

**AGENDA
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
APRIL 5, 2022
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for March 15, 2022
2. Consider approving the minutes of the "Work Session Meeting" of the Wyoming, Minnesota City Council for March 15, 2022
3. Consider approving the minutes of the "Work Session Meeting" of the Wyoming, Minnesota City Council for March 29, 2022

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS:

4. To consider **Resolution 22-04-31** a resolution to vacate a portion of public right away property located at 26122 Kendall Lane

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

5. To consider authorizing the payment of recommended bills, payroll and journal entries for the period of March 16, 2022 to April 5, 2022
6. To consider **Resolution 22-04-32** a resolution authorizing the payment of \$18,482.33 to Olson Sewer Service for repairs to a watermain
7. To consider **Resolution 22-04-33** a resolution authorizing the Chisago Lakes Joint Sewage Treatment commission to issue, sell and deliver a \$613,000 general obligation sewer revenue note, series 2022A, and award the sale thereof
8. To consider a letter of support of the proposed Armer Radio appropriation bills in the Minnesota House and Senate
9. To consider a Labor Agreement between the City of Wyoming and Law Enforcement Labor Services Representing the Wyoming Police Department Sergeants Local #507

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

10. Report of the Public Safety Director, Neil Bauer, for March 30, 2022
11. Report of City Building Official, Fred Weck, IV for March 31, 2022.
12. Report of the City Attorney, Tom Loonan, for March 31, 2022
13. Report of City Engineer Mark Erichson, WSB for April 1, 2022
14. Report of the Public Works Superintendent Chuck Almhjeld for April 5, 2022

COMMUNICATIONS:

15. Arbor Day Event
16. Certificate of Commendation from the Minnesota Pollution Control Agency to the Chisago Lakes Joint Sewer Treatment Plant

OLD BUSINESS:

NEW BUSINESS:

17. To approve an agreement between the City of Wyoming and Lakes Center for Youth and Families for 2022 - Presentation by Linda Madsen, Executive Director for Lakes Center for Youth and Families
18. To consider **Resolution 22-04-34** a resolution approving the purchase of a new control panel for lift station #5 from Total Control Systems, Inc. in the amount of \$31,893.00

19. To consider **Resolution 22-04-35** a resolution approving the purchase of new pumps for lift station #5 from Minnesota Pump Works in the Amount of \$35,035.50
20. To consider **Resolution 22-04-36** a resolution approving the purchase of new sewage pumps for lift station #10 from Minnesota Pump Works in the amount of \$18,128.00
21. To consider **Resolution 22-04-37** a resolution ordering the project and authorizing the preparation of plans and specifications for the 2022 Trunk Watermain Improvement Project
22. To consider a council work session on April 20, 2022 for a Street and Project Tour

COUNCIL REPORTS:

ADJOURN

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
MARCH 15, 2022
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for March 15, 2022 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Brett Ohnstad, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Alex Saxe, Assistant City Administrator, Mark Erichson-WSB, Neil Bauer - Public Safety Director, and Fred Weck, Zoning Administrator/Building Official

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

1. Highway 8 Update – Joe Triplett, County Engineer/Director of Public Work

County Engineer Triplett - Noted that County Commissioner Montzka was also present with an update about funding.

County Commissioner Montzka - Stated that this project is about a \$70 million project and they have already secured, \$35 million. He gave an overview of some other avenues of funding that they are pursuing and explained the hope that this project be done without local County dollars involved.

County Engineer Triplett – Explained that they have been in front of the Transportation Committee at the State a number of times and have also met with them. He noted that he felt that everyone understands the importance and the need for TH 8. He stated that because this is a U.S. Highway, they are also pursuing some federal funds as well.

Mayor Iverson – Confirmed that Congressman Stauber was on board with the project and plans.

County Engineer Triplett – Noted that last fall he had even gone to D.C. to have some face to face time which went great.

Mayor Iverson – Noted that neither of the senators have been to the City so she would be more than happy to personally invite them.

County Commissioner Montzka – Gave an update on County Road 19 that is slated for 2027 and explained that they are working on federal and State funding because this project will help relieve TH 8. He stated that County Road 17 is also a project that will help alleviate some of the issues on TH 8.

County Engineer Triplett – Explained that the County is really working on their arterials and the traffic numbers are what they are which means nobody can bury their head in the sand anymore

about them.

Mayor Iverson – Invited County Commissioner Montzka to stay at tonight’s meeting in order to find out about the upcoming large development in the City.

Councilmember Nanko Yeager – Stated that she was contacted by a resident that lives near Hazel/Hamlet area of Highway 8. She explained that the resident was not able to attend the meeting and had asked her to bring forward some questions: Has a definitive decision been made regarding the access points in the neighborhood?

County Engineer Triplett – Stated that the road will come out at Perry’s Property, right about where Hamlet is located.

Councilmember Nanko Yeager – Stated that the resident was also concerned about where the backage road would go because there are a few undeveloped properties between Hale and Hazel.

County Engineer Triplett - Explained that it will go along the north side of those properties and noted that somehow Hazel and Hamlet would connect behind there. He noted that they are ready to resubmit their layout to MnDOT by the end of the week. He stated that he will send a copy of what they are submitting to the cities also so they have a chance to take a look at the plans. He stated that if the Council gets questions from residents he encouraged them to direct those individuals his way and they will do their best to answer them. He gave an overview of the ongoing corridor study with County Road 22 and 35W.

Mayor Iverson – Commended County Engineer Triplett for the work he has done to secure funding for the Highway 8 project so far.

County Engineer Triplett - Noted that City staff has been very helpful.

APPROVAL OF MINUTES:

2. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for March 1, 2022

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR MARCH 1, 2022 AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

3. To consider **Resolution 22-03-22** a resolution to vacate a portion of public right-a-way property located within the Diamond Ridge Plat

Assistant City Administrator Saxe – Gave an overview of the need to vacate a portion of the public right-of-way within Diamond Ridge.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO OPEN THE PUBLIC HEARING.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO CLOSE THE PUBLIC HEARING.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 22-03-22 A RESOLUTION TO VACATE A PORTION OF A PUBLIC RIGHT-OF-WAY WITHIN THE DIAMOND RIDGE PLAT

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

4. To consider authorizing the payment of recommended bills, payroll, and journal entries for the period of March 2, 2022 through March 15, 2022
5. To consider **Resolution 22-03-23** a resolution to consider applying for the Minnesota DNR Outdoor Recreation Grant Program to receive funding for improvement at Railroad Park
6. To consider **Resolution 22-03-24** a resolution declaring certain vehicles as surplus property for disposal and authorizing the Police Department to dispose of the vehicles through online auction.
7. To consider recommendation of the Wyoming Park Advisory Commission of Bruce Vukelich for the vacant Commission seat.
8. To consider the selection of Swenson's Lawncare and snow plowing for the 2022-2024 lawn mowing contract
9. To consider authorization for the advertisement of two seasonal Public Works employees

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE #4, #5, #6, #7, #8, AND #9 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

10. Report of the Public Safety Director, Neil Bauer for March 10, 2022

11. Report of City Building Official, Fred Weck, IV for March 10, 2022

12. Report of City Attorney Tom Loonan for March 9, 2022

13. Report of Public Works Superintendent Chuck Almhjeld for March 9, 2022

Councilmember Ohnstad – Asked about #13 and the difficulties with snow plowing for the last snow storm.

City Administrator Linwood – Stated that the City had received some public comment about that plowing. He explained that the Public Works crew went out at the end of the snow event about 4:30 a.m., but noted that one employee was on vacation and they had 2 equipment failures and breakdowns of trucks during the event which elongated it.

Councilmember Ohnstad – Confirmed that the City's priority is for passable roads rather than absolutely clean roads curb to curb.

Councilmember Nanko Yeager – Noted that with the melting, she has noticed a lot of flooding happening and asked what Public Works plan is to alleviate that issue.

City Administrator Linwood – Stated that the Public Works crew has been out proactively taking care of some of the storm water drains that are still frozen. He encouraged residents to give the City a call if they see some of these flooding situations to make sure that staff is aware of the problems.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS

14. Kraus-Anderson Construction Management Services presentation for the City of Wyoming Public Safety Building Project

Jason Rentmeester, Kraus-Anderson – Gave an overview of his background and experience as well as details of his role as the Senior Project Manager throughout the process.

Dan Kelter, Kraus-Anderson – Gave an overview of his background and experience and explained that he would be the Project Manager. He noted that he had grown up on Forest Lake and used to play hockey at Swenson Park.

Steve Sontaag, Kraus-Anderson – Noted that he also grew up just east of Forest Lake and gave details about his background and experience.

Mark Kotten, Kraus-Anderson – Gave a brief overview of his background leading the public market sector. He noted that one other member of their pre-construction team, Dustin Phillips, had a family conflict and was unable to attend tonight's meeting. He gave an overview of Kraus-Anderson and their departments and services that will be helping throughout the process.

Jason Rentmeester, Kraus-Anderson – Explained that their goal is to be the City's advocate and look out for their best interests throughout the project. He noted that their hope is that they are seen as part of the City staff. He stated that Public Safety buildings are right in their wheelhouse and noted that they have also completed a number of successful projects with Wold, including working with this specific Wold team.

The Kraus-Anderson team shared information about the QR code that will be put on the website so the community can come take a look at what is happening; the pre-construction activities that they will work through; how they will manage the project; be an advocate for the City and

coordinate with Wold; build a realistic schedule; and keep the project area clean and safe. The team answered Council questions regarding the bike path; contractors/subcontractor selection process; utilities and possible disruptions in service to the surrounding businesses; the availability of the Kraus-Anderson team; change orders; and the bidding process.

Mayor Iverson – Noted that she is very happy to see that some of the team members are from Forest Lake, so they are already familiar with and love Wyoming and the surrounding area. She stated that she is looking forward to working with this team to complete this project.

15. To consider **Resolution 22-03-25** a resolution approving Final Plat D-22-002 Diamond Ridge 2nd Addition located at 261st Street and Emerald Avenue by Beckman Custom Homes, LLC – Charles Beckman Property ID Numbers: 21.00040.01 – 21.00040.06

Zoning Administrator/Building Official Weck – Gave an overview of the history of the Diamond Ridge development project. He explained that the plans are now for a 3 lot subdivision that ends in a cul-de-sac. Staff and the Planning Commission recommend approval with the conditions as included in the staff report.

Council Member Nanko Yeager – Asked if the road that the City just fixed would be torn up as part of the utility work for this project.

City Engineer Erichson – Noted that there is a segment of sanitary sewer that does need to go back and connect to the existing structure. He explained that the developer will be responsible for removing and replacing the asphalt which will be curb to curb, so it will look like a brand new roadway and not a patch.

Council Member Ohnstad – Asked how far back the road construction would go and if it would affect either of the two neighbors in the area.

City Engineer Erichson – Stated that he believes it will extend past the driveway, so there will need to be some coordination and communication with the property owners.

Holly Lantz – Stated that her property is adjacent to the Diamond Ridge project and shared her concerns about the noise, construction vehicle parking, removal of trees and whether they will be on their property or cause any damage.

City Engineer Erichson – Explained that there will be noise associated with the construction of the project but they will not be able to access Ms. Lantz' property without permission. He stated that there will be no construction activities on her property, but will be adjacent. He noted that there will be parking of contracting vehicles in the area but they will work to find locations for them that are the least disruptive. He noted that the contractors are allowed to work between 7:00 a.m. and 7:00 p.m. during the week and 8:00 a.m. to 5:00 p.m. on Saturday, and encouraged Ms. Lantz to contact the City if there were any issues.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 22-03-25 A RESOLUTION APPROVING FINAL PLAT D-22-002 DIAMOND RIDGE 2ND ADDITION LOCATED AT 261ST STREET AND EMERALD AVENUE BY BECKMAN CUSTOM HOMES, LLC – CHARLES BECKMAN, PROPERTY ID NUMBERS: 21.00040.01 – 21.00040.06

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

16. To consider **Resolution 22-03-26** a resolution approving a Final Plat D-22-001 Sunrise Riverbank located at East Viking Boulevard, Greenwood Golf Course Site by Northern

Zoning Administrator/Building Official Weck – Explained that Lot 1, Block 1 will become a wetland bank, Lot 2, Block 1, currently has a house on it that will be demolished for future development, and Outlot A which will also be for future development. Staff and Planning Commission recommend approval of the Final Plat of the 3 lots with the conditions as listed in the staff report.

Council Member Nanko Yeager – Clarified with Zoning Administrator Weck that this Final Plat just divides the parcel into 3 lots and when they are ready to develop Lot 2, Block 1 and Outlot A it will come back before the Council for approvals.

Council Member Nanko Yeager – Asked how this project would effect the City-owned property in the area.

City Engineer Erichson – Explained that the only possible effect would be if the County asks the developer to realign Kettle River Boulevard because it may make sense to go through that parcel. He stated that there will have to a discussion about whether this would be a legal use because of the tax forfeiture land.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 22-03-26 A RESOLUTION APPROVING A FINAL PLAT D-22-001 SUNRISE RIVERBANK LOCATED AT EAST VIKING BOULEVARD, GREENWOOD GOLF COURSE SITE BY NORTHERN TIER DEVELOPMENT LLC; RICHARD MORRIS, PROPERTY ID NUMBERS: 21.00009.30, 21.00012.00, 21.10298.30, 21.10298.40, 21.10302.00, 21.10320.10, 21.10320.20, and 21.10320.30

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 17. To consider Resolution 22-03-27 a resolution declaring a negative declaration of need for an Environmental Impact Statement (EIS) for Sunrise Riverbank Development**

City Engineer Erichson – Explained that the EAW has been completed which has been published. The City has received a number of comments from various agencies which had been included in the Council packet but they have found that there is a not a need for an EIS with this development.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 22-03-27 A RESOLUTION DECLARING A NEGATIVE DECLARATION OF NEED FOR AN ENVIRONMENTAL IMPACT STATEMENT (EIS) FOR SUNRISE RIVERBANK DEVELOPMENT

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 18. To review Sketch Plan D-22-004 Sunrise Riverbank – Commercial Lots located at East Viking Boulevard, Greenwood Golf Course Site by Northern Tier Development, LLC Richard Morris Property ID Number: 21.00012.00**

Zoning Administrator/Building Official Weck – Explained that the commercial portion of this project is proposing two 85 unit apartment buildings and a hotel/motel. He noted that no Council

action was needed on this item and informational. He stated that this allows the Council to provide any comments or ask questions at this point in the process. He stated that there will be park dedication for these lots.

Council Member Nanko Yeager – Asked why a commercial lot would contain two residential buildings.

Zoning Administrator/Building Official Weck – Explained that this parcel will be rezoned to Mixed Use and apartment buildings are considered a commercial building and not residential.

Council Member Nanko Yeager – Asked how many floors the apartment buildings would have and if the first floor would be for commercial use.

Zoning Administrator/Building Official Weck – Noted that he believed they would probably be three-story buildings but they would not have a commercial use on the first floor.

Council Member Nanko Yeager – Stated that she has heard a lot of complaints about the number of apartments in Forest Lake and that they bring in ‘undesirable’ individuals from the Twin Cities and asked if that could happen with this type of development.

City Administrator Linwood – Explained that he was not familiar with the problems Council Member Nanko Yeager mentioned, so he could not comment on her question. He stated that there was a housing study recently completed in the County which shows a significant need for multi-family unit housing in the City.

Council Member Nanko Yeager – Asked if adding this type of large development to the City would have an impact on City staffing, such as police officers or City Hall in order to serve this development.

City Administrator Linwood – Stated that this is at a sketch level so it is very hard to look at numbers and service levels.

Council Member Nanko Yeager – Asked what would happen if there is not a hotel that wants to locate a facility within the City.

City Administrator Linwood – Noted that it will be designated as Mixed Use, so that would be up to the developer.

Zoning Administrator/Building Official Weck – Explained that any uses will be part of the Conditional Use Permit so they will not just be able to move in without Council approval.

Council Member Ohnstad – Asked if the developer anticipated the need to get subsidies in order for this project to move forward and referenced the project that did not move forward on the old Bingham property.

City Administrator Linwood – Explained that the Bingham project was a tax credit project and the developer for this project has not indicated that it would be a similar project.

Mayor Iverson – Stated that she thinks this project will be a great asset to the community and provide some much needed work force housing.

Richard Morris, Northern Tier Development – Noted that they had just completed a development in Hudson, WI that is quite similar to this proposed project. He stated that their hope is to bring good, solid people to the City. He stated that they go through a significant process with their tenants before they can move in. He stated that they also provide strong management to their rental projects and keep an eye on things and gave the example of their practice to obtain DNA samples from every pet so they can go to the owner if there are problems. He stated that

the builder is Creative Homes who have done a previous development in the community. He explained that they have just been given an Award of Excellent and at the recent Home Builders Show. He noted that their plan would be to start with one of the 85 unit buildings. He stated that they have already spoken with several prospects for the hospitality portion of the plan and explained that Maxfield has told them they may be a bit early, but they do have some prospects already who are interested. He stated that the plans are for main level parking and three stories above for the apartment buildings. He noted that if the County decides that they want Kettle River Boulevard to go through, they will have to make a few changes to the layout of their site. He explained that they are planning to complete this project with conventional financing.

City Administrator Linwood – Explained that he was not able to share his screen to show the similar development from Hudson, WI, but noted that the Council can go look at The Massey apartments to get an idea of what this project may look like.

City Engineer Erichson – Commended that the applicant for asking a lot of questions early in the process. He stated that there are some challenges with this site, but nothing that cannot be overcome with things such as traffic and access to the site.

19. To review a Sketch Plan D-22-003 Sunrise Riverbank – Residential Lots located at East Viking Boulevard, Greenwood Golf Course Site by Northern Tier Development, LLC; Richard Morris Property ID Numbers 21.10302.20, 21.10302.00, and 21.10302.30

Zoning Administrator/Building Official Weck – Explained that this will consist of 45 detached single-family homes, 34 duplex units and 54 row home units. He stated that Mr. Morris mentioned Creative Homes and noted that they had constructed the bulk of the homes in the Liberty Ponds subdivision. He noted that this item also does not require Council action and was just a chance for the Council to ask questions and give feedback on the proposal.

Council Member Nanko Yeager – Asked if the row houses would be as large as Thurnbeck.

City Administrator Linwood – Noted that he was able to access the network and showed examples of the Hudson project that would be similar to the one proposed in the City, called Southpoint as well as The Massey apartments.

Council Member Nanko Yeager – Asked if there would be an HOA attached to this project to take care of the common areas.

Mr. Morris – Stated that in the townhome and rowhome area there is an HOA.

20. To consider **Ordinance 2022-07** an ordinance amending the City of Wyoming Code of Ordinances, Chapter 24, Peddlers and Solicitors

Assistant City Administrator Saxe – Explained that in February the Council had directed staff to amend the ordinance to include the hours allowed for solicitation of 10:00 a.m. to 7:00 p.m.. He noted that in the process of making those changes, staff discovered there were several new State laws that were changed, so the City's ordinance was not meeting those requirements. He explained that staff had overhauled the ordinance by adding several new sections in order to comply with the new State laws. Staff is recommending approval.

Council Member Nanko Yeager – Asked if transient merchant portion of the ordinance supersedes the food truck ordinances.

Assistant City Administrator Saxe – Noted that staff had discussed this and checked to ensure that the language wasn't redundant or cancelling each other out. He stated that they are two separate things so it should not supersede it.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE ORDINANCE 2022-07 AN ORDINANCE AMENDING THE CITY OF WYOMING CODE OF ORDINANCES, CHAPTER 24, PEDDLERS AND SOLICITORS

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 21.** To consider **Resolution 22-03-28** a resolution adopting and approving a summary publication for Ordinance 2022-07, an ordinance amending the City of Wyoming Code of Ordinances, Chapter 24, Peddlers and Solicitors

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 22-03-28 A RESOLUTION ADOPTING AND APPROVING A SUMMARY PUBLICATION FOR ORDINANCE 2022-07, AN ORDINANCE AMENDING THE CITY OF WYOMING CODE OF ORDINANCES, CHAPTER 24, PEDDLERS AND SOLICITORS

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 22.** To consider **Ordinance 2022-08** an ordinance amending the City of Wyoming Code of Ordinances, Chapter 12, Businesses; Article III, Cigarettes/Tobacco Products

Assistant City Administrator Saxe – Noted that on August 1, 2020 the Minnesota Tobacco 21 law went into effect that increased the legal age for purchasing tobacco from 18 to 21, so the City's ordinance needed to be updated to reflect this new law.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE ORDINANCE 2022-08 AN ORDINANCE AMENDING THE CITY OF WYOMING CODE OF ORDINANCES, CHAPTER 12, BUSINESSES; ARTICLE III, CIGARETTES/TOBACCO PRODUCTS

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

Mayor Iverson – Commended Assistant City Administrator Saxe for his work on these items and noted that he has been a great addition to the City.

