

**AGENDA
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
FEBRUARY 15, 2022
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for February 2, 2022
2. Consider approving the minutes of the "Work Session Meeting" of the Wyoming, Minnesota City Council for February 9, 2022

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS:

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider authorizing the payment of recommended bills, payroll and journal entries for the period of February 3, 2022 to February 15, 2022
4. To consider **Resolution 22-02-17** a resolution accepting a donation from Casey's to the Railroad Park Veterans Memorial

5. To consider **Resolution 22-02-18** a resolution setting a public hearing on the proposed vacation of 26122 Kendall Lane
6. To consider **Resolution 22-02-19** a resolution declaring certain Public Works items as surplus property and authorizing the public works department to dispose of such items through the disposal process
7. To consider **Resolution 22-02-20** a resolution setting a public hearing on the proposed vacation of Diamond Ridge
8. To consider approving a solicitation permit for Gary Loren of Ace Solid Waste located at 6601 McKinley St. NW Ramsey, MN 55303 for the hours of 10:00 a.m. to 7:00 p.m.
9. To consider approving a Request for Proposals (RFP) for Lawn Mowing Services for the City of Wyoming for 2022-2024
10. To consider approving payment to the League of Minnesota Cities for Workers Compensation Insurance in the amount of \$119,668.00

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

11. Report of the Public Safety Director, Neil Bauer, for February 9, 2022
12. Report of City Building Official, Fred Weck, IV for February 11, 2022.
13. Report of the City Attorney, Tom Loonan, for February 10, 2022
14. Report of City Engineer Mark Erichson, WSB for February 10, 2022
15. Report of the Public Works Superintendent Chuck Almhjeld for February 15, 2022

COMMUNICATIONS:

16. Communication from Chisago County Assessor announcing Board of Equalization date for the City of Wyoming on April 19th, 2022, 6:00PM at Wyoming City Hall.

OLD BUSINESS:

NEW BUSINESS:

17. To consider a request to apply for the Minnesota DNR Outdoor Recreation Grant Program
18. To consider a request to apply for the AARP Community Challenge Grant
19. To consider review and discussion of traffic calming and pedestrian crossings on East Viking Blvd

20. To consider the Wyoming city council entering a closed session under MN Statute 13D.03 to discuss labor negotiation strategies for a contract with the bargaining unit of IUOE Local 49ers

COUNCIL REPORTS:

ADJOURN

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
FEBRUARY 2, 2022
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for February 2, 2022 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Brett Ohnstad, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers; Robb Linwood, City Administrator; Alex Saxe, Assistant City Administrator; Mark Erichson-WSB; Neil Bauer - Public Safety Director; Fred Weck, Zoning Administrator/Building Official; and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for January 18, 2022

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR FEBRUARY 2, 2022 AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. To consider authorizing payment of recommended bills, payroll, and journal entries for the period of January 19, 2022 through February 2, 2022
3. To consider the resignation of Joe Kuskey from the Wyoming Fire Department

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #2 AND #3 OF THE WYOMING CITY

COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS, AND DEPARTMENT HEADS:

4. Report of the Public Safety Director, Neil Bauer for January 25, 2022
5. Report of City Building Official, Fred Weck, IV for January 28, 2022
6. Report of City Attorney Tom Loonan for January 27, 2022
7. Report of City Engineer Mark Erichson, WSB for January 28, 2022
8. Report of Public Works Superintendent Chuck Almhjeld for January 27, 2022

City Administrator Linwood – Noted that Building Official Weck had provided the Council with the annual building report. He stated that in 2021, the City had 32 new homes built in the City and the Building Department had record revenues.

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS

9. To consider **Ordinance 2022-01**, an ordinance granting Northern States Power Company, a Minnesota corporation, its successors and assigns, permission to construct, operate, repair, and maintain in the City of Wyoming, an electric distribution system and transmission lines, including necessary poles, lines, fixtures, and appurtenances, for the furnishing of electric energy to the City, its inhabitants, and others and to use the public grounds and public ways of the City for such purposes.

City Administrator Linwood – Gave an overview of the numerous conversations that have been held on the potential franchise fee issue. He explained how franchise fees can be used to add and gain revenues for the City from the utility providers and noted that about 357 of the 853 cities in the State currently utilize franchise fees. He explained that the City has taken an aggressive approach to taking care of its roads and this would allow the City to continue with that aggressive approach. He stated that if the ordinances being proposed are approved, it would raise about \$290,000 each year. He noted that for an average resident home it would mean about \$62/year, versus \$72/year for a levy. He reminded the Council that they have been discussing this issue for a few years.

Council Member Schilling – Asked if the franchise fee revenue would remain dedicated to the CIP.

City Administrator Linwood - Explained that it would be dedicated to the street/road fund.

Council Member Nanko Yeager – Noted that City Administrator Linwood had stated that non-profits, such as government entities and schools would be included and asked if that included churches.

City Administrator Linwood – Confirmed that churches would be included.

Council Member Nanko Yeager – Suggested that the resolution language be changed in order to clarify that the funds would be dedicated to street reconstruction and reclamation and not maintenance.

City Attorney Loonan – Agreed that without broadening the definition within the resolution, future Councils could potentially interpret that item differently.

Council Member Nanko Yeager – Explained that she is not in favor of franchise fees and feels they are a hidden tax and would prefer to see them up front and not buried in her bills.

Council Member Luger – Noted that she would be in favor of tightening up the definition of maintenance so it is not misinterpreted in the future. She stated the Council has been working on this for a very long time and has attempted to have public engagement. She stated that she does not love this idea, but feels it is the most responsible, least expensive option for the City to consider.

Mayor Iverson – Stated that she believes this is transparent and will not be a hidden tax.

City Attorney Loonan – Stated that regarding the definition of maintenance as discussed, Ordinances 2022-04 and 2022-06 should be updated and read aloud his suggested language change.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE ORDINANCE 2022-01, AN ORDINANCE GRANTING NORTHERN STATES POWER COMPANY A MINNESOTA CORPORATION, ITS SUCCESSORS AND ASSIGNS, PERMISSION TO CONSTRUCT, OPERATE, REPAIR, AND MAINTAIN IN THE CITY OF WYOMING, AN ELECTRIC DISTRIBUTION SYSTEM AND TRANSMISSION LINES, INCLUDING NECESSARY POLES, LINES, FIXTURES, AND APPURTENANCES, FOR THE FURNISHING OF ELECTRIC ENERGY TO THE CITY, ITS INHABITANTS, AND OTHERS AND TO USE THE PUBLIC GROUNDS AND PUBLIC WAYS OF THE CITY FOR SUCH PURPOSES.

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

10. To consider **Ordinance 2022-02** an ordinance implementing an electric service franchise fee on Northern States Power Company, a Minnesota corporation, its successors and assigns, for providing electric service within the City of Wyoming.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE ORDINANCE 2022-02 AN ORDINANCE IMPLEMENTING AN ELECTRIC SERVICE FRANCHISE FEE ON NORTHERN STATES POWER COMPANY, A MINNESOTA CORPORATION, ITS SUCCESSORS AND ASSIGNS, FOR PROVIDING ELECTRIC SERVICE WITHIN THE CITY OF WYOMING.

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

11. To consider **Ordinance 2022-03** an ordinance grant Northern States Power Company, a Minnesota corporation, its successors and assigns, permission to erect a gas distribution system for the purposes of constructing, operating, repairing, and maintaining in the City of Wyoming, the necessary gas pipes, mains, and appurtenances for

transmission or distribution of gas to the City and its inhabitants and others and transmitting gas into and through the City and to use the public grounds and public ways of the City for such purposes.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE ORDINANCE 2022-03 AN ORDINANCE TO GRANT NORTHERN STATES POWER COMPANY, A MINNESOTA CORPORATION, ITS SUCCESSIONS AND ASSIGNS, PERMISSION TO ERECT A GAS DISTRIBUTION SYSTEM FOR THE PURPOSES OF CONSTRUCTING, OPERATING, REPAIRING, AND MAINTAINING IN THE CITY OF WYOMING, THE NECESSARY GAS PIPES, MAINS, AND APPURTENANCES FOR TRANSMISSION OR DISTRIBUTION OF GAS TO THE CITY AND ITS INHABITANTS AND OTHERS AND TRANSMITTING GAS INTO AND THROUGH THE CITY AND TO USE THE PUBLIC GROUNDS AND PUBLIC WAYS OF THE CITY FOR SUCH PURPOSES.

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

12. To consider Ordinance 2022-04, an ordinance implementing a gas service franchise fee on Northern States Power Company, a Minnesota corporation, its successors and assigns, for providing gas service within the City of Wyoming.

City Attorney Loonan – Reiterated the proposed language changes to clarify that the funds are dedicated to street construction and removal of the word ‘maintenance’.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE ORDINANCE 2022-04, AN ORDINANCE IMPLEMENTING A GAS SERVICE FRANCHISE FEE ON NORTHERN STATES POWER COMPANY, A MINNESOTA CORPORATION, ITS SUCCESSIONS AND ASSIGNS, FOR PROVIDING GAS SERVICE WITHIN THE CITY OF WYOMING, WITH THE LANGUAGE CHANGES AS PROPOSED.

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

13. To consider Resolution 22-02-15, a resolution adopting and approving a summary publication for ordinances 2022-01, 2022-02, 2022-03, 2022-04, that amend the City of Wyoming Code of Ordinances, Appendix I electric franchise Northern States Power Company

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 22-02-15, A RESOLUTION ADOPTING AND APPROVING A SUMMARY PUBLICATION FOR ORDINANCES 2022-01, 2022-02, 2022-03, 2022-04, THAT AMEND THE CITY OF WYOMING CODE OF ORDINANCES, APPENDIX I ELECTRIC FRANCHISE NORTHERN STATES POWER COMPANY.

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

14. To consider Ordinance 2022-05, an ordinance granting to Conexus Energy, A Minnesota cooperative corporation, its successors and assigns, permission to construct,

operation, repair and maintain in the City, an electric distribution system and transmission lines, including necessary poles, lines, fixtures and appurtenances, for the furnishing of electric energy to the City, its inhabitants, and others, and to use the public grounds and public ways of the City for such purposes.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER IVERSON, TO APPROVE ORDINANCE 2022-05, AN ORDINANCE GRANTING TO CONEXUS ENERGY, A MINNESOTA COOPERATIVE CORPORATION, ITS SUCCESSORS AND ASSIGNS, PERMISSION TO CONSTRUCT, OPERATION, REPAIR AND MAINTAIN IN THE CITY, AN ELECTRIC DISTRIBUTION SYSTEM AND TRANSMISSION LINES, INCLUDING NECESSARY POLES, LINES, FIXTURES AND APPURTENANCES, FOR THE FURNISHING OF ELECTRIC ENERGY TO THE CITY, ITS INHABITANTS, AND OTHERS, AND TO USE THE PUBLIC GROUNDS AND PUBLIC WAYS OF THE CITY FOR SUCH PURPOSES.

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

- 15.** To consider Ordinance 2022-06, an ordinance modifying the electric franchise fee on Conexus Energy for providing electric service within the City of Wyoming

City Attorney Loonan – Reiterated the proposed language change to clarify the use of the funds.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE ORDINANCE 2022-06, AN ORDINANCE MODIFYING THE ELECTRIC FRANCHISE FEE ON CONEXUS ENERGY FOR PROVIDING ELECTRIC SERVICE WITHIN THE CITY OF WYOMING, WITH THE LANGUAGE CHANGES AS PROPOSED.

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

- 16.** To consider Resolution 22-02-16, a resolution adopting and approving a summary publication for Ordinances 2022-05 and 2022-06, amending the City of Wyoming Code of Ordinances, Appendix J electric franchise Conexus Energy

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 22-02-16, A RESOLUTION ADOPTING AND APPROVING A SUMMARY PUBLICATION FOR ORDINANCES 2022-05 AND 2022-06, AMENDING THE CITY OF WYOMING CODE OF ORDINANCES, APPENDIX J ELECTRIC FRANCHISE CONEXUS ENERGY.

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

- 17.** To consider approving a Request for Proposals (RFP) for a Construction Manager (CM) for the Wyoming Public Safety Building Project

City Administrator Linwood – Explained that the City has moved onto the design component for the Public Safety facility and are recommending moving forward with an RFP for a Construction Manager for the project. He noted that this is a very common practice for construction of facilities that are this large.

Council Member Schilling – Noted that based on his past experience, he believes this is the best way to proceed.

Council Member Nanko Yeager – She asked if the fee for this individual would be between \$223,600 and \$447,200.

Jonathan Loose, Wold Architects – Explained that is correct and is based on percentages that they see, but a bulk of those costs are built into the construction estimate that has already been put together. He noted that they do not anticipate it costing more than what was already budgeted for the project.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE A REQUEST FOR PROPOSALS (RFP) FOR A CONSTRUCTION MANAGER (CM) FOR THE WYOMING PUBLIC SAFETY BUILDING PROJECT

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

18. To consider a Council Work Session meeting on water infrastructure on February 15, 2022 at 5:30 PM

City Administrator Linwood – Explained that this Work Session would be in order to review water quality, the current status of the infrastructure, and discuss the possible extension of services in certain areas of the City.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE A COUNCIL WORK SESSION MEETING ON WATER INFRASTRUCTURE ON FEBRUARY 15, 2022 AT 5:30 PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – No report.

Council Member Nanko Yeager – Attended the Sewer Commission meeting.

Council Member Luger – No report.

Council Member Schilling – No report.

