

**APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JUNE 1, 2021
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for June 1, 2021 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Brett Ohnstad, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Kelly Dumais, Assistant City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Tim Rutford, 4700 East Viking Boulevard – Stated that he is here to share concerns from himself as well as his neighbors about rezoning the golf course property. He stated that their concerns with changing this are related to safety, especially with traffic issues. He stated that County Road 22 and Kettle River is already a dangerous intersection. He also expressed concern for changing the landscape because it will affect the wildlife in the area, including the eagle that lives in his backyard. He stated that he is also concerned about water ending up at his house and his holding pond from this potential development. He stated that he did not think the appropriate people had been notified about the public hearings. He asked the Council to rethink allowing this zoning change to go through.

APPROVAL OF MINUTES:

1. **Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for May 18, 2021**

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR MAY 18, 2021 AS SUBMITTED

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

2. **Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for May 18, 2021**

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY

COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR MAY 18, 2021 AS SUBMITTED

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 3. Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for May 19, 2021**

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR MAY 19, 2021 AS SUBMITTED

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 4.** To consider a request for qualifications for Engineer services for an East Viking Boulevard Road Reconstruction Project for the request of Federal Economic Development Authority Funding requirements
- 5.** To consider authorizing the payment of recommended bills, payroll, and journal entries for the period of May 19, 2021 to June 1, 2021
- 6.** To consider **Resolution 21-06-48** a resolution to accept the coronavirus local fiscal recovery fund established under the American Rescue Plan Act.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #4, #5, and #6 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGEMENT OF RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS, AND DEPARTMENT HEADS:

- 7.** Report of the Public Safety Director, Paul Hoppe for June 1, 2021
- 8.** Report of City Building Official, Fred Weck, IV for June 1, 2021
- 9.** Report of City Attorney Tom Loonan for June 1, 2021
- 10.** Report of City Engineer Mark Erichson, WSB for June 1, 2021

11. Report of Public Works Superintendent Chuck Almhjeld for June 1, 2021

12. Report of the Financial consultant, Abdo, Eick and Meyers – 1st Quarter 2021

COMMUNICATIONS:

OLD BUSINESS: NONE

NEW BUSINESS

13. To consider **Resolution 21-06-43** a resolution Rezoning Z-21-002 Sunrise River Bank – Ra and R3 to Agricultural (A) Location: East Viking Boulevard, Greenwood Golf Course Site; Applicant: Northern Tier Development, LLC; Richard Morris; Property ID Numbers 21-00009.30, 21.10298.30, 21.109298.40, 21.10302.00, 21.10320.10, 21.10320.20, and 21.109320.30

Zoning Administrator/Building Official Weck – Reported that the comments from Mr. Rutford were included in the packet and were also seen by the Planning Commission. He explained that the rezoning request is just for Lot 1, Block 1 of the development and will also be the lot that will be the wetland mitigation bank and is a total of 170 acres. Outlot A, that currently has a home on it, is approximately 34 acres and will, at some time in the future, be Residential or its current zoning, Mixed Use. Outlot B is 15.8 acres behind the Village Inn which is a potential future hotel site to be developed at some point in the future. The Planning Commission is recommending approval of rezoning Lot 1, Block 1 to Agricultural which will allow them to establish the wetland mitigation bank on the 170-acre parcel. He noted that they are also recommending approval of the Preliminary Plat and the Conditional Use Permit.

Council Member Nanko Yeager – Asked if the rezoning request was just for Lot 1, Block 1 and the Outlots A and B would keep their current zoning. She asked if Lot 1, Block 1 was already a wetland. She asked various questions about the project and the affect on the surrounding property.

Zoning Administrator Weck – Stated that only Lot 1, Block 1 would be rezoned to Agricultural and the majority of it was already a wetland and there will be no flooding necessary to create a wetland. He stated that he thinks they may dam up some of the ditches and bring it back to pre-development levels but those details will be part of the review process. He stated that it should have no impact on the surrounding properties and should actually retain the scenic views that they currently have.

