

**AGENDA
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
DECEMBER 16, 2025
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for December 2, 2025

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS:

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. Consider authorizing the payment of recommended bills, payroll and journal entries for the period of December 3, 2025 to December 16, 2025
3. To consider **Resolution 25-12-133** a resolution approving the issuance of various Tobacco, Massage Therapist, and Waste Hauler licenses in the City of Wyoming for the year 2026
4. To consider **Resolution 25-12-134** a resolution approving the initiation costs for the City of Wyoming joining Metro I Net in the amount of \$10,000.00
5. To consider **Resolution 25-12-135** a resolution accepting a donation to the city from

Casey's of firewood at the 9th annual tree lighting ceremony at railroad park in an estimated value amount of \$100.00

6. To consider **Resolution 25-12-138** a resolution approving the purchase of a new control panel for lift station #12 from Total Control in the amount of \$42,747.00
7. To consider a Letter of Support for Comfort Lake Forest Lake Watershed District Grant Application for Water Quality & Storage Project Modeling and Conceptual Design
8. To consider the hiring of Keegan Hofeld as a seasonal Ice Rink and Warming House Attendant at a starting wage of \$16.00/hr
9. To consider the hiring of McKenzie Ortwerth as a seasonal Ice Rink and Warming House Attendant at a starting wage of \$16.00/hr

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

10. Report of the Public Safety Director, Neil Bauer, for December 11, 2026
11. Report of City Building Official, Fred Weck, IV for December 10, 2025.
12. Report of the City Attorney, Tom Loonan, for Decembr 11, 2025
13. Report of City Engineer Mark Erichson, WSB for December 11, 2025
14. Report of the Public Works Superintendent, Steve Reeves, for December 10, 2025

COMMUNICATIONS:

15. Wyoming Library extended access project update

OLD BUSINESS:

NEW BUSINESS:

16. To consider **Resolution 25-12-136** a resolution establishing surface water rates for 2026-2030 based on the rate study completed by Erickson Northstar, LLC.
17. To consider **Resolution 25-12-137** a resolution receiving the feasibility report, setting the public hearing, and authorizing the preparation of plans and specifications for the 2026 street improvement project
18. To consider approving to reclassify the existing Police Property & Technology/Technician Crime Analyst position to the Public Safety Manager, effective January 1, 2026

COUNCIL REPORTS:

ADJOURN

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
DECEMBER 2, 2025
7:00 PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for December 2, 2025, to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll, the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, Brett Ohnstad, and Claire Luger

ABSENT: None

Also Present: Tom Loonan - Eckberg Lammers, Robb Linwood - City Administrator, Grant MacFarlane - Assistant City Administrator, Mark Erichson - WSB, Neil Bauer - Public Safety Director, and Steve Reeves - Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Andrew Perry – Explained that he was here to request that the Council reopen discussions surrounding concerns related to the Liberty Ponds septic system. He stated that he understood that the City had looked into this before, but was asking for it to be reopened for discussion, perhaps at a Work Session, to find a workable solution.

Mike Standrich – Stated that he had lived in Wyoming for 40 years and was here to ask that the City do what other area cities have done and ban snowmobiles within the City limits. He stated that the snowmobiles are supposed to stay on the streets, but after the snow event last week, they were already coming up onto people's yards.

City Administrator Linwood – Noted that this is something the Council could discuss at a future meeting and take a look at what the current ordinance would allow.

1. Swearing In of Matt Paavola to the position of Sergeant with the Wyoming Police Department

Public Safety Director Bauer – Reviewed the background and experience of Matt Paavola, including serving 13 years as a Wyoming Police Officer. He stated that the City is grateful to have him back with the Department and was proud to promote him to Sergeant.

Mayor Iverson administered the Oath of Office to Sergeant Matt Paavola.

There was a round of applause for Sergeant Paavola.

APPROVAL OF MINUTES:

2. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for November 18, 2025

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY

COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR NOVEMBER 18, 2025, AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

3. Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for November 18, 2025

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR NOVEMBER 18, 2025, AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS:

4. To consider Resolution 25-12-25, a resolution certifying the 2025 Tax Levy Collectible in 2026

Julie McMackins, Abdo Financial – Gave a brief presentation reviewing details of the proposed final budget and tax levy for 2026. She reviewed the small increase in Local Government Aid (LGA), overall proposed levy, cost of living adjustments for employees, the addition of a part-time firefighter, and a part-time Community Service Officer, tax capacity, and tax rate details, average tax impact for properties in the City, and reviewed the General Fund revenues and expenditures.

Mayor Iverson – Noted that the City cannot control the evaluation of home valuation, the school levies, or the watershed district. She stated that this Council has always tried to maintain a balanced budget.

Council Member Nanko Yeager – Explained that she was not comfortable with the proposed levy increase. She stated that she believed the City should keep its levy as low as possible.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO OPEN THE PUBLIC HEARING.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

Lauren Osterbauer, 2810 Forest Boulevard – Stated that he agreed with Council Member Nanko Yeager and was also uncomfortable with an increase of almost 5%.

Steven Wawraszek, 25690 E Comfort Drive – Stated that he appreciated the effort the City had made to get the budget increase to 4.68% but noted that his property valuation went up 7% and his tax from the City would increase 12% and did not follow that math.

Mayor Iverson – Stated that the mailer utilized the previous unapproved levy amount as opposed to the final levy amount, which is cause for the discrepancy.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO CLOSE THE PUBLIC HEARING.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A MOTION WAS MADE BY MAYOR IVERSON, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 25-12-25, A RESOLUTION CERTIFYING THE 2025 TAX LEVY COLLECTIBLE IN 2026

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

5. To consider **Resolution 25-12-126**, a resolution approving the proposed 2026 Expenditures Budget by Department

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER ONSTAD, TO APPROVE RESOLUTION 25-12-126, A RESOLUTION APPROVING THE PROPOSED 2026 EXPENDITURES BUDGET BY DEPARTMENT.

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

6. To consider authorizing the payment of recommended bills, payroll, and journal entries for the period from November 19, 2025, to December 2, 2025
7. To consider **Resolution 25-12-127**, a resolution accepting a donation for the Annual Tree Lighting from Polaris, Inc., a Solicitor's Permit from Pro Fire Safety, LLC
8. To consider **Resolution 25-12-128**, a resolution appointing Wyoming Paid On-Call Firefighters to probationary status
9. To consider **Resolution 25-12-129**, a resolution approving the issuance of various On-Sale, Off-Sale, and Combination Liquor Licenses in the City of Wyoming for the year 2026
10. To consider **Resolution 25-12-130**, a resolution approving the issuance of various Tobacco, Massage Therapist, and Waste Hauler licenses in the City of Wyoming for the year 2026
11. To consider **Resolution 25-12-131**, a resolution receiving quotes and awarding a contract for the 2025 sanitary sewer and storm sewer clean and televise for the 2026 Street Improvement Project Area to Pipe Services in the amount of \$44,989.22
12. To consider **Resolution 25-12-132**, a resolution approving payment for Final Pay Voucher to A-1 Excavating for the 2024 Street Improvement Project in the amount of \$5,921.47

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #6, #7, #8, #9, #10, #11, AND #12 OF THE WYOMING CITY COUNCIL CONSENT AGENDA.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS, AND DEPARTMENT HEADS:

- 13. Report of the Public Safety Director, Neil Bauer, for November 26, 2025
- 14. Report of City Building Official, Fred Weck, IV, for November 24, 2025
- 15. Report of City Attorney Tom Loonan, for November 25, 2025
- 16. Report of City Engineer Mark Erichson, WSB, for November 26, 2025
- 17. Report of Public Works Superintendent, Steve Reeves, for November 24, 2025

COMMUNICATIONS

18. Monthly Performance Measures – Fire Q3-2025

Public Safety Director Bauer – Gave a brief overview of the third quarter performance measures for the Fire Department.

19. 2026 Street Project Neighborhood Meeting

City Engineer Erichson – Noted that the Neighborhood meeting for the City's 2026 Street Project is scheduled for December 10, 2025, at City Hall.

OLD BUSINESS

NEW BUSINESS

- 20. To consider a Purchase Agreement for a Ford F250 from Tenvoorde Ford Commercial

Public Safety Director Bauer – Outlined the request to enter into a Purchase Agreement for a 2026 Ford F250 to serve as a fire utility vehicle.

Council Member Nanko Yeager – Explained that she was uncomfortable approving the purchase of this vehicle for the new part-time position that has not been created yet.

Public Safety Director Bauer – Noted that the position had been included in the budget that the Council just approved.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE A PURCHASE AGREEMENT FOR A FORD F250 FROM TENVOORDE FORD COMMERCIAL

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

- 21. To consider a Purchase Agreement for two 2026 Dodge Durangos from Dodge of Burnsville

Public Safety Director Bauer – Outlined his request to enter into a purchase agreement for two 2026 Dodge Durangos to serve as marked patrol squads for the Police Department. He gave a brief explanation of State contract pricing, which helps lower the cost.

Council Member Nanko Yeager – Explained that she was not comfortable with this purchase and swapping out cars that have less than 100,000 miles on them.

Councilmember Schilling – Noted that by the time the new vehicles arrive, the mileage on the existing cars would be higher. He noted that they also need to consider ‘run time’ for the vehicles in addition to the mileage as the squads run for extended periods of time due to the technology required within them.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE A PURCHASE AGREEMENT FOR TWO 2026 DODGE DURANGOS FROM DODGE OF BURNSVILLE.

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

22. To consider a City Council Work Session on December 16, 2026

City Administrator Linwood – Stated that several residents from the Liberty Ponds development have contacted the City and asked that the City reevaluate potential funding options that involve City-related participation in their community septic system and discuss other concerns.

A MOTION WAS MADE BY MAYOR IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE A CITY COUNCIL WORK SESSION ON DECEMBER 16, 2026, 5:30 P.M.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – No report.

Council Member Nanko Yeager – No report.

Council Member Luger – No report.

Council Member Schilling – No report.

Mayor Iverson – Reminded residents that the City’s Tree Lighting Event would take place on December 6, 2025.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO ADJOURN THE DECEMBER 2, 2025 “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:53 PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
DECEMBER 16, 2025
7:00 PM



Request for Council Action

Date: December 8, 2025

Presented to: Mayor Iverson and City Council Members

Department: Administration

Reference: Authorize City Claims

Method: Consent

Background Information:

Minnesota law provides that the city council has full authority over the city's financial affairs, including the disbursement of public funds. All written instruments must be executed by the mayor and clerk/administrator, pursuant to authority granted by the council.

City Staff has prepared a list of recommended bills, payroll, and journal entries (claims) for Council consideration. Claims may be inspected by the public at the Wyoming City Hall Building (26885 Forest Blvd.) upon request.

Recommended action: Authorize payment of recommended bills, payroll, and journal entries for the period of December 3, 2025 to December 16, 2025.



Request for Council Action

Date: December 8, 2025

Presented to: Mayor Iverson and City Council Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: 2026 Licenses

Method: Consent

Background Information:

The Minnesota Department of Public Safety Alcohol and Gambling Enforcement and the City of Wyoming requires that each establishment wishing to sell alcohol On-Sale and Off-Sale within the City renew their license on an annual basis. Additionally, the City of Wyoming requires that establishments wishing to sell tobacco products and tobacco related items, waste hauling providers, and massage therapists/occupancies within the City renew their license on an annual basis.

The City of Wyoming and the State of Minnesota require that license holders meet certain minimum requirements of proof of insurance, taxes paid, and no violations by license holders etc. Applicants must submit the required documentation, forms, and fees for their license.

City staff received an additional license application which requires approval from the City Council.

Recommended action: Conditionally approve **Resolution 25-12-133** a resolution conditionally approving the issuance of various Tobacco, Waste Hauler, and Massage Therapist/Occupancy licenses in the City of Wyoming for the year 2026.

RESOLUTION NO. 25-12-133

**RESOLUTION CONDITIONALLY APPROVING THE ISSUANCE OF VARIOUS
TOBACCO, WASTE HAULER, AND MASSAGE OCCUPANCY LICENSES IN THE
CITY OF WYOMING FOR THE YEAR 2026**

WHEREAS, the City of Wyoming requires that each establishment wishing to sell Tobacco Products and Tobacco related items, Waste Haulers, and Massage Occupancy/Therapists within the City renew their license on an annual basis; and

WHEREAS, The City of Wyoming and the State of Minnesota require that license holders meet certain minimum requirements of proof of insurance, taxes paid, and no violations by license holders etc.; and

WHEREAS, all applicants are required to submit the required application, required information and required proof of insurance and the Wyoming Police Department has conducted the required background checks.

THEREFORE, BE IT RESOLVED that the Wyoming City Council conditionally approve Vendor license renewal for the year 2026 for the businesses to operate as follows on the attached sheet once they have submitted all necessary payment and forms.

BE IT FURTHER RESOLVED that the City Administrator is hereby directed to complete the applications and submit them for processing.

**THIS RESOLUTION WAS ADOPTED BY THE CITY COUNCIL OF THE CITY OF
WYOMING ON THE 16TH DAY OF DECEMBER, 2025.**

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

Business	Address	License Type
Chisago Smoke Shop	26395 Forest Blvd., Wyoming, MN 55092	Tobacco
Cornerstone	26753 Forest Blvd., Wyoming, MN 55092	Tobacco
Waste Management (Cambridge)	1505 11 th Ave NE., Cambridge, MN 55008	Waste Hauler



Request for Council Action

Date: December 9, 2025

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Initiation Fee for Metro I Net

Method: Consent Agenda

Background Information:

The City Council previously approved joining Metro I Net and authorized execution of the joint powers agreement. That action confirmed the City's intent to participate in the regional IT collaborative and transition its information technology support to the shared service model administered through Metro I Net.

Metro I Net provides network management, cybersecurity support, hardware and software administration, and day-to-day technical assistance for its member communities. Participation allows cities to benefit from a larger and more specialized IT team, improved system reliability, and shared infrastructure across the region.

The remaining step in the membership process is payment of the one-time initiation fee of ten thousand dollars. This fee is required for all new members and supports onboarding activities and overall integration into the Metro I Net environment.

Approval of the initiation fee will finalize the City's membership and allow Metro I Net to begin coordinating implementation and service transition.

Recommendation: To approve **Resolution 25-12-134** a resolution approving initiation costs for the City of Wyoming joining Metro I Net in the amount of \$10,000.

RESOLUTION 25-12-134

A RESOLUTION APPROVING THE INITIATION COSTS FOR THE CITY OF WYOMING JOINING METRO I NET IN THE AMOUNT OF \$10,000.00

WHEREAS, Metro I Net is a vendor which provides end user computer and infrastructure support, data storage, internet and network access, and other support to municipalities; and,

WHEREAS, the City Council formally approved a Joint Powers Agreement between the City of Wyoming and Metro I Net at their meeting on November 18, 2025; and,

WHEREAS, Metro I Net will need to begin integrating the City into its suite of services to ensure proper commencement of services upon the established contract start date; and,

WHEREAS, the initiation costs for the City of Wyoming joining Metro I Net is \$10,000.00.

NOW, THEREFORE, BE IT RESOLVED by the City Council hereby approves the initiation costs for the City of Wyoming joining Metro I Net for IT Services in the amount of \$10,000.00.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 16TH DAY OF DECEMBER, 2025.

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

RESOLUTION NO. 25-12-135

A RESOLUTION ACCEPTING A DONATION TO THE CITY FROM CASEYS OF FIREWOOD AT THE 9TH ANNUAL TREE LIGHTING CEREMONY AT RAILROAD PARK IN AN ESTIMATED VALUE AMOUNT OF \$100.00

WHEREAS, The City of Wyoming is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts and bequests for the benefit of recreational services pursuant to Minnesota Statutes Section 471.17; and

WHEREAS, The following persons and entities have offered to donate wood for mobile firepits at Railroad Park:

<u>Name of Donor</u>	<u>Amount</u>
Caseys	\$100.00

WHEREAS, All such donations have been contributed to assist in enhancing the city's establishments and recreational facilities; and

WHEREAS, The City of Wyoming values the value of the firewood at \$100.00.

WHEREAS, The City Council finds it appropriate to accept the donations offered.

THEREFORE, BE IT RESOLVED, The City of Wyoming accepts the donation from Caseys and acknowledge the value of the donation at \$100.00

**HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED
THIS 16TH DAY OF DECEMBER, 2025.**

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator



Request for Council Action

Date: December 12, 2025

Presented to: Mayor Iverson and City Council Members
Presented by: Steve Reeves, Public Works Superintendent
Department: Public Works
Reference: Lift Station 12 Improvements
Method: Consent

Background Information: The City of Wyoming has budgeted for the rehabilitation of one lift station per year until all 13 have been completed. As a part of the Utility Rate Study conducted in 2023 improvements were approved for various capital investments including these Lift Station Panel replacements. An updated control panel includes electrical controls & communication to our SCADA system which monitors flows, pump operation and interruption of electrical service. Lift station #12 control panel has been identified to be updated and is located at 25545 Forest Blvd Lane.

Total Control is our proprietary vendor for our SCADA system & utility installations including all 13 lift stations. Total Control provided the panel for Lift Station 12 for \$42,747.00.

Recommendation: To approve **Resolution 25-12-138** a resolution approving the purchase of a new control panel for lift station #12 from Total Control in the amount of \$42,747.00

PUBLIC WORKS

Phone: 651-462-0580 • Fax: 651-462-0581

PO Box 188 • 26490 Faxton Avenue • Wyoming, MN 55092

RESOLUTION NO. 25-12-138

**A RESOLUTION APPROVING THE PURCHASE OF A NEW CONTROL
PANEL FOR LIFT STATION #12 FROM TOTAL CONTROL IN THE AMOUNT
OF \$42,747.00**

WHEREAS, the Wyoming Public Works department is committed to rehabilitating a lift station each year until all 13 stations have been completed, and

WHEREAS, lift station #12 is located at 255445 Forest Blvd Lane.

WHEREAS, Total Control are the same controllers for the rest of our Lift Stations and having the same provider provides additional security to the system, and

WHEREAS, the funds for this project were budgeted for in the 2025 Sanitary Sewer Enterprise Fund, and

THEREFORE BE IT RESOLVED, the City of Wyoming authorizes the purchase of a new control panel and installation for lift station #12 from. in the Amount of \$ 42,747.00

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 16TH
DAY OF DECEMBER, 2025.**

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: December 8, 2025

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Letter of Support to the Comfort Lake Forest Lake Watershed District

Method: Consent Agenda

Background Information:

The Comfort Lake Forest Lake Watershed District is requesting a letter of support from the City of Wyoming to accompany its grant application for advancing flood resiliency planning within the Sunrise River watershed. The district has spent the past year completing a detailed evaluation of flood risk throughout the watershed and has developed a draft Floodplain Resilience Action Plan that identifies ten locations where strategic storage, wetland enhancement, and other mitigation efforts could meaningfully reduce flood impacts. These locations are all situated upstream within the Sunrise River system and are expected to provide meaningful downstream benefits to Wyoming through improved flood storage capacity, better flow moderation during major storm events, and enhanced long term water quality.