Mayor Iverson – Attended the Sewer Commission meeting and toured the Sartell Public Safety building. She noted that she will be attending the upcoming League of Minnesota Cities advanced training. She congratulated Council Member Nanko Yeager for her Paul Harris Fellowship that was awarded to her from the Forest Lake Rotary Club.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO ADJOURN THE FEBRUARY 2, 2022 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:33PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
FEBRUARY 15, 2022
7:00PM

**DRAFT MINUTES
CITY COUNCIL
WORK SESSION MEETING
CITY OF WYOMING, MINNESOTA
FEBRUARY 9, 2022
6:00 PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Work Session Meeting of the Wyoming City Council for February 9, 2022 to order at 6:00 P.M.

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Claire Luger, Brett Ohnstad and Dennis Schilling

Also Present: Robb Linwood-City Administrator and Alex Saxe-Assistant City Administrator

DETERMINATION OF A QUORUM:

Mayor Iverson determined a Quorum was present.

NEW BUSINESS:

1. Highlights of 2021 Goals and Initiatives and 2022 Wyoming city council goals

City Administrator Linwood began discussion for the night asking each council member to provide something they were proud of that happened in the community in 2021 and something that they were proud of that the council accomplished in 2021. The council made the following lists:

Community Accomplishments

- Public Safety Building moving forward
- Made it through another year of COVID
- All of the events that came back this year
- Christmas tree lighting

City Council Accomplishments

- Budget development
- Progress on Public Safety Building
- Multiple new developments in community
- Improving street projects
- Commitment to transparency – public engagement
- More support for the Veterans Memorial in Railroad Park
- Walkability – Master Park and Trail Plan
- Very hot real estate market
- The city is forward looking planning 10-15 years in the future

City Administrator Linwood then reviewed the council's 2021 goals and accomplishments. The

Council then went through an exercise to identify internal and external trends and factors that the city should take into consideration for 2022.

INTERNAL AND EXTERNAL TRENDS/FACTORS

What are some positive trends or factors that are impacting the city in 2022?

- 2nd ring out from Minneapolis
- Building permits issued/Housing market
- Business sprawl
- Expansion of current businesses
- Location to Twin Cities
- Attracting younger families

What are trends or factors that present challenges in 2022?

- Attracting corporate businesses
- Public transportation- access to/from Twin Cities; spur/circulator routes; Senior routes
- Affordable housing/Legislation against cities
- Affordable housing and services need to be affordable for seniors
- Overall affordability for seniors
- Urban vibe seems more attractive/rural vibe not as much

The Council then inserted the positive and negative trends discussed into a SWOT analysis to identify items for 2022 and beyond.

SWOT Analysis	
Strengths	Weaknesses
• Number of Building Permits issued • Wyoming Housing Market • Attracting younger families • Council and Staff communications • Transparency • Social Media Presence	• Public Transportation- access to/from Twin Cities; spur/circulator routes; Senior routes • Affordable housing • Overall affordability for seniors • Available Land that can be developed
Opportunities	Threats
• Attracting corporate businesses • 2nd ring out from Minneapolis • Expansion of current businesses • Location to Twin Cities • Business sprawl • 35 corridor and Hwy 8 Corridor	• Affordable Housing Legislation against cities • Continued Impacts of COVID • Urban vibe seems more attractive/rural vibe not as much • Land locked and not enough land to develop for industrial business • Cyber Threats to city systems

City Administrator Linwood then presented ongoing goals from 2021 and the council then had considerable discussion about 2022 goals and completed with the following list:

Continued Development of parks

- Veterans Memorial at Railroad Park
- Development of Fireside Park with new equipment and possible boardwalk

- Utilize Sunrise Trail to draw people here
- Work to ensure Hawk meadows snowshoeing and cross country skiing has trails
- Address Eagle Scout Projects and make sure they are repaired or updated. Highlight these on the city website
- Advertise Farmers Market/New location at Water Tower Park?
- Continue and have more partnerships with youth groups
- Look for potential area for a Dog Park
- Park and Trail Master Plan
- Groom the access to Lion's Park Trail better
- Inform residents you can hike along with snowshoe and ski on groomed trails

Continue work on City Budget/Services/Amenities

- Minimize financial impacts to residents and businesses as much as possible
- Be thoughtful of our taxes to our business's, residents and make sure they can continue to live here

Continued effort on community building

- Inclusiveness/Equity Policy Making
- Celebrating our identity – Stagecoach Days – Celebrate Wyoming's History overall, farming, railroad, continued events
- Hold a weekly event with different vendors up to Stagecoach Days
- Continue to support small businesses

Walkability/Safety

- Ensure new developments have trails
- Year round accessibility and promote fitness
- Explore new crosswalks

Continue Street Replacement and Maintenance Programs

- Focus on Neighborhood Streets

Continue to attract new business/Retain Existing

- Dunkin Donuts
- Look for opportunities for new styles of businesses
- More food options
- Strip mall that encompass a large group of businesses
- Attract distribution centers or larger corporate businesses
- Distillery and/or Brewery
- Waterpark or similar attraction
- More medical businesses over by the hospital
- Develop lot across from the bank

Communications/Community Engagement

- Marketing campaign where to go with city complaints or concerns
- Bring more Councilmembers to League of MN Cities trainings
- Hold an all Board/Commissions meeting

Continued evaluation of blighted properties and programs for it

- Program to deal with nuisance properties

The Wyoming City Council Adjourned at 7:40pm

For Check Dates 02/01/2022 to 02/01/2022

Check Number Name		Check Date
52985 PACIFIC LIFE INSURANCE		02/01/2022
Item Code	GL Number	Amount
ROTH	101-0000-21712	230.77
		<u>230.77</u>
52986 LAW ENFORCEMENT LABOR		02/01/2022
Item Code	GL Number	Amount
UNION POLICE	101-0000-21713	585.00
		<u>585.00</u>
52987 WI SCTF,		02/01/2022
Item Code	GL Number	Amount
WI CHILD SUPPOR	101-0000-21710	215.42
		<u>215.42</u>
EFT854 SELECTACCOUNT,		02/01/2022
Item Code	GL Number	Amount
DEP CARE	101-0000-21711	0.00
FSA CONT	101-0000-21711	0.00
HSA CITY CONT	101-0000-21707	0.00
HSA CONT	101-0000-21707	2,064.62
		<u>2,064.62</u>
EFT855 P.E.R.A.,		02/01/2022
Item Code	GL Number	Amount
CORD PERA	101-0000-21704	2,655.69
DCP PERA	101-0000-21704	0.00
DCP PERA MATCH	101-0000-21704	0.00
PERA CITY MATCH	101-0000-21704	3,064.27
PF PERA	101-0000-21704	3,852.81
PF PERA CITY	101-0000-21704	5,779.19
		<u>15,351.96</u>
EFT856 INTERNAL REVENUE SERVICE,		02/01/2022
Item Code	GL Number	Amount
FITW	101-0000-21701	6,874.65
MEDICARE_EE	101-0000-21703	1,015.21
MEDICARE_ER	101-0000-21703	1,015.21

Check Number	Name		Check Date
SOCSEC_EE	101-0000-21703	2,437.69	
SOCSEC_ER	101-0000-21703	2,437.69	
		13,780.45	

EFT857 STATE OF MINNESOTA,

02/01/2022

Item Code	GL Number	Amount
SITW	101-0000-21702	3,149.05
		3,149.05

General Checking Account 10100
Total Amount Being Paid: \$35,377.27
Total Number of Checks: 7

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Ohnstad

City of Wyoming

Check Detail Register

1/2
February 03, 2022 04:26 PM
User: ssaxe
DNR Wyoming

02-03-2022 NYe

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
52989 1965-0127/2022	02/03/2022	MN. DNR			
	601-9425-43120	FEE (GOVERNMENT)		\$1,464.81	FEE (GOVERNMENT-STATE)
Total for MN. DNR				\$1,464.81	

City of Wyoming Check Detail Register

2/2
February 03, 2022 04:26 PM
User: ssaxe
DR: Wyoming

02-03-2022 NYe

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	Amount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$1,464.81
Total Number of Checks: 1

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Ohnstad

City of Wyoming Check Detail Register

1/2
February 03, 2022 09:55 AM
User: ssaxe
DR: Wyoming

02-03-2022 BNYe

Check # Invoice #	Check Date	Vendor Name		
	General Ledger #	Amount	Comment	
52988	02/03/2022	PROPHOENIX CORORATION		
2022092				
	101-2110-42240	MAINTENANCE CO	\$9,557.79	MAINTENANCE CONTRACTS
Total for PROPHOENIX CORORATION			\$9,557.79	

City of Wyoming Check Detail Register

2/2
February 03, 2022 09:55 AM
User: ssaxe
DR: Wyoming

02-03-2022 BNYe

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	Amount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$9,557.79
Total Number of Checks: 1

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Ohnstad

City of Wyoming Check Detail Register

1/10
February 11, 2022 10:01 AM
User: ssaxe
DR: Wyoming

02-15-2022

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
12481	02/15/2022	90 DEGREE BENEFITS			
9011-075156-1000					
		101-0000-21706 HOSPITALIZATION		\$24,151.10	HOSPITALIZATION/MEDICAL INS
Total for 90 DEGREE BENEFITS				\$24,151.10	
52990	02/15/2022	ABDO FINANCIAL SOLUTIONS, LLC			
453035					
		101-1500-43000 PROFESSIONAL SE		\$3,950.00	PROFESSIONAL SERVICE (GENERAL)
Total for ABDO FINANCIAL SOLUTIONS				\$3,950.00	
52991	02/15/2022	ADAM'S PEST CONTROL INC			
3432870					
		101-2110-42310 CONTRACTED SER		\$42.95	CONTRACTED SERVICES
3432868					
		101-3100-42310 CONTRACTED SER		\$42.95	CONTRACTED SERVICES
3432869					
		101-3100-42310 CONTRACTED SER		\$70.22	CONTRACTED SERVICES
Total for ADAM'S PEST CONTROL INC				\$156.12	
52992	02/15/2022	ANCOM COMMUNICATIONS			
105958					
		101-2110-45800 OTHER EQUIPMEN		\$2,030.00	OTHER EQUIPMENT
106113					
		101-2110-43200 COMMUNICATIONS		\$675.50	COMMUNICATIONS (GENERAL)
45349					
		401-2200-45000 CAPITAL OUTLAY		\$415.00	CAPITAL OUTLAY
Total for ANCOM COMMUNICATIONS				\$3,120.50	
52993	02/15/2022	APPLIED CONCEPTS INC			
396251					
		101-2110-45800 OTHER EQUIPMEN		\$2,969.00	OTHER EQUIPMENT
Total for APPLIED CONCEPTS INC				\$2,969.00	
52994	02/15/2022	ASPEN MILLS			
287775					
		101-2110-44080 UNIFORMS		\$161.50	UNIFORMS
Total for ASPEN MILLS				\$161.50	
52995	02/15/2022	AT & T MOBILITY			
02032022					
		101-2110-43200 COMMUNICATIONS		\$1,365.59	COMMUNICATIONS (GENERAL)
Total for AT & T MOBILITY				\$1,365.59	
52996	02/15/2022	BAKER TILLY MUNICIPAL ADVISORS			
BTMA13081					
		101-1500-43000 PROFESSIONAL SE		\$2,625.00	PROFESSIONAL SERVICE (GENERAL)
Total for BAKER TILLY MUNICIPAL ADVISORS				\$2,625.00	
52997	02/15/2022	BATTERIES + BULBS			
P48349726					
		101-2110-42100 OPERATING SUPPL		\$36.00	OPERATING SUPPLIES
Total for BATTERIES + BULBS				\$36.00	

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52998 21417	02/15/2022	BCA/TRAINING DEVELOPMENT			
		101-2110-42080 TRAINING AND IN		\$375.00	
		Total for BCA/TRAINING DEVELOPMENT		\$375.00	
52999 84384433	02/15/2022	BOUND TREE MEDICAL			
		101-2110-42100 OPERATING SUPPL		\$210.27	OPERATING SUPPLIES
		Total for BOUND TREE MEDICAL		\$210.27	
53000 936212	02/15/2022	CENTURY COLLEGE			
		101-2110-42080 TRAINING AND IN		\$495.00	TRAINING AND INSTRUCTION
		Total for CENTURY COLLEGE		\$495.00	
53001 4108987895	02/15/2022	CINTAS			
		101-3100-44180 UNIFORMS		\$105.88	STREETS
		101-3100-42100 OPERATING SUPPL		\$16.86	SHOP SUPPLIES
4109676802		101-1400-43600 CLEANING SERVIC		\$29.70	CLEANING SERVICE-CITY HALL
		Total for CINTAS		\$152.44	
53002 01282022	02/15/2022	CONNEXUS ENERGY			
		101-3100-43800 UTILITIES-GAS/ELI		\$35.38	LAKE DR & HEATH - ST LIGHTS
		101-2110-43800 UTILITIES-GAS/ELI		\$5.00	HAMLET DR
		101-2110-43800 UTILITIES-GAS/ELI		\$5.00	FALLBROOK SIREN
		101-3100-43860 STREET LIGHTS		\$16.01	250TH STREET NE SIGN
		101-2110-43800 UTILITIES-GAS/ELI		\$5.00	PIONEER RD
		Total for CONNEXUS ENERGY		\$66.39	
53003 202200000011	02/15/2022	COUNTY RECORDER			
		800-0000-20569 DIAMOND RIDGE C		\$46.00	CTY RECORDER DIAMOND RIDGE CUSTOM ESCROW
		Total for COUNTY RECORDER		\$46.00	
53004 01152022	02/15/2022	CULLIGAN WATER CONDITIONING			
		101-2110-42100 OPERATING SUPPL		\$135.85	OPERATING SUPPLIES
		Total for CULLIGAN WATER CONDITIO		\$135.85	
53005 CW71989	02/15/2022	CW TECHNOLOGY			
		101-2110-42100 OPERATING SUPPL		\$551.29	OPERATING SUPPLIES
		Total for CW TECHNOLOGY		\$551.29	
53006 01312022	02/15/2022	DAN'S TOWING			
		202-2110-42310 CONTRACTED SER		\$846.55	TOWING
		Total for DAN'S TOWING		\$846.55	

