

**AGENDA
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JULY 6, 2021
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for June 15th, 2021

SCHEDULED BID LETTINGS:

2. To consider **Resolution 21-07-55** a resolution receiving bids and awarding a contract for the 2021 Street Improvement Project (City project No. 20-02)

SCHEDULED PUBLIC HEARINGS:

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider authorizing the payment of recommended bills, payroll and journal entries for the period of June 16th, 2021 to July 6th, 2021.
4. To consider **Resolution 21-07-56** a resolution declaring certain vehicles as surplus property for disposal and authorizing the Police Department to dispose of vehicles through online auction

5. To consider approving the 2021 City of Wyoming Insurance coverage renewal through the League of Minnesota Cities Insurance Trust for a total cost of \$ 100,700.00
6. To confirm the City Council of The City of Wyoming Does Not Waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04. When renewing Liability Insurance Coverage with LMCIT (League of Minnesota Cities Insurance Trust)
7. To consider an agreement between the City of Wyoming and Lakes Center for Youth and Families, Inc Purchase of Service Agreement in an amount of \$2,500.00 to be paid out of the Police supplemental Fund

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

8. Report of the Public Safety Director, Paul Hoppe, for June 30th, 2021
9. Report of City Building Official, Fred Weck, IV for July 2, 2021
10. Report of the City Attorney, Tom Loonan, for July 1, 2021
11. Report of City Engineer Mark Erichson, WSB for July 2, 2021
12. Report of the Public Works Superintendent Chuck Almhjeld for July 1, 2021

COMMUNICATIONS:

13. AARP Network of Age-Friendly States and Communities Welcome Letter

OLD BUSINESS:

14. To consider **Resolution 21-06-51** a resolution approving site plan review of an addition and parking lot improvements at 5368 266th St.

NEW BUSINESS:

15. To consider **Resolution 21-07-57** a resolution accepting the donation to the City from Andrew Frechette for \$730 in materials for his eagle scout project contribution to Hawk Meadows Park
16. To consider **Resolution 21-07-58** a resolution approving the purchase of Rink Mill & Overlay at Swenson Park from Interstate Companies, LLC for \$20,250
17. To consider **Resolution 21-07-59** a resolution approving the purchasing of Court Resurfacing at Swenson Park from Court Surfaces and Repair, Inc for \$12,350
18. To consider **Resolution 21-07-60** approving the purchase of Hockey Dasher Boards at

Swenson Park from Becker Arena Products for \$120,350

19. To consider **Resolution 21-07-61** a resolution approving the purchase of Play Equipment and Surfacing for Swenson Park from Minnesota Wisconsin Playground for \$46,272.69.
20. To consider **Resolution 21-07-62** a resolution approving the purchase of Warming House Modifications at Swenson Park from Odesa II for \$15,500
21. To consider **Resolution 21-07-63** a resolution approving the purchase of Site Work and Concrete at Swenson Park from Odesa II for \$56,380.00
22. To consider selecting an Engineering firm based on proposals from a Request for Qualifications (RFQ) for Engineering services relating to a federal grant application and project design for East Viking Blvd.
23. To consider terminating **Mayoral Declaration No. 2020-1** declaring a local emergency.

COUNCIL REPORTS:

ADJOURN

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JUNE 15, 2021
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for June 15, 2021 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Brett Ohnstad, and Claire Luger

ABSENT: Councilmember Dennis Schilling

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Kelly Dumais, Assistant City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. **Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for June 1, 2021**

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JUNE 1, 2021 AS SUBMITTED.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

2. **Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for June 9, 2021**

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JUNE 9, 2021 AS SUBMITTED.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. To consider **Resolution 21-06-49** a resolution Approving Payment for Pay Voucher #2 to Kuechle Underground for the East Viking Boulevard Utility Improvements (WSB Project 012660-000) (City Project 19-02) in the Amount of \$566,927.34
4. To consider adopting **Resolution 21-06-50** a resolution Approving the Appointment of Amber Robertson to the Position of Firefighter effective July 1, 2021.
5. To consider Inspection Services Agreement by and between the City of Wyoming and the City of Ham Lake
6. Consider authorizing the payment of recommended bills, payroll, and journal entries for the period of June 2, 2021 through June 15, 2021

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #3, #4, #5, and #6 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

7. Report of the Public Safety Director, Paul Hoppe for June 9, 2021
8. Report of City Building Official, Fred Weck, IV for June 11, 2021
9. Report of City Attorney Tom Loonan for June 9, 2021
10. Report of City Engineer Mark Erichson, WSB for June 11, 2021
11. Report of Public Works Superintendent Chuck Almhjeld for June 15, 2021

COMMUNICATIONS:

OLD BUSINESS: NONE ??

NEW BUSINESS

12. To consider **Resolution 21-06-51** a resolution Granting Site Plan Review of an Addition and Parking Lot Improvements at 5368 266th Street

Zoning Administrator/Building Official Weck – Gave an overview of the plans for an addition and parking lot improvements at 5368 266th Street. The Planning Commission is recommending approval subject to the conditions listed in the staff report.

Council Member Nanko Yeager – Noted that there were differences between the staff recommendation and the Planning Commission recommendation.

Zoning Administrator/Building Official Weck – Explained that there were revised plans submitted following the Planning Commission and noted that there is not a discrepancy between the two recommendations.

**it was later identified after the meeting that neither a 1st or 2nd motion was made on this item even though all four present council members voted aye for approval. The item was placed on the July 6th, 2021 council agenda to be revisited and properly voted on as a matter of procedure.*

A MOTION WAS MADE BY COUNCILMEMBER _____ SECONDED BY COUNCILMEMBER _____ TO APPROVE RESOLUTION 21-06-51 A RESOLUTION GRANTING SITE PLAN REVIEW OF AN ADDITION AND PARKING LOT IMPROVEMENTS AT 5368 266TH STREET SUBJECT TO THE CONDITIONS LISTED IN THE STAFF REPORT.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

- 13.** To consider Resolution 21-06-52 a resolution accepting the proposal from Interstate Companies for the overlayment of Viking Lane and Viking Court in the Amount of \$36,750.00

Public Works Superintendent Almhjeld – Gave an overview of the plans for overlayment of Viking Lane and Viking Court and the noted that Interstate Companies had submitted the lowest estimate for the work.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 21-06-52, A RESOLUTION ACCEPTING THE PROPOSAL FROM INTERSTATE COMPANIES FOR THE OVERLAYMENT OF VIKING LANE AND VIKING COURT IN THE AMOUNT OF \$36,750.00.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

- 14.** To consider Resolution 21-06-53 a resolution approving the use of Replay and Crack Filling for the 2021 Street Maintenance Project provided by Bargan Incorporated in the amount not to exceed \$75,722.00

Public Works Superintendent Almhjeld – Explained that plans for using the soybean-based product called Replay. He reviewed the budget and CIP funds for street maintenance.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 21-06-53, A RESOLUTION APPROVING THE USE OF REPLAY AND CRACK FILLING FOR THE 2021 STREET MAINTENANCE PROJECT PROVIDED BY BARGAN INCORPORATED IN THE AMOUNT NOT TO EXCEED \$75,722.00

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

- 15.** To consider approval and adoption of Ordinance 2021-01 and approval of Resolution 21-06-54 a resolution approving the summary publication of Ordinance 2021-01 an ordinance amending the City of Wyoming Code of Ordinances, Chapter 12, Businesses: Article IV. Conducting sales of merchandise or food products or engaging in similar transient commerce from a moveable place of business

Assistant City Administrator Dumais – Explained that per discussion at a recent Work Session, the Council had requested an ordinance amendment that would better support Food Trucks in the City and gave an overview of the proposed updated amendments to the Ordinance. She answered general questions from the Council.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 21-06-54, A RESOLUTION APPROVING THE SUMMARY PUBLICATION OF ORDINANCE 2021-01 AN ORDINANCE AMENDING THE CITY OF WYOMING CODE OF ORDINANCES, CHAPTER 12, BUSINESSES: ARTICLE IV. CONDUCTING SALES OF MERCHANDISE OF FOOD PRODUCTS OR ENGAGING IN SIMILAR TRANSIENT COMMERCE FROM A MOVEABLE PLACE OF BUSINESS.

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

COUNCIL REPORTS:

Council Member Ohnstad – Attended the Touch-A-Truck Event, Community Barbeque, Planning Commission and the Council Work Session.

Council Member Nanko Yeager – Attended the June 9, 2021 Council Work Session.

Council Member Luger – Attended the Park Advisory Commission meeting and the Council Work Session.

Mayor Iverson – Attended the Council Work Session, the Touch-A-Truck Event, Public Safety Barbeque and the Park Advisory Commission.

City Engineer Erichson – Gave an overview on the street improvement projects throughout the City.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO ADJOURN THE JUNE 15, 2021 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:22 PM

Voting Aye: Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
JULY 6, 2021
7:00PM



July 1, 2021

Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Re: 2021 Street Improvement Project
City of Wyoming
WSB Project No. 017084-000

Dear Mayor and Council Members:

Bids were received for the above-referenced project on Thursday, July 1, 2021, and were opened and read aloud. Five bids were received. The bids were checked for mathematical accuracy. Please find enclosed the bid summary indicating the low bid as submitted by Forest Lake Contracting, Inc., Forest Lake, MN, in the amount of \$1,410,601.00. The Engineer's Estimate was \$1,706,248.00.

We recommend that the City Council consider these bids and award a contract in the amount of \$1,410,601.00 to Forest Lake Contracting, Inc. based on the results of the bids received.

Sincerely,

WSB

Mark Erichson, PE
Sr. Project Manager

Attachments

cc: Katie Koscielak, WSB
Kris Keller, WSB

kkp

BID TABULATION SUMMARY

PROJECT:
2021 Street Improvement Project

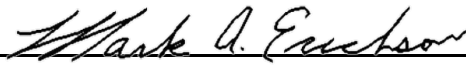
OWNER:
City of Wyoming, MN

WSB PROJECT NO.:
017084-000

Bids Opened: Thursday, July 1, 2021, at 1:00 pm

Contractor		Bid Security (5%)	Grand Total Bid
1	Forest Lake Contracting, Inc.	X	\$1,410,601.00
2	T.A. Schifsky & Sons, Inc.	X	\$1,428,454.30
3	Dresel Contracting, Inc.	X	\$1,475,889.55
4	Bituminous Roadways, Inc.	X	\$1,481,885.90
5	Douglas-Kerr Underground, LLC	X	\$1,544,526.00
Engineer's Opinion of Cost			\$1,706,248.00

I hereby certify that this is a true and correct tabulation of the bids as received on July 1, 2021.



Mark Erichson, PE Sr. Project Manager

 Denotes corrected figure

Bid Tabulation

2021 Street Improvement Project (#7591577)

City of Wyoming

WSB Project No. 017084-000

Bids Opened July 1, 2021 @ 01:00 PM CDT



DENOTES CORRECTED FIGURE

Line #	Item #	Item Description	Units	Quantity	Engineer Estimate		Forest Lake Contracting, Inc.		T. A. Schifsky & Sons, Inc		Dresel Contracting Inc.	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
Schedule A. - Surface Improvements												
1	2021.501	MOBILIZATION	LS	1	\$85,200.00	\$85,200.00	\$70,000.00	\$70,000.00	\$65,000.00	\$65,000.00	\$151,611.25	\$151,611.25
2	2021.601	CONTRACTOR COORDINATION	L S	1	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$15,000.00	\$15,000.00	\$1,742.40	\$1,742.40
3	2101.524	CLEARING	TREE	22	\$450.00	\$9,900.00	\$325.00	\$7,150.00	\$315.00	\$6,930.00	\$360.00	\$7,920.00
4	2101.524	GRUBBING	TREE	22	\$450.00	\$9,900.00	\$70.00	\$1,540.00	\$68.00	\$1,496.00	\$78.00	\$1,716.00
5	2104.502	REMOVE SIGN	EACH	19	\$100.00	\$1,900.00	\$50.00	\$950.00	\$47.00	\$893.00	\$48.00	\$912.00
6	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	1000	\$6.00	\$6,000.00	\$4.00	\$4,000.00	\$3.00	\$3,000.00	\$4.20	\$4,200.00
7	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	2700	\$5.00	\$13,500.00	\$4.00	\$10,800.00	\$1.50	\$4,050.00	\$2.10	\$5,670.00
8	2104.503	REMOVE CURB & GUTTER	L F	200	\$10.00	\$2,000.00	\$5.00	\$1,000.00	\$10.00	\$2,000.00	\$3.48	\$696.00
9	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	800	\$10.00	\$8,000.00	\$7.00	\$5,600.00	\$11.00	\$8,800.00	\$2.70	\$2,160.00
10	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	2200	\$5.00	\$11,000.00	\$5.00	\$11,000.00	\$6.00	\$13,200.00	\$3.60	\$7,920.00
11	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	22900	\$3.50	\$80,150.00	\$2.00	\$45,800.00	\$4.00	\$91,600.00	\$1.73	\$39,617.00
12	2104.518	REMOVE CONCRETE WALK	S F	80	\$8.00	\$640.00	\$4.00	\$320.00	\$10.00	\$800.00	\$6.75	\$540.00
13	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LS	1	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$2,500.00	\$3,240.00	\$3,240.00
14	2104.618	SALVAGE BRICK PAVERS	S F	350	\$15.00	\$5,250.00	\$5.00	\$1,750.00	\$10.00	\$3,500.00	\$1.54	\$539.00
15	2106.507	EXCAVATION - COMMON (P)	C Y	7827	\$22.00	\$172,194.00	\$13.00	\$101,751.00	\$20.00	\$156,540.00	\$16.23	\$127,032.21
16	2106.507	EXCAVATION - MUCK	C Y	500	\$32.00	\$16,000.00	\$15.00	\$7,500.00	\$28.00	\$14,000.00	\$0.01	\$5.00
17	2112.519	SUBGRADE PREPARATION	RDST	79	\$200.00	\$15,800.00	\$180.00	\$14,220.00	\$300.00	\$23,700.00	\$0.02	\$1.58
18	2118.507	AGGREGATE SURFACING (CV) CLASS SPECIAL	C Y	10	\$50.00	\$500.00	\$210.00	\$2,100.00	\$50.00	\$500.00	\$52.80	\$528.00
19	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	80	\$150.00	\$12,000.00	\$155.00	\$12,400.00	\$165.00	\$13,200.00	\$90.00	\$7,200.00
20	2123.61	1.5 CU YD BACKHOE	HOURL	20	\$350.00	\$7,000.00	\$145.00	\$2,900.00	\$100.00	\$2,000.00	\$90.00	\$1,800.00
21	2130.523	WATER	MGAL	100	\$50.00	\$5,000.00	\$36.00	\$3,600.00	\$1.00	\$100.00	\$37.20	\$3,720.00
22	2211.507	AGGREGATE BASE (CV) CLASS 5 (P)	C Y	3918	\$28.00	\$109,704.00	\$25.00	\$97,950.00	\$1.00	\$3,918.00	\$29.53	\$115,698.54
23	2331.603	JOINT ADHESIVE	L F	2030	\$1.00	\$2,030.00	\$0.70	\$1,421.00	\$0.86	\$1,745.80	\$1.03	\$2,090.90
24	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1300	\$3.50	\$4,550.00	\$3.50	\$4,550.00	\$1.00	\$1,300.00	\$3.11	\$4,043.00
25	2360.504	TYPE SP 9.5 WEAR CRS MIX (2,C) 3.0" THICK	S Y	2700	\$40.00	\$108,000.00	\$35.00	\$94,500.00	\$27.00	\$72,900.00	\$30.53	\$82,431.00
26	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2,C)	TON	6200	\$72.00	\$446,400.00	\$60.00	\$372,000.00	\$66.00	\$409,200.00	\$60.23	\$373,426.00
27	2411.502	CONCRETE INLET PAD	EACH	11	\$500.00	\$5,500.00	\$950.00	\$10,450.00	\$925.00	\$10,175.00	\$660.00	\$7,260.00
28	2504.602	IRRIGATION SYSTEM REPAIR	EACH	10	\$500.00	\$5,000.00	\$375.00	\$3,750.00	\$350.00	\$3,500.00	\$540.00	\$5,400.00
29	2505.601	UTILITY COORDINATION	L S	1	\$2,500.00	\$2,500.00	\$500.00	\$500.00	\$15,000.00	\$15,000.00	\$1,080.00	\$1,080.00
30	2521.518	6" CONCRETE WALK	S F	200	\$12.00	\$2,400.00	\$24.00	\$4,800.00	\$18.00	\$3,600.00	\$17.60	\$3,520.00
31	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	730	\$22.00	\$16,060.00	\$32.00	\$23,360.00	\$31.50	\$22,995.00	\$30.60	\$22,338.00
32	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	900	\$85.00	\$76,500.00	\$85.00	\$76,500.00	\$69.00	\$62,100.00	\$66.30	\$59,670.00
33	2531.603	CONCRETE CURB & GUTTER DES SURMOUNTABLE	L F	300	\$28.00	\$8,400.00	\$33.00	\$9,900.00	\$35.00	\$10,500.00	\$32.64	\$9,792.00
34	2531.604	6" CONCRETE DRIVEWAY PAVEMENT SPECIAL	S Y	30	\$120.00	\$3,600.00	\$170.00	\$5,100.00	\$152.00	\$4,560.00	\$147.90	\$4,437.00
35	2531.604	CONCRETE DRAINAGE FLUME	S Y	10	\$100.00	\$1,000.00	\$150.00	\$1,500.00	\$285.00	\$2,850.00	\$117.30	\$1,173.00
36	2531.618	TRUNCATED DOMES	S F	24	\$50.00	\$1,200.00	\$65.00	\$1,560.00	\$63.00	\$1,512.00	\$61.20	\$1,468.80
37	2540.602	MAIL BOX SUPPORT	EACH	10	\$50.00	\$500.00	\$225.00	\$2,250.00	\$89.00	\$890.00	\$86.70	\$867.00
38	2540.602	TEMPORARY MAIL BOX	EACH	100	\$100.00	\$10,000.00	\$35.00	\$3,500.00	\$84.00	\$8,400.00	\$127.50	\$12,750.00

Bid Tabulation

2021 Street Improvement Project (#7591577)

City of Wyoming

WSB Project No. 017084-000

Bids Opened July 1, 2021 @ 01:00 PM CDT



DENOTES CORRECTED FIGURE

Line #	Item #	Item Description	Units	Quantity	Engineer Estimate		Forest Lake Contracting, Inc.		T. A. Schifsky & Sons, Inc		Dresel Contracting Inc.	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
39	2540.618	INSTALL BRICK PAVERS	S F	350	\$25.00	\$8,750.00	\$13.00	\$4,550.00	\$20.00	\$7,000.00	\$12.34	\$4,319.00
40	2557.602	REPAIR DOG FENCE	EACH	5	\$500.00	\$2,500.00	\$500.00	\$2,500.00	\$150.00	\$750.00	\$432.00	\$2,160.00
41	2563.601	TRAFFIC CONTROL	LS	1	\$10,000.00	\$10,000.00	\$7,000.00	\$7,000.00	\$8,500.00	\$8,500.00	\$10,890.00	\$10,890.00
42	2564.518	SIGN PANELS TYPE C	S F	82	\$50.00	\$4,100.00	\$54.00	\$4,428.00	\$54.00	\$4,428.00	\$36.72	\$3,011.04
43	2564.602	SIGN PANELS TYPE SPECIAL	EACH	26	\$250.00	\$6,500.00	\$146.00	\$3,796.00	\$152.00	\$3,952.00	\$280.50	\$7,293.00
44	2571.524	CONIFEROUS TREE 8' HT B&B	TREE	5	\$650.00	\$3,250.00	\$500.00	\$2,500.00	\$840.00	\$4,200.00	\$255.00	\$1,275.00
45	2571.524	DECIDUOUS TREE 2.5" CAL B&B	TREE	5	\$650.00	\$3,250.00	\$500.00	\$2,500.00	\$840.00	\$4,200.00	\$382.50	\$1,912.50
46	2573.501	STABILIZED CONSTRUCTION EXIT	LS	1	\$2,500.00	\$2,500.00	\$1,000.00	\$1,000.00	\$850.00	\$850.00	\$0.01	\$0.01
47	2573.502	STORM DRAIN INLET PROTECTION	EACH	31	\$200.00	\$6,200.00	\$150.00	\$4,650.00	\$115.00	\$3,565.00	\$115.50	\$3,580.50
48	2573.503	SILT FENCE, TYPE MS	L F	1000	\$2.75	\$2,750.00	\$2.00	\$2,000.00	\$2.00	\$2,000.00	\$0.01	\$10.00
49	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	1000	\$3.50	\$3,500.00	\$4.00	\$4,000.00	\$3.50	\$3,500.00	\$3.35	\$3,350.00
50	2574.507	COMMON TOPSOIL BORROW	C Y	1200	\$35.00	\$42,000.00	\$20.00	\$24,000.00	\$1.00	\$1,200.00	\$24.70	\$29,640.00
51	2574.508	FERTILIZER TYPE 3	LB	800	\$5.00	\$4,000.00	\$0.50	\$400.00	\$0.53	\$424.00	\$0.52	\$416.00
52	2575.505	SEEDING	ACRE	2.2	\$5,000.00	\$11,000.00	\$225.00	\$495.00	\$210.00	\$462.00	\$206.00	\$453.20
53	2575.508	SEED MIXTURE 25-151	LB	300	\$5.00	\$1,500.00	\$5.00	\$1,500.00	\$4.20	\$1,260.00	\$4.12	\$1,236.00
54	2575.508	HYDRAULIC STABILIZED FIBER MATRIX	LB	7000	\$2.50	\$17,500.00	\$1.25	\$8,750.00	\$1.10	\$7,700.00	\$1.08	\$7,560.00
55	2575.604	ROLLED EROSION PREVENTION CATEGORY 20	S Y	1000	\$3.50	\$3,500.00	\$2.00	\$2,000.00	\$1.80	\$1,800.00	\$1.75	\$1,750.00
56	2582.518	CROSSWALK PAINT	S F	60	\$8.00	\$480.00	\$3.50	\$210.00	\$10.50	\$630.00	\$24.00	\$1,440.00
TOTAL Schedule A. - Surface Improvements						\$1,403,558.00		\$1,097,751.00		\$1,120,375.80		\$1,156,511.93
Schedule B. - Watermain Improvements												
57	2104.502	REMOVE HYDRANT	EACH	1	\$500.00	\$500.00	\$750.00	\$750.00	\$735.00	\$735.00	\$513.00	\$513.00
58	2104.503	REMOVE WATER MAIN	L F	10	\$20.00	\$200.00	\$18.00	\$180.00	\$26.25	\$262.50	\$51.30	\$513.00
59	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	4	\$2,000.00	\$8,000.00	\$2,100.00	\$8,400.00	\$945.00	\$3,780.00	\$1,026.00	\$4,104.00
60	2504.602	HYDRANT	EACH	1	\$6,000.00	\$6,000.00	\$7,300.00	\$7,300.00	\$5,730.00	\$5,730.00	\$5,586.00	\$5,586.00
61	2504.602	ADJUST HYDRANT	EACH	3	\$500.00	\$1,500.00	\$1,500.00	\$4,500.00	\$1,315.00	\$3,945.00	\$1,311.00	\$3,933.00
62	2504.602	ADJUST GATE VALVE & BOX	EACH	17	\$500.00	\$8,500.00	\$550.00	\$9,350.00	\$450.00	\$7,650.00	\$675.62	\$11,485.54
63	2504.602	6" GATE VALVE & BOX	EACH	3	\$2,500.00	\$7,500.00	\$3,200.00	\$9,600.00	\$3,675.00	\$11,025.00	\$2,736.00	\$8,208.00
64	2504.602	ADJUST CURB BOX	EACH	5	\$200.00	\$1,000.00	\$400.00	\$2,000.00	\$289.00	\$1,445.00	\$467.40	\$2,337.00
65	2504.603	6" WATERMAIN DUCTILE IRON CL 52	L F	10	\$85.00	\$850.00	\$140.00	\$1,400.00	\$63.00	\$630.00	\$136.80	\$1,368.00
66	2504.608	DUCTILE IRON FITTINGS	LB	100	\$10.00	\$1,000.00	\$8.00	\$800.00	\$12.00	\$1,200.00	\$11.40	\$1,140.00
TOTAL Schedule B. - Watermain Improvements						\$35,050.00		\$44,280.00		\$36,402.50		\$39,187.54
Schedule C. - Sanitary Sewer Improvements												
67	2104.502	REMOVE CASTING	EACH	35	\$500.00	\$17,500.00	\$350.00	\$12,250.00	\$150.00	\$5,250.00	\$226.29	\$7,920.15
68	2503.603	8" SHORT-LINER	L F	8	\$1,100.00	\$8,800.00	\$740.00	\$5,920.00	\$525.00	\$4,200.00	\$666.88	\$5,335.04
69	2506.502	ADJUST FRAME & RING CASTING	EACH	3	\$500.00	\$1,500.00	\$650.00	\$1,950.00	\$850.00	\$2,550.00	\$907.50	\$2,722.50
70	2506.602	CASTING ASSEMBLY (SANITARY)	EACH	35	\$800.00	\$28,000.00	\$950.00	\$33,250.00	\$1,200.00	\$42,000.00	\$1,170.71	\$40,974.85
71	2506.602	CHIMNEY SEAL	EACH	38	\$350.00	\$13,300.00	\$325.00	\$12,350.00	\$220.00	\$8,360.00	\$243.16	\$9,240.08
TOTAL Schedule C. - Sanitary Sewer Improvements						\$69,100.00		\$65,720.00		\$62,360.00		\$66,192.62

Bid Tabulation

2021 Street Improvement Project (#7591577)

City of Wyoming

WSB Project No. 017084-000

Bids Opened July 1, 2021 @ 01:00 PM CDT



DENOTES CORRECTED FIGURE

Line #	Item #	Item Description	Units	Quantity	Engineer Estimate		Forest Lake Contracting, Inc.		T. A. Schifsky & Sons, Inc		Dresel Contracting Inc.	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
Schedule D. - Storm Sewer Improvements												
72	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	1	\$500.00	\$500.00	\$600.00	\$600.00	\$604.00	\$604.00	\$256.50	\$256.50
73	2104.503	REMOVE SEWER PIPE (STORM)	L F	650	\$20.00	\$13,000.00	\$12.00	\$7,800.00	\$13.00	\$8,450.00	\$10.61	\$6,896.50
74	2501.502	12" GS PIPE APRON	EACH	10	\$500.00	\$5,000.00	\$275.00	\$2,750.00	\$325.00	\$3,250.00	\$347.70	\$3,477.00
75	2501.502	12" RC PIPE APRON	EACH	2	\$800.00	\$1,600.00	\$1,200.00	\$2,400.00	\$1,266.00	\$2,532.00	\$984.50	\$1,969.00
76	2501.502	15" RC PIPE APRON	EACH	14	\$1,000.00	\$14,000.00	\$1,200.00	\$16,800.00	\$1,355.00	\$18,970.00	\$956.36	\$13,389.04
77	2501.503	12" CS PIPE CULVERT	L F	200	\$40.00	\$8,000.00	\$29.00	\$5,800.00	\$44.00	\$8,800.00	\$53.58	\$10,716.00
78	2501.503	12" RC PIPE CULVERT DES 3006 CL V	L F	40	\$52.00	\$2,080.00	\$54.00	\$2,160.00	\$46.00	\$1,840.00	\$76.16	\$3,046.40
79	2501.503	15" RC PIPE CULVERT DES 3006 CL V	L F	200	\$58.00	\$11,600.00	\$54.00	\$10,800.00	\$51.00	\$10,200.00	\$60.91	\$12,182.00
80	2502.602	YARD DRAIN	EACH	3	\$1,000.00	\$3,000.00	\$1,450.00	\$4,350.00	\$740.00	\$2,220.00	\$513.00	\$1,539.00
81	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	10	\$52.00	\$520.00	\$54.00	\$540.00	\$46.00	\$460.00	\$125.66	\$1,256.60
82	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	1410	\$58.00	\$81,780.00	\$54.00	\$76,140.00	\$52.00	\$73,320.00	\$61.71	\$87,011.10
83	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	1	\$1,000.00	\$1,000.00	\$1,400.00	\$1,400.00	\$815.00	\$815.00	\$990.00	\$990.00
84	2503.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	2	\$2,000.00	\$4,000.00	\$2,800.00	\$5,600.00	\$920.00	\$1,840.00	\$990.00	\$1,980.00
85	2503.603	8" PVC PIPE SEWER	L F	280	\$22.00	\$6,160.00	\$27.00	\$7,560.00	\$50.00	\$14,000.00	\$39.68	\$11,110.40
86	2506.502	CONST DRAINAGE STRUCTURE DESIGN G	EACH	1	\$2,500.00	\$2,500.00	\$1,950.00	\$1,950.00	\$2,615.00	\$2,615.00	\$1,753.40	\$1,753.40
87	2506.502	CASTING ASSEMBLY	EACH	8	\$800.00	\$6,400.00	\$950.00	\$7,600.00	\$900.00	\$7,200.00	\$522.50	\$4,180.00
88	2506.502	ADJUST FRAME & RING CASTING	EACH	4	\$500.00	\$2,000.00	\$500.00	\$2,000.00	\$900.00	\$3,600.00	\$962.50	\$3,850.00
89	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	L F	40	\$450.00	\$18,000.00	\$525.00	\$21,000.00	\$588.00	\$23,520.00	\$822.80	\$32,912.00
90	2506.602	CHIMNEY SEAL	EACH	14	\$350.00	\$4,900.00	\$400.00	\$5,600.00	\$220.00	\$3,080.00	\$306.43	\$4,290.02
91	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPEC (2'X3')	EACH	5	\$2,500.00	\$12,500.00	\$4,000.00	\$20,000.00	\$4,400.00	\$22,000.00	\$2,238.50	\$11,192.50
TOTAL Schedule D. - Storm Sewer Improvements						\$198,540.00		\$202,850.00		\$209,316.00		\$213,997.46
						\$1,706,248.00		\$1,410,601.00		\$1,428,454.30		\$1,475,889.55

Bid Tabulation

2021 Street Improvement Project (#7591577)

City of Wyoming

WSB Project No. 017084-000

Bids Opened July 1, 2021 @ 01:00 PM CDT



 DENOTES CORRECTED FIGURE

Line #	Item #	Item Description	Units	Quantity	Engineer Estimate		Bituminous Roadways Inc.		Douglas-Kerr Underground, L.L.C	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
Schedule A. - Surface Improvements										
1	2021.501	MOBILIZATION	LS	1	\$85,200.00	\$85,200.00	\$56,928.00	\$56,928.00	\$42,400.00	\$42,400.00
2	2021.601	CONTRACTOR COORDINATION	L S	1	\$2,500.00	\$2,500.00	\$4,701.00	\$4,701.00	\$3,623.00	\$3,623.00
3	2101.524	CLEARING	TREE	22	\$450.00	\$9,900.00	\$702.00	\$15,444.00	\$300.00	\$6,600.00
4	2101.524	GRUBBING	TREE	22	\$450.00	\$9,900.00	\$301.00	\$6,622.00	\$65.00	\$1,430.00
5	2104.502	REMOVE SIGN	EACH	19	\$100.00	\$1,900.00	\$45.00	\$855.00	\$45.00	\$855.00
6	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	1000	\$6.00	\$6,000.00	\$3.70	\$3,700.00	\$3.20	\$3,200.00
7	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	2700	\$5.00	\$13,500.00	\$2.20	\$5,940.00	\$2.40	\$6,480.00
8	2104.503	REMOVE CURB & GUTTER	L F	200	\$10.00	\$2,000.00	\$6.40	\$1,280.00	\$6.15	\$1,230.00
9	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	800	\$10.00	\$8,000.00	\$19.55	\$15,640.00	\$8.50	\$6,800.00
10	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	2200	\$5.00	\$11,000.00	\$6.30	\$13,860.00	\$5.70	\$12,540.00
11	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	22900	\$3.50	\$80,150.00	\$1.25	\$28,625.00	\$1.85	\$42,365.00
12	2104.518	REMOVE CONCRETE WALK	S F	80	\$8.00	\$640.00	\$2.00	\$160.00	\$1.95	\$156.00
13	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LS	1	\$2,500.00	\$2,500.00	\$3,901.00	\$3,901.00	\$10,000.00	\$10,000.00
14	2104.618	SALVAGE BRICK PAVERS	S F	350	\$15.00	\$5,250.00	\$7.80	\$2,730.00	\$10.00	\$3,500.00
15	2106.507	EXCAVATION - COMMON (P)	C Y	7827	\$22.00	\$172,194.00	\$16.20	\$126,797.40	\$20.05	\$156,931.35
16	2106.507	EXCAVATION - MUCK	C Y	500	\$32.00	\$16,000.00	\$42.00	\$21,000.00	\$13.90	\$6,950.00
17	2112.519	SUBGRADE PREPARATION	RDST	79	\$200.00	\$15,800.00	\$231.00	\$18,249.00	\$497.90	\$39,334.10
18	2118.507	AGGREGATE SURFACING (CV) CLASS SPECIAL	C Y	10	\$50.00	\$500.00	\$104.00	\$1,040.00	\$37.35	\$373.50
19	2123.61	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	80	\$150.00	\$12,000.00	\$165.00	\$13,200.00	\$150.00	\$12,000.00
20	2123.61	1.5 CU YD BACKHOE	HOURL	20	\$350.00	\$7,000.00	\$169.00	\$3,380.00	\$118.00	\$2,360.00
21	2130.523	WATER	MGAL	100	\$50.00	\$5,000.00	\$99.00	\$9,900.00	\$67.10	\$6,710.00
22	2211.507	AGGREGATE BASE (CV) CLASS 5 (P)	C Y	3918	\$28.00	\$109,704.00	\$35.00	\$137,130.00	\$27.55	\$107,940.90
23	2331.603	JOINT ADHESIVE	L F	2030	\$1.00	\$2,030.00	\$0.65	\$1,319.50	\$1.65	\$3,349.50
24	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	1300	\$3.50	\$4,550.00	\$3.00	\$3,900.00	\$3.05	\$3,965.00
25	2360.504	TYPE SP 9.5 WEAR CRS MIX (2,C) 3.0" THICK	S Y	2700	\$40.00	\$108,000.00	\$27.50	\$74,250.00	\$32.30	\$87,210.00
26	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2,C)	TON	6200	\$72.00	\$446,400.00	\$60.00	\$372,000.00	\$59.65	\$369,830.00
27	2411.502	CONCRETE INLET PAD	EACH	11	\$500.00	\$5,500.00	\$1,315.00	\$14,465.00	\$550.00	\$6,050.00
28	2504.602	IRRIGATION SYSTEM REPAIR	EACH	10	\$500.00	\$5,000.00	\$235.00	\$2,350.00	\$350.00	\$3,500.00
29	2505.601	UTILITY COORDINATION	L S	1	\$2,500.00	\$2,500.00	\$2,351.00	\$2,351.00	\$3,623.00	\$3,623.00
30	2521.518	6" CONCRETE WALK	S F	200	\$12.00	\$2,400.00	\$16.50	\$3,300.00	\$16.00	\$3,200.00
31	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	730	\$22.00	\$16,060.00	\$28.50	\$20,805.00	\$31.25	\$22,812.50
32	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	900	\$85.00	\$76,500.00	\$81.00	\$72,900.00	\$68.80	\$61,920.00
33	2531.603	CONCRETE CURB & GUTTER DES SURMOUNTABLE	L F	300	\$28.00	\$8,400.00	\$32.50	\$9,750.00	\$33.25	\$9,975.00
34	2531.604	6" CONCRETE DRIVEWAY PAVEMENT SPECIAL	S Y	30	\$120.00	\$3,600.00	\$168.00	\$5,040.00	\$145.00	\$4,350.00
35	2531.604	CONCRETE DRAINAGE FLUME	S Y	10	\$100.00	\$1,000.00	\$173.00	\$1,730.00	\$115.00	\$1,150.00
36	2531.618	TRUNCATED DOMES	S F	24	\$50.00	\$1,200.00	\$60.00	\$1,440.00	\$60.00	\$1,440.00
37	2540.602	MAIL BOX SUPPORT	EACH	10	\$50.00	\$500.00	\$85.00	\$850.00	\$85.00	\$850.00
38	2540.602	TEMPORARY MAIL BOX	EACH	100	\$100.00	\$10,000.00	\$125.00	\$12,500.00	\$125.00	\$12,500.00

Bid Tabulation

2021 Street Improvement Project (#7591577)

City of Wyoming

WSB Project No. 017084-000

Bids Opened July 1, 2021 @ 01:00 PM CDT



DENOTES CORRECTED FIGURE										
Line #	Item #	Item Description	Units	Quantity	Engineer Estimate		Bituminous Roadways Inc.		Douglas-Kerr Underground, L.L.C	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
39	2540.618	INSTALL BRICK PAVERS	S F	350	\$25.00	\$8,750.00	\$13.50	\$4,725.00	\$15.00	\$5,250.00
40	2557.602	REPAIR DOG FENCE	EACH	5	\$500.00	\$2,500.00	\$275.00	\$1,375.00	\$250.00	\$1,250.00
41	2563.601	TRAFFIC CONTROL	LS	1	\$10,000.00	\$10,000.00	\$12,914.00	\$12,914.00	\$4,950.00	\$4,950.00
42	2564.518	SIGN PANELS TYPE C	S F	82	\$50.00	\$4,100.00	\$52.00	\$4,264.00	\$52.00	\$4,264.00
43	2564.602	SIGN PANELS TYPE SPECIAL	EACH	26	\$250.00	\$6,500.00	\$145.00	\$3,770.00	\$145.00	\$3,770.00
44	2571.524	CONIFEROUS TREE 8' HT B&B	TREE	5	\$650.00	\$3,250.00	\$852.00	\$4,260.00	\$470.00	\$2,350.00
45	2571.524	DECIDUOUS TREE 2.5" CAL B&B	TREE	5	\$650.00	\$3,250.00	\$1,053.00	\$5,265.00	\$470.00	\$2,350.00
46	2573.501	STABILIZED CONSTRUCTION EXIT	LS	1	\$2,500.00	\$2,500.00	\$4,213.00	\$4,213.00	\$2,456.00	\$2,456.00
47	2573.502	STORM DRAIN INLET PROTECTION	EACH	31	\$200.00	\$6,200.00	\$169.00	\$5,239.00	\$146.95	\$4,555.45
48	2573.503	SILT FENCE, TYPE MS	L F	1000	\$2.75	\$2,750.00	\$1.60	\$1,600.00	\$1.95	\$1,950.00
49	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	1000	\$3.50	\$3,500.00	\$1.60	\$1,600.00	\$3.25	\$3,250.00
50	2574.507	COMMON TOPSOIL BORROW	C Y	1200	\$35.00	\$42,000.00	\$44.50	\$53,400.00	\$36.00	\$43,200.00
51	2574.508	FERTILIZER TYPE 3	LB	800	\$5.00	\$4,000.00	\$1.10	\$880.00	\$0.50	\$400.00
52	2575.505	SEEDING	ACRE	2.2	\$5,000.00	\$11,000.00	\$790.00	\$1,738.00	\$200.00	\$440.00
53	2575.508	SEED MIXTURE 25-151	LB	300	\$5.00	\$1,500.00	\$6.30	\$1,890.00	\$4.00	\$1,200.00
54	2575.508	HYDRAULIC STABILIZED FIBER MATRIX	LB	7000	\$2.50	\$17,500.00	\$1.70	\$11,900.00	\$1.05	\$7,350.00
55	2575.604	ROLLED EROSION PREVENTION CATEGORY 20	S Y	1000	\$3.50	\$3,500.00	\$1.70	\$1,700.00	\$1.70	\$1,700.00
56	2582.518	CROSSWALK PAINT	S F	60	\$8.00	\$480.00	\$3.00	\$180.00	\$3.00	\$180.00
TOTAL Schedule A. - Surface Improvements						\$1,403,558.00		\$1,210,945.90		\$1,160,369.30
Schedule B. - Watermain Improvements										
57	2104.502	REMOVE HYDRANT	EACH	1	\$500.00	\$500.00	\$702.00	\$702.00	\$1,203.00	\$1,203.00
58	2104.503	REMOVE WATER MAIN	L F	10	\$20.00	\$200.00	\$25.00	\$250.00	\$12.05	\$120.50
59	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	4	\$2,000.00	\$8,000.00	\$902.00	\$3,608.00	\$1,805.00	\$7,220.00
60	2504.602	HYDRANT	EACH	1	\$6,000.00	\$6,000.00	\$5,471.00	\$5,471.00	\$6,435.00	\$6,435.00
61	2504.602	ADJUST HYDRANT	EACH	3	\$500.00	\$1,500.00	\$1,253.00	\$3,759.00	\$1,162.00	\$3,486.00
62	2504.602	ADJUST GATE VALVE & BOX	EACH	17	\$500.00	\$8,500.00	\$225.00	\$3,825.00	\$1,023.00	\$17,391.00
63	2504.602	6" GATE VALVE & BOX	EACH	3	\$2,500.00	\$7,500.00	\$3,153.00	\$9,459.00	\$5,148.00	\$15,444.00
64	2504.602	ADJUST CURB BOX	EACH	5	\$200.00	\$1,000.00	\$225.00	\$1,125.00	\$340.65	\$1,703.25
65	2504.603	6" WATERMAIN DUCTILE IRON CL 52	L F	10	\$85.00	\$850.00	\$65.00	\$650.00	\$81.25	\$812.50
66	2504.608	DUCTILE IRON FITTINGS	LB	100	\$10.00	\$1,000.00	\$11.00	\$1,100.00	\$7.85	\$785.00
TOTAL Schedule B. - Watermain Improvements						\$35,050.00		\$29,949.00		\$54,600.25
Schedule C. - Sanitary Sewer Improvements										
67	2104.502	REMOVE CASTING	EACH	35	\$500.00	\$17,500.00	\$78.00	\$2,730.00	\$123.15	\$4,310.25
68	2503.603	8" SHORT-LINER	L F	8	\$1,100.00	\$8,800.00	\$701.00	\$5,608.00	\$699.25	\$5,594.00
69	2506.502	ADJUST FRAME & RING CASTING	EACH	3	\$500.00	\$1,500.00	\$314.00	\$942.00	\$1,483.00	\$4,449.00
70	2506.602	CASTING ASSEMBLY (SANITARY)	EACH	35	\$800.00	\$28,000.00	\$653.00	\$22,855.00	\$1,821.00	\$63,735.00
71	2506.602	CHIMNEY SEAL	EACH	38	\$350.00	\$13,300.00	\$285.00	\$10,830.00	\$150.35	\$5,713.30
TOTAL Schedule C. - Sanitary Sewer Improvements						\$69,100.00		\$42,965.00		\$83,801.55



