

**AGENDA
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
APRIL 1, 2025
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for March 18, 2025
2. Consider approving the minutes of the "Work Session" of the Wyoming, Minnesota City Council for March 18, 2025

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS:

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. Consider authorizing the payment of recommended bills, payroll and journal entries for the period of March 19, 2025 to April 1, 2025
4. To consider **Resolution 25-04-28** a resolution declaring certain items as surplus property and authorizing the Public Works Department to dispose of the items
5. To consider **Resolution 25-04-29** a resolution accepting a donation from Polaris for the 2025 Bike Rodeo

6. Minnesota Department of Health (MDH) Radium Correspondence - Well #3

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

7. Report of the Public Safety Director, Neil Bauer, for March 26, 2025.
8. Report of City Building Official, Fred Weck, IV for March 26, 2025.
9. Report of the City Attorney, Tom Loonan, for March 27, 2025
10. Report of the Report of the Public Works Superintendent, Steve Reeves, for March 25, 2025

COMMUNICATIONS:

OLD BUSINESS:

NEW BUSINESS:

11. To consider hiring Logan Strang for the Police Officer position with a tentative start date of April 7, 2025
12. To consider an update to the City of Wyoming Street assessment policy
13. To consider **Resolution 25-04-29** a resolution receiving the Feasibility Report and setting the Public Hearing for the 2025 Street Improvement Project
14. To discuss the Audobon Society property located near Hawk Meadows
15. To consider a City Council Work Session for April 15, 2025

COUNCIL REPORTS:

ADJOURN

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
MARCH 18, 2025
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for March 18, 2025 to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, Brett Ohnstad, and Claire Luger

ABSENT: None

Also Present: Robb Linwood, City Administrator, Grant MacFarlane, Assistant City Administrator, Mark Erichson-WSB, Neil Bauer - Public Safety Director, Fred Weck, Zoning Administrator/Building Official, Steve Reeves, Public Works Superintendent, and Jacob Sauflay, Eckberg Lammers

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

County Commissioner Montzka - Noted that the Highway 8 project layout was close to being resubmitted and noted that County Engineer Triplett would be coming to a future Council meeting to share some of the details. He explained that the County had hired WSB to do a study of the I-35 County/State Highway 22 corridor which should begin sometime in the next 45 days.

APPROVAL OF MINUTES:

1. **Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for March 4, 2025**

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR MARCH 4, 2025, AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

2. **Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for March 4, 2025**

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR MARCH 4, 2025, AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None
Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS: NONE

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

3. To consider authorizing the payment of recommended bills, payroll, and journal entries for the period from March 5, 2025, to March 18, 2025
4. To consider **Resolution 25-03-26** a resolution approving payment for Pay Voucher #2 to J.L. Theis, Inc. for the second phase of Railroad Park in the amount of \$38,372.40
5. To consider the retirement of Paul Schneider from the Wyoming Fire Department.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #3, #4, and #5 OF THE WYOMING CITY COUNCIL CONSENT AGENDA.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

6. Report of City Building Official, Fred Weck, IV for March 11, 2025
7. Report of City Attorney Tom Loonan for March 13, 2025
8. Report of City Engineer Mark Erichson, WSB for March 11, 2025
9. Report of Public Works Superintendent, Steve Reeves for March 12, 2025
10. Report of Public Safety Director, Neil Bauer, for March 13, 2025

Mayor Iverson – Congratulated Public Safety Director Bauer for the story done by KSTP and noted that she felt it was a very good story.

Public Safety Director Bauer – Explained that KSTP had reached out and he felt it was a great way to highlight the EMS-only responder position that the City had adapted. He stated that the City had received numerous applications, 5 of which came in after the story aired on television. He noted that some of the applicants live outside of the area, but had been informed that they needed to live within 8 minutes due to response times.

COMMUNICATIONS:

11. **Communications from Chisago County Assessor Announcing Board of Equalization date for the City of Wyoming on April 15, 2025, 6:00 PM at the Wyoming Library**

City Administrator Linwood – Explained that the Board of Equalization meeting date was going to be April 15, 2025, 6:00 PM at the Wyoming Library.

12. **2025 Chisago County Housing Study – Maxfield Research**

City Administrator Linwood – Highlighted a few of the key findings and market conditions for the City from the housing study that was just completed. He stated that he felt that this document would be very useful for the City and was also something that could be shown to potential developers. He noted that the Chisago County HRA/EDA would host a breakfast on March 21, 2025 in North Branch from 8:00- 10:00 AM in order to share details. He explained that a link for the breakfast was included in the packet and encouraged interested parties to R.S.V.P.

Council Member Nanko Yeager – Asked if Maxfield would give an update on things like how interest rates may be affected because of the current Federal administration compared to the previous administration.

City Administrator Linwood – Noted that the study included interest rate trends and stated that affordability could remain to be a challenge and future adjustments may affect the pace of the homes. He stated that they may touch on that during the update, but wasn't sure what the overall focus would end up being at the upcoming breakfast meeting. He clarified that he was not sure how much Maxfield may have factored in a new Federal administration within this study.

OLD BUSINESS: NONE

NEW BUSINESS

13. To consider **Resolution 25-03-27** a resolution approving the purchase of Park Equipment for the Fireside Park Project from St. Croix Recreation in the amount of \$71,107.00

Assistant City Administrator MacFarlane – Reviewed details from the Park Advisory Commission to recommend the purchase of park equipment for Fireside Park.

Mayor Iverson – Commended the Park Advisory Commission for including an ADA swing and would be amazing to have in one of the City's parks. She asked if any of the \$71,107 included anything that Public Works could be involved with and potentially save the City some money.

Assistant City Administrator MacFarlane – Explained that there was a removal company that will remove the equipment for free and that Public Works Department would be doing the groundwork to prepare the site.

Council Member Ohnstad – Noted that he had served on the City's Park Advisory Commission prior to being on the City Council, so he was excited to see this come to fruition because they have been working on it for a long time.

Council Member Nanko Yeager – Asked how much was currently in the Gambling Fund.

Assistant City Administrator MacFarlane – Stated that there was currently \$154,000 in the Gambling Fund.

Council Member Nanko Yeager – Asked about the 'used' equipment and asked for confirmation that it had been used in a trade show and that nobody had been climbing on it.

A Representative from St. Croix Recreation – Explained that the equipment was relatively pristine and people had not been climbing on it.

Council Member Nanko Yeager – Expressed her appreciation to the Park Advisory Commission and staff for this idea and being able to get more for the money by buying slightly used equipment.

A MOTION WAS MADE BY MAYOR IVERSON, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 25-03-27 A RESOLUTION APPROVING THE PURCHASE OF PARK EQUIPMENT FOR THE FIRESIDE PARK PROJECT FROM ST.

CROIX RECREATION IN THE AMOUNT OF \$71,107.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

Mayor Iverson – Suggested that the City hold a Ribbon Cutting Event for this equipment.

14. 2025 Proclamation Celebrating Arbor Day

Assistant City Administrator MacFarlane – Reminded the Council that the City had become a member of the Tree City USA program in 2020 and in order to maintain that status was required to hold an Arbor Day celebration as well as issue a proclamation. He noted that Arbor Day will be on April 25, 2025, and the City will be holding a tree planting event on April 26, 2025.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE 2025 PROCLAMATION CELEBRATING ARBOR DAY

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – Attended the City Council Work Session and noted that he had recently done some lobbying for the City's Public Safety building with various State officials.

Council Member Nanko Yeager – Attended the City Council Work Session.

Council Member Luger – Attended the Joint Sewer Commission meeting and the City Council Work Session.

Council Member Schilling – Attended the City Council Work Session.

Mayor Iverson – Attended the City Council Work Session and the Joint Sewer Commission meeting. She asked about the Medallion Hunt and if the hunt had lasted 5 days.

Assistant City Administrator MacFarlane – Stated that this was the 4th year of the City hosting the Medallion Hunt and noted that, this year, the medallion's hiding spot was found in Swenson Park after 5 days of clues on its location. He stated that he thought this year's event was very successful and that the participants had a lot of fun.

City Administrator Linwood – Shared that the winner of the Medallion Hunt was Emily Raddatz

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO ADJOURN THE MARCH 18, 2025 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:21 PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss “Labor Negotiation Strategies”; “Misconduct allegations or charges”; “Attorney-client privilege”; or “Performance evaluations” as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
APRIL 1, 2025
7:00PM

**DRAFT MINUTES
CITY COUNCIL
WORK SESSION
CITY OF WYOMING, MINNESOTA
MARCH 18, 2025
5:30 PM**

CALL TO ORDER: *Mayor Lisa Iverson called the Work Session Meeting of the Wyoming City Council for March 18, 2025 to order at 5:30 PM*

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Claire Luger, Dennis Schilling, and Brett Ohnstad

Also Present: Robb Linwood - City Administrator, Grant MacFarlane - Assistant City Administrator, Steve Reeves - Public Works Superintendent

DETERMINATION OF A QUORUM:

Mayor Iverson determined that a Quorum was present.

NEW BUSINESS

1. Streets Discussion

Engineer Erichson provided an overview of the pavement management process. He highlighted the purpose, practices, costs, improvements, timing, evaluation measures, and ways to prevent further damage to City streets. He explained that the City's pavement management philosophy was based on road ratings and the City's five-year improvement plan. Added that the City's road standards are derived from specs provided by MNDOT.

Mayor Iverson asked if there was anything the City could do to ensure that contractors meet these standards.

Engineer Erichson stated that the City always provides specs to contractors. He added that meetings are regularly held between the City and contractor to discuss the project expectations and progress.

City Administrator Linwood brought up the potential inclusion of mill and overlay projects within the policy framework. As road maintenance strategies evolve, incorporating mill and overlay projects into the assessment policy could provide additional funding mechanisms and long-term sustainability for roadway infrastructure. Staff has provided a redlined document with potential changes on the street assessment policy and that the residents would not be re-assessed for 10 years.

Councilmember Schilling asked what the average assessment per project may be. Engineer Erichson stated that the most recent mill and overlay assessment would have been approximately \$1,600 to \$2,000 per household, but that depends on the project.

Councilmember Nanko Yeager asked about adding language to the policy that would prevent residents from being assessed for a mill and overlay if they were still within the 20-year assessment grace period from a previous street reconstruction project. Administrator Linwood and Engineer Erichson noted that while such language could be added if necessary, the policy already includes this provision under reconstruction. Staff will review to confirm.

A MOTION WAS TO ADJOURN THE MARCH 4, 2025 WORK SESSION OF THE WYOMING, MINNESOTA CITY COUNCIL AT 6:52PM

City of Wyoming Check Detail Register

1/9
March 28, 2025 10:17 AM
User: ssaxe
DR: Wyoming

04-01-2025

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57655	04/01/2025	ADAM'S PEST CONTROL INC			
4066017					
	202-2110-42310	CONTRACTED SER		\$53.00	CONTRACTED SERVICES
4063963					
	101-3100-42310	CONTRACTED SER		\$26.50	CONTRACTED SERVICES
	601-9425-42310	CONTRACTED SER		\$26.50	CONTRACTED SERVICES
	602-9425-42310	CONTRACTED SER		\$26.50	CONTRACTED SERVICES
4063962					
	101-3100-42310	CONTRACTED SER		\$17.66	CONTRACTED SERVICES
	601-9425-42310	CONTRACTED SER		\$17.66	CONTRACTED SERVICES
	602-9425-42310	CONTRACTED SER		\$17.68	CONTRACTED SERVICES
Total for ADAM'S PEST CONTROL INC				\$185.50	
57656	04/01/2025	APPLE FORD WHITE BEAR LAKE			
110974					
	101-2110-43900	VEHICLE MAINTEN		\$2.99	VEHICLE MAINTENANCE
Total for APPLE FORD WHITE BEAR LA				\$2.99	
57657	04/01/2025	ASPEN MILLS			
350231					
	101-2200-44080	UNIFORMS		\$434.00	UNIFORMS
350801					
	101-2200-44080	UNIFORMS		\$823.30	UNIFORMS
350802					
	101-2200-44080	UNIFORMS		\$547.85	UNIFORMS
Total for ASPEN MILLS				\$1,805.15	
57658	04/01/2025	AT & T MOBILITY			
03032025					
	101-2110-43200	COMMUNICATIONS		\$1,383.32	COMMUNICATIONS (GENERAL)
	101-2200-43200	COMMUNICATIONS		\$345.00	COMMUNICATIONS (GENERAL)
Total for AT & T MOBILITY				\$1,728.32	
57659	04/01/2025	BLAINE BROTHERS INC.			
080001822428					
	101-2200-43900	VEHICLE MAINTEN		\$3,182.27	VEHICLE MAINTENANCE
Total for BLAINE BROTHERS INC.				\$3,182.27	
57660	04/01/2025	BRICK MARKERS USA			
63112					
	404-5200-45450	IMPROVEMENTS R		\$1,541.44	IMPROVEMENTS RAILROAD PARK
Total for BRICK MARKERS USA				\$1,541.44	
57661	04/01/2025	BROCK LARSON			
21.00666.00					
	342-0000-36100	SPECIAL ASSESSM		\$2,190.60	SPECIAL ASSESSMENTS
Total for BROCK LARSON				\$2,190.60	

City of Wyoming Check Detail Register

2/9
March 28, 2025 10:17 AM
User: ssaxe
DR: Wyoming

04-01-2025

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57662	04/01/2025	CARQUEST AUTO PARTS			
2509-ID-354633					
	101-2200-43900	VEHICLE MAINTEN		\$19.86	VEHICLE MAINTENANCE
Total for CARQUEST AUTO PARTS				\$19.86	
57663	04/01/2025	CINTAS			
4224762823					
	101-3100-44180	UNIFORMS		\$80.76	STREETS
	101-3100-42100	OPERATING SUPPL		\$46.90	SHOP SUPPLIES
4225478825					
	101-3100-44180	UNIFORMS		\$80.76	STREETS
	101-3100-42100	OPERATING SUPPL		\$36.60	SHOP SUPPLIES
4225448136					
	101-2110-43600	CLEANING SERVIC		\$34.49	CLEANING SERVICE-PUBLIC SAFETY
4225478620					
	101-1400-43600	CLEANING SERVIC		\$26.07	CLEANING SERVICE-CITY HALL
Total for CINTAS				\$305.58	
57664	04/01/2025	CINTAS CORP-FIRST AID & SAFETY			
5260679805					
	101-3100-42310	CONTRACTED SER		\$146.20	CONTRACTED SERVICES
Total for CINTAS CORP-FIRST AID & S				\$146.20	
57665	04/01/2025	CULLIGAN WATER CONDITIONING			
2.28.2025					
	101-3100-42310	CONTRACTED SER		\$58.50	CONTRACTED SERVICES
Total for CULLIGAN WATER CONDITIO				\$58.50	
57666	04/01/2025	DUNAWAY CUSTOM ARMS			
20250227					
	101-2110-42080	TRAINING AND IN		\$360.00	TRAINING AND INSTRUCTION
20250130					
	101-2110-45800	OTHER EQUIPMEN		\$4,274.00	OTHER EQUIPMENT
Total for DUNAWAY CUSTOM ARMS				\$4,634.00	
57667	04/01/2025	ECKBERG LAMMERS P.C.			
44834					
	101-1400-43040	ATTORNEY FEES		\$1,116.00	GENERAL
	101-1400-43040	ATTORNEY FEES		\$780.00	MEETINGS
	101-1400-43040	ATTORNEY FEES		\$72.00	ORDINANCES
	101-1400-43040	ATTORNEY FEES		\$90.00	GENERAL EMPLOYMENT
	101-1400-43040	ATTORNEY FEES		\$54.00	DEAD END HAYRIDE CUP
	101-1400-43040	ATTORNEY FEES		\$472.00	FALLBROOK-WELL EASEMENT
Total for ECKBERG LAMMERS P.C.				\$2,584.00	
57668	04/01/2025	ELECTRO WATCHMAN, INC.			
438450					
	101-3100-42310	CONTRACTED SER		\$221.70	CONTRACTED SERVICES
Total for ELECTRO WATCHMAN, INC.				\$221.70	