- 23.** To consider **Resolution 22-03-29** a resolution adopting and approving a summary publication for Ordinance 2022-08, an ordinance amending the City of Wyoming Code of Ordinances, Chapter 12, Businesses; Article III, Cigarettes/Tobacco Products

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 22-03-29 A RESOLUTION ADOPTING AND APPROVING A SUMMARY PUBLICATION FOR ORDINANCE 2022-08; AN ORDINANCE AMENDING THE CITY OF WYOMING CODE OF ORDINANCES, CHAPTER 12, BUSINESSES; ARTICLE III, CIGARETTES/TOBACCO PRODUCTS.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

24. To consider **Resolution 22-03-30** a resolution reestablishing precincts and polling locations for the City of Wyoming, Minnesota

City Administrator Linwood – Explained that the City currently has one precinct and is one of the largest in the State. He stated that staff had some conversations with the County auditor to look at the possibility of having an additional district in order to help with those polling places. He stated that at this time, staff is recommending that the City add an additional precinct, but continue to have one polling place at Maranatha Church. He stated that in the future, staff will work to identify an adequate polling place that would have adequate parking for an additional area as the City continues to grow.

Mayor Iverson – Asked who would pay for the equipment and everything that is involved in having another polling place.

City Administrator Linwood – Explained that the County supplies the equipment and handouts and the City's portion would be to cover things such as the fee for the space and payment for election judges.

Council Member Nanko Yeager – Noted that she can remember about 10 years ago when the City had to go from two precincts down to one and asked if there had been any problems with having just 1 precinct.

City Administrator Linwood – Stated that there had been problems and gave the example of 2018 when there was a 3-sided ballot and the lines were very long due to the voting machines. He stated he is a bit concerned for the 2022 election and explained that the State recommends an average polling place population of about 2,000-2,500 people, which the City is well above. He noted that he would like the City to begin this change and have the ability within the next ten years to have another polling place.

Council Member Nanko Yeager – Asked how this may affect the County redistricting.

County Commissioner Montzka – Explained that the County has held a work session that looked at two possible scenarios but splitting Wyoming was not being considered. He stated that this decision is up to the City but the County would also need to take a look at it to see if it impacts their requirements, but reiterated that the County Board has not broached this subject

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER IVERSON, TO APPROVE RESOLUTION 22-03-30 A RESOLUTION REESTABLISHING PRECINCTS AND POLLING LOCATIONS FOR THE CITY OF WYOMING, MINNESOTA

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – Attended the Council Work Session.

Council Member Nanko Yeager – Attended the Council Work Session.

Council Member Luger – Attended the Park Advisory Commission and the Council Work Session.

Council Member Schilling – Attended the Council Work Session.

Mayor Iverson – Attended the Park Advisory Commission, the EDA, and the Council Work Session.

25. To consider the Wyoming City Council entering a closed session under MN Statute 13D.03 to discuss labor negotiation strategies for a contract with the bargaining unit of Law Enforcement Labor Services

Mayor Iverson – Recessed the meeting at 8:59 p.m. and reconvened at 9:05 p.m.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON SECONDED BY COUNCILMEMBER OHNSTAD TO ENTER INTO CLOSED SESSION UNDER MN STATE STATUTE 13D.03 TO DISCUSS LABOR NEGOTIATION STRATEGIES FOR A CONTRACT WITH THE BARGAINING UNIT OF LAW ENFORCEMENT LABOR SERVICES AT 9:06PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, and Iverson

Voting Nay: None

Abstain: None

Absent: None

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING SECONDED BY COUNCILMEMBER IVERSON TO RETURN TO OPEN SESSION UNDER MN STATE STATUTE 13D.03 TO DISCUSS LABOR NEGOTIATION STRATEGIES FOR A CONTRACT WITH THE BARGAINING UNIT OF LAW ENFORCEMENT LABOR SERVICES AT 9:52PM

Voting Aye: Luger, Schilling, Nanko Yeager, Ohnstad, and Iverson

Voting Nay: None

Abstain: None

City Administrator Linwood gave a summation of the closed session

The closed meeting was relative to the matters for bargaining purposes and contract negotiations between the City of Wyoming and bargaining unit of Law Enforcement Labor Services. The meeting was closed under MN State Statute 13D.03. The closed meeting was attended by Mayor Lisa Iverson and City Council Members Dennis Schilling, Linda Nanko Yeager, Claire Luger and Brett Ohnstad. Also, in attendance was City Administrator- Robb Linwood, Assistant City Administrator- Alex Saxe, Public Safety Director- Neil Bauer and Labor Attorney Soren Mattick. The council reviewed the current contract from the bargaining unit. The city council provided advice and direction to legal and city staff but made no formal votes.

ADJOURNMENT:

A MOTION WAS MADE BY COUNCILMEMBER IVERSON SECONDED BY COUNCILMEMBER SCHILLING TO ADJOURN THE MARCH 15, 2022 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 9:54PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:

APRIL 5, 2022
7:00PM

**DRAFT MINUTES
CITY COUNCIL
WORK SESSION MEETING
CITY OF WYOMING, MINNESOTA
MARCH 15, 2022
5:30 PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Work Session Meeting of the Wyoming City Council for March 15, 2022 to order at 5:30 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Claire Luger, Brett Ohnstad and Dennis Schilling

Also Present: Robb Linwood- City Administrator, Alex Saxe- Assistant City Administrator and Mark Erichson- WSB

DETERMINATION OF A QUORUM:

Mayor Iverson determined a Quorum was present.

NEW BUSINESS:

1. To review current conditions of existing water infrastructure, water quality and potential future water infrastructure extensions.

City Administrator Linwood- Explained that this is an informational discussion continuing from the last work session on February 15, 2022 on the Wyoming public water system, specifically related to manganese levels in drinking water. At that meeting, council directed staff to draft a letter to send to residents. He also stated Wyoming was randomly chosen by the state for UCMR-5 testing, which he will cover later in the meeting. Staff handed out the draft letter for council review. Council spent five minutes reading and reviewing the letter and then provided feedback to staff.

Council Member Nanko Yeager- As part of the UCMR-5 random testing she wanted to know if there are other potential MCL contaminants that the city would have to disclose to the public. If that is the case they should all be included in this one letter. Mr. Erichson stated that PFAS is a lot more common down in the East Metro and that he would not expect there would be more contaminants. But the city could wait for the testing to be done before sending out the letter if more containments are found they could disclose that in one letter.

Council Member Schilling- Provided feedback and directed staff to make a few edits to the letter.

Council Member Ohnstad- Asked where our levels are in comparison to other cities in Minnesota. Mr. Linwood stated that there is not collected data for every city in Minnesota, but in asking other cities, Wyoming is on the lower end. Some cities have allowed for MDH testing and others have not. Member Ohnstad wanted to stress that natural occurring elements are out of our control, but we

are doing our best to make sure proper monitoring and actions are happening. He suggested if people are concerned we can direct them to the MDH website and have recommended actions.

City Administrator Linwood- Explained that the letter would be sent to residents on city water, but there is mention in the letter for those on private wells that they could consider testing their water for contaminants.

Council Member Luger- Wants the city to be transparent and make sure residents know who to contact if they have any questions.

Council Member Nanko Yeager- Asked if the data should be reported by well or be a weighted average. Staff plans to put in the weighted average in the letter since the sources mix once the water is in the pipes.

Mayor Iverson- Suggested a few edits to the letter as well to make it more clear for residents.

City Administrator Linwood- Stated we also disclose information on MCL contaminants in our annual consumer report as well. Manganese does not have a forceable standard at the moment and it is a common element in Minnesota.

Council directed staff to make the suggested edits to the letter and bring back for review at a future work session.

City Administrator Linwood- Gave a PowerPoint presentation on the city water supply. He informed council that MDH randomly selected the City of Wyoming for UCMR-5 testing to check city water supply for a wide range of contaminants. The UCMR-5 testing is checking primarily for PFAS, which is more common in the east metro. Communities that serve over 3,300 customers were randomly selected to participate in testing and cannot opt out of testing. The timeline for testing is 2023-2025, so it is still pretty far out. MDH will test all wells and will test twice during a 12-month period and will share the results with the city.

City Administrator Linwood- Informed council that a sketch plan for the Sunrise Riverbank development was reviewed last week at the Planning Commission meeting and will be presented tonight during the Council meeting. This development has some mixed use residential and apartment buildings on the west side of the freeway near the Village Inn. The city would need to run a water pipe under the freeway in order for the development to move forward. It had also been identified in the city's comprehensive plan that there is a need to run water under the freeway to serve that area of the city.

City Engineer Erichson- Explained that there would most likely be cost sharing between the city and the developer to pay for the water extension. The city could look to use some ARPA funds to pay for the extension. MnDOT would require a Developer Agreement and then it would go out to bid.

Mayor Iverson- Stated that if water gets extended to that part of the city it could create an opportunity for further growth in that area of town.

MAYOR IVERSON ADJOURNED THE MARCH 15, 2022 WORK SESSION MEETING AT 6:25 PM.

**DRAFT MINUTES
CITY COUNCIL
WORK SESSION MEETING
CITY OF WYOMING, MINNESOTA
MARCH 29, 2022
5:30 PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Work Session Meeting of the Wyoming City Council for March 29, 2022 to order at 5:30 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager and Claire Luger.

Absent: Councilmembers Brett Ohnstad and Dennis Schilling

Also Present: Robb Linwood- City Administrator, Alex Saxe- Assistant City Administrator, Chuck Almhjeld- Public Works Superintendent and Mark Erichson- WSB

DETERMINATION OF A QUORUM:

Mayor Iverson determined a Quorum was present.

PLEDEGE OF ALLEGIANCE:

NEW BUSINESS:

1. To review current conditions of existing water infrastructure, water quality and potential future water infrastructure extensions.

City Administrator Linwood- Staff brought the draft Manganese letter back for council review. The council made small changes and let staff know the letter is good to be sent out to residents.

Mark Erichson, WSB- Presented on the extension of water under I-35 extending to the city property on Kettler River Blvd. Mr. Erichson explained that staff have some high level cost estimates and are looking for direction from council on how to proceed.

Council came to a consensus to have staff prepare an agenda item for the next council meeting to authorize plans and specs to extend water under the freeway.

Mark Erichson, WSB- Explained the current options for realigning Kettler River Blvd. There are a couple of options, but at the current time there are a lot of unanswered questions. The city needs to wait to hear from MnDOT and the county to see what is actually feasible.

City Administrator Linwood- Spoke about the park dedication requirement for the Sunrise Riverbank Development. It was recommended by the Joint Park Planning Board to require 50% land donation and 50% cash in lieu for the park dedication. The developer has proposed different

alternatives, but staff and the Joint Park Planning Board recommended the 50/50 split so there is a functional park in this development.

Council came to a consensus to have staff work with the developer to plan for the 50/50 split for the park dedication requirement and be creative with how the park is planned in the development.

Mark Erichson, WSB- Spoke to the new lift station that will be put in the Sunrise Riverbank Development and it will be the minimum size. The cost of the lift station is on the developer, but if it needs to be deeper to effectively serve the community the city would pay the difference to go deeper. Then he explained currently the developer plans to have water coming one way into the development and the city would recommend a loop in the development to better serve the neighborhood, whether that is during building or in the future. The city needs more information from the county on where the right of way is off of County Road 22 before confirming looping the water is possible.

MAYOR IVERSON ADJOURNED THE MARCH 29, 2022 WORK SESSION MEETING AT 7:00 PM.



Request for Council Action

Date: April 1, 2022

Presented to: Mayor Iverson and City Council Members

Presented by: Alex Saxe, Assistant City Administrator

Department: Administration

Reference: Public Hearing for Vacation of Public Right Away at 26122 Kendall Lane

Method: New Business

Background Information:

At the February 15, 2022 City Council meeting, council passed a resolution setting a public hearing for the proposed vacation at 26122 Kendall Lane.

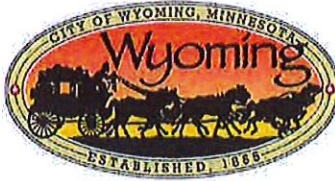
The vacation of the public street is needed to allow the applicants to have their driveway on their property and not in the right of way. Staff have reviewed the vacation application submitted by Dan and Megan Sandgren and are recommending the approval of the vacation of the public street.

Request: To approve **Resolution 22-04-31** a resolution to vacate a portion of public right away property located at 26122 Kendall Lane.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



City of Wyoming
PO Box 188 26885 Forest Blvd
Wyoming, MN 55092
Phone 651-462-0575 Fax 651-462-0576

PUBLIC RIGHT OF WAY VACATION APPLICATION

Applicant Dan + Megan Sandgren
Address 26122 Kendall Ln Wyoming MN 55092
Street City State Zip
Telephone No. 507-456-6475 Fax No. n/a Email sandgren.megan@gmail.com

I hereby petition the City Council of the City of Wyoming to vacate all of the following described public right of way.

☒ Street ☐ Alley ☐ Utility Easement
☐ Drainage Easement ☐ Other

Legal description of the area proposed to be vacated: *(Please note all legal descriptions shall be transmitted electronically in a Word documents to the City of Wyoming City Clerk)*

See attached - submitted to City Clerk as
well

Does the area proposed to be vacated or any part thereof terminate at or abut upon any public water?

☐ Yes ☒ No

Please note if the area requested to be vacated terminates at or abuts upon any public water, no vacation shall be made unless written notice of the petition is served by certified mail upon the Commissioner of Natural Resources by the City of Wyoming thirty days before any Council action.

- Attach a copy of a survey showing in full detail, including the legal description of the area proposed to be vacated.
- Include the Vacation fee of \$175.00

Date Initiated 1/17/2022 Signature Megan Sandgren

Application # PROWV22-01 OFFICE USE ONLY Date Application Received 1/26/22
Date Complete Application Received 1/26/22 120 Days 5/26/2022 By: [Signature]
Official
Fee \$175.00 Date Paid 1/28/22 Check # 166

VACATE EXHIBIT



SCALE (IN FEET)

The basis of bearing is the West line of Section 22 which is assumed to be N00°12'14"E

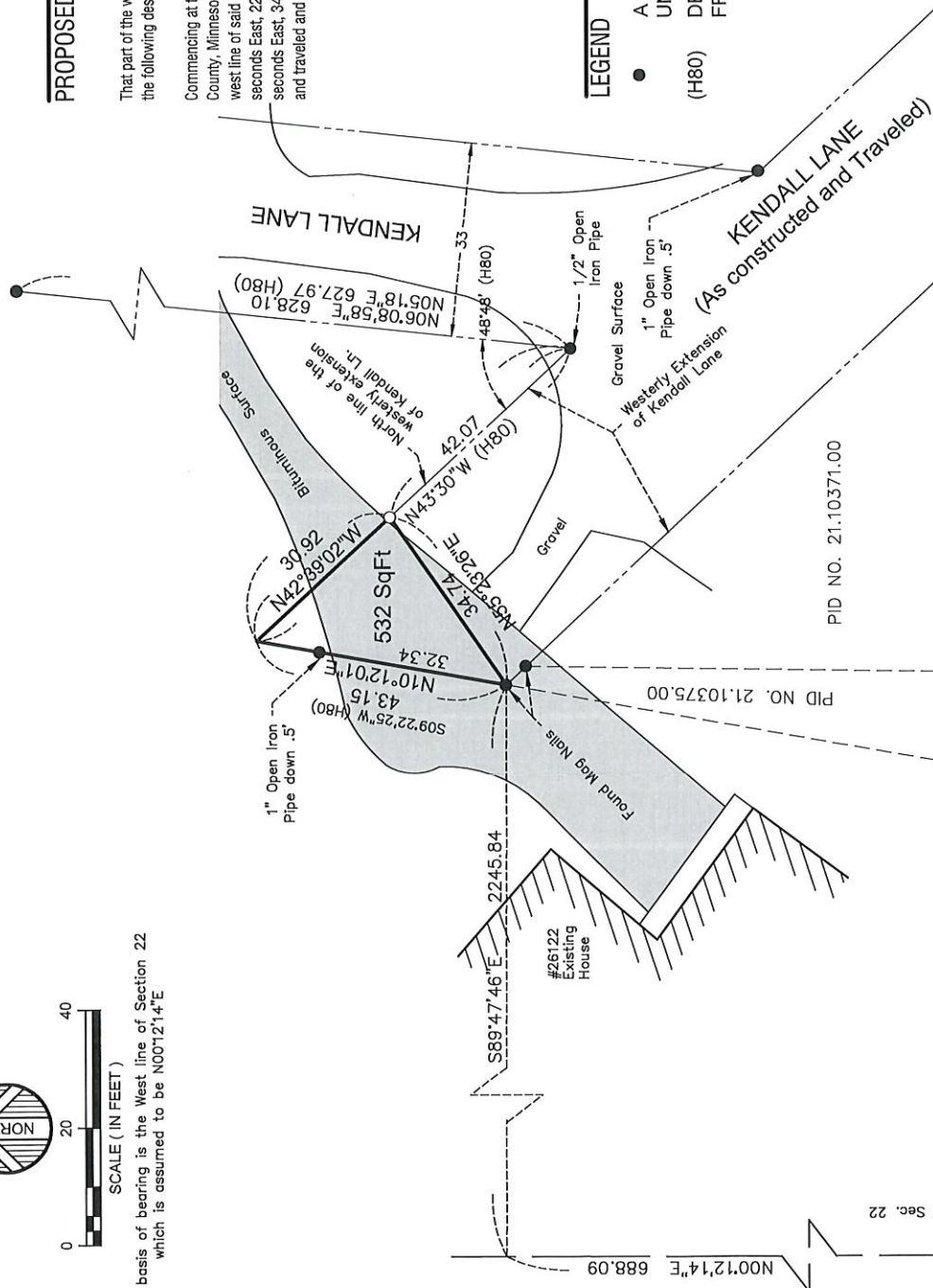
PROPOSED VACATE DESCRIPTION:

That part of the westerly extension of Kendall Lane as constructed and traveled, lying northwesterly of the following described line:

Commencing at the southwest corner of Section 22, Township 33 North, Range 21 West, Chisago County, Minnesota; thence North 00 degrees 12 minutes 14 seconds East, assumed bearing along the west line of said Section 22, a distance of 688.09 feet; thence South 89 degrees 47 minutes 46 seconds East, 2245.84 feet to the point of beginning; thence North 55 degrees 23 minutes 26 seconds East, 34.74 feet to the north line of said westerly extension of Kendall Lane as constructed and traveled and there terminating.

LEGEND

- A FOUND 3/4" OPEN IRON PIPE MONUMENT UNLESS NOTED OTHERWISE
- (H80) DENOTES BEARING AND DISTANCE FROM A HULT SURVEY DATED 9/11/1980



DATE: January 2022		BY: Megan Sandgren	
SCALE: AS SHOWN		AMENDMENTS:	
DRAWN BY: JIM		DATE: 9/07/2022	
CHECKED BY: KJ		LIC. NO. 0246	
FILE NUMBER: 2021-11944			

WIDSETH
ARCHITECTS • ENGINEERS • SCIENTISTS • SURVEYORS

HEREBY CERTIFY THAT THIS SURVEY, PLAN OR REPORT WAS PREPARED BY A LICENSED SURVEYOR UNDER THE LAWS OF THE STATE OF MINNESOTA.

Southwest corner of Sec. 22, Twp. 33, Rng. 21

RESOLUTION NO. 22-04-31

**A RESOLUTION TO VACATE A PORTION OF PUBLIC RIGHT AWAY PROPERTY
LOCATED AT 26122 KENDALL LANE**

WHEREAS, Dan and Megan Sandgren submitted a vacation application to the City of Wyoming for the vacation of a public street located at 26122 Kendall Lane; and

WHEREAS, The vacation of the public street is needed to allow the applicants to have their driveway on their property and not in the right of way. Staff have reviewed the vacation application and are recommending the approval of the vacation of the public street; and

WHEREAS, the City Council noticed and conducted a public hearing regarding the proposed vacation on April 5, 2022; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wyoming hereby authorizes that public right away be vacated.

Hereupon said Resolution was declared duly passed and adopted this 5th day of April 2022.

