

**AGENDA
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
DECEMBER 17, 2024
7:00 PM**

CALL TO ORDER:

CALL OF ROLL:

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

"An opportunity for members of the public to address the City Council on items on/or not on the current agenda. Items requiring Council action maybe deferred to staff or Boards and Commissions for research and future Council Agendas if appropriate. You will be limited to three (3) minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak".

APPROVAL OF MINUTES:

1. Consider approving the minutes of the "Regular Meeting" of the Wyoming, Minnesota City Council for December 3, 2024

SCHEDULED BID LETTINGS:

SCHEDULED PUBLIC HEARINGS:

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

2. Consider authorizing the payment of recommended bills, payroll and journal entries for the period of December 4, 2024 to December 17, 2024
3. To consider **Resolution 24-12-128** a resolution approving the Wyoming Fire Relief Associations request to the city of Wyoming raising the relief association's pension level to \$5,250 per year of active service
4. To consider **Resolution 24-12-129** a resolution approving a cleaning contract with Stratus Building Solutions for the years 2025 - 2026
5. To consider **Resolution 24-12-130** a resolution approving final payment to Northdale

construction co., Inc for 2024 Trunk Watermain and Forcemain improvements in the amount of \$71,500.89

6. To consider **Resolution 24-12-131** a resolution declaring certain items as surplus property for disposal and authorizing the Wyoming Public Safety Department to dispose of the items through the online auction process
7. To consider **Resolution 24-12-132** a resolution approving Pay Voucher #2 to A-1 Excavating LLC. for the 2024 Street Improvement Project in the amount of \$248,632.49
8. To consider **Resolution 12-24-133** a resolution approving final pay voucher to Dresel Contracting for the 2023 East Viking Boulevard Improvement Project in the amount of \$139,634.09
9. To consider **Resolution 24-12-134** a resolution accepting donations and transferring them to Chisago County Anonymous Santa and Family Pathways
10. To consider **Resolution 24-12-135** a resolution accepting a donation from Duke Rentals for the Wyoming Tree Lighting
11. To consider **Resolution 24-12-136** a resolution approving payment to Total Control Systems, Inc for the Well 2 MCC Upgrade in the amount of \$52,769.00
12. To consider the hiring of Keegan Hofeld as an Ice Rink and Warming House at a starting wage of \$15/hr
13. To consider the hiring of McKenzie Ortwerth as an Ice Rink and Warming House at a starting wage of \$15/hr
14. To consider a letter of support for the Comfort Lake Forest Lake Watershed District for a water quality improvement project
15. To consider an agreement between the City of Wyoming and the Comfort Lake Forest Lake Watershed District for the Little Comfort Lake Subwatershed Enhancement Project
16. To consider accepting a \$2,500 grant from the Minnesota Chiefs of Police Foundation (MCPF)
17. To consider **Resolution 24-12-142** a resolution approving a Waste Hauler License for 2025 to Republic Services

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

18. Report of the Public Safety Director, Neil Bauer, for December 11, 2024
19. Report of City Building Official, Fred Weck, IV for December 11, 2024.
20. Report of the City Attorney, Tom Loonan, for December 13, 2024

21. Report of City Engineer Mark Erichson, WSB for December 11, 2024

22. Report of the Public Works Superintendent, Steve Reeves, for December 11, 2024

COMMUNICATIONS:

OLD BUSINESS:

NEW BUSINESS:

23. To consider **Resolution 24-12-137** a resolution approving a contract extension with Momentum Advocacy, LLP as a lobbyist for the City of Wyoming

24. To consider **Resolution 12-24-138** a resolution approving a Conditional Use Permit C-24-002– Dairy Queen Location: 5111 East Viking Boulevard Applicant: Fourteen Foods, LLC Owner: D7 Wyoming, LLC Property ID Number: 21.00020.00

25. To consider **Resolution 12-24-139** a resolution approving a Site Plan Review: Sp-24-001 - Dairy Queen Location: 5111 East Viking Boulevard Applicant: Fourteen Foods, LLC Owner: D7 Wyoming, LLC Property ID Number: 21.00020.00

26. To consider **Resolution 24-12-140** a resolution designating the entirety of Fallbrook Avenue as No Parking

27. To consider approval and adoption of Ordinance **2024-01** an ordinance amending the City of Wyoming Code of Ordinances, Chapter 12, Businesses: Article IV. Conducting sales of merchandise or food products or engaging in similar transient commerce from a moveable place of business

28. To consider **Resolution 24-12-141** a resolution approving the summary publication of Ordinance 2024-01 an ordinance amending the City of Wyoming Code of Ordinances, Chapter 12, Businesses: Article IV. Conducting sales of merchandise or food products or engaging in similar transient commerce from a moveable place of business

COUNCIL REPORTS:

ADJOURN

**DRAFT MINUTES
CITY COUNCIL
REGULAR MEETING
CITY OF WYOMING, MINNESOTA
DECEMBER 3, 2024
7:00PM**

CALL TO ORDER:

Mayor Lisa Iverson called the Regular Meeting of the Wyoming City Council for December 3, 2024, to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming City Council were present: Councilmembers Lisa Iverson, Linda Nanko Yeager, Dennis Schilling, Brett Ohnstad, and Claire Luger

ABSENT: None

Also Present: Tom Loonan - Eckberg Lammers, Robb Linwood, City Administrator, Grant MacFarlane, Assistant City Administrator, Mark Erichson-WSB, Neil Bauer - Public Safety Director, Fred Weck, Zoning Administrator/Building Official and Steve Reeves, Public Works Superintendent

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM:

Brenda Pfeiffer, Pfeiffer Chiropractic – Asked about the variables that go into determining whose taxes go up or down and explained that she would like to have an understanding why such an erratic and significant spike occurred on her property this year.

Mayor Iverson – Asked Dr. Pfeiffer if she could stay for the first portion of the Council meeting because she felt that her questions may be answered as part of their discussion on the budget.

City Administrator Linwood – Asked if Dr. Pfeiffer was mainly referring to the valuation of her property.

Dr. Pfeiffer – Clarified that she felt the valuation of her property would be considered reasonable and instead referring to the 21% increase at the City level and another 19% increase at the County level. She explained that she was trying to get an answer on why there was such a big spike this year and what goes into those decisions because she has had conversations with others in the City who indicated that their taxes had gone down. She noted that the valuation of her property went up 8%, but her taxes have gone up 21%.

City Administrator Linwood – Explained that he could not speak for the County but noted that many of the residential valuations in the City decreased. He stated that to get answers to her questions she may need to speak to the County Assessor to see how they went about doing the valuation of Dr. Pfeiffer's business. He explained that the reason could be part of the County's valuation as a commercial entity and the tax rate connected to it.

Mayor Iverson – Thanked Dr. Pfeiffer for coming to the meeting and reiterated that if she could stay for more of the meeting she may hear some other answers as the Council goes through the budget information and can discuss further with Mr. Linwood.

APPROVAL OF MINUTES:

1. Consider approving the minutes of the “Work Session Meeting” of the Wyoming, Minnesota City Council for November 19, 2024

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE THE MINUTES OF THE “WORK SESSION MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR NOVEMBER 19, 2024 AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

2. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota City Council for November 19, 2024

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA CITY COUNCIL FOR NOVEMBER 19, 2024 AS SUBMITTED.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED BID LETTINGS: NONE

SCHEDULED PUBLIC HEARINGS:

3. To Consider **Resolution 24-12-119** a Resolution Certifying the 2024 Tax Levy Collectible in 2025

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO OPEN THE PUBLIC HEARING.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

City Administrator Linwood – Introduced Julie McManus of Abdo Financial Solutions and noted that Finance Director Jesse Sturtz was also participating virtually.

Julie McManus, Abdo Financial Solutions – Gave a presentation covering key items within the proposed 2025 budget for the Truth in Taxation hearing.

Mayor Iverson – Asked for more information on who values the City’s properties and also an explanation of tax capacity. She noted that the County is who values properties and the City then works off of that information.

Ms. McManus – Stated that the County does do the valuations for City properties. She explained that tax capacity was taking the value that they use to tax each of the properties and the total tax capacity would be the value of all taxable properties within the City. She explained that they take that total tax capacity and divide it by the levy in order to get the tax rate.

Mayor Iverson – Asked if commercial properties were put into that as well.

Ms. McManus – Stated that the tax capacity included both commercial and residential properties.

Mayor Iverson – Reiterated that the County was who handled the valuations for properties and noted that her understanding was that it had to be done within a certain range or the State would come in and put it at the highest level.

Ms. McManus – Stated that was correct.

Council Member Nanko Yeager – Stated that since November, the General Fund was reduced by \$32,625 and asked where that had come from.

City Administrator Linwood – Explained that General Fund decreases were just a compilation of various factors, such as the compensation study, debt service lowering for the 2024 street project, compost site, and removal of computers for the Police Department.

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO CLOSE THE PUBLIC HEARING.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE RESOLUTION 24-12-119 A RESOLUTION CERTIFYING THE 2024 TAX LEVY COLLECTIBLE IN 2025

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

4. To consider **Resolution 24-12-120** a Resolution Approving the Proposed 2025 Expenditures Budget by Department

A MOTION WAS MADE BY COUNCILMEMBER SCHILLING, SECONDED BY COUNCILMEMBER LUGER, TO APPROVE RESOLUTION 24-12-120 A RESOLUTION APPROVING THE PROPOSED 2025 EXPENDITURES BUDGET BY DEPARTMENT

Voting Aye: Schilling, Luger, Ohnstad, Iverson

Voting Nay: Nanko Yeager

Abstain: None

Absent: None

CONSENT AGENDA:

Items under the "Consent Agenda" will be adopted with one motion; however, council members may request individual items to be pulled from the consent agenda for discussion and action if they choose.

5. To consider authorizing the payment of recommended bills, payroll, and journal entries for the period from November 20, 2024 to December 3, 2024
6. To consider **Resolution 24-12-121** a resolution accepting Railroad Park donation from Connexus Energy
7. To consider **Resolution 24-12-122** a resolution certifying the unpaid City service invoices of certain residents and businesses contained on the attached list to property taxes for collection in 2025.
8. To consider **Resolution 24-12-123** a resolution authorizing payment to Motorola Solutions for portable radios in the amount of \$200,878.88.
9. To consider **Resolution 24-12-124** a resolution authorizing payment to Hennepin Technical College for services related to the ICPOET position in the amount of \$10,955.00.

10. To consider **Resolution 24-12-125** a resolution declaring certain property as surplus property for disposal and authorizing the Wyoming Police Department to dispose of the property through online auction.
11. To consider **Resolution 24-12-126** a resolution approving the issuance of various On-Sale, Off-Sale, and Combination Liquor Licenses in the City of Wyoming for the year 2025.
12. To consider **Resolution 24-12-127** a resolution approving the issuance of various Tobacco and Waste Hauler licenses in the City of Wyoming for the year 2025.
13. To consider **Resolution 24-12-128** a resolution accepting 2024 Stuff the Squad donations from various City of Wyoming residents.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER OHNSTAD, TO APPROVE #5, #6, #7, #8, #9 #10, #11, #12, and #13 OF THE WYOMING CITY COUNCIL CONSENT AGENDA

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

ACKNOWLEDGE RECEIPT OF REPORTS OF OFFICERS, BOARDS, COMMISSIONS AND DEPARTMENT HEADS:

14. Report of the Public Safety Director Neil Bauer for November 25, 2024
15. Report of City Building Official Fred Weck IV for November 21, 2024
16. Report of City Attorney Tom Loonan for November 25, 2024
17. Report of City Engineer Mark Erichson, WSB for November 25, 2024
18. Report of Public Works Superintendent Steve Reeves for November 25, 2024

COMMUNICATIONS:

OLD BUSINESS: NONE

NEW BUSINESS

19. To consider a City Council Work Session meeting on December 17, 2024

City Administrator Linwood – Reviewed the request from City staff to hold a Work Session meeting on December 17, 2024 in order to continue discussion regarding the digital sign.

A MOTION WAS MADE BY COUNCILMEMBER OHNSTAD, SECONDED BY COUNCILMEMBER SCHILLING, TO SCHEDULE A CITY COUNCIL WORK SESSION MEETING ON DECEMBER 17, 2024.

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

COUNCIL REPORTS:

Council Member Ohnstad – No report.

Council Member Nanko Yeager – Encouraged residents to attend the Tree Lighting Ceremony

on December 7, 2024.

Council Member Luger – No report.

Council Member Schilling – No report.

Mayor Iverson – Asked for an update on the Stuff the Squad event.

Public Safety Director Bauer – Stated that they had the Stuff the Squad fundraiser on November 27, 2024 at Bruce's Foods. He stated that they ended up collecting just over 500 pounds of food and over \$1,000 in donations. He noted that they are looking into ways for future years for people to be able to give donations electronically because many people do not carry much cash anymore. He noted that Santa will be traveling through the City riding on a fire truck on the morning of December 7, 2024 following the same route as he traveled last year. He stated that Santa will be accepting both toy and food donations as he travels through the City.

Mayor Iverson – Asked for an update on the upcoming Tree Lighting Event.

Assistant City Administrator McFarlane – Noted that Public Works was finishing up their work on lights this week. He stated that some of the entities that will be at the event are: White Pine Coffee who will be serving free hot chocolate; Wyoming Lions Club; Wyoming Cloggers; and the Dance Factory. He noted that they will be selecting a random resident of the City to assist with lighting the tree.

Mayor Iverson – Asked for an update on the road construction projects and signage.

City Engineer Erichson – Stated that the project has been substantially completed for this construction season but explained that there are a number of punch list items that have been reported to the contractor that still need to be done such as removal of some signage and the port-a-potty.

A MOTION WAS MADE BY COUNCILMEMBER LUGER, SECONDED BY COUNCILMEMBER SCHILLING, TO ADJOURN THE DECEMBER 3, 2024 "REGULAR MEETING" OF THE WYOMING, MINNESOTA CITY COUNCIL REGULAR MEETING AT 7:34 PM

Voting Aye: Schilling, Nanko Yeager, Luger, Ohnstad, Iverson

Voting Nay: None

Abstain: None

Absent: None

A portion of this public meeting may be closed to discuss "Labor Negotiation Strategies"; "Misconduct allegations or charges"; "Attorney-client privilege"; or "Performance evaluations" as per MN State Statute 13D.01-.05.

NEXT REGULAR MEETING:
DECEMBER 17, 2024
7:00PM

City of Wyoming Check Detail Register

1/15
December 13, 2024 12:37 PM
User: ssaxe
DR: Wyoming

12-17-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57176 PAYVOUCHER 2	12/17/2024	A-1 EXCAVATING LLC			
		408-3100-45350 IMPROVEMENTS		\$248,632.49	IMPROVEMENTS
		Total for A-1 EXCAVATING LLC		\$248,632.49	
57177 498756	12/17/2024	ABDO FINANCIAL SOLUTIONS, LLC			
		101-1500-43000 PROFESSIONAL SE		\$5,583.33	PROFESSIONAL SERVICE (GENERAL)
		Total for ABDO FINANCIAL SOLUTIONS		\$5,583.33	
57178 4036215	12/17/2024	ADAM'S PEST CONTROL INC			
		101-3100-42310 CONTRACTED SER		\$50.00	CONTRACTED SERVICES
4036216		101-3100-42310 CONTRACTED SER		\$75.00	CONTRACTED SERVICES
4036217		101-2110-42310 CONTRACTED SER		\$50.00	CONTRACTED SERVICES
4037178		101-1400-42100 OPERATING SUPPL		\$90.00	OPERATING SUPPLIES
		Total for ADAM'S PEST CONTROL INC		\$265.00	
57179 V1224-3	12/17/2024	ADVANTAGE SIGNS & GRAPHICS, INC.			
		601-9425-42400 SMALL TOOLS/MIN		\$122.75	SMALL TOOLS/MINOR EQUIPMENT
		Total for ADVANTAGE SIGNS & GRAPH		\$122.75	
57180 343317	12/17/2024	ASPEN MILLS			
		101-2200-44080 UNIFORMS		\$157.80	UNIFORMS
344653		101-2110-42350 RESERVES		\$20.00	RESERVES
		Total for ASPEN MILLS		\$177.80	
57181 120302024	12/17/2024	AT & T MOBILITY			
		101-2110-43200 COMMUNICATIONS		\$1,344.25	COMMUNICATIONS (GENERAL)
		101-2200-43200 COMMUNICATIONS		\$336.07	COMMUNICATIONS (GENERAL)
		Total for AT & T MOBILITY		\$1,680.32	
57182 WFD0001	12/17/2024	BIG WOODS CREATIVE, LLC			
		101-2200-44080 UNIFORMS		\$350.00	UNIFORMS
		Total for BIG WOODS CREATIVE, LLC		\$350.00	

City of Wyoming Check Detail Register

2/15
December 13, 2024 12:37 PM
User: ssaxe
DR: Wyoming

12-17-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57183	12/17/2024	BLAINE BROTHERS INC.			
0800001821778			101-2200-43700	INSPECTIONS \$222.50	INSPECTIONS
			101-2200-43900	VEHICLE MAINTEN \$106.31	VEHICLE MAINTENANCE
080001821549			101-2200-43700	INSPECTIONS \$101.25	INSPECTIONS
			101-2200-43900	VEHICLE MAINTEN \$1,230.20	VEHICLE MAINTENANCE
Total for BLAINE BROTHERS INC.				\$1,660.26	
57184	12/17/2024	BORDER STATES INDUSTRIES, INC.			
929531635			601-9425-42400	SMALL TOOLS/MIN \$108.10	SMALL TOOLS/MINOR EQUIPMENT
Total for BORDER STATES INDUSTRIES, INC.				\$108.10	
57185	12/17/2024	CALIBRE PRESS			
24116906			101-2110-42080	TRAINING AND IN \$159.00	TRAINING AND INSTRUCTION
Total for CALIBRE PRESS				\$159.00	
57186	12/17/2024	CHISAGO COUNTY PRESS, INC			
11282024			101-1910-43510	LEGAL NOTICE PUI \$91.34	ADULT CANNABIS LEGAL
			101-1400-43510	LEGAL NOTICE PUI \$37.62	COUNCIL MEETING
			800-0000-20597	FOURTEEN FOODS \$88.57	FOURTEEN FOODS/DQ ESCROW SITE PLAN
Total for CHISAGO COUNTY PRESS, INC				\$217.53	
57187	12/17/2024	CHISAGO COUNTY RECORDER			
202400000026			800-0000-20827	SCHILLIE CUP ESC \$46.00	SCHILLIE CUP ESCROW
202400000065			800-0000-20826	CLFLWD JENSEN \$46.00	CLFLWD JENSEN PRELIMINARY PLAT
			800-0000-20826	CLFLWD JENSEN \$46.00	CLFLWD JENSEN FINAL PLAT
Total for CHISAGO COUNTY RECORDER				\$138.00	
57188	12/17/2024	CHISAGO LAKES JOINT SEWAGE TREATMENT PLANT			
14525			602-9425-43890	SEWER PLANT FEE \$28,987.89	OCTOBER TREATMENT CHARGES
			602-9425-43890	SEWER PLANT FEE \$27,906.48	NOVEMBER TREATMENT CHARGES
Total for CHISAGO LAKES JOINT SEWAGE TREATMENT PLANT				\$56,894.37	

City of Wyoming Check Detail Register

3/15
December 13, 2024 12:37 PM
User: ssaxe
DR: Wyoming

12-17-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57189	12/17/2024	CINTAS			
4213070166					
	101-3100-44180	UNIFORMS		\$83.42	STREETS
	101-3100-42100	OPERATING SUPPL		\$46.90	SHOP SUPPLIES
4213760217					
	101-2110-43600	CLEANING SERVIC		\$34.49	CLEANING SERVICE-PUBLIC SAFETY
4213759440					
	101-1400-43600	CLEANING SERVIC		\$26.07	CLEANING SERVICE-CITY HALL
4213759586					
	101-3100-44180	UNIFORMS		\$80.76	STREETS
	101-3100-42100	OPERATING SUPPL		\$72.90	SHOP SUPPLIES
4214453980					
	101-3100-44180	UNIFORMS		\$80.76	STREETS
	101-3100-42100	OPERATING SUPPL		\$46.90	SHOP SUPPLIES
Total for CINTAS				\$472.20	
57190	12/17/2024	CINTAS CORP-FIRST AID & SAFETY			
5242511802					
	101-2110-42310	CONTRACTED SER		\$87.85	CONTRACTED SERVICES
	101-3100-42310	CONTRACTED SER		\$188.14	CONTRACTED SERVICES
Total for CINTAS CORP-FIRST AID & S				\$275.99	
57191	12/17/2024	CIVICPLUS			
324949					
	101-1400-44330	DUES & SUBSCRIP		\$8,942.65	DUES & SUBSCRIPTIONS
Total for CIVICPLUS				\$8,942.65	
57192	12/17/2024	CONNEXUS ENERGY			
11262024					
	101-3100-43800	UTILITIES-GAS/ELI		\$34.98	LAKE DR & HEATH - ST LIGHTS
	101-2110-43800	UTILITIES-GAS/ELI		\$5.25	HAMLET DR
	101-2110-43800	UTILITIES-GAS/ELI		\$5.25	FALLBROOK SIREN
	101-3100-43860	STREET LIGHTS		\$20.13	250TH STREET NE SIGN
	101-2110-43800	UTILITIES-GAS/ELI		\$5.25	PIONEER RD
Total for CONNEXUS ENERGY				\$70.86	
57193	12/17/2024	DAN'S TOWING			
96112					
	202-2110-42310	CONTRACTED SER		\$161.06	TOWING
95919					
	101-3100-42310	CONTRACTED SER		\$600.00	CONTRACTED SERVICES
Total for DAN'S TOWING				\$761.06	
57194	12/17/2024	DDA HUMAN RESOURCES, INC.			
00000917					
	409-1000-43000	PROFESSIONAL SE		\$3,310.00	PROFESSIONAL SERVICE (GENERAL)
Total for DDA HUMAN RESOURCES, IN				\$3,310.00	

City of Wyoming Check Detail Register

4/15
December 13, 2024 12:37 PM
User: ssaxe
DR: Wyoming

12-17-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57195	12/17/2024	DRESEL CONTRACTING			
16030					
		101-3100-44410 STREET MAINT MA	\$1,639.80		STREET MAINT MATERIALS
PAYVOUCHER7		408-3100-45350 IMPROVEMENTS	\$139,634.09		PAY VOUCHER # 7
Total for DRESEL CONTRACTING				\$141,273.89	
57196	12/17/2024	ECKBERG LAMMERS P.C.			
43136					
		101-1400-43040 ATTORNEY FEES	\$162.00		GENERAL
		101-1400-43040 ATTORNEY FEES	\$780.00		MEETINGS
		101-1400-43040 ATTORNEY FEES	\$18.00		GENERAL EMPLOYMENT
Total for ECKBERG LAMMERS P.C.				\$960.00	
57197	12/17/2024	ELLIOTT AUTO SUPPLY CO., INC			
159-125162					
		101-3100-44040 REPAIRS & MAINT.	\$138.94		REPAIRS & MAINT. - EQUIPMENT
Total for ELLIOTT AUTO SUPPLY CO., I				\$138.94	
57198	12/17/2024	EMERGENCY AUTO TECH. INC			
BA082224-32					
		101-5200-42400 SMALL TOOLS/MIN	\$306.90		SMALL TOOLS/MINOR EQUIPMENT
		651-9425-42400 SMALL TOOLS/MIN	\$306.90		SMALL TOOLS/MINOR EQUIPMENT
Total for EMERGENCY AUTO TECH. INC				\$613.80	
57199	12/17/2024	FAIRVIEW HEALTH SERVICES			
15007934682					
		101-2400-42310 CONTRACTED SER	\$35.00		CONTRACTED SERVICES
Total for FAIRVIEW HEALTH SERVICES				\$35.00	
57200	12/17/2024	FOREST LAKE PRINTING			
21562					
		101-2200-44080 UNIFORMS	\$802.50		UNIFORMS
Total for FOREST LAKE PRINTING				\$802.50	
57201	12/17/2024	GOPHER STATE ONE CALL			
4110866					
		601-9425-44650 LOCATES (GOPHER	\$25.65		LOCATES (GOPHER STATE)
		602-9425-44650 LOCATES (GOPHER	\$25.65		LOCATES (GOPHER STATE)
Total for GOPHER STATE ONE CALL				\$51.30	
57202	12/17/2024	GUARDIAN SUPPLY			
18667					
		101-2110-44080 UNIFORMS	\$226.96		UNIFORMS
Total for GUARDIAN SUPPLY				\$226.96	

City of Wyoming Check Detail Register

5/15
December 13, 2024 12:37 PM
User: ssaxe
DR: Wyoming

12-17-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57203	12/17/2024	HOLIDAY 3550			
11.5.24 #905					
	101-3100-42120	MOTOR FUELS		\$55.33	MOTOR FUELS
11.5.24 #928					
	651-9425-42120	MOTOR FUELS		\$93.87	MOTOR FUELS
11.26.24					
	101-3100-42100	OPERATING SUPPL		\$21.46	OPERATING SUPPLIES
Total for HOLIDAY 3550				\$170.66	
57204	12/17/2024	HOLIDAY 3550			
060101122400					
	101-2110-43900	VEHICLE MAINTEN		\$108.00	VEHICLE MAINTENANCE
	101-2200-43900	VEHICLE MAINTEN		\$4.50	VEHICLE MAINTENANCE
Total for HOLIDAY 3550				\$112.50	
57205	12/17/2024	IUOE LOCAL #49			
12042024					
	101-0000-21714	PW UNION DUES		\$210.00	MONTHLY DUES
Total for IUOE LOCAL #49				\$210.00	
57206	12/17/2024	JACK BREITBACH			
2024 BREITBACH					
	101-2110-41300	EMPLOYER PAID IN		\$650.00	EMPLOYER PAID IN (GENERAL)
Total for JACK BREITBACH				\$650.00	
57207	12/17/2024	JOHN ROETTGER			
2024					
	101-2110-41300	EMPLOYER PAID IN		\$650.00	EMPLOYER PAID IN (GENERAL)
Total for JOHN ROETTGER				\$650.00	
57208	12/17/2024	KODIAK POWER SYSTEMS			
17189438					
	601-9425-44040	REPAIRS & MAINT.		\$9,376.00	REPAIRS & MAINT. - EQUIPMENT
17277378					
	602-9425-44040	REPAIRS & MAINT.		\$6,032.65	REPAIRS & MAINT. - EQUIPMENT
Total for KODIAK POWER SYSTEMS				\$15,408.65	
57209	12/17/2024	LEADERSHIP MENTORING NETWORK LLC			
1003					
	101-1400-42080	TRAINING AND IN		\$1,875.00	TRAINING AND INSTRUCTION
Total for LEADERSHIP MENTORING NE				\$1,875.00	
57210	12/17/2024	LEAGUE OF MN CITIES			
417295					
	651-9425-42080	TRAINING AND IN		\$15.00	TRAINING AND INSTRUCTION
Total for LEAGUE OF MN CITIES				\$15.00	

City of Wyoming Check Detail Register

6/15
December 13, 2024 12:37 PM
User: ssaxe
DR: Wyoming

12-17-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57211	12/17/2024	LENFER AUTOMOTIVE AND TRANSMISSION			
24109			101-3100-44040	REPAIRS & MAINT.	REPAIRS & MAINT. - EQUIPMENT
				\$138.51	
24091			101-2110-43900	VEHICLE MAINTEN	VEHICLE MAINTENANCE
				\$768.71	
24130			101-2110-43900	VEHICLE MAINTEN	VEHICLE MAINTENANCE
				\$712.12	
Total for LENFER AUTOMOTIVE AND TI				\$1,619.34	
57212	12/17/2024	LINWOOD, ROBB			
12092024			101-5200-42190	SEASONAL ACTIVI	SEASONAL ACTIVITIES
				\$55.60	
Total for LINWOOD, ROBB				\$55.60	
57213	12/17/2024	MENARDS- FOREST LAKE			
47450			101-2200-42120	MOTOR FUELS	MOTOR FUELS
				\$168.46	
47685			101-2200-42120	MOTOR FUELS	MOTOR FUELS
				\$133.88	
45793			101-2200-42100	OPERATING SUPPL	OPERATING SUPPLIES
				\$42.41	
45655			101-3100-42400	SMALL TOOLS/MIN	SMALL TOOLS/MINOR EQUIPMENT
				\$10.99	
48057			101-3100-42100	OPERATING SUPPL	OPERATING SUPPLIES
				\$59.06	
47428			101-5200-42190	SEASONAL ACTIVI	SEASONAL ACTIVITIES
				\$359.97	
47449			101-5200-42190	SEASONAL ACTIVI	SEASONAL ACTIVITIES
				\$338.90	
47873			101-5200-42190	SEASONAL ACTIVI	SEASONAL ACTIVITIES
				\$636.88	
47824			101-5200-42190	SEASONAL ACTIVI	SEASONAL ACTIVITIES
				\$393.33	
47942			101-5200-42190	SEASONAL ACTIVI	SEASONAL ACTIVITIES
				\$15.98	
47958			101-5200-42190	SEASONAL ACTIVI	SEASONAL ACTIVITIES
				\$139.82	
Total for MENARDS- FOREST LAKE				\$2,299.68	
57214	12/17/2024	MID AMERICAN SIGNAL			
24-788			101-3100-42260	SIGN MATERIAL/RI	SIGN MATERIAL/REPLACEMENT
				\$2,308.00	
Total for MID AMERICAN SIGNAL				\$2,308.00	

City of Wyoming Check Detail Register

7/15
December 13, 2024 12:37 PM
User: ssaxe
DR: Wyoming

12-17-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57215	12/17/2024	MIDCONTINENT COMMUNICATIONS			
14463230114423					
	101-1400-43210	TELEPHONE		\$45.91	CITY HALL
	101-1400-42310	CONTRACTED SER		\$936.58	FIBER
	101-2110-43210	TELEPHONE		\$412.18	POLICE DEPT
	101-3100-43210	TELEPHONE		\$121.82	PUBLIC WORKS
	601-9425-43210	TELEPHONE		\$290.35	WELL
	602-9425-43210	TELEPHONE		\$237.72	LIFTSTATIONS
16609590114427					
	101-3100-43210	TELEPHONE		\$108.39	PUBLIC WORKS
37889910114427					
	601-9425-43210	TELEPHONE		\$303.70	WELL
	602-9425-43210	TELEPHONE		\$303.69	LIFTSTATIONS
Total for MIDCONTINENT COMMUNIC				\$2,760.34	
57216	12/17/2024	MINNESOTA PUMP WORKS			
INV026239					
	602-9425-45350	IMPROVEMENTS		\$7,487.95	IMPROVEMENTS
Total for MINNESOTA PUMP WORKS				\$7,487.95	
57217	12/17/2024	MINNESOTA VALLEY TESTING LABS			
1276450					
	601-9425-43110	LAB COSTS		\$112.50	LAB TESTS
Total for MINNESOTA VALLEY TESTIN				\$112.50	
57218	12/17/2024	MN DEPT OF LABOR AND INDUSTRY			
ABR0341628X					
	101-3100-43120	FEE (GOVERNMENT		\$10.00	FEE (GOVERNMENT-STATE)
Total for MN DEPT OF LABOR AND IND				\$10.00	
57219	12/17/2024	MOTOROLA SOLUTIONS, INC.			
8282019940					
	401-2200-45000-I	CAPITAL OUTLAY		\$6,818.88	CAPITAL OUTLAY
Total for MOTOROLA SOLUTIONS, INC				\$6,818.88	
57220	12/17/2024	NICOLE FRASER			
2024 FRASER					
	101-2110-41300	EMPLOYER PAID IN		\$650.00	EMPLOYER PAID IN (GENERAL)
Total for NICOLE FRASER				\$650.00	
57221	12/17/2024	NORTHDALE CONSTRUCTION CO., INC			
PAYVOUCHER3					
	408-9425-45350	IMPROVEMENTS		\$71,500.89	IMPROVEMENTS
Total for NORTHDALE CONSTRUCTION				\$71,500.89	
57222	12/17/2024	NORTHERN TOOL & EQUIPMENT			
541202345247598					
	101-3100-44400	SALT & SAND		\$47.46	SALT & SAND
Total for NORTHERN TOOL & EQUIPME				\$47.46	

City of Wyoming Check Detail Register

8/15
December 13, 2024 12:37 PM
User: ssaxe
DR: Wyoming

12-17-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57223	12/17/2024	ON SITE, INC			
0001817809					
	101-5200-44050	SATALLITE RENTAL		\$(25.00)	030626-0003 BANTA PARK
	101-5200-44050	SATALLITE RENTAL		\$(25.00)	030626-0010 HAWK MEADOWS TRAIL
	101-5200-44050	SATALLITE RENTAL		\$(25.00)	030626-0004 BLUE SPRUCE PARK
	101-5200-44050	SATALLITE RENTAL		\$(25.00)	030626-0007 COMFORT LAKE
	101-5200-44050	SATALLITE RENTAL		\$(25.00)	030626-0011 LIONS PARK
	101-5200-44050	SATALLITE RENTAL		\$(93.75)	030626-0008 GOODVIEW PARK
	101-5200-44050	SATALLITE RENTAL		\$(25.00)	030626-0009 FIRESIDE PARK
	101-5200-44050	SATALLITE RENTAL		\$(25.00)	030626-0013 TOLZMAN PARK
	101-5200-44050	SATALLITE RENTAL		\$70.80	030626-0012 SWENSON PARK
	101-5200-44050	SATALLITE RENTAL		\$(25.00)	030626-0015 VERGES MEMORIAL PARK
	101-5200-44050	SATALLITE RENTAL		\$41.30	030626-0002 ASHTON PARK
	101-5200-44050	SATALLITE RENTAL		\$175.00	030626-0012 SWENSON PARK
	101-5200-44050	SATALLITE RENTAL		\$100.00	030626-0014 TOWN HALL PARK
	101-5200-44050	SATALLITE RENTAL		\$225.00	009738-001 26755 FAXTON ST
	101-5200-44050	SATALLITE RENTAL		\$41.30	030626-0012 SWENSON PARK
	101-5200-44050	SATALLITE RENTAL		\$(75.00)	030626-0014 TOWN HALL PARK
Total for ON SITE, INC				\$284.65	
57224	12/17/2024	POMP'S TIRE SERVICE, INC.			
150187872					
	101-3100-44040	REPAIRS & MAINT.		\$260.75	REPAIRS & MAINT. - EQUIPMENT
Total for POMP'S TIRE SERVICE, INC.				\$260.75	
57225	12/17/2024	RAPIT PRINTING INC			
430401					
	101-2400-42100	OPERATING SUPPL		\$74.86	OPERATING SUPPLIES
Total for RAPIT PRINTING INC				\$74.86	
57226	12/17/2024	RICK AHARTZ			
12/13/2024					
	602-0000-11500	ACCOUNTS RECEIV		\$28.32	Sewer Usage
	601-0000-11500	ACCOUNTS RECEIV		\$14.86	Water - Base Fee
	601-0000-11500	ACCOUNTS RECEIV		\$7.54	Water Usage
	651-0000-11500	ACCOUNTS RECEIV		\$3.29	Surface Water Mgmt
	601-0000-11500	ACCOUNTS RECEIV		\$0.84	State Surcharge
Total for RICK AHARTZ				\$54.85	
57227	12/17/2024	RICOH BUSINESS SYSTEMS			
108795975					
	101-1400-42150	COPIER		\$144.05	CITY HALL
	101-2110-42240	MAINTENANCE CO		\$77.19	POLICE DEPT
	101-2110-42240	MAINTENANCE CO		\$4.10	FIRE DEPT
Total for RICOH BUSINESS SYSTEMS				\$225.34	

City of Wyoming Check Detail Register

9/15
December 13, 2024 12:37 PM
User: ssaxe
DR: Wyoming

12-17-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57228	12/17/2024	RICOH USA			
5070562404					
		601-9425-42310	CONTRACTED SER	\$25.39	CONTRACTED SERVICES
		602-9425-42310	CONTRACTED SER	\$25.39	CONTRACTED SERVICES
5070562980					
		101-2110-42240	MAINTENANCE CO	\$222.38	POLICE DEPT
		101-1400-42150	COPIER	\$707.00	CITY HALL
Total for RICOH USA				\$980.16	
57229	12/17/2024	RIES FARMS LLC			
31140					
		651-9425-42310	CONTRACTED SER	\$182.72	CONTRACTED SERVICES
Total for RIES FARMS LLC				\$182.72	
57230	12/17/2024	SAFE-FAST INC			
INV300664					
		601-9425-42300	SAFETY EQUIPMEN	\$138.50	SAFETY EQUIPMENT
		602-9425-42300	SAFETY EQUIPMEN	\$138.50	SAFETY EQUIPMENT
INV3000663					
		601-9425-44650	LOCATES (GOPHER	\$203.91	LOCATES (GOPHER STATE)
		602-9425-44650	LOCATES (GOPHER	\$203.91	LOCATES (GOPHER STATE)
INV301128					
		651-9425-42100	OPERATING SUPPL	\$254.16	OPERATING SUPPLIES
INV299718					
		651-9425-42300	SAFETY EQUIPMEN	\$351.70	SAFETY EQUIPMENT
INV300462					
		651-9425-42400	SMALL TOOLS/MIN	\$126.00	SMALL TOOLS/MINOR EQUIPMENT
Total for SAFE-FAST INC				\$1,416.68	
57231	12/17/2024	SALVERDA WELL CO			
STMT00283					
		101-5200-44040	REPAIRS & MAINT.	\$16,300.00	REPAIRS & MAINT. - EQUIPMENT
STMT00284					
		101-5200-42310	CONTRACTED SER	\$100.00	CONTRACTED SERVICES
Total for SALVERDA WELL CO				\$16,400.00	
57232	12/17/2024	STAPLES			
6018802463					
		101-1400-42000	SUPPLIES - OFFICE	\$67.12	SUPPLIES - OFFICE/COPY/COMPUTR
Total for STAPLES				\$67.12	
57233	12/17/2024	THOMAS & JULIE JOHNSON			
12/04/2024					
		651-0000-11500	ACCOUNTS RECEIV	\$1.91	Surface Water Mgmt
Total for THOMAS & JULIE JOHNSON				\$1.91	
57234	12/17/2024	THOMSON REUTERS-WEST PUBLISH			
851146469					
		101-2110-44360	INVESTIGATIONS	\$195.26	INVESTIGATIVE SUITE
Total for THOMSON REUTERS-WEST PI				\$195.26	

City of Wyoming Check Detail Register

10/15
December 13, 2024 12:37 PM
User: ssaxe
DR: Wyoming

12-17-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57235	12/17/2024	TIMESAVER OFF SITE SECRETARIAL			
M29703					
		101-1910-42310	CONTRACTED SER	\$167.00	CONTRACTED SERVICES
		101-1400-42310	CONTRACTED SER	\$167.00	CONTRACTED SERVICES
Total for TIMESAVER OFF SITE SECRE				\$334.00	
57236	12/17/2024	TOTAL CONTROL SYSTEMS			
02202023					
		601-9425-45350	IMPROVEMENTS	\$52,769.00	IMPROVEMENTS
11459					
		602-9425-44380	LIFT STATIONS MA	\$921.80	LIFT STATIONS MAINTENANCE
Total for TOTAL CONTROL SYSTEMS				\$53,690.80	
57237	12/17/2024	UNION HOUSE INC.			
00048836					
		101-2200-44080	UNIFORMS	\$2,040.00	UNIFORMS
00048842					
		101-3100-44180	UNIFORMS	\$249.98	UNIFORMS
Total for UNION HOUSE INC.				\$2,289.98	
57238	12/17/2024	US BANK - AGENT FEES			
7549631					
		601-7000-46200	FISCAL AGENT FEE	\$500.00	FISCAL AGENT FEES
Total for US BANK - AGENT FEES				\$500.00	
57239	12/17/2024	US BANK EQUIPMENT FINANCE			
544213226					
		101-2400-44330	DUES & SUBSCRIP	\$160.60	DUES & SUBSCRIPTIONS
Total for US BANK EQUIPMENT FINAN				\$160.60	
57240	12/17/2024	VC3, INC.			
INV12310VC3					
		101-2110-42100	OPERATING SUPPL	\$115.00	OPERATING SUPPLIES
INV12314VC3					
		101-2110-42100	OPERATING SUPPL	\$20.00	OPERATING SUPPLIES
Total for VC3, INC.				\$135.00	
57241	12/17/2024	VC3, INC.			
VC3-180940					
		101-1400-42090	NETWORK MUNICI	\$3,837.49	NETWORK MUNICIPAL COMPUTERS
Total for VC3, INC.				\$3,837.49	
57242	12/17/2024	VERIZON			
9979742479					
		602-9425-43210	TELEPHONE	\$269.82	TELEPHONE
		601-9425-43210	TELEPHONE	\$269.82	TELEPHONE
		101-1400-43210	TELEPHONE	\$83.24	TELEPHONE
		101-2400-43210	TELEPHONE	\$83.24	TELEPHONE
Total for VERIZON				\$706.12	

City of Wyoming Check Detail Register

11/15
December 13, 2024 12:37 PM
User: ssaxe
DR: Wyoming

12-17-2024

Check # Invoice #	Check Date	Vendor Name		
	General Ledger #	Amount		Comment
57243	12/17/2024	VISA		
3WF587990P745354L	101-2110-42080	TRAINING AND IN'	\$155.75	TRAINING AND INSTRUCTION
2985	101-2110-44350	WELLNESS	\$260.00	WELLNESS
7478651	101-2110-42100	OPERATING SUPPL	\$205.55	OPERATING SUPPLIES
164120131024025160	101-2200-42100	OPERATING SUPPL	\$37.03	OPERATING SUPPLIES
1113033	101-2110-42100	OPERATING SUPPL	\$112.58	OPERATING SUPPLIES
3835461	101-2110-44080	UNIFORMS	\$154.10	UNIFORMS
20241113	101-2110-45800	OTHER EQUIPMEN	\$574.46	OTHER EQUIPMENT
6854647	101-2110-42100	OPERATING SUPPL	\$122.07	OPERATING SUPPLIES
9611434	101-2110-42100	OPERATING SUPPL	\$92.46	OPERATING SUPPLIES
	101-2110-44080	UNIFORMS	\$61.99	UNIFORMS
MT1B8B78KN	101-2110-42100	OPERATING SUPPL	\$2.99	OPERATING SUPPLIES
24032	101-2110-43900	VEHICLE MAINTEN	\$299.17	VEHICLE MAINTENANCE
0486653	101-2110-42100	OPERATING SUPPL	\$25.86	OPERATING SUPPLIES
0020049371	101-2110-42100	OPERATING SUPPL	\$11.47	OPERATING SUPPLIES
80741975502	101-2200-42100	OPERATING SUPPL	\$63.32	OPERATING SUPPLIES
MNMNZLY0Y2	101-2110-42100	OPERATING SUPPL	\$2.99	OPERATING SUPPLIES
2025LDF	101-2110-44330	DUES & SUBSCRIP	\$206.27	DUES & SUBSCRIPTIONS
2025MPPOA	101-2110-44330	DUES & SUBSCRIP	\$72.40	DUES & SUBSCRIPTIONS
20241031	101-2110-44350	WELLNESS	\$420.00	WELLNESS
3417851	101-2110-42100	OPERATING SUPPL	\$10.00	OPERATING SUPPLIES
4425063	101-2110-44080	UNIFORMS	\$61.99	UNIFORMS
	101-2110-42100	OPERATING SUPPL	\$16.99	OPERATING SUPPLIES
2867457	101-2110-42070	RECRUITMENT	\$182.28	RECRUITMENT
20241111	101-2110-42080	TRAINING AND IN'	\$549.00	TRAINING AND INSTRUCTION
20537	101-2110-44330	DUES & SUBSCRIP	\$376.00	DUES & SUBSCRIPTIONS
Total for VISA			\$4,076.72	

City of Wyoming Check Detail Register

12/15
December 13, 2024 12:37 PM
User: ssaxe
DR: Wyoming

12-17-2024

Check # Invoice #	Check Date	Vendor Name		
	General Ledger #	Amount		Comment
57244	12/17/2024	VISA		
H2820-165006				
	101-1410-42100	OPERATING SUPPL	\$338.08	OPERATING SUPPLIES
918328				
	101-1410-42100	OPERATING SUPPL	\$30.02	OPERATING SUPPLIES
Total for VISA			\$368.10	
57245	12/17/2024	VISA		
28200113688				
	101-5200-42190	SEASONAL ACTIVI	\$203.05	SEASONAL ACTIVITIES
Total for VISA			\$203.05	
57246	12/17/2024	VISA		
96446				
	101-2400-43900	VEHICLE MAINTEN	\$1,054.40	VEHICLE MAINTENANCE
Total for VISA			\$1,054.40	

City of Wyoming Check Detail Register

13/15
December 13, 2024 12:37 PM
User: ssaxe
DR: Wyoming

12-17-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57247	12/17/2024	VISA			
002512	280-1330-42080	TRAINING AND IN		\$20.00	TRAINING AND INSTRUCTION
950689	101-1410-42100	OPERATING SUPPL		\$167.60	OPERATING SUPPLIES
939136020001	101-1410-42100	OPERATING SUPPL		\$49.11	OPERATING SUPPLIES
873	101-1400-43220	POSTAGE		\$80.64	POSTAGE
11242024	101-1400-44330	DUES & SUBSCRIP		\$8.00	DUES & SUBSCRIPTIONS
2805844	101-5200-42100	OPERATING SUPPL		\$37.98	OPERATING SUPPLIES
5292241	101-3100-42000	SUPPLIES - OFFICE		\$9.50	SUPPLIES - OFFICE/COPY/COMPUTR
6529867	101-1400-42100	OPERATING SUPPL		\$43.07	OPERATING SUPPLIES
7189039	101-3100-42000	SUPPLIES - OFFICE		\$16.96	SUPPLIES - OFFICE/COPY/COMPUTR
1447436	280-1000-43000	PROFESSIONAL SE		\$104.99	PROFESSIONAL SERVICE (GENERAL)
INV281699545	101-1400-44330	DUES & SUBSCRIP		\$15.99	DUES & SUBSCRIPTIONS
12925823	101-1410-42100	OPERATING SUPPL		\$109.24	OPERATING SUPPLIES
3395414	602-9425-42300	SAFETY EQUIPMEN		\$48.14	SAFETY EQUIPMENT
4416251	101-3100-42100	OPERATING SUPPL		\$62.97	OPERATING SUPPLIES
1688227	101-3100-42100	OPERATING SUPPL		\$36.62	OPERATING SUPPLIES
9467422	101-3100-42100	OPERATING SUPPL		\$28.99	OPERATING SUPPLIES
3413261694	101-1400-42050	SOFTWARE UPGRA		\$39.99	SOFTWARE UPGRADES
3437391150	101-1400-42050	SOFTWARE UPGRA		\$73.99	SOFTWARE UPGRADES
Total for VISA				\$953.78	
57248	12/17/2024	WASTE MANAGEMENT CORP SERVICES			
0097553-4812-6	101-5500-43840	REFUSE		\$21.86	LIBRARY 27-16928-33002
	101-5200-43840	REFUSE		\$205.01	CITY MAINT 27-16916-73007
	101-3100-43840	REFUSE		\$107.11	CITY HALL 27-16916-83005
	101-5200-43840	REFUSE		\$292.03	CITY GARAGE 27-16920-33000
Total for WASTE MANAGEMENT CORP				\$626.01	

City of Wyoming Check Detail Register

14/15
December 13, 2024 12:37 PM
User: ssaxe
DR: Wyoming

12-17-2024

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57249	12/17/2024	WAUSAU ELECTRIC INC			
2556					
	601-9425-42310	CONTRACTED SER		\$986.50	CONTRACTED SERVICES
2566					
	101-3100-42310	CONTRACTED SER		\$2,638.14	CONTRACTED SERVICES
Total for WAUSAU ELECTRIC INC				\$3,624.64	
57250	12/17/2024	WHITE CAP, LP			
50029369941					
	101-5200-42190	SEASONAL ACTIVI		\$50.00	SEASONAL ACTIVITIES
Total for WHITE CAP, LP				\$50.00	
57251	12/17/2024	WINNICK SUPPLY INC.			
059686					
	101-5200-42190	SEASONAL ACTIVI		\$33.68	SEASONAL ACTIVITIES
Total for WINNICK SUPPLY INC.				\$33.68	
57252	12/17/2024	XCEL ENERGY			
903707418					
	602-9425-43800	UTILITIES-GAS/ELI		\$992.36	LIFT STATIONS
	601-9425-43800	UTILITIES-GAS/ELI		\$47.87	WELLHOUSE
905171940					
	101-3100-43860	STREET LIGHTS		\$6,339.50	STOP LIGHTS
905623936					
	101-3100-43800	UTILITIES-GAS/ELI		\$42.87	TRAFFIC SIGNAL
Total for XCEL ENERGY				\$7,422.60	
57253	12/17/2024	ZIEGLER INC.			
IN001717646					
	101-3100-44100	RENTALS (EQUIPM		\$7,200.00	RENTALS (EQUIPMENT)
Total for ZIEGLER INC.				\$7,200.00	
57254	12/17/2024	ZIPREPORTS			
2411010031					
	101-2110-44360	INVESTIGATIONS		\$13.00	INVESTIGATIONS
Total for ZIPREPORTS				\$13.00	

City of Wyoming
Check Detail Register

12-17-2024

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	mount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$696,110.82
Total Number of Checks: 79

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad

City of Wyoming Check Detail Register

1/2
December 13, 2024 12:38 PM
User: ssaxe
DR: Wyoming

12-18-2024 NYE Payables

Check # Invoice #	Check Date	Vendor Name	General Ledger #	Amount	Comment
57255 2025-11343	12/18/2024	ECONOMIC DEVELOP ASSOC OF MN			
		280-1000-43000 PROFESSIONAL SE		\$330.00	PROFESSIONAL SERVICE (GENERAL)
		Total for ECONOMIC DEVELOP ASSOC OF MN		\$330.00	
57256 12152024	12/18/2024	H & W FUND I.U.O.E LOCAL 49			
		101-0000-21706 HOSPITALIZATION		\$8,850.00	PREMIUMS
		Total for H & W FUND I.U.O.E LOCAL 49		\$8,850.00	
57257 25220	12/18/2024	LEADERSHIP GROWTH GROUP			
		101-1400-42080 TRAINING AND INSTRUCTION		\$600.00	TRAINING AND INSTRUCTION
		Total for LEADERSHIP GROWTH GROUP		\$600.00	

City of Wyoming
Check Detail Register

12-18-2024 NYE Payables

Check #	Check Date	Vendor Name
Invoice #	General Ledger #	mount
		Comment

General Checking Account 10100
Total Amount Being Paid: \$9,780.00
Total Number of Checks: 3

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad

For Check Dates 12/03/2024 to 12/03/2024

Check Number Name			Check Date
Text Label	57173	PACIFIC LIFE INSURANCE	12/03/2024
Item Code	GL Number	Amount	
ROTH	101-0000-21712	273.81	
		273.81	
Text Label	57174	LAW ENFORCEMENT LABOR	12/03/2024
Item Code	GL Number	Amount	
UNION POLICE	101-0000-21713	493.50	
		493.50	
Text Label	57175	CENTRAL PENSION FUND,	12/03/2024
Item Code	GL Number	Amount	
CENT PENS FUND	101-0000-21716	720.00	
		720.00	
Text Label	EFT1192	MN STATE RETIREMENT	12/03/2024
Item Code	GL Number	Amount	
CITY HSCP CONT	101-0000-21706	0.00	
HCSP	101-0000-21710	7,398.76	
MND CP	101-0000-21712	552.00	
MND CPPRETAX	101-0000-21712	764.00	
		8,714.76	
Text Label	EFT1193	SELECTACCOUNT,	12/03/2024
Item Code	GL Number	Amount	
DEP CARE	101-0000-21711	0.00	
FSA CONT	101-0000-21711	0.00	
HSA CITY CONT	101-0000-21707	0.00	
HSA CONT	101-0000-21707	2,192.45	
		2,192.45	
Text Label	EFT1194	P.E.R.A.,	12/03/2024
Item Code	GL Number	Amount	
CORD PERA	101-0000-21704	3,205.41	
DCP PERA	101-0000-21704	0.00	
DCP PERA MATCH	101-0000-21704	0.00	
PERA CITY MATCH	101-0000-21704	3,698.53	
PF PERA	101-0000-21704	4,212.53	

For Check Dates 12/03/2024 to 12/03/2024

Check Number Name		Check Date
PF PERA CITY	101-0000-21704	
		6,318.79
		17,435.26

Text LabelEFT1195 INTERNAL REVENUE SERVICE,

12/03/2024

Item Code	GL Number	Amount
FITW	101-0000-21701	12,396.31
SOCSEC_EE	101-0000-21703	2,952.18
MEDICARE_ER	101-0000-21703	1,698.26
SOCSEC_ER	101-0000-21703	2,952.18
MEDICARE_EE	101-0000-21703	1,698.26
		21,697.19

Text LabelEFT1196 STATE OF MINNESOTA,

12/03/2024

Item Code	GL Number	Amount
SITW	101-0000-21702	5,395.17
		5,395.17

Text Label

General Checking Account 10100
Total Amount Being Paid: \$56,922.14
Total Number of Checks: 8

Mayor Iverson

Councilmember Luger

Councilmember Nanko Yeager

Councilmember Schilling

Councilmember Ohnstad



Request for Council Action

Date: December 12, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Fire Relief Association Benefit Level Increase

Method: Consent

Background Information:

The City of Wyoming operates a municipal fire department. The members of the department are also members of the Fire Relief association which is a separate non-profit corporation. The Association provides for a retirement benefit based on years of service and the city council ultimately approves and agrees to the benefit level. Annually a calculation is completed under State Statutes (MN Stat. section 69.772) that determines whether a municipal contribution is required based on the projected earnings and costs of the association.

The Wyoming Fire Relief Association (FRA) requests the Council to approve raising the current Relief Association's pension level to \$5,250 per year of active service. Analysis was completed by city staff and the city's finance director Abdo regarding the request to ensure that the requested increase did not have any negative impact on the city or financial liability. Currently the city's annual contribution to the FRA is \$200 per firefighter. The analysis completed by Abdo was from 2024 to 2029 and gave projections with potential pension increases and the most recent request of changing the level from \$4,750 to \$5,250. Scenarios were completed and identified possible city contributions based on the amount change in the annual benefit level.

**Different scenarios conducted are on following pages*

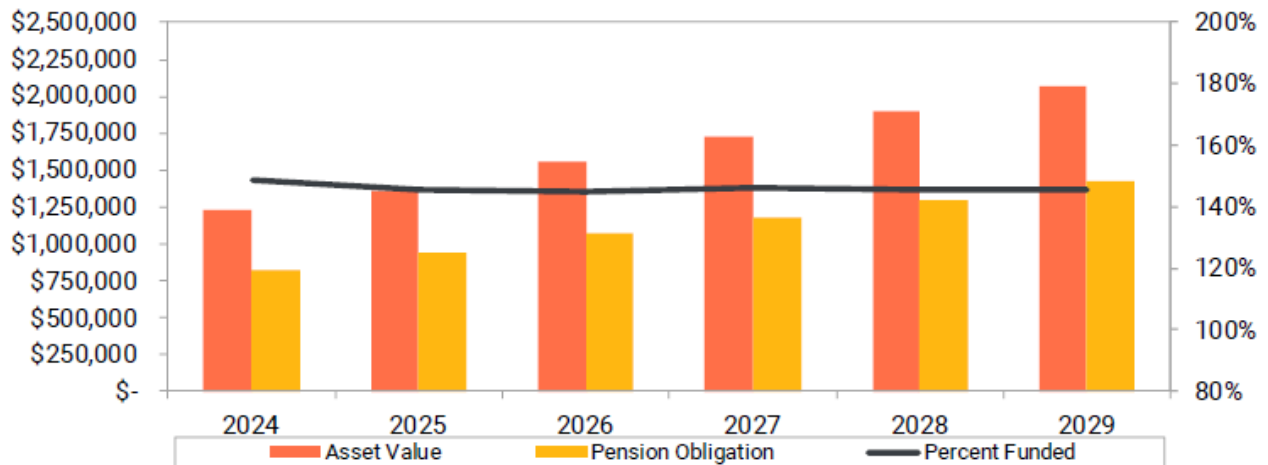
Two different scenarios were run were completed:

Scenario 1 - Benefit level increase to \$5,250 in 2025. Under this scenario, the Relief assumes a rate of return of 5 percent annually. It appears in this scenario the funding percentage remains above 140 percent for the years of the projection;there also appears to be no required municipal contributions under this scenario.

Benefit Level Increase to \$5,250 in 2025

YEAR	BENEFIT LEVEL	MUNICIPAL CONTRIBUTION		PROJECTED ACCRUED LIABILITY	PROJECTED ASSETS	SURPLUS/ (DEFICIT)	PERCENTAGE FUNDED
		Voluntary	Required				
2024	\$ 4,750	\$ -	\$ -	\$ 824,515	\$ 1,228,345	\$ 403,830	149%
2025	5,250	-	-	936,302	1,362,229	425,927	145%
2026	5,250	-	-	1,073,736	1,555,076	481,341	145%
2027	5,250	-	-	1,180,113	1,724,648	544,536	146%
2028	5,250	-	-	1,297,050	1,891,225	594,176	146%
2029	5,250	-	-	1,422,584	2,068,943	646,360	145%
Total		\$ -	\$ -				

Benefit Level Increase to \$5,250 in 2025

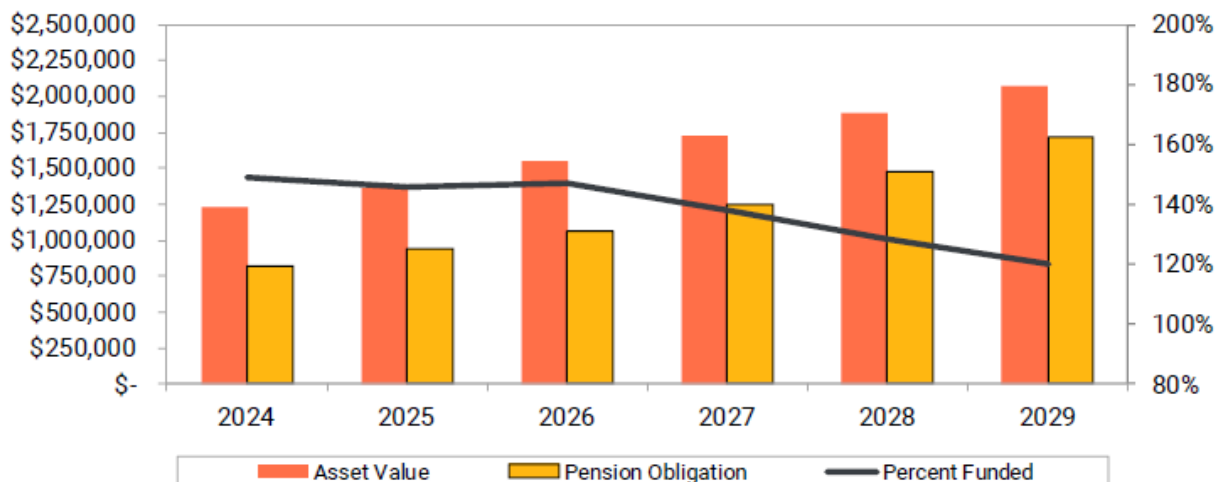


Scenario 2 - Benefit level increase to \$5,250 in 2025 with a benefit level increase of \$500 in 2026 and each year thereafter. Under this scenario, the Relief assumes a rate of return of 5 percent annually. It appears in this scenario the funding percentage remains above 120 percent for the years of the projection; there also appears to be no required municipal contributions under this scenario.

Benefit Level Increase to \$5,250 in 2025, increase of \$500 each year thereafter

YEAR	BENEFIT LEVEL	MUNICIPAL CONTRIBUTION		PROJECTED ACCRUED LIABILITY	PROJECTED ASSETS	SURPLUS/ (DEFICIT)	PERCENTAGE FUNDED
		Voluntary	Required				
2024	\$ 4,750	\$ -	\$ -	\$ 824,515	\$ 1,228,345	\$ 403,830	149%
2025	5,250	-	-	936,302	1,362,229	425,926	145%
2026	5,750	-	-	1,056,795	1,555,076	498,281	147%
2027	6,250	-	-	1,251,006	1,724,648	473,641	138%
2028	6,750	-	-	1,471,169	1,891,225	420,056	129%
2029	7,250	-	-	1,722,743	2,068,943	346,200	120%
Total		\$ -	\$ -				

Benefit Level Increase to \$4,750 in 2024, with a benefit Increase of \$500 each year thereafter



The request of the increase of \$500 to \$5,250 in 2025 does not have a negative impact on the city's contribution or financial liability for the FRA. The city will need to continue to annually evaluate and analyze future requests and take into consideration the growth of the FRA's portfolio, the current market conditions, accrued liability and the potential increase in state fire aid that could positively impact the FRA. This analysis will determine at if any point it would be necessary for the city to have any contribution to the fund based on the benefit level.

Recommendation: To approve resolution 24-12-128 a resolution approving the Wyoming Fire Relief Associations request of the increase of their pension to \$5,250 annually.



Benefit Projections

Wyoming Fire Relief Association

Wyoming, Minnesota

For the years ended December 31, 2024 through 2029



Edina Office

5201 Eden Avenue, Ste 250
Edina, MN 55436
P 952.835.9090

Mankato Office

100 Warren Street, Ste 600
Mankato, MN 56001
P 507.625.2727

Scottsdale Office

14500 N Northsight Blvd, Ste 233
Scottsdale, AZ 85260
P 480.864.5579

Wyoming Fire Relief Association
Wyoming, Minnesota
Benefit Projections
December 31, 2024 through December 31, 2029
Table of Contents

	<u>Page No.</u>
I. Introduction	3
II. Summary of Assumptions	3
III. Summary of Alternatives	4

Wyoming Fire Relief Association
Wyoming, Minnesota
Benefit Projections
December 31, 2024 through December 31, 2029

I. Introduction

We have performed procedures which were agreed to by the Wyoming Fire Relief Association (the Association), solely to assist in evaluating the projected benefit levels of the Wyoming Fire Relief Association and any subsequent municipal contribution for the City of Wyoming Lake for the years ended December 31, 2024 through 2029. The Association's management is responsible for the projection format and the assumptions made.

The City of Wyoming, Minnesota (the City) operates a municipal fire department. The members of the department are also members of the Fire Relief Association which is a separate non-profit corporation. The Association provides for a retirement benefit based on years of service and the City Council ultimately approves and agrees to the benefit level. Annually a calculation is completed under State Statutes (MN Stat. section 69.772) that determines whether a municipal contribution is required based on the projected earnings and costs of the Association. This projection follows the format outlined in section 69.772 and uses the assumptions described below.

