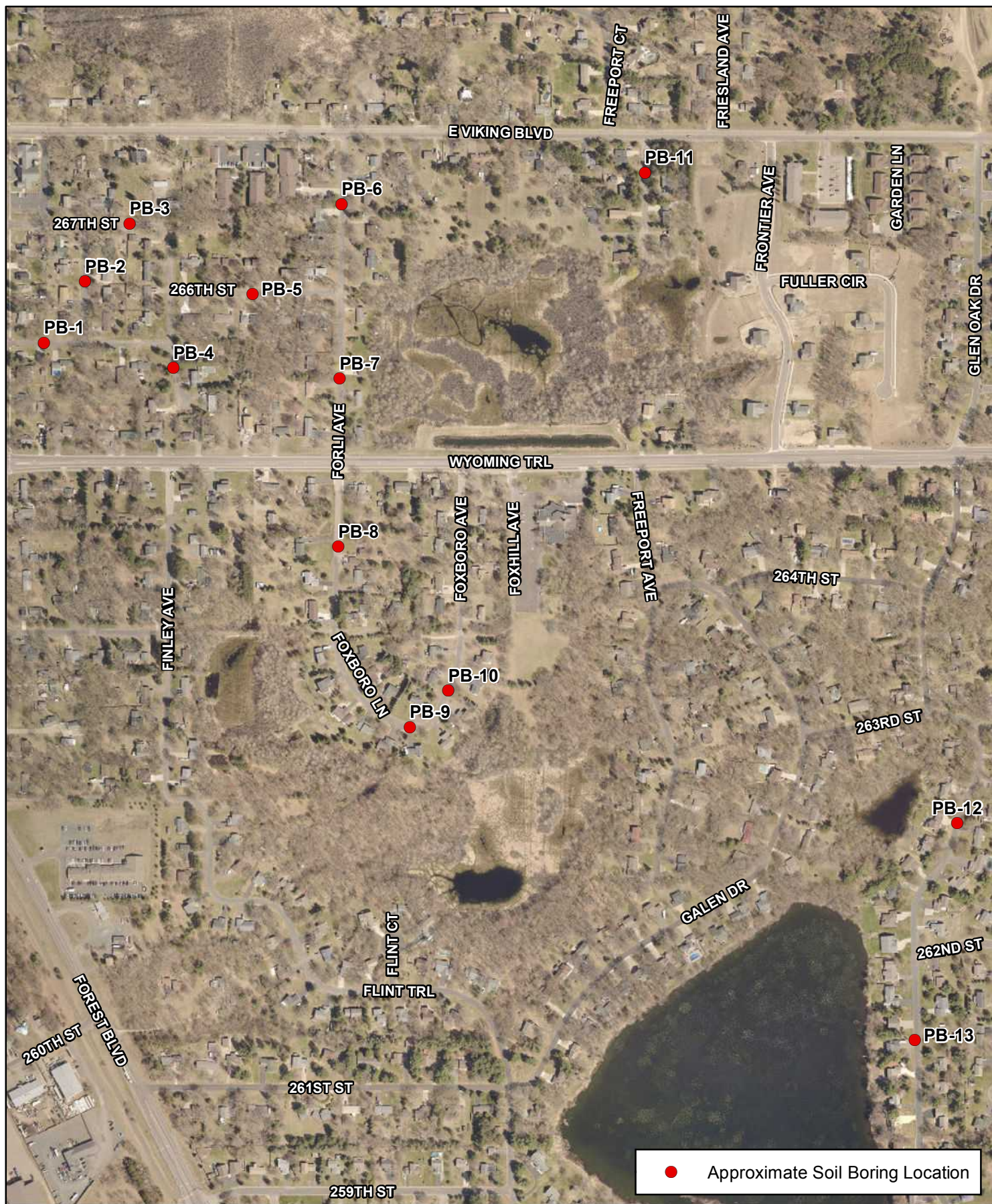
Date	Time	Location (Street)		Job Number	
12/15/2020	10:31 AM	GLEN OAK DR		20572M-01	
Use of Sewer	Pipe Size	Material	Jt. Spacing	Shape	Survey Direction
Sanitary	8	Polyvinyl Chloride	5	Circular	Downstream
Pre-Cleaning	Weather	Surface	US MH Depth	DS MH Depth	Flow Direction
Jetting	Dry	Asphalt	11.9	7.5	S
Media No.	Surveyed Length	Total Length	Surveyor	Certificate No.	Truck No.
01	138.1	138	DONALD M	U-1207-6155	257

Comments



APPENDIX E

Sanitary Sewer Televising Map Sanitary Sewer Televising Report



Soil Boring Location Exhibit

Geotechnical Report
2021 Street Improvements
Wyoming, MN
WSB Project: 017084-000



0 500
Feet
1 inch = 500 feet



LOG OF TEST BORING



PROJECT NAME: Wyoming Street Improvements
CLIENT/WSB #: 017084-000

PROJECT LOCATION: Wyoming, MN

BORING NUMBER PB-1

PAGE 1 OF 1

DEPTH (ft)	DESCRIPTION OF MATERIAL	USCS	GEOLOGIC ORIGIN	WL	Drilling Operation	SAMPLE TYPE No.	N	MC %	%Fines	N-Value Plot
0	2 1/2" BITUMINOUS 4" AGGREGATE BASE: SAND WITH GRAVEL AND RECYCLED BITUMINOUS, dark reddish brown, moist		Pavement Section							0 4.5 9
1	SAND, fine grained, light and dark brown, moist	Fill	Fill			HSA 1				
2										
3						SB 2	5			
4	SAND, fine grained, brown, moist, very loose	SP	Outwash			HSA				
5										
6						SB 3	3	6		
7						HSA				
8	- water bearing @ 8 ft.					SB 4	3	26		
9						HSA				
10										
11	End of Boring 11.0 ft.					SB 5	5			

