

**AGENDA
PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
DECEMBER 6, 2021
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the Park Advisory Commission on items not on the current Agenda. Items requiring Park Advisory Commission action maybe deferred to staff for research and future Wyoming Park Advisory Commission Agendas if appropriate."

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming Park Advisory Commission for November 1, 2021

OLD BUSINESS:

NEW BUSINESS:

2. Master Park and Trail Plan Update - Open House and Social Pinpoint Update
3. Public Works Park Maintenance Report

COMMUNICATIONS:

ADJOURN

**NEXT MEETING:
XXXX, 2021
7:00PM**

DRAFT MINUTES
WYOMING PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
NOVEMBER 1, 2021
7:00PM

CALL TO ORDER:

Chair Spangler called the Regular Meeting of the Wyoming Park Advisory Commission for November 1, 2021 to order at 7:00PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Park Advisory Commission were present: Members Barb Williams, Bruce Spangler, Heather Vandenheuvel, Jessica Bergan, and Claire Luger, Council Liaison

Absent: None

Also Present: Robb Linwood, City Administrator and Chuck Almhjeld, Public Works Superintendent

Visitors: None

DETERMINATION OF A QUORUM:

Chair Spangler determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

APPROVAL OF MINUTES:

A MOTION WAS MADE BY MEMBER WILLIAMS, SECONDED BY MEMBER BERGAN, TO APPROVE THE PARK ADVISORY COMMISSION MINUTES FROM THE OCTOBER 4, 2021 MEETING.

Voting Aye: Spangler, Williams, Vandenheuvel, and Bergan

Voting Nay: None

Abstain: None

OPEN FORUM:

NEW BUSINESS:

2. To Consider Recommending the Appointment of Lindsay Hobson to the Park Advisory Commission

A MOTION WAS MADE BY MEMBER SPANGLER, SECONDED BY MEMBER WILLIAMS, TO RECOMMEND THE CITY COUNCIL APPOINT LINDSAY HOBSON TO SERVE ON THE PARK ADVISORY COMMISSION.

Voting Aye: Spangler, Williams, Vandenheuvel, and Bergan

Voting Nay: None

Abstain: None

3. Tree Inventory Update

City Administrator Linwood gave a brief overview of the memo included in the packet that outlines the tree inventory and how it will be used as a planning tool.

Public Works Superintendent Almhjeld stated that there are 6,679 trees in the right-of-way in the parks that are City owned with most being oak and ash. He explained the 5 steps in the Tree USA City program and gave a brief overview of some of the activities that the Tree Committee will be undertaking next year using this inventory information.

Commissioner Vandenheuvel asked if there was good information included in the inventory that could be incorporated into an Arbor Day celebration as an educational piece.

City Administrator Linwood stated that he did not think the City had ever had anything very extensive for Arbor Day but feels there will be many opportunities through Tree City USA.

Chair Spangler asked what percentage of the City's trees are currently ash trees.

Public Works Superintendent Almhjeld stated that he has the exact number but did not bring that information with him this evening, but thinks there were about 3,000 ash trees.

City Administrator Linwood showed examples of how much information can be found in the GIS system and thinks it will be a very useful tool for Public Works and the PAC.

Commissioner Vandenheuvel stated that she would like to know what the City's oldest tree is and somehow incorporate that information into Arbor Day.

OLD BUSINESS:

COMMUNICATIONS:

4. Park and Trail Master Plan Social Pinpoint

City Administrator Linwood stated that they are hoping that this app will be ready to go within the next few weeks. He gave an overview of how the Social Pinpoint app works and ways it will be helpful to the City. He stated that they are hoping to let the PAC see the app before it is officially launched.

Commissioner Williams asked if there was a way to find past surveys that the City has conducted to see how much the City, as a whole, has participated in surveys.

City Administrator Linwood stated that the last one related to Parks related to the Comprehensive Plan did not have substantial participation with only about 100 people that responded.

The PAC discussed various methods of connecting with residents to encourage participation regardless of their age.