The financial projection is based on revenue and expense as summarized in the assumptions listed below and presents, to the best of management's knowledge and belief, the Association's expected results of cash flows for the projection period if such revenue, earnings, retirements and expenses of cash occur. Accordingly, the projection reflects the Associations' judgment as of NEED DATE the date of this projection, of the expected conditions and its expected course of action if such results were attained. The presentation is designed to provide information to the City Council concerning the required municipal contribution and should not be considered to be a presentation of expected future results. Accordingly, this projection may not be useful for other purposes. The assumptions disclosed herein are those that management believes are significant to the projection. Furthermore, there will usually be differences between projected and actual results, because events and circumstances frequently do not occur as expected and those differences may be material.

II. Summary of Assumptions

The significant assumptions used are listed below:

Revenue

State Aid - Subsequent years assume a 3.5 percent increase over prior years.

Interest and Investment Returns - Assumed a positive 5 percent with each projection

Municipal Contribution – No voluntary contribution is assumed each year in addition to the required to maintain consistent municipal contribution

Expenditures

Pensions Paid -

Deferred - Assumed member were assumed unpaid if they were on the deferred or paid if known date.

Active - Assumed that members would remain active at 50 years or paid / deferred is known date.

Active – Assumed new members in the years 2025, 2027 and 2029.

Administrative Expense - Assumed no expenses as in prior years.

Calculated Municipal Benefit - The calculation of a required municipal contribution was completed using the state statue formula outlined in Minnesota Statute Section 69.772.

Wyoming Fire Relief Association
Wyoming, Minnesota
Benefit Projections
December 31, 2025 through December 31, 2029

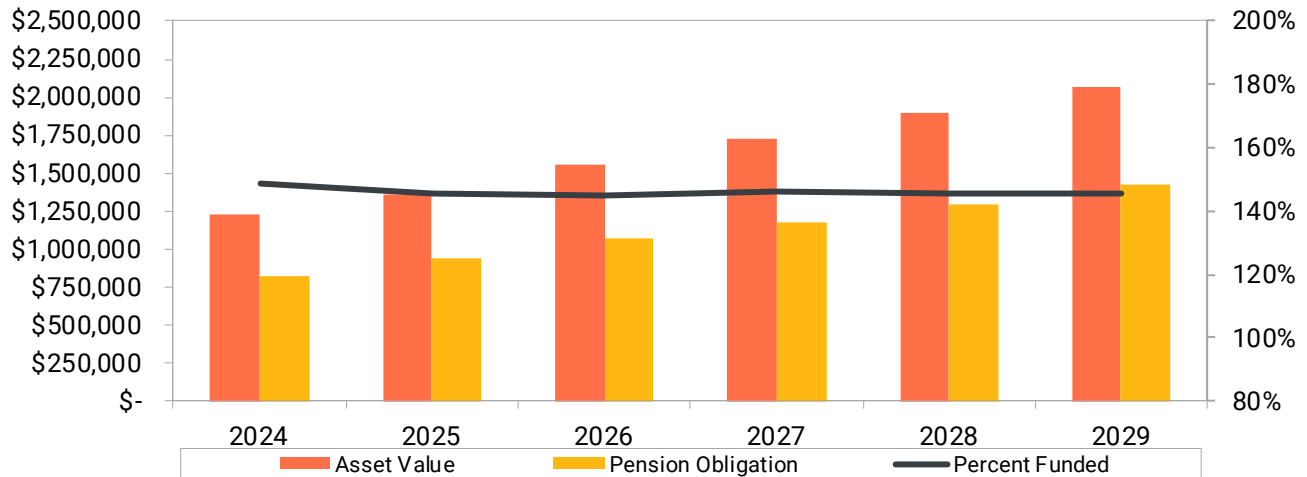
III. Summary of Alternatives

Scenario 1 - Benefit level increase to \$5,250 in 2025. Under this scenario, the Relief assumes a rate of return of 5 percent annually. It appears in this scenario the funding percentage remains above 140 percent for the years of the projection; there also appears to be no required municipal contributions under this scenario.

Benefit Level Increase to \$5,250 in 2025

YEAR	BENEFIT LEVEL	MUNICIPAL CONTRIBUTION		PROJECTED ACCRUED LIABILITY	PROJECTED ASSETS	SURPLUS/ (DEFICIT)	PERCENTAGE FUNDED
		Voluntary	Required				
2024	\$ 4,750	\$ -	\$ -	\$ 824,515	\$ 1,228,345	\$ 403,830	149%
2025	5,250	-	-	936,302	1,362,229	425,927	145%
2026	5,250	-	-	1,073,736	1,555,076	481,341	145%
2027	5,250	-	-	1,180,113	1,724,648	544,536	146%
2028	5,250	-	-	1,297,050	1,891,225	594,176	146%
2029	5,250	-	-	1,422,584	2,068,943	646,360	145%
Total		\$ -	\$ -				

Benefit Level Increase to \$5,250 in 2025



Wyoming Fire Relief Association
Wyoming, Minnesota
Benefit Projections
December 31, 2024 through December 31, 2029

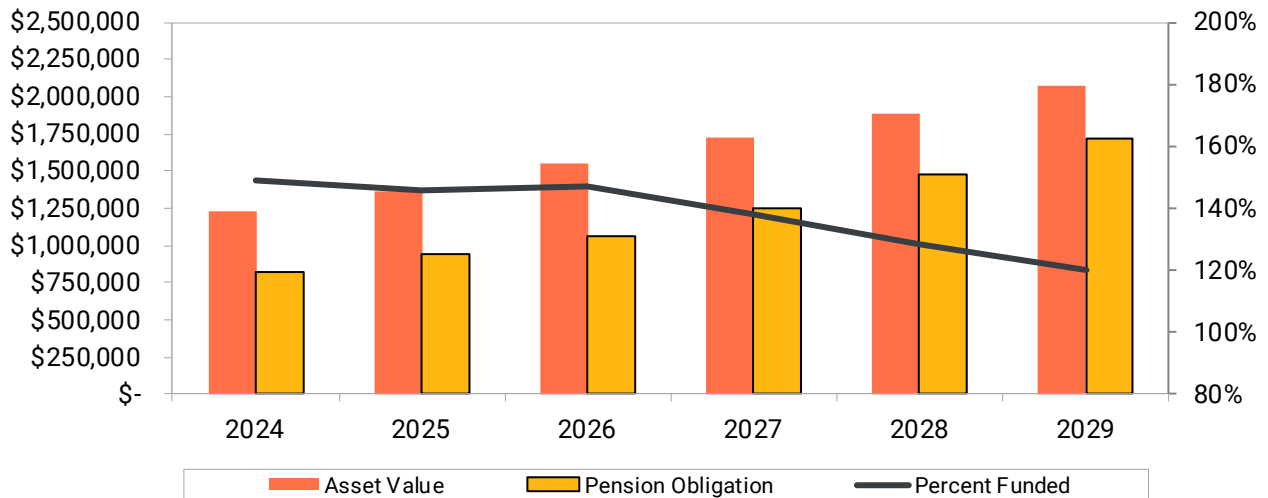
III. Summary of Alternatives (Continued)

Scenario 2 - Benefit level increase to \$5,250 in 2025 with a benefit level increase of \$500 in 2026 and each year thereafter. Under this scenario, the Relief assumes a rate of return of 5 percent annually. It appears in this scenario the funding percentage remains above 120 percent for the years of the projection; there also appears to be no required municipal contributions under this scenario.

Benefit Level Increase to \$5,250 in 2025, increase of \$500 each year thereafter

YEAR	BENEFIT LEVEL	MUNICIPAL CONTRIBUTION		PROJECTED ACCRUED LIABILITY	PROJECTED ASSETS	SURPLUS/ (DEFICIT)	PERCENTAGE FUNDED
		Voluntary	Required				
2024	\$ 4,750	\$ -	\$ -	\$ 824,515	\$ 1,228,345	\$ 403,830	149%
2025	5,250	-	-	936,302	1,362,229	425,926	145%
2026	5,750	-	-	1,056,795	1,555,076	498,281	147%
2027	6,250	-	-	1,251,006	1,724,648	473,641	138%
2028	6,750	-	-	1,471,169	1,891,225	420,056	129%
2029	7,250	-	-	1,722,743	2,068,943	346,200	120%
Total		\$ -	\$ -				

Benefit Level Increase to \$4,750 in 2024, with a benefit Increase of \$500 each year thereafter



RESOLUTION NO. 24-12-128

**A RESOLUTION APPROVING THE WYOMING FIRE RELIEF ASSOCIATIONS REQUEST TO
THE CITY OF WYOMING RAISING THE RELIEF ASSOCIATION'S PENSION LEVEL TO
\$5,250 PER YEAR OF ACTIVE SERVICE**

WHEREAS, The City of Wyoming operates a municipal fire department and the members of the department are also members of the Fire Relief association which is a separate non-profit corporation; and

WHEREAS, The Association provides for a retirement benefit based on years of service and the City Council ultimately approves and agrees to the benefit level. Annually a calculation is completed under State Statutes (MN Stat. section 69.772) that determines whether a municipal contribution is required based on the projected earnings and costs of the association; and

WHEREAS, The Wyoming Fire Relief Association (FRA) requests the Council to approve raising the current Relief Association's pension level to \$5,250 per year of active service; and

WHEREAS, An analysis was completed by city staff and the city's finance director Abdo regarding the request to ensure that the requested increase did not have any negative impact on the city or financial liability.

NOW THEREFORE BE IT RESOLVED that the City of Wyoming does hereby approve The Wyoming Fire Relief Associations request to the City of Wyoming raising the Relief Association's pension level to \$5,250 per year of active service.

**THIS RESOLUTION WAS ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING
ON THE 17TH OF DECEMBER, 2024.**

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: December 13, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: City Facilities Cleaning Contract

Method: New Business

Background Information:

The City of Wyoming has five facilities which require regular janitorial services. City facilities that require these services are City Hall, the Wyoming Police Department, the Public Works Trailer, the Faxton shop bathroom, and the Wyoming Public Library. These services have been provided by Facilitare since 2012.

The current contract for Facilitare's services ends on December 31, 2024. City staff contacted eleven local janitorial service providers with the opportunity to provide a quote for cleaning services in the years 2025 and 2026. Expected degree of services (mopping, sweeping, dusting, vacuuming, etc.) were inclusionary within the request for quotes. The proposals were evaluated based on contract fee, performance of similar work, and past record of experience including reference checks.

Attached to this memo is complete summary list containing the total costs of all received proposals.

Recommendation: The Wyoming City Council approves that the City of Wyoming enter into a contract with Stratus Building Solutions for janitorial services for City facilities for the years of 2025 and 2026.



CITY OF WYOMING

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092
Phone: 651-462-0575 Fax: 651-462-0576

Project: 2025-2026 Cleaning Services

Contractor	2025 Amount	2026 Amount	Grand Total
Patriot Solutions	\$ 22,218.04	\$ 22,218.04	\$44,436.08
Stratus Clean	\$ 24,018.80	\$ 24,018.80	\$48,037.60
MN Clean	\$ 25,661.88	\$ 26,175.12	\$51,837.00
Facilicare Inc	\$ 31,692.96	\$ 31,692.96	\$63,385.92
LBM	\$ 67,620.00	\$ 70,324.80	\$137,944.80

RESOLUTION NO. 24-12-129

**A RESOLUTION SELECTING STRATUS BUILDING SOLUTIONS FOR CLEANING
CITY FACILITIES IN THE ANNUAL AMOUNT OF \$24,018.80**

WHEREAS, the City of Wyoming has numerous City facilities that require regular cleaning; and,

WHEREAS, the current cleaning services contract is set to expire on December 31, 2024; and,

WHEREAS, the City requested quotes from cleaning service providers for the period of 2025 – 2026; and,

WHEREAS, the City has reviewed the organizations that submitted quotes on the basis of cost, scope of service, and relevant experience; and,

WHEREAS, the City of Wyoming staff is recommending Stratus Building Solutions be selected as the City's cleaning contractor in 2025 – 2026; and,

NOW THEREFORE, BE IT RESOLVED The City Council approves selecting Stratus Building Solutions for cleaning City facilities during the 2025 – 2026 period in the annual amount of \$24,018.80.

**ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 17TH DAY OF
DECEMBER, 2024.**

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

Request for Council Action

Date: December 3, 2024

To: Wyoming City Council, Mayor Lisa Iverson, Councilmembers Claire Luger, Linda Nanko Yeager, Brett Ohnstad and Dennis Schilling

Cc: Robb Linwood; File

From: City Engineer, Mark Erichson, PE

RE: 2024 Trunk Watermain and Forcemain Improvements - Approve Final Payment to Northdale Construction Co., Inc.

Background and supporting documentation of request:

The 2024 Trunk Watermain and Forcemain Improvements included the extension of 12" watermain from 273rd Street near the water tower, west under I35 and south along Kettle River Boulevard approximately 700 feet. The project also included increasing the forcemain discharging from the lift station along Kettle River Boulevard near East Viking Boulevard. The City previously awarded a contract to Northdale Construction Co., Inc. to complete the work.

The project has been completed and the work is acceptable. Staff is requesting approval of the final Pay Voucher No. 3 in the amount of \$71,500.89 be paid to the Northdale Construction Co., Inc.

Recommendation:

Approve **Resolution No. 24-12-130**, a resolution Approving Final Payment of \$71,500.89 to Northdale Construction Co., Inc. for the 2024 Trunk Watermain and Forcemain Improvements.



December 3, 2024

Mr. Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Re: 2024 Trunk Watermain and Forcemain Improvements
City of Wyoming, MN
WSB Project No. 020180-000

Dear Mr. Linwood:

Pay Voucher No.3 (Final) for the above-referenced project in the amount of \$71,500.89 is enclosed. The quantities completed have been reviewed and agreed upon by the contractor. We hereby recommend that the City of Wyoming approve the Final Construction Pay Voucher for Northdale Construction Co., Inc.

We have also enclosed the following required documents:

1. Satisfactory showing that the contractor has complied with the provisions of Minnesota Statutes 290.92 requiring withholding state income tax (IC134 forms).
2. Evidence in the form of an affidavit that all claims against the contractor by reasons of the contract have been fully paid or satisfactorily secured (lien waivers).
3. Consent of Surety to Final Payment certification from the contractor's surety.
4. Two-year maintenance bond.

Please include one executed copy of the pay voucher with the payment to Northdale Construction Co., Inc. and return one executed copy to our office for our file. If you have any questions or comments regarding this voucher, please contact me at 612.360.1278. Thank you.

Sincerely,

WSB

Mark Erichson, PE
Director, Municipal Services

Attachments

kkp

2023 Trunk Watermain
Improvements

Final Pay Voucher 3



Client: City of Wyoming 26885 Forest Blvd. Wyoming, MN 55092-0188	Contractor: Northdale Construction Co., Inc. 9760 71st Street NE Albertville, MN 55301
--	---

WSB Project No.: 020180-000
Client Project No.:
State Project No.:
Federal Project No.:

Contract Amount		Funds Encumbered	
Original Contract	\$1,043,416.67	Original	\$1,043,416.67
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$1,043,416.67	Total	\$1,043,416.67

Work Certified To Date	
Base Bid Items	\$985,834.32
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$985,834.32

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$23,378.08	\$985,834.32	\$0.00	\$914,333.43	\$71,500.89	\$985,834.32
Percent Retained: 0%			Percent Complete: 94.48%		

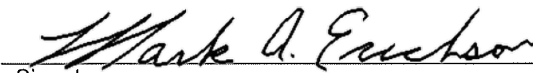
FINAL PAY VOUCHER

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By Northdale Construction Co., Inc.

Approved By WSB


Signature


Signature

12-3-2024
Date

December 3, 2024
Date

Approved By City of Wyoming

Signature

Date

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	05/29/2024	\$697,106.04	\$34,855.30	\$662,250.74
2	06/26/2024	\$265,350.20	\$13,267.51	\$252,082.69
3	12/03/2024	\$23,378.08	(\$48,122.81)	\$71,500.89

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
Local	\$985,834.32	\$0.00	\$914,333.43	\$71,500.89	\$985,834.32

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
1	Local	\$71,500.89	\$1,043,416.67	\$1,043,416.67	\$985,834.32

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$34,525.00	1	0	\$0.00	1	\$34,525.00
2	2106.507	EXCAVATION - COMMON	C Y	\$50.00	30	0	\$0.00	30	\$1,500.00
3	2106.601	DEWATERING	LS	\$71,400.00	1	0	\$0.00	1	\$71,400.00
4	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$178.50	10	0	\$0.00	8	\$1,428.00
5	2123.610 / 010111	UTILITY CREW	HOURL	\$1,625.00	10	3.2	\$5,200.00	11.56	\$18,785.00
6	2211.509	AGGREGATE BASE CLASS 5	TON	\$29.62	50	0	\$0.00	89.82	\$2,660.47
7	2504.602	CONNECT TO EXISTING WATER MAIN	EACH	\$7,045.00	1	0	\$0.00	1	\$7,045.00
8	2504.602	HYDRANT	EACH	\$7,910.97	2	0	\$0.00	2	\$15,821.94
9	2504.602	6" GATE VALVE & BOX	EACH	\$4,259.47	2	0	\$0.00	2	\$8,518.94
10	2504.602	12" GATE VALVE & BOX	EACH	\$7,377.96	5	0	\$0.00	3	\$22,133.88
11	2503.603	20" STEEL CASING PIPE (JACKED)	L F	\$1,095.45	286	0	\$0.00	286	\$313,298.70
12	2504.603	6" WATERMAIN DUCTILE IRON CL 52	L F	\$107.51	17	0	\$0.00	22	\$2,365.22
13	2504.603	12" PVC WATERMAIN	L F	\$101.05	780	0	\$0.00	803	\$81,143.15
14	2504.603	12" PVC WATERMAIN (SPECIAL CONSTRUCTION)	LF	\$159.90	285	0	\$0.00	285	\$45,571.50
15	2504.608	DUCTILE IRON FITTINGS	LB	\$18.18	1020	0	\$0.00	1080	\$19,634.40
16	2563.601	TRAFFIC CONTROL	LS	\$49,875.00	1	0	\$0.00	1	\$49,875.00
17	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$5,000.00	1	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
18	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$400.00	1	0	\$0.00	0	\$0.00
19	2573.503	SILT FENCE, TYPE MS	LIN FT	\$3.51	1180	0	\$0.00	1230	\$4,317.30
20	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	\$4.15	330	0	\$0.00	190	\$788.50
21	2573.602	ROCK DITCH CHECK	EACH	\$750.00	3	0	\$0.00	0	\$0.00
22	2574.507	COMMON TOPSOIL BORROW	C Y	\$55.00	210	0	\$0.00	0	\$0.00
23	2574.508	FERTILIZER TYPE 3	LB	\$3.15	80	140	\$441.00	140	\$441.00
24	2575.504	RAPID STABILIZATION METHOD 4	S Y	\$2.78	1900	0	\$0.00	0	\$0.00
25	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	S Y	\$2.36	1900	3500	\$8,260.00	3500	\$8,260.00
26	2575.505	SEEDING	ACRE	\$2,100.00	0.4	0.75	\$1,575.00	0.75	\$1,575.00
27	2575.508	SEED MIXTURE 35-241	LB	\$52.50	20	31	\$1,627.50	31	\$1,627.50
28	2021.501	MOBILIZATION	LS	\$29,275.00	1	0	\$0.00	1	\$29,275.00
29	2104.502	REMOVE GATE VALVE & BOX	EA	\$1,625.00	1	0	\$0.00	1	\$1,625.00
30	2104.502	SALVAGE SIGN	EACH	\$210.00	4	0	\$0.00	0	\$0.00
31	2104.503	SALVAGE PIPE CULVERT	L F	\$20.00	24	0	\$0.00	0	\$0.00
32	2104.503	REMOVE FORCE MAIN	L F	\$10.00	180	0	\$0.00	51	\$510.00
33	2104.603 /MSS01	ABANDON SANITARY SEWER	L F	\$11.31	106	0	\$0.00	106	\$1,198.86
34	2106.507	EXCAVATION - COMMON	C Y	\$50.00	40	0	\$0.00	0	\$0.00
35	2106.601	DEWATERING	LS	\$0.01	1	0	\$0.00	1	\$0.01
36	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$178.50	10	0	\$0.00	10	\$1,785.00
37	2123.610 /010111	UTILITY CREW	HOURL	\$1,625.00	10	0	\$0.00	0	\$0.00
38	2211.509	AGGREGATE BASE CLASS 5	TON	\$29.62	30	0	\$0.00	0	\$0.00
39	2503.501	INSTALL PIPE CULVERT	LF	\$95.60	24	0	\$0.00	0	\$0.00
40	2503.503	6" FORCEMAIN	LF	\$110.65	105	0	\$0.00	32	\$3,540.80
41	2503.601	TEMPORARY BYPASS PUMPING	LS	\$39,003.90	1	0	\$0.00	1	\$39,003.90

2023 Trunk Watermain
Improvements

Final Pay Voucher 3



Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
42	2503.602	CONNECT TO EXISTING FORCE MAIN	EACH	\$3,795.00	2	0	\$0.00	2	\$7,590.00
43	2503.603	6" FORCEMAIN (DIRECTIONALLY DRILLED)	LF	\$146.86	106	0	\$0.00	213	\$31,281.18
44	2503.603	6" FORCEMAIN (PIPE BURST)	LF	\$126.27	952	0	\$0.00	918	\$115,915.86
45	2504.602	6" GATE VALVE & BOX	EACH	\$5,321.00	1	0	\$0.00	1	\$5,321.00
46	2504.608	DUCTILE IRON FITTINGS	LB	\$14.36	180	0	\$0.00	192	\$2,757.12
47	2506.602	60" CLEANOUT MANHOLE	EACH	\$20,670.00	1	0	\$0.00	1	\$20,670.00
48	2563.601	TRAFFIC CONTROL	LS	\$3,150.00	1	0	\$0.00	1	\$3,150.00
49	2564.602	INSTALL SALVAGED SIGN	EACH	\$210.00	4	0	\$0.00	0	\$0.00
50	2573.503	SILT FENCE, TYPE MS	L F	\$3.51	830	0	\$0.00	551	\$1,934.01
51	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	\$4.15	550	0	\$0.00	310	\$1,286.50
52	2573.602	ROCK DITCH CHECK	EACH	\$750.00	5	0	\$0.00	0	\$0.00
53	2574.507	COMMON TOPSOIL BORROW	C Y	\$50.00	90	0	\$0.00	0	\$0.00
54	2574.508	FERTILIZER TYPE 3	LB	\$3.15	40	90	\$283.50	90	\$283.50
55	2575.504	RAPID STABILIZATION METHOD 4	SY	\$2.78	760	0	\$0.00	0	\$0.00
56	2575.504	ROLLED EROSION PREVENTION CATEGORY 20	S Y	\$2.36	760	1978	\$4,668.08	1978	\$4,668.08
57	2575.505	SEEDING	ACRE	\$2,100.00	0.16	0.38	\$798.00	0.38	\$798.00
58	2575.508	SEED MIXTURE 25-151	LB	\$52.50	6	0	\$0.00	0	\$0.00
59	2575.508	SEED MIXTURE 35-241	LB	\$52.50	10	10	\$525.00	10	\$525.00
Bid Totals:							\$23,378.08		\$985,834.32

Project Category Totals		
Category	Amount This Voucher	Amount To Date
SCHEDULE A - WATERMAIN IMPROVEMENTS	\$17,103.50	\$712,715.50
SCHEDULE B - SANITARY FORCEMAIN IMPROVEMENTS	\$6,274.58	\$273,118.82

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
Contract Change Totals:											

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining

RESOLUTION 2024-12-130

A RESOLUTION APPROVING FINAL PAYMENT TO NORTHDAL CONSTRUCTION CO., INC FOR 2024 TRUNK WATERMAIN AND FORCEMAIN IMPROVEMENTS

WHEREAS, pursuant to action previously passed by the City Council, the City entered into a contract with Northdale Construction Co., Inc. for the construction of the 2024 Trunk Watermain and Forcemain Improvements. Northdale Construction Co., Inc. has completed all of the work for the project. Final Pay Voucher 3 in the amount of \$71,500.89 is being presented to the Council for approval;

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF WYOMING:

1. Northdale Construction Co., Inc. has completed the work required for the project
2. The City Engineer has approved the work as being complete.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYOMING, MINNESOTA that the City Council hereby orders payment to Northdale Construction Co., Inc. for the Final Payment of \$71,500.89 for 2024 Trunk Watermain and Forcemain Improvements.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 17TH DAY OF DECEMBER, 2024.

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

(seal)



December 9, 2024

Presented To: Mayor Iverson and Members of City Council

Presented By: Chief Neil Bauer

Department: Public Safety

Reference: Disposal of Property

Method: Consent Agenda

Background Information:

The public safety department has city property that needs to be disposed of through our online public auction process:

City Property:

Case #	N/A				
Vehicle Year:	2014	Vehicle Make:	Triton	Model:	Utility Trailer
Vehicle VIN:	4TCSU1072EH711176		Vehicle Plate:	RX56721	
15 Day Notice Sent:	N/A		45 Day Notice Sent:	N/A	
Reason for Impound:	N/A				
Narrative:	Current city asset will be replaced to accommodate the new UTV and has no use for city purposes at this time.				

Case #	N/A				
Vehicle Year:	2007	Vehicle Make:	Polaris	Model:	UTV
Vehicle VIN:	4XARF68AX74394221		Vehicle Plate:	N/A	
15 Day Notice Sent:	N/A		45 Day Notice Sent:	N/A	
Reason for Impound:	N/A				
Narrative:	Current city asset that has been replaced and has no use for city purposes at this time.				

The UTV was replaced with a 2024 Polaris UTV. The existing UTV trailer is not long enough for the new UTV with tracks. The new trailer will be paid for using Public Safety Aid funds.



PUBLIC SAFETY

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506

Recommendation:

It is my recommendation that the City Council authorize the disposal of a 2007 Polaris UTV and 2014 utility trailer, both being city property, via public auction.



Neil D. Bauer, Ed.D.
Public Safety Director

**PUBLIC SAFETY**

P.O. Box 188, 7665 Wyoming Trl., Wyoming, MN 55092
Phone: 651-462-0577 Fax: 651-462-0506

RESOLUTION 24-12-131

A RESOLUTION DECLARING CERTAIN ITEMS AS SURPLUS PROPERTY FOR DISPOSAL AND AUTHORIZING THE PUBLIC SAFETY DEPARTMENT TO DISPOSE OF THE ITEMS THROUGH ONLINE AUCTION

WHEREAS, the Wyoming Public Safety Department maintains a Capital Improvement Plan on all City-owned equipment; and,

WHEREAS, the Wyoming Public Safety Department currently utilizes a 2007 Polaris UTV and 2014 Triton Utility Trailer; and,

WHEREAS, the Wyoming Public Safety Department has obtained a replacement vehicle for the 2007 Polaris UTV as planned for in the Capital Improvement Plan; and,

WHEREAS, the existing 2014 Triton Utility Trailer is not suitable for the newer vehicle models; and

WHEREAS, the equipment is no longer of any use to the Wyoming Public Safety Department; and

WHEREAS, the described items are ready to be disposed of:

The following items will be posted on the Minnesota State Surplus on-line auction:

2007 Polaris UTV
2014 Triton Utility Trailer

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYOMING, MINNESOTA that the City Council authorizes the Public Safety Department to dispose of these items via the online auction process.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 17TH DAY OF DECEMBER, 2024.

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTESTED:

Robb Linwood, City Administrator/Clerk



December 12, 2024

Mr. Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Re: 2024 Street Improvement Project
City of Wyoming, MN
WSB Project No. 024180-000

Dear Mr. Linwood:

Please find enclosed Construction Pay Voucher No. 2 for the above referenced project in the amount of \$248,632.49. The quantities completed to date have been reviewed and agreed upon by the contractor, and we hereby recommend that the City of Wyoming approve Construction Pay Voucher No. 2 for A-1 Excavating LLC.

The amount indicated above reflects work certified through December 12, 2024, with a 5% retainage applied. Please include one executed copy with the payment to A-1 Excavating LLC and return one executed copy to our office for our file. I

If you have any questions, please contact me at 612.360.1278.

Sincerely,

WSB

Mark Erichson, PE
Director, Municipal Services

Attachments

kkp

Client: City of Wyoming 26885 Forest Blvd. Wyoming, MN 55092-0188	Contractor: A-1 Excavating LLC PO Box 90 Bloomer, WI 54724
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WSB Project No.: 024180-000
Client Project No.:
State Project No.:
Federal Project No.:

Contract Amount		Funds Encumbered	
Original Contract	\$1,475,560.00	Original	\$1,475,560.00
Contract Changes	\$0.00	Additional	N/A
Revised Contract	\$1,475,560.00	Total	\$1,475,560.00

Work Certified To Date	
Base Bid Items	\$521,893.08
Contract Changes	\$0.00
Material On Hand	\$0.00
Total	\$521,893.08

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$261,718.41	\$521,893.08	\$26,094.65	\$247,165.94	\$248,632.49	\$495,798.43
Percent Retained: 5%			Percent Complete: 35.37%		

This is to certify that the items of work shown in this Pay Voucher have been actually furnished for the work comprising the above-mentioned project in accordance with the plans and specifications heretofore approved.

Approved By A-1 Excavating LLC

Approved By WSB

Signature

Signature

Date

Date

Approved By City of Wyoming

Signature

Date

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	10/10/24	\$260,174.67	\$13,008.73	\$247,165.94
2	12/12/24	\$261,718.41	\$13,085.92	\$248,632.49

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
Local	\$521,893.08	\$26,094.65	\$247,165.94	\$248,632.49	\$495,798.43

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
1	Local	\$248,632.49	\$1,475,560.00	\$1,475,560.00	\$495,798.43

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$72,750.00	1	0.25	\$18,187.50	0.5	\$36,375.00
2	2104.502	SALVAGE SIGN	EACH	\$50.00	21	0	\$0.00	0	\$0.00
3	2104.502	REMOVE CASTING	EACH	\$150.00	11	0	\$0.00	4	\$600.00
4	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	\$500.00	4	0	\$0.00	2	\$1,000.00
5	2104.503	REMOVE CONCRETE CURB	L F	\$4.00	550	0	\$0.00	150	\$600.00
6	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$5.00	500	0	\$0.00	222	\$1,110.00
7	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$3.00	2000	0	\$0.00	852	\$2,556.00
8	2104.503	REMOVE SEWER PIPE (STORM)	L F	\$16.00	410	0	\$0.00	267	\$4,272.00
9	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$7.00	500	0	\$0.00	243	\$1,701.00
10	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$4.00	2000	0	\$0.00	712	\$2,848.00
11	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$2.00	29600	0	\$0.00	14100	\$28,200.00
12	2106.507	EXCAVATION - COMMON	C Y	\$16.00	1000	617	\$9,872.00	797	\$12,752.00
13	2106.603	DITCH CLEANING	L F	\$18.00	500	0	\$0.00	0	\$0.00
14	2112.519	SUBGRADE PREPARATION	RDST	\$295.00	101	0	\$0.00	63	\$18,585.00
15	2118.509	AGGREGATE SURFACING CLASS SPECIAL	TON	\$50.00	20	0	\$0.00	0	\$0.00
16	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$140.00	40	0	\$0.00	0	\$0.00
17	2123.610	1.5 CU YD BACKHOE	HOUR	\$50.00	40	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
18	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$48.00	1000	239.14	\$11,478.72	373.77	\$17,940.96
19	2331.603	JOINT ADHESIVE	L F	\$0.75	13300	5355	\$4,016.25	5355	\$4,016.25
20	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$4.00	1800	850	\$3,400.00	850	\$3,400.00
21	2360.504	TYPE SP 9.5 WEAR CRS MIX(2,C) 3.0" THICK	S Y	\$47.00	2000	563.7	\$26,493.90	563.7	\$26,493.90
22	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	\$78.50	3900	0	\$0.00	0	\$0.00
23	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2,C)	TON	\$76.00	3900	2247.79	\$170,832.04	2247.79	\$170,832.04
24	2501.502	12" RC PIPE APRON	EACH	\$1,150.00	1	0	\$0.00	0	\$0.00
25	2501.502	15" RC PIPE APRON	EACH	\$1,260.00	4	0	\$0.00	3	\$3,780.00
26	2501.502	18" RC PIPE APRON	EACH	\$1,400.00	2	0	\$0.00	5	\$7,000.00
27	2501.602	TRASH GUARD FOR 12" PIPE APRON	EACH	\$650.00	1	0	\$0.00	0	\$0.00
28	2501.602	TRASH GUARD FOR 15" PIPE APRON	EACH	\$775.00	4	0	\$0.00	0	\$0.00
29	2501.602	TRASH GUARD FOR 18" PIPE APRON	EACH	\$850.00	2	0	\$0.00	5	\$4,250.00
30	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	\$68.00	100	0	\$0.00	0	\$0.00
31	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	\$74.00	210	0	\$0.00	85	\$6,290.00
32	2503.503	18" RC PIPE SEWER DES 3006 CL V	L F	\$78.00	60	0	\$0.00	128	\$9,984.00
33	2506.502	CASTING ASSEMBLY	EACH	\$1,450.00	12	0	\$0.00	5	\$7,250.00
34	2506.502	CONST DRAINAGE STRUCTURE DESIGN H	EACH	\$2,110.00	4	0	\$0.00	2	\$4,220.00
35	2503.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	\$1,000.00	3	0	\$0.00	2	\$2,000.00
36	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$1,000.00	1	0	\$0.00	0	\$0.00
37	2506.503	CONST DRAINAGE STRUCTURE DES SPEC 1	L F	\$2,545.00	1	0	\$0.00	0	\$0.00
38	2506.502	CHIMNEY SEAL	EACH	\$370.00	2	0	\$0.00	2	\$740.00
39	2511.507	RANDOM RIPRAP CLASS III	C Y	\$120.00	30	0	\$0.00	0	\$0.00
40	2531.503	CONCRETE CURB & GUTTER - SURMOUNTABLE	L F	\$16.00	11850	0	\$0.00	4155	\$66,480.00
41	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$81.00	500	0	\$0.00	249.13	\$20,179.53

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
42	2540.602	TEMPORARY MAIL BOX	EACH	\$200.00	92	0	\$0.00	57	\$11,400.00
43	2563.602	TYPE III BARRICADE	EACH	\$375.00	4	0	\$0.00	0	\$0.00
44	2563.601	TRAFFIC CONTROL	LS	\$7,850.00	1	0	\$0.00	0.5	\$3,925.00
45	2564.602	INSTALL SALVAGED SIGN	EACH	\$235.00	21	0	\$0.00	0	\$0.00
46	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$1,000.00	1	0	\$0.00	0	\$0.00
47	2573.503	SEDIMENT CONTROL LOG TYPE STRAW BIOROLL	L F	\$0.40	2000	0	\$0.00	0	\$0.00
48	2573.503	SILT FENCE, TYPE MS	L F	\$0.20	2000	0	\$0.00	0	\$0.00
49	2574.507	COMMON TOPSOIL BORROW	C Y	\$25.00	1270	117	\$2,925.00	117	\$2,925.00
50	2574.508	FERTILIZER TYPE 3	LB	\$1.00	810	385	\$385.00	385	\$385.00
51	2575.504	ROLLED EROSION PREVENTION CATEGORY 25	S Y	\$2.00	2000	3369	\$6,738.00	3369	\$6,738.00
52	2575.505	SEEDING	ACRE	\$1,000.00	2.3	1.5	\$1,500.00	1.5	\$1,500.00
53	2575.508	SEED MIXTURE 25-131	LB	\$4.50	320	332	\$1,494.00	332	\$1,494.00
54	2575.508	HYDRAULIC STABILIZED FIBER MATRIX	LB	\$1.00	8050	1500	\$1,500.00	1500	\$1,500.00
55	2575.523	RAPID STABILIZATION METHOD 3	MGAL	\$630.00	10	0	\$0.00	0	\$0.00
56	2130.523	WATER	MGAL	\$40.00	120	25.5	\$1,020.00	37.1	\$1,484.00
57	2104.503	REMOVE CONCRETE CURB	L F	\$3.00	1100	0	\$0.00	1042	\$3,126.00
58	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$5.00	50	0	\$0.00	29	\$145.00
59	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$3.00	30	0	\$0.00	79	\$237.00
60	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$7.00	50	0	\$0.00	34	\$238.00
61	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$4.00	30	0	\$0.00	29	\$116.00
62	2360.504	TYPE SP 9.5 WEAR CRS MIX(2,C) 3.0" THICK	S Y	\$67.00	30	28	\$1,876.00	28	\$1,876.00
63	2531.603	CONCRETE CURB & GUTTER DES SURMOUNTABLE	LF	\$16.00	1100	0	\$0.00	1034	\$16,544.00
64	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$82.00	50	0	\$0.00	34.2	\$2,804.40
65	2574.507	COMMON TOPSOIL BORROW	C Y	\$25.00	70	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
66	2574.508	FERTILIZER TYPE 3	LB	\$4.00	50	0	\$0.00	0	\$0.00
67	2575.505	SEEDING	ACRE	\$4,000.00	0.13	0	\$0.00	0	\$0.00
68	2575.508	SEED MIXTURE 25-131	LB	\$12.00	20	0	\$0.00	0	\$0.00
69	2575.508	HYDRAULIC STABILIZED FIBER MATRIX	LB	\$2.00	400	0	\$0.00	0	\$0.00
70	2575.523	RAPID STABILIZATION METHOD 3	MGAL	\$910.00	1	0	\$0.00	0	\$0.00
71	2575.523	WATER	MGAL	\$135.00	10	0	\$0.00	0	\$0.00
72	2104.518	REMOVE BITUMINOUS WALK	S F	\$1.00	6000	0	\$0.00	0	\$0.00
73	2521.518	3" BITUMINOUS WALK	S F	\$5.50	5600	0	\$0.00	0	\$0.00
74	2521.518	6" CONCRETE WALK	S F	\$12.00	400	0	\$0.00	0	\$0.00
75	2531.618	TRUNCATED DOMES	S F	\$57.00	40	0	\$0.00	0	\$0.00
76	2574.507	COMMON TOPSOIL BORROW	C Y	\$25.00	60	0	\$0.00	0	\$0.00
77	2574.508	FERTILIZER TYPE 3	LB	\$4.00	30	0	\$0.00	0	\$0.00
78	2575.505	SEEDING	ACRE	\$4,000.00	0.06	0	\$0.00	0	\$0.00
79	2575.508	SEED MIXTURE 25-131	LB	\$22.00	10	0	\$0.00	0	\$0.00
80	2575.508	HYDRAULIC STABILIZED FIBER MATRIX	LB	\$3.00	200	0	\$0.00	0	\$0.00
81	2575.523	RAPID STABILIZATION METHOD 3	MGAL	\$910.00	1	0	\$0.00	0	\$0.00
82	2575.523	WATER	MGAL	\$135.00	10	0	\$0.00	0	\$0.00
Bid Totals:							\$261,718.41		\$521,893.08

Project Category Totals				
Category			Amount This Voucher	Amount To Date
ALTERNATE 1 - REMOVAL AND REPLACEMENT OF 100% OF CONCRETE CURB ALONG GOODWIN LANE			\$1,876.00	\$25,086.40
ALTERNATE 2 - VERGES PARK TRAIL REPLACEMENT			\$0.00	\$0.00
SCHEDULE A - SURFACE IMPROVEMENTS			\$259,842.41	\$496,806.68

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
Contract Change Totals:											

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining

RESOLUTION 2024-12-132

A RESOLUTION APPROVING PAY VOUCHER #2 TO A-1 EXCAVATING LLC. FOR THE 2024 STREET IMPROVEMENT PROJECT IN THE AMOUNT OF \$248,632.49

WHEREAS, the City of Wyoming entered into a contract with A-1 Excavating LLC. To complete the 2024 Street Improvement Project; and,

WHEREAS, the City Engineer, Mark Erichson, has inspected and approved the work on this project.

NOW, THEREFORE BE IT RESOLVED that the City of Wyoming authorizes the "Payment of Pay Voucher #2" in the amount of \$248,632.49 to A-1 Excavating LLC. for the 2024 Street Improvement Project.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 17TH DAY OF DECEMBER, 2024.

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

(seal)



December 12, 2024

Mr. Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Re: 2023 East Viking Boulevard Improvement Project
SAP 248-108-003 and SAP 248-594-002
City of Wyoming, MN
WSB Project No. 018553-000

Dear Mr. Linwood:

Pay Voucher No. 7 (Final) for the above referenced project in the amount of \$139,634.09 is enclosed. The quantities completed to date have been reviewed and agreed upon by the contractor, and we hereby recommend that the City of Wyoming approve the Final Pay Voucher for Dresel Contracting, Inc.

We have also enclosed the following required documents:

1. Satisfactory showing that the contractor has complied with the provisions of Minnesota Statutes 290.92 requiring withholding state income tax (IC134 forms).
2. Evidence in the form of an affidavit that all claims against the contractor by reasons of the contract have been fully paid or satisfactorily secured (lien waivers).
3. Consent of Surety to Final Payment certification from the contractor's surety.
4. Two Year Maintenance Bond

Please send one executed copy of the pay voucher with the final payment to Dresel Contracting and return one executed copy to our office for our file. If you have any questions or comments regarding this voucher, please contact me at 612.360.1278. Thank you.

Sincerely,

WSB

Mark Erichson, PE
Director of Municipal Program Delivery

Attachments

kkp

Client: City of Wyoming 26885 Forest Blvd. Wyoming, MN 55092-0188	Contractor: Dresel Contracting, Inc. 24044 July Ave Chisago City, MN 55013
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WSB Project No.: 018553-000
Client Project No.:
State Project No.: SAP 248-108-002
Federal Project No.:

Contract Amount		Funds Encumbered	
Original Contract	\$2,785,711.80	Original	\$2,785,711.80
Contract Changes	\$153,765.65	Additional	N/A
Revised Contract	\$2,939,477.45	Total	\$2,785,711.80

Work Certified To Date	
Base Bid Items	\$2,647,752.89
Contract Changes	\$203,248.93
Material On Hand	\$0.00
Total	\$2,851,001.82

Work Certified This Voucher	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
\$55,777.36	\$2,851,001.82	\$0.00	\$2,711,367.73	\$139,634.09	\$2,851,001.82
Percent Retained: 0%			Percent Complete: 96.99%		

FINAL PAY VOUCHER

I hereby certify that a Final Examination has been made of the noted Contract, that the Contract has been completed, that the entire amount of Work Shown in this Final Voucher has been performed and the Total Value of the Work Performed in accordance with, and pursuant to, the terms of the Contract is as shown in this Final Voucher.

Approved By Dresel Contracting, Inc.

Approved By WSB


Signature


Signature

12/4/2024
Date

11/25/2024
Date

Approved By City of Wyoming

Signature

Date

Payment Summary				
No.	Up Through Date	Work Certified Per Voucher	Amount Retained Per Voucher	Amount Paid Per Voucher
1	06/13/2023	\$523,512.05	\$26,175.60	\$497,336.45
2	07/12/2023	\$706,622.70	\$35,331.14	\$671,291.56
3	08/04/2023	\$279,577.74	\$13,978.88	\$265,598.86
4	10/11/2023	\$552,473.42	\$27,623.68	\$524,849.74
5	11/15/2023	\$665,405.74	\$33,270.28	\$632,135.46
6	02/02/2024	\$67,632.81	(\$52,522.85)	\$120,155.66
7	10/28/2024	\$55,777.36	(\$83,856.73)	\$139,634.09

Funding Category Name	Work Certified To Date	Less Amount Retained	Less Previous Payments	Amount Paid This Voucher	Total Amount Paid To Date
LOCAL BRIDGE	\$295,877.92	\$0.00	\$242,792.87	\$53,085.05	\$295,877.92
LOCAL E VIKING	\$807,550.33	\$0.00	\$783,323.82	\$24,226.51	\$807,550.33
SAP 248-108-003	\$1,229,194.90	\$0.00	\$1,182,423.73	\$46,771.17	\$1,229,194.90
SAP 248-594-002 BRIDGE	\$518,378.67	\$0.00	\$502,827.31	\$15,551.36	\$518,378.67

Accounting Number	Funding Source	Amount Paid This Voucher	Revised Contract Amount	Funds Encumbered To Date	Paid Contractor To Date
1	State Aid	\$46,771.17	\$1,284,054.61	\$1,259,380.41	\$1,229,194.90
2	Local	\$24,226.51	\$850,626.18	\$738,098.75	\$807,550.33
3	Local	\$53,085.05	\$294,112.78	\$294,112.78	\$295,877.92
4	State Aid	\$15,551.36	\$510,683.88	\$494,119.86	\$518,378.67

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
1	2021.501	MOBILIZATION	LS	\$131,660.00	1	0	\$0.00	1	\$131,660.00
2	2101.502	CLEARING	EACH	\$1,616.00	10	0	\$0.00	3	\$4,848.00
3	2101.502	GRUBBING	EACH	\$606.00	10	0	\$0.00	4	\$2,424.00
4	2101.505	CLEARING	ACRE	\$50,500.00	0.05	0	\$0.00	0.2	\$10,100.00
5	2101.505	GRUBBING	ACRE	\$20,200.00	0.05	0	\$0.00	0.2	\$4,040.00
6	2104.502	REMOVE SIGN	EACH	\$40.40	11	0	\$0.00	11	\$444.40
7	2104.503	SAWING CONCRETE PAVEMENT (FULL DEPTH)	L F	\$3.15	100	0	\$0.00	144.5	\$455.18
8	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$2.10	900	0	\$0.00	718	\$1,507.80
9	2104.503	REMOVE CURB & GUTTER	L F	\$1.85	7200	0	\$0.00	7207.5	\$13,333.88
10	2104.503	SALVAGE FENCE	L F	\$10.80	100	0	\$0.00	0	\$0.00
11	2104.504	REMOVE CONCRETE DRIVEWAY PAVEMENT	S Y	\$5.40	400	0	\$0.00	485.5	\$2,621.70
12	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$3.60	600	0	\$0.00	514.6	\$1,852.56

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
13	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$1.92	17700	0	\$0.00	18155.9	\$34,859.33
14	2104.518	REMOVE CONCRETE WALK	S F	\$0.26	14000	0	\$0.00	13942.9	\$3,625.15
15	2104.601	SALVAGE AND REINSTALL LANDSCAPE STRUCTURES	L S	\$5,000.00	1	0	\$0.00	0.2	\$1,000.00
16	2104.602	SALVAGE SIGN SPECIAL	EACH	\$525.00	1	0	\$0.00	1	\$525.00
17	2106.507	EXCAVATION - COMMON (P)	C Y	\$18.38	8119	0	\$0.00	8119	\$149,227.22
18	2106.507	EXCAVATION - SUBGRADE	C Y	\$0.01	1000	0	\$0.00	0	\$0.00
19	2106.507	SELECT GRANULAR EMBANKMENT (CV)	C Y	\$0.01	1000	0	\$0.00	0	\$0.00
20	2108.504	GEOTEXTILE FABRIC TYPE 5	S Y	\$1.31	1500	0	\$0.00	722	\$945.82
21	2112.519	SUBGRADE PREPARATION	RDST	\$0.01	38	0	\$0.00	38	\$0.38
22	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOURL	\$96.00	100	0	\$0.00	20	\$1,920.00
23	2123.610	1.5 CU YD BACKHOE	HOURL	\$108.00	10	7.5	\$810.00	13.2	\$1,425.60
24	2130.523	WATER	MGAL	\$46.50	100	0	\$0.00	37	\$1,720.50
25	2211.507	AGGREGATE BASE (CV) CLASS 5 (P)	C Y	\$0.01	4011	0	\$0.00	3413	\$34.13
26	2331.603	JOINT ADHESIVE	L F	\$1.16	8100	8096	\$9,391.36	8096	\$9,391.36
27	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$4.19	900	0	\$0.00	800	\$3,352.00
28	2360.504	TYPE SP 9.5 WEAR CRS MIX (2,B) 3.0" THICK	S Y	\$60.46	400	0	\$0.00	785.39	\$47,484.68
29	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,C)	TON	\$80.58	1500	0	\$0.00	1556.4	\$125,414.71
30	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2,C)	TON	\$76.57	2400	0	\$0.00	2268.95	\$173,733.50
31	2411.502	CONCRETE STAIRWAY	EACH	\$440.00	6	0	\$0.00	4	\$1,760.00
32	2504.602	ADJUST GATE VALVE & BOX	EACH	\$495.00	16	0	\$0.00	0	\$0.00
33	2504.602	ADJUST CURB BOX	EACH	\$198.00	10	0	\$0.00	3	\$594.00
34	2504.602	IRRIGATION SYSTEM REPAIR	EACH	\$220.00	10	0	\$0.00	6	\$1,320.00
35	2506.502	ADJUST FRAME & RING CASTING	EACH	\$330.00	9	0	\$0.00	8	\$2,640.00
36	2506.602	CHIMNEY SEAL	EACH	\$165.00	9	0	\$0.00	8	\$1,320.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
37	2521.518	6" CONCRETE WALK	S F	\$7.32	29000	0	\$0.00	26625.25	\$194,896.83
38	2531.503	CONCRETE CURB & GUTTER DESIGN B618	L F	\$16.61	7700	0	\$0.00	7921.5	\$131,576.12
39	2531.504	6" CONCRETE DRIVEWAY PAVEMENT	S Y	\$76.13	700	0	\$0.00	919.47	\$69,999.25
40	2531.618	TRUNCATED DOMES	S F	\$50.50	120	0	\$0.00	90	\$4,545.00
41	2540.602	MAIL BOX SUPPORT	EACH	\$120.00	10	0	\$0.00	4	\$480.00
42	2540.602	TEMPORARY MAIL BOX	EACH	\$90.00	24	0	\$0.00	28	\$2,520.00
43	2557.602	REPAIR DOG FENCE	EACH	\$120.00	5	0	\$0.00	0	\$0.00
44	2557.603	INSTALL FENCE	L F	\$12.96	100	0	\$0.00	0	\$0.00
45	2563.601	TRAFFIC CONTROL	LS	\$13,750.00	1	0	\$0.00	0.95	\$13,062.50
46	2564.518	SIGN PANELS TYPE C	S F	\$50.40	189	0	\$0.00	201	\$10,130.40
47	2563.618	CONSTRUCTION SIGN SPECIAL	SF	\$26.25	30	0	\$0.00	12	\$315.00
48	2564.602	INSTALL SIGN SPECIAL	EACH	\$1,050.00	1	0	\$0.00	1	\$1,050.00
49	2564.602	SIGN PANELS TYPE SPECIAL	EACH	\$341.25	14	0	\$0.00	14	\$4,777.50
50	2571.502	CONIFEROUS TREE 12' HT B&B	EACH	\$2,089.50	5	0	\$0.00	0	\$0.00
51	2571.502	DECIDUOUS TREE 3" CAL B&B	EACH	\$1,155.00	5	0	\$0.00	0	\$0.00
52	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$1,821.75	1	0	\$0.00	0	\$0.00
53	2573.502	STORM DRAIN INLET PROTECTION	EACH	\$110.00	40	0	\$0.00	33	\$3,630.00
54	2573.503	SILT FENCE, TYPE MS	L F	\$1.87	4000	0	\$0.00	633	\$1,183.71
55	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	\$2.02	4000	0	\$0.00	270	\$545.40
56	2574.507	COMMON TOPSOIL BORROW	C Y	\$0.01	1055	0	\$0.00	1049	\$10.49
57	2574.508	FERTILIZER TYPE 3	LB	\$1.11	370	0	\$0.00	350	\$388.50
58	2575.504	SODDING TYPE LAWN	S Y	\$5.94	2300	0	\$0.00	0	\$0.00
59	2575.504	SODDING TYPE MINERAL	S Y	\$5.94	6100	0	\$0.00	0	\$0.00
60	2575.508	HYDRAULIC STABILIZED FIBER MATRIX	LB	\$2.02	5500	0	\$0.00	2000	\$4,040.00
61	2575.523	WATER	MGAL	\$50.50	150	0	\$0.00	6	\$303.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
62	2582.503	4" SOLID LINE PAINT	L F	\$0.26	6500	0	\$0.00	6511	\$1,692.86
63	2582.503	4" DBLE SOLID LINE PAINT	L F	\$0.41	3500	0	\$0.00	3692	\$1,513.72
64	2582.518	CROSSWALK PAINT	S F	\$3.06	300	0	\$0.00	108	\$330.48
65	2104.502	REMOVE MANHOLE	EACH	\$450.50	2	0	\$0.00	2	\$901.00
66	2104.503	REMOVE SEWER PIPE (SANITARY)	L F	\$7.19	390	0	\$0.00	385	\$2,768.15
67	2106.507	EXCAVATION - MUCK	C Y	\$11.90	300	0	\$0.00	202.6	\$2,410.94
68	2106.507	SELECT GRANULAR EMBANKMENT (CV)	C Y	\$20.74	300	0	\$0.00	0	\$0.00
69	2106.601	DEWATERING	LS	\$16,500.00	1	0	\$0.00	1	\$16,500.00
70	2451.603	AGGREGATE BEDDING	L F	\$21.00	390	0	\$0.00	521	\$10,941.00
71	2503.503	4" PVC PIPE SEWER	L F	\$32.45	200	0	\$0.00	18	\$584.10
72	2503.503	12" PVC PIPE SEWER	L F	\$95.17	390	0	\$0.00	385	\$36,640.45
73	2503.602	CONNECT TO EXISTING SANITARY SEWER	EACH	\$511.50	2	0	\$0.00	2	\$1,023.00
74	2503.602	CONNECT TO EXISTING SANITARY SEWER SER	EACH	\$478.50	4	0	\$0.00	3	\$1,435.50
75	2503.602	12"x4" PVC WYE	EACH	\$880.00	4	0	\$0.00	3	\$2,640.00
76	2503.603	TELEWISE SANITARY SEWER	LF	\$10.10	390	0	\$0.00	390	\$3,939.00
77	2506.502	CASTING ASSEMBLY	EACH	\$687.50	2	0	\$0.00	1	\$687.50
78	2506.602	RECONSTRUCT MANHOLE (SANITARY)	EACH	\$4,152.50	2	0	\$0.00	3	\$12,457.50
79	2506.603	CONSTRUCT 48" DIA SANITARY MANHOLE	L F	\$442.50	21	0	\$0.00	21	\$9,292.50
80	2504.602	HYDRANT	EACH	\$6,380.00	10	0	\$0.00	10	\$63,800.00
81	2504.602	6" GATE VALVE & BOX	EACH	\$1,980.00	10	0	\$0.00	10	\$19,800.00
82	2504.602	16"x6" WET TAP	EACH	\$1,980.00	10	0	\$0.00	10	\$19,800.00
83	2504.603	6" WATERMAIN DUCTILE IRON CL 52	L F	\$63.80	100	0	\$0.00	49.5	\$3,158.10
84	2504.604	4" POLYSTYRENE INSULATION	S Y	\$58.30	100	0	\$0.00	14.4	\$839.52
85	2104.502	REMOVE DRAINAGE STRUCTURE	EACH	\$216.56	20	0	\$0.00	19	\$4,114.64

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
86	2104.503	REMOVE SEWER PIPE (STORM)	L F	\$12.74	680	0	\$0.00	731	\$9,312.94
87	2106.601	DEWATERING	LS	\$0.01	1	0	\$0.00	0	\$0.00
88	2451.603	AGGREGATE BEDDING	L F	\$0.01	400	0	\$0.00	0	\$0.00
89	2501.502	18" RC PIPE APRON	EACH	\$1,139.25	3	0	\$0.00	3	\$3,417.75
90	2501.502	22" SPAN RC PIPE-ARCH APRON	EACH	\$1,172.06	2	0	\$0.00	2	\$2,344.12
91	2501.502	51" SPAN RC PIPE-ARCH APRON	EACH	\$3,218.25	1	0	\$0.00	1	\$3,218.25
92	2501.602	TRASH GUARD FOR 18" PIPE APRON	EACH	\$939.75	3	0	\$0.00	3	\$2,819.25
93	2501.602	TRASH GUARD FOR 22" SPAN PIPE APRON	EACH	\$1,156.31	2	0	\$0.00	2	\$2,312.62
94	2501.602	TRASH GUARD FOR 51" SPAN PIPE APRON	EACH	\$3,917.81	1	0	\$0.00	1	\$3,917.81
95	2503.503	22" SPAN RC PIPE-ARCH SEWER CL IIA	L F	\$118.56	36	0	\$0.00	36	\$4,268.16
96	2503.503	51" SPAN RC PIPE-ARCH SEWER CL IIA	L F	\$324.19	12	0	\$0.00	12	\$3,890.28
97	2503.503	12" RC PIPE SEWER DES 3006 CL V	L F	\$52.01	46	0	\$0.00	46	\$2,392.46
98	2503.503	15" RC PIPE SEWER DES 3006 CL V	L F	\$64.07	466	0	\$0.00	451	\$28,895.57
99	2503.503	18" RC PIPE SEWER DES 3006 CL V	L F	\$78.05	314	0	\$0.00	320	\$24,976.00
100	2503.503	21" RC PIPE SEWER DES 3006 CL III	L F	\$88.52	25	0	\$0.00	40	\$3,540.80
101	2503.503	27" RC PIPE SEWER DES 3006 CL III	L F	\$105.30	48	0	\$0.00	48	\$5,054.40
102	2503.503	30" RC PIPE SEWER DES 3006 CL III	L F	\$137.16	482	0	\$0.00	482	\$66,111.12
103	2503.602	CONNECT TO EXISTING STORM SEWER	EACH	\$649.69	16	0	\$0.00	19	\$12,344.11
104	2503.602	CONNECT INTO EXISTING DRAINAGE STRUCTURE	EACH	\$866.25	2	0	\$0.00	2	\$1,732.50
105	2506.502	CONST DRAINAGE STRUCTURE DESIGN G	EACH	\$2,557.80	1	0	\$0.00	1	\$2,557.80
106	2506.502	CONST DRAINAGE STRUCTURE DESIGN SPECIAL	EACH	\$2,481.75	21	0	\$0.00	21	\$52,116.75
107	2506.502	CASTING ASSEMBLY	EACH	\$630.00	14	0	\$0.00	14	\$8,820.00
108	2506.503	CONST DRAINAGE STRUCTURE DES 48-4020	L F	\$600.83	64.1	0	\$0.00	69	\$41,457.27
109	2506.503	CONST DRAINAGE STRUCTURE DES 60-4020	L F	\$851.83	24.9	0	\$0.00	24.9	\$21,210.57

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
110	2506.503	CONST DRAINAGE STRUCTURE DES 96-4020	L F	\$2,635.50	5.5	0	\$0.00	5.5	\$14,495.25
111	2506.602	CHIMNEY SEAL	EACH	\$240.00	11	0	\$0.00	11	\$2,640.00
112	2511.507	RANDOM RIPRAP CLASS III	C Y	\$73.24	35.8	0	\$0.00	41.9	\$3,068.76
113	2021.501	MOBILIZATION	LS	\$117,624.00	1	0	\$0.00	1	\$117,624.00
114	2101.502	CLEARING	EACH	\$240.00	6	0	\$0.00	6	\$1,440.00
115	2101.502	GRUBBING	EACH	\$180.00	6	0	\$0.00	6	\$1,080.00
116	2101.505	CLEARING	ACRE	\$11,000.00	0.4	0	\$0.00	0.4	\$4,400.00
117	2101.505	GRUBBING	ACRE	\$11,000.00	0.4	0	\$0.00	0	\$0.00
118	2104.502	REMOVE MANHOLE	EACH	\$300.00	1	0	\$0.00	1	\$300.00
119	2104.502	REMOVE SIGN	EACH	\$42.00	2	0	\$0.00	2	\$84.00
120	2104.502	SALVAGE SIGN	EACH	\$42.00	2	0	\$0.00	1	\$42.00
121	2104.503	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	LF	\$2.20	60	0	\$0.00	52	\$114.40
122	2104.503	REMOVE GUARDRAIL	L F	\$2.40	1092	0	\$0.00	1256	\$3,014.40
123	2104.503	REMOVE FORCE MAIN	L F	\$12.00	200	0	\$0.00	170	\$2,040.00
124	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$4.14	290	0	\$0.00	1517	\$6,280.38
125	2105.607	SELECT GRANULAR BORROW MOD 10% (CV)	C Y	\$15.19	219	0	\$0.00	538	\$8,172.22
126	2106.507	EXCAVATION - COMMON (P)	C Y	\$19.57	586	0	\$0.00	586	\$11,468.02
127	2106.507	EXCAVATION - MUCK	C Y	\$14.77	553	0	\$0.00	1166.66	\$17,231.57
128	2106.507	SELECT GRANULAR EMBANKMENT (CV) (P)	C Y	\$0.01	1160	0	\$0.00	1160	\$11.60
129	2112.519	SUBGRADE PREPARATION	RDST	\$240.00	5.25	0	\$0.00	5.25	\$1,260.00
130	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$162.00	10	0	\$0.00	0	\$0.00
131	2123.610	UTILITY CREW	HOUR	\$0.01	20	0	\$0.00	0	\$0.00
132	2211.507	AGGREGATE BASE (CV) CLASS 5	C Y	\$25.99	80	0	\$0.00	80	\$2,079.20
133	2215.504	FULL DEPTH RECLAMATION	S Y	\$2.20	1200	0	\$0.00	0	\$0.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
134	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$4.19	100	0	\$0.00	75	\$314.25
135	2360.509	TYPE SP 12.5 WEARING COURSE MIX (2,C)	TON	\$86.80	470	0	\$0.00	443.16	\$38,466.29
136	2401.601	STRUCTURE EXCAVATION	LS	\$8,505.00	1	0	\$0.00	1	\$8,505.00
137	2412.502	6X6 PRECAST CONCRETE BOX CULV END SECT	EACH	\$19,950.00	2	0	\$0.00	2	\$39,900.00
138	2412.502	16X6 PRECAST CONCRETE BOX CULV END SEC	EACH	\$41,737.50	2	0	\$0.00	2	\$83,475.00
139	2412.503	6X6 PRECAST CONCRETE BOX CULVERT	L F	\$1,585.50	50	0	\$0.00	50	\$79,275.00
140	2412.503	16X6 PRECAST CONCRETE BOX CULVERT	L F	\$3,018.75	48	0	\$0.00	48	\$144,900.00
141	2442.501	REMOVE EXISTING BRIDGE	LS	\$9,060.00	1	0	\$0.00	1	\$9,060.00
142	2451.507	FINE AGGREGATE BEDDING (CV)	C Y	\$34.11	175	0	\$0.00	175	\$5,969.25
143	2501.502	28" SPAN RC PIPE-ARCH APRON	EACH	\$1,995.00	2	0	\$0.00	2	\$3,990.00
144	2503.503	28" SPAN RC PIPE-ARCH SEWER CL IIIA	L F	\$217.00	48	0	\$0.00	48	\$10,416.00
145	2511.507	RANDOM RIPRAP CLASS II	C Y	\$108.60	10	0	\$0.00	17.5	\$1,900.50
146	2511.507	RANDOM RIPRAP CLASS III	C Y	\$108.60	10	0	\$0.00	33.8	\$3,670.68
147	2554.502	END TREATMENT-ENERGY ABSORBING TERMINAL	EACH	\$3,468.00	4	0	\$0.00	4	\$13,872.00
148	2554.503	TRAFFIC BARRIER DESIGN TYPE 31	L F	\$30.60	1020	210	\$6,426.00	1270	\$38,862.00
149	2554.602	GUARDRAIL POST SEAT	EACH	\$1,020.00	12	0	\$0.00	12	\$12,240.00
150	2557.503	WIRE FENCE DESIGN 48V-9322	L F	\$78.30	500	500	\$39,150.00	500	\$39,150.00
151	2563.601	TRAFFIC CONTROL	LS	\$8,470.00	1	0	\$0.00	1	\$8,470.00
152	2564.518	SIGN PANELS TYPE C	S F	\$48.96	40	0	\$0.00	34	\$1,664.64
153	2564.602	INSTALL SALVAGED SIGN	EACH	\$229.50	2	0	\$0.00	1	\$229.50
154	2573.501	STABILIZED CONSTRUCTION EXIT	LS	\$1,100.00	1	0	\$0.00	0	\$0.00
155	2573.503	SILT FENCE, TYPE MS	L F	\$1.87	1800	0	\$0.00	260	\$486.20
156	2573.503	SEDIMENT CONTROL LOG TYPE WOOD FIBER	L F	\$2.02	1800	0	\$0.00	1996	\$4,031.92
157	2106.601	TEMPORARY STREAM DIVERSION SYSTEM	LS	\$63,000.00	1	0	\$0.00	1	\$63,000.00