City of Wyoming Check Detail Register

3/9
March 28, 2025 10:17 AM
User: ssaxe
DR: Wyoming

04-01-2025

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57669 14405	04/01/2025	FRONTLINE PLUS, INC			
		101-2110-42310	CONTRACTED SER	\$3,300.00	CONTRACTED SERVICES
		101-2110-45800	OTHER EQUIPMEN	\$4,890.00	OTHER EQUIPMENT
		Total for FRONTLINE PLUS, INC		\$8,190.00	
57670 43405556	04/01/2025	GREAT AMERICAN BUSINESS PRODUCTS			
		101-5200-42100	OPERATING SUPPL	\$168.00	OPERATING SUPPLIES
		Total for GREAT AMERICAN BUSINESS		\$168.00	
57671 20250317	04/01/2025	HALLBERG STORAGE LLC			
		101-2200-42100	OPERATING SUPPL	\$52.50	OPERATING SUPPLIES
		Total for HALLBERG STORAGE LLC		\$52.50	
57672 7012948	04/01/2025	HAWKINS INC			
		601-9425-42160	CHEMICALS/CHEM	\$20.00	
		Total for HAWKINS INC		\$20.00	
57673 IN4799353	04/01/2025	INNOVATIVE OFFICE SOLUTIONS, LLC			
		101-2110-42000	SUPPLIES - OFFICE	\$56.43	SUPPLIES - OFFICE/COPY/COMPUTR
		Total for INNOVATIVE OFFICE SOLUTI		\$56.43	
57674 2320264	04/01/2025	JOSH BERGAN			
		101-2200-43900	VEHICLE MAINTEN	\$14.00	VEHICLE MAINTENANCE
		Total for JOSH BERGAN		\$14.00	
57675 32689	04/01/2025	KRAMER MECHANICAL			
		601-9425-44010	REPAIRS & MAINT.	\$2,058.00	REPAIRS & MAINT. - BUILDINGS
		Total for KRAMER MECHANICAL		\$2,058.00	
57676 13941	04/01/2025	L & S SERVICE SOLUTIONS LLC			
		101-1400-43600	CLEANING SERVIC	\$400.00	CITY HALL/FIRE
		101-2110-43600	CLEANING SERVIC	\$133.00	POLICE
		101-5500-43600	CLEANING SERVIC	\$718.65	LIBRARY
		101-3100-42310	CONTRACTED SER	\$133.00	PUBLIC WORKS
		Total for L & S SERVICE SOLUTIONS LI		\$1,384.65	
57677 24707	04/01/2025	LENFER AUTOMOTIVE AND TRANSMISSION			
		101-2200-43900	VEHICLE MAINTEN	\$409.28	VEHICLE MAINTENANCE
		Total for LENFER AUTOMOTIVE AND TI		\$409.28	

City of Wyoming Check Detail Register

4/9
March 28, 2025 10:17 AM
User: ssaxe
DR: Wyoming

04-01-2025

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57678	04/01/2025	LITTLE FALLS MACHINE			
373450					
	101-3100-44040	REPAIRS & MAINT.	\$1,117.61	REPAIRS & MAINT. - EQUIPMENT	
373429					
	101-3100-44040	REPAIRS & MAINT.	\$434.86	REPAIRS & MAINT. - EQUIPMENT	
373483					
	101-3100-44040	REPAIRS & MAINT.	\$1,323.34	REPAIRS & MAINT. - EQUIPMENT	
Total for LITTLE FALLS MACHINE				\$2,875.81	
57679	04/01/2025	MENARDS- FOREST LAKE			
54150					
	101-3100-42400	SMALL TOOLS/MIN	\$27.16	SMALL TOOLS/MINOR EQUIPMENT	
54135					
	101-5500-42100	OPERATING SUPPL	\$18.41	OPERATING SUPPLIES	
54152					
	101-3100-44040	REPAIRS & MAINT.	\$11.47	REPAIRS & MAINT. - EQUIPMENT	
54283					
	101-3100-42400	SMALL TOOLS/MIN	\$39.57	SMALL TOOLS/MINOR EQUIPMENT	
Total for MENARDS- FOREST LAKE				\$96.61	
57680	04/01/2025	METRO SALES			
INV2739443					
	101-2400-44330	DUES & SUBSCRIP	\$222.67	DUES & SUBSCRIPTIONS	
Total for METRO SALES				\$222.67	
57681	04/01/2025	MHSRC/RANGE			
337900-11599					
	101-2110-42080	TRAINING AND IN	\$645.00	TRAINING AND INSTRUCTION	
Total for MHSRC/RANGE				\$645.00	
57682	04/01/2025	MIDCONTINENT COMMUNICATIONS			
37852500114617					
	101-3100-43210	TELEPHONE	\$33.46	PUBLIC WORKS	
	601-9425-43210	TELEPHONE	\$33.46	WELL	
	602-9425-43210	TELEPHONE	\$33.47	LIFTSTATIONS	
Total for MIDCONTINENT COMMUNIC/				\$100.39	
57683	04/01/2025	MIDWEST RADAR & EQUIPMENT			
175032					
	201-2110-42100	OPERATING SUPPL	\$210.00	OPERATING SUPPLIES	
Total for MIDWEST RADAR & EQUIPMI				\$210.00	
57684	04/01/2025	NORTHERN TOOL & EQUIPMENT			
541201056250896					
	101-2200-42100	OPERATING SUPPL	\$125.32	OPERATING SUPPLIES	
541202066251506					
	101-2200-42100	OPERATING SUPPL	\$85.48	OPERATING SUPPLIES	
541201080251821					
	101-3100-42400	SMALL TOOLS/MIN	\$14.24	SMALL TOOLS/MINOR EQUIPMENT	
Total for NORTHERN TOOL & EQUIPME				\$225.04	

City of Wyoming Check Detail Register

5/9
March 28, 2025 10:17 AM
User: ssaxe
DR: Wyoming

04-01-2025

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57685	04/01/2025	NORTHERN TOOL & EQUIPMENT			
541201080251849					
	101-3100-42400	SMALL TOOLS/MIN		\$355.48	SMALL TOOLS/MINOR EQUIPMENT
Total for NORTHERN TOOL & EQUIPMENT				\$355.48	
57686	04/01/2025	OLSONS SEWER SERVICE			
105552					
	101-3100-44010	REPAIRS & MAINT.		\$468.13	REPAIRS & MAINT. - BUILDINGS
Total for OLSONS SEWER SERVICE				\$468.13	
57687	04/01/2025	ON SITE, INC			
0001863037					
	101-5200-44050	SATALLITE RENTAL		\$175.00	030626-0012 SWENSON PARK
0001860705					
	101-5200-44050	SATALLITE RENTAL		\$83.48	030626-0012 SWENSON PARK
Total for ON SITE, INC				\$258.48	
57688	04/01/2025	POMP'S TIRE SERVICE, INC.			
150190223					
	101-3100-44040	REPAIRS & MAINT.		\$260.75	REPAIRS & MAINT. - EQUIPMENT
150190409					
	101-3100-43900	VEHICLE MAINTEN		\$260.75	VEHICLE MAINTENANCE
Total for POMP'S TIRE SERVICE, INC.				\$521.50	
57689	04/01/2025	SRC, INC.			
0516					
	101-2110-42100	OPERATING SUPPL		\$50.00	OPERATING SUPPLIES
1098					
	101-3100-43840	REFUSE		\$25.00	803 CITY OF WYOMING
1099					
	101-5200-43840	REFUSE		\$30.00	930 WYOMING CITY GARAGE
Total for SRC, INC.				\$105.00	
57690	04/01/2025	STAPLES			
6026983805					
	101-3100-42000	SUPPLIES - OFFICE		\$297.81	SUPPLIES - OFFICE/COPY/COMPUTR
6027106911					
	101-1400-42000	SUPPLIES - OFFICE		\$71.86	SUPPLIES - OFFICE/COPY/COMPUTR
6027246469					
	101-2110-42000	SUPPLIES - OFFICE		\$126.53	SUPPLIES - OFFICE/COPY/COMPUTR
6027246470					
	101-2110-42000	SUPPLIES - OFFICE		\$81.29	SUPPLIES - OFFICE/COPY/COMPUTR
Total for STAPLES				\$577.49	
57691	04/01/2025	STREICHER'S			
11749386					
	101-2110-44080	UNIFORMS		\$23.98	UNIFORMS
11751464					
	101-2110-44080	UNIFORMS		\$989.85	UNIFORMS
Total for STREICHER'S				\$1,013.83	

City of Wyoming Check Detail Register

6/9
March 28, 2025 10:17 AM
User: ssaxe
DR: Wyoming

04-01-2025

Check # Invoice #	Check Date	Vendor Name		
	General Ledger #	Amount	Comment	
57692 03/17/2025	04/01/2025	SUSAN & PETER RIEHLE		
	602-0000-11500	ACCOUNTS RECEIV	\$132.00	Sewer Usage
	601-0000-11500	ACCOUNTS RECEIV	\$40.86	Water Usage
Total for SUSAN & PETER RIEHLE			\$172.86	
57693 0523325	04/01/2025	SYMBOLARTS		
	101-2110-42100	OPERATING SUPPL	\$560.00	OPERATING SUPPLIES
0524650	101-2110-42100	OPERATING SUPPL	\$560.00	OPERATING SUPPLIES
0525233	101-2110-42100	OPERATING SUPPL	\$508.00	OPERATING SUPPLIES
Total for SYMBOLARTS			\$1,628.00	
57694 11587	04/01/2025	TOTAL CONTROL SYSTEMS		
	601-9425-42950	SCADA SYSTEM	\$270.00	SCADA SYSTEM
	602-9425-42950	SCADA SYSTEM	\$270.00	SCADA SYSTEM
11593	602-9425-44380	LIFT STATIONS MA	\$298.80	LIFT STATIONS MAINTENANCE
Total for TOTAL CONTROL SYSTEMS			\$838.80	
57695 476029	04/01/2025	TOWMASTER		
	101-3100-44040	REPAIRS & MAINT.	\$107.28	REPAIRS & MAINT. - EQUIPMENT
Total for TOWMASTER			\$107.28	
57696 189975545	04/01/2025	ULINE		
	101-2110-45800	OTHER EQUIPMEN	\$2,824.91	OTHER EQUIPMENT
Total for ULINE			\$2,824.91	
57697 04012025	04/01/2025	UNUM LIFE INSURANCE		
	101-1400-41310	LIFE INSURANCE	\$199.13	ADMIN
	101-2110-41310	LIFE INSURANCE	\$926.96	POLICE
	101-1910-41310	LIFE INSURANCE	\$76.23	PLAN & ZONE
	101-2400-41310	LIFE INSURANCE	\$160.18	BLDG
	101-3100-41310	LIFE INSURANCE	\$333.16	STREETS
	601-9425-41310	LIFE INSURANCE	\$163.29	WATER
	602-9425-41310	LIFE INSURANCE	\$163.29	SEWER
	101-0000-21715	VOLUNTARY TERM	\$346.32	VOLUNTARY TERM LIFE
Total for UNUM LIFE INSURANCE			\$2,368.56	
57698 550868251	04/01/2025	US BANK EQUIPMENT FINANCE		
	101-2400-44330	DUES & SUBSCRIP	\$146.00	DUES & SUBSCRIPTIONS
Total for US BANK EQUIPMENT FINANCE			\$146.00	

City of Wyoming Check Detail Register

7/9
March 28, 2025 10:17 AM
User: ssaxe
DR: Wyoming

04-01-2025

Check # Invoice #	Check Date	Vendor Name		
	General Ledger #		Amount	Comment
57699	04/01/2025	VC3, INC.		
INV3560250VC3	401-2110-45000	CAPITAL OUTLAY	\$5,835.00	CAPITAL OUTLAY
INV3559679VC3	401-3100-45000	CAPITAL OUTLAY	\$4,319.00	CAPITAL OUTLAY
Total for VC3, INC.			\$10,154.00	
57700	04/01/2025	VC3, INC.		
VC3-195597	101-1400-42090	NETWORK MUNICI	\$4,405.17	NETWORK MUNICIPAL COMPUTERS
Total for VC3, INC.			\$4,405.17	
57701	04/01/2025	VERIZON		
6108635385	602-9425-43210	TELEPHONE	\$80.04	MACHINE-TO-MACHINE
Total for VERIZON			\$80.04	
57702	04/01/2025	WEX BANK		
103529594	101-2200-42120	MOTOR FUELS	\$509.47	MOTOR FUELS
	101-2110-42120	MOTOR FUELS	\$2,360.23	MOTOR FUELS
	101-3100-42120	MOTOR FUELS	\$1,417.41	MOTOR FUELS
	101-5200-42120	MOTOR FUELS	\$289.61	MOTOR FUELS
	601-9425-42120	MOTOR FUELS	\$718.61	MOTOR FUELS
	602-9425-42120	MOTOR FUELS	\$718.61	MOTOR FUELS
Total for WEX BANK			\$6,013.94	
57703	04/01/2025	WILLIAMS SCOTSMAN, INC.		
9023305120	101-3100-44100	RENTALS (EQUIPM	\$692.88	RENTALS (EQUIPMENT)
Total for WILLIAMS SCOTSMAN, INC.			\$692.88	
57704	04/01/2025	WINNICK SUPPLY INC.		
066423	101-3100-42400	SMALL TOOLS/MIN	\$65.86	SMALL TOOLS/MINOR EQUIPMENT
Total for WINNICK SUPPLY INC.			\$65.86	

City of Wyoming Check Detail Register

8/9
March 28, 2025 10:17 AM
User: ssaxe
DR: Wyoming

04-01-2025

Check # Invoice #	Check Date	Vendor Name		
	General Ledger #	Amount		Comment
57705	04/01/2025	WSB		
02282025				
	408-3100-43030	ENGINEERING	\$5,353.00	2025 STREET IMPROVEMENT PROJECT
	800-0000-20568	MOXNESS SUMMER	\$584.00	MOXNESS SUMMER FIELDS 1ST ADDITION
	101-1400-43030	ENGINEERING	\$3,450.00	2025 GENERAL ENGINEERING
	408-3100-43030	ENGINEERING	\$504.50	2023 EAST VIKING BLVD IMPROVEMENTS
	800-0000-20568	MOXNESS SUMMER	\$926.50	MOXNESS SUMMER FIELDS 2ND ADDITION
	800-0000-20572	HEIMS LAKE VILLA	\$342.50	HEIMS LAKE VILLA NORTH SKETCH
	408-3100-43030	ENGINEERING	\$66.00	2023 FALLBROOK AVE & 264TH STREET IMPROV
	651-9425-43100	MS4 PERMIT - ENC	\$2,759.50	MS4 PROGRAM
	101-1910-43030	ENGINEERING	\$62.75	2025 GENERAL PLANNING SERVICES
	800-0000-20586	HALLBERG BINGHAM	\$396.00	HALLBERG 273RD-FOREST BLVD PHASE 1
	800-0000-20569	DIAMOND RIDGE C	\$132.00	EMERALD AVE IMPROVEMENT PROJECT
	408-3100-43030	ENGINEERING	\$264.00	BRIDGE 13506 REPLACEMENT
	800-0000-20815	DAHLQUIST KATIE	\$741.00	DAHLQUIST KATIES GLEN ESCROW
	408-3100-43030	ENGINEERING	\$474.50	2024 STREET IMPROVEMENT PROJECT
	404-5200-45450	IMPROVEMENTS R	\$1,078.25	RAILROAD PARK PH 2
	Total for WSB		\$17,134.50	
57706	04/01/2025	XCEL ENERGY		
918182564				
	101-3100-43800	UTILITIES-GAS/ELI	\$47.73	TRAFFIC SIGNAL
918793232				
	101-3100-43860	STREET LIGHTS	\$54.86	STOP LIGHTS
918714977				
	101-3100-43800	UTILITIES-GAS/ELI	\$13.94	SPEED SIGN
918884213				
	601-9425-43800	UTILITIES-GAS/ELI	\$284.44	WELLHOUSE
919114110				
	101-3100-43800	UTILITIES-GAS/ELI	\$13.36	SPEED SIGN
919122117				
	101-3100-43800	UTILITIES-GAS/ELI	\$15.31	SPEED SIGN
918737230				
	101-3100-43800	UTILITIES-GAS/ELI	\$34.63	PARKS
918737291				
	101-3100-43800	UTILITIES-GAS/ELI	\$23.13	SPEED SIGN
	Total for XCEL ENERGY		\$487.40	

