

**AGENDA
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JUNE 1, 2021
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for May 18th, 2021
2. Consider approving the minutes of the "Work Session Meeting" of the Wyoming, Minnesota City Council for May 18, 2021
3. Consider approving the minutes of the "Work Session Meeting" of the Wyoming, Minnesota City Council for May 19th, 2021

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS:

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

4. To consider a request for qualifications for Engineer services for an East Viking Blvd Road Reconstruction Project for the request of Federal Economic Development Authority Funding requirements

5. Consider authorizing the payment of recommended bills, payroll and journal entries for the period May 19th, 2021 to June 1st, 2021.
6. To consider **Resolution 21-06-48** a resolution to accept the coronavirus local fiscal recovery fund established under the American Rescue Plan Act

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

7. Report of the Public Safety Director, Paul Hoppe for June 1st, 2021
8. Report of the City Building Official and Zoning Administrator Fred Weck, IV for June 1st, 2021
9. Report of the City Attorney, Tom Loonan, for June 1st, 2021
10. Report of the City Engineer, Mark Erichson, WSB for June 1st, 2021
11. Report of the Public Works Superintendent, Chuck Almhjeld, for June 1st, 2021
12. Report of the Financial consultant, Abdo Eick and Meyers 1st Quarter 2021

COMMUNICATIONS:

OLD BUSINESS:

NEW BUSINESS:

13. To consider **Resolution 21-06-43** a resolution Rezoning: Z-21-002 Sunrise River Bank - R1 & R3 to Agricultural (A) Location: East Viking Boulevard, Greenwood Golf Course Site Applicant: Northern Tier Development, LLC; Richard Morris Property ID Numbers: 21.00009.30, 21.10298.30, 21.10298.40, 21.10302.00, 21.10320.10, 21.10320.20, & 21.10320.30.
14. To consider **Resolution 21-06-44** a resolution Preliminary Plat: D-21-006 Sunrise River Bank Location: East Viking Boulevard, Greenwood Golf Course Site Applicant: Northern Tier Development, LLC; Richard Morris Property ID Numbers: 21.00009.30, 21.00012.00, 21.10298.30, 21.10298.40, 21.10302.00, 21.10320.10, 21.10320.20, & 21.10320.30.
15. To consider **Resolution 21-06-45** a resolution approving a Conditional Use Permit: C-21-002 Wetland Mitigation Bank, Sunrise River Bank Location: East Viking Boulevard, Greenwood Golf Course Site Applicant: Northern Tier Development, LLC; Richard Morris Property ID Numbers: 21.00009.30, 21.10298.30, 21.10298.40, 21.10302.00, 21.10320.10, 21.10320.20, & 21.10320.30.
16. To consider **Resolution 21-06-46** a resolution approving Wold Architecture to complete schematic design for three potential projects that include a Public Safety Facility, City Hall

ADA/Security upgrades and Public Works Building in an amount of \$125,220.00

17. To consider **Resolution 21-06-47** a resolution approving the purchase of a 2021 Elgin Pelican Street Sweeper from McQueen Equipment in the amount of \$222,259.50 through the Minnesota State Bid Contract.

18. To Consider Policy 21-01 Council Materials Printing Policy

COUNCIL REPORTS:

ADJOURN

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
MAY 18, 2021
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for May 18, 2021 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Brett Ohnstad, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Kelly Dumais, Assistant City Administrator, Mark Erichson-WSB, Paul Hoppe - Public Safety Director, Fred Weck, Zoning Administrator/Building Official, Chuck Almhjeld, Public Works Superintendent, and Aaron Dahl, Bergan KDV

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

Mayor Iverson – Read aloud a statement explaining that the Council is meeting via teleconference due to the COVID-19 pandemic. She explained that tonight's meeting would be held according to State Statute 13D.021, will be live streamed on the City's YouTube page, and will be recorded as part of the public record on the City's website.

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for May 4, 2021

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR MAY 4, 2021 AS SUBMITTED.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. To consider **Resolution 21-05-40** a resolution approving payment for a Pay Voucher #1 to

Kuechle Underground for the East Viking Boulevard Utility Improvements (WSB Project 012660-000) (City Project 19-02) in the amount of \$20,958.90

3. Approve the recommended appointment of Jessica Bergan to the Park Advisory Commission
4. Consider letters to Senator Tina Smith and Senator Amy Klobuchar for a request of community funding of \$500,000 on behalf of Chisago County and the U.S. Highway 8 reconstruction project
5. Consider authorizing the payment of recommended bills, payroll, and journal entries for the period of May 5, 2021 to May 18, 2021.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #2, #3, #4, and #5 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECIEPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS, AND DEPARTMENT HEADS:

6. Report of the Public Safety Director, Paul Hoppe for May 18, 2021
7. Report of City Building Official, Fred Weck, IV for May 18, 2021
8. Report of City Attorney Tom Loonan for May 18, 2021
9. Report of City Engineer Mark Erichson, WSB for May 18, 2021
10. Report of Public Works Superintendent Chuck Almhjeld for May 18, 2021

COMMUNICATIONS:

11. To consider a letter stating the Wyoming City Council's opposition to encouragement of increased density in single family neighborhoods and to the Planned Use Development (PUD) provisions in the Senate Housing Omnibus Bill

City Administrator Linwood – Noted that the Council had discussed this issue before and explained that this bill would eliminate some of the local zoning control, especially within PUDs. He noted that this is a similar version of a letter that other cities around the State will be sending.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE A LETTER STATING THE WYOMING CITY COUNCIL'S OPPOSITION TO ENCOURAGEMENT OF INCREASED DENSITY IN SINGLE FAMILY NEIGHBORHOODS AND TO THE PLANNED USE DEVELOPMENT PROVISIONS IN THE SENATE HOUSING OMNIBUS BILL

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

12. Wyoming Touch a Truck Event 2021

Assistant City Administrator Dumais – Gave an overview of the upcoming Touch a Truck

13. Lion's Park Community Clean Up

Assistant City Administrator Dumais – Gave an overview of the Lion's Park Community Clean-Up event that will be held on May 22, 2021 at 9:00 a.m. in partnership with the Lions Club, Park Advisory Commission, and Northwoods Farmers. She encouraged any interested City Council members to come and help out at the event.

Council Member Ohnstad – Noted that he had met a family of 6 on a recent walk who had driven here from Columbus. They shared with him that they preferred Wyoming's parks to theirs because they were quiet, clean, and just overall nice. He noted that they had even gotten married at the park about a year ago.

OLD BUSINESS: NONE

NEW BUSINESS

14. To consider and approve the 2020 City of Wyoming Audit

Aaron Dahl, Bergan KDV – Gave an overview of the 2020 Audit findings and noted that the City received an unmodified opinion, which is the best they can give. He explained that there was one material weakness noted that is internal control related to Fund 901, which is nothing of concern, but is something that needed to be noted.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE 2020 CITY OF WYOMING AUDIT, AS PRESENTED.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

15. To consider Resolution 21-05-41 a resolution approving an agreement for Joint Administration of Financial Assurance for Hunter Hill between the City of Wyoming and Comfort Lake Forest Lake Watershed District

City Administrator Linwood – Explained the agreement for joint administration of financial assurance for the Hunter Hill development on Pioneer Avenue. He stated that this is the same kind of agreement that the City entered into for the Preserve at Comfort Lake.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 21-05-41, A RESOLUTION APPROVING AN AGREEMENT FOR JOINT ADMINISTRATION OF FINANCIAL ASSURANCE FOR HUNTER HILL BETWEEN THE CITY OF WYOMING AND COMFORT LAKE FOREST LAKE WATERSHED DISTRICT.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

16. To consider Resolution 21-05-42 a resolution approving the purchase of ST200 Screed Box attachment in the amount of \$15,205 from Lano Equipment and the Acceptance of the Grant from the Minnesota Department of Labor and Industry in the amount of \$7,602.50

Public Works Superintendent Almhjeld – Explained that Public Works has been looking for 2 years for a safer and more economical way to patch the worst streets other than through manual labor. He explained how a screed box attachment works. He noted that the City had applied for a 50/50 grant through the Minnesota Department of Labor and Industry and were awarded the grant, so the dollar figure he is giving reflects 50% of the total cost. He explained that this was a budgeted expense however, because \$10,000 had already been included in the CIP.

A MOTION WAS MADE BY COUNCILMEMBER IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 21-05-42 A RESOLUTION APPROVING THE PURCHASE OF ST200 SCREED BOX ATTACHMENT IN THE AMOUNT OF \$15,205 FROM LANO EQUIPMENT AND THE ACCEPTANCE OF THE GRANT FROM THE MINNESOTA DEPARTMENT OF LABOR AND INDUSTRY IN THE AMOUNT OF \$7,602.50.

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

17. City of Wyoming Updated COVID-19 Business Preparedness Plan

City Administrator Linwood – Noted that the City held its last in person meeting on March 17, 2020 and over the last year City programs and services have been modified to adhere to the State and public health guidance, including remote meetings. Recently there have been changes such as lifting certain restrictions with more to come at the end of the month. He explained the options for in-person meetings and with regard to the end of the State of Emergency on June 13, 2021. Staff is recommending that in person meetings resume beginning June 1, 2021.

Assistant City Administrator Dumais - Gave an overview of the updates that have been made to the COVID-19 preparedness plan and stated that it is likely that this plan will continue to near the end of the year as they continue to evaluate the situation.

Council Member Schilling – Explained that he was not a fan of item #3 because the term “vaccine” needs to stop being used. He stated that, in his opinion, it is a shot that is basically an immune booster and is not a vaccine. He stated that he feels this item, as presented, will violate the HIPAA rules.

Council Member Nanko Yeager – Asked that when the in-person meetings resume that she be able to receive a paper packet because it is easier for her than using the iPad. She explained her difficulty in seeing documents, especially charts and tables on the electronic devices, even if she uses the zoom feature.

City Administrator Linwood – Stated the Council could discuss that policy.

The Council discussed paper packets versus digital versions of the packet.

There was a consensus of the Council to continue with digital packets.

City Administrator Linwood – Stated staff will look into the paper and digital packets.

Council Member Schilling – Reiterated his concern with item #3.

COUNCIL REPORTS:

Council Member Ohnstad – Attended the Planning Commission meeting and the Council work session.

Council Member Nanko Yeager – Attended the Budget work session and the Sewer Commission meeting.

Council Member Luger – Attended the Park Advisory Commission meeting.

Council Member Schilling – Attended the EDA meeting, the EDA special meeting, the Sewer Commission meeting, and the Council work session.

Mayor Iverson – Attended the Park Advisory Commission meeting, the EDA meeting, the Planning Commission, the Sewer Commission, the EDA special meeting, and the Council work session. She stated that she attended the Bike Rodeo where she even completed the obstacle course.

Public Safety Director Hoppe – Noted that the Bike Rodeo was held last week which had a great turnout. He stated that they have begun planning for National Night Out with a goal to outdo any other past year. He noted that the National Insurance Trust evaluates cities across the nations and ranks them relative to safeness. He explained that Wyoming was within the top 15 spots for being one of the safest communities in the State.

City Engineer Erichson – Gave an update on the ongoing street reconstruction and improvement projects.

Mayor Iverson – Reminded the residents that on June 5, 2021 on Gaylon Drive there will be an open house for a ‘Thank for our Public Safety’ event from 11:00 a.m. to 5:00 p.m.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO ADJOURN THE MAY 18, 2021 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:10 PM

Roll Call Vote:

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
JUNE 1, 2021
7:00PM

**UNAPPROVED MINUTES
CITY COUNCIL
WORK SESSION MEETING
CITY OF WYOMING, MINNESOTA
MAY 18, 2021
5:30 PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Work Session Meeting of the Wyoming City Council for May 18, 2021 to order at 5:30 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, Brett Ohnstad and Claire Luger

ABSENT: None

Also Present: Robb Linwood, City Administrator; Kelly Dumais, Assistant City Administrator;

Mayor Iverson – Read aloud a statement explaining that the Council is meeting via teleconference due to the COVID-19 pandemic. She explained that tonight's meeting would be held according to State Statute 13D.021, will be live streamed on the City's YouTube page, and will be recorded as part of the public record on the City's website.

DETERMINATION OF A QUORUM:

1. Preliminary Factors Influencing the 2021 Budget and Council Priorities

City Administrator Linwood – At the 1st Council Meeting in 2021 the City Council meeting the Council adopted the 2022 Budget Calendar which outlined a series of steps to establish and eventual budget. As part of those steps it was included in the initial meetings to have a discussion on the Council's budget goals and priorities which are intended to provide direction for the preparation of the 2022 Recommended Budget. Mr. Linwood gave an overview of the factors for the Council to consider that may influence the 2022 budget and Council priorities. Mr. Linwood discussed that the council will have priority items of accepting a long term financial plan in 2021 that will help with future budgets. The council will continue to discuss facility needs, funding for the street improvement program. Currently there is no anticipation of any change for increased staffing levels in 2022. Mr. Linwood did ask the council if they could provide any feedback in regards to objectives or goals for the 2022 budget at this time.

Council Member Nanko Yeager – Provided feedback that she has concerns that we continue to look at buildings, increases for streets, questioned with the reduction in building department revenues if we needed a second building inspector. Questioned the replacement of employees when they resign, increases in employee salaries and an new employee of the Public Works Staff.

Council Member Schilling – He suggested that he believes that the employees we are retaining and the addition of the public works employee. The second item that he believed should be reviewed is the council pay, he doesn't believe it is consistent with other cities and with the amount of meetings the council members attend it should be looked into.

Council Member Ohnstad – No questions at this time and looking forward to the budget process.

Council Member Luger – Stated that this is the infancy of the budget, but is looking toward the process for the 2022 budget.

Mayor Iverson – Suggested that she is proud that the council is completing the Long Term Plan, we have continued to be very aggressive in our street reconstruction and have made sure that our city is safe by having an appropriate amount of police officers and firefighters.

City Administrator Linwood indicated that he thought it was important the council continue the work on a mission statement and vision statement along with a budget mission statement. Mr. Linwood allowed the council to review the previous mission statement that the council adopted in 2011 as follows: To create a proud community that celebrates our heritage, builds for the future, and enhances the quality of life through innovation, cooperation, responsible leadership and a philosophy of service to the community. The Council and staff came up with the following components for a draft Mission Statement.

Mission Statement:

- Responsive to residents, provide services to residents that are affordable.
- Good Start – Look for updates –
- Value for inclusion or inclusive community
- likes “To create proud community that celebrates our heritage and builds for the future”
- Transparency

Vision Statement:

- Multigenerational population
- Quality Service Programs
- Welcoming to everyone
- Plan Spoken – Straight Forward
- Professionalism/Leadership Role in County/Collaborative with other entities in County
- Innovative

Budget Mission Statement

- Brief/short/to the point
- Efficient

Staff will review the review the feedback and create some draft statements for the council to review at the next budget meeting on June 9th, 2021.

MAYOR IVERSON ADJOURNED THE MAY 18, 2021 “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 6:24PM

**UNAPPROVED MINUTES
CITY COUNCIL
WORK SESSION MEETING
CITY OF WYOMING, MINNESOTA
MAY 19, 2021
6:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Work Session Meeting of the Wyoming City Council for May 19, 2021 to order at 6:00PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Brett Ohnstad, Dennis Schilling, and Claire Luger

ABSENT: None

Also Present: Robb Linwood, City Administrator, Kelly Dumais, Assistant City Administrator, Paul Hoppe - Public Safety Director, Mark Erichson, City Engineer, Fred Weck, Zoning Administrator/Building Official and Chuck Almhjeld, Public Works Superintendent; Jonathan Loose, Wold Architects, Melissa Stein, Wold Architects, and Jean McCann, Abdo, Eick, and Meyers

DETERMINATION OF A QUORUM:

Mayor Iverson – Read aloud a statement explaining that the Council is meeting via teleconference due to the COVID-19 pandemic. She explained that tonight's meeting would be held according to State Statute 13D.021, will be live streamed on the City's YouTube page, and will be recorded as part of the public record on the City's website.

1. To continue discussion regarding financial impacts of facilities and street CIP in relation to the City's long term plan.

Johnathan Loose – Wold Architects gave a presentation to the Wyoming City Council regarding the process that led up to the current status of the City of Wyoming master facilities planning, recommendations and next steps. Mr. Wold talked to the Wyoming City Council about the next steps in the architectural design phase as follows:

Architectural /Engineering Design Phases:

- Schematic Design (15%)
- Design Development (20%)
- Construction Documents (40%)
- Bidding (5%)
- Construction (Contract) Administration (20%)
- Furniture Design – Option
- Equipment Design - Option

Mr. Loose talked about the next component that the council could consider would be the schematic design for the recommendations for facilities. This process is as follows

Schematic Design (15%):

- Determine project goals and requirements.
- Illustrate the concepts of the design and include spatial relationships, scale, and form.
- Zoning / Code requirements are discovered.
- Costs are estimated on overall project volume.
- A site plan, floor plans, sections, elevations, computer images, renderings, or models.

- Costs are estimated on overall project volume.
- Council Reviews and Approves a Final Report.

Mr. Loose then gave the city council timelines if they were to move forward with schematic designs, design development, contract documents, bidding, award, construction, occupancy over the next 24 months if the council chose to move forward with the stages. Mr. Loose did talk about the planning component, the core planning group, involving stakeholders with the process, opportunities for partnerships, an inclusive planning process and having ownership and decisions on the end needs. He also discussed the role of public engagement and how that could be accomplished after the schematic designs were completed for the buildings.

The council asked about the percentage for the schematic design and Mr. Loose stated that is their normal for the work and they feel confident the numbers are fair. The council discussed the current age of buildings, the current population vs. when the buildings were constructed. The majority of the council was in favor of moving forward and receiving a proposal from Wold Architects in regards to the Schematic Design

The council then reviewed and asked questions regarding an updated Long Term Plan. Ms. McCann did update the council on changes including ones because of the completion of the 2020 Audit. Ms. McCann did discuss the staggering of potential bonds for any facilities construction if the council chose to move forward with a project. It was identified that the funds were identified as healthy throughout the plan.

Street Improvement Program Funding

The council was able to review the high level financial impacts of the cost of the facilities.

City Administrator Linwood then gave an overview of the City's Street Improvement Program, 5 Year CIP, maintenance program, city streets completed since 2014 and cash flow analysis. In 2013 The Wyoming City Council established a street improvement fund that allocated \$600,000 annually towards street improvements and projects. The Funds were used to pay for debt payments and other costs for street maintenance and projects that began in 2015. As the city has continued to construct streets and add additional debt due to bonding for street projects the current level of street funding is not sustainable.

Mr. Linwood then shared an option and implementation of franchise fees in 2021 for funding of future street projects and maintenance. The fees are projected to provide approximately \$290,337 funding annually for street improvement projects. For comparative purposes, Franchise fees were compared to the property tax levy for impacts. If a property tax levy is used rather than Franchise fees, the impact to the median valued home is a 2022 property tax increase of \$73. The impact to a residential customer using franchise fees is \$63 on an annual basis. Mr. Linwood shared some of the Pros and cons of franchise fees vs the use of levy dollars for financing mechanisms. Mr. Linwood shared with the council information regarding the necessary levels of franchise fees for city streets that would equal approximately \$290,000. Mr. Linwood explained to the council that staff is asking for direction on the type of funding they would like to see utilized moving forward whether it is franchise fees, levy dollars, a combination of both or the reduction of street projects and maintenance. After considerable discussion the council shared that some felt the franchise fees were not as transparent as levy dollars, some concern regarding the equitable cost of franchise fees vs. levy dollars, what the differences in types of users especially commercial ones and what is the makeup in the city and the city buildings, what the duration of the fees would be, how often can they be changed and how much money does the city annually take in on Right of way permits from Xcel and Conexus. The city council did not make a determination on which option, but asked for more information regarding the fees and asked that it be discussed at a future meeting.

2. American Rescue Plan Act Discussion

City Administrator Linwood discussed that the Treasury still has not given complete guidance on these funds. He did give a summary of what we knew about the program right now. The American Rescue Plan Act (ARPA) of 2021 – the latest COVID-19 stimulus package – is a \$1.9 trillion economic stimulus bill. Within the ARP, the Coronavirus Local Fiscal Recovery Fund provides \$350 billion for states, municipalities, counties, tribes, and territories, including \$130 billion for local governments split evenly between municipalities and counties.

What we know so far is the law also spells out a few other details about the aid to local governments, including that:

- Funds will be released in two payments to local governments, with half following enactment and half paid 12 months following receipt of first payment.
- There will be no minimum population threshold for payments, but non-entitlement distributions will be capped at 75% of the pre-pandemic city budget.
- Funds can be used to replace lost revenue.
- Funds can be transferred between jurisdictions or to nonprofit partners.
- There is an expenditure deadline of Dec. 31, 2024.

The Department of Treasury will issue guidance detailing its interpretation and implementation of eligible uses and we had anticipated having more information for the council on this topic, but they have yet to come out with the full guidance as of April 26, 2021. We anticipated full guidance prior to this work session but this has not happened.

The early estimate for the City of Wyoming for funding allocation for the City of Wyoming was approximately \$918,554.88. This number is preliminary and the treasury and other entities have stated to use precaution on the initial numbers as they are not final and subject to change. At this point we believe the earliest the city would receive the first payment of these funds would be June 9th, 2021.

Some of the eligible uses of funds were identified as follows:

- Responding to the Public Health Emergency
- Responding to the negative economic impacts of the pandemic
- Loans or Grants
- Essential worker pay
- Critical infrastructure
- Revenue Replacement
- Investments in Drinking water/sewer systems
- Broadband Improvement
- Staff time on COVID-19 economic impacts

Restrictions on the use of funds:

- Cannot offset tax reductions
- Cannot use for economic development
- Cannot put in savings account
- It will be necessary to do reports on these funds similar to Cares funding
- It will be necessary to do a single audit on funds if the city's amount received is over \$750,000.00

Preliminary staff discussions on use of funds:

- Revenue Loss – Building Department – Police Department – Admin
- Water Delivery/Infrastructure Projects
- Broadband
- Business Loans – State will be having funding that comes out in July
- Public Safety
- Affordable Housing – Housing Trust Fund
- Payroll Expenses
- Collaboration with County and Cities

Mr. Linwood explained for the next steps we still are waiting or complete clarification from the Minnesota Management and Budget/How much the city will receive/When we will receive it. The League is recommending that cities pass a resolution as soon as their next meeting so staff is given the authority to take the steps (not yet outlined) as soon as available..

3. To consider Diversity, Equity and Inclusion Training Program

Assistant City Administrator Dumais gave an overview about the training as follows: In 2020, the City Council directed staff to explore the feasibility of the Government Alliance for Racial Equity (GARE) training program to do some training for the City Council on equity and inclusion. Ms. Dumais explained to the council that there is a program in their packet from Esparza consulting and gave an overview of the program. Ms. Esparza is the equity and inclusion director at the office of inspector general in the Minnesota Department of Human Services. The program that was presented was two different sessions for the council and a break in between the sessions. The council had considerable discussion in regards to the training in who should be included in the training and some concern about the amount of sessions and the duration of the training. Council asked if they would have a copy of the training materials after the training. Council discussed asking for dates that provided flexibility with the normal city business of meetings and personal summer schedules. Chief Hoppe did explain to the council that the police department currently does do an equity training and implicit bias as part of the post board training. The council asked Assistant City Administrator Dumais to work with the trainer to identify some dates for training.

**MAYOR IVERSON ADJOURNED THE MAY 19, 2021 “WORK SESSION MEETING” BY
GENERAL CONSENT AT 8:10 PM**



Request for Council Action

Date: May 28, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: RFQ for Engineering Services East Viking Blvd Reconstruction - Federal EDA Grant

Method: Consent Agenda

Background Information:

Through the American Rescue Plan there will be significant dollars once a Notice of Funding Opportunity (NOFO) is released for the particular Federal EDA Grant. Staff has identified East Viking Blvd as a good candidate for a grant application for Federal EDA funding. The grant money that is available could be up to 80% of project costs. It is identified in the RFP that the city will look to utilize other potential funding mechanisms that our local, federal or state as part of the project.

As part of a federal EDA grant requirement it is necessary to go out for request for qualifications to select an engineering firm for a potential project. Staff has put together a Request for Qualifications as part of this process and it follows federal guidelines in complying with a future submittal of a grant application. The RFP identifies the scope of work, the submittal requirements, previous work completed, design/engineering strategy, necessary reports to maintain necessary requirements of the federal grant, timeline/schedule, conditions of submittal, evaluation of proposals and selection criteria.

All proposals must be received by the City of Wyoming, 26885 Forest Blvd, Wyoming, MN 55025 prior to 2:00 p.m. on June 25, 2021. Proposals should be submitted in a sealed envelope plainly marked "RFQ – EAST VIKING BLVD RECONSTRUCTION PROJECT".

Recommendation: To approve a request for qualifications for an East Viking Road Construction Project as part of a Federal EDA Grant application.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



REQUEST FOR QUALIFICATIONS

Wyoming, Minnesota

EAST VIKING BLVD ROAD RECONSTRUCTION PROJECT

INTRODUCTION

The intent of this REQUEST FOR QUALIFICATIONS (RFQ) is to identify a qualified Engineering firm hereafter referred to as "Engineer", to provide professional services to design the following improvements: East Viking Blvd street reconstruction starting at Fenwick Ave and extending out the gate of Polaris Industries.

The City of Wyoming is in the process of applying for funding to alleviate the cost burden on the city. The project could involve the use of various funding sources including the Federal Economic Development Authority (EDA), Minnesota Department of Economic and Employment Development (DEED) the Minnesota Department of Transportation Local Road Improvement program and the possibility of other Federal Programs.

All project costs, including (but not necessarily limited to) design, engineering, consultants, testing, materials, construction, construction engineering and contingencies must be included in the proposed budget amount.

The design of improvements will fit within the guidelines set by federal and state funding requirements and the attached forms SF-424, ED-900C; subsequently aligning with standards set by the City of Wyoming and MN DOT.

The City of Wyoming intends to enter into a contract with the Engineer to allow for design and construction engineering services for the reconstruction of East Viking Blvd. Specific services of the Engineer will include, but not be limited to: site analysis, conceptual design, construction cost estimating, project bidding and design/development. The selected Engineer will be responsible for preparing a

detailed scope of services for their professional services as part of their RFQ submittal for mutual party review and approval. That scope of services will be incorporated into a contract.

The successful selected Engineer will work with the City Administrator, Public Works Superintendent and other City Staff members to develop and design the improvements to meet the needs and expectations of the City and any possible grant funding guidelines.

SCOPE OF WORK

It is the intent of the City of Wyoming that the selected Engineer completes the grant application, provides all design and engineering services, as required to construct the proposed project(s).

The City of Wyoming reserves the right to hire the awarded Engineer (through this RFQ) the contract for the full scope of the project if deemed appropriate and in the best interest of the City, timeline and project.

Project scope of this RFQ is to review the concepts provided, to develop those concepts into construction drawings and specifications, to prepare bid documents and advise the City during the bid process, and to oversee the construction after a contract has been awarded to one or more successful bidding construction firm(s).

REQUEST FOR PROPOSAL (RFQ) SUBMITTAL REQUIREMENTS

All proposal responses submitted must address each of the following with all information as requested herein and any additional information necessary to summarize the overall benefit of the proposal to the City of Wyoming.

Please be advised that the greater the degree of specificity, the more likely it will be for the City to review your responses favorably. Proposal submittal responses should include, but are not limited to, the following information.

1. **Cover Letter** that includes the name, mailing address, telephone, and email address of the Engineer. This letter shall be signed by the person having authority to make the proposal and who will be the person signing the formal contract with the City. Either include within your cover letter (OR) include elsewhere within your RFQ submittal a complete description of your Design team. Include the number of years you have been doing business and the prior experience you have had with similar contracts/agreements. Include information related to the prior experience your team has had with Design services.
2. **Organizational Chart** showing all key individuals who will be assigned to this project. Provide either resumes or information of key team members including

previous project experience. Include roles and responsibilities for each key team member within this project.

3. **List of Previous Street Reconstruction Projects** completed in the last ten years, and provide current contactable references. Include contact names, addresses, emails and telephone numbers.
4. **Design/Engineering Strategy:** Present a strategy to the delivery approach for this project. Please address each of the following considerations:
 - a. A brief outline of the plan to complete identified elements as laid out in the grant application with any suggestions or necessary modifications.
 - b. Provide comments, ideas or thoughts on modifications to the project that the city may wish to consider as the design phase advances.
 - c. Provide any other information (written and/or graphics) necessary to convey the image/intent of both the experience and the features proposed within your conceptual plan.
 - d. Propose cost control mechanisms and your approach that will allow delivery of the project within the specified project budget. The plan should include both design and construction phases of the project.
 - e. Provide a quality control plan for the project working with City staff. Include considerations for both design and construction engineering quality control.
5. **Preliminary Engineering Report (Form ED-900C)** Please complete Section C on the attached form.
6. **Timeline/Schedule** Assume that the project will commence in time to complete the project no later than June 15, 2023
7. **Warranty Information & Guarantees:** Specify any, if applicable, on your work performed.
8. **Other Optional Information:** Feel free to note anything else deemed of importance in helping the City in the selection of an Engineer.

CONDITIONS OF PROPOSAL SUBMITTAL

All proposing Engineers should comply and must be able to meet with all conditions, requirements, and specifications outlined within this RFQ. Proposals should include all of the information requested in this RFQ and any additional data that the respondent deems pertinent to the understanding and evaluating of their proposal response. Failure to provide requested information or any significant deviation from what is requested within the RFQ may constitute cause for rejection of the proposal. The City reserves the right to request any Engineer submitting a proposal to clarify its proposal or to supply additional information necessary to assist in the City's selection. A duly authorized official of the proposing Engineer submitting the

proposal must sign the proposal. All aspects of the proposal shall be valid for a period of sixty (60) days following the deadline for the receipt of the proposals.

At the discretion of the City, Engineers submitting proposals may be requested to make presentations as part of the evaluation process. The Engineer respondent should not withhold any information from their written response in anticipation of presenting the information orally, since oral interview presentations may not be solicited. The City will not reimburse the respondents to this RFQ for any costs associated with the preparation and submission of said proposals, or in the preparation for and attendance at a presentation.

The City of Wyoming reserves the right to reject any and all proposals or any part thereof. The right is reserved to waive any formalities or informalities contained in any proposal, and to award the proposal to the most responsive and responsible proposing Engineer as deemed in the best interest of the City of Wyoming. The City of Wyoming will not return proposals, or other information supplied to the City, to proposing Engineers. All proposals, and the materials submitted within the proposal, shall become the property of the City of Wyoming. The City shall have the right to use all ideas and adaptations of ideas contained in proposals received.

EVALUATION OF PROPOSALS & SELECTION CRITERIA

City of Wyoming City Council and staff will evaluate all proposals. Proposals will be evaluated on the basis of the evaluation criteria noted below. The evaluation will include a review of the plans submitted, the proposed not-to-exceed cost for services including a fee schedule for all aspects of the project. The Design-Engineering Engineer selected for the award will be chosen on the basis of the apparent greatest benefit to the City in regard to the East Viking Blvd road reconstruction project they are proposing.

The Selection Committee will review the responses to the RFQ and will rank the proposers based on the criteria set forth in this section. The criteria that will be used to evaluate the qualifications of each RFQ received include, but is not limited to, the following, in no particular order of importance:

1. Qualifications and experience as indicated by prior successful completion of similar projects.
2. Qualifications and experience of key individuals assigned to project, as indicated by prior involvement in similar projects.
3. Qualifications and experience.
4. Demonstrated ability to meet time and budget requirements.
5. Warranty provided and quality of warranty.
6. Conceptual Plan, with features proposed.
7. Responsiveness to needs of City, both in service cost and in the scope of the services offered.
8. Degree to which the proposal meets or exceeds the terms of the Request for Proposal.

The City of Wyoming reserves the right to accept or reject any or all submittals received in response to this solicitation, with or without express reasoning. The City also reserves the right to waive any informalities and/or minor irregularities in submittals received, if deemed to be in the best interests of the City of Wyoming. Finally, the City of Wyoming reserves the right to communicate with any Engineers in order to clarify any aspect(s) of their RFQ submittals.

QUESTIONS & INQUIRIES

All questions and inquiries related to this RFQ should be directed to the attention of: Robb Linwood, City Administrator, at 651-462-0575 or rlinwood@wyomingmn.org

SUBMITTAL DATE & LOCATION

All proposals must be received by the City of Wyoming, 26885 Forest Blvd, Wyoming, MN 55025 prior to 2:00 p.m. on **June 25, 2021** Proposals should be submitted in a sealed envelope plainly marked "RFQ – EAST VIKING BLVD RECONSTRUCTION PROJECT"

INSURANCE REQUIREMENTS

The Engineer agrees to procure and maintain in force during the term of the contract the following coverage:

1. Worker's Compensation Insurance, as required by the State of Minnesota.
2. Commercial General or Business Liability Insurance (\$1,500,000 minimum) with the City of Wyoming listed as additional insured.
3. Proof of automobile liability, general liability, and umbrella liability must be provided.
4. A Certificate of Insurance shall be completed by the Engineer's insurance agent(s) as evidence that policies providing the required coverage, conditions, and minimum limits are in full force and effect, and shall be subject to review and approval by the City of Wyoming prior to the commencement of any services. The completed Certificate of Insurance will be filed with the City of Wyoming.

COMPENSATION SCHEDULE

Upon award, the City will tender on a monthly basis up to 85% as billed to the Engineer as a partial payment for the project work. Upon completion and acceptance by the city, the City will tender the balance to the Engineer. The completed project must meet with the final approval of the City prior to final payment.

SPECIAL PROJECT REQUIREMENTS

The selected Engineer will be responsible for completing, the federal grant application, all phases of the design and construction engineering services of this

project as indicated within their RFQ proposal documents submitted. In addition, they will be responsible for working cooperatively with all City of Wyoming staff.

Following the award of this project and on mutually agreed upon days, the project manager and their team will meet with the City Administrator for project meetings as needed or called.

Appearance and safety of the finished work are of primary importance in all phases of this project. Any portion of the work may be rejected due to appearance or structural imperfections that create hazards to users.

PROJECTED TIMELINE FOR PROJECT

- Release of Request for Proposals (RFQ):
- RFQ Submittal Deadline: June 25, 2021 2:00 p.m.
- Evaluation of Proposals:
- Interviews of firms (optional) if needed:
- Council Approval/Award of Project & Engineer:
- Completion of Grant Application
- Engineer Mobilizes & Design/Const. Begins:
- Anticipated Project Completion Date June 15, 2023

Note: All dates are preliminary and are subject to change.

PROPOSAL AND CONTRACT CONDITIONS & PROVISIONS

All proposals must be submitted in accordance with all terms, conditions, specifications, and stipulations contained herein. Engineer respondents shall carefully read and be familiar with all terms, conditions, specifications, and stipulations contained in this RFQ, and complete all information requested, as failure to do so may result in the disqualification of the proposal. City of Wyoming reserves the right to waive any technical or formal errors or omissions within the RFQ, and to reject any and all proposals.

