APPROVED MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JULY 1, 2025
7:00 PM

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for July 1, 2025, to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, Brett Ohnstad, and Claire Luger

ABSENT: None

Also Present: Tom Loonan - Eckberg Lammers, Robb Linwood - City Administrator, Grant MacFarlane - Assistant City Administrator, Mark Erichson - WSB, Neil Bauer - Public Safety Director, Fred Weck - Zoning Administrator/Building Official, and Steve Reeves - Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Steve Sicheneder, 6201 266th Court – Expressed concern about 'E' devices in the City, such as e-bikes, scooters, and skateboards. He asked what the City was going to try to curb illegal usage of those types of devices on the City streets and parks. Explained that he wasn't concerned that anything might happen to him, but to the children who were operating them illegally without parental supervision.

1. **League of Minnesota Cities (LMC) "City of Excellence" Award Presentation – LMC Executive Director, Luke Fischer**

Mayor Iverson – Introduced LMC Executive Director Fischer and Evan Vogel, Cambridge City Administrator and new 2nd Vice President of the LMC.

Mr. Luke Fischer – Gave a brief overview of the LMC, its membership throughout the State, and some of their duties and responsibilities.

Mr. Evan Vogel – Explained that the City had been awarded the 2025 LMC "City of Excellence" award for successful collaboration among local governments. He stated that the City's 'age-friendly' community garden project was made possible by a partnership between the City, Chisago County Statewide Health Improvement Partnership, MN Age Friendly Communities, and MHealth Fairview. He stated that the City's age-friendly community garden was the gold standard model of collaboration, which has resulted in enhanced food access, creation of an inclusive gathering space for all, accessibility for residents, as well as other benefits. He commended the City for a job well done and presented them with the 2025 City of Excellence Award.

APPROVAL OF MINUTES:

2. **Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota**

City Council for June 17, 2025

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JUNE 17, 2025, AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

3. **Consider approving the minutes of the "Work Session Meeting" of the Wyoming, Minnesota City Council for June 17, 2025**

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE "WORK SESSION MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL FOR JUNE 17, 2025, AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

SCHEDULED BID LETTINGS:

4. To consider **Resolution 25-07-66,** a resolution receiving bids and awarding a contract for the 2025 Street Improvement Project Improvements

City Engineer Erichson – Gave a brief overview of the project location and noted that the City received 7 bids. Stated that the lowest bidder was Bituminous Roadways, Inc. He stated that preliminary discussions for scheduling the work looked like they would be in mid-August.

Mayor Iverson – Asked City Engineer Erichson to give a brief presentation about what was planned for this road project.

City Engineer Erichson – Explained that this project would be a mill and overlay project, which meant that assessments would be lower than they would be for a full reconstruction project.

Councilmember Schilling – Explained that the City he works for had done a lot of work with Bituminous Roadways, Inc., and that they have done good work.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 25-07-66, A RESOLUTION RECEIVING BIDS AND AWARDING A CONTRACT FOR THE 2025 STREET IMPROVEMENT PROJECT IMPROVEMENTS.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request *individual items to be pulled from the consent agenda for discussion and action if they choose.*

5. To consider authorizing the payment of recommended bills, payroll, and journal entries, for the period from June 18, 2025, to July 1, 2025

6. To consider approving the C2025 City of Wyoming Insurance coverage renewal through the League of Minnesota Cities Insurance Trust for a total of $118,774.00

7. To consider that the City Council of the City of Wyoming does not waive the monetary limits on municipal tort liability established by Minnesota Statute 44.04, when renewing Liability Insurance Coverage with the League of Minnesota Cities Insurance Trust (LMCIT)

8. To consider a Solicitor's Permit for Customer Remodelers Inc.

9. To consider **Resolution 25-07-60,** a resolution declaring certain Public Works Department items as surplus property and authorize the Public Works Department to dispose of such items through online auction or disposal process

10. To consider **Resolution 25-07-61,** a resolution approving traffic signal maintenance work to be conducted by Bullfrog Industries in the amount of $11,689.50.

