

**AGENDA
PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
NOVEMBER 1, 2021
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the Park Advisory Commission on items not on the current Agenda. Items requiring Park Advisory Commission action maybe deferred to staff for research and future Wyoming Park Advisory Commission Agendas if appropriate."

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming Park Advisory Commission for October 4th, 2021

OLD BUSINESS:

NEW BUSINESS:

2. To consider recommending the appointment of Lindsay Hobson to the Park Advisory Commission vacant seat
3. Tree Inventory Update

COMMUNICATIONS:

4. Park and Trail Master Plan Social Pinpoint
5. Park Project and Maintenance Update

ADJOURN

**NEXT MEETING:
XXXX, 2021
7:00PM**

DRAFT MINUTES
WYOMING PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
OCTOBER 4, 2021
7:00PM

CALL TO ORDER:

Chair Spangler called the Regular Meeting of the Wyoming Park Advisory Commission for October 4, 2021 to order at 7:00PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Park Advisory Commission were present: Members Barb Williams, Bruce Spangler, Jessica Bergan,, and Claire Luger, Council Liaison

Absent: Commissioners Vandenheuvel and Malaskee

Also Present: Kelly Dumais, Assistant City Administrator and Chuck Almhjeld, Public Works Superintendent

Visitors: None

DETERMINATION OF A QUORUM:

Chair Spangler determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

APPROVAL OF MINUTES:

A MOTION WAS MADE BY MEMBER WILLIAMS, SECONDED BY MEMBER BERGAN, TO APPROVE THE PARK ADVISORY COMMISSION MINUTES FROM THE SEPTEMBER 13, 2021 MEETING, AS PRESENTED.

Voting Aye: Williams, Bergan and Spangler

Voting Nay: None

Abstain: None

CONSENT AGENDA:

2. Accept the resignation of T.J. Malaskee from the Wyoming Park Advisory Commission

Assistant City Administrator Dumais explained that because Commissioner Malaskee has moved out of the City, he is no longer eligible to serve on the Park Advisory Commissioner and has submitted a letter of resignation.

A MOTION WAS MADE BY MEMBER WILLIAMS, SECONDED BY MEMBER SPANGLER, TO APPROVE THE CONSENT AGENDA AS PRESENTED.

Voting Aye: Williams, Bergan and Spangler

Voting Nay: None

Abstain: None

COMMUNICATIONS:

3. Staff Report

4. Public Works Park Maintenance Report

Public Works Superintendent Almhjeld gave an overview of the ongoing park maintenance activities at Swenson Park.

OLD BUSINESS:

NEW BUSINESS:

5. Introduction to the Wyoming Park and Trail Master Plan

Assistant City Administrator Dumais introduced Candace Sandberg from WSB, who is the City's consultant for the City's Park and Trail Master Plan.

Ms. Sandberg explained that the Park and Trail Master Plan is intended to be a strategic and comprehensive guiding document for the City. She stated that they will evaluate the existing system of parks and trails and figure out the goals and vision for the system over the next 10 years. She stated she would like to get thoughts and ideas of the vision is from the PAC. She stated that part of the process is to evaluate the current amenities and document things like the age and condition of the equipment, general accessibility, design and character, and the overall community need and connectivity. She stated that there will be a community engagement part of this process and encouraged the PAC members and residents to give their feedback.

Commissioner Williams stated that there have been discussions at the last few meetings surrounding creating park space for seniors or a park system that is open to all developmental abilities. She stated that she thinks it may be important to look into some of these things even if the demographics may not exactly match up with something that the City thinks is important.

Ms. Sandberg stated that there will be points in the process that she will come back and report what they have been finding, see what areas the PAC feels could be focused on and garner their reaction.

Commissioner Bergan noted that she hopes there is some way to connect via social media so there can be as much feedback from the public as possible.

Ms. Sandberg stated that the app that they are using is adaptable and can be used in different formats and is very user friendly. She stated that she thinks that will launch in about a month and will be available right before there is an open house. She asked if there were things that the PAC had seen in other communities or have heard from members of the community that they would like to see here in the City.

Chair Spangler stated that he thinks the number one thing he has heard is a splash pad.

Commissioner Williams noted that one other thing that comes up frequently is a dog park.

Council Liaison Luger asked Ms. Sandberg if there could be a way to streamline various grant opportunities that may be available or how the City can partner with the County to help fund things.

ADJOURN

A MOTION WAS MADE BY MEMBER WILLIAMS, SECONDED BY MEMBER BERGAN, TO ADJOURN THE OCTOBER 4, 2021 MEETING OF THE WYOMING, PARK ADVISORY COMMISSION AT 7:21 PM.