Council Member Ohnstad – Asked if there was a set number of houses being planned for the overall development and potential traffic concerns in the area.

Zoning Administrator Weck – Agreed that Kettle River Boulevard is too close to I-35 and there isn't much room to move it. He stated that there are some thoughts about ways to ease the traffic in this area a bit, such as a roundabout or other traffic improvements along East Viking Boulevard. He stated that the traffic impact with this development will not be as large as it would have been with the previous Paxmar development which was based on 300 homes as well as a number of businesses. He stated that they did submit a sketch plan a few months ago that had about 20 homes on it. He stated that before the portion of the property would be developed, they would once again go through the Preliminary Plat process again and a traffic study to determine what kind of improvements may need to be done, but there will be no traffic change with what is proposed tonight.

Mayor Iverson – Asked how many have owned this property.

Zoning Administrator Weck - Stated that this is the third owner since he has been with the City.

Mayor Iverson – Stated that this rezoning will bring this portion of the property back into its more natural habitat.

Matt Nelson, 4660 East Viking Boulevard – Stated that he lives very near Outlot A and noted that his concern was with development on Outlot A because they are a little higher than his property. He stated that he would like to make sure that he is informed as this development moves forward.

City Engineer Erichson – Noted that the previous development was studied within the AUAR that evaluated the traffic and that proposed development was much more robust than what is being proposed. He stated that this discussion is surround 170 acres that will not be developed in the future and will have a conservation easement over it. He stated that tonight's actions allow the wetland bank, but do not approve it and is currently being reviewed by the State. He stated that there will be a strict set of guidelines that any development will need to meet with regard to maintaining water quality, and that there is no increase in rate from pre-development conditions.

Council Member Nanko Yeager – Asked how long it would take the State to approve this the wetland bank.

Richard Morris – Stated that the Corps of Engineers, DNR, and BWSR will review it and it takes 120-180 days for the review and noted that they will closely monitor the whole project for at least 4 or 5 years.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 21-06-43 A RESOLUTION APPROVING A REZONING FROM THE RURAL RESIDENTIAL I (R-1) AND THE SINGLE FAMILY RESIDENTIAL (R-3) DISTRICTS TO THE AGRICULTURAL (A) DISTRICT FOR PROPERTY IDENTIFICATION NUMBERS 21-00009.30, 21.10298.30, 21.109298.40 rezon 21.10302.00, 21.10320.10, 21.10320.20, and 21019320.30.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 14.** To consider **Resolution 21-06-44** a resolution Preliminary Plat: D-21-006 Sunrise River Bank – Ra and R3 to Agricultural (A) Location: East Viking Boulevard, Greenwood Golf Course Site; Applicant: Northern Tier Development, LLC; Richard Morris; Property ID Numbers 21-00009.30, 21.10298.30, 21.109298.40, 21.10302.00, 21.10320.10, 21.10320.20, and 21019320.30

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 21-06-44, A RESOLUTION APPROVING THE PRELIMINARY PLAT OF SUNRISE RIVERBANK AT PROPERTY IDENTIFICATIONS NUMBERS 21-00009.30, 21.10298.30, 21.109298.40, 21.10302.00, 21.10320.10, 21.10320.20, and 21019320.30

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 15.** To consider **Resolution 21-06-45** a resolution approving a Conditional Use Permit: C-21-002 Wetland Mitigation Bank, Sunrise River Bank – Ra and R3 to Agricultural (A) Location: East Viking Boulevard, Greenwood Golf Course Site; Applicant: Northern Tier Development, LLC; Richard Morris; Property ID Numbers 21-00009.30, 21.10298.30, 21.109298.40, 21.10302.00, 21.10320.10, 21.10320.20, and 21019320.30

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 21-06-45, A RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR A WETLAND MITIGATION BANK AT PROPERTY IDENTIFICATION NUMBERS 21-00009.30, 21.10298.30, 21.109298.40, 21.10302.00, 21.10320.10, 21.10320.20, and 21019320.30

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

- 16.** To consider **Resolution 21-06-46** a resolution approving Wold Architecture to complete schematic design for three potential projects that include a Public Safety Facility, City Hall ADA/Security upgrades, and Public Works Building in an amount of \$125,220.00

Jonathan Lewis, Wold Architecture – Gave a presentation on the Master Plan process, including the schematic design process, projected construction costs/budgeting, the construction schedule, core planning group, and potential future engagement process with the public.

