

**AGENDA  
CITY COUNCIL  
REGULAR MEETING  
CITY OF WYOMING, MINNESOTA  
JUNE 3, 2025  
7:00 PM**

**CALL TO ORDER:**

**CALL OF ROLL:**

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

*"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".*

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for May 20, 2025

**SCHEDULED BID LETTINGS:**

**SCHEDULED PUBLIC HEARINGS:**

**CONSENT AGENDA:**

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

2. Consider authorizing the payment of recommended bills, payroll and journal entries for the period of May 21, 2025 to June 2, 2025
3. To consider **Resolution 25-06-46** a resolution appointing Wyoming paid on-call firefighters to probationary status
4. To consider **Resolution 25-06-47** a resolution declaring certain items as surplus property and authorizing the Public Safety Department to dispose of the items
5. To consider **Resolution 25-06-48** a resolution authorizing payment for Electronic Sign to Indigo Sign in the amount of \$25,352.97

6. To consider **Resolution 25-06-49** a resolution authorizing the transfer of funds from the General Fund to the Capital Revolving Fund
7. To consider a Mobile Food Truck application from White Pine Coffee
8. To consider a solicitation permit for Karl-Hendrik Riips

**ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:**

9. Report of the Public Safety Director, Neil Bauer, for May 28, 2025
10. Report of City Building Official, Fred Weck, IV for May 29, 2025
11. Report of the City Attorney, Tom Loonan, for May 28, 2025
12. Report of City Engineer Mark Erichson, WSB for May 30, 2025
13. Report of the Report of the Public Works Superintendent, Steve Reeves, for May 29, 2025

**COMMUNICATIONS:**

**OLD BUSINESS:**

**NEW BUSINESS:**

14. To consider a city council work session on June 17th, 2025
15. To recommend the separation of employment of probationary police officer Rebekah Peterson

**COUNCIL REPORTS:**

**ADJOURN**

**DRAFT MINUTES  
CITY COUNCIL  
REGULAR MEETING  
CITY OF WYOMING, MINNESOTA  
MAY 20, 2025  
7:00 PM**

**CALL TO ORDER:**

*Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for May 20, 2025, to order at 7:00 PM*

**CALL OF ROLL:**

*On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, and Claire Luger*

*ABSENT: Councilmembers Dennis Schilling and Brett Ohnstad*

*Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Grant MacFarlane, Assistant City Administrator, Mark Erichson-WSB, Neil Bauer - Public Safety Director, and Steve Reeves, Public Works Superintendent*

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

**APPROVAL OF MINUTES:**

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for May 6, 2025

**A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER NANKO YEAGER, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR MAY 6, 2025, AS SUBMITTED.**

*Voting Aye: Nanko Yeager, Luger, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: Schilling and Ohnstad*

2. Consider approving the minutes of the “Work Session – 2025 Road Tour Meeting” of the Wyoming, Minnesota City Council for May 14, 2025

**A MOTION WAS MADE BY COUNCILMEMBER NANKO YEAGER, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR MAY 14, 2025, AS SUBMITTED.**

*Voting Aye: Nanko Yeager, Luger, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: Schilling and Ohnstad*

**SCHEDULED BID LETTINGS: NONE**

**SCHEDULED PUBLIC HEARINGS:**

## CONSENT AGENDA:

*Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.*

3. To consider authorizing the payment of recommended bills, payroll, and journal entries for the period from May 7, 2025, to May 20, 2025
4. To consider **Resolution 25-05-40**, a resolution authorizing a transfer from the Capital Revolving Fund to the Street Replacement Fund in the amount of \$1,000,000
5. To consider **Resolution 25-05-41**, a resolution approving payment to Chisago County for a Communication Use Agreement Fee in the amount of \$15,392.62.
6. To consider **Resolution 25-05-42**, a resolution declaring certain items as surplus property and authorizing the Administration Department to donate the items to Lakes Region EMS.
7. To consider **Resolution 25-05-43**, a resolution approving Pay Voucher #3 to A-1 Excavating LLC for the 2024 Street Improvement Project in the amount of \$455,355.84
8. Letters of Support for Comfort Lake-Forest Lake Watershed District Proposal.
9. To consider approval of the Management Control Agreement between the City of Wyoming and Chisago County.
10. To consider hiring Max Hohn for the position of Public Works Seasonal Employee
11. To consider the resignation of Zachery Bergman from the Wyoming Fire Department

**A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER NANKO YEAGER, TO APPROVE #3, #4, #5, #6, #7, #8, #9, #10, and #11 OF THE WYOMING CITY COUNCIL CONSENT AGENDA**

*Voting Aye: Nanko Yeager, Luger, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: Schilling and Ohnstad*

## ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS, AND DEPARTMENT HEADS:

12. Report of the Public Safety Director, Neil Bauer, for May 20, 2025
13. Report of City Building Official, Fred Weck, IV for May 15, 2025
14. Report of City Attorney Tom Loonan for May 16, 2025
15. Report of City Engineer Mark Erichson, WSB for May 14, 2025
16. Report of Public Works Superintendent, Steve Reeves, for May 14, 2025

## COMMUNICATIONS:

### OLD BUSINESS:

### NEW BUSINESS

17. To consider **Resolution 25-05-44**, a resolution approving the Memorandum of Understanding (MOU) between the City of Wyoming and the International Union of Operating Engineers, Local No. 49, regarding the participation in the IUOE49 Training Center Fund

**Public Works Superintendent Reeves** – Gave an overview of the requirements for holding and maintaining a Commercial Drivers License (CDL) and noted that the necessary training is expensive if done privately, and the IUOEP Local No. 49 has a more inexpensive option to

complete both the classroom and behind-the-wheel training. He highlighted the opportunity and advantages of the City having more Class A drivers.

**Council Member Nanko Yeager** – Asked if the IUOEP Local No. 49 course in Hinckley would be comparable to the two private entities mentioned in the staff report.

**Public Works Superintendent Reeves** – Confirmed that they were comparable, but explained that they also have other enhanced training options available, including the ability to complete the testing on site, which would not happen with one of the private firms.

**Council Member Luger** – Asked why this had not been included within the bargaining contracts that were recently finalized.

**Public Works Superintendent Reeves** – Explained that the requirement for the maintenance workers was a Class B license, and having a Class A license was not required. He stated that there are interested parties within the Department who want to get the Class A license, which would also be helpful for operations within the Department.

**A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER NANKO YEAGER, TO APPROVE RESOLUTION 25-05-44, A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE CITY OF WYOMING AND THE INTERNATIONAL UNION OF OPERATING ENGINEERS, LOCAL NO. 49, REGARDING THE PARTICIPATION IN THE IUOE49 TRAINING CENTER FUND**

*Voting Aye: Nanko Yeager, Luger, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: Schilling and Ohnstad*

**18.** To consider **Resolution 25-05-45**, a resolution approving plans and specifications and authorizing the advertisement for bids for the 2025 Street Improvement Project

**City Engineer Erichson** – Gave a brief explanation of the overall process for moving forward with the proposed 2025 Street Improvement Project.

**A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER NANKO YEAGER, TO APPROVE RESOLUTION 25-05-45, A RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND AUTHORIZING THE ADVERTISEMENT FOR BIDS FOR THE 2025 STREET IMPROVEMENT PROJECT.**

*Voting Aye: Nanko Yeager, Luger, Iverson*

*Voting Nay: None*

*Abstain: None*

*Absent: Schilling and Ohnstad*

## **COUNCIL REPORTS:**

**Council Member Nanko Yeager** – Attended the City Road Tour.

**Council Member Luger** – Attended Joint Sewer Commission meeting.

**Mayor Iverson** – Attended the City Road Tour, the Joint Sewer Commission, and the Planning Commission meeting.

**Public Safety Director Bauer** – Noted that the Bike Rodeo event had a good turnout with just about 40 people in attendance. He stated that M Health Fairview had provided 20 bike helmets to residents and children.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER NANKO YEAGER, TO ADJOURN THE MAY 20, 2025 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:11 PM

Voting Aye: Nanko Yeager, Luger, Iverson

Voting Nay: None

Abstain: None

Absent: Schilling and Ohnstad

**A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.**

**NEXT REGULAR MEETING:**  
**JUNE 3, 2025**  
**7:00 PM**

# City of Wyoming Check Detail Register

1/9  
May 30, 2025 11:59 AM  
User: ssaxe  
DR: Wyoming

**06-03-2025**

| Check #<br>Invoice #                      | Check Date        | Vendor Name                              | General Ledger # | Amount     | Comment                      |
|-------------------------------------------|-------------------|------------------------------------------|------------------|------------|------------------------------|
| <b>57928</b>                              | <b>06/03/2025</b> | <b>ACTION TARGET</b>                     |                  |            |                              |
| 0618001-IN                                |                   |                                          |                  |            |                              |
|                                           | 101-2110-42080    | TRAINING AND IN:                         |                  | \$243.15   | TRAINING AND INSTRUCTION     |
| <b>Total for ACTION TARGET</b>            |                   |                                          |                  | \$243.15   |                              |
| <b>57929</b>                              | <b>06/03/2025</b> | <b>ADVANCED GRAPHIX, INC.</b>            |                  |            |                              |
| 216825                                    |                   |                                          |                  |            |                              |
|                                           | 101-2110-43900    | VEHICLE MAINTEN                          |                  | \$76.50    | VEHICLE MAINTENANCE          |
| 216826                                    |                   |                                          |                  |            |                              |
|                                           | 101-3100-44010    | REPAIRS & MAINT.                         |                  | \$215.00   | REPAIRS & MAINT. - BUILDINGS |
| <b>Total for ADVANCED GRAPHIX, INC.</b>   |                   |                                          |                  | \$291.50   |                              |
| <b>57930</b>                              | <b>06/03/2025</b> | <b>AMAZON CAPITAL SERVICES, INC.</b>     |                  |            |                              |
| 1NLD-LLY9-GRKM                            |                   |                                          |                  |            |                              |
|                                           | 101-2110-42100    | OPERATING SUPPL                          |                  | \$18.99    | OPERATING SUPPLIES           |
| 0661846                                   |                   |                                          |                  |            |                              |
|                                           | 101-2110-42100    | OPERATING SUPPL                          |                  | \$28.20    | OPERATING SUPPLIES           |
| <b>Total for AMAZON CAPITAL SERVICES,</b> |                   |                                          |                  | \$47.19    |                              |
| <b>57931</b>                              | <b>06/03/2025</b> | <b>AMERICAN PUBLIC WORKS ASSOCIATION</b> |                  |            |                              |
| 20252026PWLCWREA001T                      |                   |                                          |                  |            |                              |
|                                           | 101-3100-42080    | TRAINING AND IN:                         |                  | \$700.00   | TRAINING AND INSTRUCTION     |
| 20252026XCTVFREA0004                      |                   |                                          |                  |            |                              |
|                                           | 101-3100-42080    | TRAINING AND IN:                         |                  | \$400.00   | TRAINING AND INSTRUCTION     |
|                                           | 601-9425-42080    | TRAINING AND IN:                         |                  | \$400.00   | TRAINING AND INSTRUCTION     |
|                                           | 602-9425-42080    | TRAINING AND IN:                         |                  | \$400.00   | TRAINING AND INSTRUCTION     |
|                                           | 651-9425-42080    | TRAINING AND IN:                         |                  | \$400.00   | TRAINING AND INSTRUCTION     |
| <b>Total for AMERICAN PUBLIC WORKS A</b>  |                   |                                          |                  | \$2,300.00 |                              |
| <b>57932</b>                              | <b>06/03/2025</b> | <b>ANCOM COMMUNICATIONS</b>              |                  |            |                              |
| 128064                                    |                   |                                          |                  |            |                              |
|                                           | 101-2200-44040    | REPAIRS & MAINT.                         |                  | \$200.00   | REPAIRS & MAINT. - EQUIPMENT |
| <b>Total for ANCOM COMMUNICATIONS</b>     |                   |                                          |                  | \$200.00   |                              |
| <b>57933</b>                              | <b>06/03/2025</b> | <b>BITUMINOUS ROADWAYS, INC</b>          |                  |            |                              |
| 250047                                    |                   |                                          |                  |            |                              |
|                                           | 101-3100-44410    | STREET MAINT MA                          |                  | \$185.13   | STREET MAINT MATERIALS       |
| <b>Total for BITUMINOUS ROADWAYS, IN</b>  |                   |                                          |                  | \$185.13   |                              |
| <b>57934</b>                              | <b>06/03/2025</b> | <b>CARGILL, INCORPORATED</b>             |                  |            |                              |
| 2910989892                                |                   |                                          |                  |            |                              |
|                                           | 101-3100-44400    | SALT & SAND                              |                  | \$2,917.41 | SALT & SAND                  |
| <b>Total for CARGILL, INCORPORATED</b>    |                   |                                          |                  | \$2,917.41 |                              |