The district's grant request seeks funding to complete the next phase of technical work needed to advance these efforts. This includes expanded hydrologic and hydraulic modeling, feasibility level evaluations, conceptual design development, and coordination with property owners. Through this grant, the district and its engineering consultant, Emmons and Olivier Resources, would refine the analysis of all ten potential mitigation areas and prepare a feasibility report that assesses their flood resiliency, climate adaptation benefits, water quality improvements, and overall viability. From this analysis, two projects would be advanced to thirty percent design, providing the measurable detail necessary for future implementation funding applications. The conceptual mitigation locations map included in the materials illustrates the current areas under evaluation and their potential for stormwater storage and flood reduction.

The work proposed by the Comfort Lake Forest Lake Watershed District will strengthen the long-term resiliency of the Sunrise River system and directly benefit the City of Wyoming. Improving upstream storage and overall watershed function will help moderate peak flows, reduce local flooding concerns, and support the ecological health of the river as it passes through the community. These efforts align with the city's goals of protecting infrastructure and safeguarding neighborhoods from future flood events.

Recommendation: To supply a letter of support to the Comfort Lake-Forest Lake Watershed District for Water Quality and Storage Project Modeling and Conceptual Design



December 16, 2025

To: State Grant Review Committee

Re: Letter of Support for Comfort Lake-Forest Lake Watershed District Grant Application for Water Quality & Storage Project Modeling and Conceptual Design

Dear Review Team,

By this letter, I would like to express the support from the City of Wyoming to the Comfort Lake-Forest Lake Watershed District (CLFLWD) in its grant application for Water Quality & Storage Project Modeling and Conceptual Design. The CLFLWD proposes to perform hydrologic & hydraulic watershed modeling and concept design for flood resiliency and water quality projects. This effort will benefit the community and its water resources.

The City of Wyoming has worked closely with the CLFLWD for many years to protect and improve water quality for Comfort Lake and the surrounding community. The CLFLWD is experienced in protecting Comfort Lake's and Little Comfort Lake's water quality and evaluating flood impacts. The City fully supports the CLFLWD in its proposed modeling and concept design effort.

We hope the grant application is well received and we look forward to continued partnership.

Sincerely,

Robb Linwood
City Administrator
City of Wyoming
651-462-0575
rlinwood@wyomingmn.org
26885 Forest Blvd.
Wyoming, MN 55092





Request for Council Action

Date: December 11, 2025

Presented to: Mayor Iverson and City Council Members

Presented by: Steve Reeves, Public Works Superintendent

Department: Public Works

Reference: Seasonal Public Works Positions

Method: Consent

Background Information:

The department is preparing for the 2025-2026 skating season. Considerations are being made for staffing of the warming house at Swenson Park at this time. We received three applications and interviews were held the week of December 8th with all 3 applicants.

Recommendation:

The Public Works Department is requesting council authorization for the hiring of Keegan Hofeld for the seasonal public works position with a tentative start date pending the readiness of the skating and hockey rink at Swenson Park. The recommended wage is \$16.00 per hour.

PUBLIC WORKS

Phone: 651-462-0580 • Fax: 651-462-0581

PO Box 188 • 26490 Faxton Avenue • Wyoming, MN 55092



Request for Council Action

Date: December 11, 2025

Presented to: Mayor Iverson and City Council Members

Presented by: Steve Reeves, Public Works Superintendent

Department: Public Works

Reference: Seasonal Public Works Positions

Method: Consent

Background Information:

The department is preparing for the 2025-2026 skating season. Considerations are being made for staffing of the warming house at Swenson Park at this time. We received three applications and interviews were held the week of December 8th with all 3 applicants.

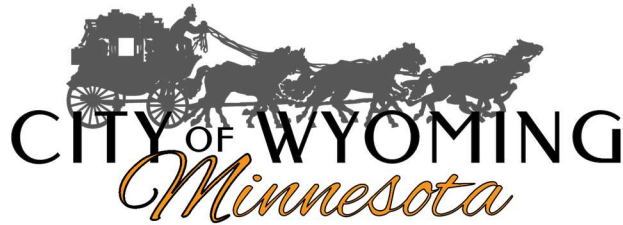
Recommendation:

The Public Works Department is requesting council authorization for the hiring of McKenzie Ortwerth for the seasonal public works position with a tentative start date pending the readiness of the skating and hockey rink at Swenson Park. The recommended wage is \$16.00 per hour.

PUBLIC WORKS

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PO Box 188 • 26490 Faxton Avenue • Wyoming, MN 55092



December 11, 2025

Re: Public Safety Activity Report – December 16, 2025, City Council Meeting

Police Update

Hiring Update

The Police Department's hiring process for a full-time police officer remains open through the end of December, and we have received approximately 12 applications to date. Staff continue to conduct interviews and assessments to identify a candidate who meets our professional standards and will be a strong fit for the Wyoming community. If the current process does not yield a successful hire, we will pause and resume recruitment when the next group of eligible candidates becomes available in 2026.

Fire Update

Anonymous Santa of Chisago County Event

The Wyoming Fire Department recently hosted the 2025 Anonymous Santa of Chisago County toy drive, collecting new toys and non-perishable food items for families in need. All donated toys were delivered to the Anonymous Santa program, which supports Chisago County children during the holiday season, and the food contributions were provided to Family Pathways to assist local households. This annual effort is a valued community-building event, bringing residents together in the spirit of generosity and reinforcing the department's strong partnership with our local service organizations.

Upcoming Community Outreach Events

January 21, 2026, from 8:00 AM – 10:00 AM – Coffee with a Cop, McDonalds

Neil D. Bauer, Ed.D.
Public Safety Director/Police Chief



wyoming@wyomingmn.org • Phone: 651-462-0575 • Fax: 651-462-0576

PO Box 188 • 26885 Forest Boulevard • Wyoming, MN 55092



December 10, 2025
Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

RE: DECEMBER 16, 2025 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

Fairview Hospital #3

The permit has been issued to remodel one operating room, and to convert two operating rooms into a storage area.

Sunrise Flour Mill

No update. Phase 1, the warehouse area, has been completed and is being utilized. The flour mill portion of the building is tentatively scheduled to resume at the beginning of 2026. The building permit has been issued to remodel the existing 24,000 square foot building located at 26327 Fallbrook Avenue into a flour mill for Sunrise Flour Mill. Sunrise Flour Mill is relocating from North Branch.

Fairview Hospital #1

The final inspections have been approved. This project is complete. Phase 2 consists of minor work in the control room. Framing, plumbing, and HVAC rough-ins have been approved.



DEPARTMENT OF BUILDING SAFETY

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-4947 Fax: 651-462-3938



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December 11, 2025

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Delivered via Email

Re: City of Wyoming
Status Update for the Period of – November 26th - December 11th

Dear Robb:

Our office continues our role as general counsel, answering questions, addressing legal concerns, and reviewing items for the City as requested. We are assisting the city in responding to citizens and advising related to land use matters.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

s/ Thomas R. Loonan

Thomas R. Loonan
City Attorney

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082
Phone: 651-439-2878
Fax: 651-439-2923

Hudson Office
430 Second Street
Hudson, WI 54016
Phone: 715-386-3733
Fax: 715-386-6456



Engineer's Report

December 11, 2025

Honorable Mayor and City Council
City of Wyoming, MN
26885 Forest Boulevard
Wyoming, MN 55092

Re: December 11, 2025, City Council Meeting
WSB Project No. 027762-000

Dear Mayor and Council Members:

This engineer's report is intended to update you on engineering activities within the city since the last council meeting. Some of the items below may be on the agenda with more detailed information provided, while the other items below are for informational purposes only.

2026 Street Improvement Project

A neighborhood meeting was held on December 10, 2025. Staff provided a detailed presentation outlining the project scope, public improvement process, and assessment policy. This presentation has been placed on the 2026 Street Improvement Project page on the city's website. Sanitary sewer and storm sewer televising is underway. An agenda item for the 12/16/21 City Council meeting has been added to receive the feasibility report and setting the public improvement hearing. A tentative schedule is shown below:

Wyoming - 2026 Street Improvement Project	
Task	Action Dates
Feasibility Study Ordered	October 7, 2025
1st Public Informational Meeting	December 10, 2025
Receive Feasibility Study / Set Hearing	December 16, 2025
2nd Public Informational Meeting	January 7, 2026
Public Hearing -Order Plans and Specifications	January 20, 2026
Approve Plans and Specifications and Order Ad for Bid	March 3, 2026
Receive Bids	April 1, 2026
Award Contract	April 7, 2026
Begin Construction	Summer 2026
Final Completion	Fall 2026
Public Hearing - Assessment Hearing	Fall 2026

2025 Street Improvement Project

The project is substantially complete. A second and final pay voucher with corresponding contract closeout documents will be brought to the City when punch list items are complete. Project closeout is expected to take place in the spring when we can confirm restoration efforts were successful.

2024 Street Improvement Project

The project is complete. Contract closeout documents have been submitted to the City.

Summer Fields Development

A preconstruction meeting was held for grading only. This is consistent with previously approved preliminary plat with the developer posting a letter of credit for this work. This work is intended to be completed later fall early winter. Tree removal has been completed, and erosion control has been installed. Site grading has started and is ongoing.

Katies Glen

No new update.

Staff have reviewed the work completed to date and authorized the reduction in the letter of credit to 125% of the remaining value of work to be completed. The final lift of pavement has been completed. Once punch list items are all complete, we will ask the City Council to accept the improvements and release escrows and the letter of credit.

Diamond Ridge Development

No new update.

Remaining punch list work has been completed, and we are waiting for the as-builts to be submitted. We expect final acceptance of the improvements will take place this fall. Jesse Moxness will be submitting building permits for these three lots soon.

Sunrise Riverbank Development (residential and commercial)

Staff have a meeting with the development team on 11/26/25 to discuss planning for their future improvements.

Past update: The residential portion of the development is on hold. The property owners we have been working with have submitted different ideas on how to serve the property and how they would access the commercial portion of the site. The County has also developed another East Viking Boulevard and Kettle River Boulevard concept based on these new considerations. This concept has been submitted to MNDOT to get their feedback.

Thank you for the opportunity to update the Council on current matters in the city.

Sincerely,

WSB and Associates, Inc.

Mark Erichson, P.E., City Engineer



December 10, 2025

Honorable Mayor Iverson and City Council Members Nanko Yeager, Luger, Ohnstad, and Schilling

RE: December 16, 2025 City Council Meeting

Public Works Department Activity

- Responded to 7 snow events since November 26th
- Maintained plowing equipment after plowing operations
- Flooded rinks at Swenson Park between snow events. Hoping for ice skating by Christmas
- Final preparation for annual tree lighting ceremony
- Gate valve exercising and assessment of gate valve boxes ahead of 2026 Street Improvement Project
- Wrapping fire hydrants to protect them from salt overspray in winter operations
- Continuing to locate city infrastructure, water, sanitary sewer and storm sewer as a large fiber project is being conducted by ROC on behalf of Frontier Communications. This is a significant project that requires us to locate our utilities to mitigate risks to our underground facilities. The Public Works Maintenance Staff have done an excellent job under short timelines to get our utilities marked
- Responded to resident contacts
- Ongoing work order completion
- Routine safety checks were conducted throughout the department including eye washing stations, fire extinguishers and climbing equipment

Streets:

- Snow plowing operations are well underway

Utilities:

The crew completed utility locates in the city. Meter installs as they come through. Fall has arrived and we are beginning to see a slowdown for locate requests, meter drop offs and inspections.

- **Sanitary Sewer**
Staff continue to check lift stations & generators during daily rounds. Lift station equipment inspections and maintenance are ongoing. Replaced out of date batteries at lift

PUBLIC WORKS

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station generators as we head into cold season and need the generators to start when needed. A staff member attended continuing Education for wastewater technology

- **Water:**

Continued water testing and monitoring the City's water distribution system. Continued exercising of Well 3. Fluoride report was completed and submitted. Bacterial testing has been completed.

Surface/Storm Water:

Fall Street Sweeping is complete. Finalized agreement with Comfort Lake Forest Lake Watershed District on an Enhanced Street Sweeping program for 2026. Street sweeper has been stored and is awaiting annual maintenance.

Parks:

Trash pick-up as needed. Maintain trail system after state and county cleared back their right of way. Flooding Swenson Park rinks as time allows, when not plowing snow

Fleet:

Regular maintenance of vehicles is ongoing. All vehicles & equipment are receiving regularly scheduled maintenance at manufacturers' recommended intervals. Snowplow equipment has had annual maintenance and commercial vehicle inspection completed. Replaced batteries in 2015 Mack plow truck asset #915.

Respectfully submitted,
Steve Reeves
Public Works Superintendent



Council Communication

Date: December 10, 2025

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Wyoming Library Extended Access Pilot Project

Method: Communication

Background Information:

The purpose of this memo is to provide an update on the Extended Access pilot project being led by the East Central Regional Library (ECRL) at the Wyoming Area Library.

This initiative is an ECRL managed program designed to allow library patrons controlled access to the facility beyond staffed hours. Extended Access programs operate in several Minnesota communities and provide additional flexibility for residents while maintaining security through monitored entry systems, cameras, automated lighting, and user agreements that outline expectations during self-service hours.

Carla Lydon, Executive Director of ECRL, gave an update last week that all necessary equipment, software, and electrical updates for the Wyoming branch are now in place. With these components completed, library staff have begun soliciting volunteers for the first group of fifty beta testers who will participate in the initial testing phase.

ECRL anticipates beginning the beta testing period in early January, with a planned start date of January 5, 2026. The testing phase is expected to run for approximately three months. If the system operates smoothly during this period, the Extended Access program would then be opened to all interested cardholders.

Staff will provide an update to the council once ECRL completes the beta phase and determines next steps for broader implementation.



City of Wyoming, Minnesota
Storm Water Utility Rate Study
December 4, 2025

Erickson Northstar, L.L.C



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Project Objectives and Scope

Erickson Northstar, L.L.C. was engaged by the City of Wyoming to undertake a comprehensive storm water utility study. Erickson Northstar, L.L.C. partnered with WSB Engineering who provided their knowledge of the City's storm water system's operational and capital needs. The purpose of the study is to provide the City of Wyoming with a report recommending equitable storm water rates for residential, commercial, and industrial customers over the next five years.

The Surface Water Utility (SWU) provides funding to support the City's stormwater mandates and needs. The SWU is used to implement the requirements outlined in the City's NPDES Phase II Storm Water Pollution Prevention Plan (SWPPP) and the Watershed Management Plan (WMP). The SWU provides for the following:

- Maintenance and repair of the City's storm water ponds, collection systems, and storm water treatment systems
- Replacement of trunk and lateral storm water conveyance systems
- Street sweeping program
- Erosion and sedimentation control inspections
- Development of and future updates to the City's Wetland Management Plan
- Development of the City's Watershed Management Plan
- Administration of the Surface Water Utility Fund
- Conformance with the City's MS4 Permit requirements

This report includes a review of the Surface Water Utility Fund's historical revenues and expenses, the 2025 budget and actual performance to date, the projected 2026 budget, the projected capital improvements for the Surface Water Utility, and projected growth of the customer base. Based on this information, a projection of the fund's financial performance over the next ten years was developed based on current rates and then on rates needed to provide sufficient revenues to adequately fund the utility.



Background

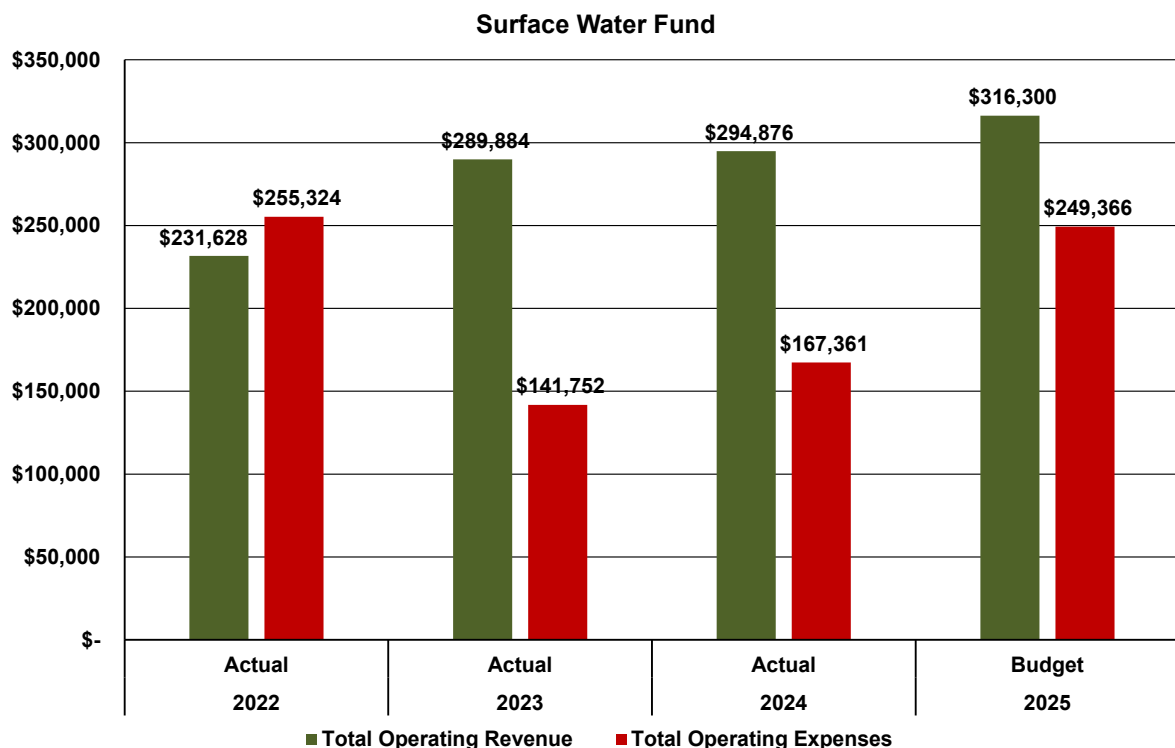
Background

The City of Wyoming is located 36 miles northeast of the Twin Cities. The City encompasses an area of approximately 21.74 square miles. The U.S. Census Bureau's 2023 American Community Survey (ACS) data estimated population was 8,063 persons with a median age of 40.1 years.

It also shows there are 2,924 housing units of which 88.8% are owner-occupied and 11.2% are renter occupied. The median value of housing units was \$328,900. Median household income was estimated to be \$101,938. Educational attainment of City residents over the age of 25 years shows that 96.6% are high school graduates or have achieved higher education and 33.2% have a bachelor's degree or higher education.