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

City of Wyoming Check Detail Register

1/3
March 15, 2022 11:35 AM
User: ssaxe
DR: Wyoming

03-15-2022

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
53149	03/15/2022	AMAZON			
9502604	101-2110-45800	OTHER EQUIPMEN	\$51.53	OTHER EQUIPMENT	
7785847	101-2110-45800	OTHER EQUIPMEN	\$257.12	OTHER EQUIPMENT	
6449849	101-2110-42100	OPERATING SUPPL	\$19.27	OPERATING SUPPLIES	
5746637	101-2110-42100	OPERATING SUPPL	\$27.06	OPERATING SUPPLIES	
855459	101-2110-42100	OPERATING SUPPL	\$21.42	OPERATING SUPPLIES	
0747410	101-2110-42100	OPERATING SUPPL	\$46.13	OPERATING SUPPLIES	
5405845	101-2110-45800	OTHER EQUIPMEN	\$12.86	OTHER EQUIPMENT	
2897827	101-2110-42000	SUPPLIES - OFFICE	\$19.32	SUPPLIES - OFFICE/COPY/COMPUTR	
3821826	101-2110-42100	OPERATING SUPPL	\$75.15	OPERATING SUPPLIES	
5997003	101-2110-42100	OPERATING SUPPL	\$18.46	OPERATING SUPPLIES	
02152022	101-2110-42100	OPERATING SUPPL	\$123.68	OPERATING SUPPLIES	
3065	101-2110-42100	OPERATING SUPPL	\$30.61	OPERATING SUPPLIES	
20220210	101-2110-42080	TRAINING AND IN'	\$250.00	TRAINING AND INSTRUCTION	
350548191	101-2110-42100	OPERATING SUPPL	\$2.65	OPERATING SUPPLIES	
Total for PASSPORT PARKING				\$955.26	
53150	03/15/2022	ALLIED OIL & SUPPLY			
02072022	101-3100-42120	MOTOR FUELS	\$656.37	MOTOR FUELS	
014220	601-9425-42400	SMALL TOOLS/MIN	\$2,499.98	SMALL TOOLS/MINOR EQUIPMENT	
02222022	602-9425-42080	TRAINING AND IN'	\$250.00	TRAINING AND INSTRUCTION	
TORMA	101-5200-42080	TRAINING AND IN'	\$200.00	TRAINING AND INSTRUCTION	
Total for MN SHADE TREE				\$3,606.35	
53151	03/15/2022	ADOBE			
2111382904	101-1400-44330	DUES & SUBSCRIP	\$10.73	DUES & SUBSCRIPTIONS	
1576197633	101-1400-42050	SOFTWARE UPGRA	\$257.57	SOFTWARE UPGRADES	
100489675	101-1400-44330	DUES & SUBSCRIP	\$4.00	DUES & SUBSCRIPTIONS	
INV133954562	101-1400-44330	DUES & SUBSCRIP	\$14.99	DUES & SUBSCRIPTIONS	
Total for ZOOM				\$287.29	

City of Wyoming Check Detail Register

2/3
March 15, 2022 11:35 AM
User: ssaxe
DR: Wyoming

03-15-2022

Check # Invoice #	Check Date	Vendor Name		
	General Ledger #	mount	Comment	
53152	03/15/2022	AMAZON		
1193809610445862	101-2110-42000	SUPPLIES - OFFICE	\$57.96	SUPPLIES - OFFICE/COPY/COMPUTR
1546610	208-2110-45800	OTHER EQUIPMEN	\$503.65	OTHER EQUIPMENT
1549839	101-2110-45800	OTHER EQUIPMEN	\$29.18	OTHER EQUIPMENT
022322	101-2110-42100	OPERATING SUPPL	\$3.94	OPERATING SUPPLIES
Total for APPLE-DROPBOX			\$594.73	

City of Wyoming Check Detail Register

3/3
March 15, 2022 11:35 AM
User: ssaxe
DR: Wyoming

03-15-2022

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	mount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$5,443.63
Total Number of Checks: 4

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Ohnstad

For Check Dates 03/15/2022 to 03/15/2022

Check Number	Name	Check Date
53146	PACIFIC LIFE INSURANCE	03/15/2022
Item Code	GL Number	Amount
ROTH	101-0000-21712	230.77
		<u>230.77</u>
53147	WI SCTF,	03/15/2022
Item Code	GL Number	Amount
WI CHILD SUPPOR	101-0000-21710	215.42
		<u>215.42</u>
EFT866	SELECTACCOUNT,	03/15/2022
Item Code	GL Number	Amount
DEP CARE	101-0000-21711	0.00
FSA CONT	101-0000-21711	0.00
HSA CITY CONT	101-0000-21707	0.00
HSA CONT	101-0000-21707	2,064.62
		<u>2,064.62</u>
EFT867	P.E.R.A.,	03/15/2022
Item Code	GL Number	Amount
CORD PERA	101-0000-21704	2,667.14
DCP PERA	101-0000-21704	16.67
DCP PERA MATCH	101-0000-21704	16.67
PERA CITY MATCH	101-0000-21704	3,077.47
PF PERA	101-0000-21704	3,999.27
PF PERA CITY	101-0000-21704	5,998.86
		<u>15,776.08</u>
EFT868	INTERNAL REVENUE SERVICE,	03/15/2022
Item Code	GL Number	Amount
FITW	101-0000-21701	6,918.56
MEDICARE_EE	101-0000-21703	1,166.96
MEDICARE_ER	101-0000-21703	1,166.96
SOCSEC_EE	101-0000-21703	3,009.63
SOCSEC_ER	101-0000-21703	3,009.63
		<u>15,271.74</u>
EFT869	STATE OF MINNESOTA,	03/15/2022

Check Number Name

Check
Date

Item Code	GL Number	Amount
SITW	101-0000-21702	3,228.27
		3,228.27

General Checking Account 10100
Total Amount Being Paid: \$36,786.90
Total Number of Checks: 6

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Ohnstad

City of Wyoming Check Detail Register

1/2
March 15, 2022 11:36 AM
User: ssaxe
DR: Wyoming

03-15-2022

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
53148 03022022	03/15/2022	IUOE LOCAL #49			
	101-0000-21714	PW UNION DUES		\$210.00	MONTHLY DUES
Total for IUOE LOCAL #49				\$210.00	

City of Wyoming Check Detail Register

2/2
March 15, 2022 11:36 AM
User: ssaxe
DR: Wyoming

03-15-2022

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	mount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$210.00
Total Number of Checks: 1

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Ohnstad

City of Wyoming Check Detail Register

1/2
March 17, 2022 08:47 AM
User: ssaxe
DR: Wyoming

03-17-2022

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
53153 22-0316-1	03/17/2022	CHISAGO COUNTY HRA			
		280-1000-43000 PROFESSIONAL SE		\$5,000.00	PROFESSIONAL SERVICE (GENERAL)
		Total for CHISAGO COUNTY HRA		\$5,000.00	
53154 2022	03/17/2022	INITIATIVE FOUNDATION			
		280-1000-43000 PROFESSIONAL SE		\$350.00	PROFESSIONAL SERVICE (GENERAL)
		Total for INITIATIVE FOUNDATION		\$350.00	

City of Wyoming Check Detail Register

2/2
March 17, 2022 08:47 AM
User: ssaxe
DR: Wyoming

03-17-2022

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	mount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$5,350.00
Total Number of Checks: 2

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Ohnstad

For Check Dates 03/29/2022 to 03/29/2022

Check Number Name		Check Date
53156 PACIFIC LIFE INSURANCE		03/29/2022
Item Code	GL Number	Amount
ROTH	101-0000-21712	230.77
		<u>230.77</u>
53157 WI SCTF,		03/29/2022
Item Code	GL Number	Amount
WI CHILD SUPPOR	101-0000-21710	215.42
		<u>215.42</u>
EFT870 SELECTACCOUNT,		03/29/2022
Item Code	GL Number	Amount
DEP CARE	101-0000-21711	0.00
FSA CONT	101-0000-21711	0.00
HSA CITY CONT	101-0000-21707	0.00
HSA CONT	101-0000-21707	1,889.62
		<u>1,889.62</u>
EFT871 P.E.R.A.,		03/29/2022
Item Code	GL Number	Amount
CORD PERA	101-0000-21704	2,672.79
DCP PERA	101-0000-21704	0.00
DCP PERA MATCH	101-0000-21704	0.00
PERA CITY MATCH	101-0000-21704	3,083.99
PF PERA	101-0000-21704	4,188.04
PF PERA CITY	101-0000-21704	6,282.03
		<u>16,226.85</u>
EFT872 INTERNAL REVENUE SERVICE,		03/29/2022
Item Code	GL Number	Amount
FITW	101-0000-21701	7,638.82
MEDICARE_EE	101-0000-21703	1,077.99
MEDICARE_ER	101-0000-21703	1,077.99
SOCSEC_EE	101-0000-21703	2,448.37
SOCSEC_ER	101-0000-21703	2,448.37
		<u>14,691.54</u>
EFT873 STATE OF MINNESOTA,		03/29/2022

For Check Dates 03/29/2022 to 03/29/2022

Check Number Name		Check Date
Item Code	GL Number	Amount
SITW	101-0000-21702	3,414.38
		3,414.38

General Checking Account 10100
Total Amount Being Paid: \$36,668.58
Total Number of Checks: 6

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Ohnstad

City of Wyoming Check Detail Register

1/11
April 01, 2022 02:30 PM
User: ssaxe
DR: Wyoming

04-05-2022

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
12488	04/05/2022	90 DEGREE BENEFITS			
9011-076128-1000					
		101-0000-21706 HOSPITALIZATION		\$23,657.07	HOSPITALIZATION/MEDICAL INS
Total for 90 DEGREE BENEFITS				\$23,657.07	
53159	04/05/2022	AIRFRESH INDUSTRIES, INC			
50556					
		101-5200-44050 SATALLITE RENTAL		\$140.00	SATALLITE RENTAL
50625					
		101-5200-44050 SATALLITE RENTAL		\$100.00	SATALLITE RENTAL
Total for AIRFRESH INDUSTRIES, INC				\$240.00	
53160	04/05/2022	ALLIANCE PARTS			
007P29747					
		101-3100-43900 VEHICLE MAINTEN		\$1,682.65	VEHICLE MAINTENANCE
Total for ALLIANCE PARTS				\$1,682.65	
53161	04/05/2022	AMERICAN FLAG POLE & FLAG			
170996					
		101-3100-42100 OPERATING SUPPL		\$359.40	OPERATING SUPPLIES
Total for AMERICAN FLAG POLE & FLAG				\$359.40	
53162	04/05/2022	ASPEN MILLS			
290007					
		101-2110-44080 UNIFORMS		\$165.99	UNIFORMS
290008					
		101-2110-44080 UNIFORMS		\$330.00	UNIFORMS
290940					
		101-2110-42350 RESERVES		\$128.80	RESERVES
290796					
		101-2110-44080 UNIFORMS		\$171.50	UNIFORMS
Total for ASPEN MILLS				\$796.29	
53163	04/05/2022	BCA/TRAINING DEVELOPMENT			
22674					
		101-2110-42080 TRAINING AND IN		\$300.00	
Total for BCA/TRAINING DEVELOPMENT				\$300.00	
53164	04/05/2022	BILLS AUTO BODY			
13182					
		101-2110-43900 VEHICLE MAINTEN		\$1,543.23	VEHICLE MAINTENANCE
13339					
		101-2110-43900 VEHICLE MAINTEN		\$9,617.59	VEHICLE MAINTENANCE
Total for BILLS AUTO BODY				\$11,160.82	
53165	04/05/2022	BRANDON RICE			
03302022					
		601-9425-42400 SMALL TOOLS/MIN		\$170.73	SMALL TOOLS/MINOR EQUIPMENT
		101-3100-42300 SAFETY EQUIPMEN		\$149.99	SAFETY EQUIPMENT
Total for BRANDON RICE				\$320.72	

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53166	04/05/2022	BS& A SOFTWARE			
139438			101-1400-42080	TRAINING AND IN	\$500.00
					TRAINING AND INSTRUCTION
		Total for BS& A SOFTWARE			\$500.00
53167	04/05/2022	CARGILL, INCORPORATED			
2906987969			101-3100-44400	SALT & SAND	\$6,667.67
					SALT & SAND
		Total for CARGILL, INCORPORATED			\$6,667.67
53168	04/05/2022	CENTURY COLLEGE			
940430			101-2110-42080	TRAINING AND IN	\$250.00
					TRAINING AND INSTRUCTION
940442			101-2110-42080	TRAINING AND IN	\$500.00
					TRAINING AND INSTRUCTION
		Total for CENTURY COLLEGE			\$750.00
53169	04/05/2022	CHUCK ALMHJELD			
03302022			601-9425-42400	SMALL TOOLS/MIN	\$144.99
					SMALL TOOLS/MINOR EQUIPMENT
		Total for CHUCK ALMHJELD			\$144.99
53170	04/05/2022	CINTAS			
4113786276			101-2110-43600	CLEANING SERVIC	\$25.00
					CLEANING SERVICE-PUBLIC SAFETY
4113786280			101-1400-43600	CLEANING SERVIC	\$29.70
					CLEANING SERVICE-CITY HALL
4112409115			101-1400-43600	CLEANING SERVIC	\$29.70
					CLEANING SERVICE-CITY HALL
4113099625			101-3100-44180	UNIFORMS	\$113.42
			101-3100-42100	OPERATING SUPPL	\$21.21
					STREETS
4112408943			101-3100-44180	UNIFORMS	\$113.42
			101-3100-42100	OPERATING SUPPL	\$17.53
					SHOP SUPPLIES
4113786197			101-3100-44180	UNIFORMS	\$119.37
			101-3100-42100	OPERATING SUPPL	\$34.94
					STREETS
4114475296			101-3100-44180	UNIFORMS	\$119.37
			101-3100-42100	OPERATING SUPPL	\$21.21
					SHOP SUPPLIES
		Total for CINTAS			\$644.87
53171	04/05/2022	CTW GROUP INC.			
03/29/2022			601-0000-11500	ACCOUNTS RECEIV	\$26.62
			602-0000-11500	ACCOUNTS RECEIV	\$14.01
			651-0000-11500	ACCOUNTS RECEIV	\$4.82
			601-0000-11500	ACCOUNTS RECEIV	\$3.48
			601-0000-11500	ACCOUNTS RECEIV	\$1.63
					Water - Meter Charge
					Sewer Usage
					Surface Water Mgmt
					Water Usage
					State Surcharge
		Total for CTW GROUP INC.			\$50.56

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53172	04/05/2022	CULLIGAN WATER CONDITIONING			
03152022					
		101-2110-42100 OPERATING SUPPL		\$89.60	OPERATING SUPPLIES
		Total for CULLIGAN WATER CONDITIO		\$89.60	
53173	04/05/2022	DC CONTRACTING, LLC			
03/18/2022					
		601-0000-11500 ACCOUNTS RECEIV		\$117.78	Water - Meter Charge
		602-0000-11500 ACCOUNTS RECEIV		\$28.46	Sewer Usage
		651-0000-11500 ACCOUNTS RECEIV		\$21.31	Surface Water Mgmt
		601-0000-11500 ACCOUNTS RECEIV		\$7.19	State Surcharge
		601-0000-11500 ACCOUNTS RECEIV		\$7.08	Water Usage
03/29/2022					
		601-0000-11500 ACCOUNTS RECEIV		\$51.14	Water - Meter Charge
		651-0000-11500 ACCOUNTS RECEIV		\$44.56	Surface Water Mgmt
		602-0000-11500 ACCOUNTS RECEIV		\$22.49	Sewer Usage
		601-0000-11500 ACCOUNTS RECEIV		\$5.64	Water Usage
		601-0000-11500 ACCOUNTS RECEIV		\$3.11	State Surcharge
		Total for DC CONTRACTING, LLC		\$308.76	
53174	04/05/2022	ECM PUBLISHERS INC.			
883352					
		101-1400-43510 LEGAL NOTICE PUI		\$36.40	LEGAL NOTICE PUBLICATION
883353					
		101-1400-43510 LEGAL NOTICE PUI		\$42.00	LEGAL NOTICE PUBLICATION
		Total for ECM PUBLISHERS INC.		\$78.40	
53175	04/05/2022	ELECTRO WATCHMAN, INC.			
382406					
		101-3100-42310 CONTRACTED SER		\$209.70	CONTRACTED SERVICES
		Total for ELECTRO WATCHMAN, INC.		\$209.70	
53176	04/05/2022	EMERGENCY AUTO TECH. INC			
JP032822-41					
		601-9425-42400 SMALL TOOLS/MIN		\$193.73	SMALL TOOLS/MINOR EQUIPMENT
		Total for EMERGENCY AUTO TECH. INC		\$193.73	
53177	04/05/2022	FACILICARE INC			
16921					
		101-5500-43600 CLEANING SERVIC		\$1,263.40	LIBRARY
		101-1400-43600 CLEANING SERVIC		\$299.00	CITY HALL/FIRE
		101-2110-43600 CLEANING SERVIC		\$342.74	POLICE
		Total for FACILICARE INC		\$1,905.14	

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53178	04/05/2022	FERGUSON WATERWORKS			
0490077					
	601-9425-44490	WATERMAIN BREA		\$258.95	WATERMAIN BREAK
0490078					
	601-9425-44490	WATERMAIN BREA		\$323.67	WATERMAIN BREAK
0490604					
	601-9425-42290	METERS		\$929.80	METERS
Total for FERGUSON WATERWORKS				<u>\$1,512.42</u>	
53179	04/05/2022	GFA			
3793613					
	101-2110-42310	CONTRACTED SER		\$1,100.00	CONTRACTED SERVICES
Total for GFA				<u>\$1,100.00</u>	
53180	04/05/2022	H & L MESABI			
09911					
	101-3100-44040	REPAIRS & MAINT.		\$882.00	REPAIRS & MAINT. - EQUIPMENT
Total for H & L MESABI				<u>\$882.00</u>	
53181	04/05/2022	HACH COMPANY			
12933095					
	601-9425-42160	CHEMICALS/CHEM.		\$312.12	CHEMICALS/CHEMICAL PRODUCTS
Total for HACH COMPANY				<u>\$312.12</u>	
53182	04/05/2022	HALLBERG FAMILY LTD			
03152022					
	101-2110-42100	OPERATING SUPPL		\$52.50	OPERATING SUPPLIES
Total for HALLBERG FAMILY LTD				<u>\$52.50</u>	
53183	04/05/2022	HAWKINS INC			
6135464					
	601-9425-42160	CHEMICALS/CHEM.		\$1,284.81	CHEMICALS/CHEMICAL PRODUCTS
Total for HAWKINS INC				<u>\$1,284.81</u>	
53184	04/05/2022	HEALTH PARTNERS			
111267257					
	101-0000-21706	HOSPITALIZATION		\$1,564.16	HOSPITALIZATION/MEDICAL INS
Total for HEALTH PARTNERS				<u>\$1,564.16</u>	
53185	04/05/2022	HYDRAULICS PLUS & CONSULTING			
15200					
	601-9425-42400	SMALL TOOLS/MIN		\$14.40	SMALL TOOLS/MINOR EQUIPMENT
15168					
	601-9425-42400	SMALL TOOLS/MIN		\$10.20	SMALL TOOLS/MINOR EQUIPMENT
15174					
	101-3100-44040	REPAIRS & MAINT.		\$99.58	REPAIRS & MAINT. - EQUIPMENT
Total for HYDRAULICS PLUS & CONSULTING				<u>\$124.18</u>	

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53186	04/05/2022	INNOVATIVE OFFICE SOLUTIONS			
IN3714785					
	101-1400-42000	SUPPLIES - OFFICE		\$45.46	SUPPLIES - OFFICE/COPY/COMPUTER
IN3729250					
	101-3100-42000	SUPPLIES - OFFICE		\$103.92	SUPPLIES - OFFICE/COPY/COMPUTER
Total for INNOVATIVE OFFICE SOLUTIONS				\$149.38	
53187	04/05/2022	J BROWN HOMES			
03/29/2022					
	601-0000-11500	ACCOUNTS RECEIVABLE		\$64.31	Water - Meter Charge
	651-0000-11500	ACCOUNTS RECEIVABLE		\$11.64	Surface Water Mgmt
	601-0000-11500	ACCOUNTS RECEIVABLE		\$3.92	State Surcharge
	602-0000-11500	ACCOUNTS RECEIVABLE		\$0.66	Sewer Usage
	601-0000-11500	ACCOUNTS RECEIVABLE		\$0.16	Water Usage
Total for J BROWN HOMES				\$80.69	
53188	04/05/2022	KODIAK POWER SYSTEMS			
KPS0976					
	601-9425-42310	CONTRACTED SERVICES		\$1,180.00	CONTRACTED SERVICES
	602-9425-42310	CONTRACTED SERVICES		\$2,110.00	CONTRACTED SERVICES
KPS0975					
	101-2110-42310	CONTRACTED SERVICES		\$340.00	CONTRACTED SERVICES
KPS0974					
	101-1400-42310	CONTRACTED SERVICES		\$340.00	CONTRACTED SERVICES
KPS0959					
	602-9425-44380	LIFT STATIONS MAINTENANCE		\$776.00	LIFT STATIONS MAINTENANCE
Total for KODIAK POWER SYSTEMS				\$4,746.00	
53189	04/05/2022	LEROY'S COLLISION CENTER			
434					
	601-9425-44040	REPAIRS & MAINTENANCE		\$1,455.43	REPAIRS & MAINT. - EQUIPMENT
Total for LEROY'S COLLISION CENTER				\$1,455.43	
53190	04/05/2022	LITTLE FALLS MACHINE			
364149					
	101-3100-44040	REPAIRS & MAINTENANCE		\$664.56	REPAIRS & MAINT. - EQUIPMENT
Total for LITTLE FALLS MACHINE				\$664.56	
53191	04/05/2022	MACQUEEN EMERGENCY			
001404					
	101-2110-42300	SAFETY EQUIPMENT		\$5,343.82	SAFETY EQUIPMENT
Total for MACQUEEN EMERGENCY				\$5,343.82	