Line #	Item #	Item Description	Units	Quantity	Engineer Estimate		Bituminous Roadways Inc.		Douglas-Kerr Underground, L.L.C	
					Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
Schedule D. - Storm Sewer Improvements										
72	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	1	\$500.00	\$500.00	\$576.00	\$576.00	\$737.00	\$737.00
73	2104.503	REMOVE SEWER PIPE (STORM)	L F	650	\$20.00	\$13,000.00	\$12.00	\$7,800.00	\$17.30	\$11,245.00
74	2501.502	12" GS PIPE APRON	EACH	10	\$500.00	\$5,000.00	\$311.00	\$3,110.00	\$781.10	\$7,811.00
75	2501.502	12" RC PIPE APRON	EACH	2	\$800.00	\$1,600.00	\$1,209.00	\$2,418.00	\$1,701.00	\$3,402.00
76	2501.502	15" RC PIPE APRON	EACH	14	\$1,000.00	\$14,000.00	\$1,295.00	\$18,130.00	\$2,006.00	\$28,084.00
77	2501.503	12" CS PIPE CULVERT	L F	200	\$40.00	\$8,000.00	\$42.00	\$8,400.00	\$45.10	\$9,020.00
78	2501.503	12" RC PIPE CULVERT DES 3006 CL V	L F	40	\$52.00	\$2,080.00	\$44.00	\$1,760.00	\$65.45	\$2,618.00
79	2501.503	15" RC PIPE CULVERT DES 3006 CL V	L F	200	\$58.00	\$11,600.00	\$49.00	\$9,800.00	\$109.10	\$21,820.00
80	2502.602	YARD DRAIN	EACH	3	\$1,000.00	\$3,000.00	\$705.00	\$2,115.00	\$1,509.00	\$4,527.00
81	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	10	\$52.00	\$520.00	\$44.00	\$440.00	\$83.35	\$833.50
82	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	1410	\$58.00	\$81,780.00	\$49.00	\$69,090.00	\$61.35	\$86,503.50
83	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	1	\$1,000.00	\$1,000.00	\$777.00	\$777.00	\$3,657.00	\$3,657.00
84	2503.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	2	\$2,000.00	\$4,000.00	\$877.00	\$1,754.00	\$3,188.00	\$6,376.00
85	2503.603	8" PVC PIPE SEWER	L F	280	\$22.00	\$6,160.00	\$47.00	\$13,160.00	\$23.20	\$6,496.00
86	2506.502	CONST DRAINAGE STRUCTURE DESIGN G	EACH	1	\$2,500.00	\$2,500.00	\$2,496.00	\$2,496.00	\$3,555.00	\$3,555.00
87	2506.502	CASTING ASSEMBLY	EACH	8	\$800.00	\$6,400.00	\$985.00	\$7,880.00	\$1,281.00	\$10,248.00
88	2506.502	ADJUST FRAME & RING CASTING	EACH	4	\$500.00	\$2,000.00	\$328.00	\$1,312.00	\$270.85	\$1,083.40
89	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	L F	40	\$450.00	\$18,000.00	\$561.00	\$22,440.00	\$561.25	\$22,450.00
90	2506.602	CHIMNEY SEAL	EACH	14	\$350.00	\$4,900.00	\$262.00	\$3,668.00	\$175.25	\$2,453.50
91	2506.602	CONST DRAINAGE STRUCTURE DESIGN SPEC (2'X3')	EACH	5	\$2,500.00	\$12,500.00	\$4,180.00	\$20,900.00	\$2,567.00	\$12,835.00
TOTAL Schedule D. - Storm Sewer Improvements						\$198,540.00		\$198,026.00		\$245,754.90
TOTAL BASE BID						\$1,706,248.00		\$1,481,885.90		\$1,544,526.00

I hereby certify that this is an exact reproduction of bids received.

Certified By: Mark A. Erickson License No.: 40886

Date: July 1, 2021

RESOLUTION NO. 21-07-55

**CITY OF WYOMING
CHISAGO COUNTY, MINNESOTA**

**A RESOLUTION RECEIVING BIDS AND AWARDING A CONTRACT FOR THE
2021 STREET IMPROVEMENT PROJECT**

WHEREAS, the City Council of Wyoming previously directed the City Engineer to advertise for bids for the above-referenced project, and

WHEREAS, bids were publicly received and opened on July 1, 2021.

NOW, THEREFORE, IT BE RESOLVED, by the City Council of the City of Wyoming, Minnesota, as follows:

1. All bids for the construction of the 2021 Street Improvement Project have been received and are tabulated on the attached summary.
2. The bid of Forest Lake Contracting, Inc., in the amount of \$1,410,601.00, for the construction of said improvements, is in accordance with the plans and specifications and advertisement for bids and is the lowest responsible bid.
3. The Mayor and Administrator/Clerk are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Wyoming.
4. The City Administrator/Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposit of the successful bidder and the next two lowest bidders shall be retained until a contract has been executed.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 6th Day of
July, 2021**

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

City of Wyoming Check Detail Register

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
12440	07/06/2021	EBSO			
9011-072603-1000			101-0000-21706	HOSPITALIZATION	\$23,602.85
					HOSPITALIZATION/MEDICAL INS
		Total for EBSO		\$23,602.85	
52047	07/06/2021	A-1 TIRE SERVICE INC			
69505			101-2110-43900	VEHICLE MAINTEN	\$220.80
					VEHICLE MAINTENANCE
		Total for A-1 TIRE SERVICE INC		\$220.80	
52048	07/06/2021	ALL SAFE			
188695			101-2110-42100	OPERATING SUPPL	\$84.49
					OPERATING SUPPLIES
188693			101-1400-44010	REPAIRS & MAINT.	\$205.11
					REPAIRS & MAINT. - BUILDINGS
188696			101-3100-44010	REPAIRS & MAINT.	\$66.90
					REPAIRS & MAINT. - BUILDINGS
188694			101-3100-44010	REPAIRS & MAINT.	\$232.70
					REPAIRS & MAINT. - BUILDINGS
		Total for ALL SAFE		\$589.20	
52049	07/06/2021	APPLEWOOD NURSERY			
4319			101-5200-44760	TREE PLANTING	\$51.04
					TREE PLANTING
4414			101-5200-42250	LANDSCAPING MA	\$32.93
					LANDSCAPING MATERIALS
		Total for APPLEWOOD NURSERY		\$83.97	
52050	07/06/2021	ASPEN MILLS			
276635			101-2110-44080	UNIFORMS	\$149.95
					UNIFORMS
276369			101-2110-44080	UNIFORMS	\$156.65
					UNIFORMS
		Total for ASPEN MILLS		\$306.60	
52051	07/06/2021	BEAULIEU PROPERTIES LLC			
072021			370-1000-47150	TAX INCREMENT	\$1,278.50
					EAST VIKINGS COMMONS 2021 TIF
		Total for BEAULIEU PROPERTIES LLC		\$1,278.50	
52052	07/06/2021	BERRYS GARAGE INC			
301558			101-2110-43900	VEHICLE MAINTEN	\$44.95
					VEHICLE MAINTENANCE
		Total for BERRYS GARAGE INC		\$44.95	
52053	07/06/2021	BITUMINOUS ROADWAYS, INC			
30180			101-3100-44410	STREET MAINT MA	\$167.44
					STREET MAINT MATERIALS
30235			101-3100-44410	STREET MAINT MA	\$730.80
					STREET MAINT MATERIALS
		Total for BITUMINOUS ROADWAYS, IN		\$898.24	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
52054	07/06/2021	BOUND TREE MEDICAL			
84095046					
	101-2110-42100	OPERATING SUPPL		\$788.25	OPERATING SUPPLIES
70300878					
	101-2110-42100	OPERATING SUPPL		\$(440.00)	OPERATING SUPPLIES
Total for BOUND TREE MEDICAL				\$348.25	
52055	07/06/2021	BRUCES FOODS			
4620575					
	101-2110-42100	OPERATING SUPPL		\$9.68	OPERATING SUPPLIES
Total for BRUCES FOODS				\$9.68	
52056	07/06/2021	CARQUEST AUTO PARTS			
2509-ID-297338					
	101-2110-43900	VEHICLE MAINTEN		\$62.95	VEHICLE MAINTENANCE
Total for CARQUEST AUTO PARTS				\$62.95	
52057	07/06/2021	CHISAGO COUNTY HRA			
21-0623-1					
	280-1000-43000	PROFESSIONAL SE		\$250.00	PROFESSIONAL SERVICE (GENERAL)
Total for CHISAGO COUNTY HRA				\$250.00	
52058	07/06/2021	CINTAS			
4087520235					
	101-3100-44180	UNIFORMS		\$128.44	STREETS
	101-3100-42100	OPERATING SUPPL		\$3.50	SHOP SUPPLIES
4086868672					
	101-3100-44180	UNIFORMS		\$278.31	STREETS
	101-3100-42100	OPERATING SUPPL		\$16.27	SHOP SUPPLIES
4088181044					
	101-2110-43600	CLEANING SERVIC		\$25.00	CLEANING SERVICE
4088181063					
	101-3100-44180	UNIFORMS		\$126.16	STREETS
	101-3100-42100	OPERATING SUPPL		\$28.41	SHOP SUPPLIES
4088181064					
	101-1400-43600	CLEANING SERVIC		\$25.00	CLEANING SERVICE-CITY HALL
408883687					
	101-3100-44180	UNIFORMS		\$128.44	STREETS
	101-3100-42100	OPERATING SUPPL		\$11.60	SHOP SUPPLIES
Total for CINTAS				\$771.13	
52059	07/06/2021	CITY OF ST PAUL			
IN45712					
	101-3100-44410	STREET MAINT MA		\$1,431.28	STREET MAINT MATERIALS
Total for CITY OF ST PAUL				\$1,431.28	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
52060	07/06/2021	COUNTY RECORDER			
202100000045					
		800-0000-20531 AADLAND WEST		\$46.00	HUNTER HILL ESCROW - CTY RECORDER RESOLU
		800-0000-20572 HEIMS LAKE VILLA		\$46.00	HEIMS LAKE VILLA NORTH CTY RECORDER REZO
		800-0000-20572 HEIMS LAKE VILLA		\$46.00	HEIMS LAKE VILLA NORTH CTY RECORDER UPER
		800-0000-20572 HEIMS LAKE VILLA		\$46.00	HEIMS LAKE VILLA NORTH CTY RECORDER RESO
		Total for COUNTY RECORDER		\$184.00	
52061	07/06/2021	CRYSTEEL TRUCK EQUIPMENT			
F48031					
		651-9425-44040 REPAIRS & MAINT.		\$1,555.00	REPAIRS & MAINT. - EQUIPMENT
		Total for CRYSTEEL TRUCK EQUIPMEN		\$1,555.00	
52062	07/06/2021	CW TECHNOLOGY			
CW66161					
		101-1400-42090 NETWORK MUNICI		\$2,928.00	JULY MONTHLY SERVICES
		Total for CW TECHNOLOGY		\$2,928.00	
52063	07/06/2021	E.H. RENNER & SONS			
6423					
		601-9425-44390 REPAIRS & MAINT.		\$300.00	REPAIRS & MAINT. - WELLS
		Total for E.H. RENNER & SONS		\$300.00	
52064	07/06/2021	ECM PUBLISHERS INC.			
837008					
		101-3100-43030 ENGINEERING		\$173.60	ENGINEERING
1148012					
		101-1400-43220 POSTAGE		\$67.20	POSTAGE
1145318					
		101-1400-43220 POSTAGE		\$434.00	POSTAGE
		Total for ECM PUBLISHERS INC.		\$674.80	
52065	07/06/2021	FACILICARE INC			
16695					
		101-5500-43600 CLEANING SERVIC		\$1,263.40	LIBRARY
16696					
		101-2110-43600 CLEANING SERVIC		\$159.00	POLICE
16694					
		101-1400-43600 CLEANING SERVIC		\$299.00	CITY HALL/FIRE
		Total for FACILICARE INC		\$1,721.40	
52066	07/06/2021	FAIRVIEW HEALTH SERVICES			
15005423180					
		101-3100-43060 PERSONNEL TESTI		\$105.00	PERSONNEL TESTING
		Total for FAIRVIEW HEALTH SERVICES		\$105.00	
52067	07/06/2021	FASTENAL COMPANY			
MNTC3211997					
		101-3100-42100 OPERATING SUPPL		\$18.54	NUTS AND BOLTS
		Total for FASTENAL COMPANY		\$18.54	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
52068	07/06/2021	FERGUSON WATERWORKS			
0475273-1			601-9425-42100 OPERATING SUPPL	\$52.44	OPERATING SUPPLIES
		Total for FERGUSON WATERWORKS		\$52.44	
52069	07/06/2021	H & W FUND I.U.O.E LOCAL 49			
07152021			101-0000-21706 HOSPITALIZATION	\$9,275.00	AUGUST PREMIUMS
		Total for H & W FUND I.U.O.E LOCAL 4		\$9,275.00	
52070	07/06/2021	HACH COMPANY			
12483366			601-9425-42160 CHEMICALS/CHEM	\$381.02	CHEMICALS/CHEMICAL PRODUCTS
		Total for HACH COMPANY		\$381.02	
52071	07/06/2021	HALLBERG FAMILY LTD			
07012021			101-2110-42100 OPERATING SUPPL	\$52.50	OPERATING SUPPLIES
		Total for HALLBERG FAMILY LTD		\$52.50	
52072	07/06/2021	HELKES TREE SERVICE			
INV0746			101-5200-44760 TREE PLANTING	\$7,900.00	TREE PLANTING
		Total for HELKES TREE SERVICE		\$7,900.00	
52073	07/06/2021	HOLIDAY 3550			
782848			101-3100-42120 MOTOR FUELS	\$38.63	MOTOR FUELS
		Total for HOLIDAY 3550		\$38.63	
52074	07/06/2021	HYDRAULICS PLUS & CONSULTING			
14317			101-3100-44040 REPAIRS & MAINT.	\$684.19	REPAIRS & MAINT. - EQUIPMENT
		Total for HYDRAULICS PLUS & CONSULTING		\$684.19	
52075	07/06/2021	INNOVATIVE OFFICE SOLUTIONS			
IN3388409			101-2110-42000 SUPPLIES - OFFICE	\$181.26	SUPPLIES - OFFICE/COPY/COMPUTER
IN3386859			101-1400-42000 SUPPLIES - OFFICE	\$13.22	SUPPLIES - OFFICE/COPY/COMPUTER
IN3395220			101-3100-42000 SUPPLIES - OFFICE	\$263.41	SUPPLIES - OFFICE/COPY/COMPUTER
IN3398004			101-2110-42000 SUPPLIES - OFFICE	\$59.44	SUPPLIES - OFFICE/COPY/COMPUTER
IN3398010			101-2110-42000 SUPPLIES - OFFICE	\$88.93	SUPPLIES - OFFICE/COPY/COMPUTER
		Total for INNOVATIVE OFFICE SOLUTIONS		\$606.26	
52076	07/06/2021	JEREMY PELTIER			
117900003178			205-2110-42100 OPERATING SUPPL	\$171.85	OPERATING SUPPLIES
		Total for JEREMY PELTIER		\$171.85	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
52077	07/06/2021	KODIAK POWER SYSTEMS			
KPS0737					
	602-9425-44040	REPAIRS & MAINT.		\$404.45	REPAIRS & MAINT. - EQUIPMENT
KPS0750					
	602-9425-42310	CONTRACTED SER		\$2,951.70	CONTRACTED SERVICES
	601-9425-42310	CONTRACTED SER		\$491.95	CONTRACTED SERVICES
KPS0749					
	101-1400-42310	CONTRACTED SER		\$340.00	CONTRACTED SERVICES
KPS0748					
	101-2110-44010	REPAIRS & MAINT.		\$340.00	REPAIRS & MAINT. - BUILDINGS
Total for KODIAK POWER SYSTEMS				\$4,528.10	
52078	07/06/2021	LAKES REGION EMS, INC.			
1204					
	101-2110-42100	OPERATING SUPPL		\$425.04	OPERATING SUPPLIES
Total for LAKES REGION EMS, INC.				\$425.04	
52079	07/06/2021	LEAGUE OF MN CITIES INS TRUST			
06302021					
	101-1400-43630	GENERAL LIABILIT		\$2,766.98	GENERAL LIABILITY INSURANCE
	101-2110-43630	GENERAL LIABILIT		\$48,228.68	GENERAL LIABILITY INSURANCE
	101-2400-43630	GENERAL LIABILIT		\$3,086.25	GENERAL LIABILITY INSURANCE
	101-3100-43630	GENERAL LIABILIT		\$12,364.34	GENERAL LIABILITY INSURANCE
	101-5200-43630	GENERAL LIABILIT		\$11,638.74	GENERAL LIABILITY INSURANCE
	601-9425-43630	GENERAL LIABILIT		\$8,349.32	GENERAL LIABILITY INSURANCE
	602-9425-43630	GENERAL LIABILIT		\$14,265.69	GENERAL LIABILITY INSURANCE
Total for LEAGUE OF MN CITIES INS TI				\$100,700.00	
52080	07/06/2021	LINDA WIEGERT			
B-20-165					
	800-0000-20401	SILT FENCE		\$810.00	SILT FENCE ESCROW REFUND B-20-165
Total for LINDA WIEGERT				\$810.00	
52081	07/06/2021	MACQUEEN EMERGENCY			
E01278					
	401-3100-45000	CAPITAL OUTLAY		\$222,259.50	CAPITAL OUTLAY
Total for MACQUEEN EMERGENCY				\$222,259.50	
52082	07/06/2021	MCMA			
06292021					
	101-1400-42080	TRAINING AND IN'		\$175.00	TRAINING AND INSTRUCTION
Total for MCMA				\$175.00	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
52083	07/06/2021	MENARDS- FOREST LAKE			
64972					
	601-9425-45210	WATER TOWERS		\$20.77	WATER TOWERS
64978					
	601-9425-42100	OPERATING SUPPL		\$15.73	OPERATING SUPPLIES
64753					
	101-1400-44010	REPAIRS & MAINT.		\$10.07	REPAIRS & MAINT. - BUILDINGS
65924					
	101-5200-42100	OPERATING SUPPL		\$23.98	OPERATING SUPPLIES
65561					
	101-5200-44010	REPAIRS & MAINT.		\$48.64	REPAIRS & MAINT. - BUILDINGS
65609					
	651-9425-44040	REPAIRS & MAINT.		\$17.54	REPAIRS & MAINT. - EQUIPMENT
Total for MENARDS- FOREST LAKE				\$136.73	
52084	07/06/2021	METRO SALES			
INV1834164					
	101-2400-42000	SUPPLIES - OFFICE		\$256.56	SUPPLIES - OFFICE/COPY/COMPUTR
Total for METRO SALES				\$256.56	
52085	07/06/2021	MINNESOTA PUMP WORKS			
00014661					
	602-9425-44380	LIFT STATIONS MA		\$1,384.89	LIFT STATIONS MAINTENANCE
Total for MINNESOTA PUMP WORKS				\$1,384.89	
52086	07/06/2021	MINNESOTA VALLEY TESTING LABS			
1092153					
	601-9425-43110	LAB COSTS		\$97.50	LAB TESTS
1092577					
	601-9425-43110	LAB COSTS		\$77.00	LAB TESTS
Total for MINNESOTA VALLEY TESTING				\$174.50	
52087	07/06/2021	MUSKE COMPANY			
072021					
	370-1000-47150	TAX INCREMENT		\$7,195.58	EAST VIKINGS COMMONS 2021 TIF
Total for MUSKE COMPANY				\$7,195.58	
52088	07/06/2021	NAPA AUTO PARTS			
040517					
	651-9425-44030	REP & MAIN. - OT		\$338.70	REP & MAIN. - OTHER THAN BLDGS
Total for NAPA AUTO PARTS				\$338.70	
52089	07/06/2021	OPUS 21 MANAGEMENT SOLUTIONS			
210564					
	601-9425-43000	PROFESSIONAL SE		\$1,362.90	MAY SERVICES
	602-9425-43000	PROFESSIONAL SE		\$1,362.90	MAY SERVICES
Total for OPUS 21 MANAGEMENT SOLL				\$2,725.80	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
52090	07/06/2021	RAPIT PRINTING INC			
228541					
	101-1400-44180	UNIFORMS		\$86.26	UNIFORMS-DUMAIS
228540					
	101-1400-44180	UNIFORMS		\$98.52	UNIFORMS-DUMAIS
228334					
	101-2110-42000	SUPPLIES - OFFICE		\$99.02	SUPPLIES - OFFICE/COPY/COMPUTER
228463					
	101-1400-42000	SUPPLIES - OFFICE		\$300.40	SUPPLIES - OFFICE/COPY/COMPUTER
Total for RAPIT PRINTING INC				\$584.20	
52091	07/06/2021	SAFE-FAST INC			
INV246574					
	601-9425-42400	SMALL TOOLS/MIN		\$55.00	SMALL TOOLS/MINOR EQUIPMENT
INV246822					
	101-3100-42300	SAFETY EQUIPMENT		\$575.37	SAFETY EQUIPMENT
INV247099					
	651-9425-42300	SAFETY EQUIPMENT		\$253.80	SAFETY EQUIPMENT
Total for SAFE-FAST INC				\$884.17	
52092	07/06/2021	SWENSONS LAWN CARE			
1797					
	101-5200-42310	CONTRACTED SERVICE		\$4,573.51	LAWN CARE
1816					
	101-5200-42310	CONTRACTED SERVICE		\$4,573.51	LAWN CARE
Total for SWENSONS LAWN CARE				\$9,147.02	
52093	07/06/2021	SYMBOLARTS			
0380906-IN					
	101-2110-42100	OPERATING SUPPLIES		\$491.25	OPERATING SUPPLIES
Total for SYMBOLARTS				\$491.25	
52094	07/06/2021	TIMESAVER OFF SITE SECRETARIAL			
M26530					
	101-1910-42310	CONTRACTED SERVICE		\$203.25	PLANNING COMMISSION MEETING
	101-1400-42310	CONTRACTED SERVICE		\$223.00	CITY COUNCIL MEETING
	101-1400-42310	CONTRACTED SERVICE		\$151.00	PAC MEETING
Total for TIMESAVER OFF SITE SECRETARIAL				\$577.25	
52095	07/06/2021	TOTAL COMFORT			
PH21-056					
	101-0000-32210	BUILDING PERMIT		\$50.00	HEATING PERMIT REFUND PH21-056
	101-0000-20800	DUE TO OTHER GC		\$1.00	SURCHARGE REFUND PH21-056
Total for TOTAL COMFORT				\$51.00	

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Check # Invoice #	Check Date	Vendor Name		
	General Ledger #	Amount	Comment	
52096	07/06/2021	UNUM LIFE INSURANCE		
07012021				
	101-1400-41310	LIFE INSURANCE	\$168.46	ADMIN
	101-2110-41310	LIFE INSURANCE	\$600.54	POLICE
	101-1910-41310	LIFE INSURANCE	\$59.03	PLAN & ZONE
	101-2400-41310	LIFE INSURANCE	\$123.24	BLDG
	101-3100-41310	LIFE INSURANCE	\$248.76	STREETS
	601-9425-41310	LIFE INSURANCE	\$117.87	WATER
	602-9425-41310	LIFE INSURANCE	\$117.87	SEWER
	101-3100-41220	FICA	\$30.99	GEISTHARDT STD FICA CONTRIBUTIONS
070121				
	101-0000-21715	VOLUNTARY TERM	\$344.72	VOLUNTARY TERM LIFE
	Total for UNUM LIFE INSURANCE		\$1,811.48	
52097	07/06/2021	US BANK EQUIPMENT FINANCE		
445048572				
	101-2400-42000	SUPPLIES - OFFICE	\$162.00	SUPPLIES - OFFICE/COPY/COMPUTR
	Total for US BANK EQUIPMENT FINANCE		\$162.00	
52098	07/06/2021	VERIZON		
9882052064				
	602-9425-43210	TELEPHONE	\$160.14	MACHINE-TO-MACHINE
	Total for VERIZON		\$160.14	
52099	07/06/2021	WEX BANK		
72341309				
	101-2400-42120	MOTOR FUELS	\$81.46	MOTOR FUELS
	101-2110-42120	MOTOR FUELS	\$473.07	MOTOR FUELS
	101-2110-42120	MOTOR FUELS	\$2,724.44	MOTOR FUELS
	101-3100-42120	MOTOR FUELS	\$657.63	MOTOR FUELS
	101-5200-42120	MOTOR FUELS	\$30.75	MOTOR FUELS
	601-9425-42120	MOTOR FUELS	\$344.19	MOTOR FUELS
	602-9425-42120	MOTOR FUELS	\$344.18	MOTOR FUELS
	Total for WEX BANK		\$4,655.72	
52100	07/06/2021	WILLIAMS SCOTSMAN, INC.		
9010810390				
	101-3100-44100	RENTALS (EQUIPM	\$460.69	RENTALS (EQUIPMENT)
	Total for WILLIAMS SCOTSMAN, INC.		\$460.69	

City of Wyoming Check Detail Register

9/11
July 01, 2021 03:26 PM
User: ssaxe
DR: Wyoming

07062021

Check # Invoice #	Check Date	Vendor Name		
	General Ledger #	Amount		Comment
52101	07/06/2021	WSB		
05312021				
	408-3100-43030	ENGINEERING	\$1,173.00	2020 STREET IMPROVEMENT
	101-1400-43030	ENGINEERING	\$1,329.75	2021 GENERAL ENGINEERING
	651-1000-43030	ENGINEERING	\$42.50	2021 LGU SERVICES
	800-0000-20532	SHORE VIEW TWO	\$2,364.00	WSB-SHORE VIEW TWO ESCROW
	800-0000-20531	AADLAND WEST	\$1,496.00	WSB-HUNTER HILLS AADLAND WEST
	101-1910-43150	PLANNER (COMP P	\$5,191.75	PLANNER (COMP PLAN)
	408-3100-43030	ENGINEERING	\$23,285.00	2021 STREET IMPROVEMENT PROJECT
	280-1000-43000	PROFESSIONAL SE	\$2,022.50	BINGHAM WETLAND DELINIATION
	408-3100-43030	ENGINEERING	\$4,647.25	BRIDGE 13506 REPLACEMENT
	602-9425-43000	PROFESSIONAL SE	\$56,940.46	E VIKING BLVD SANITARY SEWER IMPROVEMENT
	800-0000-20574	NORTHERN TIER-S	\$909.50	WSB-NORTHERN TIER-SKETCH PLAN
	800-0000-20577	NORTHERN TIER R	\$1,484.50	WSB-NORTHERN TIER REZONE
	800-0000-20572	HEIMS LAKE VILLA	\$344.75	HEIMS LAKE VILLA NORTH SKETCH
	651-9425-43100	MS4 PERMIT - ENC	\$538.00	MS4 PERMIT - ENGINEERING
	601-9425-43030	ENGINEERING	\$1,295.25	RISK ASSESSMENT & EMERGENCY RESPONSE PLA
	800-0000-20568	MOXNESS SUMMEF	\$6,187.25	WSB-MOXNESS SUMMER FIELDS ESCROW
	404-5200-45350	IMPROVEMENTS	\$8,325.36	SWENSON PARK CONSTRUCTION
	101-3100-42050	SOFTWARE UPGRA	\$2,835.00	BASE MAPPING
	800-0000-20578	PMI HOMES SITE F	\$388.50	WSB-PMI HOMES SITE PLAN APP
Total for WSB			\$120,800.32	

City of Wyoming Check Detail Register

10/11
July 01, 2021 03:26 PM
User: ssaxe
DR: Wyoming

07062021

Check # Invoice #	Check Date	Vendor Name		
	General Ledger #	Amount		Comment
52102	07/06/2021	XCEL ENERGY		
734881116	101-3100-43800	UTILITIES-GAS/ELI	\$41.02	SPEED SIGN
736226492	101-3100-43860	STREET LIGHTS	\$273.94	STOP LIGHTS
	101-3100-43800	UTILITIES-GAS/ELI	\$926.70	SPEED SIGN
	601-9425-43800	UTILITIES-GAS/ELI	\$3,181.05	WELLHOUSE
	101-2110-43800	UTILITIES-GAS/ELI	\$505.95	POLICE/PUBLIC WORKS
	101-1400-43800	UTILITIES-GAS/ELI	\$61.02	CITY HALL
	101-5500-43800	UTILITIES-GAS/ELI	\$1,093.69	LIBRARY
	101-5200-43800	UTILITIES-GAS/ELI	\$327.22	UTILITIES-GAS/ELEC/SEWER/WATER
736115089	101-3100-43860	STREET LIGHTS	\$10.18	STOP LIGHTS
736200958	602-9425-43800	UTILITIES-GAS/ELI	\$1,015.00	LIFT STATIONS
	601-9425-43800	UTILITIES-GAS/ELI	\$25.48	WELLHOUSE
735705239	101-3100-43800	UTILITIES-GAS/ELI	\$17.82	SPEED SIGN
735707849	101-3100-43800	UTILITIES-GAS/ELI	\$12.32	SPEED SIGN
735533912	101-3100-43800	UTILITIES-GAS/ELI	\$13.01	PARKS
735688566	601-9425-43800	UTILITIES-GAS/ELI	\$159.48	WELLHOUSE
735526708	101-3100-43800	UTILITIES-GAS/ELI	\$12.30	PARKS
735493158	101-3100-43800	UTILITIES-GAS/ELI	\$14.43	SPEED SIGN
735561925	601-9425-43800	UTILITIES-GAS/ELI	\$12.95	WELLHOUSE
Total for XCEL ENERGY			\$7,703.56	

City of Wyoming Check Detail Register

11/11
July 01, 2021 03:26 PM
User: ssaxe
DR: Wyoming

07062021

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	mount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$545,146.23
Total Number of Checks: 57

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Ohnstad

For Check Dates 06/22/2021 to 06/23/2021

Check Number Name		Check Date
52046 PACIFIC LIFE INSURANCE		06/22/2021
Item Code	GL Number	Amount
ROTH	101-0000-21712	230.77
		<u>230.77</u>
EFT779 SELECTACCOUNT,		06/22/2021
Item Code	GL Number	Amount
DEP CARE	101-0000-21711	0.00
FSA CONT	101-0000-21711	0.00
HSA CONT	101-0000-21707	1,708.08
		<u>1,708.08</u>
EFT780 P.E.R.A.,		06/22/2021
Item Code	GL Number	Amount
CORD PERA	101-0000-21704	2,790.41
DCP PERA	101-0000-21704	0.00
DCP PERA MATCH	101-0000-21704	0.00
PERA CITY MATCH	101-0000-21704	3,219.70
PF PERA	101-0000-21704	3,613.54
PF PERA CITY	101-0000-21704	5,420.31
		<u>15,043.96</u>
EFT781 INTERNAL REVENUE SERVICE,		06/22/2021
Item Code	GL Number	Amount
FITW	101-0000-21701	6,722.66
MEDICARE_EE	101-0000-21703	1,000.33
MEDICARE_ER	101-0000-21703	1,000.33
SOCSEC_EE	101-0000-21703	2,496.69
SOCSEC_ER	101-0000-21703	2,496.69
		<u>13,716.70</u>
EFT782 STATE OF MINNESOTA,		06/22/2021
Item Code	GL Number	Amount
SITW	101-0000-21702	2,868.50
		<u>2,868.50</u>
EFT783 P.E.R.A.,		06/22/2021
Item Code	GL Number	Amount

For Check Dates 06/22/2021 to 06/23/2021

Check Number	Name		Check Date
CORD PERA	101-0000-21704	0.00	
DCP PERA	101-0000-21704	16.67	
DCP PERA MATCH	101-0000-21704	16.67	
PERA CITY MATCH	101-0000-21704	0.00	
PF PERA	101-0000-21704	0.00	
PF PERA CITY	101-0000-21704	0.00	
		<u>33.34</u>	

EFT784 INTERNAL REVENUE SERVICE,

06/22/2021

Item Code	GL Number	Amount
FITW	101-0000-21701	0.42
MEDICARE_EE	101-0000-21703	31.42
MEDICARE_ER	101-0000-21703	31.42
SOCSEC_EE	101-0000-21703	134.55
SOCSEC_ER	101-0000-21703	134.55
		<u>332.36</u>

EFT785 STATE OF MINNESOTA,

06/22/2021

Item Code	GL Number	Amount
SITW	101-0000-21702	0.78
		<u>0.78</u>

EFT786 INTERNAL REVENUE SERVICE,

06/23/2021

Item Code	GL Number	Amount
FITW	101-0000-21701	120.96
MEDICARE_EE	101-0000-21703	136.37
MEDICARE_ER	101-0000-21703	136.37
SOCSEC_EE	101-0000-21703	583.06
SOCSEC_ER	101-0000-21703	583.06
		<u>1,559.82</u>

EFT787 STATE OF MINNESOTA,

06/23/2021

Item Code	GL Number	Amount
SITW	101-0000-21702	68.96
		<u>68.96</u>

For Check Dates 06/22/2021 to 06/23/2021

Check Number Name

Check
Date**Total Amount Being Paid: \$35,563.27****Total Number of Checks: 10**

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Ohnstad



Request for Council Action

Date: June 30, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Director Chief Paul Hoppe

Department: Public Safety

Reference: Disposal of forfeiture Vehicles

Method: Consent Agenda

Background Information:

The Police Department has 1 vehicle which needs to be disposed of through our online public auction process.

1. 2003 Honda Civic, VIN: 1HGEM21923L082742. TOWED on 04/16/2021 pursuant to an arrest. The registered owner was sent notices to reclaim the vehicle on 04/19/2021 and again on 05/19/2021. The vehicle owner did not respond to the notice of impound or attempt to reclaim the vehicle. The Police Department has made reasonable attempts to notify the vehicle owner to reclaim the vehicle with no success. The period to reclaim the vehicle has lapsed, and it is now considered to be an unclaimed vehicle and eligible for public auction. The vehicle will be auctioned through our public auction process with proceeds directed to the impound lot fund. Case #21003135.

Recommendation:

It is my recommendation that the City Council authorize the disposal of three unclaimed vehicles through our online public auction process.

Paul Hoppe

Public Safety Director



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506

RESOLUTION 21-07-56

A RESOLUTION DECLARING A CERTAIN VEHICLE AS SURPLUS PROPERTY FOR DISPOSAL AND AUTHORIZING THE POLICE DEPARTMENT TO DISPOSE OF A VEHICLE THROUGH ONLINE AUCTION

WHEREAS, the City of Wyoming has a policy of impounding vehicles for lawful violations and if unclaimed or forfeited selling said vehicles at auction.

WHEREAS, the Wyoming Police Department has filed the appropriate documents with Chisago County Courts to clear title on the following vehicle so that it may be sold/disposed of.

WHEREAS, the following vehicle is now eligible to be declared surplus property of the City of Wyoming for sale or recycling through an online auction or disposed of as scrap:

Following Vehicle posted on Minnesota State Surplus on-line auction

2003 Honda Civic

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYOMING, MINNESOTA authorizes the Police Department to sell/dispose of the vehicle through an Online Auto Auction with the net proceeds to be distributed to the Wyoming Police Department's Impound Lot Fund 202.

ALSO THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYOMING, MINNESOTA, also authorize the Mayor and the City Administrator to sign the necessary documents to transfer the vehicle from the City to the new owners as required.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 6th Day of July, 2021

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTESTED:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: July 1, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: The 2021 City of Wyoming Insurance coverage renewal through the League of Minnesota Cities Insurance Trust/ Monetary limits on municipal tort liability

Method: New Business

Background Information:

Each year as the City of Wyoming renews its liability insurance coverage with the League of Minnesota Cities Insurance Trust (LMCIT) it is requested to act on this declaration. LMCIT was created in the 70's when Minnesota Cities where having difficulty finding insurance due to numerous insurance claims for park accidents, sewer back-ups etc. and over the LMCIT years has created an affordable option for cities to provide insurance coverage and city policies that provide excellent maintenance procedures to prevent accidents in parks, sidewalks and sewer back-ups etc. so that today LMCIT and Minnesota Cities function as a well-managed partnership to serve their communities with cost effective services.