GEO-TECHNICAL N-VALUE PLOT - WSB.GDT - 1/8/21 14:17 - K:\017084-000\GEO-TECH-CMT\GEO-TECH-BORING LOGS.GPJ

WATER LEVEL MEASUREMENTS							START: 11/16/2020		END: 11/16/2020	
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD	Crew Chief:		Logged By:
								Nicholas Davis		Noah Brown
11/16/2020	1:55 pm	11	9.5	9	8.0		3 1/4" HSA 0' - 9.5'	Notes:		

LOG OF TEST BORING



PROJECT NAME: Wyoming Street Improvements
CLIENT/WSB #: 017084-000

PROJECT LOCATION: Wyoming, MN

BORING NUMBER PB-2

PAGE 1 OF 1

DEPTH (ft)	DESCRIPTION OF MATERIAL	USCS	GEOLOGIC ORIGIN	WL	Drilling Operation	SAMPLE		N	MC %	%Fines	N-Value Plot		
						TYPE	No.				0	6	12
0	2.5" BITUMINOUS 4" AGGREGATE BASE: SAND WITH GRAVEL AND RECYCLED BITUMINOUS, reddish brown, moist		Pavement Section										
1	SAND, fine grained, brown, moist, very loose to loose	SP	Outwash			HSA	1						
2													
3						SB	2	3	6				
4						HSA							
5						SB	3	7	11				
6	SAND, fine grained, reddish brown to brown, wet, loose	SP											
7						HSA							
8	SAND, fine grained, light brown to brown, wet, soft	SP				SB	4	6					
9						HSA							
10	- water bearing @ 10 ft.					SB	5	8					
11	End of Boring 11.0 ft.												

GEO-TECHNICAL N-VALUE PLOT - WSB.GDT - 1/8/21 14:17 - K:\017084-000\GEO-TECH-CMT\GEO-TECH-BORING LOGS.GPJ

WATER LEVEL MEASUREMENTS							START: 11/16/2020		END: 11/16/2020	
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD	Crew Chief:		Logged By:
								Nicholas Davis		Noah Brown
11/16/2020	1:10 pm	11	9.5	9	10.0		3 1/4" HSA 0' - 9.5'	Notes:		

LOG OF TEST BORING



PROJECT NAME: Wyoming Street Improvements
CLIENT/WSB #: 017084-000

PROJECT LOCATION: Wyoming, MN

BORING NUMBER PB-3

PAGE 1 OF 1

DEPTH (ft)	DESCRIPTION OF MATERIAL	USCS	GEOLOGIC ORIGIN	WL	Drilling Operation	SAMPLE		N	MC %	%Fines	N-Value Plot		
						TYPE	No.				0	6	12
0	2.5" BITUMINOUS 2" AGGREGATE BASE: SAND WITH GRAVEL AND RECYCLED BITUMINOUS, reddish brown, moist	SP	Pavement Section										
1	SAND, fine grained, brown, moist, loose		Outwash			HSA	1						
2													
3						SB	2	5	2				
4						HSA							
5	SAND, fine grained, light brown, moist, loose	SP				SB	3	8					
6													
7						HSA							
8						SB	4	7	7				
9						HSA							
10	- water bearing @ 10 ft.					SB	5	8					
11	End of Boring 11.0 ft.												

GEO TECHNICAL N-PLT - WSB.GDT - 1/8/21 14:17 - K:\017084-000\GEO TECH-CMT\GEO TECH BORING LOGS.GPJ

WATER LEVEL MEASUREMENTS							START: 11/16/2020		END: 11/16/2020	
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD	Crew Chief:		Logged By:
								Nicholas Davis		Noah Brown
11/16/2020	12:50 pm	11	9.5	9	10.0		3 1/4" HSA 0' - 9.5'	Notes:		

LOG OF TEST BORING



PROJECT NAME: Wyoming Street Improvements
CLIENT/WSB #: 017084-000

PROJECT LOCATION: Wyoming, MN

BORING NUMBER PB-4

PAGE 1 OF 1

DEPTH (ft)	DESCRIPTION OF MATERIAL	USCS	GEOLOGIC ORIGIN	WL	Drilling Operation	SAMPLE		N	MC %	%Fines	N-Value Plot		
						TYPE	No.				0	6	12
0	3" BITUMINOUS 4" AGGREGATE BASE: SAND WITH GRAVEL AND RECYCLED BITUMINOUS, reddish brown, moist		Pavement Section										
1	SAND WITH SILT, fine grained, brown, moist, loose	SP-SM	Outwash			HSA	1						
2													
3						SB	2	7	7	14			
4						HSA							
5	SAND, fine grained, light brown, moist, loose	SP				SB	3	6	19				
6													
7						HSA							
8						SB	4	7					
9						HSA							
10													
11						SB	5	8					
End of Boring 11.0 ft.													