All proposals must be signed by a duly-authorized official of the submitting respondent (Engineer). The completed and signed proposal, together with all required attachments, must be submitted to the City of Wyoming, 26885 Forest Blvd Wyoming MN 55092 on or before 2:00 p.m. On June 25, 2021

City of Wyoming will enter into a contract with the selected proposer (Engineer), for which they are to perform the project scope of work they have outlined within their RFQ submittal. The City reserves the right to negotiate optional items and/or services with the selected proposer (Engineer).

The successful respondent (Engineer) shall be in complete compliance with all the specifications, terms and conditions of this RFQ as outlined herein, as the Request for Proposal will be referenced and become part of the final contract between the City of Wyoming and the Engineer.

The successful respondent (Engineer) may be required to submit satisfactory evidence that they have a practical knowledge of the particular work, as described, and that they have the necessary financial resources to perform and complete the work outlined in this RFQ.

This RFQ requires a formal contract to be prepared by the City of Wyoming that will be used to finalize an Agreement with the Engineer, and his scope of work for the project, as a result of this RFQ.

The City of Wyoming would like to thank all of the Engineering Firms for the time, energy, and effort that everyone put into submitting a Proposal for the project.

For Check Dates 05/25/2021 to 05/25/2021

Check Number Name		Check Date
51939 PACIFIC LIFE INSURANCE		05/25/2021
Item Code	GL Number	Amount
ROTH	101-0000-21712	230.77
		<u>230.77</u>
EFT768 P.E.R.A.,		05/25/2021
Item Code	GL Number	Amount
CORD PERA	101-0000-21704	0.00
DCP PERA	101-0000-21704	16.67
DCP PERA MATCH	101-0000-21704	16.67
PERA CITY MATCH	101-0000-21704	0.00
PF PERA	101-0000-21704	0.00
PF PERA CITY	101-0000-21704	0.00
		<u>33.34</u>
EFT769 INTERNAL REVENUE SERVICE,		05/25/2021
Item Code	GL Number	Amount
FITW	101-0000-21701	117.40
MEDICARE_EE	101-0000-21703	190.01
MEDICARE_ER	101-0000-21703	190.01
SOCSEC_EE	101-0000-21703	812.39
SOCSEC_ER	101-0000-21703	812.39
		<u>2,122.20</u>
EFT770 STATE OF MINNESOTA,		05/25/2021
Item Code	GL Number	Amount
SITW	101-0000-21702	65.53
		<u>65.53</u>
EFT771 SELECTACCOUNT,		05/25/2021
Item Code	GL Number	Amount
DEP CARE	101-0000-21711	0.00
FSA CONT	101-0000-21711	0.00
HSA CONT	101-0000-21707	1,708.08
		<u>1,708.08</u>
EFT772 P.E.R.A.,		05/25/2021
Item Code	GL Number	Amount

For Check Dates 05/25/2021 to 05/25/2021

Check Number	Name		Check Date
CORD PERA	101-0000-21704	2,710.77	
DCP PERA	101-0000-21704	0.00	
DCP PERA MATCH	101-0000-21704	0.00	
PERA CITY MATCH	101-0000-21704	3,127.80	
PF PERA	101-0000-21704	3,614.15	
PF PERA CITY	101-0000-21704	5,421.24	
		14,873.96	

EFT773 INTERNAL REVENUE SERVICE,

05/25/2021

Item Code	GL Number	Amount
FITW	101-0000-21701	6,698.23
MEDICARE_EE	101-0000-21703	982.62
MEDICARE_ER	101-0000-21703	982.62
SOCSEC_EE	101-0000-21703	2,420.72
SOCSEC_ER	101-0000-21703	2,420.72
		13,504.91

EFT774 STATE OF MINNESOTA,

05/25/2021

Item Code	GL Number	Amount
SITW	101-0000-21702	2,899.47
		2,899.47

General Checking Account 10100**Total Amount Being Paid: \$35,438.26****Total Number of Checks: 8**_____
Mayor Iverson_____
Councilmember Luger_____
Councilmember Nanko/Yeager_____
Councilmember Schilling

Check Number	Name	Check Date
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Councilmember Ohnstad

City of Wyoming Check Detail Register

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May 28, 2021 10:41 AM
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DR: Wyoming

062021

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
12435	06/01/2021	EBSO			
9011-072089-1000			101-0000-21706	HOSPITALIZATION	\$21,451.25
					HOSPITALIZATION/MEDICAL INS
Total for EBSO				\$21,451.25	
51941	06/01/2021	APPLEWOOD NURSERY			
4320			101-3100-44410	STREET MAINT MA	\$51.04
					STREET MAINT MATERIALS
Total for APPLEWOOD NURSERY				\$51.04	
51942	06/01/2021	BERGANKDV LTD			
1131967			101-1500-43010	AUDITING AND AC	\$20,000.00
					AUDITING AND ACCOUNTING
Total for BERGANKDV LTD				\$20,000.00	
51943	06/01/2021	BITUMINOUS ROADWAYS, INC			
30111			101-3100-44410	STREET MAINT MA	\$169.68
					STREET MAINT MATERIALS
Total for BITUMINOUS ROADWAYS, IN				\$169.68	
51944	06/01/2021	BRUCE MOLITOR			
2019-20			408-0000-20200	ACCOUNTS PAYAB	\$476.46
					ST ASSESSMENT REFUND 21.00160.00
Total for BRUCE MOLITOR				\$476.46	
51945	06/01/2021	CINTAS			
4084894202			101-3100-44180	UNIFORMS	\$106.91
			101-3100-42100	OPERATING SUPPL	\$11.60
					STREETS
4085600155			101-2110-43600	CLEANING SERVIC	\$25.00
					SHOP SUPPLIES
4085600178			101-1400-43600	CLEANING SERVIC	\$25.00
					CLEANING SERVICE
4085600127			101-1400-43600	CLEANING SERVIC	\$25.00
					CLEANING SERVICE-CITY HALL
			101-3100-44180	UNIFORMS	\$112.69
			101-3100-42100	OPERATING SUPPL	\$16.27
					STREETS
					SHOP SUPPLIES
Total for CINTAS				\$297.47	
51946	06/01/2021	CITY OF ST PAUL			
IN45437			101-3100-44410	STREET MAINT MA	\$1,003.95
					STREET MAINT MATERIALS
Total for CITY OF ST PAUL				\$1,003.95	
51947	06/01/2021	CW TECHNOLOGY			
INV00070300			601-9425-42400	SMALL TOOLS/MIN	\$5,958.50
					SMALL TOOLS/MINOR EQUIPMENT
CW65463			101-1400-42090	NETWORK MUNICI	\$2,928.00
					MONTHLY SERVICES
Total for CW TECHNOLOGY				\$8,886.50	

City of Wyoming Check Detail Register

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062021

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
51948	06/01/2021	DVS			
15653	101-2110-43900	VEHICLE MAINTEN	\$25.00	VEHICLE MAINTENANCE	
8321	101-2110-43900	VEHICLE MAINTEN	\$25.00	VEHICLE MAINTENANCE	
19001771	201-2110-42100	OPERATING SUPPL	\$25.00	OPERATING SUPPLIES	
19002461	201-2110-42100	OPERATING SUPPL	\$25.00	OPERATING SUPPLIES	
Total for DVS				\$100.00	
51949	06/01/2021	ECM PUBLISHERS INC.			
834903	800-0000-20577	NORTHERN TIER R	\$112.00	NORTHERN TIER REZONE	
834902	800-0000-20577	NORTHERN TIER R	\$33.60	NORTHERN TIER REZONE	
Total for ECM PUBLISHERS INC.				\$145.60	
51950	06/01/2021	ELECTRO WATCHMAN, INC.			
367739	101-3100-44010	REPAIRS & MAINT.	\$537.29	REPAIRS & MAINT. - BUILDINGS	
	101-3100-44010	REPAIRS & MAINT.	\$55.33	REPAIRS & MAINT. - BUILDINGS	
Total for ELECTRO WATCHMAN, INC.				\$592.62	
51951	06/01/2021	EMERGENCY EQUIPMENT CONNECTION			
1929	401-2200-45000	CAPITAL OUTLAY	\$247.23	CAPITAL OUTLAY	
1930	401-2110-45000	CAPITAL OUTLAY	\$438.11	CAPITAL OUTLAY	
1927	401-1000-45000	CAPITAL OUTLAY	\$916.50	CAPITAL OUTLAY	
Total for EMERGENCY EQUIPMENT CONNECTION				\$1,601.84	
51952	06/01/2021	EVERWOOD INDUSTRIES, INC			
413	101-2110-42100	OPERATING SUPPL	\$63.99	OPERATING SUPPLIES	
Total for EVERWOOD INDUSTRIES, INC				\$63.99	
51953	06/01/2021	FAIRVIEW HEALTH SERVICES			
15005358334	101-2110-43000	PROFESSIONAL SE	\$456.00	PROFESSIONAL SERVICE (GENERAL)	
Total for FAIRVIEW HEALTH SERVICES				\$456.00	
51954	06/01/2021	FEDERATED CO-OPS			
456100	101-3100-42120	MOTOR FUELS	\$(1,855.71)	MOTOR FUELS	
591405	101-3100-42120	MOTOR FUELS	\$2,137.44	MOTOR FUELS	
Total for FEDERATED CO-OPS				\$281.73	

City of Wyoming Check Detail Register

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
51955	06/01/2021	GRAFIX SHOPPE			
286874					
		401-2200-45000	CAPITAL OUTLAY	\$1,405.00	CAPITAL OUTLAY
286873					
		401-2110-45000	CAPITAL OUTLAY	\$1,319.00	CAPITAL OUTLAY
Total for GRAFIX SHOPPE				<u>\$2,724.00</u>	
51956	06/01/2021	HALLBERG FAMILY LTD			
06012021					
		101-2110-42100	OPERATING SUPPL	\$52.50	OPERATING SUPPLIES
Total for HALLBERG FAMILY LTD				<u>\$52.50</u>	
51957	06/01/2021	HOLIDAY 3550			
684310					
		101-3100-42120	MOTOR FUELS	\$83.73	MOTOR FUELS
Total for HOLIDAY 3550				<u>\$83.73</u>	
51958	06/01/2021	INNOVATIVE OFFICE SOLUTIONS			
IN3362912					
		101-1400-42000	SUPPLIES - OFFICE	\$157.30	SUPPLIES - OFFICE/COPY/COMPUTR
Total for INNOVATIVE OFFICE SOLUTI				<u>\$157.30</u>	
51959	06/01/2021	ITRON INC.			
SC00003924					
		601-9425-44330	DUES & SUBSCRIP	\$319.84	DUES & SUBSCRIPTIONS
		602-9425-44330	DUES & SUBSCRIP	\$319.83	DUES & SUBSCRIPTIONS
Total for ITRON INC.				<u>\$639.67</u>	
51960	06/01/2021	JENNIFER OLSON			
05192021					
		101-2400-42120	MOTOR FUELS	\$12.32	MOTOR FUELS
Total for JENNIFER OLSON				<u>\$12.32</u>	
51961	06/01/2021	JUST AWARD			
69820					
		101-2110-42100	OPERATING SUPPL	\$63.99	OPERATING SUPPLIES
Total for JUST AWARD				<u>\$63.99</u>	
51962	06/01/2021	LEAGUE OF MN CITIES			
341459					
		101-2400-42000	SUPPLIES - OFFICE	\$53.22	SUPPLIES - OFFICE/COPY/COMPUTR
Total for LEAGUE OF MN CITIES				<u>\$53.22</u>	
51963	06/01/2021	MENARDS- FOREST LAKE			
1597					
		101-5200-44760	TREE PLANTING	\$133.47	TREE PLANTING
62491					
		101-5200-42100	OPERATING SUPPL	\$10.99	OPERATING SUPPLIES
63596					
		101-3100-42400	SMALL TOOLS/MIN	\$59.78	SMALL TOOLS/MINOR EQUIPMENT
Total for MENARDS- FOREST LAKE				<u>\$204.24</u>	

City of Wyoming Check Detail Register

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
51964 1087623	06/01/2021	MINNESOTA VALLEY TESTING LABS			
		601-9425-43110 LAB COSTS		\$97.50	LAB TESTS
		Total for MINNESOTA VALLEY TESTING LABS		\$97.50	
51965 06302021	06/01/2021	MN DEPARTMENT OF HEALTH			
		601-0000-22810 SURCHARGE PAYABLE		\$3,384.00	WATER SUPPLY
		Total for MN DEPARTMENT OF HEALTH		\$3,384.00	
51966 MMI141281	06/01/2021	MODERN MARKETING			
		205-2110-42230 CRIME PREVENTION		\$821.30	CRIME PREVENTION
		Total for MODERN MARKETING		\$821.30	
51967 0363197859	06/01/2021	NORTHERN TOOL & EQUIPMENT			
		101-3100-44410 STREET MAINT MATERIALS		\$21.99	STREET MAINT MATERIALS
		Total for NORTHERN TOOL & EQUIPMENT		\$21.99	
51968 4973	06/01/2021	OPG-3			
		401-1000-45000 CAPITAL OUTLAY		\$925.00	CAPITAL OUTLAY
		Total for OPG-3		\$925.00	
51969 227944	06/01/2021	RAPIT PRINTING INC			
		101-1110-44180 UNIFORMS		\$10.00	UNIFORMS
		Total for RAPIT PRINTING INC		\$10.00	
51970 10039548	06/01/2021	ROETTGER, JOHN			
		101-2110-42080 TRAINING AND INSTRUCTION		\$2,310.00	TRAINING AND INSTRUCTION
		Total for ROETTGER, JOHN		\$2,310.00	
51971 CARR	06/01/2021	ROGER CARR			
		101-1110-42080 TRAINING AND INSTRUCTION		\$99.00	TRAINING AND INSTRUCTION
		Total for ROGER CARR		\$99.00	
51972 46554	06/01/2021	ROSENBAUER			
		101-2110-43900 VEHICLE MAINTENANCE		\$880.00	VEHICLE MAINTENANCE
		Total for ROSENBAUER		\$880.00	
51973 20004201640	06/01/2021	STACIE KARKHOFF			
		601-0000-11501 UTILITIES - OPUS		\$51.04	UTILITIES - OPUS
		Total for STACIE KARKHOFF		\$51.04	

City of Wyoming Check Detail Register

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
51974 PB21-073	06/01/2021	STEVEN & PAULA GRAHAM			
		101-0000-32210 BUILDING PERMIT	\$10.00	REFUND OF OVERPAYMENT PERMIT PB21-073	
Total for STEVEN & PAULA GRAHAM				\$10.00	
51975 0004	06/01/2021	TACTILOGIX			
		205-2110-42100 OPERATING SUPPL	\$930.00	OPERATING SUPPLIES	
Total for TACTILOGIX				\$930.00	
51976 24953	06/01/2021	TARGETSOLUTIONS LEARNING LLC			
		101-2110-42080 TRAINING AND IN	\$4,280.16	TRAINING AND INSTRUCTION	
Total for TARGETSOLUTIONS LEARNIN				\$4,280.16	
51977 20403	06/01/2021	TENVOORDE FORD INC			
		401-2110-45000 CAPITAL OUTLAY	\$37,291.24	CAPITAL OUTLAY	
Total for TENVOORDE FORD INC				\$37,291.24	
51978 1003940745	06/01/2021	THOMSON REUTERS-WEST PUBLISH			
		101-2110-44360 INVESTIGATIONS	\$159.54	INVESTIGATIVE SUITE	
Total for THOMSON REUTERS-WEST PI				\$159.54	
51979 M26454	06/01/2021	TIMESAVER OFF SITE SECRETARIAL			
		101-1910-42310 CONTRACTED SER	\$235.00	PLANNING COMMISSION MEETING	
		101-1910-42310 CONTRACTED SER	\$151.00	PLANNING COMMISSION MEETING	
		101-1400-42310 CONTRACTED SER	\$151.00	CITY COUNCIL MEETING	
		101-1400-42310 CONTRACTED SER	\$151.00	PAC MEETING	
Total for TIMESAVER OFF SITE SECRE1				\$688.00	
51980 06012021	06/01/2021	UNUM LIFE INSURANCE			
		101-1400-41310 LIFE INSURANCE	\$168.46	ADMIN	
		101-2110-41310 LIFE INSURANCE	\$547.93	POLICE	
		101-1910-41310 LIFE INSURANCE	\$59.03	PLAN & ZONE	
		101-2400-41310 LIFE INSURANCE	\$123.24	BLDG	
		101-3100-41310 LIFE INSURANCE	\$326.90	STREETS	
		601-9425-41310 LIFE INSURANCE	\$78.95	WATER	
		602-9425-41310 LIFE INSURANCE	\$78.95	SEWER	
		101-3100-41220 FICA	\$216.96	GEISTHARDT STD FICA CONTRIBUTIONS	
060121		101-0000-21715 VOLUNTARY TERM	\$298.06	VOLUNTARY TERM LIFE	
Total for UNUM LIFE INSURANCE				\$1,898.48	

City of Wyoming Check Detail Register

6/8
May 28, 2021 10:41 AM
User: ssaxe
DR: Wyoming

062021

Check # Invoice #	Check Date	Vendor Name		
	General Ledger #	Amount		Comment
51981	06/01/2021	WEX BANK		
71799296				
	101-2400-42120	MOTOR FUELS	\$98.66	BLDG DEPT
	101-2110-42120	MOTOR FUELS	\$271.82	FIRE DEPT
	101-2110-42120	MOTOR FUELS	\$2,153.87	POLICE DEPT
	101-3100-42120	MOTOR FUELS	\$693.76	STREETS DEPT
	101-5200-42120	MOTOR FUELS	\$14.94	PARKS DEPT
	601-9425-42120	MOTOR FUELS	\$354.35	WATER DEPT
	602-9425-42120	MOTOR FUELS	\$354.34	SEWER DEPT
Total for WEX BANK			\$3,941.74	
51982	06/01/2021	WSB		
04302021				
	101-1400-43030	ENGINEERING	\$3,668.75	2021 GENERAL ENGINEERING
	408-3100-43030	ENGINEERING	\$2,627.00	2020 STREET IMPROVEMENT
	101-1910-43150	PLANNER (COMP P	\$4,276.50	COMP PLAN
	800-0000-20532	SHORE VIEW TWO	\$906.75	WSB-SHORE VIEW TWO ESCROW
	800-0000-20531	AADLAND WEST	\$707.50	WSB-HUNTER HILL PLAN REVIEW
	800-0000-20569	DIAMOND RIDGE C	\$986.00	WSB-EMERALD AVE PLAN REVIEW
	800-0000-20531	AADLAND WEST	\$693.75	WSB-HUNTER HILL FINAL PLAT
	651-1000-43030	ENGINEERING	\$85.00	2021 LGU SERVICES
	408-3100-43030	ENGINEERING	\$15,533.00	2021 STREET IMPROVEMNET PROJECT
	601-9425-45350	IMPROVEMENTS	\$631.50	300,000 GAL WATER TOWER REHAB
	408-3100-43030	ENGINEERING	\$9,459.25	BRIDGE 13506 REPLACEMENT
	602-9425-43000	PROFESSIONAL SE	\$29,582.50	E VIKING BLVD SANITARY SEWER IMPROVEMENT
	800-0000-20572	HEIMS LAKE VILLA	\$3,865.50	WSB-HEIMS LAKE VILLA NORTH SKETCH
	651-9425-43100	MS4 PERMIT - ENC	\$1,101.75	MS4 PERMIT - ENGINEERING
	601-9425-43030	ENGINEERING	\$1,768.00	RISK ASSESSMENT
	800-0000-20568	MOXNESS SUMMEF	\$5,064.75	WSB-MOXNESS SUMMER FIELDS PLAN REVIEW
	800-0000-20549	NORTHERN TIER C	\$907.00	WSB-NORTHERN TIER DEVELOPMENT WETLAND
	404-5200-45350	IMPROVEMENTS	\$5,646.50	SWENSON PARK CONSTRUCTION
	601-9425-43000	PROFESSIONAL SE	\$1,703.25	WHPP IMPLEMENTATION
	101-3100-44410	STREET MAINT MA	\$3,473.50	STREET MAINT MATERIALS
Total for WSB			\$92,687.75	

City of Wyoming Check Detail Register

7/8
May 28, 2021 10:41 AM
User: ssaxe
DR: Wyoming

062021

Check # Invoice #	Check Date	Vendor Name		
	General Ledger #	Amount		Comment
51983	06/01/2021	XCEL ENERGY		
731563822	101-3100-43800	UTILITIES-GAS/ELI	\$12.43	PARKS
731742341	602-9425-43800	UTILITIES-GAS/ELI	\$198.31	LIFT STATIONS
731758735	101-3100-43800	UTILITIES-GAS/ELI	\$17.80	SPEED SIGN
731549250	101-3100-43800	UTILITIES-GAS/ELI	\$12.16	PARKS
731601382	101-3100-43800	UTILITIES-GAS/ELI	\$12.77	SPEED SIGN
731517207	101-3100-43800	UTILITIES-GAS/ELI	\$14.72	SPEED SIGN
731761578	101-3100-43800	UTILITIES-GAS/ELI	\$12.29	SPEED SIGN
732442734	602-9425-43800	UTILITIES-GAS/ELI	\$1,031.45	LIFT STATIONS
	601-9425-43800	UTILITIES-GAS/ELI	\$39.40	WELLHOUSE
732473828	101-3100-43860	STREET LIGHTS	\$229.55	STOP LIGHTS
	601-9425-43800	UTILITIES-GAS/ELI	\$2,446.06	WELLHOUSE
	101-2110-43800	UTILITIES-GAS/ELI	\$470.18	POLICE/PUBLIC WORKS
	101-3100-43800	UTILITIES-GAS/ELI	\$1,060.02	PARKS
	101-1400-43800	UTILITIES-GAS/ELI	\$200.22	CITY HALL
	101-5200-43800	UTILITIES-GAS/ELI	\$94.46	UTILITIES-GAS/ELEC/SEWER/WATER
	101-5500-43800	UTILITIES-GAS/ELI	\$1,065.72	UTILITIES-GAS/ELEC/SEWER/WATER
Total for XCEL ENERGY			\$6,917.54	

City of Wyoming Check Detail Register

8/8
May 28, 2021 10:41 AM
User: ssaxe
DR: Wyoming

062021

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	mount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$216,973.38
Total Number of Checks: 44

Mayor Iverson

Councilmember Luger

Councilmember Nanko/Yeager

Councilmember Schilling

Councilmember Ohnstad



Request for Council Action

Date: May 28, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: American Rescue Plan Act (ARPA) Accepting the Coronavirus local fiscal recovery fund

Method: New Business

Background Information:

The U.S. Department of Treasury updated information on May 24 about the distribution of American Recovery Plan Act (ARPA) Coronavirus Local Fiscal Recovery Funds for non-entitlement local units of government (generally cities under 50,000 in population and townships) in all 50 states.

What we know so far is the law also spells out a few other details about the aid to local governments, including that:

- Funds will be released in two payments to local governments, with half following enactment and half paid 12 months following receipt of first payment.
- There will be no minimum population threshold for payments, but non-entitlement distributions will be capped at 75% of the pre-pandemic city budget.
- Funds can be used to replace lost revenue.
- Funds can be transferred between jurisdictions or to nonprofit partners.
- There is an expenditure deadline of Dec. 31, 2024.

The early estimate for the City of Wyoming for funding allocation for the City of Wyoming was approximately \$846,930.00. This number is preliminary and the treasury and other entities have stated to use precaution on the initial numbers as they are not final and subject to change. At this point we believe the earliest the city would receive the first payment of these funds would be in June of 2021.

The Treasury website currently has information on eligible jurisdictions, including the 2019 census population estimate for each jurisdiction, but does not include the specific allocation estimates of the nearly \$377 million set aside for individual cities and townships in Minnesota. The Treasury expects to make payments to states for distribution to NEUs in two equal tranches approximately twelve months apart.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

Minnesota Management and Budget (MMB) has indicated that the certification process for non-entitlement jurisdictions to request funding will open sometime in June, which will allow them to begin the 75% limitation test. More information on the specific parameters of the certification process will be released by MMB in the coming weeks.

Recommendation:

To consider Resolution 21-06-48 a resolution to accept the coronavirus local fiscal recovery fund established under the American Rescue Plan Act



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

**CITY OF WYOMING
RESOLUTION 21-06-48**

**A RESOLUTION TO ACCEPT THE CORONAVIRUS LOCAL FISCAL RECOVERY
FUND ESTABLISHED UNDER THE AMERICAN RESCUE PLAN ACT**

WHEREAS, since the first case of coronavirus disease 2019 (COVID-19) was discovered in the United States in January 2020, the disease has infected over 32 million and killed over 575,000 Americans (“Pandemic”). The disease has impacted every part of life: as social distancing became a necessity, businesses closed, schools transitioned to remote education, travel was sharply reduced, and millions of Americans lost their jobs;

WHEREAS, as a result of the Pandemic cities have been called on to respond to the needs of their communities through the prevention, treatment, and vaccination of COVID-19.

WHEREAS, city revenues, businesses and nonprofits in the city have faced economic impacts due to the Pandemic.

WHEREAS, Congress adopted the American Rescue Plan Act in March 2021 (“ARPA”) which included \$65 billion in recovery funds for cities across the country.

WHEREAS, ARPA funds are intended to provide support to state, local, and tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 in their communities, residents, and businesses.

WHEREAS, an estimated \$846,930.00 has been allocated to the City of Wyoming (“City”) pursuant to the ARPA (“Allocation”).

WHEREAS, the United States Department of Treasury has adopted guidance regarding the use of ARPA funds.

WHEREAS, the City, in response to the Pandemic, has had expenditures and anticipates future expenditures consistent with the Department of Treasury’s ARPA guidance.

WHEREAS, the State of Minnesota will distribute ARPA funds to the City because its population is less than 50,000.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
WYOMING, MINNESOTA AS FOLLOWS:**

1. The City intends to collect its share of ARPA funds from the State of Minnesota to use in a manner consistent with the Department of Treasury’s guidance.

2. City staff, together with the Mayor and the City Attorney are hereby authorized to take any actions necessary to receive the City's share of ARPA funds from the State of Minnesota for expenses incurred because of the Pandemic.

Adopted by the City Council of Wyoming, Minnesota this 1st day of June, 2021

CITY OF WYOMING

By:

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Council Report

May 26, 2021

Mayor Iverson and City Council Members

Re: Public Safety Activity Report for June 1st, 2021 City Council Meeting

Over the past couple of weeks, our Fire and Police employees have performed at an exceptional level on several medicals, credited by our medical partners for taking swift and appropriate actions to save the lives of those they were called upon to help. As a result, several employees from both divisions have been recommended by their peers and M Health paramedics for their efforts prior to medical personnel's arrival, which significantly influenced the preservation of life for our residents. The recommendations will go to our awards committee for approval and future issuance of recognition.

We have begun the planning for this year's National Night-out, August 3rd 5-8 pm. The event will involve a number of our normal activities, and a lot more. We have been reaching out to a number of businesses in town who are excited to be part of this year's event, boosting the business community's participation and bring new fun interactive activities to the event. Our goal is to make this year the biggest and best celebration as we re-igniting our community outreach after a year of pause.

Forest Lake High School will be hosting their senior all-night party at Split Rocks on June 11th, 9pm-5am. We do have an Officer assigned to the event.

We are also planning a firearm safety course for this summer, staff from Police, Fred Weck from the Building Department have been teaching the class the last couple of fall seasons, but with such high demand for the class, we are expanding to course to two classes this year, one in the summer and a second class in the fall. Special thanks go out to the Forest Lake Gun Club in Wyoming for hosting range day at their facility.

Paul Hoppe
Public Safety Director



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506



CAD Summary Report

Printed On: 05/26/21 13:01

Wyoming

	05/21	Total
911 call received from text.	1	1
911 Hangup or Open Line	3	3
Abandoned Vehicle	2	2
ALARM-Commercial	9	9
ALARM-Fire	3	3
ALARM-Panic Alarm	2	2
ALARM-Residential	1	1
ANIMAL-Animal at Large	2	2
ANIMAL-Barking	2	2
ANIMAL-Found	1	1
ANIMAL-Lost	2	2
ASSAULT (in progress)	1	1
Assist Other Agency	20	20
BURGLARY-Residential (not in progress)	1	1
Burning Complaint	1	1
CHECK-Area	51	51
CHECK-Business	50	50
CHECK-Park	72	72
CHECK-the welfare	5	5
Child Protection/Neglect	2	2
Civil Complaint	4	4
Community Policing	2	2
CRASH-Hit & Run (not in progress)	2	2
CRASH-Personal Injury	1	1
CRASH-Property Damage ONLY	2	2
CRASH-Veh vs Animal (Deer)	1	1
Criminal Sexual Conduct	1	1
Death of Person	1	1
Detail/Activities	6	6
Dispute	4	4



CAD Summary Report

Printed On: 05/26/21 13:01

	05/21	Total
Disturbance (in progress)	4	4
Disturbance (not in progress)	2	2
DOMESTIC-physical (not in progress)	1	1
Driving Complaint	13	13
Extra Patrol	2	2
FIRE Call	1	1
FOUND-Property	1	1
Gun Permit	5	5
Harassment	3	3
Informational ICR	2	2
Intoxicated Driver	1	1
Lift Assist	1	1
MEDICAL	15	15
MI/Psych Issue	1	1
Motorist Assist	3	3
Noise Complaint	1	1
OFP/HRO/NCO Violation (not in progress)	1	1
Ordinance Violation/Peddler Complaint	1	1
Parking Complaint	6	6
Phone Fraud	1	1
Public Assist	11	11
Road Hazard	7	7
Slumper	1	1
SQUAD CHECK	30	30
Stoparm Violation	1	1
Suicidal Person	1	1
Suspicious Activity	7	7
Suspicious Person	2	2
Suspicious Vehicle	6	6
THEFT (not in progress)	3	3



CAD Summary Report

Printed On: 05/26/21 13:01

	05/21	Total
THEFT-of Gas	5	5
Theft-of Identity	1	1
THEFT-OF Vehicle (not in progr	1	1
Traffic Enforcement/Radar	30	30
TRAFFIC Stop	52	52
Utility Co Callout	1	1
VANDALISM Complaint (not in progress)	1	1
Vehicle Lockout	2	2
WARRANT-Attempt	1	1
Total	483	483



May 26, 2021
Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

RE: June 1, 2021 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

Widseth Office Building

The building permit has been issued to remodel the interior of the building. The remodel is phase 1; they also intend to construct a garage addition on the east side of the building and to redo the parking lot to meet ADA requirements. The addition and parking area will require City Council Site Plan approval and it is on the Planning Commission's June 8th agenda.

Gopher State Mini-Storage

Work is complete on the second storage building. The final grade and hardscape are still remaining

Maranatha Radio Tower

The foundation for the tower has been placed. The permit for the radio tower antenna has been issued.

Midco Data Center

The Temporary Certificate of Occupancy expires soon, the general contractor has been contacted to wrap the project up.

Wyoming Grange Daycare

After another long delay, construction has restarted again. The building permit has been issued to remodel the former Galleberg Chiropractic office into a daycare facility.

CU Recovery Parking Area Expansion

Ponding areas have been seeded and blacktop with parking lanes has been done as well. The contractor has not scheduled a final inspection.

260th Street Water Tower

Antennas on the temporary poles are being placed back on to the water tower; the steel tower has been removed.

Planning Commission

The Planning Commission held public hearings to consider the requests of Northern Tier Development LLC for Rezoning, Preliminary Plat, and a Conditional Use Permit for the former Greenwood Golf course site. These are separate agenda items.

Sincerely,

Frederick E. Weck, IV
Zoning Administrator
Building Official #1825
Advanced Septic Inspector, MPCA #C5199
City of Wyoming



DEPARTMENT OF BUILDING SAFETY

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-4947 Fax: 651-462-3938



**ECKBERG
LAMMERS**
ATTORNEYS AT LAW

www.eckberglammers.com

Writer's Direct Dial:
(715) 808-8842

Writer's Email:
tloonan@eckberglammers.com

May 27, 2021

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Delivered via Email

Re: City of Wyoming
Status Update for the Period of – May 14, 2021 – May 27, 2021

Dear Robb:

Our office is assisting the City in preparation of legal documents for the Heims Lake Development and responding to legal concerns relating to other development matters in the City. We are advising the City relating to questions regarding City contracts and continue to provide legal assistance relating to the COVID-19 Pandemic. We continue our general counsel role of fielding questions and addressing general concerns raised by City staff relating to any other legal matters relevant to the City.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

s/ Thomas R. Loonan

Thomas R. Loonan
City Attorney

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082
Phone: 651-439-2878
Fax: 651-439-2923

Hudson Office
430 Second Street
Hudson, WI 54016
Phone: 715-386-3733
Fax: 715-386-6456



Engineer's Report

May 28, 2021

Honorable Mayor and City Council
City of Wyoming, MN
26885 Forest Boulevard
Wyoming, MN 55092

Re: June 1, 2021 City Council Meeting
WSB Project No. 015228-000

Dear Mayor and Council Members:

This engineers report is intended to update you on engineering activities within the City since the last council meeting. Some of the items below may be on the agenda with more detailed information provided, while the other items below are for informational purposes only.

2020 Street Improvement Project

Project is substantially complete. Staff has prepared a punch list and Dresel Contracting is completing this work. Final payment will be made once vegetation is established and all punch list items have been addressed. With the dryer spring, grass planted in the last two stages that was not growing last fall was slower to establish this spring due to the dry conditions. With recent rains the grass in these areas are coming in much better. Unfortunately, weeds started to grow prior to the grass being established and may need to be treated by the contractor.

2021 Street Improvement Project

City Council held the public hearing and authorized the preparation of plans and specifications. Staff has finalized the plans and specifications and have received the authorization to advertise for bids at the May 4th City Council meeting. Award of contract is expected to be brought to the second meeting in June. Construction is anticipated to start in August, once the East Viking Improvements have been completed.

TH 61 and East Viking Sanitary Sewer Upsizing Project

The following is the construction update for the week of June 1, 2021:

1. Construction in the Stage 2 (East Viking Boulevard between Faxton Avenue and Fallbrook Avenue, and Fallbrook Avenue) will be in the restoration phase. All sanitary

sewer and storm sewer work is complete. Work will begin on grading the roadway base and planned paving by the middle to end of the week.