The Current statutory limits of liability for Minnesota cities are \$500,000 for an individual claimant and \$1,500,000 per occurrence. Cities can waive these limits to allow an individual claimant to recover more than \$500,000, up to the \$1,500,000 per occurrence limit, if excess liability insurance is purchased. However the cost of excess liability insurance continues to be very expensive. The city historically has NOT WAIVED the limits of liability and nearly 2/3rds of Minnesota Cities do the same. No court has ever established a monetary award in excess of the statutory limits against a municipality. This item confirms the City Council of The City of Wyoming Does Not Waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04. When renewing Liability Insurance Coverage with LMCIT (League of Minnesota Cities Insurance Trust)

Recommendation: To approve The 2021 City of Wyoming Insurance coverage renewal through the League of Minnesota Cities Insurance Trust in the amount of \$100,700.00 and to confirm the City Council of The City of Wyoming Does Not Waive the monetary limits on municipal tort liability established by Minnesota Statutes 466.04



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



CONNECTING & INNOVATING
SINCE 1913

Invoice

Page 1 of 3

Member Name and Address

Wyoming, City Of
Po Box 188
Wyoming, MN 55092-0188

Invoice Date

06/30/2021

Agent

SF Insurance Group LLC
Po Box 441
Chisago City, MN 55013-0441
(651)257-6562

Account Number: 40003652
Account Type: Property/Casualty Coverage Premium
Current Balance: \$ 100,700.00
Minimum Due: \$ 100,700.00
Due Date: 08/02/2021

Summary of activity since last Billing Invoice	Date	Activity	Account Balance	Minimum Due
		Previous Invoice Balance	11,073.00	
		Payments Received	-11,073.00	
		Total of Transactions and Fees shown on reverse or attached	100,700.00	
See reverse side and attachments for additional information		Current Balance	\$ 100,700.00	\$ 100,700.00

Detach and return this Payment Coupon with your payment

Account Number
40003652

Invoice Date
06/30/2021

Due Date
08/02/2021

Current Balance
\$ 100,700.00

Minimum Due
100,700.00

Amount Enclosed
\$ _____

Member Name Wyoming, City Of

BILLING INVOICE - Return stub with payment - make checks payable to:

Mail payment
7 days before
Due Date to
ensure timely
receipt

League of MN Cities Insurance Trust P&C
c/o Berkley Risk Administrators Company
222 South Ninth Street, Suite 2700
P.O. Box 581517
Minneapolis, MN 55458-1517



CONNECTING & INNOVATING
SINCE 1913

Invoice

Page 2 of 3

Detail of activity since last Invoice		Transaction Amount	Minimum Due
Package 1003425-7 Agreement Period 07/02/2020 - 07/02/2021			
Agreement Previous Balance		\$ 11,073.00	
Payment 09/23/2020		\$ -11,073.00	
Agreement Ending Balance		\$ 0.00	\$ 0.00
Package 1003425-8 Agreement Period 07/02/2021 - 07/02/2022			
Agreement Previous Balance		\$ 0.00	
Renewal - PR 06/29/2021		\$ 89,634.00	
Agreement Ending Balance		\$ 89,634.00	\$ 89,634.00
Excess 1003426-5 Agreement Period 07/02/2020 - 07/02/2021			
Agreement Previous Balance		\$ 0.00	
Agreement Ending Balance		\$ 0.00	\$ 0.00
Excess 1003426-6 Agreement Period 07/02/2021 - 07/02/2022			
Agreement Previous Balance		\$ 0.00	
Renewal - PR 06/29/2021		\$ 11,066.00	
Agreement Ending Balance		\$ 11,066.00	\$ 11,066.00
Defense Cost Reimbursement 1003427-6 Agreement Period 07/02/2021 - 07/02/2022			
Agreement Previous Balance		\$ 0.00	
Agreement Ending Balance		\$ 0.00	\$ 0.00
Total Current Balance		\$ 100,700.00	
Total Minimum Due			\$ 100,700.00



CONNECTING & INNOVATING
SINCE 1913

Invoice

Thank you for choosing us as your Coverage carrier. The following information is to assist you in reviewing your Billing Invoice.

Billing Inquiries: CONTACT YOUR AGENT FOR QUESTIONS ON YOUR AGREEMENT OR CHANGES IN COVERAGE. For billing inquiries, please call 1-612-766-3000

BILLING PROCEDURES

New Agreements and renewals: If your Agreement is issued after the date that coverage began, your first Billing Invoice for the agreement may include more than one installment payment due.

Application of Payments and Cancellation: If you pay more than the Minimum Due, the extra payment will be applied to your next installment proportionately to all agreements on your account. For Accounts owned on agreements with the same Due Date, the payment will be applied proportionately to all agreements with the same Due Date.

Minimum Due is the amount to pay to avoid any agreements on your account from going into a late pay status which could cause cancellation of coverage. If you fail to pay the Minimum Due by the Due Date, a Direct Notice of Cancellation for Non Payment may be issued for one or more agreements on your account. If your account has more than one agreement and you pay less than the Minimum Due, your payment will be applied first to amounts owed on agreements with the oldest balance due.

If we receive a payment after the cancellation effective date and we elect not to reinstate your agreement, the payment will be applied toward any unpaid earned premium on your account before any remainder is refunded.

After an agreement is cancelled, we will bill you for any unpaid earned premium. If you do not pay, the matter may be referred to collections.

Audit Premium: Any Audit Premium owed will be included in both Current Balance and Minimum Due balance shown on the Billing Invoice. Payment of Audit Premium is due in full by the Due Date. If Audit Premium is owed, your payment may be applied first to Audit Premium owed and then to amounts owed on agreements with the earliest Due Date. If special arrangements are needed for repayment of audit premium you MUST contact the Billing Unit at the number shown above for consideration of any such arrangements.

Refunds: Any refund due will be mailed from our office within 15 days after the Invoice date.

Payment address: ALL PAYMENTS SHOULD BE SENT TO OUR PAYMENT PROCESSING CENTER ALONG WITH THE PAYMENT COUPON. The address change from below is printed on the back of the payment coupon. If needed it may also be sent along with your payment to the Payment Processing Center at:

222 South Ninth Street, Suite 2700 Minneapolis, MN 55402 . Please do not send any other correspondence to the payment processing center.

CHANGE OF ADDRESS AND/OR NAME
PLEASE FILL IN THE NAME, AGREEMENT NUMBER AND CHECK APPROPRIATE BOX

- ☐ Name Change Only
- ☐ Name and Address Change
- ☐ Address Change Only

Name: _____

Address: _____

Former Name: _____

Address: _____

Agreement Number: _____

City: _____

State: _____

Zip Code: _____

PLEASE REFER ALL OTHER CHANGES TO YOUR AGENT. THANK YOU.

LIABILITY COVERAGE – WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before the member's effective date of coverage. Return completed form to your underwriter or email to psstech@lmc.org.

The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.*
- *If the member waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.*
- *If the member waives the statutory tort limits and purchases excess liability coverage, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.*

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name:

Check one:

☐ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#).

☐ The member **WAIVES** the monetary limits on municipal tort liability established by [Minn. Stat. § 466.04](#), to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: _____

Signature: _____ Position: _____

**CITY OF WYOMING AND
LAKES CENTER FOR YOUTH & FAMILIES, INC
PURCHASE OF SERVICE AGREEMENT**

The City of Wyoming, hereinafter referred to as the “City,” and Lakes Center for Youth & Families, Inc., 20 Lake St. North, Suite 103, Forest Lake, Minnesota 55025, hereinafter referred to as the “Contractor,” enter into this agreement for the period of November 2020 to October 2021.

WHEREAS, the intent of City of Wyoming is to build safer communities by repairing the harm from, reducing the risk of, and involving the community in the resolution of juvenile crime;

WHEREAS, City of Wyoming is committed to using community-based approaches to strengthen individuals, families, and community;

WHEREAS, City of Wyoming approves of the following outcomes for juvenile diversion and early intervention:

Juvenile offenders will be held accountable for their actions by engaging in activities that repair the harm done to the victim and community and will participate in programs that promote an increased understanding of the impact of their offense on victims, communities, and themselves;

WHEREAS, the City of Wyoming, pursuant to its goals of providing accountability and the most appropriate diversion and early intervention available to juvenile offenders, wishes to purchase services for youth involved in at-risk behavior from the Contractor to support these outcomes;

NOW, THEREFORE, the parties agree as follows:

1. **Contractor’s Duties** – The Contractor agrees to the provision of the following services:
 - a. Confirm completed community work-service hours for youth residents of the City of Wyoming who are ordered by the court, referred by law enforcement and/or recommended by LC4YF staff.
 - b. Educational and prevention programs, such as Chemical Awareness, Choice & Consequence or another approved alternative. Eligible juveniles include those who are referred by the City’s Police Department and other law enforcement personnel. The reason for the referral must be behavior or actions that could result in a police report and a petition for delinquency.
 - c. Evaluation and counseling. Counseling services include youth, family and group counseling. Referrals may be made for evaluation, mental health treatment and chemical health screens/assessments.
 - d. The City Police Department agrees to provide victims of crimes diverted by local law enforcement the opportunity for direct or indirect involvement into how the juvenile should be held accountable, including consideration of the impact of the crime on the victim and any specific needs for restitution. When necessary, due to the offense, restitution will be determined and collected.
 - e. Facilitate restorative justice interventions as appropriate
 - f. Provide support to parents of youth offenders, and provide opportunities for youth to access resources to keep youth from entering the juvenile justice system.

2. Attachments and References – The Contractor agrees to provide the enumerated services incorporated herein by reference.
3. Cost and Delivery of Purchased Services – The total amount to be paid to the Contractor for the calendar year 2021 for services purchased under this agreement shall be \$2,500(insert amount) payable in a single payment no later than July 30, 2021. If this date is not in accordance with budget meetings, please contact the Executive Director. Contractor shall submit its request for funding from the City for the year 2021.
4. Eligibility for Services – A City of Wyoming resident between the ages of five and eighteen (or older if still in high school), their family members, and potentially the victims of juvenile crime who are assessed to be appropriate shall be eligible for the services provided under the terms of this agreement.
5. Evaluation, Reporting, and Information Requirements – The Contractor agrees to reasonable evaluations of its programs, employees, and volunteers and make them available for review by the City of Wyoming if so requested. The Contractor agrees to comply with all reporting requirements as assigned by law, rule, or contract by the State of Minnesota and Chisago County. The Contractor further agrees to abide by all laws and rules regarding confidentiality and data practices. The Contractor agrees to provide necessary information allowed by law and deemed necessary by the City of Wyoming on referred cases.
6. Indemnifications, Hold Harmless, and Defend.
Any and all claims that arise or may arise against the Contractor, its agents, servants, or employees as a consequence of any act or omission on the part of the Contractor or its agents, servants, or employees while engaged in the performance of the Agreement shall in no way be the obligation or responsibility of City. The Contractor shall indemnify, hold harmless, and defend City, its officers, agents, and employees against any and all liability, loss, costs, damages, expenses, claims or actions, including attorney fees which City, its officers, agents, or employees may hereafter sustain, incur, or be required to pay, arising out of or by reason of any act or omission of the Contractor, its agents, servants or employee, in the execution, performance, or failure to adequately perform the Contractor's obligations pursuant to this Agreement. Nothing in this Agreement shall constitute a waiver by City of any statutory limits or immunities from liability.
7. Insurance Requirements
The Contractor agrees that in order to protect itself, as well as the City of Wyoming, from claims arising out of the Contractor's activities under this agreement, it will at all times during the term of this agreement keep in force policies of insurance providing the following:
 - 1) Commercial General Liability insurance, including bodily injury and property damage, in the minimum amount of One Million Dollars (\$1,000,000) each occurrence and Two Million Dollars (\$2,000,000) aggregate;
 - 2) Professional Liability insurance with liability limits in the minimum amount of One Million Dollars (\$1,000,000) each occurrence and Two Million Dollars (\$2,000,000) aggregate;
 - 3) Hired & Non-Owned Auto Liability insurance, including bodily injury and property damage, in the minimum amount of One Million Dollars (\$1,000,000) each accident;

4) Umbrella Liability insurance in the minimum amount of One Million Dollars (\$1,000,000) each occurrence and One Million Dollars (\$1,000,000) aggregate;

5) Workers' Compensation insurance in the statutory amounts including Employer's Liability in the minimum amount of One Hundred Thousand Dollars (\$100,000) Each Accident, One Hundred Thousand Dollars (\$100,000) Disease - Each Employee and Five Hundred Thousand Dollars (\$500,000) Disease - Policy Limit.

Certificates of Insurance showing the coverage listed herein shall be provided to the City of Wyoming.

8. Data Privacy – All data collected, created, received, maintained, or disseminated for any purpose by the activities of the Contractor because of this agreement is governed by the Minnesota Government Data Practices Act, Minn. Stat. Chapter 13, as amended, the Minnesota Rule implementing such Act now in force or as adopted, as well as federal regulations on data privacy.
9. Record Disclosures/Monitoring – Pursuant to Minn. Stat. 16C.05, Subd. 5, the Contractor agrees that the City of Wyoming, the State Auditor, or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the Contractor and involve transactions relating to this agreement. The Contractor agrees to maintain these records for a period of three years from the date of termination of this agreement.
10. Nondiscrimination – During the performance of this agreement, the Contractor agrees to the following: No person shall, on the grounds of race, color, religion, age, sex, sexual orientation, disability, marital status, public assistance status, criminal record, ex-offender status, creed, or national origin be excluded from full employment rights in, participation in programs and services, be denied the benefits of, or be otherwise subjected to discrimination under any and all applicable federal and state laws against discrimination.
11. Independent Contractor – Nothing contained in this agreement is intended or should be construed as creating the relationship of co-partners or joint ventures with the City of Wyoming. No tenure or any rights or benefits, including Workers' Compensation, unemployment insurance, medical care, paid time off (PTO), severance pay, PERA, or other benefits available to City of Wyoming employees shall accrue to the Contractor or employees of the Contractor performing services under this agreement.
12. Conditions of the Parties' Obligation –
This agreement may be canceled by either party at any time, with or without cause, upon 30 days' notice, in writing, delivered by mail, or in person. In the event this agreement is terminated in accordance with the terms of this section, the City shall be responsible for only the pro-rata portion of the annual payment owing to the date of termination and, if previously paid by the City, the Contractor shall refund to the City within 30 days the pro-rata portion of the annual payment attributable to the balance of the year remaining after the date of termination. This agreement shall automatically terminate at the end of a calendar year if the City and the Contractor do not agree to a funding amount for the succeeding year prior to December 31 of the prior year.
13. Any alterations, variations, modifications, or waivers of the provisions of this agreement shall be valid only when they have been reduced to writing, duly signed by both parties, and attached to the original of this agreement.

14. Compliance With Law – The Contractor shall abide by all federal, state, or local laws, statutes, ordinances, rules, and regulations now in effect or hereinafter adopted insofar as they relate to the Contractor’s performance of the provisions of this agreement.
15. Firearms – Unless specifically required by the terms of this contract, no provider of services pursuant to this contract, including, but not limited to, employees, agents, or subcontractors of the Contractor shall carry or possess a firearm on City premises. Violation of this provision shall be considered a substantial breach of the agreement. Violation of this provision is grounds for immediate suspension or termination of this contract, without notice, pursuant to Section 12.
16. Savings Clause – If any section of this agreement is found to be invalid or not enforceable, the remainder of the agreement will remain in force and binding.
17. Governing Law – The laws of Minnesota shall govern the interpretation and prosecution of this agreement.
18. Notices – If any official correspondence concerning this agreement needs to be communicated to the other party, the following shall be deemed the effective addresses:

As to the City of Wyoming:

City of Wyoming
PO Box 188
26885 Forest Blvd
Wyoming MN 55092

As to Lakes Center for Youth & Families, Inc.:

Lakes Center for Youth & Families, Inc.
20 Lake St. North, Suite 103
Forest Lake, MN 55025

IN WITNESS THEREOF, the City of Wyoming and the Contractor have executed this agreement.

By: _____
Lisa Iverson, Mayor - City of Wyoming

By: _____
Executive Director,
LC4YF

Date _____

Date _____



Council Report

June 30, 2021

Mayor Iverson and City Council Members

Re: Public Safety Activity Report for July 6th, 2021 City Council Meeting

We are adding a new event this year; the Police Department is partnering with Victory Auto to host a Catalytic Converter Marking event. The metals used to make Catalytic Converts yield higher recycling values than most metals, which makes these automotive parts a target for thieves. The idea behind the program is to work with recyclers and auto repair shops to mark the parts and educate recyclers to avoid accepting converters that are marked, making it much more difficult for thieves to profit from their crime. The event will be held at Victory Auto on July 24th, from 10:00-2:00, where vehicle owners can swing into the event, and employees from the repair shop with mark the converters with a high heat paint, a deterrent for thieves. Our goal will be to mark several hundred converts in the 4 hours.

We have another Police Officer who has decided to make a career change and will be leaving the department toward the end of July. The Officer has sold his home here in Wyoming and purchased a new home in Florida, to seek employment outside Law Enforcement. The employee has informed me he will be tendering his resignation by mid-July. I reached out to the remaining individuals on our eligibility list to gauge interest. Everyone left on the list has either accepted positions elsewhere or is no longer interested.

This is the second Officer in the last 3 months who has left our department and the profession as a whole. Summer is usually our busiest time of year, and we will now be down two officers for the next 4-6 months. With time of the essence, I started the applicant solicitation process to refresh our eligibility list. The hiring environment for Police Officers has significantly changed for the worse, we are seeing fewer interested people wanting to get into the profession drastically reducing the candidate pool; resulting in more departments competing for fewer candidates.

This process will be managed differently than those in the past. Time is of the essence to get through the process quickly or risk losing top qualified candidates to other departments. This process will reduce testing to two days rather than spreading it over several months. Candidates will take the written, physical agility, and oral interview all in one day. The top candidates will be brought back for the scenario-based testing and Chief's interview on a second date. The goal will be to have an established list prior to August 1st, with a recommendation and authorization to hire to the council by mid-August.

Paul Hoppe
Public Safety Director



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506



CAD Summary Report

Printed On: 06/30/21 13:36

Wyoming

	06/21	Total
911 Hangup or Open Line	1	1
Abandoned Vehicle	2	2
ALARM-Commercial	7	7
ALARM-Residential	2	2
ANIMAL-Animal at Large	2	2
ANIMAL-Barking	2	2
ANIMAL-Found	1	1
ASSAULT (not in progress)	1	1
Assist Other Agency	8	8
ATV/Off Road Veh Complaint	1	1
Backgrounds/Fingerprints	2	2
CHECK-Area	46	46
CHECK-Business	51	51
CHECK-Park	54	54
CHECK-the welfare	9	9
Child Dispute/Visitation	1	1
Child Protection/Neglect	1	1
Community Policing	4	4
CRASH-Hit & Run (not in progress)	2	2
CRASH-Property Damage ONLY	5	5
CRASH-Veh vs Animal (Deer)	1	1
Detail/Activities	7	7
Dispute	3	3
Disturbance (in progress)	2	2
Disturbance (not in progress)	1	1
Driving Complaint	17	17
Drug Activity	1	1
Extra Patrol	2	2
Financial Fraud-Check CCard	5	5
FIRE Call	1	1



CAD Summary Report

Printed On: 06/30/21 13:36

	06/21	Total
Fireworks Complaint	1	1
FOUND-Property	4	4
Gun Complaint/Shots Fired	1	1
Gun Permit	1	1
HAZMAT Spill or Release	1	1
Hunting/Fishing/Trapping	1	1
Informational ICR	2	2
JUNK VEHICLES	3	3
JUVENILE-Complaint	1	1
MEDICAL	22	22
Motorist Assist	3	3
Natural Gas/Propane Leak	1	1
Noise Complaint	2	2
NUISANCE PROPERTY	2	2
Ordinance Violation/Peddler Complaint	2	2
Paper Service	1	1
Parking Complaint	11	11
Phone Fraud	1	1
Public Assist	9	9
Road Hazard	4	4
SQUAD CHECK	31	31
Stalking Complaint	1	1
Suicidal Person	1	1
Suspicious Activity	5	5
Suspicious Person	1	1
Suspicious Vehicle	8	8
THEFT (not in progress)	3	3
THEFT-attempted (NOT in progress)	1	1
Traffic Enforcement/Radar	22	22
TRAFFIC Stop	61	61
Training	2	2



CAD Summary ReportPrinted On: 06/30/21 13:36

	06/21	Total
Utility Co Callout	1	1
VANDALISM Complaint (not in progress)	3	3
Vehicle Fire	1	1
Vehicle Lockout	5	5
WALKAWAY from Facility	1	1
Total	462	462



July 2, 2021
Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

RE: JULY 6, 2021 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

Wyoming Drug

The permit to remodel the interior of the building, primarily the pharmacist's area has been approved. The remodel includes eliminating the entry facing Forest Boulevard and replacing it with a small entry vestibule on the north side of the building. The work does not require Site Plan Review approval by the City Council.

Widseth Office Building

The building permit has been issued to remodel the interior of the building. The remodel is phase 1. The building plans for the garage addition on the east side of the building are being reviewed.

Gopher State Mini-Storage

Work is complete on the second storage building. The final grade and hardscaping are still remaining

Maranatha Radio Tower

The radio tower has been erected. The foundation for the tower has been placed. The permit for the radio tower antenna has been issued.

Midco Data Center

The Temporary Certificate of Occupancy expires soon, the general contractor has been contacted to wrap the project up.

Wyoming Grange Daycare

Construction has been confined to the bathrooms and the west end of the space, so that a temporary Certificate of Occupancy can be issued and the daycare can open. The building permit has been issued to remodel the former Galleberg Chiropractic office into a daycare facility.

CU Recovery Parking Area Expansion

Ponding areas have been seeded and blacktop with parking lanes has been done as well. The contractor has not scheduled a final inspection.

260th Street Water Tower

Antennas on the temporary poles are being placed back on to the water tower; the steel tower has been removed.

Sincerely,

Frederick E. Weck, IV
Zoning Administrator
Building Official #1825
Advanced Septic Inspector, MPCA #C5199
City of Wyoming



DEPARTMENT OF BUILDING SAFETY

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-4947 Fax: 651-462-3938



**ECKBERG
LAMMERS**
ATTORNEYS AT LAW

www.eckberglammers.com

Writer's Direct Dial:
(715) 808-8842

Writer's Email:
tloonan@eckberglammers.com

July 1, 2021

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Delivered via Email

Re: City of Wyoming
Status Update for the Period of – June 10, 2021 – July 1, 2021

Dear Robb:

Our office is assisting the City in responding to legal concerns relating to other development and general real estate matters in the City. We are assisting the EDA with preparation of property sale documents. We are advising the City relating to questions regarding City contracts and continue to provide legal assistance relating to the COVID-19 Pandemic. We continue our general counsel role of fielding questions and addressing general concerns raised by City staff relating to any other legal matters relevant to the City.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

s/ Thomas R. Loonan

Thomas R. Loonan
City Attorney

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082
Phone: 651-439-2878
Fax: 651-439-2923

Hudson Office
430 Second Street
Hudson, WI 54016
Phone: 715-386-3733
Fax: 715-386-6456



Engineer's Report

.....

July 2, 2021

Honorable Mayor and City Council
City of Wyoming, MN
26885 Forest Boulevard
Wyoming, MN 55092

Re: July 6, 2021 City Council Meeting
WSB Project No. 015228-000

Dear Mayor and Council Members:

This engineers report is intended to update you on engineering activities within the City since the last council meeting. Some of the items below may be on the agenda with more detailed information provided, while the other items below are for informational purposes only.

2020 Street Improvement Project

Project is substantially complete. Staff has prepared a punch list and Dresel Contracting is completing this work. Final payment will be made once vegetation is established and all punch list items have been addressed. With the dryer spring and dry hot summer, grass planted in the last two stages that was not growing last fall was slower to establish this season due to the dry conditions. Majority of punch list items have been completed and we expect that contract closeout will take place in the coming months.

2021 Street Improvement Project

City Council held the public hearing and authorized the preparation of plans and specifications. Staff has finalized the plans and specifications and have received the authorization to advertise for bids at the May 4th City Council meeting. Bids for the 2021 Street Improvement Project were received electronically on July 1, 2021. A total of 5 bids were received. The bids have been checked for mathematical accuracy and tabulated. The low bidder is Forest Lake Contracting, Inc., of Forest Lake, MN, in the amount of \$1,410,601.00. Bids ranged from \$1,410,601.00 to \$1,544,526.00, with the Engineer's Estimate being \$1,706,248.00. Staff is recommending City Council award a contract to Forest Lake Contracting at the July 6, 2021 City Council meeting.

TH 61 and East Viking Sanitary Sewer Upsizing Project

The following is the construction update for the week of July 6, 2021:

1. Construction will continue on July 6, 2021, in observation of the July 4th holiday on Monday July 5th.
2. East Viking Boulevard from Forest Boulevard to Fallbrook Avenue is open to traffic, however MnDOT will continue working on curb and sidewalk replacement, pipe lining, signal installation at Fallbrook Avenue, and restoration as part of the TH 61 improvements.
3. Construction in the Stage 3 (between Forest Boulevard and Fenwick Avenue) will include raising manhole and gate valve castings in anticipation of the final course of pavement and sidewalk construction is schedule late in the week (Thursday/Friday).
4. Detours will remain for Stage 3 construction (Forest Boulevard to Fenwick Avenue) with traffic diverted around the construction zone from TH 61 (Forest Boulevard) to CSAH 22 (Wyoming Trail) to Forli Avenue to East Viking Boulevard.

Regional detours will remain in place for MnDOT's work on TH 61 between TH 8 and I-35.

MnDOT has closed TH 61 in both directions between I-35 in Wyoming and TH 8 in Forest Lake. Approximately 14 days of this closure remain.

Local access on Hwy 61 will be maintained for residents and businesses in the project area, although drivers should expect delays. Through traffic on Hwy 61 will be detoured to I-35.

All construction schedules stated are weather dependent. Precipitation events may delay the contractors work schedule as stated.

Summer Fields Development

Site grading, sanitary sewer, watermain and storm sewer for the initial phase is complete. The initial phase of this development consists of 19 lots. Aggregate base and concrete curb and gutter and bituminous pavement has already been installed.

The developer has provided preliminary plans for the second addition of Summer Fields. The second addition consists 21 lots on the east side of Kettle River Boulevard. The second addition will have excess material from the grading process. This material will be placed on the west side of Kettle River, forming an additional 18 lots. These are not proposed to be platted with the second attrition.

Preserve at Comfort Lake

Staff has prepared a punch list for the contractor to compete and have worked with the contractor to address a few remaining items related to the roadway work they performed on the existing Heritage lane. This work is currently underway. The contractor is anticipating placing the final layer of asphalt in June or July of 2021.

Heims Lake Villas North

Staff has finished the review of the resubmitted plans and have only minor comments that remain. Construction is anticipated to begin in the near future once the Development agreement, letter of credit and fees are in place.

Comprehensive Plan

Staff has completed the utility sections updates as well as the transportation section for the Planning Commission review. Staff discussed with the planning commission the parks/trails section of the plan and discussed the plan is lacking a clear vision. The planning commission wanted to have the Parks Commission take this up and review. Staff had met to discuss this further on 6/10 and staff will be providing some recommended action items for consideration in the near future.

Wetland Banking Project (Former Golf Course Property)

Staff has met with the applicants engineer to further review and discuss aspects of the wetland banking project on Monday, April 19th. The applicant has developed more detailed engineering analysis and staff will learn more about what the applicant is pursuing. Staff had made some suggestions allowing more flexibility for future roadway connection and preserving additional buildable land. The developer has reflected these modifications with their preliminary plat. Staff will continue to work with the applicant on various infrastructure needs for the development of the remaining upland property.

Council has recently approved the rezoning, Conditional use permit, and preliminary plat. The applicant has prepared multiple sketch plans and we have met on numerous occasions to provide initial feedback. Chisago County has been involved in the concept review as well.

Aadland Development

Site grading has started. Storm sewer construction and road building are underway.

Hallberg Storage

Staff has received an application for review related to a new storage facility. The Planning Commission reviewed this application and followed staff recommendation to table the item. The applicant is revising their plans and are anticipating resubmitting the week of July 5th.

Diamond Ridge Development

We continue to work with the applicant on various concepts they provide us. Waiting on development team to determine which direction they will go.

Past update: The previous plat consisted of 6 single family lots at the end of 261st Street and will connect to Emerald Avenue. Staff has provided comments on the construction plans and have also prepared a draft development agreement. Staff received the revised construction plans and the applicant was not able to meet the various requirements. Staff suggested a few areas where the applicant may want to consider applying for variances to help address some issues they were facing. Various setback (front yard and wetland) were discussed via a concept plan at the April 13th Planning Commission meeting for a 10-lot subdivision. Feedback was provided to the applicant and we have since received an email from the applicants engineer with additional questions.

Most recently, staff received a concept with only constructing a cul-de-sac with three lots to make the project more feasible from a financial standpoint. Staff will continue to work with the applicant on this project. It appears a lot depth to width ratio would be required for their latest attempt.

East Viking Boulevard (Fenwick to Polaris)

WSB has submitted on the Request for Proposals/Qualifications for the Grant Application and final design of the improvements related to the East Viking Boulevard from Fenwick Avenue to the Polaris Gate. Numerous Federal EDA grants are available and staff will continue to work with program administrators to determine which is the most advantageous for Wyoming to apply for.

East Viking Bridge over the Sunrise River

Staff is pleased to share that we have been notified that this project has now been funded for the bridge components. As previously stated, the bridge bonding only covers the actual bridge structure, not the roadway leading to it, or guard rails etc. It is estimated the bonding we have received will offset the City responsibility for this bridge replacement by \$268,000. In order to utilize these funds staff is recommending replacement in 2022.

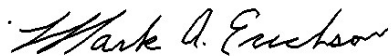
Annual Bridge Inspections

Wyoming Annual Bridge Inspections have been completed. MNDOT had a load rating completed for the bridge over the Sunrise River and the result was slightly restricting the weight from what it is currently posted at.

Thank you for the opportunity to update the council on current matters in the City.

Sincerely,

WSB and Associates, Inc.



Mark A. Erichson, PE



City Council Report

Mayor Iverson and City Council Members

Public Works Report for July 6th, 2021 Council Meeting

Honorable Mayor Iverson and City Council Members,

Public Works has continued to fill potholes on a regular basis. We have received calls for service with the MN/DOT street project and have acted or referred them to the appropriate persons. The street sweeper has arrived and we have been picking up debris from pothole patching with it.

Kelly Dumais and Public Works received a grant from the MPCA to replace some older gas chainsaws with some electric ones. The grant is 50/50 and the total is around \$1500.00. We have approval to order them now.

The Annual MS4 Report, EPA Risk Assessment, and Consumer Confidence Reports have all been sent in for the June 30th, deadlines.

Park reservations have resumed. We are looking at garbage cans for the parks that meet the requirements for the MS4 permit. The memorial stone has been installed at the Lions Park. The Lions field has been dragged and Ag-Lime has been replaced.

The 2021 Lift station project is going to start in about two weeks to get it completed before the 2021 Street Project begins. The Railroad Sewer repair is scheduled but they need to dewater first.

The wells have had annual inspections completed. We have some work scheduled on the Goodview Park irrigation well.

Sincerely,

Chuck Almhjeld

Public Works Superintendent

Parks:

I met with WSB on Swenson Park moving forward

Received estimates for garbage cans and picnic tables

Lions Park ballfield dragged and added ag-lime.

Sanitary Sewer:

Daily Rounds have been completed.

Railroad Boulevard sewer repair scheduled in one week after dewatering

Waiting for jetting truck rehabilitation for sewer line cleaning.

Water:

Daily and monthly water tests have been completed

Public Works started painting some hydrants.

Well inspections completed

Streets:

Pothole patching continues

Sending out notices for street maintenance projects for Public Works

Screed box has been delivered, we will be completing a video on potholes with Kelly.

Surface Water:

Street Sweeper arrived



WYOMING PUBLIC WORKS

P.O. Box 188, 26490 Faxton Ave. Wyoming, MN 55092
Phone: 651-462-0580 Fax: 651-462-0581



WYOMING PUBLIC WORKS

P.O. Box 188, 26490 Faxton Ave. Wyoming, MN 55092
Phone: 651-462-0580 Fax: 651-462-0581



Lisa Iverson
Mayor, City of Wyoming
26685m Forest Blvd. PO BOX 188
Wyoming, Minnesota 55092

June 9, 2021

Dear Mayor Iverson,

Congratulations to the City of Wyoming, Minnesota, for becoming the 562nd community to enroll in the **AARP Network of Age-Friendly States and Communities**.

The AARP age-friendly network encourages states, counties, cities, towns and rural areas to prepare for the rapid aging of our nation's population. The network encourages elected officials and local leaders to focus on and strengthen the features and services that help to make communities livable for residents of all ages, from the cradle through retirement.

Launched in April 2012, the AARP Network of Age-Friendly States and Communities is an organizational affiliate of the World Health Organization Global Network for Age-Friendly Cities and Communities, a program launched in 2006. Through the age-friendly program, AARP helps participating communities to become more livable and age-friendly by creating safer and more walkable streets, needed housing and transportation options, better access to key services, and opportunities for residents to participate in community activities.

The AARP Network of Age-Friendly States and Communities provides a structured process that guides change and serves as a catalyst to educate, encourage, promote and recognize improvements that benefit residents of all ages and life stages. Enrollment in the network provides member communities with the resources to become more age-friendly by tapping into national and global research, planning models and best practices.

For additional information and support as you move through the age-friendly process, please visit AARP.org/AgeFriendly and/or contact Bill Armbruster, AARP Livable Communities Senior Advisor, by email at warmbruster@aarp.org or by telephone at 585-729-1850.

Thank you for being among the nation's local leaders who have committed to improving their community for people of all ages. We look forward to working with you and welcome the City of Wyoming to the AARP Network of Age-Friendly States and Communities.

A handwritten signature in black ink, which appears to read "Nancy A. LeaMond". The signature is stylized with a large, looped "N" and "L".

Nancy A. LeaMond
AARP
Chief Advocacy and Engagement Officer
Executive Vice President, Community, State and National Affairs
Washington, D.C.

AARP Livable Communities WEBSITE: AARP.org/Livable

EMAIL: Livable@AARP.org | FREE E-NEWSLETTER: AARP.org/LivableSubscribe



Request for Council Action

Date: July 1, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: To consider Resolution 21-06-51 a resolution approving site plan review of an addition and parking lot improvements at 5368 266th St.

Method: Old Business

Background Information:

At the June 15th, 2021 meeting the council considered and item for a sight plan and addition of parking lot for Widseth Engineering. After discussion the council moved forward adopting a resolution approving the item. After review of the audio for the item it was identified that neither a first nor a second motion was made for the item and the council went directly to voting aye unanimously for the item. At this point it is a point of procedure that staff is asking council to reconsider the resolution, make a first and second for the item and take a call of vote for the item.

Recommendation: To consider Resolution 21-06-51 a resolution approving site plan review of an addition and parking lot improvements at 5368 266th St.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

RESOLUTION NO. 21-06-51

**RESOLUTION APPROVING SITE PLAN REVIEW OF AN ADDITION AND PARKING LOT
IMPROVEMENTS
AT
5368 266TH STREET**

WHEREAS, the City of Wyoming is a political subdivision, organized and existing under the laws of the State of Minnesota; and,

WHEREAS, the City Council of the City of Wyoming has adopted zoning and subdivision regulations, per Ordinances 2009-4 and 2010-08, including subsequent amendments, to promote the orderly, economic and safe development and utilization of land within the City; and,

WHEREAS, Mike Koch of PMI Construction Services has requested Site Plan Review of an addition to the building and parking plot improvements. On property legally described as: Lots 5, 6, 7, 8, 9; 10, 11, and 12, Block 2, Roger's Addition to Wyoming.

WHEREAS, on June 8, 2021 the Planning Commission held a meeting in accordance with the Ordinance and laws of the State of Minnesota; and,

WHEREAS, the City Council and Planning Commission have reviewed the Site Plan Review application, as submitted, and have made the following findings of fact:

1. The Site Plan is consistent with the various elements and objectives of the City's long range plans, including, but not limited to, the Comprehensive Plan;
2. The Site Plan is consistent with the purposes of this Code;
3. The Site Plan preserves the site in its natural state, insofar as practicable, by minimizing tree and soil removal, and designing any grade changes so as to be in keeping with the general appearance of neighboring developed or developing areas;
4. The Site Plan is has a harmonious relationship of buildings and open spaces with the terrain and with existing and future buildings having a visual relationship to the proposed development;
5. The Site Plan creates a functional and harmonious design for structures and site features including;
 - a. Creation of an internal sense of order for the various functions and buildings on the site and provision of a desirable environment for occupants, visitors and the general community;
 - b. Appropriateness of the amount and arrangement of open space and landscaping to the design and function of the development;
 - c. Appropriateness of the materials, textures, colors and details of construction as an expression of the design concept of the project and the compatibility of the same with the adjacent and neighboring structures and functions; and
 - d. Adequacy of vehicular, cycling and pedestrian circulation, including walkways, interior drives and parking, in terms of location and number of

access points to the public streets, width of interior drives and access points, general interior circulation, separation of pedestrian, cycling and vehicular traffic and arrangement and amount of parking so as to be safe, convenient and, insofar as practicable, compatible with the design of proposed buildings, structures and neighboring properties.

6. The Site Plan protects adjacent and neighboring properties through reasonable provisions for such matters as surface water drainage, sound and sight buffers, preservation of views, light, and air, and those aspects of design, not adequately covered by other regulations, which may have substantial effects on neighboring land uses.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wyoming hereby **APPROVES** the Site Plan Review, as requested by the applicant with the following conditions:

1. A landscape plan that includes information listed in Section 40-555 (1) (b) and the required tree plantings per Section 40-555 (2).
2. Parking lot screening consistent with Section 40-674.
3. That a 5 foot wide pedestrian walkway be provided from the main entrance east to Felton Avenue alongside the U shaped driveway.
4. A sign plan consistent with standards described in Article VII Division 28.
5. All outstanding information related to drainage.
6. Show the direction of flow of the stormwater leaving the emergency overflows for the constructed basins in order to justify the elevation of the garage floor.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 6TH DAY OF JULY 2021.

Lisa Iverson, Mayor

ATTEST:

This Document Drafted by:
The City of Wyoming
26885 Forest Boulevard
Wyoming, Minnesota 55092

Robb Linwood, City Administrator



Date: June 30th, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Kelly Dumais, Assistant City Administrator

Department: Administration

Reference: Eagle Scout Project Completion

Method: New Business

Background Information:

Earlier this year, Andrew Frachette presented his proposed Eagle Scout Project of building a bridge at Hawk Meadows Park to the City Council for authorization, which he received. As a part of the City's Scout Volunteer Policy, following the completion of the project, the scout will present the completed project for acceptance by the City Council. Through the acceptance of this project, the project will officially become the property of the City of Wyoming and will be included in future maintenance efforts.

Recommended Actions:

Approve Resolution 21-07-56 accepting the donation to the City from Andrew Frachette for \$730 in materials for his eagle scout project contribution to Hawk Meadows Park.

Hawks Meadows Eagle Project



By Andrew Frechette



The final project:

The Final turnout of the project is more or less how It was planned to be. The new boards are a lot more supportive than the old ones. We blended the transition between the bridge and the ground using 4 bags of mulch per side, and we did a little brush clearing around the sides of the bridge to make the area look a little cleaner. One unexpected change as well was that there was a decent amount of garbage and extra bottles under the bridge that we removed as we changed the old boards out. The main people that helped with the project were members of my scout troop, there were 11 of us in total (including me). We started at around 9:30 am on the 5th of june, and were done around 11:30.



Sources that donated to my project

Perkins Tree Farm donated \$150

Aquarius water donated \$200

The Stacy Lions Club donated \$400

(Total Funds raised were \$750)

(Total funds used were ~\$730)

Pictures

Helpers



Pictures during the process



Before vs After





CORNERSTONE PUB & PRIME
26753 FOREST BLVD.
WYOMING, MN 55092
651-462-1211

Check 13-1 Table B8
JAKE 6/5/2021
Guests 6 1:05 PM

DIET	2.99
COKE	2.99
SPRITE	2.99
MELLOW YELLOW	2.99
2 DR. PEPPER (2.99)	5.98
ROOTBEER	2.99
JUMBO WHOLE WINGS	12.95
BYO BURGER	9.95
AMERICAN	1.00
BACON	2.00
LETTUCE	0.50
FRIED ONIONS	1.00
SUB O-RINGS	2.00
CORNERSTONE LUCY	13.95
SUB WAFFLE FRIES	2.00
SEASONED SOUR CREAM	1.00
RANCH	1.00
BYO BURGER	9.95
FRIED ONIONS	1.00
SWISS	1.00
WALLEYE SANDWICH	12.95
TARTAR	0.50
CLASSIC PUB CLUB	12.95
CORNERSTONE LUCY	13.95
SIRLOIN SALAD	16.95
BACON BLEU BURGER	12.95
MINI TACOS	8.95
BYO BURGER	9.95
AMERICAN	1.00
BACON	2.00

Subtotal 172.38
Tax 12.71
TOTAL 185.09

Suggested Tip:

15% (25.86)
18% (31.03)
20% (34.48)

BALANCE DUE 185.09

If split among 6 guests

Use Your 2%
BIG CARD REBATE
MENARDS®

MENARDS - FRST LAKE
22800 EVERTON AVE. N
FOREST LAKE, MN 55025

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for
items on this receipt will be in the form
of an in store credit voucher if the
return is done after 08/30/21

If you have questions regarding the
charges on your receipt, please
email us at:
FOREfrontend@menards.com



Sale Transaction

GALVANIZED SOLAR FLOWER	14.93
3434503	
8QT CACTUS MIX SOIL	4.97
2667676	
2-1/2"EXT DECK STAR DRIV	6.97
2303418	
15000L 5K QUAD-FOLD LED	29.99
3530194	
FLICKER FLAME TIKI SLR L	14.97
3434465 3 @4.99	
ANOKA SOLAR PATH LT	4.88
3431652	
HERSHEY'S MILK ALMONDS	1.48
5753232	
PEPPERS - ASSTD	2.99
2627740	
SHZ WS ORCHID FOOD 10 OZ	3.98
2635420	
ORTHO GRASSBGON RTU 24OZ	5.99
2638705	
SKIMMER FILTER	59.99
2689869	
COMPOST & MANURE	8.97
2667815 3 @2.99	
BUTTERFLY SOLAR 4LT SET	9.99
3434443	
PGP-ADJ-B-3.0-3/4" ROTOR	11.97
6904004	
ORDER 90679	

BROWN MULCH -PICK
1803044 12 @2.88 34.56
END OF ORDER

TOTAL 216.63
TAX WASHINGTON-MN 7.125% 15.43

Sale Transaction

8 02.21 * 17.68
88308
4-6' AC2 GREEN TREATED-PICK 70.14
1110805 6 011.69
END OF ORDER

TOTAL 87.82
TAX WASHINGTON-MN 7.125% 6.26
TOTAL SALE 94.08
AMERICAN EXPRESS 1023 94.08
Auth Code:860577
Chip Inserted
a000000025010801
TC - 0067f21eddaccd0e

TOTAL SAVINGS 5.36

TOTAL NUMBER OF ITEMS = 14

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
681

GUEST COPY

The Cardholder acknowledges receipt of
goods/services in the total amount shown
hereon and agrees to pay the card issuer
according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
PLEASE RETAIN FOR YOUR RECORDS.

