

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
MAY 17, 2022
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for May 17, 2022 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Brett Ohnstad, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Alex Saxe, Assistant City Administrator, Mark Erichson-WSB, Neil Bauer - Public Safety Director and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for May 3, 2022

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR MAY 3, 2022 AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

2. Consider approving the minutes of the "Work Session Meeting" of the Wyoming, Minnesota City Council for May 3, 2022

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE "WORK SESSION MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR MAY 3, 2022 AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. To consider authorizing payment of recommended bills, payroll, and journal entries for the period of May 4, 2022 to May 17, 2022
4. To consider **Resolution 22-05-46** a resolution authorizing the repair of the sidewalk and curb on Forest Boulevard that was damaged due to a watermain break in the amount of \$14,745.00 from Lorenz Concrete
5. To consider **Resolution 22-05-47** a resolution authorizing a transfer from the street replacement fund to the 2020 G.O. bond debt service fund in the amount of \$143,957.90
6. To consider the appointment of Mike Naumann to fill the vacant position on the Wyoming Planning Commission.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #3, #4, #5, and #6 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

7. Report of the Public Safety Director, Neil Bauer for May 12, 2022
8. Report of City Building Official, Fred Weck, IV for May 12, 2022
9. Report of City Attorney Tom Loonan for May 13, 2022
10. Report of City Engineer Mark Erichson, WSB for May 11, 2022
11. Report of Public Works Superintendent Chuck Almhjeld for May 17, 2022

COMMUNICATIONS:

12. Wyoming Touch-a-Truck Event 2022

Assistant City Administrator Saxe – Gave an overview of the plans for the annual Touch-a-Truck event on June 4, 2022 from 10:00 a.m. to 12:00 noon at the Police Department.

OLD BUSINESS: NONE

NEW BUSINESS

13. To consider and approve the 2021 City of Wyoming Audit – Presentation Bergan KDV

City Administrator Linwood – Introduced Aaron Dahl from Bergan KDV and explained that he would be giving the overview of the 2021 audit.

Aaron Dahl, Bergan KDV – Gave a presentation that outlined details from the City's financial analysis/reports and audit results for 2021. He noted that they gave an unmodified opinion to the City, which is the best that can be given.

Council Member Nanko Yeager – Asked about the reference in the Management Letter that identified risks.

Mr. Dahl – Explained that this was a new requirement for auditing standards and noted that it wasn't actually anything new this year as far as what they tested, but they now need to disclose them. He stated that the ones noted in the letter are risks that are pretty standard across all cities and gave the example of many cities not being able to have complete segregation of accounting duties just based on size. He stated that they had not found anything of concern otherwise it would have been noted in the Communications Letter or a Finding.

Mayor Iverson – Expressed her appreciation to City staff because she knows that this took a lot of hard work from them for the City to be able to get such a clean report.

14. Public Safety Facility Design Update – Wold Architects

Jonathan Loose, Wold Architects – Gave an overview of the process and design details surrounding the current building plans for the Public Safety Facility.

Mayor Iverson – Asked if the City would still be able to allow County Sheriff's and other law enforcement vehicles to park in this garage.

Wold Architects Representative – Stated that they would not be able to park in the garage nor would it be their intent.

Mayor Iverson – Asked Public Safety Director Bauer to explain what has been included in these plans that the City does not currently have.

Public Safety Director Bauer – Gave an overview of the things the City does not currently have such as the ability to secure a vehicle for evidence; room for separate office space; a conference room to conduct interviews; soft and hard interview rooms; access to armory/gun storage; locker rooms; break rooms; and evidence storage that is not just a closet with a humidifier running in order to prevent mold. He gave a general overview of the advantages of also having informal space that can be occupied by both the Police Department and the Fire Department.

Council Member Nanko Yeager – Expressed concerns about the ability for anyone to access the soft interview room at any time of day or night.

Mr. Loose, Wold Architects – Stated that there is still a security aspect that will need to be worked out, but noted that he expects that there would be security cameras and notification. He stated that the intent is not for people to be able to go in there and hide and nobody would know about it. He reviewed the design elements for the Fire Department including the apparatus bay and ease of access and parking; separation for decontamination and gear wash areas.

