

**AGENDA
WYOMING PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JANAURY 4, 2021
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the Park Advisory Commission on items not on the current Agenda. Items requiring Park Advisory Commission action maybe deferred to staff for research and future Wyoming Park Advisory Commission Agendas if appropriate."

CONSENT AGENDA: NONE

Items under the "Consent Agenda" will be adopted with one motion; however, members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming Park Advisory Commission for December 7, 2020.

OLD BUSINESS:

2. Lions Park Memorial

NEW BUSINESS:

3. Review Proposed Pioneer Trail

COMMUNICATIONS:

4. Winter Trails Update

ADJOURN

**NEXT MEETING:
February ,1 2021
7:00PM**



Date:

12/31/2020

To: Park Advisory Commission Members

Re: Staff Report

AGENDA

CONSENT AGENDA: NONE

Items under the "Consent Agenda" will be adopted with one motion; however, members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming Park Advisory Commission for December 7, 2020.

OLD BUSINESS:

2. Lions Park Memorial

The Wyoming Fire Relief Association has approved a \$687 donation to the City for the Lion's Park Memorial. This amount was determined from the memorial selected by the Park Advisory Commission. Unfortunately, the company that manufactured the selected memorial has closed. Staff will present options for consideration as an alternative memorial at the meeting.

NEW BUSINESS:

3. Review Proposed Pioneer Trail

The developer for Aadland West has asked about doing a section of trail along Pioneer Road as a part of his development. The Joint Park Planning Board met in March of 2019 when the Road was reconstructed and only asked for a cash dedication. This project was funded with a grant from MNDOT and had design standards that added some complications. There was a feeling that the rural section ditches on the street pushed the trail out even further from the road and they thought that it was too far. Instead they decided to go with wider shoulders on the street for pedestrian movements. The minutes from that meeting are attached.

The proposal for the new trail is attached. The blue line is the existing trail, the yellow line is the portion that is on the Aadland West parcels, the red line would be future trail that is also on land owned by Aadland.

The cost for the missing portions of trail to either 260th Street or Wyoming Trail would probably have to be picked up by the City.

Aadland West has 15 lots total, the park dedication is \$1,500.00/ lot, the trail cash dedication is \$300.00/lot = \$4,500.00. If the trail is created the value of the trail will probably exceed the \$4,500.00, so the total cash dedication for the development will go from \$27,000.00 to \$22,500.00 if they decide they want the trail.

COMMUNICATIONS:

4. Winter Trails Update from Public Works

ADJOURN

**NEXT MEETING:
February 1, 2020
7:00PM**

DRAFT MINUTES
WYOMING PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
DECEMBER 7, 2020
7:00PM

CALL TO ORDER:

Chair Spangler called the Regular Meeting of the Wyoming Park Advisory Commission for December 7, 2020 to order at 7:05PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Park Advisory Commission were present: Members Bruce Spangler, Bret Ohnstad, Amy Buccanero and Claire Luger, Council Liaison

Absent: Barb Williams

Also Present: Assistant City Administrator Kelly Dumais, Lisa Iverson, Mayor, and Chuck Almhjeld, Public Works Superintendent

Visitors: None

DETERMINATION OF A QUORUM:

Chair Spangler determined a Quorum was present.

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. Consider approving the minutes of the Regular Meeting of the Wyoming Park Advisory Commission for November 2, 2020

A MOTION WAS MADE BY MEMBER OHNSTAD, SECONDED BY MEMBER BUCCANERO, TO APPROVE THE PARK ADVISORY COMMISSION MINUTES FROM THE NOVEMBER 2, 2020 MEETING, AS PRESENTED.

Roll Call Vote:

Voting Aye: Ohnstad, Spangler, and Buccanero

Voting Nay: None

Abstain: None

OLD BUSINESS: NONE

NEW BUSINESS:

2. Resignation of Member Bret Ohnstad

Chair Spangler explained that Member Ohnstad will be joining the City Council which will leave his position on the PAC open.