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53192	04/05/2022	MENARDS- FOREST LAKE			
81008					
	101-3100-42100	OPERATING SUPPL		\$23.32	OPERATING SUPPLIES
81202					
	651-9425-44040	REPAIRS & MAINT.		\$25.98	REPAIRS & MAINT. - EQUIPMENT
81201					
	101-5200-44040	REPAIRS & MAINT.		\$15.49	REPAIRS & MAINT. - EQUIPMENT
80714					
	601-9425-42100	OPERATING SUPPL		\$24.19	OPERATING SUPPLIES
81659					
	601-9425-42400	SMALL TOOLS/MIN		\$21.01	SMALL TOOLS/MINOR EQUIPMENT
81585					
	601-9425-42400	SMALL TOOLS/MIN		\$37.02	SMALL TOOLS/MINOR EQUIPMENT
Total for MENARDS- FOREST LAKE				\$147.01	
53193	04/05/2022	MHSRC/RANGE			
337900-9096					
	101-2110-42080	TRAINING AND IN		\$455.00	TRAINING AND INSTRUCTION
Total for MHSRC/RANGE				\$455.00	
53194	04/05/2022	MINNESOTA UI FUND			
7986094-2022					
	101-1400-41400	UNEMPLOYMENT C		\$849.37	UNEMPLOYMENT COMP (GENERAL)
Total for MINNESOTA UI FUND				\$849.37	
53195	04/05/2022	MINNESOTA VALLEY TESTING LABS			
1134866					
	601-9425-43110	LAB COSTS		\$60.00	LAB TESTS
1134338					
	601-9425-43110	LAB COSTS		\$102.50	LAB TESTS
Total for MINNESOTA VALLEY TESTING				\$162.50	
53196	04/05/2022	MN DEPT OF LABOR AND INDUSTRY			
ABR0279334X					
	101-2110-42100	OPERATING SUPPL		\$10.00	OPERATING SUPPLIES
Total for MN DEPT OF LABOR AND IND				\$10.00	
53197	04/05/2022	MOLLIE BOSTON			
03/18/2022					
	602-0000-11500	ACCOUNTS RECEIV		\$117.56	Sewer Usage
	601-0000-11500	ACCOUNTS RECEIV		\$28.34	Water Usage
	601-0000-11500	ACCOUNTS RECEIV		\$27.27	Water - Meter Charge
	651-0000-11500	ACCOUNTS RECEIV		\$2.87	Surface Water Mgmt
	601-0000-11500	ACCOUNTS RECEIV		\$1.75	State Surcharge
Total for MOLLIE BOSTON				\$177.79	

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53198	04/05/2022	NAPA AUTO PARTS			
085632					
	101-3100-44040	REPAIRS & MAINT.		\$137.73	REPAIRS & MAINT. - EQUIPMENT
085666					
	101-3100-44040	REPAIRS & MAINT.		\$28.50	REPAIRS & MAINT. - EQUIPMENT
Total for NAPA AUTO PARTS				\$166.23	
53199	04/05/2022	NORTHERN TOOL & EQUIPMENT			
0363219012					
	601-9425-42400	SMALL TOOLS/MIN		\$236.15	SMALL TOOLS/MINOR EQUIPMENT
0363218805					
	601-9425-42400	SMALL TOOLS/MIN		\$312.12	SMALL TOOLS/MINOR EQUIPMENT
412031437					
	601-9425-42400	SMALL TOOLS/MIN		\$8.95	SMALL TOOLS/MINOR EQUIPMENT
Total for NORTHERN TOOL & EQUIPMENT				\$557.22	
53200	04/05/2022	OLSON'S SEWER SERVICE			
97448					
	601-9425-44490	WATERMAIN BREA		\$18,482.33	WATERMAIN BREAK
Total for OLSON'S SEWER SERVICE				\$18,482.33	
53201	04/05/2022	OPG-3			
5591					
	101-1400-44330	DUES & SUBSCRIP		\$2,389.20	DUES & SUBSCRIPTIONS
Total for OPG-3				\$2,389.20	
53202	04/05/2022	PELTIER, JEREMY			
03302022					
	101-2110-44080	UNIFORMS		\$351.60	UNIFORMS
Total for PELTIER, JEREMY				\$351.60	
53203	04/05/2022	POST BOARD			
15082 063022					
	101-2110-44330	DUES & SUBSCRIP		\$90.00	DUES & SUBSCRIPTIONS
Total for POST BOARD				\$90.00	
53204	04/05/2022	RAPIT PRINTING INC			
235852					
	101-2400-42100	OPERATING SUPPL		\$71.65	OPERATING SUPPLIES
Total for RAPIT PRINTING INC				\$71.65	
53205	04/05/2022	RUFFRIDGE JOHNSON EQUIPMENT CO, INC			
IA21931					
	601-9425-42400	SMALL TOOLS/MIN		\$334.00	SMALL TOOLS/MINOR EQUIPMENT
Total for RUFFRIDGE JOHNSON EQUIP				\$334.00	

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53206	04/05/2022	SAFE-FAST INC			
INV258190					
	101-3100-42300	SAFETY EQUIPME		\$808.71	SAFETY EQUIPMENT
INV258268					
	601-9425-42300	SAFETY EQUIPME		\$229.50	SAFETY EQUIPMENT
	602-9425-42300	SAFETY EQUIPME		\$229.50	SAFETY EQUIPMENT
	651-9425-42300	SAFETY EQUIPME		\$229.50	SAFETY EQUIPMENT
INV258465					
	651-9425-42300	SAFETY EQUIPME		\$58.68	SAFETY EQUIPMENT
RET257361R					
	651-9425-42300	SAFETY EQUIPME		\$(83.40)	SAFETY EQUIPMENT
Total for SAFE-FAST INC				\$1,472.49	
53207	04/05/2022	TACTICAL ADVANTAGE, LLC			
2022-0003.B					
	101-2110-45800	OTHER EQUIPME		\$4,730.00	OTHER EQUIPMENT
Total for TACTICAL ADVANTAGE, LLC				\$4,730.00	
53208	04/05/2022	THOMSON REUTERS-WEST PUBLISH			
845969849					
	101-2110-44360	INVESTIGATIONS		\$164.33	INVESTIGATIVE SUITE
Total for THOMSON REUTERS-WEST PI				\$164.33	
53209	04/05/2022	TOTAL CONTROL SYSTEMS			
10118					
	601-9425-42950	SCADA SYSTEM		\$863.55	SCADA SYSTEM
	602-9425-42950	SCADA SYSTEM		\$863.55	SCADA SYSTEM
Total for TOTAL CONTROL SYSTEMS				\$1,727.10	
53210	04/05/2022	UNUM LIFE INSURANCE			
04012022					
	101-1400-41310	LIFE INSURANCE		\$182.12	ADMIN
	101-2110-41310	LIFE INSURANCE		\$747.40	POLICE
	101-1910-41310	LIFE INSURANCE		\$65.26	PLAN & ZONE
	101-2400-41310	LIFE INSURANCE		\$87.34	BLDG
	101-3100-41310	LIFE INSURANCE		\$243.82	STREETS
	601-9425-41310	LIFE INSURANCE		\$123.31	WATER
	602-9425-41310	LIFE INSURANCE		\$123.31	SEWER
040122					
	101-0000-21715	VOLUNTARY TERM		\$340.84	VOLUNTARY TERM LIFE
Total for UNUM LIFE INSURANCE				\$1,913.40	
53211	04/05/2022	VERIZON			
9901963949					
	602-9425-43210	TELEPHONE		\$40.08	MACHINE-TO-MACHINE
Total for VERIZON				\$40.08	
53212	04/05/2022	WEX BANK			
79458931					
	101-3100-42120	MOTOR FUELS		\$133.36	MOTOR FUELS
Total for WEX BANK				\$133.36	

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53213	04/05/2022	WEX BANK		
29419290				
	101-2400-42120	MOTOR FUELS	\$93.74	MOTOR FUELS
	101-2110-42120	MOTOR FUELS	\$358.62	MOTOR FUELS
	101-2110-42120	MOTOR FUELS	\$3,215.63	MOTOR FUELS
	101-3100-42120	MOTOR FUELS	\$1,155.73	MOTOR FUELS
	101-5200-42120	MOTOR FUELS	\$87.11	MOTOR FUELS
	601-9425-42120	MOTOR FUELS	\$621.42	MOTOR FUELS
	602-9425-42120	MOTOR FUELS	\$621.41	MOTOR FUELS
Total for WEX BANK			\$6,153.66	
53214	04/05/2022	WILLIAMS SCOTSMAN, INC.		
10444619				
	101-3100-44100	RENTALS (EQUIPM	\$419.40	RENTALS (EQUIPMENT)
Total for WILLIAMS SCOTSMAN, INC.			\$419.40	
53215	04/05/2022	WOLD ARCHITECTS AND ENGINEERS		
76121				
	401-1000-45000	CAPITAL OUTLAY	\$8,138.50	CAPITAL OUTLAY
76129				
	401-1000-45000	CAPITAL OUTLAY	\$1,669.02	CAPITAL OUTLAY
76122				
	401-1000-45000	CAPITAL OUTLAY	\$3,305.63	CAPITAL OUTLAY
78287				
	401-1000-45000	CAPITAL OUTLAY	\$49,163.73	CAPITAL OUTLAY
Total for WOLD ARCHITECTS AND ENG			\$62,276.88	
53216	04/05/2022	WSB		
02282022				
	101-1400-43030	ENGINEERING	\$4,615.00	2022 GENERAL ENGINEERING
	408-3100-43030	ENGINEERING	\$297.50	2021 STREET IMPROVEMENT
	651-9425-43100	MS4 PERMIT - ENC	\$1,092.50	MS4 PROGRAM
	101-1910-43150	PLANNER (COMP P	\$1,050.00	2020 COMP PLAN UPDATE
	800-0000-20569	DIAMOND RIDGE C	\$641.00	WSB-EMERALD AVE IMPROVEMENT PROJECT
	408-3100-43030	ENGINEERING	\$33,021.75	2022 EAST VIKING BLVD IMPROVEMENT
	800-0000-20577	NORTHERN TIER R	\$4,242.00	WSB-NORTHERN TIER REZONE
	800-0000-20591	GREGORY REZONE	\$636.00	WSB-GREGORY REZONE ESCROW
	800-0000-20586	HALLBERG BINGHA	\$278.50	WSB-HALLBERG BINGHAM SITE PLAN ESCROW
	800-0000-20572	HEIMS LAKE VILLA	\$604.75	WSB-HEIMS LAKE VILLA NORTH PRELIM PLAT
	408-3100-43030	ENGINEERING	\$1,633.50	PAVEMENT MANAGEMENT 2021
	800-0000-20568	MOXNESS SUMMEF	\$721.00	WSB-MOXNESS SUMMER FIELDS -2ND ADDITION
	800-0000-20549	NORTHERN TIER C	\$44.50	WSB-MORTHERN TIER WETLAND BANK REVIEW
	800-0000-20574	NORTHERN TIER-S	\$562.00	WSB-NORTHERN TIER SUNRISE RIVERBANK-COMM
	800-0000-20574	NORTHERN TIER-S	\$522.00	WSB-NORTHERN TIER SUNRISE RIVERBANK-RESI
	800-0000-20577	NORTHERN TIER R	\$719.75	WSB-NORTHERN TIER SUNRISE FINAL PLAT
	101-5200-44040	REPAIRS & MAINT.	\$1,299.50	WYOMING PARK SYSTEM PLAN
	401-1000-45000	CAPITAL OUTLAY	\$1,590.00	PUBLIC BUILDINGS SITE DESIGN
Total for WSB			\$53,571.25	

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53217	04/05/2022	XCEL ENERGY			
770877271	101-3100-43800	UTILITIES-GAS/ELI	\$45.45	PARKS	
771657579	601-9425-43800	UTILITIES-GAS/ELI	\$353.70	WELLHOUSE	
771797334	101-3100-43800	UTILITIES-GAS/ELI	\$2,786.27	PARKS	
	101-3100-43860	STREET LIGHTS	\$299.31	STOP LIGHTS	
	601-9425-43800	UTILITIES-GAS/ELI	\$2,436.84	WELLHOUSE	
	101-2110-43800	UTILITIES-GAS/ELI	\$1,460.69	POLICE/PUBLIC WORKS	
	101-1400-43800	UTILITIES-GAS/ELI	\$1,373.38	CITY HALL	
	101-5500-43800	UTILITIES-GAS/ELI	\$2,242.60	LIBRARY	
	101-5200-43800	UTILITIES-GAS/ELI	\$458.51	UTILITIES-GAS/ELEC/SEWER/WATER	
771491299	101-3100-43800	UTILITIES-GAS/ELI	\$14.42	PARKS	
771505884	101-3100-43860	STREET LIGHTS	\$56.80	STOP LIGHTS	
771515592	101-3100-43860	STREET LIGHTS	\$15.39	STOP LIGHTS	
771601459	602-9425-43800	UTILITIES-GAS/ELI	\$573.18	LIFT STATIONS	
	601-9425-43800	UTILITIES-GAS/ELI	\$192.22	WELLHOUSE	
771672050	101-3100-43800	UTILITIES-GAS/ELI	\$14.10	SPEED SIGN	
771700061	101-3100-43800	UTILITIES-GAS/ELI	\$19.61	SPEED SIGN	
771502023	101-3100-43800	UTILITIES-GAS/ELI	\$14.10	SPEED SIGN	
771479274	101-3100-43800	UTILITIES-GAS/ELI	\$14.40	SPEED SIGN	
771462825	101-3100-43800	UTILITIES-GAS/ELI	\$21.89	SPEED SIGN	
Total for XCEL ENERGY				\$12,392.86	
53218	04/05/2022	TOWN & COUNTRY DISPOSAL			
CS000082121	101-5500-43840	REFUSE	\$15.75	1715 WYOMING LIBRARY	
	101-1400-43840	REFUSE	\$107.06	804 CITY OF WYOMING	
	101-5200-43840	REFUSE	\$105.65	930 WYOMING CITY GARAGE	
	101-3100-43840	REFUSE	\$115.48	803 CITY OF WYOMING	
Total for TOWN & COUNTRY DISPOSAL				\$343.94	

City of Wyoming Check Detail Register

11/11
April 01, 2022 02:30 PM
User: ssaxe
DR: Wyoming

04-05-2022

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	mount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$238,915.09
Total Number of Checks: 61

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Ohnstad



Request for Council Action

Date: 3/30/2022

Presented to: Mayor Iverson and City Council Members

Presented by: Chuck Almhjeld, Public Works Superintendent

Department: Public Works

Reference: Watermain Break Repair

Method: Consent

Background Information:

On March 4th, 2022 there was a watermain break on Forest Boulevard. The watermain was repaired by Olson Sewer Service. Upon turning the water on, another leak was detected 20 feet away on the same line. That leak required all of the same services as the first leak.

The City of Wyoming Purchasing Policy states council approval is required for all purchases in excess of ten thousand dollars with several exceptions including emergency purchases that protect life, health and safety. The repair cost of \$18,482.33 was an emergency repair and will be covered by the Water Enterprise Fund.

Recommendation:

Staff recommends approval of the invoice from Olson Sewer Service Inc. in the amount of \$18,482.33 for the emergency repair of the watermain on Forest Boulevard.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



Olson's Sewer Service, Inc.
Olson's Excavating Service

17638 Lyons Street NE
Forest Lake, Minnesota 55025
www.olsonsinthepink.com

Ph (651) 464-2082
Fax (651) 464-9029

INVOICE

DATE INVOICE #

3/15/2022 97448

BILL TO:

City of Wyoming
P.O. Box 188
Wyoming, MN 55092

P.O. NUMBER	TERMS	PROJECT
	Due on receipt	26789 Forest ...

QUANTITY	DESCRIPTION	RATE	AMOUNT
	3.1.22 Assisted the City of Wyoming Public Works Department in an emergency repair of a water main at 26789 Forest Boulevard.		
	Mobilization:	651.75	651.75
	Labor and tri-axle trucking:	3,061.00	3,061.00
	Materials: Leak Detection, road signage, hydro-excavation, 60 yards of excavated material for disposal, 72 yards of sand from RE Peterson's:	8,558.83	8,558.83
	Equipment: CAT308 excavator with attachments, CAT312 excavator, 595 Bobcat, and service truck:	6,210.75	6,210.75
	1½% interest will be charged after 30 days, (a minimum charge of \$.50).		

Thank you for your business! Payment by credit card may be subject to a 3% convenience fee.

TOTAL \$18,482.33

Please note the invoice number on your payment and retain this copy for your records. Thank you!

RESOLUTION NO. 22-04-32

A RESOLUTION AUTHORIZING PAYMENT TO OLSON SEWER SERVICE FOR REPAIRS TO A WATERMAIN IN THE AMOUNT OF \$18,482.33

WHEREAS, on March 4, 2022 there was a watermain break on Forest Boulevard, and

WHEREAS, upon turning on the water another leak was discovered on the same line 20 feet away, and

WHEREAS, the watermain was repaired by Olson Sewer Service, and

WHEREAS, the city of Wyoming Purchasing Policy requires council approval for all purchasers in excess of ten thousand dollars with several exceptions including emergency purchases that protect life, health and safety, and

WHEREAS, this was an emergency repair and will be covered by the Water Enterprise Fund, and

THEREFORE BE IT RESOLVED, the City of Wyoming authorizes payment to Olson Sewer Service for repairs to a watermain in the amount of \$18,482.33

**HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED
THIS 5th Day of April 2022.**

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: March 30, 2022

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Chisago Lakes Joint Sewage Treatment Plant General Obligation Bonds 2022A - \$613,000

Method: Consent Agenda

Background Information:

The Chisago Lakes Joint Sewer Treatment Commission is made up of the following entities: Center City, Chisago City, Lindstrom, Stacy, Wyoming, Chisago County and South Center Sanitary District. The CLSJTC owns and operates the wastewater infrastructure that includes miles of gravity sewer, forcemain, multiple lift stations and the wastewater treatment facility.

The CLJSTC approved a five year Capital Improvement Plan that has prioritized projects to ensure that the infrastructure and facility to continues to operate correctly. The CLJSTC has worked with financial consultants from David Drown and Associates and the Public Facilities Authority (PFA) to discuss funding options for the improvements. The CLJSTC opted to utilize the Minnesota Rural Water's Midi Loan Program for the financing of the improvements. The Facilities plan identified these major projects from 2020-2024 as follows:

- 2020 Corridor Lift Station Improvements
- 2021 Andrew Lift Station Improvements and Chisago City Main Lift Station Improvements
- 2022 Wastewater Treatment Facility Improvements (Equipment rehabilitation and replacement)
- 2023 Chisago Main Lift Station Improvements
- 2024 Vac Truck Replacement

This year's project is the Wastewater Treatment Facility Improvements (Equipment rehabilitation and replacement) at an estimated cost of \$613,000 dollars. The City of Wyoming's share in these projects is approximately 23.12% and the city has budgeted for these improvement costs and financing in their utility rate study for the years 2019 to 2023 and will continue to do so as we update future rate studies. As part of the financing selection for the facilities plan it is necessary that each entity that is part of the Chisago Lakes Joint Treatment Commission adopts a resolution of support for each annual project as presented to the city council.