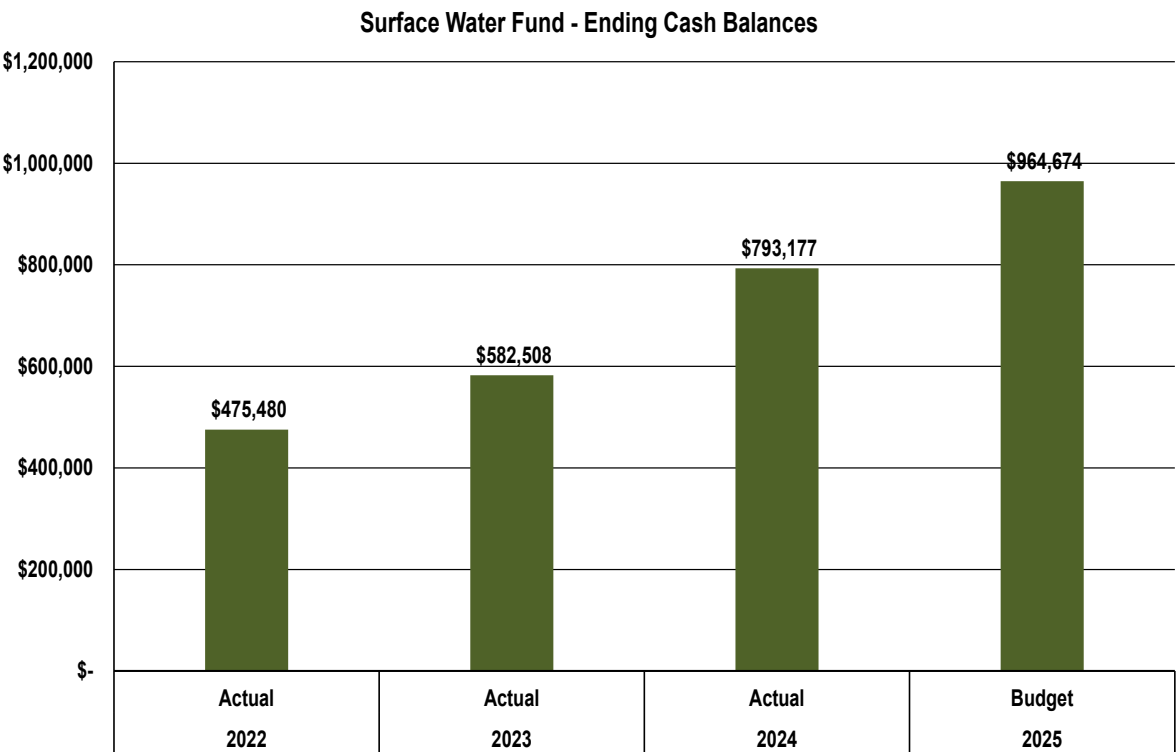
Surface Water Utility Fund Historical Information

A review of the City's most recent financial reports for the Surface Water Utility Fund shows operating expenses exceeded operating revenues in 2022 but in 2023 and 2024 operating revenues exceeded operating expenses. They are projected to do so again in 2025. The ending cash balance has increased over this period from \$475,480 in 2022 to \$793,177 in 2024. The 2025 ending cash balance is projected to increase to approximately \$965,000. The steady increase in cash is the result of the increase in operating revenue from past rate increases. These are shown in the charts below.



Background

Surface Water Fund Historical Financial Information (continued)



Background

Surface Water Fund Historical Financial Information (continued)

	2022	2023	2024	2025
	Actual	Actual	Actual	Projected
Operating Revenues				
Charges for Services	230,128	287,734	294,076	315,000
Other Revenue	1,500	2,150	800	1,300
Total Operating Revenue	231,628	289,884	294,876	316,300
Operating Expenses				
Salaries	20,117	21,364	23,734	44,424
F.I.C.A. & Medicare	1,539	1,634	1,816	3,398
PERA	1,509	1,602	1,780	3,332
Pension Expense	16,068	(235)	4,516	-
Employer Paid In (General)	5,443	5,365	4,421	7,978
Training and Instruction	461	300	980	2,500
Operating Supplies	1,127	262	1,047	2,545
Safety Equipment	1,097	1,500	352	2,000
Small Tools	2,143	1,989	1,497	2,500
Repair & Maintenance of Equipment	60,798	29,269	35,654	27,000
Repair & Maintenance Other	60,691	(9,998)	15,720	36,105
Contracted Services	7,345	10,571	8,022	8,500
MS4 Permit - Engineering	20,479	11,171	11,477	33,618
Other Miscellaneous Expenses	5,055	13,524	359	21,170
Utilities	30	900	30	1,763
Depreciation	51,422	52,534	55,863	52,533
Total Operating Expenses	255,324	141,752	167,361	249,366
Operating Income (Loss)	(23,696)	148,132	127,515	66,934



Background

Surface Water Fund Historical Financial Information (continued)

	2022	2023	2024	2025
	Actual	Actual	Actual	Projected
Non Operating Revenues (Expenses)				
Interest Income	(5,543)	21,983	25,043	52,030
Other	37,563		5,000	
Total Non Operating Revenues (Expenses)	32,020	21,983	30,043	52,030
Net Income (Loss) Before Transfers	8,324	170,115	157,558	118,964
Operating Transfers				
Transfers In		-	-	
Transfers (Out)				
Total Operating Transfers	-	-	-	-
Net Income (Loss)	8,324	170,115	157,558	118,964
Beginning Cash & Investments	414,795	475,480	582,508	793,177
Net Income	8,324	170,115	157,558	118,964
Depreciation	51,422	52,534	55,863	52,533
Acquisition and Construction of Assets		(88,792)		
Adjustment to Accruals	939	(26,829)	(2,752)	-
Ending Cash Balance	475,480	582,508	793,177	964,674

Current Surface Water

The City's 2025 Surface Water Rate Schedule is shown below.

	2025 Quarterly Rate
Land Use Designation	2025
Agricultural/Single Family Residential/One and Two Family Residential/Rural Residential/Parcel/Quarter	\$ 9.74
High Density Residential/Manufactured Homes/Acre/Quarter	\$ 78.88
Commercial/Acre/Quarter	\$ 78.88
Central Business/Acre/Quarter	\$ 78.88
Office and Health Care/Acre/Quarter	\$ 78.88
Industrial (Urban)/Acre/Quarter	\$ 102.25
Industrial (Non-Urban)/Parcel/Quarter	\$ 9.74



Background

Cash Reserves

Utility funds need sufficient cash to pay current expenses together with principal and interest on outstanding debt. Cash reserves should be established at a level that will provide for fluctuations in revenues that can result from variable seasonal demands, unforeseen revenue losses, unforeseen expenses, timing differences between receipt of revenues and timing of expenses, emergencies or to cover any shortfalls in the budget. The amount of cash reserves that each fund should have depends on several factors, including:

- Reserves that are legally required
- Variability of the annual revenue stream
- Variability in annual expenses
- Variability in service demands (e.g. rainfall, temperature, climate change events)
- Age and condition of fixed assets
- Anticipated future capital needs
- Tolerance for risk
- Number of relatively large customers
- Bond rating agency metrics

There are few prescribed formulas, and the level of cash reserves varies considerably between utilities. The level of cash reserves should be established based on a careful analysis of the factors above. The City of Wyoming has established a cash reserve policy for its enterprise funds as follows:

At the end of each fiscal year, each enterprise fund shall maintain a minimum cash reserve balance equal to 50% of the following year's budgeted operating expenses, 100% of the following year's debt service principal and interest payments due, and the 5-year average of future capital outlay

This policy is well thought out and will provide each enterprise fund with an adequate level of cash reserves.



Financial Projections

The financial projections for the Surface Water Fund were based in part on information provided to Erickson Northstar and information available on the City's website including:

- City's 2022 through 2024 – Annual Comprehensive Financial Reports
- City's 2025 and 2026 Surface Water operating budgets
- Actual 2025 financial statements through October 31, 2025
- Current surface water utility rates
- Capital Improvement Plan for the Surface Water Utility Fund
 - o For 2026 through 2030 the C.I.P. was developed in concert with City staff
 - o For 2031 through 2036 capital outlay was estimated at the average annual amount programmed from 2026 through 2030 excluding major expenditures
- Increased cost for MS4 Permitting of \$15,000 annually
- The City's Comprehensive Plan
- Chisago County Comprehensive Housing Plan

Assumptions for the growth of revenues resulting from growth and development in the City were projected to be 0.14% annually based on projections from the Chisago County Comprehensive Housing Plan.

Assumptions for the increase in operating expenses were generally based on the most recent ten-year average of the American City and County Cost Index. This index was used because the historical trends in operating expenses were highly variable which is not atypical in utilities of this size.

The interest income earned on the investment of annual ending cash was assumed to be at a rate of 2.50% based on the long-term average of interest rates for ninety-day certificates of deposit. Current ninety-day rates in Minnesota are approximately 3.5%, but we have selected a more conservative rate for longer term projections.

Capital Outlay

Capital outlay included in the financial projections totaled \$1.223 million through 2036, all of which was projected to be funded with cash from the Surface Water Utility Fund. The capital improvement plan is shown on the following page.



Financial Projections

Year	Project	Surface Water Utility	Total
2026	Capital Inspections - Pond Cleaning	\$ 28,000	\$ 28,000
2026	Gutter Brooms for sweeper	\$ 40,000	\$ 40,000
2026	Equipment (Surface Water Share)	\$ 5,000	\$ 5,000
2027	Capital Inspections - Pond Cleaning	\$ 28,000	\$ 28,000
2027	Grapple for new front-end loader	\$ 30,000	\$ 30,000
2027	Equipment (Surface Water Share)	\$ 5,000	\$ 5,000
2028	Capital Inspections - Pond Cleaning	\$ 28,000	\$ 28,000
2028	Jetter Truck (stormwater share)	\$ 300,000	\$ 300,000
2028	Equipment (Surface Water Share)	\$ 5,000	\$ 5,000
2029	Capital Inspections - Pond Cleaning	\$ 28,000	\$ 28,000
2029	Forestry head for track skid steer	\$ 28,000	\$ 28,000
2029	Equipment (Surface Water Share)	\$ 5,000	\$ 5,000
2030	Capital Inspections - Pond Cleaning	\$ 28,000	\$ 28,000
2030	Boom mower	\$ 270,000	\$ 270,000
2030	Equipment (Surface Water Share)	\$ 5,000	\$ 5,000
2031	Average	\$ 65,000	\$ 65,000
2032	Average	\$ 65,000	\$ 65,000
2033	Average	\$ 65,000	\$ 65,000
2034	Average	\$ 65,000	\$ 65,000
2035	Average	\$ 65,000	\$ 65,000
2036	Average	\$ 65,000	\$ 65,000
Totals		\$ 1,223,000	\$ 1,223,000

Financial Projections – At Current Rates

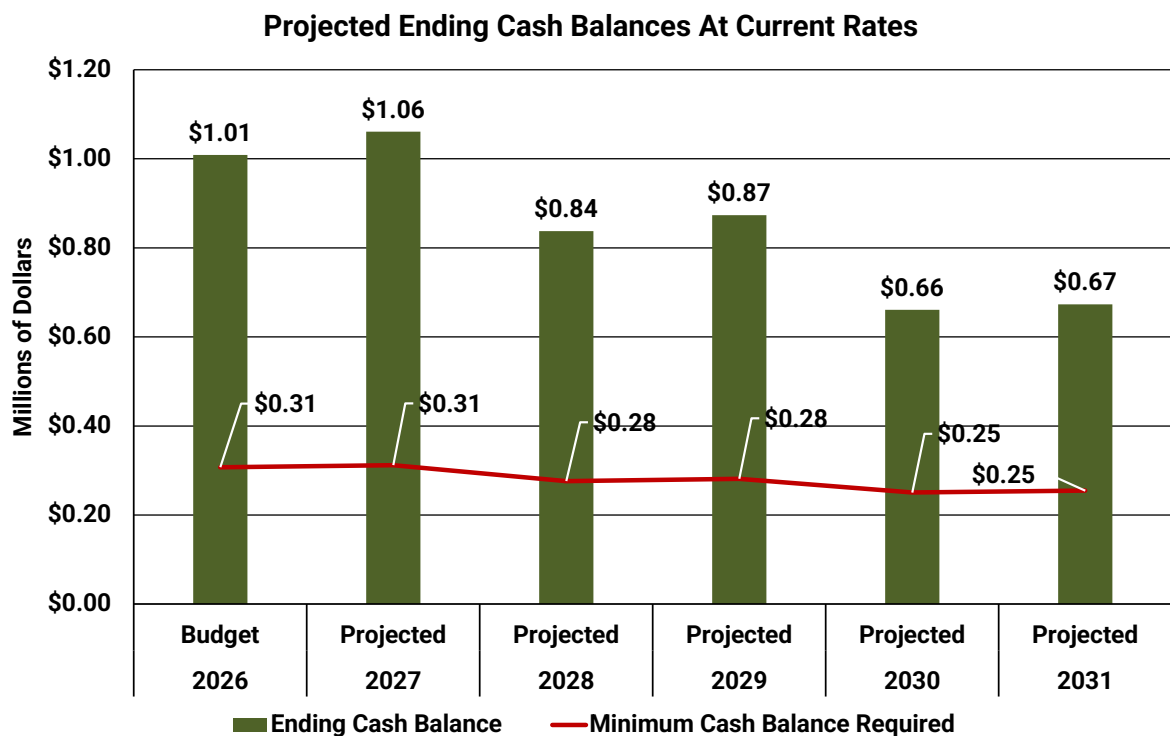
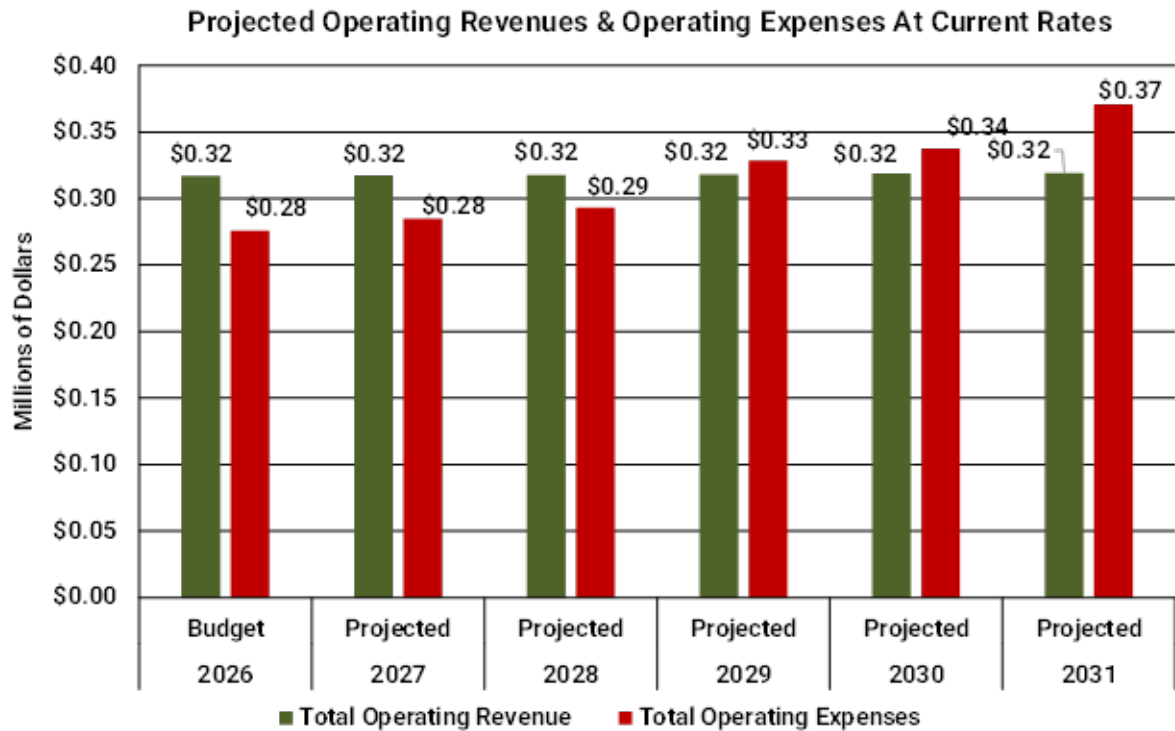
The financial projection at current rates shows the following outcomes:

- Operating expenses exceed operating revenues in 2029 through 2031
- Ending cash increases slightly from approximately \$1.0 million in 2026 to approximately 1.06 million in 2027 then is projected to generally decline to approximately \$670,000 in 2031.
- Ending cash exceeds the City's minimum cash policy each year.

The financial projections at current rates are shown in the charts and tables on the following pages.



