

**AGENDA
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
APRIL 21, 2026
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

1.
 1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for April 7, 2026

SCHEDULED BID LETTINGS:

2. To consider **Resolution 26-04-41** a resolution receiving bids and awarding a contract for the 2026 Street Improvement Project

SCHEDULED PUBLIC HEARINGS:

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider authorizing the payment of recommended bills, payroll and journal entries for the period of April 8, 2026 to April 21, 2026
4. To consider approving a solicitor's permit for Renewal by Anderson for the year 2026
5. To consider approving a solicitor's permit for Custom Remodelers for the year 2026

6. To consider approving a Mobile Food Unit permit for White Pine Coffee
7. To consider hiring Gavin Middendorf for the position of Public Works Seasonal Employee
8. To consider hiring Andrew Saxe for the position of Public Works Seasonal Employee
9. To consider authorizing an Inspections Services Agreement with Isanti County
10. To consider **Resolution 26-04-42** a resolution approving upgrades to street sweeper by Mike McPhillips Sweeping in the amount of \$38,413.10
11. To consider **Resolution 26-04-44** a resolution approving payment for two Dodge Durango pursuit vehicles from Dodge of Burnsville in the amount of \$79,690.00

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

12. Report of the Public Safety Director, Neil Bauer, for April 15, 2026
13. Report of City Building Official, Fred Weck, IV for April 14, 2026.
14. Report of the City Attorney, Tom Loonan, for April 14, 2026
15. Report of City Engineer Mark Erichson, WSB for April 15, 2026
16. Report of the Public Works Superintendent, Steve Reeves, for April 14, 2026

COMMUNICATIONS:

OLD BUSINESS:

NEW BUSINESS:

17. To consider the Swedish Immigrant Trail Improvement Project by the Chisago Lakes Rotary Club
18. To consider **Resolution 26-04-43** a resolution accepting a grant from the East Central Regional Development Commission to conduct a Level II Energy Audit for the City
19. To consider a Work Session on April 28, 2026
20. To consider a Work Session on May 5, 2026

COUNCIL REPORTS:

ADJOURN

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
APRIL 7, 2026
7:00 PM**

CALL TO ORDER:

Acting Mayor Luger called the Regular Meeting of the Wyoming City Council for April 7, 2026, to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll, the following members of the Wyoming City Council were present: Councilmembers Linda Nanko Yeager, Dennis Schilling, and Claire Luger

ABSENT: Mayor Lisa Iverson and Councilmember Brett Ohnstad

Also Present: Tom Loonan - Eckberg Lammers, Robb Linwood - City Administrator, Grant MacFarlane - Assistant City Administrator, Mark Erichson - WSB, Neil Bauer - Public Safety Director, and Steve Reeves - Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Daniel Witte, 6553 260th Street – Outlined the reasons he would like the City to consider taking back the old Minnesota State flag and shared examples of other cities throughout the State who have made this choice. He asked that the Council add this to a future agenda so they can vote on flying the former Minnesota State flag.

Council Member Schilling – Stated that he felt this issue needed discussion, but they were missing two members of the Council tonight and suggested that they add this to a future Work Session agenda.

Council Member Nanko Yeager – Asked if the City decided they preferred the old flag, if they would still be mandated by the State to fly the new flag.

City Attorney Loonan – Noted that there was no legal obligation for the City to fly the State flag and would be left to the City to decide. Added that flying the old flag could be considered a form of speech and would potentially welcome requests for other flags to be flown as well.

Council Member Nanko Yeager – Agreed that this should be put on a future agenda for the full Council to discuss it.

Theodore Hanson, 25553 West Comfort Drive –He stated that he agreed with the things Mr. Witte had shared about the new flag only being chosen by a 13-member committee and not the citizens of the State.

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for March 17, 2026**

A MOTION WAS MADE BY COUNCILMEMBER NANKO YEAGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR MARCH 17, 2026, AS

SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger

Voting Nay: None

Abstain: None

Absent: Ohnstad and Iverson

2. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for March 17, 2026

A MOTION WAS MADE BY COUNCILMEMBER NANKO YEAGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR MARCH 17, 2026, AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger

Voting Nay: None

Abstain: None

Absent: Ohnstad and Iverson

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

- 3.** To consider authorizing the payment of recommended bills, payroll, and journal entries for the period of March 18, 2026, to April 7, 2026
- 4.** To consider approving a Mobile Food Unit license for Scoops Ice Cream and Candy for 2026
- 5.** To appoint Hector Rodriguez to the role of Commissioner for the City of Wyoming’s Park Advisory Commission
- 6.** To consider **Resolution 26-04-39**, a resolution accepting the donation of UTV accessories from Polaris Industries to the Wyoming Fire Department
- 7.** To consider **Resolution 26-04-40**, a resolution approving payment to Wold Architects in the amount of \$52,999.98

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER NANKO YEAGER, TO APPROVE #3, #4, #5, #6, and #7 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger

Voting Nay: None

Abstain: None

Absent: Ohnstad and Iverson

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS, AND DEPARTMENT HEADS:

- 8.** Report of the Public Safety Director, Neil Bauer, for April 1, 2026

Acting Mayor Luger – Asked for an update on the Family Pathways Food Drive results.

Public Safety Director Bauer – Stated that he believes it was around 384 pounds of food, but didn’t have all the details with him tonight. He explained that he would communicate the information when he had all the details gathered.

9. Report of City Building Official, Fred Weck, IV, for April 1, 2026
10. Report of City Attorney Tom Loonan for April 3, 2026
11. Report of City Engineer, Mark Erichson, WSB, for April 2, 2026
12. Report of Public Works Superintendent, Steve Reeves, for March 31, 2026

COMMUNICATIONS

OLD BUSINESS

NEW BUSINESS

13. 2026 Arbor Day Proclamation

Assistant City Administrator MacFarlane – Gave an overview of the City’s membership in the Tree City USA program and the mandate to hold an Arbor Day celebration and issue a proclamation. He explained that the City would hold a tree planting event on April 25, 2026, at Tolzmann Park from 10:00 a.m. to noon.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER NANKO YEAGER, TO PROCLAIM APRIL 24, 2026, AS ARBOR DAY IN WYOMING, MINNESOTA.

Voting Aye: Schilling, Nanko Yeager, Luger

Voting Nay: None

Abstain: None

Absent: Ohnstad and Iverson

14. To consider a City Council Work Session meeting on April 21, 2026, at 5:00 p.m.

City Administrator Linwood – Explained that the Liberty Ponds HOA had requested time at a Council Work Session to listen to their concerns about the community septic system, and briefly outlined some of the items they wanted to discuss with the Council.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO SCHEDULE A CITY COUNCIL WORK SESSION MEETING ON APRIL 21, 2026, AT 5:00 P.M.

Voting Aye: Schilling, Nanko Yeager, Luger

Voting Nay: None

Abstain: None

Absent: Ohnstad and Iverson

COUNCIL REPORTS:

Council Member Nanko Yeager – No report.

Council Member Luger – No report.

Council Member Schilling – No report.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER NANKO YEAGER, TO ADJOURN THE APRIL 7, 2026, “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:18 PM

Voting Aye: Schilling, Nanko Yeager, Luger
Voting Nay: None
Abstain: None
Absent: Ohnstad and Iverson

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
APRIL 21, 2026
7:00 PM



April 15, 2026

Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
PO Box 188
Wyoming, MN 55092

Re: 2026 Street Improvement Project
City of Wyoming, MN
WSB Project No. 032060-000

Dear Mayor and Council Members:

Bids were received online for the above-referenced project on Wednesday, April 8, 2026, and were viewed and read aloud. Six bids were received. The bids were checked for mathematical accuracy. Please find attached the Bid Tabulation Summary indicating North Valley, Inc., Nowthen, Minnesota, as the low bidder with a grand total bid amount of \$1,358,926.33. The Engineer's Estimate for the project was \$1,651,206.25.

We recommend that the City Council consider these bids and award a contract for the grand total bid in the amount of \$1,358,926.33 to North Valley, Inc. based on the results of the bids received.

If you have any questions, please contact me at 612.360.1278. Thank you.

Sincerely,

WSB

Mark A. Erichson, PE
City Engineer

Attachment

srb

Bid Tabulation Summary



2026 Street Improvement Project

City of Wyoming, MN

WSB Project No. 032060-000

Bids Received Online: Wednesday, April 8, 2026, at 2:00 p.m. Local Time

 DENOTES CORRECTED FIGURE

Contractor		Bid Bond (5%)	Addendum Received	Grand Total Bid
1	North Valley, Inc.	X	N/A	\$1,358,926.33
2	Knife River Corporation - North Central	X	N/A	\$1,452,137.90
3	Asphalt Surface Technologies Corporation a/k/a ASTECH Corp.	X	N/A	\$1,499,521.90
4	Park Construction Company	X	N/A	\$1,510,793.04
5	Dresel Contracting, Inc.	X	N/A	\$1,626,369.41
6	Bituminous Roadways, Inc.	X	N/A	\$1,644,148.00
Engineer's Opinion of Probable Cost				\$1,651,206.25

I hereby certify that this is a true and correct tabulation of the bids as received on April 8, 2026.