Recommendation: To approve a resolution authorizing the Chisago Lakes Joint Sewage Treatment commission to issue, sell and deliver a \$613,000 general obligation sewer revenue note, series 2022A, and award the sale thereof



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

RESOLUTION NO. 22-04-33

**CITY OF WYOMING
CHISAGO COUNTY, MINNESOTA**

**RESOLUTION AUTHORIZING THE CHISAGO LAKES JOINT
SEWAGE TREATMENT COMMISSION TO ISSUE, SELL AND
DELIVER A \$613,000 GENERAL OBLIGATION SEWER REVENUE
NOTE, SERIES 2022A, AND AWARD THE SALE THEREOF**

BE IT RESOLVED, by the City Council of Wyoming, Minnesota, a member of the Chisago Lakes Joint Sewage Treatment Commission, Chisago County, Minnesota, (the “Member”) as follows:

Section 1. Statutory Authority. Pursuant to authority contained in the Laws of Minnesota 2001, Chapter 214, Section 47 (the “Enabling Act”) and Minnesota Statutes, Sections 444.075, 115.46 and Chapter 475, the Chisago Lakes Joint Sewage Treatment Commission (the “Issuer”) is authorized to issue its general obligation bonds or notes for the purpose of financing the cost of capital improvements to the Issuer’s sewer system. Pursuant to authority contained in the Enabling Act, each member of the Issuer must pass adopt a resolution authorizing the Issuer to issue and sell its bonds.

Section 2. Project. The Issuer intends to update its wastewater treatment plant and supervisory control and data acquisition equipment including gas valves, make up air unit, exhaust fan, electrical and diffusers.

Section 3. Authorization. The Member authorizes the Issuer to issue and sell the Issuer’s \$613,000 General Obligation Sewer Revenue Note, Series 2022A, of which the principal of and interest on the Note shall be paid primarily from net revenues derived from the operation of the Issuer’s sewer system.

Adopted:

Upon motion by _____, seconded by _____, and carried, the above resolution was adopted.

Yea votes:

Nay votes:

Absent:

I, Robb Linwood, City Administrator of the City of Wyoming, Minnesota, do hereby certify that I have compared the foregoing with the original resolution and that the same is a true and correct copy of the whole thereof.

WITNESS MY HAND AND SEAL OF OFFICE in Wyoming, Minnesota, this 5th day of April, 2022.

Robb Linwood, City Administrator



Request for Council Action

Date: March 30, 2022

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Armer Radio Support HF2821/SF2670

Method: Consent Agenda

Background Information:

ARMER appropriation bills are currently being debated in the MN House and Senate. The MN Legislature is debating appropriating up to \$250,000,000 for the ARMER radio system. Due to the significant costs the system and radios place on local government, staff believes it is appropriate to submit a letter of support for the bill. Chisago County approved a letter of support in March of this year and other cities and townships in Chisago County will be doing the same.

Request: To consider approving a letter in support of the proposed ARMER Radio appropriation bills of HF 2821 and SF 2670.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



April 6, 2022

Chair: Representative Mariani
House Committee: Public Safety and Criminal Justice Reform Finance and Policy
Chair Email: rep.carlos.mariani@house.mn

Chair: Senator Limmer
Senate Committee: Judiciary and Public Safety Finance and Policy Committee
Chair Email: warrenl@senate.mn

RE: Letter of Support for HF 2821/SF 2670

Dear Chair Mariani, Chair Limmer and Members of the Committee:

Effective radios are the backbone of public safety in the State of Minnesota. Our first responders, firefighters, and law enforcement personnel depend upon them to effectively perform their jobs. Radios save lives and serve every constituent of the State of Minnesota.

Radios that serve the ARMER system are outdated in many jurisdictions. They are costly to maintain and replace. In local government units, where budgets are tight, it is very difficult to plan for the costly process of replacing this critical infrastructure. Local government units would urge the state to fund a grant program that allows for the critical upgrade of radios. We would also encourage a sustainable funding support to support ongoing replacement.

Another challenge to replacement radios is that replacing radios is a direct impact of our local taxpayers. Radios are critical to deploying resources, protecting property and life, and protecting our workers. However, they often get overlooked for replacement because there is no existing funding source. In Chisago County, there are 684 radios on the statewide ARMER system and 59 radios for the City of Wyoming Police and Fire Department.

In Chisago County there are 684 radios total and 59 radios used by the City of Wyoming, there are approximately 500 of the total radios that were purchased before year 2011, these radios are no longer supported by Motorola and it is extremely difficult to find radio parts or used parts to fix or maintain the radios. Our emergency services departments rely on the ARMER radio system to provide the interoperability between the departments at the local, regional, State, and Federal levels.

The replacement cost for the radios that are at the end of their life expectancy, range from \$5000.00 to \$6000.00 each, this expense does not include the radio programming or additional equipment, or supplies required to add the radio onto the statewide radio system. The additional cost will be approximately \$500.00 per radio.

Thank you for the consideration.

Sincerely,

Mayor, Lisa Iverson

Council, Clair Luger

Council, Dennis Schilling

Council, Linda Nanko Yeager

Council, Brett Ohnstad



Request for Council Action

Date: March 31, 2022

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: LELS Sergeant Labor Agreement

Method: Consent Agenda

Background Information:

The Wyoming police Sergeants elected to join the supervisory Union for Law Enforcement Labor Services (LELS). This was done for the ability to access the union's legal defense fund for the officers. The Sergeants did have an existing contract with the city, but it was necessary to create a new contract for the remaining duration on the existing contract for 2022 and 2023 with LELS. The Wyoming city council met to review the initial contract offering at a closed meeting on March 15, 2022 and provided feedback to staff and legal counsel.

Staff and legal counsel met with a Sergeant and the union representative the week of March 27th, 2022. Staff and legal counsel provided the feedback and direction council gave in regards to the contract at the closed session on March 15th, 2022. Staff and the Union were able to come to a tentative agreement on the contract and the union and Sergeants did agree to all of the of the revisions on the contract that council and staff provided.

Some Highlights are as follows:

- Agreement on the existing pay to remain the same as it was in the former contract, staff has added a compensation schedule to match the patrol contract if there was ever a change in personnel. Both the existing Sergeants are at top pay.
- Night Differential pay was removed
- Working out of class was changed to add "30 consecutive days"
- Overtime language was removed "in increments of 15 minutes" – However this is the law and the city will follow the Fair labor standards act that allows an employer to round employee time to the nearest 5 minutes, or to the nearest one-tenth or quarter of an hour (15 minutes), provided that it is used in such a manner that will not result in failure to compensate employees properly for all the time they have actually worked. 29 CFR 785.48. An employer may violate the FLSA minimum wage and overtime pay requirements if the employer always rounds down. Employee time from 1 to 7 minutes may be rounded down, and thus not counted as hours worked, but employee time from 8 to 14 minutes must be rounded up and counted as a quarter hour of work time. Id. This applies to computing both wage and overtime pay requirements.



CITY OF WYOMING

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- Uniform allowance remained the same as the existing contract at \$800.00 annually
- Tuition reimbursement was removed and will be followed as indicated in the City of Wyoming Personnel Policy
- Vacation will be accrued to match the existing practice of the city
- A section regarding other leave has been removed
- Juneteenth was removed as a holiday and will be revisited when the state of Minnesota adopts the holiday
- Re-negotiation of health insurance increases was removed
- Life insurance remained at \$20,000
- Trial period for the position was changed from six months to two months
- As discussed, an authorization to amend Data retention section was added for items within the officers personnel file.

A copy of the contract has been included with the agenda item for councils review.

Recommendation: To approve a Labor Agreement between the City of Wyoming and Law Enforcement Labor Services Representing the Wyoming Police Department Sergeants Local #507



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

04.05.2022

LABOR AGREEMENT

between

CITY OF WYOMING, MINNESOTA



and

LAW ENFORCEMENT LABOR SERVICES



Representing:

POLICE DEPARTMENT SERGEANTS

Local # 507

January 25, 2022 - December 31, 2023

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ARTICLE 1. PURPOSE OF AGREEMENT

This Agreement is made and entered into by and between the City of Wyoming, Minnesota (“Employer”) and Law Enforcement Labor Services, Inc. (“Union”). The intent and purpose of this Agreement is as follows:

- 1.1 Establish and memorialize the parties’ agreement concerning wages and other terms and conditions of employment for the duration of such agreement; and
- 1.2 Establish procedures for resolution of disputes concerning the interpretation and/or application of this written Agreement.

ARTICLE 2. RECOGNITION

Section 1. The Employer recognizes the Union as the exclusive bargaining representative, under Minnesota Statutes Section 179A.03, Subdivision 14, as outlined in the Unit Determination order of the Bureau of Mediation Services on January 25, 2022.

BMS Case No. 22PCE1097, described as:

All licensed Sergeants employed by the City of Wyoming Police Department, Wyoming, Minnesota, who are public employees within the meaning of Minn. Stat. 179A.03, subd. 14, excluding supervisory, confidential, and all other employees.

ARTICLE 3: DEFINITIONS

3.1 Days:

Calendar days excluding Saturdays, Sundays, and legal holidays as defined by Minnesota Statutes.

3.2 Department:

The Police Department of the Employer.

3.3 Employer:

The City of Wyoming, Minnesota, a municipal corporation organized under the laws of the State of Minnesota.

3.4 Employee:

An employee whose classification is covered under the recognition clause for this bargaining unit.

3.5 Union:

Law Enforcement Labor Services, Inc., Local # 507.

3.6 Grievance:

A dispute between the parties as to the application or interpretation of this Agreement. Such procedure for filing a grievance is outlined in Article 6 of this Agreement.

3.7 Work Week:

For the purposes of this Agreement, the normal work week shall start at 00:01 am on Monday morning and shall run through 12:00 midnight of the following Sunday evening.

ARTICLE 4: EMPLOYER AUTHORITY

4.1 Management Rights:

The Employer retains the full and unrestricted right to operate and manage all manpower, facilities, and equipment; to establish functions and programs; to set and amend budgets; to determine the utilization of technology; to establish and modify the organizational structure; to select, direct and determine the number of personnel; to establish work schedules; and to perform any inherent managerial function not specifically limited by this Agreement.

4.2 Subcontracting:

The Employer agrees to negotiate with the Union, in good faith, the subject of subcontracting bargaining unit work should such subject arise during the term of this Agreement.

4.3 Discretion:

Any term and condition of employment not specifically established or modified by this Agreement shall remain solely within the discretion of the Employer to modify, establish or eliminate.

ARTICLE 5: UNION SECURITY

5.1 Dues Checkoff:

Upon receipt of a properly executed authorization card from an employee, the Employer will deduct from the employee's paycheck the monthly dues that the employee has agreed to pay to the Union. All such sums so deducted from the employee's paycheck will be remitted to the Union. The Union will furnish the Employer with a list of those who are certified members of the Union, along with dues amounts.

5.2 Communication:

5.2.1 Facilities: The Employer shall make available to the Union mutually agreed upon facilities as reasonable times for the purpose of conducting Union business.

5.2.2 Technology: The Employer shall allow reasonable use of technology at reasonable times for the purpose of communicating Union business.

5.3 Union Officers/Stewards:

The Union may designate certain employees from the bargaining unit to act as stewards and shall certify to the Employer, in writing, of such choice and the designation of the successors to former stewards. The Union shall inform the Employer of the Union's Business Agent.

ARTICLE 6: COMPENSATION

Compensation: The compensation of Employee shall be:

	<u>01-25-2022</u>	<u>01-01-2023</u>
Start	\$38.53	\$42.86
Upon 6 Months	\$40.45	\$44.14
Upon 12 Months	\$42.48	\$45.47
Upon 24 Months	\$44.60	\$46.83
Upon 36 Months	\$46.83	\$48.23

ARTICLE 7: PREMIUM PAY

7.1 Work Out of Class:

Any Sergeant who acts in the capacity of the Public Safety Director for 30 consecutive days shall receive Public Safety Director pay while the Public Safety Director is absent. Such Sergeant shall revert back to Sergeant pay at any time the Sergeant is no longer acting in place of the Public Safety Director.

7.2 Overtime:

Time worked in excess of an employee's scheduled shift shall be compensated at the rate of one and one half (1 1/2) times the employee's regular rate of pay.

7.3 Compensatory Time:

Employee earns compensatory time at the rate of one and one half (1 1/2) hours of compensatory time for each hour of "Call Back" work completed upon mutual agreement between the Employee and the Employer, not to exceed sixty (60) hours. Employee may use compensatory time by mutual agreement. As of last pay period in December of each year, all accumulated compensatory time over forty (40) hours shall be paid to the Employee.

Call Backs:

Off-duty call back for any matter, including, but not limited to court appearances or police affiliated matters, shall be considered beyond the normal work week and Employee shall be compensated for a minimum of four (4) hours of compensatory time.

ARTICLE 8: PERSONNEL POLICY

The City of Wyoming's Personnel Policy, as it may be amended from time to time ("Personnel Policy"), shall apply to Employee's employment with the Employer. To the extent that the terms of this Agreement conflict with the terms of the Personnel Policy, the terms of this Agreement shall control.

ARTICLE 9: BREAKS

- 9.1 Paid Breaks: Employee shall be allowed two (2) fifteen-minute paid rest periods and one (1) thirty-minute meal period per 8-hour shift. Employee shall be allowed three (3) fifteen-minute paid rest periods and two (2) thirty-minute meal periods per 12-hour shift. Service to the public may interrupt such breaks.

ARTICLE 10: UNIFORM & SAFETY GEAR ALLOWANCE

- 10.1 Employee will receive a uniform allowance of Eight Hundred Dollars (\$800.00) per year for uniforms.
- 10.2 The Employer shall furnish the pistol used by employees as their primary weapon. The Employer shall also provide and pay for all reasonable and necessary ammunition for their primary weapon for use on duty and ammunition for use while qualifying with their duty weapon at the required range duty.
- 10.3 The Employer shall replace uniforms that are damaged while in the course of duty.
- 10.4 The Employer shall provide all required body protection and equipment.

ARTICLE 11: PROFESSIONAL DEVELOPMENT

- 11.1 The Employer will make available, and pay for, such training as required for Employee to maintain licenses and/or certifications as required by the Employer or the State of Minnesota. The EMPLOYER will reimburse Employee for their P.O.S.T. license fee upon presentation of a receipt or other evidence that their license fee has been paid.

ARTICLE 12: VACATION

- 12.1 Accrual. Employee shall receive vacation benefits in the amount of 200 hours per year. Vacation will be credited monthly on the first pay period of the month for which it is earned and shall be paid at their regular rate of compensation and shall be used in a minimum of four-hour increments.
- 12.2 Selection. Employee shall submit vacation requests to the Public Safety Director or designee in advance. Public Safety Director shall evaluate the requests and provide a written response to each employee within a reasonable amount of time. Such requests shall not be unreasonably denied. Requests submitted prior to April 1st shall be granted by seniority if there is a conflict between employee requests within the same classification. Requests submitted after April 1st shall be granted on a first-come-first-served basis, without regard to seniority.
- 12.3 Carry Over. No more than one hundred (100) hours of vacation may be carried over into the following year unless otherwise approved by the Employer Administrator.

- 12.4 Accrual While on Paid Leave. Use of earned vacation leave shall be considered to be hours in compensated payroll status.
- 12.5 Cash Out Upon Separation. Employer shall pay Employee for all unused accrued vacation time upon separation of employment. In the case of employee death, Employer shall pay this benefit to beneficiary or personal representative accordingly.

ARTICLE 13: LEAVES OF ABSENCE

- 13.1 Funeral Leave. Employee will be granted a maximum of three (3) working days funeral leave with pay in the event of a death of the employee's spouse, or the children, grandchildren, step children, parents, grandparents, step parents, brothers, or sisters of the Employee or the Employee's spouse (collectively, "Immediate Family"). Additional days for funeral leave may be granted at the discretion of the Public Safety Director for extenuating and unusual circumstances, which additional time shall be charged against the employee's sick leave.
- 13.2 Jury Duty. Employee will receive an automatic leave of absence when called for jury duty. Employee will be paid at the regular rate of compensation by the Employer less jury duty service pay.
- 13.3. Parenting leave. Parenting leaves of absence will be granted pursuant to Minnesota Statutes.

ARTICLE 14: HOLIDAY PAY

- 14.1 Designated Holidays. The following eleven (11) holidays are recognized for holiday pay:

New Year's Day	Labor Day
Martin Luther King Day	Columbus Day
President's Day	Veteran's Day
Memorial Day	Thanksgiving Day
Easter Sunday	Christmas Day
Fourth of July	

- 14.2 Floating Holidays. Employee shall receive two (2) Floating Holidays on January 1 of each year. Floating Holidays must be taken during the same calendar year at a time approved by the Public Safety Director.
- 14.3. Working Holidays. Employees who work on any of the eleven (11) holidays outlined in 14.1 shall be paid one and one half (1 ½) times their regular rate of pay for all hours worked on that holiday, in addition to their holiday pay. Employees will be cashed out of eleven (11) holidays in lieu of being absent on those indicated holidays. Employee shall be paid on the 1st pay period of each December.

ARTICLE 15: SICK LEAVE

- 15.1 Accrual Rates. Sick leave for Employee shall be accumulated at the rate of eight (8) hours per calendar month of service with a maximum accrual. Compensation under this Article shall be at

the Employee's regular rate of pay and shall be used in a minimum of ½ hour increments. Employee may not accumulate more than 1280 hours.

- 15.2 Eligibility. Sick leave shall be granted for bona-fide personal injury or illness, medical examination, medical treatment, or legal quarantine. For periods exceeding three (3) consecutive days absence, a written report by a doctor may be requested by the Employer.
- 15.3 Family Illness. Sick leave may also be used in the case of a bona-fide personal injury or illness, medical examination, medical treatment, or legal quarantine of a member of the Employee's Immediate Family that requires the Employee's presence. For periods exceeding two (2) consecutive days absence, a written report by a doctor may be requested by the Employer, verifying the need for Employee's leave.
- 15.4. Worker's Compensation. When Employee is eligible for worker's compensation payments, the Employer will pay the complete salary to the Employee and the same shall be charged to their sick leave until worker's compensation takes over. Employee may supplement their worker's compensation payments with a portion of their sick leave so that the combination of the two will equal the Employee's regular pay, provided it is not ruled illegal either by the Attorney General's opinion or Court decision. The Employer shall continue to contribute to the Employee's group health premium at the regular rate while eligible for worker's compensation payments.
- 15.5 Accrual While on Paid Leave. Use of earned sick leave shall be considered to be hours in compensated payroll status.
- 15.6 Unpaid Sick Leave. In the event Employee does not qualify for leave under the Family Medical Leave Act of 1997 (FMLA) and Employee needs a temporary leave due to a health condition of the Employee or the Employee's Immediate Family that requires their presence, and the Employee has exhausted all other paid leave benefits, the Employer shall grant Unpaid Sick Leave if as follows: Twelve (12) weeks if Employee has worked 1040+ hours in the past 12 months, and Employer contribution to health care premium shall continue at the regular rate.
- 15.7 Injury on Duty. Employees injured during the performance of their duties for the EMPLOYER and thereby rendered unable to work for the EMPLOYER will be paid the difference between the employee's regular pay and Worker Compensation insurance payments for a period not to exceed one hundred twenty (120) working days per injury, not charged to the employee's vacation, sick leave or other accumulated paid benefits.
- 15.8 Cash Out Upon Separation. Employer shall pay Employee for all unused accrued sick leave upon separation of employment. In the case of Employee death, Employer shall pay this benefit to beneficiary or personal representative accordingly. Such payment shall not exceed one-thousand-two-hundred-eighty (1280) hours and shall be paid at the Employee's normal rate of pay at the time of separation.

ARTICLE 16: INSURANCE

- 16.1 Group Health Single Coverage. For 2022 and 2023, the Employer shall contribute up to \$730.94 of the monthly premium cost of the single plan health and dental insurance policy for Employee if Employee requests such coverage and qualifies for and is enrolled in the Insurance Carriers group health, hospitalization, and loss of time plan. Insurance premium increases, if any, for 2022 and

2023 will be paid 50% by the Employer and 50% by Employee. If Employee opts out of the Employer Group Health Coverage, the Employer will pay Employee \$350.00 per month.