5. Park Project and Maintenance Update

Public Works Superintendent Almhjeld gave an overview of the park projects and maintenance issues. He noted that he gets a lot of calls about the desire for pickleball to be available in the City. He explained some of the differences between tennis nets and pickleball nets. He stated that the City, prior to him being here, purchased 2 pickleball nets but they have never been used. He stated that he would suggest that the City could have 2 pickleball courts on the hockey rink so it can serve a dual purpose.

Chair Spangler confirmed that using the hockey rink for pickleball would not harm to surface of the rink.

The PAC discussed the differences between tennis and pickleball needs.

Public Works Superintendent Almhjeld gave an overview of what Swenson Park and noted that the blacktop for the hockey rink has been completed, however the boards are still stuck on a barge and are hopefully only 3-4 weeks out. He stated that they are hoping to find someone to touch up the painting inside the warming house and then they can paint the rest of the interior.

City Administrator Linwood noted that the Tree Lighting event will take place the first Saturday in December from 4:30 p.m. to 6:00 p.m.

ADJOURN

A MOTION WAS MADE BY MEMBER SPANGER, SECONDED BY MEMBER VANDENHUEVAL, TO ADJOURN THE NOVEMBER 1, 2021 MEETING OF THE WYOMING, PARK ADVISORY COMMISSION AT 7:30 PM

Voting Aye: Spangler, Williams, Vandenheuvel, and Bergan

Voting Nay: None

Abstain: None

NEXT MEETING:
DECEMBER 6, 2021
7:00PM



Communication

Date: December 2, 2021

Presented to: Park Advisory Commission

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Master Park and Trail Plan Update – Open House and Social Pinpoint Demonstration

Method: New Business

Background Information:

As we move forward with the master Trail plan we will be pushing out information on the social media this upcoming weekend along with having a presence at the Tree lighting asking for input from residents. We will then be holding an open house on Tuesday, December 14, 2021 from 4:00PM to 6:00PM at the Wyoming Library. I will be demonstrating the page for the group and we will be posting the information about the survey for people to access as suggested by the commission.

This project page for social pinpoint will contain an interactive map where you can identify areas of interest and add in your comments and ideas. The City of Wyoming will be asking the community to let us know which parks and trails you use, what you love about them and what could be improved to make them better. It will allow residents to brainstorm ideas of fun amenities that could be added to the parks, or where trails and crossings are needed to get you safely to your destination. Residents will have the ability to check back often to see engagement opportunities and what others are saying and please share this website link with as many of your community friends and neighbors as possible so we can get everyone involved.

HOW WILL IT WORK?

There will be an interactive map with icons at the top of the page that you can drag and drop onto the city map to leave a specific comment or idea. Let us know which parks you visit, what you like about them, and what you would like changed, added or improved. Let us know what trails you use or where additional trails and crossings are needed. Residents will have the ability to mark areas with the following buttons:

SOMETHING I LIKE (green thumbs up)

TRAIL I LIKE (blue bike symbol)

SOMETHING I DISLIKE (orange thumbs down)

CONCERN (red exclamation point)