Mark A. Erichson, PE, City Engineer

RESOLUTION 26-04-41

A RESOLUTION RECEIVING BIDS AND AWARDING A CONTRACT FOR THE 2026 STREET IMPROVEMENT PROJECT

WHEREAS, the City Council of Wyoming previously directed the City Engineer to advertise for bids for the above-referenced project, and

WHEREAS, bids were publicly received and opened on April 8, 2026

NOW, THEREFORE, IT BE RESOLVED, by the City Council of the City of Wyoming, Minnesota, as follows:

1. All bids for the construction of the 2026 Street Improvement Project, have been received and are tabulated on the attached summary.
2. The base bid of North Valley, Inc., in the amount of \$1,358,926.33, for the construction of said improvements, is in accordance with the plans and specifications and advertisement for bids and is the lowest responsible bid.
3. The Mayor and Administrator/Clerk are hereby authorized and directed to enter into a contract with said bidder for the construction of said improvements for and on behalf of the City of Wyoming.
4. The City Administrator/Clerk is hereby authorized and directed to return forthwith to all bidders the deposits made with their bids, except that the deposit of the successful bidder and the next two lowest bidders shall be retained until a contract has been executed.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING ON THE 21ST DAY
OF APRIL, 2026.**

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

(seal)



Request for Council Action

Date: April 15, 2026

Presented to: Mayor Iverson and City Council Members

Department: Administration

Reference: Authorize City Claims

Method: Consent

Background Information:

Minnesota law provides that the city council has full authority over the city's financial affairs, including the disbursement of public funds. All written instruments must be executed by the mayor and clerk/administrator, pursuant to authority granted by the council.

City Staff has prepared a list of recommended bills, payroll, and journal entries (claims) for Council consideration. Claims may be inspected by the public at the Wyoming City Hall Building (26885 Forest Blvd.) upon request.

Recommended action: Authorize payment of recommended bills, payroll, and journal entries for the period of April 8, 2026 to April 21, 2026.



Request for Council Action

Date: April 13, 2026

Presented to: Mayor Iverson and City Council Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Solicitation Permit

Method: Consent

Background Information:

Dylan Sylverson, of Renewal by Andersen, has applied for a solicitors permit with the City of Wyoming. This permit would allow Renewal by Andersen to solicit within the City during the specified hours of 10:00AM – 7:00PM. A background check on all declared solicitors has been completed by the Wyoming Police Department and no disqualifying criminal history has been identified. The applicant has paid all permit fees associated with the application process.

Recommendation:

That the Wyoming City Council approves the solicitation permit for Renewal by Andersen.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



APPLICATION FOR PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS

Date: 03/30/26

Company Name (If applicable)	Renewal by Andersen
Applicant Name (First, Middle, Last)	Dylan Anthony Syverson
Date of Birth	
Driver's License #	
Personal Address	
Address of Company (If applicable)	
Phone Number	
SSN	
MN Tax ID Number	
Email Address	

LIST BELOW THE NAMES AND ADDRESSES OF ALL PERSONS THAT WILL BE SOLICITING:
(Use additional paper if needed)

Name (First, Middle, Last)	Address	Date of Birth	Driver's License #	SSN
Dylan Anthony Syverson				

Date(s) of Solicitation:	From: Approval	To: expiration
Hours of Solicitation:	From: 11 am	To: 7pm

DESCRIPTION OF MERCHANDISE TO BE SOLD:Windows and doors**LIST OF VEHICLES USED- INCLUDING MAKE, MODEL, YEAR, LICENSE NUMBER**

MAKE	MODEL	YEAR	LICENSE NUMBER
<u>Honda</u>	<u>H-RV</u>	<u>2022</u>	<u>810-2XU</u>

License Application Fee:	\$150.00
Each Additional Solicitor:	\$50.00

DATA PRACTICES ADVISORY: The data supplied in this application will be used to assess the qualifications for a license. This data is not legally required but the City will not be able to grant the license without it. If a license is granted, the data will constitute a public record. The data is needed to distinguish this application from others, to identify this application in City license files, to verify the identity of the applicant(s), to contact the applicant(s) if additional information is required and to determine if the applicant(s) meets all ordinance requirements.

Possession of this valid permit means that Wyoming City officials have verified the identity of the Solicitor(s) and investigated their criminal background.

The permit is valid only if it contains the original signatures of the Wyoming Director of Public Safety and City Administrator/Clerk, and the raised-letter City Seal. Wyoming residents are encouraged to report non-complying solicitors and/or those employing offensive solicitation tactics.

Public Safety Director _____

City Administrator/Clerk _____

(Seal)



APPLICATION FOR PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS

Date: 3/30/26

Company Name (If applicable)	Renewal by andersen
Applicant Name (First, Middle, Last)	Kossi, Elisee Kagni
Date of Birth	
Driver's License #	
Personal Address	
Address of Company (If applicable)	
Phone Number	
SSN	
MN Tax ID Number	
Email Address	

LIST BELOW THE NAMES AND ADDRESSES OF ALL PERSONS THAT WILL BE SOLICITING:
(Use additional paper if needed)

Name (First, Middle, Last)	Address	Date of Birth	Driver's License #	SSN
Kossi, Elisee Kagni				

Date(s) of Solicitation:	From: <u>monday</u>	To: <u>friday</u>
Hours of Solicitation:	From: <u>12</u>	To: <u>7</u>

CITY OF WYOMING

wyoming@wyomingmn.org • Phone: 651-462-0575 • Fax: 651-462-0576

PO Box 188 • 26885 Forest Boulevard • Wyoming, MN 55092

DESCRIPTION OF MERCHANDISE TO BE SOLD:Windows and doors**LIST OF VEHICLES USED- INCLUDING MAKE, MODEL, YEAR, LICENSE NUMBER**

MAKE	MODEL	YEAR	LICENSE NUMBER
chevy	impala	2009	

License Application Fee:	\$150.00
Each Additional Solicitor:	\$50.00

DATA PRACTICES ADVISORY: The data supplied in this application will be used to assess the qualifications for a license. This data is not legally required but the City will not be able to grant the license without it. If a license is granted, the data will constitute a public record. The data is needed to distinguish this application from others, to identify this application in City license files, to verify the identity of the applicant(s), to contact the applicant(s) if additional information is required and to determine if the applicant(s) meets all ordinance requirements.

Possession of this valid permit means that Wyoming City officials have verified the identity of the Solicitor(s) and investigated their criminal background.

The permit is valid only if it contains the original signatures of the Wyoming Director of Public Safety and City Administrator/Clerk, and the raised-letter City Seal. Wyoming residents are encouraged to report non-complying solicitors and/or those employing offensive solicitation tactics.

Public Safety Director_____

City Administrator/Clerk_____

(Seal)



Request for Council Action

Date: April 13, 2026

Presented to: Mayor Iverson and City Council Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Solicitation Permit

Method: Consent

Background Information:

Jeremy Larson, of Custom Remodelers Inc., has applied for a solicitors permit with the City of Wyoming. This permit would allow Custom Remodelers Inc. to solicit within the City during the specified hours of 11:00AM – 7:00PM. A background check on all declared solicitors has been completed by the Wyoming Police Department and no disqualifying criminal history has been identified. The applicant has paid all permit fees associated with the application process.

Recommendation:

That the Wyoming City Council approves the Solicitation Permit application for Custom Remodelers Inc.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



APPLICATION FOR PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS

Date: 04/06/2026

Company Name (If applicable)	Custom Remodelers Inc.
Applicant Name (First, Middle, Last)	Jeremy James Larson
Date of Birth	
Driver's License #	
Personal Address	
Address of Company (If applicable)	
Phone Number	
SSN	
MN Tax ID Number	
Email Address	

LIST BELOW THE NAMES AND ADDRESSES OF ALL PERSONS THAT WILL BE SOLICITING:
(Use additional paper if needed)

Name (First, Middle, Last)	Address	Date of Birth	Driver's License #	SSN
Jeremy James Larson				
Max Tyler Cullen				
London, Patrick, Hull				

Date(s) of Solicitation:	From: <u>Monday</u>	To: <u>Friday</u>
Hours of Solicitation:	From: <u>11am</u>	To: <u>7pm</u>

CITY OF WYOMING

wyoming@wyomingmn.org • Phone: 651-462-0575 • Fax: 651-462-0576

PO Box 188 • 26885 Forest Boulevard • Wyoming, MN 55092

DESCRIPTION OF MERCHANDISE TO BE SOLD:

Not Selling anything out the door. Setting up free estimates

LIST OF VEHICLES USED- INCLUDING MAKE, MODEL, YEAR, LICENSE NUMBER

MAKE	MODEL	YEAR	LICENSE NUMBER
<i>Ford</i>	<i>E-350</i>	<i>2014</i>	<i>MMV-722</i>

License Application Fee:	\$150.00
Each Additional Solicitor:	\$50.00

DATA PRACTICES ADVISORY: The data supplied in this application will be used to assess the qualifications for a license. This data is not legally required but the City will not be able to grant the license without it. If a license is granted, the data will constitute a public record. The data is needed to distinguish this application from others, to identify this application in City license files, to verify the identity of the applicant(s), to contact the applicant(s) if additional information is required and to determine if the applicant(s) meets all ordinance requirements.

Possession of this valid permit means that Wyoming City officials have verified the identity of the Solicitor(s) and investigated their criminal background.

The permit is valid only if it contains the original signatures of the Wyoming Director of Public Safety and City Administrator/Clerk, and the raised-letter City Seal. Wyoming residents are encouraged to report non-complying solicitors and/or those employing offensive solicitation tactics.

