

**AGENDA
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
APRIL 15, 2025
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

1. Swearing in of Officer Logan Strang as a Wyoming Police Officer

APPROVAL OF MINUTES:

2. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for April 1, 2025

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS:

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider authorizing the payment of recommended bills, payroll and journal entries for the period of April 2, 2025 to April 15, 2025
4. To consider approving a Mobile Food Unit application for Keegan Hofeld of Evergreen Mobile Roaster
5. To consider **Resolution 25-04-31** a resolution approving a massage therapist's license in the City of Wyoming for His & Hers Hair Company for the year 2025

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

6. Report of the Public Safety Director, Neil Bauer, for April 8, 2025
7. Report of City Building Official, Fred Weck, IV for April 9, 2025.
8. Report of the City Attorney, Tom Loonan, for April 10, 2025
9. Report of City Engineer Mark Erichson, WSB for April 11, 2025
10. Report of the Public Works Superintendent, Steve Reeves, for April 9, 2025

COMMUNICATIONS:

OLD BUSINESS:

NEW BUSINESS:

11. To consider the hiring of Jim Mager for the Public Works Maintenance Position with a tentative start date of May 19, 2025
12. To schedule a Work Session for May 14, 2025 at 5:00PM to conduct the annual Road and Project Tour

COUNCIL REPORTS:

ADJOURN

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
APRIL 1, 2025
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for April 1, 2025, to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll, the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, Brett Ohnstad, and Claire Luger

ABSENT: None

Also Present: Tom Loonan, Eckberg Lammers, Robb Linwood, City Administrator, Grant MacFarlane, Assistant City Administrator, Mark Erichson-WSB, Neil Bauer - Public Safety Director, Fred Weck, Zoning Administrator/Building Official, and Steve Reeves, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Chris Ortwerth, 25730 Granford Avenue – Stated that some tree trimming was done at Verges Memorial Park and that some equipment appeared to have ripped up the trail.

Mayor Iverson – Stated that she had also noticed it when she was out on a walk the other day. She asked if this damage may have been done from the road project and if they were using this area as a staging area.

Public Works Superintendent Reeves – Stated that he was not aware of them using this area as a staging area for the road project.

City Engineer Erichson – Stated that he was not aware of the tree trimming, but noted that included in part of the road improvement contract was new trails. He asked if this work had been done by the City crews.

Public Works Superintendent Reeves – Stated that he was not aware of it unless it happened yesterday.

Mayor Iverson – Noted that she believed it had happened sometime last week.

Mr. Ortwerth – Explained that he was not aware that the trails were going to be part of the road project.

City Engineer Erichson – Reiterated that this area was on the list to do some tree trimming in advance of the paving, which is what he assumed had happened in this instance, but assured Mr. Ortwerth that the trails would be repaved as part of the road project.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for March 18, 2025

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR MARCH 18, 2025, AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

2. Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for March 18, 2025

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR MARCH 18, 2025, AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the “Consent Agenda” will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. To consider authorizing the payment of recommended bills, payroll, and journal entries for the period from March 19, 2025, to April 1, 2025
4. To consider **Resolution 25-04-28**, a resolution declaring certain items as surplus property and authorizing the Public Works Department to dispose of the items
5. To consider **Resolution 25-04-29**, a resolution accepting a donation from Polaris for the 2025 Bike Rodeo
- ~~6. Minnesota Department of Health (MDH) Radium Correspondence – Well #3 (pulled for separate discussion)~~

Council Member Nanko Yeager asked to pull item #6 for a separate discussion.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #3, #4, and #5 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

#6 - Minnesota Department of Health (MDH) Radium Correspondence – Well #3

Council Member Nanko Yeager – Noted that the radium levels have dropped in Well #3.

City Administrator Linwood–. Explained that radium levels had gone down this year and that

the well could now pump 22% of their total annual volume. He noted that the City continues to watch this well fluctuate. He stated that they had sent this information to WSB to continue to spotlight this information.

Council Member Nanko Yeager – Asked if they had any idea on why the radium levels have decreased or whether it may be a more permanent reduction.

City Engineer Erichson – Stated that the reason was unknown but noted that it would be fantastic if it was a permanent reduction. He explained that Public Works did not utilize this well at all, other than flushing.

A MOTION WAS MADE BY COUNCILMEMBER NANKO YEAGER, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE CONSENT AGENDA ITEM #6 MINNESOTA DEPARTMENT OF HEALTH (MDH) RADIUM CORRESPONDENCE – WELL #3.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS, AND DEPARTMENT HEADS:

7. Report of the Public Safety Director, Neil Bauer for March 26, 2025

8. Report of City Building Official, Fred Weck, IV for March 26, 2025

Mayor Iverson – Asked about the continued references to Fairview Hospital in his reports and what they were actually doing.

Building Official Weck – Explained that the hospital was still operating, so the contractors needed to find time to conduct the work, which was why the project was taking so long. He gave a brief overview of the projects and phases and noted that they were doing a lot of remodeling, which was why it seemed like it was taking them a long time.

9. Report of City Attorney Tom Loonan for March 27, 2025

10. Report of Public Works Superintendent, Steve Reeves for March 25, 2025

COMMUNICATIONS:

OLD BUSINESS: NONE

NEW BUSINESS

11. To consider hiring Logan Strang for the Police Officer position with a tentative start date of April 7, 2025

Public Safety Director Bauer – Explained that they were looking to bring on Logan Strang this year as an officer and reminded the Council that he was selected last year for the ICPOET grant. He stated that Mr. Strang had completed his training, taken and completed the State licensing exam. He explained that part of their desire to bring him on as an officer was in anticipation of planned retirements in 2025. He outlined the planned starting wage rate beginning on April 7, 2025.

Council Member Nanko Yeager – Asked when Public Safety Director Bauer anticipated the retirements and noted that the report had indicated July.

Public Safety Director Bauer – Stated that the report was accurate.

Council Member Ohnstad – Noted that Mr. Strang had already been a cadet with the Department and asked if his field training period would be shorter because of that.

Public Safety Director Bauer – Explained that they usually schedule it for the full extent, but if things are moving along well, they would be able to cut some of the training period off towards the end.

Mayor Iverson – Noted that Representative Rymer had reached out to the City on the success they have had with this program and asked if continued support went through whether Public Safety Director Bauer felt that the City may use this program again in the future.

Public Safety Director Bauer – Explained that there has been another offering, and he was hoping that the State will continue to fund it but noted that they would need to have a vacancy that they can plan for because it was a month's long process to get them ready to go. He clarified that this was a long-term strategy and not a quick fix.

A MOTION WAS MADE BY MAYOR IVERSON, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE HIRING LOGAN STRANG FOR THE POLICE OFFICER POSITION WITH A TENTATIVE START DATE OF APRIL 7, 2025

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

12. To consider an update to the City of Wyoming Street Assessment Policy

City Administrator Linwood – Reminded the Council that they held a Work Session discussion on this topic a few weeks ago, and staff was recommending an addition to the Assessment Policy with a new section for Mill and Overlay. He gave a brief overview of the proposed recommendations.

Mayor Iverson – Noted that the City had a policy for complete reconstruction projects to be paid off, typically in 10-15 years. She asked if it could be paid off sooner for the mill and overlay projects.

City Administrator Linwood – Stated that it could be paid off sooner and would be something that the Council could discuss and explained that usually these kinds of projects were not as expensive.

Council Member Nanko Yeager – Expressed concern for the potential of back-to-back assessments and the length of time that a mill and overlay is effective. She noted that she was also concerned about cracks reflecting through before the assessment was paid off, which was something that she felt did not look good.

City Engineer Erichson – Noted that cracks can reflect through a mill and overlay before an assessment is paid off, but that this was natural in non-reconstruction projects. Stated that the Council would discuss the City's CIP following the Road Tour.

Council Member Nanko Yeager – Stated that a few years ago, the City put in franchise fees and earmarked them for road projects and asked how much they currently had.

City Administrator Linwood – Noted that it was around \$300,000/year and confirmed that those funds go right into the road fund, which are what will be used for these projects.

Council Member Luger – Noted that she was consistently impressed by the detailed information that City Engineer Erichson had included in his reports and that he included the ‘why’ behind different mechanisms and actions. She asked if the presentation that he gave last week at the Work Session was available to be viewed on the City website. She asked City Engineer Erichson to explain why cracks start to show on new roads and whether it was common across the State.

City Engineer Erichson – Explained that it was common across the State because of Minnesota’s extreme weather patterns throughout the year.

Mayor Iverson – Noted that human eyes can make mistakes, but she thought that WSB used AI technology now to assess the roads.

City Engineer Erichson – Explained that the equipment they utilize is a truck-mounted camera that maps all the distressing, so they can go back and look at the progression of the cracks and try to develop a CIP based on their predictions from that data. He stated that he felt the use of AI equipment for this data was a huge improvement because it takes away much of the human errors.

He noted that once the City gets caught up, in his mind, that will change this situation because it will ease the burden. He explained that he believed that with the City’s long-term planning and the things they were doing as a Council, once this is caught up, they will on the basic maintenance items that will make the roads last a lot longer than the normal anticipated length. He stated that he felt the City was moving in a positive direction.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO UPDATE THE CITY OF WYOMING STREET ASSESSMENT POLICY, AS DISCUSSED.

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

13. To consider Resolution 25-04-29, a resolution receiving the Feasibility Report and setting the Public Hearing for the 2025 Street Improvement Project

City Engineer Erichson – Explained that this item was a summary of the feasibility study that was authorized by the Council and clarified that they were not asking for any action from the Council regarding moving forward with the project tonight. He stated that they were being asked to receive the feasibility study and consider setting the public hearing. He gave a brief presentation regarding details within the feasibility report for the 2025 Street Improvement Project and noted that they would like to set a neighborhood informational meeting on April 16, 2025, and the public hearing at the May 6, 2025, Council meeting.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 25-04-29, A RESOLUTION RECEIVING THE FEASIBILITY REPORT AND SETTING THE PUBLIC HEARING FOR THE 2025 STREET IMPROVEMENT PROJECT.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None
Abstain: None
Absent: None

14. To discuss the Audubon Society property located near Hawk Meadows

City Administrator Linwood – Explained that this was something that had recently come to City staff's attention. He stated that the Hawk Meadows trail area was currently owned by the Audubon Society. He noted that the City had recently met with the Audubon Society, who indicated that they were no longer in a position to own or manage this piece of land and would like to formally donate it, possibly to the City and possibly to the Comfort Lake Forest Lake Watershed District. He explained that a part of the donation would be that the property would need to remain in its natural state and be dedicated as public parkland. He noted that the Council did not need to make any final decisions tonight, but staff would like the Council to have some initial conversations about this land. He explained that the Comfort Lake Forest Lake Watershed District has indicated that they would be interested in this property if the City were not interested in it.

Mayor Iverson – Stated that she believed that City staff had been working on the trail already.

City Administrator Linwood – Stated that there was minimal maintenance that has taken place out there by City staff with mowing and grooming.

Mayor Iverson – Explained that she did not have a significant preference if it was donated to the City or to the watershed district but would like to see the trail continue to be maintained.

Council Member Schilling – Stated that he would have no objections to the donation of this property to either the City or the watershed district.

Council Member Nanko Yeager – Stated that she wouldn't mind seeing the watershed district take it over as long as the trail remained.

