

**AGENDA
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JULY 20, 2021
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

1. US HWY 8 Update: Joe Triplett, Engineer/Public Works Director

APPROVAL OF MINUTES:

2. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for July 6th, 2021

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS:

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. To Consider **Resolution 21-07-64** Approving Payment for Pay Voucher #3 to Kuechle Underground for the East Viking Boulevard Utility Improvement (WSB Project 012660-000) (City Project 19-02) in the amount of \$293,803.75.
4. To Consider **Resolution 21-07-65** Accepting Donation from Xcel Energy for the Veterans Memorial at Railroad Park

5. To Consider **Resolution 21-07-66** Accepting a Donation From SRC to the Railroad Park Project
6. To Consider **Resolution 21-07-67** Accepting Donation from Midco for the Veterans Memorial at Railroad Park
7. To Consider **Resolution 21-07-68** Accepting Donations from Cemstone for Railroad Park
8. To Consider the Hiring of Blake Speidel for the Part Time Public Works Maintenance Position Starting on July 21st, 2021 for a wage of \$14.00 per hour.
9. To Consider **Resolution 21-07-69** approving the issuance of a tobacco license for 2021 for Hillsdale LLC contingent upon the receipt of payment for the license
10. To consider the application for a Temporary ON-SALE Liquor License for the Wyoming Fire Relief Association for 9-18-2021 located on East Viking Blvd. and Felton Ave. for Wyoming Stagecoach Celebration.
11. To Consider **Resolution 21-07-59** Approving the Purchase of Court Resurfacing at Swenson Park from Court Surfaces and Repair, Inc for \$13,950
12. To Consider **Resolution 21-07-62** approving the purchase of Warming House Modifications at Swenson Park from Odesa II for \$18,600
13. To Consider **Resolution 21-07-63** a resolution approving the purchase of Site Work and Concrete at Swenson Park from Odesa II for \$73,294
14. To consider a quotation from BerganKDV for audit services to the City of Wyoming and Wyoming Fire Relief Association for the years 2021, 2022 and 2023.
15. Consider authorizing the payment of recommended bills, payroll and journal entries for the period of **July 7th, 2021** to **July 20th, 2021**.

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

16. Report of the Public Safety Director, Paul Hoppe, for July 16, 2021
17. Report of City Building Official, Fred Weck, IV for July 15, 2021
18. Report of the City Attorney, Tom Loonan, for July 15, 2021
19. Report of City Engineer Mark Erichson, WSB for July 16, 2021
20. Report of the Public Works Superintendent Chuck Almhjeld for July 20th, 2021

COMMUNICATIONS:

OLD BUSINESS:

NEW BUSINESS:

21. To consider a compensation study prepared by Bakertilly to assist the City of Wyoming in achieving pay equity compliance.
22. To consider accepting a Long Term Plan for the City of Wyoming as prepared by AEM Financial Solutions, LLC
23. To Consider **Resolution 21-07-70** approving the Site Plan Review of a Parking Lot Expansion at 5376 260th Street
24. To Consider **Resolution 21-07-71** approving Final Plat: D-21-008 "Heims Lake Villas North" at PID 21.11122.00 and 21.11123.00
25. To Consider **Resolution 21-07-72** approving Final Plat: D-21-009 Summer Fields 2nd Addition PID: 21.10582.61
26. To consider **Resolution 21-07-73** to purchase a 2021 306 Mini Hydraulic Excavator from Ziegler Cat for \$76,216.0 on the State Bid Contract
27. To Consider **Resolution 21-07-74** to approve the purchase of New 2021 Towmaster Trailer T-20D from RDO Equipment in the amount of \$14,802.00 with an adjusted cost from the trade in value of a 2013 PJ Trailer and a 1989 John Deer Backhoe in the amount of \$8,000 for a total cost not to exceed of \$7,764.13.

COUNCIL REPORTS:

ADJOURN

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JULY 6, 2021
7:00 PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for July 6, 2021 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Brett Ohnstad, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for June 15, 2021

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JUNE 15, 2021 AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS:

2. To consider Resolution 21-07-55 a resolution receiving bids and awarding a contract for the 2021 Street Improvement Project (City Project No. 20-02)

City Engineer Erichson – Explained that the City had received great bids for this project and staff recommends approval of the low bidder, Forest Lake Contracting.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 21-07-55 A RESOLUTION RECEIVING BIDS AND AWARDING A CONTRACT FOR THE 2021 STREET IMPROVEMENT PROJECT (CITY PROJECT. 20-02)

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None
Absent: None

SCHEDULED PUBLIC HEARINGS:

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. To consider authorizing the payment of recommended bills, payroll, and journal entries for the period of June 16, 2021 to July 6, 2021.
4. To consider **Resolution 21-07-56** a resolution declaring certain vehicles as surplus property for disposal and authorizing the Police Department to dispose of vehicles through on-line auction.
5. To consider approving the 2021 City of Wyoming insurance coverage renewal through the League of Minnesota Cities Insurance Trust for a total cost of \$100,700.00
6. To confirm the City Council of the City of Wyoming Does NOT Waive the monetary limits of the municipal tort liability established by Minnesota Statutes 466.04 when renewing insurance coverage with LMCIT (League of Minnesota Cities Insurance Trust)
7. To consider an agreement between the City of Wyoming and Lakes Center for Youth and Families, Inc. – Purchase of Service Agreement in an amount of \$2,500.00 to be paid out of the Police Supplemental Fund.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE #3, #4, #5, #6, and #7 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

*Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None*

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISIONS AND DEPARTMENT HEADS:

8. Report of the Public Safety Director, Paul Hoppe for June 30, 2021

Councilmember Nanko Yeager – Asked about the social media posts advertising for another police officer.

Public Safety Director Hoppe – Explained that there is an officer who is leaving the department by the end of July and the current eligibility list has been depleted and will need to be refreshed with new candidates.

Mayor Iverson – Asked about the comment in the report that there are officers that are choosing to retire early or just leave the force. She asked if there was a statistic on that in this profession and noted that she believes she had heard a national statistic of 45%.

Public Safety Director Hoppe – Explained that he does not know the national statistic, but the current statistic for the Wyoming Police Department is 20% have chosen to leave the profession. He explained that the politics around policing right now have impacted the profession.

9. Report of City Building Official, Fred Weck, IV for July 2, 2021

10. Report of City Attorney Tom Loonan for July 1, 2021

11. Report of City Engineer Mark Erichson, WSB for July 2, 2021

COMMUNICATIONS:

13. AARP Network of Age-Friendly States and Communities Welcome Letter

City Administrator Linwood - Explained that the City has successfully enrolled in the AARP Age-Friendly States and Communities.

OLD BUSINESS:

14. To consider Resolution 21-06-51 a resolution approving site plan review of an addition and parking lot improvements at 5368 266th Street

City Administrator Linwood – Explained that at the June 15, 2021 Council meeting, the Council neglected to make a motion on this item before a vote was taken.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 21-06-51 A RESOLUTION APPROVING SITE PLAN REVIEW OF AN ADDITION AND PARKING LOT IMPROVEMENTS AT 5368 266TH STREET

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

NEW BUSINESS

15. To consider Resolution 21-07-57 a resolution accepting the donation to the City from Andrew Frechette for \$730 in materials for his Eagle Scout project contribution to Hawk Meadows Park

Andrew Frechette – Gave an overview and answered questions about his Eagle Scout project, the donations he received, and the completed project in Hawk.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 21-07-57 A RESOLUTION ACCEPTING THE DONATION TO THE CITY FROM ANDREW FRECHETTE FOR \$750 IN MATERIALS FOR HIS EAGLE SCOUT PROJECT CONTRIBUTION TO HAWK MEADOWS PARK, WITH THE TYPOGRAPHICAL ERRORS IN THE RESOLUTION CORRECTED, AS DISCUSSED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

16. To consider Resolution 21-07-58 a resolution approving the purchase of Rink Mill and Overlay at Swenson Park from Interstate Companies, LLC for \$20,250

City Engineer Erichson – Reminded the Council that the City had been awarded a grant from DNR in the amount of \$160,000.00 that was for a 50/50 match for Swenson Park. He gave an overview of the low bids received for each of the Swenson Park projects.

City Administrator Linwood and City Engineer Erichson answered Council questions related to the grant, funding, and the general timeline for the entire Swenson Park project. There were questions about non-union labor for portions, grant conditions and the possibility of conditional

approval of portions of the project in order to clarify union and prevailing wage details.

City Attorney Loonan – Suggested that the Council approve the Swenson Park resolutions on the condition that staff has verified that the motions comply with all requirements of the grant and the City is not in violation of any of the terms.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 21-07-58 A RESOLUTION APPROVING THE PURCHASE OF RINK MILL AND OVERLAY AT SWENSON PARK FROM INTERSTATE COMPANIES, LLC FOR \$20,250, SUBJECT TO STAFF VERIFICATION AND CONFIRMATION THAT THE BID COMPLIES WITH ALL GRANT REQUIREMENTS.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 17. To consider Resolution 21-07-59 a resolution approving the purchase of Court Resurfacing at Swenson Park from Court Surfaces and Repair, Inc. for \$12,350**

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 21-07-59 A RESOLUTION APPROVING THE PURCHASE OF COURT RESURFACING AT SWENSON PARK FROM COURT SURFACES AND REPAIR, INC. FOR \$12,350, SUBJECT TO STAFF VERIFICATION AND CONFIRMATION THAT THE BID COMPLIES WITH ALL GRANT REQUIREMENTS.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 18. To consider Resolution 21-07-60 approving the purchase of Hockey Dasher Boards at Swenson Park from Becker Arena Products for \$120,350**

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 21-07-60 APPROVING THE PURCHASE OF HOCKEY DASHER BOARDS AT SWENSON PARK FROM BECKER ARENA PRODUCTS FOR \$120,350, SUBJECT TO STAFF VERIFICATION AND CONFIRMATION THAT THE BID COMPLIES WITH ALL GRANT REQUIREMENTS.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 19. To consider Resolution 21-07-61 a resolution approving the purchase of Play Equipment and Surfacing for Swenson Park from Minnesota Wisconsin Playground for \$46,272.69**

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 21-07-61 A RESOLUTION APPROVING THE PURCHASE OF PLAY EQUIPMENT AND SURFACING FOF SWENSON PARK FROM MINNESOTA WISCONSIN PLAYGROUND FOR \$46,272.69, SUBJECT TO STAFF VERIFICATION AND CONFIRMATION THAT THE BID COMPLIES WITH ALL GRANT REQUIREMENTS.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None
Abstain: None
Absent: None

20. To consider **Resolution 21-07-62** a resolution approving the purchase of Warming House Modifications at Swenson Park from Odesa II for \$15,500

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHMSTAD, TO APPROVE **RESOLUTION 21-07-62** A RESOLUTION APPROVING THE PURCHASE OF WARMING HOUSE MODIFICATIONS AT SWENSON PARK FROM ODESA II FOR \$15,500, SUBJECT TO STAFF VERIFICATION AND CONFIRMATION THAT THE BID COMPLIES WITH ALL GRANT REQUIREMENTS.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

21. To consider **Resolution 21-07-63** a resolution approving the purchase of Site Work and Concrete at Swenson Park from Odesa II for \$56,380.00

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE **RESOLUTION 21-07-63** A RESOLUTION APPROVING THE PURCHASE OF SITE WORK AND CONCRETE AT SWENSON PARK FROM ODESA II FOR \$56,380.00, SUBJECT TO STAFF VERIFICATION AND CONFIRMATION THAT THE BID COMPLIES WITH ALL GRANT REQUIREMENTS.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

22. To consider selecting an Engineering firm based on proposals from Request for Qualifications (RFQ) for engineering services relating to a federal grant application and project design for East Viking Boulevard.

City Administrator Linwood – Explained the necessity of going through this process in order to comply with the Federal guidelines for the grant application. He gave an overview of the proposals and criteria for consideration from the two RFQs that were received. Staff recommends selecting WSB for the project design for East Viking Boulevard.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE SELECTION OF WSB FOR ENGINEERING SERVICES RELATED TO A FEDERAL GRANT APPLICATION AND PROJEC DESIGN FOR EAST VIKING BOULEVARD.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

23. To consider terminating **Mayoral Declaration No. 2020-1** declaring a local emergency

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO TERMINATE **MAYORAL DECLARATION NO. 2020-1** DECLARING A LOCAL EMERGENCY.

Roll Call Vote:
Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad

Voting Nay: None
Abstain: Iverson
Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – Attended the Planning Commission meeting.

Council Member Nanko Yeager – No report.

Council Member Luger – No report.

Council Member Schilling – No report.

Mayor Iverson – Attended the Planning Commission meeting and the June Sewer Commission meeting.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO ADJOURN THE JULY 6, 2021 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:53 PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
JULY 20, 2021
7:00PM

Request for Council Action

Date: July 8, 2021

To: Wyoming City Council, Mayor Lisa Iverson, Councilmembers Claire Luger, Linda Nanko/Yeager, Joe Zerwas and Dennis Schilling

Cc: Robb Linwood; File

From: City Engineer, Mark Erichson, PE

RE: East Viking Boulevard Utility Improvements, City Project No. 19-02
Approve Pay Voucher 3 to Kuechle Underground

Background and supporting documentation of request:

A Contract was awarded to Kuechle Underground to complete the East Viking Boulevard Utility Improvements on March 16, 2021. Staff is requesting approval of payment for Pay Voucher No. 3 to Kuechle Underground in the amount of \$293,803.75 for work completed on the project through June 30, 2021.

Recommendation:

Approve Resolution No. 21-07-64 , a resolution Approving payment to Kuechle Underground in the amount of \$293,803.75.



July 8, 2021

Mr. Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, Minnesota 55092

Re: East Viking Boulevard Utility Improvements
S.A.P. 248-108-001
City of Wyoming Project No. 19-02
WSB Project No.012660-000

Dear Mr. Linwood:

Please find enclosed Construction Pay Voucher No. 3 for the above referenced project in the amount of \$293,803.75. The quantities completed to date have been reviewed and agreed upon by the contractor, and we hereby recommend that the City of Wyoming approve Construction Pay Voucher No. 3 for Kuechle Underground.

The amount indicated above reflects work certified through June 30, 2021, with a 5% retainage applied. Please include one executed copy with the payment to Kuechle Underground and return one executed copy to our office for our file. If you have any questions or comments regarding this voucher, please contact me at 651.286.8463. Thank you.

Sincerely,

WSB

Mark Erichson, PE
City Engineer

Attachments

cc: Paul Hornby, WSB

kkp

East Viking Boulevard Utility
Improvements

Pay Voucher 3



Client: City of Wyoming 26885 Forest Blvd. Wyoming, MN 55092-0188	Contractor: Kuechle Underground 10998 State Highway 55 Kimball, MN 55353
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WSB Project No.: 012660-000
Client Project No.: 19-02
State Project No.: 248-108-001
Federal Project No.:

Contract Amount		Funds Encumbered	
Original Contract	\$1,224,780.35	Original	\$1,224,780.35
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$1,224,780.35	Total	\$1,224,780.35

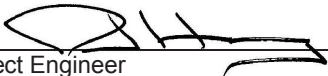
Work Certified To Date	
Base Bid Items	\$928,094.73
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$928,094.73

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$309,267.11	\$928,094.73	\$46,404.74	\$587,886.24	\$293,803.75	\$881,689.99
Percent Retained: 5%			Percent Complete: 75.78%		

This is to certify that the items of work shown in this Pay Voucher have been actually furnished for the work comprising the above-mentioned project in accordance with the plans and specifications heretofore approved.

Approved By WSB

Approved By Kuechle Underground


Project Engineer



7/12/21
Date

12 July, 2021
Date

Approved By City of Wyoming

Date

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	04/30/21	\$22,062.00	\$1,103.10	\$20,958.90
2	06/04/21	\$596,765.62	\$29,838.28	\$566,927.34
3	06/30/21	\$309,267.11	\$15,463.36	\$293,803.75

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
Local	\$661,897.13	\$33,094.86	\$475,160.57	\$153,641.70	\$628,802.27
Roadway Improvements SAP 248-108-001	\$202,377.10	\$10,118.86	\$111,528.67	\$80,729.57	\$192,258.24
Storm Sewer Improvements SAP 248- 108-001	\$63,820.50	\$3,191.02	\$1,197.00	\$59,432.48	\$60,629.48

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
1	Local	\$153,641.70			\$628,802.27
2	State Aid	\$140,162.05			\$252,887.72

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2011.601	VIBRATION MONITORING	LS	\$15,000.00	1	0	\$0.00	0	\$0.00
2	2021.501	MOBILIZATION	LS	\$60,000.00	1	0	\$0.00	1	\$60,000.00
3	2104.502	SALVAGE SIGN	EACH	\$40.00	4	0	\$0.00	4	\$160.00
4	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$4.00	40	9.5	\$38.00	85.5	\$342.00
5	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$3.00	1900	328.5	\$985.50	575	\$1,725.00
6	2104.503	REMOVE CURB & GUTTER	L F	\$3.00	1600	1400	\$4,200.00	1475	\$4,425.00
7	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$4.00	6700	304.1	\$1,216.40	7373.1	\$29,492.40
8	2104.518	REMOVE CONCRETE WALK	S F	\$1.00	9400	8501.3	\$8,501.30	10305.3	\$10,305.30
9	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LS	\$6,500.00	1	0.5	\$3,250.00	0.5	\$3,250.00
10	2105.601	DEWATERING	LS	\$40,000.00	1	0.5	\$20,000.00	1	\$40,000.00
11	2105.601	TEMPORARY ROAD	LS	\$3,200.00	1	0.5	\$1,600.00	1	\$3,200.00
12	2105.607	EXCAVATION SPECIAL	C Y	\$16.00	654	0	\$0.00	0	\$0.00
13	2106.507	EXCAVATION - COMMON (P)	C Y	\$20.00	1548	363.19	\$7,263.80	1547.91	\$30,958.20
14	2106.507	EXCAVATION - COMMON	C Y	\$15.00	1101	1100.39	\$16,505.85	1100.39	\$16,505.85

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
15	2106.507	SELECT GRANULAR EMBANKMENT (CV)	C Y	\$24.00	381	0	\$0.00	0	\$0.00
16	2112.519	SUBGRADE PREPARATION	RDST	\$200.00	15.5	6.25	\$1,250.00	14.95	\$2,990.00
17	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$150.00	60	0	\$0.00	0	\$0.00
18	2123.610	UTILITY CREW	HOUR	\$1,200.00	20	0.5	\$600.00	3.33	\$3,996.00
19	2130.523	WATER	MGAL	\$30.00	40	0	\$0.00	0	\$0.00
20	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$28.00	882	881.91	\$24,693.48	881.91	\$24,693.48
21	2211.507	AGGREGATE BASE (CV) CLASS 5 (P)	C Y	\$30.00	866	99	\$2,970.00	865.34	\$25,960.20
22	2331.603	JOINT ADHESIVE	L F	\$0.75	3405	0	\$0.00	0	\$0.00
23	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$3.50	730	0	\$0.00	157	\$549.50
24	2360.504	TYPE SP 9.5 WEAR CRS MIX (2,C) 3.0" THICK	S Y	\$32.00	200	0	\$0.00	0	\$0.00
25	2360.509	TYPE SP 9.5 WEARING COURSE MIX (3,C)	TON	\$70.00	860	0	\$0.00	0	\$0.00
26	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2,C)	TON	\$65.00	880	394.68	\$25,654.20	445.63	\$28,965.95
27	2360.509	TYPE SP 12.5 NON WEAR COURSE MIX (3,B)	TON	\$63.00	860	0	\$0.00	1123.95	\$70,808.85
28	2521.518	6" CONCRETE WALK	S F	\$6.50	9400	410	\$2,665.00	410	\$2,665.00
29	2531.503	CONCRETE CURB & GUTTER DESIGN B612	L F	\$26.50	90	50	\$1,325.00	50	\$1,325.00
30	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$17.60	1210	1360	\$23,936.00	1360	\$23,936.00
31	2531.503	CONCRETE CURB & GUTTER DESIGN B624	L F	\$33.80	205	0	\$0.00	58.5	\$1,977.30
32	2531.618	TRUNCATED DOMES	S F	\$48.00	300	0	\$0.00	0	\$0.00
33	2533.503	PORTABLE PRECAST CONCRETE BARRIER DESIGN 8337	LF	\$15.00	48	0	\$0.00	50	\$750.00
34	2533.503	RELOCATE PORTABLE PRECAST CONCRETE BARRIER DESIGN 8337	LF	\$6.00	48	20	\$120.00	20	\$120.00
35	2563.601	TRAFFIC CONTROL	LS	\$32,000.00	1	0.2	\$6,400.00	0.95	\$30,400.00
36	2563.613	PORTABLE CHANGEABLE MESSAGE SIGN	UDAY	\$75.00	49	0	\$0.00	14	\$1,050.00
37	2564.602	INSTALL SALVAGED SIGN	EACH	\$200.00	4	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
38	2565.602	ADJUST HANDHOLE	EACH	\$600.00	1	0	\$0.00	0	\$0.00
39	2565.602	RIGID PVC LOOP DETECTOR 6'X6'	EACH	\$1,000.00	8	0	\$0.00	4	\$4,000.00
40	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$8,100.00	1	0	\$0.00	0.5	\$4,050.00
41	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$250.00	29	0	\$0.00	26	\$6,500.00
42	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$4.00	400	0	\$0.00	420.5	\$1,682.00
43	2574.507	COMMON TOPSOIL BORROW	C Y	\$40.00	100	0	\$0.00	0	\$0.00
44	2575.504	SODDING TYPE LAWN	S Y	\$12.00	340	0	\$0.00	0	\$0.00
45	2575.504	SODDING TYPE MINERAL	S Y	\$14.00	480	0	\$0.00	0	\$0.00
46	2575.508	HYDRAULIC MULCH MATRIX	LB	\$3.00	430	0	\$0.00	0	\$0.00
47	2582.503	4" SOLID LINE PAINT	L F	\$0.36	1050	347	\$124.92	564	\$203.04
48	2582.503	4" DBLE SOLID LINE PAINT	L F	\$0.72	1430	205	\$147.60	590	\$424.80
49	2582.518	PAVT MSSG PAINT	S F	\$4.43	100	0	\$0.00	46.5	\$206.00
50	2582.518	CROSSWALK PAINT	S F	\$2.50	360	0	\$0.00	216	\$540.00
51	2104.502	REMOVE MANHOLE	EACH	\$250.00	7	0	\$0.00	6	\$1,500.00
52	2104.503	REMOVE SEWER PIPE (SANITARY)	L F	\$3.00	1470	308	\$924.00	1486	\$4,458.00
53	2104.503	REMOVE CONCRETE CASING	L F	\$10.00	170	0	\$0.00	161	\$1,610.00
54	2104.503	REMOVE SANITARY SERVICE PIPE	L F	\$3.00	160	61	\$183.00	99	\$297.00
55	2503.601	SANITARY SEWER BYPASS PUMPING	L S	\$13,000.00	1	0.5	\$6,500.00	1	\$13,000.00
56	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	\$2,700.00	4	0	\$0.00	5	\$13,500.00
57	2503.602	CONNECT TO EXISTING MANHOLES (SAN)	EACH	\$11,000.00	2	0	\$0.00	2	\$22,000.00
58	2503.602	CONNECT TO EXISTING SANITARY SEWER SER	EACH	\$420.00	9	5	\$2,100.00	9	\$3,780.00
59	2503.602	18"X4" PVC WYE	EACH	\$2,250.00	4	5	\$11,250.00	7	\$15,750.00
60	2503.602	18"X6" PVC WYE	EACH	\$2,300.00	5	0	\$0.00	2	\$4,600.00
61	2503.603	4" PVC PIPE SEWER	L F	\$37.00	40	61	\$2,257.00	87	\$3,219.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
62	2503.603	6" PVC PIPE SEWER	L F	\$40.00	50	0	\$0.00	12	\$480.00
63	2503.603	18" PVC PIPE SEWER	L F	\$150.00	1460	287	\$43,050.00	1454	\$218,100.00
64	2503.603	TELEWISE SANITARY SEWER	L F	\$4.00	1460	579	\$2,316.00	1028	\$4,112.00
65	2506.502	CASTING ASSEMBLY	EACH	\$500.00	5	2	\$1,000.00	3	\$1,500.00
66	2506.502	ADJUST FRAME & RING CASTING	EACH	\$950.00	1	0	\$0.00	0	\$0.00
67	2506.602	CHIMNEY SEAL	EACH	\$155.00	8	2	\$310.00	3	\$465.00
68	2506.603	CONSTRUCT 8" OUTSIDE DROP	L F	\$1,161.00	9	9.26	\$10,750.86	9.26	\$10,750.86
69	2506.603	CONST 48" DIA SAN SEWER MANHOLE	L F	\$350.00	63	15.31	\$5,358.50	58.11	\$20,338.50
70	2104.502	REMOVE HYDRANT	EACH	\$300.00	1	0	\$0.00	1	\$300.00
71	2104.503	REMOVE WATERMAIN	LF	\$10.00	90	13	\$130.00	75	\$750.00
72	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$2,400.00	8	0	\$0.00	8	\$19,200.00
73	2504.602	ADJUST GATE VALVE & BOX	EACH	\$560.00	12	5	\$2,800.00	7	\$3,920.00
74	2504.603	6" WATERMAIN DUCTILE IRON CL 52	L F	\$175.00	80	13	\$2,275.00	44	\$7,700.00
75	2504.604	4" POLYSTYRENE INSULATION	S Y	\$32.00	100	3.6	\$115.20	123.5	\$3,952.00
76	2504.608	DUCTILE IRON FITTINGS	LB	\$15.00	200	0	\$0.00	303	\$4,545.00
77	2104.502	REMOVE CASTING	EACH	\$100.00	10	0	\$0.00	6	\$600.00
78	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	\$250.00	7	3	\$750.00	6	\$1,500.00
79	2104.503	REMOVE SEWER PIPE (STORM)	L F	\$10.00	530	119	\$1,190.00	283	\$2,830.00
80	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	\$100.00	20	27	\$2,700.00	27	\$2,700.00
81	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	\$102.00	460	133	\$13,566.00	253	\$25,806.00
82	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$1,900.00	13	7	\$13,300.00	14	\$26,600.00
83	2503.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	\$2,000.00	7	3	\$6,000.00	7	\$14,000.00
84	2503.603	TELEWISE STORM SEWER	L F	\$4.00	480	0	\$0.00	0	\$0.00
85	2506.502	CASTING ASSEMBLY	EACH	\$690.00	14	11	\$7,590.00	14	\$9,660.00

Contract Item Status									
Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
86	2506.502	ADJUST FRAME & RING CASTING	EACH	\$950.00	1	0	\$0.00	1	\$950.00
87	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	L F	\$450.00	34	22.41	\$10,084.50	22.41	\$10,084.50
88	2506.602	CHIMNEY SEAL	EACH	\$180.00	11	9	\$1,620.00	16	\$2,880.00
89	2506.602	REPAIR DRAINAGE STRUCTURE	EACH	\$900.00	6	5	\$4,500.00	5	\$4,500.00
90	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPEC (2'X3')	EACH	\$1,600.00	3	2	\$3,200.00	5	\$8,000.00
Bid Totals:							\$309,267.11		\$928,094.73

Project Category Totals			Amount This Voucher	Amount To Date
Category				
SCHEDULE A. - SURFACE IMPROVEMENTS			\$153,447.05	\$438,156.87
SCHEDULE B. - SANITARY SEWER IMPROVEMENTS			\$85,999.36	\$339,460.36
SCHEDULE C. - WATERMAIN IMPROVEMENTS			\$5,320.20	\$40,367.00
SCHEDULE D. - STORM SEWER IMPROVEMENTS			\$64,500.50	\$110,110.50

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
Contract Change Totals:											

Contract Change Totals					Amount This Voucher	Amount To Date
No.	Contract Change	Description				

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining

RESOLUTION NO. 21-07-64

A RESOLUTION APPROVING PAYMENT FOR PAY VOUCHER #3 TO KUECHLE UNDERGROUND FOR THE EAST VIKING BOULEVARD UTILITY IMPROVEMENTS (WSB Project 012660-000) (City Project 19-02) IN THE AMOUNT OF \$293,803.75.

WHERE AS, the City of Wyoming entered into a Contract with Kuechle Underground to complete the EAST VIKING BOULEVARD UTILITY IMPROVEMENTS.

WHERE AS, the City Engineer, Mark Erichson, has inspected and approved the work on this project.

THEREFORE BE IT RESOLVED that the City of Wyoming authorizes the “Payment of Pay Voucher #3” in the amount of \$293,803.75 to KUECHLE UNDERGROUND for the EAST VIKING BOULEVARD UTILITY IMPROVEMENTS.

This resolution was adopted by the City Council of the City of Wyoming on the 20th day of July 2021.

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

(seal)



Request for Action

Date: July 20, 2021

Presented to: Mayor Iverson and City Council Members

Presented by:

Kelly Dumais, Assistant City Administrator

Department: Administration

Reference: Consent Agenda

Background Information:

The City of Wyoming has been sharing the Railroad Park Master Plan with local businesses and organizations since it was approved by the Wyoming City Council in 2020. These donations reflect those efforts. City staff will continue to reach out to potential funding partners on this project. In addition, the City has launched a web portal on the City's website where people may submit donations as well. Included on this site are options that list the costs of some of the items for the project, for example a tree or a bench. In conversations with potential donors, there has been a significant amount of interest in supporting or funding a specific aspect of the project. These efforts hopefully will continue to encourage donations and provide opportunities that interested funders are passionate about supporting.

Recommended Action: To Consider Resolution 21-07-65, 21-07-66, 21-07-67, 21-07-68 accepting donations to Railroad Park



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

RESOLUTION NO. 21-07-65

**A RESOLUTION ACCEPTING A DONATION FROM XCEL ENERGY TO THE RAILROAD
PARK PROJECT**

WHEREAS, The City of Wyoming is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to donate to the Veterans Memorial at Railroad Park.

<u>Name of Donor</u>	<u>Donation</u>
Xcel Energy	\$1,000.00

WHEREAS, The City Council finds it appropriate to accept the donations offered.

THEREFORE, BE IT RESOLVED, The City of Wyoming accepts the donation from Xcel Energy in the amount of \$1,000.00

**HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS
20TH DAY OF JULY, 2021**

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator

RESOLUTION NO. 21-07-66

A RESOLUTION ACCEPTING A DONATION FROM SRC, INC WASTE AND RECYLCE

WHEREAS, The City of Wyoming is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to donate to the Veterans Memorial at Railroad Park.

<u>Name of Donor</u>	<u>Donation</u>
SRC, Inc. Waste and Recycle	\$1,000.00

WHEREAS, The City Council finds it appropriate to accept the donations offered.

THEREFORE, BE IT RESOLVED, The City of Wyoming accepts the donation from SRC, Inc. Waste and Recycle in the amount of \$1,000.00

HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 20TH DAY OF JULY, 2021

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator

RESOLUTION NO. 21-07-67

A RESOLUTION ACCEPTING A DONATION FROM MIDCONTINENT COMMUNICATIONS

WHEREAS, The City of Wyoming is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to donate to the Veterans Memorial at Railroad Park.

<u>Name of Donor</u>	<u>Donation</u>
Midcontinent Communications	\$2,000.00

WHEREAS, The City Council finds it appropriate to accept the donations offered.

THEREFORE, BE IT RESOLVED, The City of Wyoming accepts the donation from Midcontinent Communications in the amount of \$2,000.00

HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 20TH DAY OF JULY, 2021

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator

RESOLUTION NO. 21-07-68

A RESOLUTION ACCEPTING A DONATION FROM CEMSTONE CONCRETE

WHEREAS, The City of Wyoming is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to donate to the Veterans Memorial at Railroad Park.

Name of Donor

Donation

Cemstone Concrete

10 cubic yards of concrete

WHEREAS, The City Council finds it appropriate to accept the donations offered.

THEREFORE, BE IT RESOLVED, The City of Wyoming accepts the donation from Cemstone Concrete in the amount of 10 cubic yards of concrete that has a value of \$2,000.00

HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 20TH DAY OF JULY, 2021

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator



Request for Council Action

Date: July 15, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Chuck Almhjeld, Public Works Superintendent

Department: Public Works

Reference: Request to Hire Seasonal Employee

Method: Consent

Background Information:

On March 10th, 2021 the City Council approved the advertising for a seasonal employee. Two applicants were received and Blake Speidel was selected as the top candidate.

Blake is currently employed at the Forest Lake School District as the Zamboni Driver. He is attending college at Waldorf University and will be returning to school in late August.

The pay range for the seasonal position is \$13.00-\$15.00. Blake would start work on the 21st of July.

Recommendation:

Staff recommends the hiring of Blake Speidel at the starting wage of \$14.00 per hour after the successful completion of a background check and substance test.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



Request for Action

Date: July 20, 2021

Presented to: Mayor Iverson and City Council Members

Presented by:

Kelly Dumais, Assistant City Administrator

Department: Administration

Reference:

Background Information:

Hillsdale LLC has applied for a tobacco license for the remainder of 2021. They have submitted complete paperwork for their application. The City has done a standard background check and that did not prompt any concerns. The cost of a Tobacco License is prorated according to the remaining time in the year. The City is waiting for final payment for their license, and with the approval of the City Council, we would grant Hillside LLC. a tobacco license for 2021 upon the receipt of that payment. This license is only valid through December 31st, 2021. Hillsdale LLC. will be contacted along with our other existing licensees for renewal of their license for 2022.

Recommended Action: Approve Resolution 21-07-69 Issuing a Tobacco License for 20201 for Hillsdale LLC. contingent upon the receipt of payment for the license.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

RESOLUTION NO. 21-07-69

**RESOLUTION APPROVING THE ISSUANCE OF A TOBACCO LICENSE
IN THE CITY OF WYOMING FOR THE YEAR 2021 TO HILLSDALE LLC
CONTINGENT UPON THE RECEIPT OF PAYMENT FOR THE LICENSE**

WHEREAS the City of Wyoming requires that each establishment wishing to sell Tobacco Products and Tobacco related items, Waste Haulers, and Massage Occupancy within the City renew their license on an annual basis.

WHEREAS The City of Wyoming and the State of Minnesota require that license, holders meet certain minimum requirements of proof of insurance, taxes paid, and no violations by license holders etc.

WHEREAS all applicants are required to submit the required application, required information and required proof of insurance and the Wyoming Police Department has conducted the required background checks.

WHEREAS the Hillsdale LLC recently submitted paperwork for the renewal of their 2021 tobacco license.

THEREFORE BE IT RESOLVED that the Wyoming City Council approve a Vendor license for the year 2021 for Hillsdale LLC. to operate as they have submitted all necessary forms;

BE IT FURTHER RESOLVED that upon receipt of payment, the City Administrator is hereby directed to complete the applications and submit them for processing.

This resolution was declared duly passed and adopted and was signed by the Mayor and attested to by the City Administrator this 20th day of July 2021.

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Request for Action

Date: July 20, 2021

Presented to: Mayor Iverson and City Council Members

Presented by:

Kelly Dumais, Assistant City Administrator

Department: Administration

Reference:

Background Information:

The City of Wyoming has received the necessary paperwork and documentation from the Wyoming Fire Relief Association for the issuance of a Temporary ON-SALE Liquor License for September 18th, 2021. This license will be for the Stagecoach Day celebration.

Recommended Action: Approve the application for a temporary on sale liquor license for the Wyoming Fire Relief Association for 9-18-2021 located on East Viking Blvd. and Felton Avenue for Wyoming Stagecoach Celebration



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



Date: June 30th, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Kelly Dumais, Assistant City Administrator

Department: Administration

Reference: Swenson Park Project

Method: New Business

Background Information:

In 2020, the City of Wyoming applied for and received approval from the Minnesota Department of Natural Resources for a grant amount of \$165,000 for Swenson Park. This award was the full amount requested in the grant, providing a 50/50 match with the City's planned contribution to the project. The park plan includes many upgrades, including several that support ADA accessibility and safety improvements throughout the park.

As a part of the grant application, the City included the following budget estimate for the project

Project Component	Estimated Cost
Playground (350) linear ft of curb, engineered wood fiber, 200 linear ft drain tile, cleanouts and outlet)	\$54,550
Tennis Courts	\$13,500
Hockey Rink (dasherboard system and 1850 sq yd bituminous) and Warming House Improvements	\$134,000
Concrete Walk (3000 sq ft) and staircases and handrails	\$47,000
Powerlines, Lights, and Restoration	\$18,580
Design, Site Removals, Earthwork	\$62,370
Total Cost	\$330,000

While the City was awarded the grant in June of 2020, the COVID-19 pandemic created delays in the National Park service processing contracts that affect our grant, however the Minnesota Department of Natural Resources requested a waiver on behalf of the City that allows the City to use funds retroactively from the point of final approval back to February 21, 2021. While the City is still waiting for the final processing of this contract, it is in the interest of the City to move forward with the project to avoid increased costs that come with waiting.

As WSB referenced in their letter, the following quotes were received for the project:

- *Warming House Modifications: Odesa II for \$18,600
- *Site Work and Concrete: Odesa II for \$73,294
- *Court Resurfacing: Court Surfaces & Repair, Inc. for \$13,950

Items marked with an asterisk are being brought back to the City Council with revised figures that now include prevailing wage within the specifications. Staff are still waiting for an updated quote for the bituminous, however it is advised that we move forward as contractors are available as soon as this week to begin work. Bituminous work would not begin until later, most likely mid-September, so it is a less immediate need for review than the other items. The total cost of these quotes comes out to \$105,844. This amount does not include the estimate for Mill and Overlay. The City will fully reimburse itself once the grant funds become available. Staff have been told that the National Parks Service is currently reviewing our contract.

Recommended Actions:

Approve Resolution 21-07-59 approving the purchase of Court Resurfacing at Swenson Park from Court Surfaces and Repair, Inc for \$13,950.

Approve Resolution 21-07-62 approving the purchase of Warming House modifications at Swenson Park from Odesa II for \$18,600.

Approve Resolution 21-07-63 approving the purchase of site work and concrete at Swenson Park from Odesa II for \$73,294.



July 15, 2021

Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard – Suite 8346
Wyoming, MN 55092

Re: Swenson Park
WSB Project No. 016663-000

Dear Mayor and Council Members:

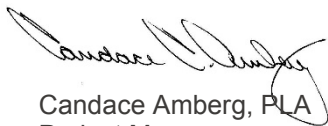
Quotes were received for the above-referenced project on Friday, June 18, 2021 for various work contracts related to improvements at Swenson Park. We recommend that the City of Wyoming approve entering into a contract with the following:

Warming House Modifications:	Odesa II for \$18,600
Site Work and Concrete:	Odesa II for \$73,294
Court Resurfacing:	Court Surfaces & Repair, Inc. for \$13,950

We recommend the City to set aside 5% of the construction costs as contingency to account for unknowns and adjusted quantities that may occur.

Sincerely,

WSB



Candace Amberg, PLA
Project Manager

Enclosure

cc: Robb Linwood, City Administrator

Bidder: ODESA II	
Address: 9003 Mayhew Lk Rd NE	
City, State, Zip: Sauk Rapids Mn 56379	
Email Address: JRlanson@live.com	Telephone No.: 320-250-1281

**BID FORM – WARMING HOUSE PACKAGE
SWENSON PARK CONSTRUCTION**

Submittal Deadline: 2:00 p.m.
June 18, 2021

Note: this will NOT be a public opening and reading of the bids.

This Bid is submitted to:

Candace Amberg
WSB
701 Xenia Ave South, Suite 300
Minneapolis, MN 55416
camberg@wsbeng.com

On behalf of:

City of Wyoming
26885 Forest Blvd #8346
Wyoming, MN 55092

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices in this Bid, within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
2. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.
3. In submitting this Bid, Bidder represents the following:
 - a. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
 - b. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 - c. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
 - d. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings; and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
 - e. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, if selected as Contractor; and (3) Bidder's (Contractor's) safety precautions and programs.
 - f. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
 - g. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.

- h. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
- i. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- j. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.
4. Bidder will perform the following Work at the indicated unit prices:

BASE BID SCHEDULE – WARMING HOUSE PACKAGE

NO.	ITEM DESCRIPTION	UNITS	QTY	UNIT PRICE	TOTAL PRICE
2103.501	Warming House Modifications	Lump Sum	1	\$ <u>18600</u>	\$ <u>18600</u>

5. Bidder acknowledges that: (a) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (b) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities, determined as provided in the Contract Documents.
6. Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
7. Bidder accepts the provisions of the Agreement as to liquidated damages.
8. Bidder hereby acknowledges receipt of the following Addenda: *(concrete package)*
- Addendum No. 1 Dated: 6-17 Addendum No. _____ Dated: _____
- Addendum No. _____ Dated: _____ Addendum No. _____ Dated: _____
9. The following documents are submitted with and made a condition of this Bid:
- a. Non-Collusion Affidavit; and
- b. Responsible Contractor Verification and Certification of Compliance.

BIDDER: *[Indicate correct name of bidding entity]*

By:
[Signature]

[Printed name]

Title:

Date:

Address for giving notices:

Jim Lanson

Jim Lanson

CEO

6-17-21

jpjanson@live.com

If Bidder is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest:

[Signature]

Peggy Janson

[Printed name]

Peggy Janson

Title:

CEO

Date:

6-18-2021

Federal Employer ID Number (EIN):

20-3294089

Bidder: <u>ODESA II</u>	
Address: <u>9003 Mayhew Lab Rd NE</u>	
City, State, Zip: <u>Sanct Rapids, MN 56579</u>	
Email Address: <u>J.P.Jansm@live.com</u>	Telephone No.: <u>320-250-1287</u>

**ADDENDUM #1 - BID FORM – CONCRETE PACKAGE
SWENSON PARK CONSTRUCTION**

Submittal Deadline: 2:00 p.m.
June 18, 2021

Note: this will NOT be a public opening and reading of the bids.

This Bid is submitted to:

Candace Amberg
WSB
701 Xenia Ave South, Suite 300
Minneapolis, MN 55416
camberg@wsbeng.com

On behalf of:

City of Wyoming
26885 Forest Blvd #8346
Wyoming, MN 55092

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices in this Bid, within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
2. Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.
3. In submitting this Bid, Bidder represents the following:
 - a. Bidder has examined and carefully studied the Bidding Documents, including Addenda.
 - b. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
 - c. Bidder is familiar with all Laws and Regulations that may affect cost, progress, and performance of the Work.
 - d. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and the drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, with respect to the Technical Data in such reports and drawings; and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, with respect to Technical Data in such reports and drawings.
 - e. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and the Technical Data identified in the Supplementary Conditions or by definition, with respect to the effect of such information, observations, and Technical Data on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder, if selected as Contractor; and (3) Bidder's (Contractor's) safety precautions and programs.
 - f. Based on the information and observations referred to in the preceding paragraph, Bidder agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
 - g. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.

- h. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and of discrepancies between Site conditions and the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
- i. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
- j. The submission of this Bid constitutes an incontrovertible representation by Bidder that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

4. Bidder will perform the following Work at the indicated unit prices:

BASE BID SCHEDULE – CONCRETE PACKAGE

NO.	DESCRIPTION	UNITS	QTY	UNIT PRICE	TOTAL PRICE
2101.502	Clearing & Grubbing	Each	2	\$ <u>780</u>	\$ <u>1560</u>
2104.501	Site Removals	Lump Sum	1	\$ <u>4550</u>	\$ <u>4550</u>
2106.501	Excavation Earthwork	Lump Sum	1	\$ <u>3900</u>	\$ <u>3900</u>
2411.502	Concrete Stairs	Each	2	\$ <u>4680</u>	\$ <u>9360</u>
2521.518	4" Concrete Walks	Sq Ft	3,200	\$ <u>9¹⁰</u>	\$ <u>29120</u>
2575.504	Seed w/Blanket	Sq Yd	1,000	\$ <u>390</u>	\$ <u>3900</u>
TOTAL BASE BID – CONCRETE					\$ <u>52390</u>

ALTERNATE BID SCHEDULE – CONCRETE PACKAGE

2502.503	4" Perf Draintile	Lin Ft	145	\$ <u>19⁵⁰</u>	\$ <u>2827⁵⁰</u>
2502.503	4" Solid Pipe	Lin Ft	102	\$ <u>26</u>	\$ <u>2652</u>
2521.518	4" Concrete Walks	Sq Ft	245	\$ <u>9¹⁰</u>	\$ <u>2229⁵⁰</u>
2531.503	6"X12" Conc. Play Curb	Lin Ft	290	\$ <u>45⁵⁰</u>	\$ <u>13195</u>

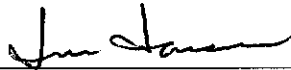
- 5. Bidder acknowledges that: (a) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (b) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all Unit Price Work will be based on actual quantities, determined as provided in the Contract Documents.
- 6. Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 7. Bidder accepts the provisions of the Agreement as to liquidated damages.
- 8. Bidder hereby acknowledges receipt of the following Addenda:

Addendum No. <u>1</u>	Dated: <u>6-12-21</u>	Addendum No. _____	Dated: _____
Addendum No. _____	Dated: _____	Addendum No. _____	Dated: _____
- 9. The following documents are submitted with and made a condition of this Bid:
 - a. Non-Collusion Affidavit; and
 - b. Responsible Contractor Verification and Certification of Compliance.

BIDDER: [Indicate correct name of bidding entity]

By:

[Signature]



[Printed name]

Jim Janson

Title:

CEO

Date:

6-18-21

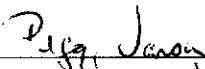
Address for giving notices:

JJanson@live.com

If Bidder is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.

Attest:

[Signature]



[Printed name]

Peggy Janson

Title:

CEO

Date:

6-18-21

Federal Employer ID Number (EIN): 20-3294089



Court Surfaces & Repair, Inc.



Troy D. Carlson • 16215 Yalta St. NE • Ham Lake, MN 55304 • 612-386-9171 • Fax: 763-785-7929
thcarlson@msn.com • www.csr-1.com

July 12, 2021

RE: SURFACING OF TENNIS COURTS

Candace Amberg / Wyoming – Swenson Park

The process to surface courts is as follows:

- High-pressure blow entire surface clean of dirt and debris.
- Power-wash and Hydro-Scrub all courts as needed.
- Patch and blend low areas, ("birdbaths") to surrounding surface.
- Apply (2) textured coats of acrylic blended resurfacer to fill surface imperfections.
- Apply (2) textured acrylic color coats to the surface, colors Light Green.
- Upon curing roller apply 2" white playing lines per ASBA specifications.
- Apply additional game lines (1) set Blue Pickleball lines.

*CSR will need a water source supplied near facility location.

Total cost for surfacing, lines and (1) set of Pickleball lines is \$ 13,950.00. * Wages figured on prevailing wage rates.

CSR is fully insured for your project and will issue a certificate of insurance if requested. All work has a one-year *manufacturer's warranty* on materials used. *Warranty does not cover expansion joints.* If you have questions please call me @ (763)-783-8086.

The above price and specifications are satisfactory and are hereby accepted. CSR is authorized to do the above work specified. Payment is to be made upon completion of above specified work. *Note:* This proposal may be withdrawn if not accepted within 10 days.

Date Accepted ____/____/____ Signature _____ PO # _____
(Please assign a PO# and or mail / fax one signed copy. Fax (763)-785-7929.)

Thank you,

Troy D. Carlson
Court Surfaces & Repair Inc.

RESOLUTION NO. 21-07-59

A RESOLUTION APPROVING THE PURCHASE OF COURT RESURFACING AT SWENSON PARK FROM COURT SURFACES AND REPAIR, INC. FOR \$13,950.

WHEREAS, the City of Wyoming has submitted for an been awarded a grant for Swenson Park through the Minnesota Department of Natural Resources, and

WHEREAS, tennis court resurfacing at Swenson Park is included as a feature for improvement through the grant application, and

WHEREAS the total costs for quotes for the project are within the estimated costs for the project

WHEREAS this resolution was approved contingent that they bid does comply with the Minnesota State DNR Grant

THEREFORE BE IT RESOLVED, the Wyoming City Council Authorizes the purchase of court resurfacing at Swenson Park from Court Surfaces and Repair, Inc. for \$13,950.

HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 20th Day of July, 2021

CITY OF WYOMING

By:

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

RESOLUTION NO. 21-07-62

A RESOLUTION APPROVING THE PURCHASE OF WARMING HOUSE MODIFICATIONS AT SWENSON PARK FROM ODESA II FOR \$18,600.

WHEREAS, the City of Wyoming has submitted for an been awarded a grant for Swenson Park through the Minnesota Department of Natural Resources, and

WHEREAS, Warming House modifications at Swenson Park is part of the scope of the project, and

WHEREAS the total costs for quotes for the project are within the estimated costs for the project

WHEREAS this resolution was approved contingent that they bid does comply with the Minnesota State DNR Grant

THEREFORE BE IT RESOLVED, the Wyoming City Council Authorizes the purchase of warming house modifications at Swenson Park from Odesa II for \$18,600.

HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 20th Day of July, 2021

CITY OF WYOMING

By:

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

RESOLUTION NO. 21-07-63

A Resolution approving the contracting of site work and concrete at Swenson Park from Odesa II for \$73,294.

WHEREAS, the City of Wyoming has submitted for an been awarded a grant for Swenson Park through the Minnesota Department of Natural Resources, and

WHEREAS, Site work and concrete at Swenson Park is part of the scope of the project, and

WHEREAS the total costs for quotes for the project are within the estimated costs for the project

WHEREAS this resolution was approved contingent that they bid does comply with the Minnesota State DNR Grant

THEREFORE BE IT RESOLVED, the Wyoming City Council Authorizes the purchase of site work and concrete at Swenson Park from Odesa II for \$73,294.

HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 20th Day of July, 2021

CITY OF WYOMING

By:

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: July 16, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Continuing Services with BerganKDV for City of Wyoming Audit Services for 2021-2023

Method: Consent Agenda

Background Information:

The City of Wyoming has used BerganKDV for audit services since 2018 and completed both the City of Wyoming's annual financial audit and the Wyoming Fire Relief Audit. City staff and our contracted financial consultant have been impressed with BerganKDV's competence in their audit staff, excellent communication skills, objectivity, professional skepticism, and integrity and time management. Conducting a city audit takes a significant amount of time for our financial consultant and city staff and having an audit firm that is organized and identifies necessary items and processes significantly reduces the amount of time and reproduction of items for staff. There is a significant value in this as having an auditor that does not do this well can create many challenges and take a much more significant strain on staff time for completion.

BerganKDV has demonstrated that they competent and efficient audit firm and it would be recommendation that the City of Wyoming council continues their services for the 2021 through 2023.

Recommendation: To continue to have BerganKDV provide Audit services for the City of Wyoming for the years 2021 - 2023.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



July 15, 2021

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Robb:

Thank you for the opportunity to provide auditing services to the City for the next three years.
Our quote, is as follows:

For the year ended December 31, 2021	
Audit of the City's Basic Financial Statements	\$31,500
Fire Relief Association	\$4,000
For the year ended December 31, 2022	
Audit of the City's Basic Financial Statements	\$33,100
Fire Relief Association	\$4,200
For the year ended December 31, 2023	
Audit of the City's Basic Financial Statements	\$34,400
Fire Relief Association	\$4,450

Single audit fees will be \$3,000 to \$5,000, per program, on an annual basis, as necessary.

We appreciate the relationship we've had with the City over the last several years, and look forward to serving you in the future. If this quote meets the City's needs, please sign, and return this letter. We will then follow up with an engagement letter.

Sincerely,

A handwritten signature in cursive script that reads 'Nancy M. Schulzetenberg'.

Nancy M. Schulzetenberg, CPA

This letter correctly sets for the understanding of City of Wyoming, Minnesota.

By: _____

Title: _____

Date: _____

For Check Dates 07/06/2021 to 07/06/2021

Check Number Name		Check Date
52103 PACIFIC LIFE INSURANCE		07/06/2021
Item Code	GL Number	Amount
ROTH	101-0000-21712	230.77
		<u>230.77</u>
52104 LAW ENFORCEMENT LABOR		07/06/2021
Item Code	GL Number	Amount
UNION POLICE	101-0000-21713	381.00
		<u>381.00</u>
EFT788 SELECTACCOUNT,		07/06/2021
Item Code	GL Number	Amount
DEP CARE	101-0000-21711	0.00
FSA CONT	101-0000-21711	0.00
HSA CONT	101-0000-21707	1,708.08
		<u>1,708.08</u>
EFT789 P.E.R.A.,		07/06/2021
Item Code	GL Number	Amount
CORD PERA	101-0000-21704	2,808.91
DCP PERA	101-0000-21704	0.00
DCP PERA MATCH	101-0000-21704	0.00
PERA CITY MATCH	101-0000-21704	3,241.04
PF PERA	101-0000-21704	3,931.23
PF PERA CITY	101-0000-21704	5,896.85
		<u>15,878.03</u>
EFT790 INTERNAL REVENUE SERVICE,		07/06/2021
Item Code	GL Number	Amount
FITW	101-0000-21701	7,281.12
MEDICARE_EE	101-0000-21703	1,043.46
MEDICARE_ER	101-0000-21703	1,043.46
SOCSEC_EE	101-0000-21703	2,514.33
SOCSEC_ER	101-0000-21703	2,514.33
		<u>14,396.70</u>
EFT791 STATE OF MINNESOTA,		07/06/2021
Item Code	GL Number	Amount

Check Number	Name	Check Date
SITW	101-0000-21702	3,148.70
		3,148.70

General Checking Account 10100
Total Amount Being Paid: \$35,743.28
Total Number of Checks: 6

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Ohnstad

City of Wyoming

Check Detail Register

1/2
July 13, 2021 03:19 PM
User: ssaxe
DR: Wyoming

07132021

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
52105 JUNE0251052021	07/13/2021	MN DEPT OF LABOR AND INDUSTRY			
		101-0000-22810 SURCHARGE PAYABLE		\$2,048.16	SURCHARGE PAYABLE
		Total for MN DEPT OF LABOR AND IND		\$2,048.16	
52106 07132021	07/13/2021	LAKES CENTER FOR YOUTH & FAMIL			
		208-2110-42310 CONTRACTED SERVICES		\$2,500.00	CONTRACTED SERVICES
		Total for LAKES CENTER FOR YOUTH &		\$2,500.00	

City of Wyoming Check Detail Register

2/2
July 13, 2021 03:19 PM
User: ssaxe
DR: Wyoming

07132021

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	mount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$4,548.16
Total Number of Checks: 2

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Ohnstad

City of Wyoming Check Detail Register

1/11
July 19, 2021 08:17 AM
User: ssaxe
DR: Wyoming

07-20-2021

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
3	07/20/2021	ZIEGLER INC.			
IN000161218			101-3100-44040	REPAIRS & MAINT.	REPAIRS & MAINT. - EQUIPMENT
				\$93.93	
		Total for ZIEGLER INC.		\$93.93	
52108	07/20/2021	AEM FINANCIAL SOLUTIONS, LLC			
446171			101-1500-43000	PROFESSIONAL SE	PROFESSIONAL SERVICE (GENERAL)
				\$3,875.00	
		Total for AEM FINANCIAL SOLUTIONS,		\$3,875.00	
52109	07/20/2021	AIRFRESH INDUSTRIES, INC			
45884			101-5200-44050	SATALLITE RENTAL	SATALLITE RENTAL
				\$695.00	
		Total for AIRFRESH INDUSTRIES, INC		\$695.00	
52110	07/20/2021	ALL SEASONS RENTAL			
1-76886			602-9425-44100	RENTALS (EQUIPM	RENTALS (EQUIPMENT)
				\$235.53	
1-76923			101-3100-44100	RENTALS (EQUIPM	RENTALS (EQUIPMENT)
				\$225.26	
		Total for ALL SEASONS RENTAL		\$460.79	
52111	07/20/2021	ASPEN MILLS			
277115			101-2110-44080	UNIFORMS	UNIFORMS
				\$2,240.46	
277127			101-2110-44080	UNIFORMS	UNIFORMS
				\$58.45	
277126			101-2110-44080	UNIFORMS	UNIFORMS
				\$8.85	
		Total for ASPEN MILLS		\$2,307.76	
52112	07/20/2021	AT & T MOBILITY			
287290589379X0703202			101-2110-43200	COMMUNICATIONS	COMMUNICATIONS (GENERAL)
				\$1,213.37	
		Total for AT & T MOBILITY		\$1,213.37	
52113	07/20/2021	BRYAN ROCK PRODUCTS			
48539			101-5200-44040	REPAIRS & MAINT.	REPAIRS & MAINT. - EQUIPMENT
				\$1,352.12	
		Total for BRYAN ROCK PRODUCTS		\$1,352.12	
52114	07/20/2021	CARQUEST AUTO PARTS			
2509-300463			101-2110-43900	VEHICLE MAINTEN	VEHICLE MAINTENANCE
				\$28.56	
2509-300477			101-2110-43900	VEHICLE MAINTEN	VEHICLE MAINTENANCE
				\$10.94	
		Total for CARQUEST AUTO PARTS		\$39.50	
52115	07/20/2021	CDW GOVERNMENT			
C581605			401-1000-45000	CAPITAL OUTLAY	CAPITAL OUTLAY
				\$688.26	
		Total for CDW GOVERNMENT		\$688.26	

City of Wyoming Check Detail Register

2/11
July 19, 2021 08:17 AM
User: ssaxe
DR: Wyoming

07-20-2021

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
52116	07/20/2021	CENTRAL WOOD PRODUCTS			
464505					
		101-3100-42250 LANDSCAPING MA		\$403.75	LANDSCAPING MATERIALS
Total for CENTRAL WOOD PRODUCTS				\$403.75	
52117	07/20/2021	CHISAGO LAKES JOINT SEWAGE TRE			
13075					
		602-9425-43890 SEWER PLANT FEE		\$23,852.07	TREATMENT CHARGES-MAY
		602-9425-43890 SEWER PLANT FEE		\$23,056.11	TREATMENT CHARGES-JUNE
13061					
		602-9415-46400 CLJSTC PRINCIPAL		\$295,670.35	CLJSTC PRINCIPAL
		602-9415-46450 CLJSTC INTEREST		\$13,036.32	CLJSTC INTEREST
13068					
		602-7000-46010 DEBT SRV BOND P		\$1,976.00	DEBT SRV BOND PRINCIPAL
Total for CHISAGO LAKES JOINT SEWA				\$357,590.85	
52118	07/20/2021	CHISAGO TRUE VALUE			
52664					
		602-9425-44100 RENTALS (EQUIPM		\$52.80	RENTALS (EQUIPMENT)
Total for CHISAGO TRUE VALUE				\$52.80	
52119	07/20/2021	CINTAS			
4089391750					
		101-2110-43600 CLEANING SERVIC		\$25.00	CLEANING SERVICE
4089391877					
		101-1400-43600 CLEANING SERVIC		\$25.00	CLEANING SERVICE-CITY HALL
4089391685					
		101-3100-44180 UNIFORMS		\$126.16	STREETS
		101-3100-42100 OPERATING SUPPL		\$16.27	SHOP SUPPLIES
4090139478					
		101-3100-44180 UNIFORMS		\$126.16	STREETS
		101-3100-42100 OPERATING SUPPL		\$3.50	SHOP SUPPLIES
Total for CINTAS				\$322.09	
52120	07/20/2021	COMMERCIAL ASPHALT			
210630					
		101-3100-44410 STREET MAINT MA		\$1,900.87	STREET MAINT MATERIALS
Total for COMMERCIAL ASPHALT				\$1,900.87	
52121	07/20/2021	CONNEXUS ENERGY			
07232021					
		101-3100-43800 UTILITIES-GAS/ELI		\$36.85	LAKE DR & HEATH - ST LIGHTS
		101-2110-43800 UTILITIES-GAS/ELI		\$5.00	HAMLET DR
		101-2110-43800 UTILITIES-GAS/ELI		\$5.00	FALLBROOK SIREN
		101-3100-43860 STREET LIGHTS		\$15.11	250TH STREET NE SIGN
		101-2110-43800 UTILITIES-GAS/ELI		\$5.00	PIONEER RD
Total for CONNEXUS ENERGY				\$66.96	

City of Wyoming Check Detail Register

3/11
July 19, 2021 08:17 AM
User: ssaxe
DR: Wyoming

07-20-2021

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
52122	07/20/2021	COUNTY RECORDER			
202100000053					
		800-0000-20577	NORTHERN TIER R	\$138.00	NORTHERN TIER REZONE
Total for COUNTY RECORDER				\$138.00	
52123	07/20/2021	CULLIGAN WATER CONDITIONING			
06302021					
		101-2110-42100	OPERATING SUPPL	\$185.40	OPERATING SUPPLIES
Total for CULLIGAN WATER CONDITIO				\$185.40	
52124	07/20/2021	CW TECHNOLOGY			
CW66509					
		401-1000-45000	CAPITAL OUTLAY	\$718.25	CAPITAL OUTLAY
INV00070823					
		401-1000-45000	CAPITAL OUTLAY	\$3,139.00	CAPITAL OUTLAY
Total for CW TECHNOLOGY				\$3,857.25	
52125	07/20/2021	DAN'S TOWING			
MAY2021					
		202-2110-42310	CONTRACTED SER	\$456.14	TOWING
Total for DAN'S TOWING				\$456.14	
52126	07/20/2021	E.H. RENNER & SONS			
6423					
		601-9425-42310	CONTRACTED SER	\$300.00	CONTRACTED SERVICES
Total for E.H. RENNER & SONS				\$300.00	
52127	07/20/2021	ECKBERG LAMMERS P.C.			
25026					
		101-1400-43040	ATTORNEY FEES	\$202.50	GENERAL
		101-1400-43040	ATTORNEY FEES	\$780.00	MEETINGS
		280-1000-43040	ATTORNEY FEES	\$1,460.00	ATTORNEY FEES
		800-0000-20531	AADLAND WEST	\$192.00	ECKBERG-AADLAND DEVELOPMENT
		800-0000-20572	HEIMS LAKE VILLA	\$560.00	ECKBERG-HEIMS LAKE VILLA NORTH SKETCH
Total for ECKBERG LAMMERS P.C.				\$3,194.50	
52128	07/20/2021	ENVIROTECH SERVICES, INC.			
CD202117261					
		101-3100-44410	STREET MAINT MA	\$9,208.05	STREET MAINT MATERIALS
Total for ENVIROTECH SERVICES, INC.				\$9,208.05	
52129	07/20/2021	FAIRVIEW HEALTH SERVICES			
15005385304					
		101-3100-43060	PERSONNEL TESTI	\$340.00	PERSONNEL TESTING
Total for FAIRVIEW HEALTH SERVICES				\$340.00	

City of Wyoming Check Detail Register

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July 19, 2021 08:17 AM
User: ssaxe
DR: Wyoming

07-20-2021

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
52130	07/20/2021	FERGUSON WATERWORKS			
0476257					
		601-9425-42400	SMALL TOOLS/MIN	\$21.85	SMALL TOOLS/MINOR EQUIPMENT
0476741					
		601-9425-42400	SMALL TOOLS/MIN	\$54.03	SMALL TOOLS/MINOR EQUIPMENT
Total for FERGUSON WATERWORKS				\$75.88	
52131	07/20/2021	FOREST LAKE ACE			
58785					
		601-9425-44040	REPAIRS & MAINT.	\$21.57	REPAIRS & MAINT. - EQUIPMENT
Total for FOREST LAKE ACE				\$21.57	
52132	07/20/2021	GOPHER STATE ONE CALL			
1060852					
		601-9425-44650	LOCATES (GOPHER)	\$99.90	LOCATES (GOPHER STATE)
		602-9425-44650	LOCATES (GOPHER)	\$99.90	LOCATES (GOPHER STATE)
Total for GOPHER STATE ONE CALL				\$199.80	
52133	07/20/2021	HAWKINS INC			
4970977					
		601-9425-42160	CHEMICALS/CHEM.	\$503.57	CHEMICALS/CHEMICAL PRODUCTS
Total for HAWKINS INC				\$503.57	
52134	07/20/2021	HEALTH PARTNERS			
106128601					
		101-0000-21706	HOSPITALIZATION	\$1,761.44	AUGUST PREMIUMS
Total for HEALTH PARTNERS				\$1,761.44	
52135	07/20/2021	HOLIDAY COMPANIES			
060101072100					
		101-2110-43900	VEHICLE MAINTEN	\$157.50	VEHICLE MAINTENANCE
Total for HOLIDAY COMPANIES				\$157.50	
52136	07/20/2021	HYDRAULICS PLUS & CONSULTING			
14375					
		101-3100-44040	REPAIRS & MAINT.	\$12.96	REPAIRS & MAINT. - EQUIPMENT
Total for HYDRAULICS PLUS & CONSULTING				\$12.96	
52137	07/20/2021	INNOVATIVE OFFICE SOLUTIONS			
IN3407128					
		101-2110-42000	SUPPLIES - OFFICE	\$37.12	SUPPLIES - OFFICE/COPY/COMPUTER
Total for INNOVATIVE OFFICE SOLUTIONS				\$37.12	
52138	07/20/2021	INTERSTATE PAVEMENT MAINTENANCE			
58514					
		401-3100-45000	CAPITAL OUTLAY	\$11,315.00	CAPITAL OUTLAY
Total for INTERSTATE PAVEMENT MAINTENANCE				\$11,315.00	

City of Wyoming Check Detail Register

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DR: Wyoming

07-20-2021

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
52139 07022021	07/20/2021	IUOE LOCAL #49			
		101-0000-21714 PW UNION DUES		\$245.00	MONTHLY DUES
		Total for IUOE LOCAL #49		\$245.00	
52140 PAYVOUCHER3	07/20/2021	KUECHLE UNDERGROUND			
		602-9425-45350 IMPROVEMENTS		\$293,803.75	IMPROVEMENTS
		Total for KUECHLE UNDERGROUND		\$293,803.75	
52141 345439	07/20/2021	LEAGUE OF MN CITIES			
		101-1110-42080 TRAINING AND IN		\$99.00	TRAINING AND INSTRUCTION
		Total for LEAGUE OF MN CITIES		\$99.00	
52142 212841	07/20/2021	M-R SIGN CO., INC.			
		101-3100-42260 SIGN MATERIAL/RI		\$1,222.00	SIGN MATERIAL/REPLACEMENT
		Total for M-R SIGN CO., INC.		\$1,222.00	
52143 P00395.1	07/20/2021	MACQUEEN EMERGENCY			
		101-2110-42300 SAFETY EQUIPMEN		\$5,383.50	SAFETY EQUIPMENT
		Total for MACQUEEN EMERGENCY		\$5,383.50	
52144 66067 66374	07/20/2021	MENARDS- FOREST LAKE			
		601-9425-44040 REPAIRS & MAINT.		\$9.59	REPAIRS & MAINT. - EQUIPMENT
		602-9425-45350 IMPROVEMENTS		\$173.64	IMPROVEMENTS
		Total for MENARDS- FOREST LAKE		\$183.23	
52145 14463230112073	07/20/2021	MIDCONTINENT COMMUNICATIONS			
		101-1400-43210 TELEPHONE		\$113.18	CITY HALL
		101-1400-42310 CONTRACTED SER		\$906.16	FIBER
		101-2110-43210 TELEPHONE		\$188.61	POLICE DEPT
		101-3100-43210 TELEPHONE		\$64.04	PUBLIC WORKS
		601-9425-43210 TELEPHONE		\$187.35	WELL
		602-9425-43210 TELEPHONE		\$140.67	LIFTSTATIONS
		Total for MIDCONTINENT COMMUNIC/		\$1,600.01	
52146 9215	07/20/2021	MN FIRE SERVICE CERT. BOARD__			
		101-2110-42080 TRAINING AND IN		\$290.00	TRAINING AND INSTRUCTION
		Total for MN FIRE SERVICE CERT. BOA		\$290.00	
52147 JULY 2021	07/20/2021	MN POLICE & PEACE OFFICERS			
		101-2110-44330 DUES & SUBSCRIP		\$114.00	DUES & SUBSCRIPTIONS
		Total for MN POLICE & PEACE OFFICEF		\$114.00	

City of Wyoming Check Detail Register

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DR: Wyoming

07-20-2021

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
52148 2021	07/20/2021	MNCAR			
		280-1000-43000	PROFESSIONAL SE	\$1,100.00	MNCAR BOOTH REGISTRATION
		Total for MNCAR		\$1,100.00	
52149 5055	07/20/2021	OPG-3			
		101-1400-44330	DUES & SUBSCRIP	\$1,754.00	ANNUAL SUPPORT
		Total for OPG-3		\$1,754.00	
52150 1517138472	07/20/2021	OREILLY AUTO PARTS			
		101-3100-44040	REPAIRS & MAINT.	\$7.70	REPAIRS & MAINT. - EQUIPMENT
		Total for OREILLY AUTO PARTS		\$7.70	
52151 190907021042	07/20/2021	PARSON, TRAVIS			
		205-2110-42100	OPERATING SUPPL	\$16.06	OPERATING SUPPLIES
		Total for PARSON, TRAVIS		\$16.06	
52152 07082021	07/20/2021	POST BOARD			
		101-2110-44330	DUES & SUBSCRIP	\$90.00	DUES & SUBSCRIPTIONS
		Total for POST BOARD		\$90.00	
52153 228940	07/20/2021	RAPIT PRINTING INC			
		205-2110-42100	OPERATING SUPPL	\$269.76	OPERATING SUPPLIES
		Total for RAPIT PRINTING INC		\$269.76	
52154 W03911	07/20/2021	RDO EQUIPMENT CO.			
		101-3100-44040	REPAIRS & MAINT.	\$10.02	REPAIRS & MAINT. - EQUIPMENT
		Total for RDO EQUIPMENT CO.		\$10.02	
52155 105113490	07/20/2021	RICOH BUSINESS SYSTEMS			
		101-1400-42150	COPIER	\$146.23	CITY HALL
		101-2110-42240	MAINTENANCE CO	\$77.19	POLICE DEPT
		101-2110-42240	MAINTENANCE CO	\$20.71	FIRE DEPT
		Total for RICOH BUSINESS SYSTEMS		\$244.13	
52156 5062310840	07/20/2021	RICOH USA			
		101-2110-42240	MAINTENANCE CO	\$36.49	POLICE DEPT
		101-2110-42240	MAINTENANCE CO	\$2.10	FIRE DEPT
		101-1400-42150	COPIER	\$74.52	CITY HALL
		Total for RICOH USA		\$113.11	

City of Wyoming Check Detail Register

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07-20-2021

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
52157 INV247208	07/20/2021	SAFE-FAST INC			
		601-9425-42400	SMALL TOOLS/MIN	\$46.20	SMALL TOOLS/MINOR EQUIPMENT
		Total for SAFE-FAST INC		\$46.20	
52158 07132021	07/20/2021	STEVE KUSTRICH			
		601-9425-42400	SMALL TOOLS/MIN	\$200.00	SMALL TOOLS/MINOR EQUIPMENT
		Total for STEVE KUSTRICH		\$200.00	
52159 0097	07/20/2021	STUDER, LAUREN			
		101-2110-42100	OPERATING SUPPL	\$41.39	OPERATING SUPPLIES
		Total for STUDER, LAUREN		\$41.39	
52160 844634344	07/20/2021	THOMSON REUTERS-WEST PUBLISH			
		101-2110-44360	INVESTIGATIONS	\$159.54	INVESTIGATIVE SUITE
		Total for THOMSON REUTERS-WEST PI		\$159.54	
52161 M26568	07/20/2021	TIMESAVER OFF SITE SECRETARIAL			
		101-1910-42310	CONTRACTED SER	\$302.00	PLANNING COMMISSION MEETING
		101-1400-42310	CONTRACTED SER	\$151.00	CONTRACTED SERVICES
		Total for TIMESAVER OFF SITE SECRE1		\$453.00	
52162 9824	07/20/2021	TOTAL CONTROL SYSTEMS			
		601-9425-42950	SCADA SYSTEM	\$3,700.95	SCADA SYSTEM
		602-9425-42950	SCADA SYSTEM	\$3,700.95	SCADA SYSTEM
		Total for TOTAL CONTROL SYSTEMS		\$7,401.90	
52163 08012021	07/20/2021	TOWN & COUNTRY DISPOSAL			
		101-5500-43840	REFUSE	\$21.00	1715 WYOMING LIBRARY
		101-1400-43840	REFUSE	\$121.53	804 CITY OF WYOMING
		101-5200-43840	REFUSE	\$95.82	930 WYOMING CITY GARAGE
		101-3100-43840	REFUSE	\$76.79	803 CITY OF WYOMING
		Total for TOWN & COUNTRY DISPOSAL		\$315.14	

City of Wyoming Check Detail Register

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07-20-2021

Check # Invoice #	Check Date	Vendor Name		
	General Ledger #		Amount	Comment
52164	07/20/2021	UNUM LIFE INSURANCE		
08012021	101-0000-21715	VOLUNTARY TERM	\$321.39	VOLUNTARY TERM LIFE
080121	101-1400-41310	LIFE INSURANCE	\$168.46	ADMIN
	101-2110-41310	LIFE INSURANCE	\$600.54	POLICE
	101-1910-41310	LIFE INSURANCE	\$59.03	PLAN & ZONE
	101-2400-41310	LIFE INSURANCE	\$123.24	BLDG
	101-3100-41310	LIFE INSURANCE	\$248.76	STREETS
	601-9425-41310	LIFE INSURANCE	\$98.41	WATER
	602-9425-41310	LIFE INSURANCE	\$98.41	SEWER
Total for UNUM LIFE INSURANCE			\$1,718.24	
52165	07/20/2021	US BANK - AGENT FEES		
6166966	338-7000-46200	FISCAL AGENT FEE	\$500.00	FISCAL AGENT FEES
Total for US BANK - AGENT FEES			\$500.00	
52166	07/20/2021	US BANK EQUIPMENT FINANCE		
447345430	101-2400-42000	SUPPLIES - OFFICE	\$162.00	SUPPLIES - OFFICE/COPY/COMPUTR
Total for US BANK EQUIPMENT FINANCE			\$162.00	
52167	07/20/2021	VERIZON		
9882841323	101-3100-43210	TELEPHONE	\$411.97	TELEPHONE
	101-1400-43210	TELEPHONE	\$140.28	TELEPHONE
	101-2400-43210	TELEPHONE	\$70.14	TELEPHONE
Total for VERIZON			\$622.39	
52168	07/20/2021	VICTORY AUTOMOTIVE SERVICE		
801660	101-2110-43900	VEHICLE MAINTEN	\$86.45	VEHICLE MAINTENANCE
801671	101-2110-43900	VEHICLE MAINTEN	\$32.78	VEHICLE MAINTENANCE
801669	101-2110-43900	VEHICLE MAINTEN	\$797.19	VEHICLE MAINTENANCE
801793	101-2110-43900	VEHICLE MAINTEN	\$62.11	VEHICLE MAINTENANCE
801887	101-2110-43900	VEHICLE MAINTEN	\$52.31	VEHICLE MAINTENANCE
801924	101-3100-44040	REPAIRS & MAINT.	\$218.29	REPAIRS & MAINT. - EQUIPMENT
Total for VICTORY AUTOMOTIVE SERVICE			\$1,249.13	

City of Wyoming Check Detail Register

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July 19, 2021 08:17 AM
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DR: Wyoming

07-20-2021

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
52169	07/20/2021	ADOBE			
1428133020	101-1400-42050	SOFTWARE UPGR	\$10.73	SOFTWARE UPGRADES	
11302739406687462	101-3100-42000	SUPPLIES - OFFICE	\$20.39	SUPPLIES - OFFICE/COPY/COMPUTR	
11287711757499454	101-1400-42000	SUPPLIES - OFFICE	\$53.82	SUPPLIES - OFFICE/COPY/COMPUTR	
11324315868219416	101-1400-42100	OPERATING SUPPL	\$19.19	OPERATING SUPPLIES	
11327823950676228	601-9425-42100	OPERATING SUPPL	\$113.80	OPERATING SUPPLIES	
11284280765989014	101-1400-42100	OPERATING SUPPL	\$20.10	OPERATING SUPPLIES	
11319408999801009	101-1400-42100	OPERATING SUPPL	\$23.35	OPERATING SUPPLIES	
11329337165397003	101-1400-42100	OPERATING SUPPL	\$107.36	OPERATING SUPPLIES	
0028	101-1400-42100	OPERATING SUPPL	\$4.99	OPERATING SUPPLIES	
100375534	101-1400-44330	DUES & SUBSCRIP	\$4.00	DUES & SUBSCRIPTIONS	
220651494	101-5200-42100	OPERATING SUPPL	\$117.14	OPERATING SUPPLIES	
INV92508954	101-1400-42100	OPERATING SUPPL	\$14.99	OPERATING SUPPLIES	
Total for ZOOM				\$509.86	
52170	07/20/2021	VISA			
2021	101-2400-42100	OPERATING SUPPL	\$15.00	OPERATING SUPPLIES	
90248	101-2400-42000	SUPPLIES - OFFICE	\$647.68	SUPPLIES - OFFICE/COPY/COMPUTR	
Total for VITRUVIUSPROJECT				\$662.68	

City of Wyoming Check Detail Register

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July 19, 2021 08:17 AM
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DR: Wyoming

07-20-2021

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
52171	07/20/2021	AMAZON			
11226702354684228	101-2110-42000	SUPPLIES - OFFICE	\$386.58	SUPPLIES - OFFICE/COPY/COMPUTR	
112-6833174-7154662	101-2110-42100	OPERATING SUPPL	\$167.48	OPERATING SUPPLIES	
11349659777683452	101-2110-42100	OPERATING SUPPL	\$20.34	OPERATING SUPPLIES	
193446746531	101-2110-42100	OPERATING SUPPL	\$12.87	OPERATING SUPPLIES	
110442392712	101-2110-42000	SUPPLIES - OFFICE	\$12.87	SUPPLIES - OFFICE/COPY/COMPUTR	
28665	101-2110-42080	TRAINING AND IN	\$375.00	TRAINING AND INSTRUCTION	
28665	101-2110-42080	TRAINING AND IN	\$375.00	TRAINING AND INSTRUCTION	
188	101-2110-42100	OPERATING SUPPL	\$109.00	OPERATING SUPPLIES	
4417110	101-2110-42100	OPERATING SUPPL	\$81.82	OPERATING SUPPLIES	
06092021	101-2110-42100	OPERATING SUPPL	\$144.00	OPERATING SUPPLIES	
IECIP	101-2110-42080	TRAINING AND IN	\$306.06	TRAINING AND INSTRUCTION	
4629380119	101-2110-42000	SUPPLIES - OFFICE	\$64.41	SUPPLIES - OFFICE/COPY/COMPUTR	
115300630608	101-2110-42100	OPERATING SUPPL	\$38.64	OPERATING SUPPLIES	
US-1613	101-2110-42000	SUPPLIES - OFFICE	\$297.00	SUPPLIES - OFFICE/COPY/COMPUTR	
0499299-IN	101-2110-44360	INVESTIGATIONS	\$73.39	INVESTIGATIONS	
112-1765196-3518657	101-2110-43900	VEHICLE MAINTEN	\$44.45	VEHICLE MAINTENANCE	
Total for VISA			\$2,508.91		
52172	07/20/2021	WINNICK SUPPLY INC.			
434014	601-9425-44040	REPAIRS & MAINT.	\$23.64	REPAIRS & MAINT. - EQUIPMENT	
Total for WINNICK SUPPLY INC.			\$23.64		
52173	07/20/2021	XCEL ENERGY			
738858405	101-3100-43860	STREET LIGHTS	\$46.10	STOP LIGHTS	
738590664	101-3100-43860	STREET LIGHTS	\$5,695.21	STOP LIGHTS	
Total for XCEL ENERGY			\$5,741.31		

City of Wyoming Check Detail Register

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July 19, 2021 08:17 AM
User: ssaxe
DR: Wyoming

07-20-2021

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	mount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$731,687.83
Total Number of Checks: 67

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Ohnstad



Council Report

Friday, July 16, 2021

Mayor Lisa Iverson and City Council Members

The Police Department has been working with local businesses to host a catalytic converter marking event. Theft of catalytic converters is a problem throughout the metro, thieves slide under cars in parking lots and in driveways to cut the part out of your vehicle's exhaust system, costing the owners thousands in repairs. A proven preventative measure to deter the theft is to mark them with a painted logo to deter the thief from cutting it off a vehicle by limiting their ability to recycle the metals.

Victory Auto Service approached the department interested in hosting an event next Saturday, July 24th from 10:00-2:00. Other local businesses from LeRoys Auto Collision, Rosenbauer, Napa Auto Parts, and Big Apple Bagel from Forest Lake have joined the efforts by donating supplies and refreshments. The goal will be to mark 600 vehicles during the event with a WPD logo on the exhaust part. The other three Law Enforcement agencies will be sending reserves to assist in the event as well.

Our National Night Out event is set for Tuesday, August 3rd, we have added several new attractions this year and believe this year will be the best thus far. There will be no large tent this year, so participants should plan on supplying their own shade.

We received 21 applicants and 15 showed up to testing from our open Police Officer position. We started testing on Friday and expect to be completed with the process by the end of August. This is a 60% reduction in applicants compared to our previous applicant pool.

I participated in a story this past week alongside Duluth and Maple Grove Police Departments for Wcco talking about the recruitment/retention challenges in policing statewide from large to small departments. We represented the small departments but also a department with significant community support from local elected officials and residents but still affected based on the national and statewide narratives around law enforcement. The story won't air for a couple of weeks.

Chief Hoppe

Public Safety Director



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506

contact Joe Triplett, Chisago
Director | County Engineer

County Public Works
directly at 651-213-8708.

Sincerely,

Chief Paul Hoppe



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506



CAD Summary Report

Printed On: 07/16/21 11:59

Wyoming

	07/21	Total
911 Hangup or Open Line	7	7
A & D Order	1	1
ALARM-Commercial	3	3
ALARM-Fire	1	1
ALARM-Medical	4	4
ALARM-Residential	2	2
ANIMAL-Animal at Large	4	4
ANIMAL-Neglect/Abuse	1	1
Assist Other Agency	13	13
Backgrounds/Fingerprints	1	1
BURGLARY-Residential (in progress)	1	1
BURGLARY-Residential (not in progress)	1	1
CHECK-Area	78	78
CHECK-Business	40	40
CHECK-Park	47	47
CHECK-Residence	1	1
CHECK-the welfare	5	5
Child Dispute/Visitation	2	2
Child Protection/Neglect	1	1
Community Policing	2	2
CRASH-Hit & Run (not in progress)	2	2
CRASH-Property Damage ONLY	6	6
Death of Person	1	1
Detail/Activities	6	6
Disturbance (in progress)	1	1
Disturbance (not in progress)	1	1
DOMESTIC-physical (in progress)	1	1
DOMESTIC-Verbal (in progress)	1	1
Driving Complaint	17	17
Drug Activity	1	1



CAD Summary Report

Printed On: 07/16/21 11:59

	07/21	Total
Dumping/Littering Complaint	1	1
Extra Patrol	3	3
Financial Fraud-Check CCard	3	3
FIRE Call	2	2
Fireworks Complaint	4	4
FOUND-Property	1	1
Gun Complaint/Shots Fired	1	1
Informational ICR	3	3
JUVENILE-Complaint	1	1
Lift Assist	1	1
Mail Tampering	1	1
MEDICAL	19	19
Motorist Assist	1	1
Parking Complaint	5	5
Public Assist	7	7
Road Hazard	2	2
Slumper	1	1
SQUAD CHECK	26	26
Suspicious Activity	5	5
Suspicious Person	4	4
Suspicious Vehicle	7	7
THEFT (in progress)	1	1
THEFT (not in progress)	2	2
THEFT-attempted (in progress)	1	1
THEFT-Boat	1	1
THEFT-of Gas	2	2
THREATS (not in progress)	2	2
Traffic Enforcement/Radar	14	14
TRAFFIC Stop	39	39
Training	1	1
VANDALISM Complaint (not in progress)	5	5



CAD Summary Report

Printed On: 07/16/21 11:59

	07/21	Total
Vehicle Lockout	4	4
WARRANT-Attempt	2	2
Total	424	424



July 15, 2021
Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

RE: JULY 20, 2021 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

Wyoming Drug

The footings and foundation for the new entry have been installed and a portion of the interior framing has been approved. The permit to remodel the interior of the building, primarily the pharmacist's area has been approved. The remodel includes eliminating the entry facing Forest Boulevard and replacing it with a small entry vestibule on the north side of the building.

Widseth Office Building

The plumbing & HVAC and framing inspections have been approved. The building permit has been issued to remodel the interior of the building. The building permit for the garage addition has been issued.

Gopher State Mini-Storage

Work is complete on the second storage building. The final grade and hardscaping are still remaining

Maranatha Radio Tower

The radio tower has been erected. The foundation for the tower has been placed. The permit for the radio tower antenna has been issued.

Midco Data Center

The Temporary Certificate of Occupancy expires soon, the general contractor has been contacted to wrap the project up.

Wyoming Grange Daycare

Construction has been confined to the bathrooms and the west end of the space, so that a temporary Certificate of Occupancy can be issued and the daycare can open. The building permit has been issued to remodel the former Galleberg Chiropractic office into a daycare facility.

CU Recovery Parking Area Expansion

Ponding areas have been seeded and blacktop with parking lanes has been done as well. The contractor has not scheduled a final inspection.

260th Street Water Tower

Antennas on the temporary poles are being placed back on to the water tower; the steel tower has been removed.



DEPARTMENT OF BUILDING SAFETY

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-4947 Fax: 651-462-3938

Planning Commission

The Planning Commission held a public meeting to consider the request of Professional Exteriors to expand their parking lot. This is a separate agenda item.

The Planning Commission held a public hearing to consider the Final Plat of Heims Lake Villas North. This is a separate agenda item.

The Planning Commission held a public hearing to consider the Final Plat of Summer Field 2nd Addition. This is a separate agenda item.

Sincerely,



Frederick E. Weck, IV
Zoning Administrator
Building Official #1825
Advanced Septic Inspector, MPCA #C5199
City of Wyoming



DEPARTMENT OF BUILDING SAFETY

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-4947 Fax: 651-462-3938



**ECKBERG
LAMMERS**
ATTORNEYS AT LAW

www.eckberglammers.com

Writer's Direct Dial:
(715) 808-8842

Writer's Email:
tloonan@eckberglammers.com

July 15, 2021

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Delivered via Email

Re: City of Wyoming
Status Update for the Period of – July 2, 2021 – July 15, 2021

Dear Robb:

Our office is assisting the City in responding to legal concerns relating to Phase 2 of the Summer Fields project and other development and general real estate matters in the City. We continue to assist the EDA with preparation of property sale documents. We are advising the City relating to questions regarding City contracts and continue to provide legal assistance relating to the COVID-19 Pandemic. We continue our general counsel role of fielding questions and addressing general concerns raised by City staff relating to any other legal matters relevant to the City.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

s/ Thomas R. Loonan

Thomas R. Loonan
City Attorney

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082
Phone: 651-439-2878
Fax: 651-439-2923

Hudson Office
430 Second Street
Hudson, WI 54016
Phone: 715-386-3733
Fax: 715-386-6456



Engineer's Report

July 16, 2021

Honorable Mayor and City Council
City of Wyoming, MN
26885 Forest Boulevard
Wyoming, MN 55092

Re: July 20, 2021 City Council Meeting
WSB Project No. 015228-000

Dear Mayor and Council Members:

This engineers report is intended to update you on engineering activities within the City since the last council meeting. Some of the items below may be on the agenda with more detailed information provided, while the other items below are for informational purposes only.

2020 Street Improvement Project

Project is substantially complete. Staff has prepared a punch list and Dresel Contracting is completing this work. Updating final punch list with public works staff. Final payment will be made once vegetation is established and all punch list items have been addressed.

2021 Street Improvement Project

City Council held the public hearing and authorized the preparation of plans and specifications. Staff has finalized the plans and specifications and have received the authorization to advertise for bids at the May 4th City Council meeting. Bids for the 2021 Street Improvement Project were received electronically on July 1, 2021. A total of 5 bids were received. The bids have been checked for mathematical accuracy and tabulated. The low bidder is Forest Lake Contracting, Inc., of Forest Lake, MN, in the amount of \$1,410,601.00. Bids ranged from \$1,410,601.00 to \$1,544,526.00, with the Engineer's Estimate being \$1,706,248.00. Staff is recommending City Council award a contract to Forest Lake Contracting at the July 6, 2021 City Council meeting.

A preconstruction meeting is scheduled to be held on Wednesday July 21st. Staff will learn details about the contractor's schedule and proposed staging of the project. Once we know this information a detailed newsletter will be sent to the affected property owners.

TH 61 and East Viking Sanitary Sewer Upsizing Project

The following is the construction update for the week of July 19, 2021:

1. Construction in the Stage 3 area (between Forest Boulevard and Fenwick Avenue) will include completion of Sidewalk Construction, preparation of boulevard and yard areas with topsoil for seed and sod and final course of pavement at the end of the week.
2. Detours will remain for Stage 3 construction (Forest Boulevard to Fenwick Avenue) with traffic diverted around the construction zone from TH 61 (Forest Boulevard) to CSAH 22 (Wyoming Trail) to Forli Avenue to East Viking Boulevard.
3. East Viking Boulevard from Forest Boulevard to Fallbrook Avenue is open to local traffic, however MnDOT is planning the final course of pavement this week.
4. The signal system at East Viking Boulevard and Fallbrook Avenue is operational.
5. Restoration work (topsoil and turf establishment) will follow paving as part of the MnDOT TH 61 improvements.
6. MnDOT will complete East Viking Boulevard pavement markings between Forest Boulevard and I-35 after placement of the final pavement course.
7. East Viking Boulevard east of Forest Boulevard is expected to be back open to traffic starting the week of July 26th.

Regional detours will remain in place for MnDOT's work on TH 61 between TH 8 and I-35.

MnDOT has reopened TH 61 however work will continue in the corridor. Drivers should expect delays when driving the corridor this week.

MnDOT plans paving East Viking Boulevard between Forest Boulevard and I-35 this week.

MnDOT will have temporary closures of the ramps to I-35 in off-peak traffic hours. MnDOT will sign pre-closure notice.

Local access on Hwy 61 will be maintained for residents and businesses in the project area, although drivers should expect delays. Through traffic on Hwy 61 will be detoured to I-35.

All construction schedules stated are weather dependent. Precipitation events may delay the contractors work schedule as stated.

Summer Fields Development

First Addition (19 lots): Improvements are substantially complete through the first layer of asphalt. Staff has developed a punch list that the contractor will be addressing.

Second Addition (15 lots): The planning commission reviewed the summer Fields 2nd Addition and recommended approval. The second addition is on the east side of Kettle River Boulevard. The second addition will have excess material from the grading process. This material will be placed on the west side of Kettle River, forming an additional 18 lots. These are not proposed to be platted with the second attrition. This is an agenda item for your consideration.

Preserve at Comfort Lake

The contractor has finalized much of the punch list developed by staff. Concrete Curb and gutter repairs remain and once those have been completed, the final layer of asphalt will be placed in the development and on Heritage Lane.

Heims Lake Villas North

Staff has finished the review of the resubmitted plans and have only minor comments that remain. The final plat was reviewed and recommended for approval by the planning commission. Construction is anticipated to begin in the near future once approval is granted, and the Development agreement, letter of credit and fees are in place.

Comprehensive Plan

Staff has completed the utility sections updates as well as the transportation section for the Planning Commission review. Staff discussed with the planning commission the parks/trails section of the plan and discussed the plan is lacking a clear vision. The planning commission wanted to have the Parks Commission take this up and review. Staff had met to discuss this further on 6/10 and staff will be providing some recommended action items for consideration in the near future.

Wetland Banking Project (Former Golf Course Property)

Staff has met with the applicants engineer to further review and discuss aspects of the wetland banking project on Monday, April 19th. The applicant has developed more detailed engineering analysis and staff will learn more about what the applicant is pursuing. Staff had made some suggestions allowing more flexibility for future roadway connection and preserving additional buildable land. The developer has reflected these modifications with their preliminary plat. Staff will continue to work with the applicant on various infrastructure needs for the development of the remaining upland property.

Council has recently approved the rezoning, Conditional use permit, and preliminary plat. The applicant has prepared multiple sketch plans and we have met on numerous occasions to provide initial feedback. Chisago County has been involved in the concept review as well.

Aadland Development (Hunter Hill)

Site grading and storm sewer construction is complete. Select granular and aggregate base are currently being placed and with curb and gutter and bituminous pavement to follow. Filtration basin work is also underway.

Hallberg Storage

Staff has received an application for review related to a new storage facility. The Planning Commission reviewed this application and followed staff recommendation to table the item. The applicant is revising their plans and are anticipating resubmitting the week of July 5th. Staff has now received the resubmitted materials for review.

Diamond Ridge Development

We continue to work with the applicant on various concepts they provide us. Waiting on development team to determine which direction they will go.

Past update: The previous plat consisted of 6 single family lots at the end of 261st Street and will connect to Emerald Avenue. Staff has provided comments on the construction plans and have also prepared a draft development agreement. Staff received the revised construction plans and the applicant was not able to meet the various requirements. Staff suggested a few areas where the applicant may want to consider applying for variances to help address some issues they were facing. Various setback (front yard and wetland) were discussed via a concept plan at the April 13th Planning Commission meeting for a 10-lot subdivision. Feedback was provided to the applicant and we have since received an email from the applicants engineer with additional questions.

Most recently, staff received a concept with only constructing a cul-de-sac with three lots to make the project more feasible from a financial standpoint. Staff will continue to work with the applicant on this project. It appears a lot depth to width ratio would be required for their latest attempt.

East Viking Boulevard (Fenwick to Polaris)

Staff has set up a neighborhood meeting for Wednesday, July 21st at 6:00 p.m. to discuss the project and get feedback as to what concerns they have and what this project may consist of.

East Viking Bridge over the Sunrise River

Staff is pleased to share that we have been notified that this project has now been funded for the bridge components. As previously stated, the bridge bonding only covers the actual bridge structure, not the roadway leading to it, or guard rails etc. It is estimated the bonding we have received will offset the City responsibility for this bridge replacement by \$268,000. In order to utilize these funds staff is recommending replacement in 2022.

Annual Bridge Inspections

Wyoming Annual Bridge Inspections have been completed. MNDOT had a load rating completed for the bridge over the Sunrise River and the result was slightly restricting the weight from what it is currently posted at.

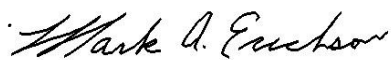
Professional Exteriors

Wyoming Planning Commission has reviewed and recommended approval of the lot line adjustment and site plan. Staff has reviewed and provided comments as also recommends approval.

Thank you for the opportunity to update the council on current matters in the City.

Sincerely,

WSB and Associates, Inc.



Mark A. Erichson, PE



City Council Report

Mayor Iverson and City Council Members

Public Works Report for July 20th, 2021 Council Meeting

Honorable Mayor Iverson and City Council Members,

Public Works has stopped filling potholes this week, 7/12-7/16, to catch up on Park Maintenance. The ball fields, tree pruning, and mulch repairs. We have also been out watering trees with the current drought. Goodview Park irrigation well is scheduled for 7/15/2021. We have well installers and controllers on-site to determine the problem. Swenson Park meetings have started.

The VPN security features have been installed on the SCADA for added firewall protection. Meter reading has been completed.

Street sweeping samples have been completed and we will be disposing of them soon.

The Railroad sewer break has been completed and we will be repairing the street when the asphalt company is on-site for our street maintenance. The rehabilitation of lift station #3 is scheduled for July 23rd. This is a coordinated effort with Xcel Energy, Minnesota Pump Works, and Total Control.

Resident letters have been sent out for maintenance of the streets with crack sealing and Replay.

Sincerely,

Chuck Almhjeld

Public Works Superintendent

Parks:

I met with WSB on Swenson Park moving forward

Received estimates for garbage cans and picnic tables

Goodview irrigation well scheduled

Tree watering

Sanitary Sewer:

Daily Rounds have been completed.

Railroad Boulevard sewer repair completed.

Waiting for jetting truck rehabilitation for sewer line cleaning.

Water:

Daily and monthly water tests have been completed

Streets:

Replay scheduled for July

Notices to residents have been sent out for street maintenance projects for Public Works

Surface Water:

Street sweeping samples completed

WYOMING PUBLIC WORKS

P.O. Box 188, 26490 Faxton Ave. Wyoming, MN 55092

Phone: 651-462-0580 Fax: 651-462-0581

July 15, 2021

To: Mr. Robb Linwood
City Administrator
City of Wyoming

From: Ann Antonsen
Director

Re: **Compensation Study Summary**

Baker Tilly prepared and submitted the City's Pay Equity Implementation Report to the Minnesota Management and Budget in January of 2021 as required by the State of Minnesota Local Government Pay Equity Act. At that time the City was informed, by Baker Tilly, that the City be found "out of compliance" with the Statistical Analysis Test component of the report. At that time the City approved moving forward with Baker Tilly to amend the City's compensation plan to ensure that the City would achieve compliance in 2021 and create a system that the City would use moving forward to assist in maintaining compliance.

The City received the "First Notice of Non-Compliance" on May 7, 2021 and provided the City a grace period to make salary adjustments and submit a new report. The changes are to be effective July 7, 2021 and the new report must be submitted by August 7, 2021.

