

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JANUARY 5, 2021
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for January 5, 2021 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Brett Ohnstad, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Kelly Dumais, Assistant City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

Mayor Iverson – Read aloud a statement explaining that the Council is meeting via teleconference due to the COVID-19 pandemic. She explained that tonight's meeting would be held according to State Statute 13D.021, will be live streamed on the City's YouTube page, and will be recorded as part of the public record on the City's website

PLEDGE OF ALLEGIANCE:

SWEARING IN OF ELECTED MAYOR AND COUNCILMEMBERS:

Mayor Iverson, Councilmember Nanko Yeager and Councilmember Ohnstad read aloud statements and were sworn into office.

SWEARING IN OF POLICE OFFICER ALLISON EDWARDS:

Public Safety Director Hoppe introduced Officer Allison Edwards, who has been a lifetime resident in the City and gave a brief history lesson surrounding the importance of a badge.

Mayor Iverson administered the oath of office to Officer Allison Edwards.

ANNUAL MEETING

1. Designate Official Newspaper for 2021 – *Forest Lake Times*

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 21-01-01, "A RESOLUTION DESIGNATING THE *FOREST LAKE TIMES* AS THE OFFICIAL NEWSPAPER FOR THE CITY OF WYOMING FOR THE YEAR 2021."

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

2. Designate Official Depository for City Funds for 2021

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 21-01-02, "A RESOLUTION DESIGNATING THE OFFICIAL DEPOSITORIES FOR THE CITY OF WYOMING FOR THE CALENDAR YEAR 2021."

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

3. Elect an Acting Mayor to Serve in Absence of Mayor during 2021 (Minn. Stat. 412.121)

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE COUNCILMEMBER LUGER TO SERVE AS ACTING MAYOR IN THE ABSENCE OF THE MAYOR.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

4. Review Council Appointments to Boards, Commissions, Committees and Boards of Trustees of Fire Department Relief Associations

Councilmember Nanko Yeager – Noted that the watershed district position is currently listed as open, but the Letter of Interest from Mark Lobermeier indicated that he would like to continue to serve in that capacity.

City Administrator Linwood – Stated that he would like to confirm with Mr. Lobermeier that that was his actual intent because he thinks they letter may have just been a template.

Councilmember Nanko Yeager – Asked why the Rush Line liaison was yet to be determined.

Mayor Iverson – Stated that several of the sister cities in the area have decided not to send a liaison since it will be so long before the line reaches the area. She stated that the City does not feel like this committee is an important one right now and should be reconsidered in 10 or 20 years when it comes closer to the area.

Councilmember Nanko Yeager – Gave examples of why she thinks it is still a good idea for there to be a representative on the Rush Line Committee and noted that she is still willing to serve as the liaison for this committee.

The Council discussed the Rush Line Committee liaison position.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 21-01-03, "A RESOLUTION MAKING APPOINTMENTS TO BOARDS AND COMMISSIONS, COMMITTEES AND BOARDS OF TRUSTEES OF FIRE DEPARTMENT VOLUNTEER RELIEF ASSOCIATION FOR 2021."

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

5. Establishing 2021 Regular Meeting Nights of the City Council of the City of Wyoming and Budget Calendar for 2022 Budget

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE 2021 REGULAR MEETING NIGHTS OF THE CITY COUNCIL OF THE CITY OF WYOMING AND THE BUDGET CALENDAR FOR THE 2022 BUDGET.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

6. Set Annual Fee for City Services for 2021

Public Works Director Almhjeld – Gave an overview of the recommended changes for the fees for City services.

Mayor Iverson – Stated that she would like to see the City eliminate some of the fees Under Chapter 6, Amusements and Entertainments. She gave examples of the bowling alley first lane and additional lane fee as well as the annual license fee for pool halls and game rooms and noted that she feels the regular business licenses should cover these areas. She stated that she thinks the time for this type of fee has come and gone.

The Council discussed the change recommended by Mayor Iverson and other possible fees in this chapter that could possibly be eliminated.

Following discussion, the Council determined that the Entertainment License Fee; the License fee for Bowling Alleys, First Lane and Additional Lane; License Fee for Pool Halls, First Table, Additional Table; Game Room License Fee; Special One Day License Fee; and both Public Dance Fees be eliminated.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 21-01-04, “A RESOLUTION ESTABLISHING THE ANNUAL FEES FOR CITY SERVICES FOR 2021.”