Council Member Ohnstad – Stated that for whoever takes over this parcel, he would hope that the transfer would be invisible to the public and nothing would really change. He explained that he used this trail quite a bit and felt it was a nice trail, year-round.

Mayor Iverson – Asked City Attorney Loonan what the cleanest way would be for this donation to ensure that it stays in the condition that was intended.

City Attorney Loonan – Noted that the most secure way would be that there would be a deed restriction on the property that it would remain undeveloped, and for the trail portion, they may want to record an easement in order to have it documented.

Mayor Iverson – Asked if there would be a cost to those actions.

City Attorney Loonan – Confirmed that there would be a cost to those actions.

Mayor Iverson – Asked if the Park Commission may be able to use some of their funds to pay for those things.

City Administrator Linwood – Stated he felt that there would have to be a conversation with the parties involved in the donation and would plan to keep the Council updated as they continue to have these discussions.

15. To consider a City Council Work Session for April 15, 2025

City Administrator Linwood – Explained that staff would like to schedule a Council Work Session meeting on April 15, 2025, at 5:30 P.M. in order to continue discussions surrounding retail cannabis.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER IVERSON, TO APPROVE SCHEDULING A CITY COUNCIL WORK SESSION MEETING FOR APRIL 15, 2025, AT 5:30 P.M.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – No report.

Council Member Nanko Yeager – No report.

Council Member Luger – No report.

Council Member Schilling – No report.

Mayor Iverson – Attended the Planning Commission meeting. She noted that she wanted to thank Representative Rymer for asking the City to come and testify regarding the City's Public Safety building.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO ADJOURN THE APRIL 1, 2025, "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 8:09 PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
APRIL 15, 2025
7:00PM

City of Wyoming Check Detail Register

1/13
April 11, 2025 02:08 PM
User: ssaxe
DR: Wyoming

04-15-2025 Payables

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57710	04/15/2025	ABDO LLP			
504373			101-1500-43000	PROFESSIONAL SE \$6,750.00	PROFESSIONAL SERVICE (GENERAL)
Total for ABDO LLP				\$6,750.00	
57711	04/15/2025	ADAM'S PEST CONTROL INC			
4093102			101-5500-44010	REPAIRS & MAINT. \$75.16	REPAIRS & MAINT. - BUILDINGS
4078043			101-2110-42310	CONTRACTED SER \$53.00	CONTRACTED SERVICES
4078042			101-3100-42310	CONTRACTED SER \$19.87	CONTRACTED SERVICES
			601-9425-42310	CONTRACTED SER \$19.87	CONTRACTED SERVICES
			602-9425-42310	CONTRACTED SER \$19.87	CONTRACTED SERVICES
			101-5200-42310	CONTRACTED SER \$19.89	CONTRACTED SERVICES
4078041			101-3100-42310	CONTRACTED SER \$53.00	CONTRACTED SERVICES
4081046			101-1400-42100	OPERATING SUPPL \$90.00	OPERATING SUPPLIES
Total for ADAM'S PEST CONTROL INC				\$350.66	
57712	04/15/2025	ADVANCED GRAPHIX, INC.			
216454			101-3100-42310	CONTRACTED SER \$266.26	CONTRACTED SERVICES
216455			101-3100-42310	CONTRACTED SER \$104.50	CONTRACTED SERVICES
216453			101-3100-44040	REPAIRS & MAINT. \$97.50	REPAIRS & MAINT. - EQUIPMENT
Total for ADVANCED GRAPHIX, INC.				\$468.26	
57713	04/15/2025	APPLEWOOD NURSERY			
5949			101-3100-42250	LANDSCAPING MA \$106.53	LANDSCAPING MATERIALS
5950			101-3100-42250	LANDSCAPING MA \$71.02	LANDSCAPING MATERIALS
Total for APPLEWOOD NURSERY				\$177.55	
57714	04/15/2025	ASPEN MILLS			
351863			101-2110-44080	UNIFORMS \$1,212.88	UNIFORMS
Total for ASPEN MILLS				\$1,212.88	
57715	04/15/2025	BECKER FIRE & SAFETY SERVICES LLC			
6653			101-3100-42300	SAFETY EQUIPMEN \$60.75	SAFETY EQUIPMENT
Total for BECKER FIRE & SAFETY SERV				\$60.75	
57716	04/15/2025	BLAINE BROTHERS INC.			
080001822720			101-3100-44040	REPAIRS & MAINT. \$123.75	REPAIRS & MAINT. - EQUIPMENT
Total for BLAINE BROTHERS INC.				\$123.75	

City of Wyoming Check Detail Register

2/13
April 11, 2025 02:08 PM
User: ssaxe
DR: Wyoming

04-15-2025 Payables

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57717 03312025	04/15/2025	CAMPBELL KNUTSON			
		101-1400-43040 ATTORNEY FEES		\$152.00	ATTORNEY FEES
Total for CAMPBELL KNUTSON				\$152.00	
57718 1284803	04/15/2025	CENTURY COLLEGE			
		101-2200-42080 TRAINING AND IN		\$775.00	TRAINING AND INSTRUCTION
Total for CENTURY COLLEGE				\$775.00	
57719 04012025	04/15/2025	CHISAGO COUNTY PRESS, INC			
		101-1400-43510 LEGAL NOTICE PUI		\$77.72	LEGAL NOTICE PUBLICATION
Total for CHISAGO COUNTY PRESS, IN				\$77.72	
57720 202500000050	04/15/2025	CHISAGO COUNTY RECORDER			
		800-0000-20829 MCADAMS MASSAC		\$46.00	MCADAMS MASSAGE ESCROW
Total for CHISAGO COUNTY RECORDER				\$46.00	
57721 14576	04/15/2025	CHISAGO LAKES JOINT SEWAGE TRE			
		602-9425-43890 SEWER PLANT FEE		\$27,162.67	FEBRUARY TREATMENT CHARGES
		602-9425-43890 SEWER PLANT FEE		\$29,424.19	MARCH TREATMENT CHARGES
Total for CHISAGO LAKES JOINT SEWA				\$56,586.86	
57722 4226197037	04/15/2025	CINTAS			
		101-3100-44180 UNIFORMS		\$80.76	STREETS
		101-3100-42100 OPERATING SUPPL		\$10.60	SHOP SUPPLIES
4226976797		101-1400-43600 CLEANING SERVIC		\$26.07	CLEANING SERVICE-CITY HALL
4226922658		101-2110-43600 CLEANING SERVIC		\$34.49	CLEANING SERVICE-PUBLIC SAFETY
4226977043		101-3100-44180 UNIFORMS		\$80.76	STREETS
		101-3100-42100 OPERATING SUPPL		\$54.75	SHOP SUPPLIES
Total for CINTAS				\$287.43	
57723 1218	04/15/2025	CONFITREK, INC.			
		101-2110-42080 TRAINING AND IN		\$960.00	TRAINING AND INSTRUCTION
Total for CONFITREK, INC.				\$960.00	

City of Wyoming Check Detail Register

3/13
April 11, 2025 02:08 PM
User: ssaxe
DR: Wyoming

04-15-2025 Payables

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57724 03282025	04/15/2025	CONNEXUS ENERGY			
		101-3100-43800 UTILITIES-GAS/ELI		\$35.84	LAKE DR & HEATH - ST LIGHTS
		101-2110-43800 UTILITIES-GAS/ELI		\$5.40	HAMLET DR
		101-2110-43800 UTILITIES-GAS/ELI		\$5.40	FALLBROOK SIREN
		101-3100-43860 STREET LIGHTS		\$21.28	250TH STREET NE SIGN
		101-2110-43800 UTILITIES-GAS/ELI		\$5.40	PIONEER RD
		Total for CONNEXUS ENERGY		\$73.32	
57725 FP199242	04/15/2025	CRYSTEEL TRUCK EQUIPMENT			
		101-3100-42400 SMALL TOOLS/MIN		\$88.50	SMALL TOOLS/MINOR EQUIPMENT
		Total for CRYSTEEL TRUCK EQUIPMEN		\$88.50	
57726 03/31/2025	04/15/2025	DAVID KNOWLTON			
		602-0000-11500 ACCOUNTS RECEIV		\$15.25	Sewer Usage
		601-0000-11500 ACCOUNTS RECEIV		\$10.23	Water - Base Fee
		601-0000-11500 ACCOUNTS RECEIV		\$4.20	Water Usage
		651-0000-11500 ACCOUNTS RECEIV		\$2.23	Surface Water Mgmt
		601-0000-11500 ACCOUNTS RECEIV		\$0.56	State Surcharge
		Total for DAVID KNOWLTON		\$32.47	
57727 8770	04/15/2025	E.H. RENNER & SONS			
		601-9425-43700 INSPECTIONS		\$450.00	INSPECTIONS
		Total for E.H. RENNER & SONS		\$450.00	
57728 MNTC3235789	04/15/2025	FASTENAL COMPANY			
		101-3100-44040 REPAIRS & MAINT.		\$52.80	REPAIRS & MAINT. - EQUIPMENT
		Total for FASTENAL COMPANY		\$52.80	
57729 0543709	04/15/2025	FERGUSON WATERWORKS			
		601-9425-42290 METERS		\$1,123.70	METERS
		Total for FERGUSON WATERWORKS		\$1,123.70	
57730 5030866	04/15/2025	GOPHER STATE ONE CALL			
		601-9425-44650 LOCATES (GOPHER		\$31.72	LOCATES (GOPHER STATE)
		602-9425-44650 LOCATES (GOPHER		\$31.73	LOCATES (GOPHER STATE)
		Total for GOPHER STATE ONE CALL		\$63.45	
57731 20943 20988	04/15/2025	GUARDIAN SUPPLY			
		101-2110-44080 UNIFORMS		\$50.00	UNIFORMS
		101-2110-42350 RESERVES		\$79.96	RESERVES
		Total for GUARDIAN SUPPLY		\$129.96	

