

**AGENDA
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
NOVEMBER 3, 2021
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for October 19, 2021

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS:

2. To consider **Resolution 21-11-107** a resolution adopting assessments for the 2021 Street Improvement Project
3. To consider **Resolution 21-11-108** a resolution approving assessment for Parcel 21.10605.00 for the 2008 Wyoming Street and Utility Improvements (257th Street)

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

4. Consider authorizing the payment of recommended bills, payroll and journal entries for the period of October 20, 2021 to November 3, 2021

5. Consider the hiring of a seasonal employee for Hockey and Ice Skating Rink
6. To consider the recommendation of the Wyoming Park Advisory Commission to appoint Lindsay Hobson to the Park Advisory Commission vacant seat

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

7. Report of the Public Safety Director, Paul Hoppe, for October 28, 2021
8. Report of City Building Official, Fred Weck, IV for October 28, 2021
9. Report of the City Attorney, Tom Loonan, for October 29, 2021
10. Report of City Engineer Mark Erichson, WSB for October 29, 2021
11. Report of the Public Works Superintendent Chuck Almhjeld for October 27, 2021

COMMUNICATIONS:

OLD BUSINESS:

NEW BUSINESS:

12. To consider **Resolution 21-11-109** a resolution approving the Preliminary Plat: D-21-011 Aadland Acres 3rd Plat at Pioneer Road & Iris Avenue by applicants Perry Aadland, Peter Aadland, & Paul Aadland Property ID Number: 21.10482.00
13. To consider **Resolution 21-11-110** a resolution approving the Final Plat D-21-012 Aadland Acres 3rd Plat at Pioneer Road & Iris Avenue by applicants Perry Aadland, Peter Aadland, & Paul Aadland Property ID Number: 21.10482.00
14. To consider **Resolution 21-11-111** a resolution approving Site Plan Sp-21-004 – Hallberg – Bingham Property Location: Forest Boulevard / County Road 30 for the applicant Advanced Engineering Concepts and Prospective Owner Hallberg Inc. (Austin Hallberg) Current Owner(s) Chisago County EDA and City of Wyoming EDA Property ID Number: 21.00006.00
15. To consider and discuss design considerations for the 2022 East Viking Blvd Road Improvement Project

COUNCIL REPORTS:

ADJOURN

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
OCTOBER 19, 2021
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for October 19, 2021 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Brett Ohnstad, and Claire Luger

ABSENT: Council Member Dennis Schilling

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Kelly Dumais, Assistant City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Gary Sykes, 5710 East Viking Boulevard – Stated that he has lived in Wyoming for 35 years and explained that he wanted to address an issue from the October 5, 2021 Council meeting. He stated that the Council discussed some proposals for East Viking Boulevard. He noted that everyone wants to see East Viking Boulevard repaired. There was a meeting on July 21, 2021 where there was discussion about what would be done on East Viking Boulevard and residents were told that there would be a second informational meeting which was supposed to take place in September, but that did not happen. He stated that most of the neighbors would like to see the road stay as is, but be repaired. He stated that they would like to see the street stay with parking on both sides. For safety reasons, they would like to be able to back into their driveways and noted that two mailboxes have been wiped out just this summer along East Viking Boulevard. He stated that if they make the change they are proposing, it will be taking away the safety of the individuals that live along there. He stated that they would like to see a trail but not through their neighborhood and noted that transient people will live at the apartment complex and they do not care about the neighborhood. He asked why the second neighborhood meeting did not take place. He stated that recommendations were brought to the Council on October 5, 2021 and his concern is that they will only look to service Polaris' interest with the bridge. He stated that the majority of the people he has talked to would like it to stay as is, with parking along both sides to offer a safety zone. He asked why the schedule he was given in July has not been followed because it created an expectation.

City Engineer Erichson – Explained that the schedule given in July was very tentative at that point and they still intend to have additional public engagement. He stated that there was some discussion at the October 5, 2021 meeting about the grant because there is timing and detail relating to the grant that has to be considered. He stated that they could do feasibility studies for both options, but noted that will slow the process down. He reiterated that they fully intend to have additional public engagement on the project before the feasibility study is finalized.

City Administrator Linwood – Noted that they received input from some of the apartment owners and one business that there was a necessity to still have parking on the roadway. He noted that they also heard about pedestrian movements and discussion that narrowing the road would decrease the speed that traffic travels. He stated that the Council could still direct staff to

take another look at this project.

Mayor Iverson – Asked about the amount of the grant.

City Engineer Erichson – Explained that it was a 50% matching grant and noted that there have been a lot of curve balls with it because it is an EDA grant and not a transportation grant.

Mayor Iverson – Stated that she attended the meeting in July and thought the consensus was parking along one side and narrowing the roadway with the hope that people would drive more slowly. She stated that they have also heard about walkability on a regular basis. She stated that she would like to apologize on behalf of the Council and staff that the second meeting has not yet happened.

Mr. Sykes – Stated that if the second meeting would have been held he feels like the residents would have told the City that they want parking along both sides. He stated that he feels like the system was short circuited by going to the Council on October 5, 2021 and staff presenting a recommendation. He noted that he understood the project was not finalized, but it seemed like it just bypassed the citizens.

Mayor Iverson – Stated that there will be another meeting and explained how the City needs to watch how it spends money and stressed the importance of the matching grant.

Renee Roehrick, 5761 E Viking Blvd – Asked if someone would give her a synopsis of what the hybrid plan would be.

City Engineer Erichson – Reviewed the details of the hybrid option that would allow parking along the south side and assured the residents that there will be another meeting. He noted that attendance was pretty light at the first meeting and suggested that perhaps a Zoom option could be given if people were still uncertain about attending a meeting in person. He stated that the planned second meeting was not eliminated it has just been delayed. He gave an overview explanation and description of a feasibility study.

Ms. Roehrick, –Asked if Polaris was paying taxes yet.

City Administrator Linwood – Explained that Polaris is the largest taxpayer in the City and has been for quite some time. He explained that they have always paid taxes, but originally only paid them on the land and noted that during the first phase of construction there was an abatement on the property. He stated that as of this year, they pay approximately \$700,000 in taxes.

Councilmember Luger – Stated that she thinks it is reasonable to take a step back and take a closer look, but does not want to lose the opportunity to mitigate some of the financial burden with the grant money.

Councilmember Ohnstad – Stated that she feels the same way and wants to make sure that the City gets the right finished project that will be beneficial to most people at a reasonable cost.

Councilmember Nanko Yeager – Stated that she would like to see another public meeting be held and would prefer to see it within the timeline so the City can get the grant and construction going next year.

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for October 5, 2021**

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY

COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR OCTOBER 5, 2021 AS SUBMITTED

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

2. Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for October 5, 2021

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR OCTOBER 5, 2021 AS SUBMITTED.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 3.** Consider authorizing the payment of recommended bills, payroll, and journal entries for the period of October 6, 2021 through October 19, 2021
- 4.** To consider **Resolution 21-10-103** a resolution approving the payment for pay voucher #3 to Forest Lake Contracting, Inc. for the 2021 Street Improvement Project (WSB Project 017084-00) in the amount of \$336,099.77
- 5.** To consider **Resolution 21-10-104** a resolution approving a purchase of water meters in the amount of \$10,026.56 from Ferguson Waterworks.
- 6.** To consider **Resolution 21-10-105** a resolution declaring certain administration department items as surplus property and authorizing the administration department to dispose of items through on-line auction or disposal process
- 7.** Accept the resignation of Tom DeBilzan and approve the posting of the Building Inspector position

Council Member Nanko Yeager – Asked to pull item #7.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #3, #4, #5, and #6 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

#7 - Accept the resignation of Tom DeBilzan and approve the posting of the Building Inspector position

Council Member Nanko Yeager – Noted that she was sad to see Tom DeBilzan leave, however, this was a position that she questioned whether it was needed back in a prior work session. She

stated that if the Council would like a suggestion of places to cut the budget, this is one place where she thinks it could be done.

City Administrator Linwood – Stated that he thinks it comes down to levels of service the council wants to be offered to residents and builders. Permits are currently out 2 weeks, but being down one staff member that could go out further. Currently the building department will be having one of the highest revenue years on record.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE CONSENT AGENDA ITEM #7 ACCEPTING THE RESIGNATION OF TOM DEBILZAN AND APPROVE THE POSTING OF THE BUILDING INSPECTOR POSITION.

Voting Aye: Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: Schilling

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

8. Report of the Public Safety Director, Paul Hoppe for October 13, 2021
9. Report of City Building Official, Fred Weck, IV for October 15, 2021
10. Report of City Attorney Tom Loonan for October 15, 2021
11. Report of City Engineer Mark Erichson, WSB for October 15, 2021
12. Report of Public Works Superintendent Chuck Almhjeld for October 14, 2021

OLD BUSINESS: NONE

NEW BUSINESS: NONE

COMMUNICATIONS:

13. 2020 Annual Report

Assistant City Administrator Dumais – Noted that the annual report outlines the accomplishments and work that the City provided the residents in 2020 as well as budget information from 2021. She stated that the annual report helps residents and community partners to better understand the work of the City and what their tax dollars are used for.

Mayor Iverson – Highlighted a few things from the report including: the temporary and part-time employees; the ranking of the City on the Star Tribune Hot Housing index at 22nd out of 115 cities; property taxes in the middle of the pack; and the population estimated at 8,237.

Council Member Ohnstad – Extended his appreciation to all the people who volunteer for the City because it could not be run properly without their help.

Council Member Luger – Stated that she would echo that sentiment and asked that this report be posted on-line.

COUNCIL REPORTS:

Council Member Ohnstad – Attended Lions Club bingo at Lions Park, the Planning Commission meeting, and the Intercultural Development and Inclusivity training.

Council Member Nanko Yeager – Attended the Sewer Commission and thanked everyone for coming.

Council Member Luger – Attended the Intercultural Development and Inclusivity training.

Mayor Iverson – Attended the Planning Commission meeting, the EDA meeting, the Joint Sewer Commission meeting, and the Intercultural Development and Inclusivity training. She stated that she did a podcast with the League of Minnesota Cities on the importance of words which is available at the League of Minnesota website. She thanked Assistant City Administrator Dumais for her work in the City and noted that this would be her last meeting.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO ADJOURN THE OCTOBER 19, 2021 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:53 PM

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
NOVEMBER 3, 2021
7:00PM

Request for Council Action

Date: November 3, 2021

To: Wyoming City Council, Mayor Lisa Iverson, Councilmembers Claire Luger, Linda Nanko Yeager, Brett Ohnstad and Dennis Schilling

Cc: Robb Linwood; File

From: City Engineer, Mark Erichson, PE

RE: 2021 Street Improvement Project - Adopt Assessment Assessments

Staff has prepared a resolution adopting the assessments for the 2021 Street Improvement Project for your consideration in accordance with the requirements of state statutes Chapter 429 for assessments to benefitting properties. A copy of the assessment role is attached for your reference. As part of the assessment hearing, staff will give a PowerPoint presentation identifying the improvements, costs and detail payment options. A summary of project costs and assessment calculation is shown below:

Total Project Cost:	\$1,796,065.69
• Surface Improvements:	\$1,374,063.56
• Drainage Improvements:	\$280,635.74
• Watermain Improvements:	\$58,042.63
• Sanitary Sewer Improvements	\$83,323.76
Assessable Costs (Surface and Drainage):	\$1,654,699.30
Portion to be assessed (20%):	\$330,939.86
• Total Number of Units:	121.5 assessable units
• Assessment Rate per Unit:	\$2,723.78 (\$2,947.54 identified in feasibility)

Recommendation:

Approve Resolution No. 21-11-107, a resolution adopting the assessments for the 2021 Street Improvement Project.

ASSESSMENT ROLL

OCTOBER 5, 2021

2021 STREET IMPROVEMENT PROJECT
CITY OF WYOMING, MN
WSB PROJECT 017084-000

Map ID	Owner Name	Property Owner Address	OWNER CITY	OWNER STATE	OWNER ZIP	Property Address	PIN #	Number of Assesable Units Within Parcel	Assessable Units	Method	Assessment Rate	Total Proposed Assessment
1	HAVEN PROPERTIES	26811 FREEPORT CT	WYOMING	MN	55092	5635 E VIKING BLVD	210034800	12	2.5	UNIT	\$2,723.78	\$6,809.46
2	SCHULTZ DALE J	26716 FORLI AVE	WYOMING	MN	55092	26716 FORLI AVE	210035400	1	1	UNIT	\$2,723.78	\$2,723.78
3	COHN ANDREW	26690 FORLI AVE	WYOMING	MN	55092	26690 FORLI AVE	210035500	1	1	UNIT	\$2,723.78	\$2,723.78
4	MORAVEC THOMAS J & JOAN K	5656 266TH ST	WYOMING	MN	55092	5656 266TH ST	210035410	1	1	UNIT	\$2,723.78	\$2,723.78
5	FREERKS JAMES L & MARY A	5634 266TH ST	WYOMING	MN	55092	5634 266TH ST	210035420	1	1	UNIT	\$2,723.78	\$2,723.78
6	HOLT DAVID & SHANNA	5612 266TH ST	WYOMING	MN	55092	5612 266TH ST	210035300	1	1	UNIT	\$2,723.78	\$2,723.78
7	MAINES JOHN W JR & MARSHA R	5584 266TH ST	WYOMING	MN	55092	5584 266TH ST	210035100	1	1	UNIT	\$2,723.78	\$2,723.78
8	BENNETT GARY LEE & DORIS ANN	5570 266TH ST	WYOMING	MN	55092	5570 266TH ST	210035200	1	1	UNIT	\$2,723.78	\$2,723.78
9	BURT RENTALS LLC	4900 TROTTER CIR	LINCOLN	NE	68516	5530 267TH ST	210011510	4	1	UNIT	\$2,723.78	\$2,723.78
10	GERMAN LUTHERAN	5879 WYOMING TRL	WYOMING	MN	55092	UNADDRESSED	210011300	1	1	UNIT	\$2,723.78	\$2,723.78
11	JOHNSON DAVID D & JOANNE M	5484 267TH ST	WYOMING	MN	55092	5484 267TH ST	210011600	1	1	UNIT	\$2,723.78	\$2,723.78
12	HART EVAN R & RACHEL M	5474 267TH ST	WYOMING	MN	55092	5474 267TH ST	210011900	1	1	UNIT	\$2,723.78	\$2,723.78
13	LUND JEFFREY A & LISA	26690 FINLEY AVE	WYOMING	MN	55092	26690 FINLEY AVE	210027000	1	1	UNIT	\$2,723.78	\$2,723.78
14	ROD KEVIN SEAN	26672 FINLEY AVE	WYOMING	MN	55092	26672 FINLEY AVE	210027100	1	1	UNIT	\$2,723.78	\$2,723.78
15	AUDETTE JOHN P & CONSTANCE M	26648 FINLEY AVE N	WYOMING	MN	55092	26648 FINLEY AVE	210027200	1	1	UNIT	\$2,723.78	\$2,723.78
16	MARGARET M JENSEN REVOCABLE TRUST	26618 FINLEY AVE	WYOMING	MN	55092	26618 FINLEY AVE	210027300	1	1	UNIT	\$2,723.78	\$2,723.78
17	FLINT SUSAN	26617 FERIDAY AVE	WYOMING	MN	55092	26617 FERIDAY AVE	210027400	1	1	UNIT	\$2,723.78	\$2,723.78
18	DANIELSON KEVIN P	26641 FERIDAY AVE	WYOMING	MN	55092	26641 FERIDAY AVE	210027500	1	1	UNIT	\$2,723.78	\$2,723.78
19	KEEN AARON J & KC J	26675 FERIDAY AVE	WYOMING	MN	55092	26675 FERIDAY AVE	210027600	1	1	UNIT	\$2,723.78	\$2,723.78
20	DAVIS PATRICK & ALLISON	26693 FERIDAY AVE	WYOMING	MN	55092	26693 FERIDAY AVE	210027700	1	1	UNIT	\$2,723.78	\$2,723.78
21	HERNANDEZ MARSELENA	26683 FENWICK AVE	WYOMING	MN	55092	26683 FENWICK AVE	210026900	1	1	UNIT	\$2,723.78	\$2,723.78
22	REESE JACOB A	26690 FERIDAY AVE	WYOMING	MN	55092	26690 FERIDAY AVE	210026100	1	1	UNIT	\$2,723.78	\$2,723.78
23	DEHAVEN LUCAS & JANA	26672 FERIDAY AVE	WYOMING	MN	55092	26672 FERIDAY AVE	210026200	1	1	UNIT	\$2,723.78	\$2,723.78
24	SAUER JAKE	26648 FERIDAY AVE N	WYOMING	MN	55092	26648 FERIDAY AVE	210026300	1	1	UNIT	\$2,723.78	\$2,723.78
25	COLLAR CATHERINE M	17108 KETTLE RIVER BLVD	FOREST LAKE	MN	55025	26616 FERIDAY AVE	210026400	1	1	UNIT	\$2,723.78	\$2,723.78
26	HENDRICKSON MICHAEL J & MEGAN S BENSON	26595 FENWICK AVE	WYOMING	MN	55092	26595 FENWICK AVE	210029100	1	1	UNIT	\$2,723.78	\$2,723.78
27	OLSON JAMES R & DIANE M GILMAN	5475 266TH ST	WYOMING	MN	55092	5475 266TH ST	210028600	1	1	UNIT	\$2,723.78	\$2,723.78
28	SOBIECH DONNA J & GERARD ALOYSIUS SOBIECH	5501 266TH ST	WYOMING	MN	55092	5501 266TH ST	210027900	1	1	UNIT	\$2,723.78	\$2,723.78
29	SIEBER MICHAEL R & AMY M	5525 266TH ST	WYOMING	MN	55092	5525 266TH ST	210027800	1	1	UNIT	\$2,723.78	\$2,723.78
30	TAGUE CYNTHIA	26534 FINLEY AVE	WYOMING	MN	55092	26534 FINLEY AVE	210028500	1	1	UNIT	\$2,723.78	\$2,723.78
31	SUTLIFF GERALD & VALINDA	26535 FINLEY AVE	WYOMING	MN	55092	26535 FINLEY AVE	210034000	1	1	UNIT	\$2,723.78	\$2,723.78
32	HOLTON JAMES	26559 FINLEY AVE	WYOMING	MN	55092	26559 FINLEY AVE	210034100	1	1	UNIT	\$2,723.78	\$2,723.78
33	ACHENBACH KARI J	26571 FINLEY AVE	WYOMING	MN	55092	26571 FINLEY AVE	210034200	1	1	UNIT	\$2,723.78	\$2,723.78
34	OLSON GERALD AND JORJI	5571 266TH ST	WYOMING	MN	55092	5571 266TH ST	210033600	1	1	UNIT	\$2,723.78	\$2,723.78
35	NADEAU SHEILA	5595 266TH ST	WYOMING	MN	55092	5595 266TH ST	210033500	1	1	UNIT	\$2,723.78	\$2,723.78
36	SUTTON PATRICIA E	5611 266TH ST	WYOMING	MN	55092	5611 266TH ST	210033300	1	1	UNIT	\$2,723.78	\$2,723.78
37	PERRY JODY L	5635 266TH ST	WYOMING	MN	55092	5635 266TH ST	210033220	1	1	UNIT	\$2,723.78	\$2,723.78
38	NELSON ROBERT K JR	5647 266TH ST	WYOMING	MN	55092	5647 266TH ST	210033210	1	1	UNIT	\$2,723.78	\$2,723.78
39	LUGER CLAIRE A	26580 FORLI AVE	WYOMING	MN	55092	26580 FORLI AVE	210033200	1	1	UNIT	\$2,723.78	\$2,723.78
40	AUDREY J BOWEN REVOCABLE TRUST	26560 FORLI AVE	WYOMING	MN	55092	26560 FORLI AVE	210034400	1	1	UNIT	\$2,723.78	\$2,723.78
41	LASKA TIMOTHY A & CANDICE E	26524 FORLI AVE	WYOMING	MN	55092	26524 FORLI AVE	210034300	1	1	UNIT	\$2,723.78	\$2,723.78
42	DEFORD MARY ELIZABETH	26496 FORLI AVE	WYOMING	MN	55092	26496 FORLI AVE	210032000	1	1	UNIT	\$2,723.78	\$2,723.78

ASSESSMENT ROLL

OCTOBER 5, 2021

2021 STREET IMPROVEMENT PROJECT
CITY OF WYOMING, MN
WSB PROJECT 017084-000

Map ID	Owner Name	Property Owner Address	OWNER CITY	OWNER STATE	OWNER ZIP	Property Address	PIN #	Number of Assesable Units Within Parcel	Assessable Units	Method	Assessment Rate	Total Proposed Assessment
43	SELBY ROBERT H & BRENDA M	26454 FORLI AVE	WYOMING	MN	55092	26454 FORLI AVE	210032300	1	1	UNIT	\$2,723.78	\$2,723.78
44	NEWSTROM AMANDA	26436 FORLI AVE	WYOMING	MN	55092	26436 FORLI AVE	210032200	1	1	UNIT	\$2,723.78	\$2,723.78
45	KNAUFF SCOTT C & DEBORAH J A	26406 FORLI AVE	WYOMING	MN	55092	26406 FORLI AVE	210032400	1	1	UNIT	\$2,723.78	\$2,723.78
46	LAFAVOR ROBERT	5635 FOXBORO LN	WYOMING	MN	55092	5635 FOXBORO LN	210071014	1	1	UNIT	\$2,723.78	\$2,723.78
47	NEESER DAVID G & KIM A	5655 FOXBORO LN	WYOMING	MN	55092	5655 FOXBORO LN	210071013	1	1	UNIT	\$2,723.78	\$2,723.78
48	CHRISTOPHERSON DANIEL	5675 FOXBORO LN	WYOMING	MN	55092	5675 FOXBORO LN	210071012	1	1	UNIT	\$2,723.78	\$2,723.78
49	SWANSON MICHAEL A & LYNN A	5695 FOXBORO LN	WYOMING	MN	55092	5695 FOXBORO LN	210071011	1	1	UNIT	\$2,723.78	\$2,723.78
50	RAY SANDRA A	5715 FOXBORO LN	WYOMING	MN	55092	5715 FOXBORO LN	210071010	1	1	UNIT	\$2,723.78	\$2,723.78
51	BUCHOLZ ROSS M & VICTORIA L	5735 FOXBORO LN	WYOMING	MN	55092	5735 FOXBORO LN	210071009	1	1	UNIT	\$2,723.78	\$2,723.78
52	GRAY ANTHONY D	5755 FOXBORO LN	WYOMING	MN	55092	5755 FOXBORO LN	210071008	1	1	UNIT	\$2,723.78	\$2,723.78
53	PROVIDE CARE INC	PO BOX 538	ORTH BRANC	MN	55056-0538	5775 FOXBORO LN	210071007	1	1	UNIT	\$2,723.78	\$2,723.78
54	GUNTER JEREMY J & LEAH	5795 FOXBORO LN	WYOMING	MN	55092	5795 FOXBORO LN	210071006	1	1	UNIT	\$2,723.78	\$2,723.78
55	PANGAL CHRIS A	5815 FOXBORO LN	WYOMING	MN	55092	5815 FOXBORO LN	210071005	1	1	UNIT	\$2,723.78	\$2,723.78
56	GIBBS GORDON G & CAROL J	26419 FOXBORO AVE	WYOMING	MN	55092	26419 FOXBORO AVE	210046804	1	1	UNIT	\$2,723.78	\$2,723.78
57	CASEY RICHARD F & LINDA J	26435 FOXBORO AVE	WYOMING	MN	55092	26435 FOXBORO AVE	210046803	1	1	UNIT	\$2,723.78	\$2,723.78
58	PARENTEAU MICHELLE M	26453 FOXBORO AVE	WYOMING	MN	55092	26453 FOXBORO AVE	210046802	1	1	UNIT	\$2,723.78	\$2,723.78
59	MARTINEZ RICHARD L & MALLORIE R	26471 FOXBORO AVE	WYOMING	MN	55092	26471 FOXBORO AVE	210046801	1	1	UNIT	\$2,723.78	\$2,723.78
60	MORAVEC SUSAN M	26496 FOXBORO AVE	WYOMING	MN	55092	26496 FOXBORO AVE	210046805	1	1	UNIT	\$2,723.78	\$2,723.78
61	ASFALY GARY W	26472 FOXBORO AVE	WYOMING	MN	55092-0053	26472 FOXBORO AVE	210046806	1	1	UNIT	\$2,723.78	\$2,723.78
62	CHRISTENSON JOHN V	26454 FOXBORO AVE	WYOMING	MN	55092	26454 FOXBORO AVE	210046807	1	1	UNIT	\$2,723.78	\$2,723.78
63	HENDRICKSON THOMAS & YVONNE	26436 FOXBORO AVE	WYOMING	MN	55092	26436 FOXBORO AVE	210046808	1	1	UNIT	\$2,723.78	\$2,723.78
64	NAYLON DIANE L	26418 FOXBORO AVE	WYOMING	MN	55092	26418 FOXBORO AVE	210046809	1	1	UNIT	\$2,723.78	\$2,723.78
65	JENSON ALEX M	5820 FOXBORO LN	WYOMING	MN	55092	5820 FOXBORO LN	210071016	1	1	UNIT	\$2,723.78	\$2,723.78
66	LARSON RICHARD A & SUSAN B	PO BOX 156	WYOMING	MN	55092-0156	5790 FOXBORO LN	210071017	1	1	UNIT	\$2,723.78	\$2,723.78
67	OLSON SUSANNE MARIE	5730 FOXBORO	WYOMING	MN	55092	5730 FOXBORO LN	210071018	1	1	UNIT	\$2,723.78	\$2,723.78
68	HAZARD KELLY R	5700 FOXBORO LN	WYOMING	MN	55092	5700 FOXBORO LN	210071019	1	1	UNIT	\$2,723.78	\$2,723.78
69	SARVER PAUL E & JANET M	5670 FOXBORO LN	WYOMING	MN	55092	5670 FOXBORO LN	210071020	1	1	UNIT	\$2,723.78	\$2,723.78
70	PIERRE ROLAND J & CHRISTINA K	5640 FOXBORO LN	WYOMING	MN	55092	5640 FOXBORO LN	210071021	1	1	UNIT	\$2,723.78	\$2,723.78
71	NEUMANN KIRSTEN	26400 FOXBORO AVE	WYOMING	MN	55092	26400 FOXBORO AVE	210037310	1	1	UNIT	\$2,723.78	\$2,723.78
72	PRATT KEVIN J & ANNA M	26411 FORLI AVE	WYOMING	MN	55092	26411 FORLI AVE	210037300	1	1	UNIT	\$2,723.78	\$2,723.78
73	BERGAN JOSHUA	26437 FORLI AVE	WYOMING	MN	55092	26437 FORLI AVE	210036900	1	1	UNIT	\$2,723.78	\$2,723.78
74	OMAN DALLAS L & MARY H DAHLIN-OMAN	26449 FORLI AVE	WYOMING	MN	55092	26449 FORLI AVE	210037100	1	1	UNIT	\$2,723.78	\$2,723.78
75	BELLAND CHARLES H & CONNIE L	26497 FORLI AVE	WYOMING	MN	55092	26497 FORLI AVE	210037200	1	1	UNIT	\$2,723.78	\$2,723.78
76	DUVERNAY CHARLOTTE F	26525 FORLI AVE	WYOMING	MN	55092	26525 FORLI AVE	210036500	1	1	UNIT	\$2,723.78	\$2,723.78
77	POCHAY PHILLIP J & ROXANN L	26545 FORLI AVE	WYOMING	MN	55092	26545 FORLI AVE	210036510	1	1	UNIT	\$2,723.78	\$2,723.78
78	GUNDERSON ANDREW	26565 FORLI AVE	WYOMING	MN	55092	26565 FORLI AVE	210036420	1	1	UNIT	\$2,723.78	\$2,723.78
79	VICHOREK KATHERINE	205 5TH AVE E #206	SARTELL	MN	56377	26585 FORLI AVE	210036410	1	1	UNIT	\$2,723.78	\$2,723.78
80	SCHULTZ DALE J & LINDA J ENGSTROM	26671 FORLI AVE	WYOMING	MN	55092	26671 FORLI AVE	210036100	1	1	UNIT	\$2,723.78	\$2,723.78
81	BRODEUR JASON R & MELISSA L FRAVEL	26701 FORLI AVE	WYOMING	MN	55092	26701 FORLI AVE	210036300	1	1	UNIT	\$2,723.78	\$2,723.78
82	MONTZKA JULIE A	26715 FORIL AVE	WYOMING	MN	55092	26715 FORLI AVE	210036010	1	1	UNIT	\$2,723.78	\$2,723.78
83	BOUDIN JOHN R & VALERIE	5703 E VIKING BLVD	WYOMING	MN	55092	5703 E VIKING BLVD	210036000	1	1	UNIT	\$2,723.78	\$2,723.78
84	SCHULER SAMANTHA	5850 267TH ST	WYOMING	MN	55092	5850 267TH ST	210007530	1	1	UNIT	\$2,723.78	\$2,723.78

ASSESSMENT ROLL

OCTOBER 5, 2021

2021 STREET IMPROVEMENT PROJECT
CITY OF WYOMING, MN
WSB PROJECT 017084-000

Map ID	Owner Name	Property Owner Address	OWNER CITY	OWNER STATE	OWNER ZIP	Property Address	PIN #	Number of Assesable Units Within Parcel	Assessable Units	Method	Assessment Rate	Total Proposed Assessment
85	CUNNINGHAM ALYSSA J & ADAM J	5877 267TH ST	WYOMING	MN	55092	5877 267TH ST	210057800	1	1	UNIT	\$2,723.78	\$2,723.78
86	MOSER JEROME J & PHILOMENE L	26712 FREEPORT AVE	WYOMING	MN	55092	26712 FREEPORT AVE	210057700	1	1	UNIT	\$2,723.78	\$2,723.78
87	BRENNHOFER ROBERT C & MICHELE M POTZMANN	26728 FREEPORT AVE	WYOMING	MN	55092	26728 FREEPORT AVE	210057600	1	1	UNIT	\$2,723.78	\$2,723.78
88	LOUGHREY THOMAS E & CAROL M	26746 FREEPORT AVE	WYOMING	MN	55092	26746 FREEPORT AVE	210057500	1	1	UNIT	\$2,723.78	\$2,723.78
89	SARRACCO JOHN P & SHANNON S	26179 GALEN DR	WYOMING	MN	55092	26745 FREEPORT AVE	210057100	1	1	UNIT	\$2,723.78	\$2,723.78
90	EDMAND THOMAS A	26727 FREEPORT AVE	WYOMING	MN	55092	26727 FREEPORT AVE	210057200	1	1	UNIT	\$2,723.78	\$2,723.78
91	SKUBIS MARC M & STEPHANIE E	26709 FREEPORT AVE	WYOMING	MN	55092	26709 FREEPORT AVE	210057300	1	1	UNIT	\$2,723.78	\$2,723.78
92	BERND STEPHEN & SARAH	26695 FREEPORT AVE	WYOMING	MN	55092	26695 FREEPORT AVE	210057400	1	1	UNIT	\$2,723.78	\$2,723.78
93	FEDJE PAUL A & MARY S	26280 GLEN OAK DR	WYOMING	MN	55092	26280 GLEN OAK DR	210044730	1	1	UNIT	\$2,723.78	\$2,723.78
94	ROSE RALPH A & BETH A	26250 GLEN OAK DR	WYOMING	MN	55092	26250 GLEN OAK DR	210044731	1	1	UNIT	\$2,723.78	\$2,723.78
95	LANDHERR DANIEL & LISA	26230 GLEN OAK DR	WYOMING	MN	55092	26230 GLEN OAK DR	210044732	1	1	UNIT	\$2,723.78	\$2,723.78
96	BABBITT DANIEL S & SUSAN R	26200 GLEN OAK DR	WYOMING	MN	55092	26200 GLEN OAK DR	210044733	1	1	UNIT	\$2,723.78	\$2,723.78
97	SCHLAUDERAFF SARA L	26190 GLEN OAK DR	WYOMING	MN	55092	26190 GLEN OAK DR	210044734	1	1	UNIT	\$2,723.78	\$2,723.78
98	SCHROEDER STEVEN J & WENDY L	26170 GLEN OAK DR	WYOMING	MN	55092	26170 GLEN OAK DR	210044735	1	1	UNIT	\$2,723.78	\$2,723.78
99	HARRY L & SUSAN C RUDISILL TRUST	26150 GLEN OAK DR	WYOMING	MN	55092	26150 GLEN OAK DR	210044736	1	1	UNIT	\$2,723.78	\$2,723.78
100	MUELLNER DEBRA K	26140 GLEN OAK DR	WYOMING	MN	55092	26140 GLEN OAK DR	210044737	1	1	UNIT	\$2,723.78	\$2,723.78
101	WEST STEVEN & ELIZABETH	26130 GLEN OAK DR E	WYOMING	MN	55092	26130 GLEN OAK DR	210044738	1	1	UNIT	\$2,723.78	\$2,723.78
102	ALBEE NEAL E & JANELLE M	26100 GLEN OAK DR	WYOMING	MN	55092	26100 GLEN OAK DR	210044739	1	1	UNIT	\$2,723.78	\$2,723.78
103	RUNNING THOMAS W & KATHLEEN M	26080 GLEN OAK DR	WYOMING	MN	55092	26080 GLEN OAK DR	210044740	1	1	UNIT	\$2,723.78	\$2,723.78
104	STEPAN MATTHEW	26050 GLEN OAK DR	WYOMING	MN	55092	26050 GLEN OAK DR	210044741	1	1	UNIT	\$2,723.78	\$2,723.78
105	FREEMAN W RICHARD	26030 GLEN OAK DR	WYOMING	MN	55092	26030 GLEN OAK DR	210044742	1	1	UNIT	\$2,723.78	\$2,723.78
106	MANTHEY CRAIG S	26000 GLEN OAK DR	WYOMING	MN	55092	26000 GLEN OAK DR	210044743	1	1	UNIT	\$2,723.78	\$2,723.78
107	TA ARNE N & JANICE K & TRUSTEES OF REVOCABLE TRUST	26001 GLEN OAK DR	WYOMING	MN	55092	26001 GLEN OAK DR	210044749	1	1	UNIT	\$2,723.78	\$2,723.78
108	NOVAKOSKE KRISTIN	26025 GLEN OAK DR	WYOMING	MN	55092	26025 GLEN OAK DR	210044748	1	1	UNIT	\$2,723.78	\$2,723.78
109	BROOKMAN TODD D & JULIE A	26051 GLEN OAK DR	WYOMING	MN	55092	26051 GLEN OAK DR	210044747	1	1	UNIT	\$2,723.78	\$2,723.78
110	BEAHAN STEVEN KYLE	26075 GLEN OAK DR	WYOMING	MN	55092	26075 GLEN OAK DR	210044746	1	1	UNIT	\$2,723.78	\$2,723.78
111	OLSON JOHN A & KAREN M	26101 GLEN OAK DR	WYOMING	MN	55092	26101 GLEN OAK DR	210044745	1	1	UNIT	\$2,723.78	\$2,723.78
112	HANSON ERIC & LORI	26151 GLEN OAK DR	WYOMING	MN	55092	26151 GLEN OAK DR	210044750	1	1	UNIT	\$2,723.78	\$2,723.78
113	MARTINSON TERRY L JR & SUSAN M	29175 GLEN OAK DR	WYOMING	MN	55092	26175 GLEN OAK DR	210044751	1	1	UNIT	\$2,723.78	\$2,723.78
114	BONIFACE JANE M & DAVID W	26201 GLEN OAK DR	WYOMING	MN	55092	26201 GLEN OAK DR	210044752	1	1	UNIT	\$2,723.78	\$2,723.78
115	JOHNSON KRISTIN A	26225 GLEN OAK DR	WYOMING	MN	55092	26225 GLEN OAK DR	210044753	1	1	UNIT	\$2,723.78	\$2,723.78
116	THOMPSON JAMISON M	26251 GLEN OAK DR	WYOMING	MN	55092	26251 GLEN OAK DR	210044754	1	1	UNIT	\$2,723.78	\$2,723.78
117	RIEDEMANN NORMAN J & JULIE M	26275 GLEN OAK DR	WYOMING	MN	55092	26275 GLEN OAK DR	210044755	1	1	UNIT	\$2,723.78	\$2,723.78
118	REIDEL-SERRAO DEBORAH L	26299 GLEN OAK DR	WYOMING	MN	55092	26299 GLEN OAK DR	210044756	1	1	UNIT	\$2,723.78	\$2,723.78
119	LEFTO JOSEPH M AND JOLENE D	26305 GLEN OAK DR	WYOMING	MN	55092	26305 GLEN OAK DR	210044715	1	1	UNIT	\$2,723.78	\$2,723.78
120	CRUZ GALINDO MARTINEZ	26300 GLEN OAK DR	WYOMING	MN	55092	26300 GLEN OAK DR	210043000	1	1	UNIT	\$2,723.78	\$2,723.78
GRAND TOTAL 2020 STREET IMPROVEMENT PROJECT ASSESSMENTS									121.5			\$330,939.86

RESOLUTION NO. 21-11-107

**CITY OF WYOMING
CHISAGO COUNTY, MINNESOTA**

**RESOLUTION ADOPTING ASSESSMENTS
FOR THE 2021 STREET IMPROVEMENT PROJECT**

WHEREAS, pursuant to notice duly given as required by law, the City Council has met, heard and passed upon all objections to the proposed assessment for the 2021 Street Improvement Project and has amended such proposed assessment as it deems just;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYOMING, MINNESOTA:

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein is hereby found to be benefitted by the proposed improvement.

