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21.	To consider a closed special meeting on December 2, 2020 for negotiations for employment agreements with the City Administrator and Police Sergeants.	135

AMENDED AGENDA
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
NOVEMBER 17, 2020
7:00 PM

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for November 4th, 2020
2. Consider approving the minutes of the "Special Meeting" of the Wyoming, Minnesota City Council for November 12, 2020

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS:

3. To consider **Resolution 20-11-102** a resolution adopting assessments for the 2020 Street Reconstruction Project (City Project No. 20-01)

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

4. Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of November 5, 2020 through November 17, 2020.
5. To consider the recommendation of accepting the resignation of Joel Erichson from the Wyoming Planning Commission
6. To consider the recommendation of appointing Kevin Teal to the Wyoming Planning Commission
7. To consider **Resolution 20-11-103** a resolution appointing Wyoming paid on call firefighter to probationary status
8. To consider **Resolution 20-11-104** a resolution certifying the unpaid utility bills and city services invoices of certain residents and businesses contained on the attached list to property taxes for collection in 2021

9. To consider **Resolution 20-11-105** a resolution approving Pay Voucher #3 to Classic Protective Coatings, Inc. for the 300,000 Gallon Water Tower Rehabilitation (City of Wyoming Project No. 20-02)(WSB Project No. 015538-000) in the amount of \$35,720.00
10. To consider **Resolution 20-11-106** a resolution accepting the work and approving release of escrow for cherry hills development
11. To consider **Resolution 20-11-107** a resolution by the city council of the city of Wyoming outlining policies for utility billing to assist in economic recovery following the covid-19 outbreak.
12. *To consider a release of certificate of completion between the City of Wyoming and the party to the development of Renaissance Land Company, Inc.*
13. *To consider **Resolution 20-11-110** a resolution approving the release of Mortgage and release of rents between the City of Wyoming and Real Investments of Wyoming, Inc.*

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

14. Report of the Public Safety Director, Paul Hoppe for, November 12, 2020
15. Report of City Building Official, Fred Weck, IV for, November 12, 2020
16. Report of City Attorney Tom Loonan for, November 13, 2020
17. Report of City Engineer, Mark Erichson for, November 12, 2020
18. Report of Public Works Superintendent Chuck Almhjeld for, November 12, 2020

COMMUNICATIONS:

19. Wyoming Tree Lighting Ceremony Updates

OLD BUSINESS: NONE

NEW BUSINESS:

20. To consider **Resolution 20-11-108** a resolution approving a variance to allow an off-premise sign at the northwest corner of Fallbrook Avenue and East Viking boulevard at pin 21.00015.00
21. To consider **Resolution 20-11-109** a resolution establishing storm water rates for 2021-2025 based on the rate study completed by Baker Tilly, Inc.
22. To consider the hiring of Allison Edwards as a full-time Police Officer with the City of Wyoming, effective January 1st, 2021.
23. To consider a closed special meeting on December 2, 2020 at 6:00pm for negotiations for employment agreements with the City Administrator and Police Sergeants

COUNCIL REPORTS:

ADJOURN

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:

December 1, 2020
7:00 PM

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
NOVEMBER 4, 2020
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for November 4, 2020 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Joe Zerwas, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Kelly Dumais, Assistant City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

Mayor Iverson – Read aloud a statement explaining that the Council is meeting via teleconference due to the COVID-19 pandemic. She explained that tonight's meeting would be held according to State Statute 13D.021, will be live streamed on the City's YouTube page, and will be recorded as part of the public record on the City's website

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. **Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for October 20, 2020**

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR OCTOBER 20, 2020 AS SUBMITTED.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

2. **Consider approving the minutes of the "Work Session Meeting" of the Wyoming, Minnesota City Council for October 26, 2020**

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE "WORK SESSION MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR OCTOBER 26, 2020 AS SUBMITTED.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS:

3. To consider **Wyoming Police Department Policy 2-8** a policy for Body Worn Portable Audio/Video Recording Device

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO OPEN THE PUBLIC HEARING AT 7:04 P.M.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

Mayor Iverson – Read aloud a letter submitted by Bruce Spangler, 5983 258th Street asking questions about the body worn cameras.

City Administrator Linwood – Noted that the City had received a considerable amount of comments from the public via survey and social media.

Public Safety Director Hoppe – Explained that the draft policy for body worn cameras was posted on social media and the City website to solicit feedback. He noted that all of the comments have been provided to the Council and stated that he felt that there has been very good civil engagement in this process. He addressed the question raised by Mr. Spangler and noted that the City does not control the policies of other departments relative to the operations within the police department but noted that camera systems are pretty much an industry standard at this point. He noted that he believed that many of the nearby cities are all in similar processes right now and explained that from what he has seen, most of their policies seem to be very similar to Wyoming's. He clarified that the City will not have Memorandums of Understandings with other organizations.

Councilmember Schilling – Stated that he felt much of the public feedback was helpful and supportive. He stated that he appreciates that so many people took the time to read through this information and comment.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO CLOSE THE PUBLIC HEARING AT 7:11 PM

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

Councilmember Nanko Yeager – Asked questions about when cameras would be activated and situations where bystanders are filming.

Public Safety Director Hoppe – Explained the policy and criminal procedure in this situation.

Councilmember Zerwas – Asked questions about activating the cameras in private homes.

Public Safety Director Hoppe – Noted that much of their work is completed in the privacy of

people's homes and cameras will be activated in these situations

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER ZERWAS, TO APPROVE WYOMING POLICE DEPARTMENT POLICY 2-8 A POLICY FOR BODY WORN PORTABLE AUDIO/VIDEO RECORDING DEVICE

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

4. To consider an agreement authorizing a five-year subscription contract with Axon Enterprises Inc. to provide body worn camera technology to the Wyoming Police Department

Public Safety Director Hoppe – Stated that he hopes the cameras can be implemented by December of 2020. He explained that there has been a donor that has given \$10,500 for 2020 and pledged another donation in 2021 to assist with the implementation of the program. He stated that this subscription being proposed is cloud based so the data will not need to be stored locally and gave an overview of some of the details of the subscription.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE AN AGREEMENT AUTHORIZING A FIVE-YEAR SUBSCRIPTION CONTRACT WITH AXON ENTERPRISES INC. TO PROVIDE BODY WORN CAMERA TECHNOLOGY TO THE WYOMING POLICE DEPARTMENT

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

5. Consider authorizing payment of recommended bills, payroll and Journal Entries for the period of October 21, 2020 through November 4, 2020
6. To consider hiring John Peka as rink attendant at \$13.50/hr for the 2020-2021 skating season
7. To consider an inspections services agreement by and between the City of Wyoming and the City of Elk River
8. To accept the resignation of Sherry Christiansen from the Park Advisory Commission

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER IVERSON, TO APPROVE #5, #6, #7, AND #8 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

9. Report of the Public Safety Director, Paul Hoppe for October 28, 2020

10. Report of City Building Official, Fred Weck, IV for October 29, 2020
11. Report of City Attorney Tom Loonan for October 29, 2020
12. Report of City Engineer Mark Erichson, WSB for October 30, 2020
13. Report of Public Works Superintendent Chuck Almhjeld for October 28, 2020

COMMUNICATIONS:

14. Wyoming Covid-19 Business Preparedness Plan Update

Assistant City Administrator Dumais – Explained that staff is continuing to monitor the Covid-19 situation in relation to City operations proceeding safely. She reviewed some of the existing and suggested practices for staff.

OLD BUSINESS: NONE

NEW BUSINESS

15. To consider **Resolution 20-11-99** a resolution approving a Conditional Use Permit for Jan Hoppe for an automobile dealership at 24232 Greenway Avenue, Wyoming, MN 55092

Zoning Administrator/Building Official Weck – Gave an overview of the request and noted that the Planning Commission and staff are recommending approval.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 20-11-99 A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR JAN HOPPE FOR AN AUTOMOBILE DEALERSHIP AT 24232 GREENWAY AVENUE, WYOMING, MN 55092

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

16. To consider the hiring of Travis Parson for the Public Works Maintenance position at a wage of \$27.31/Hour

Public Works Superintendent Almhjeld – Started to give an overview of the selection process, but then had technical difficulties.

City Administrator Linwood – Continued the explanation of the selection process for this position and noted that they considered 31 individuals. He gave an overview of Travis Parson's education, experience and qualifications.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE HIRING OF TRAVIS PARSON FOR THE PUBLIC WORKS MAINTENANCE POSITION AT A WAGE OF \$27.31/HR

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

17. To consider **Resolution 20-11-100** a resolution ordering preparation of a feasibility report for

public improvements to all or portions of roadways identified in the 2021 Street Improvement Project

City Engineer Erichson – Gave an overview of the planned 2021 Street Improvement Project in light of the change in State Aid advances. He answered questions from the Council regarding street improvement plans.

Mayor Iverson –Suggested that the information that outlines the years that road projects are expected to be completed be shared on the website.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 20-11-100 A RESOLUTION ORDERING PREPARATION OF A FEASIBILITY REPORT FOR PUBLIC IMPROVEMENTS TO ALL OR PORTIONS OF ROADWAYS IDENTIFIED IN THE 2021 STREET IMPROVEMENT PROJECT

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

18. To consider Policy 20-03 a policy for Virtual City Meetings and Public Participation

City Administrator Linwood – Gave an overview of the policy to assist in public interaction for virtual City meetings.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE POLICY 20-03 A POLICY FOR VIRTUAL CITY MEETINGS AND PUBLIC PARTICIPATION

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

19. To consider an addition of Cares Act Payable agenda item at the special meeting on November 12, 2020 at 6:00 PM

City Administrator Linwood - Explained the request to include this on the agenda in order to meet the appropriate deadlines for the Cares Act dollars.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE ADDITION OF CARES ACT PAYABLE AGENDA ITEM AT THE SPECIAL MEETING ON NOVEMBER 12, 2020 AT 6:00 PM

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Zerwas – Attended the Special Council meeting.

Council Member Nanko Yeager – Attended the Special Council meeting.

Council Member Luger – Attended the Special Council meeting and the Park Advisory Commission meeting.

Council Member Schilling – Attended the Special Council meeting and extended his appreciation to City Administrator Linwood, City staff and the election judges for their work on the election.

Mayor Iverson – Attended Special Council meeting, the Park Advisory Commission, and the Planning Commission meeting. She expressed her appreciation to the election judges and City staff for their hard work on the election. She stated that Councilmember Zerwas will be retiring as a Councilmember at the end of the year and noted that it has been a joy to work with him.

City Engineer Erichson – Gave an overview of the Kettle River project

Public Safety Director Hoppe – Gave an overview of Halloween activities in the City.

A MOTION WAS MADE BY COUNCILMEMBER ZERWAS, SECONDED BY COUNCILMEMBER SCHILLING, TO ADJOURN THE NOVEMBER 4, 2020 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:12 PM

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Zerwas, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
NOVEMBER 17, 2020
7:00PM

**UNAPPROVED MINUTES
CITY COUNCIL
SPECIAL MEETING
CITY OF WYOMING, MINNESOTA
NOVEMBER 12, 2020
7:00 PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Work Session Meeting of the Wyoming City Council for November 12, 2020 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, and Claire Luger.

ABSENT: Joe Zerwas

Also Present: Robb Linwood, City Administrator; Kelly Dumais, Assistant City Administrator; and Paul Hoppe, Public Safety Director, Mark Erichson, City Engineer, Fred Weck, Building Official/Zoning Administrator, Chuck Almhjeld, Public Works Superintendent, Jean McGann, AEM Financial, Jessi Sturtz, AEM Financial, Nick Dragsich, BakerTilly and Jonathan Loose, Wold Architects.

Mayor Iverson – Read aloud a statement explaining that the Council is meeting via teleconference due to the COVID-19 pandemic. She explained that tonight's meeting would be held according to State Statute 13D.021, will be live streamed on the City's YouTube page, and will be recorded as part of the public record on the City's website.

DETERMINATION OF A QUORUM:

1. Consider authorizing payment of recommended invoices and bills for Cares Act dollars.

City Administrator Linwood explained that staff requested the city council add this item to the special meeting tonight to ensure that any outstanding invoices were paid. The second component to this is the city received the final invoices today from Chisago County HRA/EDA for business grants and nonprofit grants. Mr. Linwood reported that the city council allocated over \$90,000 for these grants and was happy to report that there was almost \$85,000 allocated to businesses and nonprofits. Council Member Nanko Yeager questioned if the claims on the list fit the criteria of the Cares act expenditures. Mr. Linwood stated that staff has used the guidance from the Minnesota Management and Budget, the league of Minnesota cities, the US Treasury and the city's financial consultant AEM.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE PAYMENT OF RECOMMENDED INVOICES AND BILLS FOR CARES ACT DOLLARS.

Roll Call Vote:

Voting Aye: Schilling, Luger, Iverson and Nanko Yeager

Voting Nay: None

Abstain: None

Absent: Zerwas

2. To consider **Resolution 20-11-101** a resolution certifying the general election results for the City of Wyoming

City Administrator Linwood stated that the some of the changes in the counting of absentee ballots allowed for the county auditor to update the final election results on November 10, 2020. It is necessary to send this resolution to the county auditor for final certification. Mr. Linwood thanked assistant city administrator Dumais for all her work organizing the Election Day and that it was a smooth process. The council thanked Ms. Dumais for her work.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 20-11-101 A RESOLUTION CERTIFYING THE GENERAL ELECTION RESULTS FOR THE CITY OF WYOMING

Roll Call Vote:

Voting Aye: Schilling, Luger, Iverson and Nanko Yeager

Voting Nay: None

Abstain: None

Absent: Zerwas

3. 2021 Budget Discussions and considerations

Draft Storm water Study

Nick Dragisich from BakerTilly presented a draft storm water utility fee study. Mr. Dragisich explained that Bakery Tilly was engaged by the City of Wyoming to undertake a comprehensive storm water utility rate and fee study. Baker Tilly partnered with WSB who provided their knowledge of the City's storm water system's operational and capital needs. The purpose of the study is to provide the City of Wyoming with a report establishing equitable storm water rates for residential, commercial, and industrial customers over the next five years.

The overall objective of this study was to recommend rates and fees that will equitably recover the cost of providing storm water service to customers. The recommended rates and fees should ensure adequate funding for operating and maintenance costs and capital needs, while minimizing the impact on rates to the greatest extent possible. New rates recommended should be fair and equitable to all customers.

The City's most recent financial reports for the Surface Water Fund was reviewed to gain an understanding of its recent financial performance and trends. The City's capital improvement plan for the Surface Water Utility is incorporated into financial projections. The capital improvement plan included projected improvements through 2025. Three financial projections were made for the Surface Water Fund. The first assumed no increase in rates, the second projected rate increases needed provide adequate funds over the planning period and the third incorporated additional transfers into the Surface Water Fund to soften the impact of rate increases.

The financial projection with no rate increases shows the Surface Water Fund would run out of cash in 2021 with a negative projected ending cash balance of (\$11,899). Ending cash would grow more negative each year reaching a negative (\$1,328,807) at the end of 2030.

The second financial projection was made incorporating rate increases needed to adequately fund the Surface Water Fund over the planning period. The financial projections show that the quarterly charges for all land uses would need to increase each year. The increases need to be larger in the early years for several reasons. First, because the operating budget is projected to increase from \$100,285 in 2020 to \$181,865 in 2021, and second

because of the capital improvements projected to be acquired. Remember there have been no capital improvements paid for from the Surface Water Fund over the past four years. The agricultural and residential land use designations would need to increase from its current \$2.00/quarter (\$0.67/month) in 2020 as follows:

- \$4.00/quarter (\$1.33/month) in 2021
- \$7.20/quarter (\$2.40/month) in 2022
- \$9.36/quarter (\$3.12/month) in 2023

From that point forward the increases needed are much smaller or about .20 cents per year.

The third financial projection was made incorporating rate increases and transfers in needed to provide adequate revenues for the Surface Water Fund over the planning period. The transfers in are projected in 2021 (an additional \$25,000 above the \$250,000 already budgeted) and \$25,000 in 2022 for a total of \$50,000. These transfers are repaid with 3% interest in 2023 and 2024 by transferring out \$26,500 in each of those years. The financial projections show that the quarterly charges for all land uses would increase at a slower rate in the first two years but would match the rate projected in the previous financial projection in 2024 and thereafter. The benefit of this approach is lesser increases in the first two years, but it does require the transfers in to accomplish this.

The agricultural and residential land use designations would increase from its current \$2.00/quarter (\$0.67/month) in 2020 as follows:

- \$3.60/quarter (\$1.20/month) in 2021
- \$6.48/quarter (\$2.16/month) in 2022
- \$9.40/quarter (\$3.13/month) in 2023

From that point forward the increases needed are much smaller or about .20 cents per year.

A chart was presented that showed a comparison of City of Wyoming's 2020 and projected 2021 through 2023 residential quarterly Surface Water bills compared to the 2020 quarterly bills of six neighboring communities. Wyoming's current and projected residential quarterly bills are less than all of the neighboring communities 2020 bills.

Space needs assessment Wold Architects

Jonathan Loose from Wold architects gave presentation on the current condition of the City of Wyoming facilities. Mr. Loose identified the guiding principles that the group is using to evaluate facilities, review of condition assessment, review of functional assessment, space needs summary and next steps. Mr. Loose explained that guiding principles the following: Focus and Functional Operations, Sustainability, and Financial Resilience.

Mr. explained that a condition assessment was completed on each facility that evaluates the physical infrastructure of the existing facilities. Each buildings systems are evaluated in order to create a report of items that need to be replaced or upgraded to maintain the building as a city asset into the future. Mr. Loose gave assessments of Wyoming City Hall, the Wyoming Fire Department, Wyoming Public Works and the Wyoming Police Department. Mr. Loose talked about part of the planning process is to simultaneously evaluate the existing facilities in terms of both infrastructure and programmatic needs. He then went through a second assessment that was completed that identified facilities Functional Assessment. The functional assessment is to evaluate the adequacy of space sizes and arrangements in supporting the operations of each city function – both currently and projected into the future. An ideal utilization of space that is needed to support city

operations is the outcome of the functional assessment. Mr. Loose then went through the results for all city facilities and identified existing utilization size and project utilization size. Lastly it was discussed as far as next steps what the council wants to focus on as far as short term goals, midterm and long term goals along with Budget analysis for potential options.

2021 Budget Discussion

Jean McGann, President of AEM was present to discuss the 2021 Wyoming city budget. She did introduce Jessi Sturtz, the new finance director for the City of Wyoming.

Ms. McGann gave an overview of the 2021 Budget and explained that the city of Wyoming tax capacity has increased from 2021 over 5%. She then highlighted some of the following items.

Key items in this year's budget:

- The 2021 tax rate is proposed to decrease 0.27% to 43.31%
- The total 2021 tax levy is proposed to increase \$212,774 or 5.02% from 2020
- The general levy increased \$107,960 or 3.33%
- Factors relating to this increase are explained in this memo under the General Fund Budget Summary section
- The debt levy increased \$210,402 or 31.18% Increase is due to the issuance of the 2020A bonds for the 2020 street project and the subsequent tax levy needed to fund debt service payments
- The capital levy decreased \$105,588 or 38.31%
- Staffing
 - New full-time maintenance employee is budgeted and allocated equally to the Water, Sewer, and Surface Water funds
 - Promotion of a current maintenance employee to a lead utility operator. This position is allocated 55% General fund, 20% Water fund, and 25% Sewer fund
 - The Crime Analyst will be promoted to full-time starting in July 2021
 - All employees are projected to receive a COLA increase and eligible employees will receive a step increase
 - Premiums for both workers compensation and property/liability insurance have increased \$15K and \$9K, respectively, and an effort was made to more accurately allocate these premiums to departments. The Police Department was the hardest hit by the increases and change in allocation.

The impact of the proposed 2021 City of Wyoming tax levy and tax rate is shown below:

(Decrease)		Taxable		2020 Taxes		2021 Taxes		Increase		
Property Type		Market Value		Payable		Payable		in Property		
<u>Taxes</u>										
Residential	\$	100,000	\$	71,800	\$	313	\$	311	\$	(2)
Residential		200,000		180,800		788		783		(5)
Residential		300,000		289,800		1,263		1,255		(8)
Residential		400,000		398,800		1,738		1,727		(11)
Commercial		500,000		500,000		4,031		4,006		(25)

Note: change in market value has not been assumed

The council had discussion on the overall budget and more in depth on items on the budget including questions on street bonds debt service, colas, cable franchise fees, and tree city USA.

**A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER
“WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT
9:07PM**

Roll Call Vote:

Voting Aye: Schilling, Luger, Iverson and Nanko Yeager

Voting Nay: None

Abstain: None

Absent: Zerwas

Request for Council Action

Date: November 17, 2020

To: Wyoming City Council, Mayor Lisa Iverson, Councilmembers Claire Luger, Linda Nanko/Yeager, Joe Zerwas and Dennis Schilling

Cc: Robb Linwood; File

From: City Engineer, Mark Erichson, PE

RE: 2020 Street Improvement Project – Adopt Assessments (City Project No. 20-01)

Staff has prepared a resolution adopting the assessments for the 2020 Street Improvement Project for your consideration in accordance with the requirements of state statutes Chapter 429 for assessments to benefitting properties. A copy of the assessment role is attached for your reference. As part of the assessment hearing, staff will give a PowerPoint presentation identifying the improvements, costs and detail payment options. A summary of project costs and assessment calculation is shown below:

Total Project Cost:	\$3,511,632.81
• Surface Improvements:	\$2,811,382.97
• Drainage Improvements:	\$633,959.23
• Watermain Improvements:	\$19,292.49
• Lions Park Improvements	\$46,998.13
Assessable Costs (Surface and Drainage):	\$3,440,279.93
Portion to be assessed (20%):	\$688,055.99
• Total Number of Units:	113 assessable units
• Assessment Rate per Unit:	\$6,088.99 (\$6,345.13 identified in feasibility)

Recommendation:

Approve Resolution No. 20-11-102, a resolution adopting the assessments for City Project No 20-01.

Final Assessment Roll															
WSB Project: 2020 Street Improvement Project Project Location: City of Wyoming WSB Project No. : R-013882-000						Total Surface and Drainage Improvement Cost: \$ 3,440,279.93 20% Surface and Drainage Improvement Cost: \$688,055.99 Unit Surface Improvement Assessment: \$6,088.99						Date: 10/27/2020 Revised: Printed: 10/27/2020			
Map ID	Owner Name	Property Owner Address				Property Address			PIN #	Land Use Description	Number of Assesable Units	Assessable Units	Method	Assessment Rate	Total Proposed Assessment
1	ROBERTO VINCENT J	26180 EMERALD AVE	WYOMING	MN	55092	26180 EMERALD AVE	WYOMING	55092	210066200	R3	1	1	UNIT	\$6,088.99	\$6,088.99
2	MOEN CURTIS E & DEBORAH	1408 BAY DR SE	FOREST LAKE	MN	55025	4850 262ND ST	WYOMING	55092	210066300	R3	1	1	UNIT	\$6,088.99	\$6,088.99
3	EDWARDS FRANK M & KATHLEEN M	PO BOX 265	WYOMING	MN	55092-0265	4840 262ND ST	WYOMING	55092	210066400	R3	1	1	UNIT	\$6,088.99	\$6,088.99
4	RYNES MARILYN R	4830 262ND ST	WYOMING	MN	55092	4830 262ND ST	WYOMING	55092	210066500	R3	1	1	UNIT	\$6,088.99	\$6,088.99
5	DAVIDS REAL ESTATE HOLDINGS LLC	10110 CREEKSIDE DR	CAPE HAZE	FL	33946-2338	4820 262ND ST	WYOMING	55092	210066600	R3	1	1	UNIT	\$6,088.99	\$6,088.99
6	STACE JOHN C & KATHERINE L	4810 262ND ST	WYOMING	MN	55092	4810 262ND ST	WYOMING	55092	210066700	R3	1	1	UNIT	\$6,088.99	\$6,088.99
7	LUNDA JEFFREY J & KELSEY M	4800 261TH ST	WYOMING	MN	55092	4800 261ST ST	WYOMING	55092	210066800	R3	1	1	UNIT	\$6,088.99	\$6,088.99
8	REED PROPERTIES LLC	8162 241ST LN NE	LINWOOD	MN	55079	UNADDRESSED	WYOMING	55092	210004006	R3	0	0	UNIT	\$6,088.99	\$0.00
9	RYMER HOLLY M	4805 261ST ST	WYOMING	MN	55092	4805 261ST ST	WYOMING	55092	210070300	R3	1	1	UNIT	\$6,088.99	\$6,088.99
10	WALD CORRINE	4835 261ST ST	WYOMING	MN	55092	4835 261ST ST	WYOMING	55092	210070200	R3	1	1	UNIT	\$6,088.99	\$6,088.99
11	ORDE TYRONE G	4855 261ST ST	WYOMING	MN	55092	4855 261ST ST	WYOMING	55092	210070100	R3	1	1	UNIT	\$6,088.99	\$6,088.99
12	SCHUDER DAVID J & KELLY LOUISE A SCHUDER	4885 261ST ST	WYOMING	MN	55092	4885 261ST ST	WYOMING	55092	210070000	R3	1	1	UNIT	\$6,088.99	\$6,088.99
13	MUNDAHL ANDREW J & SARAH R	4905 261ST ST	WYOMING	MN	55092	4905 261ST ST	WYOMING	55092	210069900	R3	1	1	UNIT	\$6,088.99	\$6,088.99
14	ARIOLA JAMES E	4945 261ST LN	WYOMING	MN	55092	4945 261ST LN	WYOMING	55092	210069800	R3	1	1	UNIT	\$6,088.99	\$6,088.99
15	HURLEY CHRISTOPHER	4965 261ST LN	WYOMING	MN	55092	4965 261ST LN	WYOMING	55092	210069700	R3	1	1	UNIT	\$6,088.99	\$6,088.99
16	GALLAGHER ROBERT R & KAYLA M	4985 261ST LN	WYOMING	MN	55092	4985 261ST LN	WYOMING	55092	210069600	R3	1	1	UNIT	\$6,088.99	\$6,088.99
17	LEATHERMAN ERIC W & JACQUELINE R	5017 261ST LN	WYOMING	MN	55092	5017 261ST LN	WYOMING	55092	210069500	R3	1	1	UNIT	\$6,088.99	\$6,088.99
18	DERKSEN DAVID J & AUBREE K	5035 261ST LN	WYOMING	MN	55092	5035 261ST LN	WYOMING	55092	210069400	R3	1	1	UNIT	\$6,088.99	\$6,088.99
19	FORREST BENJAMIN	5028 261ST LN	WYOMING	MN	55092	5028 261ST LN	WYOMING	55092	210069310	R3	1	1	UNIT	\$6,088.99	\$6,088.99
20	BERTRAM CRAIG C & MARGERY A	5000 261ST LN	WYOMING	MN	55092	5000 261ST LN	WYOMING	55092	210069300	R3	1	1	UNIT	\$6,088.99	\$6,088.99
21	OSTROM SCOTT K	4970 261ST LN	WYOMING	MN	55092	4970 261ST LN	WYOMING	55092	210069100	R3	1	1	UNIT	\$6,088.99	\$6,088.99
22	ANDERSON MARK JOHN	4957 261TH	WYOMING	MN	55092	4957 261ST ST	WYOMING	55092	210069000	R3	1	1	UNIT	\$6,088.99	\$6,088.99
23	LONG CHRISTOPHER A	4967 261ST ST	WYOMING	MN	55092	4967 261ST ST	WYOMING	55092	210068900	R3	1	1	UNIT	\$6,088.99	\$6,088.99
24	REILING REBECCA L & MARK L JR	5005 261ST ST	WYOMING	MN	55092	5005 261ST ST	WYOMING	55092	210068800	R3	1	1	UNIT	\$6,088.99	\$6,088.99
25	LEAHY NANCY G	5025 261ST ST	WYOMING	MN	55092	5025 261ST ST	WYOMING	55092	210068700	R3	1	1	UNIT	\$6,088.99	\$6,088.99
26	WILSON DEBORAH A	5020 261ST ST	WYOMING	MN	55092	5020 261ST ST	WYOMING	55092	210068600	R3	1	1	UNIT	\$6,088.99	\$6,088.99
27	JORGENSEN SCOTT E	5010 261ST ST	WYOMING	MN	55092	5010 261ST ST	WYOMING	55092	210068500	R3	1	1	UNIT	\$6,088.99	\$6,088.99
28	FAIRBANKS KENNETH J AND & CHERYL A HOEFT	4990 261ST ST	WYOMING	MN	55092	4990 261ST ST	WYOMING	55092	210068400	R3	1	1	UNIT	\$6,088.99	\$6,088.99
29	DEGENDORFER RICHARD G & SANDRA K DEGENDORFER	4970 261ST ST	WYOMING	MN	55092	4970 261ST ST	WYOMING	55092	210068300	R3	1	1	UNIT	\$6,088.99	\$6,088.99
30	NORDBY BARRY W & CONNIE A	4960 261ST ST	WYOMING	MN	55092	4960 261ST ST	WYOMING	55092	210068200	R3	1	1	UNIT	\$6,088.99	\$6,088.99
31	LUTEY MICHAEL S & COURTNEY R	4940 261ST ST	WYOMING	MN	55092	4940 261ST ST	WYOMING	55092	210068100	R3	1	1	UNIT	\$6,088.99	\$6,088.99
32	LAUER VERNON J & LORIE L	4910 261ST ST	WYOMING	MN	55092	4910 261ST ST	WYOMING	55092	210068000	R3	1	1	UNIT	\$6,088.99	\$6,088.99
33	DRAKE MARK A	4880 261ST ST	WYOMING	MN	55092	4880 261ST ST	WYOMING	55092	210067900	R3	1	1	UNIT	\$6,088.99	\$6,088.99
34	ATKINS DAVID A	4850 261ST ST	WYOMING	MN	55092-9012	4850 261ST ST	WYOMING	55092	210067800	R3	1	1	UNIT	\$6,088.99	\$6,088.99
35	OHNSTAD BRETT K AND JODI A BLAKESLEY	4825 262ND ST	WYOMING	MN	55092	4825 262ND ST	WYOMING	55092	210067700	R3	1	1	UNIT	\$6,088.99	\$6,088.99
36	ROTH JAMES R & LORI E	18495 HARROW AVE N	FOREST LAKE	MN	55025-9772	4835 262ND ST	WYOMING	55092	210067600	R3	1	1	UNIT	\$6,088.99	\$6,088.99
37	GUSTAFSON DUANE & MARY LOU	4845 262ND ST	WYOMING	MN	55092	4845 262ND ST	WYOMING	55092	210067500	R3	1	1	UNIT	\$6,088.99	\$6,088.99
38	EIDENSCHINK JEFFREY D & JILL M EIDENSCHINK	4865 262ND ST	WYOMING	MN	55092	4865 262ND ST	WYOMING	55092	210067400	R3	1	1	UNIT	\$6,088.99	\$6,088.99
39	BOYER GENE K & NANCY S	4885 262ND ST	WYOMING	MN	55092	4885 262ND ST	WYOMING	55092	210067300	R3	1	1	UNIT	\$6,088.99	\$6,088.99
40	PETERSON CATHY	4925 262ND ST	WYOMING	MN	55092	4925 262ND ST	WYOMING	55092	210067200	R3	1	1	UNIT	\$6,088.99	\$6,088.99
41	CARR ROGER S & JENNIFER J	4955 262ND ST N	WYOMING	MN	55092	4955 262ND ST	WYOMING	55092	210067100	R3	1	1	UNIT	\$6,088.99	\$6,088.99
42	RIESGRAF ROGER C & CYNTHIA A	4985 262ND ST	WYOMING	MN	55092	4985 262ND ST	WYOMING	55092	210067000	R3	1	1	UNIT	\$6,088.99	\$6,088.99
43	MUELLER NICHOLAS R	4989 262ND ST	WYOMING	MN	55092	4989 262ND ST	WYOMING	55092	210066900	R3	1	1	UNIT	\$6,088.99	\$6,088.99
44	TACHENY THOMAS J & VICTORIA G	5000 262ND ST	WYOMING	MN	55092	5000 262ND ST	WYOMING	55092	210065100	R3	1	1	UNIT	\$6,088.99	\$6,088.99
45	KUBAL MICHAEL W	4980 262ND ST	WYOMING	MN	55092	4980 262ND ST	WYOMING	55092	210065200	R3	1	1	UNIT	\$6,088.99	\$6,088.99
46	POZNIAK FRANCIS W & JEANEEN K	4960 262ND ST	WYOMING	MN	55092	4960 262ND ST	WYOMING	55092	210065300	R3	1	1	UNIT	\$6,088.99	\$6,088.99
47	JOSLYN RANDALL J & DIANE O	4940 262ND ST	WYOMING	MN	55092	4940 262ND ST	WYOMING	55092	210065400	R3	1	1	UNIT	\$6,088.99	\$6,088.99
48	DIETZ TIMOTHY N & KARLA J	4920 262ND ST	WYOMING	MN	55092	4920 262ND ST	WYOMING	55092	210065500	R3	1	1	UNIT	\$6,088.99	\$6,088.99
49	HOGAN DANIEL P & MELINDA A	4900 262ND ST	WYOMING	MN	55092	4900 262ND ST	WYOMING	55092	210065600	R3	1	1	UNIT	\$6,088.99	\$6,088.99
50	HOLLAND ADAM	4880 262ND ST	WYOMING	MN	55092	4880 262ND ST	WYOMING	55092	210065700	R3	1	1	UNIT	\$6,088.99	\$6,088.99
51	SOMMERS ALLEN J	26175 EMERALD AVE	WYOMING	MN	55092	26175 EMERALD AVE	WYOMING	55092	210065800	R3	1	1	UNIT	\$6,088.99	\$6,088.99
52	HARMON TALENE J AND & THOMAS G EDDLESTON	9621 206TH ST N	FOREST LAKE	MN	55025	26195 EMERALD AVE	WYOMING	55092	210065900	R3	1	1	UNIT	\$6,088.99	\$6,088.99
53	BENSON ANDREW J & SUSAN L	26215 EMERALD AVE	WYOMING	MN	55092	26215 EMERALD AVE	WYOMING	55092	210066000	R3	1	1	UNIT	\$6,088.99	\$6,088.99
54	NELSON BRENDA K & KYLUND L	26235 EMERALD AVE	WYOMING	MN	55092	26235 EMERALD AVE	WYOMING	55092	210066100	R3	1	1	UNIT	\$6,088.99	\$6,088.99