# City of Wyoming Check Detail Register

2/9  
May 30, 2025 11:59 AM  
User: ssaxe  
DR: Wyoming

06-03-2025

| Check #<br>Invoice #                           | Check Date        | Vendor Name                               | General Ledger # | Amount          | Comment                        |
|------------------------------------------------|-------------------|-------------------------------------------|------------------|-----------------|--------------------------------|
| <b>57935</b>                                   | <b>06/03/2025</b> | <b>CINTAS</b>                             |                  |                 |                                |
| 4231345842                                     |                   |                                           |                  |                 |                                |
|                                                | 101-2110-43600    | CLEANING SERVIC                           |                  | \$34.49         | CLEANING SERVICE-PUBLIC SAFETY |
| 4231404994                                     |                   |                                           |                  |                 |                                |
|                                                | 101-1400-43600    | CLEANING SERVIC                           |                  | \$26.07         | CLEANING SERVICE-CITY HALL     |
| 4231405051                                     |                   |                                           |                  |                 |                                |
|                                                | 101-3100-44180    | UNIFORMS                                  |                  | \$80.76         | STREETS                        |
|                                                | 101-3100-42100    | OPERATING SUPPL                           |                  | \$54.75         | SHOP SUPPLIES                  |
| <b>Total for CINTAS</b>                        |                   |                                           |                  | <b>\$196.07</b> |                                |
| <b>57936</b>                                   | <b>06/03/2025</b> | <b>CINTAS CORP-FIRST AID &amp; SAFETY</b> |                  |                 |                                |
| 5270924910                                     |                   |                                           |                  |                 |                                |
|                                                | 101-2110-42310    | CONTRACTED SER                            |                  | \$61.21         | CONTRACTED SERVICES            |
|                                                | 101-3100-42310    | CONTRACTED SER                            |                  | \$123.64        | CONTRACTED SERVICES            |
| <b>Total for CINTAS CORP-FIRST AID &amp; S</b> |                   |                                           |                  | <b>\$184.85</b> |                                |
| <b>57937</b>                                   | <b>06/03/2025</b> | <b>COMMISSIONER OF PUBLIC SAFETY</b>      |                  |                 |                                |
| 20250423-1                                     |                   |                                           |                  |                 |                                |
|                                                | 651-9425-42310    | CONTRACTED SER                            |                  | \$700.00        | CONTRACTED SERVICES            |
| <b>Total for COMMISSIONER OF PUBLIC S</b>      |                   |                                           |                  | <b>\$700.00</b> |                                |
| <b>57938</b>                                   | <b>06/03/2025</b> | <b>CUSTOMIZED SAFETY TRAINING LLC</b>     |                  |                 |                                |
| 89051                                          |                   |                                           |                  |                 |                                |
|                                                | 101-1500-42080    | TRAINING AND IN                           |                  | \$62.50         | TRAINING AND INSTRUCTION       |
|                                                | 101-1400-42080    | TRAINING AND IN                           |                  | \$187.50        | TRAINING AND INSTRUCTION       |
|                                                | 101-2400-42080    | TRAINING AND IN                           |                  | \$125.00        | TRAINING AND INSTRUCTION       |
|                                                | 101-2110-42080    | TRAINING AND IN                           |                  | \$125.00        | TRAINING AND INSTRUCTION       |
| <b>Total for CUSTOMIZED SAFETY TRAINI</b>      |                   |                                           |                  | <b>\$500.00</b> |                                |
| <b>57939</b>                                   | <b>06/03/2025</b> | <b>EMERGENCY AUTO TECH. INC</b>           |                  |                 |                                |
| SVC25041A                                      |                   |                                           |                  |                 |                                |
|                                                | 601-9425-42400    | SMALL TOOLS/MIN                           |                  | \$380.00        | SMALL TOOLS/MINOR EQUIPMENT    |
| <b>Total for EMERGENCY AUTO TECH. INC</b>      |                   |                                           |                  | <b>\$380.00</b> |                                |
| <b>57940</b>                                   | <b>06/03/2025</b> | <b>FAIRVIEW HEALTH SERVICES</b>           |                  |                 |                                |
| 15008390149                                    |                   |                                           |                  |                 |                                |
|                                                | 101-3100-43060    | PERSONNEL TESTI                           |                  | \$35.00         | PERSONNEL TESTING              |
| <b>Total for FAIRVIEW HEALTH SERVICES</b>      |                   |                                           |                  | <b>\$35.00</b>  |                                |
| <b>57941</b>                                   | <b>06/03/2025</b> | <b>FASTENAL COMPANY</b>                   |                  |                 |                                |
| MNTC3238130                                    |                   |                                           |                  |                 |                                |
|                                                | 101-3100-42100    | OPERATING SUPPL                           |                  | \$12.99         | OPERATING SUPPLIES             |
| <b>Total for FASTENAL COMPANY</b>              |                   |                                           |                  | <b>\$12.99</b>  |                                |
| <b>57942</b>                                   | <b>06/03/2025</b> | <b>FEDERATED CO-OPS</b>                   |                  |                 |                                |
| 1527434(2)                                     |                   |                                           |                  |                 |                                |
|                                                | 101-5200-42100    | OPERATING SUPPL                           |                  | \$5.37          | OPERATING SUPPLIES             |
| <b>Total for FEDERATED CO-OPS</b>              |                   |                                           |                  | <b>\$5.37</b>   |                                |

# City of Wyoming Check Detail Register

3/9  
May 30, 2025 11:59 AM  
User: ssaxe  
DR: Wyoming

**06-03-2025**

| Check #<br>Invoice #                     | Check Date        | Vendor Name                             | General Ledger # | Amount             | Comment                        |
|------------------------------------------|-------------------|-----------------------------------------|------------------|--------------------|--------------------------------|
| <b>57943</b>                             | <b>06/03/2025</b> | <b>GRAINGER INC.</b>                    |                  |                    |                                |
| 9513199266                               |                   |                                         |                  |                    |                                |
|                                          | 101-5500-42100    | OPERATING SUPPL                         |                  | \$98.84            | OPERATING SUPPLIES             |
|                                          | 101-1400-42100    | OPERATING SUPPL                         |                  | \$98.84            | OPERATING SUPPLIES             |
| <b>Total for GRAINGER INC.</b>           |                   |                                         |                  | <b>\$197.68</b>    |                                |
| <b>57944</b>                             | <b>06/03/2025</b> | <b>GREAT AMERICAN BUSINESS PRODUCTS</b> |                  |                    |                                |
| 43423295                                 |                   |                                         |                  |                    |                                |
|                                          | 101-5200-42100    | OPERATING SUPPL                         |                  | \$336.00           | OPERATING SUPPLIES             |
| <b>Total for GREAT AMERICAN BUSINESS</b> |                   |                                         |                  | <b>\$336.00</b>    |                                |
| <b>57945</b>                             | <b>06/03/2025</b> | <b>GUARDIAN SUPPLY</b>                  |                  |                    |                                |
| 21283                                    |                   |                                         |                  |                    |                                |
|                                          | 101-2110-44080    | UNIFORMS                                |                  | \$149.99           | UNIFORMS                       |
| 21360                                    |                   |                                         |                  |                    |                                |
|                                          | 101-2110-44080    | UNIFORMS                                |                  | \$76.99            | UNIFORMS                       |
| <b>Total for GUARDIAN SUPPLY</b>         |                   |                                         |                  | <b>\$226.98</b>    |                                |
| <b>57946</b>                             | <b>06/03/2025</b> | <b>HALLBERG STORAGE LLC</b>             |                  |                    |                                |
| 20250515                                 |                   |                                         |                  |                    |                                |
|                                          | 101-2200-42100    | OPERATING SUPPL                         |                  | \$52.50            | OPERATING SUPPLIES             |
| <b>Total for HALLBERG STORAGE LLC</b>    |                   |                                         |                  | <b>\$52.50</b>     |                                |
| <b>57947</b>                             | <b>06/03/2025</b> | <b>HAWKINS INC</b>                      |                  |                    |                                |
| 7066443                                  |                   |                                         |                  |                    |                                |
|                                          | 601-9425-42160    | CHEMICALS/CHEM                          |                  | \$10.00            |                                |
| <b>Total for HAWKINS INC</b>             |                   |                                         |                  | <b>\$10.00</b>     |                                |
| <b>57948</b>                             | <b>06/03/2025</b> | <b>INDIGO SIGNS</b>                     |                  |                    |                                |
| 7105                                     |                   |                                         |                  |                    |                                |
|                                          | 401-3100-45000-1  | CAPITAL OUTLAY                          |                  | \$19,391.62        | CAPITAL OUTLAY                 |
|                                          | 401-3100-45000    | CAPITAL OUTLAY                          |                  | \$5,961.35         | CAPITAL OUTLAY                 |
| <b>Total for INDIGO SIGNS</b>            |                   |                                         |                  | <b>\$25,352.97</b> |                                |
| <b>57949</b>                             | <b>06/03/2025</b> | <b>LAKE COUNTRY DOOR</b>                |                  |                    |                                |
| 57693                                    |                   |                                         |                  |                    |                                |
|                                          | 101-3100-44010    | REPAIRS & MAINT.                        |                  | \$402.00           | REPAIRS & MAINT. - BUILDINGS   |
| <b>Total for LAKE COUNTRY DOOR</b>       |                   |                                         |                  | <b>\$402.00</b>    |                                |
| <b>57950</b>                             | <b>06/03/2025</b> | <b>LEAGUE OF MN CITIES</b>              |                  |                    |                                |
| 430101                                   |                   |                                         |                  |                    |                                |
|                                          | 101-3100-42000    | SUPPLIES - OFFICE                       |                  | \$123.02           | SUPPLIES - OFFICE/COPY/COMPUTR |
| <b>Total for LEAGUE OF MN CITIES</b>     |                   |                                         |                  | <b>\$123.02</b>    |                                |

# City of Wyoming Check Detail Register

4/9  
May 30, 2025 11:59 AM  
User: ssaxe  
DR: Wyoming

**06-03-2025**

| Check #<br>Invoice #               | Check Date       | Vendor Name                        |            |                     |
|------------------------------------|------------------|------------------------------------|------------|---------------------|
|                                    | General Ledger # | Amount                             | Comment    |                     |
| 57951                              | 06/03/2025       | LENFER AUTOMOTIVE AND TRANSMISSION |            |                     |
| 25097                              | 101-2110-43900   | VEHICLE MAINTEN                    | \$70.46    | VEHICLE MAINTENANCE |
| 25133                              | 101-2110-43900   | VEHICLE MAINTEN                    | \$260.52   | VEHICLE MAINTENANCE |
| 25078                              | 101-3100-43900   | VEHICLE MAINTEN                    | \$747.76   | VEHICLE MAINTENANCE |
| Total for LENFER AUTOMOTIVE AND TI |                  |                                    | \$1,078.74 |                     |
| 57952                              | 06/03/2025       | MENARDS- FOREST LAKE               |            |                     |
| 57756                              | 101-5200-42100   | OPERATING SUPPL                    | \$167.84   | OPERATING SUPPLIES  |
| 58508                              | 101-2110-42100   | OPERATING SUPPL                    | \$154.66   | OPERATING SUPPLIES  |
| Total for MENARDS- FOREST LAKE     |                  |                                    | \$322.50   |                     |
| 57953                              | 06/03/2025       | MES SERVICE COMPANY LLC            |            |                     |
| IN2228386                          | 101-2200-45800   | OTHER EQUIPMEN                     | \$4,813.86 | OTHER EQUIPMENT     |
| Total for MES SERVICE COMPANY LLC  |                  |                                    | \$4,813.86 |                     |
| 57954                              | 06/03/2025       | MIDCONTINENT COMMUNICATIONS        |            |                     |
| 37852500114730                     | 601-9425-43210   | TELEPHONE                          | \$50.19    | WELL                |
|                                    | 602-9425-43210   | TELEPHONE                          | \$50.20    | LIFTSTATIONS        |
| Total for MIDCONTINENT COMMUNIC/   |                  |                                    | \$100.39   |                     |
| 57955                              | 06/03/2025       | MINNESOTA VALLEY TESTING LABS      |            |                     |
| 1305438                            | 601-9425-43110   | LAB COSTS                          | \$120.00   | LAB TESTS           |
| Total for MINNESOTA VALLEY TESTING |                  |                                    | \$120.00   |                     |
| 57956                              | 06/03/2025       | MN DEPARTMENT OF HEALTH            |            |                     |
| 06302025                           | 601-0000-22810   | SURCHARGE PAYA                     | \$3,584.00 | WATER SUPPLY        |
| Total for MN DEPARTMENT OF HEALTH  |                  |                                    | \$3,584.00 |                     |
| 57957                              | 06/03/2025       | MPX GROUP                          |            |                     |
| 439754                             | 101-3100-42100   | OPERATING SUPPL                    | \$130.43   | OPERATING SUPPLIES  |
| 439408                             | 101-2110-42100   | OPERATING SUPPL                    | \$107.40   | OPERATING SUPPLIES  |
| 438246                             | 101-2110-42100   | OPERATING SUPPL                    | \$111.38   | OPERATING SUPPLIES  |
| Total for MPX GROUP                |                  |                                    | \$349.21   |                     |

