

**AGENDA
PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
SEPTEMBER 13, 2021
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the Park Advisory Commission on items not on the current Agenda. Items requiring Park Advisory Commission action maybe deferred to staff for research and future Wyoming Park Advisory Commission Agendas if appropriate."

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming Park Advisory Commission for August 2nd, 2021

COMMUNICATIONS:

2. Staff Report
3. Railroad Park Buy a Brick Program
4. Resilient Communities Project Update
5. Park Maintenance Update

OLD BUSINESS:

NEW BUSINESS:

ADJOURN

NEXT MEETING:
October 4, 2021
7:00PM

DRAFT MINUTES
WYOMING PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
AUGUST 2, 2021
7:00PM

CALL TO ORDER:

Chair Spangler called the Regular Meeting of the Wyoming Park Advisory Commission for August 2, 2021 to order at 7:02 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Park Advisory Commission were present: Members Barb Williams, Bruce Spangler, Heather Vandeneuvel, Jessica Bergan, TJ Malaskee (arrived at 7:06 p.m., Claire Luger, Council Liaison, and Lisa Iverson, Mayor

Absent: None

Also Present: Kelly Dumais, Assistant City Administrator, Chuck Almhjeld, Public Works Superintendent

Visitors: None

DETERMINATION OF A QUORUM:

Chair Spangler determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

WILLIAMS MADE A MOTION TO ADD SWENSON PARK UPDATE TO COMMUNICATIONS. VANDENHEUVEL SECONDED THE MOTION.

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. **Consider approving the minutes of “Regular Meeting” of the Wyoming Park Advisory Commission for July 12th, 2021.**

A MOTION WAS MADE BY MEMBER VANDENHEUVAL, SECONDED BY MEMBER WILLIAMS, TO APPROVE THE PARK ADVISORY COMMISSION MINUTES FROM THE JULY 12, 2021 MEETING, AS PRESENTED.

Voting Aye: Spangler, Williams, Vandeneuvel, and Bergan

Voting Nay: None

Abstain: None

COMMUNICATIONS:

2. **Staff Report**
3. **Railroad Park Donation Update**

Assistant City Administrator Dumais gave notice to the Park Advisory Commission that the City received a donation from Grand Casino Mille Lacs for the Railroad Park Project

4. Resilient Communities Project

Assistant City Administrator Dumais updated the Park Advisory Commission that the timeline for the Park and Trail Master Plan is flipped from previous understanding so that the resilient communities project would be in the spring after the Park and Trail Master Plan was completed.

The Park Commission expressed interest in moving forward with both the aging in parks project and the community engagement at railroad park projects.

5. Swenson Park Project Update

Superintendent Almhjeld reviewed updates to the Swenson Park Project with the Park Advisory Commission.

OLD BUSINESS:

NEW BUSINESS:

Park and Trail Master Plan

Assistant City Administrator Dumais reviewed a proposed Park and Trail Master Plan Proposal.

A MOTION WAS MADE BY MEMBER BERGAN TO RECOMMEND THE PARK AND TRAIL MASTER PLAN FOR APPROVAL BY THE CITY COUNCIL. MEMBER WILLIAMS SECONDED THE MOTION.

Voting Aye: Spangler, Williams, Vandenheuvel, Malaskee and Bergan

Voting Nay: None

Abstain: None

ADJOURN

A MOTION WAS MADE BY MEMBER WILLIAMS, SECONDED BY MEMBER BERGAN, TO ADJOURN THE AUGUST 2ND, 2021 MEETING OF THE WYOMING, PARK ADVISORY COMMISSION AT 7:15 PM

Voting Aye: Spangler, Williams, Vandenheuvel, Bergan, and Malaskee

Voting Nay: None

Abstain: None

NEXT MEETING:
September 13th, 2021
7:00PM



Date: 9/13/2021

To: Park Advisory Commission Members

Re: Staff Report

AGENDA

CONSENT AGENDA: NONE

Items under the "Consent Agenda" will be adopted with one motion; however, members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming Park Advisory Commission for August 2nd, 2021

OLD BUSINESS:

NEW BUSINESS:

COMMUNICATIONS:

2. Staff Report
3. Railroad Park Buy a Brick Program
The Railroad Park Buy a Brick Donation program will launch on September 18th, 2021- Stagecoach Day. People will be able to purchase a brick either for the veterans memorial or for the general project for \$100 each.

The City has continued to receive additional donations for the project. Currently, we have raised \$213,080 for the project.

4. Resilient Communities Project Update
The City Council voted to submit one of the two proposed resilient communities projects at this time. There was interest in doing the railroad park project now and then potentially reapplying for the aging in parks project at a later date after the City had the feedback from the park and trail master plan and could craft a proposal to integrate the interest of supporting seniors while also responding to the outcomes from the master planning project

5. Park Maintenance Update
See attached update from Superintendent Almhjeld.

ADJOURN

**NEXT MEETING:
October 4, 2021
7:00PM**



9/10/21

Park and Recreation Advisory Committee,

Here is an update of the Maintenance in the Parks.

The garbage pick-up has increased since school started. We are back to 2 times a week.

Picnic table repairs and graffiti removal have been taking place.

Sincerely,

Chuck

Swenson Park Update:

The blacktop has been prepared for the new 2-inch layer of asphalt. That should be starting any day.

The hockey boards are receiving final approval after revisions have been submitted.

The playground equipment is still on order. We expect an October delivery.

Trees have been trimmed and removed.

Goodview Park:

The swing and new poles have been ordered and are two months out. The poles have broken welds and did not pass the inspection.

Comfort Park:

The gravel for the trail has been delivered. We will be installing it soon.

The large wasp nests have been removed.

Lions Park:

We are designing the tree installation by the parking lot for your review. This is our 2021 Tree Project.