

APPROVED MINUTES
WYOMING PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
FEBRUARY 7, 2022
7:00PM

CALL TO ORDER:

Chair Spangler called the Regular Meeting of the Wyoming Park Advisory Commission for February 7, 2022 to order at 7:00PM

CALL OF ROLL:

*On a Call of the Roll the following members of the Wyoming Park Advisory Commission were present:
Members Bruce Spangler, Jessica Bergan, and Lindsay Hobson*

Absent: Heather Vandenheuvell

Also Present: Robb Linwood, City Administrator, Alex Saxe, Assistant City Administrator, and Councilmember Claire Luger

Visitors: None

DETERMINATION OF A QUORUM:

Chair Spangler determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the Park Advisory Commission on items on or not on the current agenda. Items requiring Park Advisory Commission action maybe deferred to staff for research and future Park Advisory Commission Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak that night.”

Gary Sykes, 5710 East Viking Boulevard, Mr. Sykes provided a map of city owned wetland off of East Viking Boulevard just east of Fenwick Avenue. He mentioned back in 1993 the city talked about building a boardwalk through that wetland. Mr. Sykes would like to see a boardwalk and/or park there someday to open up that area for people to explore and enjoy the nature.

CONSENT AGENDA: NONE

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Special Meeting” of the Wyoming Park Advisory Commission for January 10, 2022

A MOTION WAS MADE BY MEMBER HOBSON, SECONDED BY MEMBER BERGAN, TO APPROVE THE PARK ADVISORY COMMISSION MINUTES FROM THE JANUARY 10, 2022 MEETING, AS SUBMITTED.

Voting Aye: Spangler, Bergan, and Hobson

Voting Nay: None

Abstain: None

OLD BUSINESS: NONE

NEW BUSINESS:

2. Set 2022 Park Advisory Commission Goals and Initiatives

Assistant City Administrator Saxe stated that every year the Park Advisory Commission reviews goals and accomplishments from the prior year and sets goals for the upcoming year. Mr. Saxe gave a presentation to the Commission that highlighted 2021 goals and potential goals for 2022. The Commission agreed that the goals that were not accomplished in 2021 should remain goals in 2022. The Commission then added a few new goals for 2022. The goals recommended to City Council are as follows:

1. Park and Trail Development

- Railroad Park fundraising/grants
- Additions of picnic tables, garbage cans and pet waste signs
- Fireside Park equipment replacement and project development
- Master Park and Trail Plan

2. Community Engagement and Partnership

- Continued community engagement for Railroad Park utilizing social pinpoint
- Hold more sustainability oriented events
- Provide community updates on major projects
- Each Park Commissioner will be assigned a couple of parks and will check in on those parks and provide updates at each meeting

3. Communication and Outreach about Parks

- Continue to create video highlights of Wyoming Parks with interviews from Park Advisory Commission members
- Update City website to reflect upgrades at City parks and facilities

4. Tree Board

- Maintain Tree City USA status
- Community event and proclamation of Arbor Day on April 29, 2022 (150th birthday of Arbor Day)
- Review tree ordinance
- Education public on EAB and other tree diseases in Wyoming

5. GreenStep City

- Become designated as the City Green Team
- Achieve step 3 of the program:
 - Public education campaign
 - Promote green businesses
 - Address Emergency Communication Plan

A MOTION WAS MADE BY MEMBER HOBSON, SECONDED BY MEMBER BERGAN, TO RECOMMEND THE CITY COUNCIL APPROVE THE 2022 GOALS AND INITIATIVES FOR THE PARK ADVISORY COMMISSION AS DISCUSSED.

Voting Aye: Spangler, Bergan, and Hobson

Voting Nay: None

Abstain: None

3. MN DNR Outdoor Recreation Grant Program

Assistant City Administrator Saxe gave an overview of this grant program. Mr. Saxe mentioned that in 2020, the City applied and was awarded this grant for Swenson Park. While exploring funding options for the Railroad Park Project, it was suggested by DNR staff to apply for this grant again. Mr. Saxe provided a financial

overview stating that the City has raised half the total project costs for the Railroad Park project and this grant could cover that funding gap.

A MOTION WAS MADE BY MEMBER HOBSON, SECONDED BY MEMBER SPANGLER, TO RECOMMEND THE CITY COUNCIL APPROVE APPLYING FOR THE OUTDOOR RECREATION GRANT PROGRAM FOR RAILROAD PARK.

Voting Aye: Spangler, Bergan, and Hobson

Voting Nay: None

Abstain: None

4. AARP Community Challenge Grant

Assistant City Administrator Saxe gave an overview of this grant. Mr. Saxe mentioned that in 2021, the City became an AARP Age-Friendly Community. While exploring funding options for the Railroad Park Project, staff found this grant opportunity. Mr. Saxe provided a financial overview stating that the City has raised half the total project costs for the Railroad Park project and this grant could help with some of the needed funding.

A MOTION WAS MADE BY MEMBER SPANGLER, SECONDED BY MEMBER HOBSON, TO RECOMMEND THE CITY COUNCIL APPROVE APPLYING FOR THE AARP COMMUNITY CHALLENGE GRANT FOR RAILROAD PARK.

Voting Aye: Spangler, Bergan, and Hobson

Voting Nay: None

Abstain: None

COMMUNICATIONS:

5. Wyoming Medallion Hunt

Assistant City Administrator Saxe provided a brief update on a potential medallion hunt. He stated that in years past the City has held a medallion hunt. Staff are in the process of putting together a medallion hunt similar to what has been incorporated in the past. This event will invite people to explore around the City by following clues shared on the City's social media and website to find the medallion.

ADJOURN

A MOTION WAS MADE BY MEMBER BERGAN, SECONDED BY MEMBER HOBSON, TO ADJOURN THE FEBRUARY 7, 2022 MEETING OF THE WYOMING, PARK ADVISORY COMMISSION AT 7:34 PM

Voting Aye: Spangler, Bergan, and Hobson

Voting Nay: None

Abstain: None

NEXT MEETING:

March 7, 2022

7:00PM