Baker Tilly has updated the City's compensation plan to assist the City in achieving compliance. The overall structure of the City's pay plan remains, 25 pay grades with a 7% separation between grades, 5 steps per grade with 5% between steps. Positions were then placed within the compensation plan consistent with the job evaluation points assigned to each position (internal equity). There are positions whose grade assignment was adjusted from current to match the pay plan. Also, three positions have undergone changes in position responsibilities and this resulted in changes in grade. The updated pay scale and position assignment is included for your review.

Baker Tilly then reviewed whether the changes in the pay plan and assignment of positions impacted any individual employees of the City and developed recommendations for implementation of the updated compensation plan. The implementation options are also included for your review and will be discussed during the City Council meeting on July 20, 2021.

Upon development of the proposed compensation plan a revised pay equity analysis was completed to ensure that the new plan would meet the requirements of the State of Minnesota Local Government Pay Equity Act. The analysis included the proposed wage ranges (minimum and maximum of the ranges) for the City's non-union positions and the current ranges for the City's union positions (these are currently under contract and no changes can occur until the contracts expire). Utilizing this information, the City would pass all required tests and achieve compliance. A copy of the revised Pay Equity Implementation Report is included.

Respectfully submitted,

Ann S. Antonsen

Ann S. Antonsen
Director

Compliance Report

Jurisdiction: Wyoming
26885 Forest Blvd

Report Year: 2021
Case: 3 - 2021 Data Test - U (Private
(Jur Only))

Wyoming, MN 55092-0188

Contact: Robb Linwood

Phone: (651) 462-0575

E-Mail: rlinwood@wyomingmn.org

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	8	5	1	14
# Employees	13	5	7	25
Avg. Max Monthly Pay per employee	7138.67	5752.05		6619.57

II. STATISTICAL ANALYSIS TEST

A. Underpayment Ratio = 187.5 *

	Male Classes	Female Classes
a. # At or above Predicted Pay	5	4
b. # Below Predicted Pay	3	1
c. TOTAL	8	5
d. % Below Predicted Pay (b divided by c = d)	37.50	20.00

*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

B. T-test Results

Degrees of Freedom (DF) = 16	Value of T = -3.068
------------------------------	---------------------

a. Avg. diff. in pay from predicted pay for male jobs = 10

b. Avg. diff. in pay from predicted pay for female jobs = 225

III. SALARY RANGE TEST = 100.00 (Result is A divided by B)

A. Avg. # of years to max salary for male jobs = 4.00

B. Avg. # of years to max salary for female jobs = 4.00

IV. EXCEPTIONAL SERVICE PAY TEST = 0.00 (Result is B divided by A)

A. % of male classes receiving ESP = 0.00 *

B. % of female classes receiving ESP = 0.00

*(If 20% or less, test result will be 0.00)

City of Wyoming, Minnesota
Impact

Option 1 - Move to Min

	# of Staff	Current Salary	Proposed Salary	Difference	% Increase
Totals	11	\$ 900,785.60	\$ 905,550.45	\$ 4,764.85	0.53%
Employee Below Min	1	\$ 45,884.80	\$ 50,649.65	\$ 4,764.85	10.38%
Employee Within Range	10	\$ 854,900.80	\$ 854,900.80	\$ -	
Employee Above Max	0	\$ -	\$ -	\$ -	

Option 2 - Closest Step

	# of Staff	Current Salary	Proposed Salary	Difference	% Increase
Totals	11	\$ 900,785.60	\$ 924,499.44	\$ 23,713.84	2.63%
Employee Below Min	1	\$ 45,884.80	\$ 50,649.65	\$ 4,764.85	10.38%
Employee Within Range	10	\$ 854,900.80	\$ 873,849.79	\$ 18,948.99	2.22%
Employee Above Max	0	\$ -	\$ -	\$ -	

Option 3 - Yrs of Svc

	# of Staff	Current Salary	Proposed Salary	Difference	% Increase
Totals	11	\$ 900,785.60	\$ 933,709.84	\$ 32,924.24	3.66%
Employee Below Min	1	\$ 45,884.80	\$ 53,182.13	\$ 7,297.33	15.90%
Employee Within Range	10	\$ 854,900.80	\$ 880,527.71	\$ 25,626.91	3.00%
Employee Above Max	0	\$ -	\$ -	\$ -	

City of Wyoming, Minnesota
Pay Scale

% Between Grades:	7%	Range: 21.55%
% Between Steps:	5.0%	
Starting midpoint:	33,750	

Pts		Grade	Step				
			1	2	3	4	5
0 - 14		1	33,750.00	35,437.50	37,209.38	39,069.84	41,023.34
15 - 36		2	36,112.50	37,918.13	39,814.03	41,804.73	43,894.97
37 - 60		3	38,640.38	40,572.39	42,601.01	44,731.06	46,967.62
61 - 85		4	41,345.20	43,412.46	45,583.08	47,862.24	50,255.35
86 - 112		5	44,239.37	46,451.33	48,773.90	51,212.60	53,773.23
113 - 141		6	47,336.12	49,702.93	52,188.07	54,797.48	57,537.35
142 - 172		7	50,649.65	53,182.13	55,841.24	58,633.30	61,564.97
173 - 204		8	54,195.12	56,904.88	59,750.13	62,737.63	65,874.51
205 - 240		9	57,988.78	60,888.22	63,932.63	67,129.27	70,485.73
241 - 276		10	62,048.00	65,150.40	68,407.92	71,828.31	75,419.73
277 - 317		11	66,391.36	69,710.93	73,196.47	76,856.30	80,699.11
318 - 360		12	71,038.75	74,590.69	78,320.23	82,236.24	86,348.05
361 - 407		13	76,011.47	79,812.04	83,802.64	87,992.77	92,392.41
408 - 457		14	81,332.27	85,398.88	89,668.83	94,152.27	98,859.88
458 - 510		15	87,025.53	91,376.80	95,945.64	100,742.93	105,780.07
511 - 567		16	93,117.31	97,773.18	102,661.84	107,794.93	113,184.68
568 - 628		17	99,635.53	104,617.30	109,848.17	115,340.58	121,107.61
629 - 693		18	106,610.01	111,940.51	117,537.54	123,414.42	129,585.14
694 - 763		19	114,072.71	119,776.35	125,765.17	132,053.43	138,656.10
764 - 838		20	122,057.80	128,160.69	134,568.73	141,297.17	148,362.02

City of Wyoming, Minnesota
Title & Grade

Points	Department	Title	Proposed			
			Grade	1	3	5
153	Administration	Utility Billing Clerk	7	50,649.65	55,841.24	61,564.97
170	Police	Police Property/Technology Tech/Crime Anal	7	50,649.65	55,841.24	61,564.97
178	Administration	Admin Assistant/Records Clerk	8	54,195.12	59,750.13	65,874.51
180.5	Public Works	Maintenance Worker	8	54,195.12	59,750.13	65,874.51
248	Administration	Accounting Clerk	10	62,048.00	68,407.92	75,419.73
271	Administration	Building Inspector	10	62,048.00	68,407.92	75,419.73
280	Police	Police Officer	11	66,391.36	73,196.47	80,699.11
296	Public Works	Maintenance Operations Leadworker	11	66,391.36	73,196.47	80,699.11
306	Administration	Assistant City Administrator	11	66,391.36	73,196.47	80,699.11
412	Public Works	Public Works Superintendent	14	81,332.27	89,668.83	98,859.88
415	Police	Police Sergeant	14	81,332.27	89,668.83	98,859.88
415	Administration	Building Official/Zoning Admin	14	81,332.27	89,668.83	98,859.88
665	Police	Public Safety Director	18	106,610.01	117,537.54	129,585.14
730	Administration	City Administrator	19	114,072.71	125,765.17	138,656.10

CITY OF WYOMING, MINNESOTA
LONG TERM PLAN
Presented on June 28, 2021

Prepared by AEM Financial Solutions, LLC.

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City of Wyoming, Minnesota
Long Term Plan
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July 6, 2021

COMPILATION DISCLOSURE

Honorable Mayor and City Council
City of Wyoming
Wyoming, Minnesota

We have compiled the accompanying forecasted long-term plan that includes property tax, tax rate, cash balance and debt projections based on input from City staff. This projection incorporates estimates through December 31, 2026. This forecast was compiled in accordance with attestation standards established by the American Institute of Certified Public Accountants.

A compilation is limited to presenting in the form of forecast information that is the representation of management and does not include evaluation of the support for the assumptions underlying the forecast. We have not examined the forecast and, accordingly, do not express an opinion or any other form of assurance on the accompanying statements or assumptions. Furthermore, there will usually be differences between the forecasted and actual results because events and circumstances frequently do not occur as expected, and those differences may be material. We have no responsibility to update this report for events and circumstances occurring after the date of this report.

Sincerely,

AEM FINANCIAL SOLUTIONS, LLC

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INTRODUCTORY SECTION

CITY OF WYOMING, MINNESOTA LONG TERM PLAN



AEM Financial Solutions™

July 6, 2021

Honorable Mayor and City Council
City of Wyoming
Wyoming, Minnesota

Introduction

We have prepared the attached 2021 - 2026 Long-term Financial Plan (the Plan) for the City that is intended to give a big picture view of the financial status of each fund as it stands currently and how forecasted assumptions will change the financial status five years from now. We have measured and projected operations, capital and debt for the City based on assumptions made by management.

Assumptions

The following assumptions have been used to calculate the projections in this report:

Interest earnings	1.00%
General Fund levy growth	3.50%
Governmental fund revenue growth	2.00%
Governmental fund expenditure growth	3.00%
Governmental funds debt term	15
Governmental funds debt term (NEW PROJECTIONS)	20
Governmental funds debt interest rate	3.00%
Governmental funds debt interest rate (NEW PROJECTIONS)	1.50%
Water Fund revenue growth	5.00%
Sewer Fund revenue growth	1.50%
Surface Water Fund revenue growth - assumptions based on Baker Tilley report	
Enterprise fund expense growth	3.00%
Tax capacity growth	5.00%
Population growth	1.00%
Median home value	\$ 260,000
Median home value growth	3.00%
Average new home value	\$ 335,440
Average new home value increase	1.00%
Number of homes built per year - 2021	30
Number of homes built per year - 2022 - 2028	25
Property tax class rate for residential	1.00%

Key Highlights

- The General fund tax levy is set to cover the cost of operations and is projected to increase 3.50 percent annually.
- The issuance of bonds for street replacement is projected for 2025.
- The issuance of bonds is projected for Facilities in 2023 and 2025 and for Street Replacement in 2025. To repay these bonds, the first tax levy increase is projected in 2024.
- The 2009A bond is fully repaid in 2025 and the reduction of this payment helps to offset the increase in tax levy for the 2023A bond issue.
- The 2015A bond is fully repaid in 2026 and the reduction of this payment helps to offset the increase in tax levy for the 2025 bond issue.
- Total taxes levied is projected to increase from \$4.4 million to \$6.9 million over the duration of this Plan. The anticipated increase in tax capacity will offset some of this increase in terms of future projected tax rate which is estimated at 43.31 percent in 2021 increasing to 52.83 percent in 2026.
- The Water and Sewer enterprise funds are as projected in the 2018 Rate Study. Baker Tilly prepared a utility rate analysis for the City. Annual review of the City's utility rates is strongly recommended to further analyze rates and ensure that adequate working capital and reserves are in place for future infrastructure needs.
- The Surface Water enterprise funds are as projected in the 2020 Stormwater Utility Study. Baker Tilly prepare a utility rate analysis for the City.
- The total cash position of the City is projected to decrease from \$16.0 million (2020 actual) to \$10.3 million (2026 Estimated) as cash reserves are utilized for capital needs.

Recommendations

- The Plan assumes implementation of franchise fees in 2021. In 2021, 3 months of revenue are included. The fees are projected to provide approximately \$290,337 funding annually for street improvement projects. For comparative purposes, Franchise fees were compared to the property tax levy for impacts. If a property tax levy is used rather than Franchise fees, the impact to the median valued home is a 2022 property tax increase of \$73. The impact to a residential customer using franchise fees is \$72 on an annual basis.

The Plan is based on several assumptions prepared by Management and should be revisited on an annual basis to ensure the assumptions align with specific performance.

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FINANCIAL SECTION

CITY OF WYOMING, MINNESOTA
LONG TERM PLAN

City of Wyoming, Minnesota
Schedule of Property Taxes Levied and Tax Rates
For the Years Ended December 31, 2020 (Actual) and 2021 to 2026 (Estimated)

		2020	2021
		Actual	Estimated
		Amounts	Amounts
Property Taxes Levied for General Purposes			
101	General	\$ 3,276,818	\$ 3,354,083
280	EDA	42,000	42,000
	<i>Subtotal</i>	<u>3,318,818</u>	<u>3,396,083</u>
Property Taxes Levied for Capital			
401	Capital Equipment	265,588	170,000
404	Park Acquisition	10,000	-
405	Trail Development	-	-
407	MSA	-	-
408	Street Replacement	-	-
	<i>Subtotal</i>	<u>275,588</u>	<u>170,000</u>
Property Taxes Levied for Debt Service			
337	G.O. Imp Bonds 2009A	150,996	150,681
338	G.O. Imp Bonds 2015A	317,690	275,000
339	G.O. Imp Bonds 2016A	101,650	125,906
340	G.O. Imp Bonds 2018A	104,487	107,217
341	G.O. Imp Bonds 2020A	-	226,421
TBD	G.O. Imp Bonds 2025B (streets)	-	-
TBD	G.O. Imp Bonds 2023A and 2025A	-	-
	<i>Subtotal</i>	<u>674,823</u>	<u>885,225</u>
Total Taxes Levied		<u>\$ 4,269,229</u>	<u>\$ 4,451,308</u>
Tax Capacity			
	Personal and Real Estate	\$ 9,726,167	\$ 10,277,068
	Estimated New Growth	-	-
	Adjusted net tax capacity	<u>\$ 9,726,167</u>	<u>\$ 10,277,068</u>
Tax Rates			
	General	34.12%	33.05%
	Proposed capital levies	2.83%	1.65%
	Scheduled debt levies	6.94%	8.61%
	Proposed debt levies	0.00%	0.00%
	Total City Levy Tax Rate	<u>43.89%</u>	<u>43.31%</u>
	Population	8,051	8,131
	Taxes per Capita	<u>\$ 530</u>	<u>\$ 547</u>
	Median Home Value	\$ 267,800	\$ 275,834
	Median Home Taxes (from city)	\$ 1,118	\$ 1,141
	% change from prior year \$'s	-0.68%	2.05%
Tax Levy (\$)			
	General	\$ 3,318,818	\$ 3,396,083
	Proposed Capital	275,588	170,000
	Existing Debt	674,823	885,225
	Proposed Debt	-	-
Tax Levy (%)			
	General	78%	76%
	Proposed Capital	6%	4%
	Existing Debt	16%	20%
	Proposed Debt	0%	0%
General Fund Percentage Change in Levy (%)		<u>4.56%</u>	<u>2.36%</u>

2022	2023	2024	2025	2026
Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
\$ 3,471,476	\$ 3,592,978	\$ 3,718,732	\$ 3,848,887	\$ 3,983,598
42,000	42,000	42,000	42,000	42,000
3,513,476	3,634,978	3,760,732	3,890,887	4,025,598
200,000	225,000	250,000	300,000	300,000
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
300,000	500,000	600,000	600,000	600,000
500,000	725,000	850,000	900,000	900,000
210,000	215,000	213,000	212,141	-
275,000	250,000	230,000	233,777	-
124,404	127,967	126,096	129,308	128,205
104,540	101,862	104,435	101,600	101,601
222,116	223,061	223,901	224,636	224,637
-	-	-	-	304,500
-	-	920,337	923,618	1,291,839
936,060	917,890	1,817,768	1,825,079	2,050,782
\$ 4,949,536	\$ 5,277,868	\$ 6,428,500	\$ 6,615,967	\$ 6,976,381
\$ 10,790,921	\$ 11,330,467	\$ 11,896,991	\$ 12,491,840	\$ 13,116,432
85,546	86,401	87,265	88,138	89,019
\$ 10,876,467	\$ 11,416,869	\$ 11,984,256	\$ 12,579,978	\$ 13,205,451
32.30%	31.84%	31.38%	30.93%	30.48%
4.60%	6.35%	7.09%	7.15%	6.82%
8.61%	8.04%	7.49%	7.17%	3.44%
0.00%	0.00%	7.68%	7.34%	9.78%
45.51%	46.23%	53.64%	52.59%	52.83%
8,213	8,295	8,378	8,461	8,546
\$ 603	\$ 636	\$ 767	\$ 782	\$ 816
\$ 284,109	\$ 292,632	\$ 301,411	\$ 310,454	\$ 319,767
\$ 1,240	\$ 1,302	\$ 1,563	\$ 1,584	\$ 1,645
8.65%	5.05%	19.99%	1.37%	3.82%
\$ 3,513,476	\$ 3,634,978	\$ 3,760,732	\$ 3,890,887	\$ 4,025,598
500,000	725,000	850,000	900,000	900,000
936,060	917,890	1,817,768	1,825,079	2,050,782
-	-	920,337	923,618	1,291,839
71%	69%	59%	59%	58%
10%	14%	13%	14%	13%
19%	17%	28%	28%	29%
0%	0%	14%	14%	19%
3.50%	3.50%	3.50%	3.50%	3.50%

City of Wyoming, Minnesota
Schedule of Annual Fund Cash Balances
For the Years Ended December 31, 2020 (Actual) and 2021 to 2026 (Estimated)

		2020 Actual Amounts
<u>GOVERNMENT-TYPE</u>		
General Operations		
101	General	\$ 2,306,226
Special Revenue		
201	Police Forfeiture	24,740
202	Police Impounds & Tows	11,843
205	Police Department Donations	17,240
206	Public Safety Donations	5,053
280	EDA	157,576
285	Revolving Loan	22,296
490	Gambling Proceeds	112,483
	Subtotal	351,231
Debt Service		
337	G.O. Imp Bonds 2009A	318,873
338	G.O. Imp Bonds 2015A	737,436
339	G.O. Imp Bonds 2016A	169,909
340	G.O. Imp Bonds 2018A	113,686
341	G.O. Imp Bonds 2020A	-
TBD	G.O. Imp Bonds 2023A	-
TBD	G.O. Imp Bonds 2025A	-
TBD	G.O. Imp Bonds 2025B	-
370	TIF 3-1	43
	Subtotal	1,339,947
Capital Projects		
401	Capital Equipment	759,035
404	Park Acquisition	128,143
405	Trail Development	928
407	MSA	520,627
408	Street Replacement	2,999,727
409	Capital Revolving	2,347,942
800-801	Escrow Fund	218,384
	Subtotal	6,974,786
	1008909	
	Total - Governmental-type Funds	10,972,190
<u>BUSINESS-TYPE</u>		
Enterprise Funds		
601	Water	1,272,455
602	Sewer	3,619,204
651	Surface Water	142,064
	Total - Business-type Funds	5,033,723
	Grand Total - City	\$ 16,005,913

* Cash balance is anticipated to grow based on market rates.

2021	2022	2023	2024	2025	2026	Trend
Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	
\$ 2,306,226	\$ 2,316,674	\$ 2,338,345	\$ 2,372,053	\$ 2,418,658	\$ 2,479,061	●
34,569	44,385	54,289	64,281	74,362	84,532	●
19,803	27,639	35,621	43,747	52,020	60,438	●
27,993	38,851	49,812	60,875	72,038	83,302	●
7,472	9,917	12,390	14,888	17,413	19,965	●
195,189	232,964	270,902	309,005	347,274	385,709	●
22,699	23,106	23,519	23,936	24,358	24,785	●
108,670	105,221	102,146	99,457	97,168	95,290	●
416,396	482,084	548,679	616,191	684,633	754,021	
219,038	171,360	132,077	84,763	-	-	●
671,349	612,205	530,379	431,322	334,334	-	●
174,612	179,106	188,593	192,816	225,476	230,531	●
111,795	109,342	106,327	103,076	99,256	87,852	●
215,834	227,325	243,861	260,387	276,898	292,760	●
-	-	-	43,826	87,808	131,648	●
-	-	-	-	-	17,677	●
-	-	-	-	-	67,222	●
-	-	-	-	-	-	●
1,392,627	1,299,337	1,201,237	1,116,189	1,023,771	827,689	
732,858	805,728	991,495	1,252,412	754,856	1,208,871	●
171,652	216,442	262,540	309,978	358,787	433,998	●
937	947	956	966	975	985	●
491,726	465,394	441,714	420,770	402,649	387,441	●
1,228,416	5,492,635	3,818,674	3,185,922	916,028	2,282,160	●
2,168,600	37,465	362,019	365,639	478,296	483,079	●
218,384	218,384	218,384	218,384	218,384	218,384	●
3,397,016	5,530,101	4,180,693	3,551,561	1,394,324	2,765,239	
7,512,265	9,628,197	8,268,953	7,655,994	5,521,386	6,826,010	
1,121,655	938,418	783,172	643,412	525,705	426,756	●
3,487,756	3,434,397	3,198,001	3,080,369	2,903,786	2,712,008	●
52,045	65,411	131,041	193,044	256,354	320,299	●
4,661,455	4,438,226	4,112,215	3,916,825	3,685,845	3,459,062	
\$ 12,173,720	\$ 14,066,423	\$ 12,381,168	\$ 11,572,819	\$ 9,207,231	\$ 10,285,072	

Trend Indicator

- Adequate for reserve levels
- Adequate as of prior year but balances decrease, watch
- Below targeted reserve levels and should have a plan to address
- The fund has events in the future that need addressing now

City of Wyoming, Minnesota
Outstanding Debt Schedule
For the Years Ended December 31, 2020 (Actual) and 2021 to 2026 (Estimated)

Fund	Issue	Original Issue	Issue Date	Maturity Date	Interest Rate	2020 Actual Balance
GOVERNMENT-TYPE						
<i>General Obligation Bonds</i>						
337	G.O. Imp Bonds 2009A	\$ 3,955,000	9/15/2009	2/1/2025	2.00 - 5.50 %	\$ 1,620,000
338	G.O. Imp Bonds 2015A	3,235,000	9/15/2009	2/1/2026	2.00 - 5.50	2,055,000
339	G.O. Imp Bonds 2016A	1,125,000	10/20/2016	2/1/2027	0.85 - 1.75	800,000
340	G.O. Imp Bonds 2018A	1,495,000	7/19/2018	2/1/2034	3.00 - 3.25	1,415,000
341	G.O. Imp Bonds 2020A	3,495,000	7/16/2020	2/1/2036	2.00	3,495,000
Total G.O. Bonds		<u>13,305,000</u>				<u>9,385,000</u>
<i>Loan Payable</i>						
280	EDA Purchase of Land	<u>440,000</u>	11/1/2018	11/1/2029	6.50	<u>227,210</u>
POTENTIAL NEW DEBT						
<i>General Obligation Bonds</i>						
TBD	Street Replacement	3,000,000	7/1/2025	2/1/2041	3.00	-
TBD	Capital Revolving - facilities	13,470,000	02/01/2023	2/1/2043	1.25 - 3.05	-
TBD	Capital Revolving - facilities	<u>5,320,000</u>	02/01/2025	2/1/2045	1.55 - 3.20	<u>-</u>
Total Potential General Obligation Bonds		<u>21,790,000</u>				<u>-</u>
Total Government-type		<u>35,095,000</u>				<u>9,612,210</u>
BUSINESS-TYPE						
<i>General Obligation Revenue Bonds</i>						
601	G.O. Utility Revenue Bond, Series 2015B	2,670,000	11/12/2015	2/1/1936	0.75 - 3.10	2,225,000
601	G.O. Utility Revenue Bond, Series 2015A	427,915	6/30/2015	2/1/2026	3.00	273,581
602	G.O. Utility Revenue Bond, Series 2015A	<u>1,097,085</u>	6/30/2015	2/1/2026	3.00	<u>701,419</u>
Total G.O. Revenue Bonds		<u>4,195,000</u>				<u>3,200,000</u>
Total All Funds		<u>\$ 39,290,000</u>				<u>\$ 12,812,210</u>
Population						8,051
Debt Per Capita - total						1,591

2021	2022	2023	2024	2025	2026
Estimated Balance	Estimated Balance	Estimated Balance	Estimated Balance	Estimated Balance	Estimated Balance
\$ 1,320,000	\$ 1,005,000	\$ 685,000	\$ 350,000	\$ -	\$ -
1,735,000	1,410,000	1,075,000	730,000	370,000	-
690,000	580,000	470,000	355,000	240,000	120,000
1,330,000	1,245,000	1,160,000	1,070,000	980,000	880,000
3,495,000	3,290,000	3,085,000	2,875,000	2,660,000	2,440,000
8,570,000	7,530,000	6,475,000	5,380,000	4,250,000	3,440,000
204,534	180,954	156,432	130,933	104,417	77,377
-	-	-	-	3,000,000	2,800,000
-	-	13,470,000	12,920,000	12,360,000	11,800,000
-	-	-	-	5,320,000	5,320,000
-	-	13,470,000	12,920,000	20,680,000	19,920,000
8,774,534	7,710,954	20,101,432	18,430,933	25,034,417	23,437,377
2,110,000	1,990,000	1,870,000	1,745,000	1,620,000	1,620,000
231,492	187,999	143,104	96,806	49,105	49,105
593,508	482,001	366,896	248,194	125,895	125,895
2,935,000	2,660,000	2,380,000	2,090,000	1,795,000	1,795,000
\$ 11,709,534	\$ 10,370,954	\$ 22,481,432	\$ 20,520,933	\$ 26,829,417	\$ 25,232,377
8,131	8,213	8,295	8,378	8,461	8,546
1,440	1,263	2,710	2,449	3,171	2,953

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City of Wyoming, Minnesota
Transfer Schedule
For the Years Ended December 31, 2020 (Actual) and 2021 to 2026 (Estimated)

Fund	2019 Actual	2020 Actual	2021 Estimated	2022 Estimated	2023 Estimated	2024 Estimated	2025 Estimated	2026 Estimated
Transfers In								
101 General	\$ -	\$ 59,403	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
201 Police Forfeiture	-	-	-	-	-	-	-	-
202 Police Impounds & Tows	-	-	-	-	-	-	-	-
205 Police Department Donations	-	-	-	-	-	-	-	-
206 Public Safety Donations	-	-	-	-	-	-	-	-
280 EDA	-	-	-	-	-	-	-	-
285 Revolving Loan	-	-	-	-	-	-	-	-
337 G.O. Imp Bonds 2009A	-	-	-	-	-	-	-	-
338 G.O. Imp Bonds 2015A	-	-	-	-	-	-	-	-
339 G.O. Imp Bonds 2016A	-	-	-	-	-	-	23,444	-
340 G.O. Imp Bonds 2018A	39,736	-	-	-	-	-	-	-
341 G.O. Imp Bonds 2020A	-	-	-	-	-	-	-	-
370 TIF 3-1	-	-	-	-	-	-	-	-
401 Capital Equipment	-	578,733	-	-	-	-	-	-
404 Park Acquisition	4,380	-	25,000	25,000	25,000	25,000	25,000	25,000
405 Trail Development	-	-	-	-	-	-	-	-
407 MSA	-	-	-	-	-	-	-	-
408 Street Replacement	-	-	-	2,200,000	-	-	-	-
409 Capital Revolving	950,000	-	-	-	-	-	-	-
490 Gambling Proceeds	-	-	-	-	-	-	-	-
601 Water	175,000	175,000	-	-	-	-	-	-
602 Sewer	-	-	-	-	-	-	-	-
651 Surface Water	-	-	250,000	-	-	-	-	-
Total Transfers In	1,169,116	813,136	275,000	2,225,000	25,000	25,000	48,444	25,000
Transfers Out								
101 General	900,164	578,733	-	-	-	-	-	-
201 Police Forfeiture	-	-	-	-	-	-	-	-
202 Police Impounds & Tows	-	-	-	-	-	-	-	-
205 Police Department Donations	-	-	-	-	-	-	-	-
206 Public Safety Donations	-	-	-	-	-	-	-	-
280 EDA	-	-	-	-	-	-	-	-
285 Revolving Loan	-	-	-	-	-	-	-	-
337 G.O. Imp Bonds 2009A	-	-	-	-	-	-	23,444	-
338 G.O. Imp Bonds 2015A	-	-	-	-	-	-	-	-
339 G.O. Imp Bonds 2016A	-	-	-	-	-	-	-	-
340 G.O. Imp Bonds 2018A	-	-	-	-	-	-	-	-
341 G.O. Imp Bonds 2020A	-	-	-	-	-	-	-	-
370 TIF 3-1	-	-	-	-	-	-	-	-
401 Capital Equipment	-	59,403	-	-	-	-	-	-
404 Park Acquisition	-	-	-	-	-	-	-	-
405 Trail Development	54,216	-	-	-	-	-	-	-
407 MSA	-	-	-	-	-	-	-	-
408 Street Replacement	39,736	-	-	-	-	-	-	-
409 Capital Revolving	-	-	250,000	2,200,000	-	-	-	-
490 Gambling Proceeds	-	-	25,000	25,000	25,000	25,000	25,000	25,000
601 Water	-	-	-	-	-	-	-	-
602 Sewer	175,000	175,000	-	-	-	-	-	-
651 Surface Water	-	-	-	-	-	-	-	-
Total Transfers Out	1,169,116	813,136	275,000	2,225,000	25,000	25,000	48,444	25,000
Net Transfers	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Wyoming, Minnesota
Capital Improvement Plan - Police Forfeiture Fund 201
Schedule of Planned Capital Outlay 2020 to 2026

Department	City Accounting Code	Year to Replace	Item	2020 Actual Amounts	2021 Estimated Amounts
Currently No Items Identified				\$ -	\$ -
				\$ -	\$ -

City of Wyoming, Minnesota
Capital Improvement Plan - Police Forfeiture Fund 201
Schedule of Projected Revenue, Expenditures and Debt

Capital Project Fund Projected Activity				2020 Actual	2021 Estimated
Revenues					
Property taxes				\$ -	\$ -
Interest on investments				767	248
Charges for services				-	-
Miscellaneous				500	-
Total Revenues				<u>1,267</u>	<u>248</u>
Expenditures					
Current					
Police				509	519
Capital outlay				-	-
Police				2,389	-
Total Expenditures				<u>2,898</u>	<u>519</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures				<u>(1,631)</u>	<u>(271)</u>
Other Financing Sources (Uses)					
Transfers in				-	-
Transfer out				-	-
Bond proceeds				-	-
Sale of Fixed Asset				2,332	10,000
Total Other Financing Sources				<u>2,332</u>	<u>10,000</u>
Net Change in Fund Balances				<u>701</u>	<u>9,729</u>
Cash Balances January 1				<u>24,139</u>	<u>24,840</u>
Cash Balances, December 31				<u>\$ 24,840</u>	<u>\$ 34,569</u>

City of Wyoming, Minnesota
Capital Improvement Plan - Police Forfeiture Fund 201
Schedule of Projected Revenue, Expenditures and Debt (Continued)

Debt Service Fund Related Activity				2020 Estimated	2021 Estimated
Beginning Balance				\$ -	\$ -
Revenue					
Property taxes				-	-
Interest				-	-
Total Revenue				<u>-</u>	<u>-</u>
Expenditures					
Principle				-	-
Interest				-	-
Total Expenditures				<u>-</u>	<u>-</u>
Ending Balance				<u>\$ -</u>	<u>\$ -</u>

2022	2023	2024	2025	2026
Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -

Capital Project Fund Projected Activity

2022	2023	2024	2025	2026
Estimated	Estimated	Estimated	Estimated	Estimated
\$ -	\$ -	\$ -	\$ -	\$ -
346	444	543	643	744
-	-	-	-	-
-	-	-	-	-
346	444	543	643	744
530	540	551	562	573
-	-	-	-	-
530	540	551	562	573
(184)	(96)	(8)	81	170
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
10,000	10,000	10,000	10,000	10,000
10,000	10,000	10,000	10,000	10,000
9,816	9,904	9,992	10,081	10,170
34,569	44,385	54,289	64,281	74,362
\$ 44,385	\$ 54,289	\$ 64,281	\$ 74,362	\$ 84,532

Debt Service Fund Related Activity

2022	2023	2024	2025	2026
Estimated	Estimated	Estimated	Estimated	Estimated
\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
\$ -	\$ -	\$ -	\$ -	\$ -

City of Wyoming, Minnesota
Capital Improvement Plan - Police Impounds & Tows Fund 202
Schedule of Planned Capital Outlay 2020 to 2026

Department	City Accounting Code	Year to Replace	Item	Cost	2020 Actual Amounts	2021 Estimated Amounts
Police	202-42110-580	2020	Squad 206	\$ 36,800	\$ 36,800	\$ -
					<u>\$ 36,800</u>	<u>\$ -</u>

City of Wyoming, Minnesota
Capital Improvement Plan - Police Impounds & Tows Fund 202
Schedule of Projected Revenue, Expenditures and Debt

Capital Project Fund Projected Activity				2019 Actual	2020 Actual	2021 Estimated
Revenues						
Property taxes				\$ -	\$ -	\$ -
Interest on investments				589	1,193	121
Charges for services				7,179	9,176	9,360
Miscellaneous				-	-	-
Total Revenues				<u>7,768</u>	<u>10,369</u>	<u>9,481</u>
Expenditures						
Current						
Police				7,838	8,096	8,339
Capital outlay						
Police				1,615	36,261	-
Total Expenditures				<u>9,453</u>	<u>44,357</u>	<u>8,339</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures				<u>(1,685)</u>	<u>(33,988)</u>	<u>1,142</u>
Other Financing Sources (Uses)						
Transfers in				-	-	-
Transfer out				-	-	-
Bond proceeds				-	-	-
Sale of Fixed Asset				5,321	6,421	6,549
Total Other Financing Sources				<u>5,321</u>	<u>6,421</u>	<u>6,549</u>
Net Change in Fund Balances				<u>3,636</u>	<u>(27,567)</u>	<u>7,691</u>
Cash Balances January 1				<u>34,286</u>	<u>39,679</u>	<u>12,112</u>
Cash Balances, December 31				<u>\$ 37,922</u>	<u>\$ 12,112</u>	<u>\$ 19,803</u>

City of Wyoming, Minnesota
Capital Improvement Plan - Police Impounds & Tows Fund 202
Schedule of Projected Revenue, Expenditures and Debt (Continued)

Debt Service Fund Related Activity			2020 Estimated	2021 Estimated
Beginning Balance			\$ -	\$ -
Revenue				
Property taxes			-	-
Interest			-	-
Total Revenue			<u>-</u>	<u>-</u>
Expenditures				
Principle			-	-
Interest			-	-
Total Expenditures			<u>-</u>	<u>-</u>
Ending Balance			<u>\$ -</u>	<u>\$ -</u>

2022	2023	2024	2025	2026
Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -

Capital Project Fund Projected Activity

2022	2023	2024	2025	2026
Estimated	Estimated	Estimated	Estimated	Estimated
\$ -	\$ -	\$ -	\$ -	\$ -
198	276	356	437	520
9,547	9,738	9,932	10,131	10,334
-	-	-	-	-
9,745	10,014	10,289	10,569	10,854
8,589	8,847	9,112	9,385	9,667
-	-	-	-	-
8,589	8,847	9,112	9,385	9,667
1,156	1,167	1,176	1,183	1,187
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
6,680	6,814	6,950	7,089	7,231
6,680	6,814	6,950	7,089	7,231
7,836	7,981	8,127	8,272	8,418
19,803	27,639	35,621	43,747	52,020
\$ 27,639	\$ 35,621	\$ 43,747	\$ 52,020	\$ 60,438

Debt Service Fund Related Activity

2022	2023	2024	2025	2026
Estimated	Estimated	Estimated	Estimated	Estimated
\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
\$ -	\$ -	\$ -	\$ -	\$ -

City of Wyoming, Minnesota
Capital Improvement Plan - Capital Equipment Fund 401
Schedule of Planned Capital Outlay 2020 to 2026

Department	City Accounting Code	Year to Replace	Item	Cost	2020	2021
					Actual Amounts	Estimated Amounts
Administration	401-41000-500	2020	Rooftop AC	\$ 40,000	\$ 40,000	\$ -
Administration	401-41000-500	2020	City Wide Software	52,600	52,600	-
Administration	401-41000-500	2021	Server	28,000	-	28,000
Administration	401-41000-500	2026	Server	35,000	-	-
Administration	401-41000-500	2021	City Wide Software	142,760	-	142,760
Administration	401-41000-500	2023	Datto - Cloud Backup server	5,000	-	-
Administration	401-41000-500	2026	Computer replacement	5,000	-	-
Building	401-42400-500	2020	Building permit software	10,000	10,000	-
Building	401-42400-500	2020	Inspection vehicle #1 (50% of Squad 201)	20,000	20,000	-
Building	401-42400-500	2024	Inspection vehicle #1 (50% of Squad 201)	20,500	-	-
Building	401-42400-500	2026	Building department computers	10,000	-	-
Fire	401-42200-500	2021	CV 2	23,500	-	23,500
Fire	401-42200-500	2021	Grass #1	60,000	-	60,000
Fire	401-42200-500	2021	Civil Defense Siren	18,000	-	18,000
Fire	401-42200-500	2021	800 MHz Radios	20,000	-	20,000
Fire	401-42200-500	2022	800 MHz Radios	30,000	-	-
Fire	401-42200-500	2023	800 MHz Radios	30,000	-	-
Fire	401-42200-500	2024	800 MHz Radios	30,000	-	-
Fire	401-42200-500	2025	800 MHz Radios	30,000	-	-
Fire	401-42200-500	2026	800 MHz Radios	40,000	-	-
Fire	401-42200-500	2025	Ladder #1	1,000,000	-	-
Parks		2021	Parks	10,000	-	10,000
Parks		2022	Parks	25,000	-	-
Parks		2023	Parks	25,000	-	-
Parks		2024	Parks	25,000	-	-
Parks		2025	Parks	25,000	-	-
Parks		2026	Parks	25,000	-	-
Police	401-42110-500	2020	Squad 201	20,000	20,000	-
Police	401-42110-500	2020	Squad 204	45,000	45,000	-
Police	401-42110-500	2021	Squad 205	23,500	-	23,500
Police	401-42110-500	2022	Squad 202	47,000	-	-
Police	401-42110-500	2022	Squad 207	47,000	-	-
Police	401-42110-500	2023	Squad 203	48,000	-	-
Police	401-42110-500	2023	Squad 204	48,000	-	-
Police	401-42110-500	2024	Squad 201	25,000	-	-
Police	401-42110-500	2024	Squad 205	48,000	-	-
Police	401-42110-500	2025	Squad 202	48,000	-	-
Police	401-42110-500	2025	Squad 207	48,000	-	-
Police	401-42110-500	2026	Squad 203	48,000	-	-
Police	401-42110-500	2026	Squad 204	48,000	-	-
Police	401-42110-500	2021	Server/computers	12,000	-	12,000
Police	401-42110-500	2022	Server/computers	14,500	-	-
Police	401-42110-500	2023	Server/computers	14,500	-	-
Police	401-42110-500	2024	Server/computers	15,000	-	-
Police	401-42110-500	2025	Server/computers	15,000	-	-
Police	401-42110-500	2026	Server/computers	15,000	-	-
Public Works	401-43100-500	2020	Township building repairs	10,000	10,000	-
Public Works	401-43100-500	2020	Skid Steer	30,000	30,000	-
Public Works	401-43100-500	2020	2019 Transit Van	32,000	32,000	-
Public Works	401-43100-500	2021	Bobcat attachment	10,000	-	10,000
Public Works	401-43100-500	2023	Bobcat attachment	10,000	-	-
Public Works	401-43100-500	2025	Bobcat attachment	10,000	-	-
Public Works	401-43100-500	2021	Polaris 4 wheeler	12,000	-	12,000
Public Works	401-43100-500	2021	Hot Patch Trailer	30,000	-	30,000
Public Works	401-43100-500	2022	Hot Patch Trailer	18,000	-	-
Public Works	401-43100-500	2021	F550 Light duty dump	80,000	-	80,000
Public Works	401-43100-500	2021	1985 John Deere backhoe	10,000	-	10,000
Public Works	401-43100-500	2022	Plow truck #918	250,000	-	-
Public Works	401-43100-500	2021	Plow truck tandem #917	50,000	-	50,000
Public Works	401-43100-500	2022	Plow truck tandem #917	50,000	-	-
Public Works	401-43100-500	2023	Plow truck tandem #917	50,000	-	-
Public Works	401-43100-500	2023	2008 Mack Truck	125,000	-	-
Public Works	401-43100-500	2024	2008 Mack Truck	125,000	-	-
Public Works	401-43100-500	2023	2012 Pickup	45,000	-	-
Public Works	401-43100-500	2024	2009 Skidsteer	70,000	-	-
Public Works	401-43100-500	2026	2011 Freightliner	250,000	-	-
					<u>\$ 259,600</u>	<u>\$ 529,760</u>

2022	2023	2024	2025	2026
Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-
-	-	-	-	-
-	-	-	-	35,000
-	-	-	-	-
-	5,000	-	-	-
-	-	-	-	5,000
-	-	-	-	-
-	-	-	-	-
-	-	20,500	-	-
-	-	-	-	10,000
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
30,000	-	-	-	-
-	30,000	-	-	-
-	-	30,000	-	-
-	-	-	30,000	-
-	-	-	-	40,000
-	-	-	1,000,000	-
-	-	-	-	-
25,000	-	-	-	-
-	25,000	-	-	-
-	-	25,000	-	-
-	-	-	25,000	-
-	-	-	-	25,000
-	-	-	-	-
-	-	-	-	-
47,000	-	-	-	-
47,000	-	-	-	-
-	48,000	-	-	-
-	48,000	-	-	-
-	-	25,000	-	-
-	-	48,000	-	-
-	-	-	48,000	-
-	-	-	48,000	-
-	-	-	-	48,000
-	-	-	-	48,000
-	-	-	-	-
14,500	-	-	-	-
-	14,500	-	-	-
-	-	15,000	-	-
-	-	-	15,000	-
-	-	-	-	15,000
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	10,000	-	-	-
-	-	-	10,000	-
-	-	-	-	-
-	-	-	-	-
18,000	-	-	-	-
-	-	-	-	-
250,000	-	-	-	-
-	-	-	-	-
50,000	-	-	-	-
-	50,000	-	-	-
-	125,000	-	-	-
-	-	125,000	-	-
-	45,000	-	-	-
-	-	70,000	-	-
-	-	-	-	250,000
\$ 481,500	\$ 400,500	\$ 358,500	\$ 1,176,000	\$ 476,000

City of Wyoming, Minnesota
Capital Improvement Plan - Capital Equipment Fund 401
Schedule of Projected Revenue, Expenditures and Debt

Capital Project Fund Projected Activity			
	2019 Actual	2020 Actual	2021 Estimated
Revenues			
Property taxes	\$ -	\$ 265,588	\$ 170,000
Interest on investments	-	27,027	7,590
Intergovernmental revenue	-	286,654	302,393
Miscellaneous	-	-	-
Total Revenues	-	579,269	479,983
Expenditures			
Payment on advance from other funds	-		47,179
Other Expenses	-	2,996	-
Capital outlay			
Administration	-	59,320	170,760
Building	-	-	-
Fire	-	240,868	121,500
Police	-	138,555	35,500
Public Works	-	242,865	192,000
Total Expenditures	-	684,604	519,760
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	(105,335)	(39,777)
Other Financing Sources (Uses)			
Transfers in	-	578,733	-
Transfer out	-	(59,403)	-
Bond proceeds	-	-	-
Sale of Fixed Asset	-	13,600	13,600
Total Other Financing Sources	-	532,930	13,600
Net Change in Fund Balances	-	427,595	(26,177)
Cash Balances January 1	-	189,905	759,035
Cash Balances, December 31	\$ -	\$ 759,035	\$ 732,858

City of Wyoming, Minnesota
Capital Improvement Plan - Capital Equipment Fund 401
Schedule of Projected Revenue, Expenditures and Debt (Continued)

Debt Service Fund Related Activity			
	2020 Estimated	2021 Estimated	
Beginning Balance	\$ -	\$ -	
Revenue			
Property taxes	-	-	
Interest	-	-	
Total Revenue	-	-	
Expenditures			
Principle	-	-	
Interest	-	-	
Total Expenditures	-	-	
Ending Balance	\$ -	\$ -	

Capital Project Fund Projected Activity					
2022	2023	2024	2025	2026	
Estimated	Estimated	Estimated	Estimated	Estimated	
\$ 200,000	\$ 225,000	\$ 250,000	\$ 300,000	\$ 300,001	
7,329	8,057	9,915	12,524	7,549	
308,441	314,610	320,902	327,320	333,866	
-	-	-	-	-	
515,769	547,667	580,817	639,844	641,416	
47,179	47,179	-	-	-	
-	-	-	-	-	
-	5,000	-	-	40,000	
-	-	20,500	-	10,000	
30,000	30,000	30,000	1,030,000	40,000	
108,500	110,500	88,000	111,000	111,000	
318,000	230,000	195,000	10,000	-	
456,500	375,500	333,500	1,151,000	201,000	
59,269	172,167	247,317	(511,156)	440,416	
-	-	-	-	-	
-	-	-	-	-	
-	-	-	-	-	
13,600	13,600	13,600	13,600	13,600	
13,600	13,600	13,600	13,600	13,600	
72,869	185,767	260,917	(497,556)	454,016	
732,858	805,728	991,495	1,252,412	754,856	
\$ 805,728	\$ 991,495	\$ 1,252,412	\$ 754,856	\$ 1,208,871	

Debt Service Fund Related Activity					
2022	2023	2024	2025	2026	
Estimated	Estimated	Estimated	Estimated	Estimated	
\$ -	\$ -	\$ -	\$ -	\$ -	
-	-	-	-	-	
-	-	-	-	-	
-	-	-	-	-	
-	-	-	-	-	
-	-	-	-	-	
-	-	-	-	-	
\$ -	\$ -	\$ -	\$ -	\$ -	

City of Wyoming, Minnesota
Capital Improvement Plan - Park Acquisition Fund 404
Schedule of Planned Capital Outlay 2020 to 2026

Department	City Accounting Code	Year to Replace	Item	Cost	2020	2021
					Actual Amounts	Estimated Amounts
Park	404-45200-530	2020	Swenson Park DNR Matching Grant	\$ 83,000	\$ 83,000	\$ -
Park	404-45200-530	2020	Railroad Park Spur	8,000	8,000	-
Park	404-45200-530	2021	Railroad Park	25,000	-	25,000
Park	404-45200-530	2022	Fireside Park	25,000	-	-
Park	404-45200-530	2023	Ashton Park	25,000	-	-
Park	404-45200-530	2024	Vergas Memorial Park	25,000	-	-
Park	404-45200-530	2025	Comfort Lake Estates	25,000	-	-
					<u>\$ 91,000</u>	<u>\$ 25,000</u>

City of Wyoming, Minnesota
Capital Improvement Plan - Park Acquisition Fund 404
Schedule of Projected Revenue, Expenditures and Debt

Capital Project Fund Projected Activity				2019 Actual	2020 Actual	2021 Estimated
Revenues						
Property taxes				\$ 5,611	\$ 10,000	\$ -
Interest on investments				1,091	2,864	1,281
Intergovernmental revenue				13,845	-	-
Miscellaneous				15,300	41,400	42,228
Total Revenues				<u>35,847</u>	<u>54,264</u>	<u>43,509</u>
Expenditures						
Capital outlay						
Culture and recreation				17,341	11,674	25,000
Total Expenditures				<u>17,341</u>	<u>11,674</u>	<u>25,000</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures				<u>18,506</u>	<u>42,590</u>	<u>18,509</u>
Other Financing Sources (Uses)						
Transfers in				4,380	-	25,000
Transfer out				-	-	-
Bond proceeds				-	-	-
Sale of Fixed Asset				-	-	-
Total Other Financing Sources				<u>4,380</u>	<u>-</u>	<u>25,000</u>
Net Change in Fund Balances				<u>22,886</u>	<u>42,590</u>	<u>43,509</u>
Cash Balances January 1				<u>65,151</u>	<u>85,553</u>	<u>128,143</u>
Cash Balances, December 31				<u>\$ 88,037</u>	<u>\$ 128,143</u>	<u>\$ 171,652</u>

City of Wyoming, Minnesota
Capital Improvement Plan - Park Acquisition Fund 404
Schedule of Projected Revenue, Expenditures and Debt (Continued)

Debt Service Fund Related Activity			2020 Estimated	2021 Estimated
Beginning Balance			\$ -	\$ -
Revenue				
Property taxes			-	-
Interest			-	-
Total Revenue			<u>-</u>	<u>-</u>
Expenditures				
Principle			-	-
Interest			-	-
Total Expenditures			<u>-</u>	<u>-</u>
Ending Balance			<u>\$ -</u>	<u>\$ -</u>

2022	2023	2024	2025	2026
Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-
-	-	-	-	-
25,000	-	-	-	-
-	25,000	-	-	-
-	-	25,000	-	-
-	-	-	25,000	-
\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -

Capital Project Fund Projected Activity				
2022	2023	2024	2025	2026
Estimated	Estimated	Estimated	Estimated	Estimated
\$ -	\$ -	\$ -	\$ -	\$ -
1,717	2,164	2,625	3,100	3,588
-	-	-	-	-
43,073	43,934	44,813	45,709	46,623
44,789	46,098	47,438	48,809	50,211
25,000	25,000	25,000	25,000	-
25,000	25,000	25,000	25,000	-
19,789	21,098	22,438	23,809	50,211
25,000	25,000	25,000	25,000	25,000
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
25,000	25,000	25,000	25,000	25,000
44,789	46,098	47,438	48,809	75,211
171,652	216,442	262,540	309,978	358,787
\$ 216,442	\$ 262,540	\$ 309,978	\$ 358,787	\$ 433,998

Debt Service Fund Related Activity				
2022	2023	2024	2025	2026
Estimated	Estimated	Estimated	Estimated	Estimated
\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
\$ -	\$ -	\$ -	\$ -	\$ -

City of Wyoming, Minnesota
Capital Improvement Plan - Trail Development Fund 405
Schedule of Planned Capital Outlay 2020 to 2026

Department	City Accounting Code	Year to Replace	Item	Cost	2020 Actual Amounts	2021 Estimated Amounts
Currently No Items Identified				\$ -	\$ -	\$ -
					\$ -	\$ -

City of Wyoming, Minnesota
Capital Improvement Plan - Trail Development Fund 405
Schedule of Projected Revenue, Expenditures and Debt

Capital Project Fund Projected Activity				2019 Actual	2020 Actual	2021 Estimated
Revenues						
Property taxes				\$ -	\$ -	\$ -
Interest on investments				728	30	9
Intergovernmental revenue				-	-	-
Miscellaneous				-	-	-
Total Revenues				<u>728</u>	<u>30</u>	<u>9</u>
Expenditures						
Capital outlay				-	-	-
Total Expenditures				<u>-</u>	<u>-</u>	<u>-</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures				<u>728</u>	<u>30</u>	<u>9</u>
Other Financing Sources (Uses)						
Transfers in				-	-	-
Transfer out				(54,216)	-	-
Bond proceeds				-	-	-
Sale of Fixed Asset				-	-	-
Total Other Financing Sources				<u>(54,216)</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balances				<u>(53,488)</u>	<u>30</u>	<u>9</u>
Cash Balances January 1				<u>54,386</u>	<u>898</u>	<u>928</u>
Cash Balances, December 31				<u>\$ 898</u>	<u>\$ 928</u>	<u>\$ 937</u>

City of Wyoming, Minnesota
Capital Improvement Plan - Trail Development Fund 405
Schedule of Projected Revenue, Expenditures and Debt (Continued)

Debt Service Fund Related Activity				2020 Estimated	2021 Estimated
Beginning Balance				\$ -	\$ -
Revenue					
Property taxes				-	-
Interest				-	-
Total Revenue				<u>-</u>	<u>-</u>
Expenditures					
Principle				-	-
Interest				-	-
Total Expenditures				<u>-</u>	<u>-</u>
Ending Balance				<u>\$ -</u>	<u>\$ -</u>

2022	2023	2024	2025	2026
Estimated	Estimated	Estimated	Estimated	Estimated
Amounts	Amounts	Amounts	Amounts	Amounts
\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -

Capital Project Fund Projected Activity

2022	2023	2024	2025	2026
Estimated	Estimated	Estimated	Estimated	Estimated
\$ -	\$ -	\$ -	\$ -	\$ -
9	9	10	10	10
-	-	-	-	-
-	-	-	-	-
9	9	10	10	10
-	-	-	-	-
-	-	-	-	-
9	9	10	10	10
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
9	9	10	10	10
937	947	956	966	975
\$ 947	\$ 956	\$ 966	\$ 975	\$ 985

Debt Service Fund Related Activity

2022	2023	2024	2025	2026
Estimated	Estimated	Estimated	Estimated	Estimated
\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
\$ -	\$ -	\$ -	\$ -	\$ -

City of Wyoming, Minnesota
Capital Improvement Plan - MSA Fund 407
Schedule of Planned Capital Outlay 2020 to 2026

Department	City Accounting Code	Year to Replace	Item	Cost	2020 Actual Amounts	2021 Estimated Amounts
Public Works	407-43100-500	2020	Crack filling seal coating	\$ 100,000	\$ 100,000	\$ -
Public Works	407-43100-500	2021	Crack filling seal coating	177,000	-	177,000
Public Works	407-43100-500	2022	Crack filling seal coating	177,000	-	-
Public Works	407-43100-500	2023	Crack filling seal coating	177,000	-	-
Public Works	407-43100-500	2024	Crack filling seal coating	177,000	-	-
Public Works	407-43100-500	2025	Crack filling seal coating	177,000	-	-
Public Works	407-43100-500	2026	Crack filling seal coating	177,000	-	-
					<u>\$ 100,000</u>	<u>\$ 177,000</u>

City of Wyoming, Minnesota
Capital Improvement Plan - MSA Fund 407
Schedule of Projected Revenue, Expenditures and Debt

Capital Project Fund Projected Activity				2019 Actual	2020 Actual	2021 Estimated
Revenues						
Property taxes				\$ -	\$ -	\$ -
Interest on investments				5,172	14,081	5,206
Intergovernmental revenue				129,210	140,091	142,893
Miscellaneous				-	-	-
Total Revenues				<u>134,382</u>	<u>154,172</u>	<u>148,099</u>
Expenditures						
Capital outlay				-	-	177,000
Total Expenditures				<u>-</u>	<u>-</u>	<u>177,000</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures				<u>134,382</u>	<u>154,172</u>	<u>(28,901)</u>
Other Financing Sources (Uses)						
Transfers in				-	-	-
Transfer out				-	-	-
Bond proceeds				-	-	-
Sale of Fixed Asset				-	-	-
Total Other Financing Sources				<u>-</u>	<u>-</u>	<u>-</u>
Net Change in Fund Balances				<u>134,382</u>	<u>154,172</u>	<u>(28,901)</u>
Cash Balances January 1				<u>232,073</u>	<u>366,455</u>	<u>520,627</u>
Cash Balances, December 31				<u>\$ 366,455</u>	<u>\$ 520,627</u>	<u>\$ 491,726</u>

City of Wyoming, Minnesota
Capital Improvement Plan - MSA Fund 407
Schedule of Projected Revenue, Expenditures and Debt (Continued)

Debt Service Fund Related Activity			2020 Estimated	2021 Estimated
Beginning Balance			\$ -	\$ -
Revenue				
Property taxes			-	-
Interest			-	-
Total Revenue			<u>-</u>	<u>-</u>
Expenditures				
Principle			-	-
Interest			-	-
Total Expenditures			<u>-</u>	<u>-</u>
Ending Balance			<u>\$ -</u>	<u>\$ -</u>

2022	2023	2024	2025	2026
Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-
177,000	-	-	-	-
-	177,000	-	-	-
-	-	177,000	-	-
-	-	-	177,000	-
-	-	-	-	177,000
\$ 177,000	\$ 177,000	\$ 177,000	\$ 177,000	\$ 177,000

Capital Project Fund Projected Activity				
2022	2023	2024	2025	2026
Estimated	Estimated	Estimated	Estimated	Estimated
\$ -	\$ -	\$ -	\$ -	\$ -
4,917	4,654	4,417	4,208	4,026
145,751	148,666	151,639	154,672	157,765
-	-	-	-	-
150,668	153,320	156,056	158,879	161,792
177,000	177,000	177,000	177,000	177,000
177,000	177,000	177,000	177,000	177,000
(26,332)	(23,680)	(20,944)	(18,121)	(15,208)
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
(26,332)	(23,680)	(20,944)	(18,121)	(15,208)
491,726	465,394	441,714	420,770	402,649
\$ 465,394	\$ 441,714	\$ 420,770	\$ 402,649	\$ 387,441

Debt Service Fund Related Activity				
2022	2023	2024	2025	2026
Estimated	Estimated	Estimated	Estimated	Estimated
\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
\$ -	\$ -	\$ -	\$ -	\$ -

City of Wyoming, Minnesota
Capital Improvement Plan - Street Replacement Fund 408
Schedule of Planned Capital Outlay 2020 to 2026

Department	City Accounting Code	Year to Replace	Item	Cost	2020	2021
					Actual Amounts	Estimated Amounts
Public Works	Multiple	2020	2020 Street Project	\$ 3,750,000	\$ 3,750,000	\$ -
Public Works	Multiple	2021	2021 Street Projects	2,114,000	-	2,114,000
Public Works	Multiple	2022	East Viking Boulevard	1,756,000	-	-
Public Works	Multiple	2023	2023 Street Projects	2,983,000	-	-
Public Works	Multiple	2024	2024 Street Projects	2,025,800	-	-
Public Works	Multiple	2025	Mill and overlay	2,666,300	-	-
Public Works	Multiple	2025	2025 Street Projects	3,962,700	-	-
					<u>\$ 3,750,000</u>	<u>\$ 2,114,000</u>

2022	2023	2024	2025	2026
Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-
1,756,000	-	-	-	-
-	2,983,000	-	-	-
-	-	2,025,800	-	-
-	-	-	2,666,300	-
-	-	-	3,962,700	-
\$ 1,756,000	\$ 2,983,000	\$ 2,025,800	\$ 6,629,000	\$ -

City of Wyoming, Minnesota
Capital Improvement Plan - Street Replacement Fund 408
Schedule of Projected Revenue, Expenditures and Debt

Capital Project Fund Projected Activity			
	2019 Actual	2020 Actual	2021 Estimated
Revenues			
Property taxes	\$ -	\$ -	\$ -
Special assessments	156,250	177,464	32,107
Franchise fees	-	-	72,584
Interest on investments	40,407	62,596	29,997
Construction MSA	1,387,629	420,274	208,000
MSA Advance	-	-	-
State Bridge Bond Financing	-	-	-
Total Revenues	<u>1,584,286</u>	<u>660,334</u>	<u>342,689</u>
Expenditures			
Other expenses	-	53,887	-
Capital outlay	1,585,729	3,486,635	2,114,000
Total Expenditures	<u>1,585,729</u>	<u>3,540,522</u>	<u>2,114,000</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(1,443)</u>	<u>(2,880,188)</u>	<u>(1,771,311)</u>
Other Financing Sources (Uses)			
Transfers in	-	-	-
Transfer out	(39,736)	-	-
Bond proceeds	-	3,705,101	-
Sale of Fixed Asset	-	-	-
Total Other Financing Sources	<u>(39,736)</u>	<u>3,705,101</u>	<u>-</u>
Net Change in Fund Balances	<u>(41,179)</u>	<u>824,913</u>	<u>(1,771,311)</u>
Cash Balances January 1	<u>2,566,237</u>	<u>1,927,069</u>	<u>2,999,727</u>
Cash Balances, December 31	<u>\$ 2,525,058</u>	<u>\$ 2,999,727</u>	<u>\$ 1,228,416</u>

City of Wyoming, Minnesota
Capital Improvement Plan - Street Replacement Fund 408
Schedule of Projected Revenue, Expenditures and Debt (Continued)

Debt Service Fund Related Activity		
	2020 Estimated	2021 Estimated
Beginning Balance	\$ -	\$ -
Revenue		
Property taxes	-	-
Interest	-	-
Total Revenue	<u>-</u>	<u>-</u>
Expenditures		
Principle	-	-
Interest	-	-
Total Expenditures	<u>-</u>	<u>-</u>
Ending Balance	<u>\$ -</u>	<u>\$ -</u>

Capital Project Fund Projected Activity				
2022 Estimated	2023 Estimated	2024 Estimated	2025 Estimated	2026 Estimated
\$ 300,000	\$ 500,000	\$ 600,000	\$ 600,000	\$ 600,000
93,221	92,110	85,426	82,088	81,381
290,337	290,337	290,337	290,337	290,337
12,284	54,926	38,187	-	-
364,378	371,665	379,098	386,680	394,414
2,500,000				
260,000	-	-	-	-
3,820,220	1,309,038	1,393,048	1,359,106	1,366,132
-	-	-	-	-
1,756,000	2,983,000	2,025,800	6,629,000	-
1,756,000	2,983,000	2,025,800	6,629,000	-
2,064,220	(1,673,962)	(632,752)	(5,269,894)	1,366,132
2,200,000	-	-	-	-
-	-	-	-	-
-	-	-	3,000,000	-
-	-	-	-	-
2,200,000	-	-	3,000,000	-
4,264,220	(1,673,962)	(632,752)	(2,269,894)	1,366,132
1,228,416	5,492,635	3,818,674	3,185,922	916,028
\$ 5,492,635	\$ 3,818,674	\$ 3,185,922	\$ 916,028	\$ 2,282,160

Debt Service Fund Related Activity				
2022 Estimated	2023 Estimated	2024 Estimated	2025 Estimated	2026 Estimated
\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	304,500
-	-	-	-	-
-	-	-	-	304,500
-	-	-	-	200,000
-	-	-	-	90,000
-	-	-	-	290,000
\$ -	\$ -	\$ -	\$ -	\$ 14,500

City of Wyoming, Minnesota
Capital Improvement Plan - Capital Revolving Fund 409
Schedule of Planned Capital Outlay 2020 to 2026

Department	City Accounting Code	Year to Replace	Item	Cost	2020 Actual Amounts	2021 Estimated Amounts
Public Safety		2023	Public Safety	\$ 11,880,000	\$ -	\$ -
City Hall		2023	City Hall	1,350,000	-	-
Public Works		2024	Public Works	5,200,000	-	-
					<u>\$ -</u>	<u>\$ -</u>

City of Wyoming, Minnesota
Capital Improvement Plan - Capital Revolving Fund 409
Schedule of Projected Revenue, Expenditures and Debt

Capital Project Fund Projected Activity			
	2019 Actual	2020 Actual	2021 Estimated
Revenues			
Property taxes	\$ -	\$ -	\$ -
Interest on investments	22,237	57,849	23,479
Interfund loans (2019 Dump Truck)	47,179		47,179
Miscellaneous	-	-	-
Total Revenues	<u>69,416</u>	<u>57,849</u>	<u>70,658</u>
Expenditures			
Capital outlay	121,820	-	-
Total Expenditures	<u>121,820</u>	<u>-</u>	<u>-</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	<u>(52,404)</u>	<u>57,849</u>	<u>70,658</u>
Other Financing Sources (Uses)			
Transfers in	950,000	-	-
Transfer out	-	-	(250,000)
Bond proceeds	-	-	-
Sale of Fixed Asset	-	-	-
Total Other Financing Sources	<u>950,000</u>	<u>-</u>	<u>(250,000)</u>
Net Change in Fund Balances	<u>897,596</u>	<u>57,849</u>	<u>(179,342)</u>
Cash Balances January 1	<u>1,345,319</u>	<u>2,431,628</u>	<u>2,347,942</u>
Cash Balances, December 31	<u>\$ 2,242,915</u>	<u>\$ 2,347,942</u>	<u>\$ 2,168,600</u>

City of Wyoming, Minnesota
Capital Improvement Plan - Capital Revolving Fund 409
Schedule of Projected Revenue, Expenditures and Debt (Continued)

Debt Service Fund Related Activity		
	2020 Estimated	2021 Estimated
Beginning Balance	\$ -	\$ -
Revenue		
Property taxes	-	-
Interest	-	-
Total Revenue	<u>-</u>	<u>-</u>
Expenditures		
Principle	-	-
Interest	-	-
Total Expenditures	<u>-</u>	<u>-</u>
Ending Balance	<u>\$ -</u>	<u>\$ -</u>

2022	2023	2024	2025	2026
Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
\$ -	\$ 11,880,000	\$ -	\$ -	\$ -
-	1,350,000	-	-	-
-	-	-	5,200,000	-
\$ -	\$ 13,230,000	\$ -	\$ 5,200,000	\$ -

Capital Project Fund Projected Activity

2022	2023	2024	2025	2026
Estimated	Estimated	Estimated	Estimated	Estimated
\$ -	\$ -	\$ -	\$ -	\$ -
21,686	375	3,620	3,656	4,783
47,179	47,179	-	-	-
-	-	-	-	-
68,865	47,554	3,620	3,656	4,783
-	13,230,000	-	5,200,000	-
-	13,230,000	-	5,200,000	-
68,865	(13,182,446)	3,620	(5,196,344)	4,783
-	-	-	-	-
(2,200,000)	-	-	-	-
-	13,507,000	-	5,309,000	-
-	-	-	-	-
(2,200,000)	13,507,000	-	5,309,000	-
(2,131,135)	324,554	3,620	112,656	4,783
2,168,600	37,465	362,019	365,639	478,296
\$ 37,465	\$ 362,019	\$ 365,639	\$ 478,296	\$ 483,079

Debt Service Fund Related Activity

2022	2023	2024	2025	2026
Estimated	Estimated	Estimated	Estimated	Estimated
\$ -	\$ -	\$ -	\$ 43,826	\$ 88,246
-	-	920,337	923,618	1,291,839
-	-	-	438	882
-	-	920,337	924,056	1,292,722
-	-	550,000	560,000	780,000
-	-	326,511	319,636	450,323
-	-	876,511	879,636	1,230,323
\$ -	\$ -	\$ 43,826	\$ 88,246	\$ 150,644

City of Wyoming, Minnesota
Capital Improvement Plan - Gambling Proceeds Fund 490
Schedule of Planned Capital Outlay 2020 to 2026

Department	City Accounting Code	Year to Replace	Item	2020 Actual Amounts	2021 Estimated Amounts	2022 Estimated Amounts
Currently No Items Identified				\$ -	\$ -	\$ -
				\$ -	\$ -	\$ -

City of Wyoming, Minnesota
Capital Improvement Plan - Gambling Proceeds Fund 490
Schedule of Projected Revenue, Expenditures and Debt

Capital Project Fund Projected Activity				2020 Actual	2021 Estimated	2022 Estimated
Revenues						
Property taxes				\$ -	\$ -	\$ -
Interest on investments				3,027	1,125	1,087
Intergovernmental revenue				-	-	-
Miscellaneous				19,669	20,062	20,464
Total Revenues				22,696	21,187	21,550
Expenditures						
Capital outlay				-	-	-
Total Expenditures				-	-	-
Excess (Deficiency) of Revenues Over (Under) Expenditures				22,696	21,187	21,550
Other Financing Sources (Uses)						
Transfers in				-	-	-
Transfer out				-	(25,000)	(25,000)
Bond proceeds				-	-	-
Sale of Fixed Asset				-	-	-
Total Other Financing Sources				-	(25,000)	(25,000)
Net Change in Fund Balances				22,696	(3,813)	(3,450)
Cash Balances January 1				89,787	112,483	108,670
Cash Balances, December 31				\$ 112,483	\$ 108,670	\$ 105,221

City of Wyoming, Minnesota
Capital Improvement Plan - Gambling Proceeds Fund 490
Schedule of Projected Revenue, Expenditures and Debt (Continued)

Debt Service Fund Related Activity				2020 Estimated	2021 Estimated	2022 Estimated
Beginning Balance				\$ -	\$ -	\$ -
Revenue						
Property taxes				-	-	-
Interest				-	-	-
Total Revenue				-	-	-
Expenditures						
Principle				-	-	-
Interest				-	-	-
Total Expenditures				-	-	-
Ending Balance				\$ -	\$ -	\$ -

2023	2024	2025	2026
Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -

Capital Project Fund Projected Activity

2023	2024	2025	2026
Estimated	Estimated	Estimated	Estimated
\$ -	\$ -	\$ -	\$ -
1,052	1,021	995	972
-	-	-	-
20,873	21,290	21,716	22,150
21,925	22,312	22,711	23,122
-	-	-	-
-	-	-	-
21,925	22,312	22,711	23,122
-	-	-	-
(25,000)	(25,000)	(25,000)	(25,000)
-	-	-	-
(25,000)	(25,000)	(25,000)	(25,000)
(3,075)	(2,688)	(2,289)	(1,878)
105,221	102,146	99,457	97,168
\$ 102,146	\$ 99,457	\$ 97,168	\$ 95,290

Debt Service Fund Related Activity

2023	2024	2025	2026
Estimated	Estimated	Estimated	Estimated
\$ -	\$ -	\$ -	\$ -
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
\$ -	\$ -	\$ -	\$ -

City of Wyoming, Minnesota
Capital Improvement Plan - Water Fund 601
Schedule of Planned Capital Outlay 2020 to 2026

Department	Year to Replace	Item	2020	2021
			Actual Amounts	Estimated Amounts
Water	2020	Meter replacement program	\$ 50,000	\$ -
Water	2020	Water tower #2 rehab	500,000	-
Water	2020	Watermain rehab	100,000	-
Water	2021	Meter replacement program	-	50,000
Water	2021	Renew and replace	-	130,000
Water	2022	Meter replacement program	-	-
Water	2022	Renew and replace	-	-
Water	2023	Meter replacement program	-	-
Water	2023	Renew and replace	-	-
Water	2024	Renew and replace	-	-
Water	2025	Renew and replace	-	-
Water	2026	Renew and replace	-	-
			<u>\$ 650,000</u>	<u>\$ 180,000</u>

2022	2023	2024	2025	2026
Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
50,000	-	-	-	-
175,000	-	-	-	-
-	50,000	-	-	-
-	165,695	-	-	-
-	-	215,695	-	-
-	-	-	215,695	-
-	-	-	-	215,695
\$ 225,000	\$ 215,695	\$ 215,695	\$ 215,695	\$ 215,695

City of Wyoming, Minnesota
Capital Improvement Plan - Water Fund 601
Statement of Cash Flows

Enterprise Fund Projected Activity

	2020 Actual	2021 Estimated
Cash Flows from Operating Activities		
Receipts from customers and users	\$ 576,801	\$ 605,641
Payments to suppliers and employees	(419,801)	(432,395)
Net Cash Provided (Used) by Operating Activities	<u>157,000</u>	<u>173,246</u>
Cash Flows from Noncapital Financing Activities		
Transfers in	175,000	-
Transfers out	-	-
Receipt on advance to other funds	29,958	-
Net Cash Provided (Used) by Noncapital Financing Activities	<u>204,958</u>	<u>-</u>
Cash Flows from Capital and Related Financing Activities		
Acquisition of capital assets	(496,763)	(180,000)
Connection charges	21,840	64,000
Intergovernmental revenue	-	-
Proceeds from bonds	-	-
New principal and Interest paid on debt	-	-
Existing principal on debt	(155,687)	(157,089)
Existing interest on debt	(69,747)	(63,681)
Net Cash Used by Capital and Related Financing Activities	<u>(700,357)</u>	<u>(336,770)</u>
Cash Flows From Investing Activities		
Investment earnings	52,130	12,725
Net Increase (Decrease) in Cash and Cash Equivalents	(286,269)	(150,800)
Cash and Cash Equivalents, January 1	<u>1,558,724</u>	<u>1,272,455</u>
Cash and Cash Equivalents, December 31	<u><u>\$ 1,272,455</u></u>	<u><u>\$ 1,121,655</u></u>

Enterprise Fund Projected Activity				
2022	2023	2024	2025	2026
Estimated	Estimated	Estimated	Estimated	Estimated
\$ 635,923	\$ 667,719	\$ 701,105	\$ 736,160	\$ 772,969
(445,367)	(458,728)	(472,490)	(486,664)	(501,264)
190,556	208,991	228,615	249,496	271,704
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
(225,000)	(215,695)	(215,695)	(215,695)	(215,695)
64,000	64,000	64,000	64,000	64,000
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
(163,492)	(164,895)	(171,298)	(172,701)	(179,104)
(60,517)	(57,032)	(53,214)	(49,241)	(45,112)
(385,010)	(373,622)	(376,207)	(373,637)	(375,911)
11,217	9,384	7,832	6,434	5,257
(183,237)	(155,246)	(139,760)	(117,707)	(98,950)
1,121,655	938,418	783,172	643,412	525,705
\$ 938,418	\$ 783,172	\$ 643,412	\$ 525,705	\$ 426,756

City of Wyoming, Minnesota
Capital Improvement Plan - Sewer Fund 602
Schedule of Planned Capital Outlay 2020 to 2026

Department	Year to Replace	Item	2020	2021
			Actual Amounts	Estimated Amounts
Sewer	2020	CLJSTC	\$ 262,044	\$ -
Sewer	2020	Lift station #11 (Glen Oak/East Viking)	60,000	-
Sewer	2020	Sanitary sewer upsizing and repairs	500,000	-
Sewer	2021	CLJSTC	-	200,680
Sewer	2021	Lift station #12 (Forest Blvd- panel only)	-	55,000
Sewer	2021	Renew and replace	-	168,000
Sewer	2022	CLJSTC	-	-
Sewer	2022	Lift station #5 (Glen Oak/262nd)	-	-
Sewer	2022	Renew and replace	-	-
Sewer	2023	CLJSTC	-	-
Sewer	2023	Lift station #3 (Freeport Dead End)	-	-
Sewer	2023	Renew and replace	-	-
Sewer	2024	CLJSTC	-	-
Sewer	2024	Renew and replace	-	-
Sewer	2025	CLJSTC	-	-
Sewer	2025	Renew and replace	-	-
Sewer	2026	CLJSTC	-	-
Sewer	2026	Renew and replace	-	-
			<u>\$ 822,044</u>	<u>\$ 423,680</u>

2022	2023	2024	2025	2026
Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
110,664	-	-	-	-
60,000	-	-	-	-
164,000	-	-	-	-
-	224,808	-	-	-
-	60,000	-	-	-
-	222,297	-	-	-
-	-	93,148	-	-
-	-	282,297	-	-
-	-	-	139,896	-
-	-	-	282,297	-
-	-	-	-	139,896
-	-	-	-	282,297
\$ 334,664	\$ 507,105	\$ 375,445	\$ 422,193	\$ 422,193

City of Wyoming, Minnesota
Capital Improvement Plan - Sewer Fund 602
Statement of Cash Flows

Enterprise Fund Projected Activity

	2020 Actual	2021 Estimated
Cash Flows from Operating Activities		
Receipts from customers and users	\$ 1,220,858	\$ 1,239,171
Payments to suppliers and employees	(902,715)	(929,796)
Net Cash Provided (Used) by Operating Activities	<u>318,143</u>	<u>309,374</u>
Cash Flows from Noncapital Financing Activities		
Transfers in	-	-
Transfers out	(175,000)	-
Receipt on advance to other funds	29,958	-
Net Cash Provided (Used) by Noncapital Financing Activities	<u>(145,042)</u>	<u>-</u>
Cash Flows from Capital and Related Financing Activities		
Acquisition of capital assets	(126,479)	(423,680)
Connection charges	22,750	74,000
Intergovernmental revenue	-	-
Proceeds from bonds	-	-
New principal and Interest paid on debt	-	-
Existing principal on debt	(104,313)	(107,911)
Existing interest on debt	(22,607)	(19,424)
Net Cash Used by Capital and Related Financing Activities	<u>(230,649)</u>	<u>(477,015)</u>
Cash Flows From Investing Activities		
Investment earnings	<u>107,423</u>	<u>36,192</u>
Net Increase (Decrease) in Cash and Cash Equivalents	49,875	(131,448)
Cash and Cash Equivalents, January 1	<u>3,569,329</u>	<u>3,619,204</u>
Cash and Cash Equivalents, December 31	<u><u>\$ 3,619,204</u></u>	<u><u>\$ 3,487,756</u></u>

Enterprise Fund Projected Activity				
2022	2023	2024	2025	2026
Estimated	Estimated	Estimated	Estimated	Estimated
\$ 1,257,758	\$ 1,276,625	\$ 1,295,774	\$ 1,315,211	\$ 1,334,939
(957,690)	(986,421)	(1,016,014)	(1,046,494)	(1,077,889)
300,068	290,204	279,760	268,717	257,050
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
(334,664)	(507,105)	(375,445)	(422,193)	(422,193)
74,000	74,000	74,000	74,000	74,000
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
(111,508)	(115,105)	(118,702)	(122,299)	(125,896)
(16,133)	(12,733)	(9,226)	(5,611)	(3,777)
(388,304)	(560,943)	(429,373)	(476,103)	(477,866)
34,878	34,344	31,980	30,804	29,038
(53,359)	(236,395)	(117,633)	(176,583)	(191,778)
3,487,756	3,434,397	3,198,001	3,080,369	2,903,786
\$ 3,434,397	\$ 3,198,001	\$ 3,080,369	\$ 2,903,786	\$ 2,712,008

City of Wyoming, Minnesota
Capital Improvement Plan - Surface Water Fund 651
Schedule of Planned Capital Outlay 2020 to 2026

Department	Year to Replace	Item	2020	2021
			Actual Amounts	Estimated Amounts
Surface water	2021	Pond Dredging/Water Ruse projects	\$ -	\$ 40,000
Surface Water	2021	Excavator	-	75,000
Surface Water	2021	Street Sweeper	-	250,000
Surface Water	2021	Vactor Truck	-	150,000
Surface Water	2022	Pond Dredging/Water Ruse projects	-	-
Surface Water	2023	Pond Dredging/Water Ruse projects	-	-
Surface Water	2024	Pond Dredging/Water Ruse projects	-	-
Surface Water	2025	Pond Dredging/Water Ruse projects	-	-
Surface Water	2026	Pond Dredging/Water Ruse projects	-	-
			<u>\$ -</u>	<u>\$ 515,000</u>

2022	2023	2024	2025
Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
\$ -	\$ -	\$ -	\$ -
-	-	-	-
-	-	-	-
-	-	-	-
40,000	-	-	-
-	40,000	-	-
-	-	45,000	-
-	-	-	45,000
-	-	-	-
\$ 40,000	\$ 40,000	\$ 45,000	\$ 45,000

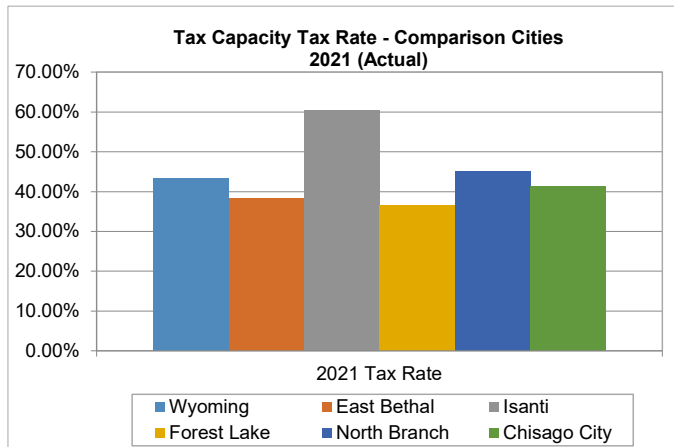
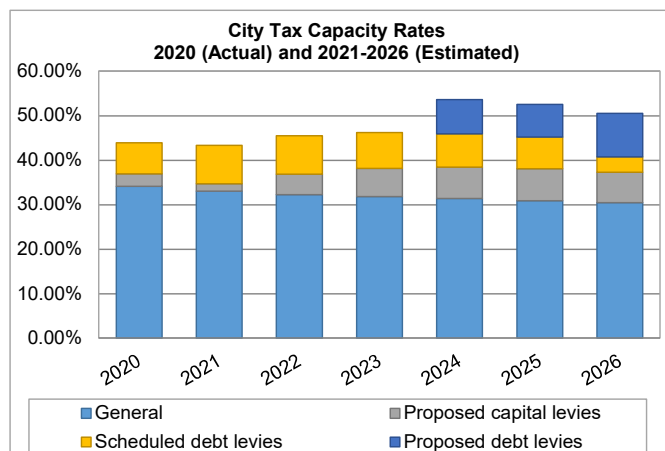
City of Wyoming, Minnesota
Capital Improvement Plan - Surface Water Fund 651
Statement of Cash Flows

Enterprise Fund Projected Activity

	2020 Actual	2021 Estimated
Cash Flows from Operating Activities		
Receipts from customers and users	\$ 53,983	\$ 104,000
Payments to suppliers and employees	(42,080)	(130,440)
Net Cash Provided (Used) by Operating Activities	<u>11,903</u>	<u>(26,440)</u>
Cash Flows from Noncapital Financing Activities		
Transfers in	-	250,000
Transfers out	-	-
Net Cash Provided (Used) by Noncapital Financing Activities	<u>-</u>	<u>250,000</u>
Cash Flows from Capital and Related Financing Activities		
Acquisition of capital assets	-	(515,000)
Intergovernmental revenue	-	200,000
Proceeds from bonds	-	-
New principal and Interest paid on debt	-	-
Existing principal on debt	-	-
Existing interest on debt	-	-
Net Cash Used by Capital and Related Financing Activities	<u>-</u>	<u>(315,000)</u>
Cash Flows From Investing Activities		
Investment earnings	<u>4,260</u>	<u>1,421</u>
Net Increase (Decrease) in Cash and Cash Equivalents	16,163	(90,019)
Cash and Cash Equivalents, January 1	<u>125,901</u>	<u>142,064</u>
Cash and Cash Equivalents, December 31	<u><u>\$ 142,064</u></u>	<u><u>\$ 52,045</u></u>

Enterprise Fund Projected Activity			
2022	2023	2024	2025
Estimated	Estimated	Estimated	Estimated
\$ 187,200	\$ 243,360	\$ 248,227	\$ 253,192
(134,354)	(138,384)	(142,535)	(146,812)
52,846	104,976	105,692	106,380
-	-	-	-
-	-	-	-
-	-	-	-
(40,000)	(40,000)	(45,000)	(45,000)
-	-	-	-
-	-	-	-
-	-	-	-
-	-	-	-
(40,000)	(40,000)	(45,000)	(45,000)
520	654	1,310	1,930
13,366	65,630	62,002	63,310
52,045	65,411	131,041	193,044
\$ 65,411	\$ 131,041	\$ 193,044	\$ 256,354

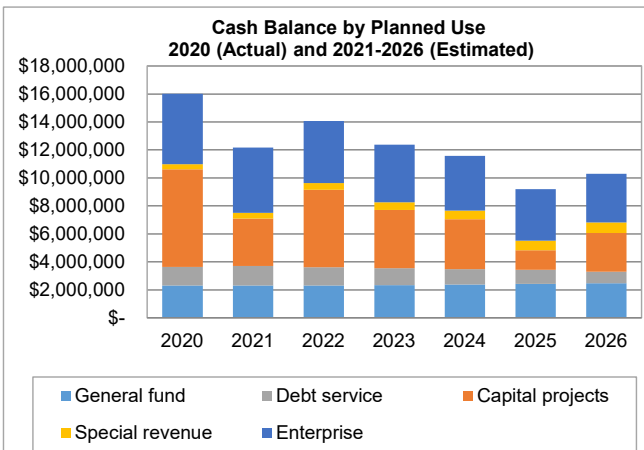
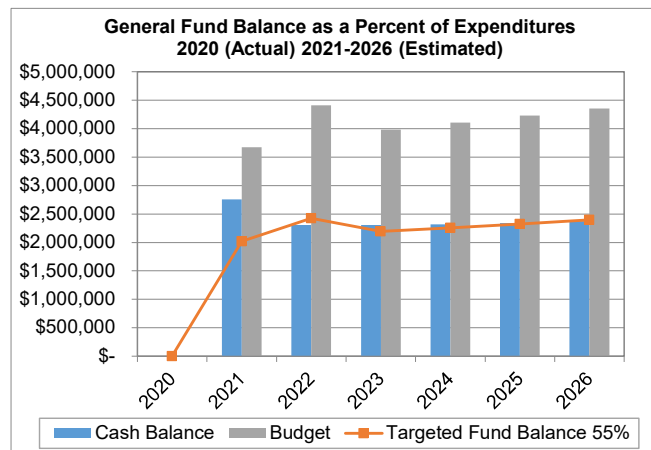
Tax Rates



Tax Rates:

Tax rates are a function of the levy and total tax base. The city tax rate is computed by dividing the city levy by the taxable tax capacity. Future tax rates are based on the assumption of 3.00% growth in tax capacity (see Assumptions). Comparable communities are provided for reference.

General Fund Operations and All Funds Cash Balances



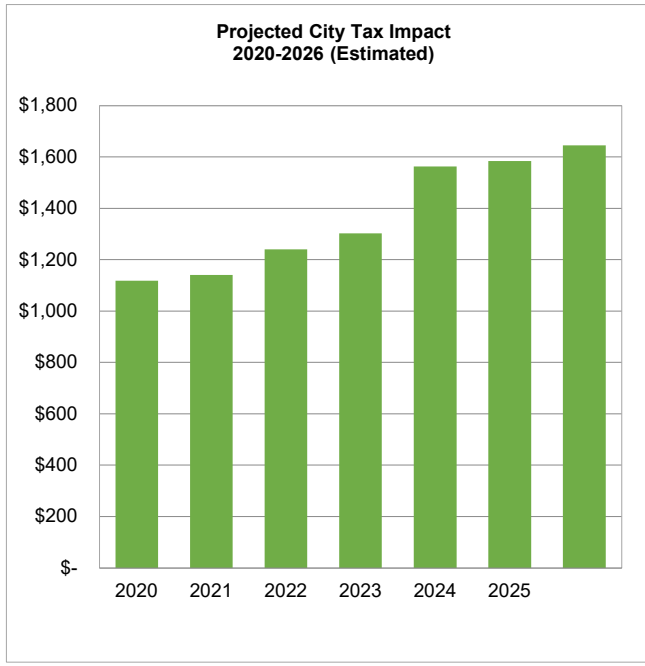
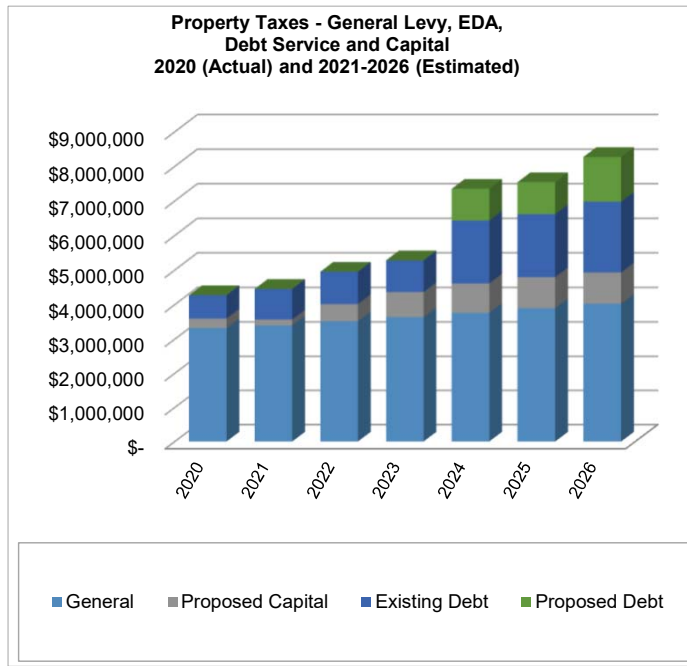
General Fund Balance as a Percent of Revenue:

The General fund fund balance should be maintained at a level to provide for adequate working capital reserves. The MN State Auditor recommends a 35-50% reserve. As the expenditure budget grows, the required reserve should increase accordingly. The City can build to this target by adding to contingency each year. This can be accomplished by reducing expenditures and maintaining the same level of revenue or increasing tax levy.

Cash Balance by Planned Use (000's):

The balances represented in this graph are categorized by the planned use and/or limitations determined by statute.

Property Taxes by Type



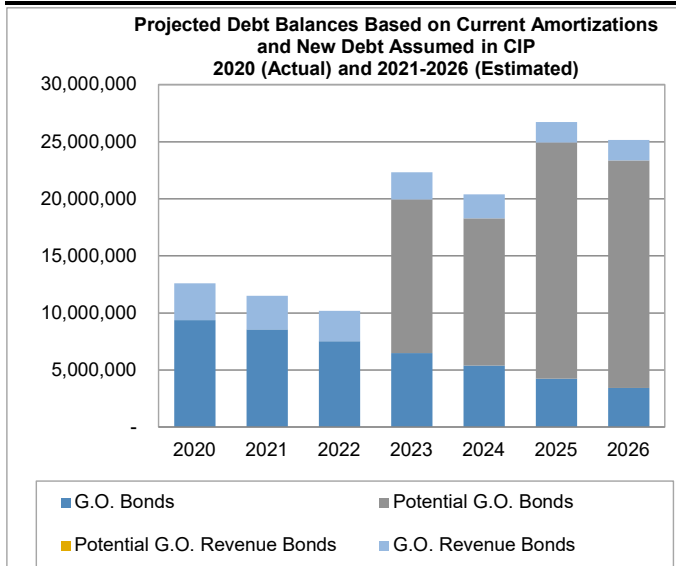
Percent of Property Taxes - General Levy and Bonds

This graph highlights the percent of levy by planned use. Increases in the levy are primarily attributed to the growth in proposed capital levies.

Projected City Tax Impact - Median Value Home

The overall property tax levy for an average valued house is highlighted above.

Debt



Debt Balances

The projected debt portfolio includes issuance of bonds in 2020 and 2025 for street improvements and in 2023 and 2025 for Facilities. These projects will result in an increase to the amount of debt outstanding over the life of the Plan.

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Appendix

City of Wyoming, Minnesota
Schedule of Property Taxes Levied and Tax Rates
For the Years Ended December 31, 2020 (Actual) and 2021 to 2026 (Estimated)

		2020 Actual Amounts	2021 Estimated Amounts
Property Taxes Levied for General Purposes			
101	General	\$ 3,276,818	\$ 3,354,083
280	EDA	42,000	42,000
	<i>Subtotal</i>	<u>3,318,818</u>	<u>3,396,083</u>
Property Taxes Levied for Capital			
401	Capital Equipment	265,588	170,000
404	Park Acquisition	10,000	-
405	Trail Development	-	-
407	MSA	-	-
408	Street Replacement	-	-
	<i>Subtotal</i>	<u>275,588</u>	<u>170,000</u>
Property Taxes Levied for Debt Service			
337	G.O. Imp Bonds 2009A	150,996	150,681
338	G.O. Imp Bonds 2015A	317,690	275,000
339	G.O. Imp Bonds 2016A	101,650	125,906
340	G.O. Imp Bonds 2018A	104,487	107,217
341	G.O. Imp Bonds 2020A	-	226,421
TBD	G.O. Imp Bonds 2025B (streets)	-	-
TBD	G.O. Imp Bonds 2023A and 2025A	-	-
	<i>Subtotal</i>	<u>674,823</u>	<u>885,225</u>
Total Taxes Levied		<u>\$ 4,269,229</u>	<u>\$ 4,451,308</u>
Tax Capacity			
	Personal and Real Estate	\$ 9,726,167	\$ 10,277,068
	Estimated New Growth	-	-
	Adjusted net tax capacity	<u>\$ 9,726,167</u>	<u>\$ 10,277,068</u>
Tax Rates			
	General	34.12%	33.05%
	Proposed capital levies	2.83%	1.65%
	Scheduled debt levies	6.94%	8.61%
	Proposed debt levies	0.00%	0.00%
	Total City Levy Tax Rate	<u>43.89%</u>	<u>43.31%</u>
	Population	8,051	8,131
	Taxes per Capita	<u>\$ 530</u>	<u>\$ 547</u>
	Median Home Value	\$ 267,800	\$ 275,834
	Median Home Taxes (from city)	\$ 1,118	\$ 1,141
	% change from prior year \$'s	-0.68%	2.05%
Tax Levy (\$)			
	General	\$ 3,318,818	\$ 3,396,083
	Proposed Capital	275,588	170,000
	Existing Debt	674,823	885,225
	Proposed Debt	-	-
Tax Levy (%)			
	General	78%	76%
	Proposed Capital	6%	4%
	Existing Debt	16%	20%
	Proposed Debt	0%	0%
General Fund Percentage Change in Levy (%)		4.56%	2.36%

2022	2023	2024	2025	2026
Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts	Estimated Amounts
\$ 3,471,476	\$ 3,592,978	\$ 3,718,732	\$ 3,848,887	\$ 3,983,598
42,000	42,000	42,000	42,000	42,000
3,513,476	3,634,978	3,760,732	3,890,887	4,025,598
200,000	225,000	250,000	300,000	300,000
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-
590,337	790,337	890,337	890,337	290,337
790,337	1,015,337	1,140,337	1,190,337	590,337
210,000	215,000	213,000	212,141	-
275,000	250,000	230,000	233,777	-
124,404	127,967	126,096	129,308	128,205
104,540	101,862	104,435	101,600	101,601
222,116	223,061	223,901	224,636	224,637
-	-	-	-	304,500
-	-	920,337	923,618	1,291,839
936,060	917,890	1,817,768	1,825,079	2,050,782
\$ 5,239,873	\$ 5,568,205	\$ 6,718,837	\$ 6,906,304	\$ 6,666,718
\$ 10,790,921	\$ 11,330,467	\$ 11,896,991	\$ 12,491,840	\$ 13,116,432
85,546	86,401	87,265	88,138	89,019
\$ 10,876,467	\$ 11,416,869	\$ 11,984,256	\$ 12,579,978	\$ 13,205,451
32.30%	31.84%	31.38%	30.93%	30.48%
7.27%	8.89%	9.52%	9.46%	4.47%
8.61%	8.04%	7.49%	7.17%	3.44%
0.00%	0.00%	7.68%	7.34%	9.78%
48.18%	48.77%	56.06%	54.90%	50.48%
8,213	8,295	8,378	8,461	8,546
\$ 638	\$ 671	\$ 802	\$ 816	\$ 780
\$ 284,109	\$ 292,632	\$ 301,411	\$ 310,454	\$ 319,767
\$ 1,312	\$ 1,374	\$ 1,633	\$ 1,654	\$ 1,572
15.03%	4.69%	18.87%	1.25%	-4.96%
\$ 3,513,476	\$ 3,634,978	\$ 3,760,732	\$ 3,890,887	\$ 4,025,598
790,337	1,015,337	1,140,337	1,190,337	590,337
936,060	917,890	1,817,768	1,825,079	2,050,782
-	-	920,337	923,618	1,291,839
67%	65%	56%	56%	60%
15%	18%	17%	17%	9%
18%	16%	27%	26%	31%
0%	0%	14%	13%	19%
3.50%	3.50%	3.50%	3.50%	3.50%

**CITY OF WYOMING
Planning Commission**

TO: City Council
FROM: Tom Ramler-Olson, City Planner
Fred Weck
MEETING DATE: July 20, 2021
RE: Site Plan Review for Parking Area Expansion
APPLICANT: Gary Robideau
OWNER: Brad Hildreth
PROPERTY: PIDs 21.00589.26, 21.00589.25
FILE NO.: SP-21-003

Requested Action

Gary Robideau (“applicant”), on behalf of Brad Hildreth (“property owner”), is requesting a site plan review of a proposal to expand the parking area at 5376 260th St (“subject property”). Plans provided by the applicant show an existing parking area expanding to the west to accommodate an additional twelve parking stalls. To facilitate this expansion, the shared lot between the subject property and the abutting westerly lot will be adjusted.

Staff Recommendation

Staff recommends approval of the applicant’s site plan with the following conditions:

1. The outlet for the filtration basin is within the wetland and will require WCA approval.
2. The applicant has applied for a wetland delineation boundary approval. This is currently out for public comment and is not yet approved. Site plan approval is contingent on approval of the wetland boundary.

General Staff Review

The proposal is to expand the existing parking area to the west to provide an additional twelve stalls for the business located at the subject property. For this expansion to occur, the property owner is adjusting the west side lot line at the subject property. The lot line adjustment has been calibrated so that both affected parcels will retain the same amount of area that currently exists for each.

The following table describes the surrounding areas:

Direction	Planned Land Use / Current Zoning
North	Light Industrial and General Business / C - Commercial
West	Light Industrial and General Business / I - Industrial
South	Light Industrial and General Business / I – Industrial
East	Light Industrial and General Business / I - Industrial

General Comprehensive Plan

The subject property is guided Light Industry and General Business in the currently adopted Comprehensive Plan, which is described in that document as follows:

“Plan and zone for the development of a range of businesses including light manufacturing, offices, sales, and research and development. Selectively allow retail or service business by conditional use permit, particularly in the Light Industry area south of Downtown. Locations for industries designated by this plan include portions of the Highway 61 corridor and the site of the former landfill operation along Railroad Avenue. Apply zoning regulations to control site planning, landscaping, lighting, parking, truck handling, outdoor storage, signs, and access. All parcel access must be via City streets. Encourage private redevelopment of properties that have aging buildings and outdoor storage.

The Industrial and Business Area will allow a variety of light manufacturing, office-showroom and office buildings. Outdoor storage of good and materials should only be allowed under a “conditional use permit” that specifies visual screening with buildings, walls, fences, berms and/or landscaping.”