11. To consider **Resolution 25-07-62,** a resolution approving payment to BerganKDV for the 2024 annual audit services in the amount of $28,900.00.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #5, #6, #7, #8, #9, #10, and #11 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS, AND DEPARTMENT HEADS:

12. Report of the Public Safety Director, Neil Bauer, for June 26, 2025

13. Report of City Building Official, Fred Weck, IV for June 27, 2025

14. Report of City Attorney Tom Loonan for June 26, 2025

15. Report of City Engineer Mark Erichson, WSB for June 26, 2025

16. Report of Public Works Superintendent, Steve Reeves, for June 25, 2025

COMMUNICATIONS:

OLD BUSINESS: NONE

NEW BUSINESS

17. To consider **Resolution 25-07-63** Approving Variance: V-25-002 Fence Height, Location: 26744 Halite Court, Applicant: Kevin and Michelle Letson, Property ID Number: 21/10328.00

Zoning Administrator/Building Official Weck – Gave an overview of the variance request for fence height and explained that the fence was built without a permit and was located within the front non-buildable setback area. He reviewed information related to the zoning, typical lot details, the neighborhood, and the Planning Commission discussion. He stated that staff and the Planning Commission recommended approval, subject to the conditions included in the staff report. He explained that the Planning Commission was recommending approval of the fence height variance request, but require the fence be moved out of the road easement area.

Council Member Nanko Yeager – Asked about how the condition for moving the fence had come about since the request for a variance was regarding the fence height.

Zoning Administrator/Building Official Weck – Explained that was what the Planning Commission had recommended to get the fence out of the road easement area, but allow the 6-foot height to remain. He noted that the City had approved similar variances in the past and shared examples throughout the City.

Council Member Nanko Yeager – Asked if traffic was not a concern for the fence height, what the chances were for putting in a road in this area.

Zoning Administrator/Building Official Weck – Noted that everyone along the easement would have to allow it to be a public road and described other things that would need to take place for it to be turned into a public roadway.

Council Member Luger – Stated that the idea behind moving the fence out of the easement was related to the easement for a potential future roadway. She asked if it would be possible for the City to allow them to leave the fence in its current location, but make it clear that if there was road development in the future, they would be responsible for moving it.

Zoning Administrator/Building Administrator Weck – He stated that the City allows fences to be built up to the property line with the understanding that if access was needed, it would be the responsibility of the homeowner to take care of the fence removal or repair.

Council Member Ohnstad – Stated that the variance request was for the height, and this was an odd property because it kind of looked like the front yard, but it wasn't. He explained that he wanted to make sure that granting this variance would not set a precedent in the City.

Zoning Administrator/Building Administrator Weck – Stated that it would not set a precedent.

Council Member Schilling – Explained that he did not have a problem with the request for height variance because the City had granted similar requests in the past. He stated that he viewed the fence the same way he would for the drainage and utility easements, and if it came to a point where a road came through, it would be the property owner's responsibility to move the fence.

Mayor Iverson – Asked Mr. Letson to approach the podium and asked him why he had not pulled a permit to construct the fence and stated that his letter indicated that he was 'too busy'.

Mr. Letson – Clarified that he was not necessarily too busy and noted that he had asked Google if it was okay in Wyoming, MN, to build a fence, and the answer was that he could build one up to 6 feet. He explained that he did not think he would need a permit to build something that wasn't incorporated with his home.

Mayor Iverson – She stated that she was not in favor of allowing the fence to stay in its current location because the City has permit requirements in place for a reason, and if Zoning Administrator Weck had known about his plans, he would not have been able to construct it in its current location.

Bryan Murdoch – He stated that the driveway does not just belong to Mr. Letson because it goes to both of their homes and gave an overview of the reasons he agreed that the City should require the fence to be moved.

Council Member Nanko Yeager – Asked how Mr. Murdoch felt that moving the fence and having the grassy area would improve access.

Mr. Murdoch – Stated that the sign Mr. Letson just posted for delivery vehicles was essentially pushing all the vehicles out onto other people's property and not his. He stated that he believed

Mr. Letson needed to open that area up so people could come in and out without having to access everyone else's property. He stated that he has a grassy area and a grassy driveway that the trucks back onto, so he didn't see why they wouldn't also just back onto Mr. Letson's grassy area.

Council Member Schilling – Explained that he would make a motion to approve the request, with the condition that the fencing had to be moved because it was done without a permit and it restricts access.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER IVERSON, TO APPROVE RESOLUTION 25-07-63 APPROVING VARIANCE: V-25-002 FENCE HEIGHT, LOCATION: 26744 HALITE COURT, APPLICANT: KEVIN AND MICHELLE LETSON, PROPERTY ID NUMBER: 21/10328.00, SUBJECT TO THE CONDITION THAT THE FENCING BE MOVED OUT OF THE ROAD EASEMENT AREA, OF 33 FEET FROM THE CENTERLINE/PROPERTY LINE.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

18. To consider **Resolution 25-07-64,** a resolution approving a Conditional Use Permit (CUP) C-25-002, a Planned Unit Development (PUD) Master Plan for Land Development Company of Wyoming, LLC, Property ID Number: 21.10302.32

Zoning Administrator/Building Official Weck – Reviewed the request for a CUP for a PUD Master Plan for development of the property that used to be the Greenwood Golf Course site. He explained that they were proposing 30 single-family homes and a 6-unit row home and reviewed details of their plans. He noted that the Park Advisory Commission was recommending inclusion of a 2-acre park, and the remaining area be a fee in lieu of land. He noted that staff and the Planning Commission recommended approval, with the conditions outlined in the staff report.