2. East Viking Boulevard is planned for reopening to traffic from Forest Boulevard to Fallbrook Avenue by the end of the week (June 4th).
3. MnDOT plans to follow the City project by completing the pavement milling on East Viking Boulevard between Forest Boulevard and Fallbrook Avenue by the end of the week (June 4th).
4. Construction in the Stage 3 areas will begin in earnest, beginning with the setup of dewatering system. Sanitary sewer work will begin early in the week, starting at Fenwick Avenue and progressing to the west.
5. Construction in the Stage 3 area will require temporary shutdowns of the water system around the construction zone to facilitate sewer construction. If your service will be affected, watch for notices for the day of the shutdowns.
6. Detours will change to Stage 3 construction (Forest Boulevard to Fenwick Avenue) with traffic diverted around the construction zone from TH 61 (Forest Boulevard) to CSAH 22 (Wyoming Trail) to Forli Avenue to East Viking Boulevard.

Regional detours will remain in place for MnDOT's work on TH 61 between TH 8 and I-35.

All construction schedules stated are weather dependent. Precipitation events may delay the contractors work schedule as stated.

Summer Fields Development

Site grading, sanitary sewer, watermain and storm sewer for the initial phase is complete. The initial phase of this development consists of 19 lots. Street Construction is underway with aggregate base and concrete curb and gutter already installed. Bituminous pavement is expected to be placed early June.

The developer has provided preliminary plans for the second addition of Summer Fields. The second addition consists of 39 lots (18 on the west side of Kettle River Boulevard and 21 lots on the east side of Kettle River Boulevard. Mr. Moxness indicated he would be formally submitting plans in early June.

Preserve at Comfort Lake

Staff has prepared a punch list for the contractor to compete and have worked with the contractor to address a few remaining items related to the roadway work they performed on the existing Heritage lane. The contractor is anticipating placing the final layer of asphalt in June or July of 2021.

Heims Lake Villas North

Staff is awaiting revised plans from the developer. Staff has not heard any further status updates from the development team.

Wetland Banking Project (Former Golf Course Property)

Staff has met with the applicants engineer to further review and discuss aspects of the wetland banking project on Monday, April 19th. The applicant has developed more detailed engineering analysis and staff will learn more about what the applicant is pursuing. Staff had made some

suggestions allowing more flexibility for future roadway connection and preserving additional buildable land. The developer has reflected these modifications with their preliminary plat. Staff will continue to work with the applicant on various infrastructure needs for the development of the remaining upland property.

Local Road Improvement Grant

Staff has submitted a Local Road Improvement Program application for East Viking Boulevard. Award Notification were scheduled to come out in early to mid-May but due to the high volume of applications (421) the review and scoring is taking longer than expected. The award notification is now scheduled for early to mid-June.

Aadland Development

Site grading has started. We expect grading to occur well into June, followed by storm sewer construction, and street construction likely in July.

Diamond Ridge Development

The previous plat consisted of 6 single family lots at the end of 261st Street and will connect to Emerald Avenue. Staff has provided comments on the construction plans and have also prepared a draft development agreement. Staff received the revised construction plans and the applicant was not able to meet the various requirements. Staff suggested a few areas where the applicant may want to consider applying for variances to help address some issues they were facing. Various setback (front yard and wetland) were discussed via a concept plan at the April 13th Planning Commission meeting for a 10-lot subdivision. Feedback was provided to the applicant and we have since received an email from the applicant's engineer with additional questions. Staff will continue to work with the applicant on this project.

East Viking Bridge over the Sunrise River

Staff is pleased to share that we have been notified that this project has now been funded for the bridge components. As previously stated, the bridge bonding only covers the actual bridge structure, not the roadway leading to it, or guard rails etc. It is estimated the bonding we have received will offset the City responsibility for this bridge replacement by \$260,000. In order to utilize these funds staff is recommending replacement in 2022.

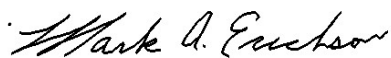
Annual Bridge Inspections

Wyoming Annual Bridge Inspections have been completed. MNDOT had a load rating completed for the bridge over the Sunrise River and the result was slightly restricting the weight from what it is currently posted at.

Thank you for the opportunity to update the council on current matters in the City.

Sincerely,

WSB and Associates, Inc.



Mark A. Erichson, PE



City Council Report

Mayor Iverson and City Council Members

Public Works Report for June 1st, 2021 Council Meeting

Honorable Mayor Iverson and City Council Members,

Pothole repairs continue. The screed box has been delivered as they had one in stock.

We are receiving estimates for dust control for our gravel roads. We are doing more gravel roads this year as residents have requested it.

We are continuing to work with WSB to start on the Swenson Park Project.

Public Works and WSB are starting on the tree inventory on GIS. First meeting has been set up.

The Girl Scouts decorated some entrance signs for the Parks with mulch and flowers that Public Works provided.

The sewer repair on Railroad Boulevard will happen in about a week. We will notify people on the website and social media of the exact day the road will be closed.

Sincerely,

Chuck Almhjeld

Public Works Superintendent

Parks:

I met with WSB on Swenson Park moving forward

Receiving estimates for garbage cans and picnic tables

Public Works had flowers and mulch set up for the Girl Scouts at Goodview Park.

Sanitary Sewer:

Daily Rounds have been completed.

Railroad Boulevard sewer repair scheduled in two weeks

Waiting for jetting truck rehabilitation for sewer line cleaning.

Water:

Daily and monthly water tests have been completed

Correspondence continues from MDH on Coronavirus

Streets:

Dead or trouble boulevard trees continue to be removed or pruned.

Stump grinding completed for now.

Pothole patching continues

Working on crack sealing, overlayment patching, and RePlay quotes for 2021.

Screed box has been delivered, we will be completing a video on potholes with Kelly.

Surface Water:

Large culvert by Hawk Meadows is being monitored and Public Works has been keeping it open.



WYOMING PUBLIC WORKS

P.O. Box 188, 26490 Faxton Ave. Wyoming, MN 55092
Phone: 651-462-0580 Fax: 651-462-0581

1st Quarter Report

City of Wyoming
Wyoming, Minnesota

As of March 31, 2021

May 25, 2021

ACCOUNTANT'S COMPILATION REPORT

Honorable Mayor and City Council
City of Wyoming
Wyoming, Minnesota

Management is responsible for accompanying financial statements of the City of Wyoming, Minnesota (the City) which comprise the budget to actual statement of revenues and expenditures for the General and Enterprise Funds as of March 31, 2021 in accordance with accounting principles generally accepted in the United States of America. We have performed a compilation engagement in accordance with *Statements on Standards for Accounting and Review Services* promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on these financial statements.

Management has elected to omit substantially all of the disclosures and the statement of cash flows required by accounting principles generally accepted in the United States of America. If the omitted disclosures and the statement of cash flows were included in the financial statements, they might influence the user's conclusions about the City's financial position, results of operations, and cash flows. Accordingly, the financial statements are not designed for those who are not informed about such matters.

Sincerely,

AEM FINANCIAL SOLUTIONS, LLC



AEM Financial Solutions™

May 25, 2021

Honorable Mayor and City Council
City of Wyoming
Wyoming, Minnesota

Dear Honorable Mayor and City Council:

We have reconciled all bank accounts through March 31, 2021 and reviewed activity in all funds. The following is a summary of our observations. All information presented is unaudited.

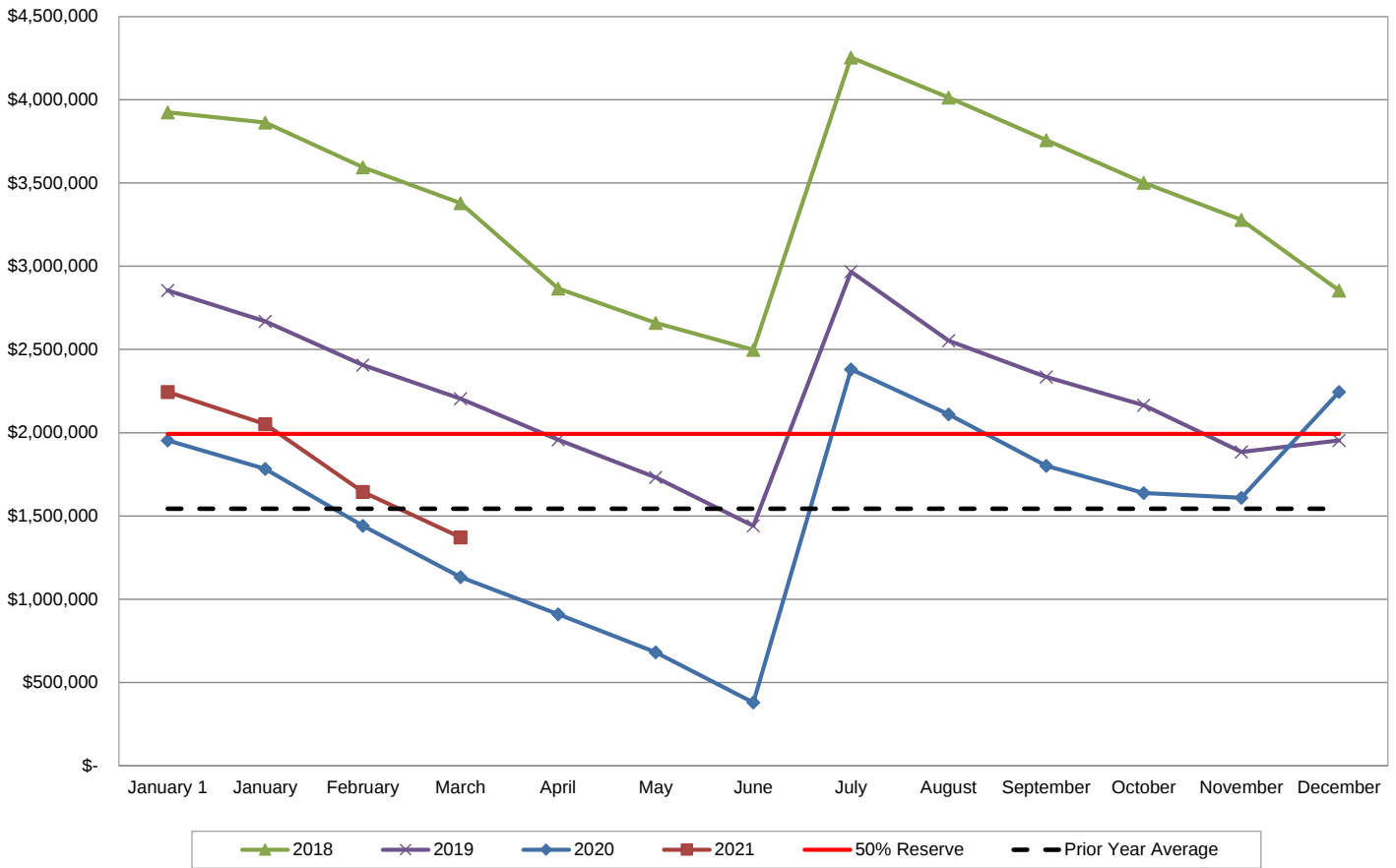
Cash and Investments

The City's cash and investment balances are as follows:

	<u>03/31/2021</u>	<u>12/31/2020</u>	<u>Increase/ (Decrease)</u>
Checking and Savings	\$ (405,624)	\$ 4,512,183	\$ (4,917,806)
Investments (at Market Value)	<u>15,059,923</u>	<u>11,493,728</u>	<u>3,566,194</u>
Total Cash and Investments	<u>\$ 14,654,299</u>	<u>\$ 16,005,911</u>	<u>\$ (1,351,612)</u>

<u>Investment Type</u>	<u>03/31/2021</u>	<u>12/31/2020</u>	<u>Increase/ (Decrease)</u>
Checking and Savings	\$ (405,624)	\$ 4,512,183	\$ (4,917,806)
Money Market	6,518,411	2,755,750	3,762,660
Brokered CD	1,077,555	1,506,962	(429,408)
Bank CD	481,818	479,515	2,303
Government Securities	5,944,440	6,192,159	(247,719)
Municipal Securities	<u>1,037,700</u>	<u>559,342</u>	<u>478,359</u>
Total Investments	<u>\$ 14,654,299</u>	<u>\$ 16,005,911</u>	<u>\$ (1,351,612)</u>

General Fund Cash Balances 2018 - 2021



General Fund									
	YTD Budget	YTD Actual	Percent of YTD Budget			YTD Budget	YTD Actual	Percent of YTD Budget	
Receipts					Disbursements				
Taxes	\$ 838,521	\$ -	- %	↓	General government	\$ 1,393	\$ 7,245	520.3 %	↓
Special assessments	27,534	36,748	133.5	↑	City clerk office	107,523	117,102	108.9	→
Cable franchise fees	12,000	8,678	72.3	↓	Elections	-	-	N/A	N/A
Licenses and permits	50,500	24,922	49.4	↓	Financial administration	67,634	39,156	57.9	↑
Intergovernmental	37,092	510	1.4	↓	Legal services	-	-	N/A	N/A
Charges for services	4,500	3,258	72.4	↓	Engineering	-	-	N/A	N/A
Fines and forfeitures	5,000	1,498	30.0	↓	Planning and zoning	14,965	10,368	69.3	↑
Interest on investments	9,175	(3,405)	(37.1)	↓	Police	494,195	468,927	94.9	→
Proceeds from Sales	-	6,200	N/A	N/A	Building inspection	55,483	42,656	76.9	↑
Miscellaneous revenue	12,250	24,053	196.4	↑	Streets and highways	201,485	234,892	116.6	↓
Transfers in	-	-	N/A	N/A	Parks	43,608	26,060	59.8	↑
	<u>\$ 996,572</u>	<u>\$ 102,462</u>	<u>10.3 %</u>	↓	Library	10,288	7,560	73.5	↑
					Miscellaneous	-	-	N/A	N/A
					Transfer out	-	-	N/A	N/A
						<u>\$ 996,572</u>	<u>\$ 953,966</u>	<u>95.7 %</u>	→

Key

- ↑ Varies more than 10% than budget positively
- ↓ Varies more than 10% than budget negatively
- Within 10% of budget

Current short-term rates being offered by financial institutions are very low as evidenced by the table of U.S. Treasury rates below. The U.S. Treasury rates provide a benchmark perspective for rate of return.

Treasury Yields									
Date	1 mo	3 mo	6 mo	1 yr	2 yr	3 yr	5 yr	7 yr	10 yr
03/31/2017	0.74	0.76	0.91	1.03	1.24	1.50	1.93	2.22	2.40
06/30/2017	0.84	1.03	1.14	1.24	1.38	1.55	1.89	2.14	2.31
09/30/2017	0.96	1.06	1.20	1.31	1.47	1.62	1.92	2.16	2.33
12/31/2017	1.28	1.39	1.53	1.76	1.89	1.98	2.20	2.33	2.40
03/29/2018	1.63	1.73	1.93	2.09	2.27	2.39	2.56	2.68	2.74
06/29/2018	1.77	1.93	2.11	2.33	2.52	2.63	2.73	2.81	2.85
09/30/2018	2.12	2.19	2.36	2.59	2.81	2.88	2.94	3.01	3.05
12/31/2018	2.44	2.45	2.56	2.63	2.48	2.46	2.51	2.59	2.69
03/29/2019	2.43	2.40	2.44	2.40	2.27	2.21	2.23	2.31	2.41
06/28/2019	2.18	2.12	2.09	1.92	1.75	1.71	1.76	1.87	2.00
09/30/2019	1.91	1.88	1.83	1.75	1.63	1.56	1.55	1.62	1.68
12/31/2019	1.48	1.55	1.60	1.59	1.58	1.62	1.69	1.83	1.92
03/31/2020	0.05	0.11	0.15	0.17	0.23	0.29	0.37	0.55	0.70
06/30/2020	0.13	0.16	0.18	0.16	0.16	0.18	0.29	0.49	0.66
09/30/2020	0.08	0.10	0.11	0.12	0.13	0.16	0.28	0.47	0.69
12/31/2020	0.08	0.09	0.09	0.10	0.13	0.17	0.36	0.65	0.93
03/31/2021	0.01	0.03	0.05	0.07	0.16	0.35	0.92	1.40	1.74

Budget Summary

A more detailed analysis of funds is included as Attachment A.

Cash Balance Summary

A detailed view of department totals compared with budget is included as Attachment B.

Investment Summary

A detailed summary of current investments is included as Attachment C.

Enterprise Fund Summary

A detailed summary of enterprise fund financial results is included as Attachment D.

Revenue and Expenditures

A detail of revenues and expenditures is included.

* * * * *

This information is unaudited and is intended solely for the information and use of management and City Council and is not intended and should not be used by anyone other than these specified parties.

If you have any questions or wish to discuss any of the items contained in this letter or the attachments, please feel free to contact us at your convenience. We wish to thank you for the continued opportunity to be of service and for the courtesy and cooperation extended to us by your staff.

Sincerely,

AEM FINANCIAL SOLUTIONS, LLC

City of Wyoming, Minnesota
Statement of Revenue and Expenditures -
Budget and Actual -
General Fund (Unaudited)
For the Three Months Ended March 31, 2021

ATTACHMENT A

	Annual Budget	Budget Through 03/31/2021	Actual Through 03/31/2021	Variance - Favorable (Unfavorable)	Percent Received or Expended Based on Budget through 03/31/2021
Revenues					
Taxes	\$ 3,354,083	\$ 838,521	\$ -	\$ (838,521) *	- %
Special assessments	110,134	27,534	36,748	9,215	133
Cable franchise fees	48,000	12,000	8,678	(3,322)	72
Licenses and permits	202,000	50,500	24,922	(25,578) (1)	49
Intergovernmental	148,369	37,092	510	(36,582) (2)	1
Charges for services	18,000	4,500	3,258	(1,242)	72
Fines and forfeitures	20,000	5,000	1,498	(3,502)	30
Interest on investments	36,700	9,175	(3,405)	(12,580)	(37)
Miscellaneous	49,000	12,250	24,053	11,803	196
Proceeds from Sales	-	-	6,200	6,200	N/A
Total Revenues	3,986,286	996,572	102,462	(894,110)	10.3
Expenditures					
General government	5,570	1,393	7,245	(5,853)	520
City clerk office	430,090	107,523	117,102	(9,580)	109
Elections	-	-	-	-	N/A
Financial administration	270,536	67,634	39,156	28,478 (3)	58
Legal services	-	-	-	-	N/A
Engineering	-	-	-	-	N/A
Planning and zoning	59,860	14,965	10,368	4,597	69
Police	1,976,780	494,195	468,927	25,268	95
Building inspection	221,930	55,483	42,656	12,827	77
Streets and highways	805,940	201,485	234,892	(33,407) (4)	117
Parks	174,430	43,608	26,060	17,548 (5)	60
Library	41,150	10,288	7,560	2,728	73
Miscellaneous	-	-	-	-	N/A
Total Expenditures	3,986,286	996,571	953,966	42,605	96
Excess Revenues (Expenditures)	-	-	(851,504)	(851,504)	N/A
Other Financing Sources (Uses)					
Transfers in	-	-	-	-	N/A
Transfers out	-	-	-	-	N/A
Total Other Financing Sources (Uses)	-	-	-	-	N/A
Excess (Deficiency) of Revenues and Other Financing Sources Over (Under) Expenditures and Other Uses	\$ -	\$ -	\$ (851,504)	\$ (851,504)	N/A %

* Typically property taxes are received in July and December.

Item Explanation of Items Percentage Received/Expended Less than 80% or Greater than 120% and \$ Variance Greater than \$15,000.

- (1) Residential development in the city is generating less permit revenue and business license renewals are lower than anticipated due to COVID-19.
- (2) Police and Fire State Aid are received in September. LGA is received in July and December.
- (3) 1st half Polaris tax abatement is not paid until July.
- (4) Variance due to salt and sand, workers compensation and repairs and maintenance expenses through first quarter.
- (5) Parks are open seasonally, variance will dissipate over the year.

City of Wyoming, Minnesota
Unaudited Cash Balances by Fund
March 31, 2020, December 31, 2020, March 31, 2021

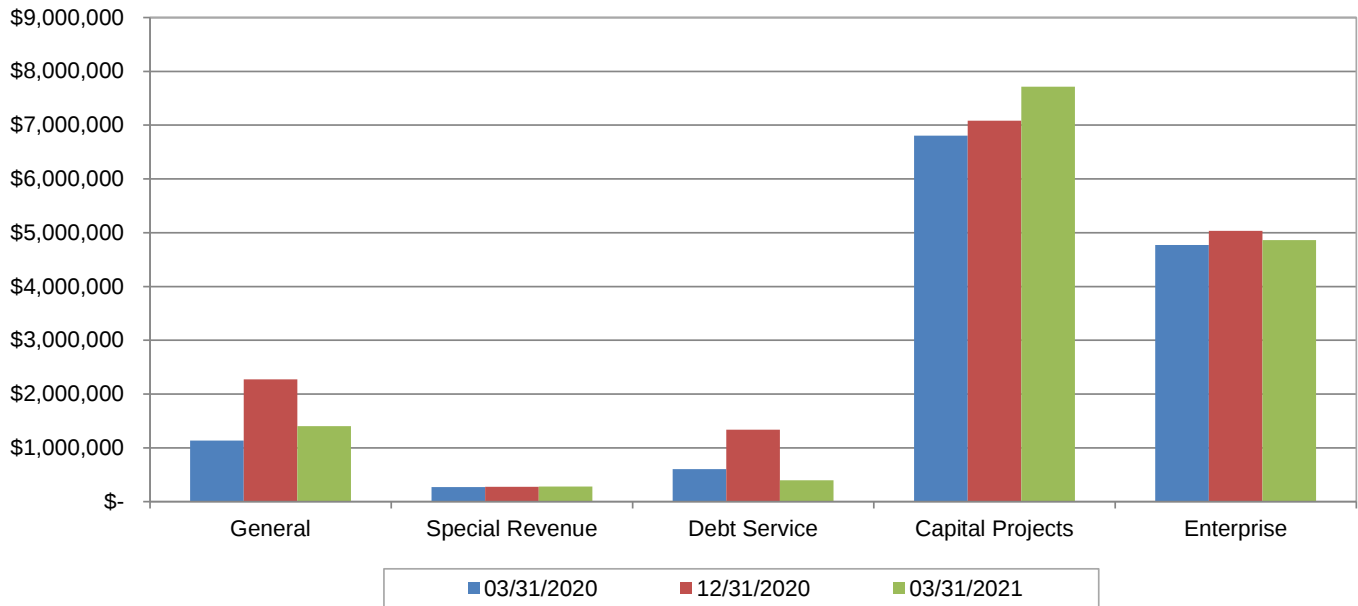
ATTACHMENT B

Fund		Balance 03/31/2020	Balance 12/31/2020	Balance 03/31/2021	YTD Change From 12/31/2020
100	General Fund	\$ 1,132,989	\$ 2,273,940	\$ 1,401,961	\$ (871,979) (1)
201	Police Forfeiture	24,565	24,741	24,798	57
202	Police Impounds & Tows	40,116	11,843	16,447	4,604
205	Police Department Donations	6,709	17,240	17,211	(29)
206	Administrative Fine	2,769	5,053	3,787	(1,266)
207	Ordinance Violation	19,686	20,601	21,161	560
208	Supplemental Police Fund	19,277	16,543	16,514	(29)
280	EDA	137,428	157,575	156,462	(1,113)
285	Xccent	22,288	22,296	22,259	(37)
337	2009A GO Bonds	152,045	318,873	(10,232)	(329,105) (2)
338	2015A GO Bonds	369,837	737,436	385,623	(351,813) (2)
339	2016A GO Bonds	73,697	169,909	53,813	(116,096) (2)
340	2018A GO Bonds	8,086	113,686	6,901	(106,785) (2)
341	2020A GO Bonds	-	-	(37,862)	(37,862)
370	1999C/1999D TIF	-	43	21	(22)
401	Capital Equipment	193,280	759,035	680,584	(78,451) (3)
404	Park Development Fund	88,091	128,143	154,293	26,150
405	Park Trail Fund	914	928	816	(112)
407	MSA Funds	443,790	520,627	584,781	64,154 (4)
408	Street Replacement Fund	2,500,620	2,999,726	2,928,936	(70,790) (5)
409	Capital Revolving Fund	2,267,221	2,347,942	2,342,488	(5,454)
490	Gambling Proceeds	92,646	112,483	119,099	6,616
601	Water Fund	1,243,086	1,272,455	1,148,870	(123,585) (6)
602	Sewer Fund	3,391,226	3,619,204	3,569,044	(50,160) (7)
651	Surface/Storm Water Fund	135,315	142,064	142,718	654
800	Projects and Developments	339,286	178,587	871,421	692,834 (8)
801	Escrow Funds (TWP)	39,797	39,797	39,797	-
830	Fire Department CIP	(224,017)	-	(2,460)	(2,460)
840	Police Department CIP	(17,897)	(4,859)	(4,952)	(93)
850	Parks Department CIP	56,604	-	-	-
860	Water-Sewer CIP	333,826	-	-	-
870	General Administration CIP	270,597	-	-	-
880	Streets Department CIP	421,852	-	-	-
Total		<u>\$ 13,585,729</u>	<u>\$ 16,005,911</u>	<u>\$ 14,654,299</u>	<u>\$ (1,351,612)</u>

Item Explanation of Changes with a \$ Variance Greater than \$50,000.

- (1) Explanations provided on Attachment A.
- (2) Debt payment made in first quarter. Offsetting revenue from property taxes to be received in July and December.
- (3) Payment made for BS&A Software in the amount of \$50K and CW Technology for \$19K.
- (4) Received \$65K Municipal State Aid (MSA) for street maintenance.
- (5) Payments made to WSB for engineering fees.
- (6) Additional explanation provided on Water Statement of Revenues and Expenditures.
- (7) Additional explanation provided on Sewer Statement of Revenues and Expenditures.
- (8) Variance due to Summer Fields Development escrow deposit.

Cash Balance by Fund Compared to Prior Year



Fund	
↑ General	↑ Capital Projects
→ Special Revenue	→ Enterprise
↓ Debt Service	

Key	
↑	Balance increased more than 10% over prior year
↓	Balance decreased more than 10% over prior year
→	Balance within 10% of prior year

City of Wyoming, Minnesota
Schedule of Investments
For the Month Ending March 31, 2021

ATTACHMENT C

(CUSIP or Acct #)	Institution	Description	Type	Market Value 12/31/2020	Deposits - Purchases	Expenditures - Sales	Transfers	Interest	Unadjusted Market Value 3/31/2021	Market Value 3/31/2021	Unrealized Gain / Loss
2015912	RBC	Insured Deposits	Money Market	\$ 1,498,695.59	\$ -	\$ -	\$ -	\$ 35.87	\$ 1,498,731.46	\$ 1,498,731.46	\$ -
38148JTG6	RBC	Goldman Sachs Bk Usa New York	Brokered CD	167,134.50	-	-	-	-	167,134.50	164,959.50	(2,175.00)
				1,665,830.09	-	-	-	35.87	1,665,865.96	1,663,690.96	(2,175.00)
34540-101	4M	4M General Fund	Money Market	319,850.98	-	-	-	-	4.80	4.80	-
34540-101	4M	4MP General Fund	Money Market	1,029,956.33	-	-	-	3.51	87,477.15	87,477.15	-
35410-103	4M	4M CARES Act Funding	Money Market	-	-	-	-	-	-	-	-
35410-202	4M	4M G.O. Improvement Bonds	Money Market	1,945,713.94	-	-	-	29.78	1,945,806.58	1,945,806.58	-
				3,295,521.25	-	-	-	33.29	2,033,288.53	2,033,288.53	-
31846V443	PMA	First American Government - Oblig Fd Cl V #3698	Money Market	67,420.59	22,635.25	(138,005.19)	12,250.09	0.48	174,637.94	174,637.94	-
9128284P2	PMA	U S Treasury Note	Government Securities	-	-	-	-	-	-	-	-
31381RQC1	PMA	Morgan Stanley & Co. LLC	Government Securities	232,049.30	-	-	(711.98)	711.98	231,327.10	231,014.30	(312.80)
3137AH6C7	PMA	F H L M C Multiclass Mtg Partn	Government Securities	-	-	-	-	-	-	-	-
9128285L0	PMA	U S Treasury Note	Government Securities	-	-	-	-	-	-	-	-
3137AME60	PMA	F H L M C Multiclass Mtg Partn	Government Securities	181,177.39	-	(441.96)	(423.73)	423.73	179,307.29	178,855.50	(451.79)
31381UL62	PMA	F N M A Partn Cert	Government Securities	-	-	-	-	-	-	-	-
31381UNQ6	PMA	F N M A Partn Cert	Government Securities	228,783.13	-	-	-	-	-	-	-
3136A8G61	PMA	F N M A Gtd R E M I C	Government Securities	143,090.53	-	-	-	-	-	-	-
31381U4H7	PMA	F N M A Partn Cert	Government Securities	-	-	-	-	-	-	-	-
3138LOD99	PMA	F N M A Partn Cert	Government Securities	171,162.81	-	(436.36)	(346.91)	346.91	169,587.54	169,229.52	(358.02)
3138LOMH1	PMA	F N M A Partn Cert	Government Securities	148,885.69	-	(287.76)	(261.46)	261.46	147,851.21	147,587.52	(263.69)
3137AWQH1	PMA	F H L M C Multiclass Mtg Partn	Government Securities	179,926.25	-	-	(336.44)	336.44	179,653.25	179,221.00	(432.25)
3137BWWV3	PMA	F H L M C Multiclass Mtg Partn	Government Securities	88,651.82	-	(153.26)	(201.43)	201.43	86,252.86	86,201.20	(51.66)
3138LONM9	PMA	F N M A Partn Cert	Government Securities	191,502.93	-	(387.11)	(338.61)	338.61	190,137.19	189,792.08	(345.11)
3138L1DP1	PMA	F N M A Partn Cert	Government Securities	149,067.02	-	(388.08)	(273.87)	273.87	147,732.06	147,448.87	(283.19)
3138LMD7F	PMA	F N M A Partn Cert	Government Securities	418,167.28	-	(727.61)	(899.61)	899.61	415,336.60	414,395.23	(941.37)
3137B1BS0	PMA	F H L M C Multiclass Mtg Partn	Government Securities	154,894.50	-	-	(313.75)	313.75	154,840.50	154,765.50	(75.00)
3138L2MZ7	PMA	F N M A Partn Cert	Government Securities	89,291.31	-	(208.06)	(165.36)	165.36	88,574.44	88,397.19	(177.25)
3137B04Y7	PMA	F H L M C Multiclass Mtg Partn	Government Securities	156,831.00	-	-	(326.88)	326.88	156,193.50	156,039.00	(154.50)
3138LDNQ2	PMA	F N M A Partn Cert	Government Securities	257,597.50	-	-	(413.19)	413.19	256,945.00	256,672.50	(272.50)
3138LDQX4	PMA	F N M A Partn Cert	Government Securities	139,853.19	-	(311.05)	(219.78)	219.78	138,643.73	138,504.25	(139.48)
3138LETJ0	PMA	F N M A Partn Cert	Government Securities	244,099.85	-	(468.64)	(375.10)	375.10	240,804.12	240,556.15	(247.97)
3138LFTT5	PMA	F N M A Partn Cert	Government Securities	-	-	-	-	-	-	-	-
3130AJXD6	PMA	F N M A Partn Cert	Government Securities	149,761.50	-	-	(110.42)	110.42	149,476.50	149,578.50	102.00
3137EAEW5	PMA	F N M A Partn Cert	Government Securities	65,126.10	-	-	(83.06)	83.06	64,968.15	64,984.40	16.25
91282CAP6	PMA	F N M A Partn Cert	Government Securities	74,947.50	-	-	-	-	74,748.00	74,745.00	(3.00)
3138LFKQ0	PMA	F N M A Partn Cert	Government Securities	285,614.65	-	(625.53)	(423.05)	423.05	282,583.09	282,227.78	(355.31)
91282CBA8	PMA	U S Treasury Note	Government Securities	124,853.75	-	-	-	-	124,443.75	124,428.75	(15.00)
3137BT7J4	PMA	F H L M C Multiclass Mtg Partn	Government Securities	129,163.16	-	(227.92)	(285.35)	285.35	123,349.25	122,986.73	(362.52)
3140HXCA6	PMA	F N M A Partn Cert	Government Securities	105,458.00	-	-	(182.00)	182.00	105,377.00	104,973.00	(404.00)
3140HXQH6	PMA	F N M A Partn Cert	Government Securities	104,553.21	-	(153.06)	(167.81)	167.81	103,778.73	103,311.56	(467.17)
3138LLSH4	PMA	F N M A Partn Cert	Government Securities	161,235.00	-	-	(318.50)	318.50	160,720.50	159,826.50	(894.00)
3137BLMY1	PMA	F H L M C Multiclass Mtg Partn	Government Securities	153,276.39	-	(2,906.33)	(294.14)	294.14	146,007.34	145,589.77	(417.57)
3135G04Z3	PMA	F N M A	Government Securities	50,265.50	-	-	-	-	49,632.00	49,501.00	(131.00)
3130AKSE2	PMA	F N M A Partn Cert	Government Securities	59,979.00	-	-	(108.13)	108.13	59,196.60	58,870.20	(326.40)
91282CAT8	PMA	F N M A Partn Cert	Government Securities	74,677.50	-	-	-	-	73,397.25	72,996.00	(401.25)
91282CAZ4	PMA	U S Treasury Note	Government Securities	150,211.50	-	-	-	-	147,474.00	146,655.00	(819.00)
3138LCZU2	PMA	F N M A Partn Cert	Government Securities	110,293.00	-	(159.14)	(239.26)	239.26	109,019.35	108,136.97	(882.38)
3140HW5J7	PMA	F N M A Partn Cert	Government Securities	105,376.11	-	(153.45)	(177.74)	177.74	104,269.47	103,471.49	(797.98)
3140HVK94	PMA	F N M A Partn Cert	Government Securities	270,222.50	-	-	(497.78)	497.78	266,870.00	264,575.00	(2,295.00)
3138LEMF5	PMA	F N M A Partn Cert	Government Securities	295,935.89	-	(588.49)	(485.05)	485.05	290,819.82	288,078.32	(2,741.50)
3135G05Y5	PMA	F N M A	Government Securities	50,194.50	-	-	-	-	48,657.00	48,116.50	(540.50)
3137F63Y1	PMA	F N M A	Government Securities	199,985.98	-	(419.37)	(140.87)	140.87	193,787.87	191,672.20	(2,115.67)
3136BBG30	PMA	F N M A Partn Cert	Government Securities	49,461.80	-	(224.24)	(32.06)	32.06	47,635.90	47,373.81	(262.09)
3136BBAS1	PMA	F N M A	Government Securities	-	-	(1,117.26)	(250.02)	250.02	195,613.48	195,101.67	(511.81)
254673PA8	PMA	Discover Bk Green Greenwood DE CD	Brokered CD	247,214.80	-	-	-	-	246,127.00	245,494.90	(632.10)
795450B61	PMA	Sallie Mae Bk CD Salt Lake City UT	Brokered CD	144,935.00	-	-	-	-	144,433.80	144,110.40	(323.40)
795450C37	PMA	Sallie Mae Bank	Brokered CD	108,829.35	-	-	-	-	108,442.95	108,197.25	(242.70)
90376PCT6	PMA	US International Dev Fin Cor	Brokered CD	-	100,000.00	-	-	-	100,000.00	99,626.00	(374.00)
64990FJQ8	PMA	New York ST Dorm Auth ST Personal	Municipal Securities	159,183.00	-	-	(2,437.50)	2,437.50	158,529.00	158,533.50	4.50
515300TD3	PMA	Lane Cnty Or Sch Dist No 4 J Eugene	Municipal Securities	52,054.00	-	-	-	-	51,900.50	51,801.50	(99.00)
052414SW0	PMA	Austin Tx Elec Utility Sys Revenue	Municipal Securities	157,545.00	-	-	-	-	157,173.00	156,780.00	(393.00)
97705MUJ1	PMA	Wisconsin ST Ref Taxable	Municipal Securities	-	25,000.00	-	-	-	25,000.00	24,938.50	(61.50)
751091QS1	PMA	Releigh Nc Txbi	Municipal Securities	107,532.00	-	-	-	-	106,771.00	106,379.00	(392.00)
64966QCA6	PMA	New York NY Txbi Fiscal 2020	Municipal Securities	157,183.50	-	-	-	-	157,615.50	157,045.50	(570.00)
605581MZ7	PMA	Mississippi ST Taxable Go Ref Bds	Municipal Securities	100,663.00	-	-	-	-	99,948.00	100,417.00	469.00
13067WRB0	PMA	California ST Dept Wtr Res Cen	Municipal Securities	50,256.00	-	-	-	-	49,930.00	49,746.50	(183.50)
7417512G5	PMA	Prince William Cnty VA	Municipal Securities	51,329.50	-	-	-	-	50,745.00	51,103.00	358.00
79623PGW9	PMA	San Antonio Tex Taxable Combination	Municipal Securities	101,452.00	-	-	-	-	100,333.00	99,748.00	(604.00)
797508HE1	PMA	San Diego CA Un High Sch	Municipal Securities	51,933.00	-	-	-	-	51,526.00	51,417.00	(116.00)
378460YE3	PMA	Glendale Calif Uni Sch Dist Go	Municipal Securities	52,240.00	-	-	(409.25)	409.25	51,456.50	51,118.00	(321.50)
912828RC6	PMA	U S Treasury Note	Municipal Securities	-	-	-	-	-	-	-	-
				7,555,594.78	147,635.25	(148,389.87)	-	12,250.57	7,539,580.63	7,516,973.95	(22,606.68)