55	GEISENKOETTER ALAN J & ELEANOR T	26239 EMERALD AVE	WYOMING	MN	55092	26239 EMERALD AVE	WYOMING	55092	210004010	R3	1	1	UNIT	\$6,088.99	\$6,088.99
56	CITY OF WYOMING	PO BOX 188	WYOMING	MN	55092-0188	4803 263RD ST	WYOMING	55092	210070400	MUNICIPAL	1	1	UNIT	\$6,088.99	\$6,088.99
57	NOLL TIMOTHY J	4802 263RD ST	WYOMING	MN	55092	4802 263RD ST	WYOMING	55092	210004100	A	1	1	UNIT	\$6,088.99	\$6,088.99
58	THE ECHO GROUP LLC	22814 HAYWARD AVE N	FOREST LAKE	MN	55025	4815 263RD ST	WYOMING	55092	210064400	R3	1	1	UNIT	\$6,088.99	\$6,088.99
59	HOPPE THOMAS A & SHERYL A	4833 263RD ST	WYOMING	MN	55092	4833 263RD ST	WYOMING	55092	210064300	R3	1	1	UNIT	\$6,088.99	\$6,088.99
60	GRAY DAVID S & WESLIE A	4849 263RD ST	WYOMING	MN	55092	4849 263RD ST	WYOMING	55092	210064200	R3	1	1	UNIT	\$6,088.99	\$6,088.99
61	BIBEAU MARK JOSEPH	4865 263RD ST	WYOMING	MN	55092	4865 263RD ST	WYOMING	55092	210064100	R3	1	1	UNIT	\$6,088.99	\$6,088.99
62	SHAW ANTONIA F & KAREN I	4881 263RD ST	WYOMING	MN	55092	4881 263RD ST	WYOMING	55092	210064000	R3	1	1	UNIT	\$6,088.99	\$6,088.99
63	DUFAULT MORGAN	4945 263RD ST	WYOMING	MN	55092	4945 263RD ST	WYOMING	55092	210063900	R3	1	1	UNIT	\$6,088.99	\$6,088.99
64	HEDIN KIM MARIE	4961 263RD ST	WYOMING	MN	55092	4961 263RD ST	WYOMING	55092	210063800	R3	1	1	UNIT	\$6,088.99	\$6,088.99
65	ROBLES CARRIE	4977 263RD ST	WYOMING	MN	55092	4977 263RD ST	WYOMING	55092	210063700	R3	1	1	UNIT	\$6,088.99	\$6,088.99
66	THOMSON PAMELA & DOUGLAS	4976 263RD ST	WYOMING	MN	55092	4976 263RD ST	WYOMING	55092	210062600	R3	1	1	UNIT	\$6,088.99	\$6,088.99
67	LARO DAVID M & MOLLIE J	4960 263RD CT	WYOMING	MN	55092	4960 263RD CT	WYOMING	55092	210062700	R3	1	1	UNIT	\$6,088.99	\$6,088.99
68	RITT ROGER	4944 263RD CT	WYOMING	MN	55092	4944 263RD CT	WYOMING	55092	210062800	R3	1	1	UNIT	\$6,088.99	\$6,088.99
69	STOFFELS DENNIS LEE & CHERYL	4928 263RD CT	WYOMING	MN	55092	4928 263RD CT	WYOMING	55092	210062900	R3	1	1	UNIT	\$6,088.99	\$6,088.99
70	HECKER JAMES ROBERT	4912 263RD CT	WYOMING	MN	55092	4912 263RD CT	WYOMING	55092	210063000	R3	1	1	UNIT	\$6,088.99	\$6,088.99
71	KUBAL CHRISTOPHER	4896 263RD CT	WYOMING	MN	55092	4896 263RD CT	WYOMING	55092	210063100	R3	1	1	UNIT	\$6,088.99	\$6,088.99
72	LINDQUIST DIANE M	4880 263RD CT N	WYOMING	MN	55092	4880 263RD CT	WYOMING	55092	210063200	R3	1	1	UNIT	\$6,088.99	\$6,088.99
73	LARSON ANTHONY J	4864 263RD ST	WYOMING	MN	55092	4864 263RD ST	WYOMING	55092	210063300	R3	1	1	UNIT	\$6,088.99	\$6,088.99
74	SAUNDERS TROY & JULIE	4854 263RD ST	WYOMING	MN	55092	4854 263RD ST	WYOMING	55092	210063400	R3	1	1	UNIT	\$6,088.99	\$6,088.99
75	SALOKA CARLA J	4848 263RD ST	WYOMING	MN	55092	4848 263RD ST	WYOMING	55092	210063500	R3	1	1	UNIT	\$6,088.99	\$6,088.99
76	ALMQUIST WILLIAM R & MARCIA ALMQUIST	4816 263RD ST	WYOMING	MN	55092	4816 263RD ST	WYOMING	55092	210063600	R3	1	1	UNIT	\$6,088.99	\$6,088.99
77	TOVSEN JASON & JULIA	4815 264TH CT	WYOMING	MN	55092	4815 264TH CT	WYOMING	55092	210062500	R3	1	1	UNIT	\$6,088.99	\$6,088.99
78	JOSEPHSON MICHAEL A & LINDA	4833 264TH CT	WYOMING	MN	55092	4833 264TH CT	WYOMING	55092	210062400	R3	1	1	UNIT	\$6,088.99	\$6,088.99
79	TRETTER RICHARD A & KAREN L	4847 264TH CT	WYOMING	MN	55092	4847 264TH CT	WYOMING	55092	210062300	R3	1	1	UNIT	\$6,088.99	\$6,088.99
80	ENGEN STEPHEN D & MARIA T	4865 264TH CT	WYOMING	MN	55092	4865 264TH CT	WYOMING	55092	210062200	R3	1	1	UNIT	\$6,088.99	\$6,088.99
81	WANDTKE AMY JEAN	4881 264TH CT	WYOMING	MN	55092	4881 264TH CT	WYOMING	55092	210062100	R3	1	1	UNIT	\$6,088.99	\$6,088.99
82	COURNOYEA GILBERT F	4945 264TH ST	WYOMING	MN	55092	4945 264TH ST	WYOMING	55092	210062000	R3	1	1	UNIT	\$6,088.99	\$6,088.99
83	STREIFF PATRICIA E	4961 264TH ST	WYOMING	MN	55092	4961 264TH ST	WYOMING	55092	210061900	R3	1	1	UNIT	\$6,088.99	\$6,088.99
84	HIGGINS MICHAEL T & DEBORAH	4977 264TH ST	WYOMING	MN	55092	4977 264TH ST	WYOMING	55092	210061800	R3	1	1	UNIT	\$6,088.99	\$6,088.99
85	TARNOWSKI JEROME S	4976 264TH ST	WYOMING	MN	55092	4976 264TH ST	WYOMING	55092	210061200	R3	1	1	UNIT	\$6,088.99	\$6,088.99
86	MCPHAIL DANIEL R & SUSAN J	4960 264TH ST	WYOMING	MN	55092	4960 264TH ST	WYOMING	55092	210061300	R3	1	1	UNIT	\$6,088.99	\$6,088.99
87	KEATING STEPHANIE L	4944 264TH ST	WYOMING	MN	55092-9012	4944 264TH ST	WYOMING	55092	210061400	R3	1	1	UNIT	\$6,088.99	\$6,088.99
88	VADNAIS THEODORE WILLIAM & KATHLEEN MARY	4880 264TH ST	WYOMING	MN	55092	4880 264TH ST	WYOMING	55092	210061500	R3	1	1	UNIT	\$6,088.99	\$6,088.99
89	HANSON RONALD L AND LANAE M	4834 264TH ST	WYOMING	MN	55092	4834 264TH ST	WYOMING	55092	210061600	R3	1	1	UNIT	\$6,088.99	\$6,088.99
90	GAIOVNIK CHRISTOPHER	4816 264TH ST	WYOMING	MN	55092	4816 264TH ST	WYOMING	55092	210061700	R3	1	1	UNIT	\$6,088.99	\$6,088.99
91	DEAZEVEDO ROBERT & DIANE W	26511 EVERTON AVE	WYOMING	MN	55092	26511 EVERTON AVE	WYOMING	55092	210060400	R3	1	1	UNIT	\$6,088.99	\$6,088.99
92	JAMES PATRICIA	26517 EVERTON CIR	WYOMING	MN	55092	26517 EVERTON CIR	WYOMING	55092	210060300	R3	1	1	UNIT	\$6,088.99	\$6,088.99
93	DAVIDSON ANGELA	26523 EVERTON CIR	WYOMING	MN	55092	26523 EVERTON CIR	WYOMING	55092	210060200	R3	1	1	UNIT	\$6,088.99	\$6,088.99
94	WELLS TINA A AND & ANTHONY E DEMARS	26529 EVERTON CIR	WYOMING	MN	55092	26529 EVERTON CIR	WYOMING	55092	210060100	R3	1	1	UNIT	\$6,088.99	\$6,088.99
95	COOPER ASHLEY ELIZABETH	26535 EVERTON CIR	WYOMING	MN	55092	26535 EVERTON CIR	WYOMING	55092	210060000	R3	1	1	UNIT	\$6,088.99	\$6,088.99
96	ALGIERE JENNIFER C	26541 EVERTON CIR	WYOMING	MN	55092	26541 EVERTON CIR	WYOMING	55092	210059900	R3	1	1	UNIT	\$6,088.99	\$6,088.99
97	MELO JEFFREY S & TERRI	26547 EVERTON CIR	WYOMING	MN	55092	26547 EVERTON CIR	WYOMING	55092	210059800	R3	1	1	UNIT	\$6,088.99	\$6,088.99
98	PEDERSON CHRISTINE M	26553 EVERTON CIR	WYOMING	MN	55092	26553 EVERTON CIR	WYOMING	55092	210059700	R3	1	1	UNIT	\$6,088.99	\$6,088.99
99	STUBER MICHAEL E & KATHRYN M	26559 EVERTON CIR	WYOMING	MN	55092	26559 EVERTON CIR	WYOMING	55092	210059600	R3	1	1	UNIT	\$6,088.99	\$6,088.99
100	PETERSEN MICHAEL J	26565 EVERTON CIR	WYOMING	MN	55092	26565 EVERTON CIR	WYOMING	55092	210059500	R3	1	1	UNIT	\$6,088.99	\$6,088.99
101	HOWE COLLEEN K	26571 EVERTON CIR	WYOMING	MN	55092	26571 EVERTON CIR	WYOMING	55092	210059400	R3	1	1	UNIT	\$6,088.99	\$6,088.99
102	PRATT BARRY W & SHERRY K	26577 EVERTON CIR	WYOMING	MN	55092	26577 EVERTON CIR	WYOMING	55092	210059300	R3	1	1	UNIT	\$6,088.99	\$6,088.99
103	KIEFFER RYAN	26583 EVERTON CIR	WYOMING	MN	55092	26583 EVERTON CIR	WYOMING	55092	210059200	R3	1	1	UNIT	\$6,088.99	\$6,088.99
104	DAHER CHARLES & ERICA	26589 EVERTON CIR	WYOMING	MN	55092	26589 EVERTON CIR	WYOMING	55092	210059100	R3	1	1	UNIT	\$6,088.99	\$6,088.99
105	ZIERDEN RANDAL G	8990 LEISURE OAK LN	ELK GROVE	CA	95624	26595 EVERTON CIR	WYOMING	55092	210059099	R3	1	1	UNIT	\$6,088.99	\$6,088.99
106	HAMMOND DUFFY J	26594 EVERTON CIR	WYOMING	MN	55092	26594 EVERTON CIR	WYOMING	55092	210060600	R3	1	1	UNIT	\$6,088.99	\$6,088.99
107	ANDERSON DEAN J	26578 EVERTON CIR	WYOMING	MN	55092	26578 EVERTON CIR	WYOMING	55092	210060700	R3	1	1	UNIT	\$6,088.99	\$6,088.99
108	ZALUSKY NICHOLAS C	26562 EVERTON CIR	WYOMING	MN	55092	26562 EVERTON CIR	WYOMING	55092	210060800	R3	1	1	UNIT	\$6,088.99	\$6,088.99
109	MILLER PAUL W & CAROL A WINTER-MILLER	26540 EVERTON CIR	WYOMING	MN	55092	26540 EVERTON CIR	WYOMING	55092	210060900	R3	1	1	UNIT	\$6,088.99	\$6,088.99
110	TANDE TAUNYA LEE	26524 EVERTON CIR	WYOMING	MN	55092-0004	26524 EVERTON CIR	WYOMING	55092	210061000	R3	1	1	UNIT	\$6,088.99	\$6,088.99
111	WILLIAMS DANIEL R & DEANN L	26518 EVERTON CIR	WYOMING	MN	55092	26518 EVERTON CIR	WYOMING	55092	210061100	R3	1	1	UNIT	\$6,088.99	\$6,088.99
112	HOLZSCHUH BRUCE M & PATRICIA	26512 EVERTON CIR	WYOMING	MN	55092	26512 EVERTON CIR	WYOMING	55092	210060500	R3	1	1	UNIT	\$6,088.99	\$6,088.99
113	SCHAVE WARREN L	4720 264TH ST	WYOMING	MN	55092	4720 264TH ST	WYOMING	55092	211031320	R1	1	1	UNIT	\$6,088.99	\$6,088.99
114	BROWERS JOHN E & CAITLYN A	4650 264TH ST	WYOMING	MN	55092	4650 264TH ST	WYOMING	55092	211031310	R1	1	1	UNIT	\$6,088.99	\$6,088.99
115	CITY OF WYOMING	PO BOX 188	WYOMING	MN	55092-0188	UNADDRESSED	WYOMING	55092	210003900	MUNICIPAL	0	0	UNIT	\$6,088.99	\$0.00
116	SCHUMACHER RANDALL B	8520 215TH ST N	FOREST LAKE	MN	55025	UNADDRESSED	WYOMING	55092	210004110	R3	0	0	UNIT	\$6,088.99	\$0.00
GRAND TOTAL 2020 STREET IMPROVEMENT PROJECT ASSESSMENTS												113			\$688,055.99

RESOLUTION NO.20-11-102

**CITY OF WYOMING
CHISAGO COUNTY, MINNESOTA**

**RESOLUTION ADOPTING ASSESSMENTS
FOR THE 2020 STREET IMPROVEMENT PROJECT
(CITY PROJECT NO. 20-01)**

WHEREAS, pursuant to notice duly given as required by law, the City Council has met, heard and passed upon all objections to the proposed assessment for the 2020 Street Improvement Project, City Project No. 20-01, and has amended such proposed assessment as it deems just;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYOMING, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein is hereby found to be benefitted by the proposed improvement.

2. Such assessments shall be as follows:

a. The assessments shall be payable in equal annual installments including principal and interest extending over a period of 15 years, with interest at the rate of 4.0% per annum, in the amount annually required to pay the principal over such period at such rate, the first of said installments to be payable with general taxes for the year 2021, collectible with such taxes during the year 2021. Interest shall accrue from and after December 17th, 2020.

b. The owner of the property so assessed may at any time prior to the certification of the assessment to the County Auditor, pay to the City Treasurer, and thereafter at any time prior to November 15 of any year pay to the County Auditor, the whole of the principal amount of the assessment on such property provided that no such prepayment shall be accepted without payment of all installments due to and including December 31 of the year of prepayment, and the original principal amount reduced only by the amounts of principal included in such installments computed on an annual amortization basis.]

3. The City Clerk shall forthwith transmit a certified duplicate copy of this assessment to the County Auditor to be extended on the tax list of the County.

This resolution was adopted by the City Council of the City of Wyoming on the 17th day of November, 2020, by a vote of _____ Ayes and _____ Nays.

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

(seal)

CITY OF WYOMING

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Paid Chk# 051124 11/2/2020 ROETTGER, JOHN

E 101-42110-208 TRAINING AND INSTRUCTION \$1,726.00 103120 50% TUITION REIMBURSEMENT

Total ROETTGER, JOHN \$1,726.00**10100 gen checking** \$1,726.00

Fund Summary

10100 gen checking

101 GENERAL FUND \$1,726.00

\$1,726.00

Mayor Iverson_____
Councilmember Luger_____
Councilmember Nanko/Yeager_____
Councilmember Schilling_____
Councilmember Zerwas

CITY OF WYOMING

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Paid Chk# 012326E 11/2/2020 MN DEPARTMENT OF REVENUE

G 101-20201	SALES TAX PAYABLE	\$0.00	10312020	SALES & USE TAX OCT
G 601-20201	SALES TAX PAYABLE	\$3,015.00	10312020	COMMERCIAL WATER TAX
Total MN DEPARTMENT OF REVENUE		\$3,015.00		
10100 gen checking		\$3,015.00		

Fund Summary

10100 gen checking

101 GENERAL FUND	\$0.00
601 WATER FUND	\$3,015.00
	\$3,015.00

Mayor Iverson_____
Councilmember Luger_____
Councilmember Nanko/Yeager_____
Councilmember Schilling_____
Councilmember Zerwas

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Paid Chk# 012330E 11/10/2020	DEPARTMENT OF TREASURY		
G 101-21701 Federal Withholding	\$6,180.16		Federal
G 101-21703 FICA Tax Withholding	\$927.42		Medicare
G 101-21703 FICA Tax Withholding	\$2,236.90		Social Security
G 101-21703 FICA Tax Withholding	\$2,096.53		Social Security Benefit
G 101-21703 FICA Tax Withholding	\$927.42		Medicare Benefit
Total DEPARTMENT OF TREASURY	\$12,368.43		
Paid Chk# 012331E 11/10/2020	MN DEPARTMENT OF REVENUE		
G 101-21702 State Withholding	\$2,697.43		State Tax - MN
Total MN DEPARTMENT OF REVENUE	\$2,697.43		
Paid Chk# 012332E 11/10/2020	P.E.R.A.		
G 101-21704 PERA	\$2,397.07		Cord Pera
G 101-21704 PERA	\$3,611.86		PF Pera
G 101-21704 PERA	\$2,765.88		Pera City match
G 101-21704 PERA	\$5,417.76		PF pera city match
Total P.E.R.A.	\$14,192.57		
Paid Chk# 012333E 11/10/2020	SELECTACCOUNT		
G 101-21707 H.S.A	\$1,875.08		HSA CONTRIBUTION
Total SELECTACCOUNT	\$1,875.08		
Paid Chk# 051125 11/10/2020	LAW ENFORCEMENT LABOR SERVICE		
G 101-21713 UNION (POLICE)	\$372.00		UNION (POLICE)
otal LAW ENFORCEMENT LABOR SERVICE	\$372.00		
Paid Chk# 051126 11/10/2020	PACIFIC LIFE INSURANCE COMPANY		
G 101-21712 ROTH-PACIFIC LIFE	\$230.77		ROTH
Total PACIFIC LIFE INSURANCE COMPANY	\$230.77		
10100 gen checking	\$31,736.28		

CITY OF WYOMING

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Fund Summary

10100 gen checking

101 GENERAL FUND

\$31,736.28

\$31,736.28

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Zerwas

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Paid Chk# 051128 11/13/2020 AEM FINANCIAL SOLUTIONS, LLC

E 101-41400-227 COVID-19 \$96.25 436095

CARES ACT REPORTING

E 101-41500-300 PROFESSIONAL SERVICE (GE \$2,366.50 436095

RFA BENEFIT CALCULATIONS

Total AEM FINANCIAL SOLUTIONS, LLC \$2,462.75

Paid Chk# 051129 11/13/2020 BIO-TEC EMERGENCY SERVICES

E 101-41400-227 COVID-19 \$1,050.00 133367

COVID-DISINFECTION

E 101-41400-227 COVID-19 \$400.00 133369

COVID FIRE APPARATUS CLEAN-UP

Total BIO-TEC EMERGENCY SERVICES \$1,450.00

Paid Chk# 051130 11/13/2020 CHISAGO COUNTY HRA

E 101-41400-227 COVID-19 \$75,500.00 1112-5

CARES SMALL BUSINESS RELIEF GRANTS

Total CHISAGO COUNTY HRA \$75,500.00

Paid Chk# 051131 11/13/2020 CW TECHNOLOGY

E 101-41400-227 COVID-19 \$380.25 CW61459

INSTALL WATCHDOG TEMP & HUMIDITY MONITOR

Total CW TECHNOLOGY \$380.25

Paid Chk# 051132 11/13/2020 DRESEL CONTRACTING

E 101-41400-227 COVID-19 \$1,888.95 20-25

PLOWING

Total DRESEL CONTRACTING \$1,888.95

Paid Chk# 051133 11/13/2020 FERGUSON WATERWORKS

E 101-41400-227 COVID-19 \$22,000.00 0465489

GATEWAY R900 FOR READING WATER METERS

E 101-41400-227 COVID-19 \$21,000.00 110720

GATEWAY INSTALLATION

Total FERGUSON WATERWORKS \$43,000.00

Paid Chk# 051134 11/13/2020 GOV OFFICE LLC

E 101-41400-227 COVID-19 \$875.00 INV203961

WEBSITE DESIGN ENHANCEMENTS

Total GOV OFFICE LLC \$875.00

Paid Chk# 051135 11/13/2020 HAWKINS INC

E 101-41400-227 COVID-19 \$24,081.00 4827114

HWTG PROJECT BILLING

Total HAWKINS INC \$24,081.00

Paid Chk# 051136 11/13/2020 HOME DEPOT CREDIT SERVICES

E 101-41400-227 COVID-19 \$74.96 282000008117 CHEM SPRAYER-VEHICLES FAXTON

E 101-41400-227 COVID-19 \$74.96 2820000061122 CHEM SPRAYER

Total HOME DEPOT CREDIT SERVICES \$149.92

Paid Chk# 051137 11/13/2020 MENARDS - FOREST LAKE

E 101-41400-227 COVID-19 \$716.09 50769

FRIDGE-MICROWAVE-TWO FACILITIES

Total MENARDS - FOREST LAKE \$716.09

Paid Chk# 051138 11/13/2020 MUNICIPAL EMERGENCY SERVICES

E 101-41400-227 COVID-19 \$18,394.20 IN1514914

PPE FOR FIRE

Total MUNICIPAL EMERGENCY SERVICES \$18,394.20

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			Check Amt	Invoice	Comment
Paid Chk# 051139	11/13/2020	STREICHER S			
E 101-41400-227	COVID-19		\$7,424.64	11463731	SOCIAL DISTANCE DETAINING DEVICE
	Total	STREICHER S	\$7,424.64		
Paid Chk# 051140	11/13/2020	TOTAL CONTROL SYSTEMS			
E 101-41400-227	COVID-19		\$13,395.00	2271	SCADA UPGRADES ON LS
	Total	TOTAL CONTROL SYSTEMS	\$13,395.00		
Paid Chk# 051141	11/13/2020	UTILITY LOGIC			
E 101-41400-227	COVID-19		\$10,349.00	12470	LOCATER
	Total	UTILITY LOGIC	\$10,349.00		
Paid Chk# 051142	11/13/2020	VISA			
E 101-41400-227	COVID-19		\$250.00	103020-0243	MASKS
E 101-41400-227	COVID-19		\$119.96	103020-0243	FOREHEAD THERMOMETER
E 101-41400-227	COVID-19		\$4,495.00	103020-0243	IPAD PRO
E 101-41400-227	COVID-19		\$31.07	103020-0243	PAINTERS TAPE-ELECTION
E 101-41400-227	COVID-19		\$233.00	103020-0243	MOBILE STORAGE
E 101-41400-227	COVID-19		\$63.99	103020-0243	ZOOM
E 101-41400-227	COVID-19		\$3,684.00	103020-0243	MOBILE SCREENS
E 101-41400-227	COVID-19		\$1,602.65	103020-0243	MOBILE OFFICE PARTITION
E 101-41400-227	COVID-19		\$119.40	103020-0243	CANVA PRO SUBSCRIPTION
E 101-41400-227	COVID-19		\$434.70	103020-0243	PROTECTIVE LAPTOP SCREEN
E 101-41400-227	COVID-19		\$12.42	103020-0243	HDMI PORT
E 101-41400-227	COVID-19		\$1,030.74	103020-0243	FACE MASKS
E 101-41400-227	COVID-19		\$536.86	103020-0243	LAPTOP MOUNT FOR TRUCK
E 101-41400-227	COVID-19		\$135.34	103020-0243	FLASHLIGHTS, & GREASE GUN
E 101-41400-227	COVID-19		\$296.88	103020-0243	LAPTOP MOUNT
E 101-41400-210	OPERATING SUPPLIES		\$15.02	103020-0243	MOUSE TRAPS
E 101-41400-210	OPERATING SUPPLIES		\$27.25	103020-0243	SMALL HEATER
E 101-41400-227	COVID-19		\$4,724.34	103020-0243	MASKS
	Total	VISA	\$17,812.62		
Paid Chk# 051143	11/13/2020	VISA			
E 101-41400-227	COVID-19		\$1,049.85	103020-0284	HAND SANITIZER
E 101-41400-227	COVID-19		\$3,090.28	103020-0284	WIPES
E 101-41400-227	COVID-19		\$4,438.40	103020-0284	GLOVES
E 101-41400-227	COVID-19		\$147.16	103020-0284	RYOBI CHEMICAL SPRAYER
	Total	VISA	\$8,725.69		
Paid Chk# 051144	11/13/2020	WAUSAU ELECTRIC INC			
E 101-41400-227	COVID-19		\$1,337.30	2263	ELECTRICAL FOR WASHER DRYER
	Total	WAUSAU ELECTRIC INC	\$1,337.30		
	10100 gen checking		\$227,942.41		

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Fund Summary

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101 GENERAL FUND

\$227,942.41

\$227,942.41

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Zerwas

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		Check Amt	Invoice	Comment
10100 gen checking				
Paid Chk#	051127	11/13/2020	RICK S TREE SERVICE	
E 101-43100-441	STREET MAINT MATERIALS	\$1,025.00	5464-1	BLVD TREE SERVICE
E 101-43100-441	STREET MAINT MATERIALS	\$975.00	5470-1	BLVD TREE REMOVAL
Total RICK S TREE SERVICE		\$2,000.00		
10100 gen checking		\$2,000.00		

Fund Summary

10100 gen checking

101 GENERAL FUND	\$2,000.00
	\$2,000.00

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Zerwas

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10100 gen checking				
Paid Chk#	051145	11/17/2020	A-1 TIRE SERVICE INC	
E 101-43100-404	REPAIRS & MAINT. - EQUIPME	\$1,443.60	64913	TIRES 918 PLOW TRUCK
	Total A-1 TIRE SERVICE INC	\$1,443.60		
Paid Chk#	051146	11/17/2020	ADAMS PEST CONTROL INC	
E 101-43100-231	CONTRACTED SERVICES	\$37.58	3213799	PEST CONTROL
E 101-43100-231	CONTRACTED SERVICES	\$64.43	3213800	PEST CONTROL
E 101-42110-231	CONTRACTED SERVICES	\$37.58	3213801	PEST CONTROL
	Total ADAMS PEST CONTROL INC	\$139.59		
Paid Chk#	051147	11/17/2020	AIRFRESH INDUSTRIES, INC	
E 101-45200-405	SATALLITE RENTAL	\$100.00	42218	PORTABLE RESTROOMS PARK
	Total AIRFRESH INDUSTRIES, INC	\$100.00		
Paid Chk#	051148	11/17/2020	ALLIED BLACKTOP	
E 651-49425-231	CONTRACTED SERVICES	\$2,937.00	5864	2020 FALL STREET SWEEPING
	Total ALLIED BLACKTOP	\$2,937.00		
Paid Chk#	051149	11/17/2020	ASPEN MILLS	
E 101-42110-408	UNIFORMS	\$116.78	261207	BEARDSLEY-UNIFORM
	Total ASPEN MILLS	\$116.78		
Paid Chk#	051150	11/17/2020	AT & T MOBILITY	
E 101-42110-320	COMMUNICATIONS (GENERAL)	\$1,469.09	11032020	WIRELESS CHARGES
	Total AT & T MOBILITY	\$1,469.09		
Paid Chk#	051151	11/17/2020	BAKER TILLY MUNICIPAL ADVISORS	
E 651-49425-231	CONTRACTED SERVICES	\$8,922.50	BT1713246	STORMWATER UTILITY RATE STUDY
E 401-43100-500	CAPITAL OUTLAY	\$5,500.00	BTMA7377	ST RECONSTRUCTION DEPT MODEL
	Total BAKER TILLY MUNICIPAL ADVISORS	\$14,422.50		
Paid Chk#	051152	11/17/2020	BOUND TREE MEDICAL	
E 101-42110-210	OPERATING SUPPLIES	\$7.08	83746899	MASKS
	Total BOUND TREE MEDICAL	\$7.08		
Paid Chk#	051153	11/17/2020	CARQUEST AUTO PARTS	
E 101-43100-212	MOTOR FUELS	\$150.02	2509-288272	OIL FILTER 916
E 101-43100-404	REPAIRS & MAINT. - EQUIPME	\$181.27	2509-288280	BATTERIES 916
E 101-43100-212	MOTOR FUELS	\$135.26	2509-288334	OIL FILTERS 915
E 101-43100-404	REPAIRS & MAINT. - EQUIPME	\$271.91	2509-288461	BATTERIES TRUCK 915
E 101-43100-404	REPAIRS & MAINT. - EQUIPME	(\$181.27)	2509-288472	12V BATTERY RETURN 915
E 101-43100-404	REPAIRS & MAINT. - EQUIPME	\$15.40	2509-289001	FILTER FOR OIL TRUCK 902
E 101-43100-404	REPAIRS & MAINT. - EQUIPME	\$83.71	2509-289736	STARTE
	Total CARQUEST AUTO PARTS	\$656.30		
Paid Chk#	051154	11/17/2020	CHISAGO LAKES JOINT SEWAGE TRE	
E 602-49425-389	SEWER PLANT FEES	\$22,415.25	13002	SEPT 2020 TREATMENT CHARGES
E 602-49425-389	SEWER PLANT FEES	\$24,045.12	13002	OCTOBER 2020 TREATMENT CHARGES

CITY OF WYOMING

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total	CHISAGO LAKES JOINT SEWAGE TRE	\$46,460.37		
Paid Chk#	051155	11/17/2020	CINTAS/G & K SERVICES	
E 101-43100-418	UNIFORMS	\$78.30	4065806867	STREETS
E 101-43100-210	OPERATING SUPPLIES	\$24.12	4065806867	SHOP SUPPLIES
E 101-42110-360	CLEANING SERVICE	\$25.00	4065806976	POLICE
E 101-41400-360	CLEANING SERVICE	\$25.00	4065807054	CITY HALL
E 101-43100-418	UNIFORMS	\$89.80	4066466900	STREETS
E 101-43100-210	OPERATING SUPPLIES	\$3.50	4066466900	SHOP SUPPLIES
E 101-42110-360	CLEANING SERVICE	\$25.00	4067102739	POLICE
E 101-43100-418	UNIFORMS	\$78.30	4067102754	STREETS
E 101-43100-210	OPERATING SUPPLIES	\$16.12	4067102754	SHOP SUPPLIES
E 101-41400-360	CLEANING SERVICE	\$25.00	4067102850	CITY HALL
Total CINTAS/G & K SERVICES		\$390.14		
Paid Chk#	051156	11/17/2020	CONNEXUS ENERGY	
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/	\$35.33	10292020	LAKE DR & HEATH - ST LIGHTS
E 101-42110-380	UTILITIES-GAS/ELEC/SEWER/	\$5.00	10292020	HAMLET DR
E 101-42110-380	UTILITIES-GAS/ELEC/SEWER/	\$5.00	10292020	FALLBROOK SIREN
E 101-43100-386	STREET LIGHTS	\$15.77	10292020	250TH STREET NE SIGN
E 101-42110-380	UTILITIES-GAS/ELEC/SEWER/	\$5.00	10292020	PIONEER RD
Total CONNEXUS ENERGY		\$66.10		
Paid Chk#	051157	11/17/2020	CREATIVE HOMES	
G 800-20401	SILT FENCE	\$810.00	11102020	SILT FENCE RELEASE B-18-061 24001 HELIUM CT
G 800-20401	SILT FENCE	\$810.00	11102020	SILT FENCE RELEASE B-19-261 24029 HELIUM CT
G 800-20401	SILT FENCE	\$810.00	11102020	SILT FENCE RELEASE B-19-211 24047 HELIUM CT
G 800-20401	SILT FENCE	\$810.00	11102020	SILT FENCE RELEASE B-19-161 24087 HELIUM CT
Total CREATIVE HOMES		\$3,240.00		
Paid Chk#	051158	11/17/2020	CULLIGAN WATER CONDITIONING	
E 101-42110-210	OPERATING SUPPLIES	\$72.10	10312020	WATER
Total CULLIGAN WATER CONDITIONING		\$72.10		
Paid Chk#	051159	11/17/2020	CW TECHNOLOGY	
E 101-41400-209	NETWORK MUNICIPAL COMPU	\$2,694.00	CW61175	MONTHLY SERVICES
Total CW TECHNOLOGY		\$2,694.00		
Paid Chk#	051160	11/17/2020	DAN S TOWING	
E 202-42110-231	CONTRACTED SERVICES	\$91.27	81065	TOWING
Total DAN S TOWING		\$91.27		
Paid Chk#	051161	11/17/2020	DIESEL ROCKER INC	
E 101-43100-404	REPAIRS & MAINT. - EQUIPME	\$286.00	11555	ANNUAL DOT INSPECTION 902
E 101-43100-404	REPAIRS & MAINT. - EQUIPME	\$550.00	11572	ANNUAL DOT FORE TRUCK
E 101-43100-404	REPAIRS & MAINT. - EQUIPME	\$275.00	11586	ANNUAL DOT INSPECTION WESTERN STAR
E 101-43100-404	REPAIRS & MAINT. - EQUIPME	\$440.00	11589	ANNUAL DOT INSPECTION 903
E 101-43100-404	REPAIRS & MAINT. - EQUIPME	\$550.00	11590	DOT ANNUAL INSPECTION TRAILER

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		Check Amt	Invoice	Comment
Total DIESEL ROCKER INC		\$2,101.00		
Paid Chk# 051162	11/17/2020	ECKBERG LAMMERS P.C.		
E 101-41400-304	ATTORNEY FEES	\$167.50	21859	GENERAL
E 101-41400-304	ATTORNEY FEES	\$780.00	21859	MEETINGS
E 101-41400-304	ATTORNEY FEES	\$131.25	21859	AGREEMENTS
G 800-20569	DIAMOND RIDGE CUSTOM ESCRO	\$1,540.00	21859	DIAMOND RIDGE-ECKBERG LAMMERS
E 285-41000-304	ATTORNEY FEES	\$315.00	21859	RENEWAL OF TAXABLE NOTICE
E 101-41400-304	ATTORNEY FEES	\$35.00	21859	DISCIPLINARY MATTERS
G 800-20571	KEVINS KAR WASH	\$52.50	21859	KEVINS KAR WASH
Total ECKBERG LAMMERS P.C.		\$3,021.25		
Paid Chk# 051163	11/17/2020	ECM PUBLISHERS INC.		
E 101-41400-351	LEGAL NOTICE PUBLICATION	\$380.00	794478	MAINTENANCE WORKER SALARY
G 800-20571	KEVINS KAR WASH	\$50.40	802754	VARIANCE NOTICE-ECM PUBLISHZERS
Total ECM PUBLISHERS INC.		\$430.40		
Paid Chk# 051164	11/17/2020	EMERGENCY EQUIPMENT CONNECTION		
E 101-42110-390	VEHICLE MAINTENANCE	\$49.95	1823	FAULTY ROCKER SWITCH
E 101-42110-390	VEHICLE MAINTENANCE	\$269.70	1850	DECOMMISSION OLD SQUAD 204
E 401-42110-500	CAPITAL OUTLAY	\$4,324.13	1851	2020 FORD UTILITY PATROL UNIT
Total EMERGENCY EQUIPMENT CONNECTION		\$4,643.78		
Paid Chk# 051165	11/17/2020	FACILICARE		
E 101-41400-360	CLEANING SERVICE	\$299.00	16496	CITY HALL/FIRE
E 101-45500-360	CLEANING SERVICE	\$1,263.40	16497	LIBRARY
E 101-42110-360	CLEANING SERVICE	\$159.00	16498	POLICE
Total FACILICARE		\$1,721.40		
Paid Chk# 051166	11/17/2020	GLOCKENSPIEL INC.		
E 101-41410-210	OPERATING SUPPLIES	\$340.00	12414	ELECTION JUDGE MEALS
Total GLOCKENSPIEL INC.		\$340.00		
Paid Chk# 051167	11/17/2020	GOPHER STATE ONE CALL		
E 601-49425-465	LOCATES (GOPHER STATE)	\$108.00	0100854	LOCATES
E 602-49425-465	LOCATES (GOPHER STATE)	\$108.00	0100854	LOCATES
Total GOPHER STATE ONE CALL		\$216.00		
Paid Chk# 051168	11/17/2020	H & W FUND I.U.O.E LOCAL 49		
G 101-21706	Hospitalization/Medical Ins	\$6,325.00	11152020	NOVEMBER PREMIUMS
Total H & W FUND I.U.O.E LOCAL 49		\$6,325.00		
Paid Chk# 051169	11/17/2020	HALLBERG FAMILY LTD		
E 101-42110-210	OPERATING SUPPLIES	\$52.50	10152020	UNTI 506
Total HALLBERG FAMILY LTD		\$52.50		
Paid Chk# 051170	11/17/2020	HEALTH PARTNERS		
G 101-21706	Hospitalization/Medical Ins	\$2,217.30	100924246	DECEMBER PREMIUMS

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		Check Amt	Invoice	Comment
Total HEALTH PARTNERS		\$2,217.30		
Paid Chk# 051171	11/17/2020	HOLIDAY COMPANIES		
E 101-42110-390	VEHICLE MAINTENANCE	\$76.50	060101092000	WASHES
E 101-42110-390	VEHICLE MAINTENANCE	\$108.00	060101112000	WASHES
Total HOLIDAY COMPANIES		\$184.50		
Paid Chk# 051172	11/17/2020	HOPPE, PAUL		
E 101-42110-220	COMPLIANCE CHECKS	\$160.00	11122020	NARCOTICS BUY CASES 20.08457 & 20.8920
Total HOPPE, PAUL		\$160.00		
Paid Chk# 051173	11/17/2020	HYDRAULICS PLUS & CONSULTING		
E 101-43100-404	REPAIRS & MAINT. - EQUIPME	\$48.85	13587	FILTERS & COUPLERS 916
Total HYDRAULICS PLUS & CONSULTING		\$48.85		
Paid Chk# 051174	11/17/2020	INNOVATIVE OFFICE SOLUTIONS		
E 101-41400-200	SUPPLIES - OFFICE/COPY/CO	\$18.66	IN3160123	YEARLY CALENDARS
E 101-41400-200	SUPPLIES - OFFICE/COPY/CO	\$14.99	IN3160136	PENS
Total INNOVATIVE OFFICE SOLUTIONS		\$33.65		
Paid Chk# 051175	11/17/2020	IUOE LOCAL #49		
G 101-21714	PW UNION DUES	\$175.00	11052020	NOVEMBER DUES
Total IUOE LOCAL #49		\$175.00		
Paid Chk# 051176	11/17/2020	LEAGUE OF MN CITIES		
E 101-41400-205	SOFTWARE UPGRADES	\$293.16	330778	adobe acrobat
Total LEAGUE OF MN CITIES		\$293.16		
Paid Chk# 051177	11/17/2020	MENARDS - FOREST LAKE		
E 101-42110-210	OPERATING SUPPLIES	\$56.97	46164	CYCLE PREMIX
E 101-45200-404	REPAIRS & MAINT. - EQUIPME	\$92.71	48921	PARTS FOR RAILROAD PARK SIGN
E 101-45200-404	REPAIRS & MAINT. - EQUIPME	\$18.78	48938	SIGN FOR RAILROAD PARK
Total MENARDS - FOREST LAKE		\$168.46		
Paid Chk# 051178	11/17/2020	MIDCONTINENT		
E 101-41400-321	TELEPHONE	\$111.84	144632301116	CITY HALL
E 101-41400-231	CONTRACTED SERVICES	\$902.05	144632301116	FIBER
E 101-42110-321	TELEPHONE	\$188.27	144632301116	POLICE DEPT
E 101-43100-321	TELEPHONE	\$65.24	144632301116	PUBLIC WORKS
E 601-49425-321	TELEPHONE	\$178.21	144632301116	WELL
E 602-49425-321	TELEPHONE	\$130.29	144632301116	LIFTSTATIONS
Total MIDCONTINENT		\$1,575.90		
Paid Chk# 051179	11/17/2020	MN DEPARTMENT OF AGRICULTURE		
E 101-43100-312	FEE (GOVERNMENT-STATE)	\$25.00	2021	2021 TREE CARE REGISTRATION RENEWAL
Total MN DEPARTMENT OF AGRICULTURE		\$25.00		
Paid Chk# 051180	11/17/2020	MN STATE FIRE DEPARTMENT ASSOC		
E 101-42110-433	DUES & SUBSCRIPTIONS	\$225.00	2021	2021 MSFDA MEMBERSHIP DUES

