

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
OCTOBER 5, 2021
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for October 5, 2021 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Brett Ohnstad, Claire Luger

ABSENT: Councilmember Dennis Schilling

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Kelly Dumais, Assistant City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for September 21, 2021

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR SEPTEMBER 21, 2021 AS SUBMITTED.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. To consider authorizing payment of recommended bills, payroll, and journal entries for the period of September 22, 2021 through October 5, 2021
3. To consider **Resolution 21-10-98** approving payment for pay voucher #1 to Forest Lake Contracting, Inc. for the 2021 Street Improvement Project (WSB Project 017084-000) in the amount of \$38,471.59
4. To accepted the resignation of T.J. Malaskee from the Wyoming Park Advisory Commission.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE #2, #3, and #4 OF THE WYOMING CITY

COUNCIL CONSENT AGENDA

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS, AND DEPARTMENTS HEADS:

5. Report of City Building Official, Fred Weck, IV for October 1, 2021
6. Report of City Attorney Tom Loonan for September 29, 2021
7. Report of City Engineer Mark Erichson, WSB for October 1, 2021
8. Report of Public Works Superintendent Chuck Almhjeld for October 5, 2021

OLD BUSINESS: NONE

NEW BUSINESS

9. To consider changing the regularly scheduled meeting of the Wyoming City Council on November 2, 2021 to November 3, 2021 at 7:00 p.m. due to General Election Day.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE CHANGING THE REGULARLY SCHEDULED WYOMING CITY COUNCIL MEETING FROM NOVEMBER 2, 2021 TO NOVEMBER 3, 2021 AT 7:00 P.M.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

10. To consider **Resolution 21-10-99** Declaring the Cost to be Assessed and Ordering Preparation for Proposed Assessment Roll for the 2021 Street Improvement Project.

City Engineer Erichson – Explained that the next step in the process is to declare the cost to be assessed. He gave a brief review of the projected project costs which are about \$1.797 million which is a bit less than what was identified in the feasibility study. Staff is recommending approval.

Council Member Nanko Yeager – Confirmed that the assessment payback period would be 10 years. She asked why the City had moved from a 10 year term to a 15 year term and then back to a 10 year term again.

City Engineer Erichson – Explained that is open for discussion and believes it was because the longer time period was given for the projects that had a higher cost. He stated that this is something that the Council can discuss and change if they like.

Council Member Nanko Yeager – Asked that the City come up with a policy so there is a clear criteria of when something will be assessed for 10 years or for 15 years. Explained that she did not want it to be considered an arbitrary decision if it is done on a case by case basis.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 21-10-99 A RESOLUTION DECLARING THE COST TO BE ASSESSED AND ORDERED PREPARATION OF PROPOSED ASSESSMENT FOR THE 2021 STREET IMPROVEMENT PROJECT.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: Schilling

11. To consider **Resolution 21-10-100** a resolution calling for a Public Hearing on assessments for the 2021 Street Improvement Project (City Project 21-02)

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 21-10-100 A RESOLUTION CALLING HEARING ON ASSESSMENTS FOR THE 2021 STREET IMPROVEMENT PROJECT.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: Schilling

12. To consider **Resolution 21-10-101** a resolution calling for a Public Hearing on assessments on assessments for Parcel 21.10605.00 for the 2008 257th Street Improvement Project (City Project 2008-01)

City Administrator Linwood – Gave an overview of the history of this parcel and bond payments. He explained that the parcel has been sold and staff is asking the Council to reassess the parcel for the outstanding balance. .

Mayor Iverson – Asked how many other pieces of property along here have not paid assessments.