Voting Aye: Spangler, Williams, and Bergan

Voting Nay: None

Abstain: None

NEXT MEETING:

NOVEMBER 8, 2020
7:00PM

Lindsay Hobson
5570 273rd Street
Wyoming, MN 55092
612-805-5140
Lindsayhobson9@gmail.com

October 1, 2021

Kelly Dumais
Assistant City Administrator
City of Wyoming
26885 Forest Blvd
Wyoming, MN 55092

Dear Kelly,

My name is Lindsay Hobson, and I am a new resident of the City of Wyoming who is looking to get involved within my community. I recently saw on the city website that there is an opening for a member of the Park Advisory Commission, and I would like to get involved.

I was raised in Lindstrom, MN and graduated from Chisago Lakes Senior High School. I later moved to St. Paul, MN and lived there while obtaining my Bachelor of Business Administration with a Concentration in Accounting from Hamline University. After I received my degree, my husband and I wanted to move back toward our hometown, and bought our first home here in Wyoming just last April.

I currently am working from home as a Tax Associate for Boulay, a small CPA firm based out of Eden Prairie. I've always tried to be involved in my community through volunteering and supporting local businesses. I worked as a Universal Banker for Lake Area Bank while in high school. Throughout my time at Hamline, I was dedicated to giving back my time to the university through work study employment and tutoring the students in our accounting classes.

As a young resident of Wyoming who has intentions of raising children in the area one day, I'd really like to be involved with the Park Advisory Commission. While I don't have any experience being a part of a group like this, I am very enthusiastic about helping the city to continue to provide a beautiful, safe community environment using my knowledge and work experience.

Thank you for your time and consideration, and please reach out with any questions you may have. I would be happy to offer my time for an informational interview if you so need.

Regards,
Lindsay Hobson

Park Advisory Commission Update

Date: October 29, 2021

Presented to: Park Advisory Commission

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Tree Inventory Update

Method: New Business

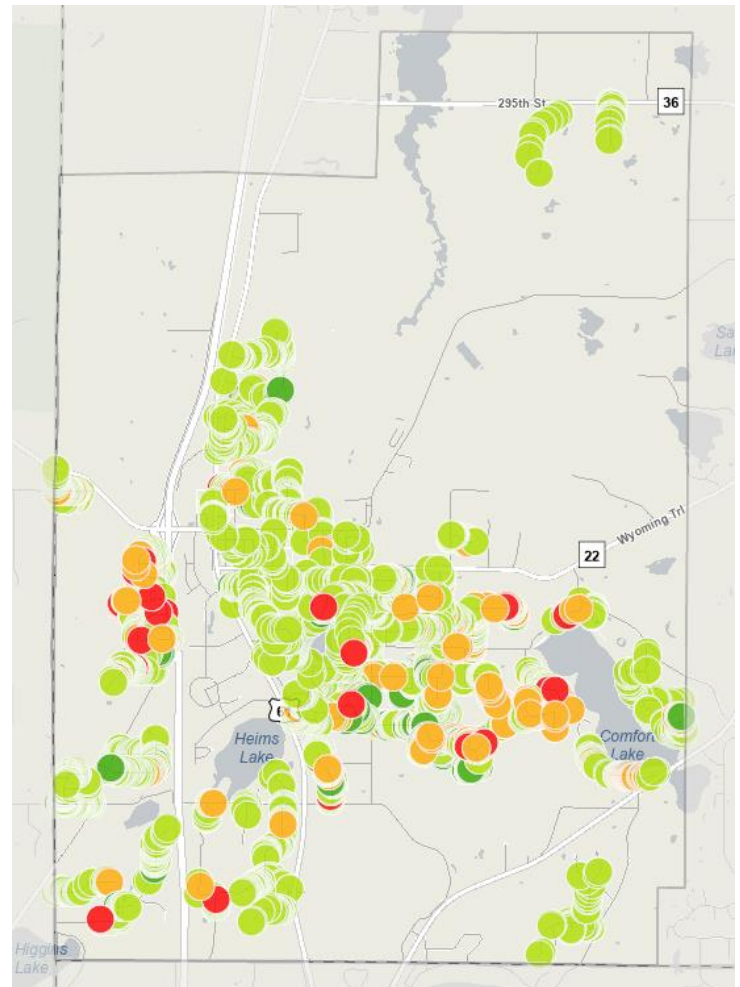
Background Information:

Street and park tree inventories provide information for the planning, design, planting, maintenance, and removal of community trees. An inventory of trees and planting spaces is a prerequisite in planning for and making sound management decisions including budget strategies and priorities

This spring the City of Wyoming began work in correlation with our city engineer WSB to complete a public spaces tree inventory using a high accuracy GPS Receiver and then put in a GIS based collection application for use for the tree inventory. Now that the inventory is complete city staff will be able to collect the location of trees and enter information about the tree such as DBH (diameter of each tree is measured at “breast height), type, date, condition, notes, and the ability to attach photos. The information that can be collected is customizable and WSB will work closely with the City to determine what data is being collected in the field. The tree data collected will be available in real time in the City’s current DataLink application.

