APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
DECEMBER 1, 2020
7:00PM

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for December 1, 2020 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Joe Zerwas, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Kelly Dumais, Assistant City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official, Jessie Sterts, AEM, Victoria Holthaus, AEM, and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

Mayor Iverson – Read aloud a statement explaining that the Council is meeting via teleconference due to the COVID-19 pandemic. She explained that tonight's meeting would be held according to State Statute 13D.021, will be live streamed on the City's YouTube page, and will be recorded as part of the public record on the City's website.

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. **Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for November 17, 2020**

   A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR NOVEMBER 17, 2020 AS SUBMITTED.

   Roll Call Vote:
   Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson
   Voting Nay: None
   Abstain: None
   Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS:

2. **TRUTH-IN-TAXATION HEARING – TAX LEVY 2020 PAYABLE 2021**
   Consider adopting **Resolution No. 20-12-111** – 2020 Tax Levy Payable in 2021
   Consider adopting **Resolution No. 20-12-112** – 2021 Expenditure Budget

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER ZERWAS, TO OPEN THE PUBLIC HEARING AT 7:03 P.M.

Roll Call Vote:
Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: None

Mayor Iverson – Read aloud an e-mail the City received from Larry Rabel, 6210 Wyoming Trail.

City Administrator Linwood – Explained that the City does not control the valuations of properties. He explained that Mr. Rabel had been referred to the County Assessor's office to discuss this issue.

Mayor Iverson – Asked staff to follow up with Mr. Rabel in about a week to ensure that he was able to get in touch with the County Assessor's office.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO CLOSE THE PUBLIC HEARING AT 7:06 P.M.

Roll Call Vote:
Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: None

Victoria Holthaus, AEM – Gave an overview of the budget documents and noted that the City's property tax levy will increase by about 5%, but noted that because there was also an increase in the tax capacity, this will equate to a slight property decrease in the overall tax rate. She gave an overview of the staffing changes incorporated in the 2021 budget, the overall tax levy payable and the 2021 expenditure budget.

Mayor Iverson – Noted that the Council has been working on this budget for 6 months.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION NO. 20-12-111 – 2020 TAX LEVY PAYBLE IN 2021.

Roll Call Vote:
Voting Aye: Schilling, Luger, Zerwas, Iverson
Voting Nay: Nanko Yeager
Abstain: None
Absent: None

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION NO. 20-12-112 – 2021 EXPENDITURE BUDGET.

Roll Call Vote:
Voting Aye: Schilling, Luger, Zerwas, Iverson
Voting Nay: Nanko Yeager
Abstain: None
Absent: None

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider authorizing payment of recommended bills, payroll and Journal Entries for the period

of November 18, 2020 through December 1, 2020

4. To consider **Resolution 20-12-113** a resolution approving the issuance of various On-Sale, Off-Sale and Combination Liquor Licenses in the City of Wyoming for the year 2021.
5. To consider **Resolution 20-12-114** a resolution approving the issuance of various Tobacco, Waste Haulers, and Massage Occupancy Licenses in the City of Wyoming for the year 2021.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE #3, #4, and #5 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Roll Call Vote:
Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSION AND DEPARTMENT HEADS

6. Report of the Public Safety Director, Paul Hoppe for November 24, 2020

7. Report of City Building Official, Fred Weck, IV for November 24, 2020

8. Report of City Attorney Tom Loonan for November 24, 2020

9. Report of City Engineer Mark Erichson, WSB for November 25, 2020

10. Report of Public Works Superintendent Chuck Almhjeld for November 23, 2020

COMMUNICATIONS:

11. Wyoming Tree Lighting Ceremony Updates

12. Minnesota Department of Health Communication Sanitary Survey Report Wyoming Public Water System (PSW), Chisago County PWSID 1130018

13. Minnesota Department of Health Communication Decrease in Monthly Bacteriological Sampling Requirements, Wyoming, Chisago County, PWSID 1130018

14. East Central Regional Development Commission Communication Invite to Region 7E Legislative Round Table on Economic Development

OLD BUSINESS: NONE

NEW BUSINESS

15. To consider **Resolution 20-12-115** a resolution approving Conditional Use Permit C-20-004 for a Planned Unit Development of a Residential Subdivision (“Summer Fields”), Applicant Moxness Development Group, Jesse Moxness, PID # 21.10582.05 and PID # 21.10582.10

16. To consider **Resolution 20-12-116** a resolution approving Final Plat D-20-005 “Summer Fields 1st Addition”, Applicant – Moxness Development Group, Jesse Moxness, Location PID #21.10582.05 and PID # 21.10582.10.

Eric Zweber, WSB – Explained that he would be covering agenda items 15 and 16 at the same time. He gave a presentation that outlined the background and process thus far for the proposed Summer Fields development and the CUP for the Shoreland District which would approve a

Planned Unit Development. He noted that that the final plat request is just for the 1st addition of 19 lots. He noted that the Planning Commission has recommended approval of both the CUP and the Final Plat, with an added condition regarding street lighting.

Council Member Nanko Yeager – Stated that she has gotten feedback from residents that they are still concerned about the increased traffic along Kettle River and at the intersections of East Viking and Kettle River. She asked if there had been any more discussion about changes to the traffic recommendations to alleviate the continuing concerns.

City Engineer Erichson – Stated that they have looked at this issue and are confident in their responses in the staff report. He stated that he does think there is additional work to be considered regarding the intersection of East Viking and Kettle River. He noted that staff has not engaged the County of MnDot at this stage, but will plan to do that in the near future.

Council Member Nanko Yeager – Asked if it would be possible to provide additional screening on Kettle River more than the small trees that are proposed.

Eric Zweber, WSB – Stated that this is something that could be added as a condition, if the Council desired, but as it is currently written the developer would need to meet the landscape provisions as outlined in the City code.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 20-12-115 A RESOLUTION APPROVING A CONDITIONAL USE PERMIT C-20-004 FOR A PLANNED UNIT DEVELOMENT OF A RESIDENTIAL SUBDIVISION ("SUMMER FIELDS"), APPLICANT MOXNESS DEVELOPMENT GROUP, JESS MOXNESS, PID # 21.10582.05 AND PID # 21.10582.10.

Roll Call Vote:
Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: None

Eric Zweber, WSB – Noted that if the Council would like to add a condition regarding trees or landscaping, they could do that here.

Council Member Nanko Yeager – Stated that she would like to see larger trees or something used for screening that is denser.

Council Member Schilling – Asked for clarification of where the street lighting will be installed.

Eric Zweber, WSB – Explained that it will be installed at the intersection of 156th and Kettle River Boulevard.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 20-12-116 A RESOLUTION APPROVING FINAL PLAT D-20-005 "SUMMER FIELDS 1ST ADDITION", APPLICANT - MOXNESS DEVELOPMENT GROUP, JESSE MOXNESS, LOCATION PID # 21.10582.05 AND PID #21.10582.10.

Roll Call Vote:
Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: None

17. To consider the closing of City hall on Thursday, December 24, 2020 from 8:00 a.m. to 12:00

p.m. for the Christmas Eve Holiday.

City Administrator Linwood – Explained that staff is requesting that the Council allow them to close the City offices for the entire day on December 24, 2020.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE CLOSING OF CITY HALL ON THURSDAY, DECEMBER 24, 2020 FROM 8:00 A.M. TO 12:00 P.M. FOR THE CHRISTMAS EVE HOLIDAY.

Roll Call Vote:
Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: None

COUNCIL REPORTS:

Council Member Zerwas – No report.

Council Member Nanko Yeager – No report.

Council Member Luger – No report.

Council Member Schilling – No report.

Mayor Iverson – Attended the Planning Commission meeting.

Public Safety Director Hoppe – Stated that prior to the Tree Lighting Santa Claus driving around on the fire truck. He stated that they will also be at Bruce's Foods on Saturday looking for food donations.

City Engineer Erichson – Gave a brief overview on the Kettle River project and noted that it is substantially completed.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO ADJOURN THE DECEMBER 1, 2020 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:47 PM.

Roll Call Vote:
Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson
Voting Nay: None
Abstain: None
Absent: None

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
DECEMBER 15, 2020
7:00PM