Public Safety Director_____

City Administrator/Clerk_____

(Seal)



Request for Council Action

Date: April 15, 2026

Presented to: Mayor Iverson and City Council Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Mobile Food Unit Permit

Method: Consent

Background Information:

The City of Wyoming Code of Ordinances requires any Mobile Food Unit doing business in the City of Wyoming to be licensed. White Pine Coffee has submitted an application for a year-long mobile food unit license. They have elected to apply for the year-long permit which allows the food truck to operate up to 21 days per calendar year, regardless of location. The total number of operating days cannot exceed 21

They will be selling coffee, tea, chai, and smoothies. White Pine currently intends to serve these items once a month at the Fairview Wyoming location. Any additional locations will require written permission from the property owner and a drawing of the temporary site, which both must be presented to City staff, prior to the commencement of service.

White Pine Coffee is also requesting to operate starting at 7AM due to the morning-centric nature of the coffee business. Current ordinance allows for operations to commence at 9AM. White Pine was approved to operate at 6AM by the Council in 2025. Staff has received their application, fee, and have completed a background check. Staff is recommending approval of their Mobile Food Unit permit application.

Recommendation:

That the Wyoming City Council approves the Mobile Food Unit application for White Pine Coffee.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092
Phone: 651-462-0575
www.wyomingmn.org

Form #1

License Application

Food Truck Business Information:			
Complete Legal Business Name:		White Pine Coffee and Gift LLC	
Food Truck Name/Doing Business as Name (if different from Corporate Name):		White Pine Coffee	
MN Business Tax ID#:			Federal Tax ID#:
Address of Business:	Street:		
	City:	Wyoming	
	State:	MN	Zip: 55092
Description of the Food You Offer:		Coffee, Lattes, Chai Teas, Teas, & Smoothies	
Describe type and content of advertising to be done:		A Frame Menu, and Feather Flag	
Food Truck Vehicle Information:			
Vehicle License Plate #:		3DD956	
State of Issuance:		MN	
License Year:		2027	
Color of Vehicle:		White Wrap	
Make / Model of Vehicle:		1996 Chevy P30	
Vehicle Insurance Company:			
Policy Number:			
Date of Insurance Coverage:		12/18/2025 - 06/18/2026	
Owner Personal Information:			
First Name:		Kayla	Middle Name: M
Last Name:		Mildon	
Email Address:			
Permanent Home Address:	Street:		
	City:	Wyoming	
	State:	MN	Zip: 55092
Social Security #			
Cell Phone #:		Business Phone #:	
☐ Yes ☒ No Have you or your business violated any provisions in the Wyoming City Code during the last two years? If yes, please explain:			
☒ Yes ☐ No Are you licensed by the MN Health Department? *Please provide a copy of license.			



City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092
Phone: 651-462-0575
www.wyomingmn.org

Form #1

Licensed Location Information:

☒ I understand that I am required to hold a City of Wyoming issued Mobile Food Truck License for **each location** my food truck occupies (unless otherwise stated by City Code).

☒ I understand that I am required to submit **Form #2 of the application** for **each** location, including a map/drawing showing the placement of the food truck at the property with details indicating distances from roadways, access points, other structures, parking, and temporary signs or permanent signs.)

☒ I also understand that I must obtain written permission (**Form #3 of the application**) from the property owner of **each** location. By signing this form, they give you permission to use the premises.

The following is a list of locations that I plan to occupy with my food truck and wish to be licensed for (add additional pages if needed):

1. **Name of Business Location:** M Health Fairview Lakes

The Address is: 5200 Fairview BLVD, Wyoming 55092 *7am-11am*

The following forms are attached for this location: ☒ Form #2 & ☒ Form #3

2. **Name of Business Location:** _____

The Address is: _____

The following forms are attached for this location: ☐ Form #2 & ☐ Form #3

3. **Name of Business Location:** _____

The Address is: _____

The following forms are attached for this location: ☐ Form #2 & ☐ Form #3

4. **Name of Business Location:** _____

The Address is: _____

The following forms are attached for this location: ☐ Form #2 & ☐ Form #3

5. **Name of Business Location:** _____

The Address is: _____

The following forms are attached for this location: ☐ Form #2 & ☐ Form #3

Hours of Operation:

☒ I understand that City Code 12-206 states that food trucks can only operate between the hours of 9:00 a.m. and 10:00 p.m.



City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092
Phone: 651-462-0575
www.wyomingmn.org

Form #1

I have read the applicable City Code and will strictly comply with all the provisions. I hereby swear that the foregoing statements are true and correct to the best of my knowledge.

TENNESSEN WARNING

The data you supply on this form will be used to process the license you are applying for. You are not legally required to provide this data, but we will not be able to process the license without it. The data will constitute a public record if and when the license is granted.

I have read and understand the Tennesen Warning and certify that the statements in this application are true and correct to the best of my knowledge.

Date: 04/08/2026 Signature: *Keenl M*



City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092
Phone: 651-462-0575
www.wyomingmn.org

Form #2

Location of Mobile Food Truck Doing Business from Fixed Location

- ☒ I understand my mobile food unit/food truck doing business from a fixed location must observe to the following requirements:
- Food trucks shall operate only during the hours of 9:00 a.m. to 10:00 p.m.
 - Food trucks may not obstruct the movement of pedestrians or vehicles and may not pose a hazard to public safety.
 - Food trucks must dispose of their gray water daily and may not be drained into city storm water drains.
 - Refuse containers must be provided for customers. The operator of the food truck is responsible for removing all litter and refuse associated with their operations.
 - All structures, vehicles, stands, fixtures, displays and signs must be removed from the site within 24 hours after the expiration of the license.
 - Food trucks may not operate at the same property for more than 21 days per calendar year.
 - Food trucks may not be located within 200 feet of an existing restaurant or coffee shop, measured from the food truck to the entrance of the service building.

You are required to submit a drawing or a map showing the details of your food truck occupying space at the property. The details should include dimensions and distances from adjoining roadways, parking, access points, fire lanes, pedestrian lanes, other structures, circulation lanes, permanent and temporary signs and any other features.

- ☒ Attached is a map of the premises and temporary signs where food truck will be located

(OR)

- ☐ A drawing of the premises and temporary signs where food truck will be located is in the space below

- ☒ I understand that I am allowed one temporary ground sign per location without a temporary sign permit. All other signs require a permit from the Building & Zoning Department and I am responsible for contacting them at 651-462-0575 to obtain the permit. I also understand the temporary ground sign must meet the following requirements:
- One single sandwich style sign is permitted per mobile food unit;
 - The maximum sign size is 8 square feet;
 - The sign must be placed on the ground and within 10 feet of the mobile food unit;
 - The sign must not be placed within the public right-of-way except with the express written permission of the city.

I have read and understand the above information.

04/08/26

Date

Signature



Scott Repa, DO, CAQ



Coffee



City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092
Phone: 651-462-0575
www.wyomingmn.org

Form #3

WRITTEN PERMISSION OF PROPERTY OWNER

Written permission from the property owner for use of the premises must be obtained before a license will be issued.

I, Kyle Odegaard, certify that I am the owner of property located at M Health Fairview Lakes, and give permission to White Pine Coffee Truck operate a Mobile Food Unit/Food Truck business at this location on the dates requested and hereby agree to reimburse any costs incurred by the City as a result of clean-up or be responsible for assessment of those costs against the property.

4/9/2026

Kyle Odegaard

Date

Printed Name

Signature

5200 Fairview Blvd Wyoming MN 55092

Address

Telephone Number



City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092
Phone: 651-462-0575
www.wyomingmn.org

Form #4

MINNESOTA WORKERS' COMPENSATION LIABILITY CERTIFICATE OF COMPLIANCE

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Chapter 176.181. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$2,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name: *Note: This is NOT the insurance agent.	
Telephone Number:	
Policy Number:	
Dates of Coverage: *Note: If not continuous, dates of coverage must correspond EXACTLY with the license period; i.e., January 1 - December 31.	

(OR)

I am not required to have workers' compensation liability coverage because:

- ☒ I have no employees.
☐ I am self-insured (include permit to self-insure).
☐ I have no employees who are covered by the worker's compensation law (these include: Spouse, Parents, Children and certain farm employees).

Personal Information:	
First Name:	Kayla
Middle Name:	M
Last Name:	Mildon
Doing Business As:	
Name:	White Pine Coffee
Address of Business:	Street:
	City:
	State:
	Zip:
Phone Number:	
I certify that the information provided above is accurate and complete and that a valid worker's compensation policy will be kept in effect at all times as required by law.	
Date: 04/08/26	Signature:



Request for Council Action

Date: April 9, 2026

Presented to: Mayor Iverson and City Council Members

Presented by: Steve Reeves, Public Works Superintendent

Department: Public Works

Reference: Seasonal Public Works Positions

Method: Consent

Background Information: On January 20th, the City Council approved the advertising of two full-time seasonal maintenance workers. Nine applications were received and all nine were interviewed. It was a talented pool of candidates. The first recommended candidate, Gavin Middendorf, has previously worked for the City in this role. Mr. Middendorf demonstrated knowledge of relevant tools, processes, and safety considerations relevant to the position and displayed maturity and respect during the interview. Employment of Gavin Mittendorf will be contingent on his passing the background check and drug screening.

Recommendation: The Public Works Department is requesting the Council's authorization for the hiring of Gavin Middendorf for one of the Public Works positions. Mr. Middendorf is available on May 20, 2026. Staff is recommending that they start at \$18.00 per hour as returning seasonal employees with a favorable history with the City.