Financial Projections



Financial Projections

Financial Projections at Current rates

Projected Rate Adjustment	Projected Rate Increase	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Projected Growth of Customer Base		0.14%	0.14%	0.14%	0.14%	0.14%	0.14%
	2026-2036	2026	2027	2028	2029	2030	2031
		Budget	Projected	Projected	Projected	Projected	Projected
Revenues							
Charges for Services		315,441	315,883	316,325	316,768	317,211	317,655
Other Revenue	3.00%	1,339	1,379	1,421	1,463	1,507	1,552
Total Operating Revenue		316,780	317,262	317,745	318,231	318,718	319,208
Operating Expenses							
Salaries	3.20%	45,320	46,770	48,267	49,811	51,405	53,050
F.I.C.A. & Medicare	3.20%	3,470	3,581	3,696	3,814	3,936	4,062
PERA	3.20%	3,400	3,509	3,621	3,737	3,857	3,980
Employer Paid In (General)	3.20%	9,960	10,279	10,608	10,947	11,297	11,659
Training and Instruction	3.20%	2,500	2,580	2,663	2,748	2,836	2,926
Operating Supplies	3.20%	9,500	9,804	10,118	10,441	10,776	11,120
Safety Equipment	3.20%	2,000	2,064	2,130	2,198	2,269	2,341
Small Tools	3.20%	2,500	2,580	2,663	2,748	2,836	2,926
Repair & Maintenance of Equipment	3.20%	38,000	39,216	40,471	41,766	43,102	44,482
Repair & Maintenance Other	3.20%	55,050	56,812	58,630	60,506	62,442	64,440
Contracted Services	5.00%	8,500	8,925	9,371	9,840	10,332	10,848
MS4 Permit - Engineering	3.20%	25,300	26,110	26,945	27,807	28,697	29,615
Other Miscellaneous Expenses	3.20%	13,490	13,922	14,367	14,827	15,301	15,791
Utilities	3.20%	1,000	1,032	1,065	1,099	1,134	1,171
Depreciation		55,863	53,070	50,416	47,896	45,501	43,226
New Depreciation		-	4,500	8,000	38,500	41,800	69,300
Total Operating Expenses		275,853	284,753	293,030	328,685	337,521	370,939
Operating Income (Loss)		40,927	32,509	24,716	(10,454)	(18,802)	(51,731)
Non Operating Revenues (Expenses)							
Interest Income	2.50%	20,000	25,212	26,519	20,935	21,832	16,515
Other							
Total Non Operating Revenues (Expenses)		20,000	25,212	26,519	20,935	21,832	16,515
Net Income (Loss) Before Transfers		60,927	57,721	51,235	10,481	3,030	(35,216)
Operating Transfers							
Transfers In		-					
Transfers (Out)							
Total Operating Transfers		-	-	-	-	-	-
Net Income (Loss)		60,927	57,721	51,235	10,481	3,030	(35,216)
Beginning Cash & Investments		964,674	1,008,464	1,060,755	837,406	873,282	660,613
Net Income		60,927	57,721	51,235	10,481	3,030	(35,216)
Depreciation		55,863	57,570	58,416	86,396	87,301	112,526
Amortization		-	-	-	-	-	-
Acquisition and Construction of Assets		(73,000)	(63,000)	(333,000)	(61,000)	(303,000)	(65,000)
Ending Cash Balance		1,008,464	1,060,755	837,406	873,282	660,613	672,923



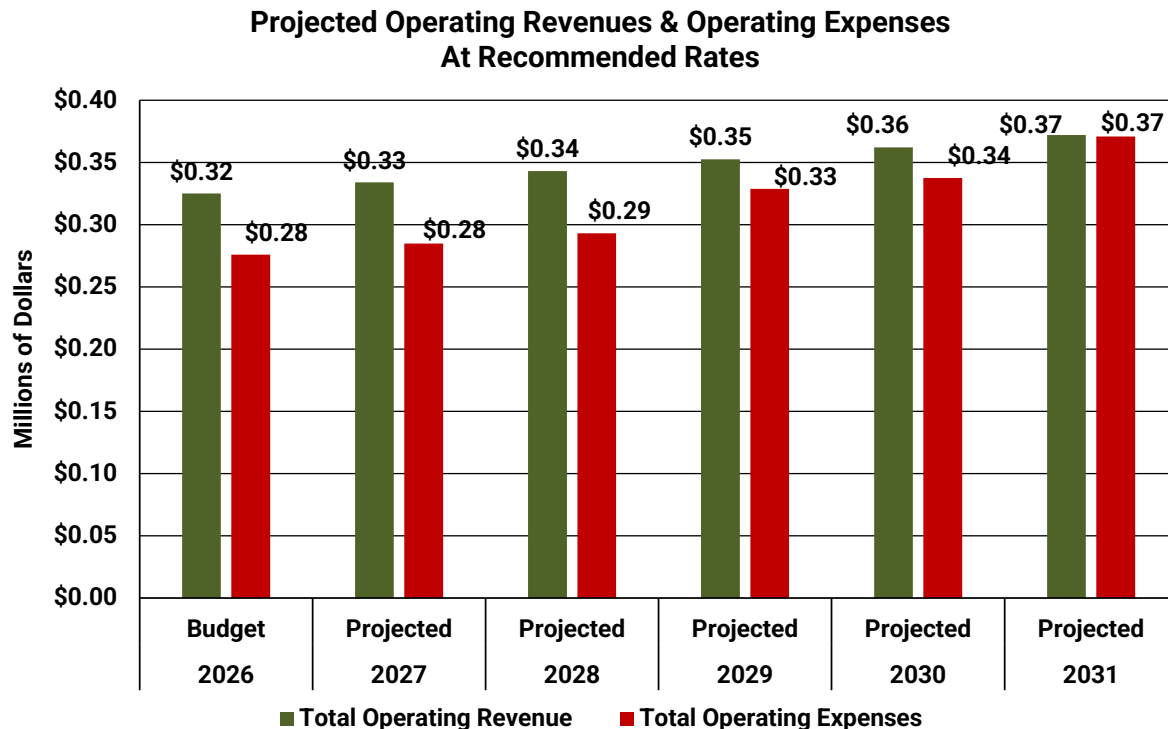
Financial Projections

Financial Projections at Current rates (continued)

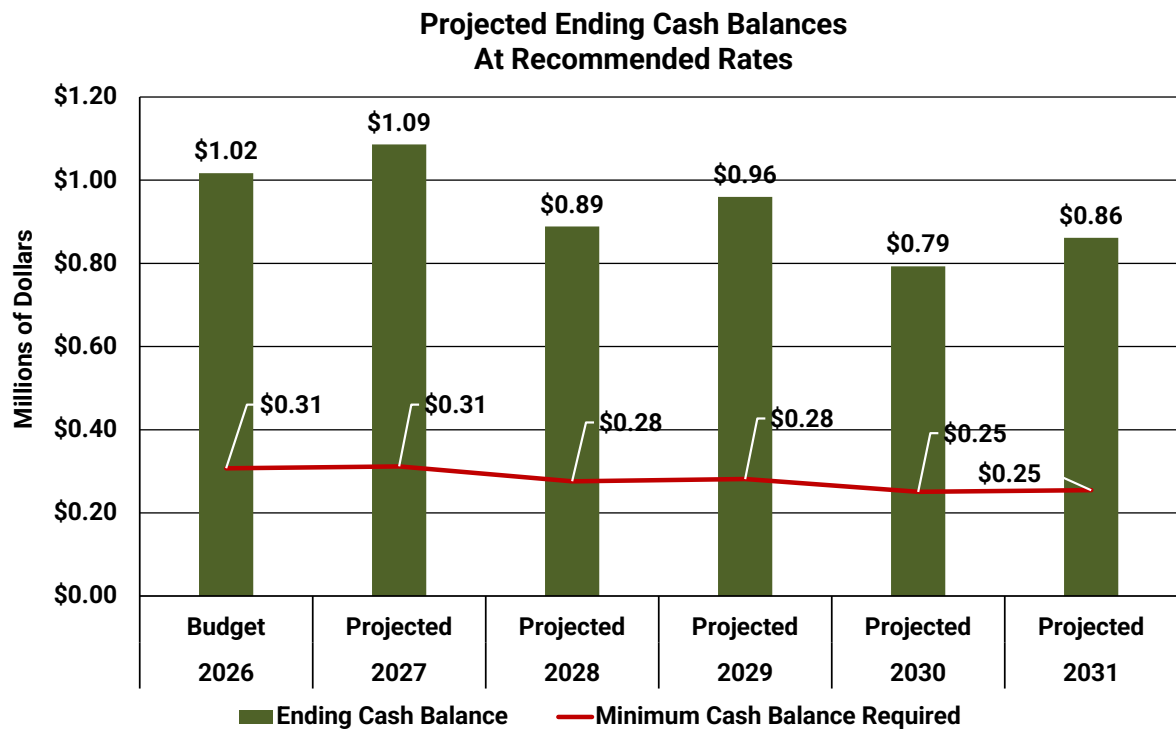
Projected Rate Adjustment	Projected Rate Increase	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Projected Growth of Customer Base		0.14%	0.14%	0.14%	0.14%	0.14%	0.14%
	2026-2036	2026	2027	2028	2029	2030	2031
		Budget	Projected	Projected	Projected	Projected	Projected
Minimum Cash Balance							
For ongoing operations	50.00%	142,376	146,515	164,343	168,760	185,469	189,704
Future Capital Outlay		165,000	165,400	111,800	112,600	65,000	65,000
For debt service		-	-	-	-	-	-
Minimum Cash Balance Required		307,376	311,915	276,143	281,360	250,469	254,704
Amount Over (Under) Minimum		701,088	748,840	561,263	591,922	410,143	418,218

Financial Projections – At Recommended Rate Increases

The financial projections at current rates showed rate increases are needed in FY 2026 and beyond to adequately fund the Surface Water Utility by keeping operating income positive each year. It is recommended the City increase surface water rates by 2.60% annually from 2026 through 2031. These recommended rate increases will minimize the financial impact on surface water customers while improving the Surface Water Utility Fund's financial performance. Operating revenues will exceed operating expenses and the ending cash balance will exceed the City's requirements each year. The financial projections at the recommended rate increases are shown in the charts and tables below and on the following pages.



Financial Projections



Financial Projections

Surface Water Utility Fund Financial Projections at Recommended Rate Increases

Projected Rate Adjustment	Projected Rate Increase	2.60%	2.60%	2.60%	2.60%	2.60%	2.60%
Projected Growth of Customer Base		0.14%	0.14%	0.14%	0.14%	0.14%	0.14%
	2026-2036	2026	2027	2028	2029	2030	2031
		Budget	Projected	Projected	Projected	Projected	Projected
Revenues							
Charges for Services		323,642	332,522	341,645	351,019	360,649	370,544
Other Revenue	3.00%	1,339	1,379	1,421	1,463	1,507	1,552
Total Operating Revenue		324,981	333,901	343,066	352,482	362,157	372,097
Operating Expenses							
Salaries	3.20%	45,320	46,770	48,267	49,811	51,405	53,050
Overtime Salaries	3.20%	-	-	-	-	-	-
F.I.C.A. & Medicare	3.20%	3,470	3,581	3,696	3,814	3,936	4,062
PERA	3.20%	3,400	3,509	3,621	3,737	3,857	3,980
Employer Paid In (General)	3.20%	9,960	10,279	10,608	10,947	11,297	11,659
Training and Instruction	3.20%	2,500	2,580	2,663	2,748	2,836	2,926
Operating Supplies	3.20%	9,500	9,804	10,118	10,441	10,776	11,120
Safety Equipment	3.20%	2,000	2,064	2,130	2,198	2,269	2,341
Small Tools	3.20%	2,500	2,580	2,663	2,748	2,836	2,926
Repair & Maintenance of Equipment	3.20%	38,000	39,216	40,471	41,766	43,102	44,482
Repair & Maintenance Other	3.20%	55,050	56,812	58,630	60,506	62,442	64,440
Contracted Services	5.00%	8,500	8,925	9,371	9,840	10,332	10,848
MS4 Permit - Engineering	3.20%	25,300	26,110	26,945	27,807	28,697	29,615
Other Miscellaneous Expenses	3.20%	13,490	13,922	14,367	14,827	15,301	15,791
Utilities	3.20%	1,000	1,032	1,065	1,099	1,134	1,171
Depreciation		55,863	53,070	50,416	47,896	45,501	43,226
New Depreciation		-	4,500	8,000	38,500	41,800	69,300
Total Operating Expenses		275,853	284,753	293,030	328,685	337,521	370,939
Operating Income (Loss)		49,128	49,149	50,036	23,797	24,636	1,158
Non Operating Revenues (Expenses)							
Interest Income	2.50%	20,000	25,417	27,145	22,210	23,995	19,818
Other							
Total Non Operating Revenues (Expenses)		20,000	25,417	27,145	22,210	23,995	19,818
Net Income (Loss) Before Transfers		69,128	74,565	77,181	46,007	48,631	20,976
Operating Transfers							
Transfers In		-					
Transfers (Out)							
Total Operating Transfers		-	-	-	-	-	-
Net Income (Loss)		69,128	74,565	77,181	46,007	48,631	20,976
Beginning Cash & Investments		964,674	1,016,665	1,085,801	888,398	959,801	792,732
Net Income		69,128	74,565	77,181	46,007	48,631	20,976
Depreciation		55,863	57,570	58,416	86,396	87,301	112,526
Acquisition and Construction of Assets		(73,000)	(63,000)	(333,000)	(61,000)	(303,000)	(65,000)
Ending Cash Balance		1,016,665	1,085,801	888,398	959,801	792,732	861,234



Financial Projections

Surface Water Utility Fund Financial Projections at Recommended Rate Increases (continued)

Projected Rate Adjustment	Projected Rate Increase	2.60%	2.60%	2.60%	2.60%	2.60%	2.60%
Projected Growth of Customer Base		0.14%	0.14%	0.14%	0.14%	0.14%	0.14%
	2026-2036	2026	2027	2028	2029	2030	2031
		Budget	Projected	Projected	Projected	Projected	Projected
Minimum Cash Balance							
For ongoing operations	50.00%	142,376	146,515	164,343	168,760	185,469	189,704
Future Capital Outlay		165,000	165,400	111,800	112,600	65,000	65,000
For debt service		-	-	-	-	-	-
Minimum Cash Balance Required		307,376	311,915	276,143	281,360	250,469	254,704
Amount Over (Under) Minimum		709,289	773,886	612,256	678,440	542,263	606,530

Projected Surface Water Utility Rates

The tables below and on the following page show projected quarterly rates and the increase each year in the quarterly bills for Surface Water Utility customers. Residential customers will see an increase in their quarterly bills from \$9.74/quarter in the current year (2025) to \$9.99/quarter in their 2026 quarterly bills; an increase of \$0.25. The increases in future years range from \$0.26/quarter to \$0.29/quarter. In 2031 the quarterly bill is projected to be \$11.36 which is \$1.62/quarter more than their 2025 bill. The increase for most of the other customers will be from \$78.88/acre/quarter in 2025 to \$80.93/acre/quarter in 2026, or \$2.05. The increases in future years range from \$2.10/acre/quarter to \$2.33/acre/quarter. In 2031 the quarterly bill is projected to be \$92.01 which is \$13.13/quarter more than their 2025 bill.

Projected Quarterly Rates

		2.60%	2.60%	2.60%	2.60%	2.60%	2.60%
	2025 Quarterly Rate	2026 Quarterly Rate	2027 Quarterly Rate	2028 Quarterly Rate	2029 Quarterly Rate	2030 Quarterly Rate	2031 Quarterly Rate
Land Use Designation	2025	2026	2027	2028	2029	2030	2031
Agricultural/Single Family Residential/One and Two Family Residential/Rural Residential/Unit	\$ 9.74	\$ 9.99	\$ 10.25	\$ 10.52	\$ 10.79	\$ 11.07	\$ 11.36
High Density Residential/Manufactured Homes/Acre	\$ 78.88	\$ 80.93	\$ 83.04	\$ 85.19	\$ 87.41	\$ 89.68	\$ 92.01
Commercial/Acre	\$ 78.88	\$ 80.93	\$ 83.04	\$ 85.19	\$ 87.41	\$ 89.68	\$ 92.01
Central Business/Acre	\$ 78.88	\$ 80.93	\$ 83.04	\$ 85.19	\$ 87.41	\$ 89.68	\$ 92.01
Office and Health Care/Acre	\$ 78.88	\$ 80.93	\$ 83.04	\$ 85.19	\$ 87.41	\$ 89.68	\$ 92.01
Industrial (Urban)/Acre	\$ 102.25	\$ 104.91	\$ 107.64	\$ 110.43	\$ 113.31	\$ 116.25	\$ 119.27
Industrial (Non-Urban)/Unit	\$ 9.74	\$ 9.99	\$ 10.25	\$ 10.52	\$ 10.79	\$ 11.07	\$ 11.36



Financial Projections

Projected Quarterly Increases

		2.60%	2.60%	2.60%	2.60%	2.60%	2.60%
	2025 Quarterly Rate	2026 Increased Quarterly Cost	2027 Increased Quarterly Cost	2028 Increased Quarterly Cost	2029 Increased Quarterly Cost	2030 Increased Quarterly Cost	2031 Increased Quarterly Cost
Land Use Designation	2025	2026	2027	2028	2029	2030	2031
Agricultural/Single Family Residential/One and Two Family Residential/Rural Residential/Unit	\$ 9.74	\$ 0.25	\$ 0.26	\$ 0.27	\$ 0.27	\$ 0.28	\$ 0.29
High Density Residential/Manufactured Homes/Acre	\$ 78.88	\$ 2.05	\$ 2.10	\$ 2.16	\$ 2.22	\$ 2.27	\$ 2.33
Commercial/Acre	\$ 78.88	\$ 2.05	\$ 2.10	\$ 2.16	\$ 2.22	\$ 2.27	\$ 2.33
Central Business/Acre	\$ 78.88	\$ 2.05	\$ 2.10	\$ 2.16	\$ 2.22	\$ 2.27	\$ 2.33
Office and Health Care/Acre	\$ 78.88	\$ 2.05	\$ 2.10	\$ 2.16	\$ 2.22	\$ 2.27	\$ 2.33
Industrial (Urban)/Acre	\$ 102.25	\$ 2.66	\$ 2.73	\$ 2.80	\$ 2.87	\$ 2.95	\$ 3.02
Industrial (Non-Urban)/Unit	\$ 9.74	\$ 0.25	\$ 0.26	\$ 0.27	\$ 0.27	\$ 0.28	\$ 0.29



Financial Projections

Affordability

Utility user fees generate funds for daily operation and maintenance and long-term capital investments for municipal utilities. Utility rates should accurately reflect the true costs of providing high-quality utility services to consumers, to maintain utility infrastructure, and to provide for the repair, rehabilitation, and replacement of that infrastructure. Affordability of rate increases involves considerations of equity as well as efficiency. Low-income households, especially those served by high-cost systems, may face affordability problems when rate increases result in high costs for utility services.

Affordability of water, sewer, and storm water utility bills has typically been defined as 4.5% of household income based on criteria established by the United States Environmental Protection Agency (US EPA) back in 1995 and 1997. The median household income for the City of Wyoming is \$101,938 according to the most recent Census data. Therefore, a monthly bill exceeding \$382.27 would be considered to be unaffordable ($\$101,938 \times 4.5\% / 12 = \382.27). Our 2023 Water and Sewer Utility Rate Study for the City found a typical residential customer in the City over the course of a year uses an average of 4,522 gallons of water monthly and is billed for an average sewer consumption of 3,075 gallons per month. Sewer usage is based on water use during the winter months. The 2026 projected monthly combined water, sewer, and storm water bill for this use is projected to be \$87.72 under the recommended rates. The 2026 recommended rates would find monthly water, sewer, and storm water bills unaffordable for average residential users in households with incomes below \$23,391. The most recent Census data estimates that 123 households in the City have incomes below \$24,999.

A more recent measure of affordability developed by water and wastewater professional organizations including the American Water Works Association, National Association of Clean Water Agencies, and the Water Environment Federation is based on a matrix that includes the percentage of homes below two-hundred percent of the federal poverty level and the cost of water, sewer, and storm water as a percentage of the household income for households in the lowest quintile of income (LQI) which is the twentieth percentile of household incomes. Wyoming has 22.00% of households below 200% of the federal poverty level and the 2026 water, sewer, and storm water cost at the recommend rates as a percentage of income at LQI is 2.11%. By this measure of affordability, Wyoming's water, sewer, and storm water bills are a moderate to low burden. The matrix below shows this more recent affordability measure.