A MOTION WAS MADE BY MEMBER SPANGLER, SECONDED BY MEMBER BUCCANERO, TO RECOMMEND THE CITY COUNCIL ACCEPT THE RESIGNATION OF MEMBER BRET OHNSTAD.

Roll Call Vote:

Voting Aye: Ohnstad, Spangler, and Buccanero

Voting Nay: None

Abstain: None

3. Consider recommendation of appointment for Heather Vandenheuvel

The PAC discussed Heather Vandenheuvel's background and experience and expressed their support of her appointment.

Ms. Vandenheuvel asked for an idea of the scope of responsibilities for the PAC.

Chair Spangler gave her a brief overview of the PAC duties and explained that they make recommendations to the City Council.

A MOTION WAS MADE BY MEMBER OHNSTAD, SECONDED BY MEMBER BUCCANERO, TO RECOMMEND THE CITY COUNCIL APPOINT HEATHER VANDENHEUVEL TO SERVE ON THE PAC.

Roll Call Vote:

Voting Aye: Ohnstad, Spangler, and Buccanero

Voting Nay: None

Abstain: None

4. Consider recommendation of appointment for Angie Schilling

The PAC discussed Angie Schilling's background and experience and expressed their support of her appointment.

A MOTION WAS MADE BY MEMBER BUCCANERO, SECONDED BY MEMBER OHNSTAD, TO RECOMMEND THE CITY COUNCIL APPOINT ANGIE SCHILLING TO SERVE ON THE PAC.

Roll Call Vote:

Voting Aye: Ohnstad, Spangler, and Buccanero

Voting Nay: None

Abstain: None

5. Railroad Park Master Plan Public Engagement Review

Assistant City Administrator Dumais gave an overview of the results of the community survey regarding the draft Master Plan for Railroad Park.

Member Buccanero stated that she was glad there was feedback from people and noted that additional seating should be fairly easy, but noted that many of the other suggestions would not be as easy. She asked what the other PAC members felt about the common theme of adding something railroad related to the park.

Chair Spangler stated that he felt this would come out in the history portion of the park and noted that the park is called Railroad Park because of its proximity to the track. He discussed some of the limitations for some of the survey suggestions because of the size of the park. He discussed the possibility of coordinating with the County on a restroom, but isn't sure that there is room for that inside the park.

The PAC discussed that this location is not conducive for a playground and should be an adult oriented park. The PAC supports the idea of providing more places to sit/picnic areas. They discussed the parameters of the City-owned property and possible parking areas nearby.

Mayor Iverson noted that there will be a trail located on the side of the road that the bank.

The PAC discussed having signage or information kiosks that would have information on all of the parks and other amenities in the City located at the parks so people are aware of the what the City has to offer.

Member Buccanero suggested that the City respond via social media to assure residents that the City took their feedback into consideration and somehow respond to their suggestions.

Member Ohnstad stated that he thinks that is a great idea and would like to explain to residents why everything they suggested cannot be fit into such a small park.

A MOTION WAS MADE BY MEMBER SPANGLER, SECONDED BY MEMBER BUCCANERO, TO DIRECT STAFF TO BRING THE DRAFT MASTER PLAN FOR RAILROAD PARK BACK TO THE CITY COUNCIL, WITH THE RECOMMENDATION THAT ADDITIONAL PICNIC TABLES AND SEATING OPTIONS BE INCORPORATED.

Roll Call Vote:

Voting Aye: Ohnstad, Spangler, and Buccanero

Voting Nay: None

Abstain: None

COMMUNICATIONS:

6. Warming House Winter Update – COVID-19 Protocol

Assistant City Administrator Dumais stated that the City is continuing to evaluate the COVID-19 situation in relation to park operations.

Public Works Superintendent Almhjeld stated that they know the warming houses will be closed other than for staff because of COVID-19. He stated that staff is continuing to evaluate things like the hockey rinks. He stated that they are all prepped and ready to go, but it is still up in the air based on what Governor Walz announces on December 19, 2020.

