

**APPROVED MINUTES
PLANNING COMMISSION
CITY OF WYOMING, MINNESOTA
JULY 27, 2021
7:00PM**

CALL TO ORDER:

Planning Commission Chairman Lobermeier called the Regular Meeting of the Wyoming Planning Commission for July 27, 2021 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Planning Commission were present: Mark Lobermeier, Katie West, and Roger Carr

ABSENT: Commissioner Kevin Teel and Commissioner Bryan Murdock

Also Present: Fred Weck Zoning Administrator and Council Liaison Lisa Iverson

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota Planning Commission for July 13, 2021

A MOTION WAS MADE BY COMMISSIONER CARR, SECONDED BY COMMISSIONER WEST, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR JULY 13, 2021 AS SUBMITTED.

<i>Voting Aye:</i>	<i>West, Carr, and Lobermeier</i>
<i>Voting Nay:</i>	<i>None</i>
<i>Abstain:</i>	<i>None</i>
<i>Absent:</i>	<i>Murdock and Teel</i>

SCHEDULED PUBLIC HEARINGS: NONE

NEW BUSINESS: NONE

OLD BUSINESS:

2. Comprehensive Plan Update

Page 23 – Commissioner Carr noted that at the bottom of the page there is a statement that says ‘outdoor storage of good’ which should be changed to ‘goods’. Commissioner West noted there are inconsistencies with using periods and not using periods in the bullet points. She stated that the second to the last sentence that begins with ‘coordinated’ should be changed to ‘coordinated and campus style developments’ and omit the comma. She stated that she feels the word ‘and’ was used too often in the next paragraph. She pointed out some recommended punctuation changes. Zoning Administrator Weck noted that a reference to Viking Boulevard should be changed to East Viking Boulevard.

Page 24 – Commissioner West noted that she feels the first sentence is a bit long.

Page 25 – Commissioner Carr noted that the first sentence ends with a period and a dash. He stated that the second sentence references 4 different area classifications and then lists the 3 different classification areas.

Page 27 – Commissioner West noted another portion that needs consistency with punctuation.

Page 29 – Chair Lobermeier noted that the table needs to have acreages included. Zoning Administrator Weck stated that he believes that information will come from WSB.

Page 30 – The Commission discussed reviewing and simplifying the Land Use Plan. Zoning Administrator Weck noted that because the City is outside of the Twin Cities metro area, there is no requirement for the Land Use and Zoning to match, but noted that it is still a goal.

Page 31 – Chair Lobermeier noted that past discussion had talked about moving away from the terminology of 'City Center', but noted that it was still on the map. He stated that one of the suggestions was to rename it 'Downtown Core'. Commissioner West asked if, in the first paragraph, it was referring to what it is now or what the City would like to see it be in the future. Chair Lobermeier stated that it is referred to what it is intended to be. Commissioner Carr asked about the Greenwood Development area and if there was an area between that is east of 35 and west of 61 that is considered part of the Greenwood Development or whether it was all just west of 35. Zoning Administrator Weck confirmed that it is all west of 35. Commissioner Carr suggested that this be changed to say west of 35 instead of including the reference to Highway 61. Chair Lobermeier noted that the first sentence should have a change to 'East Viking Boulevard'.

Page 32 – Chair Lobermeier noted that he had included extensive updates on this from WSB. Commissioner West noted that the italicized writing seems very 'list-like'. Chair Lobermeier explained that the italicized sections were the original objectives. Commissioner West stated that they are not complete sentences and suggested that the formatting may want to change to bullet points. Zoning Administrator Weck stated that the last sentence of the last paragraph should have the word 'the' removed.

Page 34 - Zoning Administrator Weck noted that in the table, under Collectors, the CSAHD should have the D removed.

Page 35 – Commissioner West referred to the second paragraph, last sentence needs a comma. Chair Lobermeier stated that the figure number is also not referred to.