Contract Item Status									
Line No.	Item	Description	Unit	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
158	2574.507	COMMON TOPSOIL BORROW	C Y	\$0.01	50	0	\$0.00	153	\$1.53
159	2574.508	FERTILIZER TYPE 3	LB	\$1.11	110	0	\$0.00	100	\$111.00
160	2574.508	FERTILIZER TYPE 4	LB	\$1.21	30	0	\$0.00	0	\$0.00
161	2573.503	FLOATING SILT FENCE	L F	\$25.25	200	0	\$0.00	0	\$0.00
162	2575.504	ROLLED EROSION PREVENTION CATEGORY 25	S Y	\$2.02	2200	0	\$0.00	1800	\$3,636.00
163	2575.505	SEEDING	ACRE	\$505.00	0.5	0	\$0.00	0.38	\$191.90
164	2575.505	DISK ANCHORING	ACRE	\$252.50	0.5	0	\$0.00	0	\$0.00
165	2575.508	SEED MIXTURE 25-121	LB	\$8.08	20	0	\$0.00	30.5	\$246.44
166	2575.508	SEED MIXTURE 33-261	LB	\$25.25	30	0	\$0.00	35	\$883.75
167	2575.523	RAPID STABILIZATION METHOD 3	MGAL	\$1,010.00	3	0	\$0.00	3.5	\$3,535.00
168	2582.503	4" SOLID LINE PAINT	L F	\$0.31	1060	0	\$0.00	1105	\$342.55
169	2582.503	4" DBLE SOLID LINE PAINT	L F	\$0.46	530	0	\$0.00	553	\$254.38
170	2021.501	MOBILIZATION	LS	\$7,200.00	1	0	\$0.00	1	\$7,200.00
171	2104.503	SAWING BIT PAVEMENT (FULL DEPTH)	L F	\$2.40	200	0	\$0.00	168	\$403.20
172	2104.504	REMOVE BITUMINOUS DRIVEWAY PAVEMENT	S Y	\$3.14	130	0	\$0.00	0	\$0.00
173	2104.504	REMOVE BITUMINOUS PAVEMENT	S Y	\$4.08	200	0	\$0.00	365	\$1,489.20
174	2123.610	STREET SWEEPER (WITH PICKUP BROOM)	HOUR	\$153.45	2	0	\$0.00	0	\$0.00
175	2231.509	BITUMINOUS PATCHING MIXTURE	TON	\$237.01	70	0	\$0.00	71.41	\$16,924.88
176	2357.506	BITUMINOUS MATERIAL FOR TACK COAT	GAL	\$4.15	710	0	\$0.00	445	\$1,846.75
177	2360.504	TYPE SP 9.5 WEAR CRS MIX (2,B) 3.0" THICK	S Y	\$37.79	130	0	\$0.00	183.15	\$6,921.24
178	2360.509	TYPE SP 9.5 WEARING COURSE MIX (2,B)	TON	\$67.81	1700	0	\$0.00	1343.4	\$91,095.95
179	2563.601	TRAFFIC CONTROL	LS	\$960.00	1	0	\$0.00	1	\$960.00
180	2573.503	SEDIMENT CONTROL LOG TYPE STRAW	L F	\$4.80	200	0	\$0.00	0	\$0.00
Bid Totals:							\$55,777.36		\$2,647,752.89

Project Category Totals		
Category	Amount This Voucher	Amount To Date
ALTERNATE 1 - BRIDGE 13J22 EAST VIKING BOULEVARD OVER SOUTH BRANCH SUNRISE RIVER	\$45,576.00	\$797,692.57
ALTERNATE 2 - BITUMINOUS OVERLAY	\$0.00	\$126,841.22
SCHEDULE A. - SURFACE IMPROVEMENTS	\$10,201.36	\$1,182,571.66
SCHEDULE B. - SANITARY SEWER IMPROVEMENTS	\$0.00	\$102,220.64
SCHEDULE C. - WATERMAIN IMPROVEMENTS	\$0.00	\$107,397.62
SCHEDULE D. - STORM SEWER IMPROVEMENTS	\$0.00	\$331,029.18

Contract Change Item Status											
CC	CC No.	Line No.	Item	Description	Units	Unit Price	Contract Quantity	Quantity This Voucher	Amount This Voucher	Quantity To Date	Amount To Date
CO	1	181	2504.602	RELOCATE HYDRANT	EACH	\$5,752.22	1	0	\$0.00	1	\$5,752.22
CO	1	182	2540.618	BLOCK RETAINING WALL	S F	\$49.30	154	0	\$0.00	154	\$7,592.20
CO	1	183	2545.601	RELOCATE POWER POLE	EACH	\$4,000.00	1	0	\$0.00	1	\$4,000.00
CO	1	184	2360.509	TYPE SP 9.5 WEAR COURSE MIX (2;B)	TON	\$89.65	991	0	\$0.00	990.98	\$88,841.36
CO	1	185	2215.504	FULL DEPTH RECLAMATION	S Y	\$1.68	4100	0	\$0.00	4020	\$6,753.60
CO	1	186	2112.519	SUBGRADE PREPARATION	ROAD STA	\$345.66	41	0	\$0.00	40.2	\$13,895.53
CO	1	187	2575.604	SEEDING SPECIAL	S Y	\$4.75	12600	0	\$0.00	12600	\$59,850.00
CO	1	188	2575.504	SODDING, TYPE LAWN	S Y	(\$5.94)	2300	0	\$0.00	0	\$0.00
CO	1	189	2575.504	SODDING TYPE MINERAL	S Y	(\$5.94)	6100	0	\$0.00	0	\$0.00
CO	2	190	2106.507	3" Minus Crushed Rock	Ton	\$24.38	679.41	0	\$0.00	679.41	\$16,564.02
Contract Change Totals:									\$0.00		\$203,248.93

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date
1	CO	In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the work as altered by the following provisions. The Engineer in concurrence with the City of Wyoming, have agreed that relocating a hydrant along East Viking Blvd due to close location to roadway and high-water elevation is necessary. Additional work was required for exploratory digging, additional mobilization costs for wet tap, and price increase for 1 wet tap installed only when not installed in succession with other wet taps planned. This work will be considered "Contract Revisions" as provided for by Specification 1402. Payment for this work will be at Negotiated Unit Prices.	\$0.00	\$186,684.91

Contract Change Totals				
No.	Contract Change	Description	Amount This Voucher	Amount To Date
		The Engineer in concurrence with the City of Wyoming, have agreed that retaining walls are necessary in two locations along the East Viking Blvd trail. Due to saving two large oak trees near the proposed concrete trail, block retaining walls are required to protect roots from being cut and elevation conflicts with the trail. This work will be considered "Contract Revisions" as provided for by Specification 1402. Payment for this work will be at Negotiated Unit Prices. The Engineer in concurrence with the City of Wyoming, have agreed that a private power pole was required to be relocated due to the new trail alignment. This work will be considered "Contract Revisions" as provided for by Specification 1402. Payment for this work will be at Negotiated Unit Prices. The Engineer in concurrence with the City of Wyoming, have agreed that reclaiming East Viking Blvd east of Polaris is more favorable than overlaying. This work now requires reclaiming, grading, and one additional lift of pavement. This work will be considered "Contract Revisions" as provided for by Specification 1402. Payment for this work will be at Negotiated Unit Prices. The Engineer in concurrence with the City of Wyoming, have agreed that seeding and blanket is more favorable than sodding. Included in this work is soil prep, seeding, blanket, and fertilizer. This work will be considered "Contract Revisions" as provided for by Specification 1402. Payment for this work will be at Negotiated Unit Prices.		
2	CO	In accordance with the terms of this Contract, you are hereby authorized and instructed to perform the work as altered by the following provisions. The Engineer in concurrence with the City of Wyoming, have agreed that adding 3" minus rock under the box culvert in lieu of select granular borrow is necessary to create a firm foundation. After the creek was diverted, and dewatering was attempted, water was still leaching into the excavation making compaction of the planned select granular fill unattainable. This work will be considered "Contract Revisions" as provided for by Specification 1402. Payment for this work will be at Negotiated Unit Prices.	\$0.00	\$16,564.02

Material On Hand Additions					
Line No.	Item	Description	Date	Added	Comments

Material On Hand Balance						
Line No.	Item	Description	Date	Added	Used	Remaining

RESOLUTION 2024-12-133

A RESOLUTION APPROVING FINAL PAY VOUCHER TO DRESEL CONTRACTING, INC. FOR THE 2023 EAST VIKING STREET IMPROVEMENT PROJECT IN THE AMOUNT OF \$139,634.09

WHEREAS, the City of Wyoming entered into a contract with Dresel Contracting, Inc. for the 2023 East Viking Street Improvement Project; and,

WHEREAS, the City Engineer, Mark Erichson, has inspected and approved the work on this project.

NOW, THEREFORE BE IT RESOLVED that the City of Wyoming authorizes the "Payment of Pay Voucher #2" in the amount of \$139,634.09 to Dresel Contracting, Inc. for the 2023 East Viking Street Improvement Project.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 17TH DAY OF DECEMBER, 2024.

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

(seal)



Date: December 1, 2024
To: Mayor Iverson and City Council Members
From: Neil Bauer, Public Safety Director
Subject: Consent Agenda Item for Donations to Anonymous Santa and Family Pathways

Background Information:

The fire department organized a donation collection event for Anonymous Santa and Family Pathways on December 7, 2024. The following was collected during this event:

- \$1,150.00 in cash (Anonymous Santa)
- Miscellaneous toys and clothing (Anonymous Santa)
- Non-Perishable food donations (Family Pathways)

These generous donations are to be provided to Anonymous Santa and Family Pathways. Family Pathways provides access to healthy food for families and individuals in crisis in our area. Anonymous Santa is for families who cannot afford to purchase gifts for their children. The program offers an opportunity for parents to select gifts in a Holiday Store at the Main Street Church in North Branch, MN.

Recommendation:

I recommend that the City of Wyoming accept the listed donations on behalf of the City of Wyoming community and deliver the items to Anonymous Santa and Family Pathways.

Neil D. Bauer, Ed.D.
Police Chief/Public Safety Director

RESOLUTION NO. 24-12-134

A RESOLUTION ACCEPTING A DONATION FROM VARIOUS CITY OF WYOMING RESIDENTS AND TRANSFERRING THEM TO ANONYMOUS SANTA AND FAMILY PATHWAYS

WHEREAS, The City of Wyoming is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts; and,

WHEREAS, The Wyoming Fire Department organized a donation collection event for Anonymous Santa and Family Pathways on December 7, 2024; and,

WHEREAS, The collected items are now ready to be transferred to their respective non-profits; and,

WHEREAS, the following persons and entities have offered to donate Wyoming Public Safety as part of the Night to Unite Event

<u>Name of Donor</u>	<u>Donation</u>
Various Wyoming Residents	\$1,150.00 in cash (Anonymous Santa)
Various Wyoming Residents	Miscellaneous toys and clothing (Anonymous Santa)
Various Wyoming Residents	Non-Perishable food donations (Family Pathways)

WHEREAS, The City Council finds it appropriate to accept the donations offered.

THEREFORE, BE IT RESOLVED, The City of Wyoming accepts the donations on behalf of the City of Wyoming community and will deliver the items to Anonymous Santa and Family Pathways.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING ON THE 17TH DAY OF DECEMBER, 2024.

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator

RESOLUTION NO. 24-12-135

**A RESOLUTION ACCEPTING A DONATION TO THE CITY FROM DUKE RENTALS
FOR A DONATION TO THE 8TH ANNUAL TREE LIGHTING CEREMONY AT
RAILROAD PARK ON DECEMBER 7TH, 2024**

WHEREAS, the City of Wyoming is generally authorized to accept donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens, and is specifically authorized to accept gifts.

WHEREAS, the following persons and entities have offered the use of their boom truck for a week without charge for the City of Wyoming 8th Annual Tree Lighting Ceremony.

<u>Name of Donor</u>	<u>Value</u>
Duke Rentals	\$2,490.00

WHEREAS, the City Council finds it appropriate to accept the donations offered.

THEREFORE, BE IT RESOLVED, the City of Wyoming accepts the donation from Dukes Rental and acknowledge the value of the donation at \$2,490.00.

**HEREUPON SAID RESOLUTION WAS DECLARED DULY PASSED AND ADOPTED
THIS 17TH DAY OF NOVEMBER, 2024.**

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator



Request for Council Action

Date: December 12, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Public Works

Reference: Well 2 - Motor Control Center and Equipment Replacement

Method: Consent Agenda

Background Information:

The City Council approved repairs for Well #2 by Total Control Systems at their meeting on September 5, 2023. The necessary parts were delayed due to supply chain issues but arrived recently. Total Control Systems has since completed the approved work at Well #2

Recommendation:

City Staff is requesting Council authorization to proceed with payment to Total Control Systems for the motor control center equipment replacement at Well 2. The total cost of the project including materials and labor is \$52,769.00

RESOLUTION NO. 24-12-136

A RESOLUTION AUTHORIZING THE PAYMENT TO TOTAL CONTROL SYSTEMS, INC. FOR A NEW CONTROL PANEL AND MOTOR CONTROL CENTER FOR WELL #2 IN THE AMOUNT OF \$52,769.00

WHEREAS, the Wyoming Public Works maintains numerous well houses throughout the City of Wyoming; and,

WHEREAS, the electrical panel and related components at Well 2 were in need of replacement; and,

WHEREAS, the Wyoming Public Works Department received authorization from the City Council on September 5, 2023 to move forward with repairs; and,

WHEREAS, the work on Well 2 has now been completed by Total Control Systems, Inc.; and,

WHEREAS, the funds for this project were budgeted for in the 2023 Water Enterprise Fund, and

THEREFORE BE IT RESOLVED, the City of Wyoming authorizes payment to Total Control Systems, Inc. for a new control panel and Motor Control Center for Well #2 in the Amount of \$52,769.00

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING ON THE 17TH DAY OF DECEMBER, 2024.

CITY OF WYOMING

By: _____
Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk



Request for Council Action

Date: December 11, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Steve Reeves, Public Works Superintendent

Department: Public Works

Reference: Seasonal Public Works Positions

Method: Consent

Background Information:

The department is preparing for the eventual arrival of the 2024-2025 skating season. Considerations are being made for staffing of the warming house at Swenson Park at this time. Currently, there have been three applications received. Interviews were held Thursday December 5th with all 3 applicants.

Recommendation:

The Public Works Department is requesting council authorization for the hiring of Keegan Hofeld for the seasonal public works position with a tentative start date pending the readiness of the skating and hockey rink at Swenson Park. The recommended wage is \$15.00 per hour for new seasonal employees.

PUBLIC WORKS

Phone: 651-462-0580 • Fax: 651-462-0581

PO Box 188 • 26490 Faxton Avenue • Wyoming, MN 55092



Request for Council Action

Date: December 11, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Steve Reeves, Public Works Superintendent

Department: Public Works

Reference: Seasonal Public Works Positions

Method: Consent

Background Information:

The department is preparing for the eventual arrival of the 2024-2025 skating season. Considerations are being made for staffing of the warming house at Swenson Park at this time. Currently, there have been three applications received. Interviews were held Thursday December 5th with all 3 applicants.

Recommendation:

The Public Works Department is requesting council authorization for the hiring of McKenzie Ortwerth for the seasonal public works position with a tentative start date pending the readiness of the skating and hockey rink at Swenson Park. The recommended wage is \$15.00 per hour for new seasonal employees.

PUBLIC WORKS

Phone: 651-462-0580 • Fax: 651-462-0581

PO Box 188 • 26490 Faxton Avenue • Wyoming, MN 55092

Request for Council Action

Date: December 12, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Comfort Lake Forest Lake Watershed (CLFLWD) Letter of Support

Method: Consent Agenda

Background Information: The Comfort Lake Forest Watershed District (CLFWD) is requesting a letter of support from the City Council to accompany a grant application to the **Clean Water Partners Legacy Grant Review Committee**. This grant would help fund a potential project in Wyoming aimed at improving water quality and reducing pollutant loads in the Sunrise River watershed through wetland restoration and stormwater pond expansion.

The proposed project includes restoring approximately half an acre of wetland and expanding an existing stormwater pond located adjacent to the Sunrise River near Goodwin Road. This initiative is projected to provide significant water quality benefits, including:

- **Total Phosphorus Removal:** Estimated at 56% removal for the contributing 20-acre developed residential drainage area, equivalent to approximately 5.0 pounds per year.
- **Total Suspended Solids Removal:** Estimated at 88% removal, equivalent to approximately 1,424 pounds per year. *These estimates are based on the Minimal Impact Design Standards (MIDS) calculations.

A draft of the proposed project area is included below for reference. Please note that this is a preliminary outline, and adjustments may be made if the project receives funding.



Recommendation: The City Council approves the submission of a letter of support for the Comfort Lake Forest Watershed District's (CLFWD) grant application to the Clean Water Partners Legacy Grant Review Committee. Page 79 of 176



December 12, 2024

To: Clean Water Partners Legacy Grant Review Committee

Re: Letter of Support for Comfort Lake-Forest Lake Watershed District Proposal

To whom it may concern,

The Wyoming City Council expresses its strong support for the Comfort Lake-Forest Lake Watershed District (CLFLWD) and its proposal to implement a water quality improvement project near Goodwin Avenue, upstream of Comfort Lake.

This initiative aligns with the City Council's commitment to protecting and enhancing our local water resources. By improving water quality in the Sunrise River and Comfort Lake, this project will have lasting environmental and community benefits.

The City Council fully supports this proposal and urges the Committee to give it favorable consideration. We believe this project is a vital step toward preserving the health and sustainability of our watershed.

Thank you for your time and careful review of this important grant application.

Robb Linwood
City Administrator
City of Wyoming
651-462-0575
rlinwood@wyomingmn.org
26885 Forest Blvd
Wyoming, MN 55092



wyoming@wyomingmn.org • Phone: 651-462-0575 • Fax: 651-462-0576
PO Box 188 • 26885 Forest Boulevard • Wyoming, MN 55092



Request for Council Action

Date: December 11, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Agreement - the City of Wyoming and the CLFLWD for the Little Lake Subwatershed enhancement project

Method: Consent Agenda

Background Information:

The City of Wyoming has collaborated with the Comfort Lake-Forest Lake Watershed District (the “District”) to address nutrient impairments in Little Comfort Lake. A significant contributor to these impairments is nutrient runoff from the Heath Avenue drainage system, which collects stormwater from approximately 929 acres within the City. To mitigate this issue, the District has developed a plan to construct an iron-enhanced sand filter system (the “Project”) designed to treat stormwater before it discharges into Little Comfort Lake.

The Project is an essential step in improving water quality in the lake and the downstream Sunrise and St. Croix Rivers. The agreement formalizes responsibilities between the City and the District regarding design, construction, maintenance, and cost allocation for the Project.

- The District will complete the Project design consistent with the initial 30% design provided to the City. The City will collaborate with the District on design specifications, construction methods, and sequencing to ensure the functionality of the stormwater system during construction.
- The District will manage the construction contract, including ensuring compliance with City specifications for work within the right-of-way or easements. The District will provide liability coverage, indemnification, and performance bonds as required.
- The District will own and maintain the constructed Project components, while the City retains ownership and maintenance responsibility for the existing stormwater system. Both parties agree to coordinate maintenance activities to avoid disruption.
- The District will bear all costs associated with the design, construction, and maintenance of the Project. Each party will cover its own administrative and support costs under the agreement.
- Both parties agree to indemnify each other for liability arising from their respective actions or negligence in fulfilling the agreement. The City assumes no responsibility for pre-existing environmental conditions within the right-of-way.

The City Attorney has reviewed the agreement and has confirmed that it complies with all applicable legal requirements and adequately protects the City’s interests.

Recommendation

Staff recommends that the City Council approve the Project Agreement between the City of Wyoming and the Comfort Lake-Forest Lake Watershed District for the Little Comfort Lake Subwatershed Enhancement Project.

PROJECT AGREEMENT
City of Wyoming and Comfort Lake-Forest Lake Watershed District

LITTLE COMFORT LAKE SUBWATERSHED ENHANCEMENT PROJECT

This Project Agreement ("Agreement") is made by and between the Comfort Lake-Forest Lake Watershed District, a watershed district with purposes and powers as set forth at Minnesota Statutes Chapters 103B and 103D ("District"), and the City of Wyoming, a statutory city in the State of Minnesota ("City").

Recitals

A. Little Comfort Lake is designated as impaired with respect to nutrients. On the basis of sampling and field work, the District has determined that a substantial contributor of nutrients to Little Comfort Lake is the Heath Avenue drainage network, consisting of open channel and City pipe conveyance that collects stormwater runoff from 929 acres within the City and transports it to an outlet at which it discharges to the lake (the channel and pipe conveyance within the network that is owned or managed by the City hereafter is referred to as the "System"). The District and City wish to cooperate to reduce nutrient loadings conveyed through the System to the lake, and downstream to the Sunrise and St. Croix Rivers.

B. The District has entered into a purchase agreement with the owner of real property within the City with address of 24989 Heath Avenue, PIN 21.10703.00, to acquire a portion of that property (the "Property"). A section of piping within the System lies within Heath Avenue right-of-way and within a City drainage and utility easement that crosses the Property. The District, by its consulting engineer, has determined that it is feasible at this location to divert stormwater flows from the System into a constructed iron-enhanced sand filter installation and to return the treated flows to the System (the "Project"). The feasibility report indicates that nutrient reductions would be substantial and that the treatment would be cost-effective.

C. The District has provided to the City a 30 percent project design prepared by its engineer. The design provides for diversion of stormwater flows from the System for treatment within an iron-enhanced sand filter installation on the Property, and a return of flows to the System. The Project will consist of the filter basin, pumps, control systems and such other appurtenances as the District may locate on the Property outside of City right-of-way or easement. For the purpose of allocating

ownership and maintenance responsibility, the design identifies the elements of the Project as distinct from the elements of the System. The City has reviewed and, by signing this Agreement, approves the 30 percent design.

D. The District and City enter into this Agreement to establish terms by which the District may construct and maintain the Project, with the intent and understanding that the Agreement is legally binding.

THEREFORE the City and the District agree as follows:

1.0 DESIGN

1.1 The District will complete design plans and specifications consistent with the 30 percent design. During the design process, the City, in a timely fashion, will:

- (a) Specify reasonable terms and conditions for work in and adjacent to Heath Avenue;
- (b) Specify reasonable terms and conditions for exposing the System and for fabricating physical connections to it including, as the City elects, terms to notify the City and allow the City to observe such work;
- (c) Give the District all information it possesses regarding subsurface conditions and rights of third parties within and adjacent to the affected Heath Avenue right-of-way and the easement, and facilitate resolution of any actual or potential concerns as to the effect of Project construction or maintenance on the City, or on third party rights or facilities;
- (d) Otherwise advise the District of any City requirements or interests that may affect the plans, specifications and construction including any technical considerations for the stormwater conveyance system.

1.2 During design, the parties will consult to provide for construction methods and sequencing that allow for the System to continue to function during Project construction. The construction contract will require the contractor to conform to these specifications.

1.3 As a predicate to the District's acquiring the Property, the City, as land use authority, must approve a rezoning and subdivision of the larger parcel of which the Property now is a part. Within the framework of the City code and its procedures,

the City will cooperate with the District and consider the rezoning and subdivision applications promptly.

1.4 The District will afford the City the opportunity to review and comment on 60 percent and 90 percent plans, which the City will do promptly. The parties will consult promptly and in good faith with respect to any concerns the City raises.

2.0 CONSTRUCTION

2.1 The District may award a contract to construct the Project and proceed with construction within City right-of-way or easement. The District will manage the construction contract, but will give the City advance notice of all formal pre-construction and construction meetings, which the City may attend. The City will not direct the contractor.

2.2 For work within City right-of-way or easement, or that pertains to a physical connection to the System, the District's construction contract will require that the contractor:

- (a) Name the City as an additional insured for general liability, on a primary and non-contributory basis and for both ongoing and completed operations;
- (b) Indemnify the City for the contractor's negligent acts and those of its subcontractors;
- (c) Be responsible to locate and protect all utilities;
- (d) Provide a performance bond for the completion of the Project;
- (e) Comply with local traffic and site control requirements;
- (f) Conform to terms the City has specified under 1.3(a) and (b), above; and
- (g) Restore or repair any damage to City equipment or facilities resulting from the contractor's activities.

2.3 The District will notify the City before physical connections between the Project and the System are covered. The City will accept the work in writing if it has been performed in accordance with the terms of this Agreement, or if the City waives any deviation from those terms.

2.4 Until the District receives the City's notice of acceptance and itself accepts the work, it and its contractor, in accordance with the terms of this Agreement, may perform work on the System as so designated in the plans and specifications, and may occupy City right-of-way, including to stage and operate equipment and vehicles, stockpile excavation and fill materials, store materials, maintain erosion and sediment control practices, and otherwise as necessary or convenient to construct the Project.

2.5 The District assumes no responsibility for any pre-existing environmental condition within City right-of-way disturbed by the Project.

3.0 MAINTENANCE

3.1 The City will retain ownership of the System, and the District will own the Project, including all appurtenances. The City and the District will be responsible, respectively, to maintain the System and the Project, as the elements of each are delineated and defined in the 90 percent design. The City will notify the District before entering the Property to perform work on the System, and the District will notify the City before uncovering the System or performing work on the physical connection to the System. The parties will consult to coordinate any such work. The District will maintain the Project so that it does not obstruct the functioning of the System.

3.2 The City will not alter the System upgradient of the Project, or alter drainage from its right-of-way or other land owned or controlled by the City within the Heath Avenue drainage system catchment, so as to divert stormwater flows from the Project to an extent that the modeled reduction of nutrient loadings entering the lake is diminished.

3.3 The District may plant and maintain native vegetation within the Project area, including within the area encumbered by City easement. The City may disturb this vegetation as needed to perform work within its easement, subject to consultation under paragraph 3.1, above.

4.0 COST RESPONSIBILITIES and REMEDIES

4.1 The District will bear all costs to design, construct and maintain the Project. The District may seek and apply grants or other third-party funds to defray these costs.

4.2 Each party bears its own costs to fulfill its obligations and tasks under this Agreement.

4.3 Each party holds harmless, and agrees to indemnify, the other party from and against that portion of any and all liability, loss, claim, damage or expense (including reasonable attorney fees, costs and disbursements) that the indemnified party may incur to the extent due to any negligent act or omission of the indemnifying party or any other act or omission that subjects the indemnifying party to liability in law or equity, in the performance of this Agreement.

4.4 The City holds the District harmless, and agrees to indemnify the District, from and against liability, loss, claim, damage or expense (including reasonable attorney fees, costs and disbursements) arising from a pre-existing environmental condition on City right-of-way.

4.5 Notwithstanding subsections 4.3 and 4.4, this Agreement creates no right in and waives no immunity, defense or liability limit with respect to any third party or the other party to this Agreement. This Agreement is not a joint powers agreement under Minnesota Statutes §471.59 and nothing herein constitutes either party's agreement to be responsible for the acts or omissions of the other party pursuant to subdivision 1a of that statute.

4.6 Only contractual remedies are available for the failure of a party to fulfill the terms of this Agreement.

5.0 PROJECT REPRESENTATIVES

Each communication under this Agreement will be made to the following representatives:

District: Michael Kinney – District Administrator
44 Lake St South, Ste A. Forest Lake, MN 55025
michael.kinney@clflwd.org
651-395-5855

City: Robb Linwood – City Administrator
26885 Forest Blvd. Wyoming, MN 55092
rlinwood@wyomingmn.org
651-462-0575

A party may change its contact by written notice to the other party.

IN WITNESS WHEREOF the parties execute this Agreement by their authorized officers.

CITY OF WYOMING

By _____
Lisa Iverson, Mayor

Date:

By _____
Robb Linwood, City Administrator

Date:

Approved for form and execution:

CLFLWD Counsel

COMFORT LAKE-FOREST LAKE WATERSHED DISTRICT

By _____
Steven Schmaltz, President, Board of Managers

Date:



Date: December 13, 2024

To: Mayor Iverson and City Council Members

From: Neil Bauer, Public Safety Director

Subject: Consent Agenda Item for Receipt of Grant from Minnesota Chiefs of Police Foundation (MCPF)

Background Information:

An application was submitted to the Minnesota Chiefs of Police Foundation (MCPF) for a community partnership grant.

The Minnesota Chiefs of Police Foundation (MCPF) is a 501(c)3 nonprofit organization that works in direct partnership with the Minnesota Chiefs of Police Association. Established in 2009, the Foundation is governed by a Board of Directors comprised of corporate leaders, business executives, and supportive citizens. MCPF believes strong community partnerships should be a core principle in modern-day policing practices. They proudly offer grants to Minnesota police departments to help them advance community partnerships and deepen their trust with the public, including strong relationships with the business community, residents, youth, and community organizations.

Community trust-building programs require funding and resources that many police departments do not have. MCPF is stepping in to fill that gap. With the support and generosity of many businesses and individuals, MCPF helps local police departments engage through community relations projects, surveys, programs, and initiatives that build trust, transparency, and strong relationships.

Today, I received official notification that the Wyoming Police Department has been awarded a \$2,500.00 to fund a community engagement event in 2025 with the Wyoming Police Multicultural Advisory Committee (WYPMAC). The specifics of the event will be developed with the WYPMAC over the next few months.

Recommendation:

I recommend that the City of Wyoming accept a \$2,500.00 grant from the Minnesota Chiefs of Police Foundation to fund a community engagement event to be held in 2025, with the Wyoming Police Multicultural Advisory Committee.

Neil D. Bauer, Ed.D.
Police Chief/Public Safety Director



Request for Council Action

Date: December 16, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Grant MacFarlane, Assistant City Administrator

Department: Administration

Reference: 2025 Waste Hauler License

Method: Consent

Background Information:

The City of Wyoming requires that establishments wishing to sell tobacco products and tobacco related items, waste hauling service providers, and massage occupancies within the City renew their license on an annual basis.

The City of Wyoming and the State of Minnesota require that license holders meet certain minimum requirements of proof of insurance, taxes paid, no violations by license holders, etc. Applicants must submit the required documentation, forms, and fees for their license to be considered complete.

Allied Waste Services (DBA: Republic Services) is seeking to obtain a Waste Hauler license in the City of Wyoming for 2025.

Recommended action: Approve **Resolution 24-12-142** a resolution conditionally approving the issuance of a Waste Haulers License to Republic Services in the City of Wyoming for the year 2025.

BUSINESS**REPUBLIC SERVICES****LICENSE**

Waste Hauler

RESOLUTION NO. 24-12-142

**RESOLUTION CONDITIONALLY APPROVING THE ISSUANCE OF A WASTE
HAULER LICENSE IN THE CITY OF WYOMING FOR THE YEAR 2025**

WHEREAS, the City of Wyoming requires that Waste Haulers within the City renew their license on an annual basis; and

WHEREAS, The City of Wyoming and the State of Minnesota require that license holders meet certain minimum requirements of proof of insurance, taxes paid, no violations by license holders, etc.; and

WHEREAS, all applicants are required to submit the required application, required information and required proof of insurance and the Wyoming Police Department has conducted the required background checks.

THEREFORE, BE IT RESOLVED that the Wyoming City Council conditionally approve Vendor license renewal for the year 2025 for the businesses to operate as follows on the attached sheet once they have submitted all necessary payment and forms.

BE IT FURTHER RESOLVED that the City Administrator is hereby directed to complete the applications and submit them for processing.

**THIS RESOLUTION WAS ADOPTED BY THE CITY COUNCIL OF THE CITY OF
WYOMING ON THE 17TH DAY OF DECEMBER, 2024.**

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

Business	Address	License Type
Republic Services	Kendova St. North East, Circle Pines, MN 55014	Waste Hauler



December 10, 2024

Re: Public Safety Activity Report – December 17, 2024, City Council Meeting

Police Update

Hiring Update

We currently have conditional offers out to 3 applicants for the police officer position. The applicants are all completing the necessary requirements while we continue the background process.

Our goal is to present 2 applicants to Council on January 7, 2025. The applicants will be identified in the next few weeks as the process moves along.

ICPOET Program

Our current ICPOET cadet, Logan Strange, is actively participating in the required training and education at Hennepin Tech. He will be completing the training at the end of March.

Leadership Development

We are providing training opportunities and other leadership development for the current police officers that have an interest in formal leadership positions within the department. The BCA supervision certificate and the FBI-LEEDA program are excellent preparatory programs.

Fire Update

Anonymous Santa Drive

The Wyoming community showed up in a big way for the Anonymous Santa Drive this year. The department collected cash donations exceeding \$1,100, a massive amount of toys and numerous bags of non-perishable food.



wyoming@wyomingmn.org • Phone: 651-462-0575 • Fax: 651-462-0576

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Fire Performance Measures

We anticipate being prepared to start publishing the initial performance measures for the fire department Q1 2025. We have been running pilot data from 2024 to see what additional information will need to be collected to provide good summary data to Council.

Upcoming Community Outreach Events

Spring 2025	Wyoming Police Multicultural Advisory Committee Event
August 5, 2025	Night to Unite – Swenson Park

A handwritten signature in black ink, appearing to read "Neil D. Bauer".

Neil D. Bauer, Ed.D.
Public Safety Director/Police Chief



City of Wyoming
December 11, 2024
Honorable Mayor and City Council
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

RE: DECEMBER 17, 2024 CITY COUNCIL MEETING

Dear Mayor and Council Members:

This letter is intended to summarize on-going commercial building projects and zoning issues within the City. Some of these items may be separate agenda matters, while others are for informational purposes only.

Fairview Hospital #1

The final inspections for Phase 1 have been approved. Phase 2 consists of minor work in the control room. Framing, plumbing, and HVAC rough-ins have been approved. The permit to remodel the CT scanner room has been issued.

Fairview Hospital #2

Framing inspections have been approved. The permit to remodel the hospital pharmacy has been issued.

Polaris Industries

Framing Inspections have been approved. An application to create a small film studio in the facility has been issued.

Rosenbauer Damaged Siding Replacement

Work is nearing completion.

Commercial Plumbing and Heating

The exterior walls are up and remodeling of a small interior space has begun. The footing and foundation inspections have been approved. Permits for the addition and to replace the existing septic system have been issued.

Planning Commission

Fourteen Foods, LLC has requested approval of a Conditional Use Permit for increased impervious surface area in a shoreland district and Site Plan Review approval to demolish the existing gas station and remodel the existing Dairy Queen. The Commission inquired, but did not make it an additional condition, as to whether the number of parking spaces could be reduced (there are more proposed than are required) in order to increase the amount of green space on the site. This is a separate agenda item.

Sincerely,

Frederick E. Weck, IV
Zoning Administrator
Building Official #1825
Advanced Septic Inspector, MPCA #C5199
City of Wyoming



DEPARTMENT OF BUILDING SAFETY

P.O. Box 188, 26885 Forest Blvd., Wyoming, MN 55092

Phone: 651-462-4947 Fax: 651-462-3938



**ECKBERG
LAMMERS**
ATTORNEYS AT LAW

www.eckberglammers.com

Writer's Direct Dial:
(715) 808-8842

Writer's Email:
tloonan@eckberglammers.com

December 11, 2024

Robb Linwood
City of Wyoming
26885 Forest Boulevard
Wyoming, MN 55092

Delivered via Email

Re: *City of Wyoming*
Status Update for the Period of – November 21st – December 4th

Dear Robb:

Our office has advised regarding certain development matters and legal questions relating to different property uses within the City. We have finalized the agreement with the Comfort Lake Watershed and broadly continue our role as general counsel, answering questions, providing advise relating to the election, addressing legal concerns and reviewing items for the City including development matters, law updates, employment matters and policy considerations as requested.

Please contact me directly if you have any questions regarding this correspondence. Thank you for allowing us to serve the City of Wyoming.

Very Truly Yours,

s/ Thomas R. Loonan

Thomas R. Loonan
City Attorney

Stillwater Office
1809 Northwestern Avenue
Stillwater, MN 55082
Phone: 651-439-2878
Fax: 651-439-2923

Hudson Office
430 Second Street
Hudson, WI 54016
Phone: 715-386-3733
Fax: 715-386-6456



Engineer's Report

December 12, 2024

Honorable Mayor and City Council
City of Wyoming, MN
26885 Forest Boulevard
Wyoming, MN 55092

Re: December 17, 2024, City Council Meeting
WSB Project No. 021007-000

Dear Mayor and Council Members:

This engineer's report is intended to update you on engineering activities within the City since the last council meeting. Some of the items below may be on the agenda with more detailed information provided, while the other items below are for informational purposes only.

2024 Street Improvement Project

The final layer of asphalt has been placed on the first phase of the project. Dormant seeding has taken place. Work will be completed for the year on phase one very soon with work resuming in the spring of 2025.

A pay voucher for work completed this year is on the consent agenda for this City Council meeting. The paving subcontractor had some quality issues that they will need to address in the spring and these items are not being paid on this pay voucher. I had met with the owner of this company, and they agreed they had some issues that will require corrective work. We have spoken with a number of residents regarding this and have sent a letter to residents providing a year end update and noting the contractor will be completing some corrective work on the initial phase in the spring.

Minor punch list items removing signage, catch basin inlet protection, and removal of the porta potty have been completed.

Trunk Watermain and Sanitary Sewer Forcemain upsizing

Final acceptance and payment is on the agenda for your consideration. All contract closeout documentation has been provided to the City.

East Viking Boulevard (Fenwick to Glen Oak) and Bridge No. 13J22

Final acceptance and payment is on the agenda for your consideration. All contract closeout documentation has been provided to the City.

Katies Glen

Sanitary sewer, watermain, storm sewer, and retaining walls and the first layer of asphalt has been placed. As-built grading plans have been reviewed and a number of modifications are needed. The developer's engineer is working with the contractor on these necessary grading modifications to be in compliance with approved plans. The majority of this work has been completed with the remaining to be completed with final grading of a lot currently being addressed with a home currently under construction. A punch has been created for the project.

2024 Pavement Management Plan

Pavement management inspection and corresponding results have been mapped and staff will begin working to evaluate funding and confirm priority projects followed by reviewing with City Council. Identifying next year's improvement project with City Council and moving forward with the public improvement process will be considered at an upcoming City Council meeting. Staff has been working with AEM on the funding model for the roadway CIP.

Sunrise Riverbank Development (residential and commercial)

Staff meet with the development team to review current plans for the development of this site. The wetland bank portion of the site is progressing slowly. They have changed engineering companies. The residential portion of the development appears to have more momentum, and we encouraged the developers to prepare a concept for the commercial portion of the site that is supported by the City, County, and State. This will help them work with potential buyers on what actually may be approved. This has been a recurring item that we have discussed with them.

Diamond Ridge Development

The contractor is completing punch list items and has placed the final lift of asphalt. We expect to bring this development to Council for acceptance of the public improvements once this work and remaining punch list items are taken care of.

Heims Lake Villas North

The contractor has completed paving the final lift of pavement. Punch list items have been completed. The project is nearing the point of project acceptance by City Council. CLFLWD has authorized the security to be released.

Fallbrook Avenue and 264th Street Improvement Project

The project is now substantially complete. We are working with the contractor on contract closeout items and will have an agenda item prepared for an upcoming council meeting that will ask the council to accept the improvements and make final payment.

Bingham Property – Hallberg Project (Multi-Tennent)

No new update.

All testing has now passed, and a site walk through has been completed. A final punch list has been provided to the contractor. Restoration items persist due to the lack of rain.

Summer Fields Development

No new update:

First Addition (19 lots): The contractor has indicated the project has been completed and all punch list items are complete as well. Upon inspection, there are a few items that remain; however, it is expected that this will be brought to the City in the near future for consideration of acceptance and release of escrow. The developer is working to address these remaining punch list items. The Developer started work installing pipes in the filtration basin on 12/12/2022. Staff has reduced the cash escrow to \$10,000. The remaining work is primarily related to the removal of silt fence and ensure restoration efforts have been made.

Second Addition (15 lots):

No New Update:

Utility Construction, curb and gutter placement and asphalt has been placed. An escrow reduction has been requested and staff is confirming the value of work completed and what remains now that they have submitted the remaining. The escrow reduction has taken place.

Third Addition

No new update.

The developer has indicated that they are currently working on the third addition final plat and construction plans. This is for the completion of the site on the east side of Kettle River Boulevard. Earlier indication was that the third addition was for the next phase on the west side of Kettle River Boulevard.

The next addition on the West side of Kettle River Boulevard will involve the design of a city lift station within the site and will require design and ordering of lift station components. An on-site generator will also be required to be installed at the downstream lift station. The lead time on this is significant and that information has been provided to the developer to make sure this does not impede the timing of this next phase. Lift station design is currently underway as requested by the developer.

Hallberg Storage

No new update.

Final punch list has been created and project completion is near. Restoration is all that is needed for acceptance, however due to the lack of rain, seeding efforts have failed.

Thank you for the opportunity to update the Council on current matters in the City.

Sincerely,

WSB and Associates, Inc.

Mark Erichson, P.E., City Engineer



December 11, 2024

Honorable Mayor Iverson and City Council Members Nanko Yeager, Luger, Ohnstad, and Schilling,

RE: December 17, 2024 City Council Meeting

Public Works Department Activity

- Prep for annual tree lighting ceremony. Event was well attended and the department is proud of our efforts for the community to enjoy
- Cleaning and retrofitting of brine making equipment. Wyoming Public Works Maintenance Crew is performing this work
- Seasonal changeover from summer to winter operations is ongoing
- Monthly siren checks on first Wednesday of the month. Partnered with Police and Building Departments on this
- Beginning to partner with Lindstrom, Stacy and City of Chisago on burning of brush pile at compost site
- Preparations underway to carry out maintenance work at the Library
- Maintenance Crew attended Safety Training covering Defensive Driving Techniques (snowplows) & Winter Injuries (slips, trips & falls as well as cold stresses and safe work practices)
- Trash pickup in parks as needed

Streets:

Gravel road maintenance has wrapped up for the season. 100% of gravel roads have been graded at least twice. Cleared vegetation in the right of way with emphasis at intersections so motorists and pedestrians have a clear view of oncoming traffic.

Utilities:

The crew completed utility locates in the city. Meter installs as they come through.

- **Sanitary Sewer**

Staff continue to do rounds checking lift stations. Fall Lift Station cleaning has been completed. The new collection logs of data are underway and providing information on our critical

PUBLIC WORKS

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infrastructure that we didn't have in the past. This includes run time hours on pumps as well as generator exercising duration. Staff continue to perform maintenance to generators in town, Kodiak Power Systems made repairs to Lift Station 7 radiator and coolant system maintenance to Lift Station 6.

- **Water:**

Continuing water testing and monitoring the city's water distribution system. Completed monthly bacterial sample test with results being negative. Irrigation meters are accounted for and put away for the season.

Surface/Storm Water:

Fall sweep is complete. Hauling Fall 2024 sweepings, less than 3 loads remain. Reported enhanced street sweeping reports to the Comfort Lake Forest Lake Watershed for grant reimbursement. Street sweeper has been winterized and is ready for annual maintenance.

Parks:

Park and playground inspections are being completed. Weed abatement in park playground areas and tree work in various parks.

Fleet:

Annual DOT inspections have been completed on all plow trucks and 90% of the fleet over all. Regular and routine maintenance is occurring on all vehicles and equipment including replacement of tires paired with alignment on vehicles that were in for service and tire replacement was called for in the inspection.

Respectfully submitted,
Steve Reeves
Public Works Superintendent



Request for Council Action

Date: December 13, 2024

Presented to: Mayor Iverson and City Council Members

Presented by: Robb Linwood, City Administrator

Department: Administration

Reference: Momentum Advocacy Lobbyist group contract

Method: New Business

Background Information:

The City of Wyoming has made significant progress toward securing funding for a new Public Safety Building for our Police and Fire Departments. This vital project addresses the City's need for modern, efficient facilities to support emergency services. To assist in securing funding through the Minnesota Legislature, the City entered into a lobbying contract with Hylden Advocacy and Law.

Since that time, **Hylden Advocacy and Law has transitioned to Momentum Advocacy, LLP**. The firm's leadership and team remain unchanged, and the same consultants—Alysen Nesse, Brian McDaniel, and Will Waggoner—who have represented the City in the past will continue to provide services under the new Momentum Advocacy name.

Importance of Lobbying Services

Lobbying services are crucial to advancing our 2025 capital investment priorities. Over the past years, our lobbyists have successfully:

- Introduced Wyoming's project to key legislative members and staff.
- Facilitated meetings with Senate and House Capital Investment Committee members.
- Secured a Senate and House Capital Investment Committee tours in 2023 and 2024

The proposed contract with Momentum Advocacy, LLP will ensure continued representation and strategic guidance in 2025 as we work to secure funding through the State's bonding bill.

Scope of Services

Under the new agreement, Momentum Advocacy will provide the following services from January 1, 2025, through June 30, 2025:

1. **Strategic Information, Advice, and Counsel:**
 - Offer insights into Minnesota's political landscape and its impact on the City's legislative priorities.
 - Assist in determining advocacy strategies and responses to policy developments.
2. **Legislative and Leadership Advocacy:**
 - Strengthen relationships with the Minnesota Legislature, including Capitol Investment Committees.

- Maintain and expand connections with legislative leadership, including the Speaker of the House and Senate Majority Leader.
- 3. **Legislative Session Support:**
 - Draft and introduce project legislation, secure hearings, and track legislative progress.
 - Assist in complying with Minnesota Management and Budget (MMB) requirements for documentation.
 - Advocate for the City's project and facilitate meetings with legislators and stakeholders.
- 4. **Communications and Reporting:**
 - Provide legislative reports, previews, and session summaries, along with updates as needed.

Momentum Advocacy will provide these services for a retainer fee of \$3,300 per month from January through June 2025, for a total contract cost of \$19,800. Additional expenses will be capped at \$250 annually, with prior approval required for any expenditures.

Staff recommends approving the contract with Momentum Advocacy, LLP to continue advancing the City's legislative efforts for securing capital investment funds. Their expertise, proven track record, and established relationships will help ensure the successful inclusion of Wyoming's Public Safety Building in the 2025 bonding bill.

Recommendation: To consider **Resolution 24-12-137** a resolution contracting with Momentum Advocacy, LLP with the City of Wyoming in the amount for \$19,800.



Robb Linwood
City Administrator, City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092

December 12, 2024

This letter serves as an agreement for lobbying consulting services on behalf of The City of Wyoming ("the City") to be performed by Momentum Advocacy, LLP ("Momentum") from January 1, 2025 through June 30, 2025.

SERVICES TO BE PROVIDED

Alysen Nesse, Brian McDaniel, and Will Waggoner will undertake primary responsibility for the City's representation. As such, they will be your day-to-day contact persons. However, in the event additional team members become necessary, Momentum will draw upon its many collaborative legislative and community relationships to assure that there are no gaps in coverage so as to maximize the City's prospects for success.

Strategic Information, Advice, & Counsel

Momentum will provide counsel concerning the Minnesota political environment and its impact on the City's 2025 Legislative Priority.

- Momentum will meet with City officials, as requested, to review relevant policy and political developments within Minnesota. Momentum will then assist the City in determining how these developments may affect the organization and what advocacy should be engaged, if any.
- Momentum will be available to provide political and policy advice and counsel to all City personnel, as directed by the client.

Lobbying Minnesota Legislature

Momentum will assist the City in developing and strengthening its relationships with the membership and staff of the Minnesota Legislature.

- Momentum will assist the City in facilitating ongoing contact with both the general membership of the legislature as well as specific members of the Capitol Investment Committees in the House and Senate.
- Momentum will recommend and organize meetings between legislators and staff with the City as determined by the client.

Lobbying Legislative Leadership

Momentum will assist the City in communicating with key legislative leaders responsible for legislative decisions in Minnesota.

- Momentum will assist the City in maintaining a working relationship with the co-chairs and minority leadership of the Capital Investment committees in the Senate and House.



- Momentum will assist in maintaining and expanding the City's working relationship with the Speaker of the House, House Minority Leader, Senate Majority Leader, and Senate Minority Leader.
- Momentum will advocate for the City's Capitol Investment priority to legislative leaders.

Legislative Session

Momentum will assist the City with issues during the regular annual session and any special sessions of the Minnesota Legislature.

- Momentum will work with the City's House and Senate members to draft and introduce project legislation and work to secure hearings in both chambers.
- Momentum will assist the City in working with the Minnesota Management and Budget department to provide any necessary project documentation required.
- Momentum will assist the City in its tracking and analysis of the City's introduced legislation including judging its likelihood of passage.
- Momentum will, as directed, meet directly with legislators, and facilitate meetings between City officials and legislators on issues before the legislature.
- Momentum will aid the City in connection with vetoes by the Governor and/or veto overrides by the Legislature.
- Along with the City, Momentum will be responsible for proactively identifying possible conflicts of interests on issues where other client interests may exist. In the event of an issue conflict, the City and Momentum will decide on a mutually agreed upon course of action.
- Momentum will provide legislative reports, a legislative preview, and legislative session wrap up. Momentum can provide more frequent reports via phone or email as needed and requested.

Federal Government Affairs

Momentum will provide the City with its best counsel concerning the Minnesota political environment as it relates to federal issues.

- Momentum will be available to the City to organize meetings with members of the Minnesota Congressional Delegation.

*Momentum is not retained by the City as a federal lobbyist and is not expected to be responsible for the general lobbying of issues at the federal level.

FEES AND TERMS

The City will compensate Momentum Advocacy for services at a retainer fee of \$3,300 per month (January through June), for a contract total of \$19,800.

Additional costs or disbursements will be capped annually at \$250 with all expenditures requiring prior approval from the City.

In accordance with Minnesota Rules of Professional Conduct 1.15(b), this fee will not be held in a trust account, but in the event that this representation is terminated before the end of the contract, any unearned portion of this fee will be returned. Bills to the City are due upon receipt.



Payment shall be rendered to:

Momentum Advocacy, LLP
Flour Exchange Building
310 South 4th Avenue, Suite 9200
Minneapolis, MN 55415

Termination

Either party may terminate this agreement by written notice, at any time, with or without cause, and without further obligation by either you or us (other than our obligation to return any documents or property then in our possession). Any portion of a month in which services were provided will be billed as a prorated amount.

IN WITNESS WHEREOF the parties have caused this Agreement to be executed as follows:

Robb Linwood
The City of Wyoming

Dated: _____

Alysen Nesse
Momentum Advocacy

Dated: _____

RESOLUTION 24-12-137

A RESOLUTION CONTRACTING WITH MOMENTUM ADVOCACY, LLP AS A LOBBYIST FOR THE CITY OF WYOMING IN THE AMOUNT OF \$19,800

WHEREAS, The City of Wyoming staff and council has continued to work over the last few years towards the construction of a Public Safety Building for our Police and Fire departments; and

WHEREAS, The City of Wyoming have active bills in both the house and senate and a capital request to Minnesota Management and Budget (MMB) for funding towards a Public Safety Building

WHEREAS, It is necessary to have Momentum Advocacy and Law to continue to work on the City of Wyoming's behalf to continue the momentum and project awareness, secure state capital investment funds for a new public safety facility in the City of Wyoming, Minnesota and strengthen the City of Wyoming's relationships with the State Senate and House Capital Investment Committee members.

WHEREAS, Staff recommends extending the contract with Momentum Advocacy, LLP, and costs for the lobbyist can be taken out of the capital revolving fund.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WYOMING, MINNESOTA authorizes the contracting with Momentum Advocacy, LLP as a lobbyist for the City of Wyoming in the amount of \$19,800.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 17TH DAY OF DECEMBER, 2024.

Lisa Iverson, Mayor

ATTESTED:

Robb Linwood, City Administrator/Clerk

**CITY OF WYOMING
PLANNING AND ZONING**

TO:	Planning Commission
MEETING DATE:	December 17, 2024
FROM:	Kim Lindquist, City Planner
	Fred Weck
RE:	Site Plan Review,
	Conditional Use Permit
APPLICANT:	Fourteen Foods, LLC
	D7 Wyoming, LLC
PROPERTY:	R.21. 00020.00
FILE NO.:	SP-24-001 & C-24-002

OVERVIEW

Fourteen Foods, LLC (“Applicant”) has requested a site plan review and a conditional use permit to permit construction to remodel the 4,686 square foot Dairy Queen (DQ) building located at 5111 East Viking Boulevard, southwest of the intersection of East Viking Boulevard and Fallbrook Avenue. The proposal includes demolition of the attached former gas station building on the 1.79-acre property. A drive-through will be retained along the southern edge of the DQ building. The restaurant will keep indoor seating while slightly expanding the outdoor seating with parking surrounding the building. From a regulatory standpoint, the site plan must meet C-Commercial District standards, ordinance regulations for businesses having drive-throughs and Shoreland ordinance standards.

The applicant intends to build a quick service restaurant adjacent to the proposed DQ building. The applicant has provided a concept of the future restaurant layout to illustrate the feasibility of the future development.

A conditional use permit review is triggered because the lot is located within the Shoreland Overlay District. Specifically, there are stricter standards for impervious surface coverage. The overlay district has a maximum impervious coverage of 25%, much lower than the general commercial maximum coverage of 75%. The applicant must also meet the Conditional Use Permit general standards for the proposal to move forward.

STAFF RECOMMENDATION

Based on Staff’s review of the request and the standards for approval, Staff recommends approval of the conditional use permit to allow increased impervious surface coverage on the property from 25% to 64.1% based upon the findings of fact and conditions for granting of a Conditional Use Permit.

Staff is recommending approval of a site plan for the Dairy Queen at 5111 E Viking Boulevard subject to the following conditions:

1. All required local, state and/or federal permitting must be obtained.
2. The Conditional Use Permit shall be null and void if the Applicant does not make use of the permit within one year from the date of approval.

3. The applicant must submit a detailed lighting plan that includes the details of the proposed new patio lighting. This lighting plan must be in compliance with Sec. 40 – 486 of the city code regarding lighting of drive-through businesses and turning off site lighting, except for security lighting one (1) hour after closing
4. The applicant must submit plans showing that the proposed trash storage enclosure will meet the screening standards of Sec. 40 – 723.
5. The applicant must submit a revised landscape plan that meets the minimum required 17 overstory trees and 34 understory trees on site. Each tree species must meet the dimensional requirements as listed in Sec. 40-556.
6. The proposed plan must be revised to show the location of at least five trash receptacles in the parking lot.
7. The applicant must include details about the proposed handrail surrounding the patio.
8. The applicant must resubmit the proposed plans to indicate snow storage area on site.
9. The applicant shall submit final grading and drainage plans for staff review and approval.
10. The applicant provide information about the shared access with the property to the south for staff review.
11. Any changes to signs on site will require a separate sign permit (s).
12. The applicant address all engineering comments provided to the applicant.
13. Final approval by the City of the future quick service restaurant is required and is not part of this site plan and conditional use permit approval.

STAFF REVIEW

Site Plan Review

The subject property is currently zoned C-Commercial and contains a Dairy Queen restaurant with a now vacant attached gas station convenience store. The pump islands and underground fuel tanks have been removed – only the former store remains. The City of Wyoming Comprehensive Plan designates the property as Downtown Core for future land use. The zoning and surrounding uses are as follows:

North – C-Commercial District, restaurant, bowling alley, car wash, and gas station.

South – C-Commercial District, auto parts store; I-Industrial District, various manufacturing, industrial businesses, warehouse.

East – C-Commercial, I-Industrial, and CB-Central Business Districts, vehicle dealership, restaurants, bank, church.

West – C-Commercial District, State Highway 35, restaurants, park & ride lot, some commercial with single-family dwellings to the south.

The applicant is proposing to remodel the Dairy Queen restaurant separate from any attached building in addition to new parking stalls and a new trash enclosure. Restaurants with drive-throughs are a permitted use in the Commercial District. In considering the site plan, because the property is also located in the Shoreland Overlay District, the property development must comply with regulations from both zoning districts. The following table summarizes the regulations associated with the site, noting both the Commercial District requirements and Shoreland Overlay standards:

Zoning District	<u>C- Commercial District</u>	<u>Shoreland Overlay (General Development)</u>	<u>Proposed</u>
Lot Width	115 feet	*underlying zoning applies	165 feet (existing condition)
Lot Size	20,000 sq. ft. (minimum)	*underlying zoning applies	77,933 sq. ft. (existing condition)
Front Yard Setback	135 feet from centerline of highway, 20 feet from ROW of local street	*underlying zoning applies	238 feet, 146 feet
Side Yard Setback	0 feet (principal building)	*underlying zoning applies	36 feet
Corner Yard Setback (North)	35 feet (principal building)	*underlying zoning applies	87 feet
OHWL Setback	*overlay zoning applies	50 feet (minimum)	Approx. 162 feet
Building Height	*overlay zoning applies	35 feet (maximum)	20 feet
Impervious Surface	75% (maximum)	25% (maximum)	64.1%*

*CUP required

Architecture

New construction in the Commercial District must adhere to the architectural and exterior materials standards contained in Division 5 Architectural Standards, Section 40-451(2). As part of these standards, commercial structures must be composed of at least sixty-five percent (65%) Class I and Class II materials with Class I materials being 25% of the total façade. Side and rear facades not visible from the public right of way or residential districts may use any combination of Class I, II or III materials. Review of this site plan should be tempered with the recognition that the building is existing. It is unclear if the exterior materials meet the new exterior material standards, however much of the building is brick. The applicant is proposing to maintain the existing materials with brick areas designated for painting in red, blue or brown (light or dark), as shown on A3.1. This is a pre-existing condition, and staff recommends no change to the proposed building elevations.

Landscaping and Screening

City standards require that the site must have a minimum of one overstory tree and two understory trees per 1/10 acre, which will require at least 17 overstory trees and 34 understory trees consistent with Sec. 40-556 of the City Code.

The applicant has provided four ornamental tree species on the landscape plan for a total of nineteen (19) (Autumn Brilliance Serviceberry, Coralburst Crabapple, David Crabapple, Sargent Tina Crabapple) understory trees. There are also 56 Junipers proposed on the site.

All 19 of the proposed ornamental trees can be applied to meet a portion of the required 34 understory tree plantings. But the applicant must still provide 17 overstory trees that meet height requirements in addition to the 15 remaining understory trees required on site.

All site areas not covered by buildings, sidewalks, parking lots, driveways or similar hard surface materials must be covered with plantings or an equivalent groundcover – excluding site areas that are preserved in a natural state. The landscaping plan illustrates compliance with this standard. In addition, the proposed shrub plantings and revised trees proposed must align with the minimum screening and spacing requirements detailed in Sec. 40-725. Screening standards also require a fully enclosed gate surrounding any trash storage facility and the site has a planned trash enclosure to the southwest of the main structure that is not visible from public streets.

Because the site has already been previously developed, there is no need for the applicant to supply a woodland preservation plan. No additional grading or tree removal is proposed to occur.

Utilities

After the gas station building is demolished, all utilities on site will remain unchanged in location or size.

Roads, Traffic, and Access

The existing access points and curb cuts will remain unchanged in size and location with this proposal. The accessway from E. Viking Boulevard is a right-in only. The southerly accessway along Fallbrook Avenue will still share an apron with the auto parts shop directly south of the site. The North and East of the site will accommodate a two-way traffic flow – while the one-way drive-through will remain on the western and southern side of the lot. The City Engineer requests the applicant provide written documentation from the adjacent landowners to the south recognizing that the DQ drive through and the parking access for the car parts store are located within the same paved area. Further review of overall site circulation will occur when the new building is proposed. Appropriate striping will be needed to help direct users and avoid conflicts.

The proposal changes the location and size of the existing concrete walk at the front of the building. The proposed concrete walk extends further into the northern parking lot / traffic area and places the adjacent parking spots at an angle. Additionally, the concrete walk will have curb cuts that allow the walk to be ADA-accessible.

Drainage/Natural Resource/Wetlands

The site is outside of the Comfort Lake – Forest Lake Watershed District (CLFLWD) and permitting will not be required through the CLFLWD. Based on the proposed disturbance area being under an acre (0.71 acres), a NPDES permit is not required.

Based upon the applicants submittal, they are indicating that the current impervious surface is 64.1%, under the commercial zoning district standards but above the Shoreland Overlay regulations. They also indicate this will be the same after development. Although there will be an interim period where the land immediately east of the DQ building will be vacant and seeded, it is anticipated another user will develop that portion of the site and the amount of impervious surface will remain consistent with the current conditions. For that reason, staff is processing the impervious surface approval now so there is no expectation that the lot will remain undeveloped and provide open space. Because there is no change in the existing impervious surface area (64.1%) the volume control requirements were not triggered for this site.

Parking

Restaurants are required by city code to have 1 space for every 4 dining seats and 1 space for every 2 employees. This restaurant will have 94 total seats (68 interior and 26 exterior) and its busiest shift could have up to 14 employees working. Based upon the ordinance requirements the site should have 31 parking stalls and two ADA-compliant parking stalls. At present, the site plan indicates 51 parking stalls with 2 ADA-compliant stalls, which is well over the minimum requirement. The 31-parking stall standard also includes the remodeled outdoor patio seating. The applicant proposes striping the western edge of the site's pavement, which expands the site's parking capabilities by 15 stalls. The demolition of the gas station building will also allow the applicant to reorganize the northerly adjacent parking stalls and move the two ADA-compliant stalls to this location.

All proposed parking spaces have the required 9 feet of stall width, and they meet the stall depth and minimum aisle width requirements based on the specific angle of each parking spot.