# City of Wyoming Check Detail Register

5/9  
May 30, 2025 11:59 AM  
User: ssaxe  
DR: Wyoming

**06-03-2025**

| Check #<br>Invoice #                      | Check Date       | Vendor Name                     |            |                                  |
|-------------------------------------------|------------------|---------------------------------|------------|----------------------------------|
|                                           | General Ledger # | Amount                          | Comment    |                                  |
| 57958                                     | 06/03/2025       | NORTH AMERICAN SAFETY, INC.     |            |                                  |
| INV98351                                  | 101-3100-44180   | UNIFORMS                        | \$482.10   | UNIFORMS                         |
| INV98726                                  | 101-3100-42300   | SAFETY EQUIPMENT                | \$263.98   | SAFETY EQUIPMENT                 |
|                                           | 601-9425-42300   | SAFETY EQUIPMENT                | \$263.98   | SAFETY EQUIPMENT                 |
|                                           | 602-9425-42300   | SAFETY EQUIPMENT                | \$263.98   | SAFETY EQUIPMENT                 |
| Total for NORTH AMERICAN SAFETY, INC      |                  |                                 | \$1,274.04 |                                  |
| 57959                                     | 06/03/2025       | OLSON WILDLAND FABRICATION, LLC |            |                                  |
| 2508                                      | 101-2000-33427-1 | OTHER STATE PUBLIC SAFETY AID   | \$4,253.28 | OTHER STATE PUBLIC SAFETY AID    |
| 2512                                      | 101-2200-44040   | REPAIRS & MAINT. - EQUIPMENT    | \$824.13   | REPAIRS & MAINT. - EQUIPMENT     |
| Total for OLSON WILDLAND FABRICATION, LLC |                  |                                 | \$5,077.41 |                                  |
| 57960                                     | 06/03/2025       | ON SITE, INC                    |            |                                  |
| 0001888465                                | 101-5200-44050   | SATALLITE RENTAL                | \$35.00    | 030626-0015 VERGES MEMORIAL PARK |
|                                           | 101-5200-44050   | SATALLITE RENTAL                | \$41.83    | 030626-0002 ASHTON PARK          |
| 0001889896                                | 101-5200-44050   | SATALLITE RENTAL                | \$41.83    | 030626-0008 GOODVIEW PARK        |
| Total for ON SITE, INC                    |                  |                                 | \$118.66   |                                  |
| 57961                                     | 06/03/2025       | PATRICK & JUDITH KINSELLA       |            |                                  |
| 05/19/2025                                | 601-0000-11500   | ACCOUNTS RECEIVABLE             | \$100.21   | Water - Base Fee                 |
|                                           | 651-0000-11500   | ACCOUNTS RECEIVABLE             | \$21.84    | Surface Water Mgmt               |
|                                           | 602-0000-11500   | ACCOUNTS RECEIVABLE             | \$19.01    | Sewer Usage                      |
|                                           | 601-0000-11500   | ACCOUNTS RECEIVABLE             | \$5.43     | State Surcharge                  |
|                                           | 601-0000-11500   | ACCOUNTS RECEIVABLE             | \$5.24     | Water Usage                      |
| Total for PATRICK & JUDITH KINSELLA       |                  |                                 | \$151.73   |                                  |
| 57962                                     | 06/03/2025       | PRECISE MRM LLC                 |            |                                  |
| IN200-2005616                             | 651-9425-42310   | CONTRACTED SERVICES             | \$220.00   | CONTRACTED SERVICES              |
| Total for PRECISE MRM LLC                 |                  |                                 | \$220.00   |                                  |
| 57963                                     | 06/03/2025       | PRESTIGE SECURITY LLC           |            |                                  |
| 7532                                      | 101-2110-44010   | REPAIRS & MAINT. - BUILDINGS    | \$365.12   | REPAIRS & MAINT. - BUILDINGS     |
| Total for PRESTIGE SECURITY LLC           |                  |                                 | \$365.12   |                                  |

# City of Wyoming Check Detail Register

6/9  
May 30, 2025 11:59 AM  
User: ssaxe  
DR: Wyoming

06-03-2025

| Check #<br>Invoice #                 | Check Date        | Vendor Name                | General Ledger # | Amount            | Comment                        |
|--------------------------------------|-------------------|----------------------------|------------------|-------------------|--------------------------------|
| <b>57964</b>                         | <b>06/03/2025</b> | <b>SRC, INC.</b>           |                  |                   |                                |
| 5.20.2025                            |                   |                            |                  |                   |                                |
|                                      | 101-3100-43840    | REFUSE                     |                  | \$33.00           | 803 CITY OF WYOMING            |
| 5.27.2025                            |                   |                            |                  |                   |                                |
|                                      | 101-5200-43840    | REFUSE                     |                  | \$75.00           | 930 WYOMING CITY GARAGE        |
| 4.5.2025                             |                   |                            |                  |                   |                                |
|                                      | 101-3100-43840    | REFUSE                     |                  | \$90.00           | 803 CITY OF WYOMING            |
| 4.10.2025                            |                   |                            |                  |                   |                                |
|                                      | 101-3100-43840    | REFUSE                     |                  | \$80.00           | 803 CITY OF WYOMING            |
| 4.9.2025                             |                   |                            |                  |                   |                                |
|                                      | 101-3100-43840    | REFUSE                     |                  | \$60.00           | 803 CITY OF WYOMING            |
| <b>Total for SRC, INC.</b>           |                   |                            |                  | <b>\$338.00</b>   |                                |
| <b>57965</b>                         | <b>06/03/2025</b> | <b>STAPLES</b>             |                  |                   |                                |
| 6032643934                           |                   |                            |                  |                   |                                |
|                                      | 101-1400-42000    | SUPPLIES - OFFICE          |                  | \$92.34           | SUPPLIES - OFFICE/COPY/COMPUTR |
|                                      | 101-5500-42100    | OPERATING SUPPL            |                  | \$92.34           | OPERATING SUPPLIES             |
| 6033036601                           |                   |                            |                  |                   |                                |
|                                      | 101-1400-42000    | SUPPLIES - OFFICE          |                  | \$35.73           | SUPPLIES - OFFICE/COPY/COMPUTR |
| <b>Total for STAPLES</b>             |                   |                            |                  | <b>\$220.41</b>   |                                |
| <b>57966</b>                         | <b>06/03/2025</b> | <b>STEVE KUSTRICH</b>      |                  |                   |                                |
| 05292025                             |                   |                            |                  |                   |                                |
|                                      | 101-3100-44180    | UNIFORMS                   |                  | \$300.00          | UNIFORMS                       |
| <b>Total for STEVE KUSTRICH</b>      |                   |                            |                  | <b>\$300.00</b>   |                                |
| <b>57967</b>                         | <b>06/03/2025</b> | <b>SWENSONS LAWN CARE</b>  |                  |                   |                                |
| 1579                                 |                   |                            |                  |                   |                                |
|                                      | 101-5200-42310    | CONTRACTED SER             |                  | \$8,268.44        | LAWN CARE                      |
| <b>Total for SWENSONS LAWN CARE</b>  |                   |                            |                  | <b>\$8,268.44</b> |                                |
| <b>57968</b>                         | <b>06/03/2025</b> | <b>TIREHUB LLC</b>         |                  |                   |                                |
| 49909825                             |                   |                            |                  |                   |                                |
|                                      | 101-2110-43900    | VEHICLE MAINTEN            |                  | \$1,168.00        | VEHICLE MAINTENANCE            |
| <b>Total for TIREHUB LLC</b>         |                   |                            |                  | <b>\$1,168.00</b> |                                |
| <b>57969</b>                         | <b>06/03/2025</b> | <b>UNION HOUSE INC.</b>    |                  |                   |                                |
| 00050253                             |                   |                            |                  |                   |                                |
|                                      | 101-3100-44180    | UNIFORMS                   |                  | \$264.98          | UNIFORMS                       |
| <b>Total for UNION HOUSE INC.</b>    |                   |                            |                  | <b>\$264.98</b>   |                                |
| <b>57970</b>                         | <b>06/03/2025</b> | <b>VERIZON</b>             |                  |                   |                                |
| 6113634432                           |                   |                            |                  |                   |                                |
|                                      | 602-9425-43210    | TELEPHONE                  |                  | \$80.04           | MACHINE-TO-MACHINE             |
| <b>Total for VERIZON</b>             |                   |                            |                  | <b>\$80.04</b>    |                                |
| <b>57971</b>                         | <b>06/03/2025</b> | <b>WAUSAU ELECTRIC INC</b> |                  |                   |                                |
| 2592                                 |                   |                            |                  |                   |                                |
|                                      | 401-1000-43000    | PROFESSIONAL SE            |                  | \$2,950.00        | PROFESSIONAL SERVICE (GENERAL) |
| <b>Total for WAUSAU ELECTRIC INC</b> |                   |                            |                  | <b>\$2,950.00</b> |                                |

# City of Wyoming Check Detail Register

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May 30, 2025 11:59 AM  
User: ssaxe  
DR: Wyoming