	PPI - Percent of Households Below 200% of FPL		
HBI - Water and Sewer Costs as a Percent of Income at LQI	>=35%	20% to 35%	<20%
>=10%	Very High Burden	High Burden	Moderate-High Burden
7% to 10%	High Burden	Moderate-High Burden	Moderate-Low Burden
<7%	Moderate-High Burden	Moderate-Low Burden	Low Burden

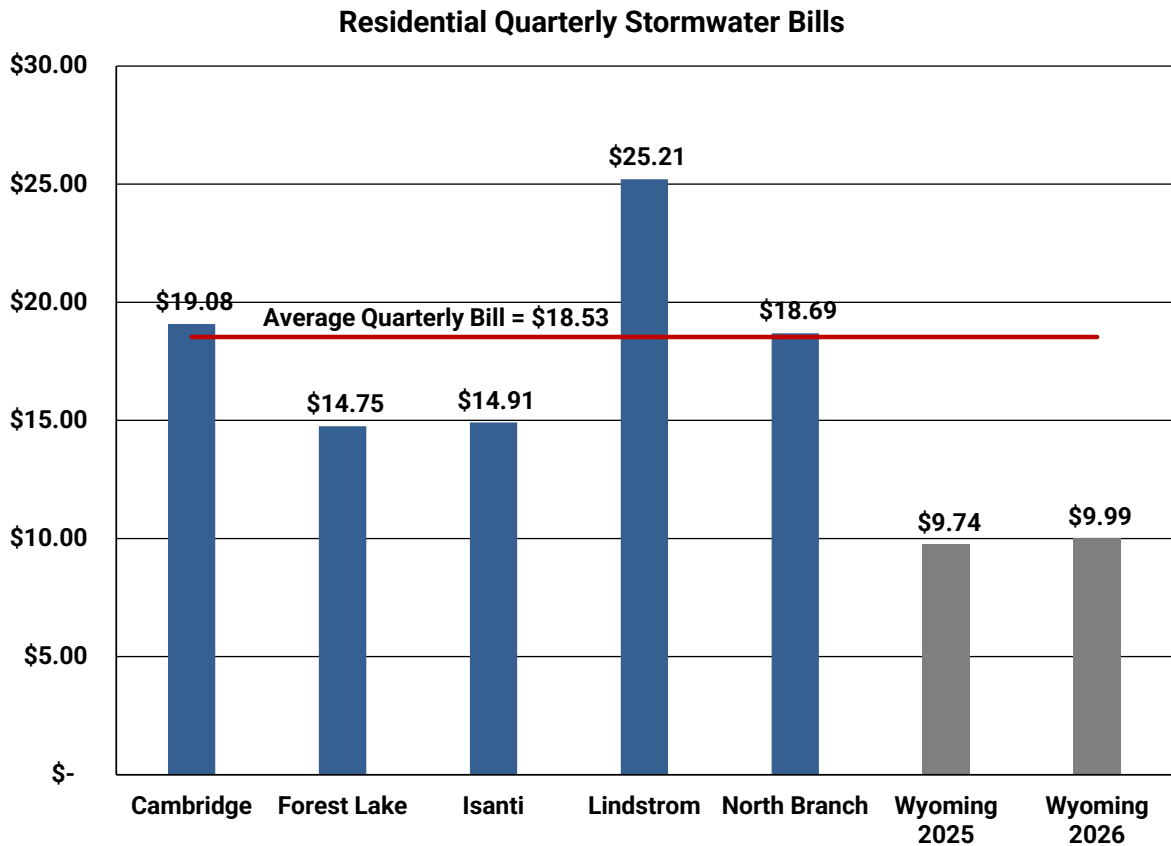
Comparison to Neighboring Communities

Although each City's utility system is unique, Cities recognize the need to try to keep their utility rates competitive. Comparison to neighboring communities can provide a measure of competitiveness, but it is important to understand that each utility system is unique and the difference in rates is often the result of factors outside each community's control. Ultimately, each city needs to set rates for its utilities that provide sufficient revenues to pay



Financial Projections

for the operation of that utility. The chart below shows the 2025 quarterly surface water bills for a residential customer in five neighboring communities selected by the City. The comparison shows Wyoming's current and 2026 projected quarterly residential surface water bills are less than all of the neighboring communities. This comparison is shown in the chart below.



A comparison of non-residential surface water bills was not possible because the comparison cities base non-residential bills on different factors including land area, run-off coefficients, and others.



Conclusions and Recommendations

Conclusions and Recommendations

This study was undertaken to review and analyze Wyoming's Surface Water Utility Fund to determine the appropriate rate levels needed to pay for anticipated operating expenses, to provide for anticipated capital improvements, and to ensure adequate levels of cash reserves. The following conclusions and recommendations were determined as a result of this study and the financial projections prepared:

1. The Surface Water Utility is projected to experience increased operating and capital costs over the planning period covered by this study.
2. The City's current Surface Water Utility rates are considerably less than those of its neighboring communities.
3. We recommend the City increase surface water rates by 2.60% annually from 2026 through 2031. These increases are needed to pay for anticipated operating expenses, planned capital improvements, and to provide the level of cash reserves established by City policy.
4. The City should establish the surface water user rates for a three to five-year period. The rates should be reviewed on an annual basis concurrent with the development of the following year's budget. Establishing utility rates for next three to five years enables users to budget and plan accordingly, particularly large water and sewer utility customers.

These recommendations are based on information provided to us by city staff. The City will need to monitor the performance of the Surface Water Fund and make any necessary adjustments based upon the fund's actual operating performance, the actual costs of the anticipated capital improvements, and any unforeseen changes that affect their financial performance.



RESOLUTION NO. 25-12-136

A RESOLUTION ESTABLISHING SURFACE WATER RATES FOR 2026-2030 BASED ON THE RATE STUDY COMPLETED BY ERICKSON NORTHSTAR, LLC.

WHEREAS, Utility bills (surface water management utility)

WHEREAS, the City of Wyoming Utility Department relies on the revenues from these fees to maintain, operate, maintain and replace the storm water system the fees support; and,

WHEREAS, the City of Wyoming contracted Erickson Northstar, LLC. to complete a Utility Rate Study to assure fiscal accountability and responsibility of the Utility Department in its maintenance, operations and future replacement; and,

WHEREAS, the City Council of Wyoming reserves the right to review the rate increases annually to make any necessary rate adjustments based on the review of the enterprise accounts audited performance.

NOW, THEREFORE. BE IT RESOLVED the City of Wyoming City Council hereby adopts the Surface Water Rate Study as follows:

Land Use Designation	2026	2027	2028	2029	2030
Agricultural/Single Family Residential/One and Two Family Residential/Rural Residential/Unit	\$9.99	\$10.25	\$10.52	\$10.79	\$11.07
High Density Residential/Manufactured Homes/Acre	\$80.93	\$83.04	\$85.19	\$87.41	\$89.68
Commercial/Acre	\$80.93	\$83.04	\$85.19	\$87.41	\$89.68
Central Business/Acre	\$80.93	\$83.04	\$85.19	\$87.41	\$89.68
Office and Health Care/Acre	\$80.93	\$83.04	\$85.19	\$87.41	\$89.68
Industrial (Urban)/Acre	\$104.91	\$107.64	\$110.43	\$113.31	\$116.25
Industrial (Non-Urban)/Unit	\$9.99	\$10.25	\$10.52	\$10.79	\$11.07

BE IT ALSO RESOLVED, that the new rate become effective with the first quarter of 2026, (e.g. January 1, 2026 and so forth each year commencing on January 1st)

THIS RESOLUTION WAS ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING ON THE 16TH DAY OF DECEMBER, 2025.

CITY OF WYOMING

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

Request for Council Action

Date: December 11, 2025
To: Wyoming City Council, Mayor Lisa Iverson, Councilmembers Claire Luger, Linda Nanko Yeager, Brett Ohnstad, and Dennis Schilling
Cc: Robb Linwood; File
From: City Engineer, Mark Erichson, PE
RE: 2026 Street Improvement Project - Receive Feasibility Report and Set the Public Hearing Date

Background and supporting documentation of request:

The proposed improvements for the 2026 Street Improvement Project consist of pavement rehabilitation, curb and gutter replacement and optional trail improvements along the following roadways:

- Freeport Avenue from 259th Street to Forest Boulevard Trail
- 258th Street from Freeport Avenue to Goldfinch Avenue
- Goldfinch Avenue from 259th Street to Goodview Avenue
- Friesland Court from 258th Street to cul-de-sac
- 257th Street from Highway 61 to Forest Boulevard Trail
- Forest Boulevard Trail from 257th Street to Goodview Avenue
- Forest Boulevard Circle from Forest Boulevard Trail to cul-de-sac
- Freeport Avenue from Forest Boulevard Trail to dead end
- Forest Boulevard Lane from Forest Boulevard Trail to Freeport Avenue

The total estimated project cost for the 2026 Street Improvement Project is approximately **\$2,475,000** which incorporates 2026 construction costs and includes a 5% construction contingency and indirect costs in the amount of 25% of the estimated construction costs. The project costs and funding are summarized as follows:

2026 Street Improvement Project City of Wyoming, MN Project Costs and Funding			
Improvements	City Fund	Special Assessments	Total
Street Improvements	\$1,652,328	\$413,082	\$2,065,410
Trail Improvements	\$384,645	\$0	\$384,645
Watermain Improvements	\$24,938	\$0	\$24,938
Total Improvements	\$2,061,911	\$413,082	\$2,474,993

The feasibility report does include assessments for mill and overlay and will be presented at the City Council meeting.

Enclosed is a copy of the Feasibility Report. A detailed PowerPoint presentation will be given at the Council meeting and funding sources will be discussed in detail.

Recommendation:

Approve **Resolution 25-12-137** a resolution receiving the Feasibility Report and Setting the Public Hearing for the 2026 Street Improvement Project.

TO WHOM IT MAY CONCERN:

Notice is hereby given that the City Council of Wyoming will meet in the council chambers of the city hall at **7:00 p.m. on Tuesday, January 20, 2026**, to consider the making of the 2026 Street Improvement Project.

The project includes improvements pursuant to Minn. Stat. §§ 429.011 to 429.111. of the following roadways:

- Freeport Avenue from 259th Street to Forest Boulevard Trail
- 258th Street from Freeport Avenue to Goldfinch Avenue
- Goldfinch Avenue from 259th Street to Goodview Avenue
- Friesland Court from 258th Street to cul-de-sac
- 257th Street from Highway 61 to Forest Boulevard Trail
- Forest Boulevard Trail from 257th Street to Goodview Avenue
- Forest Boulevard Circle from Forest Boulevard Trail to cul-de-sac
- Freeport Avenue from Forest Boulevard Trail to dead end
- Forest Boulevard Lane from Forest Boulevard Trail to Freeport Avenue

The area proposed to be assessed for such improvements consists of the properties abutting the proposed improvements. The estimated cost of the improvement is \$2,475,000. A reasonable estimate of the impact of the assessment will be available at the hearing. Such persons that desire to be heard with reference to the proposed improvement will be heard at this meeting.

Robb Linwood

City Administrator / Clerk

Published in the Chisago County Press on January 8, 2026 and January 15, 2026.



FEASIBILITY REPORT

2026 STREET IMPROVEMENT PROJECT

CITY OF WYOMING | CHISAGO CO., MINNESOTA

December 16, 2025

Prepared for:

City of Wyoming

PO Box 188

26885 Forest Boulevard

Wyoming, MN 55092

WSB PROJECT NO. 032060-000

December 16, 2025

Honorable Mayor and City Council
City of Wyoming
PO Box 188
26885 Forest Boulevard
Wyoming, MN 55092

Re: Feasibility Report
2026 Street Improvement Project
City of Wyoming, MN
WSB Project No. 032060-000

Dear Honorable Mayor and City Council Members:

Transmitted herewith is the feasibility report for the above-referenced project. The report addresses the street improvements and trail improvements, in accordance with the Capital Improvement Plan and Pavement Management Plan, along the following roadways:

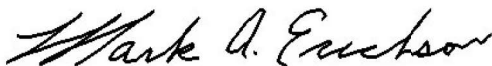
- Goldfinch Avenue from 259th Street to Goodview Avenue
- Friesland Court from 258th Street to cul-de-sac
- 257th Street from Highway 61 to Forest Boulevard Trail
- Forest Boulevard Trail from 257th Street to Goodview Avenue
- Forest Boulevard Circle from Forest Boulevard Trail to cul-de-sac
- Freeport Avenue from Forest Boulevard Trail to dead end
- Forest Boulevard Lane from Forest Boulevard Trail to Freeport Avenue

The proposed improvements include pavement rehabilitation, trail replacement, and spot repair of curb and gutter. The report herein presents costs for the project as well as proposed funding, including assessments based on the City Assessment Policy and past practice.

We would be happy to discuss this report with you at your convenience. If you have any questions, please do not hesitate to contact me at 612.360.1278.

Sincerely,

WSB



Mark A. Erichson, PE
City Engineer

Attachment



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Appendix A

Figure 1 – Location Map

Figure 2 – Typical Sections

Appendix B

Opinion of Probable Cost

Appendix C

Assessment Map

Preliminary Assessment Roll

Appendix D

Coring Location Map

Coring Logs



Certification Sheet

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed professional engineer under the laws of the State of Minnesota.

Mark A. Erichson, PE



Date: December 16, 2025

Lic. No. 40886

Quality Control Review Completed By:

Nathan D. Kock, PE



Date: December 16, 2025

Lic. No. 62574



Executive Summary

The proposed improvements for the 2026 Street Improvement Project consist of pavement rehabilitation along the following roadways:

- Goldfinch Avenue from 259th Street to Goodview Avenue
- Friesland Court from 258th Street to cul-de-sac
- 257th Street from Highway 61 to Forest Boulevard Trail
- Forest Boulevard Trail from 257th Street to Goodview Avenue
- Forest Boulevard Circle from Forest Boulevard Trail to cul-de-sac
- Freeport Avenue from Forest Boulevard Trail to dead end
- Forest Boulevard Lane from Forest Boulevard Trail to Freeport Avenue

Additionally, the project includes the optional replacement of bituminous trails and spot replacement for the concrete walks throughout the project area.

A map illustrating the project location can be found on **Figure 1 of Appendix A**.

The total estimated project cost for the 2026 Street Improvement Project is approximately **\$2,475,000** which incorporates 2026 construction costs and includes a 5% construction contingency and indirect costs in the amount of 25% of the estimated construction costs. The indirect costs include legal, engineering, administrative, and financing considerations. Funding for the project will come from City funds/bonding and Special Assessments to benefiting properties.

The 2026 Street Improvement Project can be completed, including the final lift of bituminous paving and all restoration items, in 2026.

This project is feasible, necessary, and cost effective from an engineering standpoint and should be constructed as proposed herein.



1. Introduction

1.1 Authorization

On October 7, 2025, the Wyoming City Council authorized the preparation of a feasibility report for the 2026 Street Improvement Project.

1.2 Scope

This feasibility report includes mill and overlay improvements along the following existing roads:

- Goldfinch Avenue from 259th Street to Goodview Avenue
- Friesland Court from 258th Street to cul-de-sac
- 257th Street from Highway 61 to Forest Boulevard Trail
- Forest Boulevard Trail from 257th Street to Goodview Avenue
- Forest Boulevard Circle from Forest Boulevard Trail to cul-de-sac
- Freeport Avenue from Forest Boulevard Trail to dead end
- Forest Boulevard Lane from Forest Boulevard Trail to Freeport Avenue

1.3 Data Available

Information and materials used in the preparation of this report include the following:

- City of Wyoming record drawings
- City of Wyoming base and topographic maps
- City of Wyoming Pavement Condition Index
- City of Wyoming Capital Improvement Plan
- Field observations of the area and discussions with City staff
- City of Wyoming Assessment Policy

1.4 Project History

Staff evaluated City streets by conducting pavement condition ratings and road tours to prioritize improvement projects, resulting in a multi-year Capital Improvement Plan (CIP). The CIP provides a schedule for the various roadway improvements that are necessary to maintain the City streets in an effective and efficient manner. Roadways proposed for improvements have been identified by Public Works and City Engineering staff. The project location is adjacent to the 2024 and 2025 Street Improvement Project; this project is a continuation of improvements in this area of the city. The proposed roadways were originally constructed in the early 2000s, approaching 25 years. Mill and overlay improvements are typically recommended for roadways nearing 20 years. The proposed roads were prioritized to be completed in 2026 to preserve the roadways in a cost-effective manner to extend the pavement life.



2. Existing Conditions

2.1 Surface

The project area is surrounded primarily by residential properties that contain landscaping, trees, and numerous other private improvements beyond the edge of the roadway and within the City right-of-way.

257th Street exists as a 30 to 44-foot roadway while Forest Boulevard Trail, Forest Boulevard Lane, Freeport Avenue, Forest Boulevard Circle, 258th Street, Friesland Court, and Goldfinch Avenue exist as 29-foot, asphalt paved urban roadways and are experiencing various severities of distress. The concrete curb and gutter is generally in good condition.

All roadways are experiencing various severities of distresses including patching, surface stripping, transverse and longitudinal cracking, along with localized drainage issues.

Pavement cores taken within the project area indicate the existing asphalt thickness ranges from 3.25 inches to 4.5 inches and aggregate base thickness ranges from 4 inches to 6 inches. The underlying soil consists of fine sand with trace fines. A copy of the pavement cores is included in **Appendix D** of this report.

The City of Wyoming evaluates all roadways within the City periodically, using the Pavement Condition Index (PCI) system. PCI ratings were completed in 2024 within the project area with ratings identified between 49-92. Generally, monitoring of the pavement is recommended with ratings between 35 and 60 to determine if the roadway is still a candidate for mill and overlay improvements or if reclamation/reconstruction is necessary.

2.2 Storm Sewer

Stormwater throughout the project corridor is currently conveyed with concrete curb and gutter to adjacent storm sewer systems. The stormwater from the roadways is collected and conveyed to ponds within the project area.

The project is located within the Comfort Lake Forest Lake Watershed District (CLFLWD).

2.3 Municipal Utilities

2.3.1 Sanitary Sewer

Properties are currently served by the city's sanitary sewer system.

2.3.2 Water Main

Properties are currently served by the city's water distribution system.



3. Proposed Improvements

3.1 Surface

Improvements proposed are intended to improve the design strength of the pavement system and provide a street surface with an extended life for the City of Wyoming.

Improvements along all roadways will include a 2-inch mill to remove wear course. A new 2-inch wear course will then be paved over the entire width of each street to extend the pavement life of the roadway. There will be an additional ¼-inch of pavement that extends above the toe of the curb to keep the pavement above the curb as the road settles over time.

The existing concrete curb throughout the project corridor will remain, with minor replacements of deficient curb and concrete valley gutter to address isolated drainage issues.