2. Such assessments shall be as follows:

a. The assessments shall be payable in equal annual installments including principal and interest extending over a period of 10 years, with interest at the rate of 4.0% per annum, in the amount annually required to pay the principal over such period at such rate, the first of said installments to be payable with general taxes for the year 2021, collectible with such taxes during the year 2021. Interest shall accrue from and after December 3rd, 2021.

b. The owner of the property so assessed may at any time prior to the certification of the assessment to the County Auditor, pay to the City Treasurer, and thereafter at any time prior to November 15 of any year pay to the County Auditor, the whole of the principal amount of the assessment on such property provided that no such prepayment shall be accepted without payment of all installments due to and including December 31 of the year of prepayment, and the original principal amount reduced only by the amounts of principal included in such installments computed on an annual amortization basis.

3. The City Clerk shall forthwith transmit a certified duplicate copy of this assessment to the County Auditor to be extended on the tax list of the County.

This resolution was adopted by the City Council of the City of Wyoming on the 3rd day of November, 2021

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

Request for Council Action

Date: October 29, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Public Hearing for Parcel 21.10605.00 for 2008 Wyoming Street and Utility Project Assessments

Method: New Business

Background Information:

Parcel 21.10605.00 was originally included in an assessment roll for the 2008 Street and utility improvement project for 257th street. This project was for the creation of 257th street and running water and sewer utilities throughout the project area to parcels. The original creation of this road was largely due to the incoming 100,000 sq. ft. building for Xccent Inc. Rosenbauer America now owns that building and additionally Davita Dialysis clinic is located on the road along with the first addition of Heims Lake Villas (33 Villas homes) and a second addition of Heims Lake North and an additional 33 Villas Style Homes.



Parcel 21.10605.00 went to tax forfeiture in 2017 and since then it has been available for purchase at Sheriff sale or through the Chisago County Auditor's office. At the September 15, 2021 Chisago County Sheriffs sale the parcel was purchased for \$5,047.20 with the knowledge that there were outstanding assessments on the property of \$183,456.46 that the city could opt to re-assess once sold. The purchase price of \$5,047.20 was applied against the County Admin Costs of \$277.64 and then reduced from the outstanding assessment of \$183,456.46 as follows:

PARCEL 21.10605.00	
Sale Price	\$5,047.20
Less County Admin Costs	\$277.64
Less Special Assessments before Forfeiture	\$183,456.46
Amount to be Apportioned	\$178,686.90

In 2009 the City of Wyoming bonded for this project with payments beginning in 2010 and completing in 2025. As part of the bond payments these parcels along this project were assessed to provide payment towards these bond proceeds. All of the properties on this corridor formerly could not be accessed due to there not being a street and did not have access to city water and sewer utilities. These parcels received a considerable benefit and value increase with the introduction of the street and utilities. With the parcel purchased via sheriff sale it is necessary for the city to re-assess the outstanding balance of \$178,686.90 so the city can still receive payment of the assessment from this benefiting property.

Staff has prepared a resolution adopting the assessment on Parcel 21.10605.00 in the amount of \$178,686.90 for the 2008 Street Improvement Project for your consideration. A copy of the assessment role is attached for your reference. The new owner of the property has indicated that they will be sending a letter regarding the assessment prior to the hearing on Wednesday.

Recommendation: To approve Resolution 21-11-108 a resolution approving assessment for parcel 21.10605.00 for the 2008 Wyoming street and utility improvements (257th street).

Owner Name	Property Owner Address	OWNER CITY	OWNER STATE	OWNER ZIP	Property Address	PIN #	Number of Assessable Units Within Parcel	Assessable Units	Method	Assessment Rate	Total Proposed Assessment
257 LAND HOLDINGS	4463 WHITE BEAR PKWY SUITE 101	WHITE BEAR	MN	55110		21.10605.00	1	1	UNIT	\$178,686.90	\$178,686.90

RESOLUTION NO. 21-11-108

**CITY OF WYOMING
CHISAGO COUNTY, MINNESOTA**

**RESOLUTION APPROVING ASSESSMENT FOR PARCEL 21.10605.00 FOR THE 2008
WYOMING STREET AND UTILITY IMPROVEMENTS (257TH STREET)**

WHEREAS, pursuant to notice duly given as required by law, the City Council has met, heard and passed upon all objections to the proposed assessment for the 2008 Street Improvement Project and has amended such proposed assessment as it deems just;

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
WYOMING, MINNESOTA:**

1. Such proposed assessment, a copy of which is attached hereto and made a part hereof is hereby accepted and shall constitute the special assessment against the lands named therein, and each tract of land therein is hereby found to be benefitted by the proposed improvement.

2. Such assessments shall be as follows:

a. The assessment shall be payable in full over a period of the next 30 days from the adoption of this resolution. The first of said installments to be payable with general taxes for the year 2021, collectible with such taxes during the year 2021.

b. The owner of the property so assessed may at any time prior to the certification of the assessment to the County Auditor, pay to the City Treasurer, and thereafter at any time prior to November 15 of any year pay to the County Auditor, the whole of the principal amount of the assessment on such property provided that no such prepayment shall be accepted without payment of all installments due to and including December 31 of the year of prepayment, and the original principal amount reduced only by the amounts of principal included in such installments computed on an annual amortization basis.

3. The City Clerk shall forthwith transmit a certified duplicate copy of this assessment to the County Auditor to be extended on the tax list of the County.

This resolution was adopted by the City Council of the City of Wyoming on the 3rd day of November, 2021.

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

For Check Dates 10/26/2021 to 10/26/2021

Check Number Name		Check Date
52559 PACIFIC LIFE INSURANCE		10/26/2021
Item Code	GL Number	Amount
ROTH	101-0000-21712	230.77
		<u>230.77</u>
EFT824 SELECTACCOUNT,		10/26/2021
Item Code	GL Number	Amount
DEP CARE	101-0000-21711	0.00
FSA CONT	101-0000-21711	0.00
HSA CONT	101-0000-21707	1,783.08
		<u>1,783.08</u>
EFT825 P.E.R.A.,		10/26/2021
Item Code	GL Number	Amount
CORD PERA	101-0000-21704	2,712.40
DCP PERA	101-0000-21704	16.67
DCP PERA MATCH	101-0000-21704	16.67
PERA CITY MATCH	101-0000-21704	3,129.68
PF PERA	101-0000-21704	3,799.81
PF PERA CITY	101-0000-21704	5,699.70
		<u>15,374.93</u>
EFT826 INTERNAL REVENUE SERVICE,		10/26/2021
Item Code	GL Number	Amount
FITW	101-0000-21701	7,263.89
MEDICARE_EE	101-0000-21703	1,241.23
MEDICARE_ER	101-0000-21703	1,241.23
SOCSEC_EE	101-0000-21703	3,438.35
SOCSEC_ER	101-0000-21703	3,438.35
		<u>16,623.05</u>
EFT827 STATE OF MINNESOTA,		10/26/2021
Item Code	GL Number	Amount
SITW	101-0000-21702	3,264.78
		<u>3,264.78</u>

For Check Dates 10/26/2021 to 10/26/2021

Check Number Name

Check
Date

General Checking Account 10100
Total Amount Being Paid: \$37,276.61
Total Number of Checks: 5

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Ohnstad

City of Wyoming Check Detail Register

1/8
OCTOBER 29, 2021 11:35 AM
User: ssaxe
DR: Wyoming

11-03-2021

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
12462	11/03/2021	EBSO			
9011-073925-1000					
	101-0000-21706	HOSPITALIZATION		\$23,146.63	HOSPITALIZATION/MEDICAL INS
Total for EBSO				\$23,146.63	
52560	11/03/2021	ABM EQUIPMENT, LLC			
0168666-IN					
	602-9425-44040	REPAIRS & MAINT.		\$2,030.15	REPAIRS & MAINT. - EQUIPMENT
	651-9425-44040	REPAIRS & MAINT.		\$2,030.15	REPAIRS & MAINT. - EQUIPMENT
	101-3100-44040	REPAIRS & MAINT.		\$2,030.16	REPAIRS & MAINT. - EQUIPMENT
Total for ABM EQUIPMENT, LLC				\$6,090.46	
52561	11/03/2021	AIRFRESH INDUSTRIES, INC			
48360					
	101-5200-44050	SATALLITE RENTAL		\$387.50	SATALLITE RENTAL
Total for AIRFRESH INDUSTRIES, INC				\$387.50	
52562	11/03/2021	ASPEN MILLS			
282757					
	101-2110-44080	UNIFORMS		\$274.50	UNIFORMS
Total for ASPEN MILLS				\$274.50	
52563	11/03/2021	BARGEN INC			
221389					
	401-3100-45000	CAPITAL OUTLAY		\$4,682.00	CAPITAL OUTLAY
221390					
	401-3100-45000	CAPITAL OUTLAY		\$22,498.00	CAPITAL OUTLAY
Total for BARGEN INC				\$27,180.00	
52564	11/03/2021	BOUND TREE MEDICAL			
84256367					
	101-2110-42100	OPERATING SUPPL		\$1,273.23	OPERATING SUPPLIES
84258240					
	101-2110-42100	OPERATING SUPPL		\$424.90	OPERATING SUPPLIES
Total for BOUND TREE MEDICAL				\$1,698.13	
52565	11/03/2021	BRETT & EMILY SCHIMKE			
10/20/2021					
	601-0000-11500	ACCOUNTS RECEIV		\$6.48	Water - Meter Charge
	602-0000-11500	ACCOUNTS RECEIV		\$5.21	Sewer - Base Charge
	651-0000-11500	ACCOUNTS RECEIV		\$0.71	Surface Water Mgmt
	601-0000-11500	ACCOUNTS RECEIV		\$0.40	State Surcharge
Total for BRETT & EMILY SCHIMKE				\$12.80	

City of Wyoming Check Detail Register

2/8
OCTOBER 29, 2021 11:35 AM
User: ssaxe
DR: Wyoming

11-03-2021

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
52566	11/03/2021	CINTAS			
4098778681					
	101-2110-43600	CLEANING SERVIC		\$25.00	CLEANING SERVICE
4098778746					
	101-1400-43600	CLEANING SERVIC		\$25.00	CLEANING SERVICE-CITY HALL
4099450062					
	101-3100-44180	UNIFORMS		\$126.16	STREETS
	101-3100-42100	OPERATING SUPPL		\$15.64	SHOP SUPPLIES
4100165823					
	101-1400-43600	CLEANING SERVIC		\$25.00	CLEANING SERVICE-CITY HALL
4100165687					
	101-2110-43600	CLEANING SERVIC		\$25.00	CLEANING SERVICE
4100165784					
	101-3100-44180	UNIFORMS		\$126.16	STREETS
	101-3100-42100	OPERATING SUPPL		\$28.41	SHOP SUPPLIES
Total for CINTAS				\$396.37	
52567	11/03/2021	CW TECHNOLOGY			
CW68873					
	101-1400-42090	NETWORK MUNICI		\$3,004.00	MONTHLY SERVICES
INV00071837					
	101-1400-42090	NETWORK MUNICI		\$260.00	NETWORK MUNICIPAL COMPUTERS
Total for CW TECHNOLOGY				\$3,264.00	
52568	11/03/2021	DVS			
10282021					
	101-2110-42100	OPERATING SUPPL		\$30.00	OPERATING SUPPLIES
Total for DVS				\$30.00	
52569	11/03/2021	ECM PUBLISHERS INC.			
858438					
	800-0000-20585	AADLAND ACRES 3		\$70.00	AADLAND ACRES 3RD PLAT FINAL ESCROW
859531					
	408-3100-43510	LEGAL NOTICE PUI		\$173.60	LEGAL NOTICE PUBLICATION
859530					
	408-3100-43510	LEGAL NOTICE PUI		\$128.80	LEGAL NOTICE PUBLICATION
Total for ECM PUBLISHERS INC.				\$372.40	
52570	11/03/2021	ESPARZA CONSULTING LLC			
10252021					
	101-1110-42080	TRAINING AND IN		\$1,600.00	TRAINING AND INSTRUCTION
Total for ESPARZA CONSULTING LLC				\$1,600.00	

City of Wyoming Check Detail Register

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User: ssaxe
DR: Wyoming

11-03-2021

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
52571	11/03/2021	FLEET ALIGNMENT SERVICE			
3579					
	101-5200-44040	REPAIRS & MAINT.		\$3,016.58	REPAIRS & MAINT. - EQUIPMENT
3575					
	101-3100-44040	REPAIRS & MAINT.		\$178.36	REPAIRS & MAINT. - EQUIPMENT
3581					
	101-3100-44040	REPAIRS & MAINT.		\$649.47	REPAIRS & MAINT. - EQUIPMENT
3589					
	101-3100-44040	REPAIRS & MAINT.		\$125.00	REPAIRS & MAINT. - EQUIPMENT
3577					
	101-3100-44040	REPAIRS & MAINT.		\$2,459.08	REPAIRS & MAINT. - EQUIPMENT
Total for FLEET ALIGNMENT SERVICE				\$6,428.49	
52572	11/03/2021	FOREST LAKE ACE			
59428					
	101-5200-44010	REPAIRS & MAINT.		\$31.49	REPAIRS & MAINT. - BUILDINGS
Total for FOREST LAKE ACE				\$31.49	
52573	11/03/2021	HALLBERG FAMILY LTD			
11012021					
	101-2110-42100	OPERATING SUPPL		\$52.50	OPERATING SUPPLIES
Total for HALLBERG FAMILY LTD				\$52.50	
52574	11/03/2021	HARRY RUDISILL			
26150 GLEN OAK					
	408-3100-45350	IMPROVEMENTS		\$1,416.67	IMPROVEMENTS
Total for HARRY RUDISILL				\$1,416.67	
52575	11/03/2021	HUGO'S TREE CARE, INC.			
12365					
	101-5200-44760	TREE PLANTING		\$1,850.00	TREE PLANTING
Total for HUGO'S TREE CARE, INC.				\$1,850.00	
52576	11/03/2021	INNOVATIVE OFFICE SOLUTIONS			
IN3523924					
	101-2110-42000	SUPPLIES - OFFICE		\$98.10	SUPPLIES - OFFICE/COPY/COMPUTR
IN3521764					
	101-1400-42000	SUPPLIES - OFFICE		\$9.84	SUPPLIES - OFFICE/COPY/COMPUTR
IN3533256					
	101-2110-42000	SUPPLIES - OFFICE		\$17.51	SUPPLIES - OFFICE/COPY/COMPUTR
IN3529925					
	101-1400-42000	SUPPLIES - OFFICE		\$26.52	SUPPLIES - OFFICE/COPY/COMPUTR
Total for INNOVATIVE OFFICE SOLUTI				\$151.97	
52577	11/03/2021	JASON DELOR			
BU-21-034					
	101-0000-32210	BUILDING PERMIT		\$165.09	REFUND-PERMIT BU-21-034
Total for JASON DELOR				\$165.09	

City of Wyoming Check Detail Register

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11-03-2021

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
52578	11/03/2021	KODIAK POWER SYSTEMS			
KPS0834					
	601-9425-42310	CONTRACTED SER		\$1,740.00	CONTRACTED SERVICES
KPS0833					
	101-1400-42310	CONTRACTED SER		\$290.00	CONTRACTED SERVICES
KPS0832					
	101-2110-42310	CONTRACTED SER		\$290.00	CONTRACTED SERVICES
Total for KODIAK POWER SYSTEMS				\$2,320.00	
52579	11/03/2021	LEAGUE OF MN CITIES			
354372					
	101-1400-42080	TRAINING AND IN		\$20.00	TRAINING AND INSTRUCTION
Total for LEAGUE OF MN CITIES				\$20.00	
52580	11/03/2021	LINWOOD, ROBB			
10212021					
	280-1000-43000	PROFESSIONAL SE		\$102.71	PROFESSIONAL SERVICE (GENERAL)
Total for LINWOOD, ROBB				\$102.71	
52581	11/03/2021	MACQUEEN EMERGENCY			
P37857					
	651-9425-44040	REPAIRS & MAINT.		\$169.97	REPAIRS & MAINT. - EQUIPMENT
Total for MACQUEEN EMERGENCY				\$169.97	
52582	11/03/2021	MENARDS- FOREST LAKE			
72387					
	101-5200-44010	REPAIRS & MAINT.		\$691.98	REPAIRS & MAINT. - BUILDINGS
	651-9425-42400	SMALL TOOLS/MIN		\$528.56	SMALL TOOLS/MINOR EQUIPMENT
72639					
	101-5200-44010	REPAIRS & MAINT.		\$71.38	REPAIRS & MAINT. - BUILDINGS
	651-9425-42400	SMALL TOOLS/MIN		\$61.91	SMALL TOOLS/MINOR EQUIPMENT
72593					
	101-5200-44010	REPAIRS & MAINT.		\$36.44	REPAIRS & MAINT. - BUILDINGS
Total for MENARDS- FOREST LAKE				\$1,390.27	
52583	11/03/2021	MICKMAN BROTHERS			
1014427					
	101-5200-42310	CONTRACTED SER		\$350.00	CONTRACTED SERVICES
Total for MICKMAN BROTHERS				\$350.00	
52584	11/03/2021	MINNESOTA VALLEY TESTING LABS			
1111450					
	601-9425-43110	LAB COSTS		\$77.00	LAB TESTS
Total for MINNESOTA VALLEY TESTING				\$77.00	
52585	11/03/2021	MN DEPARTMENT OF AGRICULTURE			
1/1/2022-12-31-2022					
	101-5200-44760	TREE PLANTING		\$25.00	TREE PLANTING
Total for MN DEPARTMENT OF AGRICU				\$25.00	

City of Wyoming Check Detail Register

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DR: Wyoming

11-03-2021

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
52586 MMI142937	11/03/2021	MODERN MARKETING			
		208-2110-42230 CRIME PREVENTIC		\$534.62	CRIME PREVENTION
Total for MODERN MARKETING				<u>\$534.62</u>	
52587 4030980	11/03/2021	NUSS TRUCK & EQUIPMENT			
		101-3100-44040 REPAIRS & MAINT.		\$462.82	REPAIRS & MAINT. - EQUIPMENT
4031055		101-3100-44040 REPAIRS & MAINT.		\$329.30	REPAIRS & MAINT. - EQUIPMENT
Total for NUSS TRUCK & EQUIPMENT				<u>\$792.12</u>	
52588 2799	11/03/2021	PARK STREET			
		101-2110-43000 PROFESSIONAL SE		\$1,000.00	PROFESSIONAL SERVICE (GENERAL)
Total for PARK STREET				<u>\$1,000.00</u>	
52589 231628	11/03/2021	RAPIT PRINTING INC			
		280-1000-43000 PROFESSIONAL SE		\$85.50	PROFESSIONAL SERVICE (GENERAL)
Total for RAPIT PRINTING INC				<u>\$85.50</u>	
52590 67854	11/03/2021	ROSENBAUER			
		401-2200-45000 CAPITAL OUTLAY		\$130,317.00	CAPITAL OUTLAY
Total for ROSENBAUER				<u>\$130,317.00</u>	
52591 INV252572	11/03/2021	SAFE-FAST INC			
		651-9425-42300 SAFETY EQUIPMEN		\$129.24	SAFETY EQUIPMENT
Total for SAFE-FAST INC				<u>\$129.24</u>	
52592 8356-4	11/03/2021	SHERWIN - WILLIAMS			
		101-5200-44010 REPAIRS & MAINT.		\$615.17	REPAIRS & MAINT. - BUILDINGS
Total for SHERWIN - WILLIAMS				<u>\$615.17</u>	
52593 21044	11/03/2021	ST CROIX RECREATION CO			
		101-5200-44040 REPAIRS & MAINT.		\$1,095.81	REPAIRS & MAINT. - EQUIPMENT
Total for ST CROIX RECREATION CO				<u>\$1,095.81</u>	
52594 C006210	11/03/2021	TRUCK UTILITIES			
		601-9425-42400 SMALL TOOLS/MIN		\$2,320.58	SMALL TOOLS/MINOR EQUIPMENT
Total for TRUCK UTILITIES				<u>\$2,320.58</u>	

City of Wyoming Check Detail Register

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DR: Wyoming

11-03-2021

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
52595	11/03/2021	UTILITY LOGIC			
13052					
		601-9425-44040	REPAIRS & MAINT.	\$343.00	REPAIRS & MAINT. - EQUIPMENT
		602-9425-44040	REPAIRS & MAINT.	\$343.00	REPAIRS & MAINT. - EQUIPMENT
		651-9425-44040	REPAIRS & MAINT.	\$344.00	REPAIRS & MAINT. - EQUIPMENT
		Total for UTILITY LOGIC		\$1,030.00	
52596	11/03/2021	VERIZON			
9890750932					
		602-9425-43210	TELEPHONE	\$80.04	MACHINE-TO-MACHINE
		Total for VERIZON		\$80.04	
52597	11/03/2021	VICTORY AUTOMOTIVE SERVICE			
802531					
		602-9425-44040	REPAIRS & MAINT.	\$1,569.97	REPAIRS & MAINT. - EQUIPMENT
		Total for VICTORY AUTOMOTIVE SERV		\$1,569.97	
52598	11/03/2021	WAUSAU ELECTRIC INC			
2348					
		101-5200-44040	REPAIRS & MAINT.	\$4,939.00	REPAIRS & MAINT. - EQUIPMENT
2352					
		101-5200-42310	CONTRACTED SER	\$226.00	CONTRACTED SERVICES
2347					
		101-2110-44010	REPAIRS & MAINT.	\$420.50	REPAIRS & MAINT. - BUILDINGS
2349					
		404-5200-45400-5	IMPROVEMENTS S	\$3,133.00	UNDERGROUND ELECTRICAL - FINAL 1/2
2346					
		404-5200-45400-5	IMPROVEMENTS S	\$7,205.00	OUTDOOR HOCKEY RINK-FINAL PAYMENT
		Total for WAUSAU ELECTRIC INC		\$15,923.50	
52599	11/03/2021	WEX BANK			
75001855					
		101-2400-42120	MOTOR FUELS	\$123.57	MOTOR FUELS
		101-2110-42120	MOTOR FUELS	\$575.16	MOTOR FUELS
		101-2110-42120	MOTOR FUELS	\$2,215.15	MOTOR FUELS
		101-3100-42120	MOTOR FUELS	\$877.46	MOTOR FUELS
		101-5200-42120	MOTOR FUELS	\$18.56	MOTOR FUELS
		601-9425-42120	MOTOR FUELS	\$448.01	MOTOR FUELS
		602-9425-42120	MOTOR FUELS	\$448.01	MOTOR FUELS
		Total for WEX BANK		\$4,705.92	
52600	11/03/2021	WILLIAMS SCOTSMAN, INC.			
9011902541					
		101-3100-44100	RENTALS (EQUIPM	\$419.40	RENTALS (EQUIPMENT)
		Total for WILLIAMS SCOTSMAN, INC.		\$419.40	

City of Wyoming Check Detail Register

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DR: Wyoming

11-03-2021

Check # Invoice #	Check Date	Vendor Name		
	General Ledger #		Amount	Comment
52601	11/03/2021	XCEL ENERGY		
751506890	101-3100-43860	STREET LIGHTS	\$7.83	STOP LIGHTS
751505258	101-3100-43800	UTILITIES-GAS/ELI	\$13.40	PARKS
751445320	101-3100-43800	UTILITIES-GAS/ELI	\$12.65	PARKS
751419301	101-3100-43800	UTILITIES-GAS/ELI	\$17.25	SPEED SIGN
751685247	601-9425-43800	UTILITIES-GAS/ELI	\$154.93	WELLHOUSE
752568874	101-3100-43800	UTILITIES-GAS/ELI	\$1,070.40	PARKS
	101-3100-43860	STREET LIGHTS	\$258.72	STOP LIGHTS
	601-9425-43800	UTILITIES-GAS/ELI	\$2,883.98	WELLHOUSE
	101-2110-43800	UTILITIES-GAS/ELI	\$422.63	POLICE/PUBLIC WORKS
	101-1400-43800	UTILITIES-GAS/ELI	\$50.71	CITY HALL
	101-5500-43800	UTILITIES-GAS/ELI	\$1,183.67	LIBRARY
	101-5200-43800	UTILITIES-GAS/ELI	\$202.93	UTILITIES-GAS/ELEC/SEWER/WATER
752528866	602-9425-43800	UTILITIES-GAS/ELI	\$1,012.25	LIFT STATIONS
	601-9425-43800	UTILITIES-GAS/ELI	\$25.00	WELLHOUSE
751690216	101-3100-43800	UTILITIES-GAS/ELI	\$18.15	SPEED SIGN
751690220	101-3100-43800	UTILITIES-GAS/ELI	\$12.78	SPEED SIGN
Total for XCEL ENERGY			\$7,347.28	

City of Wyoming Check Detail Register

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DR: Wyoming

11-03-2021

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	mount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$246,970.10
Total Number of Checks: 43

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Ohnstad



Request for Council Action

Date: October 27, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Chuck Almhjeld, Public Works Superintendent

Department: Public Works

Reference: Hiring of Seasonal Employee

Method: Consent

Background Information:

The 2021-2022 Winter season is approaching and it is time to hire the Seasonal Employee for the Hockey and Skating Rink. John Peka has acknowledged that he would like to return to the position. He can start on December 13th, 2021. John would be working the Saturday, Sunday, and Monday shift. The Tuesday- Friday shift (4PM-9PM) would not have an employee on duty and Public Works will make sure the sidewalks, garbage and lights will be on and the ice is ready to go before we leave at 3:30 PM. This is the same practice as 2020 except the warming house will be open to the Public. Public Works has budgeted for the position in the Parks Budget 101-45200-103. John will return for the same wage of \$15.00 per hour.

Recommendation:

Staff recommends the hiring of John Peka at the rate of \$15.00 an hour, upon a successful background check.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

Lindsay Hobson
5570 273rd Street
Wyoming, MN 55092
612-805-5140
Lindsayhobson9@gmail.com

October 1, 2021

Kelly Dumais
Assistant City Administrator
City of Wyoming
26885 Forest Blvd
Wyoming, MN 55092

Dear Kelly,

My name is Lindsay Hobson, and I am a new resident of the City of Wyoming who is looking to get involved within my community. I recently saw on the city website that there is an opening for a member of the Park Advisory Commission, and I would like to get involved.

I was raised in Lindstrom, MN and graduated from Chisago Lakes Senior High School. I later moved to St. Paul, MN and lived there while obtaining my Bachelor of Business Administration with a Concentration in Accounting from Hamline University. After I received my degree, my husband and I wanted to move back toward our hometown, and bought our first home here in Wyoming just last April.

I currently am working from home as a Tax Associate for Boulay, a small CPA firm based out of Eden Prairie. I've always tried to be involved in my community through volunteering and supporting local businesses. I worked as a Universal Banker for Lake Area Bank while in high school. Throughout my time at Hamline, I was dedicated to giving back my time to the university through work study employment and tutoring the students in our accounting classes.

As a young resident of Wyoming who has intentions of raising children in the area one day, I'd really like to be involved with the Park Advisory Commission. While I don't have any experience being a part of a group like this, I am very enthusiastic about helping the city to continue to provide a beautiful, safe community environment using my knowledge and work experience.

Thank you for your time and consideration, and please reach out with any questions you may have. I would be happy to offer my time for an informational interview if you so need.

Regards,
Lindsay Hobson



Council Report

October 28, 2021

Mayor Iverson and City Council Members

Re: Public Safety Activity Report for November 3rd, 2021 City Council Meeting

We have received some noises complaints about Pine Haven relative to their hours of operations. Nearby residence are reporting noise from the attractions continuing past midnight, the conditional use permit allows for operations up until midnight. I confirmed with our staff that ticket sales are cut off between 11:00-11:30pm but depending on the lines, the attendees remain on site past the midnight cut off. I have been working with Building Safety / zoning to address the issue with Pine Haven, requiring all attraction activity to stop by midnight regardless of the status of attendees. We have also installed a traffic counter on the road to determine traffic volumes impacting the condition of the road so public works can address any road condition needs for next season.

Officers will be handing out Halloween bags and safety tips to the school kids this week preparing for the upcoming Halloween weekend. The Cornerstone will be hosting a Halloween tent party in their parking lot this weekend as well. Reserve Officer will be present Maranatha with weekend for their Sugar Rush event, they also attended the "Trunk or Treat" event at Meadows last week. With the holiday falling on a weekend this year, there should be plenty of activity in town between Pine Haven and the Corner Stone.

The Fire Department has taken delivery of the new Grass Rig build by Rosenbauer. Once Fire Staff has been trained on the new apparatus, the old fire rig will be sent to auction as decommissioned property.

Paul Hoppe
Public Safety Director



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506



CAD Summary Report

Printed On: 10/28/21 12:00

Wyoming

	10/21	Total
911 Hangup or Open Line	5	5
ALARM-Commercial	6	6
ALARM-Fire	1	1
ALARM-Medical	2	2
ALARM-Panic Alarm	1	1
ALARM-Residential	2	2
ALARM-Varda	1	1
ANIMAL-Animal at Large	1	1
ANIMAL-Animal to Dispatch	2	2
ANIMAL-Barking	1	1
ANIMAL-Found	2	2
ANIMAL-Lost	1	1
ANIMAL-Neglect/Abuse	1	1
ASSAULT (not in progress)	1	1
Assist Other Agency	10	10
Attempt to Locate	1	1
BURGLARY-Residential (not in progress)	1	1
Burning Complaint	2	2
CHECK-Area	57	57
CHECK-Business	44	44
CHECK-Park	69	69
CHECK-the welfare	6	6
Child Protection/Neglect	1	1
Civil Complaint	1	1
Community Policing Planned Event	1	1
CRASH-Personal Injury	1	1
CRASH-Property Damage ONLY	5	5
CRIM DAMAGE to property (not in progress)	2	2
Criminal Sexual Conduct	1	1



CAD Summary Report

Printed On: 10/28/21 12:00

	10/21	Total
Detail/Activities	11	11
Dispute	1	1
Disturbance (in progress)	4	4
Disturbance (not in progress)	1	1
Driving Complaint	16	16
Dumping/Littering Complaint	1	1
Extra Patrol	4	4
Financial Fraud-Check CCard	3	3
FOUND-Property	2	2
Gun Permit	6	6
Informational ICR	3	3
Intoxicated person	1	1
MEDICAL	25	25
Motorist Assist	3	3
Noise Complaint	1	1
Parking Complaint	1	1
Public Assist	5	5
Road Hazard	3	3
SQUAD CHECK	31	31
Suspicious Activity	3	3
Suspicious Person	7	7
Suspicious Vehicle	10	10
THEFT (not in progress)	1	1
THEFT-FROM Vehicle	2	2
THEFT-of Gas	1	1
THREATS (in progress)	1	1
Tow	1	1
Traffic Enforcement/Radar	12	12
TRAFFIC Stop	56	56
Training	2	2
VANDALISM Complaint (not in progress)	1	1



CAD Summary ReportPrinted On: 10/28/21 12:00

	10/21	Total
Vehicle Lockout	6	6
Total	454	454



October 28, 2021
Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

RE: NOVEMBER 3, 2021 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

Planning Commission

The Planning Commission held a public hearing to consider the preliminary and final plats of Aadland Acres 3rd Plat. The Planning Commission held a public meeting to consider the request of Advanced Engineering Concepts, on behalf of Hallberg Inc for site plan review approval for a two tenant industrial use building on the property commonly called "The Bingham Property". The property is currently owned by the Chisago County EDA and City of Wyoming EDA, and the sale must be completed before and work can begin on the site. These are separate agenda items.

Hallberg RV Storage Site

All Footings and the foundations for the buildings are in, site grading is being worked on.

Wyoming Drug

A replacement east entry stoop with frost footings has been constructed. The structure for the new entry has been completed and is being used. The majority of the interior framing has been completed and approved. The permit to remodel the interior of the building, primarily the pharmacist's area has been approved. The remodel includes eliminating the entry facing Forest Boulevard and replacing it with a small entry vestibule on the north side of the building.

Widseth Office Building

The parking lot has been paved and striped, the majority of the landscaping is complete. The plumbing final inspection has been approved, but there still is a lot of interior work remaining.

Gopher State Mini-Storage

Work is complete on the second storage building. The final grade and hardscaping are still remaining

Maranatha Radio Tower

The radio tower has been erected. The foundation for the tower has been placed. The permit for the radio tower antenna has been issued.

Midco Data Center

The final inspection has been approved. This item is closed.

Wyoming Grange Daycare

The daycare lost its lease and is no longer in the space. The property owner will complete the work.

CU Recovery Parking Area Expansion

Ponding areas have been seeded and blacktop with parking lanes has been done as well. The contractor has been contacted.

Sincerely,

Frederick E. Weck, IV
Zoning Administrator
Building Official #1825
Advanced Septic Inspector, MPCA #C5199
City of Wyoming



DEPARTMENT OF BUILDING SAFETY

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-4947 Fax: 651-462-3938



**ECKBERG
LAMMERS**
ATTORNEYS AT LAW

www.eckbergammers.com

Writer's Direct Dial:
(715) 808-8842

Writer's Email:
tloonan@eckbergammers.com

October 29, 2021

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Delivered via Email

Re: City of Wyoming
Status Update for the Period of – October 16, 2021 – October 29, 2021

Dear Robb:

Our office is assisting the City in responding to legal concerns relating to ongoing development projects and other general real estate matters in the City. We are advising the City relating to questions regarding City contracts and employment matters. We continue our general counsel role of fielding questions and addressing general concerns raised by City staff relating to any other legal matters relevant to the City.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

s/ Thomas R. Loonan

Thomas R. Loonan
City Attorney

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082
Phone: 651-439-2878
Fax: 651-439-2923

Hudson Office
430 Second Street
Hudson, WI 54016
Phone: 715-386-3733
Fax: 715-386-6456



Engineer's Report

October 29, 2021

Honorable Mayor and City Council
City of Wyoming, MN
26885 Forest Boulevard
Wyoming, MN 55092

Re: November 3, 2021, City Council Meeting
WSB Project No. 015228-000

Dear Mayor and Council Members:

This engineers report is intended to update you on engineering activities within the City since the last council meeting. Some of the items below may be on the agenda with more detailed information provided, while the other items below are for informational purposes only.

2020 Street Improvement Project

No new Update:

Project is substantially complete. Staff has prepared a punch list and Dresel Contracting is completed. The concrete subcontractor has finished concrete repairs. Staff is currently working on final quantities and contract closeout documentation. Final acceptance and start of the 2-year warranty period is anticipated to be brought to the City Council for consideration in November.

2021 Street Improvement Project

Final street paving is expected to be completed the week of November 1st. Restoration and dormant seeding will follow. Punch list items will be worked on as weather permits and the project cleanup and restoration verification will take place in the spring.

TH 61 and East Viking Sanitary Sewer Upsizing Project

No new Update:

The project is substantially complete. Staff will be working with the contractor on finalizing the remaining punch list items. You may notice some additional work by Xcel Energy in the NE quadrant of the TH 61 and East Viking Boulevard intersection. They are planning to remove a pole and will need to replace a small portion of the concrete in this location. This is scheduled to take place after stagecoach days. Final payment and project acceptance is expected to be brought to City Council for consideration in November.