**06-03-2025**

| Check #<br>Invoice #                     | Check Date        | Vendor Name                    | General Ledger # | Amount            | Comment                        |
|------------------------------------------|-------------------|--------------------------------|------------------|-------------------|--------------------------------|
| <b>57972</b>                             | <b>06/03/2025</b> | <b>WEX BANK</b>                |                  |                   |                                |
| 104793069                                |                   |                                |                  |                   |                                |
|                                          | 101-2400-42120    | MOTOR FUELS                    |                  | \$86.42           | MOTOR FUELS                    |
|                                          | 101-2200-42120    | MOTOR FUELS                    |                  | \$403.74          | MOTOR FUELS                    |
|                                          | 101-2110-42120    | MOTOR FUELS                    |                  | \$2,749.28        | MOTOR FUELS                    |
|                                          | 101-3100-42120    | MOTOR FUELS                    |                  | \$890.58          | MOTOR FUELS                    |
|                                          | 101-5200-42120    | MOTOR FUELS                    |                  | \$34.16           | MOTOR FUELS                    |
|                                          | 601-9425-42120    | MOTOR FUELS                    |                  | \$462.37          | MOTOR FUELS                    |
|                                          | 602-9425-42120    | MOTOR FUELS                    |                  | \$462.36          | MOTOR FUELS                    |
| <b>Total for WEX BANK</b>                |                   |                                |                  | <b>\$5,088.91</b> |                                |
| <b>57973</b>                             | <b>06/03/2025</b> | <b>WILLIAMS SCOTSMAN, INC.</b> |                  |                   |                                |
| 9023741059                               |                   |                                |                  |                   |                                |
|                                          | 101-3100-44100    | RENTALS (EQUIPM                |                  | \$900.74          | RENTALS (EQUIPMENT)            |
| <b>Total for WILLIAMS SCOTSMAN, INC.</b> |                   |                                |                  | <b>\$900.74</b>   |                                |
| <b>57974</b>                             | <b>06/03/2025</b> | <b>XCEL ENERGY</b>             |                  |                   |                                |
| 927053709                                |                   |                                |                  |                   |                                |
|                                          | 101-3100-43800    | UTILITIES-GAS/ELI              |                  | \$38.97           | SPEED SIGN                     |
| 926991635                                |                   |                                |                  |                   |                                |
|                                          | 101-3100-43800    | UTILITIES-GAS/ELI              |                  | \$28.06           | SPEED SIGN                     |
| 927071673                                |                   |                                |                  |                   |                                |
|                                          | 101-3100-43800    | UTILITIES-GAS/ELI              |                  | \$61.37           | RAILROAD PARK                  |
| 927022356                                |                   |                                |                  |                   |                                |
|                                          | 101-3100-43800    | UTILITIES-GAS/ELI              |                  | \$13.93           | PARKS                          |
| 927020623                                |                   |                                |                  |                   |                                |
|                                          | 101-3100-43860    | STREET LIGHTS                  |                  | \$13.60           | UNIT LIGHTING                  |
| 927613358                                |                   |                                |                  |                   |                                |
|                                          | 601-9425-43800    | UTILITIES-GAS/ELI              |                  | \$164.18          | WELLHOUSE                      |
| 927246742                                |                   |                                |                  |                   |                                |
|                                          | 101-3100-43800    | UTILITIES-GAS/ELI              |                  | \$14.70           | SPEED SIGN                     |
| 927213273                                |                   |                                |                  |                   |                                |
|                                          | 101-3100-43800    | UTILITIES-GAS/ELI              |                  | \$13.36           | SPEED SIGN                     |
| 927717587                                |                   |                                |                  |                   |                                |
|                                          | 602-9425-43800    | UTILITIES-GAS/ELI              |                  | \$1,082.62        | LIFT STATIONS                  |
|                                          | 601-9425-43800    | UTILITIES-GAS/ELI              |                  | \$48.70           | WELLHOUSE                      |
| 927774347                                |                   |                                |                  |                   |                                |
|                                          | 101-3100-43860    | STREET LIGHTS                  |                  | \$332.44          | STOP LIGHTS                    |
|                                          | 101-3100-43800    | UTILITIES-GAS/ELI              |                  | \$1,119.78        | SPEED SIGN                     |
|                                          | 601-9425-43800    | UTILITIES-GAS/ELI              |                  | \$2,476.78        | WELLHOUSE                      |
|                                          | 101-2110-43800    | UTILITIES-GAS/ELI              |                  | \$519.94          | POLICE/PUBLIC WORKS            |
|                                          | 101-1400-43800    | UTILITIES-GAS/ELI              |                  | \$214.70          | CITY HALL                      |
|                                          | 101-5500-43800    | UTILITIES-GAS/ELI              |                  | \$1,512.95        | LIBRARY                        |
|                                          | 101-5200-43800    | UTILITIES-GAS/ELI              |                  | \$177.28          | UTILITIES-GAS/ELEC/SEWER/WATER |
| 927011239                                |                   |                                |                  |                   |                                |
|                                          | 101-3100-43860    | STREET LIGHTS                  |                  | \$51.40           | STOP LIGHTS                    |
| <b>Total for XCEL ENERGY</b>             |                   |                                |                  | <b>\$7,884.76</b> |                                |

# City of Wyoming Check Detail Register

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May 30, 2025 11:59 AM  
User: ssaxe  
DR: Wyoming

06-03-2025

| Check #<br>Invoice #   | Check Date       | Vendor Name   |          |               |
|------------------------|------------------|---------------|----------|---------------|
|                        | General Ledger # | Amount        | Comment  |               |
| 57975                  | 06/03/2025       | ZIEGLER INC.  |          |               |
| IN001904046            |                  |               |          |               |
|                        | 101-5200-44760   | TREE PLANTING | \$770.00 | TREE PLANTING |
| Total for ZIEGLER INC. |                  |               | \$770.00 |               |

# City of Wyoming Check Detail Register

9/9  
May 30, 2025 11:59 AM  
User: ssaxe  
DR: Wyoming

06-03-2025

| Check #   | Check Date       | Vendor Name |
|-----------|------------------|-------------|
| Invoice # | General Ledger # | mount       |
|           |                  | Comment     |

**General Checking Account 10100**  
**Total Amount Being Paid: \$80,709.75**  
**Total Number of Checks: 48**

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Mayor Iverson

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Councilmember Luger

---

Councilmember Nanko Yeager

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Councilmember Schilling

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Councilmember Ohnstad

For Check Dates 05/20/2025 to 05/20/2025

| Check Number Name |                |                           | Check Date |
|-------------------|----------------|---------------------------|------------|
| Text Label        | 57926          | PACIFIC LIFE INSURANCE    | 05/20/2025 |
| Item Code         | GL Number      | Amount                    |            |
| ROTH              | 101-0000-21712 | 273.81                    |            |
|                   |                | 273.81                    |            |
| Text Label        | 57927          | CENTRAL PENSION FUND,     | 05/20/2025 |
| Item Code         | GL Number      | Amount                    |            |
| CENT PENS FUND    | 101-0000-21716 | 720.00                    |            |
|                   |                | 720.00                    |            |
| Text Label        | EFT1252        | MN STATE RETIREMENT       | 05/20/2025 |
| Item Code         | GL Number      | Amount                    |            |
| CITY HSCP CONT    | 101-0000-21706 | 0.00                      |            |
| HCSP              | 101-0000-21710 | 0.00                      |            |
| MNDCP             | 101-0000-21712 | 725.00                    |            |
| MNDCPPRETAX       | 101-0000-21712 | 735.00                    |            |
|                   |                | 1,460.00                  |            |
| Text Label        | EFT1253        | SELECTACCOUNT,            | 05/20/2025 |
| Item Code         | GL Number      | Amount                    |            |
| DEP CARE          | 101-0000-21711 | 0.00                      |            |
| FSA CONT          | 101-0000-21711 | 0.00                      |            |
| HSA CITY CONT     | 101-0000-21707 | 0.00                      |            |
| HSA CONT          | 101-0000-21707 | 2,443.45                  |            |
|                   |                | 2,443.45                  |            |
| Text Label        | EFT1254        | P.E.R.A.,                 | 05/20/2025 |
| Item Code         | GL Number      | Amount                    |            |
| CORD PERA         | 101-0000-21704 | 3,540.84                  |            |
| DCP PERA          | 101-0000-21704 | 16.67                     |            |
| DCP PERA MATCH    | 101-0000-21704 | 16.67                     |            |
| PERA CITY MATCH   | 101-0000-21704 | 4,085.60                  |            |
| PF PERA           | 101-0000-21704 | 5,025.57                  |            |
| PF PERA CITY      | 101-0000-21704 | 7,538.33                  |            |
|                   |                | 20,223.68                 |            |
| Text Label        | EFT1255        | INTERNAL REVENUE SERVICE, | 05/20/2025 |
| Item Code         | GL Number      | Amount                    |            |

For Check Dates 05/20/2025 to 05/20/2025

| Check Number | Name           | Check Date |
|--------------|----------------|------------|
| FITW         | 101-0000-21701 | 9,021.57   |
| SOCSEC_EE    | 101-0000-21703 | 3,857.71   |
| MEDICARE_ER  | 101-0000-21703 | 1,486.85   |
| SOCSEC_ER    | 101-0000-21703 | 3,857.71   |
| MEDICARE_EE  | 101-0000-21703 | 1,486.85   |
|              |                | 19,710.69  |

Text Label

EFT1256 STATE OF MINNESOTA,

05/20/2025

| Item Code | GL Number      | Amount   |
|-----------|----------------|----------|
| SITW      | 101-0000-21702 | 4,075.51 |
|           |                | 4,075.51 |

Text Label

**General Checking Account 10100**  
**Total Amount Being Paid: \$48,907.14**  
**Total Number of Checks: 7**

- Mayor Iverson
- Councilmember Luger
- Councilmember Nanko Yeager
- Councilmember Schilling
- Councilmember Ohnstad



# *Request for Council Action*

*Date:* May 29, 2025

*Presented to:* Mayor Iverson and City Council Members

*Presented by:* Fire Chief Jesse Milligan

*Department:* Public Safety

*Reference:* Paid on-call Firefighter Appointments

*Method:* Consent Agenda

## ***Background Information:***

The Public Safety Department has completed the selection process for 1 candidate for the position of paid on call firefighter and are recommending them to the City Council for approval. The Department's roster currently has 23 active firefighters with 2 additional firefighters on personal leave. Considering that not all of our paid on-call staff are available when emergencies happen, it is imperative that we maintain a staffed department in order to increase the probability of having staff available to provide services in a time of need.

This candidate has successfully completed the entire selection process. The next step is to confirm Council Approval for a conditional offer of employment, pending successfully passing a pre-employment medical exam and background check. Eric Kundert will be offered the position of probationary firefighter with a start date of July 1st. Eric will proceed immediately to the background check and physical exam to complete the hiring process upon council approval. They will commence training once these steps have been completed.

We will continue to recruit additional qualified members to fill our hiring pool as well as possible candidates for the cadet program.

## ***Recommendation:***

The Fire Department is requesting council authorization to extend this candidate a conditional offer of employment for a paid on-call Fire Fighter position.

Jesse Milligan

Fire Chief



---

### **PUBLIC SAFETY**

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092  
Phone: 651-462-0577 Fax: 651-462-0506

**RESOLUTION NO. 25-06-46**

**A RESOLUTION APPOINTING WYOMING PAID ON CALL  
FIREFIGHTERS TO PROBATIONARY STATUS**

**WHEREAS**, The City of Wyoming Fire Department's firefighters are all paid on call.

**WHEREAS**, The City Council recognizes the importance of the Fire Department to the Public Safety of the City.

**NOW, THEREFORE, BE IT RESOLVED BY THE WYOMING CITY COUNCIL**, responsible for appointments and staff determination of the Wyoming Fire Department appoint the following member(s) to the status of "Probationary Firefighter".

**Probationary Firefighters**

Eric Kundert

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 3RD  
DAY OF JUNE, 2025.**

**CITY OF WYOMING**

By: \_\_\_\_\_  
Lisa Iverson, Mayor

**ATTEST:**

\_\_\_\_\_  
Robb Linwood, City Administrator/Clerk



May 27, 2025

Presented To: Mayor Iverson and Members of City Council

Presented By: Chief Neil Bauer

Department: Public Safety

Reference: Disposal of Property

Method: Consent Agenda

**Background Information:**

The public safety department has city property that need to be disposed of through our online public auction process:

**City Property:**

|                     |                                                                                                                                                                                               |               |                     |        |          |
|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------------|--------|----------|
| Case #              | N/A                                                                                                                                                                                           |               |                     |        |          |
| Vehicle Year:       | 2014                                                                                                                                                                                          | Vehicle Make: | Ford                | Model: | Explorer |
| Vehicle VIN:        | 1FM5K8AW0MNA15653                                                                                                                                                                             |               | Vehicle Plate:      | 979821 |          |
| 15 Day Notice Sent: | N/A                                                                                                                                                                                           |               | 45 Day Notice Sent: | N/A    |          |
| Reason for Impound: | N/A                                                                                                                                                                                           |               |                     |        |          |
| Narrative:          | Current city asset, was replaced in 2024. Since that time, this vehicle was used as a city pool vehicle for training and other purposes to limit mileage on marked squads and larger pickups. |               |                     |        |          |

In addition, we are needing to dispose of 8 firefighting backpacks that have been replaced.

**Recommendation:**

It is my recommendation that the City Council authorize the disposal of a 2014 Ford Explorer and 8 firefighting backpacks, both being city property, via public auction.