The Council discussed potential future construction costs due to inflation; ADA accessibility; restroom facilities, lack of interview rooms, and other deficiencies at the Public Safety facility; cold storage for Public Works equipment; potential for bonding for the facilities; the importance of transparency throughout the process; the size of the project and the potential long-term financial impacts.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 21-06-46, A RESOLUTION APPROVING WOLD ARCHITECTURE TO COMPLETE SCHEMATIC DESIGN FOR THREE POTENTIAL PROJECTS THAT INCLUDE A PUBLIC SAFETY FACILITY, CITY HALL ADA/SECURITY UPGRADES, AND PUBLIC WORKS FACILITY BUILDING IN AN AMOUNT OF \$125,220.00

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

- 17.** To consider **Resolution 21-06-47** a resolution approving the purchase of a 2021 Elgin Pelican Street Sweeper from McQueen Equipment in the amount of \$222,259.50 through the Minnesota State Bid Contract

Public Works Superintendent Almhjeld – Gave details on the advantages of purchasing this type of street sweeper, such as reducing phosphorus, extending the life of the pavement, reduction of pollutant loads, the health and safety value to the residents. He reviewed the CIP and budgeting process and answered questions from the Council.

Council Member Nanko Yeager – Explained that she had done research on this type of sweeper and is wondering whether it would make more sense to leave the maintenance headaches to someone else and continue to rent the sweepers a few times per year.

Mayor Iverson – Noted that the City is an MS4 City and asked how this equipment would affect that status.

City Engineer Erichson – Stated that it will definitely help the City meet its obligation for a being an MS4 City. He noted that one other factor to consider if the City continues to rent is that they are subject to someone else's schedule.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 21-06-47, A RESOLUTION APPROVING THE PURCHASE OF THE 2021 ELGIN PELICAN FROM MCQUEEN EQUIPMENT IN THE AMOUNT OF \$222,259.50 THROUGH THE MINNESOTA STATE BID CONTRACT.

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

18. To Consider Policy 21-01 Council Materials Printing Policy

Assistant City Administrator Dumais – Stated that staff is proposing to continue the practice of digitation of Council material continue after the COVID protocols expire. She explained the City's interest in financial and environmental impact of printing versus not printing materials for public meetings. She noted that the savings of not printing materials resulted in about a 39% savings which translates to a monthly savings of \$132. She reviewed the proposed policy for Council Materials Printing Policy.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE POLICY 21-01 COUNCIL MATERIALS PRINTING POLICY.

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – Attended two Council work sessions and the Planning Commission meeting.

Council Member Nanko Yeager – Attended the Council work session.

Council Member Luger – Attended the Council work session and the Lions' Park Clean-Up event.

Council Member Schilling – Attended the Council work session.

Mayor Iverson – Attended the Council work session, the Lions' Park Clean-up event, the Planning Commission meeting. She noted that there is a Public Safety picnic on June 5, 2021 from 12:00 noon to 4:00 p.m. and a Touch A Truck Event also to be held on June 5, 2021. She thanked Girl Scout Troop #57731 for their work at Goodview Park.

Public Safety Director Hoppe – Noted that along with the Touch a Truck event the Police Department will be open for tours.

Assistant City Administrator Dumais – State that the Touch a Truck event will be held on June 5, 2021 from 10:00 a.m. to 12:00 noon.

City Engineer Erichson – Gave an update on the East Viking sanitary sewer improvement project.

City Administrator Linwood – Expressed his appreciation for being able to meet again in person and noted that this is the first time for in-person meetings for both Council Member Ohnstad and

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO ADJOURN THE JUNE 1, 2021 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:52 PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
JUNE 15, 2021
7:00PM