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53007 5484 267TH ST	02/15/2022	DAVE JOHNSON			
		408-3100-45350 IMPROVEMENTS		\$1,389.50	IMPROVEMENTS
		Total for DAVE JOHNSON		\$1,389.50	
53008 27932	02/15/2022	ECKBERG LAMMERS P.C.			
		101-1400-43040 ATTORNEY FEES		\$385.00	GENERAL
		101-1400-43040 ATTORNEY FEES		\$780.00	MEETINGS
		101-1400-43040 ATTORNEY FEES		\$87.50	AGREEMENTS
		101-1400-43040 ATTORNEY FEES		\$175.00	ATTORNEY FEES
		Total for ECKBERG LAMMERS P.C.		\$1,427.50	
53009 BSF21-0006	02/15/2022	Elevate Builders			
		800-0000-20401 SILT FENCE		\$810.00	BSF21-0006
		Total for Elevate Builders		\$810.00	
53010 13576	02/15/2022	FRONTLINE PLUS, INC			
		101-2110-42310 CONTRACTED SER		\$1,500.00	CONTRACTED SERVICES
		Total for FRONTLINE PLUS, INC		\$1,500.00	
53011 2010853	02/15/2022	GOPHER STATE ONE CALL			
		601-9425-44650 LOCATES (GOPHER		\$13.50	LOCATES (GOPHER STATE)
		602-9425-44650 LOCATES (GOPHER		\$13.50	LOCATES (GOPHER STATE)
		651-9425-44650 LOCATES (GOPHER		\$13.50	LOCATES (GOPHER STATE)
		Total for GOPHER STATE ONE CALL		\$40.50	
53012 02152022	02/15/2022	H & W FUND I.U.O.E LOCAL 49			
		101-0000-21706 HOSPITALIZATION		\$6,725.00	PREMIUMS
		Total for H & W FUND I.U.O.E LOCAL 4		\$6,725.00	
53013 0152022	02/15/2022	HALLBERG FAMILY LTD			
		101-2110-42100 OPERATING SUPPL		\$52.50	OPERATING SUPPLIES
		Total for HALLBERG FAMILY LTD		\$52.50	
53014 110619671	02/15/2022	HEALTH PARTNERS			
		101-0000-21706 HOSPITALIZATION		\$1,389.29	HOSPITALIZATION/MEDICAL INS
		Total for HEALTH PARTNERS		\$1,389.29	
53015 60101022200	02/15/2022	HOLIDAY COMPANIES			
		101-2110-43900 VEHICLE MAINTEN		\$99.00	VEHICLE MAINTENANCE
		Total for HOLIDAY COMPANIES		\$99.00	

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53016 3249	02/15/2022	HOSE PROS LLC			
		101-5200-44040 REPAIRS & MAINT.		\$1,458.76	REPAIRS & MAINT. - EQUIPMENT
		Total for HOSE PROS LLC		\$1,458.76	
53017 12542	02/15/2022	HUGO'S TREE CARE, INC.			
		101-5200-44760 TREE PLANTING		\$2,300.00	TREE PLANTING
		Total for HUGO'S TREE CARE, INC.		\$2,300.00	
53018 IN3656987	02/15/2022	INNOVATIVE OFFICE SOLUTIONS			
		101-2110-42000 SUPPLIES - OFFICE		\$178.46	SUPPLIES - OFFICE/COPY/COMPUTR
IN3656972		101-1400-42000 SUPPLIES - OFFICE		\$3.90	SUPPLIES - OFFICE/COPY/COMPUTR
IN3660533		101-1400-42000 SUPPLIES - OFFICE		\$40.98	SUPPLIES - OFFICE/COPY/COMPUTR
IN3659362		101-3100-42000 SUPPLIES - OFFICE		\$444.42	SUPPLIES - OFFICE/COPY/COMPUTR
IN3662472		101-3100-42000 SUPPLIES - OFFICE		\$108.42	SUPPLIES - OFFICE/COPY/COMPUTR
IN3665203		101-1400-42000 SUPPLIES - OFFICE		\$155.03	SUPPLIES - OFFICE/COPY/COMPUTR
		Total for INNOVATIVE OFFICE SOLUTI		\$931.21	
53019 020122	02/15/2022	IUOE LOCAL #49			
		101-0000-21714 PW UNION DUES		\$175.00	MONTHLY DUES
		Total for IUOE LOCAL #49		\$175.00	
53020 358867	02/15/2022	LEAGUE OF MN CITIES			
		101-2110-42080 TRAINING AND IN		\$20.00	TRAINING AND INSTRUCTION
		Total for LEAGUE OF MN CITIES		\$20.00	
53021 WC 1001723_Q-6	02/15/2022	LEAGUE OF MN CITIES INS TRUST			
		101-1110-41500 WORKER S COMP (		\$320.71	WORKER S COMP (GENERAL)
		101-1330-41500 WORKER S COMP (		\$136.42	WORKER S COMP (GENERAL)
		101-1400-41500 WORKER S COMP (		\$2,191.12	WORKER S COMP (GENERAL)
		101-1500-41500 WORKER S COMP (		\$442.77	WORKER S COMP (GENERAL)
		101-1910-41500 WORKER S COMP (		\$347.04	WORKER S COMP (GENERAL)
		101-2110-41500 WORKER S COMP (		\$61,034.27	WORKER S COMP (GENERAL)
		101-2400-41500 WORKER S COMP (		\$981.28	WORKER S COMP (GENERAL)
		101-3100-41500 WORKER S COMP (		\$28,540.82	WORKER S COMP (GENERAL)
		101-5200-41500 WORKER S COMP (		\$8,473.69	WORKER S COMP (GENERAL)
		601-9425-41500 WORKER S COMP (		\$8,599.94	WORKER S COMP (GENERAL)
		602-9425-41500 WORKER S COMP (		\$8,599.94	WORKER S COMP (GENERAL)
		Total for LEAGUE OF MN CITIES INS TI		\$119,668.00	

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53022	02/15/2022	LTG POWER EQUIPMENT			
265630					
	101-5200-44040	REPAIRS & MAINT.	\$303.26	REPAIRS & MAINT. - EQUIPMENT	
265642					
	101-5200-44040	REPAIRS & MAINT.	\$47.88	REPAIRS & MAINT. - EQUIPMENT	
Total for LTG POWER EQUIPMENT				\$351.14	
53023	02/15/2022	MENARDS- FOREST LAKE			
78175					
	651-9425-42100	OPERATING SUPPL	\$4.32	OPERATING SUPPLIES	
78625					
	101-3100-42100	OPERATING SUPPL	\$27.45	OPERATING SUPPLIES	
78617					
	101-3100-44040	REPAIRS & MAINT.	\$10.18	REPAIRS & MAINT. - EQUIPMENT	
Total for MENARDS- FOREST LAKE				\$41.95	
53024	02/15/2022	MIDCONTINENT COMMUNICATIONS			
14463230112473					
	101-1400-43210	TELEPHONE	\$111.76	CITY HALL	
	101-1400-42310	CONTRACTED SER	\$918.02	FIBER	
	101-2110-43210	TELEPHONE	\$188.30	POLICE DEPT	
	101-3100-43210	TELEPHONE	\$63.70	PUBLIC WORKS	
	601-9425-43210	TELEPHONE	\$187.09	WELL	
	602-9425-43210	TELEPHONE	\$139.70	LIFTSTATIONS	
Total for MIDCONTINENT COMMUNIC/				\$1,608.57	
53025	02/15/2022	MINN STATE FIRE DEPART. ASSOC			
20220101					
	101-2110-44330	DUES & SUBSCRIP	\$200.00	DUES & SUBSCRIPTIONS	
Total for MINN STATE FIRE DEPART. A				\$200.00	
53026	02/15/2022	MUNICIPAL EMERGENCY SERVICES			
1671957					
	101-2110-43700	INSPECTIONS	\$1,100.00	INSPECTIONS	
1671953					
	101-2110-43700	INSPECTIONS	\$2,980.00	INSPECTIONS	
Total for MUNICIPAL EMERGENCY SER				\$4,080.00	
53027	02/15/2022	NORTHERN TOOL & EQUIPMENT			
0363216822					
	401-3100-45000	CAPITAL OUTLAY	\$117.98	CAPITAL OUTLAY	
	101-3100-42100	OPERATING SUPPL	\$(40.04)	OPERATING SUPPLIES	
0363217185					
	101-5200-42400	SMALL TOOLS/MIN	\$39.99	SMALL TOOLS/MINOR EQUIPMENT	
Total for NORTHERN TOOL & EQUIPME				\$117.93	
53028	02/15/2022	PERFORMANACE ADVANTAGE COMPANY			
0114226					
	401-2200-45000	CAPITAL OUTLAY	\$660.69	CAPITAL OUTLAY	
Total for PERFORMANACE ADVANTAGE				\$660.69	

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53029	02/15/2022	PITNEY BOWES			
3105322613					
		601-9425-43000	PROFESSIONAL SE	\$456.25	PROFESSIONAL SERVICE (GENERAL)
		602-9425-43000	PROFESSIONAL SE	\$456.26	PROFESSIONAL SERVICE (GENERAL)
Total for PITNEY BOWES				\$912.51	
53030	02/15/2022	RICOH BUSINESS SYSTEMS			
105828288					
		101-1400-42150	COPIER	\$146.23	CITY HALL
		101-2110-42240	MAINTENANCE CO	\$77.19	POLICE DEPT
		101-2110-42240	MAINTENANCE CO	\$20.71	FIRE DEPT
Total for RICOH BUSINESS SYSTEMS				\$244.13	
53031	02/15/2022	SYMBOLARTS			
0331736					
		101-2110-44080	UNIFORMS	\$273.81	UNIFORMS
Total for SYMBOLARTS				\$273.81	
53032	02/15/2022	THOMSON REUTERS-WEST PUBLISH			
845645893					
		101-2110-44360	INVESTIGATIONS	\$164.33	INVESTIGATIVE SUITE
845806719					
		101-2110-44360	INVESTIGATIONS	\$164.33	INVESTIGATIVE SUITE
Total for THOMSON REUTERS-WEST PI				\$328.66	
53033	02/15/2022	TIMESAVER OFF SITE SECRETARIAL			
M27050					
		101-1910-42310	CONTRACTED SER	\$154.00	CONTRACTED SERVICES
		101-1400-42310	CONTRACTED SER	\$154.00	CONTRACTED SERVICES
Total for TIMESAVER OFF SITE SECRE1				\$308.00	
53034	02/15/2022	TOTAL CONTROL SYSTEMS			
10075					
		601-9425-44390	REPAIRS & MAINT.	\$6,698.20	REPAIRS & MAINT. - WELLS
Total for TOTAL CONTROL SYSTEMS				\$6,698.20	
53035	02/15/2022	TOWMASTER			
446469					
		101-3100-42400	SMALL TOOLS/MIN	\$2,072.00	SMALL TOOLS/MINOR EQUIPMENT
Total for TOWMASTER				\$2,072.00	
53036	02/15/2022	TOWN & COUNTRY DISPOSAL			
01182022					
		101-2110-43840	REFUSE	\$25.00	1554 WYOMING POLICE DEPARTMENT
03012022					
		101-5500-43840	REFUSE	\$15.75	1715 WYOMING LIBRARY
		101-1400-43840	REFUSE	\$120.71	804 CITY OF WYOMING
		101-5200-43840	REFUSE	\$138.21	930 WYOMING CITY GARAGE
		101-3100-43840	REFUSE	\$148.04	803 CITY OF WYOMING
Total for TOWN & COUNTRY DISPOSAL				\$447.71	

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53037	02/15/2022	US BANK EQUIPMENT FINANCE			
464448455					
	101-2400-42000	SUPPLIES - OFFICE		\$162.00	SUPPLIES - OFFICE/COPY/COMPUTER
Total for US BANK EQUIPMENT FINANCE				\$162.00	
53038	02/15/2022	VICTORY AUTOMOTIVE SERVICE			
802491					
	101-2110-43900	VEHICLE MAINTENANCE		\$82.59	VEHICLE MAINTENANCE
802525					
	101-2110-43900	VEHICLE MAINTENANCE		\$112.72	VEHICLE MAINTENANCE
803182					
	101-3100-44040	REPAIRS & MAINT.		\$76.44	REPAIRS & MAINT. - EQUIPMENT
803188					
	101-3100-44040	REPAIRS & MAINT.		\$906.02	REPAIRS & MAINT. - EQUIPMENT
Total for VICTORY AUTOMOTIVE SERVICE				\$1,177.77	
53039	02/15/2022	VISA			
01312022					
	101-2110-44330	DUES & SUBSCRIPTIONS		\$15.00	DUES & SUBSCRIPTIONS
Total for VISA				\$15.00	
53040	02/15/2022	FLEET FARM			
8635					
	101-3100-44040	REPAIRS & MAINT.		\$82.82	REPAIRS & MAINT. - EQUIPMENT
Total for FLEET FARM				\$82.82	
53041	02/15/2022	AMAZON			
113383496469445822					
	101-5200-42190	SEASONAL ACTIVITIES		\$36.49	SEASONAL ACTIVITIES
11368577814752263					
	101-1400-42100	OPERATING SUPPLIES		\$28.98	OPERATING SUPPLIES
1118					
	280-1000-43000	PROFESSIONAL SERVICE (GENERAL)		\$315.00	PROFESSIONAL SERVICE (GENERAL)
01242022					
	101-1400-44330	DUES & SUBSCRIPTIONS		\$4.00	DUES & SUBSCRIPTIONS
1280185331					
	101-1400-44330	DUES & SUBSCRIPTIONS		\$274.89	DUES & SUBSCRIPTIONS
01112022					
	101-1400-43220	POSTAGE		\$41.07	POSTAGE
Total for USPS				\$700.43	
53042	02/15/2022	10,000 LAKES CHAPTER			
2649510749					
	101-2400-44330	DUES & SUBSCRIPTIONS		\$95.00	DUES & SUBSCRIPTIONS
84055530253246243641					
	101-1400-43220	POSTAGE		\$74.00	POSTAGE
Total for USPS				\$169.00	