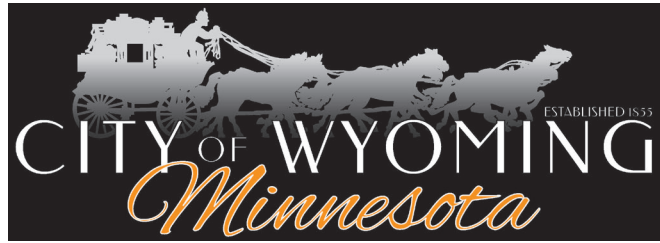
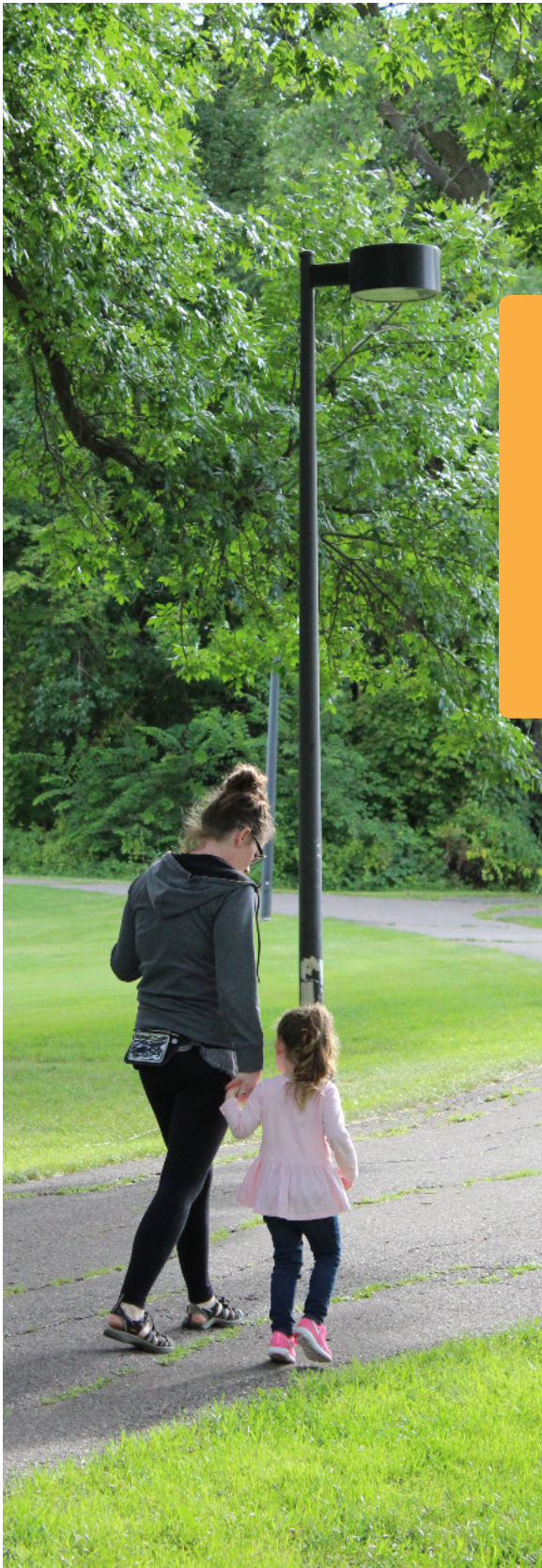
COMMENT (purple talking cloud)

IDEA (yellow light bulb)

SURVEY:

The Final piece of this item will be the following survey questions:

1. If you regularly visit a Wyoming Park or recreation area, please state which park(s) you visit most often, and why.
2. If you don't typically visit a Wyoming park or recreation, please state which reason best applies.
 - Lack of time
 - Park amenities do not meet my interest
 - Use parks in other communities
 - Other (please specify)
3. What type of recreation would interest you or could be added to the parks to make them better serve more residents of the community?
4. Which of the following trails have you used?
 - Sunrise Prairie Regional Trail
 - Hardwood Creek Regional Trail
 - Swedish Immigrant Regional Trail
 - Wyoming Snowmobile Trails
 - Lions Park Winter Trail
 - General Wyoming Park Trails
 - Other (please specify)
5. What specific destination areas would you like to be connected by trails/walks?
6. Order the following priorities in order of most important for improvements to the existing park and trail system
 - Develop new parks in neighborhoods currently lacking a park
 - Improve existing neighborhood parks to a better condition
 - Develop new trails for improved connectivity
 - Improve existing trails to a better condition
 - Implement safe pedestrian crossings
 - Implement wayfinding (signage)



Wyoming Parks & Trails Master Plan

WE WANT TO HEAR FROM YOU!

Please join us for an Open House
Public Input Meeting

Date: Tuesday, December 14th
Location: Wyoming Public Library
Time: 4:00 - 6:00 p.m.