City of Wyoming Check Detail Register

9/9
March 28, 2025 10:17 AM
User: ssaxe
DR: Wyoming

04-01-2025

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	mount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$85,754.60
Total Number of Checks: 52

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad

For Check Dates 03/25/2025 to 03/25/2025

Check Number Name			Check Date
Text Label	57653	PACIFIC LIFE INSURANCE	03/25/2025
Item Code	GL Number	Amount	
ROTH	101-0000-21712	273.81	
		273.81	
Text Label	57654	CENTRAL PENSION FUND,	03/25/2025
Item Code	GL Number	Amount	
CENT PENS FUND	101-0000-21716	720.00	
		720.00	
Text Label	EFT1232	MN STATE RETIREMENT	03/25/2025
Item Code	GL Number	Amount	
CITY HSCP CONT	101-0000-21706	0.00	
HCSP	101-0000-21710	0.00	
MNDCP	101-0000-21712	725.00	
MNDCPPRETAX	101-0000-21712	735.00	
		1,460.00	
Text Label	EFT1233	SELECTACCOUNT,	03/25/2025
Item Code	GL Number	Amount	
DEP CARE	101-0000-21711	0.00	
FSA CONT	101-0000-21711	0.00	
HSA CITY CONT	101-0000-21707	0.00	
HSA CONT	101-0000-21707	2,443.45	
		2,443.45	
Text Label	EFT1234	P.E.R.A.,	03/25/2025
Item Code	GL Number	Amount	
CORD PERA	101-0000-21704	3,618.88	
DCP PERA	101-0000-21704	16.67	
DCP PERA MATCH	101-0000-21704	16.67	
PERA CITY MATCH	101-0000-21704	4,175.63	
PF PERA	101-0000-21704	4,731.34	
PF PERA CITY	101-0000-21704	7,096.98	
		19,656.17	
Text Label	EFT1235	INTERNAL REVENUE SERVICE,	03/25/2025
Item Code	GL Number	Amount	

For Check Dates 03/25/2025 to 03/25/2025

Check Number	Name	Check Date
FITW	101-0000-21701	9,068.35
SOCSEC_EE	101-0000-21703	3,937.88
MEDICARE_ER	101-0000-21703	1,474.01
SOCSEC_ER	101-0000-21703	3,937.88
MEDICARE_EE	101-0000-21703	1,474.01
		19,892.13

Text LabelEFT1236 STATE OF MINNESOTA,

03/25/2025

Item Code	GL Number	Amount
SITW	101-0000-21702	4,093.29
		4,093.29

Text Label

General Checking Account 10100
Total Amount Being Paid: \$48,538.85
Total Number of Checks: 7

- Mayor Iverson
- Councilmember Luger
- Councilmember Nanko Yeager
- Councilmember Schilling
- Councilmember Ohnstad



Request for Council Action

Date: March 24, 2025

Presented to: Mayor Iverson and City Council Members

Presented by: Steve Reeves, Public Works Superintendent

Department: Public Works

Reference: Disposal of Materials

Method: Consent

Background Information:

The Wyoming Public Works Department has assorted office supply equipment including 10 monitors, 4 mice & 4 keyboards which were previously used at workstations for office activities in the City and are ready to be disposed of.

Recommendation:

Staff recommends that the City Council authorize the disposal of this property.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092 Phone:
651-462-0575 Fax: 651-462-0576

RESOLUTION 24-05-28

**A RESOLUTION DECLARING CERTAIN ITEMS AS SURPLUS PROPERTY FOR
DISPOSAL AND AUTHORIZING THE PUBLIC WORKS DEPARTMENT TO DISPOSE
OF THE ITEMS THROUGH THE ONLINE AUCTION PROCESS**

WHEREAS, the Wyoming Public Works Department has utilized various office equipment throughout its inception; and

WHEREAS, the Public Works Department has identified equipment which has been in use well past its designated useful life; and

WHEREAS, the Wyoming Public Works Department is seeking to dispose of item(s) that are no longer of effective use; and

WHEREAS, the described items are ready to be disposed of:

Computer Monitors
Computer Mice
Computer Keyboards

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYOMING, MINNESOTA authorizes the City of Wyoming's Public Works Department to dispose of these items.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 1ST DAY OF APRIL, 2025.

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTESTED:

Robb Linwood, City Administrator/Clerk



Date: March 25, 2025
To: Mayor Iverson and City Council Members
From: Neil Bauer, Public Safety Director
Subject: Consent Agenda Item for Accepting Donation

Background Information:

Polaris Inc. (Wyoming) has made a generous donation of \$500 to the police department to be used for the purchase of bike helmets for the 2025 Bike Rodeo. The funds will be added to our Public Safety Donation fund to pay for the helmets given out at the Bike Rodeo.

I would like to recognize and thank Polaris Industries for their generous donation.

Recommendation:

I recommend that the City of Wyoming accept the \$500.00 donation by Polaris Inc.

Neil D. Bauer, Ed.D.
Police Chief/Public Safety Director

RESOLUTION NO. 25-04-29

**A RESOLUTION ACCEPTING A DONATION FROM POLARIS INC. TO THE
WYOMING POLICE DEPARTMENT**

WHEREAS, The City of Wyoming is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered to donate to the Wyoming Police Department

<u>Name of Donor</u>	<u>Donation</u>
Polaris Inc.	\$500.00

WHEREAS, The City Council finds it appropriate to accept the donations offered.

THEREFORE, BE IT RESOLVED, The City of Wyoming accepts the donation from Polaris Inc. in the amount of \$500.00.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING ON THE 1ST DAY
OF APRIL, 2025.**

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Date: March 28, 2025

Presented to: Mayor Iverson and City Council Members
Presented by: Steve Reeves, Public Works Superintendent
Department: Public Works
Reference: 2025 Radium Agreement
Method: Consent

Background Information:

To ensure that all water customers receive water with an annual average below the Radium MCL, The Minnesota Department of Health and the City of Wyoming has established an annual Flow-Weighted Averaging Memorandums of Agreement with the Minnesota Department of Health. The Radium agreements between the City of Wyoming and the MDH started in 2004 and must be renewed annually. To comply with the agreement Well 3 must not exceed 22 percent of the total annual volume of water used from January 1st, 2025, and December 31st, 2025.

Recommendation:

After reviewing the Well 3 agreement to maintain a level of radium that is below the MCL and acceptable to the MDH, I recommend renewing the MOA for 2025

PUBLIC WORKS

Phone: 651-462-0580 • Fax: 651-462-0581

PO Box 188 • 26490 Faxton Avenue • Wyoming, MN 55092

March 18, 2025

Wyoming City Council
c/o Robb Linwood, Administrator
26885 Forest Boulevard, Box 188
Wyoming, MN 55092

City Council:

Subject: **Memorandum of Agreement – Request for Signature**, Wyoming, Chisago County,
PWSID 1130018

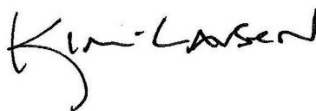
Based on our earlier discussions and/or correspondence, enclosed is a copy of a Memorandum of Agreement (MOA) for your review.

If you are in agreement with the conditions of the MOA, please sign the document and return it to this office within 30 days of the date of this letter (or scan and email to allison.dodge@state.mn.us). The MOA will then be signed and dated in our office, and an executed copy will be returned to you for your records.

The MOA updates the previous flow weighted averaging agreement between the Wyoming Water System and the Minnesota Department of Health (MDH) regarding the correction of water quality violation(s).

If you have any questions regarding this agreement, please contact Sam Swanson at (651) 201-6753 or email sam.swanson@state.mn.us.

Sincerely,



Kim Larsen, P.E., Supervisor
Community Public Water Supply Unit
Environmental Health Division
4140 Thielman Lane, Suite 101
St. Cloud, Minnesota 56301

KL:AMD
Enclosure

cc: Sam Swanson, MDH St. Paul
Collin Feters, MDH St. Cloud
Anita Smith, MDH St. Paul



MEMORANDUM OF AGREEMENT

Contaminant: Combined Radium 226 and 228 at Well #3 (E04)
1130018 Wyoming and the Minnesota Department of Health

This Memorandum (hereinafter "Agreement"), by and between Wyoming, PWSID 1130018 (hereinafter "System"), and the Minnesota Department of Health (hereinafter "MDH") becomes effective on the date signed on behalf of the MDH.

I. Authorities and Findings

- A. Pursuant to the Safe Drinking Water Act, Minnesota Statutes, sections 144.381 to 144.387, and Minnesota Rules chapter 4720, the MDH enforces the National Primary Drinking Water Regulations. In Minnesota Rules, part 4720.0350, the MDH has adopted the federal National Primary Drinking Water Regulations, 40 CFR, Part 141, by reference. 40 CFR, section 141.66(b), establishes the maximum contaminant level (MCL) for Combined Radium 226 and 228.
- B. The System seeks to remain in compliance with the National Primary Drinking Water Regulations because the System's water supply has the potential to exceed the MCL of 5 pCi/L for Combined Radium 226 and 228.

II. Corrective Actions

It is agreed between the System and the MDH that the corrective actions set forth below will be implemented as a proactive measure. This is intended prevent an exceedance of the MCL for Combined Radium 226 and 228, if the System meets the following conditions:

1. The System shall continue notifying the consuming public annually, in the Consumer Confidence Report, of the existence of this agreement.
2. The System shall monitor the entry point supplied by Well #3 (E04) bi-annually (in Quarters 2 & 4), for Radionuclide concentrations. The entry point samples shall be collected from the source of water after treatment. Other Entry Points (Well #1 and Well #2) in the system shall be monitored annually for radionuclides. This is based on current results and subject to change based on future results.
3. System shall meet this equation on an annual basis with well volume measurements taken on a monthly basis:

$$[(V_1)(CR_1) + (V_2)(CR_2) + (V_3)(CR_3)] / [V_1 + V_2 + V_3] \leq \text{MCL with 10\% factor of safety}$$

where:

V_1 = Volume produced by Well #1 (E01)

V_2 = Volume produced by Well #2 (E02)

V_3 = Volume produced by Well #3 (E04)

CR_1 = Combined Radium concentration at Well #1 (E01) (3.8 pCi/L)

CR_2 = Combined Radium concentration at Well #2 (E02) (3.2 pCi/L)

CR_3 = Combined Radium concentration at Well #3 (E04) (8.7 pCi/L)

MCL with 10% Safety Factor = 4.9 pCi/L

Based on the design of the System and the peak concentrations of Combined Radium 226 and 228 in Well #1 (E01), Well #2 (E02), and Well #3 (E04) in the last 5 years:

The maximum annual use of Well #3 (E04) shall not exceed 22% of the total annual volume supplied for the System between January 1, 2025 to December 31, 2025.

Based on the total volume of 114 million gallons used by System in 2024:

The maximum volume used from Well #3 (E04) shall not exceed 25.5 million gallons between January 1, 2025, to December 31, 2025.

4. This Agreement will be renewed annually. The restrictions will be adjusted based on radionuclide results.
5. If the use of Well #3 (E04) exceeds 25.5 million gallons or 22% of the total annual volume for the system between January 1, 2025 to December 31, 2025, the System must immediately notify MDH. MDH will then calculate the RAA and determine if those actions constitute an MCL violation. In such a case, MDH will follow up with the standard violation requirements.

III. Further Agreements

1. If the System fails to comply with any term or condition of this Agreement that results in noncompliance with applicable rules and statutes pertaining to public water supplies, the MDH may take enforcement actions authorized in Minnesota Statutes, sections 144.99 and 144.991, or any other applicable law, including, where appropriate, the assessment of monetary penalties.
2. This Agreement will be reviewed and updated annually.
3. This Agreement may not be modified or amended, except in writing and any modifications or amendments must be signed by all the parties

MINNESOTA DEPARTMENT OF HEALTH
DIVISION OF ENVIRONMENTAL HEALTH

WYOMING, MINNESOTA

Sandeep R. Burman, Manager
Section of Drinking Water Protection

Robb Linwood, Administrator
Wyoming

Date _____

This agreement becomes effective on the date signed by the representative of the MDH.



March 26, 2025

Re: Public Safety Activity Report – April 1, 2025, City Council Meeting

Police Update

Hiring Update

Cadet Logan Strang has completed all of his formal training and has successfully completed the MN Peace Officer Licensing Exam. Sergeant Beardsley has verbally indicated that he will be submitting his intent to retire very soon, with an intended retirement date in July.

Fire Update

Fire Captain Opening

The fire department is conducting a promotional process to fill a vacant Fire Captain position after Jacque Hastings was selected for the Deputy Chief position.

UTV In Service

As we have seen several grass fires in our surrounding communities the last week and dry weather increases the risk of wildland fires, the new UTV is in service, ready to combat wildfires in our community. It is a fantastic upgrade from the previous model and will serve the needs of our firefighters.

Upcoming Community Outreach Events

5/17/2024 Bike Rodeo – Wyoming Elementary

August 5, 2025 Night to Unite – Swenson Park

Neil D. Bauer, Ed.D.
Public Safety Director/Police Chief



wyoming@wyomingmn.org • Phone: 651-462-0575 • Fax: 651-462-0576

PO Box 188 • 26885 Forest Boulevard • Wyoming, MN 55092



March 26, 2025
Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

RE: APRIL 1, 2025 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

Sunrise Flour Mill

The plans have been reviewed. Comments and revised plans are back from the architect and are being reexamined. A building permit and plans have been received to remodel the existing 24,000 square foot building located at 26327 Fallbrook Avenue into a flour mill for Sunrise Four Mill. Sunrise Flour Mill is relocating from North Branch.

Fairview Hospital #1

The final inspections for Phase 1 have been approved. Phase 2 consists of minor work in the control room. Framing, plumbing, and HVAC rough-ins have been approved. The permit to remodel the CT scanner room has been issued.

Fairview Hospital #3

The permit to enlarge a room to replace an existing boiler with a larger one has been issued.

Planning Commission

The Planning Commission will be holding an Open House on April 29, 2025 to inform the public about rezoning properties to implement the Comprehensive Plan. A webpage and an interactive map are being created to assist property owners to determine if their property is one of those that will be affected and what that will mean to them. The Open House will be announced in the next city newsletter. The webpage and map will be active when the newsletter is sent.