Lighting

The applicant proposes to keep all lighting on the site the same – except for the inclusion of three new patio lighting units adjacent to the East side of the patio border. The applicant does not provide any details about the proposed lighting. It is recommended that the applicant provide further details about the proposed patio lighting prior to any plan approval.

Drive-Through Standards

Division 8 Section 40-480 of the City of Wyoming's municipal code outlines the requirements for any business with drive-through. Because the proposed remodel will continue to have a drive-through, the following standards should be met:

Sec. 40 – 481. Site Plan Requirements.

- (1) The site plan shall clearly indicate suitable storage containers for all waste material. All commercial refuse containers shall be screened.

This standard is met with the installation of the shared trash enclosure southeast of the DQ building. A condition of approval request additional information about the trash enclosure. .

- (2) A landscaping plan shall be provided.

A condition of approval requires resubmittal of the landscape plan to comply with City ordinance standards.

- (3) Adequate area shall be designated for snow storage such that clear visibility shall be maintained from the property to any public street.

The applicant shall resubmit the proposed plans to indicate snow storage area.

- (4) The design of any structure shall be compatible with other structures in the surrounding area or future planned uses.

This standard has been met.

- (5) Electronic devices such as loudspeakers, automobile service order devices, drive-in theater car speakers and similar instruments shall not be located within two hundred (200) feet of any residentially zoned or used property, nor within one hundred (100) feet of any adjacent lot used or zoned non-residential.

The existing menu/speaker system west of the DQ building will remain in its current location. This standard has been met.

- (6) No service shall be rendered, deliveries made, or sales conducted within the required front yard. Customers served in vehicles shall be parked to the sides and/or rear of the principal structure.

The drive-through will remain on the rear and the south side of the structure away from the public view. This standard has been met.

- (7) No permanent or temporary signs visible from the public street shall be erected without specific approval in the permit.

This standard can be met.

- (8) No plan shall be approved which will in any way constitute a hazard to vehicular or pedestrian circulation.

This standard has been met.

Sec. 40 – 482. Design Standards.

- (1) The entire area of any drive-in/drive-through business shall have an engineered drainage system approved by the City Engineer.

The applicant shall submit finalized drainage plans for staff review and approval.

- (2) The entire area other than that occupied by structures or planting shall be surfaced with concrete or blacktop.

This standard has been met.

- (3) A fence or screen of an acceptable design to the Zoning Administrator shall be constructed along the property line abutting a residential district and such fence or screen shall be adequately maintained.

Not applicable.

Sec. 40 – 483. General.

- (1) Any drive-in/drive-through business serving food or beverages may also provide, in addition to vehicular service areas, in-door food and beverage seating areas.

The plan proposes indoor and outdoor patio seating along with a drive-through facility.

- (2) The hours of operation may be set forth as a condition of approval for drive-in/drive-through business.

There is no recommendation to limit the hours at this time.

- (3) Each drive-in/drive-through business serving food may have outside seating.

The plan proposes outdoor seating.

- (4) Each food or beverage drive-in/drive-through business shall place refuse receptacles at all exits as well as one (1) refuse receptacle per ten (10) vehicle parking spaces within the parking area

The presented architectural and site plans do not show the location of trash containers besides the trash enclosure. This means that the site plan must show at least five trash receptables in the parking area and one at each exit.

Sec. 40 – 484. Location.

- (1) No drive-in/drive-through business shall be located such that it may unduly increase traffic volumes on nearby residential streets.

This standard has been met.

- (2) No drive-in/drive-through business shall be located on any street other than one designated as a thoroughfare on which businesses are located.

A condition of approval requires documentation regarding the shared access area to the south.

Conditional Use Permit

Shoreland Management Overlay Requirements

The site is entirely within the Shoreland Management Overlay because of its proximity to Sunrise River, a tributary river. The Overlay District requires a CUP for any non-residential development that wishes to exceed 25% impervious surface coverage, regulated in Section 40-328 4(a)ii. This site plan states that impervious surface coverage will be 64.1%.

Staff recognize that having additional hard surfacing over and above the ordinance requirement is not ideal given its proximity to the river. However, it should be noted that the Applicant is not increasing the amount of hard surfacing on the site. The paved areas will be no closer to the river than the existing condition. In cases such as this, where there is little change to the site, and there are upgrades to the existing condition in total, staff can support the proposal.

Sec. 40 – 328. Stormwater Management. In addition to City Code Chapter 39, and the rules promulgated by the Comfort Lake/Forest Lake Watershed District the following standards will apply to stormwater management in the shoreland district.

- (1) When possible, existing natural drainage ways, wetlands, and vegetated soil surfaces must be used to convey, store, filter, and retain stormwater runoff before discharge to public waters.

- (2) Development must be planned and conducted in a manner that will minimize the extent of disturbed areas, runoff velocities, erosion potential, and reduce and delay runoff volumes. Disturbed areas must be stabilized and protected as soon as possible and appropriate facilities or methods used to retain sediment on the site.

- (3) When development density, topographic features, and soil and vegetation conditions are not sufficient to adequately handle stormwater runoff using natural features and vegetation, various types of constructed facilities such as diversions, settling basins, skimming devices, dikes, waterways, and ponds may be used. Preference must be given to surface drainage, vegetation, and infiltration rather than buried pipes and constructed materials and facilities.

- (4) The following specific standards apply:

(a) Impervious surface coverage of lots must not exceed twenty-five percent (25%) of the buildable lot area, except as provided below:

1. For non-single-family residential, impervious surface coverage of up to a maximum of 75 percent of the buildable lot area when the following stipulations are met:

i All structures and practices are in place for the treatment of stormwater runoff.

ii A conditional use permit is submitted and approved as provided for in Section 40-333 of this Ordinance, subject to the criteria listed in Section 40-333 (3) and the conditions listed in Section 40-333 (3), (4) and (5) of this Ordinance. (ORDINANCE NO. 2020-02)

(b) When constructed facilities are used for stormwater management, documentation must be provided by a qualified individual that they are designed and installed consistent with the field office technical guide of the local soil and water conservation districts or the Minnesota Stormwater Manual, as applicable. (c) New constructed stormwater outfalls to public waters must be consistent with Minnesota Rules, part 6115.0231 **Sec. 40 – 333.**

Notification of Variances and Conditional Uses

In Section 40-333 the ordinance addresses variance and conditional use permits in the shoreland overlay district. The following is the applicable evaluative criteria for granting of a conditional use permit:

(3) Conditional uses allowed within shoreland areas shall be subject to review and approval procedures, criteria, and conditions for review as established in Article V, Division 6, of the Zoning Ordinance. The following additional evaluation criteria and conditions apply within shoreland areas:

(a) Prevention of soil erosion or other possible pollution of public waters, both during and after construction.

(b) The visibility of structures and other facilities as viewed from public waters is limited.

(c) The site is adequate for water supply and on-site sewage treatment.

(d) The types, uses, and number of watercraft that the project will generate are compatible in relation to the suitability of public waters to safely accommodate these watercrafts.

(e) The removal of significant trees shall not exceed those in accordance with Section 40-556 of this Ordinance.

These standards can be met.

(4) In evaluating all variances, conditional uses, and zoning applications, the zoning authority shall require the property owner to address, when appropriate, the following conditions, when related to and proportional to the impact, to meet the purpose of this ordinance, to protect adjacent properties, and the public interest:

(a) Advanced storm water runoff management treatment;

(b) Reducing impervious surfaces;

(c) Increasing setbacks from the ordinary high water level;

(d) Restoration of wetlands;

- (e) Limiting vegetation removal and/or riparian vegetation restoration;
- (f) Provisions for the location, design, and use of structures, sewage treatment systems, water supply systems, watercraft launching and docking areas, and parking areas;
- (g) Screening of the non-water-orientated structures as viewed from public waters;

The applicant is not proposing to increase the impervious surface area from the existing condition. Any change in setbacks shall only happen upon the demolition of the gas station building – which shall not move the building closer towards the OHWL. These standards are met.

General Conditional Use Permit Standards

Chapter 40, Article V, Division 6, Conditional Use Permits, Section 40 – 112, sets forth the general standards that shall be met in order to grant a CUP. These standards are as follows:

1. The use is in conformity with the Comprehensive Plan and development policies of the City.
This standard has been met.
2. The use will not create an excessive demand on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.
This standard has been met.
3. The use will be sufficiently compatible or separated by distance or screening from adjacent development or land so that existing development will not be depreciated in value and there will be no deterrence to development of vacant land.
This standard can be met.
4. The structure and site will have an appearance that will not have an adverse effect upon adjacent properties.
This standard has been met.
5. The use in the opinion of the City is reasonably related to the overall needs of the City and to the existing land use.
This standard has been met.
6. The use will be consistent with the purpose of this and other City Ordinances.
This standard has been met.
7. The use will be located, designed, maintained, and operated to be compatible with the existing or intended character of the zoning district in which it is to be located.
This standard has been met.
8. The use will generate only minimal vehicular traffic on local streets and shall not create traffic hazards or unsafe access or parking needs.
This standard has been met; there is no change anticipated from the existing condition.
9. Existing businesses nearby will not be adversely affected because of the curtailment of customer trade brought about by intrusion of noise, glare, or general unsightliness.
This standard has been met.
10. The establishment or maintenance of the use shall not be detrimental to the public, health, safety, or general welfare.
This standard has been met.

11. The use will not be hazardous, detrimental, or disturbing to present and potential surrounding land use due to water pollution, odor, fumes, general unsightliness, or other nuisances.
This standard has been met.
12. The use will preserve and incorporate the site's important natural and scenic features into the development design.
This standard has been met.
13. The use will cause minimal adverse environmental effects.
This standard has been met.

Planning Commission Recommendation

Conditional Use Permit for increased impervious surface area in a shoreland district:

On December 10, 2024 the Planning Commission publicly heard the petitioner's request for a Conditional Use Permit to allow the impervious surface area of the site to be 64.1%. After hearing testimony and discussion, the Planning Commission voted unanimously to recommend approval of the request based on the findings that the standards for the Conditional Use Permit have been met and with the following conditions:

1. All required local, state and/or federal permitting must be obtained.
2. The Conditional Use Permit shall be null and void if the Applicant does not make use of the permit within one year from the date of approval.
3. The applicant must submit a detailed lighting plan that includes the details of the proposed new patio lighting. This lighting plan must be in compliance with Sec. 40 – 486 of the city code regarding lighting of drive-through businesses and turning off site lighting, except for security lighting one (1) hour after closing
4. The applicant must submit plans showing that the proposed trash storage enclosure will meet the screening standards of Sec. 40 – 723.
5. The applicant must submit a revised landscape plan that meets the minimum required 17 overstory trees and 34 understory trees on site. Each tree species must meet the dimensional requirements as listed in Sec. 40-556.
6. The proposed plan must be revised to show the location of at least five trash receptacles in the parking lot.
7. The applicant must include details about the proposed handrail surrounding the patio.
8. The applicant must resubmit the proposed plans to indicate snow storage area on site.
9. The applicant shall submit final grading and drainage plans for staff review and approval.
10. The applicant provide information about the shared access with the property to the south for staff review.
11. Any changes to signs on site will require a separate sign permit (s).
12. The applicant address all engineering comments provided to the applicant.
13. Final approval by the City of the future quick service restaurant is required and is not part of this site plan and conditional use permit approval.

Site Plan Review

On December 10, 2024 the Planning Commission publicly heard the petitioner's Site Plan Review request. After hearing testimony and discussion, the Planning Commission voted unanimously to recommend approval of the request with the following conditions:

1. All required local, state and/or federal permitting must be obtained.
2. The Conditional Use Permit shall be null and void if the Applicant does not make use of the permit within one year from the date of approval.
3. The applicant must submit a detailed lighting plan that includes the details of the proposed new patio lighting. This lighting plan must be in compliance with Sec. 40 – 486 of the city code regarding lighting of drive-through businesses and turning off site lighting, except for security lighting one (1) hour after closing
4. The applicant must submit plans showing that the proposed trash storage enclosure will meet the screening standards of Sec. 40 – 723.
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8. The applicant must resubmit the proposed plans to indicate snow storage area on site.
9. The applicant shall submit final grading and drainage plans for staff review and approval.
10. The applicant provide information about the shared access with the property to the south for staff review.
11. Any changes to signs on site will require a separate sign permit (s).
12. The applicant address all engineering comments provided to the applicant.
13. Final approval by the City of the future quick service restaurant is required and is not part of this site plan and conditional use permit approval.

(The conditions for the approval of the C.U.P. and Site Plan Review are the same.)



City Of Wyoming
26885 Forest Blvd, PO Box 188
Wyoming, MN 55092
Phone (651) 462-4947
permits@wyomingmn.org

LAND USE APPLICATION: CONDITIONAL & INTERIM USE PERMIT

A conditional use permit application requests a use permitted in a particular zoning district, but regulated and controlled through conditions placed upon it by the City Council after review by the Planning Commission.

Property Address: 5111 E Viking Blvd, Wyoming, MN 55092

Applicant(s): Name(s) Dairy Queen/Fourteen Foods

Address 770 France Ave. South, Suite 170

City Bloomington

State MN

Zip 55435

Phone Number 612-310-3694

Email jmichael@fourteenfoods.com

Owner(s) - If other than Applicant(s):

Name(s) D7 Wyoming, LLC

Address 7700 France Ave. South, Suite 170

City Bloomington

State MN

Zip 55435

Phone Number 612-310-3694

Email jmichael@fourteenfoods.com

Owner(s) Signature(s) [Signature]

Date 11-7-24

Legal description of property: *See attachment

Property Identification Number: R.21.00020.00

Present Zoning: C-Commercaill

Present use of property: Quick Service Resturant

Proposed use of property: Quick Service Resturant

Is this an application for an Interim Use permit? ☐ Yes ☒ No If yes, on what date, or upon what event, would the applicant desire the interim use to expire? Date: / / OR Event:

This application and the following attachments must be submitted to be considered a complete application:

A detailed site plan showing the following information from Sec. 40 - 111, A-K also including:

- The grading and drainage plan must be designed in accordance with Article VII, Division 21 of the Zoning Ordinance and the City Of Wyoming Surface Water Resource Guidance Document
 - Elevation drawings of all sides of the proposed building to show compliance with the architectural standards of the zoning district the use will be located in
 - Landscaping and Screening in accordance with Article VII, Divisions 14 & 26
 - Lighting Plan in accordance with Article VII, Division 15
- A letter explaining the proposed use and how it will be operated
 - A completed Conditional & Interim Use Permit Worksheet
 - Applications for uses described in Article VI, Divisions 7, 18 & 19 and Article VII, Divisions 2, 8, 10, 17-20 & 25 of the Zoning Ordinance. It must include the information necessary to show compliance with the applicable section of the ordinance.
 - Applications for uses that are within the Highway 8 Overlay District or that utilize Highway 8 for access must include the information necessary to show compliance with Article VI, Division 14 of the Zoning Ordinance
 - The application fee and escrow must be paid at the time of application - The fee is **not** refundable and the unused portion of the escrow will be returned to the applicant.
 - Any other information deemed necessary by the Zoning Administrator or Planning Commission

Applicant(s) Signature(s) [Signature]

Date 11-7-24

As the applicant for this request, I agree to reimburse the City for all expenses incurred by the City in employing planning, engineering, legal, and other professional consultants in reviewing this application. This may include the replenishment of any escrow funds as required as part of this application. Such costs shall be paid by me, the applicant, regardless of the outcome of the review and prior to commencing any work on the project. All of Article V, Division 6, Conditional Use Permits, and Article VII, Division 13, Home Occupations are attached to this application and by signing this application, the Applicant acknowledges that they have been read and understood.

A public hearing can be scheduled only after a complete application has been received.

OFFICE USE ONLY

Date Complete Application Received 11 / 25 / 24

Application # C-24-002

60 Days 1 / 24 / 25

Date Application Received 11 / 4 / 24

By: [Signature]

Official

Fee: **\$220.00 + Escrow**

Escrow - Commercial is \$1,000.00 & Residential is \$750.00

Date Paid 11 / 25 / 24

Check # ✓

Revised 01/24/23

CONDITIONAL & INTERIM USE PERMIT WORKSHEET

Applicant: _____

Address: _____

Type of Business: _____

Business name: _____

Answer the following questions based on the standards contained in Sec. 40 – 112 of the City of Wyoming Zoning Ordinance for Conditional and Interim Use Permits. If needed, use a separate page. **All questions must be answered.**

1. Is your proposed use in conformity with the Comprehensive Plan and development policies of the City?
☐ Yes ☐ No Explain: _____
2. Will your proposed use create an excessive demand on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area?
☐ Yes ☐ No Explain: _____
3. Will your proposed use be sufficiently compatible or separated by distance or screening from adjacent development or land so that existing development will not be depreciated in value and so there will be no deterrence to development of vacant land?
☐ Yes ☐ No Explain: _____
4. Will the structure and site have an appearance that will not have an adverse effect upon adjacent properties?
☐ Yes ☐ No Explain: _____
5. Is the proposed use reasonably related to the overall needs of the City and to the existing land use?
☐ Yes ☐ No Explain: _____
6. Will the proposed use be consistent with the purpose of the Zoning Ordinance and other City Ordinances?
☐ Yes ☐ No Explain: _____
7. Will the proposed use be located, designed, maintained, and operated to be compatible with the existing or intended character of the zoning district in which it is to be located?
☐ Yes ☐ No Explain: _____
8. Will the proposed use generate only minimal vehicular traffic on local streets?
☐ Yes ☐ No Explain: _____
9. Will the proposed use create traffic hazards or unsafe access or parking needs?
☐ Yes ☐ No Explain: _____
10. Will existing businesses nearby be adversely affected by your proposed use because of the curtailment of customer trade brought about by intrusion of noise, glare, or general unsightliness?
☐ Yes ☐ No Explain: _____
11. Will the establishment or maintenance of the proposed use be detrimental to the public health, safety or general welfare?
☐ Yes ☐ No Explain: _____
12. Will the proposed use be hazardous, detrimental, or disturbing to present and potential surrounding land uses due to water pollution, odor, fumes, and general unsightliness or other nuisances?
☐ Yes ☐ No Explain: _____
13. How will the proposed use preserve and incorporate the site's important natural and scenic features into the development design?
☐ Yes ☐ No Explain: _____
14. Will the proposed use cause adverse environmental effects?
☐ Yes ☐ No Explain: _____

Application # _____

Revised 01/24/23



City Of Wyoming
26885 Forest Blvd, PO Box 188
Wyoming, MN 55092
Phone (651) 462-4947
permits@wyomingmn.org

LAND USE APPLICATION: SITE PLAN REVIEW

A site plan review application requests a use permitted in a particular zoning district, but regulated and controlled through conditions placed upon it by the City Council after review by the Planning Commission.

Property Address: 5111 E Viking Blvd, Wyoming, MN 55092

Applicant(s): Name(s) Dairy Queen/Fourteen Foods

Address 7700 France Ave. South, Suite 170

City Bloomington

State MN

Zip 55435

Phone Number 612-310-3694

Email jmichael@fourteenfoods.com

Owner(s) - If other than Applicant(s):

Name(s) D7 Wyoming, LLC

Address 7700 France Ave. South, Suite 170

City Bloomington

State MN

Zip 55435

Phone Number 612-310-3694

Email jmichael@fourteenfoods.com

Owners(s) Signature(s) [Signature]

Date 11-7-24

Legal description of property: *See attachment

Property Identification Number: R.21.00020.00

Present Zoning: C-Commercial

Present use of property: Quick Service Resturant

Proposed use of property: Quick Service Resturant

This application and the following attachments must be submitted to be considered a complete application:

- A detailed site plan showing the information listed in Section 40 - 82, 1-6 as well as the following:
 - The grading and drainage plan must be designed in accordance with Article VII, Division 21 of the Zoning Ordinance and the City of Wyoming Surface Water Resource Guidance Document
 - Elevation drawings of all sides of the proposed building to show compliance with the architectural standards of the zoning district the use will be located in
 - Landscaping and Screening in accordance with Article VII, Divisions 14 & 26
 - Lighting Plan in accordance with Article VII, Division 15
- A letter explaining the proposed use and how it will be operated
- Applications for uses described in Article VI, Divisions 7, 18, & 19 and Article VII, Divisions 2, 8, 10, 17-20, and 25 of the Zoning Ordinance must include the information necessary to show compliance with the applicable section of the ordinance
- Applications for uses that are within the Highway 8 Overlay District or that utilize Highway 8 for access must include the information necessary to show compliance with Article VI, Division 14 of the Zoning Ordinance.
- The application fee and escrow must be paid at the time of application - The fee is **not** refundable and the unused portion of the escrow will be returned to the applicant
- Any other information deemed necessary by the Zoning Administrator or Planning Commission

Applicant(s) Signature(s) [Signature]

Date 11-7-24

As the applicant for this request, I agree to reimburse the City for all expenses incurred by the City in employing planning, engineering, legal and other professional consultants in reviewing this application. This may include the replenishment of any escrow funds as required as part of this application. Such costs shall be paid by me, the applicant, regardless of the outcome of the review and prior to commencing any work on the project. Article V, Division 4, Site Plan Review, is attached to this application. By signing this application, the applicant acknowledges that it has been read and understood.

A public meeting can be scheduled only after a complete application has been received.

OFFICE USE ONLY

Application # SP-24-001

Date Application Received 11/4/24

Date Complete Application Received 11/25/24

60 Days 1/24/25

Fee: \$220.00 + Escrow \$1,000.00

Revised 01/24/23

Date Paid 11/25/24

By: [Signature]

Official

Check # [Signature]

To the city of Wyoming,

We (Double 7/Fourteen Foods) intend to renovate the current Dairy Queen store located at 5111 E. Viking Blvd, Wyoming, MN 55092. This renovation includes the plans to tear down the conjoint, vacant gas station and build an adjacent Quick Service Restaurant.

We are still shopping for tenants, but we are hoping to bring in a partner in the Coffee Business.



VICINITY MAP

NOT TO SCALE

TITLE DISCLAIMER:

IT IS NOT WARRANTED THAT THESE DRAWINGS CONTAIN COMPLETE INFORMATION REGARDING EASEMENTS, RESERVATIONS, RESTRICTIONS, RIGHT-OF-WAYS, BUILDING LINE SETBACKS, AND OTHER ENCUMBRANCES. FOR COMPLETE INFORMATION, A TITLE OPINION OR COMMITMENT FOR TITLE INSURANCE SHOULD BE OBTAINED AND THOROUGHLY REVIEWED.

UTILITY INFORMATION:

UNDERGROUND FACILITIES, STRUCTURES, AND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE SURVEYS AND RECORDS, AND THEREFORE DO NOT NECESSARILY REFLECT THE ACTUAL EXISTENCE, NON-EXISTENCE, SIZE, TYPE, NUMBER, OR LOCATION OF THESE FACILITIES., STRUCTURES, AND UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE ACTUAL LOCATION OF ALL UNDERGROUND FACILITIES, STRUCTURES, AND UTILITIES, EITHER SHOWN OR NOT SHOWN ON THESE PLANS. THE UNDERGROUND FACILITIES, STRUCTURES, AND UTILITIES SHALL BE LOCATED IN THE FIELD PRIOR TO ANY GRADING, EXCAVATION, OR CONSTRUCTION OF IMPROVEMENTS.



MINNESOTA UTILITY LOCATION SERVICE
PHONE: 800.252.1166 OR WWW.GOPHERSTATEONECALL.ORG

CONTRACTOR NOTE:

THE CONTRACTOR AND/OR ALL SUBCONTRACTORS SHALL INVESTIGATE, ASCERTAIN, AND CONFORM TO ANY AND ALL PERMIT REQUIREMENTS OF ALL THE AFFECTED UTILITY COMPANIES AND/OR REGULATORY AGENCIES WITH REGARDS TO MAKING CONNECTIONS TO; OR CROSSING OF THEIR FACILITIES; WORKING WITHIN THEIR RIGHT OF WAY OR EASEMENTS; INSPECTIONS AND ASSOCIATED MONETARY CHARGES; AND/OR SPECIAL BACKFILL REQUIREMENTS. SUCH INVESTIGATION SHALL INCLUDE BUT NOT LIMITED TO THE MAKING OF NECESSARY APPLICATIONS AND PAYMENTS OF ALL REQUIRED FEES.

THE LOCATION OF EXISTING UTILITIES AS SHOWN ON THESE PLANS OR PROFILES ARE APPROXIMATE. IT IS THE RESPONSIBILITY OF THE CONTRACTOR/SUBCONTRACTOR TO VERIFY THE FIELD LOCATIONS, ANTICIPATED CLEARANCES, AND THE EXISTENCE OF ANY FACILITIES NOT SHOWN HEREON, AS PART OF THE INVESTIGATIONS IN THE PARAGRAPH ABOVE.

SIGNAGE NOTE:

ALL BUILDING AND MONUMENT SIGNAGE WILL BE PERMITTED SEPARATELY.

FINAL DEVELOPMENT PLANS FOR



Dairy Queen Wyoming, Minnesota

CITY OF WYOMING
CHISAGO COUNTY, MINNESOTA

SITE INFORMATION

PARCEL ID: 21.00020.00

AREA OF LOT: 77,933 S.F. (1.79 ACRES)

EXISTING GROSS FLOOR AREA: 2,707 S.F.

PERCENTAGE (%) OF BUILDING COVERAGE: 3.47%

EXISTING ZONING: C - COMMERICAL

PARKING SPACES REQUIRED
(RESTAURANTS-1 SPACE FOR EVERY 4 SEATS
PLUS 1 SPACE FOR EVERY 2 EMPLOYEES)
DAIRY QUEEN - 68 INTERIOR, 26 EXTERIOR
MAX. EMPLOYEE 14

PARKING SPACES REQUIRED:	31
ADA PARKING SPACES REQUIRED:	2
PARKING SPACES PROVIDED:	31
ADA PARKING SPACES PROVIDED:	2
EXTRA PARKING IN REAR PROVIDED	

EXISTING IMPERVIOUS AREA:	49,938 S.F. (1.15 ACRES) - 64.1%
EXISTING PERVIOUS AREA:	27,995 S.F. (0.64 ACRES) - 35.9%

PROPOSED IMPERVIOUS AREA:	49,938 S.F. (1.15 ACRES) - 64.1%
PROPOSED PERVIOUS AREA:	27,995 S.F. (0.64 ACRES) - 35.9%

LAND DISTURBANCE AREA:	31,128 S.F. (0.71 ACRES)
------------------------	--------------------------

OWNER/DEVELOPER

FOURTEEN FOODS
STEVE GIORGI
6442 CITY WEST PARKWAY
EDEN PRARIE, MN 55344
612.578.2864

ARCHITECT

JSO SERVICES, LLC
JOHN ODOM, R.A.
99 MEADOWBROOK
COUNTRY CLUB ESTATES
BALLWIN, MO 63011
417.343.2602

CIVIL ENGINEER

RDC, LLC
TODD REYLING, P.E.
4516 BOARDWALK
SMITHTON, IL 62285
618.530.1694

SURVEYOR

REHDER & ASSOCIATES, INC.
GARY HUBER, PLS
3440 FEDERAL DRIVE, SUITE 110
EAGAN, MN 55122
651.452.5051

CIVIL SHEET INDEX

C000	COVER SHEET
C001	CIVIL CONSTRUCTION NOTES
C100	EXISTING TOPOGRAPHY AND DEMOLITION PLAN
C200	CIVIL SITE PLAN
C201	CIVIL SITE PLAN - HORIZONTAL CONTROL
C202	CIVIL SITE PLAN - FUTURE SITE
C300	GRADING PLAN
C400	EXISTING DRAINAGE AREA PLAN
C401	PROPOSED DRAINAGE AREA PLAN
C500	SITE UTILITY PLAN
C600	SEDIMENT AND EROSION CONTROL PLAN
C700-C703	CONSTRUCTION DETAILS
C800	TURNING MOVEMENTS

UTILITY CONTACTS

WATER:	WYOMING PUBLIC WORKS 651.462.0580
ELECTRIC:	XCEL ENERGY 800.895.4999
GAS:	XCEL ENERGY 800.895.4999
SANITARY SEWER:	WYOMING PUBLIC WORKS 651.462.0580
STORM SEWER:	WYOMING PUBLIC WORKS 651.462.0575
COMMUNICATIONS:	FRONTIER 866.226.5170

SURVEY/TOPOGRAPHY NOTE:

THE BOUNDARY AND TOPOGRAPHIC SURVEY INFORMATION SHOWN ON THESE PLANS WAS PREPARED FROM AN ACTUAL FIELD SURVEY PROVIDED BY REHDER & ASSOCIATES, INC. ALL EXISTING INFORMATION PRESENTED IN THESE PLANS SHALL BE VERIFIED IN THE FIELD BY THE CONTRACTOR. ANY DISCREPANCIES IN THE PLANS SHALL BE MADE AWARE TO THE OWNER, ARCHITECT, AND ENGINEER PRIOR TO BEGINNING CONSTRUCTION.

BEARING OF BASIS:

BEARINGS SHOWN ARE BASED ON THE CHISAGO COUNTY COORDINATE SYSTEM.

SITE LEGEND

 BENCHMARK
 CONTROL POINT

EXISTING

LIGHT POLE	
FLARED END SECTION	
TRAFFIC SIGN	
FIRE HYDRANT	
WATER VALVE	
TREE	
DRAINAGE MANHOLE	
DRAINAGE CATCHBASIN	
SANITARY MANHOLE	
SANITARY CLEANOUT	

EXISTING

EDGE OF SHOULDER	
FLOW LINE	
TOP OF BANK	
CONTOUR	
SILT FENCE	
PROPERTY LINE	
EASEMENT	
FENCE	
GAS LINE	
FIBER OPTIC	
OVERHEAD ELECTRIC	
UNDERGROUND ELECTRIC	
OVERHEAD TELEPHONE	
UNDERGROUND TELEPHONE	
SANITARY SEWER	
STORM SEWER	
WATERLINE	

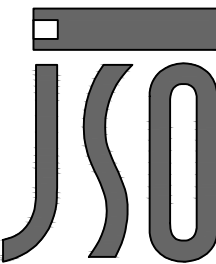
PROPOSED

LIGHT POLE	
FLARED END SECTION	
TRAFFIC SIGN	
FIRE HYDRANT	
WATER VALVE	
TREE	
DRAINAGE MANHOLE	
DRAINAGE CATCHBASIN	
SANITARY MANHOLE	
SANITARY CLEANOUT	

PROPOSED

EDGE OF SHOULDER	
FLOW LINE	
TOP OF BANK	
CONTOUR	
SILT FENCE	
PROPERTY LINE	
EASEMENT	
FENCE	
GAS LINE	
FIBER OPTIC	
OVERHEAD ELECTRIC	
UNDERGROUND ELECTRIC	
OVERHEAD TELEPHONE	
UNDERGROUND TELEPHONE	
SANITARY SEWER	
STORM SEWER	
WATERLINE	

Architect:



JOHN S. ODOM, ARCHITECT
99 MEADOWBROOK COUNTRY CLUB ESTATES
BALLWIN, MISSOURI 63011
PH: 1-417-343-2602
WWW.JOHNSDOM.COM
E-MAIL: JOHN@JOHNSDOM.COM

Civil Engineer:



REYLING DESIGN & CONSULTING
4516 Boardwalk | Smithton, IL | 62285
reylingdc@gmail.com

HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.
SIGNATURE: 
NAME: TODD JEFFREY REYLING
DATE: 11.04.2024 LICENSE NUMBER: 50973

ENGINEER OF RECORD:
Todd J. Reyling, PE
Minnesota PE 50973
ISSUED / REVISED DATE
ISSUED FOR REVIEW 11.04.2024

PROJECT NUMBER: 22-142

New Ground Up Building:

Dairy Queen

5111 East Viking Blvd.
Wyoming, MN 55092
Chisago County

Cover
Sheet

C000

CIVIL CONSTRUCTION NOTES:

ALL MATERIALS AND CONSTRUCTION SHALL BE IN ACCORDANCE WITH CURRENT WYOMING STANDARDS AND SPECIFICATIONS. IF NOT SPECIFIED BY THE CITY OF WYOMING, ALL MATERIALS AND CONSTRUCTION SHALL BE IN ACCORDANCE WITH CURRENT MINNESOTA DEPARTMENT OF TRANSPORTATION STANDARDS AND SPECIFICATIONS.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR REPAIRING OR REPLACING ANY EXISTING IMPROVEMENTS OR UNDERGROUND FACILITIES THAT ARE DAMAGED.

THE CONTRACTOR SHALL LEAVE AN EMERGENCY PHONE NUMBER WITH THE POLICE AND FIRE DEPARTMENTS AND KEEP THEM INFORMED OF CONSTRUCTION ACTIVITIES AND OF ANY DETOURS.

CONTRACTOR SHALL POST EMERGENCY PHONE NUMBERS AT THE SITE FOR THE PUBLIC WORKS, AMBULANCE, POLICE, FIRE DEPARTMENT, AND UTILITY LOCATE COMPANIES AT ALL TIMES.

THE CONTRACTOR SHALL CONDUCT THEIR WORK SO AS NOT TO INTERFERE WITH OR HINDER THE PROGRESS OF THE COMPLETION OF WORK BEING PERFORMED BY OTHER CONTRACTORS.

THE CONTRACTOR AND ALL SUBCONTRACTORS INVOLVED IN THE PROJECT, SHALL ASSUME LIABILITY, FINANCIAL OR OTHERWISE, IN CONNECTION WITH THEIR CONTRACT AND SHALL PROTECT AND HOLD HARMLESS THE ENGINEER AND THE ENGINEER'S REPRESENTATIVES FROM ANY AND ALL DAMAGES OR CLAIMS THAT MAY ARISE BECAUSE OF INCONVENIENCE, DELAYS, OR LOSS EXPERIENCED BECAUSE OF THE PRESENCE AND OPERATIONS OF OTHER CONTRACTORS OR CONSULTANTS WORKING ADJACENT TO OR WITHIN THE LIMITS OF THE PROJECT.

CONTRACTOR SHALL REPAIR ANY DAMAGE TO PROPERTY DURING CONSTRUCTION. DAMAGED PROPERTY SHALL BE RETURNED TO THE EXISTING CONDITIONS AT A MINIMUM.

PUBLIC SAFETY AND TRAFFIC CONTROL SHALL BE PROVIDED IN ACCORDANCE WITH THE CITY OF WYOMING AND CHISAGO COUNTY STANDARDS AND SPECIFICATIONS AND AS DIRECTED BY THE CITY. SAFE VEHICULAR AND PEDESTRIAN ACCESS SHALL BE PROVIDED AROUND THE SITE AT ALL TIMES. ALL DETOUR/LANE CLOSURES MUST BE HANDLED USING TRAFFIC CONTROL DEVICES CONFORMING TO THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD), CURRENT EDITION, AND MUST BE APPROVED BY THE CITY.

ADEQUATE TEMPORARY OFF STREET PARKING FOR CONSTRUCTION WORKERS SHALL BE PROVIDED. PARKING ON NON-SURFACED AREAS SHALL BE PROHIBITED IN ORDER TO ELIMINATE THE CONDITION, WHEREBY MUD FROM CONSTRUCTION AND/OR WORKERS VEHICLES IS TRACKED ONTO THE PAVEMENT CAUSING HAZARDOUS ROADWAY AND DRIVEWAY CONDITIONS.

PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL FIELD VERIFY ALL EXISTING SITE FEATURES AND UTILITIES, AND REPORT ALL FINDINGS AND DISCREPANCIES TO THE ENGINEER.

ALL WORK, INSTALLATION, PROCEDURES, MATERIALS, AND TESTING ASSOCIATED WITH THIS PROJECT SHALL CONFORM TO THE FOLLOWING STANDARD SPECIFICATIONS AND REQUIREMENTS INSOFAR AS THEY APPLY (EXCEPT ALL REQUIREMENTS FOR METHOD OF MEASUREMENT OR PAYMENT DO NOT APPLY):

- NATIONAL MANUAL ON TRAFFIC CONTROL DEVICES, LATEST EDITION.
- UNITED STATES AMERICANS WITH DISABILITIES ACT.
- MINNESOTA AMERICAN PUBLIC WORKS ASSOCIATION.
- ALL ORDINANCES, LAWS, REGULATIONS, AND STANDARDS OF ALL PERTINENT AUTHORITIES HAVING JURISDICTION OVER THE WORK ASSOCIATED WITH THIS PROJECT.
- ANY INCONSISTENCIES, DISCREPANCIES OR CONFLICTS DISCOVERED BETWEEN THE VARIOUS STANDARDS, SPECIFICATIONS OR LAWS BY GOVERNING AUTHORITIES AND/OR THESE PLANS AND SPECIFICATIONS, THE MOST STRINGENT SHALL BE BINDING AND APPLICABLE TO THIS PROJECT.

CIVIL SITE NOTES:

THE ENGINEER SHALL NOT BE RESPONSIBLE FOR THE CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCES, OR PROCEDURES FOR SAFETY PRECAUTIONS OR PROGRAMS. THE ENGINEER SHALL NOT BE RESPONSIBLE FOR THE CONTRACTOR'S FAILURE TO CARRY OUT THE WORK IN ACCORDANCE WITH THE CONTRACT DOCUMENTS.

PRIOR TO CONSTRUCTION, THE ENGINEER AND REVIEWING AGENCY, MUST APPROVE ANY ALTERATION OR VARIANCE FROM THE PLANS, ANY VARIATIONS FROM THESE PLANS SHALL BE PROPOSED ON THE CONSTRUCTION FIELD PRINTS AND TRANSMITTED TO THE ENGINEER.

ANY INSPECTION BY THE MUNICIPALITY, COUNTY, STATE OR THE ENGINEER SHALL NOT, IN ANY WAY, RELIEVE THE CONTRACTOR FROM ANY OBLIGATION TO PERFORM THE WORK IN STRICT COMPLIANCE WITH ALL APPLICABLE CODES AND AGENCY REQUIREMENTS.

REMOVAL AND REPLACEMENT QUANTITIES ARE APPROXIMATE AND THE EXACT LOCATION OF REMOVAL LIMITS SHALL BE VERIFIED IN THE FIELD AND APPROVED BY THE INSPECTOR PRIOR TO THE START OF CONSTRUCTION.

ALL LANDSCAPE AREAS SHALL BE FILLED WITH A MINIMUM OF 6 INCHES OF TOPSOIL.

THE CONTRACTOR SHALL BE RESPONSIBLE TO OBTAIN ALL REQUIRED CONSTRUCTION PERMITS AND BONDS PRIOR TO CONSTRUCTION.

ALL SIGNAGE PROPOSED FOR THIS SITE SHALL BE IN COMPLIANCE WITH THE ORDINANCES OF THE CITY.

THE CONTRACTOR SHALL HAVE A COPY OF THE CONTRACT DOCUMENTS INCLUDING THE PLANS, SPECIFICATIONS, COPIES OF REQUIRED CONSTRUCTION PERMITS, EROSION AND SEDIMENT CONTROL PLANS AND INSPECTION REPORTS AT THE JOB SITE AT ALL TIMES.

ALL COPIES OF COMPACTION, CONCRETE AND OTHER REQUIRED TEST RESULTS ARE TO BE SENT TO THE OWNER, CITY INSPECTOR, AND ENGINEER OF RECORD DIRECTLY FROM THE TESTING COMPANY.

THE CONTRACTOR SHALL THOROUGHLY CHECK AND COORDINATE THE ARCHITECTURAL, CIVIL, STRUCTURAL, MECHANICAL, ELECTRICAL, PLUMBING, FIRE PROTECTION, AND ALL OTHER PLANS PRIOR TO COMMENCING CONSTRUCTION. THE OWNER AND ENGINEER SHALL BE NOTIFIED OF ANY DISCREPANCY PRIOR TO COMMENCING CONSTRUCTION.

ALL UTILITY CONDUITS SHALL BE FOUR (4) INCHES, UNLESS OTHERWISE INDICATED. U.L. LISTED SCHEDULE 40 PVC INSTALLED AT A MINIMUM OF 24" BELOW FINAL GRADE, UNLESS THE UTILITY COMPANY REQUIRES DIFFERENT INSTALLATION METHODS. ALL CONDUITS FOR GAS, ELECTRIC, AND COMMUNICATIONS SHALL BE INSTALLED PRIOR TO STREET/PAVEMENT INSTALLATION.

ALL UTILITY CONDUITS SHALL HAVE PULL WIRES INSTALLED. THE CONDUITS ENDS SHALL BE TEMPORARILY SEALED WITH TAPE AND 2"X4" INSTALLED AT EACH END. THE 2"X4" SHALL BE COLOR CODED TO MATCH THE STANDARD UTILITY LOCATING COLORS.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL NECESSARY RELOCATIONS INCLUDING BUT NOT LIMITED TO: UNDERGROUND AND OVERGROUND UTILITIES, STORM DRAINAGE, SIGNS, TRAFFIC SIGNALS AND POLES, IRRIGATION STRUCTURES, AND OTHER EXISTING APPURTENANCES AS REQUIRED TO FACILITATE THE INSTALLATION OF THE PROPOSED IMPROVEMENTS. ALL RELOCATION WORK SHALL BE IN ACCORDANCE WITH GOVERNING AUTHORITIES/DISTRICTS SPECIFICATIONS AND SHALL BE APPROVED BY THE GOVERNING AUTHORITIES/OWNERS PRIOR TO COMMENCEMENT OF ANY WORK. ALL RESULTING COSTS SHALL BE DEEMED TO BE INCLUDED IN THE CONTRACTOR'S COST/BID.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR DEWATERING ALL AREAS TO BE EXCAVATED OR FILLED.

THE CONTRACTOR SHALL NOT TAKE ADVANTAGE OF ANY APPARENT ERROR OR OMISSION ON THE PLANS OR SPECIFICATIONS. IN THE EVENT THE CONTRACTOR DISCOVERS ANY APPARENT ERROR OR DISCREPANCY, THEY SHALL IMMEDIATELY CALL UPON THE ENGINEER FOR THEIR INTERPRETATION AND DECISION.

THE CONTRACTOR SHALL COMPLY WITH ALL LEGAL ROAD RESTRICTIONS IN THE HAULING OF MATERIALS ON PUBLIC ROADS/STREETS BEYOND THE LIMITS OF THE WORK. A SPECIAL HAUL PERMIT WILL NOT RELIEVE THE CONTRACTOR OF LIABILITY FOR ANY DAMAGE WHICH MAY RESULT FROM THE MOVING OF MATERIAL OR EQUIPMENT.

IF THE CONTRACTOR ELECTS TO BURN CLEARED AND GRUBBED VEGETATION, THE CONTRACTOR SHALL BE RESPONSIBLE TO APPLY FOR PERMISSION FOR THE APPLICABLE MUNICIPALITY, FIRE DEPARTMENT, AND ALL PERTINENT AUTHORITIES HAVING JURISDICTION.

CIVIL EROSION AND SEDIMENT CONTROL NOTES:

ALL SOIL AND EROSION CONTROL MEASURES SHALL CONFORM TO AND BE IN COMPLIANCE WITH THE CITY OF WYOMING, MINNESOTA; AND THE MINNESOTA POLLUTION CONTROL AGENCY.

ALL WATER POLLUTION CONTROL BEST MANAGEMENT PRACTICES (BMP'S) SHOWN ON THESE PLANS ARE DIAGRAMMATIC. THE CONTRACTOR SHALL DETERMINE ACTUAL LOCATIONS THAT ARE APPROPRIATE FOR EACH PHASE OF CONSTRUCTION.

ALL SOIL AND EROSION CONTROL MEASURES SHALL CONFORM TO THE MINNESOTA HANDBOOK FOR EROSION CONTROL, SEDIMENT CONTROL, AND STORMWATER MANAGEMENT ON CONSTRUCTION SITES AND URBAN AREAS.

ALL PERIMETER SILT FENCE SHALL BE INSTALLED PRIOR TO ANY GRADING.

ALL REMOVABLE PROTECTIVE EROSION CONTROL DEVICES SHOWN SHALL BE IN PLACE AT THE END OF EACH WORKING DAY.

AFTER A RAINFALL EVENT, ALL SILT AND DEBRIS SHALL BE REMOVED FROM ALL BMP'S.

GRADED AREAS AROUND THE PERIMETER MUST DRAIN AWAY FROM THE FACE OF THE SLOPE AT THE CONCLUSION OF EACH WORKING DAY.

DURING CONSTRUCTION, THE CONTRACTOR SHALL TAKE PRECAUTION TO ENSURE THAT SEDIMENTATION DAMAGE WILL NOT OCCUR. THE CONTRACTOR SHALL RESTRICT THE AMOUNT OF LAND AREA GRADED AT ANY ONE TIME TO A MINIMUM. IT IS RECOMMENDED DURING AND AFTER GRADING, THAT A TEMPORARY VEGETATIVE COVER BE ESTABLISHED TO PROTECT THE BARE SOIL SURFACE.

THE CONTRACTOR SHALL BE RESPONSIBLE AND SHALL TAKE NECESSARY PRECAUTIONS TO PREVENT PUBLIC TRESPASS ONTO AREAS WHERE IMPOUNDED WATER CREATES A HAZARDOUS CONDITION.

THE ENGINEER RESERVES THE RIGHT TO MAKE CHANGES OR MODIFICATIONS TO THE EROSION AND SEDIMENT CONTROL PLAN AS DEEMED NECESSARY.

TEMPORARY EROSION PROTECTION IS REQUIRED FOR MANUFACTURED SLOPES PRIOR TO PERMANENT PLANTING.

AREAS SHALL BE MAINTAINED IN SUCH A STATE FOR FIRE ACCESS AT ALL TIMES (INCLUDING ACCESS TO NEIGHBORING PROPERTIES).

NO OBSTRUCTION OR DISTURBANCE OF NATURAL DRAINAGE COURSES OR EXISTING STORM DRAIN INLETS SHALL OCCUR, UNLESS ADEQUATE TEMPORARY/PERMANENT DRAINAGE FACILITIES HAVE BEEN APPROVED AND INSTALLED TO CARRY SURFACE WATER TO THE NEAREST PRACTICAL STREET, STORM DRAIN, OR NATURAL WATERCOURSE.

THE CONTRACTOR SHALL CONDUCT THEIR OPERATIONS IN SUCH A MANNER THAT STORM RUNOFF WILL BE CONTAINED WITHIN THE PROJECT OR CHANNELLED INTO THE STORM DRAINAGE SYSTEM WHICH SERVES THE RUNOFF AREA. STORM RUNOFF FROM ONE AREA SHALL NOT BE ALLOWED TO DIVERT TO ANOTHER RUNOFF AREA.

ANY EROSION AND SEDIMENT CONTROL PLAN CONTAINED IN THE PROJECT PLANS SHOULD BE CONSIDERED A GENERAL GUIDELINE TO BE UTILIZED FOR EROSION CONTROL PREVENTION. IT IS THE CONTRACTOR'S RESPONSIBILITY TO ENSURE THAT ALL EROSION AND DISPLACED SEDIMENT DOES NOT MIGRATE OFF SITE. IF UNEXPECTED EROSION OR SEDIMENTATION OCCURS, OR IF THE EROSION PLAN STRUCTURES BECOME DAMAGED, THE CONTRACTOR SHALL PROVIDE SUFFICIENT MEASURES TO REPAIR, REPLACE, OR INSTALL EROSION CONTROL STRUCTURES TO ENSURE OFF-SITE DAMAGE DOES NOT OCCUR. ANY SEDIMENT OR EROSION DAMAGE WHICH OCCURS OFF-SITE SHALL BE REPAIRED BY THE CONTRACTOR AT HIS EXPENSE.

CONFORMANCE WITH THE REQUIREMENTS OF THESE PLANS SHALL IN NO WAY RELIEVE THE CONTRACTOR FROM THEIR RESPONSIBILITIES TO THE SITE AND ADJACENT PROPERTIES. TEMPORARY EROSION CONTROL SHALL CONSIST OF, BUT NOT LIMITED TO, CONSTRUCTING SUCH FACILITIES AND TAKING SUCH MEASURES AS ARE NECESSARY TO PREVENT, CONTROL AND ABATE WATER, MUD, AND EROSION DAMAGE TO PUBLIC AND PRIVATE PROPERTY AS A RESULT OF THE CONSTRUCTION OF THIS PROJECT.

FILL AREAS WHILE BEING BROUGHT UP TO GRADE AND DURING PERIODS OF COMPLETION PRIOR TO FINAL GRADE, SHALL BE PROTECTED BY VARIOUS MEASURES TO ELIMINATE EROSION AND THE SILTATION OF DOWNSTREAM FACILITIES AND ADJACENT AREAS. THESE MEASURES MAY INCLUDE, BUT SHALL NOT BE LIMITED TO: TEMPORARY DOWNDRAINS, EITHER IN THE FORM OF PIPES OR PAVED DITCHES WITH PROTECTED OUTFALL AREAS; CONFINED PONDING AREAS TO DESILT RUNOFF; TEMPORARY CHECK DAMS IN THE TOE SLOPE DITCHES TO DESILT RUNOFF; PROTECTION SUCH AS SAND BAGS AROUND INLETS WHICH HAVE NOT BEEN BROUGHT UP TO GRADE; AND EARTH BERMS AND APPROPRIATE GRADING TO DIRECT DRAINAGE AWAY FROM THE EDGE OF THE TOP OF SLOPES SHALL BE CONSTRUCTED AND MAINTAINED ON FILL AREAS WHERE EARTHWORK OPERATIONS AREA NOT IN PROGRESS.

CLEARING AND GRUBBING SHOULD BE LIMITED TO AREAS THAT WILL RECEIVE IMMEDIATE GRADING. EROSION CONTROL MEASURES WILL BE REQUIRED TO PROTECT AREAS THAT HAVE BEEN CLEARED AND GRUBBED PRIOR TO GRADING OPERATIONS. THESE MEASURES MAY INCLUDE BUT SHALL NOT BE LIMITED TO: GRADED DITCHES, BRUSH BARRIERS, AND SILT FENCES. CARE SHALL BE EXERCISED TO PRESERVE VEGETATION BEYOND THE LIMITS OF GRADING.

PAVED SURFACES WITH ACCUMULATED MATERIALS SHALL BE WASHED AND SWEEPED WITH MECHANICAL EQUIPMENT AFTER PAVEMENT IS CONSTRUCTED, BUT PRIOR TO FINAL ACCEPTANCE.

THE CONTRACTOR SHALL PLACE FILTER FABRIC AROUND ALL INLETS. BARRIERS AROUND INLETS IN STREETS OR PAVED AREAS SHALL BE REMOVED PRIOR TO FINAL ACCEPTANCE OF PUBLIC IMPROVEMENTS.

CITY APPROVAL OF THESE PLANS DOES NOT RELIEVE THE CONTRACTOR FROM RESPONSIBILITY FOR THE CORRECTION OF ERRORS AND OMISSIONS DISCOVERED DURING CONSTRUCTION. UPON REQUEST, THE REQUIRED PLAN REVISIONS SHALL BE PROMPTLY SUBMITTED TO THE ENGINEER FOR APPROVAL.

ANY DISTURBED AREA LEFT EXPOSED FOR A PERIOD GREATER THAN 13 DAYS SHALL BE STABILIZED WITH MULCH AND TEMPORARY SEEDING.

CIVIL SIGNAGE AND STRIPING NOTES:

ALL SIGNS SHALL BE STANDARD SIZE AND TO CURRENT MUTCD STANDARDS, INCLUDING SUPPLEMENTS FOR THE STATE OF MINNESOTA, UNLESS OTHERWISE NOTED.

ALL PARKING RESTRICTION SIGNS SHALL HAVE ENGINEERING REFLECTIVE SHEETING. ALL OTHER SIGNS SHALL HAVE DIAMOND GRADE REFLECTIVE SHEETING.

ALL SIGNS SHALL BE MOUNTED WITH VANDAL-RESISTANT HARDWARE.

POST MOUNTED SIGNS SHALL BE MOUNTED SO THAT THE BOTTOM OF THE SIGN IS AT LEAST 6 FEET FROM THE FINISHED GRADE IN AREAS WHERE PEDESTRIANS MAY BE PRESENT. EVEN IN AREAS WHERE NO SIDEWALKS ARE PRESENT, UNLESS OTHERWISE NOTED, TO SATISFY THIS REQUIREMENT, EXISTING POSTS MAY NEED TO BE REPLACED IF ADDITIONAL SIGNS ARE REQUIRED.

WHERE POSSIBLE, AT LEAST 2 FEET OF CLEARANCE SHALL BE PROVIDED FROM THE CURB FACE TO THE EDGE OF THE SIGN.

ALL PERMANENT STRIPING AND PAVEMENT MARKINGS SHALL BE THERMOPLASTIC UNLESS OTHERWISE NOTED. YELLOW THERMOPLASTIC SHALL BE LEAD-FREE ORGANIC MATERIAL. ALL CURB MARKINGS SHALL BE PAINTED.

ALL STRIPING AND PAVEMENT MARKINGS SHALL BE REFLECTORIZED UNLESS OTHERWISE NOTED.

ALL EXISTING STRIPING AND PAVEMENT MARKINGS THAT CONFLICT WITH THE PROPOSED STRIPING AND PAVEMENT MARKINGS SHALL BE REMOVED BY WET SANDBLASTING OR GRINDING. PAVEMENT LEGENDS AND ARROWS THAT ARE TO BE REMOVED SHALL BE REMOVED IN A BLOCK PATTERN. ALL STRIPING AND PAVEMENT MARKING REMOVAL AREAS SHALL BE TREATED WITH AN APPROVED PAVEMENT SEALER.

CIVIL PAVEMENT, SUB-GRADE, AND TRAFFIC CONTROL NOTES:

MATERIALS AND CONSTRUCTION TECHNIQUES SHALL BE IN ACCORDANCE WITH THE APPLICABLE SECTIONS OF THE LATEST EDITION OF THE STANDARD SPECIFICATIONS FOR CONSTRUCTION PUBLISHED BY MINNESOTA DEPARTMENT OF TRANSPORTATION (ALDOT).

ALL GRADING SHALL BE DONE IN ACCORDANCE WITH THE CITY OF WYOMING REQUIREMENTS AND THE REQUIREMENTS PRESENTED IN THE CURRENT BUILDING CODE.

COMPACTION TESTING OF THE SUB-GRADE WILL BE PERFORMED BY THE CONTRACTOR.

ENTRANCE PAVEMENT SHALL BE COORDINATED WITH THE CITY OF WYOMING PRIOR TO CONSTRUCTION PROCEEDING.

ALL TRAFFIC CONTROL (INCLUDING, BUT NOT LIMITED TO WORK ZONE, TEMPORARY, OR PERMANENT) SHALL BE FURNISHED, INSTALLED, MAINTAINED, RELOCATED, AND/OR REMOVED ACCORDING TO THE LATEST EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION (ALDOT) STANDARD SPECIFICATIONS.

CONTRACTOR TO REMOVE ALL EXISTING ITEMS (CONC. WALK CONC. PAD, POSTS, PAVEMENT, TREES, SHRUBS, ETC.) THAT INTERFERE WITH NEW CONSTRUCTION, AT NO ADDITIONAL COST TO THE CONTRACT.

THE CONTRACTOR MUST SUBMIT A MAINTENANCE OF TRAFFIC PLAN AT LEAST FIVE (5) WORKING DAYS PRIOR TO RESTRICTION OR CLOSURE OF ANY STREET.

CIVIL GRADING, EARTHWORK, AND BACKFILL NOTES:

ALL GRADING SHALL BE DONE IN ACCORDANCE WITH THE CITY OF WYOMING REQUIREMENTS, THE GUIDELINES PRESENTED IN THE CURRENT BUILDING CODE, AND THE GEOTECHNICAL REPORT. THE CONTRACTOR SHALL FOLLOW ALL PROCEDURES, RECOMMENDATIONS, AND REQUIREMENTS CONTAINED IN THE CODE AND REPORT, AND THESE REQUIREMENTS SHALL SUPERCEDE ALL INFORMATION AS NOTED ON THESE PLANS. THE CONTRACTOR SHALL NOTIFY THE ENGINEER IMMEDIATELY OF DISCREPANCIES BEFORE ANY ACTION IS TAKEN.

ALL IMPORTED MATERIAL SHALL BE APPROVED BY AN EXPERIENCED GEOTECHNICAL ENGINEER OR THEIR FIELD REPRESENTATIVE.

ALL GRADING SHALL BE DONE IN ACCORDANCE WITH THE APPROVED GEOTECHNICAL SOILS REPORT.

AREA TO BE CUT OR TO RECEIVE FILL SHOULD BE STRIPPED OF SURFACE VEGETATION AND ORGANIC TOPSOIL. THE STRIPPING SHOULD BE REMOVED FROM THE BUILDING OR PAVEMENT AREA AND STOCKPILED FOR LATER PLACEMENT IN LANDSCAPED OR COMMON GROUND AREAS, AS APPROPRIATE. ORGANIC TOPSOIL CAN BE RE-USED AS FILL, IF THOROUGHLY MIXED WITH OTHER, ACCEPTABLE, NON-ORGANIC, FILL MATERIALS, AS APPROVED BY THE ENGINEER.

FILL AREAS IN PAVEMENT AND BUILDING AREAS SHALL BE PLACED TO AT LEAST 95% OF THE MATERIALS STANDARD PROCTER MAXIMUM DRY DENSITY (ASTM D698). THE UPPER 9 INCHES OF NATIVE SUBGRADE IN FILL AREAS AND DETENTION BASIN FILL AREAS SHALL BE RECOMPACTED TO AT LEAST 95% OF THE MATERIAL'S STANDARD PROCTER MAXIMUM DRY DENSITY (ASTM D698).

COMPACTION TESTS ARE REQUIRED FOR EACH FILL LIFT. NO LIFT TO EXCEED 12" IN DEPTH. CONTRACTOR IS RESPONSIBLE FOR ALL PROCTOR AND COMPACTION TEST ON MATERIALS.

ALL DUST SHALL BE CONTROLLED BY WATERING WHEN NECESSARY.

THE CONTRACTOR SHALL REMOVE ALL VEGETATION AND DEBRIS PRIOR TO ANY GRADING.

THE SUB-GRADE OF ALL FOUNDATION AREAS SHALL BE OBSERVED BY AN EXPERIENCED LICENSED GEOTECHNICAL ENGINEER OR THEIR FIELD REPRESENTATIVE PRIOR TO THE PLACEMENT OF ANY CONCRETE OR FILL MATERIAL.

ALL GRADES SHALL BE TO WITHIN +/- 1 INCH OF THOSE SHOWN ON THE GRADING PLAN WHILE MAINTAINING POSITIVE DRAINAGE.

CIVIL ACCESSIBILITY NOTES:

ALL WORK SHALL BE IN CONFORMANCE WITH THE CURRENT VERSION OF THE LOCAL ACCESSIBILITY CODE (BOTH CITY AND STATE) AND WITH THE FEDERAL AMERICANS WITH DISABILITIES ACT (ADA).

ALL RAMPS SHALL NOT EXCEED A RUNNING SLOPE OF 1:12 OR 8.33%.

RAMPS ARE DEFINED AS ANY WALKWAY BETWEEN SLOPES 1:20 OR 5.00% AND 1:12 OR 8.33% AND SHALL HAVE A MINIMUM CLEAR WIDTH OF 3 FEET AND A MAXIMUM CROSS-SLOPE OF 1:50 OR 2.00%. RAMPS EXCEEDING 30 INCHES OF VERTICAL CHANGE SHALL HAVE INTERMEDIATE (2.00% MAX. SLOPE) LANDINGS HAVING A MINIMUM LENGTH IN THE DIRECTION OF TRAVEL OF 60 INCHES. BOTTOM LANDINGS SHALL HAVE A MINIMUM LENGTH OF 60 INCHES IN THE DIRECTION OF TRAVEL. LANDINGS SHALL BE AT LEAST THE WIDTH AS THE WIDEST RAMP RUN LEADING TO THE LANDING. LANDINGS AT RAMP DIRECTION CHANGES SHALL HAVE A MINIMUM WIDTH AND LENGTH OF 60 INCHES.

THE MAXIMUM CROSS-SLOPE ON ANY WALK OR RAMP SHALL BE 2.00%. ALL ACCESSIBLE PARKING SPACES AND LOADING ZONES SHALL HAVE A MAXIMUM SLOPE OF 2.00% IN ALL DIRECTIONS.

ALL ACCESSIBLE ROUTES OF TRAVEL SHALL HAVE A MINIMUM OF THREE (3) FOOT CLEAR WIDTH FOR ACCESSIBLE CONFORMANCE, UNLESS OTHERWISE NOTED PER THE PLANS.

TRUNCATED DOMES AS DETECTABLE WARNINGS MAY BE REQUIRED ON WALKS THAT CROSS OR ADJOIN A VEHICULAR WAY WITHOUT A VERTICAL SEPARATION BETWEEN THE WALKWAY AND VEHICULAR WAY.

CITY OF WYOMING AND DOT CONSTRUCTION NOTES:

CONTRACTOR IS RESPONSIBLE FOR CONTACTING THE CITY OF WYOMING AND MINNESOTA DEPARTMENT OF TRANSPORTATION (MNDOT), AT LEAST 48 HOURS PRIOR TO POURING CONCRETE. INSTALLING STORM SEWER, INSTALLING SANITARY SEWER, OR OTHERWISE PROVIDING SUCH ADVANCE NOTICE AS MAY BE REQUIRED BY THESE JURISDICTIONS.

ALL WORK, MATERIALS, AND INSTALLATION SHALL NOT BE DEEMED SATISFACTORY UNTIL SUCH TIME AS ALL APPROVALS ARE OBTAINED FROM THE JURISDICTIONAL AUTHORITY.

THE CONTRACTOR SHALL PROCEED AT THEIR OWN RISK IN PERFORMING ANY WORK PRIOR TO VERIFYING OR RECEIVING ALL NECESSARY PERMITS FOR THE WORK TO BE COMPLETED.

CONTRACTOR SHALL BE REQUIRED TO REMOVE AND REPLACE ANY SIGNS THAT NEED TO BE MOVED TO COMPLETE THE WORK. THIS WORK SHALL BE CONSIDERED INCIDENTAL TO THE PROJECT.

THE CONTRACTOR SHALL TAKE ALL REASONABLE PRECAUTIONS TO PROTECT ALL EXISTING UTILITIES.

ANY SIDEWALKS, CURB AND GUTTER, OR STREET ROADWAY PAVEMENT DAMAGED IN THE COURSE OF CONSTRUCTION ACTIVITY ON ADJACENT PRIVATE PROPERTY MUST BE REPLACED IN KIND.

ALL DISTURBED AREAS WITHIN THE CITY OF WYOMING AND MINNESOTA DEPARTMENT OF TRANSPORTATION (ALDOT) RIGHT OF WAY SHALL BE RESTORED PER THEIR REQUIREMENTS.

ALL WORK WITHIN MNDOT AND COUNTY RIGHT OF WAY WILL REQUIRE A RIGHT OF WAY PERMIT.

MAXIMUM SLOPES ARE NOT TO EXCEED 3:1.