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NOVEMBER 2020

			Check Amt	Invoice	Comment
total	MN STATE FIRE DEPARTMENT ASSOC		\$225.00		
Paid Chk#	051181	11/17/2020	MUNICIPAL EMERGENCY SERVICES		
E	101-42110-210	OPERATING SUPPLIES	\$400.00	IN1493837	FOAM CONCENTRATE
E	101-42110-580	OTHER EQUIPMENT	\$9,771.88	IN1511526	BOOTS
E	101-42110-230	SAFETY EQUIPMENT	\$5,650.00	IN1511531	INSURANCE CLAIM BURN REIMB
	Total	MUNICIPAL EMERGENCY SERVICES	\$15,821.88		
Paid Chk#	051182	11/17/2020	OLSONS SEWER SERVICE		
E	101-42110-401	REPAIRS & MAINT. - BUILDING	\$169.00	92638	FIRE WOMENS RESTROOM
	Total	OLSONS SEWER SERVICE	\$169.00		
Paid Chk#	051183	11/17/2020	OPUS 21 MANAGEMENT SOLUTIONS		
E	601-49425-300	PROFESSIONAL SERVICE (GE	\$1,275.94	200968	SEPTEMBER SERVICES
E	602-49425-300	PROFESSIONAL SERVICE (GE	\$1,275.94	200968	SEPTEMBER SERVICES
	Total	OPUS 21 MANAGEMENT SOLUTIONS	\$2,551.88		
Paid Chk#	051184	11/17/2020	PROPHOENIX COPORATION		
E	401-42110-500	CAPITAL OUTLAY	\$47,250.00	2020250	LICENSING & SERVICES
	Total	PROPHOENIX COPORATION	\$47,250.00		
Paid Chk#	051185	11/17/2020	RICOH BUSINESS SYSTEMS		
E	101-41400-215	COPIER	\$146.23	104283826	CITY HALL
E	101-42110-224	MAINTENANCE CONTRACTS	\$77.19	104283826	POLICE
E	101-42110-224	MAINTENANCE CONTRACTS	\$20.71	104283826	FIRE
	Total	RICOH BUSINESS SYSTEMS	\$244.13		
Paid Chk#	051186	11/17/2020	RICOH USA		
E	101-42110-224	MAINTENANCE CONTRACTS	\$46.06	5060729424	POLICE
E	101-42110-224	MAINTENANCE CONTRACTS	\$1.21	5060729424	FIRE
E	101-41400-215	COPIER	\$87.23	5060729424	CITY HALL
	Total	RICOH USA	\$134.50		
Paid Chk#	051187	11/17/2020	RITEWAY BUSINESS FORMS		
E	101-41400-200	SUPPLIES - OFFICE/COPY/CO	\$204.00	20-85215	2020 TAX FORMS
	Total	RITEWAY BUSINESS FORMS	\$204.00		
Paid Chk#	051188	11/17/2020	SRC		
E	101-41400-384	REFUSE	\$86.52	12012020	804 CITY OF WYOMING
E	101-45500-384	REFUSE	\$15.60	12012020	1715 WYOMING LIBRARY
E	101-45200-384	REFUSE	\$94.91	12012020	930 WYOMING CITY GARAGE
E	101-43100-384	REFUSE	\$82.71	12012020	803 CITY OF WYOMING
	Total	SRC	\$279.74		
Paid Chk#	051189	11/17/2020	THOMSON REUTERS-WEST PUBLISH		
E	101-42110-436	INVESTIGATIONS	\$159.54	842937650	INVESTIGATIVE SUITE
E	101-42110-436	INVESTIGATIONS	\$159.54	843279726	INVESTIGATIVE SUITE
	Total	THOMSON REUTERS-WEST PUBLISH	\$319.08		

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			Check Amt	Invoice	Comment
Paid Chk#	051190	11/17/2020	TIMESAVER OFF SITE SECRETARIAL		
E 101-41910-231	CONTRACTED SERVICES		\$168.75	M26001	PLANNING COMMISSION MEETING
E 101-41400-231	CONTRACTED SERVICES		\$290.00	M26001	CITY COUNCIL MEETING
Total	TIMESAVER OFF SITE SECRETARIAL		\$458.75		
Paid Chk#	051191	11/17/2020	TOTAL CONTROL SYSTEMS		
E 602-49425-438	LIFT STATIONS MAINTENANCE		\$2,466.37	9531	LS 12 RADIO SCADA
Total	TOTAL CONTROL SYSTEMS		\$2,466.37		
Paid Chk#	051192	11/17/2020	US BANK - AGENT FEES		
E 339-47000-620	FISCAL AGENT FEES		\$450.00	5909105	GO BONDS 2016A
Total	US BANK - AGENT FEES		\$450.00		
Paid Chk#	051193	11/17/2020	VICTORY AUTOMOTIVE SERVICE		
E 101-42110-390	VEHICLE MAINTENANCE		\$36.73	800531	OIL & FILTER
E 101-42110-390	VEHICLE MAINTENANCE		\$38.21	800674	LUBE OIL & FILTER SERVICE
Total	VICTORY AUTOMOTIVE SERVICE		\$74.94		
Paid Chk#	051194	11/17/2020	VISA		
E 101-41400-227	COVID-19		\$43.31	103120-0292	SURGE/ETHERNET PROTECT
E 101-42400-210	OPERATING SUPPLIES		\$19.10	103120-0292	STAPLES/TACMATE
E 101-41400-322	POSTAGE		\$119.00	103120-0292	STAMPS
E 101-41400-322	POSTAGE		\$946.05	103120-0292	POSTAGE-ENVELOPES
E 101-42400-331	TRAVEL EXPENSES		(\$319.47)	103120-0292	RESERVATION CANCELTION
Total	VISA		\$807.99		
Paid Chk#	051195	11/17/2020	VISA		
E 101-42110-208	TRAINING AND INSTRUCTION		\$550.00	103020 0284	BASIC TRAINING PELTIER
E 101-42110-208	TRAINING AND INSTRUCTION		\$875.70	103020 0284	CARTRIDGE
E 101-42110-320	COMMUNICATIONS (GENERAL)		\$919.18	103020 0284	MOTOROLA SAFE BATTERY
E 101-42110-200	SUPPLIES - OFFICE/COPY/CO		\$12.87	103020 0284	DROPBOX
E 101-42110-231	CONTRACTED SERVICES		\$1,990.00	103020 0284	ARCHIVESOCIAL
E 101-42110-436	INVESTIGATIONS		\$19.98	103020 0284	BUSHNELL
E 101-42110-200	SUPPLIES - OFFICE/COPY/CO		\$36.47	103020 0284	MINI PORT TO HDMI CABLE
E 101-42110-200	SUPPLIES - OFFICE/COPY/CO		\$21.19	103020 0284	TILT LEG FOR KEYBOARD
E 101-42110-200	SUPPLIES - OFFICE/COPY/CO		\$141.22	103020 0284	BATTERIES, ETHERNET PORT
E 101-42110-208	TRAINING AND INSTRUCTION		\$250.00	103020 0284	DE-ESCALATION TRAINING
Total	VISA		\$4,816.61		
Paid Chk#	051196	11/17/2020	WECK, FREDERICK		
E 101-41400-351	LEGAL NOTICE PUBLICATION		\$10.00	10132020	RETRIEVAL OF DEEDS KEVINS KAR WASH
Total	WECK, FREDERICK		\$10.00		
Paid Chk#	051197	11/17/2020	XCEL ENERGY		
E 101-43100-386	STREET LIGHTS		\$5,532.96	707234052	STREET LIGHTS
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/		\$35.60	707290127	LIGHTS
E 101-43100-380	UTILITIES-GAS/ELEC/SEWER/		\$12.16	707869156	PARKS
Total	XCEL ENERGY		\$5,580.72		

CITY OF WYOMING

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NOVEMBER 2020

	Check Amt	Invoice	Comment
10100 gen checking	\$179,903.66		

Fund Summary**10100 gen checking**

101 GENERAL FUND	\$53,227.74
202 POLICE IMPOUNDS & TOWS	\$91.27
285 XCCENT	\$315.00
339 2016A GO BONDS	\$450.00
401 CAPITAL EQUIPMENT FUND	\$57,074.13
601 WATER FUND	\$1,562.15
602 SEWER FUND	\$50,440.97
651 SURFACE/STORM WATER FUND	\$11,859.50
800 PROJECTS AND DEVELOPMENTS	\$4,882.90
	\$179,903.66

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Zerwas

Fred Weck

From: joel228b <joel228b@aim.com>
Sent: Monday, November 9, 2020 4:15 PM
To: Robb Linwood
Cc: Fred Weck
Subject: planning commission

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Rob and Fred. It will be necessary for me to resign from the planning commission going forward. I appreciate the opportunity to serve but the fact of the matter is that I am no longer a resident of Wyoming. Best wishes going forward

Respectfully
Joel Ericson

Sent from my Galaxy

Fred Weck

From: Kevin Teel <krteel@gmail.com>
Sent: Monday, November 9, 2020 11:55 AM
To: Fred Weck
Subject: Planning Commission

Caution: This email originated from outside the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Fred -

I would like to express my interest in the open seat on the Planning Commission. I have lived in Wyoming since 1991 and have owned two houses in that time. I have raised my family in Wyoming and now my Son, Daughter-In-Law, and Granddaughter also live in Wyoming. I am interested in getting involved in the city and feel the Planning Commission would be a great spot for me.

A little background on myself:

- Moved to Wyoming in 1991 lived on Viking Blvd. This was a year after getting out of the Marine's. Shortly after this time I served on the Planning Commission when Neal was Mayor. I'm sure that Planning Commission is ran a little different now.
- I served on the Park Board back when we first developed plans for what was going to be in Goodview Park. Then I bought a house bordering Goodview Park.
- I recently served on the Park Advisory board both as a Member and as the Chairman.

I am looking forward to getting more involved in the City of Wyoming. I am sure the Planning Commission is ran a lot different, then back when I was on it the first time, but I'm sure I can pick it up. I am willing to put in the time and work into learning and playing a contributing member to the Planning Commission.

Thanks for your consideration.

Kevin Teel
651-492-3544
Sent from my iPad



Request for Council Action

Date: November 13, 2020

Presented to: Mayor Iverson and City Council Members

Presented by: Fire Chief Jesse Milligan

Department: Public Safety

Reference: Paid on-call Firefighter Appointments

Method: Consent Agenda

Background Information:

The Public Safety Department has completed the selection process on 1 candidate for the position of cadet/paid on call firefighter. We selected this individual for recommendation to the City Council for approval. The Department has a current roster at 26 active firefighters, 3 additional firefighters on personal leaves. Considering that not all of our paid on-call staff are available when emergencies happen, it is imperative that we maintain a staffed department in order to increase the probability of having staff available to provide services in a time of need.

The candidate has successfully completed the entire selection process. The next step is to confirm Council Approval for a conditional offer of employment pending successfully passing a pre-employment medical exam and background check. Dustin Brown will be offered a position as a probationary firefighters with a start date of December 1st. Dustin will proceed immediately to the background check and physical exam to complete the hiring process upon council approval. Upon completion they will start training.

We will continue to recruit additional qualified members to fill our hiring pool as well as possible candidates for the cadet program.

Recommendation:

The Fire Department is requesting council authorization to extend this candidate a conditional offer of employment for a paid on-call Fire Fighter position.

Jesse Milligan

Fire Chief



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506

RESOLUTION NO. 20-11-103

**A RESOLUTION APPOINTING WYOMING PAID ON CALL
FIREFIGHTERS TO PROBATIONARY STATUS**

WHEREAS, The City of Wyoming Fire Department's firefighters are all paid on call.

WHEREAS, The City Council recognizes the importance of the Fire Department to the Public Safety of the City.

NOW, THEREFORE, BE IT RESOLVED BY THE WYOMING CITY COUNCIL, responsible for appointments and staff determination of the Wyoming Fire Department appoint the following members to the status of **"Probationary Firefighter"**

Probationary Firefighters

Dustin Brown

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 17TH
DAY OF November, 2020.**

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: November 13th, 2020

Presented to: Mayor Iverson and City Council Members

Presented by: Kelly Dumais – Assistant City Administrator

Department: Administration

Reference: Delinquent Utility Bills

Method: New Business

Background Information:

The City of Wyoming sends out quarterly utility bills. The last quarter utility bills were due on August 28th, 2020. On October 8th, 2020, the City sent out delinquent utility notices to all residents who had a pending balance on their accounts over \$25 dollars. Residents had until November 13th, 2020 to submit payment for the accounts. The accounts included in the report below are the accounts that still have a balance over \$25 dollars. Staff will be providing a final updated list for City Council on Tuesday November 17th, 2020.

Recommended Action: Certify the unpaid utility bills and city services invoices of certain residents and businesses contained on the attached list to property tax collection in 2021.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



City of Wyoming - Utility Billing Center
PO Box 251250
St. Paul, MN 55125-6250
651-255-0971

Date of Notice: October 8, 2020

Property Address
XXXX,
XXXXX

RE: Charges Owed For: Delinquent City Services - Account# XXX
Service Address: XXX
PID: XXXXX
Delinquent Amount: \$XXXX

The City of Wyoming encourages its customers to remain current in the payment of their bills. When accounts become delinquent, they may be certified to Chisago County to be collected with property taxes.

According to our records, your city services account is delinquent the eligible amount to be rolled off as a special assessment is \$XXXX as of September 25th, 2020. A \$15.00 administrative certification fee will be added to all accounts assessed. This letter serves as notice that any delinquent amounts not paid in full by **4:30 p.m. Friday, November 13th, 2020** will be sent to the County for collection with your property taxes payable in 2021.

The City Council will consider final action on all delinquent accounts during the regular Council meeting on November 17th, 2020 that begins at 7:00 p.m. Due to the COVID-19 pandemic, the City Council is currently meeting virtually. If you would like to submit a public comment to be presented during the City Council meeting, you may do so here: <https://www.wyomingmn.org/index.asp?SEC=405C22D7-7BAA-4A79-94D8-AAAF0DCDC47>. A written appeal may be made to the City Administrator, P.O. Box 188, Wyoming, MN 55092.

We sincerely hope that you choose to make your delinquent payment in a timely manner. It is in the best interest of the City of Wyoming and its property owners to avoid the special assessment process. Please make checks payable to the City of Wyoming and remit payment to P.O. Box 251250, St. Paul, MN 55125 or payment will gladly be accepted at city hall. Feel free to contact customer service at (651) 255-0971 if you have questions regarding this notice.

If payment has recently been made, please disregard this letter. Thank you for your prompt attention to this matter.

Sincerely,

Kelly Dumais
Assistant City Administrator
26885 Forest Blvd | Wyoming, MN 55092
Phone: 651-462-0575
kdumais@Wyomingmn.org

Account	Last Name	First Name	Eligible Amount	PIN	Property Address
10003102600	ATCHISON	JEREMY	\$ 2,119.64	R21.00589.65	5500 274TH STREET
20004053700	TASTY ASIA TAKE-OUT		\$ 1,911.25	21.00146.06	26685 FAXTON AVE
10004053500	MORIARTY	MICHAEL	\$ 1,898.61	R21.00716.40	5906 FOREST BLVD TR
20004202123	ANDERSON	TERRI	\$ 1,565.90	R21.00716.76	25578 GOODVIEW AVE
20004202857	RESIDENT 26338		\$ 1,475.59	R21.00306.00	26338 FINLEY AVE.
10004012200	THOMSON	PAMELA	\$ 1,473.63	R21.00626.00	4976 263RD STREET
10004050800	HARRINGTON	MIKE & KIM	\$ 1,453.56	R21.00716.34	5844 FOREST BLVD TRAIL
10003064900	IMMERFALL	ROBERT	\$ 1,401.66	R21.00377.00	26470 FREEPORT AVE
20004201683	SAMUEL RUSH		\$ 1,397.30	21.00109.20	26825 FENWICK AVE
10004066700	FILLA	JACOB	\$ 1,349.53	R21.00074.10	26764 FRIESLAND AVE
20004200113	LEROUX & MIHM	STEPHANIE & JUSTIN	\$ 1,339.54	R21.00716.78	25600 GOODVIEW AVE.
20004202439	LEMAY JOSEPH, DABE ASHLEY		\$ 1,327.24	R21.00399.22	6155 262ND STREET
20004201881	DUFFERT	LAURIE	\$ 1,274.40	R21.00716.35	5830 FOREST BLVD TRAIL
10004066500	ESTES	CHRISTOPHER	\$ 1,254.91	R21.00588.00	26761 FRIESLAND AVE.
10001024500	RICE	JAMES D.	\$ 1,184.45	R21.00570.23	5615 FLINT TRAIL
10003108500	GORDY	JEFF	\$ 1,156.24	R21.00468.74	25827 FINCH COURT
20004202366	OLSON	MELANIE	\$ 1,119.99	R21.00718.28	5919 FOREST BLVD TRAIL
10001039500	MINDER	DALLAS R.	\$ 1,116.55	R21.00399.21	6135 262ND STREET
10001041300	HILBERG	RON	\$ 1,105.96	R21.00715.53	5962 258TH STREET
10004013300	YECHOUT	MICHELLE	\$ 1,105.87	R21.00590.65	5345 273RD STREET
20004202024	LOEPPKY	RYAN/JESSICA	\$ 1,061.85	R21.00083.10	5910 E. VIKING BLVD
20004202508	GAILLARD	ABRAHAM/JENNIFER	\$ 1,021.91	R21.00715.03	6038 259TH STREET
20004202494	MARTINEZ, MALLORIE		\$ 1,013.33	R21.00468.01	26471 FOXBORO AVE.
20004202202	GILSVIK	JAMES	\$ 1,012.55	R21.00715.14	25954 GLEN OAK DRIVE
20001025900	LARONGE	KEITH	\$ 1,006.91	R21.00589.29	5460 260TH STREET
10004008800	ARIOLA	JAMES	\$ 986.86	R21.00698.00	4945 261ST LANE
20004202441	MOORE	STEPHANIE	\$ 986.81	R21.00152.00	5320 270TH STREET
10001048000	MCGREW	ROBERT & TONIA	\$ 978.47	R21.00715.98	6071 258TH STREET
10003013300	SHOOP	BRIAN	\$ 965.24	R21.00447.02	6160 263RD STREET
10004012800	RITT	ROGER	\$ 940.66	R21.00628.00	4944 263RD COURT
20004201754	KEEN	KC AND AARON	\$ 938.61	R21.00276.00	26675 FERIDAY AVE.
10004025000	WETTERLING	JIM	\$ 933.20	R21.00346.00	5649 E. VIKING BLVD
10001042100	NEWMAN	ANTHONY	\$ 928.13	R21.00374.20	6159 267TH COURT
10004023400	MASTELLER	THOMAS	\$ 923.92	R21.00109.00	5440 E. VIKING BLVD.
20004202697	NADEAU SHEILA		\$ 890.31	R21.00335.00	5595 266TH STREET
20004201759	CULP	SANDRA	\$ 888.60	R21.00585.00	26841 FRIESLAND AVE.
10004059300	CHRISTIANSON	JOHN	\$ 880.26	R21.00468.07	26454 FOXBORO AVE.
20004201930	DEHAVEN	LUCAS / JANA	\$ 858.37	R21.00262.00	26672 FERIDAY AVE.
20004200117	TOVSEN	JULIA	\$ 845.34	R21.00625.00	4815 264TH COURT

Account	Last Name	First Name	Eligible Amount	PIN	Property Address
10003076500	GOTTSMAN	SARA	\$ 833.53	R21.00375.08	26190 GALEN DRIVE
10004042200	KEEFE	JOHN & HOLLY	\$ 809.43	R21.00488.00	27014 FLINTWOOD AVE.
10004040500	SUTLIFF	GERALD	\$ 809.38	R21.00340.00	26535 FINLEY AVE.
10004028600	STUBER	MICHAEL	\$ 809.25	R21.00596.00	26559 EVERTON CIRCLE
10004006300	ANDERSON	MARK	\$ 805.32	R21.00690.00	4957 261ST STREET
20004202728	SCOTT BRIAN AND NICOLE		\$ 783.96	R21.00503.00	26912 FINLEY AVE.
10004030500	MUTUA	GEORGE	\$ 767.49	21.00716.58	6088 FOREST BLVD TR
20004200612	J & R INVESTMENTS		\$ 725.20	21.11029.56	24144 Greenway Road
20004202516	RESIDENT		\$ 710.43	R21.00603.00	26517 EVERTON CIRCLE
10004052500	SCHULTZ	MIKE	\$ 674.21	R21.00647.05	26701 GARDEN LANE
20004201484	O'DELL	KEVIN	\$ 654.20	R21.00374.11	6184 267TH COURT
20004202227	FELTEN	JOEL / SARAH	\$ 641.51	R21.00715.61	6082 258TH STREET
10001033300	BONIN	BETTY	\$ 634.84	R21.00180.00	26845 FELTON AVE.
20004202889	VARHALLA	JUSTIN	\$ 616.69	R21.00719.29	25812 EUCLID AVE
10004033600	CLARK	BRIAN	\$ 610.77	R21.00165.00	26918 FELTON AVE.
10004016100	FLAHERTY	AMY	\$ 610.27	R21.00621.00	4881 264TH STREET
20004201851	Jenson	Alex	\$ 586.39	R21.00710.16	5820 FOXBORO LANE
10001023000	OLSON	THOMAS & CHRISTIE	\$ 575.97	R21.00590.68	5405 273RD STREET
10004005700	DRAKE	MARK	\$ 573.15	R21.00679.00	4880 261ST STREET
20004202526	BARNES	CHRISTOPHER	\$ 563.91	R21.00518.00	5718 FLINTWOOD LANE
20004202839	RESIDENT 27040		\$ 556.91	R21.00493.00	27040 FLINTWOOD CIRCLE
10001062900	HANSEN	BARB	\$ 524.40	R21.00715.58	6050 258TH STREET
20004201904	O'NEIL	MATTHEW	\$ 509.14	R21.00717.08	5993 FOREST BLVD TRAIL
20004201672	HILLMAN	TREVOR/PAMELA	\$ 486.86	R21.00590.38	27355 FINLAND AVE.
20004203012	FELTON	WAYNE	\$ 471.52	R21.00715.61	6082 258TH STREET
10004105600	NELSON	BRENDA	\$ 463.75	R21.00661.00	26235 EMERALD AVE
10003045200	MCGUINESS	MARY	\$ 447.26	R21.00128.00	26163 FOREST BLVD
10004112700	DES JARDINS	DAVID & CAROL ANN	\$ 419.86	R21.00570.12	26850 FORLI AVE.
20004202500	YANKE	JAMES & CASSANDRA	\$ 366.76	R21.00570.14	5731 268TH STREET
20004203041	HERNADEZ	MARSELENA	\$ 361.85	R21.00269.00	26683 FENWICK AVE.
20004201505	FAIRVIEW LAKES MOB II		\$ 338.27	21.00209.50	5130 FAIRVIEW BLVD
10004042500	ESTES	JANICE	\$ 336.92	R21.00480.00	27021 FLINTWOOD CIRCLE
10001025700	HALL	PATRICIA	\$ 322.66	R21.00399.28	6150 262ND STREET
10004059600	TOWER	DANIEL	\$ 302.21	R21.00468.05	26496 FOXBORO AVE.
20004202415	FAIRBANKS, JAMIE		\$ 290.20	R21.00715.34	6153 259TH STREET
20004202022	LEAHY	KELLY / NANCY	\$ 281.14	R21.00687.00	5025 261ST STREET
20004201553	CIELUCH	RICK / WENDY	\$ 257.56	R21.00327.00	26437 FINLEY AVE.
10001102100	JONES	CURT	\$ 252.90	R21.00330.00	5585 WYOMING TRAIL
20004202897	MAYER	JASON	\$ 200.00	R21.00447.87	5960 259TH STREET

Account	Last Name	First Name	Eligible Amount	PIN	Property Address
20004200612	J & R INVESTMENTS		\$ 179.93	21.11029.56	24144 GREENWAY RD
20004202456	REESE, JACOB		\$ 160.21	R21.00261.00	26690 FERIDAY AVE.
20004202178	SUPERAMERICA 4714		\$ 129.13	R21.00020.00	5133 E VIKING BLVD
20004201648	LETOURNEAU	GARNET	\$ 127.24	21.11029.59	24103 GREENWAY RD
10004057600	BOWEN	AUDREY	\$ 117.42	R21.00344.00	26560 FORLI AVE.
10004061300	PRUDEN	JAMES	\$ 113.94	R21.00519.00	27056 FOXBORO COURT
20004200058	FORSELL, CHRISTOPHER & STACEY		\$ 113.88	R21.00617.00	4816 264TH STREET
20004201685	FRONTIER COMMUNICATIONS		\$ 93.41		26289 FALLBROOK AVE
20004202965	ROGERS	LAURA & DUSTIN	\$ 93.39	R21.00468.77	25830 FINCH COURT
20004202363	CARTER, AMANDA		\$ 90.83	R21.00477.00	27035 FLINTWOOD CIRCLE
	Valri D Wittner Revocable Trust		\$ 90.00		7725 Wyoming Trail
10004037700	SMITH	JOHN	\$ 89.24	R21.00177.00	26896 FENWICK AVE
20004202735	KRUEGGER	ERIC	\$ 82.29	R21.00185.00	26811 FELTON AVE.
20004202699	ANDERSON	ERIC	\$ 73.48	21.11029.46	24249 GREENWAY AVE
20004201724	SPIRIT AND PRAISE PENTECOSTAL		\$ 70.08	21.11029.58	24135 GREENWAY RD
20004022600	TDT ENTERPRISES LLC		\$ 67.93	R21.00022.00	5211 EAST VIKING BLVD.
20004202917	HENTGES	JESSE AND TAYLOR	\$ 63.32	R21.00570.20	5575 FLINT TRAIL
20004203038	VPR INC		\$ 62.57	R21.00242.00	26412 FENWICK AVE.
20004200122	ACKER NICHOLAS S & ANDREA W		\$ 56.40	21.10614.14	24785 ESQUIRE BLVD
20004201632	BULTMAN	STACY / GAIL	\$ 56.40	21.10829.73	8133 257TH ST
20004200336	DELONG ERIK D AND & PAULA TURBEVILLE		\$ 56.40	21.10701.20	24821 HEATH AVE
20004202084	FEDERAL NATL MORTGAGE ASSOC		\$ 56.40	21.10958.00	7451 260TH ST
20004200574	HOFMANN WENDY A		\$ 56.40	21.10314.15	7266 WYOMING TRL
20004200576	HOLEMAN THOMAS A & LINDA D		\$ 56.40	21.10635.40	24170 FALLBROOK AVE
20004200581	HOSKINS LAUREL G & LINDA J HOSKINS		\$ 56.40	21.11034.29	4633 250TH ST
20004200665	JUNGMANN ADAM C		\$ 56.40	21.11034.84	4857 252ND ST
20004200786	LENZ MICHAEL E & SHANTELL K		\$ 56.40	21.11128.03	25664 GUSTAVUS CT
20004200818	LOZIER DEBORAH M & DUANE H LOZIER		\$ 56.40	21.10782.14	7749 PIONEER RD
20004200884	MILLER JOSEPH S & DIANE M		\$ 56.40	21.11127.20	27885 FOUNTAIN AVE
20004200998	OVERMOHLE JOSHUA T & ABBEY K		\$ 56.40	21.11132.10	6326 260TH ST
20004201062	R M PARRANTO CO INC		\$ 56.40	21.10687.00	6700 NORTH SHORE TRAIL
20004201065	RADDEN REED D & WHITNEY		\$ 56.40	21.10821.26	6602 262ND ST
20004201271	SYVERSON SCOTT N		\$ 56.40	21.10534.00	25123 GOODVIEW AVE
20004201302	THORP FLORENCE & JOHN L & NANCY A THORP		\$ 56.40	21.10577.00	25235 FOREST BLVD
20004201320	TRANDAL CHRIS S		\$ 56.40	21.10370.00	26108 KENDALL LN
20004201630	WENTHY	ROBERT	\$ 56.40	21.10821.91	25712 W COMFORT DR
20004202822	MEIERHOFER	JORDAN	\$ 56.00	21.10134.00	28284 FOREST BLVD
10004055900	HANSON	MELVIN	\$ 53.42	R21.00194.00	26795 FOREST BLVD
20004201656	MERICLE	JAMES	\$ 50.00	R21.00234.10B	26397 Forest Blvd

Account	Last Name	First Name	Eligible Amount	PIN	Property Address
20004201331	VALRI D WITTNER REVOCABLE TRUST		\$ 48.60	21.10344.00	6903 WYOMING TRL
20004200254	CARLISLE ANDREW H		\$ 48.40	21.10033.10	29588 INNSBROOK AVE
20004200796	LIDBERG RICHARD D & JENNIFER		\$ 48.40	21.10363.00	7790 PIONEER RD
20004201865	MUBROY	BRIAN	\$ 48.40	21.11125.34	24996 FONDANT AVE
20004201796	Murphy	Christopher	\$ 48.40	21.11034.68	4686 252ND ST
20004200929	NELSON	BRENT J	\$ 48.40	21.11127.08	5405 279TH ST
20004200153	OLSON	ERIN / CORKY	\$ 48.40	21.10788.92	6435 271ST ST
20004201113	ROGERS JERRY L & JOYCE R		\$ 48.40	21.10559.00	25290 GOODVIEW AVE
20004201136	SALAS MATEO B & JANINE R		\$ 48.40	21.11034.62	4869 253RD ST
20004201201	SIEBERT PAUL M & CATHLEEN J		\$ 48.40	21.10701.40	24749 HEATH AVE
20004201232	STANLEY RICHARD ALLEN		\$ 48.40	21.10840.00	4354 E VIKING CT
20004201315	TOLZMANN TERRY L & DONNA L		\$ 48.40	21.10821.17	6575 262ND ST
10004101400	ROEDER	JAMES	\$ 48.38	R21.00282.10	5520 WYOMING TRAIL
20004201886	NICKOLAS	BUI	\$ 43.75	21.00230.00	26589 FOREST BLVD, SUITE A
20004200784	LENDT ROY R & ANNABEL C		\$ 41.00	21.10348.00	7848 Wyoming Trail
20004200297	COOZENNOY SCOTT ANTHONY & JULIE ANN COOZENNOY		\$ 40.40	21.10621.00	24491 FALLBROOK AVE
20004202290	CURRIE	ADAM / JOANN	\$ 40.40	21.10717.61	7790 244TH ST
20004200394	ENGELBREKTSON DAWN M		\$ 40.40	21.11034.77	4677 252ND ST
20004200631	JOHN B HASTINGS FAM LMT PARTNR & % JOHN H HASTINGS		\$ 40.40	21.10118.00	28186 Kettle River Blvd
20004202166	POLLOCK	JORDAN & ANGELA	\$ 40.40	21.10830.30	25682 GRAMFORD AVE
20004201285	RENVILLE MATTHEW AND ANGELA		\$ 40.40	21.10377.00	7724 PIONEER RD
20004203176	SUSAN & JEFFREY BOCK		\$ 40.40	21.10651.10	5870 245TH ST
20004201422	ZARBOK RANDY L & DEBORAH J		\$ 40.40	21.11125.52	24578 FONDANT AVE
20004202829	MACGREGOR	PATRICK/CARLENE	\$ 40.00	21.11132.01	6368 262ND ST
20004202830	WAYNE	ROBYN	\$ 40.00	21.10821.70	26047 GRANADA AVE
20004202824	WINIECKI-ROWE	JENNY	\$ 40.00	21.11084.66	5633 277TH ST
20004202475	RODRIGUEZ	TIM	\$ 38.92	R21.00715.66	6149 258TH STREET
	Valri D Wittner Revocable Trust		\$ 38.00	R21.10343.02	
10003035000	LOZIER	DUANE	\$ 37.76	R21.00011.00	26838 FALLBROOK AVE
10003031500	VOGEL	CHARLES F.	\$ 37.76	R21.00061.00	6168 EAST VIKING BLVD
20004200532	HARRIS JEREMY P & MARION A HARRIS		\$ 36.40	21.10043.00	29955 Hemingway Avenue
20004200532	HARRIS JEREMY P & MARION A HARRIS		\$ 36.40	21.10044.00	29905 Hemingway Avenue
20004200476	GILBERT INVESTMENT PROPERTIES		\$ 36.20	21.10494.10	
20004200476	GILBERT INVESTMENT PROPERTIES		\$ 36.20	21.10501.00	
20004200476	GILBERT INVESTMENT PROPERTIES		\$ 36.20	21.10505.00	
20004200476	GILBERT INVESTMENT PROPERTIES		\$ 36.20	21.10854.02	
	CASSANDRA & CASEY WITTNER		\$ 36.00	21.10343.04	
	WITTNER	CASSANDRA & CASEY	\$ 36.00	21.10343.04	
20004200172	BAZILLE DENNIS G & VICTORIA J		\$ 32.40	21.10565.00	25160 Goodview Avenue

Account	Last Name	First Name	Eligible Amount	PIN	Property Address
	HAWKINSON	MARTIN & NANCY	\$ 32.40	21.11150.01	25175 GALAXY AVE
20004200888	MILLER LUCAS		\$ 32.40	21.10552.00	6250 250th Street
20004201283	THE BANK OF AMERICA C/O ECOVA, INC.		\$ 32.40	21.10618.00	24258 Fallbrook Avenue
20004201301	THORP ALLEN RAY AND & CAROLYN I JOHNSON-THORP		\$ 32.40	21.10830.99	4523 E Viking Lane
20004200141	ANDERSON JERRY B & JEAN		\$ 32.20	R21.10159.00	
20004200141	ANDERSON JERRY B & JEAN		\$ 32.20	R21.10257.10	
20004200304	COUNTRY HOLDINGS LLC		\$ 32.20	R21.10542.10	
20004200304	COUNTRY HOLDINGS LLC		\$ 32.20	R21.10605.00	
20004200784	LENDT ROY R & ANNABEL C		\$ 28.90	R21.10356.00	
20004200784	LENDT ROY R & ANNABEL C		\$ 27.50	R21.10354.00	
		Total Balance	\$ 72,018.70		

RESOLUTION NO. 20-11-104

A RESOLUTION CERTIFYING THE UNPAID UTILITY BILLS AND CITY SERVICES INVOICES OF CERTAIN RESIDENTS AND BUSINESSES CONTAINED ON THE ATTACHED LIST TO PROPERTY TAXES FOR COLLECTION IN 2021

WHEREAS, Utility bills (water, sanitary sewer and surface water management utility) are sent quarterly to the residents and businesses in Wyoming; invoices for city services are billed as incurred; and

WHEREAS, A number of residents and businesses are delinquent in their utility payments of water, sanitary sewer and storm surface water management utility; unpaid city service invoices; and

WHEREAS, A letter was sent to those persons with delinquent utility accounts, Attachment A, and unpaid city service invoices as of September 25th, 2020 and

WHEREAS, it is the City staff's recommendation if payment in full was not received by November 13, 2020 to certify the list of unpaid utilities (water, sanitary sewer and surface water management utility) and unpaid invoices for city services to the County Auditor for collection in 2021 along with current taxes. This would be in accordance with Minnesota State Statute 429.101, subd 2.

NOW, THEREFORE. BE IT RESOLVED the City of Wyoming City Council hereby directs the City Administrator to certify the list "Attachment A" of unpaid utilities (water, sanitary sewer and surface water management utility) and other charges for city services along with a \$15.00 per parcel administrative certification fee to the County Auditor for collection in 2020 along with the current taxes.

Hereupon said Resolution was declared duly passed and adopted this 17th day of November 2020.