Sincerely,

Frederick E. Weck, IV
Zoning Administrator
Building Official #1825
Advanced Septic Inspector, MPCA #C5199
City of Wyoming



DEPARTMENT OF BUILDING SAFETY

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-4947 Fax: 651-462-3938



**ECKBERG
LAMMERS**
ATTORNEYS AT LAW

www.eckbergammers.com

Email Writer's
Direct Dial:
(715) 808-8842

Writer's Email:
tloonan@eckbergammers.com

March 26, 2025

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Delivered via Email

Re: City of Wyoming
Status Update for the Period of – March 14th-26th

Dear Robb:

Our office continues our role as general counsel, answering questions, addressing legal concerns and reviewing items for the City including development matters, law updates, employment matters and policy considerations as requested. We are assisting City staff regarding the mutual cannabis licensing and addressing issues around that matter.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

s/ Thomas R. Loonan

Thomas R. Loonan
City Attorney

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082
Phone: 651-439-2878
Fax: 651-439-2923

Hudson Office
430 Second Street
Hudson, WI 54016
Phone: 715-386-3733
Fax: 715-386-6456



March 24, 2025

Honorable Mayor Iverson and City Council Members Nanko Yeager, Luger, Ohnstad and Schilling,

RE: April 1, 2025 City Council Meeting

Public Works Department Activity

- Stump grinding in Right of Way and park areas after EAB trees were removed last season
- Performed grading and drainage work for parking area at Faxton Shop including 1 tree removal and stump grinding
- 2 operators attended the Shade Tree Short Course at Bethel University in Arden Hills. This course is put on by the University of Minnesota. Topics covered: Tips & Tricks of the Trade for Arborists, Best Management Practices for trees near streets, Early Detection of Invasive Insects, among other relevant topics. The training also keeps ISA certification active.
- Preparations are underway for Arbor Day event to be held Saturday April 26
- Made repairs to plastic border of playground at Banta Park
- Water Conservation Report is completed and submitted to Minnesota Department of Health

Streets:

Ongoing maintenance to plow equipment and dump trucks including unloading after snow events, washing of equipment and greasing.

Utilities:

The crew completed utility locates in the city. Meter installs as they come through. As spring approaches, we are noticing more locate requests for the HWY 8 project.

- **Sanitary Sewer**

Staff continue to do rounds checking lift stations. Lift station cleaning is complete.

- **Water:**

Continuing water testing and monitoring the city's water distribution system. With warmer weather, construction has begun to pick up slightly and we installed a couple meters.

PUBLIC WORKS

Phone: 651-462-0580 • Fax: 651-462-0581

PO Box 188 • 26490 Faxton Avenue • Wyoming, MN 55092

Surface/Storm Water:

The street sweeper has been delivered after annual maintenance. We are utilizing a new vendor for this work. McPhillips Sweeping provides mobile service for mechanical sweepers as well as hands-on training for our operators and is recognized as a good sweeping contractor by municipalities and companies alike.

Parks:

Barks & Rec Dog Park has reopened with a portable toilet put in service on Monday, March 24th. Hoping weather holds and the site remains usable. Trash pickup as needed.

Fleet:

Cutting edges for asset #22902, our new tandem axel Western Star 47X plow truck has been installed. The truck is licensed, registered, insured, branded and is being put into service after a DOT inspection. Regular maintenance of vehicles is ongoing.

Respectfully submitted,
Steve Reeves
Public Works Superintendent



Request for Council Action

Date: March 26, 2025
To: Mayor Iverson and Members of City Council
From: Neil D. Bauer, Public Safety Director
Subject: Request to Hire Logan Strang
Method: New Business

The police department is requesting to appoint Mr. Logan Strang to a police officer position, in anticipation of 2 retirements this year. Logan was selected to participate in the grant funded ICPOET Cadet position last August and worked diligently to complete the required education and training to become a police officer. Logan successfully completed the MN Peace Officer Licensing Exam last week and is prepared for the next step in his career.

Logan has a Bachelor's Degree in Water Resources from University of Wisconsin Stevens Point. He has been in construction/landscaping, water management and was a body shop technician for Rosenbauer in Wyoming (MN). He is looking for a career change, lives in our community, and is eager to become an officer for the Wyoming community. Logan has conducted extensive ride alongs with officers at Wyoming and has been an incredible addition to the team, already as a Cadet. He is a textbook example of how the ICPOET program can be successful.

We are recommending that he starts at \$37.72 per hour, the 2025 starting rate in the LELS Wyoming Police Officer collective bargaining unit. Funding for pre-hiring for the anticipated retirement(s) was considered and included in the 2025 budget for the police department.

Recommendation

Staff recommends hiring Logan Strang for a police officer position, effective April 7, 2025.



Request for Council Action

Date: March 27, 2025

Presented to: Honorable Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Street assessment policy update

Method: Request for Council Action

Background Information:

The City of Wyoming Assessment Policy for Public Streets serves as a foundational document to guide the equitable and consistent application of special assessments for street improvements. As part of the City's efforts to maintain and improve street infrastructure, staff have reviewed the policy to ensure it appropriately addresses all types of street improvements undertaken by the City.

Staff is recommending the addition of a new section to the Assessment Policy for Public Streets titled "Mill and Overlay." Mill and overlay is a street maintenance process that involves removing the top layer of an existing bituminous surface and replacing it with a new bituminous overlay. This approach extends the life of the street and improves surface condition without requiring full reconstruction.

The proposed policy language recognizes mill and overlay as a necessary maintenance activity and establishes that mill and overlays of existing residential bituminous surfaced streets shall be assessed at a rate of twenty percent to the benefiting properties, with the City of Wyoming participating in the remaining eighty percent of the cost. The residential assessment method shall follow the unit method unless otherwise determined by the City Council. The assessment method for commercial and industrial properties shall be determined at the discretion of the City Council, using the unit, front footage, area method, or an alternate method approved by the Council.

Importantly, the proposed language includes a provision that any property receiving a mill and overlay improvement shall not be assessed for any future mill and overlay for a period of ten years following the completion of the improvement. This ensures fairness in the application of special assessments and establishes a reasonable interval between improvements.

Recommendation

Staff recommends the City Council approve the inclusion of the Mill and Overlay section into the Assessment Policy for Public Streets as outlined above.

GENERAL STREET ASSESSMENT POLICY

The purpose of this Street Assessment Policy is to establish a fair and equitable manner of recovering and distributing the cost of public improvements. The procedures used by the City of Wyoming for levying special street assessments are those specified by Minnesota Statutes §Chapter 429, which provides that “all or a part of the cost of improvements may be assessed against benefiting properties.”

INITIATION OF PUBLIC STREET IMPROVEMENTS

A public street improvement can be initiated in the following manner:

1. **Initiation of Proceedings:** This may be done either by the Council on its own initiative or by the Council accepting a petition submitted by affected property owners. If the petition is used, it must be signed by the owners representing at least 51% in frontage of the property bordering on the proposed improvements. If the Council acts originally on its own initiative, a simple majority is needed to initiate the proceedings, the Council may simultaneously order a Feasibility Report on the proposed improvement.
2. **Preparation of a Report:** The law requires a report on the feasibility of the proposal be prepared by the City Engineer or by some other competent person selected by the Council. It must cover such factors as the need for the project, an estimate of cost, and any other information thought pertinent and necessary for complete Council consideration.
3. **Public Hearing:** A hearing is held after notice of the hearing is published in the official newspaper and mailed to each property owner proposed to be assessed. The notice states the time and place of the hearing, the general nature of the improvement, the estimated cost, and the area proposed to be assessed. All interested persons should have a chance to be heard at the hearing. This public hearing step may be waived when a petition requesting the improvements has been signed by 100% of the affected landowners and no public financing is involved.
4. **Ordering the Improvement and Preparation of Plans:** The resolution ordering the improvement may be passed by a simple majority of the Council if proceedings were originally initiated by petition. If not, the resolution must be adopted by an affirmative vote by at least four-fifths (4 of 5) of the Council.
5. **Preparation of Plans, Awarding Bids:** Upon completion, the plans and specifications must be approved by the Council prior to ordering advertisement for bids. Upon taking bids, the Council then may award a contract and construction proceeds.
6. **Preparation of Proposed Assessment Rolls:** Assessment rolls are lists of benefited properties prepared for each assessment project. They should contain an identification of each parcel of property, and the amount of the proposed assessment apportioned to each parcel.
7. **Public Hearing on the Proposed Assessment:** The purpose of this hearing, normally conducted after an improvement project is substantially completed, is to give affected property owners an opportunity to be heard on the matter of the actual assessments proposed to be levied. Notice must be published

in the official newspaper and mailed to each property owner prior to the hearing date. This assessment hearing may also be held prior to awarding the contract, with the understanding that the adopted assessment roll may not be varied to reflect higher than estimated actual project costs. Like the improvement hearing when the project is petitioned by 100% of the benefitting owners this hearing may be waived.

8. **Approval and Certification of Assessment Rolls:** After the assessment hearing, the roll must be officially adopted by a Council resolution and then certified to the County Auditor for levy and collection.

CITY ASSESSMENT METHODS

Unit Method - The Unit Method of assessment is defined as a quotient of the identified assessable costs divided by the number of lots, parcels, or properties benefiting from the improvement. When large parcels that can be further subdivided are found to benefit from the proposed improvement, the number of assessable lots attributed to that parcel will be determined from the number of potential lots that could be obtained from subdivision, using current subdivision regulations. When adjacent parcels are owned by a common owner they may be evaluated in the aggregate for the number of building sites that can be collectively supported in determining the assessment units to be assigned.

Corner lots subject to an assessable street improvement will be assessed as one unit only. That assessment is applied only if the roadway improvements abuts the driveway access of the lot or in the case of a driveway onto a private drive or easement when that private drive, street or easement accesses to a public street.

Residential = 1 unit

Commercial =1.5

Multifamily = Single Family & Detached Townhomes

Duplex

Townhomes

Apartment's

Factor

1.0/unit

.5/unit

.5/unit

.25/unit

***Multi Family maximum 2.5 units**

Front Foot Method - The front foot method of assessment is defined as the quotient of the identified assessable costs divided by the total assessable frontage benefiting from the improvement. The actual physical dimension of a parcel abutting an improvement shall NOT be construed as the frontage utilized to calculate the assessment. An adjusted front footage will be determined. Adjustments shall be made for odd shaped lots to an average front footage that would be equivalent to the frontage of a rectangular shaped lot of the same area and depth. The purpose of this adjusted front footage is to equalize assessment calculations for lots of similar size.

Corner lots assessed under the adjusted “front foot” method shall be responsible for the costs identified for the improvement for the full frontage of the property that fronts the improvement. A 150 foot corner lot credit will apply along the adjacent side street. In no event will a corner lot be assessed less than a total of 80 feet when the improvements are on both sides of the lot.

Area Method – The area to be assessed is the total land area, including easements, in acres of the property. Land deemed unbuildable by virtue of laws, lawful regulations, or lying within the flood plain of major drainage channels, wetland areas and stormwater ponding will be subtracted from the total land area. The assessment cost of the improvement shall be divided by the total assessable acreage for the improvement. The quotient of this shall be the Calculated Assessment Rate. The Calculated Assessment Rate shall then be multiplied by each parcel's total assessable acreage and the product will be each parcel's assessment for the improvement.

DEFINITION OF ASSESSABLE STREET IMPROVEMENT COSTS

The assessable costs of a street improvement project includes the cost of all necessary construction work required to accomplish the improvement acquisition of right-of-way and easements, engineering, legal, administrative, financing, appraisals, permits, and other identifiable costs. The street improvement project includes bituminous surfacing, aggregate base, modified granular, sub-grade correction, sidewalks/pathways, utility relocations & adjustments, drainage improvements such as curb and gutter, ditches, swales, storm sewer, storm water management ponding as required for the improvement, project restoration, and signage and striping if applicable.

STREET REASSESSMENT POLICY

The City of Wyoming, constructing or re-constructing any public street, shall design such improvement for a defined life cycle. The life expectancy, or service life, for street improvements, including concrete curb and gutter, sidewalk, trails, and storm sewer, is 20 years, unless otherwise stated in the Resolution ordering the public improvement. When public improvement project needs premature replacement or reconstruction, the amount to be assessed to the benefiting properties will be limited to an amount determined by the dividing the actual life period of the original improvement by the expected service life of the original improvement.

ASSESSABLE PUBLIC STREET IMPROVEMENTS

Initial Bituminous Pavement Improvements for Rural Residential Gravel Streets

Initial bituminous construction for existing gravel streets in rural zoning districts consist of the shaping of the existing aggregate surface, supplementing the existing aggregate base to specified thickness, constructing the bituminous base course to the specified thickness and width, construction of the bituminous wear course to the specified thickness and width, and placement of aggregate shoulders to the specified thickness and width, storm sewer, and storm water management as required by Ordinance and/or local Watershed District Rules. Sub-grade improvements will be constructed as determined necessary by the City Engineer. The constructed width and material thickness is to be in accordance with the Typical Rural Street Section detailed in the Engineering Standards adopted by the City Council, unless otherwise determined by the City Council.

Initial bituminous pavement improvements for gravel streets shall be assessed at a rate of 100% of the cost of the improvements to the benefiting properties with frontage on the street proposed for the improvement. The assessment rate shall be by the “unit” method or as may be determined by the City Council.

Initial Bituminous Pavement Improvements for Urban Residential Gravel Streets

Initial bituminous construction for existing gravel streets in urban zoning districts consist of constructing the street to the standard urban street standard. The urban street section consists of modified granular sub-grade, aggregate base, bituminous base, bituminous wear, concrete curb and gutter, storm sewer, and storm water management as required by Ordinance and/or local Watershed District Rules. Sub-grade improvements will be constructed as determined necessary by the City Engineer. The constructed width and material thickness is to be in accordance with the Typical Urban Street Section detailed in the Engineering Standards adopted by the City Council.

Initial bituminous pavement improvements for gravel streets shall be assessed at a rate of 100% of the cost of the improvements to the benefiting properties with frontage on the street proposed for the improvement. The assessment rate shall be by the “unit” method or as may be determined by the City Council.

Reconstruction of Existing Residential Bituminous Surfaced Streets

Reconstruction of existing bituminous streets in urban zoning districts will normally be constructed to the Typical Urban Street Section, including sidewalks, storm sewer, and storm water management as required by Ordinance and/or local Watershed District Rules, or as detailed in the City Engineering Standards adopted by the City Council. Reconstruction of existing bituminous streets that can be determined by soil exploration, to have sufficient underlying sub-grade soils to meet 20-year service design criteria, the City may initiate curb, sidewalk, and storm sewer replacement, as necessary, and reclamation of the existing bituminous surface.

Reconstruction of existing bituminous streets in rural zoning districts will normally be constructed to the Typical Rural Street Section as detailed in the City Engineering Standards, as adopted by the City Council. Reconstruction of existing bituminous streets can be determined by soil exploration, to have sufficient underlying sub-grade soils to meet 20-year service design criteria, the City may initiate drainage improvements, as necessary, and reclamation of the existing bituminous surface.

The assessment rate shall be by the “unit” method or as determined by the City Council.

Reconstruction of existing residential bituminous surfaced streets shall be assessed at a rate of 20% of the costs of the improvements to the benefiting properties, with frontage on the street proposed for the improvement. The City of Wyoming will participate in the remaining 80% of the improvement costs.

Construction of New Residential Bituminous Surfaced Streets

Construction of all new streets will be assessed at a rate of 100% of the cost of the improvements, to the benefiting properties. The new streets constructed in rural Zoning Districts will be designed in accordance with the Typical Rural Street Section detailed in the Engineering Standards, as adopted by the City Council. The new streets constructed in urban Zoning Districts will be designed in accordance with the Typical Urban Street Section detailed in the Engineering Standards, as adopted by the City Council. The street improvements will include storm sewer and storm water management as required by Ordinance and/or local Watershed District Rules, and sidewalk construction as determined by the Council.