The tree inventory will provide useful information. The tree canopy not only affects the aesthetics of our community, but the trees have a great impact on our stormwater and potential renewable energy goals. Knowing the location of many large trees that are diseased or susceptible to disease in relation to other trees and structures has helped determine which trees should be removed and which should be treated. All this information will help give staff, the Park Advisory commission and City Council more complete picture and helps us make important decisions within the city’s tree canopy and how to better maintain and manage it.

Staff will give a demonstration of the tree inventory at the Park Advisory Commission Meeting





Communication

Date: October 29, 2021

Presented to: Park Advisory Commission

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Social Pinpoint Update

Method: New Business

Background Information:

As part of the Master Trail Program Plan for the Parks and Trails throughout the community we will be using a program called Social Pinpoint to receive feedback from the Community. As of today the item has not yet been completed, but we anticipate it being ready in the coming weeks for launch and we will demonstrate for the commission once completed.

This project page will contain an interactive map where you can identify areas of interest and add in your comments and ideas. The City of Wyoming will be asking the community to let us know which parks and trails you use, what you love about them and what could be improved to make them better. It will allow residents to brainstorm ideas of fun amenities that could be added to the parks, or where trails and crossings are needed to get you safely to your destination. Residents will have the ability to check back often to see engagement opportunities and what others are saying and please share this website link with as many of your community friends and neighbors as possible so we can get everyone involved.

HOW WILL IT WORK?

There will be an interactive map with icons at the top of the page that you can drag and drop onto the city map to leave a specific comment or idea. Let us know which parks you visit, what you like about them, and what you would like changed, added or improved. Let us know what trails you use or where additional trails and crossings are needed. Residents will have the ability to mark areas with the following buttons:

SOMETHING I LIKE (green thumbs up)

TRAIL I LIKE (blue bike symbol)

SOMETHING I DISLIKE (orange thumbs down)

CONCERN (red exclamation point)

COMMENT (purple talking cloud)

IDEA (yellow light bulb)

SURVEY:

The Final piece of this item will be the following survey questions:

1. If you regularly visit a Wyoming Park or recreation area, please state which park(s) you visit most often, and why.

2. If you don't typically visit a Wyoming park or recreation, please state which reason best applies.
 - Lack of time
 - Park amenities do not meet my interest
 - Use parks in other communities
 - Other (please specify)
3. What type of recreation would interest you or could be added to the parks to make them better serve more residents of the community?
4. Which of the following trails have you used?
 - Sunrise Prairie Regional Trail
 - Hardwood Creek Regional Trail
 - Swedish Immigrant Regional Trail
 - Wyoming Snowmobile Trails
 - Lions Park Winter Trail
 - General Wyoming Park Trails
 - Other (please specify)
5. What specific destination areas would you like to be connected by trails/walks?
6. Order the following priorities in order of most important for improvements to the existing park and trail system
 - Develop new parks in neighborhoods currently lacking a park
 - Improve existing neighborhood parks to a better condition
 - Develop new trails for improved connectivity
 - Improve existing trails to a better condition
 - Implement safe pedestrian crossings
 - Implement wayfinding (signage)



11/1/2021

Park and Recreation Advisory Committee,

Here is an update of the Maintenance in the Parks:

The irrigation winterizing is completed in Goodview Park and the water fountain in Railroad Park.

The tree inventory is now on Datalink.

The satellites have been removed by Airfresh.

The recertification of Tree USA will be completed in November.

Public Works has received requests for Pickleball nets to be installed in the tennis courts by some residents. Pickleball nets are different heights and lengths. The City has purchased 2 sets of pickleball nets that have never been used. A suggestion would be to make two courts on the hockey rink for dual purpose. Here are some differences:

Pickleball Net vs. Tennis Net *Differences*

- A pickleball net is shorter than a tennis net. Where a pickleball net is 34 inches high at the center of the court, a tennis net is 36 inches high.
- A tennis net is wider than a pickleball net. Where a tennis net is typically 42 feet wide, a pickleball net is only 21 feet 9 inches wide.
- A tennis net has larger supporting posts than a pickleball net, and has an additional second set of supporting posts used in singles matches.
- Because a pickleball is larger than a tennis ball, the mesh in a tennis net needs to have a smaller weave than a pickleball net needs to have.

Swenson Park Update:

The blacktop on the Hockey rink has been completed.

The hockey boards are on a barge and are 3-4 weeks out. The next date we are looking at is November 22nd.

The playground equipment is still on order. We expect a November delivery now.

The exterior of the warming house is painted.

All the electric is completed.

Sincerely,

Chuck