Now Hiring!

Extra \$4/HR now through 7-3-21!

Please Apply in Person

Or at Menards.com/Careers

THANK YOU, YOUR CASHIER, Lisa

45890 20 3779 05/26/21 01:38PM 3128



How doers
get more done.

1943 W BROADWAY AVENUE
FOREST LAKE, MN 55025 (651)464-5277

2820 00061 69981 05/24/21 02:57 PM
SALE SELF CHECKOUT

090489212612 8' PT DECK <A>
1-5/32X6-8FT THICK PT WEATHERSHLD 339.32
3409.98
038902059109 CON8X2 <A>
EB CONSTRUCTION SCREW 8X2 17.94
305.98 2.50
764666585751 STAR BIT-2PK <A>
T25 STAR DRIVE DECKMATE BITS-2PK

SUBTOTAL 359.76
SALES TAX 25.63
TOTAL \$385.39

XXXXXXXXXXXX1015 AMEX
AUTH CODE 804464/8613916
Chip Read
AID A000000025010801 AMERICAN EXPRESS

USD\$ 385.39
TA

2820 05/24/21 02:57 PM



2820 61 69981 05/24/2021 0855

RETURN POLICY DEFINITIONS
POLICY ID DAYS POLICY EXPIRES ON
A 1 90 08/22/2021

DID WE NAIL IT?

Take a short survey for a chance TO WIN
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H89 143071 140312
PASSWORD: 21274 140251

Entries must be completed within 14 days
of purchase. Entrants must be 18 or
older to enter. See complete rules on
website. No purchase necessary.

ution

Gatorade Frost Thirst
Quencher Sports Drink,
Glacier Freeze, 20 oz Bottles,
8 Count

Qty 1

\$4.98

(\$4.98/ea)

Unavailable

(12 Bottles) Gatorade Thirst
Quencher Sports Drink,
Lemon Lime, 12 fl oz

Qty 1

\$5.98

(\$5.98/ea)

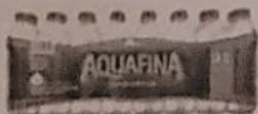
Substitution

(8 Bottles) Gatorade Thirst
Quencher Sports Drink,
Lemon Lime, 20 fl oz

Qty 1

\$4.98

(\$4.98/ea)



AquaFina Purified Water, 16.9
fl oz Bottles, 32 Count

Qty 2 ¹

\$ 6.12

\$12.24

(12/12/11)

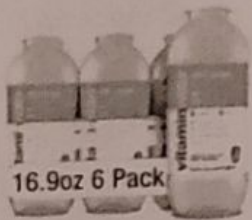


vitaminwater zero xxx,
electrolyte enhanced
water w/ vitamins, a?
ai-blueberry-pomegranate
drinks, 16.9 fl oz, 6 Pack

Qty 1

\$4.98

(\$4.98/ea)



vitaminwater zero sugar rise,
electrolyte enhanced water
w/ vitamins, orange drinks,
16.9 fl oz, 6 Pack

Qty 1

\$4.98

(\$4.98/ea)

✓ # 4930

Minards
Corner

16.08

4.97

220.09

RESOLUTION NO. 21-07-57

**A RESOLUTION ACCEPTING A DONATION TO THE CITY FROM ANDREW FRACHETTE
FOR \$730 IN MATERIALS FOR HIS EAGLE SCOUT PROJECT CONTRIBUTION IN HAWK
MEADOWS PARK**

WHEREAS, The City of Wyoming is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to donate \$730 to the City of Wyoming Lion's Park memorial in memory of Alan Geisenkotter Jr.:

<u>Name of Donor</u>	<u>Value</u>
Andrew Frachette	\$730

WHEREAS, The City Council finds it appropriate to accept the donations offered.

THEREFORE, BE IT RESOLVED, The City of Wyoming accepts the donation from Andrew Frachette and acknowledge the value of the donation at \$730

**HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 6th
Day of July, 2021.**

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator



Request for Action

Date: June 30th, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Kelly Dumais, Assistant City Administrator

Department: Administration

Reference: Swenson Park Project

Method: New Business

Background Information:

In 2020, the City of Wyoming applied for and received approval from the Minnesota Department of Natural Resources for a grant amount of \$165,000 for Swenson Park. This award was the full amount requested in the grant, providing a 50/50 match with the City's planned contribution to the project. The park plan includes many upgrades, including several that support ADA accessibility and safety improvements throughout the park.

As a part of the grant application, the City included the following budget estimate for the project

Project Component	Estimated Cost
Playground (350) linear ft of curb, engineered wood fiber, 200 linear ft drain tile, cleanouts and outlet)	\$54,550
Tennis Courts	\$13,500
Hockey Rink (dasherboard system and 1850 sq yd bituminous) and Warming House Improvements	\$134,000
Concrete Walk (3000 sq ft) and staircases and handrails	\$47,000
Powerlines, Lights, and Restoration	\$18,580
Design, Site Removals, Earthwork	\$62,370
Total Cost	\$330,000

While the City was awarded the grant in June of 2020, the COVID-19 pandemic created delays in the National Park service processing contracts that affect our grant, however the Minnesota Department of Natural Resources requested a waiver on behalf of the City that allows the City to use funds retroactively from the point of final approval back to February 21, 2021. While the City is still waiting for the final processing of this contract, it is in the interest of the City to move forward with the project to avoid increased costs that come with waiting.

As WSB referenced in their letter, the following quotes were received for the project:

Warming House Modifications:	Odessa II for \$15,500
Site Work and Concrete:	Odessa II for \$56,380
Rink Mill and Overlay:	Interstate Companies LLC for \$20,250
Court Resurfacing:	Court Surfaces & Repair, Inc. for \$12,350

Hockey Dasher Boards:	Becker Arena Products (State Contract/Sourcwell) for \$120,350
Play Equipment & Surfacing:	Minnesota Wisconsin Playground (State Contract/Sourcwell) for \$46,272.69

The total cost of these quotes comes out to \$329,920. The City will fully reimburse itself once the grant funds become available. Staff have been told that the National Parks Service is working on our contract this week.

Recommended Actions:

Approve Resolution 21-07-58 approving the purchase of Rink Mill and Overlay at Swenson Park from Interstate Companies, LLC for \$20,250

Approve Resolution 21-07-59 approving the purchase of Court Resurfacing at Swenson Park from Court Surfaces and Repair, Inc for \$12,350

Approve Resolution 21-07-60 approving the purchase of Hockey Dasher Boards at Swenson Park from Becker Arena Products for \$120,350

Approve Resolution 21-07-61 approving the purchase of Play Equipment and Surfacing for Swenson Park from Minnesota Wisconsin Playground for \$46,272.69

Approve Resolution 21-07-62 approving the purchase of Warming House modifications at Swenson Park from Odesa II for \$15,500

Approve Resolution 21-07-63 approving the purchase of site work and concrete at Swenson Park from Odesa II for \$56,380

June 28, 2021

Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard – Suite 8346
Wyoming, MN 55092

Re: Swenson Park
WSB Project No. 016663-000

Dear Mayor and Council Members:

Quotes were received for the above-referenced project on Friday, June 18, 2021 for various work contracts related to improvements at Swenson Park. We recommend that the City of Wyoming approve entering into a contract with the following:

Warming House Modifications:	Odesa II for \$15,500
Site Work and Concrete:	Odesa II for \$56,380
Rink Mill & Overlay:	Interstate Companies, LLC for \$20,250
Court Resurfacing:	Court Surfaces & Repair, Inc. for \$12,350

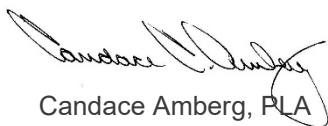
We also recommend the City of Wyoming approve submitting purchase orders for the following improvements through State Contract / Sourcewell.

Hockey Dasher Boards:	Becker Arena Products for \$120,350
Play Equipment & Surfacing:	Minnesota Wisconsin Playground for \$46,272.69

We recommend the City to set aside 5% of the construction costs as contingency to account for unknowns and adjusted quantities that may occur.

Sincerely,

WSB



Candace Amberg, PLA
Project Manager

Enclosure

cc: Robb Linwood, City Administrator

Quote Tabulation

Swenson Park Construction - Concrete

City of Wyoming, MN

Quotes Due: Friday, June 18, 2021 at 2:00 p.m. Local Time

WSB Project No. 016663-000



 DENOTES CORRECTED FIGURE

Line #	Mat. #	Item	Units	Qty	ODESA II		Pember Companies, Inc		JL Theis, Inc	
					Unit Price	Total Price	Unit Price	Total Price		
1	2101.502	CLEARING AND GRUBBING TREES	EACH	2	\$600.00	\$1,200.00	\$500.00	\$1,000.00	\$900.00	\$1,800.00
2	2104.501	SITE REMOVALS	LS	1	\$3,500.00	\$3,500.00	\$3,200.00	\$3,200.00	\$7,000.00	\$7,000.00
3	2106.501	EXCAVATION EARTHWORK	LS	1	\$3,000.00	\$3,000.00	\$8,030.00	\$8,030.00	\$22,450.00	\$22,450.00
4	2411.502	CONCRETE STAIRS	EACH	2	\$3,600.00	\$7,200.00	\$8,500.00	\$17,000.00	\$7,000.00	\$14,000.00
5	2521.518	4" CONCRETE WALKS	SF	3200	\$7.00	\$22,400.00	\$7.90	\$25,280.00	\$15.00	\$48,000.00
6	2575.504	SEED WITH BLANKET	SY	1000	\$3.00	\$3,000.00	\$10.00	\$10,000.00	\$2.30	\$2,300.00
BASE BID TOTAL						\$40,300.00		\$64,510.00		\$95,550.00
ALTERNATE BID										
7	2505.503	4" PERFORATED DRAINTILE	LF	145	\$15.00	\$2,175.00	\$31.00	\$4,495.00	\$12.00	\$1,740.00
8	2502.503	4" SOLID HDPE PIPE	L F	102	\$20.00	\$2,040.00	\$35.50	\$3,621.00	\$12.00	\$1,224.00
9	2521.518	4" CONCRETE WALK	S F	245	\$7.00	\$1,715.00	\$8.80	\$2,156.00	\$15.00	\$3,675.00
10	2531.503	6" X 12" CONCRETE PLAY CURB	LF	290	\$35.00	\$10,150.00	\$40.75	\$11,817.50	\$35.00	\$10,150.00
ALTERNATE BID TOTAL						16,080.00		22,089.50		16,789.00
GRAND TOTAL BID						\$56,380.00		\$86,599.50		\$112,339.00

I hereby certify that this is an exact reproduction of bids received.

Certified By:

License No. 40646

Date: June 18, 2021

Quote Tabulation

Swenson Park Construction - Warming House

City of Wyoming, MN

Quotes Due: Friday, June 18, 2021 at 2:00 p.m. Local Time

WSB Project No. 016663-000

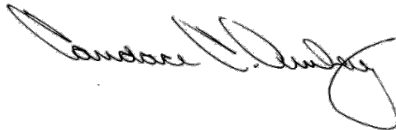


 DENOTES CORRECTED FIGURE

					ODESA II	
Line #	Mat. #	Item	Units	Qty	Unit Price	Total Price
1	2103.501	WARMING HOUSE MODICIATIONS	LS	1	\$15,500.00	\$15,500.00
GRAND TOTAL BID						\$15,500.00

I hereby certify that this is an exact reproduction of bids received.

Certified By:



License No. 40646

Date: June 18, 2021



Interstate Removal, LLC

PROPOSAL

P.O. Box 1028
Forest Lake, MN 55025-5028
Phone: 651-765-0765
Fax: 651-407-0609

Swenson Park Hockey Rink

Bill To	Service Location
City of Wyoming Eric Rydeen 26490 Faxton Avenue Wyoming, MN 55092	Swenson Park Eric Rydeen Flintwood & Railroad Blvd. Wyoming, MN 55092

Est. #: 11585
Date: 5/7/2021
Valid thru: 7/6/2021
Sales Person: Derek Gale

Service	Amount
---------	--------

Swenson Park Hockey Rink

2 Inch Asphalt Overlay of Rink Surface

ASPHALT OVERLAY of 16,600 sf Area. 2" of hot 42A asphalt installed and rolled for compaction and a smooth finish. \$20,250.00

3 Inch Remove & Replace of Rink Surface

1. Remove 16,600 sf. of pavement to a depth of 3". \$45,650.00
2. Grade and compact existing base, adding new base material as needed.
3. Install 1.5" of Asphalt base course mix
4. Install 2" of MV4 asphalt wear course mix over entire area. (16,600 sf.)

Proposal does not include the following: soil correction beyond the specified depth listed above, additional export of soils, additional sand or construction fabrics in the event that a soil correction is needed, surveying, permitting, relocation of existing site utilities.

Contractor will be responsible for cleanup and removal of all job related debris.

We Appreciate your business.

Derek Gale

651-443-2226

derek.g@interstatepm.com

Sub Total:	\$65,900.00
7.375% Sales Tax:	\$0.00
Total:	\$65,900.00

Bill To	Service Location
---------	------------------

City of Wyoming

Eric Rydeen
26490 Faxton Avenue
Wyoming, MN 55092

Swenson Park

Eric Rydeen
Flintwood & Railroad Blvd.
Wyoming, MN 55092

Est.#: 11585
Date: 5/7/2021
Valid thru: 7/6/2021
Sales Person: Derek Gale

Service	Amount
---------	--------

ACCEPTANCE OF PROPOSAL

Interstate Pavement Maintenance is authorized to complete this contract as specified. Proposal does not include permits, bonds, erosion control, testing of any kind or any additional fees associated unless specified. Payments will be made to Interstate within 30 days of invoice date. A 1.5% finance charge will be added to the remaining balance of any past due invoice. Additional fees may be charged if Interstate is prevented from completing this work in a timely manner. These fees would not apply for reasons related to Interstate work performance or naturally occurring causes.

Applicable sales taxes will be added unless a Certificate of Exemption (Form ST3) is on file. Payment by credit card will incur an additional 3.5% processing fee. Upon receipt of this signed proposal our Scheduling Department will contact you regarding this project.

Upon receipt of this signed proposal our Scheduling Department will contact you regarding this project.

Accounts Payable Contact

Name: _____ Email: _____

Phone: _____ Terms: _____ Purchase Order: Yes | No

_____ Signature / Approval	_____ Phone Number	_____ Date
-------------------------------	-----------------------	---------------

Quotation #: Pro 5 ODR
Revision #:
Date: June 16, 2021
Proposal Expiration Date: July 16, 2021
Your Sales Consultant: Dan Mehren

Prepared For:
Robb Linwood/Jared Lee
City of Wyoming, MN

Project Location:
Swenson Park
26929 Flintwood Ave.
Wyoming, MN 55092

Thank you for considering Becker Arena Products, Inc., we appreciate the opportunity...

Benefits of Choosing to Partner with Becker Arena Products

- A stable and reliable company since 1988
- A staff with in-depth knowledge of the industry and products
- Quality products that last
- Experienced and professional installers
- Excellent customer service
- Worry Free Projects – Guaranteed

This system is available through the Sourcewell Cooperative Purchasing Program at discounted pricing. BECKER ARENA PRODUCTS, INC – VENDOR CONTRACT #120320 - ATH

- Sourcewell is a municipal contracting government agency that serves education and government agencies nationally through competitively bid and awarded contract purchasing solutions. Over 47,000 Member agencies enjoy the value and commitment of the world-class Sourcewell awarded Vendors. Take advantage of the cooperative purchasing discounts shown here in this quotation mentioning our contract **#120320 - ATH** when ordering. You must be a member and contracting authority. Ask your salesperson for a copy of the Sourcewell Contract Purchasing information

Per your request, please see the below options to provide you an outdoor dasher system. Dashers to be anchored to within an asphalt surface. Asphalt by others. All pricing includes material, freight, and complete installation. Sourcewell discounts have been applied to all pricing options.

Athletica Pro Series 5.0 Aluminum Dasher and Chain Link Fencing

RINK: 200' x 85' x 28' radius

Dashers

- Approximately 522 lineal feet of 42" high, mill finished aluminum framed dasher boards (ring only)
- 1/2" White high-density UV stabilized HDPE dasher facing.
- 1/2" x 8" high Yellow UV stabilized HDPE kick plate
- 1/2" White UV stabilized HDPE cap rail.
- All panels pre-assembled
- Vertical dasher supports to be anchored directly into asphalt, steel posts pounded in, approximately 4' embedment

GATES

- One 10'-0" straight double leaf equipment gate complete with heavy duty adjustable hinges, slide bar, and heavy-duty casters
- Two 3' general access gates with heavy duty hinges and lift latches
- 1" thick high-density polyethylene thresholds on player, penalty and access gates

PLAYER, PENALTY & TIMEKEEPER BOXES

- Not Included

CHAIN LINK FENCING

- Support posts for 6' high fence fabric for two ends and four radius corners only
- 242 lineal feet of 6' high x 9-gauge galvanized chain link fabric with three horizontal support rails and all hardware for a complete installation of end zone and radius shielding
- Four (4) each shield termination pads

INSTALLATION

Becker Arena Products, Inc. will furnish a crew for the complete installation of the complete dasher board system. Price includes installation labor (Non-union labor/non-prevailing wage rate), and all equipment as required.

**Total Price for Material, Freight, Installation
Plus, Applicable Taxes**

Accept _____ \$ 120,350.00

Please Note: Price does not include taxes. All taxes are the responsibility of the purchaser. Prices do not include special insurance requirements, bonding, or applicable permits and/or license fees. Prices subject to site visit and/or receipt of final construction drawings and specifications. If sales tax is applicable, it will be added to the proposal totals and noted on a Contract Summary Sheet that will be sent back with your executed contract.

All payment terms are based on credit approval.

Our Standard Dasher Payment terms are:

45% due upon placement of order	_____
45% due 10 days prior to delivery	_____
10% due upon delivery and installation	_____

Material Price Escalation & De-Escalation Clause (Due to the volatility of all components of the above dasher board system)

- In the event that the price of any of the material(s) used in the Becker Arena Products, Inc. production of the above product increase or decrease by 3% or greater from the price used for that material(s) at the time the quote was signed, then the price for the material(s) in the contract between Becker Arena Products, Inc. and the purchaser shall be increased or decreased to reflect the additional or reduced cost to obtain that material or materials. Purchaser agrees that Becker Arena Products, Inc. shall be entitled to an adjustment to the contract price to reflect and price increases of material(s) that occur as a result of Becker Arena Products, Inc. incurring additional costs when ordering materials.

We are looking forward to the opportunity of working with you on your project and if we can be of further assistance please do not hesitate to call.

This proposal is subject to Becker Arena Products, Inc. Standard Terms and Conditions and Limited Warranty and may be withdrawn without penalty at any time before contract execution. If accepted, please sign and return this copy to Becker Arena Products. When approved and signed by one of our officers a fully executed copy will be forwarded for your records. This proposal is subject to change, withdrawal or cancellation until accepted by you. If Becker Arena Products, Inc. have not received your acceptance within 60 days from the date hereof, this proposal shall automatically expire. Becker Arena Products, Inc. retains a security interest in all products covered in this agreement until all payment terms have been met. In addition, the purchaser agrees to sign any additional documents for Becker Arena Products, Inc. to perfect its security interest in the products.

Proposal/Contract # **Pro 5 ODR** is accepted with initialed options:

Purchaser Signature

Title

Print Name

Date

Sourcewell ID

Becker Arena Products, Inc.

General Manager
Title

Jeff Brosz
Print Name

Date

#120320 - ATH
Sourcewell ID

BECKER ARENA PRODUCTS INC. STANDARD TERMS AND CONDITIONS OF SALE - EFFECTIVE JANUARY 2021

1. Definitions. In these terms - "Seller" means the seller of the Goods as defined herein; "Buyer" means the entity purchasing the Goods, including any successors thereof; "Goods" means the goods, products and materials manufactured, imported, supplied and/or delivered for or by Seller to Buyer, as such were approved by Seller in reply to Buyer's order and accordingly listed in the Approval of Order; "Approval of Order", in respect of any Buyer's order, means the instrument issued by Seller, bearing the same reference number of such order and specifying, *among any other terms*, the items of Goods, including their respective price and quantity, which shall be supplied to Buyer upon such order; "Contract" means the contract for the supply of Goods which have been ordered by Buyer and specified in Seller's Approval of Order, which contract is concluded based on these Terms and Conditions of Sale unless otherwise specified in the Approval of Order.

2. Payment. Payment for Goods shall be due on or prior to the delivery date of Goods and no discount may be taken. Payments received after the due date thereof shall bear a service charge from their due date, at the maximum lawful interest rate applicable, and if none – at the annual rate of 5% above the base rate from time to time of the central bank of the place of Buyer's incorporation. All payments shall be made to Seller's designated bank account in the same currency and for the same amounts as specified in the Approval of Order.

3. Prices, Duties and Taxes. Prices specified in the Approval of Order are net, excluding packaging, and shall be deemed Ex-works (Incoterms 2000 as amended). Prices are based, inter alia, on production costs for supplies, labor, deliveries, duties, and services current on the order date. In the event of material increase in any such costs, Seller reserves the right either to adjust the prices for Goods accordingly, or to cancel any certain part of the sales relating to undelivered Goods. Duties, taxes, fees, levies and other compulsory payments applicable to the sale of Goods any time, as well as freight, express, insurance and delivery charges, shall all be borne and paid in full by Buyer, unless otherwise expressly stipulated.

4. Delivery. Delivery dates noted on the Approval of Order are estimates only, and are not guaranteed, and are all subject to adjustment as determined by the Seller acting reasonably. The acceptance of shipment by a common carrier or by any licensed public truckman shall constitute proper delivery. Risk associated with the Goods shall pass to Buyer on delivery or with the passing of title in the Goods, whichever occurs first; provided however, that where delivery is delayed due to circumstances caused by or within the responsibility of Buyer, risk of loss shall pass to Buyer upon Seller's notification that Goods are ready for dispatch.

5. Retention of Title. Title shall pass to Buyer only upon full payment by Buyer for the Goods and following payment of any other outstanding debt by Buyer to Seller. Buyer shall, at Seller's request, take any measures necessary under applicable law to protect Seller's title in the Goods, and lawfully notify Buyer's present or potential creditors of Seller's title on and interest in the Goods. Buyer acknowledges that so long as title has not been transferred in the Goods, it holds the Goods as bailee and fiduciary agent for the Seller and shall safely and securely store and keep the Goods separate and in good condition, clearly showing the Seller's ownership of the Goods and shall respectively record the Seller's ownership of the Goods in its books. Notwithstanding the above, Buyer may use Goods for its own use, or sell Goods, as fiduciary agent for the Seller, to a third party in the normal course of business by bona fide sale at market value, whereby proceeds of such usage or sale of Goods, as the case may be, shall, to the extent of the amount being owed by Buyer to Seller at the time of receipt of such proceeds, be held by Buyer on trust for Seller and specifically ascertained, until payment in full for all payable debts by Buyer to Seller.

6. Warranty.

a) If applicable, Seller warrants that Goods as set out in the warranty applicable thereto given by Seller to Buyer, subject always to the terms and conditions thereof, and subject to use, storage and application thereof in accordance with and based on Seller's standard tolerances, instructions of use and recommendations. b) Unless otherwise restricted by mandatory applicable law, THE WARRANTY SET FORTH HEREIN IS EXPRESSLY IN LIEU OF ALL OTHER WARRANTIES, WHETHER EXPRESSED OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY AND ALL WARRANTIES OF MERCHANTABILITY, QUALITY AND FITNESS FOR USE AND FOR PURPOSE, ANY ADVICE AND RECOMMENDATION AND ANY OBLIGATIONS OR LIABILITIES WHICH MAY BE IMPUTED TO SELLER, ANY AND ALL OF WHICH ARE HEREBY EXPRESSLY DISCLAIMED, DENIED AND EXCLUDED. BUYER EXPRESSLY AGREES THAT NO WARRANTY THAT IS NOT SPECIFICALLY STATED IN THIS AGREEMENT WILL BE CLAIMED OR OTHERWISE ADHERED TO BY BUYER AND/OR BY ANYONE ACTING ON BUYER'S BEHALF AND/OR BY ANYONE DERIVING THE LEGALITY OF ITS CLAIM FROM BUYER, NOR THAT WILL ANY SUCH WARRANTY BE VALID. SELLER NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT, ANY OTHER LIABILITY IN CONNECTION WITH THE SALE, USE OR HANDLING OF ANY AND ALL GOODS SPECIFIED OR CONTEMPLATED BY THIS CONTRACT. NO WARRANTY IS MADE WITH RESPECT TO ANY OF THESE GOODS WHICH HAVE BEEN SUBJECT TO ACCIDENT, NEGLIGENCE, ALTERATION, IMPROPER CARE, IMPROPER STORAGE, IMPROPER MAINTENANCE, ABUSE OR MISUSE.

7. Claims and Liability.

a) Unless Seller shall within 30 days after delivery of the Goods, receive from Buyer written notice of any matter or thing by reason whereof it is alleged that Goods are not in accordance with the Contract, Goods delivered shall be deemed to have been supplied, delivered and accepted in all respects in full conformity with the Contract and Buyer shall be entitled neither to reject the same nor to raise any claim for damages or for other remedy in respect of any alleged negligence and/or breach of warranty and/or any condition. b) In any claim, brought subject to the conditions above, Buyer must prove to the satisfaction of Seller that it followed Seller's instructions for use, care, storage, maintenance, handling and application of the Goods. c) Unless otherwise specifically restricted by mandatory applicable law, Seller's liability under any claim and in connection with any possible allegation, whether based on negligence, contract, or any other cause of action, shall, if the Seller shall be liable hereunder, be limited to either (i) the replacement of the Goods or the supply of equivalent goods; (ii) the repair, or payment of the cost of repair, of the Goods; or (iii) credit in an amount equal to the purchase price specified in Seller's pertinent invoice, or in an amount of equivalent goods, all at Seller's sole option. Buyer acknowledges that the remedy available to him as specified herein, is in lieu of any remedies that may be otherwise available to him, now or in the future, whether in law or in equity, relating to any loss or damage, whether directly or indirectly, arising from the purchase and/or the use of Goods, including without limitation, any actual or contingent damages, loss of production, loss of profit, loss of use, loss of contracts or any other consequential or indirect loss whatsoever, whether pecuniary or non-pecuniary, and it is acknowledged and

agreed by Buyer that in no circumstances shall Seller be liable for any such damages. Should any limitation on Seller's liability hereunder be held ineffective under applicable law, than Seller's liability shall in any event be limited to the minimum amount of damages to which Seller may limit its liability, where such is greater than the purchase price as specified in Seller's pertinent invoice. Additionally, any action against Seller must be commenced within one year after the cause of action accrues. d) Buyer, for himself and for any other party which may claim either under or through Buyer, or independently of Buyer, including Buyer's employees, directors, officers, representatives and personnel, shall indemnify and hold Seller harmless, from and against any claim or liability for damages in any way relating to the supply or use of the Goods, including claims for negligence and including but not limited to, any claim in connection with the design, manufacture, use, care, storage, delivery, application or maintenance of any Goods sold hereunder, whether alleged to have been committed by Seller or by any other person whatsoever. Buyer's undertaking as specified in this subsection shall extend and inure to the benefit of Seller and of Seller's successors at any time, as well as to Seller's personnel, representatives, managers, directors and officers. Nothing contained herein shall take effect to exclude or limit liability where liability may not be excluded or limited under applicable law, including, without limitation, for death, personal injury and fraudulent misrepresentations. e) Any and all warranties, undertakings, guarantees, or assurances provided herein by Seller, are specifically limited to Buyer herein, and not imputed by Seller, whether directly or indirectly, expressly or impliedly, to any other person or entity, including any subsequent buyer or user, bailee, licensee, assignee, employee and agent of Buyer.

8. Default. Upon failure of Buyer to pay any amounts due to Seller, or in the event of any breach or anticipated breach by Buyer of any Contract with Seller, or if Buyer shall either (i) become insolvent, (ii) call a meeting of its creditors, or (iii) make any assignment for the benefit of creditors, or if (iv) a bankruptcy, insolvency, reorganization, receivership or reorganization proceeding shall be commenced by or against Buyer, then, in each such occasion, Seller may, at its sole discretion, opt to (1) cancel this and any other Contract with Buyer (without waiving any of Seller's rights to pursue any remedy against Buyer); (2) claim return of any Goods in the possession of Buyer, the title of which has not passed to Buyer, and enter Buyer's premises (or the premises of any associated company or agent where such Goods are located), without liability for trespass or any alleged damage, to retake possession of such Goods; (3) defer any shipment hereunder; (4) declare forthwith due and payable all outstanding bills of Buyer under this or any Contract; and/or (5) sell all or part of the undelivered Goods, without notice at public and/or on private sale, while Buyer shall be responsible for all costs and expenses of such sale and be liable to Seller for any shortfall in the discharge of the amounts due to Seller. **9. Independent Delivery.** Each delivery of Goods shall (without prejudice to Seller's rights under clause 8 hereinabove) be considered a separate contract and the failure of any delivery shall not vitiate any contract as to deliveries of other Goods and payment therefor.

10. Cancellation. Orders manufactured in whole or in part, pursuant to Buyer's specifications, may not be cancelled except with Seller's prior written consent, on terms which will compensate Seller for any resulting losses.

11. No-Assignment. No rights or obligations of Buyer arising out of this Contract may be assigned without the express prior written consent of Seller.

12. Force Majeure. Should Seller be prevented from effecting deliveries of the Goods or any of them by reason of either an act of god, insurrection, riot, war hostilities, terror attacks, warlike operations, piracy, arrests, restraints or detentions by any competent authority, strikes or combinations or lock-out of workmen, fire, floods, droughts, earthquakes, permanent or temporary delay or inability to obtain labor, material or services through Seller's usual and regular sources, or any other circumstances (whether of a nature similar to those specified, or not) beyond the absolute control of the Seller, then, in each such cases, the obligation of the Seller to effect deliveries hereunder shall be suspended until after such prevention shall cease to continue. Should any deliveries under this Contract be suspended under this clause for more than 90 days – either party may withdraw from this Contract and be relieved from any liability; provided however, that Buyer shall nevertheless accept delivery and pay for such Goods once the Seller is able to deliver in accordance with the period(s) of shipment named in this Contract. Seller shall not be liable for, and be relieved from, any loss or damages of any kind resulting from the causes mentioned hereinabove.

13. Advice. Any provisions specified or implied by herein or elsewhere notwithstanding, any advice, recommendation, information, assistance or service provided by Seller in relation to the Goods or in respect of their use or application is given in good faith, shall be deemed accepted by Buyer without imputation of any liability to Seller, and it shall be the responsibility of Buyer to confirm the accuracy and reliability of the same in light of the use of which Buyer makes or intends to make of the Goods.

14. Entire Agreement. This Contract merges the entire terms and conditions for sale of the Goods. In the event of any conflict between the terms herein and any provisions included in the Approval of Order, the latter shall govern and prevail. Subject to the foregoing, nothing specified in, or referred to by, any other document, record or instrument whatsoever, which relates to and/or which otherwise subsists in connection with the sale of Goods herein, whether expressly or impliedly, including any written order, request or other standard or specific terms of any entity, shall or may be interpreted to attribute to Seller and/or to Seller's affiliates or representatives (i) any liability, obligation, commitment and/or undertaking, and/or (ii) any waiver in connection with or of any right, whether contractual, proprietary, in-personam and/or equitable, including but not limited to, any and all intellectual property rights in connection with the Goods, which are and shall always remain in the Seller's exclusive and complete ownership under all circumstances whatsoever, notwithstanding any sale of Goods hereunder and whether the Goods shall be standard Goods or manufactured to a specific order. No modification or waiver of any provision hereof shall become valid and effective except upon a written instrument duly signed beforehand by Seller. No waiver by either party of any default of the other party shall be deemed a waiver of any subsequent or other default. If any provision of this Contract becomes or is declared by a court of competent jurisdiction to be illegal, unenforceable, or void, the balance of this Contract shall continue in full force and effect without the provision.

15. Law and Arbitration. This Contract shall be governed by and construed in accordance with the laws of the state of Seller's incorporation. Any dispute arising out of or in connection with this Contract shall, if so determined by the Seller, be finally settled by arbitration in accordance with the Rules of Conciliation and Arbitration of the International Chamber of Commerce ("ICC"), as shall be in effect from time to time, and if so

determined, the balance of this Section shall apply. The arbitration shall be held at such location in the state of Seller's incorporation as shall be determined by Seller, in its sole discretion. The arbitrator shall be mutually appointed by Seller and Buyer within 21 (twenty-one) days following a written demand for arbitration by either of the parties. Failing to reach an agreement regarding the nomination of an arbitrator, the head of the relevant ICC national committee (located in the Seller's country of incorporation; and absent such local committee in that specific country – the ICC UK Committee (www.iccuk.net)) shall appoint an arbitrator at the request of any of the parties, a copy of which request for the appointment of an arbitrator shall be provided by the requesting party to the other party. Awards may be enforced in accordance with the 1958 New York Convention and judgment may be entered upon any award in any court having jurisdiction over the parties and/or their assets. The arbitrator's fees shall be paid by both parties in equal parts unless otherwise determined by the arbitrator. This provision shall survive any termination of any of the terms and conditions herein and shall be deemed to constitute an independent arbitration agreement between Buyer and Seller for all purposes and intents.



Court Surfaces & Repair, Inc.



Troy D. Carlson • 16215 Yalta St. NE • Ham Lake, MN 55304 • 612-386-9171 • Fax: 763-785-7929
thcarlson@msn.com • www.csr-1.com

June 25, 2021

RE: SURFACING OF TENNIS COURTS

Candace Amberg / Wyoming – Swenson Park

The process to surface courts is as follows:

- High-pressure blow entire surface clean of dirt and debris.
- Power-wash and Hydro-Scrub all courts as needed.
- Patch and blend low areas, ("birdbaths") to surrounding surface.
- Apply (2) textured coats of acrylic blended resurfacer to fill surface imperfections.
- Apply (2) textured acrylic color coats to the surface, colors Light Green.
- Upon curing roller apply 2" white playing lines per ASBA specifications.
- Apply additional game lines (1) set Blue Pickleball lines.

*CSR will need a water source supplied near facility location.

Total cost for surfacing, lines and (1) set of Pickleball lines is \$12,350.00

CSR is fully insured for your project and will issue a certificate of insurance if requested. All work has a one-year *manufacturer's warranty* on materials used. *Warranty does not cover expansion joints.* If you have questions please call me @ (763)-783-8086.

The above price and specifications are satisfactory and are hereby accepted. CSR is authorized to do the above work specified. Payment is to be made upon completion of above specified work. *Note:* This proposal may be withdrawn if not accepted within 10 days.

Date Accepted ____/____/____ Signature _____ PO # _____.
(Please assign a PO# and or mail / fax one signed copy. Fax (763)-785-7929.)

Thank you,

Troy D. Carlson
Court Surfaces & Repair Inc.



Minnesota / Wisconsin Playground
5101 Highway 55, Suite 6000
Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-7787
Fax 763-546-5050 | brianam@mnwiplay.com

06/25/2021
Quote #100028-01-15

CONSULTANT: BRIANA COHEN

Swenson Park - RFP - D10015B4 - Phase #1 - Installation

City of Wyoming
Attn: Chuck Almhjeld
26490 Faxton Ave.
Wyoming, MN 55092
Phone: 651-462-0580
calmhjeld@wyomingmn.org

Ship to Zip 55092

Quantity	Part #	Description	Unit Price	Amount
1	INSTALL	Install - Installation of Engineered Wood Fiber Safety Surfacing- Includes geo fabric. Excludes any site work or site restoration.	\$4,055.00	\$4,055.00
1	INSTALL	Install - Installation of Play Equipment- Includes concrete footings and packaging material disposal.	\$9,012.39	\$9,012.39
			Total	\$13,067.39

Comments

Customer must prepare and provide a flat and level site prior to the installation of new equipment and surfacing.

This quotation is subject to current Minnesota/Wisconsin Playground (MWP) policies as well as the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Minnesota/Wisconsin Playground.

Each quote is handled on a per order/project basis. Unless a long-term agreement is in place between purchaser and MWP, terms and conditions of this quotation shall be as outlined herein with no other requirements applicable.

Excusable Delays/Additional Costs: MWP, and/or its affiliates, shall be liable for default unless delay of performance, whether supplying materials only or including installation in accordance with our project scope, is caused by an occurrence beyond reasonable control of MWP, and/or its affiliates, such as, but not limited to, acts of Superior Force or the public enemy, acts of Government in either its sovereign or contractual capacity, fire, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, delays of common carriers (for transportation of goods whether raw materials or finished product) and attainability of raw materials. Such events resulting in additional costs are not included in quoted amounts and shall be the responsibility of the Owner/Owner's Representative. Any additional costs shall be provided in writing for purchaser's records and shall be due upon payment of invoice.

This quotation is subject to policies in the current Gametime Park and Playground catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Gametime, c/o Minnesota/Wisconsin Playground.

Each quote is handled on a per order/project basis. Unless a long-term agreement is in place between purchaser and GameTime, terms and conditions of this quotation shall be as outlined herein with no other requirements applicable.

Pricing: f.o.b. factory, firm for 15 days from date of quotation. A tax-exempt certificate is needed at time of order entry for all orders whether from tax-supported government agencies or not. Sales tax, if applicable, will be added at time of invoice unless a tax exempt certificate is provided at time of order entry.





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Quote #100028-01-15

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Swenson Park - RFP - D10015B4 - Phase #1 - Installation

Payment terms: net 30 days for tax supported governmental agencies. Should this quotation be forwarded to an agency not listed on this quote, credit terms, as well as other terms and conditions herein, may be need to be altered. For instance, non-tax supported organization purchasing any or all products and/or services quoted herein may require full payment for that amount due at time of order entry. Remaining balance owed by tax supported agency, if any, shall still be net 30 days. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Unless already on file, please include a tax exempt certificate upon order entry whether a tax supported government agency or other.

EWf Shipment: order shall deliver within 14 - 21 days after our receipt and acceptance of your purchase order as well as schedule and weather allowing. Bulk material will ship via semi-truck/trailer with a live floor system in trailer which allows driver to deposit EWF directly onto a specific area provided proper access is available. Driver has final say whether the site has proper access. Site restoration is not included and will be the responsibility of the owner/owner's representative. Road restrictions may be in effect and cause delays depending on time of year.

Freight charges: Prepaid & added

Installation: shall be by a Certified GameTime Installer. Customer shall be responsible for scheduling coordination and site preparation. Site should be level and permit installation equipment access. Purchaser shall be responsible for unknown conditions such as buried utilities, tree stumps, bedrock or any concealed materials or conditions that may result in additional labor or material costs.

2021 Projects: Installations, whether for play equipment or other products of our scope as well as the related services that may be included with your project, typically start up around May 1st based on weather conditions, road restrictions, etc. Based on the issues being experienced within our own country, and worldwide, the start of a typical installation year may be jeopardized. Every effort will be made to work with your project time frame but the various shutdowns will have an effect on work performance throughout the year, not just starting up. Please telephone your company contact, or our office, to discuss your project further.