Zoning Review

The subject property is also zoned I – Industrial and is serviced by municipal sewer and water. The purpose of the Industrial District is as follows:

“The Industrial district is established to provide standards of development for certain industrial or manufacturing uses that prefer to be located in choice or strategic sites and to prevent serious problems of compatibility with other non-industrial types of land uses.”

Per Section 40-460.4 (b), the total area of all impervious surfaces on a lot shall not exceed 50 percent of the gross lot area for nonresidential uses. The proposed parking area expansion has an area of approximately 3,980 square feet. This amount is in addition to the existing 17,506 square feet of impervious cover on the subject property. The resulting impervious cover is 21,494 square feet, or 22.5 percent.

At its closest point, the proposed parking area will be approximately 17 feet from the side lot line, which complies with the minimum side setback of 15 feet for parking areas in the Industrial District.

Access

No proposed changes.

Utilities

No proposed changes.

Drainage

The site is outside of the Comfort Lake – Forest Lake Watershed District (CLFLWD) and permitting will not be required through the CLFLWD. Based on the proposed disturbed area, a NPDES permit will not be required. The site is outside of the floodplain, so no floodplain requirements are triggered. Based on the amount of impervious surface proposed, volume control and water quality are not triggered however rate control requirements must be met onsite.

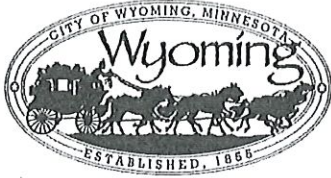
The applicant is proposing to meet rate control requirements through the use of a biofiltration basin which will outlet to the existing pond south of the exiting parking lot and building. Proposed peak discharge rates are shown to meet or be reduced from existing peak discharge rates from the site for the 2-, 10- and 100-year events.

Comments on the drainage design have been provided to the applicant as comments on their plans.

Planning Commission Recommendation

On July 13, 2021 the Planning Commission publicly heard the petitioner's request for Site Plan Review approval. After hearing testimony and discussion, the Planning Commission made the finding that the proposed parking area meets, or will be able to meet, the standards listed in Section 40-86 subject to the following conditions:

1. The outlet for the filtration basin is within the wetland and will require WCA approval.
2. The applicant has applied for a wetland delineation boundary approval. This is currently out for public comment and is not yet approved. Site plan approval is contingent on approval of the wetland boundary.



City Of Wyoming
26885 Forest Blvd., PO Box 188
Wyoming, MN 55092
Phone (651) 462-4947 Fax (651) 462-3938

SITE PLAN REVIEW
LAND USE APPLICATION

A site plan review application requests a use permitted in a particular zoning district, but regulated and controlled through conditions placed upon it by the City Council after review by the Planning Commission.

Property Address: 5376 260th St

Applicant(s) Information:

Name(s) Gary Robideau

Home _____

Address 3922 146th Lane N.W.

Work 612-414-6591

City Andover

State MN

Zip 55304

Email _____

Owner(s) Information: (if other than Applicant(s))

Name(s) BRAD HILDRETH

Home _____

Address 23333 CORNELL STREET

Work 651-434-0165

City STACY

State MN

Zip 55092

Email _____

Owner(s) Signature(s)

[Signatures]

Date _____

Legal description of property: Section 20, Township 33N, Range 21 W

Property Identification Number: R.21.00589,254 ^{21.00589,254} Present zoning: Industrial

Present use of property: _____

Proposed use of property: Parking lot expansion

This application and the following attachments must be submitted to be considered a complete application:

1. A detailed site plan showing the information listed in Section 40 - 82, 1-6 as well as the following:
 - a. The grading and drainage plan must be designed in accordance with Article VII, Division 21 of the Zoning Ordinance and the City of Wyoming Surface Water Resource Guidance Document.
 - b. Elevation drawings of all sides of the proposed building to show compliance with the architectural standards of the zoning district the use will be located in.
 - c. Landscaping and Screening in accordance with Article VII, Divisions 14 & 26.
 - d. Lighting Plan in accordance with Article VII, Division 15.
2. A letter explaining the proposed use and how it will be operated.
3. Applications for uses described in Article VI, Divisions 7, 18, & 19 and Article VII, Divisions 2, 8, 10, 17-20, and 25 of the Zoning Ordinance must include the information necessary to show compliance with the applicable section of the ordinance.
4. Applications for uses that are within the Highway 8 Overlay District or that utilize Highway 8 for access must include the information necessary to show compliance with Article VI, Division 14 of the Zoning Ordinance.
5. The application fee and escrow must be paid at the time of application. The fee is not refundable. The unused portion of the escrow will be returned to the applicant.
6. Any other information deemed necessary by the Zoning Administrator or Planning Commission.

Signature of applicant(s) *[Signature]*

Date 6/21/21

As the applicant for this request, I agree to reimburse the City for all expenses incurred by the City in employing planning, engineering, legal, and other professional consultants in reviewing this application. This may include the replenishment of any escrow funds as required as part of this application. Such costs shall be paid by me, the applicant, regardless of the outcome of the review and prior to commencing any work on the project. All of Article V, Division 4, Site Plan Review is attached to this application and by signing this application, the applicant acknowledges that it has been read and understood.

A public meeting can be scheduled only after a complete application has been received.

Application # SP-21-003 OFFICE USE ONLY Date Application Received 6/21/21
Date Complete Application Received 6/21/21 60 Days 9/11/21 By: Fred Weck
Fee \$220.00 + Escrow \$1,000.00 Date Paid 6/21/21 Official Check # 29321

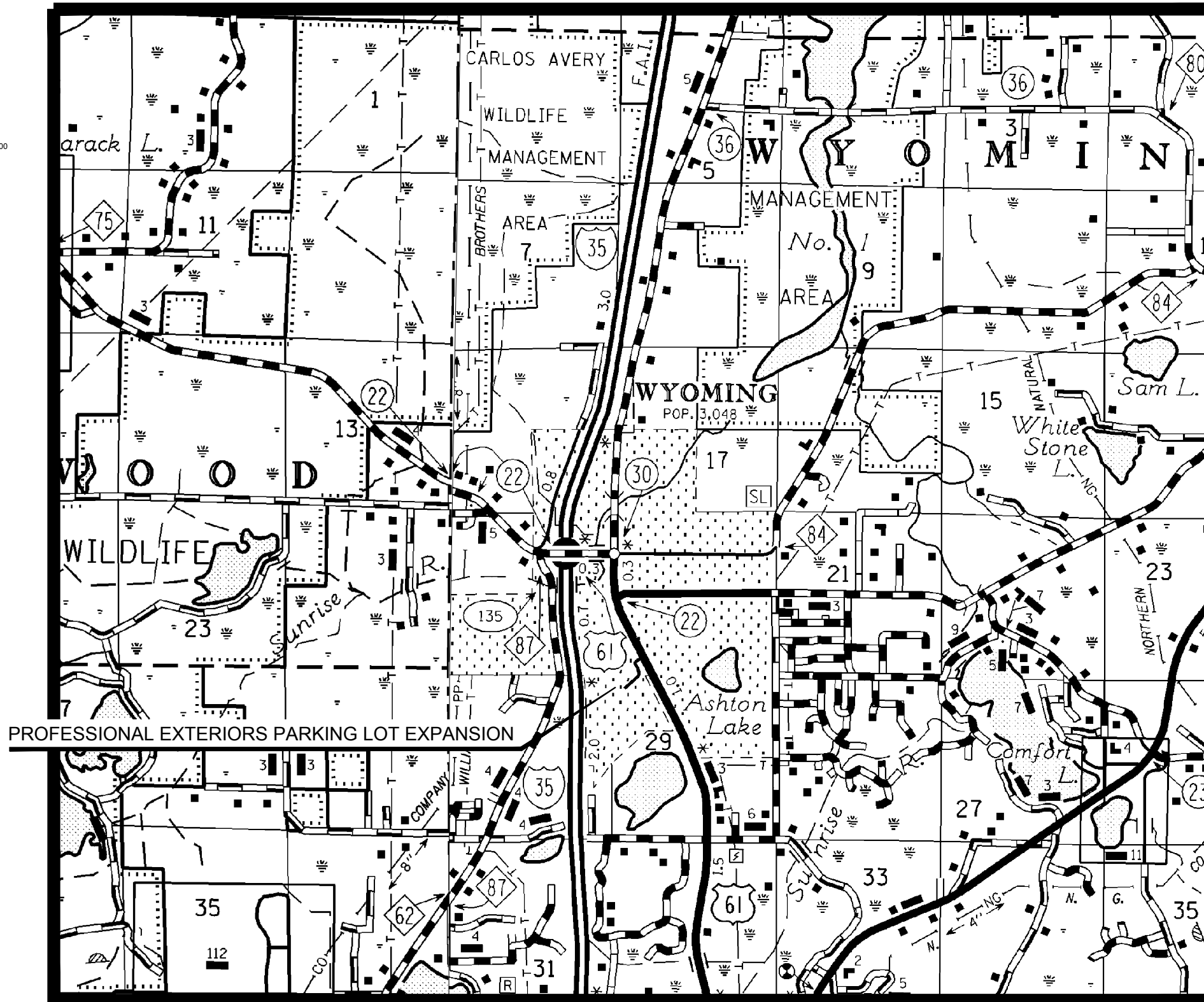
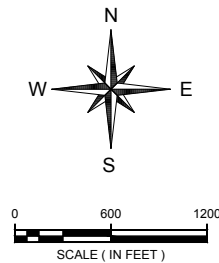
Monday, June 21, 2021 6:16 AM

City of Wyoming,

Professional Exteriors is asking for a site plan review for the purpose of a parking lot expansion.

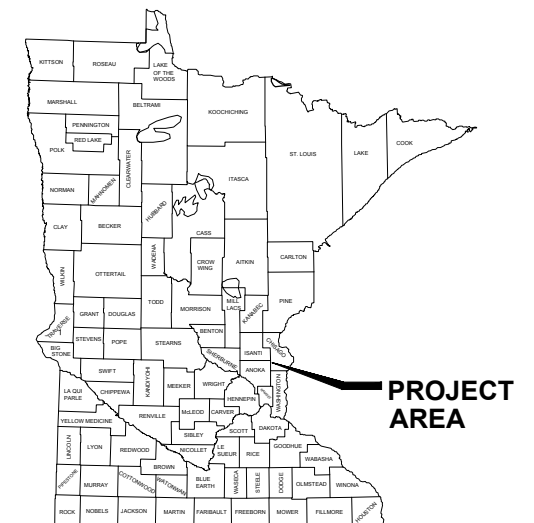
Thank You,
Gary Robideau

CONSTRUCTION PLANS FOR PROFESSIONAL EXTERIORS PARKING LOT EXPANSION WYOMING, MN



PARTIAL MAP OF CHISAGO CITY, MINNESOTA

SHEET INDEX	
SHEET	DESCRIPTION
C1.1	TITLE SHEET
C1.2	LEGEND
C2.1	MISCELLANEOUS DETAILS
C2.2	BASIN DETAILS
C2.3 - C2.5	EROSION CONTROL DETAILS
C3.1	EXISTING CONDITIONS
C4.1	SITE PLAN
C5.1	GRADING PLAN
C6.1	EROSION CONTROL PLAN



GOVERNING SPECIFICATIONS

THE 2018 EDITION OF THE MINNESOTA DEPARTMENT
OF TRANSPORTATION "STANDARD SPECIFICATIONS
FOR CONSTRUCTION" SHALL GOVERN.

ALL CONSTRUCTION SHALL CONFORM TO THE CITY ENGINEERS ASSOCIATION OF MINNESOTA (CEAM) STANDARD SPECIFICATIONS.

SUBSURFACE UTILITY NOTE

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS UTILITY QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

GOPHER STATE ONE CALL
1-800-252-1166

WIDSETH
ARCHITECTS ■ ENGINEERS ■ SCIENTISTS ■ SURVEYORS

HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA

Gregory W. Nathe

GREGORY W. NATHE DATE: 06/18/2021 LIC. NO. 41272

DATE:		DATE	REVISION	REVISION DESCRIPTION	BY
AS SHOWN					
ALS					
DRAWN BY:					
CHECKED BY:					
JOB NUMBER:		2021-10627			

PROFESSIONAL EXTERIORS PARKING LOT EXPANSION
GARY ROBIDEAU
WYOMING, MN
TITLE SHEET

SHEET NO.
C1.1

SURVEY MONUMENTS

	BENCH MARK
	FOUND CIM
	FOUND CPNT.
	FOUND JLM
	FOUND LATH
	FOUND PIPE
	FOUND READING
	STAKED CIM
	STAKED CPNT.
	STAKED JLM
	STAKED PIPE

EXISTING TOPO SYMBOLS

	AC UNIT
	FENCE POST
	FLAG POLE
	GUARD POST
	GUY ANCHOR
	GUY POLE
	HANDICAP SYMBOL
	MAILBOX
	SHRUB
	SIGN DOUBLE POST
	SIGN SINGLE POST
	TREE CONIFER
	TREE DECIDUOUS
	TREE STUMP
	TV DISH
	WETLAND SYMBOL
	YARD LIGHT

EXISTING UTILITY MUNICIPAL SYMBOLS

- ☐ APRON
- ☒ (LS) LIFT STATION
- ☒ (X) SANITARY CLEANOUT
- ☒ (S) SANITARY MANHOLE
- ☐ STORM CATCH BASIN
- ☒ STORM INLET

EXISTING UTILITY MUNICIPAL SYMBOLS (cont.)

	STORM MANHOLE
	WATER CURB STOP
	WATER HANDHOLE
	WATER HYDRANT
	WATER MANHOLE
	WATER METER
	WATER VALVE
	WATER WELL
UTILITY	UTILITY SIZE & TYPE

EXISTING UTILITY PRIVATE SYMBOLS

	ELEC GROUND LIGHT
	ELEC HANDHOLE
	ELEC LIGHT POLE
	ELEC MANHOLE
	ELEC METER
	ELEC PEDESTAL
	ELEC POLE
	ELEC SIGNAL
	ELEC TRANSFORMER BOX
	GAS METER
	GAS VALVE
	LP TANK
	TELE HANDHOLE
	TELE MANHOLE
	TELE PEDESTAL
	TELE POLE
	TV HANDHOLE
	TV PEDESTAL

SOIL BORING SYMBOLS

	LIF	LASER-INDUCED FLUORESCENCE BORING
	LY	LYSIMETER
	MW	MONITOR WELL
	PT	PERC TEST
	PZ	PIEZOMETER
	RW	RECOVERY WELL
	SB	SOIL BORING
	VP	SOIL VAPOR POINT
	VS	VAPOR SURVEY POINT

PROPOSED UTILITY MUNICIPAL SYMBOLS

	APRON PROPOSED
	SANITARY CLEANOUT PROPOSED
	SANITARY LIFT STATION PROPOSED
	SANITARY LIFT STATION VALVE MANHOLE PROPOSED
	SANITARY MANHOLE PROPOSED
	SANITARY PLUG PROPOSED
	STORM CATCH BASIN PROPOSED
	STORM MANHOLE PROPOSED
	WATER 11 1/4° BEND PROPOSED
	WATER 22 1/2° BEND PROPOSED
	WATER 45° BEND PROPOSED
	WATER 90° BEND PROPOSED
	WATER CAP PROPOSED
	WATER CROSS PROPOSED
	WATER CURB STOP PROPOSED
	WATER HYDRANT PROPOSED
	WATER REDUCER PROPOSED
	WATER SLEEVE PROPOSED
	WATER TEE PROPOSED
	WATER VALVE PROPOSED

PROPOSED UTILITY PRIVATE SYMBOLS

ELEC LIGHT POLE PROPOSED

EROSION CONTROL SYMBOLS

 SURFACE DRAINAGE ARROW
 STORM DRAIN INLET PROTECTION

TRAFFIC CONTROL DEVICES & SYMBOLS

	TRAFFIC CONTROL SIGN (1 POST)
	TRAFFIC CONTROL SIGN (2 POST)
	TYPE III BARRICADE
	DRUM CHANNELIZER
	FLASHING ARROW OR MESSAGE BOARD

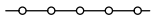
EXISTING TOPOGRAPHIC LINES

	CENTER LINE
	EDGE OF WOODS
	FENCE BARB WIRE
	FENCE CHAIN LINK
	FENCE WOOD
	FORCEMAIN
	OVERHEAD CABLE TV
	OVERHEAD ELECTRIC
	OVERHEAD TELE
	RAILROAD
	RETAINING WALL
	SANITARY SEWER
	SANITARY SEWER SERVICE
	STORM SEWER
	STORM SEWER DRAIN TILE
	UNDERGROUND CABLE TV
	UNDERGROUND ELECTRIC
	UNDERGROUND FIBER OPTIC
	UNDERGROUND GAS
	UNDERGROUND TELE
	WATERMAIN
	WATERMAIN SERVICE
	WETLAND EDGE

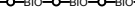
R/W, LOT & EASEMENTS LINES

.....	BUILDING SETBACK LINE
————	LOT LINE PROPOSED
-----	EASEMENT LINE
-----	EASEMENT LINE PROPOSED
-----	LOT LINE
- O ——— O ———	MNDOT CONTROLLED ACCESS LINE
———— - - - ———	RIGHT OF WAY EXISTING
———— - - - ———	RIGHT OF WAY PROPOSED

PROPOSED CONSTRUCTION LINES

	FENCE CHAIN LINK PROPOSED
	FENCE WOOD PROPOSED
	FENCE BARB WIRE PROPOSED
	FORCEMAIN PROPOSED
	SANITARY SEWER PROPOSED
	SANITARY SERVICE PROPOSED
	STORM SEWER PROPOSED
	STORM SEWER DRAIN TILE PROPOSED
	WATERMAIN PROPOSED
	WATERMAIN SERVICE PROPOSED

EROSION CONTROL LINES

	BALE CHECK
	BIO ROLL
	SILT FENCE
	SILT FENCE TYPE HEAVY DUTY
	SILT FENCE TYPE MACHINE SLICED
	SILT FENCE TYPE PREASSEMBLED
	FLOTATION SILTS CURTAIN

HATCH PATTERN AND SHADING LEGEND

	RANDOM RIPRAP
	SOD
	SEED
	HYDRAULIC STABILIZER
	EROSION CONTROL BLANKET
	TEMP. ROCK CONSTRUCTION ENTRANCE
	BUILDING WALL HATCH
	BITUMINOUS SURFACE
	CONCRETE SURFACE
	GRAVEL SURFACE
	EASEMENT PATTERN

DOCUMENTATION SYMBOLS

 SECTION ARROW -
SECTION NUMBER TOP;
PAGE OF SECTION BOTTOM

HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT
WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND
THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER
THE LAWS OF THE STATE OF MINNESOTA.

Gregory W. Nafte

GREGORY W. NAFTE DATE: 06/18/2021 LIC. NO. 41272

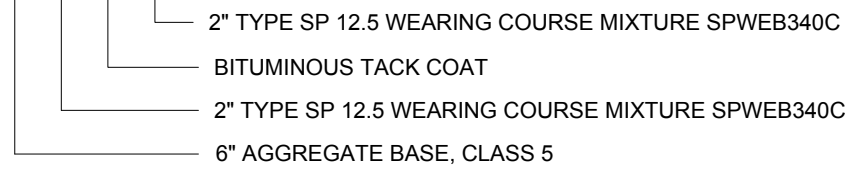
[illegible]

DATE:	JUNE, 2021
SCALE:	AS SHOWN
DRAWN BY:	ALS
CHECKED BY:	GWN
JOB NUMBER:	2021-10627

PROFESSIONAL EXTERIORS PARKING LOT EXPANSION
GARY ROBIDEAU
WYOMING, MN

LEGEND

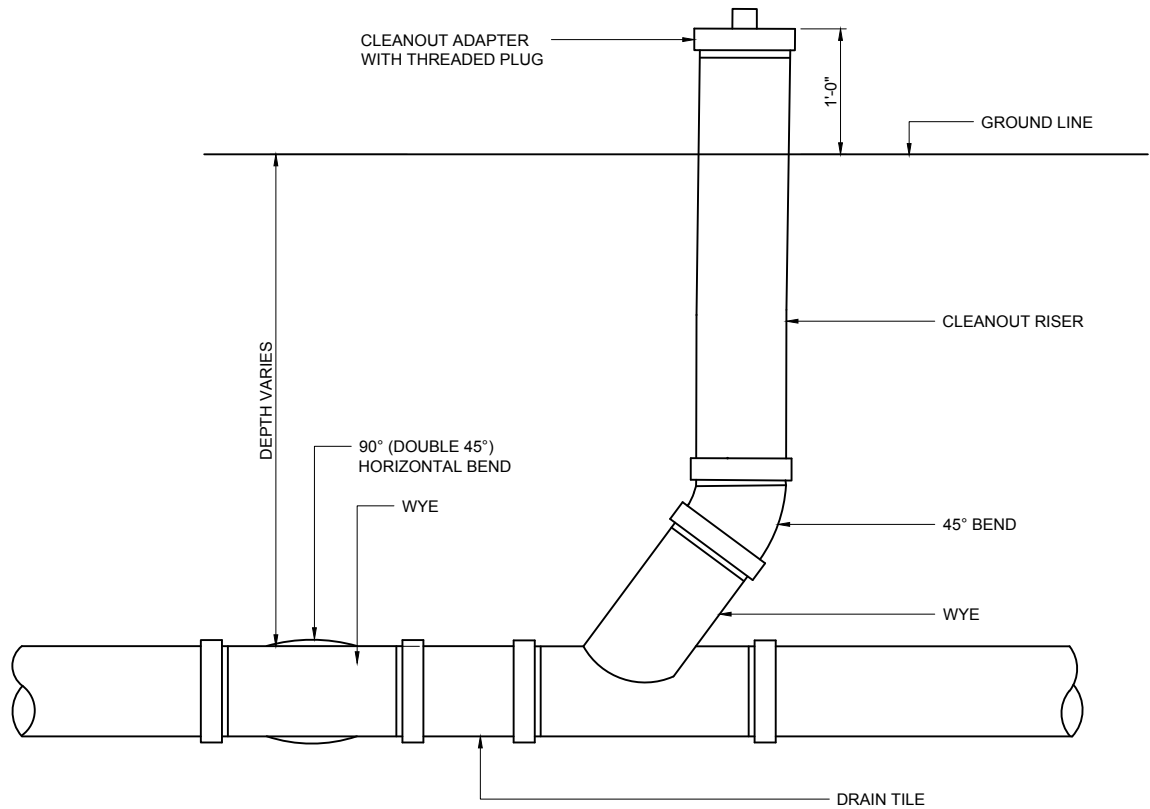
SHEET NO.
C1.2



SCALE: N.T.S.

Diagram showing the elevation of a double door. The total width is 19'-0". The height of the door is 9'-0" (TYP). The door is divided into two panels, each 9'-0" wide. The height of the door is 9'-0" (TYP). The door is divided into two panels, each 9'-0" wide. The height of the door is 9'-0" (TYP).

SHEET NO. C2.1	PROFESSIONAL EXTERIORS PARKING LOT EXPANSION GARY ROBIDEAU WYOMING, MN	DATE: JUNE, 2021 SCALE: AS SHOWN DRAWN BY: ALS CHECKED BY: GWN	JUNE, 2021 AS SHOWN GWN	REVISIONS DESCRIPTION	BY	I HEREBY CERTIFY THAT THIS PLAN SPECIFICATION OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
MISCELLANEOUS DETAILS	JOB NUMBER: 2021-10627					GREGORY W. NATE DATE: 09/18/2021 LIC. NO. 41272

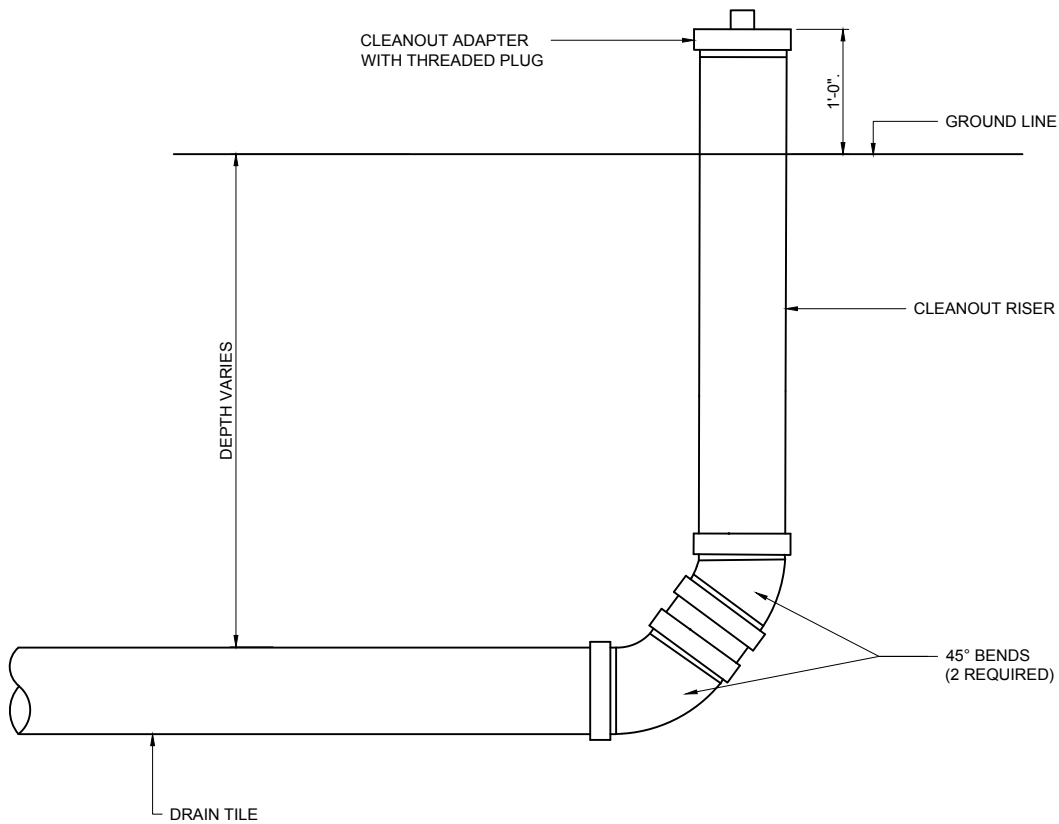


IN-LINE POND DRAIN TILE CLEANOUT

© 2021 WIDSETH SMITH NOLTING

REVISED
--/--/----

DETAIL NO.
134A

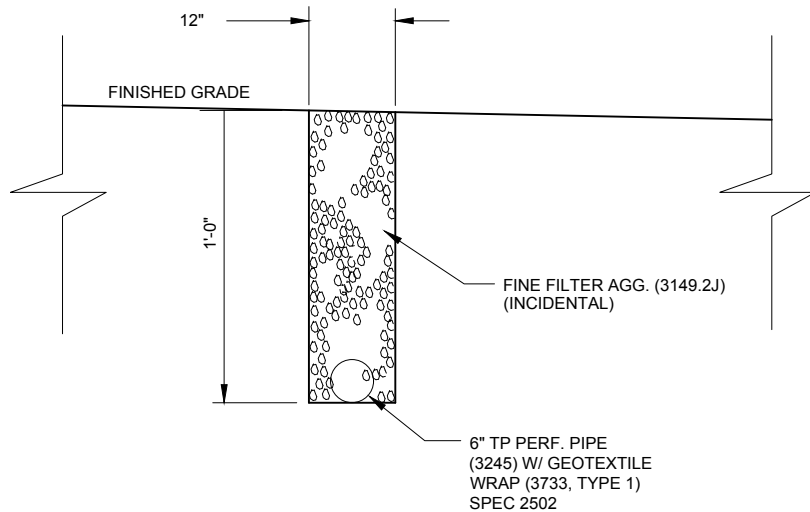
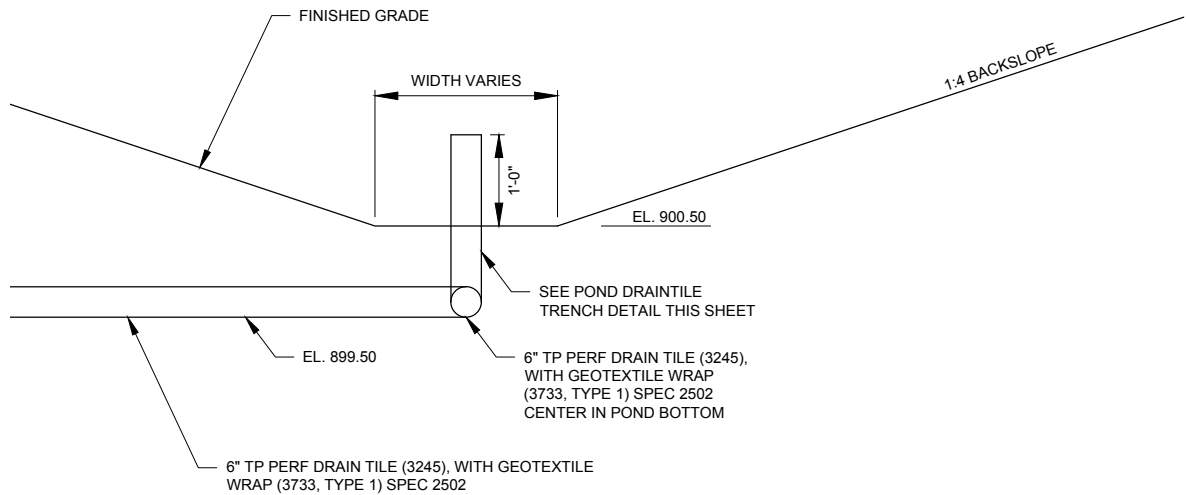


END OF THE LINE POND DRAIN TILE CLEANOUT

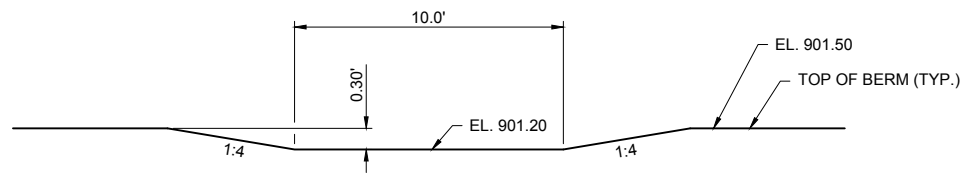
© 2021 WIDSETH SMITH NOLTING

REVISED
--/--/----

DETAIL NO.
134B

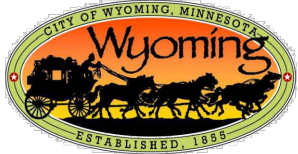
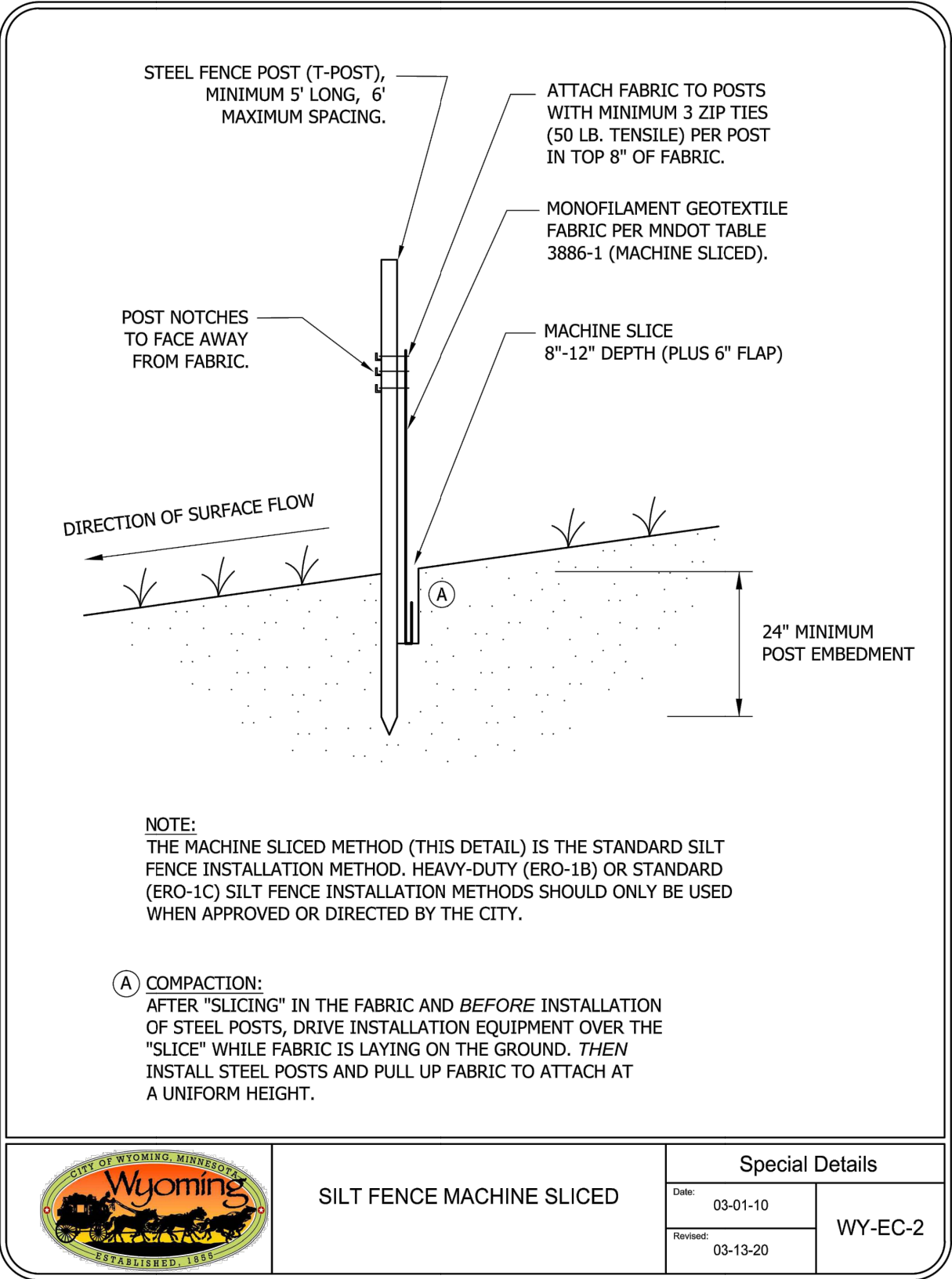


POND DRAINTILE TRENCH
(NOT TO SCALE)



FILTRATION BASIN OVERFLOW SECTION
N.T.S.

DATE	REV#	REVISIONS DESCRIPTION	BY
JUNE, 2021	AS SHOWN		
SCALE:	DRAWN BY:	AL'S	
CHECKED BY:	OWN		
JOB NUMBER:	2021-10627		

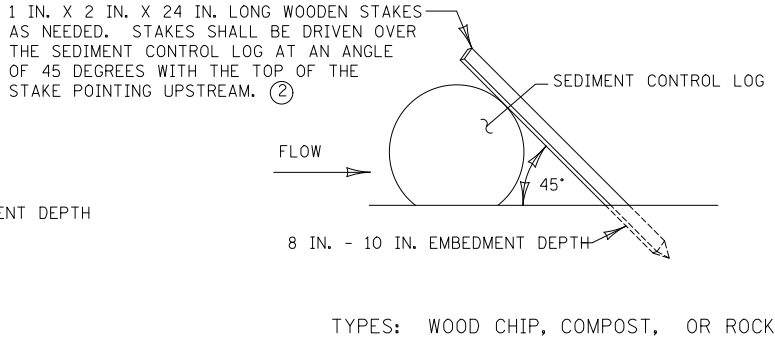
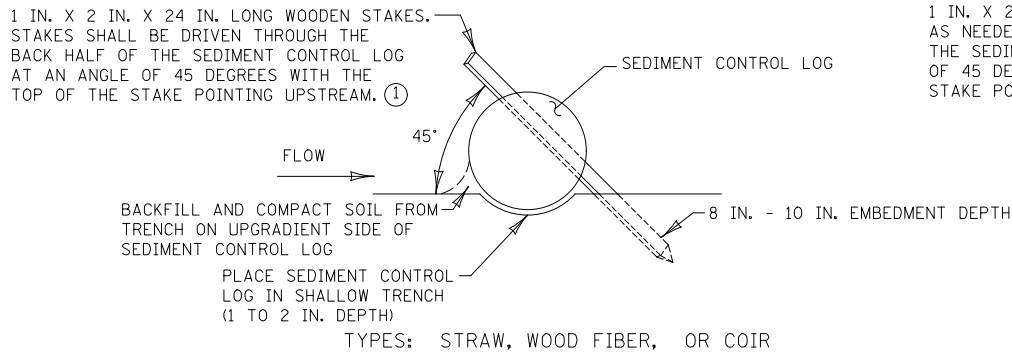


SILT FENCE MACHINE SLICED

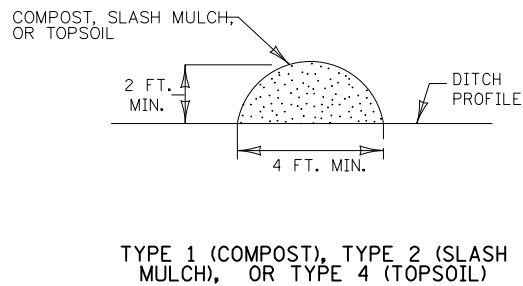
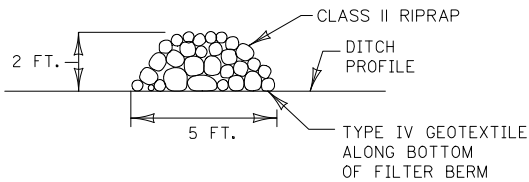
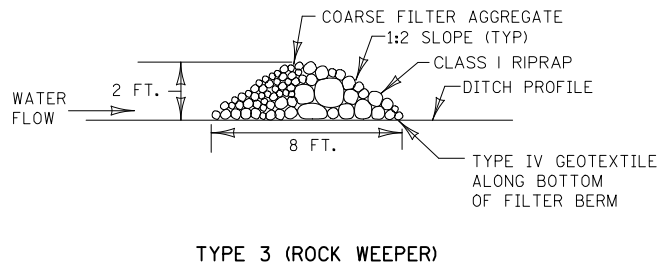
Special Details

Date: 03-01-10
Revised: 03-13-20

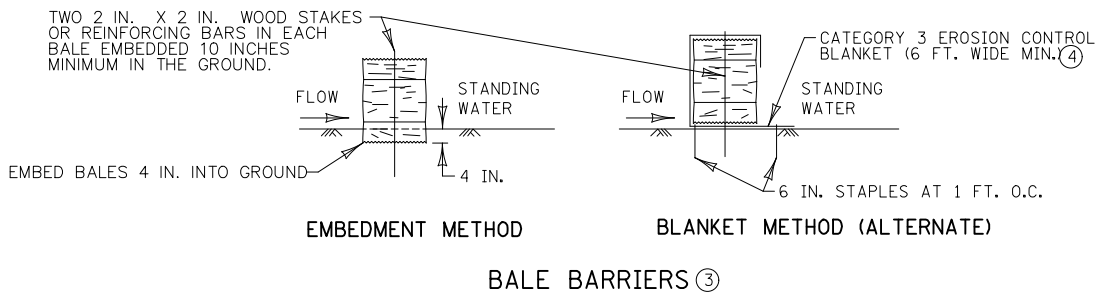
WY-EC-2



SEDIMENT CONTROL LOGS



FILTER BERMS



NOTES:

SEE SPECS. 2573, 3149, 3874, 3882, 3886, & 3897.

- ① SPACE BETWEEN STAKES SHALL BE A MAXIMUM OF 1 FOOT FOR DITCH CHECKS OR 2 FEET FOR OTHER APPLICATIONS.
- ② PLACE STAKES AS NEEDED TO PREVENT MOVEMENT OF SEDIMENT CONTROL LOGS PLACED ON SLOPES OR AS NEEDED DUE TO OTHER FACTORS. STAKES SHALL BE INCIDENTAL.
- ③ TO BE USED FOR CRITICAL PERIMETER CONTROL AREAS WHERE STANDING WATER OCCURS (6 INCH MAX. DEPTH). BALES SHALL CONSIST OF TYPE 1 MULCH OF APPROXIMATELY 14 IN. X 18 IN. X 36 IN. LONG. BALES SHALL BE PLACED ON EDGE AND BUTTED TIGHT TO ADJACENT BALES.
- ④ INSTEAD OF TRENCHING, PLACE BALE ON THE BLANKET AND WRAP BLANKET AROUND THE BALE. PLACE STAKE THROUGH BALE AND BLANKET.

REVISION:
APPROVED: 2-28-2017
<i>[Signature]</i> CHIEF ENVIRONMENTAL OFFICER



STANDARD PLAN 5-297.405

2 OF 8

[Signature]
STATE DESIGN ENGINEER

APPROVED: 2-28-2017
REVISED:

STATE PROJ. NO.

TEMPORARY SEDIMENT CONTROL
FILTER BERMS, SEDIMENT CONTROL LOGS, AND BALE BARRIERS
SHEET NO. C2.4 OF SHEETS

PROFESSIONAL EXTERIORS PARKING LOT EXPANSION

GARY ROBIDEAU

WYOMING, MN

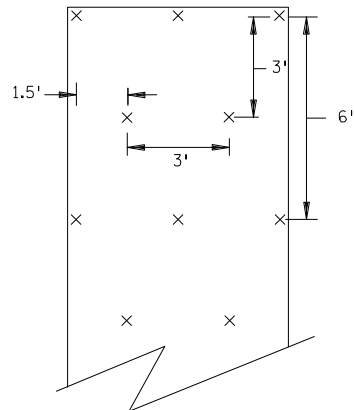
EROSION CONTROL DETAILS

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
[Signature]
GREGORY W. NATHE
DATE: 06/10/2021 LIC. NO. 41272

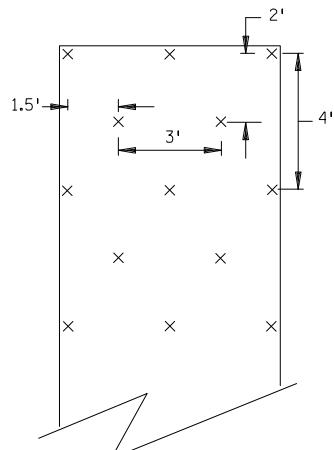
DATE	REV	DESCRIPTION

DATE:	JUNE 2021
SCALE:	AS SHOWN
DRAWN BY:	ALS
CHECKED BY:	OWN
JOB NUMBER:	2021-10627

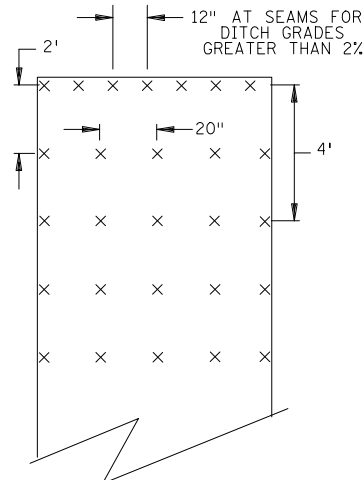
SHEET NO.
C2.4



SLOPES FLATTER THAN 1:2
(120 STAPLES PER 100 SQ YD)

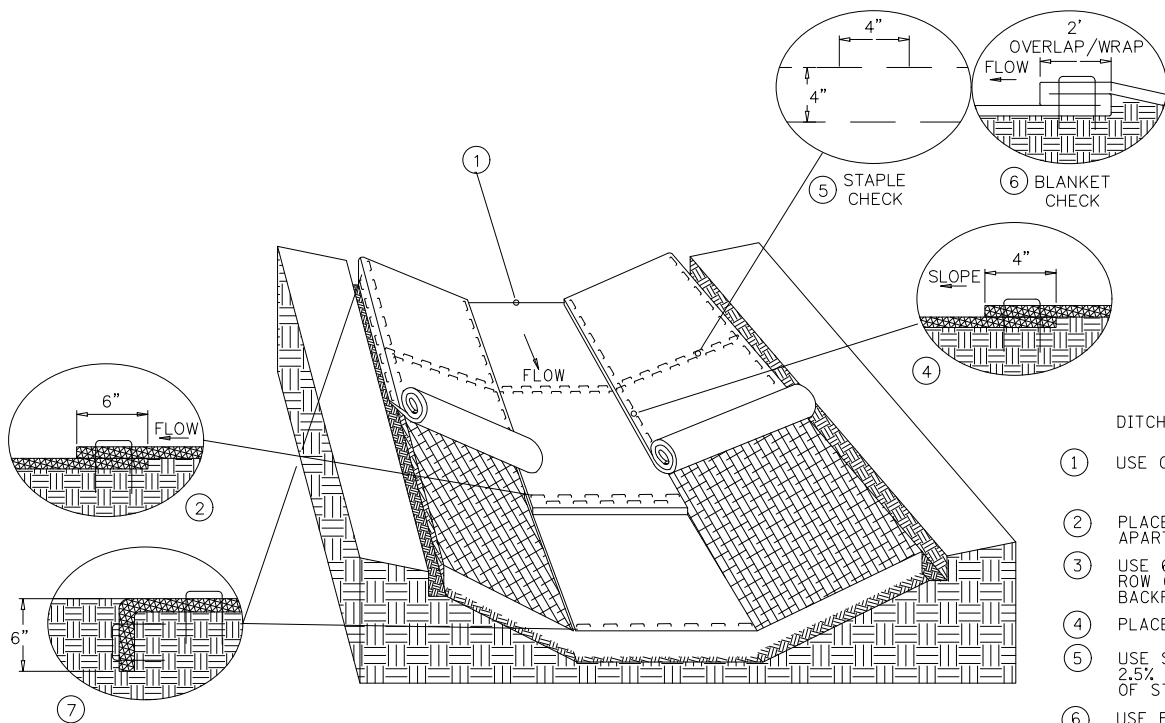


SLOPES 1:2 TO 1:1
(170 STAPLES PER 100 SQ YD)

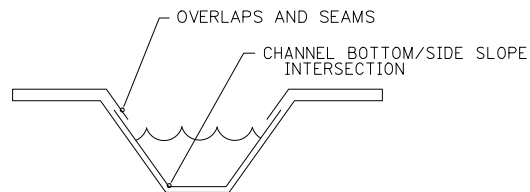


CHANNEL AND DITCH APPLICATIONS
(350 STAPLES PER 100 SQ YD)

BLANKET STAPLE PATTERN



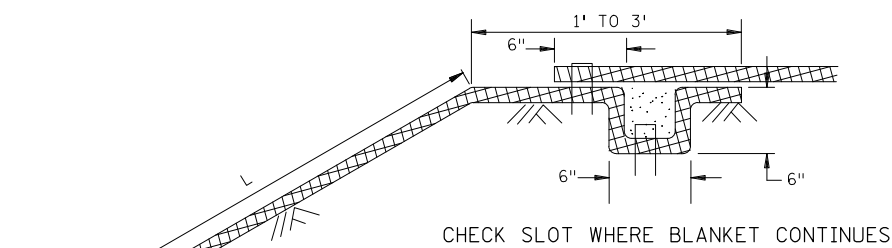
DITCH BLANKET STAPLE DETAIL



DITCH BLANKET CRITICAL POINTS ⑦

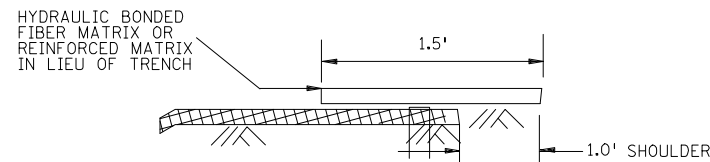
DITCH BLANKET STAPLE DETAIL NOTES

- ① USE CHECK SLOT DETAIL (NO ALTERNATES).
- ② PLACE DOUBLE ROW OF STAPLES STAGGERED 4" APART AND 4" ON CENTER.
- ③ USE 6" X 6" TRENCH TO PLACE BLANKET. PLACE SINGLE ROW OF STAPLES ON TOP AND TRENCH SIDES AT 12" SPACING. BACKFILL TRENCH WITH SOIL AND TAMP.
- ④ PLACE SINGLE ROW OF STAPLES AT 12" SPACING.
- ⑤ USE STAPLE CHECK FOR CHANNEL SLOPES LESS THAN 2.5% GRADE AT 100 FOOT INTERVALS. PLACE DOUBLE ROW OF STAPLES STAGGERED 4" APART AND AT 4" SPACING.
- ⑥ USE BLANKET CHECKS FOR THE FOLLOWING SLOPES:
2.5%-3% 100 FT INTERVALS
3%-5% 50 FT INTERVALS
5%-7% 25 FT INTERVALS
- ⑦ CRITICAL POINTS SHALL BE SECURED WITH PROPER STAPLE PATTERNS.