City of Wyoming Check Detail Register

4/13
April 11, 2025 02:08 PM
User: ssaxe
DR: Wyoming

04-15-2025 Payables

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57732 14624	04/15/2025	H & L MESABI			
		101-3100-44040 REPAIRS & MAINT.		\$240.50	REPAIRS & MAINT. - EQUIPMENT
		Total for H & L MESABI		\$240.50	
57733 04152025	04/15/2025	H & W FUND I.U.O.E LOCAL 49			
		101-0000-21706 HOSPITALIZATION		\$9,390.00	PREMIUMS
		Total for H & W FUND I.U.O.E LOCAL 4		\$9,390.00	
57734 7021984	04/15/2025	HAWKINS INC			
		601-9425-42160 CHEMICALS/CHEM.		\$265.60	CHEMICALS/CHEMICAL PRODUCTS
		Total for HAWKINS INC		\$265.60	
57735 036082573351	04/15/2025	HEALTH PARTNERS			
		101-0000-21706 HOSPITALIZATION		\$22,214.37	HOSPITALIZATION/MEDICAL INS
		Total for HEALTH PARTNERS		\$22,214.37	
57736 060101042500	04/15/2025	HOLIDAY 3550			
		101-2200-43900 VEHICLE MAINTEN		\$18.00	VEHICLE MAINTENANCE
		101-3100-43900 VEHICLE MAINTEN		\$9.00	VEHICLE MAINTENANCE
		101-2110-43900 VEHICLE MAINTEN		\$126.00	VEHICLE MAINTENANCE
		Total for HOLIDAY 3550		\$153.00	
57737 04/07/2025	04/15/2025	HOLLY KOCH			
		601-0000-11500 ACCOUNTS RECEIV		\$7.22	Water - Base Fee
		602-0000-11500 ACCOUNTS RECEIV		\$6.90	Sewer Usage
		602-0000-11500 ACCOUNTS RECEIV		\$5.08	Sewer - Base Fee
		601-0000-11500 ACCOUNTS RECEIV		\$1.90	Water Usage
		651-0000-11500 ACCOUNTS RECEIV		\$1.57	Surface Water Mgmt
		601-0000-11500 ACCOUNTS RECEIV		\$0.39	State Surcharge
		Total for HOLLY KOCH		\$23.06	
57738 14360	04/15/2025	L & S SERVICE SOLUTIONS LLC			
		101-1400-43600 CLEANING SERVIC		\$600.00	CITY HALL/FIRE
		101-2110-43600 CLEANING SERVIC		\$200.00	POLICE
		101-5500-43600 CLEANING SERVIC		\$1,000.00	LIBRARY
		101-3100-42310 CONTRACTED SER		\$200.00	PUBLIC WORKS
		Total for L & S SERVICE SOLUTIONS LI		\$2,000.00	
57739 426132	04/15/2025	LEAGUE OF MN CITIES			
		101-1110-42080 TRAINING AND IN'		\$425.00	426132
		101-1400-42080 TRAINING AND IN'		\$425.00	426133
		Total for LEAGUE OF MN CITIES		\$850.00	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57740	04/15/2025	LENFER AUTOMOTIVE AND TRANSMISSION			
24803					
		101-3100-43900	VEHICLE MAINTEN	\$77.99	VEHICLE MAINTENANCE
24840					
		101-2110-43900	VEHICLE MAINTEN	\$70.46	VEHICLE MAINTENANCE
Total for LENFER AUTOMOTIVE AND TI				\$148.45	
57741	04/15/2025	LITTLE FALLS MACHINE			
373532					
		101-3100-44040	REPAIRS & MAINT.	\$263.07	REPAIRS & MAINT. - EQUIPMENT
Total for LITTLE FALLS MACHINE				\$263.07	
57742	04/15/2025	LTG POWER EQUIPMENT			
292229					
		101-3100-42400	SMALL TOOLS/MIN	\$1,487.45	SMALL TOOLS/MINOR EQUIPMENT
Total for LTG POWER EQUIPMENT				\$1,487.45	
57743	04/15/2025	MACQUEEN EMERGENCY			
P46380					
		101-2200-42300	SAFETY EQUIPMEN	\$381.59	SAFETY EQUIPMENT
Total for MACQUEEN EMERGENCY				\$381.59	
57744	04/15/2025	MENARDS- FOREST LAKE			
54662					
		651-9425-42100	OPERATING SUPPL	\$41.33	OPERATING SUPPLIES
52467					
		601-9425-42400	SMALL TOOLS/MIN	\$32.93	SMALL TOOLS/MINOR EQUIPMENT
55376					
		101-5500-42100	OPERATING SUPPL	\$22.98	OPERATING SUPPLIES
Total for MENARDS- FOREST LAKE				\$97.24	
57745	04/15/2025	MES SERVICE COMPANY LLC			
IN2227764					
		101-2200-43000	PROFESSIONAL SE	\$3,389.36	PROFESSIONAL SERVICE (GENERAL)
Total for MES SERVICE COMPANY LLC				\$3,389.36	

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57746	04/15/2025	MIDCONTINENT COMMUNICATIONS			
14463230114648					
	101-1400-43210	TELEPHONE		\$44.83	CITY HALL
	101-1400-42310	CONTRACTED SER		\$956.24	FIBER
	101-2110-43210	TELEPHONE		\$414.04	POLICE DEPT
	101-3100-43210	TELEPHONE		\$125.92	PUBLIC WORKS
	601-9425-43210	TELEPHONE		\$304.52	WELL
	602-9425-43210	TELEPHONE		\$222.33	LIFTSTATIONS
37889910114652					
	101-3100-43210	TELEPHONE		\$36.79	PUBLIC WORKS
	601-9425-43210	TELEPHONE		\$36.79	WELL
	602-9425-43210	TELEPHONE		\$36.81	LIFTSTATIONS
16609590114652					
	101-3100-43210	TELEPHONE		\$36.81	PUBLIC WORKS
	601-9425-43210	TELEPHONE		\$36.79	WELL
	602-9425-43210	TELEPHONE		\$36.79	LIFTSTATIONS
Total for MIDCONTINENT COMMUNICA				\$2,288.66	
57747	04/15/2025	MIDWEST COMPLIANCE INC			
62584					
	101-3100-43060	PERSONNEL TESTI		\$1,250.00	PERSONNEL TESTING
62303					
	101-3100-43060	PERSONNEL TESTI		\$45.00	PERSONNEL TESTING
Total for MIDWEST COMPLIANCE INC				\$1,295.00	
57748	04/15/2025	MIKE MCPHILLIPS SWEEPING, INC.			
5130					
	651-9425-44040	REPAIRS & MAINT.		\$6,301.05	REPAIRS & MAINT. - EQUIPMENT
5168					
	651-9425-44040	REPAIRS & MAINT.		\$615.03	REPAIRS & MAINT. - EQUIPMENT
Total for MIKE MCPHILLIPS SWEEPING				\$6,916.08	
57749	04/15/2025	MN DEPT OF LABOR AND INDUSTRY			
MARCH0251052025					
	101-0000-22810	SURCHARGE PAYABLE		\$1,644.31	SURCHARGE PAYABLE
Total for MN DEPT OF LABOR AND IND				\$1,644.31	
57750	04/15/2025	MN STATE COLLEGES AND UNIVERSITIES			
1277944					
	101-2200-42080	TRAINING AND IN		\$1,030.00	TRAINING AND INSTRUCTION
Total for MN STATE COLLEGES AND UN				\$1,030.00	
57751	04/15/2025	MOMENTUM ADVOCACY, LLP			
1176					
	409-1000-43000	PROFESSIONAL SE		\$3,300.00	PROFESSIONAL SERVICE (GENERAL)
Total for MOMENTUM ADVOCACY, LLP				\$3,300.00	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57752	04/15/2025	OLSON WILDLAND FABRICATION, LLC			
2506					
	101-2000-33427-I	OTHER STATE PUE		\$534.38	OTHER STATE PUBLIC SAFETY AID
2505					
	101-2000-33427-I	OTHER STATE PUE		\$4,371.93	OTHER STATE PUBLIC SAFETY AID
Total for OLSON WILDLAND FABRICATION				\$4,906.31	
57753	04/15/2025	ON SITE, INC			
0001866778					
	101-5200-44050	SATALLITE RENTAL		\$49.20	030626-0014 TOWN HALL PARK
	101-5200-44050	SATALLITE RENTAL		\$41.74	030626-0002 ASHTON PARK
0001868064					
	101-5200-44050	SATALLITE RENTAL		\$31.07	030626-0003 BANTA PARK
	101-5200-44050	SATALLITE RENTAL		\$31.07	030626-0010 HAWK MEADOWS TRAIL
	101-5200-44050	SATALLITE RENTAL		\$31.07	030626-0004 BLUE SPRUCE PARK
	101-5200-44050	SATALLITE RENTAL		\$31.07	030626-0007 COMFORT LAKE
	101-5200-44050	SATALLITE RENTAL		\$31.07	030626-0011 LIONS PARK
	101-5200-44050	SATALLITE RENTAL		\$124.28	030626-0008 GOODVIEW PARK
	101-5200-44050	SATALLITE RENTAL		\$31.07	030626-0009 FIRESIDE PARK
	101-5200-44050	SATALLITE RENTAL		\$31.07	030626-0013 TOLZMAN PARK
	101-5200-44050	SATALLITE RENTAL		\$31.07	030626-0015 VERGES MEMORIAL PARK
0001870879					
	101-5200-44050	SATALLITE RENTAL		\$41.74	030626-0002 ASHTON PARK
Total for ON SITE, INC				\$505.52	
57754	04/15/2025	POSTMASTER			
042025					
	101-1400-43220	POSTAGE		\$350.00	POSTAGE
Total for POSTMASTER				\$350.00	
57755	04/15/2025	PRECISE MRM LLC			
IN200-2004530					
	101-3100-42310	CONTRACTED SERVICES		\$220.00	CONTRACTED SERVICES
Total for PRECISE MRM LLC				\$220.00	
57756	04/15/2025	RAMPART DEFENSE LLC			
1					
	101-2110-43010	AUDITING AND ACCOUNTING		\$2,381.36	AUDITING AND ACCOUNTING
Total for RAMPART DEFENSE LLC				\$2,381.36	
57757	04/15/2025	RAMY TURF PRODUCTS, LLC			
111892					
	101-3100-42250	LANDSCAPING MATERIALS		\$311.52	LANDSCAPING MATERIALS
Total for RAMY TURF PRODUCTS, LLC				\$311.52	
57758	04/15/2025	RAPIT PRINTING INC			
436720					
	101-2400-42100	OPERATING SUPPLIES		\$315.15	OPERATING SUPPLIES
Total for RAPIT PRINTING INC				\$315.15	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57759	04/15/2025	RICK LOPEZ			
04102025					
		101-3100-42400	SMALL TOOLS/MIN	\$100.30	SMALL TOOLS/MINOR EQUIPMENT
04102025					
		602-9425-42080	TRAINING AND IN	\$100.00	TRAINING AND INSTRUCTION
Total for RICK LOPEZ				\$200.30	
57760	04/15/2025	RICOH BUSINESS SYSTEMS			
109097524					
		101-1400-42150	COPIER	\$144.05	CITY HALL
		101-2110-42240	MAINTENANCE CO	\$77.19	POLICE DEPT
		101-2110-42240	MAINTENANCE CO	\$4.10	FIRE DEPT
Total for RICOH BUSINESS SYSTEMS				\$225.34	
57761	04/15/2025	ROADKILL ANIMAL CONTROL			
3.31.2025					
		101-3100-42310	CONTRACTED SER	\$129.00	CONTRACTED SERVICES
Total for ROADKILL ANIMAL CONTROL				\$129.00	
57762	04/15/2025	ROSENBAUER			
76675					
		101-2200-43900	VEHICLE MAINTEN	\$160.74	VEHICLE MAINTENANCE
76774					
		101-2200-43900	VEHICLE MAINTEN	\$677.86	VEHICLE MAINTENANCE
76775					
		101-2200-43900	VEHICLE MAINTEN	\$717.50	VEHICLE MAINTENANCE
000076878					
		101-2200-43900	VEHICLE MAINTEN	\$41.71	VEHICLE MAINTENANCE
Total for ROSENBAUER				\$1,597.81	
57763	04/15/2025	SRC, INC.			
3.21.2025					
		101-3100-43840	REFUSE	\$42.44	803 CITY OF WYOMING
Total for SRC, INC.				\$42.44	
57764	04/15/2025	STAPLES			
6028415305					
		101-1400-42000	SUPPLIES - OFFICE	\$39.49	SUPPLIES - OFFICE/COPY/COMPUTR
6028531240					
		101-1400-42000	SUPPLIES - OFFICE	\$46.28	SUPPLIES - OFFICE/COPY/COMPUTR
Total for STAPLES				\$85.77	
57765	04/15/2025	SUMMER FIELD LLC			
03/31/2025					
		601-0000-11500	ACCOUNTS RECEIV	\$84.12	Water - Base Fee
		651-0000-11500	ACCOUNTS RECEIV	\$18.33	Surface Water Mgmt
		602-0000-11500	ACCOUNTS RECEIV	\$6.09	Sewer Usage
		601-0000-11500	ACCOUNTS RECEIV	\$4.57	State Surcharge
		601-0000-11500	ACCOUNTS RECEIV	\$1.67	Water Usage
Total for SUMMER FIELD LLC				\$114.78	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57766	04/15/2025	SYMBOLARTS			
0523322			101-2110-42100	OPERATING SUPPL \$330.00	OPERATING SUPPLIES
Total for SYMBOLARTS				\$330.00	
57767	04/15/2025	THOMSON REUTERS-WEST PUBLISH			
0851733978			101-2110-44360	INVESTIGATIONS \$195.26	INVESTIGATIVE SUITE
851733978			101-2110-44360	INVESTIGATIONS \$195.26	INVESTIGATIVE SUITE
Total for THOMSON REUTERS-WEST PI				\$390.52	
57768	04/15/2025	TIMESAVER OFF SITE SECRETARIAL			
30193			101-1910-42310	CONTRACTED SER \$172.00	CONTRACTED SERVICES
30194			101-1400-42310	CONTRACTED SER \$172.00	CONTRACTED SERVICES
Total for TIMESAVER OFF SITE SECRE1				\$344.00	
57769	04/15/2025	ULINE			
190518679			101-2000-33427-I	OTHER STATE PUE \$3,385.76	OTHER STATE PUBLIC SAFETY AID
190621610			101-2000-33427-I	OTHER STATE PUE \$1,562.88	OTHER STATE PUBLIC SAFETY AID
190837713			101-2110-42100	OPERATING SUPPL \$54.00	OPERATING SUPPLIES
Total for ULINE				\$5,002.64	
57770	04/15/2025	US BANK EQUIPMENT FINANCE			
552857054			101-2400-44330	DUES & SUBSCRIP \$146.00	DUES & SUBSCRIPTIONS
Total for US BANK EQUIPMENT FINAN				\$146.00	
57771	04/15/2025	VC3, INC.			
INV12310VC3			101-2110-42100	OPERATING SUPPL \$115.00	OPERATING SUPPLIES
Total for VC3, INC.				\$115.00	
57772	04/15/2025	VC3, INC.			
INV12314VC3			101-2110-42100	OPERATING SUPPL \$20.00	OPERATING SUPPLIES
Total for VC3, INC.				\$20.00	
57773	04/15/2025	VERIZON			
6109547374			602-9425-43210	TELEPHONE \$269.82	TELEPHONE
			601-9425-43210	TELEPHONE \$269.82	TELEPHONE
			101-1400-43210	TELEPHONE \$83.24	TELEPHONE
			101-2400-43210	TELEPHONE \$83.24	TELEPHONE
Total for VERIZON				\$706.12	