City of Wyoming, Minnesota
Schedule of Investments
For the Month Ending March 31, 2021

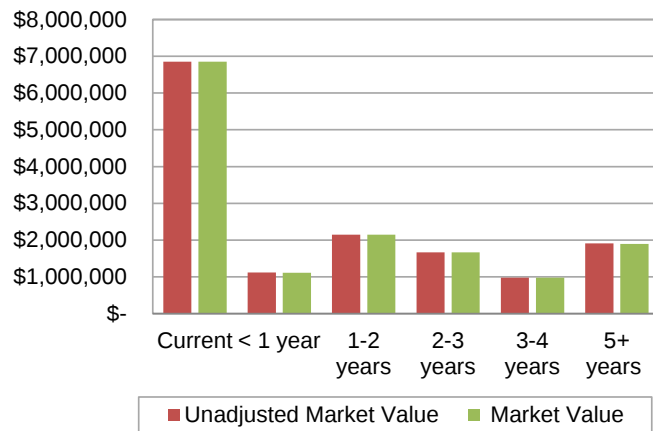
ATTACHMENT C

(CUSIP or Acct #)	Institution	Description	Type	Market Value 12/31/2020	Deposits - Purchases	Expenditures - Sales	Transfers	Interest	Unadjusted Market Value 3/31/2021	Market Value 3/31/2021	Unrealized Gain / Loss
21860	FSB of Wyoming	Certificates of Deposit	Bank CD	\$ 24,892.95	\$ -	\$ -	\$ -	\$ 84.70	\$ 24,977.65	\$ 24,977.65	\$ -
22721	FSB of Wyoming	Certificates of Deposit	Bank CD	22,700.92	-	-	-	22.89	22,723.81	22,723.81	-
23299	FSB of Wyoming	Certificates of Deposit	Bank CD	2,755.83	-	-	-	2.72	2,758.55	2,758.55	-
51089	FSB of Wyoming	Certificates of Deposit	Bank CD	52,009.32	-	-	-	45.88	52,055.20	52,055.20	-
51090	FSB of Wyoming	Certificates of Deposit	Bank CD	36,682.54	-	-	-	90.45	36,772.99	36,772.99	-
51590	FSB of Wyoming	Certificates of Deposit	Bank CD	20,326.11	-	-	-	20.27	20,346.38	20,346.38	-
51591	FSB of Wyoming	Certificates of Deposit	Bank CD	50,620.32	-	-	-	44.66	50,664.98	50,664.98	-
51592	FSB of Wyoming	Certificates of Deposit	Bank CD	4,904.73	-	-	-	4.33	4,909.06	4,909.06	-
52148	FSB of Wyoming	Certificates of Deposit	Bank CD	24,745.43	-	-	-	21.83	24,767.26	24,767.26	-
52899	FSB of Wyoming	Certificates of Deposit	Bank CD	27,984.39	-	-	-	20.70	28,005.09	28,005.09	-
53700	FSB of Wyoming	Certificates of Deposit	Bank CD	113,977.65	-	-	-	100.55	114,078.20	114,078.20	-
53701	FSB of Wyoming	Certificates of Deposit	Bank CD	5,606.77	-	-	-	4.95	5,611.72	5,611.72	-
60118	FSB of Wyoming	Certificates of Deposit	Bank CD	62,607.15	-	-	-	-	62,607.15	62,607.15	-
60119	FSB of Wyoming	Certificates of Deposit	Bank CD	33,469.74	-	-	-	-	33,469.74	33,469.74	-
				483,283.85	-	-	-	463.93	483,747.78	483,747.78	-
1701466	FSB of Wyoming	General Fund	Checking	3,084,006.17	1,122,349.82	(595,296.42)	-	1,058.15	2,856,820.24	2,856,820.24	-
1726671	FSB of Wyoming	Police	Checking	70.63	-	(82.63)	-	0.18	405.88	405.88	-
3004998	FSB of Wyoming	Waste Water Treatment	Checking	63,060.92	-	-	-	26.80	63,138.70	63,138.70	-
1720536	FSB of Wyoming	EDA Revolving Loan	Checking	216.91	-	-	-	0.01	216.94	216.94	-
1717011	FSB of Wyoming	EDA	Checking	2,990.60	-	-	-	0.25	2,991.33	2,991.33	-
1895440	FSB of Wyoming	Comm Center Building Fund	Checking	28,752.93	-	-	-	12.22	28,788.39	28,788.39	-
				3,179,098.16	1,122,349.82	(595,379.05)	-	1,097.61	2,952,361.48	2,952,361.48	-
Total Cash and Investments				\$ 16,179,328.13	\$ 1,269,985.07	\$ (743,768.92)	\$ -	\$ 13,881.27	\$ 14,674,844.38	\$ 14,650,062.70	\$ (24,781.68)
										Deposits in Transit	\$ 15,299.72
										Outstanding Checks	\$ (11,063.01)
										Timing Difference	
										Reconciled Balance	\$ 14,654,299.41

City of Wyoming, Minnesota
Investments
For the Month Ending March 31, 2021

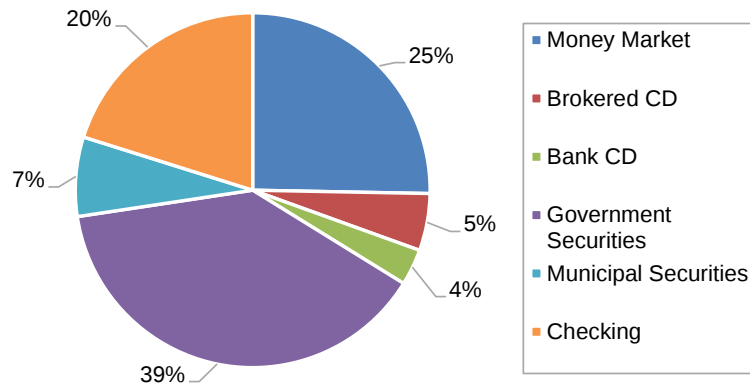
ATTACHMENT C

Maturities



Maturity	Unadjusted Market Value 3/31/2021	Market Value 3/31/2021	Variance 3/31/2021
Current	\$ 6,854,632.89	\$ 6,854,121.08	\$ (511.81)
< 1 year	1,115,531.52	1,114,134.83	(1,396.69)
1-2 years	2,147,564.90	2,143,918.26	(3,646.64)
2-3 years	1,665,035.09	1,663,265.56	(1,769.53)
3-4 years	980,125.72	977,204.98	(2,920.74)
5+ years	1,911,954.26	1,897,417.99	(14,536.27)
	<u>\$ 14,674,844.38</u>	<u>\$ 14,650,062.70</u>	<u>\$ (24,781.68)</u>

Weighted average Rate of return	1.37%	3/31/2021
Average Maturity (years)	0.93	3/31/2021



Investment Type	Market Value 3/31/2021
Money Market	\$ 3,706,657.93
Brokered CD	762,388.05
Bank CD	483,747.78
Government Securities	5,685,879.96
Municipal Securities	1,059,027.50
Checking	2,952,361.48
	<u>\$ 14,650,062.70</u>

Operating Account

O/S Deposits	\$ 15,299.72
O/S Checks	<u>(11,063.01)</u>
Reconciled Balance	<u>\$ 14,654,299.41</u>

City of Wyoming, Minnesota
Statement of Revenues and Expenses -
Budget and Actual -
Water Fund (Unaudited)
For the Three Months Ended March 31, 2021

ATTACHMENT D

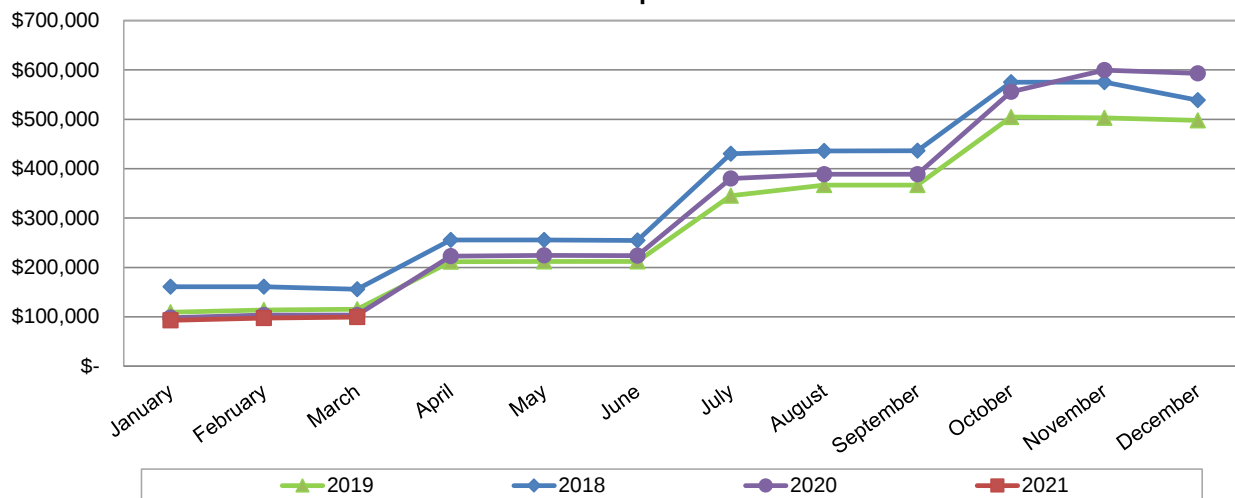
WATER FUND

	Annual Budget	Actual Thru 3/31/2020	Actual Thru 3/31/2021	Variance - Favorable (Unfavorable)	Percent Received or Expended Based on Actual Thru 03/31/2021
Revenues					
Charges for services	\$ 627,259	\$ 106,076	\$ 103,814	\$ (2,262)	97.9 %
Special assessments	-	-	(368)	(368)	N/A
Connection charges	-	-	-	-	N/A
Intergovernmental	-	-	-	-	N/A
Interest earnings	12,000	20,621	(110)	(20,731) (1)	(0.5)
Miscellaneous	-	-	-	-	N/A
Total Revenues	639,259	126,697	103,337	(23,361)	81.6
Expenses					
Salaries and benefits	191,940	40,288	44,977	(4,689)	111.6
Supplies	102,650	7,032	4,419	2,613	62.8
Other services and charges	1,500	1,240	-	1,240	-
Repair and maintenance	155,530	27,383	18,996	8,387	69.4
Utilities	-	-	-	-	N/A
Improvements	-	808	-	808	-
Depreciation	234,190	57,512	56,316	1,196	97.9
Insurance	-	-	-	-	N/A
Bond principal	157,089	155,686	157,089	(1,403)	100.9
Bond interest	63,681	34,032	32,617	1,415	95.8
Total Expenses	906,580	323,981	314,414	9,567	97.0
Transfers in	-	(175,000)	-	175,000 (2)	-
Transfers out	-	-	-	-	N/A
Excess Revenues Over (Under) Expenses	\$ (267,321)	\$ (372,284)	\$ (211,078)	\$ 161,207	

Item Explanation of Items Percentage Received/Expended Less than 80% or Greater than 120% and \$ Variance Greater than \$10,000.

- (1) Decrease in interest and net unrealized loss on investments through first quarter.
(2) Variance due to prior year transfer from sewer fund to water fund.

Water Sales Comparison 2018 - 2021



City of Wyoming, Minnesota
Statement of Revenues and Expenses -
Budget and Actual -
Sewer Fund (Unaudited)
For the Three Months Ended March 31, 2021

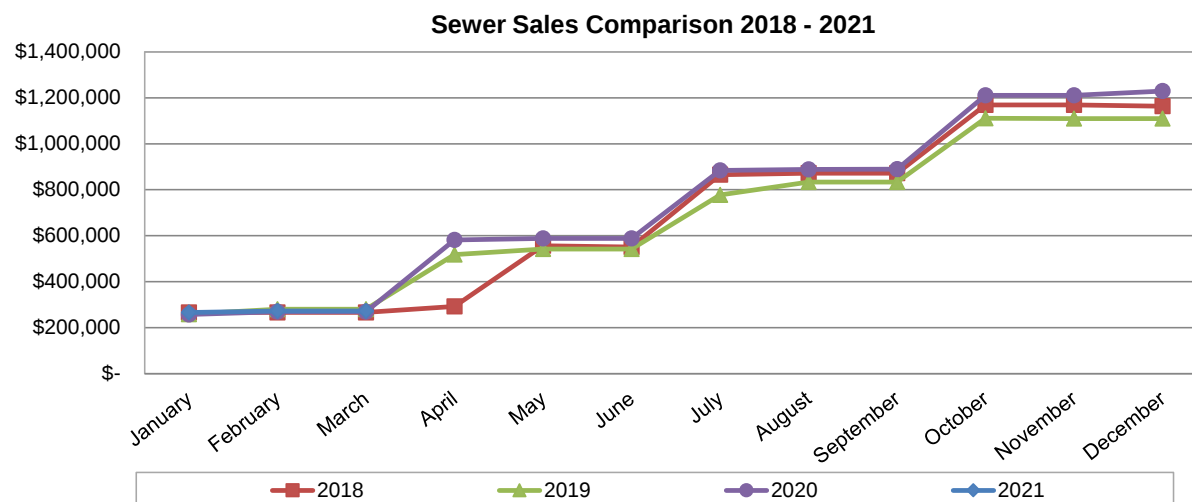
ATTACHMENT D

SEWER FUND

	Annual Budget	Actual Thru 03/31/2020	Actual Thru 03/31/2021	Variance - Favorable (Unfavorable)	Percent Received or Expended Based on Actual Thru 03/31/2021
Revenues					
Charges for services	\$ 1,255,001	\$ 269,383	\$ 277,235	\$ 7,852	102.9 %
Special assessments	-	-	(779)	(779)	N/A
Connection charges	-	-	-	-	N/A
Interest income	25,000	57,642	(1,828)	(59,470) (1)	(3.2)
Miscellaneous	-	3,947	-	(3,947)	-
Total Revenues	1,280,001	330,972	274,628	(56,344)	83.0
Expenses					
Salaries and benefits	177,995	42,361	41,453	908	97.9
Supplies	19,100	2,423	2,270	153	93.7
Other services and charges	32,500	2,695	42,666	(39,971) (2)	1,583.2
Repair and maintenance	99,000	1,951	15,088	(13,137) (3)	773.3
Utilities	323,500	47,922	47,764	158	99.7
Depreciation	318,860	78,836	79,749	(913)	101.2
Improvements	-	-	-	-	N/A
Insurance	15,420	813	675	138	83.0
Bond principal	402,836	116,141	120,202	(4,061)	103.5
Bond interest	49,729	30,640	25,779	4,861	84.1
Total Expenses	1,438,940	323,782	375,646	(51,864)	116.0
Transfers in	-	-	-	-	N/A
Transfers out	-	-	-	-	N/A
Excess Revenues Over (Under) Expenses	\$ (158,939)	\$ 7,190	\$ (101,018)	\$ (108,208)	

Item Explanation of Items Percentage Received/Expended Less than 80% or Greater than 120% and \$ Variance Greater than \$10,000.

- (1) Decrease in interest and net unrealized loss on investments through first quarter.
- (2) Variance due to payments for E Viking Sanitary Sewer Improvements.
- (3) Variance due to a 50% down payment on a new generator.



City of Wyoming, Minnesota
Statement of Revenues and Expenses -
Budget and Actual -
Surface/Storm Water Fund (Unaudited)
For the Three Months Ended March 31, 2021

ATTACHMENT D

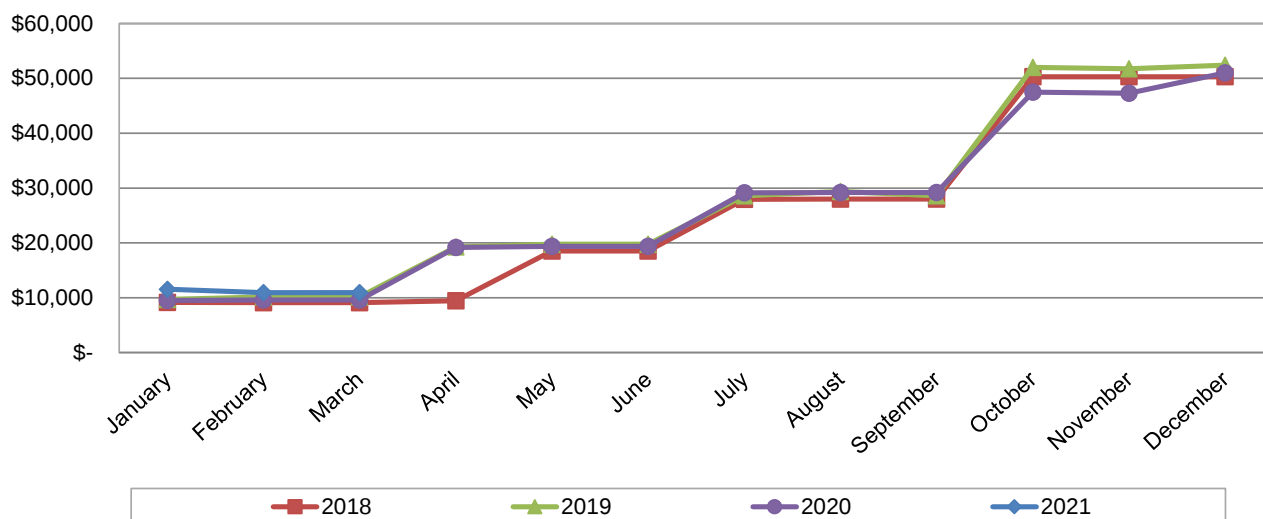
SURFACE/STORM WATER FUND

	Annual Budget	Actual Thru 03/31/2020	Actual Thru 03/31/2021	Variance - Favorable (Unfavorable)	Percent Received or Expended Based on Actual Thru 03/31/2021
Revenues					
Charges for services	\$ 52,500	\$ 9,600	11,240	\$ 1,640	117.1 %
Interest earnings	1,500	2,332	(4,706)	(7,038)	(201.8)
Special assessments	-	-	(98)	(98)	N/A
Miscellaneous	-	-	-	-	N/A
Total Revenues	54,000	11,932	6,436	(5,496)	53.9
Expenses					
Salaries and benefits	40,499	130	164	(34)	126.2
Supplies	25,335	440	3,795	(3,355)	862.5
Other services and charges	600	126	599	(473)	475.4
Repair and maintenance	64,000	-	213	(213)	N/A
Depreciation	51,430	12,856	12,856	-	100.0
MS4	-	-	(1)	1	N/A
Bond principal	-	-	-	-	N/A
Bond interest	-	-	-	-	N/A
Total Expenses	181,864	13,552	17,626	(4,074)	130.1
Transfers in	-	-	-	-	N/A
Transfers out	-	-	-	-	N/A
Excess Revenues Over (Under) Expenses	\$ (127,864)	\$ (1,621)	\$ (11,190)	\$ (9,570)	

Item Explanation of Items Percentage Received/Expended Less than 80% or Greater than 120% and \$ Variance Greater than \$10,000.

No explanations needed.

Surface/Storm Water Sales Comparison 2018 - 2021



User: ssaxe

DB: Wyoming

Month Ended: March

		BALANCE AS OF 03/31/2021
GL NUMBER	DESCRIPTION	
Fund 101 - GENERAL FUND		
Revenues		
Dept 0000		
101-0000-31000	GENERAL PROPERTY TAXES	0.00
101-0000-31005	PROPERTY TAXES (DEBT LEVY)	0.00
101-0000-31015	FAIRVIEW PILOT	36,748.14
101-0000-31016	POLARIS TAX ABATEMENT	0.00
101-0000-31050	TAX INCREMENTS	0.00
101-0000-32100	BUSINESS LICENSES/PERMITS	240.00
101-0000-32180	OTHER LICENSES/PERMITS	0.00
101-0000-32210	BUILDING PERMITS	20,872.43
101-0000-32220	FEES ETC.	10,010.00
101-0000-32240	ANIMAL LICENSES	0.00
101-0000-33150	FEDERAL POLICE GRANTS	509.90
101-0000-33180	FEDERAL GRANTS-CARES	0.00
101-0000-33400	STATE GRANTS AND AIDS	0.00
101-0000-33401	LOCAL GOVERNMENT AID	0.00
101-0000-33402	HOMESTEAD CREDIT	0.00
101-0000-33404	PERA AID	0.00
101-0000-33423	POLICE STATE AID	0.00
101-0000-33424	FIRE STATE AID	0.00
101-0000-33426	OTHER STATE PUBLIC SAFETY AID	0.00
101-0000-34100	GENERAL GOVERNMENT	0.00
101-0000-34101	CITY HALL RENT REVENUE	0.00
101-0000-34102	LIBRARY FEES	0.00
101-0000-34107	ASSESSMENT SEARCH FEES	25.00
101-0000-34111	ENGINEER FEE	0.00
101-0000-34112	FIRE INSPECTION	0.00
101-0000-34122	STAGECOACH/EASTER - REVENUE	0.00
101-0000-34125	DONATIONS	35.00
101-0000-34204	PROTECTIVE INSPECTION FEES	0.00
101-0000-34205	PUBLIC SAFETY GRANTS	0.00
101-0000-34208	DARE PROGRAM	0.00
101-0000-34215	FIRE DEPARTMENT	0.00
101-0000-34220	POLICE DEPARTMENT	1,113.45
101-0000-34230	PARK & RECREATION DEDICATION	0.00
101-0000-34301	STREET, SIDEWALK AND CURB FEES	0.00
101-0000-34302	DRIVEWAY PERMIT	2,084.60
101-0000-34780	PARK FEES	0.00
101-0000-35000	FINES AND FORFEITS	1,497.50
101-0000-36100	SPECIAL ASSESSMENTS	0.00
101-0000-36200	MISCELLANEOUS REVENUES	260.33
101-0000-36210	INTEREST EARNINGS	(3,404.68)
101-0000-36211	INTERFUND LOAN INTEREST	0.00
101-0000-36220	RENT	12,433.15
101-0000-36240	REIMBURSEMENTS	11,359.15
101-0000-38050	CABLE TV REVENUES	8,677.88
101-0000-39200	INTERFUND OPERATING TRANSFERS	0.00
101-0000-39203	TRANSFER FROM OTHER FUND	0.00
101-0000-39400	PROCEEDS FROM SALE	0.00
Total Dept 0000		102,461.85
TOTAL REVENUES		102,461.85
Expenditures		
Dept 1110 - COUNCIL		
101-1110-41000	SALARIES & WAGES	5,249.97
101-1110-41210	PERA	50.01
101-1110-41220	FICA	401.61
101-1110-41500	WORKER S COMP (GENERAL)	133.95
101-1110-42000	SUPPLIES - OFFICE/COPY/COMPUTR	0.00
101-1110-42080	TRAINING AND INSTRUCTION	369.00
101-1110-44180	UNIFORMS	0.00
101-1110-44330	DUES & SUBSCRIPTIONS	0.00
Total Dept 1110 - COUNCIL		6,204.54
Dept 1330 - BOARDS AND COMMISSIONS		
101-1330-41000	SALARIES & WAGES	930.00
101-1330-41010	FULL TIME - REGULAR	0.00
101-1330-41220	FICA	71.26
101-1330-41500	WORKER S COMP (GENERAL)	38.70
101-1330-42080	TRAINING AND INSTRUCTION	0.00
101-1330-42100	OPERATING SUPPLIES	0.00

User: ssaxe

DB: Wyoming

Month Ended: March

GL NUMBER DESCRIPTION		BALANCE AS OF 03/31/2021
Fund 101 - GENERAL FUND		
Expenditures		
Total Dept 1330 - BOARDS AND COMMISSIONS		1,039.96
Dept 1400 - CITY CLERK OFFICE		
101-1400-41010	FULL TIME - REGULAR	45,285.33
101-1400-41020	FULL TIME - OVERTIME	0.00
101-1400-41030	PART TIME EMPLOYEES REGULAR	0.00
101-1400-41210	PERA	3,396.39
101-1400-41220	FICA	3,187.58
101-1400-41300	EMPLOYER PAID IN (GENERAL)	4,562.88
101-1400-41310	LIFE INSURANCE	487.59
101-1400-41400	UNEMPLOYMENT COMP (GENERAL)	0.00
101-1400-41500	WORKER S COMP (GENERAL)	1,340.28
101-1400-42000	SUPPLIES - OFFICE/COPY/COMPUTR	475.92
101-1400-42050	SOFTWARE UPGRADES	0.00
101-1400-42080	TRAINING AND INSTRUCTION	30.00
101-1400-42090	NETWORK MUNICIPAL COMPUTERS	8,712.00
101-1400-42100	OPERATING SUPPLIES	137.75
101-1400-42150	COPIER	505.87
101-1400-42170	CITY NEWSLETTER	0.00
101-1400-42180	COMPUTER MAINT/REPAIR	0.00
101-1400-42270	COVID-19	(651.11)
101-1400-42310	CONTRACTED SERVICES	4,050.22
101-1400-43000	PROFESSIONAL SERVICE (GENERAL)	80.00
101-1400-43030	ENGINEERING	5,645.25
101-1400-43040	ATTORNEY FEES	3,509.00
101-1400-43120	FEE (GOVERNMENT-STATE)	304.24
101-1400-43210	TELEPHONE	673.98
101-1400-43220	POSTAGE	113.00
101-1400-43510	LEGAL NOTICE PUBLICATION	0.00
101-1400-43600	CLEANING SERVICE	1,348.69
101-1400-43610	CLEANING SUPPLIES	0.00
101-1400-43630	GENERAL LIABILITY INSURANCE	32,851.69
101-1400-43800	UTILITIES-GAS/ELEC/SEWER/WATER	778.74
101-1400-43840	REFUSE	199.21
101-1400-44010	REPAIRS & MAINT. - BUILDINGS	0.00
101-1400-44180	UNIFORMS	77.23
101-1400-44290	REIMBURSEMENTS & REFUNDS	0.00
101-1400-44330	DUES & SUBSCRIPTIONS	0.00
101-1400-49500	CONTINGENCY (LGA)	0.00
Total Dept 1400 - CITY CLERK OFFICE		117,101.73
Dept 1410 - ELECTIONS		
101-1410-41000	SALARIES & WAGES	0.00
101-1410-41210	PERA	0.00
101-1410-41220	FICA	0.00
101-1410-42100	OPERATING SUPPLIES	0.00
101-1410-43310	TRAVEL EXPENSES	0.00
Total Dept 1410 - ELECTIONS		0.00
Dept 1500 - FINANCIAL ADMINISTRATION		
101-1500-41010	FULL TIME - REGULAR	7,566.56
101-1500-41020	FULL TIME - OVERTIME	0.00
101-1500-41210	PERA	567.44
101-1500-41220	FICA	490.11
101-1500-41300	EMPLOYER PAID IN (GENERAL)	2,056.85
101-1500-41310	LIFE INSURANCE	0.00
101-1500-41320	PCORI TAX	0.00
101-1500-41500	WORKER S COMP (GENERAL)	260.68
101-1500-42080	TRAINING AND INSTRUCTION	0.00
101-1500-43000	PROFESSIONAL SERVICE (GENERAL)	18,214.47
101-1500-43010	AUDITING AND ACCOUNTING	10,000.00
101-1500-43510	LEGAL NOTICE PUBLICATION	0.00
101-1500-44330	DUES & SUBSCRIPTIONS	0.00
101-1500-47140	TAX ABATEMENT	0.00
Total Dept 1500 - FINANCIAL ADMINISTRATION		39,156.11
Dept 1910 - PLANNING AND ZONING		
101-1910-41010	FULL TIME - REGULAR	7,070.78
101-1910-41210	PERA	530.30
101-1910-41220	FICA	483.77

User: ssaxe

DB: Wyoming

Month Ended: March

		BALANCE AS OF 03/31/2021
GL NUMBER	DESCRIPTION	
Fund 101 - GENERAL FUND		
Expenditures		
101-1910-41300	EMPLOYER PAID IN (GENERAL)	1,234.10
101-1910-41310	LIFE INSURANCE	171.78
101-1910-41500	WORKER S COMP (GENERAL)	207.56
101-1910-42310	CONTRACTED SERVICES	490.00
101-1910-43030	ENGINEERING	0.00
101-1910-43040	ATTORNEY FEES	0.00
101-1910-43120	FEE (GOVERNMENT-STATE)	0.00
101-1910-43150	PLANNER (COMP PLAN)	164.00
101-1910-43510	LEGAL NOTICE PUBLICATION	0.00
101-1910-43540	OTHER PRINTING & BINDING	16.03
Total Dept 1910 - PLANNING AND ZONING		10,368.32
Dept 2110 - POLICE DEPARTMENT		
101-2110-41010	FULL TIME - REGULAR	198,765.54
101-2110-41020	FULL TIME - OVERTIME	4,172.05
101-2110-41030	PART TIME EMPLOYEES REGULAR	6,474.32
101-2110-41040	POLICE O.T. - PARTTIME	0.00
101-2110-41050	NIGHT DIFFERENTIAL	462.35
101-2110-41060	POLICE O.T. - GRANT	0.00
101-2110-41070	POLICE O.T. - COURT	0.00
101-2110-41080	FIRE WAGES	40,645.95
101-2110-41100	HOLIDAY	1,185.83
101-2110-41210	PERA	38,530.10
101-2110-41220	FICA	6,046.05
101-2110-41240	FIRE PENSION CONTRIBUTIONS	0.00
101-2110-41300	EMPLOYER PAID IN (GENERAL)	31,844.10
101-2110-41310	LIFE INSURANCE	1,659.76
101-2110-41400	UNEMPLOYMENT COMP (GENERAL)	0.00
101-2110-41500	WORKER S COMP (GENERAL)	63,671.24
101-2110-42000	SUPPLIES - OFFICE/COPY/COMPUTR	871.38
101-2110-42080	TRAINING AND INSTRUCTION	5,401.02
101-2110-42100	OPERATING SUPPLIES	4,956.06
101-2110-42120	MOTOR FUELS	6,744.66
101-2110-42200	COMPLIANCE CHECKS	0.00
101-2110-42230	CRIME PREVENTION	0.00
101-2110-42240	MAINTENANCE CONTRACTS	6,121.56
101-2110-42300	SAFETY EQUIPMENT	900.42
101-2110-42310	CONTRACTED SERVICES	315.19
101-2110-42350	RESERVES	0.00
101-2110-43000	PROFESSIONAL SERVICE (GENERAL)	3,387.00
101-2110-43010	AUDITING AND ACCOUNTING	0.00
101-2110-43040	ATTORNEY FEES	0.00
101-2110-43200	COMMUNICATIONS (GENERAL)	3,041.55
101-2110-43210	TELEPHONE	716.16
101-2110-43220	POSTAGE	775.18
101-2110-43600	CLEANING SERVICE	761.00
101-2110-43630	GENERAL LIABILITY INSURANCE	5,519.21
101-2110-43700	INSPECTIONS	2,189.22
101-2110-43800	UTILITIES-GAS/ELEC/SEWER/WATER	2,559.49
101-2110-43840	REFUSE	0.00
101-2110-43900	VEHICLE MAINTENANCE	15,980.16
101-2110-43910	SPECIAL PROJECTS	0.00
101-2110-44010	REPAIRS & MAINT. - BUILDINGS	255.00
101-2110-44080	UNIFORMS	4,317.65
101-2110-44330	DUES & SUBSCRIPTIONS	1,004.45
101-2110-44360	INVESTIGATIONS	339.06
101-2110-45800	OTHER EQUIPMENT	9,314.37
Total Dept 2110 - POLICE DEPARTMENT		468,927.08
Dept 2400 - BUILDING INSPECTION		
101-2400-41010	FULL TIME - REGULAR	32,309.77
101-2400-41210	PERA	2,423.25
101-2400-41220	FICA	2,338.35
101-2400-41300	EMPLOYER PAID IN (GENERAL)	2,879.57
101-2400-41310	LIFE INSURANCE	353.01
101-2400-41500	WORKER S COMP (GENERAL)	954.45
101-2400-42000	SUPPLIES - OFFICE/COPY/COMPUTR	518.40
101-2400-42050	SOFTWARE UPGRADES	0.00
101-2400-42080	TRAINING AND INSTRUCTION	463.16
101-2400-42100	OPERATING SUPPLIES	29.50
101-2400-42120	MOTOR FUELS	123.96
101-2400-42310	CONTRACTED SERVICES	0.00
101-2400-43030	ENGINEERING	0.00