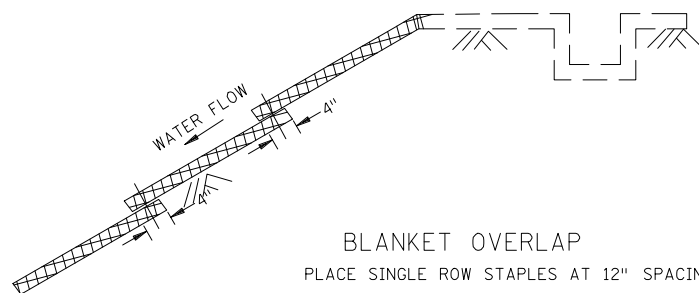


CHECK SLOT 1/3 FROM TOE OF SLOPE WHEN L IS GREATER THAN 100'

CHECK SLOT REQUIREMENTS
DIG 6 INCH BY 6 INCH TRENCH.
INSERT BLANKET INTO ENTIRE TRENCH PERIMETER.
PLACE SINGLE ROW STAPLES AT 3' SPACING ALONG THE BOTTOM OF THE TRENCH.
BACKFILL TRENCH WITH SOIL AND TAMP.
PLACE SINGLE ROW STAPLES AT 3' SPACING ON OVERLAP.



CHECK SLOT ALTERNATIVE
PLACE SINGLE ROW STAPLES AT 12" SPACING
CHECK SLOT DETAILS



GENERAL BLANKET INSTALLATION REQUIREMENTS

PREPARE SOIL AS PER SPECIFICATION 2574.
LAY PARALLEL OR PERPENDICULAR TO THE DIRECTION OF WATER FLOW.
OVERLAP ADJACENT STRIP EDGES A MINIMUM OF 4 INCHES.
OVERLAP BLANKET 6" (MIN.) AT EACH END. OVERLAP BOTTOM END OF UPPER BLANKET OVER TOP END OF LOWER BLANKET. STAPLE ALONG OVERLAP EVERY 1.5'.
THE UPPERMOST BLANKET OF ALL SLOPE APPLICATIONS MUST START IN A CHECK SLOT. IF SLOPE LENGTH (L) IS 100' OR GREATER, INSERT BLANKET INTO A CHECK SLOT 1/3 FROM THE BOTTOM OF THE SLOPE.

REVISION:
APPROVED: 2-28-2017
<i>[Signature]</i> CHIEF ENVIRONMENTAL OFFICER



STANDARD PLAN 5-297.404

3 OF 3

[Signature]
STATE DESIGN ENGINEER

APPROVED: 2-28-2017
REVISED:

STATE PROJ. NO.

PERMANENT EROSION CONTROL
BLANKET STAPLE PATTERN FOR SLOPES

SHEET NO. C2.5 OF SHEETS

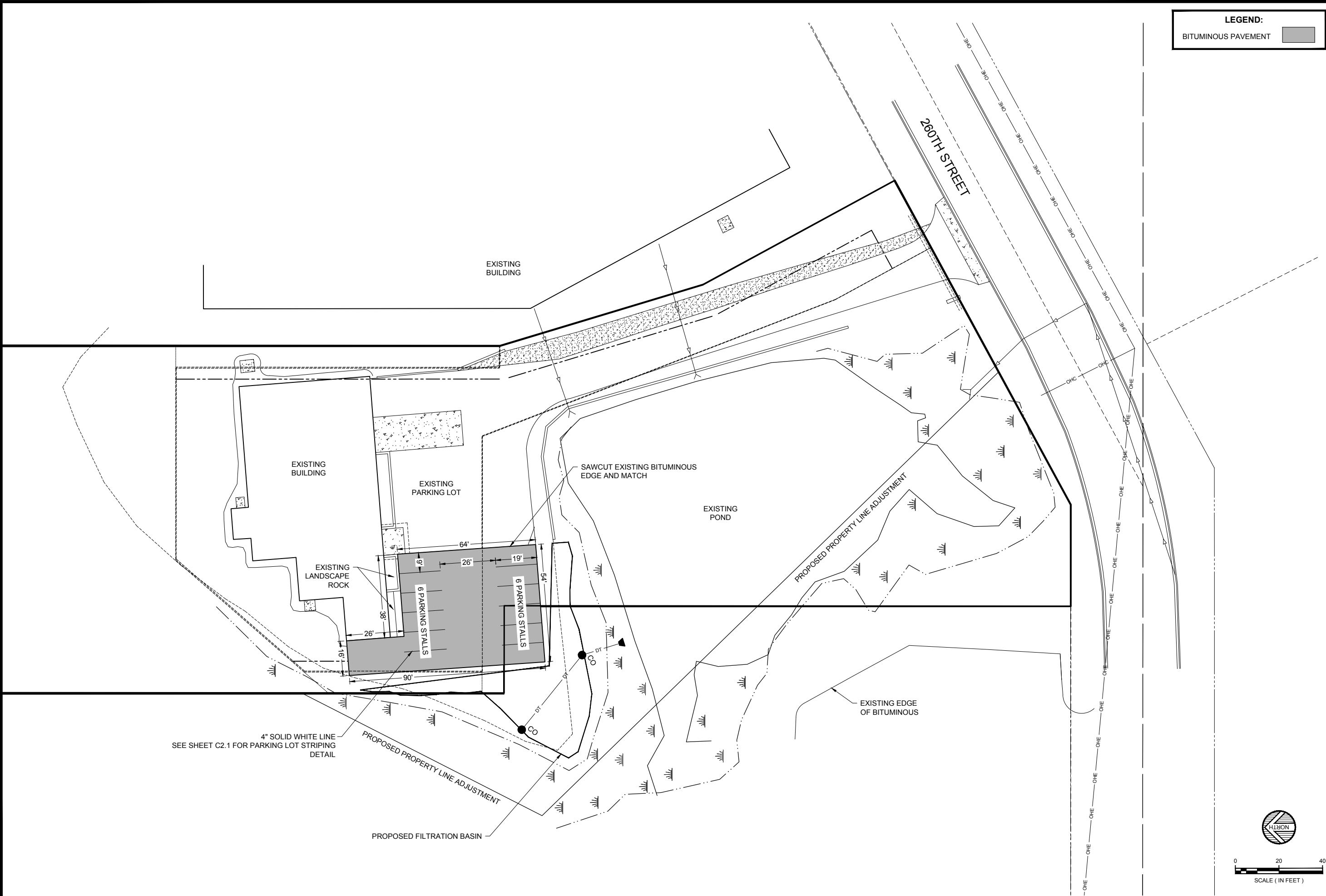
WIDSETH
ARCHITECTS • ENGINEERS • SCIENTISTS • SURVEYORS

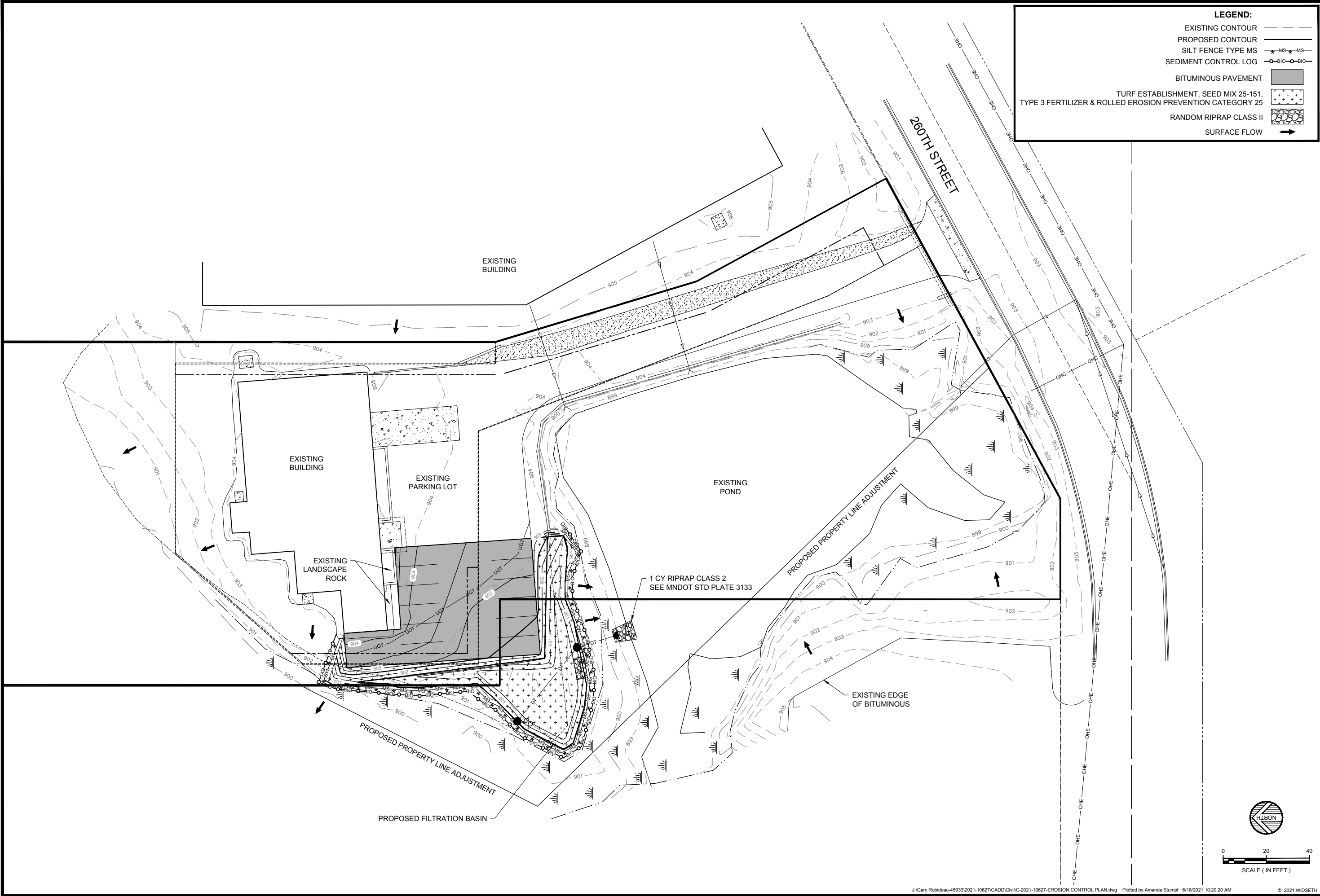
[Signature]
GREGORY W. NAYTE
STATE-WR02021 LIC. NO. 4172

		DATE	REV#	REVISIONS DESCRIPTION	BY
DATE: JUNE 2021					
SCALE: AS SHOWN					
DRAWN BY: ALS					
CHECKED BY: GWN					
JOB NUMBER: 2021-10627					

PROFESSIONAL EXTERIORS PARKING LOT EXPANSION
GARY ROBIDEAU
WYOMING, MN
EROSION CONTROL DETAILS

SHEET NO.
C2.5





LEGEND:

EXISTING CONTOUR ————
PROPOSED CONTOUR - - - - -
SILT FENCE TYPE MS — * — * — MS —
SEDIMENT CONTROL LOG — O — BIO — O — BIO —
BITUMINOUS PAVEMENT [Pattern]
TURF ESTABLISHMENT, SEED MIX 25-151,
TYPE 3 FERTILIZER & ROLLED EROSION PREVENTION CATEGORY 25 [Pattern]
RANDOM RIPRAP CLASS II [Pattern]
SURFACE FLOW →

WIDSETH
ARCHITECTS • ENGINEERS • SCIENTISTS • SURVEYORS

PROFESSIONAL EXTERIORS PARKING LOT EXPANSION
GARY ROBIDEAU
WYOMING, MN
EROSION CONTROL PLAN

DATE: JUNE, 2021
SCALE: AS SHOWN
DRAWN BY: ALS
CHECKED BY: GWN
JOB NUMBER: 2021-10627

BY: [Signature]
REVISIONS DESCRIPTION
DATE REV#

BY: GREGORY W. NAYTE
DATE: 06/18/2021
LIC. NO. 4127Z

RESOLUTION NO. 21-7-70

RESOLUTION APPROVING SITE PLAN REVIEW OF A PARKING LOT EXPANSION AT 5376 260TH STREET

WHEREAS, the City of Wyoming is a political subdivision, organized and existing under the laws of the State of Minnesota; and,

WHEREAS, the City Council of the City of Wyoming has adopted zoning and subdivision regulations, per Ordinances 2009-4 and 2010-08, including subsequent amendments, to promote the orderly, economic and safe development and utilization of land within the City; and,

WHEREAS, Gary Robideau on behalf of Brad Hildreth has requested Site Plan Review of a parking plot expansion on property legally described as:

Lot 2, Block 1, Southview Industrial Park.

WHEREAS, on July 13, 2021 the Planning Commission held a public meeting in accordance with the Ordinance and laws of the State of Minnesota; and,

WHEREAS, the City Council and Planning Commission have reviewed the Site Plan Review application, as submitted, and have made the following findings of fact:

1. The Site Plan is consistent with the various elements and objectives of the City's long range plans, including, but not limited to, the Comprehensive Plan;
2. The Site Plan is consistent with the purposes of this Code;
3. The Site Plan preserves the site in its natural state, insofar as practicable, by minimizing tree and soil removal, and designing any grade changes so as to be in keeping with the general appearance of neighboring developed or developing areas;
4. The Site Plan is has a harmonious relationship of buildings and open spaces with the terrain and with existing and future buildings having a visual relationship to the proposed development;
5. The Site Plan creates a functional and harmonious design for structures and site features including;
 - a. Creation of an internal sense of order for the various functions and buildings on the site and provision of a desirable environment for occupants, visitors and the general community;
 - b. Appropriateness of the amount and arrangement of open space and landscaping to the design and function of the development;
 - c. Appropriateness of the materials, textures, colors and details of construction as an expression of the design concept of the project and the compatibility of the same with the adjacent and neighboring structures and functions; and

- d. Adequacy of vehicular, cycling and pedestrian circulation, including walkways, interior drives and parking, in terms of location and number of access points to the public streets, width of interior drives and access points, general interior circulation, separation of pedestrian, cycling and vehicular traffic and arrangement and amount of parking so as to be safe, convenient and, insofar as practicable, compatible with the design of proposed buildings, structures and neighboring properties.
6. The Site Plan protects adjacent and neighboring properties through reasonable provisions for such matters as surface water drainage, sound and sight buffers, preservation of views, light, and air, and those aspects of design, not adequately covered by other regulations, which may have substantial effects on neighboring land uses.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wyoming hereby **APPROVES** the Site Plan Review, as requested by the applicant with the following conditions:

1. The outlet for the filtration basin is within the wetland and will require WCA approval.
1. The applicant has applied for a wetland delineation boundary approval. This is currently out for public comment and is not yet approved. Site plan approval is contingent on approval of the wetland boundary.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 20TH DAY OF JULY, 2021.

Lisa Iverson, Mayor

ATTEST:

This Document Drafted by:
The City of Wyoming
26885 Forest Boulevard
Wyoming, Minnesota 55092

Robb Linwood, City Administrator

CITY OF WYOMING
Planning Commission

TO: Planning Commission
DATE: July 13, 2021
FROM: Fred Weck
Tom Ramler-Olson, City Planner
RE: Heims Lake Villas North Final Plat Approval
APPLICANT: J. Johnson Development, LLC
OWNER: Rudy & Mary Olson
PROPERTY: PID R21.11122.00 & R21.11123.00
FILE NO.: D-21-008

Specific Request

J. Johnson Development, LLC (the “Applicant”) has requested final plat approval of the proposed subdivision. Heims Lake Villas North (the “Subdivision”). The subject property is composed of two parcels both located along the shores of Heims Lake and west of 257th Street and north of the Heims Lake Villas subdivision approved in 2015. The two parcels have a combined area of 20.18 acres, approximately 13.74 acres of which is upland with the rest being wetland or a portion of Heims Lake.

This subdivision request will create 33 lots for detached, single-family villas that will be served by city sewer and water. The subdivision proposes street right-of-way that will loop through the development and connect to 257th Street at two locations, one being the intersection with Fairview Ave.

On April 20, 2021 the City Council approved the rezoning of the parcels to the Office and Health Care District, approved the conditional use permit for a planned unit development in the shoreland district, and approved the preliminary plat for the 33 lots.

General Staff Review

The existing dominant land use on the subject property is farm field. The remainder is wetlands or a portion of Heims Lake.

Direction	Planned Land Use
North	Office and Healthcare Business
West	Industrial and General Business Area
South	Office and Healthcare Business
East	Heims Lake

Comprehensive Plan Designation

The subject property is guided Office and Health Care in the City’s Comprehensive Plan. The OHC land use category is described as follows:

“The Office and Health Care Business plan category allows corporate or professional office buildings, hospital and health clinic buildings, hotels, nursing homes, housing for the elderly. Intensive site coverage should be sought in order to maximize the number of jobs. This district is intended to be an attractive employment area; approximately 15 percent of each site should be devoted to generously landscaped green space. A high level of site planning, landscaping and façade treatment will be required through zoning and site plan review. Coordinated, campus-style developments are encouraged. Retail or service business will be allowed if they are a secondary component of an office or health care building. No manufacturing or outdoor storage will be allowed.”

The Applicant proposed use and design of this subdivision is to provide residence to those aged 55 and older. This use complies both with the OHC land use category and the OHC district. Plans submitted by the applicant show 33 lots ranging in size from about 5,330 to 7,373 square feet, each served by public wastewater services. The development was approved would be pursued through the planned unit development process, which is meant to facilitate a high-quality design plan.

Zoning

The property was rezoned to the OHC district. The site is also completely within the Shoreland Management Overlay as it is located along the shoreline of Heims Lake.

The development was approved as a Planned Unit Development to allow the proposed configuration of residential dwellings, and accommodate the sensitive environmental features on the site, as the Planned Unit Development process allows variation from the conventional standards and dimensional criteria of the Zoning Code.

Approved Planned Unit Development and Preliminary Plat	Lot Width	Lot Depth	Lot Size	Front Yard Setback	Side Yard Setback	Rear Yard Setback	OHWL Setback
	52 feet to 65 feet	102 feet to 111 feet	5,330 to 7,373 sq. ft.	20.5 feet from ROW	6 feet	15 feet	75 feet

Utilities

The site is within the municipal urban service area and City water and sanitary sewer infrastructure will be extended to serve the development from 257th Street. The site proposes being served City water by looping an 8-inch watermain through the development and connecting at both entrance locations to the existing 12-inch watermain running along 257th Street. Similarly, the site proposes a sanitary sewer main that splits near the center of the development and discharges to existing sanitary sewer manholes near both entrance locations within 257th Street. Staff is working with the applicant to resolve any minor utility comments identified with the preliminary plat submittal. Detailed redline comments on the plans have been provided to the applicant.

The Fire Department reviewed the plans and approved the locations of fire hydrants within the development and along 257th Street. They also requested an additional hydrant within the open area north of Lot 1 of Block 1.

Roads and Traffic

The site proposes a looped road that has two access points onto 257th Street, the northern of which appropriately aligns with the existing Fairview Avenue. Final redline comments have been provided to the applicant that will need to be addressed before the construction plans are approved by the City Engineer. The approved plans will be used by the applicant to receive bids to determine a construction cost and the amount of the surety to be held by the city and for the completion of the development agreement.

Drainage/Natural Resources/Wetlands

The subject property is within the Comfort Lake – Forest Lake Watershed District (CLFLWD) and will be subject to certain requirements to ensure proper drainage over the site. The proposed development will require a permit through CLFLWD, the plans have received conditional from the watershed. An MPCA NPDES permit will also be required and compliance with all NPDES permit requirements will need to be confirmed.

As discussed in the staff report examining the sketch plan dated February 9, 2021 and the preliminary plat dated April 13, 2021, the Applicant is required to provide a Woodland Preservation Plan per Sec. 40-556. This plan will help to assess the best possible layout to preserve significant trees and woodlands, and to enhance the efforts to minimize damage to significant trees and woodlands. A condition of the approval of the preliminary plat is: *A Woodland Preservation Plan must be submitted with the Final Plat and approved.* A plan was not submitted with the final plat application and has not been approved.

Park Dedication

The closest park to the subject area is Banta Park located over half a mile to its south. The Comprehensive Plan does not show any parks planned any closer, but does state that the City should utilize the subdivision approval process to find opportunities for new parks. Article IV of the Subdivision Ordinance sets forth the park dedication requirements. The Joint Park Planning Board met to discuss the development on February 23, 2021 and agreed to cash in lieu of parkland. From the meeting staff report:

City Code requires the minimum amount of cash contribution in lieu of land dedication to be accepted by the City shall be the park fee per dwelling unit or building lot.

The maximum amount of the cash contribution shall be greater of these two amounts:

- a) Eight percent (8%) to twelve (12%) of the fair market value of the undeveloped land before Final Plat as determined by the Density/Rate Schedule. As presented, the proposed development would qualify at the 8% threshold as the density is 2.47 lots per acre. The parent parcels have 13.7 acres above the OHWL and the combined land was valued by the Chisago County Tax assessor for 2021 at \$348,100.00. An 8% dedication equals 1.10 acres land dedication, \$25,488.00 cash dedication, and a combination of land and cash equals \$23,170.00 per acre. The Subdivision Ordinance requires that qualifying land dedications be buildable land as defined by the Zoning Ordinance.*
- b) A cash contribution determined by multiplying the park fee by the number of proposed building lots or dwelling units. The established flat rate for park and trail dedication is a total of \$1,800.00 (\$1,500.00 for park and \$300.00 for trail) per lot. A total of 33 lots were approved with the preliminary plat which would amount to a park/trail dedication of \$61,200.00. The construction plans include a proposed walkway; if accepted the cost to construct the walkway would be*

credited against the \$300.00 trail portion of the park dedication. This will reduce the total dedication to \$51,000.00.

The park dedication was not submitted with the final plat application.

Conditional Use Permit and Preliminary Plat Conditions of Approval

The conditional use permit and the preliminary plat were approved with the same seven conditions, which are:

1. That after the City Engineer has approved the construction plans and specifications; new construction plans that reflect the approved revisions are submitted to the City (three full size and two reduced sets). *Final redline comments have been provided to the applicant.*
2. That all required local, state, and/or federal permitting must be obtained and proof of such permits submitted prior to the pre-construction conference with staff. *The watershed district has given conditional approval of their permit. An NPDES permit has not been issued as of the writing of this staff report.*
3. If By-laws, Property Owner's Association Articles of Incorporation, and/or Protective Covenants are to be established for the lots, said instruments must first be approved by the City Attorney. No matter which instrument is used, they must include within their restrictions on use of property to require compliance with Minnesota Statutes Section 363A.21, which states that at least 80 percent of the units that are occupied are intended to be occupied by at least one person 55 years of age or older per unit. *By-laws, Property Owner's Association Articles of Incorporation, and/or Protective Covenants have not been provided for review.*
4. The Developer must sign the City standard Stormwater Management Facility Maintenance Agreement. *This will be included with the Development Agreement.*
5. Development Agreement, the terms and provisions of which must be approved by the City Attorney, between the property owner the developer and the city, must be executed prior to construction beginning on the improvements in the development. *An agreement has been drafted, but needs a surety amount to be complete.*
6. A Woodland Preservation Plan must be submitted with the Final Plat and approved. *The Woodland Preservation Plan has been submitted. The trees that will remain undisturbed will satisfy the requirement for 1 overstory tree per 1/10 acre.*
7. A surety in the form of a cash deposit or letter of credit guaranteeing to complete the work in substantial compliance with the approved street, utility, grading, and drainage plans. The surety must remain in place until the site work is complete and approved by the city. The City Engineer must approve the surety amount and the City Attorney must approve the terms if a letter of credit is used. *A surety amount has not been determined.*

Additional Subdivision Ordinance Requirements – Final Plat

The following are from the Subdivision Ordinance, Article III, Division 3, “The Final Plat”, which are to be completed prior to plat approval:

1. Taxes are to be paid in full for 2021. *The 2021 property taxes have not been paid; they must be paid at the time of final plat recording.*

2. The City Engineer is to review the final plat for conformity with engineering standards. *Final redline comments have been provided to the applicant.*
3. The City Attorney shall state whether fee simple title to the platted property is in the names of the subdividers. *The City Attorney has stated that fee simple title to the platted property is in the names of the subdividers.*
4. The Zoning Administrator shall confirm that the final plat substantially conforms to the preliminary plat as modified and approved by the City Council. *All applicable provisions of the approval of the preliminary plat have been complied with.*
5. The predetermined park fee has been paid. *The Applicant has not paid the park fee for the proposed lots.*
6. All known legal, engineering, and any other costs associated with the plat shall be paid prior to final plat approval. *All billed services have been paid up to date.*
7. Soil tests on each lot must be submitted to prove that each lot has a buildable site, a septic site, and an alternate septic site. *Not applicable.*
8. If improvements are not complete, a Developer's Agreement must be signed. *A draft developer's agreement has been prepared but needs the construction estimate and surety amount to be complete. The agreement will need to be signed prior to construction.*

Staff Recommendation

Staff recommends approval of the Final Plat with the following conditions:

1. A Development Agreement, the terms, and provisions of which must be approved by the City Attorney, between the property owner, the developer, and the city, must be executed prior to construction beginning on the improvements in the development.
2. Developer signs the City standard Stormwater Management Facility Maintenance Agreement.
3. The City Engineers approval of the street, utility, grading, and drainage plans.
4. That all required local, state, and/or federal permitting must be obtained and proof of such permits submitted prior to the pre-construction conference with staff.
5. All by laws, Property Owner's Association Articles of Incorporation, and Protective Covenants must be approved by the City Attorney.
6. A surety in the form of a cash deposit or letter of credit to complete the work in substantial compliance with the approved street, utility, grading, and drainage plans. The surety must remain in place until the site work is complete and approved by the city. The City Engineer must approve the surety amount.
7. The Applicant address all outstanding comments from review of the Preliminary Plat and revise the Preliminary Plat accordingly.
8. That the City Attorney shall state fee simple title to the platted property is in the names of the subdividers.
9. That the park dedication fee be paid.

Planning Commission Recommendation:

On April 13, 2021 the Planning Commission publicly heard the petitioner's request for final plat approval. After hearing testimony and discussion, the Planning Commission made the following finding of fact:

1. The requirements of Article III, Division 3, "The Final Plat", as contained in the City of Wyoming Subdivision Ordinance have been complied with.

The Planning Commission voted unanimously to recommend approval of the final plat subject to the following conditions:

1. A Development Agreement, the terms, and provisions of which must be approved by the City Attorney, between the property owner, the developer, and the city, must be executed prior to construction beginning on the improvements in the development.
2. Developer signs the City standard Stormwater Management Facility Maintenance Agreement.
3. The City Engineers approval of the street, utility, grading, and drainage plans.
4. That all required local, state, and/or federal permitting must be obtained and proof of such permits submitted prior to the pre-construction conference with staff.
5. All by laws, Property Owner's Association Articles of Incorporation, and Protective Covenants must be approved by the City Attorney.
6. A surety in the form of a cash deposit or letter of credit to complete the work in substantial compliance with the approved street, utility, grading, and drainage plans. The surety must remain in place until the site work is complete and approved by the city. The City Engineer must approve the surety amount.
7. The Applicant address all outstanding comments from review of the Preliminary Plat and revise the Preliminary Plat accordingly.
8. ~~That the City Attorney shall state fee simple title to the platted property is in the names of the subdividers.~~ *This has been done.*
9. That the park dedication fee be paid.



City Of Wyoming
26885 Forest Blvd., PO Box 188
Wyoming, MN 55092
Phone (651) 462-4947 Fax (651) 462-3938

**FINAL PLAT
SUBDIVISION APPLICATION**

Applicant(s): Name(s) J. JOHNSON DEVELOPMENT, LLC (JAREN JOHNSON)
Address 167 LAKE STREET NORTH, SUITE 2
City FOREST LAKE State MN Zip 55025
Work and home phone numbers 612-221-1596 Email _____

Owner(s): (if other than Applicant(s))
Name(s) Mary & Rudy Olson
Address 6951 North Shore TRAIL N
City Forest Lake State MN Zip 55025
Work and home phone numbers 952-240-2445 Email MARYJOE@YALPA.COM
Signature of owner(s) Mary Olson Rudy Olson Date 6-22-21

Legal description of property: LENGTHY - SEE PLAT
Property Identification Number R.21.11122.00 / R.21.11123.00

Present use of property: FARM FIELD

Proposed use of property: SINGLE FAMILY VILLAS

Present zoning of property: OHC

Surveyor: Name JASON RVD Phone 651-361-8225

Engineer: Name CHUCK PLOWE Phone 651-361-8233

Real Estate Agent: Name _____ Phone _____

This application and the following attachments must be submitted to be considered a complete application:

Total size of property: 20.18 ACRES Total acreage in wetlands or floodplain: 6.55

Number of proposed lots: 33 SINGLE FAMILY Current zoning and use of property: OHC

3 LOTS / 2 COMMON AREA
LOTS

- ☒ full size copies of the final plat drawings
☐ Improvements complete & accepted
☐ Performance guarantee for the improvements
☐ Soil perc tests and borings
☐ Park Dedication Submitted
☐ Other
☐ The application fee and escrow must be paid at the time of application.
- OR**
- ☐ 2 reduced copies (no larger than 11 x 17)
☐ Developers Agreement
☐ Certificate of Title & Opinion
☐ Receipt proving that the taxes have been paid
☐ Legal & Engineering Fees Paid

Signature of Applicant(s) [Signature] Date 6-21-21

As the applicant for this request, I agree to reimburse the City for all expenses incurred by the City in employing planning, engineering, legal, and other professional consultants in reviewing this application. This may include the replenishment of any escrow funds as required as part of this application. Such costs shall be paid by me, the applicant, regardless of the outcome of the review and prior to commencing any work on the project.

The meeting can be scheduled only after a complete application is received

Application # D-21-008 OFFICE USE ONLY Date Application Received 6/21/21

Date Complete Application Received ____/____/____ 120 Days ____/____/____ By: Fred Weck
Official

Fee **\$200.00 + Escrow \$1,000.00** Date Paid 6/21/21 Check # 5029

S:\blow\cadd\21\proj\21-1561 HEIMS LAKE VILLAS 2ND\21-1561_2021-1561 BASE B (AG).dwg 7/15/2021

NO.	TREE ID	TYPE	CAL	TYPE	REM?	EXEMPT?	NUMBER OF REPLACEMENT TREES		
							CAT A	CAT B	CAT C
1	2113	SPRUCE	18	CON					
2	2114	BLACK WALNUT	14	HDT					
3	2115	BASSWOOD	14X2	HDT					
4	2116	BASSWOOD	16X6	HDT					
5	2117	BASSWOOD	16X3	HDT					
6	2118	COT	36						
7	2119	BASSWOOD	20	HDT	R	N	1	2	4
8	2120	PINE	24	CON					
9	2121	BASSWOOD	12X2	HDT					
10	2122	PINE	16X2	CON					
11	2534	OAK	14	HDT					
12	2535	OAK	8	HDT					
13	2536	OAK	8	HDT					
14	2537	PINE	8	CON					
15	2538	PINE	14	CON					
16	2539	PINE	10X2	CON					
17	2540	PINE	12	CON					
18	2541	PINE	12	CON					
19	2542	PINE	16	CON					
20	2543	LOCUST	12X2						
21	2544	PINE	12	CON					
22	2545	ASPEN	8						
23	2546	PINE	12	CON					
24	2547	PINE	14	CON					
25	2548	LOCUST	10						
26	2549	ASPEN	8						
27	2550	PINE	12	CON					
28	2551	BIRCH	10	HDT					
29	2552	OAK	16	HDT					
30	2553	PINE	16	CON					
31	2554	PINE	16	CON					
32	2555	PINE	14X2	CON					
33	2556	CHERRY	10	HDT					
34	2557	LOCUST	12						
35	2558	OAK	10	HDT					
36	2559	PINE	8	CON					
37	2560	OAK	20	HDT					
38	2561	BIRCH	10X6	HDT					
39	2562	LOCUST	12X2						
40	2563	LOCUST	8						
41	2564	OAK	8	HDT					
42	2565	OAK	8	HDT					
43	2566	BIRCH	8	HDT					
44	2567	BIRCH	10X3	HDT					
45	2568	OAK	10	HDT					
46	2569	OAK	20	HDT					
47	2570	OAK	16	HDT					
48	2571	OAK	16X3	HDT					
49	2572	OAK	8	HDT					
50	2573	OAK	8	HDT					
51	2574	BIRCH	8X2	HDT					
52	2575	BIRCH	8	HDT					
53	2576	OAK	14	HDT					
54	2577	OAK	28	HDT					
55	2578	OAK	10	HDT					
56	2579	OAK	14	HDT					
57	2580	BIRCH	8X3	HDT					
58	2581	BIRCH	8	HDT					
59	2582	OAK	14	HDT					
60	2583	OAK	10	HDT	R	N			
61	2584	OAK	12	HDT	R	N			
62	2585	CHERRY	8X3	HDT					
63	2586	CHERRY	10	HDT					
64	2587	OAK	10	HDT	R	N			
65	2588	OAK	8	HDT					
66	2589	OAK	10	HDT					
67	2590	OAK	10	HDT	R	N			
68	2591	OAK	10	HDT	R	N			
69	2592	OAK	10	HDT	R	N			
70	2593	OAK	26	HDT	R	N			
71	2594	OAK	14	HDT	R	Y	1	2	4
72	2595	OAK	12X2	HDT	R	Y	2	4	8
73	2596	OAK	12	HDT	R	Y	1	2	4
74	2597	OAK	8	HDT	R	Y	1	2	4
75	2598	OAK	8	HDT	R	Y	1	2	4
76	2599	OAK	8	HDT	R	Y	1	2	4
77	2600	OAK	8	HDT	R	Y	1	2	4
78	2601	OAK	22	HDT	R	Y	2	4	8
79	2602	OAK	22	HDT	R	N			
80	2604	OAK	14	HDT					
81	2605	OAK	8	HDT					
82	2606	OAK	10	HDT					
83	2607	OAK	12	HDT					
84	2608	OAK	8	HDT					
85	2609	OAK	10X2	HDT					
86	2610	OAK	10	HDT					
87	2611	OAK	8	HDT					
88	2612	OAK	10	HDT					
89	2613	OAK	14	HDT					
90	2614	OAK	8	HDT					
91	2615	OAK	8	HDT					
92	2616	OAK	8	HDT					
93	2617	OAK	8	HDT					
94	2618	OAK	8	HDT					
95	2619	OAK	8	HDT					
96	2620	PINE	14	CON					
97	2622	OAK	14	HDT	R	N	1	2	4
98	2623	OAK	8	HDT					
99	2624	OAK	8	HDT					
100	2625	OAK	8	HDT					
101	2626	PINE	14	CON					
102	2627	PINE	14	CON					
103	2628	PINE	14	CON					

HDT = HARDWOOD DECIDUOUS TREE
CON = CONIFEROUS TREE
R = REMOVED

SIZE OF REPLACEMENT TREES

- CATEGORY A TREES SHALL BE NO LESS THAN THE FOLLOWING SIZES:
 - DECIDUOUS TREES, NOT LESS THAN FOUR (4) CALIPER INCHES.
 - CONIFEROUS TREES, NOT LESS THAN TWELVE (12) FEET IN HEIGHT.
- CATEGORY B TREES SHALL BE NO LESS THAN THE FOLLOWING SIZES:
 - DECIDUOUS TREES, NOT LESS THAN TWO AND ONE-HALF (2½) CALIPER INCHES.
 - CONIFEROUS TREES, NOT LESS THAN SIX (6) FEET IN HEIGHT.
- CATEGORY C TREES SHALL BE NO LESS THAN THE FOLLOWING SIZES:
 - DECIDUOUS TREES, NOT LESS THAN ONE AND ONE-HALF (1½) CALIPER INCHES.
 - CONIFEROUS TREES, NOT LESS THAN FOUR (4) FEET IN HEIGHT.

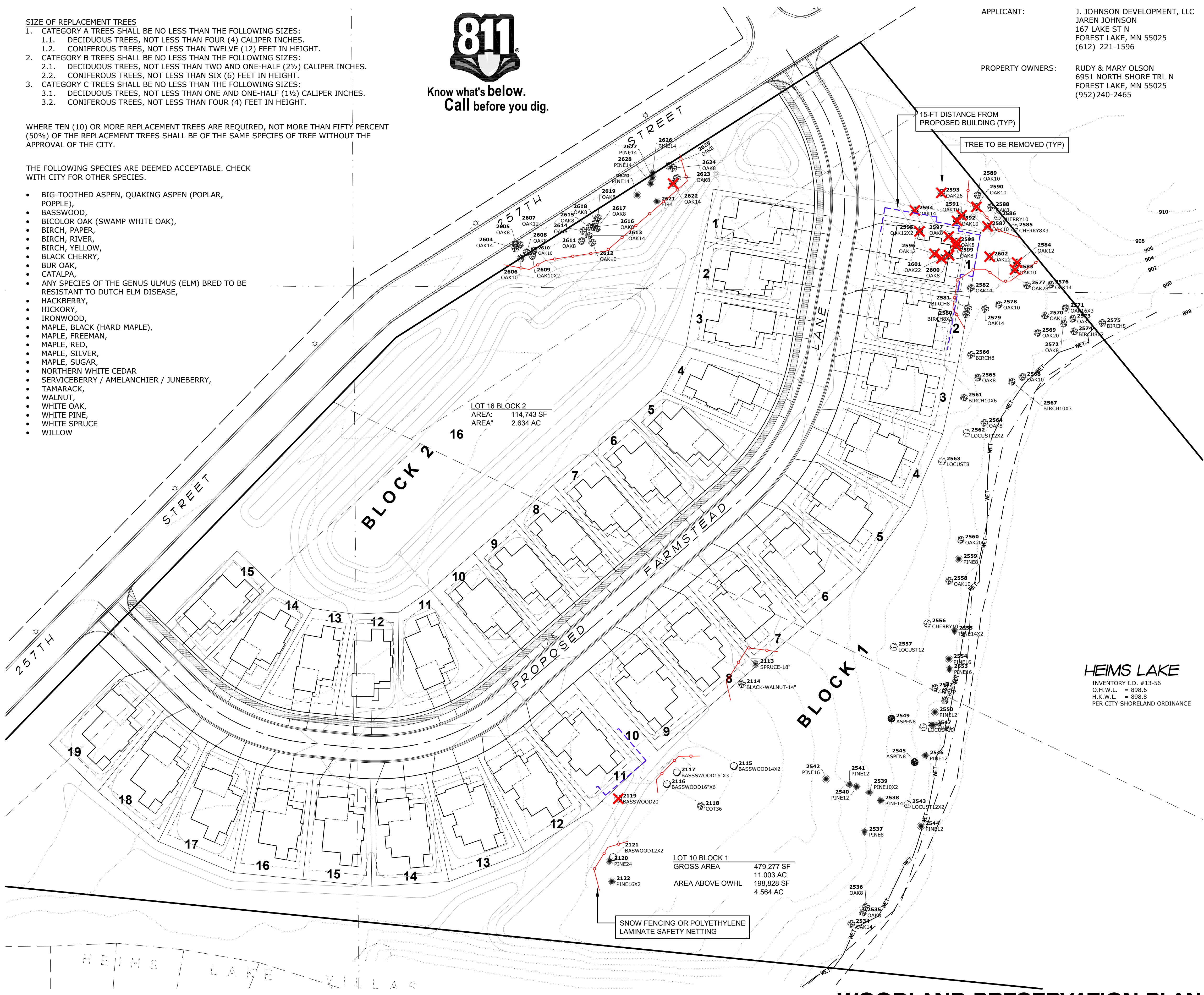
WHERE TEN (10) OR MORE REPLACEMENT TREES ARE REQUIRED, NOT MORE THAN FIFTY PERCENT (50%) OF THE REPLACEMENT TREES SHALL BE OF THE SAME SPECIES OF TREE WITHOUT THE APPROVAL OF THE CITY.

THE FOLLOWING SPECIES ARE DEEMED ACCEPTABLE. CHECK WITH CITY FOR OTHER SPECIES.

- BIG-TOOTHED ASPEN, QUAKING ASPEN (POPLAR, POPPLE),
- BASSWOOD,
- BICOLOR OAK (SWAMP WHITE OAK),
- BIRCH, PAPER,
- BIRCH, RIVER,
- BIRCH, YELLOW,
- BLACK CHERRY,
- BUR OAK,
- CATALPA,
- ANY SPECIES OF THE GENUS ULMUS (ELM) BRED TO BE RESISTANT TO DUTCH ELM DISEASE,
- HACKBERRY,
- HICKORY,
- IRONWOOD,
- MAPLE, BLACK (HARD MAPLE),
- MAPLE, FREEMAN,
- MAPLE, RED,
- MAPLE, SILVER,
- MAPLE, SUGAR,
- NORTHERN WHITE CEDAR
- SERVICEBERRY / AMELANCHIER / JUNE BERRY,
- TAMARACK,
- WALNUT,
- WHITE OAK,
- WHITE PINE,
- WHITE SPRUCE
- WILLOW



Know what's below.
Call before you dig.



APPLICANT:

J. JOHNSON DEVELOPMENT, LLC
JAREN JOHNSON
167 LAKE ST N
FOREST LAKE, MN 55025
(612) 221-1596

PROPERTY OWNERS:

RUDY & MARY OLSON
6951 NORTH SHORE TRL N
FOREST LAKE, MN 55025
(952) 240-2465

15-FT DISTANCE FROM
PROPOSED BUILDING (TYP)

TREE TO BE REMOVED (TYP)

LOT 16 BLOCK 2
AREA: 114,743 SF
AREA* 2.634 AC

LOT 10 BLOCK 1
GROSS AREA 479,277 SF
11.003 AC
AREA ABOVE OWHL 198,828 SF
4.564 AC

HEIMS LAKE

INVENTORY I.D. #13-56
O.H.W.L. = 898.6
H.K.W.L. = 898.8
PER CITY SHORELAND ORDINANCE

DRAWN BY:	DESIGN BY:
M.Q.A.	C.W.P.
CHKD BY:	PROJ. NO.
M.Q.A.	21-1961
ORIGINAL DATE:	
FEBRUARY 17, 2021	
DATE	REVISION DESCRIPTION
7-9-21	PLAN PREPATION
7-12-21	MINOR CITY COMMENTS
7-15-21	ADDED AREA FOR LOT16 ABOVE OWHL

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Charles W. Plowe
CHARLES W. PLOWE
DATE: 07.15.2021 LIC. NO. 18227

HEIMS LAKE VILLAS NORTH
WYOMING, MINNESOTA
WOODLAND PRESERVATION PLAN

PREPARED FOR:
J. JOHNSON
DEVELOPMENT, LLC

SITE PLANNING
& ENGINEERING
PLOWE
ENGINEERING, INC.
6776 LAKE DRIVE
SUITE 110
LINO LAKES, MN 55014
PHONE: (651) 361-8210
FAX: (651) 361-8701

NORTH
0 25 50
1 INCH = 50 FEET

C1.2

RESERVED FOR RECORDING DATA

RESOLUTION NO. 21-07-71

**RESOLUTION APPROVING THE FINAL PLAT OF
"HEIMS LAKE VILLAS NORTH"**

AT

PROPERTY IDENTIFICATION NUMBERS 21.11122.00 and 21.11123.00

WHEREAS, the City of Wyoming is a political subdivision, organized and existing under the laws of the State of Minnesota; and,

WHEREAS, the City Council of the City of Wyoming has adopted zoning and subdivision regulations, per Ordinances 2009-4 and 2010-08, including subsequent amendments, to promote the orderly, economic and safe development and utilization of land within the City; and,

WHEREAS, J. Johnson Development LLC has applied for approval of the Preliminary Plat of Subdivision for the property legally described as:

All that part of Section Twenty nine (29) and Thirty (30), Township Thirty-three (33), Range Twenty-one (21), Chisago County, Minnesota, described as follows: Commencing at the center of Southwest Quarter (SW1/4) of Section Twenty nine (29); thence North Five hundred and seventy five feet (575) to the point of beginning of tract of land to be conveyed; thence North sixty-four degrees West fourteen hundred, ten and one tenth feet (1410.1) more or less to Southwest line of road as per plat; thence North fifty-seven degrees forty three minutes East, five hundred ninety-nine and three tenths feet (599.3), more or less along said road to a point North thirty-nine degrees West of point of beginning; thence South thirty-nine degrees East Twelve hundred and twenty-one feet (1221) more or less to point of beginning.

AND

All that part of Section Twenty-nine (29) and Thirty (30), Township Thirty-three (33), Range Twenty-one (21), Chisago County, Minnesota, described as follows: Commencing at the center of Southwest Quarter (SW1/4) of Section Twenty-nine (29); thence North Five hundred and seventy five feet (575) to the point of beginning of tract of land to be conveyed; thence North Eighty four degrees West (N84°W) a distance of Seventeen hundred and fifty two and three tenths feet (1752.3) to the Southwest line of road as per plat; thence North Forty-eight degrees, twenty-eight minutes East (N 48°28'E) Six hundred forty four and three tenths feet (644.3) along said Road to a point which is North Sixty four degrees West (N64°W) of point of beginning; thence South Sixty-four degrees East (S 64°E) a distance of Fourteen hundred and ten and one tenth feet (1410.1) to point of beginning.

WHEREAS, on July 13, 2021, the Planning Commission held a public hearing in accordance with the Ordinance and laws of the State of Minnesota; and,

WHEREAS, the City Council and Planning Commission have reviewed the application, as submitted, and have made the following findings of fact:

1. The requirements of Article III, Division 3, "The Final Plat", as contained in the City of Wyoming Subdivision Ordinance have been complied with.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wyoming hereby **GRANTS** the Final Plat as requested by the applicant with the following conditions:

1. A Development Agreement, the terms, and provisions of which must be approved by the City Attorney, between the property owner, the developer, and the city, must be executed prior to construction beginning on the improvements in the development.
2. Developer signs the City standard Stormwater Management Facility Maintenance Agreement.
3. The City Engineers approval of the street, utility, grading, and drainage plans.
4. That all required local, state, and/or federal permitting must be obtained and proof of such permits submitted prior to the pre-construction conference with staff.
5. All by laws, Property Owner's Association Articles of Incorporation, and Protective Covenants must be approved by the City Attorney.
6. A surety in the form of a cash deposit or letter of credit to complete the work in substantial compliance with the approved street, utility, grading, and drainage plans. The surety must remain in place until the site work is complete and approved by the city. The City Engineer must approve the surety amount.

7. The Applicant address all outstanding comments from review of the Preliminary Plat and revise the Preliminary Plat accordingly.
8. That the park dedication fee be paid.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 20th DAY OF JULY 2021.

Lisa Iverson, Mayor

ATTEST:

This Document Drafted by:
The City of Wyoming
26885 Forest Boulevard
Wyoming, Minnesota 55092

Robb Linwood, City Administrator

CITY OF WYOMING
Planning Commission

TO: City Council
FROM: Tom Ramler-Olson, City Planner
Fred Weck
MEETING DATE: July 20, 2021
RE: Summer Field 2nd Addition – Final Plat Review
APPLICANT: Summer Field, LLC (Jesse Moxness)
PROPERTY: PID 21.10582.61
FILE NO.: D-21-009

Requested Action

Summer Field LLC (“applicant”) have requested final plat review of Summer Field 2nd Addition (“Subdivision”). This second phase is composed of 15 residential lots, generally located east of Kettle River Boulevard across the intersection with 258th Street. This two-block subdivision follows the first phase that was approved in November 2020. This final plat for the 2nd Addition also proposes the creation of four outlots. Outlot A will be a private roadway that contains drainage and utility improvements, providing access to the 15 proposed lots and terminating in a cul-de-sac. Outlot B is open space and stormwater features located at the north and east portions of the proposed subdivision. Outlot C private roadway with drainage and utility easements that is planned to provide access to a potential subdivision that will occupy the northern end of Outlot D.

Excess material generated from the Summer Field 2nd Addition is proposed to be exported, placed, and graded (consistent with the overall Summer Field preliminary plat west of Kettle River Boulevard directly south of Summer Field 1st Addition.

Staff Recommendation

Staff recommends approval of the Final Plat with the following conditions:

1. Change the title of the road “Kids Court” to a name that complies with the Chisago County GIS Emergency Management street naming protocol.
2. Development must loop watermain north to existing 10” watermain at northern edge of development.
3. A streetlight must be added at the intersection of 258th Court and Kettle River Boulevard.
4. Addition of the northbound right turn lane (as proposed) will be required to be constructed as part of the Summer Field 2nd Addition.
5. A Development Agreement, the terms, and provisions of which must be approved by the City Attorney, between the property owner, the developer, and the city, must be executed prior to

- construction beginning on the improvements in the development.
6. Developer signs the City standard Stormwater Management Facility Maintenance Agreement.
 7. The City Engineers approval of the street, utility, grading, and drainage plans.
 8. That all required local, state, and/or federal permitting must be obtained and proof of such permits submitted prior to the pre-construction conference with staff.
 9. All by laws, Property Owner's Association Articles of Incorporation, and Protective Covenants must be approved by the City Attorney.
 10. A surety in the form of a cash deposit or letter of credit to complete the work in substantial compliance with the approved street, utility, grading, and drainage plans. The surety must remain in place until the site work is complete and approved by the city. The City Engineer must approve the surety amount.
 11. The Applicant address all outstanding comments from review of the Preliminary Plat and revise the Preliminary Plat accordingly.
 12. That the City Attorney shall state fee simple title to the platted property is in the names of the subdividers.
 13. That the park dedication fee be paid.