Page 36,37 – Chair Lobermeier noted that these tables are from WSB and just need to have the formatting changed so they all look the same. Commissioner West noted that in the second to the last paragraph the sentence starts, 'However for the purposes', the V/C should be spelled out because she doesn't know that that means. Zoning Administrator Weck noted that there is also a reference to ADT that should be spelled out as 'average daily trips'. Chair Lobermeier noted that he thinks the table is good and is glad WSB put it together. Zoning Administrator Weck explained that V/C means volume to capacity.

Page 39 – Chair Lobermeier noted that he had included the table from the 2009 Comprehensive Plan as a point of comparison with how WSB did it. He stated that it has some of the same information, but also talked about on street parking and sidewalks. He stated that he felt the 2009 table had a bit more information and suggested that the City may want to correct the current information with the broader information that was included in 2009.

Page 40 – Commissioner West pointed out the period situation with the bullet points. She stated that the second to the last paragraph talks about traffic calming measures and stated that it may make sense to clarify what a traffic calming measure would be. She stated that the last sentence of the final paragraph is long.

Page 41 – Commissioner Carr noted that this list is traffic calming measures. Commissioner West suggested referencing this list or somehow clarify this information on the previous page. She pointed out some punctuation and wording changes.

Page 43 – Commissioner West pointed out punctuation changes in the first paragraph in the last sentence. Commissioner Carr stated that in the middle of the page it says the transportation corridor overlay district and if you look at the next paragraph ‘overlay’ is misspelled. Chair Lobermeier asked if that was just left over from 2009. Commissioner West noted the space between Chisago County and Transportation Corridor Overlay District. Zoning Administrator Weck noted that under Rideshare services, the Heartland Express no longer exists and should be removed.

Page 44 – Chair Lobermeier noted that WSB had gone through both of these sections.

Page 46 – Commissioner West noted that on the second line, after 2020, she would suggest something besides using the word ‘and’. Chair Lobermeier stated that WSB did the update of this section, but did not update the model, so the model is still based on 2010.

Page 48 – Commissioner Carr noted the first paragraph, third sentence, needs a closing parenthesis. Chair Lobermeier stated that the last sentence should have a period after figure 11. Mayor Iverson expressed her opinion that things need to be simplified so they can be more easily understood. Commissioner Carr noted that underneath the table, the third sentence, needs clarification because it talks about moving from ½ gallons per day to 3.26 million gallons per day which doesn’t seem correct.

Page 49 – Chair Lobermeier noted that there is a paragraph break needed at the top of the page.

Page 52 – Commissioner West noted that it is missing the table number.

Page 53 – Commissioner West suggested that there be consistency and either have gallons per day capitalized or not capitalized throughout the document. She also suggested that GPM be spelled out because she did not know what that stood for. Chair Lobermeier explained that it meant gallons per minute but agreed that it is needs to be clear for the reader.

Page 56 – Commissioner West noted that the figure numbers are missing in the third paragraph.

Chair Lobermeier noted that he feels the Commission made good progress tonight and encouraged the Commission to read through these sections again and point out anything else they may find. He stated that he expected that Commissioners Murdock and Teel probably would also have some input on what has been reviewed tonight. He asked City Administrator Linwood to think about whether he would want any members of staff look over the plan and give comments.

COMMUNICATIONS: NONE

UPDATES:

Professional Exteriors Site Plan Review, Heims Lake Villas North Final Plat, and Summer Field 2nd Addition Final Plat - Approved by the City Council on July 20, 2021 following the Planning Commission recommendations.

A MOTION WAS MADE BY COMMISSIONER WEST, SECONDED BY COMMISSIONER CARR, TO ADJOURN THE JULY 27, 2021 “REGULAR MEETING” OF THE WYOMING, MINNESOTA PLANNING COMMISSION AT 8:00 PM.

<i>Voting Aye:</i>	<i>West, Carr, and Lobermeier</i>
<i>Voting Nay:</i>	<i>None</i>
<i>Abstain:</i>	<i>None</i>
<i>Absent:</i>	<i>Murdock and Teel</i>