Summer Fields Development

First Addition (19 lots): Improvements are substantially complete through the first layer of asphalt. Concrete walk construction will take place this fall. Staff has developed a punch list that the contractor will be addressing.

Second Addition (15 lots): A grading preconstruction meeting is scheduled for October 11th with utility construction planned for the spring of 2022. The City Council approved the summer Fields 2nd Addition. The second addition is on the east side of Kettle River Boulevard. The second addition will have excess material from the grading process. This material will be placed on the west side of Kettle River, forming an additional 18 lots. These were not platted with the second addition. Plans have been approved for construction. Once the development agreement is signed, all securities are in place, and permitting is in hand, construction can begin. The northbound turn lane into the 2nd addition will be constructed as part of the grading process.

Third Addition

The developer has indicated that they may pursue the third addition and work towards final plat so they can begin in the spring on that as well. It will be helpful to have the excess material in the second addition placed in the third addition to allow and early start there as well.

Preserve at Comfort Lake

The contractor has finalized much of the punch list developed by staff. Concrete Curb and gutter repairs have been completed and the final layer of asphalt has been placed. The developer is still required to maintain the site to be in compliance with the NPDES permit and continue our weekly site inspections.

Heims Lake Villas North

All sanitary sewer, watermain, and storm sewer have been completed. Aggregate base and curb and cutter is expected to be placed beginning the week of November 1st.

Comprehensive Plan

No new update. Staff has completed the utility sections updates as well as the transportation section for the Planning Commission review. Staff discussed with the planning commission the parks/trails section of the plan and discussed the plan is lacking a clear vision. The planning commission wanted to have the Parks Commission take this up and review. Staff had met to discuss this further on 6/10 and staff will be providing some recommended action items for consideration in the near future.

Wetland Banking Project (Former Golf Course Property)

Staff worked with the applicants engineer on necessary scope of services for the EAW that is required for this development. The applicant has placed in escrow the amount to complete the EAW. Staff has received an updated development concept and the EAW preparation is underway. Staff is working with Chisago County to develop an additional study that will evaluate a more detailed level to solve traffic issues facing this area. Chisago County will utilize that study to begin searching for funds for a portion of these improvements.

Past update: Staff has met with the applicants engineer to further review and discuss aspects of the wetland banking project on Monday, April 19th. The applicant has developed more detailed engineering analysis and staff will learn more about what the applicant is pursuing. Staff had made some suggestions allowing more flexibility for future roadway connection and preserving additional buildable land. The developer has reflected these modifications with their preliminary plat.

Staff will continue to work with the applicant on various infrastructure needs for the development of the remaining upland property.

Council has recently approved the rezoning, Conditional use permit, and preliminary plat. The applicant has prepared multiple sketch plans and we have met on numerous occasions to provide initial feedback. Chisago County has been involved in the concept review as well.

It is our understanding that the owner will be submitting another concept plan that consists of a hotel, two apartment buildings, and over 100 single family homes for staff to review.

Aadland Development (Hunter Hill)

The project is now substantially complete with the first layer of asphalt being placed. A project punch list is currently being prepared.

Hallberg Storage

Staff has approved the construction plans and a preconstruction meeting has occurred. Excavation of footings and site grading is underway.

Diamond Ridge Development

The development team is currently working to address concerns raised by the planning commission and staff.

Past update:

We had worked with the applicant on various concepts they provided us. Staff has received an application for three lots at the end of 261st Street. Staff prepared a staff report for the Planning Commission for their 9/14 meeting; however, they did not have a quorum and the public hearing had been rescheduled. The public hearing on 9/28 was held and the planning commission tabled the project and wants the developer to make modifications.

Past update: The previous plat consisted of 6 single family lots at the end of 261st Street and will connect to Emerald Avenue. Staff has provided comments on the construction plans and have also prepared a draft development agreement. Staff received the revised construction plans and the applicant was not able to meet the various requirements. Staff suggested a few areas where the applicant may want to consider applying for variances to help address some issues they were facing. Various setback requirements (front yard and wetland) were discussed via a concept plan at the April 13th Planning Commission meeting for a 10-lot subdivision. Feedback was provided to the applicant, and we have since received an email from the applicants engineer with additional questions.

Most recently, staff received a concept with only constructing a cul-de-sac with three lots to make the project more feasible from a financial standpoint. Staff will continue to work with the

applicant on this project. It appears a lot depth to width ratio would be required for their latest attempt.

East Viking Boulevard (Fenwick to Polaris)

Staff received guidance on the scope of the project at the 10/5 meeting to include parking on only the south side of East Viking and a trail on the north side. Again, this was asked at this time as the grant application needs to have the scope defined. Council recently asked staff to take a step back and hold another informational meeting to discuss with the abutting property owners. This has been scheduled for 6:00 prior to the City Council meeting. Staff has placed an item on the City Council agenda to discuss further and provide direction to staff.

Past update: Staff held a neighborhood meeting on Wednesday, July 21st at 6:00 p.m. to discuss the project and get feedback as to what concerns they have and what this project may consist of. The meeting was lightly attended, but we did receive good feedback. Council has authorized staff to prepare a feasibility and prepare the Federal Public Works grant application. Staff is working on many aspects of this project with survey, soil borings, preliminary engineering report, property acquisition needs, and environmental documentation used to prepare the feasibility report.

Staff will be bringing some preliminary options for the council to consider (road width, trails, sidewalk, etc.) at the October 5th City Council meeting to select an option so we can finalize submittal of our grant application.

East Viking Bridge over the Sunrise River

No new update:

Staff met with both Chisago County and Polaris (separately) to discuss the bridge replacement and access while the western access to Polaris is closed. Those meetings went well however Chisago County has asked for a follow up meeting, and we will work to address any potential concerns that come from this meeting. We have indicated that all construction traffic will come from the west and that Polaris is willing to minimize traffic generated from their facility (those that can work from home, will) during that timeframe where access closed from the west.

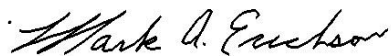
Past update:

Staff is pleased to share that we have been notified that this project has now been funded for the bridge components. As previously stated, the bridge bonding only covers the actual bridge structure, not the roadway leading to it, or guard rails etc. It is estimated the bonding we have received will offset the City responsibility for this bridge replacement by \$268,000. In order to utilize these funds staff is recommending replacement in 2022.

Thank you for the opportunity to update the council on current matters in the City.

Sincerely,

WSB and Associates, Inc.



Mark A. Erichson, PE



City Council Report

Mayor Iverson and City Council Members

Public Works Report for November 3rd, 2021 Council Meeting

Honorable Mayor Iverson and City Council Members,

The hydrant flushing has been completed. The asset management software has been implemented and the data for flushing recorded.

The televising of Viking Boulevard has been completed for an assessment of the sanitary sewer for the 2021 Street Project. WSB will be sent the results.

Swenson Park continues to be constructed. The asphalt on the hockey rink has been completed. The installation of the hockey boards is scheduled for November 22nd. The hockey boards are on a cargo container and delayed 3-4 weeks. The outside of the warming house has been painted. The new rubber mats for the floors have been ordered. I have not received a date on the playground equipment.

The City has been swept one time completely for the Fall. We have also started mowing the ROW areas for the Fall mowing.

The large trucks and equipment have been DOT inspected. There were repairs that were required on every truck.

Sincerely,

Chuck Almhjeld

Public Works Superintendent

Parks:

Playground equipment repair parts have been ordered.

Swenson Park Continues to proceed.

Winterizing of the irrigation and drinking fountain are completed.

Sanitary Sewer:

Daily Rounds have been completed.

Lift stations have been cleaned out.

Annual inspections of lift stations are scheduled.

Water:

Daily and monthly water tests have been completed.

Lawn sprinkling ban continues.

Flushing has been completed.

Streets:

Tree trimming

Grading continues on gravel roads.

Surface Water:

One round of street sweeping has been completed.

WYOMING PUBLIC WORKS

P.O. Box 188, 26490 Faxton Ave. Wyoming, MN 55092
Phone: 651-462-0580 Fax: 651-462-0581

CITY OF WYOMING
Planning Commission

TO: City Council

FROM: Tom Ramler-Olson, City Planner
Fred Weck

MEETING DATE: November 3, 2021

RE: Preliminary & Final Plat Review of Aadland Acres 3rd Plat

APPLICANT / Perry Aadland, Peter Aadland, and Paul Aadland
OWNER: Perry Aadland, Peter Aadland, and Paul Aadland

PROPERTY: PID R21.10482.00

FILE NO.: D-21-011 & D-21-012

Requested Action

Perry, Paul, and Peter Aadland (the “Applicant”) are requesting preliminary plat and final plat approval for a proposed subdivision identified as Aadland Acres 3rd Plat (the “Subdivision”) that would create Lot 1 Block 2 south of Pioneer Road.

The sketch plan was reviewed on July 13, 2021.

Staff Recommendation

Based on analysis of the requests and the standards for approval, staff finds that the requirements of Article III, Division 2, “The Preliminary Plat,” and Division 3, “The Final Plat,” as contained in the City of Wyoming Subdivision Ordinance have been complied with. Accordingly, Staff recommends approval of the preliminary plat. Staff recommends approval of the final plat with the following conditions:

1. That the City Attorney shall state whether fee simple title to the platted property is in the names of the subdividers.

General Staff Review

Article III of the City of Wyoming Subdivision Ordinance sets forth the platting procedure with the first requirement being the sketch plan. The Applicant previously submitted a sketch plan for City review and comment. The City reviewed a sketch plan for this proposal at the April 13, 2021 Planning Commission meeting.

Following sketch plan review, the Applicant has now advanced to the second step to review of the proposed subdivision. Because of the circumstances of the Subdivision, the Applicant is able to seek Preliminary and Final Plat approval concurrently. Those reviews are provided later in this staff report.

Comprehensive Plan

The existing parent parcel is located along Pioneer Road and has a total area of approximately 15.2 acres. This parcel is proposed to be subdivided on either side of Pioneer Road, and the southern lot being created (Block 2) is proposed to be 3.5 acres in size. The present use of the property is agriculture and proposed to be used for a home within the Residential I (R1) Zoning District.

The table below describes the planned land use and zoning of the surrounding parcels:

Direction	Planned Land Use / Zoning District
North	Lower Density Suburban Neighborhood / R2 – Rural Residential II
West	Lower Density Suburban Neighborhood / R1 – Rural Residential I
South	Lower Density Suburban Neighborhood / R1 – Rural Residential I
East	Low Density Residential / R-2 (NOTE: Outside City - Chisago City)

The Subdivision is guided to for the Lower-Density Suburban Neighborhoods comprehensive plan designation, which is described as follows:

“The Lower Density Suburban Neighborhoods Areas category provides locations that can be subdivided and economically served with either public or private shared wastewater treatment systems. Parcels for single-family housing in the Lower Density Suburban Neighborhoods should be in the range of 9,000 to 18,000 square feet. The neighborhoods may also include types of housing that have more than one dwelling per building and have an outdoor entrance for each dwelling, such as townhouses.”

And “Prior to the Lower Density Suburban Neighborhood areas being served with municipal or private community wastewater lines, they should be zoned to allow an average of 1 house per 20 acres (not 20-acre lots) on unsewered sites and farming activities on sites of 20 acres or larger. Higher average unsewered housing densities may be allowed if the applicant receives approval from the City for a plan showing how the property could realistically be resubdivided in the future and developed with smaller lots (less than one-half acre) with public or shared private wastewater service.”

Block 1 is expected to be subdivided further in the future and served by municipal water and sewer.

Zoning

The proposed development currently has a single zoning designation of R1 – Rural Residential I. Per Section 40-180, the purpose of the R1 District is to provide an area for very low-density housing with on-site wastewater systems in locations that are already predominately developed in a pattern similar to that described in this zoning district. As reviewed below, the new lot would comply with the minimum lot area, lot width, and depth requirements as well as the Shoreland Management Overlay dimensional standards:

1. One (1) acre lot area. *The proposed parcel complies.*
2. All lots must have one (1) acre buildable area. *The boring and percolation test reports for the new lot have been submitted and have been reviewed. The borings comply with the requirements of the City of Wyoming Subsurface Sewage Treatment System Ordinance and*

comply with Chapter 7080, Minnesota Pollution Control Agency Water Quality Division Subsurface Sewage Treatment System Program.

3. 200 feet of public road frontage. *The proposed parcel complies.*
4. 200-foot lot depth. *The proposed parcel complies.*
5. 200-foot lot width. *The proposed parcel complies.*
6. <4:1 lot depth to width ratio. *The proposed parcel complies.*

Utilities

Municipal sanitary sewer and watermain are not available to the site at this time.

Roads and Traffic

No review necessary as no improvements are proposed.

Drainage/Natural Resources/Wetlands

No review necessary as no improvements are proposed.

Park Dedication

The area of the proposed subdivision is not an area that the City is looking to acquire land and as such the City will require park and trail dedication funds. The minimum park dedication for the proposed subdivision equals \$1,500.00 plus the minimum trail dedication of \$300.00, whose payment will be a condition of approval of the requests.

Preliminary Plat Review

In considering the Preliminary Plat, the Planning Commission shall consider the following factors:

- a. Consistency with the design standards and other requirement of this ordinance.
- b. Consistency with the City's Comprehensive Plan, Stormwater Management Plan, and any other development plans officially adopted by the City.
- c. The physical characteristics of the site, including but not limited to topography, erosion, flooding potential, development, and major vegetation.
- d. The proposed development's fiscal impact and environmental impact.
- e. Whether the proposed subdivision is in conflict with applicable general and specific plans (e.g. growth management system goals and policies, capital improvement programs, ordinances).
- f. Whether the design or improvement of the proposed subdivision is in conflict with applicable development plans.
- g. That the site is physically suitable for the proposed density of the development.
- h. Whether the design of the subdivision or the proposed improvements are likely to cause substantial environmental damage.

- i. Whether the design of the subdivision or the type of improvements are likely to cause serious public health problems.
- j. Whether the design of the subdivision or the type of improvements will conflict with easements of record or of easements established by judgment of a court.

The new lot created satisfies Preliminary Plat requirements when analyzed against factors listed above. The Subdivision will simply split the Subject Property along Pioneer Road. This split does not entail any new improvements, nor does it conflict with any other plans in the area.

Final Plat Review

The following is an itemization of regulations from the Subdivision Ordinance, Article III, Division 3, “The Final Plat”, which are to be completed prior to plat approval:

1. Taxes are to be paid in full for 2021. *This has been done.*
2. The City Engineer is to review the final plat for conformity with engineering standards. *No improvements are proposed as part of this application, so the City Engineer review is not applicable.*
3. The City Attorney shall state whether fee simple title to the platted property is in the names of the subdividers. *As of the writing of this report the City Attorney has not commented.*
4. The Zoning Administrator shall confirm that the final plat substantially conforms to the preliminary plat as modified and approved by the City Council. *The proposed parcel complies.*
5. The predetermined park fee has been paid. *This will be completed.*
6. All known legal, engineering, and any other costs associated with the plat shall be paid prior to final plat approval. *This will be completed.*
7. If improvements are not complete, a Developer’s Agreement must be signed. *No improvements are proposed so this is not applicable.*

Planning Commission Recommendation:

Preliminary Plat - On October 26, 2021 the Planning Commission publicly heard the petitioner’s request. After hearing testimony and discussion, the Planning Commission voted unanimously to recommend the approval of the requested preliminary plat with the finding of fact; that the requirements of Article III, Division 2, “The Preliminary Plat”, as contained in the City of Wyoming Subdivision Ordinance have been complied with.

Final Plat - On October 26, 2021 the Planning Commission publicly heard the petitioner’s request. After hearing testimony and discussion, the Planning Commission voted unanimously to recommend the approval of the requested final plat with the finding of fact; that the requirements of Article III, Division 3, “The Final Plat”, as contained in the City of Wyoming Subdivision Ordinance have been complied with.

The Planning Commission recommends approval of the Final Plat with the following condition:

1. That the City Attorney shall state whether fee simple title to the platted property is in the names of the subdividers.



City Of Wyoming
26885 Forest Blvd., PO Box 188
Wyoming, MN 55092
Phone (651) 462-4947 Fax (651) 462-3938

PRELIMINARY PLAT
SUBDIVISION APPLICATION

A Preliminary Plat Application is filed after the Planning Commission has reviewed the Sketch Plan Application for the proposed subdivision. The application is reviewed by the Plat Review Committee and then forwarded on to the Planning Commission for a public hearing. After the public hearing the application is considered by the City Council.

Applicant(s): Name(s) Perry Aadland, Peter Aadland, Paul Aadland

Address 12982 Mulligan Court

City Lindstrom

State MN

Zip 55045

Work and home phone numbers 612-812-3643 Email perryaadland@gmail.com

Owner(s): (if other than Applicant(s))

Name(s) _____

Address _____

City _____

State _____

Zip _____

Work and home phone numbers _____

Email _____

Signature of owner(s) _____

Aadland Acres 3rd Plat Date 9/30/21
NE 1/4 OF NE 1/4 EXCEPT THAT PT LYING S OF A LINE BEG AT

Legal description of property:

A PT 450 FT N OF THE SE COR OF SAID NE 1/4 OF NE 1/4; TH S 87 D :

Property Identification Number R.21. 10482.00

Present use of property: vacant

Proposed use of property: building site

Present zoning of property: R1

Total acreage of property: 3.5 acres

Total acreage in wetlands or floodplain: 1+/-

Number of proposed lots: 1

Acreage of proposed parkland dedication: _____

☒ 11 full size copies of the proposed preliminary plat.

☒ 2 reduced copies (no larger than 11 X 17).

☐ A copy of proposed protective covenants, if applicable.

☒ Grading, drainage and erosion control plans.

☒ Septic site evaluation reports.

☒ Wetlands delineation report.

☒ Applications for any necessary variances, conditional use permits, or rezoning.

☒ Copies of permit application submittals to all agencies with jurisdiction over wetlands or water bodies and channels on the development site.

☒ List of any special assessments. Paul

☒ Environmental Assessment Worksheet, if necessary.

Signature of Applicant(s) _____

Date _____

As the applicant for this request, I agree to reimburse the City for all expenses incurred by the City in employing planning, engineering, legal, and other professional consultants in reviewing this application. This may include the replenishment of any escrow funds as required as part of this application. Such costs shall be paid by me, the applicant, regardless of the outcome of the review and prior to commencing any work on the project.

A public hearing can be scheduled only after a complete application has been received.

Application # D-21-012

OFFICE USE ONLY

Date Application Received 9/30/21

Date Complete Application Received 9/30/21

120 Days 1/28/2022

By: [Signature]

Official

\$450.00 + \$70.00/Lot + Consultant Escrow = Total

Date Paid 9/30/21

Check # 1072

Consultant Escrow \$1,000.00 without improvements; \$10,000.00 with improvements + \$500.00 per lot for 30 or more lots.



City Of Wyoming
26885 Forest Blvd., PO Box 188
Wyoming, MN 55092
Phone (651) 462-4947 Fax (651) 462-3938

FINAL PLAT
SUBDIVISION APPLICATION

Applicant(s): Name(s) Perry Aadland. Peter Aadland, Paul Aadland
Address 12982 Mulligan Court
City Lindstrom State MN Zip 55045
Work and home phone numbers 612-812-3643 Email PerryAadland@gmail.com

Owner(s): (if other than Applicant(s))
Name(s) _____
Address _____
City _____ State _____ Zip _____
Work and home phone numbers _____ Email _____
Signature of owner(s) _____ Date _____

Legal description of property: to be Aadland Acres 3rd Plat
Property Identification Number R.21

Present use of property: vacant land

Proposed use of property: building site

Present zoning of property: R1

Surveyor: Name EG Rud, Dan Obermiller Phone 651-361-8200

Engineer: Name _____ Phone _____

Real Estate Agent: Name _____ Phone _____

This application and the following attachments must be submitted to be considered a complete application:

Total size of property: 3.5 Total acreage in wetlands or floodplain: less than 1 acre
Number of proposed lots: 1 Current zoning and use of property: R1

- | | |
|---|---|
| ☒ 11 full size copies of the final plat drawings | ☒ 2 reduced copies (no larger than 11 x 17) |
| ☒ Improvements complete & accepted | ☒ Developers Agreement |
| ☒ Performance guarantee for the improvements | ☒ Certificate of Title & Opinion |
| ☒ Soil perc tests and borings | ☒ Receipt proving that the taxes have been paid |
| ☒ Park Dedication Submitted | ☒ Legal & Engineering Fees Paid |
| ☐ Other _____ | |
| ☒ The application fee and escrow must be paid at the time of application. | |

Signature of Applicant(s) Perry W Aadland Date 9/14/21
As the applicant for this request, I agree to reimburse the City for all expenses incurred by the City in employing planning, engineering, legal, and other professional consultants in reviewing this application. This may include the replenishment of any escrow funds as required as part of this application. Such costs shall be paid by me, the applicant, regardless of the outcome of the review and prior to commencing any work on the project.

The meeting can be scheduled only after a complete application is received

Application # D-21-011 OFFICE USE ONLY Date Application Received 9/14/21
Date Complete Application Received 9/30/21 120 Days 1/28/2022 By: [Signature]
Fee \$200.00 + Escrow \$1,000.00 Date Paid 9/14/21 Check # 1070

**~of~ AADLAND ACRES 3RD PLAT
Wyoming, MN**

The Northeast Quarter of the Northeast Quarter (NE 1/4 of NE 1/4), Section Twenty-seven (27), Township Thirty-three (33), Range Twenty-one (21), except that part thereof which is platted. Also excepting therefrom the following three parcels:

- 1) That part of the Northeast Quarter of the Northeast Quarter, Section 27, Township 33 North, Range 21 West, Chisago County, Minnesota, described as follows:

Commencing at the Southeast Corner of Lot 6, Block 2, of the recorded plat of AADLAND ACRES; thence South 75 degrees 00 minutes East; plat bearing along the Easterly extension of the Southerly line of said Lot 6, a distance of 60.00 feet; thence North 6 degrees 43 minutes 47 seconds East, 199.61 feet to the Northeast corner of said Lot 6; thence South 24 degrees 00 minutes West, along the easterly line of said Lot 6, a distance of 200.00 feet to the point of beginning.

AND

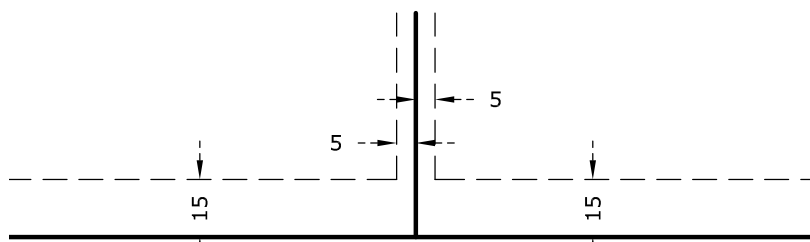
- 2) That part of the Northeast Quarter of the Northeast Quarter (NE 1/4 of NE 1/4) Section Twenty-seven (27), Township Thirty-three (33) North, Range Twenty-one (21) West, Chisago County, Minnesota, described as follows:

Beginning at the Southeast corner of said NE 1/4 of NE 1/4; thence North 0 degrees 07 minutes 50 seconds East, assumed bearing along the East line of said NE 1/4 of NE 1/4, a distance of 225.00 feet, thence South 88 degrees 50 minutes 22 seconds West, 679.90 feet to the Northeast corner of Lot 4, Block 2, of the recorded plat of AADLAND ACRES 2ND PLAT; thence South 0 degrees 48 minutes 9 seconds West, along the Easterly line of said Lot 4, a distance of 201.12 feet to the South line of said NE 1/4 of NE 1/4, thence South 89 degrees 8 minutes 57 seconds East, along said South line, 682.14 feet to the point of beginning.

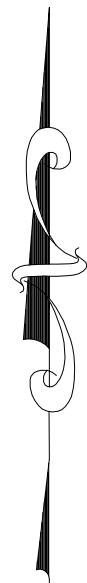
AND

- 3) That part of the Northeast Quarter of the North Range (NE 1/4 of NE 1/4), Section Twenty-seven (27), Township Thirty-three (33) North, Range Twenty-one (21) West, Chicago County, Minnesota, described as follows: Commencing at the southeast corner of said NE 1/4 of NE 1/4; thence North 0 degrees 07 minutes 50 seconds East, assumed bearing along the East line of said NE 1/4 of NE 1/4, a distance of 225.00 feet to the point of beginning; thence continuing North 0 degrees 07 minutes 50 seconds East, along said east line, 225.00 feet; thence South 87 degrees 33 minutes 57 seconds West, 677.94 feet to the northeast corner of Lot 3, Block 2, of the recorded plat of AADLAND ACRES 2ND PLAT; thence South 0 degrees 48 minutes 09 seconds West, along the easterly line of said Lot 3, a distance of 210.00 feet to the southeast corner of said Lot 3; thence North 88 degrees 50 minutes 22 seconds East, 679.90 feet to the point of beginning.

DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:
(NOT TO SCALE)



BEING 5 FEET IN WIDTH ADJOINING LOT LINES AND 15 FEET IN WIDTH
ADJOINING RIGHT OF WAY LINES UNLESS OTHERWISE SHOWN.



NORTH

GRAPHIC SCALE



(SCALE IN FEET)

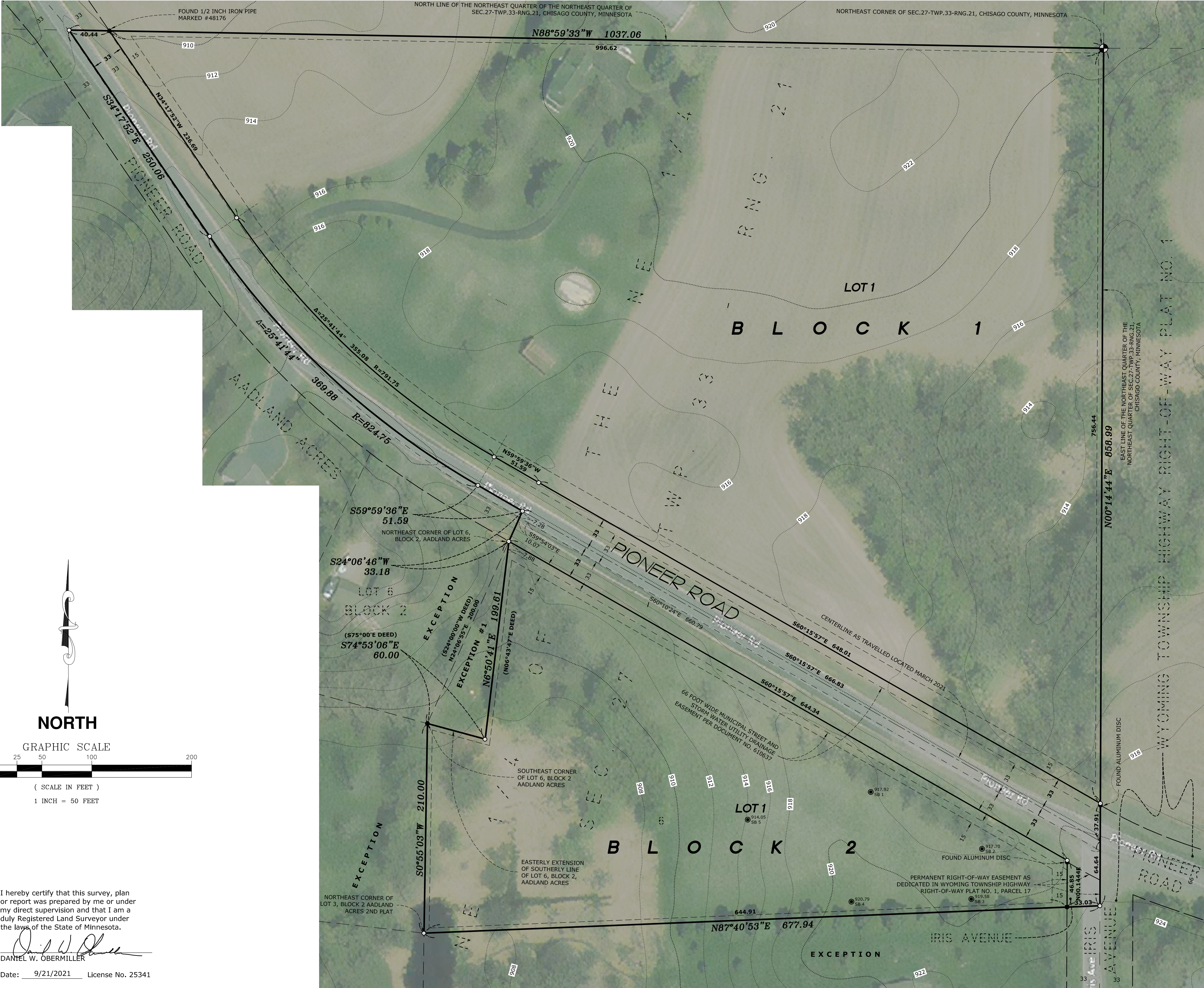
1 INCH = 50 FEET

- DENOTES FOUND 1/2 INCH IRON MONUMENT MARKED #6617 UNLESS OTHERWISE NOTED
- DENOTES SET 1/2 INCH BY 14 INCH IRON PIPE MARKED BY RLS NO. 25341, THAT WILL BE SET WITHIN ONE YEAR AFTER RECORDING OR SOONER AS SPECIFIED BY THE APPROVING LOCAL GOVERNMENT UNIT
- ⊙ DENOTES FOUND CHISAGO COUNTY ALUMINUM MONUMENT

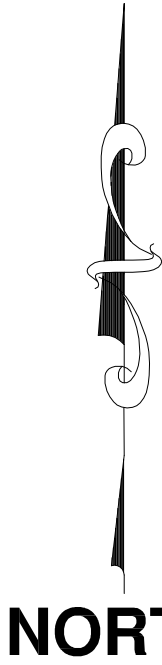
I hereby certify that this survey, plan or report was prepared by me or under my direct supervision and that I am a duly Registered Land Surveyor under the laws of the State of Minnesota.


DANIEL W. OBERMILLER

Date: 9/21/2021 License No. 25341

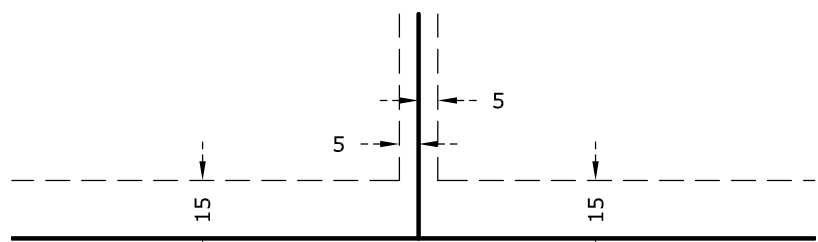


The Northeast Quarter of the Northeast Quarter (NE 1/4 of NE 1/4), Section Twenty-seven (27), Township Thirty-three (33), Range Twenty-one (21), except that part thereof which is platted. Also excepting therefrom the following three parcels:



EASEMENT DETAIL

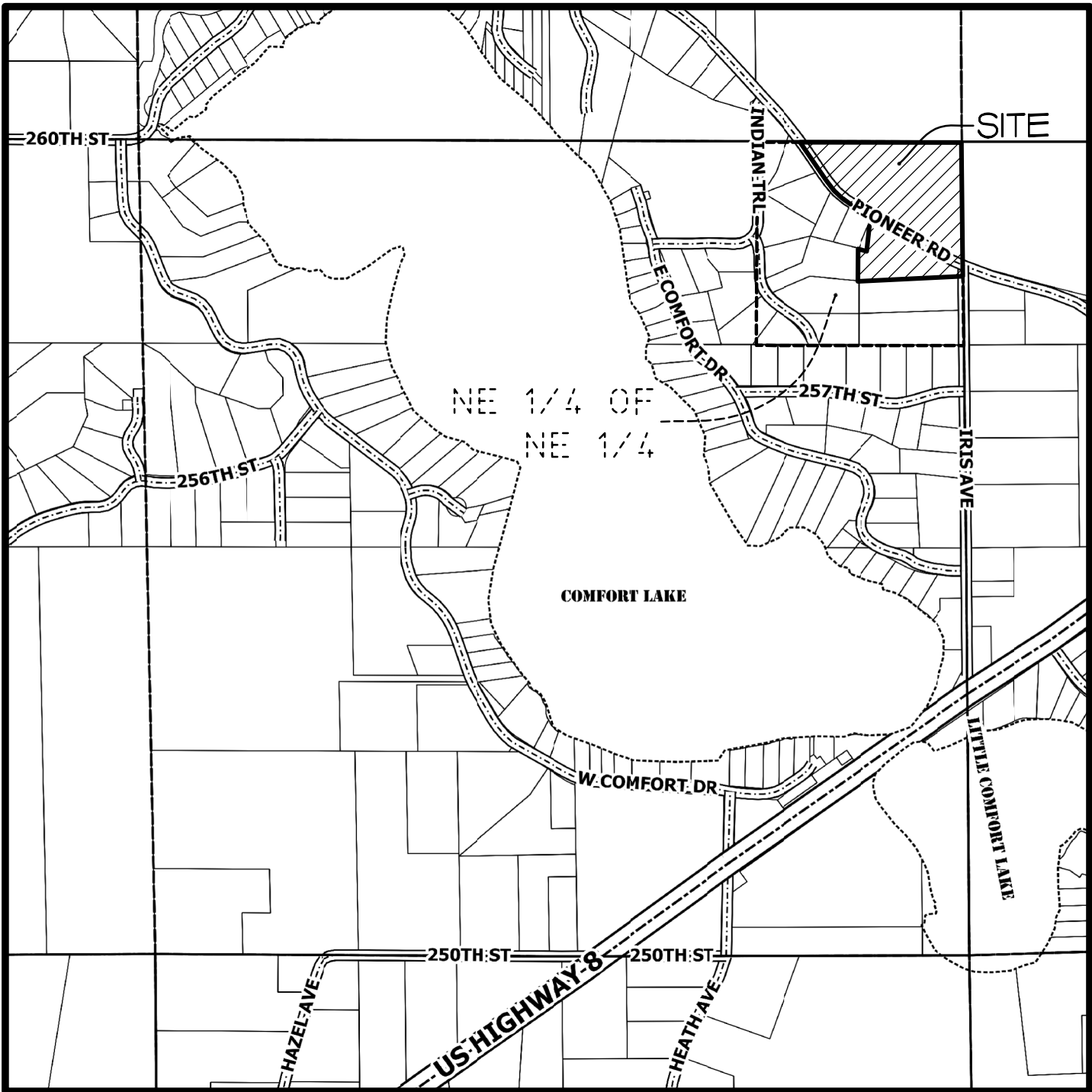
DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:
(NOT TO SCALE)



BEING 5 FEET IN WIDTH ADJOINING LOT LINES AND 15 FEET IN WIDTH
ADJOINING RIGHT OF WAY LINES UNLESS OTHERWISE SHOWN.