WATER LEVEL MEASUREMENTS

START: 11/16/2020

END: 11/16/2020

DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD	Crew Chief:	Logged By:
11/16/2020	1:33 pm	11	9.5	8	None		3 1/4" HSA 0' - 9.5'	Nicholas Davis	Noah Brown
								Notes:	

GEO-TECHNICAL N-VALUE - WSB.GDT - 1/8/21 14:17 - K:\017084-000\GEO-TECH-CMT\GEO-TECH-BORING LOGS.GPJ

LOG OF TEST BORING



PROJECT NAME: Wyoming Street Improvements
CLIENT/WSB #: 017084-000

PROJECT LOCATION: Wyoming, MN

BORING NUMBER PB-5

PAGE 1 OF 1

DEPTH (ft)	DESCRIPTION OF MATERIAL	USCS	GEOLOGIC ORIGIN	WL	Drilling Operation	SAMPLE		N	MC %	%Fines	N-Value Plot		
						TYPE	No.				0	5.5	11
0	2" BITUMINOUS 4" AGGREGATE BASE: SAND WITH GRAVEL AND RECYCLED BITUMINOUS, reddish brown, moist	Fill	Pavement Section										
1	SAND, fine grained, dark brown, moist		Fill			HSA	1						
2													
3						SB	2	2	6				
4	SAND, fine grained, brown to dark brown, moist, very loose	SP	Outwash			HSA							
5						SB	3	2	9				
6													
7						HSA							
8						SB	4	3					
9						HSA							
10	SAND, fine grained, light brown to brown, wet, loose	SP				SB	5	7					
11	End of Boring 11.0 ft.												

GEO TECHNICAL N-PLT - WSB.GDT - 1/8/21 14:17 - K:\017084-000\GEO TECH-CMT\GEO TECH-BORING LOGS.GPJ

WATER LEVEL MEASUREMENTS							START: 11/16/2020		END: 11/16/2020	
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD	Crew Chief:		Logged By:
								Nicholas Davis		Noah Brown
11/16/2020	12:26 pm	11	9.5	8	None		3 1/4" HSA 0' - 9.5'	Notes:		

LOG OF TEST BORING



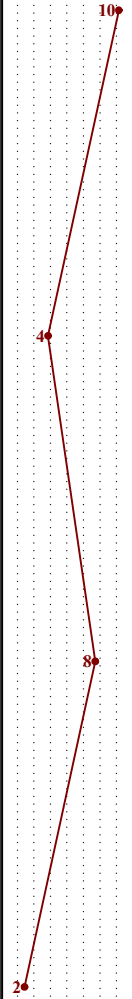
PROJECT NAME: Wyoming Street Improvements
CLIENT/WSB #: 017084-000

PROJECT LOCATION: Wyoming, MN

BORING NUMBER PB-6

PAGE 1 OF 1

DEPTH (ft)	DESCRIPTION OF MATERIAL	USCS	GEOLOGIC ORIGIN	WL	Drilling Operation	SAMPLE		N	MC %	%Fines	N-Value Plot		
						TYPE	No.				0	7	14
0	2" BITUMINOUS 5" AGGREGATE BASE: SAND WITH GRAVEL AND RECYCLED BITUMINOUS, dark reddish brown, moist		Pavement Section										
1	SAND, fine grained, brown, moist, loose to very loose	SP	Outwash			HSA	1						
2													
3						SB	2	10	6				
4						HSA							
5						SB	3	4	7				
6						HSA							
7													
8						SB	4	8					
9						HSA							
10						SB	5	2					
11	End of Boring 11.0 ft.												



GEO-TECHNICAL N-VALUE PLOT - WSB.GDT - 1/8/21 14:17 - K:\017084-000\GEO-TECH-CMT\GEO-TECH-BORING LOGS.GPJ

WATER LEVEL MEASUREMENTS							START: 11/16/2020		END: 11/16/2020		
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD	Crew Chief:		Logged By:	
								Nicholas Davis		Noah Brown	
11/16/2020	12:03 pm	11	9.5	9.5	None		3 1/4" HSA 0' - 9.5'	Notes:			

LOG OF TEST BORING



PROJECT NAME: Wyoming Street Improvements
CLIENT/WSB #: 017084-000

PROJECT LOCATION: Wyoming, MN

BORING NUMBER PB-7

PAGE 1 OF 1

DEPTH (ft)	DESCRIPTION OF MATERIAL	USCS	GEOLOGIC ORIGIN	WL	Drilling Operation	SAMPLE		N	MC %	%Fines	N-Value Plot		
						TYPE	No.				0	5.5	11
0	2" BITUMINOUS 5" AGGREGATE BASE: SAND WITH GRAVEL AND RECYCLED BITUMINOUS, dark reddish brown, moist		Pavement Section										
1	SAND, fine grained, dark brown, moist, loose	SP	Outwash			HSA	1						
2													
3						SB	2	5	7				
4						HSA							
5	- water bearing @ 4 1/2 ft.					SB	3	7	20				
6													
7						HSA							
8						SB	4	7					
9													
10						HSA							
11	SAND, fine grained, grayish brown, water bearing, loose	SP				SB	5	6					
11	End of Boring 11.0 ft.												