Neil D. Bauer, Ed.D.  
Public Safety Director



**PUBLIC SAFETY**

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092  
Phone: 651-462-0577 Fax: 651-462-0506

## **RESOLUTION 25-06-47**

### **A RESOLUTION DECLARING CERTAIN ITEMS AS SURPLUS PROPERTY FOR DISPOSAL AND AUTHORIZING THE PUBLIC SAFETY DEPARTMENT TO DISPOSE OF THE ITEMS THROUGH ONLINE AUCTION**

**WHEREAS**, the Wyoming Public Safety Department maintains a Capital Improvement Plan on all City-owned equipment; and,

**WHEREAS**, the Capital Improvement Plan ensures all equipment is replaced as they pass their useful lifespan; and,

**WHEREAS**, the Wyoming Public Safety Department has received replacements for its 2014 Ford Explorer as well as 8 firefighting backpacks; and,

**WHEREAS**, the old equipment is no longer of any use to the Wyoming Public Safety Department; and

**WHEREAS**, the described items are ready to be disposed of:

The following items will be posted on the Minnesota State Surplus on-line auction:

2014 Ford Explorer  
Firefighter Backpacks

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYOMING, MINNESOTA** that the City Council authorizes the Public Safety Department to dispose of these items via the online auction process.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 3RD DAY OF JUNE, 2025.**

CITY OF WYOMING

By: \_\_\_\_\_  
Lisa Iverson, Mayor

ATTESTED:

\_\_\_\_\_  
Robb Linwood, City Administrator/Clerk

**RESOLUTION NO. 25-06-48**

**A RESOLUTION TO AUTHORIZE PAYMENT FOR A WYOMING ELECTRONIC SIGN FROM INDIGO SIGN IN THE AMOUNT OF \$25,352.97**

**WHEREAS**, the Wyoming City Council approved the purchasing of an electronic sign from Indigo Sign at their regular meeting on December 17, 2024; and,

**WHEREAS**, Indigo Sign installed the electronic sign during the week of May 5, 2025; and,

**WHEREAS**, the remaining amount for the electronic sign is \$25,352.97.

**THEREFORE, BE IT RESOLVED**, the City of Wyoming authorizes payment for a City Electronic Sign from Indigo Sign in the amount of \$25,352.97.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 3RD DAY OF JUNE, 2025.**

**CITY OF WYOMING**

By: \_\_\_\_\_  
Lisa Iverson, Mayor

**ATTEST:**

\_\_\_\_\_  
Robb Linwood, City Administrator/Clerk

## RESOLUTION NO. 25-06-49

### A RESOLUTION APPROVING THE TRANSFER OF FUNDS

**WHEREAS**, the City of Wyoming has completed its 2024 financial audit: and

**WHEREAS**, the City's Fund Balance Policy states that any excess unassigned fund balance above 55% of the next year's budgeted expenditures shall be allocated out of the General Fund to maintain an adequate level of fund balance; and

**WHEREAS**, the unassigned General Fund balance at December 31, 2024 is \$3,269,167 which is 66.42% of the 2025 General Fund expenditure budget;

**NOW THEREFORE BE IT RESOLVED**, by the City Council of the City of Wyoming, Minnesota that the transfer from the General Fund (101) unassigned balance of \$561,994 be transferred to the Capital Revolving Fund (409) for future capital purchases.

This resolution was adopted by the City Council of the City of Wyoming on the 3<sup>rd</sup> of June, 2025.

CITY OF WYOMING

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Lisa Iverson, Mayor

ATTEST:

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Robb Linwood, City Administrator/Clerk



## *Request for Council Action*

*Date:* May 22, 2025

*Presented to:* Mayor Iverson and City Council Members

*Presented by:* Grant MacFarlane, Assistant City Administrator

*Department:* Administration

*Reference:* Mobile Food Unit Permit

*Method:* Consent

### ***Background Information:***

The City of Wyoming Code of Ordinances requires any Mobile Food Unit doing business in the City of Wyoming to be licensed. White Pine Coffee has submitted an application for a year-long mobile food unit license. They have elected to apply for the year-long permit which allows the food truck to operate up to 21 days per calendar year, regardless of location. The total number of operating days cannot exceed 21

They will be selling coffee, tea, chai, and smoothies. White Pine currently intends to serve these items once a month at the Fairview Wyoming location. Any additional locations will require written permission from the property owner and a drawing of the temporary site, which both must be presented to City staff, prior to the commencement of service.

White Pine Coffee is also requesting to operate starting at 6AM due to the morning-centric nature of the coffee business. Current ordinance allows for operations to commence at 9AM. Staff has received their application, fee, and have completed a background check. Staff is recommending approval of their Mobile Food Unit permit application.

### ***Recommendation:***

That the Wyoming City Council approves the Mobile Food Unit application for White Pine Coffee.



**CITY OF WYOMING**

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092  
Phone: 651-462-0575 Fax: 651-462-0576



City of Wyoming  
26885 Forest Blvd.  
Wyoming, MN 55092  
Phone: 651-462-0575  
[www.wyomingmn.org](http://www.wyomingmn.org)

## Application Checklist

Submit completed items below to:

Office of the City Clerk  
Attn: Assistant City Administrator  
26885 Forest Blvd.  
Wyoming, MN 55092

## 2025 License Application Guidelines and Checklist

|                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>License Type:</b> <input checked="" type="checkbox"/> <b>Mobile Food Unit / Food Truck</b>                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>DEFINITIONS:</b> (see City Code 12-201 for full definitions):<br>A "Mobile Food Unit" is hereby defined to be any food and/or beverage service establishment that is a vehicle mounted unit. |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <b>Business Owner Checklist:</b>                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <input checked="" type="checkbox"/> 1. License Application (Form #1)                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <input checked="" type="checkbox"/> 2. Location / Temporary Sign Info (Form #2)                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <input checked="" type="checkbox"/> 3. Property Owner Permission Form (Form #3)                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <input checked="" type="checkbox"/> 4. Minnesota Workers' Compensation Liability (Form #4)                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <input checked="" type="checkbox"/> 5. Background Consent Form (Form #5)                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <input checked="" type="checkbox"/> 6. License Fee for each Food Truck:                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> Per Day:                                                                                                                                                               | \$25 (2025)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <input type="checkbox"/> Per Week:                                                                                                                                                              | \$75 (2025)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <input checked="" type="checkbox"/> Per Year (21 days of service or fewer no matter if it is multiple locations):                                                                               | \$150 (2025)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <input type="checkbox"/> Per Year (no more than 21 days in one location per year):                                                                                                              | \$250 (2025)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Your License Application:</b>                                                                                                                                                                | <ul style="list-style-type: none"> <li>• Incomplete and/or illegible applications will be returned.</li> <li>• All applications must be signed by an owner, partner, or principal.</li> <li>• Licenses are not transferable.</li> <li>• Make a duplicate copy of this packet for your personal records before submitting.</li> <li>• Minnesota Sales Tax ID (651) 296-6181</li> <li>• Federal Tax ID/Employer Identification Number (651) 312-8082</li> <li>• Multiple licenses must be filed individually and may not be combined.</li> <li>• Applications process within 21 business days</li> </ul> |



City of Wyoming  
26885 Forest Blvd.  
Wyoming, MN 55092  
Phone: 651-462-0575  
[www.wyomingmn.org](http://www.wyomingmn.org)

# Form #1

## License Application

| Food Truck Business Information:                                                                                                                                                                  |         |                                                                   |                   |       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|-------------------------------------------------------------------|-------------------|-------|
| Complete Legal Business Name:                                                                                                                                                                     |         | White Pine Coffee and Gift LLC                                    |                   |       |
| Food Truck Name/Doing Business as Name (if different from Corporate Name):                                                                                                                        |         |                                                                   |                   |       |
| MN Business Tax ID#:                                                                                                                                                                              |         |                                                                   | Federal Tax ID#:  |       |
| Address of Business:                                                                                                                                                                              | Street: | 7317 260th ST                                                     |                   |       |
|                                                                                                                                                                                                   | City:   | Wyoming                                                           |                   |       |
|                                                                                                                                                                                                   | State:  | MN                                                                | Zip:              | 55092 |
| Description of the Food You Offer:                                                                                                                                                                |         | Coffee, Lattes, Chai Lattes, Tea & Smoothies                      |                   |       |
| Describe type and content of advertising to be done:                                                                                                                                              |         | Social Media Post & Feather Flag at the events(Outside the Truck) |                   |       |
| Food Truck Vehicle Information:                                                                                                                                                                   |         |                                                                   |                   |       |
| Vehicle License Plate #:                                                                                                                                                                          |         | 3DD956                                                            |                   |       |
| State of Issuance:                                                                                                                                                                                |         | MN                                                                |                   |       |
| License Year:                                                                                                                                                                                     |         | 2025                                                              |                   |       |
| Color of Vehicle:                                                                                                                                                                                 |         | White Wrap                                                        |                   |       |
| Make / Model of Vehicle:                                                                                                                                                                          |         | 1996 Chevy P30                                                    |                   |       |
| Vehicle Insurance Company:                                                                                                                                                                        |         |                                                                   |                   |       |
| Policy Number:                                                                                                                                                                                    |         |                                                                   |                   |       |
| Date of Insurance Coverage:                                                                                                                                                                       |         |                                                                   |                   |       |
| Owner Personal Information:                                                                                                                                                                       |         |                                                                   |                   |       |
| First Name:                                                                                                                                                                                       |         | Kayla                                                             | Middle Name:      | Marie |
| Last Name:                                                                                                                                                                                        |         | Mildon                                                            |                   |       |
| Email Address:                                                                                                                                                                                    |         |                                                                   |                   |       |
| Permanent Home Address:                                                                                                                                                                           | Street: | 7317 260th ST                                                     |                   |       |
|                                                                                                                                                                                                   | City:   | Wyoming                                                           |                   |       |
|                                                                                                                                                                                                   | State:  | MN                                                                | Zip:              | 55092 |
| Social Security #                                                                                                                                                                                 |         |                                                                   |                   |       |
| Cell Phone #:                                                                                                                                                                                     |         |                                                                   | Business Phone #: | N/A   |
| <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Have you or your business violated any provisions in the Wyoming City Code during the last two years? If yes, please explain: |         |                                                                   |                   |       |
| <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Are you licensed by the MN Health Department? *Please provide a copy of license.                                              |         |                                                                   |                   |       |



City of Wyoming  
26885 Forest Blvd.  
Wyoming, MN 55092  
Phone: 651-462-0575  
[www.wyomingmn.org](http://www.wyomingmn.org)

# Form #1

## Licensed Location Information:

☒ I understand that I am required to hold a City of Wyoming issued Mobile Food Truck License for **each location** my food truck occupies (unless otherwise stated by City Code).

☒ I understand that I am required to submit **Form #2 of the application** for **each** location, including a map/drawing showing the placement of the food truck at the property with details indicating distances from roadways, access points, other structures, parking, and temporary signs or permanent signs.)

☒ I also understand that I must obtain written permission (**Form #3 of the application**) from the property owner of **each** location. By signing this form, they give you permission to use the premises.

The following is a list of locations that I plan to occupy with my food truck and wish to be licensed for (add additional pages if needed):

1. **Name of Business Location:** M Health Fairview Lakes (Once a Month)

The Address is: 5200 Fairview Blvd, Wyoming, MN 55092

The following forms are attached for this location: ☒ Form #2 & ☒ Form #3

2. **Name of Business Location:** \_\_\_\_\_

The Address is: \_\_\_\_\_

The following forms are attached for this location: ☐ Form #2 & ☐ Form #3

3. **Name of Business Location:** \_\_\_\_\_

The Address is: \_\_\_\_\_

The following forms are attached for this location: ☐ Form #2 & ☐ Form #3

4. **Name of Business Location:** \_\_\_\_\_

The Address is: \_\_\_\_\_

The following forms are attached for this location: ☐ Form #2 & ☐ Form #3

5. **Name of Business Location:** \_\_\_\_\_

The Address is: \_\_\_\_\_

The following forms are attached for this location: ☐ Form #2 & ☐ Form #3

## Hours of Operation:

☒ I understand that City Code 12-206 states that food trucks can only operate between the hours of 9:00 a.m. and 10:00 p.m.

Request 6am-11am



City of Wyoming  
26885 Forest Blvd.  
Wyoming, MN 55092  
Phone: 651-462-0575  
[www.wyomingmn.org](http://www.wyomingmn.org)

## Form #1

I have read the applicable City Code and will strictly comply with all the provisions. I hereby swear that the foregoing statements are true and correct to the best of my knowledge.

### TENNESSEN WARNING

The data you supply on this form will be used to process the license you are applying for. You are not legally required to provide this data, but we will not be able to process the license without it. The data will constitute a public record if and when the license is granted.

I have read and understand the Tennesen Warning and certify that the statements in this application are true and correct to the best of my knowledge.