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Check # Invoice #	Check Date	Vendor Name	Amount	Comment
General Ledger #				
57774	04/15/2025	VISA		
21436	101-2110-43000	PROFESSIONAL SE	\$1,200.00	PROFESSIONAL SERVICE (GENERAL)
MT1BQ2ZH3B	101-2110-42100	OPERATING SUPPL	\$2.99	OPERATING SUPPLIES
0247446	101-2110-42100	OPERATING SUPPL	\$14.60	OPERATING SUPPLIES
	101-2200-42100	OPERATING SUPPL	\$40.52	OPERATING SUPPLIES
334-SO1076186	101-2110-42100	OPERATING SUPPL	\$155.39	OPERATING SUPPLIES
D17377A887A5	101-2110-42100	OPERATING SUPPL	\$21.46	OPERATING SUPPLIES
7615431	101-2110-42000	SUPPLIES - OFFICE	\$149.99	SUPPLIES - OFFICE/COPY/COMPUTR
04466-67694095	101-2110-42100	OPERATING SUPPL	\$119.40	OPERATING SUPPLIES
5000259	101-2110-42000	SUPPLIES - OFFICE	\$439.00	SUPPLIES - OFFICE/COPY/COMPUTR
5255467	101-2110-42000	SUPPLIES - OFFICE	\$8.29	SUPPLIES - OFFICE/COPY/COMPUTR
1989045	101-2110-42100	OPERATING SUPPL	\$14.99	OPERATING SUPPLIES
	101-2200-42100	OPERATING SUPPL	\$30.36	OPERATING SUPPLIES
0173019	101-2110-42100	OPERATING SUPPL	\$37.47	OPERATING SUPPLIES
34227	101-2110-44360	INVESTIGATIONS	\$38.68	INVESTIGATIONS
7726644	101-2110-42100	OPERATING SUPPL	\$14.99	OPERATING SUPPLIES
51648	101-2110-42080	TRAINING AND IN	\$375.00	TRAINING AND INSTRUCTION
Total for VISA			\$2,663.13	
57775	04/15/2025	VISA		
0000149767	101-3100-44330	DUES & SUBSCRIP	\$531.50	DUES & SUBSCRIPTIONS
920424	101-3100-42310	CONTRACTED SER	\$1,242.28	CONTRACTED SERVICES
94937658	101-3100-42310	CONTRACTED SER	\$285.00	CONTRACTED SERVICES
	601-9425-42310	CONTRACTED SER	\$250.00	CONTRACTED SERVICES
	602-9425-42310	CONTRACTED SER	\$250.00	CONTRACTED SERVICES
	651-9425-42310	CONTRACTED SER	\$250.00	CONTRACTED SERVICES
MTZ38VYJV6	101-3100-42000	SUPPLIES - OFFICE	\$0.99	SUPPLIES - OFFICE/COPY/COMPUTR
03272025	101-3100-42080	TRAINING AND IN	\$415.16	TRAINING AND INSTRUCTION
Total for VISA			\$3,224.93	

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Check # Invoice #	Check Date	Vendor Name	Amount	Comment
General Ledger #				
57776	04/15/2025	VISA		
03312025	101-3100-42100	OPERATING SUPPL	\$690.21	OPERATING SUPPLIES
03142025	101-1400-44010	REPAIRS & MAINT.	\$19.96	REPAIRS & MAINT. - BUILDINGS
3_11_2025_4_39_38	101-5200-42080	TRAINING AND IN	\$560.00	TRAINING AND INSTRUCTION
03192025	101-3100-42400	SMALL TOOLS/MIN	\$723.95	SMALL TOOLS/MINOR EQUIPMENT
Total for VISA			\$1,994.12	
57777	04/15/2025	VISA		
X512883	101-2400-42080	TRAINING AND IN	\$430.00	TRAINING AND INSTRUCTION
X512883	101-2400-42080	TRAINING AND IN	\$430.00	TRAINING AND INSTRUCTION
X512883	101-2400-42080	TRAINING AND IN	\$640.00	TRAINING AND INSTRUCTION
82646EE017590	101-2400-43310	TRAVEL EXPENSES	\$146.34	TRAVEL EXPENSES
73048116704879	101-2400-43310	TRAVEL EXPENSES	\$290.44	TRAVEL EXPENSES
DLICRW001276357	101-2400-44330	DUES & SUBSCRIP	\$50.00	DUES & SUBSCRIPTIONS
36206105	101-2400-43310	TRAVEL EXPENSES	\$254.21	TRAVEL EXPENSES
Total for VISA			\$2,240.99	
57778	04/15/2025	VISA		
INV297736413	101-1400-44330	DUES & SUBSCRIP	\$15.99	DUES & SUBSCRIPTIONS
8490640	101-3100-42050	SOFTWARE UPGRA	\$159.94	SOFTWARE UPGRADES
1149840	101-3100-42050	SOFTWARE UPGRA	\$56.98	SOFTWARE UPGRADES
4677033	101-1400-42000	SUPPLIES - OFFICE	\$18.59	SUPPLIES - OFFICE/COPY/COMPUTR
3935445	101-1400-42000	SUPPLIES - OFFICE	\$61.99	SUPPLIES - OFFICE/COPY/COMPUTR
101117630	101-1400-44330	DUES & SUBSCRIP	\$8.00	DUES & SUBSCRIPTIONS
O1V8Y7VQC9	409-1000-43000	PROFESSIONAL SE	\$2,553.75	PROFESSIONAL SERVICE (GENERAL)
Total for VISA			\$2,875.24	
57779	04/15/2025	WASTE MANAGEMENT CORP SERVICES		
0106552-4812-7	101-5500-43840	REFUSE	\$22.15	LIBRARY 27-16928-33002
	101-3100-43840	REFUSE	\$122.81	CITY HALL 27-16916-83005
	101-5200-43840	REFUSE	\$148.59	CITY GARAGE 27-16920-33000
Total for WASTE MANAGEMENT CORP			\$293.55	

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Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57780	04/15/2025	WATER CONSERVATION SERVICE			
14900					
		601-9425-42310	CONTRACTED SER	\$373.50	CONTRACTED SERVICES
Total for WATER CONSERVATION SER				\$373.50	
57781	04/15/2025	WINNICK SUPPLY INC.			
066822					
		101-2200-42300	SAFETY EQUIPMEN	\$30.07	SAFETY EQUIPMENT
066530					
		101-3100-42400	SMALL TOOLS/MIN	\$119.64	SMALL TOOLS/MINOR EQUIPMENT
Total for WINNICK SUPPLY INC.				\$149.71	
57782	04/15/2025	WYOMING POST OFFICE			
656410972					
		601-9425-43220	POSTAGE	\$181.16	POSTAGE
		602-9425-43220	POSTAGE	\$181.16	POSTAGE
		101-1400-42170	CITY NEWSLETTER	\$459.36	CITY NEWSLETTER
Total for WYOMING POST OFFICE				\$821.68	
57783	04/15/2025	XCEL ENERGY			
919663811					
		101-3100-43860	STREET LIGHTS	\$351.33	STOP LIGHTS
		101-3100-43800	UTILITIES-GAS/ELI	\$1,841.68	UTILITIES-GAS/ELEC/SEWER/WATER
		601-9425-43800	UTILITIES-GAS/ELI	\$2,180.90	WELLHOUSE
		101-2110-43800	UTILITIES-GAS/ELI	\$1,473.96	POLICE/PUBLIC WORKS
		101-1400-43800	UTILITIES-GAS/ELI	\$1,000.10	CITY HALL
		101-5500-43800	UTILITIES-GAS/ELI	\$1,973.82	LIBRARY
		101-5200-43800	UTILITIES-GAS/ELI	\$402.15	UTILITIES-GAS/ELEC/SEWER/WATER
918760749					
		101-3100-43800	UTILITIES-GAS/ELI	\$13.82	PARKS
918745165					
		101-3100-43860	STREET LIGHTS	\$16.34	STOP LIGHTS
920982241					
		601-9425-43800	UTILITIES-GAS/ELI	\$1,987.74	WELLHOUSE
921589020					
		101-3100-43860	STREET LIGHTS	\$6,865.58	STOP LIGHTS
Total for XCEL ENERGY				\$18,107.42	
57784	04/15/2025	ZIPREPORTS			
2503010028					
		101-2110-44360	INVESTIGATIONS	\$13.00	INVESTIGATIONS
Total for ZIPREPORTS				\$13.00	
57785	04/15/2025	IUOE LOCAL #49			
04082025					
		101-0000-21714	PW UNION DUES	\$210.00	MONTHLY DUES
Total for IUOE LOCAL #49				\$210.00	