Mayor Iverson – Stated that the City had seen numerous developers and plans for this parcel over the years. She explained that she was in favor of approving this development because it was a long time coming and likes that there is a park, trail, and sidewalks were included in their plans.

Council Member Schilling – Stated that he felt this would be a great fit for this location and was also in favor of it.

A MOTION WAS MADE BY MAYOR IVERSON, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 25-07-64, A RESOLUTION APPROVING A CONDITIONAL USE PERMIT C-25-002, A PLANNED UNIT DEVELOPMENT MASTER PLAN FOR LAND DEVELOPMENT COMPANY OF WYOMING, LLC, PROPERTY ID NUMBER: 21.10302.32

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

19. To consider **Resolution 25-07-65,** a resolution approving Preliminary Plat D-25-003 Approval of the Preliminary Plat 'The Pointe at Carlos Avery' for Land Development Company of Wyoming, LLC, Property ID Number: 21.10302.32

A MOTION WAS MADE BY MAYOR IVERSON, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE RESOLUTION 25-07-65 A RESOLUTION APPROVING PRELIMINARY PLAT D-25-003 APPROVAL OF THE PRELIMINARY PLAT 'THE POINTE

AT CARLOS AVERY' FOR LAND DEVELOPMENT COMPANY OF WYOMING, LLC, PROPERTY ID NUMBER: 21.10302.32

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

20. To consider the promotion of Wyoming Police Officer Jack Breitbach to the position of Wyoming Police Sergeant

Public Safety Director Bauer – Stated that due to the retirement of long-time Sergeant Lance Beardsley at the end of July, the Department had asked for permission from the Council to create a process to promote one of their officers into this position. He outlined the application, evaluation, and interview process for the position and explained that Officer Breitbach rose to the top in this process.

Council Member Ohnstad – Noted that he had heard many compliments regarding Officer Breitbach related to his professionalism and fair treatment of people at both the City and County levels.

A MOTION WAS MADE BY MAYOR IVERSON, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE PROMOTION OF WYOMING POLICE OFFICER JACK BREITBACH TO THE POSITION OF WYOMING POLICE SERGEANT

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

21. Building Discussion

City Administrator Linwood – Stated that staff recommended that the Council move into a Closed Session for this discussion and suggested that they move onto Council Reports and then this agenda item.

COUNCIL REPORTS:

Council Member Ohnstad – Attended the Special City Council meeting and the ribbon cutting ceremony for Fireside Park.

Council Member Nanko Yeager – Attended the Special City Council meeting.

Council Member Luger – Attended the Special City Council meeting.

Council Member Schilling – Attended the Special City Council meeting.

Mayor Iverson – Attended the Special City Council meeting, the ribbon cutting ceremony at Fireside Park, and commended the Park Advisory Commission for their work on the park. She noted that she had also attended the League of Minnesota Cities conference. She expressed her appreciation to the partners who worked with them on the age-friendly community garden space, which allowed them to win the award presented earlier in the meeting.

Mayor Iverson recessed the meeting at 8:05 p.m. and reconvened at 8:11 p.m.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER TO MOVE INTO A CLOSED SESSION FOR DISCUSSION

RELATED TO PROPERTY AT 26263 FOREST BLVD UNDER MN STATUTE 13D.05(subd. 3)(c)

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER TO COME OUT OF CLOSED SESSION FOR DISCUSSION RELATED TO PROPERTY AT 26263 FOREST BLVD UNDER MN STATUTE 13D.05(subd. 3)(c)

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

City Administrator Linwood gave a summation of the closed session
The closed meeting was related to the matters of property located at 26263 Forest Blvd, Wyoming, MN. The meeting was closed under MN State Statute 13D.05(sub. 3)(c). The closed meeting was attended by Mayor Lisa Iverson and City Council Members Dennis Schilling, Linda Nanko Yeager, Claire Luger and Brett Ohnstad. Also in attendance was Assistant City Administrator - Grant MacFarlane, Public Safety Director - Neil Bauer, Public Works Superintendent - Steve Reeves, City Administrator - Robb Linwood, and City Attorney - Tom Loonan. The council reviewed the proposed contract from the bargaining units. The city council provided advice and direction to legal and city staff but made no formal votes or motions.

A MOTION WAS MADE BY OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO ADJOURN THE JULY 1, 2025 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:57PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson
Voting Nay: None
Abstain: None
Absent: None

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
July 15, 2025
7:00 PM