Date: 05/20/25 Signature: *Keeyl M*



City of Wyoming  
26885 Forest Blvd.  
Wyoming, MN 55092  
Phone: 651-462-0575  
[www.wyomingmn.org](http://www.wyomingmn.org)

## Form #2

### Location of Mobile Food Truck Doing Business from Fixed Location

- ☐ I understand my mobile food unit/food truck doing business from a fixed location must observe to the following requirements:
- Food trucks shall operate only during the hours of 9:00 a.m. to 10:00 p.m.
  - Food trucks may not obstruct the movement of pedestrians or vehicles and may not pose a hazard to public safety.
  - Food trucks must dispose of their gray water daily and may not be drained into city storm water drains.
  - Refuse containers must be provided for customers. The operator of the food truck is responsible for removing all litter and refuse associated with their operations.
  - All structures, vehicles, stands, fixtures, displays and signs must be removed from the site within 24 hours after the expiration of the license.
  - Food trucks may not operate at the same property for more than 21 days per calendar year.
  - Food trucks may not be located within 200 feet of an existing restaurant or coffee shop, measured from the food truck to the entrance of the service building.

You are required to submit a drawing or a map showing the details of your food truck occupying space at the property. The details should include dimensions and distances from adjoining roadways, parking, access points, fire lanes, pedestrian lanes, other structures, circulation lanes, permanent and temporary signs and any other features.

- ☒ Attached is a map of the premises and temporary signs where food truck will be located

(OR)

- ☐ A drawing of the premises and temporary signs where food truck will be located is in the space below

- ☐ I understand that I am allowed one temporary ground sign per location without a temporary sign permit. All other signs require a permit from the Building & Zoning Department and I am responsible for contacting them at 651-462-0575 to obtain the permit. I also understand the temporary ground sign must meet the following requirements:

- One single sandwich style sign is permitted per mobile food unit;
- The maximum sign size is 8 square feet;
- The sign must be placed on the ground and within 10 feet of the mobile food unit;
- The sign must not be placed within the public right-of-way except with the express written permission of the city.

I have read and understand the above information.

05/20/25

Date

Signature



City of Wyoming  
26885 Forest Blvd.  
Wyoming, MN 55092  
Phone: 651-462-0575  
www.wyomingmn.org

## Form #3

### WRITTEN PERMISSION OF PROPERTY OWNER

Written permission from the property owner for use of the premises must be obtained before a license will be issued.

I, Kyle Odegaard, certify that I am the owner of property located at 5200 Fairview Blvd, Wyoming MN 55092, and give permission to White Pine Coffee and Gift operate a Mobile Food Unit/Food Truck business at this location on the dates requested and hereby agree to reimburse any costs incurred by the City as a result of clean-up or be responsible for assessment of those costs against the property.

5/20/2025

Date

Kyle Odegaard

Printed Name



Signature

Fairview Lakes Medical Center, 5200 Fairview Blvd, Wyoming MN 55092

Address

  
Telephone Number



City of Wyoming  
26885 Forest Blvd.  
Wyoming, MN 55092  
Phone: 651-462-0575  
[www.wyomingmn.org](http://www.wyomingmn.org)

## Form #4

### MINNESOTA WORKERS' COMPENSATION LIABILITY CERTIFICATE OF COMPLIANCE

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Chapter 176.181. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$2,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

|                                                                                                                                                       |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Insurance Company Name:<br><b>*Note: This is NOT the insurance agent.</b>                                                                             |  |
| Telephone Number:                                                                                                                                     |  |
| Policy Number:                                                                                                                                        |  |
| Dates of Coverage: <b>*Note: If not continuous, dates of coverage must correspond EXACTLY with the license period; i.e., January 1 - December 31.</b> |  |

(OR)

I am not required to have workers' compensation liability coverage because:

- ☒ I have no employees.  
☐ I am self-insured (include permit to self-insure).  
☐ I have no employees who are covered by the worker's compensation law (these include: Spouse, Parents, Children and certain farm employees).

| Personal Information:                                                                                                                                                        |                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|
| First Name:                                                                                                                                                                  | Kayla                          |
| Middle Name:                                                                                                                                                                 | Marie                          |
| Last Name:                                                                                                                                                                   | Mildon                         |
| Doing Business As:                                                                                                                                                           |                                |
| Name:                                                                                                                                                                        | White Pine Coffee and Gift LLC |
| Address of Business:                                                                                                                                                         | Street: 7317 260th St          |
|                                                                                                                                                                              | City: Wyoming                  |
|                                                                                                                                                                              | State: MN                      |
|                                                                                                                                                                              | Zip: 55092                     |
| Phone Number:                                                                                                                                                                |                                |
| I certify that the information provided above is accurate and complete and that a valid worker's compensation policy will be kept in effect at all times as required by law. |                                |
| Date: 05/20/25                                                                                                                                                               | Signature:                     |





## *Request for Council Action*

*Date:* May 28, 2025

*Presented to:* Mayor Iverson and City Council Members

*Presented by:* Grant MacFarlane, Assistant City Administrator

*Department:* Administration

*Reference:* Solicitation Permit

*Method:* Consent

***Background Information:***

Karl Hendrik Riips has applied for a solicitors permit with the City of Wyoming. This permit would allow for Mr. Riips to solicit within the City during the specified hours of 10:00AM – 7:00PM. A background check on all declared solicitors has been completed by the Wyoming Police Department and no disqualifying criminal history has been identified. The applicant has paid all permit fees associated with the application process.

***Recommendation:***

That the Wyoming City Council approves the Solicitation Permit application for Mr. Riips.



**CITY OF WYOMING**

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092  
Phone: 651-462-0575 Fax: 651-462-0576



APPLICATION FOR PEDDLERS, SOLICITORS AND TRANSIENT MERCHANTS

Date: 27 MAY 2025

|                                         |                              |
|-----------------------------------------|------------------------------|
| Company Name<br>(If applicable)         | -                            |
| Applicant Name<br>(First, Middle, Last) | KARL HENDRIK RIIPS           |
| Date of Birth                           | [REDACTED]                   |
| Driver's License #                      | [REDACTED]                   |
| Personal Address                        | [REDACTED]                   |
| Address of Company<br>(If applicable)   | -                            |
| Phone Number                            | [REDACTED]                   |
| SSN                                     | [REDACTED]                   |
| MN Tax ID Number                        | [REDACTED]                   |
| Email Address                           | KARL.HENDRIK.RIIPS@GMAIL.COM |

LIST BELOW THE NAMES AND ADDRESSES OF ALL PERSONS THAT WILL BE SOLICITING:  
(Use additional paper if needed)

| Name (First, Middle, Last) | Address | Date of Birth | Driver's License # | SSN  |
|----------------------------|---------|---------------|--------------------|------|
| KARL HENDRIK RIIPS         | SAME    | SAME          | SAME               | SAME |
|                            |         |               |                    |      |
|                            |         |               |                    |      |
|                            |         |               |                    |      |
|                            |         |               |                    |      |

|                          |                                           |
|--------------------------|-------------------------------------------|
| Date(s) of Solicitation: | From: <u>06.04.25</u> To: <u>06.29.25</u> |
| Hours of Solicitation:   | From: <u>10:00</u> To: <u>17:00</u>       |

CITY OF WYOMING

wyoming@wyomingmn.org • Phone: 651-462-0575 • Fax: 651-462-0576

PO Box 188 • 26885 Forest Boulevard • Wyoming, MN 55092

**DESCRIPTION OF MERCHANDISE TO BE SOLD:**

EDUCATIONAL BOOKS AND APPS, COLLEGE PREP, REFERENCE  
TOOLS

**LIST OF VEHICLES USED- INCLUDING MAKE, MODEL, YEAR, LICENSE NUMBER**

| MAKE   | MODEL  | YEAR | LICENSE NUMBER |
|--------|--------|------|----------------|
| TOYOTA | TACOMA | 2023 | SJM 735        |
|        |        |      |                |
|        |        |      |                |

|                                   |          |
|-----------------------------------|----------|
| <b>License Application Fee:</b>   | \$150.00 |
| <b>Each Additional Solicitor:</b> | \$50.00  |

**DATA PRACTICES ADVISORY:** The data supplied in this application will be used to assess the qualifications for a license. This data is not legally required but the City will not be able to grant the license without it. If a license is granted, the data will constitute a public record. The data is needed to distinguish this application from others, to identify this application in City license files, to verify the identity of the applicant(s), to contact the applicant(s) if additional information is required and to determine if the applicant(s) meets all ordinance requirements.

Possession of this valid permit means that Wyoming City officials have verified the identity of the Solicitor(s) and investigated their criminal background.

The permit is valid only if it contains the original signatures of the Wyoming Director of Public Safety and City Administrator/Clerk, and the raised-letter City Seal. Wyoming residents are encouraged to report non-complying solicitors and/or those employing offensive solicitation tactics.

Public Safety Director\_\_\_\_\_

City Administrator/Clerk\_\_\_\_\_

(Seal)



City of Wyoming  
26885 Forest Blvd.  
Wyoming, MN 55092  
Phone: 651-462-0575  
[www.wyomingmn.org](http://www.wyomingmn.org)

I have read the applicable City Code and will strictly comply with all the provisions. I hereby swear that the foregoing statements are true and correct to the best of my knowledge.

**TENNESSEN WARNING**

The data you supply on this form will be used to process the license you are applying for. You are not legally required to provide this data, but we will not be able to process the license without it. The data will constitute a public record if and when the license is granted.

I have read and understand the Tennesen Warning and certify that the statements in this application are true and correct to the best of my knowledge.

Date: 05.27.2025 Signature: KE. Dyer



May 28, 2025

Re: Public Safety Activity Report – June 3, 2025, City Council Meeting

### **Police Update**

The Police Department has recently added PepperBall devices to our available equipment. PepperBall launchers provide a non-lethal force option that enhances officer and public safety during critical incidents. These devices deploy a powder projectile that delivers a temporary irritant effect, allowing officers to gain compliance from individuals without resorting to higher levels of force.

Officers have received appropriate training in the use, handling, and deployment of these devices, with a strong emphasis on safety, de-escalation, and accountability. PepperBall systems will be used in accordance with our department's use-of-force policy and only in situations where other means of compliance have proven ineffective or are not feasible.

We believe this addition strengthens our ability to resolve confrontations safely while providing officers with more flexible options in the field.



wyoming@wyomingmn.org • Phone: 651-462-0575 • Fax: 651-462-0576

PO Box 188 • 26885 Forest Boulevard • Wyoming, MN 55092



### **Fire Update**

The fire department is seeing a significant increase in calls recently and we will continue to monitor these fluctuations in our ongoing performance measures.

Also, the department has been more intentional about messaging on social media related to the training opportunities that are provided as a firefighter or EMS responder, with the hopes that it may pique interest for future applicants.

### **Upcoming Community Outreach Events**

August 5, 2025 Night to Unite – Swenson Park

Neil D. Bauer, Ed.D.  
Public Safety Director/Police Chief



May 29, 2025  
Honorable Mayor and City Council  
City of Wyoming  
26885 Forest Boulevard  
Wyoming, MN 55092

**RE: JUNE 3, 2025 CITY COUNCIL MEETING**

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

**Hair Salon**

Permits have been received and are being reviewed to remodel the former office space at 5350 East Viking Boulevard into a hair salon.

**Sunrise Flour Mill**

The business owner has scaled back construction for the time being. They are completing the warehouse remodel, but are holding off on the flour mill area at this time. Interior remodeling work is near completion. The building permit has been issued to remodel the existing 24,000 square foot building located at 26327 Fallbrook Avenue into a flour mill for Sunrise Four Mill. Sunrise Flour Mill is relocating from North Branch.

**Fairview Hospital #1**

The final inspections for Phase 1 have been approved. Phase 2 consists of minor work in the control room. Framing, plumbing, and HVAC rough-ins have been approved. The permit to remodel the CT scanner room has been issued.

**Fairview Hospital #3**

The main steam line running above the ceiling through offices and exam rooms has been completed. The State has inspected the installation of the boiler. Inspections of the moved firewall and portions of the low-pressure steam piping have been approved. The permit to enlarge a room to replace an existing boiler with a larger one has been issued.