A FRIENDLY AMENDMENT TO THE MOTION WAS MADE BY COUNCILMEMBER NANKO YEAGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 21-01-04 “A RESOLUTION ESTABLISHING THE ANNUAL FEES FOR CITY SERVICES FOR 2021”, WITH THE FOLLOWING REMOVALS FROM CHAPTER 6: THE ENTERTAINMENT LICENSE FEE; THE ANNUAL LICENSE FEE FOR BOWLING ALLEYS, FIRST LANE, EACH ADDITIONAL LANE; THE ANNUAL LICENSE FEE FOR POOL HALLS, FIRST TABLE, EACH ADDITIONAL TABLE; ANNUAL LICENSE FEE FOR PUBLIC DANCE; PUBLIC DANCE FEE CONDUCTED BY A NON-PROFIT ORGANIZATION; GAME ROOM LICENSE FEES; AND SPECIAL ONE DAY LICENSE FEE.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

OPEN FORUM: NONE

APPROVAL OF MINUTES:

7. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for December 15, 2020

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR DECEMBER 15, 2020 AS SUBMITTED.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

8. Consider approving the minutes of the “Special Meeting” of the Wyoming, Minnesota City Council for December 22, 2020

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “SPECIAL MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR DECEMBER 22, 2020 AS SUBMITTED.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

9. To consider **Resolution 21-01-05** a resolution accepting a donation to the City from WSB Engineer of \$700 for the 4th Annual Tree Lighting Ceremony at Railroad Park on December 5, 2020
10. To consider **Resolution 21-01-06** a resolution accepting a donation to the City from WSB Engineer of \$300 for No Hunger November City of Wyoming Food Drive.
11. To consider **Resolution 21-01-07** a resolution accepting a donation to the City from Xcel Energy for the donation of \$500 for the 4th Annual Tree Lighting Ceremony at Railroad Park on December 5, 2020.
12. Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of December 16, 2020 through January 5, 2021

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #9, #10, #11, and #12 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONERS AND DEPARTMENT HEADS:

13. Report of the Public Safety Director, Paul Hoppe for January 5, 2021

Councilmember Nanko Yeager – Asked if the COVID vaccination clinic would be run by the State or the County.

Public Safety Director Hoppe – Explained that the vaccinations have been distributed to each of the counties and the Chisago County Public Health Department will be responsible for disseminating the vaccine.

Councilmember Nanko Yeager – Asked if the County would be reimbursing the City for the overtime expenses incurred for law enforcement.

Public Safety Director Hoppe – Stated that will continue to be discussed at upcoming meetings.

14. Report of City Building Official, Fred Weck, IV for January 5, 2021

15. Report of City Attorney Tom Loonan for January 5, 2021

16. Report of City Engineer Mark Erichson, WSB for January 5, 2021

17. Report of Public Works Superintendent Chuck Almhjeld for January 5, 2021

COMMUNICATIONS:

18. Joe Triplett, Chisago County Engineer/Public Works Director Highway 8 Update

Joe Triplett, Chisago County Engineer gave a brief update on the Highway 8 project and noted that they are looking to garner feedback from the Council and City staff so they can complete the staff approved layout to present to MnDot. He stated that he would like to know from the City what kind of “character” they want Highway 8 to have and how the intersection options fit into the City goals with relation to pedestrian and bicycles. He suggested that the City engage the Planning Commission and City Engineer to review the existing and proposed lane uses throughout the corridor. He noted that there will be additional public involvement, however, due to COVID-19, they are not sure how it will take place at this point.

City Administrator Linwood – Noted that he is planning to put this on the work session agenda for January 13, 2021 for further discussion and believes that Zoning Administrator Weck will also be bringing this to the Planning Commission to get their input.

The Council discussed details of reduced conflict intersection, loon heads, roundabout usage, and the possibility of using only State and Federal funds.

OLD BUSINESS: NONE

NEW BUSINESS

19. To Consider Starting the Hiring Process for a Full-Time Maintenance Worker 1 Position

Public Works Superintendent Almhjeld – Noted that this position has been approved for the 2021 budget year and he would like to begin the hiring process by advertising on the League of Minnesota Cities website. He answered questions from the Council regarding the position.

Council Member Nanko Yeager – Expressed concern about the need to hire another person right now.

Public Works Superintendent Almhjeld – Noted that it had been 13 years since the Public Works Department has added an employee and the City has continued to grow in that time period.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE ADVERTISING THE FULL-TIME MAINTENANCE WORKER 1 POSITION ON THE LEAGUE OF MINNESOTA CITIES WEBSITE.

Roll Call Vote:

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

20. To consider a Wyoming City Council Work Session meeting on January 13, 2021 at 6:00 P.M. to Discuss the City of Wyoming Long Term Plan, Franchise Fees, Wold Architects Needs Assessment and the 2021 East Viking Boulevard Utility Project

Mayor Iverson – Indicated that the Highway 8 project discussion would be added to this meeting also.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO SCHEDULE A WYOMING CITY COUNCIL WORK SESSION MEETING ON JANUARY 13, 2021 AT 6:00 P.M.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – No report.

Council Member Nanko Yeager – Attended the Special Council meeting.

Council Member Luger – Attended the Special Council meeting and the Park Advisory Commission meeting.

Council Member Schilling – Attended the Special Council meeting.

Mayor Iverson – Attended the Special Council meeting and the Park Advisory Commission meeting.

City Engineer Erichson – Gave an update on the recent virtual open house and answered questions from the Council.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO ADJOURN THE JANUARY 5, 2021 “REGULAR

**MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT
8:34 PM**

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:

JANUARY 19, 2021

7:00PM