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		Comment

General Checking Account 10100
Total Amount Being Paid: \$178,827.65
Total Number of Checks: 76

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad

For Check Dates 04/08/2025 to 04/08/2025

Check Number Name			Check Date
Text Label	57707	PACIFIC LIFE INSURANCE	04/08/2025
Item Code	GL Number	Amount	
ROTH	101-0000-21712	273.81	
		273.81	
Text Label	57708	LAW ENFORCEMENT LABOR	04/08/2025
Item Code	GL Number	Amount	
UNION POLICE	101-0000-21713	657.00	
		657.00	
Text Label	57709	CENTRAL PENSION FUND,	04/08/2025
Item Code	GL Number	Amount	
CENT PENS FUND	101-0000-21716	720.00	
		720.00	
Text Label	EFT1237	MN STATE RETIREMENT	04/08/2025
Item Code	GL Number	Amount	
CITY HSCP CONT	101-0000-21706	0.00	
HCSP	101-0000-21710	0.00	
MNDCP	101-0000-21712	725.00	
MNDCPPRETAX	101-0000-21712	735.00	
		1,460.00	
Text Label	EFT1238	SELECTACCOUNT,	04/08/2025
Item Code	GL Number	Amount	
DEP CARE	101-0000-21711	0.00	
FSA CONT	101-0000-21711	0.00	
HSA CITY CONT	101-0000-21707	0.00	
HSA CONT	101-0000-21707	2,443.45	
		2,443.45	
Text Label	EFT1239	P.E.R.A.,	04/08/2025
Item Code	GL Number	Amount	
CORD PERA	101-0000-21704	3,624.00	
DCP PERA	101-0000-21704	0.00	
DCP PERA MATCH	101-0000-21704	0.00	
PERA CITY MATCH	101-0000-21704	4,181.55	
PF PERA	101-0000-21704	4,782.42	

For Check Dates 04/08/2025 to 04/08/2025

Check Number Name		Check Date
PF PERA CITY	101-0000-21704	
		7,173.60
		19,761.57

Text LabelEFT1240 INTERNAL REVENUE SERVICE,

04/08/2025

Item Code	GL Number	Amount

FITW	101-0000-21701	9,022.04
SOCSEC_EE	101-0000-21703	3,304.11
MEDICARE_ER	101-0000-21703	1,332.07
SOCSEC_ER	101-0000-21703	3,304.11
MEDICARE_EE	101-0000-21703	1,332.07
		18,294.40

Text LabelEFT1241 STATE OF MINNESOTA,

04/08/2025

Item Code	GL Number	Amount

SITW	101-0000-21702	4,001.94
		4,001.94

Text Label

General Checking Account 10100
Total Amount Being Paid: \$47,612.17
Total Number of Checks: 8

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad



Request for Council Action

Date: April 8, 2025

Presented to: Mayor Iverson and City Council Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: Mobile Food Unit Permit

Method: Consent

Background Information:

The City of Wyoming Code of Ordinances requires any Mobile Food Unit doing business in the City of Wyoming to be licensed. Evergreen Mobile Roaster has submitted an application for a year long mobile food unit license (year round service with no longer than 21 days at one location). They will be selling coffee, tea, roasted coffee beans, and bakery items and currently intend to do so at the Giese Memorial Library and Crescent Moon Metaphysical Shop. Any additional locations will require written permission from the property owner and a drawing of the temporary site, which both must be presented to City staff, prior to the commencement of service.

Staff has received their application, fee, and have completed a background check. Staff is recommending approval of their Mobile Food Unit permit application.

Recommendation:

That the Wyoming City Council approves the Mobile Food Unit application for Evergreen Mobile Roaster.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576



City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092
Phone: 651-462-0575
www.wyomingmn.org

Form #1

License Application

Food Truck Business Information:			
Complete Legal Business Name:		Naked Sunflower LLC	
Food Truck Name/Doing Business as Name (if different from Corporate Name):		Evergreen Mobile Roaster	
MN Business Tax ID#:			Federal Tax ID#:
Address of Business:	Street:	26412 Fenwick Ave	
	City:	Wyoming	
	State:	MN	Zip: 55092
Description of the Food You Offer:		Roasted coffee beans, Coffee and Tea drinks, Occasional Bakery Items	
Describe type and content of advertising to be done:		Residential - USPS Directs mail, announcing return & detailing products and services offered Commercial- Same + information on setup and booking	
Food Truck Vehicle Information:			
Vehicle License Plate #:		RVG4401	
State of Issuance:		MN	
License Year:		1969	
Color of Vehicle:		Green & White	
Make / Model of Vehicle:		Dodge Chinook	
Vehicle Insurance Company:		Progressive	
Policy Number:			
Date of Insurance Coverage:		04/01/25 - 04/01/26	
Owner Personal Information:			
First Name:		Keegan	Middle Name: Flynn
Last Name:		Hofeld	
Email Address:		Keeganhofeld@gmail.com	
Permanent Home Address:	Street:	26412 Fenwick Ave	
	City:	Wyoming	
	State:	MN	Zip: 55092
Social Security #			
Cell Phone #:			Business Phone #: 651-792-6573
☐ Yes ☒ No Have you or your business violated any provisions in the Wyoming City Code during the last two years? If yes, please explain:			
☒ Yes ☐ No Are you licensed by the MN Health Department? *Please provide a copy of license.			



City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092
Phone: 651-462-0575
www.wyomingmn.org

Form #1

Licensed Location Information:

☒ I understand that I am required to hold a City of Wyoming issued Mobile Food Truck License for **each location** my food truck occupies (unless otherwise stated by City Code).

☒ I understand that I am required to submit **Form #2 of the application** for each location, including a map/drawing showing the placement of the food truck at the property with details indicating distances from roadways, access points, other structures, parking, and temporary signs or permanent signs.)

☒ I also understand that I must obtain written permission (**Form #3 of the application**) from the property owner of **each** location. By signing this form, they give you permission to use the premises.

The following is a list of locations that I plan to occupy with my food truck and wish to be licensed for (add additional pages if needed):

1. **Name of Business Location:** Wyoming Area Giese Memorial Library

The Address is: 26588 Forrest Blvd Wyoming MN 55092

The following forms are attached for this location: ☒ Form #2 & ☒ Form #3

2. **Name of Business Location:** _____

The Address is: _____

The following forms are attached for this location: ☐ Form #2 & ☐ Form #3

3. **Name of Business Location:** _____

The Address is: _____

The following forms are attached for this location: ☐ Form #2 & ☐ Form #3

4. **Name of Business Location:** _____

The Address is: _____

The following forms are attached for this location: ☐ Form #2 & ☐ Form #3

5. **Name of Business Location:** _____

The Address is: _____

The following forms are attached for this location: ☐ Form #2 & ☐ Form #3

Hours of Operation:

☒ I understand that City Code 12-206 states that food trucks can only operate between the hours of 9:00 a.m. and 10:00 p.m.



City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092
Phone: 651-462-0575
www.wyomingmn.org

Form #1

I have read the applicable City Code and will strictly comply with all the provisions. I hereby swear that the foregoing statements are true and correct to the best of my knowledge.

TENNESSEN WARNING

The data you supply on this form will be used to process the license you are applying for. You are not legally required to provide this data, but we will not be able to process the license without it. The data will constitute a public record if and when the license is granted.

I have read and understand the Tennesen Warning and certify that the statements in this application are true and correct to the best of my knowledge.

Date: 04/02/2025

Signature: 



City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092
Phone: 651-462-0575
www.wyomingmn.org

Form #2

Location of Mobile Food Truck Doing Business from Fixed Location

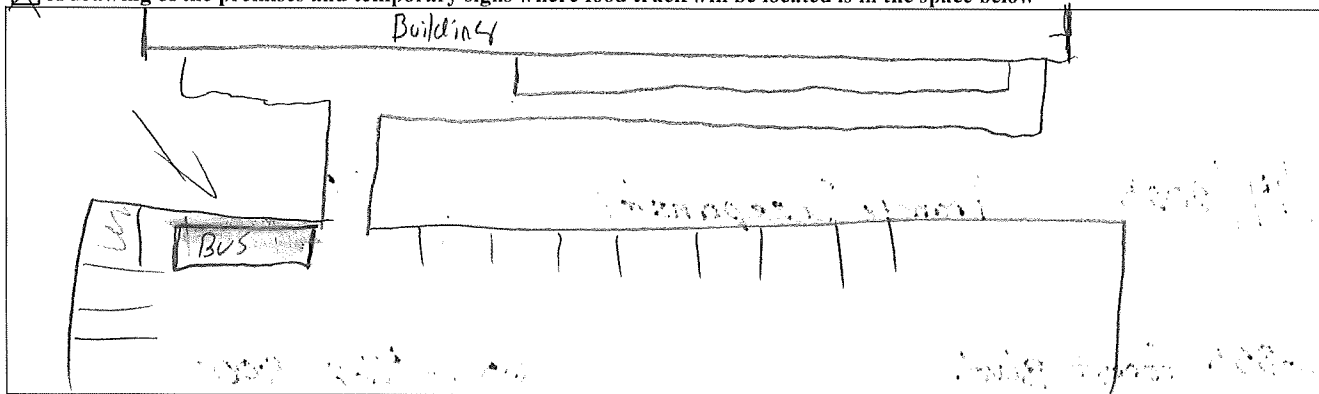
- ☒ I understand my mobile food unit/food truck doing business from a fixed location must observe to the following requirements:
- Food trucks shall operate only during the hours of 9:00 a.m. to 10:00 p.m.
 - Food trucks may not obstruct the movement of pedestrians or vehicles and may not pose a hazard to public safety.
 - Food trucks must dispose of their gray water daily and may not be drained into city storm water drains.
 - Refuse containers must be provided for customers. The operator of the food truck is responsible for removing all litter and refuse associated with their operations.
 - All structures, vehicles, stands, fixtures, displays and signs must be removed from the site within 24 hours after the expiration of the license.
 - Food trucks may not operate at the same property for more than 21 days per calendar year.

You are required to submit a drawing or a map showing the details of your food truck occupying space at the property. The details should include dimensions and distances from adjoining roadways, parking, access points, fire lanes, pedestrian lanes, other structures, circulation lanes, permanent and temporary signs and any other features.

☐ Attached is a map of the premises and temporary signs where food truck will be located

(OR)

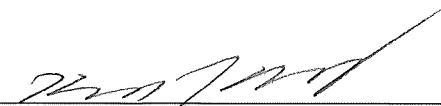
☒ A drawing of the premises and temporary signs where food truck will be located is in the space below



- ☒ I understand that I am allowed one temporary ground sign per location without a temporary sign permit. All other signs require a permit from the Building & Zoning Department and I am responsible for contacting them at 651-462-0575 to obtain the permit. I also understand the temporary ground sign must meet the following requirements:
- One single sandwich style sign is permitted per mobile food unit;
 - The maximum sign size is 8 square feet;
 - The sign must be placed on the ground and within 10 feet of the mobile food unit;
 - The sign must not be placed within the public right-of-way except with the express written permission of the city.