PUBLIC WORKS

Phone: 651-462-0580 • Fax: 651-462-0581

PO Box 188 • 26490 Faxton Avenue • Wyoming, MN 55092



Request for Council Action

Date: April 9, 2026

Presented to: Mayor Iverson and City Council Members

Presented by: Steve Reeves, Public Works Superintendent

Department: Public Works

Reference: Seasonal Public Works Positions

Method: Consent

Background Information: On January 20th, the City Council approved the advertising of two full-time seasonal maintenance workers. Nine applications were received and all nine were interviewed. It was a talented pool of candidates. The second recommended candidate, Andrew Saxe, has previously performed tasks in outdoor maintenance at a golf course and landscaping. Mr. Saxe demonstrated knowledge of relevant tools, processes, and safety considerations relevant to the position and displayed maturity and respect during the interview. Employment of Andrew Saxe will be contingent on his passing the background check and drug screening.

Recommendation: The Public Works Department is requesting the Council's authorization for the hiring of Andrew Saxe for one of the Public Works positions. Mr. Saxe is available on May 4, 2026. Staff is recommending that they start at \$16.00 per hour as a new seasonal employee.

PUBLIC WORKS

Phone: 651-462-0580 • Fax: 651-462-0581

PO Box 188 • 26490 Faxton Avenue • Wyoming, MN 55092



Request for Council Action

Date: April 14, 2026

Presented to: Mayor Iverson and City Council Members
Presented by: Zoning Administrator / Building Official Frederick E. Weck, IV
Department: Department of Building Safety
Reference: Inspection Services Agreement with Isanti County
Method: Consent Agenda

Background Information:

The City of Wyoming Building Official has Advanced Septic System Inspector Certification with the MPCA. The certification is for large systems and systems using special technology; there are a limited number of us in the State or Metro area. The Isanti County has received an application for a septic system using pretreatment technology that requires an Advanced Septic System Inspector to do plan review and inspections.

The Isanti County's Zoning Administrator has requested that the City of Wyoming provide the plan review and inspections for this system, and would like to enter into an agreement with the City of Wyoming in order to do that. The inspection services agreement is similar to the ones that were entered into with the City of Forest Lake, Lent Township, Coon Rapids, Elk River, Chisago County, Ham Lake, and more recently East Bethel and Ramsey. This matter will also go before the Isanti County Board.

Recommendation:

It is my recommendation that the City Council authorize the Mayor and City Clerk to sign the Inspection Services Agreement with the Isanti County to allow the City of Wyoming to perform septic system plan review and inspections as needed.

Frederick E. Weck, IV
Zoning Administrator
Building Official #1825
Advanced Septic Inspector, MPCA #C5199



DEPARTMENT OF BUILDING SAFETY

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-4947 Fax: 651-462-3938

INSPECTION SERVICES AGREEMENT BY AND BETWEEN THE CITY OF WYOMING AND THE COUNTY OF ISANTI

This Agreement (“Agreement”) is made this _____ day of _____, 2024, by and between the City of Wyoming (hereinafter referred to as “Wyoming”) and the County of Isanti (hereinafter referred to as “Isanti”) for the utilization of Wyoming employees to provide Services to Isanti within the boundaries of Isanti.

WHEREAS, Isanti is authorized and empowered to provide for various types of building and septic system inspections and plan review services to ensure the public health, welfare, and safety; and

WHEREAS, Wyoming maintains qualified full-time staffing and personnel for the provision of these same Services within its own municipal boundaries; and

WHEREAS, Isanti maintains qualified staff and personnel to provide these Services, but on occasion may require assistance in performing these Services due to high volume, staff vacations, or other unforeseen circumstances, and wishes to enter into this Agreement with Wyoming in order to have assistance from Wyoming to provide these Services from time to time as needed by Isanti; and

WHEREAS, it is the desire of the parties and the purpose of this Agreement that certain of the aforesaid building and septic system inspection and plan review services be performed, when requested by Isanti, by qualified personnel of Wyoming on behalf of Isanti.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth below, the above parties hereto agree as follows:

1. The term of this Agreement shall be perpetuating, until terminated pursuant to Section 6.
2. For the term of this Agreement, Wyoming, through use of its personnel, shall provide Isanti with the following Services (“Services”), in and on behalf of Isanti to the same degree and with the same effect as if the Isanti was performing such services and at the direction and request of Isanti’s Chief Building Official on an as-needed basis:
 - a. Enforce all provisions of the Minnesota Building Code and;
 - b. Enforce applicable provisions of Minnesota Rule Chapters 7080, 7081, 7082, and 7083;
 - c. Provide required inspections for building and septic permits;
 - d. Furnish evidence necessary in any prosecution of the violation of applicable ordinances, rules, or regulations.

The Services Wyoming will provide under this Agreement do not include planning or zoning review unless such review is specifically related to a building permit request for a structure permitted under the Isanti Code or unless specifically requested by Isanti.

3. Wyoming shall consult with and abide by the manner in which the inspections, plan review, and activities are conducted and over the determination of what enforcement action is appropriate and consistent with applicable portions of the Isanti Code. Wyoming shall confer as necessary with Isanti staff regarding interpretation of the Code. Isanti shall have a duty to inform Wyoming of any and all updates or changes to the Isanti Code.

4. When Isanti desires the assistance of Wyoming with provision of the Services, Wyoming staff shall take direction from Isanti Chief Building Official for all work performed under this Agreement.
5. Isanti shall pay Wyoming for the Services provided at the request of Isanti at the current rates and fees found in the City of Wyoming Fee Schedule as of the date the Services are provided. Wyoming shall provide Isanti with a written and itemized billing statement for hourly and other fees under this Agreement. Isanti shall submit payment to Wyoming within 30 days of receipt of such written and itemized billing statement.
6. This agreement shall terminate as follows:
 - a. Upon the expiration of 45 days after service of written notice upon the other party at the following address: or

To Isanti:	County of Isanti Chief Building Official 2241 221st Avenue NE Isanti, MN 55011
To Wyoming:	City of Wyoming City Administrator 26885 Forest Blvd. P.O. Box 188 Wyoming, MN 55092
 - b. At any time, upon mutual written agreement of the parties.
7. Wyoming agrees to defend, indemnify, and hold harmless Isanti, and its officials, agents, and employees, from and against all claims, actions, damages, losses, and expenses arising out of or resulting from Wyoming's performance of the duties required under this Agreement, provided that any such claim, action, damage, loss, or expense is attributable to bodily injury, sickness, disease, or death or to the injury to or destruction of property including the loss of use resulting therefrom and is caused in whole or in part by any negligent act or omission or willful misconduct of Wyoming. This provision shall not be construed as a waiver by either party of any defenses, immunities, or limitations on liability with respect to claims made by third parties.
8. Isanti agrees to defend, indemnify, and hold harmless Wyoming, and its officials, agents, and employees from and against all claims, actions, damages, losses, and expenses arising out of or resulting from Isanti performance of the duties required under this Agreement, provided that any such claim, action, damage, loss, or expense is attributable to bodily injury, sickness, disease, or death or to the injury to or destruction of property including the loss of use resulting therefrom and is caused in whole or in part by any negligent act or omission or willful misconduct of Isanti. This provision shall not be construed as a waiver by either party of any defenses, immunities, or limitations on liability with respect to claims made by third parties.

9. Notwithstanding Sections 7 and 8, each parties' liability shall be governed by the provisions of Minnesota Statutes Chapter 466.
10. Wyoming shall carry liability insurance in the amount of at least \$1,000,000 per occurrence and \$2,000,000 in the aggregate for both Bodily Injury and Property Damage. Isanti shall be named as an additional insured, and a certificate of said insurance shall be provided to Isanti. Wyoming shall carry Worker's Compensation Insurance as required by Minnesota Statutes, Section 176.181, Subd. 2 and further agrees to provide a certificate of said insurance to Isanti.
11. Any employee assigned by Wyoming to perform its obligations hereunder shall remain the exclusive employee of Wyoming for all purposes including, but not limited to, wages, salary, and employee benefits.
12. It is agreed that nothing herein contained is intended or should be construed in any manner as creating or establishing the relationship of co-partners, joint parties to any joint powers agreement or similar legal relationship between the parties hereto or as constituting the persons employed by Wyoming as the agent, representative, or employee of Isanti for any purpose or in any manner whatsoever except as expressly otherwise provided herein. Wyoming is to be and shall remain an independent contractor with respect to all Services performed under this contract. Wyoming represents that it has, or will secure at its own expense, all personnel and equipment required in performing Services under this contract. Any and all personnel of Wyoming or other persons, while engaged in the performance of any work or Services required by Wyoming under this contract, and shall not be considered employees of Isanti and any and all claims that may or might arise under the Workers' Compensation Act of the State of Minnesota on behalf of said personnel or other persons while so engaged, and any and all claims whatsoever on behalf of any such person or personnel arising out of employment or alleged employment including, without limitation, claims of discrimination against Wyoming, its officers, agents, contracts, or employees shall in no way be the responsibility of Isanti; and Wyoming shall defend, indemnify, and hold Isanti, its officers, agents, and employees harmless from any and all such claims regardless of any determination of any pertinent tribunal, agency, board, commission, or court. Such personnel or other persons shall not require nor be entitled to any compensation, rights, or benefits of any kind whatsoever from Wyoming, including, without limitation, tenure rights, medical and hospital care, sick and vacation leave, Workers' Compensations, Unemployment Compensation, disability, severance pay, and PERA.
13. The books, records, documents, and accounting procedures of Wyoming relevant to this Agreement, are subject to examination by Isanti and either the legislative or state auditor as appropriate, pursuant to Minnesota Statutes, Section 16C.05, Subd. 5.
14. At the end of the term of this Agreement, the records created as a result of the performance of this agreement shall be filed with the Isanti and copies of such records shall be maintained by the Wyoming as required by applicable laws. All data collected, created, received, maintained, or disseminated for any purposes by the activities of the Isanti because of this contract is governed by the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as amended, the Minnesota Rules implementing such act now in force or as adopted, as well as federal regulations on data privacy.