Reconstruction of Commercial/Industrial Bituminous Surfaced Streets

The reconstruction of Commercial/Industrial streets shall be in accordance with the Typical Street Section in Engineering Standards adopted by the City Council, including necessary sidewalks, trails, storm sewer, and storm water management required by Ordinance and/or local Watershed District

Rules. Reconstruction of existing bituminous streets can be determined by soil exploration, to have sufficient underlying sub-grade soils to meet 20-year service design criteria, the City may initiate drainage improvements, as necessary, and reclamation of the existing bituminous surface. Street section requirements will be determined by calculation utilizing the MN/DOT criteria for flexible pavement design.

The reconstruction of streets in Commercial and Industrial Zoning Districts, as identified in the City Comprehensive Plan, shall be assessed at a rate of 20% of the cost of the proposed improvements to the benefiting properties with frontage on the street proposed for the improvements. Upon determination that more than one property with access to the proposed street improvement will equally benefit from the improvements, the “unit” method of assessment may be used. At the discretion of the City Council, the “unit”, “front footage”, “area method”, or an alternate method of assessment as approved by the City Council. The City of Wyoming will participate in the remaining 80% of the improvement costs.

Construction of New Commercial/Industrial Bituminous Surfaced Streets

Construction of all new streets in Commercial and Industrial Zoning Districts will be assessed at a rate of 100% of the cost of the improvements, to the benefiting properties. The new streets constructed will be designed in accordance with the Typical Commercial/Industrial Street Section detailed in the Engineering Standards, as adopted by the City Council. The street improvements will include storm sewer and storm water management as required by Ordinance and/or local Watershed District Rules, and sidewalk construction as determined by the Council.

Mill and Overlay

Mill and overlay is a street maintenance process that involves removing (milling) the top layer of an existing bituminous surface and replacing it with a new overlay of bituminous material. This process is typically used to restore the surface condition of a street without full reconstruction.

Mill and overlay projects are considered a necessary maintenance activity rather than a full street reconstruction. As such, properties adjacent to streets receiving a mill and overlay improvement will be assessed for this work. If a mill and overlay is completed on a street, it will not be assessed again for a period of 10 years.

This addition aligns with the City's commitment to fair and equitable assessment practices while maintaining the integrity of public roadways.

Mill and overlays of existing residential bituminous surfaced streets shall be assessed at a rate of 20% of the costs of the improvements to the benefiting properties, with frontage on the street proposed for the improvement. The City of Wyoming will participate in the remaining 80% of the improvement costs.

The assessment rate for residential shall be by the “unit” method or as determined by the City Council. The assessment rate for commercial will be at the discretion of the city council, the “unit”, “front footage”, “area method”, or an alternate method of assessment as approved by the city council

NON-ASSESSABLE PUBLIC STREET IMPROVEMENT

Maintenance of existing bituminous surfaced public streets is performed by the City Public Works Department and Contractors retained by the City Maintenance of bituminous surfaced streets including bituminous patching, crack filling, sealcoating, bituminous overlays, and snow plowing. Maintenance frequency is determined by the City Council and Staff.

Maintenance of existing public gravel streets is performed by the City Public Works Department. Maintenance of gravel streets includes periodic grading, periodic gravel placement, and snow plowing. Maintenance frequency is determined by the City Council and Staff.

Request for Council Action

Date: March 26, 2025

To: Wyoming City Council, Mayor Lisa Iverson, Councilmembers Claire Luger, Linda Nanko Yeager, Brett Ohnstad and Dennis Schilling

Cc: Robb Linwood; File

From: City Engineer, Mark Erichson, PE

RE: 2025 Street Improvement Project - Receive Feasibility Report and Set the Public Hearing Date, and Authorize the Preparation of Plans and Specifications

Background and supporting documentation of request:

The proposed improvements for the 2025 Street Improvement Project consist of pavement rehabilitation along the following roadways:

- 256th Street from Gramford Avenue to approximately 670 feet east of Grizzly Court
- Grail Court from 256th Street to southwest cul-de-sac
- Grand Prix Court from 256th Street to south cul-de-sac
- Grizzly Court from 256th Street to south cul-de-sac Greenwood Court from 256th Street to north cul-de-sac

The total estimated project cost for the 2025 Street Improvement Project is approximately **\$650,600** which incorporates 2025 construction costs and includes a 5% construction contingency and indirect costs in the amount of 25% of the estimated construction costs. The project costs are summarized as follows:

2025 Street Improvement Project City of Wyoming, MN Project Costs and Funding			
Improvements	City Fund	Special Assessments	Total
Street Rehabilitation	\$354,160	\$88,540	\$442,700
Trail Improvements	\$207,900	\$0	\$207,900
Total Improvements	\$562,060	\$88,540	\$650,600

The feasibility report does include assessments for mill and overlay and will be presented at the City Council meeting.

Enclosed is a copy of the Feasibility Report. A detailed PowerPoint presentation will be given at the Council meeting and funding sources will be discussed in detail.

Recommendation:

Approve **Resolution No. 25-04-29**, a resolution receiving the Feasibility Report, Setting the Public Hearing, and Authorization to prepare plans and specifications for the 2025 Street Improvement Project.



FEASIBILITY REPORT

2025 STREET IMPROVEMENT PROJECT

CITY OF WYOMING | CHISAGO CO., MINNESOTA

April 1, 2025

Prepared for:

City of Wyoming

PO Box 188

26885 Forest Boulevard

Wyoming, MN 55092

WSB PROJECT NO. 028039-000

April 1, 2025

Honorable Mayor and City Council
City of Wyoming
PO Box 188
26885 Forest Boulevard
Wyoming, MN 55092

Re: Feasibility Report
2025 Street Improvement Project
City of Wyoming, MN
WSB Project No. 028039-000

Dear Honorable Mayor and City Council Members:

Transmitted herewith is the feasibility report for the above-referenced project. The report addresses the street and trail improvements, in accordance with the Capital Improvement Plan and Pavement Management Plan, along the following roadways:

- 256th Street from Gramford Avenue to approximately 670 feet east of Grizzly Court
- Grail Court from 256th Street to southwest cul-de-sac
- Grand Prix Court from 256th Street to south cul-de-sac
- Grizzly Court from 256th Street to south cul-de-sac
- Greenwood Court from 256th Street to north cul-de-sac

The proposed improvements include pavement rehabilitation, trail replacement, and spot repair of curb and gutter. The report herein presents costs for the project as well as proposed funding, including assessments based on the City Assessment Policy and past practice.

We would be happy to discuss this report with you at your convenience. If you have any questions, please do not hesitate to contact me at 612.360.1278.

Sincerely,

WSB



Mark A. Erichson, PE
City Engineer

Attachment



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Letter of Introduction

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Appendix A

Figures

Appendix B

Opinion of Probable Cost

Appendix C

Assessment Map

Preliminary Assessment Roll

Appendix D

Coring Logs



Certification Sheet

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly licensed professional engineer under the laws of the State of Minnesota.

Mark A. Erichson, PE

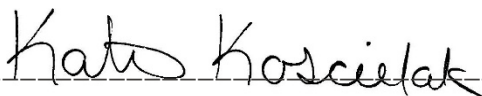


Date: April 1, 2025

Lic. No. 40886

Quality Control Review Completed By:

Katie Koscielak



Date: April 1, 2025



Executive Summary

The proposed improvements for the 2025 Street Improvement Project consist of pavement rehabilitation along the following roadways:

- 256th Street from Gramford Avenue to approximately 670 feet east of Grizzly Court
- Grail Court from 256th Street to southwest cul-de-sac
- Grand Prix Court from 256th Street to south cul-de-sac
- Grizzly Court from 256th Street to south cul-de-sac
- Greenwood Court from 256th Street to north cul-de-sac

Additionally, there will be trail replacement along 256th Street from Gramford Avenue to approximately 670 feet east of Grizzly Court.

A map illustrating the project location can be found on **Figure 1 of Appendix A**.

The total estimated project cost for the 2025 Street Improvement Project is approximately **\$650,600** which incorporates 2025 construction costs and includes a 5% construction contingency and indirect costs in the amount of 25% of the estimated construction costs. The indirect costs include legal, engineering, administrative, and financing considerations. Funding for the project will come from City funds/bonding and Special Assessments to benefitting properties.

The 2025 Street Improvement Project can be completed, including the final lift of bituminous paving and all restoration items, in 2025.

This project is feasible, necessary, and cost effective from an engineering standpoint and should be constructed as proposed herein.



1. Introduction

1.1 Authorization

On February 4, 2025, the Wyoming City Council authorized the preparation of a feasibility report for the 2025 Street Improvement Project.

1.2 Scope

This feasibility report includes mill and overlay improvements along the following existing roads:

- 256th Street from Gramford Avenue to approximately 670 feet east of Grizzly Court
- Grail Court from 256th Street to southwest cul-de-sac
- Grand Prix Court from 256th Street to south cul-de-sac
- Grizzly Court from 256th Street to south cul-de-sac
- Greenwood Court from 256th Street to north cul-de-sac

The trail along 256th Street from Gramford Avenue to approximately 670 feet east of Grizzly Court is also proposed to be replaced.

1.3 Data Available

Information and materials used in the preparation of this report include the following:

- City of Wyoming record drawings
- City of Wyoming base and topographic maps
- City of Wyoming Pavement Condition Index
- City of Wyoming Capital Improvement Plan
- Field observations of the area and discussions with City staff
- City of Wyoming Assessment Policy

1.4 Project History

Staff evaluated City streets by conducting pavement condition ratings and road tours to prioritize improvement projects, resulting in a multi-year Capital Improvement Plan (CIP). The CIP provides a schedule for the various roadway improvements that are necessary to maintain the City streets in an effective and efficient manner. Roadways proposed for improvements have been identified by Public Works and City Engineering staff. The project location is adjacent to the 2024 Street Improvement Project; this project is a continuation of improvements in this area of the City. The proposed roadways were originally constructed in the late 90s, approaching 30 years. Mill and overlay improvements are typically recommended for roadways nearing 20 years. The proposed roads were prioritized to be completed in 2025 to preserve the roadways in a cost-effective manner to extend the pavement life.



2. Existing Conditions

2.1 Surface

The project area is surrounded primarily by residential properties that contain landscaping, trees, and numerous other private improvements beyond the edge of the roadway and within the City right-of-way.

256th Street, Grail Court, Grand Prix Court, Greenwood Court, and Grizzly Court exist as 24-foot, asphalt paved urban roadways and are experiencing various severities of distress. The concrete curb and gutter is generally in good condition.

All roadways are experiencing various severities of distresses including patching, surface stripping, transverse and longitudinal cracking, along with localized drainage issues.

Pavement cores taken within the project area indicate the existing asphalt thickness ranges from 3 inches to 5 inches and aggregate base thickness ranges from 5 inches to 12+ inches. The underlying soils consist of predominantly sand with some areas of clayey sand or sand trace gravel. A copy of the pavement cores is included in **Appendix D** of this report.

The City of Wyoming evaluates all roadways within the City periodically, using the Pavement Condition Index (PCI) system. PCI ratings were completed in 2024 (currently in draft form) within the project area with ratings identified between 39 and 56. Generally, monitoring of the pavement is recommended with ratings between 35 and 60 to determine if the roadway is still a candidate for mill and overlay improvements or if reclamation/reconstruction is necessary.

The existing trail along the south side of 256th Street has been identified by Public Works as needing to be replaced.

2.2 Storm Sewer

Stormwater throughout the project corridor is currently conveyed with concrete curb and gutter to adjacent storm sewer systems. The stormwater from the roadways is collected and ultimately conveyed to the Sunrise River.

The project is located within the Comfort Lake Forest Lake Watershed District (CLFLWD).

2.3 Municipal Utilities

2.3.1 Sanitary Sewer

Properties are currently served by individual, onsite septic systems.

2.3.2 Water Main

Properties are currently served by individual, on-site wells.

3. Proposed Improvements

3.1 Surface

Improvements proposed are intended to improve the design strength of the pavement system and provide a street surface with an extended life for the City of Wyoming.

Improvements along all roadways will include a 2-inch mill to remove wear course. A new 2-inch wear course will then be paved over the entire width of each street to extend the pavement life of the roadway. There will be an additional ¼-inch of pavement that extends above the toe of the curb to keep the pavement above the curb as the road settles over time.

The existing concrete curb throughout the project corridor will remain, with minor replacements of deficient curb and new concrete valley gutter to address isolated drainage issues.

Road cores will be taken as a part of final design to determine the existing class 5 and pavement thickness. This will determine the necessary mill and overlay depth.

The typical sections for the proposed street improvements are included in **Appendix A**.

The proposed improvements include replacing the existing trail along 256th Street as replacement of the trail at the time of the roadway improvements is cost effective and minimizes inconveniences to adjacent properties.

3.2 Storm Sewer and Drainage

Storm sewer improvements include the removal and replacement of existing concrete rings with minor invert repairs.

3.3 Municipal Utilities

3.3.1 Sanitary Sewer

Sanitary sewer improvements are not proposed to be included with this improvement project.

3.3.2 Water Main

Water main improvements are not proposed to be included with this improvement project.

3.4 Permits/Approvals

There are no permits required for this project.

3.5 Construction Access/Staging

The contractor will be responsible for providing access to all existing properties throughout the project. The proposed methods of construction are the responsibility of the contractor. Adequately signed detours will be identified to direct traffic around the construction zone and notify users of the increased truck and construction



activity. Detours will be used only if absolutely necessary to ensure the safety of residents and construction workers alike.

3.6 Public Involvement

A public meeting will be held on April 16, 2025, to provide initial project information to property owners and residents within the project area. Residents are encouraged to share their knowledge of the project area, specifically any known areas of concern.

As part of the Chapter 429 process, once the feasibility study is accepted, a public hearing will be scheduled. Impacted residents will be invited to hear more details about the project and provide public testimony regarding the proposed project.

Prior to construction, an additional public informational meeting will be held to further inform the property owners of the proposed improvements, project timeline, assessment policy, and what to expect during construction.



4. Financing

4.1 Opinion of Probable Cost

A detailed opinion of probable cost can be found in **Appendix B**. The opinion of probable cost is based on projected construction costs for 2025 and includes a 5% contingency factor and 25% indirect costs. The indirect costs include engineering, legal, and administrative costs associated with the project. The project costs are summarized as follows:

2025 Street Improvement Project City of Wyoming, MN Project Costs and Funding			
Improvements	City Fund	Special Assessments	Total
Street Rehabilitation	\$354,160	\$88,540	\$442,700
Trail Improvements	\$207,900	\$0	\$207,900
Total Improvements	\$562,060	\$88,540	\$650,600

4.2 Funding

Funding for the project will come from City funds and Special Assessments to benefitting properties.

The City's Assessment Policy includes the following as it relates to this project:

- Street Rehabilitation: Assess 20% of the total surface and drainage improvements
- Past practice for roadway improvement projects has been to assess by the "unit"
- Trail Improvements: Not assessable

Street Rehabilitation

Total Assessable Surface and Drainage Cost	\$442,700
20% Surface and Drainage Assessed	\$88,540
Number of Assessable Units	52
Assessment per Unit	\$1,702.69

Trail improvements will not be assessed per the City's Assessment Policy.

The assessment map and preliminary assessment roll are included in **Appendix C** of this report.



5. Project Schedule

The proposed schedule for this improvement project is as follows:

Task Number	Task Description	Completion Date
1	Receive Feasibility Report/Set Public Hearing Date	April 1, 2025
2	Authorize Preparation of Plans and Specifications	April 1, 2025
3	1 st Public Informational Meeting	April 16, 2025
4	Public Hearing	May 6, 2025
5	Approve Plans and Specifications and Order Advertisement for Bids	May 20, 2025
6	Receive Bids	June 19, 2025
7	Award Contract	July 1, 2025
8	Begin Construction	July/August 2025
9	Final Completion of Construction	October 2025
10	Assessment Hearing	October 2025



6. Feasibility and Recommendation

The proposed improvements for the 2025 Street Improvement Project consist of pavement mill and overlay and trail replacement.

