

**APPROVED MINUTES  
CITY COUNCIL  
WORK SESSION MEETING  
CITY OF WYOMING, MINNESOTA  
JULY 28, 2021  
6:00 PM**

**CALL TO ORDER:**

*Mayor Lisa Iverson called the Work Session Meeting of the Wyoming City Council for July 25, 2021 to order at 6:00 PM*

**CALL OF ROLL:**

*On a Call of the Roll the following members of the Wyoming City Council were present: Mayor Lisa Iverson, and Council Members Linda Nanko Yeager and Claire Luger*

*ABSENT: Council Members' Dennis Schilling and Brett Ohnstad*

*Also Present: Robb Linwood, City Administrator; Kelly Dumais, Assistant City Administrator; Paul Hoppe, Public Safety Director, Fred Weck, Building Official/Zoning Administrator, Chuck Almhjeld, Public Works Superintendent, Jean McGann AEM Financial and Jessi Sturtz, AEM Financial.*

**DETERMINATION OF A QUORUM:**

**NEW BUSINESS**

1. 2022 Draft Budget Memo

Jean McGann gave an overview of the first version of the draft 2022 budget with the following highlights.

The 2021 Budget included the Council approved priorities for each department. These will continue to be reviewed and updated as needed in the 2021 budget.

Key items in this year's budget:

- The 2022 tax rate is proposed to increase from 43.31% to 45.07% resulting in a 1.76% increase from 2021.
- The total 2022 tax levy is proposed to increase \$450,578 or 10.12% from 2021
- The general levy increased \$69,743 or 2.08%
  - Factors relating to this increase are explained in this memo under the General Fund Budget Summary section
- The debt levy increased \$50,835 or 5.74%
  - Increase is due to the issuance of the 2020A bonds for the 2020 street project and the subsequent tax levy needed to fund debt service payments
- The capital levy increased \$330,000
  - Capital levies are needed to fund equipment and improvements and details can be found in the City's Long Term Plan
  - The street replacement levy increased by \$300,000 or 100%. This is new item for 2022
- Staffing
  - The Crime Analyst was promoted to full-time starting in July 2021
  - All employees are projected to receive a COLA increase of 3% and eligible employees will receive a step increase
  - We have estimated a 8% increase to health insurance. Per the League of MN Cities, we have estimated a 20% increase to Worker's Comp and 12% increase for general liability insurance.

Staff discussed with the council regarding the increase in the street fund of \$300,000 for future projects along with the potential use of franchise fees that add an additional \$292,000. Some of the members of council preferred a levy action for this item while others preferred the use of franchise fees. Council gave direction to staff to look at some potential different allocations of levy dollars and franchise fees and adjust the street capital improvement plan if necessary to try to lessen the impacts.

## 2. City Park and Trail Master Plan

Staff presented a plan to council from WSB that would offer a strategic plan regarding the continued maintenance of parks and a master trail plan for existing and future plans in the city. There some concern that the plan would not address some of the current issues of maintenance and access to existing portions of the city, it was discussed that this would be included. The council discussed the goal of walkability in the community and that having this master plan would help develop a map for future developments and necessary connections and help prioritize the maintenance and improvements at city parks. Council directed staff to move this item to a future agenda for review and potential approval.

## 3. Resilient Communities Project Overview

Staff gave a review of the University of Minnesota Resilient community's project and what it could offer to the community in regards to senior's usage or parks and another project of a design for the history walk and veterans memorial at Railroad Park. After considerable discussion it was determined that the senior park plan would be somewhat redundant based on what the WSB plan would accomplish. The council did indicate interest in the Railroad Park engagement plan and design for veteran's memorial and history walk but requested more information on deliverables for this project and what they would be receiving from the University.

## **OLD BUSINESS:**

## 4. City Council Mission and Vision Statements

The council asked that this item be reviewed at our next budget meeting when we had all of our council members present for discussion.

## 5. Diversity, Equity, and Inclusion Council Training Dates

The council indicated dates of availability and asked that the two council members who were not present to be contacted and asked what dates would work best for the training.

## 6. American Rescue Plan Update

Staff gave an updated on the American Rescue Plan and indicated that they are still reviewing guidance for the dollars. Staff shared the priorities that they had come up with fro the dollars and it would be determined yet which were eligible uses. Staff communicated that we did receive the first half of the dollars this week and in total the city of Wyoming would be receiving \$853,520.10, with the second half to be receiving in the summer of 2022. The council was invited to a collaborative meeting at Chisago County on August 16<sup>th</sup>, 2021 to discuss priorities of the city along with other council members, town board members, city staff and Chisago County Commissioners and staff. The county will be discussing the potential of partnering with communities on certain projects with dollars Chisago County received as part of the American Rescue Plan.

**MAYOR IVERSON ADJOURNED THE JULY 28, 2021 "WORK SESSION MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:14PM**