Road cores will be taken as a part of final design to determine the existing class 5 and pavement thickness. This will determine the necessary mill and overlay depth.

The typical sections for the proposed street improvements are included in **Appendix A**.

The proposed improvements include replacing the existing bituminous trail along the west side of 257th Street, the existing bituminous trail west of Freeport Avenue, and the existing bituminous trails connecting between Forest Boulevard Trail, Friesland Court, 258th Street, and Goldfinch Avenue. Replacement of these trails at the time of the roadway improvements is cost effective and minimizes inconveniences to adjacent properties.

3.2 Storm Sewer and Drainage

The storm sewer is currently being televised, and we are waiting on results. Pending results may impact on assessable costs. At this time, Storm sewer improvements include replacement of aged concrete and HDPE rings on structures and minor grouting of structures. Additional work may be required depending on the outcome of the infrastructure review.

3.3 Municipal Utilities

3.3.1 Sanitary Sewer

Sanitary sewer improvements include minor casting replacements, replacement of aged concrete and HDPE rings, addition of chimney seals to prevent infiltration, and adding top sections to structures that have an excessive number of rings. The sanitary sewer mains are currently being televised, and results are pending. Additional work, which is not assessed to benefiting properties, may be required.

3.3.2 Water Main

Water main improvements include removing and replacing existing damaged gate valves and valve boxes.



3.4 Permits/Approvals

A MnDOT permit to work within MnDOT right-of-way will be obtained as part of the project.

3.5 Construction Access/Staging

The contractor will be responsible for providing access to all existing properties throughout the project. The proposed methods of construction are the responsibility of the contractor. Adequately signed detours will be identified to direct traffic around the construction zone and notify users of the increased truck and construction activity. Detours will be used only if absolutely necessary to ensure the safety of residents and construction workers alike.

3.6 Public Involvement

An initial public meeting was held on December 10, 2025, to provide initial project information to property owners and residents within the project area. A second public meeting will be held on January 7, 2026, to gather further input. Residents are encouraged to share their knowledge of the project area, specifically any known areas of concern.

As part of the Chapter 429 process, once the feasibility study is accepted, a public hearing will be scheduled. Impacted residents will be invited to hear more details about the project and provide public testimony regarding the proposed project.

Prior to construction, an additional public informational meeting will be held to further inform the property owners of the proposed improvements, project timeline, assessment policy, and what to expect during construction.



4. Financing

4.1 Opinion of Probable Cost

A detailed opinion of probable cost can be found in **Appendix B**. The opinion of probable cost is based on projected construction costs for 2026 and includes a 5% contingency factor and 25% indirect costs. The indirect costs include engineering, legal, and administrative costs associated with the project. The project costs are summarized as follows:

2026 Street Improvement Project City of Wyoming, MN Project Costs and Funding			
Improvements	City Fund	Special Assessments	Total
Street Improvements	\$1,652,328	\$413,082	\$2,065,410
Trail Improvements	\$384,645	\$0	\$384,645
Watermain Improvements	\$24,938	\$0	\$24,938
Total Improvements	\$2,061,911	\$413,082	\$2,474,993

4.2 Funding

Funding for the project will come from City funds and Special Assessments to benefiting properties.

The City's Assessment Policy includes the following as it relates to this project:

- Street Improvements: Assess 20% of the total surface and drainage improvements
- Past practice for roadway improvement projects has been to assess by the "unit"
- Trail Improvements: Not assessable

Street Rehabilitation

Total Assessable Surface and Drainage Cost	\$2,065,410
20% Surface and Drainage Assessed	\$413,082
Number of Assessable Units	248
Assessment per Unit	\$1,665.65

Trail improvements will not be assessed per the City's Assessment Policy.

The assessment map and preliminary assessment roll are included in **Appendix C** of this report.



5. Project Schedule

The proposed schedule for this improvement project is as follows:

Task Number	Task Description	Completion Date
1	1 st Public Informational Meeting	December 10, 2025
2	Receive Feasibility Report/Set Public Hearing Date	December 16, 2025
3	2 nd Public Informational Meeting	January 7, 2026
4	Public Hearing/Order Plans and Specifications	January 20, 2026
5	Approve Plans and Specifications and Order Advertisement for Bids	March 3, 2026
6	Receive Bids	April 2026
7	Award Contract	April 2026
8	Begin Construction	Early Summer 2026
9	Final Completion of Construction	Fall 2026
10	Assessment Hearing	October 2026



6. Feasibility and Recommendation

The proposed improvements for the 2026 Street Improvement Project consist of pavement mill and overlay, trail improvements, and minor watermain improvements.

The estimated cost of the street improvement project is **\$2,475,000**.

Based on the information contained within this report, the proposed improvements as described can be considered necessary, cost effective, and feasible from an engineering perspective. WSB recommends construction of the proposed improvements as detailed in this report. The economic feasibility of this project will be determined by the City Council.



Appendix A

Figure 1 – Location Map

Figure 2 – Typical Sections



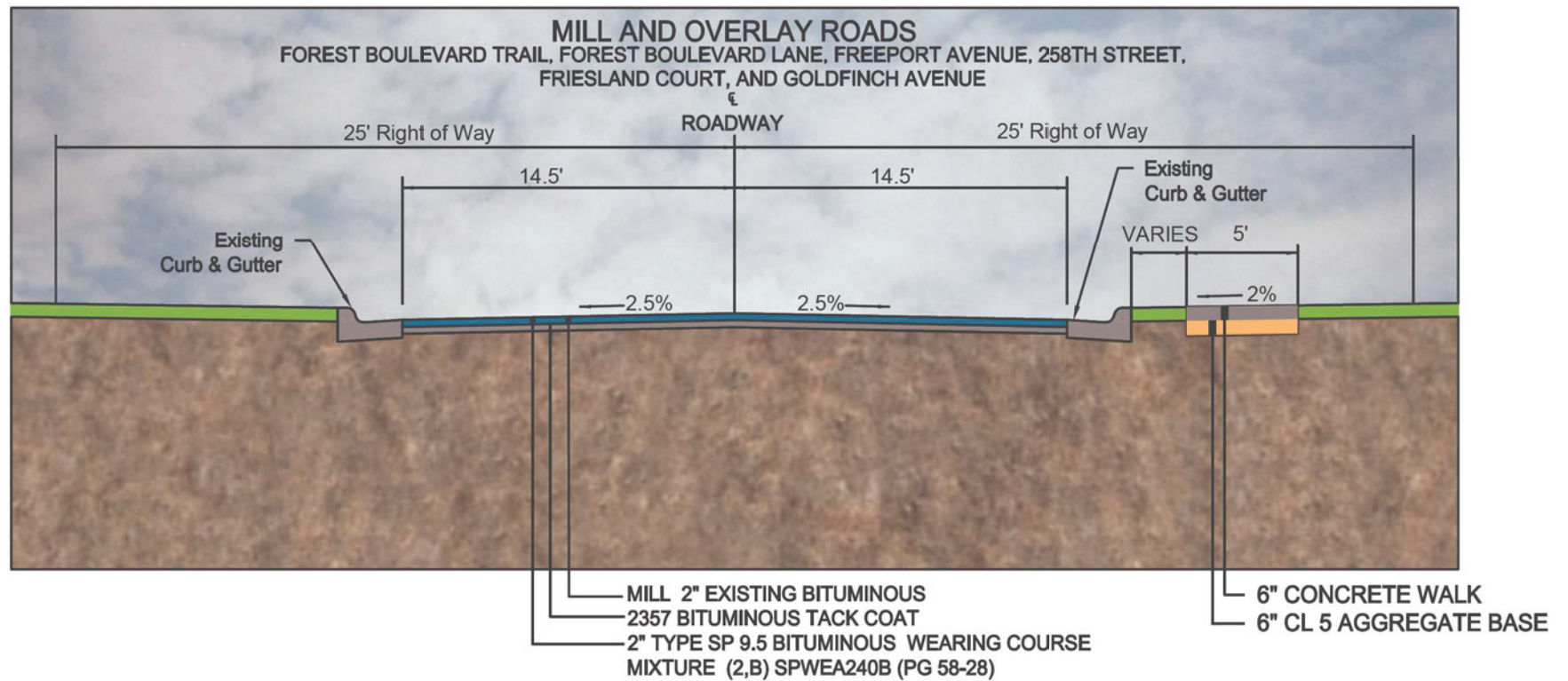
Project Location Map

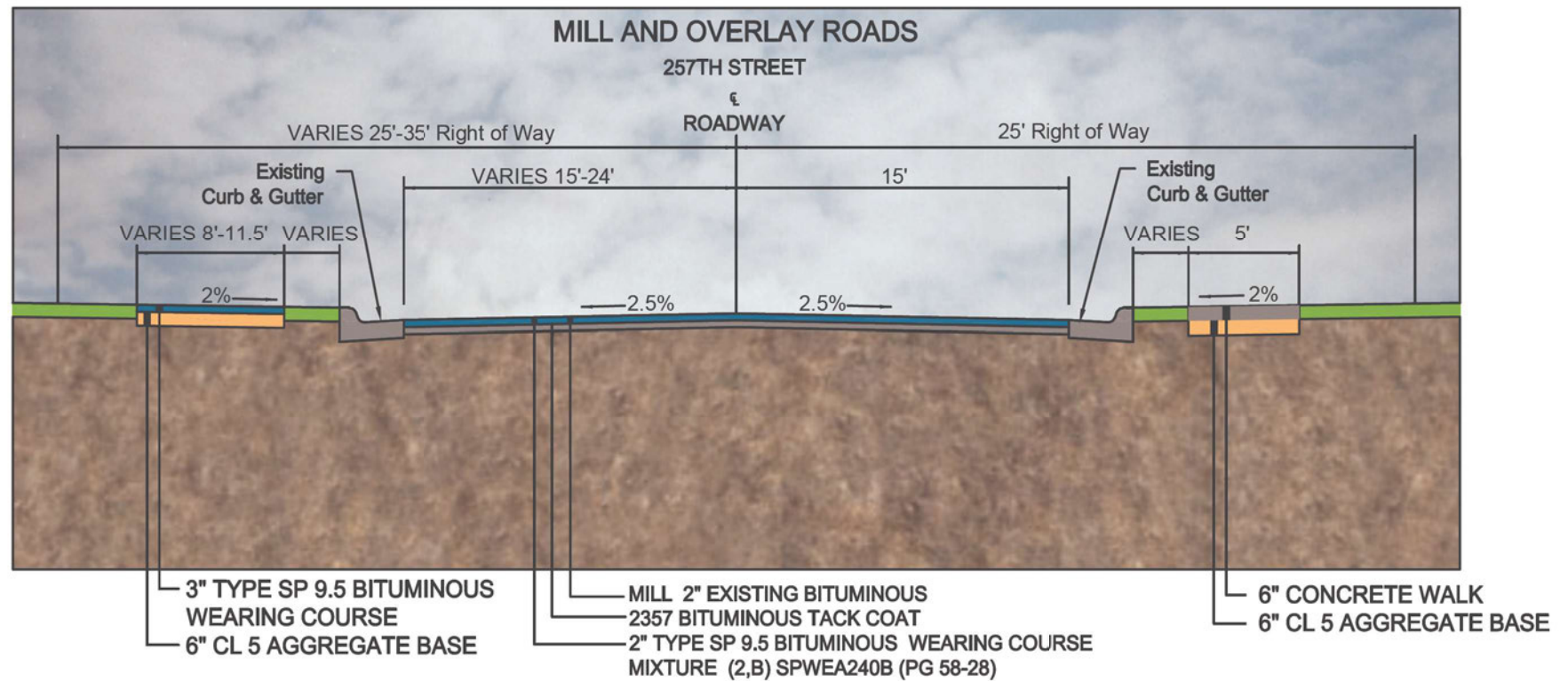
2026 Street Improvement Project
Wyoming, MN