I have read and understand the above information.

04-2-2025
Date


Signature



City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092
Phone: 651-462-0575
www.wyomingmn.org

Form #3

WRITTEN PERMISSION OF PROPERTY OWNER

Written permission from the property owner for use of the premises must be obtained before a license will be issued.

I, Laura F. Szczepanski, certify that I am the owner of property located at 26855 Forest Blvd., Wyoming Mn, and give permission to Evergreen Mobile Roaster operate a Mobile Food Unit/Food Truck business at this location on the dates requested and hereby agree to reimburse any costs incurred by the City as a result of clean-up or be responsible for assessment of those costs against the property.

3/14/2025

Date

Francie Szczepanski

Printed Name



Signature

26855 Forest Blvd.

Address

651-462-9001

Telephone Number



City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092
Phone: 651-462-0575
www.wyomingmn.org

Form #2

Location of Mobile Food Truck Doing Business from Fixed Location

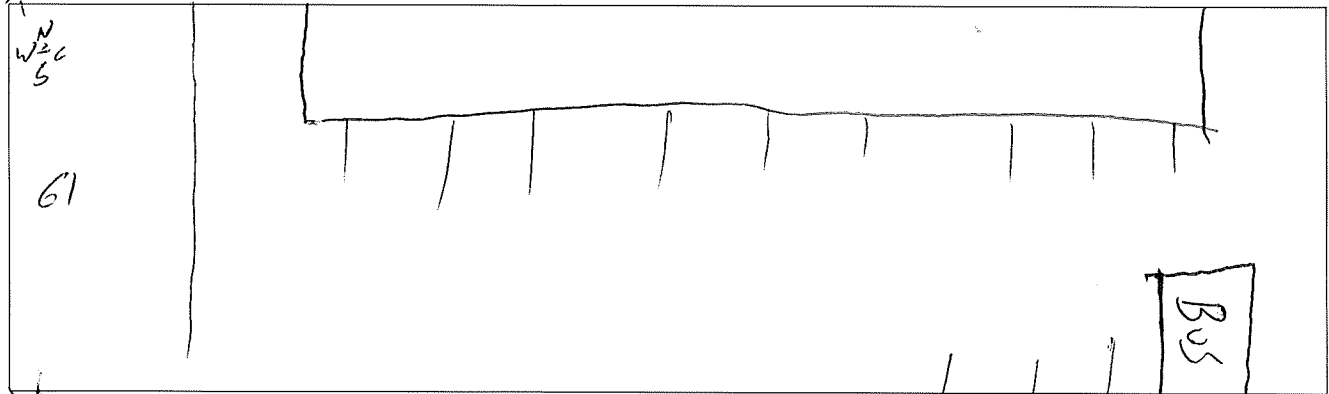
- ☐ I understand my mobile food unit/food truck doing business from a fixed location must observe to the following requirements:
- Food trucks shall operate only during the hours of 9:00 a.m. to 10:00 p.m.
 - Food trucks may not obstruct the movement of pedestrians or vehicles and may not pose a hazard to public safety.
 - Food trucks must dispose of their gray water daily and may not be drained into city storm water drains.
 - Refuse containers must be provided for customers. The operator of the food truck is responsible for removing all litter and refuse associated with their operations.
 - All structures, vehicles, stands, fixtures, displays and signs must be removed from the site within 24 hours after the expiration of the license.
 - Food trucks may not operate at the same property for more than 21 days per calendar year.
 - Food trucks may not be located within 200 feet of an existing restaurant or coffee shop, measured from the food truck to the entrance of the service building.

You are required to submit a drawing or a map showing the details of your food truck occupying space at the property. The details should include dimensions and distances from adjoining roadways, parking, access points, fire lanes, pedestrian lanes, other structures, circulation lanes, permanent and temporary signs and any other features.

- ☐ Attached is a map of the premises and temporary signs where food truck will be located

(OR)

- ☒ A drawing of the premises and temporary signs where food truck will be located is in the space below



- ☒ I understand that I am allowed one temporary ground sign per location without a temporary sign permit. All other signs require a permit from the Building & Zoning Department and I am responsible for contacting them at 651-462-0575 to obtain the permit. I also understand the temporary ground sign must meet the following requirements:

- One single sandwich style sign is permitted per mobile food unit;
- The maximum sign size is 8 square feet;
- The sign must be placed on the ground and within 10 feet of the mobile food unit;
- The sign must not be placed within the public right-of-way except with the express written permission of the city.

I have read and understand the above information.

4-3-25

Date

Signature



City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092
Phone: 651-462-0575
www.wyomingmn.org

Form #3

WRITTEN PERMISSION OF PROPERTY OWNER

Written permission from the property owner for use of the premises must be obtained before a license will be issued.

I, Meg Chaklos, certify that I am the owner of property located at Crescent Moon Meter, and give permission to _____ operate a Mobile Food Unit/Food Truck business at this location on the dates requested and hereby agree to reimburse any costs incurred by the City as a result of clean-up or be responsible for assessment of those costs against the property.

4/13/25
Date

Meg Chaklos
Printed Name

Meg Chaklos
Signature

26789 Forest Blvd Wyoming 55092
Address

612-237-8992
Telephone Number



City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092
Phone: 651-462-0575
www.wyomingmn.org

Form #4

MINNESOTA WORKERS' COMPENSATION LIABILITY CERTIFICATE OF COMPLIANCE

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Chapter 176.181. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$2,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name: *Note: This is NOT the insurance agent.	
Telephone Number:	
Policy Number:	
Dates of Coverage: *Note: If not continuous, dates of coverage must correspond EXACTLY with the license period; i.e., January 1 - December 31.	

(OR)

I am not required to have workers' compensation liability coverage because:

- ☒ I have no employees.
☐ I am self-insured (include permit to self-insure).
☐ I have no employees who are covered by the worker's compensation law (these include: Spouse, Parents, Children and certain farm employees).

Personal Information:	
First Name:	Keegan
Middle Name:	Flynn
Last Name:	Hofeld
Doing Business As:	
Name:	Naked Sunflower LLC DBA: Evergreen Mobile Roaster
Address of Business:	Street: 26412 Fenwick Ave
	City: Wyoming
	State: MN
	Zip: 55092
Phone Number:	
I certify that the information provided above is accurate and complete and that a valid worker's compensation policy will be kept in effect at all times as required by law.	
Date: 04/02/2025	Signature:



Request for Council Action

Date: April 10, 2025

Presented to: Mayor Iverson and City Council Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: His & Her Massage Therapist License

Method: Consent

Background Information:

The City of Wyoming requires that all businesses which intend to provide massage therapist services within the City obtain an annual license. Applicants must be at least 18 years of age and must provide, along with an application, proof of certificate showcasing completion of training recognized by a state or national organization.

His & Hers Hair Company has previously applied and been approved for this license. They are seeking to continue these services in 2025 and have thus applied for a license once again.

Recommended action: Conditionally approve Resolution 25-04-31 a resolution conditionally approving the issuance of a massage therapist's license to His & Hers Hair Company in the City of Wyoming for the year 2025.



MESSAGE THERAPIST LICENSE APPLICATION

ANNUAL LICENSE FEE \$50.00

ANNUAL BUILDING OCCUPANCY CERTIFICATE FEE \$150

NEW ☐

RENEW ☒ 2025

YEAR 2025

NAME OF APPLICANT McKenzie Beaulieu

DATE OF BIRTH - 09 / 10 / 1979

APPLICANT ADDRESS 26473 GRANADA AVE. WYOMING, MN 55092

HOME TELEPHONE # [REDACTED] EMAIL ADDRESS hhhaircompany@gmail.com

NAME OF MESSAGE BUSINESS His and Hers Hair Company, Inc.

ADDRESS OF MESSAGE BUSINESS 26699 FAXTON AVE. WYOMING, MN 55092

HOURS/DAYS OF OPERATION M-Thurs 9-8, Fri 9-6, Sat 9-3

The applicant shall provide the following information:

- A. You must be eighteen (18) years of age or older to apply for a massage therapist license.
- B. Evidence of applicant's education including continuing education if applicable. You do not need to resubmit transcripts from previous licensing (renewals) with the City. You should submit new education certificates or transcripts for relevant training. A minimum of 600 hours of certified therapeutic massage training recognized by a state or national organization is part of the licensing requirements.
- C. As stated below – evidence of applicant's character references.

School attended and degree received: _____

State the hours of certified therapeutic massage training you have received and include copies for verification. _____

List two (2) character references: Name, Address, and Phone Number.

Has applicant ever been convicted of a crime, other than a traffic violation? ☐ YES ☒ NO

If yes, please give an explanation on a separate piece of paper, including time, place, and nature of such crime or offense and disposition thereof.

A renewal license will be required each calendar year. Applicant must complete the application, in full, as required by the City including the renewal fee. Applicants must strictly comply with all regulations promulgated by the City Council of Forest Lake and all ordinances of said municipality and the State of Minnesota.

I hereby certify that I have read the foregoing questions and that the answers to said questions are true to the best of my knowledge. I further understand that an investigation for a new license maybe charged by the City. If convicted of any crime other than a traffic offense, I will report such conviction to the City of Forest Lake immediately. I have read and understand the state laws regulating complimentary and alternative health care practices of which massage therapy is currently included.

NEW APPLICANTS MUST ALSO COMPLETE AN AUTHORIZATION FOR CONSENT TO RELEASE INFORMATION.

Please complete the tax information as related below. If you do not have a business please provide your social security number _____.

STATE TAX ID # _____

FEDERAL TAX ID # _____

Note that your social security number and tax identification numbers will be kept confidential unless requested by the Internal Revenue Department.



4.9.25

SIGNATURE OF APPLICANT AND DATE SIGNED

SIGNATURE OF POLICE DEPT. AND DATE OF APPROVAL

CITY COUNCIL AND DATE OF APPROVAL



MESSAGE THERAPIST LICENSE APPLICATION

ANNUAL LICENSE FEE \$50.00

ANNUAL BUILDING OCCUPANCY CERTIFICATE FEE \$150

NEW ☐ RENEW ☐ YEAR ☐

NAME OF APPLICANT Lisa Bera Hast
DATE OF BIRTH 06/02/1966
APPLICANT ADDRESS 300 W. Main Hill Road N. Macleod St. Cross, MN 55047
HOME TELEPHONE [REDACTED] EMAIL ADDRESS lhast@le.com

NAME OF MESSAGE BUSINESS Hast & Hars Hour Company
ADDRESS OF MESSAGE BUSINESS 300 W. Main Hill Road N. Macleod St. Cross, MN 55047
HOURS/DAYS OF OPERATION 7-11 PM

The applicant shall provide the following information:

- A. You must be eighteen (18) years of age or older to apply for a massage therapist license.
B. Evidence of applicant's education including continuing education if applicable. You do not need to resubmit transcripts from previous licensing (renewals) with the City. You should submit new education certificates or transcripts for relevant training. A minimum of 600 hours of certified therapeutic massage training recognized by a state or national organization is part of the licensing requirements.
C. As stated below - evidence of applicant's character references.