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53043	02/15/2022	AMAZON			
111-99837532-2863469	101-2110-42100	OPERATING SUPPL	\$128.70	OPERATING SUPPLIES	
111-7857634-8452222	101-2110-42000	SUPPLIES - OFFICE	\$19.30	SUPPLIES - OFFICE/COPY/COMPUTER	
113-3064734-0776257	101-2110-42100	OPERATING SUPPL	\$86.91	OPERATING SUPPLIES	
01312022	101-2110-44330	DUES & SUBSCRIP	\$12.87	DUES & SUBSCRIPTIONS	
65479	101-2110-45800	OTHER EQUIPMEN	\$250.40	OTHER EQUIPMENT	
26911	101-2110-42080	TRAINING AND IN	\$950.00	TRAINING AND INSTRUCTION	
M22-C667476	101-2110-44330	DUES & SUBSCRIP	\$65.00	DUES & SUBSCRIPTIONS	
MAT211272	101-2110-42100	OPERATING SUPPL	\$84.00	OPERATING SUPPLIES	
260160	101-2110-42080	TRAINING AND IN	\$300.00	TRAINING AND INSTRUCTION	
5D44B29A-0001	101-2110-42100	OPERATING SUPPL	\$180.00	OPERATING SUPPLIES	
Total for SURVEY PLANET				\$2,077.18	
53044	02/15/2022	WEX BANK			
77615915	101-2400-42120	MOTOR FUELS	\$43.05	BLDG DEPT	
	101-2110-42120	MOTOR FUELS	\$203.62	POLICE DEPT	
	101-3100-42120	MOTOR FUELS	\$144.35	PUBLIC WORKS	
	601-9425-42120	MOTOR FUELS	\$72.18	MOTOR FUELS	
	602-9425-42120	MOTOR FUELS	\$72.17	MOTOR FUELS	
Total for WEX BANK				\$535.37	
53045	02/15/2022	WINNICK SUPPLY INC.			
447768	101-3100-44100	RENTALS (EQUIPM	\$231.47	RENTALS (EQUIPMENT)	
447624	601-9425-42400	SMALL TOOLS/MIN	\$23.92	SMALL TOOLS/MINOR EQUIPMENT	
447591	651-9425-44410	STREET MAINT MA	\$151.44	STREET MAINT MATERIALS	
448047	101-3100-44040	REPAIRS & MAINT	\$389.62	REPAIRS & MAINT. - EQUIPMENT	
Total for WINNICK SUPPLY INC.				\$796.45	
53046	02/15/2022	WOLD ARCHITECTS AND ENGINEERS			
77133	401-1000-45000	CAPITAL OUTLAY	\$50,143.64	CAPITAL OUTLAY	
Total for WOLD ARCHITECTS AND ENG				\$50,143.64	

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53047	02/15/2022	WSB		
12312021				
	408-3100-43030	ENGINEERING	\$1,617.75	2020 STREET IMPROVEMENT
	101-1400-43030	ENGINEERING	\$784.75	2021 GENERAL ENGINEERING
	408-3100-43030	ENGINEERING	\$8,738.00	2021 STREET IMPROVEMENT
	408-3100-43030	ENGINEERING	\$32,377.50	2022 EASST VIKING BLVD IMPROVEMENT
	800-0000-20532	SHORE VIEW TWO	\$467.25	WSB-SHORE VIEW TWO ESCROW
	800-0000-20531	AADLAND WEST	\$459.75	WSB-HUNTER HILL
	800-0000-20569	DIAMOND RIDGE C	\$764.50	WSB-EMERALD AVE IMPROVEMENTS PROJECT
	602-9425-43000	PROFESSIONAL SE	\$5,360.50	E VIKING BLVD SANITARY SEWER IMPROVEMENT
	800-0000-20574	NORTHERN TIER-S	\$295.50	WSB-NORTHERN TIER-SKETCH PLAN
	800-0000-20577	NORTHERN TIER R	\$394.00	WSB-NORTHERN TIER REZONE
	800-0000-20584	NORTHERN TIER C	\$5,060.50	WSB-NORTHERN TIER DEVELOP EAW
	800-0000-20586	HALLBERG BINGH/	\$2,094.25	WSB-HALLBERG BINGHAM SITE PLAN ESCROW
	800-0000-20580	HALLBERG SP2100	\$360.25	WSB-HALLBERG SP21002 ESCROW
	800-0000-20572	HEIMS LAKE VILLA	\$1,900.75	WSB-HEIMS LAKE VILLA NORTH SKETCH
	651-9425-43100	MS4 PERMIT - ENC	\$113.75	MS4 PERMIT - ENGINEERING
	800-0000-20568	MOXNESS SUMMEF	\$995.50	WSB-MOXNESS SUMMER FIELDS ESCROW
	800-0000-20568	MOXNESS SUMMEF	\$741.75	WSB-MOXNESS SUMMER FIELDS ESCROW
	101-5200-44760	TREE PLANTING	\$4,057.75	TREE PLANTING
	101-5200-44040	REPAIRS & MAINT.	\$3,601.75	REPAIRS & MAINT. - EQUIPMENT
	401-1000-45000	CAPITAL OUTLAY	\$679.25	CAPITAL OUTLAY
	Total for WSB		\$70,865.00	
53048	02/15/2022	ZEE MEDICAL SERVICE		
54054581				
	101-3100-42100	OPERATING SUPPL	\$36.80	OPERATING SUPPLIES
	Total for ZEE MEDICAL SERVICE		\$36.80	
53049	02/15/2022	ZIEGLER INC.		
IN000401326				
	101-3100-42100	OPERATING SUPPL	\$35.66	OPERATING SUPPLIES
IN000414016				
	101-3100-44040	REPAIRS & MAINT.	\$45.71	REPAIRS & MAINT. - EQUIPMENT
IN000412478				
	101-3100-44040	REPAIRS & MAINT.	\$69.98	REPAIRS & MAINT. - EQUIPMENT
	Total for ZIEGLER INC.		\$151.35	

City of Wyoming Check Detail Register

10/10
February 11, 2022 10:01 AM
User: ssaxe
DR: Wyoming

02-15-2022

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	Amount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$324,657.97
Total Number of Checks: 61

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Ohnstad

RESOLUTION NO. 22-02-17

**A RESOLUTION ACCEPTING A DONATION FROM CASEY'S TO THE RAILROAD PARK
VETERANS MEMORIAL**

WHEREAS, The City of Wyoming is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following entity has offered to donate \$1,000.00 to the City of Wyoming:

<u>Name of Donor</u>	<u>Value</u>
Casey's	\$1,000.00

WHEREAS, The City Council finds it appropriate to accept the donation offered.

THEREFORE, BE IT RESOLVED, The City of Wyoming graciously accepts the donation from Casey's in the amount of \$1,000.00.

**HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS
15th DAY OF FEBRUARY, 2022**

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator

RESOLUTION NO. 22-02-18

**CITY OF WYOMING
CHISAGO COUNTY, MINNESOTA**

**A RESOLUTION SETTING A PUBLIC HEARING ON THE PROPOSED VACATION
OF 26122 KENDALL LANE**

WHEREAS, the City Council pursuant to Minnesota Statute § 412.851 desires to consider the vacation of public right of way at 26122 Kendall Lane legally described as:

Commencing at the southwest corner of Section 22, Township 33 North, Range 21 West, Chisago County, Minnesota; thence North 00 degrees 12 minutes 14 seconds East, assumed bearing along the west line of said section 22, a distance of 688.09 feet; thence South 89 degrees 47 minutes 46 seconds East, 2245.84 feet to the point of beginning; thence North 55 degrees 23 minutes 26 seconds East, 34.74 feet to the north line of said westerly extension of Kendall Lane as constructed and traveled and there terminating

NOW THEREFORE, BE IT RESOLVED The City Council will consider the vacation of such street and a public hearing shall be held on such proposed vacation on the 15 day of March, 2022, in the City Hall located at 26885 Forest Blvd. Wyoming, Minnesota 55092 at 7PM and

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to give published, posted and mailed notice of such hearing as required by law.

Hereupon said resolution was declared passed and adopted by the city council of the city of Wyoming this 15th day of February, 2022.

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: February 9th, 2022

Presented to: Mayor Iverson and City Council Members

Presented by: Chuck Almhjeld, Public Works Superintendent

Department: Public Works

Reference: Disposal of Materials

Method: Consent

Background Information:

Public Works has scrap metal bins where scrap metal items are stored for recycling.

The bins are ready to be disposed of.

The items in the bins include sheet metal, brass, and electric motors for recycling.

Recommendation:

Staff recommends disposal of the scrap metals.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

RESOLUTION 22-02-19

A RESOLUTION DECLARING CERTAIN PUBLIC WORKS ITEMS AS SURPLUS PROPERTY AND AUTHORIZING THE PUBLIC WORKS DEPARTMENT TO DISPOSE OF SUCH ITEMS THROUGH THE DISPOSAL PROCESS

WHEREAS, The Wyoming Public Works department has scrap metal bins where scrap metal items are stored for recycling

WHEREAS, The bins are ready to be disposed of

Below is a list of the items in the bins that need to be properly disposed of.

Item Description

Sheet Metal

Brass

Electric Motors

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYOMING, MINNESOTA authorizes the Public Works Department to dispose of these items.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 15TH DAY OF FEBRUARY, 2022.

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTESTED:

Robb Linwood, City Administrator/Clerk

RESOLUTION NO. 22-02-20

**CITY OF WYOMING
CHISAGO COUNTY, MINNESOTA**

**A RESOLUTION SETTING A PUBLIC HEARING ON THE PROPOSED VACATION
WITHIN THE DIAMOND RIDGE PLAT**

WHEREAS, the City Council pursuant to Minnesota Statute § 412.851 desires to consider the vacation of public right of way within the Diamond Ridge Plat legally described as:

Lots 1, 2, 3 and 4, Block 1 and Lots 1 and 2 Block 2, Diamond Ridge

NOW THEREFORE, BE IT RESOLVED The City Council will consider the vacation of such street and a public hearing shall be held on such proposed vacation on the 15 day of March, 2022, in the City Hall located at 26885 Forest Blvd. Wyoming, Minnesota 55092 at 7PM and

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to give published, posted and mailed notice of such hearing as required by law.

Hereupon said resolution was declared passed and adopted by the city council of the city of Wyoming this 15th day of February, 2022.

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: February 11, 2022

Presented to: Mayor Iverson and City Council Members

Presented by: Chuck Almhjeld, Public Works Superintendent

Department: Public Works

Reference: Lawn Mowing RFP

Method: Consent

Background Information:

The City of Wyoming Mowing contract was last awarded for the years 2019-2021. With the current contract expired the Public Works Department would like to put out advertisements for companies to respond to a Request for Proposals (RFP) for Lawn Services for the 2022-2024 mowing seasons. We created an RFP for the selected parks, lift stations, well houses and right of ways that need mowing within the City of Wyoming. On Friday, February 25th, 2022 at 10am, all interested companies are invited to City Hall to discuss the proposal. Any questions, bids due dates, and bid openings will be discussed at the meeting.

Recommendation:

Staff recommends advertising the Request for Proposals for the period of February 18th, 2022 and closing March 4th, 2022.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



**2022, 2023 & 2024
Lawn Mowing Contract
City of Wyoming
Request for Proposals**

Introduction

The City of Wyoming is currently soliciting sealed bids for mowing certain City of Wyoming Parks, Lift Stations, Wells, and Right of Ways as shown on the attached Maps and Descriptions for the seasons of 2022, 2023 and 2024

Pre-Bid Consultation

City staff will be holding a pre-bid meeting on Friday, February 25th, at 10:00 a.m. The meeting will be held at Wyoming City Hall, 26885 Forest Blvd, Wyoming, MN 55092. The purpose of the meeting is to explain bid opportunities for services the City will require with respect to lawn mowing and yard waste cleanup. Contractors that may be able to provide lawn mowing and waste yard clean up are encouraged to attend.

Schedule

Sealed bids are due Friday March 4th, at 10:00 am. Bid opening will be at 10:15 AM, Friday March 4th, 2022. Bids can be dropped off at City Hall or mailed to Wyoming City Hall, PO Box 188, Wyoming MN 55092.

Fees for services

Bids must include a rate schedule for mowing services and trimming every cutting. For the purpose of this bid, mowing is to include all of the park area, trimming around posts buildings, trees, in and around play equipment and all types of fences and posts. Contractor will be responsible to properly remove all garbage and debris that may be found while performing the general lawn mowing duties including spring and fall cleanup of leaves and yard waste (branches, twigs, etc.)