The estimated cost of the street improvement project is **\$650,600**.

Based on the information contained within this report, the proposed improvements as described can be considered necessary, cost effective, and feasible from an engineering perspective. WSB recommends construction of the proposed improvements as detailed in this report. The economic feasibility of this project will be determined by the City Council.



Appendix A

Figure 1 – Location Map

Figure 2 – Typical Sections

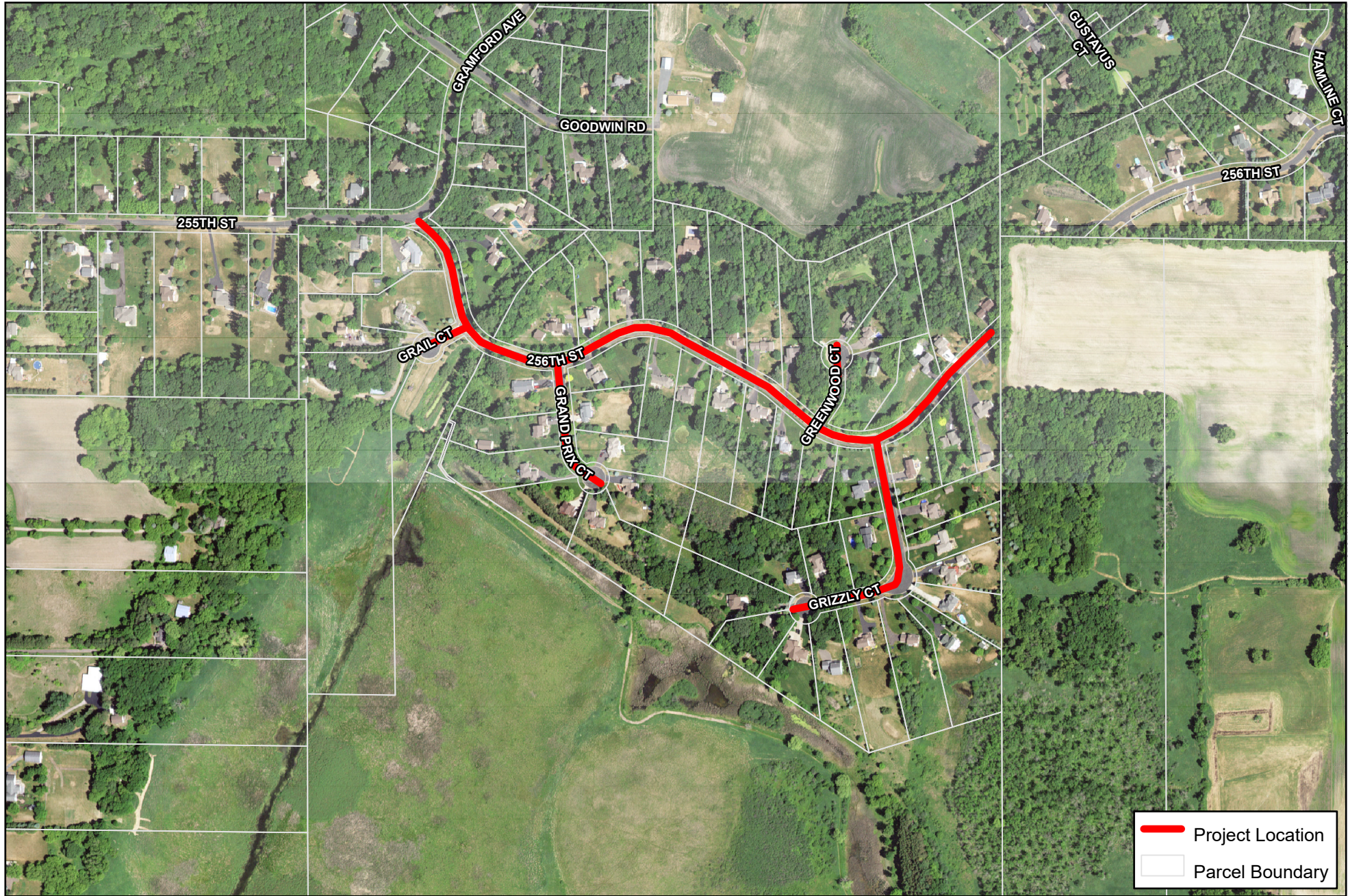


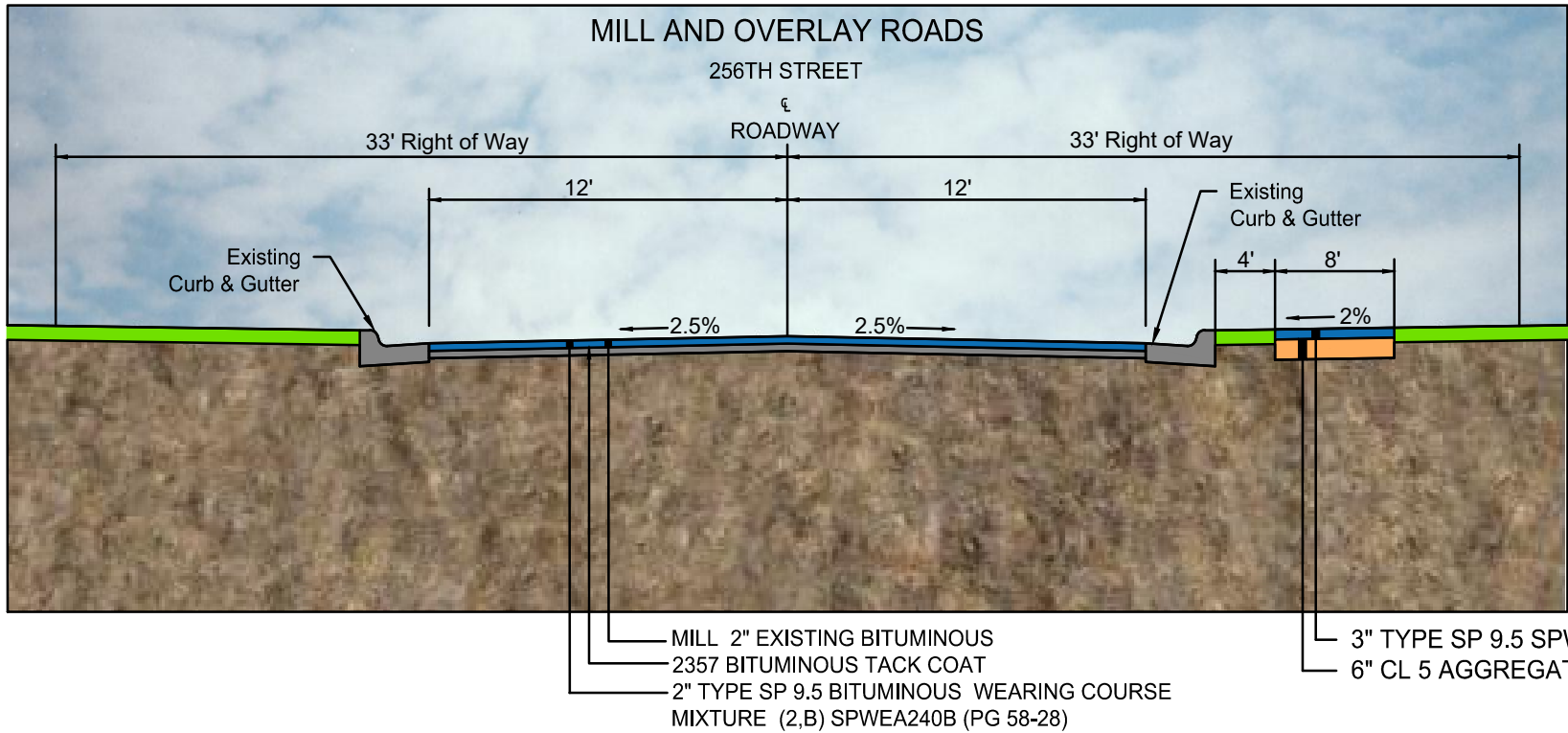
Figure 1 - Location Map

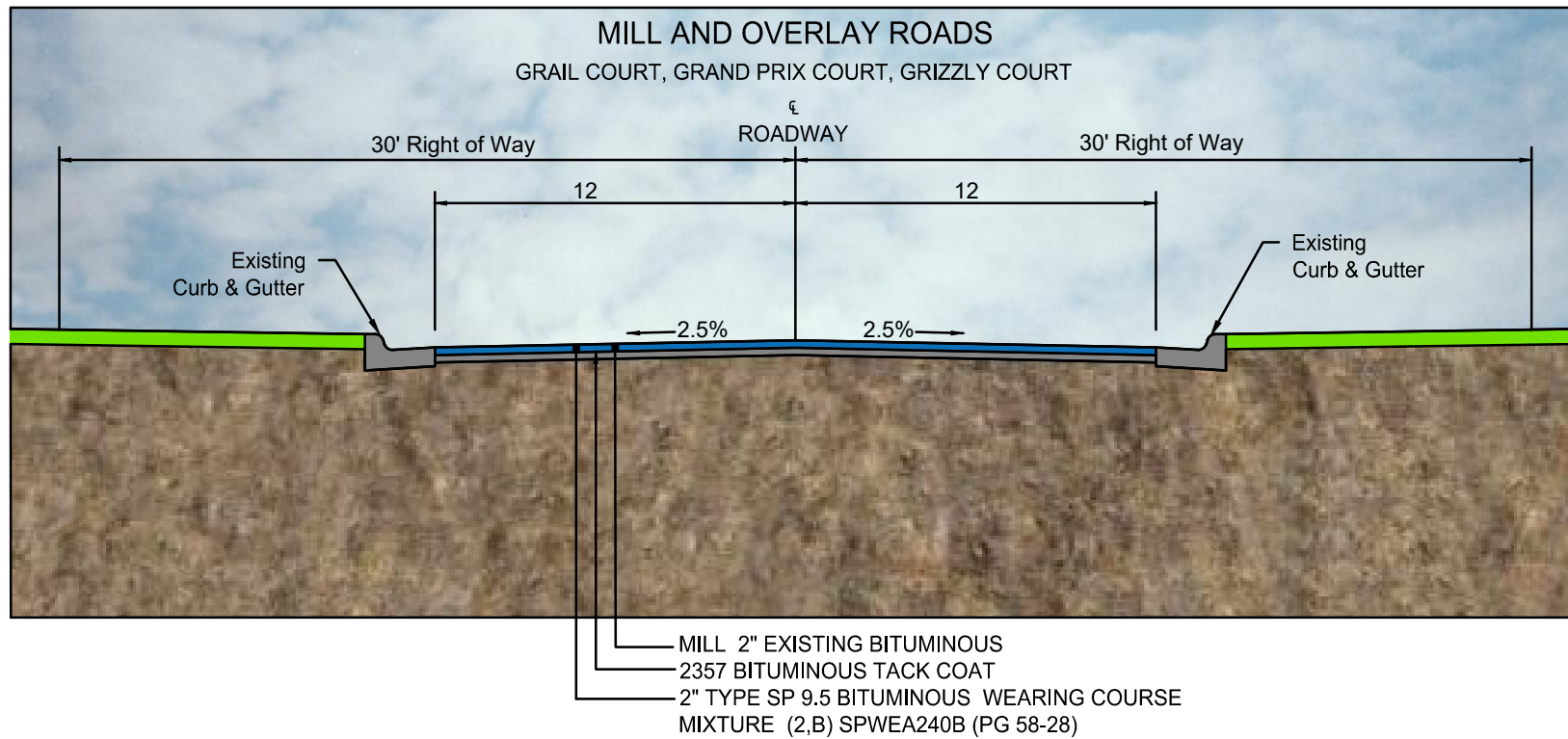
2025 Street Improvement Project
Wyoming, MN