VICINITY MAP

SEC. 27, TWP. 33, RNG. 21

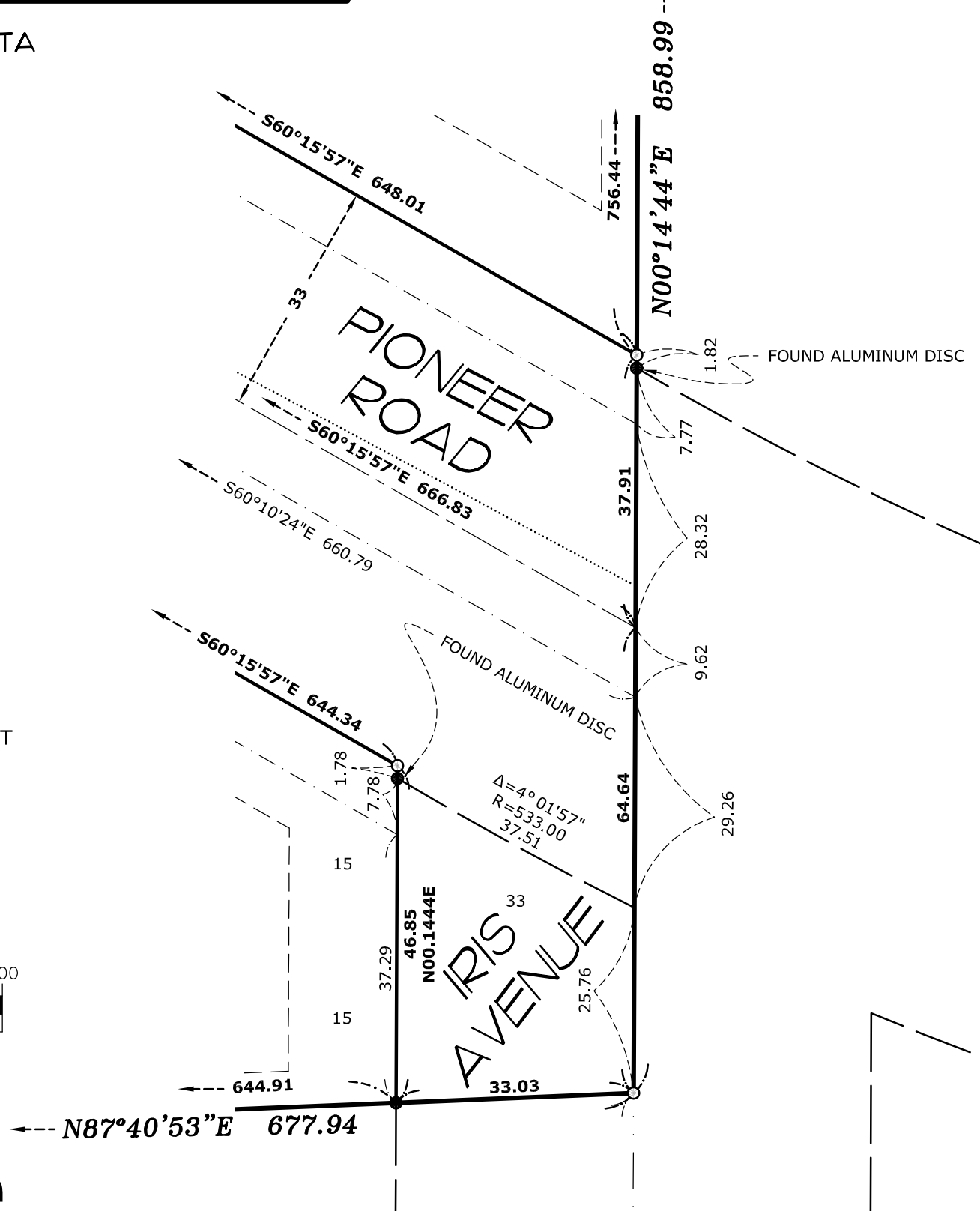


CHISAGO COUNTY, MINNESOTA
(NO SCALE)

NORTH

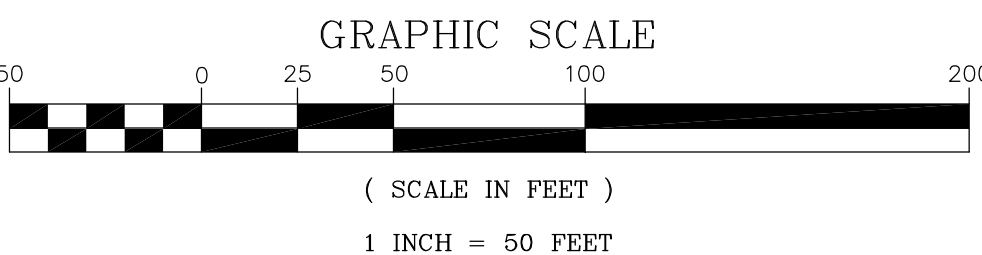
DETAIL A

(SCALE: 1 INCH = 20 FEET)



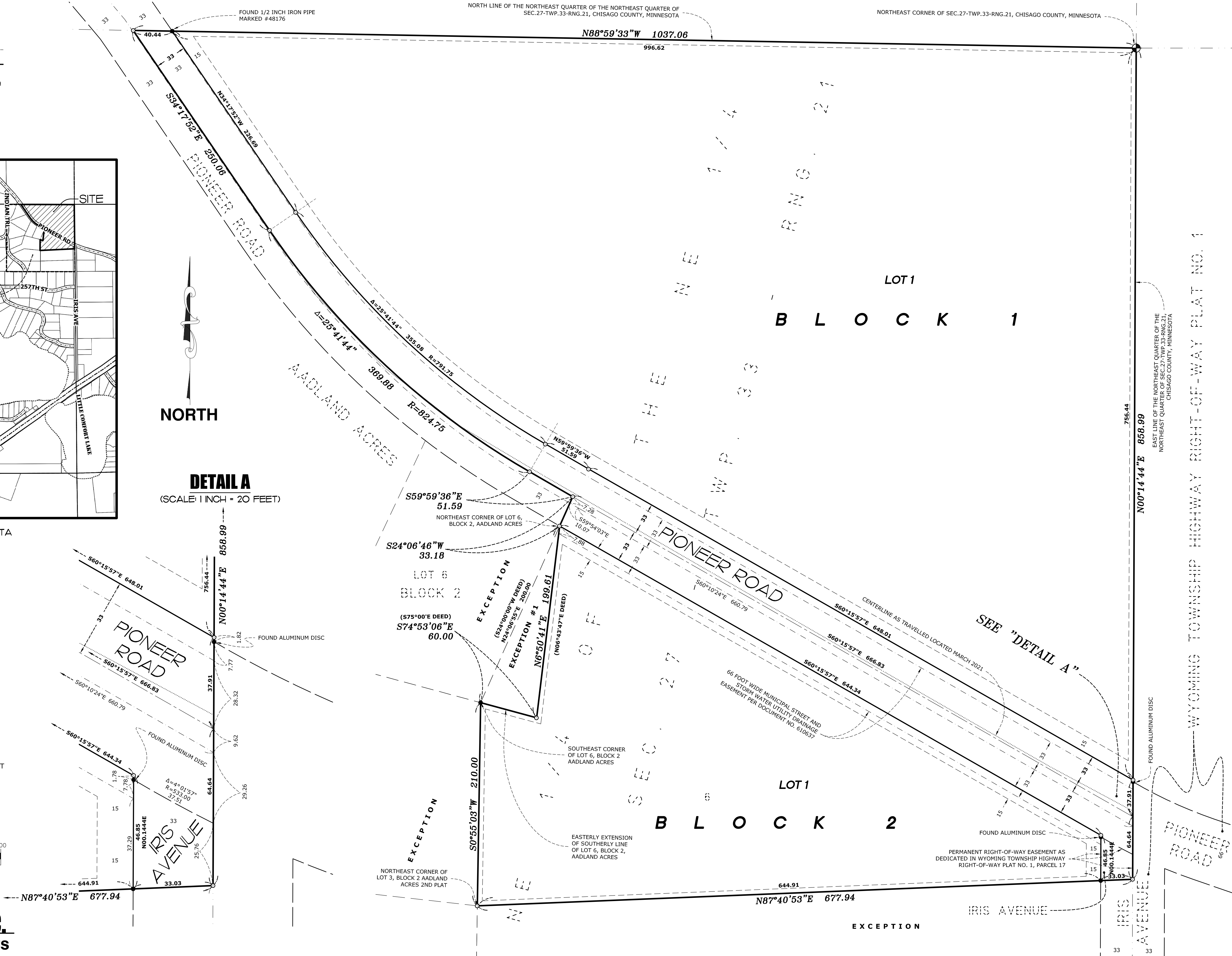
THE ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE
CHISAGO COUNTY COORDINATE SYSTEM NAD83_1996 ADJUSTMENT

- DENOTES FOUND 1/2 INCH IRON MONUMENT MARKED #6617 UNLESS OTHERWISE NOTED
- DENOTES SET 1/2 INCH BY 14 INCH IRON PIPE MARKED BY RLS NO. 25341, THAT WILL BE SET WITHIN ONE YEAR AFTER RECORDING OR SOONER AS SPECIFIED BY THE APPROVING LOCAL GOVERNMENT UNIT
- ⊕ DENOTES FOUND CHISAGO COUNTY ALUMINUM MONUMENT



(SCALE IN FEET)
1 INCH = 50 FEET

AADLAND ACRES 3RD PLAT



RESERVED FOR RECORDING DATA

RESOLUTION NO. 21-11-109

**RESOLUTION APPROVING THE PRELIMINARY PLAT OF
"AADLAND ACRES 3rd PLAT"
AT
8152 PIONEER ROAD
PROPERTY IDENTIFICATION NUMBER 21.10482.00**

WHEREAS, the City of Wyoming is a political subdivision, organized and existing under the laws of the State of Minnesota; and,

WHEREAS, the City Council of the City of Wyoming has adopted zoning and subdivision regulations, per Ordinances 2009-4 and 2010-08, including subsequent amendments, to promote the orderly, economic and safe development and utilization of land within the City; and,

WHEREAS, Perry Aadland, Peter Aadland, and Paul Aadland have applied for approval of the Final Plat of Subdivision for the property legally described as:

The Northeast Quarter of the Northeast Quarter (NE 1/4 of NE 1/4), Section Twenty-seven (27), Township Thirty-three (33), Range Twenty-one (21), except that part thereof which is platted. Also excepting therefrom the following three parcels:

1) That part of the Northeast Quarter of the Northeast Quarter, Section 27, Township 33 North, Range 21 West, Chisago County, Minnesota, described as follows:

Commencing at the Southeast Corner of Lot 6, Block 2, of the recorded plat of AADLAND ACRES; thence South 75 degrees 00 minutes East; plat bearing along the Easterly extension of the Southerly line of said Lot 6, a distance of 60.00 feet; thence North 6 degrees 43 minutes 47 seconds East, 199.61 feet to the Northeast corner of said Lot 6; thence South 24 degrees 00 minutes West, along the easterly line of said Lot 6, a distance of 200.00 feet to the point of beginning.

AND

2) That part of the Northeast Quarter of the Northeast Quarter (NE 1/4 of NE 1/4) Section Twenty-seven (27), Township Thirty-three (33) North, Range Twenty-one (21) West, Chisago County, Minnesota, described as follows:

Beginning at the Southeast corner of said NE 1/4 of NE 1/4; thence North 0 degrees 07 minutes 50 seconds East, assumed bearing along the East line of said NE 1/4 of NE 1/4, a distance of 225.00 feet, thence South 88 degrees 50 minutes 22 seconds West, 679.90 feet to the Northeast corner of Lot 4, Block 2, of the recorded plat of AADLAND ACRES 2ND PLAT; thence South 0 degrees 48 minutes 9 seconds West, along the Easterly line of said Lot 4, a distance of 201.12 feet to the South line of said NE 1/4 of NE 1/4, thence South 89 degrees 8 minutes 57 seconds East, along said South line, 682.14 feet to the point of beginning.

AND

3) That part of the Northeast Quarter of the Northeast Quarter (NE 1/4 of NE 1/4), Section Twenty-seven (27), Township Thirty-three (33) North, Range Twenty-one (21) West, Chisago County, Minnesota, described as follows: Commencing at the southeast corner of said NE 1/4 of NE 1/4; thence North 0 degrees 07 minutes 50 seconds East, assumed bearing along the East line of said NE 1/4 of NE 1/4, a distance of 225.00 feet to the point of beginning; thence continuing North 0 degrees 07 minutes 50 seconds East, along said east line, 225.00 feet; thence South 87 degrees 33 minutes 57 seconds West, 677.94 feet to the northeast corner of Lot 3, Block 2, of the recorded plat of AADLAND ACRES 2ND PLAT; thence South 0 degrees 48 minutes 09 seconds West, along the easterly line of said Lot 3, a distance of 210.00 feet to the southeast corner of said Lot 3; thence North 88 degrees 50 minutes 22 seconds East, 679.90 feet to the point of beginning.

WHEREAS, on October 26, 2021, the Planning Commission held a public hearing in accordance with the Ordinance and laws of the State of Minnesota; and,

WHEREAS, the City Council and Planning Commission have reviewed the application, as submitted, and have made the following findings of fact:

1. The requirements of Article III, Division 2, "The Preliminary Plat", as contained in the City of Wyoming Subdivision Ordinance have been complied with.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wyoming hereby **GRANTS** the Preliminary Plat as requested by the applicants.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 3rd DAY OF NOVEMBER 2021.

Lisa Iverson, Mayor

ATTEST:

This Document Drafted by:
The City of Wyoming
26885 Forest Boulevard
Wyoming, Minnesota 55092

Robb Linwood, City Administrator

RESERVED FOR RECORDING DATA

RESOLUTION NO. 21-11-110

**RESOLUTION APPROVING THE FINAL PLAT OF
"AADLAND ACRES 3rd PLAT"**

AT

**8152 PIONEER ROAD
PROPERTY IDENTIFICATION NUMBER 21.10482.00**

WHEREAS, the City of Wyoming is a political subdivision, organized and existing under the laws of the State of Minnesota; and,

WHEREAS, the City Council of the City of Wyoming has adopted zoning and subdivision regulations, per Ordinances 2009-4 and 2010-08, including subsequent amendments, to promote the orderly, economic and safe development and utilization of land within the City; and,

WHEREAS, Perry Aadland, Peter Aadland, and Paul Aadland have applied for approval of the Final Plat of Subdivision for the property legally described as:

The Northeast Quarter of the Northeast Quarter (NE 1/4 of NE 1/4), Section Twenty-seven (27), Township Thirty-three (33), Range Twenty-one (21), except that part thereof which is platted. Also excepting therefrom the following three parcels:

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AND

2) That part of the Northeast Quarter of the Northeast Quarter (NE 1/4 of NE 1/4) Section Twenty-seven (27), Township Thirty-three (33) North, Range Twenty-one (21) West, Chisago County, Minnesota, described as follows:

Beginning at the Southeast corner of said NE 1/4 of NE 1/4; thence North 0 degrees 07 minutes 50 seconds East, assumed bearing along the East line of said NE 1/4 of NE 1/4, a distance of 225.00 feet, thence South 88 degrees 50 minutes 22 seconds West, 679.90 feet to the Northeast corner of Lot 4, Block 2, of the recorded plat of AADLAND ACRES 2ND PLAT; thence South 0 degrees 48 minutes 9 seconds West, along the Easterly line of said Lot 4, a distance of 201.12 feet to the South line of said NE 1/4 of NE 1/4, thence South 89 degrees 8 minutes 57 seconds East, along said South line, 682.14 feet to the point of beginning.

AND

3) That part of the Northeast Quarter of the Northeast Quarter (NE 1/4 of NE 1/4), Section Twenty-seven (27), Township Thirty-three (33) North, Range Twenty-one (21) West, Chisago County, Minnesota, described as follows: Commencing at the southeast corner of said NE 1/4 of NE 1/4; thence North 0 degrees 07 minutes 50 seconds East, assumed bearing along the East line of said NE 1/4 of NE 1/4, a distance of 225.00 feet to the point of beginning; thence continuing North 0 degrees 07 minutes 50 seconds East, along said east line, 225.00 feet; thence South 87 degrees 33 minutes 57 seconds West, 677.94 feet to the northeast corner of Lot 3, Block 2, of the recorded plat of AADLAND ACRES 2ND PLAT; thence South 0 degrees 48 minutes 09 seconds West, along the easterly line of said Lot 3, a distance of 210.00 feet to the southeast corner of said Lot 3; thence North 88 degrees 50 minutes 22 seconds East, 679.90 feet to the point of beginning.

WHEREAS, on October 26, 2021, the Planning Commission held a public hearing in accordance with the Ordinance and laws of the State of Minnesota; and,

WHEREAS, the City Council and Planning Commission have reviewed the application, as submitted, and have made the following findings of fact:

1. The requirements of Article III, Division 3, "The Final Plat", as contained in the City of Wyoming Subdivision Ordinance have been complied with.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wyoming hereby **GRANTS** the Final Plat as requested by the applicants with the following condition:

1. That the City Attorney shall state whether fee simple title to the platted property is in the names of the subdividers.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 3rd DAY OF NOVEMBER 2021.

Lisa Iverson, Mayor

ATTEST:

This Document Drafted by:
The City of Wyoming
26885 Forest Boulevard
Wyoming, Minnesota 55092

Robb Linwood, City Administrator

**CITY OF WYOMING
Planning Commission**

TO: City Council
FROM: Tom Ramler-Olson, City Planner
Fred Weck
MEETING DATE: November 3, 2021
RE: Site Plan review of Hallberg Multi-Tenant Site Plan
APPLICANT: Advanced Engineering Concepts (Matt Appel)
PROSPECTIVE OWNER: Hallberg Inc. (Austin Hallberg)
CURRENT OWNER(S): Chisago County EDA and City of Wyoming EDA
PROPERTY: PID 21.00006.00
FILE NO.: SP-21-004

Requested Action

Advanced Engineering Concepts (“applicant”), on behalf of Hallberg Inc. (“prospective property owner”), is requesting a site plan review to construct the first of two multi-tenant industrial buildings at the property on the corner of 273rd Street and Forest Boulevard, commonly known as the Bingham Property (“subject property”). Plans provided by the applicant show that the project will proceed in two separate development phases: the first phase will entail a 20,000 square foot multi-tenant building on the eastern side of the subject property and the second phase will entail a lot split and a plan to build a second industrial building on the west side of the subject property. A second site plan review and platting approval will be necessary for the development in the second phase. This request is for the first phase.

Staff Recommendation

Staff recommends approval of the proposed site plan with the following conditions:

1. Texture-Clad panels are stainless steel wall panels designed with a stucco finish. Masonry stucco is considered a Class II material, which is limited to 35% of the exterior under the Code. The applicant shall revise the building design so that it incorporates more exterior material(s) from Class I that are compatible with the rules in Section 40 – 450 with percentages labeled indicating each class material. A building permit shall not be issued until such plans meet the rules in Section 40 – 450.
2. A cross-access agreement will be required to provide access to the phase 2 property.
3. All engineering comments (both detailed redline comments on the plans as well as comments in the staff report) will be required to be addressed prior to approval of plans.

Background

The subject property is currently an undeveloped parcel consisting of open area. Much of the site is encumbered with wetlands that exist on the west side of the property. The closest improvements will be approximately 40-feet on the north and 48-feet on the south of the wetlands. No floodplains or other drainage ways exist on the site. The stormwater facilities proposed by the applicant are intended to intercept and treat runoff from pavement and rooftop areas prior to discharge to the wetlands.

Construction of the first building is expected to be completed by early Summer 2022. The proposed use of the subject property in the first phase is a multi-tenant building with finished offices and warehouse space. The second proposed building will be a 45,000 sq ft warehouse that will be leased to a single industrial tenant. Construction of the second building is estimated to be completed in two to three years.

Site Plan Review

The site is bound by Forest Boulevard (County Rd 30) to the east and I-35 to the west. The property to the south is an undeveloped parcel owned by the City of Wyoming. The parcel to the north is a commercial property. The properties to the east across Forest Boulevard are single-family residences.

Direction	Planned Land Use / Current Zoning
North	Light Industrial and General Business / I – Industrial
West	Mixed Use / R3 – Single Family Residential (west of I-35)
South	Light Industrial and General Business / I – Industrial
East	Lower-Density Suburban Neighborhoods / R3 – Single Family Residential

Given the subject property is bound by I-35 to the west, Forest Blvd to the east, and 273rd street to the south, it's highly visible. Much of the area immediately around the subject property is vacant.

General Comprehensive Plan and Zoning Ordinance

The subject property is guided Light Industry and General Business in the Comprehensive Plan, which is described as follows:

“Plan and zone for the development of a range of businesses including light manufacturing, offices, sales, and research and development. Selectively allow retail or service business by conditional use permit, particularly in the Light Industry area south of Downtown. Locations for industries designated by this plan include portions of the Highway 61 corridor and the site of the former landfill operation along Railroad Avenue. Apply zoning regulations to control site planning, landscaping, lighting, parking, truck handling, outdoor storage, signs and access. All parcel access must be via City streets. Encourage private redevelopment of properties that have aging buildings and outdoor storage.

The Industrial and Business Area will allow a variety of light manufacturing, office-showroom, and office buildings. Outdoor storage of good and materials should only be

allowed under a “conditional use permit” that specifies visual screening with buildings, walls, fences, berms and/or landscaping.”

The subject property is zoned for the Industrial (I) District in the Wyoming Zoning Code. The purpose of the Industrial District is as follows:

“The Industrial district is established to provide standards of development for certain industrial or manufacturing uses that prefer to be located in choice or strategic sites and to prevent serious problems of compatibility with other non-industrial types of land uses.”

The applicant is proposing a multi-tenant building that will house office and warehouse uses, which are permitted uses in the Industrial District. Staff finds that the proposed use of the property meets the intent of the Zoning Code and the Comprehensive Plan.

Dimensional and Setback Requirements

The subject property meets the minimum dimensional and setback requirements for the Industrial District. The following table compares the standards in the Industrial District (Section 40-286) for a property with public sewer and water service with what is proposed:

	Lot Width	Lot Size	Front Yard Setback	Side Yard Setback	Rear Yard Setback
Industrial District Standards	200 feet (215 on corner lots)	20,000 square feet	25 feet from CL of local streets	15 feet for the principal building (30 feet for principal buildings adjacent to a residential district)	15 feet (principal building)
Proposal	>200 feet	>1 acre buildable	30 feet	30 feet	22 feet

District Standards

The proposed building would meet the maximum building height allowed in the I District. Plans show the height of the building from grade to the highest point of the roof is beneath the maximum building height permitted, which is 45 feet.

The total area of all buildings shall not exceed more than twenty percent (30%) of the total buildable lot area. The total area of all impervious surfaces on a lot shall not exceed fifty percent (75%) of the gross lot area for nonresidential uses. The total area of both buildings when the project is complete would not exceed ten percent (10%) of the lot area and the overall imperviousness of the site is 23.6%, which meets the requirements for permeable area in this district.

In addition to other restrictions, pole buildings, metal-sided buildings, agricultural buildings, or similar structures in the I District are not permitted as principal or accessory uses.

Access

The applicant proposes two separate driveways from the south of the property off 273rd Street that provides access onto the site. One drive aisle further to the east would also serve as access for the building to be developed in the second phase. The second driveway would be located to the south and west and provides access to semi-trucks for deliveries and pick-ups. Section 40-681 requires that driveway access be a minimum of “sixteen (16) feet in width and shall not exceed twenty-four (24) feet in width”. Plans show the driveway access with a width of 24 feet. It is staff’s assessment that this proposed driveway will meet the requirements of the code. The applicant will need to provide a cross-access agreement to allow future access to the phase two site.

Screening

Section 40 – 723 outlines the requirements for trash storage screening. Trash containers provided shall be screened by an enclosure constructed on three (3) sides with break-off block, face brick, or masonry. The applicant submitted plans depicting a trash enclosure made from brick and concrete with a pair of metal doors. A separate fence permit for any screening around the enclosure will be required in addition to the site plan approval at the time of construction.

Lighting

The applicant submitted plans depicting the illumination generated by proposed lighting fixtures on site. No light source which casts light on a public street shall exceed one foot candle as measured from the right-of-way line of said street nor shall any light source which casts light on adjacent residential property exceed four-tenths (0.4) foot candles as measured at the property line.

The proposed building design has lighting fixtures attached to the front of each building. Per Section 40-565, any lighting used to illuminate a structure, an off-street parking area, or other area in the Industrial District shall be arranged to deflect light away from any adjoining residential property or from any public right-of-way.

Signs

According to the applicant’s narrative, business signs will be located above the entrance to each unit on the first building and a pylon sign will be added near 273rd Street. Section 40-750 outlines the maximum height and area for wall signs and monument signs in the Industrial District. The total area of a wall-mounted sign shall not exceed twenty five percent (25%) of the total area of the wall to which it is attached or two hundred (200) square feet, whichever is less. The applicant is proposing two wall signs with a combined 160 square feet of sign area. Section 40-750 notes that freestanding signs are not permitted within the right-of-way. The total area of a freestanding sign shall not exceed 160 square feet, and the maximum height of any freestanding sign shall be 20 feet. The applicant’s sign plan indicates that the proposed freestanding sign will meet the requirements of Section 40-750.

Utilities

The City requires an extension of municipal utilities for any building used for human habitation. According to the applicant’s narrative, a public water main and public sanitary sewer line are proposed to be extended into the site from 273rd Street. The applicant will need to extend sewer and watermain from

the existing stubs provided to the site. Closure of the road will not be allowed as there is only one way in and one way out for businesses located on 273rd Street.

A sanitary sewer and watermain extension will be required to the north property line when phase 2 moves forward. A hydrant at the north end of phase two will be required for flushing and fire protection.

Drainage

The site is outside of the Comfort Lake – Forest Lake Watershed District (CLFLWD) and permitting will not be required through the CLFLWD. Based on the proposed disturbed area, a NPDES permit is required and compliance with all NPDES permit standards is required. The applicant is proposing to use a combination of filter strips, swales, and dry basins to meet stormwater management requirements. The site is outside of the floodplain, so no floodplain requirements are triggered. There are multiple wetlands onsite and to which the site will drain may require wetland permitting be completed. Staff notes that two rows of silt fence should be placed upstream of the wetlands due the proximity of the disturbance to the wetland. Perimeter control and other erosion control measures should be placed around the dry basins, filter strips, and swales during construction as these are being used to provide water quality.

Architecture and Design

The first building will be a steel structure with Texture-Clad panels on all four sides with 4 foot of stone masonry along the bottom of the North, East and South sides of the building. Each 10,000-sf bay will have two sets of large windows as well as glass doors for the entrance. All the glass on the front of the building will have awnings hanging above them, which the applicant states will improve their appeal.

Commercial structures must provide a cohesive architectural appearance reflecting its functional purpose and must be composed of at least sixty-five percent (65%) Class I materials; not more than thirty-five percent (35%) percent Class II or Class III materials as per Section 40 - 450. Texture-Clad panels are stainless steel wall panels designed with a stucco finish. Masonry stucco is considered a Class II material, which is limited to 35% of the exterior under the Code.

Texture-Clad panels are not listed in the Zoning Code under any of the three classes of architectural materials. The metal cladding material underneath is a structural material, and is not visible from exterior, which is stucco. Given the exterior of the panels is stucco, it would most resemble the Class II materials, which includes masonry stucco as one of the acceptable materials. Staff's assessment of this material is that while the Texture-Clad panels do not conflict with the prohibition of metal-sided buildings in the Industrial District per Section 40-287, the applicant would be subject to the 35% maximum coverage allowed for Class II materials. Staff is recommending that the applicant shall revise the building design that incorporates more exterior material(s) from Class I that are compatible with the rules in Section 40 - 450.

Landscape and Tree Preservation

The landscaping for the project includes the removal of over story and under story trees, but the applicant notes that they were careful to remove as few significant trees as possible. Specifically, the trees on the East edge of the property along Forest Boulevard are marked for preservation. There will also be shrubs along the North and South sides of the building, as well as shrubs screening the parking area on the West side of the building along 273rd Street.

The applicant provided a landscape plan showing tree preservation on the site. It shows that 28 trees are planned for removal on the property. The plan preserves 4 hardwood overstory trees. To comply with tree replacement standards described in Section 40-555 (2) (a) 2.i, the applicant is proposing five (5) replacement overstory trees and 18 replacement understory trees, primarily located along the perimeter of the wetlands area.

Parking

Manufacturing uses require 1 space for each employee on the major shift or one space for each 400 sq. ft. whichever is greater. Warehousing uses require one space for each employee on the major shift plus 1 space for each company vehicle. One space for each structure over 10,000 sq. ft. of gross floor area is required for loading and unloading.

In the applicant's narrative, the prospective user will employ about 10 workers at this location. They plan on using the location as a warehouse space and distribution center. The applicant predicts the company will utilize 15-20 vehicles, some of which will be left at the facility overnight and only used for making deliveries during the day.

The plans submitted show that 36 parking spaces have been provided on-site. The plans provided show that the loading bay on the west side of the property could accommodate two semi-trucks at once. The applicant anticipates that the company would typically receive one semi-truck per day. Given the number of spaces provided, staff's assessment is that adequate parking will be provided with this plan.

Site Plan Review and Staff Comments

Standards to be considered for evaluating a site plan are listed in Section 40-86. Those standards are shown below with staff comments in *italics*.

- (1) Consistency with the various elements and objectives of the City's long-range plans, including, but not limited to, the Comprehensive Plan.

The proposed use of the site and building design are consistent with the Light Industry and General Business land use category described in the City's most recently approved Comprehensive Plan. This standard has been met.

- (2) Consistency with the purposes of this Code

The proposed use of the site is consistent with the uses permitted within the Industrial District. The subject property is located meets the minimum lot width and size requirements for this district. The proposed building design meets the setbacks and height requirements for this district. The applicant shall meet the architectural standards and driveway requirements prior to the issuance of permits. This standard has been met.

- (3) Preservation of the site in its natural state, insofar as practicable, by minimizing tree and soil removal, and designing any grade changes so as to be in keeping with the general appearance of neighboring developed or developing areas

The applicant meets the setback requirements for the wetlands located on the south and west sides of the property. A landscaping plan has been provided depicting where the new plantings will be

located as replacement for the trees removed as a part of this proposal. Tree replacement requirements have been met. This standard has been met.

- (4) Creation of a harmonious relationship of buildings and open spaces with the terrain and with existing and future buildings having a visual relationship to the proposed development

The proposed construction of the first building and driveway will not disrupt the existing harmony of other buildings within the area. The remainder of the lot is developable for the second phase of the project. This standard has been met.

- (5) Creation of a functional and harmonious design for structures and site features including:

- a. Creation of an internal sense of order for the various functions and buildings on the site and provision of a desirable environment for occupants, visitors and the general community
- b. Appropriateness of the amount and arrangement of open space and landscaping to the design and function of the development
- c. Appropriateness of the materials, textures, colors and details of construction as an expression the design concept of the project and the compatibility of the same with the adjacent and neighboring structures and functions
- d. Adequacy of vehicular, cycling and pedestrian circulation, including walkways, interior drives and parking, in terms of location and number of access points to the public streets, width of interior drives and access points, general interior circulation, separation of pedestrian, cycling and vehicular traffic and arrangement and amount of parking so as to be safe, convenient and, insofar as practicable, compatible with the design of proposed buildings, structures and neighboring properties

The property fronts 273rd Avenue with two accesses to control circulation into and out of the site. The applicant shall meet the architectural standards and driveway requirements prior to the issuance of permits. These standards have been met.

- (6) Creation of an energy-conserving design through design, location, orientation and elevation of structures, the use and location of glass in structures, and the use of landscape materials and site grading

This standard has been met.

- (7) Protection of adjacent and neighboring properties through reasonable provisions for such matters as surface water drainage, sound and sight buffers, preservation of views, light and air, and those aspects of design, not adequately covered by other regulations, which may have substantial effects on neighboring land uses

The subject property and its proposed site design should not have a substantial effect on neighboring land uses. It is south of a similar industrial use. It is separated from the low-density residential land use to the east by a county road. To the south of the subject property is a vacant field. This standard has been met.

Planning Commission Recommendation

On October 26, 2021 the Planning Commission publicly heard the petitioner's Site Plan Review request. After hearing testimony and discussion, the Planning Commission voted unanimously to recommend approval of the request with the following conditions:

1. A cross-access agreement will be required to provide access to the phase 2 property.
2. All engineering comments (both detailed redline comments on the plans as well as comments in the staff report) will be required to be addressed prior to approval of plans.

Additional Staff recommended condition:

3. Hallberg Inc. shall complete the purchase of the property from the Chisago County EDA and City of Wyoming EDA before any work on the site will be allowed to begin.



City Of Wyoming
26885 Forest Blvd., PO Box 188
Wyoming, MN 55092
Phone (651) 462-4947 Fax (651) 462-3938

SITE PLAN REVIEW
LAND USE APPLICATION

A site plan review application requests a use permitted in a particular zoning district, but regulated and controlled through conditions placed upon it by the City Council after review by the Planning Commission.

Property Address: NW of intersection of 273rd St. & Forest Blvd. (Hwy 61) W. of Sunrise Prairie Trail

Applicant(s) Information:

Name(s) Advanced Engineering Concepts Attn: Matt Appel Home _____
Address 1360 International Dr Work 715-552-0330
City Eau Claire State WI Zip 54701 Email mappel@aec-engineering

Owner(s) Information: (if other than Applicant(s))

Name(s) Hallberg Inc. Attn: Austin Hallberg Home _____
Address 26470 Fallbrook Ave / P.O. Box 277 Work 651-462-4516
City Wyoming State MN Zip 55092 Email austin.hallberg@hallbergmarine.com

Owner(s) Signature(s)

X Austin Hallberg

Date X 9/27/2021

Legal description of property: NE 1/4 of SE 1/4, Sec 18, T33, R21 west of RR R/W + E. of Hwy R/W

Property Identification Number: R21.00006-00

Present zoning: Industrial

Present use of property: Vacant

Proposed use of property: Commercial / light industrial

This application and the following attachments must be submitted to be considered a complete application:

1. A detailed site plan showing the information listed in Section 40 - 82, 1-6 as well as the following:

- The grading and drainage plan must be designed in accordance with Article VII, Division 21 of the Zoning Ordinance and the City of Wyoming Surface Water Resource Guidance Document.
- Elevation drawings of all sides of the proposed building to show compliance with the architectural standards of the zoning district the use will be located in.
- Landscaping and Screening in accordance with Article VII, Divisions 14 & 26.
- Lighting Plan in accordance with Article VII, Division 15.

2. A letter explaining the proposed use and how it will be operated.

N/A 3. Applications for uses described in Article VI, Divisions 7, 18, & 19 and Article VII, Divisions 2, 8, 10, 17-20, and 25 of the Zoning Ordinance must include the information necessary to show compliance with the applicable section of the ordinance.

N/A 4. Applications for uses that are within the Highway 8 Overlay District or that utilize Highway 8 for access must include the information necessary to show compliance with Article VI, Division 14 of the Zoning Ordinance.

5. The application fee and escrow must be paid at the time of application. The fee is not refundable. The unused portion of the escrow will be returned to the applicant. \$220 + \$1000

6. Any other information deemed necessary by the Zoning Administrator or Planning Commission.

Signature of applicant(s) [Signature] Date 9/27/2021

As the applicant for this request, I agree to reimburse the City for all expenses incurred by the City in employing planning, engineering, legal, and other professional consultants in reviewing this application. This may include the replenishment of any escrow funds as required as part of this application. Such costs shall be paid by me, the applicant, regardless of the outcome of the review and prior to commencing any work on the project. All of Article V, Division 4, Site Plan Review is attached to this application and by signing this application, the applicant acknowledges that it has been read and understood.

A public meeting can be scheduled only after a **complete** application has been received.

Application # SP-21-004 OFFICE USE ONLY Date Application Received 10/4/21
Date Complete Application Received 10/4/21 60 Days 12/3/21 By: [Signature]
Fee \$220.00 + Escrow \$1,000.00 Date Paid 10/4/21 Check # card

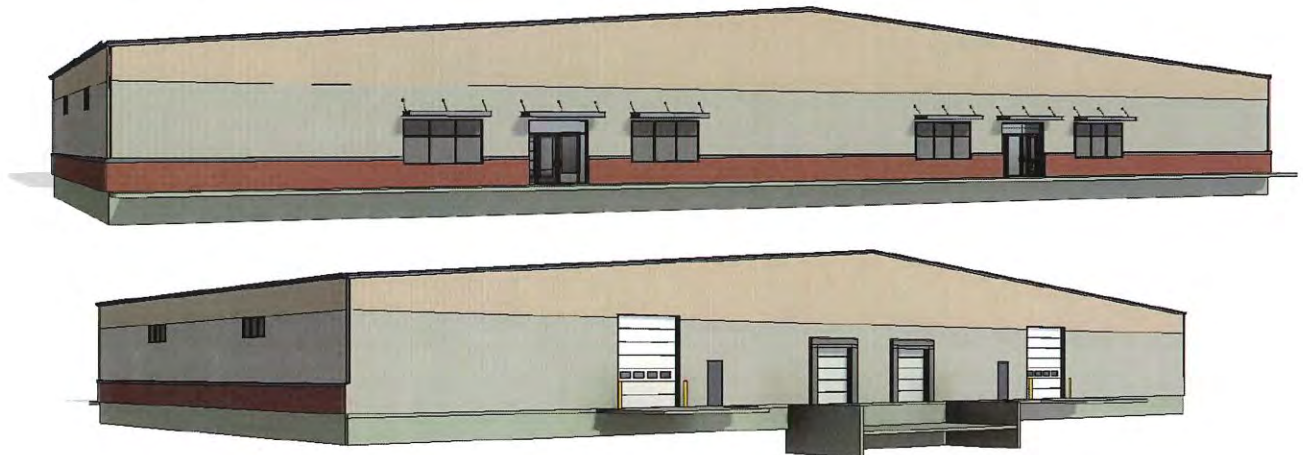
Site Plan Narrative

For

Hallberg Multi-Tenant Site Plan

for

Hallberg Inc.