GEO-TECHNICAL N-PLT - WSB.GDT - 1/8/21 14:17 - K:\017084-000\GEO-TECH-CMT\GEO-TECH-BORING LOGS.GPJ

WATER LEVEL MEASUREMENTS							START: 11/16/2020		END: 11/16/2020	
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD	Crew Chief:		Logged By:
								Nicholas Davis		Noah Brown
11/16/2020	11:41 am	11	9.5	7	4.5		3 1/4" HSA 0' - 9.5'	Notes:		

LOG OF TEST BORING



PROJECT NAME: Wyoming Street Improvements
CLIENT/WSB #: 017084-000

PROJECT LOCATION: Wyoming, MN

BORING NUMBER PB-8

PAGE 1 OF 1

DEPTH (ft)	DESCRIPTION OF MATERIAL	USCS	GEOLOGIC ORIGIN	WL	Drilling Operation	SAMPLE		N	MC %	%Fines	N-Value Plot		
						TYPE	No.				0	5	10
0	2" BITUMINOUS 4" AGGREGATE BASE: SAND WITH GRAVEL AND RECYCLED BITUMINOUS, dark reddish brown, moist		Pavement Section										
0.5	SAND WITH SILT, fine grained, brown, moist, loose	SP-SM	Outwash			HSA	1						
1													
2													
3						SB	2	6	6	6			
4						HSA							
5	SAND, fine grained, brown, moist, very loose	SP	Outwash			SB	3	3	7				
6													
7						HSA							
8	- water bearing @ 8 ft.					SB	4	3					
9						HSA							
10						SB	5	3					
11	End of Boring 11.0 ft.												

GEO-TECHNICAL N-VALUE PLOT - WSB.GDT - 11/21/14:17 - K:\017084-000\GEO-TECH-01\GEO-TECH-BORING LOGS.GPJ

WATER LEVEL MEASUREMENTS							START: 11/16/2020		END: 11/16/2020	
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD	Crew Chief:		Logged By:
								Nicholas Davis		Noah Brown
11/16/2020	11:14 am	11	9.5	8	None		3 1/4" HSA 0' - 9.5'	Notes:		

LOG OF TEST BORING



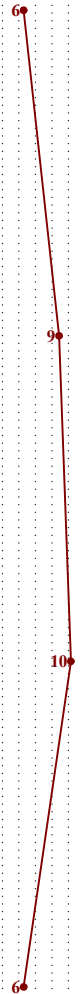
PROJECT NAME: Wyoming Street Improvements
CLIENT/WSB #: 017084-000

PROJECT LOCATION: Wyoming, MN

BORING NUMBER PB-9

PAGE 1 OF 1

DEPTH (ft)	DESCRIPTION OF MATERIAL	USCS	GEOLOGIC ORIGIN	WL	Drilling Operation	SAMPLE		N	MC %	%Fines	N-Value Plot		
						TYPE	No.				0	7	14
0	2 1/2" BITUMINOUS 4" AGGREGATE BASE: CLASS 5 SAND WITH GRAVEL, tan, moist		Pavement Section										
1	SAND, fine grained, light brown, moist, loose	SP	Outwash			HSA	1						
2													
3						SB	2	6	4				
4						HSA							
5						SB	3	9	3				
6						HSA							
7													
8						SB	4	10					
9						HSA							
10						SB	5	6					
11	End of Boring 11.0 ft.												



GEO TECHNICAL N-VALUE - WSB.GDT - 1/8/21 14:17 - K:\017084-000\GEO TECH-CMT\GEO TECH BORING LOGS.GPJ

WATER LEVEL MEASUREMENTS							START: 11/16/2020		END: 11/16/2020		
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD	Crew Chief:		Logged By:	
								Nicholas Davis		Noah Brown	
11/16/2020	10:55 am	11	9.5	9	None		3 1/4" HSA 0' - 9.5'	Notes:			

LOG OF TEST BORING



PROJECT NAME: Wyoming Street Improvements
CLIENT/WSB #: 017084-000

PROJECT LOCATION: Wyoming, MN

BORING NUMBER PB-10

PAGE 1 OF 1

DEPTH (ft)	DESCRIPTION OF MATERIAL	USCS	GEOLOGIC ORIGIN	WL	Drilling Operation	SAMPLE		N	MC %	%Fines	N-Value Plot		
						TYPE	No.				0	12.5	25
0	2" BITUMINOUS 5" AGGREGATE BASE: SAND WITH GRAVEL AND RECYCLED BITUMINOUS, reddish brown, moist	SP	Pavement Section										
1	SAND, fine grained, brown, moist, medium dense		Outwash			HSA	1						
2													
3						SB	2	14	4				
4						HSA							
5						SB	3	21	5				
6						HSA							
7													
8						SB	4	14					
9						HSA							
10						SB	5	12					
11	End of Boring 11.0 ft.												