INSPECTION OF SILTATION CONTROL DEVICES SHALL TAKE PLACE ONCE EVERY SEVEN (7) DAYS AND WITHIN 24 HOURS OF ANY ONE (1) INCH RAIN PER 24 HOUR RAIN EVENT.

ANY SILTATION CONTROL IN NEED OF REPAIR SHALL BE FIXED IMMEDIATELY AND ADDITIONAL SILTATION CONTROLS SHALL BE INSTALLED AS DIRECTED BY THE CITY INSPECTOR.

SILTATION CONTROL DEVICES SHALL REMAIN IN PLACE UNTIL UPSLOPE AREAS HAVE BEEN PERMANENT STABILIZED WITH GRASS OR PAVEMENT.

CONTRACTOR TO SUPPLY CITY OF WYOMING INSPECTOR WITH COPIES OF THE COMPACTION TEST REPORTS.

SILTATION CONTROL MEASURES SHALL BE INSTALLED BY THE CONTRACTOR AND INSPECTED BY THE CITY OF WYOMING INSPECTOR, PRIOR TO ANY LAND DISTURBANCE.

ALL TRENCH BACKFILLS UNDER PAVED AREAS SHALL BE GRANULAR BACKFILL (WITHOUT VOIDS), AND SHALL BE COMPACTED TO 98% OF THE MAXIMUM DENSITY AS DETERMINED BY THE "MODIFIED AASHTO T-180 COMPACTION TEST". (ASTM D-1557).

ALL FILL PLACED UNDER PROPOSED STORM AND SANITARY SEWER LINES AND/OR PAVED AREAS INCLUDING TRENCH BACKFILLS WITHIN OR OFF HE ROAD RIGHT-OF-WAY SHALL BE COMPACTED TO 95% OF MAXIMUM DENSITY AS DETERMINED BY THE "MODIFIED AASHTO T-180 COMPACTION TEST". (ASTM D-1557). ALL TESTS SHALL BE VERIFIED BY A SOILS ENGINEER CONCURRENT WITH GRADING AND BACKFILLING OPERATIONS.

CIVIL STORM AND DRAINAGE NOTES:

STORM AND DRAINAGE SYSTEM CONSTRUCTION AND MATERIALS SHALL BE IN ACCORDANCE WITH THE CITY OF WYOMING STANDARD SPECIFICATIONS AND STANDARD DRAWINGS, LATEST EDITION.

STORMWATER AND ALL OTHER UNPOLLUTED DRAINAGE SHALL BE DISCHARGED INTO SUCH SEWERS AS ARE SPECIFICALLY DESIGNED AS STORM SEWER OR TO A NATURAL OUTLET.

ALL STORM SEWER SHALL BE DISCHARGED AT AN ADEQUATE NATURAL DISCHARGE POINT. SINKHOLES ARE NOT ADEQUATE DISCHARGE POINTS.

ALL STORM SEWER STRUCTURES AND BEDDING REQUIRED FOR STORM SEWER PIPE SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE CITY OF WYOMING STANDARDS, LATEST EDITION.

ALL TRENCHES UNDER AREAS TO BE PAVED AND UNDER EXISTING PAVED AREAS SHALL BE BACKFILL AND PLACED IN ACCORDANCE WITH THE CITY OF WYOMING STANDARDS.

ALL TRENCH BACKFILL UNDER PAVEMENT WITHIN PUBLIC RIGHT OF WAY SHALL BE GRANULAR BACKFILL (WITHOUT VOIDS). TRENCH BACKFILL UNDER PAVED AREAS AND OUTSIDE OF PUBLIC RIGHT OF WAY SHALL BE GRANULAR BACKFILL IN LIEU OF EARTH BACKFILL. COMPACTED TO 98% OF THE MODIFIED AASHTO T-180 COMPACTION TEST ASTM D-1557.

ALL BACKFILL MATERIAL SHALL BE MECHANICALLY COMPACTED TO AT LEAST 95% OF THE MATERIALS STANDARD PROCTOR MAXIMUM DRY DENSITY.

CIVIL SANITARY SEWER NOTES:

SANITARY SEWER SYSTEM CONSTRUCTION AND MATERIALS SHALL COMPLY WITH ALL STATE AND LOCAL REGULATIONS AND GUIDELINES.

SANITARY SEWER PIPE SHALL BE 4 INCH - 8 INCH PVC AS PER INDICATED ON THE PLANS AND SHALL BE IN ACCORDANCE WITH ASIM D3034, SDR 35 WITH JOINTS IN ACCORDANCE WITH ASIM D3212.

ALL SANITARY SEWERS SHALL BE BOTH AIR AND MANDREL TESTED IN ACCORDANCE WITH THE TESTING PROCEDURES IN THE STANDARD SPECIFICATIONS OF THE WYOMING UTILITIES FOR ALL PIPE LENGTHS.

ALL SANITARY SEWER MANHOLES LOCATED IN OR ADJACENT TO DRAINAGE WAYS SHALL BE PROVIDED WITH BOLT DOWN, SOLID, GASKETED AND WATER TIGHT LIDS.

FOUNDATION DRAINS, IF INSTALLED, SHALL NOT CONNECT TO THE SANITARY SEWER.

MANHOLE LIDS MAY BE ADJUSTED WITH ADJUSTING RINGS UP TO 12 INCHES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY AND ALL ADJUSTMENTS UP TO AND INCLUDING 12 INCHES.

FOUR (4) OR SIX (6) INCH WYE FITTINGS WITH FOUR (4) OR SIX (6) INCH LATERALS SHALL BE CONSTRUCTED FROM THE SANITARY SEWER MAIN TO THE BUILDING LINE AT THE ELEVATION INDICATED. EACH LATERAL SHALL EXTEND AT A 45° ANGLE TO THE SEWER MAIN AND EXTEND UPWARD TO APPROXIMATELY ONE (1) FOOT FROM THE SANITARY MAIN FLOWLINE TO THE LATERAL FLOWLINE. LATERALS SHALL BE EXTENDED AT 1% AND TERMINATED THREE (3) FEET ABOVE GRADE.

ALL TESTS SHALL BE WITNESSED BY THE CONTRACTORS ENGINEER AND WYOMING UTILITIES. COPIES OF ALL TEST RECORDS SHALL BE PROVIDED TO WYOMING UTILITIES FOR PROJECT ACCEPTANCE.

CIVIL WATERMAIN NOTES:

ALL WATERMAIN CONSTRUCTION AND MATERIALS SHALL COMPLY WITH ALL STATE AND LOCAL REGULATIONS AND GUIDELINES INCLUDING MINNESOTA DNR MINIMUM DESIGN GUIDE, APWA, AND WYOMING UTILITIES.

WATER MAIN SHALL HAVE A MINIMUM COVER OF 42" FROM FINISHED GRADE TO TOP OF PIPE.

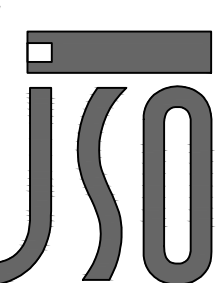
ALL WATER PIPE SHALL BE CONSTRUCTED OF POLY-VINYL (P.V.C.) PIPE CONFORMING TO NSF STANDARD 14 AND AWWA C-900. THE PIPE SHALL CONFORM TO ASTM D2241 AND SHALL BE CONSTRUCTED OF PIPING MATERIALS DESIGNED AS CLASS 124548 (PVC 1120). THE PIPE SHALL HAVE A STANDARD DIMENSION RATIO (SDR) OF 18. SCHEDULE RATINGS SHALL BE IN ACCORDANCE WITH ASTM B 1785 (PVC). JOINTS FOR PVC WATER MAIN SHALL BE "O" RING SUB ON JOINTS IN CONFORMANCE TO ASTM D3139-98. *STANDARD SPECIFICATION FOR JOINTS FOR PLASTIC PRESSURE PIPES USING FLEXIBLE ELASTOMERIC SEALS. ALL 1-1/2" DOMESTIC WATER SERVICE LINES SHALL BE FLEXIBLE TYPE "K" COPPER. WATER PIPE BETWEEN THE CITY WATER MAIN AND THE METER AND/OR BACKFLOW PREVENTER SHALL BE CLASS 350 DUCTILE IRON OR TYPE K COPPER TUBING.

BEVELED SPIGOT ENDS MUST HAVE A MINIMUM BEVEL OF 8 DEGREES TO A MAXIMUM BEVEL OF 15 DEGREES. THE VERTICAL FACE OF THE SPIGOT END MAY NOT EXCEED 75% OF PIPE WALL THICKNESS AND THE HORIZONTAL LENGTH OF THE BEVEL SHALL NOT EXCEED 1.25 INCHES. FIELD BEVELED SPIGOT END SHALL BE MADE PER MANUFACTURERS RECOMMENDATION AND AS APPROVED BY WYOMING UTILITIES. THE DEGREE OF BEVEL SHALL BE APPROVED FOR THE TYPE OF PIPE BEING INSTALLED.

WATER PIPE SHIPPING, HANDLING & STORAGE - THE FRONT END OF ALL PIPE DELIVERED BY TRUCK SHALL BE COVERED FOR PROTECTION AGAINST EXHAUST FUMES. PIPE SHALL BE PROTECTED FROM EXPOSURE TO SUNLIGHT ACCORDING TO MANUFACTURER'S RECOMMENDATIONS. PIPE WILL NOT BE ACCEPTED FOR INSTALLATION IF DISCOLORATION IS EVIDENT DUE TO SUNLIGHT OR OTHER EXPOSURE. PIPE SHALL BE STORED IN SUCH A MANNER TO PREVENT BEAMING THE PIPE.

ALL WORK PERFORMED ON ANY WATER LINES AND/OR APPURTENANCES THAT ARE OWNED OR ANTICIPATED TO BE OWNED BY WYOMING UTILITIES SHALL BE COMPLETED UNDER THE DIRECTION OF WYOMING UTILITIES ADHERING TO AN ACCEPTABLE PLAN APPROVED BY WYOMING UTILITIES. A MINIMUM 2 BUSINESS DAYS NOTICE SHALL BE GIVEN TO WYOMING UTILITIES BY THE CONTRACTOR PRIOR TO THE START OF WATER LINE WORK. ONE SET OF CITY APPROVED PLANS SHALL BE ON THE JOB SITE DURING CONSTRUCTION. WATER LINE CONSTRUCTION WILL NOT BE PERMITTED TO START UNTIL ALL APPROVALS ARE RECEIVED. THERE SHALL BE NO DEVIATION FROM THE APPROVED PLANS WITHOUT WRITTEN APPROVAL FROM WYOMING UTILITIES.

Architect:



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REYLING DESIGN & CONSULTING

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I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE: 
NAME: TODD JEFFREY REYLING
DATE: 11.04.2024 LICENSE NUMBER: 50973

ENGINEER OF RECORD:
Todd J. Reyling, PE
Minnesota PE 50973

ISSUED / REVISED	DATE
ISSUED FOR REVIEW	11.04.2024

PROJECT NUMBER: 22-142

New Ground Up Building:

Dairy Queen

5111 East Viking Blvd.
Wyoming, MN 55092
Chisago County

Civil
Construction
Notes

EXISTING CONDITIONS/DEMOLITION PLAN NOTES:

CONTRACTOR SHALL BE RESPONSIBLE FOR THE REMOVAL AND/OR PROTECTION OF THE EXISTING ITEMS AS NOTED ON THIS PLAN.

THE CONTRACTOR SHALL TAKE ALL PRECAUTIONS NECESSARY TO AVOID PROPERTY DAMAGE TO ADJACENT PROPERTIES DURING THE CONSTRUCTION PHASES OF THIS PROJECT. THE CONTRACTOR WILL BE HELD SOLELY RESPONSIBLE FOR ANY AND ALL DAMAGES.

CONTRACTOR IS TO DISPOSE OF ALL MATERIAL RESULTING FROM PREVIOUS AND CURRENT DEMOLITION IN ACCORDANCE WITH ALL LOCAL, STATE, AND/OR FEDERAL REGULATIONS.

THE CONTRACTOR IS CAUTIONED TO LOCATE ALL EXISTING UTILITIES AND CONFLICTS. CONTRACTOR SHALL CONTACT THE APPROPRIATE UTILITY COMPANIES AT LEAST 72 HOURS BEFORE ANY CONSTRUCTION ACTIVITY IN ORDER TO FIELD VERIFY EXISTING UTILITY INFORMATION.

CONTRACTOR SHALL PROTECT EXISTING STREET LIGHTS & POSTS, TRAFFIC CONTROL DEVICES, SIGNS, UTILITY BOXES, ELECTRIC, TELEPHONE, GAS, FIBER OPTIC, CABLE, WATER, STORM SEWER, SANITARY SEWER, AND ALL OTHER UTILITIES UNLESS OTHERWISE NOTED ON THE PLANS.

CONTRACTOR TO CLEAR AND GRUB THE EXISTING SITE AS NECESSARY TO PERFORM DEMOLITION, PROPOSED CONSTRUCTION, AND FINAL IMPROVEMENTS.

EXISTING CONDITIONS KEY NOTES:

- 1
- EXISTING UTILITY LINES TO REMAIN, CONTRACTOR PROTECT IN PLACE.
- 2
- EXISTING STORM SEWER TO REMAIN, CONTRACTOR PROTECT IN PLACE.
- 3
- EXISTING WATER LINE TO REMAIN, CONTRACTOR PROTECT IN PLACE.
- 4
- EXISTING SANITARY SEWER MAIN TO REMAIN, CONTRACTOR PROTECT IN PLACE.
- 5
- EXISTING CURB AND PAVEMENT TO REMAIN. CONTRACTOR TO PROTECT IN PLACE AND MATCH INTO NEW PAVEMENT.
- 6
- EXISTING RETAINING WALL AND FENCE TO REMAIN, CONTRACTOR PROTECT IN PLACE.
- 7
- EXISTING MENU BOARD AND SPEAKER TO REMAIN.
- 8
- EXISTING PORTION OF BUILDING TO REMAIN.
- 9
- EXISTING CONCRETE SIDEWALK TO REMAIN.

DEMOLITION LEGEND/KEY NOTES:

- CLEAR AND GRUB AREAS OF PROPOSED GRADING. REFER TO GEOTECHNICAL REPORT FOR ALL SPECIFICATIONS.
- A

----- SAWCUT PAVEMENT AND CONFORM TO A CLEAN, NEAT EDGE. CONTRACTOR TO COORDINATE WITH CITY BEFORE REMOVAL.
- B

--- LIMITS OF DISTURBANCE, CLEARING AND GRUBBING, AND SOIL STRIPPING.
- C

----- CONTRACTOR REMOVE PORTION OF EXISTING BUILDING IN ITS ENTIRETY.
- D

----- CONTRACTOR TO REMOVE EXISTING ASPHALT PAVEMENT.
- E

----- CONTRACTOR TO REMOVE EXISTING CONCRETE CURB.
- F

----- CONTRACTOR TO REMOVE EXISTING CONCRETE SIDEWALK.
- G

----- CONTRACTOR TO REMOVE EXISTING MENU BOARD AND SPEAKER.
- H

----- CONTRACTOR TO REMOVE EXISTING FUEL TANKS. CONTRACTOR TO COORDINATE WITH MPCA FOR REMOVALS WITH POTENTIAL ENVIRONMENTAL IMPACT OR SOILS REMEDIATION.
- I

----- CONTRACTOR TO REMOVE EXISTING COLUMNS AND CANOPIES.

FLOOD PLAIN NOTE:

THE SUBJECT PROPERTY IS LOCATED IN ZONE X AND A, ACCORDING TO THE FLOOD INSURANCE RATE MAP (FIRM), COMMUNITY PANEL NO. 27025C0350D WITH AN EFFECTIVE DATE OF APRIL 17, 2012.

TITLE DISCLAIMER:

IT IS NOT WARRANTED THAT THESE DRAWINGS CONTAIN COMPLETE INFORMATION REGARDING EASEMENTS, RESERVATIONS, RESTRICTIONS, RIGHT-OF-WAYS, BUILDING LINE SETBACKS, AND OTHER ENCUMBRANCES. FOR COMPLETE INFORMATION, A TITLE OPINION OR COMMITMENT FOR TITLE INSURANCE SHOULD BE OBTAINED AND THOROUGHLY REVIEWED.

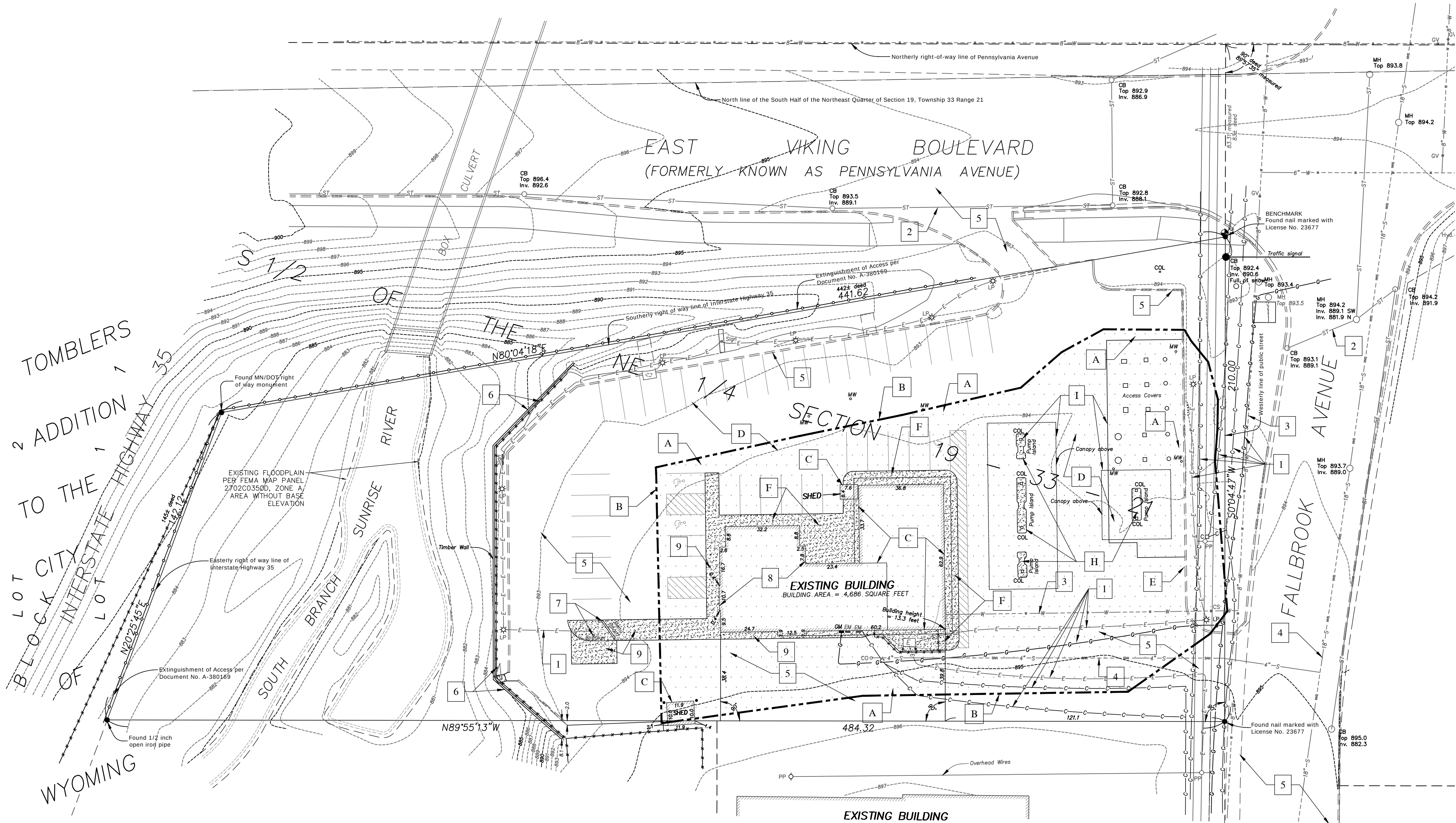
UTILITY INFORMATION:

UNDERGROUND FACILITIES, STRUCTURES, AND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE SURVEYS AND RECORDS, AND THEREFORE DO NOT NECESSARILY REFLECT THE ACTUAL EXISTENCE, NON-EXISTENCE, SIZE, TYPE, NUMBER, OR LOCATION OF THESE FACILITIES, STRUCTURES, AND UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE ACTUAL LOCATION OF ALL UNDERGROUND FACILITIES, STRUCTURES, AND UTILITIES, EITHER SHOWN OR NOT SHOWN ON THESE PLANS. THE UNDERGROUND FACILITIES, STRUCTURES, AND UTILITIES SHALL BE LOCATED IN THE FIELD PRIOR TO ANY GRADING, EXCAVATION, OR CONSTRUCTION OF IMPROVEMENTS.

LEGAL DESCRIPTION:

THAT PART OF THE SOUTH HALF OF THE NORTHEAST QUARTER (S1/2 OF NE1/4) OF SECTION NINETEEN (19), TOWNSHIP THIRTY-THREE (33), RANGE TWENTY-ONE (21), CHISAGO COUNTY, MINNESOTA AND THAT PART OF LOTS ONE (1) AND TWO (2), BLOCK ONE (1), OF THE RECORDED PLAT OF TOMBLERS ADDITION TO THE VILLAGE OF WYOMING DESCRIBED JOINTLY AS FOLLOWS:

COMMENCING AT THE POINT OF INTERSECTION OF THE EAST LINE OF SAID SECTION 19 WITH THE NORTHERLY RIGHT-OF-WAY LINE OF PENNSYLVANIA AVENUE, SAID POINT ALSO BEING THE NORTHEAST CORNER OF SAID SOUTH HALF OF NORTHEAST QUARTER (S1/2 OF NE1/4); THENCE WEST, ALONG SAID NORTHERLY RIGHT-OF-WAY LINE A DISTANCE OF 718 FEET; THENCE SOUTH AT RIGHT ANGLES A DISTANCE OF 83 FEET, MORE OR LESS, TO THE INTERSECTION OF THE SOUTHERLY RIGHT-OF-WAY LINE OF INTERSTATE HIGHWAY 35 AND THE WESTERLY LINE OF A PUBLIC STREET, BEING THE POINT OF BEGINNING; THENCE CONTINUING SOUTH, ALONG SAID WESTERLY LINE OF PUBLIC STREET, A DISTANCE OF 210 FEET; THENCE WEST AT RIGHT ANGLES TO THE EASTERLY RIGHT-OF-WAY LINE OF INTERSTATE HIGHWAY 35; THENCE NORTHERLY, ALONG SAID EASTERLY RIGHT-OF-WAY LINE A DISTANCE OF 145 FEET, MORE OR LESS; THENCE EASTERLY ALONG THE SOUTHERLY RIGHT-OF-WAY LINE OF INTERSTATE HIGHWAY 35, A DISTANCE OF 442 FEET, MORE OR LESS, TO THE POINT OF BEGINNING.



LEGEND:

- Iron Monument Found
- S

Sanitary Sewer
- ST

Storm Sewer
- W

Watermain
- Hyd

Hydrant
- GV

Gate Valve
- MH

Manhole
- CB

Catch Basin
- CO

Cleanout
- Guard Post
- PP

Power Pole
- LP

Light Pole
- Electrical Transformer
- Communications Pedestal
- Concrete Surface
- Bituminous Surface
- G

Buried Gas
- C

Buried Communications
- E

Buried Electric
- Guy Wire
- GM

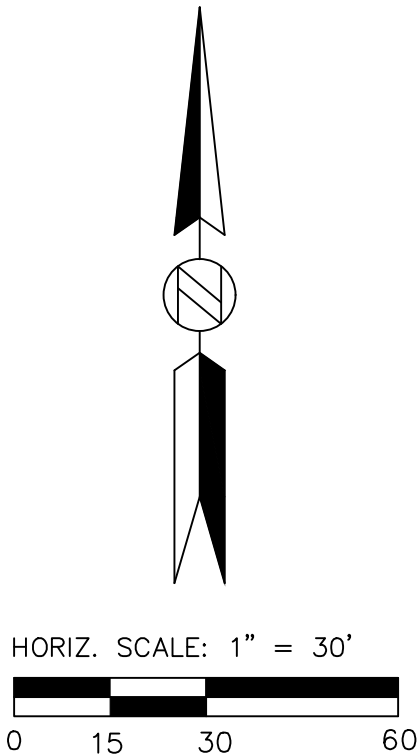
Gas Meter
- EM

Electric Meter
- COL

Column
- CS

Curb Stop
- MW

Monitoring Well
- Chain Link Fence



MINNESOTA UTILITY LOCATION SERVICE
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Architect:

JO

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HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DAILY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE:

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PROJECT NUMBER: 22-142

New Ground Up Building:

Dairy Queen

5111 East Viking Blvd.
Wyoming, MN 55092
Chisago County

Existing
Topography
and Demolition
Plan

C100

GENERAL SITE NOTES:

ALL CONSTRUCTION SHALL BE PERFORMED IN ACCORDANCE WITH THE LATEST CITY OF WYOMING AND THE MINNESOTA DEPARTMENT OF TRANSPORTATION CODES, STANDARDS AND SPECIFICATIONS.

ANY CITY OF WYOMING INFRASTRUCTURE (ABOVE OR BELOW GRADE, VISIBLE OR NOT) OR PROPERTY DAMAGED AS A RESULT OF CONSTRUCTION SHALL BE REPAIRED BY THE CONTRACTOR TO THE SATISFACTION OF THE CITY.

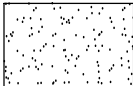
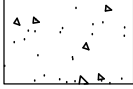
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ALL SIGNAGE AND PAVEMENT MARKINGS SHALL COMPLY WITH THE LATEST EDITION OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD), OR AS OTHERWISE SPECIFIED. INSTALLATION OF ALL SIGNS SHALL BE GOVERNED BY LOCAL CODES.

THE CONTRACTOR IS RESPONSIBLE TO HAVE ALL EXISTING UTILITIES LOCATED AND PROTECTED DURING CONSTRUCTION. THE CONTRACTOR SHALL NOTIFY THE UTILITY PROTECTION CENTER AT LEAST THREE (3) DAYS PRIOR TO ANY SITE WORK FOR IDENTIFICATION OF EXISTING UTILITIES.

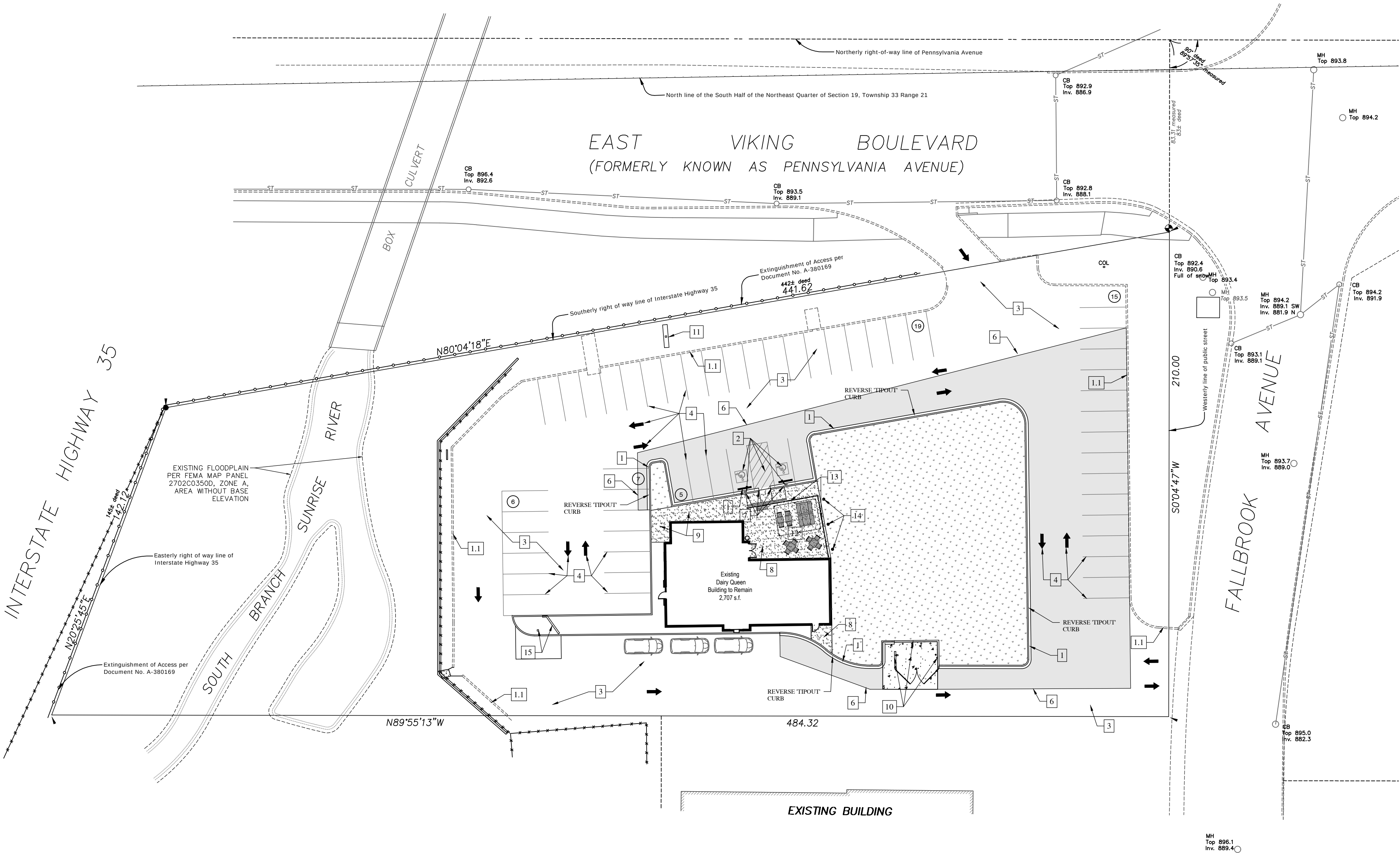
THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AT THE PROJECT SITE BEFORE BEGINNING CONSTRUCTION.

SITE PAVING LEGEND:

-  PROPOSED PCC CONCRETE SIDEWALK
(4" PCC/4" AB), SEE DETAIL
-  PROPOSED PCC CONCRETE PAVEMENT
(7" PCC/4" AB), SEE DETAIL
-  PARKING LOT-PROPOSED ASPHALT
(3.5" AC/6" AB), SEE DETAIL
-  PROPOSED LANDSCAPE AND GRASS AREA,
SEE LANDSCAPE PLAN

CIVIL SITE KEY NOTES:

- 1 PROPOSED MNDOT B612 CURB, SEE DETAIL.
- 1.1 EXISTING CURB TO REMAIN, CONTRACTOR TO PROTECT IN PLACE.
- 2 PROPOSED ACCESSIBLE PARKING STALL STRIPING AND SIGNAGE, SEE DETAIL.
- 3 EXISTING ROADWAY AND ASPHALT PAVEMENT TO REMAIN – PROTECT IN PLACE.
- 4 PROPOSED 4" WIDE PARKING STALL STRIPING AND WHITE PAVEMENT MARKING, TRAFFIC WHITE PAINT PER DETAIL. SEE PLAN FOR TYPICAL DIMENSIONS.
- 5 PROPOSED CONCRETE PARKING BLOCK, SEE DETAILS.
- 6 CONTRACTOR TO SAWCUT EXISTING PAVEMENT TO MAKE SMOOTH TRANSITION FROM PARKING LOT/DRIVE LANE PAVEMENT.
- 7 PROPOSED PCC CURB TAPER TO MATCH PAVEMENT AND/OR SIDEWALK GRADE.
- 8 PROPOSED CONCRETE SIDEWALK, CONTRACTOR SHALL CONSTRUCT TO MEET CURRENT ADA STANDARDS.
- 9 PROPOSED INTEGRAL/TURNDOWN CURB AND SIDEWALK, SEE DETAIL. CONTRACTOR SHALL CONSTRUCT TO MEET CURRENT ADA STANDARDS.
- 10 PROPOSED TRASH ENCLOSURE WITH PIPE BOLLARDS, SEE ARCHITECTURAL AND STRUCTURAL PLANS FOR DETAILS.
- 11 EXISTING PYLON SIGN.
- 12 PROPOSED OUTDOOR CONCRETE PATIO AREA.
- 13 PROPOSED HANDRAIL, SEE ARCHITECTURAL PLANS FOR DETAILS.
- 14 PROPOSED PATIO LIGHTING, SEE SITE LIGHTING PLAN FOR DETAILS.
- 15 EXISTING SPEAKER AND AND MENU BOARD.



Architect:

JSO

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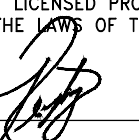
Civil Engineer:

RDC

REYLING DESIGN & CONSULTING

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reylingdc@gmail.com

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SIGNATURE: 

NAME: TODD JEFFREY REYLING
DATE: 11.04.2024 LICENSE NUMBER: 50973

ENGINEER OF RECORD:	
Todd J. Reyling, PE Minnesota PE 50973	
ISSUED / REVISED	DATE
ISSUED FOR REVIEW	11.04.2024

PROJECT NUMBER: 22-142

New Ground Up Building:
Dairy Queen

5111 East Viking Blvd.
Wyoming, MN 55092
Chicago County

Civil Site
Plan
C200

GENERAL SITE NOTES:

ALL CONSTRUCTION SHALL BE PERFORMED IN ACCORDANCE WITH THE LATEST CITY OF WYOMING AND THE MINNESOTA DEPARTMENT OF TRANSPORTATION CODES, STANDARDS AND SPECIFICATIONS.

ANY CITY OF WYOMING INFRASTRUCTURE (ABOVE OR BELOW GRADE, VISIBLE OR NOT) OR PROPERTY DAMAGED AS A RESULT OF CONSTRUCTION SHALL BE REPAIRED BY THE CONTRACTOR TO THE SATISFACTION OF THE CITY.

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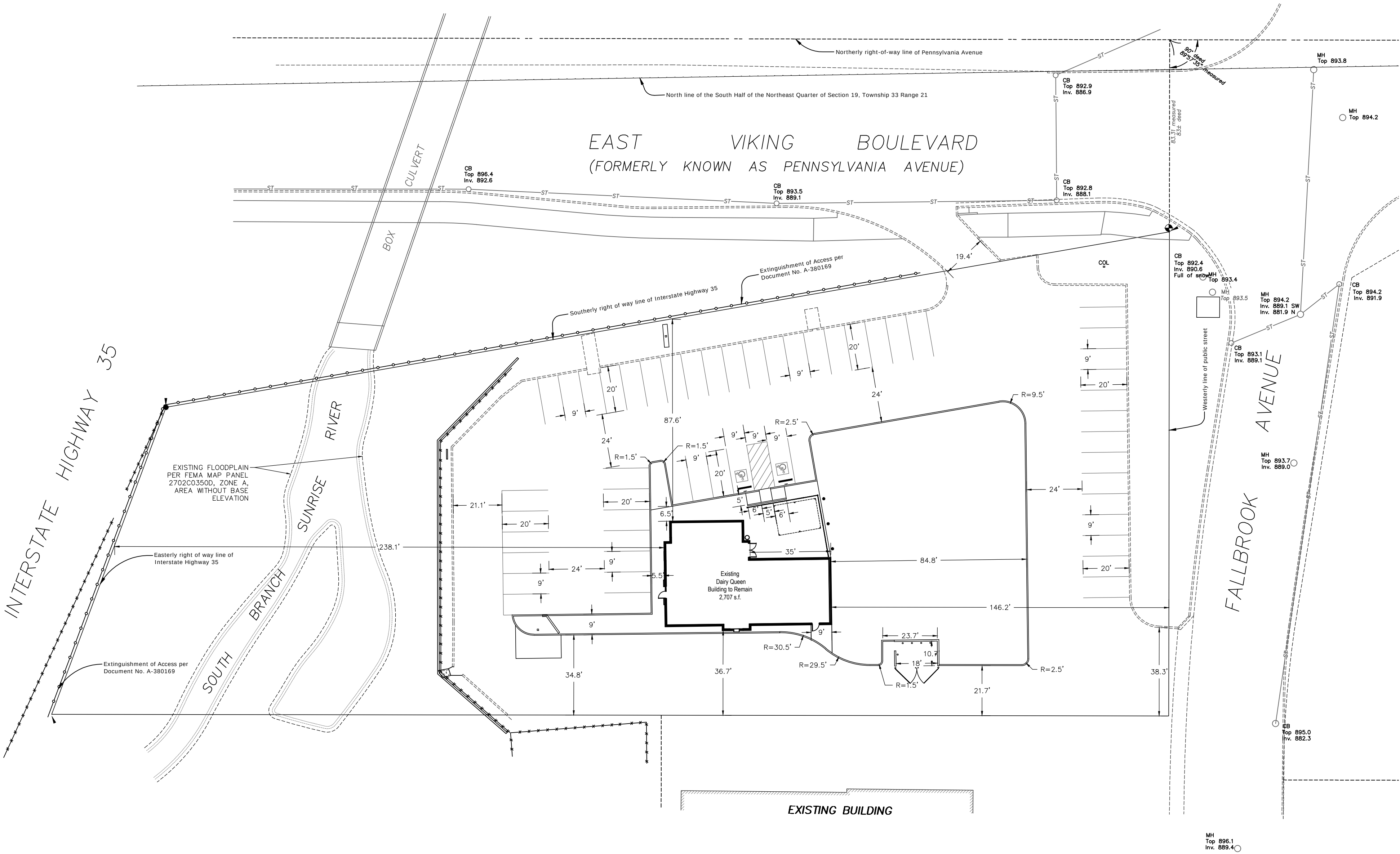
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HORIZONTAL CONTROL NOTES

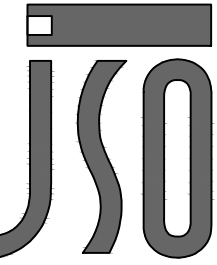
CONTRACTOR SHALL VERIFY ALL DIMENSIONS AT PROJECT SITE PRIOR TO BEGINNING CONSTRUCTION AND NOTIFY THE ENGINEER OF DISCREPANCIES.

ALL DIMENSIONS ARE TO FACE OF CURB/EDGE OF PAVEMENT UNLESS OTHERWISE NOTED.

ALL PARKING LOT CURB RADII ARE DIMENSIONED TO THE BACK OF CURB.



Architect:



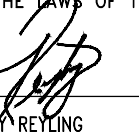
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Civil Engineer:



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ENGINEER OF RECORD:

Todd J. Reyling, PE
Minnesota PE 50973

ISSUED / REVISED	DATE
ISSUED FOR REVIEW	11.04.2024

PROJECT NUMBER: 22-142

New Ground Up Building:

Dairy Queen

5111 East Viking Blvd.
Wyoming, MN 55092
Chicago County

Civil Site Plan
Horizontal
Control

C201

GENERAL SITE NOTES:

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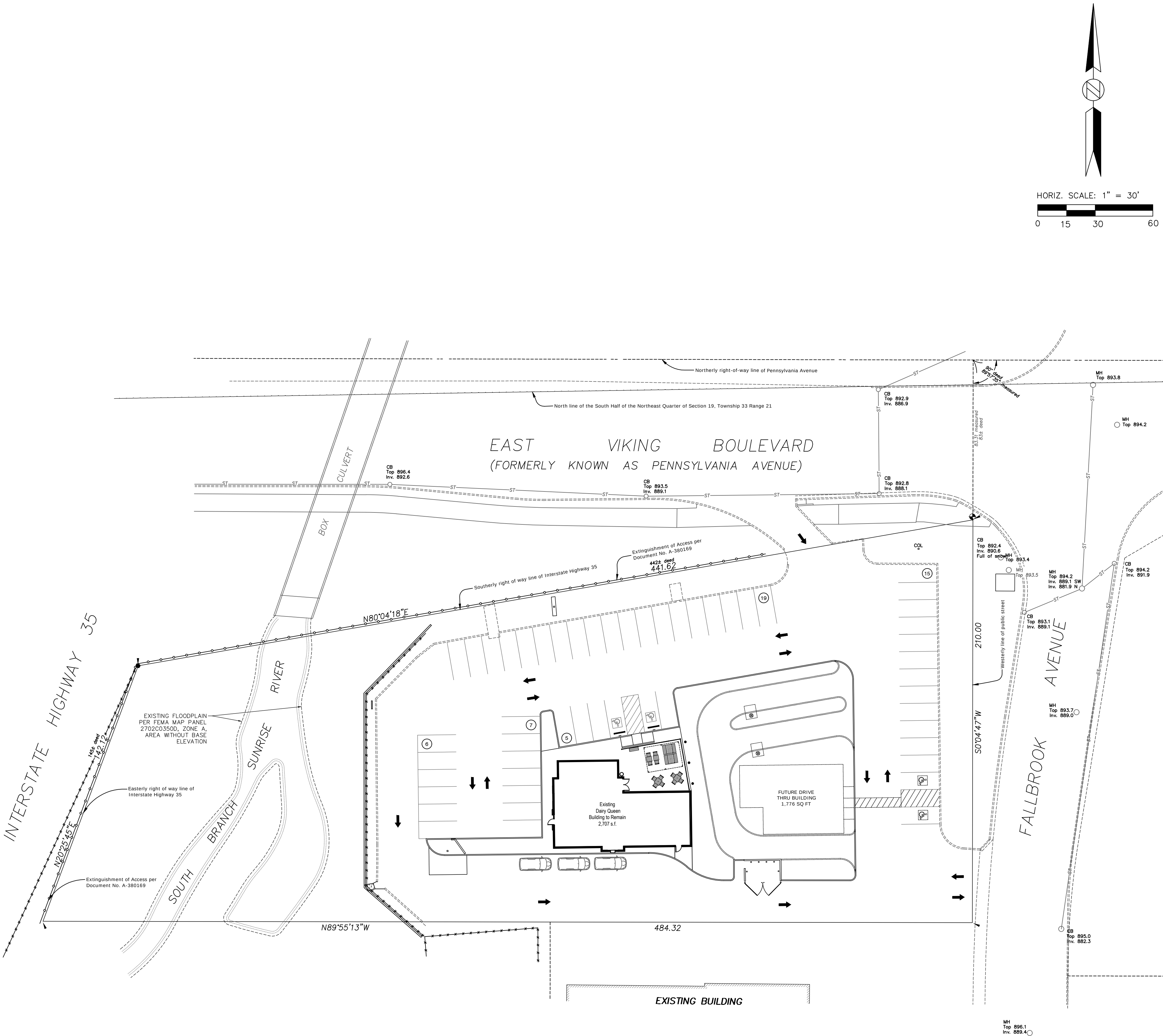
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THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AT THE PROJECT SITE BEFORE BEGINNING CONSTRUCTION.



Architect:

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Todd J. Reyling, PE Minnesota PE 50973	
ISSUED / REVISED	DATE
ISSUED FOR REVIEW	11.04.2024

PROJECT NUMBER: 22-142

New Ground Up Building:
Dairy Queen

5111 East Viking Blvd.
Wyoming, MN 55092
Chicago County

Civil Site Plan
Future Site
C202

GENERAL GRADING AND DRAINAGE NOTES:

CONTRACTOR SHALL COORDINATE WITH THE CITY OF WYOMING REGARDING THE ENTRANCE CURB CUTS. IT SHALL BE THE CONTRACTORS RESPONSIBILITY TO OBTAIN ALL PERMITS FOR THE ENTRANCE CURB CUT RECONSTRUCTION. THE CONTRACTOR SHALL ALSO BE RESPONSIBLE FOR ALL TRAFFIC CONTROL REQUIREMENTS.

CONTRACTOR SHALL VERIFY AND PROVIDE POSITIVE DRAINAGE FROM THE PROPOSED BUILDING TO THE EXISTING PAVEMENT/GROUND TIE-IN POINTS.

ALL CONSTRUCTION SHALL BE PERFORMED IN ACCORDANCE WITH THE LATEST CITY OF WYOMING CODES, STANDARDS AND SPECIFICATIONS.

ANY CITY OF WYOMING INFRASTRUCTURE (ABOVE OR BELOW GRADE VISIBLE OR NOT) OR PROPERTY DAMAGED AS A RESULT OF CONSTRUCTION SHALL BE REPAIRED BY THE CONTRACTOR TO THE SATISFACTION OF THE CITY OR COUNTY.

ALL CONSTRUCTION SHALL CONFORM TO THE APPLICABLE LOCAL, STATE, AND FEDERAL CODE REQUIREMENTS. WHEN CODES ARE IN CONFLICT, THE MORE STRINGENT SHALL APPLY.

GRADING LEGEND/KEYNOTES:

ALL GRADES ARE PAVEMENT ELEVATIONS UNLESS OTHERWISE NOTED

- XXX.XX MATCH EX.

MATCH EXISTING GRADE
- XXX.XX PV

PROPOSED SPOT GRADE PAVEMENT
- XXX.XX BC

PROPOSED SPOT GRADE AT BACK OF CURB
- XXX.XX SW

PROPOSED SPOT GRADE AT SIDEWALK
- XXX.XX BLD

PROPOSED SPOT GRADE AT BUILDING
- XXX

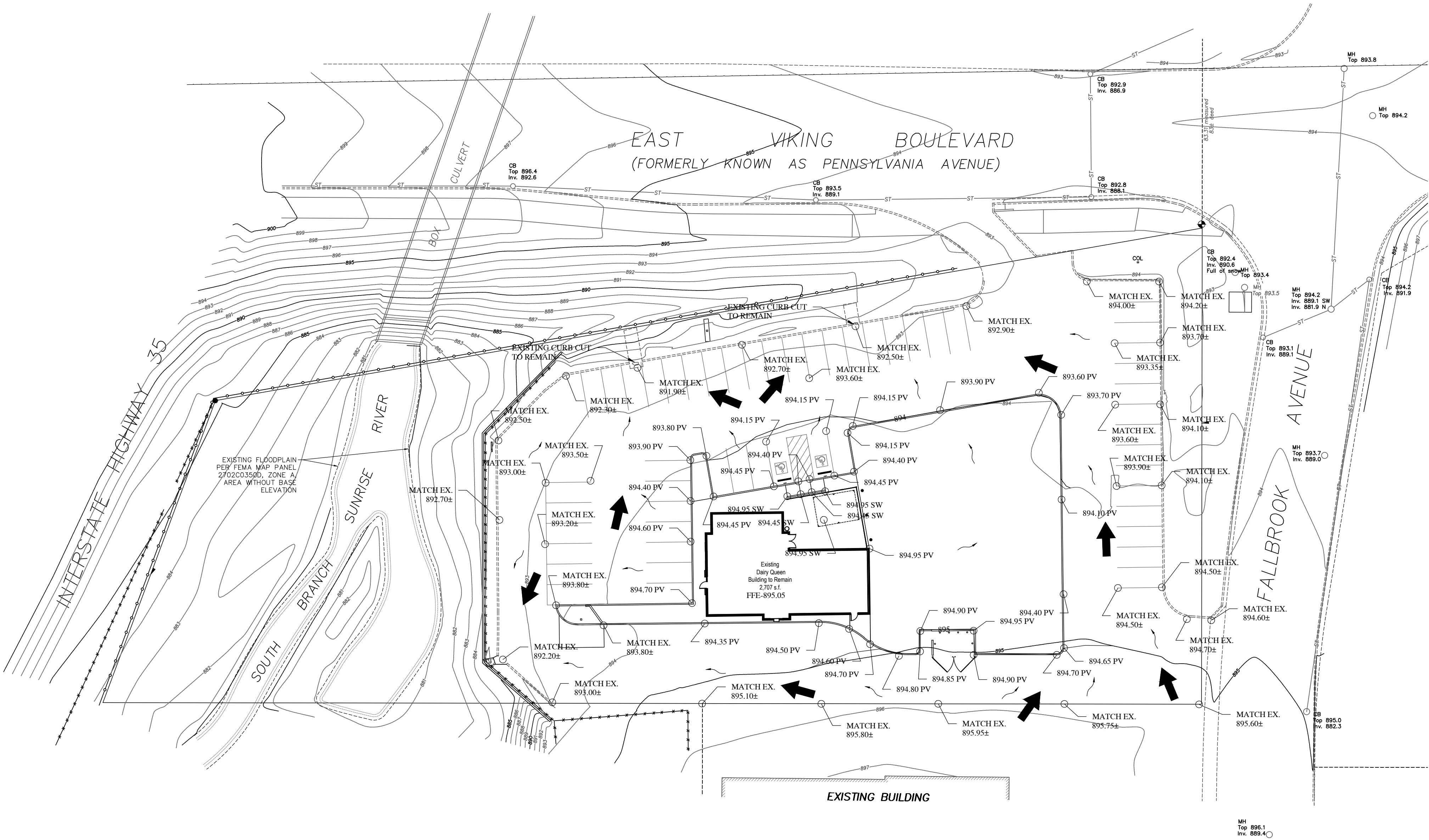
EXISTING 1-FT CONTOUR LINE
- XXX

EXISTING 5-FT CONTOUR LINE
- XXX

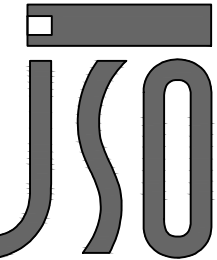
PROPOSED 1-FT CONTOUR LINE
- XXX

PROPOSED 5-FT CONTOUR LINE

- DIRECTION OF OVERLAND FLOW PATH.
- DIRECTION OF OVERLAND FLOW PATH DURING FLOOD EVENT.



Architect:



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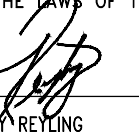
Civil Engineer:



REYLING DESIGN & CONSULTING

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Todd J. Reyling, PE
Minnesota PE 50973

ISSUED / REVISED	DATE
ISSUED FOR REVIEW	11.04.2024

PROJECT NUMBER: 22-142

New Ground Up Building:
Dairy Queen

5111 East Viking Blvd.
Wyoming, MN 55092
Chisago County

Grading
Plan

C300

STORMWATER MANAGEMENT NOTE:

PER THE CITY OF WYOMING REQUIREMENTS THE CONSTRUCTION OF THE PROPOSED DAIRY QUEEN SITE, THE STORMWATER FLOWS FOR THE NEW PROJECT WERE CONSIDERED. THE PROPOSED SITE WILL HAVE LESS IMPERVIOUS AREA THAN THE EXISTING SITE THEREFORE, NO ADDITIONAL ON-SITE DETENTION/RETENTION WILL BE PROVIDED. ALL EXISTING AND PROPOSED STORMWATER DRAINAGE WILL DRAIN INTO THE EXISTING STORM SEWER SYSTEM. BASED BMPS, AS SHOWN ON THESE PLANS HAVE BEEN PROPOSED.

STORM DRAIN KEY NOTES:

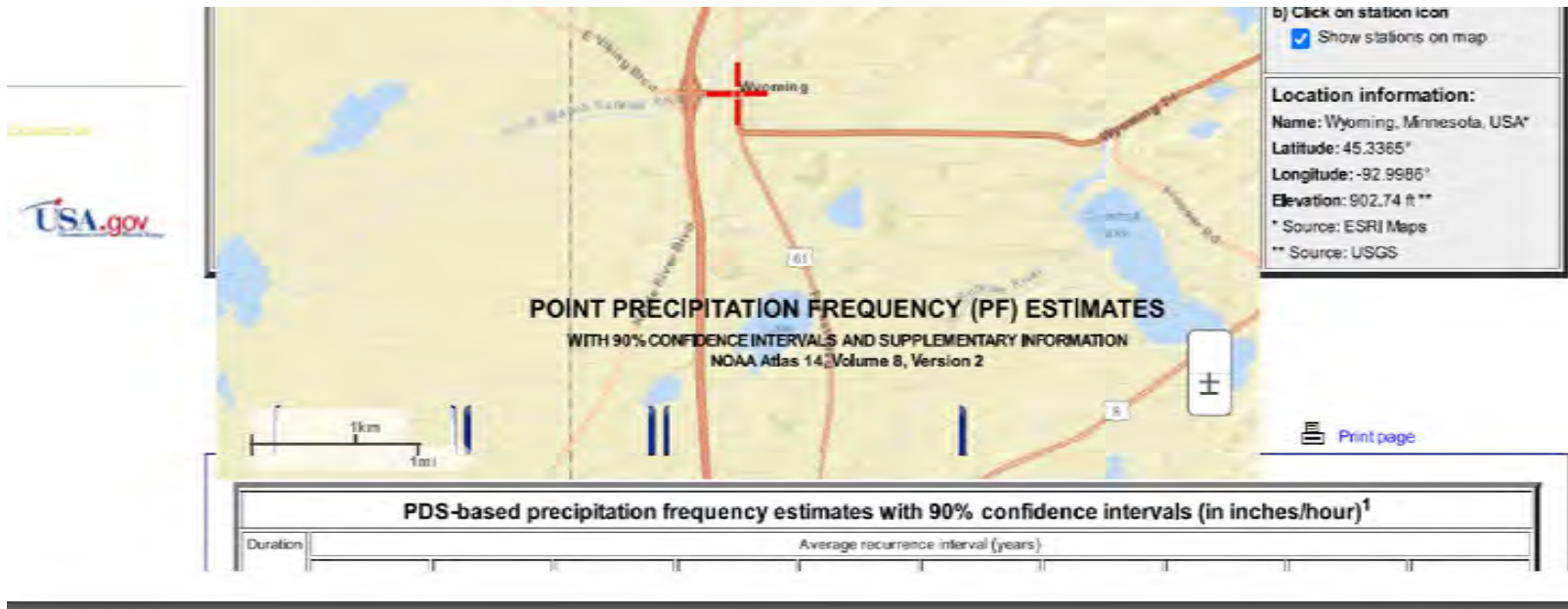
- 1
- PROPOSED STORM DRAIN INLET IN PAVEMENT AREAS. STORM DRAIN INLETS SHALL HAVE TRAFFIC RATED CAST IRON FRAME WITH SITE CAST CONCRETE

HYDRAULIC ANALYSIS:

ANALYSIS OPTIONS

FLOW UNITS CFS
SUBBASIN HYDROGRAPH METHOD. RATIONAL
TIME OF CONCENTRATION..... SCS TR-55
RETURN PERIOD..... 2,10,100 YEARS
LINK ROUTING METHOD HYDRODYNAMIC
STORAGE NODE EXFILTRATION.. CONSTANT FLOW
STARTING DATE JUL-28-2022 00:00:00
ENDING DATE JUL-28-2022 02:00:00
REPORT TIME STEP 00:00:10

IDF DATA (2,10,100-YEAR STORM)



CATCHMENT SUMMARY (2-YEAR STORM)

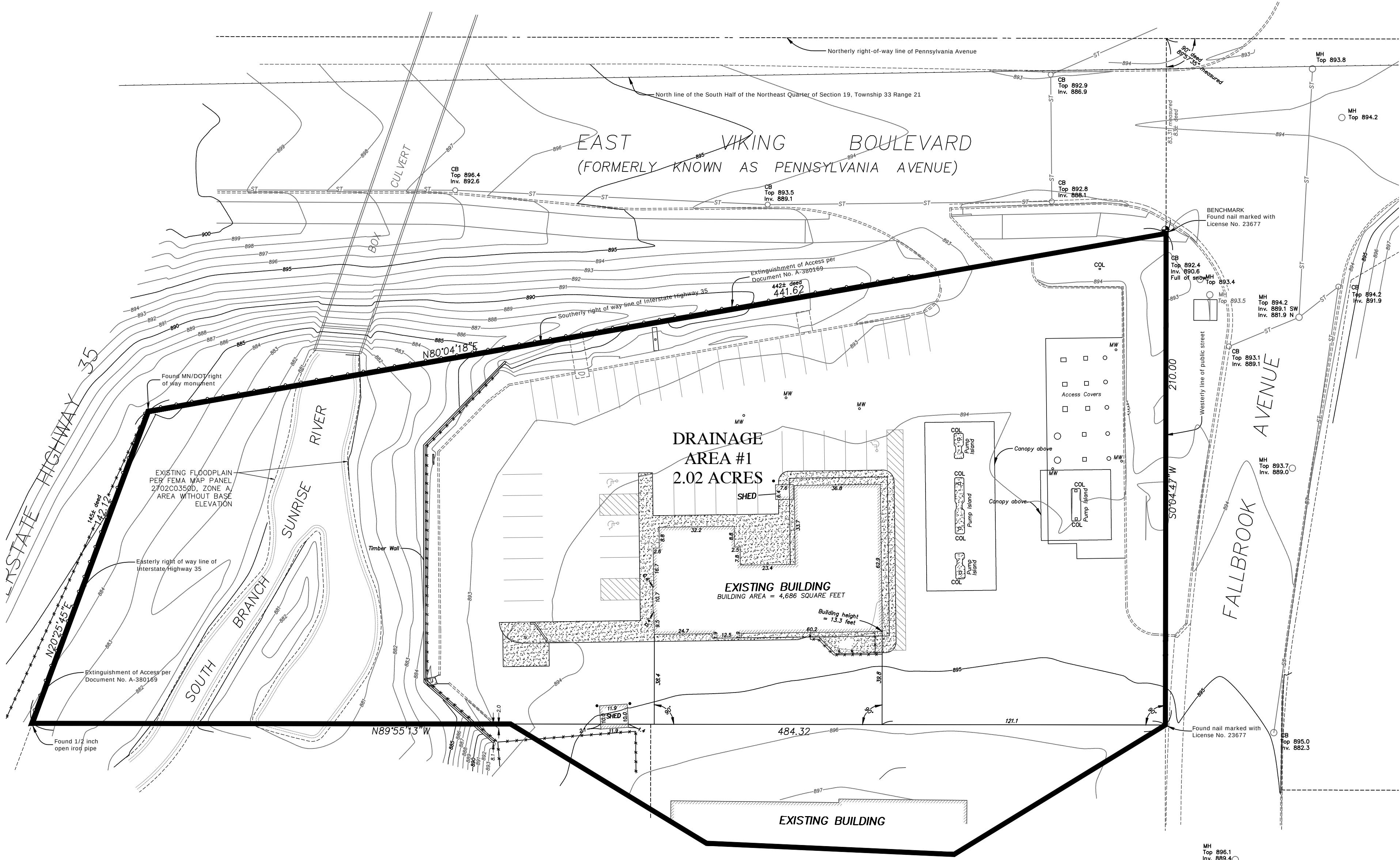
SN	Element ID	Area	Drainage Node ID	Weighted Runoff Coefficient	Accumulated Precipitation	Total Runoff	Peak Runoff	Rainfall Intensity	Time of Concentration
		(acres)			(inches)	(inches)	(cfs)	(inches/hr)	(days hh:mm:ss)
1	{AREA}.Catchment: 1	2.02	Out-02	0.9000	0.71	0.64	5.87	3.227	0 00:13:09

CATCHMENT SUMMARY (10-YEAR STORM)

SN	Element ID	Area	Drainage Node ID	Weighted Runoff Coefficient	Accumulated Precipitation	Total Runoff	Peak Runoff	Rainfall Intensity	Time of Concentration
		(acres)			(inches)	(inches)	(cfs)	(inches/hr)	(days hh:mm:ss)
1	{AREA}.Catchment: 1	2.02	Out-02	0.9000	1.03	0.93	8.53	4.693	0 00:13:09

CATCHMENT SUMMARY (100-YEAR STORM)

SN	Element ID	Area	Drainage Node ID	Weighted Runoff Coefficient	Accumulated Precipitation	Total Runoff	Peak Runoff	Rainfall Intensity	Time of Concentration
		(acres)			(inches)	(inches)	(cfs)	(inches/hr)	(days hh:mm:ss)
1	{AREA}.Catchment: 1	2.02	Out-02	0.9000	1.54	1.39	12.77	7.024	0 00:13:09



Architect:

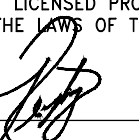


Civil Engineer:



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ENGINEER OF RECORD:
Todd J. Reyling, PE
Minnesota PE 50973

ISSUED / REVISED	DATE
ISSUED FOR REVIEW	11.04.2024

PROJECT NUMBER: 22-142

New Ground Up Building:
Dairy Queen
5111 East Viking Blvd.
Wyoming, MN 55092
Chicago County

Existing
Drainage Area
Plan
C400

STORMWATER MANAGEMENT NOTE:

PER THE CITY OF WYOMING REQUIREMENTS THE CONSTRUCTION OF THE PROPOSED DAIRY QUEEN SITE, THE STORMWATER FLOWS FOR THE NEW PROJECT WERE CONSIDERED. THE PROPOSED SITE WILL HAVE LESS IMPERVIOUS AREA THAN THE EXISTING SITE THEREFORE, NO ADDITIONAL ON-SITE DETENTION/RETENTION WILL BE PROVIDED. ALL EXISTING AND PROPOSED STORMWATER DRAINAGE WILL DRAIN INTO THE EXISTING STORM SEWER SYSTEM. BASED BMPS, AS SHOWN ON THESE PLANS HAVE BEEN PROPOSED.

