

**APPROVED MINUTES
CITY COUNCIL
BUDGET WORK SESSION MEETING
CITY OF WYOMING, MINNESOTA
AUGUST 24, 2022
6:00 PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Budget Work Session Meeting of the Wyoming City Council for August 24, 2022 to order at 6:00 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Brett Ohnstad and Claire Luger.

Absent: Dennis Schilling

Also Present: Robb Linwood- City Administrator, Alex Saxe- Assistant City Administrator, Chuck Almhjeld- Public Works Superintendent, Fred Weck- Zoning Administrator/Building Official, Neil Bauer- Public Safety Director, Mark Erichson- WSB, Jessi Sturtz- Abdo Financial (via zoom) and Lida Bannink- Eckberg Lammers (via zoom)

DETERMINATION OF A QUORUM:

Mayor Iverson determined a Quorum was present.

PLEDEGE OF ALLEGIANCE:

NEW BUSINESS:

1. Review the City of Wyoming Personnel Policy

Assistant City Administrator Saxe- Gave a presentation on a comprehensive update to the City's Personnel Policy. He explained that the policy has not had a comprehensive update in nearly 20 years. Several State and Federal laws have changed and the document was outdated. Staff worked with Eckberg Lammers on the updated policy.

Council had discussion on the proposed changes to sick leave and jury duty leave.

Council appreciated the presentation and provided direction to staff on the recommend changes discussed. The policy will be brought back at a future Council meeting.

2. To continue review of the 2023 draft City of Wyoming Budget

Jessi Sturtz, Abdo Financial- Gave a presentation on the updated draft of the 2023 budget. She stated that the LGA went down about \$46,000 from the previous year due to the actions during the legislative session which hurt the city. Then she walked through the tax levy. The preliminary tax levy is set at 11.93%. The tax rate is set to decrease by 3.94%. Some of the increases are from Workers Compensation, General Property Insurance, fuel costs, health insurance increases, COLA increases and the possible addition of a full-time CSO position. She then gave an overview

of the general fund revenues and expenditures.

Mayor Iverson- Asked when the preliminary levy has to be set.

City Administrator Linwood- Stated it has to be done by the end of September.

Council had discussion on how to lower the tax levy. There was discussion about the CSO position, collaborative partnerships for the Police Department, seasonal positions and training expenses in the building department. They discussed priorities and ways to bring the levy down.

Council provided direction to staff to find some possible solutions to bring the tax levy increase down.

3. To continue discussion of Streets Capital Improvement Plan Discussion

City Administrator Linwood- Gave an overview of the proposed 5 year streets CIP plan. He stated the only change from the last draft was moving Fallbrook Avenue from 2024 to 2023. At the last meeting there was discussion about performing overlays to treat the poor roads that cannot wait. Performing the overlays will extend the life of the roads 7-10 years. In the current plan staff is proposing 20% assessments on the overlays. The current assessment policy does not address overlays, so staff wants to discuss with Council to see if that is something they want the city to explore.

Council had discussion on current levy amounts toward street projects and MSA encumbered funds.

Mark Erichson- WSB, Explained what mill and overlay projects are and that they add significant strengths to roads. Assessment costs vary depending on density of the neighborhood. He stated a lot of other cities do assess for overlays.

City Administrator Linwood- Gave an example of if an overlay was done with a project cost of \$56,000 with 25 homes the assessment per lot would be \$455.

Council provided direction to staff to explore a 20% Assessment Policy on overlay projects. Staff will bring this back at a future Council meeting.

MAYOR IVERSON ADJOURNED THE AUGUST 24, 2022 BUDGET WORK SESSION MEETING AT 7:40 PM.