One fall cleanup and one spring cleanup will be necessary at the following locations:

City of Wyoming Administrative Offices, Wyoming Library, Ashton Park and Lions Park.

Sealed bid shall include 26 weeks of mowing between April 18th and October 14th of 2022, 26 weeks of mowing between April 17th and October 13th, 2023, plus another 26 weeks of mowing between April 22nd and October 18th, 2024. The bid should also include a price that the City and Contractor agree, in advance, to modify these dates based on weather conditions. This provision is to allow for flexibility should the City need to reduce the number of weekly mowing due to dry conditions and likewise allow the City to increase the number of weekly mowing due to wet conditions.

Proposal Requirements

Please provide the following information:

1. Statement of the Company's Qualifications
2. Statement of limitations, if any, to provide the services
3. Fee proposal for services. Contractor shall provide these on bid sheet.
4. Any other information you feel would be relevant in evaluating your firm for this work.
5. The Contractor will take care in their work not to damage city property or will be liable for any and all damages. The City of Wyoming will not be held liable for equipment failures due to obstacles on city property
6. **The Contractor will be required to execute and deliver unto the City a Certificate of Insurance for Public Liability, General Liability, Worker's Compensation and Minnesota "no-fault coverage, covering all vehicles and equipment and all operation to be performed by the contractor pursuant to the contract.**
7. Attached to this Request for Bid are the exhibits for the properties to be covered by this request, Form of the Lawn Mowing contract which includes the insurance requirements, and a City of Wyoming map that generally identifies the location of the properties covered under this request for bid.

Additional Requests for Information

Request for additional information should be addressed to Chuck Almhjeld, Public Works Superintendent, at 651-462-0580

The City of Wyoming reserves the right to reject any and all proposals. The City will expect the selected proposer to enter into a contract for services that will provide further terms and conditions.

Scope of Services (Parks, Right of Way, Wells and Lift Stations)

Contractor will provide staff able to perform work at the highest standards of horticultural excellence. The City reserves the right to demand the replacement of Contractor's staff who does not meet the City's standards for safety, professionalism, or horticultural knowledge. Lawn care services to be provided by Contractor at each of the locations identified include all of the following. Lawn care services shall be provided for the compensation listed in the Independent Contractor Agreement, and no additional payment shall be provided by the City above and beyond that compensation for provisions of any of the following lawn care services:

1. Turf Mowing

- a. All turf will be mowed with professional quality mulching mowing equipment. Pricing assumes that bagging and removing clippings will be required only when excessive leaf debris is present, turf is too long to mulch, or when moisture conditions are too high to allow effective mulching without substantial clumping of turf debris. Blades are to be sharpened in order to provide a sharp and clean result. Weed eating primary lawn is not permitted.
- b. Prior to each mowing, remove and dispose of all litter and debris from lawn, i.e. tree limbs, bushes, leaves, grass, cans, paper, plastic and etc., including any unsightly overlay of cut grass on lawn areas.
- c. Formal turf areas shall be mowed per the schedule and maintained at a height of no less than 2-1/2 inches and no more than 3- 1/2 inches.
- d. Mowing shall be along a cutting path that shall allow cutters to transverse 100% of the required mowing area.
- e. Contractor shall alternate mowing direction where feasible every mowing and maintain a uniform lawn height free from scalping. Missed strands of grass or areas not uniformly cut shall be re-cut at no additional cost to the City.
- f. If contractor is in doubt of soil conditions, the contractor is required to contact the City representative.
- g. Clippings will be swept or blown from hardscapes after each mowing.

2. Edging and Trimming

- a. Trim all formal lawn areas that cannot be reached by a mower after each mowing. Areas to be trimmed include any lawn adjacent to playground equipment, fences, tables, poles, signs, bollards, trees, walls and all other obstacles. Perform trimming to the same height as mowing. After each mowing, clean debris from hardscapes and non-turf landscape areas, remove larger debris.
- b. Mechanically trim all landscape turf edges once a month. Edges include all formal lawn perimeters and tree wells in lawn areas. After each mowing, clean debris from hardscapes and non-turf landscape areas. Remove larger debris.

3. Leaf, Branch and Grass Removal

- a. Keep walks, patios, planting beds, roadway gutters and lawn areas free of leaves based on every cutting throughout the year.
- b. No debris shall enter the City of Wyoming's storm water system at any time.
- c. No debris shall be disposed of in any City provided on-site trash receptacles.
- d. All debris must be removed from the property at the time of service.
- e. In autumn, leaf removal shall occur at each visit as needed to prevent smothering of turf and groundcovers and excessive clumping when mulch mowing. Remove leaves from site only as needed to maintain a neat appearance and the health of the turf.

4. Landscape Debris and Trash Removal

- a. Remove biodegradable landscape debris to yard refuse recycling sites.
- b. Remove all trash from landscaping beds and turf areas.

5. Reporting

- a. Contractor is required to report maintenance needs such as fallen trees, damaged playground equipment, vandalism, etc. to City Representative so needed repairs and maintenance can be completed

Grass Mowing Locations – City of Wyoming

Wyoming Parks

Ashton Park – 5796 Flint Trail - *Intersection of 261st Street/Galen Drive and Flint Trail - Area around and inside fenced in area along ditch to first property on either side, also area on west side of street along the ditch and south side of out lot from property to property.*

Banta Park – 24684 Fondant Ave – *W of 61 and South of 250th St - Entire area and alongside of road to property line each way.*

Blue Spruce Park – 6546 262nd Street - *E of Goodview Ave and South of Wyoming Trail - Entire area, both north and south ends and along roads.*

Centennial Park – 26995 Fenwick Ave – *at 270th Street - Entire area to the center of the Pine trees on the East side*

Comfort Park – 25578 Iris Ave – *S of Pioneer Rd - Entire area up to ponds and wood line.*

Fireside Park – 4354 251st St – *at Elk Trail N of Kettle River Blvd and E of 250th St - Previously mowed area to wood line, and along the street both ways.*

Goodview Park – 26000 Goodview Ave - *at 260th Street - Entire area to wood line and up to the streets on 2 sides and up to fenced area on the other 2 sides.*

Hawk Meadows Park – 25419 Grail Court – *at 256th Street E of Goodview Ave - Along path to bridge, area along split-rail fence to neighbor's property line around previously mowed area.*

Lions Park – 4803 263rd Street – *W of Kettle River Blvd - Entire area previously mowed, including along drainage ditch. This would include area around 263rd St. and 263rd Court.*

Liberty Ponds Park – 24588 Heath Ave – *at Heath Ave- Mow 30 feet along north driveway, 30 feet west of building, the area to the south of the building to the south property line including the road ditch and the area between the two driveways including the road ditch.*

Railroad Park – 26769 Faxton Ave – *at E Viking Blvd - Mow from street to property line on East and North sides, including 2 passes along road out to Hwy. 22, including larger area by 22 and Fallbrook across from Bank property.*

Swenson Park – 26929 Flintwood Ave – *at Railroad Blvd - Entire area previously mowed from Railroad Ave. to Flintwood Lane, and from Flintwood Ave. to Forli Ave. except for resident's property in NW corner.*

Tolzmann Park – 5530 274th Street - *at Finland Ave - Entire area mowed to north and west sides of property and south and east to pine trees, and along driveway out to 274th St.*

Town Hall Park – 7571 Pioneer Trail – *at Wyoming Trail - mow around ball field and playground area, also on east side of buildings, over mound area and ditch area up to Wyoming Trail.*

Verges Memorial Park – 25915 Goodwin Rd – *N of 258th Street - Entire area from street up to resident's property lines.*

Little Verges Park – 25580 Goodwin Rd - *at Gramford Ave - Entire area from street to tree line.*

City Properties

City Hall and Library – 26885 Forest Blvd – *entire block except for Post Office*

Well 1 – 26728 Felton - *at 267th Street – between 267th St and gravel parking lot on the north side and from Felton to the drug store parking lot*

Well 2/Public Works/Faxton east ROW – 26495 & 26490 Fallbrook Ave – *from Fallbrook east, north side of Public Works and east ROW of Faxton up to country walking trail along plum trees*

Well 3 / South Water Tower– 5468 260th Street – *ditch from trail to neighbor property line and street to tree line*

North Water Tower - 273rd Street – Mow to property lines

Right of Ways

Drainage ROW area N side of E Viking - *around sidewalk between 5534 and 5634 - Mow from street to edge of tree line.*

ROW area SW corner of Goodview and Goldfinch – From intersection to West property line, 7 feet south of Goldfinch sidewalk to curb and from intersection to South property line from Goodview to tree line.

Lift Stations

#2 Railroad Lift – 5613 Railroad Blvd near Flintwood Ave

#3 Freeport Lift – 26679 Freeport Ave near 267th Street off E Viking

#4 Wyoming Trail (22) Lift – 26500 Foxhill Ave at Wyoming Trail - mow north ROW between Forli and Freeport

#5 Ashton Lift – 26127 Glen Oak Drive at 262nd Street

#6 259th Lift – 5815 259th St at Flint Trail south along black top trail to hydrant

#7 Fallbrooke Lift – 26199 Fallbrook Ave

#8 Shell Lift – 26690 Kettle River Blvd

#9 264th Lift – 4800 264th St at Everton Ave Intersection Industrial

#10 County Rd 30 Lift – 27098 Forest Blvd (CR30) at 272nd Street

#11 Rolling Green Lift – 6183 East Viking Blvd at Glen Oak Drive

#12 Thurnbeck Lift – 25545 Forest Blvd Lane at Freeport Ave

#13 Fairview Lift – 25990 257th Street at Fairview Ave

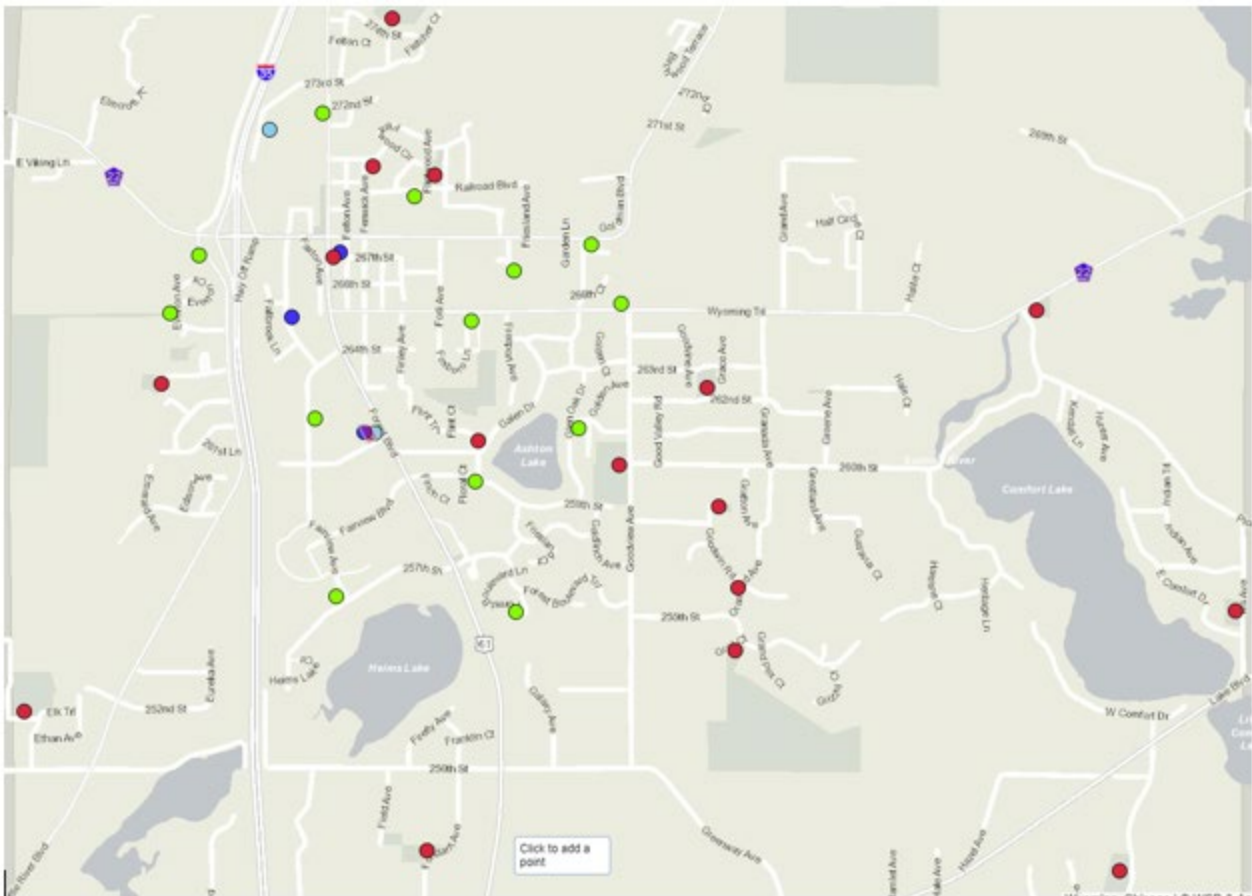
#14 Goodview Lift – 6282 Wyoming Trail at Goodview Ave – 20 feet around lift station black top and west to tree line 20 feet from curb \

New lift station at Summer fields/ Not built yet.