15. This Agreement represents the entire Agreement between Wyoming and Isanti and supersedes and cancels any and all prior agreements or proposals, written or oral, between the parties relating to the subject matter hereof, any amendments, addenda, alterations, or modifications to the terms and conditions of this Agreement shall be in writing and signed by both parties.
16. Wyoming and Isanti agree to comply with the American with Disabilities Act and the Human Rights Act (Minnesota Chapters 363 and Title VII of the Civil Rights Act of 1964) not to discriminate on the basis of disability in the admission or access to, or treatment of employment in its Services, programs, or activities. Upon request, accommodation will be provided to allow individuals with disabilities to participate in all Services, programs, and activities. Wyoming has designated coordinators to facilitate compliance with the Americans with Disabilities Act of 1990 (ADA), as required by Section 35.107 of the U.S. Department of Justice regulations, and to coordinate compliance with Section 504 of the Rehabilitation Act of 1973, as mandated by Section 8.53 of the U.S. Department of Housing and Urban Development regulations. For information contact the City Administrator, City of Wyoming, P.O. Box 188, 26885 Forest Boulevard, Wyoming, Minnesota 55092; telephone 651-462-0575. Isanti agrees to hold harmless and indemnify Wyoming from costs, including but not limited to damages, attorney's fees, and staff time, in any action or proceeding brought alleging a violation of ADA by Wyoming.
17. Both parties agree to comply with all applicable state, federal, and local laws, rules, and regulations.
18. This Agreement may be executed in multiple counterparts, all of which together shall constitute one in the same instrument.

[remainder of page intentionally left blank]

SIGNATURE PAGE FOR BUILDING CODE INSPECTION SERVICES

CITY OF WYOMING

By: _____ Date: _____
Lisa Iverson
Mayor

Attest:

Robb Linwood
City Administrator

COUNTY OF ISANTI

By: _____ Date: _____
Alan Duff
Chair

Attest:

Amanda Usher
County Administrator



Council Communication

Date: April 16, 2026

Presented to: Mayor Iverson and City Council Members

Presented by: Steve Reeves, Public Works Superintendent

Department: Public Works

Reference: Equipment upgrade of Elgin Street Sweeper #33928

Method: Consent Agenda

Background Information:

As a part of the 2026-2031 Rate Study, upgrades to our Elgin Street Sweeper were budgeted for in the amount of \$40,000. The improvements to the sweeper include adding a gutter broom to the left side of the machine. This will reduce and nearly eliminate the need to sweep portions of roadway multiple times to clean up the material that is swept toward the centerline. This will help Wyoming Public Works maintenance workers carry out our award-winning enhanced street sweeping program more efficiently. It is beneficial to our storm water infrastructure as well as downstream water quality to routinely and regularly sweep our curbed streets while also meeting requirements set forth by the MPCA in our MS4 permit.

Recommendation: To approve payment to Mike McPhillips Sweeping for equipment upgrades to Elgin Street Sweeper #33928 in the amount of \$ 38,413.10

PUBLIC WORKS

Phone: 651-462-0580 • Fax: 651-462-0581

PO Box 188 • 26490 Faxton Avenue • Wyoming, MN 55092

RESOLUTION NO. 26-04-42

**A RESOLUTION AUTHORIZING UPGRADES TO WYOMING PUBLIC WORKS'
STREET SWEEPER BY MIKE MCPHILLIPS SWEEPING IN AN AMOUNT OF
\$38,413.10**

WHEREAS, the City of Wyoming Public Works Department maintains an Elgin Street Sweeper to clean streets within the City; and

WHEREAS, the Elgin Street Sweeper was identified for upgrades in the 2026 Rate Study; and

WHEREAS, staff have reviewed the upgrade options that would enhance the ability of the sweeper to carry out the City's award-winning Enhanced Street Sweeping Program; and

WHEREAS, the proposed work includes adding a gutter broom to the left side of the sweeper by Mike McPhillips Sweeping in the amount of \$38,413.10; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Wyoming, Minnesota, that the City Council hereby authorizes upgrades to the City's Elgin Street Sweeper (#33928) by Mike McPhillips Sweeping in the amount of \$38,413.10.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 21ST DAY OF
APRIL, 2026.**

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator Clerk



Council Request

Date: April 20, 2026
To: Mayor Iverson and Members of Council
From: Neil Bauer, Police Chief/Public Safety Director
Subject: Approval of Payment – Purchase of Two (2) 2026 Dodge Durango Pursuit Vehicles

Background

The City of Wyoming previously approved the purchase of two (2) 2026 Dodge Durango Pursuit AWD V6 vehicles from Dodge of Burnsville as part of the City's 2026 Capital Improvement Plan (CIP). These vehicles are intended to serve as marked patrol squads for the Wyoming Police Department and support the City's long-term fleet replacement strategy.

The vehicles have now been delivered to the City as of April 20, 2026, and final invoices have been received.

Financial Impact

The total cost for the two vehicles is:

- \$39,845 per vehicle
- Total: \$79,690

This pricing is consistent with Minnesota State Contract pricing and matches the original purchase agreement.

Supporting documentation:

- (Invoice #NT19202 – VIN ending 0676)
- (Invoice #NT19200 – VIN ending 0675)

Both invoices indicate payment terms of Net 30, due upon receipt.

Recommendation

Staff recommends approval of payment to Dodge of Burnsville in the amount of \$79,690 for the purchase of two (2) 2026 Dodge Durango Pursuit vehicles, as budgeted in the 2026 Capital Improvement Plan.

Requested Action

Approve payment to Dodge of Burnsville in the amount of \$79,690 for the purchase of two (2) 2026 Dodge Durango Pursuit AWD V6 police vehicles.

		INVOICE # NT19202	
Dodge of Burnsville Inc.		INVOICE DATE 4/17/2026	
12101 Hwy 35W South Burnsville MN, 55337 Dealer Code 42832			

To	CITY OF WYOMING 7665 WYOMING TRAIL WYOMING, MN 55092	ATTN. NEIL BAUER NBAUER@WYOMINGMN.ORG

SALESPERSON	CONTACT	SHIPPING METHOD	SHIPPING TERMS	SALE/DELIVERY DATE	PAYMENT TERMS	PO #
Todd Prissel	952-894-9000	Delivery	Credit	4/17/2026	Net 30	NEIL

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL	LINE TOTAL
1	2026	DURANGO PURSUIT			\$39845.00
		DB BLACK CLEAR COAT			
		VIN. # 1C4RDJFG9TC230676			
		****DUE ON RECEIPT****			
				TOTAL	\$39845.00

Thank you for your business!

		INVOICE # NT19200
Dodge of Burnsville Inc.		INVOICE DATE 4/17/2026
12101 Hwy 35W South Burnsville MN, 55337 Dealer Code 42832		

To CITY OF WYOMING 7665 WYOMING TRAIL WYOMING, MN 55092	ATTN. NEIL BAUER NBAUER@WYOMINGMN.ORG

SALESPERSON	CONTACT	SHIPPING METHOD	SHIPPING TERMS	SALE/DELIVERY DATE	PAYMENT TERMS	PO #
Todd Prissel	952-894-9000	Delivery	Credit	4/17/2026	Net 30	NEIL

QTY	ITEM #	DESCRIPTION	UNIT PRICE	TOTAL	LINE TOTAL
1	2026	DURANGO PURSUIT			\$39845.00
		DB BLACK CLEAR COAT			
		VIN. # 1C4RDJFG7TC230675			
		****DUE ON RECEIPT****			
				TOTAL	\$39845.00

Thank you for your business!

RESOLUTION NO. 26-04-44

A RESOLUTION AUTHORIZING THE PURCHASE OF TWO= 2026 DODGE DURANGO FROM DODGE OF BURNSVILLE IN THE AMOUNT OF \$79,690.00

WHEREAS, The Wyoming Public Safety Department maintains a Capital Improvement Plan; and

WHEREAS, The purchase order for these two vehicles was included in the 2026 Capital Improvement Plan and Budget; and

WHEREAS, The Wyoming City Council approved of a purchase agreement for two 2026 Dodge Durango from Dodge of Burnsville at the December 2, 2025 City Council meeting; and

WHEREAS, Dodge of Burnsville is providing the squad cars at a price of \$39,845.00 respectively for a total price of \$79,690.00 for both vehicles together; and

THEREFORE, BE IT RESOLVED, The City of Wyoming authorizes the purchase of two 2026 Dodges Durango from Dodge of Burnsville in the amount of \$79,690.00.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING ON THE 21ST DAY OF APRIL, 2025.