0 500
Feet
1 inch = 500 feet









Appendix B

Opinion of Probable Cost

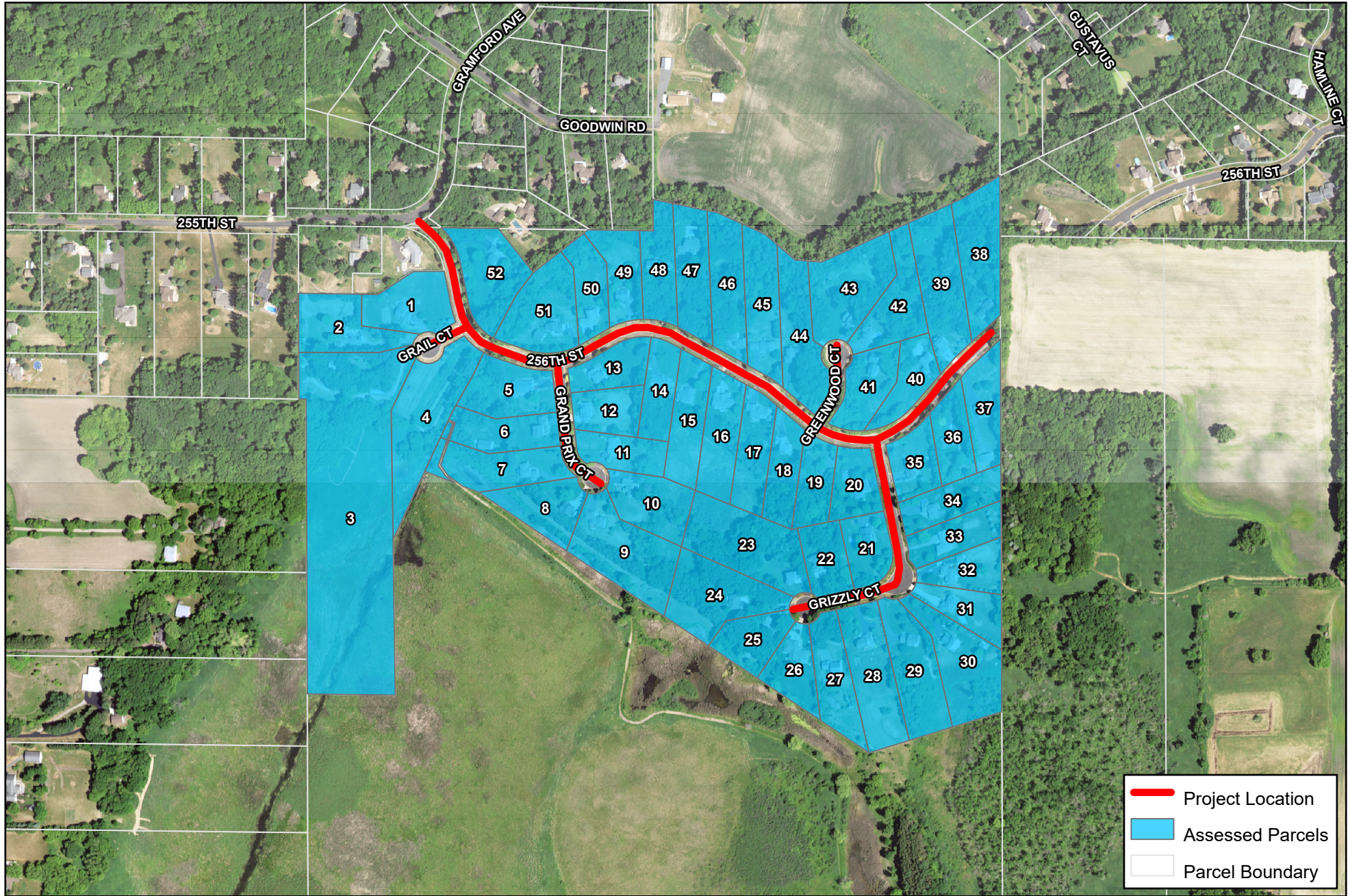
OPINION OF PROBABLE COST						
WSB Project: 2025 Street Improvement Project Project Location: Wyoming, MN City Project No.: WSB Project No: 028039-000				Design By: EKWM Checked By: KAK Date: 3/25/2025		
ITEM NO.	MNDOT SPECIFICATION NO.	DESCRIPTION	UNIT	ESTIMATED TOTAL QUANTITY	ESTIMATED UNIT PRICE	ESTIMATED TOTAL COST
A. Steet Improvements						
1	2021.501	MOBILIZATION	LS	1	\$ 16,060.00	\$ 16,060.00
2	2104.502	SALVAGE SIGN	EACH	9	\$ 50.00	\$ 450.00
3	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	700	\$ 4.00	\$ 2,800.00
4	2104.503	REMOVE CURB & GUTTER	L F	1200	\$ 12.00	\$ 14,400.00
5	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	800	\$ 5.00	\$ 4,000.00
6	2106.507	EXCAVATION - COMMON	C Y	200	\$ 65.00	\$ 13,000.00
7	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	10	\$ 150.00	\$ 1,500.00
8	2211.509	AGGREGATE BASE CLASS 5	TON	170	\$ 50.00	\$ 8,500.00
9	2231.507	BITUMINOUS PATCHING MIXTURE	C Y	120	\$ 200.00	\$ 24,000.00
10	2232.504	MILL BITUMINOUS SURFACE (2.0")	S Y	14500	\$ 3.00	\$ 43,500.00
11	2331.603	JOINT ADHESIVE	L F	10100	\$ 0.85	\$ 8,585.00
12	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	800	\$ 3.50	\$ 2,800.00
13	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2;B)	TON	1400	\$ 83.00	\$ 116,200.00
14	2504.601	IRRIGATION SYSTEM REPAIR	LS	1	\$ 2,000.00	\$ 2,000.00
15	2505.601	UTILITY COORDINATION	LS	1	\$ 2,000.00	\$ 2,000.00
16	2506.502	ADJUST FRAME & RING CASTING	EACH	13	\$ 750.00	\$ 9,750.00
17	2506.602	REPAIR DRAINAGE STRUCTURE	EACH	13	\$ 500.00	\$ 6,500.00
18	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	1200	\$ 32.00	\$ 38,400.00
19	2531.603	7" CONCRETE VALLEY GUTTER	S Y	30	\$ 85.00	\$ 2,550.00
20	2563.601	TRAFFIC CONTROL	LS	1	\$ 2,000.00	\$ 2,000.00
21	2564.602	INSTALL SIGN	EACH	9	\$ 50.00	\$ 450.00
22	2564.602	FURNISH SIGN POSTS	EACH	9	\$ 100.00	\$ 900.00
23	2573.502	STORM DRAIN INLET PROTECTION	EACH	13	\$ 250.00	\$ 3,250.00
24	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	1200	\$ 3.75	\$ 4,500.00
25	2574.507	BOULEVARD TOPSOIL BORROW	C Y	80	\$ 42.00	\$ 3,360.00
26	2574.508	FERTILIZER TYPE 3	LB	40	\$ 5.00	\$ 200.00
27	2575.505	SEEDING	ACRE	0.1	\$ 5,000.00	\$ 500.00
28	2575.508	HYDRAULIC STABILIZED FIBER MATRIX	LB	230	\$ 3.50	\$ 805.00
29	2575.523	WATER	MGAL	30	\$ 60.00	\$ 1,800.00
30	2582.518	CROSSWALK PAINT	S F	20	\$ 5.00	\$ 100.00
31				300	\$ 8.00	\$ 2,400.00
CONSTRUCTION TOTAL					\$	337,260.00
CONTINGENCY TOTAL (5%)					\$	16,863.00
SUBTOTAL					\$	354,123.00
INDIRECT COST TOTAL (25%)					\$	88,530.75
TOTAL					\$	442,653.75
B. Trail Improvements						
32	2021.501	MOBILIZATION	LS	1	\$ 7,550.00	\$ 7,550.00
33	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	200	\$ 4.00	\$ 800.00
34	2104.503	REMOVE CURB & GUTTER	L F	280	\$ 12.00	\$ 3,360.00
35	2104.518	REMOVE BITUMINOUS WALK	S F	20200	\$ 2.00	\$ 40,400.00
36	2112.519	SUBGRADE PREPARATION	RDST	26	\$ 200.00	\$ 5,200.00
37	2521.518	6" CONCRETE WALK	S F	800	\$ 12.00	\$ 9,600.00
38	2521.518	3" BITUMINOUS WALK	S F	19400	\$ 2.50	\$ 48,500.00
39	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	280	\$ 35.00	\$ 9,800.00
40	2531.618	TRUNCATED DOMES	S F	128	\$ 65.00	\$ 8,320.00
41	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	2600	\$ 3.75	\$ 9,750.00
42	2574.507	BOULEVARD TOPSOIL BORROW	C Y	220	\$ 42.00	\$ 9,240.00
43	2574.508	FERTILIZER TYPE 3	LB	100	\$ 5.00	\$ 500.00
44	2575.505	SEEDING	ACRE	0.3	\$ 5,000.00	\$ 1,500.00
45	2575.508	HYDRAULIC STABILIZED FIBER MATRIX	LB	670	\$ 3.50	\$ 2,345.00
46	2575.523	WATER	MGAL	20	\$ 60.00	\$ 1,200.00
47	2575.608	SEED RESIDENTIAL TURFGRASS	LB	60	\$ 5.00	\$ 300.00
CONSTRUCTION TOTAL					\$	158,365.00
CONTINGENCY TOTAL (5%)					\$	7,918.25
SUBTOTAL					\$	166,283.25
INDIRECT COST TOTAL (25%)					\$	41,570.81
TOTAL					\$	207,854.06
GRAND TOTAL					\$	650,507.81
DISCLAIMER: In review of this Opinion of Probable Cost, the Client understands that the Consultant has no control over the availability of labor, equipment or materials, market conditions, or the Contractor's method of pricing. This Opinion of Probable Cost is made on the basis of the Consultant's professional judgment and experience. The Consultant makes no warranty, expressed or implied, regarding the ultimate bids or negotiated cost of the Work.						



Appendix C

Assessment Map

Preliminary Assessment Roll



Assessment Map

2025 Street Improvement Project
Wyoming, MN



0 500
Feet
1 inch = 500 feet



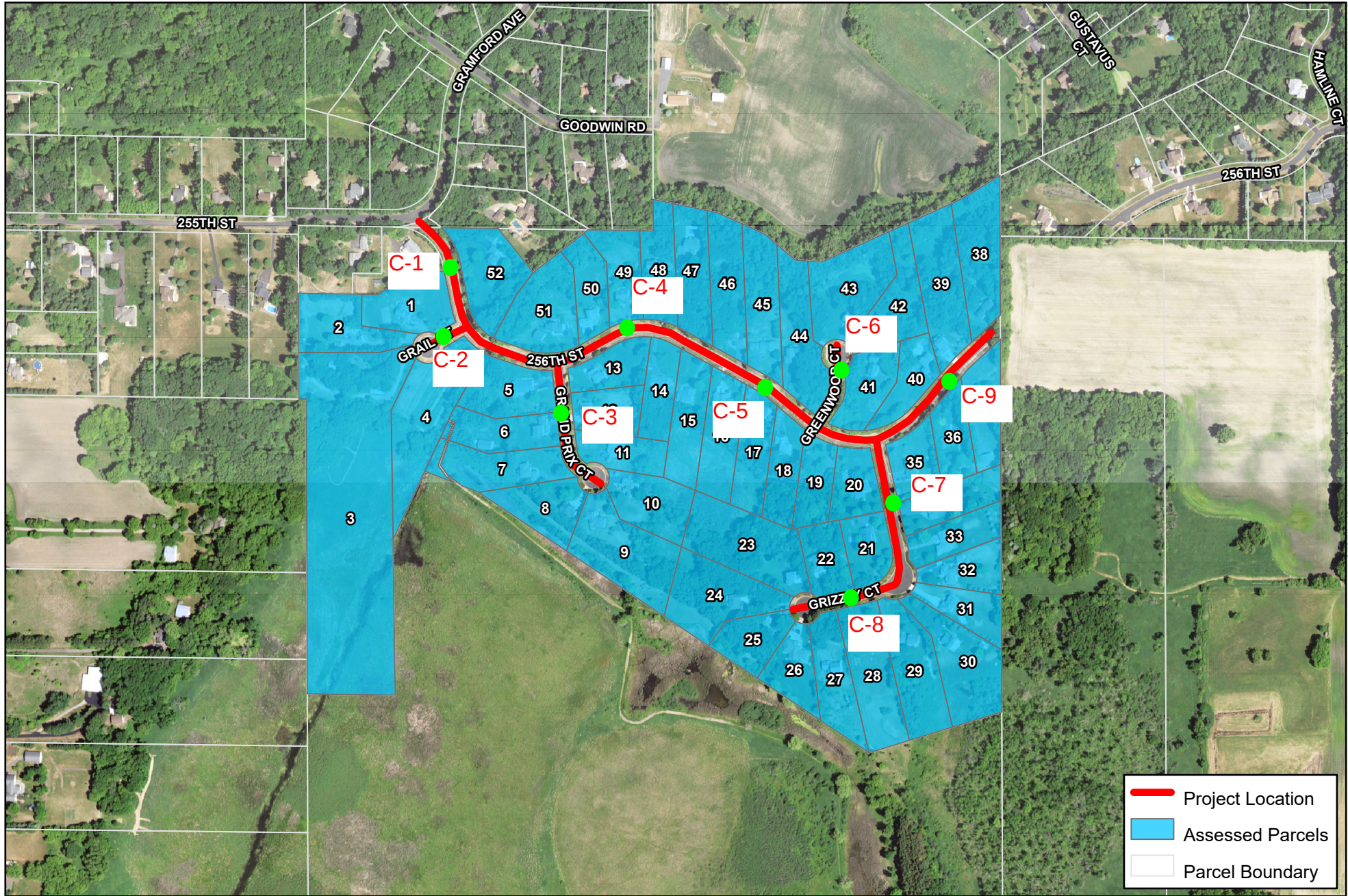
Preliminary Assessment Roll								
WSB Project:		2025 STREET IMPROVEMENT PROJECT						
Project Location:		City of Wyoming						
WSB Project No.:		028039-000						
Date:		3/25/2025						
Map ID	PIN	PROPERTY OWNER	PROPERTY ADDRESS	CITY, STATE	PROPERTY OWNER ADDRESS	CITY, STATE	UNITS	ROADWAY ASSESSMENT
1	211052903	DRURY DAVID & HEIDI	25426 GRAIL CT	WYOMING, MN 55092	25426 GRAIL CT	WYOMING, MN 55092	1	\$1,702.69
2	211113017	BISHOP KENNETH L & JUDY M	25420 GRAIL CT	WYOMING, MN 55093	25420 GRAIL CT	WYOMING, MN 55093	1	\$1,702.69
3	211113018	FICK HEIDI M	25415 GRAIL CT	WYOMING, MN 55094	25415 GRAIL CT	WYOMING, MN 55094	1	\$1,702.69
4	211113019	WYOMING TOWNSHIP EXEMPT & WYOMING TOWN HALL	25419 GRAIL CT	WYOMING, MN 55095	7665 WYOMING TRL	WYOMING, MN 55095	1	\$1,702.69
5	211113020	BRISBOIS BRETT J & RACHEL A	25384 GRAND PRIX CT	WYOMING, MN 55096	25384 GRAND PRIX CT	WYOMING, MN 55096	1	\$1,702.69
6	211113021	WOEHL MICHAEL F & KIMBERLY D	25370 GRAND PRIX CT	WYOMING, MN 55097	25370 GRAND PRIX CT	WYOMING, MN 55097	1	\$1,702.69
7	211113022	DAMON TIMOTHY F & KARI L	25320 GRAND PRIX CT	WYOMING, MN 55098	25320 GRAND PRIX CT	WYOMING, MN 55098	1	\$1,702.69
8	211113023	LIND MICHAEL W & ROBIN L	25310 GRAND PRIX CT	WYOMING, MN 55099	25310 GRAND PRIX CT	WYOMING, MN 55099	1	\$1,702.69
9	211113024	CARLSON RICHARD & JANICE	25292 GRAND PRIX CT	WYOMING, MN 55100	25292 GRAND PRIX CT	WYOMING, MN 55100	1	\$1,702.69
10	211113025	EGGERS PATRICK D & NANCY T	25303 GRAND PRIX CT	WYOMING, MN 55101	25303 GRAND PRIX CT	WYOMING, MN 55101	1	\$1,702.69
11	211113026	PETERSON JEFFREY R	25309 GRAND PRIX CT	WYOMING, MN 55102	25309 GRAND PRIX CT	WYOMING, MN 55102	1	\$1,702.69
12	211113027	SUNDBERG ZACHARY J & LAUREN A	25365 GRAND PRIX CT	WYOMING, MN 55103	25365 GRAND PRIX CT	WYOMING, MN 55103	1	\$1,702.69
13	211113028	BOLEEN ANDREW W & MARNIE J	6755 256TH ST	WYOMING, MN 55104	6755 256TH ST	WYOMING, MN 55104	1	\$1,702.69
14	211113029	SMITH JODY C & MARSHA J	6803 256TH ST	WYOMING, MN 55105	6300 AQUAVISTA	WYOMING, MN 55105	1	\$1,702.69
15	211113030	HAWKINSON BART & JULIE	6837 256TH ST	WYOMING, MN 55106	6837 256TH ST	WYOMING, MN 55106	1	\$1,702.69
16	211113031	SAARI NICHOLAS M	6853 256TH ST	WYOMING, MN 55107	6853 256TH ST	WYOMING, MN 55107	1	\$1,702.69
17	211113032	TKACHUCK STEPHEN A AND & GEORGEANN A THOMMES	6877 256TH ST	WYOMING, MN 55108	6877 256TH ST	WYOMING, MN 55108	1	\$1,702.69
18	211113033	THAYER GUY & ROXANNE	6893 256TH ST	WYOMING, MN 55109	6893 256TH ST	WYOMING, MN 55109	1	\$1,702.69
19	211113034	STEVENSON JAY R	6927 256TH ST	WYOMING, MN 55110	6927 256TH ST	WYOMING, MN 55110	1	\$1,702.69
20	211113035	BRANDVOLD CHAD & TONI	25322 GRIZZLY CT	WYOMING, MN 55111	25322 GRIZZLY CT	WYOMING, MN 55111	1	\$1,702.69
21	211113036	NAVRATIL AARON J & MELISSA J	25296 GRIZZLY CT	WYOMING, MN 55112	25296 GRIZZLY CT	WYOMING, MN 55112	1	\$1,702.69
22	211113037	TRUST AGREEMENT OF ROBERT F. ROSENBAUM	25242 GRIZZLY CT	WYOMING, MN 55113	25242 GRIZZLY CT	WYOMING, MN 55113	1	\$1,702.69
23	211113038	SOBOLEWSKI THOMAS J	25228 GRIZZLY CT	WYOMING, MN 55114	25228 GRIZZLY CT	WYOMING, MN 55114	1	\$1,702.69
24	211113039	BROWN JEFFREY M	25220 GRIZZLY CT	WYOMING, MN 55115	25220 GRIZZLY CT	WYOMING, MN 55115	1	\$1,702.69
25	211113040	ROBERT A CONNOR TRUST	25225 GRIZZLY CT	WYOMING, MN 55116	25225 GRIZZLY CT	WYOMING, MN 55116	1	\$1,702.69
26	211113041	LARSON KEITH D & DENISE M	25229 GRIZZLY CT	WYOMING, MN 55117	25229 GRIZZLY CT	WYOMING, MN 55117	1	\$1,702.69
27	211113042	DANZL ROBERT P & LORI L	25233 GRIZZLY CT	WYOMING, MN 55118	25233 GRIZZLY CT	WYOMING, MN 55118	1	\$1,702.69
28	211113043	MARK A O'DONNELL & CRISTINE B O'DONNELL	25249 GRIZZLY CT	WYOMING, MN 55119	25249 GRIZZLY CT	WYOMING, MN 55119	1	\$1,702.69
29	211113044	NELSON ANDREW P & HEATHER K	25259 GRIZZLY CT	WYOMING, MN 55120	25259 GRIZZLY CT	WYOMING, MN 55120	1	\$1,702.69
30	211113045	ERICKSON DANIEL C & APRIL R	25267 GRIZZLY CT	WYOMING, MN 55121	25267 GRIZZLY CT	WYOMING, MN 55121	1	\$1,702.69
31	211113046	GALSWORTHY DAVID & HAYLEY	25271 GRIZZLY CT	WYOMING, MN 55122	25271 GRIZZLY CT	WYOMING, MN 55122	1	\$1,702.69
32	211113047	BERG GLEN	25275 GRIZZLY CT	WYOMING, MN 55123	25275 GRIZZLY CT	WYOMING, MN 55123	1	\$1,702.69
33	211113048	JOHNSON SCOTT A & CLARA L	25281 GRIZZLY CT	WYOMING, MN 55124	25281 GRIZZLY CT	WYOMING, MN 55124	1	\$1,702.69
34	211113049	PETERSON RICHARD R & COLLEEN M	25295 GRIZZLY CT	WYOMING, MN 55125	25295 GRIZZLY CT	WYOMING, MN 55125	1	\$1,702.69
35	211113050	CARINCI TOM	25319 GRIZZLY CT	WYOMING, MN 55126	25319 GRIZZLY CT	WYOMING, MN 55126	1	\$1,702.69
36	211113051	STEGE WILLIAM P & PAMELA J	7001 256TH ST	WYOMING, MN 55127	7001 256TH ST	WYOMING, MN 55127	1	\$1,702.69
37	211113052	YDSTIE PAUL E	7023 256TH ST	WYOMING, MN 55128	7023 256TH ST	WYOMING, MN 55128	1	\$1,702.69
38	211113014	DEIMAN MADISON	7042 256TH ST	WYOMING, MN 55129	7042 256TH ST	WYOMING, MN 55129	1	\$1,702.69
39	211113013	BOWES TOBIN G & SANDRA L	7022 256TH ST	WYOMING, MN 55130	7022 256TH ST	WYOMING, MN 55130	1	\$1,702.69
40	211113012	KEHN MICHAEL J AND AMY A	7004 256TH ST	WYOMING, MN 55131	7004 256TH ST	WYOMING, MN 55131	1	\$1,702.69
41	211113011	ROGALLA KATHLEEN ANN	25399 GREENWOOD CT	WYOMING, MN 55132	25399 GREENWOOD CT	WYOMING, MN 55132	1	\$1,702.69
42	211113010	CHIASSON JOHN E	25419 GREENWOOD CT	WYOMING, MN 55133	25419 GREENWOOD CT	WYOMING, MN 55133	1	\$1,702.69
43	211113009	BEAUDETTE MICHAEL P & JODIE	25423 GREENWOOD CT	WYOMING, MN 55134	25423 GREENWOOD CT	WYOMING, MN 55134	1	\$1,702.69
44	211113008	SCHEUERELL PAMELA	6892 256TH ST	WYOMING, MN 55135	6892 256TH ST	WYOMING, MN 55135	1	\$1,702.69
45	211113007	FLATTEN DAVID JOHN	6872 256TH ST	WYOMING, MN 55136	6872 256TH ST	WYOMING, MN 55136	1	\$1,702.69
46	211113006	LUOMA JOHN T	6862 256TH ST	WYOMING, MN 55137	6862 256TH ST	WYOMING, MN 55137	1	\$1,702.69
47	211113005	IHFE MARSHALL & MICHELLE	6806 256TH ST	WYOMING, MN 55138	6806 256TH ST	WYOMING, MN 55138	1	\$1,702.69
48	211113004	BOOTH LIONEL JR & NANCY	6802 256TH ST	WYOMING, MN 55139	6802 256TH ST	WYOMING, MN 55139	1	\$1,702.69
49	211113003	PRUCHNIK PRZEMYSLAW R & ANNA J PRUCHNIK	6784 256TH ST	WYOMING, MN 55140	6784 256TH ST	WYOMING, MN 55140	1	\$1,702.69
50	211113002	CLEVELAND MICHAEL M	6768 256TH ST	WYOMING, MN 55141	6768 256TH ST	WYOMING, MN 55141	1	\$1,702.69
51	211113001	RESEMIUS SHAUN	6742 256TH ST	WYOMING, MN 55142	6742 256TH ST	WYOMING, MN 55142	1	\$1,702.69
52	211113000	SOUKKALA TERRY D & PAMELA A SOUKKALA	6658 256TH ST	WYOMING, MN 55143	6658 256TH ST	WYOMING, MN 55143	1	\$1,702.69
TOTAL 2025 STREET IMPROVEMENT PROJECT PRELIMINARY ASSESSMENT							52	\$88,539.88