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06/25/2021
Quote #100028-01-15

CONSULTANT: BRIANA COHEN

Swenson Park - RFP - D10015B4 - Phase #1 - Installation

Project Scope:

Please note, installation is based on site being ready prior to our arrival to install play equipment as well as site conditions that have been conveyed to our organization by the owner/owner's representative and/or ideal conditions existing for a timely completion of your project as quoted. Unless addressed prior to the installation quote being issued or specifically mentioned herein, any issues that arise that impede the progress/completion of your project as quoted will result in additional charges.

Weather can change project scheduling in many ways. Take rain for an example. Day, or days, before rain... If weather forecasts show a high percentage chance for rain that will effect the site conditions, a postponement may be in order. Digging holes, laying certain surfacing materials, etc., are greatly affected by weather conditions and work may not begin/continue due to weather forecasts. There's the rain days themselves, which if heavy enough rainfall occurs, makes a site unworkable. Day, or days, after rain... Drying time will be needed after rain and the number of days needed will vary depending on amount of moisture received. One actual rain day may equal multiple delay days depending on work scheduled to be done.

- + INCLUSIONS +
- + One mobilization
- + Public utility locates only
- + Installation of equipment as outlined on quote #100028-01-14
- + Marking and digging of footings holes to accept direct embedment supports as needed
- + Unpacking of play equipment
- + Assembly of play equipment
- + Concrete for footings as needed
- + Pouring of concrete for footings
- + Engineered wood fiber (EWF) surfacing
- + Spreading of EWF
- + Sand safety surfacing
- + Concrete border
- + Geotextile fabric
- + Drain tile
- + Packaging material disposal
- + Construction tape/temporary bracing (as needed)
- + Standard insurance offerings
- + Standard warranty offerings
- + Standard industry accepted labor wages

- EXCLUSIONS -
- Clear access path up to and into play area for installation equipment (minimum of 8-foot wide, includes but not limited to gates, walkways, driveways, etc.)
- Staging area for materials and installation equipment, trailers, etc.
- Unobstructed space for maneuvering installation equipment as well as performing work
- Security fencing of any type
- If fencing is in place (by others), ability to unlock fencing is to be provided to our office a minimum of one week prior to our start
- Private utility locates such as, but not limited to, irrigation, fiber optics, private lighting, etc.
- Accepting, unloading and storage of order(s)/shipment(s) prior to installation. Please note, orders can be packaged/shipped in large crates, pallets, etc., requiring heavy-duty equipment to unload.
- Sitework of any kind such as, but not limited to, grading (play area to have max slope of 1%), site restoration, drainage, etc.
- Removal of existing play equipment, border, safety surfacing, etc.
- Backfill and compaction of backfill after removal of existing items (for footing holes as an example) that leave voids in area (marking and digging of new footing holes based on workable site)
- Digging in compacted sub-surfaces, rock, hard pan, tree roots, unstable soil conditions, etc.
- Restoration of compacted sub-surfaces for playground surfacings such as, but not limited to, poured-in-place rubber, rubber tiles, artificial turf, etc.
- Digging/maneuvering in sand, pea gravel, mud, etc.
- Offsite removal of spoils from footing holes (can be stockpiled near play area for owner/owner's representative removal or spread within play area)
- Removal of temporary braces, caution/construction tape, etc. (Can be removed and disposed of after concrete has cured.)





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06/25/2021
Quote #100028-01-15

CONSULTANT: BRIANA COHEN

Swenson Park - RFP - D10015B4 - Phase #1 - Installation

- Bonding of any type
- Permits of any kind
- Prevailing, Davis Bacon, Union, or similar, wages
- Restroom facilities. Please provide access to restrooms whether within a building or portable style. Should use of site facilities not be available, additional charges will be required to bring on site temporary/portable restrooms. These temporary facilities will be removed once your project has been completed.
- Short term maintenance, check manufacturer's owner's manual recommendations for maintenance and always follow these written instructions. To help set up short (and ongoing) term maintenance, use the first twelve months to regularly check equipment (such as, but not limited to, tightening hardware, checking moving features, etc.). Twelve months allows use in all seasons and will provide a better understanding of what will be necessary for your ongoing maintenance. This short term schedule will be based on the amount of use the play equipment is getting as well as the type of play event that is being played on. Activities with movement have a more dynamic play which can lead to more maintenance due to the nature of the motion but also because these types of play events tend to be more popular. Static features may require less attention during the short term and ongoing maintenance as inspections will determine frequency of maintenance needed for these events. There may be a need for scheduled lower and higher frequency inspections.
- Ongoing maintenance, check manufacturer's owner's manual recommendations for maintenance and always follow these written instructions. After short term maintenance period is done and data is collected for that time period, an ongoing schedule should be implemented. The ongoing maintenance can change with age and greater use. There may be a need for scheduled lower and higher frequency inspections.

Should weekend work be necessary or non-standard hours be worked, please provide a site contact and the best telephone number to reach this person in case an urgent matter arises requiring immediate attention.

(Name) _____

(Cell) _____

(Other Telephone Number) _____

Wet Site Conditions: installation areas located near wetlands, where a high water table exists or in any environment that produces excessive moisture will require additional planning prior to installation of your project. Unless excessively wet conditions have been conveyed prior to installation quote and accounted for in some manner, your installation will not proceed. Ideal dry conditions need to be present to begin, and complete, your project as quoted.

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.

Order Information:

Bill To: _____ Ship To: _____

Company: _____ Project Name: _____

Attn: _____ Attn: _____

Address: _____ Address: _____

City, State, Zip: _____ City, State, Zip: _____

Contact: _____ Contact: _____

Tel: _____ Tel: _____

Fax: _____ Fax: _____





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06/25/2021
Quote #100028-01-15

CONSULTANT: BRIANA COHEN

Swenson Park - RFP - D10015B4 - Phase #1 - Installation

Acceptance of quotation:

Accepted By (printed): _____ P.O. No: _____

Signature: _____ Date: _____

Title: _____ Phone: _____

Facsimile: _____ Purchase Amount: **\$13,067.39**





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 Golden Valley, Minnesota 55422
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 Fax 763-546-5050 | brianam@mnwiplay.com

06/25/2021
 Quote #100028-01-19

CONSULTANT: BRIANA COHEN

Swenson Park - RFP - D10015B4 - Phase #1 - Materials

City of Wyoming
 Attn: Chuck Almhjeld
 26490 Faxton Ave.
 Wyoming, MN 55092
 Phone: 651-462-0580
 calmhjeld@wyomingmn.org

Ship to Zip 55092

Quantity	Part #	Description	Unit Price	Amount
1	RDU	GameTime - Primetime Play Unit, ages 2-5 - Coghill [Roof: _____] [Accent: _____] [Roto Plastic: _____] [Roto Plastic: _____] [Arch: _____] [Basic: _____] [Deck:Pvc: _____] [Tube: _____]	\$11,449.99	\$11,449.99
		(1) 18671 -- Shingle Roof		
		(1) 13540 -- Crunch Bar		
		(1) 18692 -- Single Thunder Ring		
		(1) 19243 -- Drivers Panel		
		(1) 19104 -- Ridge Climber		
		(1) 19122 -- Wave Zip Slide (2'-6" & 3')		
		(1) 19057 -- Wave (Standard)		
		(1) 19121 -- Curved Zip Slide		
		(1) 19013 -- Transfer Platform W/ Barrier (3')		
		(2) 18200 -- 36" Sq Punched Deck P/T 1.3125		
		(1) 19044 -- Straight Crawl Tube(1 Deck Span)		
		(4) 12024 -- 3 1/2" Uppt Ass'Y Alum 9'		
		(4) 12027 -- 3 1/2" Uppt Ass'Y Alum 12'		
1	RDU	GameTime - Primetime Ada Swings [Basic: _____] [Roto Plastic: _____]	\$6,132.00	\$6,132.00
		(1) 12583 -- Ada Primetime Swing Frame, 3 1/2" Od		
		(1) 5152 -- Pt Solo Add-A-Bay 3 1/2" X 8'		
		(1) 5165 -- Expression Swing w Adaptive Seat 3 1/2"		
		(1) 5167 -- Expression Swing Tandem		
		(1) 8910 -- Belt Seat 3 1/2"Od(8910)		
1	6198	GameTime - Backhoe Digger, Accessible [Basic: _____]	\$1,039.00	\$1,039.00





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06/25/2021
Quote #100028-01-19

CONSULTANT: BRIANA COHEN

Swenson Park - RFP - D10015B4 - Phase #1 - Materials

Quantity	Part #	Description	Unit Price	Amount
1	3205	GameTime - Spinning Sensory Wave Seat [Accent: _____] [Basic: _____] [Roto Plastic: _____]	\$1,161.00	\$1,161.00
2	161290	GameTime - Geo-Textile 2250 Sqft Roll	\$699.00	\$1,398.00
1	EWFL-12L	EWFLGE - Engineered Wood Fiber Safety Surfacing, 183 CY at 12" depth	\$3,793.00	\$3,793.00
1	Sand	Other - Play sand and install- 265 SF of play sand at 12" depth	\$1,375.00	\$1,375.00
1	5034	GameTime - 2-5 Or 5-12 Age Appr Fiberglass Sign [Basic: _____]	\$1,295.00	\$1,295.00
1	178749	GameTime - Owner's Kit	\$60.00	\$60.00
			Sub Total	\$27,702.99
			Material Surcharge	\$3,624.45
			Freight	\$1,877.86
			Total	\$33,205.30

Comments

Customer must prepare and provide a flat and level site prior to the installation of new equipment and surfacing.

This quotation is subject to current Minnesota/Wisconsin Playground (MWP) policies as well as the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Minnesota/Wisconsin Playground.

Each quote is handled on a per order/project basis. Unless a long-term agreement is in place between purchaser and MWP, terms and conditions of this quotation shall be as outlined herein with no other requirements applicable.

Excusable Delays/Additional Costs: MWP, and/or its affiliates, shall be liable for default unless delay of performance, whether supplying materials only or including installation in accordance with our project scope, is caused by an occurrence beyond reasonable control of MWP, and/or its affiliates, such as, but not limited to, acts of Superior Force or the public enemy, acts of Government in either its sovereign or contractual capacity, fire, floods, epidemics, quarantine restrictions, strikes, unusually severe weather, delays of common carriers (for transportation of goods whether raw materials or finished product) and attainability of raw materials. Such events resulting in additional costs are not included in quoted amounts and shall be the responsibility of the Owner/Owner's Representative. Any additional costs shall be provided in writing for purchaser's records and shall be due upon payment of invoice.

This quotation is subject to policies in the current Gametime Park and Playground catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to Gametime, c/o Minnesota/Wisconsin Playground.

Each quote is handled on a per order/project basis. Unless a long-term agreement is in place between purchaser and GameTime, terms and conditions of this quotation shall be as outlined herein with no other requirements applicable.

Pricing: f.o.b. factory, firm for 15 days from date of quotation. A tax-exempt certificate is needed at time of order entry for all orders whether from tax-supported government agencies or not. Sales tax, if applicable, will be added at time of invoice unless a tax exempt certificate is provided at time of order entry.





Minnesota / Wisconsin Playground
5101 Highway 55, Suite 6000
Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-7787
Fax 763-546-5050 | brian@mnwplay.com

06/25/2021
Quote #100028-01-19

CONSULTANT: BRIANA COHEN

Swenson Park - RFP - D10015B4 - Phase #1 - Materials

Materials Surcharge: due to the volatility in various industries such as, but not limited to, those supplying steel, a surcharge is needed to offset some of the excessive material costs being experienced in our industry, as well as others. This is being looked upon as a short-term necessity but no guarantees can be given that this surcharge will be removed in the near future. Once costs of materials have returned to the levels in recent history, the surcharge will be removed.

Payment terms: net 30 days for tax supported governmental agencies. Should this quotation be forwarded to an agency not listed on this quote, credit terms, as well as other terms and conditions herein, may be need to be altered. For instance, non-tax supported organization purchasing any or all products and/or services quoted herein may require full payment for that amount due at time of order entry. Remaining balance owed by tax supported agency, if any, shall still be net 30 days. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

Unless already on file, please include a tax exempt certificate upon order entry whether a tax supported government agency or other.

GameTime Standard Product Shipment: order shall ship within six to eight weeks after GameTime's receipt and acceptance of your purchase order, color selections, approved submittals, and receipt of deposit, if required. Receipt of anything other than what is stated herein will not constitute an order and therefore no materials will be placed into production nor installation, if required, will be scheduled.

EWf Shipment: order shall deliver within 14 - 21 days after our receipt and acceptance of your purchase order as well as schedule and weather allowing. Bulk material will ship via semi-truck/trailer with a live floor system in trailer which allows driver to deposit EWF directly onto a specific area provided proper access is available. Driver has final say whether the site has proper access. Site restoration is not included and will be the responsibility of the owner/owner's representative. Road restrictions may be in effect and cause delays depending on time of year.

Freight charges: Prepaid & added

Wet Site Conditions: installation areas located near wetlands, where a high water table exists or in any environment that produces excessive moisture will require additional planning prior to installation of your project. Unless excessively wet conditions have been conveyed prior to installation quote and accounted for in some manner, your installation will not proceed. Ideal dry conditions need to be present to begin, and complete, your project as quoted.

Exclusions: unless specifically included, this quotation excludes all site work and landscaping; removal of existing equipment; acceptance of equipment and off-loading; storage of goods prior to installation; equipment assembly and installation; safety surfacing; borders and drainage provisions.

Order Information:

Bill To: _____ Ship To: _____
Company: _____ Project Name: _____
Attn: _____ Attn: _____
Address: _____ Address: _____
City, State, Zip: _____ City, State, Zip: _____
Contact: _____ Contact: _____
Tel: _____ Tel: _____
Fax: _____ Fax: _____





Minnesota / Wisconsin Playground
5101 Highway 55, Suite 6000
Golden Valley, Minnesota 55422
Ph. 800-622-5425 | 763-546-7787
Fax 763-546-5050 | briana@mnwipplay.com

06/25/2021
Quote #100028-01-19

CONSULTANT: BRIANA COHEN

Swenson Park - RFP - D10015B4 - Phase #1 - Materials

Acceptance of quotation:

Accepted By (printed): _____ P.O. No: _____

Signature: _____ Date: _____

Title: _____ Phone: _____

Facsimile: _____ Purchase Amount: **\$33,205.30**



RESOLUTION NO. 21-07-58

A RESOLUTION APPROVING THE PURCHASE RINK MILL & OVERLAY AT SWENSON PARK FROM INTERSTATE COMPANIES, LLC FOR \$20,250

WHEREAS, the City of Wyoming has submitted for an been awarded a grant for Swenson Park through the Minnesota Department of Natural Resources, and

WHEREAS, mill and overlay of the hockey rink at Swenson Park is included as a feature for improvement through the grant application, and

WHEREAS the total costs for quotes for the project are within the estimated costs for the project

THEREFORE BE IT RESOLVED, the Wyoming City Council Authorizes the purchase of rink mill and overlay for Swenson Park from Interstate Companies, LLC for \$20,250.

HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 6th Day of July, 2021

CITY OF WYOMING

By:

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

RESOLUTION NO. 21-07-59

A RESOLUTION APPROVING THE PURCHASE OF COURT RESURFACING AT SWENSON PART FROM COURT SURFACES AND REPAIR, INC. FOR \$12,350.

WHEREAS, the City of Wyoming has submitted for an been awarded a grant for Swenson Park through the Minnesota Department of Natural Resources, and

WHEREAS, tennis court resurfacing at Swenson Park is included as a feature for improvement through the grant application, and

WHEREAS the total costs for quotes for the project are within the estimated costs for the project

THEREFORE BE IT RESOLVED, the Wyoming City Council Authorizes the purchase of court resurfacing at Swenson Park from Court Surfaces and Repair, Inc. for \$12,350.

HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 6th Day of July, 2021

CITY OF WYOMING

By:

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

RESOLUTION NO. 21-07-60

**A RESOLUTION APPROVING THE PURCHASE OF HOCKEY DASHER
BOARDS AT SWENSON PARK FROM BECKER ARENA PRODUCTS FOR
\$120,350**

WHEREAS, the City of Wyoming has submitted for an been awarded a grant for Swenson Park through the Minnesota Department of Natural Resources, and

WHEREAS, replacing the Hockey Dasher Boards area part of the scope of the project, and

WHEREAS, this is the quote through the state contract, and

WHEREAS the total costs for quotes for the project are within the estimated costs for the project

THEREFORE BE IT RESOLVED, the Wyoming City Council Authorizes the purchase of Hockey Dasher Boards at Swenson Park from Becker Arena Products for \$120,350

**HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND
ADOPTED THIS 6th Day of July, 2021**

CITY OF WYOMING

By:

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

RESOLUTION NO. 21-07-61

A RESOLUTION APPROVING THE PURCHASE OF PLAY EQUIPMENT AND SURFACING FOR SWENSON PARK FROM MINNESOTA WISCONSIN PLAYGROUND FOR \$46,272.69.

WHEREAS, the City of Wyoming has submitted for an been awarded a grant for Swenson Park through the Minnesota Department of Natural Resources, and

WHEREAS, replacing the playground equipment at Swenson Park is part of the scope of the project, and

WHEREAS the total costs for quotes for the project are within the estimated costs for the project

THEREFORE BE IT RESOLVED, the Wyoming City Council Authorizes the purchase of Play Equipment and Surfacing for Swenson Park from Mennesota Wisconsin Playground for \$46,272.69.

HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 6th Day of July, 2021

CITY OF WYOMING

By:

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

RESOLUTION NO. 21-07-62

A RESOLUTION APPROVING THE PURCHASE OF WARMING HOUSE MODIFICATIONS AT SWENSON PARK FROM ODESSA II FOR \$15,500.

WHEREAS, the City of Wyoming has submitted for an been awarded a grant for Swenson Park through the Minnesota Department of Natural Resources, and

WHEREAS, Warming House modifications at Swenson Park is part of the scope of the project, and

WHEREAS the total costs for quotes for the project are within the estimated costs for the project

THEREFORE BE IT RESOLVED, the Wyoming City Council Authorizes the purchase of warming house modifications at Swenson Park from Odessa II for \$15,500.

HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 6th Day of July, 2021

CITY OF WYOMING

By:

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

RESOLUTION NO. 21-07-63

A RESOLUTION APPROVING THE PURCHASE OF site work and concrete at Swenson Park from Odesa II for \$56,380.

WHEREAS, the City of Wyoming has submitted for an been awarded a grant for Swenson Park through the Minnesota Department of Natural Resources, and

WHEREAS, Site work and concrete at Swenson Park is part of the scope of the project, and

WHEREAS the total costs for quotes for the project are within the estimated costs for the project

THEREFORE BE IT RESOLVED, the Wyoming City Council Authorizes the purchase of site work and concrete at Swenson Park from Odesa II for \$56,380.

HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 6th Day of July, 2021

CITY OF WYOMING

By:

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: July 2, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: RFQ for Engineering Services East Viking Blvd Reconstruction - Federal Grant

Method: New Business

Background Information:

Through the American Rescue Plan there will be significant dollars once a Notice of Funding Opportunity (NOFO) is released for the particular Federal EDA Grant and Public Works Grant. Staff has identified East Viking Blvd as a good candidate for a grant application for Federal EDA funding and Public Works Grant Funding. The grant money that is available could be from 50% up to 80% of project costs. At the June 1, 2021 Wyoming City Council meeting the council approved a Request for Qualifications (RFQ) for a Federal Grant that would be due on June 25, 2021. As part of a federal EDA grant requirement it was necessary to go out for request for qualifications to select an engineering firm for a potential project.

The city of Wyoming received two proposals for the RFQ:

- WSB Engineering
- Widseth Engineering

The criteria that will be used to evaluate the qualifications of each RFQ received include, but is not limited to, the following, in no particular order of importance:

1. **Qualifications and experience as indicated by prior successful completion of similar projects.** - Both WSB and Widseth were able to provide extensive examples of previous work completed for projects with different cities and WSB with the city of Wyoming.
2. **Qualifications and experience of key individuals assigned to project, as indicated by prior involvement in similar projects.** - Both Firms gave overview of the pertinent staff that would work on the project. WSB did identify two federal grant writers on staff and Widseth did identify a staff person later on in their response.
3. **Qualifications and experience.** - Both Firms have demonstrated a great amount of experience in public projects and success in applying for federal and state grants. WSB has a more robust resume of project and successful grant applications.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

4. **Demonstrated ability to meet time and budget requirements.** – Both firms were able to identify a project schedule as asked in the RFP – WSB identified a timeline starting construction in 2022 and Widseth identified a construction timeline of “construction season 2023” The RFQ did identify the project completion by June of 2023.
5. **Warranty provided and quality of warranty.** – Both firms provided information regarding the warranty period of the work.
6. **Conceptual Plan, with features proposed.** – Both Firms were able to identify how they would strategize the project and areas within the East Viking corridor for reconstruction. WSB provided a more robust plan that included a more in depth timeline from data collection, conceptual plans, public engagement, feasibility, final design and overall management of bidding and the construction project
7. **Responsiveness to needs of City, both in service cost and in the scope of the services offered.** Both firms identified the scope of services that they were capable of and could offer the city. WSB did provide their 2021 Rate Schedule for their services as part of the proposal where Widseth did not. The city does have a relationship with WSB and does know the type of service and responsiveness that we have received in current and past projects, which has been excellent. The city of Wyoming has not had an experience working on city projects with Widseth Engineering.
8. **Degree to which the proposal meets or exceeds the terms of the Request for Proposal.**
Both firms provided proposals that I believe would be able to help the city go through the Federal Grant process application and organize and manage a construction project for East Viking Blvd. I believe that the WSB proposal goes in greater depth in regards to how they would work with the city of Wyoming in accomplishing this. WSB has a greater amount of experience and the city has extensive familiarity with WSB and the type of work and product that they will deliver.

I believe that WSB’s staff will work with city staff to set up the city for the best chance of success to be a recipient of a grant. WSB will design, plan, engage and complete a successful projects and fulfill the expectations of the city of Wyoming and the Wyoming city council. The city has a strong working relationship and experience with WSB and their staff that I am confident will deliver a successful project if the council determines to move forward with a project. (*It was identified in the RFQ that if necessary the council could interview the firms to discuss their proposals in greater detail if needed.)

Recommendation: To select WSB Engineer’s proposal to provide engineering services for a federal grant application and design for a project on East Viking Blvd.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

A PROPOSAL FOR

East Viking Blvd Road Reconstruction Project

FOR THE CITY OF WYOMING

June 25, 2021



Robb Lindwood, City Administrator
City of Wyoming
26885 Forest Blvd
Wyoming, MN 55092

Re: Proposal for East Viking Blvd Road Reconstruction Project

Dear Mr. Lindwood,

On behalf of WSB, thank you for this opportunity to submit our qualifications for professional engineering services for the East Viking Blvd Road Reconstruction Project. We have chosen a team based on their collective experience, expertise, background and passion for your community. We are confident that this team will provide effective communication, a creative and compelling grant application process, innovative and inclusive design solutions, and high-quality design and bidding documents which will deliver the successful completion of this project.

As you review our proposal, we hope you consider these key value points when making your selection decision:

EXPERIENCE AND EXPERTISE

Having been your City Engineer since 2006, the City of Wyoming and WSB have successfully developed a program that addresses Wyoming's roadway infrastructure. This experience includes project management, grant writing, design, bidding, public engagement and construction services. City Engineer and proposed Project Manager, Mark Erichson, along with proposed Project Engineer, Paul Hornby, have significant experience working with the City of Wyoming's staff. The combination of our team's experience makes us uniquely suited for this project and will make certain that all aspects of the project are thoroughly vetted as part of design and construction. Our team has a strong understanding of the project corridor and will make certain the project is successfully completed on time and within budget.

STRONG PROJECT UNDERSTANDING

East Viking Blvd has been identified in the 5-Year Capital Improvement Plan through the process described above. As outlined in the issues map within this proposal, a number of projects in this corridor have already been completed or are in the process of completion. East Viking Blvd from TH 61 to Fenwick Ave is currently being reconstructed, and the bridge over the Sunrise River has been designed and is ready for bidding. The same project team that has secured \$268,000 in State Bridge Bonds for the bridge replacement, is proposed for the remaining portion of East Viking Blvd. This creates an opportunity for a seamless transition for the city, residents, and businesses with whom we have established a strong rapport and understanding.

GRANTS & FUNDING CAPABILITIES

WSB's Grant Specialists, Jack Corkle and Mary Gute, have extensive project and community knowledge that have led to past successes, such as securing more than \$2,000,000 in state and federal grants for the City of Wyoming. More information regarding their qualifications are seen throughout the proposal.

Thank you for the opportunity to illustrate our capabilities and qualifications. Should you have any questions regarding any aspect of this proposal, please contact me at 651.286.8463 or merichson@wsbeng.com.

Sincerely,

WSB



Mark Erichson, PE

Project Manager



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Firm Overview



Forge ahead.

WSB is a design and consulting firm specializing in engineering, community planning, environmental, and construction services. Together, our staff improves the way people engage with communities, transportation, infrastructure, energy and our environment. We offer services that seamlessly integrate planning, design and implementation.

We share a vision to connect your dreams for tomorrow to the needs of today—the future is ours for the making.

500+
STAFF

30+
SERVICE AREAS

15
OFFICES

5
STATES

Alternative Project Delivery | Biogas | Bridges & Structures | City Engineering | Community Planning | Constructability Review | Construction Materials Testing & Special Inspection | Contractor Modeling | Drinking Water | Economic Development | Environmental Compliance | Geohazard Risk Management | Geospatial | Geotechnical Engineering | GIS Services | Grants & Funding | Health & Safety Compliance | Intelligent Transportation Systems | Investigation & Remediation | Land Development | Landscape Architecture | Managed Services | Natural Resources | Pavement Management | Pipeline | Project Management & Construction Administration | Public Engagement | Public Works Management | Right of Way | Roadway Design | Smart Cities | Solar | Survey | Technology Solutions | Traffic Engineering | Transit Planning | Transportation Planning | Urban Design | Vibration Monitoring | Visualizations | Water Resources | Water Reuse | Wind

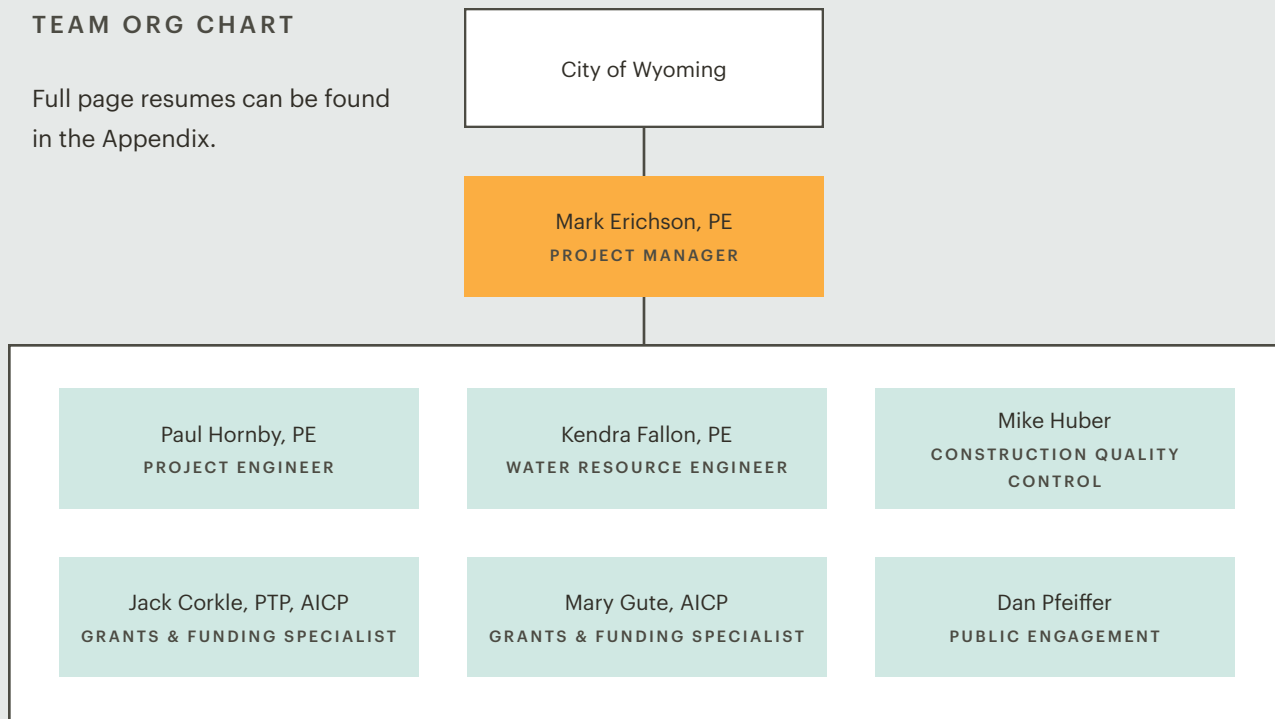
Organizational Chart

We are confident the WSB team is the most suitable to perform the required project services for the East Viking Blvd Road Reconstruction Project within the City of Wyoming because this team has tremendous experience working with the city council, staff, and community.

- **Mark Erichson, PE:** The City of Wyoming will have a team lead by Mark who is the current City Engineer. He is very familiar and experienced working with the city staff developing successful projects.
- **Paul Hornby, PE:** Project Engineer with 30+ years of experience designing roads and municipal infrastructure, including projects within the City of Wyoming and the surrounding communities.
- **Kendra Fallon, PE:** Water Resource Engineer with experience in evaluating and designing the drainage system along the East Viking Blvd Road. This experience will enable WSB to easily work with city staff on new gutter options and locations.
- **Mike Huber:** Construction Quality Control with significant experience overseeing all types of federal, state and city projects, including high profile projects in the City of Wyoming and the surrounding communities.
- **Jack Corkle, PTP, AICP and Mary Gute, AICP:** Grant Specialists with decades of experience working on DEED and various state and federal grant projects.
- **Dan Pfeiffer:** With experience in developing and implementing public engagement plans that establish and manage decision-making expectations, Dan believes the community's needs and aspirations should reflect in the final East Viking Blvd project outcomes.

TEAM ORG CHART

Full page resumes can be found in the Appendix.





Previous Experience

THIS SECTION CONTAINS THE FOLLOWING PROJECTS:

East Viking Boulevard Utility Improvements

WYOMING, MN

Veterans Memorial Boulevard Improvements

ANDOVER, MN

Downtown Village Improvements

AFTON, MN

Pioneer Road LRIP Grant Application

WYOMING, MN

I-94 Eastbound Lane Enhancement Project Grant Writing

WOODBURY, MN

Matrix of Other Similar Projects Completed by WSB

East Viking Boulevard Utility Improvements

CLIENT: CITY OF WYOMING

LOCATION: WYOMING, MN

DURATION: 2020 - CURRENT

The East Viking Boulevard Utility Improvements includes the preliminary design, final design and construction services for the construction of an 18" diameter trunk sanitary sewer, replacing the existing 12" diameter sanitary sewer. The new trunk sanitary sewer provides capacity for future city growth, in accordance with the Comprehensive Plan. The project extends the trunk sewer from Fallbrook Avenue to Fenwick Avenue, connecting previous trunk sewer improvement projects. The project segment between Fallbrook Avenue and Forest Boulevard is within TH 61, and WSB staff worked collaboratively with MnDOT to complete this project ahead of the TH 61 improvements. The portion of the project between Forest Boulevard and Fenwick Avenue corresponds to Phase 1 of the East Viking Blvd Road Reconstruction Project is State Aid funded for surface and drainage improvements, while the trunk sanitary sewer is funded through the city sewer fund. WSB's staff is currently handling the construction engineering, administration, survey, and inspection for this project while coordinating with MnDOT on their adjacent improvements.

REFERENCE: ROBB LINWOOD | CITY ADMINISTRATOR

| 26885 FOREST BOULEVARD | WYOMING, MN 55092 |

651.462.0575 | RLINWOOD@WYOMINGMN.ORG



RELEVANCY TO EAST VIKING BLVD ROAD RECONSTRUCTION PROJECT:

The East Viking Boulevard Utility Improvement Project is a project that was identified in our Comprehensive Sanitary Sewer System Plan and 5-Year Capital Improvements Plan and spurred by the timing of TH 61 MnDOT roadway improvement project. WSB Staff Mark Erichson (City Engineer), Paul Hornby (Senior Project Manager), and Dan Pfeiffer (Director of Public Engagement) worked closely with MnDOT, local businesses, and residents through active public engagement, to deliver a complex project that encompassed the busiest roadways in the City of Wyoming. The East Viking Boulevard Improvement Project proposed is an extension of the project currently underway with the same WSB team proposed to deliver a seamless transition.

Veterans Memorial Boulevard Improvements

CLIENT: CITY OF ANDOVER

LOCATION: ANDOVER, MN

DURATION: 18 MONTHS FROM BEGINNING CONCEPT DESIGN TO FINAL PAYMENT



The City of Andover retained WSB and Paul Hornby as the Project Manager for an extension of a new State Aid funded segment of Veterans Memorial Boulevard between Nightingale Street and Tower Drive. The project scope included preliminary and construction surveys, concept layout/preliminary design, preparation of construction documents, agency permitting and coordination, construction administration and management. The project improvements were coordinated with a new city public works facility requiring enhanced pavement design, trail extension, water main extension, storm sewer, and storm

water retention in a landlocked basin. The project construction was completed for \$1.1M with indirect costs within MnDOT State Aid reimbursement limits.

REFERENCE: DAVE BERKOWITZ | DIRECTOR OF PUBLIC WORKS/CITY ENGINEER | 1685 CROSSTOWN BOULEVARD NW | ANDOVER, MN | 763.767.5133 | D.BERKOWITZ@ANDOVERMN.GOV

RELEVANCY TO EAST VIKING BLVD ROAD RECONSTRUCTION PROJECT:

Veterans Memorial Boulevard was a newly constructed roadway that has similarities to the East Viking Boulevard improvements. Like Wyoming, Andover is in part of the Anoka Sand Plain and Pavement design characteristics will be similar. East Viking Boulevard has higher truck traffic due to Polaris at the east end of the roadway. The Veterans Memorial Boulevard project also had a higher truck volume due to the construction of a new public works maintenance facility. Design of a stronger pavement for heavy commercial traffic was implemented to reduce potential for rutting by heavy vehicles. The Andover project included new pedestrian facilities to provide multi-modal transportation options between adjacent neighborhoods and the community center, City Hall and commerce sites, like East Viking Boulevard being the City gateway to downtown for adjacent residential areas.



Downtown Village Improvements

CLIENT: CITY OF AFTON

LOCATION: AFTON, MN

DURATION: APR 2017 - OCT 2018

The Afton Downtown Village Improvements Project was a \$12.5 million construction project which consisted of four major components, including reconstructing the flood levee, installing a sanitary sewer system, completing drainage improvements, and improving the roadways to mitigate reoccurring costs associated with deteriorating and failing infrastructure.

The first component involved reconstructing the existing levee along the St. Croix River to achieve FEMA accreditation, which improved the flood insurance rating and risk for many structures in the Downtown Village.

The second included the construction of 18,000 LF of sanitary collection pipe, three lift stations, and a community treatment facility to reduce pollutant loadings to the St. Croix River by removing the need for the existing subsurface sanitary treatment systems (SSTS), many of which were failing.

The third component involved the installation of a comprehensive stormwater collection system to better convey surface drainage, eliminate localized drainage issues, and provide water treatment prior to discharging into the St. Croix River that hadn't previously existed.

The last project component included approximately three miles of roadway and trail improvements, including curb, sidewalks, landscaping, and lighting which replaced deteriorating 50-year-old infrastructure and better accommodated traffic, parking, and pedestrian access in the Downtown Village.

WSB prepared all permit submittals for this project and assisted with grant applications and alternative funding sources.

REFERENCE: RON MOORSE | CITY ADMINISTRATOR |
CITY OF AFTON | 3033 ST CROIX TRAIL S | P.O. BOX 219 |
AFTON, MN 55001 | 651.436.8957

RELEVANCY TO EAST VIKING BLVD ROAD RECONSTRUCTION PROJECT:

The Afton Downtown Village Improvement Project was a \$12.5 million project which consisted of 4 major components including: reconstructing the flood levee, installing a sanitary sewer system, making drainage improvements, and improving the roadways to mitigate reoccurring costs associated with deteriorating and failing infrastructure. The roadway improvement portion of the project involved approximately 3 miles of roadway and trail improvements including curb, sidewalks, landscaping, and lighting which replaced deteriorating 50-year-old infrastructure and better accommodated traffic, parking, and pedestrian access in the Downtown Village.

Pioneer Road LRIP Grant Application

CLIENT: CITY OF WYOMING

LOCATION: WYOMING, MN

DURATION: AUG 2017 - NOV 2017



WSB was retained by the City of Wyoming to prepare a Local Road Improvement Program (LRIP) grant application for the reconstruction of Pioneer Road. The project sought and received \$1 million in funding. WSB was responsible for completing technical elements of the grant related to the design and cost of the project as well as preparing text to address general project and grant questions. The grant was awarded in 2018.

This project involved full reconstruction of roadways, minor realignment of Pioneer Road, widening of Pioneer Road to meet MSA standards and better accommodate pedestrians choosing to walk/bike along the roadway, installation of driver feedback signs, and innovative stormwater management practices.

REFERENCE: ROB LINWOOD | CITY ADMINISTRATOR |

26885 FOREST BLVD, WYOMING MN 55092 | 651.462.0575 |

RLINWOOD@WYOMINGMN.ORG

RELEVANCY TO EAST VIKING BLVD ROAD RECONSTRUCTION PROJECT:

Wyoming's 2018 Street Improvement Project consisted of reconstructing Pioneer Road, 260th Street, and Indian Trail. WSB Grant Specialist Jack Corkle and City Engineer Mark Erichson were successful in securing a Local Road Improvement Program grant in the amount of \$1,000,000 for this project. This project successfully reconstructed some of the communities worst roadways. This project involved assessments to benefiting properties and followed the public improvement process outlined in state statute and the City of Wyoming's Assessment Policy.

I-94 Eastbound Lane Enhancement Project Grant Writing

CLIENT: MNDOT – METRO DISTRICT
LOCATION: WOODBURY, MN
DURATION: AUG 2020 - SEP 2020

WSB was retained by the Minnesota Department of Transportation’s (MnDOT) Metro District to prepare a grant application for the widening of I-94 in the city of Woodbury from the I-94/494/694 regional interchange through Woodbury Drive (approximately two miles) and for capacity expansion of the northbound I-494 exit lane onto eastbound I-94. The project sought \$8 million in funding from the Minnesota Highway Freight Program. The grant application prepared by WSB was the highest scoring application and received the full amount of funding requested. The grant was awarded in late 2020.

REFERENCE: RYAN CODDINGTON | PRINCIPAL ENGINEER
| MNDOT | 1500 W CO RD B2 | ROSEVILLE, MN 55113 |
651.775.9867 | RYAN.CODDINGTON@STATE.MN.US



I-94 Looking West at the Project Corridor Toward the I-94/I-494/I-694 Interchange:
Existing HCAADT of 11,000⁽¹⁾

(1) East of I-94/I-494/I-694 interchange

If the project is within any Metropolitan Planning Organization planning boundary:
Applicants are required to communicate with a federally designated MPO if their project is located within an MPO boundary. It is expected that applicants will have concurrence or support for each project submitted.

The proposed project is located within the planning boundary of the Metropolitan Council. A letter of support from the Metropolitan Council is included in the application.

If the project is located within a Metropolitan Planning Organization planning boundary, applicants are required to communicate with a federally designated MPO if their project is located within an MPO boundary. It is expected that applicants will have concurrence or support for each project submitted.

11. Estimated crash rate (crashes per one million VMT) after project: 0.73 (weighted average of 7 segments)

The weighted average estimated crash rate after the project for all seven segments analyzed is 0.73 crashes per million vehicle miles traveled: a 33% decrease compared to the current weighted average crash rate of 1.10. These seven segments have estimated crash rates after the project is implemented of 0.58, 0.80, 0.91, 2.09, 1.65, 2.04 and 1.62 (Table 2). These crash rates, when compared to current crash rates for the same interchange segments resulted in crash reductions of 21%, 0%, 15%, 20%, 25%, 50% and 70%. The reason for 0% change on the I-494 northbound to eastbound ramp was that rear end crash reduction was offset by an equal increase in sideswipe crashes due to the 2nd ramp lane addition. The largest crash reductions realized after the project of 50% and 70% were along the southbound I-694 mainline segments approaching the eastbound I-94 ramp. These crash reductions and other project segment crash reductions can be directly attributed to the lane improvement along eastbound I-94.

