

**AGENDA
PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JULY 6, 2026
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

“An opportunity for members of the public to address the Park Advisory Commission on items not on the current Agenda. Items requiring Park Advisory Commission action maybe deferred to staff for research and future Wyoming Park Advisory Commission Agendas if appropriate.”

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming Park Advisory Commission for June 1, 2026

OLD BUSINESS:

NEW BUSINESS:

2. To discuss Railroad Park History Walk signage
3. To discuss Future Park Planning - Lions Park

COMMUNICATIONS:

4. Goodview Park - Wyoming Lions Club Bench Donation Update
5. Verges Memorial Park Border Update
6. Park Amenity List Signs Update

PARK STEWARD UPDATES:

UPCOMING:

ADJOURN

**NEXT MEETING:
AUGUST 3, 2026
7:00PM**

DRAFT MINUTES
WYOMING PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JUNE 1, 2026
7:00PM

CALL TO ORDER:

Chair Spangler called the Regular Meeting of the Wyoming Park Advisory Commission for June 1, 2026 to order at 7:00PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Park Advisory Commission were present: Members Bruce Spangler, Jessica Bergan, Bruce Vukelich, and Hector Rodriguez.

Absent:

Also Present: Grant MacFarlane – Assistant City Administrator

Visitors:

DETERMINATION OF A QUORUM:

Chair Spangler determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of the “Regular Meeting” of the Wyoming Park Advisory Commission for April 6, 2026**

A MOTION WAS MADE BY MEMBER VUKELICH, SECONDED BY MEMBER BERGAN, TO APPROVE THE PARK ADVISORY COMMISSION MINUTES FROM THE APRIL 6, 2026 MEETING.

Voting Aye: Spangler, Vukelich, Rodriguez, and Bergan

Voting Nay: None

Abstain: None

NEW BUSINESS:

- 2. To approve the updated Park Steward Assignments list**

Assistant City Administrator MacFarlane stated that an updated Park Steward Assignments list was needed due to the Commission adding a fourth member.

The Commissioners discussed the purpose of the Park Steward Assignments and reviewed the proposed new park assignments. The Commissioners had consensus to move forward with the assignments.

- 3. To provide a Park Fund financial update**

Assistant City Administrator MacFarlane provided updated numbers for the Park Fund accounts. Assistant City Administrator MacFarlane attributed increases in the account to park dedication fees and budgeting.

4. To discuss future park planning

Assistant City Administrator MacFarlane shared an overview of previous accomplishments of the Park Advisory Commission. Added that staff was looking for the Commissioners to discuss potential future projects or parks of interest.

The Commissioners reviewed the Park and Trail Master Plan as well as the Park Assessment Rankings.

Chair Spangler noted that Lions Park, Tolzmann Park, and Banta Park needed to be looked at further as potential parks to receive improvements. Commissioner Bergan agreed.

Commission Vukelich stated that Verges Memorial Park had the lowest assessment, not including Fireside Park, from the 2022 assessment and that it may be in need of the most attention. Added that the Merry-Go-Round at Banta no longer spun properly and asked about the possibility of replacement.

The Commissioners discussed Lions Park and what pieces of existing equipment are in good condition and may be ADA compliant.

Commissioner Bergan shared that Tolzmann also received a lower assessment and that it needed some work but added that the park is large and may be a costlier item.

The Commissioners noted that the footprint of the playground could be shrunk while maintaining the same level of playstructure in any future redevelopment of Tolzmann Park.

COMMUNICATIONS:

5. Arbor Day Event – 2026 Recap

Assistant City Administrator MacFarlane informed the Commissioners that the Arbor Day Event was held on Saturday, April 25th at Tolzmann Park.

Chair Spangler stated that he had attended the event and that the trees would provide great shade in the park in a few years.

Park Steward Updates:

Commissioner Vukelich – Noted that Goodview Park had a few items that needed to be addressed including a broken corner of the playground border, exposed roots in the gaga pit, and an exposed mat under the blue slide. Stated that the new trees and mulch at the park looked great.

Commissioner Bergan – Shared that the border at Comfort Park was damaged and that there were weeds in the playground. Also stated that Verges Memorial had a damaged border and weeds in the volleyball pit.

Commissioner Rodriguez – Stated that Blue Spruce Park looked good. Bird feeders at Hawk Meadows are starting to show their age. Verges Memorial has a new bench and it looks great.

Chair Spangler – Stated that their parks looked good.