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator



November 2, 2020

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Re: Pay Voucher No. 3
300,000 Gallon Water Tower Rehabilitation
City of Wyoming Project No. 20-02
WSB Project No. 015538-000

Dear Mr. Linwood:

Please find enclosed Construction Pay Voucher No. 3 for the above referenced project in the amount of \$35,720.00. The work completed to date has been reviewed and agreed upon by the contractor, and we hereby recommend that the City of Wyoming approve Construction Pay Voucher No. 1 for Classic Protective Coatings, Inc.

The amount indicated above reflects work certified to date through October 30, 2020, with a 5% retainage applied. Please include one executed copy with the payment to Classic Protective Coatings, Inc. and return one executed copy to our office for our file. If you have any questions or comments regarding this voucher, please contact me at (651) 286-8488.

Sincerely,

WSB & Associates, Inc.

A handwritten signature in black ink, appearing to read "Greg Johnson", written in a cursive style.

Greg Johnson, PE
Project Manager

Enclosures

cc: Mark Erichson, PE, WSB

APPLICATION AND CERTIFICATION FOR PAYMENT

Page 1 of 2

To Owner:	Project:	Application #:	3	Distribution to:
City of Wyoming	300,000 Gallon			☐ Owner
26885 Forest Blvd.	Water Tower Rehabilitation			☐ Engineer
Wyoming MN 55092		Period to:	10/30/2020	☐ Contractor
From Contractor:	Via Engineer:	Project #:	City project #20-02	
Classic Protective Coatings, Inc	WSB & Associates, Inc		WSB project #015538-000	
N7670 State Rd 25	178 E 9th St, Suite 200			
Menomonie WI 54751	St Paul MN 55101			
Contract for: 300,000 Gallon Water Tower Rehabilitation		Contract Date:	4/7/2020	

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet is attached.

1 ORIGINAL CONTRACT SUM	\$	596,958.00
2 Net change by Change orders (see summary below)	\$	-74,050.00
3 CONTRACT SUM TO DATE (Line 1 plus or minus Line 2)	\$	522,908.00
4 TOTAL COMPLETED TO DATE (Column F on continuation sheet)	\$	522,908.00
RETAINAGE:		
5 5 % of Complete Work (column F on continuation sheet)	\$	26,145.40
6 TOTAL EARNED LESS RETAINAGE: (line 4 less line 5)		496,762.60
7 PREVIOUS CERTIFICATES FOR PAYMENT (line 6 from prior Prior Certificate)		461,042.60
8 CURRENT PAYMENT DUE (line 6 less line 7)	\$	35,720.00
9 BALANCE TO FINISH, INCLUDING RETAINAGE (line 3 less line 6)	\$	26,145.40

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	0.00	76,500.00
Total approved this Month	2,450.00	0.00
TOTALS	2,450.00	76,500.00
NET CHANGES by Change Order	-74,050.00	

Owner approval: _____ Date: _____

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and the current payment shown herein is now due.

CONTRACTOR:

By: Ray Wittke Date: 10/30/2020

State of: Wisconsin

Subscribed and sworn to before me this

Notary Public:

Raeann Dawson

My commission expires:

July 16, 2020

ENGINEER'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Engineer certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ \$35,720.00

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this

Application and on the Continuation Sheet that are changed to conform with the amount certified.)

By: Ray F. Johnson

Date: 11-02-20

Payment request #3**Payment Request - Continuation Sheet****Schedule of Values**

Project: Wyoming, MN

300,000 Gallon Water Tower Rehabilitation

A	B	C	D	E	F	G	H
Item	Description	Scheduled Value	Completed Previous Application	Completed This Period	Total Completed column D + E	% Col F/C	Balance to Finish column C - F
1	Mobilization	25,000.00	17,500.00	7,500.00	25,000.00	100%	0.00
2	Provide Miscellaneous Grinding, 50 Hrs @ \$100 (CO#2)	5,000.00	2,200.00	2,800.00	5,000.00	100%	0.00
3	Provide Miscellaneous Welding, 30 LF @ \$125 (CO#2)	3,750.00		3,750.00	3,750.00	100%	0.00
4	Seal Weld Joint Between Roof Plate, Roof Manway	6,000.00	6,000.00		6,000.00	100%	0.00
5	Seal Weld Cover Plate Over Holes in Roof 2 @ \$200	400.00	400.00		400.00	100%	0.00
6	Seal Weld Buitt-Joint Seam on Roof Dollar Plates	9,000.00	9,000.00		9,000.00	100%	0.00
7	Back Gorge to Remove Partially Welded Overlap	8,000.00	8,000.00		8,000.00	100%	0.00
8	Remove Overflow Weir Box	4,500.00	4,500.00		4,500.00	100%	0.00
9	Grind and Radius Edges of Weir Box	1,000.00	1,000.00		1,000.00	100%	0.00
10	Seal Weld Bottom Side of Drywell Tube Stiffener	3,600.00	3,600.00		3,600.00	100%	0.00
11	Install OSHA Approved Ladder to Exterior of Drywell	4,600.00	4,600.00		4,600.00	100%	0.00
12	Install New DBI Safety Cable System to Ladder	3,000.00		3,000.00	3,000.00	100%	0.00
13	Removed by Change Order No. 1	0.00			0.00	0%	0.00
14A	Interior Blast and Prime	82,000.00	82,000.00		82,000.00	100%	0.00
14B	Interior Intermediate	21,500.00	21,500.00		21,500.00	100%	0.00
14C	Interior Finish	21,500.00	21,500.00		21,500.00	100%	0.00
15	Removed by Change Order No. 1	0.00			0.00	0%	0.00
16	Removed by Change Order No. 1	0.00			0.00	0%	0.00
17	Removed by Change Order No. 1	0.00			0.00	0%	0.00
18	Seal Weld Around Outer Edge of Platform	5,600.00	5,600.00	0.00	5,600.00	100%	0.00
19	Install 4-Inch High Collar Around Pipes and Platform	3,000.00	3,000.00	0.00	3,000.00	100%	0.00
20	Removed by Change Order No. 1	0.00			0.00	0%	0.00
21	Replace all Vent Screens with Stainless Steel	500.00		500.00	500.00	100%	0.00
22	Removed by Change Order No. 1	0.00			0.00	0%	0.00
23	Removed by Change Order No. 1	0.00			0.00	0%	0.00
24A	Interior Dry Blast and Prime	35,458.00	35,458.00		35,458.00	100%	0.00
24B	Interior Dry Finish Coat	13,000.00	9,000.00	4,000.00	13,000.00	100%	0.00

25	Install New 24-Inch Diameter Frost Free Alum Vents	7,000.00	4,000.00	3,000.00	7,000.00	100%	0.00
26	Remove Handrail; Install 24" Dia Pipe Handrail	23,000.00	23,000.00		23,000.00	100%	0.00
27	Removed by Change Order No. 1	0.00			0.00	0%	0.00
28	Install Roof Antenna Standoff Brackets(8 @ \$200)	1,600.00	1,600.00		1,600.00	100%	0.00
29	Removed by Change Order No. 1	0.00			0.00	0%	0.00
30	Install Safety Cage on Roof Shell Ladder	3,200.00	3,200.00		3,200.00	100%	0.00
31	Replace all Damaged, Lose or Missing Grout	3,600.00		3,600.00	3,600.00	100%	0.00
32	Remove PVC Conduit Entrances, base of Riser, Weld Cover Plates, Install Properly Designed Schedule 80 Conduit Pipe	2,000.00	2,000.00		2,000.00	100%	0.00
33	Provide Full Exterior Containment System	40,000.00	40,000.00		40,000.00	100%	0.00
34A	Exterior Blast and Prime	125,650.00	125,650.00		125,650.00	100%	0.00
34B	Exterior Intermediate Coat	25,000.00	25,000.00		25,000.00	100%	0.00
34C	Exterior Finish Coat	25,000.00	20,000.00	5,000.00	25,000.00	100%	0.00
35	Logo, Install New Wyoming Lettering on 2 Locations 2 @ \$3,000	6,000.00	6,000.00		6,000.00	100%	0.00
36	Disinfection per AWWA Standards	2,000.00		2,000.00	2,000.00	100%	0.00
37	Change Order #2 riser insulation	2,450.00		2,450.00	2,450.00	100%	0.00
		522,908.00	485,308.00	37,600.00	522,908.00	100%	0.00

RESOLUTION NO. 20-11-105

A RESOLUTION APPROVING PAY VOUCHER #3 TO CLASSIC PROTECTIVE COATINGS, INC. FOR THE 300,000 GALLON WATER TOWER REHABILITATION (CITY OF WYOMING PROJECT NO. 20-02) WSB PROJECT NO. 015538-000) in the amount of \$35,720.00

WHERE AS, the City of Wyoming entered into a Contract with Classic Protective Coatings, Inc. to complete the **2020 300,000 GALLON WATER TOWER REHABILITATION PROJECT**

WHERE AS, the City Engineer, Mark Erichson, has inspected and approved the work on this project.

THEREFORE BE IT RESOLVED that the City of Wyoming authorizes the "Payment of Pay Voucher #3-" in the amount of **\$35,720.00** to **CLASSIC PROTECTIVE COATINGS** for the **2020 300,000 GALLON WATER TOWER REHABILITATION PROJECT**

This resolution was adopted by the City Council of the City of Wyoming on the 17th day of November 2020.

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



November 12, 2020

Mr. Robb Linwood, City Administrator
City of Wyoming
P.O. Box 188
Wyoming, MN 55092

Re: Acceptance of the Cherry Hills Improvements
WSB Project No. 013313-000

Dear Mr. Linwood:

Kenneth Tolzmann has satisfactorily completed the development improvements as outlined in the Development Agreement dated February 19, 2020. Staff is recommending the acceptance of the improvements. By acceptance of the improvements, those portions of the project that have been identified as public (street improvements) will become the City of Wyoming's to own and maintain. As required in the Development Agreement, the developer will be responsible to warranty the improvements against poor material and faulty workmanship.

Staff will review the status of the escrow to make sure all invoices have been paid and release any remaining funds. Staff will also release the letter of credit for the construction of the Plan A and Plan B improvements.

If you have any questions or comments regarding the enclosed, please do not hesitate to contact me at 651-286-8463

Sincerely,

WSB

Mark A. Erichson, PE
City Engineer

Enclosure

cc: Kenneth Tolzmann

kkp

RESOLUTION NO. 20-11-106

**CITY OF WYOMING
CHISAGO COUNTY, MINNESOTA**

**A RESOLUTION ACCEPTING THE WORK AND
APPROVING RELEASE OF ESCROW FOR CHERRY HILLS DEVELOPMENT**

WHEREAS, pursuant to a written Development Agreement between the City of Wyoming and Kenneth Tolzmann dated February 19, 2020, Kenneth Tolzmann has satisfactorily completed the Development Improvements in accordance with the plans and specifications and is required to warranty the improvements as outlined in the development agreement.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Wyoming, Minnesota, the work completed under said agreements is hereby accepted and approved.

BE IT FURTHER RESOLVED that the City Engineer is hereby directed release the remaining portion of the cash escrow once final bills have been paid as well as release of the letter of credit.

This resolution was adopted by the City Council of the City of Wyoming on the 17th day of November, 2020, by a vote of _____ Ayes and _____ Nays.

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, Administrator/Clerk



Request for Council Action

Date: April 2th, 2020

Presented to: Mayor Iverson and City Council Members

Presented by: Kelly Dumais, Assistant City Administrator

Department: Administration

Reference: Utility Billing Late Fee Waiver

Method: New Business

Background Information:

As of November 13th, there were 5,552 new daily cases of Coronavirus and 46 new daily deaths as reported by the Minnesota Department of Health. With cases currently increasing, the challenges that people and businesses face economically during the pandemic continue. In April of 2020, the Wyoming City County, through Resolution 20-04-43, waived the late fees for utility bills for the 1st, 2nd, and 3rd, quarter of 2020. As the economic and public health challenges of COVID-19 continue to affect Wyoming residents, staff recommends extending the elimination of late fees on utility bills through the first quarter of 2021.

The unprecedented nature of the pandemic means that it is difficult to how the virus will continue to affect people. While it is very possible that the pandemic situation may warrant another continuation of this practice beyond Q1 of 2020, incremental steps in response to up to date information can help the City to efficiently navigate operational challenges efficiently and effectively as we continue to respond to the pandemic

Recommendation: To consider Resolution 20-11-107 a resolution by the city council of the City of Wyoming outlining policies for utility billing to assist in economic recovery following the Covid-19 outbreak.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

RESOLUTION 20-11-107

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF WYOMING OUTLINING POLICIES FOR UTILITY BILLING TO ASSIST IN ECONOMIC RECOVERY FOLLOWING THE COVID-19 OUTBREAK.

WHEREAS, the State of Minnesota and numerous communities have been impacted by the outbreak of COVID-19 virus forcing the slow down and, in some cases, shuttering of businesses creating significant unemployment; and,

WHEREAS, many individuals have also been impacted by the COVID-19 outbreak with the loss of employment and critical income; and,

WHEREAS, the State and Federal Governments have begun to implement various tools to aid in the recovery of businesses and employment; the City of Wyoming may also consider responsible actions to aid effected businesses and their staff as well as its general population; and,

WHEREAS, the Wyoming City Council waived late fees for the first, second and third quarter of 2020 utility billing as a part of the City's response to the COVID-19 pandemic; and,

WHEREAS, the COVID-19 pandemic continues to affect the economic security of residents and businesses; and,

WHEREAS, the City will continue to evaluate its options related to any continued assistance it may be able to offer to address these matters stemming from COVID-19 matter.

NOW, THEREFORE, BE IT RESOLVED that the City Council for the City of Wyoming enacts the following actions and requests:

1. That the City shall waive late fees for its fourth quarter of 2020 and first quarter of 2021 utility billing.

The Resolution has been duly considered and adopted by the City Council this 17th day of November, 2020.

CITY OF WYOMING

Mayor, Lisa Iverson

Attest: Robb Linwood, City Administrator

CERTIFICATE OF COMPLETION

The undersigned hereby certify that Renaissance Land Company, Inc., a Minnesota corporation, its heirs, successors or assigns, ("Developer") has fully and completely complied with its obligations under Article Four of that document entitled "Development Agreement" dated _____, 20____, between the City of Wyoming and Developer with respect to construction of the Public Improvements in accordance with the approved Public Improvement Plans, and is released and forever discharged from its obligations to construct under such above-referenced Article. This certificate shall not release Developer from any other obligation or undertaking required by the Agreement.

Dated:_____

CITY OF WYOMING:

By:_____
Lisa Iverson, Mayor

By:_____
Robb Linwood, City Administrator

RELEASE OF ASSIGNMENT OF RENTS

Date: _____.

THAT CERTAIN ASSIGNMENT OF RENTS owned by the undersigned, dated February 15, 2001, executed by Regal Investments of Wyoming, Inc., a Minnesota corporation, as assignor, to the City of Wyoming, as assignee, and recorded on February 20, 2001, as Document Number A352532 in the Office of the County Recorder of Chisago County, Minnesota, is hereby released.

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

By: _____
Robb Linwood, City Administrator/Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF CHISAGO)

This instrument was acknowledged before me this ____ day of _____, 2020, Lisa Iverson, Mayor, and _____, Clerk of the City of Wyoming on behalf of said city.

Notary Public
My Commission Expires: _____

Drafted By:
Eckberg Lammers, P.C. (THRL)
1809 Northwestern Avenue
Stillwater, MN 55082
(651) 439-2878

SATISFACTION OF MORTGAGE

Date: _____.

THAT CERTAIN MORTGAGE owned by the undersigned, dated February 15, 2001, executed by Regal Investments of Wyoming, Inc., a Minnesota corporation, as mortgagor, to the City of Wyoming, as mortgagee, and recorded on February 20, 2001, as Document Number A352531 in the Office of the County Recorder of Chisago County, Minnesota, is with the indebtedness thereby secured, fully paid and satisfied.

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

By: _____
Robb Linwood, City Administrator/Clerk

STATE OF MINNESOTA)
) ss.
COUNTY OF CHISAGO)

This instrument was acknowledged before me this ____ day of _____, 2020, Lisa Iverson, Mayor, and _____, Clerk of the City of Wyoming on behalf of said city.

Notary Public
My Commission Expires: _____

Drafted By:
Eckberg Lammers, P.C. (THRL)
1809 Northwestern Avenue
Stillwater, MN 55082
(651) 439-2878

RESOLUTION NO. 20-11-110

**A RESOLUTION APPROVING THE RELEASE OF MORTGAGE AND RELEASE OF RENTS
BETWEEN THE CITY OF WYOMING AND REGAL INVESTMENTS OF WYOMING, INC.**

WHEREAS, On February 15, 2001 the City of Wyoming entered into an agreement executed by Regal Investments of Wyoming, Inc., a Minnesota corporation, as mortgagor, to the City of Wyoming, as mortgagee, and recorded on February 20, 2001, as Document Number A352531 in the Office of the County Recorder of Chisago County, Minnesota, is with the indebtedness thereby secured, fully paid and satisfied.

WHEREAS, it is necessary once these documents have been satisfied to have the city council approve them so they can be recorded and deemed satisfied/terminated

WHEREAS, such mortgage recorded on February 15, 2001, in Chisago County has been satisfied fully by the applicant;

NOW, THEREFORE. BE IT RESOLVED the City of Wyoming City Council hereby adopts a resolution approving the release of mortgage and release of rents between the city of Wyoming and Regal investments of Wyoming, Inc. on this 17th Day of November, 2020.

1. The City Council shall secure the signatures of the appropriate representatives of the City of Wyoming to execute the required documents to satisfy the release of mortgage and release of rents agreements

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, Clerk/Administrator



Council Report

November 13, 2020

Mayor Iverson and City Council Members

Re: Public Safety Activity Report November 17th, 2020 City Council Meeting

Our staffing is being challenged in both Police and Fire as we deal with contact exposures from COVID 19. Just in the month of November, we have had 3 staff members in the Police Department that have either come down with or have had direct non-employment contract exposure with individuals with COVID. Each time an employee is exposed to a contact exposure they are quarantined for 10 days and can only return after a negative test, while those who test positive are quarantined for 14 days.

We have also seen an increase in exposure in the Fire Department, dealing with both non-employment and employment-related contact. Most exposures in the Fire side have resulted in multiple employee simultaneous quarantines. Those reporting positive tests have been non-employment related and none so far have been traced back to workplace exposures. Our business practices seem to be working relative to preventing workplace contact exposures.

Unannounced to us, signs from Polaris Industries popped up overnight around town showing support to our Police Department. The signs are part of "Polaris Gives" campaign over the past week.

Chief Hoppe
Public Safety Director



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Try., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506



CAD Summary Report

Printed On: 11/12/20 10:47

Wyoming

	10/20	11/20	Total
911 Hangup or Open Line	1	5	6
Abandoned Vehicle		1	1
ALARM-Commercial		5	5
ALARM-Medical		1	1
ANIMAL-Animal at Large	1	3	4
ANIMAL-Animal to Dispatch	1		1
Assist Other Agency	3	14	17
Backgrounds/Fingerprints		3	3
Burning Complaint	1		1
CHECK-Area	12	52	64
CHECK-Business	1	38	39
CHECK-Park	6	30	36
CHECK-Residence		1	1
CHECK-the welfare		1	1
Community Policing	1		1
CRASH-Hit & Run (not in progress)		3	3
CRASH-Personal Injury	1	2	3
CRASH-Property Damage ONLY	1	5	6
CRASH-Veh vs Animal (Deer)		4	4
CRIM DAMAGE to property (not in progress)	1		1
Detail/Activities		8	8
Dispute		1	1
Disturbance (in progress)	1		1
DOMESTIC-Verbal (not in progress)	1		1
Driving Complaint	5	8	13
Drug Activity		1	1
Dumping/Littering Complaint		2	2
Extra Patrol		1	1
Financial Fraud-Check CCard		2	2
FIRE Call	1		1



CAD Summary Report

Printed On: 11/12/20 10:47

	10/20	11/20	Total
FOUND-Property		3	3
Gun Complaint/Shots Fired	1	2	3
Gun Permit	1	6	7
Informational ICR		1	1
Intoxicated Driver	1		1
JUVENILE-Complaint		3	3
MEDICAL	2	13	15
Motorist Assist	1	1	2
Natural Gas/Propane Leak	1	1	2
Noise Complaint		1	1
Ordinance Violation/Peddler Complaint		1	1
Parking Complaint		1	1
Public Assist	1	6	7
SQUAD CHECK	3	18	21
Suspicious Activity	1	4	5
Suspicious Person		2	2
Suspicious Vehicle	1	7	8
THEFT (not in progress)	2	4	6
THEFT-FROM Vehicle		3	3
THEFT-of Gas		1	1
Traffic Enforcement/Radar		4	4
TRAFFIC Stop	8	14	22
Training		3	3
Vehicle Fire		1	1
Vehicle Lockout	1	4	5
Vehicle Off Road		1	1
Vehicle Repo		1	1
WARRANT-Attempt		1	1
Total	62	298	360



Call Simple Lists

Printed On: 11/12/20 10:46

Wyoming							
Call#	Reported Date	CAD CFS	Location	Common Name	Disp	Unit#	Officer(s)
20-008919	11/12/20 10:07	Detail/Activities	26885 Forest BLVD;WY	Wyoming City Hall Wyoming Fire Department	OK	213	213001
20-008918	11/12/20 08:57	Public Assist	26750 Half Circle CT,5;WY		ASAD	218	218001
20-008917	11/12/20 07:07	CHECK-Park	26000 Goodview AVE;WY	Goodview Park.	OK	218	218001
20-008916	11/12/20 05:47	Detail/Activities	7665 Wyoming TRL;WY	Wyoming Police Department	OK	221	221002
20-008915	11/12/20 05:02	CHECK-Business	26720 Kettle River BLVD;WY	Holiday Gas Wyoming #2	OK	221	221002
20-008914	11/12/20 04:38	Parking Complaint	6124 Forest Blvd TRL;WY		ADM	221	221002
20-008913	11/12/20 03:50	CHECK-Park	4803 263rd ST;WY	Lions Park Wyoming	OK	221	221002
20-008912	11/12/20 03:36	CHECK-Park	26929 Flintwood AVE;WY	Swenson Park	OK	221	221002
20-008911	11/12/20 02:41	CHECK-Business	24799 Forest BLVD;WY	Maranatha Church Maranatha Assembly of God Church - WY	OK	221	221002
20-008910	11/12/20 02:28	Detail/Activities	7665 Wyoming TRL;WY	Wyoming Police Department	OK	221	221002
20-008909	11/12/20 01:32	CHECK-Residence	7280 260th ST;WY		OK	221	221002
20-008908	11/12/20 01:14	CHECK-Business	26470 Fallbrook LN;WY	Hallberg Marine	OK	221	221002
20-008907	11/12/20 01:00	CHECK-Area	295th ST/Hillcrest DR;WY		OK	221	221002
20-008906	11/12/20 00:26	Traffic Enforcement/Radar	5802 E Viking BLVD;WY		OK	221	221002
20-008905	11/11/20 23:28	CHECK-Area	6522 E Viking BLVD,CRT;WY	Birchwood Terrace Trailer Park. Birchwood Terrace	OK	221	221002
20-008904	11/11/20 22:00	CHECK-Business	26885 Forest BLVD;WY	Wyoming City Hall	OK	221	221002
20-008903	11/11/20 21:43	CHECK-Area	4354 251st ST;WY	Fireside Tree Farm Park	OK	221	221002
20-008902	11/11/20 21:13	Driving Complaint	24001 I 35;WY	I 35 MM133 N mm133n	UTL	221	221002
20-008901	11/11/20 20:49	CHECK-Park	24684 Fondant AVE;WY	Banta Park	OK	221	221002
20-008900	11/11/20 19:42	TRAFFIC Stop	255th ST/Goodview AVE;WY		WAR	221	221002
20-008899	11/11/20 19:37	CHECK-Park	26000 Goodview AVE;WY	Goodview Park.	OK	221	221002
20-008898	11/11/20 18:57	SQUAD CHECK	7665 Wyoming TRL;WY	Wyoming Police Department	OK	221	221002
20-008897	11/11/20 16:47	CHECK-Business	5321 Wyoming TRL;WY	Caseys General Store	OK	213	213001
20-008896	11/11/20 13:36	Dispute	11490 Lake LN;CH	Rodeway Inn	AOA	213	213001



Call Simple Lists

Printed On: 11/12/20 10:46

Call#	Reported Date	CAD CFS	Location	Common Name	Disp	Unit#	Officer(s)
20-008895	11/11/20 11:58	Detail/Activities	7665 Wyoming TRL;WY	Wyoming Police Department	INFO	218	218001
20-008894	11/11/20 11:28	THEFT-of Gas	26720 Kettle River BLVD;WY	Holiday Gas Wyoming #2	PI	213	213001
20-008892	11/11/20 09:53	CHECK-Business	26720 Kettle River BLVD;WY	Holiday Gas Wyoming #2	OK	213	213001
20-008891	11/11/20 09:33	Backgrounds/Fingerprints	7665 Wyoming TRL;WY	Wyoming Police Department	I	218	218001
20-008890	11/11/20 08:12	SQUAD CHECK	7665 Wyoming TRL;WY	Wyoming Police Department	OK	213	213001
20-008889	11/11/20 08:02	CHECK-Business	5063 273rd ST;WY	Split Rocks	OK	218	218001
20-008888	11/11/20 06:40	SQUAD CHECK	7665 Wyoming TRL;WY	Wyoming Police Department	OK	218	218001
20-008887	11/11/20 04:05	CHECK-Area	5879 Wyoming TRL;WY	St Pauls Church Park. St Pauls Lutheran Church	OK	219	219003
20-008886	11/11/20 03:26	ALARM-Commercial	26470 Fallbrook LN;WY	Hallberg Marine	CAN	219	219003
20-008885	11/11/20 02:55	MEDICAL	25565 Fairview AVE,203;WY	Meadows On Fairview	INFO	219	219003
20-008883	11/11/20 01:56	CHECK-Business	5321 Wyoming TRL;WY	Caseys General Store	OK	219	219003
20-008884	11/11/20 01:54	Vehicle Lockout	25634 Forest Blvd LN;WY		ASAD	219	219003
20-008882	11/11/20 00:22	CHECK-Park	24684 Fondant AVE;WY	Banta Park	OK	219	219003
20-008893	11/11/20 00:00	Backgrounds/Fingerprints	7665 Wyoming TRL;WY	Wyoming Police Department	BI	211	211001
20-008881	11/10/20 23:58	Vehicle Lockout	5200 Fairview BLVD;WY	Fairview Lakes Hospital	ASAD	219	219003
20-008880	11/10/20 22:51	CHECK-Area	4848 E Viking BLVD;WY	Village Inn	OK	219	219003
20-008879	11/10/20 20:12	Vehicle Off Road	Wyoming TRL/Granada AVE;WY		ASAD	219	219003
20-008878	11/10/20 19:31	CRASH-Hit & Run (not in progress)	5321 Wyoming TRL;WY	Caseys General Store	ASAD	213	213001
20-008877	11/10/20 19:20	Assist Other Agency	11490 Lake LN;CH	Rodeway Inn	AOA	213	213001
20-008876	11/10/20 18:22	CRASH-Property Damage ONLY	27001 I 35;WY	I 35 MM136 N	AOA	213	213001
20-008875	11/10/20 18:16	CHECK-Business	26720 Kettle River BLVD;WY	Holiday Gas Wyoming #2	OK	213	213001
20-008874	11/10/20 17:47	CHECK-Business	5200 Fairview BLVD;WY	Fairview Lakes Hospital	OK	213	213001
20-008873	11/10/20 15:47	Training	7665 Wyoming TRL;WY	Wyoming Police Department	OK	213	213001
20-008871	11/10/20 14:39	Backgrounds/Fingerprints	7665 Wyoming TRL;WY	Wyoming Police Department	INFO	240	240002
20-008872	11/10/20 14:38	Public Assist	26635 Fallbrook AVE;WY		ASAD	213	213001
20-008870	11/10/20 14:27	Abandoned Vehicle	28284 Forest BLVD;WY		ASAD	213	213001



Call Simple Lists

Printed On: 11/12/20 10:46

Call#	Reported Date	CAD CFS	Location	Common Name	Disp	Unit#	Officer(s)
20-008869	11/10/20 13:22	Financial Fraud-Check CCard	5358 Wyoming TRL;WY	Bruces Foods	OK	211	211001
20-008868	11/10/20 12:25	MEDICAL	8255 295th ST;WY		ASAD	217	217001
20-008867	11/10/20 11:49	MEDICAL	5584 266th ST;WY		ASAD	217	217001
20-008866	11/10/20 10:59	Gun Permit	24898 Fallbrook AVE;WY		INFO	240	240002
20-008865	11/10/20 10:52	Gun Permit	25980 Greatland AVE;WY		INFO	240	240002
20-008864	11/10/20 10:47	Gun Permit	24088 Helium CT;WY		INFO	240	240002
20-008863	11/10/20 09:52	THEFT (not in progress)	25611 W Comfort DR;WY		ASAD	217	217001
20-008862	11/10/20 08:36	CHECK-Business	24799 Forest BLVD;WY	Maranatha Church Maranatha Assembly of God Church - WY	OK	217	217001
20-008861	11/10/20 05:00	CHECK-Park	4803 263rd ST;WY	Lions Park Wyoming	OK	219	219003
20-008860	11/10/20 03:38	CHECK-Area	26710 Forest BLVD;WY	Wyoming Drug	OK	219	219003
20-008859	11/10/20 01:26	CHECK-Area	24799 Forest BLVD;WY	Maranatha Church	OK	219	219003
20-008858	11/10/20 00:09	Public Assist	5321 Wyoming TRL;WY	Caseys General Store	ASAD	219	219003
20-008857	11/10/20 00:06	CHECK-Park	5530 274th ST;WY	Tolzmann Park	OK	219	219003
20-008856	11/09/20 22:57	CHECK-Area	5063 273rd ST;WY	Split Rocks Splitrocks	OK	219	219003
20-008855	11/09/20 22:14	CHECK-Business	5321 Wyoming TRL;WY	Caseys General Store	OK	219	219003
20-008854	11/09/20 21:08	Suspicious Activity	5459 E Viking BLVD;WY	United Methodist Church	UNC	219	219003
20-008853	11/09/20 18:53	SQUAD CHECK	7665 Wyoming TRL;WY	Wyoming Police Department	OK	219	219003
20-008852	11/09/20 17:55	Financial Fraud-Check CCard	1 Out Of County;CC		ASAD	217	217001
20-008851	11/09/20 15:40	Assist Other Agency	9605 Deer Garden LN;CH		AOA	217	217001
20-008850	11/09/20 14:36	MEDICAL	5595 E Viking BLVD,1;WY		ASAD	217	217001
20-008849	11/09/20 12:17	THEFT-FROM Vehicle	8133 257th ST;WY		ASAD	217	217001
20-008848	11/09/20 12:02	CRASH-Property Damage ONLY	26001 I 35;WY	I 35 MM135 N	AOA	217	217001
20-008847	11/09/20 09:41	MEDICAL	6470 264th ST;WY		ASAD	217	217001
20-008846	11/09/20 09:32	TRAFFIC Stop	E Viking BLVD/Forli AVE;WY		WAR	217	217001
20-008845	11/09/20 09:00	Traffic Enforcement/Radar	E Viking BLVD/Forli AVE;WY		OK	217	217001
20-008844	11/09/20 06:08	MEDICAL	26495 Finley AVE;WY		ASAD	217	217001



Call Simple Lists

Printed On: 11/12/20 10:46

Call#	Reported Date	CAD CFS	Location	Common Name	Disp	Unit#	Officer(s)
20-008843	11/09/20 05:10	MEDICAL	26690 Finley AVE;WY		ASAD	219	219003
20-008842	11/09/20 04:57	Suspicious Vehicle	5530 274th ST;WY	Tolzmann Park	OK	219	219003
20-008841	11/09/20 04:44	ANIMAL-Animal at Large	Forest BLVD/E Viking BLVD;WY		UTL	219	219003
20-008840	11/09/20 04:22	CHECK-Park	6546 262nd ST;WY	Blue Spruce Park	OK	219	219003
20-008839	11/09/20 00:06	Assist Other Agency	6217 Pecan ST;NB		I	219	219003
20-008838	11/08/20 23:58	CHECK-Area	24799 Forest BLVD;WY	Maranatha Church	OK	219	219003
20-008837	11/08/20 23:01	CHECK-Area	26710 Forest BLVD;WY	Wyoming Drug	OK	219	219003
20-008836	11/08/20 21:37	Drug Activity	5321 Wyoming TRL;WY	Caseys General Store	ASAD	219	219003
20-008835	11/08/20 20:30	Natural Gas/Propane Leak	24578 Fondant AVE;WY		ASAD	219	219003
20-008834	11/08/20 20:11	ALARM-Commercial	26549 Fallbrook AVE;WY	Ultra Industries	FA	219	219003
20-008833	11/08/20 19:59	CHECK-Business	26720 Kettle River BLVD;WY	Holiday Gas Wyoming #2	OK	219	219003
20-008832	11/08/20 19:18	SQUAD CHECK	7665 Wyoming TRL;WY	Wyoming Police Department	OK	219	219003
20-008831	11/08/20 14:36	CRASH-Hit & Run (not in progress)	4480 E Viking LN;WY		CIT	213	213001
20-008830	11/08/20 14:11	FOUND-Property	5017 261st LN;WY		ASAD	213	213001
20-008829	11/08/20 13:25	CHECK-Area	6847 270th ST;WY		OK	213	213001
20-008828	11/08/20 12:22	Detail/Activities	7665 Wyoming TRL;WY	Wyoming Police Department	OK	218	218001
20-008827	11/08/20 11:22	TRAFFIC Stop	Kettle River BLVD/263rd ST;WY		WAR	213	213001
20-008826	11/08/20 10:33	TRAFFIC Stop	Forest BLVD/277th ST;WY		WAR	213	213001
20-008825	11/08/20 10:25	FOUND-Property	5735 Flint TRL;WY		ASAD	218	218001
20-008824	11/08/20 10:02	CHECK-Business	5377 266th ST;WY	Snap Fitness Toddler Town Child Care	OK	218	218001
20-008823	11/08/20 08:12	CHECK-Business	5175 260th ST;WY	Sunrise Fiberglass	OK	218	218001
20-008822	11/08/20 07:16	CHECK-Business	5305 E Viking BLVD;WY	Country Insurance Russels Barber Shop	OK	218	218001
20-008821	11/08/20 06:14	SQUAD CHECK	7665 Wyoming TRL;WY	Wyoming Police Department	OK	218	218001
20-008820	11/08/20 05:00	CHECK-Area	5200 Fairview BLVD;WY	Fairview Lakes Hospital	OK	219	219003
20-008819	11/08/20 03:34	CHECK-Area	26470 Fallbrook LN;WY	Hallberg Marine	OK	219	219003



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Call#	Reported Date	CAD CFS	Location	Common Name	Disp	Unit#	Officer(s)
20-008818	11/08/20 02:19	Suspicious Vehicle	7745 Wyoming TRL;WY		UTL	219	219003
20-008817	11/08/20 00:28	Assist Other Agency	9344 Green Lake TRL;CH		AOA	219	219003
20-008816	11/07/20 23:46	CHECK-Area	5879 Wyoming TRL;WY	St Pauls Church Park. St Pauls Lutheran Church	OK	219	219003
20-008815	11/07/20 22:11	TRAFFIC Stop	Lake BLVD/Greenway AVE;WY		AOA	219	219003
20-008814	11/07/20 19:52	CRASH-Property Damage ONLY	25000 I 35;WY	I 35 MM134 S	AOA	219	219003
20-008812	11/07/20 19:44	SQUAD CHECK	7665 Wyoming TRL;WY	Wyoming Police Department	OK	219	219003
20-008813	11/07/20 19:42	Public Assist	4946 259th CT;WY		ASAD	219	219003
20-008811	11/07/20 19:07	911 Hangup or Open Line	25903 Kettle River BLVD;WY		UTL	219	219003
20-008810	11/07/20 18:39	Gun Complaint/Shots Fired	6023 E Viking BLVD,BLDG;WY	Oakridge Apartments	WAR	219	219003
20-008809	11/07/20 15:42	CHECK-Business	24799 Forest BLVD;WY	Maranatha Church Maranatha Assembly of God Church - WY	OK	218	218001
20-008808	11/07/20 15:41	CHECK-Business	26885 Forest BLVD;WY	Wyoming City Hall WY Fire	OK	213	213001
20-008807	11/07/20 13:43	Suspicious Vehicle	26850 Kettle River BLVD;WY	Blue Sky Animal Hospital	ASAD	218	218001
20-008806	11/07/20 13:29	CHECK-Area	Hillcrest DR/295th ST;WY		OK	218	218001
20-008805	11/07/20 11:03	Gun Complaint/Shots Fired	29216 Hillcrest DR;WY		INFO	218	218001
20-008804	11/07/20 10:02	Informational ICR	1 Comfort Lake;CC	Comfort Lake	INFO	218	218001
20-008803	11/07/20 09:43	CHECK-Business	5879 Wyoming TRL;WY	St Pauls Church Park. St Paul Lutheran Church	OK	218	218001
20-008802	11/07/20 09:37	Detail/Activities	7665 Wyoming TRL;WY	Wyoming Police Department	OK	213	213001
20-008801	11/07/20 09:18	CHECK-Business	5321 Wyoming TRL;WY	Caseys General Store	OK	213	213001
20-008800	11/07/20 07:48	Extra Patrol	5305 E Viking BLVD;WY	Country Insurance Russels Barber Shop	INFO	218	218001
20-008799	11/07/20 07:28	CHECK-Business	26720 Kettle River BLVD;WY	Holiday Gas Wyoming #2	OK	218	218001
20-008798	11/07/20 06:22	SQUAD CHECK	7665 Wyoming TRL;WY	Wyoming Police Department	OK	218	218001
20-008797	11/07/20 04:57	CHECK-Park	26000 Goodview AVE;WY	Goodview Park.	OK	219	219003
20-008796	11/07/20 03:39	CHECK-Area	5879 Wyoming TRL;WY	St Pauls Church Park.	OK	219	219003
20-008795	11/07/20 02:01	ALARM-Commercial	26664 Fallbrook AVE;WY	Advance Auto Parts	FA	219	219003