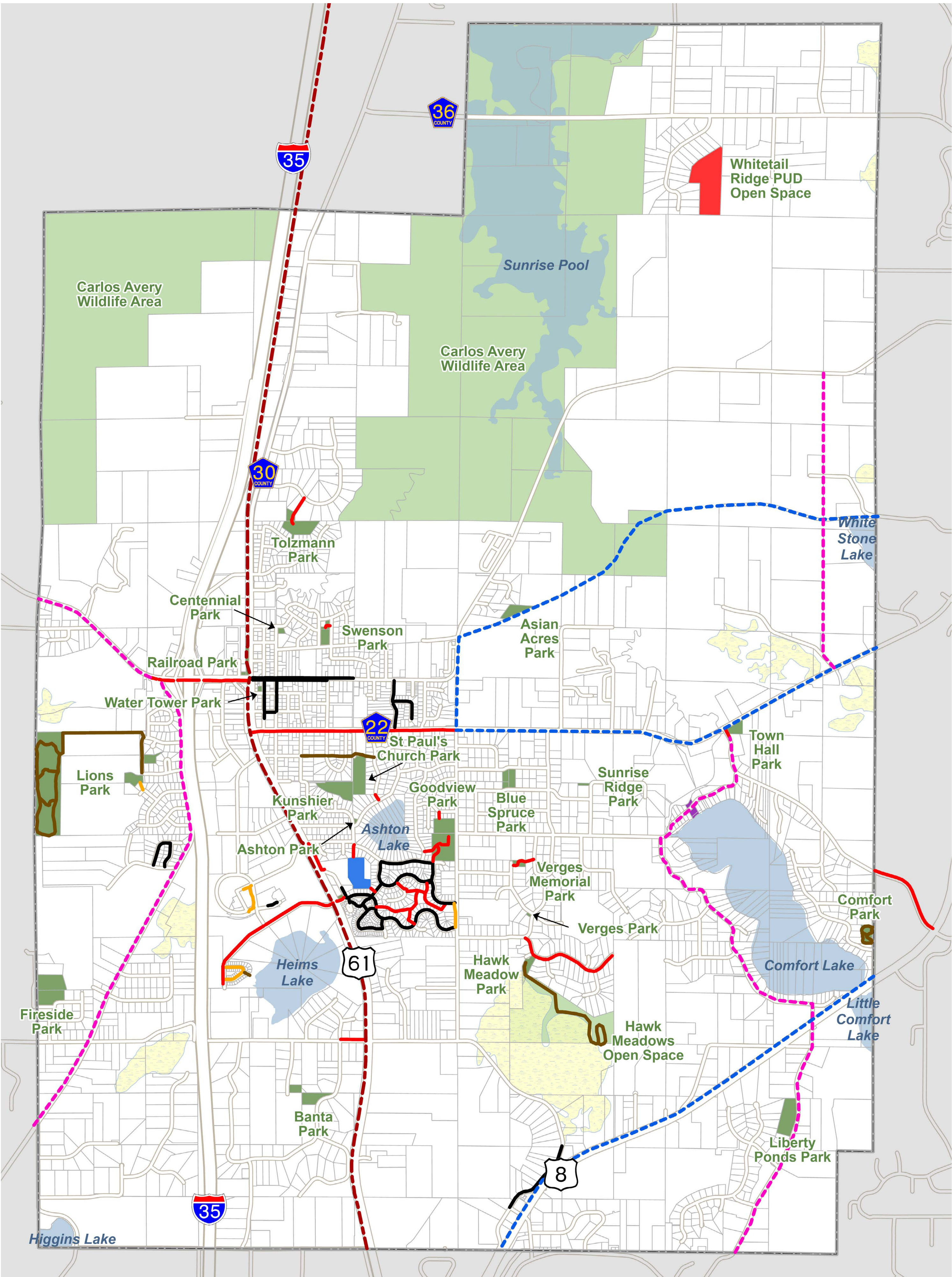
Stop by anytime within the timeframe above to join the conversation, ask questions, and share your ideas, concerns and goals for the Wyoming Parks & Trails Master Plan. Don't miss out on this opportunity to have your voice heard!



If you are unable to attend the neighborhood meeting, you may also provide comments and ideas on our interactive project website at: <https://wsb.mysocialpinpoint.com/wyoming#/> or scan the QR code.

You may email Candace Amberg, the project consultant, directly at camberg@wsbeng.com.

Wyoming Park & Trail System Plan



- Wyoming Boundary
- Parcel Boundaries
- Lake
- Wetland
- City Park
- State Open Space
- City Open Space
- Elementary School Fields
- State Water Public Access
- Concrete Sidewalk
- Asphalt Trail Less Than 8 Feet Wide
- Asphalt Trail Greater Than 8 Feet Wide
- Unpaved Trail
- Future City Trail
- Sunrise Prairie Trail
- Swedish Immigrant Trail (Future)

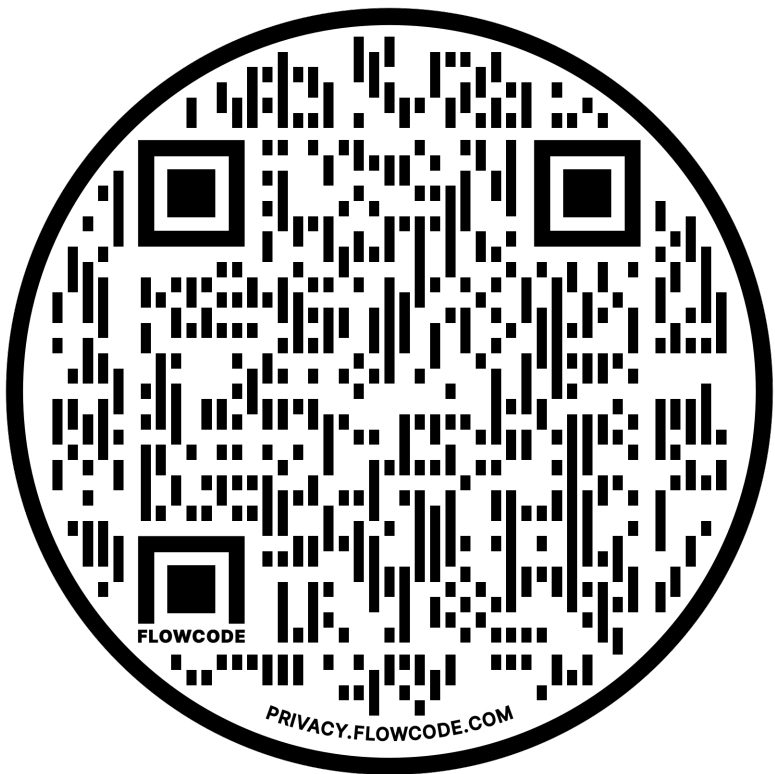
UPCOMING SCHEDULE

DEC
14
TUE

OPEN HOUSE MTG
Wyoming Library
4:00 - 6:00 PM

PROVIDE YOUR INPUT & IDEAS!

Scan the QR code to visit the Wyoming Parks & Trails interactive map and share your comments and ideas.



LIKES:

Let us know what you like best about the parks and trails and what is working well.



DISLIKES & CONCERNS:

Let us know what concerns you have and how we could improve the quality of the parks and overall connectivity in our community.



COMMENTS & IDEAS:

Let us know what ideas you have for new types of recreation or events to consider for all ages and abilities. Feel free to think big!



12/1/2021

Park and Recreation Advisory Committee,

Here is an update of the Maintenance in the Parks:

The winter trails have been mowed which allows them to freeze faster.

The Christmas display has been set-up for the lighting ceremony in Railroad Park.

The playground and hockey boards have been installed at Swenson Park. The interior of the warming house is all that remains to be painted and cleaned up with the building. We are still waiting on the mats for the floors.

The replacement parts for the playgrounds have been delivered. We will be storing them until spring.

Sincerely,

Chuck

Swenson Park Update:

Hockey boards are installed

Playground installed

Interior of warming house needs painting

Rubber mats are ordered for ice skate protection.