Figure 6: Crash Segments Analyzed

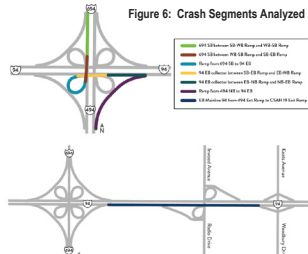


Table 2: Crash Rate Change by Project Segment

PROJECT SEGMENT	METRO AREA CRASH RATES	2016-2018 CRASH RATES	NEW PROJECT CRASH RATES	% CHANGE
I-94 SB BETWEEN SB WB RAMP AND WB SB RAMP	1.21	5.41	1.62	70%
I-94 SB BETWEEN WB SB RAMP AND SB SB RAMP	1.21	4.07	2.04	50%
RAMP FROM I-94 SB TO I-94 EB	1.21	2.2	1.65	25%
I-94 EB COLLECTOR BETWEEN SB EB RAMP AND EB NB RAMP	1.21	2.61	2.09	20%
I-94 EB COLLECTOR BETWEEN EB NB RAMP AND NB EB RAMP	1.21	1.07	0.91	15%
RAMP FROM I-94 NB TO I-94 EB	1.21	0.8	0.8	0%
EB MAINLINE I-94 FROM I-94 EB RAMP TO CSAH 19 EXIT RAMP	0.90	0.73	0.58	21%

*Metro Area average crash rates illustrated are for urban freeway junctions and urban freeway segments taken from MnDOT 2015 "Green Sheets".

Minnesota Highway Freight Program Application

12

RELEVANCY TO EAST VIKING BLVD ROAD RECONSTRUCTION PROJECT:

As part of the freight grant application for I-94, the WSB team provided a concise project description of improvements at the interchange with I-94/494/694 as well as on I-94 between the interchange and the eastern project limits at Woodbury Drive. In addition, the team outlined transportation benefits associated with constructing the project such as improving safety, increasing mobility, decreasing travel time between key origins and destinations, enhanced accessibility to nearby land uses and commercial/freight facilities, and provided benefits to the regional economy. The grant also addressed impacts the project had on social, economic and environmental resources. It is anticipated that the grant application for the Viking Blvd project will contain many similar requirements.

SIMILAR STREET RECONSTRUCTION PROJECTS

PROJECT NAME	CLIENT NAME	PROJECT		KEY STAFF	GRANT \$ AMOUNT ASSOCIATED W/PROJECT	CONSTR. COST	REFERENCE
		START DATE	END DATE				
East Viking Boulevard Reconstruction & Utility Improvements	City of Wyoming	May 2021	August 2021	M. Erichson, P.Hornby, K. Koscielak, M. Huber	-	\$1,250,000	Robb Linwood, City Administrator
2020 Street Improvements (Neighborhoods east of Kettler River Boulevard)	City of Wyoming	July 2020	July 2021	M. Erichson, K. Koscielak, J. Pearson, M. Huber	-	\$2,850,000	Robb Linwood, City Administrator
Fairview Avenue & Fairview Boulevard	City of Wyoming	August 2019	November 2019	M. Erichson, K. Koscielak, M. Huber	-	\$500,000	Robb Linwood, City Administrator
2018 Street Improvements (Pioneer, 260th, Indian)	City of Wyoming	December 2017	June 2019	M. Erichson, K. Koscielak, J. Corkle, M. Huber	\$1,000,000	\$1,800,000	Robb Linwood, City Administrator
Goodview Avenue & 250th Street Reconstruction	City of Wyoming	June 2017	November 2017	M. Erichson, K. Koscielak, M. Huber	-	\$1,900,000	Robb Linwood, City Administrator
2016 Street Improvements (Fondant, 245th)	City of Wyoming	August 2016	July 2017	M. Erichson, K. Koscielak, M. Huber	-	\$900,000	Robb Linwood, City Administrator
2015 Street Improvements (6 miles of Downtown neighborhood streets)	City of Wyoming	May 2015	June 2016	M. Erichson, K. Koscielak, M. Huber	-	\$4,150,000	Robb Linwood, City Administrator
Greenway Avenue Reconstruction	City of Wyoming	July 2014	July 2015	M. Erichson, K. Koscielak, M. Huber	-	\$1,900,000	Robb Linwood, City Administrator
2012 Street & Utility Improvement	City of Wyoming	August 2012	July 2013	M. Erichson, K. Koscielak, M. Huber	-	\$580,000	Robb Linwood, City Administrator
TH 61 Improvements (250th Street Intersection, Downtown Wyoming)	City of Wyoming	Multiple projects	Multiple projects	M. Erichson, N. Hentges	\$900,000	\$1,200,000	Robb Linwood, City Administrator
East Viking Bridge Replacement	City of Wyoming	Summer 2022	Fall 2022	M. Erichson, P. Hornby	\$268,000	\$620,000	Robb Linwood, City Administrator
TH 61 Improvements at 147th Street	City of Hugo	June 2010	April 2011	J. Kennedy, N. Hentges, M. Erichson	\$989,100	\$2,100,000	Bryan Bear, City Administrator
TH 61 Improvements at 130th Street	City of Hugo	July 2010	November 2010	J. Kennedy, N. Hentges, M. Erichson	\$390,000	\$850,000	Bryan Bear, City Administrator
CSAH 8 Water Reuse Project	City of Hugo	June 2022	September 2022	M. Erichson, P. Hornby, R. Theiler, K. Eckles	\$620,000	\$730,000	Bryan Bear, City Administrator
130th Street Improvements	City of Hugo	May 2019	July 2020	M. Erichson, K. Koscielak	-	\$2,650,000	Bryan Bear, City Administrator
Goodview Avenue Street Improvements	City of Hugo	August 2020	November 2020	M. Erichson, K. Koscielak	-	\$750,000	Bryan Bear, City Administrator
Oneka Lake Boulevard & Harrow Avenue Reconstruction	City of Hugo	June 2018	October 2018	M. Erichson, K. Koscielak	-	\$775,000	Bryan Bear, City Administrator
TH 7, Kings Point Road, CSAH 11 Improvements	City of Minnetrista	August 2013	July 2014	M. Erichson, A. Plowman	\$750,000	\$8,500,000	Mike Barone, City Administrator



Design/Engineering Strategy

Project Understanding

The City of Wyoming is requesting qualifications for engineering services related to its East Viking Blvd Road Reconstruction Project. WSB will work with city staff to: complete the site analysis, conceptual design, project feasibility including construction cost estimating, grant applications, design, bidding, provide construction administration and observation support, survey, and geotechnical and material testing services for the East Viking Blvd Road Reconstruction Project in accordance with MnDOT Standards and the city's standard specifications and detail plans.

WSB's experience working for the City of Wyoming, and our successful history of working on projects within the city, makes WSB the ideal candidate to complete the East Viking Blvd Road Reconstruction Project. WSB has successfully assisted the city in implementing many other Street and Utility Projects and is very familiar with the details necessary to complete a successful project. The project team has previously led several successful projects for the City of Wyoming that have required coordination with outside funding sources from DEED, MnDOT (Bridge Bonds and Cooperative Agreement Projects) and MnDOT State Aid, and will support the city in its efforts to coordinate funding from outside funding sources for this project.



Area Understanding Map



CURRENTLY BEING CONSTRUCTED

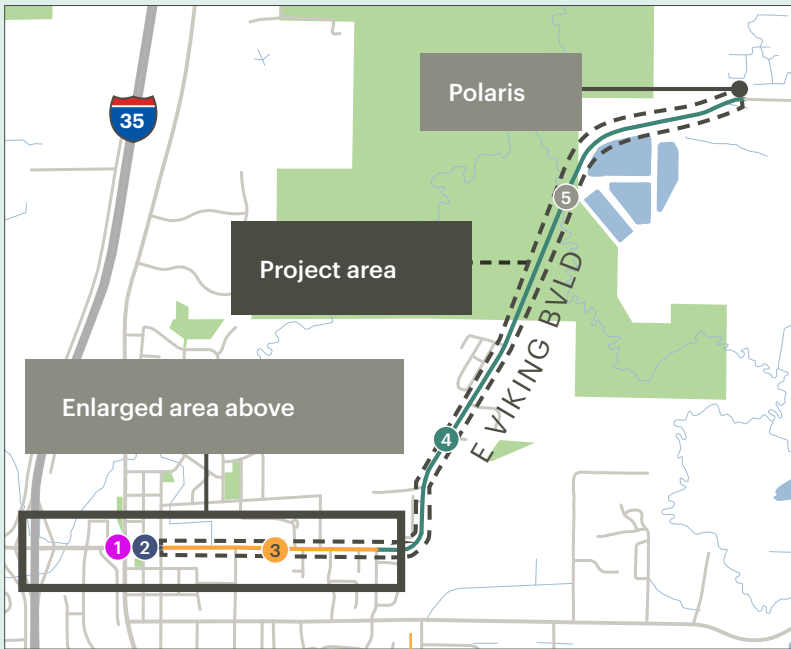
EAST PROJECT END ENLARGEMENT

1 FALLBROOK AVE TO FOREST BLVD

Sanitary sewer has been installed and upsized to accommodate future community growth. Pedestrian facilities will be added for improved walkability and access to the recently master planned Railroad Park and downtown area. A traffic signal has been pursued and added to the MnDOT project at TH 61 and Fallbrook Avenue.

2 FOREST BLVD TO FENWICK AVE

Sanitary sewer has been upsized to accommodate community growth, along with new traffic signal upgrades, which are to be implemented at the TH 61 and East Viking Boulevard intersection. ADA compliant pedestrian facilities are currently being added to both sides of East Viking Boulevard improving downtown walkability and access to the Sunrise River Prairie Trail and Railroad Park. Significant public engagement efforts related to projects components of this project such as access and detours were vital components to the success of this project.



OVERALL PROJECT AREA

PROJECT AREA



3 FENWICK AVE TO GLEN OAK DRIVE

East Viking Boulevard from Fenwick Avenue to Glen Oak Drive is currently an urban section roadway in need of significant improvements and upgrades. Roadway structure failures, drainage and lack of adequate pedestrian facilities are issues along this corridor. Significant opportunities to engage the public will be implemented to determine what this section of roadway can look like. Restructuring this section of roadway to its current dimensions or narrowing the roadway to eliminate parking and provide improved and expanded pedestrian facilities is one option that could be considered.



4 GLEN OAK DRIVE TO POLARIS INDUSTRIES

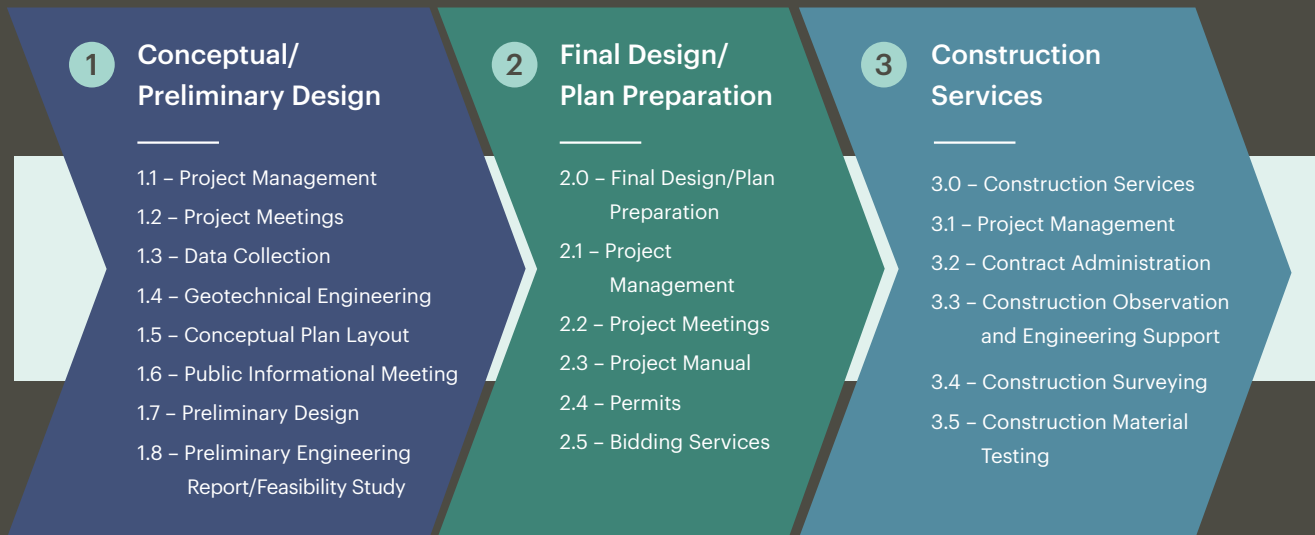
The portion of the roadway from Glen Oak Drive to the cul-de-sac at Polaris Industries is a rural section and is located in an environmentally sensitive area. Based on our Pavement Managment Plan, this section of the roadway is a great candidate for reclamation type of improvements.



5 BRIDGE REPLACEMENT

The bridge crossing the Sunrise River is in need of replacement. The project has already secured \$260,000 in State Bridge Bond Funds for the replacement of the bridge, which would need to be closely coordinated as a separate project or combined within this project. Coordination and discussions with Polaris, Chisago City, MnDOT, and Chisago County regarding this project have been ongoing for this project.

Plan Outline



TASK 1

Conceptual/Preliminary Design

1.1 – PROJECT MANAGEMENT

Project management is an essential task that WSB includes in each project to maintain an open line of communication between the City of Wyoming and the WSB team. Proper execution of this task allows us to monitor project progress in relationship to project budget, schedule and scope deviations for the Concept and Preliminary Design phase.

1.2 – PROJECT MEETINGS

WSB staff will schedule and attend a kick-off meeting with city staff, and the city council if necessary, to review project goals, schedules, and site conditions. This includes reviewing WSB's concept plan for changes and additions pertaining to road, trail, and sidewalk improvements.

Hold meetings with city staff weekly for concept layout and preliminary design refinement.

Project meetings with city staff and council to coordinate conceptual and preliminary design elements are key to developing a successful project.





1.3 – DATA COLLECTION

Initial underground data to be collected will be primarily based on a Gopher State One Call process. The utility location will request field marking ahead of surveying to confirm mapping data received. Following the locate call, WSB will contact each private utility company to inform them of the project and to confirm locations of individual private facilities within the project site. Other work performed and information to be collected will include:

Topographic survey – WSB will perform the design survey at this stage to create accurate base mapping and provide for accuracy as part of the concept and preliminary design. The design survey will be completed using conventional survey methods with invert verification of sanitary and storm sewer structures.

Base mapping – Base mapping will be created from the survey data collected. Information on private and public utilities will also be incorporated into the base map in order to identify potential conflicts at the preliminary design level. As an added benefit, base mapping and design will be created utilizing 3-D Civil Design in AutoCAD. WSB has developed design templates specifically for use in drafting and designing with the 3-D program. Those templates will be provided to the city, along with all base files for the project at no additional cost to the city.

Televising – Existing infrastructure will be televised to determine conditions to verify if any corrections are necessary.

1.4 – GEOTECHNICAL ENGINEERING SERVICES

A full geotechnical exploration will be conducted to evaluate soil conditions. This will allow for identification of areas that require correction as well as allowing for an appropriate pavement design.

1.5 – CONCEPTUAL PLAN LAYOUT

Based upon input from city council and staff, WSB will prepare a concept layout plan depicting the proposed improvements over current aerial photography of the project site.

The concept layout plan will include:

- Road alignment with and without on-street parking
- Sidewalk and trail improvements for consideration
- Review potential turn lane additions

1.6 – PUBLIC INFORMATIONAL MEETING

Once concepts have been developed, it is proposed to hold an informational meeting with property owners adjacent to the improvements to receive feedback on the concepts developed.

1.7 – PRELIMINARY DESIGN

WSB will complete a preliminary design based upon the selected concept layout, for all components included the project, which will serve as the basis for the preliminary engineering report (PER).



The preliminary design will address the following features in accordance with the city approved concept layout:

- Urban section road width
- Rural section improvements
- Option: Parking
- Option: No parking
- Comprehensive layout of sidewalk and trail facilities from Fenwick Ave to Glen Oak Dr
- Roadway pavement section consistent with geotechnical report
- Storm water collection system, overland flow systems and storage basins
- Erosion control
- Landscape features such as trees, planting areas, seating areas, as needed.
- Site restoration
- Right of way needs

1.8 – PRELIMINARY ENGINEERING REPORT/ FEASIBILITY STUDY

Based on approval of the preliminary design by city staff and council, WSB will prepare the Preliminary Engineering Report (PER) that will include the elements required under the U.S. Department of Commerce Economic Development Administration form ED900C, and the following. This will be the basis for the feasibility report that we develop for the public improvement process that follows State Statute Chapter 429.

- Report depicting existing conditions and proposed improvements, methods of construction and confirming the improvements are consistent with Form ED900C Section B.2
- Graphics depicting the general layout of proposed improvements and project beneficiaries (if any), consistent with Form ED900 B.9
- Drawings showing the existing and proposed project elements
- Indication of the proposed method of construction and number of construction contracts
- Detailed Engineer's opinion of probable project costs with breakdown per funding source per SF-424C
- Feasibility recommendation based upon the constructability of the proposed improvements
- Identification of required easements and right of way required for the project
- Identify agencies requiring permits for the project
- Provide anticipated project schedule
- Prepare assessment role

TASK 2

Final Design/Plan Preparation

2.0 – FINAL DESIGN/PLAN PREPARATION

Once the city council has approved the PER, Feasibility Study, and authorizes preparation of construction documents (plans and specifications) for the purpose of bidding, WSB will complete the final design of the project in accordance with the approved PER and Feasibility Study.

All elements of the Preliminary Design will be detailed in the Final Design, prepared as plans and specifications for the project. The construction plans will detail miscellaneous items necessary in a contract format for construction. The final design will include the following elements:

- Final Flexible Pavement design and typical section based on MnDOT R-Value (granular equivalent) design method.
- Stormwater collection system design for the improvements, including determination of drainage structure placement, number, pipe sizing for conveyance of a 10-year design storm, and storage basins designed to meet current volume retention for water quality and rate reduction requirements.
- Pedestrian facility improvements
- Right of way acquisition process (if necessary)

The final plan set will generally consist of the following plan sheets, as well as others necessary for bidding the project:

- Title sheet
- General project layout
- Statement of Estimated Quantities and notes
- Project tabulations (for storm sewer and earthwork)
- General construction notes
- General construction details
- Existing conditions and removals
- Site grading plan for stormwater storage basins (if any)
- Construction plan and profile sheets for:
 - Sanitary Sewer
 - Watermain
 - Storm Sewer
 - Streets
 - Trails
- Temporary and Permanent Erosion Control Plan
- Surface Water Pollution Prevention Plan (SWPPP)



Quantities will be calculated and tabulated on a bid proposal form that will be distributed with the plans and specifications for potential bidders to submit their individual bids.

2.1- PROJECT MANAGEMENT

Project management is included in the Final Design phase to continue maintaining an open line of communication between the City of Wyoming and the WSB team. We will continue execution of our project management process to monitor Final Design progress in relationship to project budget, schedule and scope deviations.

2.2 – PROJECT MEETINGS

WSB staff will schedule and attend project progress meetings with city staff, and the city council if necessary, to review project goals, schedules, and design elements. This includes reviewing WSB's Final plan for refinement and additions that may not be evident in the Concept and Preliminary Design phase.

WSB will hold meetings with city staff bi-monthly for concept layout and preliminary design refinement.

WSB will hold an informational meeting with property owners to review construction plans as we have traditionally done with our public improvements projects.

2.3 – PROJECT MANUAL

The project manual will be prepared as a special provision based on the city standard specifications for construction and will contain all contract documents relating to the project. The project manual will include special funding elements required to meet goals include labor compliance (State Prevailing Wage Rates), State Truck Rental Rates, Notice to bidders regarding bid rigging, prompt payment to subcontractors, State suspensions and debarments.

2.4 – PERMITS

Based on the nature of the construction and overall size of the project, the following permits will be prepared and submitted on behalf of the city:

- Minnesota Pollution Control Agency (MPCA)
– NPDES/SDS Construction Activity Permit.
This permit covers mandated erosion control procedures with construction disturbance areas greater than 1-acre in size.
- Submittal for funding agency review (if required)

2.5 – BIDDING SERVICES

Upon authorization from the city council to bid the project, WSB will provide bidding support services including submittal of the advertisement for bids to the official paper and trade publication, uploading plans to QwestCDN, provide digital plan and specification distribution to the city and contractors, and assist the city with electronic bidding. Our paperless document and bidding process save time in tabulation and identifying the lowest bids received, and it reduces errors made by contractors since the unit prices they enter in their bid is automatically totaled in the bid form.

Some agency funding programs may require hard copy plans plan and specifications. In this case, we will work with the city in reproduction and distribution process.

Bidding services also include responding to potential bidder questions, providing a final engineer's opinion of probable construction cost, attendance and leading electronic bids. WSB will review bids received and provide a letter of recommendation for contract award.

TASK 3

Construction Services

3.0 – CONSTRUCTION SERVICES

Once the city council has awarded the construction contract, WSB will provide the necessary construction services to meet city and funding agency requirements. Generally, we will provide project management, contract administration, on-site construction observation, survey staking, geotechnical construction materials testing, erosion and sediment control inspections and construction engineering support to the city, WSB staff and the contractor.

3.1 – PROJECT MANAGEMENT

Project management is included in the construction phase to continue an open line of communication between the City of Wyoming and the WSB team. We will continue execution of our project management process to monitor construction progress in relationship to project budget, schedule and scope deviations. Regular updates to residents and businesses will be provided by mail, website, and social media.



3.2 – CONTRACT ADMINISTRATION

Contract Administration components will include facilitation and attendance at the preconstruction conference, weekly meetings as necessary, and project construction documentation.



The project documentation that will be completed as part of these services will include:

- Notice to proceed
- Construction engineering support
- Change in construction status
- Authorizations to proceed with contract changes
- Change orders, if any
- Daily and weekly construction diaries
- Partial and final payment vouchers
- Material certification forms
- Item record accounts (quantity documentation)
- Field monitoring of labor compliance
- Project close-out documentation

Since project funding and grants have been identified, WSB will continue to be a valuable resource to the City of Wyoming as our team is familiar with state and federal requirements.

3.3 – CONSTRUCTION OBSERVATION AND ENGINEERING SUPPORT

WSB will provide one Construction Observer to be on-site for the duration of the project and we will provide a Senior Construction Observer along with an Assistant Construction Observer that will split time on the project. This does allow the Senior Construction Observer to be in charge of this project while also overseeing other city projects, reducing consulting costs in the city. This proposal assumes a 16-week construction duration, to substantial completion.

We estimate construction will begin in May of 2022, with a substantial completion date of September, 2022. Weather conditions may allow for earlier start dates or may require later start and completion dates, frost conditions, and seasonal roadway load restrictions.



The Construction Observer's responsibilities on the project include the following:

- Monitor contractor for compliance with plans and specifications
- Track quantities and material certifications
- Review Equal Employment Opportunity (EEO) and Labor Compliance requirements
- Coordinate surveying and staking
- Coordinate with utilities and the contractor for utility relocations
- Coordinate material sampling and testing to ensure compliance to the schedule of material controls
- Coordinate shop drawing submittals and design issues with engineers involved
- Monitor conformance with all applicable permit requirements
- Coordinate with city personnel on construction activities as needed
- Inspect traffic control and public safety
- Complete project documentation
- Regular interaction with public and answering their questions

Construction engineering support includes the involvement of the design engineer and team to provide support to the city, construction observation, and contractor staff to clarify plans, specifications, and contract items.



3.4 – CONSTRUCTION SURVEYING

WSB will provide survey support with a survey crew to address staking needs on the project. WSB's Survey Group is comprised of veteran crews that have extensive experience staking road and utility projects. Our crews are led by NSPS-ACSM Level III certified crew chiefs that are supported by an experienced instrument person. Our office survey staff will provide survey computation to the field staff with necessary support.

3.5 – CONSTRUCTION MATERIAL TESTING

WSB will provide material sampling and field-testing services for the project. We will specify concrete and bituminous materials are from a MnDOT certified producer. If necessary by the agency funding sources that producer plant inspections are required, WSB can provide this service, but we will contact MnDOT for plant services as a cost-effective measure since MnDOT will typically have staff at a plant during production hours, providing inspection for several projects. MnDOT does charge the city under the TA Agreement, but costs are reduced when there are multiple projects invoiced for the inspection services.

WSB staff will perform on-site sampling and testing in accordance with the schedule of materials control.

All concrete field tests will be done in conformance with current MnDOT (SALT) schedule of material controls and project specifications or as modified by the contract special provisions.

The material testing responsibilities on the project include the following:

- WSB will provide logs and records consistent with MnDOT policies.
- WSB will provide the necessary testing personnel and certified concrete testing equipment.
- Preliminary, final grading, and base reports
- Material testing certification, documentation and exception reports

3.6 – RECORD PLAN PREPARATION

Although not requested as a part of the RFP, WSB typically prepares project record plans in accordance with city record plan standards at the conclusion of the project.

Potential Modifications to the Project

The City of Wyoming can certainly just reconstruct East Viking Boulevard in its existing configuration, however many things have changed since the original roadway was constructed. It is no longer a county road as Chisago County turned the road back to the City of Wyoming once the roadway was no longer a through roadway serving a county function. This occurred once Polaris Industries had made arrangements to have this roadway end with cul-de-sacs at either side of their property. This project gives the City of Wyoming the opportunity to engage the public along this corridor and discuss ideas on what the reconstructed roadway will look like. Staff and City Council have had numerous discussions related to speed concerns, road conditions, and inadequate pedestrian facilities.

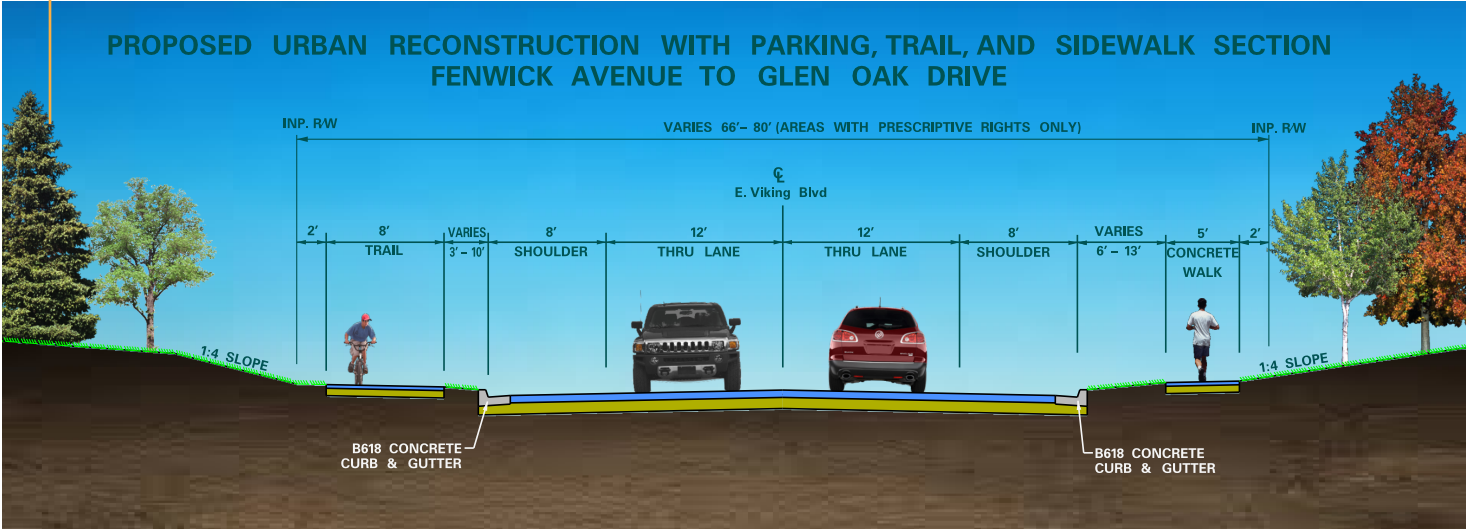
Intent of Experience/Features of Conceptual Plan

In the following sections, conceptual typical sections are shown to show some initial thoughts about what the urban and rural portions of the corridors could look like.

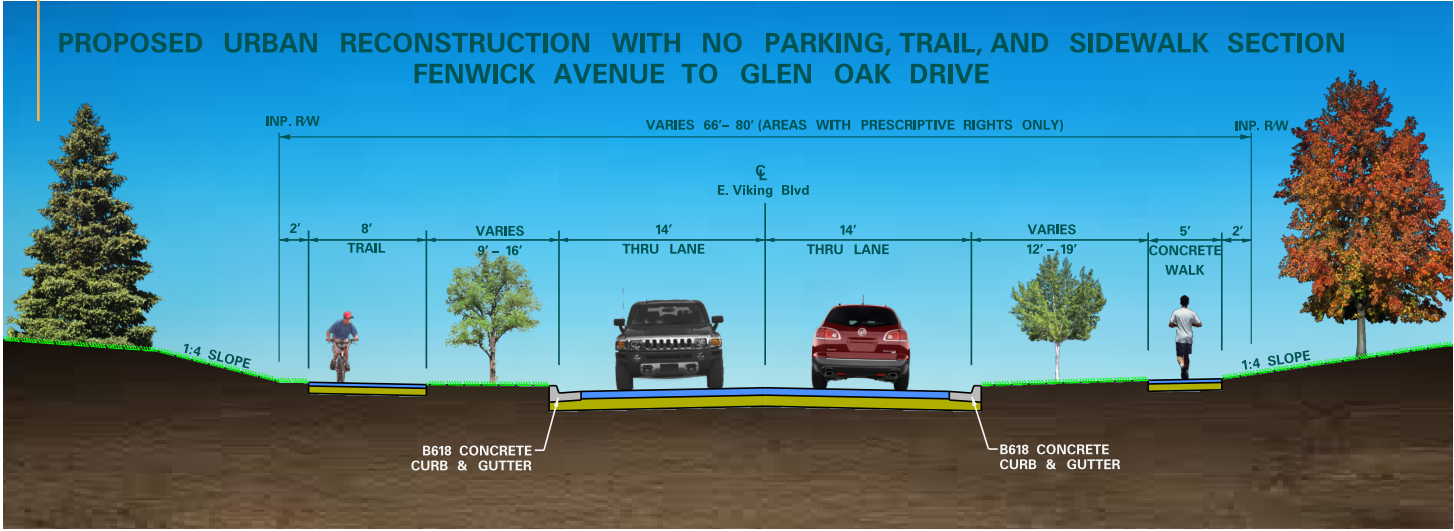
The first typical section (Fenwick Avenue to Glen Oak Drive) maintains the roadway width that includes two drive lanes and a parking lane on both sides. Existing sidewalks exist only for a portion of the corridor and they are not ADA compliant. Staff understands the city's desire to improve pedestrian facilities in the community and this project offers a great opportunity to improve access to downtown Wyoming, Railroad Park, and the Sunrise River Trail. A bituminous path can be added and is shown on one side of the roadway with a concrete walk shown on the other. The addition of turn lanes can also be evaluated at key intersections.

The second typical section (Fenwick Avenue to Glen Oak Drive) narrows the roadway to eliminate the on-street parking. This can serve as traffic calming and reduce speeds along this corridor. It also provides for greater flexibility in trail and sidewalk placement to limit impacts to surrounding properties as the right of way varies from 66-ft to 80-ft, with some areas only having prescriptive rights. The addition of turn lanes can also be evaluated at key intersections.

The rural section of the roadway (Glen Oak Dr to Polaris Industries) is proposed to remain rural and is a great candidate for a reclamation type of improvement. This will strengthen the roadway foundation and address the causes of the pavement distress we have identified.



TYPICAL SECTION | EAST VIKING BOULEVARD RECONSTRUCTION | WYOMING, MN



TYPICAL SECTION | EAST VIKING BOULEVARD RECONSTRUCTION | WYOMING, MN

When facing large and complex projects with multiple stakeholders, it is imperative that your schedule, costs, and risks are clearly outlined and understood. WSB's project controls service will gather and manage data and form analytical processes to help you predict and understand the intricacies of your project. Our skilled team can equip you with the information and resources needed to positively influence project schedules and budgets.

Additionally, we understand that staff relies on their consultant to provide not only prompt responses to inquiries, but also accurate and reliable information for developing project budgets. At WSB, our project controls practices include:

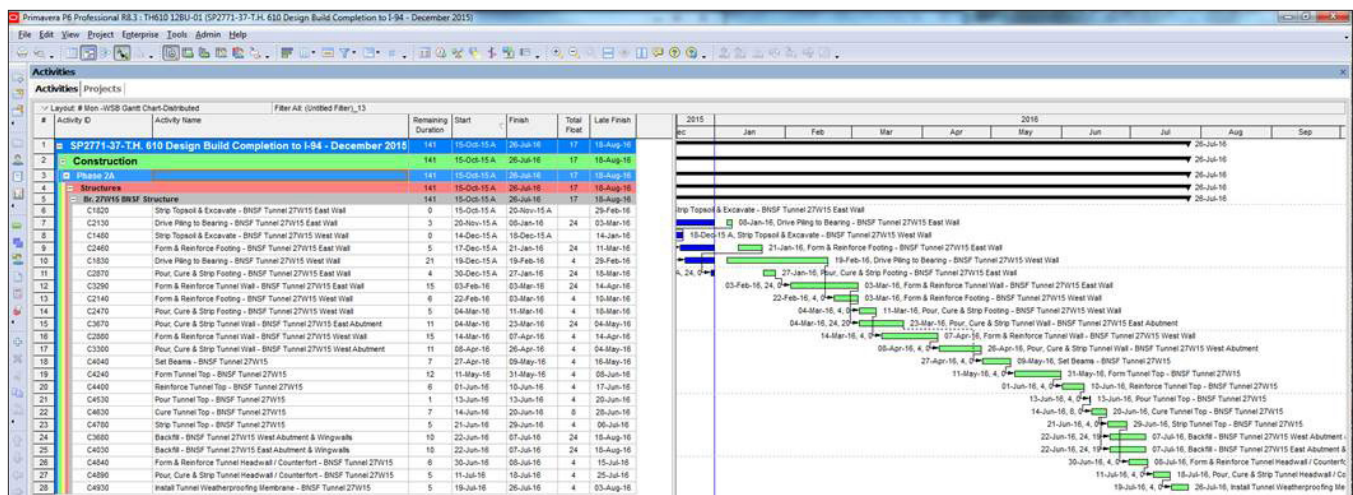
1. Budget and scope management: A systematic approach to managing budgets and scope to maintain control of the overall budget.
2. Schedule management: Utilizing technology and the maintenance of schedules allows for effective use of scenario analysis and trade-off assessments which identify alternative solutions.
3. Change management: A timely resolution of issues as they arise is critical to effectively managing change.
4. Independent technical reviews: Technical reviews verify the integrity of design outside of the design team.

92 % OF PROJECTS COMPLETED
PRIOR TO THEIR SPECIFIED
COMPLETION DATES.

THERE WAS AN AVERAGE OF **SIX BIDDERS** PER PROJECT; SEVERAL PROJECTS HAD MORE THAN 10 BIDDERS.

THERE WAS AN AVERAGE OF **LESS THAN 0.5%** OF CHANGE ORDERS ASSOCIATED WITH EACH PROJECT.

97 % OF CONSTRUCTION COSTS WERE **BELOW** THE ORIGINAL ESTIMATE.



P6 SCHEDULE USED TO COMMUNICATE PROJECT PLAN, SCHEDULE, BUDGET, AND PROGRESS.

Quality Control Plan

A quality assurance plan will be developed under the guidance of Mark Erichson, PE. Mark's extensive experience in roadway designs as well as construction inspections makes him well suited to oversee development and implementation of a beneficial QA/QC plan for projects awarded to the WSB team. Mark has experience working on projects within the City of Wyoming as well as federal and state aid projects where he fully understands documentation used in the construction records process. Project-specific quality management plans will be implemented to define the processes and procedures that the project team will perform. Intention of the quality management plan will be to make certain that activities are accomplished and documented throughout duration of the project, guaranteeing that deliverables meet or exceed the City of Wyoming's expectations and requirements.

QUALITY MANAGEMENT PLAN WILL CONSIST OF THE FOLLOWING SECTIONS:

Project objectives, scope, and hours: This section will include the project description, contractor schedule, and consultant requirements. This section will also include scope of work and hours budgeted for each task.

Staff responsibilities and schedules: This section will breakdown scope and hours and assign staff that will be responsible for each task. This section will be reviewed weekly and updated throughout duration of the project.

Inspection and testing plan: This section will include a list of bid items that will need to be inspected with a checklist of inspection procedures for each bid item. It will also include a list of certifications needed for bid items and/or material testing requirements and frequencies.

Construction documentation requirements: This section will include a list of all forms and paperwork needed for the project. This section will specifically describe project filing system that will be contained in three-ring binders.

Project kickoff meeting will be held to review project requirements and quality management plan. After this review, copies of the quality management plan will be given to team members so everyone understands their

responsibilities. Quality control/quality assurance will be a continuous part of our daily routine. Our team's familiarity with each other coupled with our close regional proximity to each other with local offices will enable all of our staff to maintain excellent communicating regarding all aspects of any of these projects.

Two project files will be maintained throughout duration of a project. One file will remain in the office and a digital file will be designated as "Field File." Originals will be kept in the office file with copies to be filed digitally in the Field File. Files will be checked at end of week or beginning of following week to verify that both are updated with previous week's documentation. By maintaining office files correctly, by end of project the office files will be organized and in a condition ready for final paperwork to be completed and added to be submitted to the City of Wyoming.

Office files will be reviewed by WSB staff not having a direct role in project administration periodically throughout the project and in-depth at the end of the project to verify that final paperwork is complete and that any narratives can be understood by someone not familiar with day-to-day activities of the project.



2021 Rate Schedule

	BILLING RATE/HOUR
PRINCIPAL ASSOCIATE	\$154 - \$197
SR. PROJECT ENGINEER SR. PROJECT MANAGER	\$154 - \$197
PROJECT MANAGER	\$137 - \$152
PROJECT ENGINEER GRADUATE ENGINEER	\$92 - \$148
ENGINEERING TECHNICIAN ENGINEERING SPECIALIST	\$59 - \$148
LANDSCAPE ARCHITECT SR. LANDSCAPE ARCHITECT	\$71 - \$152
ENVIRONMENTAL SCIENTIST SR. ENVIRONMENTAL SCIENTIST	\$59 - \$147
PLANNER SR. PLANNER	\$71 - \$152
GIS SPECIALIST SR. GIS SPECIALIST	\$71 - \$152
3D VISUALIZATION	\$85 - \$130
CONSTRUCTION OBSERVER	\$95 - \$121
SURVEY	
ONE-PERSON CREW	\$149
TWO-PERSON CREW	\$196
THREE-PERSON CREW	\$211
OFFICE TECHNICIAN	\$53 - \$94

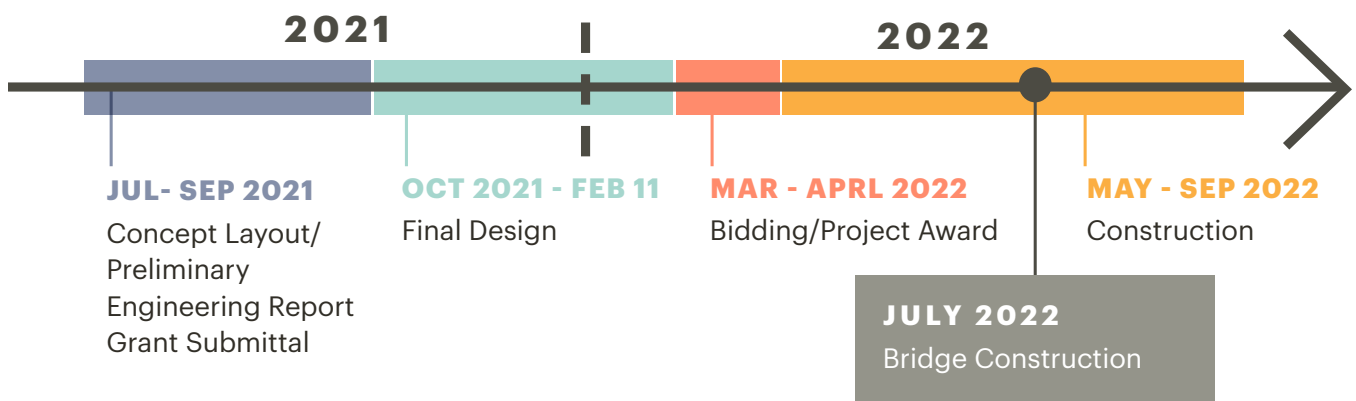
Costs associated with word processing, cell phones, reproduction of common correspondence, and mailing are included in our hourly rates. | Vehicle mileage is included in our billing rates [excluding geotechnical and construction materials testing (CMT) service rates]. Reimbursable expenses include costs associated with plan, specification, and report reproduction; permit fees; etc. | Multiple rates illustrate the varying levels of experience within each category. | Rate schedule is adjusted annually.