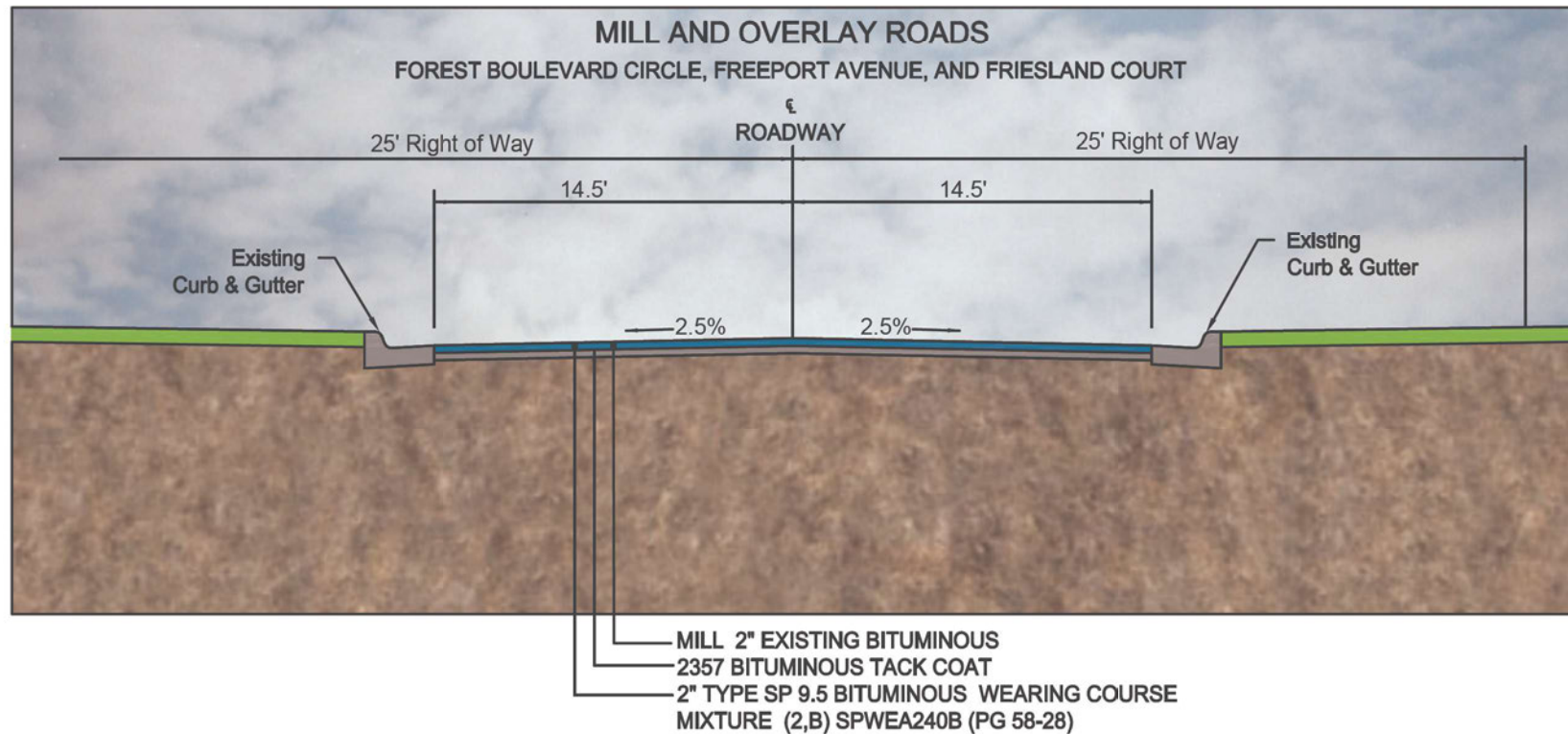


0 400
Feet
1 inch = 400 feet











Appendix B

Opinion of Probable Cost

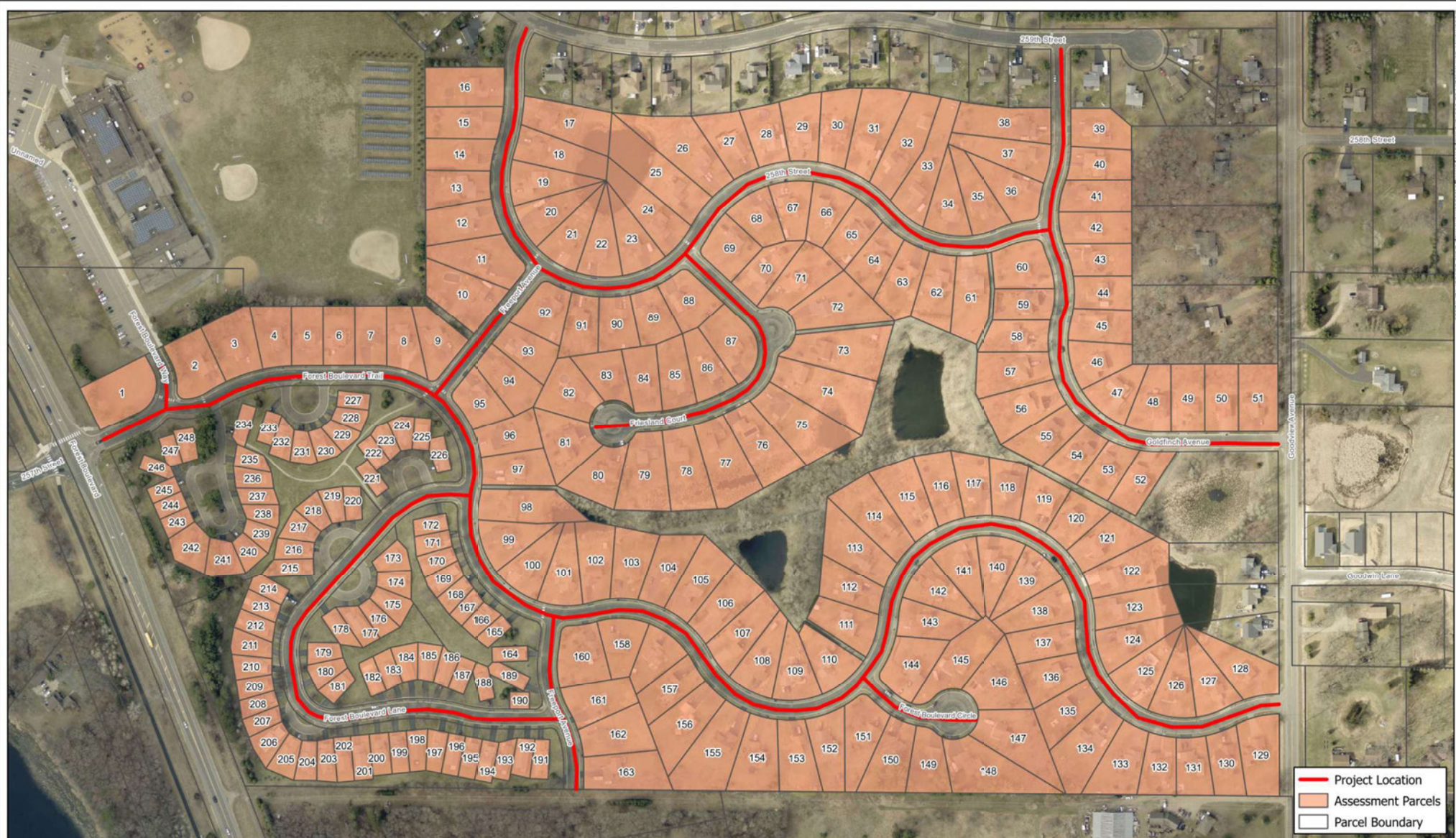
OPINION OF PROBABLE COST						
WSB Project: 2026 Street Improvement Project Project Location: Wyoming City Project No.: WSB Project No: 032060-000				Design By: L/G Checked By: NDK Date: 12/11/2025		
ITEM NO.	MNDOT SPECIFICATION NO.	DESCRIPTION	UNIT	ESTIMATED TOTAL QUANTITY	ESTIMATED UNIT PRICE	ESTIMATED TOTAL COST
A. Street Improvements						
1	2021.501	MOBILIZATION	LS	1	\$ 85,000.00	\$ 85,000.00
2	2104.502	REMOVE CASTING	EACH	3	\$ 200.00	\$ 600.00
3	2104.502	REMOVE VALVE BOX	EACH	12	\$ 250.00	\$ 3,000.00
4	2104.502	REMOVE SIGN POST	EACH	25	\$ 40.00	\$ 1,000.00
5	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	160	\$ 6.50	\$ 1,040.00
6	2104.503	SAWING BITUMINOUS PAVEMENT	L F	1590	\$ 4.00	\$ 6,360.00
7	2104.503	REMOVE CURB & GUTTER	L F	6070	\$ 11.25	\$ 68,287.50
8	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	40	\$ 40.00	\$ 1,600.00
9	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	210	\$ 22.00	\$ 4,620.00
10	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	1920	\$ 7.00	\$ 13,440.00
11	2104.518	REMOVE CONCRETE WALK	S F	2130	\$ 1.50	\$ 3,195.00
12	2106.507	EXCAVATION - COMMON	C Y	430	\$ 25.00	\$ 10,750.00
13	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	160	\$ 190.00	\$ 30,400.00
14	2211.509	AGGREGATE BASE CLASS 5	TON	810	\$ 50.00	\$ 40,500.00
15	2231.509	BITUMINOUS PATCHING MIXTURE	TON	290	\$ 200.00	\$ 58,000.00
16	2232.504	MILL BITUMINOUS SURFACE (2.0")	S Y	38690	\$ 2.00	\$ 77,380.00
17	2331.603	JOINT ADHESIVE	L F	22440	\$ 0.75	\$ 16,830.00
18	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	3870	\$ 2.25	\$ 8,707.50
19	2360.504	TYPE SP 9.5 WEAR CRS MIX(2 B)3.0" THICK	S Y	210	\$ 55.00	\$ 11,550.00
20	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,B)	TON	4980	\$ 82.00	\$ 408,360.00
21	2504.602	VALVE BOX	EACH	12	\$ 1,500.00	\$ 18,000.00
22	2504.602	ADJUST GATE VALVE & BOX	EACH	30	\$ 425.00	\$ 12,750.00
23	2506.502	CASTING ASSEMBLY	EACH	3	\$ 1,125.00	\$ 3,375.00
24	2506.502	ADJUST FRAME & RING CASTING	EACH	125	\$ 850.00	\$ 106,250.00
25	2506.602	GROUT CATCH BASIN OR MANHOLE	EACH	2	\$ 500.00	\$ 1,000.00
26	2506.602	CHIMNEY SEAL	EACH	125	\$ 700.00	\$ 87,500.00
27	2506.602	RECONSTRUCT MANHOLE (SANITARY)	EACH	4	\$ 4,500.00	\$ 18,000.00
28	2521.518	6" CONCRETE WALK	S F	2330	\$ 15.00	\$ 34,950.00
29	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	40	\$ 200.00	\$ 8,000.00
30	2531.603	CONCRETE CURB & GUTTER DES SURMOUNTABLE	L F	6070	\$ 40.00	\$ 242,800.00
31	2531.618	TRUNCATED DOMES	S F	500	\$ 65.00	\$ 32,500.00
32	2531.603	7" CONCRETE VALLEY GUTTER	L F	690	\$ 50.00	\$ 34,500.00
33	2563.601	TRAFFIC CONTROL	LS	1	\$ 10,000.00	\$ 10,000.00
34	2564.602	SIGN POST	EACH	25	\$ 300.00	\$ 7,500.00
35	2565.602	RIGID PVC LOOP DETECTOR 6"X6"	EACH	2	\$ 3,000.00	\$ 6,000.00
36	2573.502	STORM DRAIN INLET PROTECTION	EACH	56	\$ 160.00	\$ 8,960.00
37	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	4640	\$ 3.50	\$ 16,240.00
38	2574.507	COMMON TOPSOIL BORROW	C Y	860	\$ 50.00	\$ 43,000.00
39	2574.508	FERTILIZER TYPE 3	LB	410	\$ 2.00	\$ 820.00
40	2575.505	SEEDING	ACRE	1.22	\$ 6,000.00	\$ 7,320.00
41	2575.508	HYDRAULIC STABILIZED FIBER MATRIX	LB	2920	\$ 2.00	\$ 5,840.00
42	2575.523	WATER	MGAL	100	\$ 75.00	\$ 7,500.00
43	2575.608	SEED TURFGRASS	LB	240	\$ 6.00	\$ 1,440.00
44	2582.503	6" SOLID LINE PAINT	L F	110	\$ 1.60	\$ 176.00
45	2582.503	4" DBLE SOLID LINE PAINT	L F	180	\$ 2.25	\$ 405.00
46	2582.518	PAVT MSSG PAINT	S F	50	\$ 12.00	\$ 600.00
47	2582.518	CROSSWALK PAINT	S F	760	\$ 10.00	\$ 7,600.00
CONSTRUCTION TOTAL						\$ 1,573,646.00
CONTINGENCY TOTAL (5%)						\$ 78,682.30
SUBTOTAL						\$ 1,652,328.30
INDIRECT COST TOTAL (25%)						\$ 413,082.08
TOTAL						\$ 2,065,410.38
B. Trail Improvements						
48	2104.518	REMOVE BITUMINOUS WALK	S F	29600	\$ 1.25	\$ 37,000.00
49	2104.518	REMOVE CONCRETE WALK	S F	1820	\$ 1.50	\$ 2,730.00
50	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	LS	1	\$ 7,500.00	\$ 7,500.00
51	2106.507	EXCAVATION - COMMON	C Y	500	\$ 40.00	\$ 20,000.00
52	2211.509	AGGREGATE BASE CLASS 5	TON	400	\$ 50.00	\$ 20,000.00
53	2506.502	ADJUST FRAME & RING CASTING	EACH	3	\$ 850.00	\$ 2,550.00
54	2506.602	CHIMNEY SEAL	EACH	3	\$ 700.00	\$ 2,100.00
55	2521.518	6" CONCRETE WALK	S F	1820	\$ 15.00	\$ 27,300.00
56	2521.518	3" BITUMINOUS WALK	S F	31970	\$ 4.25	\$ 135,672.50
57	2573.502	STORM DRAIN INLET PROTECTION	EACH	8	\$ 160.00	\$ 1,280.00
58	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	7940	\$ 3.50	\$ 27,790.00
59	2574.507	COMMON TOPSOIL BORROW	C Y	130	\$ 50.00	\$ 6,500.00
60	2574.508	FERTILIZER TYPE 3	LB	70	\$ 2.00	\$ 140.00
61	2575.505	SEEDING	ACRE	0.19	\$ 6,000.00	\$ 1,140.00
62	2575.508	HYDRAULIC STABILIZED FIBER MATRIX	LB	460	\$ 2.00	\$ 920.00
63	2575.608	SEED TURFGRASS	LB	40	\$ 6.00	\$ 240.00
CONSTRUCTION TOTAL						\$ 293,062.50
CONTINGENCY TOTAL (5%)						\$ 14,653.13
SUBTOTAL						\$ 307,715.63
INDIRECT COST TOTAL (25%)						\$ 76,928.91
TOTAL						\$ 384,644.53
C. Waterwain Improvements						
64	2104.502	REMOVE GATE VALVE & BOX	EACH	2	\$ 1,750.00	\$ 3,500.00
65	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	4	\$ 3,500.00	\$ 14,000.00
66	2504.602	INSTALL GATE VALVE & BOX	EACH	2	\$ 2,500.00	\$ 5,000.00
CONSTRUCTION TOTAL						\$ 19,000.00
CONTINGENCY TOTAL (5%)						\$ 950.00
SUBTOTAL						\$ 19,950.00
INDIRECT COST TOTAL (25%)						\$ 4,987.50
TOTAL						\$ 24,937.50
GRAND TOTAL						\$ 2,474,992.41
DISCLAIMER: In review of this Opinion of Probable Cost, the Client understands that the Consultant has no control over the availability of labor, equipment or materials, market conditions, or the Contractor's method of pricing. This Opinion of Probable Cost is made on the basis of the Consultant's professional judgment and experience. The Consultant makes no warranty, expressed or implied, regarding the ultimate bids or negotiated cost of the Work.						



Appendix C

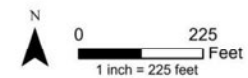
Assessment Map

Preliminary Assessment Roll



Assessment Map

2026 Street Improvement Project
Wyoming, MN



PRELIMINARY ASSESSMENT ROLL												
WSB Project:		2026 STREET IMPROVEMENT PROJECT				Total Surface and Drainage Improvement Cost \$ 2,065,410.38						
Project Location:		CITY OF WYOMING				20% Surface and Drainage Improvement Cost \$ 413,082.08						
WSB Project NO.:		032060-000				Assessable Units 248						
Date:		12/10/2025				Assessment Per Unit 1665.65						
Map ID	PIN	Property Owner	Property Address	City	Zip	State	Mail Property Owner Address	City	State	Zip	Units	Roadway Assessment
1	210071645			WYOMING	55092	MN		WYOMING	MN	55092-0188	1	\$ 1,665.65
2	210071638			WYOMING	55092	MN		WYOMING	MN	55092	1	\$ 1,665.65
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53	210071590			WYOMING	55092	MN		WYOMING	MN	55092	1	\$ 1,665.65
54	210071589			WYOMING	55092	MN		WYOMING	MN	55092	1	\$ 1,665.65
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59	210071584			WYOMING	55092	MN		WYOMING	MN	55092	1	\$ 1,665.65
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66	210071597	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
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83	210071627	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
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86	210071630	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
87	210071607	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
88	210071608	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
89	210071609	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
90	210071610	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
91	210071611	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
92	210071612	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
93	210071613	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
94	210071614	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
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96	210071640	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
97	210071641	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
98	210071642	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
99	210071643	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
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102	210071649	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
103	210071650	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
104	210071651	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
105	210071652	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
106	210071653	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
107	210071654	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
108	210071655	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
109	210071656	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
110	210071657	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
111	210071658	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
112	210071659	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
113	210071660	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
114	210071661	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
115	210071662	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
116	210071663	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
117	210071664	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
118	210071665	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
119	210071666	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
120	210071667	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
121	210071668	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
122	210071669	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
123	210071670	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
124	210071671	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
125	210071672	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
126	210071673	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
127	210071674	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
128	210071675	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
129	210071679	WYOMING	55092	MN	FOREST LAKE	MN	55025	1	\$	1,665.65
130	210071680	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
131	210071681	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
132	210071682	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
133	210071683	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65

134	210071684	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
135	210071685	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
136	210071686	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
137	210071687	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
138	210071688	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
139	210071689	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
140	210071690	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
141	210071691	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
142	210071692	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
143	210071693	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
144	210071694	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
145	210071695	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
146	210071696	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
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148	210071698	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
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152	210071702	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
153	210071703	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
154	210071704	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
155	210071705	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
156	210071706	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
157	210071707	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
158	210071708	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
158	210071709	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
160	210071710	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
161	210071711	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
162	210071712	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
163	210071713	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
164	210071877	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
165	210071835	WYOMING	55092	MN	SEMINOLE	FL	33772	1	\$	1,665.65
166	210071834	WYOMING	55092	MN	HOLT LAKE	MN	55760-1147	1	\$	1,665.65
167	210071833	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
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170	210071830	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
171	210071829	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
172	210071828	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
173	210071878	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
174	210071879	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
175	210071880	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
176	210071881	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
177	210071882	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
178	210071883	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
179	210071884	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
180	210071885	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
181	210071886	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
182	210071869	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
183	210071870	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
184	210071871	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
185	210071872	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
186	210071873	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
187	210071874	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
188	210071875	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
189	210071876	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
190	210071889	WYOMING	55092	MN	WYOMING	MN	55092-0188	1	\$	1,665.65
191	210071868	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
192	210071867	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
193	210071866	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
194	210071865	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
195	210071864	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
196	210071863	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
197	210071862	WYOMING	55092	MN	HUGO	MN	55038-9717	1	\$	1,665.65
198	210071861	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
199	210071860	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
200	210071859	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
201	210071858	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
202	210071857	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65
203	210071856	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65

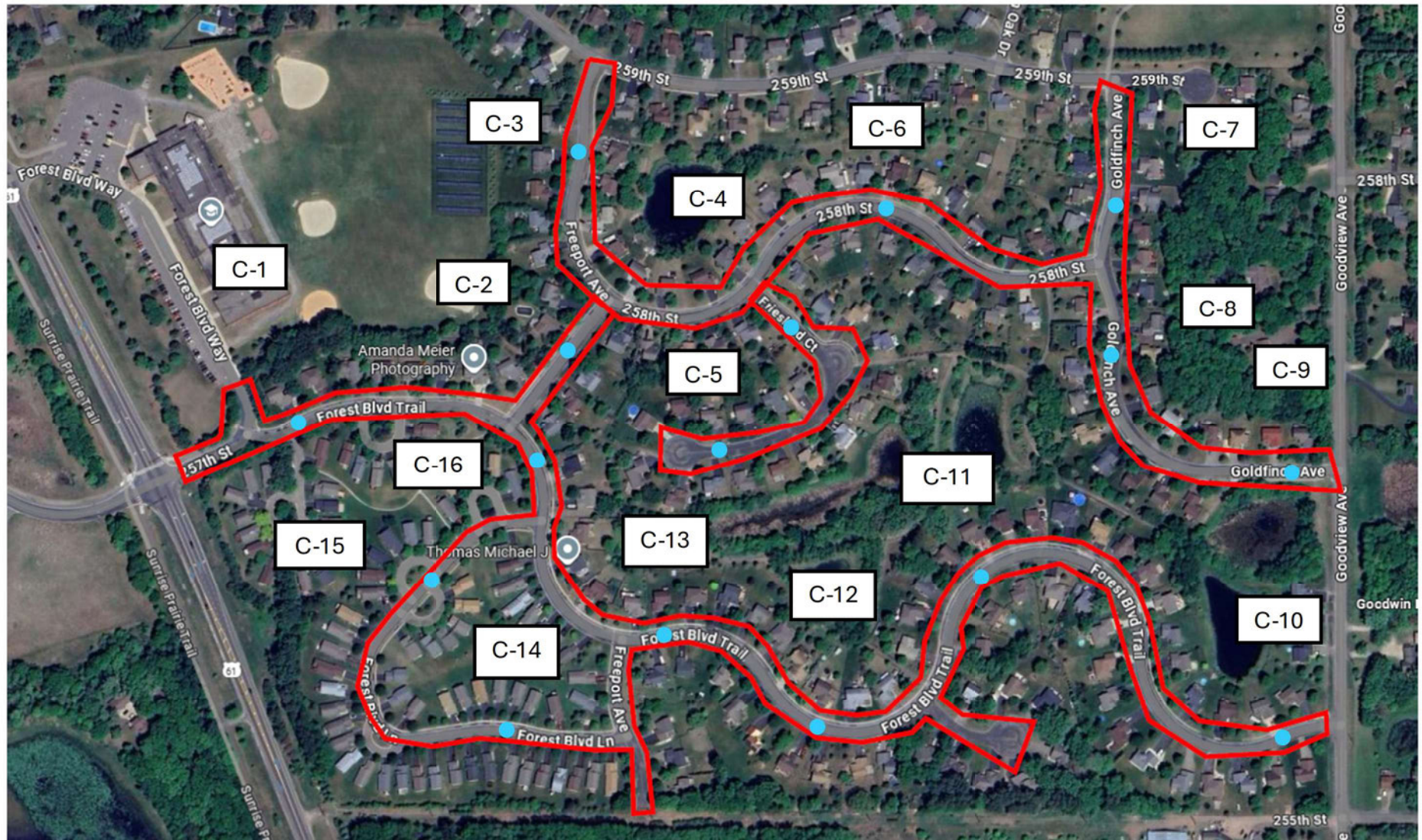
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206	210071853	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
207	210071852	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
208	210071851	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
209	210071850	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
210	210071849	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
211	210071848	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
212	210071847	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
213	210071846	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
214	210071845	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
215	210071844	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
216	210071843	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
217	210071842	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
218	210071841	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
219	210071840	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
220	210071839	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
221	210071837	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
222	210071826	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
223	210071825	WYOMING	55092	MN	WYOMING	MN	55092-9615	1	\$	1,665.65	
224	210071824	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
225	210071823	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
226	210071822	WYOMING	55092	MN	BURNSVILLE	MN	55337	1	\$	1,665.65	
227	210071821	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
228	210071820	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
229	210071819	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
230	210071818	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
231	210071817	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
232	210071816	WYOMING	55092	MN	FOREST LAKE	MN	55025	1	\$	1,665.65	
233	210071815	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
234	210071814	WYOMING	55092	MN	FOREST LAKE	MN	55025	1	\$	1,665.65	
235	210071813	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
236	210071812	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
237	210071811	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
238	210071810	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
239	210071809	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
240	210071808	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
241	210071807	WYOMING	55092	MN	FOREST LAKE	MN	55025	1	\$	1,665.65	
242	210071806	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
243	210071805	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
244	210071804	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
245	210071803	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
246	210071802	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
247	210071801	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
248	210071800	WYOMING	55092	MN	WYOMING	MN	55092	1	\$	1,665.65	
TOTAL 2026 STREET IMPROVEMENT PROJECT PRELIMINARY ASSESSMENT									248	\$	413,082.08