October 4th, 2021

Hallberg Multi-Tenant Site Plan

Site Plan Narrative

INTRODUCTION:

Hallberg Inc. is proposing to build two new industrial buildings on the property known as the “Bingham Property” which is located on the corner of Forest Boulevard and 273rd Street. The first building will be a 20,000sf multi-tenant building that is divided into two 100’ by 100’ bays. Each bay will consist of roughly 1,000-sf of finished offices with 9,000-sf of warehouse space. The overall property is 14.84-acres and will be divided into two lots. The northern/second lot will be accessed via a driveway from the southern lot through an ingress/egress easement. The north lot will be approximately 8.62-acres and the south lot will be approximately 6.22-acres. The site is zoned 305 Industrial.

PROPOSED TIMELINE:

Construction of the first building is expected to be completed by early Summer 2022. The second proposed building will be a 45,000-sf warehouse that will likely be leased to a single tenant. Construction of the second building is estimated to be completed in 2-3 years.

PROJECT SUMMARY:

We currently have a tenant in hand who will rent one of the 10,000-sf bays as soon as it is completed. It is a Minnesota based company that distributes industrial supplies. They will employ about 10 people at this location. They plan on filling a majority of the warehouse space with racking and using the location as a distribution center. They need space to park about 15-20 vehicles, some of which will be left at the facility overnight and only used for making deliveries during the day. They plan on leaving their company vehicles in the rear of the building when they are not in use. They typically receive one semi-truck per day. Generally speaking, most of their traffic in and out of the facility will be between 8:00am and 4:00pm.

We do not have a tenant for the second 10,000-sf bay, but it will likely be leased by another business that needs space to put up racking with a small portion of office space. As for the 45,000sf space, we do not have any clues as to who or what will be going in, but there is a good chance it will be manufacturing of some sort.

EXTERIOR & LANDSCAPING:

The first building will be a steel structure with an exterior of Texture-Clad panels on all four sides with 4’ of stone masonry along the bottom of the North, East and South sides of the building. Each 10,000-sf bay will have two sets of large windows as well as glass doors for the entrance. All of the glass on the front of the building will have awnings hanging above them for appeal. The landscaping for the project includes many over story and under story trees, but we were careful to remove as few significant trees as possible. Specifically, the bunch of trees on the East edge of the property along Forest Boulevard will remain. There will also be shrubs along the North and South sides of the building, as well as a few shrubs screening some of the parking area on the West side of the building along 273rd Street. Business signs will be located above the entrance to each unit on the first building and a pylon sign may be added in the future near 273rd Street for each building. The second building

will likely have a sign located on the front of that building and possibly a pylon sign between the building and Forest Boulevard.

SITE UTILITIES:

A public water main and public sanitary sewer line are proposed to be extended into the site from 273rd Street. The mains will serve each building and will be located in an easement across the south lot. Two fire hydrants will be provided for fire protection and flushing. Another existing hydrant exists adjacent to the south building on 273rd Street. The site is tributary to the Chisago Lakes Joint Sewer Treatment Commission wastewater treatment plant.

Stormwater runoff from the site will be collected and conveyed via storm sewer or overland flow, to three different dry detention ponds. This project will treat the runoff from the improved areas by grassed swales and grassed filter strips to the City and State requirements before leaving the site. The dry detention ponds will detain runoff for the 100-yr 24-hour storm event, the 100-yr back-to-back storm events, and the 100-yr 10-day storm event. The ponds will discharge to two wetlands on the west side of the site.

The southern stormwater facility (1P), storm sewer, sanitary sewer, and water main connections will be completed initially through the south lot and then utilities specific to the north lot will be installed when the north building is built.

Erosion control best management practices will be implemented according to the MPCA technical standards and city-approved site plans. Erosion control during and following project completion will be under the coordination of Durand Builders and/or their contractor.

SITE CONSTRAINTS:

Two wetlands exist on the west side of the property. The closest improvements will be to the wetlands is approximately 40-feet on the north and 48-feet on the south. The stormwater facilities are designed to intercept and treat runoff from pavement and rooftop areas prior to discharge to the wetlands. No floodplains or other drainage ways exist on the site.

The site is bordered on the west by Interstate 35, on the north by a private property, on the east by the Sunrise Prairie Trail and on the south by 273rd Street. Access is only available to 273rd St on the south.

The overall imperviousness of the site is 23.6%. The front setback is 25-feet, and the side and rear setback is 15-feet.

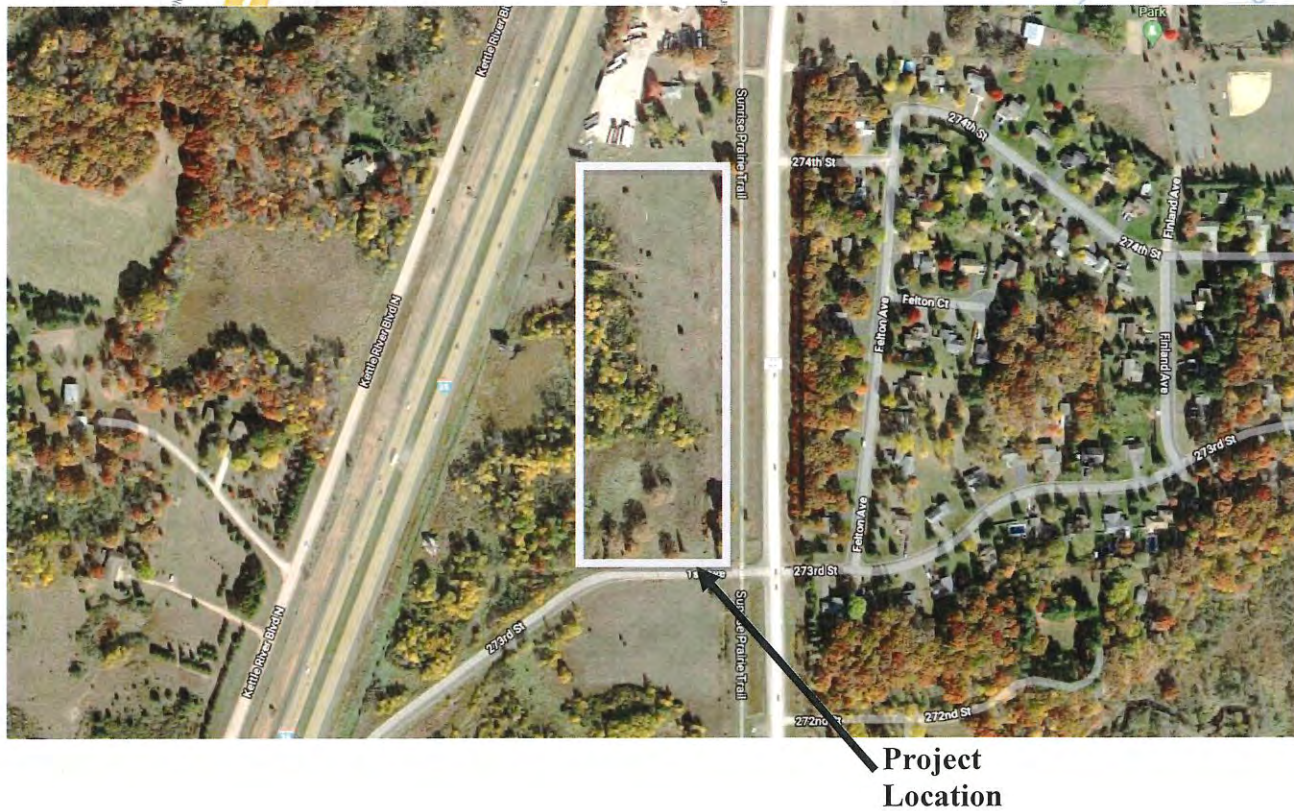
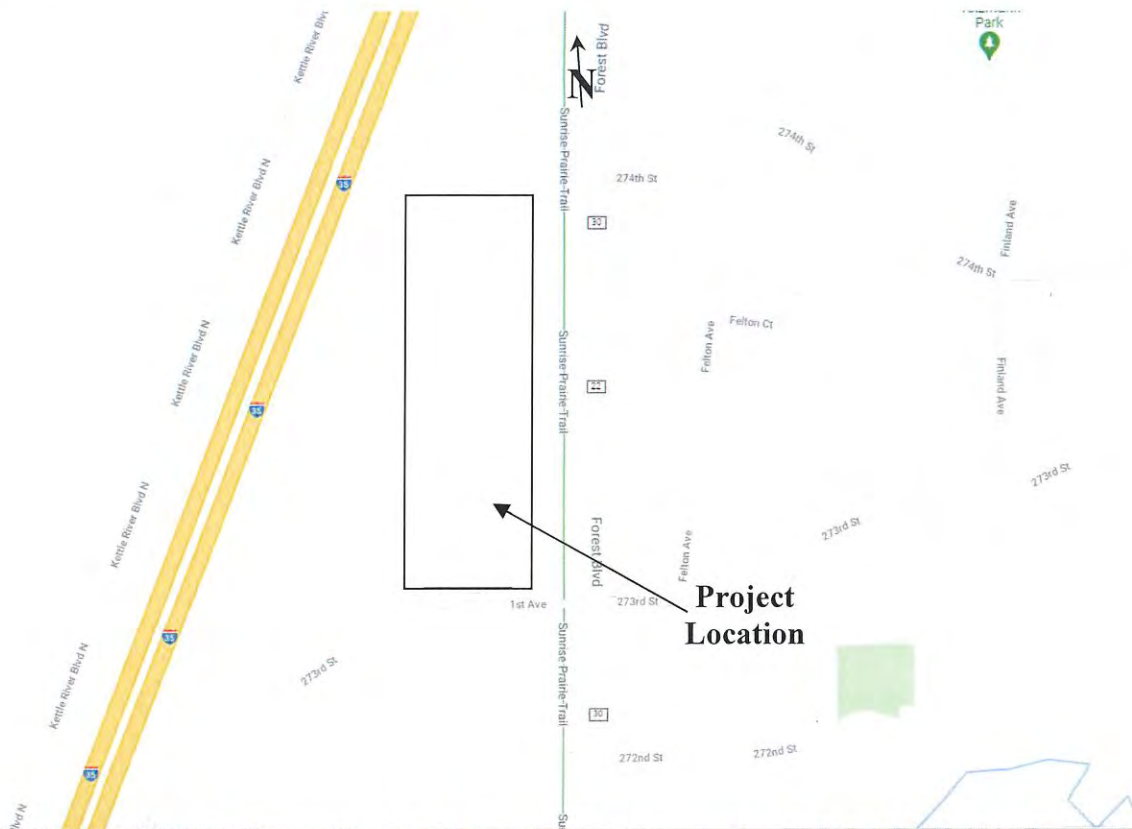
OWNERS OF RECORD:

Seller: Chisago County HRA/EDA, PO Box 815, North Branch, MN 55056-0815

Buyer: Hallberg Inc or assignees, PO Box 277, Wyoming, MN 55092

The property and all units will be owned and controlled by Hallberg Inc and/or assignees.

Vicinity Map
273rd St



Hallberg Marine Inc.

New Wyoming, MN Multi-Tenant

BUILDING CODE: IBC/IEBC 2015

BUILDING TYPE: VB UN-SPRINKLERED

OCCUPANCY AREA TENANT 1:
B OFFICE: 1,007 SQFT
S/F-1 MANUFACTURING: 8,993 SQFT
TOTAL TENANT 1: 10,000 SQFT

OCCUPANCY AREA TENANT 2:
B OFFICE: 1,008 SQFT
S/F-1 MANUFACTURING: 8,992 SQFT
TOTAL TENANT 2: 10,000 SQFT
SEPARATED BY (3) HOUR RATED FIREWALL
TOTAL BUILDING SQFT: 20,000 SQFT

ALLOWABLE AREA
8,500 SQFT UN-SPRINKLERED F-1
FRONTAGE INCREASE POSSIBLE:
6,375 SQFT + 8,500 SQFT = 14,875 SQFT W/ FRONTAGE INCREASE
10,000 SQFT < 14,875 SQFT = OK
12,000 SQFT MAX. FIRE AREA
UNLESS SPRINKLERED
10,000 SQFT < 12,000 SQFT = OK

TENANT 1:
OCCUPANCY LOAD
B OFFICE: 1,007/100 = 11 PERSONS
F/S-1: 8,993/500 = 18 PERSONS
TOTAL: 29 PERSONS POSSIBLE

MAXIMUM EXIT DISTANCE F/S-1 UN-SPRINKLERED: 250'-0"

PLUMBING FIXTURES:
S/F-1 TOTAL: 18/2=9/100 = .09
B-TOTAL: 11/2=6/25 = .24
.33 = 1 FIXTURE REQ. EA. SEX
2 FIXTURES SHOWN EA. SEX = OK

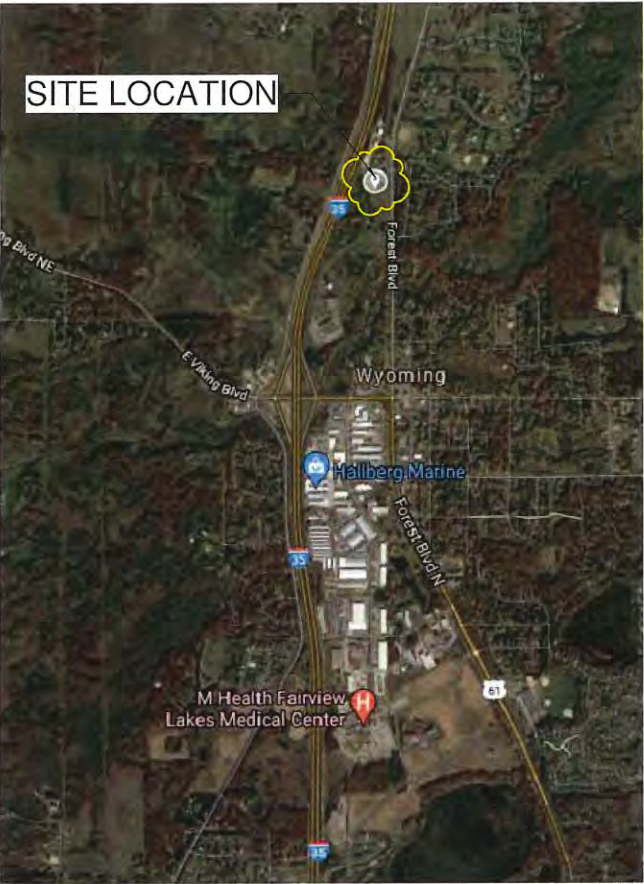
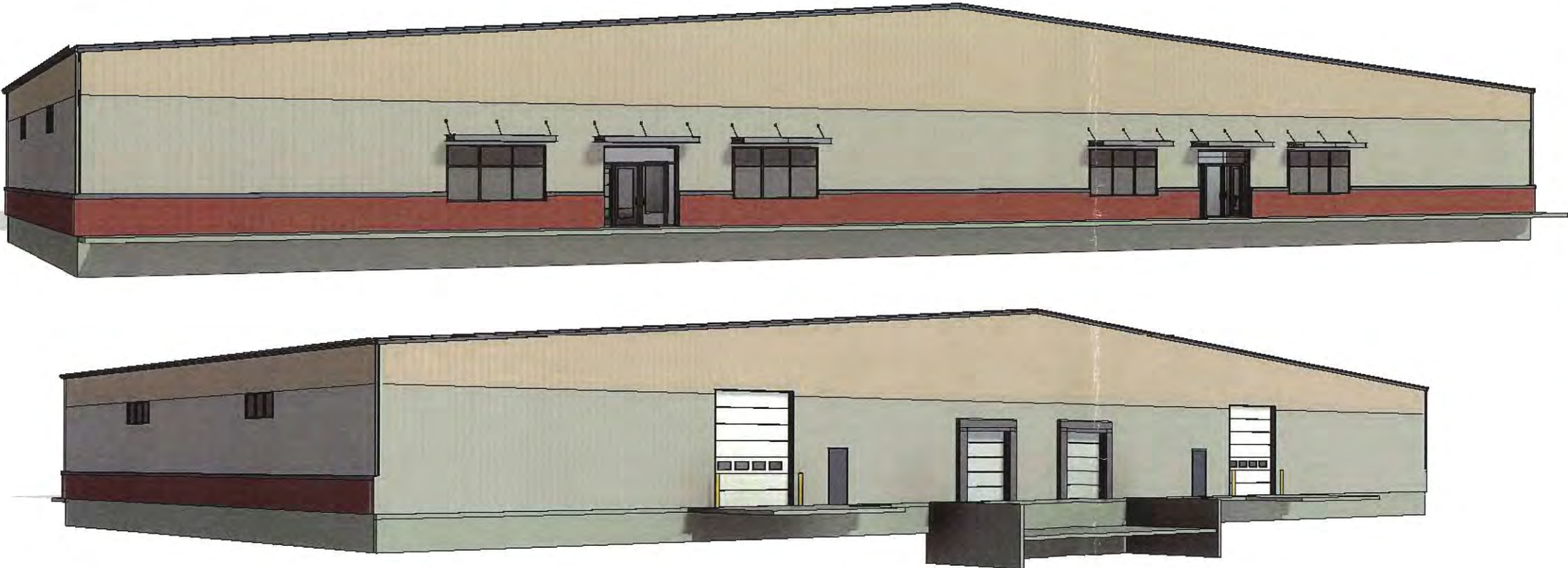
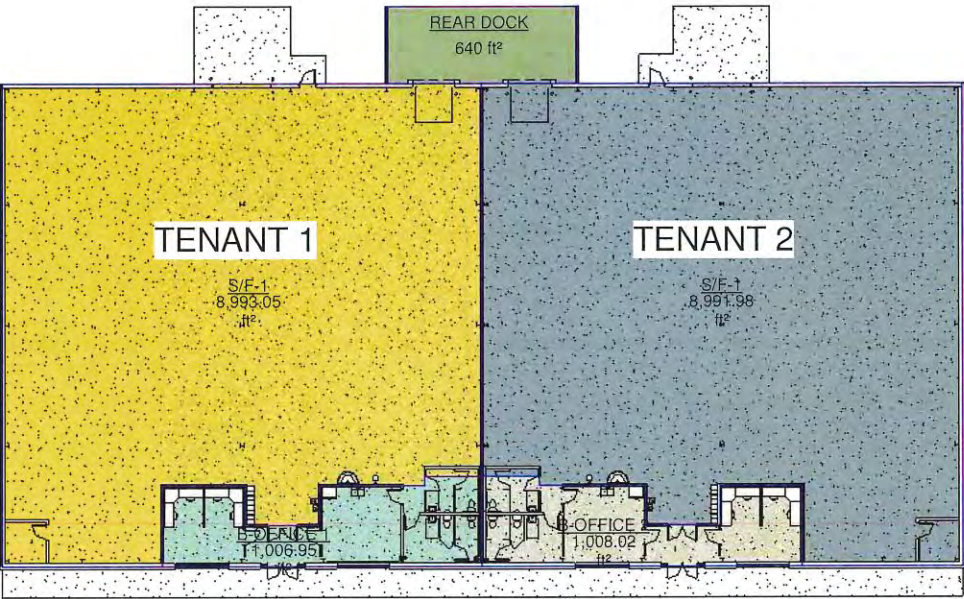
TENANT 2:
OCCUPANCY LOAD
B OFFICE: 1,008/100 = 11 PERSONS
F/S-1: 8,992/500 = 18 PERSONS
TOTAL: 29 PERSONS POSSIBLE

MAXIMUM EXIT DISTANCE F/S-1 UN-SPRINKLERED: 250'-0"

PLUMBING FIXTURES:
S/F-1 TOTAL: 18/2=9/100 = .09
B-TOTAL: 11/2=6/25 = .24
.33 = 1 FIXTURE REQ. EA. SEX
2 FIXTURES SHOWN EA. SEX = OK

Area Legend

- 640 ft²
- 1,006.95 ft²
- 1,008.02 ft²
- 8,991.98 ft²
- 8,993.05 ft²



SITE LOCATION PER GOOGLE MAPS

DESIGN CONTACT

CONTACT: KELSEY SMITH
PHONE: 715-672-5941

GENERAL CONTRACTOR

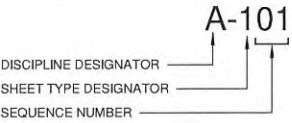
DURAND BUILDERS
P.O. BOX 10
DURAND, WI 54736
PHONE: 715-672-5941
FAX: 715-672-8886
CONTACT:
EMAIL:

GENERAL NOTES:
ALL WORK TO BE DONE IN COMPLIANCE WITH ALL LOCAL AND STATE BUILDING CODES.
DO NOT SCALE DRAWINGS. VERIFY ALL DIMENSIONS AND CONDITIONS

ALL GRADES, ALL FOUNDATION ELEVATIONS, STEP CONDITIONS AND FOOTING ELEVATIONS.
TO BE VERIFIED BY CONTRACTOR, FOUNDATION DROPS AND FOOTING ELEVATIONS
ON THIS PLAN MAY NOT BE ACCURATE FOR BUILDING SITE.

Sheet List -G-	
Sheet Name	Sheet Number
Cover Sheet	G-101
General Info	G-103

Sheet List -A-	
Sheet Name	Sheet Number
Basement Level	A-100
Main Level	A-101
Office Area Callout	A-102
Elevations	A-201
Sections	A-301



DISCIPLINE DESIGNATOR		SHEET TYPE DESIGNATOR	
G	GENERAL	G	GENERAL
C	CIVIL	1	PLANS
L	LANDSCAPE	2	ELEVATION
S	STRUCTURAL	3	SECTIONS
A	ARCHITECTURAL	4	LARGE SCALE VIEWS
F	FIRE PROTECTION	5	DETAILS
P	PLUMBING	6	SCHEDULES AND DIRAGRAMS
M	MECHANICAL	7	
E	ELECTRICAL	8	
R	RESOURCE INFO	9	3D VIEWS, ISOMETRICS PERSPECTIVES & PHOTOS

HALF SCALE IF PRINTED ON 11X17



PO BOX 10
DURAND, WISCONSIN 54736
DURAND OFFICE
MAIN NUMBER: (715) 672-5941
FAX NUMBER: (715) 672-8886
WWW.DURANDBUILDERS.COM
WWW.HomeTownBC.com

Hallberg Marine Inc.
New Wyoming, MN Multi-Tenant
Forest Blvd. & I-35 Wyoming, MN 55092
Project Number: Project Number
For Approval

Date
Date 1

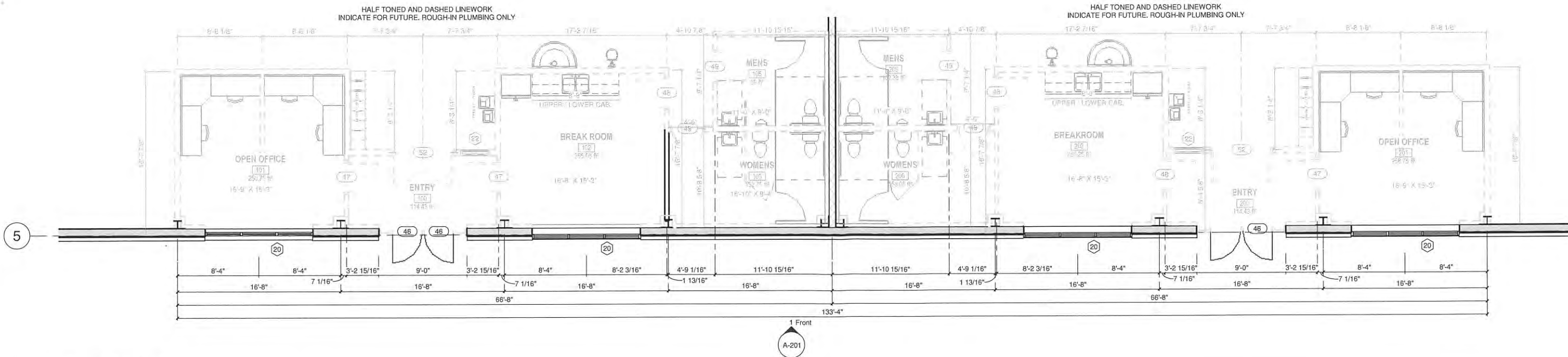
Description

No.
Revision 1

DESIGNED BY: KMS
DRAWN BY: KMS
CHECKED BY: KMS

Cover Sheet

G-101
As indicated
Page 66 of 90

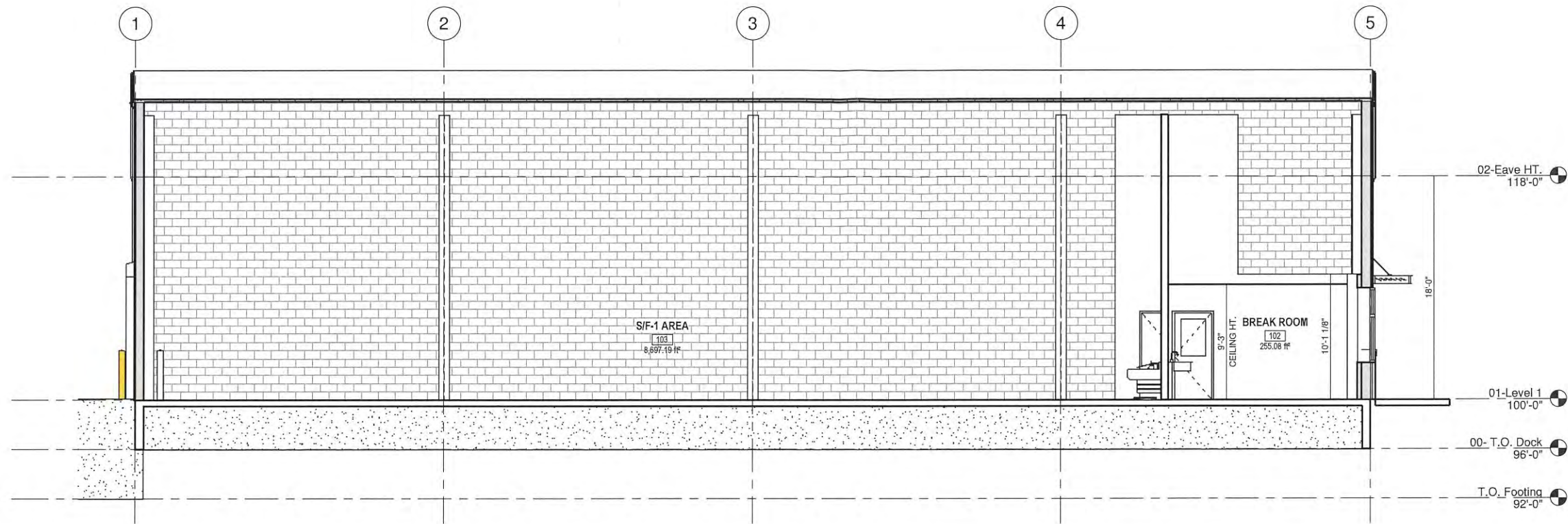


ROUGH OPENING HEIGHTS ON DOORS DO NOT TAKE FLOORING INTO CONSIDERATION

Master Exterior Residential Door Schedule																	
Function	Type Mark	Count	Family and Type	Panel Type	R.O.		Jamb Size	Swing	Exterior Panel Color	Interior Panel Color	Cladding Finish	Handle Set				Hinge Finish	Comments
					Rough Width	Rough Height						Brand	Model	Type	Deadbolt	Hardware Finish	
Exterior	40	2	Commercial O.H. DOOR: 12' X 14' O.H. DOOR		12'-3"	14'-1"											
Exterior	41	2	Sectional Overhead Dock Door & Seal: 9'-0"W x 10'-0"H Oversized														
Exterior	44	2	Hollow Metal Door Insulated: 3/0 X 7/0		3'-4"	7'-2"											
Exterior	46	4	Door-Curtain-Wall-Single-Glass 2016: Door-Curtain-Wall-Single-Glass 2016														

Master Interior Residential Door Schedule															
Function	Count	Type Mark	Family and Type	Panel Type	R.O.		Jamb Size	Swing	Finish	Handle Set				Hinge Finish	Comments
					Rough Width	Rough Height				Brand	Model	Type	Hardware Finish		
Interior	3	47	Hollow Metal Door_With_Glass: 3/0 X 7/0 Full Lite		3'-4"	7'-2"									
Interior	3	48	Hollow Metal Door_With_Glass: 3/0 X 7/0 Half Lite		3'-4"	7'-2"									
Interior	6	49	Hollow Metal Door: 3/0 X 7/0		3'-4"	7'-2"									
Interior	2	52	Hollow Metal Door_Double_With_Glass: 3/0 X 7/0 Dbl. Dr.		6'-4"	6'-0"									

Single Window Schedule									
Window Type	Count	Window Description	Type	R.O.		U-VALUE	Exterior Color	Interior Color	Comments
				Rough Width	Rough Height				
20	4	Aluminum_Exterior_Window_-_3_wide_x_2_high	132"W. x 68"H.	132"	72"				
22	2	Aluminum_inter_Window_-_Single -	36"X72"						
28	4	Aluminum_Exterior_Window_-_3_Wide	72"Wx36"H	96"	36"				



① Section 1
3/16" = 1'-0"



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COPYRIGHT: 10/4/2021 8:09:07 AM

PO BOX 10
DUFAND, WISCONSIN 54726
DURAND OFFICE
MAIN NUMBER: (715) 672-5941
FAX NUMBER: (715) 672-8886

WWW.DURANDBUILDERS.COM
WWW.HomeTownBC.com

Hallberg Marine Inc.
New Wyoming, MN Multi-Tenant
Forest Blvd. & I-35 Wyoming, MN 55092
Project Number: Project Number

For Approval

Date

Description

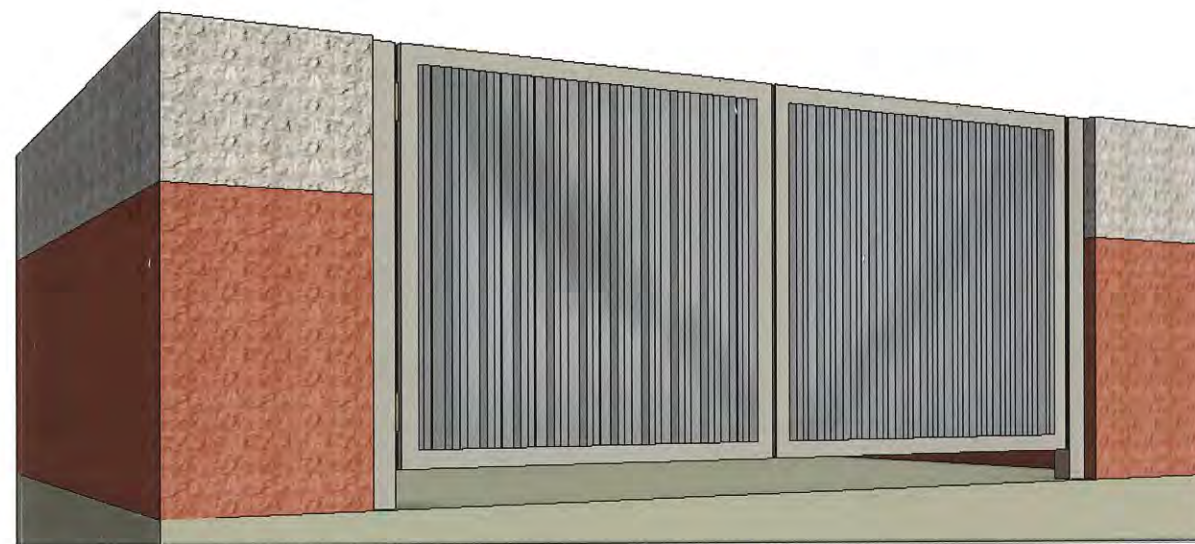
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Issue Date

DESIGNED BY: KMS
DRAWN BY: KMS
CHECKED BY: KMS

Sections

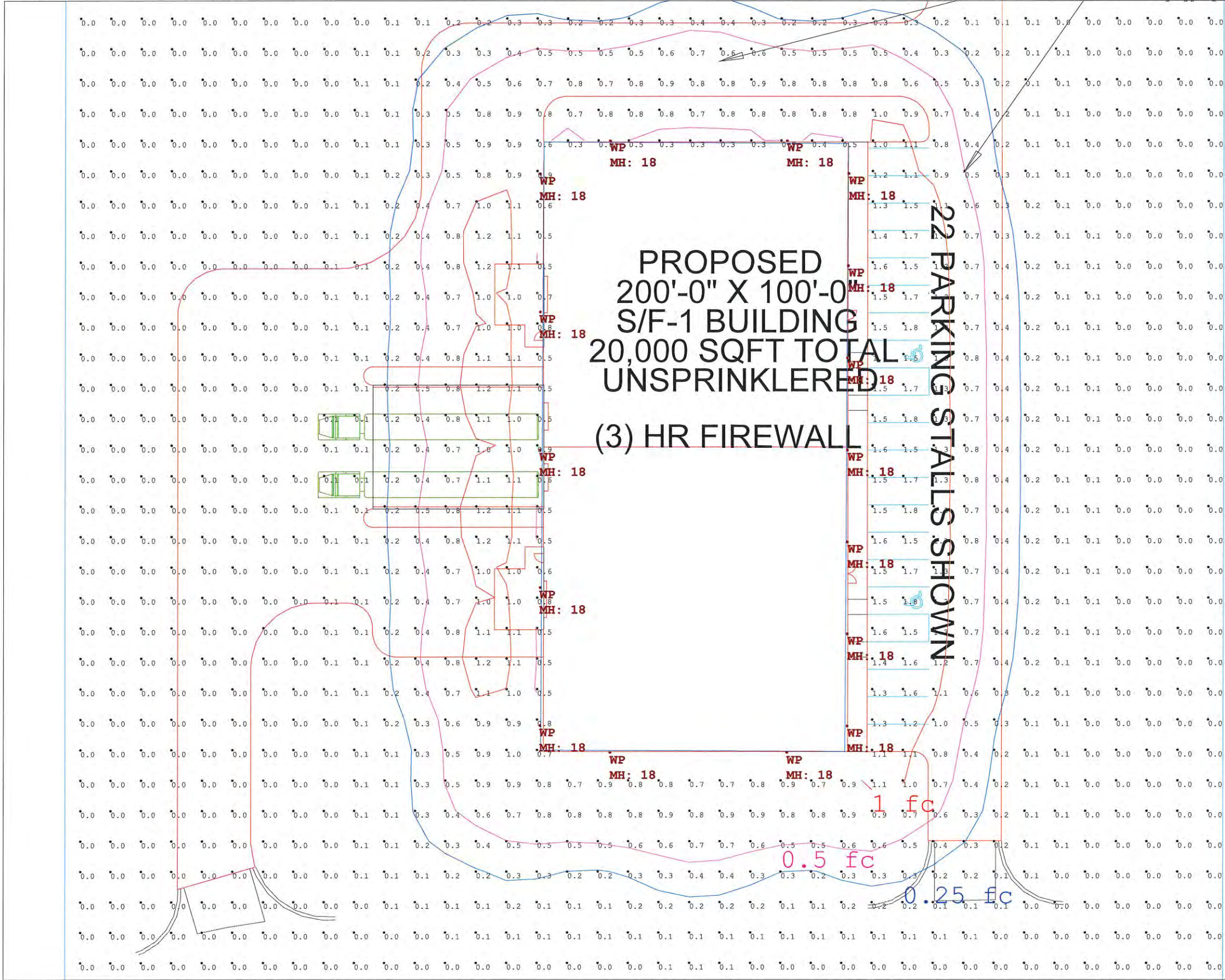
A-301
3/16" = 1'-0"