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		BALANCE AS OF 03/31/2021
GL NUMBER	DESCRIPTION	
Fund 101 - GENERAL FUND		
Expenditures		
101-2400-43040	ATTORNEY FEES	0.00
101-2400-43210	TELEPHONE	167.08
101-2400-43220	POSTAGE	0.00
101-2400-43310	TRAVEL EXPENSES	0.00
101-2400-43630	GENERAL LIABILITY INSURANCE	0.00
101-2400-43900	VEHICLE MAINTENANCE	0.00
101-2400-44180	UNIFORMS	0.00
101-2400-44330	DUES & SUBSCRIPTIONS	95.00
Total Dept 2400 - BUILDING INSPECTION		42,655.50
Dept 3100 - HWYS, STREETS, AND ROADS		
101-3100-41010	FULL TIME - REGULAR	88,763.56
101-3100-41020	FULL TIME - OVERTIME	6,424.16
101-3100-41030	PART TIME EMPLOYEES REGULAR	0.00
101-3100-41210	PERA	6,802.66
101-3100-41220	FICA	7,053.23
101-3100-41300	EMPLOYER PAID IN (GENERAL)	16,935.13
101-3100-41310	LIFE INSURANCE	784.86
101-3100-41500	WORKER S COMP (GENERAL)	24,441.26
101-3100-42000	SUPPLIES - OFFICE/COPY/COMPUTR	108.79
101-3100-42050	SOFTWARE UPGRADES	0.00
101-3100-42080	TRAINING AND INSTRUCTION	220.05
101-3100-42100	OPERATING SUPPLIES	605.53
101-3100-42120	MOTOR FUELS	2,441.01
101-3100-42130	CULVERTS	0.00
101-3100-42190	SEASONAL ACTIVITIES	0.00
101-3100-42250	LANDSCAPING MATERIALS	0.00
101-3100-42260	SIGN MATERIAL/REPLACEMENT	1,006.99
101-3100-42300	SAFETY EQUIPMENT	1,549.75
101-3100-42310	CONTRACTED SERVICES	814.08
101-3100-42400	SMALL TOOLS/MINOR EQUIPMENT	4,004.49
101-3100-42910	EQUIPMENT REPAIR	145.00
101-3100-43000	PROFESSIONAL SERVICE (GENERAL)	0.00
101-3100-43030	ENGINEERING	1,044.00
101-3100-43040	ATTORNEY FEES	0.00
101-3100-43060	PERSONNEL TESTING	362.00
101-3100-43090	HAZARDOUS WASTE DISPOSAL	0.00
101-3100-43120	FEE (GOVERNMENT-STATE)	0.00
101-3100-43210	TELEPHONE	1,100.78
101-3100-43520	GENERAL NOTICE PUBLICATION	0.00
101-3100-43630	GENERAL LIABILITY INSURANCE	9,393.73
101-3100-43800	UTILITIES-GAS/ELEC/SEWER/WATER	3,296.64
101-3100-43840	REFUSE	0.00
101-3100-43860	STREET LIGHTS	11,522.02
101-3100-43900	VEHICLE MAINTENANCE	0.00
101-3100-44010	REPAIRS & MAINT. - BUILDINGS	843.38
101-3100-44030	REP & MAIN. - OTHER THAN BLDGS	0.00
101-3100-44040	REPAIRS & MAINT. - EQUIPMENT	17,792.83
101-3100-44100	RENTALS (EQUIPMENT)	858.80
101-3100-44180	UNIFORMS	839.63
101-3100-44330	DUES & SUBSCRIPTIONS	0.00
101-3100-44400	SALT & SAND	21,941.90
101-3100-44410	STREET MAINT MATERIALS	3,795.94
101-3100-44450	SNOW REMOVAL	0.00
101-3100-44460	GRAVEL MAINTENANCE	0.00
101-3100-44470	PAVEMENT LINE STRIPING	0.00
101-3100-44500	CRACK FILLING	0.00
101-3100-44580	CALCIUM CHLORIDE	0.00
101-3100-44600	POTHoles/PATCHING	0.00
101-3100-44760	TREE PLANTING	0.00
101-3100-49010	2018 F250 PICKUP	0.00
101-3100-49020	2008 MACK DUMP TRUCK	0.00
101-3100-49030	2006 FORD D550 DUMP	0.00
101-3100-49040	2012 CHEVY PICKUP	0.00
101-3100-49050	2014 FORD F350	0.00
101-3100-49060	BOBCAT 863 SKID STEER	0.00
101-3100-49070	CAT 14 GRADER	0.00
101-3100-49080	CAT 247B SKID STEER	0.00
101-3100-49090	CAT 924 LOADER	0.00
101-3100-49100	JOHN DEERE TRACTOR	0.00
101-3100-49110	JOHN DEERE TRACTOR W/ARM MOWER	0.00
101-3100-49130	WACKER ROLLER	0.00
101-3100-49140	STEPP HOT PATCH TRAILER	0.00
101-3100-49150	2016 MACK DUMP TRUCK	0.00
101-3100-49160	2011 FREIGHTLINER DUMP TRUCK	0.00

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GL NUMBER DESCRIPTION		BALANCE AS OF 03/31/2021
Fund 101 - GENERAL FUND		
Expenditures		
101-3100-49170	2000 STERLING PLOW TRUCK	0.00
101-3100-49180	1998 FORD PLOW TRUCK	0.00
101-3100-49190	WOOD CHIPPER	0.00
101-3100-49210	JOHN DEERE 401D BACKHOE	0.00
101-3100-49220	DUMPSTER TRAILER	0.00
101-3100-49240	2017 F350 PICKUP	0.00
101-3100-49250	2019 F250 W/TOMMY GATE	0.00
Total Dept 3100 - HWYS, STREETS, AND ROADS		234,892.20
Dept 3160 - Street Lighting		
101-3160-43800	UTILITIES-GAS/ELEC/SEWER/WATER	0.00
Total Dept 3160 - Street Lighting		0.00
Dept 5200 - PARKS		
101-5200-41010	FULL TIME - REGULAR	10,128.75
101-5200-41020	FULL TIME - OVERTIME	174.40
101-5200-41030	PART TIME EMPLOYEES REGULAR	0.00
101-5200-41210	PERA	427.78
101-5200-41220	FICA	758.06
101-5200-41300	EMPLOYER PAID IN (GENERAL)	689.40
101-5200-41310	LIFE INSURANCE	0.00
101-5200-41500	WORKER S COMP (GENERAL)	4,031.27
101-5200-42080	TRAINING AND INSTRUCTION	1,730.00
101-5200-42100	OPERATING SUPPLIES	410.49
101-5200-42120	MOTOR FUELS	65.28
101-5200-42190	SEASONAL ACTIVITIES	0.00
101-5200-42250	LANDSCAPING MATERIALS	0.00
101-5200-42310	CONTRACTED SERVICES	855.00
101-5200-42400	SMALL TOOLS/MINOR EQUIPMENT	1,263.30
101-5200-42600	TRAIL MAINTENANCE	0.00
101-5200-42910	EQUIPMENT REPAIR	0.00
101-5200-43210	TELEPHONE	0.00
101-5200-43520	GENERAL NOTICE PUBLICATION	0.00
101-5200-43630	GENERAL LIABILITY INSURANCE	168.70
101-5200-43800	UTILITIES-GAS/ELEC/SEWER/WATER	851.08
101-5200-43840	REFUSE	177.65
101-5200-43900	VEHICLE MAINTENANCE	0.00
101-5200-44010	REPAIRS & MAINT. - BUILDINGS	0.00
101-5200-44030	REP & MAIN. - OTHER THAN BLDGS	0.00
101-5200-44040	REPAIRS & MAINT. - EQUIPMENT	4,129.18
101-5200-44050	SATALITE RENTAL	200.00
101-5200-44180	UNIFORMS	0.00
101-5200-44760	TREE PLANTING	0.00
101-5200-49000	2004 CHEVY PICKUP	0.00
101-5200-49120	POLARIS RANGER	0.00
101-5200-49220	DUMPSTER TRAILER	0.00
Total Dept 5200 - PARKS		26,060.34
Dept 5500 - LIBRARY		
101-5500-41210	PERA	0.00
101-5500-41220	FICA	0.00
101-5500-41300	EMPLOYER PAID IN (GENERAL)	0.00
101-5500-42100	OPERATING SUPPLIES	0.00
101-5500-43600	CLEANING SERVICE	5,053.60
101-5500-43800	UTILITIES-GAS/ELEC/SEWER/WATER	2,454.78
101-5500-43840	REFUSE	46.80
101-5500-44010	REPAIRS & MAINT. - BUILDINGS	20.00
Total Dept 5500 - LIBRARY		7,575.18
Dept 9360 - TRANSFER OUT		
101-9360-47210	TRANSFER	(15.60)
Total Dept 9360 - TRANSFER OUT		(15.60)
TOTAL EXPENDITURES		953,965.36

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GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 101 - GENERAL FUND		
Fund 101 - GENERAL FUND:		
TOTAL REVENUES		102,461.85
TOTAL EXPENDITURES		953,965.36
NET OF REVENUES & EXPENDITURES		(851,503.51)

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GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 201 - POLICE FORFEITURE		
Revenues		
Dept 0000		
201-0000-36200	MISCELLANEOUS REVENUES	0.00
201-0000-36210	INTEREST EARNINGS	(41.98)
201-0000-39400	PROCEEDS FROM SALE	0.00
Total Dept 0000		(41.98)
TOTAL REVENUES		(41.98)
Expenditures		
Dept 2110 - POLICE DEPARTMENT		
201-2110-42000	SUPPLIES - OFFICE/COPY/COMPUTR	0.00
201-2110-42100	OPERATING SUPPLIES	0.00
201-2110-42300	SAFETY EQUIPMENT	0.00
201-2110-43040	ATTORNEY FEES	0.00
201-2110-44290	REIMBURSEMENTS & REFUNDS	0.00
201-2110-45800	OTHER EQUIPMENT	0.00
201-2110-47210	TRANSFER	0.00
Total Dept 2110 - POLICE DEPARTMENT		0.00
TOTAL EXPENDITURES		0.00
Fund 201 - POLICE FORFEITURE:		
TOTAL REVENUES		(41.98)
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		(41.98)

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GL NUMBER		DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 202 - POLICE IMPOUNDS & TOWS			
Revenues			
Dept 0000			
202-0000-32220		FEES ETC.	4,871.50
202-0000-36210		INTEREST EARNINGS	(24.12)
202-0000-39400		PROCEEDS FROM SALE	0.00
Total Dept 0000			4,847.38
TOTAL REVENUES			4,847.38
Expenditures			
Dept 2110 - POLICE DEPARTMENT			
202-2110-42100		OPERATING SUPPLIES	0.00
202-2110-42310		CONTRACTED SERVICES	512.80
202-2110-43000		PROFESSIONAL SERVICE (GENERAL)	0.00
202-2110-45800		OTHER EQUIPMENT	0.00
202-2110-47210		TRANSFER	0.00
Total Dept 2110 - POLICE DEPARTMENT			512.80
TOTAL EXPENDITURES			512.80
Fund 202 - POLICE IMPOUNDS & TOWS:			
TOTAL REVENUES			4,847.38
TOTAL EXPENDITURES			512.80
NET OF REVENUES & EXPENDITURES			4,334.58

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GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 205 - POLICE DEPARTMENT DONATIONS		
Revenues		
Dept 0000		
205-0000-34220	POLICE DEPARTMENT	0.00
205-0000-36210	INTEREST EARNINGS	(29.13)
Total Dept 0000		(29.13)
TOTAL REVENUES		(29.13)
Expenditures		
Dept 2110 - POLICE DEPARTMENT		
205-2110-42100	OPERATING SUPPLIES	0.00
205-2110-42230	CRIME PREVENTION	0.00
205-2110-45800	OTHER EQUIPMENT	0.00
205-2110-47210	TRANSFER	0.00
Total Dept 2110 - POLICE DEPARTMENT		0.00
TOTAL EXPENDITURES		0.00
Fund 205 - POLICE DEPARTMENT DONATIONS:		
TOTAL REVENUES		(29.13)
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		(29.13)

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GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 206 - ADMINISTRATIVE FINE		
Revenues		
Dept 0000		
206-0000-32220	FEES ETC.	240.00
206-0000-36210	INTEREST EARNINGS	(5.48)
Total Dept 0000		234.52
TOTAL REVENUES		234.52
Expenditures		
Dept 2110 - POLICE DEPARTMENT		
206-2110-42100	OPERATING SUPPLIES	1,560.00
206-2110-47210	TRANSFER	0.00
Total Dept 2110 - POLICE DEPARTMENT		1,560.00
TOTAL EXPENDITURES		1,560.00
Fund 206 - ADMINISTRATIVE FINE:		
TOTAL REVENUES		234.52
TOTAL EXPENDITURES		1,560.00
NET OF REVENUES & EXPENDITURES		(1,325.48)

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Month Ended: March

GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 207 - ORDINANCE VIOLATION		
Revenues		
Dept 0000		
207-0000-32220	FEES ETC.	595.00
207-0000-36210	INTEREST EARNINGS	(35.24)
Total Dept 0000		559.76
TOTAL REVENUES		559.76
Expenditures		
Dept 2110 - POLICE DEPARTMENT		
207-2110-42100	OPERATING SUPPLIES	0.00
207-2110-47210	TRANSFER	0.00
Total Dept 2110 - POLICE DEPARTMENT		0.00
TOTAL EXPENDITURES		0.00
Fund 207 - ORDINANCE VIOLATION:		
TOTAL REVENUES		559.76
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		559.76

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GL NUMBER		DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 208 - SUPPLEMENTAL POLICE FUND			
Revenues			
Dept 0000			
208-0000-32220		FEES ETC.	0.00
208-0000-36210		INTEREST EARNINGS	(29.03)
208-0000-39203		TRANSFER FROM OTHER FUND	0.00
Total Dept 0000			(29.03)
TOTAL REVENUES			(29.03)
Expenditures			
Dept 2110 - POLICE DEPARTMENT			
208-2110-42000		SUPPLIES - OFFICE/COPY/COMPUTR	0.00
208-2110-42230		CRIME PREVENTION	0.00
208-2110-42310		CONTRACTED SERVICES	0.00
208-2110-44290		REIMBURSEMENTS & REFUNDS	0.00
208-2110-45800		OTHER EQUIPMENT	0.00
Total Dept 2110 - POLICE DEPARTMENT			0.00
TOTAL EXPENDITURES			0.00
Fund 208 - SUPPLEMENTAL POLICE FUND:			
TOTAL REVENUES			(29.03)
TOTAL EXPENDITURES			0.00
NET OF REVENUES & EXPENDITURES			(29.03)

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		BALANCE AS OF 03/31/2021
GL NUMBER	DESCRIPTION	
Fund 280 - EDA		
Revenues		
Dept 0000		
280-0000-31000	GENERAL PROPERTY TAXES	0.00
280-0000-33400	STATE GRANTS AND AIDS	0.00
280-0000-34125	DONATIONS	0.00
280-0000-36200	MISCELLANEOUS REVENUES	0.00
280-0000-36210	INTEREST EARNINGS	(259.53)
280-0000-39203	TRANSFER FROM OTHER FUND	0.00
Total Dept 0000		(259.53)
TOTAL REVENUES		(259.53)
Expenditures		
Dept 1000 - GENERAL GOVERNMENT		
280-1000-43000	PROFESSIONAL SERVICE (GENERAL)	595.00
280-1000-43030	ENGINEERING	0.00
280-1000-43040	ATTORNEY FEES	0.00
280-1000-45150	LAND TAXES	0.00
280-1000-46010	DEBT SRV BOND PRINCIPAL	0.00
280-1000-46110	BOND INTEREST	0.00
Total Dept 1000 - GENERAL GOVERNMENT		595.00
Dept 1330 - BOARDS AND COMMISSIONS		
280-1330-41000	SALARIES & WAGES	240.00
280-1330-41220	FICA	18.38
280-1330-42080	TRAINING AND INSTRUCTION	0.00
Total Dept 1330 - BOARDS AND COMMISSIONS		258.38
Dept 1500 - FINANCIAL ADMINISTRATION		
280-1500-43000	PROFESSIONAL SERVICE (GENERAL)	0.00
Total Dept 1500 - FINANCIAL ADMINISTRATION		0.00
TOTAL EXPENDITURES		853.38
Fund 280 - EDA:		
TOTAL REVENUES		(259.53)
TOTAL EXPENDITURES		853.38
NET OF REVENUES & EXPENDITURES		(1,112.91)

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		BALANCE AS OF 03/31/2021
GL NUMBER	DESCRIPTION	
Fund 285 - XCCEM		
Revenues		
Dept 0000		
285-0000-36210	INTEREST EARNINGS	(37.69)
285-0000-36505	REVOLVING LOANS RETAINED	0.00
285-0000-39999	PRIOR PERIOD ADJUSTMENTS	0.00
Total Dept 0000		(37.69)
TOTAL REVENUES		(37.69)
Expenditures		
Dept 1000 - GENERAL GOVERNMENT		
285-1000-43040	ATTORNEY FEES	0.00
Total Dept 1000 - GENERAL GOVERNMENT		0.00
Dept 6500 - ECONOMIC DEVELOPMENT		
285-6500-44040	REPAIRS & MAINT. - EQUIPMENT	0.00
285-6500-44060	LOAN DISBURSEMENTS	0.00
Total Dept 6500 - ECONOMIC DEVELOPMENT		0.00
TOTAL EXPENDITURES		0.00
Fund 285 - XCCEM:		
TOTAL REVENUES		(37.69)
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		(37.69)

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GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 331 - 2007A GO BONDS		
Revenues		
Dept 0000		
331-0000-31000	GENERAL PROPERTY TAXES	0.00
331-0000-36100	SPECIAL ASSESSMENTS	0.00
331-0000-36210	INTEREST EARNINGS	0.00
331-0000-39203	TRANSFER FROM OTHER FUND	0.00
Total Dept 0000		0.00
TOTAL REVENUES		0.00
Expenditures		
Dept 7000 - DEBT SERVICE		
331-7000-46010	DEBT SRV BOND PRINCIPAL	0.00
331-7000-46110	BOND INTEREST	0.00
Total Dept 7000 - DEBT SERVICE		0.00
TOTAL EXPENDITURES		0.00
Fund 331 - 2007A GO BONDS:		
TOTAL REVENUES		0.00
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		0.00

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GL NUMBER		DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 333 - 2006A GO BONDS			
Revenues			
Dept 0000			
333-0000-31000		GENERAL PROPERTY TAXES	0.00
333-0000-36100		SPECIAL ASSESSMENTS	0.00
333-0000-36210		INTEREST EARNINGS	0.00
Total Dept 0000			0.00
TOTAL REVENUES			0.00
Expenditures			
Dept 7000 - DEBT SERVICE			
333-7000-46010		DEBT SRV BOND PRINCIPAL	0.00
333-7000-46110		BOND INTEREST	0.00
333-7000-47210		TRANSFER	0.00
Total Dept 7000 - DEBT SERVICE			0.00
TOTAL EXPENDITURES			0.00
Fund 333 - 2006A GO BONDS:			
TOTAL REVENUES			0.00
TOTAL EXPENDITURES			0.00
NET OF REVENUES & EXPENDITURES			0.00

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GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 335 - 2001A GO Improvement Bonds		
Revenues		
Dept 0000		
335-0000-36100	SPECIAL ASSESSMENTS	0.00
Total Dept 0000		0.00
TOTAL REVENUES		0.00
Fund 335 - 2001A GO Improvement Bonds:		
TOTAL REVENUES		0.00
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		0.00

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GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 336 - 2004A GO BONDS		
Revenues		
Dept 0000		
336-0000-36100	SPECIAL ASSESSMENTS	0.00
336-0000-36210	INTEREST EARNINGS	0.00
Total Dept 0000		0.00
TOTAL REVENUES		0.00
Expenditures		
Dept 1000 - GENERAL GOVERNMENT		
336-1000-47210	TRANSFER	0.00
Total Dept 1000 - GENERAL GOVERNMENT		0.00
Dept 7000 - DEBT SERVICE		
336-7000-46010	DEBT SRV BOND PRINCIPAL	0.00
336-7000-46110	BOND INTEREST	0.00
Total Dept 7000 - DEBT SERVICE		0.00
TOTAL EXPENDITURES		0.00
Fund 336 - 2004A GO BONDS:		
TOTAL REVENUES		0.00
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		0.00

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GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 337 - 2009A GO BONDS		
Revenues		
Dept 0000		
337-0000-31000	GENERAL PROPERTY TAXES	0.00
337-0000-33160	FEDERAL GRANT FUNDS	14,188.85
337-0000-36100	SPECIAL ASSESSMENTS	0.00
337-0000-36210	INTEREST EARNINGS	(304.26)
Total Dept 0000		13,884.59
TOTAL REVENUES		13,884.59
Expenditures		
Dept 1000 - GENERAL GOVERNMENT		
337-1000-47210	TRANSFER	0.00
Total Dept 1000 - GENERAL GOVERNMENT		0.00
Dept 7000 - DEBT SERVICE		
337-7000-43000	PROFESSIONAL SERVICE (GENERAL)	0.00
337-7000-46010	DEBT SRV BOND PRINCIPAL	300,000.00
337-7000-46110	BOND INTEREST	42,990.00
337-7000-46200	FISCAL AGENT FEES	0.00
Total Dept 7000 - DEBT SERVICE		342,990.00
TOTAL EXPENDITURES		342,990.00
Fund 337 - 2009A GO BONDS:		
TOTAL REVENUES		13,884.59
TOTAL EXPENDITURES		342,990.00
NET OF REVENUES & EXPENDITURES		(329,105.41)

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GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 338 - 2015A GO BONDS		
Revenues		
Dept 0000		
338-0000-31000	GENERAL PROPERTY TAXES	0.00
338-0000-36100	SPECIAL ASSESSMENTS	(752.10)
338-0000-36210	INTEREST EARNINGS	(988.52)
338-0000-39300	BOND PROCEEDS	0.00
Total Dept 0000		(1,740.62)
TOTAL REVENUES		(1,740.62)
Expenditures		
Dept 7000 - DEBT SERVICE		
338-7000-43040	ATTORNEY FEES	0.00
338-7000-46010	DEBT SRV BOND PRINCIPAL	320,000.00
338-7000-46110	BOND INTEREST	30,825.00
338-7000-46200	FISCAL AGENT FEES	0.00
Total Dept 7000 - DEBT SERVICE		350,825.00
TOTAL EXPENDITURES		350,825.00
Fund 338 - 2015A GO BONDS:		
TOTAL REVENUES		(1,740.62)
TOTAL EXPENDITURES		350,825.00
NET OF REVENUES & EXPENDITURES		(352,565.62)

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GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 339 - 2016A GO BONDS		
Revenues		
Dept 0000		
339-0000-31000	GENERAL PROPERTY TAXES	0.00
339-0000-36100	SPECIAL ASSESSMENTS	0.00
339-0000-36210	INTEREST EARNINGS	(205.55)
339-0000-39203	TRANSFER FROM OTHER FUND	0.00
Total Dept 0000		(205.55)
TOTAL REVENUES		(205.55)
Expenditures		
Dept 7000 - DEBT SERVICE		
339-7000-46010	DEBT SRV BOND PRINCIPAL	110,000.00
339-7000-46110	BOND INTEREST	5,890.00
339-7000-46200	FISCAL AGENT FEES	0.00
Total Dept 7000 - DEBT SERVICE		115,890.00
TOTAL EXPENDITURES		115,890.00
Fund 339 - 2016A GO BONDS:		
TOTAL REVENUES		(205.55)
TOTAL EXPENDITURES		115,890.00
NET OF REVENUES & EXPENDITURES		(116,095.55)

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GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 340 - 2018A GO BOND		
Revenues		
Dept 0000		
340-0000-31000	GENERAL PROPERTY TAXES	0.00
340-0000-36100	SPECIAL ASSESSMENTS	0.00
340-0000-36210	INTEREST EARNINGS	(113.62)
340-0000-39203	TRANSFER FROM OTHER FUND	0.00
Total Dept 0000		(113.62)
TOTAL REVENUES		(113.62)
Expenditures		
Dept 7000 - DEBT SERVICE		
340-7000-46010	DEBT SRV BOND PRINCIPAL	85,000.00
340-7000-46110	BOND INTEREST	21,671.88
340-7000-46200	FISCAL AGENT FEES	0.00
Total Dept 7000 - DEBT SERVICE		106,671.88
TOTAL EXPENDITURES		106,671.88
Fund 340 - 2018A GO BOND:		
TOTAL REVENUES		(113.62)
TOTAL EXPENDITURES		106,671.88
NET OF REVENUES & EXPENDITURES		(106,785.50)

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GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 341 - 2020A GO BONDS		
Expenditures		
Dept 7000 - DEBT SERVICE		
341-7000-46110	BOND INTEREST	37,862.49
Total Dept 7000 - DEBT SERVICE		37,862.49
TOTAL EXPENDITURES		37,862.49
Fund 341 - 2020A GO BONDS:		
TOTAL REVENUES		0.00
TOTAL EXPENDITURES		37,862.49
NET OF REVENUES & EXPENDITURES		(37,862.49)

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GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 370 - 1999C/1999D TIF		
Revenues		
Dept 0000		
370-0000-31000	GENERAL PROPERTY TAXES	0.00
370-0000-31050	TAX INCREMENTS	0.00
370-0000-36210	INTEREST EARNINGS	(21.53)
370-0000-39203	TRANSFER FROM OTHER FUND	0.00
Total Dept 0000		(21.53)
TOTAL REVENUES		(21.53)
Expenditures		
Dept 1000 - GENERAL GOVERNMENT		
370-1000-43040	ATTORNEY FEES	0.00
370-1000-46200	FISCAL AGENT FEES	0.00
370-1000-47150	TAX INCREMENT	0.00
370-1000-47220	INTERFUND INTEREST EXPENSE	0.00
Total Dept 1000 - GENERAL GOVERNMENT		0.00
Dept 7000 - DEBT SERVICE		
370-7000-46010	DEBT SRV BOND PRINCIPAL	0.00
370-7000-46110	BOND INTEREST	0.00
370-7000-46200	FISCAL AGENT FEES	0.00
Total Dept 7000 - DEBT SERVICE		0.00
Dept 9360 - TRANSFER OUT		
370-9360-47210	TRANSFER	0.00
Total Dept 9360 - TRANSFER OUT		0.00
TOTAL EXPENDITURES		0.00
Fund 370 - 1999C/1999D TIF:		
TOTAL REVENUES		(21.53)
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		(21.53)

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GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 385 - TIF 3-3		
Revenues		
Dept 0000		
385-0000-31050	TAX INCREMENTS	0.00
385-0000-33402	HOMESTEAD CREDIT	0.00
385-0000-36210	INTEREST EARNINGS	(0.02)
Total Dept 0000		(0.02)
TOTAL REVENUES		
(0.02)		
Expenditures		
Dept 1000 - GENERAL GOVERNMENT		
385-1000-47150	TAX INCREMENT	0.00
Total Dept 1000 - GENERAL GOVERNMENT		0.00
Dept 9360 - TRANSFER OUT		
385-9360-47210	TRANSFER	0.00
Total Dept 9360 - TRANSFER OUT		0.00
TOTAL EXPENDITURES		
0.00		
Fund 385 - TIF 3-3:		
TOTAL REVENUES		
(0.02)		
TOTAL EXPENDITURES		
0.00		
NET OF REVENUES & EXPENDITURES		
(0.02)		

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GL NUMBER		DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 390 - 1999C GO BONDS			
Revenues			
Dept 0000			
390-0000-36100		SPECIAL ASSESSMENTS	0.00
390-0000-36210		INTEREST EARNINGS	0.00
390-0000-39203		TRANSFER FROM OTHER FUND	0.00
Total Dept 0000			0.00
TOTAL REVENUES			0.00
Expenditures			
Dept 7000 - DEBT SERVICE			
390-7000-46010		DEBT SRV BOND PRINCIPAL	0.00
390-7000-46110		BOND INTEREST	0.00
390-7000-46200		FISCAL AGENT FEES	0.00
Total Dept 7000 - DEBT SERVICE			0.00
TOTAL EXPENDITURES			0.00
Fund 390 - 1999C GO BONDS:			
TOTAL REVENUES			0.00
TOTAL EXPENDITURES			0.00
NET OF REVENUES & EXPENDITURES			0.00

Month Ended: March

		BALANCE AS OF 03/31/2021
GL NUMBER	DESCRIPTION	
Fund 401 - CAPITAL EQUIPMENT FUND		
Revenues		
Dept 0000		
401-0000-31000	GENERAL PROPERTY TAXES	0.00
401-0000-33401	LOCAL GOVERNMENT AID	0.00
401-0000-36100	SPECIAL ASSESSMENTS	0.00
401-0000-36210	INTEREST EARNINGS	(47.06)
401-0000-36231	TREE REPLACEMENT	0.00
401-0000-39203	TRANSFER FROM OTHER FUND	0.00
401-0000-39400	PROCEEDS FROM SALE	0.00
Total Dept 0000		(47.06)
TOTAL REVENUES		(47.06)
Expenditures		
Dept 1000 - GENERAL GOVERNMENT		
401-1000-45000	CAPITAL OUTLAY	72,974.20
401-1000-47210	TRANSFER	0.00
Total Dept 1000 - GENERAL GOVERNMENT		72,974.20
Dept 2110 - POLICE DEPARTMENT		
401-2110-45000	CAPITAL OUTLAY	5,000.00
Total Dept 2110 - POLICE DEPARTMENT		5,000.00
Dept 2200 - FIRE DEPARTMENT		
401-2200-45000	CAPITAL OUTLAY	0.00
401-2200-47220	INTERFUND INTEREST EXPENSE	0.00
Total Dept 2200 - FIRE DEPARTMENT		0.00
Dept 3100 - HWYS, STREETS, AND ROADS		
401-3100-45000	CAPITAL OUTLAY	429.40
Total Dept 3100 - HWYS, STREETS, AND ROADS		429.40
Dept 6231 - TREE REPLACEMENT PROGRAM		
401-6231-44840	TREES	0.00
Total Dept 6231 - TREE REPLACEMENT PROGRAM		0.00
TOTAL EXPENDITURES		78,403.60
Fund 401 - CAPITAL EQUIPMENT FUND:		
TOTAL REVENUES		(47.06)
TOTAL EXPENDITURES		78,403.60
NET OF REVENUES & EXPENDITURES		(78,450.66)

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GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 402 - BUILDING FUND		
Revenues		
Dept 0000		
402-0000-36210	INTEREST EARNINGS	0.00
Total Dept 0000		0.00
TOTAL REVENUES		0.00
Expenditures		
Dept 1000 - GENERAL GOVERNMENT		
402-1000-47210	TRANSFER	0.00
Total Dept 1000 - GENERAL GOVERNMENT		0.00
TOTAL EXPENDITURES		0.00
Fund 402 - BUILDING FUND:		
TOTAL REVENUES		0.00
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		0.00

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GL NUMBER		DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 403 - EQUIPMENT FUND			
Revenues			
Dept 0000			
403-0000-36210		INTEREST EARNINGS	0.00
Total Dept 0000			0.00
TOTAL REVENUES			0.00
Expenditures			
Dept 1000 - GENERAL GOVERNMENT			
403-1000-47210		TRANSFER	0.00
Total Dept 1000 - GENERAL GOVERNMENT			0.00
Dept 3100 - HWYS, STREETS, AND ROADS			
403-3100-44250		EQUIPMENT REPLACEMENT	0.00
Total Dept 3100 - HWYS, STREETS, AND ROADS			0.00
TOTAL EXPENDITURES			0.00
Fund 403 - EQUIPMENT FUND:			
TOTAL REVENUES			0.00
TOTAL EXPENDITURES			0.00
NET OF REVENUES & EXPENDITURES			0.00

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		BALANCE AS OF 03/31/2021
GL NUMBER	DESCRIPTION	
Fund 404 - PARK DEVELOPMENT FUND		
Revenues		
Dept 0000		
404-0000-31000	GENERAL PROPERTY TAXES	0.00
404-0000-34125	DONATIONS	1,000.00
404-0000-34126	RAILROAD PARK IMPROVEMENTS	0.00
404-0000-34127	SWENSON PARK IMPROVEMENTS	0.00
404-0000-34230	PARK & RECREATION DEDICATION	25,275.00
404-0000-36210	INTEREST EARNINGS	(124.80)
404-0000-36550	GAMBLING PROCEEDS	0.00
404-0000-39203	TRANSFER FROM OTHER FUND	0.00
Total Dept 0000		26,150.20
TOTAL REVENUES		26,150.20
Expenditures		
Dept 5200 - PARKS		
404-5200-45300	IMPROVEMENTS OTHER THAN BLDGS	0.00
404-5200-45350	IMPROVEMENTS	0.00
404-5200-45800	OTHER EQUIPMENT	0.00
404-5200-47210	TRANSFER	0.00
Total Dept 5200 - PARKS		0.00
TOTAL EXPENDITURES		0.00
Fund 404 - PARK DEVELOPMENT FUND:		
TOTAL REVENUES		26,150.20
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		26,150.20

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GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 405 - TRAIL DEVELOPMENT FUND		
Revenues		
Dept 0000		
405-0000-36210	INTEREST EARNINGS	(111.49)
Total Dept 0000		(111.49)
TOTAL REVENUES		(111.49)
Expenditures		
Dept 1000 - GENERAL GOVERNMENT		
405-1000-47210	TRANSFER	0.00
Total Dept 1000 - GENERAL GOVERNMENT		0.00
TOTAL EXPENDITURES		0.00
Fund 405 - TRAIL DEVELOPMENT FUND:		
TOTAL REVENUES		(111.49)
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		(111.49)

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		BALANCE AS OF 03/31/2021
GL NUMBER	DESCRIPTION	
Fund 407 - MSA FUNDS		
Revenues		
Dept 0000		
407-0000-33400	STATE GRANTS AND AIDS	0.00
407-0000-33418	MUNICIPAL STATE AID FOR STREET	64,737.00
407-0000-33419	MUNICIPAL STATE AID FOR MAINT	0.00
407-0000-36100	SPECIAL ASSESSMENTS	0.00
407-0000-36210	INTEREST EARNINGS	(583.09)
407-0000-39200	INTERFUND OPERATING TRANSFERS	0.00
Total Dept 0000		64,153.91
TOTAL REVENUES		64,153.91
Expenditures		
Dept 3100 - HWYS, STREETS, AND ROADS		
407-3100-43030	ENGINEERING	0.00
407-3100-43040	ATTORNEY FEES	0.00
407-3100-45000	CAPITAL OUTLAY	0.00
Total Dept 3100 - HWYS, STREETS, AND ROADS		0.00
TOTAL EXPENDITURES		0.00
Fund 407 - MSA FUNDS:		
TOTAL REVENUES		64,153.91
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		64,153.91