Appendix D

Coring Location Map

Coring Logs



Wyoming 2026 Street Improvement Coring Report

Table 1: Existing Pavement Section Details

Core ID	Location	Number of Lanes	Pavement Width (ft)	Curb and Gutter	Surface Distresses	Bituminous Depth (in)	Lift Thickness (in) and Condition	Base Depth and Description	Subbase or Subgrade Description	Percent Passing #200
C-1	Forest Blvd Trail	2	38	Yes	Transverse and Longitudinal cracking, Failing chip seal, Patching	3.75	1.75"- Wear Poor Condition- Raveling throughout core	5"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	12.2
C-2	Freeport Ave	2	30	Yes	Transverse and Longitudinal cracking, Failing chip seal, Patching	4	2"- Wear Poor Condition- Raveling throughout core, base course crumbling apart	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	-
C-3	Freeport Ave	2	29	Yes	Transverse and Longitudinal cracking, Failing chip seal, Patching	3.5	1.75"- Wear Poor Condition- Raveling throughout core	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	-
C-4	Friesland Ct	2	29	Yes	Transverse and Longitudinal cracking, Failing chip seal, Patching	3.75	1.5"- Wear Poor Condition- Raveling throughout core	3"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	-
C-5	Friesland Ct	2	30	Yes	Transverse and Longitudinal cracking, Failing chip seal	3.25	2"- Wear Core is in good condition	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	-
C-6	258 th St	2	29	Yes	Transverse and Longitudinal cracking, Failing chip seal, Patching	4	2"- Wear Poor Condition- Raveling throughout core	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	16.4
C-7	Goldfinch Ave	2	29	Yes	Transverse and Longitudinal cracking, Failing chip seal	4	2"- Wear Poor Condition- Raveling throughout core	2"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	-
C-8	Goldfinch Ave	2	29	Yes	Transverse and Longitudinal cracking, Failing chip seal	4	2"- Wear Poor Condition- Raveling throughout core	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	13.8
C-9	Goldfinch Ave	2	29	Yes	Transverse and Longitudinal cracking, Failing chip seal	3.75	1.75"- Wear Poor Condition- Raveling throughout core	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	-
C-10	Forest Blvd Trail	2	29	Yes	Transverse and Longitudinal cracking, Failing chip seal	4.5	2"- Wear Fair condition- Some raveling in base course	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	-

Core ID	Location	Number of Lanes	Pavement Width (ft)	Curb and Gutter	Surface Distresses	Bituminous Depth (in)	Lift Thickness (in) and Condition	Base Depth and Description	Subbase or Subgrade Description	Percent Passing #200
C-11	Forest Blvd Trail	2	30	Yes	Transverse and Longitudinal cracking, Failing chip seal	4	1"- Wear Poor Condition- Raveling throughout core	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	8.5
C-12	Forest Blvd Trail	2	30	Yes	Transverse and Longitudinal cracking, Failing chip seal, Patching	4	1.5"- Wear Fair condition- Some raveling in core	8"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	-
C-13	Forest Blvd Trail	2	30	Yes	Transverse and Longitudinal cracking, Failing chip seal	4	2"- Wear Fair condition- Some raveling in core	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	15
C-14	Forest Blvd Ln	2	29	Yes	Transverse and Longitudinal cracking, Failing chip seal	4	2"- Wear Poor Condition- Raveling throughout core	4"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	-
C-15	Forest Blvd Ln	2	29	Yes	Transverse and Longitudinal cracking, Failing chip seal, Patching	4.5	1.75"- Wear Poor Condition- Raveling throughout core	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	10.6
C-16	Forest Blvd Trail	2	29	Yes	Transverse and Longitudinal cracking, Failing chip seal	4	2.5"- Wear Fair condition- Some raveling in core	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	-

Appendix

Core 1

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
Forest Blvd Trail	2	38	Yes	Transverse and Longitudinal cracking, Failing chip seal, Patching

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description	Percent passing #200
3.75	1.75"- Wear Poor Condition- Raveling throughout core	5"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	12.2

Core 2

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
Freeport Ave	2	30	Yes	Transverse and Longitudinal cracking, Failing chip seal, Patching

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
4	2"- Wear Poor Condition- Raveling throughout core, base course crumbling apart	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown

Core 3

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
Freeport Ave	2	29	Yes	Transverse and Longitudinal cracking, Failing chip seal, Patching

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
3.5	1.75"- Wear Poor Condition- Raveling throughout core	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown

Core 4

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
Friesland Ct	2	29	Yes	Transverse and Longitudinal cracking, Failing chip seal, Patching

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
3.75	1.5"- Wear Poor Condition- Raveling throughout core	3"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown

Core 5

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
Friesland Ct	2	30	Yes	Transverse and Longitudinal cracking, Failing chip seal

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
3.25	2"- Wear Core is in good condition	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown

Core 6

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
258 th St	2	29	Yes	Transverse and Longitudinal cracking, Failing chip seal, Patching

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description	Percent passing #200
4	2"- Wear Poor Condition- Raveling throughout core	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	16.4

Core 7

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
Goldfinch Ave	2	29	Yes	Transverse and Longitudinal cracking, Failing chip seal

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
4	2"- Wear Poor Condition- Raveling throughout core	2"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown

Core 8

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
Goldfinch Ave	2	29	Yes	Transverse and Longitudinal cracking, Failing chip seal

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description	Percent passing #200
4	2"- Wear Poor Condition- Raveling throughout core	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	13.8

Core 9

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
Goldfinch Ave	2	29	Yes	Transverse and Longitudinal cracking, Failing chip seal

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
3.75	1.75"- Wear Poor Condition- Raveling throughout core	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown

Core 10

Street Photos



Core Photos

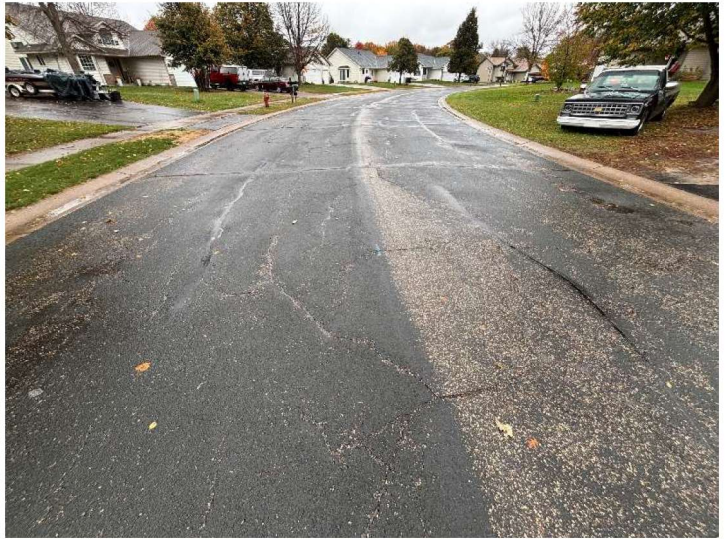


Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
Forest Blvd Trail	2	29	Yes	Transverse and Longitudinal cracking, Failing chip seal

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
4.5	2"- Wear Fair condition- Some raveling in base course	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown

Core 11

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
Forest Blvd Trail	2	30	Yes	Transverse and Longitudinal cracking, Failing chip seal

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description	Percent passing #200
4	1"- Wear Poor Condition- Raveling throughout core	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	8.5

Core 12

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
Forest Blvd Trail	2	30	Yes	Transverse and Longitudinal cracking, Failing chip seal, Patching

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
4	1.5"- Wear Fair condition- Some raveling in core	8"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown

Core 13

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
Forest Blvd Trail	2	30	Yes	Transverse and Longitudinal cracking, Failing chip seal

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description	Percent passing #200
4	2"- Wear Fair condition- Some raveling in core	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	15

Core 14

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
Forest Blvd Ln	2	29	Yes	Transverse and Longitudinal cracking, Failing chip seal

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
4	2"- Wear Poor Condition- Raveling throughout core	4"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown

Core 15

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
Forest Blvd Ln	2	29	Yes	Transverse and Longitudinal cracking, Failing chip seal, Patching

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description	Percent passing #200
4.5	1.75"- Wear Poor Condition- Raveling throughout core	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown	10.6

Core 16

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
Forest Blvd Trail	2	29	Yes	Transverse and Longitudinal cracking, Failing chip seal

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
4	2.5"- Wear Fair condition- Some raveling in core	6"- Sand with gravel and trace fines, Brown	Fine sand with trace fines, Brown

RESOLUTION 25-12-137

A RESOLUTION RECEIVING THE FEASIBILITY REPORT, SETTING THE PUBLIC HEARING FOR THE 2026 STREET IMPROVEMENT PROJECT

WHEREAS, pursuant to resolution of the Council adopted on October 7, 2025, a report was prepared by WSB, with reference to the improvement of the following roadways:

- Freeport Avenue from 259th Street to Forest Boulevard Trail
- 258th Street from Freeport Avenue to Goldfinch Avenue
- Goldfinch Avenue from 259th Street to Goodview Avenue
- Friesland Court from 258th Street to cul-de-sac
- 257th Street from Highway 61 to Forest Boulevard Trail
- Forest Boulevard Trail from 257th Street to Goodview Avenue
- Forest Boulevard Circle from Forest Boulevard Trail to cul-de-sac
- Freeport Avenue from Forest Boulevard Trail to dead end
- Forest Boulevard Lane from Forest Boulevard Trail to Freeport Avenue

WHEREAS, the following improvements are proposed:

- Roadway mill and overlay
- Optional trail removal and replacement

and to assess benefited properties for all or a portion of the improvement, pursuant to Minnesota Statutes, Chapter 429; and

WHEREAS, the City Council has been advised by the City Engineer that said street improvements are feasible, and should best be made as proposed, and the City Engineer's report to this effect has heretofore been received by Council, and filed with the City Clerk on December 16, 2025; and

WHEREAS, the City Council deemed it necessary and expedient that the City of Wyoming, Minnesota, construct certain improvements, to-wit: 2026 Street Improvement Project, in the City as described in and in accordance with the feasibility report prepared by the City Engineer; and

WHEREAS, the statute provided that no such improvements shall be made until the Council has held a public hearing on such improvements following mailed notice and two publications thereof in the official newspaper stating time and place of the hearing, the general nature of the improvement, the estimated costs thereof, and the area proposed to be assessed, in accordance with the law; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wyoming that the public hearing be scheduled to consider the 2026 Street Improvement Project, to be held on Tuesday, January 20, 2024, at 7:00 o'clock p.m. or as soon thereafter as possible, at Wyoming City Hall, 26885 Forest Boulevard.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 16TH DAY OF DECEMBER, 2025.

Z:\Council Meetings\City Council Packet Agenda Items\2025\12-16-2025\Engineering\Feeability Study & Set Public Hearing - 2026 Street Improvement Project\25-12-137 Resolution Accepting Feasibility Report & Setting Public Hearing - 2026 SIP.docx

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

(seal)



Date: December 9, 2025

To: Mayor Iverson and City Council Members

From: Neil Bauer, Public Safety Director

Subject: Request for Council Approval - Position Reclassification: Police Property & Technology Technician/Crime Analyst to Public Safety Manager

SUBJECT

Request for City Council approval to reclassify the existing Police Property & Technology Technician/Crime Analyst position to Public Safety Manager, effective January 1, 2026.

BACKGROUND

The Police Property & Technology Technician/Crime Analyst position, currently held by Kallie Rezny, was originally designed to focus on evidence management, technology oversight, and analytical support. Over time, the operational needs of the Public Safety Department have evolved.

Ms. Rezny's duties have expanded well beyond the scope of the prior position description, including:

- Department-wide administrative oversight
- Technology and digital evidence leadership
- Data practices and CJIS compliance
- Project management
- Performance measurement
- Community engagement coordination
- Supervisory duties

These expanded responsibilities align directly with the newly established Public Safety Manager role, approved as part of the 2026 adopted budget. The Public Safety Manager job description clearly reflects the administrative, managerial, and compliance-oriented functions Ms. Rezny is already performing, audit preparation, public safety hiring support, records management oversight, and broader operational support for both police and fire services. The Public Safety Manager position will also provide supervision and leadership for the Administrative Assistant position.

POSITION & COMPENSATION CHANGE

- Current Position: Property & Technology Technician/Crime Analyst
 - Status: Non-exempt
 - 2026 Pay Rate (with 2026 COLA): \$35.62/hour
- Proposed Position: Public Safety Manager
 - Status: Exempt (no longer eligible for overtime)



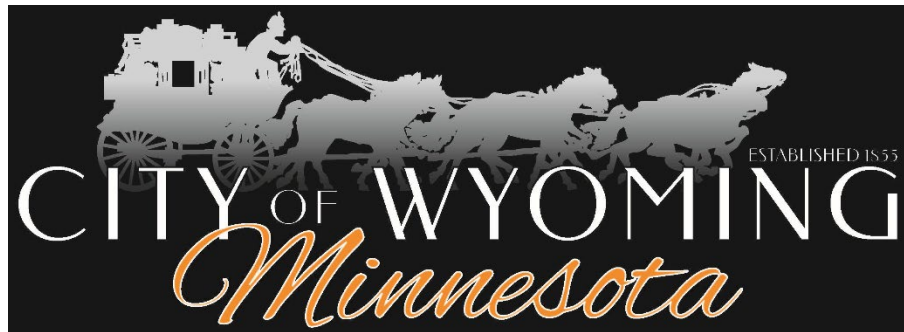
- 2026 Pay Rate: \$42.51/hour
- Budget Impact: Fully included and funded in the approved 2026 City Budget

This reclassification more accurately reflects the scope, complexity, and level of responsibility inherent to the work being performed and ensures proper alignment with both organizational structure and industry standards.

RECOMMENDATION

Staff respectfully recommends that the City Council approve the reclassification of Kallie Rezny from Police Property & Technology Technician/Crime Analyst to Public Safety Manager, effective January 1, 2026, at the rate of \$42.51 per hour, with the position designated as exempt.

Neil D. Bauer, Ed.D.
Police Chief/Public Safety Director



CITY OF WYOMING JOB DESCRIPTION

POSITION:	Public Safety Manager
DEPARTMENT:	Police Department
LOCATION:	Police Department Building
IMMEDIATE SUPERVISOR:	Public Safety Director
HOURS WORKED:	40 HOURS PER WEEK
FLSA STATUS:	Full-time regular position, Exempt
BENEFITS:	Qualifies for full-time benefits

General Purpose: The Public Safety Manager is a key non-sworn member of the Public Safety Command team, responsible for overseeing administrative, analytical, and compliance functions across the department. This role supervises the Administrative Assistant/Records Clerk and plays a vital role in ensuring efficient, transparent, and compliant operations across all areas of public safety.

Minimum Qualifications:

- A. Bachelor's degree from an accredited college or university in criminal justice, public administration, business administration, or a related field.
- B. Minimum of four (4) years of professional experience in a public safety agency, with progressively responsible administrative or managerial duties.
- C. Strong knowledge of public safety operations, data practices, and compliance requirements.
- D. Demonstrated ability to lead, supervise, and develop staff.
- E. Excellent organizational, analytical, and communication skills.
- F. Proficiency with records management systems and standard office software.
- G. CJIS certification or ability to obtain within 30 days of hiring.

Preferred Qualifications:

- A. Experience with CJIS, BCA, and FBI audit preparation.
- B. Prior experience managing evidence and digital media systems.
- C. Knowledge of Minnesota public sector employment practices and data privacy laws.

Essential Duties and Responsibilities:

This position represents the City of Wyoming Police Department. This position works autonomously but may take work directions from the Director of Public Safety. The following are responsibilities required for a Public Safety Manager.

- Supervise and provide coaching, support, and performance management for the Administrative Assistant/Records Clerk.
- Oversee the management of property and evidence processes, including storage, documentation, and the administration of digital evidence.
- Administer the records management system, including workflow processes, system updates, and data integrity.
- Perform administrative, strategic, and tactical analytical functions to support public safety operations and decision-making.
- In collaboration with the Assistant City Administrator, manage all aspects of public safety hiring processes, including job postings, applicant tracking, and onboarding coordination.
- Ensure departmental compliance with the Minnesota Government Data Practices Act (MGDPA).
- Maintain compliance with FBI, BCA, and Criminal Justice Information Services (CJIS) security requirements; lead preparation efforts for related audits and inspections.
- Provide project management and support for special initiatives at the direction of the Public Safety Director.
- Coordinate and manage community engagement initiatives and events for the public safety department.
- Develop and track key performance measures and metrics to evaluate the effectiveness of public safety operations and initiatives.

Knowledge, Skills and Abilities Required:

Knowledge of:

- Public safety agency operations, including police, fire, or emergency management administrative functions.
- Records management systems and best practices for document retention, workflow, and digital evidence management.
- State and federal data privacy and compliance standards, including the Minnesota Government Data Practices Act, FBI, BCA, and CJIS security protocols.
- Human resources principles related to recruitment, onboarding, and personnel recordkeeping.
- Performance measurement tools and methods for tracking and improving operational efficiency.
- Public engagement strategies and communication methods for diverse community populations.

Ability to:

- Plan, organize, and oversee complex administrative functions with minimal supervision.
- Supervise, train, and evaluate staff while fostering a positive and productive work environment.
- Analyze data and present findings in clear, actionable formats for decision-making.
- Develop and maintain collaborative relationships with internal staff, external agencies, and the public.
- Prioritize and manage multiple projects simultaneously in a fast-paced environment.
- Maintain confidentiality and exercise sound judgment when handling sensitive information.
- Prepare for and respond to audits, ensuring all documentation and processes are compliant.
- Represent the department in meetings, community events, and inter-agency collaborations.

PHYSICAL JOB REQUIREMENTS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the position. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions.

- Must be able to sit, stand, and walk for extended periods.
- Ability to use hands to finger, handle, or feel objects, tools, or controls; and reach with hands and arms.
- Must be able to occasionally lift and/or move up to 25 pounds.
- Requires visual acuity to review detailed data, documents, and electronic information.
- Must be able to hear and speak clearly to communicate effectively in person, over the phone, and in meetings.
- Occasional bending, kneeling, or reaching may be required when accessing records, supplies, or property/evidence items.

WORK ENVIRONMENT:

The work environment for the Public Safety Manager is primarily an office setting within the Public Safety Department. The role involves frequent use of computers, telephones, and other standard office equipment. The position requires sitting or standing for extended periods, performing detailed work, and managing multiple tasks simultaneously.

Some duties may require walking through secure areas such as evidence storage or communications rooms. Occasional travel may be required for meetings, training, or community engagement activities. The Public Safety Manager may occasionally work outside of normal business hours, including evenings or weekends, to attend events, respond to time-sensitive tasks, or support department operations.

The position requires the ability to maintain composure in high-pressure or sensitive situations and to handle confidential information with discretion and professionalism.

SELECTION GUIDELINES:

Formal application, rating of education and experience, oral interview and reference check may be required. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements.

EQUAL OPPORTUNITY EMPLOYER:

The City of Wyoming is strongly committed to diversity in its work force. We are an affirmative action / equal employment opportunity employer. Reasonable accommodations may be provided on a case-by-case basis to enable individuals with disabilities to perform the essential functions of this position in accordance with applicable law.