- 16.2 Group Health Dependent (Family) Coverage. For 2022 and 2023, the Employer shall pay up to \$1,799.74 of the monthly premium cost for a dependent (family) plan health and dental insurance policy for Employee if Employee requests such coverage and is enrolled in the Insurance Carriers group health, hospitalization, and loss of time plan. Insurance premium increases, if any, for 2022 and 2023 will be paid 50% by the Employer and 50% by Employee. If Employee opts out of the Employer Group Health Coverage, the Employer will pay Employee \$350.00 per month.
- 16.3 Insurance Carrier. The selection of the insurance carrier shall be made by the Employer as provided by law. Any additional cost or premium beyond 17.1 and 17.2 shall be the responsibility of the Employee and paid through payroll deduction. Any proposed change to the aggregate value of the plan must be negotiated in good faith between the Employer and the Employee.
- 16.4 Employer Protection. The Employer's responsibility under this Article is limited to selection of the carrier and payment of the premiums as stated in 17.1 and 17.2. The Employer has no liability for the failure or refusal of the insurance carrier to honor an Employee's claim or to pay benefits and no such action on the part of the insurance carrier shall be attributable to the Employer. Disputes between the insurance carrier and the Employee are not subject to the grievance procedure outlined in this Agreement
- 16.5 Life Insurance. The Employer will purchase and maintain at its expense, a Term Life insurance policy in the amount of \$20,000 for Employee.
- 16.6 Disability Insurance. The Employer will provide all its expense, long and short-term disability insurance for Employee. This policy will in no way affect or be affected by the employee's sick leave or Worker's Compensation benefits outlined in Article 16.
- 16.7 False Arrest Insurance. The Employer shall purchase and maintain at its expense, False Arrest insurance for Employee.
- 16.8 Investment Options. Employees may select their individual investment options for their contributions to their deferred compensation.
- 16.9 Voluntary Program:
- The following is a voluntary program at the option of the Employee. The Employer will contribute \$500/year towards the Employee's HSA account or a \$500 payment to the employee with proof of purchase of an annual gym membership for an Employee who meets the Department's standard of a yearly physical fitness exam; administered by the Employer one time per year. The Employee must pass the physical exam annually to be eligible for the compensation. If at any time during the contract period, the Employee either fails to participate in the yearly physical fitness exam, or fails to meet the standards, the Employee will no longer be eligible for compensation.

ARTICLE 17: POST RETIEMENT HEALTH CARE SAVINGS ACCOUNT

Contributions. Contributions to the HCSP are established by the members of the Police Sergeant Contract, for the duration of this Agreement. If Employee has at least (5) years of service but less than ten

(10) years of service, 50% of eligible sick leave severance shall be deposited into their HCSP. If Employee has ten (10) or more years of service, 100% of eligible sick leave severance shall be deposited into their HCSP. Employee may neither increase nor decrease their individual contributions from the amount collectively established by and for the public employee.

ARTICLE 18: SAFETY AND HEALTH

As required by OSHA, the Employer shall make provisions for the safety and health of Employees during the hours of employment. Employees may be required to attend safety meetings or safety training meetings if required by the Employer. Time spent in safety meetings are considered hours worked.

ARTICLE 19: PROBATION, LAYOFF AND RECALL

19.1 Probationary Employee:

New employees promoted or hired in the unit shall be considered as probationary employees for the first twelve (12) months of their employment.

19.2 Trial Period. If Employee accepts a new position outside of their current job classification, they shall serve a two (2) month trial period to determine 1) their desire to remain in the new classification; and 2) their ability to perform the job. During this trial period, the Employee shall have the right to revert back to their former position and salary without loss of seniority or other benefits. During this trial period, if the Employer determines that the Employee is not able to perform the job, notice to revert back to their previous position shall be submitted in writing, with reasons, to both the Employee and the Union.

19.3 Layoff. In case of the need to eliminate positions, Employee will be laid off based on inverse seniority within their job classification. Employee will be given a minimum of fourteen (14) days' advance notice prior to layoff.

19.4 Recall. Employee will be recalled from layoff based on seniority within their job classification. Notice of recall shall be sent to Employee's last known address by registered/certified mail. Employee will be given seven (7) days after receipt of recall notice to inform the Employer of their intent to return to work. Failure to response within the seven (7) day period will terminate recall rights.

ARTICLE 20: GRIEVANCE PROCEDURE

20.1 Processing of Grievances:

It is recognized and accepted by the Union and Employer that the processing of grievances as hereinafter provided is limited by the job duties and responsibilities of the employees and shall therefore be accomplished during normal working hours only when consistent with such employee duties and responsibilities. The aggrieved employee and Union representative shall be allowed a reasonable amount of time without loss of pay when a grievance is investigated and presented to the Employer during normal working hours provided the employee and the Union representative have notified and received the approval of the

designated supervisor who has determined that such absence is reasonable and would not be detrimental to the work programs of the Employer.

20.2 Grievance Procedure:

A grievance is defined as a dispute between the parties as to the application or interpretation of this Agreement. For purposes of this Article, a day is defined as a calendar day.

Grievances shall be resolved in conformance with the following procedure:

Step 1 An employee claiming a violation concerning the interpretation or application of this Agreement shall, within fifteen (15) days after such alleged violation has occurred, present such grievance to the Employer-designated Step 1 representative. The Employer-designated Step 1 representative shall provide a written response to the Union within ten (10) days after receipt. A grievance not resolved at Step 1 shall be appealed to Step 2 within ten (10) days.

Step 2 A grievance appealed to Step 2 shall be placed in writing setting forth the nature of the grievance, the facts on which it is based, the provision(s) of the Agreement allegedly violated, and the remedy requested, and shall be presented to the Employer-designated Step 2 representative within ten (10) days of receipt of the Step 1 Employer response. The Employer-designated Step 2 representative shall provide a written response to the Union within ten (10) days of receipt. A grievance not resolved at Step 2 shall be appealed to Step 3 within ten (10) days.

Step 3 A grievance not resolved at Step 2 shall be submitted to the Minnesota Bureau of Mediation Services (BMS) for mediation within ten (10) days of receipt of the Step 3 Employer response. A grievance not resolved at Step 3 shall be appealed to Step 4 within ten (10) days.

Step 4 A grievance unresolved at Step 3 and appealed to Step 4 shall be submitted to arbitration within ten (10) days of the last mediation session and shall be subject to the provisions of the Public Employment Labor Relations Act (PELRA) of 1971, as amended. For grievance matters regarding written disciplinary action, discharge, or termination, the appointment of an arbitrator shall be consistent with Minnesota Statutes 626.891. For all other grievance matters, the Union shall request that the Bureau of Mediation Services provide the parties with a list of arbitrators.

20.3 Waiver:

If a grievance is not presented within the time limits set forth above, it shall be considered "waived." The time limit in each step may be extended by mutual agreement of the Employer and the Union. If a grievance is not appealed to the next Step within the specified time limit or any agreed extension thereof, it shall be considered settled on the basis of the Employer's last response. If the Employer does not respond to a grievance or an appeal thereof within the specified time limits, the Union may elect to treat the grievance as "denied" at that Step and proceed to the next Step.

20.4 Choice of Remedy:

In the event that more than one procedure is available for resolution of a dispute arising from any provisions covered by this Agreement, the aggrieved employee(s) shall be

limited to one procedure through which remedy may be sought, unless otherwise authorized by law. An employee who is eligible under the Veterans Preference Act has the right to select between the grievance procedure and the Veterans Preference Act procedure. All grievance timelines shall be tolled to allow the eligible employee their full opportunity to make the selection.

Arbitration:

For grievance matters involving written disciplinary action, discharge, or termination, the assignment of an arbitrator shall be consistent with Minnesota Statute 626.892. For all other grievances the selection of an arbitrator shall be made in accordance with the "Rules Governing the Arbitration of Grievances" as established by the Bureau of Mediation Services.

Arbitrator's Authority:

The arbitrator shall have no right to amend, modify, nullify, ignore, add to, or subtract from the terms and conditions of the Agreement. The arbitrator shall consider and decide only the specific issue(s) submitted in writing by the Employer and the Union and shall have no authority to make a decision on any other issue not so submitted.

Arbitrator's Decision:

The arbitrator shall be without power to make decisions contrary to, or inconsistent with, or modifying or varying in any way the application of laws, rules, or regulations having the force and effect of law. The arbitrator's decision shall be submitted in writing within thirty (30) days following the close of the hearing or the submission of briefs by the parties, whichever be later, unless the parties agree to an extension. The decision shall be binding upon both the Employer and the Union and shall be based solely on the arbitrator's interpretation or application of the express terms of this Agreement and to the facts of the grievance presented.

Arbitrator's Fees and Expenses:

The fees and expenses of the arbitrator's services and proceedings shall be borne equally by the Employer and the Union provided that each party shall be responsible for compensating its own representatives and witnesses. If either party desires a verbatim record of the proceedings, it may cause such a record to be made, providing it pays for the record. If both parties desire a verbatim record of the proceedings, the cost shall be shared equally.

ARTICLE 21: DISCIPLINE

The Employer will discipline employees for just cause only and in accordance with State of Minnesota Statutes relating to disciplinary procedures involving Peace Officers. Discipline is intended to be corrective and will not be punitive. Discipline will be in one of the following forms:

- Oral reprimand;
- Written reprimand;
- Suspension;
- Demotion; or
- Discharge

Suspensions, demotions, and discharges will be in written form. Written reprimands, notices of suspension, notices of demotion and notices of discharge which are to become part of an Employee's personnel file shall be read and acknowledged by signature of the Employee. The employee and the Union will receive a copy of such reprimands and or notices.

At the request of the Employee, and with the Employer's consent, an oral reprimand shall be made void after one year and written reprimands shall be removed from the file after two years, provided the Employee has not been involved in progressive disciplinary action. The City will seek authorization to amend the Data Retention Schedule.

Employees may examine their own individual personnel files at reasonable times under the direct supervision of the Employer

Grievances relating to this Section may be initiated by the Employee at Step 3 of the grievance procedure.

Employees will not be questioned concerning an investigation that may lead to disciplinary action unless the employee has been given the opportunity to have a Union representative present at such questioning.

ARTICLE 22: DURATION

This agreement shall be in full force and effect from January 25, 2022, through December 31, 2023, and shall be automatically renewed from year to year thereafter unless either party shall notify the other, in writing, by June 1 prior to any subsequent anniversary date, that it desires to modify or terminate this agreement.

THIS AGREEMENT is now being executed by the parties as of the date stated above.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed on the dates noted below:

For: The Union

For: The City of Wyoming

Jay Maher, Business Agent

Dated: _____

Dated: _____

Union Steward

Dated: _____



Council Report

March 30, 2022

Mayor Iverson and City Council Members

Re: Public Safety Activity Report, April 5, 2022, City Council Meeting

Spring Cleanup

Starting April 1st, the police department will be working with property owners/occupants to ensure the exterior of residences are free from junk vehicles, excessive construction debris, waste and other nuisance problems. We have partnered with SRC, Inc., a valued community partner in Wyoming, to provide a 20% discount week for Wyoming residents on 4/9/22 – 4/16/22. SRC, Inc. has agreed to give Wyoming residents this discount at no cost to the City of Wyoming. We are grateful for their contribution to keeping our community visually appealing.

I met with Janet Reiter, the Chisago County Attorney, to establish best practices for officers to prepare nuisance violation cases for the prosecutor's office. Our objective is gain compliance from the property owners so utilizing the County Attorney's office will be contacted once the police department has failed to see marked improvements with the violations. The prosecutor will continue to leverage their resources to get the properties in compliance.

Upcoming Community Events

- April 4, 2022 from 9:00 to 11:00 AM, Coffee with a Cop @ Evergreen CoffeeHouse
- May 21, 2022 from 9:00 – 11:00 AM, Bike Rodeo @ Wyoming Elementary
- June 4, 2022, "Touch a Truck" event, times TBD
- June 12, 2022, MS150 will be travelling through Wyoming ([MS150](#))

Fire Report from Chief Milligan

As of 3/29 we are at 91 fire calls for the year. We didn't hit that mark last year until 4/22, so we are almost a month ahead of last year. New Grass Truck has been deployed twice for grass fires already, and has been meeting and surpassing the expectations we had set for it. On 3/29 we had a Grass Fire on the freeway, and with the new capabilities of the truck we were able to get it all knocked down without a person getting out of the truck.

Neil D. Bauer, Ed.D.
Public Safety Director



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506



March 31, 2022
Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

RE: APRIL 5, 2022 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

Hallberg RV Storage Site

The steel frames for the two northernmost buildings have been erected. The floor slab for the two northernmost buildings have been placed. All footings and the foundations for the buildings are in, site grading is near completion.

Hallberg Bingham Site

Site work has begun. The building and grading permits have been issued.

Gopher State Mini-Storage

Work is complete on the second storage building. The final grade and hardscaping are still remaining.

Maranatha Radio Tower

The fence surrounding the tower site is partially installed and will be completed by spring.

New Homes

31 new home permits were issued in 2021. In 2022, as of the writing of this report, 15 new home permits have been issued and 4 more have been approved and are ready to be issued.

Sincerely,

Frederick E. Weck, IV
Zoning Administrator
Building Official #1825
Advanced Septic Inspector, MPCA #C5199
City of Wyoming



DEPARTMENT OF BUILDING SAFETY

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-4947 Fax: 651-462-3938



**ECKBERG
LAMMERS**
ATTORNEYS AT LAW

www.eckbergammers.com

Writer's Direct Dial:
(715) 808-8842

Writer's Email:
tloonan@eckbergammers.com

March 31, 2022

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Delivered via Email

Re: City of Wyoming
Status Update for the Period of – March 10, 2022 – March 31, 2022

Dear Robb:

Our office is assisting the City in responding to legal concerns relating to general real estate matters and upcoming development projects in the City. We are advising the City on questions regarding City contracts and employment matters. We continue our general counsel role of fielding questions and addressing general concerns raised by City staff relating to any other legal matters relevant to the City.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

s/ Thomas R. Loonan

Thomas R. Loonan
City Attorney

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082
Phone: 651-439-2878
Fax: 651-439-2923

Hudson Office
430 Second Street
Hudson, WI 54016
Phone: 715-386-3733
Fax: 715-386-6456



Engineer's Report



April 1, 2022

Honorable Mayor and City Council
City of Wyoming, MN
26885 Forest Boulevard
Wyoming, MN 55092

Re: April 5, 2022 City Council Meeting
WSB Project No. 018813-000

Dear Mayor and Council Members:

This engineers report is intended to update you on engineering activities within the City since the last council meeting. Some of the items below may be on the agenda with more detailed information provided, while the other items below are for informational purposes only.

Diamond Ridge Development

Plans have been approved and staff is awaiting completion of the development agreement and securities, permits, and construction schedule.

East Viking Boulevard (Fenwick to Polaris)

The project is designed, and staff is working to identify easement acquisition with a limited number of parcels to allow the full construction of the sidewalk as planned. Staff has inquired about the status of our grant application and are awaiting a response. Once we hear news back regarding the grant, staff will request authorization to advertise for bidding.

Street Rating Results

During the fall of 2021, staff had completed the street ratings for Wyoming's paved roadways. At the first City Council meeting in March, staff will present the results. This will be a helpful tool in looking to the future of road priorities and will be used to guide us through our annual spring road tour. The road tour is intended to occur in April of 2022 and with the date being set at the City Council meeting.

Bingham Property – Hallberg Project

All approvals have been completed. Construction of the sanitary sewer into the site is scheduled to begin on April 4, 2022. 273rd Street will be closed Monday and Tuesday with a

bypass road around the work being provided to provide access to the businesses at the end of 273rd Street. Notice has been provided to these businesses.

Greenwood Development (Former Golf Course Property)

Concept review and comments have been discussed at the Planning Commission and City Council meetings. Staff is working closely with the development team as they prepare to begin the preliminary plat on the residential and commercial portions of the development. Following the recent work session, staff met with and provided feedback to their questions consistent with direction from the City Council.

2021 Street Improvement Project

No new update.

Final street paving has been completed. Restoration and dormant seeding had also been completed. Punch list items will carry forward into the spring of 2022. The assessment Hearing has occurred, and staff certified assessments to Chisago County after the 30-day pre-pay period had elapsed. Once all punch list items have been completed, staff will process the final payment voucher and request all contract closeout documentation. Once the project is accepted, the two-year warranty period will begin.

TH 61 and East Viking Sanitary Sewer Upsizing Project

No new update.

The project is complete with the exception of a few minor punch list items that were not able to be completed this construction season. Once all punch list items have been completed, staff will process the final payment voucher and request all contract closeout documentation. Once the project is accepted, the two-year warranty period will begin.

Summer Fields Development

Due to long lead times for list station components, the development team has asked for the City to begin designing the lift station. Once the escrow has been placed, staff will begin design work.

First Addition (19 lots): Improvements are substantially complete through the first layer of asphalt. Staff has developed a punch list that the contractor will be addressing in 2022 prior to the placement of the final layer of asphalt. Once the project is accepted, the two-year warranty period will begin.

Second Addition (15 lots): A grading preconstruction meeting was held on October 11th. Grading has resumed and hauling of excess material from the east side of Kettle River Boulevard to the west side of Kettle River Boulevard, forming an additional 18 lots that have not yet been platted, but are anticipated to form the 3rd Addition. The turn lane on Kettle River Boulevard has been constructed up to the gravel base. Utility construction on the 2nd Addition is planned for the spring of 2022.

Third Addition

The developer has indicated that they may pursue the third addition and work towards final plat so they can begin in the spring on that as well. It will be helpful to have the excess material in the second addition placed in the third addition to allow an early start there as well. The 3rd

Addition will involve the design of a City lift station within the site and will require design and ordering of lift station components. An on-site generator will also be required to be installed at the downstream lift station. The lead time on this is significant and that information has been provided to the developer to make sure these do not impede the timing of their next phase.

Preserve at Comfort Lake

No new update.

Minor punch list items remain. Once these have been addressed, staff will be ready to recommend acceptance of the improvements and start the two-year warranty period.

Heims Lake Villas North

No new update. All sanitary sewer, watermain, and storm sewer have been completed. Aggregate base and curb and gutter and first layer of asphalt has recently been completed, allowing building permits to be issued.

Comprehensive Plan

Staff has made mapping updates for the comprehensive plan per the planning commission requests.

Past update:

Staff has completed the utility sections updates as well as the transportation section for the Planning Commission review. Staff discussed with the planning commission the parks/trails section of the plan and discussed the plan is lacking a clear vision. The planning commission wanted to have the Parks Commission take this up and review. Staff had met to discuss this further on 6/10 and staff will be providing some recommended action items for consideration in the near future.

Aadland Development (Hunter Hill)

No new update.

The project is now substantially complete with the first layer of asphalt being placed. A project punch list has been provided to the development contractor.

Hallberg Storage

No new update.

Staff has approved the construction plans and a preconstruction meeting has occurred. Excavation of footings and slab for the building have been completed. Site grading is underway.

East Viking Bridge over the Sunrise River

No new update:

Staff met with both Chisago County and Polaris (separately) to discuss the bridge replacement and access while the western access to Polaris is closed. Those meetings went well however Chisago County has asked for a follow up meeting, and we will work to address any potential concerns that come from this meeting. We have indicated that all construction traffic will come from the west and that Polaris is willing to minimize traffic generated from their facility (those that can work from home, will) during that timeframe where access closed from the west.

Past update:

Staff is pleased to share that we have been notified that this project has now been funded for the bridge components. As previously stated, the bridge bonding only covers the actual bridge

structure, not the roadway leading to it, or guard rails etc. It is estimated the bonding we have received will offset the City responsibility for this bridge replacement by \$268,000. In order to utilize these funds staff is recommending replacement in 2022.

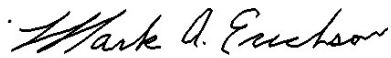
Park System Plan

No new update. Staff has been working on the Wyoming Park System Plan. The open house was lightly attended, however we received great feedback during the tree lighting ceremony as well as online feedback.

Thank you for the opportunity to update the council on current matters in the City.

Sincerely,

WSB and Associates, Inc.

A handwritten signature in black ink that reads "Mark A. Erichson". The signature is written in a cursive, flowing style.

Mark A. Erichson, PE



Public Works Report

Date: 4/5/2022

Mayor Iverson and City Council Members

Public Works Report for April 5th, 2022 Council Meeting

The South Water Tower still has a leak in the riser pipe. We have a contractor scheduled for April 5th to be on-site to confirm his quote before we proceed with the removal of the insulation and covering. The North Tower has to be temporarily shut down on April 5th also for the Hallberg Project to proceed with water and sewer hookups to the mains. We can shut the South Water Tower down on Wednesday to proceed with the repair.

Fire hydrant flushing will start a few days after street sweeping. Weather permitting, we would like to start sweeping April 4th.

The streets have been worked on between weather events. The asphalt plant in St. Paul has opened. The gravel roads need grading after they dry up. A few of the trucks have had snow equipment removed for the year. The 2022-2023 Road Salt Information and Delivery Instructions have been submitted to the State Procurement Office for contract vendors to bid on the salt orders. The City of Wyoming has requested the same amount of salt. 300 tons of Clear lane Salt. The contract vendors receive the information on April 7th.