WATER LEVEL MEASUREMENTS							START: 11/16/2020		END: 11/16/2020	
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD	Crew Chief:		Logged By:
								Nicholas Davis		Noah Brown
11/16/2020	10:32 am	11	9.5	9	None		3 1/4" HSA 0' - 9.5'	Notes:		

GEO-TECHNICAL N-VALUE PLOT - WSB.GDT - 1/8/21 14:17 - K:\017084-000\GEO-TECH-CMT\GEO-TECH-BORING LOGS.GPJ

LOG OF TEST BORING



PROJECT NAME: Wyoming Street Improvements
CLIENT/WSB #: 017084-000

PROJECT LOCATION: Wyoming, MN

BORING NUMBER PB-11

PAGE 1 OF 1

DEPTH (ft)	DESCRIPTION OF MATERIAL	USCS	GEOLOGIC ORIGIN	WL	Drilling Operation	SAMPLE		N	MC %	%Fines	N-Value Plot		
						TYPE	No.				0	6	12
0	2" BITUMINOUS 3.5" AGGREGATE BASE: SAND WITH GRAVEL AND RECYCLED BITUMINOUS, reddish brown, moist	SP	Pavement Section										
1	SAND, fine grained, brown to light brown, moist, loose		Outwash			HSA	1						
2													
3						SB	2	6	4				
4						HSA							
5													
6						SB	3	8					
7	- water bearing @ 7 ft.					HSA							
8													
9						SB	4	7	24				
10						HSA							
11	End of Boring 11.0 ft.					SB	5	6					

GEO-TECHNICAL N-VALUE - WSB.GDT - 1/8/21 14:17 - K:\017084-000\GEO-TECH-CMT\GEO-TECH-BORING LOGS.GPJ

WATER LEVEL MEASUREMENTS							START: 11/16/2020		END: 11/16/2020	
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD	Crew Chief:		Logged By:
								Nicholas Davis		Noah Brown
11/16/2020	2:30 pm	11	9.5	9	8.0		3 1/4" HSA 0' - 9.5'	Notes:		

LOG OF TEST BORING



PROJECT NAME: Wyoming Street Improvements
CLIENT/WSB #: 017084-000

PROJECT LOCATION: Wyoming, MN

BORING NUMBER PB-12

PAGE 1 OF 1

DEPTH (ft)	DESCRIPTION OF MATERIAL	USCS	GEOLOGIC ORIGIN	WL	Drilling Operation	SAMPLE		N	MC %	%Fines	N-Value Plot	
						TYPE	No.				0	11
0	2" BITUMINOUS 5" AGGREGATE BASE: SAND WITH GRAVEL AND RECYCLED BITUMINOUS, dark reddish brown, moist		Pavement Section									
1	SAND, fine grained, brown to light brown, moist, loose to very loose	SP	Outwash			HSA	1					
2												
3						SB	2	7	7			
4						HSA						
5						SB	3	4	15			
6						HSA						
7												
8						SB	4	4				
9						HSA						
10												
11						SB	5	6				
End of Boring 11.0 ft.												

WATER LEVEL MEASUREMENTS							START: 11/16/2020		END: 11/16/2020	
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD	Crew Chief:		Logged By:
								Nicholas Davis		Noah Brown
11/16/2020	3:39 pm	11	9.5	9	None		3 1/4" HSA 0' - 9.5'	Notes:		

GEO-TECHNICAL N-VALUE PLOT - WSB.GDT - 1/8/21 14:17 - K:\017084-000\GEO-TECH-CMT\GEO-TECH-BORING LOGS.GPJ

LOG OF TEST BORING



PROJECT NAME: Wyoming Street Improvements
CLIENT/WSB #: 017084-000

PROJECT LOCATION: Wyoming, MN

BORING NUMBER PB-13

PAGE 1 OF 1

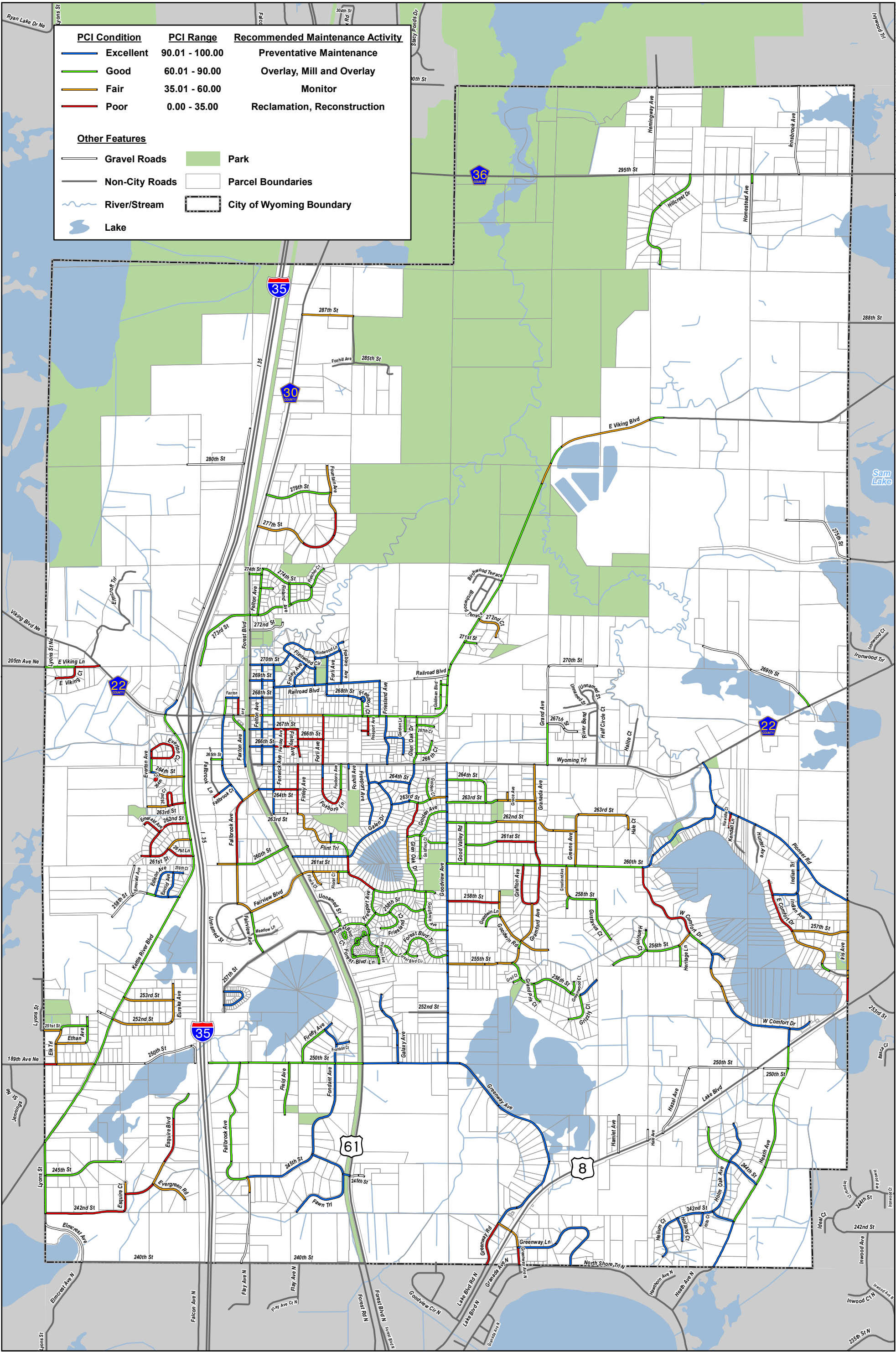
DEPTH (ft)	DESCRIPTION OF MATERIAL	USCS	GEOLOGIC ORIGIN	WL	Drilling Operation	SAMPLE		N	MC %	%Fines	N-Value Plot		
						TYPE	No.				0	8	16
0	2 1/2" BITUMINOUS 4" AGGREGATE BASE: SAND WITH GRAVEL, reddish brown, moist		Pavement Section										
1	SAND, fine grained, brown, moist, loose to medium dense	SP	Outwash			HSA	1						
2													
3						SB	2	10	8				
4						HSA							
5													
6						SB	3	12					
7						HSA							
8						SB	4	7	15				
9						HSA							
10						SB	5	7					
11	End of Boring 11.0 ft.												