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Call#	Reported Date	CAD CFS	Location	Common Name	Disp	Unit#	Officer(s)
20-008794	11/07/20 01:50	Suspicious Vehicle	26929 Flintwood AVE;WY	Swenson Park	ASAD	219	219003
20-008793	11/07/20 00:46	CHECK-Business	5321 Wyoming TRL;WY	Caseys General Store	OK	219	219003
20-008792	11/07/20 00:19	CHECK-Park	5530 274th ST;WY	Tolzmann Park	OK	219	219003
20-008791	11/06/20 23:43	CHECK-Area	25701 Forest BLVD;WY	Wyoming Elementary School	OK	219	219003
20-008790	11/06/20 22:28	Detail/Activities	7665 Wyoming TRL;WY	Wyoming Police Department	OK	219	219003
20-008789	11/06/20 20:34	TRAFFIC Stop	Forest BLVD/240th ST;WY		WAR	219	219003
20-008788	11/06/20 20:24	CHECK-Business	5725 287th ST;WY	AT&T	OK	213	213001
20-008787	11/06/20 20:08	CHECK-Area	5063 273rd ST;WY	Split Rocks Splitrocks	OK	219	219003
20-008786	11/06/20 19:17	SQUAD CHECK	7665 Wyoming TRL;WY	Wyoming Police Department	OK	219	219003
20-008785	11/06/20 17:31	Assist Other Agency	44175 Forest BLVD;HA		AOA	213	213001
20-008783	11/06/20 16:56	Vehicle Lockout	26396 Fenwick AVE,BLDG;WY		ASAD	213	213001
20-008784	11/06/20 16:55	THEFT (not in progress)	5460 260th ST;WY	North Branch Collision	PI	213	213001
20-008782	11/06/20 16:34	TRAFFIC Stop	Stacy TRL/Falcon AVE;SY		WAR	213	213001
20-008781	11/06/20 16:09	Motorist Assist	25000 I 35;WY	I 35 MM134 S	AOA	213	213001
20-008780	11/06/20 14:49	JUVENILE-Complaint	26000 Goodview AVE;WY	Goodview Park.	ASAD	213	213001
20-008779	11/06/20 12:56	911 Hangup or Open Line	Forest BLVD/245th ST;WY		UTL	213	213001
20-008778	11/06/20 12:31	CHECK-Business	26685 Faxton AVE;WY	Tasty Asia	OK	218	218001
20-008777	11/06/20 12:28	CHECK-Business	26720 Kettle River BLVD;WY	Holiday Gas Wyoming #2	OK	213	213001
20-008776	11/06/20 11:43	TRAFFIC Stop	E Viking BLVD/Fallbrook AVE;WY		WAR	218	218001
20-008775	11/06/20 11:25	Gun Permit	25887 Indian AVE;WY		INFO	240	240002
20-008774	11/06/20 11:24	Suspicious Vehicle	6193 267th CT;WY		INFO	218	218001
20-008773	11/06/20 11:01	Gun Permit	25144 Ethan AVE;WY		INFO	240	240002
20-008772	11/06/20 10:54	Gun Permit	5752 261st ST;WY		INFO	240	240002
20-008771	11/06/20 10:17	MEDICAL	25620 Forest Blvd LN;WY		ASAD	213	213001
20-008770	11/06/20 09:06	Traffic Enforcement/Radar	295th ST/Hemingway AVE;WY		OK	218	218001
20-008769	11/06/20 07:22	Noise Complaint	7290 E Viking BLVD;WY	Polaris	ASAD	218	218001
20-008768	11/06/20 07:20	Suspicious Activity	26275 Glen Oak DR;WY		ASAD	218	218001



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Call#	Reported Date	CAD CFS	Location	Common Name	Disp	Unit#	Officer(s)
20-008767	11/06/20 07:13	CHECK-Park	5530 274th ST;WY	Tolzmann Park	OK	218	218001
20-008766	11/06/20 06:11	SQUAD CHECK	7665 Wyoming TRL;WY	Wyoming Police Department	OK	218	218001
20-008765	11/06/20 05:22	CHECK-Area	5321 Wyoming TRL;WY	Caseys General Store	OK	219	219003
20-008764	11/06/20 05:12	CHECK-Area	7417 260th ST;WY	Comfort Lake Boat Access	OK	219	219003
20-008763	11/06/20 02:47	CHECK-Area	5879 Wyoming TRL;WY	St Pauls Church Park. St Paul Lutheran Church	OK	232	232004
20-008762	11/06/20 02:45	CHECK-Area	26710 Forest BLVD;WY	Wyoming Drug	OK	219	219003
20-008761	11/06/20 01:51	CHECK-Business	26710 Forest BLVD;WY	Wyoming Drug	OK	232	232004
20-008760	11/06/20 01:13	CHECK-Park	26929 Flintwood AVE;WY	Swenson Park	OK	232	232004
20-008759	11/06/20 00:21	Driving Complaint	6571 Lake BLVD;WY	Holiday Gas Wyoming	I	219	219003
20-008758	11/05/20 21:40	Public Assist	26470 Fallbrook AVE;WY	Mini Storage-Hallberg Storage Hallberg Storage	ASAD	219	219003
20-008757	11/05/20 21:27	CHECK-Park	6546 262nd ST;WY	Blue Spruce Park	OK	232	232004
20-008756	11/05/20 21:09	CHECK-Business	5200 Fairview BLVD;WY	Fairview Lakes Hospital	OK	213	213001
20-008755	11/05/20 20:39	CHECK-Area	E Viking BLVD/Fallbrook AVE;WY		OK	219	219003
20-008754	11/05/20 19:36	Assist Other Agency	11900 Lake LN;LI	Grandstrand Funeral Home	AOA	213	213001
20-008753	11/05/20 19:01	SQUAD CHECK	7665 Wyoming TRL;WY	Wyoming Police Department	OK	219	219003
20-008752	11/05/20 18:55	CHECK-Business	6571 Lake BLVD;WY	Holiday Gas Wyoming	OK	213	213001
20-008751	11/05/20 17:18	CHECK-Business	26753 Forest BLVD;WY	Cornerstone Pub And Prime	OK	213	213001
20-008750	11/05/20 15:54	CHECK-Business	26855 Forest BLVD;WY	Wyoming Area Giese Memorial Library Library-Wyoming	OK	218	218001
20-008749	11/05/20 15:51	Assist Other Agency	Lake BLVD/Old Towne RD;CH		AOA	213	213001
20-008748	11/05/20 15:32	Driving Complaint	Fenwick AVE/266th ST;WY		ASAD	213	213001
20-008746	11/05/20 14:53	Driving Complaint	15230 Per RD;CE	Sheriffs Office	AOA	213	213001
20-008745	11/05/20 13:07	Vehicle Repo	26462 Granada AVE;WY		INFO	213	213001
20-008744	11/05/20 12:23	TRAFFIC Stop	5830 240th ST;WY	Equipment Transport Inc	AOA	211	211001
20-008743	11/05/20 12:20	Driving Complaint	26169 Galen DR;WY		ASAD	218	218001
20-008742	11/05/20 11:29	CHECK-Business	25701 Forest BLVD;WY	Wyoming Elementary School	OK	213	213001

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Call#	Reported Date	CAD CFS	Location	Common Name	Disp	Unit#	Officer(s)
20-008741	11/05/20 10:09	MEDICAL	27070 Foxboro CT;WY		ASAD	218	218001
20-008740	11/05/20 09:36	SQUAD CHECK	5358 Wyoming TRL;WY	Bruces Foods	OK	213	213001
20-008739	11/05/20 09:24	THEFT (not in progress)	5635 Foxboro LN;WY		ASAD	218	218001
20-008738	11/05/20 08:49	THEFT-FROM Vehicle	5474 267th ST;WY		ASAD	218	218001
20-008737	11/05/20 08:35	Suspicious Activity	26565 Forli AVE;WY		INFO	218	218001
20-008736	11/05/20 07:54	THEFT (not in progress)	5474 267th ST;WY		ASAD	218	218001
20-008735	11/05/20 07:32	MEDICAL	5802 Flint TRL;WY		ASAD	218	218001
20-008734	11/05/20 06:57	ALARM-Commercial	26664 Fallbrook AVE;WY	Advance Auto Parts	ASAD	218	218001
20-008733	11/05/20 06:49	CHECK-Park	26000 Goodview AVE;WY	Goodview Park. Goodview Skate Park.	OK	218	218001
20-008732	11/05/20 05:50	SQUAD CHECK	7665 Wyoming TRL;WY	Wyoming Police Department	OK	218	218001
20-008731	11/05/20 04:57	THEFT-FROM Vehicle	5755 Foxboro LN;WY		ASAD	219	219003
20-008730	11/05/20 04:41	CHECK-Park	26000 Goodview AVE;WY	Goodview Park.	OK	219	219003
20-008729	11/05/20 03:22	CHECK-Park	5530 274th ST;WY	Tolzmann Park	OK	219	219003
20-008728	11/05/20 02:24	CHECK-Business	5321 Wyoming TRL;WY	Caseys General Store	OK	219	219003
20-008727	11/05/20 00:26	Suspicious Vehicle	26396 Fenwick AVE,1;WY		UTL	219	219003
20-008726	11/04/20 22:46	CHECK-Park	6546 262nd ST;WY	Blue Spruce Park	OK	219	219003
20-008725	11/04/20 20:08	CHECK-Park	24684 Fondant AVE;WY	Banta Park	OK	219	219003
20-008724	11/04/20 19:27	TRAFFIC Stop	Goodview AVE/263rd ST;WY		CIT	219	219003
20-008723	11/04/20 19:13	TRAFFIC Stop	Forest BLVD/240th ST;WY		ASAD	213	213001
20-008722	11/04/20 18:57	SQUAD CHECK	7665 Wyoming TRL;WY	Wyoming Police Department	OK	219	219003
20-008721	11/04/20 18:09	CHECK-the welfare	4405 E Viking BLVD;WY		CAN	213	213001
20-008720	11/04/20 17:40	CRASH-Veh vs Animal (Deer)	24521 Forest BLVD;WY		AOA	213	213001
20-008719	11/04/20 17:33	Vehicle Lockout	5200 Fairview BLVD;WY	Fairview Lakes Hospital	ASAD	213	213001
20-008718	11/04/20 17:28	CHECK-Business	5063 273rd ST;WY	Split Rocks	OK	213	213001
20-008717	11/04/20 15:41	JUVENILE-Complaint	26000 Goodview AVE;WY	Goodview Park.	ASAD	218	218001
20-008716	11/04/20 15:21	CHECK-Business	6903 Wyoming TRL;WY	Lendts Pumpkin Patch	OK	218	218001



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Call#	Reported Date	CAD CFS	Location	Common Name	Disp	Unit#	Officer(s)
20-008715	11/04/20 13:52	911 Hangup or Open Line	Lake BLVD/Greenway AVE;WY		UTL	213	213001
20-008714	11/04/20 13:06	Training	26885 Forest BLVD;WY	Wyoming City Hall	INFO	218	218001
20-008713	11/04/20 12:57	Suspicious Activity	30962 Fenway AVE,700;SY	Stacy Wine & Spirits	AOA	213	213001
20-008712	11/04/20 12:26	ANIMAL-Animal at Large	7098 295th ST;WY		INFO	218	218001
20-008711	11/04/20 11:18	CHECK-Area	Kettle River BLVD/258th ST;WY		UTL	213	213001
20-008710	11/04/20 10:27	CHECK-Business	5063 273rd ST;WY	Split Rocks	OK	218	218001
20-008709	11/04/20 09:46	TRAFFIC Stop	I 35/E Viking BLVD;WY		WAR	211	211001
20-008708	11/04/20 09:02	911 Hangup or Open Line	26824 Felton AVE;WY	Wyoming Post Office	ASAD	218	218001
20-008707	11/04/20 08:14	Assist Other Agency	26000 I 35;WY	I 35 MM135 S	CAN		
20-008706	11/04/20 08:05	CHECK-Business	26720 Kettle River BLVD;WY	Holiday Gas Wyoming #2	OK	218	218001
20-008705	11/04/20 07:06	CHECK-Business	24799 Forest BLVD;WY	Maranatha Church Maranatha Assembly of God Church - WY	OK	218	218001
20-008704	11/04/20 05:52	Training	7665 Wyoming TRL;WY	Wyoming Police Department	OK	214	214001
20-008703	11/04/20 05:46	SQUAD CHECK	7665 Wyoming TRL;WY	Wyoming Police Department	OK	218	218001
20-008702	11/04/20 03:10	CHECK-Area	Kettle River BLVD/E Viking BLVD;WY		OK	214	214001
20-008701	11/04/20 02:30	CHECK-Area	26470 Fallbrook LN;WY	Hallberg Marine	OK	214	214001
20-008700	11/04/20 01:57	CHECK-Area	E Viking BLVD/Forest BLVD;WY		OK	214	214001
20-008699	11/04/20 01:55	CHECK-Area	26929 Flintwood AVE;WY	Swenson Park	OK	214	214001
20-008698	11/04/20 01:41	CHECK-Area	4648 240th ST;WY	Forest Lake Sportsmans Club	OK	214	214001
20-008697	11/04/20 01:31	CHECK-Area	24799 Forest BLVD;WY	Maranatha Church	OK	214	214001
20-008696	11/04/20 00:57	CHECK-Park	24684 Fondant AVE;WY	Banta Park	OK	214	214001
20-008695	11/04/20 00:37	CHECK-Area	295th ST/Sunrise River;WY		OK	214	214001
20-008694	11/04/20 00:09	CHECK-Park	4803 263rd ST;WY	Lions Park Wyoming	OK	214	214001
20-008693	11/03/20 23:52	CHECK-Area	Lake BLVD/Greenway AVE;WY		OK	214	214001
20-008692	11/03/20 23:36	CHECK-Park	7417 260th ST;WY	Comfort Lake Boat Access	OK	214	214001
20-008691	11/03/20 23:32	CHECK-Park	26000 Goodview AVE;WY	Goodview Park.	OK	214	214001
20-008690	11/03/20 21:32	CHECK-Area	26695 Kettle River BLVD;WY	Kettle River Blvd Park & Ride	OK	214	214001



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Call#	Reported Date	CAD CFS	Location	Common Name	Disp	Unit#	Officer(s)
20-008689	11/03/20 20:20	WARRANT-Attempt	5715 Wyoming TRL;WY		UTL	214	214001
20-008688	11/03/20 19:41	Assist Other Agency	8326 Wyoming TRL;CH	Peterson Companies Inc	AOA	214	214001
20-008687	11/03/20 18:26	Driving Complaint	26001 I 35;WY	I 35 MM135 N mm135n	CAN	214	214001
20-008686	11/03/20 18:14	SQUAD CHECK	7665 Wyoming TRL;WY	Wyoming Police Department	OK	214	214001
20-008685	11/03/20 18:01	CRASH-Veh vs Animal (Deer)	Forest BLVD/257th ST;WY		ASAD	214	214001
20-008684	11/03/20 16:28	CHECK-Park	26000 Goodview AVE;WY	Goodview Park.	OK	217	217001
20-008683	11/03/20 15:19	ALARM-Medical	7848 Wyoming TRL;WY		FA	217	217001
20-008682	11/03/20 14:47	JUVENILE-Complaint	25701 Forest BLVD;WY	Wyoming Elementary School	ASAD	217	217001
20-008681	11/03/20 14:39	CRASH-Property Damage ONLY	26000 I 35;WY	I 35 MM135 S	AOA	217	217001
20-008680	11/03/20 12:35	MEDICAL	8160 Lake BLVD;WY		ASAD	217	217001
20-008679	11/03/20 12:13	Traffic Enforcement/Radar	E Viking BLVD/Forli AVE;WY		OK	217	217001
20-008678	11/03/20 12:04	Assist Other Agency	27000 I 35;WY	I 35 MM136 S mm136s	CAN		
20-008677	11/03/20 10:24	MEDICAL	5350 270th ST,106;WY		ASAD	217	217001
20-008676	11/03/20 09:14	Suspicious Person	24799 Forest BLVD;WY	Maranatha Church	OK	216	216001
20-008675	11/03/20 09:05	CHECK-Park	24684 Fondant AVE;WY	Banta Park	OK	217	217001
20-008674	11/03/20 08:55	Detail/Activities	24799 Forest BLVD;WY	Maranatha Church	OK	237	237002
20-008673	11/03/20 07:29	Ordinance Violation/Peddler Complaint	24799 Forest BLVD;WY	Maranatha Church	OK	217	217001
20-008672	11/03/20 04:35	CHECK-Area	E Viking BLVD/Forest BLVD;WY		OK	214	214001
20-008671	11/03/20 04:12	CHECK-Area	4648 240th ST;WY	Forest Lake Sportsmans Club	OK	214	214001
20-008670	11/03/20 03:21	CHECK-Area	24799 Forest BLVD;WY	Maranatha Church	OK	214	214001
20-008669	11/03/20 03:11	CHECK-Area	Lake BLVD/Greenway AVE;WY		OK	214	214001
20-008668	11/03/20 01:19	CHECK-Area	295th ST/Sunrise River;WY		OK	214	214001
20-008667	11/03/20 00:33	Driving Complaint	Lake BLVD/Greenway AVE;WY		CAN	214	214001
20-008666	11/03/20 00:23	CHECK-Area	Kettle River BLVD/E Viking BLVD;WY		OK	214	214001
20-008665	11/03/20 00:17	CHECK-Area	25701 Forest BLVD;WY	Wyoming Elementary School	OK	214	214001
20-008664	11/03/20 00:09	CHECK-Park	26000 Goodview AVE;WY	Goodview Park.	OK	214	214001



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Call#	Reported Date	CAD CFS	Location	Common Name	Disp	Unit#	Officer(s)
20-008663	11/02/20 23:56	CHECK-Park	7417 260th ST;WY	Comfort Lake Boat Access	OK	214	214001
20-008662	11/02/20 23:21	CHECK-Area	26695 Kettle River BLVD;WY	Kettle River Blvd Park & Ride	OK	214	214001
20-008661	11/02/20 22:57	Assist Other Agency	1 Out Of County;CC		CAN	214	214001
20-008660	11/02/20 22:18	Public Assist	26470 Fallbrook AVE;WY	Mini Storage-Hallberg Storage	ASAD	214	214001
20-008659	11/02/20 20:45	Vehicle Fire	27999 I 35;WY	I 35 MM137 N	ASAD	214	214001
20-008658	11/02/20 20:27	CRASH-Veh vs Animal (Deer)	8887 Wyoming TRL;CH		ASAD	214	214001
20-008657	11/02/20 18:52	Assist Other Agency	26906 Goldman BLVD;WY		AOA	214	214001
20-008656	11/02/20 18:47	Assist Other Agency	26001 I 35;WY	I 35 MM135 N	AOA	214	214001
20-008655	11/02/20 17:44	SQUAD CHECK	7665 Wyoming TRL;WY	Wyoming Police Department	OK	214	214001
20-008654	11/02/20 16:00	Dumping/Littering Complaint	4314 242nd ST;WY		ASAD	216	216001
20-008653	11/02/20 15:51	TRAFFIC Stop	Wyoming TRL/Frontier Ave;WY		WAR	216	216001
20-008652	11/02/20 15:33	ANIMAL-Animal at Large	24060 Greenway RD;WY	State Storage Group	UTL	217	217001
20-008651	11/02/20 13:02	CRASH-Property Damage ONLY	8251 Lake BLVD;WY	mm4	AOA	217	217001
20-008650	11/02/20 09:55	CRASH-Personal Injury	Pioneer RD/260th ST;WY		I	216	216001
20-008649	11/02/20 09:51	CRASH-Hit & Run (not in progress)	Lake BLVD/Greenway AVE;WY		OK	217	217001
20-008648	11/02/20 04:44	Suspicious Person	13292 Sylvan AVE;LI		AOA	214	214001
20-008647	11/02/20 04:39	CHECK-Area	Lake BLVD/Greenway AVE;WY		OK	214	214001
20-008646	11/02/20 03:28	Suspicious Vehicle	7098 295th ST;WY		ASAD	214	214001
20-008645	11/02/20 02:49	CHECK-Area	26470 Fallbrook LN;WY	Hallberg Marine	OK	214	214001
20-008644	11/02/20 02:42	CHECK-Area	24799 Forest BLVD;WY	Maranatha Church	OK	214	214001
20-008643	11/02/20 02:37	CHECK-Area	Lake BLVD/Greenway AVE;WY		OK	214	214001
20-008642	11/02/20 00:43	CHECK-Area	Pioneer RD/Iris AVE;WY		OK	214	214001
20-008641	11/01/20 23:50	CHECK-Area	25701 Forest BLVD;WY	Wyoming Elementary School	OK	214	214001
20-008640	11/01/20 23:29	CHECK-Area	28186 Kettle River BLVD;WY	Pine Haven	OK	214	214001
20-008639	11/01/20 21:20	Driving Complaint	40800 I 35;NB	I 35 MM150 S	UTL	214	214001
20-008638	11/01/20 21:04	CHECK-Area	Kettle River BLVD/E Viking BLVD;WY		OK	214	214001



Call Simple Lists

Printed On: 11/12/20 10:46

Call#	Reported Date	CAD CFS	Location	Common Name	Disp	Unit#	Officer(s)
20-008637	11/01/20 18:20	Assist Other Agency	25001 I 35;WY	I 35 MM134 N	AOA	214	214001
20-008636	11/01/20 18:08	SQUAD CHECK	7665 Wyoming TRL;WY	Wyoming Police Department	OK	214	214001
20-008635	11/01/20 17:02	MEDICAL	25540 Forest Blvd LN;WY		ASAD	217	217001
20-008634	11/01/20 16:23	CRASH-Personal Injury	27222 Kettle River BLVD;WY		ASAD	216	216001
20-008633	11/01/20 13:36	FOUND-Property	4968 250th ST;WY		ASAD	216	216001
20-008632	11/01/20 13:19	CRASH-Veh vs Animal (Deer)	7112 Lake BLVD;WY		INFO	216	216001
20-008631	11/01/20 10:44	TRAFFIC Stop	E Viking BLVD/E Viking LN;WY		WAR	216	216001
20-008630	11/01/20 04:10	CHECK-Area	295th ST/Sunrise River;WY		OK	214	214001
20-008629	11/01/20 04:04	Dumping/Littering Complaint	273rd ST/Forest BLVD;WY		INFO	214	214001
20-008628	11/01/20 03:02	CHECK-Area	24799 Forest BLVD;WY	Maranatha Church	OK	214	214001
20-008627	11/01/20 01:38	CHECK-Park	4354 251st ST;WY	Fireside Tree Farm Park	OK	232	232004
20-008626	11/01/20 01:32	CHECK-Area	26470 Fallbrook LN;WY	Hallberg Marine	OK	214	214001
20-008624	11/01/20 01:13	CHECK-Park	7417 260th ST;WY	Comfort Lake Boat Access	OK	214	214001
20-008625	11/01/20 01:12	ALARM-Commercial	5471 260th ST;WY	Bee Line Automotive	FA	214	214001
20-008623	11/01/20 00:41	CHECK-Business	6571 Lake BLVD;WY	Holiday Gas Wyoming	OK	232	232004
20-008622	11/01/20 00:37	CHECK-Park	6546 262nd ST;WY	Blue Spruce Park	OK	214	214001
20-008621	11/01/20 00:22	911 Hangup or Open Line	26136 Good Valley RD;WY		UTL	214	214001
20-008620	10/31/20 23:44	CHECK-Area	26695 Kettle River BLVD;WY	Kettle River Blvd Park & Ride	OK	214	214001
20-008619	10/31/20 23:07	CHECK-Area	4648 240th ST;WY	Forest Lake Sportsmans Club	OK	214	214001
20-008618	10/31/20 23:00	CHECK-Area	24799 Forest BLVD;WY	Maranatha Church	OK	232	232004
20-008617	10/31/20 22:33	CHECK-Area	25701 Forest BLVD;WY	Wyoming Elementary School	OK	214	214001
20-008616	10/31/20 21:52	CHECK-Area	Lake BLVD/Greenway AVE;WY		OK	214	214001
20-008614	10/31/20 21:22	CHECK-Park	26000 Goodview AVE;WY	Goodview Park.	OK	232	232004
20-008615	10/31/20 21:21	MEDICAL	25565 Fairview AVE,301;WY		INFO	214	214001
20-008613	10/31/20 20:53	CHECK-Area	5063 273rd ST;WY	Split Rocks	OK	232	232004
20-008612	10/31/20 20:27	911 Hangup or Open Line	5200 Fairview BLVD;WY	Fairview Lakes Hospital	OK	214	214001
20-008611	10/31/20 19:34	Community Policing	Forest Blvd TRL/Freeport AVE;WY		OK	214	214001



Call Simple Lists

Printed On: 11/12/20 10:46

Call#	Reported Date	CAD CFS	Location	Common Name	Disp	Unit#	Officer(s)
20-008610	10/31/20 19:28	CHECK-Park	4803 263rd ST;WY	Lions Park Wyoming	OK	232	232004
20-008609	10/31/20 18:22	SQUAD CHECK	7665 Wyoming TRL;WY	Wyoming Police Department	OK	214	214001
20-008608	10/31/20 15:31	Suspicious Activity	26427 Forest BLVD;WY	Apple Academy	OK	216	216001
20-008607	10/31/20 14:43	Public Assist	5650 Flint TRL;WY		ASAD	217	217001
20-008606	10/31/20 13:40	DOMESTIC-Verbal (not in progress)	6522 E Viking BLVD,120;WY		ASAD	217	217001
20-008605	10/31/20 13:33	TRAFFIC Stop	26000 Goodview AVE;WY	Goodview Park.	WAR	216	216001
20-008604	10/31/20 13:13	CRIM DAMAGE to property (not in progress)	7323 Lake BLVD;WY		ASAD	217	217001
20-008603	10/31/20 08:04	Gun Complaint/Shots Fired	25910 E Comfort DR;WY		OK	216	216001
20-008601	10/31/20 06:34	TRAFFIC Stop	Lake BLVD/250th ST;WY		WAR	216	216001
20-008602	10/31/20 06:32	ANIMAL-Animal to Dispatch	5657 257th ST;WY	Davita Forest Lake Dialysis	ASAD	216	216001
20-008600	10/31/20 04:10	CHECK-Area	7290 E Viking BLVD;WY	Polaris	OK	214	214001
20-008599	10/31/20 01:51	CHECK-Area	E Viking BLVD/Kettle River BLVD;WY		OK	214	214001
20-008598	10/31/20 00:46	CHECK-Area	26695 Kettle River BLVD;WY	Kettle River Blvd Park & Ride	OK	214	214001
20-008597	10/30/20 23:38	Assist Other Agency	30785 Forest BLVD;SY	Stacy District Office	AOA	214	214001
20-008596	10/30/20 22:42	FIRE Call	31325 Prairie CT;SY		ASAD	214	214001
20-008595	10/30/20 21:31	MEDICAL	25817 Goldfinch AVE;WY		ASAD	214	214001
20-008594	10/30/20 21:23	CHECK-Park	4803 263rd ST;WY	Lions Park Wyoming	OK	214	214001
20-008593	10/30/20 21:02	CHECK-Park	7417 260th ST;WY	Comfort Lake Boat Access	OK	214	214001
20-008592	10/30/20 19:44	Suspicious Vehicle	26741 Felton AVE;WY	First State Bank Of Wyoming	UTL	214	214001
20-008591	10/30/20 19:33	Driving Complaint	Lake BLVD/Hazel AVE;WY		CAN	214	214001
20-008590	10/30/20 19:21	Driving Complaint	I 35/E Viking BLVD;WY		UTL	214	214001
20-008589	10/30/20 18:08	SQUAD CHECK	7665 Wyoming Trl;WY	Wyoming Police Department	OK	214	214001
20-008588	10/30/20 17:57	Burning Complaint	25823 Edison AVE;WY		ASAD	217	217001
20-008587	10/30/20 17:11	Driving Complaint	26001 I 35;WY	I 35 MM135 N	OK	216	216001
20-008586	10/30/20 16:42	Driving Complaint	27998 I 35;WY	I 35 MM137 S mm137s	INFO		



Call Simple Lists

Printed On: 11/12/20 10:46

Call#	Reported Date	CAD CFS	Location	Common Name	Disp	Unit#	Officer(s)
20-008585	10/30/20 16:37	Motorist Assist	26720 Kettle River BLVD;WY	Holiday Gas Wyoming #2	ASAD	216	216001
20-008584	10/30/20 16:27	CRASH-Property Damage ONLY	E Viking BLVD/Kettle River BLVD;WY		OK	216	216001
20-008747	10/30/20 15:33	Gun Permit	6522 E Viking BLVD,114;WY		INFO	240	240002
20-008583	10/30/20 15:20	TRAFFIC Stop	Goodview AVE/258th ST;WY		WAR	217	217001
20-008582	10/30/20 13:58	CRASH-Personal Injury	Lake BLVD/Lincoln RD;LI		AOA	216	216001
20-008581	10/30/20 13:44	CHECK-Park	5530 274th ST;WY	Tolzmann Park	OK	217	217001
20-008580	10/30/20 13:38	TRAFFIC Stop	Green Lake TRL/Manning Trl;CH		WAR	216	216001
20-008579	10/30/20 12:52	TRAFFIC Stop	Forest BLVD/287th ST;WY		WAR	216	216001
20-008578	10/30/20 11:40	ANIMAL-Animal at Large	26541 Everton CIR;WY		ASAD	217	217001
20-008577	10/30/20 10:08	THEFT (not in progress)	4905 261st ST;WY		ASAD	217	217001
20-008576	10/30/20 09:42	Assist Other Agency	5725 Flint TRL;WY		CAN	216	216001
20-008575	10/30/20 06:49	Vehicle Lockout	24745 Hazel AVE;WY		ASAD	216	216001
20-008574	10/30/20 04:27	Disturbance (in progress)	4773 253rd ST;WY		I	219	219003 232004
20-008573	10/30/20 03:44	CHECK-Area	26612 Fallbrook AVE;WY	Premier	OK	219	219003 232004
20-008572	10/30/20 03:31	CHECK-Area	5063 273rd ST;WY	Split Rocks Splitrocks	OK	219	219003 232004
20-008571	10/30/20 00:34	THEFT (not in progress)	24824 Fallbrook AVE;WY		ASAD	219	219003 232004
20-008570	10/30/20 00:09	Natural Gas/Propane Leak	26250 Greene AVE;WY		FA	219	219003 232004
20-008569	10/29/20 23:57	CHECK-Area	26710 Forest BLVD;WY	Wyoming Drug	OK	219	219003 232004
20-008568	10/29/20 22:54	TRAFFIC Stop	Wyoming TRL/Finley AVE;WY		WAR	219	219003 232004
20-008567	10/29/20 22:17	Intoxicated Driver	28186 Kettle River BLVD;WY	Pine Haven	ASAD	219	219003 232004
20-008566	10/29/20 21:29	TRAFFIC Stop	Forest BLVD/264th ST;WY		WAR	219	219003 232004
20-008565	10/29/20 20:23	Assist Other Agency	5725 Flint TRL;WY		AOA	219	219003 232004
20-008564	10/29/20 19:46	TRAFFIC Stop	Forest BLVD/245th ST;WY		WAR	219	219003 232004
20-008563	10/29/20 18:27	SQUAD CHECK	7665 Wyoming Trl;WY	Wyoming Police Department	OK	219	219003
20-008562	10/29/20 14:43	CHECK-Park	4354 251st ST;WY	Fireside Tree Farm Park	OK	213	213001



Call Simple Lists

Printed On: 11/12/20 10:46

Call#	Reported Date	CAD CFS	Location	Common Name	Disp	Unit#	Officer(s)
20-008561	10/29/20 12:33	Driving Complaint	Lake BLVD/Green Lake TRL;CH		WAR	213	213001
20-008560	10/29/20 11:12	CHECK-Business	26741 Felton AVE;WY	First State Bank Of Wyoming	OK	213	213001



November 12, 2020
Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

RE: NOVEMBER 17, 2020 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

Midco Data Center

Framing plumbing and mechanical systems rough-in inspections have been approved. Underground plumbing and the floor slab have been installed. Installation of the "tip-up" wall panels and the roof structure are complete. Underground plumbing in the building has been inspected and approved. Footings and foundation have been inspected and approved. Connections to city sewer & water have been inspected and approved. Stormwater treatment features have been constructed. The parking lot has been paved.

Wyoming Grange Daycare

Construction has restarted with the installation of the fire separation assemblies. The building permit has been issued to remodel the former Galleberg Chiropractic office into a daycare facility.

CU Recovery Parking Area Expansion

Ponding areas have been seeded and blacktop with parking lanes has been done as well. The contractor has not scheduled a final inspection.

260th Street Water Tower

Antennas on the temporary poles are being placed back on to the water tower.

Gopher State Mini-Storage

One structure has been framed. Foundations for both structures have been installed.

Planning Commission

David Karsky of Kevin's Kar Wash has requested a variance for an off-premise sign. This is a separate agenda item.

Planning Commission Member Joel Ericson has submitted a letter of resignation of his seat (B) on the Commission. The Commission interviewed Kevin Teel, 25901 Glen Oak Drive to fill the open seat. The Planning Commission is recommending that the City Council appoint Kevin Teel to Planning Commission Seat B.

Sincerely,

Frederick E. Weck, IV
Zoning Administrator
Building Official #1825
Advanced Septic Inspector, MPCA #C5199
City of Wyoming



DEPARTMENT OF BUILDING SAFETY

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-4947 Fax: 651-462-3938



**ECKBERG
LAMMERS**
ATTORNEYS AT LAW

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Writer's Direct Dial:
(715) 808-8842

Writer's Email:
tloonan@eckbergammers.com

November 13, 2020

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Delivered via Email

Re: City of Wyoming
Status Update for the Period of – October 29, 2020 – November 13, 2020

Dear Robb:

Our office is reviewing documents and advising the City as with regard to questions relating to the ongoing development project at Diamond Ridge. We prepared legal documents relating to Kevin's Kar Wash sign placement. We are also providing legal assistance relating to certain variance applications potentially impacting City property. We continue to assist in providing advice regarding the response to the COVID-19 Pandemic in general. We continue to field questions and address general concerns raised by City staff relating to legal matters relevant to the City.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

s/ Thomas R. Loonan

Thomas R. Loonan
City Attorney

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082
Phone: 651-439-2878
Fax: 651-439-2923

Hudson Office
430 Second Street
Hudson, WI 54016
Phone: 715-386-3733
Fax: 715-386-6456



Engineer's Report

November 12, 2020

Honorable Mayor and City Council
City of Wyoming, MN
26885 Forest Boulevard
Wyoming, MN 55092

Re: November 17, 2020 City Council Meeting
WSB Project No. 015228-000

Dear Mayor and Council Members:

This engineers report is intended to update you on engineering activities within the City since the last council meeting. Some of the items below may be on the agenda with more detailed information provided, while the other items below are for informational purposes only.

2020 Street Improvement Project

Area 1 – Completed with minor punch list items remaining.

Area 2 (263rd Street and 263rd Court) – Completed with minor punch list items remaining.

Area 3 – Final layer of asphalt and seeding to take place the week of November 2nd. Minor punch list items remain.

Park – Paving of the parking lot and trail has been completed. Minor punch list items remain

Mailed notices for the Assessment Hearing have been sent to the property owners for the assessment hearing on 11/17. The notice of the Assessment Hearing has also been sent to the Forest Lake Times. The assessment hearing and adoption of assessments is on the 11/17/20 agenda for consideration.

2020 Street Improvement Project

Mailed notice to residents has gone out to residents informing them of the potential 2021 project. Survey, televising, soil borings, utility locates, and coordination with public works to understand any infrastructure needs/repairs in this area is underway.