Parks:

Garbage Cans have been returned
Reservations have started coming in
Warranty light replacement will be soon

Sanitary Sewer:

Daily Rounds have been completed
Forest Boulevard Lift Station has one pump in for estimates

Water:

Daily and monthly water tests have been completed
South Water Tower leak in the riser pipe Scheduling
hydrant flushing with street sweeping Watermain
break on Forest Boulevard

Streets:

Tree trimming
Snow plowing continues
Pothole repairs have started
Grading gravels soon
2022-2023 Road Salt Requirements submitted to the State

Surface Water:

Collecting the Data for the yearly reporting for the MS4 Permit
Street sweeping to start on April 4th weather permitting



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



Council Communication

Date: April 1, 2022

Presented to: Mayor Iverson and City Council Members

Presented by: Alex Saxe, Assistant City Administrator

Department: Administration

Reference: Arbor Day Event

Method: Communications

Background Information:

At the last Park Advisory Commission meeting it was discussed to have staff hold an Arbor Day event. Some details are still being finalized. The event will be held on Saturday, April 30 from 10-12 at Goodview Park. Hugo Tree service will be there along with city staff to educate the public on Emerald Ash Borer disease and provide helpful information and resources.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



Council Communication

Date: March 30, 2022

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Certificate of Commendation from the Minnesota Pollution Control Agency to the Chisago Lakes Joint Sewer Treatment Plant

Method: Communication

Background Information:

The Chisago Lakes Joint Sewer Treatment Commission (CLJSTC) was presented a Certificate Of Commendation from the Minnesota Pollution Control Agency for recognition of Zero Violations at the sewer treatment plant facility for the full year of 2021.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

CERTIFICATE OF COMMENDATION

This Wastewater Treatment Facility Operational Award is presented to

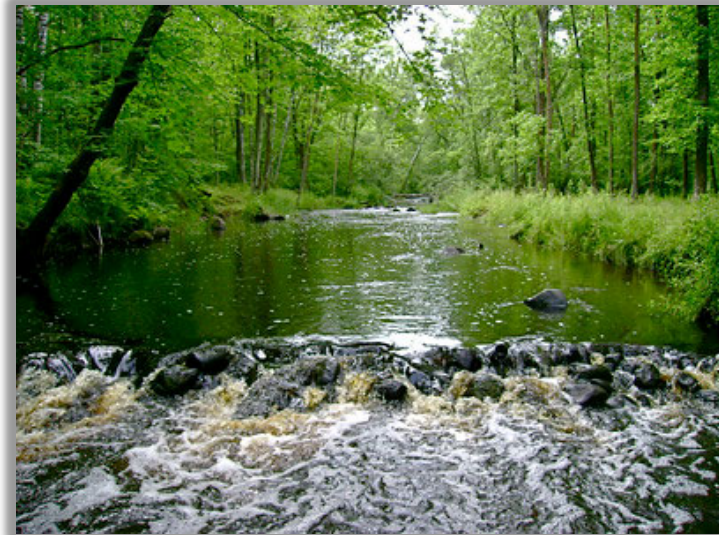
Chisago Lakes Joint STC and its staff

in recognition of exceptional compliance with its Minnesota Pollution Control Agency
NPDES/SDS wastewater permit during the 2021 review period.

Your dedication to protecting Minnesota's waters are duly
recognized and appreciated by the state of Minnesota.

Katrina Kessler

Katrina Kessler, MPCA Commissioner





Request for Council Action

Date: March 30, 2022

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Lakes Center for Youth and Families (LC4YF)

Method: New Business

Background Information:

The City of Wyoming and Lakes Center for Youth and Families (LC4YF) have had a continued relationship and contract to provide services and partner with the Wyoming Police Department.

The mission of Lakes Center for Youth & Families is to Guide Successful Futures. They believe success is possible when families are involved and supportive of the youth in their life, relationships are strong, and communities are caring. LC4YF believes when you add all those elements together, harmony is restored among families, and youth have the skills and opportunities to reach their full potential. Today, their non-profit has expanded and supports various communities across Minnesota, including the Forest Lake School District in Washington and Anoka counties, as well as all of Chisago County.

Lakes Center for Youth & Families (LC4YF) Intervention Program works in partnership with parents, schools, and the justice system to develop healthy, positive decision-making skills and interrupt harmful behavior patterns.

Their staff helps youth who are involved in higher-risk behavior understand that they are responsible for the outcomes of their decisions and empower them to make better choices.

By using programs designed to reduce problem behaviors, their intervention programs help individuals gain vital development skills that lead to healthier relationships, better decision making, and a deeper connectedness with family and community. They believe the advice, guidance, and involvement of parents and guardians is essential for a youth's success in life. Through parent/guardian involvement in this program, positive values are reinforced and integrated into daily life.

Linda Madsen, Ph.D. the Executive Director of the Lakes Center for Youth and Families will be attending the meeting and will provide a brief presentation about the services and will be able to answer any questions from the council.

Recommendation: To approve an agreement between the City of Wyoming and Lakes Center for Youth and Families for 2022.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

The following pages include a summary of 2021 that recaps the leadership, structure, services and financial picture at Lakes Center for Youth and Families.

Page 1 – Message from Board Chair, Jim Schoppenhorst

Page 2 – The Board of Directors

Page 3 – Financial Snapshot

Page 4 – Celebrating LC4YF's focus in 1976 and currently in 2021

Page 5 – Overall Data Summary for counseling, intervention and enrichment. In 2021, 411 clients/participants were served through 3,441 sessions. The summary data includes gender, municipality and county data.

Pages 6 & 7 – Counseling data that includes age, race, gender, municipality and county.

Pages 8 & 9 – Intervention data that includes age, race, gender, municipality and county.

Pages 10 & 11 – Enrichment data that includes age, race, gender, municipality and county.

Should you wish to have additional information and/or an in-person/virtual presentation, we would be happy to do so.



Linda M. Madsen, Ph.D.
Executive Director

2021 Caring Supporters:



lakes center

FOR **YOUTH** & **FAMILIES**

20 Lake Street North, Suite 103

Forest Lake, MN 55025

lc4yf.org | 651-464-3685

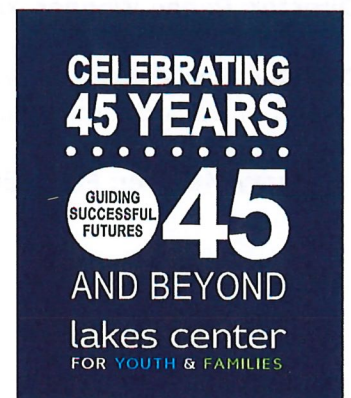
Lakes Center for Youth & Families (LC4YF) has been a pillar in Forest Lake and surrounding communities for over 45 years, offering hope through Counseling, Intervention and Enrichment programs to help make positive changes in people's lives. LC4YF works with local school districts, but over the years has responded to evolving community needs by supporting individuals, young and old, couples and people trying to resolve complicated family issues.

Revenue sources to support our mission have changed since LC4YF began in the late 1970s with programs to help keep young people out of trouble. Originally largely funded by government, we now must rely much more on harder-to-obtain government and foundation grants, and more importantly, donations from individuals and corporations.

As we expand to meet rising demand in the greater Forest Lake area, offering our services to anyone in need, we ask members of our community to support us in achieving our goals.

Jim Schoppenhorst

Jim Schoppenhorst, Board Chair
Lakes Center for Youth & Families



**Re-imagining
our possibilities.**

COUNSELING

INTERVENTION

ENRICHMENT

2021

Board of Directors

Executive Committee

Chair: James D. Schoppenhorst, *Retired Business Executive*

Chair-Elect: Richard R. Peterson, *Forest Lake Police Department, Chief of Police*

Secretary: Keriann Hallberg, *Community Member*

Treasurer: Brian Mueller, *Stillwater Chief of Police*

Gambling Manager: Kathy Lillis, *Self Employed - Realtor*

Board of Directors

Director: Brian Alm, *Agency Manager, Landmark Insurance*

Director: Mike Aschenbrenner, *Chief of Police, Retired*

Director: Brett Carlson, *Early Learning and Community Education Director, North Branch Public Schools*

Director: Jim Gillach, *Associate Principal, Chisago Lakes Middle School*

Director: Joe Kryschyshen, *Retired Probation Officer, Washington County*

Director: Katie Malchow, *Executive Director of Chisago Lakes Chamber of Commerce*

Director: Steve Massey, Ed.D., *Superintendent, Forest Lake Area Schools*

Director: Kelly (Trudeau) Novak, *Founder & President, Perspective Communications*

Director: Dan Starry, *Washington County Sheriff*

Director: Brandon Thyen, *Chisago County Sheriff*

Director: Renee Wagner, *Xcel Energy Director*

Director: Bea Zaruba, *Retired First State Bank of Wyoming Officer and Current Bank Board Director*

Honorary Member: Fran Miron, *Washington County Commissioner*



2

lakes center

FOR **YOUTH** & **FAMILIES**

20 Lake Street North, Suite 103

Forest Lake, MN 55025

lc4yf.org | 651-464-3685

“There’s an old saying: ‘You never stand so tall as when you bend down and help a child.’ If we give them a better chance to make it in society, we all gain from that.”

—Jim Trudeau,
LC4YF Founder

Re-imagining
our possibilities.

COUNSELING

INTERVENTION

ENRICHMENT

CELEBRATING
45 YEARS

GUIDING
SUCCESSFUL
FUTURES

45

AND BEYOND

lakes center
FOR **YOUTH** & **FAMILIES**

2021 Financial Snapshot

How should non-profits spend their funds?

A nonprofit should strive to efficiently and effectively use funds to achieve its mission, balancing the needs to expend the majority of its funds on current programs with the need to invest in the infrastructure and administrative capacity necessary to carry out its mission over the long-term.

According to the Charities Review Council, at least 65% of an organization's 3-year average annual expenses should be used to directly support programming.

The ideal range, averaged over three years, is approximately from 70-90%. If less than 70% of the organization's expenses are used to directly support programming, donors may question whether the organization's funds are being used efficiently and effectively. If greater than 90% of the organization's expenses are used to directly support programming, donors may question whether the organization is starving its infrastructure (i.e. not spending enough on administrative costs).

How we spend our funds

In 2017 through 2019, on average we spent 88% of our resources on program expenses. In 2020, we spent 85% on program expenses. Because of this, and many other requirements, LC4YF has received the "Meets Standards" designation from the Charities Review Council.

How we are funded

- Insurance reimbursements
- Grants
- Municipalities
- Civic Groups
- Organizations & Businesses
- Individual Donors
- Contracts
- Charitable Gaming
- Fundraising Events

We have a gap in funding. Here's how you can help.

In 2020 and 2021 we received two PPP loans that were in response to COVID19. Each was over \$120,000 and helped to fill the void in revenue during this difficult time. Even with the PPP support, revenue fell short of expenses significantly. This was due to charitable gaming not in operation for six months, no events were held, grants were difficult to secure and individual and organization/business contributions were down slightly.

Financial support from these sources is not always consistent year after year and non-profits always need to adjust and respond accordingly. In reviewing our mix of revenue sources, the main area we need to bolster is individual and business/organization donations.

Lakes Center for Youth and Families (LC4YF) is a 501©3 non-profit organization. Contributions are 100% tax deductible under the law.

**Re-imagining
our possibilities.**

COUNSELING

INTERVENTION

ENRICHMENT



lakes center

FOR **YOUTH** & **FAMILIES**

20 Lake Street North, Suite 103

Forest Lake, MN 55025

lc4yf.org | 651-464-3685

2020

85%

**RESOURCES ON
PROGRAM EXPENSES**

**Our 2021 goal is
\$200,000 in
individual
and corporate
contributions
and an additional
\$75,000 in one time
45th Anniversary
donations.**

**CELEBRATING
45 YEARS**

.....
45

AND BEYOND

lakes center
FOR **YOUTH** & **FAMILIES**

2021 Celebrating.

Lakes Center for Youth and Families Celebrating 45 Years of Serving the Community

THE BEGINNING

It was 1976 when former Forest Lake Police Chief Jim Trudeau saw the need for an intervention program that would keep young people and first time offenders out of the court system. Throughout the past 45 years, the agency has grown and changed to meet the needs of the community.

The mission of Lakes Center for Youth and Families (LC4YF) is to ensure the success of youth, adults and families through programming to meet the ever changing needs of our community.

THE THREE MAIN AREAS OF FOCUS ARE:

Counseling focuses on young children (age 3) through older adults (80s and beyond) via individual, couple, family, and group therapy. We seek to build and strengthen our community through our work with children, adults, and family systems. Life transitions, difficult circumstances, and mental health-related symptoms without support can feel overwhelming and isolating. Our counseling center uses evidence-based approaches and therapy to treat a variety of conditions such as anxiety, depression, ADHD, and trauma-related disorders.

Intervention focuses on youth and families primarily in grades K-12. It remains as it was 45 years ago, a program that keeps young people and first time offenders out of the court systems. We offer classes, individual programs, and groups to encourage and help youth develop healthy, positive decision-making skills.

Enrichment focuses on youth primarily in grades 4 - 12. We provide afterschool programming and summer programming for children in grades 4 - 6 (free of charge) to learn positive decision-making skills. We partner with community agencies to provide a summer safety camp for children in grades 3 - 5.

The Next 45 Years

2020 was a challenging year for many, LC4YF included. We are striving to recover financially and are enthusiastically continuing our growth and innovation to continue serving the community for the next 45 years! We hope you will join us!

Re-imagining
our possibilities.



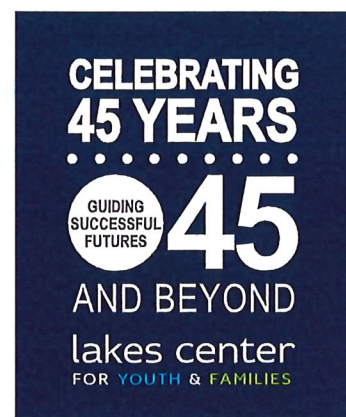
lakes center

FOR **YOUTH** & **FAMILIES**

20 Lake Street North, Suite 103

Forest Lake, MN 55025

lc4yf.org | 651-464-3685



COUNSELING

INTERVENTION

ENRICHMENT

Total Program Data				
	Counseling	Intervention	Enrichment	Total
Number of Clients	180	136	95	411
Number of Sessions	2537	312	592	3441
Gender				
Male	56	73	35	164
Female	122	52	57	231
Municipality				
Chisago City	less than 10	16	10	26+
Forest Lake	73	40	18	131
Hugo	less than 10	12	0	12+
Lindstrom	less than 10	14	less than 10	14+
North Branch	less than 10	14	17	31+
Rush City	less than 10	less than 10	17	17+
Scandia	12	0	less than 10	12+
Stacy	18	less than 10	less than 10	18+
Wyoming	33	10	less than 10	43+
County				
Anoka	24	14	13	51
Chisago	66	65	59	190
Washington	83	52	21	156

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2021 Counseling Data		
	# of Clients	# of Sessions
Counseling	180	2537
Age		
3-10	33	
11-15	58	
16-20	43	
21-25	less than 10	
26-30	less than 10	
31-35	less than 10	
36-40	12	
41-45	less than 10	
46-50	less than 10	
50+	less than 10	
Race		
American Indian or Alaskan Native	less than 10	
Asian	less than 10	
Black or African American	less than 10	
Hispanic or Latino	less than 10	
White	69	
Opted to Not Disclose	103	
Gender		
Male	56	
Female	122	
Transgender	less than 10	
Genderqueer	less than 10	
City		
Anoka	less than 10	
Blaine	less than 10	
Cambridge	less than 10	
Center City	less than 10	
Champlin	less than 10	
Chisago City	less than 10	

East Bethel	less than 10	
Forest Lake	73	
Ham Lake	less than 10	
Harris	less than 10	
Hinckley	less than 10	
Hugo	less than 10	
Lindstrom	less than 10	
Lino Lakes	less than 10	
Little Canada	less than 10	
Marine on St. Croix	less than 10	
Mounds View	less than 10	
North Branch	less than 10	
Osceola	less than 10	
Rush City	less than 10	
St. Paul	less than 10	
Scandia	12	
Shafer	less than 10	
Stacy	18	
Stillwater	less than 10	
Wyoming	33	
County		
Anoka County	24	
Chisago County	66	
Hennepin County	less than 10	
Isanti County	less than 10	
Pine County	less than 10	
Polk County	less than 10	
Ramsey County	less than 10	
Washington County	83	

2021 Intervention Data		
	# of Clients	# of Sessions
Intervention	136	312
Age		
10-12	less than 10	
13-15	55	
16-18	67	
18+	less than 10	
Race		
American Indian or Alaskan Native	less than 10	
Asian	less than 10	
Black or African American	less than 10	
Multiracial	less than 10	
White or Caucasian	84	
Opted to Not Disclose	33	
Gender		
Male	73	
Female	52	
Opted to Not Disclose	11	
City		
Circle Pines	less than 10	
Chisago City	16	
Columbia Heights	less than 10	
Columbus	less than 10	
East Bethel	less than 10	
Forest Lake	40	
Ham Lake	less than 10	
Harris	less than 10	

Hugo	12	
Lindstrom	14	
Lino Lakes	less than 10	
Linwood	less than 10	
North Branch	14	
Pine City	less than 10	
Rush City	less than 10	
Shafer	less than 10	
Stacy	less than 10	
Stillwater	less than 10	
White Bear Lake	less than 10	
Wyoming	10	
County		
Anoka County	14	
Chisago County	65	
Isanti County	less than 10	
Pine County	less than 10	
Ramsey County	less than 10	
Washington County	52	

2021 Enrichment Data		
	# of Clients	# of Sessions
Enrichment	95	592
Age		
5-8	16	
9-11	73	
12-14	less than 10	
Race		
Black or African American	less than 10	
Multiracial	less than 10	
White or Caucaian	46	
Opted to Not Disclose	46	
Gender		
Male	35	
Female	57	
Opted to Not Disclose	less than 10	
City		
Blaine	less than 10	
Center City	less than 10	
Chisago City	10	
Columbus	less than 10	
East Bethel	less than 10	
Forest Lake	18	
Ham Lake	less than 10	
Harris	less than 10	
Lindstrom	less than 10	
Lino Lakes	less than 10	
North Branch	17	
Rush City	17	
Scandia	less than 10	
Shafer	less than 10	

11

Stacy	less than 10	
Stillwater	less than 10	
Taylor's Falls	less than 10	
Wyoming	less than 10	
County		
Anoka County	13	
Chisago County	59	
Ramsey County	less than 10	
Washington County	21	

**City of Wyoming and
Lakes Center for Youth and Families
AGREEMENT**

1. PARTIES

This agreement is made and entered into by and between the City of Wyoming, Minnesota ("Municipality") and Lakes Center for Youth and Families (LC4YF).

2. RECITALS

LC4YF is a non-profit social service agency.

The mission of LC4YF is to ensure the success of youth, adults and families through programming to meet the ever changing needs of individuals, families and our community.

Through this Agreement the Municipality intends to contract with LC4YF to provide such services to its residents and to act as a sponsor of LC4YF by providing financial support, a method to establish appropriate services to be provided and policy guidance for its activities.

This Agreement shall be used as the formal agreement between LC4YF and each of the participating municipalities. This Agreement is intended to continue the spirit of cooperation and collaboration in the provision of social services between the Municipality and LC4YF.

3. TERMS AND CONDITIONS

In consideration of the mutual understandings of this Agreement, the parties hereby agree as follows:

a. Prior Agreements Cancelled. By execution of this Agreement any prior agreements and amendments thereto between the parties are hereby cancelled.

b. Services Provided. LC4YF shall provide the Municipality and its residents with youth and family programming upon request. This can include, but is not limited to, proposed changes in services and programs and a summary of the previous year's services. Description of these services may include a presentation to the Municipality at a regularly scheduled meeting, an informal meeting with less than a quorum of the Municipality board or a conversation/meeting with a Municipality board member or Municipality administrator.

c. Funding

i. In addition to the participating municipality's share of the annual budget, funds for the operation of LC4YF will be raised by LC4YF endeavoring to secure user fees, grants and appropriations from private organizations, private individuals, the State of Minnesota,

Federal and County agencies, and other legal and appropriate sources.

ii Amounts payable by the Municipality shall be paid to at a date mutually agreed upon by both parties, to cover the Municipality's share for that year.

d. Further Obligations of LC4YF. In addition to the obligations set forth elsewhere in this Agreement, this Agreement is further contingent upon LC4YF doing the follows:

i.LC4YF shall provide to the municipality, upon request, bylaws, IRS tax exempt status, annual report, audited financial statement, program specific summary of services and any other reasonable information request.

ii.Purchasing a policy of liability insurance in the amount of at least \$1,500,000.00, naming the Municipality as an additional insured and providing a copy of the insurance certificate evidencing such policy to the Municipality;

iii.LC4YF shall defend and indemnify the Municipality from any and all claims or causes of actions brought against the Municipality of any matter arising out of this Agreement or the services provided pursuant to this Agreement; and,

e. Term. The term of this agreement will be through December 31, 2022. Unless either party gives at least 6 months written notice of its intent to cancel this Agreement effective December 31 of the year in which the notice is made, LC4YF will continue to provide services to the Municipality if a successor agreement has not been executed prior to the end of the term.

f. Distribution of Assets Upon Dissolution.
If LC4YF ceases to operate, the Board of Directors will follow the provisions stated in the bylaws.