ADJOURN

A MOTION WAS MADE BY MEMBER BERGAN, SECONDED BY MEMBER VUKELICH, TO ADJOURN THE JUNE 1, 2026 MEETING OF THE WYOMING PARK ADVISORY COMMISSION AT 7:48PM

Voting Aye: Spangler, Bergan, Rodriguez, and Vukelich

Voting Nay: None
Abstain: None

NEXT MEETING:
JULY 6, 2026
7:00PM



Park Advisory Commission Memo

Date: June 29, 2026

Presented to: Park Advisory Commission

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Railroad Park History Walk Signs

Method: New Business

Background Information:

The City of Wyoming and WSB have continued to work on the Railroad Park project which began in 2023. Veteran and donor bricks have been installed in quarterly batches along the History Walk and Veterans Memorial portion of the park. The next portion of the project will involve the installation of signs along the History Walk which chronicles different aspects of the City of Wyoming.

Staff will present draft versions of the three History Walk signs to the Park Advisory Commissioner's for comment and review. These signs tell the City's story as it relates to Community, Transportation, and Colonization. These signs were made with the cooperation of members of the Wyoming Historical Society and the historic City documents that have been maintained within the city.

Recommendation: Review draft signs and recommend final approval to the Wyoming City Council.



CITY OF WYOMING

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PAC Communication

Date: June 29, 2026

Presented to: Chair Spangler and Park Advisory Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Lions Park Planning

Method: New Business

Background Information:

The Park Advisory Commission (PAC) has maintained regular discussions regarding future park planning during their monthly meetings. A discussion on the next park project was held at the June 6, 2026 meeting during which Lions Park was identified as a park in need of improvements. Staff have prepared materials to assist the Commissioners in exploring what a potential Lions Park Improvement Project may entail.

As was done with Fireside Park, consideration should be given to the potential size of the playground space. The dimensions of the playstructure area will impact the size of playground equipment which can fit within the park boundaries as well as the amount of park bordering that is required to surround the playground space. Lions playground border is currently constructed of wood, but a switch to concrete or plastic is an option. Staff will be presenting different sizing options, as well as reviewing example playground costs, to the Commissioners at this meeting. Staff have also prepared an example public survey as well as an example Request for Quotes (RFQ).

Staff is seeking input from the Park Advisory Commissioners on their priorities within the park. Commissioners should consider their vision for the park, including playground features (swings, slides, spinners, etc.) and overall size, in addition to any other ideas that they would like to share.



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Park Advisory Commission Memo

Date: June 29, 2026

Presented to: Park Advisory Commission

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Lions Club Bench Donation

Method: Communication

Background Information:

The Wyoming Lions Club is closing their chapter and merging with the Forest Lake Lions Club. As a final act of their organization, they have donated a park bench dedicated to their Club. This new bench was installed at Goodview Park, near the gaga ball pit and skate park, during the week of June 22nd.

The bench also serves as a memorial to longtime Wyoming Lions member Edward “Pastor Ed” Wheatley and will display a plaque in his honor. A full story on the bench and Edward Wheatley will be featured in the Summer Newsletter.

Thank you to the Wyoming Lions Club for their years of service to the Wyoming community!



Members of the Wyoming Lions Club pose with their donated bench at Goodview Park



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Park Advisory Commission Memo

Date: June 22, 2026

Presented to: Park Advisory Commission

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Verges Memorial Park Border

Method: Communication

Background Information:

Work was recently completed to replace the plastic border at Verges Memorial Park with a new 6x6 critical structure green treated cedar tone wood border. Public Works staff have dedicated time continuously throughout the spring/summer months in past years replacing portions of the plastic border that are damaged. Unfortunately, the parts required to continue to perform these repairs are becoming outdated, difficult to find, and are increasing in cost. It was determined by staff that it was no longer economically feasible to purchase this type of border replacement for Verges Park.

Public Works moved forward with a replacement border for Verges Memorial Park during the week of June 8, 2026. This new border, comprised of 6x6 critical structure green treated cedar tone, was installed by the Public Works crew during that same week. Staff believe that this border will require less ongoing maintenance, allowing the Public Works Department to regularly spend more time on other additional tasks. In addition to the new border, a ramp was also constructed at the playground entrance.



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PUBLIC SAFETY

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Park Advisory Commission Memo

Date: June 23, 2026

Presented to: Park Advisory Commission

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Park Amenity List Signs

Method: Communication

Background Information:

The Wyoming Public Works Department began installing the Park Amenity List signs at the identified locations in our community parks during the week of June 15th. All signs have been installed and can now be viewed by residents that are visiting these parks. A photo of one sign, installed at Verges Memorial Park, can be seen below.

The new signs provide a quick and easy way for residents to scan a QR code which directs them to our Park Amenity Master List webpage on the City website. This page identifies what amenities are available at each of our parks in the community and will allow residents to become more aware of all that our parks have to offer.



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