GEO-TECHNICAL N-VALUE PLOT - WSB.GDT - 1/8/21 14:17 - K:\017084-000\GEO-TECH-CMT\GEO-TECH-BORING LOGS.GPJ

WATER LEVEL MEASUREMENTS							START: 11/16/2020		END: 11/16/2020		
DATE	TIME	SAMPLED DEPTH	CASING DEPTH	CAVE-IN DEPTH	WATER DEPTH	WATER ELEVATION	METHOD	Crew Chief:		Logged By:	
								Nicholas Davis		Noah Brown	
11/16/2020	4:12 pm	11	9.5	9	None		3 1/4" HSA 0' - 9.5'	Notes:			

APPENDIX F

City of Wyoming PCI Map, Dated 2018



2018 Pavement Condition Index

City of Wyoming, Minnesota



RESOLUTION NO. 21-02-12

CITY OF WYOMING CHISAGO COUNTY, MINNESOTA

A RESOLUTION RECEIVING THE FEASIBILITY REPORT AND SETTING THE PUBLIC HEARING FOR THE 2021 STREET IMPROVEMENT PROJECT

WHEREAS, pursuant to resolution of the Council adopted November 4, 2020, a report was prepared by WSB, with reference to the improvement of the following roadways:

- 267th Street from Fenwick Avenue to Finley Avenue
- 266th Street from Fenwick Avenue to Finley Avenue
- Feriday Avenue from 267th Street to 266th Street
- Finley Avenue from 267th Street to the south terminus
- 266th Street from Finley Avenue to Forli Avenue
- Forli Avenue from East Viking Boulevard to Wyoming Trail
- Forli Avenue from Wyoming Trail to Foxboro Lane
- Foxboro Lane from Forli Avenue to Foxboro Avenue
- Foxboro Avenue from Foxboro Lane to Wyoming Trail
- Freeport Avenue from East Viking Boulevard to the south terminus
- 267th Street from Freeport Avenue to the west terminus
- Glen Oak Drive from 263rd Street to approximately 700 feet south of 262nd Street
- 263rd Street from Glen Oak Drive to Glen Oak Drive; and

WHEREAS, it is proposed to reclaim and bituminous overlay, extend new storm sewer where facilities do not currently exist to address isolated drainage concerns, and complete minor storm sewer rehabilitation and minor watermain improvements along the above-mentioned roadways and to assess benefited properties for all or a portion of the improvement, pursuant to Minnesota Statutes, Chapter 429.

WHEREAS, the City Council has been advised by the City Engineer that said street improvements are feasible, and should best be made as proposed, and the City Engineer's report to this effect has heretofore been received by Council, and filed with the City Clerk on February 2, 2021; and

WHEREAS, the City Council deemed it necessary and expedient that the City of Wyoming, Minnesota, construct certain improvements, to-wit: 2021 Street Improvement Project, in the City as described in and in accordance with the feasibility report prepared by the City Engineer; and

WHEREAS, the statute provided that no such improvements shall be made until the Council has held a public hearing on such improvements following mailed notice and two publications thereof in the official newspaper stating time and place of the hearing, the general nature of the improvement, the estimated costs thereof, and the area proposed to be assessed, in accordance with the law; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wyoming that the public hearing be scheduled to consider the 2021 Street Improvement Project, to be held on Tuesday, March 2, 2021, at 7:00 o'clock p.m. or as soon thereafter as possible, at Wyoming City Hall, 26885 Forest Boulevard.