City of Wyoming Lawn Care Service Schedule

Location	April	May	June	July	August	September	October
Aston Park	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Banta Park	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Blue Spruce Park	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Centennial Park	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Comfort Park	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Fireside Park	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Goodview Park	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Hawk Meadows Park	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Lions Park	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Liberty Ponds Park	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Railroad Park		Weekly	Weekly				
Swenson Park	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Tolzmann Park	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Town Hall Park	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Verges Memorial Park	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Little Verges Park	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
North Water Tower	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Well 1	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
City Hall and Library	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Well 2/PW shop/Faxton ROW	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Well 3/South Water Tower	Two Mowing's			Weekly	Weekly	Weekly	Two Mowing's
	Two Mowing's	Weekly	Weekly				
Drainage ROW area N side of East Viking	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
ROW SW corner of Goodview & Goldfinch		Weekly	Weekly				
Shell Lift station	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
264 th Lift Station	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Industrial Park Lift Station	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Fairview Lift Station	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Thurnbeck Lift Station	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's

Ashton Lift Station	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Goodview Lift Station	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Wyoming Trail Lift Station	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Freeport Lift Station	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Rolling Green Lift Station	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
Railroad Lift Station	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
County Road 30 Lift Station	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's
259 th Lift Station	Two Mowing's	Weekly	Weekly	Weekly	Weekly	Weekly	Two Mowing's



- Park
- Lift station
- Well house
- Water Tower

Lawn Care Service Bid Sheet

Location	Total Price per 3 year contract (2022, 2023 & 2024)
-----------------	--

Ashton Park	\$ _____
Spring & Fall Clean UP	\$ _____
Banta Park	\$ _____
Blue Spruce Park	\$ _____
Centennial Park	\$ _____
Comfort Park	\$ _____
Fireside Park	\$ _____
Goodview Park	\$ _____
Hawk Meadows Park	\$ _____
Lions Park	\$ _____
Spring & Fall Clean UP	\$ _____
Liberty Ponds Park	\$ _____
Railroad Park	\$ _____
Swenson Park	\$ _____
Tolzmann Park	\$ _____
Town Hall Park	\$ _____
Verges Memorial Park	\$ _____
Little Verges Park	\$ _____
North Water Tower	\$ _____
Well 1	\$ _____
City Hall and Library	\$ _____
Spring and Fall Clean UP	\$ _____
Well 2 / Public Works/Faxton east ROW	\$ _____
Well 3/South Water Tower	\$ _____
Drainage ROW area N Side of East Viking	\$ _____
ROW SW corner of Goodview and Goldfinch	\$ _____
Shell Lift Stations	\$ _____
264 th St Lift Stations	\$ _____
Industrial Park Lift Station	\$ _____
Fairview Lift Station	\$ _____
Thurnbeck Lift Station	\$ _____
Ashton Lift Station	\$ _____
Goodview Lift Station	\$ _____
Wyoming Trail Lift Station/ROW	\$ _____
Freeport Lift Station	\$ _____
Rolling Green Lift Station	\$ _____
Railroad Lift Station	\$ _____
County Road 30 lift Station	\$ _____

259th Lift Station

\$ _____

Total contract cost per year for 2022/2023/2024

based on 26 weeks of mowing

\$ _____

Signature



Request for Council Action

Date: February 11, 2022

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: City of Wyoming LMCIT Workers Compensation Coverage for 2022

Method: Consent Agenda

Background Information:

The City of Wyoming has its workers compensation insurance through the League of Minnesota Cities Insurance Trust (LMCIT). LMCIT's fundamental purpose is to cover the workers' compensation, property, liability, and auto risks of Minnesota's cities and to mitigate hazards. The organization was created by cities, for cities, and makes serving cities a priority. LMCIT funds not needed for claims, expenses, or reserves are returned to members as a dividend. With certain exceptions, all cities must pay workers' compensation benefits to its employees for all injuries from accidents arising out of, and in the course of, city employment. The law is designed to ensure the quick and efficient delivery of benefits to injured workers.

Workers' compensation rates for 2022 have risen for a second consecutive year as a result of costs incurred from the increasing number and size of Post-Traumatic Stress Disorder (PTSD)-related claims. A second attached document describes the nature of the rate increases, concerns about PTSD trends, and steps taken by LMCIT to address the trends.

Recommendation: That the Wyoming City Council approve the 2022 Workers Compensation coverage in the amount of \$119,668.00



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

League of Minnesota Cities Insurance Trust
Group Self-Insured Workers' Compensation Plan
145 University Avenue West St. Paul, MN 55103-2044 Phone (651) 215-4173

Notice of Premium Options for Standard Premiums of \$100,000 - \$150,000

WYOMING, CITY OF
PO BOX 188
WYOMING, MN 55092-0188

Agreement No.: WC 1001723_Q-6
Agreement Period:
From: 02/26/2022
To: 02/26/2023

Enclosed is a quotation for workers' compensation deposit premium. **Note: Renewal Coverage will be bound as per the expiring coverage arrangement, including coverage for elected and appointed officials, with the premium indicated on the quote, unless the member or agent sends a written request not to bind renewal coverage.**

<u>PAYROLL DESCRIPTION</u>	<u>CODE</u>	<u>RATE</u>	<u>ESTIMATED PAYROLL</u>	<u>DEPOSIT PREMIUM</u>
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SEE ATTACHED SCHEDULE FOR DETAILS

Manual Premium		132,569
Credit/Debit Plan	1.00	0
Standard Premium		132,569
Deductible Credit	0.00%	0
Premium Discount		-12,901
Net Deposit Premium		\$119,668
Adjustment for Commission*		0
Total Net Deposit Premium		\$119,668

*Workers compensation rates assume a 2% standard commission. The commission adjustment accounts for the commission difference, above or below 2%.

Agent:
00667 SF Insurance Group LLC
Po Box 441
Chisago City, MN 55013-0441

Notice of Premium Options for Standard Premiums of \$100,000 - \$150,000 (Con't)

OPTIONS

Please indicate below the premium option you wish to select. You may choose only one option and you cannot change options during the agreement period.

1.	☐	Regular Premium Option	Net Deposit Premium	Commission Adjustment	Total Net Deposit Premium
			119,668	0	119,668

2. ☐ **Deductible Premium Option**
Deductible options are available in return for a premium credit applied to your estimated standard Premium of \$ 132,569. The deductible will apply per occurrence to paid medical costs only. There is no aggregate limit.

	Deductible per Occurrence	Premium Credit	Credit Amount	Net Deposit Premium	Commission Adjustment	Total Net Deposit Premium
☐	\$250	0.70%	-928	118,740	0	118,740
☐	\$500	1.20%	-1,591	118,077	0	118,077
☐	\$1,000	2.00%	-2,651	117,017	0	117,017
☐	\$2,500	3.50%	-4,640	115,028	0	115,028
☐	\$5,000	5.00%	-6,628	113,040	0	113,040
☐	\$10,000	7.50%	-9,943	109,725	0	109,725
☐	\$25,000	12.00%	-15,908	103,760	0	103,760
☐	\$50,000	16.50%	-21,874	97,794	0	97,794

3. ☐ **Retrospective Rates Premium Option**

	Retro-Rated Minimum Factor	Est. Minimum Premium	Retro-Rated Maximum Factor	Est. Maximum Premium
☐	0.506 %	67,080	1.300 %	172,340
☐	0.461 %	61,114	1.500 %	198,854
☐	0.381 %	50,509	2.000 %	265,138

This quotation is for a deposit premium based on your estimate of payroll and selected options. Your final actual premium will be computed after an audit of payroll subsequent to the close of your agreement year and will be subject to revisions in rates, payrolls and experience modification. While you are a member of the LMCIT Workers' Compensation Plan, you will be eligible to participate in dividend distributions from the Trust based upon claims experience and earnings of the Trust.

If you desire the coverage offered above, please return this signed document for the option you have selected.

This quotation should be signed by an authorized representative of the city requesting coverage.

_____ Signature	_____ Title	_____ Date
--------------------	----------------	---------------

Worker's Compensation Claims and Costs Related to PTSD



Public safety post-traumatic stress disorder (PTSD) claims have had significant cost implications for the League of Minnesota Cities Insurance Trust, resulting in higher-than-average premium rate increases over the last several years.

Since PTSD claims first became compensable in 2013, they have risen to a point where they're currently making up **about 30%** of the Trust's annual claim costs, with most of that arising from police claims.

For 2022,

workers' compensation rates for many members will increase, but an overall decrease in 2022 property/casualty rates combined with the **\$15 million** dividend that will be returned to members will help offset rising workers' compensation premiums.



If LMCIT didn't need to fund for projected PTSD costs,

it would be able to decrease rates about **25%** for 2022.

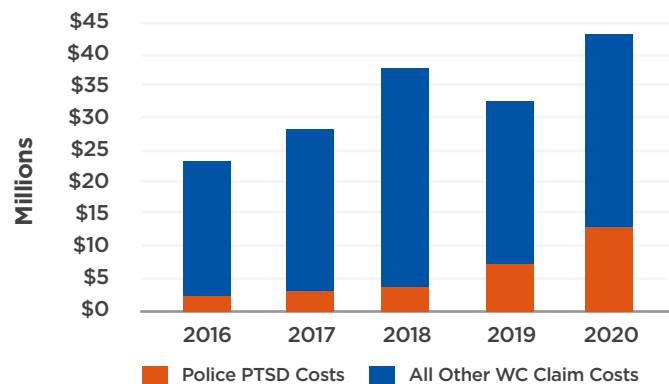


Since 2013,

the Trust has incurred roughly

\$36,000,000

in PTSD claim costs.



PTSD has become an increasingly larger portion of worker's compensation annual incurred costs (as of 6/30/2021)



PTSD is not a sign of weakness and can be successfully treated. Improper treatment or incorrect diagnosis can prolong suffering and end a promising career.



Public safety departments are facing a tighter job market, making it all the more important to successfully treat and retain high-performing individuals through a supportive work and social environment.

Through education resources and advocacy the Trust will continue to partner with members and all relevant stakeholders to stabilize workers' compensation claims and costs related to PTSD. You can help in several ways. Begin by visiting <https://www.lmc.org/ptsd-mental-health-toolkit/>

The Trust addresses PTSD and other health issues through:

Web resources

Online training (PATROL)

Safety and Loss Control Workshops

Regional meetings and discussions during member visits

PTSD and Mental Health Toolkit for police chiefs and administrators that covers topics such as prevention strategies, therapeutic responses, and mental health programs

A Duty Disability Group formed among law enforcement community stakeholders that work with the League's Intergovernmental Relations team to identify a workable state legislative PTSD disability funding solution without ties to the state's workers' compensation system





Council Report

February 9, 2022

Mayor Iverson and City Council Members

Re: Public Safety Activity Report, February 15, 2022, City Council Meeting

Staff Recognition:

Kallie Renzy is classified as the police department crime analyst and evidence technician. In addition to those responsibilities, she has also taken on a significant role with supporting the department technology needs. This is an enormous undertaking and at times, impacts the operation of the police department in a critical way. Kallie takes calls 24/7 when issues arise and supports the technology needs of the officers daily. Across the board, Kallie is always willing to take on any project to support the department and she is very effective in her role. The uniformed staff is often recognized for their service to the community but we cannot successfully do our jobs without people like Kallie behind the scenes.

Police Update

Our first police department meeting is scheduled for March 9, 2022. This will be an opportunity for us to affirm the priorities of the department and start the strategic planning process for the department. We'll also use the time to better understand the changes in the POST Board complaint reporting process and establish a plan to review and revise the policy manual. The County Attorney's Office will present on the best practices for forfeiture proceedings as well. The Chisago County Chaplain group will stop by to reintroduce themselves to the officers and to offer their services as a wellness resource. The Chisago County Sheriff's Office has offered to provide law enforcement coverage during this meeting and their offer is greatly appreciated.

Fire Update

The former grass truck will be decommissioned shortly now that the new grass truck is in service. You can anticipate a request for council action in the near future to dispose of the vehicle through public auction.

Neil D. Bauer, Ed.D.
Public Safety Director



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506



CAD Summary Report

Printed On: 02/09/22 11:44

Wyoming

	01/22	Total
911 Hangup or Open Line	6	6
Adult Protection/Adult Neglect	1	1
ADULT-Missing Person	1	1
ALARM-Commercial	15	15
ALARM-Fire	2	2
ALARM-Residential	2	2
All Pedestrian	2	2
ANIMAL-Animal at Large	1	1
ANIMAL-Animal to Dispatch	1	1
ANIMAL-Barking	2	2
ANIMAL-Found	4	4
ANIMAL-Neglect/Abuse	2	2
Assist Other Agency	31	31
Burn Permit	4	4
CHECK-Area	120	120
CHECK-Business	220	220
CHECK-Park	153	153
CHECK-Residence	11	11
CHECK-the welfare	4	4
Child Dispute/Visitation	1	1
Child Protection/Neglect	3	3
Civil Complaint	3	3
CRASH-Hit & Run (not in progress)	1	1
CRASH-Personal Injury	1	1
CRASH-Property Damage ONLY	9	9
Death of Person	1	1
Detail/Activities	20	20
Dispute	3	3
Disturbance (in progress)	9	9
Disturbance (not in progress)	2	2



CAD Summary Report

Printed On: 02/09/22 11:44

	01/22	Total
DOMESTIC-physical (in progress)	1	1
DOMESTIC-Verbal (in progress)	2	2
Driving Complaint	9	9
Extra Patrol	4	4
Financial Fraud-Check CCard	9	9
FIRE Call	2	2
Gun Permit	3	3
Informational ICR	6	6
JUNK VEHICLES	1	1
JUVENILE-Complaint	1	1
JUVENILE-Pornography	1	1
Lift Assist	9	9
LOST Property	2	2
MEDICAL	37	37
MI/Psych Issue	1	1
Motorist Assist	10	10
Natural Gas/Propane Leak	1	1
Noise Complaint	1	1
Ordinance Violation/Peddler Complaint	3	3
Paper Service	1	1
Parking Complaint	4	4
Predatory Offender Reg	2	2
Probation Check/PBT	1	1
Public Assist	9	9
Road Hazard	5	5
ROBBERY-Commercial (in progress)	1	1
Slumper	3	3
Snowmobile	3	3
SQUAD CHECK	75	75
Stoparm Violation	1	1
Suicidal Person	2	2



CAD Summary Report

Printed On: 02/09/22 11:44

	01/22	Total
Suspicious Activity	4	4
Suspicious Person	6	6
Suspicious Vehicle	22	22
THEFT (not in progress)	1	1
THEFT-FROM Vehicle	4	4
THEFT-of Gas	2	2
Theft-of Identity	2	2
THEFT-OF Vehicle (in progress)	1	1
THEFT-OF Vehicle (not in progr	1	1
THREATS (in progress)	1	1
THREATS (not in progress)	4	4
Traffic Enforcement/Radar	20	20
TRAFFIC Stop	142	142
Utility Co Callout	2	2
VANDALISM Complaint (not in progress)	1	1
Vehicle Lockout	9	9
Vehicle Off Road	17	17
Vehicle Repo	1	1
WARRANT-Attempt	7	7
Total	1,092	1,092



February 11, 2022
Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

RE: FEBRUARY 15, 2022 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

Hallberg RV Storage Site

The floor slab for the two northernmost buildings have been placed. All footings and the foundations for the buildings are in, site grading is near completion.