CITY OF WYOMING

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



City Council Update

Date: April 15, 2026
To: Mayor Iverson and Members of City Council
From: Neil Bauer, Public Safety Director
Subject: Public Safety Update

Community Engagement – March Food Drive

The Wyoming Public Safety Department was proud to partner with the City of Forest Lake on this year's March Food Drive in support of Family Pathways. Through this collaborative effort, we raised a total of \$560 in monetary donations and 380 pounds of food locally, contributing to the broader March FoodShare campaign.

Across the Family Pathways service area, the overall campaign generated an impressive 155,676 pounds of food and \$136,000 in donations, demonstrating the strength of community support and regional collaboration in addressing food insecurity. We appreciate the partnership with Forest Lake and the continued generosity of our residents.

Public Safety Hiring Process Update

We continue to make progress across several key hiring initiatives:

Part-Time Firefighter: The initial round of interviews has been completed, and we are preparing to schedule second-round interviews in the near future. We are encouraged by the candidate pool and look forward to advancing the process.

Community Service Officer (CSO): A conditional offer has been extended to a highly qualified candidate, and the background investigation is currently underway. Our goal is to have this position filled and operational by June, which will be a valuable addition to our department and the community.

Police Officer: The application period has closed, and staff are actively reviewing and scoring applicants. We anticipate scheduling interviews soon as we move forward in identifying strong candidates for this position.

All hiring processes are now being coordinated by the Public Safety Manager, which has allowed for the implementation of more structured evaluation tools, including enhanced scoring matrices and expanded interview processes. These improvements are designed to ensure consistency, fairness, and a high level of accuracy throughout each stage of the hiring process.

Upcoming Community Outreach Events

August 4, 2026 – Night to Unite (In partnership with the Wyoming Police Multicultural Advisory Committee Members)



April 15, 2026
Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

RE: APRIL 21, 2026 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

Wyoming Elementary School

The permits have been issued. Work will commence at the end of the school year. Applications have been submitted to remodel areas of the school that were not remodeled in 2018. Work areas include the gymnasium, restrooms, class rooms, and mechanical systems.

Sunrise Flour Mill Phase 2

Building permits have been issued to complete phase 2 to remodel the existing 24,000 square foot building located at 26327 Fallbrook Avenue into a flour mill for Sunrise Four Mill.

Wyoming Motel

Following a medical call for a resident at the Wyoming Motel Public Safety asked Building Safety to see the conditions inside the building. Due to the number and severity of the conditions that were found the structure was posted as uninhabitable and the residents (4 units) were forced to evacuate. I have spoken to the property owner and they are working on a schedule to either raze the building or to repair the deficient items.

Isanti County Advanced Septic Inspections

This is a separate agenda item.

Sincerely,

Frederick E. Weck, IV
Zoning Administrator
Building Official #1825
Advanced Septic Inspector, MPCA #C5199
City of Wyoming



**ECKBERG
LAMMERS**
ATTORNEYS AT LAW

www.eckbergammers.com

Email Writer's
Direct Dial:
(715) 808-8842

Writer's Email:
tloonan@eckbergammers.com

April 14, 2026

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Delivered via Email

Re: City of Wyoming
Status Update for the Period of – April 4th - April 14th

Dear Robb:

Our office continues our role as general counsel, answering questions, addressing legal concerns, and reviewing items for the City as requested. We are currently advising the City on land use matters related to up conditional use permits, development and the on going clean water partnership analysis.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

s/ Thomas R. Loonan

Thomas R. Loonan
City Attorney

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082
Phone: 651-439-2878
Fax: 651-439-2923

Hudson Office
430 Second Street
Hudson, WI 54016
Phone: 715-386-3733
Fax: 715-386-6456



Engineer's Report

.....
April 15, 2026

Honorable Mayor and City Council
City of Wyoming, MN
26885 Forest Boulevard
Wyoming, MN 55092

Re: April 21, 2026, City Council Meeting
WSB Project No. 027762-000

Dear Mayor and Council Members:

This engineer's report is intended to update you on engineering activities within the city since the last council meeting. Some of the items below may be on the agenda with more detailed information provided, while the other items below are for informational purposes only.

2026 Street Improvement Project

Project bids were received on April 8, 2026. A total of 6 bids were received ranging from \$1,358,926.33 to \$1,644,148.00 with the low bidder being North Valley, Inc. Bid results are excellent with assessments expected to be less than what was identified in the feasibility study. Assessment amounts will be determined based on actual project costs later this fall. Construction is to start once school is out for summer break. WSB has worked extensively with North Valley, Inc in the past and we recommend City Council award a construction contract to North Valley, Inc.

Coordination with the US Postal Service, private utilities, school district, and residents will be ongoing. More neighborhood engagement will occur regarding off-street trails this summer.

2025 Street Improvement Project

The project is substantially complete. A second and final pay voucher with corresponding contract closeout documents will be brought to the City when punch list items are complete. Project closeout is expected to take place in the spring when we can confirm restoration efforts were successful.

Summer Fields Development

Site grading has been completed until the project resumes in the Spring of 2026. Staff continue to work on development agreement terms for construction of the lift station, sanitary sewer, watermain, streets and storm sewer.

Sunrise Riverbank Development (residential and commercial)

Staff continue to work with the applicant on both the residential and commercial portions of the overall development. Multiple meetings were held in March and April to discuss their concept plan submitted to the city for the commercial portion of the overall development to discuss traffic study needs, shared driveway, utility layout and wetland impacts. The applicant has indicated they plan to submit a preliminary plat for the commercial area on April 20th.

Katies Glen

No new update.

Staff have reviewed the work completed to date and authorized the reduction in the letter of credit to 125% of the remaining value of work to be completed. The final lift of pavement has been completed. Once punch list items are all complete, we will ask the City Council to accept the improvements and release escrows and the letter of credit.

Diamond Ridge Development

No new update.

Remaining punch list work has been completed, and we are waiting for the as-builts to be submitted. We expect final acceptance of the improvements will take place this fall. Jesse Moxness will be submitting building permits for these three lots soon.

Public Facilities

Staff have worked with Wold Architecture to prepare project plans related to site improvements at both the Fire Department and City Hall sites. Survey and soil borings are completed and site design is underway.

TH 8

We have provided multiple reviews of the TH 8 plans provided by Chisago County and provided feedback so they can incorporate into their final design.

Frontier Communications/MasTec High Speed Fiber

Staff are in receipt of two large utility projects that will provide high speed fiberoptic installations within Wyoming. We have provided extensive review and provided these comments to update their proposed plans. We have received 1 of the 2 plans back and provided additional comments. More details will be provided with the project expected to start this spring once road restrictions are removed.

Arvig -

Staff is in receipt of another utility permit request for fiber optic installation in the area of Fenwick, Felton and 266th Street. This permit has recently been approved with a preconstruction meeting to be scheduled soon.

Pavement Preservation Project –

Public works and Engineering are working to receive quotes to perform a test area utilizing two separate products that would be applied to roadways in the 1–5-year-old range to maximize pavement life expectancy. Like Wyoming, many communities have stopped the use of chip seals and are utilizing these rejuvenator products instead.

Thank you for the opportunity to update the Council on current matters in the city.

Sincerely,
WSB and Associates, Inc.

Mark Erichson, P.E., City Engineer



April 14, 2026

Honorable Mayor Iverson and City Council Members Nanko Yeager, Luger, Ohnstad, and Schilling,

RE: April 21, 2026 City Council Meeting

Public Works Department Activity

- Responded to 13 snow & ice control events since January 1st
- Street sweeping is underway
- Emerald Ash Borer infected trees removals from public right of way
- Tree trimming in plow route right of way for city equipment, school buses, and trash trucks
- Repairs to turf damage in plow routes
- Assisted Building Department on a water shut off
- Building maintenance at our Faxton Shop
- Installation of private utilities for fiber facilities related to Metro I-Net onboarding
- Coordinating with engineering and contractors ahead of 2026 construction season related to Right of Way permitting
- We are now fully moved into the double wide office trailer
- Responded to resident contacts
- Ongoing work order completion
- Routine safety checks were conducted throughout the department including eye wash stations, fire extinguishers and climbing equipment

Streets:

- Preparations are underway to begin pothole patching. Gravel Road Maintenance is on the horizon

Utilities:

The crew completed utility locates in the city. Meter installs as they come through.

- **Sanitary Sewer**
Staff continue to check lift stations & generators during daily rounds. Lift station equipment inspections and maintenance is ongoing. Kodiak Power Systems performed maintenance on LS 2, 6 & portable generator trailer. Our first lift station cleaning of 2026 is complete. Lift Station 12 Panel installation in coordination with Total Control &

PUBLIC WORKS

Phone: 651-462-0580 • Fax: 651-462-0581

PO Box 188 • 26490 Faxton Avenue • Wyoming, MN 55092

Erickson Electric

- **Water:**

Continued water testing and monitoring the city's water distribution system. Continued exercising of Well 3. MN Dept of Health and Dept of Natural Resources reporting are complete. Fluoride report was completed and submitted. Bacterial testing has been completed. Kodiak Power Systems performed maintenance on the backup generator at Well 3. Water Conservation Report is complete. Working with Minnesota Department of Health and WSB on our lead copper service replacement which will occur later this year. Curb stop repair on 262nd St.

Surface/Storm Water:

Finalized agreement with Comfort Lake Forest Lake Watershed District on an Enhanced Street Sweeping program for 2026. Received a full grant payment from the CLFLWD for our enhanced street sweeping plan in 2025.