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GL NUMBER		DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 408 - STREET REPLACEMENT FUND			
Revenues			
Dept 0000			
408-0000-22201		DEFERRED REV-MSA	0.00
408-0000-31000		GENERAL PROPERTY TAXES	0.00
408-0000-33400		STATE GRANTS AND AIDS	0.00
408-0000-33418		MUNICIPAL STATE AID FOR STREET	0.00
408-0000-36100		SPECIAL ASSESSMENTS	14,262.69
408-0000-36210		INTEREST EARNINGS	(4,844.21)
408-0000-36240		REIMBURSEMENTS	0.00
408-0000-39200		INTERFUND OPERATING TRANSFERS	0.00
408-0000-39203		TRANSFER FROM OTHER FUND	0.00
408-0000-39300		BOND PROCEEDS	0.00
408-0000-39320		BOND PREMIUM	0.00
Total Dept 0000			9,418.48
TOTAL REVENUES			9,418.48
Expenditures			
Dept 1000 - GENERAL GOVERNMENT			
408-1000-43000		PROFESSIONAL SERVICE (GENERAL)	0.00
408-1000-46120		BOND DISCOUNT AMORTIZATION	0.00
408-1000-46130		ISSUANCE COSTS AND DISCOUNTS	0.00
408-1000-47210		TRANSFER	0.00
Total Dept 1000 - GENERAL GOVERNMENT			0.00
Dept 3100 - HWYS, STREETS, AND ROADS			
408-3100-43030		ENGINEERING	88,890.15
408-3100-43040		ATTORNEY FEES	0.00
408-3100-43510		LEGAL NOTICE PUBLICATION	583.26
408-3100-45350		IMPROVEMENTS	0.00
Total Dept 3100 - HWYS, STREETS, AND ROADS			89,473.41
Dept 9425 - SEWER/WATER MAINTENANCE			
408-9425-45350		IMPROVEMENTS	0.00
Total Dept 9425 - SEWER/WATER MAINTENANCE			0.00
TOTAL EXPENDITURES			89,473.41
Fund 408 - STREET REPLACEMENT FUND:			
TOTAL REVENUES			9,418.48
TOTAL EXPENDITURES			89,473.41
NET OF REVENUES & EXPENDITURES			(80,054.93)

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GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 409 - CAPITAL REVOLVING FUND		
Revenues		
Dept 0000		
409-0000-36210	INTEREST EARNINGS	(5,454.03)
409-0000-39203	TRANSFER FROM OTHER FUND	0.00
Total Dept 0000		(5,454.03)
TOTAL REVENUES		(5,454.03)
Expenditures		
Dept 1000 - GENERAL GOVERNMENT		
409-1000-43000	PROFESSIONAL SERVICE (GENERAL)	0.00
Total Dept 1000 - GENERAL GOVERNMENT		0.00
TOTAL EXPENDITURES		0.00
Fund 409 - CAPITAL REVOLVING FUND:		
TOTAL REVENUES		(5,454.03)
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		(5,454.03)

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GL NUMBER		DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 420 - FALLBROOK AVE. CONST.			
Revenues			
Dept 0000			
420-0000-33418		MUNICIPAL STATE AID FOR STREET	0.00
420-0000-36100		SPECIAL ASSESSMENTS	0.00
420-0000-39200		INTERFUND OPERATING TRANSFERS	0.00
Total Dept 0000			0.00
TOTAL REVENUES			0.00
Expenditures			
Dept 1000 - GENERAL GOVERNMENT			
420-1000-47210		TRANSFER	0.00
Total Dept 1000 - GENERAL GOVERNMENT			0.00
Dept 3100 - HWYS, STREETS, AND ROADS			
420-3100-43030		ENGINEERING	0.00
420-3100-43040		ATTORNEY FEES	0.00
420-3100-43510		LEGAL NOTICE PUBLICATION	0.00
420-3100-45000		CAPITAL OUTLAY	0.00
420-3100-45500		MISCELLANEOUS	0.00
Total Dept 3100 - HWYS, STREETS, AND ROADS			0.00
TOTAL EXPENDITURES			0.00
Fund 420 - FALLBROOK AVE. CONST.:			
TOTAL REVENUES			0.00
TOTAL EXPENDITURES			0.00
NET OF REVENUES & EXPENDITURES			0.00

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GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 437 - 2009 IMPROVEMENTS		
Revenues		
Dept 0000		
437-0000-39200	INTERFUND OPERATING TRANSFERS	0.00
Total Dept 0000		0.00
TOTAL REVENUES		0.00
Expenditures		
Dept 1500 - FINANCIAL ADMINISTRATION		
437-1500-43000	PROFESSIONAL SERVICE (GENERAL)	0.00
Total Dept 1500 - FINANCIAL ADMINISTRATION		0.00
TOTAL EXPENDITURES		0.00
Fund 437 - 2009 IMPROVEMENTS:		
TOTAL REVENUES		0.00
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		0.00

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GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 465 - SELVIG		
Expenditures		
Dept 1000 - GENERAL GOVERNMENT		
465-1000-47210	TRANSFER	0.00
Total Dept 1000 - GENERAL GOVERNMENT		0.00
TOTAL EXPENDITURES		0.00
Fund 465 - SELVIG:		
TOTAL REVENUES		0.00
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		0.00

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GL NUMBER		DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 490 - GAMBLING PROCEEDS			
Revenues			
Dept 0000			
490-0000-36210		INTEREST EARNINGS	(1,681.35)
490-0000-36550		GAMBLING PROCEEDS	8,297.45
Total Dept 0000			6,616.10
TOTAL REVENUES			6,616.10
Expenditures			
Dept 1000 - GENERAL GOVERNMENT			
490-1000-45800		OTHER EQUIPMENT	0.00
490-1000-47210		TRANSFER	0.00
Total Dept 1000 - GENERAL GOVERNMENT			0.00
Dept 5200 - PARKS			
490-5200-45300		IMPROVEMENTS OTHER THAN BLDGS	0.00
490-5200-45800		OTHER EQUIPMENT	0.00
Total Dept 5200 - PARKS			0.00
TOTAL EXPENDITURES			0.00
Fund 490 - GAMBLING PROCEEDS:			
TOTAL REVENUES			6,616.10
TOTAL EXPENDITURES			0.00
NET OF REVENUES & EXPENDITURES			6,616.10

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Month Ended: March

GL NUMBER DESCRIPTION		BALANCE AS OF 03/31/2021
Fund 601 - WATER FUND		
Revenues		
Dept 0000		
601-0000-32210	BUILDING PERMITS	0.00
601-0000-33400	STATE GRANTS AND AIDS	0.00
601-0000-33439	PERA PENSION OTHER REVENUE	0.00
601-0000-36100	SPECIAL ASSESSMENTS	(367.74)
601-0000-36200	MISCELLANEOUS REVENUES	0.00
601-0000-36210	INTEREST EARNINGS	(109.55)
601-0000-36211	INTERFUND LOAN INTEREST	0.00
601-0000-36240	REIMBURSEMENTS	0.00
601-0000-37125	UTILITY CHARGES	99,388.13
601-0000-37126	UTILITY PENALTIES	(12.42)
601-0000-37130	UTILITY DEPARTMENT	0.00
601-0000-37155	UTILITY INSPECTION	70.00
601-0000-37160	CONNECTION CHARGES	4,368.00
601-0000-39203	TRANSFER FROM OTHER FUND	0.00
601-0000-39320	BOND PREMIUM	0.00
601-0000-39350	TRANSFER OF CAPITAL ASSETS	0.00
601-0000-39400	PROCEEDS FROM SALE	0.00
601-0000-39999	PRIOR PERIOD ADJUSTMENTS	0.00
Total Dept 0000		103,336.42
TOTAL REVENUES		103,336.42
Expenditures		
Dept 1000 - GENERAL GOVERNMENT		
601-1000-47210	TRANSFER	0.00
Total Dept 1000 - GENERAL GOVERNMENT		0.00
Dept 7000 - DEBT SERVICE		
601-7000-46010	DEBT SRV BOND PRINCIPAL	157,089.00
601-7000-46110	BOND INTEREST	32,616.50
601-7000-46130	ISSUANCE COSTS AND DISCOUNTS	0.00
601-7000-46200	FISCAL AGENT FEES	0.00
Total Dept 7000 - DEBT SERVICE		189,705.50
Dept 9400 - CLJSTC		
601-9400-41290	PENSION EXPENSE	0.00
Total Dept 9400 - CLJSTC		0.00
Dept 9415 - SEWER/WATER UTILITY EXPENSE		
601-9415-41290	PENSION EXPENSE	0.00
601-9415-44290	REIMBURSEMENTS & REFUNDS	0.00
Total Dept 9415 - SEWER/WATER UTILITY EXPENSE		0.00
Dept 9425 - SEWER/WATER MAINTENANCE		
601-9425-41010	FULL TIME - REGULAR	27,767.09
601-9425-41020	FULL TIME - OVERTIME	1,229.79
601-9425-41030	PART TIME EMPLOYEES REGULAR	0.00
601-9425-41210	PERA	2,174.80
601-9425-41220	FICA	2,040.82
601-9425-41290	PENSION EXPENSE	0.00
601-9425-41300	EMPLOYER PAID IN (GENERAL)	4,648.62
601-9425-41310	LIFE INSURANCE	227.31
601-9425-41390	OPEB EXPENSE	0.00
601-9425-41500	WORKER S COMP (GENERAL)	6,888.55
601-9425-42000	SUPPLIES - OFFICE/COPY/COMPUTR	0.00
601-9425-42050	SOFTWARE UPGRADES	0.00
601-9425-42080	TRAINING AND INSTRUCTION	0.00
601-9425-42100	OPERATING SUPPLIES	0.00
601-9425-42120	MOTOR FUELS	1,718.61
601-9425-42160	CHEMICALS/CHEMICAL PRODUCTS	1,038.63
601-9425-42290	METERS	747.40
601-9425-42300	SAFETY EQUIPMENT	0.00
601-9425-42310	CONTRACTED SERVICES	0.00
601-9425-42400	SMALL TOOLS/MINOR EQUIPMENT	814.86
601-9425-42910	EQUIPMENT REPAIR	0.00

Month Ended: March

		BALANCE AS OF 03/31/2021
GL NUMBER	DESCRIPTION	
Fund 601 - WATER FUND		
Expenditures		
601-9425-42950	SCADA SYSTEM	0.00
601-9425-43000	PROFESSIONAL SERVICE (GENERAL)	6,214.65
601-9425-43030	ENGINEERING	157.00
601-9425-43040	ATTORNEY FEES	0.00
601-9425-43060	PERSONNEL TESTING	0.00
601-9425-43110	LAB COSTS	369.00
601-9425-43120	FEE (GOVERNMENT-STATE)	1,140.25
601-9425-43210	TELEPHONE	567.57
601-9425-43220	POSTAGE	0.00
601-9425-43510	LEGAL NOTICE PUBLICATION	0.00
601-9425-43620	GENERAL PROPERTY INSURANCE	0.00
601-9425-43630	GENERAL LIABILITY INSURANCE	1,765.94
601-9425-43700	INSPECTIONS	0.00
601-9425-43800	UTILITIES-GAS/ELEC/SEWER/WATER	5,850.78
601-9425-43840	REFUSE	0.00
601-9425-43900	VEHICLE MAINTENANCE	0.00
601-9425-44010	REPAIRS & MAINT. - BUILDINGS	2,396.20
601-9425-44030	REP & MAIN. - OTHER THAN BLDGS	0.00
601-9425-44040	REPAIRS & MAINT. - EQUIPMENT	6.73
601-9425-44100	RENTALS (EQUIPMENT)	0.00
601-9425-44180	UNIFORMS	0.00
601-9425-44200	DEPRECIATION	56,316.21
601-9425-44250	EQUIPMENT REPLACEMENT	0.00
601-9425-44290	REIMBURSEMENTS & REFUNDS	0.00
601-9425-44320	NSF CHECKS	0.00
601-9425-44330	DUES & SUBSCRIPTIONS	0.00
601-9425-44390	REPAIRS & MAINT. - WELLS	482.26
601-9425-44490	WATERMAIN BREAK	0.00
601-9425-44650	LOCATES (GOPHER STATE)	45.93
601-9425-44850	EMERGENCY EQUIPMENT REPAIR	0.00
601-9425-44950	SAFETY EQUIPMENT	0.00
601-9425-45210	WATER TOWERS	99.99
601-9425-45350	IMPROVEMENTS	0.00
601-9425-49050	2014 FORD F350	0.00
Total Dept 9425 - SEWER/WATER MAINTENANCE		124,708.99
TOTAL EXPENDITURES		314,414.49
Fund 601 - WATER FUND:		
TOTAL REVENUES		103,336.42
TOTAL EXPENDITURES		314,414.49
NET OF REVENUES & EXPENDITURES		(211,078.07)

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Month Ended: March

GL NUMBER DESCRIPTION		BALANCE AS OF 03/31/2021
Fund 602 - SEWER FUND		
Revenues		
Dept 0000		
602-0000-33439	PERA PENSION OTHER REVENUE	0.00
602-0000-33600	OTHER LOCAL INTERGOVERNMENTAL	0.00
602-0000-36100	SPECIAL ASSESSMENTS	(778.56)
602-0000-36200	MISCELLANEOUS REVENUES	0.00
602-0000-36210	INTEREST EARNINGS	(1,829.15)
602-0000-36211	INTERFUND LOAN INTEREST	0.00
602-0000-36240	REIMBURSEMENTS	0.00
602-0000-36255	CAPITAL CONTRIBUTIONS FROM DEV	0.00
602-0000-37125	UTILITY CHARGES	272,684.97
602-0000-37126	UTILITY PENALTIES	0.00
602-0000-37155	UTILITY INSPECTION	0.00
602-0000-37160	CONNECTION CHARGES	4,550.00
602-0000-39203	TRANSFER FROM OTHER FUND	0.00
602-0000-39320	BOND PREMIUM	0.00
602-0000-39350	TRANSFER OF CAPITAL ASSETS	0.00
602-0000-39400	PROCEEDS FROM SALE	0.00
602-0000-39999	PRIOR PERIOD ADJUSTMENTS	0.00
Total Dept 0000		274,627.26
TOTAL REVENUES		274,627.26
Expenditures		
Dept 1000 - GENERAL GOVERNMENT		
602-1000-43030	ENGINEERING	0.00
602-1000-43040	ATTORNEY FEES	0.00
602-1000-47210	TRANSFER	0.00
Total Dept 1000 - GENERAL GOVERNMENT		0.00
Dept 7000 - DEBT SERVICE		
602-7000-46010	DEBT SRV BOND PRINCIPAL	120,201.70
602-7000-46110	BOND INTEREST	25,781.24
602-7000-46130	ISSUANCE COSTS AND DISCOUNTS	0.00
602-7000-46200	FISCAL AGENT FEES	0.00
Total Dept 7000 - DEBT SERVICE		145,982.94
Dept 9400 - CLJSTC		
602-9400-46010	DEBT SRV BOND PRINCIPAL	0.00
602-9400-46110	BOND INTEREST	0.00
Total Dept 9400 - CLJSTC		0.00
Dept 9415 - SEWER/WATER UTILITY EXPENSE		
602-9415-41290	PENSION EXPENSE	0.00
602-9415-46400	CLJSTC PRINCIPAL	0.00
602-9415-46450	CLJSTC INTEREST	0.00
Total Dept 9415 - SEWER/WATER UTILITY EXPENSE		0.00
Dept 9425 - SEWER/WATER MAINTENANCE		
602-9425-41010	FULL TIME - REGULAR	21,897.54
602-9425-41020	FULL TIME - OVERTIME	4,859.93
602-9425-41030	PART TIME EMPLOYEES REGULAR	0.00
602-9425-41210	PERA	2,006.83
602-9425-41220	FICA	1,875.82
602-9425-41290	PENSION EXPENSE	0.00
602-9425-41300	EMPLOYER PAID IN (GENERAL)	4,287.14
602-9425-41310	LIFE INSURANCE	227.31
602-9425-41390	OPEB EXPENSE	0.00
602-9425-41500	WORKER S COMP (GENERAL)	6,298.55
602-9425-42000	SUPPLIES - OFFICE/COPY/COMPUTR	0.00
602-9425-42050	SOFTWARE UPGRADES	0.00
602-9425-42080	TRAINING AND INSTRUCTION	0.00
602-9425-42100	OPERATING SUPPLIES	0.00
602-9425-42120	MOTOR FUELS	1,718.59
602-9425-42300	SAFETY EQUIPMENT	0.00
602-9425-42310	CONTRACTED SERVICES	1,573.00
602-9425-42400	SMALL TOOLS/MINOR EQUIPMENT	0.00

Month Ended: March

		BALANCE AS OF 03/31/2021
GL NUMBER	DESCRIPTION	
Fund 602 - SEWER FUND		
Expenditures		
602-9425-42650	SEWER PONDS	0.00
602-9425-42910	EQUIPMENT REPAIR	0.00
602-9425-42950	SCADA SYSTEM	0.00
602-9425-43000	PROFESSIONAL SERVICE (GENERAL)	42,665.78
602-9425-43060	PERSONNEL TESTING	0.00
602-9425-43120	FEE (GOVERNMENT-STATE)	0.00
602-9425-43210	TELEPHONE	505.22
602-9425-43220	POSTAGE	0.00
602-9425-43620	GENERAL PROPERTY INSURANCE	0.00
602-9425-43630	GENERAL LIABILITY INSURANCE	674.75
602-9425-43800	UTILITIES-GAS/ELEC/SEWER/WATER	2,539.62
602-9425-43840	REFUSE	0.00
602-9425-43890	SEWER PLANT FEES	45,224.19
602-9425-43900	VEHICLE MAINTENANCE	0.00
602-9425-44010	REPAIRS & MAINT. - BUILDINGS	0.00
602-9425-44030	REP & MAIN. - OTHER THAN BLDGS	0.00
602-9425-44040	REPAIRS & MAINT. - EQUIPMENT	1,142.35
602-9425-44100	RENTALS (EQUIPMENT)	0.00
602-9425-44180	UNIFORMS	0.00
602-9425-44200	DEPRECIATION	79,749.24
602-9425-44250	EQUIPMENT REPLACEMENT	0.00
602-9425-44330	DUES & SUBSCRIPTIONS	0.00
602-9425-44380	LIFT STATIONS MAINTENANCE	12,347.25
602-9425-44650	LOCATES (GOPHER STATE)	45.92
602-9425-44800	SEWER MAIN MAINTENANCE	25.64
602-9425-44850	EMERGENCY EQUIPMENT REPAIR	0.00
602-9425-44950	SAFETY EQUIPMENT	0.00
602-9425-45350	IMPROVEMENTS	0.00
602-9425-49050	2014 FORD F350	0.00
602-9425-49200	TANDEM GENERATOR TRAILER	0.00
Total Dept 9425 - SEWER/WATER MAINTENANCE		229,664.67
TOTAL EXPENDITURES		375,647.61
Fund 602 - SEWER FUND:		
TOTAL REVENUES		274,627.26
TOTAL EXPENDITURES		375,647.61
NET OF REVENUES & EXPENDITURES		(101,020.35)

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Month Ended: March

		BALANCE AS OF 03/31/2021
GL NUMBER	DESCRIPTION	
Fund 651 - SURFACE/STORM WATER FUND		
Revenues		
Dept 0000		
651-0000-33439	PERA PENSION OTHER REVENUE	0.00
651-0000-34111	ENGINEER FEE	300.00
651-0000-36100	SPECIAL ASSESSMENTS	(98.00)
651-0000-36210	INTEREST EARNINGS	(4,707.31)
651-0000-37125	UTILITY CHARGES	10,939.95
651-0000-39200	INTERFUND OPERATING TRANSFERS	0.00
651-0000-39203	TRANSFER FROM OTHER FUND	0.00
651-0000-39320	BOND PREMIUM	0.00
651-0000-39350	TRANSFER OF CAPITAL ASSETS	0.00
651-0000-39400	PROCEEDS FROM SALE	0.00
Total Dept 0000		6,434.64
TOTAL REVENUES		6,434.64
Expenditures		
Dept 1000 - GENERAL GOVERNMENT		
651-1000-43030	ENGINEERING	598.75
651-1000-47210	TRANSFER	0.00
Total Dept 1000 - GENERAL GOVERNMENT		598.75
Dept 3100 - HWYS, STREETS, AND ROADS		
651-3100-44000	REPAIRS & MAINT CONTR.	0.00
651-3100-45350	IMPROVEMENTS	0.00
Total Dept 3100 - HWYS, STREETS, AND ROADS		0.00
Dept 7000 - DEBT SERVICE		
651-7000-46010	DEBT SRV BOND PRINCIPAL	0.00
651-7000-46110	BOND INTEREST	0.00
651-7000-46130	ISSUANCE COSTS AND DISCOUNTS	0.00
Total Dept 7000 - DEBT SERVICE		0.00
Dept 9425 - SEWER/WATER MAINTENANCE		
651-9425-41010	FULL TIME - REGULAR	126.87
651-9425-41210	PERA	9.52
651-9425-41220	FICA	9.39
651-9425-41290	PENSION EXPENSE	0.00
651-9425-41300	EMPLOYER PAID IN (GENERAL)	18.08
651-9425-41310	LIFE INSURANCE	0.00
651-9425-42080	TRAINING AND INSTRUCTION	0.00
651-9425-42100	OPERATING SUPPLIES	0.00
651-9425-42300	SAFETY EQUIPMENT	0.00
651-9425-42310	CONTRACTED SERVICES	3,794.80
651-9425-42400	SMALL TOOLS/MINOR EQUIPMENT	0.00
651-9425-42910	EQUIPMENT REPAIR	0.00
651-9425-43000	PROFESSIONAL SERVICE (GENERAL)	0.00
651-9425-43100	MS4 PERMIT - ENGINEERING	212.50
651-9425-43210	TELEPHONE	0.00
651-9425-43800	UTILITIES-GAS/ELEC/SEWER/WATER	0.00
651-9425-43840	REFUSE	0.00
651-9425-43900	VEHICLE MAINTENANCE	0.00
651-9425-44010	REPAIRS & MAINT. - BUILDINGS	0.00
651-9425-44030	REP & MAIN. - OTHER THAN BLDGS	0.00
651-9425-44040	REPAIRS & MAINT. - EQUIPMENT	0.00
651-9425-44180	UNIFORMS	0.00
651-9425-44200	DEPRECIATION	12,855.51
651-9425-44290	REIMBURSEMENTS & REFUNDS	0.00
651-9425-44410	STREET MAINT MATERIALS	0.00
651-9425-44430	MS4 PERMIT - IMPLEMENTATION	0.00
Total Dept 9425 - SEWER/WATER MAINTENANCE		17,026.67
TOTAL EXPENDITURES		17,625.42
Fund 651 - SURFACE/STORM WATER FUND:		

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Month Ended: March

GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 651 - SURFACE/STORM WATER FUND		
TOTAL REVENUES		6,434.64
TOTAL EXPENDITURES		17,625.42
NET OF REVENUES & EXPENDITURES		(11,190.78)

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Month Ended: March

GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 700 - WYOMING REVOLVING LOAN FUND		
Revenues		
Dept 0000		
700-0000-36210	INTEREST EARNINGS	0.00
Total Dept 0000		0.00
TOTAL REVENUES		0.00
Expenditures		
Dept 7000 - DEBT SERVICE		
700-7000-47200	OPERATING TRANSFERS	0.00
Total Dept 7000 - DEBT SERVICE		0.00
TOTAL EXPENDITURES		0.00
Fund 700 - WYOMING REVOLVING LOAN FUND:		
TOTAL REVENUES		0.00
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		0.00

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Month Ended: March

GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 800 - PROJECTS AND DEVELOPMENTS		
Revenues		
Dept 0000		
800-0000-32220	FEES ETC.	0.00
800-0000-36100	SPECIAL ASSESSMENTS	0.00
Total Dept 0000		0.00
TOTAL REVENUES		0.00
Expenditures		
Dept 1400 - CITY CLERK OFFICE		
800-1400-43000	PROFESSIONAL SERVICE (GENERAL)	0.00
Total Dept 1400 - CITY CLERK OFFICE		0.00
TOTAL EXPENDITURES		0.00
Fund 800 - PROJECTS AND DEVELOPMENTS:		
TOTAL REVENUES		0.00
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		0.00

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Month Ended: March

GL NUMBER		DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 830 - FIRE DEPARTMENT CIP			
Revenues			
Dept 0000			
830-0000-31000		GENERAL PROPERTY TAXES	0.00
830-0000-33401		LOCAL GOVERNMENT AID	0.00
830-0000-36210		INTEREST EARNINGS	(2,459.81)
830-0000-39203		TRANSFER FROM OTHER FUND	0.00
Total Dept 0000			(2,459.81)
TOTAL REVENUES			(2,459.81)
Expenditures			
Dept 2110 - POLICE DEPARTMENT			
830-2110-45800		OTHER EQUIPMENT	0.00
Total Dept 2110 - POLICE DEPARTMENT			0.00
Dept 2200 - FIRE DEPARTMENT			
830-2200-45250		VEHICLE	0.00
830-2200-45350		IMPROVEMENTS	0.00
830-2200-45800		OTHER EQUIPMENT	0.00
830-2200-47220		INTERFUND INTEREST EXPENSE	0.00
Total Dept 2200 - FIRE DEPARTMENT			0.00
Dept 7000 - DEBT SERVICE			
830-7000-46010		DEBT SRV BOND PRINCIPAL	0.00
830-7000-46110		BOND INTEREST	0.00
830-7000-47000		PRINCIPAL	0.00
Total Dept 7000 - DEBT SERVICE			0.00
TOTAL EXPENDITURES			0.00
Fund 830 - FIRE DEPARTMENT CIP:			
TOTAL REVENUES			(2,459.81)
TOTAL EXPENDITURES			0.00
NET OF REVENUES & EXPENDITURES			(2,459.81)

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Month Ended: March

		BALANCE AS OF 03/31/2021
GL NUMBER	DESCRIPTION	
Fund 840 - POLICE DEPARTMENT CIP		
Revenues		
Dept 0000		
840-0000-31000	GENERAL PROPERTY TAXES	0.00
840-0000-33401	LOCAL GOVERNMENT AID	0.00
840-0000-33620	OTHER COUNTY GRANTS & AIDS	0.00
840-0000-36210	INTEREST EARNINGS	(93.23)
840-0000-36240	REIMBURSEMENTS	0.00
840-0000-39203	TRANSFER FROM OTHER FUND	0.00
840-0000-39400	PROCEEDS FROM SALE	0.00
Total Dept 0000		(93.23)
TOTAL REVENUES		(93.23)
Expenditures		
Dept 2110 - POLICE DEPARTMENT		
840-2110-45350	IMPROVEMENTS	0.00
840-2110-45800	OTHER EQUIPMENT	0.00
840-2110-45900	VEHICLE	0.00
840-2110-47200	OPERATING TRANSFERS	0.00
Total Dept 2110 - POLICE DEPARTMENT		0.00
TOTAL EXPENDITURES		0.00
Fund 840 - POLICE DEPARTMENT CIP:		
TOTAL REVENUES		(93.23)
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		(93.23)

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Month Ended: March

GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 850 - PARKS DEPARTMENT CIP		
Revenues		
Dept 0000		
850-0000-31000	GENERAL PROPERTY TAXES	0.00
850-0000-34125	DONATIONS	0.00
850-0000-36210	INTEREST EARNINGS	0.00
850-0000-39203	TRANSFER FROM OTHER FUND	0.00
Total Dept 0000		0.00
TOTAL REVENUES		0.00
Expenditures		
Dept 1000 - GENERAL GOVERNMENT		
850-1000-47210	TRANSFER	0.00
Total Dept 1000 - GENERAL GOVERNMENT		0.00
Dept 5200 - PARKS		
850-5200-45350	IMPROVEMENTS	0.00
Total Dept 5200 - PARKS		0.00
TOTAL EXPENDITURES		0.00
Fund 850 - PARKS DEPARTMENT CIP:		
TOTAL REVENUES		0.00
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF WYOMING

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Month Ended: March

GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 860 - WATER-SEWER CIP		
Revenues		
Dept 0000		
860-0000-31000	GENERAL PROPERTY TAXES	0.00
860-0000-36210	INTEREST EARNINGS	0.00
860-0000-39203	TRANSFER FROM OTHER FUND	0.00
Total Dept 0000		0.00
TOTAL REVENUES		0.00
Expenditures		
Dept 1000 - GENERAL GOVERNMENT		
860-1000-47210	TRANSFER	0.00
Total Dept 1000 - GENERAL GOVERNMENT		0.00
TOTAL EXPENDITURES		0.00
Fund 860 - WATER-SEWER CIP:		
TOTAL REVENUES		0.00
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		0.00

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GL NUMBER		DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 870 - GENERAL ADMINISTRATION CIP			
Revenues			
Dept 0000			
870-0000-31000		GENERAL PROPERTY TAXES	0.00
870-0000-33401		LOCAL GOVERNMENT AID	0.00
870-0000-36210		INTEREST EARNINGS	0.00
870-0000-39203		TRANSFER FROM OTHER FUND	0.00
Total Dept 0000			0.00
TOTAL REVENUES			0.00
Expenditures			
Dept 1000 - GENERAL GOVERNMENT			
870-1000-42090		NETWORK MUNICIPAL COMPUTERS	0.00
870-1000-42220		OFFICE EQUIPMENT	0.00
870-1000-45350		IMPROVEMENTS	0.00
870-1000-45900		VEHICLE	0.00
870-1000-47210		TRANSFER	0.00
Total Dept 1000 - GENERAL GOVERNMENT			0.00
TOTAL EXPENDITURES			0.00
Fund 870 - GENERAL ADMINISTRATION CIP:			
TOTAL REVENUES			0.00
TOTAL EXPENDITURES			0.00
NET OF REVENUES & EXPENDITURES			0.00

User: ssaxe

DB: Wyoming

Month Ended: March

GL NUMBER DESCRIPTION		BALANCE AS OF 03/31/2021
Fund 880 - STREETS DEPARTMENT CIP		
Revenues		
Dept 0000		
880-0000-31000	GENERAL PROPERTY TAXES	0.00
880-0000-33401	LOCAL GOVERNMENT AID	0.00
880-0000-36210	INTEREST EARNINGS	0.00
880-0000-36240	REIMBURSEMENTS	0.00
880-0000-39203	TRANSFER FROM OTHER FUND	0.00
880-0000-39311	CAPITAL LEASE PROCEEDS	0.00
880-0000-39400	PROCEEDS FROM SALE	0.00
Total Dept 0000		0.00
TOTAL REVENUES		0.00
Expenditures		
Dept 1000 - GENERAL GOVERNMENT		
880-1000-47210	TRANSFER	0.00
Total Dept 1000 - GENERAL GOVERNMENT		0.00
Dept 3100 - HWYS, STREETS, AND ROADS		
880-3100-42750	TRUCK PAYMENT	0.00
880-3100-42900	STREET SIGN REPAIR	0.00
880-3100-44250	EQUIPMENT REPLACEMENT	0.00
880-3100-44270	LOADER REPLACEMENT	0.00
880-3100-44500	CRACK FILLING	0.00
880-3100-44550	SEAL COATING	0.00
880-3100-44570	GRAVEL IMPROVEMENTS	0.00
880-3100-44580	CALCIUM CHLORIDE	0.00
880-3100-44600	POTHoles/PATCHING	0.00
880-3100-45350	IMPROVEMENTS	0.00
880-3100-45800	OTHER EQUIPMENT	0.00
880-3100-46000	BOND PRINCIPAL	0.00
880-3100-46110	BOND INTEREST	0.00
880-3100-47200	OPERATING TRANSFERS	0.00
880-3100-47220	INTERFUND INTEREST EXPENSE	0.00
Total Dept 3100 - HWYS, STREETS, AND ROADS		0.00
Dept 7000 - DEBT SERVICE		
880-7000-46010	DEBT SRV BOND PRINCIPAL	0.00
880-7000-46110	BOND INTEREST	0.00
Total Dept 7000 - DEBT SERVICE		0.00
TOTAL EXPENDITURES		0.00
Fund 880 - STREETS DEPARTMENT CIP:		
TOTAL REVENUES		0.00
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		0.00

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User: ssaxe
DB: Wyoming

REVENUE AND EXPENDITURE REPORT FOR CITY OF WYOMING

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Month Ended: March

GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 900 - INVESTMENT		
Revenues		
Dept 0000		
900-0000-36210	INTEREST EARNINGS	0.00
900-0000-39720	TRANSFERS IN	0.00
Total Dept 0000		0.00
TOTAL REVENUES		0.00
Fund 900 - INVESTMENT:		
TOTAL REVENUES		0.00
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		0.00

User: ssaxe

DB: Wyoming

Month Ended: March

GL NUMBER DESCRIPTION		BALANCE AS OF 03/31/2021
Fund 999 - GASB 34 CONVERSION FUND		
Revenues		
Dept 0000		
999-0000-31000	GENERAL PROPERTY TAXES	0.00
999-0000-33439	PERA PENSION OTHER REVENUE	0.00
999-0000-36100	SPECIAL ASSESSMENTS	0.00
999-0000-36255	CAPITAL CONTRIBUTIONS FROM DEV	0.00
999-0000-36505	REVOLVING LOANS RETAINED	0.00
999-0000-39230	BOND PREMIUM REVENUE	0.00
999-0000-39300	BOND PROCEEDS	0.00
999-0000-39999	PRIOR PERIOD ADJUSTMENTS	0.00
Total Dept 0000		0.00
TOTAL REVENUES		0.00
Expenditures		
Dept 1000 - GENERAL GOVERNMENT		
999-1000-41000	SALARIES & WAGES	0.00
999-1000-41010	FULL TIME - REGULAR	0.00
999-1000-41290	PENSION EXPENSE	0.00
999-1000-41390	OPEB EXPENSE	0.00
999-1000-44200	DEPRECIATION	0.00
999-1000-45000	CAPITAL OUTLAY	0.00
Total Dept 1000 - GENERAL GOVERNMENT		0.00
Dept 1400 - CITY CLERK OFFICE		
999-1400-41290	PENSION EXPENSE	0.00
Total Dept 1400 - CITY CLERK OFFICE		0.00
Dept 2000 - PUBLIC SAFETY		
999-2000-41000	SALARIES & WAGES	0.00
999-2000-41010	FULL TIME - REGULAR	0.00
999-2000-41290	PENSION EXPENSE	0.00
999-2000-41390	OPEB EXPENSE	0.00
999-2000-44200	DEPRECIATION	0.00
999-2000-45000	CAPITAL OUTLAY	0.00
999-2000-47300	LOSS OF SALE OF CAP	0.00
Total Dept 2000 - PUBLIC SAFETY		0.00
Dept 2110 - POLICE DEPARTMENT		
999-2110-41010	FULL TIME - REGULAR	0.00
Total Dept 2110 - POLICE DEPARTMENT		0.00
Dept 3000 - PUBLIC WORKS		
999-3000-41000	SALARIES & WAGES	0.00
999-3000-41010	FULL TIME - REGULAR	0.00
999-3000-41290	PENSION EXPENSE	0.00
999-3000-41390	OPEB EXPENSE	0.00
999-3000-44200	DEPRECIATION	0.00
999-3000-45000	CAPITAL OUTLAY	0.00
999-3000-47300	LOSS OF SALE OF CAP	0.00
Total Dept 3000 - PUBLIC WORKS		0.00
Dept 3100 - HWYS, STREETS, AND ROADS		
999-3100-41010	FULL TIME - REGULAR	0.00
999-3100-45000	CAPITAL OUTLAY	0.00
Total Dept 3100 - HWYS, STREETS, AND ROADS		0.00
Dept 5000 - CULTURE-RECREATION		
999-5000-44200	DEPRECIATION	0.00
999-5000-45000	CAPITAL OUTLAY	0.00
Total Dept 5000 - CULTURE-RECREATION		0.00

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DB: Wyoming

REVENUE AND EXPENDITURE REPORT FOR CITY OF WYOMING

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Month Ended: March

GL NUMBER	DESCRIPTION	BALANCE AS OF 03/31/2021
Fund 999 - GASB 34 CONVERSION FUND		
Expenditures		
Dept 5200 - PARKS		
999-5200-41000	SALARIES & WAGES	0.00
Total Dept 5200 - PARKS		0.00
Dept 7000 - DEBT SERVICE		
999-7000-46010	DEBT SRV BOND PRINCIPAL	0.00
999-7000-46100	CAPITAL LEASE PRINCIPAL	0.00
999-7000-46110	BOND INTEREST	0.00
999-7000-46120	BOND DISCOUNT AMORTIZATION	0.00
Total Dept 7000 - DEBT SERVICE		0.00
Dept 9000 - MISCELLANEOUS		
999-9000-47250	TRANSFER OF CAPITAL ASSETS	0.00
Total Dept 9000 - MISCELLANEOUS		0.00
TOTAL EXPENDITURES		0.00
Fund 999 - GASB 34 CONVERSION FUND:		
TOTAL REVENUES		0.00
TOTAL EXPENDITURES		0.00
NET OF REVENUES & EXPENDITURES		0.00
TOTAL REVENUES - ALL FUNDS		602,080.79
TOTAL EXPENDITURES - ALL FUNDS		2,786,695.44
NET OF REVENUES & EXPENDITURES		(2,184,614.65)

**CITY OF WYOMING
PLANNING AND ZONING**

TO:	City Council
DATE:	June 1, 2021
FROM:	Tom Ramler-Olson, City Planner Fred Weck
RE:	Preliminary Plat Review Conditional Use Permit Rezoning – R-1 & R-3 to AG
APPLICANT:	Northern Tier Development, LLC Richard Morris
PROPERTY:	R21.10302.00, 21.10302.30, 21.10302.20, 21.10302.10, 21.00012.00, 21.00009.30, 21.10298.30, 21.10298.40
FILE NO.:	D-21-006, C-21-002, Z-21-002

Requested Action

Northern Tier Development, LLC (the “Applicant”) has requested preliminary plat review of a proposed subdivision located northwest of the intersection of Interstate 35 and East Viking Boulevard. The proposal would resubdivide the 222-acre property that once contained Greenwood Golf Course into three lots: 1) Lot 1 Block 1, 2) Outlot A, and 3) Outlot B. Staff observed that there is an existing home within the area designated as Outlot A, which conflicts with the definition of an outlot shown in Sec. 32-20 of the Subdivision Ordinance that describes an outlot as a remnant or any parcel of land which may be used for open space or otherwise unsuitable for development. Conditions of approval of the preliminary plat require that the applicant address this issue and revise the preliminary plat accordingly to be considered along with the final plat of the proposed subdivision.