Mayor Iverson – Noted that the department has both men and women and asked if there would be divided separate areas for them.

Mr. Loose, Wold Architects – Stated that the locker area is combined and has unisex toilets with separate changing rooms which gives them the ability to have a private space if they are changing clothes or getting into their gear.

Council Member Ohnstad – Asked if this design allowed for any expandability if the City decides it needs more equipment in the apparatus bay.

Mr. Loose, Wold Architects – Stated that they have discussed this at length and think extending to the south will be a bit of a challenge because of the wetland. He stated that the intent is that this size allows, if needed, some double parking in the future depending on the apparatus.

Paige, Wold Architects – Stated that they are not sure they are able to accommodate more apparatus bay space, but the plan does offer space for dorm rooms in the future if the City ever moves to a full-time duty crew model.

Mr. Loose, Wold Architects – Reviewed more details of the building design and training spaces.

Janine Sachs - - Asked for an explanation of the location of the storm shelters.

Mr. Loose, Wold Architects – Explained the location of the Emergency Operations Center (EOC) and storm shelter.

Mayor Iverson – Stated that she believes those kinds of things have been planned for.

Council Member Schilling – Noted that if it is designated as a ‘storm shelter’, then it has met the building code requirements for that strength. He asked where the current EOC was located in the City.

Mayor Iverson – Noted that it was right here where they were holding the meeting. She reminded the Council that the plans are still being tweaked and may still change.

Mr. Loose, Wold Architects – Noted that in talking to staff, the feeling was that it made sense to hold off on the next step until they see what happens with the potential for additional State and Federal funds. He explained that optimistically they are thinking things will start up again in mid-summer and be ready to issue the project in the fall. He stated that there is currently a lag time in procuring materials so they would anticipate completion in the spring of 2024.

Mayor Iverson – Expressed some concern about the potential difficulty in maintaining all the glass that is included in the plans.

Council Member Ohnstad – Stated that he also likes the idea of the railroad theme and noted that he likes the idea of having some things that bring to mind an old railroad station with the arched type roof. He stated that he thinks the building will be visible from the freeway and expressed his hope that they make the backside look as good as the front.

Mr. Loose, Wold Architect – Stated that he lives in Forest Lake and has driven that way many times and has also tried to figure out what the view will be from 35. He stated that there is a line of birch trees that seem to hug the location and thinks there could also be some synergy there and noted that he thinks the training tower will be the most visible.

15. To consider Ordinance 2022-09 an ordinance amending the City of Wyoming Code of Ordinances, Chapter 16, Environment; Article II, Nuisances; Division 6, Sexual Offenders and Sexual Predators

Assistant City Administrator Saxe – Noted that staff had presented some changes to this Ordinance at the May 3, 2022 Work Session. He explained that several cities have been updating their ordinances because they have been getting challenged in court. He reviewed the proposed changes to the Ordinance.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE ORDINANCE 2022-09 AN ORDINANCE AMENDING THE CITY OF WYOMING CODE OF ORDINANCES, CHAPTER 16, ENVIRONMENT; ARTICLE II, NUISANCES; DIVISION 6, SEXUAL OFFENDERS AND SEXUAL PREDATORS.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

16. To consider **Resolution 22-05-48** a resolution adopting and approving a summary publication for **Ordinance 2022-09**; an ordinance amending the City of Wyoming Code of Ordinances, Chapter 16, Environment; Article II, Nuisances; Division 6, Sexual Offenders and Sexual Predators

Assistant City Administrator Saxe – Indicated that this item is simply a Resolution to approve a summary publication of the updated **Ordinance 2022-09**.

Council Member Ohnstad – Stated that he thought Assistant City Administrator Saxe had said that the terms ‘sexual offenders and sexual predators’ were to be changed to ‘predatory offenders’, but the old terminology still seems to be present.