ADJOURN

A MOTION WAS MADE BY MEMBER OHNSTAD, SECONDED BY MEMBER BUCCANERO, TO ADJOURN THE DECEMBER 7, 2020 MEETING OF THE WYOMING, PARK ADVISORY COMMISSION AT 7:35 PM

Voting Aye: Ohnstad, Spangler, and Buccanero

Voting Nay: None

Abstain: None

**NEXT MEETING:
JANUARY 4, 2021
7:00PM**

**APPROVED MINUTES
JOINT PARK PLANNING BOARD
CITY OF WYOMING, MINNESOTA
MARCH 12, 2019
6:00PM**

CALL TO ORDER:

Commissioner Luger called the Regular Meeting of the Wyoming Joint Park Planning Board for March 12, 2019 to order at 6:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Planning Commission were present: Bob Beynon, Joel Ericson, Katie West, Claire Luger, and Barb Williams

ABSENT: None

Also Present: Fred Weck Zoning Administrator

DETERMINATION OF A QUORUM:

Commissioner Luger stated that the first order of business is to appoint a Chair for the Joint Park Planning Board.

A MOTION WAS MADE BY COMMISSIONER WEST, SECONDED BY COMMISSIONER ERICSON, TO APPOINT BOB BEYNON AS CHAIR.

Voting Aye: Ericson, West, Williams, Luger, and Beynon

Voting Nay: None

Abstain: None

Absent: None

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota Joint Park Planning Board for July 24, 2018**

A MOTION WAS MADE BY COMMISSIONER LUGER, SECONDED BY COMMISSIONER WILLIAMS, TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA JOINT PARK PLANNING BOARD FOR JULY 24, 2018 AS SUBMITTED.

Voting Aye: Ericson, West, Williams, Luger and Beynon

Voting Nay: None

Abstain: None

Absent: None

NEW BUSINESS:

- | | |
|---------------------------|--------------------------------------|
| 2. Park Dedication | D-19-001 "Aadland West" |
| Applicants: | Perry, Paul and Peter Aadland |
| | Pioneer Road |
| Property ID Number | 21.10659.00 |

Zoning Administrator Weck explained the options for park dedication for this development.

Chair Beynon noted that Comfort Park is relatively close to this development and noted that he wasn't sure that the City needed another park in this vicinity.

Commissioner West stated that she agreed and would lean more towards asking for cash rather than adding another park to maintain.

Chair Beynon asked the applicant if they had any thoughts on this issue.

Mr. Aadland stated that Comfort Park is about 1 mile away and is set up for smaller kids.

Commissioner Williams stated that there is not a good open area for a park and the land would have to be cleared.

Chair Beynon noted that he would prefer cash in lieu of land. He asked how many total houses were proposed in the development.

Zoning Administrator Weck stated that there will be 15 lots.

A MOTION WAS MADE BY COMMISSIONER WEST, SECONDED BY COMMISSIONER WILLIAMS, TO RECOMMEND CASH FOR PARK DEDICATION AT \$1,800/LOT IN LIEU OF PARK LAND FOR "AADLAND WEST", PERRY, PETER, AND PAUL AADLAND, PID NUMBER 21.10659.00.

Voting Aye: Ericson, West, Luger, Williams and Beynon

Voting Nay: None

Abstain: None

Absent: None

OLD BUSINESS: NONE

A MOTION WAS MADE BY COMMISSIONER WEST, SECONDED BY COMMISSIONER WILLIAMS, TO ADJOURN THE MARCH 12, 2019 "REGULAR MEETING" OF THE WYOMING, MINNESOTA JOINT PARK PLANNING COMMISSION AT 6:15 PM.

Voting Aye: Ericson, West, Luger, Williams and Beynon

Voting Nay: None

Abstain: None

Absent: None

Pioneer Road Trail

0 370 740 1,480 ft
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Date: 11/17/2020
Time: 11:42:00 AM

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