

**APPROVED MINUTES
PLANNING COMMISSION
CITY OF WYOMING, MINNESOTA
JANUARY 11, 2022
7:00PM**

CALL TO ORDER:

Planning Commission Chairman Lobermeier called the Regular Meeting of the Wyoming Planning Commission for January 11, 2022 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Planning Commission were present: Mark Lobermeier, Kevin Teel, Bryan Murdock, and Roger Carr

ABSENT: Commissioner Katie West

Also Present: Fred Weck Zoning Administrator and City Administrator Robb Linwood

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota Planning Commission for December 28, 2021

A MOTION WAS MADE BY COMMISSIONER MURDOCK, SECONDED BY COMMISSIONER TEEL, TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR DECEMBER 28, 2021, AS SUBMITTED.

*Voting Aye: Murdock, Teel, Carr, and Lobermeier
Voting Nay: None
Abstain: None
Absent: West*

PLANNING COMMISSION REORGANIZATION

2. Chair

MOTION BY COMMISSIONER MURDOCK, SECONDED BY COMMISSIONER CARR, TO APPOINT MARK LOBERMEIER TO CONTINUE SERVING AS CHAIR OF THE PLANNING COMMISSION.

*Voting Aye: Murdock, Teel, Carr, and Lobermeier
Voting Nay: None*

Abstain: *None*
Absent: *West*

3. Vice-Chair

MOTION BY COMMISSIONER CARR, SECONDED BY COMMISSIONER TEEL, TO APPOINT BRYAN MURDOCK TO SERVE AS VICE-CHAIR OF THE PLANNING COMMISSION.

Voting Aye: *Murdock, Teel, Carr, and Lobermeier*
Voting Nay: *None*
Abstain: *None*
Absent: *West*

4. Joint Park Planning Board (meetings the second Tuesday of the month at 6:00 p.m., if called) – 2 members

MOTION BY COMMISSIONER LOBERMEIER, SECONDED BY COMMISSIONER TEEL, TO APPOINT COMMISSIONERS WEST AND CARR TO SERVE ON THE JOINT PARK PLANNING BOARD.

Voting Aye: *Murdock, Teel, Carr, and Lobermeier*
Voting Nay: *None*
Abstain: *None*
Absent: *West*

5. Meeting Rescheduling: August 9, 2022 (Primary Election) and November 8, 2022 (General Election).

There was consensus of the Commission to move the start times for both the August 9, 2022 and November 8, 2022 to 8:00 p.m. following the elections.

SCHEDULED PUBLIC HEARINGS: NONE

NEW BUSINESS: NONE

OLD BUSINESS:

6. Comprehensive Plan Update – Next Steps and Time Line

Chair Lobermeier stated that in his opinion, the next steps should be the maps and asked if WSB could be engaged to do that work. He stated that for item #2, he believes they have done some work on the preliminary maps and figures.

Zoning Administrator Weck stated that he can get WSB involved again now that this is under a new budget cycle. He noted that he did not think the City has seen the third draft yet and wanted to make sure he knew what needed to be updated before that was moved forward.

Chair Lobermeier stated that he believes the only thing left is the Housing Chapter

because it has not yet been redrafted. He stated that then that can be added to draft #3. He stated that in his electronic version, that was where he left off and other than that had made all of the changes. He stated that he was just waiting to go back through and fix some of the things such as 'tense', voice, and punctuation issues. He suggested that the Commission discuss the Housing chapter at the first meeting in February, then at the second meeting in February or the first meeting in March, the Commission could take a look at the maps and take a shot at draft #3. He stated that he had suggested some rough dates such as review of final draft by the end of April, written comments at the end of May, Council update at the second meeting in June, with an open house in July. He noted that he does not like to do open houses during the summer months because it can be difficult to get people to attend.

City Administrator Linwood agreed, but based on the timeline, feels the sooner the better.

Chair Lobermeier asked if the public hearing would be conducted by the Planning Commission.

Zoning Administrator Weck confirmed that the Commission would conduct the public hearing.

Chair Lobermeier reviewed some of the other proposed dates from the timeline and noted that #11 needs additional discussion. He stated that when this discussion first started there was talk of story maps, but he is unsure if that is still the thought process for the Comprehensive Plan. He stated that his biggest question is what the final format will be.

Commissioner Murdock stated that because the document is not overly hefty, he believes a well linked PDF that could be downloaded may be enough. He stated that he can help with that which would keep the City from having to spend money on a story board or story map.

Chair Lobermeier believes that the plan will allow the Comprehensive Plan to get wrapped up by early fall.

Commissioner Murdock noted that he is also interested in wrapping this up as quickly as possible and explained that it can be difficult to look at this from one meeting to the next. He stated that he is open to the idea of holding a working meeting that does not fall on the regular meeting date in order to move this forward more quickly.

Chair Lobermeier asked if the Council was looking for the Commission to establish goals for 2022, like they have typically done.

Zoning Administrator Weck noted that City Administrator Linwood had mentioned setting goals, but he neglected to include it on tonight's agenda.

Chair Lobermeier stated that last year there was an item on rezoning the undeveloped parcels to match the Comprehensive Plan. He stated that there was also discussion last year about holding a few joint meetings with other groups such as the EDA, but does not think any were held last year.

Zoning Administrator Weck stated that he believes they did have a few EDA members at one of the Commission meetings last year.

Chair Lobermeier stated that he was also thinking about strategic rezoning of some key

areas in the City that will likely make them nonconforming but would help to move the Comprehensive Plan forward even though it may be properties that are already developed. He stated that another thing he has looked at are applying the standards of one plat to the next plat, especially when there will be a future extension of the roadway. He gave the example of Diamond Ridge because he thinks the Commission all felt that it should go differently but learned that there is not currently language that outlines those expectations and thoughts. He stated that the last item on his list was to take another look at materials for building exteriors because it came up a few times this past year. He stated that he thinks the Commission should take a look at what is out there in the market so they can be as up to date as possible, be development friendly, but still project the desired standards within the City. He asked if any of the Commissioners had other thoughts on goals for the year.

Commissioner Teel stated that Chair Lobermeier had already mentioned the ones he had on his list.

Commissioner Murdock stated that he would like to see the Commission proactively bring connectivity of developments to the forefront. He stated that to use Diamond Ridge as an example, he thinks it is silly that the City did not have a way to connect through there.

City Administrator Linwood stated that there is an online link where people can provide comments on a map of the entire City. He stated that he thinks this would be a good dovetail into that topic to discuss what it will take, such as zoning or ordinance changes to make that connectivity happen. He stated that means that there will need to be discussions about it at the Park Advisory Commission, Planning Commission, and the City Council.

Commissioner Murdock stated that with infrastructure dollars, there is talk about their availability and suggested that be something the Commission watches to see what is out there and what they can go out and get.

City Administrator Linwood stated that there are things like the American Rescue Plan dollars and others that may be available for that use.

COMMUNICATIONS:

UPDATES:

7. The Preliminary Plat of "Replat of Diamond Ridge" was approving by the City Council

A MOTION WAS MADE BY COMMISSIONER MURDOCK, SECONDED BY COMMISSIONER TEEL, TO ADJOURN THE JANUARY 11, 2022 "REGULAR MEETING" OF THE WYOMING, MINNESOTA PLANNING COMMISSION AT 7:26 PM.

<i>Voting Aye:</i>	<i>Murdock, Teel, Carr, and Lobermeier</i>
<i>Voting Nay:</i>	<i>None</i>
<i>Abstain:</i>	<i>None</i>
<i>Absent:</i>	<i>West</i>