The Applicant also proposes that the newly created Lot 1 Block 1 allow for establishment of a wetland mitigation bank. The overwhelming presence of wetlands on this lot presents challenges to developing it, so the Applicant has proposed to use the area to establish a wetland mitigation bank. Its purpose will be to generate wetland credits to provide compensatory mitigation for wetland impacts authorized by state and federal permits. In material accompanying the application, the Applicant describes that wetland credits will be generated by re-establishing and rehabilitating wetlands and enhancing wetlands with impaired vegetation. The Applicant will remove existing building debris and any other remaining infrastructure as part of restoration efforts. Afterwards, the site would enter a 5- to 10-year monitoring and maintenance period. A conservation easement will be established that restricts development and agricultural activities. The proposed wetland bank is a conditional use that will require the corresponding conditional use permit to implement. It is important to emphasize that the CUP would allow the use of the wetland mitigation bank, but it does not establish that use. The applicant will need approval of a Wetland Bank Plan per Wetland Conservation Act (WCA) Rules 8420.0700 to 8420.0755.

Finally, the Applicant is requesting that Lot 1 Block 1 be rezoned from the underlying districts of A - Agriculture and R1 - Rural Residential I to just A - Agriculture.

Staff Recommendation

Based on Staff's analysis of the requests and the standards for approval, Staff recommends approval of the rezoning of the property from A - Agriculture and R1 - Rural Residential I to A – Agriculture, and approval of a Conditional Use Permit to allow establishment of a wetland mitigation bank on the property. The requirements of Article III, Division 2, and “The Preliminary Plat,” as contained in the City of Wyoming Subdivision Ordinance have largely been complied with and, accordingly, staff recommends approval of the preliminary plat. Recommended conditions for the approvals are the following:

1. All required local, state and/or federal permitting must be obtained.
2. An approved Wetland Bank Plan is obtained in compliance with WCA Rules 8420.0700 to 8420.0755.
3. Per Sec. 40 – 113, CUPs become null and void should the work to establish the CUP not have been completed within one year. Recognizing that the process to establish a wetland mitigation bank can exceed one year, the applicant has two years to complete this task, beyond which this CUP will become null and void.
4. The preliminary plat is revised to address the existing home within the area designated as Outlot A. Options for revision include, but are not limited to, creating a new lot from Outlot A that would include the existing home and designating it as Lot 2 Block 1. Another option would be designate all of Outlot A as Lot 2 Block 1. No matter which option is adopted by the applicant, staff would need to review any revisions for compliance with Chapters 32 and 40 of City Code.

Comprehensive Plan and Zoning Ordinance Review

Article III of the City of Wyoming Subdivision Ordinance sets forth the platting procedure with the first requirement being the sketch plan. The Applicant previously submitted a sketch plan for City review and comment. The City reviewed a sketch plan for this proposal at the April 13, 2021 Planning Commission meeting.

Following sketch plan review, the Applicant has now advanced to the second step, which is the preliminary plat. The Applicant is also requesting that the subject property be approved for the establishment of a wetland mitigation bank as the conditional use and be rezoned from A – Agriculture and R1 - Rural Residential I to A - Agriculture.

Comprehensive Plan Designation

The existing land uses on the subject property is farm field, wetlands, and wooded areas. The following table describes the planned land uses surrounding the project area:

Direction	Planned Land Use
North	Light Industrial and General Business
West	Rural Residential / Open Space (Linwood Township)

South	Low Density Suburban Neighborhoods / Commercial
East	City Center / Light Industrial and General Business

The subject property is currently composed of 8 separate parcels, each listed, and described below:

PID	Zoning Designation	Planned Land Use (2009 Comprehensive Plan)
21.10298.30	A – Agriculture	Mixed Use
21.10298.40	A – Agriculture	Mixed Use
21.10302.00	R1 – Rural Residential I	Mixed Use
21.10302.10	R1 – Rural Residential I	Mixed Use
21.10302.20	R1 – Rural Residential I	Mixed Use
21.10302.30	R1 – Rural Residential I	Mixed Use
21.00009.30	R3 – Single Family Residential	Mixed Use
21.00012.00	C - Commercial	Mixed Use

The proposal would resubdivide the entire subject property into the following three lots:

Description	Area	Zoning Designation	Planned Land Use (2009 Comprehensive Plan)
Lot 1 Block 1	170.17 acres	A – Agriculture	Mixed Use
Outlot A	34.07 acres	R1 – Rural Residential I (future request)	Mixed Use
Outlot B	15.88 acres	C – Commercial (future request)	Mixed Use

The Comprehensive Plan guides the entire subject property for Mixed Use, a land use category that features a mix of two or more types of land use, which may include retail businesses or service businesses, office buildings, single-family housing and multiple-

family housing. While Outlots A and B will maintain their underlying zoning designation for the moment, the Applicant will propose rezoning these parcels per the table above, which will satisfy a characteristic of the Mixed Use land use category guided for the subject property. However, areas guided for Mixed Use are also expected to be served by municipal water and sewer, which the Comprehensive Plan shows for the project area. As discussed in the sketch plan review for this proposed subdivision, the R1 – Rural Residential I zoning district is not compatible with the Mixed Use category because of private well and septic services for each residential lot. Alternatives to the R1 district that are compatible with the Mixed Use category include R-3, R-4, and R-6.

Zoning

The Applicant is requesting that the largest of three lots, Lot 1 Block 1, be rezoned to A – Agriculture. Per the City’s Zoning Code, the purpose of the A - Agriculture Zoning District is the following:

“The (A) Agricultural District is intended to provide areas to be utilized for agricultural and Rural Residential II uses.”

In a memo dated April 19, 2021, staff reviewed the proposed use of a wetland bank and how the City of Wyoming regulates it. It was determined that the A – Agriculture Zoning District was the most suitable zoning district to accommodate a wetland bank as it appears very similar to other conditional uses within that district, such as forestry or nurseries.

Utilities

While utility service for Lot 1 Block 1 is not necessary, sanitary sewer and watermain will be necessary to develop Outlots A and B. There is adequate capacity in the sanitary sewer system; however, the watermain will require looping under I-35 to the stub on 273rd Street, provided as part of the Water Tower Improvement Project.

Roads and Traffic

Previous sketch plans for this property were much more intense. An EAW was required to be prepared, which identified significant operational issues along with access location analysis. The proposed plans significantly depart from previous sketch plans as a large portion of the property is proposed for a wetland bank due to difficulty in developing it. Staff has had preliminary discussions about how Outlots A and B may be developed in the future to ensure the extents of the wetland bank do not limit or restrict what may be required for developing these properties. Specifically, enough room has been provided to allow a road connection to Kettle River Boulevard north of the Animal Hospital.

Drainage/Natural Resources/Wetlands

The City of Wyoming, as Local Government Unit (LGU) for the WCA, is responsible for approving wetland bank plan applications. Minnesota WCA Rules 8420.0700 to 8420.0755 outline the standards for wetland bank establishment and administration. As an LGU, the City will review submitted materials and provide them to the Technical Evaluation Panel (TEP) for review and discussion. The TEP, which consists of representatives from Chisago County Soil and Water Conservation District, the Board of Water and Soil Resources, and the Department of Natural Resources, and the US Army

Corps of Engineers (USACE) will review the wetland bank plan application and make recommendations that will help ensure the establishment of an ecologically successful wetland mitigation bank.

To date, the applicant has submitted a Draft Prospectus (Scoping) document, on which the City as LGU and the TEP have provided comments. The City anticipates receipt of a Prospectus (Concept Plan) for review and finally the Mitigation Bank Plan application. The City will review and consult with the TEP and USACE during each step of this process. During the final Mitigation Bank Plan application step, staff will make a decision recommendation (approval or denial) to City Council for consideration.

If approved, the construction and monitoring of the wetland mitigation bank will be reviewed by the City as LGU, and the applicant will be responsible for demonstrating successful establishment through annual reporting which is anticipated to last between 5 and 10 years.

Park Dedication

The applicant is proposing a subdivision that will take the existing eight lots of the subject property with a combined area of about 222 acres and turn them into three lots, the largest of which will have an area greater than 170 acres. No development will occur on any of the lots. The two outlots must be further subdivided to be developable, which can only occur once municipal water and sewer services are available. Until applications for those proposals have been submitted to the City for review, park dedication is not required for this application. When the applicant proposes to subdivide the two outlots, the City will be seeking a cash donation in lieu of land.

Preliminary Plat Review

In considering the Preliminary Plat, the Planning Commission shall consider the following factors:

- a. Consistency with the design standards and other requirement of this ordinance.

Outlot A must be reconsidered to account for the existing home within its boundaries. The preliminary plat must be revised so that the existing home is not within an outlot. Any proposed lot containing this existing home must meet design standards described in the Zoning Ordinance. A revised preliminary plat can be reviewed along with the final plat, which will satisfy this factor.

- b. Consistency with the City's Comprehensive Plan, Stormwater Management Plan, and any other development plans officially adopted by the City.

The proposed plans are consistent with certain Land Use Objectives described in the City's Comprehensive Plan, which includes the following:

- *Grow in harmony with Nature – natural resources will be protected with this proposal*
- *Become more suburban – developable areas are identified and set aside as outlots to accommodate future development*
- *Build a sustainable community – natural resources are safeguarded for future generations*

- c. The physical characteristics of the site, including but not limited to topography, erosion, flooding potential, development, and major vegetation.

The amount of wetland area with the proposed lot makes physical development difficult and is better suited as a wetland mitigation bank. This factor has been satisfied.

- d. The proposed development's fiscal impact and environmental impact.

Because development is not feasible given the high presence of wetlands on Lot 1 Block 1, the fiscal impact of the wetland mitigation bank is negligible. The outlots will be positive contributions to the City once they are developed according to their guided land use.

The plans proposed for Lot 1 Block 1 include restoring wetland areas, rehabilitating existing wetlands, and enhancing wetland with impaired vegetation. These actions improve the hydrology of the area and provide valuable animal habitat. This factor has been satisfied.

- e. Whether the proposed subdivision is in conflict with applicable general and specific plans (e.g. growth management system goals and policies, capital improvement programs, ordinances).

The proposed subdivision will comply with applicable general and specific plans. This factor has been satisfied.

- f. Whether the design or improvement of the proposed subdivision is in conflict with applicable development plans.

The subdivision proposes lots that make use of all areas suitable for development and sets aside areas that are more appropriate for preservation. This factor has been satisfied.

- g. That the site is physically suitable for the proposed density of the development.

Development is not proposed on Lot 1 Block 1. The outlots are suitably sized to accommodate the density expected of Mixed Use. Those proposals will be examined in greater detail when plans are proposed for their development. This factor has been satisfied.

- h. Whether the design of the subdivision or the proposed improvements are likely to cause substantial environmental damage.

The improvement proposed with this subdivision is the wetland mitigation bank on Lot 1 Block 1, which is expected to provide environmental benefits. This factor has been satisfied.

- i. Whether the design of the subdivision or the type of improvements are likely to cause serious public health problems.

The wetland mitigation bank on Lot 1 Block 1 is not expected to cause serious public health problems. This factor has been satisfied.

- j. Whether the design of the subdivision or the type of improvements will conflict with easements of record or of easements established by judgment of a court.

The proposed subdivision and improvements will not conflict with easements of record or those established by judgement of a court. This factor has been satisfied.

Rezoning Request

Section 40 – 141 (4) (a) outlines the standards for rezoning. The City may adopt amendments to the zoning ordinance and zoning map in relation both to land uses within a particular district or to the location of the district lines. Such amendment shall not be issued indiscriminately but shall only be used as a means to reflect changes in the goals and policies of the community as reflected in the Comprehensive Plan or changes in conditions in the City. The following factors shall also be considered:

- (1) Whether the amendment will create an excessive demand on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.

The rezoning will not create an excessive demand on existing parks, schools, streets, and public facilities. This standard has been met.

- (2) Whether the amendment is sufficiently compatible so that existing development will not be depreciated in value and there will be no deterrence to development of vacant land. *This standard has been met.*

The area proposed to be rezoned to A – Agriculture abuts areas that are within the same zoning district. Therefore, no depreciation and no deterrence to development is expected. This standard has been met.

- (3) The amendment in the opinion of the City is reasonably related to the overall needs of the City.

The amendment complies with several land use objectives described in the City's Comprehensive Plan. This standard has been met.

- (4) The amendment is consistent with the intent and purposes of the zoning ordinance.

The intent of the A – Agriculture Zoning District is to provide areas to be utilized for agricultural and Rural Residential II uses. The proposed conditional use is compatible with that intent. This standard has been met.

- (5) The amendment will not cause traffic hazard or congestion.

The rezoning will not cause traffic hazard or congestion. This standard has been met.

Conditional Use Permit Standards

Chapter 40, Article V, Division 6, Conditional Use Permits, Section 40 – 112, sets forth the general standards that shall be met in order to grant a CUP. These standards are as follows:

1. The use is in conformity with the Comprehensive Plan and development policies of the City.

This standard has been met.

2. The use will not create an excessive demand on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.
This standard has been met.
3. The use will be sufficiently compatible or separated by distance or screening from adjacent development or land so that existing development will not be depreciated in value and there will be no deterrence to development of vacant land.
This standard has been met.
4. The structure and site will have an appearance that will not have an adverse effect upon adjacent properties.
This standard has been met.
5. The use in the opinion of the City is reasonably related to the overall needs of the City and to the existing land use.
This standard has been met.
6. The use will be consistent with the purpose of this and other City Ordinances.
This standard has been met.
7. The use will be located, designed, maintained, and operated to be compatible with the existing or intended character of the zoning district in which it is to be located.
This standard has been met.
8. The use will generate only minimal vehicular traffic on local streets and shall not create traffic hazards or unsafe access or parking needs.
This standard has been met.
9. Existing businesses nearby will not be adversely affected because of the curtailment of customer trade brought about by intrusion of noise, glare, or general unsightliness.
This standard has been met.
10. The establishment or maintenance of the use shall not be detrimental to the public, health, safety, or general welfare.
This standard has been met.
11. The use will not be hazardous, detrimental, or disturbing to present and potential surrounding land use due to water pollution, odor, fumes, general unsightliness, or other nuisances.
This standard has been met.
12. The use will preserve and incorporate the site's important natural and scenic features into the development design.
This standard has been met.
13. The use will cause minimal adverse environmental effects.
This standard has been met.

Planning Commission Recommendations

Rezoning:

On May 25, 2021 the Planning Commission publicly heard the petitioner's request for the rezoning. After hearing testimony and discussion, the Planning Commission voted unanimously to recommend approval of the rezoning request based on the finding that the criteria contained in Article V, Division 9, Zoning Amendments have been met and concur with Staff's recommended findings of fact.

Preliminary Plat Approval of "Sunrise Riverbank":

On May 25, 2021 the Planning Commission publicly heard the petitioner's request for preliminary plat approval of "Sunrise Riverbank". After hearing testimony and discussion, the Planning Commission voted unanimously to recommend the approval of the requested preliminary plat with the finding of fact; that the requirements of Article III, Division 2, "The Preliminary Plat", as contained in the City of Wyoming Subdivision Ordinance have been complied with.

Conditions for approval:

The Planning Commission recommends approval of the Preliminary Plat of "Sunrise Riverbank" with the following conditions:

1. The preliminary plat is revised to address the existing home within the area designated as Outlot A. Options for revision include, but are not limited to, creating a new lot from Outlot A that would include the existing home and designating it as Lot 2 Block 1. Another option would be designate all of Outlot A as Lot 2 Block 1. No matter which option is adopted by the applicant, staff would need to review any revisions for compliance with Chapters 32 and 40 of City Code.

Conditional Use Permit for a Wetland Mitigation Bank:

On May 25, 2021 the Planning Commission publicly heard the petitioner's request for a Conditional Use Permit for a Wetland Mitigation Bank. After hearing testimony and discussion, the Planning Commission voted unanimously to recommend approval of the request based on the findings that the standards for the Conditional Use Permit have been met.

Conditions for approval:

The Planning Commission recommends approval of the Conditional Use Permit for a Planned Unit Development in the Shoreland District and approval of the Preliminary Plat of "Heims Lake Villas North" with the following conditions:

1. All required local, state and/or federal permitting must be obtained.
2. An approved Wetland Bank Plan is obtained in compliance with WCA Rules 8420.0700 to 8420.0755.
3. Per Sec. 40 – 113, CUPs become null and void should the work to establish the CUP not have been completed within one year. Recognizing that the process to establish a wetland mitigation bank can exceed one year, the applicant has two years to complete this task, beyond which this CUP will become null and void.

RESERVED FOR RECORDING DATA

RESOLUTION NO. 21-06-43

**RESOLUTION APPROVING A REZONING
FROM THE RURAL RESIDENTIAL I (R-1) AND THE SINGLE FAMILY RESIDENTIAL
(R-3) DISTRICTS TO THE AGRICULTURAL (A) DISTRICT
AT
PROPERTY IDENTIFICATION NUMBERS 21.10009.30, 21.10302.00, 21.10302.10,
21.10302.20, 21.10302.30, 21.10298.30, & 21.10298.40**

WHEREAS, the City of Wyoming is a political subdivision, organized and existing under the laws of the State of Minnesota; and,

WHEREAS, the City Council of the City of Wyoming has adopted zoning and subdivision regulations, per Ordinances 2009-4 and 2010-08, including subsequent amendments, to promote the orderly, economic and safe development and utilization of land within the City; and,

WHEREAS, Richard Morris of Northern Tier Development LLC has applied for approval of a rezoning of property from the Rural Residential I District (R-1) and the Single Family Residential (R-3) Districts to the Agricultural (A) District on property legally described in Exhibit A.

WHEREAS, on May 25, 2021 the Planning Commission held a public hearing in accordance with the Ordinance and laws of the State of Minnesota; and,

WHEREAS, the City Council and Planning Commission have reviewed the application, as submitted, and have made the following findings of fact:

1. The requested rezoning will not create an excessive demand on parks, schools, or streets serving the area.
2. The proposed rezoning is compatible with existing development and will not deter the appropriate development of vacant lands.
3. The rezoning is consistent with the goals and policies of the City and the spirit, intent and purposes of the zoning ordinance.

4. The proposed rezoning will not cause traffic hazard or congestion.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wyoming hereby **GRANTS** the Rezoning as requested by the applicant.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 1st DAY OF JUNE, 2021.

Lisa Iverson, Mayor

ATTEST:

This Document Drafted by:
The City of Wyoming
26885 Forest Boulevard
Wyoming, Minnesota 55092

Robb Linwood, City Administrator

EXHIBIT A

Rezone Legal Description

All of the Southeast Quarter of the Northwest Quarter, the North Half of the Southwest Quarter and that part of the South Half of the Southwest Quarter and the Southwest Quarter of the Southeast Quarter, Section 18, Township 33, Range 21, Chisago County, Minnesota described as follows:

Commencing at the South quarter corner of said Section 18; thence North 88 degrees 46 minutes 43 seconds East, assumed bearing, along the South line of said Section 18, for a distance of 882.45 feet to the Westerly right of way line of Kettle River Blvd, said point is the point of beginning; thence South 88 degrees 46 minutes 42 seconds West, along said south line for a distance of 232.46 feet; thence North 46 degrees 13 minutes 18 seconds West for a distance of 212.13 feet; thence South 88 degrees 46 minutes 30 seconds West for a distance of 496.30 feet; thence South 89 degrees 20 minutes 07 seconds West for a distance of 182.19 feet; thence North 09 degrees 28 minutes 41 seconds West for a distance of 125.71 feet; thence North 71 degrees 18 minutes 49 seconds West for a distance of 149.36 feet; thence North 1 degree 09 minutes 53 seconds East for a distance of 126.28 feet; thence North 61 degrees 24 minutes 22 seconds East for a distance of 118.81 feet; thence North 11 degrees 31 minutes 09 seconds West for a distance of 221.47 feet; thence North 56 degrees 19 minutes 01 second West for a distance of 195.80 feet; thence North 77 degrees 38 minutes 14 seconds West for a distance of 66.18 feet; thence North 58 degrees 53 minutes 51 seconds West for a distance of 228.45 feet; thence North 11 degrees 24 minutes 35 seconds West for a distance of 269.95 feet; thence North 57 degrees 49 minutes 25 seconds West for a distance of 55.85 feet; thence North 89 degrees 48 minutes 30 seconds West for a distance of 126.06 feet; thence North 74 degrees 12 minutes 34 seconds West for a distance of 85.55 feet; thence South 10 degrees 10 minutes 16 seconds East for a distance of 131.36 feet; thence South 54 degrees 03 minutes 34 seconds West for a distance of 125.72 feet; thence South 27 degrees 57 minutes 28 seconds West for a distance of 152.12 feet; thence South 60 degrees 08 minutes 15 seconds West for a distance of 184.83 feet; thence North 87 degrees 27 minutes 49 seconds West for a distance of 81.51 feet; thence North 41 degrees 12 minutes 57 seconds West for a distance of 75.59 feet; thence North 06 degrees 45 minutes 24 seconds East for a distance of 78.74 feet; thence North 42 degrees 54 minutes 41 seconds West for a distance of 101.69 feet; thence South 89 degrees 50 minutes 06 seconds West for a distance of 166.21 feet; thence South 35 degrees 11 minutes 48 seconds West for a distance of 119.55 feet; thence South 71 degrees 44 minutes 04 seconds West for a distance of 114.39 feet; thence South 27 degrees 01 minute 45 seconds West for a distance of 229.30 feet; thence South 67 degrees 57 minutes 11 seconds West for a distance of 234.48 feet, more or less, to the northerly right of way line of County Highway No. 22; thence North 72 degrees 15 minutes 51 seconds West, along said northerly right of way line for a distance of 383.70 feet; thence North 17 degrees 44 minutes 11 seconds East for a distance of 318.68 feet; thence North 86 degrees 50 minutes 49 seconds West for a distance of 296.00 feet, more or less to the West line of said Section 18; thence North 03 degrees 09 minutes 11 seconds East, along said West line for a distance of 221.57 feet to the Northwest corner of said South Half of the Southwest Quarter; thence North 89 degrees 14 minutes 08 seconds East along the North line of said South Half the Southwest Quarter for a distance of 2736.59 feet to the Northeast corner of said Southwest Quarter of the Southeast Quarter; thence South 53 degrees 21 minutes 06 seconds East for a distance of 1256.21 feet, more or less to said westerly right of way line of Kettle River Blvd; thence southerly 576.29 feet along said westerly right of way line, along a nontangential curve concave to the East, having a central angle of 08 degrees 07 minutes 11 seconds radius of 4066.60 feet and chord bearing of South 13 degrees 03 minutes 02 seconds West to the point of beginning.

RESERVED FOR RECORDING DATA

RESOLUTION NO. 21-06-44

**RESOLUTION APPROVING THE PRELIMINARY PLAT OF
"SUNRISE RIVERBANK"**

AT

**PROPERTY IDENTIFICATION NUMBERS 21.00012.00, 21.10009.30, 21.10302.00,
21.10302.10, 21.10302.20, 21.10302.30, 21.10298.30, & 21.10298.40**

WHEREAS, the City of Wyoming is a political subdivision, organized and existing under the laws of the State of Minnesota; and,

WHEREAS, the City Council of the City of Wyoming has adopted zoning and subdivision regulations, per Ordinances 2009-4 and 2010-08, including subsequent amendments, to promote the orderly, economic and safe development and utilization of land within the City; and,

WHEREAS, Richard Morris of Northern Tier Development LLC has applied for approval of the Preliminary Plat of Subdivision for the property legally described in Exhibit A; and,

WHEREAS, on May 25, 2021 the Planning Commission held a public hearing in accordance with the Ordinance and laws of the State of Minnesota; and,

WHEREAS, the City Council and Planning Commission have reviewed the application, as submitted, and have made the following findings of fact:

1. The requirements of Article III, Division 2, "The Preliminary Plat", as contained in the City of Wyoming Subdivision Ordinance have been complied with.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wyoming hereby **GRANTS** the Preliminary Plat as requested by the applicant with the following conditions:

1. The preliminary plat is revised to address the existing home within the area designated as Outlot A. Options for revision include, but are not limited to, creating a new lot from Outlot A that would include the existing home and designating it as Lot 2 Block 1. Another option would be designate all of Outlot A as Lot 2 Block 1. No matter which option is adopted by the applicant, staff would need to review any revisions for compliance with Chapters 32 and 40 of City Code.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 1st DAY OF JUNE, 2021.

Lisa Iverson, Mayor

ATTEST:

This Document Drafted by:
The City of Wyoming
26885 Forest Boulevard
Wyoming, Minnesota 55092

Robb Linwood, City Administrator

Exhibit A

TRACT NO. 1:

That part of the Southwest Quarter of the Southeast Quarter of Section 18, Township 33, Range 21, Chisago County, Minnesota lying westerly of the westerly right-of-way of Kettle River Boulevard and Southwesterly of the following described line: Said line being drawn from the northwest corner of said Southwest Quarter of the Southeast Quarter; thence South 56 degrees 16 minutes 55 seconds East to a point on the westerly right-of-way line of Kettle River Boulevard and said line there terminating. (For the purposes of this description, the westerly line of said Southwest Quarter of the Southeast Quarter has an assumed bearing of North 02 degrees 44 minutes 24 seconds West.)

TRACT NO. 2:

The East 660 feet of the Southeast Quarter of the Northwest Quarter of Section 18, Township 33 North, Range 21 West, Chisago County, Minnesota.

TRACT NO. 3:

That part of the Southwest Quarter of Section 18, Township 33 North, Range 21 West, Chisago County, Minnesota, lying North of East Viking Boulevard, excepting therefrom the following parcels:

- 1) The North 475 feet of the East 917 feet of the Northeast Quarter of the Southwest Quarter of Section 18, Township 33 North, Range 21 West, Chisago County, Minnesota.
- 2) Beginning at the Southwest corner of Section 18; thence north 0 degrees 00 minutes along the west line 787.5 feet to point of beginning; thence continuing north 0 degrees 00 minutes along the west line 315 feet; thence east 0 degrees 00 minutes 296.9 feet; thence south 14 degrees 35 minutes west 379.6 feet to center line of County Road Number 22; thence north 75 degrees 25 minutes west along said road center line 208 feet to point of beginning.
- 3) That part of the Southwest Quarter of Section 18, Township 33 North, Range 21 West, Chisago County, Minnesota, described as follows: Commencing at the southwest corner of said Section 18; thence North, assumed bearing, along the west line of said Section 18, a distance of 1268 feet; thence East, at a right angle to said west line, 1010 feet; thence South 67 degrees 00 minutes East, 495 feet to the point of beginning; thence North, 500 feet; thence North 20 degrees 00 minutes East, 350 feet; thence South 45 degrees 00 minutes East, 950 feet, more or less, to the west line of the East 450 feet of said Southwest Quarter; thence northerly, along said west line, 900 feet, more or less, to the south line of the North 650 feet of said Southwest Quarter; thence easterly, along said south line, 450 feet, more or less, to the east line of said Southwest Quarter; thence southerly, along said east line, 1900 feet, more or less, to the south line of said Southwest

Quarter; thence westerly, along said south line, 1300 feet, more or less, to the center line of East Viking Boulevard (also known as County State Aid Highway No. 22); thence northwesterly, 500 feet, more or less, along said center line to its intersection with a line that bears South 33 degrees 30 minutes West from the point of beginning; thence North 33 degrees 30 minutes East, 735 feet, more or less, to the point of beginning.

4) That part of the Southwest Quarter of Section 18, Township 33 North, Range 21 West, Chisago County, Minnesota, described as follows: Commencing at the southwest corner of said Section 18; thence North, assumed bearing along the west line of said Section 18, a distance of 1268 feet; thence East at a right angle to said west line, a distance of 500 feet to the point of beginning of the parcel to be described; thence continuing East, a distance of 510 feet; thence South 67 degrees 00 minutes East, a distance of 495 feet; thence North, a distance of 500 feet; thence North 20 degrees 00 minutes East, a distance of 350 feet; thence northeasterly, to the southwest corner of the North 475 feet of the East 917 feet of said Southwest Quarter; thence northerly, along the west line of said East 917 feet, to the north line of said Southwest Quarter; thence westerly, along said north line, to a point 400 feet easterly of the northwest corner of said Southwest Quarter; thence southerly to the point of beginning.

TRACT NO. 4:

The North 475 feet of the East 917 feet of the Northeast Quarter of the Southwest Quarter of Section 18, Township 33 North, Range 21 West, Chisago County, Minnesota.

TRACT NO. 5:

That part of the Southwest Quarter of Section 18, Township 33 North, Range 21 West, Chisago County, Minnesota, described as follows: Commencing at the southwest corner of said Section 18; thence North, assumed bearing, along the west line of said Section 18, a distance of 1268 feet; thence East, at a right angle to said west line, 1010 feet; thence South 67 degrees 00 minutes East, 495 feet to the point of beginning; thence North, 500 feet; thence North 20 degrees 00 minutes East, 350 feet; thence South 4S degrees 00 minutes East, 950 feet, more or less, to the west line of the East 450 feet of said Southwest Quarter; thence northerly, along said west line, 900 feet, more or less, to the south line of the North 650 feet of said Southwest Quarter; thence easterly, along said south line, 450 feet, more or less, to the east line of said Southwest Quarter; thence southerly, along said east line, 1900 feet, more or less, to the south line of said Southwest Quarter; thence westerly, along said south line, 1300 feet, more or less, to the center line of East Viking Boulevard (also known as County State Aid Highway No. 22); thence northwesterly, 500 feet, more or less, along said center line to its intersection with a line that bears South 33 degrees 30 minutes West from the point of beginning; thence North 33 degrees 30 minutes East, 735 feet, more or less, to the point of beginning.

TRACT NO. 6:

That part of the Southwest Quarter of Section 18, Township 33 North, Range 21 West, Chisago County, Minnesota, described as follows: Commencing at the southwest corner of said Section 18; thence North, assumed bearing along the west line of said Section 18, a distance of 1268 feet; thence East at a right angle to said west line, a distance of 500 feet to the point of beginning of the parcel to be described; thence continuing East, a distance of 510 feet; thence South 67 degrees 00 minutes East, a distance of 495 feet; thence North, a distance of 500 feet; thence North 20 degrees 00 minutes East, a distance of 350 feet; thence northeasterly, to the southwest corner of the North 475 feet of the East 917 feet of said Southwest Quarter; thence northerly, along the west line of said East 917 feet, to the north line of said Southwest Quarter; thence westerly, along said north line, to a point 400 feet easterly of the northwest corner of said Southwest Quarter; thence southerly, to the point of beginning.

