

**AGENDA
CITY COUNCIL
WORK SESSION
CITY OF WYOMING, MINNESOTA
JUNE 2, 2026
5:30 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

NEW BUSINESS:

1. To discuss 2027 City of Wyoming Budget

ADJOURN



Date: May 28, 2026

Presented to: Mayor Iverson and City Council Members

Presented by: City Administrator, Robb Linwood

Department: Administration

Reference: Preliminary Factors Influencing the 2027 Budget and Council Priorities for Work Session on Tuesday, June 2, 2026 at 5:30PM

In June, department heads will begin completing their 2027 Budget Worksheets. Typically, our budget process has included the following:

2027 Budget Calendar

The City follows the procedures below in establishing the budget:

The annual budget process begins in May or June of each year. Staff prepares and distributes budget worksheets and instructions for department heads. City Council has a work session to review the budget process. Departmental budgets and 5-year capital requests are due from department heads to the City Administrator. The first draft of the budget is due to the City Administrator at the beginning of July. The City Administrator meets with department heads to discuss individual budget requests. Total budget requests are compared to revenue estimates to ensure that there is funding available to fund the proposed expenditures. Budget revisions from departmental meetings are completed and revisions are incorporated into the first draft of the budget that is presented at the council work session. The City Administrator meets with department heads to discuss and review council feedback from the work session. In early September, the City sets the preliminary levy and the public hearing information which is forwarded to the County Auditor by September 30th of each year. In September/October, additional updates are completed before the final presentation of the budget. The County mails parcel specific tax notices in November to property owners providing taxes due the following year based on the preliminary levy. A budget and levy hearing is held in December in accordance with State law. The budget and tax levy are adopted through passage of resolutions.

Budget Calendar

May 26, 2026	Staff prepares and distributes budget worksheets and instructions for department heads.
June 2, 2026	City Council holds visioning sessions with City Administrator, Department heads to look at long-term plan and adopt short-term strategies and budget objectives.
June 12, 2026	Departmental budgets and 5-year capital requests due from department heads to City Administrator
July 1, 2026	1st draft of budget due to City Administrator.
July 13-17, 2026	Meet with department heads to discuss individual budget requests.
July 17, 2026	Budget revisions from departmental meetings completed.
July 21, 2026	Council work session - first draft of budget presented.
July 27-31, 2026	Additional departmental meetings to discuss and review council feedback from work session.
August 7, 2026	2nd draft of budget due to City Administrator.
August 18, 2026	Council work session
September 1, 2026	At the Council meeting, the public hearing date on the proposed budget and proposed tax levy are approved by the Council.
By September 29, 2026	City Administrator certifies preliminary levy and hearing date to Chisago County.
September/October	Additional updates/fine tuning of budget before final presentation.
October 16, 2026	Final budget due to City Administrator.
November	County Auditor mails tax notices to each taxpayer.
November 4, 2026	Council work session – final budget presented.
December 1, 2026	Initial Truth-In-Taxation Hearing on 2027 Budget & Levy and adoption of the 2027 Budget and Levy.
December 15, 2026	Final adoption date of the 2027 Budget and Levy - if needed.

Discuss 2027 City Council Goals and Priorities

At the 1st Council Meeting in 2026 the City Council adopted the 2027 Budget Calendar which outlined a series of steps to establish an eventual budget. As part of those steps it was included in the initial meetings to have a discussion on the Council’s budget goals and priorities which are intended to provide direction for the preparation of the 2027 Recommended Budget.

*The council completed a 2026 goals and ongoing goals work session on February 17, 2026. Those minutes have been attached for City Council review.

Vision Statement:

The City of Wyoming will be a regional leader in providing innovative and long term economically responsible government that is transparent to all.

Mission Statement:

The mission of the City of Wyoming is to efficiently do the work of the city, invest in the community and to operate with stability to provide reliable and adaptive services

CORE VALUES	Vision Statement	Core Values	Mission Statement
Who we strive to be		How we do our work	
<ul style="list-style-type: none"> • Leader • Innovative • Economically Responsible • Transparent 	<p>The City of Wyoming will be a regional leader in providing innovative and long term economically responsible government that is transparent to all</p>	<ul style="list-style-type: none"> • Efficient • Investment • Accessible • Stability 	<p>The Mission of the City of Wyoming is to efficiently do the work of the city, invest in the community and to operate with stability to provide reliable and adaptive services that are accessible to all.</p>

In an effort to provide a Recommended Budget that is consistent with the Council’s aspirations, the Council is asked to provide at a minimum, guidance on the following budget goals and priorities. We are still in the process of assessing issues, but below are some factors influencing the 2026 Budget:

