

APPROVED MINUTES
WYOMING PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JULY 12, 2021
7:00PM

CALL TO ORDER:

Chair Spangler called the Regular Meeting of the Wyoming Park Advisory Commission for July 12, 2021 to order at 7:03PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Park Advisory Commission were present: Members Barb Williams, Bruce Spangler, Heather Vandenheuvel, Jessica Bergan, TJ Malaskee (arrived at 7:06 p.m., Claire Luger, Council Liaison, and Lisa Iverson, Mayor

Absent: None

Also Present: Kelly Dumais, Assistant City Administrator

Visitors: None

DETERMINATION OF A QUORUM:

Chair Spangler determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of “Regular Meeting” of the Wyoming Park Advisory Commission for June 7, 2021.**

A MOTION WAS MADE BY MEMBER WILLIAMS, SECONDED BY MEMBER VANDENHEUVEL, TO APPROVE THE PARK ADVISORY COMMISSION MINUTES FROM THE JUNE 7, 2021 MEETING, AS PRESENTED.

Voting Aye: Spangler, Williams, Vandenheuvel, and Bergan

Voting Nay: None

Abstain: None

COMMUNICATIONS:

- 2. Staff Report**

- 3. Park and Trail Master Planning**

Assistant City Administrator Dumais explained how the City Council had arrived at the increase in park maintenance funds in the budget to \$25,000. She stated that staff has reached out to WSB about the possibility of submitting a proposal to the City for putting together a Park and Trail Master Plan. She asked if the Commission had any specific questions they would like to see included in this proposal and master planning process.

The PAC gave feedback on what they would like to see included in the Park and Trail Master Plan.

Mayor Iverson noted that some of the cities trails just end in a stump and asked if WSB could take a look at the trails and see how residents can get from different areas of the City safely to the trail system.

4. Railroad Park Donations

Assistant City Administrator Dumais explained that the City has received some additional donations for Railroad Park from: Xcel Energy - \$1,000.00; Midco - \$2,000.00; and Cemstone – 10 cubic yards of concrete.

OLD BUSINESS:

NEW BUSINESS:

5. Consider Recommending the Resilient Communities Project Applications for Railroad Park Memorial Public Engagement and Aging in Parks: Active Living for All Ages in Wyoming Parks

Assistant City Administrator Dumais gave an overview of the Resilient Communities project application.

The Commission gave feedback on the information included on the application, budget considerations, and things they would like to see in the City parks.

6. Review and Recommend a Preferred Brick Color and Font for the Railroad Park Buy-a-Brick Fundraiser

Assistant City Administrator Dumais presented samples and information from Brick Makers, USA and explained the engraving process for the bricks.

The Commission discussed how the funds will be raised, brick pricing, brick color and the possibility of tying into the color of the Cornerstone brick, engraving styles, the importance of an easily readable font, a review process to ensure that no questionable content was included on the bricks.

Assistant City Administrator Dumais explained that she will work on bringing back parameters for the Commission to consider along with more specific guidelines for the proposal. She reminded the Commission that the past discussion had been that there would be a Memorial Wall to prevent people from walking on names that are being memorialized and that there would be a separate process for people who just want to contribute and have their name on the bricks.

ADJOURN

A MOTION WAS MADE BY MEMBER WILLIAMS, SECONDED BY MEMBER BERGAN, TO ADJOURN THE JULY 12, 2021 MEETING OF THE WYOMING, PARK ADVISORY COMMISSION AT 7:56 PM

Voting Aye: Spangler, Williams, Vandenheuvel, Bergan, and Malaskee

Voting Nay: None

Abstain: None

NEXT MEETING:
AUGUST 2, 2021
7:00PM