Parks:

Trash pick-up is becoming more regular now that spring is upon us. Dog park is operational and going smoothly. Stump grinding and tree trimming in parks are underway

Fleet:

Regular maintenance of vehicles is ongoing. All vehicles & equipment are receiving regularly scheduled maintenance at manufacturers' recommended intervals. Truck 26930, 2025 Ford F-150 had recall work completed. Brush chipper in for annual maintenance. Street Sweeper moderations per rate study are complete and is very nice improvement

Chisago County Projects in Wyoming in 2026:

Chisago County Public Works is planning to mill and overlay County Road 22 (Wyoming Trail) in advance of the HWY 8 project & concrete repair on County Road 30. This work is slated to go to bid later this spring.

Respectfully submitted,
Steve Reeves
Public Works Superintendent



Request for Council Action

Date: April 15, 2026

Presented to: Mayor Iverson and City Council Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Swedish Immigrant Trail Improvements

Method: New Business

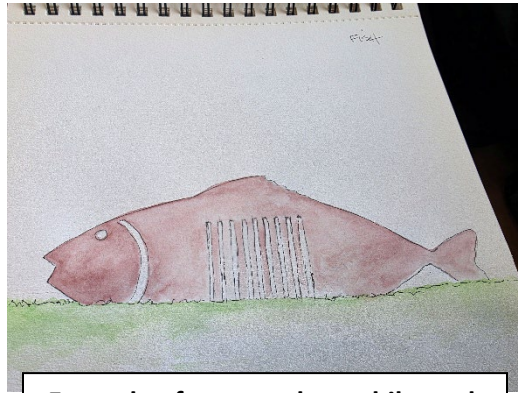
Background Information:

The Chisago Lakes Rotary Club is planning a large project to improve the Swedish Immigrant Trail including custom bike racks, benches, mile markers, historical markers, map updates, and more. This improvement project will span the entire length of the trail throughout Chisago County.

Chris DuBose, Rotary Club member and lead for this project, was present at the April 6th Park Advisory Commission to discuss the project with the Commissioners. The Wyoming theme for the custom components of the project was one aspect discussed during this meeting. The Park Advisory Commissioners unanimously agreed to recommend a Stagecoach as the City's theme for the project. The stagecoach would be reflected on all custom aspects of the improvements.



Example of mile marker



Example of custom theme bike rack

The Chisago Lakes Rotary Club is seeking a \$2,000 contribution to assist in offsetting the costs associated with receiving the custom items and trail markers. The Park Advisory Commission passed a motion at their April 6th meeting recommending that the Council approve this monetary amount as a contribution to the Swedish Immigrant Trail Improvement Project. Funds would be distributed from the City's Park and Trail Development Fund.

Recommendation:

To approve a contribution to the Chisago Lakes Rotary Club's Swedish Immigrant Trail Improvement Project.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

Budget

Swedish Immigrant Trail Project

March 2026

Kiosk- Center city	2825
Install	2600
Pavers/concrete base	1000
Custom Bike Racks 7@ \$1850	12950
Install concrete 7@ \$700	4900
Center City, Chisago City, Lindstrom, Shafer, Shafer Twp, Taylors Falls, Wyoming)	
Benches/Picnic Tables- 2@ \$2300	4600
Install concrete 2@ \$700	1400
(Center City, Lindstrom)	
Mile Markers 19@ \$120	2280
4x4s 19@ \$12	228
Pollinator metal signs 6@ \$125	750
Extra posts w 4x4s 6 @ \$132	792
Historical sign holders 6@ \$75	450
Signs 6@\$50	300
Update maps	1000
Print maps 14@ \$100	1400
Design digital content	500
Contingency	1000
Total	\$38,975

Income

	Amount	approved	invoiced	collected
Foundation big idea	10,000	X	X	X
Local Rotary	5000	X		
Forest Lake Rotary	500			
St Croix Rotary	500			
County Parks	5000			
County parks and trails Foundation	5000	X	X	X
Lindstrom	2000	X	X	
Chisago City	2000	X	X	
Center City	1000	X	X	X
Shafer	1500	X	X	
Taylors Falls	1500	X		
Shafer Township				
Wyoming	2000			
Individual Donors	3000			
Total	39,000			



Request for Council Action

Date: April 17, 2026

Presented to: Mayor Iverson and City Council Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Energy Audit Grant

Method: New Business

Background Information:

The East Central Regional Development Commission (ECRDC) is a local commission that initiates projects and programs aimed at solving regional problems, providing technical assistance, and identifying and developing available resources. ECRDC offers the Energy Efficiency and Conservation Block Grant (EECBG) which awards local entities with funds to conduct projects related to energy efficiency.

The City recently applied for the EECBG grant to conduct an energy audit of the proposed new City Hall building located at 26263 Forest Blvd., Wyoming, MN 55092. The scope of this energy audit includes conducting an extensive on-site visit to assess the existing building and systems, an energy use analysis, identifying energy conservation measures, and documentation/findings of results. The City believes that partaking in the energy audit will result in a more energy efficient City Hall which, in turn, will reduce electricity costs for the City's new long-term facility.

As a part of the EECBG grant, the ECRDC will cover the cost of the energy audit (\$7,500) that is being conducted by Michael's Energy. Michael's Energy will provide recommendations for potential energy/cost saving measures based on the audit.

Recommendation:

To approve Resolution 26-04-43 a resolution accepting a grant from the East Central Regional Development Commission to conduct a Level II Energy Audit.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

April 2, 2026

Nicole Klosner

East Central Regional Development Commission
100 Park St S
Mora, MN 55051

REFERENCE:

ECRDC/26263 Forest Blvd, Wyoming, MN Level II Energy Audit Proposal
Michaels No.: EoLCMo5N

Dear Nicole Klosner:

We are pleased to provide you with this proposal for an ASHRAE Level II Energy Audit for the building located at 26263 Forest Boulevard in Wyoming, Minnesota.

The purpose of the audit and report will be to define energy efficiencies and develop implementation cost and savings models.

We propose to complete an energy efficiency assessment consistent with the definition of an ASHRAE Level II Audit, Energy Survey, and Analysis. Please refer to the attachment for a summary of this detail of analysis in comparison to a Level I and Level III Audit.

Scope of Services

The Level II Audit will include a site visit and descriptions of the measures that are recommended, including rough estimated implementation cost, rough energy savings estimates, and simple payback. Note that these are considered budgetary estimates, intended to give you enough information to determine if you would like to further pursue each measure. Further investment-grade study and implementation of measures are not included in this proposal.

The Level II Audit will include the following:

- Collect and review facility data through preliminary virtual interviews with key stakeholders:
 - ✓ Facility addresses and location details
 - ✓ Contact information for key personnel
 - ✓ Description of building use, systems, and occupancy
 - ✓ Request building plans and mechanical/electrical drawings (if available)
 - ✓ Historical energy consumption and cost data for at least the past two years
 - ✓ Operating schedules for major energy-using systems



MichaelsEnergy

400 Main Street, Suite 200
La Crosse, WI 54601
608.785.1900
www.michaelsenergy.com

- Conduct an extensive on-site visit to assess the building or buildings and all systems:
 - ✓ Visual inspection of the building envelope
 - ✓ Detailed review of major mechanical and lighting systems
- Provide energy use analysis:
 - ✓ Breakdown energy consumption by end-use (lighting, HVAC, hot water, etc.)
 - ✓ ENERGY STAR analysis and benchmarking of energy use against similar buildings
 - ✓ Detailed analysis and visualization of energy consumption profiles and load factors, using monthly or interval data analysis, as available
 - ✓ Review and analysis of utility rates
- Conduct interviews on occupant behavior:
 - ✓ Work with key stakeholders to develop goals and a roadmap to success
 - ✓ Meetings with facility operations staff to discuss energy management best practices
 - ✓ Consideration of occupant comfort, patterns, and behavior, and how they affect energy use
 - ✓ Assessment of energy management goals and challenges
- Identify detailed energy conservation measures (ECMs):
 - ✓ Comprehensive list of ECMs available in the building
 - ✓ Savings and financial analysis for each identified ECM
 - ✓ Description and specific requirements for any potential rebates or financial incentives for recommended ECMs
- Provide report, documentation, and findings presentation:
 - ✓ Executive summary outlining major opportunities and potential savings
 - ✓ Report of findings including data, observations, and recommendations
 - ✓ Summary table of low-/no-cost measures and general capital improvements
 - ✓ Provide budgetary pricing of ECMs chosen for possible further development
 - ✓ Presentation of the audit findings and recommendations to key staff
 - ✓ Outline the next steps for deeper analysis if warranted (Level III Audit) and prepare to develop a turnkey implementation plan

Timeline

We will contact you to initiate scheduling within a week following the execution of this contract. The report and analyses will be completed approximately one month after the site visit.

Engineering Fees

We propose to complete this work for the fixed amount of SEVEN THOUSAND FIVE HUNDRED DOLLARS (\$7,500). These pricing terms are valid for 30 days from the date of this proposal.

Michaels' Qualifications

Since 1984, Michaels Energy has been providing investment grade energy studies and feasibility studies such as we are proposing here. We have completed studies for over 800 facilities including schools, hospitals, and other commercial and industrial facilities. For many of these studies, Michaels has also provided implementation design assistance with plans and specification for competitive bidding, construction administration, and functional performance testing to ensure measures are implemented as intended. Finally, when we are involved throughout the process, we stand behind our projects, tracking energy savings via customer utility bill monitoring.