Preliminary Engineering Report & Scope of Services

Per the City of Wyoming, the RFQ will not be asking firms to provide an ED-900C.

Schedule



Warranty Information & Guarantees

Warranty Inspection

WSB will conduct a warranty review of the project with city staff and prepare a letter of final acceptability prior to the expiration of the warranty period. Along with the final acceptability letter, WSB will include information regarding project construction and materials testing for the city's project file and potential future reference.

Optional Information: Added Value



Grants & Funding

WSB is ideally suited to develop the grants and funding strategy along with other applications for this project. We have a proven success securing grants on similar projects and in fact, over the past five years, WSB has obtained over \$46M in grants for clients for transportation projects. This includes a \$1M award for the City of Wyoming's reconstruction of Pioneer Trail through MnDOT's LRIP program. These funds have allowed cities, counties and the state to implement needed transportation improvements across Minnesota, including in Wyoming.

PROJECT NAME	CLIENT	GRANT/FUNDING PROGRAM NAME	ADMINISTERING AGENCY	AMOUNT REQUESTED	DATE SUBMITTED	AMOUNT RECEIVED
I-94 Eastbound Lane Enhancement Project	MnDOT Metro	MHFP	MnDOT	\$8,000,000	9/28/2020	\$8,000,000
TH 252 & 66th Avenue Interchange	Brooklyn Center	MHFP (MnDOT)	MnDOT	\$10,000,000	8/30/2017	\$10,000,000
TH 252 Pedestrian Overpass at 70th Avenue	Brooklyn Center	Regional Solicitation - Multi-Use TAP	Met Council	\$1,902,640	7/11/2016	\$1,902,640
TH 252 / 66th Ave Interchange	Brooklyn Center	Regional Solicitation - STP Expansion	Met Council	\$7,000,000	7/11/2016	\$7,000,000
Cliff Road Trail Project	Burnsville	Regional Solicitation - Multi-Use TAP	Met Council	\$676,000	7/14/2016	\$676,000
Twin Lakes Road Extension	Elk River	Region 7W Local Federal Candidate Project Solicitation - STP	MnDOT	\$2,000,000	1/2/2019	\$2,000,000
77th Street Extension Underpass	Richfield	Regional Solicitation - STP Expansion	Met Council	\$7,000,000	7/14/2016	\$7,000,000
Dakota-Edgewood Trail Bridge Crossing	Louis Park	Regional Solicitation - Multi-Use TAP	Met Council	\$2,918,400	7/15/2016	\$2,918,400
CSAH 25-Beltline Pedestrian Improvements	Louis Park	Regional Solicitation - Pedestrian TAP	Met Council	\$560,000	7/15/2016	\$560,000
Pioneer Road Reconstruction	Wyoming	LRIP	MnDOT	\$1,000,000	11/3/2017	\$1,000,000
Airport Road Paving	Laketown Township	LRIP	MnDOT	\$750,000	12/1/2017	\$750,000
Thief River Falls Mark Boulevard Truck Bypass	Pennington County	TEDi	MnDOT/DEED	\$1,000,000	9/15/2017	\$1,000,000
Thief River Falls Mark Boulevard Truck Bypass	Pennington County	TED	MnDOT/DEED	\$1,000,000	9/15/2017	\$1,000,000
TH 13 and Dakota Avenue Freight Access & Mobility Project	Scott County	TED	MnDOT/DEED	\$5,500,000	9/6/2019	\$2,000,000
Gull Lake Lane & Squaw Point Road	Gull Lake	LRIP	MnDOT	\$202,000.00	3/3/2021	\$202,000
Total						\$46,009,040

LRIP - Local Road Improvement Program

MHFP - MN Highway Freight Program

STP - Surface Transportation Program

TED - Transportation Economic Development Program

TEDi - Transportation Economic Development Infrastructure Program

TAP - Transportation Alternatives Program

Public Engagement

Successful projects implement designs developed with the community through intentional and inclusive engagement.



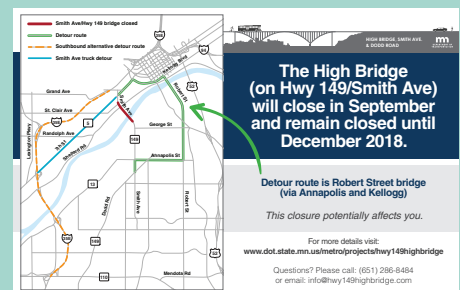
We collaborate with community members and stakeholders on project details and customize inclusive public engagement events that build understanding and mitigate stakeholder uncertainty. Success means more productive public participation, quicker buy-in and less uncertainty around projects.

WSB utilizes a variety traditional and innovative public engagement tools to facilitate public engagement. Our plan for public engagement is built on the idea that success begins with a plan. Through collaboration with project sponsors, team members, and key stakeholders, we identify and document engagement goals, success criteria, project decision-making, key messages, and conduct stakeholder analysis. This data is used to select the appropriate engagement tools and techniques to use at the optimal time to accomplish the engagement goals and project goals.

At a base level all built transportation projects result in temporary or permanent changes in access or travel patterns and people are typically hesitant to embrace change. A thoughtfully considered engagement plan provides opportunities to communicate the project's benefits, reduce public uncertainty, and enable project staff to hear from and learn from the lived experiences in the community. The WSB public engagement team uses visually appealing – easy to understand materials to gather community input.

Our public engagement services include:

- Online interactive engagement
- Focus groups
- Open houses
- Community events
- Social media campaigns
- Stakeholder meetings
- Community cafes
- Pop-up engagement
- Construction newsletter press releases





Appendix



Resumes

THIS SECTION CONTAINS THE
FOLLOWING RESUMES:

Mark Erichson, PE
PROJECT MANAGER

Paul Hornby, PE
PROJECT ENGINEER

Kendra Fallon, PE
WATER RESOURCE ENGINEER

Mike Huber
CONSTRUCTION QUALITY CONTROL

Jack Corkle, PTP, AICP
GRANTS & FUNDING SPECIALIST

Mary Gute, AICP
GRANTS & FUNDING SPECIALIST

Dan Pfeiffer
PUBLIC ENGAGEMENT



Mark Erichson, PE

PROJECT MANAGER



Mark is a Principal and Senior Project Manager with over 25 years of experience in municipal and civil engineering projects including streets, storm sewers/stormwater management, water distribution systems, sanitary sewer systems, rate studies, capital improvement planning, environmental compliance, asset management, site grading, park improvements, development review, and municipal State Aid systems. His responsibilities include the design and/or preparation of project plans, specifications, construction management, engineer estimates, and permitting. Mark is currently the City Engineer for the City's of Wyoming and Hugo. Additionally, he is a Senior Project Manager for the City of Lakeville as well as the May Township Engineer.

SERVICE GROUP:
Municipal

REGISTRATION:
Professional Engineer

MN #40886

EDUCATION:
Bachelor of Science, Civil
Engineering, University of
Minnesota, 1997

2020 Street Improvements (Neighborhoods West of Kettle River Boulevard) | Wyoming, MN

CLIENT: CITY OF WYOMING

PROJECT DURATION: 2020 - CURRENT

This project involved the full reconstruction of deteriorating roadways. Existing roadways were both urban and rural sections with all roadway being reconstructed to urban sections. Innovative stormwater management practices were required to meet stormwater management rules with major drainage improvements required through the project areas. Minor sanitary sewer and watermain upgrades were also accomplished with this project. The project involved 113 assessable properties and required active public engagement related to improvements made and access during construction. Total construction cost for this project was \$2,800,000.

130th Street and Utility Improvements | Hugo, MN

CLIENT: CITY OF HUGO

PROJECT DURATION: 2019 - 2020

The 130th Street Improvement Project involved the expansion and full reconstruction of 130th Street from Highway 61 to Goodview Avenue. This rural section roadway was converted to and urban section roadway. The project was designed to accommodate access to a new residential development totaling nearly 400 units with accommodations being made for sanitary sewer, watermain, and storm sewer facilities to serve the development. Right of way acquisition was required for the improvements as the roadway included a roundabout, widening, realignment, and inclusion of an 8-ft pedestrian trail. The total construction cost for this project was \$2,700,000.

2018 Street Improvement Project (Pioneer Road, 260th Street, Indian Trail) | Wyoming, MN

CLIENT: CITY OF WYOMING

PROJECT DURATION: MAY 2018 - NOV 2018

This project involved full reconstruction of roadways, minor realignment of Pioneer Road, widening of Pioneer Road to meet MSA standards and better accommodate pedestrians choosing to walk/bike along the roadway, installation of driver feedback signs, and innovative stormwater management practices. WSB grant writers were successful in the Local Road Improvement Program grant process, securing \$1,000,000 for the City of Wyoming. Construction costs were \$1,800,000.



Paul Hornby, PE

PROJECT ENGINEER



Paul has 34+ years of experience in civil engineering projects, with experience in municipal and structural engineering. His city engineering experience includes a variety of communities including Shorewood, Minnetrista, Forest Lake (12 years), Scandia, Grant, May Township and Grant Township. He is experienced in a full range of projects that include preliminary and final design for new and reconstruction of utility and street improvements, storm water drainage design, roadway layout and design, pavement management, MS Chapter 429 assessment process, administrative city engineer services, Minnesota state aid planning, design and administration, capital improvement planning, redevelopment planning and implementation, surveying, development plat/plan review, and agency correspondence. Paul has experience in designing more than 30,000' of pressure sewer and watermain projects using trenchless technologies.

SERVICE GROUP:

Municipal

REGISTRATION:

Professional Engineer

MN #23359

TX #130760

EDUCATION:

Bachelor of Civil
Engineering, University of
Minnesota, 1986

MEMBERSHIPS &

RECOGNITIONS:

American Public Works
Association, Minnesota
Chapter

City Engineers
Association of Minnesota
(Specifications Committee
Chair, past Conference
Planning Committee
member)

East Viking Boulevard Trunk Utility Improvements | Wyoming, MN

CLIENT: CITY OF WYOMING

PROJECT DURATION: AUG 2020 - CURRENT

This project included the construction of trunk sanitary sewer in East Viking Boulevard, with half the project within MnDOT TH 61 and the remaining half of the project on the City portion of the roadway. The project effort required close coordination with MnDOT due to their trunk highway improvement project scheduled immediately after the City project completion. The trunk sewer project included the removal and replacement of a 12-inch diameter sewer with an 18-inch diameter sewer between Fallbrook Avenue and Fenwick Avenue. The project completes a multi-year trunk sewer improvement to provide additional capacity for future City growth. Along with the trunk sewer improvements, the project included reconstruction of East Viking Boulevard from Forest Boulevard to Fenwick Avenue. Reconstruction included rehabilitation of storm sewer and the removal and replacement of curb and walks, reconstructing to meet ADA requirements.

Veterans Memorial Boulevard Improvements | Andover, MN

CLIENT: CITY OF ANDOVER

PROJECT DURATION: 2018 - 2020

The City of Andover retained WSB and Paul as the Project Manager for an extension of a new State Aid funded segment of Veterans Memorial Boulevard between Nightingale Street and Tower Drive. The project in scope included preliminary and construction surveys, concept layout/preliminary design, preparation of construction documents, agency permitting and coordination, construction administration and management. The project improvements were coordinated with a new city public works facility requiring enhanced pavement design, trail extension, watermain extension, storm sewer, and storm water retention in a landlocked basin. The project construction was completed for \$1.1M with indirect costs within MnDOT State Aid reimbursement limits.



Kendra Fallon, PE

WATER RESOURCE ENGINEER



Kendra is a Project Engineer with over four years of water resources engineering experience. Kendra has experience with hydrologic and hydraulic modeling and water quality modeling, pond restoration, storm sewer design, watershed delineation, interpreting and reviewing for City stormwater requirements, and writing state and local agency permit applications. She has experience working with a variety of software including HydroCAD, GIS, P8, MIDS Calculator, Civil 3D and all Microsoft Office programs to help meet and exceed clients' expectations.

SERVICE GROUP:

Water Resources

REGISTRATION:

Professional Engineer

MN #58929

EDUCATION:

Masters of Science in Civil Engineering, emphasis in Environmental Engineering, University of Minnesota - Twin Cities, 2017

Bachelor of Geoengineering, University of Minnesota - Twin Cities, 2015

Elm Road Area Street and Utility Improvements | Maple Grove, MN

CLIENT: CITY OF MAPLE GROVE

PROJECT DURATION: MAY 2020 - DEC 2021

Kendra was the lead water resource engineer for the design of the storm sewer and stormwater management BMPs for the construction of Elm Road. The project consisted of the conversion of approximately one mile of the existing gravel Elm Road to a urban section roadway. Storm sewer for the project was required to meet State Aid Standards and needed to be designed to tie into the adjacent development's proposed storm sewer system. A combination of filtration basins and ponds were designed to meet stormwater management requirements set by the MPCA, Elm Creek Watershed Management Organization and the City of Maple Grove.

River Park Improvements | Brooklyn Park, MN

CLIENT: CITY OF BROOKLYN PARK

PROJECT DURATION: MAR 2019 - JUL 2021

The River Park Improvements project included redesigning large aspects of River Park which lies along the Mississippi River within the City of Brooklyn Park. Kendra helped design the stormwater improvements for the park which included a large stormwater pond to provide water quality to roughly 300 acres of the City which was previously untreated prior to the discharging to the Mississippi River. The project also included reconstructing the outfall to the Mississippi River which had been slowly eroding and contributing to sediment loading to the river. Kendra wrote the application for the Clean Water Fund Grant which secured \$250,000 in funding for the project in addition to taking the lead in getting the project permitted with the local watershed district and the MnDNR.

2020 Pond Cleaning | West St. Paul, MN

CLIENT: CITY OF WEST ST. PAUL

PROJECT DURATION: JUN 2019 - JUN 2021

This project included analyzing survey data to determine the cost/benefit ratio for various excavation amounts within numerous City owned stormwater ponds and providing recommendations to the City based on those cost/benefit ratios. Once the scope of work was determined with the City, Kendra led the design of the pond cleanout project including drafting construction plans in CAD and writing the technical specifications. During construction, Kendra was in charge of observation, tracking quantities and working through questions with the contractor.



Mike Huber

CONSTRUCTION QUALITY CONTROL



Mike has over 30 years of experience in the civil engineering and public works fields. He has worked with MnDOT and WisDOT on numerous utility and transportation projects. He has 25 years of experience as Project Coordinator/Inspector on municipal projects for the Cities of North Branch, Hugo, Lino Lake, Lakeville, Shakopee and Wyoming. He has been involved with plan review and specifications writing for overall conformance to city standards. Mike excels at construction inspection, client communication, and project management.

SERVICE GROUP:

Construction Services

MNDOT CERTIFICATIONS:

Erosion/Sediment Control
Site Management

Grading and Base I

Concrete Field I

Concrete Field II

Bituminous Street I

Bituminous Street II

Aggregate Production I

Certified Landscape
Specialist

Signal/Lighting Installation

EDUCATION:

Civil Technology Degree,
St. Paul Technical College,
1992

2020 Street Improvements | Wyoming, MN

CLIENT: CITY OF WYOMING

PROJECT DURATION: 2020 - CURRENT

2019 Hemingway Ave Extension | North Branch, MN

CLIENT: CITY OF NORTH BRANCH

PROJECT DURATION: 2019 - CURRENT

2020 399th Street and Utility Improvements | North Branch, MN

CLIENT: CITY OF NORTH BRANCH

PROJECT DURATION: 2020 - CURRENT



Jack Corkle, PTP, AICP

GRANTS & FUNDING SPECIALIST



Jack has utilized her technical writing skills and understanding of funding sources to secure well over \$120 million for her clients and their projects during her career. Over the past 20 years, she has prepared numerous regional, state and federal grants for a variety of projects. Successful projects have included roadway, highway, transit, trail/sidewalk, and safe routes to school applications.

Jack has played a wide variety of roles in the grant process that include preparing grants from start to finish, completing technical analyses and completing technical writing. She is also skilled at reviewing and editing the work of others, identifying strong candidate projects and overseeing the application process for multiple projects. Jack has worked with committees to improve the grant development process and questions asked for the Twin Cities regional solicitation.

SERVICE GROUP:

Transportation

REGISTRATIONS:

Professional Transportation
Planner # 111

American Institute of
Certified Planners (AICP)

EDUCATION:

Master of Planning,
University of Minnesota,
1999

Bachelor of Arts in Political
Science and Public
Administration, Augustana
College, 1996

2020 CORRIDORS OF COMMERCE PROGRAM (MNDOT)

- I-94 Expansion in Woodbury (MnDOT)

2019 REGION 7W SURFACE TRANSPORTATION PROGRAM (MNDOT)

- Twin Lakes Road Extension and TH 10
Intersection Improvement (City of Elk River)

2018 METROPOLITAN COUNCIL REGIONAL SOLICITATION

- 7th Street and 57th Avenue Trail
Connections (Fridley)

2017 MNDOT LOCAL ROADWAY IMPROVEMENT PROGRAM (LRIP)

- Airport Road (Laketown Township/Carver
County)
- Pioneer Road (Wyoming)

2017 MNDOT MINNESOTA HIGHWAY FREIGHT PROGRAM

- TH 252 and 66th Street Interchange
(Brooklyn Center)

2017 MNDOT TRANSPORTATION ECONOMIC DEVELOPMENT PROGRAM (TED)

- CSAH 16 and TH 32 Intersection
(Pennington County)

2017 MNDOT TRANSPORTATION ECONOMIC DEVELOPMENT INFRASTRUCTURE PROGRAM (TEDI)

- CSAH 8 Corridor (Pennington County)

2016 METROPOLITAN COUNCIL REGIONAL SOLICITATION

- TH 252 and 66th Street Interchange
(Brooklyn Center)

- TH 252 Pedestrian Overpass (Brooklyn Center)
- TH 169 and County Road 14 (assisted with
portions of the application) (Scott County)
- 77th Street Underpass of TH 77 (Richfield)
- Dakota-Edgewood Trail Bridge Crossing
(St. Louis Park)
- Cliff Road Improvement Trail (Burnsville)
- Beltline Boulevard Pedestrian
Improvements (St. Louis Park)

2016 TIGER APPLICATION (ASSISTED WITH PORTIONS OF THE APPLICATION)

- TH 169 Interchange and Overpass Project
(Scott County)

2014 METROPOLITAN COUNCIL REGIONAL SOLICITATION

- West Moore Lake Trail and Bicycle Lanes
(Fridley)
- Mississippi River Regional Trail (Anoka
County)

2014 AND 2013 DNR TRAIL GRANTS

- Melrose Trail
- Coon Rapids Trail
- Lonsdale Trail
- Mahtomedi Trail

2013 CIMS GRANT

- US 10 and CSAH 83 Interchange (Anoka
County)
- TH 23 Pedestrian Bridge and Trail and
Intersection Improvements (Marshall)

2013 HSIP GRANT

- St. Anthony Sidewalk and Traffic Signals

2013 SAFE ROUTES TO SCHOOL GRANT

- St. Anthony



Mary Gute, AICP

GRANTS & FUNDING SPECIALIST



Mary has 20 years of progressively complex transportation planning and project management experience, gained from working on a variety of transportation projects for modes including roads/bridge, transit, and trails. Several these projects have included environmental documentation considerations – either pre-NEPA, or through NEPA and/or MEPA processes. She is a committed team leader, team member, and collaborator who ensures each step in a project is completed.

SERVICE GROUP:

Transportation

REGISTRATION:

American Institute of
Certified Planners (AICP)
No. 019726

EDUCATION:

M.S. Urban and Regional
Planning, University of
Iowa, 2001

M.P.A. Public
Administration, Texas State
University, 1999

B.A. Anthropology /
Environmental Studies,
Iowa State University, 1994

Project Funding Applications | Minnesota

CLIENT: VARIOUS

PROJECT DURATION: 2016 – PRESENT

Mary has led development and submittal of many competitive regional, state, and federal grant applications for a variety of transportation projects. Since starting to write funding applications in 2015, Mary has led grant application efforts for approximately a dozen winning funding applications which has yielded more than \$45M in project funding for clients. Programs for which Mary has written successful grant applications include: Highway Safety Improvement Program (HSIP); Regional Solicitation Program; Local Road Improvement Program (LRIP); Transportation Economic Development Program; and Minnesota Highway Freight Program (MHFP). She's also led development of funding applications for these federal programs: TIGER, INFRA, and BUILD grants, as well as the state Corridors of Commerce program.

Mary is adept at communicating with a wide range of technical experts and stakeholders in order to access the information needed to prepare successful funding applications. This skill set, along with strong writing skills yield applications that are easy to understand while providing compelling cases for funding.



Dan Pfeiffer

PUBLIC ENGAGEMENT



Dan is experienced in developing and implementing public engagement plans that establish and manage decision-making expectations. He believes the community's needs and aspirations should be reflected in project outcomes. By clearly defining and communicating the community's role in decision-making the project can reduce misunderstandings and minimize uncertainty. He has been leading teams and managing complex projects for the last 12 years. Dan was a team leader and operations assistant in the Army and Minnesota Army National Guard, and has 10 years in public engagement, primarily as public agency staff, on light rail transit projects in the Twin Cities. Dan has completed the International Association of Public Participation's Foundations in Public Participation, the National Transit Institute's Public Involvement in Transportation Decision-making courses.

SERVICE GROUP:

Public Engagement

EDUCATION:

Masters in Public Policy and Leadership, University of St. Thomas, 2012

Bachelors in Political Science, University of Minnesota, 2010

MEMBERSHIPS & RECOGNITIONS:

International Association for Public Participation (IAP2) USA Midwest Chapter Board Member

*Work done prior to WSB

Birch Street CSAH 34 | Lino Lakes, MN

CLIENT: ANOKA COUNTY

PROJECT DURATION: AUG 2019 - CURRENT

CSAH 34 is an existing undivided two-lane roadway not in compliance with county access management guidelines. Preliminary design includes adding two roundabouts near an elementary school and median. Dan is leading WSB's public engagement during design including; developing public engagement plans, working with stakeholders to identify and resolve issues, and developing measures to minimize and/or mitigate impacts.

Oklee Sidewalk Improvements | Oklee, MN

CLIENT: RED LAKE COUNTY

PROJECT DURATION: JAN 2020 - CURRENT

Sidewalks along CSAH 53 and CSAH 22 in the City of Oklee (population 422) were last reconstructed 20 years ago. Dan is leading WSB's public engagement during the design of ADA improvements. The shift from in-person to distanced engagement led to a booklet mailer with survey of three design alternatives for the community to consider.

Central Corridor LRT Project | Minneapolis, MN*

CLIENT: METROPOLITAN COUNCIL/METRO TRANSIT

PROJECT DURATION: OCT 2010 - JAN 2013

Central Corridor LRT (METRO Green Line) is a \$957 million 11-mile light rail transit line connecting downtown Minneapolis and downtown St. Paul, Minnesota. The line runs along University Avenue for much of its length and serves destinations including the State Capitol, St. Paul's Midway area, and the University of Minnesota's Minneapolis campus. Dan conducted public engagement during construction including; public meetings, responding to construction issues and concerns, and working with individual property and business owners to minimize impacts.



**■ PROFESSIONAL SERVICES FOR
EAST VIKING BLVD ROAD RECONSTRUCTION**

City of Wyoming, Minnesota

June 25, 2021

WiDSETH

Tim Houle PE

Project Manager | Vice President

phone: 218.316.3646

Tim.M.Houle@widseth.com

6641 Forest Lake Blvd

Forest Lake, MN 55025

■ **TABLE OF CONTENTS**



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**A PROJECT'S SUCCESS IS MEASURED BY THE RELATIONSHIPS
BUILT AND VALUE OF THE SERVICES PROVIDED**

Forest Lake

6641 Lake Blvd

PO Box 37

Forest Lake MN 55025-0037

651.464.3130

ForestLake@Widseth.com

Widseth.com

To: City of Wyoming
26885 Forest Blvd
Wyoming, MN 55092

Re: Qualifications for Professional Services for East Viking Blvd Road Reconstruction

June 25, 2021

Dear Members of the Selection Committee:

The East Viking Boulevard project could be seen by some as a straightforward reconstruction project. Yet, we know it requires team members who are adept at providing clear communication to the public, designing urban roadways that transition into rural roadways, addressing utilities and storm drainage and all the other aspects of an improvement, along with observing construction to ensure the City's intentions are carried out.

When Widseth merged with Hult & Hebeisen in 2016, we made a commitment to developing the Wyoming/Forest Lake office while supporting our newly adopted communities through our engineering, land survey, environmental, and architectural services. As we continue to grow, our plans include moving into a larger space we have purchased in Wyoming, which will be just a few blocks south of East Viking Boulevard.

While some public meetings continue to be held virtually, there is no substitute for proximity for being able to run over to the job site to check on something, particularly when it comes to construction.

Our approach is to offer our expertise while also being an extension of your staff. The public works staff's knowledge of this corridor will be invaluable while the administrative staff will help us ensure the City's processes, budgets, and expectations are maintained.

Our Firm Overview details our staff breakdown by discipline, but I will highlight one of our in-house services that will be instrumental to the success of this project. Our in-house funding specialist, Gail Levenson, has worked with other city clients to help them attain funding from the Federal Economic Development Authority (EDA), the Minnesota Department of Employment and Economic Development, the Minnesota Department of Transportation Local Road Improvement program, and other programs like the Business Development Public Infrastructure grant program.

We look forward to discussing the East Viking Boulevard project in more depth as well as how our expertise and approach will lead to a successful project.

Sincerely,




Timothy M. Houle PE,
Project Manager | Vice President
218.316.3646
6641 Lake Blvd, Forest Lake, MN 55025
Tim.M.Houle@widseth.com

FIRM OVERVIEW

Widseth, providing engineering and architecture services for over 45 years!

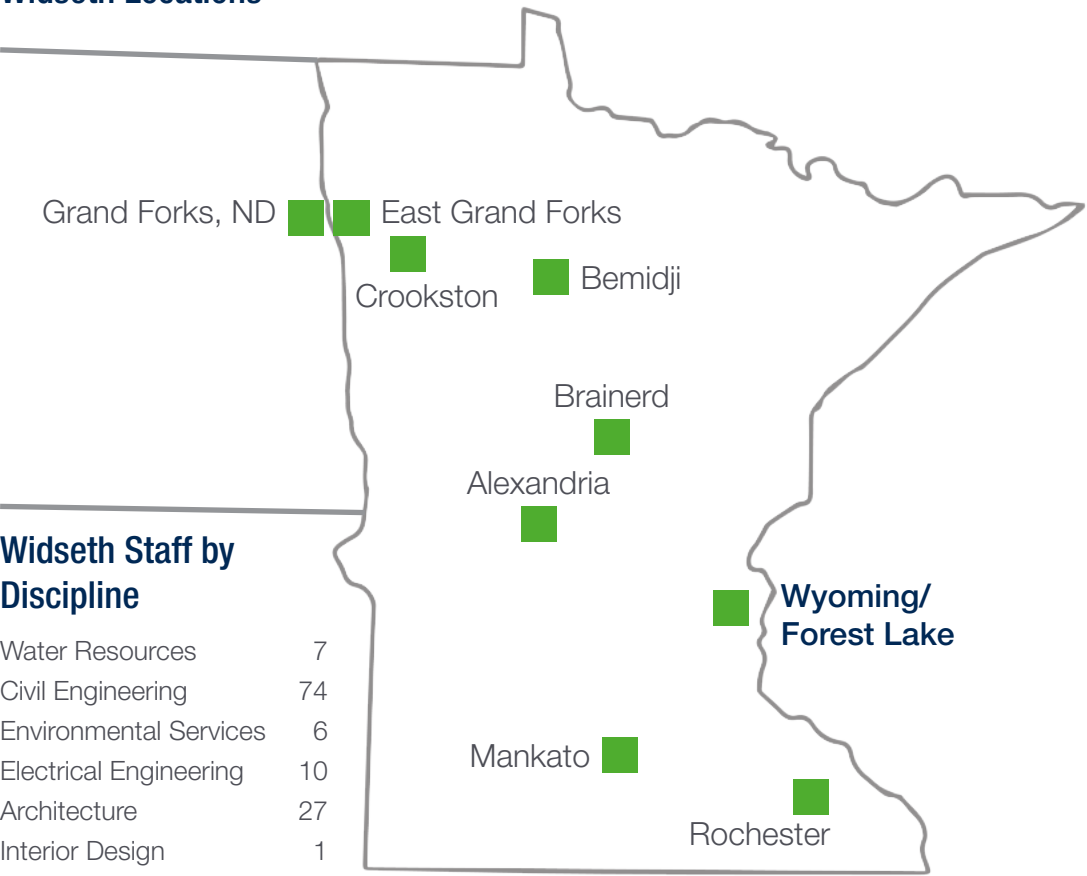
Widseth is an engineering, architecture, land surveying and environmental services firm with 200 employees located in nine offices in North Dakota and Minnesota. Our engineering disciplines include civil, structural, mechanical, and electrical engineers who work on a wide range of projects for public and private clients—from large-scale public works improvements to facility and site design for individual companies. Our land survey crews and environmental specialists work throughout the Midwest. Our architectural portfolio includes schools, clinics, senior living, retail, offices, factories, historic buildings and more. Together, our multi-discipline team provides our clients a complete package of services to lead their project from concept to completion.

9
LOCATIONS

INCORPORATED
1975

200+
EMPLOYEES

Widseth Locations



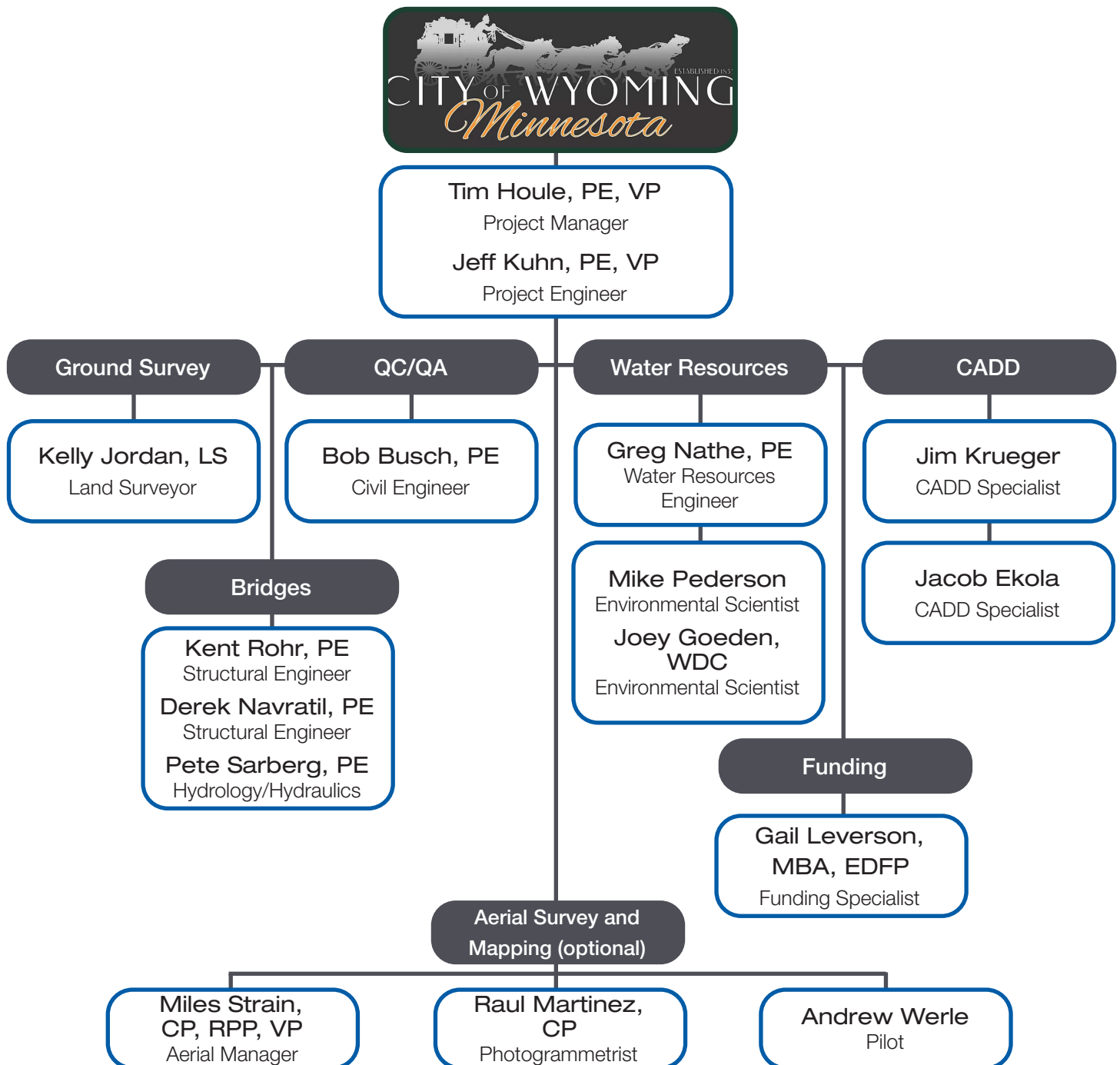
Widseth Staff by Discipline

Water Resources	7
Civil Engineering	74
Environmental Services	6
Electrical Engineering	10
Architecture	27
Interior Design	1
Structural Engineering	4
Mechanical Engineering	6
Land Surveying	37
Funding	1
Communications	6
Administrative	24

Organizational Chart

Widseth offers the advantages of an integrated, multi-discipline team, drawing on the expertise of specialists in civil, structural, and construction engineering.

The organization chart below illustrates the flow of communication and project roles of the project's key team members. We have the capacity to draw upon the strengths of our comprehensive team as appropriate. Widseth will work with the City of Wyoming to ensure that the project goals will be communicated to all team members and carried through from start to finish. Resumes highlighting the experience of our key team members follow.



KEY TEAM MEMBERS



TIM HOULE PE

Project Manager | Civil Engineer | Vice President

Tim joined Widseth in 1996 after ten years' experience working with a global engineering firm. He has a broad background on a variety of civil engineering projects including roadway, pavement, utility, storm drainage, and site improvements. His background also includes incorporation of federal, state, county, and other agencies' requirements into the final design. Additionally, Tim's background includes working with the public and with multiple permitting as well as funding assistance agencies.

Role: Project Manager—direct contact with client and Widseth team.

Project Experience:

- Crow Wing County CSAH 20, Beaver Dam Road to South Ahrens Hill Road New Utilities and Road Reconstruction (SAP 18-620-08 & Brainerd Municipal Project No. 01-13)—Brainerd, MN
- Crow Wing County CSAH 3 Clow Stamping Traffic Study—Merrifield, MN
- Brainerd Streetscape Reconstruction—Brainerd, MN
- MnDOT Garrison Concourse Restoration (SAP 1804-87)—Garrison, MN
- Todd Co/Staples Old Hwy 10 Turnback, Streetscape, ADA Ramps (SAP 77-654-01 & 77-643-03)—Staples, MN
- MnDOT TH 371 Improvements—Pequot Lakes, MN
- Cass County CSAH 5—Longville, MN
- GKWMLL Sanitary District Improvements
- Government Drive Rehabilitation—Pequot Lakes, MN
- Cass County CSAH 7—Longville, MN
- Wadena County CSAH 2—Aldrich, MN

Licenses/Certifications:

Professional Engineer:
MN (25132); KS (11835)

Education:

Bachelor of Science, Civil Engineering | North Dakota State University



JEFF KUHN PE

Project Engineer | Vice President

Jeff is project engineer for a wide variety of public works projects, with emphasis on street and highway engineering projects, including trunk highway improvements. He has extensive knowledge of the Federal Aid and State Aid-MnDOT systems and the necessary documentation and administration for State Aid projects. His responsibilities include design and project management of rural and urban section roadways, civil site design for architectural building projects, street and utility improvement projects, supervision of technical staff, municipal utility design, construction supervision, and contract administration.

Role: Project Engineer—oversees all design of the project.

Project Experience:

- CSAH 8 and 40 (SAP 021-608-020) Intersection Improvements (Roundabout)—Douglas County, MN
- Grove Lake Ave. (SAP 061-596-002) LRIP Project—Pope County, MN
- 2020 Dawson Street and Utility Improvements – PFA funded—Dawson, MN
- Agnes Blvd (SAP 102-127-001) Street Reconstruction—Alexandria, MN
- MnDOT D3 TH 210—Brainerd to Ironton, MN
- MnDOT D8 TH 75/TH 68 (SP 4109-29)—Ivanhoe to Canby, MN
- MnDOT D1 TH 135 (SP 6912-77) Geometric Layout Level 1—Biwabik, MN
- MnDOT D8 TH 212, 67, 75 (SP 8705-18) Three Projects—Granite Falls, MN
- MnDOT D3 TH 12 and 25 (SP 8603-09)—Cokato to Howard Lake and Watertown to Montrose, MN
- MnDOT D1 TH 48 (SP 5804-58) Urban Design Pavement Rehabilitation—Hinckley, MN

Licenses/Certifications:

Professional Engineer:
MN (26874), SD (10296)

Erosion/Stormwater Management—Design Construction SWPPP: Minnesota

MnDOT ADA Training

Education:

Bachelor of Science, Transportation/Civil Engineering | North Dakota State University



KELLY JORDAN LS

Land Surveyor

Kelly brought 20 years of experience in the field with him when he joined Widseth in 2017. His project management experience includes overseeing tree inventories, boundary surveys, title analysis, and commercial and residential land development projects. His experience as a professional land surveyor includes performing field work such as construction staking, boundary surveys, topographic survey, as-built/ALTA surveys, and control surveys. Other responsibilities include land survey project development and management, scheduling and coordination of field crews, and directing the survey operations of Widseth's Forest Lake office.

Licenses/Certifications:

Professional Land Surveyor:
MN (42648), WI (2979)

Certified Arborist (2006)

Education:

Bachelor of Science, Land
Surveying | Michigan Tech
University

Associate of Applied Science,
Civil Engineering Technician

Role: Land Surveyor

Project Experience:

- Lunds Lakeview Forest Street Reconstruction—Ham Lake, MN
- Twin Birch Acres—Ham Lake, MN
- 169th Ave and Xylite Street Reconstruction—Ham Lake, MN
- Ace Hotel, Running Aces—Anoka County, MN
- Amador Township Sewer Easements—Chisago County, MN
- Cammack Estates—Washington County, MN
- City of Chisago Community Center Property—Chisago, MN
- City of Columbus Subdivision Plat—Washington County, MN
- City of Forest Lake, LeVander Gillen Miller Lot 1 Block 1—Forest Lake, MN
- City of Ham Lake, East Frontage Road—Ham Lake, MN
- City of Ham Lake, Outlot A, Stone Estates—Ham Lake, MN
- Estate Builders, Meadowlark Lane, Chisago County, MN
- First Resource Bank, Chisago County Survey—Chisago County, MN



GREG NATHE PE

Water Resources Engineer | Stormwater

Greg has been with Widseth since 2009 and has more than 26 years of experience in the water resources and civil engineering disciplines, including commercial and residential development projects. Greg has experience working with an array of civil engineering project types, in the design and project management of municipal, commercial and residential land development projects. His experience includes feasibility studies for both municipal and private clients; site development and grading design; watermain, sanitary sewer, and storm sewer infrastructure design. Greg also has experience in the design of storm water pollution prevention plans for various municipal, private development, and linear county highway projects.