Background

In January 2020, the City reviewed and approved a sketch plan for the Subdivision. On January 14, the Joint Park Planning Commission met to discuss the development and agreed to cash in lieu of land dedication. Also, during January, a wetland delineation was completed that identified 7 wetlands within the project area. In September 2020, WSB finalized an Environmental Assessment Worksheet (EAW) for the Subdivision. The EAW determined that the proposed project “does not have the potential for significant environmental effects.” Conclusions from EAW also found that the project does not have the potential for significant environmental effects to trigger the need for an Environmental Impact Statement (EIS).

On October 20, 2020, a preliminary plat and request for rezoning parcels containing the Subdivision from R1 – Rural Residential I to R4 – One and Two Family were reviewed and approved by the City Council with recommended conditions from staff. In November 2020, the City approved a Conditional Use Permit for a Planned Unit Development that applied to the entire development. The applicant also received final plat approval for a 19-lot subdivision, which formed the first phase of Summer Field.

General Staff Review

The Subdivision is proposed on a parcel with the ID 21.10582.61 that has a total lot area of 25.59 acres. A breakdown of the area proposed for development is as follows:

Block 1 – 1.40 acres

Block 2 – 1.00 acres

Outlot A (private drive with drainage and utility easements) – 0.42 acres

Outlot B (open space and stormwater management covered in drainage and utility easements) – 1.86 acres

Outlot C (private drive with drainage and utility easements) – 0.13 acres

258th Court (public ROW) – 0.20 acres

Outlot D – 20.58 acres

All residential lots within the Subdivision will be served by city sewer and water.

The following table describes surrounding areas:

Direction	Planned Land Use / Zoning
North	Lower-Density Suburban Neighborhoods / R3 – Single Family Residential
West	Lower-Density Suburban Neighborhoods / R1 – Rural Residential I
South	Semi-Rural / R1 – Rural Residential I
East (NE)	Office and Health Care Business (across I-35) / OHC – Office and Health Care
East (SE)	Light Industry & General Business / I – Industrial

The southern portion of the parcel is covered by the Tyra Slough and is therefore within the Shoreland management Overlay. There is also a smaller wetland in Outlot A north of the proposed housing lots.

The subject property is guided by the City’s Comprehensive Plan for Mixed Use, which is described as follows:

“Development in a location planned Mixed Use must include two or more types of land use, which may include retail businesses or service businesses, office buildings, single-family housing and multiple-family housing.

Developers will be required to negotiate with the City a unified and comprehensively design plan of high quality. Any development in this category should be required to obtain a conditional use permit or go through the planned unit development process.

If a proposed development in a location planned Mixed Use abuts an area either planned or developed as housing, the design for the Mixed-Use site must be compatible with the nearby residential site.”

In October 2020, the entirety of the Summer Field development was rezoned from R1 – Rural Residential to R4 – One- and Two-Family Residential District. Per the City of Wyoming Code, the purpose of the R4 District is to “to establish an area for one- and two-family residential buildings served by public sewer and water facilities.”

Final Plat Review

The following is an itemization of regulations from the Subdivision Ordinance, Article III, Division 3, “The Final Plat”, which are to be completed prior to plat approval:

1. Taxes are to be paid in full for 2021. *Taxes have been paid in full.*
2. The City Engineer is to review the final plat for conformity with engineering standards. *The City Engineer has stated that there are no engineering issues with regards to the plat. Detailed construction plan comments have been provided to the applicants engineer and will be required to be resolved prior to approval of construction plans.*
3. The City Attorney shall state whether fee simple title to the platted property is in the names of the subdividers. *An updated title commitment has been submitted.*

4. The Zoning Administrator shall confirm that the final plat substantially conforms to the preliminary plat as modified and approved by the City Council. *The proposed subdivision substantially conforms to the preliminary plat approved by the City Council.*
5. The predetermined park fee has been paid. *The park fee is not yet paid for these proposed lots. The dedication is \$1,800 (\$1,500 park + \$300 trail) per lot, which with the 15 lots, totals \$27,000.*
6. All known legal, engineering, and any other costs associated with the plat shall be paid prior to final plat approval. *All billed services have been paid up to date.*
7. If improvements are not complete, a Developer's Agreement must be signed. *The current Developer's Agreement refers to the first phase. A new one will be needed for this second phase. The city attorney is working on this new agreement.*

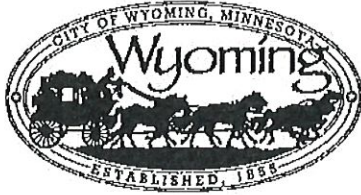
Planning Commission Recommendation:

On July 13, 2021 the Planning Commission publicly heard the petitioner's request for final plat approval. After hearing testimony and discussion, the Planning Commission made the following finding of fact:

1. The requirements of Article III, Division 3, "The Final Plat", as contained in the City of Wyoming Subdivision Ordinance have been complied with.

The Planning Commission voted unanimously to recommend approval of the final plat subject to the following conditions:

1. Change the title of the road "Kids Court" to a name that complies with the Chisago County GIS Emergency Management street naming protocol.
2. Development must loop watermain north to existing 10" watermain at northern edge of development.
3. A streetlight must be added at the intersection of 258th Court and Kettle River Boulevard.
4. Addition of the northbound right turn lane (as proposed) will be required to be constructed as part of the Summer Field 2nd Addition.
5. A Development Agreement, the terms, and provisions of which must be approved by the City Attorney, between the property owner, the developer, and the city, must be executed prior to construction beginning on the improvements in the development.
6. Developer signs the City standard Stormwater Management Facility Maintenance Agreement.
7. The City Engineers approval of the street, utility, grading, and drainage plans.
8. That all required local, state, and/or federal permitting must be obtained and proof of such permits submitted prior to the pre-construction conference with staff.
9. All by laws, Property Owner's Association Articles of Incorporation, and Protective Covenants must be approved by the City Attorney.
10. A surety in the form of a cash deposit or letter of credit to complete the work in substantial compliance with the approved street, utility, grading, and drainage plans. The surety must remain in place until the site work is complete and approved by the city. The City Engineer must approve the surety amount.
11. The Applicant address all outstanding comments from review of the Preliminary Plat and revise the Preliminary Plat accordingly.
12. That the City Attorney shall state fee simple title to the platted property is in the names of the subdividers.
13. That the park dedication fee be paid.



City Of Wyoming
26885 Forest Blvd., PO Box 188
Wyoming, MN 55092
Phone (651) 462-4947 Fax (651) 462-3938

FINAL PLAT
SUBDIVISION APPLICATION

Applicant(s): Name(s) Summer Field, LLC
11538 Address 11556 Bristol Road
City Chisago City State MN Zip 55013
Work and home phone numbers 651-386-6767 Email jesse@moxnessdevelopment.com

Owner(s): (if other than Applicant(s))
Name(s) _____
Address _____
City _____ State _____ Zip _____
Work and home phone numbers _____ Email _____
Signature of owner(s) _____ Date _____

Legal description of property: See Attached Final plat

Property Identification Number R.21 .10582.05

Present use of property: Single Family Home - Agriculture

Proposed use of property: Residential Development

Present zoning of property: PUD

Surveyor: Name Pioneer Engineering Phone 651-681-1914

Engineer: Name Pioneer Engineering Phone 651-681-1914

Real Estate Agent: Name _____ Phone _____

This application and the following attachments must be submitted to be considered a complete application:

Total size of property: 25.59 Total acreage in wetlands or floodplain: 13.46
Number of proposed lots: 15 lots(21 future lots) Current zoning and use of property: PUD

☐ 11 full size copies of the final plat drawings
☐ Improvements complete & accepted
☐ Performance guarantee for the improvements
☐ Soil perc tests and borings
☐ Park Dedication Submitted
☐ Other _____
☐ The application fee and escrow must be paid at the time of application.

OR

☐ 2 reduced copies (no larger than 11 x 17
☐ Developers Agreement
☐ Certificate of Title & Opinion
☐ Receipt proving that the taxes have been paid
☐ Legal & Engineering Fees Paid

Signature of Applicant(s) [Signature] Date 6/12/21
As the applicant for this request, I agree to reimburse the City for all expenses incurred by the City in employing planning, engineering, legal, and other professional consultants in reviewing this application. This may include the replenishment of any escrow funds as required as part of this application. Such costs shall be paid by me, the applicant, regardless of the outcome of the review and prior to commencing any work on the project.

The meeting can be scheduled only after a complete application is received

Application # D-21-009 OFFICE USE ONLY Date Application Received 6/12/21
Date Complete Application Received 6/25/21 120 Days 10/23/21 By: [Signature]
Fee \$200.00 + Escrow \$1,000.00 Date Paid 6/25/21 Check # _____
Official _____

SUMMER FIELD 2ND ADDITION

KNOW ALL PERSONS BY THESE PRESENTS: That Summer Field, LLC, a Minnesota limited liability company, owner and proprietor of the following described property situated in the County of Chisago, State of Minnesota to wit:

Outlot B, SUMMER FIELD 1ST ADDITION, according to the recorded plat thereof Chisago County, Minnesota.

Has caused the same to be surveyed and platted as SUMMER FIELD 2ND ADDITION and does hereby donate and dedicate to the public for the public use forever the public ways, and also dedicates the easements as shown on this plat for drainage and utility purposes only.

In witness whereof said Summer Field, LLC, a Minnesota limited liability company, has caused these presents to be signed by its proper officer this_____, day of _____, 20 ____.

Summer Field, LLC

Signed:_____ its _____

STATE OF MINNESOTA
COUNTY OF _____

The foregoing instrument was acknowledged before me this _____ day of _____, 20_____, by _____, as _____ of Summer Field, LLC, a Minnesota limited liability company, on behalf of said Company.

Notary Public, _____, County, Minnesota
My Commission Expires _____,

SURVEYOR’S CERTIFICATE

I Peter J. Hawkinson do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat. Dated this _____ day of _____, 20 ____.

Peter J. Hawkinson, Licensed Land Surveyor
Minnesota License No. 42299

STATE OF MINNESOTA
COUNTY OF _____

The foregoing Surveyor’s Certificate by Peter J. Hawkinson, Minnesota License No. 42299, was acknowledged before me this _____ day of _____, 20 ____.

Notary Public, _____, County, Minnesota
My Commission Expires _____,

CITY OF WYOMING, MINNESOTA

Approved by the City Council of the City of Wyoming, Minnesota, this _____ day of _____, 20____, and is in compliance with the provisions of Chapter 505.03, Subdivision 2, Minnesota Statutes.

Signed: _____ Signed: _____
Mayor Clerk

CITY ATTORNEY, City of Wyoming, Minnesota

This plat was approved as to form and execution this _____ day of _____, 20____.

City of Wyoming Attorney

COUNTY SURVEYOR, Chisago County, Minnesota

Pursuant to Chisago County Subdivision Ordinance Number 99–2, I hereby certify that this plat has been checked and approved as to compliance with Chapter 505, Minnesota Statutes this _____ day of _____, 20____.

Chisago County Surveyor

COUNTY AUDITOR, Chisago County, Minnesota

No delinquent taxes and transfer entered this _____ day of _____, 20____.

Chisago County Auditor

COUNTY TREASURER Chisago County, Minnesota

I hereby certify that the taxes for the year _____ on the property described herein are paid this _____ day of _____, 20____.

Chisago County Treasurer

COUNTY RECORDER, Chisago County, Minnesota

Document No. _____,

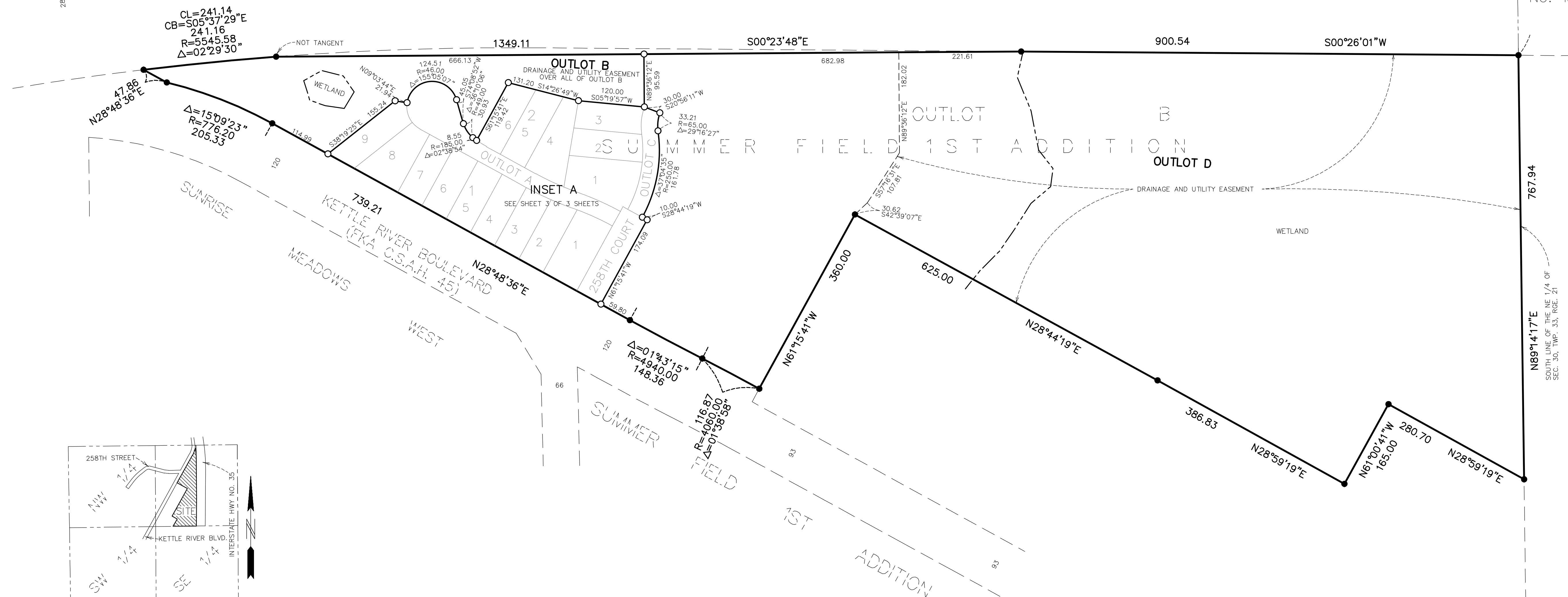
I hereby certify that this instrument was filed in the Office of the County Recorder for record on this _____ day of _____, 20____, at _____ o’clock____ .M., and was duly recorded in the Chisago County Records.

Chisago County Recorder

Scale in Feet
1 inch = 200 feet

XOCENT INC

MINNESOTA DEPARTMENT
OF TRANSPORTATION
MONUMENTATION PLAT
NO. 13-M2



SECTION 30, TWP. 33, RGE. 21

LOCATION MAP

NO SCALE

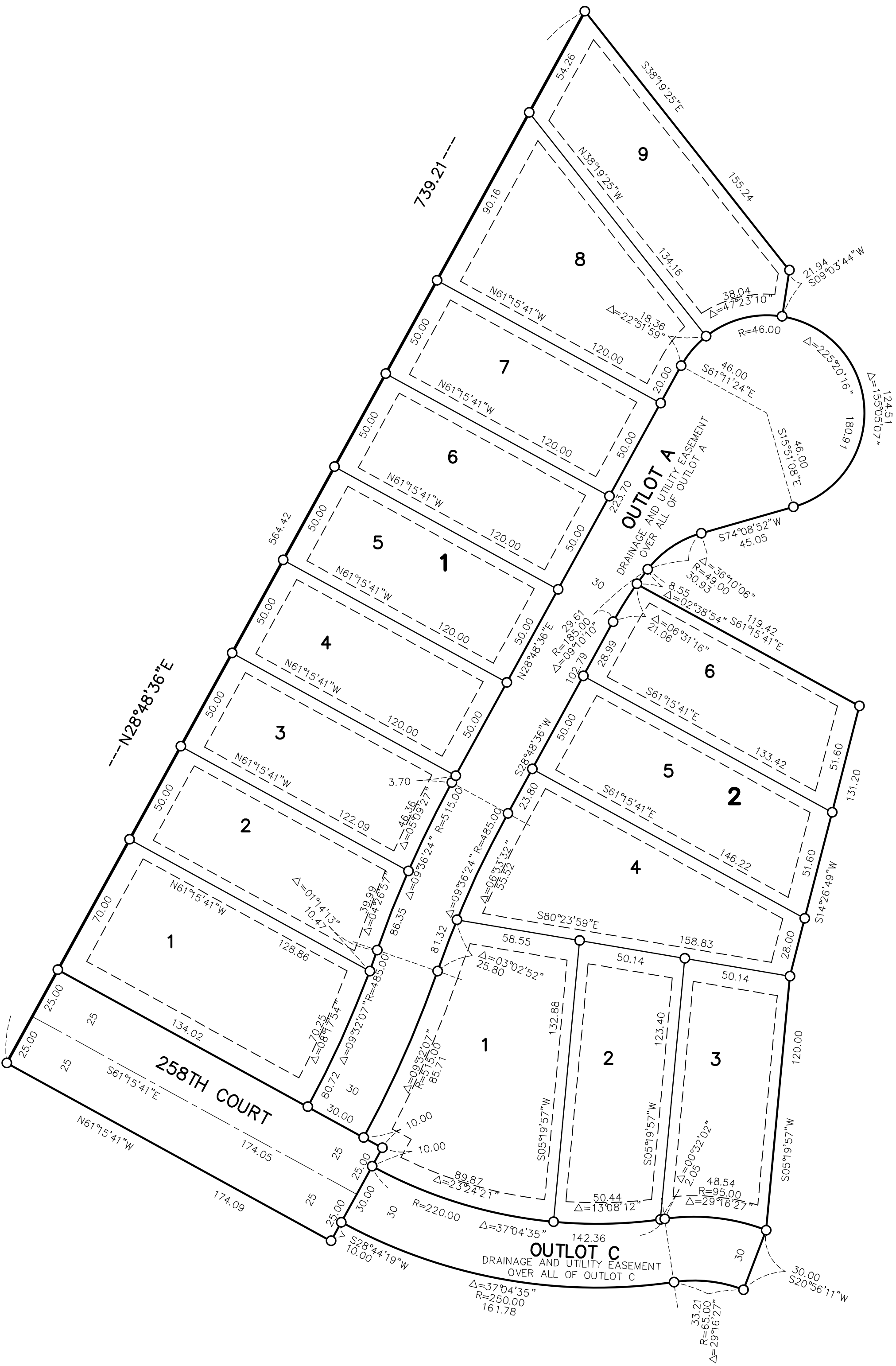
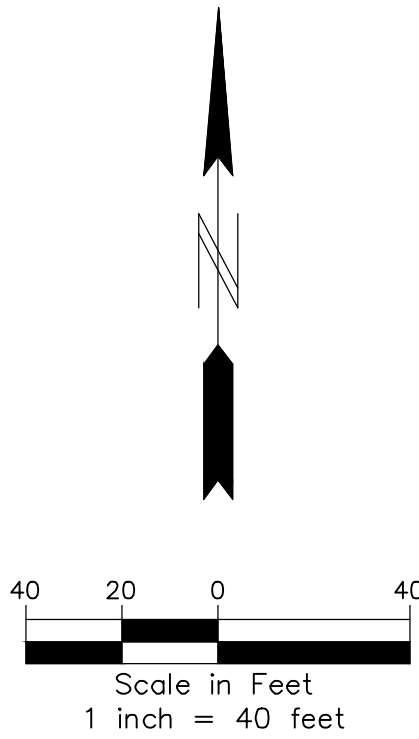
THE ORIENTATION OF THIS BEARING SYSTEM IS BASED ON THE SOUTH LINE OF NE 1/4 OF SEC. 30 TWP. 33 RGE. 21, WHICH IS ASSUMED TO HAVE A BEARING OF NORTH 89°14'17" EAST. CHISAGO COUNTY COORDINATE SYSTEM.

- DENOTES FOUND CAST IRON MONUMENT
- DENOTES FOUND 1/2 INCH IRON MONUMENT
- DENOTES 1/2 INCH IRON PIPE MONUMENT MARKED BY LICENSE NUMBER 42299 THAT WILL BE SET WITHIN ONE OF THE RECORDING OF THIS PLAT.

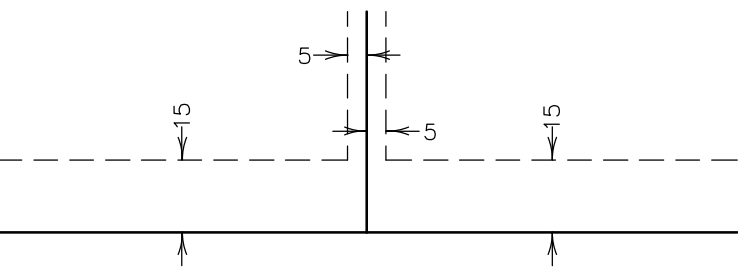
PIONEER*engineering*
CIVIL ENGINEERS LAND PLANNERS LAND SURVEYORS LANDSCAPE ARCHITECTS

INSET

SUMMER FIELD 2ND ADDITION



DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:



Being 5 feet in width, and adjoining lot lines unless otherwise indicated, and 15 feet in width and adjoining right of way and rear lot lines unless otherwise indicated on the plat.

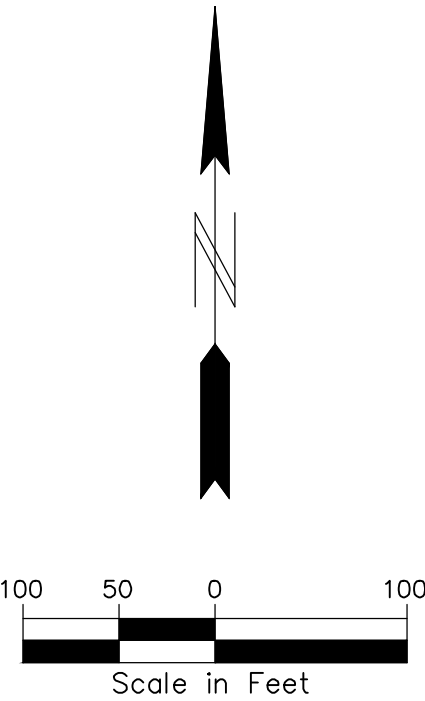
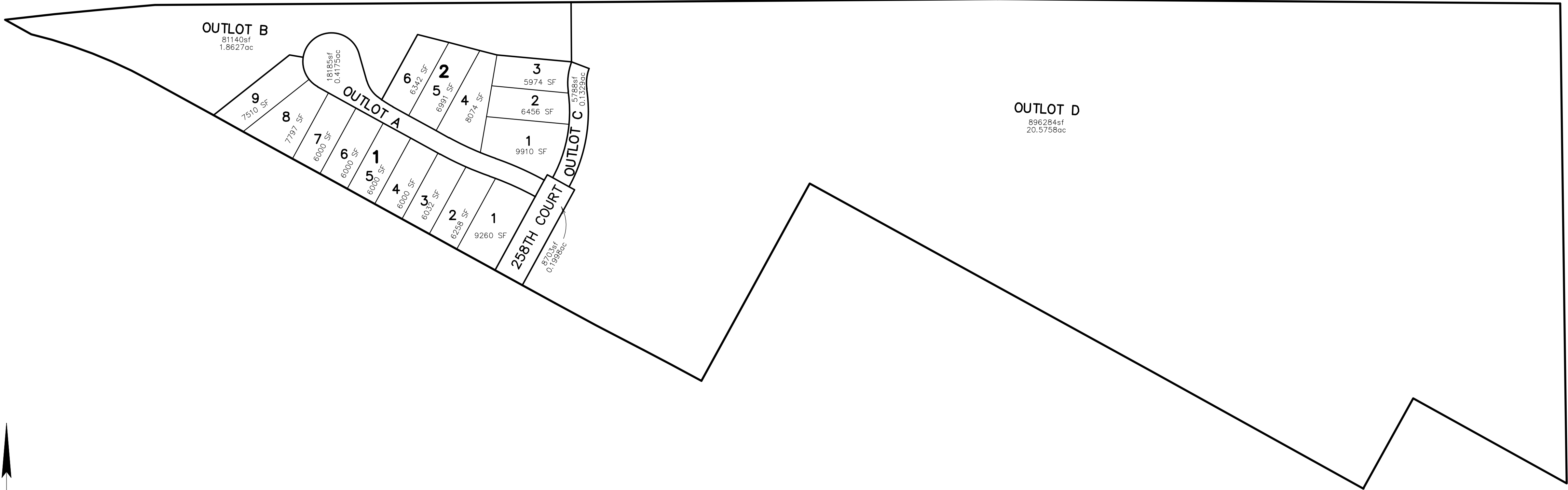
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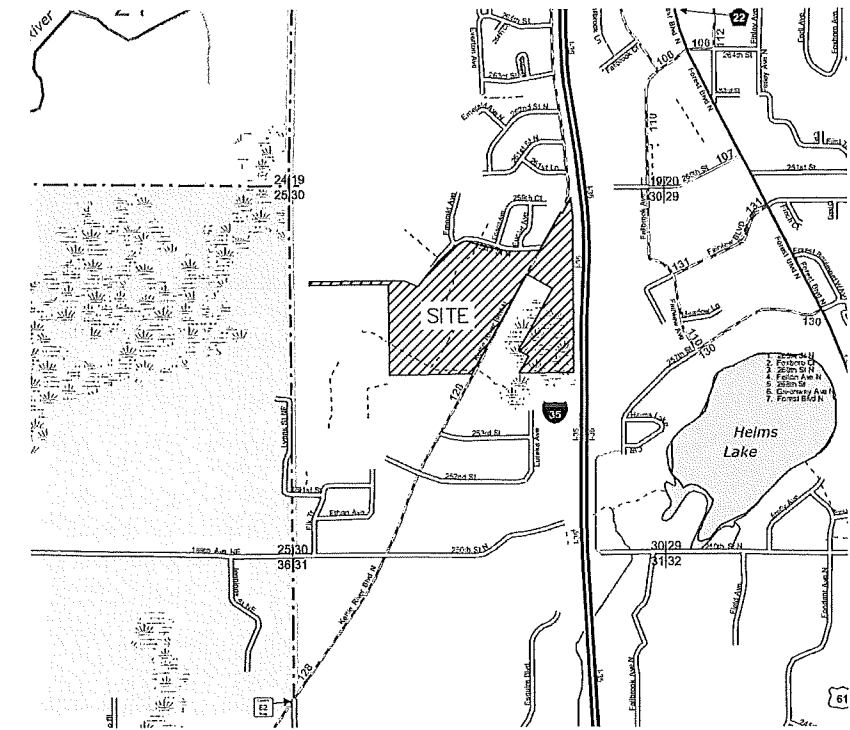
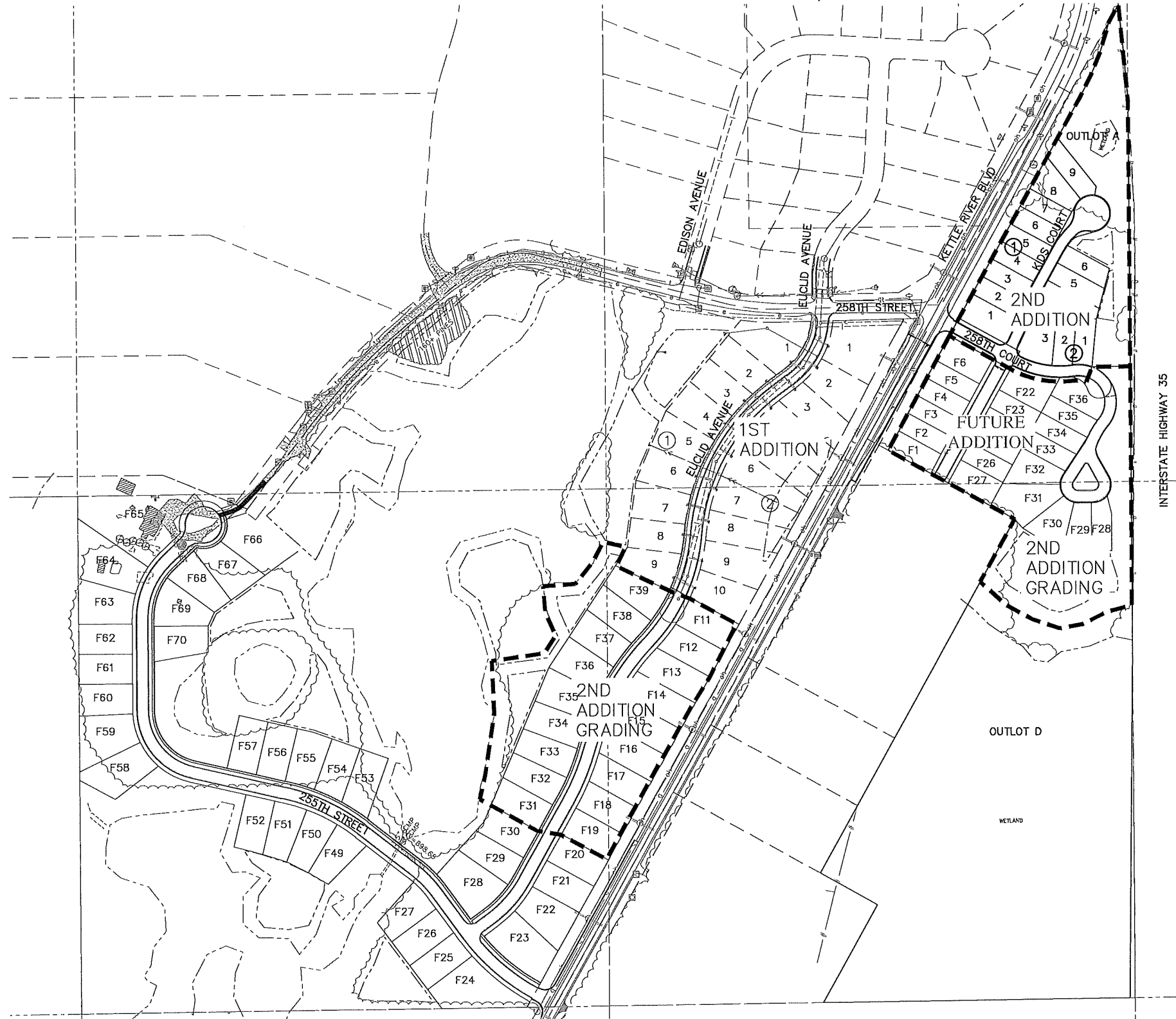
SUMMER FIELD 2ND ADDITION

AREA SKETCH

AREA SUMMARY		
BLOCK 1 =	60,857 SF.	1.3971 AC.
BLOCK 2 =	43,747 SF.	1.0042 AC.
TOTAL LOT AREA =	104,604 SF.	2.4014 AC.
TOTAL OUTLOT AREA =	1,001,397 SF.	22.9889 AC.
TOTAL R/W AREA =	8,703 SF.	0.1998 AC.
TOTAL AREA =	1,114,704 SF.	25.5901 AC.



SUMMER FIELDS 2ND ADDITION
FINAL CONSTRUCTION PLANS
WYOMING, MINNESOTA

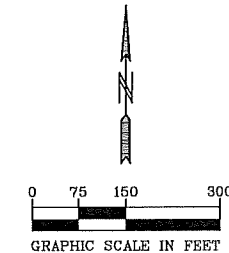


LOCATION MAP

- SHEET INDEX**
- 0.1. COVER SHEET
 - 0.2. LEGEND SHEET
 - 1.1. EXISTING CONDITIONS
 - 2.1. SITE PLAN
 - 3.1-3.3. GRADING PLAN
 - 4.1. EROSION CONTROL PLAN
 - 5.1-5.2. SEEDING PLAN
 - 6.1-6.2. SANITARY SEWER & WATERMAIN
 - 7.1-7.2. STORM SEWER CONSTRUCTION
 - 7.3. STORM SEWER STRUCTURE SCHEDULE & OUTLET CONTROL STRUCTURE DETAILS
 - 8.1-8.2. STREET CONSTRUCTION
 - 8.3-8.4. TURN LANE PLAN
 - 9.1-9.8. DETAILS
 - L1. LANDSCAPE PLAN
 - T1-T11. TREE PLAN



Know what's below.
Call before you dig.



BENCH MARK
MNDOT MONUMENT
"SICO"
ELEV=935.09
NAVD 88

02-ENG-119138-SHEET-COVR

PIONEEREngineering
CIVIL ENGINEERS LAND PLANNERS LAND SURVEYORS LANDSCAPE ARCHITECTS
2422 Enterprise Drive
Mendota Heights, MN 55120
(651) 681-1914
Fax: 681-9488
www.pioneereng.com

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
Name: Brian N. Molinaro
Reg. No.: 47504
Date: 05-14-2021

Revisions

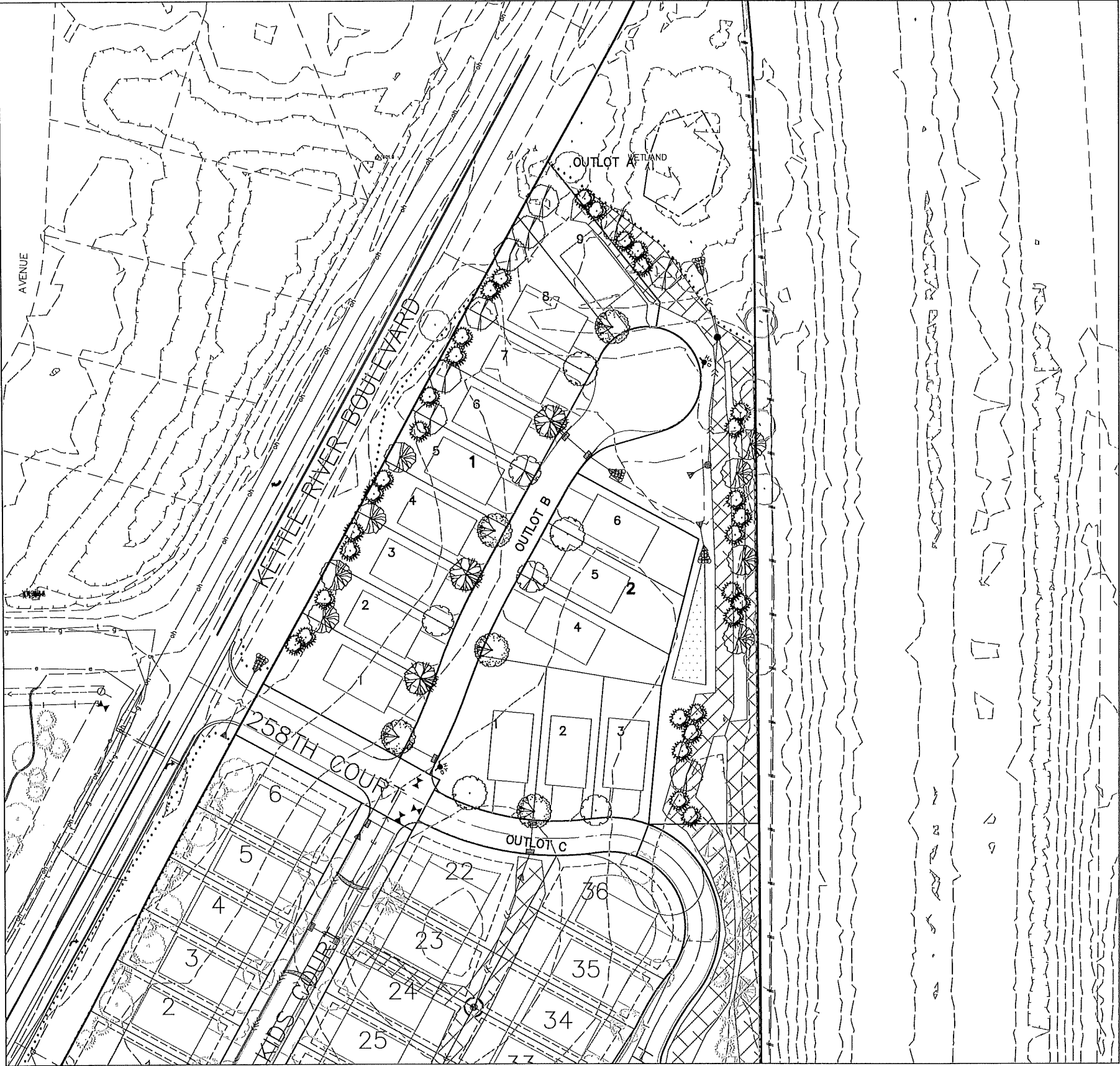
Date: 05-14-2021
Designed: NAP/MSN
Drawn: HW

COVER SHEET

SUMMER FIELD, LLC
11556 BRISTOL ROAD
CHISAGO CITY, MINNESOTA 55013

SUMMER FIELDS 2ND ADDITION
WYOMING, MINNESOTA

0.1 OF 27

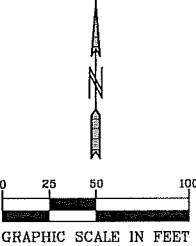


PLANT SCHEDULE (2ND ADDITION)				
KEY	COMMON NAME/Scientific name	ROOT	QUANTITY	
OVERSTORY TREES				
	AUTUMN BLAZE MAPLE/Acer x freemanii 'Jeffersred'	2.5" B&B	5	
	SIENNA GLEN MAPLE/Acer x freemanii 'Sienna'	2.5" B&B	3	
	HERITAGE RIVER BIRCH/Betula nigra 'Cully'	2.5" B&B	--	clump
	COMMON HACKBERRY/Celtis occidentalis	2.5" B&B	2	
	KENTUCKY COFFEE TREE/Gynnocladus dioica	2.5" B&B	8	Use male/seedless var. True North, Espresso
	RED OAK/Quercus rubra	2.5" B&B	3	
	HONEYLOCUST/Gleditsia triacanthos var. Inermis	2.5" B&B	--	
	SWAMP WHITE OAK/Quercus bicolor	2.5" B&B	9	
	SENTRY LINDEN/Tilia americana 'Sentry'	2.5" B&B	2	
EVERGREEN TREES				
	BLACK HILLS SPRUCE/Picea glauca densata	6" B&B	32	
ORNAMENTAL TREES*				
	PRAIRIFIRE CRAB/Malus 'Prairifire'	2" B&B	--	
	JAPANESE TREE LILAC/Syringa reticulata	8" B&B	--	clump
	SPRING SNOW CRAB/Malus 'Spring Snow'	2" B&B	--	
	THORNLESS COCKSPUR HAWTHORNE/Craetagus crugall	2" B&B	--	
	SUGAR TYME CRAB/Malus 'Sugar Tyme'	2" B&B	--	

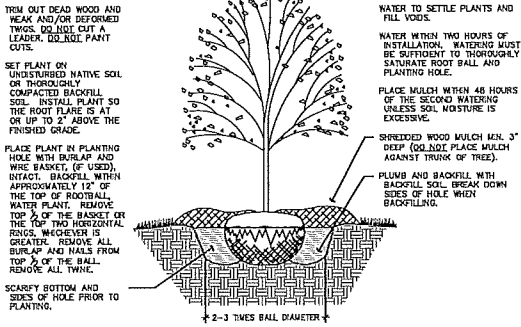


LANDSCAPE NOTES

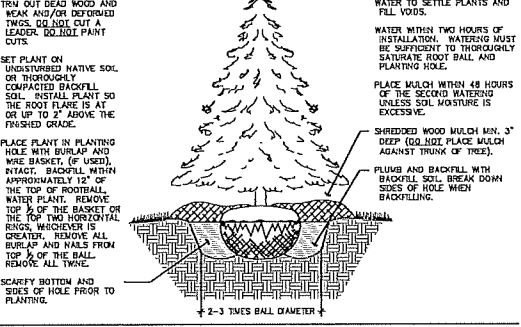
- THE LANDSCAPE CONTRACTOR SHALL VISIT THE PROJECT SITE TO BECOME FAMILIAR WITH THE EXISTING CONDITIONS PRIOR TO SUBMITTING A BID.
- THE LANDSCAPE CONTRACTOR SHALL NOTIFY THE LANDSCAPE ARCHITECT OF PROPOSED PHYSICAL START DATE AT LEAST 7 DAYS IN ADVANCE.
- THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR THE FIELD VERIFICATION OF ALL EXISTING UTILITY LOCATIONS ON THE PROJECT SITE WITH CORNER STATE ONE CALL 1-800-255-1111 PRIOR TO CONSIDERING WORK. THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR THE PROTECTION AND REPAIR OF EXISTING UTILITIES DAMAGED DURING CONSTRUCTION AT NO COST TO THE OWNER. NOTIFY THE LANDSCAPE ARCHITECT OF ANY CONFLICTS TO FACILITATE PLANT RELOCATION.
- GRADING TO BE PERFORMED BY OTHERS.
- NO PLANT MATERIAL SHALL BE INSTALLED UNTIL GRADING AND CONSTRUCTION HAS BEEN COMPLETED IN THE IMMEDIATE AREA.
- ALL PLANT MATERIAL SHALL MEET THE STANDARDS FOUND IN THE AMERICAN ASSOCIATION OF NURSESMEN-AMERICAN STANDARD FOR NURSERY STOCK.
- ALL CONTAINER MATERIAL TO BE GROWN IN THE CONTAINER A MINIMUM OF SIX (6) MONTHS PRIOR TO PLANTING ON SITE.
- DECIDUOUS AND CONIFEROUS TREES SHALL NOT BE STAKED, BUT THE LANDSCAPE CONTRACTOR MUST GUARANTEE STABILITY TO A WIND SPEED OF 60 M.P.H.
- THE LANDSCAPE CONTRACTOR SHALL PROVIDE A MAXIMUM GUARANTEE OF ONE YEAR ONE TIME REPLACEMENT ON NEW PLANT MATERIALS. GUARANTEE SHALL BE AGREED UPON BY DEVELOPER/BUILDER AND LANDSCAPE CONTRACTOR.
- THE LANDSCAPE ARCHITECT RESERVES THE RIGHT TO REJECT ANY PLANTS WHICH ARE DEEMED UNSATISFACTORY BEFORE, DURING OR AFTER INSTALLATION.
- IF THERE IS A DISCREPANCY BETWEEN THE NUMBER OF PLANTS SHOWN ON THE PLAN AND THE NUMBER SHOWN ON THE PLANT LIST, THE NUMBER SHOWN ON THE PLAN WILL TAKE PRECEDENCE.
- THE LANDSCAPE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL MULCHES AND PLANTING SOIL QUANTITIES TO COMPLETE WORK SHOWN ON THE PLAN. THE LANDSCAPE CONTRACTOR SHALL VERIFY ALL QUANTITIES SHOWN ON THE PLANT SCHEDULE.
- COMMERCIAL GRADE POLY LAWN EDGING SHALL BE INSTALLED WHERE NOTED.
- THE LANDSCAPE CONTRACTOR SHALL REPAIR ALL DAMAGE TO THE SITE CAUSED BY THE PLANTING OPERATION AT NO COST TO THE OWNER.
- THE LANDSCAPE CONTRACTOR SHALL KEEP PAVEMENTS CLEAN UNSTAINED. ALL PEDESTRIAN AND VEHICLE ACCESS TO BE MAINTAINED THROUGHOUT CONSTRUCTION PERIOD. ALL WASTES SHALL BE PROMPTLY REMOVED FROM THE SITE. ANY DAMAGE TO EXISTING FACILITIES SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR COMPLYING WITH ALL APPLICABLE CODES, REGULATIONS AND PERMITS GOVERNING THE WORK.
- STORAGE OF MATERIALS OR SUPPLIES ON-SITE WILL NOT BE ALLOWED.

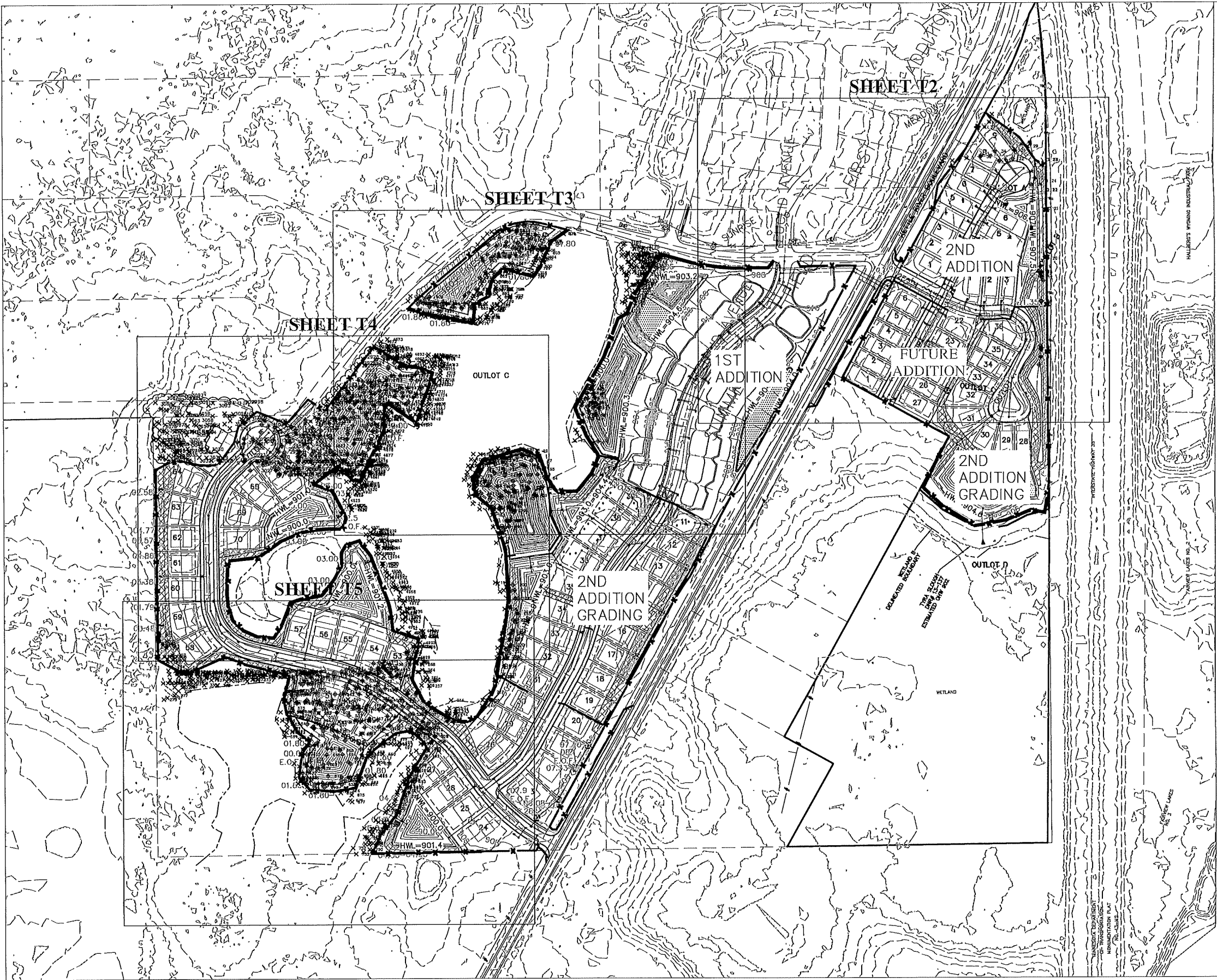


DECIDUOUS TREE PLANTING DETAIL



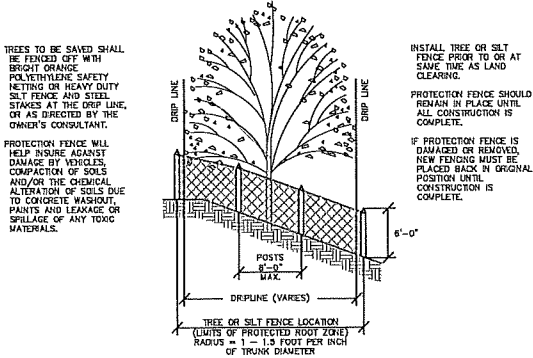
CONIFEROUS TREE PLANTING DETAIL





- × 3100 TREE TO BE SAVED
⊗ 3109 TREE TO BE REMOVED
⊕ 3092 TREE EXEMPT REMOVAL
□ 3175 TREE LOCATED OFF-SITE

TREE PROTECTION DETAIL
NOT TO SCALE



TREE PRESERVATION NOTES

BEFORE LAND CLEARING BEGINS, CONTRACTOR SHOULD MEET WITH THE CONSULTANT ON SITE TO REVIEW ALL WORK PROCEDURES, ACCESS ROUTES, STORAGE AREAS, AND TREE PROTECTION MEASURES.