STORM DRAIN KEY NOTES:

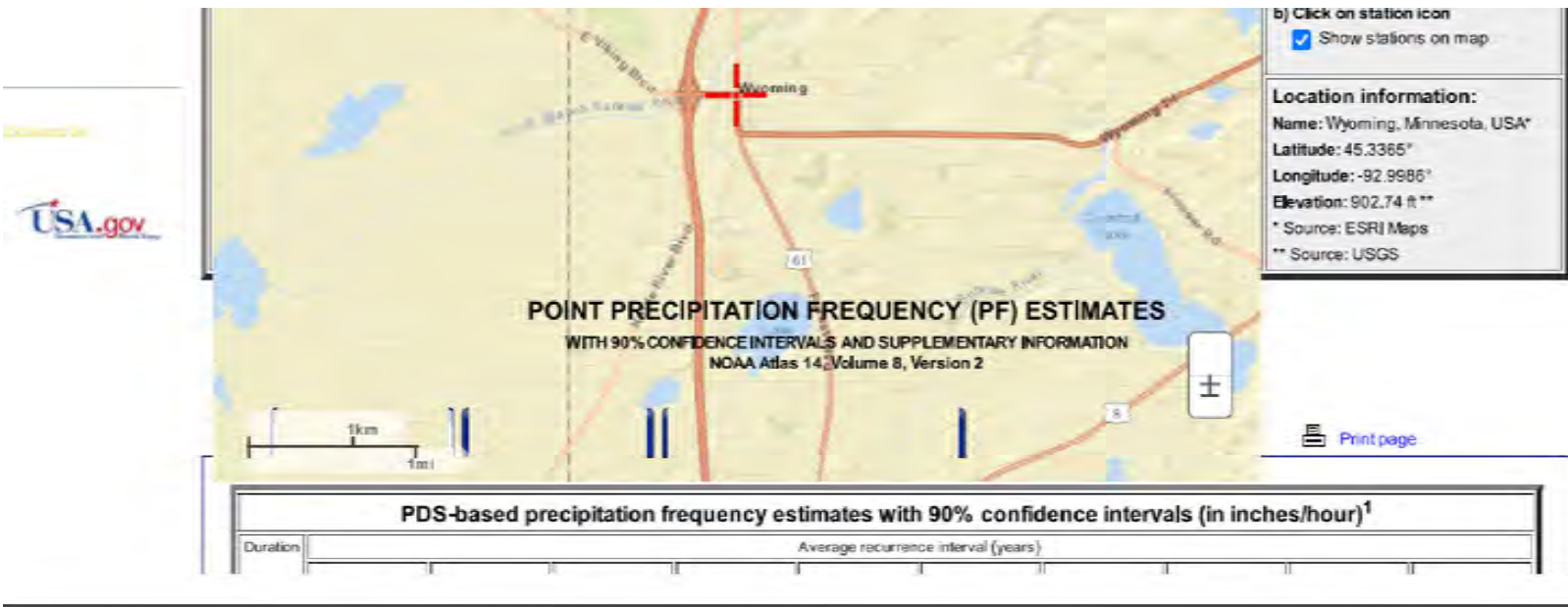
- 1
- PROPOSED STORM DRAIN INLET IN PAVEMENT AREAS. STORM DRAIN INLETS SHALL HAVE TRAFFIC RATED CAST IRON FRAME WITH SITE CAST CONCRETE

HYDRAULIC ANALYSIS:

ANALYSIS OPTIONS

FLOW UNITS CFS
SUBBASIN HYDROGRAPH METHOD. SCS TR-55
TIME OF CONCENTRATION..... 2,10,100 YEARS
RETURN PERIOD..... HYDRODYNAMIC
LINK ROUTING METHOD..... CONSTANT FLOW
STORAGE NODE EXFILTRATION.. JUL-28-2022 00:00:00
STARTING DATE JUL-28-2022 02:00:00
ENDING DATE 00:00:10
REPORT TIME STEP

IDF DATA (2,10,100-YEAR STORM)



	1	2	5	10	25	50	100	200	500	1000
5-min	4.31 (3.35-5.47)	5.08 (3.96-6.45)	6.34 (4.93-8.00)	7.38 (5.71-9.42)	8.81 (6.65-11.5)	9.92 (7.36-13.1)	11.0 (8.17-14.8)	12.2 (8.50-16.7)	13.7 (9.26-19.1)	14.8 (9.64-21.1)
10-min	3.16 (2.48-4.01)	3.71 (2.86-4.72)	4.64 (3.41-6.00)	5.49 (4.16-7.13)	6.45 (4.80-8.43)	7.27 (5.39-9.58)	8.08 (5.89-10.9)	8.86 (6.22-12.2)	10.0 (6.78-14.0)	10.8 (7.25-15.3)
15-min	2.56 (2.00-3.26)	3.02 (2.38-3.84)	3.77 (2.89-4.89)	4.39 (3.40-5.61)	5.34 (3.99-6.89)	6.07 (4.39-7.79)	7.24 (5.14-9.82)	8.13 (5.59-10.9)	9.13 (6.11-13.4)	9.80 (6.59-12.5)
30-min	1.81 (1.41-2.30)	2.14 (1.67-2.72)	2.69 (2.08-3.42)	3.13 (2.40-4.00)	3.74 (2.82-4.89)	4.21 (3.16-5.56)	4.88 (3.59-6.39)	5.16 (3.60-7.07)	5.79 (4.06-8.09)	6.25 (4.18-8.98)
60-min	1.17 (0.913-1.49)	1.38 (1.05-1.78)	1.74 (1.30-2.22)	2.05 (1.50-2.62)	2.50 (1.89-3.29)	2.85 (2.13-3.78)	3.22 (2.34-4.35)	3.60 (2.54-5.08)	4.13 (2.81-5.89)	4.54 (3.02-6.42)
2-hr	0.717 (0.568-0.902)	0.847 (0.669-1.07)	1.07 (0.842-1.35)	1.27 (0.984-1.61)	1.56 (1.125-2.04)	1.80 (1.35-2.37)	2.05 (1.50-2.75)	2.31 (1.64-3.17)	2.68 (1.88-3.75)	2.88 (1.99-4.19)
3-hr	0.559 (0.415-0.682)	0.624 (0.484-0.781)	0.793 (0.606-0.999)	0.945 (0.744-1.19)	1.18 (0.906-1.54)	1.37 (1.03-1.88)	1.57 (1.16-2.11)	1.80 (1.29-2.48)	2.11 (1.49-2.90)	2.26 (1.59-3.31)

CATCHMENT SUMMARY (2-YEAR STORM)

SN	Element ID	Area	Drainage Node ID	Weighted Runoff Coefficient	Accumulated Precipitation	Total Runoff	Peak Runoff	Rainfall Intensity	Time of Concentration
		(acres)			(inches)	(inches)	(cfs)	(inches/hr)	(days hh:mm:ss)
1	{AREA}.Catchment : 1	2.02	Out-02	0.8500	0.71	0.60	5.54	3.227	0 00:13:09

CATCHMENT SUMMARY (10-YEAR STORM)

SN	Element ID	Area	Drainage Node ID	Weighted Runoff Coefficient	Accumulated Precipitation	Total Runoff	Peak Runoff	Rainfall Intensity	Time of Concentration
		(acres)			(inches)	(inches)	(cfs)	(inches/hr)	(days hh:mm:ss)
1	{AREA}.Catchment : 1	2.02	Out-02	0.8500	1.03	0.88	8.06	4.693	0 00:13:09

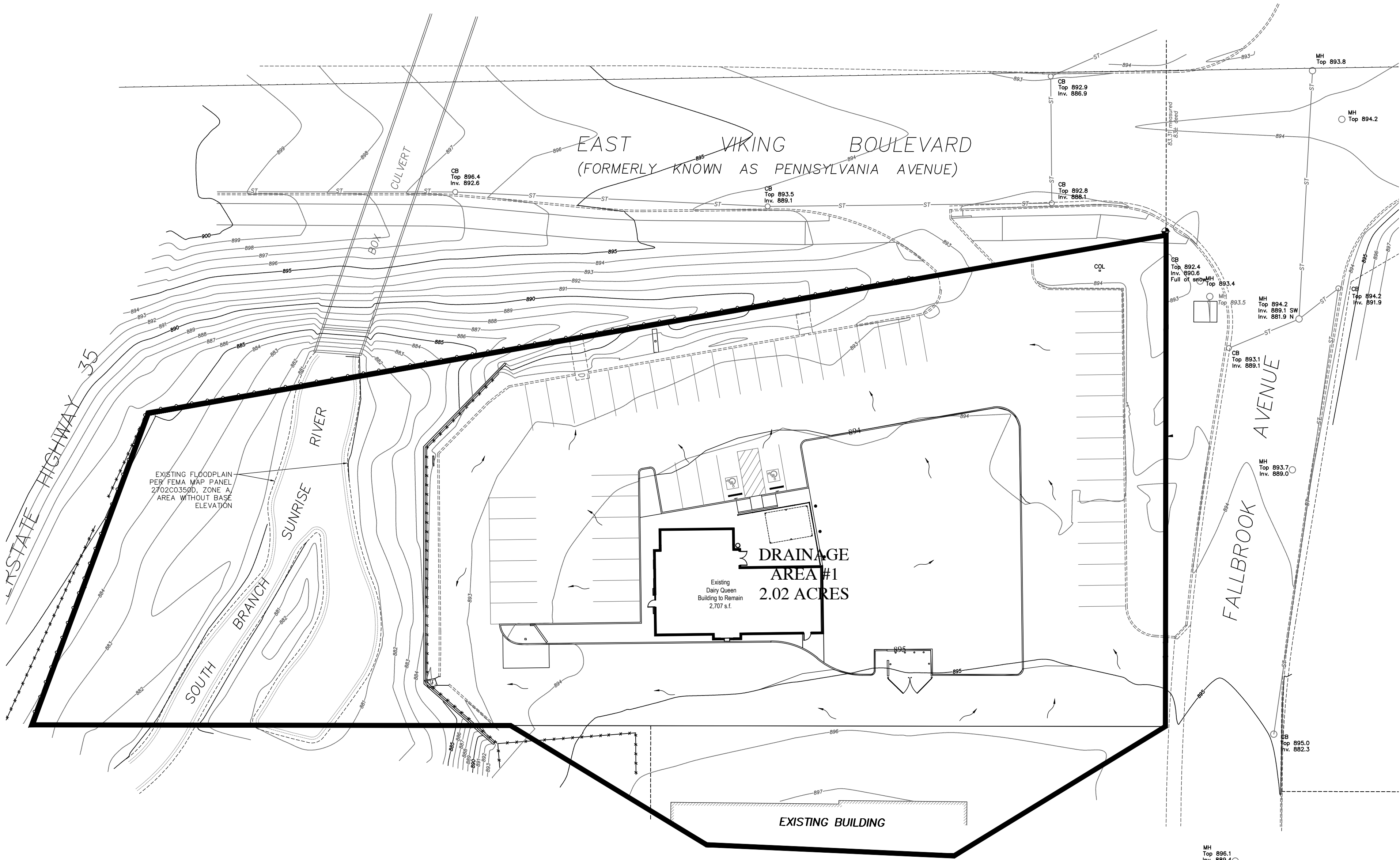
CATCHMENT SUMMARY (100-YEAR STORM)

SN	Element ID	Area	Drainage Node ID	Weighted Runoff Coefficient	Accumulated Precipitation	Total Runoff	Peak Runoff	Rainfall Intensity	Time of Concentration
		(acres)			(inches)	(inches)	(cfs)	(inches/hr)	(days hh:mm:ss)
1	{AREA}.Catchment : 1	2.02	Out-02	0.8500	1.54	1.31	12.06	7.024	0 00:13:09

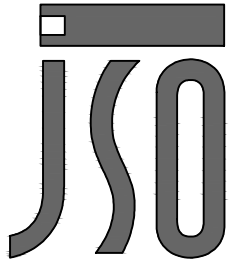
NOTE:

ALL EXISTING DOWNSPOUTS WILL REMAIN AND FLOW TO THE EXISTING STORM SEWER SYSTEM.

DIRECTION OF OVERLAND FLOW PATH.



Architect:



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ENGINEER OF RECORD:

Todd J. Reyling, PE
Minnesota PE 50973

ISSUED / REVISED	DATE
ISSUED FOR REVIEW	11.04.2024

PROJECT NUMBER: 22-142

New Ground Up Building:

Dairy Queen

5111 East Viking Blvd.
Wyoming, MN 55092
Chicago County

Proposed
Drainage Area
Plan
C401

UTILITY INFORMATION:

UNDERGROUND FACILITIES, STRUCTURES, AND UTILITIES HAVE BEEN PLOTTED FROM AVAILABLE SURVEYS AND RECORDS, AND THEREFORE DO NOT NECESSARILY REFLECT THE ACTUAL EXISTENCE, NON-EXISTENCE, SIZE, TYPE, NUMBER, OR LOCATION OF THESE FACILITIES, STRUCTURES, AND UTILITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING THE ACTUAL LOCATION OF ALL UNDERGROUND FACILITIES, STRUCTURES, AND UTILITIES, EITHER SHOWN OR NOT SHOWN ON THESE PLANS. THE UNDERGROUND FACILITIES, STRUCTURES, AND UTILITIES SHALL BE LOCATED IN THE FIELD PRIOR TO ANY GRADING, EXCAVATION, OR CONSTRUCTION OF IMPROVEMENTS.



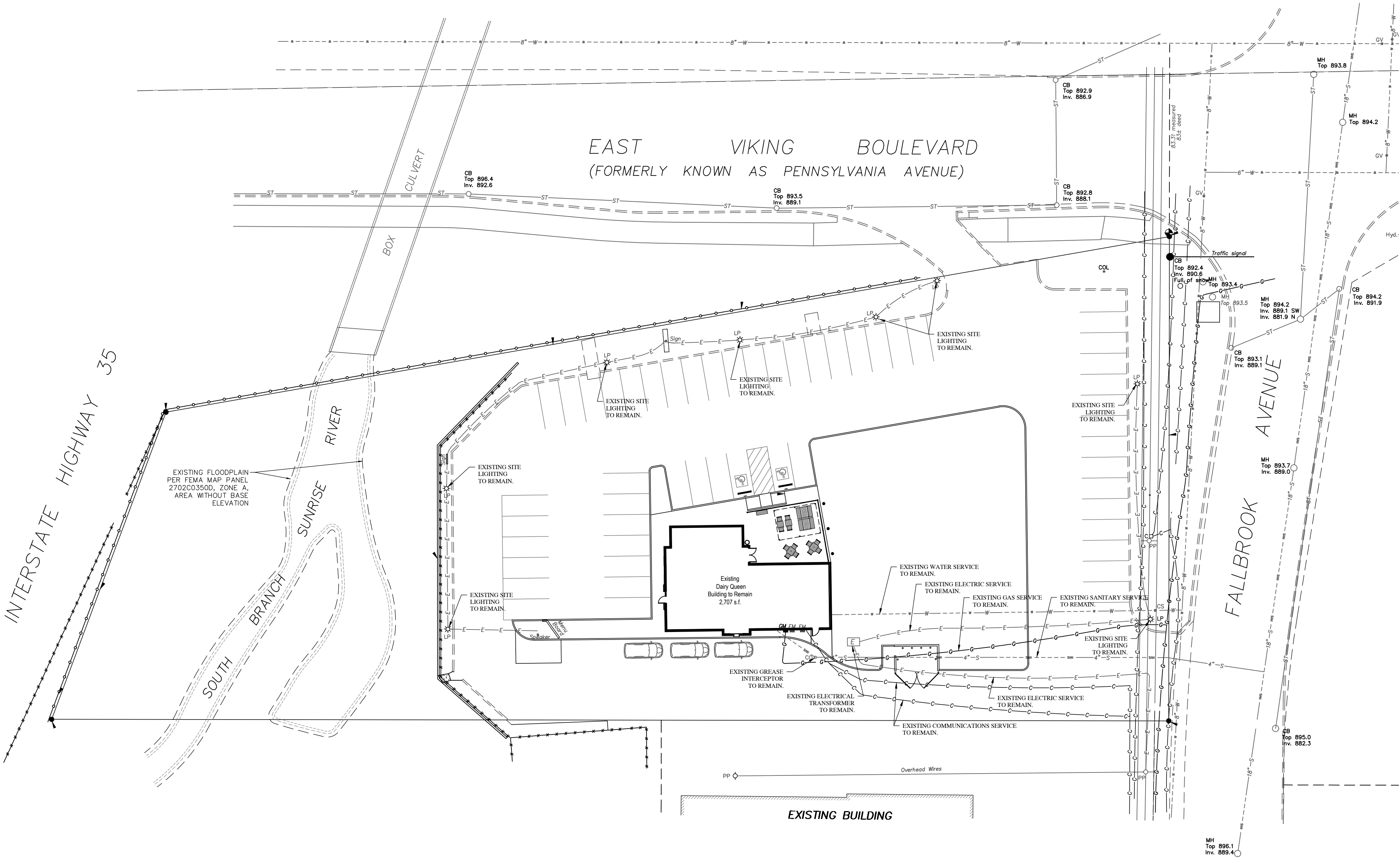
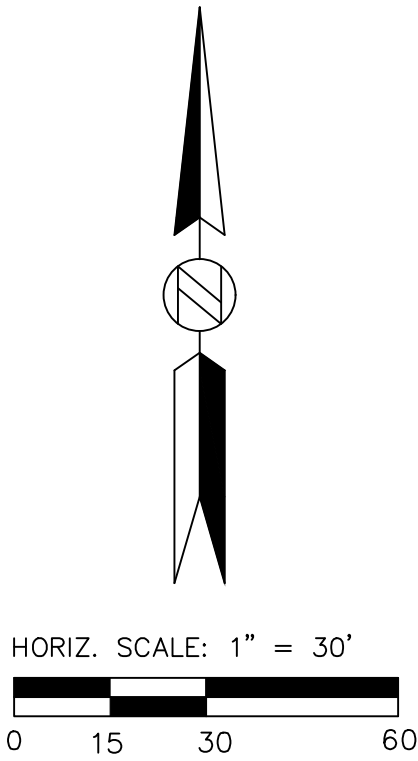
MINNESOTA UTILITY LOCATION SERVICE
PHONE: 800.252.1166 OR WWW.GOPHERSTATEONECALL.ORG

NOTES:

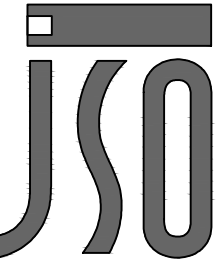
ALL BUILDING POC SIZES AND LOCATIONS ARE FOR REFERENCE ONLY. CONTRACTOR TO CONSULT THE MECHANICAL, ELECTRICAL, AND PLUMBING ENGINEER TO CONFIRM EXACT BUILDING SIZES AND LOCATIONS.

UTILITY CONTACTS

WATER:	WYOMING PUBLIC WORKS 651.462.0580
ELECTRIC:	XCEL ENERGY 800.895.4999
GAS:	XCEL ENERGY 800.895.4999
SANITARY SEWER:	WYOMING PUBLIC WORKS 651.462.0580
STORM SEWER:	WYOMING PUBLIC WORKS 651.462.0575
COMMUNICATIONS:	FRONTIER 866.226.5170



Architect:



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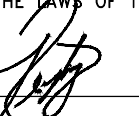
Civil Engineer:



REYLING DESIGN & CONSULTING

4516 Boardwalk | Smithton, IL | 62285
reylingdc@gmail.com

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DAILY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE: 
NAME: TODD JEFFREY REYLING
DATE: 11.04.2024 LICENSE NUMBER: 50973

ENGINEER OF RECORD:

Todd J. Reyling, PE
Minnesota PE 50973

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ISSUED FOR REVIEW	11.04.2024

PROJECT NUMBER: 22-142

New Ground Up Building:
Dairy Queen

5111 East Viking Blvd.
Wyoming, MN 55092
Chicago County

Site Utility
Plan

C500

SEDIMENT AND EROSION CONTROL NOTES:

ALL SEDIMENT AND EROSION CONTROL PRACTICES SHALL BE IN COMPLIANCE WITH CITY OF WYOMING, MN. AND THE MINNESOTA POLLUTION CONTROL AGENCY.

APPROVAL OF THIS EROSION AND SEDIMENTATION CONTROL (ESC) PLAN DOES NOT CONSTITUTE AN APPROVAL OF PERMANENT ROAD OR DRAINAGE DESIGN.

THE IMPLEMENTATION OF THESE ESC PLANS AND THE CONSTRUCTION, MAINTENANCE, REPLACEMENT, AND UPGRADING OF THESE ESC FACILITIES IS THE RESPONSIBILITY OF THE CONTRACTOR/ESC RESPONSIBLE PARTY UNTIL ALL CONSTRUCTION IS APPROVED. THE CONTRACTOR IS ALSO RESPONSIBLE FOR ALL EROSION AND SEDIMENT CONTROL PERMITTING.

THE BOUNDARIES OF THE CLEARING LIMITS SHOWN ON THIS PLAN SHALL BE CLEARLY FLAGGED BY SURVEY TAPE OR FENCING, PRIOR TO CONSTRUCTION. DURING THE CONSTRUCTION PERIOD, NO DISTURBANCE BEYOND THE CLEARING LIMITS SHALL BE PERMITTED. THE CLEARING LIMITS SHALL BE MAINTAINED BY THE CONTRACTOR/ESC RESPONSIBLE PARTY FOR THE DURATION OF THE CONSTRUCTION.

THE STABILIZED CONSTRUCTION ENTRANCE SHALL BE INSTALLED AT THE BEGINNING OF CONSTRUCTION AND MAINTAINED THROUGHOUT THE DURATION OF THE PROJECT. ADDITIONAL MEASURES, SUCH AS CONSTRUCTED WHEEL WASH SYSTEMS OR WASH PADS, MAY BE REQUIRED TO ENSURE THAT ALL PAVED AREAS ARE KEPT CLEAN AND THAT TRACK OUT TO ROAD RIGHT OF WAY DOES NOT OCCUR FOR THE DURATION OF THE PROJECT.

THE ESC FACILITIES SHOWN ON THIS PLAN MUST BE CONSTRUCTED PRIOR TO OR IN CONJUNCTION WITH ALL CLEARING AND GRADING SO AS TO ENSURE THAT THE TRANSPORT OF SEDIMENT TO SURFACE WATERS, DRAINAGE SYSTEMS, AND ADJACENT PROPERTIES IS MINIMIZED.

THE ESC FACILITIES SHOWN ON THIS PLAN ARE THE MINIMUM REQUIREMENTS FOR ANTICIPATED CONSTRUCTION ACTIVITIES. DURING THE CONSTRUCTION PERIOD, THESE ESC FACILITIES SHALL BE UPGRADED AS NEEDED FOR UNEXPECTED STORM EVENTS AND MODIFIED TO ACCOUNT FOR CHANGING SITE CONDITIONS.

THE ESC FACILITIES SHALL BE INSPECTED DAILY BY THE CONTRACTOR/ESC RESPONSIBLE PARTY AND MAINTAINED TO ENSURE CONTINUED PROPER FUNCTIONING. WRITTEN RECORDS SHALL BE KEPT OF WEEKLY REVIEW OF THE ESC FACILITIES.

ANY AREAS OF EXPOSED SOILS, INCLUDING ROADWAY EMBANKMENTS, THAT WILL NOT BE DISTURBED FOR TWO DAYS DURING WET SEASON OR SEVEN DAYS THE DRY SEASON SHALL BE IMMEDIATELY STABILIZED WITH THE APPROVED ESC COVER METHODS (SEEDING, MULCHING, ETC.)

ANY AREA NEEDING ESC MEASURES, NOT REQUIRING IMMEDIATE ATTENTION SHALL BE ADDRESSED WITHIN SEVEN DAYS.

THE ESC FACILITIES ON INACTIVE SITES SHALL BE INSPECTED AND MAINTAINED A MINIMUM OF ONCE A MONTH OR WITHIN 24 HOURS FOLLOWING A STORM EVENT.

ANY PERMANENT RETENTION/DETENTION FACILITY USED AS A TEMPORARY SETTLING BASIN SHALL BE MODIFIED WITH THE NECESSARY EROSION CONTROL MEASURES AND SHALL PROVIDE ADEQUATE STORAGE CAPACITY. IF THE PERMANENT FACILITY IS TO FUNCTION ULTIMATELY AS AN INFILTRATION SYSTEM, THE TEMPORARY FACILITY MUST BE ROUGH GRADED SO THAT THE BOTTOM AND SIDES ARE AT LEAST THREE FEET ABOVE THE FINAL GRADE OF THE PERMANENT FACILITY.

PRIOR TO THE BEGINNING OF THE WET SEASON, ALL DISTURBED AREAS SHALL BE REVIEWED TO IDENTIFY WHICH ONES CAN BE SEEDED IN PREPARATION FOR THE WINTER WEATHER. DISTURBED AREAS SHALL BE SEEDED WITHIN ONE WEEK OF THE BEGINNING OF THE WET SEASON. A SKETCH MAP OF THOSE AREAS TO BE SEEDED AND THOSE AREAS TO REMAIN UNCOVERED SHALL BE SUBMITTED TO THE ESC INSPECTOR FOR REVIEW.

EROSION CONTROL BLANKETS, SOIL BINDERS, OR HYDROSEEDING SHALL BE USED TO PREVENT SOIL EROSION. AREAS THAT ARE EXPOSED FOR 14 DAYS OR MORE ARE INACTIVE AND MUST BE COVERED. ALL OTHER AREAS SHALL BE PROTECTED AS REQUIRED TO PREVENT SOIL EROSION.

STREET SWEEPING NOTE:

CONTRACTOR SHALL SWEEP/REMOVE ALL SEDIMENT AND DEBRIS WITHIN THE ROADWAY AT THE END OF EACH DAY

LAND DISTURBANCE NOTE:

THE TOTAL SITE DISTURBANCE FOR THIS DEVELOPMENT IS 0.71 ACRES. THIS IS LESS THAN ONE (1.00) ACRE, THEREFORE A NOTICE OF INTENT (NOI), LAND DISTURBANCE PERMIT WILL NOT BE REQUIRED. THE CONTRACTOR WILL STILL BE REQUIRED TO PROVIDE AND MEET THE EROSION AND SEDIMENT CONTROL MEASURES PER THE MINNESOTA POLLUTION CONTROL AGENCY AND THE CITY OF WYOMING, MN.

EROSION AND SEDIMENT CONTROL BASIC PRACTICES:

PRESERVE AND PROTECT AREAS OF NATURAL VEGETATION. AREAS TO BE PRESERVED SHALL BE PROTECTED WITH SILT FENCING TO PREVENT DAMAGE FROM CONSTRUCTION OPERATIONS.

TAKE SPECIAL PRECAUTIONS TO PREVENT DAMAGE THAT COULD RESULT FROM DEVELOPMENT ACTIVITIES NEAR WATERCOURSES, LAKES, AND WETLANDS.

MINIMIZE THE EXTENT AND DURATION OF THE DEVELOPMENT AREA EXPOSED AT ONE TIME.

APPLY TEMPORARY EROSION CONTROL PRACTICES AS SOON AS POSSIBLE TO STABILIZE EXPOSED SOILS AND PREVENT ON-SITE DAMAGE.

INSTALL SEDIMENT BASINS OR TRAPS, FILTER BARRIERS, DIVERSIONS, AND PERIMETER CONTROL MEASURES PRIOR TO SITE CLEARING AND GRADING TO PROTECT THE DISTURBED AREA FROM OFF-SITE AND ON-SITE RUNOFF AND TO PREVENT SEDIMENT TRANSPORT TO AREAS DOWNSTREAM OF THE DEVELOPMENT SITE.

KEEP RUNOFF VELOCITIES LOW, AND RETAIN RUNOFF ON SITE AS MUCH AS POSSIBLE.

PROVIDE MEASURES TO PREVENT SEDIMENT FROM BEING TRACKED ONTO PUBLIC OR PRIVATE ROADWAYS.

IMPLEMENT FINAL GRADING AND INSTALL PERMANENT VEGETATION ON DISTURBED AREAS AS SOON AS POSSIBLE.

SITE AND BEST MANAGEMENT PRACTICE (BMPs) INSPECTIONS MUST BE COMPLETED WEEKLY, OR AFTER EACH STORM EVENT RESULTING IN MORE THAN 0.5 INCH OF RAINFALL. THE PURPOSE OF THE INSPECTIONS IS TO ASSESS AND DETERMINE WHETHER THE SOIL EROSION AND SEDIMENT CONTROL MEASURES IDENTIFIED IN THE EROSION CONTROL PLAN ARE OPERATING PROPERLY AND EFFECTIVELY, AND TO INITIATE MAINTENANCE AS NEEDED. INSPECTIONS SHOULD INCLUDE A VISUAL OBSERVATION OF ALL DISTURBED AREAS OF THE REGULATED DEVELOPMENT, MATERIAL STORAGE AREAS, SEDIMENT AND EROSION CONTROL MEASURES, LOCATIONS WHERE VEHICLES ENTER AND EXIT THE SITE, AND ACCESSIBLE DISCHARGE POINTS/OUTFALLS.

INSPECTIONS SHOULD BE COMPLETED AND CONDUCTED BY QUALIFIED INSPECTORS WHO ARE FAMILIAR WITH THE EROSION CONTROL PLAN AND THE BMPs IMPLEMENTED AT THE SITE. IN GENERAL, IF INSPECTIONS INDICATE THAT A BMP IS NOT OPERATING PROPERLY, IT IS RECOMMENDED THAT MAINTENANCE AND MODIFICATION OF THE BMP BE PERFORMED AS SOON AS POSSIBLE AND BEFORE THE NEXT STORM EVENT WHENEVER PRACTICABLE AND NO LATER THAN SEVEN (7) CALENDAR DAYS FROM THE INSPECTION DATE. TO ENSURE ITS CONTINUED EFFECTIVENESS, MINIMUM MAINTENANCE STANDARDS FOR EACH SPECIFIC BMP ARE INCLUDED IN THE EROSION CONTROL PLAN.

THE REGULATED DEVELOPMENT MUST KEEP A COPY OF THE EROSION CONTROL PLAN ON SITE AT ALL TIMES DURING CONSTRUCTION AND MAKE THE PLAN AVAILABLE FOR REVIEW BY A FIELD REPRESENTATIVE UPON REQUEST.

EROSION AND SEDIMENTATION CONTROL
RECOMMENDED CONSTRUCTION SEQUENCE:

- CONTRACTOR TO CONDUCT A PRE-CONSTRUCTION MEETING.
- CONTRACTOR TO POST A SIGN WITH NAME AND PHONE NUMBER OF ESC RESPONSIBLE PARTY.
- CONTRACTOR TO FLAG AND FENCE CLEARING LIMITS.
- INSTALL CATCH BASIN PROTECTION, IF REQUIRED.
- GRADE AND INSTALL CONSTRUCTION ENTRANCE(S).
- CONTRACTOR TO INSTALL PERIMETER BARRIER, SILT FENCE, ETC.
- CONSTRUCT SEDIMENT PONDS AND TRAPS, IF REQUIRED.
- GRADE AND STABILIZE CONSTRUCTION ROADS.
- CONSTRUCT SURFACE WATER CONTROLS (INTERCEPTOR DIKES, PIPE SLOPE DRAINS, ETC.) SIMULTANEOUSLY WITH CLEARING AND GRADING FOR PROJECT DEVELOPMENT.
- MAINTAIN EROSION CONTROL MEASURES IN ACCORDANCE WITH APPLICABLE STANDARDS AND MANUFACTURER RECOMMENDATIONS.
- RELOCATED EROSION CONTROL MEASURES OR INSTALL NEW MEASURES AS SITE CONDITIONS CHANGE TO ENSURE THE SEDIMENT AND EROSION CONTROL IS ALWAYS IN ACCORDANCE WITH APPLICABLE STANDARDS.
- COVER ALL AREAS THAT WILL NOT BE WORKED ON FOR MORE THAN SEVEN DAYS DURING THE DRY SEASON OR TWO DAYS DURING THE WET SEASON WITH STRAW, WOOD FIBER MULCH, COMPOST OR EQUIVALENT.
- STABILIZE ALL AREAS THAT REACH FINAL GRADE WITHIN SEVEN DAYS.
- SEED OR SOD ANY AREAS THAT WILL NOT BE WORKED ON FOR MORE THAN 30 DAYS.
- UPON COMPLETION OF THE PROJECT, ALL DISTURBED AREAS MUST BE STABILIZED AND BMPs REMOVED IF APPROPRIATE.

EROSION AND SEDIMENT CONTROL KEY NOTES:

- A

LIMITS OF CONSTRUCTION
- B.X

PERIMETER EROSION BARRIER
SILT FENCE
- C.X

INLET PROTECTION AT ALL
POINTS OF STORMWATER
DISCHARGE FROM SITE
(EXISTING PROTECTION IN
PLACE)

TEMPORARY CONSTRUCTION
SANITARY FACILITIES

STAGING AREA FOR VEHICLE
AND EQUIPMENT CLEANING,
FUELING, AND MAINTENANCE

STAGING AREA FOR MATERIAL
DELIVERY AND STORAGE

WASTE STORAGE AREA

TEMPORARY CONCRETE
WASHOUT AREA

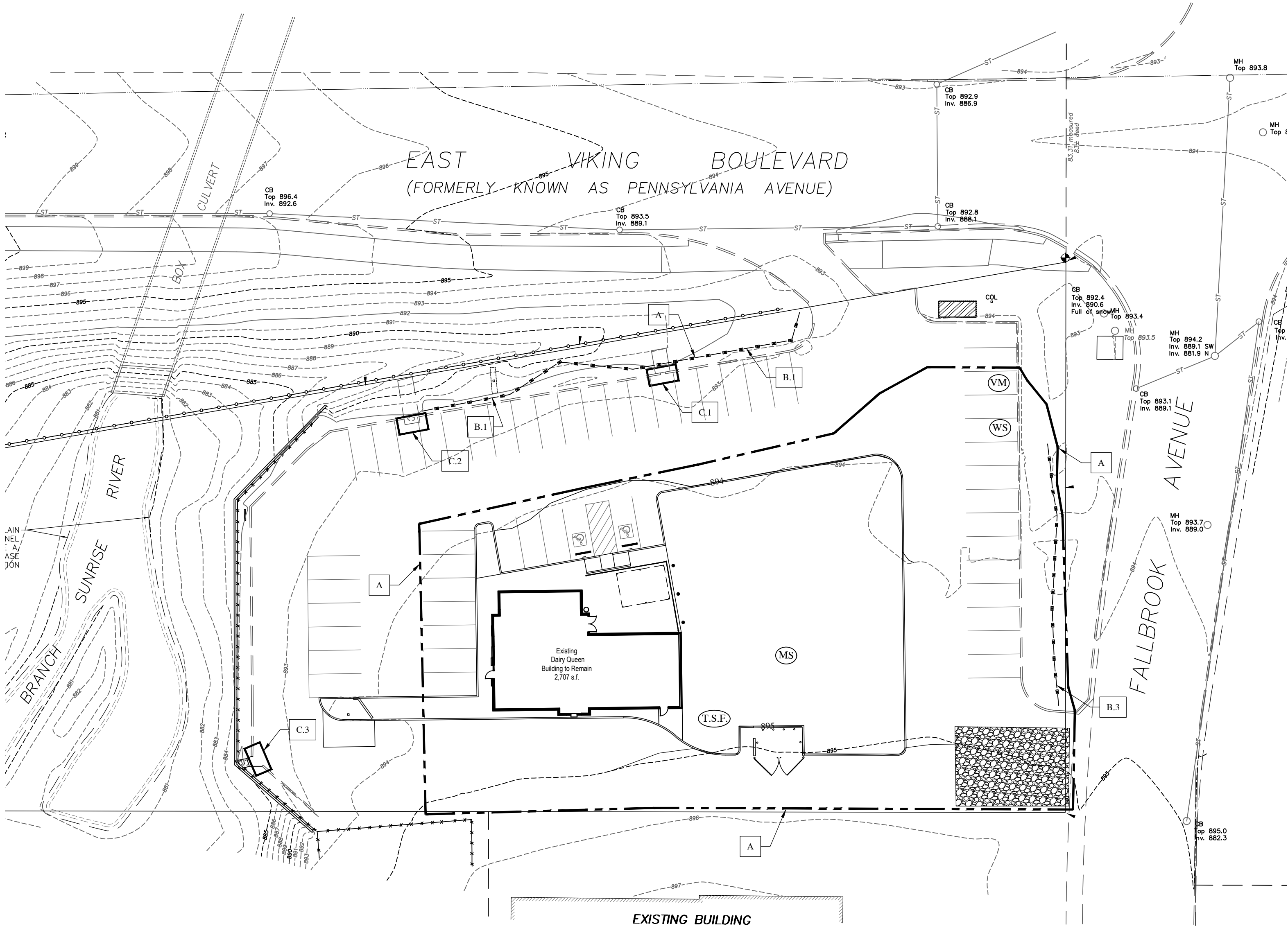
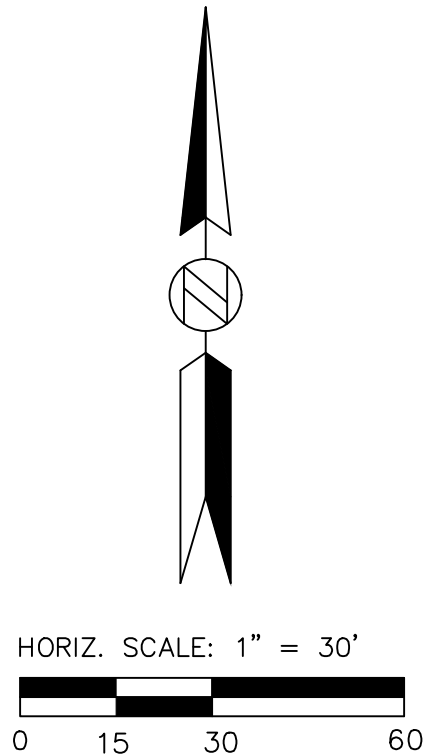
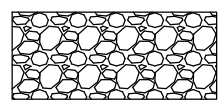
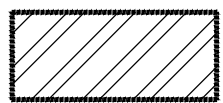
STABILIZED CONSTRUCTION
ENTRANCE

(T.S.F.)

(VM)

(MS)

(WS)



Architect:

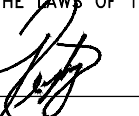


Civil Engineer:



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reylingdc@gmail.com

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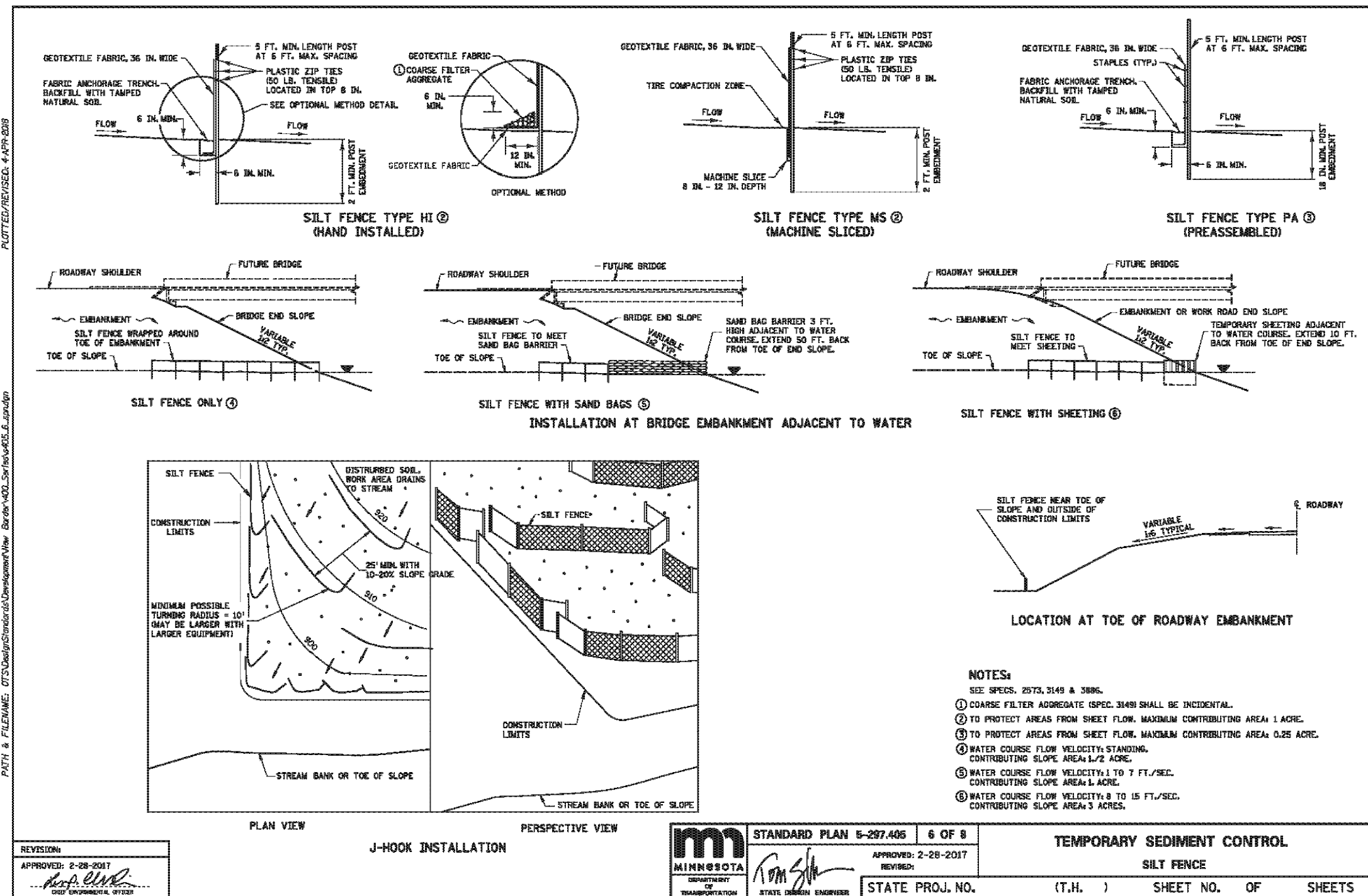
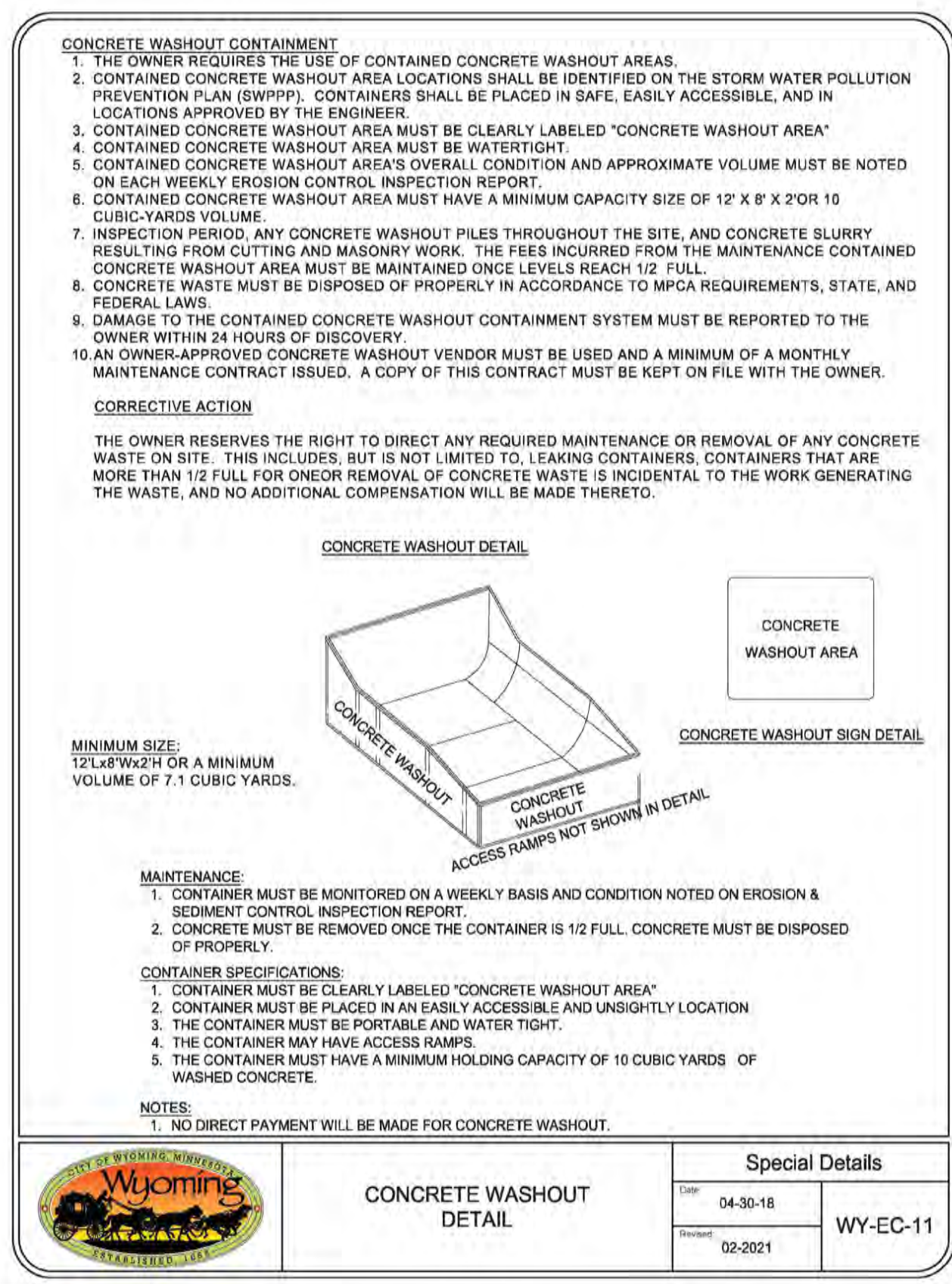
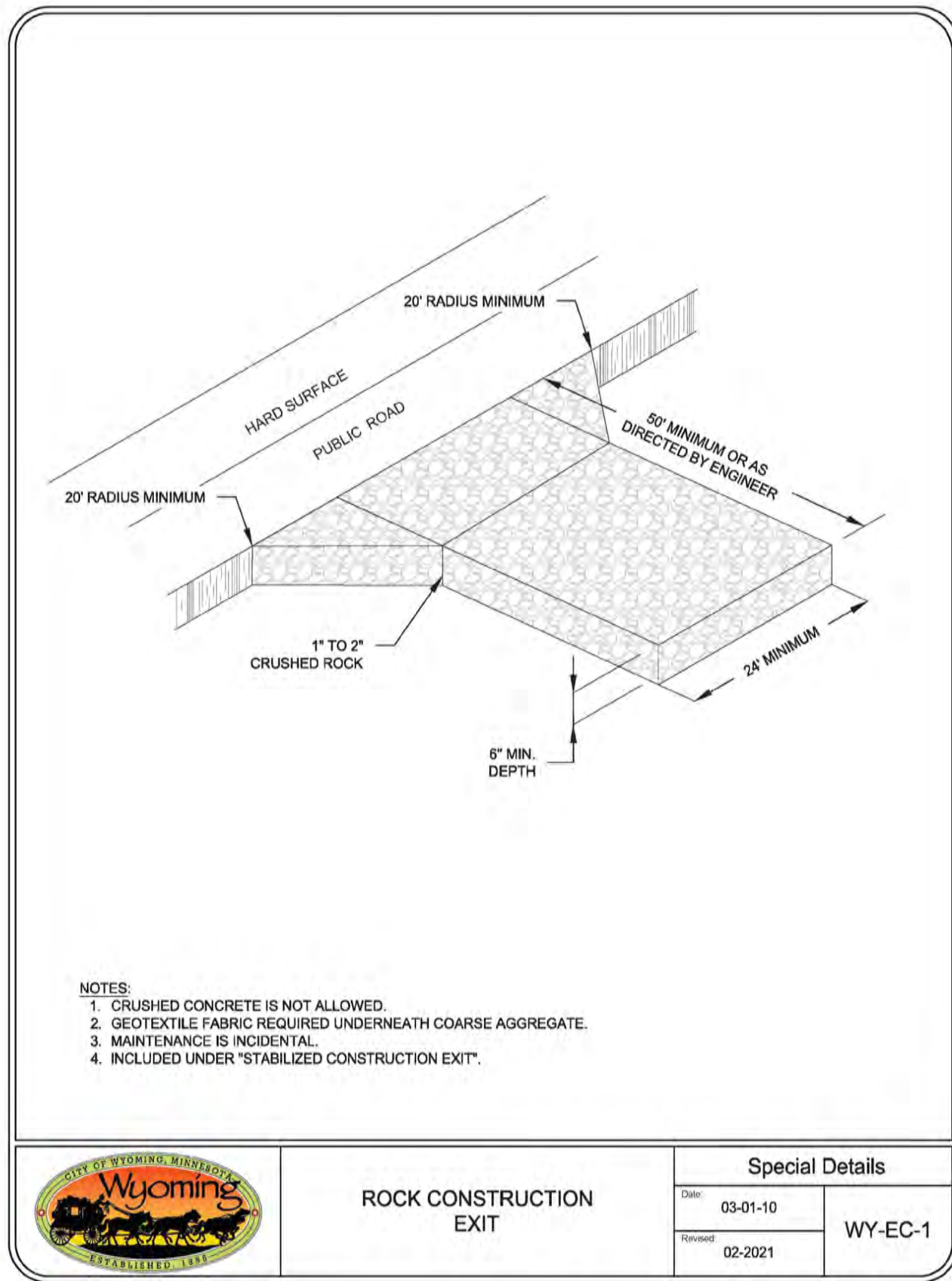
New Ground Up Building:

Dairy Queen

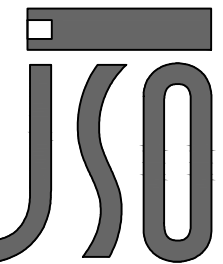
5111 East Viking Blvd.
Wyoming, MN 55092
Chicago County

Sediment and
Erosion Control
Plan

C600



Architect:



JOHN S. ODOM, ARCHITECT
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Dairy Queen

5111 East Viking Blvd.
Wyming, MN 55092
Chisago County

Construction
Details
C700

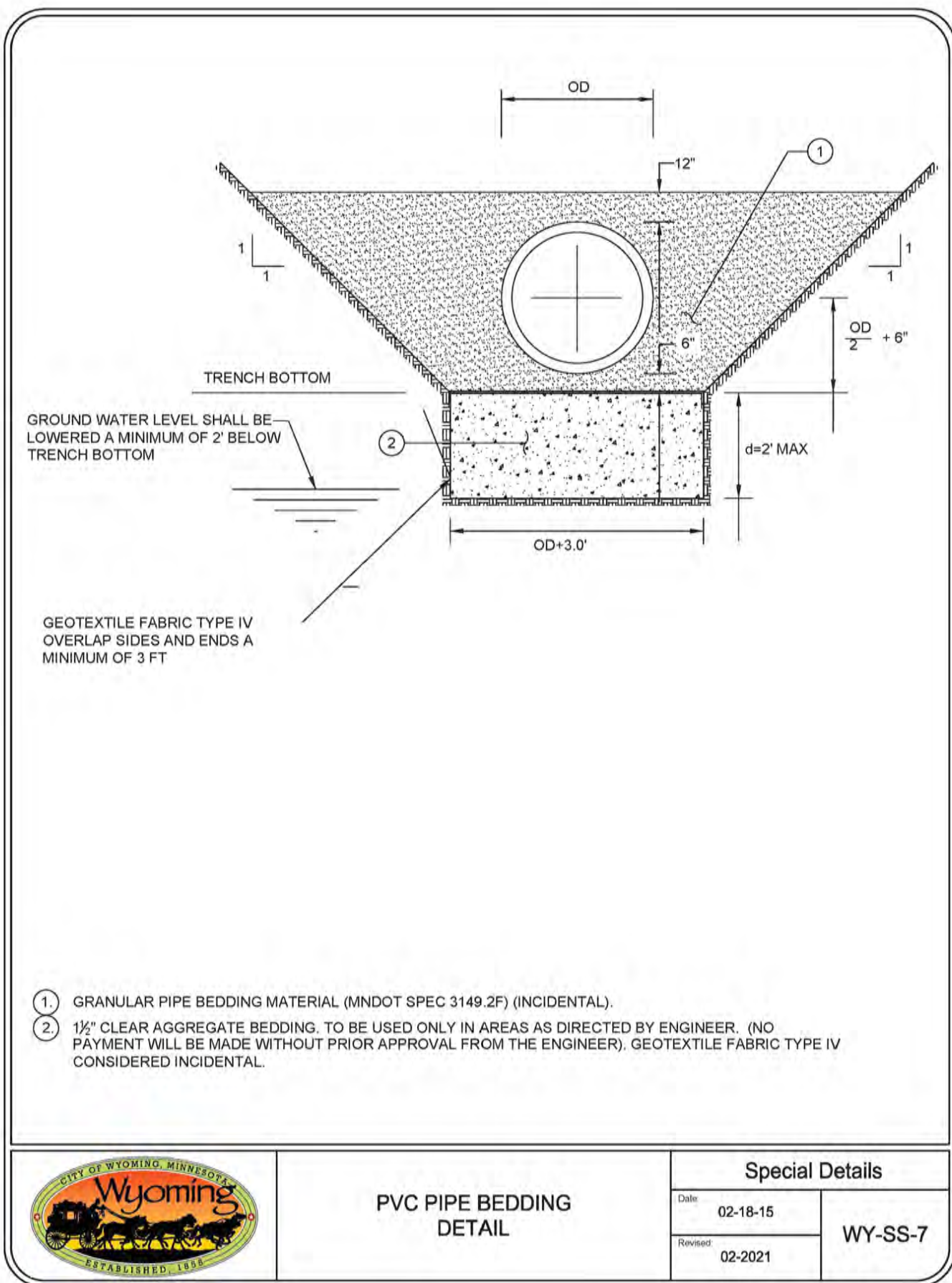
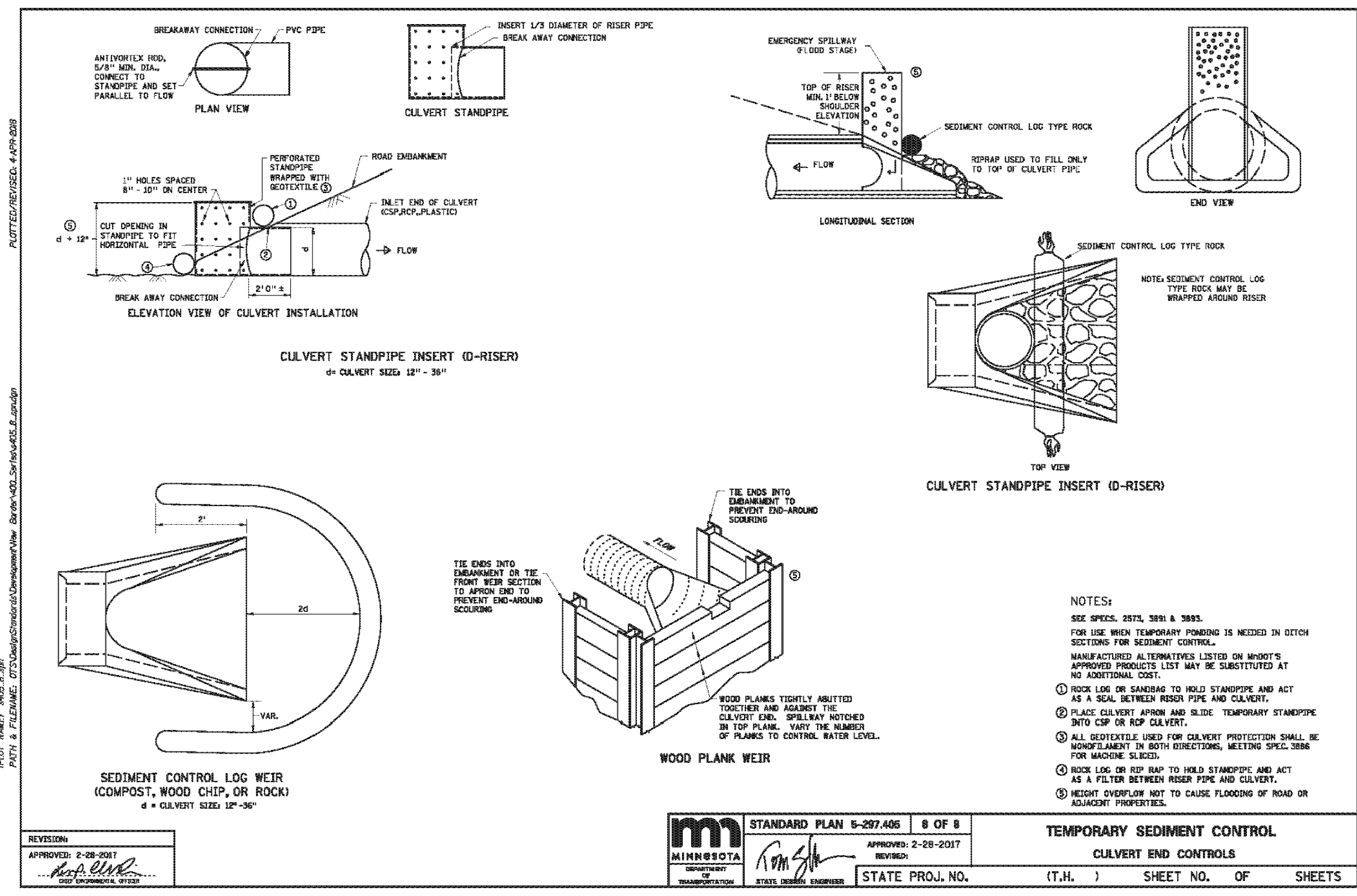
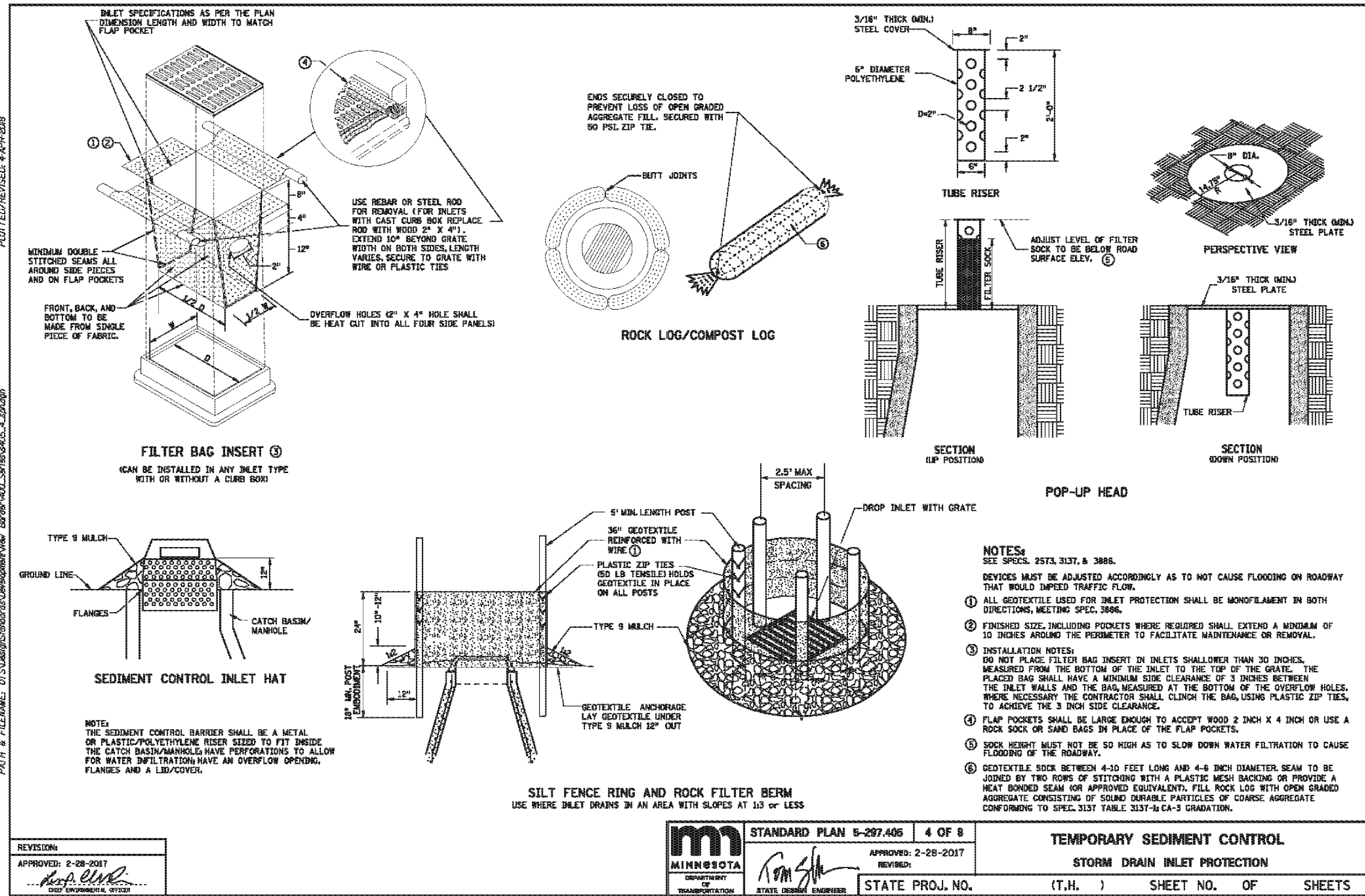


TABLE OF QUANTITIES		RCP AT OUTLETS	
RIPRAP AT RCP OUTLETS		RIPRAP AT RCP-A OR BOXES OF EQUIVALENT SPAN WIDTH	
SPAN ROUND PIPE (IN)	CLASS III D ₅₀ = 15"	CLASS IV D ₅₀ = 15"	CLASS V D ₅₀ = 15"
15" DEPTH RIPRAP	7.5" DEPTH GRANULAR FILTER	18" DEPTH RIPRAP	24" DEPTH RIPRAP
(CU YD)	(CU YD)	(CU YD)	(CU YD)
12	2.1	1.1	2.6
15	2.9	1.4	3.5
18	3.6	1.8	4.4
21	4.6	2.3	5.6
24	5.6	2.9	6.9
27	6.9	3.4	8.3
30	8.3	4.1	9.9
36	11.0	5.5	13.2
42	13.6	6.8	16.4
48	16.8	8.4	20.1
54	19.8	9.9	23.7
60	23.0	11.5	27.6
66	27.0	13.5	32.4
72	31.1	15.6	37.4
84	40.0	20.0	48.0
90	45.5	22.6	54.6
102	43.5	21.8	52.2
115	44.0	22.0	52.8
122	49.3	24.6	59.1
138	61.3	30.6	73.5
154	74.4	37.2	88.3

Architect:

JO

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Civil Engineer:

RDC

REYING DESIGN & CONSULTING

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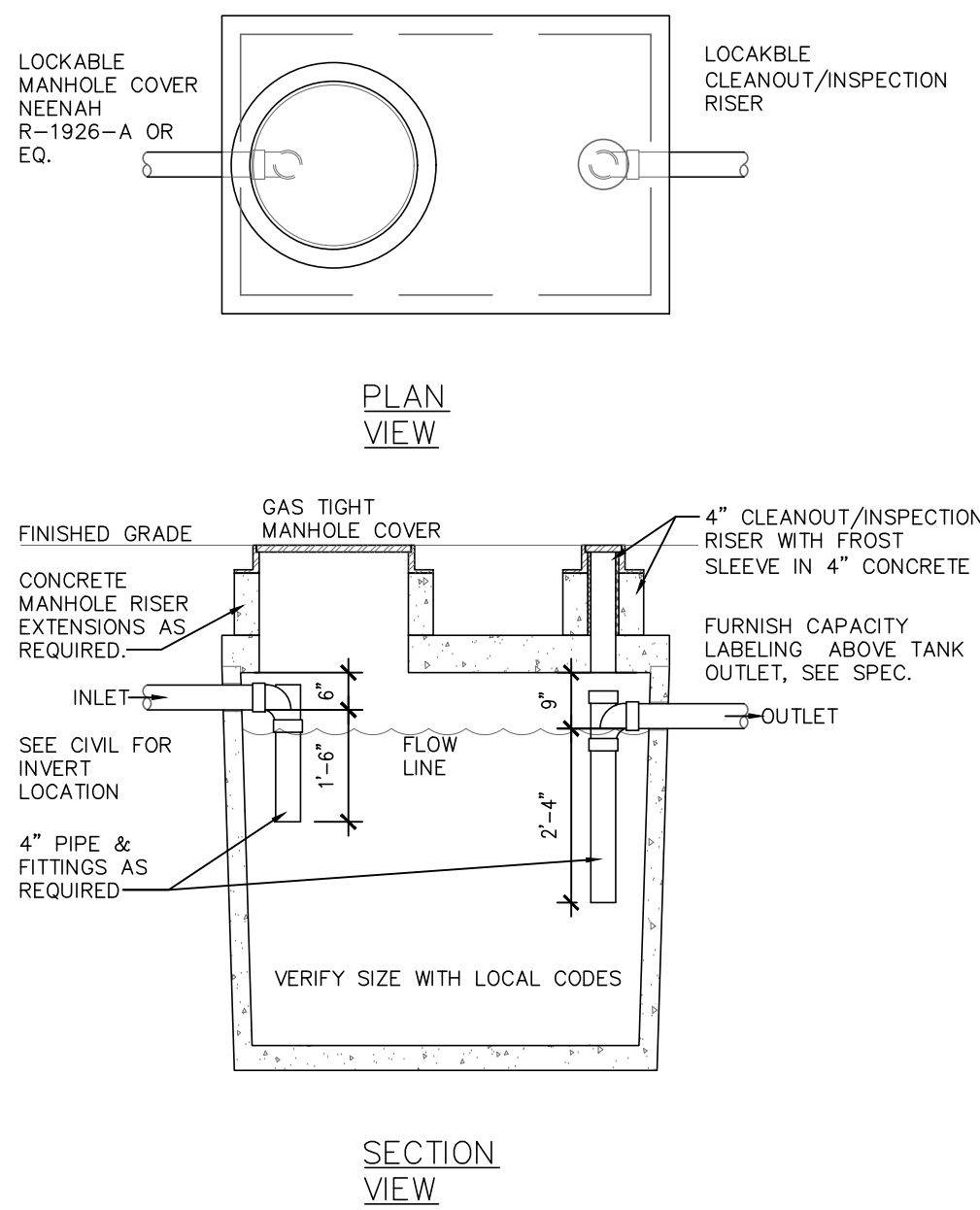
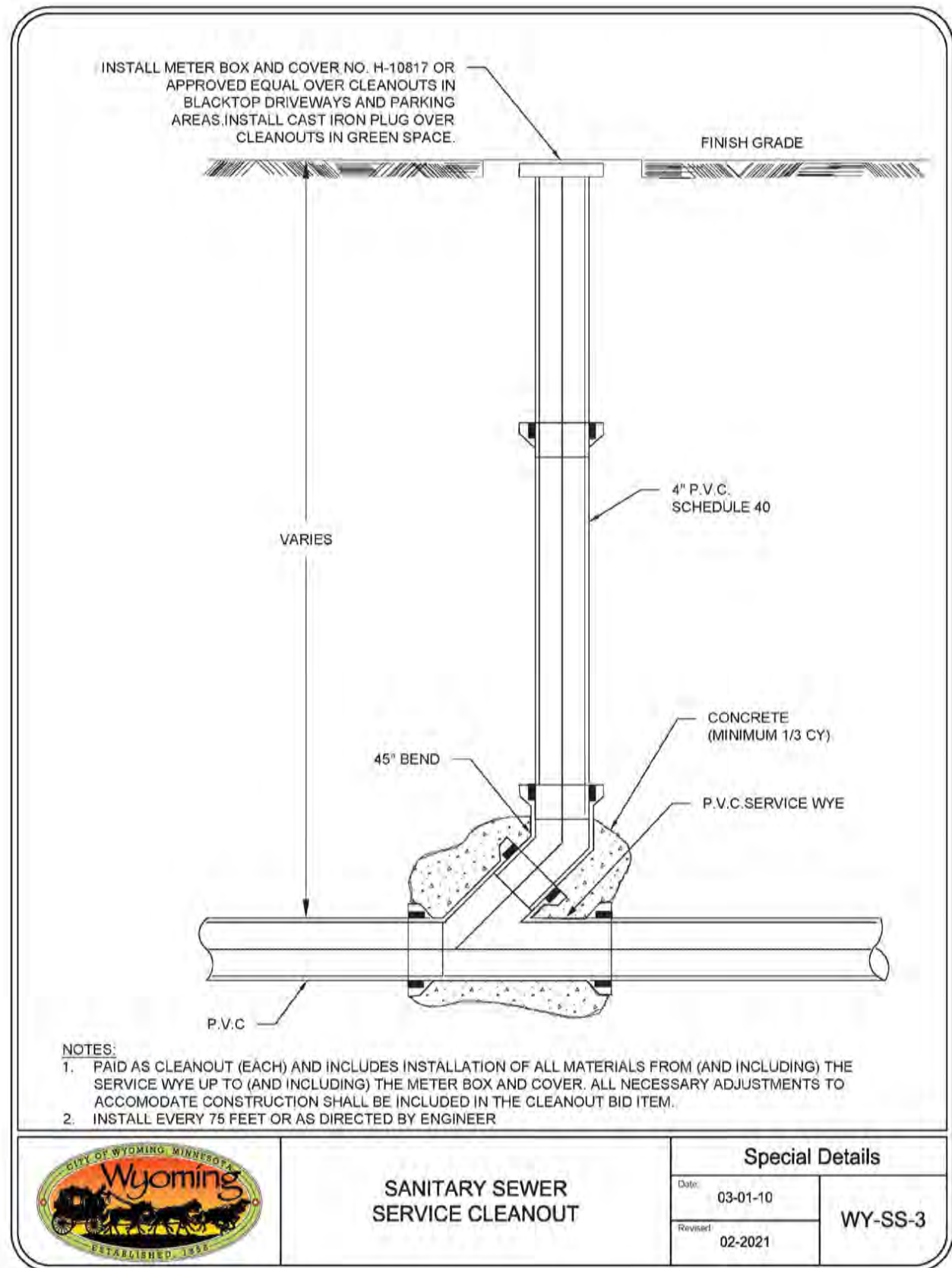
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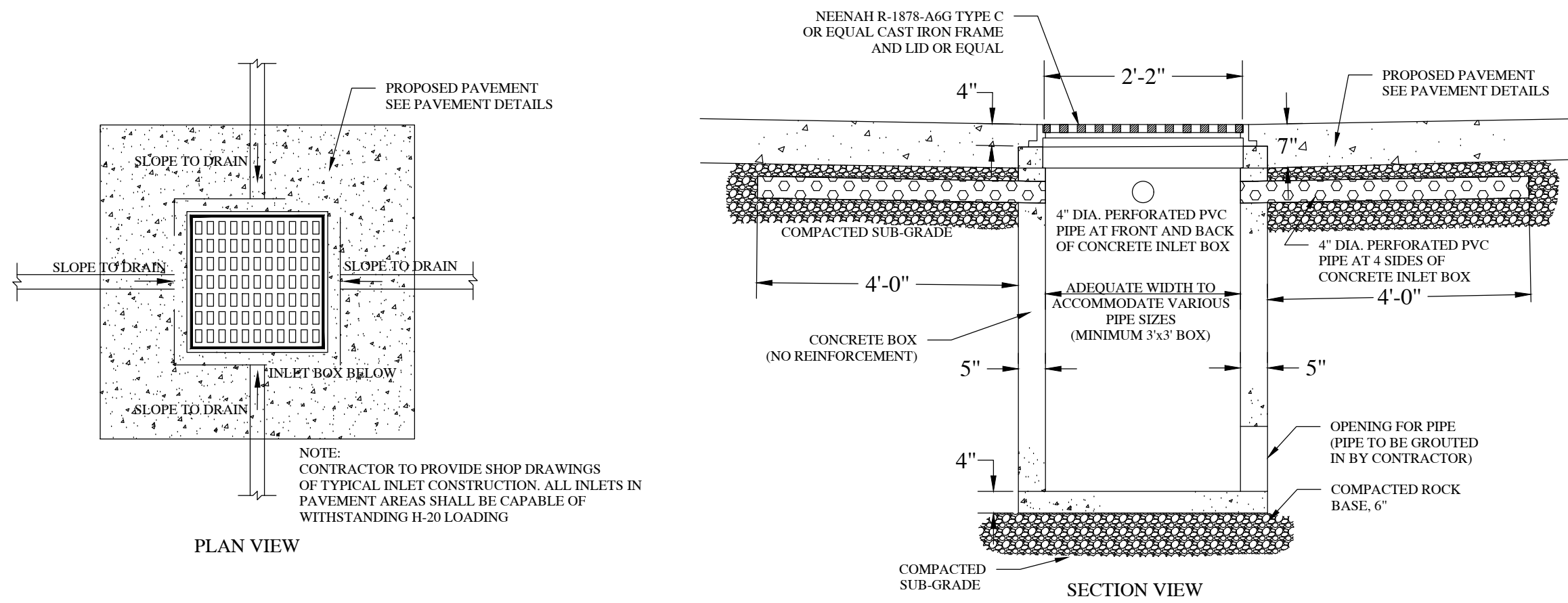
Construction Details

C701



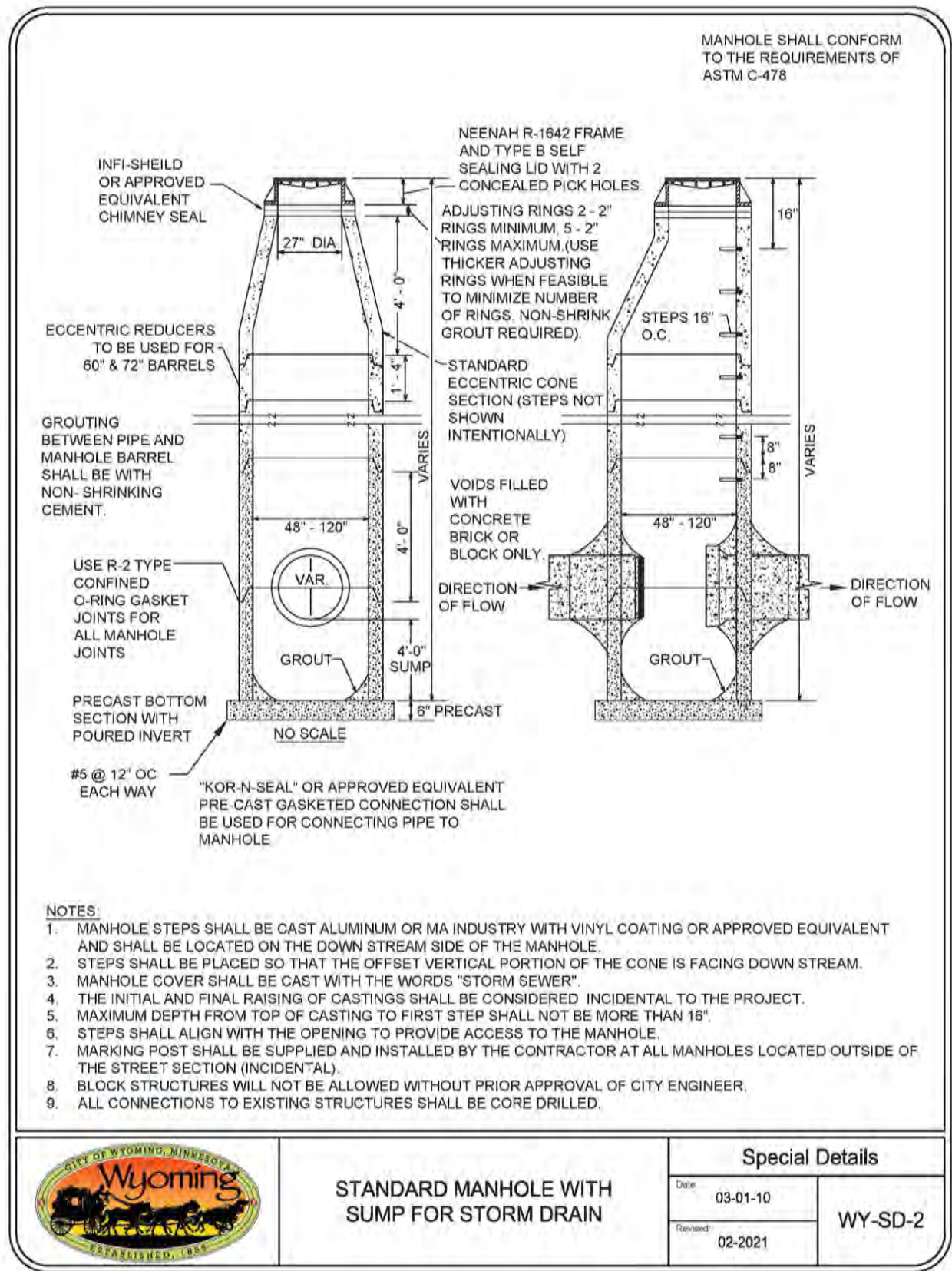
GREASE INTERCEPTOR DETAIL

NOT TO SCALE



PAVEMENT INLET DETAIL

NOT TO SCALE



STANDARD MANHOLE WITH
SUMP FOR STORM DRAIN

Special Details	
Date	03-01-10
Revised	02-2021
WY-SD-2	

Architect:



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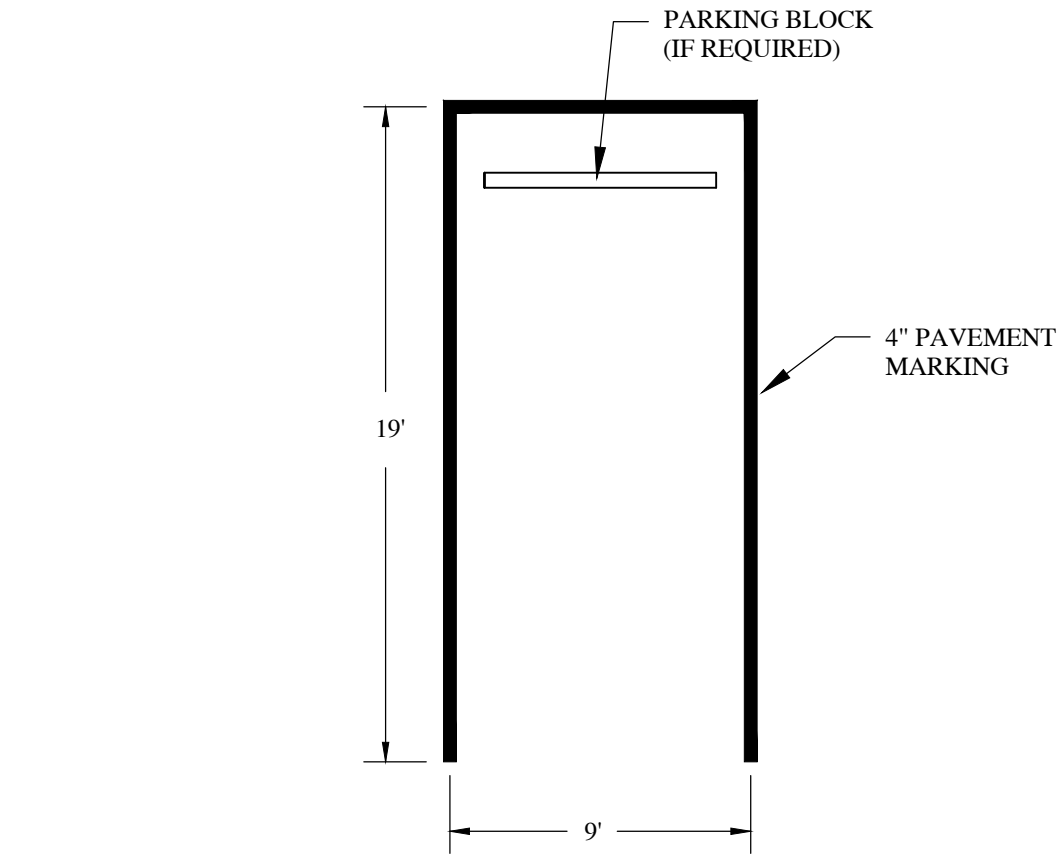
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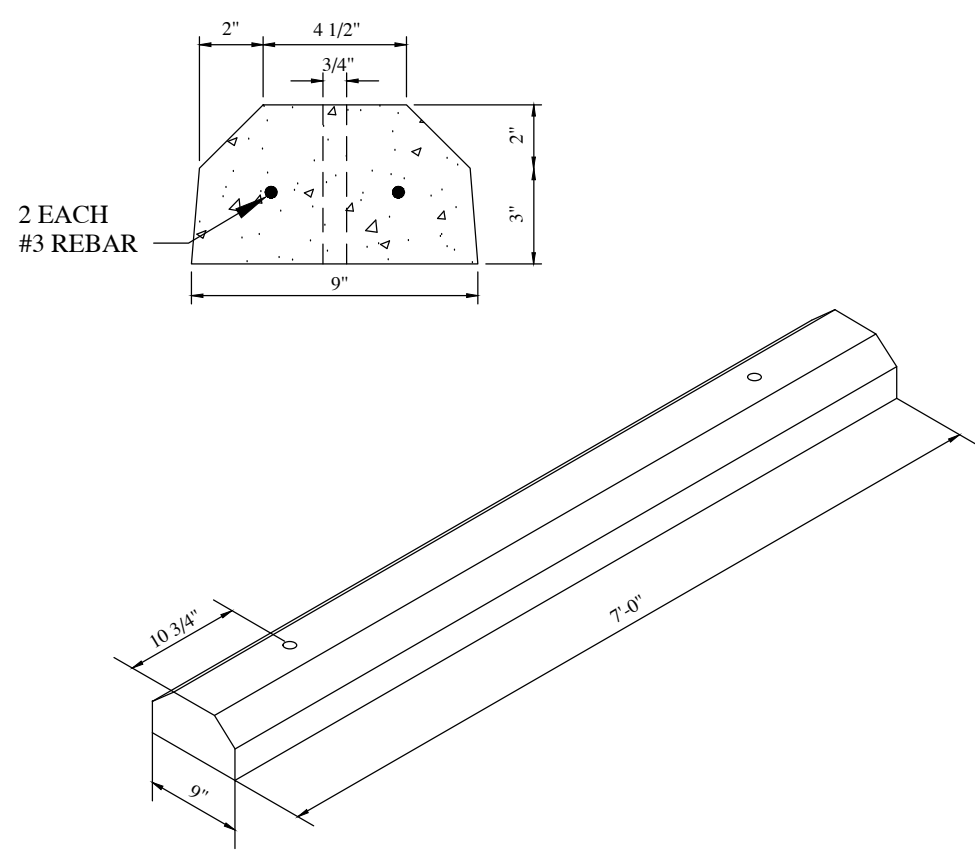
Construction
Details

C702



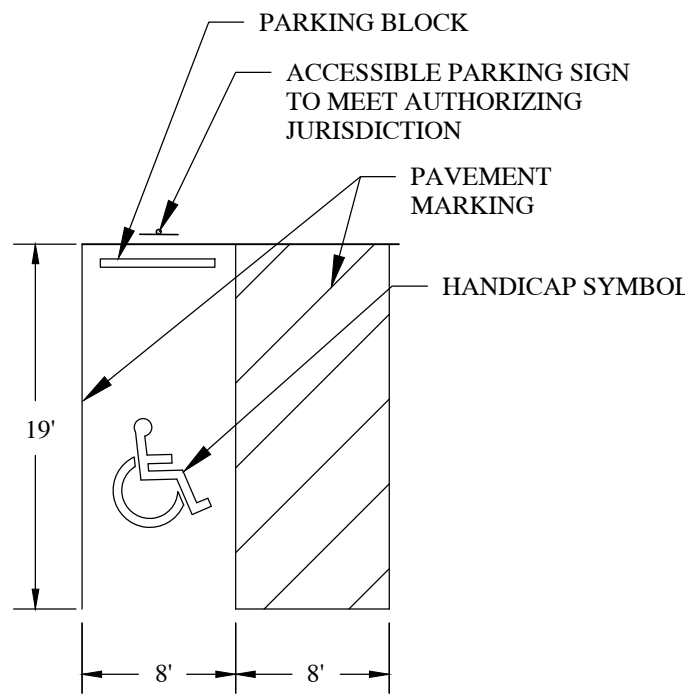
PARKING SPACE DETAIL

NOT TO SCALE



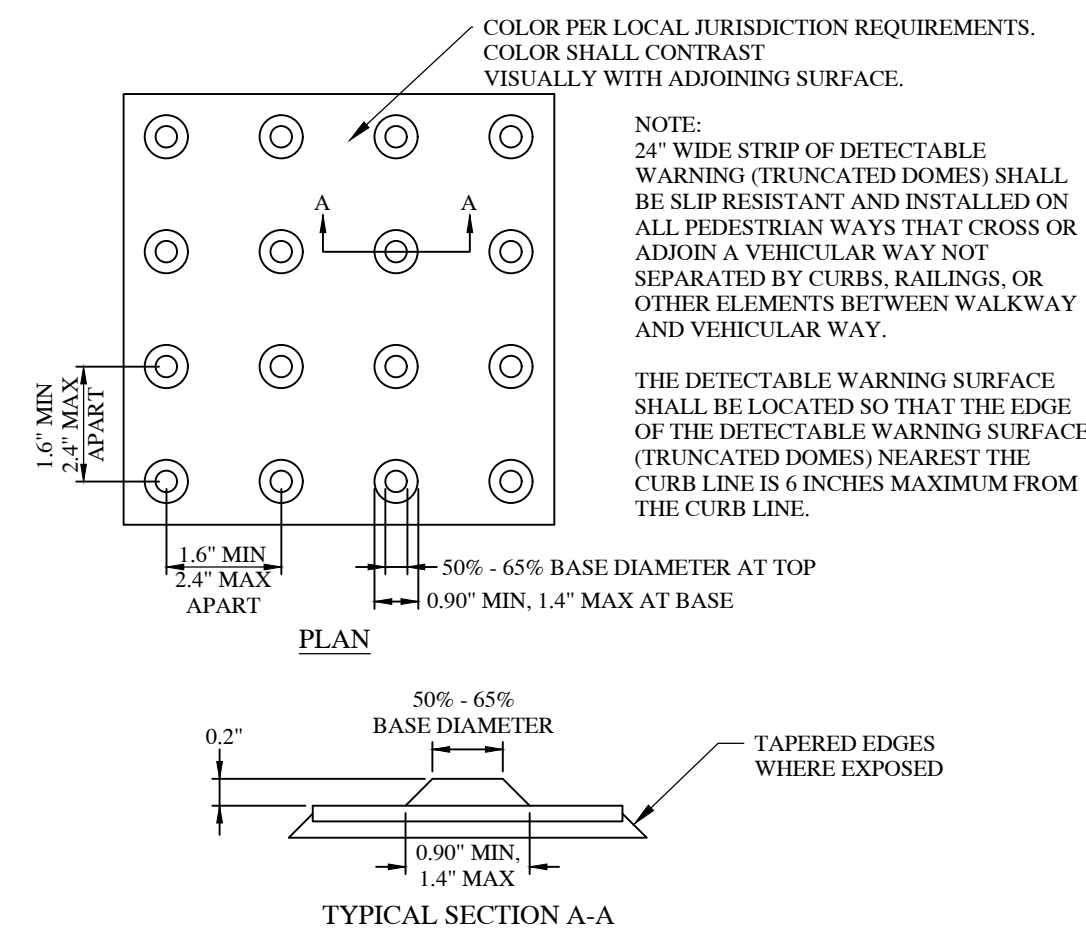
PARKING BLOCK DETAIL

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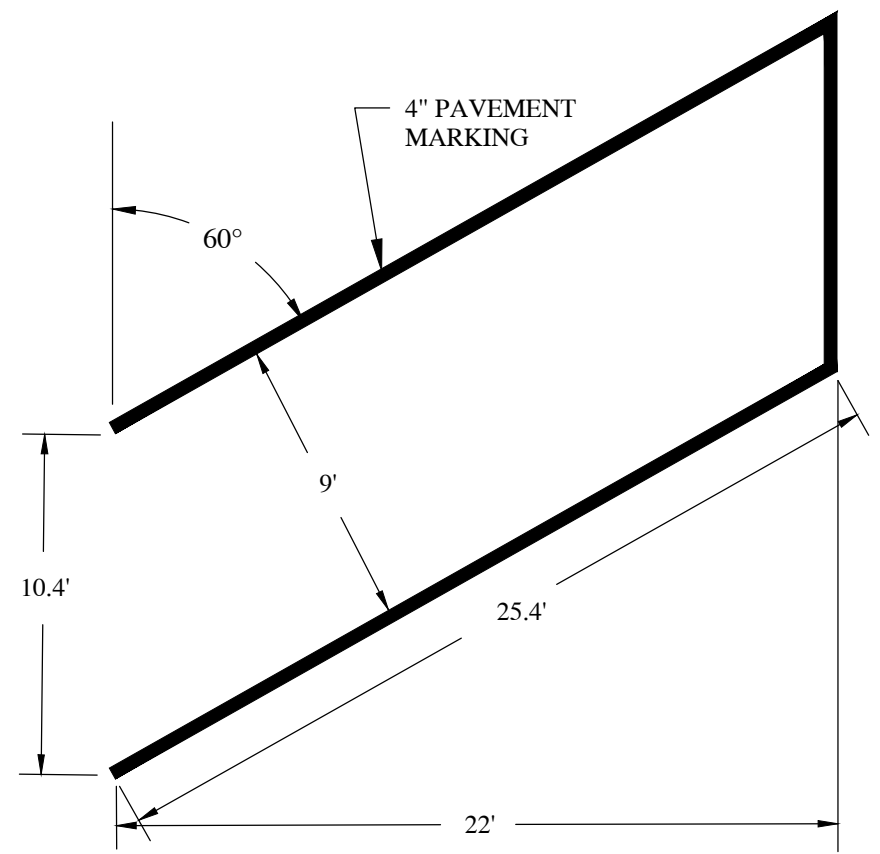
ACCESSIBLE PARKING SPACE DETAIL

NOT TO SCALE



DETECTABLE WARNING (TRUNCATED DOMES) DETAIL

NOT TO SCALE



60° PARKING SPACE DETAIL

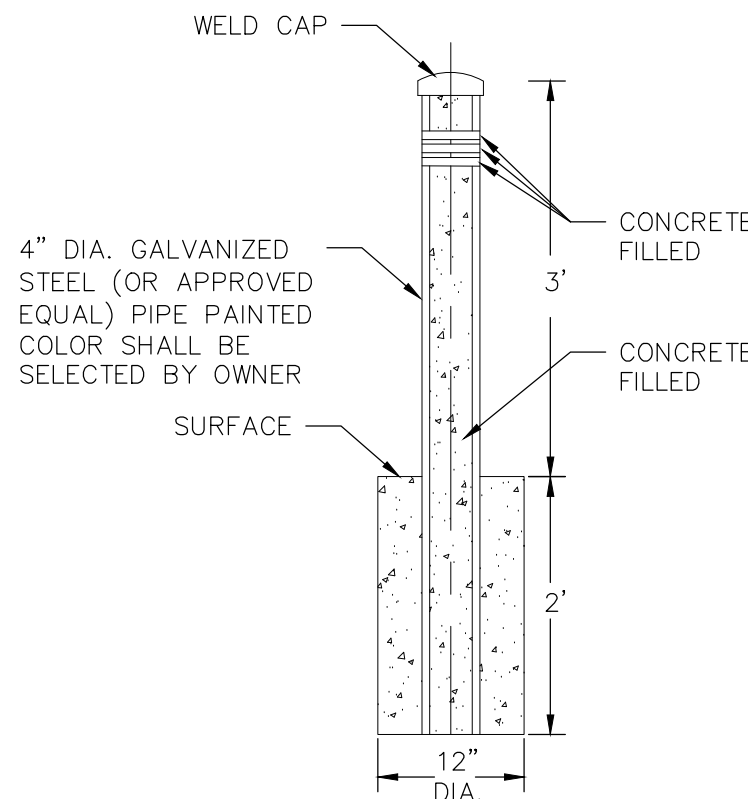
NOT TO SCALE

- NOTES:
- EACH PARKING SPACE RESERVED FOR PERSONS WITH DISABILITIES SHALL BE IDENTIFIED BY A REFLECTORIZED SIGN PERMANENTLY POSTED IMMEDIATELY ADJACENT TO AND VISIBLE FROM EACH PARKING STALL OR SPACE. USE MUTCD SIGN R99A OR APPROVED EQUAL.
 - AN ADDITIONAL SIGN OR ADDITIONAL LANGUAGE BELOW THE SYMBOL OF ACCESSIBILITY SHALL STATE "300 FINE" PER THE STATE OF MINNESOTA.
 - VAN ACCESSIBLE SPACES SHALL HAVE AN ADDITIONAL SIGN OR ADDITIONAL LANGUAGE STATE "VAN ACCESSIBLE" BELOW THE SYMBOL OF ACCESSIBILITY. USE MUTCD SIGN R7-8B OR APPROVED EQUAL.
 - SIGNS IDENTIFYING ACCESSIBLE PARKING SPACES SHALL BE LOCATED SO THEY CANNOT BE OBTURED BY A VEHICLE PARKED IN THE SPACE.
 - THE BOTTOM OF THE LOWEST SIGN OR PLAQUE PANEL SHALL BE A MINIMUM OF 6'-8" ABOVE THE SURROUNDING SURFACE WHEN ADJACENT TO AN ACCESSIBLE PATH.
 - REFER TO DETAIL ON THIS SHEET FOR THE ACCESSIBLE SIGN POST DETAIL.



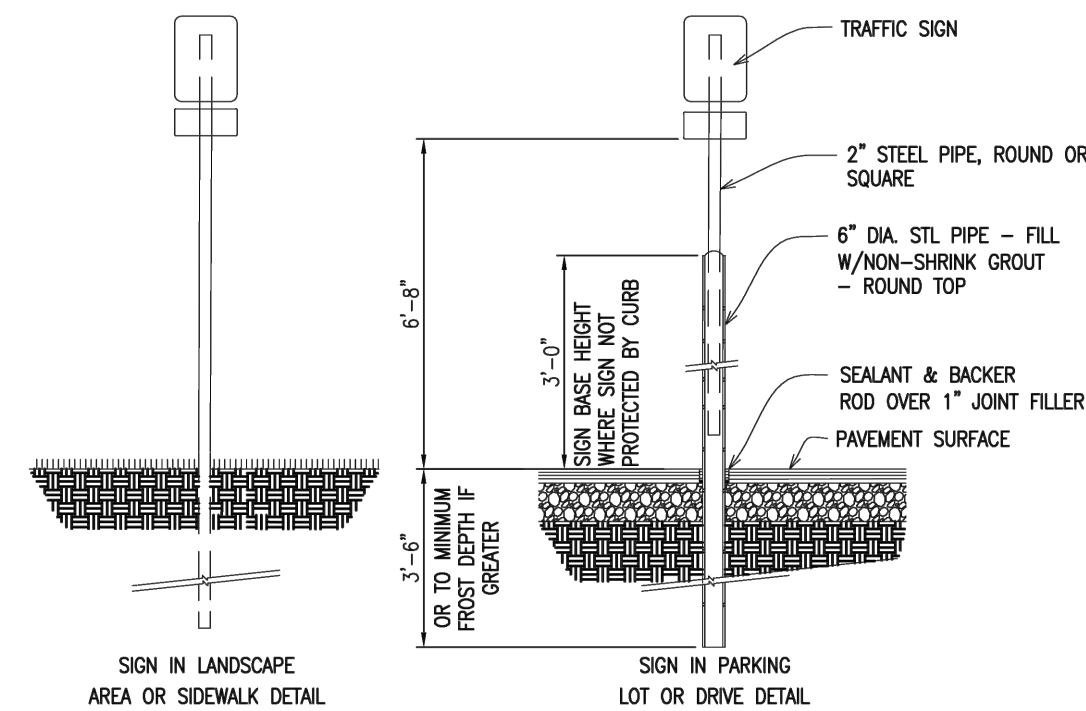
ACCESSIBLE PARKING SIGN DETAIL

NOT TO SCALE



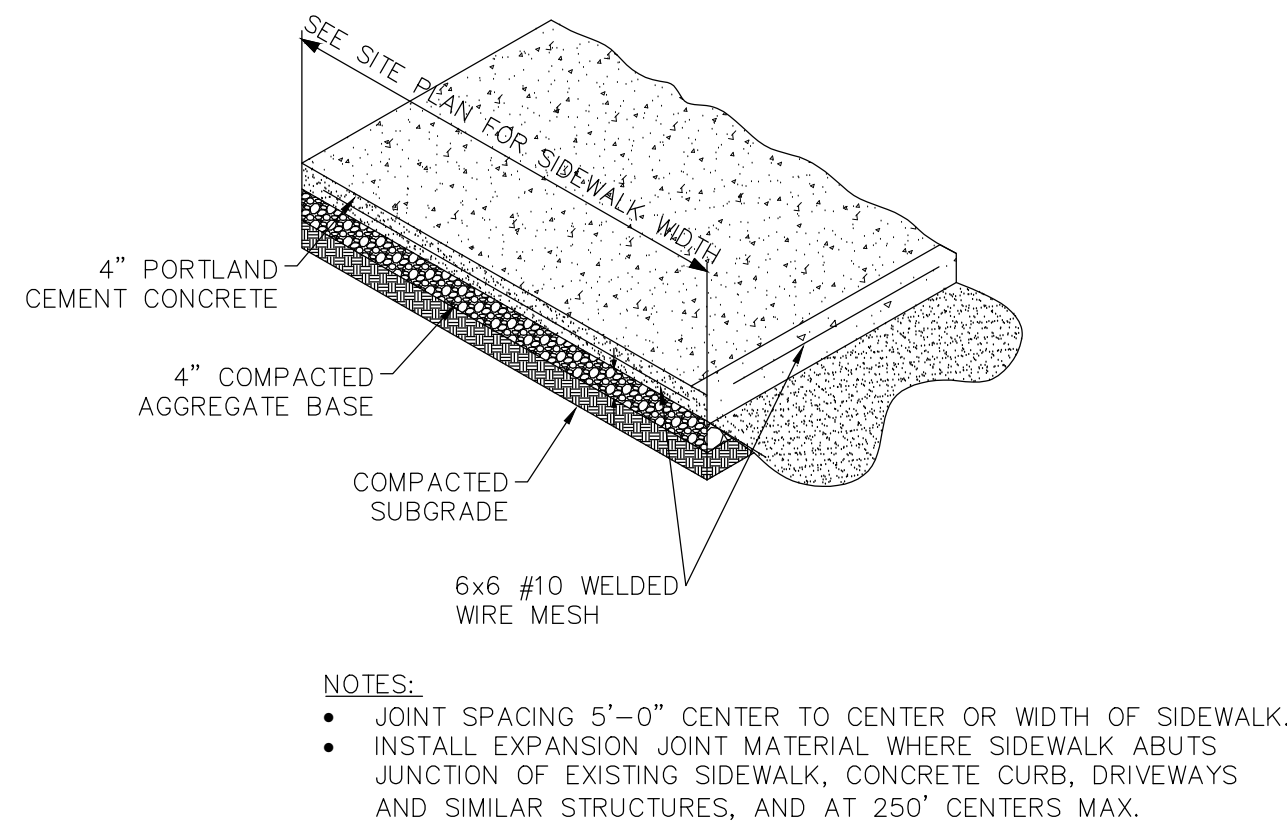
PIPE BOLLARD DETAIL

NOT TO SCALE



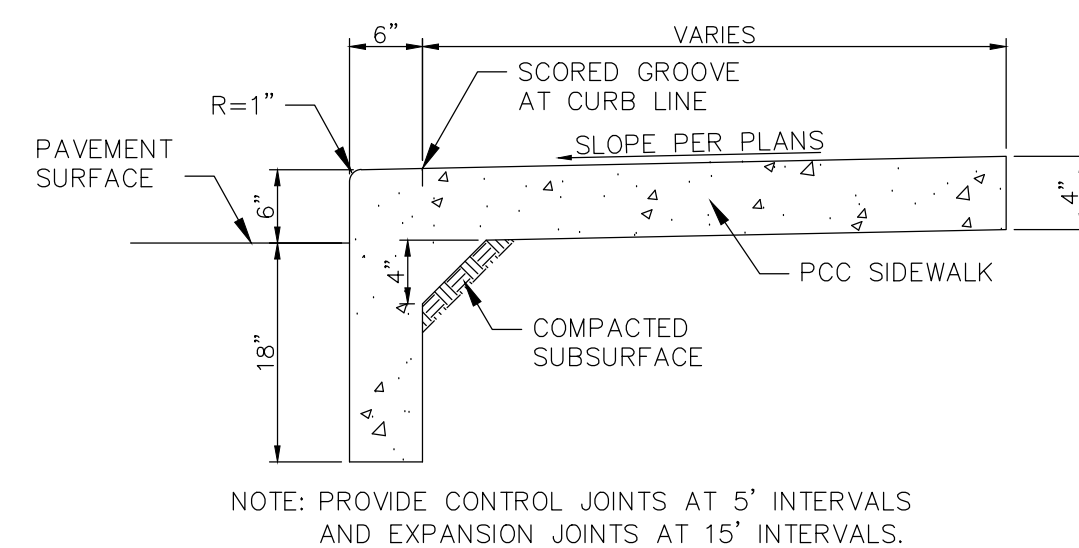
SIGN POST DETAIL

NOT TO SCALE



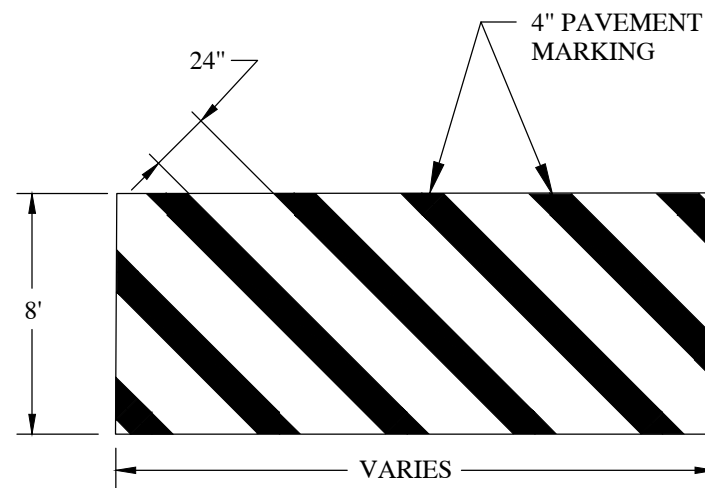
TYPICAL CONCRETE DETAIL

NOT TO SCALE



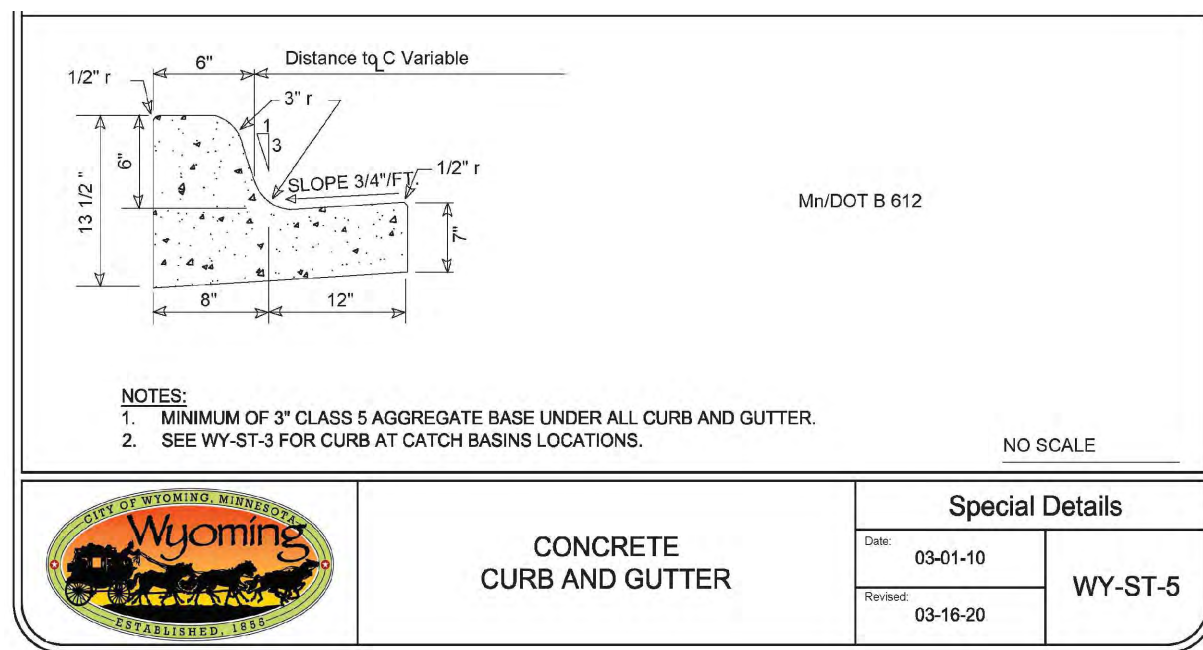
TURN DOWN CURB AND SIDEWALK

NOT TO SCALE



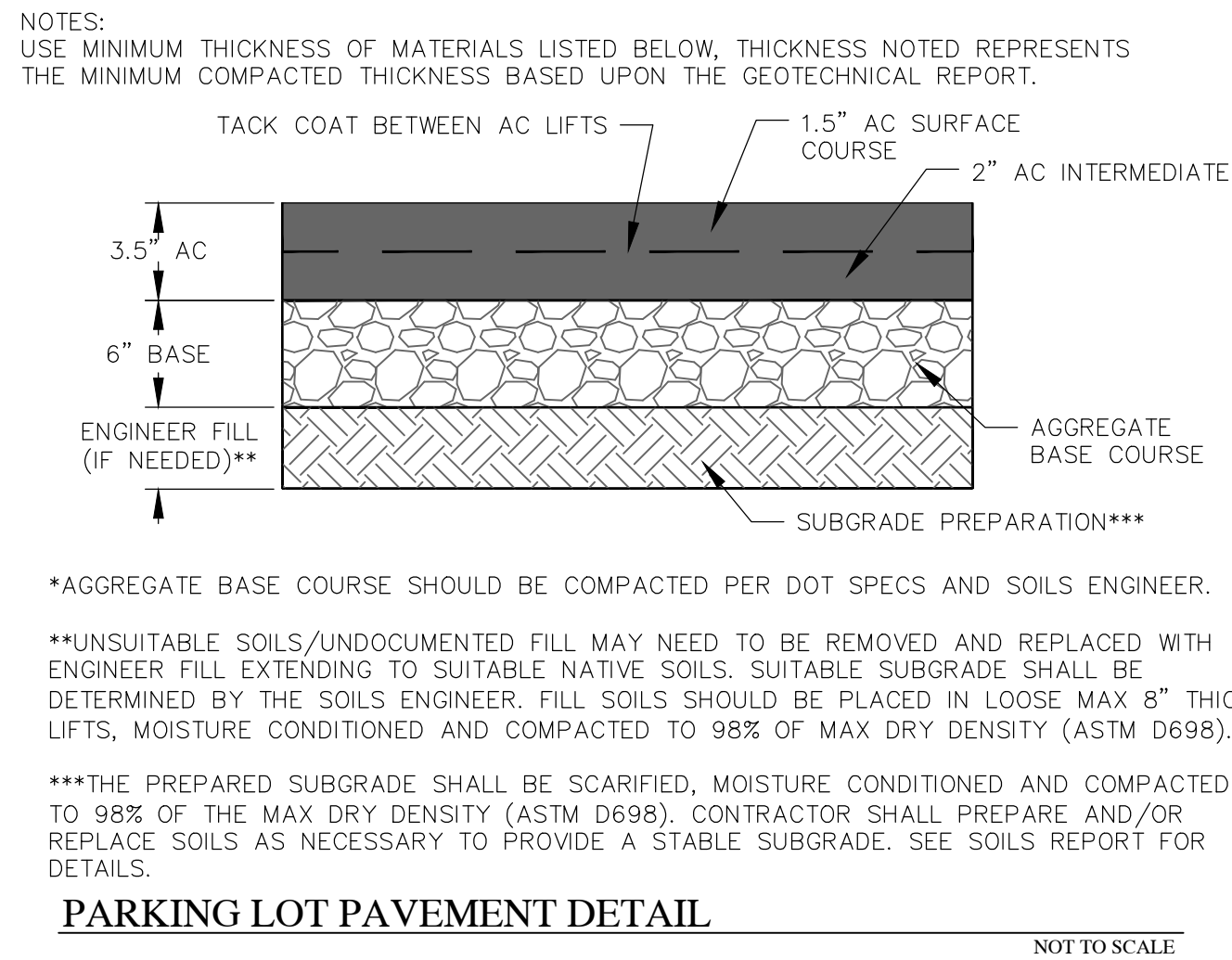
PEDESTRIAN ACCESS PAVEMENT MARKING DETAIL

NOT TO SCALE



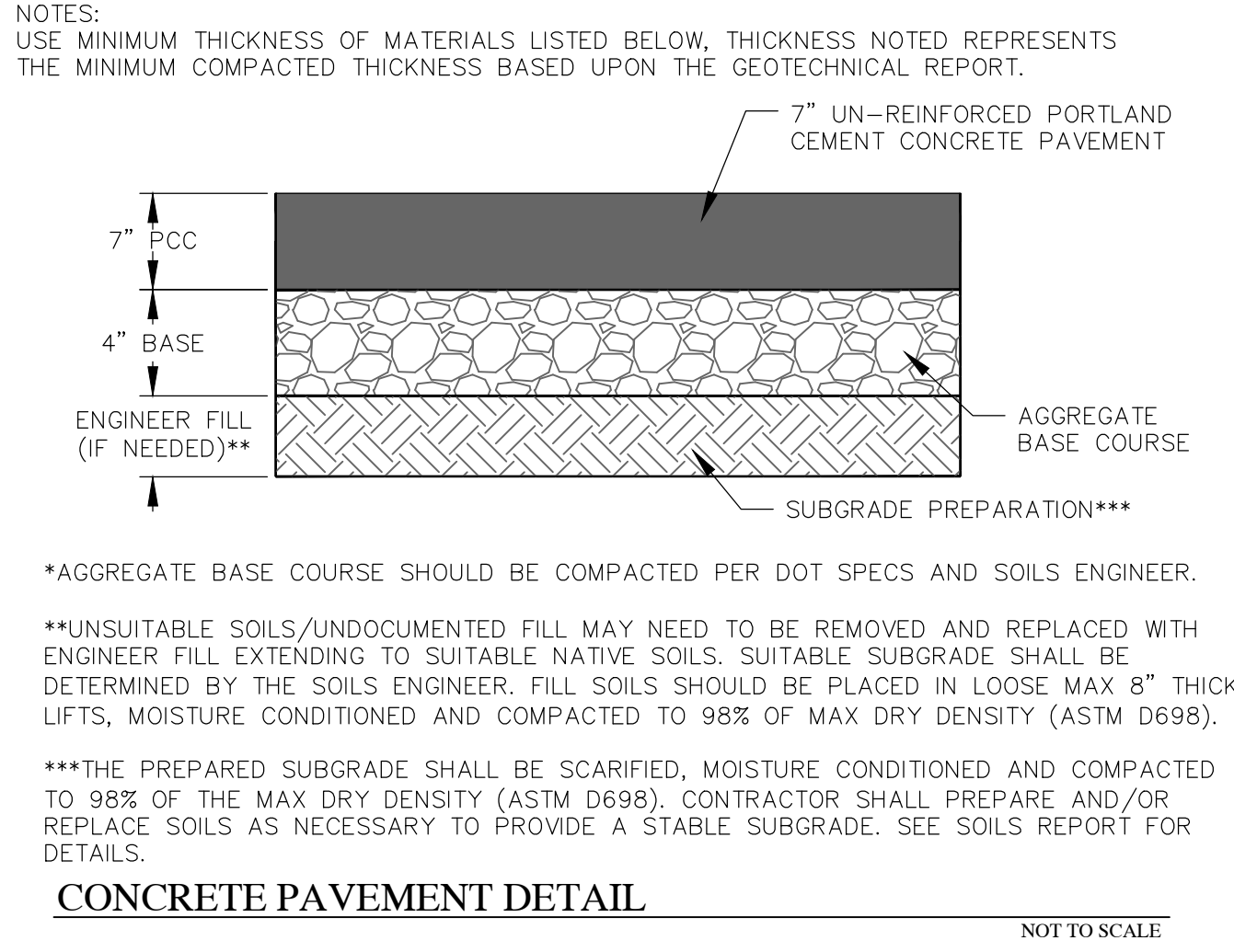
CONCRETE CURB AND GUTTER

NOT TO SCALE



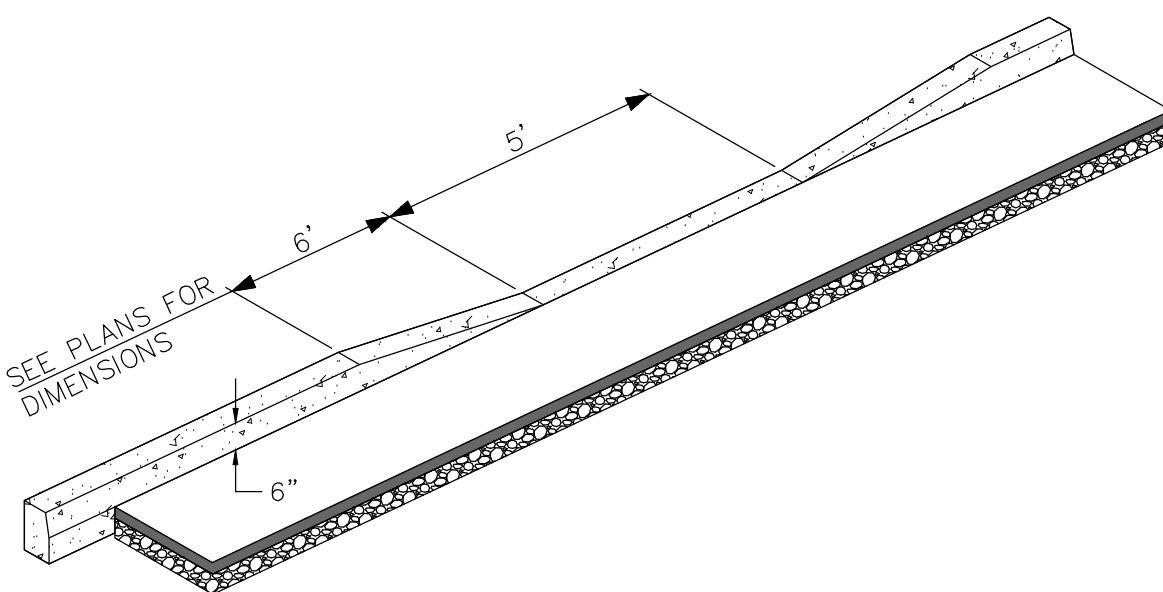
PARKING LOT PAVEMENT DETAIL

NOT TO SCALE



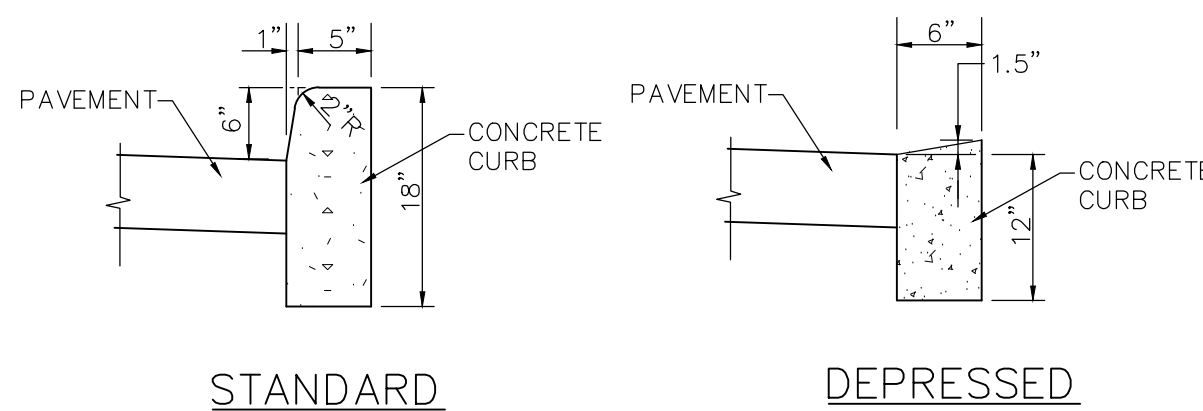
CONCRETE PAVEMENT DETAIL

NOT TO SCALE



CURB TAPER DETAIL

NOT TO SCALE



CONCRETE BARRIER CURB DETAIL

NOT TO SCALE

Architect:



Civil Engineer:



4516 Boardwalk | Smithton, IL | 62285
reylingdc@gmail.com

HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE: 

NAME: TODD JEFFREY REYLING
DATE: 11.04.2024 LICENSE NUMBER: 50973

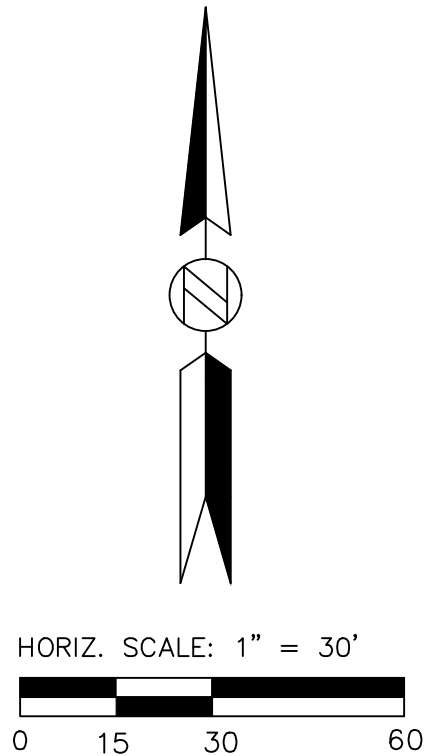
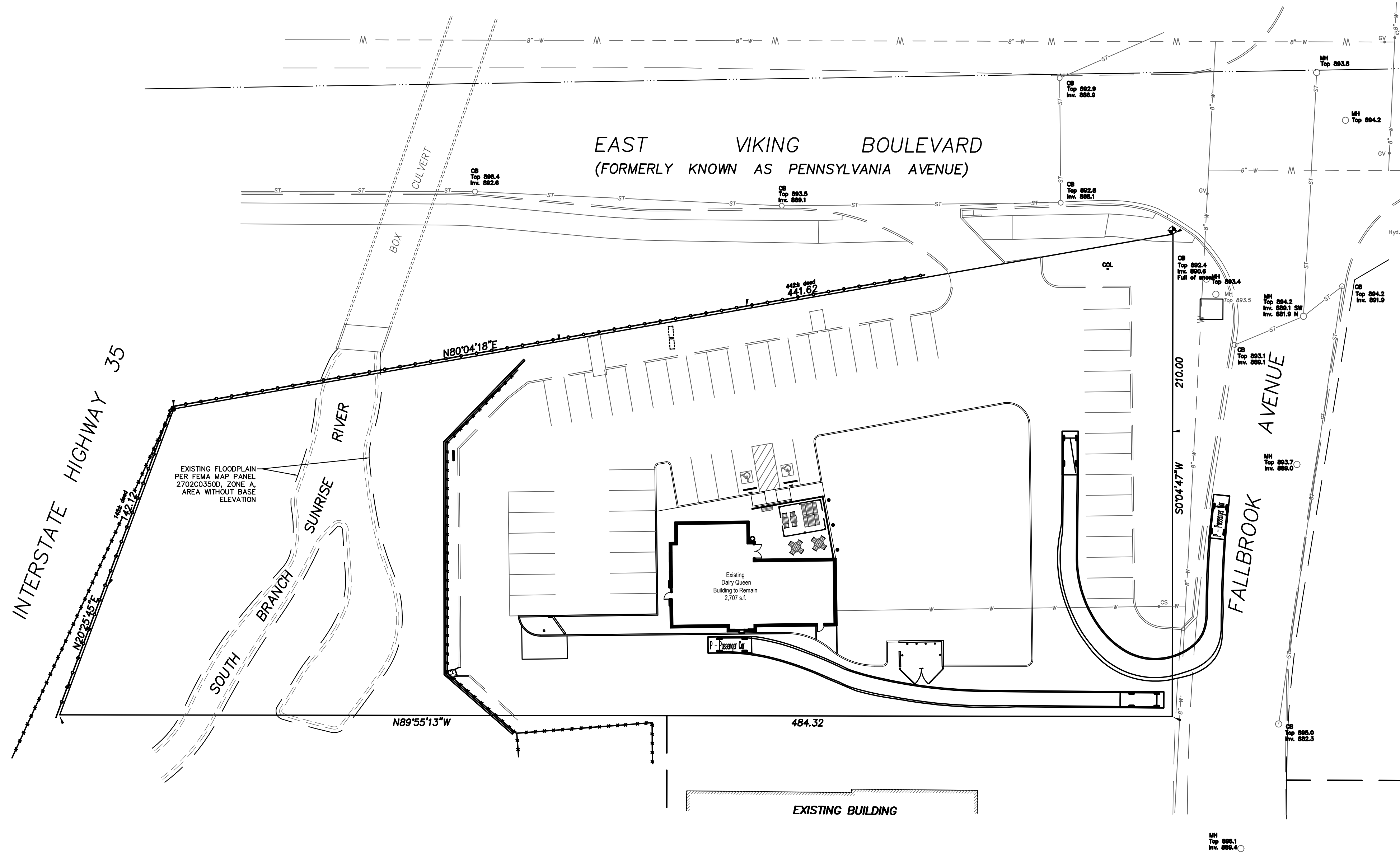
ENGINEER OF RECORD:
Todd J. Reyling, PE
Minnesota PE 50973

ISSUED / REVISED	DATE
ISSUED FOR REVIEW	11.04.2024

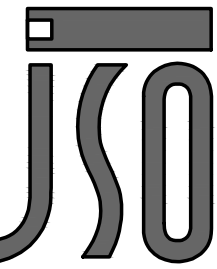
PROJECT NUMBER: 22-142

New Ground Up Building:
Dairy Queen
5111 East Viking Blvd.
Wyoming, MN 55092
Chisago County

Construction
Details
C703



Architect:



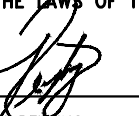
JOHN S. ODOM, ARCHITECT
99 MEADOWBROOK COUNTRY CLUB ESTATES
BALLWIN, MISSOURI 63011
PH: 1-417-343-2602
WWW.JOHNSODOM.COM
E-MAIL: JOHN@JOHNSODOM.COM

Civil Engineer:



REYLING DESIGN & CONSULTING
4516 Boardwalk | Smithton, IL | 62285
reylingdc@gmail.com

I HEREBY CERTIFY THAT THIS PLAN, SPECIFICATION, OR REPORT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DAILY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MINNESOTA.

SIGNATURE: 
NAME: TODD JEFFREY REYLING
DATE: 11.04.2024 LICENSE NUMBER: 50973

ENGINEER OF RECORD:

Todd J. Reyling, PE
Minnesota PE 50973

ISSUED / REVISED	DATE
ISSUED FOR REVIEW	11.04.2024

PROJECT NUMBER: 22-142

New Ground Up Building:

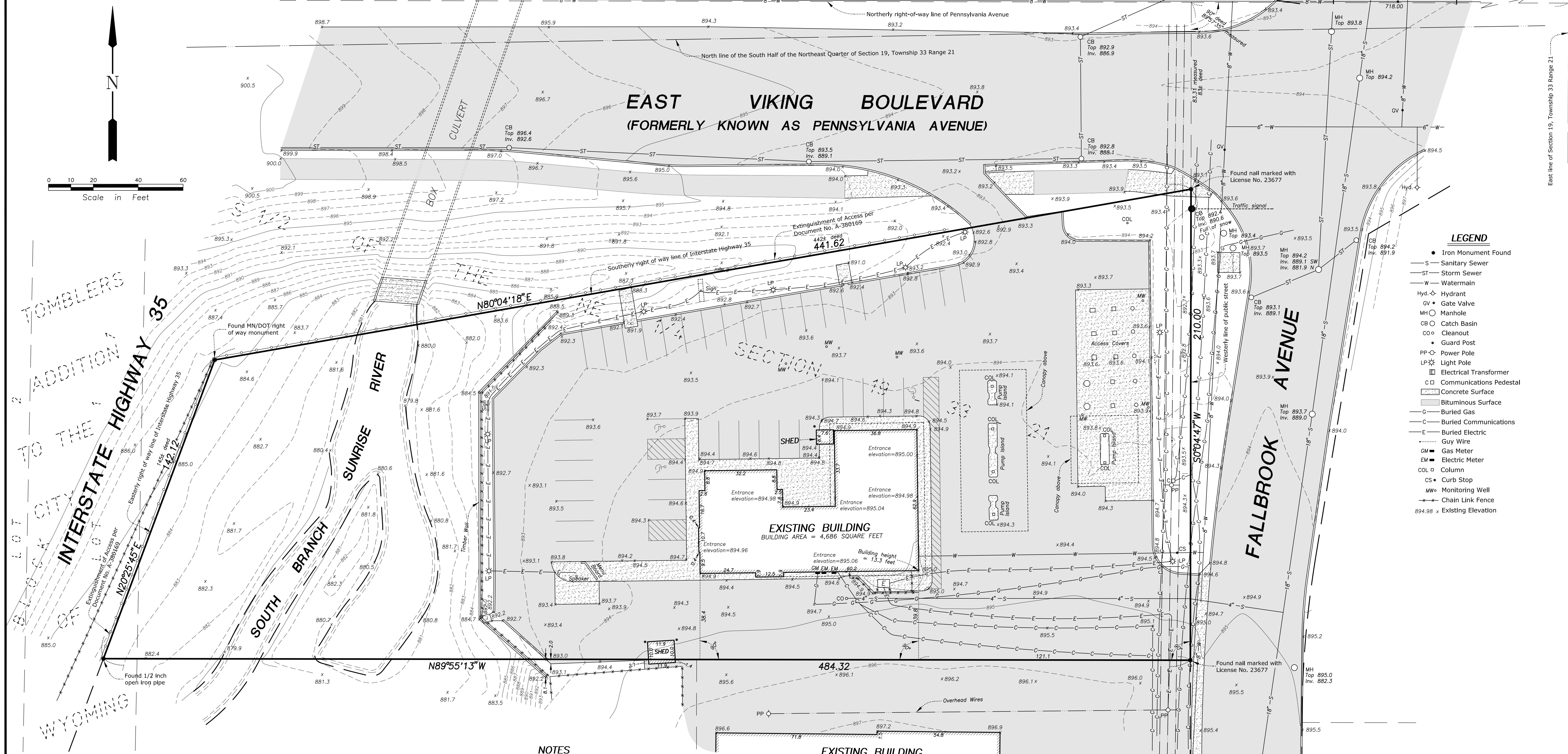
Dairy Queen

5111 East Viking Blvd.
Wyoming, MN 55092
Chisago County

Turning
Movement

C800

ALTA/NSPS Land Title Survey for:
D7 WYOMING, LLC
at 5111 East Viking Boulevard – Wyoming, Minnesota



PROPERTY DESCRIPTION

That part of the South Half of the Northeast Quarter (S1/2 of NE1/4) of Section Nineteen (19), Township Thirty-three (33), Range Twenty-one (21), Chisago County, Minnesota and that part of Lots One (1) and Two (2), Block One (1), of the recorded plat of Tomblers Addition to the Village of Wyoming described jointly as follows:

Commencing at the point of Intersection of the East line of said Section 19 with the northerly right-of-way line of Pennsylvania Avenue, said point also being the northeast corner of said South Half of Northeast Quarter (S1/2 of NE1/4); thence West, along said northerly right-of-way line a distance of 718 feet; thence South at right angles a distance of 83 feet, more or less, to the intersection of the southerly right-of-way line of Interstate Highway 35 and the westerly line of a public street, being the point of beginning; thence continuing South, along said westerly line of public street, a distance of 210 feet; thence West at right angles to the easterly right-of-way line of Interstate Highway 35; thence northerly, along said easterly right-of-way line a distance of 145 feet, more or less; thence easterly along the southerly right-of-way line of Interstate Highway 35, a distance of 442 feet, more or less, to the point of beginning.