IN WITNESS WHEREOF, the parties have executed this Agreement on this date set forth below.

MUNICIPALITY

City of Wyoming

By: _____
Mayor, Lisa Iverson

Its: _____
City Administrator, Robb Linwood

Dated: _____

LC4YF

Lakes Center for Youth and Families

By: _____

Its: _____

Dated: _____



Request for Council Action

Date: 3/31/2022

Presented to: Mayor Iverson and City Council Members

Presented by: Chuck Almhjeld, Public Works Superintendent

Department: Public Works

Reference: 2022 Lift Station Rehabilitation Project

Method: New Business

Background Information:

The City of Wyoming has budgeted for the rehabilitation of one lift station a year until all 13 have been completed. This year Lift Station #5 has been selected and is located at 26127 Glen Oak Drive. The lift station print shows the unit was installed in April 1986. That would make the control panel and pumps approximately 36 years old.

Total Control has been manufacturing our control panels and Minnesota Pump Works has been supplying the pumps and parts for the interior of the stations. Both vendors coordinate together as Total Control is our proprietary programmer for security of our SCADA system and Minnesota Pump Works is our contracted services for all our lift stations. The coordination is essential with all the work completed in one day.

Previous years we have been below the budgeted amount of \$50,000.00. The estimates for 2022 have exceeded the budgeted amount. The major difference, for this lift station from previous rehabilitation projects, is the replacement of base elbows, ductile iron piping, and new check valves. The piping and check valves have deteriorated over the years and need to be replaced.

The estimate for replacement of the control panel, from Total Control Systems Incorporated, is \$31,893.00. This is very comparable to previous years. The estimate from Minnesota Pump Works for new pumps, piping, check valves, and gate valves is \$35,035.50. This is approximately \$15,000 higher than previous rehabilitations with the additional replacement of parts and labor. The total cost for the project is \$66,428.50

Recommendation:

Staff recommends the approval of \$31,893.00, to Total Control Systems Incorporated, for the manufacturing, programming, and installation of a new control panel for Lift Station #5 and the approval of \$35,035.50 to Minnesota Pump Works for the purchase and installation of new pumps and piping.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



Total Control Systems, Inc
38841 Nyman Drive NE
PO Box 40
Stanchfield, MN 55080-0040
Phone 320-396-4442 / Fax 320-396-4443

March 24, 2022

To: Chuck Almhjeld Re: Wyoming, Minnesota – SLS 5 Lift station Improv.

Total Control Systems, Inc. (TCS) proposes to furnish equipment and services in accordance with the project plans and specifications that were received.

Lift station Panel #5 Duplex 240v 1Ph Power with Pumps 2.7hp 230v 3 phase

Section as listed, Furnish only

No field installation

Including:

- Liftstation control panel
- Main breaker /Transfer sw.100 amp (SE rating) 35kaic
- NEMA 3R 2 door stainless steel enclosure
- Inner doors
- Enclosure SS legs and skirts with louvers 18"
- Incoming power terminal block
- Pump circuit breakers
- Control circuit breakers
- Hand-Off-Auto switches, oil tight, 30 mm
- Pushbutton switches, oil tight 30mm
- Lamps, LED, oil tight, 30mm
- Condensation heater/fans, 400 watt
- Starters, VFD, Allen Bradley PF523
- Cooling fans and filters with stainless steel hoods
- Power monitor
- Lightning arrestor (TVSS) 25KVA
- Intrinsic barriers Class I, Div 1, Group C, D
- Relays
- GFI receptacle rated at 15 amps
- External alarm strobe
- Generator receptacle 200 amp AR2042-S22
- Control power TVSS
- MDS SD4 radio (Reuse)
- Antenna Gold anodized
- Radio Power supply
- RF cable and Lightning Arrestor
- Ethernet switch
- Uninterruptible power supply (UPS)
- Allen-Bradley Micrologix 1400 and cards
- Backup controller
- Operator interface 7" Color
- Elapsed time meters (2)
- RTU outlet
- Floats (2)

Float mount kit
Submersible transmitter KPSI
Door switches
Documentation
Master PLC program modifications
SCADA software and screen additions
Reports
Master alarm dialer programming
Training
Programming, training
Existing SCADA modifications
Testing and commissioning

Price for the SLS #5 lift station panel package: **\$31,893.00 Total materials and labor.**

Does **not** include:

Sales Tax (exempt)
Installation of panel
Seal Fail and Overtemp modules (By pump supplier)
Antenna Mast
Site Light and Photocell
Hand holes
Meter sockets/Cold sequence disconnects
Grounding materials
Underground warning tape
Installation of panels
Conduit
Permits
Demolition
Any wire external to panel

- We acknowledge receipt of Addendum No. .
- Terms are Net 30 days from invoice date. No retainage allowed. A 1.5% charge per month added to any past due balance. Price may be dependent on past credit history.
- This quote/proposal valid for 60 days.
- Work to commence after receipt of an acceptable written purchase order acknowledging acceptance of our terms.
- F.O.B. job-site.
- Start-up service/training, documentation and equipment adjustment is included as specified.
- TCSI does not accept any liquidated damages.
- No Bid or Performance Bonds included
- Additional insurance not required by specifications is extra.
- ALL PANELS FURNISHED BY TCS WILL HAVE A UL 508 SERIALIZED OR UL698A ENCLOSED INDUSTRIAL CONTROL PANEL RELATING TO HAZARDOUS LOCATIONS WITH INTRINSICALLY SAFE CIRCUIT EXTENSIONS LABEL, AS REQUIRED.

If you have any questions regarding our proposal, please contact our office. We look forward to working with you on this project.

Sincerely,
TOTAL CONTROL SYSTEMS, INC.

Al Doberstein

AD/kd

Submittals 2-4 weeks after receipt of acceptable order.
Equipment 8-10 weeks after engineer's approval.

Accepted By _____ Date _____

RESOLUTION NO. 22-04-34

**A RESOLUTION APPROVING THE PURCHASE OF A NEW CONTROL
PANEL FOR LIFT STATION #5 FROM TOTAL CONTROL SYSTEMS, INC. IN
THE AMOUNT OF \$31,893.00**

WHEREAS, the Wyoming Public Works department is committed to rehabilitating a lift station each year until all 13 stations have been completed, and

WHEREAS, lift station #5 at 26127 Glen Oak Drive is very old, and

WHEREAS, Total Controls are the same controllers for the rest of our Lift Stations and having the same provider provides additional security to the system, and

WHEREAS, the funds for this project were budgeted for in the 2022 Sanitary Sewer Enterprise Fund, and

THEREFORE BE IT RESOLVED, the City of Wyoming authorizes the purchase of a new control panel for lift station #5 from Total Control Systems, Inc. in the Amount of \$31,893.00

**HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED
THIS 5th Day of April 2022.**

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Quote

Prepared By Dillon Braith
Phone 877-645-8004
Email info@minnesotapumpworks.com

Created Date 1/14/2022
Quote Number 00012502
Terms NET 30
Sales Rep Chad Kubasch
Expiration Date 1/31/2022

Bill To Wyoming MN, City of
PO Box 188
Wyoming, MN 55092

Ship To Wyoming MN, City of
26885 Forest Blvd
Wyoming, MN 55092

Quote to remodel your Lift Station 5. Includes new 3 Phase ABS/Sulzer Pumps and required installation accessories.

Customer to provide Vac truck while work is in progress.

Note: Freight is NOT included.

Product Code	Product	Comment	Quantity	Rate	Total
GX483C1C1111321	ABS XFP100C CB1.1 PE20/6 2.7/230/3 49' XP 4" D/C	Discount Applied	2.00	\$6,050.00	\$12,100.00
16907006	ABS SEAL LEAK/OVER TEMP RELAY, CA462, DIN RAIL MOUNTED,110/230V-AC		2.00	\$444.00	\$888.00
	MISC PARTS	Lot of Equipment; To include: 4" Dual Rail Base Elbow; 4" Ductile Iron Pipe and fittings; 4" Rubber Flap Check Valves; 2" Stainless Guide Rail; and all required fasteners, gaskets, and misc materials.	1.00	\$13,917.50	\$13,917.50
801-040F	VALVE 4" SV GATE W/NRS, OL & HW 801-040F		2.00	\$840.00	\$1,680.00
	ON-SITE SERVICE LABOR - STD - N	Two Techs, Two Days Required.	18.00	\$250.00	\$4,500.00
	SERVICE DRIVE TIME - STD - N	Two Techs, Two Trips Required	5.00	\$250.00	\$1,250.00
	CONFINED SPACE ENTRY - N		1.00	\$175.00	\$175.00
	KENWORTH SERVICE TRUCK MILEAGE - STD - N	Two Trips Required	300.00	\$1.75	\$525.00

Subtotal \$35,035.50
Total \$35,035.50

RESOLUTION NO. 22-04-35

A RESOLUTION APPROVING THE PURCHASE OF NEW PUMPS FOR LIFT STATION #5 FROM MINNESOTA PUMP WORKS IN THE AMOUNT OF \$35,035.50

WHEREAS, the Wyoming Public Works department is committed to rehabilitating a lift station each year until all 13 stations have been completed, and

WHEREAS, lift station #5 at 26127 Glen Oak Drive is very old, and

WHEREAS, Minnesota Pump Works has replaced pumps for the rest of our Lift Stations, and

WHEREAS, the estimate is over budget this year due to the need for the replacement of base elbows, ductile iron piping and new check valves, and

WHEREAS, the city has the funds necessary to cover the extra cost in the Sanitary Sewer Enterprise Fund, and

THEREFORE BE IT RESOLVED, the City of Wyoming authorizes the purchase of new pumps for lift station #5 from Minnesota Pump Works in the Amount of \$35,035.50

HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 5th Day of April 2022.

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: 3/31/2022

Presented to: Mayor Iverson and City Council Members

Presented by: Chuck Almhjeld, Public Works Superintendent

Department: Public Works

Reference: Replace Sewage Pumps Lift Station #10

Method: New Business

Background Information:

Lift Station #10 located at 27098 Forest Boulevard was rehabilitated in 2019. The control panel was replaced but the pumps were not.

One of the pumps quit working and the pump was sent in for an estimate for repair. The pump would cost more to rebuild than purchasing a new one. Some of the original pump parts are obsolete. The serial numbers indicate that the pumps were built in 1986 making them 36 years old. The life span of a sewage pump is 20 years indicating that these pumps have probably been rebuilt once before.

Two estimates for new pumps have been received. Minnesota Pump Works has an estimate to replace the two pumps at a cost of \$18,128.00 for ABM Pumps. Electric Pump has an estimate of \$23,926.63 for Flygt Pumps. The replacement pumps would come out of the Sewer Enterprise Fund budget.

Recommendation:

Staff recommends the approval of new ABM Pumps from Minnesota Pump Works in the amount of \$18,128.00 for Lift Station #10.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



Quote

Prepared By Dillon Braith
Phone 877-645-8004
Email info@minnesotapumpworks.com

Created Date 3/17/2022
Quote Number 00012973
Terms NET 30
Sales Rep Chad Kubasch
Expiration Date 3/31/2022

Bill To Wyoming MN, City of
PO Box 188
Wyoming, MN 55092

Ship To Wyoming MN, City of
26885 Forest Blvd
Wyoming, MN 55092

Quote for 2 - ABS/Sulzer Pumps to replace existing, obsolete pumps.

Note: Freight and Installation are NOT included.

Product Code	Product	Comment	Quantity	Rate	Total
GX6N366C1111321	ABS XFP100E CB1.6 PE45/4 6/208/3 49' XP 4" D/C		1.00	\$8,745.00	\$8,745.00
GX6N366C1111321	ABS XFP100E CB1.6 PE45/4 6/208/3 49' XP 4" D/C	Multi Pump Discount	1.00	\$8,135.00	\$8,135.00
BPIUG.24 KIT	ADAPTER BRACKET KIT 4" DUAL RAIL		2.00	\$624.00	\$1,248.00
Subtotal					\$18,128.00
Total					\$18,128.00

QUOTATION



201 4th Ave SW
New Prague, MN 56071 USA

Telephone: (952)758-6600 / FAX (952)758-7778
Toll Free 1-800-536-5394

www.electricpump.com

QUOTE NUMBER: 0184768
QUOTE DATE: 3/24/2022
EXPIRE DATE: 4/24/2022

SALESPERSON: ANTHONY THEISEN

CUSTOMER NO: 4620580

QUOTED BY: JNL

LS #10 - REPLACEMENT PUMPS

QUOTED TO:

CITY OF WYOMING
26885 FOREST BLVD
PO BOX 188
WYOMING, MN 55092

JOB LOCATION:

CITY OF WYOMING
26885 FOREST BLVD
PO BOX 188
WYOMING, MN 55092

CONFIRM TO:

CHUCK ALMHJELD 651-462-0580

CUSTOMER P.O.	SHIP VIA BEST WAY	F.O.B.	TERMS NET 30 DAYS
ITEM NUMBER	QUANTITY	UNIT	AMOUNT
RE: LIFT STATION #10 - (2) REPLACEMENT FLYGT 3102 PUMPS WITH ADAPTIVE HARD IRON IMPELLERS, 4" DISCHARGE, 208 V / 5 HP / 3 PH , FLUID LEAK SENSOR, EXPLOSION PROOF AND FLUSH VALVE MOUNT, (2) MINI-CAS'S WHICH MONITOR STATOR TEMPERATURE AND LEAKAGE SENSORS. THIS QUOTE INCLUDES INSTALLATION.			23,926.63
0031020700093	NP462-4 5/208/3 50' FM FLS FV	2.00 EACH	
1400000407129	MINI-CASII/FUS 120/24VAC,24VDC	2.00 EACH	
SR3P-06	IDEC 11 PIN SOCKET	2.00 EACH	
/CPEP	CONTROL PANEL - ERIC PIKAL	3.00 HOUR	
/TCEP	TRIP CHARGE - ERIC PIKAL	2.75 HOUR	
/MIEP	MILEAGE - ERIC PIKAL	150.00 MILE	
/SURCHARGE	FUEL SURCHARGE	150.00 MILE	
/RRDJ	REPAIR&REPLACE-DARRIN JENSEN	3.00 HOUR	
/TCDJ	TRIP CHARGE-DARRIN JENSEN	2.75 HOUR	

CHUCK, PLEASE VERIFY IMPELLER SIZE. OUR RECORDS FROM OUR LAST VISIT IN 2012 STATED FLYGT 3102 WITH 437 IMPELLERS.

PUMPS ARE APPROXIMATELY (9-10) WEEKS OUT. ARO

FLYGT PRICE INCREASE COMING. ORDER ON OR BEFORE 4/1/2022 - SAVE \$1052.00 ON ORDER.

FREIGHT IS NOT INCLUDED ON THIS QUOTE.

*** Continued ***

QUOTATION



201 4th Ave SW
New Prague, MN 56071 USA

Telephone: (952)758-6600 / FAX (952)758-7778
Toll Free 1-800-536-5394

www.electricpump.com

QUOTE NUMBER: 0184768
QUOTE DATE: 3/24/2022
EXPIRE DATE: 4/24/2022

SALESPERSON: ANTHONY THEISEN

CUSTOMER NO: 4620580

QUOTED BY: JNL

LS #10 - REPLACEMENT PUMPS

QUOTED TO:

CITY OF WYOMING
26885 FOREST BLVD
PO BOX 188
WYOMING, MN 55092

JOB LOCATION:

CITY OF WYOMING
26885 FOREST BLVD
PO BOX 188
WYOMING, MN 55092

CONFIRM TO:

CHUCK ALMHJELD 651-462-0580

CUSTOMER P.O.	SHIP VIA BEST WAY	F.O.B.	TERMS NET 30 DAYS
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ITEM NUMBER	QUANTITY	UNIT	AMOUNT
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THANK YOU, JENNIFER LEE
jenniferl@electricpump.com

CC: ANTHONY THEISEN 612-710-9321

All return goods must have written approval from Electric Pump, Inc. before returning. Credit will not be issued without written approval and if applicable there will be a Restock Fee.

Net Order:	23,926.63
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Order Total:	23,926.63

ABOVE PRICING EFFECTIVE FOR 30 DAYS

RESOLUTION NO. 22-04-36

**A RESOLUTION APPROVING THE PURCHASE OF NEW SEWAGE PUMPS
FOR LIFT STATION #10 FROM MINNESOTA PUMP WORKS IN THE
AMOUNT OF \$18,128.00**

WHEREAS, lift station #10 located at 27098 Forest Boulevard was rehabilitated in 2019,
and

WHEREAS, the control panel was replaced but the pumps were not, and

WHEREAS, one of the pumps quit working and the pump would cost more to repair than
purchasing a new one, and

WHEREAS, two estimates for new pumps were received with the low estimate coming
from Minnesota Pump Works, and

WHEREAS, the funds for the new pumps would come from the Sanitary Sewer Enterprise
Fund, and

THEREFORE BE IT RESOLVED, the City of Wyoming authorizes the purchase of new
sewage pumps for lift station #10 from Minnesota Pump Works in the Amount of
\$18,128.00

**HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED
THIS 5th Day of April 2022.**

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

Request for Council Action

Date: April 1, 2022
To: Wyoming City Council, Mayor Lisa Iverson, Councilmembers Claire Luger, Linda Nanko/Yeager, Brett Ohnstad and Dennis Schilling
Cc: Robb Linwood; File
From: City Engineer, Mark Erichson, PE
RE: 2022 Trunk Watermain Improvements – Consider Authorizing the Preparation of Plans and Specifications

Background and supporting documentation of request:

The 2022 Trunk Watermain Improvement Project consists of extending trunk watermain from the stub provided as part of the Water Tower Improvement Project located along 273rd Street, west under I-35 to Kettle River Boulevard and South along Kettle River Boulevard to the City owned property. This was discussed at the March 29th City Council workshop with the project providing water service to the west side of I-35 as identified in the Comprehensive Plan.

The project will consist of boring a casing pipe under I-35 along with trunk watermain to service future development of this area and improve the overall function of the City's water system. Starting this process now will ensure the City is prepared to move forward with bidding and construction is necessary to serve this area.

Recommendation:

Approve Resolution No. 22-04-37, a resolution ordering the project and authorizing the preparation of plans and specifications for the 2022 Trunk Watermain Improvement Project.

RESOLUTION NO. 22-04-37

**CITY OF WYOMING
CHISAGO COUNTY, MINNESOTA**

**A RESOLUTION ORDERING THE PROJECT AND
AUTHORIZING THE PREPARATION OF PLANS AND SPECIFICATIONS FOR THE
2022 TRUNK WATERMAIN IMPROVEMENT PROJECT**

WHEREAS, the City's comprehensive plan outlines trunk watermain improvements necessary to serve the west side of I-35 by extending trunk watermain under I-35; and

WHEREAS, the City of Wyoming currently is in receipt of concept plans for a large development west of I-35 and north of Viking Boulevard; and

WHEREAS, the project will be required by MNDOT to be a City led project; and

**NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
WYOMING:**

1. Such improvement is necessary, cost-effective, and feasible
2. Staff is hereby authorized to prepare plans and specifications for the 2022 Trunk Watermain Improvement Project.

**HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED
THIS 5th Day of April 2022.**

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

(seal)



Request for Council Action

Date: March 30, 2022

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: City Council Work Session Request

Method: New Business

Background Information:

Since 2017 the Wyoming City Council and staff take time to complete a road tour and project tour. The tour allows staff and council to view street conditions and review upcoming projects, completed projects and overall condition of streets. Secondly, the tour allows an opportunity to review completed and upcoming projects around the city. The in person tours did not take place in 2020 and 2021 due to the COVID-19 pandemic, but staff believes that now would be an appropriate time to have an annual in person tour again. Fairview Meadows once again will be donating a driver and bus for the work session this year. We thank them for their continued partnership with City of Wyoming.

Recommendation: That the City Council set a work session for April 20, 2022 at 5:30PM to conduct a Road and Project Tour.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576