This resolution was adopted by the City Council of the City of Wyoming on the 2nd day of February, 2021, by a vote of _____ Ayes and _____ Nays.

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

(seal)



Date: January 27, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Director Chief Paul Hoppe

Department: Public Safety

Reference: Vehicle Purchase

Method: New Business

Background Information:

The Public Safety Department is seeking to replace one Fire Command Vehicle, a 2014 Ford Explorer nearing the 100,000 miles / 6 year allocated service life. The scheduled rotation in our fleet management strategy will be to repurpose one of the Police Department F150 patrol vehicles with approximately 50,000 miles to Fire Command services and replace the F150 with a 2021 Ford PPV Utility. The F150 police vehicle was originally purchased with the intent to utilize the first 50,000 miles in police services and the later 50,000 in fire services; which is consistent with our fleet management strategies.

Last year Ford added another engine option to the pursuit vehicle platform, a hybrid option. The hybrid takes advantage of combustion and electronic technology to improve performance and fuel consumption. The upgrade cost for the hybrid engine is \$3,319, Ford estimates the fuel savings from the engine upgrade to be nearly \$3,500 a year, which may be a little optimistic. The fuel consumption difference between the hybrid and the standard vehicle is 7 miles per gallon, which equates to roughly \$3,861 in fuel consumption savings over 100,000 miles.

What is not calculated into this is the reduction of idle time fuel consumption which is anticipated to more than double your fuel cost savings to nearly \$7,750 over the 100,000-mile mark. The Hybrid uses the electric motor to cut engine ideal time consumption from .5 gallons per hour to .2 gallons per hour. Our squads' average engine ideal time over 100,000 miles is 6,000 hours, at a rate of .3 gallons/hr = 1,800 gallons of fuel savings. Estimating fuel prices at \$2.25 a gallon, we pick up another \$4,050 in ideal time fuel savings. These statistics are reported by Ford manufacturing.

The upgraded hybrid will cost an additional \$3,319 at the time of purchase but is anticipated to save us \$7,750 in fuel over the life of service. The hybrid version of the Police vehicle also fits within one of the



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506

City's global initiatives to explore green initiatives that reduce carbon footprint, reduce operating costs, and still meets the operational effectiveness of the equipment.

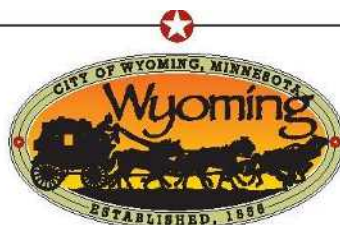
This vehicle would also serve as a pilot program to evaluate the vehicle for future fleet purchases, validating the cost-saving reported by the manufacture. This purchase also includes a 100,000 mile 6 yr warranty for \$1,595, consistent with the rest of the vehicles in our fleet.

The total cost of the vehicle is \$43,197, which includes the vehicle purchase, police conversion outfitting, graphics, and extended warranty. We have budgeted \$47,000 in 2021 for this purchase.

Recommendation:

To authorize the purchase of a 2021 Hybrid Police Utility vehicle for a cost of \$43,197.

Paul Hoppe
Public Safety Director



RESOLUTION NO. 21-2-13

A RESOLUTION TO AUTHORIZING THE PURCHASE OF A 2021 HYBRID POLICE UTILITY VEHICLE FOR A COST OF \$43,197

WHEREAS, The Wyoming Public Safety Department has a vehicle due for replacement as it is nearing the 100,000 miles/6 year allocated service life, and

WHEREAS, The Wyoming Police Department requests replacing this squad with a 2021 Hybrid Police Utility Vehicle, and

WHEREAS, This vehicle has a lower operational cost than existing public safety vehicles used for the same purpose due to it's hybrid features;

THEREFORE BE IT RESOLVED, The City of Wyoming authorizes the purchase of one 2021 Hybrid police utility vehicle for a cost of \$43,197.

CITY OF WYOMING

By:

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: January 28, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: City Server

Method: New Business

Background Information:

The core network server for Wyoming City Hall is scheduled for replacement. The current equipment has reached the end of its useful life and certain components are aging and not being supported by warranty. In addition to supporting the City employees who work at the city hall building, Fire Department and Police Department these servers serve as the backbone for the Public Works VPN connection and connectivity to the network. In addition to providing a foundation for the City's technology, the new equipment offers much larger disk size storage since that has become a glaring problem over the last year, processing power, warranted hardware to avoid catastrophic network collapses and additional features that will allow faster transfer of working and backup files. This item is a planned budgeted replacement with the following considerations:

- Physical Server age: Computing best practice is to replace server hardware every five years. Beyond five years, parts start to fail and could disrupt business operation due to equipment failure. The current server (hardware) was purchased in December of 2015 which is now more than five years old and out of warranty. The server is also low on free disk space. Given the age of the server, investing on new server with bigger storage is the recommended option than adding additional drives on the current server.
- Server Operating System End-of-Support: The servers COWDC1 and COWEX1 are both running on Windows Server 2012R2. Microsoft will end the support of Windows Server 2012R2 on Jan 2023, i.e., Microsoft will stop sending updates for newly discovered system vulnerability. To keep the system secure from malware and other security risks, the servers must be upgraded before the end-of-support date. The latest version of the Windows server operating system also provides improved performance, functionalities and security.
- Email Server End-of-Support: The City of Wyoming's email server, COWEX1, is running on Exchange Server 2013. Microsoft will end the support for Exchange 2013 on 4/11/2023. Similar to the Windows operating system, it must be upgraded before the end of support date to keep the system secure and continue to receive functional enhancements from Microsoft.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

- **BS&A Software and Hardware Requirements:** BS&A requires a dedicated server and its hardware requirements cannot be accommodated by the current servers.