Michaels provides energy analysis and implementation design and follow-on services to help our clients make good decisions and implement projects cost effectively. Our mission is to provide the maximum return on investment for our clients with minimal cost and no hidden fees. We do not sell or promote the overselling of equipment and indefinite services.

Our approach leaves all costs itemized and on the table: the cost of the study, design, contractor cost, and functional testing of the measures when appropriate. No costs are bundled together, leaving clients wondering what they are paying for.

For more information including free technical information, services, clients, and Michaels geographical reach, please visit our website at www.MichaelsEnergy.com.

General Requirements

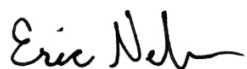
We have attached a separate list of general requirements regarding this agreement. This proposal and the attached General Conditions, consisting of 1 page, constitute our entire understanding regarding this project and supersede all prior written or oral understandings.

If this proposal meets with your understanding and desires, simply sign it and email a copy to me. If you have any questions regarding this proposal or wish to amend it in some fashion, please do not hesitate to call us.

We sincerely hope that you find this proposal acceptable, and we look forward to the opportunity to work with you and your staff.

Sincerely,

MICHAELS ENERGY



ERIC NELSON, P.E., CEM

Energy Solutions Engineering Lead

East Central RDC

By: _____
NICOLE KLOSNER
REGIONAL DEVELOPMENT AND GRANT SPECIALIST

Michaels Energy


By: _____
BRYCE DVORAK, P.E., C.E.M., LEED AP
VP OF DELIVERY

Accepted on _____, 2025.

Attachment – Three Levels of Energy Audits or Analysis as Defined by ASHRAE

C: File

Z:\SHARED\PROJECTS\EAST CENTRAL REGIONAL DEVELOPMENT COMMISSION(ECRDC).EOL\PROPOSAL FOLDERS\EOLCM05N.26263 FOREST BLVD, WYOMING, MN LEVEL II ENERGY AUDIT PROPOSAL\26263 FOREST BLVD, WYOMING, MN LEVEL II ENERGY AUDIT PROPOSAL.DOCX

ATTACHMENT

Three Levels of Energy Audits or Analysis as Defined by ASHRAE

Level I – Walk-Through Assessment. This energy audit level involves the assessment of a building's energy cost and efficiency through the analysis of energy bills and a brief survey of the building. A Level I energy analysis will identify and provide a savings and cost analysis of low-cost/no-cost measures. It will also provide a listing of potential capital improvements that merit further consideration, along with an initial judgment of potential costs and savings. The level of detail depends on the experience of the person performing the audit or on the specifications of the client paying for the audit.

Level II – Energy Survey and Analysis. This level includes a more detailed building survey and energy analysis. A breakdown of energy use within the building is provided. A Level II energy analysis identifies and provides the savings and cost analysis of all practical measures that meet the owner's constraints and economic criteria, along with a discussion of any effect on operation and maintenance procedures. It also provides a listing of potential capital-intensive improvements that require more thorough data collection and analysis, along with an initial judgment of potential costs and savings. This level of analysis will be adequate for most buildings and measures.

Level III – Detailed Analysis of Capital-Intensive Modifications. This level of analysis focuses on potential capital-intensive projects identified during Level II and involves more detailed field data gathering and engineering analysis. It provides detailed project cost and savings information with a high level of confidence sufficient for major capital investment decisions.



MichaelsEnergy

GENERAL CONDITIONS

Michaels Energy (Consultant) has a duty to follow the generally accepted practices of the engineering profession when performing the work described in this Agreement (project). No other guarantee or warranty, express or implied, exists.

Consultant will inform East Central Regional Development Commission (Client) if any services required to complete the project are beyond the scope of work described in this Agreement. Additional services will be charged on a mutually agreed upon basis.

Consultant will submit invoices at the end of each month for services rendered and, when so stated in the Agreement, for reimbursable expenses incurred. Invoices for fixed-fee agreements will be based upon Consultant's estimate of the proportion of the total services completed at the time of billing. Invoices for hourly agreements will be based on Consultant's standard hourly rates in effect at the time services are rendered. Consultant will inform Client in writing if their standard hourly rates change during the course of this agreement.

If Client fails to make any payment due Consultant for services and expenses within 30 days after receipt of Consultant's bill, the amounts due Consultant shall include a charge at the rate of 1 1/2 percent per month from said thirtieth day.

If there are protracted delays greater than one year for reasons beyond Consultant's control, Consultant expects to negotiate with Client an equitable adjustment of Consultant's compensation taking into consideration changes in price indices and pay scales.

It is necessary that Client advises Consultant in writing at an early date if Client has budgetary limitations for Project Costs, including any Construction Cost. Consultant will then endeavor to work within those limitations. Consultant does not guarantee that Consultant's opinions will not differ materially from those of other professionals.

Consultant, upon request, will furnish copies of Insurance Certificates evidencing the amount of and type of coverage maintained.

Client or Consultant may discontinue this Agreement at any time for any reason by so advising the other party in writing. All services provided or costs incurred by Consultant prior to Client's written request to discontinue services shall be due and payable within 30 days of such notification.

When so stated in the Agreement, reimbursable expenses will be billed at the following rates, times a multiplier of 1.1 to cover processing costs:

Mileage	IRS business standard mileage rate.
Reproductio	8½ x 11: \$0.10/page; 24 x 36: \$5.00/page
Other	As billed to Michaels

Consultant shall advise Client as to the necessity of Client's providing or obtaining from others, special services and data required in connection with the project and assist Client in obtaining such data and services.

Client shall furnish to Consultant all existing studies, reports and other available data pertinent to the project, obtain or authorize Consultant to obtain or provide additional reports and data as required, and furnish to Consultant, services of others required for the performance of Consultant's services hereunder. Consultant shall be entitled to use and rely upon all such information and services provided by Client or others in performing Consultant's services under this project.

Client shall arrange for access to and make all provisions for Consultant to enter upon public and private property as required for Consultant to perform services hereunder.

Consultant shall not be responsible for any changes in cost of construction resulting from an error or omission in documents prepared by Consultant if such costs would have been incurred had the error or omission not occurred.

Opinions of probable construction cost, energy savings, financial evaluations, feasibility studies, economic analyses of alternative solutions and estimates of operations and maintenance costs prepared by Consultant hereunder will be made on the basis of Consultant's experience and qualifications and represent Consultant's best judgment as an experienced and qualified professional. It is recognized, however, that Consultant does not have control over client activity affecting the outcome of the project, nor the cost of labor, material, equipment or services furnished by others, nor over market conditions or contractors' methods of determining their prices, and that evaluation of any work to be performed is based on Consultant's best professional opinion. Accordingly, Consultant does not guarantee that energy savings, operations and maintenance costs, proposals, bids or actual costs, or other deliverable outcomes will not vary from opinions, evaluations or studies submitted by Consultant to Client hereunder.

This agreement shall be effective when signed by Client and Consultant, and photocopy, facsimile, electronic or other copies shall have the same effect for all purposes as an ink-signed original.

End of Document

RESOLUTION NO. 26-04-43

**A RESOLUTION ACCEPTING THE ENERGY EFFICIENCY AND
CONSERVATION BLOCK GRANT FROM THE EAST CENTRAL REGIONAL
DEVELOPMENT COMMISSION**

WHEREAS, the City of Wyoming applied for the Energy Efficiency and Conservation Block Grant (EECBG) from the East Central Regional Development Commission; and

WHEREAS, the EECBG provides funding to local entities for the purpose of conducting energy efficiency projects; and

WHEREAS, the City of Wyoming was awarded a total of \$7,500 from the grant; and

WHEREAS, the grant will allow the City to assess the new City Hall with the purpose of identifying potential cost-saving measures related to electrical usage; and

THEREFORE BE IT RESOLVED, the City of Wyoming accepts the Energy Efficiency and Conservation Block Grant in the amount of \$7,500.00.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING ON THE
21ST DAY OF APRIL, 2026.**

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: April 16, 2026

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Facilities Discussion

Method: New Business

Background Information:

The City continues to advance planning for its Public Facilities Project, which includes the renovation and expansion of the Fire Department facility at 26885 Forest Boulevard and the renovation of 26263 Forest Boulevard for future City Hall operations. These projects represent a coordinated effort to modernize facilities, improve service delivery, and address long term space and operational needs. As the project moves through design development, updated cost estimates and timelines are being prepared to reflect current conditions and project assumptions.

Staff has been working with Wold Architects and Engineers and Kraus-Anderson to refine project costs and scheduling. At the upcoming work session, the project team will present updated estimates and a revised timeline based on current design progress and market conditions. This discussion will review the current status of the project and will help inform direction on project scope, budget alignment, and readiness to proceed toward final design and bidding.

Recommendation: The Wyoming City Council set a work session date to take place on Tuesday, April 28, 2026 at 5:30pm.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



Request for Council Action

Date: April 16, 2026

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Minnesota State Flag

Method: New Business

Background Information:

At the April 7 meeting, residents requested that the City Council review the City's use of the official Minnesota state flag on City property. Specifically, residents asked the Council to consider flying the former state flag in place of the current official state flag. Staff is requesting a work session for council to discuss the request.

Recommendation: The Wyoming City Council set a work session date to take place on Tuesday, May 5th, 2026 at 5:30pm.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576