

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JULY 5, 2022
7:00 PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for July 5, 2022 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Brett Ohnstad, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Alex Saxe, Assistant City Administrator, Neil Bauer - Public Safety Director and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: None

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for June 21, 2022

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JUNE 21, 2022, AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

2. Consider approving the minutes of the "Budget Work Session Meeting" of the Wyoming, Minnesota City Council for June 21, 2022

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE "BUDGET WORK SESSION MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JUNE 21, 2022, AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider authorizing the payment of recommended bills, payroll, and journal entries for the period of June 22, 2022 to July 5, 2022
4. To consider the application for a Temporary ON-SALE Liquor License from the Wyoming Fire Relief Association for September 17, 2022 located on East Viking Boulevard and Felton Avenue for Wyoming Stagecoach Celebration
5. To consider **Resolution 22-07-59** a resolution appointing Election Judges for the 2022 Primary Election
6. To consider **Resolution 22-07-60** a resolution setting a public hearing on assessments for parcel 21.11120.00 and 21.11121.00 for the 2008 257th Street Improvement Project (City Project 2008-01).
7. To consider **Resolution 22-07-61** a resolution declaring certain Public Works items as surplus property and authorizing the Public Works Department to dispose of such items through online auction or disposal process.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE #3, #4, #5, #6, and #7 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

8. Report of the Public Safety Director, Neil Bauer for July 1, 2022
9. Report of City Attorney Tom Loonan for June 30, 2022
10. Report of City Engineer Mark Erichson, WSB for June 30, 2022
11. Report of Public Works Superintendent Chuck Almhjeld for July 5, 2022

Mayor Iverson – Asked about flags and flag poles.

Public Works Superintendent Almhjeld – Explained that the new power poles installed on East Viking Boulevard are distribution poles which means it is against the regulations to put flags on them. He stated that he is getting pricing on putting coach lights from the Public Works building all the way to Highway 22 and noted that his vision, when Railroad Park is done, is to continue the lights and then have the flag poles and Christmas decorations on the lights.

Mayor Iverson – Stated that she had received a lot of questions on flags and wanted to make it clear that the City does have a plan moving forward.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS

12. To consider **Resolution 22-07-62** a resolution approving the engineering and repair to the riser pipe at the South Water Tower from KLM Engineering in the amount of \$69,000.00

Public Works Superintendent Almhjeld – Reviewed the plans to repair the riser pipe at the South Water Tower and noted that the City had not budgeted for this repair so it will need to come out of the water Enterprise Reserve Fund

Mayor Iverson – Asked about the age of the pipe, how long it should have lasted, and if there was any warranty on the new pipe.

Public Works Superintendent Almhjeld – Stated that it is 30 years old and they should last 40-50 years, and noted that he did not believe there was a warranty. He stated that the proposed pipe would be a steel pipe all welded with no mechanical joints.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 22-07-62 A RESOLUTION APPROVING THE ENGINEERING AND REPAIR TO THE RISER PIPE AT THE SOUTH WATER TOWER FROM KLM ENGINEERING IN THE AMOUNT OF \$69,000.00

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

13. To consider approving the advertisement for the Assistant Public Works Superintendent position and begin the hiring process

Public Works Superintendent Almhjeld – Reviewed the decision making process surrounding the restructuring of the Public Works Department and gave an overview of the proposed Assistant Public Works Superintendent position.

City Administrator Linwood – Reminded the Council that the information that had been discussed in closed session needed to remain 'closed'.

Mayor Iverson – Noted that she believed that there were some misperceptions about this position and clarified that it was not adding staff to the department and this individual would not be entitled to overtime pay.

Public Works Superintendent Almhjeld – Stated that this would be a salary position so they would not receive overtime pay and noted that it would be a cost savings from what was already budgeted for 2022.

Councilmember Nanko Yeager – Stated that she is not comfortable creating a higher managerial position to replace a lead worker position.

Councilmember Luger – Asked for an explanation of the duties in this new position and asked why an existing employee could not simply take on the supervisory duties.

Public Works Superintendent Almhjeld – Gave a brief overview of the day to day operational duties for this position and noted that an existing employee would not be able to just take on these duties because of their union contract.

The Council discussed staffing and services for the Public Works Department.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE ADVERTISEMENT FOR THE ASSISTANT PUBLIC WORKS SUPERINTENDENT POSITION AND BEGIN THE HIRING PROCESS

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

14. To consider approving a Request for Proposals (RFP) for Cleaning Services for City-owned buildings

Assistant City Administrator Saxe – Explained that the existing contract for cleaning services was coming to an end and staff felt it would be a good idea to take a look at completing an RFP for cleaning services for the Public Works trailer, Police Department, City Hall, and the Library.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE AN RFP FOR CLEANING SERVICES FOR CITY-OWNED BUILDINGS.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – No report.

Council Member Nanko Yeager – Attended the Sewer Commission meeting.

Council Member Luger – Attended the Special Olympics Public Safety run.

Council Member Schilling – No report.

Public Safety Director Bauer – Gave an overview of the Special Olympics Public Safety run and noted that there was a great turnout. He stated that they are looking at other events for the City to Partner with Special Olympics.

Mayor Iverson – Expressed her appreciation to Public Safety Director Bauer for working on the Special Olympics Public Safety run and noted that she was sorry to miss it. She noted that she hopes that the City can continue to be part of this type of work. She noted that she had attended the Highway 8 Task Force meeting, the Joint Sewer Commission meeting, and the League of Minnesota Cities Annual Conference, which was why she was unable to attend the Special Olympics Public Safety run.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO ADJOURN THE JULY 5, 2022 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:33 PM.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
JULY 19, 2022
7:00PM