School attended and degree received Black Hawk College - Certificate

State the hours of certified therapeutic massage training you have received and include copies for verification. 500

List two (2) character references: Name, Address, and Phone Number.

Sarah Smith Moline, IL [REDACTED]
Wes Franschke Davenport, IA [REDACTED]

1-1-15

Massage Therapist Application

Page 1

Has applicant ever been convicted of a crime, other than a traffic violation? ☐ YES ☒ NO

If yes, please give an explanation on a separate piece of paper, including time, place, and nature of such crime or offense and disposition thereof.

A renewal license will be required each calendar year. Applicant must complete the application, in full, as required by the City including the renewal fee. Applicants must strictly comply with all regulations promulgated by the City Council of Forest Lake and all ordinances of said municipality and the State of Minnesota.

I hereby certify that I have read the foregoing questions and that the answers to said questions are true to the best of my knowledge. I further understand that an investigation for a new license maybe charged by the City. If convicted of any crime other than a traffic offense, I will report such conviction to the City of Forest Lake immediately. I have read and understand the state laws regulating complimentary and alternative health care practices of which massage therapy is currently included.

NEW APPLICANTS MUST ALSO COMPLETE AN AUTHORIZATION FOR CONSENT TO RELEASE INFORMATION.

Please complete the tax information as related below. If you do not have a business please provide your social security number [REDACTED]

STATE TAX ID # _____ FEDERAL TAX ID # _____

Note that your social security number and tax identification numbers will be kept confidential unless requested by the Internal Revenue Department.

Lin R. [Signature] 4/8/25
SIGNATURE OF APPLICANT AND DATE SIGNED

SIGNATURE OF POLICE DEPT. AND DATE OF APPROVAL

CITY COUNCIL AND DATE OF APPROVAL



**National Certification Examination for Therapeutic Massage & Bodywork
Official Candidate Score Report**

Lisa R. Hast
635 310th Street
New Windsor, IL 61465
USA



CANDIDATE ID: [REDACTED] GRADE: Pass DATE: 21-Apr-2011
EXAM: National Certification Examination for Therapeutic Massage & Bodywork

Congratulations! You have passed the National Certification Examination for Therapeutic Massage & Bodywork.

If you passed this exam in pursuit of National Certification, you will receive a personalized certificate and other certification materials from the NCBTMB in approximately 2-3 weeks.

If you have taken this exam to satisfy LICENSURE requirements, you MUST follow up with your state. NCBTMB does not grant licensure and passage of this exam does not mean that you are licensed to practice. You must contact your state to complete the licensure process.

If you passed this exam under the National Examination for State Licensing (NESL) option, please remember that passage of this exam does NOT result in certification or licensure. You must follow up with your state for licensure. If you would like to become Nationally Certified and earn the NCBTMB credential, please complete the NESL Certificate Conversion form available on the NCBTMB website (www.ncbtmb.org). This form must be submitted within two years of today's date and, if submitted within the next 6 months, the conversion fee is only \$50.

Information regarding performance in content areas and scoring is only provided to failing candidates.

If you have any questions, please contact NCBTMB at:

National Certification Board for Therapeutic Massage & Bodywork
Attention: Eligibility Department 1-800-296-0664
1901 S. Meyers Rd., Suite 240 info@ncbtmb.org
Oakbrook Terrace, IL 60181-5243 www.ncbtmb.org

Congratulations, again, on this significant professional milestone!

Authenticate this score report at <http://www.pearsonvue.com/authenticate>

Registration Number: 240375110

VALIDATION NUMBER: 457197596

Black Hawk College



upon recommendation of the President and Faculty has conferred upon

Lisa R. Hast

the certificate in

Massage Therapy & Bodywork Program

with all the rights, honors and privileges pertaining thereto.

In Witness Whereof, we hereunto affix the signatures of the authorized officers
and the seal of the College, this month of December, 2010.

Steven J. Ballman
CHAIRPERSON, BOARD OF TRUSTEES

R. Lane Johnson
PRESIDENT

RESOLUTION NO. 25-04-31

RESOLUTION CONDITIONALLY APPROVING THE ISSUANCE OF A MASSAGE THERAPIST'S LICENSE TO HIS AND HERS HAIR COMPANY FOR THE 2025 YEAR

WHEREAS, the City of Wyoming requires that each establishment intending to hold a Massage Occupancy within the City apply for a massage therapist license; and

WHEREAS, the City of Wyoming requires that license holders meet certain minimum requirements prior to issuance of a license; and

WHEREAS, all applicants are required to submit the required application and the Wyoming Police Department conducts a required background check:

THEREFORE, BE IT RESOLVED that the Wyoming City Council conditionally approve a massage therapist license for the 2025 year to the following businesses to operate as follows:

1. His & Hers Hair Company 26699 Faxton Ave, Wyoming, MN 55092
Massage Therapist License

BE IT FURTHER RESOLVED that the City Administrator is hereby directed to complete the application(s) and submit them for processing.

THIS RESOLUTION WAS ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING ON THE 15TH DAY OF APRIL, 2025.

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



April 8, 2025

Re: Public Safety Activity Report – April 15, 2025, City Council Meeting

Police Update

Officer Strang has started the initial training to become an officer, and will start his field training shifts soon.

We started working with Minnesota Security Consortium (MNSec) on our preparations for future IT security audits with the MN BCA. MNSec will be working with us to leverage our IT contractor to make sure we are prepared for future audits.

The initial meetings for the MN LEAP (accreditation) process start this month. We are one of the first agencies to start the process.

An officer is on light duty assignment related to a non-workplace injury and an officer is taking time off because he is a new father.

Fire Update

Recruitment of firefighters and EMS responders continues, with additional social media posts speaking to the training opportunities and benefits associated with serving the Wyoming community.

Upcoming Community Outreach Events

May 17, 2025 Bike Rodeo – Wyoming Elementary

August 5, 2025 Night to Unite – Swenson Park

Neil D. Bauer, Ed.D.
Public Safety Director/Police Chief



wyoming@wyomingmn.org • Phone: 651-462-0575 • Fax: 651-462-0576

PO Box 188 • 26885 Forest Boulevard • Wyoming, MN 55092



April 09, 2025
Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

RE: APRIL 15, 2025 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

Sunrise Flour Mill

The plans have been re-reviewed, with some structural changes to the plan that need to be engineered prior to permit issuance. A building permit and plans have been received to remodel the existing 24,000 square foot building located at 26327 Fallbrook Avenue into a flour mill for Sunrise Four Mill. Sunrise Flour Mill is relocating from North Branch.

Fairview Hospital #1

The final inspections for Phase 1 have been approved. Phase 2 consists of minor work in the control room. Framing, plumbing, and HVAC rough-ins have been approved. The permit to remodel the CT scanner room has been issued.

Fairview Hospital #3

Inspections of the moved firewall and portions of the low-pressure steam piping have been approved. The permit to enlarge a room to replace an existing boiler with a larger one has been issued.

Planning Commission

The Planning Commission will be holding an Open House on April 29, 2025 to inform the public about rezoning properties to implement the Comprehensive Plan. A webpage and an interactive map have been created to assist property owners to determine if their property is one of those that will be affected and what that will mean to them. The Open House will be announced in the next city newsletter. The webpage and map will be active when the newsletter is sent.

Sincerely,

Frederick E. Weck, IV
Zoning Administrator
Building Official #1825
Advanced Septic Inspector, MPCA #C5199
City of Wyoming



DEPARTMENT OF BUILDING SAFETY

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-4947 Fax: 651-462-3938

**UNAPPROVED MINUTES
PLANNING COMMISSION
CITY OF WYOMING, MINNESOTA
APRIL 8, 2025
7:00 PM**

CALL TO ORDER:

Planning Commission Chairman Lobermeier called the Regular Meeting of the Wyoming Planning Commission for April 8, 2025, to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll, the following members of the Wyoming Planning Commission were present: Mark Lobermeier, Katie West, Dan Iverson, and Chris Ortwerth

ABSENT: Commissioner Mark Holl

Also Present: Fred Weck Zoning Administrator, and Council Liaison Lisa Iverson

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota Planning Commission for March 25, 2025

A MOTION WAS MADE BY COMMISSIONER ORTWERTH, SECONDED BY COMMISSIONER IVERSON, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR MARCH 25, 2025, AS SUBMITTED.

<i>Voting Aye:</i>	<i>Ortwerth, West, Iverson, and Lobermeier</i>
<i>Voting Nay:</i>	<i>None</i>
<i>Abstain:</i>	<i>None</i>
<i>Absent:</i>	<i>Holl</i>

SCHEDULED PUBLIC HEARINGS: NONE

NEW BUSINESS:

2. Comprehensive Plan Implementation – Open House Organization

Zoning Administrator Weck noted that the newsletter would be sent out in the next few days with information on the Open House. He displayed a copy of the new and improved zoning map that did not have all the overlays and wetland information and noted that they had also completed the posters.

Chair Lobermeier suggested that the Commission just flip through this information quickly and share their input and feedback with Zoning Administrator Weck.

There was Consensus of the Commission that they approved of the information in the newsletter and the zoning map changes made by Zoning Administrator Weck.

Chair Lobermeier asked how many non-conforming lots there would be as a result of the Comprehensive Plan implementation.

Zoning Administrator Weck stated that he did have that information but had not included it in this document but noted that it was not as many as they may think.

Commissioner West stated that she had a question about her area related to the ability to put an addition on their home and if they would need a CUP.

Zoning Administrator Weck stated that in R-6, a single-family dwelling was a permitted use, so she would still be conforming but noted that the setbacks may change a bit.

Chair Lobermeier stated that he was glad Commissioner West asked that question because he felt that was the type of question the Commission could anticipate being asked during the Open House.

Commissioner Iverson explained that he had brought a few 'tools' for the Commission to have in their toolbox for the Open House. He explained that it showed the different uses and, by definition, what the permitted uses, conditional uses, interim conditional uses, and accessory uses are. He stated that he felt that this could be used as a guide or 'cheat sheet' using information that was right out of City Code, but it was summarized all in one place.

Zoning Administrator Weck asked for a copy of the proposed cheat sheet.

Commissioner Iverson stated that he had also put together one that had information on the different zoning districts by type, their purpose, and their setbacks. He reiterated that he just felt these cheat sheets were just a tool for the Commission to be able to use if they get questions so they would all be 'singing out of the same book', without having to go through 600 pages of the City Code to find the information.

Chair Lobermeier stated that it may also be something that residents could use as a reference for themselves and noted that sometimes people just come to Open Houses to gather information and could use this tool to answer some of their own questions.

Commissioner Iverson stated that perhaps it could also be available as a handout and asked Zoning Administrator Weck to look it over. He referenced the map and noted that when he sees one like this that has multi-family, single-family, he missed seeing things like the R-1, R-2, R-3, zoning designations.

Zoning Administrator Weck stated that you have to go to the Comprehensive Plan document in order to figure out what they mean and noted that the rural residential one would be tough because it could be R-1 or R-2. He displayed the rezoning page that was on the City website and showed examples of how people could use some of the available features to search for information about their property. He reminded the Commission that he would not be able to attend the Open House, but a representative from WSB, as well as City Administrator Linwood, would be in attendance.