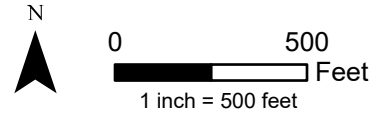
Appendix D

Coring Location Map

Coring Logs



Coring Location Map
2025 Street Improvement Project
Wyoming, MN



Core 1

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
256th Street	2	24	Yes	Patching, Transverse Cracking

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
4	1" - Wear Poor - Base Layer Raveling	6" - Sand with gravel, Brown	Clayey sand, Brown

Core 2

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
Grail Court	2	24	Yes	Transverse Cracking, Surface Stripping

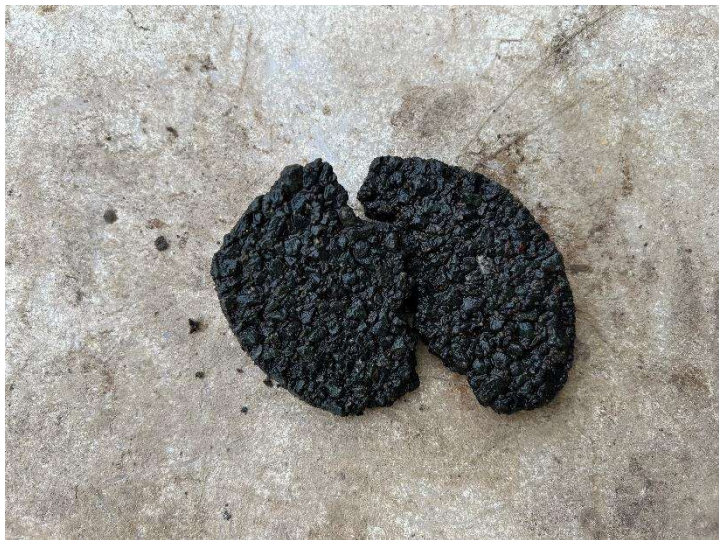
Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
5	2.5" - Wear Good Condition	12" - Sand with gravel, Brown	f-c Sand, Brown

Core 3

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
Grand Prix Court	2	24	Yes	Surface Stripping, Transverse, Longitudinal Cracking

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
4.5	2" - Wear Poor - Raveling throughout Core	7" - Sand with gravel, Brown	Clayey sand, Brown

Core 4

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
256th Street	2	24	Yes	Surface Stripping, Patching, Transverse Cracking

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
3	1" - Wear Poor - Raveling throughout Core	5" - Sand with gravel, Brown	Sand trace gravel, Brown

Core 5

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
256th Street	2	24	Yes	Surface stripping, Patching, Transverse Cracking

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
3	1" - Wear Poor - Raveling throughout Core	8" - Sand with gravel, Brown	f-c Sand, Brown

Core 6

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
Greenwood Court	2	24	Yes	Surface Stripping, Transverse Cracking

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
4.25	2" - Wear Good Condition	12+" - Sand with gravel, Brown	Did not reach apparent change in material

Core 7

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
Grizzly Court	2	24	Yes	Surface Stripping, Transverse Cracking

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
4.5	2.25" - Wear Poor - Raveling throughout Core	12+" Sand with gravel, Brown	Did not reach apparent change in material

Core 8

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
Grizzly Court	2	24	Yes	Surface Stripping, Patching

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
4.5	1.75" - Wear Good Condition	8" - Sand with gravel, Brown	f-m Sand, Brown

Core 9

Street Photos



Core Photos



Location	Number of Lanes	Roadway Width (ft)	Curb and Gutter	Surface Distresses
256th Street	2	24	Yes	Surface Stripping, Transverse Cracking

Bituminous Depth (in)	Lift Thickness and Condition	Base Depth and Description	Subbase or Subgrade Description
4.5	2.5" - Wear Fair - Some wear layer raveling	6" - Sand with gravel, Brown	f-m Sand, Brown

RESOLUTION 2025-04-29

A RESOLUTION RECEIVING THE FEASIBILITY REPORT, SETTING THE PUBLIC HEARING, AND AUTHORIZING THE PREPARATION OF PLANS AND SPECIFICATIONS FOR THE 2025 STREET IMPROVEMENT PROJECT

WHEREAS, pursuant to the resolution of the Council adopted on February 4, 2025, a report was prepared by WSB, with reference to the improvement of the following roadways:

- 256th Street from Gramford Avenue to approximately 670 feet east of Grizzly Court
- Grail Court from 256th Street to southwest cul-de-sac
- Grand Prix Court from 256th Street to south cul-de-sac
- Grizzly Court from 256th Street to south cul-de-sac Greenwood Court from 256th Street to north cul-de-sac

WHEREAS, the following improvements are proposed:

- Roadway mill and overlay
- Trail removal and replacement

and to assess benefited properties for all or a portion of the improvement, pursuant to Minnesota Statutes, Chapter 429; and

WHEREAS, the City Council has been advised by the City Engineer that said street improvements are feasible, and should best be made as proposed, and the City Engineer's report to this effect has heretofore been received by Council, and filed with the City Clerk on April 1, 2025; and

WHEREAS, the City Council deemed it necessary and expedient that the City of Wyoming, Minnesota, construct certain improvements, to-wit: 2025 Street Improvement Project, in the City as described in and in accordance with the feasibility report prepared by the City Engineer; and

WHEREAS, the statute provided that no such improvements shall be made until the Council has held a public hearing on such improvements following mailed notice and two publications thereof in the official newspaper stating time and place of the hearing, the general nature of the improvement, the estimated costs thereof, and the area proposed to be assessed, in accordance with the law; and

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wyoming that the public hearing be scheduled to consider the 2025 Street Improvement Project, to be held on Tuesday, May 6, 2025, at 7:00 o'clock p.m. or as soon thereafter as possible, at Wyoming City Hall, 26885 Forest Boulevard.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING ON THE 1ST DAY
OF APRIL, 2025.**

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: March 31, 2025

Presented to: Honorable Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Audubon Property near Hawk Meadows

Method: Request for Council Action

Background Information:

The National Audubon Society, established in 1905, is a nonprofit organization committed to protecting birds and the natural environments they rely on. The organization focuses on conservation, science, advocacy, and education across the country. While active in many regions, the Audubon Society has shared that they do not currently have a local chapter or the organizational capacity required to continue managing a natural area in Wyoming, Minnesota. As such, they have contacted the City with an interest in donating the property to a more suitable local steward.

The property in question consists of approximately 66 acres located near Hawk Meadows and is referred to as the Hawk Meadows Open Space. It was donated to the Audubon Society in 1996 as part of the Hawk Meadows development and was intended to remain preserved in its natural state. The site is largely composed of wetlands, with one primary upland corridor that contains a mowed natural trail loop.

Photos and maps of the property and trail are included below to help illustrate the layout and condition of the area:

- Aerial view of property boundaries and trail area
- Trailhead signage (“Hawk Meadow Hiking Trail”)
- Example of mowed trail through wooded area
- Simplified trail and neighborhood connection map

The trail is generally usable throughout most of the year, but in wetter seasons it can become soft or partially submerged in low areas. In the winter months, the trail remains a popular local route for walking and low-impact recreation. Motorized vehicles are not allowed on the trail. Though the City does not own the land, staff have historically provided limited trail mowing and maintenance to support neighborhood access.

The Audubon Society has informed the City that they are no longer in a position to own or manage the property and would like to formally donate it. As a condition of the donation, the property would need to remain in a natural state and be dedicated as public parkland.

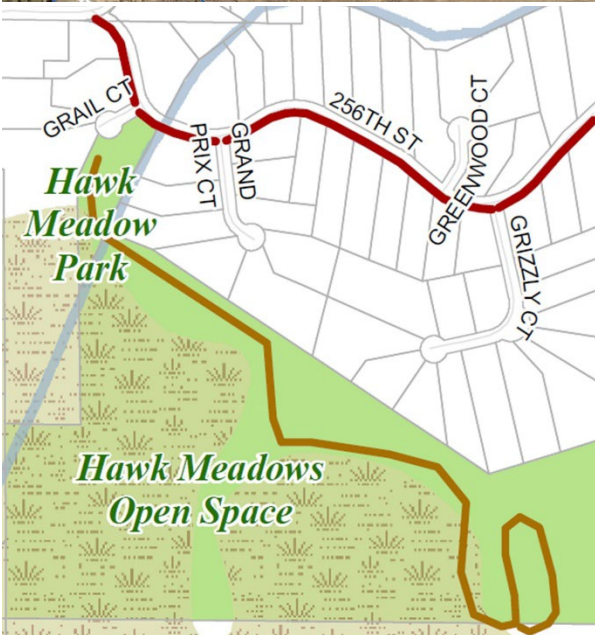
They have expressed that, in the absence of their own capacity, they believe the City—or potentially the Comfort Lake–Forest Lake Watershed District—would be the most appropriate and responsible future stewards of the land.

Staff have initiated preliminary discussions with the Watershed District to explore whether the property may align with their priorities. Given the proximity to the Sunrise River and the parcel’s significant wetland characteristics, there may be future opportunities for water quality improvement, stormwater retention, or wetland restoration efforts. The

Watershed has indicated initial interest in acquiring the parcel and would be supportive of continuing the trail's current public use if they were to assume ownership.

Discussion:

Staff request feedback and direction from the City Council regarding the potential transfer of this property. Staff are seeking to understand the Council's position on whether the City should consider accepting ownership of the property, subject to conditions that it remain in its natural state and be formally dedicated as parkland, or if the City should continue discussions with the Comfort Lake, Forest Lake, Watershed District as an alternative long-term steward. Staff also welcome any additional questions or concerns the Council would like addressed before bringing back a formal recommendation. Coordination with both the Audubon Society and the Watershed District will continue as staff work to evaluate the most appropriate long-term arrangement for this natural area.







Request for Council Action

Date: March 27, 2025

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: City Council Work Session

Method: New Business

Background Information:

Staff would like to continue discussions with council regarding retail cannabis. Staff has continued to work on the retail cannabis process and would to provide an update to the Council at a work session on April 15, 2025 at 5:30PM

Recommendation: That the Wyoming City Council set a work session date to take place on Tuesday, April 15, 2025 at 5:30pm.



CITY OF WYOMING

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