Hallberg Bingham Site

A grading permit has been applied for; the civil plans will need to be approved before the permit is issued. The building permit application has been submitted and the plans have been reviewed. The contractor needs to address some minor issues before the permit can be issued.

Gopher State Mini-Storage

Work is complete on the second storage building. The final grade and hardscaping are still remaining.

Maranatha Radio Tower

The fence surrounding the tower site is partially installed and will be completed by spring.

Sincerely,

Frederick E. Weck, IV
Zoning Administrator
Building Official #1825
Advanced Septic Inspector, MPCA #C5199
City of Wyoming



DEPARTMENT OF BUILDING SAFETY

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-4947 Fax: 651-462-3938



**ECKBERG
LAMMERS**
ATTORNEYS AT LAW

www.eckberglammers.com

Writer's Direct Dial:
(715) 808-8842

Writer's Email:
tloonan@eckberglammers.com

February 10, 2022

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Delivered via Email

Re: City of Wyoming
Status Update for the Period of – January 28, 2022 – February 10, 2022

Dear Robb:

Our office is assisting the City in responding to legal concerns relating to general real estate matters and upcoming development projects in the City. We are advising the City on questions regarding City contracts and employment matters. We continue our general counsel role of fielding questions and addressing general concerns raised by City staff relating to any other legal matters relevant to the City.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

s/ Thomas R. Loonan

Thomas R. Loonan
City Attorney

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082
Phone: 651-439-2878
Fax: 651-439-2923

Hudson Office
430 Second Street
Hudson, WI 54016
Phone: 715-386-3733
Fax: 715-386-6456



Engineer's Report

February 10, 2022

Honorable Mayor and City Council
City of Wyoming, MN
26885 Forest Boulevard
Wyoming, MN 55092

Re: February 15, 2022 City Council Meeting
WSB Project No. 015228-000

Dear Mayor and Council Members:

This engineers report is intended to update you on engineering activities within the City since the last council meeting. Some of the items below may be on the agenda with more detailed information provided, while the other items below are for informational purposes only.

Diamond Ridge Development

The Wyoming City Council has approved the development with conditions. Staff has received revised plans and have offered our final comments. Staff is preparing the development agreement and stormwater maintenance agreement. These can be finalized once construction bids are provided for review. Once the final plat is approved and construction plans are approved the development may proceed once the development agreement and its terms have been met.

Street Rating Results

During the fall of 2021, staff had completed the street ratings for Wyoming's paved roadways. At the first City Council meeting in March, staff will present the results. This will be a helpful tool in looking to the future of road priorities and will be used to guide us through our annual spring road tour.

Bingham Property – Hallberg Project

The applicant has provided the MPCA Sanitary Sewer Extension Permit. Staff will review, sign and return to the applicant for submission to the MPCA. Staff has been working with the project engineer and have provided comments and guidance. Staff has reviewed the applicant's resubmittal and sent comments back to the developers engineer on 12/3/2021 and again on 12/14. Staff is also finalizing the development agreement for this project.

Staff continues to work with the applicant engineer on a few items and are awaiting final plans, and answers to questions to finalize the development agreement. Prior to construction starting, a signed development agreement, signed stormwater maintenance agreement, approved plans, permits, letter of credit, and escrows need to be in place.

East Viking Boulevard (Fenwick to Polaris)

The public Hearing for this project was held at the January 18th City Council meeting. Council had ordered the improvement and authorized the preparation of plans and specifications. Staff is currently preparing plans and specifications for the improvements. An agenda item has been placed on the agenda to discuss a number of thoughts related to traffic calming and pedestrian crossings.

Greenwood Development (Former Golf Course Property)

Staff has worked with the developers engineer as they are preparing the preliminary plat for the residential portion. The development will require a lift station that the City will design at the developers' expense. This is to ensure consistency with all of our other lift stations and is integrated into our SCADA system.

The EAW comment period is nearing closure. Once completed, staff will work on responses to each of the comments prior to bringing to the City Council for consideration.

Previous Update:

Staff has finalized the EAW. The EAW is scheduled to be sent to the EQB on 1/4/22 and will be published on 1/11/22. Once published, there is a 30-day comment period, followed by staff preparing responses to comments received. Staff will then bring forward an agenda item that will identify whether any further environmental study/review is necessary.

Staff is working with Chisago County to develop an additional study that will evaluate at a more detailed/comprehensive level to solve traffic issues facing this area. The Chisago County Board recently approved this contract with WSB. Chisago County will utilize that study to begin searching for funds for improvements to this area. It is expected the development will need to participate in costs related to impacts they create with their project. The residential portion of the development can move forward, however the portion of the development that includes the hotel and apartments that takes access near Kettle River Boulevard will require the completion of the Chisago County Study to find the right solution to the traffic concerns this portion of the development brings.

Staff is working closely with the development team as they prepare to begin the preliminary plat on the residential portion of the development.

2021 Street Improvement Project

No new update.

Final street paving has been completed. Restoration and dormant seeding had also been completed. Punch list items will carry forward into the spring of 2022. The assessment Hearing has occurred, and staff certified assessments to Chisago County after the 30-day pre-pay period had elapsed. Once all punch list items have been completed, staff will process the final payment

voucher and request all contract closeout documentation. Once the project is accepted, the two-year warranty period will begin.

TH 61 and East Viking Sanitary Sewer Upsizing Project

No new update.

The project is complete with the exception of a few minor punch list items that were not able to be completed this construction season. Once all punch list items have been completed, staff will process the final payment voucher and request all contract closeout documentation. Once the project is accepted, the two-year warranty period will begin.

Summer Fields Development

No new update: Staff has received some inquiries related to the 3rd phase of this development as the developer is pursuing plans to start this phase. The 3rd Addition requires a sanitary sewer lift station that the City will design to ensure it meets the design requirements needed for this area of the community, can be integrated with our SCADA system. and that there is uniformity with other lift stations in the City.

First Addition (19 lots): Improvements are substantially complete through the first layer of asphalt. Staff has developed a punch list that the contractor will be addressing in 2022 prior to the placement of the final layer of asphalt. Once the project is accepted, the two-year warranty period will begin.

Second Addition (15 lots): A grading preconstruction meeting was held on October 11th. Grading has resumed and hauling of excess material from the east side of Kettle River Boulevard to the west side of Kettle River Boulevard, forming an additional 18 lots that have not yet been platted, but are anticipated to form the 3rd Addition. The turn lane on Kettle River Boulevard has been constructed up to the gravel base. Utility construction on the 2nd Addition is planned for the spring of 2022.

Third Addition

The developer has indicated that they may pursue the third addition and work towards final plat so they can begin in the spring on that as well. It will be helpful to have the excess material in the second addition placed in the third addition to allow an early start there as well. The 3rd Addition will involve the design of a City lift station within the site and will require design and ordering of lift station components. An on-site generator will also be required to be installed at the downstream lift station. The lead time on this is significant and that information has been provided to the developer to make sure these do not impede the timing of their next phase.

Preserve at Comfort Lake

No new update.

Minor punch list items remain. Once these have been addressed, staff will be ready to recommend acceptance of the improvements and start the two-year warranty period.

Heims Lake Villas North

No new update. All sanitary sewer, watermain, and storm sewer have been completed. Aggregate base and curb and gutter and first layer of asphalt has recently been completed, allowing building permits to be issued.

Comprehensive Plan

No new update.

Staff has completed the utility sections updates as well as the transportation section for the Planning Commission review. Staff discussed with the planning commission the parks/trails section of the plan and discussed the plan is lacking a clear vision. The planning commission wanted to have the Parks Commission take this up and review. Staff had met to discuss this further on 6/10 and staff will be providing some recommended action items for consideration in the near future.

Aadland Development (Hunter Hill)

No new update.

The project is now substantially complete with the first layer of asphalt being placed. A project punch list has been provided to the development contractor.

Hallberg Storage

No new update.

Staff has approved the construction plans and a preconstruction meeting has occurred. Excavation of footings and slab for the building have been completed. Site grading is underway.

East Viking Bridge over the Sunrise River

No new update:

Staff met with both Chisago County and Polaris (separately) to discuss the bridge replacement and access while the western access to Polaris is closed. Those meetings went well however Chisago County has asked for a follow up meeting, and we will work to address any potential concerns that come from this meeting. We have indicated that all construction traffic will come from the west and that Polaris is willing to minimize traffic generated from their facility (those that can work from home, will) during that timeframe where access closed from the west.

Past update:

Staff is pleased to share that we have been notified that this project has now been funded for the bridge components. As previously stated, the bridge bonding only covers the actual bridge structure, not the roadway leading to it, or guard rails etc. It is estimated the bonding we have received will offset the City responsibility for this bridge replacement by \$268,000. In order to utilize these funds staff is recommending replacement in 2022.

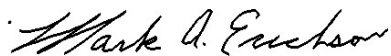
Park System Plan

No new update. Staff has been working on the Wyoming Park System Plan. The open house was lightly attended, however we received great feedback during the tree lighting ceremony as well as online feedback.

Thank you for the opportunity to update the council on current matters in the City.

Sincerely,

WSB and Associates, Inc.



Mark A. Erichson, PE



Public Works Report

Date: 2/15/2022

Mayor Iverson and City Council Members

Public Works Report for February 15th, 2022 Council Meeting

Public Works has been snowplowing and treating streets with brine. There were many questions from residents on brining so we have Alex Saxe putting information together for the City Website and Facebook. The 2021 Tree USA application for earning recognition as a Tree USA City has been approved for the City of Wyoming by the Arbor Day Foundation. The John Deere Gator was delivered to the Public Works Shop. The unit is very nice. A claim for property damage was filed with the League of Minnesota Cities for damage to garage contents due to the watermain break on January 24th, 2022. The claims representative is investigating the incident. Our new employee, Brandon Rice, started employment on February 7th, 2022. We all welcomed Brandon and look forward to working with him.

Parks:

Small warranty items have been identified with the Swenson Park Project.
Tree USA recognition approved.
John Deere Gator delivered.

Sanitary Sewer:

Daily Rounds have been completed.

Water:

Daily and monthly water tests have been completed.
Lawn sprinkling ban continues.
LMC Claim filed for water damage to garage contents.

Streets:

Tree trimming
Snow plowing continues

Surface Water:

Collecting the Data for the yearly reporting for the MS4 Permit.
Comfort Lake Forest Lake Watershed District annual reports have been submitted.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



ASSESSMENT NOTICE

Important Information Regarding Assessment and Classification of Property
This may affect your 2023 property taxes.

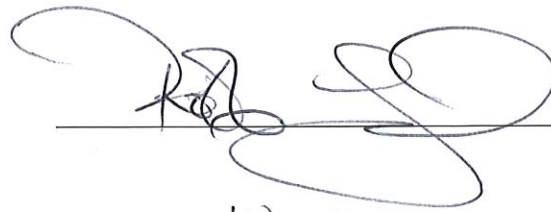
NOTICE IS HEREBY GIVEN, That the Board of Appeal and Equalization for the City of Wyoming, CHISAGO County, Minnesota, will meet at the Office of the Clerk in said City At 6:00 o'clock PM., on Tuesday the 19th day of April, 2022 for the purpose of reviewing and correcting the assessment of said City of Wyoming for the year 2022.

The purpose of this meeting is to determine whether taxable property in the jurisdiction has been properly valued and classified by the assessor, and to determine whether corrections need to be made.

All persons considering themselves aggrieved by said assessment, or who wish to complain that the property of another is assessed too low, are hereby notified to appear at said meeting, and show cause of having such assessment corrected. No complaint that another person is assessed too low will be acted upon until the person so assessed or his agent, shall have been notified of such complaint.

If you believe the value or classification of your property is incorrect, please contact your assessor's office to discuss your concerns. If you are still not satisfied with the valuation or classification after discussing it with your assessor, you may appear before the local board of appeal and equalization. The board shall review the valuation, classification, or both if necessary, and shall correct it as needed. Generally, an appearance before your local board of appeal and equalization is required by law before an appeal can be taken to the county board of appeal and equalization.