Assistant City Administrator Saxe – Explained that he had included it on the agenda how it was written because the updated Ordinance had not yet been adopted by the Council.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 22-05-48 A RESOLUTION ADOPTING AND APPROVING A SUMMARY PUBLICATION OF ORDINANCE 2022-09 AN ORDINANCE AMENDING THE CITY OF WYOMING CODE OF ORDINANCES, CHAPTER 16, ENVIRONMENT; ARTICLE II, NUISANCES; DIVISION 6, SEXUAL OFFENDERS AND SEXUAL PREDATORS

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

17. To consider **Resolution 22-05-49** a resolution approving the Memorandum of Understanding between the City of Wyoming and the International Union of Operating Engineers, Local No. 49 Regarding the Central Pension Fund

City Administrator Linwood – Explained this is an item that was adopted in the contract that the City has with Local No. 49 from 2021-2023. He read aloud some of the language from the agreement regarding the Central Pension Fund in a Memorandum of Understanding.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 22-05-49 A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF WYOMING AND THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL NO. 49 REGARDING THE CENTRAL PENSION FUND.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

18. To consider **Resolution 22-05-50** a resolution authorizing the purchase of accessories and outfitting for a new plow truck from Towmaster Truck Equipment in the amount of \$182,546.00

Public Works Superintendent Almhjeld – Gave an overview of the request for accessories for a new plow truck and noted the increase in pricing, which brings the total cost for the truck to \$298,131. He noted that the City had budgeted \$250,000 in the CIP and explained that although the City is planning to sell the 1998 Ford plow truck at auction, he does not believe its sales price will be able to make up the difference.

Mayor Iverson – Asked for an explanation of how the City knows they are getting the best deal from the State versus going through a private entity.

Public Works Superintendent Almhjeld – Gave an overview of the State bid process and explained how pricing is determined. He gave the example of buying a \$60,000 truck from a private company and noted that he would estimate that the same truck would be able to be purchased for \$40,000 through the State bid process.

Mayor Iverson – Asked where they would get the additional funds necessary.

City Administrator Linwood – Stated that for this year, the City can utilize the 2022 budget and noted that there is also a fund balance in the Capital Revolving Fund that could also be used to cover the shortage.

Public Works Superintendent Almhjeld – Stated that he is hopeful that the City will have the truck by January of 2024.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 22-05-50 A RESOLUTION AUTHORIZING THE PURCHASE OF ACCESSORIES AND OUTFITTING FOR A NEW PLOW TRUCK FROM TOWMASTER TRUCK EQUIPMENT IN THE AMOUNT OF \$182,546.00

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

19. To consider Resolution 22-05-51 a resolution approving the 2022 Street Maintenance Project from Bergen Incorporated in the amount of \$184,184.00

Public Works Superintendent – Gave an overview of the 2022 Street Maintenance Project plans for Goodview, 250th, a portion of West Comfort, Hillside Court, Fawn Trail, Green Way Lane, and Liberty Ponds, as well as the Goodview parking lot.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 22-05-51 A RESOLUTION APPROVING THE 2022 STREET MAINTENANCE PROJECT FROM BARGEN INCORPORATED IN THE AMOUNT OF \$184,184.00

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

COMMUNICATIONS:

COUNCIL REPORTS:

Council Member Ohnstad – Attended the Council Work Session

Council Member Nanko Yeager – Attended the Council Work Session and the Sewer Commission meeting.

Council Member Luger – No report.

Council Member Schilling – Expressed his appreciation to City staff for once again providing a wonderful audit year.

Mayor Iverson – Attended the Joint Sewer Commission meeting, the Planning Commission, the Council Work Session, and the Taste of the Lakes. She noted that the Bike Rodeo will be May 21, 2022 at Wyoming Elementary and reminded residents about the Touch-a-Truck event on June 4, 2022. She stated that on June 12, 2022 the MS150 will be coming through on the trail and on June 24, 2022 the Special Olympics Torch will also be coming through the City.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER SCHILLING, TO ADJOURN THE MAY 17, 2022 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:21PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
JUNE 7, 2022
7:00PM