NO FILL SHOULD BE PLACED AGAINST THE TRUNK, ON THE ROOT CROWN, OR WITHIN THE DRIP LINE AREA OF ANY TREES THAT ARE TO BE SAVED.

NO GRADING, TRENCHING OR PLACEMENT OF EQUIPMENT IS ALLOWED IN THE TREE PROTECTION AREA.

WORK PERFORMED WITHIN THE TREE PROTECTION AREA SHOULD BE DONE BY HAND AND UNDER THE SUPERVISION OF THE CONSULTING ARBORIST.

PRUNING OF OAK TREES MUST NOT TAKE PLACE FROM APRIL 15 TO JULY 15 TO PREVENT THE SPREAD OF OAK WILT DISEASE.

IF WOUNDING OF OAK TREES OCCUR ANYTIME BETWEEN APRIL TO AUGUST, A NON-TOXIC WOUND DRESSING MUST BE APPLIED IMMEDIATELY, (EXCAVATORS MUST HAVE A NON-TOXIC TREE WOUND DRESSING WITH THEM ON DEVELOPMENT SITES).

Tree Preservation Data
Total Number of Significant Trees: 1,464
Trees Removed (Exempt*): 673 (46%)
Trees Removed (Non-Exempt): 160 (10.9%)
Trees Saved: 631 (43.1%)
Number of Trees Over Threshold: 14

Mitigation Required
Hardwood Deciduous 21-30 Inches Diameter: 14
Mitigation: 56 Class B Trees

*Trees may be removed within 15' from the face of the foundation of buildings, required parking areas, driveways, well areas, drain fields, essential utility areas, essential drainageways/easements and right-of-ways"

Trees deemed "Poor" are excluded from all calculations.

PIONEERengineering
CIVIL ENGINEERS LAND PLANNERS LAND SURVEYORS LANDSCAPE ARCHITECTS
2422 Enterprise Drive
Mendota Heights, MN 55120
(651) 681-1914
Fax: 681-9488
www.pioneereng.com

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Landscape Architect under the laws of the State of Minnesota.
Name: Jennifer L. Thompson
Reg. No.: 44763 Date: 05-14-2021

Revisions

Date: 05-14-2021
Designed: JLT
Drawn: JLT

TREE PRESERVATION PLAN

SUMMER FIELD, LLC
11556 BRISTOL ROAD
CHISAGO CITY, MINNESOTA 55013

SUMMER FIELDS 2ND ADDITION
WYOMING, MINNESOTA

T1 OF 11



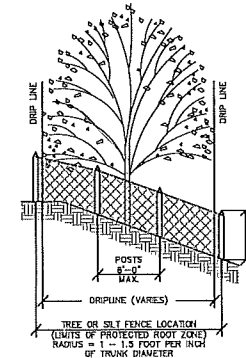
- | | | |
|---|------|-----------------------|
| × | 3100 | TREE TO BE SAVED |
| ⊗ | 3109 | TREE TO BE REMOVED |
| ⊕ | 3092 | TREE EXEMPT REMOVAL |
| □ | 3175 | TREE LOCATED OFF-SITE |

TREE PROTECTION DETAIL

NOT TO SCALE

TREES TO BE SAVED SHALL BE FENCED OFF WITH BRIGHT ORANGE POLYETHYLENE SAFETY NETTING OR HEAVY DUTY SILT FENCE AND STEEL STAKES AT THE DRIP LINE, OR AS DIRECTED BY THE OWNER'S CONSULTANT.

PROTECTION FENCE WILL HELP INSURE AGAINST DAMAGE BY VEHICLES, COMPACTION OF SOILS, AND/OR THE CHEMICAL ALTERATION OF SOILS DUE TO CONCRETE WASHOUT, PAINTS AND LEAKAGE OR SPILLAGE OF ANY TOXIC MATERIALS.



INSTALL TREE OR SILT FENCE PRIOR TO OR AT SAME TIME AS LAND CLEARING.

PROTECTION FENCE SHOULD REMAIN IN PLACE UNTIL ALL CONSTRUCTION IS COMPLETE.

IF PROTECTION FENCE IS DAMAGED OR REMOVED, NEW FENCING MUST BE PLACED BACK IN ORIGINAL POSITION UNTIL CONSTRUCTION IS COMPLETE.

TREE PRESERVATION NOTES

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PIONEERengineering

CIVIL ENGINEERS LAND PLANNERS LAND SURVEYORS LANDSCAPE ARCHITECTS
2422 Enterprise Drive (651) 681-1914
Mendota Heights, MN 55120 Fax: 681-9488
www.pioneereng.com

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Landscape Architect under the laws of the State of Minnesota.

Name: Jennifer L. Thompson
Reg. No.: 44763
Date: 05-14-2021

Revisions

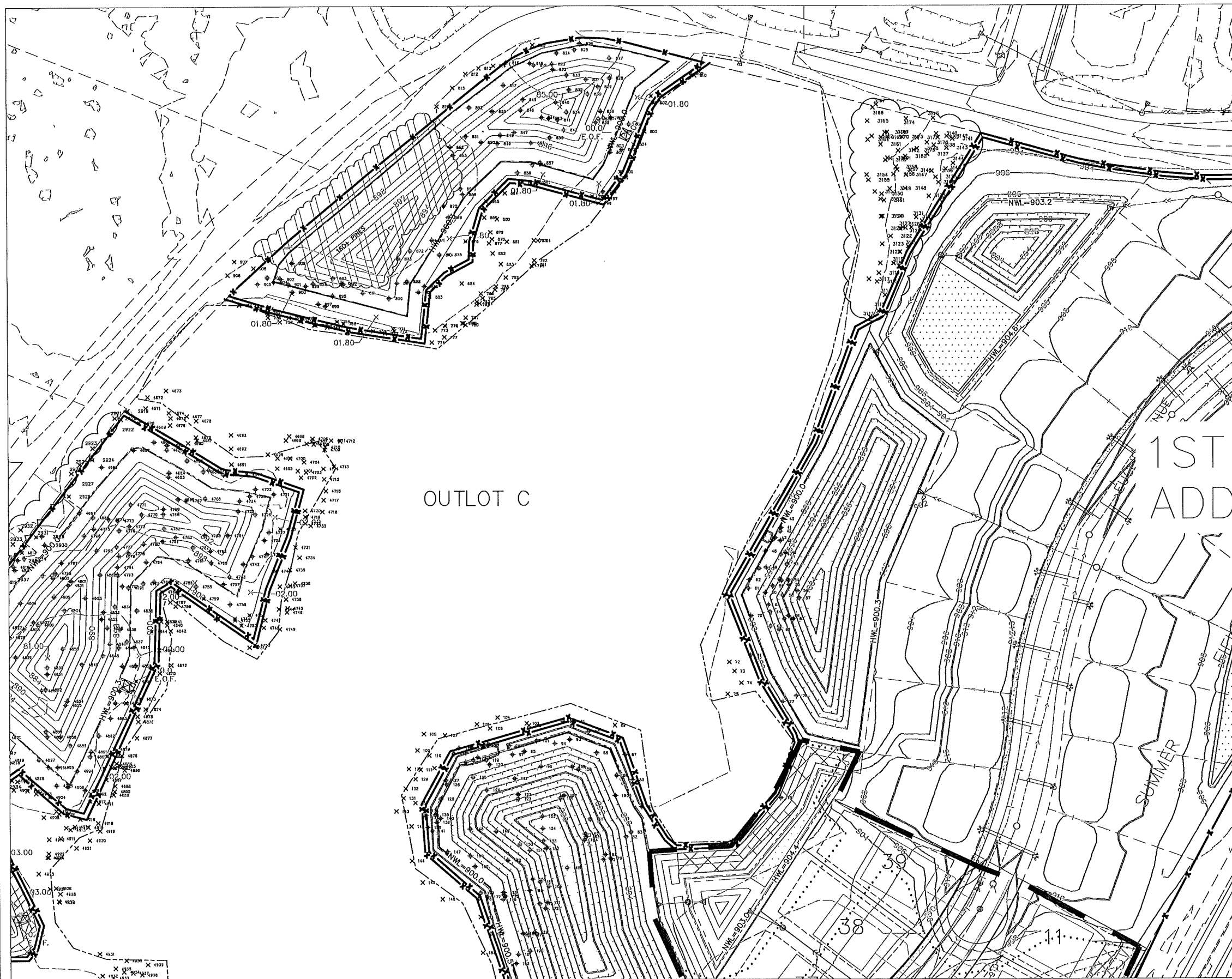
Date: 05-14-2021
Designed: JLT
Drawn: JLT

TREE PRESERVATION PLAN

SUMMER FIELD, LLC
11536 BRISTOL ROAD
CHICAGO CITY, MINNESOTA 55013

SUMMER FIELDS 2ND ADDITION
WYOMING, MINNESOTA

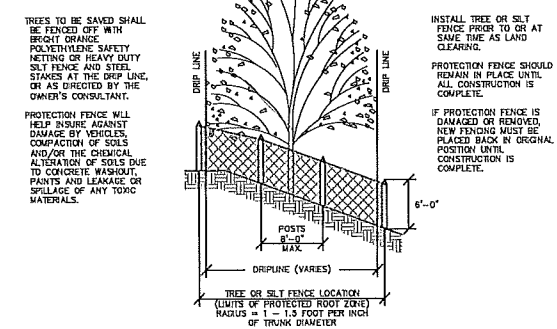
T2 OF 11



- × 3100 TREE TO BE SAVED
- ⊗ 3109 TREE TO BE REMOVED
- ⊕ 3092 TREE EXEMPT REMOVAL
- 3175 TREE LOCATED OFF-SITE

TREE PROTECTION DETAIL

NOT TO SCALE



TREE PRESERVATION NOTES

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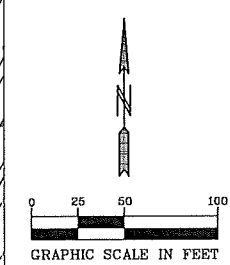
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Name _____
Jennifer L. Thompson
Reg. No. 44763 Date 09-14-2021

Revisions

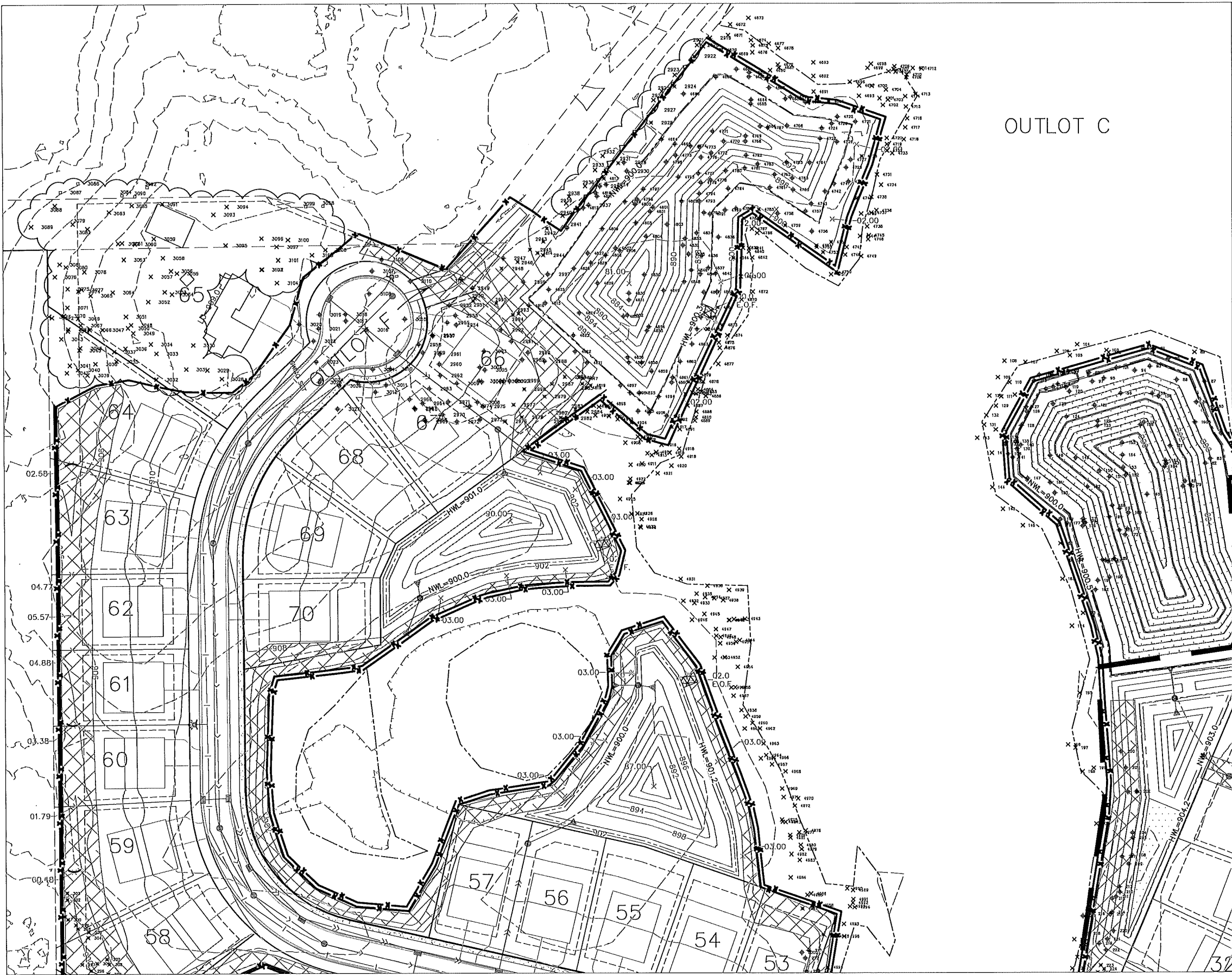
Date 05-14-2021
Designed JLT
Drawn JLT

TREE PRESERVATION PLAN

SUMMER FIELD, LLC
11556 BRISTOL ROAD
CHISAGO CITY, MINNESOTA 55013

SUMMER FIELDS 2ND ADDITION
WYOMING, MINNESOTA

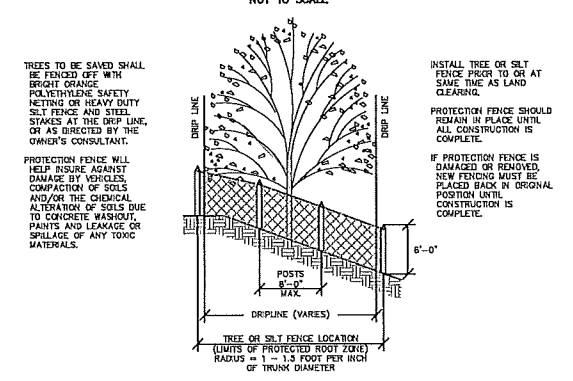
T3 OF 11



OUTLOT C

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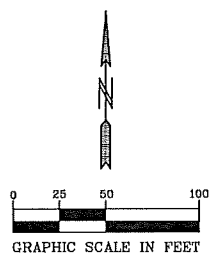
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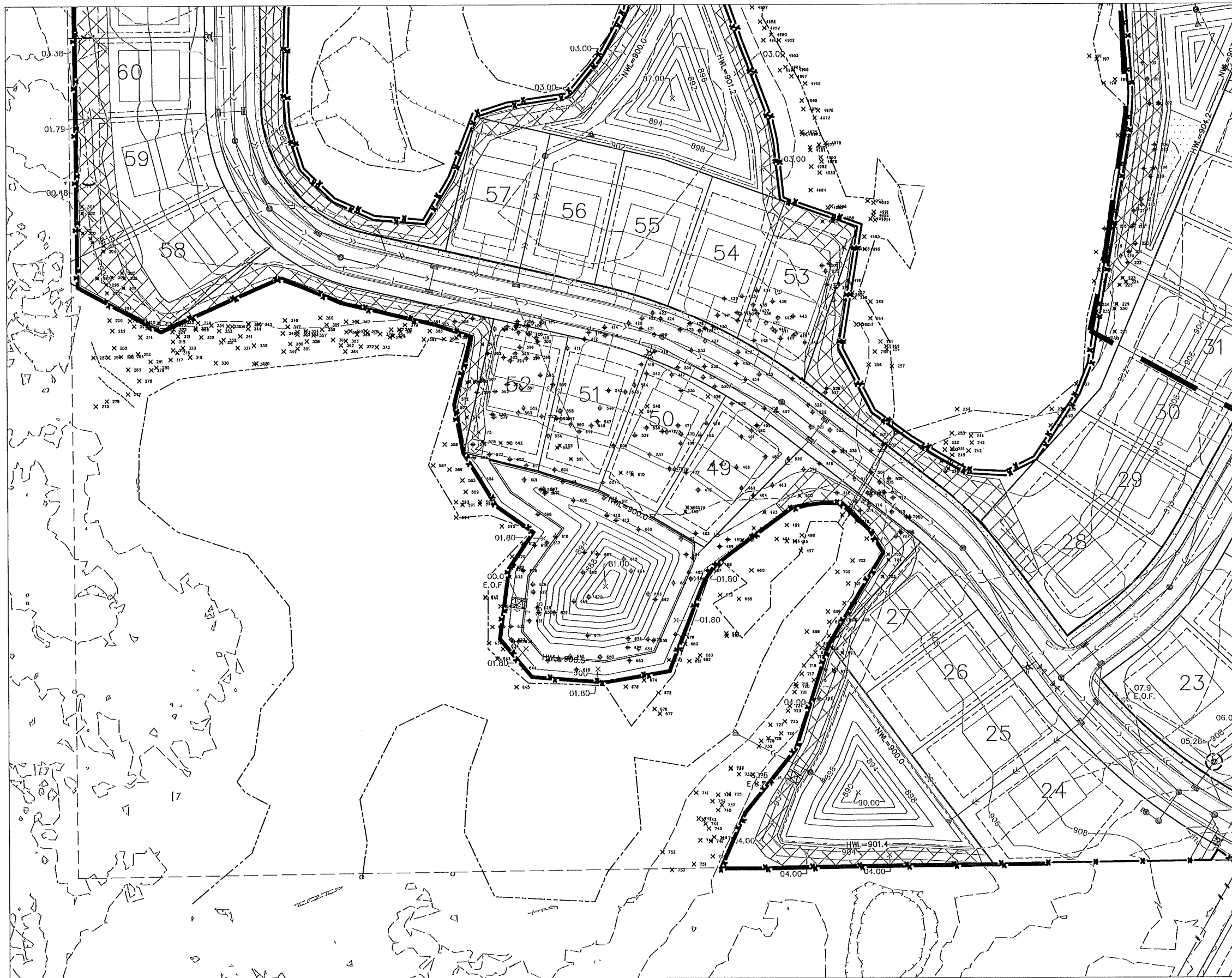
Revisions:

Date: 05-14-2021
Designed: JLT
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TREE PRESERVATION PLAN

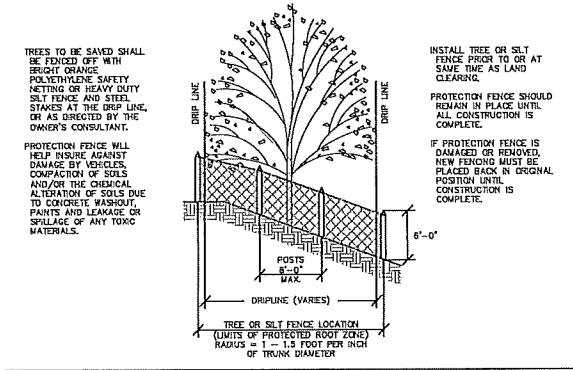
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SUMMER FIELDS 2ND ADDITION
WYOMING, MINNESOTA



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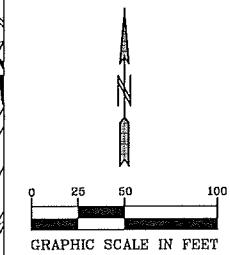
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SUMMER FIELD, LLC
11556 BRISTOL ROAD
CHISAGO CITY, MINNESOTA 55013

SUMMER FIELDS 2ND ADDITION
WYOMING, MINNESOTA

T5 OF 11

Tag No.	Size (dbh)	Common Name	Scientific Name	Notes	Status
4965	7	Paper Birch	Betula papyrifera		Save
4966	8.6	Paper Birch	Betula papyrifera		Save
4967	6	Red Maple	Acer rubrum		Save
4968	10	Red Maple	Acer rubrum		Save
4969	7	Paper Birch	Betula papyrifera		Save
4970	9	Red Maple	Acer rubrum		Save
4971	8	Red Maple	Acer rubrum		Save
4972	11.7	Red Maple	Acer rubrum		Save
4973	7	Northern Pin Oak	Quercus ellipsoidalis		Save
4974	6	Northern Pin Oak	Quercus ellipsoidalis		Save
4975	6	Paper Birch	Betula papyrifera		Save
4976	8	Northern Pin Oak	Quercus ellipsoidalis		Save
4977	6	Paper Birch	Betula papyrifera		Save
4978	7	Red Maple	Acer rubrum		Save
4979	7	Paper Birch	Betula papyrifera		Save
4980	9	Paper Birch	Betula papyrifera		Save
4981	8	Paper Birch	Betula papyrifera		Save
4982	10	Northern Pin Oak	Quercus ellipsoidalis		Save
4983	7.7	Paper Birch	Betula papyrifera		Save
4984	15	Northern Pin Oak	Quercus ellipsoidalis		Save
4985	18	Northern Pin Oak	Quercus ellipsoidalis		Save
4986	7	Red Maple	Acer rubrum		Save
4987	11	Red Maple	Acer rubrum		Remove
4988	17	Red Maple	Acer rubrum		Remove
4989	8	Red Maple	Acer rubrum		Save
4990	14.8	Red Maple	Acer rubrum		Save
4991	8	Red Maple	Acer rubrum		Save
4992	6	Red Maple	Acer rubrum		Save
4993	13	Red Maple	Acer rubrum		Save
4994	12.9	Paper Birch	Betula papyrifera		Exempt Remove
4994	9	Red Maple	Acer rubrum		Exempt Remove
4995	7	Red Maple	Acer rubrum		Save
4996	6	Red Maple	Acer rubrum		Save
4997	7	Red Maple	Acer rubrum		Remove
4998	6	Red Maple	Acer rubrum		Remove
4999	8	Red Maple	Acer rubrum		Remove
5000	19	Red Maple	Acer rubrum		Exempt Remove

Tree Preservation Data	
Total Number of Significant Trees: 1,464	
Trees Removed (Exempt*): 673 (46%)	
Trees Removed (Non-Exempt): 160 (10.9%)	
Trees Saved: 631 (43.1%)	
Number of Trees Over Threshold: 14	
Mitigation Required	
Hardwood Deciduous 21-30 Inches Diameter: 14	
Mitigation: 56 Class B Trees	
*"Trees may be removed within 15' from the face of the foundation of buildings, required parking areas, driveways, well areas, drain fields, essential utility areas, essential drainageways/easements and right-of-ways"	
Trees deemed "Poor" are excluded from all calculations.	

RESERVED FOR RECORDING DATA

RESOLUTION NO. 21-07-72

**RESOLUTION APPROVING THE FINAL PLAT OF
"SUMMER FIELD 2ND ADDITION"
AT
PROPERTY IDENTIFICATION NUMBER 21.10582.61**

WHEREAS, the City of Wyoming is a political subdivision, organized and existing under the laws of the State of Minnesota; and,

WHEREAS, the City Council of the City of Wyoming has adopted zoning and subdivision regulations, per Ordinances 2009-4 and 2010-08, including subsequent amendments, to promote the orderly, economic and safe development and utilization of land within the City; and,

WHEREAS, Summer Field LLC has applied for approval of the Final Plat of Subdivision for the property legally described as:

Outlot B Summer Field 2nd Addition

WHEREAS, on July 13, 2021, the Planning Commission held a public hearing in accordance with the Ordinance and laws of the State of Minnesota; and,

WHEREAS, the City Council and Planning Commission have reviewed the application, as submitted, and have made the following findings of fact:

1. The requirements of Article III, Division 3, "The Final Plat", as contained in the City of Wyoming Subdivision Ordinance have been complied with.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wyoming hereby **GRANTS** the Final Plat as requested by the applicant with the following conditions:

1. Change the title of the road “Kids Court” to a name that complies with the Chisago County GIS Emergency Management street naming protocol.
2. Development must loop watermain north to existing 10” watermain at northern edge of development.
3. A streetlight must be added at the intersection of 258th Court and Kettle River Boulevard.
4. Addition of the northbound right turn lane (as proposed) will be required to be constructed as part of the Summer Field 2nd Addition.
5. A Development Agreement, the terms, and provisions of which must be approved by the City Attorney, between the property owner, the developer, and the city, must be executed prior to construction beginning on the improvements in the development.
6. Developer signs the City standard Stormwater Management Facility Maintenance Agreement.
7. The City Engineers approval of the street, utility, grading, and drainage plans.
8. That all required local, state, and/or federal permitting must be obtained and proof of such permits submitted prior to the pre-construction conference with staff.
9. All by laws, Property Owner's Association Articles of Incorporation, and Protective Covenants must be approved by the City Attorney.
10. A surety in the form of a cash deposit or letter of credit to complete the work in substantial compliance with the approved street, utility, grading, and drainage plans. The surety must remain in place until the site work is complete and approved by the city. The City Engineer must approve the surety amount.
11. The Applicant address all outstanding comments from review of the Preliminary Plat and revise the Preliminary Plat accordingly.
12. That the City Attorney shall state fee simple title to the platted property is in the names of the subdividers.
13. That the park dedication fee be paid.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 20th DAY OF JULY 2021.

Lisa Iverson, Mayor

ATTEST:

This Document Drafted by:
The City of Wyoming
26885 Forest Boulevard
Wyoming, Minnesota 55092

Robb Linwood, City Administrator



Request for Council Action

Date: July 14, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Chuck Almhjeld, Public Works Superintendent

Department: Public Works

Reference:

Method: New Business

Background Information:

Public Works has a 1983 John Deere 401D Backhoe that we are requesting to replace with a 2021 306 Mini Hydraulic Excavator.

The 1983 John Deere excavator was acquired from the Township merger and needs repairs for safety. Ziegler Cat will not give us a trade in value as the roll bar has been modified with holes drilled in it for mounting of accessories in the past. RDO equipment will take the unit for trade-in on a new trailer to haul the mini-excavator on.

A mini-excavator can not be driven to and from a site like a backhoe can. A backhoe is about \$140,000.00, while a mini-excavator is around half of that price. The Public Works Team has analyzed the pros and cons and decided on the mini-excavator as the best choice as it is more versatile for our needs and fits our current budget.

Ziegler Cat, out of Columbus, MN. has quoted the 2021 306 Mini Excavator at a state bid price of \$76,216.10 for the purchase price. The CIP has \$85,000.00 budgeted for this purchase in 2021.

Recommendation:

Staff recommends the purchase of the 2021 306 Mini Hydraulic Excavator from Ziegler Cat for \$76,216.10 on the State Bid Contract.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



185501-02

June 24, 2021

CITY OF WYOMING
PO BOX 188
WYOMING, Minnesota 55092-0188

Dear Eric,

We would like to thank you for your interest in our company and our products, and are pleased to quote the following for your consideration.

Caterpillar Model: 306 Mini Hydraulic Excavator

We wish to thank you for the opportunity of quoting on your equipment needs. This quotation is valid until September 30, 2021 per the MN DOT contract, after which time we reserve the right to re-quote. If there are any questions, please do not hesitate to contact me.

Sincerely,

VJ Polkus
Territory Manager

Caterpillar Model: 306 Mini Hydraulic Excavator

Standard Equipment

POWERTRAIN

CAT C2.4T diesel engine
U.S. EPA tier 4 final
EU stage V
ISO 9249/EEC 80/1270
Rated net power 41.7 kW - 2,400 rpm -
ISO 9249/EEC 80/1269
Electronic engine, turbo, DPF (diesel
particulate filter)

UNDERCARRIAGE

Greased and lubricated track
Hydraulic track adjusters

HYDRAULICS

Smart tech electronic pump
Variable displacement piston pump

OPERATOR ENVIRONMENT

Hydraulic lockout for all controls
Literature holder
Molded footrests
Removable washable floor mat
Retractable fluorescent seat belt

FLUIDS

Extended life coolant - 37C

OTHER STANDARD EQUIPMENT

Caterpillar corporate "one key" system
Locks on external enclosure doors
Lockable fuel cap
Beacon socket
Ecology drain - engine
Radial seal engine air filter, double
element with restriction indicator
Side by side engine & hydraulic oil
cooler
Stick steer mode
Cruise control mode

OPERATOR ENVIRONMENT

Cup holder
- Camera ready
- Ground level wakeup switch
- Hour meter
- Multiple languages
- Numeric security code
- Performance & machine adjustments

Automatic engine idle
Automatic engine shut-off
Automatic swing brake
Automatic two speed travel
Fuel and water separator with indicator
Radial seal air filter, double element
with warning indicator

Tie down eyes on track frame

Load sensing/flow sharing hydraulics
Power on demand

Travel control pedals with hand levers
Utility space for mobile phone
Skylight
Mounting bosses for front & top guard

Hydro advanced hydraulic oil

Power on demand
Rear reflectors
Roll over protective structure (ROPS)
(ISO 12117-2)
Product link PL243 (regulations apply)
Auxiliary hydraulic lines
- 1-way and 2-way (combined function)
- Auxiliary line quick disconnects
- Adjustable auxiliary flow
- Continuous flow
- Adjustable auxiliary relief

- Maintenance and machine monitoring
indicators
- Fuel level, coolant temp, & warning
Color LCD monitor:
Pattern changer
Adjustable wrist rests
Ergonomic joysticks control levers

ELECTRICAL

-Cab, boom left
Work lights:
Signaling/warning horn
Ignition key stop switch

HYDRAULICS

Accumulator certified

OTHER STANDARD EQUIPMENT

Thumb ready stick

Circuit breaker
Battery disconnect
650 CCA maintenance free battery
60 ampere alternator

Hydraulic temperature monitoring

MACHINE SPECIFICATIONS

DESCRIPTION

306 07A CR MHE DCA3C
MIRROR, CAB, RIGHT
THUMB,HYD + COUPLER,PG,HYD, 5T
BUCKET-HD, 30", 6.1 FT3
BEACON

LIST PRICE	\$101,836.00
MN DOT CONTRACT DISCOUNT (27.50%)	(\$28,004.90)
51" CAT DITCH CLEANING BUCKET WITH PINS	\$1,390.00
27" CAT RIPPER WITH PINS	\$995.00
BALANCE	\$76,216.10

WARRANTY

Standard Warranty:	2 Year / 2,000 Premier Warranty
Extended Warranty:	Available

ITEMS FOR ADDITIONAL CONSIDERATION

Identical unit equipped with angle blade – available mid-August, 2021	\$78,800.05
---	-------------

F.O.B/TERMS: COLUMBUS, MN

306 Mini-Excavator



Backhoe



RESOLUTION NO. 21-07-73

A RESOLUTION APPROVING THE PURCHASE OF THE 2021 MINI HYDRAULIC EXCAVATOR FROM ZIEGLER CAT FOR \$76,216.10 ON THE STATE BID CONTRACT

WHEREAS, The City of Wyoming is committed to providing a high level of service to residents and in following best practices in city work, and

WHEREAS, the Public Works department currently has a 1983 John Deer 401D Backhoe that needs to be replaced, and

WHEREAS, new equipment or processes in public works can drastically impact the longevity of the work that staff do as well support employees better in doing work safely, and

WHEREAS, public works staff have evaluated the needs of the department and have identified the mini excavator as the best choice for replacement equipment as it is more versatile for our needs and fits our current budget.

WHEREAS, the mini excavator is approximately half the price of a replacement backhoe; and

WHEREAS, the Capital Improvement plan has \$85,000 budgeted for this purchase in 2021,

THEREFORE BE IT RESOLVED, the Wyoming City Council Authorizes the purchase of the 2021 306 Mini Hydraulic Excavator from Ziegler Cat for \$76,216.10 on the State Bid Contract

**HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND
ADOPTED THIS 20th Day of July, 2021**

CITY OF WYOMING

By:

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: July 14, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Chuck Almhjeld, Public Works Superintendent

Department: Public Works

Reference: Purchase T-20 Trailer

Method: New Business

Background Information:

Public Works has a 2013 PJ trailer that is not large enough to haul a mini-excavator on. The payload of the trailer is 7,000 pounds and the trailer we are proposing has a 20,000-pound payload.

RDO Equipment is the dealer for Towmaster trailers. They are proposing a 2021 Towmaster T-20D Trailer for the purchase price of \$14,802.00. They will give the city trade in value on our 2013 PJ trailer and the 1983 John Deere 401D backhoe. The trade in value of the trailer is \$2,000.00 and the John Deere backhoe is \$6,000.00. The balance of the proposal is \$7,764.13.

With approval of the mini-excavator, the proposal and trade in values would total \$83,980.23. The 2021 CIP amount is \$85,000.00 for the purchase of a mini-excavator. The trailer is on the MN State Bid Contract # 174226.

Recommendation:

Staff recommends the purchase of a T-20D Trailer from RDO Equipment in the amount of \$14,802.00 less the trade in value of a 2013 PJ Trailer and a 1983 John Deere Backhoe in the amount of \$8,000.00. The total amount to not exceed \$7,764.13.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



JOHN DEERE

Investment Proposal (Quote)

RDO Equipment Co.
11030 Holly Lane N
Dayton MN, 55311
Phone: (763) 294-7800 - Fax:

Proposal for:
CITY OF WYOMING
26885 FOREST BLVD
WYOMING, MN, 550928346
CHISAGO

Investment Proposal Date: 6/21/2021
Pricing Valid Until: 7/21/2021
Deal Number: 1458428
Customer Account#: 0575014
CCE Sales Professional: Joshua Berg
Phone: (952) 890-8880
Fax:
Email: jmberg@rdoequipment.com

Equipment Information

Quantity	Serial Number Stock Number	Hours (approx.)	Status / Year / Make / Model Additional Items	Cash Price
1	TBD TBD	0	New 2021 TOWMASTER TRAILERS T-20D	\$14,008.00
			Freight in	\$294.00
			Freight in Trailer Trade	\$250.00
			Freight in Backhoe Trade	\$250.00
Equipment Subtotal:				\$14,802.00

Trade Information

Serial Number	Year / Make / Model	Payoff Information	Trade In Hours	Trade In Value
4P5U82024D2184575	2013 MISCELLANEOUS 20'L-83"W	\$0.00	1	(\$2,000.00)
T0401DA715330	1985 JOHN DEERE 401D	\$0.00	3290	(\$6,000.00)
Total Trade in Value:				(\$8,000.00)
Trade Balance Owed:				\$0.00
Net Difference:				(\$8,000.00)

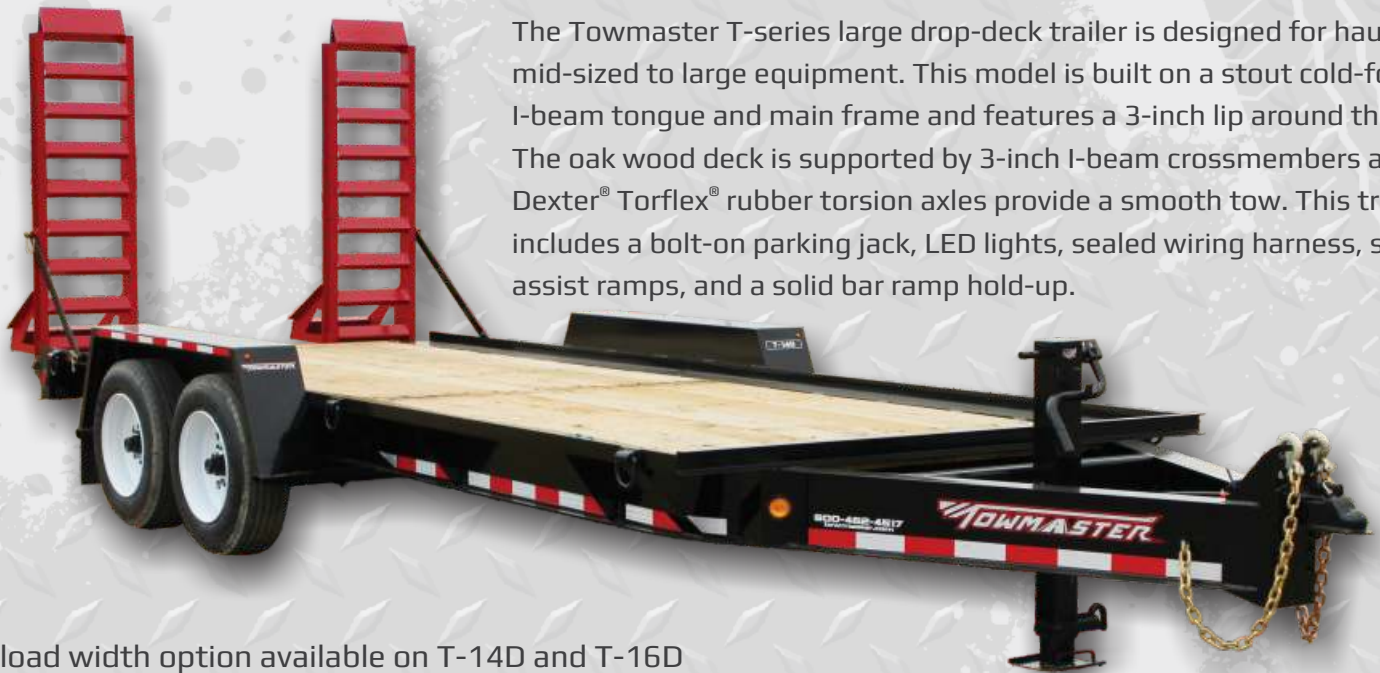
Purchase Order Totals

Balance:	\$6,802.00
Total Taxable Amount:	\$0.00
MN STATE TAX:	\$0.00
MN COUNTY TAX:	\$0.00
MN SPECIAL TAX:	\$0.00
Sales Tax Total:	\$0.00
MN Trailer Tax:	\$962.13
Sub Total:	\$7,764.13
Cash with Order:	\$0.00
Balance Due:	\$7,764.13

Equipment Options

Qty	Serial Number	Year / Make / Model	Description
1	TBD	2021 TOWMASTER TRAILERS T-20D	Base Model T-20D 22 Deck Length IN FEET 22 Decking Type 2" Nominal Oak Width 102" Overall with 82" Deck Beavertail 3' (10 Degree) WOOD TOP Axles 10K OIL BATH Torflex Brakes Electric Tires 235/75Rx17.5(H) Wheels White Mod Jack 12K Drop Leg Lights L.E.D. Plug 7 Pole Rv Hitch/Neck 3" Pintle Ring Ramps 6' Cleated Style w/ Beavertail (flat bar hold-up only & spring assist) Ramp Color Equipment Red Trailer Color Equipment Black 12 Tie Downs 4 per side ahead of fenders evenly spaced 2 per side behind fenders Option Spare Tire Mounting Bracket, curb side in front of fender BOLT ON 1 - Option Tool Box Lid 2 - Option Pallet Fork Holders Loose Items Spare Tire & Wheel 235/75Rx17.5(H) DOT DOT INSPECTION

T-14D / T-16D / T-18D / T-20D



The Towmaster T-series large drop-deck trailer is designed for hauling mid-sized to large equipment. This model is built on a stout cold-formed I-beam tongue and main frame and features a 3-inch lip around the deck. The oak wood deck is supported by 3-inch I-beam crossmembers and Dexter® Torflex® rubber torsion axles provide a smooth tow. This trailer includes a bolt-on parking jack, LED lights, sealed wiring harness, spring-assist ramps, and a solid bar ramp hold-up.

84" load width option available on T-14D and T-16D



Cold-formed one-piece I-beam tongue and main frame provide the strength you need to haul your equipment.



Spring-assist heavy-duty ramps are standard.



84" load width option on T-14D and T-16D includes an open-fender design.

Quick Specs:

- 2" nom. white oak wood deck
- 16', 18', or 20' deck
- 23"-24" deck height (loaded)
- Dexter® Torflex® axles w/E-Z Lube
- 82" between fenders (84" opt.)
- Electric brakes
- One-piece formed fender/inner panel
- Solid bar ramp hold-ups
- Grommet mounted LED lights



Photos may show optional equipment.

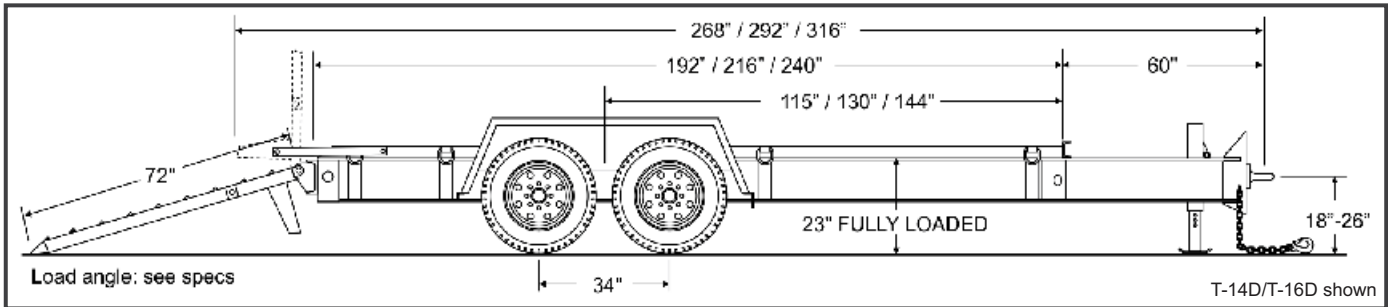
AMERICA'S BEST BUILT TRAILERS FOR PROFESSIONAL HAULERS



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MORE MODELS • MORE OPTIONS • MORE CHOICES
DROP-DECK • TILT BED • DECK-OVER • GOOSENECK • LOWBOY • HYDRAULIC TAIL
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SPECIFICATIONS
S=Standard O=Optional

CAPACITY / DIMENSIONS	T-14D	T-16D	T-18D	T-20D
Approx. Payload (lbs/kg)	14,000 / 6350	16,000 / 7257	18,000 / 8165	20,000 / 9072
GVWR (lbs/kg)	18,200 / 8255	20,600 / 9344	22,600 / 10,251	24,600 / 11,158
GAWR (lbs/kg)	14,400 / 6531	16,000 / 7257	19,220 / 8718	20,000 / 9072
Approx. Avg. Weight (lbs/kg)	4,200 / 1905	4,600 / 2086	4,600 / 2086	4,600 / 2086
Overall Length – 16' (ft-in/mm)	22-4 / 6807	22-4 / 6807	22-4 / 6807	22-4 / 6807
Overall Length – 18' (ft-in/mm)	24-4 / 7417	24-4 / 7417	24-4 / 7417	24-4 / 7417
Overall Length – 20' (ft-in/mm)	26-4 / 8027	26-4 / 8027	26-4 / 8027	26-4 / 8027
Deck Height (loaded)(in/mm)	23 / 584	23 / 584	23.5 / 597	24 / 610
Overall Width (ft-in/mm)	8-6 / 2591	8-6 / 2591	8-6 / 2591	8-6 / 2591
Load Width (in/mm)	82 / 2083	82 / 2083	82 / 2083	82 / 2083
TONGUE				
Tongue Length 5'-0" (1524mm)	S	S	S	S
One-Piece Cold-Formed Tongue / Frame	S	S	S	S
Pintle Ring (in)	3	3	3	3
High-Tensile Safety Chain	3/8" Grade 70	3/8" Grade 70	3/8" Grade 70	3/8" Grade 70
Bolt-on Drop-Leg Parking Jack	12K	12K	12K	12K
FRAME / RAMPS				
Main Beam	High-Tensile W10 x 12	High-Tensile W10 x 17	High-Tensile W10 x 17	High-Tensile W10 x 17
Crossmembers	3" Jr I-beam	3" Jr I-beam	3" Jr I-beam	3" Jr I-beam
Headboard Height (in / mm)	4 / 102	4 / 102	4 / 102	4 / 102
Deck	2" nom. White Oak	2" nom. White Oak	2" nom. White Oak	2" nom. White Oak
Deck Lip (in / mm)	3 / 76	3 / 76	3 / 76	3 / 76
12 ga. One-piece formed fenders and inner panel	S	S	S	S
Ramps (Ladder Style) Length x Width (ft-in x in/mm)	6-0x18 / 1829x470	6-0x18 / 1829x470	6-0x18 / 1829x470	6-0x18 / 1829x470
Load Angle (degrees)	17	17	17	17
Ramp Spring-Assist	S	S	S	S
Ramp Hold-ups	Solid Bar	Solid Bar	Solid Bar	Solid Bar
Tie Downs	D-ring	D-ring	D-ring	D-ring
Number of Tie-Downs (Total / Side)	8 / 4	8 / 4	8 / 4	8 / 4
SUSPENSION / TIRES				
Rubber-Ride Axles w/Warranty	S	S	S	S
Axle Capacity (each) (lbs/kg)	7,200 / 3266	8,000 / 3629	10,000 / 4536	10,000 / 4536
Axle Spread (in/mm)	34 / 864	34 / 864	34 / 864	34 / 864
Hubs	E-Z Lube	E-Z Lube	Oil Bath	Oil Bath
Electric Brakes	S	S	S	S
Brake Size (in/mm)	12.25x2.5 / 311x64	12.25x3.38 / 311x86	12.25x3.38 / 311x86	12.25x3.38 / 311x86
Battery Break-Away Kit with Tow Charger	S	S	S	S
Wheels (in/mm)	17.5x6.75 / 445x171	17.5x6.75 / 445x171	17.5x6.75 / 445x171	17.5x6.75 / 445x171
Wheel Bolt Pattern	8-bolt	8-bolt	8-bolt	8-bolt
Tires / Load Range Rating	215/75R17.5 / H	215/75R17.5 / H	215/75R17.5 / H	235/75R17.5 / H

STANDARD EQUIPMENT

- Adjustable hitch height
- RV electrical plug
- Weather resistant sealed modular wiring
- Grommet mounted LED lights
- Registration holder
- Rust inhibiting primer
- Durable, rust inhibiting top coat
- Die-cut UV resistant vinyl decals
- D.O.T. approved conspicuity tape
- Mud flaps
- Adjustable ramp width spacing
- Trailer color: Equipment black
- Ramp color: Equipment red

OPTIONAL EQUIPMENT

- 2-5/16" ball coupler
- Gooseneck hitch
- 25K parking jack
- 6-pole round electrical plug
- 84" deck width (14D/16D-open fenders)
- Pallet fork holders
- 8K electric winch
- Additional tie-downs
- Pallet fork holders
- Paver side-load option (T-16D)
- 3 ft. beavertail (with 4 ft. ramps)
- Spare tire and wheel / mount
- Tire upgrades
- Several ramp options available
- Color options: Construction Yellow, Equipment Red, Blue, Charcoal
- Galvanizing



Other options may be available. Ask your dealer or visit our website.

*Payload capacity is calculated by taking the GVWR and subtracting the trailer weight.
Listed GVWR, weights, and dimensions are for reference only. Manufacturer reserves the right to change models and specifications as they see fit. See our web site or your local authorized dealer for more information.



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RESOLUTION NO. 21-07-74

A RESOLUTION APPROVING THE PURCHASE OF A T-20D TRAILER FROM RDO EQUIPMENT IN THE AMOUNT OF \$14,802 MINUS THE TRADE IN VALUE OF A 2013 PJ TRAILER AND A 1983 JOHN DEERE BACKHOE IN THE AMOUNT OF \$8,000 FOR A TOTAL COST OF \$7,764.13

WHEREAS, The City of Wyoming is committed to providing a high level of service to residents and in following best practices in city work, and

WHEREAS, the Public Works department currently has a 1983 John Deer 401D Backhoe that needs to be replaced, and

WHEREAS, public works staff have evaluated the needs of the department and have identified the mini excavator as the best choice for replacement equipment as it is more versatile for our needs and fits our current budget.

WHEREAS, the mini excavator is approximately half the price of a replacement backhoe; and

WHEREAS, this trailer would facilitate the functionality of a mini excavator for the public works department, and

WHEREAS, the Capital Improvement plan has \$85,000 budgeted for this purchase in 2021,

THEREFORE BE IT RESOLVED, the Wyoming City Council Authorizes the purchase of a T-20D trailer from RDO Equipment in the amount of \$14,802 minus the trade in value of a 2013 PJ Trailer and a 1983 John Deere Backhoe in the amount of \$8,000 for a total cost of \$7,764.13.

HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 20th Day of July, 2021

CITY OF WYOMING

By:

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk