

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JULY 20, 2021
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for July 20, 2021 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Brett Ohnstad, and Claire Luger

ABSENT: Councilmember Dennis Schilling

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Kelly Dumais, Assistant City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

1. US Highway 8 Update: Joe Triplett, Engineer/Public Works Director

Joe Triplett – Gave a brief update on the Highway 8 project and explained that the staff approved layout has been turned into MnDot. He noted that he will be meeting tomorrow with City Engineer Erichson to begin work on the local road system design. They have secured about \$29-30 million thus far for the project.

Council Member Nanko Yeager – Shared concerns that she received from Liberty Ponds residents regarding noise, access to the trail, and access to Highway 8 from Heath.

Mr. Triplett – Explained that there will be a noise study conducted as part of the project and noted that they have included 3 or 4 tunnels in order to get people across to the trails. He noted that they will still have access from Heath, but it will be straightened out. He encouraged the Council to get in touch if they have questions or if they get additional feedback from residents similar to the Liberty Ponds feedback.

County Commissioner Montzka – Stated that he is here to find out if there is anything the County can do to work with the City. He noted that there is some COVID money that the County will be distributing and will begin some meetings soon to determine where these funds should be distributed. He is hopeful that there can be some of the funds devoted to the public school systems. He shared a few details from their initial budget discussions and noted that they are looking at a tax increase, but they do not yet know how much.

Mayor Iverson – Expressed her disappointment that there will be a tax increase.

APPROVAL OF MINUTES:

2. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for July 6, 2021

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY

COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JULY 6, 2021 AS SUBMITTED.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. To consider **Resolution 21-07-64** Approving Payment for Pay Voucher #3 to Keuchle Underground for the East Viking Boulevard Utility Improvement (WSB Project 012660-000) (City Project 19-02) in the amount of \$293,803.75
4. To consider **Resolution 21-07-65** Accepting donation from Xcel Energy for the Veterans Memorial at Railroad Park
5. To consider **Resolution 21-07-66** Accepting a Donation from SRC to the Railroad Park Project
6. To consider **Resolution 21-07-67** Accepting Donation from Midco for the Veterans Memorial at Railroad Park
7. To consider **Resolution 21-07-68** Accepting Donations from Cemstone for Railroad Park
8. To consider the Hiring of Blake Speidel for the part-time Public Works Maintenance Position stating at July 21, 2021 for a wage of \$14.00/hour
9. To consider **Resolution 21-07-69** Approving the Issuance of a Tobacco License for 2021 for Hillsdale LLC contingent upon the Receipt of Payment for the License
10. To consider the application for a Temporary ON-SALE Liquor License for the Wyoming Fire Relief Association for September 18, 2021 located on East Viking Boulevard and Felton Avenue for Wyoming Stagecoach Celebration
11. To consider **Resolution 21-07-59** Approving the Purchase of Court Resurfacing at Swenson Park from Court Surfaces and Repair, Inc. for \$13,950
12. To consider **Resolution 21-07-62** Approving the Purchase of Warming House Modifications at Swenson Park from Odesa II for \$18,600
13. To consider **Resolution 21-07-63** a Resolution Approving the Purchase of Site Work and Concrete at Swenson Park from Odesa II for \$73,294
14. To consider a quotation from BergankDV for Audit Services to the City of Wyoming and Wyoming Fire Relief Association for the years 2021, 2022, and 2023
15. Consider authorizing the payment of recommended bills, payroll and journal entries for the period of July 7, 2021 to July 20, 2021.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #3 - #15 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS, AND DEPARTMENT HEADS:

16. Report of the Public Safety Director, Paul Hoppe for July 16, 2021

17. Report of City Building Official, Fred Weck, IV for July 15, 2021
18. Report of City Attorney Tom Loonan for July 15, 2021
19. Report of City Engineer Mark Erichson, WSB for July 16, 2021
20. Report of Public Works Superintendent Chuck Almhjeld for July 20, 2021

COMMUNICATIONS: NONE

OLD BUSINESS: NONE

NEW BUSINESS

21. To consider compensation study prepared by Baker Tilly to assist the City of Wyoming in achieving pay equity compliance

City Administrator Linwood – Introduced Ann Antonsen from Baker Tilly and noted that she would be joining the meeting remotely.

Ann Antonsen – Explained that the City was required to submit a pay equity report effective January 31, 2021 with pay data that was effective on December 31, 2020. She noted that the City received the first notice of non-compliance on May 7, 2021 and now has the opportunity to make adjustments to the pay plan to bring it into compliance. She explained that the changes will be effective as of July 7, 2021 and the new report will be filed by August 7, 2021. She stated that they have adjusted the compensation plan accordingly to ensure compliance. She noted that the Council will be asked to adopt the updated pay scale, position placement and the impact. She answered Council questions about the compensation plan and the options presented.

Mayor Iverson – Asked what would happen if the City was not in compliance.

Ms. Antonsen – Stated that if the City does not achieve compliance, the City will face penalties, which would be the greater fee between either a 5% loss in local government aid or \$100/day dating back to January 1, 2021 which would keep compounding until the City achieve compliance.

A MOTION WAS MADE BY COUNCILMEMBER NANKO YEAGER SECONDED BY COUNCILMEMBER LUGER, TO APPROVE OPTION # 1 AS PRESENTED FROM THE COMPENSATION STUDY PREPARED BY BAKER TILLY TO ASSIST THE CITY OF WYOMING IN ACHIEVING PAY EQUITY COMPLIANCE.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE PAY SCALE AS PRESENTED BY BAKER TILLY TO ASSIST THE CITY OF WYOMING IN ACHIEVING PAY EQUITY COMPLIANCE.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY

COUNCILMEMBER OHNSTAD, TO APPROVE THE TITLE AND GRADE AS PRESENTED BY BAKER TILLY TO ASSIST THE CITY OF WYOMING IN ACHIEVING PAY EQUITY COMPLIANCE.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO ACCEPT THE PAY EQUITY REPORT AS PREPARED BY BAKER TILLY TO ASSIST THE CITY OF WYOMING IN ACHIEVING PAY EQUITY COMPLIANCE.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

22. To consider accepting a Long Term Plan for the City of Wyoming as prepared by AEM Financial Solutions, LLC

City Administrator Linwood – Noted that Jean McCann from AEM will be present later in the meeting and asked that the Council come back to this item when she arrived at the meeting.

23. To consider Resolution 21-07-70 a resolution approving the Site Plan Review of a Parking Lot expansion at 5376 260th Street

Zoning Administrator/Building Official Weck – Explained the request for a parking lot expansion and noted that the Planning Commission had recommended approval.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 21-07-70 A RESOLUTION APPROVING THE SITE PLAN REVIEW OF A PARKING LOT EXPANSION AT 5376 260TH STREET.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

24. To consider Resolution 21-07-71 a resolution approving Final Plat: D-21-008 “Heims Lake Villas North” at PID 21.11122.00 and 21.11123.00

Zoning Administrator/Building Official Weck – Gave an overview of the request by Heims Lake Villas North for Final Plat approval. He noted that the Planning Commission recommended approval.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 21-07-71 A RESOLUTION APPROVING A FINAL PLAT D-21-008 “HEIMS LAKE VILLAS NORTH” AT PROPERTY IDENTIFICATION NUMBER 21.11122.00 AND 21.11123.00

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

25. To consider **Resolution 21-07-72** a resolution approving Final Plat: D-21-009 Summer Fields 2nd Addition PID: 21.10582.61

Zoning Administrator/Building Official Weck – Gave an overview of the 15 lot residential subdivision at Summer Fields 2nd addition and noted that these will be detached townhomes. The Planning Commission recommended approval with the conditions as listed in the staff report.

Council Member Nanko Yeager – Asked about the outlot being a street and if the City would be involved in the maintenance.

Zoning Administrator/Building Official Weck – Explained that this would be a private street and the home owners association would be responsible for all maintenance. He noted that the Planning Commission did not catch that it was an outlot and a private road at the Preliminary Plat. He noted that there would not be room for a public street, so staff recommended going ahead with the private street as an outlot.

Council Member Nanko Yeager – Stressed the importance of having it in writing that the HOA will be responsible for all snow plowing and pot hole filling.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER NANKO YEAGER, TO APPROVE RESOLUTION 21-07-72 A RESOLUTION APPROVING A FINAL PLAT D-21-008 “HEIMS LAKE VILLAS NORTH” AT PROPERTY IDENTIFICATION NUMBER 21.11122.00 AND 21.11123.00

Voting Aye: Nanko Yeager, Luger, Iverson

Voting Nay: Ohnstad

Abstain: None

Absent: Schilling

22. To consider accepting a Long Term Plan for the City of Wyoming as prepared by AEM Financial Solutions, LLC – Continued....

Jean McCann, AEM – Reviewed the proposed Long Term Plan for the City and highlighted the items that have been changed since the last discussion and answered Council questions.

City Administrator Linwood – Reminded the Council that this document is considering a living document and will be reviewed and updated annually.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO ACCEPT A LONG TERM PLAN FOR THE CITY OF WYOMING AS PREPARED BY AEM FINANCIAL SOLUTIONS, LLC.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

26. To consider **Resolution 21-07-73** to purchase a 2021 306 Mini Hydraulic Excavator from Ziegler Cat for \$76,216.00 on the State Bid Contract

Public Works Superintendent Almhjeld – Explained that Public Works would like to replace the John Deere 401D backhoe with this mini hydraulic excavator. He noted that there had been some modifications made to the John Deere which meant that Ziegler Cat would not take it in on trade.

Mayor Iverson – Asked what this equipment would be used for and what its expected lifespan would be.

Public Works Superintendent Almhjeld – Explained that the expected lifespan would be 15 years because of its trade-in value. He stated that it can be used for cleaning out ponds, rivers, creeks, that have fallen trees in them, they can just be grabbed and pulled out with this equipment. He stated that they will also use it for trenching for electric and drain tile.

Council Member Nanko Yeager – Asked if the mini excavator could do everything that the backhoe could do.

Public Works Superintendent Almhjeld – Confirmed that it can do everything the same, except drive to the site because it is on tracks and not wheels.

Council Member Luger – Asked for an explanation of his statement that the John Deer backhoe is not safe to operate.

Public Works Superintendent Almhjeld – Gave an overview of where the roll bar assembly and cab have been drilled into for unknown purposes. He explained that it would roll over, the cab with be crushed. He stated that on of the main reasons why the City could not get a trade from Ziegler was because the safety features have been altered.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 21-07-73 A RESOLUTION APPROVING THE PURCHASE OF A 2021 306 MINI HYDRAULIC EXCAVATOR FROM ZIEGLER CAT FOR \$76,216.00 ON THE STATE BID CONTRACT

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

- 27.** To consider **Resolution 21-07-74** to approve the purchase of New 2021 Towmaster Trailer T-20D from RDO Equipment in the amount of \$14,802.00 with an adjusted cost from the trade in value of a 2013 PJ Trailer and a 1989 John Deere Backhoe in the amount of \$8,000 for a total cost not to exceed \$7,764.13

Public Works Superintendent Almhjeld – Explained that this is the trailer that will be necessary to haul the mini hydraulic excavator discussed in the previous agenda item.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 21-07-74 A RESOLUTION APPROVING THE PURCHASE OF NEW 2021 TOWMASTER TRAILER T-20D FROM RDO EQUIPMENT IN THE AMOUNT OF \$14,802.00 WITH AN ADJUSTED COST FROM THE TRADE-IN VALUE OF A 2013 PJ TRAILER AND 1989 JOHN DEER BACKHOE IN THE AMOUNT OF \$8,000 FOR A TOTAL COST NOT TO EXCEED \$7,764.13.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

COUNCIL REPORTS:

Council Member Ohnstad – No report.

Council Member Nanko Yeager – Attended the Sewer Commission meeting.

Council Member Luger – Attended the Park Advisory Commission meeting.

Mayor Iverson – Attended Economic Development Authority meeting, took a tour of Regal

machine, attended the Minnesota Mayor's Association meeting, the Sewer Commission, and the Park Advisory Commission.

City Administrator Linwood – Stated that on August 3, 2021, 6:00 at Goodview Park, the City will have a National Night Out celebration with a lot of great activities for families.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO ADJOURN THE JULY 20, 2021 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:21 PM

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
AUGUST 4, 2021
7:00PM