 **Strategic Planning/Long Range Planning**

As part of the 2026 budget process, we will be updating the City’s Long-Term Financial Plan, which was last revised in 2022. This plan serves as a guiding document for evaluating the financial implications of strategic priorities and supports long-range forecasting for operations, staffing, infrastructure, and capital needs. The existing plan includes assumptions for inflation, housing growth, population estimates, the general tax levy,

debt service and interfund loans, TIF districts, capital funds, enterprise operations, street projects, equipment needs, and facility maintenance. An updated version will allow us to re-evaluate those assumptions, incorporate the most recent data, and ensure alignment with current strategic goals. We will work with our finance director/abdo financial to have a proposal to revise and amend the plan accordingly so that it remains a relevant and valuable tool for Council decision-making.

Staff Level Changes for City Departments

At this time we are not requesting any changes in staffing levels for 2027.

Changes in Programs or Service Levels

The Council is asked to provide general direction on whether any of the listed programs or services should receive increased or decreased emphasis. This discussion is an important opportunity to reflect on how current efforts align with the Council's 2026 goals established earlier this year. Providing guidance at this stage will help ensure that budget and planning decisions continue to support the Council's overall vision and priorities for the community.

Valuations

The 2026 residential property valuations have been preliminary estimated by Chisago County at approximately a 2.00% increase.

Healthcare Costs

Healthcare is reviewed annually in coordination with our broker to ensure that the City maintains affordable and competitive coverage. Staff will analyze available options once 2027 renewal rates are received in August and will incorporate any necessary updates into the budget process and communicate that information to the City Council.

League of Minnesota City Insurance Costs

As of now, the League of Minnesota Cities Insurance Trust (LMCIT) has not released specific premium rates for workers' compensation and property/casualty insurance for 2027.

Update of Streets Capital Improvement Plan

Staff will be working with Finance Staff, Public Works, and Engineering to review the current Streets CIP and evaluate the levy dollars in the street fund, fund balance, and franchise fees. With the current condition of streets, we may possibly be looking at shuffling some projects in the 5 year CIP. WSB is currently working through areas on the updated Pavement management index to determine costs and come up with a sustainable plan. This is an evaluation of the city streets and helps us prioritize our capital projects and maintenance plans. This will be a discussion topic with Council for the 2026 budget and moving forward.

Labor Negotiations for Bargaining Units

The city has two LELS Bargaining Units and one Local 49ers Group that have contracts that expire at the end of 2026. A new contract will need to be completed for all three of these units in 2026. The negotiations for those groups will begin soon and we will bring those items to council for review and direction.

Legislative and State Funding Considerations

The City continues to monitor legislative actions and state funding programs that may impact municipal operations, infrastructure planning, and long term financial forecasting. The 2026 Legislature approved funding for several statewide transportation and water infrastructure programs, including Local Road Improvement Program (LRIP), Local Bridge Replacement, and Public Facilities Authority (PFA) infrastructure funding. Staff will continue monitoring applicable grant and funding opportunities that may assist with future capital projects and infrastructure needs.

The Legislature also approved a temporary reduction in vehicle tab fees for calendar year 2027; however, offsetting state transfers were included to maintain funding levels within the Highway User Tax Distribution Fund. Staff will continue monitoring any future impacts to transportation related funding sources and state aid distributions.

In addition, statewide discussions regarding local zoning authority, housing regulations, and local government financing tools continue to evolve and may impact future planning and development considerations for cities throughout Minnesota.

The City's Local Government Aid (LGA) appropriation structure remains unchanged for 2027 under current legislative action

Wyoming Facilities Project

The facilities project and associated financing structure are anticipated to be among the most significant factors influencing the 2027 budget.

As part of previous discussions regarding the facilities project and potential financing options, the City Council provided direction to staff to evaluate financing the project through an Economic Development Authority (EDA) lease revenue bond structure. In conjunction with that process, the City would establish an Economic Development District encompassing the city limits to provide the EDA with the necessary statutory authority related to potential project financing.

The Wyoming Economic Development Authority is anticipated to call for a public hearing on June 22, 2026, related to the proposed district and financing structure. This action will be contingent upon the City Council accepting a construction bid for the facilities project at the June 16, 2026 Council meeting. If the Council does not proceed with bid acceptance, the public hearing would be cancelled and the financing process would not move forward at that time.

If the EDA approves the creation of the Economic Development District following the public hearing, the matter would then be forwarded to the City Council for consideration and final approval at a meeting in July 2026.