① Level 1 Main Level
1/2" = 1'-0"



No.	Description	Date
Issue Date		
DESIGNED BY:		KMS
DRAWN BY:		KMS
CHECKED BY:		KMS
Main Level		
A-101 As indicated		



Calculation Summary					
Label	CalcType	Units	Avg	Max	Min
Ground Planar	Illuminanc	Fc	0.22	1.8	0.0
Luminaire Schedule					
Symbol	Qty	Label	Arrangement	LLF	Description
□	16	WP	SINGLE	0.910	TRP1-12L30-3K7-4
				Lum. Lumens	2674

Drawn By: Daniel Budke

Checked By:

Date: 10/11/2021

#

Date

Comments

Revisions

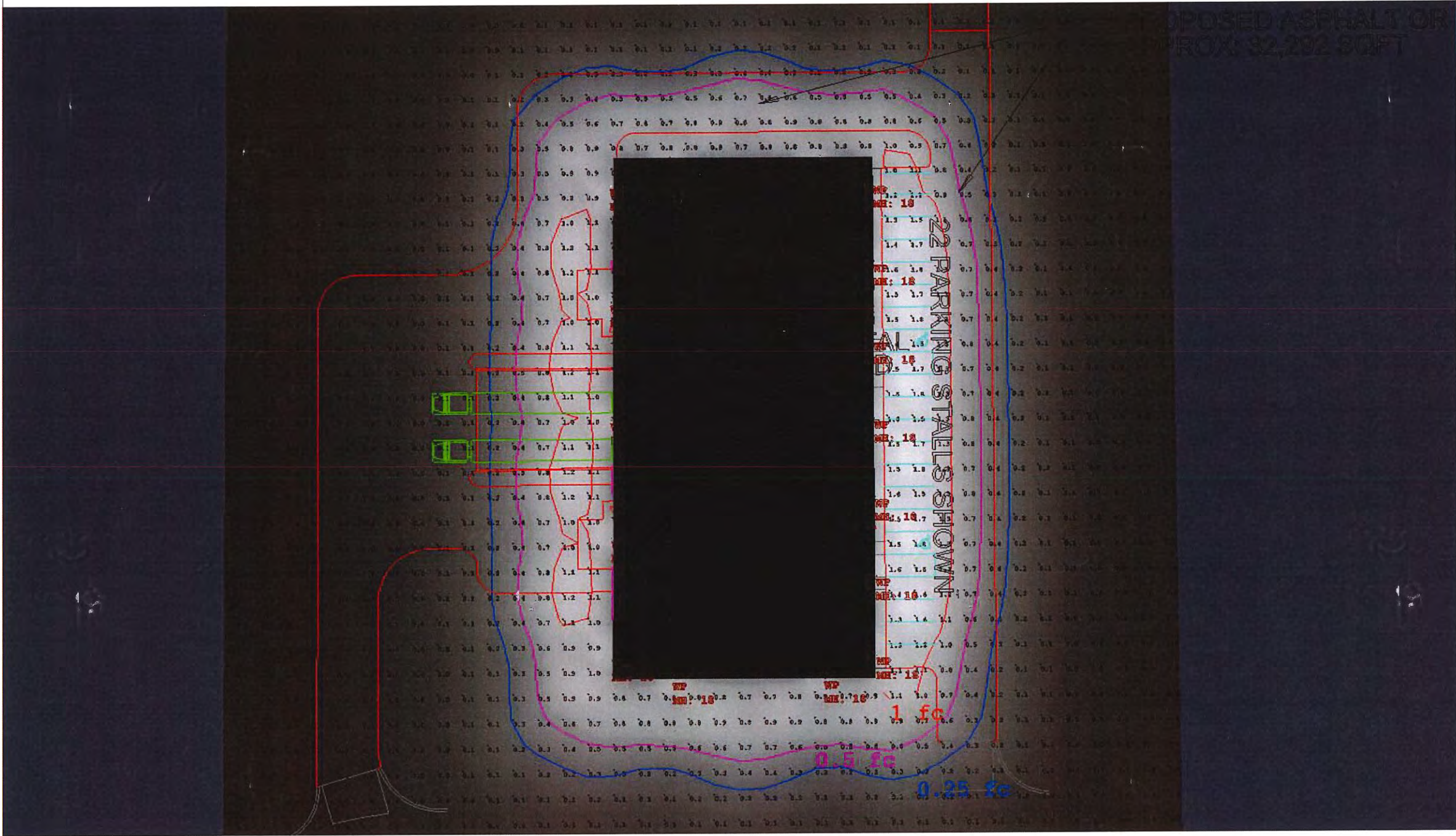
Hallberg

Building A Exterior

Page M of 1



A Sonepar Company



Calculation Summary									
Label		CalcType		Units	Avg	Max	Min	Avg/Min	Max/Min
Ground Planar		Illuminanc		Fc	0.22	1.8	0.0	N.A.	N.A.
Luminaire Schedule									
Symbol	Qty	Label	Arrangement	LLF	Description			Lum. Lumens	
	16	WP	SINGLE	0.910	TRP1-12L30-3K7-4			2674	

Hallberg

Building A Exterior

Drawn By: Daniel Budke

Checked By:

Date: 10/11/2021

Scale:

#

Date

Comments

Revisions



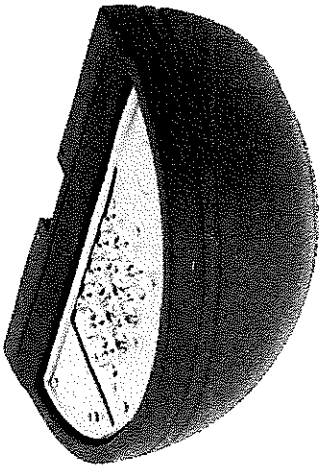
VIKING
electric
A Sonepar Company

QSP1 Geopak

By Hubbell Outdoor Lighting

Small sized architectural wallpacks in three stylish shapes with molded contours to accentuate building architecture. Provides excellent illuminati energy-saving LED systems.

- Capable of replacing up to 175W HID luminaires
- Type II, III and IV distributions for a wide variety of applications
- Easy to install and retrofit existing HID luminaires with similar footprint
- Control capabilities offer additional energy savings options
- Integral battery backup options
- Five powder coat standard finishes, plus custom color options
- Wet Location Listed to UL924 and UL1598 Standard
- Zero uplight distributions
- DLC® (DesignLights Consortium) Qualified - see www.designlights.org



Product Details

General

Ambient Temp. Range	-40 to 40 °C
Construction Material - Main	Aluminum
Dimming Protocol	0-10V
Light Distribution	• IES Type II • IES Type III • IES Type IV
Lumen Range	1-2,500 lm
Type	Wall Mount
Electrical Ratings	
Frequency Rating	50/60 Hz
Primary Voltage	• 120 VAC • 208 VAC • 220 VAC • 240 VAC • 277 VAC
Wattage Range	≤30

Certifications and Compliance



HALLBERG MULTI-TENANT SITE PLAN

HALLBERG MARINE INC.

DURAND BUILDERS, INC.

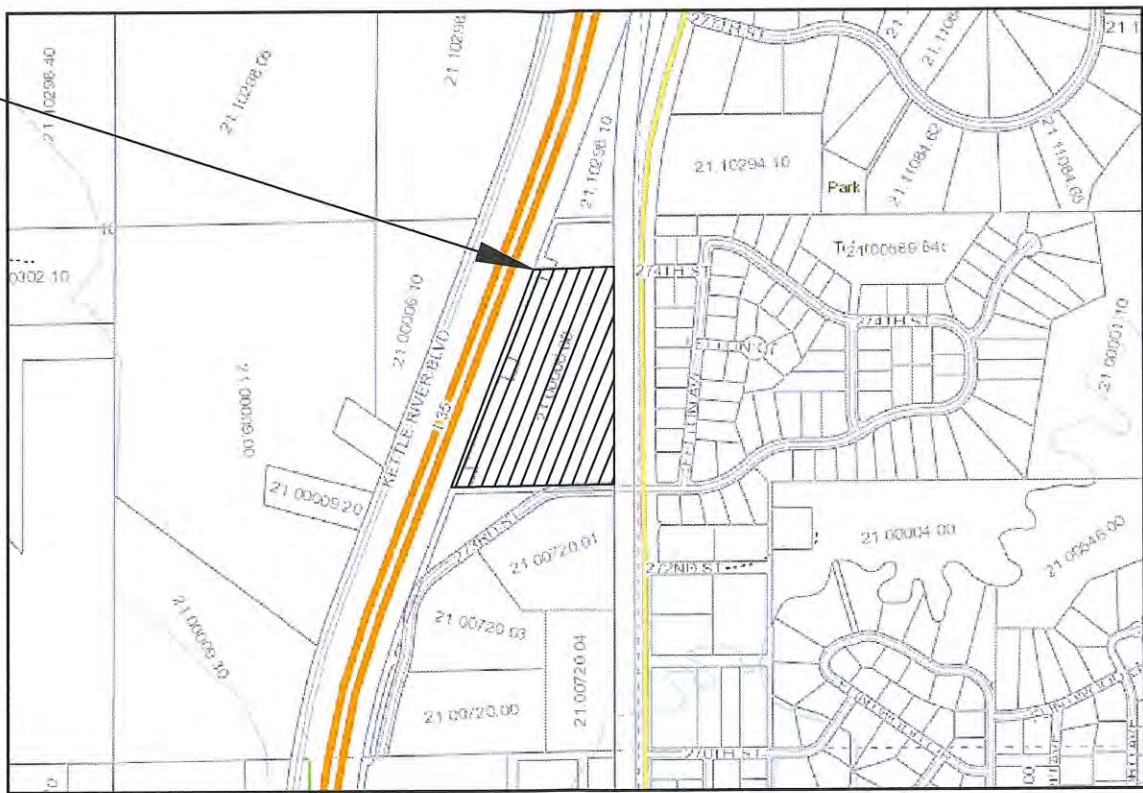
FOREST BLVD, (COUNTY HWY 22/30)

WYOMING, MN 55092



PROJECT LOCATION

CONTACTS	
CITY ADMINISTRATOR	CITY OF WYOMING — ATTN: ROBB LINWOOD PHONE: (651) 462-0575
SUPERINTENDENT PUBLIC WORKS	CITY OF WYOMING — ATTN: CHUCK ALMHJELD PHONE: (651) 462-0580
ZONING ADMINISTRATOR	CITY OF WYOMING — ATTN: FRED WECK PHONE: (651) 462-0575
WATER	CITY OF WYOMING — PHONE: (651) 462-0580
SANITARY	CITY OF WYOMING — PHONE: (651) 462-0580
TELEPHONE	FRONTIER PHONE: (866) 226-5170
CABLE	MIDCONTINENT PHONE: (800) 888-1300
GAS	XCEL ENERGY PHONE: (800) 895-4999
FIRE DEPT.	CITY OF WYOMING — ATTN: JESSE MILLIGAN PHONE: (651) 462-0575



LOCATION MAP

ABBREVIATIONS:
BC=BACK OF CURB
BLK=BLOCK NUMBER
BOT=BOTTOM (ELEV)
CL=CENTERLINE
CS=CURB STOP
ELEV=ELEVATION
EOP=EDGE OF PAVEMENT
EX=EXISTING
FES=FLARED END SECTION
FF=FINISHED FLOOR (ELEV)
FL=FLOWLINE
GF=GARAGE FLOOR (ELEV)
GLG=GROUND LINE GROOVE
HWL=HIGH WATER LEVEL
INV=INVERT
LF=LINEAR FEET
LO=LOOKOUT STYLE HOME
LT=LEFT
MIN=MINIMUM
NWL=NORMAL WATER LEVEL
PC=POINT OF CURVE
PRC=CURVE REVERSAL POINT
PT=POINT OF TANGENCY
RAD=RADIUS
RT=RIGHT
R/W=RIGHT OF WAY
SAN=SANITARY SEWER
SP=SPOT ELEVATION
STA=STATION
STM=STORM SEWER
TC=TOP OF CURB
TYP=TYPICAL
W=WATER FITTINGS
WAT=WATER
WM=WATERMAIN
WO=WALKOUT STYLE HOME

EXISTING	PROPOSED	
		---BENCHMARK
		---CONTROL POINT
		---SIGN
		---CURB STOP
		---WELL
		---HYDRANT
		---GATE VALVE
		---CURB INLET
		---AREA DRAIN
		---SAN MH
		---STORM MH
		---SAN CLEANOUT
		---GAS MANHOLE
		---LIGHT POLE
		---UTILITY POLE
		---GUY WIRE
		---GUY POLE
		---PULL BOX
		---ELEC PED
		---CABLE PED
		---MAILBOX
		---TELE PED
		---IRON PIPE
		---ROW POST
		---REBAR
		---WATER MAIN
		---SANITARY SEWER
		---STORM SEWER
		---OVERHEAD UTILITY
		---TELEPHONE LINE
		---GAS LINE
		---ELECTRIC LINE
		---CABLE TV LINE
		---TREELINE
		---MARSH
		---FENCE LINE
		---WOVEN WIRE FENCE
		---SILT FENCE
		---RETAINING WALL
		---CONTOURS MAJOR
		---CONTOURS MINOR

SHEET SCHEDULE	
SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	EXISTING CONDITIONS & DEMOLITION PLAN
3	OVERALL SITE PLAN
4-5	SITE PLAN
6-7	UTILITY PLAN
8-9	GRADING PLAN
10-11	ALIGNMENT 1: PLAN & PROFILE
12	STORMWATER POLLUTION PREVENTION PLAN
13	STORMWATER POLLUTION PREVENTION PLAN NOTES
14-16	DETAILS

OWNER DEVELOPER:
HALLBERG MARINE INC.
ATTN: AUSTIN HALLBERG
26470 FALLBROOK AVE
WYOMING, MN 55092
PHONE: 651.462.4516
EMAIL: austinhallberg@hallbergmarine.com

BUILDER:
DURAND BUILDERS SERVICE INC.
ATTN: PETE PERSHERN
P.O. BOX 10 N6344 STATE ROAD 25
DURAND, WI 54736
PHONE: 715.672.5941
EMAIL: ppershern@durandbuilders.com

PROJECT ENGINEER:
ADVANCED ENGINEERING CONCEPTS
ATTN: MATT APPEL, P.E.
1360 INTERNATIONAL DRIVE, SUITE #1
EAU CLAIRE, WI 54701
PHONE: 715.552.0330
EMAIL: mappel@aec.engineering

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota

Print Name: **SEAN P. BOHAN**
Signature:
Date 10/4/2021 License # 46834

SCHEDULE OF REQUIRED PERMITS		
APPROVALS NEEDED	DATE SUBMITTED	APPROVAL
MPCA: CONSTRUCTION STORMWATER GENERAL PERMIT		
CITY OF WYOMING: LAND USE APPLICATION	10/2021	

AEC PROJECT #: 21081

PLANS DATED: OCT 2021



ADVANCED ENGINEERING CONCEPTS
1360 INTERNATIONAL DR. SUITE #1
EAU CLAIRE, WI 54701
PH 715-552-0330
INFO@AEC.ENGINEERING
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FOREST BLVD (COUNTY HWY 22/30)



Know what's below.
Call before you dig.

0 25 50 100



LEGEND

- (1100)--- EXISTING CONTOURS-MNR
- (1105)--- EXISTING CONTOURS-MJR
- CLEAR AND GRUB TREES (CLEARING LIMITS)
- REMOVE PAVEMENT
- FULL-DEPTH SAWCUT
- CURB & GUTTER REMOVAL
- TREE REMOVAL (28)

GENERAL NOTES:

- UNDERGROUND UTILITIES ARE SHOWN IN APPROXIMATE LOCATIONS ONLY AND ARE NOT SHOWN IN THEIR ENTIRETY. CONTRACTOR SHALL NOTIFY UTILITIES A MINIMUM OF 3 DAYS PRIOR TO ANY EXCAVATION FOR FIELD VERIFICATION OF LOCATIONS. THE CLIENT, CITY, AND THE ENGINEER ARE NOT RESPONSIBLE OR LIABLE FOR ANY DAMAGE CAUSED TO EXISTING UTILITIES.
- CLEARING AND GRUBBING SHALL ONLY BE IN THOSE LOCATIONS DIRECTED BY THE ENGINEER AND/OR OWNER. CONTRACTOR SHALL PROTECT ALL TREES, SHRUBS, AND CORRESPONDING ROOT SYSTEMS FROM DAMAGE. ALL WORK WITH POTENTIAL IMPACT ON UN-CLEARED TREES AND/OR SHRUBS SHALL BE COORDINATED WITH THE ENGINEER AND/OR OWNER.
- CONTRACTOR SHALL NOT DISTURB ANY R/W IRONS. ANY REMOVAL SHALL BE APPROVED BY THE ENGINEER, OTHERWISE THE CONTRACTOR SHALL BE BILLED FOR REPLACEMENT.
- CONTRACTOR SHALL VERIFY THE AMOUNT OF PAVEMENT REMOVAL WITH THE PROJECT MANAGER.
- CONTRACTOR TO COORDINATE LOCATIONS AND LIMITS OF SAWCUTS WITH THE PROJECT MANAGER.
- NO TREES OR STUMPS ARE TO BE BURIED ON SITE. CONTRACTOR IS RESPONSIBLE FOR ANY PERMITS FOR BURNING OR MATERIAL DISPOSAL.
- CONTRACTOR TO REPAIR AND RESTORE ANY DAMAGED OR DISTURBED AREAS OF PAVEMENT, CONCRETE, LANDSCAPING, ELECTRICAL, AND AUTOMATIC IRRIGATION, ETC. TO ITS ORIGINAL CONDITION ON ADJACENT PROPERTIES.
- IF DURING THE COURSE OF CONSTRUCTION THE CONTRACTOR FINDS ANY DISCREPANCIES OR CONFLICTS BETWEEN THE PROPOSED SITE IMPROVEMENTS INDICATED ON THE PLANS AND THE PHYSICAL CONDITIONS OF THE SITE, OR ANY ERRORS OR OMISSIONS WITHIN THE PLANS OR IN THE SITE LAYOUT AS PROVIDED BY THE ENGINEER, IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO IMMEDIATELY NOTIFY THE ENGINEER. UNTIL AUTHORIZED TO PROCEED, ANY WORK PERFORMED AFTER SUCH DISCOVERY WILL BE AT THE CONTRACTOR'S SOLE RISK AND EXPENSE.

SURVEY NOTES:

- TOPO SURVEY PERFORMED BY E.G. RUD & SONS INC. JULY 1 & AUGUST 16, 2021 (PROJECT 2108178T)
- UTILITY SIZES AND LOCATIONS ARE COMPILED FROM SURVEYS AND AS-BUILTS INFORMATION PROVIDED BY OTHERS. ADVANCED ENGINEERING CONCEPTS MAKES NO GUARANTEE AND IS NOT RESPONSIBLE FOR THE ACCURACY OF THE EXISTING LINEWORK.
- CONTRACTOR TO VERIFY EXISTING PRIVATE UTILITIES PRIOR TO ANY CONSTRUCTION TAKING PLACE.

FIELD TREE INVENTORY LOG

PROJECT NAME: Tree Survey at Forest Boulevard (County Hwy 22/30), Wyoming, MN					
DATE: 8/16/2021		Lot Condition: Undeveloped		Color Key:	
TIME: 2:00 PM		Survey: 82 Degrees F		Gray Highlight = Not Significant	
				Blue Highlight = Phase 2 Tree	
TAG NO.	TREE DIA. (IN)	SPECIES	CONDITION	SIGNIFICANT Y/N?	NOTES
162	15	WHITE OAK	GOOD	Y	
163	15	PIN OAK	FAIR	Y	
164	40	PIN OAK	POOR	Y	
165	27	PIN OAK	FAIR	Y	3-TRUNK 27" 25" 24"
166	31	WHITE OAK	GOOD	Y	
167	12 HGT	CEDAR	GOOD	Y	4 CEDAR TREE CLUSTER - SAME ROOT SYSTEM
168	12 HGT	CEDAR	FAIR	Y	5 CEDAR TREE CLUSTER - SAME ROOT SYSTEM
169	37	WHITE OAK	GOOD	Y	
170	12 HGT	CEDAR	GOOD	Y	
171	12 HGT	CEDAR	GOOD	Y	
172	12 HGT	CEDAR	GOOD	Y	
173	38	WHITE OAK	GOOD	Y	
174	25	WHITE OAK	GOOD	Y	
175	26	WHITE OAK	FAIR	Y	
176	30 HGT	SPRUCE	FAIR	Y	EVIDENCE OF HOLLOW TRUNK
177	37	WHITE OAK	GOOD	Y	
178	12 HGT	CEDAR	GOOD	Y	
179	10	BLACK CHERRY	POOR	Y	2-TRUNK 10' 10"
180	9	BOXELDER	POOR	Y	2-TRUNK 9' 9"
181	13	WILLOW	POOR	N	NOT SIGNIFICANT - TOO SMALL
182	10	BOXELDER	POOR	N	NOT SIGNIFICANT - TOO SMALL
183	16	WILLOW	POOR	N	NOT SIGNIFICANT - TOO SMALL
184	18	BOXELDER	POOR	Y	
185	12 HGT	CEDAR	GOOD	Y	
186	12 HGT	CEDAR	GOOD	Y	
187	20 HGT	CEDAR	GOOD	Y	3 CEDAR TREE CLUSTER - SAME ROOT SYSTEM. TAG ON ZIP TIE
188	12 HGT	CEDAR	GOOD	Y	
189	30 HGT	CEDAR	GOOD	Y	TAG ON ZIP TIE
190	12 HGT	CEDAR	GOOD	Y	
191	12 HGT	CEDAR	GOOD	Y	
192	15 HGT	CEDAR	GOOD	Y	
193	12 HGT	CEDAR	GOOD	Y	
194	12 HGT	CEDAR	GOOD	Y	
195	15 HGT	CEDAR	GOOD	Y	
34	NO. OF TREES TAGGED				
32	NO. OF SIGNIFICANT TREES TAGGED				

CALYX DESIGN GROUP

Landscape Architecture + Planning
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City of Wyoming Tree Inventory Criteria:
All Overstory Hardwood Trees 6" dia.+
All Overstory Softwood Trees 12" dia.+
All Canopy Losses 12" dia.+
Softwoods: Catappa, Populus, Willow, Sit. Maple, Elm
Condition Rating:
Good = Full Canopy, No Signs of Stress or Injury
Fair = Most of the Canopy, Some Stress or Minor Injury
Poor = Significant Canopy Loss, Extensive Damage or Disease, Short Life Expectancy

NOTE:
CONTRACTOR TO FIELD VERIFY EXISTING UTILITY LOCATIONS

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

PRINT NAME: SEAN P. BOHAN LICENSE # 46834
SIGNATURE: DATE:

PROJ. NO.
21081



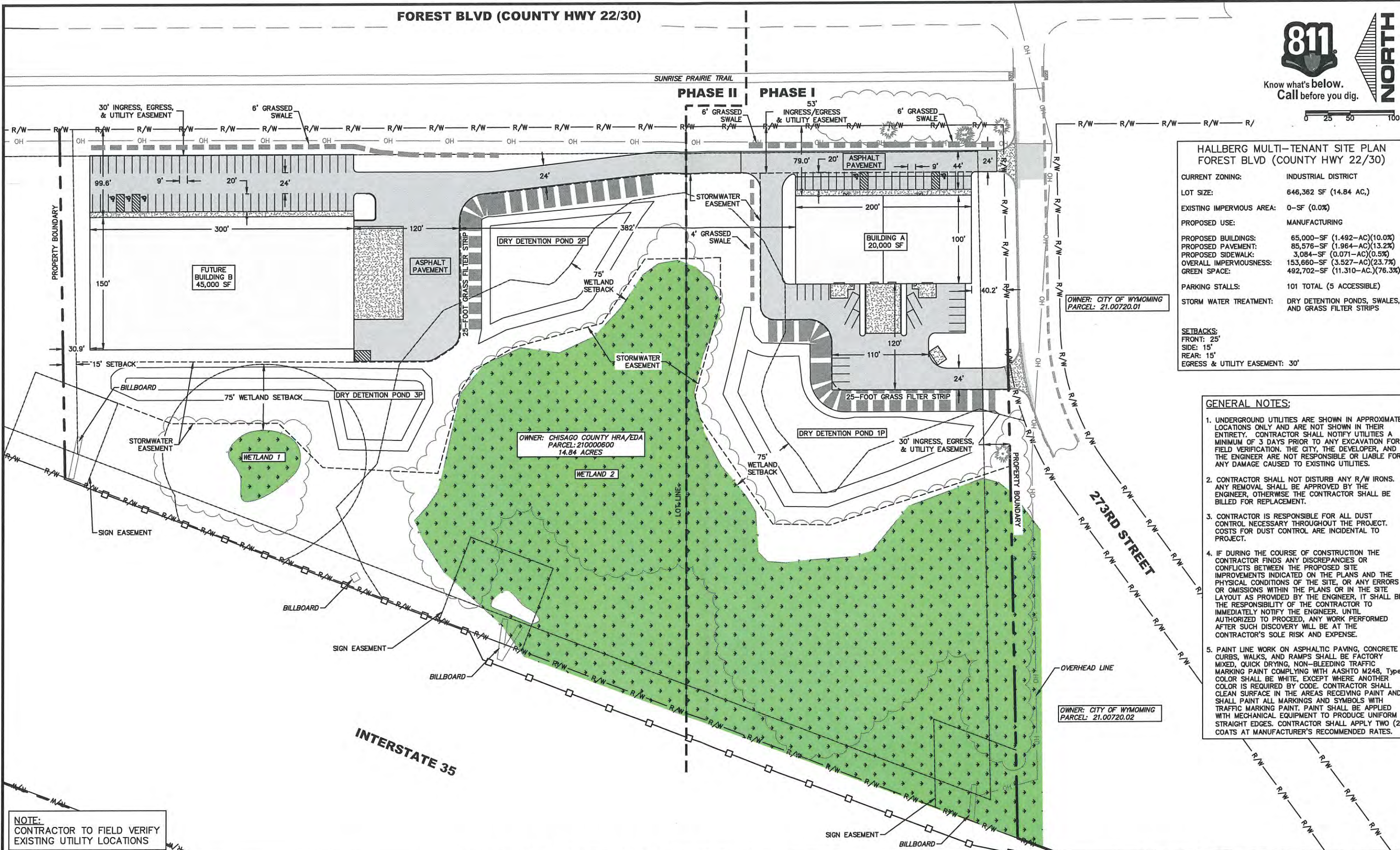
ADVANCED ENGINEERING CONCEPTS
1360 INTERNATIONAL DR, SUITE #1
EAU CLAIRE, WI 54701
PH: 715-552-0330
info@aec.engineering
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EXISTING CONDITIONS &
DEMOLITION PLAN

HALLBERG MULTI-TENANT SITE PLAN
HALLBERG MARINE INC
DURAND BUILDERS, INC
FOREST BLVD, (COUNTY HWY 22/30)
WYOMING, MN

DWG NAME
21081 PG2
EXISTING
DATE
10/2021

2
16

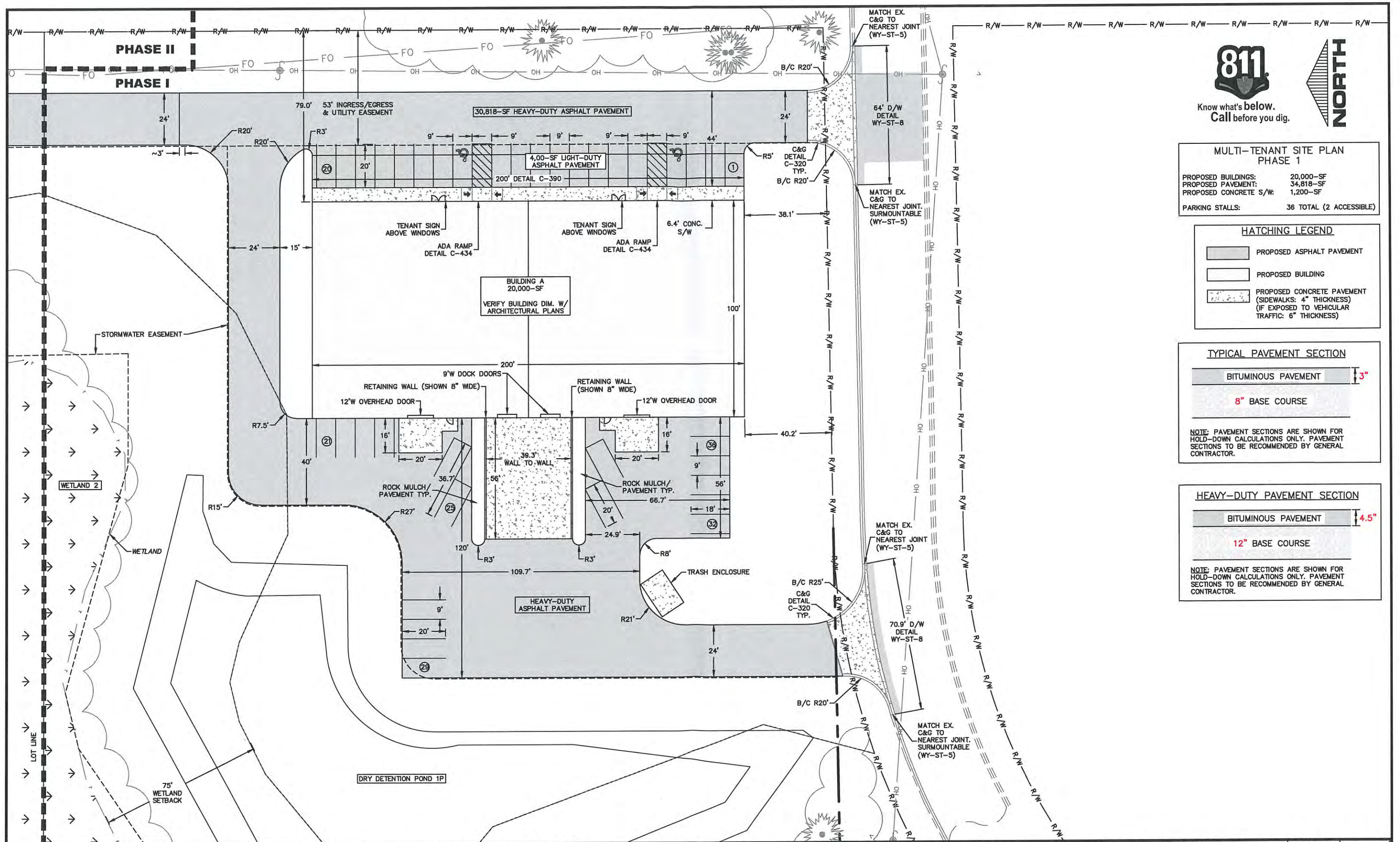


HALLBERG MULTI-TENANT SITE PLAN FOREST BLVD (COUNTY HWY 22/30)	
CURRENT ZONING:	INDUSTRIAL DISTRICT
LOT SIZE:	646,362 SF (14.84 AC.)
EXISTING IMPERVIOUS AREA:	0-SF (0.0%)
PROPOSED USE:	MANUFACTURING
PROPOSED BUILDINGS:	65,000-SF (1.492-AC)(10.0%)
PROPOSED SIDEWALK:	85,576-SF (1.964-AC)(13.2%)
PROPOSED SIDEWALK:	3,084-SF (0.071-AC)(0.5%)
OVERALL IMPERVIOUSNESS:	153,660-SF (3.527-AC)(23.7%)
GREEN SPACE:	492,702-SF (11.310-AC)(76.3%)
PARKING STALLS:	101 TOTAL (5 ACCESSIBLE)
STORM WATER TREATMENT:	DRY DETENTION PONDS, SWALES, AND GRASS FILTER STRIPS
SETBACKS:	
FRONT:	25'
SIDE:	15'
REAR:	15'
EGRESS & UTILITY EASEMENT:	30'

- GENERAL NOTES:**
- UNDERGROUND UTILITIES ARE SHOWN IN APPROXIMATE LOCATIONS ONLY AND ARE NOT SHOWN IN THEIR ENTIRETY. CONTRACTOR SHALL NOTIFY UTILITIES A MINIMUM OF 3 DAYS PRIOR TO ANY EXCAVATION FOR FIELD VERIFICATION. THE CITY, THE DEVELOPER, AND THE ENGINEER ARE NOT RESPONSIBLE OR LIABLE FOR ANY DAMAGE CAUSED TO EXISTING UTILITIES.
 - CONTRACTOR SHALL NOT DISTURB ANY R/W IRONS. ANY REMOVAL SHALL BE APPROVED BY THE ENGINEER, OTHERWISE THE CONTRACTOR SHALL BE BILLED FOR REPLACEMENT.
 - CONTRACTOR IS RESPONSIBLE FOR ALL DUST CONTROL NECESSARY THROUGHOUT THE PROJECT. COSTS FOR DUST CONTROL ARE INCIDENTAL TO PROJECT.
 - IF DURING THE COURSE OF CONSTRUCTION THE CONTRACTOR FINDS ANY DISCREPANCIES OR CONFLICTS BETWEEN THE PROPOSED SITE IMPROVEMENTS INDICATED ON THE PLANS AND THE PHYSICAL CONDITIONS OF THE SITE, OR ANY ERRORS OR OMISSIONS WITHIN THE PLANS OR IN THE SITE LAYOUT AS PROVIDED BY THE ENGINEER, IT SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR TO IMMEDIATELY NOTIFY THE ENGINEER. UNTIL AUTHORIZED TO PROCEED, ANY WORK PERFORMED AFTER SUCH DISCOVERY WILL BE AT THE CONTRACTOR'S SOLE RISK AND EXPENSE.
 - PAINT LINE WORK ON ASPHALTIC PAVING, CONCRETE CURBS, WALKS, AND RAMPS SHALL BE FACTORY MIXED, QUICK DRYING, NON-BLEEDING TRAFFIC MARKING PAINT COMPLYING WITH AASHTO M248, Type COLOR SHALL BE WHITE, EXCEPT WHERE ANOTHER COLOR IS REQUIRED BY CODE. CONTRACTOR SHALL CLEAN SURFACE IN THE AREAS RECEIVING PAINT AND SHALL PAINT ALL MARKINGS AND SYMBOLS WITH TRAFFIC MARKING PAINT. PAINT SHALL BE APPLIED WITH MECHANICAL EQUIPMENT TO PRODUCE UNIFORM STRAIGHT EDGES. CONTRACTOR SHALL APPLY TWO (2) COATS AT MANUFACTURER'S RECOMMENDED RATES.

NOTE:
CONTRACTOR TO FIELD VERIFY
EXISTING UTILITY LOCATIONS

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						PRINT NAME: SEAN P. BOHAN LICENSE # 46834									DATE 10/2021	
NO.	DATE	REVISIONS	DRAFTED BY	DESIGN BY	CHECKED	SIGNATURE: _____ DATE: _____										



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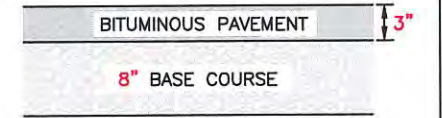
MULTI-TENANT SITE PLAN PHASE 1

PROPOSED BUILDINGS: 20,000-SF
PROPOSED PAVEMENT: 34,818-SF
PROPOSED CONCRETE S/W: 1,200-SF
PARKING STALLS: 36 TOTAL (2 ACCESSIBLE)

HATCHING LEGEND

- PROPOSED ASPHALT PAVEMENT
- PROPOSED BUILDING
- PROPOSED CONCRETE PAVEMENT (SIDEWALKS: 4" THICKNESS) (IF EXPOSED TO VEHICULAR TRAFFIC: 6" THICKNESS)

TYPICAL PAVEMENT SECTION



NOTE: PAVEMENT SECTIONS ARE SHOWN FOR HOLD-DOWN CALCULATIONS ONLY. PAVEMENT SECTIONS TO BE RECOMMENDED BY GENERAL CONTRACTOR.

HEAVY-DUTY PAVEMENT SECTION



NOTE: PAVEMENT SECTIONS ARE SHOWN FOR HOLD-DOWN CALCULATIONS ONLY. PAVEMENT SECTIONS TO BE RECOMMENDED BY GENERAL CONTRACTOR.

