

APPROVED MINUTES
WYOMING PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
MAY 2, 2022
7:00PM

CALL TO ORDER:

Chair Spangler called the Regular Meeting of the Wyoming Park Advisory Commission for May 2, 2022 to order at 7:00PM

CALL OF ROLL:

*On a Call of the Roll the following members of the Wyoming Park Advisory Commission were present:
Members Bruce Spangler, Heather Vandenheuvel, Jessica Bergan and Bruce Vukelich*

Absent: Member Lindsay Hobson and Council Liaison Claire Luger

Also Present: Alex Saxe, Assistant City Administrator and Mayor Lisa Iverson

Visitors: None

DETERMINATION OF A QUORUM:

Chair Spangler determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

CONSENT AGENDA: NONE

APPROVAL OF MINUTES:

1. Consider Approving the Minutes of the “Regular Meeting” of the Wyoming Park Advisory Commission for April 4, 2022

A MOTION WAS MADE BY MEMBER VANDENHUEVEL, SECONDED BY MEMBER BERGAN, TO APPROVE THE PARK ADVISORY COMMISSION MINUTES FROM THE APRIL 4, 2022 MEETING, AS PRESENTED.

Voting Aye: Spangler, Vandenheuvel, Bergan, and Vukelich

Voting Nay: None

Abstain: None

Absent: Hobson

OLD BUSINESS:

NEW BUSINESS:

2. Railroad Park Planning and Engagement Services with WSB

Assistant City Administrator Saxe explained that following the meetings with the University of Minnesota, it was determined that the Railroad Park project did not quite fit into their Resilient Communities Program as well as it was originally thought. He stated that staff felt that broad community engagement on what they would like to see in the park was important so they met with WSB last month to discuss the project. Staff recommends

approval of the proposal from WSB for work related to the Railroad Park Concept Plan.

Commissioner Vukelich asked about the initial estimate of \$350,000 and if it had been attached to a concept plan in the past.

Assistant City Administrator Saxe stated that there was an initial concept when they began the fundraising efforts and noted that they have raised \$214,000 thus far for the project. He stated that the City has also applied for two grants and are awaiting to hear if the City will be awarded those funds. He stated that he can share the renderings of what the concept plans are for the Railroad Park.

Mayor Iverson noted that the concept plan is available on the website.

The PAC expressed their support for more heavily promoting the Buy-A-Brick program and a phased approach to the park improvements so people can see work is getting done and progress is being made.

A MOTION WAS MADE BY MEMBER SPANGLER, SECONDED BY MEMBER VANDENHUEVEL, TO RECOMMEND THE CITY COUNCIL APPROVE THE UPDATED PLANNING AND ENGAGEMENT SERVICES FROM WSB RELATED TO RAILROAD PARK.

Voting Aye: Spangler, Vandenheuvel, Bergan, and Vukelich

Voting Nay: None

Abstain: None

Absent: Hobson

COMMUNICATIONS:

3. Swenson Park Phase Two update

Assistant City Administrator Saxe gave an overview of past discussions related to the phasing of including playground equipment for older aged kids. He stated that staff has been communicating with several vendors to try and get a better understanding of the scope of the project and some potential costs which he hopes to have ready to bring back to the June meeting.

The PAC discussed other equipment needs at other parks and available funding based on the budget.

Assistant City Administrator Saxe noted that he believes the Master Park and Trail plan will be complete by later this summer, so that will also help the PAC start making plans.

4. Arbor Day Event Recap

Assistant City Administrator Saxe stated that the City held their first ever Arbor Day event on April 30, 2022. He explained that because of weather, the event was moved from Goodview Park to City Hall at the last minute which may have affected attendance. He stated that staff will begin working on plans for a tree planting event for next year's celebration which should garner more community involvement.

5. Joint Park Planning Board Meeting for May 24, 2022 at 6:00 PM

Assistant City Administrator Saxe stated that there will be a meeting of the Joint Park Planning Board on May 24, 2022 to discuss a sketch plan for Comfort Lake Overlook near Comfort Lake and an update on the preliminary plat for Sunrise Riverbank development. He reminded the PAC that Commissioners Bergan and Vandenheuvel serve on the Joint Park Planning Board.

6. Park Steward Updates

Assistant City Administrator Saxe noted that a few meetings ago the PAC talked about Little Free Libraries for the Eagle Scout project. He stated that he is working with City staff to get the write up about this onto the website and the weekly e-mail. He noted that the City had not been contacted by anyone regarding any upcoming Eagle Scout projects.

Assistant City Administrator Saxe stated that last month, the PAC assigned each Commissioner with some parks to check on as 'Park Stewards' and suggested that the Commission give an update on what they found at the parks.

Chair Spangler noted that he had passed on this input for Blue Spruce and Verges Memorial Park to staff. He explained that there were a few things that were broken as well as a few things that were potential hazards. He noted that he had not been able to get out to Hawk Meadows because of the rain.

Commissioner Vukelich stated that he was astounded at what a tremendous park Goodview Park is and how much is available there. He stated that there are some sections of the black plastic around the perimeter that are cracked. Assistant City Administrator Saxe asked that he e-mail the pictures to him and he can pass them along to Public Works.

Commissioner Bergan noted that she thinks Banta Park needs some sort of equipment added and noted that that the Lions Park equipment appears discolored.

Assistant City Administrator Saxe noted that Commissioner Hobson had sent him an e-mail with her park input. He explained that she found some inappropriate things carved into the slides at Tolzmann Park. He stated that he also received a voicemail a few weekends ago about a port-a-potty on Ashton Park that was tipped over which Public Works has taken care of. He noted that one thing he neglected to mention during the discussion about Arbor Day, was a group of confirmation students that did some mulching around trees. He noted that City Administrator Linwood had taken pictures of the activity which they will share with the community.

Assistant City Administrator Saxe stated that he had pulled up the PAC Bylaws, as requested and gave an overview of the information included in the Bylaws. Commissioner Vandenhuevel noted that it would be nice to have a bit of clarification about the scope of what is expected from the PAC. Assistant City Administrator Saxe noted that he will send the Commission a copy of the Bylaws and will look into the document referenced by Chair Spangler from 2018 about the PAC's authority and powers.

Commissioner Vandenhuevel suggested two future agenda item topics: grants and ADA opportunities.

ADJOURN

A MOTION WAS MADE BY MEMBER SPANGLER, SECONDED BY MEMBER VANDENHUEVEL, TO ADJOURN THE MAY 2, 2022 MEETING OF THE WYOMING, PARK ADVISORY COMMISSION AT 7:37 PM

Voting Aye: Spangler, Vandenheuvel, Bergan, and Vukelich

Voting Nay: None

Abstain: None

Absent: Hobson

NEXT MEETING:
JUNE 6, 2022
7:00PM