Staff is currently working with bond counsel and Baker Tilly on the anticipated schedule of events related to the bond issuance process. Based on the current timeline, bond issuance activities would likely occur over the next several months, with anticipated finalization in August and receipt of bond proceeds in early September.

During the 2026 legislative session, the City continued pursuing state funding assistance for the facilities project through a public facilities bonding request. While the Legislature ultimately approved a statewide bonding package and provided funding for numerous local projects throughout Minnesota, the City of Wyoming's request was not included along with many other communities seeking assistance, did not receive an appropriation. Additionally, no new local sales tax authorizations were included in the final omnibus tax bill.

As a result, the City is continuing to move forward with local financing options, including the proposed EDA lease revenue bond structure, to advance the project. Staff will continue evaluating project costs, financing assumptions, debt service impacts, operational costs, construction market conditions, and future funding opportunities as part of the 2027 budget process.

Park Redevelopment and Trail Funding

The Park Advisory Commission continues to evaluate priorities for parks and trails. We will keep council aware of any recommendations or any potential projects that Park Advisory Commission feels should be reviewed for consideration.

Capital Improvement Equipment Fund

Staff is actively working to finalize cost estimates for equipment purchases planned in the 2027 Capital Improvement Plan (CIP). This includes reviewing current state contract pricing and coordinating with vendors to better anticipate 2027 costs. The goal is to ensure that projected expenditures are as accurate and up-to-date as possible before the initial budget presentation in July. Department heads will provide an overview of anticipated capital needs by department during the upcoming budget discussions, which will help guide long-term planning and investment decisions.

Discussion – All of the items are to create discussion and direction, we will have the ability to go more in depth on all items as we continue our work on the 2027 Budget. Additionally, are there any specific priorities, objectives, goals, issues, or services that the Council would like to have evaluated in conjunction with the 2027 budget process? Department heads will present a preliminary overview of their 2027 budgets, highlighting major driving factors and discussing key elements such as staffing considerations, capital equipment requests, and any potential large-scale changes anticipated within their departments.

**APPROVED MINUTES
CITY COUNCIL
WORK SESSION
CITY OF WYOMING, MINNESOTA
FEBRUARY 17, 2026
5:30 PM**

CALL TO ORDER: *Mayor Lisa Iverson called the Work Session Meeting of the Wyoming City Council for February 17, 2026 to order at 5:31 PM*

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, Claire Luger, and Brett Ohnstad

Also Present: Robb Linwood - City Administrator, Grant MacFarlane - Assistant City Administrator, Steve Reeves – Public Works Superintendent, Mark Erichson – WSB

DETERMINATION OF A QUORUM:

Mayor Iverson determined that a Quorum was present.

NEW BUSINESS

1. To discuss 2026 City Council goals and initiatives

City Administrator Linwood presented a PowerPoint to the Council. Linwood provided an overview of the City Council's goals in 2025 and what they had achieved over the past year. Administrator Linwood then shared a list of other notable accomplishments by each City department which had occurred in 2025. Administrator Linwood requested that each councilmember reflect on the past year share any council-specific accomplishment that they were proud of. The council made the following list:

Council Achievements:

- Collaboration between Council and Staff
- The City levy being one of the lowest in the County
- Maintaining planned purchasing and Capital Improvement Plan
- Proper financial planning and a successful audit
- Completion of road projects in 2025
- Ongoing economic development – Attraction and Business Retention Visits
- Fire and Police Departments recruitment
 - Internal hirings and staff development

Administrator Linwood then asked the council to share their ongoing goals and new ideas for 2026. The council created the following list:

2026 Ongoing and New Goals / Ideas:

- Continuing work on City Facilities Project
- Discussions with Dunkin' Donuts and other retails on potential locations
- Increase civic engagement and check with local school

- Citizen recognition for volunteerism and engagement within the community
- Holiday lights promotion / competition
- Business inquiries about land use or acquisition
- Explore community events (ex: Music in the Park)
- Work on communicating Public Works activities
- City Code revisions

2026 Street Project

City Engineer Mark Erichson, of WSB, requested that the Council review the trail replacement portion of the 2026 Street Improvement Project. Mr. Erichson provided a cost estimate and discussed potential challenges.

The City Council highlighted the local impact, past practice, and the potential to delay the trails for a year and include them in the next year's project.

The City Council came to a consensus to delay the trails for a years and look into additional funding options, repair options, and potential reconstruction.

A MOTION WAS MADE BY MAYOR IVERSION TO ADJOURN THE FEBRUARY 17, 2026 WORK SESSION OF THE WYOMING, MINNESOTA CITY COUNCIL AT 6:56PM