Sincerely,

Frederick E. Weck, IV  
Zoning Administrator  
Building Official #1825  
Advanced Septic Inspector, MPCA #C5199  
City of Wyoming



**DEPARTMENT OF BUILDING SAFETY**

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-4947 Fax: 651-462-3938

**UNAPPROVED MINUTES  
PLANNING COMMISSION  
CITY OF WYOMING, MINNESOTA  
MAY 27, 2025  
7:00 PM**

**CALL TO ORDER:**

*Planning Commission Chairman Lobermeier called the Regular Meeting of the Wyoming Planning Commission for May 27, 2025, to order at 7:00 PM*

**CALL OF ROLL:**

*On a Call of the Roll the following members of the Wyoming Planning Commission were present: Mark Lobermeier, Dan Iverson, Mark Holl, and Chris Ortwerth*

*ABSENT: Commissioner Katie West*

*Also Present: Fred Weck, Zoning Administrator, and Mayor Lisa Iverson*

**DETERMINATION OF A QUORUM:**

**PLEDGE OF ALLEGIANCE:**

**OPEN FORUM:**

Lyle Koski, 5662 287<sup>th</sup> Street, explained that he has a 16-acre plot which he had divided into 5 acres a few years ago on the north end of the City and noted that he has another 11 acres just to the south, which he also planned to divide, and asked about the timing of the proposed rezoning changes the City was considering.

Chair Lobermeier explained that the timing was somewhat fluid and noted that they had held the public open house to gather input from residents, with the hope of moving forward with the best rezoning decision by this summer. He stated that when they are ready to move forward with the rezoning decision, there would be a public hearing scheduled as part of this proposed action.

Zoning Administrator Weck explained that the City had been looking at Mr. Koski's property as being Industrial, and if he wanted to subdivide it, he would need to do that according to the Zoning Ordinance and how it was planned.

Marge Strand, SRC, stated that what was displayed had a different coloration than what they saw last week.

Zoning Administrator Weck explained that it was the same map, but explained that he had asked WSB to remove the green space areas, so they would only see zoning, and stressed that the designations should all be the same as last week.

Ms. Strand stated that last week, she was under the impression that part of her farm was going to be zoned commercial/industrial, but now it looks like it would be multi-family and single-family residential.

Zoning Administrator Weck noted that he believed Ms. Strand's property was always intended to be residential or multi-family.

Mr. Strand noted that she needed to talk to the City about her 45 acres that are located on the west side of SRC because she didn't know how the City planned to have access to that if it were

zoned commercial/industrial.

Zoning Administrator Weck noted that if the parcel was currently landlocked, the zoning change would not change the fact that it was landlocked. He stated that, however, Ms. Strand decided to develop the land would need to have street access and reiterated that the zoning would not make a difference.

Ms. Strand stated that it would be easier for her to take property that was zoned residential and make it commercial/industrial than to do it the other way.

Zoning Administrator Weck explained that it would not be more difficult if it was still vacant land. He noted that for the City to rezone a parcel from residential to industrial, it would require a 4/5 majority vote of the City Council, but only takes a simple majority for property to go from industrial to residential.

Ms. Strand asked how this would impact her taxes.

Zoning Administrator Weck explained that taxes depend on use and have nothing to do with zoning.

Mark Banta, 24521 Forest Boulevard, Forest Lake, stated that he was glad the City had held the Open House because he had been able to read through things and get some information. He asked for an explanation of housing with onsite wastewater systems.

Zoning Administrator Weck explained that it would be a home with a well and septic, like he already has.

Mr. Banta asked if he would be able to talk to the City Council about this issue before they vote on it.

Chair Lobermeier explained the process for all rezoning applications, which was to come to the Planning Commission for a public hearing and then make a recommendation to the City Council, who were the ones who would ultimately vote on the request.

Mr. Banta stated that he was currently zoned agriculture, which is how he uses the property, and would like to see it come to the family. He noted that the only property marked as continuing with agriculture was the Osterbauer property and explained that Wyoming is a rural community, which means agriculture is very important. He stated that in school, he was part of Future Farmers of America (FFA), and they were committed to providing the right resources, such as planting trees, wildlife, and doing what they could to improve the property naturally, but still feed wildlife and people. He stated that the millions of dollars that were put into the wetland area was a positive thing for the community and have brought in a lot of wildlife, such as trumpeter swans. He stated that the City was looking at making this area mixed use, and in reading through the information, he had been blown away by how poorly this would fit into the picture for this area. He asked what he could do, as a resident, to work to keep this agricultural.

Chair Lobermeier explained that Mr. Banta could continue to use the property for agricultural and could be done, even if it were sold to his family. He stated that nothing in this proposed rezoning would prevent Mr. Banta or his family from using the property the way they use it today.

Mr. Banta suggested that the City rezone at the time the infrastructure, builders, and developers are there, rather than making decisions like this that people may not know about.

Chair Lobermeier assured Mr. Banta that the City was purposely not moving too quickly on this item, even though the Comprehensive Plan guidance had been approved in 2022. He explained that many problems could arise if the City were to do this on a parcel-by-parcel basis, as suggested by Mr. Banta, if someone comes in wanting a certain use in an area that may be incompatible with the neighboring land uses. He noted that there can be problems doing it in both

a comprehensive, larger-scale way as well as on a parcel-by-parcel basis. He explained that decisions need to be made for use based on what is in the Zoning Ordinance and not because they do or do not like something.

Mr. Banta suggested that the City make sure to take into account the City parks and trails, especially in the area he was referring to, because people want to be able to look and see wildlife and nature, and not buildings or lights. He asked the Commission to step into his shoes when they are making this type of decision and try to look at the whole community, and explained that he felt it would be a disservice to the community to rush this, and encouraged them to take their time. He stated that he felt it was a disservice to the residents for the City not to individually inform everyone who this may affect by sending them a letter.

Chair Lobermeier noted that everyone serving on the Commission was also a resident of the City, and when they make recommendations and decisions, they do it with the property owners in mind. He offered to discuss this in greater detail with Mr. Banta following the meeting, but explained that the Commission had a meeting agenda they needed to get to.

#### **APPROVAL OF MINUTES:**

- 1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota Planning Commission for May 15, 2025**

**A MOTION WAS MADE BY COMMISSIONER HOLL, SECONDED BY COMMISSIONER ORTWERTH, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR MAY 15, 2025, AS SUBMITTED.**

|                    |                                                |
|--------------------|------------------------------------------------|
| <i>Voting Aye:</i> | <i>Ortwerth, Holl, Iverson, and Lobermeier</i> |
| <i>Voting Nay:</i> | <i>None</i>                                    |
| <i>Abstain:</i>    | <i>None</i>                                    |
| <i>Absent:</i>     | <i>Wes</i>                                     |

#### **SCHEDULED PUBLIC HEARINGS: NONE**

#### **NEW BUSINESS: NONE**

#### **OLD BUSINESS:**

- 2. Re-Zoning Open House Feedback Review**

Chair Lobermeier expressed his appreciation to Zoning Administrator Weck for the maps because he felt that they had been helpful for everyone. He stated that one of the questions he had asked at the last meeting was whether the City had gotten the map wrong or if they still felt comfortable with it. He read aloud from page 19 of the land use plan: *The Land Use Plan should not be construed as a final blueprint for specific site development, nor as a prospective zoning map. The identification of preferred land uses does not imply that rezoning a specific area is immediately appropriate. While the zoning and subdivision ordinances must be consistent with this plan, the rezoning process is separate from the planning process and must consider the timing of zoning decision, availability of similar land, and the impact of the rezoning decision on other City objectives and policies.* He noted that this was a bit of what they talked about the last time, in asking the question whether the map looked right for the future, and if it was still how they saw the City, and if so, whether the zoning they were considering was correct, and if the timing was

correct.

Commissioner Iverson stated that he understood that this had been done with a lot of thought and consideration over a period of time, but with the feedback they received from the Open House, he questioned what the right ratio of the different land uses was. He noted that industrial use grows quite a bit from the current zoning to this amended zoning and stated that he felt it made sense along the corridor, but for looking at the future vision of the City and the Comprehensive Plan where it talked about keeping rural character, he questioned what the correct ratio would be for that. He stated that he understands that the Comprehensive Plan would not change things immediately and was planning for years from now, but asked if that was 10 years or 20 years, or if it was a generational kind of thing.

Chair Lobermeier referenced the sanitary sewer map and noted that within the Land Use chapter, there is a section that talks about the urban service area, and the interim piece was for about a 20-year time horizon.

Zoning Administrator Weck indicated the depiction of the interim and the existing service areas.

Chair Lobermeier noted that the interim areas were west of the freeway, which can be fairly easily served, but some of it was pretty wet. He stated that, going north, part of their discussion was that it would be fairly easy to get water and sewer up there.

Commissioner Holl stated that he agreed with much of what Commissioner Iverson shared and noted that the City needed to have some industry because it helped pay the bills, and agreed that the City cannot just do spot zoning. He stated that overall, he felt the plan was really good, but they could make a few tweaks here and there. He noted that he had spoken with the septic and sewer people in Chisago County because most of the pushback he heard from the Open House was from the Comfort Lake area. He shared some of the information he learned about sewers and septic systems and noted that he felt it was a good idea to run the sewer line through the area proposed. He stated that he understood the concerns raised by Mr. Banta about wanting to keep using this as farmland, but they can do that if it is kept in the family, and noted that this was for the good of the many and not the good of the few. He stated that people had been notified and believed that there were only about 1/10<sup>th</sup> of 1% of the residents complaining and reiterated that while this plan was not perfect, he felt the City was doing a good job by moving this forward.

Commissioner Ortwerth stated that he was the newest commission member, so he may not understand all the details. He noted that when Glen Humble came up to him at the Open House, who owned 40 acres on the northside of town and had already willed that to his family and would not be rezoned to industrial/commercial, he was concerned that his family takes the property, it is rezoned, and now Mr. Humble cannot change the house on the property. He stated that his understanding was that Mr. Humble could not build something new with a different footprint.

Zoning Administrator Weck explained that to expand the use, Mr. Humble would need a variance, but if he wanted to remodel and maintain it, he could do that, if it was on the same footprint.

Commissioner Ortwerth explained that he had a problem with the City telling landowners that they cannot do something on their property. He asked if there was already sewer out on the south side of Highway 8.

Zoning Administrator Weck explained that there was nothing on Highway 8 and pointed out the closest sewer location near Johnson Lane.

Chair Lobermeier referenced the sewer plan and explained that the yellow in the legend indicates how much more of the City would someday have sewer service, but noted that it also includes the lake and areas of wetland, and was intended to illustrate the general areas. He noted that there was also a lot of cross-hatched area that they know will never have sewer service, but there

are possible ways to get sewer service to other portions of the City. He noted that some of the feedback from people has been that the City was going to rezone them and require them to hook up to sewer, but the reality is that sewer may never go anywhere near these properties which was why he felt it was important to get more information out to the residents because they are not looking at all the information, which has resulted in many misperceptions about what this action would mean. He stated that, as Zoning Administrator Weck stated earlier, just because the City rezoned a parcel to industrial, that would not prevent someone from coming back and asking the City to rezone it to something else in the future. He stated that even if the City rezones these parcels, they would not be making the property owners do anything different on their properties.

Commissioner Holl stated that this was a good plan that had a lot of work go into it and explained that the City needed to put some uniformity on the spot zoning.

Chair Lobermeier referenced a past apartment project that the developer had tried to shoehorn by Heims Lake. He stated that they want to be able to use the tools in the City's toolbox to ensure that the use is consistent with the Comprehensive Plan and the zoning, but noted that the City has to put some guardrails in place to ensure it happens consistent with other properties in the community and how it can be served with utilities and transportation. He stated that when he considers whether the City has gotten the zoning map correct, his overall sense is that they have gotten it 'mostly' correct but they need to find a way to explain to residents that if they are being rezoned to something that they don't like the things that they can still do with their property. He referenced the concerns raised by Mr. Koski and asked what would happen if he started his subdivision process now.

Zoning Administrator Weck stated that where people start the process is where they would end up, so he could go ahead and subdivide now.

Chair Lobermeier asked if there may be other transitional tools that would be more of a bridge to the thought that, for example, the City thinks this area would be industrial in the future, but they didn't want to rezone it that way right now, other than with just the land use plan. He reiterated that he felt the zoning map that has been put together is pretty close, but there may be areas where they should consider making a few adjustments.

Zoning Administrator Weck stated that he appreciated the ownership concerns that have been raised, but the City needed to look at the City and not just individual parcels, and make determinations based on who did or did not complain. He stated that they need to look at the reasons why the map is the way it is today and make an overall determination.