Given under my hand this 11 day of February, 2022


Clerk of Wyoming



Request for Council Action

Date: February 11, 2022

Presented to: Mayor Iverson and City Council Members

Presented by: Alex Saxe, Assistant City Administrator

Department: Administration

Reference: MN DNR Outdoor Recreation Grant Program

Method: New Business

Background Information: In 2020, the City of Wyoming applied and was awarded the MN DNR Outdoor Recreation Grant for Swenson Park. The upgrades to Swenson Park have been completed and grant funds have been reimbursed. While exploring funding options for the Railroad Park Project, it was suggested by a staff member at the DNR to apply for this grant again. The project is eligible for this grant with park redevelopment consisting of the veteran's memorial and history walk. Applications are due by March 31, 2022.

Fiscal Impact:

Total project costs are estimated to be between \$350,000-\$400,000. To date the City has raised \$213,000. This grant is reimbursed up to 50% of the total eligible project costs. Staff will be requesting \$200,000 in grant funding to reach the goal of \$400,000.

Request: To authorize city staff to apply for the Outdoor Recreation Grant Program for Railroad Park.



CITY OF WYOMING

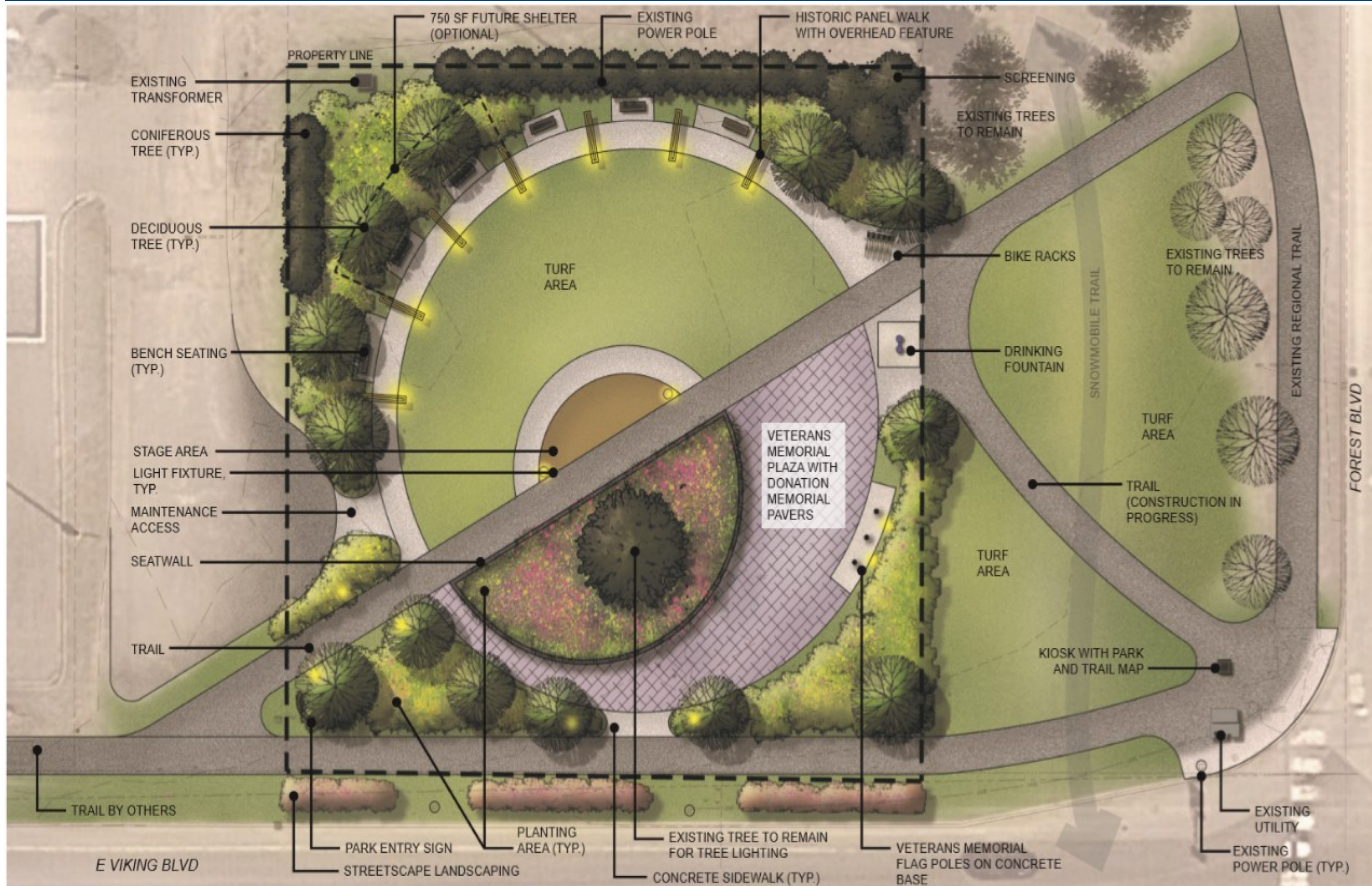
P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

Railroad Park

Veterans Memorial

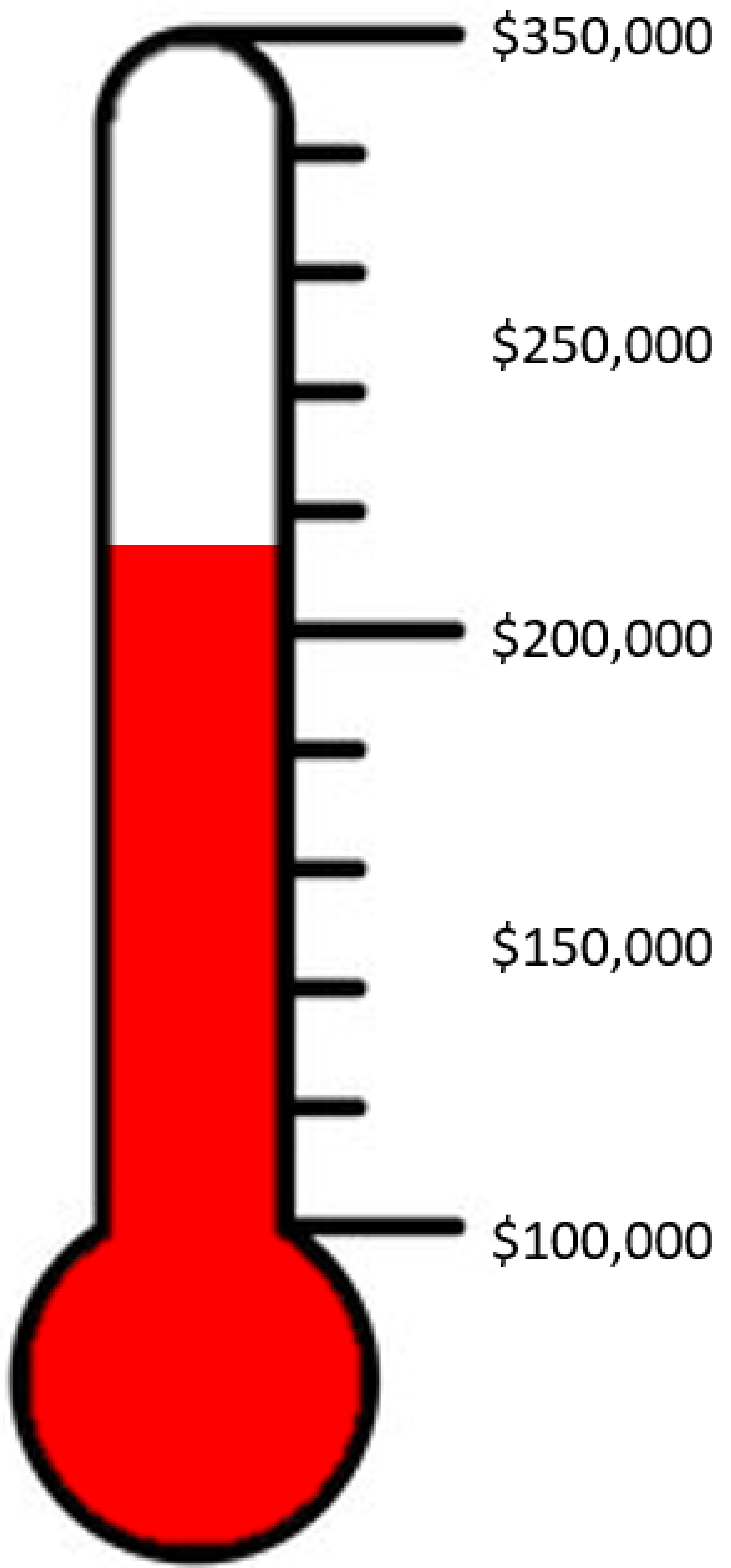
Trailhead

History Walk

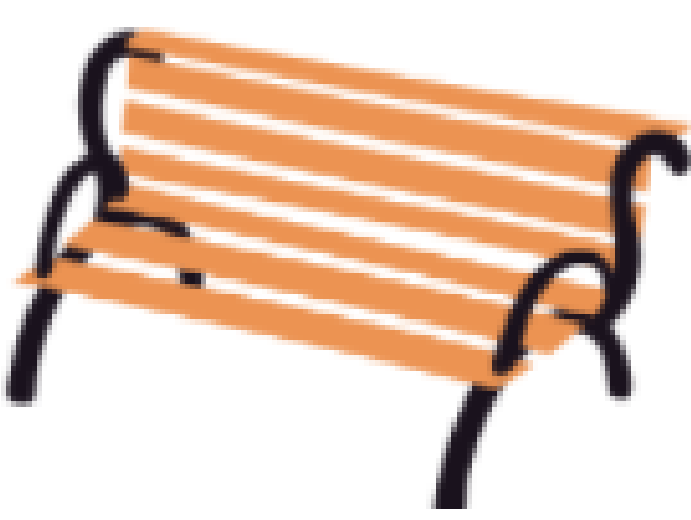




Donations Raised



Project Needs Donation Amount

	Tree	\$600
	Flowers/Shrubs	\$500
	Bike Rack	\$2,000
	Bench	\$2,000
	History Walk Panel	\$8,000



Request for Council Action

Date: February 11, 2022

Presented to: Mayor Iverson and City Council Members

Presented by: Alex Saxe, Assistant City Administrator

Department: Administration

Reference: AARP Community Challenge Grant

Method: New Business

Background Information: In 2021, the City of Wyoming became an AARP Age-Friendly Community. The AARP Community Challenge provides small grants to fund quick-action projects that can help communities become more livable for people of all ages. This year, applications will be accepted for projects to improve public spaces, housing, transportation and civic engagement; support diversity, equity and inclusion; build engagement for programs under new federal laws; and pursue innovative ideas that support people age 50 or older. The project would be eligible under the category: Creating vibrant places that improve open spaces and access to other amenities. Applications are due by Tuesday, March 22, 2022 4PM (CSD).

Fiscal Impact:

Total project costs are estimated to be between \$350,000-\$400,000. To date the City has raised \$213,000. There is no match requirement for this grant. The average grant award is \$11,500 and 76% of grants awarded are under \$15,000. Staff will be requesting a grant in the amount of \$15,000.

Request: To authorize city staff to apply for the AARP Community Challenge Grant for Railroad Park.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

Request for Council Action

Date: February 15, 2022

To: Wyoming City Council, Mayor Lisa Iverson, Councilmembers Claire Luger, Linda Nanko Yeager, Brett Ohnstad, and Dennis Schilling

Cc: Robb Linwood; File

From: City Engineer, Mark Erichson, PE

RE: 2022 East Viking Boulevard Utility & Street Improvements, City Project No. 22-01
Review and discussion of traffic calming and pedestrian crossings

Background and supporting documentation of request:

City staff and consultant staff met to review traffic control items for the East Viking Boulevard Improvements which included topic of speed issues and pedestrian access. Staff discussed the potential to design and construct traffic calming devices at a few locations along the roadway that also provide pedestrian crossing improvements.

The traffic calming improvements discussed as a measure to reduce speed, or the tendency for drivers to exceed the posted speed, includes curb bump-outs or a narrowing of the lane(s). The curb bump-out essentially moves the curb toward the centerline of the roadway and would eliminate parking at those locations. The bump-outs, provide a narrowing of the roadway corridor and provide a calming effect on drivers. The narrowed lane tends to lower speed.

Another benefit of the traffic calming measures is the bump-outs are located where pedestrians cross East Viking Boulevard. The bump-outs provide a narrowing of the pedestrian crossing, reducing crossing distance and time as a pedestrian safety measure. On the next page are examples of how the traffic calming and crossings could look:



The top photo narrows lanes with a bump-out at the curb line, the bottom photo illustrates a bump-out on one side with a center median.

Staff will provide an illustration at the meeting of some potential locations on an exhibit of the East Viking Boulevard corridor.

Staff requests Council discuss the traffic calming and pedestrian crossing items and provide direction to staff.

Recommendation: Provide guidance to staff on the proposed traffic calming and pedestrian crossing measures.



Request for Council Action

Date: February 10, 2022

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Labor negotiations strategies for bargaining unit of IUOE LOCAL 49ers

Method: New Business

Background Information:

City staff is requesting the council enter a closed session under MN state statute 13d.03 to discuss labor negotiation strategies for a contract with the bargaining units of IUOE local 49ers

Recommendation: To enter a closed session under MN state statute 13d.03 to discuss labor negotiation strategies for a contract with the bargaining units of IUOE local 49ers



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576