TRACT NO. 7:

That part of the Northwest Quarter of the Northeast Quarter of Section 19, Township 33 North, Range 21 West, Chisago County, Minnesota, described as follows: Commencing at the North Quarter corner of said Section 19; thence North 85 degrees 38 minutes 14 seconds East, assumed bearing along the North line of the Northwest Quarter of the Northeast Quarter, a distance of 650.00 feet; thence South 4 degrees 21 minutes 46 seconds East, a distance of 200.00 feet to the point of beginning of the parcel to be described; thence North 4 degrees 21 minutes 46 seconds West, retracing the last line, a distance of 200.00 feet to the North line of the Northwest Quarter of the Northeast Quarter; thence South 85 degrees 38 minutes 14 seconds West, along said North line a distance of

650.00 feet to the North Quarter corner of said Section 19; thence South 2 degrees 14 minutes 23 seconds East, along the West line of the Northwest Quarter of the Northeast Quarter, a distance of 1185 feet, more or less, to the Northerly right-of-way line of East Viking Boulevard (also known as County State Aid Highway No. 22); thence Easterly, along said Northerly right-of-way line, a distance of 173 feet, more or less, to its intersection with a line that bears South 2 degrees 14 minutes 23 seconds East from "Point A"; thence North 2 degrees 14 minutes 23 seconds West, a distance of 50 feet, more or less, to "Point A"; thence North 2 degrees 14 minutes 23 seconds West, a distance of 290 feet; thence North 85 degrees 38 minutes 14 seconds East, a distance of 244.85 feet; thence North 34 degrees 52 minutes East, a distance of 95.00 feet; thence North 17 degrees 28 minutes 13 seconds East, a distance of 408.00 feet; thence South 72 degrees 31 minutes 47 seconds East, a distance of 219 feet, more or less, to the Westerly right-of-way line of Interstate Highway No. 35; thence Northerly, along said Westerly right-of-way line, a distance of 285 feet, more or less, to its intersection with a

line that bears North 85 degrees 38 minutes 14 seconds East from the point of beginning; thence South 85 degrees 38 minutes 14 seconds West, a distance of 202 feet more or less, to the point of beginning, excepting therefrom Parcel No. 4 of Chisago County Right-of-Way Plat No. 19, filed July 2, 1999 as Document No. 328159 in the Office of the Chisago County Recorder.

“Point A” is described as follows: Commencing at the North Quarter corner of Section 19; thence South 2 degrees 14 minutes 23 seconds East, assumed bearing, along the North-South Quarter line of Section 19, a distance of 925.08 feet; thence North 87 degrees 45 minutes 37 seconds East, a distance of 353.82 feet; thence North 34 degrees 52 minutes East, a distance of 105 feet; thence South 85 degrees 38 minutes 14 seconds West, a distance of 244.85 feet; thence South 2 degrees 14 minutes 23 seconds East, a distance of 290 feet to the hereinafter referred to “Point A”.

TRACT NO. 8:

The West 660 feet of the Southeast Quarter of the Northwest Quarter, Section 18, Township 33 North, Range 21 West, Chisago County, Minnesota.

RESERVED FOR RECORDING DATA

RESOLUTION NO. 21-06-45

**RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR A
WETLAND MITIGATION BANK**

AT

**PROPERTY IDENTIFICATION NUMBERS 21.10009.30, 21.10302.00, 21.10302.10,
21.10302.20, 21.10302.30, 21.10298.30, & 21.10298.40**

WHEREAS, the City of Wyoming is a political subdivision, organized and existing under the laws of the State of Minnesota; and,

WHEREAS, the City Council of the City of Wyoming has adopted zoning and subdivision regulations, per Ordinances 2009-4 and 2010-08, including subsequent amendments, to promote the orderly, economic and safe development and utilization of land within the City; and,

WHEREAS, Richard Morris of Northern Tier Development LLC has applied for a Conditional Use Permit to allow the creation of a Wetland Mitigation Bank on property legally described in Exhibit A:

WHEREAS, on May 25, 2021, the Planning Commission held a public hearing in accordance with the Ordinance and laws of the State of Minnesota; and,

WHEREAS, the City Council and Planning Commission have reviewed the application, as submitted, and have made the following findings of fact:

1. The use is in conformity with the Comprehensive Plan and development policies of the City.
2. The use will not create an excessive demand on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.
3. The use will be sufficiently compatible or separated by distance or screening from adjacent development or land so that existing development will not be depreciated in value and there will be no deterrence to development of vacant land.
4. The structure and site will have an appearance that will not have an adverse effect upon adjacent properties.

5. The use in the opinion of the City is reasonably related to the overall needs of the City and to the existing land use.
6. The use will be consistent with the purpose of this and other City Ordinances.
7. The use will be located, designed, maintained, and operated to be compatible with the existing or intended character of the zoning district in which it is to be located.
8. The use will generate only minimal vehicular traffic on local streets and shall not create traffic hazards or unsafe access or parking needs.
9. Existing businesses nearby will not be adversely affected because of the curtailment of customer trade brought about by intrusion of noise, glare, or general unsightliness.
10. The establishment or maintenance of the use shall not be detrimental to the public, health, safety, or general welfare.
11. The use will not be hazardous, detrimental, or disturbing to present and potential surrounding land use due to water pollution, odor, fumes, general unsightliness or other nuisances.
12. The use will preserve and incorporate the site's important natural and scenic features into the development design.
13. The use will cause minimal adverse environmental effects.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wyoming hereby **GRANTS** the Conditional Use Permit, as requested by the applicant with the following conditions:

1. All required local, state and/or federal permitting must be obtained.
2. An approved Wetland Bank Plan is obtained in compliance with WCA Rules 8420.0700 to 8420.0755.
3. Per Sec. 40 – 113, CUPs become null and void should the work to establish the CUP not have been completed within one year. Recognizing that the process to establish a wetland mitigation bank can exceed one year, the applicant has two years to complete this task, beyond which this CUP will become null and void.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 1st DAY OF JUNE, 2021.

Lisa Iverson, Mayor

ATTEST:

This Document Drafted by:
The City of Wyoming
26885 Forest Boulevard
Wyoming, Minnesota 55092

Robb Linwood, City Administrator

EXHIBIT A

Wetland Mitigation Bank Legal Description

All of the Southeast Quarter of the Northwest Quarter, the North Half of the Southwest Quarter and that part of the South Half of the Southwest Quarter and the Southwest Quarter of the Southeast Quarter, Section 18, Township 33, Range 21, Chisago County, Minnesota described as follows:

Commencing at the South quarter corner of said Section 18; thence North 88 degrees 46 minutes 43 seconds East, assumed bearing, along the South line of said Section 18, for a distance of 882.45 feet to the Westerly right of way line of Kettle River Blvd, said point is the point of beginning; thence South 88 degrees 46 minutes 42 seconds West, along said south line for a distance of 232.46 feet; thence North 46 degrees 13 minutes 18 seconds West for a distance of 212.13 feet; thence South 88 degrees 46 minutes 30 seconds West for a distance of 496.30 feet; thence South 89 degrees 20 minutes 07 seconds West for a distance of 182.19 feet; thence North 09 degrees 28 minutes 41 seconds West for a distance of 125.71 feet; thence North 71 degrees 18 minutes 49 seconds West for a distance of 149.36 feet; thence North 1 degree 09 minutes 53 seconds East for a distance of 126.28 feet; thence North 61 degrees 24 minutes 22 seconds East for a distance of 118.81 feet; thence North 11 degrees 31 minutes 09 seconds West for a distance of 221.47 feet; thence North 56 degrees 19 minutes 01 second West for a distance of 195.80 feet; thence North 77 degrees 38 minutes 14 seconds West for a distance of 66.18 feet; thence North 58 degrees 53 minutes 51 seconds West for a distance of 228.45 feet; thence North 11 degrees 24 minutes 35 seconds West for a distance of 269.95 feet; thence North 57 degrees 49 minutes 25 seconds West for a distance of 55.85 feet; thence North 89 degrees 48 minutes 30 seconds West for a distance of 126.06 feet; thence North 74 degrees 12 minutes 34 seconds West for a distance of 85.55 feet; thence South 10 degrees 10 minutes 16 seconds East for a distance of 131.36 feet; thence South 54 degrees 03 minutes 34 seconds West for a distance of 125.72 feet; thence South 27 degrees 57 minutes 28 seconds West for a distance of 152.12 feet; thence South 60 degrees 08 minutes 15 seconds West for a distance of 184.83 feet; thence North 87 degrees 27 minutes 49 seconds West for a distance of 81.51 feet; thence North 41 degrees 12 minutes 57 seconds West for a distance of 75.59 feet; thence North 06 degrees 45 minutes 24 seconds East for a distance of 78.74 feet; thence North 42 degrees 54 minutes 41 seconds West for a distance of 101.69 feet; thence South 89 degrees 50 minutes 06 seconds West for a distance of 166.21 feet; thence South 35 degrees 11 minutes 48 seconds West for a distance of 119.55 feet; thence South 71 degrees 44 minutes 04 seconds West for a distance of 114.39 feet; thence South 27 degrees 01 minute 45 seconds West for a distance of 229.30 feet; thence South 67 degrees 57 minutes 11 seconds West for a distance of 234.48 feet, more or less, to the northerly right of way line of County Highway No. 22; thence North 72 degrees 15 minutes 51 seconds West, along said northerly right of way line for a distance of 383.70 feet; thence North 17 degrees 44 minutes 11 seconds East for a distance of 318.68 feet; thence North 86 degrees 50 minutes 49 seconds West for a distance of 296.00 feet, more or less to the West line of said Section 18; thence North 03 degrees 09 minutes 11 seconds East, along said West line for a distance of 221.57 feet to the Northwest corner of said South Half of the Southwest Quarter; thence North 89 degrees 14 minutes 08 seconds East along the North line of said South Half the Southwest Quarter for a distance of 2736.59 feet to the Northeast corner of said Southwest Quarter of the Southeast Quarter; thence South 53 degrees 21 minutes 06 seconds East for a distance of 1256.21 feet, more or less to said westerly right of way line of Kettle River Blvd; thence southerly 576.29 feet along said westerly right of way line, along a nontangential curve concave to the East, having a central angle of 08 degrees 07 minutes 11 seconds radius of 4066.60 feet and chord bearing of South 13 degrees 03 minutes 02 seconds West to the point of beginning.



Request for Council Action

Date: May 27, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Schematic Designs for city facilities

Method: New Business

Background Information:

At the May 19th, 2021 Council Work Session Wold Architects presented the city council with a presentation identifying the next possible steps in the process of determining what recommended options the city council would like to move forward on with a master plan for city of Wyoming facilities. The council started this process in early 2020 in the project of an analysis of a holistic analysis of the space needs for all city facilities. The council has met multiple times over the duration of many months in reviewing options, updates and financial analysis in regards to the facilities and prioritizing needs.

At the last work session meeting the majority of the city council asked to move forward with bringing a proposal for schematic plans for the options of a new public safety facility, ADA and safety upgrade's at city hall and a new public works building at the existing Wyoming Trail site. Wold Architechts has presented a letter identifying the next steps in this process in regards to the overall process as follows:

Schematic Design (SD) – 15%
Design Development (DD) – 20%
Construction Documents (CD) – 40%
Bidding, Procurement (BD) – 5%
Construction Administration (CA) – 20%

The schematic design proposal is 15% of the total design costs and is based on a fee of 6% for new construction and 7.5% for renovations and is in line with industry standards. This would be the next stage of the process where the buildings are designed and the core planning group, the city council and public have an opportunity to review the potential plans of the new and renovated facilities. The costs are as follows:

Public Safety Facility - $\$543,000 \times 15\% = \$81,450$ total SD fee
City Hall ADA and Security Upgrades - $\$81,000 \times 15\% = \$9,720$ total SD fee
Public Works Center - $\$227,000 \times 15\% = \$34,050$ total SD fee
TOTAL schematic design costs - \$125,220.00



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

If the council choses to move forward with the schematic design process the funds in the capital revolving loan fund would be utilized for these costs. Mr. Jonathan Loose of Wold Architects to discuss the proposal and answer any questions the city council may have.

Recommendation:

To consider **Resolution 21-06-46** a resolution approving Wold Architecture to complete schematic design for three potential projects that include a Public Safety Facility, City Hall ADA/Security upgrades and Public Works Building in an amount of \$125,220



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



May 25, 2021

Robb Linwood, City Administrator
Wyoming City Hall
26885 Forest Boulevard
Wyoming, Minnesota 55092

Re: City of Wyoming
New Public Safety Facility
City Hall ADA and Safety Upgrades
New Public Works Center
Commission No. 9999

Dear Robb:

As we have discussed, there is interest in pursuing the next steps in planning for the future facilities in the City of Wyoming. As the recommendations presented to the Council begin to mark the conclusion of creating a Master Plan, we are pleased to provide our proposal to perform full architectural and engineering consulting services for the proposed New Public Safety Facility, complete critical ADA and Safety Upgrades at the City Hall (Phase I of the Short-term recommendations), and construction of a New Public Works Center building(s) on the existing site as presented to the City Council. A subsequent proposal for the long-term recommendations (City Hall Expansion) will be provided as the City moves closer to those needs and prepares for implementation of that project.

As a culmination of many months of thoughtful study regarding the condition of your existing facilities, the space needs of each of the departments housed in the facilities, and the most effective siting of a potential new Public Safety Facility, Wold is excited by the prospect of participating in the realization of turning these concepts into actuality.

As with the Master Planning we have performed for you, and our previous City Hall proposal, Wold proposes establishing a fixed fee at the onset of every project. We provide a comprehensive package of professional design and management services for you and manage our time internally to always meet your expectations. All engineering and consultant services are provided in our fee with the exception of civil engineering, which you have indicated the City of Wyoming will contract with WSB directly. We believe that by establishing a fixed fee for each project, based on an agreed upon construction cost, this eliminates the potentially negative dialog that often happens regarding extra services. Our "basic services" contract with you goes well beyond what some other architectural firms would provide. Our commitment to you is to agree on a fixed fee and not request additional fees unless the scope of the project changes significantly.

For these complete and comprehensive services, we consistently propose fixed fees of 6% for new construction and 7.5% for renovation and additions; based on your approved building construction cost (less site cost as that portion would be designed by WSB). In addition, we believe that our work to date in exploring concepts in both the Master Planning work and the previous City Hall project has value in the forthcoming design process. Therefore, we offer that half of the fees paid for our Master Planning work be credited towards the Public Safety project and all of the previous City Hall fees will be credited towards that project. This results in the following calculations for all three projects, inclusive of our efforts for the overall building design and construction phases:

Wold Architects and Engineers
332 Minnesota Street, Suite W2000
Saint Paul, MN 55101
woldae.com | 651 227 7773

**PLANNERS
ARCHITECTS
ENGINEERS**

**NEW PUBLIC SAFETY FACILITY**

Construction Budget	\$ 9,140,000
<u>Half of Construction Contingency</u>	<u>\$ 228,000</u>
Total Construction Budget	\$ 9,368,000
<u>Less Site Costs</u>	<u>(\$ 680,000)</u>
Building Construction Budget	\$ 8,688,000
<u>Full Service Fixed Fee Rate</u>	<u>x 6.0%</u>
Typical Full Service Fixed Fee	\$ 521,000
<u>Credit for Previous Planning Efforts</u>	<u>(\$ 4,750)</u>
Full Service Fixed Fee	\$ 516,000

CITY HALL ADA AND SECURITY UPGRADES

Construction Budget	\$ 1,040,000
<u>Half of Construction Contingency</u>	<u>\$ 26,000</u>
Total Construction Budget	\$ 1,066,000
Less Site Costs	(\$ 25,000)
Building Construction Budget	\$ 1,041,000
<u>Full Service Fixed Fee Rate</u>	<u>x 7.5%</u>
Typical Full Service Fixed Fee	\$ 78,000
<u>Credit for Previous Project Efforts</u>	<u>(\$ 7,425)</u>
Full Service Fixed Fee	\$ 70,500

NEW PUBLIC WORKS CENTER

Construction Budget	\$ 3,990,000
<u>Half of Construction Contingency</u>	<u>\$ 100,000</u>
Total Construction Budget	\$ 4,090,000
Less Site Costs	(\$ 500,000)*
Building Construction Budget	\$ 3,590,000
<u>Full Service Fixed Fee Rate</u>	<u>x 6.0%</u>
Full Service Fixed Fee	\$ 215,000

*Costs and final calculation may shift pending WSB's review.

Reimbursable Expenses are in addition to compensation for Basic and Supplemental Basic Services and include expenses incurred by the Architect's consultants directly related to the Project, such as mileage, printing, communication costs, etc. We have found that reimbursable expenses typically do not exceed \$3,000 per million of construction cost on a project of this size. Therefore, we propose to invoice reimbursable expenses at actual cost with a maximum amount capped at \$27,000 resulting in a total contract amount of \$543,000 for the Public Safety Facility. We would cap the City Hall reimbursable costs at \$3,000 resulting in a total contract amount of \$81,000 for the City Hall ADA and Security Upgrades. Reimbursable costs for the Public Works Center would be capped at \$12,000 for a total contract amount of \$227,000. For all three projects we will work seamlessly with WSB to fully incorporate the Civil Engineering work into our design schedule, process, and integrate their drawings and specifications.



Based on feedback from the most recent Council Work Session, there is interest in understanding the potential costs for starting on the first phase of design. As our contract and industry standard reflects, the typical breakdown for each phase is as follows:

Schematic Design (SD) – 15%
Design Development (DD) – 20%
Construction Documents (CD) – 40%
Bidding, Procurement (BD) – 5%
Construction Administration (CA) – 20%

Utilizing these percentages, the fixed fee to complete Schematic design for each of the three projects is:

Public Safety Facility - $\$543,000 \times 15\% =$	\$81,450 total SD fee
City Hall ADA and Security Upgrades - $\$81,000 \times 15\% =$	\$9,720 total SD fee
Public Works Center - $\$227,000 \times 15\% =$	\$34,050 total SD fee

As the projects continue to progress we would prepare proposals for subsequent phases for consideration of approval by the Council.

In addition to these phases for design and construction observation of the projects, Wold Architects and Engineers has full Interior Design and Audio/Visual Systems Design capability, and can provide these services needed to design, procure and administer implementation of these building elements upon request. Our fixed fee approach is the same, and we would use the value of the furnishings or equipment that we are responsible for to calculate the fee based on a percentage of that.

We look forward to continuing our efforts into design for the New Public Safety Facility, City Hall ADA and Safety Upgrades, and New Public Works Center Projects. Please let me know if I can provide any additional information, and thank you for the opportunity to help make a difference in the Wyoming Community!

Sincerely,

Wold Architects and Engineers

A handwritten signature in black ink, appearing to read "Jonathan Loose".

Jonathan Loose | P.E., LEED AP
Associate

cc: Melissa Stein, Wold
Matt Mooney, Wold

LW/Promo/CI_Wyoming/crsp/may21

RESOLUTION NO. 21-06-46

A RESOLUTION APPROVING WOLD ARCHITECTURE TO COMPLETE SCHEMATIC DESIGN FOR THREE POTENTIAL PROJECTS THAT INCLUDE A PUBLIC SAFETY FACILITY, CITY HALL ADA/SECURITY UPGRADES AND PUBLIC WORKS BUILDING IN AN AMOUNT OF \$125,220.00

WHEREAS, there is interest in pursuing the next steps in planning for the future facilities in the City of Wyoming. As the recommendations presented to the Council begin to mark the conclusion of creating a Master Plan

WHEREAS, the proposal is to perform full architectural and engineering consulting services for the proposed New Public Safety Facility, complete critical ADA and Safety Upgrades at the City Hall and construction of a New Public Works Center building on the existing site as presented to the City Council

WHEREAS, based on feedback from the city council, there is interest in understanding the potential costs for starting on the first phase of design

WHEREAS, Utilizing these percentages, the fixed fee to complete Schematic design for each of the three projects is Public Safety Facility - $\$543,000 \times 15\% = \$81,450$ total SD fee, City Hall ADA and Security Upgrades - $\$81,000 \times 15\% = \$9,720$ total SD fee, Public Works Center - $\$227,000 \times 15\% = \$34,050$ total SD fee

THEREFORE BE IT RESOLVED, the City of Wyoming authorizes the Schematic Design for a Public Safety Facility, City Hall ADA and Security Upgrades and a Public Works Center to be completed by Wold Architects in the amount of \$125,220.00

HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 1st DAY OF June, 2021.

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: May 27, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Chuck Almhjeld, Public Works Superintendent

Department: Public Works

Reference: Elgin Pelican Street Sweeper

Method: New Business

Background Information:

The purchase of the Elgin Pelican street sweeper will allow an enhanced street sweeping plan for the City of Wyoming that optimizes phosphorus removal from increasing sweeping frequency with the cost of additional sweeps. The outcome of this project will be defining a functional enhanced street sweeping plan that will be adopted by the City of Wyoming as part of their regular street maintenance program. A significant increase in phosphorus removal will not only help the city achieve its storm water pollution prevention plan goals (required by the state) but will also help improve local water quality and help use taxpayer dollars more effectively

The City of Wyoming has prioritized streams, lakes and rivers, but have identified the Sunrise River and Comfort Lake as the main two bodies in its municipal borders as a priority. We have identified a water resource guidance document plan that clearly identifies some of the steps Wyoming will take. This application will help fulfill internal operations that identify street sweeping as a key policy for our MS4 permit and to keep impairments out of lakes, streams and rivers

The City of Wyoming considers street sweeping to be the first line of defense in their comprehensive storm water management and water quality treatment train system. The City owns and operates wet sedimentation basins, storm water wetlands, and infiltration basins. Enhanced and targeted street sweeping will reduce the pollutant loadings to the City's traditional storm water BMPs resulting in reserved removal capacity for untreated inflows and prolonged sediment storage.

Pavement preservation

The act of sweeping is part of a preventative maintenance program to extend the life of pavement. Pavement maintenance is all about applying the right treatment, at the right time. However, some people see sweeping as avoidable because they feel only aesthetics are enhanced by this service. That is not the case, especially if sand, or worse, water are present on any part of the pavement. Sweeping pavement regularly removes the tiny particles that will cause pavement to wear prematurely. Another advantage of owning our own sweeper is roadway maintenance clean-up, appearance, and safety.

Roadways are maintained with crack sealing, pothole patching, seal coating, and construction debris. Currently, Public Works has a bucket broom that attaches to the skid loader. It is not very efficient as it is small and needs to be dumped frequently. Appearance is especially important in the business district. An appealing atmosphere and event clean-ups



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

are conducted with a street sweeper. Safety for motorcyclists and bicyclist are also an important reason to conduct more sweepings throughout the year.

Currently, The City of Wyoming contracts Street sweeping twice a year and intermittently for street maintenance projects. This spring the cost to sweep the entire city was \$6,885.00 and we would anticipate the same cost of \$6,885.00 this fall. The process to sweep the entire city takes 80 hours in the fall and 80 hours in spring to complete with one sweeper. Public Works also hire's a contractor to sweep intermittently when we are patching streets in 2020, we spent \$1,170.00 sweeping for street projects. That is a total cost of approximately \$14,940.00 a year.

Cost Summary to Purchase

	<u>Elgin Pelican Sweeper</u>	<u>Contracted Sweeping</u>
Total initial cost	\$222,259.50	N/A
Annual Cost	\$14,817.00	\$14,490.00
15 Year Total	\$247,400.00	\$217,350.00

The Storm Water rate study, conducted in 2020, for surface water included 320 hours of sweeping which is 4 sweepings. Two in the spring and two in the fall. This time of the year are when an entity captures the most load or pounds of garbage and debris. An effective street sweeping program is important because removing debris from gutters and road sides means less debris goes down storm drains and into our lakes and streams and acts as a form of pavement preservation.

Currently, each sweeping event produces approximately 140,000 pounds of trash and debris. The sweepings are sent to a lab for total phosphorus. The weights and lab results are sent to WSB as the city gets MS4 permit credits for phosphorus removal via sweepers. The formula for street sweeping events are \$60.00 an hour and \$5.25 a mile. This is using the calculations of the University of Minnesota. This formula includes both labor and vehicle related expenses, including maintenance and capital depreciation of the vehicle.

To contract 4 sweepings a year and street maintenance the cost would be 29,880.00 a year. With our own sweeper the cost would be 21,090.00 a year. A savings of \$8,790.00 a year. The savings over the life of the vehicle would be \$131,850.00.

Cost Summary to Operate 4 Sweepings per Year

	<u>Elgin Pelican Sweeper/Labor/maintenance/depreciation</u>	<u>Contracted Sweeping</u>
Annual Cost	\$21,090.00	\$29,880.00
15 Year Total	\$316,350.00	\$448,200.00

Contracted Sweeping Total Cost - \$448,200.00

City Purchase and Operation - \$316,350.00

TOTAL SAVINGS 15 YEARS - \$131,850.00



CITY OF WYOMING

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In 2021 the Storm water Capital Improvement Plan had a total budget of \$315,000 dollars. On February 16, 2021 the Wyoming City Council authorized the transfer of \$250,000 from the Capital revolving fund into the Storm Water Capital Fund. On April 6th, 2021 the Wyoming city council authorized the purchase of a Vac Con Truck in the amount of \$60,000.

The current remaining 2021 budget for the Storm water CIP is \$255,000.00 as seen below the following items were budgeted:

Capital Improvement Plan

Year	Project	Surface Water Utility	Grants	Totals
2021	Excavator	\$ 75,000		\$ 75,000
2021	Pond/Storm Sewer/Culvert Improvements	\$ 40,000		\$ 40,000
2021	Street Sweeper	\$ 50,000	\$ 200,000	\$ 250,000
2021	Vactor trailer unit	\$ 150,000		\$ 150,000

The excavator was budgeted for half in storm water \$75,000 and \$85,000 in street CIP for 2021. Pond/Storm Sewer/Culvert Improvements were \$40,000. The street sweeper was budgeted at \$50,000 in anticipation of a large grant from the Minnesota Board and Soil Resources in an amount of \$200,000.00. The Comfort Lake Forest Lake Watershed District explained that the grant was denied as the City of Wyoming is not in the Metropolitan Area. Wyoming Public Works and the city have prioritized the purchase of the street sweeper in the 2021 CIP, as it is invaluable in ensuring that the goals for the city's MS4 permit are met, streets are maintained and cleaned when pot hole patching, streets are preserved as part of the city's street improvement plan and business districts and neighborhoods are kept aesthetically attractive. With the potential purchase of the sweeper a balance will remain in the 2021 CIP for other operations including Pond/Storm Sewer and Culvert Improvements. Public Works has determined that the sweeper has priority over a full size excavator and will be purchasing a mini excavator instead with the CIP in the streets budget as it can still accomplish the necessary tasks and goals of the department.

Public Works demonstrated the Elgin Pelican Street Sweeper from McQueen Equipment as it is the most used street sweeper in the country. The mechanical street sweeper fits the street conditions and budget best for the City of Wyoming. It is less expensive than the regenerative air street sweepers and has a longer life cycle. The quote from McQueen Equipment is \$222,259.50 and is on the Minnesota State Bid S-843 Contract.

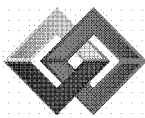
Recommendation:

Staff recommends the purchase of the 2021 Elgin Pelican from McQueen Equipment in the amount of \$222,259.50 through the Minnesota State Bid Contract.



CITY OF WYOMING

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MacQueen Equipment

1125 7th Street E

St Paul, MN 55106

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26490 FAXTON AVE.
WYOMING, MN 55092

Invoice To: CITY OF WYOMING
Po Box 188
Wyoming MN 55092

Branch 01 - ST PAUL MN		
Date 05/11/2021	Time 10:14:31 (O)	Page 1
Account No WYOMI001	Phone No	Est No 01 Q02125
Ship Via		Purchase Order PENDING
Tax ID No		
BOB LARSON		Salesperson 110

EQUIPMENT ESTIMATE - NOT AN INVOICE

Description ** Q U O T E ** EXPIRY DATE: 06/04/2021 Amount

Stock #: C034707 Serial #: NP42087 222259.50

New 2021 EL PELICAN NP

New 2021 ELGIN PELICAN NP ELGIN PELICAN NP BASED OFF MN

MINNESOTA STATE CONTRACT S-843 (5) EXPIRES 2-28-2022

COMPETE WITH ALL STANDARD FEATURES PLUS:

OPT 1.0 BASE BID \$ 207,381.00

OPT 3.1 LED STROBE W/GUARD INCLUDED

OPT 3.3 FRONT LED LIGHTS W/EXISTING BAR \$ 1,165.00

OPT 3.5 LED STOP/TAILO/TURN/CLEARANCE INCLUDED

OPT 3.7 RH LIMB GUARD \$ 1,327.00

OPT 3.9 TWO (2) REAR FLOOD LIGHTS INCLUDED

OPT 5.1 LOWER ROLLER WASHOUT INCLUDED

OPT 6.2 AM/FM/RADIO/BLEETOOTH INCLUDED

OPT 6.5 AUTO LUBES SINGLE GREASEABLE DIRT SHOES \$ 6,988.00

OPT 6.7 BROOM UPGRADE DOUBLE WRAP \$ 1,068.00

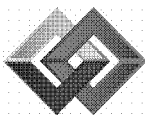
OPT 6.8 GREASABLE DIRT SHOES CARBIDE \$ 1,166.00

OPT 6.9 REAR VIEW CAMERA INCLUDED

OPT 6.11 RH GUTTER BROOM TILT RH SIDE \$ 2,025.00

NON CONTRACT LIGHT PACKAGE # 10 \$ 475.00

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Tax ID No		
BOB LARSON		Salesperson 110

EQUIPMENT ESTIMATE - NOT AN INVOICE

Description ** Q U O T E ** EXPIRY DATE: 06/04/2021 Amount

NON CONTRACT PREMIUM RADIATR HOSES \$ 300.00

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NON CONTRACT ENGINE BLOCK HEATER \$ 475.00

.

OPT 2.2.7 DELIVERY 29 MILES X \$ 5.50 = \$ 159.50

.

PAINTED ELGIN WHITE / RED SWOOSH

.

2 WEEK DELIVERY ARO WILL ADVISE

Authorization: _____

Subtotal: 222259.50
Quote Total: 222259.50

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RESOLUTION NO. 21-06-47

A RESOLUTION APPROVING THE PURCHASE OF THE 2021 ELGIN PELICAN FROM MCQUEEN EQUIPMENT IN THE AMOUNT OF 222,259.50 THROUGH THE MINNESOTA STATE BID CONTRACT

WHEREAS, the purchase of an Elgin Pelican street sweeper will allow an enhanced street sweeping plan for the City of Wyoming that optimizes phosphorus removal; and

WHEREAS, by reducing the amount of phosphorous on city streets will help the city to achieve its storm water pollution prevention plan goals that are required by the state; and

WHEREAS, reducing the amount of phosphorous on city streets will help to improve local water quality; and

WHEREAS, street sweeping has been identified as a key policy for our MS4 permit to keep impairments out of our lakes, streams and rivers, and

WHEREAS, street sweeping will reduce the pollutant loadings to the City's traditional storm water BMPs resulting in reserved removal capacity for untreated inflows and prolonged sediment storage; and

WHEREAS, street sweeping will help to extend the life of the city's pavement, and

WHEREAS, by purchasing a street sweeper, the City will not have to contract for the service and will be able to do sweeping more often, which will better preserve the quality of the pavement, and

WHEREAS, the cost savings to the city over the life of the vehicle would be \$131,850.000

THEREFORE BE IT RESOLVED, the Wyoming City Council Authorizes the purchase of the 2021 Elgin Pelican from McQueen Equipment in the amount of \$222,259.50 through the Minnesota State Bid Contract

HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED THIS 1st Day of June, 2021

CITY OF WYOMING

By:

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Request for Action

Date: May 28, 2021

Presented to: Mayor Iverson and City Council Members

Presented by: Kelly Dumais, Assistant City Administrator

Department: Administration

Reference: Council Materials Printing Policy

Method: New Business

Background Information:

The City has a financial and an environmental interest in reducing the costs of printing materials for public meetings. When the City transitioned to digital meeting materials in response to the COVID-19 pandemic, printing costs for City Hall were reduced 39%. In 2020, the City Council purchased tablets for each council member to use to access public meeting materials. Meeting materials are posted and publicly available on the City website. Council tablets allow for meeting materials to be searched, notated, and magnified. The Wyoming City Council Tablet Policy (20-05) references the goals of the City Council in using devices for council materials to “reduce costs, reduce the use of printing, streamline the business processes of the City and improve the delivery and exchange of information with citizens.”

The consistent use of these tools saves printing costs, materials costs, and staff time while also promoting the council’s values of transparency and efficiency. In 2021, the City of Wyoming was recognized for our transition to digital meeting materials by the Green Steps Cities Program for the adoption of waste reduction best practices resulting in the lowering of the environmental footprint of meetings and events in the city. In addition to the sustainability of the practice, the transition to digital meeting materials and the reduction of printing allows the city to reallocate the funds that had been used for printing to sustainably fund the replacement of City Council devices.

The proposed policy sets up several standards. First, that a printed copy of packet materials be available for all public meetings per the Minnesota Government Data Practices Act. Secondly, that Council members will not be provided a paper packet, rather their materials will be available digitally and council members are able to review and notate on their city provided device. Finally, if members of the public would like additional copies of meeting materials, they can request printed materials for the cost outlined in the city’s fee schedule. At the time of passing this policy, the cost of printed materials is \$.25 a page.

Nothing in this policy prevents a council member from printing off their own materials for a public meeting.

Recommended Action: Approve Policy 21-01 Printed Meeting Materials Policy

 Administration	Date	Number
	6-1-2021	21-01
	Retention	Approval
	Permanent	6/1/2021
	To: Wyoming city council members	
	Subject:	
	Printed Meeting Materials Policy	

Purpose

The City has a financial and an environmental interest in reducing the costs of printing materials for public meetings. When the City transitioned to digital meeting materials in response to the COVID-19 pandemic, printing costs for City Hall were reduced 39%. In 2020, the City Council purchased tablets for each council member to use to access public meeting materials. Meeting materials are posted and publicly available on the City website. Council tablets allow for meeting materials to be searched, notated, and magnified. The Wyoming City Council Tablet Policy (20-05) references the goals of the City council in using devices for council materials to “reduce costs, reduce the use of printing, streamline the business processes of the City and improve the delivery and exchange of information with citizens.”

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A printed copy of the materials for city council meetings will be available to the public at all public meetings. Materials relating to agenda items of a meeting must be made available to the public to comply with the Minnesota Government Data Practices Act. If members of the public would like additional copies of meeting materials, they can request printed materials for the cost outlined in the city’s fee schedule. At the time of passing this policy, the cost of printed materials is \$.25 a page.

General Guidelines for City Council

As city council members are provided tablets to use for accessing and reviewing meeting materials, printed council materials will not regularly be provided to council members. City Council members may use their city device, a personal device or their own printed materials to review materials during public meetings. If a council member wishes to print materials rather than review them on a device, they may do so but at their own cost. Shifting the printing burden off of city budgets maintains the financial sustainability of program and discourages material waste. Upon receipt of an email from City offices notifying council members of available meeting materials, City Councilmembers shall be individually responsible for review the meeting’s packet materials in advance of the scheduled meeting.

The City will not provide meeting materials outside of an electronic format to City Council members. Rare exceptions may occur for individual packet items at the discretion of staff. In the case of a request for printed materials, the materials will be available for pick up at City Hall.