City Administrator Linwood - Noted that there are two other pieces that still exist in forfeiture that are available through a Sheriff's sale.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 21-10-101 DECLARING FOR HEARING PROPOSED ASSESSMENT FOR PARCEL 21.10605.00 AND THE 2008 WYOMING STREET AND UTILITY IMPROVEMENTS (257TH STREET) (CITY PROJECT NO. 2008-01)

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: Schilling

13. To consider and discuss design consideration for the 2022 East Viking Boulevard Road Improvement Project.

City Engineer Erichson– Explained that they are currently working on the engineering report for the federal grant that has been discussed and also using the same information to prepare a feasibility study. He stated that he is looking for some guidance from the Council on which option they would like to pursue moving forward. He gave a brief review of the options and the pros and cons for road construction.

The Council discussed future development possibilities for the area, traffic calming options, driver feedback signs, slopes, topography, maintenance of the trail or sidewalk, parking, pedestrian accommodations, the speed of the roadway, and possibility of designing the road as more of a boulevard.

There was Council consensus for a combination from the options that includes a trail that goes all the way around the curve to Goldman Townhomes and keeps the existing sidewalk on the opposite side.

14. To consider a Proclamation declaring October 1 – October 31, 2021 as “Manufacturer’s Month” in the City of Wyoming

City Administrator Linwood – Explained that the City annually pays tribute to the area manufacturer’s by making this proclamation.

15. To consider **Resolution 21-10-102** a resolution combining outstanding assessments (21019-16) from the 2015 street improvement project for Parcel 21.00226.00 and 21.00228.00 to the newly created Parcel of 21.00228.00

City Administrator Linwood – Explained that this situation was brought to the City’s attention earlier today. He stated that the Fairview facility was purchased and as part of their survey work it was noted that this entity had two parcels. He stated that the new owner applied for a combination of the two parcels through the County auditor which Zoning Administrator Weck had signed off on back in January of 2021. He noted that there were still 2 existing assessments on the parcels from the 2015 street improvement project. He stated that this resolution combines the existing assessments on the parcels into the newly created parcel.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 21-10-102 A RESOLUTION COMBINING OUTSTANDING ASSESSMENTS (21019-16) FROM THE 2015 STREET IMPROVEMENT PROJECT FOR PARCEL 21.00226.00 AND 21099228.00 TO THE NEW CREATED PARCEL OF 21.00228.00.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

City Administrator Linwood – Noted that he has one additional item to be added to the agenda and asked that there be a motion to add it to the agenda. He distributed paperwork to the Council.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO ADD AN AGENDA ITEM REGARDING THE RESIGNATION OF ASSISTANT CITY ADMINISTRATOR DUMAIS TO THE AGENDA.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

City Administrator Linwood – Explained that Assistant City Administrator Dumais has accepted a position at the City of Mendota Heights. He stated that staff is excited for her future and wishes her well, but is disappointed she will be leaving the City.

Mayor Iverson – Stated that Assistant City Administrator Dumais is very talented and is excited for what the future holds for her as well. She stated that she is very sad for the community, but wishes her well in the future.

The Council expressed their appreciation for the work Assistant City Administrator Dumais has done during her time with the City.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE RESIGNATION OF ASSISTANT CITY

ADMINISTRATOR KELLY DUMAIS.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

City Administrator Linwood – Asked that the Council add another agenda item to direct staff to move forward with hiring a replacement.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO ADD AN AGENDA ITEM THAT AUTHORIZES STAFF TO PROCEED WITH ADVERTISEMENT AND THE SELECTION PROCESS TO FILL THE RECENTLY VACATED ASSISTANT CITY ADMINISTRATOR POSITION.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

COUNCIL REPORTS:

Council Member Ohnstad – Attended the Planning Commission meeting and attended the Fire Department training, and the Council Work Session.

Council Member Nanko Yeager – Attended the Council Work Session.

Council Member Luger – Attended the Park Advisory Commission meeting and the Council Special Work Session.

Mayor Iverson – Attended the Council Work Session and the Chisago County Growth Committee meeting.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO ADJOURN THE OCTOBER 5, 2021 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:14 PM

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
OCTOBER 19, 2021
7:00PM