Commissioner Iverson stated that he was curious about the demand for industrial property in the City because there are properties that have been vacant for a long time.

Zoning Administrator Weck explained that the issue wasn't necessarily that the property was vacant, but that it was not big enough for what people were looking for.

Chair Lobermeier referenced the area of Stacy behind the ballfields, where there used to be nothing, and now there is an industrial park.

Commissioner Iverson stated that if the City opened up this acreage for industrial use with the thought that it would be used in that manner in the future, but questioned whether it would be used that way.

Chair Lobermeier stated that he understood those concerns and acknowledged that the City did not have a crystal ball. He suggested that it may be a good idea to have a joint meeting with the EDA to discuss some of these things.

Zoning Administrator Weck noted that many of the people interested in industrial parcels are looking for ones that are located on the transportation corridors.

Commissioner Holl shared an example when he served on the board in Chisago of interest from St. Thomas for a satellite campus, but they weren't ready, so St. Thomas found another location. He stressed that he thought it was important for the City to be ready.

Chair Lobermeier suggested that at the next meeting, they take some time to discuss what is working, what they still don't know about how things come together, and ways to communicate information to people so that this would not lock them into having to do certain things with their property. He stated that if the Commission feels strongly about any particular parcels or areas of the City, they should bring information to the next meeting and discuss them. He noted that his goal would be for the Commission to be able to move forward, even if they don't agree on every parcel, and get to the point where they generally agreed that the land use plan and zoning map were good. He suggested that before the next meeting, the Commission take some time to review the utilities section of the land use plan.

Mayor Iverson stated that a big issue with this was people not understanding that they can still do what they were already doing on their land, generation to generation, even if it was rezoned, and questioned how they can communicate that to residents. She stated that she planned to work with City Administrator Linwood a bit on some of these communication pieces because if the City doesn't hit this misperception head-on, it will just continue to grow and spread, even though it isn't accurate.

Chair Lobermeier stated that in addition to hearing concerns from people about being able to continue the current activity on their land, he had also heard from people who felt this rezoning would be good for them because it gave them the option of selling their land for commercial use.

Commissioner Ortwerth stated that he felt the conversation the Commission had tonight had helped him get a better understanding of everything and what this rezoning would mean. He noted that it helped clarify that people would have tools to use and the City was not just making the change and forcing people to do certain things with their property.

Zoning Administrator Weck explained that nothing was permanent either because the map can change as they learn things or situations change.

Commissioner Iverson asked if the City rezoned a parcel for industrial use, and it bordered residential property, whether there would be buffering requirements in that situation.

Zoning Administrator Weck gave an overview of the screening and buffering requirements and noted that part of the zoning map was for a transitional area, and the industrial uses were to be with the multi-family and commercial areas before they get to the single-family areas.

## **COMMUNICATIONS:**

Zoning Administrator Weck noted that there are a few things already on the agenda for June 10, 2025, and expected one of the items may bring a full house.

Chair Lobermeier stated that he may need to manage the Open Forum portion of the meeting a bit better.

## **UPDATES:**

**A MOTION WAS MADE BY COMMISSIONER IVERSON, SECONDED BY COMMISSIONER HOLL, TO ADJOURN THE MAY 27, 2025 "REGULAR MEETING" OF THE WYOMING, MINNESOTA PLANNING COMMISSION AT 8:03 PM.**

|                    |                                                |
|--------------------|------------------------------------------------|
| <i>Voting Aye:</i> | <i>Ortwerth, Holl, Iverson, and Lobermeier</i> |
| <i>Voting Nay:</i> | <i>None</i>                                    |
| <i>Abstain:</i>    | <i>None</i>                                    |
| <i>Absent:</i>     | <i>Wes</i>                                     |



**ECKBERG  
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May 28th, 2025

Robb Linwood  
City of Wyoming  
26885 Forest Boulevard  
Wyoming, MN 55092

*Delivered via Email*

**Re: City of Wyoming**  
***Status Update for the Period of – May 15<sup>th</sup> – 28<sup>th</sup>***

Dear Robb:

Our office continues our role as general counsel, answering questions, addressing legal concerns and reviewing items for the City including development matters, law updates, employment matters and policy considerations as requested. We are assisting City in consideration of pending land use applications, including the revised CUP for The Dead End Hayride, in order to properly consider all necessary conditions for the use.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

*s/ Thomas R. Loonan*

Thomas R. Loonan  
City Attorney

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# Engineer's Report

.....  
May 30, 2025

Honorable Mayor and City Council  
City of Wyoming, MN  
26885 Forest Boulevard  
Wyoming, MN 55092

Re: June 3, 2025, City Council Meeting  
WSB Project No. 027762-000

Dear Mayor and Council Members:

This engineer's report is intended to update you on engineering activities within the City since the last council meeting. Some of the items below may be on the agenda with more detailed information provided, while the other items below are for informational purposes only.

## **2025 Street Improvement Project**

City Council Approve the plans and specifications and authorized the advertisement for bids. This advertisement has been placed and we anticipate bringing bids back for the council to consider awarding a contract at the first meeting in July.

## **Roadway – General**

The road tour with the City Council took place in the evening of May 14<sup>th</sup>. There will be more information to come on the scheduling of a work session following the road tour to discuss an updated 5-year CIP. Once we have what available resources we have for future roadway improvements, we will develop a CIP that fits our available financial resources. We expect to have this completed mid-June.

## **2024 Street Improvement Project**

The contractor has completed all of the concrete curb and gutter on the second phase of the project and the first layer of asphalt has been placed. Bituminous driveways and backfilling curb are scheduled for the Week of June 2<sup>nd</sup>.

There is corrective work required for the phase 1 paving. This work will involve milling off areas that are substandard and replacing the driving surface. The contractor will do this work in advance of placing the final layer of asphalt on phase 2 and place at the same time they complete phase 2 paving.

**Katies Glen**

Staff have reviewed the work completed to date and authorized the reduction in the letter of credit to 125% of the remaining value of work to be completed. We were notified by the contractor that they intend on performing some of the minor punch list items for the project and will complete the remaining when road restrictions are lifted. This work has begun.

**Diamond Ridge Development**

The developer lost this development to the bank. They are working to finalize the development for approval and only have minor items to completed, such as as-builts and confirmation the berm along the pond is at the correct elevation. Jesse Moxness is working to purchase these lots and build homes on them.

**Sunrise Riverbank Development (residential and commercial)**

Staff has met with the development team regarding a concept plan for the residential portion of the development. I have also met with the developer's engineer to review engineering requirements for the site. The development team intends on submitting a preliminary plat application on May 20, 2025.

**Heims Lake Villas North**

No New Update:

The contractor has completed paving the final lift of pavement. Punch list items have been completed. The project is nearing the point of project acceptance by City Council. CLFLWD has authorized the security to be released. We need as-builts submitted and warranty information provided to the City prior to acceptance.

**Summer Fields Development**

Staff met with the developer and prospective developer buying the remaining portion of the development to discuss some potential minor modifications. They have now submitted a concept plan for review. The next addition on the West side of Kettle River Boulevard will involve the design of a city lift station within the site and will require design and ordering of lift station components. An on-site generator will also be required to be installed at the downstream lift station. The lead time on this is significant and that information has been provided to the developer to make sure this does not impede the timing of this next phase.

Thank you for the opportunity to update the Council on current matters in the City.

Sincerely,

***WSB and Associates, Inc.***

Mark Erichson, P.E., City Engineer



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May 29, 2025

Honorable Mayor Iverson and City Council Members Nanko Yeager, Luger, Ohnstad and Schilling,

**RE: June 3, 2025 City Council Meeting**

**Public Works Department Activity**

- Spring hydrant flushing is 80% complete
- Restored sites where stump grinding where tree removals occurred. This includes Right of Way and park areas
- Asphalt patching is underway
- Assist Public Safety with prep for Bike Rodeo
- 2 operators and department leadership gave presentations at Linwood Elementary School on the role Public Works plays in the community, including in the occupation of public service. We brought our newest plow truck and street sweeper, the 5<sup>th</sup> & 6<sup>th</sup> graders loved it!
- Locating city infrastructure, water, sanitary sewer and storm sewer is underway for a large fiber installation being performed by ROC on behalf of Frontier Communications. This is a significant project that requires us to locate our utilities to mitigate risks to our underground facilities. The Public Works Maintenance Staff have done an excellent job under short timelines to get our utilities marked.
- Jim Mager, Maintenance Worker - joined the team on Friday May 23. We are happy to have him aboard.
- Placed flags at half-staff for Peace Officers Remembrance Day, Fallen Firefighter Memorial Weekend, & Memorial Day
- Safety Meeting was held May 21
- All necessary and required inspections of safety equipment including fire extinguishers, eye wash stations, etc. are being completed.
- Took delivery of bulk fuel for off road equipment as well as back up generator at Well 3
- Department attending joint safety training with Hugo, Lino Lakes & White Bear Township. Topics covered: Trench Awareness, Working Around Equipment, Animals and Insects, Ladders, Fall Protection, & Heat Stress

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**PUBLIC WORKS**

Phone: 651-462-0580 • Fax: 651-462-0581

PO Box 188 • 26490 Faxton Avenue • Wyoming, MN 55092

**Streets:**

Grading of gravel roads is underway. Preparing to remove plow equipment from dump trucks that are utilized in the spring/summer/fall months. Cleaned shop and performed annual maintenance to the brine making equipment used for winter operations

**Utilities:**

The crew completed utility locates in the city. Meter installs as they come through. With spring in full effect, we are experiencing more locate requests for the HWY 8 project. Sewer Crane Truck asset #66905 is in service as our rounds truck for the On Call Operator.

- **Sanitary Sewer**

Staff continue to check lift stations & generators during daily rounds. Lift station cleaning to be completed the week of June 9<sup>th</sup>

- **Water:**

Continued water testing and monitoring the city's water distribution system. With warmer weather construction has begun to pick up slightly and we installed a couple meters. Met with Minnesota Department of Health as part of our sanitary survey and conducted testing at all 3 well consistent with requirements set forth by MDH. As the construction season takes off, bulk water sales have become more frequent at the north tower

**Surface/Storm Water:**

Street Sweeping for the 2025 season is in progress. Working with Comfort Lake Forest Lake Watershed District on Best Management Practices of City owned storm water facilities to ensure proper flow which includes maintenance of ditches, outfalls and culverts.

**Parks:**

Playground equipment installation at Fireside Park is underway. Spread class 5 gravel at Comfort Park improving trail conditions and giving a fresher appearance to the park overall. Trash pickup as needed. Preliminary work at Fireside Park for playground installation.

**Fleet:**

Regular maintenance of vehicles is ongoing. Annual maintenance of asset #23907 Caterpillar Grader is complete. Preparations are underway to dispose of 2 assets, 2008 Mack Dump Truck with snow and ice control equipment as well as a 2014 Ford F-350 truck equipped with a crane.

Respectfully submitted,  
Steve Reeves  
Public Works Superintendent



## *Request for Council Action*

*Date:* May 30, 2025

*Presented to:* Mayor Iverson and City Council Members

*Presented by:* Robb Linwood, City Administrator

*Department:* Administration

*Reference:* city council work session

*Method:* New Business

**Background:** Staff are requesting a City Council work session on Tuesday, June 17, 2025 at 5:30 PM to discuss next steps and available options related to the Wyoming Public Safety Building project. The session will also review any impacts or opportunities resulting from the recent Minnesota legislative special session, including the status of any bonding requests or state funding.

**Recommendation:** Staff recommend that the City Council hold a work session on June 17<sup>th</sup>, 2025 at 5:30PM



**CITY OF WYOMING**

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092  
Phone: 651-462-0575 Fax: 651-462-0576



Date: June 3, 2025

Presented to: Mayor Iverson and City Council Members

Presented by: Public Safety Director Neil Bauer

Department: Public Safety

Reference: Recommendation for Termination – Officer Rebekah Peterson

Method: New Business

**Background:**

After evaluation of Rebekah Peterson's performance during her field training period, I am recommending her termination, effective June 4, 2025. As a probationary, at-will employee, she has not met the standards required for continued employment as a police officer.

**Recommendation**

Staff recommends that the Council approve termination the employment of probationary police officer Rebekah Peterson, effective June 5, 2025.

Neil D. Bauer, Ed.D.

Police Chief/Public Safety Director



**PUBLIC SAFETY**

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