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						PRINT NAME: SEAN P. BOHAN LICENSE # 46834	21081					DATE 10/2021	16
NO.	DATE	REVISIONS	DRAFTED BY	DESIGN BY	CHECKED	SIGNATURE: _____	DATE: _____						

TYPICAL PAVEMENT SECTION

BITUMINOUS PAVEMENT

8" BASE COURSE

NOTE: PAVEMENT SECTIONS ARE SHOWN FOR HOLD-DOWN CALCULATIONS ONLY. PAVEMENT SECTIONS TO BE RECOMMENDED BY GENERAL CONTRACTOR.

HEAVY-DUTY PAVEMENT SECTION

BITUMINOUS PAVEMENT

12" BASE COURSE

NOTE: PAVEMENT SECTIONS ARE SHOWN FOR HOLD-DOWN CALCULATIONS ONLY. PAVEMENT SECTIONS TO BE RECOMMENDED BY GENERAL CONTRACTOR.

FOREST BLVD (HWY 22/30)

MULTI-TENANT SITE PLAN PHASE 2

PROPOSED BUILDINGS: 45,000-SF
PROPOSED PAVEMENT: 51,759-SF
PROPOSED CONCRETE S/W: 1,800-SF
PARKING STALLS: ~64 TOTAL (3 ACCESSIBLE)

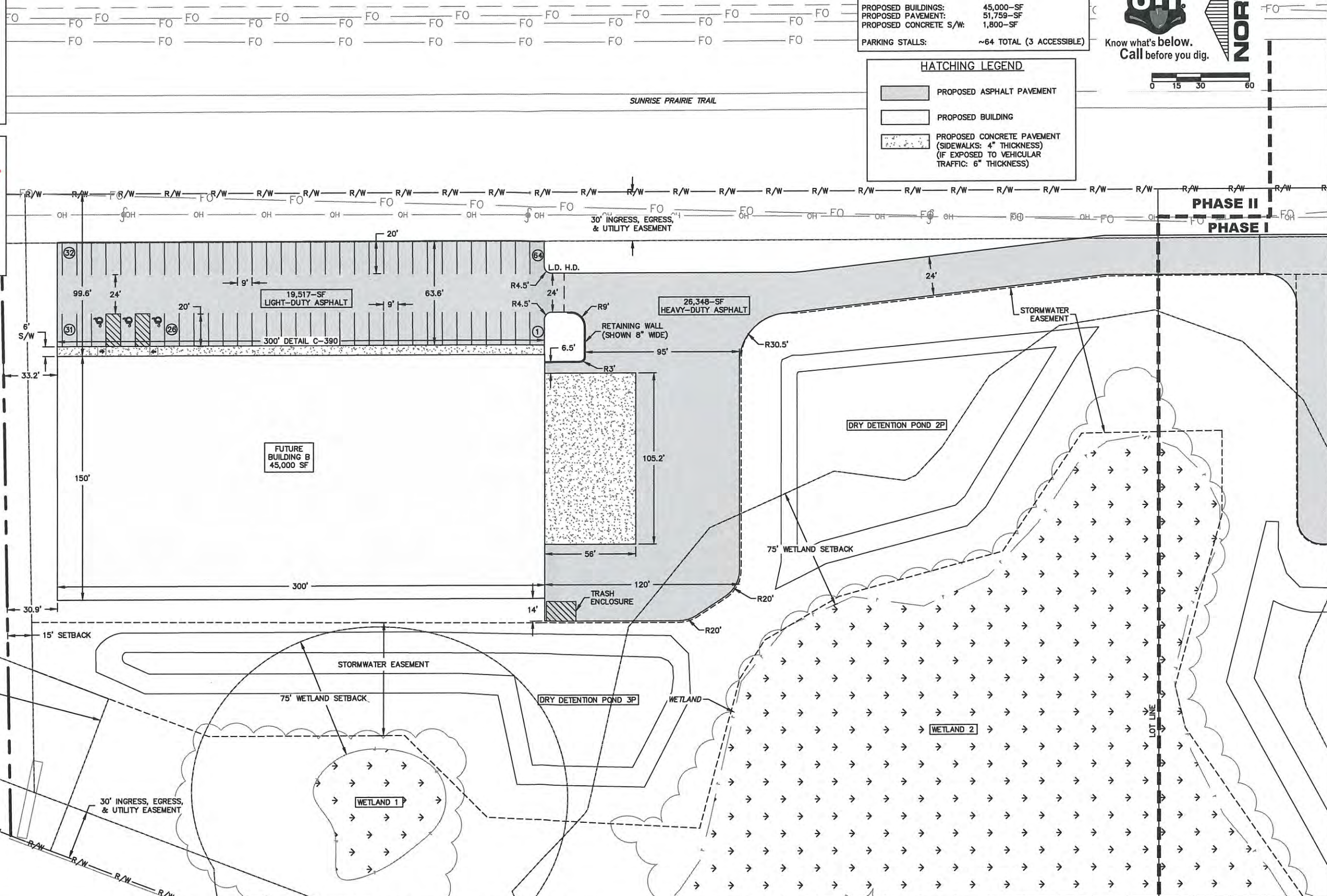
HATCHING LEGEND

- PROPOSED ASPHALT PAVEMENT
- PROPOSED BUILDING
- PROPOSED CONCRETE PAVEMENT (SIDEWALKS: 4" THICKNESS) (IF EXPOSED TO VEHICULAR TRAFFIC: 6" THICKNESS)



Know what's below.
Call before you dig.

0 15 30 60



NOTE: CONTRACTOR TO FIELD VERIFY EXISTING UTILITY LOCATIONS

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NOTE:
CONTRACTOR TO FIELD VERIFY
EXISTING UTILITY LOCATIONS

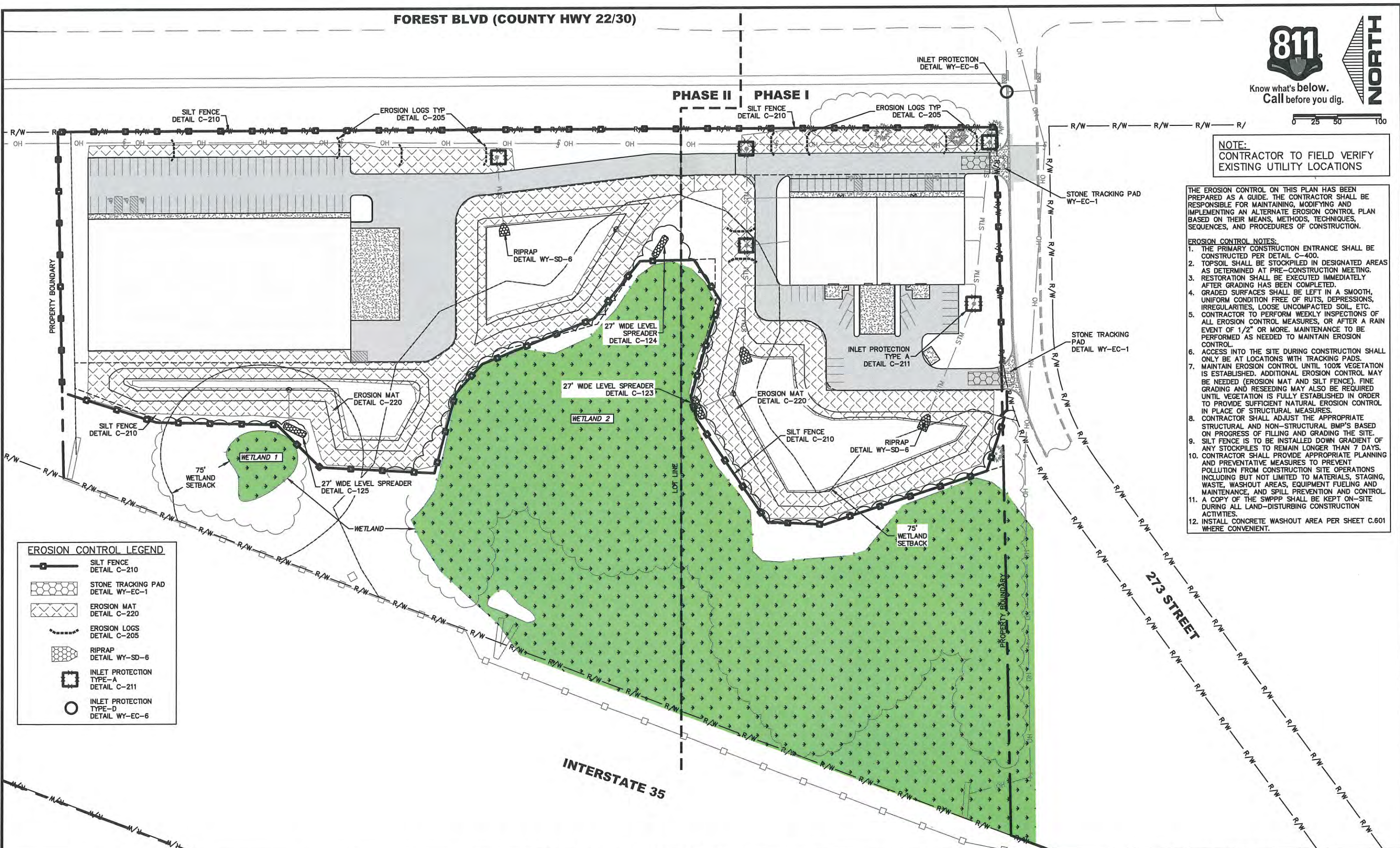
THE EROSION CONTROL ON THIS PLAN HAS BEEN PREPARED AS A GUIDE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR MAINTAINING, MODIFYING AND IMPLEMENTING AN ALTERNATE EROSION CONTROL PLAN BASED ON THEIR MEANS, METHODS, TECHNIQUES, SEQUENCES, AND PROCEDURES OF CONSTRUCTION.

- EROSION CONTROL NOTES:**
1. THE PRIMARY CONSTRUCTION ENTRANCE SHALL BE CONSTRUCTED PER DETAIL C-400.
 2. TOPSOIL SHALL BE STOCKPILED IN DESIGNATED AREAS AS DETERMINED AT PRE-CONSTRUCTION MEETING.
 3. RESTORATION SHALL BE EXECUTED IMMEDIATELY AFTER GRADING HAS BEEN COMPLETED.
 4. GRADED SURFACES SHALL BE LEFT IN A SMOOTH, UNIFORM CONDITION FREE OF RUTS, DEPRESSIONS, IRREGULARITIES, LOOSE UNCOMPACTED SOIL, ETC.
 5. CONTRACTOR TO PERFORM WEEKLY INSPECTIONS OF ALL EROSION CONTROL MEASURES, OR AFTER A RAIN EVENT OF 1/2" OR MORE, MAINTENANCE TO BE PERFORMED AS NEEDED TO MAINTAIN EROSION CONTROL.
 6. ACCESS INTO THE SITE DURING CONSTRUCTION SHALL ONLY BE AT LOCATIONS WITH TRACKING PADS.
 7. MAINTAIN EROSION CONTROL UNTIL 100% VEGETATION IS ESTABLISHED. ADDITIONAL EROSION CONTROL MAY BE NEEDED (EROSION MAT AND SILT FENCE). FINE GRADING AND RESEEDING MAY ALSO BE REQUIRED UNTIL VEGETATION IS FULLY ESTABLISHED IN ORDER TO PROVIDE SUFFICIENT NATURAL EROSION CONTROL IN PLACE OF STRUCTURAL MEASURES.
 8. CONTRACTOR SHALL ADJUST THE APPROPRIATE STRUCTURAL AND NON-STRUCTURAL BMP'S BASED ON PROGRESS OF FILLING AND GRADING THE SITE.
 9. SILT FENCE IS TO BE INSTALLED DOWN GRADIENT OF ANY STOCKPILES TO REMAIN LONGER THAN 7 DAYS.
 10. CONTRACTOR SHALL PROVIDE APPROPRIATE PLANNING AND PREVENTATIVE MEASURES TO PREVENT POLLUTION FROM CONSTRUCTION SITE OPERATIONS INCLUDING BUT NOT LIMITED TO MATERIALS, STAGING, WASTE, WASHOUT AREAS, EQUIPMENT FUELING AND MAINTENANCE, AND SPILL PREVENTION AND CONTROL.
 11. A COPY OF THE SWPPP SHALL BE KEPT ON-SITE DURING ALL LAND-DISTURBING CONSTRUCTION ACTIVITIES.
 12. INSTALL CONCRETE WASHOUT AREA PER SHEET C.601 WHERE CONVENIENT.

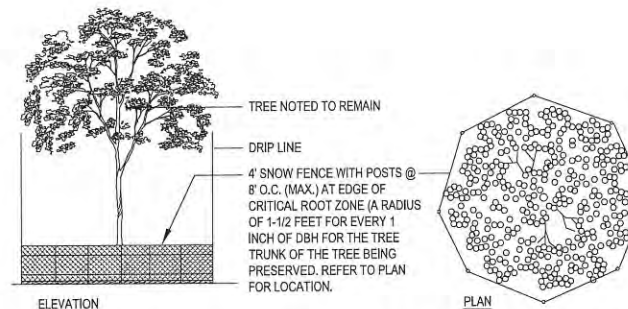
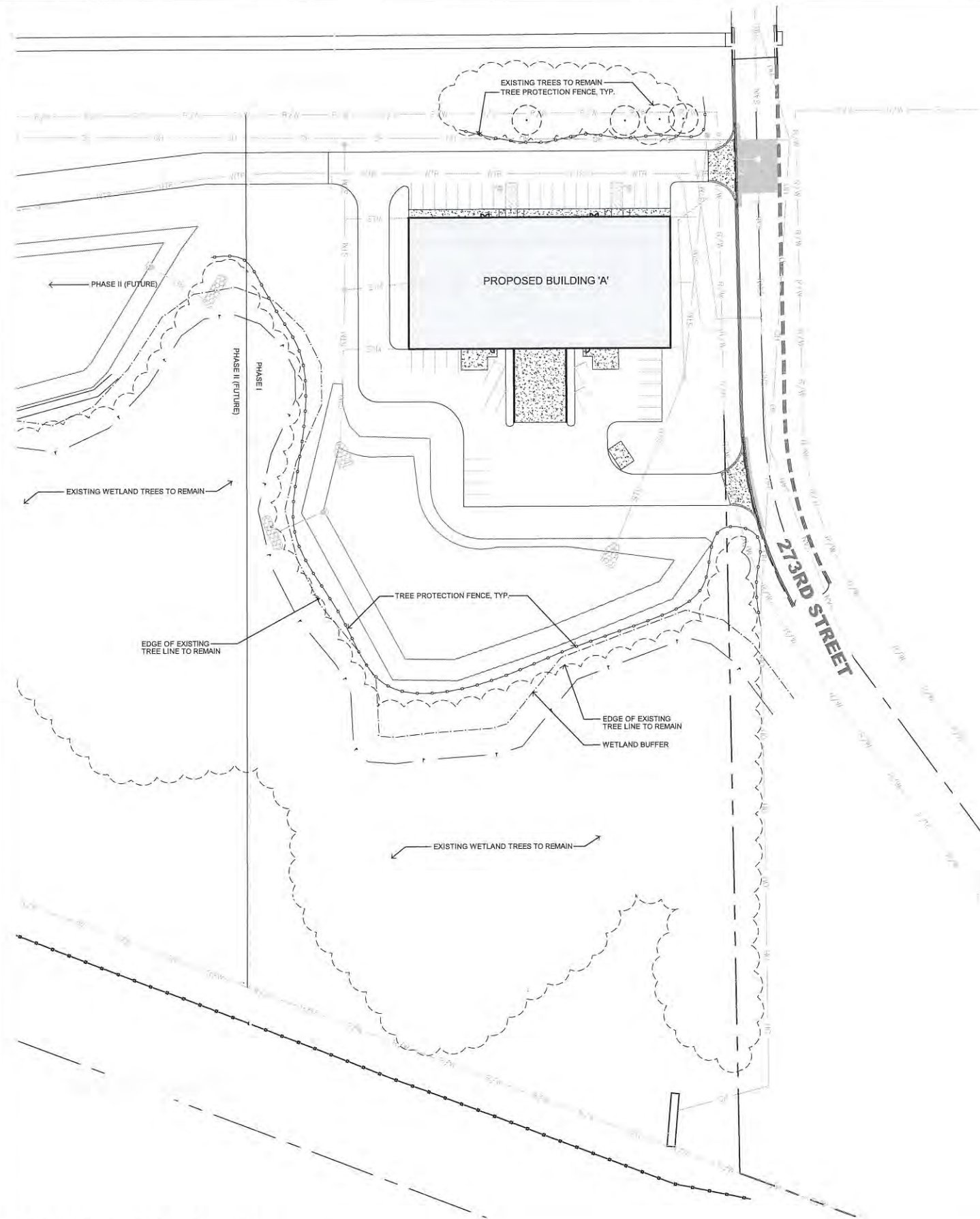
EROSION CONTROL LEGEND

- SILT FENCE
DETAIL C-210
- STONE TRACKING PAD
DETAIL WY-EC-1
- EROSION MAT
DETAIL C-220
- EROSION LOGS TYP
DETAIL C-205
- RIPRAP
DETAIL WY-SD-6
- INLET PROTECTION
TYPE-A
DETAIL C-211
- INLET PROTECTION
TYPE-D
DETAIL WY-EC-6

PHASE II PHASE I



						I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.	PROJ. NO.	 AEC	ADVANCED ENGINEERING CONCEPTS 1360 INTERNATIONAL DR, SUITE #1 EAU CLAIRE, WI 54701 PH: 715-552-0330 info@aec.engineering COPYRIGHT 2021 AEC LLC.	STORMWATER POLLUTION PREVENTION PLAN	HALLBERG MULTI-TENANT SITE PLAN HALLBERG MARINE INC DURAND BUILDERS, INC FOREST BLVD, (COUNTY HWY 22/30) WYOMING, MN	DWG NAME 21081 PG12 SWPPP	12
						PRINT NAME: SEAN P. BOHAN LICENSE # 46834	21081					DATE 10/2021	16
NO.	DATE	REVISIONS	DRAFTED BY	DESIGN BY	CHECKED	SIGNATURE: _____	DATE: _____						



NOTE: TREE PROTECTION SHALL BE PROVIDED BY CONTRACTOR AS REQUIRED TO AIDE IN SURVIVABILITY OF EXISTING TREES TO REMAIN. DO NOT STORE MATERIALS OR DRIVE EQUIPMENT WITHIN THE TREE DRIP LINE AS DESIGNATED ABOVE. MAINTAIN THE FENCE INTEGRITY AT ALL TIMES THROUGHOUT CONSTRUCTION.

TREE PROTECTION FENCE SHALL BE IN PLACE PRIOR TO THE START OF DEMOLITION.

1 EXISTING TREE PROTECTION DETAIL

Municipal Tree Replacement Requirements:

Per City of Wyoming Requirements: (1) Overstory Tree and (2) Understory Trees are required per 1/10th acre of plantable area

Plantable Acres On Site (Phase I Only): 0.88 Acres
Overstory Trees Required On Site: 9
Understory Trees Required On Site: 18

Overstory Trees to Remain as Credit: 4
Understory Trees to Remain as Credit: 0

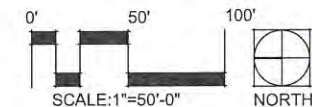
Total Overstory Trees Required to be Planted: 5
Total Understory Trees Required to be Planted: 18

Tree Removals Per Civil Plans: Sheet 2/11

Refer to Sheet L3 for Phase I Credit Calculations

General Notes:

1. Refer to Sheet L1 for Tree Preservation Plan.
2. Refer to Sheet L2 for Landscape Plans.
3. Refer to Sheet L3 and L4 for Details, Notes, and Schedules.
4. Contractor to coordinate work in the city easement or right-of-way with City of Wyoming.
5. Protect existing trees to remain from damage during construction.
6. Place a minimum of 4" topsoil or slope dressing on all areas disturbed by construction, including right-of-way boulevards, unless specified otherwise. Re-use stripped topsoil.
7. Protect existing paving during landscape installation.



TREE PRESERVATION PLAN:

NO.	DATE	REVISIONS	DRAFTED BY	DESIGN BY	CHECKED

PRELIMINARY

PROJ. NO.
21081

CALYX
DESIGN GROUP

CALYX DESIGN GROUP
475 CLEVELAND AVE. NORTH
SUITE 101A
SAINT PAUL, MN 55104
PH: 651-788-9018

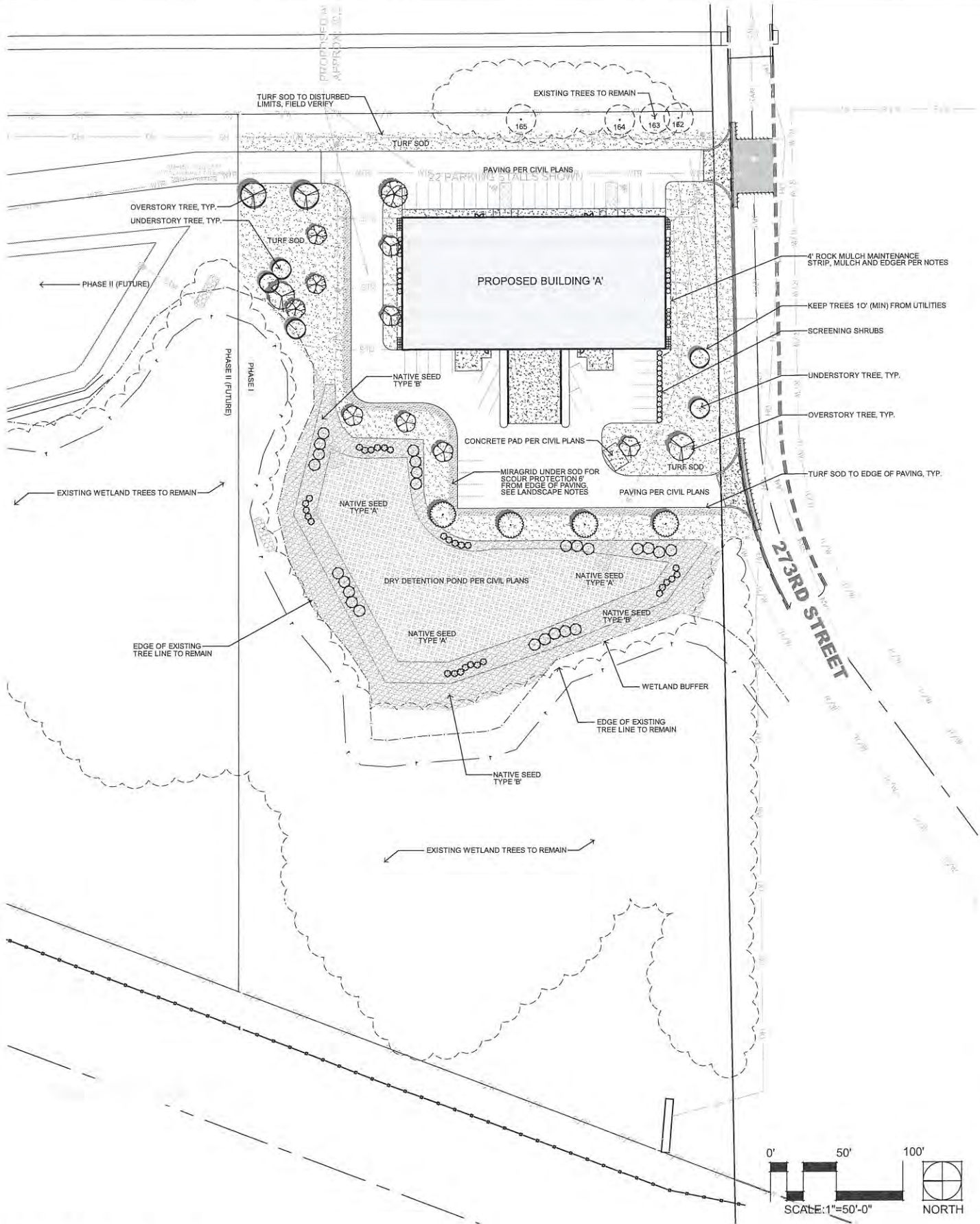
TREE PRESERVATION
PLAN

NEW WYOMING, MN MULTI-TENANT SITE PLAN
HALLBERG MARINE INC
DURAND BUILDERS, INC
FOREST BLVD, (COUNTY HWY 22/30)
WYOMING, MN

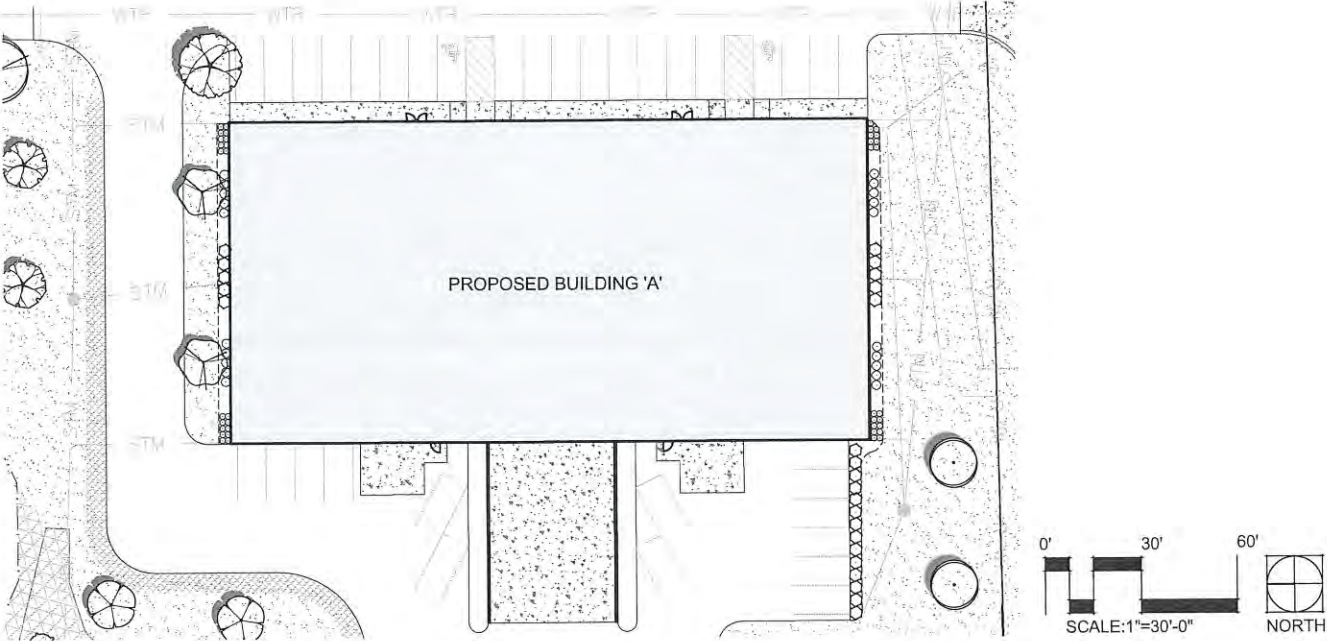
DWG NAME

DATE
10/2021

L1



LANDSCAPE PLAN - NORTH:



FOUNDATION PLANTING ENLARGEMENT

PLANT SCHEDULE

OVERSTORY TREE	CODE	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY	REMARKS
	As	Acer x freemanii 'Sienna'	Sienna Glen Maple	2.5" Cal.	B&B	2	
	Gl	Gleditsia triacanthos inermis 'Skycole' TM	Skyline Thornless Honey Locust	2.5" Cal.	B&B	1	
	Qr	Quercus rubra	Northern Red Oak	2.5" Cal.	B&B	2	Spring Dug
UNDERSTORY TREE	CODE	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY	REMARKS
	Ao	Aesculus glabra	Ohio Buckeye	1.5" Cal.	B&B	3	
	Mp	Malus x 'Prairifire'	Prairifire Crab Apple	1.5" Cal.	B&B	3	
	Ov2	Ostrya virginiana	Ironwood	1.5" Cal.	B&B	4	
	Pn	Prunus nigra 'Princess Kay'	Princess Kay Plum	1.5" Cal.	B&B	5	
	Sl	Syringa reticulata 'Ivory Silk'	Ivory Silk Japanese Tree Lilac	1.5" Cal.	B&B	3	
SHRUBS	CODE	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY	REMARKS
	Cg	Cornus racemosa	Gray Dogwood	5 gal.	Pot	29	
	DI	Diervilla lonicera	Dwarf Bush Honeysuckle	3 gal.	Pot	20	
	Ra	Ribes alpinum	Alpine Currant	5 gal.	Pot	24	
	VI	Viburnum lentago	Nannyberry	5 gal.	Pot	25	
GRASSES	CODE	BOTANICAL NAME	COMMON NAME	SIZE	CONTAINER	QTY	REMARKS
	Ck	Calamagrostis x acutiflora 'Karl Foerster'	Feather Reed Grass	1 gal.	Pot	39	

General Notes:

- 1. Refer to Sheet L1 for Tree Preservation Plan.
- 2. Refer to Sheet L2 for Landscape Plans.
- 3. Refer to Sheet L3 and L4 for Details, Notes, and Schedules.
- 4. Contractor to coordinate work in the city easement or right-of-way with City of Wyoming.
- 5. Protect existing trees to remain from damage during construction.
- 6. Place a minimum of 4" topsoil or slope dressing on all areas disturbed by construction, including right-of-way boulevards, unless specified otherwise. Re-use stripped topsoil.
- 7. Protect existing paving during landscape installation.



NO.	DATE	REVISIONS	DRAFTED BY	DESIGN BY	CHECKED

PRELIMINARY

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LANDSCAPE PLAN
PHASE I

NEW WYOMING, MN MULTI-TENANT SITE PLAN
HALLBERG MARINE INC
DURAND BUILDERS, INC
FOREST BLVD, (COUNTY HWY 22/30)
WYOMING, MN

DWG NAME
DATE
10/2021

L2

NOTES:

DO NOT HEAVILY PRUNE THE TREE AT PLANTING. PRUNE ONLY CROSSOVER LIMBS, CO-DOMINANT LEADERS, AND BROKEN OR DEAD BRANCHES. SOME INTERIOR TWIGGS AND LATERAL BRANCHES MAY BE PRUNED; HOWEVER, DO NOT REMOVE THE TERMINAL BUDS OF BRANCHES THAT EXTEND TO THE EDGE OF THE CROWN.

FIELD STAKE TREE LOCATIONS FOR THE APPROVAL OF THE LANDSCAPE ARCHITECT

INSTALL 6" WHITE PERFORATED FIELD TILE TRUNK GUARDS BY OCTOBER 15.

MARK THE NORTH SIDE OF THE TREE IN THE NURSERY, AND ROTATE TREE TO FACE NORTH AT THE SITE WHEN EVER POSSIBLE.

SET TOP OF ROOT BALL FLUSH TO GRADE OR 1-2 IN. HIGHER IN SLOWLY DRAINING SOILS.

WOOD MULCH: DO NO PLACE MULCH IN CONTACT WITH TREE TRUNK. MAINTAIN THE MULCH WEED-FREE FOR AFTER PLANTING.

NOTE: FOR DIMENSIONS OF PLANTING AREAS SEE PLAN. SOIL BACKFILL SHALL BE GARDEN BLEND SOIL (EQUA MIX OF COMPOST, SAND & SOIL) PER NOTES.

INSTALL TOMAHAWK SUB-SURFACE TREE ROOT BALL STABILIZER HOOKS, MINIMUM OF (2) PER TREE. ABOVE-GRADE STAKES AND GUY WIRES ARE STRICTLY PROHIBITED.



MULCH RING: 6 FT. DIA. MINIMUM 8FT. DIA. PREFERRED

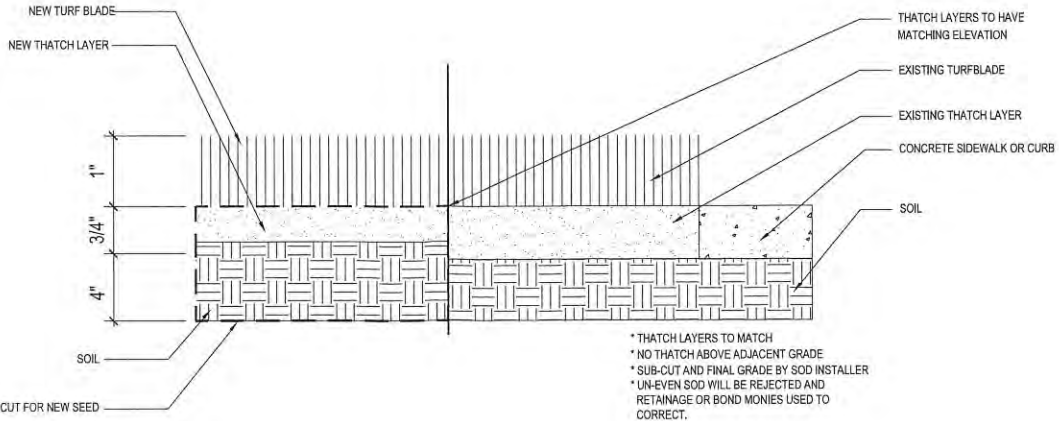
4 IN. HIGH EARTH SAUCER BEYOND EDGE OF ROOT BALL (FOR ISOLATED TREES ONLY).

REMOVE ALL TWINE, ROPE AND WIRE, AND BURLAP FROM TOP THIRD OF ROOT BALL

IF PLANT IS SHIPPED WITH A WIRE BASKET AROUND THE ROOT BALL, CUT THE WIRE BASKET IN FOUR PLACES AND FOLD DOWN 3 IN. INTO PLANTING HOLE.

PLACE ROOT BALL ON UNEXCAVATED OR TAMPED SOIL. ENSURE PLANT PITTS PASS REQUIRED INFILTRATION TEST AS OUTLINED IN NOTE #27.

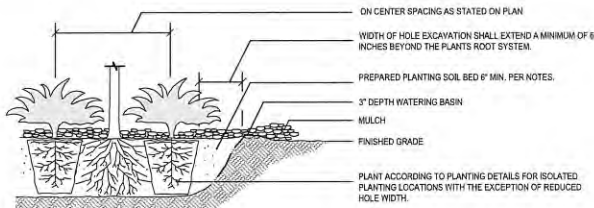
TAMP SOIL AROUND ROOT BALL BASE FIRMLY WITH FOOT PRESSURE SO THAT ROOT BALL DOES NOT SHIFT.



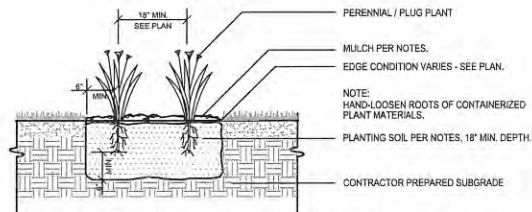
*THATCH LAYERS TO MATCH
*NO THATCH ABOVE ADJACENT GRADE
*SUB-CUT AND FINAL GRADE BY SOD INSTALLER
*UN-EVEN SOD WILL BE REJECTED AND RETAINAGE OR BOND MONIES USED TO CORRECT.