Given the status of the current servers stated above and BS&A system requirements, now is the ideal time to execute this server upgrade project to address the computing needs of the City. The new server is expected to have a lifespan of approximately five years. This item has been in the 2021 Capital Improvement Plan budget for \$28,000

Recommendation: The Wyoming city council authorizes the purchase a server from CW Technology in the amount of \$27,681.00



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



QUOTATION

QUOTE #	AAAQ22129
DATE	1/14/2021

Thank you for your business!
cwtechnology.com

Prepared For: Robb Linwood
City of Wyoming
26885 Forest Blvd
PO Box 188
Wyoming, MN 55092
United States
Phone: (651) 462-0575
Email: rlinwood@wyomingmn.org

Prepared By: Rachel Kraft Mattson
Client Solutions Specialist
Phone: 218-728-7129
Email: rkraft@cwtechnology.com

QTY	DESCRIPTION	UNIT PRICE	TOTAL PRICE
	Rackmount Server		
1	HPE DL380 GEN10 8SFF NC CTO SERVER		
1	HPE DL380 Gen10 Intel Xeon-Silver 4208 (2.1GHz/8-core/85W) Processor		
8	HP 16GB (1x16GB) Single Rank DDR4-2933 Memory Kit		
8	HPE 1.2TB SAS 12G Enterprise 10K SFF (2.5in)		
1	HPE Smart Array P408i-a SR Gen10 Controller		
1	HPE Battery - For RAID Controller - Battery Rechargeable		
1	HP 361T 1GbE DP Ethernet Adapter		
2	HPE 800W Flex Slot Platinum Hot Plug Low Halogen Power Supply Kit		
1	HPE Mounting Rail Kit for Server KIT		
1	HP Integrated Lights-Out Advanced Pack - License - 1 Server		
	Server Hardware SubTotal		\$6,958.00
2	Microsoft Windows Server 2019 Standard - License - 16 Core - Microsoft Qualified, Volume, Local Government - Microsoft Open License for Government - English - PC	\$803.00	\$1,606.00
80	Microsoft Windows Server 2019 - License - 1 User CAL - Volume, Local Government - Microsoft Open License for Government - English - PC	\$29.00	\$2,320.00
1	Microsoft Exchange Server 2019 Standard - License - 1 Server - Local Government, Volume - Microsoft Open License for Government - English - PC	\$644.00	\$644.00
80	Microsoft Exchange Server 2019 Standard CAL - License - 1 User CAL - Local Government, Volume - Microsoft Open License for Government - English - PC	\$81.00	\$6,480.00
1	APC by Schneider Electric Smart-UPS 1500VA LCD RM 2U 120V with Network Card (Not for sale in Vermont) - 2U Rack-mountable - 3 Hour Recharge - 120 V AC Input - 120 V AC Output - 6 x NEMA 5-15R	\$1,223.00	\$1,223.00



QUOTATION

QUOTE #	AAAQ22129
DATE	1/14/2021

Thank you for your business!
cwtechnology.com

1	Estimated Labor: 45-50 hrs	\$8,450.00	\$8,450.00
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*Returns of in-stock items will be accepted within 10 days of purchase, if merchandise is unopened.
 *Special order items must be paid for when ordered and cannot be returned.
 *Defective merchandise must be returned within 14 days of receipt.
 *Finance charges of 1.5% per month will be levied on the unpaid balance of all accounts past due.
 *Travel time billed half rate plus mileage.
 *CW Technology makes NO WARRANTY either expressed or implied, regarding the performance or suitability for any purpose of the above products. The customer assumes the responsibility for understanding the warranty, if any, of the manufacturer.
 *Freight/Shipping costs not included in pricing.

SUBTOTAL	\$27,681.00
SALES TAX	\$0.00
TOTAL	\$27,681.00

Accepted by: _____ Date: _____ PO: _____

All information contained within this quote is valid for 30 days. Thereafter, all prices and applicable charges are subject to change.
 MINIMUM 25% RESTOCKING FEE WITH ORIGINAL PACKAGING.

RESOLUTION 21-02-14

A RESOLUTION TO AUTHORIZE THE PURCHASE OF A SERVER FROM CW TECHNOLOGY IN THE AMOUNT OF \$27,681.00

WHEREAS, The City of Wyoming's server is nearing to the end of its useful life

WHEREAS, the city of Wyoming city hall server is the main hub for all data functions between all departments within the city

WHEREAS, the system that will be purchased will insure data integrity, disk space and optimal functionality for the city of Wyoming

THEREFORE BE IT RESOLVED, The Wyoming city council authorizes the purchase a server from CW Technology in the amount of \$27,681.00

Hereupon said Resolution was declared duly passed and adopted this 2nd day of February, 2021

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk