APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JULY 6, 2021
7:00 PM

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for July 6, 2021 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Brett Ohnstad, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. **Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for June 15, 2021**

   A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JUNE 15, 2021 AS SUBMITTED.

   Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
   Voting Nay: None
   Abstain: None
   Absent: None

SCHEDULED BID LETTINGS:

2. **To consider Resolution 21-07-55 a resolution receiving bids and awarding a contract for the 2021 Street Improvement Project (City Project No. 20-02)**

City Engineer Erichson – Explained that the City had received great bids for this project and staff recommends approval of the low bidder, Forest Lake Contracting.

   A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 21-07-55 A RESOLUTION RECEIVING BIDS AND AWARDING A CONTRACT FOR THE 2021 STREET IMPROVEMENT PROJECT (CITY PROJECT. 20-02)

   Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
   Voting Nay: None

Abstain: None
Absent: None

SCHEDULED PUBLIC HEARINGS:

CONSENT AGENDA:
Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. To consider authorizing the payment of recommended bills, payroll, and journal entries for the period of June 16, 2021 to July 6, 2021.
4. To consider **Resolution 21-07-56** a resolution declaring certain vehicles as surplus property for disposal and authorizing the Police Department to dispose of vehicles through on-line auction.
5. To consider approving the 2021 City of Wyoming insurance coverage renewal through the League of Minnesota Cities Insurance Trust for a total cost of $100,700.00
6. To confirm the City Council of the City of Wyoming Does NOT Waive the monetary limits of the municipal tort liability established by Minnesota Statues 466.04 when renewing insurance coverage with LMCIT (League of Minnesota Cities Insurance Trust)
7. To consider an agreement between the City of Wyoming and Lakes Center for Youth and Families, Inc. – Purchase of Service Agreement in an amount of $2,500.00 to be paid out of the Police Supplemental Fund.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE #3, #4, #5, #6, and #7 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISISONS AND DEPARTMENT HEADS:

8. Report of the Public Safety Director, Paul Hoppe for June 30, 2021

Councilmember Nanko Yeager – Asked about the social media posts advertising for another police officer.

Public Safety Director Hoppe – Explained that there is an officer who is leaving the department by the end of July and the current eligibility list has been depleted and will need to be refreshed with new candidates.

Mayor Iverson – Asked about the comment in the report that there are officers that are choosing to retire early or just leave the force. She asked if there was a statistic on that in this profession and noted that she believes she had heard a national statistic of 45%.

Public Safety Director Hoppe – Explained that he does not know the national statistic, but the current statistic for the Wyoming Police Department is 20% have chosen to leave the profession. He explained that the politics around policing right now have impacted the profession.

9. Report of City Building Official, Fred Weck, IV for July 2, 2021

10. Report of City Attorney Tom Loonan for July 1, 2021

11. Report of City Engineer Mark Erichson, WSB for July 2, 2021

12. Report of Public Works Superintendent Chuck Almhjeld for July 1, 2021

COMMUNICATIONS:

13. AARP Network of Age-Friendly States and Communities Welcome Letter

City Administrator Linwood - Explained that the City has successfully enrolled in the AARP Age-Friendly States and Communities.

OLD BUSINESS:

14. To consider Resolution 21-06-51 a resolution approving site plan review of an addition and parking lot improvements at 5368 266th Street

City Administrator Linwood – Explained that at the June 15, 2021 Council meeting, the Council neglected to make a motion on this item before a vote was taken.

> **A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 21-06-51 A RESOLUTION APPROVING SITE PLAN REVIEW OF AN ADDITION AND PARKING LOT IMPROVEMENTS AT 5368 266TH STREET**
>
> *Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson*
> *Voting Nay: None*
> *Abstain: None*
> *Absent: None*

NEW BUSINESS

15. To consider **Resolution 21-07-57** a resolution accepting the donation to the City from Andrew Frechette for $730 in materials for his Eagle Scout project contribution to Hawk Meadows Park

Andrew Frechette – Gave an overview and answered questions about his Eagle Scout project, the donations he received, and the completed project in Hawk.

> **A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 21-07-57 A RESOLUTION ACCEPTING THE DONATION TO THE CITY FROM ANDREW FRECHETTE FOR $750 IN MATERIALS FOR HIS EAGLE SCOUT PROJECT CONTRIBUTION TO HAWK MEADOWS PARK, WITH THE TYPOGRAPHICAL ERRORS IN THE RESOLUTION CORRECTED, AS DISCUSSED.**
>
> *Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson*
> *Voting Nay: None*
> *Abstain: None*
> *Absent: None*

16. To consider Resolution 21-07-58 a resolution approving the purchase of Rink Mill and Overlay at Swenson Park from Interstate Companies, LLC for $20,250

City Engineer Erichson – Reminded the Council that the City had been awarded a grant from DNR in the amount of $160,000.00 that was for a 50/50 match for Swenson Park. He gave an overview of the low bids received for each of the Swenson Park projects.

City Administrator Linwood and City Engineer Erichson answered Council questions related to the grant, funding, and the general timeline for the entire Swenson Park project. There were questions about non-union labor for portions, grant conditions and the possibility of conditional approval of portions of the project in order to clarify union and prevailing wage details.

City Attorney Loonan – Suggested that the Council approve the Swenson Park resolutions on the condition that staff has verified that the motions comply with all requirements of the grant and the City is not in violation of any of the terms.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE <u>RESOLUTION 21-07-58</u> A RESOLUTION APPROVING THE PURCHASE OF RINK MILL AND OVERLAY AT SWENSON PARK FROM INTERSTATE COMPANIES, LLC FOR $20,250, SUBJECT TO STAFF VERIFICATION AND CONFIRMATION THAT THE BID COMPLIES WITH ALL GRANT REQUIREMENTS.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

17. **To consider <u>Resolution 21-07-59</u> a resolution approving the purchase of Court Resurfacing at Swenson Park from Court Surfaces and Repair, Inc. for $12,350**

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE <u>RESOLUTION 21-07-59</u> A RESOLUTION APPROVING THE PURCHASE OF COURT RESURFACING AT SWENSON PARK FROM COURT SURFACES AND REPAIR, INC. FOR $12,350, SUBJECT TO STAFF VERIFICATION AND CONFIRMATION THAT THE BID COMPLIES WITH ALL GRANT REQUIREMENTS.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

18. **To consider <u>Resolution 21-07-60</u> approving the purchase of Hockey Dasher Boards at Swenson Park from Becker Arena Products for $120,350**

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE <u>RESOLUTION 21-07-60</u> APPROVING THE PURCHASE OF HOCKEY DASHER BOARDS AT SWENSON PARK FROM BECKER ARENA PRODUCTS FOR $120,350, SUBJECT TO STAFF VERIFICATION AND CONFIRMATION THAT THE BID COMPLIES WITH ALL GRANT REQUIREMENTS.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

19. **To consider <u>Resolution 21-07-61</u> a resolution approving the purchase of Play Equipment and Surfacing for Swenson Park from Minnesota Wisconsin Playground for $46,272.69**

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE <u>RESOLUTION 21-07-61</u> A RESOLUTION APPROVING THE PURCHASE OF PLAY EQUIPMENT AND SURFACING FOF SWENSON PARK FROM MINNESOTA WISCONSIN PLAYGROUND FOR $46,272.69, SUBJECT TO STAFF VERIFICATION AND CONFIRMATION THAT THE BID COMPLIES WITH ALL GRANT REQUIREMENTS.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None
Abstain: None
Absent: None

20. To consider <u>Resolution 21-07-62</u> a resolution approving the purchase of Warming House Modifications at Swenson Park from Odesa II for $15,500

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHMSTAD, TO APPROVE <u>RESOLUTION 21-07-62</u> A RESOLUTION APPROVING THE PURCHASE OF WARMING HOUSE MODIFICATIONS AT SWENSON PARK FROM ODESA II FOR $15,500, SUBJECT TO STAFF VERIFICATION AND CONFIRMATION THAT THE BID COMPLIES WITH ALL GRANT REQUIREMENTS.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

21. To consider <u>Resolution 21-07-63</u> a resolution approving the purchase of Site Work and Concrete at Swenson Park from Odesa II for $56,380.00

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE <u>RESOLUTION 21-07-63</u> A RESOLUTION APPROVING THE PURCHASE OF SITE WORK AND CONCRETE AT SWENSON PARK FROM ODESA II FOR $56,380.00, SUBJECT TO STAFF VERIFICATION AND CONFIRMATION THAT THE BID COMPLIES WITH ALL GRANT REQUIREMENTS.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

22. To consider selecting an Engineering firm based on proposals from Request for Qualifications (RFQ) for engineering services relating to a federal grant application and project design for East Viking Boulevard.

City Administrator Linwood – Explained the necessity of going through this process in order to comply with the Federal guidelines for the grant application. He gave an overview of the proposals and criteria for consideration from the two RFQs that were received. Staff recommends selecting WSB for the project design for East Viking Boulevard.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE SELECTION OF WSB FOR ENGINEERING SERVICES RELATED TO A FEDERAL GRANT APPLICATION AND PROJEC DESIGN FOR EAST VIKING BOULEVARD.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

23. To consider terminating <u>Mayoral Declaration No. 2020-1</u> declaring a local emergency

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO TERMINATE <u>MAYORAL DECLARATION NO. 2020-1</u> DECLARING A LOCAL EMERGENCY.

Roll Call Vote:
Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad

Voting Nay: None
Abstain: Iverson
Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – Attended the Planning Commission meeting.

Council Member Nanko Yeager – No report.

Council Member Luger – No report.

Council Member Schilling – No report.

Mayor Iverson – Attended the Planning Commission meeting and the June Sewer Commission meeting.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO ADJOURN THE JULY 6, 2021 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:53 PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
JULY 20, 2021
7:00PM