5 SECTION - NEW TURF AGAINST EXISTING
L3 NOT TO SCALE

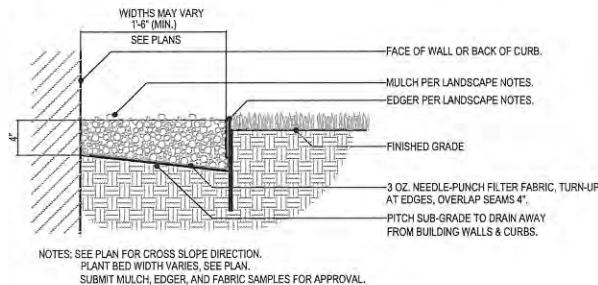
1 DECIDUOUS TREE PLANTING - SECTION
L3 NOT TO SCALE



2 TYP. SHRUB PLANTING - SECTION
L3 NOT TO SCALE



3 TYP. PERENNIAL PLANTING DETAIL
L3 NOT TO SCALE



4 MULCH DETAIL
L3 NOT TO SCALE

FIELD TREE INVENTORY LOG

PROJECT NAME: Tree Survey at Forest Boulevard (County Hwy 22/33), Wyoming, MN						Austin Hallberg, Owner	
DATE:	9/16/2021	Lot Condition:	Undeveloped				Color Key:
TIME:	2:00 PM	Sunny	82 Degrees F.				Gray Highlight = Not Significant
							Blue Highlight = Phase 2 Tree
							Yellow Highlight = Phase 1 Credit
TAG NO.	TREE DIA. (IN)	SPECIES	CONDITION	SIGNIFICANT Y/N?	REMOVE Y/N?	NOTES	
162	19	WHITE OAK	GOOD	Y	N		
163	12	PIN OAK	FAIR	Y	N		
164	40	PIN OAK	POOR	Y	N		
165	27	PIN OAK	FAIR	Y	N		
166	31	WHITE OAK	GOOD	Y	Y	3-TRUNK 27", 25", 24"	
167	12' HGT	CEDAR	GOOD	Y	Y	4 CEDAR TREE CLUSTER - SAME ROOT SYSTEM	
168	12' HGT	CEDAR	FAIR	Y	Y	5 CEDAR TREE CLUSTER - SAME ROOT SYSTEM	
169	37	WHITE OAK	GOOD	Y	Y		
170	12' HGT	CEDAR	GOOD	Y	Y		
171	12' HGT	CEDAR	GOOD	Y	Y		
172	12' HGT	CEDAR	GOOD	Y	Y		
173	39	WHITE OAK	GOOD	Y	Y		
174	25	WHITE OAK	GOOD	Y	Y		
175	26	WHITE OAK	GOOD	Y	Y		
176	30' HGT	SPRUCE	FAIR	Y	Y	EVIDENCE OF HOLLOW TRUNK	
177	37	WHITE OAK	GOOD	Y	Y		
178	12' HGT	CEDAR	GOOD	Y	Y		
179	10	BLACK CHERRY	POOR	Y	Y	2-TRUNK 10", 10"	
180	9	BOXELDER	POOR	Y	Y	2-TRUNK 9", 9"	
181	13	WILLOW	POOR	N	Y	NOT SIGNIFICANT - TOO SMALL	
182	10	BOXELDER	POOR	Y	Y		
183	16	WILLOW	POOR	N	Y	NOT SIGNIFICANT - TOO SMALL	
184	18	BOXELDER	POOR	Y	Y		
185	12' HGT	CEDAR	GOOD	Y	Y		
186	12' HGT	CEDAR	GOOD	Y	Y		
187	20' HGT	CEDAR	GOOD	Y	Y		
188	12' HGT	CEDAR	GOOD	Y	Y	3 CEDAR TREE CLUSTER - SAME ROOT SYSTEM	
189	30' HGT	CEDAR	GOOD	Y	Y		
190	12' HGT	CEDAR	GOOD	Y	Y		
191	12' HGT	CEDAR	GOOD	Y	Y		
192	15' HGT	CEDAR	GOOD	Y	Y		
193	12' HGT	CEDAR	GOOD	Y	Y		
194	12' HGT	CEDAR	GOOD	Y	Y		
195	15' HGT	CEDAR	GOOD	Y	Y		
32		NO. OF SIGNIFICANT TREES TAGGED					
23		NO. OF SIGNIFICANT TREES TAGGED WITHIN THE PHASE I BOUNDARY					
4		NO. OF OVERSTORY TREES TO REMAIN AS CREDIT FOR PHASE I					
0		NO. OF UNDERSTORY TREES TO REMAIN AS CREDIT FOR PHASE I					

CALYX DESIGN GROUP

Landscape Architecture + Planning
calyxdesigngroup.com | 651.788.9018

City of Wyoming Tree Inventory Criteria:
All Overstory Hardwood Trees 6" dia. +
All Overstory Softwood Trees 12" dia. +
All Coniferous Trees 12' Hgt. +
Softwoods: Catalpa, Populus, Willow, Sit, Maple, Elm
Condition Rating:
Good = Full Canopy, No Signs of Stress or Injury
Fair = Most of the Canopy, Some Stress or Minor Injury
Poor = Significant Canopy Loss, Extensive Damage or Disease, Short Life Expectancy

DETAILS, NOTES, & SCHEDULES:

NO.	DATE	REVISIONS	DRAFTED BY	DESIGN BY	CHECKED

PRELIMINARY

PROJ. NO.
21081

CALYX DESIGN GROUP

CALYX DESIGN GROUP
475 CLEVELAND AVE. NORTH
SUITE 101A
SAINT PAUL, MN 55104
PH: 651-788-9018

DETAILS

NEW WYOMING, MN MULTI-TENANT SITE PLAN
HALLBERG MARINE INC
DURAND BUILDERS, INC
FOREST BLVD, (COUNTY HWY 22/30)
WYOMING, MN

DWG NAME
DATE
10/2021

L3

Landscape Notes:

1. Tree saucer mulch to be four inches (4") depth natural single-shred hardwood mulch for trees outside of a plant bed. Install per tree planting detail.
2. Refer to civil plan sheets for grading, drainage, site dimensions, survey, tree removal, proposed utilities & erosion control.
3. All plant material shall comply with the latest edition of the American Standard for Nursery Stock, American Association of Nurserymen. Unless noted otherwise, deciduous shrubs shall have at least 5 canes at the specified shrub height. Plant material shall be delivered as specified. All deciduous trees are measured at 48" from finished grade to determine tree diameter (DBH). All coniferous trees are measured from finished grade to the top of the central leader. If no central leader is present on coniferous trees, that plant is rejected and must be replaced immediately.
4. Plan takes precedence over plant schedule if discrepancies in quantities exist.
5. The "Contractor" is the individual or company responsible for performing the work as noted in this plan set. This may be a landscaper, earthwork contractor, or other trade under contract with the Owner or General Contractor.
6. Adjustment in location of proposed plant material may be needed in field. Should an adjustment be required, the client will provide field approval. Significant changes may require city review and approval.
7. The project landscape contractor shall be held responsible for watering and properly handling all plant materials brought on the site both before and after installation. Schedule plant deliveries to coincide with expected installation time within 36 hours.
8. This plan assumes the company responsible for installing turf and trees is also responsible for providing the planting soil and "fine grading" in all landscape areas. This also includes clearing, grubbing, excavation, and the import & spreading of planting soil.
9. The landscape contractor shall provide the owner with a watering schedule appropriate to the project site conditions and to plant material growth requirements.
10. If the landscape contractor is concerned or perceives any deficiencies in the plant selections, soil conditions, drainage or any other site condition that might negatively affect plant establishment, survival or guarantee, they must bring these deficiencies to the attention of the landscape architect & client prior to bid submission.
11. Contractor shall establish to his/ her satisfaction that soil and compaction conditions are adequate to allow for proper drainage at and around the building site.
12. Contractor is responsible for ongoing maintenance of all newly installed material until time of owner acceptance or for 30 days after installation, whichever comes first. This includes watering, mowing, etc. Any acts of vandalism or damage which may occur prior to owner acceptance shall be the responsibility of the contractor. Contractor shall provide the owner with a maintenance program including, but not limited to, pruning, fertilization and disease/pest control.
13. Warranty: The contractor shall guarantee newly planted material through one calendar year from the date of written owner acceptance. Plants that exhibit more than 10% die-back damage shall be replaced at no additional cost to the owner. The contractor shall also provide adequate tree wrap and deer/rodent protection measures for the plantings during the warranty period.
14. This layout plan constitutes our understanding of the landscape requirements listed in the ordinance. Changes and modifications may be requested by the city based on applicant information, public input, council decisions, etc.
15. The landscape contractor shall be responsible for obtaining any permits and coordinating inspections as required throughout the work process.
16. Plant size & species substitutions must be approved in writing prior to acceptance in the field.
17. All edger shall be professional grade black steel edger, 1/8" thick, Ryerson or Equal. Anchor every 18" on-center (minimum). Submit sample. All wood mulch to be locally-available, single-shred hardwood free of twigs, leaves, and foreign matter over free-draining weed mat. Submit samples of mulch for Owner review and final selection.
18. Landscape Contractor is responsible for coordination with the General Contractor, to protect the new improvements on and off-site during landscape work activities. Report any damage to the General Contractor immediately.
19. All seed/sod areas shall be prepared prior to planting with a harley power box rake or equal to provide a firm planting bed free of stones, sticks, construction debris, etc. Any alternate seed mixtures, rates, & application method noted shall be submitted to the landscape architect for approval.
20. The Landscape Contractor shall furnish samples of all landscape materials for approval prior to installation.
21. The Landscape Contractor shall clear and grub the underbrush from within the work limits to remove dead branches, leaves, trash, weeds and foreign materials. Remove trees where noted on the plan, including the stump to 30" below grade.
22. The landscape contractor shall contact Gopher State One Call no less than 48 hours before digging for field utility locations.
23. The landscape contractor shall be responsible for the removal of erosion control measures once vegetation has been established to the satisfaction of the municipal staff. This includes silt curtain fencing and sediment logs placed in the landscape.
24. The landscape contractor shall be responsible for visiting the site to become familiar with the conditions prior to bidding and installation. Coordinate with the general contractors on matters such as fine grading, landscaped area conditions, staging areas, irrigation connection to building, etc.
25. Landscape contractor must prove the open sub-grade of all planting areas after their excavation is capable of infiltrating a minimum requirement of 1/4-inch of water per hour prior to installation of plant materials, topsoil, irrigation, weed mat, and mulch. Planting areas not capable of meeting this requirement shall have 4" diameter X 48" depth holes augured every 36" on-center and filled with MnDOT Free-Draining Coarse Filter Aggregate. Re-test sub-grade percolation for compliance to infiltration minimum requirement.
26. Irrigation: The landscape contractor shall furnish an Irrigation Layout Plan for head-to-head coverage of all tree and turf planting areas. Use commercial grade irrigation equipment and provide cut-sheets and provide (3) copies of the proposed layout plan to the Civil Engineer for review and approval prior to installation. Coordinate irrigation connection point, controller, back-flow and valve locations with the architect and general contractor. Irrigation contractor to verify if a deduct meter is required and include in bid. Include (1) fall shut-down and (1) spring start-up in bid.
27. Rock mulch: Where noted per plans, rock mulch shall be locally available 1-1/2" Buff Limestone rock mulch over fabric weed mat. Submit sample for Architect approval.
28. Subsurface reinforcement (where noted on Sheet L2) shall be contractor-installed Miragrid under sod for scour protection. Topsoil beneath the Miragrid shall be a sand-loam mix.

NATIVE SEEDING INSTALLATION METHOD:

Drop Seeding Onto Tilled Sites

This is the "standard" method for seeding on prepared sites such as those on construction projects.

- a) **Site Preparation:** The site should be prepared by loosening topsoil to a minimum depth of 3 inches.
- b) **Fertilizer:** Use a fertilizer analysis based on a soil test or a general recommendation is a 10-10-10 (NPK) commercial grade analysis at 200 lbs/acre.
- c) **Seed Installation:** Seed should be installed with a drop seeder that will accurately meter the types of seed to be planted, keep all seeds uniformly mixed during the seeding and contain drop seed tubes for seed placement (Brillion-type). The drop seeder should be equipped with a cultipacker assembly to ensure seed-to-soil contact.
- d) **Seeding Rates:** Rates are specified in the mixture tabulation for the specified mix.
- e) **Packing:** If the drop seeder is not equipped with a cultipacker, the site should be cultipacked following the seeding to ensure seed-to-soil contact.
- f) **Mulch:** Cover soil with a hydromulch consisting of natural wood fiber or paper fiber, water, and M-Binder at 100 lbs per acre.

Native Seeding Schedule:

Native Seed type 'A' in Storm Basin shall be:
MnDOT #35-241 Mesic Prairie General drilled into the topsoil layer at 60 lbs per acre. Submit seed mix for approval. Grading and Erosion Control per Civil Plans and Specifications. Add an additional 20lbs per acre of MnDOT 21-111 Oats Cover Crop to the mix below.

35-241 Mesic Prairie General					
Common Name	Scientific Name	Rate (lb/ac)	Rate (kg/ha)	% of Mix (by weight)	Seeds/ sq ft
big bluestem	Andropogon gerardii	2.00	2.24	5.48%	7.35
Indian grass	Sorghastrum nutans	2.00	2.24	5.48%	8.62
side-oats grama	Bouteloua curtipendula	1.60	1.78	4.35%	3.63
little bluestem	Schizachyrium scoparium	1.60	1.78	4.35%	8.62
nodding wild rye	Elymus canadensis	1.17	1.31	3.20%	2.23
slender wheatgrass	Elymus trachycaulus	1.00	1.12	2.73%	2.53
kalm's brome	Bromus kalmii	0.50	0.56	1.37%	1.47
prairie dropseed	Sporobolus heterolepis	0.07	0.08	0.18%	0.39
switchgrass	Panicum virgatum	0.05	0.07	0.17%	0.32
	Grasses Subtotal	10.00	11.21	27.39%	35.48
black-eyed susan	Rudbeckia hirta	0.31	0.35	0.86%	10.55
purple prairie clover	Dalea purpurea	0.19	0.21	0.51%	1.03
Early Sunflower	Helopsis helianthoides	0.13	0.15	0.34%	0.29
blue giant hyssop	Agastache foeniculum	0.06	0.07	0.15%	1.82
lead plant	Amorpha canescens	0.05	0.07	0.15%	0.25
Canada milk vetch	Astragalus canadensis	0.06	0.07	0.17%	0.39
white prairie clover	Dalea candida	0.06	0.07	0.17%	0.44
Canada tick trefoil	Desmodium canadense	0.06	0.07	0.18%	0.13
stiff sunflower	Helianthus pauciflorus	0.06	0.07	0.17%	0.09
wild bergamot	Monarda fistulosa	0.06	0.07	0.17%	1.61
stiff goldenrod	Oligoneuron rigidum	0.06	0.07	0.17%	0.94
smooth aster	Symphoricarum leavee	0.06	0.07	0.17%	1.26
hoary vervain	Verbena stricta	0.06	0.07	0.17%	0.64
golden alexanders	Zizia aurea	0.06	0.07	0.15%	0.24
common milkweed	Asclepias syriaca	0.04	0.04	0.10%	0.06
butterfly milkweed	Asclepias tuberosa	0.04	0.04	0.10%	0.06
blue vervain	Verbena hastata	0.04	0.04	0.12%	1.50
rough blazing star	Liatris aspera	0.03	0.03	0.08%	0.18
great blazing star	Liatris pycnostachya	0.03	0.03	0.09%	0.13
heath aster	Symphoricarum ericoides	0.03	0.03	0.08%	2.30
	Forbs Subtotal	1.50	1.68	4.11%	23.89
Oats	Avena sativa	25.00	28.02	68.50%	11.14
	Cover Crop Subtotal	25.00	28.02	68.50%	11.14
	Total	36.60	40.91	100.00%	70.48
Purpose:	General mesic prairie mix for native roadsides, ecological restoration, or conservation program plantings.				
Planting Area:	Tallgrass Aspen Parklands, Prairie Parkland, and Eastern Broadleaf Forest Provinces. MnDOT Districts 21west, 3B, 4, Metro, 6, 7 & 9				

Native Seed type 'B' in Upland areas shall be:
MnDOT #35-221 Dry Prairie General, seeded into the topsoil layer at 50.00 lbs per acre. Submit seed mix for approval. Grading and Erosion Control per Civil Plans and Specifications. Add an additional 20.00 lbs per acre of MnDOT #21-111 Oats Cover Crop to the mix below.

35-221 Dry Prairie General					
Common Name	Scientific Name	Rate (lb/ac)	Rate (kg/ha)	% of Mix (by weight)	Seeds/ sq ft
side-oats grama	Bouteloua curtipendula	3.00	3.36	8.22%	6.61
little bluestem	Schizachyrium scoparium	3.00	3.36	8.22%	16.53
nodding wild rye	Elymus canadensis	1.00	1.12	2.74%	1.91
kalm's brome	Bromus kalmii	0.73	0.82	2.00%	2.14
big bluestem	Andropogon gerardii	0.70	0.78	1.92%	2.57
Indian grass	Sorghastrum nutans	0.70	0.78	1.92%	3.09
blue grama	Bouteloua gracilis	0.50	0.56	1.37%	7.35
junegrass	Koeleria macrantha	0.25	0.28	0.69%	16.37
prairie dropseed	Sporobolus heterolepis	0.12	0.13	0.34%	0.73
	Grasses Subtotal	10.00	11.21	27.42%	59.30
black-eyed susan	Rudbeckia hirta	0.31	0.35	0.84%	10.32
purple prairie clover	Dalea purpurea	0.19	0.21	0.51%	1.02
hoary vervain	Verbena stricta	0.13	0.15	0.34%	1.29
lead plant	Amorpha canescens	0.09	0.10	0.26%	0.42
blue giant hyssop	Agastache foeniculum	0.06	0.07	0.17%	2.07
butterfly milkweed	Asclepias tuberosa	0.06	0.07	0.17%	0.10
Canada milk vetch	Astragalus canadensis	0.06	0.07	0.18%	0.40
bird's foot coreopsis	Coreopsis palmata	0.06	0.07	0.16%	0.21
white prairie clover	Dalea candida	0.06	0.07	0.15%	0.39
Canada tick trefoil	Desmodium canadense	0.06	0.07	0.18%	0.13
stiff sunflower	Helianthus pauciflorus	0.06	0.07	0.17%	0.09
wild bergamot	Monarda fistulosa	0.06	0.07	0.15%	1.42
stiff goldenrod	Oligoneuron rigidum	0.06	0.07	0.15%	0.93
large-flowered beard tongue	Penstemon grandiflorus	0.06	0.07	0.17%	0.32
smooth aster	Symphoricarum leavee	0.06	0.07	0.17%	1.26
rough blazing star	Liatris aspera	0.04	0.04	0.12%	0.25
gray goldenrod	Solidago nemoralis	0.04	0.04	0.10%	3.86
heath aster	Symphoricarum ericoides	0.04	0.04	0.10%	2.58
	Forbs Subtotal	1.50	1.68	4.09%	26.96
Oats	Avena sativa	25.00	28.02	68.49%	11.13
	Cover Crop Subtotal	25.00	28.02	68.49%	11.13
	Total	36.50	40.91	100.00%	97.39
Purpose:	General dry prairie mix for native roadsides, ecological restoration, or conservation program plantings.				
Planting Area:	Tallgrass Aspen Parklands, Prairie Parkland, and Eastern Broadleaf Forest Provinces. MnDOT Districts 21west, 3B, 4, Metro, 6, 7 & 8.				

NATIVE SEED REQUIRED MAINTENANCE - 3 YRS:

Native Grass and Forb Mixtures (mixtures beginning with the number 3)

Year 1

Establishment (spring seeding):

- 1) Prepare site - Late April - May
- 2) Seed - May 1 - June 1

Maintenance:

- 1) Mow (6-8 inches) - every 30 days after planting until September 30.
- 2) Weed Control - mowing should help control annual weeds. Spot spray thistles, etc.

Establishment (fall seeding):

- 1) Prepare site - Late August - early September
- 2) Seed - late September to freeze-up

Maintenance (following season):

- 1) Mow (6-8 inches) - once in May, June, and July
- 2) Weed Control - mowing should keep annual weeds down. Spot spray thistles, etc.

Evaluation:

- 1) Cover crop growing within 2 weeks of planting (except dormant plantings).
- 2) Seedlings spaced 1-6 inches apart in drill rows.
- 3) Native grass seedlings may only be 4-6 inches tall.
- 4) If there is a flush of growth from foxtail etc., mow as necessary.

Year 2

Maintenance:

- 1) Mow (6-8 inches) one time between June 1 - August 15 before weeds set seed.
- 2) Weed Control - mowing should keep annual weeds down. Spot spray thistles, etc.
- 3) Some sites may not require much maintenance the second year.

Evaluation:

- 1) Cover crop will be gone unless winter wheat was used in a fall planting.
- 2) Grasses forming clumps 1-6 inches apart in drill rows, but still short.
- 3) Some flowers should be blooming (black-eyed Susans, bergamot, etc.).
- 4) If there is a flush of growth from foxtail etc., mow site.

Year 3

Maintenance:

- 1) Mow only if necessary.
- 2) Weed Control - Spot spray thistles, etc.
- 3) Sites usually do not require much maintenance the third year.

Evaluation:

- 1) Planting should begin looking like a prairie - tall grasses, flowers, etc.

Long-term

Maintenance:

- 1) Weed Control - Spot spray thistles, etc.
- 2) Burning (3-5 year rotation) alternate spring and fall if possible.
- 3) Haying (3-5 year rotation) late summer or early fall. Alternate with burning (may substitute for burning).
- 4) Burning two years in a row will really "clean up" rough-looking sites.



DETAILS, NOTES, & SCHEDULES:

						PRELIMINARY	PROJ. NO. 21081	CALYX DESIGN GROUP CALYX DESIGN GROUP 475 CLEVELAND AVE. NORTH SUITE 101A SAINT PAUL, MN 55104 PH: 651-788-9018	DETAILS	NEW WYOMING, MN MULTI-TENANT SITE PLAN HALLBERG MARINE INC DURAND BUILDERS, INC FOREST BLVD, (COUNTY HWY 22/30) WYOMING, MN	DWG NAME	L4	
											DATE		
													10/2021
NO.	DATE	REVISIONS			DRAFTED BY	DESIGN BY	CHECKED						

RESOLUTION NO. 21-11-111

**RESOLUTION APPROVING THE SITE PLAN REVIEW FOR A TWO TENANT INDUSTRIAL
USE BUILDING (PHASE 1)**

AT

PIN 21.00006.00

WHEREAS, the City of Wyoming is a political subdivision, organized and existing under the laws of the State of Minnesota; and,

WHEREAS, the City Council of the City of Wyoming has adopted zoning and subdivision regulations, per Ordinances 2009-4 and 2010-08, including subsequent amendments, to promote the orderly, economic and safe development and utilization of land within the City; and,

WHEREAS, Advanced Engineering Concepts, on behalf of Hallberg Inc. has requested Site Plan Review of a two tenant industrial use building on property legally described as:

That part of the Northeast Quarter of the Southeast Quarter of Section 18, Township 33, Range 21, Chisago County, Minnesota, that lies West of the Railroad right-of-way of Northern Pacific Railway.

Excepting therefrom the following described four parcels of land:

Parcel 1.

All that part of the following described tract:

That part of the northeast quarter of the southeast quarter (NE 1/4 of SE 1/4) of Section 18, Township 33 north, Range 21 west, lying west of the Railroad right-of-way:

Which lies within a distance of 100 feet southeasterly and 247 feet northwesterly of the following described line:

From a point on the south line of said Section 18, distant 1526 feet west of the southeast corner thereof, run southerly at an angle of 88 degrees 47 minutes 30 seconds with said south section line (measured from west to south) for 746.75 feet to the point of beginning of the line to be described; thence run northerly along the last described course for 100 feet; thence deflect to the right on a 1 degree 30 minute curve (delta angle 20 degrees 52 minutes 45 seconds) for 1391.9 feet; thence on tangent to said curve for 2200 feet and there terminating.

Parcel 2.

That part of the Northeast Quarter of the Southeast Quarter of Section 18, Township 33 North, Range 21 West, Chisago County, Minnesota, described as follows:

Beginning at the point of intersection of the east-west quarter line of Section 18 with the westerly right-of-way line of the Northern Pacific Railway Company; thence west along the east-west quarter line of Section 18, a distance of 305 feet, more or less, to the easterly right-of-way line of Interstate Highway No. 35; thence southwesterly, along said Highway right-of-way line, a distance of 265 feet, more or less, to the point of intersection with a line drawn parallel with and distant 250 feet south of the east-west quarter line of Section 18; thence east, along said parallel line, a distance of 400 feet, more or less, to the westerly right-of-way line of the Northern Pacific Railway Company; thence northerly, along said westerly railway right-of-way line, a distance of 250 feet, more or less, to the point of beginning.

Parcel 3.

That part of the Northeast Quarter of the Southeast Quarter, Section 18, Township 33 North, Range 21 West, Chisago County, Minnesota, lying west of the westerly right-of-way line of Interstate I 35 and lying southerly of the following described line:

Commencing at the south quarter corner of said Section 18; thence 85 degrees 37 minutes 33 seconds, assumed azimuth from North, along the south line of Section 18, a distance of 475.26 feet; thence 17 degrees 42 minutes 19 seconds, 1928.23 feet to the point of beginning of the line to be described; thence 121 degrees 34 minutes 02 seconds, 300 feet, more or less, to said westerly right-of-way line and there terminating.

Parcel 4.

That part of the Northeast Quarter of the Southeast Quarter of Section 18, Township 33 North, Range 21 West, Chisago County, Minnesota, described as follows:

Commencing at the south quarter corner of said Section 18; thence 85 degrees 37 minutes 33 seconds, assumed azimuth from North along the South line of said Section 18, a distance of 475.26 feet; thence 17 degrees 42 minutes 19 seconds, 1928.23 feet; thence 121 degrees 34 minutes 02 seconds, 173.40 feet to the west line of said Northeast Quarter of the Southeast Quarter and the point of the beginning of the parcel to be described; thence continuing 121 degrees 34 minutes 02 seconds, 126.60 feet to the westerly right-of-way line of Kettle River Boulevard; thence 17 degrees 42 minutes 19 seconds along said westerly right-of-way line, 1121.60 feet to the north line of said Northeast Quarter of the Southeast Quarter; thence 265 degrees 53 minutes 43 seconds, along the said North line, 501.40 feet to the west line of said Northeast Quarter of the Southeast Quarter; thence 176 degrees 58 minutes 09 seconds, along said west line, 967.61 feet to the point of beginning.

WHEREAS, on October 26, 2021 the Planning Commission held a public meeting in accordance with the Ordinance and laws of the State of Minnesota; and,

WHEREAS, the City Council and Planning Commission have reviewed the Site Plan Review application, as submitted, and have made the following findings of fact:

1. The Site Plan is consistent with the various elements and objectives of the City's long range plans, including, but not limited to, the Comprehensive Plan;
2. The Site Plan is consistent with the purposes of this Code;
3. The Site Plan preserves the site in its natural state, insofar as practicable, by minimizing tree and soil removal, and designing any grade changes so as to be in keeping with the general appearance of neighboring developed or developing areas;
4. The Site Plan is has a harmonious relationship of buildings and open spaces with the terrain and with existing and future buildings having a visual relationship to the proposed development;
5. The Site Plan creates a functional and harmonious design for structures and site features including;
 - a. Creation of an internal sense of order for the various functions and buildings on the site and provision of a desirable environment for occupants, visitors and the general community;
 - b. Appropriateness of the amount and arrangement of open space and landscaping to the design and function of the development;
 - c. Appropriateness of the materials, textures, colors and details of construction as an expression of the design concept of the project and the compatibility of the same with the adjacent and neighboring structures and functions; and
 - d. Adequacy of vehicular, cycling and pedestrian circulation, including walkways, interior drives and parking, in terms of location and number of access points to the public streets, width of interior drives and access points,

general interior circulation, separation of pedestrian, cycling and vehicular traffic and arrangement and amount of parking so as to be safe, convenient and, insofar as practicable, compatible with the design of proposed buildings, structures and neighboring properties.

6. The Site Plan protects adjacent and neighboring properties through reasonable provisions for such matters as surface water drainage, sound and sight buffers, preservation of views, light, and air, and those aspects of design, not adequately covered by other regulations, which may have substantial effects on neighboring land uses.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wyoming hereby **APPROVES** the Site Plan Review, as requested by the applicant with the following conditions:

1. A cross-access agreement will be required to provide access to the phase 2 property.
2. All engineering comments (both detailed redline comments on the plans as well as comments in the staff report) will be required to be addressed prior to approval of plans.
3. Hallberg Inc. shall complete the purchase of the property from the Chisago County EDA and City of Wyoming EDA before any work on the site will be allowed to begin.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 3rd DAY OF NOVEMBER, 2021.

Lisa Iverson, Mayor

ATTEST:

This Document Drafted by:
The City of Wyoming
26885 Forest Boulevard
Wyoming, Minnesota 55092

Robb Linwood, City Administrator

Request for Council Action

Date: October 28, 2021

To: Wyoming City Council, Mayor Lisa Iverson, Councilmembers Claire Luger, Linda Nanko Yeager, Brett Ohnstad, and Dennis Schilling

Cc: Robb Linwood; File

From: City Engineer, Mark Erichson, PE

RE: 2022 East Viking Boulevard Utility & Street Improvements, City Project No. 22-01
Review and discussion of improvement alternatives

Background and supporting documentation of request:

The public information meeting held on July 21, 2021, staff presented two alternatives for the urban project area between Fenwick Avenue and just east of Glen Oak Drive. During this initial meeting, it was determined that staff would review the following two options for reconstruction of East Viking Boulevard:

1. Reconstruct the roadway with two traffic lanes, parking on both sides, a trail on one side and sidewalk on the other (similar to the existing roadway).
2. Reconstruct a hybrid layout of those presented, with two traffic lanes, one parking lane (on the south side), a trail on the north side, and sidewalk on the south side.

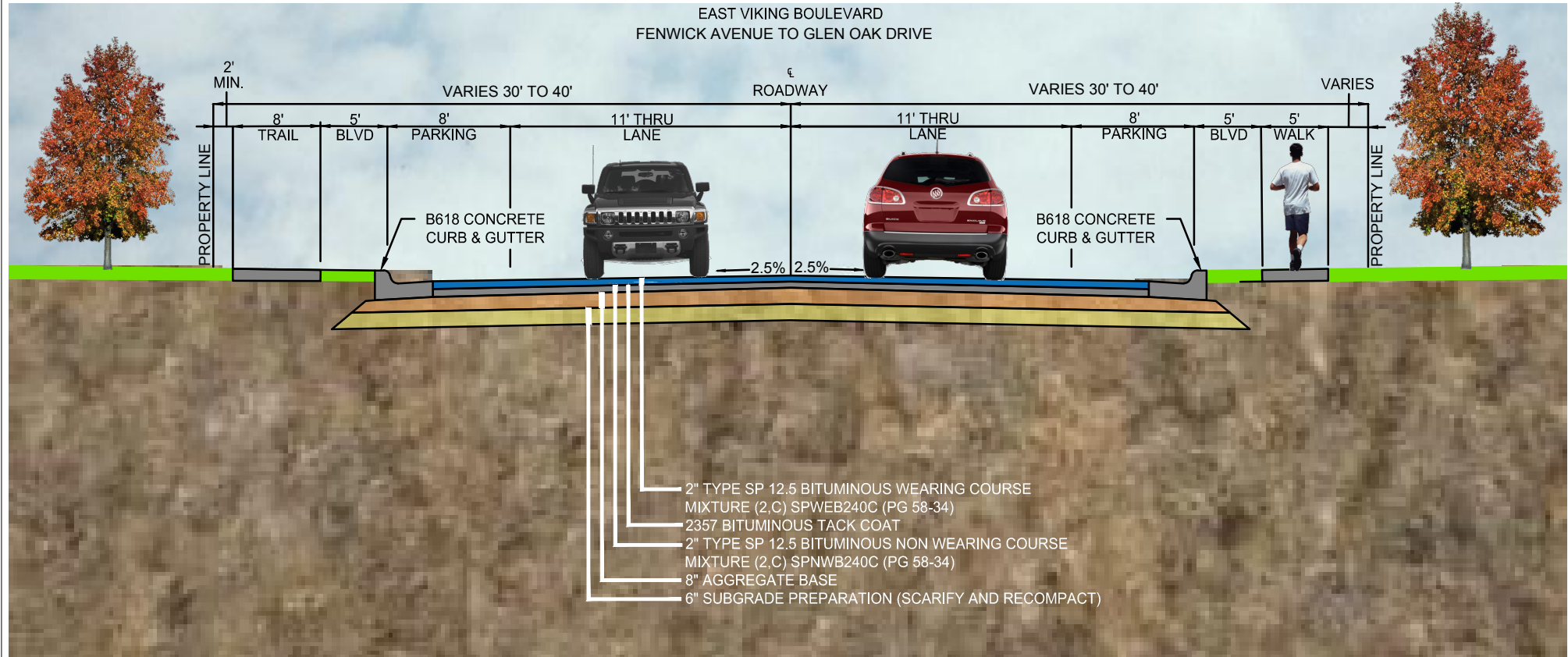
Please note, improvements identified under option 2 above was not originally presented to residents at the July 21, 2021 informational meeting. The second public informational meeting is scheduled to be held on Wednesday, November 3, 2021 prior to the City Council meeting to discuss the two improvement alternatives and to hear resident discussion of the alternatives.

Staff requests Council discuss the alternatives and provide direction on the preferred alternative for the feasibility report preparation and for the grant application.

Recommendation:

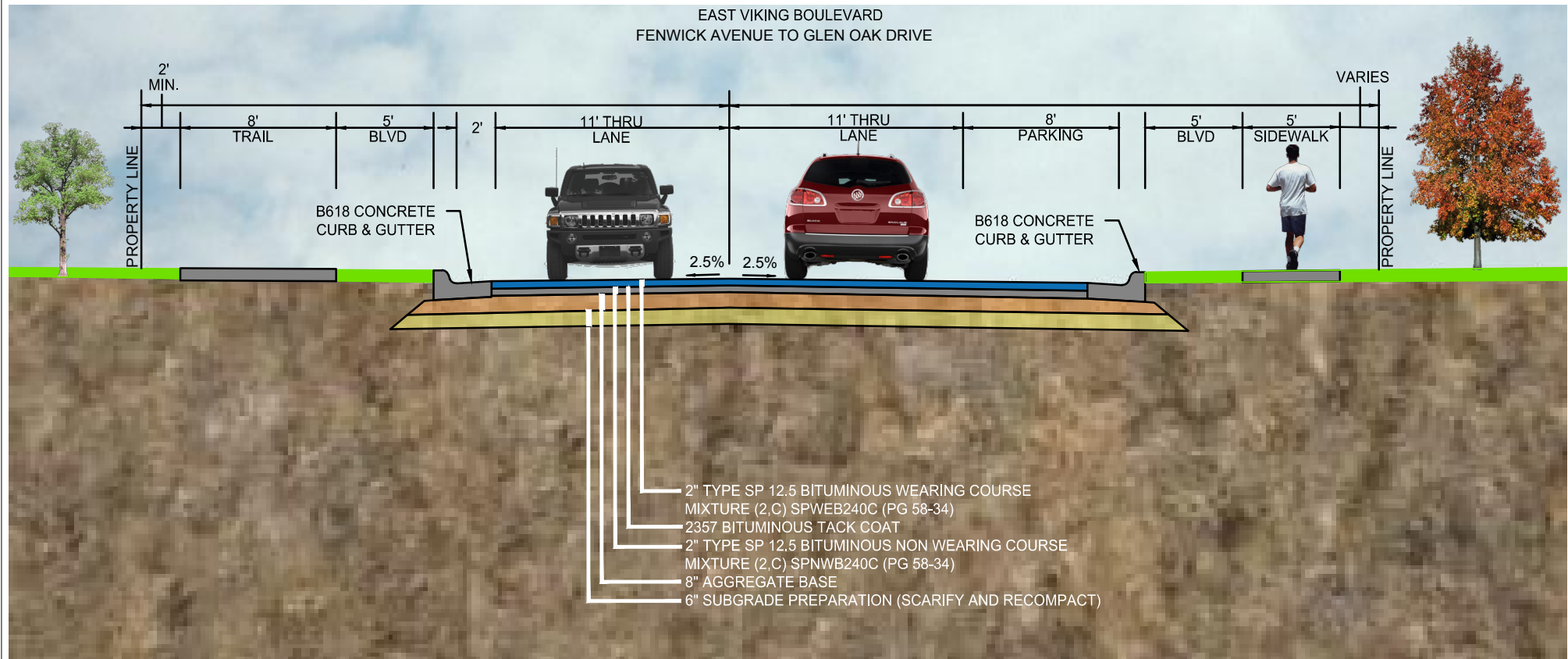
Provide guidance to staff on the preferred corridor alternative, Alternative 1 or 2.

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TYPICAL SECTION OPTION 1
2022 EAST VIKING BOULEVARD
IMPROVEMENT PROJECT
CITY OF WYOMING, MN

FIGURE
2A



**TYPICAL SECTION URBAN
2022 EAST VIKING BOULEVARD
IMPROVEMENT PROJECT
CITY OF WYOMING, MN**

**FIGURE
2**