Moxness Sketch Plan Review

Upon completion of the EAW, an Environmental Impact Statement has been deemed not necessary.

The developer has submitted the preliminary plat for this project which is now called Summer Fields. Staff has actively been working with the developers engineer and review of the proposed development. The preliminary plat was an agenda item at the October 13th Planning Commission meeting. City Council had the preliminary plat as an agenda item at the October 20th City Council meeting with the preliminary plat being approved. The final Plat and PUD are still items that need to be addressed. The PUD will be a tool the City Council can use to address concerns related to housing type allowed.

Preserve at Comfort Lake

The first layer of asphalt has been placed on the development as well as the portion of Heritage Lane that needed to be upgraded.

Small utility construction (electric, gas, communications) is complete. Restoration of boulevards, pond filtration media and seeding is ongoing.

Aadland Development

Staff has approved the plans for the project. No schedule has been provided on construction of the public infrastructure.

Cherry Hill Subdivision

The cul-de-sac has been paved and the shouldering had been completed. Removal of silt fence, and a few minor punch list items remain. Final acceptance is on the 11/17/20 agenda for council consideration.

Diamond Ridge Development

This is a plat that was approved many years ago. We have received plans after many years of no activity on this project. It consists of 6 single family lots at the end of 261st Street and will connect to Emerald Avenue. Staff has provided comments on the construction plans and have also prepared a draft development agreement.

Wellhead Protection Plan

WSB had submitted for a Source Water Protection Implementation Grant from the Minnesota Department of Health to continue to implement the actions outlined in our Wellhead Protection Plan. We successfully received the \$10,000 we requested. Staff has begun working on these efforts. There is not a City matching funds requirement.

300,000 Water Tower Rehabilitation

The project is nearly complete and the utility provider on the tower are in the process of coating their devices to match the tower painting. A payment voucher is on the 11/17/20 agenda for council consideration.

TH 61 and East Viking Sanitary Sewer Upsizing Project

Plans are being submitted to MNDOT for review in the near future. A meeting with the utility companies to discuss the project is being held on 10/30/2020 to ensure they are prepared for

the proposed improvements. 90% plans have been completed. Staff is currently working closely with MNDOT staff on communication and public engagement components of this project as the project will be impactful to traffic operations. Staff has a meeting with Polaris to discuss the project on 10/8. Staff will also be meeting with MNDOT on 10/8 to finalize the public engagement process for our closely aligned projects.

Hamlet Avenue Petition for Paving

No new update:

Staff had reviewed the petition and has asked the petition organizer to modify the petition to those that actually want to remain on it after seeing the high-level estimates. Based on the petition feedback, staff believed the petition was below the 35% (road frontage in favor of the petition) threshold. Staff will review once we receive the modified petition. In any case, this would not be a 2020 Improvement project as time would not allow the public process to occur and allow enough time to construct this season.

Past update/background: Staff has received a petition from residents for the paving of Hamlet Avenue. Hamlet Avenue is currently a gravel road and therefore the project would be 100% assessed. Before bringing the petition to the City Council for consideration regarding moving forward with a feasibility study, staff will do a very high-level estimate to provide a range of assessment amounts to the residents. We want to make sure the costs of the feasibility study are not wasted if the assessment amounts are not palatable. This roadway is also part of the pre-planning that Chisago County is performing related to the Highway 8 project. Hamlet is proposed to be slightly realigned and paved as part of that project and should be a consideration for the property owners as well. Preliminary assessable parcels and costs have been provided to Mr. Linwood to share with the petitioner's.

TH 8

No new update.

Potential Hotel Development (NW Quadrant of I 35 and Viking Boulevard)

No new update.

Staff has met with the new landowner behind the Village restaurant to discuss development options and what infrastructure existed and what capacities were. Staff informed the property owner about the previous EAW that was completed and discussed a number of the findings.

Delmonico Subdivision

No new update.

Staff has had a number of meetings and conference calls regarding the potential subdivision of property west of Kettle River Boulevard. The applicant is proposing individual well and septic systems for each lot. Staff has indicated that the property is guided for either community well and septic or municipal sanitary sewer and watermain in the Comprehensive Plan. Given the proximity to City Infrastructure staff has shared with the developer that this is a requirement. The Delmonico site is immediately adjacent to the property with the proposed Moxness development.

East Viking Bridge over the Sunrise River

Plans are being submitted to MNDOT for review in the near future. Design parameters had been set with the Minnesota Department of Natural Resources and staff worked to find the

most economical and least impactful design (both environmentally and duration of construction) to replace this bridge. The proposed design is wider than what exists today to meet minimum design standards. The least expensive option will be a large box culvert.

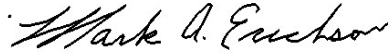
Staff had made arrangements to “pothole” the two existing water lines on one side of the bridge and sanitary sewer line on the other side of the bridge. It is important to know the exact location and elevation to make sure we understand how that may affect construction or if they require relocation. This work was completed on 4/13 with a vactor truck and our survey crew collected the information (location and elevation) once they were found.

Access will be restricted as the bridge construction will require the roadway to be closed when this construction takes place. Coordination with Polaris, residents, Chisago City and others will be important.

Thank you for the opportunity to update the council on current matters in the City.

Sincerely,

WSB and Associates, Inc.

A handwritten signature in black ink, reading "Mark A. Erichson". The signature is written in a cursive, flowing style.

Mark A. Erichson, PE



City Council Report

Mayor Iverson and City Council Members Public Works Report for November 4th^h, 2020 Council Meeting

Honorable Mayor Iverson and City Council Members,
The snow has started and we plowed the night of Veterans day.
We will be removing the flags and start on Christmas lights.
Public Works has started using the thermometer and fogging vehicles at the end of shifts. We are still operating out of the Township and the Faxon location.
Sincerely,
Chuck Almhjeld
Public Works Superintendent

Parks:

Porta-Johns have been removed

Sanitary Sewer:

Daily Rounds have been completed.

Water:

Daily and monthly water tests have been completed
Correspondence continues from MDH on Coronavirus

Streets:

Plowing has started
Annual DOT Inspections completed on trucks

Surface Water:

Large culvert by Hawk Meadows continues to plug and Public Works has been keeping it open.
Working with WSB for a solution.
Providing information for the surface water study.



Council Communication

Date: November 13th, 2020

Presented to: Mayor Iverson and City Council Members

Presented by: Kelly Dumais – Assistant City Administrator

Department: Administration

Reference: Tree Lighting Ceremony

Method: Communication

Background Information:

In September, the City found creative ways to celebrate Stagecoach days safely while still honoring the tradition and creating an opportunity for people to connect, even if from a distance, during the COVID-19 pandemic. As we look forward to the Tree Lighting Ceremony the first weekend of December, we hope to find a similar way to continue this community tradition, while also promoting safety.

New daily cases of COVID-19 are increasing at alarming rates and after a summer of relaxed restrictions, Governor Walz has started to reinstitute some restrictions in an effort to reduce transmission. The COVID-19 pandemic is tricky not only in the rate at which transmissibility occurs, but also in the fact that many transmissions of the virus are happening because of interactions with people who are COVID-19 positive, but are asymptomatic, spreading the virus without knowing that they are contagious. These concerns along with restrictions from the State are prompting staff to consider how we can safely hold the tree lighting ceremony.

The traditional experience of people gathering at Railroad Park presents several challenges within the restrictions that we must operate. Outdoor social gatherings are limited to 250 people and social distancing of at least 6 feet between people of separate households is required via the Governor's executive order. This is incredibly difficult to manage for public gatherings, and solutions that we utilized in the summer of marking areas for people on the ground are made impossible by winter weather. Additionally, the traditional use of fires at the event would operate counter productively by attracting groups of people rather than separating them. While the City can still light the traditional pine tree in Railroad Park, the conditions of the location of the park, the restrictions by the state as well as the current rate of transmission in Minnesota create the unfortunate circumstances from which staff are recommending against holding an in person gathering at Railroad Park for the Tree lighting.

However, that does not mean there are not other ways that the city can celebrate and share the event. Below are a list of possible activities that the City could pursue to recognize the celebration

1. Community Video: The City has shared videos previously as a part of the pandemic response. Clips could include community members, drone shots of the city, a clip of the tree lighting, and highlight vendors and encourage people to shop locally.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

2. Tree Lighting Live Stream: We could live stream the tree lighting and share on the City's social media sites and website.
3. Community Contests: The City could invite people to share pictures of their most festive masks for a competition on social media or we could invite people to do a snowman building contest and share the results of that on the city's website and social media.
4. Finale: Fireworks were the finale of stagecoach days. Staff can look in ideas that the City Council has about how to bring a Finale, possibly something more winter themed, to the Tree Lighting ceremony also.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

CITY OF WYOMING Planning Commission

TO: City Council
FROM: Tom Ramler-Olson
Fred Weck
MEETING DATE: November 17, 2020
APPLICANT / David Karsky, Kevin's Kar Wash
OWNER: City of Wyoming
REQUEST: Variance from Sec. 40 – 748, (15), to allow an off-premise sign
LOCATION: Approximately 75 feet north of intersection of East Viking Boulevard
and Fallbrook Avenue, west side of Fallbrook
FILE NO.: V-20-003

Specific Request

The applicant wants to install a freestanding pylon sign on property that is not owned by them. The proposed location of the sign will be approximately eighty-five (85) feet north of East Viking Boulevard on the west side of Fallbrook Avenue.

Site Plan Review and Staff Comments

The parcel where the sign is proposed to be located is zoned Commercial (C). It is owned by the City of Wyoming and is currently used for a stormwater treatment pond. Surrounding parcels are also zoned Commercial. Parcels to the north and west are unimproved; those to the south and east are improved.

The proposed sign location is approximately eighty-five (85) feet north of East Viking Boulevard on the west side of Fallbrook Avenue. It is also located two hundred fifty (250) feet west of the lot containing the applicant's business, Kevin's Kar Wash, located at 26774 Faxton Ave and within the C District. In 2005, the former Riverbank building was constructed at 26777 Fallbrook Avenue (now Lakes Gas); as part of that construction, the connection of Faxton Avenue to East Viking Boulevard was closed. This was the primary access for the car wash.

Coinciding with the construction of the Riverbank building in 2005, a business sign advertising the car wash was erected at the northwest corner of the Viking/Fallbrook intersection. There is no permit on file for that sign or record of permission from City Council; although, Council Member Zerwas recalls that permission was granted for that sign location. That 2005 sign was removed as part of the 2021 Minnesota Department of Transportation (MnDOT) East Viking Boulevard project because it was located within the easement acquired by MnDOT. It was soon replaced by an unpermitted sign advertising the car wash and directing customers to its location.

In the proposed location, the applicant intends to erect a business sign that will have an overall height of nine (9) feet and sign area of about 25.7 square feet. Signs on properties zoned Commercial are limited to a maximum height of twenty (20) feet and sign area of one hundred sixty (160) square feet.

Variance

Sec. 40 – 120, (5), specifies ten (10) criteria, which must be met in order to grant a variance. Typically, the criteria would apply to the parcel that is requesting the variance; in this case, the receiving parcel

would not meet any of the applicable criteria for a variance. Staff comments in this report will address the criteria based on the applicant's parcel and the request for an off-premise sign. The criteria are listed below.

1. The property in question cannot be put to a reasonable use if used under the conditions allowed by this Ordinance.

The applicant's property is located near East Viking Boulevard, a highly trafficked minor arterial, but the building is obscured by the Lakes Gas building. Accessing the car wash is also complicated by the closure of Faxton Avenue, limiting access via Fallbrook Avenue where the future sign is proposed to be located. The request is reasonable.

2. Exceptional or extraordinary circumstances apply to the property, which do not apply generally to other properties in the same zone or vicinity, and result from lot size or shape, topography, or other circumstances over which the owners of property since enactment of this Ordinance have had no control.

Kevin's Kar Wash is located at the south end of Faxton Avenue, before it terminates but does not intersect with Viking Boulevard. The closure of Faxton was done after the establishment of the car wash, even though it was under different ownership at the time. Prior to its closure, Faxton was the main access to this business. Because of this circumstance, this location does not allow for conforming signs to be visible from East Viking Boulevard to properly advertise how to access the car wash. This standard has been met.

3. That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this Ordinance.

Other properties zoned Commercial in the City have frontage on through roads with signage visible to the public. Potential customers of Kevin's Kar Wash would not normally be near that terminus of Faxton Avenue unless they were aware of its location or were also customers of Lakes Gas. Sec. 40 – 740, (4), the Purpose section of the sign ordinance, reads "Signs which are large enough to convey the intended message and to help citizens find their way to intended destinations." The purpose and the intent of the sign ordinance are being met with the granting of the variance. This standard is met.

4. The special conditions or circumstances do not result from actions of the applicant.

This standard has been met.

5. That granting the variance requested would not confer on the applicant any special privilege that is denied by this Ordinance to owners of other lands, structures, or buildings in the same district.

Per Item 3 above, this standard is met.

6. The variance requested is the minimum variance which would alleviate the hardship.

Provided that the size of the sign is in compliance with the ordinance at a maximum of one hundred sixty (160) square feet, this standard will be met.

7. The variance would not be materially detrimental to the purposes of this Ordinance, or to property in the same zone.

The parcel where the future sign is proposed is currently used as a stormwater treatment pond and the proposed location is outside the easement acquired by MnDOT. Granting the variance would not impair the function of the stormwater treatment pond nor would it inhibit MnDOT's access to their easement. This standard has been met.

8. Economic conditions or circumstances alone shall not be considered in the granting of a variance request if a reasonable use of the property exists under the terms of the Ordinance.

Economic circumstances and conditions are a consideration. The ability of this business to attract new customers to the car wash when its location is not apparent from Viking Boulevard does affect its ability to viably do business. This standard is met.

9. In the Flood Plain District, no variance shall be granted which permits a lower degree of flood protection than the Regulatory Flood Protection Elevation for the particular area or permits standards lower than those required by state law. *Not Applicable*
10. Variances shall be granted for earth-sheltered construction by state statutes when in harmony with this Ordinance. *Not Applicable*

Staff Recommendation

Staff recommends the requested variance from Sec. 40 – 748, (15), of the City of Wyoming Zoning Ordinance to allow an off-premise sign, be granted based on following findings of fact:

1. The standards contained in Sec. 40 – 120, (5), Items 1, 2, 3, 4, 5, 6, 7, and 8 of the City of Wyoming Zoning Ordinance have been met.
2. The proposed variance will not impair an adequate supply of light and air to adjacent property.
3. The proposed variance will not unreasonably increase the congestion in the public right-of-way; increase the danger of fire or endanger the public safety.
4. The proposed variance will not unreasonably diminish or impair established property values within the neighborhood.
5. The proposed variance will not cause an unreasonable strain upon existing municipal facilities and services.
6. The proposed variance will not be contrary in any way to the spirit and intent of this Ordinance.
7. The proposed variance will not have a negative direct or indirect fiscal impact upon the City or school district.

Staff recommends approval of the requested variance with the following conditions:

1. That the size of the off-premise freestanding sign does not exceed the one hundred sixty (160) square feet nor the height limit of twenty (20) feet allowed by the ordinance.
2. The applicant will need to enter into a lease agreement with the City of Wyoming.

Planning Commission Recommendation

On November 10, 2020 the Planning Commission publicly heard the petitioner's variance request. After hearing testimony (no public comment was received) and discussion, the Planning Commission voted unanimously to recommend approval of the requested variance from Sec. 40 – 748, (15), of the City of Wyoming Zoning Ordinance based on the following findings of fact:

1. The standards contained in Sec. 40 – 120, (5), Items 1, 2, 3, 4, 5, 6, 7, and 8 of the City of Wyoming Zoning Ordinance have been met.
2. The proposed variance will not impair an adequate supply of light and air to adjacent property.

3. The proposed variance will not unreasonably increase the congestion in the public right-of-way; increase the danger of fire or endanger the public safety.
4. The proposed variance will not unreasonably diminish or impair established property values within the neighborhood.
5. The proposed variance will not cause an unreasonable strain upon existing municipal facilities and services.
6. The proposed variance will not be contrary in any way to the spirit and intent of this Ordinance.
7. The proposed variance will not have a negative direct or indirect fiscal impact upon the City or school district.

Staff recommends approval of the requested variance with the following conditions:

1. That the size of the off-premise freestanding sign does not exceed the one hundred sixty (160) square feet nor the height limit of twenty (20) feet allowed by the ordinance.
2. The applicant will need to enter into a lease agreement with the City of Wyoming.



**ECKBERG
LAMMERS**
ATTORNEYS AT LAW

www.eckbergammers.com

Writer's Direct Dial:
(715) 808-8842

Writer's E-mail:
tloonan@eckbergammers.com

Reply to Hudson

May 29, 2020

Mr. David L. Karsky
26260 Hiawatha Court
Wyoming, MN 55092

RE: Sign Permit for KEVIN'S KAR WASH
Our File No: 18891-15722

Dear Mr. Karsky,

My office serves as city attorney for the City of Wyoming (the "City"). I am writing to you regarding your sign permit application for your signage, "Kevin's Kar Wash" to be placed on Fallbrook Ave. In order to legally place the sign in the manner you have requested, you will need to follow appropriate procedure as has been explained to you. While I understand you believe you were previously granted authority to place the sign, we have seen no documents to that affect. Therefore, you must follow the appropriate procedures to obtain authority prior to placing the sign as you have requested.

As you may recall, at the regular city council meeting on February 4, 2020, there was a discussion in the open forum session between you and the City regarding your placement of the sign. At that time, it was explained to you that you need to apply for a variance in order to move the sign to your desired location. Variances are applied for using the Variance Land Use Application ("Application") available on the City website. I have included the Application and the variance procedure in the City's Sec. 40-120 for your convenience. Additionally, because you are proposing to place the sign in the right-of-way you must also obtain the permission of the City prior to placing the sign on its property.

Please complete this Application with the requested attachments and file with the Zoning Administrator, Fred Weck. Once the Administrator is in receipt of the materials, a date for a public hearing will be set with the Planning Commission. You will be required to attend that hearing in order to answer questions concerning the requested variance.

If you would like assistance working through this process, please contact Fred Weck at 651-462-4047, and if you have any questions regarding the content of this letter, please contact me directly.

Sincerely,

Thomas R. Loonan
TRL/vid
Enclosures

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082
Phone: 651-439-2878
Fax: 651-439-2923

Hudson Office
430 Second Street
Hudson, WI 54016
Phone: 715-386-3733
Fax: 715-386-6456

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
FEBRUARY 4, 2020
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for February 4, 2020 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Joe Zerwas, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Dave Karsky, 26220 Hiawatha Court – Stated that he would like to discuss the signage for his business that he is being asked to vacate. He shared some history of when the sign was approved in that location.

City Administrator Linwood – Stated that staff has had a few discussions with Mr. Karsky and has not been able to obtain any notes or minutes from 2005.

Councilmember Zerwas – Stated that Mr. Karsky's claims are correct that the sign was approved by the Council back then.

City Administrator Linwood – Gave a brief history of what the staff has found and reiterated that there are no minutes or permits describing the decision.

Council Member Schilling – Stated that Mr. Karsky would be able to apply for a variance.

Mayor Iverson – Suggested that Mr. Karsky continue to work with staff and the Planning Commission to resolve this issue.

Mr. Karsky – Stated that he will do that and noted that if they lose that sign, he believes they will lose 15-20% of their business.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for January 7, 2020

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JANUARY 7, 2020 AS SUBMITTED.



City Of Wyoming
26885 Forest Blvd., PO Box 188
Wyoming, MN 55092
Phone (651) 462-4947 Fax (651) 462-3938

VARIANCE
LAND USE APPLICATION

A variance application initiates a request for an allowance to vary from the terms of the Ordinance and is heard by the Planning Commission who will make a recommendation to the City Council. The City Council will make the final decision.

Property Address: _____

Applicant(s) Information:

Name(s) DAVID KARSKY
Address 26220 HIAWATHA COURT
City Wyoming State MN Zip 55092

Home _____
Work 612-868-3157
Email DAVID.KARSKY@Yahoo.com

Owner(s) Information: (if other than Applicant(s))

Name(s) _____
Address _____
City _____ State _____ Zip _____

Home _____
Work _____
Email _____

Owner(s) Signature(s) [Signature]

Date 10-13-20

Legal description of property: _____

Property Identification Number: R.21.00015.00 **Present zoning:** Commercial (C)

Present use of property: Stormwater Pond

Proposed use of property: _____

Description of request: Variance from City Code section 40-748, (15) prohibited signs

This application and the following attachments must be submitted to be considered a complete application:

1. A detailed map of the property showing the location of existing and proposed structures and improvements and existing land uses and buildings of adjacent properties within 500 feet. A survey is required for all setback variances.
2. A letter to the Planning Commission describing the variance request and how the request satisfies the criteria found in Sec. 40 – 120, (5), (a) – (j).
3. A completed Variance Worksheet (attached).
4. The variance fee (\$220.00) must be paid at the time of application. The application fee and escrow must be paid at the time of application. The fee is not refundable. The unused portion of the escrow will be returned to the applicant.
5. Any other information deemed necessary by the Zoning Administrator or Planning Commission. (A variance application for a property in a Shoreland District must include a valid Septic System Certificate of Compliance)

A public hearing can be scheduled only after a complete application has been received.

Signature of applicant(s) [Signature] **Date** 10-13-20
As the applicant for this request, I agree to reimburse the City for all expenses incurred by the City in employing planning, engineering, legal, and other professional consultants in reviewing this application. This may include the replenishment of any escrow funds as required as part of this application. Such costs shall be paid by me, the applicant, regardless of the outcome of the review and prior to commencing any work on the project. All of Article V, Division 7, Variances, is attached to this application and by signing this application, the applicant acknowledges that it has been read and understood.

Application # V-20-003 OFFICE USE ONLY Date Application Received 10/13/20
Date Complete Application Received 10/13/20 60 Days 12/12/20 By: [Signature]
Fee \$220.00 + Escrow \$750.00 Date Paid 10/13/20 Official [Signature]
Check # 1166
Z:\Website\2018 Website Reboot\Zoning Applications\Variance App 18.docx revised 04/30/19

City Of Wyoming
26885 Forest BLVD
Wyoming Mn 55092

October 13, 2020

RE: Sign relocation Variance Request for Kevins Kar Wash

Att; City Planners

I am requesting a variance to relocate my carwash sign previously located at Viking and Fallbrook approximately 75 feet north of the previous location. The original sign was installed after the closing of Faxton to direct customers to our business as agreed by the city at the time and stated so by Joe Zerwas at the 2-4-20 city meeting. Deeding the sign property to the state without extending my rights is a wrongful taking.

Item 40-120, 5, a-j

- a. The business is marginal and the loss of our sign is cutting us near zero profit.
- b. The extending of an existing agreement does not afford our carwash rights others do not have.
- c. The terms of the sign ordinance would deprive us, as anyone, who had rights not to have them taken away.
- d. The conditions requiring this new location are not our fault but, lie completely with the city deeding the land to the state.
- e. This variance will not give this applicant any new privilege that others can not have.
- f. This variance is the minmum that is needed. Note that it is less than being closer to Viking as the old sign was.
- g. The sign is the same sign as used at the prior location so it will not materially change or be detrimental to this zone.
- h. The request goes beyond economics and keeps the family business in operation, my son employed and a good car and truck wash in the community.
- i. We are not in a flood plain district,
- j. We are not earth sheltered.

In closing we appreciate expediting this request as winter is our best season.

Thank you
Dave Karsky
Kevins Kar Wash



City of Wyoming Variance Worksheet

Applicant(s): DAVID L Karsky Phone: 612-868-3157
Address: 20220 HIAWATHA CRT Wyoming MN 55092
Variance request description: RELOCATE SIGN ON CITY PROPERTY
City Ordinance Section number: 40-120

Answer the following questions based on the criteria found in Sec. 40 – 120, (5), (a) – (j). If needed use a separate page. All questions must be answered.

Criteria #1 *The property in question cannot be put to a reasonable use if used under the conditions allowed by this Ordinance.*

Applicant - Can the property in question be put to a reasonable use if used under the conditions allowed by this Ordinance? YES ☐ NO ☒ ☐

Describe: THE SIGN PREVIOUSLY @ VIKING & FALLBROOK DIRECTED CUSTOMERS TO MY BUSINESS. REMOVING IT HAS DROPPED BUSINESS.

Criteria #2 *Exceptional or extraordinary circumstances apply to the property which do not apply generally to other properties in the same zone or vicinity, and result from lot size or shape, topography, or other circumstances over which the owners of property since enactment of this Ordinance have had no control.*

Applicant - Do exceptional or extraordinary circumstances apply to the property that do not apply generally to other properties in the same zone or vicinity, and do they result from lot size or shape, topography, or other circumstances over which the owners of property since enactment of this Ordinance have had no control? YES ☒ NO ☐

Describe: WHEN FAXTON WAS CLOSED THE CAR WASH WAS ALLOWED TO PUT A SIGN ON ~~BUT~~ FALLBROOK. WE NEED TO CONTINUE THIS AGREEMENT.

Criteria #3 *That literal interpretation of the provisions of this Ordinance would deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this Ordinance.*

Applicant - Does the literal interpretation of the provisions of this Ordinance deprive the applicant of rights commonly enjoyed by other properties in the same district under the terms of this Ordinance? YES ☐ NO ☒

Describe: OTHER BUSINESS WERE NOT EFFECTED. THE BANK WAS THE BENEFICIARY OF CLOSING FAXTON.

Criteria #4 *The special conditions or circumstances do not result from actions of the applicant.*

Applicant - Do the special conditions or circumstances result from actions of the applicant? YES ☐ NO ☒

Describe: THE CITY DECEDED THE LAND TO THE STATE WHERE THE CAR WASH SIGN WAS LOCATED,

City of Wyoming Variance Worksheet (Cont.)

Criteria #5 *That granting the variance requested will not confer on the applicant any special privilege that is denied by this Ordinance to owners of other lands, structures, or buildings in the same district.*

Applicant - Will granting the variance requested confer on the applicant any special privilege that is denied by this Ordinance to owners of other lands, structures, or buildings in the same district? YES___ NO X

If yes, describe. IT WILL HONOR A PREVIOUS AGREEMENT
OTHER BUSINESSES DID NOT HAVE,

Criteria #6 *The variance requested is the minimum variance which would alleviate the hardship.*

Applicant - Is the variance you are requesting the minimum variance which would alleviate the hardship? YES X NO___

Describe: RELOCATING THE SIGN 85' NORTH OF VIKING
WILL STILL DIRECT CUSTOMERS TO THIS DEAD END ROAD,

Criteria #7 *The variance would not be materially detrimental to the purposes of this Ordinance, or to property in the same zone.*

Applicant - Will the variance be materially detrimental to the purposes of this Ordinance, or to property in the same zone? YES___ NO X

Describe: _____

Criteria #8 *Economic conditions or circumstances alone shall not be considered in the granting of a variance request if a reasonable use of the property exists under the terms of the ordinance.*

Applicant - Is the requested variance for economic reasons? YES X NO___

Describe: PEOPLE HAVE TROUBLE FINDING OUR CAR WASH
DUE TO CLOSING OF FAXTON,

Criteria #9 *In the Flood Plain District, no variance shall be granted which permits a lower degree of flood protection than the Regulatory Flood Protection Elevation for the particular area or permits standards lower than those required by state law.*

Applicant - Is the property in a Flood Plain District? YES___ NO X

Criteria #10 *Variances shall be granted for earth-sheltered construction by state statutes when in harmony with this Ordinance.*

Applicant - Is the variance for earth-sheltered construction? YES___ NO X

If yes, how is the request in harmony with the ordinance? _____

RIGHT OF WAY PARCEL LAYOUT

C.S. 1380(35=390)901

S.P. 1302-23

COUNTY: Chisago

PARCEL NUMBER: 215

OWNER: City of Wyoming

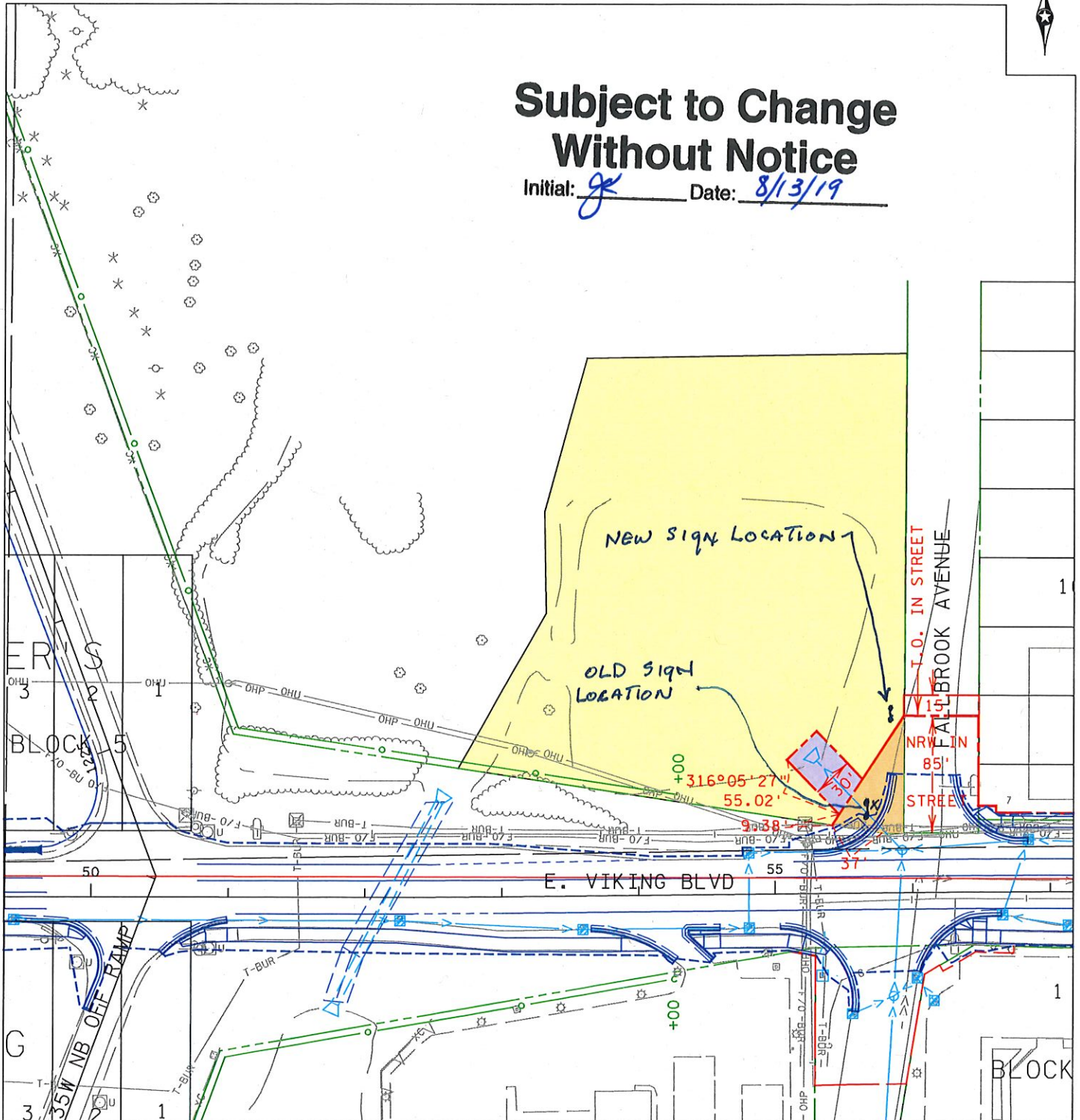


SCALE 1" = 100 ft.

- | | | |
|--|--|-------------------------|
| Parent Tract | Existing Highway Easement to be purchased in FEE | Existing Access Control |
| New Right of Way (Fee) or Highway Easement | Permanent Easement | Inplace R/W Line |
| Temporary Easement | | New Access Control |
| | | New R/W Line |
| | | Temporary Easement |
| | | Proposed Construction |

**Subject to Change
Without Notice**

Initial: g Date: 8/13/19



LAYOUT SKETCH BY: REJ

DATE: 5/13/2019



RESERVED FOR RECORDING DATA

RESOLUTION NO. 20-11-108

**RESOLUTION APPROVING A VARIANCE TO ALLOW AN OFF-PREMISE SIGN
AT THE NORTHWEST CORNER OF FALLBROOK AVENUE AND
EAST VIKING BOULEVARD / COUNTY ROAD 22
AT
PIN 21.00015.00**

WHEREAS, the City of Wyoming is a political subdivision, organized and existing under the laws of the State of Minnesota; and,

WHEREAS, the City Council of the City of Wyoming has adopted zoning and subdivision regulations, per Ordinances 2009-4 and 2010-08, including subsequent amendments, to promote the orderly, economic and safe development and utilization of land within the City; and,

WHEREAS, David Karsky of Kevin's Kar Wash has applied for a variance from the City of Wyoming Ordinance Number 2009-4, Section 40 – 748, (15), to allow an off-premise free standing sign, on property legally described as follows:

That part of Block 5, Tombler's Addition to Wyoming, according to said plat on file and of record in the office of the County Recorder, Chisago County, Minnesota and that part of the South 358.97 feet of the West Half of the Northeast Quarter of the Northeast Quarter (W1/2 of NE 1/4 of NE 1/4) of Section Nineteen (19), Township Thirty-three (33), Range Twenty-one (21), in said Chisago County, all lying Northeasterly and Easterly of Interstate No 35, and which lies Westerly of a line described as follows:

Commencing at the Southwest corner of said West Half of the Northeast Quarter of the Northeast Quarter (W1/2 of NE 1/4 of NE 1/4) thence North 87 degrees 07 minutes 42 seconds East, an assumed bearing along the South line of said West Half of the Northeast Quarter of the Northeast Quarter (W1/2 of NE 1/4 of NE 1/4), a distance of 293.67 feet to the point of beginning of said line to be hereinafter described, thence North 27 degrees 41 minutes 03 seconds East, a distance of 202.99 feet; thence North 02 degrees 58 minutes 30 seconds west, a distance of 73.88 feet, thence North 13 degrees 35 minutes 05 seconds East, a distance of 115.00 feet to the North line of said South 358.97 feet of the West Half of the Northeast Quarter of the Northeast Quarter (W1/2 of NE 1/4 of NE 1/4) and said line there terminating.

WHEREAS, on November 10, 2020 the Planning Commission held a public hearing in accordance with the Ordinance and laws of the State of Minnesota; and,

WHEREAS, the City Council and Planning Commission have reviewed the application, as submitted, and have made the following findings of fact:

1. The standards contained in Sec. 40 – 120, (5), Items 1, 2, 3, 4, 5, 6, 7, and 8 of the City of Wyoming Zoning Ordinance have been met.
2. The proposed variance will not impair an adequate supply of light and air to adjacent property.
3. The proposed variance will not unreasonably increase the congestion in the public right-of-way; increase the danger of fire or endanger the public safety.
4. The proposed variance will not unreasonably diminish or impair established property values within the neighborhood.
5. The proposed variance will not cause an unreasonable strain upon existing municipal facilities and services.
6. The proposed variance will not be contrary in any way to the spirit and intent of this Ordinance.
7. The proposed variance will not have a negative direct or indirect fiscal impact upon the City or school district.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wyoming hereby **GRANTS** the Variance, as requested by the applicant with the following conditions:

1. That the size of the off-premise freestanding sign does not exceed the one hundred sixty (160) square feet nor the height limit of twenty (20) feet allowed by the ordinance.
2. The applicant will need to enter into a lease agreement with the City of Wyoming.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 17th DAY OF NOVEMBER, 2020.

Lisa Iverson, Mayor

ATTEST:

This Document Drafted by:
The City of Wyoming
26885 Forest Boulevard
Wyoming, Minnesota 55092

Robb Linwood, City Administrator



Request for Council Action

Date: November 13, 2020

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Storm Water Utility Study/Rates 2021-2025

Method: New Business

Background Information:

Baker Tilly was engaged by the City of Wyoming to undertake a comprehensive storm water utility rate and fee study. Baker Tilly partnered with WSB who provided their knowledge of the City's storm water system's operational and capital needs. The purpose of the study is to provide the City of Wyoming with a report establishing equitable storm water rates for residential, commercial, and industrial customers over the next five years.

The overall objective of this study was to recommend rates and fees that will equitably recover the cost of providing storm water service to customers. The recommended rates and fees should ensure adequate funding for operating and maintenance costs and capital needs, while minimizing the impact on rates to the greatest extent possible. New rates recommended should be fair and equitable to all customers.

The City's most recent financial reports for the Surface Water Fund was reviewed to gain an understanding of its recent financial performance and trends. The City's capital improvement plan for the Surface Water Utility is incorporated into financial projections. The capital improvement plan included projected improvements through 2025. Three financial projections were made for the Surface Water Fund. The first assumed no increase in rates, the second projected rate increases needed provide adequate funds over the planning period and the third incorporated additional transfers into the Surface Water Fund to soften the impact of rate increases.