Commissioner Ortwerth asked if they may be able to have a larger screen to display information for elderly residents who may have trouble seeing the smaller screen.

Zoning Administrator Weck explained which screen they would pull out for use during the Open House.

Chair Lobermeier stated that he was impressed with the tools available on line for people to look at their properties.

Commissioner Ortwerth asked if there was a way for the City to do a demo for people to show them how to navigate through the online tool in order to see their property.

Commissioner West asked about a situation where the Commission ended up not agreeing with the proposed rezoning following feedback from the residents.

Zoning Administrator Weck stated that the City could adopt the map with the proposed changes or adopt the map without changes. He explained that for the rezoning from an 'R' use to a commercial use, there would have to be a 4/5 majority vote of the City Council.

Chair Lobermeier noted that the Commission meeting following the Open House was so they could take about what they heard from the residents to see what they wanted to actually do.

Zoning Administrator Weck reminded them that they would still be holding a Public Hearing after the Open House as well.

Commissioner Iverson asked about a situation during the Open House were people wanted to request something. He asked how the Commission as a group should handle it and if they should somehow be logging it.

Zoning Administrator Weck suggested that they get their addresses and find out information about what they like/don't like and what they would rather it be. He reminded the Commission that the City had not made these decisions in a piecemeal way.

Chair Lobermeier suggested that they may want to have comment cards available so people could write down a question and leave it with the City.

Zoning Administrator Weck stated that it would be easy to have comment cards and a drop box available at the Open House.

OLD BUSINESS: NONE

COMMUNICATIONS: NONE

UPDATES:

Zoning Administrator Weck displayed a map and noted that this item may not even come to the Planning Commission, but he wanted to get it on their radar for their feedback related to the existence of daycare locations within the buffer areas for the cannabis ordinance. He noted that at the next Commission meeting, they would be looking at a sketch plan for the golf course.

A MOTION WAS MADE BY COMMISSIONER WEST, SECONDED BY COMMISSIONER ORTWERTH, TO ADJOURN THE APRIL 8, 2025, "REGULAR MEETING" OF THE WYOMING, MINNESOTA PLANNING COMMISSION AT 7:23 PM.

<i>Voting Aye:</i>	<i>Ortwerth, West, Iverson, and Lobermeier</i>
<i>Voting Nay:</i>	<i>None</i>
<i>Abstain:</i>	<i>None</i>
<i>Absent:</i>	<i>Holl</i>



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April 9, 2025

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Delivered via Email

Re: City of Wyoming
Status Update for the Period of – March 27th-April 9th

Dear Robb:

Our office has primarily been assisting staff relating to the potential municipal cannabis dispensary. In addition, we continue our role as general counsel, answering questions, addressing legal concerns and reviewing items for the City including development matters, law updates, employment matters and policy considerations as requested.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

s/ Thomas R. Loonan

Thomas R. Loonan
City Attorney

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1809 Northwestern Avenue
Stillwater, MN 55082
Phone: 651-439-2878
Fax: 651-439-2923

Hudson Office
430 Second Street
Hudson, WI 54016
Phone: 715-386-3733
Fax: 715-386-6456



Engineer's Report

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April 11, 2025

Honorable Mayor and City Council
City of Wyoming, MN
26885 Forest Boulevard
Wyoming, MN 55092

Re: April 15, 2025, City Council Meeting
WSB Project No. 021007-000

Dear Mayor and Council Members:

This engineer's report is intended to update you on engineering activities within the City since the last council meeting. Some of the items below may be on the agenda with more detailed information provided, while the other items below are for informational purposes only.

2025 Street Improvement Project

The feasibility study was brought to the April 1, 2025, City Council meeting where Council received the feasibility study and set the public hearing for the May 6th City Council meeting. A neighborhood meeting is scheduled for April 16th to share the results of the feasibility study with the neighborhood and inform them of the public improvement process in advance of the public hearing.

Roadway – General

Staff would like to complete our annual road tour in advance of bringing forward an updated 5-Year Capital Improvements Plan for Council consideration. Staff will provide an updated road ratings for the road tour.

2024 Street Improvement Project

Staff have talked with the prime contractor about the 2025 schedule and corrective work needed with the 2024 portion of the project. Work is expected to begin in the spring of 2025 on both the 2nd phase of the project and completing the work on the 1st phase of the project. Once we have a better idea of when road restrictions are lifted, we can confirm the start date. We are anticipating the contractor will begin work on April 21 on phase 2. When the contractor paves the first layer of asphalt on phase 2, they will remove the top layer of pavement that needs corrective work and haul back to the asphalt plant for efficiency (known as two-way hauling). Once a detailed schedule is known, newsletters will resume to keep residents informed of the project timelines.

Katies Glen

Staff have reviewed the work completed to date and authorized the reduction in the letter of credit to 125% of the remaining value of work to be completed. We were notified by the contractor that they intend on performing some of the minor punch list items for the project and will complete the remaining when road restrictions are lifted. This work has begun.

Diamond Ridge Development

The developer is no longer involved with the project and the issuer of the letter of credit is now required to finalize the development. We expect to bring this development to Council for acceptance of the public improvements once remaining punch list items are taken care of. We have also requested the as-builts for the project as required. We have not received a response from an email highlighting all of the remaining requirements. We hope to have this project accepted by the City Council in the spring of 2025.

Sunrise Riverbank Development (residential and commercial)

Staff has met with the development team regarding a concept plan for the residential portion of the development. I have also met with the developer's engineer to review engineering requirements for the site. The developer wants to break ground this summer.

Heims Lake Villas North

No New Update:

The contractor has completed paving the final lift of pavement. Punch list items have been completed. The project is nearing the point of project acceptance by City Council. CLFLWD has authorized the security to be released. We need as-builts submitted and warranty information provided to the City prior to acceptance.

Summer Fields Development

Staff met with the developer and prospective developer buying the remaining portion of the development to discuss some potential minor modifications. The next addition on the West side of Kettle River Boulevard will involve the design of a city lift station within the site and will require design and ordering of lift station components. An on-site generator will also be required to be installed at the downstream lift station. The lead time on this is significant and that information has been provided to the developer to make sure this does not impede the timing of this next phase.

Hallberg Storage

No new Update:

The final punch list has been completed. We are waiting to receive the as-built. Once we have it, we can accept the improvements and return the escrow balance.

Thank you for the opportunity to update the Council on current matters in the City.

Sincerely,

WSB and Associates, Inc.

Mark Erichson, P.E., City Engineer



April 9, 2025

Honorable Mayor Iverson and City Council Members Nanko Yeager, Luger, Ohnstad, and Schilling.

RE: April 15, 2025 City Council Meeting

Public Works Department Activity

- Street Sweeping is underway which is necessary to allow our hydrant flushing program to begin
- Continued stump grinding in Right of Way and park areas after EAB trees were removed last season
- Preparations are underway for Arbor Day event to be held Saturday, April 26
- As the weather has improved, we have been making regular trash pickup in parks
- Replacement of chemical lines at all 3 Wells is complete
- Locates are increasing as the construction season approaches. There are numerous fiber installation projects coming into town
- Set up valve turner that was purchased in late 2024 under the Rate Study. This will be used as a part of our valve exercising program
- Working with KLM Engineering to get Inspection Reports of both the North and South Water Towers

Streets:

Ongoing maintenance to plow equipment and dump trucks including unloading after snow events, washing of equipment, and greasing.

Utilities:

The crew completed utility locates in the city. Meter installs as they come through. As spring approaches, we are noticing more locate requests for the HWY 8 project.

- **Sanitary Sewer**

Staff continue to check lift stations & generators during daily rounds. Spring 2025 Lift station cleaning is complete.

PUBLIC WORKS

Phone: 651-462-0580 • Fax: 651-462-0581

PO Box 188 • 26490 Faxton Avenue • Wyoming, MN 55092

- **Water:**

Continuing water testing and monitoring the city's water distribution system. With warmer weather, construction has begun to pick up slightly and we installed a couple meters. Water Conservation Report is completed and submitted to Minnesota Department of Health

Surface/Storm Water:

Street Sweeping for the 2025 season has begun. Working with CLFLWD on Best Management Practices of City owned storm water facilities to ensure proper flow which includes maintenance of ditches, outfalls and culverts.

Parks:

Barks & Rec Dog Park has reopened with a portable toilet put in service on Monday, March 24th. Trash pickup as needed.

Fleet:

Cutting edges for asset #22902, our new tandem axel Western Star 47X plow truck, have been installed. The truck is in service. Regular maintenance of vehicles is ongoing.

Respectfully submitted,
Steve Reeves
Public Works Superintendent



Date: 4/11/2025

Presented to: Mayor Iverson and City Council Members
Presented by: Steve Reeves, Public Works Superintendent
Department: Public Works
Reference: Hiring of Public Works Maintenance Worker
Method: New Business

Background Information:

The hiring of an additional Full Time Equivalent (FTE) Public Works employee was identified in the 2024 – 2028 Water and Sewer Rate Study and was inclusionary in the 2025 City Budget as approved by the City Council at their December 3, 2024 regular meeting.

On February 4, 2025 City Council approved solicitation of applicants for the open position. The opportunity was advertised on numerous websites related to the Public Works field including the Minnesota Rural Water Association, Minnesota Street Superintendents Association, Minnesota Transportation Careers (U of M LTAP) as well as the League of Minnesota Cities. Public Works Leadership along with City Administrative Staff reviewed 36 applications of which 9 were selected to be interviewed in the first round. 5 candidates advanced to the second round and 2 were brought back for the final round. The field was highly competitive, and we wish we could have hired several of the finalists. A background check and employment verification have been completed for the top candidates.

Jim Mager was selected as the top candidate for the position of Public Works Maintenance Worker. Prior to this position, Mr. Mager has been working in the Public Works Department for the City of Isanti since 2005. Mr. Mager began his career as a Maintenance Technician and remained in that role for 13 years before making the transition to being the Utilities Lead, where he worked for 5 years. Mr. Mager was able to display a wealth of knowledge between both Water and Sewer utilities during the interview process.

Beyond his experience working for the City of Isanti, Mr. Mager also holds several relevant licenses and certifications relating to Water & Sewer operations and best practices. Mr. Mager's experience will allow him to step into the role of public works maintenance & operations rather seamlessly.

PUBLIC WORKS

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Based on his qualifications, wage history, and work experience, staff is recommending that Jim Mager start at step 5, \$36.21 per hour, with a 6-month probationary period per the City of Wyoming personnel policy. Mr. Mager would have a tentative start date of May 19, 2025.

Recommendation:

Staff recommends the hiring of Jim Mager for the position of Public Works Maintenance Worker at step 5, \$36.21 per hour, upon completion of a drug and alcohol test.



Request for Council Action

Date: April 8, 2025

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: City Council Work Session Request

Method: New Business

Background Information:

Every year since 2017, the Wyoming City Council and staff have taken time to complete a road and project tour. The street tour allows Council and staff the ability to view street conditions, completed street, and review upcoming projects as a group. Fairview Meadows will once again be providing a bus and bus driver for the work session this year. We thank Fairview Meadows for their continued partnership with the City of Wyoming.

Recommendation: The City Council schedule a work session for May 14, 2025 at 5:00PM to conduct the annual road and project tour.



CITY OF WYOMING

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