Role: Stormwater Management—responsible for all things stormwater related.

Project Experience:

- MnDOT TH 23 Foley Urban Design—Foley, MN
- Koochiching CSAH 332; Urban SWPPP & Storm Sewer Design—International Falls, MN
- MnDOT TH 135 Biwabik Urban Design—Biwabik, MN
- MnDOT TH 72 Kelliher Urban Design—Kelliher, MN
- MnDOT TH 169 Winnebago Urban Design—Winnebago, MN
- MnDOT TH 29-3rd Street to McKay Avenue; Storm Sewer & Filtration Pond Design—Alexandria, MN
- 7th Street & Irving Drainage Study; Hydrologic/Hydraulic Storm Sewer Study—Alexandria, MN
- 50th Avenue Reconstruction, Pond & Storm Sewer Design—Alexandria, MN

Licenses/Certifications:

Professional Engineer:
MN (41272)

Erosion/Stormwater
Management: Design
Construction SWPPP:
Minnesota

Education:

Bachelor of Science, Civil
Engineering | South Dakota
State University



JIM KRUEGER

Engineering Technician

Jim joined Widseth in 1984 and has held increasing responsibility for design and drafting, construction staking, inspection, and testing on a variety of street improvements, wastewater treatment facilities, and water main and storm sewer improvements. He is experienced using AutoCAD for design/drafting of civil and structural projects. He has prepared drawings for numerous MnDOT bridges as well as county approach and bridge projects. He has used Microstation/GEOPAK™ software to design standards including multi-use paths as well as MnDOT bridges and approaches with MnDOT CADD standards for CADD Level 1 and Level 2.

Licenses/Certifications:

MnDOT Prequalified
Technician: Highway Design

Education:

Diploma, Drafting & Design |
Hibbing Community College,
Training in AutoCAD,
GEOPAK, Microstation

Role: CADD Design

Project Experience:

- Douglas County CSAH 8, CSAH 40 Roundabout (SAP 021-608-020)—Douglas County, MN
- Paul Bunyan Trail Bridge over TH 197—Bemidji, MN
- Industrial Lane Street Improvements—Blackduck, MN
- TH 27 Improvements (SP 4905-32)—Little Falls, MN
- TH 14 Mill and Overlay (SP 5502-73)—Rochester, MN
- TH 29 Grading and Bituminous Surfacing (SP 2103-36)—Alexandria, MN
- TH 67 ADA Improvements (SP 6406-22)—Redwood Falls to Morgan, MN
- TH 7 (SP 0609-29)—Ortonville, MN
- TH 9 (SP 7606-26)—Benson, MN
- TH 23 (SP 5901-25)—Pipestone to Jasper, MN



JACOB EKOLA

Engineering Technician

Jacob joined Widseth in 2008 and is responsible for preparing bridge plans including plotting preliminary and river survey information, generating road profile based on hydraulic design, and coordination of bridge and approach plans. He is proficient in Civil 3D and Bentley microstation.

Role: CADD Design

Project Experience:

Licenses/Certifications:

MN Erosion/Stormwater
Management:

- Design Construction SWPPP
- Construction Site Management

Education:

Associate of Applied
Science, Civil Engineering
and Surveying Technology |
North Dakota State College
of Science

- CP Rail Bridge 57525 over Greenwood Street—Thief River Falls, MN
- Clay County Township Rd 229 Bridge 14554 over South Branch Buffalo River—Clay County Township, MN
- Lac qui Parle CSAH 20 Bridge 37536 over Lac qui Parle River—Lac qui Parle County, MN
- Roseau County Township RD 46 Bridge 68541 over Roseau River—Roseau County Township, MN
- Clay County Bridge 14510 Rehab—Moorhead, MN
- Clay County Bridge 14551 over Buffalo River (Replaced Bridge 1815)—Moorhead, MN
- Clay County Bridge 2411 Replacement over Buffalo River—Moorhead, MN
- Clay County Bridge 4237 Replacement over Buffalo River—Moorhead, MN
- Clay County Bridge 5853 Preservation (SP 14-652-09)—Clay County, MN
- Clay County Bridge 90907 Replacement Over S Branch Buffalo River—Clay County, MN
- Norman County Replacement Bridge 2580—Norman County, MN
- MnDOT Bridge 16008 (SP 1603-16008)—Cook County, MN



MIKE PEDERSON

Environmental Scientist

Mike joined Widseth in 2021 after working with environmental consulting firms in the Twin Cities and in Mandan, North Dakota. He has been a lead wetland delineator and project manager on hundreds of projects in 10 states. His primary roles include supervising fieldwork, authoring technical reports, conducting fieldwork, and providing quality assurance / quality control for technical reports. He also has extensive experience in conducting wetland bank monitoring, threatened and endangered species surveys, migratory bird nesting surveys, SPCC plan site visits, eagle surveys, habitat surveys, and tree inventories. His projects include a wide range of clients including commercial developments, wind, solar, oil and gas, Department of Transportation projects, and municipalities.

Licenses/Certifications:

Wetland Delineator Certified:
(MWCP #1265)

MN Erosion/Stormwater
Management:
Design Construction SWPPP
Construction Site Mgmt.

Education:

Bachelor of Science,
North Dakota State
University, Natural Resource
Management

Associate of Arts, Minnesota
State Community College
and Technical College,
Fergus Falls, MN

Role: Wetland Delineation

Project Experience:

- Detroit Lakes Pipe Replacement Project: Delineated wetlands and streams throughout project area per the 1987 Army Corps of Engineers standards and as required by the Clean Water Act and Water Conservation Act. Conducted migratory bird survey in accordance with Migratory Bird Treaty Act—Detroit Lakes, MN*
- MN Highway 60: Developed scope and budget for project. Performed wetland delineations in accordance with MNDOT and USACE standards. Wrote delineation report and coordinated GIS work utilizing MNDOT template. Completed the necessary follow-up work for the wetland delineation—Heron Lake, Minnesota*

*Prior to joining Widseth



JOEY GOEDEN wdc

Environmental Scientist

Joey's primary responsibilities include wetland delineations, wetland permitting, wetland reclamation, wetland monitoring, plant community surveys, and Phase I ESAs. He has worked on wetland delineation projects that have ranged in size from less than five acres to several hundred acres. When completing wetland delineations, he identifies upland and wetland plant species to assist with determining the wetland boundaries. He has experience completing plant community surveys. He is experienced in GPS equipment and techniques. He has completed many wetland permit applications to receive state and federal approval for projects. He works with clients to create project designs that are feasible and minimize impacts to ecological resources to the extent possible. He coordinates with state and federal agencies when projects have the potential to impact threatened or endangered species.

Role: Wetland Delineation

Project Experience:

- Emerald Avenue Improvement, Wetland Delineation—Wyoming, MN
- City Street Improvements, Wetland Delineation—Dodge Center, MN
- County Road 145 Improvements, Wetland Delineation—Jenkins, MN
- MnDOT TH 38 Wetland Delineation, Pughole Lake to Marcell—Deer Lake and Marcell Townships, MN
- Excelsior Road and Edgewood Drive Improvements, Wetland Delineation—Baxter, MN
- Nelson Drive Improvements, Wetland Delineation—Deerwood Township, MN

Licenses/Certifications:

Wetland Delineator Certified:
MN (1311)

Education:

Bachelor of Science, Natural
Resource Management |
North Dakota State University

MN Wetland Certification
Program, 5-Day Basic
Wetland Delineation Course

MN Wetland Certification
Program, Basic Plant
Identification Course

HalfMoon Education Inc.,
Minnesota Wetlands Law &
Compliance



KENT ROHR PE

Structural Engineer | Executive Vice President

Kent serves as Widseth's Director of Structures and Bridges. He has been involved in the design of over 300 bridges with Widseth and has participated in inspection of numerous existing trail and vehicular bridges and bridge sites, as well as the development of capacity ratings and load posting recommendations. Evaluation of existing bridge for rehabilitation, widening, or replacement is also a service provided by Kent and Widseth. Kent has experience with a variety of bridge analysis and design programs including RC-PIER, CONSYS, FastFrame, ENERCALC, MDX, MERLIN_DASH, and SLABBRDG.

Licenses/Certifications:

Professional Engineer
[Structural]: MN (21179),
ND (PE-6661), SD (6166),
WI (E-45447)

Education:

Bachelor of Science, Civil
Engineering (Structural) |
University of Minnesota

Role: Structural Engineer

Project Experience:

- Itasca County Bridge 31538—Itasca County, MN
- Itasca County Bridge 31567—Itasca County, MN
- MnDOT Bridge Evaluation and Rating: 2010, 2012, 2014 (approx. 450 bridges)—Throughout Minnesota
- Paul Bunyan Trail Bridges—Baxter and Bemidji, MN
- Morrison County, Five Railroad Bridge Rehabilitation to Trail Bridges—Morrison County, MN
- Wabasha County Bridge—Millville, MN
- Benton County Bridge—Benton County, MN
- Stearns County Bridge—Stearns County, MN



DEREK NAVRATIL PE

Structural Engineer

Derek joined Widseth in 2013, having most recently worked as a prefabricated steel truss bridge design engineer for six years. Prior to that, Derek spent three years with the Minnesota Department of Transportation as a project engineer. Derek's responsibilities with Widseth include bridge and building structural design, bridge inspections and evaluations, and bridge load ratings.

Role: Structural Engineer

Project Experience:

- Bridge 48535 - Mille Lacs County CR 103 over Rum River—Mille Lacs County, MN
- Bridge 68541 - Roseau County Twp Rd 46 over Roseau River— Roseau County Twp, MN
- Bridge 14554 - Clay County Twp Rd 229 over South Branch Buffalo River—Clay County Twp, MN
- Bridge 37536 CSAH 20 over Lac Qui Parle River— Lac Qui Parle County, MN

Licenses/Certifications:

Professional Engineer:
MN (45022);

Education:

Bachelor of Science, Civil
Engineering | Arkansas State
University



PETE SARBERG PE

Water Resources Engineer | Vice President

Pete is responsible for water resources engineering studies and design, including hydrologic analysis, bridge hydraulics, scour analysis, structural recommendations, and watershed district engineering. Pete has served as hydraulic designer for more than 600 bridge replacement projects, and has served as Project Manager/Engineer on the numerous Federal State Aid and grant-funded projects.

Role: Water Resources and Bridge Hydrology–Hydraulics

Project Experience:

- MnDOT D4 Analysis, Replacement Recommendations for TH 29, Benson to TH 40, 14 miles
- MnDOT Bridge 6 Box Culvert Hydraulic Designs for TH 32 North of Thief River Falls, MN
- TH 332 Turnback 3 Miles of Urban Storm and SWPPP Design—Koochiching County, MN
- Design, Plans, and Permits for Mill Pond Dam Replacement—Millerville Township, Douglas County, MN
- Turtle River State Park Bridge—Arvilla, ND
- Hydrologic / Hydraulic Structure Replacement Designs for 25 Legal Ditch and Public Waters Crossings—Locations throughout Todd County, MN

Licenses/Certifications:

Professional Engineer:
MN (44959)

Erosion / Sediment Control:
Design Construction SWPPP

Education:

Bachelor of Science, Civil /
Forest Engineering | Michigan
Tech University



Hubbard County Bridge—Nevis, MN



GAIL LEVERSON MBA, EDFP

Funding Specialist

Gail joined Widseth in 2019. Her specialties include city infrastructure projects including water, wastewater, roads and economic development funding. Additional areas of focus include parks, trails, and fire department funding to help communities prosper and grow.

After 21 years of experience with state and federal funders, Gail has extensive knowledge of grant programs and funding agencies including MN Public Facilities Authority (PFA), MN Department of Employment and Economic Development (DEED), U.S. Economic Development Administration (EDA), MN Department of Natural Resources (DNR), Federal Emergency Management Agency (FEMA), MN Department of Transportation (MnDOT), USDA–Rural Development (RD), and more.

Role: Grant Writer

Project Experience:

- Industrial Park Infrastructure—Pine River, MN*
DEED, \$165,750 grant
- Business Park Infrastructure—Pequot Lakes, MN
DEED, \$164,700
- Industrial Park Infrastructure—Little Falls, MN*
U.S. EDA, \$550,000 grant
- Municipal Parking Lot Redevelopment—Walker, MN*
DEED, \$556,498 grant
- International Falls 22nd Street Business Park Infrastructure Expansion—International Falls, MN
DEED, \$349,011 grant
- Ash and Rajala Roads Redevelopment and Expansion—Bigfork, MN
Iron Range Resources and Rehabilitation Board (IRRRB), \$99,900 grant; MnDOT Local Road Improvement Program (LRIP) \$850,000

*Prior to joining Widseth

Licenses/Certifications:

Economic Development
Finance Professional
(Cert. #1204-010)

Education:

Master of Business
Administration | Bemidji State
University

Bachelor of Science, with
Honors | Bemidji State
University



BOB BUSCH PE

Civil Engineer | Quality Assurance/Quality Control Manager

Bob has over 40 years of engineering experience with small and large transportation projects for multiple MnDOT and MnDOT State-Aid projects. He is a retired MnDOT District Engineer and once briefly held the MnDOT District State-Aid Engineer (DSAE) position (D3). Bob is very familiar with State-Aid standards. He has been working for Widseth since 2011 on multiple city, county and MnDOT projects.

Role: QA/QC Manager

Project Experience:

- MnDOT – SP 0504-20 (TH 23) Foley to Milaca, pavement rehabilitation, round-about, drainage, utility coordination, public engagement and involvement, staging, traffic control plans, signing, cost estimates.
- MnDOT – City of Biwabik – Complete Streets – SP 6912-77(TH 135) – Prepared design plans, specifications, and cost estimates. Rural and Urban Reconstruction. Rural widening, mill and overlay, heavy public involvement with PMT, open houses Level 1 Geometric Layout, pavement reconstruction, erosion control plans, SWPPP, Signing, Striping, Staging and Traffic Control plans.
- MnDOT - TH 210 from Brainerd to Ironton – SP 1806-76 (TH 210) full depth reclamation and overlay, turn lane additions, bypass lanes, drainage culvert design, wetland impacts, utility coordination, staging, traffic control, detour design, mini round-a-bout design, upgrade RIWCS signal (Rural Intersection Warning Conflict System)

Licenses/Certifications:

Professional Engineer: MN
(22325), ND (PE-7464),
AZ (22856), CA (C047105),
WY (5865)

Education:

Bachelor of Science, Civil
Engineering | University of
Wyoming

PREVIOUS STREET RECONSTRUCTION PROJECTS



CSAH 20 Riverside Drive/Ahren's Hill—Brainerd, MN

Improvements to CSAH 20 have been completed in five phases. The project culminated in a challenging segment perched on a bluff known locally as Ahren's Hill overlooking Gilbert Lake. The 0.9 miles of improvements addressed significant safety issues, stormwater runoff, poor roadbed subgrade and foundation, and averted closure of a regionally significant roadway.

The roadway hugs the bluff as it rises up from Gilbert Lake. Providing safe passage, while minimizing environmental impact, was imperative from a public and an engineering perspective. Widseth and Gale-Tec Engineering combined talents to design a roadway and a 2,950-foot-long vegetative-faced reinforced soil slope—believed to be one of the largest in the Midwest—that addressed the project's considerable challenges as well as the client's needs.

The design of this project included realignment to meet a 35 mph design speed; reconstruction of the existing roadway, retaining walls, curb and gutter, and storm sewer; traffic control to maintain access to residences; consideration of future sewer expansion; and care to provide a roadway that is aesthetically pleasing to local residents.

Contact

Rob Hall
Crow Wing County Assistant
Hwy Engineer
rob.hall@crowwing.us
218.824.1110
16589 County Road 142,
Brainerd, MN 56401



13th Ave NE – Utility and Street Construction—East Grand Forks, ND

13th Ave NE which is located in the East Grand Forks Industrial Park was Constructed in 2011 and 2012 and was funded by the Economic Development Authority. Construction of 13th Ave NE provided the City of East Grand Forks 15 developable lots within the industrial park. The project included the installation of approximately 1150 linear feet of watermain, 1100 linear feet of sanitary sewer and approximately 950 linear feet of storm sewer. The utility work and street work consisting of excavation and placement of aggregate base course was completed in 2011. In 2012 construction of the concrete curb and gutter and concrete paving was completed.

Contact

Jason Stordahl
EGF Public Works Supervisor
jstordahl@egf.mn
218-773-1313
600 Demers Avenue
East Grand Forks, MN
56721

Fosston Industrial Park—Fosston, MN

Funded in part by EDA and DEED, Widseth worked with the City of Fosston on the development of this 50-acre site. Working around wetlands, existing utility easements, and the Fosston Municipal Airport, the project consists of 2,400 feet of sanitary sewer, 3,500 feet of watermain, and nearly 3,000 feet of concrete storm sewer. The project also includes a stormwater detention pond, direct access to US Highway 2, 3/4-mile of new streets designed to accommodate heavier vehicle loads, and a 470-foot storm sewer outlet pipe that runs under all four lanes of US Highway 2 and BNSF Railroad tracks.



Contact

Cassandra Heide
City Administrator
cassie@fosston.com
218.435.1959
220 East First Street
Fosston, MN 56542



44th Avenue Extension Project—Alexandria, MN

The project consisted of a 2400' extension of 44th Avenue between TH 29 and South Broadway. The street was constructed as a 44' wide, 9-ton road constructed to state aid standards in a commercial area of Alexandria. The project included sidewalk, lighting, an 8' wide bike path and approximately 85 trees. The project also included a storm sewer with catch basins and a stormwater infiltration pond and the extension of public utilities including water and sewer main and services.

Contact

Marty Schultz
City Administrator
mschultz@alexandriamn.city
320.763.6678
704 Broadway Street
Alexandria, MN 56308

Deerwood Drive/Scenic Heights—Alexandria, MN

The project consisted of approximately 10,400 feet of 25' wide rural design street with a parallel 8' wide bike path. This project was a reconstruct of an existing road that was partially paved and partially gravel. The project was designed with rural drainage conveyance in a residential area.

Contact

Marty Schultz
Alexandria City Administrator
mschultz@alexandriamn.city
320.763.6678
704 Broadway Street
Alexandria, MN 56308

SAP 012-615-022 – CSAH 15, 2.5 miles from West County Line towards TH 7—Chippewa County, MN

Contact: Jeremy L. Gilb, PE, LSIT
Chippewa County Highway Engineer
Jeremy.Gilb@Chippewa.MN
Phone: 320.269.2151
902 North 17th Street, Montevideo, MN 56265

SAP 021-608-020 – CSAH 8 and 40, Intersection Improvements (Roundabout)—Douglas County, MN

Contact: Tim Erickson, County Engineer
Douglas County
time@co.douglas.mn.us
320.762.2967
526 Willow Drive, Alexandria, MN 56308

SAP 061-596-002 – Grove Lake Avenue, LRIP Project—Pope, County, MN

Contact: Jason Rupp, Mayor
City of Villard
320.424.2893
641 Washington Ave, Villard, MN 56385

2020 Dawson Street and Utility Improvements – PFA funded—Dawson, MN

Contact: Jill Kemen, Interim City Manager
jill@dawsonmn.com
320-769-2154
675 Chestnut Street, Dawson, MN 56232

SAP 102-127-001 - Agnes Boulevard, 1.0 mile of Street Reconstruction—Alexandria, MN

Contact: Marty Schultz
City Administrator
mschultz@alexandriamn.city
320-759-3629
704 Broadway Street, Alexandria, MN 56308



Garrison Kathio West Mille Lacs Lake Sanitary District

Since the Garrison Kathio West Mille Lacs Lake Sanitary District (GKWMLL) system would provide services to a new district, Widseth worked with GKWMLL on setting assessments and policies in addition to working with several funding agencies, which included USDA Rural Development, Minnesota Public Facilities Authority, Minnesota Wastewater Infrastructure Fund, and U.S. Army Corps of Engineers, to develop an overall project budget.

The system covers an eight mile north-south area along the west side of Mille Lacs Lake. Widseth's team laid out plan and profile drawings for the initial system, including approximately 100,000 feet of piping and 28 lift stations. Widseth worked with the board of managers and their attorney on developing a sewer use ordinance, a sewer charge ordinance, an assessment policy, and other policies.

Our team led preliminary assessment hearings, presented several public information sessions on financing alternatives, and worked with various federal and state funding agencies in meeting their requirements. Widseth also prepared an expanded Environmental Assessment Worksheet (EAW) for this project dealing with several agencies on wetland and archaeological issues.

Wastewater flows from the GKWMLL District and is treated at the Mille Lacs Indian Reservation WWTF. Widseth met and worked with staff to establish optimum delivery parameters for the new wastewater stream flow.

Contact

Mike Timm
Chair of the Board of
Managers

612.599.8235

Robin Cowell
Financial Administrator
612.692.5009



Utility and Street Improvements—Fosston, MN

Utility and Street Improvements—Fosston, MN

Since 2003 Widseth has been assisting the City of Fosston with street and utility improvements as part of the City's annual street maintenance program. With a yearly budget of \$350,000 Widseth has assisted the City in repairing, maintaining, and expanding its utility and street systems. As part of the annual street maintenance program, storm sewers that have experienced frost heaving have been replaced or rehabilitated, and multiple blocks of residential, commercial, and industrial streets have been milled and overlaid to increase the useful life of the roadways. Widseth has assisted the City with various watermain and sanitary sewer replacement projects removing old cast iron or clay pipes and installing new plastic piping.

Contact: Chuck Lucken, City Administrator | 218.435.1959

Locally Funded Street Improvements—Crookston, MN

The locally funded street improvement project included edge mill and overlay of Campbell Road, Twin Drive and Johnson Place. Concrete curb was replaced in areas of curb settlement.

Contact: Pat Kelly, Public Works Director | 218.281.1232

Street Improvements—Thief River Falls, MN

Widseth completed design and construction services for bituminous street and utility improvements throughout the city. Projects consisted of 2,500 feet of new construction, approximately 30 blocks of mill and overlays, and reconstruction of the tennis court. Bike path improvements consisted of overlaying existing bike paths within the city's trail system.

Contact: Mark Borseth, Former Public Works Director | 218.684.1012



Main Street—Ashby, MN

2018 Street and Utility Improvements—Ashby, Minnesota

This County State Aid and City funded project included CSAH 82 (Main Street) from Norge Street to TH 78. The project was approximately \$2.0 million and included mainly street improvements, with some storm sewer, concrete walk, along with adding new ADA ramps, curb and gutter, paving, and a paved trail.

Contact: Jackie Schmitz, City Clerk | 218.747.2876

NDDOT Project 6-297(011)003, PCN 21843, 6-002(125)911, PCN 21841—Grand Forks, North Dakota

Full Survey—Aerial, Visualization: This Scope of Services included a full survey, with stereo compilation of topographic DTM surface data and set secondary control. P.L.S.S. data, R/W and alignment monuments, utilities, alignment definition, sanitary and storm sewer structures, ground truthing, obscured areas, topo, signs, 90-1 Safety Forms, and CADD editing of file submittals.

The Scope of Services also included an interactive 3D virtual modeling showing design concepts superimposed on existing conditions. The existing buildings included realistic photo-facade pasting. Other existing features included east end of steel girder bridge, skywalk, traffic signals, commercial signs, etc. The proposed design concepts consisted of highly detailed modeling consisting of pavement, curbs, sidewalks, striping, signals, streetscaping, vehicles and pedestrians, etc. We provided up to six different scenarios with input from NDDOT. We also provided a cloud collaboration service that enabled NDDOT to review and navigate the visualization models using standard internet browsers. This service was available to public stakeholders so they could engage in web-based meetings with shared model viewing, and view and navigate on local desktop computers. This cloud based service extended for six months. We also provided training to NDDOT in order to utilize this service.

Contact: Roger Weigel | 701.328.2500

Bridge Experience

Widseth's bridge design team has completed hundreds of bridge plans across Minnesota for several cities, MnDOT, and over 65 counties. We are adept at providing efficient and economical solutions designed to meet the needs of the bridge owner and local landowners. Following is a small sample of our completed bridge projects.

Renoville County, MN

- Renoville County Bridge—Single span, 36M PPCB bridge, 81 feet long
- Renoville County Bridge 65576—Single span, MN63 PCB bridge, 137 feet long
- Renoville County Bridge 65575—3-span slab bridge, 87 feet long

Contact: Jeff Marlowe, PE

Renoville County Public Works Director/County Engineer
Public Works Department
jeffma@renovillecountymn.com
320.523.3591

Lac qui Parle County, MN

- Lac qui Parle County Bridge 37556—Single span 27M PPCB bridge, 53 feet long
- Lac qui Parle County Bridge 37558—3 span slab, 123 feet long
- Lac qui Parle County Bridge 37559—Single span, 35MH PPCB bridge, 94 feet long

Contact: Samuel Muntean, PE

County Highway Engineer
highway@lqpc.com
320.598.7252

EDA Funded Projects

Widseth's funding specialist, Gail Leverson, has successful experience securing grants from the US Economic Development Administration. The City of Little Falls received an EDA grant with Gail's assistance to develop an industrial park. The grant paid for 50% of the cost of roads, water, and wastewater extensions. The \$550,000 grant came from EDA's Public Works Program, which would be used for the Wyoming Infrastructure project.

Gail utilized EDA's Economic Adjustment program to obtain a grant for the City of Brainerd. Economic distress occurred when the Potlatch Paper company announced plans to close their Brainerd facility. A grant was secured, with Gail's assistance, to help the city redevelop the site into a new use.

US EDA funding is available for a community's economic benefit. Gail is certified as an Economic Development Finance Professional (EDFP) which is helpful in maneuvering between private business and government, to successfully access the EDA funding.

DESIGN/ENGINEERING STRATEGY

In broad terms, the project will be broken into the following phases:

- Study Phase – Federal EDA 's Preliminary Engineering Report (Form ED-900C)
- Design Phase
- Bidding Phase
- Construction Phase

Instead of providing pages of text or lists of tasks, we will use photos of East Viking Boulevard from Fenwick Avenue to the gate of Polaris Industries to explain the items we will incorporate into our approach on delivering this project.



At Fenwick Avenue Looking West

We will design an extension of the improvements the City is presently undertaking. This includes taking care of underground City infrastructure first.

The photo also highlights that we know construction phasing, maintaining traffic access, and detours will be important parts of the process as well as the construction process.

Not yet completed are Americans With Disabilities Act (ADA) pedestrian ramps. We know that sidewalk improvements and reconstruction need to incorporate ADA requirements.



Just West of Fenwick Avenue Looking East

The pavement, especially westbound, is in tough shape. We will work with a Geotechnical Engineering firm to provide a good design and pavement section. Your Capital Improvement Plan presently shows urban reconstruction for the urban sections and rural reclaim for the rural sections. Especially for the latter, does that need to be adjusted in places?



At Forli Avenue Looking East

U.S. Flags, utility poles, garbage cans, mailboxes. All items we will consider during design and construction. This also highlights that we will conduct a public outreach effort. We will work with the City on how best to reach residents and users of this roadway corridor. It will consist of a combination of emails, hard copy mailers, website, public open houses, and possibly even social media.



At Freeport Court Looking West

Off in the distance, we can see how the road dips. We will account for storm drainage, not only on the street, but the drainage areas and drainageways north and south of the street. This year, so far, has not been an issue, but we will incorporate stormwater pollution prevention measures during construction.



At Garden Lane Looking East

Provisions must be made for school buses during construction. Should a provision for safe bicycling and pedestrian use be made—are the shoulders sufficient? We know that at the transition between curb and gutter (urban cross section) and no curb and gutter (rural cross section) there are storm drainage, earthwork, and other factors to incorporate into the design.



At Garden Lane Looking West

Not big, but there is a bit of a slope on the right side. We will look at cross section impacts to adjacent properties.



At Glen Oak Drive Looking East

There is a utility manhole on the right. We will work with the “small” utilities (telecommunications, natural gas, electric) on any needed relocations. Definitely a rural road section. We are not aware of any obvious issues, but, are the shoulders sufficient for the level of traffic? Now is the time to address them if they are not.



Railroad Boulevard (Transfer Station and Recycling Center) Looking South

The right turn lane to 268th street (Goldman Boulevard) is on the right. We will look into if additional turn lanes or bypass lanes are needed.



Railroad Boulevard (Transfer Station and Recycling Center) Looking Southeast

Lift station – we will account for City utilities as part of design and construction.



Railroad Boulevard Looking North (Transfer Station and Recycling Center off to the Left)

This kind of traffic generators also need to be considered and incorporated into all phases – including access during construction. The shoulder is widened on the right, but it is not striped or signed as a bypass lane. We can design bypass lanes in appropriate locations.



At 272nd Court Looking South

A telephone pedestal on the left (east side) along with a row of power poles. We do not anticipate relocating such a big line of power poles. We will work with the utility companies and the “roadside zone” of the roadway to provide a safe improvement.



At 272nd Court Looking North

According to the Chisago County GIS, there is no right-of-way (R/W) on either side as we clear the residential parcels on the right. There are several segments that do not appear to have recorded R/W. We can work with the City on counting on prescriptive/use easements or working to define R/W. Our surveyors know this area and are able to “pin down” recorded R/W, we can also efficiently perform the necessary topographic surveying. Due to the length of this project, an option is to use our aerial services – if it is indeed more efficient than 100% ground surveying. We can also be efficient in providing construction staking for the contractor.



At Birchwood Terrace Looking North

Another traffic generator we need to incorporate in all phases. Access during construction. Bypass lane?
We will also look at speed limits, and where they change.



North of Birchwood Terrace Looking North

We need to consider impacts, or no impacts, to the Carlos Avery State Wildlife Management Area on the right.



South of the South Branch Sunrise River Looking South

The pavement on the left is showing distress that appears to be at the subgrade level. A pavement rehabilitation only approach would not work here. It will need a pavement reconstruction. Your Capital Improvement Plan presently shows rural reclaim for the rural sections with a transition to rural reconstruction on either side of the bridge over the South Branch Sunrise River. This looks like a place for reconstruction.



South of the South Branch Sunrise River Looking North

Your Capital Improvement Plan presently shows rural reconstruction on either side of Bridge 13506, over the South Branch Sunrise River. We know the timber span bridge is structurally deficient and is load rated, and should be considered for replacement. We have worked with MnDOT, Counties, and Cities across the State to replace bridges such as these. We have water resources engineers to look at the hydrology and hydraulics involved in waterway openings as well as structural engineers to design the most efficient structure. We also can design appropriate guardrail and Clear Zones for such crossings.



North of the South Branch Sunrise River Looking Northeast

Horizontal curves. Vertical curves (a crest, in this case). We need to balance an appropriate design speed, horizontal curves, vertical curves, safety, and not making the road a “raceway.”



West of the Polaris Entrance Looking East

All through the corridor, we will incorporate appropriate signage. Maybe not obvious, but there is a wetland on the left. We have wetland and environmental specialists that know the processes involved in first avoiding, then minimizing, and then mitigating any wetland impacts.



At the Polaris Entrance Looking East

Besides signage, we have electrical engineers that can work on any needed lighting for safety (there is a difference between these photos and those using the roadway at night . . . or during the winter). We know designs need to meet 24/7/365 conditions.

Quality Management Plan

Bob Busch, with 40 years' experience, will implement the Widseth team's Quality Management Plan and provide independent quality control checks before plans are submitted to the City of Wyoming and/or to MnDOT State Aid. The plans will be checked, back-checked, corrected and then verified that changes were made. Widseth will complete a full internal functional group and constructability review check, then turn it over to our "fresh eyes" review check team to complete the independent review. Busch will assure that both the internal and independent reviews are completed before documents are submitted to the City, Federal EDA, and any other agencies. Widseth will allow ample time in the schedule for the independent review and allow two to four weeks for the City's review as needed.

PRELIMINARY ENGINEERING REPORT (FORM ED-900C)

Widseth has extensive experience completing PERs and can complete all of the information in Form ED-900C.

We have experience working with multiple funding agencies' requirements, studies, design checklists, bidding procedures, and construction phase reporting and documentation.

Our funding specialist and several of our engineering staff have worked specifically with the Federal EDA, while other members of our team have worked with various Federal and State agencies as well.

TIMELINE/SCHEDULE

Widseth has the experienced staff necessary to complete this project. In very rough terms, 2021 would be for completing the Preliminary Engineering Report (Form ED-900C) and other "Study Phase" tasks.

Note: Throughout all phases, we will conducting various levels of public outreach.

The year 2022 would be the time frame for completing the preliminary engineering, the final design engineering, and preparing construction bidding documents. Submittals and approvals would also occur this year.

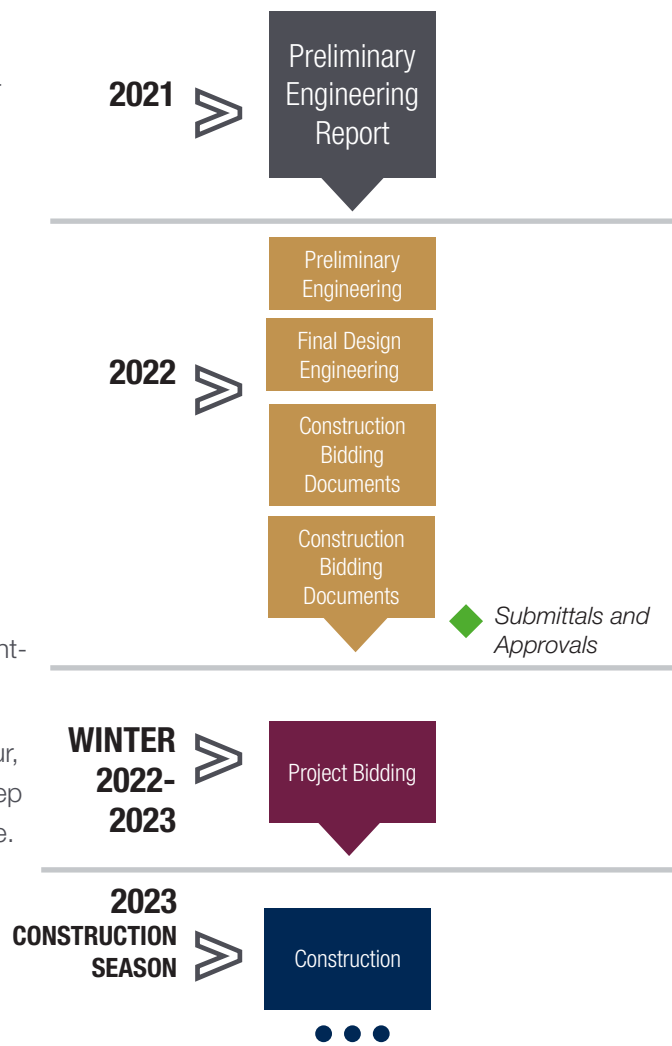
Project bidding could occur over the winter of 2022-2023.

Construction could then occur during the 2023 construction season.

In dealing with funding agencies, or if we have to deal with right-of-way acquisition, the above schedule could get extended.

Should something like this or other unforeseen situations occur, we have the experience, to push forward where we can to keep the overall project schedule as close to the original as possible.

To complete construction no later than June 15, 2023, is an aggressive schedule and may need to be adjusted to be complete by the end of the 2023 construction season.



WARRANTY INFORMATION & GUARANTEES

We will provide services to the standard of care ordinarily used by engineering firms practicing under similar circumstances. While we can meet the insurance requirements in your RFQ along with professional liability insurance requirements, we cannot provide a warranty or guarantees.

However, we are a member of this community, we are only a few blocks from the start of this project, we are not going anywhere – and so, we are going to take this project to heart and take it very personally. We submit that is better than a warranty or guarantee piece of paper we could come up with.

The construction documents that we prepare are industry standard documents, and they require the construction contractor to provide certain warranties and guarantees.

OTHER OPTIONAL INFORMATION

Check out our website at widseth.com to learn about our extensive portfolio of work, read about several of our similar projects, and hear from our clients via their video testimonials.

WiDSETH

ARCHITECTS ■ ENGINEERS
SCIENTISTS ■ SURVEYORS

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Widseth.com



Request for Council Action

Date: July 2, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Terminating Mayoral Declaration No. 2020-1 declaring a local emergency.

Method: New Business

Background Information:

On March 17th, 2020 Mayor Iverson declared that a Local Emergency effective at 7:00 p.m. on March 17, 2020 in the City of Wyoming, Minnesota. The local emergency was declared because of the COVID-19 Pandemic and that the situation threatened the health, safety, the welfare of the residents of the community and threatens the provision and delivery of city services as a result of the Emergency.

The declaration of a local emergency invoked the City's Emergency Operations Plans and the Pandemic Response Plan. The portions that are necessary for response to and recovery from the Emergency are authorized, including but not limited to all appropriate community containment and mitigation strategies. To the extent normal state laws and city policies and procedures impede an efficient response or compliance with federal and state directives and recommendations, the City Administrator, Emergency Manager, and their designees are authorized to suspend compliance with those laws, policies, and procedures and to take those actions necessary to protect the public health, safety, and welfare

On Friday, May 14th, 2021 Governor Walz ended Minnesota's executive order on a mask mandate. Governor Walz announced on June 29 that he would end the COVID-19 emergency on July 1, 2021. City staff believes it is appropriate at this time to end the Mayor's declaration 2020-01 that declared a local emergency with the current status of the COVID-19 Pandemic. If the status regarding the pandemic were to change suddenly and there was a need to evaluate another local emergency it would be brought back before council.

With Governors Walz's announcement ending the peacetime emergency on July 1, that also means the medical exception for city meetings can only be used through Aug. 30, 2021. However, there are also other limitations cities should be aware of, including the cap on the medical exception, allowing it to be used only three times per calendar year after July 1, 2021. Therefore, between today and Aug. 30, city officials can use the medical exception up to three times. The Legislature recently passed many changes to the Open Meeting Law. As cities transition from fully remote meetings to in-person meetings, there are various considerations to keep in mind.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
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Before the pandemic, the Open Meeting Law allowed remote participation (Minnesota Statutes, section 13D.02). The most common use of the interactive technology exception (formerly known as interactive television exception) was for an elected official (or board/commission member) who wanted to attend a meeting but was on a business or vacation trip.

This is permissible under the law as long as the following conditions are met:

- **Hear and see.** All “members of the body” — city council members or commission/board members — can hear and see all discussion and testimony. The members of the public who are present at the regular meeting location must also be able to hear and see all discussion, testimony, and votes.
- **Presence at regular meeting location.** At least one member of the body must be at the regular meeting location.
- All votes must be conducted by roll call so each member’s vote can be identified and recorded.
- **Open and accessible to the public.** The location from which each member is participating from must be “open and accessible to the public.” For example, if one city council member is participating from Arizona and the rest of the council is at the regular meeting location, then the council member in Arizona must be in a public place (such as a public library) while remotely attending the meeting. The regular meeting location meets this requirement. Note: This requirement is waived for remote locations under the medical and military exceptions.
- **Notice of regular meeting and remote locations.** A notice must be provided of all locations from which “members of the body” are participating. Note: This requirement is waived for remote locations under the medical and military exceptions.

**In 2019 the Wyoming City Council did adopt a remote meeting policy.*

The medical exception, which originally became law in 2020, allows an elected official (or board/commission member) to participate from a remote location without making their location “open and accessible to the public” due to medical reasons.

In 2021, the Legislature passed a session law that allowed greater use of the medical exception, but only until July 1, 2021. As of July 1, cities should consider the following regarding the medical exception:

- **Cannot be in a public place due to medical reasons.** A health care professional (which is not statutorily defined, so could be a medical doctor, nurse practitioner, etc.) must advise the elected official or board/commission member against being in a public place for either personal or family medical reasons.
- **Allowed only with declared state of emergency.** State law authorizes limited use for the medical exception. It can only be used with a national security emergency or governor-declared peacetime emergency under Minnesota Statutes, section 12.31.
- **Sixty-day expiration of medical exception.** The latest date that the medical exception could be used is 60 days after the removal of the state of emergency. Since Gov. Walz is ending the state of emergency on July 1, the latest date the medical exception can be used is Aug. 30, 2021.
- **Allowed only three times.** An additional limitation is that a “member of the body” may only use the medical (or military) exception three times in a calendar year. However, in 2021 only, if the medical exception was used between Jan. 1, 2021, and June 30, 2021, none of those times count toward the three-time limitation. The counting starts on July 1, 2021



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Recommendation: To have the city council to vote to terminate Mayoral Declaration No. 2020-1 declaring a local emergency due to the COVID-19 Pandemic.



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