- The financial projection with no rate increases shows the Surface Water Fund would run out of cash in 2021 with a negative projected ending cash balance of (\$11,899). Ending cash would grow more negative each year reaching a negative (\$1,328,807) at the end of 2030.
- The second financial projection was made incorporating rate increases needed to adequately fund the Surface Water Fund over the planning period. The financial projections show that the quarterly charges for all land uses would need to increase each year. The increases need to be larger in the early years for several reasons. First, because the operating budget is projected to increase from \$100,285 in 2020 to \$181,865 in 2021, and second because of the capital improvements projected to be acquired. Remember there have been no capital improvements paid for from the Surface Water Fund over the past four years. The agricultural and residential land use designations would need to increase from its current \$2.00/quarter (\$0.67/month) in 2020 as follows:
 - \$4.00/quarter (\$1.33/month) in 2021
 - \$7.20/quarter (\$2.40/month) in 2022
 - \$9.36/quarter (\$3.12/month) in 2023

From 2023 forward the increases needed are much smaller or about .20 cents per year.

- The third financial projection was made incorporating rate increases and transfers in needed to provide adequate revenues for the Surface Water Fund over the planning period. The transfers in are projected in 2021 (an additional \$25,000 above the \$250,000 already budgeted) and \$25,000 in 2022 for a total of \$50,000. These

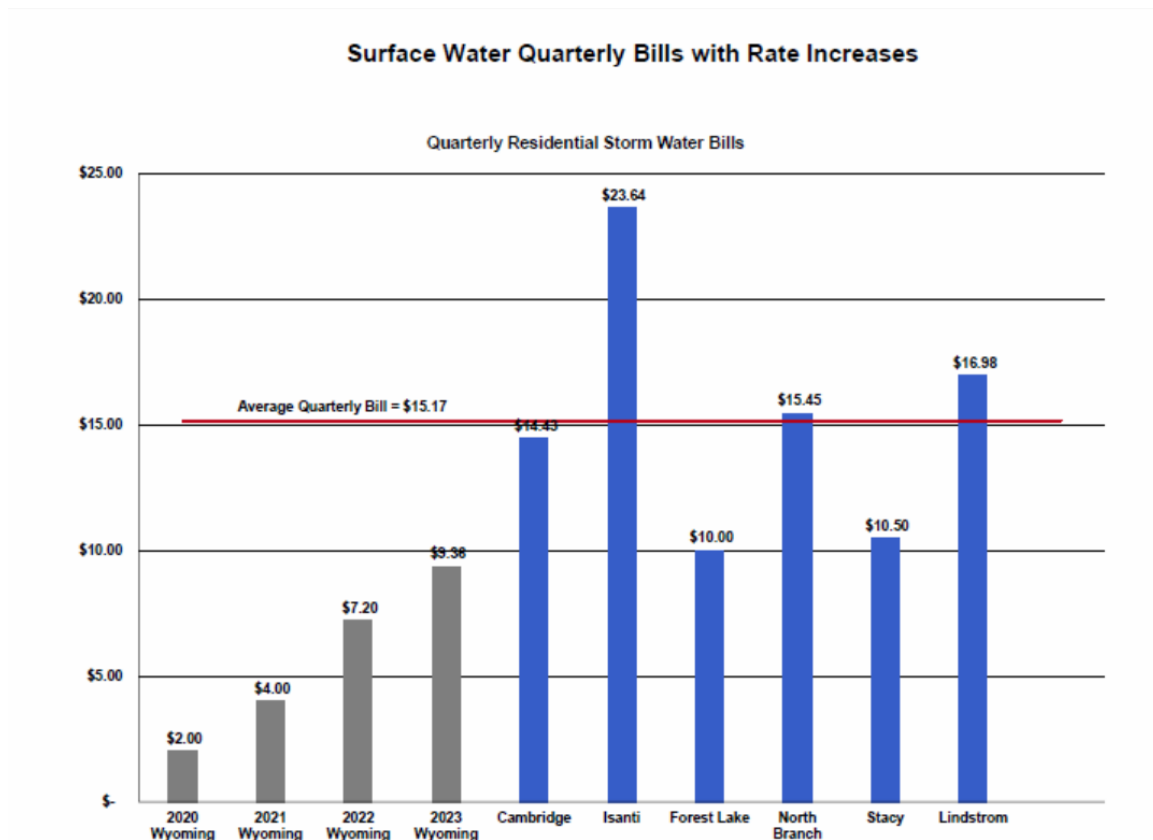
transfers are repaid with 3% interest in 2023 and 2024 by transferring out \$26,500 in each of those years. The financial projections show that the quarterly charges for all land uses would increase at a slower rate in the first two years but would match the rate projected in the previous financial projection in 2024 and thereafter. The benefit of this approach is lesser increases in the first two years, but it does require the transfers in to accomplish this.

The agricultural and residential land use designations would increase from its current \$2.00/quarter (\$0.67/month) in 2020 as follows:

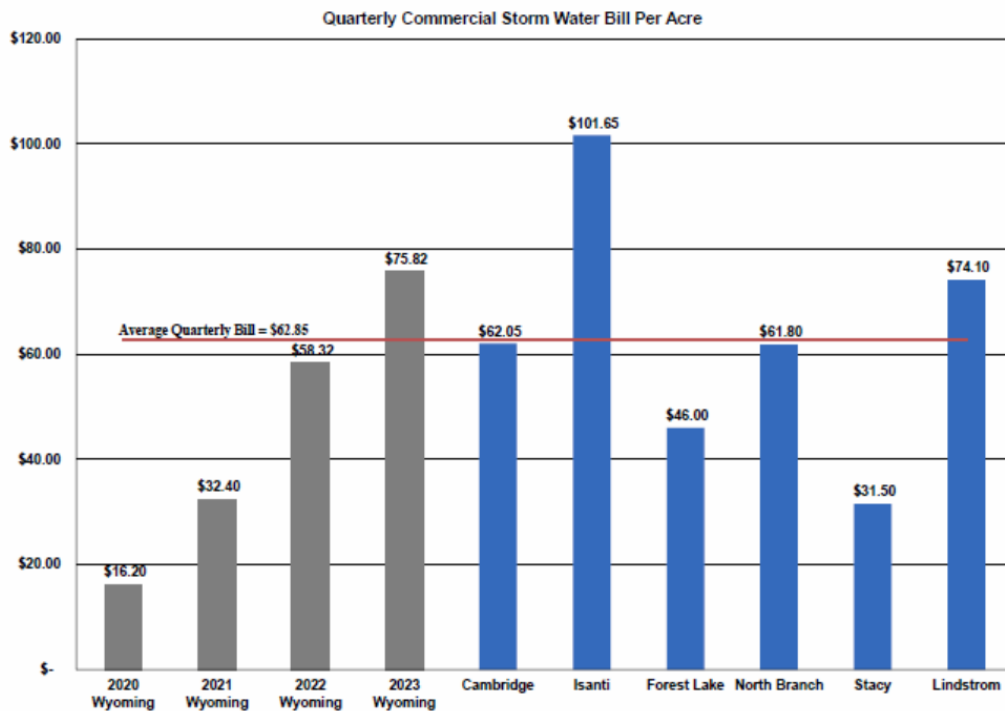
- \$3.60/quarter (\$1.20/month) in 2021
- \$6.48/quarter (\$2.16/month) in 2022
- \$9.40/quarter (\$3.13/month) in 2023

From 2023 forward the increases needed are much smaller or about .20 cents per year.

Surface Water bills compared to the 2020 quarterly bills of six neighboring communities Wyoming's current and projected residential quarterly bills are less than all of the neighboring communities 2020 bills.



Surface Water Quarterly Bills with Rate Increases



BakerTilly has the following conclusions and recommendations:

1. The Surface Water Utility is projected to experience increased operating and capital costs over the planning period covered by this study.
2. The City's current Surface Water Utility rates are considerably less than those of its neighboring communities.
3. Surface Water Utility rates need to be increased to provide adequate revenues for operating expenses, capital outlay and to provide the recommended level of cash reserves.
4. We recommend the City adopt a cash reserve policy that will maintain a minimum cash balance in the Surface Water Utility Fund of at least three months of anticipated operating expenses and one year's debt service at the end of each year.
5. We recommend the City should establish the Surface Water Utility rates for a three to five-year period. The rates should be reviewed on an annual basis concurrent with the development of the following year's budget. Establishing utility rates for next three to five years enables customers to budget and plan accordingly, particularly large utility customers.
6. Recommended quarterly rates for the Surface Water Utility are listed below:

Land use Designation	2021	2022	2023	2024	2025
Agricultural/Single Family Residential/One and Two Family Residential/Rural Residential/Unit	\$4.00	\$7.20	\$9.36	\$9.55	\$9.74
Home Density Residential/Manufactured Homes/Acre	\$32.40	\$58.32	\$75.82	\$77.33	\$78.88
Commercial/Acre	\$32.40	\$58.32	\$75.82	\$77.33	\$78.88
Central Business/Acre	\$32.40	\$58.32	\$75.82	\$77.33	\$78.88
Office and Health Care/Acre	\$32.40	\$58.32	\$75.82	\$77.33	\$78.88
Industrial (Urban)/Acre	\$42.00	\$75.60	\$98.28	\$100.25	\$102.25
Industrial (Non-Urban)/Unit	\$4.00	\$7.20	\$9.36	\$9.55	\$9.74

Recommendation: To approve **Resolution 20-11-109** a resolution establishing surface water rates for 2021-2025 based on the rate study completed by Baker Tilly



City of Wyoming, Minnesota
Stormwater Utility Rate Study
Draft Report
November 5, 2020

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1. Project Objectives and Scope

Baker Tilly Municipal Advisors, LLC (Baker Tilly) was engaged by the City of Wyoming to undertake a comprehensive storm water utility rate and fee study. Baker Tilly partnered with WSB who provided their knowledge of the City's storm water system's operational and capital needs. The purpose of the study is to provide the City of Wyoming with a report establishing equitable storm water rates for residential, commercial, and industrial customers over the next five years.

The stormwater utility (SWU) provides funding to support the City's stormwater mandates and needs. The SWU is used to implement the requirements outlined in the City's NPDES Phase II Storm Water Pollution Prevention Plan (SWPPP) and the Watershed Management Plan (WMP). The SWU provides for the following:

- Maintenance and repair of the City's storm water ponds, collection systems, and storm water treatment systems
- Replacement of trunk and lateral storm water conveyance systems
- Street sweeping program
- Erosion and sedimentation control inspections
- Development of and future updates to the City's Wetland Management Plan
- Development of the City's Watershed Management Plan
- Administration of the storm water utility fund

Background

The City of Wyoming is located 36 miles northeast of the Twin Cities. The City encompasses approximately 23.9 square miles. The U.S. Census Bureau's 2018 American Community Survey (ACS) provides census data that shows demographic, economic, social, and housing data for the City. The data shows an estimated population of 7,839 persons living in the City with a median age of 40.3 years. It also shows there are 2,849 housing units of which 2,403 are owner-occupied and 372 are renter occupied. The median value of housing units was \$226,100. Median household income was estimated to be \$87,462. Educational attainment of City residents over the age of 25 years shows that 95.1% are high school graduates or have achieved higher education and 17.1% have a bachelor's degree or higher education.

PROJECT OBJECTIVES AND METHODOLOGY

The overall objective of this study was to recommend rates and fees that will equitably recover the cost of providing storm water service to customers. The recommended rates and fees should ensure adequate funding for operating and maintenance costs and

capital needs, while minimizing the impact on rates to the greatest extent possible. New rates recommended should be fair and equitable to all customers.

Our methodology to help the City achieve its objectives and our approach to this project is shown in the diagram below



ACKNOWLEDGEMENTS

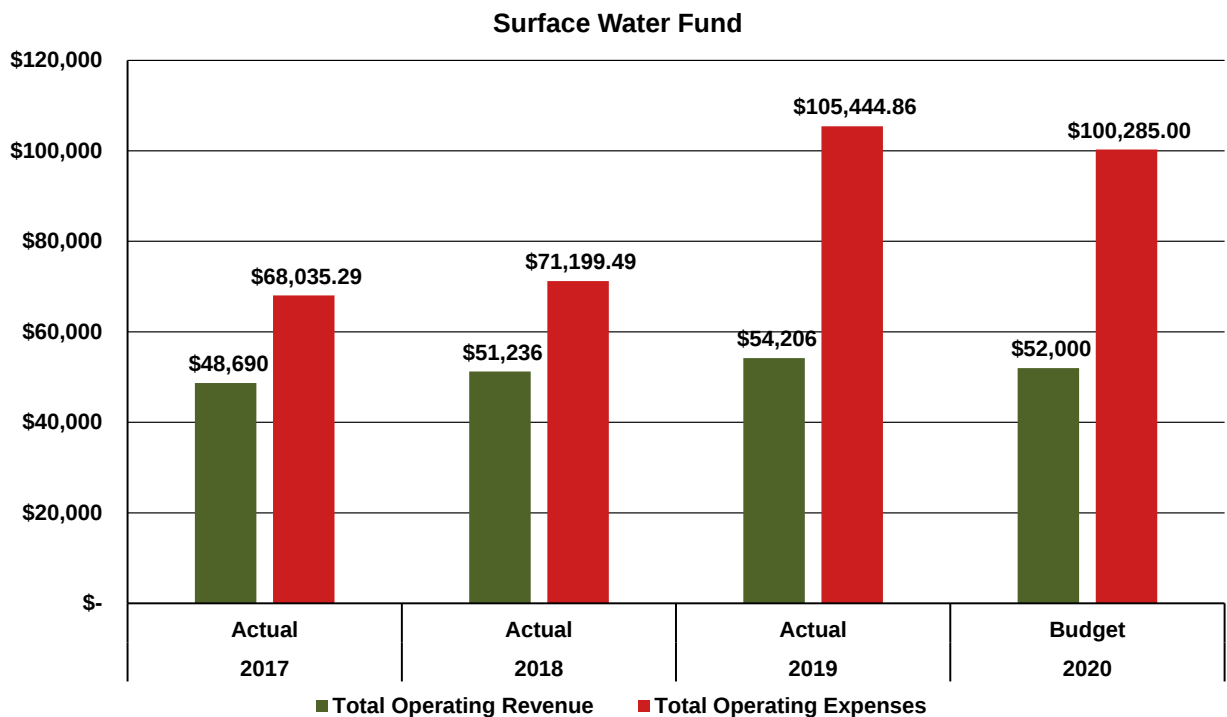
The City of Wyoming Storm Water Utility Rate Study was conducted as a collaboration between the Baker Tilly consulting team and many members of the City staff. Throughout the course of this assessment, the Baker Tilly team maintained contact and interaction with the City Administrator and the management team of the Public Works Department. The information and access required for the completion of the review was made readily available. No request for additional information was declined. Specific thanks and acknowledgment are due to several individuals including:

- Robb Linwood, City Administrator who clearly articulated his support and expectations for this study
- Chuck Almhjeld, Public Works Superintendent, who provided professional support and response to data requests throughout the process
- Mark Erichson, City Engineer who provided his professional support and response to capital improvement and operational maintenance needs

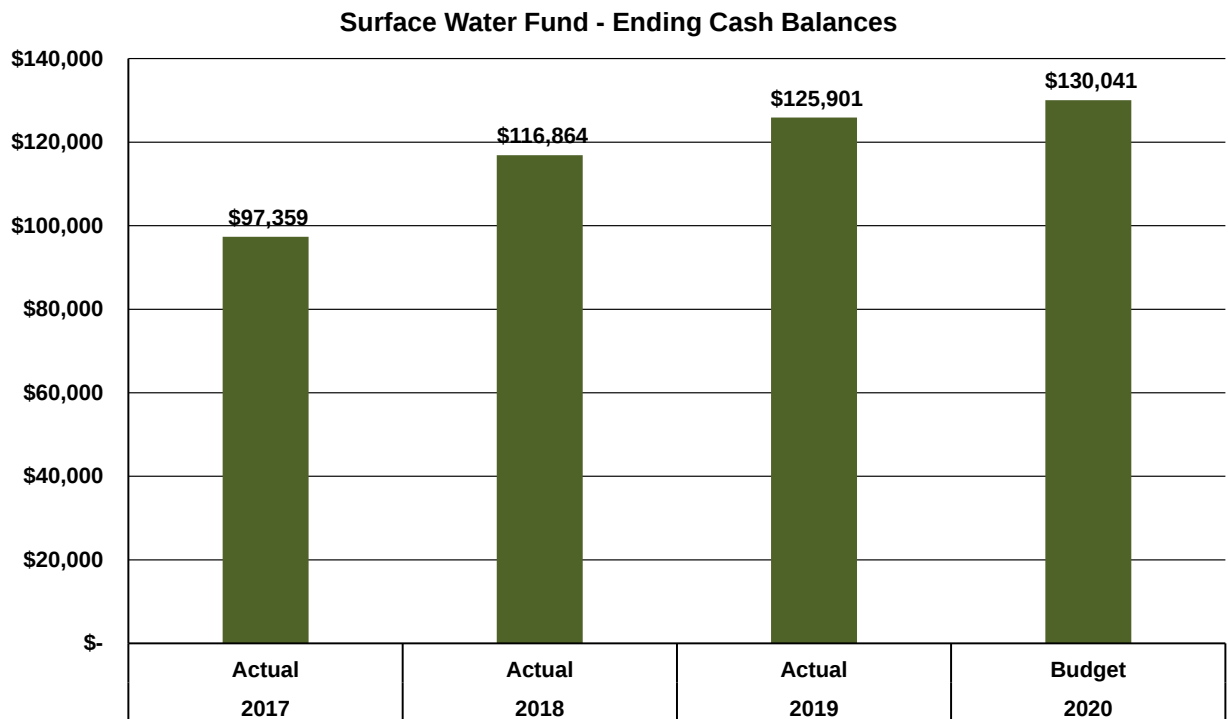
The progress of this study was hampered by the COVID 19 pandemic with its resulting travel restrictions and shelter at home requirements. It also occupied both Baker Tilly and City staff time. Through Baker Tilly's resources, we were able to complete this study and provide the City of Wyoming with conclusions and recommendations for Storm Water Utility rate increases that will provide an adequate level of funding over the next five years.

2. Background

The City's most recent financial reports for the Surface Water Fund was reviewed to gain an understanding of its recent financial performance and trends. This review showed that actual operating expenses have exceeded operating revenues in each of the past three years from 2017 to 2019 and are projected to exceed operating revenues in the 2020 budget as shown in the chart below.



The ending cash balance has increased each year from \$97,359 in 2017 to \$125,901 at end of 2019 and is projected to increase to \$130,041 in the 2020 budget. The increase in ending cash balances is primarily a result of the non-cash depreciation expense. In addition, the Surface Water Fund has not expended any cash for the acquisition and construction of assets over this entire period. The ending cash balances are shown in the chart on the following page.



The actual revenues and expenses for the past three years and for the 2020 budget are shown on the following pages.

Surface Water Fund Historical Financial Information

	2017	2018	2019	2020
Operating Revenues	Actual	Actual	Actual	Budget
Charges for Services	48,690	51,236	54,206	52,000
Total Operating Revenue	48,690	51,236	54,206	52,000
Operating Expenses				
Salaries	3,157	6,104	10,183	11,730
F.I.C.A. & Medicare	262	451	754	900
PERA	266	458	764	880
Pension Expense	1,921	921	3,238	-
Employer Paid In (General)	216	1,689	2,308	2,450
Training and Instruction	181	1,040	320	1,500
Operating Supplies	127	284	94	300
Small Tools		99		
Uniforms	210	294	175	
Other Supplies	9,122	10,608	11,974	4,000
Repair & Maintenance of Equipment	115	7		
Repair & Maintenance of Buildings	99	-	-	1,500
Repair & Maintenance Other	1,251	2,935	1,833	-
Professional Services	8,138	64	2,696	10,000
MS4 Permit - Engineering		4,155	16,287	15,000
Other Indirect Charges	4,147	265	328	500
Communication Expenses		2		
Other Miscellaneous Expenses	677	-	3,067	-
Utilities	108	33	-	100
Depreciation	38,040	41,792	51,423	51,425
Total Operating Expenses	68,035	71,199	105,445	100,285
Operating Income (Loss)	(19,345)	(19,963)	(51,239)	(48,285)
Non Operating Revenues (Expenses)				
Interest Income	183	633	1,845	1,000
Total Non Operating Revenues (Expenses)	183	633	1,845	1,000
Net Income (Loss) Before Transfers	(19,162)	(19,331)	(49,394)	(47,285)
Operating Transfers				
Transfers In		-	-	
Capital Contributions	112,569	288,925		
Transfers (Out)				
Total Operating Transfers	112,569	288,925	-	-
Net Income (Loss)	93,407	269,594	(49,394)	(47,285)
Beginning Cash & Investments	110,979	97,359	116,864	125,901
Net Income	93,407	269,594	(49,394)	(47,285)
Depreciation	38,040	41,792	51,423	51,425
Adjustment to Accruals	(145,066)	(291,882)	7,008	-
Ending Cash Balance	97,359	116,864	125,901	130,041

Current Surface Water Management Fees

The City's current Surface Water Management fees are based on land use which is fairly common. The basic charge for agricultural, single family residential, one and two family residential, and rural residential properties is \$2.00 per quarter. High density residential and manufactured homes along with non-residential properties except industrial properties are charged \$16.20/acre. Industrial properties are bifurcated with industrial properties in the urban areas of the City charged \$21.00/acre and industrial properties in the rural areas of the City charged \$2.00/unit. The Carlos Avery WMA is not charged a surface water fee. The City's current quarterly charges for surface water management is shown in the table below.

Quarterly Charge for Surface Water Management		
	Land Use Designation	Quarterly Rate
	Agricultural/Single Family Residential/One and Two Family Residential/Rural Residential	\$2.00/Unit
	High Density Residential/Manufactured Homes	\$16.20/Acre
	Commercial	\$16.20/Acre
	Central Business	\$16.20/Acre
	Office and Health Care	\$16.20/Acre
	Industrial (Urban)	\$21.00/Acre
	Industrial (Non-Urban)	\$ 2.00/Unit
	Carlos Avery WMA (Exempt)	

Cash Reserves

Baker Tilly clients often ask us about the level of cash reserves that should be available in their Utility funds. Utility funds need sufficient cash to pay current expenses, together with any principal and interest on outstanding bonds. This would typically require each Utility fund to have a minimum of three months of anticipated operating expenses and one year's total debt service in cash at the end of each year. However, this does not provide any level of cash reserves for unforeseen expenses, emergencies, or to cover any shortfalls in the budget. The amount of cash reserves that each fund should have is dependent on a number of factors, including:

- Reserves that are legally required
- Variability of the annual revenue stream
- Variability in annual expenses
- Variability in rainfall
- Age and condition of fixed assets
- Anticipated future capital needs
- Capital improvement plan
 - o Regulatory compliance
 - o Replacement reserve
- Tolerance for risk
- Number of relatively large customers

Unfortunately, there are no prescribed formulas, and the amount of reserves varies considerably between utilities. We recommend the City formalize a reserve policy that includes a minimum cash balance in the Surface Water Fund at the end of any given year equal to:

- At least three months of anticipated operating expenses and
- An amount equal to the following year's debt service requirements

Depreciation

Costs incurred in the operation of the Surface Water Utility are either recorded as operating expenses or capitalized as assets. Whether the cost is expensed immediately or capitalized, the City pays for the asset at the time it is acquired. Generally, anything that is used up in the period in which the cost of acquiring it is incurred is treated as an operating expense. Personnel, supplies, and repairs and maintenance are typical examples of costs that are treated as operating expenses. These costs are shown on the income statement each year in the total amount of the expense for each category. The cost incurred in the acquisition or construction of assets such as sewer pipes, manholes, and major pieces of equipment are capitalized. Cost that are capitalized means the cost do not show up as an expense on the income statement in the year in which the expense occurs; rather, the costs of these assets are depreciated. Depreciation is the process of allocating the cost of an asset over its useful life in a systematic and rational manner. The City currently budgets for depreciation each year, but the operating losses shown on the income statement indicate the City is not fully funding depreciation. This can result in a lack of financial resources to fund the renewal and replacement of assets as they wear out and/or the financial resources within the fund to acquire new assets.

Assumptions

The City provided Baker Tilly with a variety of material for this utility rate study including:

- 2016-2019 Financial Reports
- 2020 Surface Water Utility Budget
- 2021 Surface Water Utility Budget
 - o \$200,000 grant to offset the cost of the street sweeper
 - o \$250,000 transfer into the Surface Water Utility Fund from the Capital Revolving Fund to pay for capital improvements
- Current Surface Water quarterly charges
- 2021- 2025 capital improvement for the Surface Water Utility
- Draft 2020 Long-Term Plan

It was assumed that there would be no growth of revenues resulting from changes in land use.

Operating expenses were projected to grow at an annual rate of 3% to be consistent with the City's Draft 2020 Long-Term Plan.

The investment interest rate earned on the investment of annual cash was assumed to be 1% based on the annual beginning cash balance in the fund.

It was also assumed there would be a transfer into the Surface Water Fund from the Capital Revolving Fund for 2020 in the amount of \$250,000 as shown in the Draft 2020 Long-Term Plan.

Capital Improvements

The City's capital improvement plan for the Surface Water Utility is incorporated into financial projections. The capital improvement plan included projected improvements through 2025. The City's RFP requested a ten-year financial projection, so we estimated capital improvements in 2026 through 2030 each year using the capital improvements in years 2022 through 2025 in the City's plan as a guide. Total capital improvements included in the financial projects were \$935,000. The projected capital improvements and their funding sources are shown in the table below.

Capital Improvement Plan

Year	Project	Surface Water Utility	Grants	Totals
2021	Excavator	\$ 75,000		\$ 75,000
2021	Pond/Storm Sewer/Culvert Improvements	\$ 40,000		\$ 40,000
2021	Street Sweeper	\$ 50,000	\$ 200,000	\$ 250,000
2021	Vactor trailer unit	\$ 150,000		\$ 150,000
2022	Pond/Storm Sewer/Culvert Improvements	\$ 40,000		\$ 40,000
2023	Pond/Storm Sewer/Culvert Improvements	\$ 40,000		\$ 40,000
2024	Pond/Storm Sewer/Culvert Improvements	\$ 45,000		\$ 45,000
2025	Pond/Storm Sewer/Culvert Improvements	\$ 45,000		\$ 45,000
2026	Pond/Storm Sewer/Culvert Improvements	\$ 45,000		\$ 45,000
2027	Pond/Storm Sewer/Culvert Improvements	\$ 50,000		\$ 50,000
2028	Pond/Storm Sewer/Culvert Improvements	\$ 50,000		\$ 50,000
2029	Pond/Storm Sewer/Culvert Improvements	\$ 50,000		\$ 50,000
2030	Pond/Storm Sewer/Culvert Improvements	\$ 55,000		\$ 55,000

3. Financial Projections

Three financial projections were made for the Surface Water Fund. The first assumed no increase in rates, the second projected rate increases needed provide adequate funds over the planning period and the third incorporated additional transfers into the Surface Water Fund to soften the impact of rate increases. The financial projects are based on the City's proposed 2021 budget for the Surface Water Fund. In addition, the previous assumptions related to operating expenses and capital improvements are incorporated.

Financial Projection with No Rate Increases

The financial projection with no rate increases shows the Surface Water Fund would run out of cash in 2021 with a negative projected ending cash balance of (\$11,899). Ending cash would grow more negative each year reaching a negative (\$1,328,807) at the end of 2030. In addition, there are operating losses each year beginning in 2021. This financial projection shows that the City would need to transfer funds into the Surface Water Fund from other sources to pay for its operations. The transfers in needed are projected to begin at \$11,899 in 2021 before increasing to \$122,353 in 2022 and steadily increasing each through 2030 where the transfer in would need to be \$173,194. In total, the City would need to transfer \$1,328,807 over the planning period. This financial projection with no rate increases is shown on the following pages.

Surface Water Fund Financial Projection – No Rate Increases

	Quarterly	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00
	Monthly	\$ 0.67	\$ 0.67	\$ 0.67	\$ 0.67	\$ 0.67
	2021-2031	2020	2021	2022	2023	2024
Revenues		Budget	Budget			
Charges for Services	0.00%	52,000	52,000	52,000	52,000	52,000
Total Operating Revenue		52,000	52,000	52,000	52,000	52,000
Operating Expenses						
Salaries	3.00%	11,730	28,760	29,623	30,511	31,427
F.I.C.A. & Medicare	3.00%	900	2,200	2,266	2,334	2,404
PERA	3.00%	880	2,160	2,225	2,292	2,360
Employer Paid In (General)	3.00%	2,450	7,520	7,746	7,978	8,217
Training and Instruction	3.00%	1,500	10,000	10,300	10,609	10,927
Operating Supplies	3.00%	300	900	927	955	983
Safety Equipment	3.00%	-	500	515	530	546
Small Tools	3.00%	1,500	1,500	1,545	1,591	1,639
Other Supplies	3.00%	4,000	-	-	-	-
Repair & Maintenance of Equipment	3.00%	-	10,000	10,300	10,609	10,927
Repair & Maintenance Other	3.00%	-	35,000	36,050	37,132	38,245
Contracted Services	3.00%	10,000	20,000	20,600	21,218	21,855
MS4 Permit - Engineering	3.00%	15,000	10,000	10,300	10,609	10,927
Other Indirect Charges	3.00%	500	-	-	-	-
Communication Expenses	3.00%	-	400	412	424	437
Other Miscellaneous Expenses	3.00%	-	1,500	1,545	1,591	1,639
Utilities	3.00%	100	-	-	-	-
Depreciation		51,425	51,425	50,139	48,886	47,664
New Depreciation			-	49,500	51,500	53,500
Total Operating Expenses		100,285	181,865	233,993	238,770	243,699
Operating Income (Loss)		(48,285)	(129,865)	(181,993)	(186,770)	(191,699)
Non Operating Revenues (Expenses)						
State or Federal Grants		-	200,000			
Interest Income	1.00%	1,000	1,500	-	-	-
Total Non Operating Revenues (Expenses)		1,000	201,500	-	-	-
Net Income (Loss) Before Transfers		(47,285)	71,635	(181,993)	(186,770)	(191,699)
Operating Transfers						
Transfers In		-	250,000			
Total Operating Transfers		-	250,000	-	-	-
Net Income (Loss)		(47,285)	321,635	(181,993)	(186,770)	(191,699)
Beginning Cash & Investments		125,901	130,041	(11,899)	(134,252)	(260,636)
Net Income		(47,285)	321,635	(181,993)	(186,770)	(191,699)
Depreciation		51,425	51,425	99,639	100,386	101,164
Acquisition and Construction of Assets		-	(515,000)	(40,000)	(40,000)	(45,000)
Ending Cash Balance		130,041	(11,899)	(134,252)	(260,636)	(396,171)

Surface Water Fund Financial Projection – No Rate Increases

	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ 2.00
	\$ 0.67	\$ 0.67	\$ 0.67	\$ 0.67	\$ 0.67	\$ 0.67
	2025	2026	2027	2028	2029	2030
Revenues						
Charges for Services	52,000	52,000	52,000	52,000	52,000	52,000
Total Operating Revenue	52,000	52,000	52,000	52,000	52,000	52,000
Operating Expenses						
Salaries	32,370	33,341	34,341	35,371	36,432	37,525
F.I.C.A. & Medicare	2,476	2,550	2,627	2,706	2,787	2,871
PERA	2,431	2,504	2,579	2,657	2,736	2,818
Employer Paid In (General)	8,464	8,718	8,979	9,249	9,526	9,812
Training and Instruction	11,255	11,593	11,941	12,299	12,668	13,048
Operating Supplies	1,013	1,043	1,075	1,107	1,140	1,174
Safety Equipment	563	580	597	615	633	652
Small Tools	1,688	1,739	1,791	1,845	1,900	1,957
Other Supplies	-	-	-	-	-	-
Repair & Maintenance of Equipment	11,255	11,593	11,941	12,299	12,668	13,048
Repair & Maintenance Other	39,393	40,575	41,792	43,046	44,337	45,667
Contracted Services	22,510	23,185	23,881	24,597	25,335	26,095
MS4 Permit - Engineering	11,255	11,593	11,941	12,299	12,668	13,048
Other Indirect Charges	-	-	-	-	-	-
Communication Expenses	450	464	478	492	507	522
Other Miscellaneous Expenses	1,688	1,739	1,791	1,845	1,900	1,957
Utilities	-	-	-	-	-	-
Depreciation	46,472	45,310	44,178	43,073	41,996	40,946
New Depreciation	55,750	58,000	60,250	62,750	65,250	67,750
Total Operating Expenses	249,034	254,526	260,180	266,248	272,484	278,891
Operating Income (Loss)	(197,034)	(202,526)	(208,180)	(214,248)	(220,484)	(226,891)
Non Operating Revenues (Expenses)						
State or Federal Grants						
Interest Income	-	-	-	-	-	-
Total Non Operating Revenues (Expenses)	-	-	-	-	-	-
Net Income (Loss) Before Transfers	(197,034)	(202,526)	(208,180)	(214,248)	(220,484)	(226,891)
Operating Transfers						
Transfers In						
Total Operating Transfers	-	-	-	-	-	-
Net Income (Loss)	(197,034)	(202,526)	(208,180)	(214,248)	(220,484)	(226,891)
Beginning Cash & Investments	(396,171)	(535,983)	(680,198)	(833,951)	(992,375)	(1,155,613)
Net Income	(197,034)	(202,526)	(208,180)	(214,248)	(220,484)	(226,891)
Depreciation	102,222	103,310	104,428	105,823	107,246	108,696
Acquisition and Construction of Assets	(45,000)	(45,000)	(50,000)	(50,000)	(50,000)	(55,000)
Ending Cash Balance	(535,983)	(680,198)	(833,951)	(992,375)	(1,155,613)	(1,328,807)

Financial Projection with Rate Increases

The second financial projection was made incorporating rate increases needed to adequately fund the Surface Water Fund over the planning period. The financial projections show that the quarterly charges for all land uses would need to increase each year. The increases need to be larger in the early years for several reasons. First, because the operating budget is projected to increase from \$100,285 in 2020 to \$181,865 in 2021, and second because of the capital improvements projected to be acquired. Remember there have been no capital improvements paid for from the Surface Water Fund over the past four years. The agricultural and residential land use designations would need to increase from its current \$2.00/quarter (\$0.67/month) in 2020 as follows:

- o \$4.00/quarter (\$1.33/month) in 2021
- o \$7.20/quarter (\$2.40/month) in 2022
- o \$9.36/quarter (\$3.12/month) in 2023

From that point forward the increases needed are much smaller.

This financial projection shows operating losses in 2021 and 2022 then positive operating income thereafter. Ending cash is positive each year and the recommended ending cash balance is reached in 2023 and maintained thereafter. The ending cash balance is projected to increase from \$40,101 in 2021 to \$53,349 in 2022, to \$118,858 in 2023 then steadily thereafter reaching \$553,543 at the end of the planning period in 2030. The increase in ending cash balances will enable the City to fund additional capital improvements or to manage unanticipated operating costs that may arise. These financial projections are shown on the following pages.

