

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
NOVEMBER 16, 2021
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for November 16, 2021 to order at 7:00PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Brett Ohnstad, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for November 3, 2021.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR NOVEMBER 3, 2021 AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. Consider authorizing the payment of recommended bills, payroll, and journal entries for the period of November 4, 2021 to November 16, 2021
3. Consider the resignation of Patrick Parenteau and the hiring process for a Public Works Maintenance Worker
4. To consider **Resolution 21-11-112** a resolution for the final payment to ODESA II for the work completed in Swenson Park in the amount of \$15,431.83
5. To consider **Resolution 21-11-113** a resolution approving payment for pay voucher #4 to Forest Lake Contracting, Inc. for the 2021 Street Improvement Project (WSB project 017084-

000) in the amount of \$494,623.65

6. To consider **Resolution 21-11-114** a resolution appointing Wyoming paid on-call firefighters to probationary status.
7. To consider **Resolution 21-11-115** a resolution designating the polling place for the 2022 Elections.
8. To consider **Resolution 21-11-116** a resolution certifying the unpaid utility bills and City services invoices of certain residents and businesses contained on the attached list to property taxes for collection in 2022.

Council Member Nanko Yeager asked to pull item #3 for discussion.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #2, #4, #5, #6, #7, AND #8 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

#3 Consider the resignation of Patrick Parenteau and the hiring process for a Public Works Maintenance Worker

Council Member Nanko Yeager – Stated that she is sorry to see Mr. Parenteau leave the City, but noted that due to the proposed levy increase, she cannot support rehiring someone.

A MOTION WAS MADE BY COUNCILMEMBER NANKO YEAGER, SECONDED BY COUNCILMEMBER SCHILLING, TO ACCEPT THE RESIGNATION OF PATRICK PARENTEAU AS PUBLIC MAINTENANCE WORKER.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

Mayor Iverson – Noted that Mr. Parenteau has done a great job during his time in the City and will be missed.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER IVERSON, TO BEGIN THE HIRING PROCESS FOR A PUBLIC WORKS MAINTENANCE WORKER.

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS, AND DEPARTMENT HEADS:

9. Report of the Public Safety Director, Paul Hoppe for November 10, 2021
10. Report of City Building Official, Fred Weck, IV for November 10, 2021
11. Report of City Attorney Tom Loonan for November 11, 2021
12. Report of City Engineer Mark Erichson, WSB for November 11, 2021

13. Report of Public Works Superintendent Chuck Almhjeld for November 10, 2021

14. 3rd Quarter Financial Report ABDO Financial Solutions

COMMUNICATIONS:

15. 5TH Annual City of Wyoming Tree Lighting Ceremony

City Administrator Linwood – Gave an update on the upcoming Tree Lighting Ceremony and noted that sponsorship has been provided by WSB and Xcel Energy. He noted that participating in the event will be Sunrise River Apple Farm, Pleasant Valley Cloggers, and Forest Lake Dance Factory.

OLD BUSINESS:

NEW BUSINESS

16. Consider adopting Police Department Policy 1-8 establishing procedures for Requesting Special Event Police Personnel

Public Safety Director Hoppe – Explained what has been done in the past for off-duty assignment for providing security details at events. He noted that due to a change in the opinion related to liability coverage, this policy was created so that all requests run through the department and the City. He gave an overview of the proposed policy and explained that this will result in on-duty employees filling the requests on an overtime basis and the vendor reimbursing the City for providing these secondary services to their venue/event.

Mayor Iverson – Asked how will Special Events know that they need a police officer.

Public Safety Director Hoppe – He stated that there is a question on the application that asks if they need additional policing and to what extent. He stated that he reviews the application and determines if it can be fulfilled with volunteers which would mean there is no cost to the event and gave the example of the Stomp Out Suicide event where there are volunteers that handle traffic control. He stated that some events, such as weddings at Pine Haven and the Dead End Hayride, where there are large crowds and alcohol, distinguish between the decision of whether they will allow reserves or if it will require a licensed police officer. He explained the forced overtime system and how officers rotate through the list.

Councilmember Luger – Asked what would happen if the request for additional policing would not be able to be handled by the City.

Public Safety Director Hoppe – He stated that in that situation they will reach out to their partnering agencies, such as Chisago, North Branch, or Lakes Area and ask them to fulfill the request. He answered Council questions regarding ‘arrest powers’ and overtime payment. He noted that arrest powers are tied to the cities and not the event which is one of the differences between private security because they do not have arrest powers.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO ADOPT POLICE DEPARTMENT POLICY 1-8 ESTABLISHING PROCEDURES FOR REQUESTING SPECIAL EVENT POLICE PERSONNEL.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

17. To consider the recommendation of Neil Bauer for the Public Safety Director Position in the City of Wyoming

City Administrator Linwood – Gave an overview of the process the City used to conduct a search and interview for a new Public Safety Director. He stated that he is recommending Neil Bauer as the top candidate for this position. He shared some background information about Mr. Bauer and noted that he has been a Police Sergeant in the City of Woodbury since 2007 and started with that department in 1999. He also has past experience as a paramedic which will be valuable experience for working with the Fire Department who responds to a lot of medical calls. He shared his educational background including a Doctorate of Education and a Masters of Arts and Police Leadership from the University of St. Thomas, a diploma from Century College in Paramedic Technology, and a Bachelors of Arts in Sociology from the University of St. Thomas. He noted that he has been an instructor at Century College and is currently an instructor at the Minnesota Bureau of Criminal Apprehension. He stated that is recommending that Mr. Bauer begin at wage step #4 which equates to a salary pay scale of \$59.30/hour with a 6 month probationary period.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE NEIL BAUER FOR THE PUBLIC SAFETY DIRECTION POSITION IN THE CITY OF WYOMING.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – Attended the end of the Planning Commission meeting and participated in a demo of the new fire truck that was given for the Boy Scouts.

Council Member Nanko Yeager – Gave an overview of the recent Sewer Commission meeting.

Council Member Luger – Attended the Sewer Commission meeting.

Council Member Schilling – Attended the EDA meeting.

Mayor Iverson – Attended the Planning Commission meeting and the EDA meeting. She expressed her appreciation to Cub Scout Pack #142 for their volunteer work at Stagecoach Days to raise money for the Fire Relief Association. She noted that there will be a celebration event for Public Safety Director Hoppe in the near future and is hopeful that both he and the Mr. Bauer will be able to light the tree at the upcoming Tree Lighting Ceremony.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO ADJOURN THE NOVEMBER 16, 2021 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:36 PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
DECEMBER 7, 2021 - 7:00PM