

**AGENDA
PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
JUNE 2, 2025
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the Park Advisory Commission on items not on the current Agenda. Items requiring Park Advisory Commission action maybe deferred to staff for research and future Wyoming Park Advisory Commission Agendas if appropriate."

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming Park Advisory Commission for May 5, 2025

OLD BUSINESS:

NEW BUSINESS:

2. Fireside Park Ribbon Cutting Ceremony

COMMUNICATIONS:

PARK STEWARD UPDATES:

ADJOURN

**NEXT MEETING:
July 7, 2025
7:00PM**

DRAFT MINUTES
WYOMING PARK ADVISORY COMMISSION
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
MAY 5, 2025
7:00PM

CALL TO ORDER:

Chair Spangler called the Regular Meeting of the Wyoming Park Advisory Commission for May 5, 2025 to order at 7:00PM

CALL OF ROLL:

*On a Call of the Roll the following members of the Wyoming Park Advisory Commission were present:
Members Bruce Spangler, Jessica Bergan, Bruce Vukelich, and Dawn Jameson*

Absent:

Also Present: Brett Ohnstad - Council Liaison and Grant MacFarlane - Assistant City Administrator

Visitors:

DETERMINATION OF A QUORUM:

Chair Spangler determined a Quorum was present.

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

APPROVAL OF MINUTES:

1. **Consider approving the minutes of the “Regular Meeting” of the Wyoming Park Advisory Commission for April 7, 2025**

A MOTION WAS MADE BY MEMBER BERGAN, SECONDED BY MEMBER VUKELICH, TO APPROVE THE PARK ADVISORY COMMISSION MINUTES FROM THE APRIL 7, 2025 MEETING.

Voting Aye: Spangler, Bergan, Jameson, and Vukelich

Voting Nay: None

Abstain: None

COMMUNICATIONS:

2. **Arbor Day Event**

Assistant City Administrator MacFarlane informed the Park Advisory Commissioners that the City had hosted its annual Arbor Day Event at Comfort Lake Park on Saturday, April 26th from 11:00 am – 1:00 pm. Roughly 25 volunteers assisted with the planting of 6 trees. The Commissioners expressed thanks to the volunteers for helping with the event.

3. **Joint Park Planning Board – Carlos Avery Development**

Assistant City Administrator MacFarlane stated the Joint Park Planning Board had met on April 22, 2025 to discuss the Carlos Avery development. MacFarlane stated that the Board confirmed the PAC’s preference for 2 acres of dedicated land with the remaining to be paid cash-in-lieu by the developer.

4. Fireside Park Update

Assistant City Administrator MacFarlane shared that the playground equipment had been removed from Fireside Park.

Chair Spangler inquired about a potential groundbreaking ceremony for the park. Member Bergan added that they had done a similar event for the Railroad Park project.

Member Vukelich and Member Jameson expressed their interest in the event as well.

Assistant City Administrator MacFarlane stated that he would look into the possibility of the ceremony, pending the current timeline for construction.

NEW BUSINESS:

5. Quarterly Financial Update

Assistant City Administrator MacFarlane provided an update to the Park Advisory Commission regarding the Park Fund financials.

The Park Advisory Commissioners discussed the existing funds and potential sources of additional revenue in the future.

6. City Electronic Sign

Assistant City Administrator MacFarlane stated that the City had installed an electronic sign at Railroad Park. He added that the sign would be used for advertisements of City events and activities, including promoting public meetings. MacFarlane provided a copy of the draft sign policy to the Commissioners.

Park Steward Updates

Vukelich – Highlighted that the stone portion of the monuments at Centennial Park were damaged. Hawk Meadows and Railroad Park look great.

The Commissioners noted that they would approve using funds on a mason who could perform maintenance work at Centennial Park.

Bergan – Ashton and Tolzmann both look good. Noted that Lion's Park was being used when they visited.

Spangler – Blue Spruce and Goodview Park both look great. Fireside Park was empty of equipment, but the new park will be there soon.

Jameson – All of the parks looked good. The Comfort Park trees from the most recent Arbor Day event also looked good.

ADJOURN

A MOTION WAS MADE BY MEMBER BERGAN, SECONDED BY MEMBER VUKELICH, TO ADJOURN THE MAY 5, 2025 MEETING OF THE WYOMING PARK ADVISORY COMMISSION AT 7:45PM

Voting Aye: Spangler, Bergan, Jameson, and Vukelich

Voting Nay: None

Abstain: None

NEXT MEETING:

JUNE 2, 2025
7:00PM



Park Advisory Commission Memo

Date: April 29, 2025

Presented to: Park Advisory Commission

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Fireside Park Update

Method: New Business

Background Information:

The Fireside Park project continues to move forward with construction and installation. Bauer Brother's Salvage was on-site on Thursday, May 1st to remove the existing playground equipment. The Wyoming Public Works crew performed the required site-prep during the week of May 12th. The installation of the playground was delayed slightly due to a period of heavy rain, but was able to officially commence on Friday, May 23rd.

Equipment installation was completed on Thursday, May 29th. It is anticipated that the concrete curb will be in by the end of the day on Tuesday, June 3rd or Wednesday, June 4th and that the wood fiber would be added the day after the concrete has been put in place. This means that Fireside Park's project completion is tentatively anticipated as Friday, June 6th.

The Park Advisory Commission has expressed interest in a ribbon cutting ceremony for the Grand Opening of Fireside Park. City Staff is proposing that this event take place at 5:00PM on Wednesday, June 18th. This date was selected to allow time to advertise the event with leeway pending any unexpected delays. The ribbon cutting ceremony would take place at Fireside Park and would be a joint event between the members of the Park Advisory Commission and City Council.

Below are photos showcasing the progress of the project:



April 2025



CITY OF WYOMING

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May 1, 2025



May 28, 2025



May 30, 2025