Surface Water Fund Financial Projection with Rate Increases

	Quarterly	\$ 2.00	\$ 4.00	\$ 7.20	\$ 9.36	\$ 9.55
	Monthly	\$ 0.67	\$ 1.33	\$ 2.40	\$ 3.12	\$ 3.18
	2021-2031	2020	2021	2022	2023	2024
Revenues		Budget	Budget			
Charges for Services	0.00%	52,000	104,000	187,200	243,360	248,227
Total Operating Revenue		52,000	104,000	187,200	243,360	248,227
Operating Expenses						
Salaries	3.00%	11,730	28,760	29,623	30,511	31,427
F.I.C.A. & Medicare	3.00%	900	2,200	2,266	2,334	2,404
PERA	3.00%	880	2,160	2,225	2,292	2,360
Employer Paid In (General)	3.00%	2,450	7,520	7,746	7,978	8,217
Training and Instruction	3.00%	1,500	10,000	10,300	10,609	10,927
Operating Supplies	3.00%	300	900	927	955	983
Safety Equipment	3.00%	-	500	515	530	546
Small Tools	3.00%	1,500	1,500	1,545	1,591	1,639
Other Supplies	3.00%	4,000	-	-	-	-
Repair & Maintenance of Equipment	3.00%	-	10,000	10,300	10,609	10,927
Repair & Maintenance Other	3.00%	-	35,000	36,050	37,132	38,245
Contracted Services	3.00%	10,000	20,000	20,600	21,218	21,855
MS4 Permit - Engineering	3.00%	15,000	10,000	10,300	10,609	10,927
Other Indirect Charges	3.00%	500	-	-	-	-
Communication Expenses	3.00%	-	400	412	424	437
Other Miscellaneous Expenses	3.00%	-	1,500	1,545	1,591	1,639
Utilities	3.00%	100	-	-	-	-
Depreciation		51,425	51,425	50,139	48,886	47,664
New Depreciation		-	-	49,500	51,500	53,500
Total Operating Expenses		100,285	181,865	233,993	238,770	243,699
Operating Income (Loss)		(48,285)	(77,865)	(46,793)	4,590	4,528
Non Operating Revenues (Expenses)						
State or Federal Grants		-	200,000			
Interest Income	1.00%	1,000	1,500	401	533	1,189
Total Non Operating Revenues (Expenses)		1,000	201,500	401	533	1,189
Net Income (Loss) Before Transfers		(47,285)	123,635	(46,392)	5,124	5,717
Operating Transfers						
Transfers In		-	250,000			
Total Operating Transfers		-	250,000	-	-	-
Net Income (Loss)		(47,285)	373,635	(46,392)	5,124	5,717
Beginning Cash & Investments		125,901	130,041	40,101	53,349	118,858
Net Income		(47,285)	373,635	(46,392)	5,124	5,717
Depreciation		51,425	51,425	99,639	100,386	101,164
Acquisition and Construction of Assets		-	(515,000)	(40,000)	(40,000)	(45,000)
Ending Cash Balance		130,041	40,101	53,349	118,858	180,739

Surface Water Fund Financial Projection with Rate Increases

	\$ 9.74	\$ 9.93	\$ 10.13	\$ 10.33	\$ 10.54	\$ 10.75
	\$ 3.25	\$ 3.31	\$ 3.38	\$ 3.44	\$ 3.51	\$ 3.58
	2025	2026	2027	2028	2029	2030
Revenues						
Charges for Services	253,192	258,256	263,421	268,689	274,063	279,544
Total Operating Revenue	253,192	258,256	263,421	268,689	274,063	279,544
Operating Expenses						
Salaries	32,370	33,341	34,341	35,371	36,432	37,525
F.I.C.A. & Medicare	2,476	2,550	2,627	2,706	2,787	2,871
PERA	2,431	2,504	2,579	2,657	2,736	2,818
Employer Paid In (General)	8,464	8,718	8,979	9,249	9,526	9,812
Training and Instruction	11,255	11,593	11,941	12,299	12,668	13,048
Operating Supplies	1,013	1,043	1,075	1,107	1,140	1,174
Safety Equipment	563	580	597	615	633	652
Small Tools	1,688	1,739	1,791	1,845	1,900	1,957
Other Supplies	-	-	-	-	-	-
Repair & Maintenance of Equipment	11,255	11,593	11,941	12,299	12,668	13,048
Repair & Maintenance Other	39,393	40,575	41,792	43,046	44,337	45,667
Contracted Services	22,510	23,185	23,881	24,597	25,335	26,095
MS4 Permit - Engineering	11,255	11,593	11,941	12,299	12,668	13,048
Other Indirect Charges	-	-	-	-	-	-
Communication Expenses	450	464	478	492	507	522
Other Miscellaneous Expenses	1,688	1,739	1,791	1,845	1,900	1,957
Utilities	-	-	-	-	-	-
Depreciation	46,472	45,310	44,178	43,073	41,996	40,946
New Depreciation	55,750	58,000	60,250	62,750	65,250	67,750
Total Operating Expenses	249,034	254,526	260,180	266,248	272,484	278,891
Operating Income (Loss)	4,158	3,730	3,241	2,441	1,579	653
Non Operating Revenues (Expenses)						
State or Federal Grants						
Interest Income	1,807	2,439	3,084	3,692	4,311	4,943
Total Non Operating Revenues (Expenses)	1,807	2,439	3,084	3,692	4,311	4,943
Net Income (Loss) Before Transfers	5,966	6,169	6,325	6,133	5,890	5,596
Operating Transfers						
Transfers In						
Total Operating Transfers	-	-	-	-	-	-
Net Income (Loss)	5,966	6,169	6,325	6,133	5,890	5,596
Beginning Cash & Investments	180,739	243,927	308,406	369,158	431,114	494,251
Net Income	5,966	6,169	6,325	6,133	5,890	5,596
Depreciation	102,222	103,310	104,428	105,823	107,246	108,696
Acquisition and Construction of Assets	(45,000)	(45,000)	(50,000)	(50,000)	(50,000)	(55,000)
Ending Cash Balance	243,927	308,406	369,158	431,114	494,251	553,543

The third financial projection was made incorporating rate increases and transfers in needed to provide adequate revenues for the Surface Water Fund over the planning period. The transfers in are projected in 2021 (an additional \$25,000 above the \$250,000 already budgeted) and \$25,000 in 2022 for a total of \$50,000. These transfers are repaid with 3% interest in 2023 and 2024 by transferring out \$26,500 in each of those years. The financial projections show that the quarterly charges for all land uses would increase at a slower rate in the first two years but would match the rate projected in the previous financial projection in 2024 and thereafter. The benefit of this approach is lesser increases in the first two years, but it does require the transfers in to accomplish this.

The agricultural and residential land use designations would increase from its current \$2.00/quarter (\$0.67/month) in 2020 as follows:

- o \$3.60/quarter (\$1.20/month) in 2021
- o \$6.48/quarter (\$2.16/month) in 2022
- o \$9.40/quarter (\$3.13/month) in 2023

Similar to the rate increase projection, the increases needed from this point forward are much smaller.

This financial projection shows operating losses in 2021 and 2022 then positive operating income thereafter. Ending cash is positive each year and the recommended ending cash balance is maintained every year. The ending cash balance is projected to increase from \$54,701 in 2021 to \$74,375 in 2022 after which it increases steadily reaching \$528,081 at the end of the planning period in 2030. These financial projections are shown on the following pages.

Surface Water Fund Financial Projection with Rate Increases and Transfers

	Quarterly	\$ 2.00	\$ 3.60	\$ 6.48	\$ 9.40	\$ 9.58
	Monthly	\$ 0.67	\$ 1.20	\$ 2.16	\$ 3.13	\$ 3.19
	2021-2031	2020	2021	2022	2023	2024
Revenues		Budget	Budget			
Charges for Services		52,000	93,600	168,480	244,296	249,182
Total Operating Revenue		52,000	93,600	168,480	244,296	249,182
Operating Expenses						
Salaries	3.00%	11,730	28,760	29,623	30,511	31,427
F.I.C.A. & Medicare	3.00%	900	2,200	2,266	2,334	2,404
PERA	3.00%	880	2,160	2,225	2,292	2,360
Employer Paid In (General)	3.00%	2,450	7,520	7,746	7,978	8,217
Training and Instruction	3.00%	1,500	10,000	10,300	10,609	10,927
Operating Supplies	3.00%	300	900	927	955	983
Safety Equipment	3.00%	-	500	515	530	546
Small Tools	3.00%	1,500	1,500	1,545	1,591	1,639
Other Supplies	3.00%	4,000	-	-	-	-
Repair & Maintenance of Equipment	3.00%	-	10,000	10,300	10,609	10,927
Repair & Maintenance Other	3.00%	-	35,000	36,050	37,132	38,245
Contracted Services	3.00%	10,000	20,000	20,600	21,218	21,855
MS4 Permit - Engineering	3.00%	15,000	10,000	10,300	10,609	10,927
Other Indirect Charges	3.00%	500	-	-	-	-
Communication Expenses	3.00%	-	400	412	424	437
Other Miscellaneous Expenses	3.00%	-	1,500	1,545	1,591	1,639
Utilities	3.00%	100	-	-	-	-
Depreciation		51,425	51,425	50,139	48,886	47,664
New Depreciation			-	49,500	51,500	53,500
Total Operating Expenses		100,285	181,865	233,993	238,770	243,699
Operating Income (Loss)		(48,285)	(88,265)	(65,513)	5,526	5,483
Non Operating Revenues (Expenses)						
State or Federal Grants		-	200,000			
Interest Income	1.00%	1,000	1,500	547	744	1,145
Total Non Operating Revenues (Expenses)		1,000	201,500	547	744	1,145
Net Income (Loss) Before Transfers		(47,285)	113,235	(64,966)	6,270	6,628
Operating Transfers						
Transfers In		-	275,000	25,000		
Transfers (Out)		-			(26,500)	(26,500)
Total Operating Transfers		-	275,000	25,000	(26,500)	(26,500)
Net Income (Loss)		(47,285)	388,235	(39,966)	(20,230)	(19,872)
Beginning Cash & Investments		125,901	130,041	54,701	74,375	114,531
Net Income		(47,285)	388,235	(39,966)	(20,230)	(19,872)
Depreciation		51,425	51,425	99,639	100,386	101,164
Acquisition and Construction of Assets		-	(515,000)	(40,000)	(40,000)	(45,000)
Ending Cash Balance		130,041	54,701	74,375	114,531	150,823

Surface Water Fund Financial Projection with Rate Increases and Transfers

	\$ 9.78	\$ 9.97	\$ 10.17	\$ 10.37	\$ 10.58	\$ 10.79
	\$ 3.26	\$ 3.32	\$ 3.39	\$ 3.46	\$ 3.53	\$ 3.60
	2025	2026	2027	2028	2029	2030
Revenues						
Charges for Services	254,166	259,249	264,434	269,723	275,117	280,619
Total Operating Revenue	254,166	259,249	264,434	269,723	275,117	280,619
Operating Expenses						
Salaries	32,370	33,341	34,341	35,371	36,432	37,525
F.I.C.A. & Medicare	2,476	2,550	2,627	2,706	2,787	2,871
PERA	2,431	2,504	2,579	2,657	2,736	2,818
Employer Paid In (General)	8,464	8,718	8,979	9,249	9,526	9,812
Training and Instruction	11,255	11,593	11,941	12,299	12,668	13,048
Operating Supplies	1,013	1,043	1,075	1,107	1,140	1,174
Safety Equipment	563	580	597	615	633	652
Small Tools	1,688	1,739	1,791	1,845	1,900	1,957
Other Supplies	-	-	-	-	-	-
Repair & Maintenance of Equipment	11,255	11,593	11,941	12,299	12,668	13,048
Repair & Maintenance Other	39,393	40,575	41,792	43,046	44,337	45,667
Contracted Services	22,510	23,185	23,881	24,597	25,335	26,095
MS4 Permit - Engineering	11,255	11,593	11,941	12,299	12,668	13,048
Other Indirect Charges	-	-	-	-	-	-
Communication Expenses	450	464	478	492	507	522
Other Miscellaneous Expenses	1,688	1,739	1,791	1,845	1,900	1,957
Utilities	-	-	-	-	-	-
Depreciation	46,472	45,310	44,178	43,073	41,996	40,946
New Depreciation	55,750	58,000	60,250	62,750	65,250	67,750
Total Operating Expenses	249,034	254,526	260,180	266,248	272,484	278,891
Operating Income (Loss)	5,132	4,723	4,254	3,475	2,633	1,728
Non Operating Revenues (Expenses)						
State or Federal Grants						
Interest Income	1,508	2,147	2,799	3,413	4,041	4,680
Total Non Operating Revenues (Expenses)	1,508	2,147	2,799	3,413	4,041	4,680
Net Income (Loss) Before Transfers	6,640	6,870	7,053	6,888	6,674	6,408
Operating Transfers						
Transfers In						
Transfers (Out)	-					
Total Operating Transfers	-	-	-	-	-	-
Net Income (Loss)	6,640	6,870	7,053	6,888	6,674	6,408
Beginning Cash & Investments	150,823	214,685	279,865	341,345	404,057	467,977
Net Income	6,640	6,870	7,053	6,888	6,674	6,408
Depreciation	102,222	103,310	104,428	105,823	107,246	108,696
Acquisition and Construction of Assets	(45,000)	(45,000)	(50,000)	(50,000)	(50,000)	(55,000)
Ending Cash Balance	214,685	279,865	341,345	404,057	467,977	528,081

Sample Bills

The impact of the proposed rate increases on different customer classes based on land use designation are shown in the tables below. The first table shows the quarterly bills with rate increases and the second shows the rate quarterly bills based on rate increases with transfers. The proposed rate increases without transfers projects the quarterly bills for all land uses to increase somewhat faster in the period from 2021 through 2023 in response to the increased operating costs. The Agricultural/Single Family Residential/One and Two Family Residential/Rural Residential land use designation current \$2.00/quarter bill would increase to \$4.00/ quarter in 2021 an increase of \$2.00. The quarterly bill for 2022 would increase \$3.20 to \$7.20 and the quarterly bill for 2023 would increase \$2.16 to \$9.36. After that, the increases are projected to be \$0.19 to \$9.55 in 2024 and \$0.19 to \$9.74 in 2025. Other land uses follow a similar pattern as shown in the table below.

Surface Water Fund Financial Projection with Rate Increases

Land Use Designation	2020	2021	2022	2023	2024	2025
Agricultural/Single Family Residential/One and Two Family Residential/Rural Residential/Unit	\$ 2.00	\$ 4.00	\$ 7.20	\$ 9.36	\$ 9.55	\$ 9.74
High Density Residential/Manufactured Homes/Acre	\$ 16.20	\$ 32.40	\$ 58.32	\$ 75.82	\$ 77.33	\$ 78.88
Commercial/Acre	\$ 16.20	\$ 32.40	\$ 58.32	\$ 75.82	\$ 77.33	\$ 78.88
Central Business/Acre	\$ 16.20	\$ 32.40	\$ 58.32	\$ 75.82	\$ 77.33	\$ 78.88
Office and Health Care/Acre	\$ 16.20	\$ 32.40	\$ 58.32	\$ 75.82	\$ 77.33	\$ 78.88
Industrial (Urban)/Acre	\$ 21.00	\$ 42.00	\$ 75.60	\$ 98.28	\$ 100.25	\$ 102.25
Industrial (Non-Urban)/Unit	\$ 2.00	\$ 4.00	\$ 7.20	\$ 9.36	\$ 9.55	\$ 9.74

The proposed rate increases with transfers projects the quarterly bills for all land uses to increase at slower rate in the period from 2021 through 2023. The Agricultural/Single Family Residential/One and Two Family Residential/Rural Residential land use designation current \$2.00/quarter bill would increase to \$3.60/ quarter in 2021 an increase of \$1.60. The quarterly bill for 2022 would increase \$2.88 to \$6.48 and the quarterly bill for 2023 would increase \$2.92 to \$9.40. After that, the increases are projected to be \$0.18 to \$9.58 in 2024 and \$0.20 to \$9.7/ in 2025. Other land uses follow a similar pattern as shown in the table below.

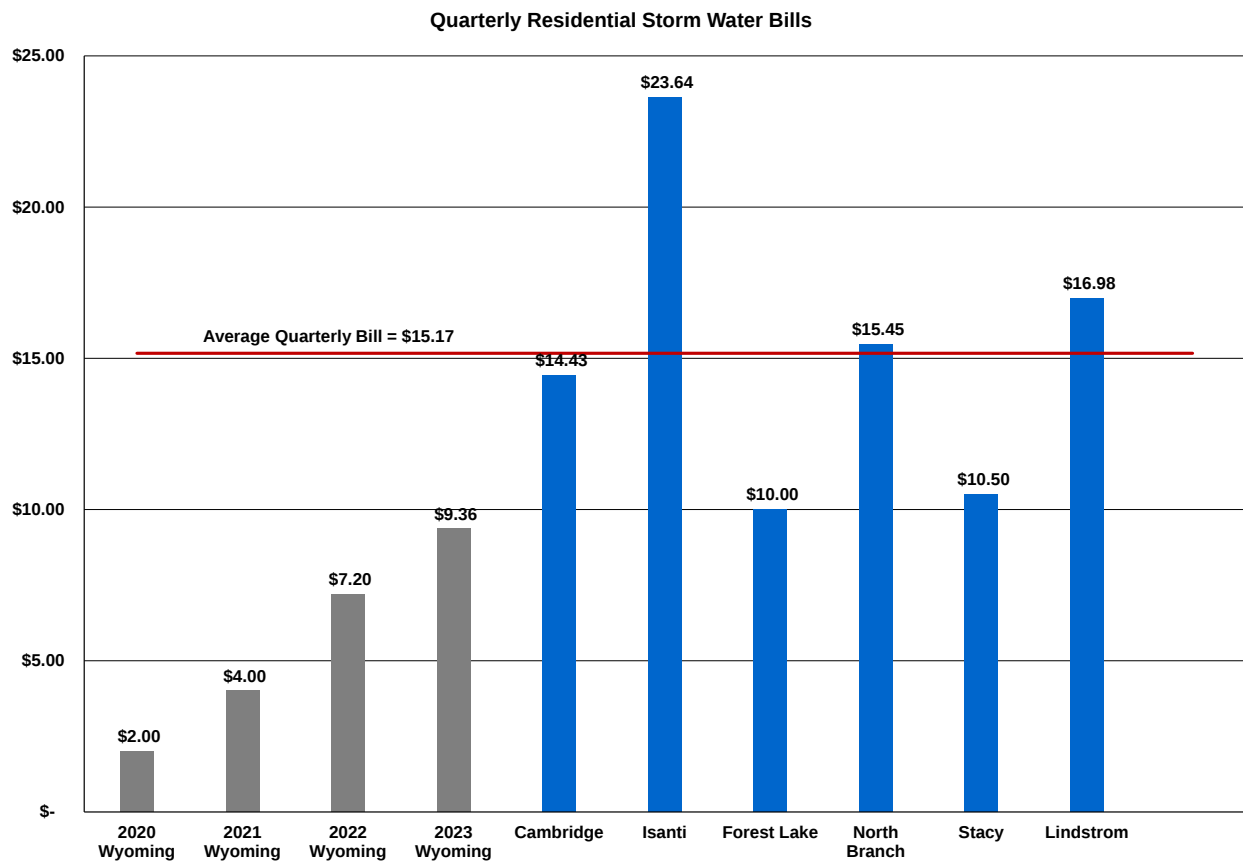
Surface Water Fund Financial Projection with Rate Increases and Transfers

Land Use Designation	2020	2021	2022	2023	2024	2025
Agricultural/Single Family Residential/One and Two Family Residential/Rural Residential/Unit	\$ 2.00	\$ 3.60	\$ 6.48	\$ 9.40	\$ 9.58	\$ 9.78
High Density Residential/Manufactured Homes/Acre	\$ 16.20	\$ 29.16	\$ 52.49	\$ 76.11	\$ 77.63	\$ 79.18
Commercial/Acre	\$ 16.20	\$ 29.16	\$ 52.49	\$ 76.11	\$ 77.63	\$ 79.18
Central Business/Acre	\$ 16.20	\$ 29.16	\$ 52.49	\$ 76.11	\$ 77.63	\$ 79.18
Office and Health Care/Acre	\$ 16.20	\$ 29.16	\$ 52.49	\$ 76.11	\$ 77.63	\$ 79.18
Industrial (Urban)/Acre	\$ 21.00	\$ 37.80	\$ 68.04	\$ 98.66	\$ 100.63	\$ 102.64
Industrial (Non-Urban)/Unit	\$ 2.00	\$ 3.60	\$ 6.48	\$ 9.40	\$ 9.58	\$ 9.78

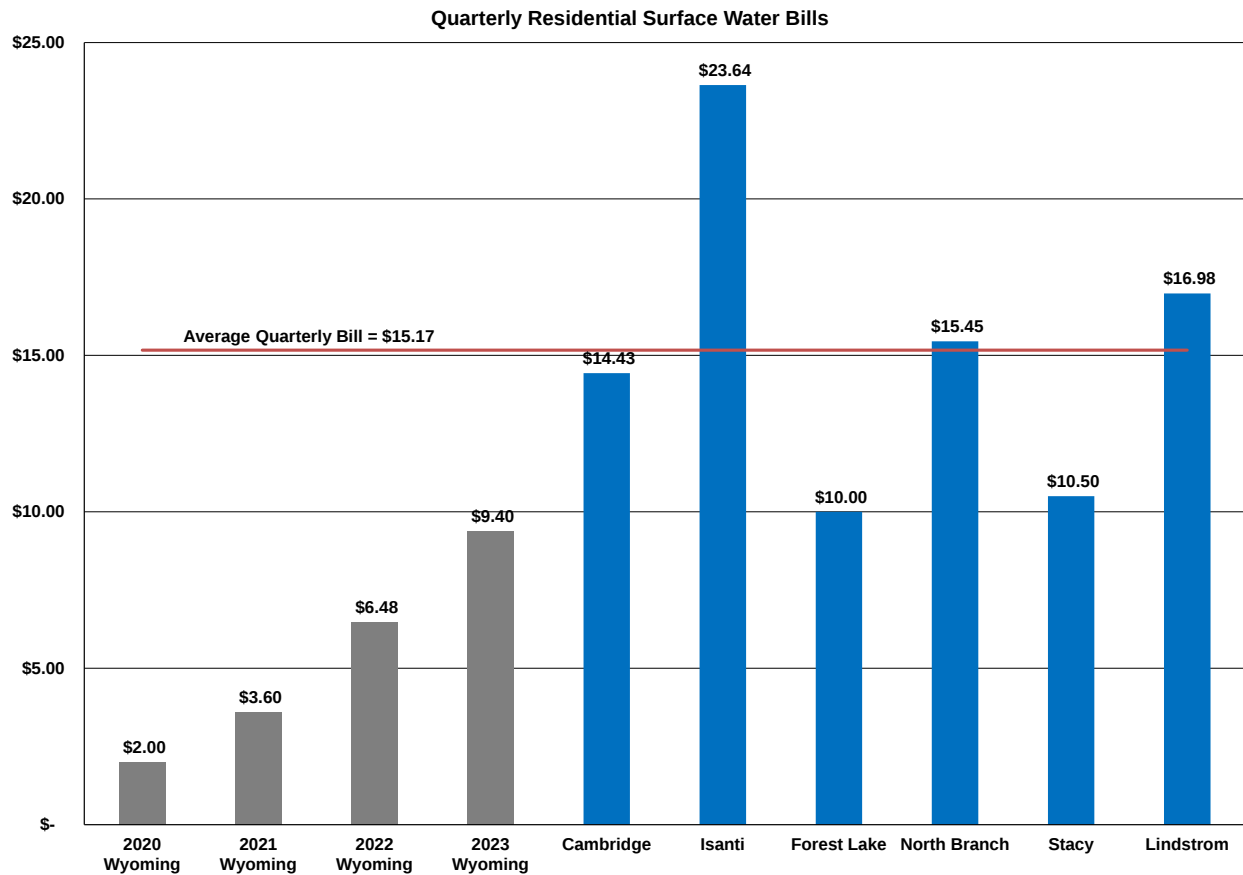
4. Comparison to Neighboring Communities

Cities often compare their utility rates to those of their neighboring communities to get a sense of how they differ and the relative differences. These comparisons can provide a measure of competitiveness, but it is important to understand that each utility system is unique and the difference in rates is often the result of factors outside each community's control. Ultimately, each city needs to set rates for its utilities that provide sufficient revenues to pay for the operation of that utility. The charts below shows a comparison of City of Wyoming's 2020 and projected 2021 through 2023 residential quarterly Surface Water bills compared to the 2020 quarterly bills of six neighboring communities. Wyoming's current and projected residential quarterly bills are less than all of the neighboring communities 2020 bills.

Surface Water Quarterly Bills with Rate Increases

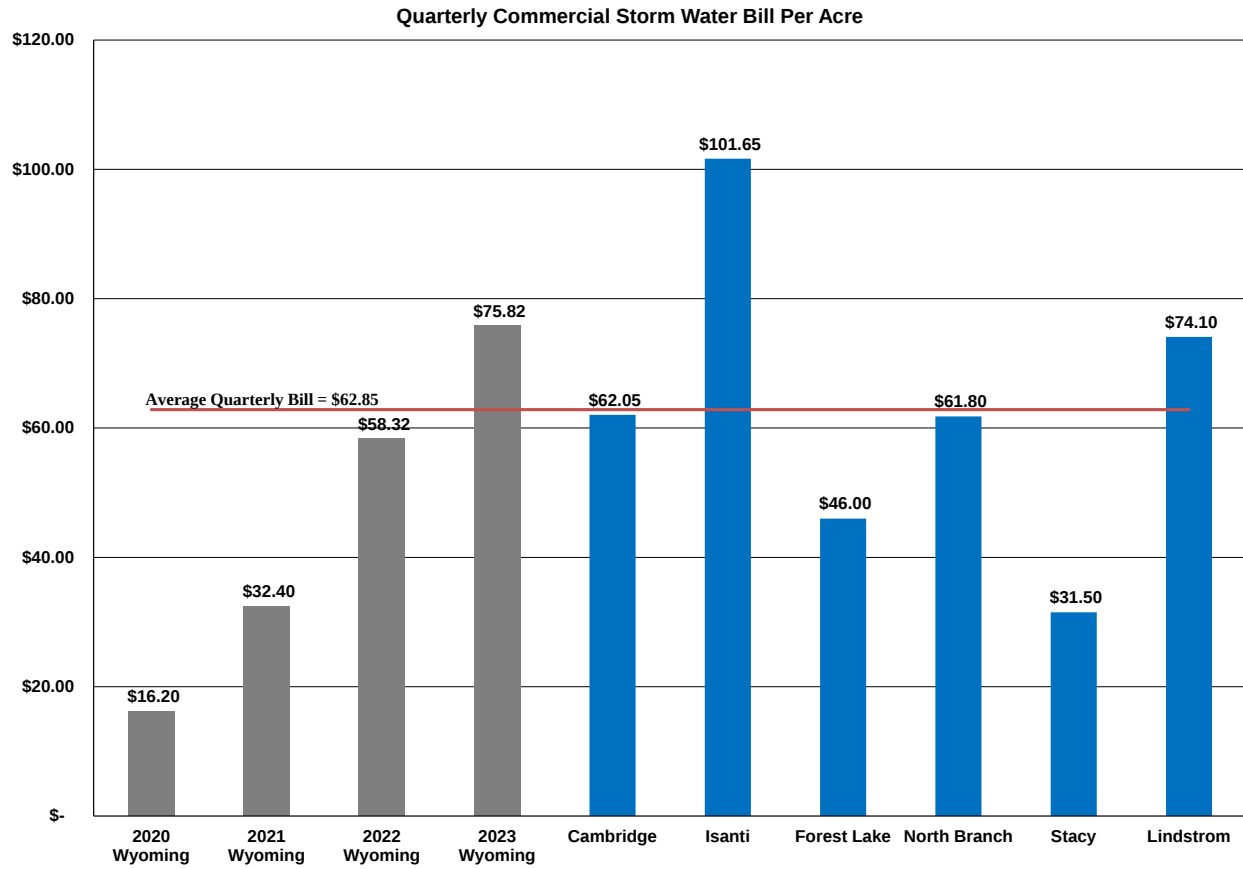


Surface Water Quarterly Bills with Rate Increases and Transfers

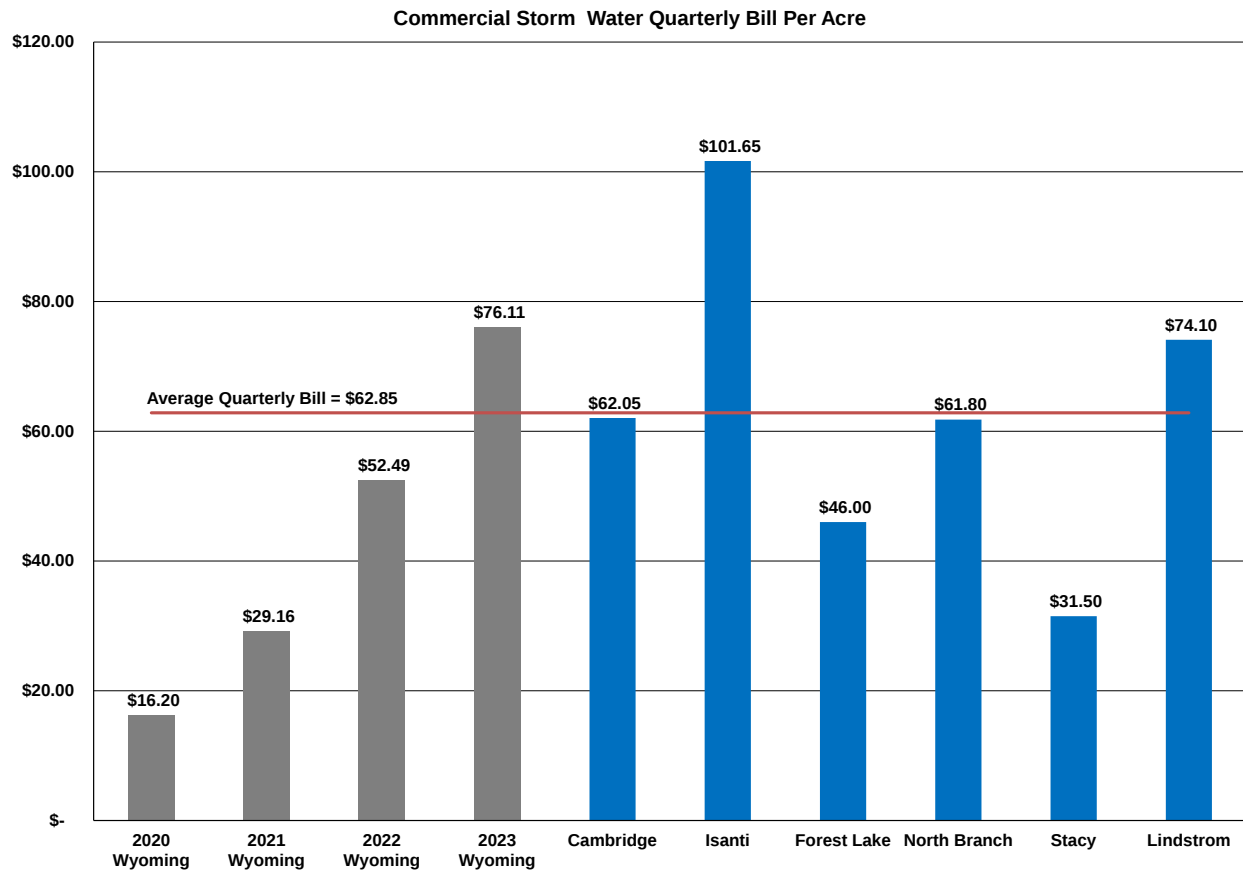


A comparison of the City of Wyoming's 2020 and projected 2021 through 2023 commercial quarterly Surface Water bills for properties of one acre to the 2020 quarterly bills of the same six neighboring communities is provided below. Wyoming's current quarterly bill is less than all the neighboring communities' 2020 bills. The projected increases would place Wyoming's 2021 quarterly bill about the same as Stacy's 2020 bill but lower than the bills in the other five comparison communities. The 2022 projected bill would place it higher than both Stacy's and Forest Lake's 2020 bill and Wyoming's projected 2023 bill would place it higher than four of the six comparison cities' 2020 bills. It is important to understand the comparison communities may also increase their storm water rates for 2021 through 2023 so that the comparison may actually be more favorable for Wyoming. These comparisons are shown on the following pages.

Surface Water Quarterly Bills with Rate Increases



Surface Water Quarterly Bills with Rate Increases and Transfers



5. Conclusions and Recommendations

This study was undertaken to review and analyze the City of Wyoming's Surface Water Utility Fund to determine the appropriate rates needed to pay for anticipated operating expenses, to provide for anticipated capital improvements, and to ensure adequate levels of cash reserves.

The following conclusions and recommendations were determined as a result of this study and the financial projections prepared:

1. The Surface Water Utility is projected to experience increased operating and capital costs over the planning period covered by this study.
2. The City's current Surface Water Utility rates are considerably less than those of its neighboring communities.
3. Surface Water Utility rates need to be increased to provide adequate revenues for operating expenses, capital outlay and to provide the recommended level of cash reserves.
4. We recommend the City adopt a cash reserve policy that will maintain a minimum cash balance in the Surface Water Utility Fund of at least three months of anticipated operating expenses and one year's debt service at the end of each year.
5. We recommend the City should establish the Surface Water Utility rates for a three to five-year period. The rates should be reviewed on an annual basis concurrent with the development of the following year's budget. Establishing utility rates for next three to five years enables customers to budget and plan accordingly, particularly large utility customers.
6. Recommended quarterly rates for the Surface Water Utility are listed below. These rates could be softened if the City would transfer funds into the Surface Utility Fund. We provided an example of this in our third set of financial projections.
 - Agricultural/Single Family Residential/One and Two Family Residential/Rural Residential and Industrial (Non-Urban) land use designation/unit
 - o 2021 - \$4.00
 - o 2022 - \$7.20
 - o 2023 - \$9.36
 - o 2024 - \$9.55
 - o 2025 - \$9.74
 - All other land use designations excluding Industrial
 - o 2021 - \$32.40/acre
 - o 2022 - \$58.32/acre
 - o 2023 - \$75.82/acre
 - o 2024 - \$77.33/acre

- o 2025 - \$78.88/acre
- Industrial (Urban)
 - o 2021 - \$42.00/acre
 - o 2022 - \$75.60/acre
 - o 2023 - \$98.28/acre
 - o 2024 - \$100.25/acre
 - o 2025 - \$102.25/acre

These recommendations are based on information provided to us by city staff. The City will need to monitor the performance of the Surface Water Utility Fund and make any necessary adjustments based upon the fund's actual operating performance and on the actual costs of the anticipated capital improvements.

RESOLUTION NO. 20-11-109

A RESOLUTION ESTABLISHING SURFACE WATER RATES FOR 2021-2025 BASED ON THE RATE STUDY COMPLETED BY BAKER TILLY

WHEREAS, Utility bills (surface water management utility)

WHEREAS, the City of Wyoming Utility Department relies on the revenues from these fees to maintain, operate, maintain and replace the storm water system the fees support.

WHEREAS, the City of Wyoming contracted Baker Tilly To complete a Utility Rate Study to assure fiscal accountability and responsibility of the Storm Water Utility in its maintenance, operations and future replacement.

WHEREAS, the City Council of Wyoming reserves the right to review the rate increases annually to make any necessary rate adjustments based on the review of the enterprise account's audited performance.

NOW, THEREFORE. BE IT RESOLVED the City of Wyoming City Council hereby adopts the Surface Water Rate Study as follows:

SURFACE WATER RATES

Land use Designation	2021	2022	2023	2024	2025
Agricultural/Single Family Residential/One and Two Family Residential/Rural Residential/Unit	\$4.00	\$7.20	\$9.36	\$9.55	\$9.74
Home Density Residential/Manufactured Homes/Acre	\$32.40	\$58.32	\$75.82	\$77.33	\$78.88
Commercial/Acre	\$32.40	\$58.32	\$75.82	\$77.33	\$78.88
Central Business/Acre	\$32.40	\$58.32	\$75.82	\$77.33	\$78.88
Office and Health Care/Acre	\$32.40	\$58.32	\$75.82	\$77.33	\$78.88
Industrial (Urban)/Acre	\$42.00	\$75.60	\$98.28	\$100.25	\$102.25
Industrial (Non-Urban)/Unit	\$4.00	\$7.20	\$9.36	\$9.55	\$9.74

BE IT ALSO RESOLVED, that the new rate become effective with the first quarter of 2021, (e.g. January 1, 2021 and so forth each year commencing on January 1st)

Hereupon said Resolution was declared duly passed and adopted this 17th day of November 2020.

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, Clerk/Administrator



Request for Council Action

Date: November 13, 2020

Presented to: Mayor Iverson and City Council Members

Presented by: Director Chief Paul Hoppe

Department: Public Safety

Reference: New Hire

Method: New Business

Background Information:

The Police Department is requesting authorization to backfill a vacancy in the rank of Police Officer. We have completed the selection process and established an eligibility list of qualified candidates. The selection process included the following phases.

1. Application Review
2. Written Exam
3. Physical Agility Test
4. Oral Interviews Panel
5. Scenario Evaluations
6. Chief's Interview

Allison Edwards has been selected as our top candidate. Ms. Edwards was raised here in Wyoming and is currently one of our residents. She has completed a bachelor's degree in Criminal Justice from Winona State University with a minor in Spanish and is proficient in Spanish as a second language. Her studies include training in Child Forensic interviewing and an internship with the Forest Lake Police Department. She worked in Campus Security while in college along with Winona County Sheriff's Department as a transport officer. Ms. Edwards also volunteered for the Winona Police Department as a Police Reserve Officer while attending college at Winona State University.

I am seeking authorization to extend Ms. Edwards a conditional employment offer pending the following conditions:

- Passes a satisfactory comprehensive background check
- Receives a recommendation for employment from a licensed Psychologist
- Pass the pre-employment physical exam by a licensed physician

Ms. Edwards employment would begin January 4th, 2021. The position is currently funded in our 2021 expenditures. Ms. Edwards will start at step one based off the 2021 LELS union contract which has yet to be settled.



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506

Recommendation:

It is my recommendation that the City Council authorize the hiring of Allison Edwards as a full-time Police Officer with the City of Wyoming, effective January 1st, 2021.

Paul Hoppe
Public Safety Director



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506



Request for Council Action

Date: November 13, 2020

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Negotiations with City Administrator and Police Sergeants Employment Agreements

Method: New Business

Background Information:

Wyoming City Staff is requesting the city council hold a special meeting on December 2, 2020 at 6:00pm for the purpose of negotiations for employment agreements for the city administrator and the police sergeants.

Recommendation: To consider holding a special meeting on Wednesday, December 2, 2020 6:00pm to discuss labor negotiation strategies for employment agreements for the city administrator and police sergeants.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576