Abstract Property

NOTES

- * Bearings shown are based on the Chisago County Coordinate System.
- * Utilities shown are from information furnished by the City of Wyoming and respective utility companies in response to Gopher State One Call Ticket No. 190450167 and are verified where possible.
- * Contact Gopher State One Call for utility locations before any construction shall begin. Phone 651-454-0002.
- * Area = 77,933 square feet (1.79 acres).

UTILITY STATEMENT

The underground utilities shown have been located from field survey information and existing drawings. The surveyor makes no guarantee that the underground utilities shown comprise all such utilities in the area, either in service or abandoned. The surveyor further does not warrant that the underground utilities shown are in the exact location indicated, although he does certify that they are shown as accurately as possible from information available. The surveyor has not physically located the underground utilities.

LEGEND

- Iron Monument Found
- S Sanitary Sewer
- ST Storm Sewer
- W Watermain
- Hyd. ⬢ Hydrant
- GV Gate Valve
- MH Manhole
- CB Catch Basin
- CO Cleanout
- Guard Post
- PP Power Pole
- LP Light Pole
- ⬢ Electrical Transformer
- ⬢ Communications Pedestal
- Concrete Surface
- Bituminous Surface
- G Buried Gas
- C Buried Communications
- E Buried Electric
- Guy Wire
- GM Gas Meter
- EM Electric Meter
- COL Column
- CS Curb Stop
- MW Monitoring Well
- Chain Link Fence
- 894.98 x Existing Elevation

I hereby certify that this survey was prepared by me or under my direction and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

Dated this 6th day of January, 2022

REHDER & ASSOCIATES, INC.

Gary C. Huber, Land Surveyor
Minnesota License No. 22036



3440 Federal Drive, Suite 110
Eagan, MN 55122
Telephone: 651-452-5051
www.rehder.com

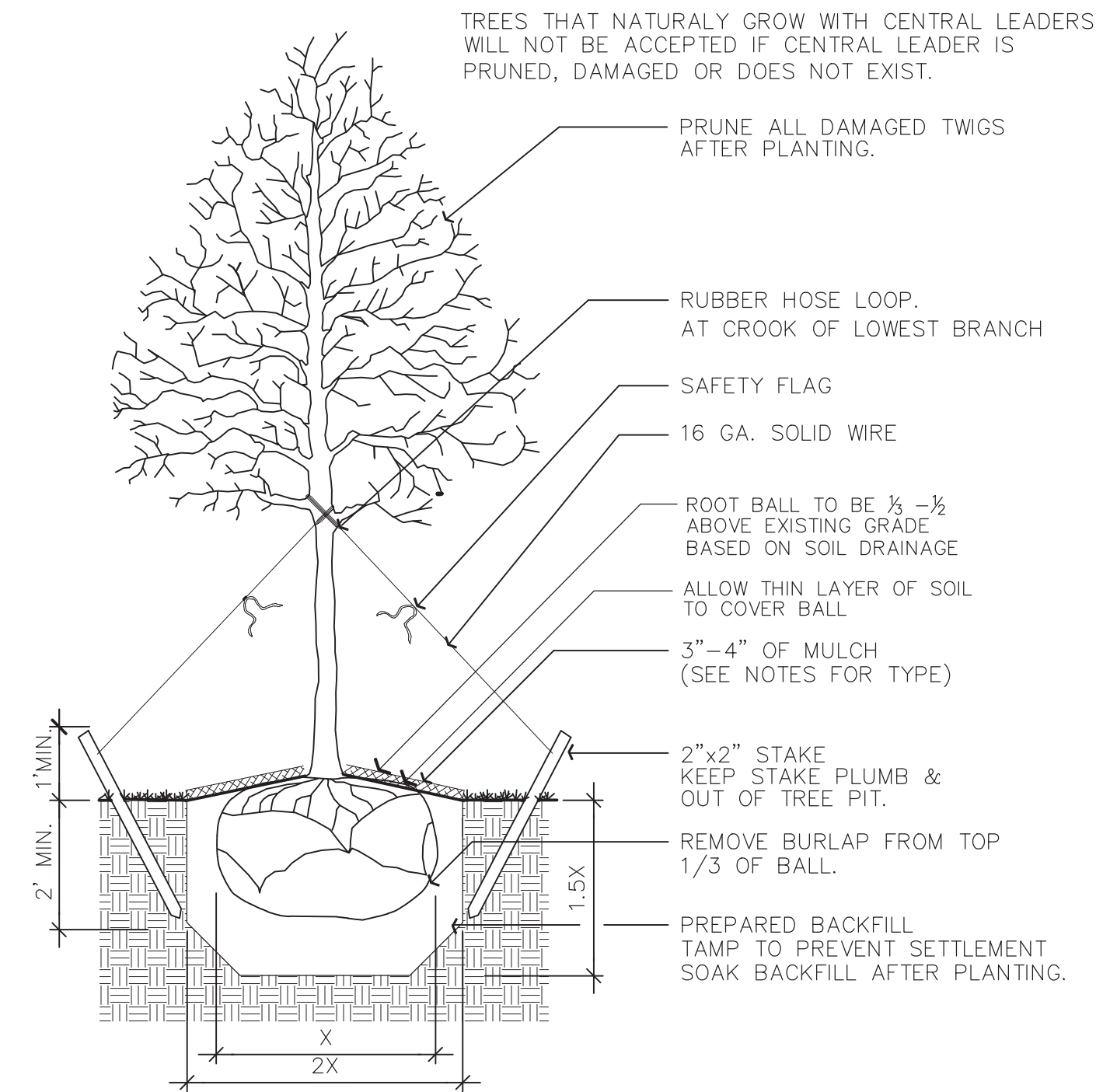
GENERAL PLANTING NOTES

1. PRIOR TO BEGINNING ANY WORK ON THE SITE, THE CONTRACTOR SHALL CONTACT THE OFFICE OF THE OWNER AND THE ARCH./LANDSCAPE ARCH. FOR SPECIFIC INSTRUCTIONS RELEVANT TO THE SEQUENCING OF THE WORK.
2. LANDSCAPE CONTRACTOR SHALL PROVIDE ALL LABOR, MATERIALS AND SERVICE NECESSARY TO FURNISH AND INSTALL PLANTINGS AS SPECIFIED HEREIN AND AS SHOWN ON THESE PLANS.
3. NO MATERIAL SUBSTITUTIONS SHALL BE MADE WITHOUT LANDSCAPE ARCH. OR OWNER'S REPRESENTATIVE'S APPROVAL. ALTERNATE MATERIALS OF SIMILAR SIZE AND CHARACTER MAY BE CONSIDERED IF SPECIFIED PLANT MATERIALS CANNOT BE OBTAINED. LANDSCAPE ARCH. RESERVES THE RIGHT TO REVISE PLANT LIST AS DEEMED NECESSARY.
4. ALL PLANT LOCATIONS ARE APPROXIMATE. ADJUST AS NECESSARY TO AVOID CONFLICTS.
5. UTILITIES HAVE BEEN SHOWN ON THE PLAN FOR ROUGH LOCATION OF SERVICES. CONTRACTOR SHALL LOCATE ALL UTILITIES BEFORE WORK. LOCATE EXACT UTILITY LOCATIONS BY CONTACTING KANSAS ONE-CALL CENTER. CONTRACTOR WILL BE RESPONSIBLE FOR THE REPAIR OF ANY DAMAGE HE MAY CAUSE TO UTILITIES.
6. SOD/SEED TYPE (PER OWNER) SHALL BE LOCALLY AVAILABLE KENTUCKY BLUEGRASS OR OTHER TURF GRASS RECOMMENDED FOR THE SPECIFIC AREA.
7. RE-ESTABLISH TURF IN AREAS DISTURBED BY GRADING OR UTILITY TRENCHING IN THE R.O.W., TO MATCH EXISTING.
8. RE-ESTABLISH TURF IN ALL AREAS DISTURBED BY THE CONSTRUCTION PROCESS AND WITHIN THE LIMITS OF DISTURBANCE BY SEED, SOD OR PLANNED PLANTING AREAS, AS NOTED ON PLAN.
9. BACKFILL FOR PLANT EXCAVATIONS TO BE CLEAN NATURAL SOIL, EXCAVATED FROM PLANTING PITS MIXED WITH COMPOST AND WELL-ROTTED MANURE AT A RATIO OF THREE (3) PARTS SOIL TO ONE (1) PART COMPOST AND WELL-ROTTED MANURE.
10. FERTILIZE ALL PLANTS WITH 6-10-4 COMMERCIAL FERTILIZER AS DIRECTED BY INSTRUCTIONS ON FERTILIZER.
11. ALL PLANT MATERIALS SHALL HAVE BACKFILL CAREFULLY PLACED AROUND BASE AND SIDES OF BALL TO TWO-THIRDS (2/3) DEPTH OF BALL, THEN THOROUGHLY SOAKED WITH WATER TO ALLOW SETTLEMENT. ALL WIRE, BURLAP FASTENERS AND LOOSE BURLAP AROUND BASE OF TRUNK SHALL BE REMOVED AT THIS TIME. REMAINDER OF PIT SHALL THEN BE BACKFILLED, ALLOWING FOR DEPTH OF MULCH, SAUCER AND SETTLEMENT OF BACKFILL. BACKFILL SHALL THEN BE THOROUGHLY WATERED ONCE AGAIN.
12. ALL PLANT MATERIALS SHALL BE PROTECTED FROM THE DRYING ACTION OF THE SUN AND WIND AFTER BEING DUG, WHILE BEING TRANSPORTED, AND WHILE WAITING PLANTING. BALLS OF PLANTS WHICH CANNOT BE PLANTED IMMEDIATELY SHALL BE PROTECTED FROM DRYING ACTION BY COVERING THEM WITH MOIST MULCH. PERIODICALLY, APPLY WATER TO MULCH-COVERED BALLS TO KEEP MOIST. IF PLANTING SHOULD OCCUR DURING GROWING SEASON, APPLY ANTI-DESSICANT TO LEAVES BEFORE TRANSPORT TO REDUCE LIKELIHOOD OF WINDBURN. REAPPLY ANTI-DESSICANT AFTER PLANTING TO REDUCE TRANSPIRATION.
13. ALL LANDSCAPE EDGING IS TO BE A 4" X 3/16" PAINTED STEEL EDGING. PLACE EDGING FLUSH WITH GRADE. INSTALL AS PER MANUFACTURER'S RECOMMENDATIONS. TOP OF EDGER TO ALIGN WITH SIDEWALK/CURB WHERE OCCURS. GRADE TO BE 1" BELOW TOP OF EDGER ON LAWN SIDE. REFER TO EDGER DETAIL.
14. INSTALL SMALL RIVER ROCK IN ALL PLANTING BEDS, WITH A GEOTEXTILE FABRIC UNDERNEATH. SAMPLE OF SMALL RIVER ROCK SHALL BE PROVIDED PRIOR TO INSTALLATION. SIZE OF SMALL RIVER ROCK TO BE 3" TO 4".
15. PLANTING BEDS RECEIVING RIVER ROCK MULCH ARE TO BE FREE OF WEEDS AND GRASS. TREAT BEDS WITH A PRE-EMERGENT HERBICIDE PRIOR TO MULCH PLACEMENT. APPLY IN ACCORDANCE WITH STANDARD TRADE PRACTICE.
16. PLACE 4" OF MULCH IN ALL TREES PLANTED IN TURF AREAS. AREAS RECEIVING MULCH ARE TO BE FREE OF WEEDS AND GRASS.
17. THE CONTRACTOR SHALL PROVIDE ALL WATER, WATERING DEVICES AND LABOR NEEDED TO IRRIGATE PLANT MATERIALS UNTIL ACCEPTANCE OF THE PROJECT'S PLANT MATERIALS. THE CONTRACTOR SHALL SUPPLY ENOUGH WATER TO MAINTAIN THE PLANT'S HEALTHY CONDITION.
18. LANDSCAPE CONTRACTOR TO REMOVE TREE STAKES AND ALL DEAD WOOD ON TREES ONE YEAR AFTER PROVISIONAL/FINAL ACCEPTANCE.
19. REPORT ANY DISCREPANCIES IN THE PLANTING PLAN TO THE LANDSCAPE ARCHITECT PRIOR TO STARTING CONSTRUCTION.
20. TURF AND PLANTING BEDS ARE TO BE IRRIGATED BY AN AUTOMATIC SPRINKLER SYSTEM.

LANDSCAPE CODE CALCULATIONS

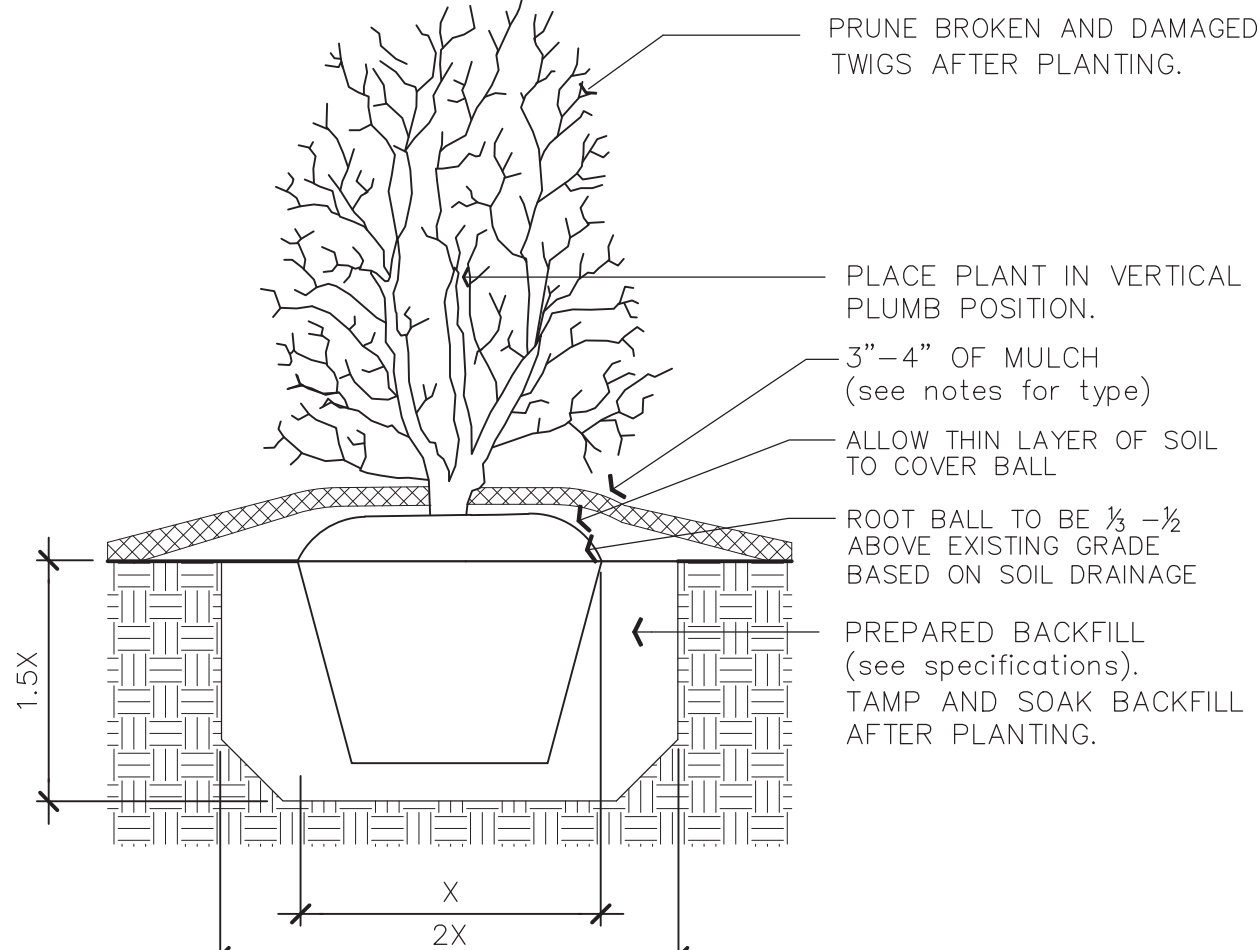
LANDSCAPE REQUIREMENTS:

Parking Lot Screening:
A planting screen consisting of a row of alternating evergreen shrubs and deciduous trees shall be planted. The trees shall be a minimum two (2) inches in diameter and shall be spaced not more than fifteen (15) feet apart. The shrubs shall be a minimum of two (2) feet in height at the time of planting, with a mature height of four (4) to six (6) feet, and shall be spaced between the trees in such proximity as will form a screen.

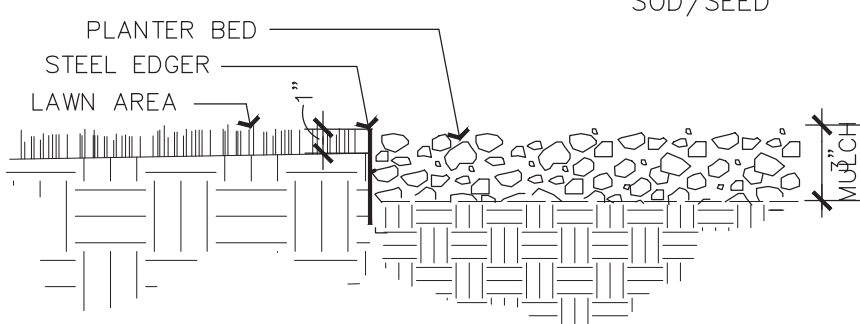


1 TREE PLANTING DETAIL

IN TURF AREAS NO SCALE



2 SHRUB PLANTING DETAIL



3 EDGER DETAIL

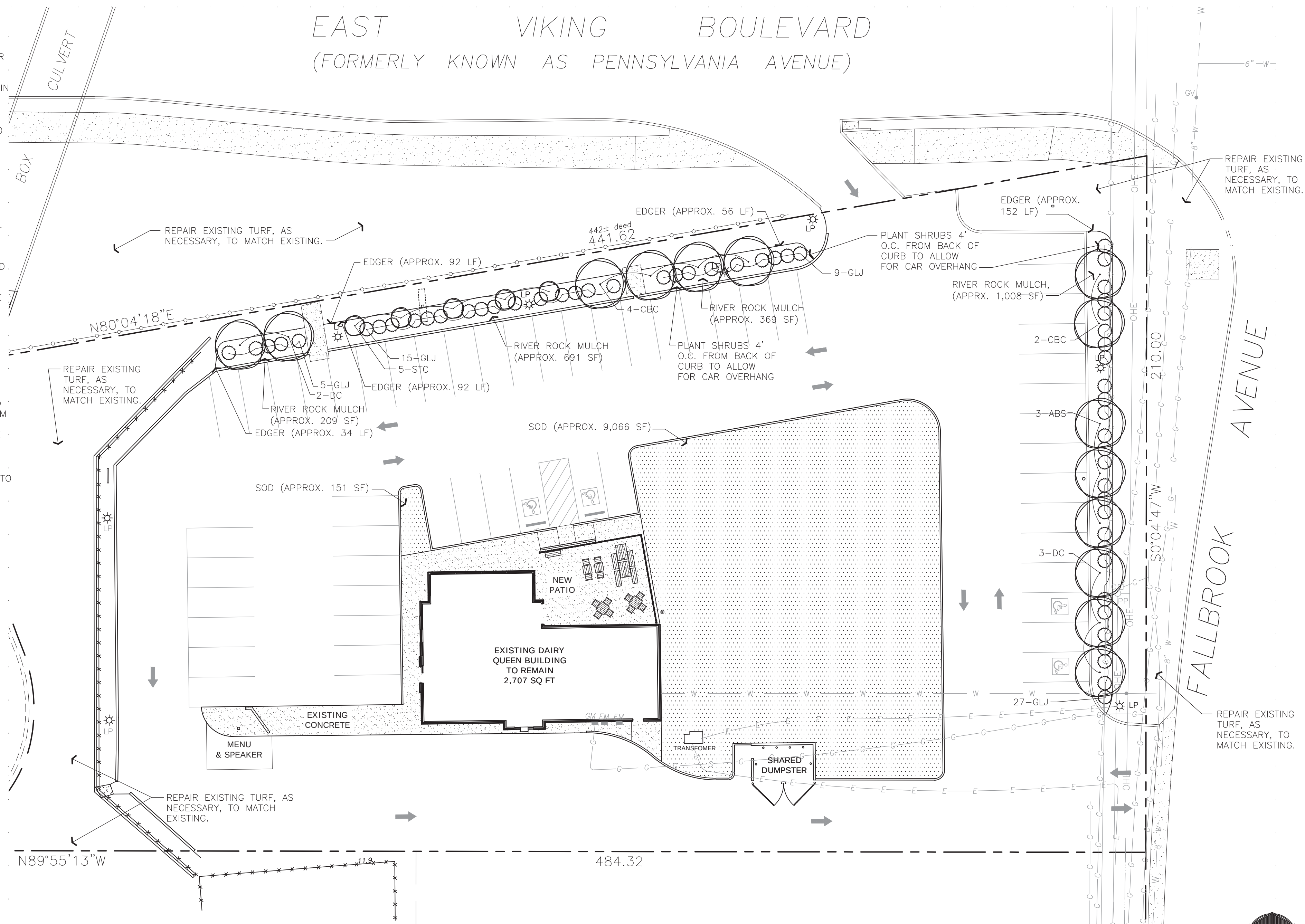
PAVEMENT
SOD/SEED

PLANTER BED
STEEL EDGER
LAWN AREA
MULCH

PLANTING LEGEND

TAG	QTY.	COMMON NAME	BOTANICAL NAME	SIZE/REMARKS	REMARKS
		LARGE TREES			
		ORNAMENTAL TREES			
ABS	3	AUTUMN BRILLIANCE SERVICEBERRY	AMELANCHIER X GRANDIFLORA 'AUTUMN BRILLIANCE'	2" CAL.	
CBC	6	CORALBURST CRABAPPLE	MALUS 'CORALBURST'	2" CAL.	OR SIMILAR GROWTH HABIT
DC	5	DAVID CRABAPPLE	MALUS 'DAVID'	2" CAL.	OR SIMILAR GROWTH HABIT
STC	5	SARGENT TINA CRABAPPLE	MALUS 'SARGENT TINA'	2" CAL.	OR SIMILAR GROWTH HABIT
		DECIDUOUS SHRUBS			
		EVERGREEN SHRUBS			
GLJ	56	GOLD LACE JUNIPER	JUNIPERUS CHINENSIS 'GOLD LACE'	24" MIN. HT.	

UTILITIES SHOWN REPRESENT THE BEST INFORMATION AVAILABLE FOR DESIGN. ADDITIONAL UTILITIES MAY BE PRESENT ON THIS PROJECT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR DETERMINING THE EXACT LOCATION, DEPTH AND SIZE OF ALL UNDERGROUND UTILITIES PRIOR TO CONSTRUCTION. THE CONTRACTOR SHALL BE LIABLE FOR ANY DAMAGE CAUSED BY THE FAILURE TO DO SO.



SITE PLANTING PLAN

1" = 20'-0"

**DAIRY QUEEN
GRILL & CHILL**
5111 E. Viking Boulevard
Wyoming, MN

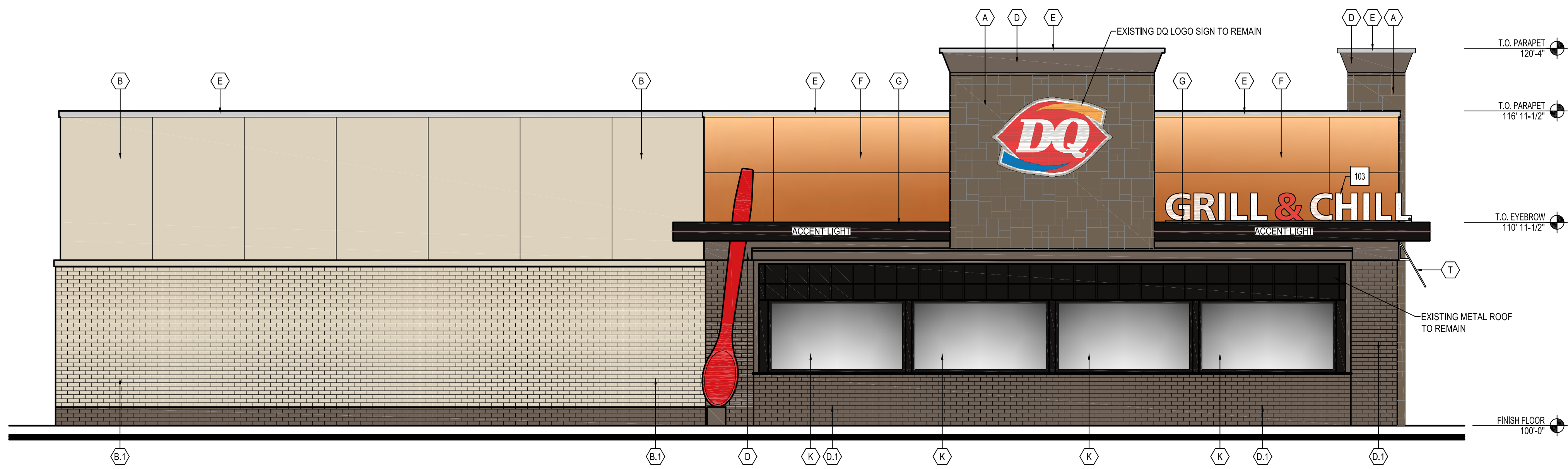
TERI FARHA, PLA
LANDSCAPE ARCHITECT

terifarha@cox.net
Wichita, KS 67218

PLANTING PLAN

DATE
November 3, 2024

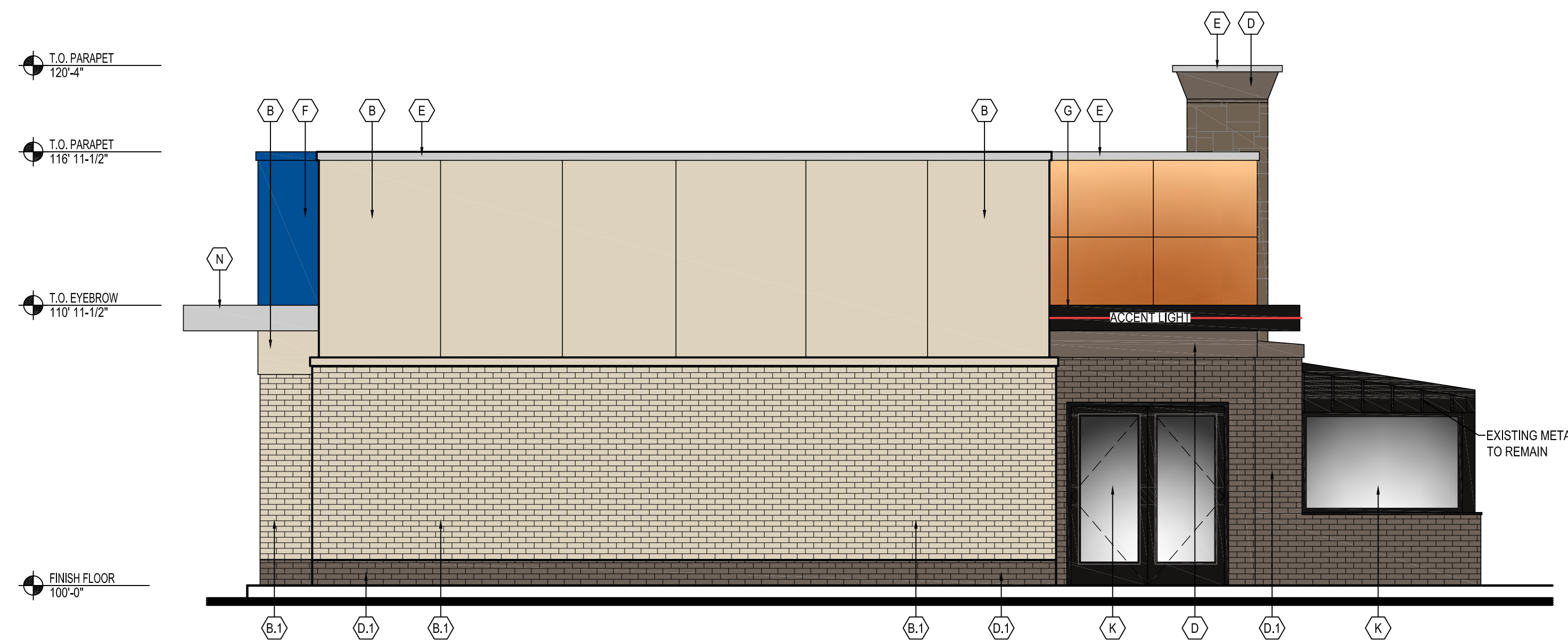
LS1



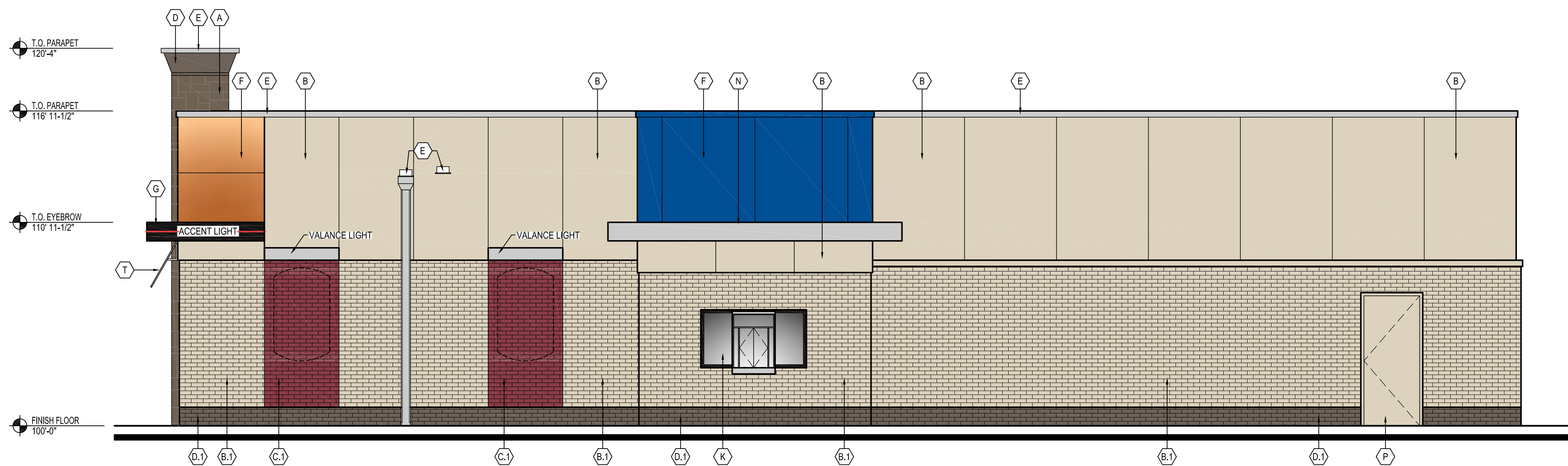
1 FRONT ELEVATION
A3.1 SCALE: 1/4" = 1'-0"



2 RIGHT ELEVATION
A3.1 SCALE: 1/4" = 1'-0"



3 LEFT ELEVATION
A3.1 SCALE: 1/4" = 1'-0"



4 REAR ELEVATION
A3.1 SCALE: 1/4" = 1'-0"

EXTERIOR ELEVATION KEYNOTES:

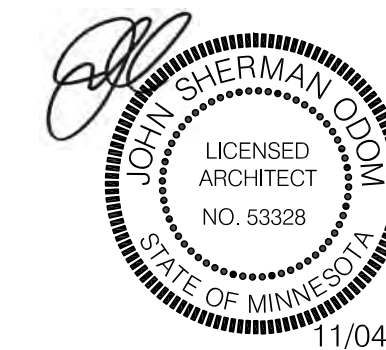
- A** EXISTING STONE
EXISTING CULTURED STONE VENEER TO REMAIN
- B** FIBER CEMENT PANEL; (LIGHT)
COLOR: MATCHES BENJAMIN MOORE, TEMPORAL SPIRIT 965
- B.1** PAINTED BRICK (LIGHT)
MFGR: BENJAMIN MOORE
COLOR: TEMPORAL SPIRIT 965
PRODUCT: AURA EXTERIOR PAINT, EGG SHELL LOW LUSTRE #634
PRIMER: FIRST COAT - AURA EXTERIOR PAINT
- C.1** PAINTED BRICK (RED)
MFGR: BENJAMIN MOORE
COLOR: CALIENTE AF-290
PRODUCT: AURA EXTERIOR PAINT, EGG SHELL LOW LUSTRE #634
PRIMER: FIRST COAT - AURA EXTERIOR PAINT
- D** EIFS; (DARK)
MFGR: STO CORPORATION
COLOR: N419-0023 (MATCHES BENJAMIN MOORE, DEEP CREEK 1477)
FINISH: 1300 STOLT 1.0D (FINE SAND)
NOTE: PROVIDE HIGH IMPACT EIFS FROM GRADE TO 3'-0" A.F.F.
NOTE: REMOVE ALL EXISTING EIFS BANDING AND CORNICES AS SHOWN IN THE REVISED ELEVATION DRAWINGS. PROVIDE NEW FINISH COAT OVER EXISTING EIFS SURFACES.
- D.1** PAINTED BRICK (DARK)
MFGR: BENJAMIN MOORE
COLOR: DEEP CREEK 1477
PRODUCT: AURA EXTERIOR PAINT, EGG SHELL LOW LUSTRE #634
PRIMER: FIRST COAT - AURA EXTERIOR PAINT
- E** COPING, SCUPPERS, GUTTER;
MFGR: FIRESTONE UNA-CLAD
MATL: 24 GA. STEEL
COLOR: SILVER METALLIC
FINISH: KYNAR 500
VENDOR: ARCHITECTURAL METALS, SEE NATIONAL VENDORS LIST
- F** EXISTING ALPOLIC METAL PANEL;
NOTE: EXISTING ALPOLIC METAL TO REMAIN, PROTECT DURING CONSTRUCTION
- G** EXISTING METAL EYEBROW, OUTRIGGERS, & FLASHINGS;
NOTE: EXISTING EYEBROW TO REMAIN, PROTECT DURING CONSTRUCTION
- H.1** PAINTED BRICK; (BLUE)
MFGR: BENJAMIN MOORE
COLOR: BENJAMIN MOORE, BIG COUNTRY BLUE #2066-30
PRODUCT: AURA EXTERIOR PAINT, EGG SHELL LOW LUSTRE #634
PRIMER: FIRST COAT - AURA EXTERIOR PAINT
- K** EXISTING STOREFRONT;
NOTE: EXISTING STOREFRONT GLAZING AND FRAMES (DOORS & WINDOWS) TO REMAIN
- N** EXISTING METAL EYEBROW, OUTRIGGERS, & FLASHINGS;
NOTE: EXISTING DRIVE THRU EYEBROW TO REMAIN, PROTECT DURING CONSTRUCTION
- P** PAINT;
MFGR: BENJAMIN MOORE
COLOR: TEMPORAL SPIRIT 965
PRODUCT: COROTECH COMMAND WATERBORNE ACRYLIC URETHANE SATIN (V382)
PRIMER ON FERROUS METAL: COROTECH PREP ALL UNIVERSAL METAL PRIMER (V132)
- T** AWNING;
MFGR: SUNBRELLA
COLOR: FIRESIST GREY 82030
VENDOR: SIGN SOURCE

BUILDING RENOVATION FOR:



AMERICAN DAIRY QUEEN
MINNEAPOLIS, MN U.S.A.

*REGISTERED U.S. PATENT OFFICE, AMERICAN DAIRY QUEEN CORPORATION. THIS DRAWING, ITS DESIGN DETAIL AND INVENTION ARE THE PROPERTY OF AMERICAN DAIRY QUEEN INC. (ADQ) AND SHALL NOT BE COPIED IN ANY MANNER NOR DISCLOSED TO ANY OUTSIDE PARTY WITHOUT ADQ CONSENT.



MINNESOTA ARCHITECT LICENSE
NUMBER 53328

SPECIAL NOTICES
In the event the client consents to, allows, authorizes or approves of changes to any plans, specifications or other construction documents, and these changes are not approved in writing by the design professional, the client recognizes that such changes and the results thereof are not the responsibility of the design professional. Therefore, the client agrees to release the design professional from any liability arising from the construction, use or result of such changes. In addition, the client agrees to the fullest extent permitted by law, to indemnify and hold the design professional harmless from any damage, liability or cost (including reasonable attorney's fees and costs of defense) arising from such changes. Copyright © 2024 by John S. Odom, Architect. All rights reserved. No part of this drawing may be reproduced by photocopy or by any other means, or stored, processed, or transmitted in or by any computer or other systems without the prior written permission of the Architect.

ISSUE DATE: 11/04/24
REVISION DATE: 11/04/24
ORIGINAL ISSUE

EXTERIOR
ELEVATIONS

SHEET NUMBER:

A3.1

**UNAPPROVED MINUTES
PLANNING COMMISSION
CITY OF WYOMING, MINNESOTA
DECEMBER 10, 2024
7:00PM**

CALL TO ORDER:

Planning Commission Chairman Lobermeier called the Regular Meeting of the Wyoming Planning Commission for December 10, 2024, to order at 7:00 PM

CALL OF ROLL:

On a Call of the Roll the following members of the Wyoming Planning Commission were present: Mark Lobermeier, Katie West, Dan Iverson, Mark Holl, and Chris Ortwerth

ABSENT: None

Also Present: Fred Weck Zoning Administrator and Council Liaison Lisa Iverson

DETERMINATION OF A QUORUM:

PLEDGE OF ALLEGIANCE:

OPEN FORUM: NONE

APPROVAL OF MINUTES:

- 1. Consider approving the minutes of the “Regular Meeting” of the Wyoming, Minnesota Planning Commission for November 12, 2024**

A MOTION WAS MADE BY COMMISSIONER HOLL, SECONDED BY COMMISSIONER ORTWERTH, TO APPROVE THE MINUTES OF THE “REGULAR MEETING” OF THE WYOMING, MINNESOTA PLANNING COMMISSION FOR NOVEMBER 12, 2024, AS SUBMITTED.

Voting Aye: Holl, Ortwerth Lobermeier, West, and Iverson

Voting Nay: None

Abstain: None

Absent: None

SCHEDULED PUBLIC HEARINGS:

- 2. Conditional Use Permit C-24-002 & Site Plan Review: SP-24-001 – Dairy Queen**
Location: 5111 East Viking Boulevard
Applicant: Fourteen Foods, LLC
Owner: D7 Wyoming, LLC
Property ID Number: 21.00020.00

Jason Michael, representing Dairy Queen, introduced himself and explained that he was here to answer any questions that the Commission may have. He stated that they were proposing a new construction project that would remove the existing gas station, leave that side open for a future tenant, and also build a small addition to the existing building.

Chair Lobermeier asked about the status of tank removal and remediation at the gas station site. Mr. Michael stated that all the Phase 1 environmental reports came back positive, so they can move forward.

Zoning Administrator Weck stated that the City had received a letter about a month ago from the MPCA informing them that the tank spill had all been taken care of.

Commissioner West asked if the plan was to tear down the existing gas station and then put on a separate portion that would just be for drive-thru traffic.

Mr. Michael stated that was the plan and explained that they were hoping for a future tenant on that portion of the lot, such as a small coffee partner like Dunkin' Donuts.

Commissioner West clarified that the Dairy Queen would still operate the same from their facility but the difference would be that it would no longer be connected to the gas station and then later they were planning to build a separate building for something like a coffee shop. She stated that the renderings for the drive-thru looked amazing.

Mr. Michael referenced Figure 202, which showed the future site plan and stated that this shows the idea of using the extra space on the lot for a small coffee partner.

Chair Lobermeier stated that he understood that it was difficult to nail down the timing of the second building so he was more interested in what would happen in the interim. He stated that the renderings show the center area being sodded during the first phase and explained that he was interested in what it will look like and how it will be maintained before they get the second tenant.

Mr. Michael explained that they will take full responsibility for the property. He noted that they have plans to spruce up the property with landscaping.

Commissioner Ortwerth asked about the current square footage of the Dairy Queen portion of the building.

Chair Lobermeier stated that the information in the packet says that the existing portion was 2,707 sq. ft.

Commissioner Iverson asked if Dunkin' Donuts was in the mix and explained that he would love to have one in the City.

Mr. Michael clarified that they have not settled anything, but they have had conversations with Dunkin' Donuts.

Commissioner West asked about pervious and impervious calculations and what would change with the added green space.

Zoning Administrator Weck stated that they were still counting the greenspace as impervious.

Chair Lobermeier stated that the staff report indicated that there were 33 parking spaces required but there were 51 on the site. He asked if there may be an opportunity to add additional greenspace because they may not actually need that much parking. He noted that the Dairy Queen was essentially the entrance to the City so he felt it was important that it look nice and appreciated their landscaping plans.

Mr. Michael explained that their goal was to make this as visually stimulating to the eye as possible while serving the purposes of the restaurant. He stated that he would be happy to meet with their real estate president to discuss the possibility of reducing parking and adding additional green space and asked if the City wanted more landscaping.

Zoning Administrator Weck clarified that there were a number of conditions included within the staff report that the City would like to see incorporated into its plans.

Chair Lobermeier asked if the parking spaces were intended to cover both buildings.

Zoning Administrator Weck stated that was correct.

Commissioner West stated that she wanted to make sure that the overall number of parking spaces took into account plans for the future use

Zoning Administrator Weck gave a brief presentation and reviewed staff report details for the proposed plans for a CUP for the Dairy Queen at 5111 East Viking Boulevard. He noted that there were 13 conditions of approval that have been recommended by staff. He explained that when they get to the point where they want to construct the new building, they will need to come back to the City for site plan review and approval.

Chair Lobermeier asked about the shared curb cut and whether this may be an opportunity to not have it.

Zoning Administrator Weck stated that one of the concerns the last time around was with the turning radius for semi-trucks which may be part of the reasoning but would have to discuss it with City Engineer Erichson.

Chair Lobermeier stated that he felt this was a bit of a conflict point with people coming in and out because there were also people coming into the auto supply store. He explained that there was just a lot of traffic movement going on in a big sea of pavement that does not have a lot demarcation between the properties. He reiterated that he would like to know if this may be an opportunity to change that situation and suggested that Zoning Administrator Weck bring it up with City Engineer Erichson. He stated that he assumed that City Engineer Erichson would also comment on site circulation for Dairy Queen as well as the potential new coffee place and also for the delivery trucks.

Mr. Michael explained that he was envisioning deliveries coming in off of East Viking Boulevard through the entrance and accessing the back of the building.

Chair Lobermeier asked about the timber wall that supports the western portion of the parking lot that was private and whether there was any evaluation of its condition. He explained that he just wanted them to make note of it because he did not want to see it become an issue.

Mr. Michael noted that he did not have any notes from their architect or engineer regarding the wall but he can go back and check.

Chair Lobermeier noted that one of the items mentioned in the conditions of approval was related to snow storage which he had not seen very often.

Zoning Administrator Weck stated that he was also surprised by that recommendation and believed that the intent was that because of all the parking spaces they had questions about the circulation and how it would be plowed.

Commissioner Iverson stated that he understood that it would be a one-way entrance from East Viking and asked if they would have arrows depicted on the parking lot or if the drawings in the packet were just meant to indicate the direction traffic would flow. He suggested that they may want to paint some arrows on the pavement in order to provide a little guidance for people.

MOTION BY COMMISSIONER ORTWERTH, SECONDED BY COMMISSIONER WEST, TO RECOMMEND APPROVAL OF THE CONDITIONAL USE PERMIT FOR DAIRY QUEEN AT 5111 EAST VIKING BOULEVARD, TO ALLOW FOR INCREASE IMPERVIOUS SURFACE

COVERAGE ON THE PROPERTY FROM 25% TO 64.1% BASED UPON THE FINDINGS OF FACT AND THE 13 CONDITIONS LISTED WITHIN THE STAFF REPORT.

Voting Aye: Holl, Ortwerth Lobermeier, West, and Iverson
Voting Nay: None
Abstain: None
Absent: None

MOTION BY COMMISSIONER IVERSON, SECONDED BY COMMISSIONER ORTWERTH, TO RECOMMEND APPROVAL OF THE SITE PLAN REVIEW, FOR DIARY QUEEN LOCATED AT 5111 EAST VIKING BOULEVARD, BASED UPON THE FINDINGS OF FACT AND THE 13 CONDITIONS LISTED WITHIN THE STAFF REPORT.

Voting Aye: Holl, Ortwerth Lobermeier, West, and Iverson
Voting Nay: None
Abstain: None
Absent: None

NEW BUSINESS: NONE

OLD BUSINESS: NONE

COMMUNICATIONS:

UPDATES:

Zoning Administrator Weck reminded the Commission that they had already canceled the meeting scheduled for Christmas Eve so their next meeting would be January 14, 2025.

A MOTION WAS MADE BY COMMISSIONER WEST, SECONDED BY COMMISSIONER HOLL, TO ADJOURN THE DECEMBER 10, 2024 “REGULAR MEETING” OF THE WYOMING, MINNESOTA PLANNING COMMISSION AT 7:22 PM.

Voting Aye: Holl, Ortwerth Lobermeier, West, and Iverson
Voting Nay: None
Abstain: None
Absent: None

RESERVED FOR RECORDING DATA

RESOLUTION NO. 24-12-138

**RESOLUTION APPROVING A CONDITIONAL USE PERMIT FOR INCREASED
IMPERVIOUS SURFACE AREA IN A SHORELAND DISTRICT**

**AT
5111 EAST VIKING BOULEVARD
PROPERTY ID NUMBER: 21.00020**

WHEREAS, the City of Wyoming is a political subdivision, organized and existing under the laws of the State of Minnesota; and,

WHEREAS, the City Council of the City of Wyoming has adopted zoning and subdivision regulations, per Ordinances 2009-4 and 2010-08, including subsequent amendments, to promote the orderly, economic and safe development and utilization of land within the City; and,

WHEREAS, WHEREAS, Fourteen Foods, LLC has applied for a Conditional Use Permit for an increased impervious surface area of 64.1% in a shoreland district on the property legally described as:

That part of the south half of the northeast quarter (S1/2 of NE1/4) of Section nineteen (19), Township thirty-three (33), Range twenty-one (21), Chisago county, Minnesota and that part of lots one (1) and two (2), Block one (1), of the recorded plat of Tomblers Addition to the Village of Wyoming described jointly as follows: Commencing at the point of intersection of the east line of said Section 19 with the northerly right-of-way line of Pennsylvania Avenue, said point also being the northeast corner of said south half of northeast quarter (S1/2 of NE1/4); thence west, along said northerly right-of-way line a distance of 718 feet; thence south at right angles a distance of 83 feet, more or less, to the intersection of the southerly right-of-way line of Interstate Highway 35 and the westerly line of a public street, being the point of beginning; thence continuing south, along said westerly line of public street, a distance of 210 feet; thence west at right angles to the easterly right-of-way line of Interstate Highway 35; thence northerly, along said easterly right-of-way line a distance of 145 feet, more or less; Thence easterly along the southerly

right-of-way line of Interstate Highway 35, a distance of 442 feet, more or less, to the point of beginning.

WHEREAS, on December 10, 2024, the Planning Commission held a public hearing in accordance with the Ordinance and laws of the State of Minnesota; and,

WHEREAS, the City Council and Planning Commission have reviewed the application, as submitted, and have made the following findings of fact:

1. The use is in conformity with the Comprehensive Plan and development policies of the City.
2. The use will not create an excessive demand on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area.
3. The use will be sufficiently compatible or separated by distance or screening from adjacent development or land so that existing development will not be depreciated in value and there will be no deterrence to development of vacant land.
4. The structure and site will have an appearance that will not have an adverse effect upon adjacent properties.
5. The use in the opinion of the City is reasonably related to the overall needs of the City and to the existing land use.
6. The use will be consistent with the purpose of this and other City Ordinances.
7. The use will be located, designed, maintained, and operated to be compatible with the existing or intended character of the zoning district in which it is to be located.
8. The use will generate only minimal vehicular traffic on local streets and shall not create traffic hazards or unsafe access or parking needs.
9. Existing businesses nearby will not be adversely affected because of the curtailment of customer trade brought about by intrusion of noise, glare, or general unsightliness.
10. The establishment or maintenance of the use shall not be detrimental to the public, health, safety, or general welfare.
11. The use will not be hazardous, detrimental, or disturbing to present and potential surrounding land use due to water pollution, odor, fumes, general unsightliness or other nuisances.
12. The use will preserve and incorporate the site's important natural and scenic features into the development design.
13. The use will cause minimal adverse environmental effects.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wyoming hereby **GRANTS** the Conditional Use Permit, as requested by the applicant with the following conditions:

1. All required local, state and/or federal permitting must be obtained.
2. The Conditional Use Permit shall be null and void if the Applicant does not make use of the permit within one year from the date of approval.
3. The applicant must submit a detailed lighting plan that includes the details of the proposed new patio lighting. This lighting plan must be in compliance with Sec. 40 – 486 of the city code regarding lighting of drive-through businesses and turning off site lighting, except for security lighting one (1) hour after closing
4. The applicant must submit plans showing that the proposed trash storage enclosure will meet the screening standards of Sec. 40 – 723.
5. The applicant must submit a revised landscape plan that meets the minimum required 17 overstory trees and 34 understory trees on site. Each tree species must meet the dimensional requirements as listed in Sec. 40-556.
6. The proposed plan must be revised to show the location of at least five trash receptacles in the parking lot.
7. The applicant must include details about the proposed handrail surrounding the patio.
8. The applicant must resubmit the proposed plans to indicate snow storage area on site.
9. The applicant shall submit final grading and drainage plans for staff review and approval.
10. The applicant provide information about the shared access with the property to the south for staff review.
11. Any changes to signs on site will require a separate sign permit (s).
12. The applicant address all engineering comments provided to the applicant.
13. Final approval by the City of the future quick service restaurant is required and is not part of this site plan and conditional use permit approval.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 17th DAY OF DECEMBER, 2024.

Lisa Iverson, Mayor

ATTEST:

This Document Drafted by:
The City of Wyoming
26885 Forest Boulevard
Wyoming, Minnesota 55092

Robb Linwood, City Administrator

RESOLUTION NO. 24-12-139

**RESOLUTION APPROVING A SITE PLAN REVIEW APPLICATION TO DEMOLISH
THE EXISTING GAS STATION, AND REMODEL THE EXISTING DAIRY QUEEN
RESTAURANT**

**AT
5111 EAST VIKING BOULEVARD
PROPERTY ID NUMBER: 21.00020.00**

WHEREAS, the City of Wyoming is a political subdivision, organized and existing under the laws of the State of Minnesota; and,

WHEREAS, the City Council of the City of Wyoming has adopted zoning and subdivision regulations, per Ordinances 2009-4 and 2010-08, including subsequent amendments, to promote the orderly, economic and safe development and utilization of land within the City; and,

WHEREAS, **WHEREAS**, Fourteen Foods, LLC has requested Site Plan Review approval to demolish the existing gas station, and remodel the existing Dairy Queen restaurant. On property legally described as:

That part of the south half of the northeast quarter (S1/2 of NE1/4) of Section nineteen (19), Township thirty-three (33), Range twenty-one (21), Chisago county, Minnesota and that part of lots one (1) and two (2), Block one (1), of the recorded plat of Tomblers Addition to the Village of Wyoming described jointly as follows: Commencing at the point of intersection of the east line of said Section 19 with the northerly right-of-way line of Pennsylvania Avenue, said point also being the northeast corner of said south half of northeast quarter (S1/2 of NE1/4); thence west, along said northerly right-of-way line a distance of 718 feet; thence south at right angles a distance of 83 feet, more or less, to the intersection of the southerly right-of-way line of Interstate Highway 35 and the westerly line of a public street, being the point of beginning; thence continuing south, along said westerly line of public street, a distance of 210 feet; thence west at right angles to the easterly right-of-way line of Interstate Highway 35; thence northerly, along said easterly right-of-way line a distance of 145 feet, more or less; Thence easterly along the southerly right-of-way line of Interstate Highway 35, a distance of 442 feet, more or less, to the point of beginning.

WHEREAS, on December 10, 2024 the Planning Commission held a public hearing in accordance with the Ordinance and laws of the State of Minnesota; and,

WHEREAS, the City Council and Planning Commission have reviewed the Site Plan Review application, as submitted, and have made the following findings of fact:

1. The Site Plan is consistent with the various elements and objectives of the City's long range plans, including, but not limited to, the Comprehensive Plan;
2. The Site Plan is consistent with the purposes of this Code;
3. The Site Plan preserves the site in its natural state, insofar as practicable, by minimizing tree and soil removal, and designing any grade changes so as to

be in keeping with the general appearance of neighboring developed or developing areas;

4. The Site Plan is has a harmonious relationship of buildings and open spaces with the terrain and with existing and future buildings having a visual relationship to the proposed development;
5. The Site Plan creates a functional and harmonious design for structures and site features including;
 - a. Creation of an internal sense of order for the various functions and buildings on the site and provision of a desirable environment for occupants, visitors and the general community;
 - b. Appropriateness of the amount and arrangement of open space and landscaping to the design and function of the development;
 - c. Appropriateness of the materials, textures, colors and details of construction as an expression of the design concept of the project and the compatibility of the same with the adjacent and neighboring structures and functions; and
 - d. Adequacy of vehicular, cycling and pedestrian circulation, including walkways, interior drives and parking, in terms of location and number of access points to the public streets, width of interior drives and access points, general interior circulation, separation of pedestrian, cycling and vehicular traffic and arrangement and amount of parking so as to be safe, convenient and, insofar as practicable, compatible with the design of proposed buildings, structures and neighboring properties.
6. The Site Plan protects adjacent and neighboring properties through reasonable provisions for such matters as surface water drainage, sound and sight buffers, preservation of views, light, and air, and those aspects of design, not adequately covered by other regulations, which may have substantial effects on neighboring land uses.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wyoming hereby **APPROVES** the Site Plan Review, as requested by the applicant with the following conditions:

1. All required local, state and/or federal permitting must be obtained.
2. The Conditional Use Permit shall be null and void if the Applicant does not make use of the permit within one year from the date of approval.
3. The applicant must submit a detailed lighting plan that includes the details of the proposed new patio lighting. This lighting plan must be in compliance with Sec. 40 – 486 of the city code regarding lighting of drive-through businesses and turning off site lighting, except for security lighting one (1) hour after closing

4. The applicant must submit plans showing that the proposed trash storage enclosure will meet the screening standards of Sec. 40 – 723.
5. The applicant must submit a revised landscape plan that meets the minimum required 17 overstory trees and 34 understory trees on site. Each tree species must meet the dimensional requirements as listed in Sec. 40-556.
6. The proposed plan must be revised to show the location of at least five trash receptacles in the parking lot.
7. The applicant must include details about the proposed handrail surrounding the patio.
8. The applicant must resubmit the proposed plans to indicate snow storage area on site.
9. The applicant shall submit final grading and drainage plans for staff review and approval.
10. The applicant provide information about the shared access with the property to the south for staff review.
11. Any changes to signs on site will require a separate sign permit (s).
12. The applicant address all engineering comments provided to the applicant.
13. Final approval by the City of the future quick service restaurant is required and is not part of this site plan and conditional use permit approval.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 17th DAY OF DECEMBER, 2024.

Lisa Iverson, Mayor

ATTEST:

This Document Drafted by:
The City of Wyoming
26885 Forest Boulevard
Wyoming, Minnesota 55092

Robb Linwood, City Administrator



Request for Council Action

Date: December 11, 2024

Presented to: Mayor Iverson and City Council Members
Presented by: Steve Reeves, Public Works Superintendent
Department: Public Works
Reference: No Parking on Fallbrook Avenue
Method: New Business

Background Information:

This memo requests the City Council's approval to establish a "No Parking" zone along Fallbrook Avenue, specifically between its intersection with Fairview Avenue and the northern property lines, as illustrated in the attached aerial image.

1. **Safety Concerns:** Vehicles parked along this corridor create visibility issues, increasing the likelihood of accidents. Prohibiting parking in this area will improve visibility for drivers and pedestrians.
2. **Winter Maintenance:** A "No Parking" designation will allow Public Works to conduct snow removal more effectively, ensuring curb-to-curb clearance during winter months.
3. **Traffic Flow:** The elimination of parked vehicles in this area will enhance traffic flow, particularly for larger vehicles accessing adjacent properties.

Under City Ordinance **Sec. 34-102 (a)**, parking is prohibited after a snowfall of two or more inches until snow removal is complete, which aligns with the proposed "No Parking" request to ensure curb-to-curb snow clearing. Additionally, **Sec. 40-686**, "Snow Parking," restricts parking to facilitate snow removal. Minnesota Statute **§ 169.34** outlines specific prohibitions regarding stopping and parking, including restrictions near intersections, fire hydrants, and crosswalks and it provides a framework supporting local regulations aimed at ensuring safety and traffic flow.

Recognizing that M Health Fairview Lakes Hospital is a good partner with the City of Wyoming we engaged them early on in the process of deciding to make this a "No Parking" zone. The hospital administration is supportive in the decision to make this area a no parking zone.

Recommendation: The Council is requested to designate Fallbrook Avenue as a "No Parking" zone for the reasons listed above. Upon approval, the Public Works Department will install

PUBLIC WORKS

Phone: 651-462-0580 • Fax: 651-462-0581

PO Box 188 • 26490 Faxton Avenue • Wyoming, MN 55092

appropriate signage, and the Police Department will educate the public about the change and enforce the restriction.

Attachments:

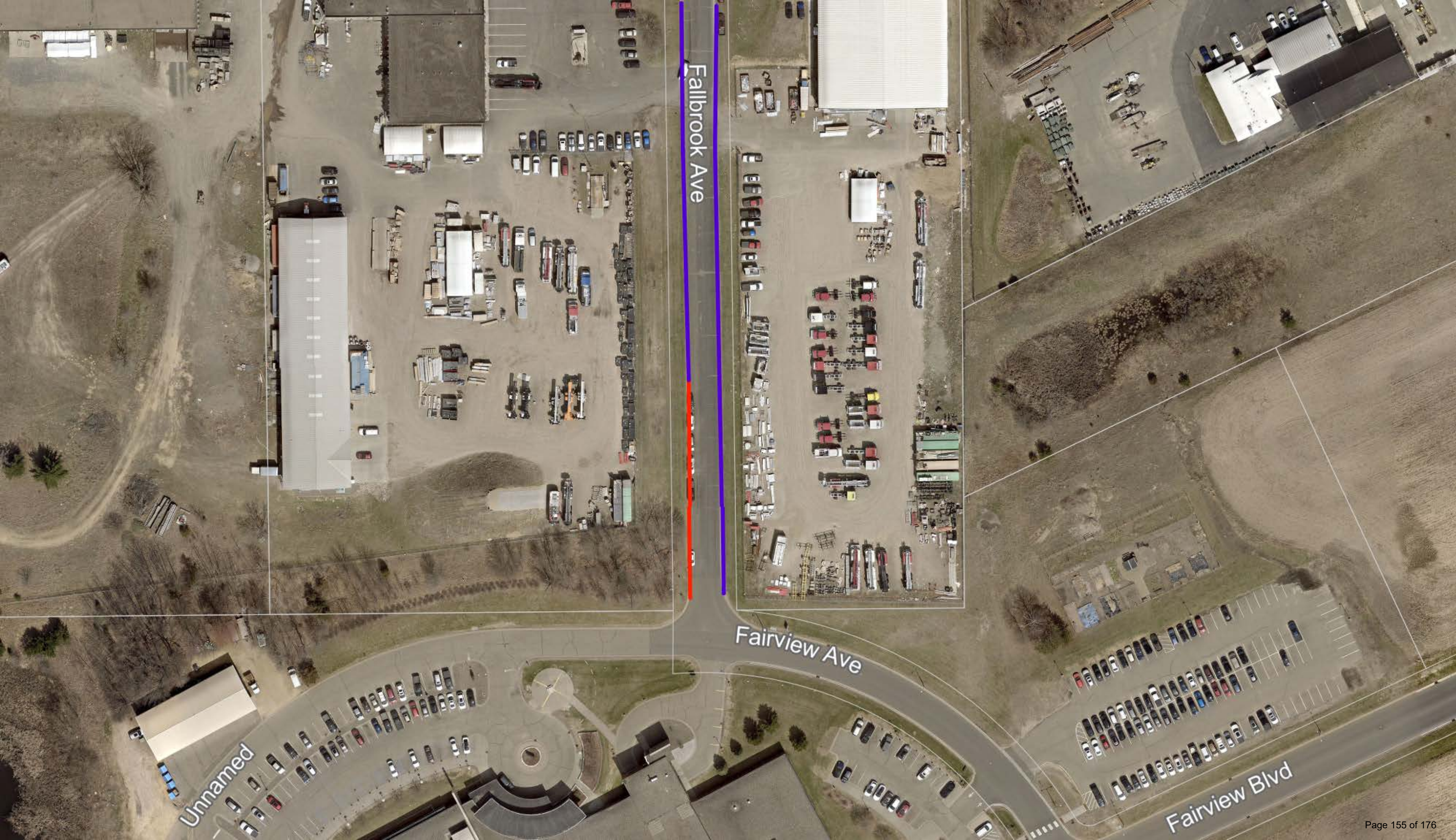
- Aerial Image of Fallbrook Avenue Corridor. Blue is existing No Parking zones. Red is the proposed No Parking Zone.



Fallbrook Ave

Fallbrook Ave





Fairbrook Ave

Fairview Ave

Fairview Blvd

Unnamed

RESOLUTION NO. 24-12-140

**A RESOLUTION DESIGNATING FALLBROOK AVENUE AS A “NO PARKING”
ZONE**

WHEREAS, the City of Wyoming has the authority to designate specific areas as “No Parking” zones within City limits; and,

WHEREAS, a majority of Fallbrook Avenue is currently designated as a “No Parking” zone; and,

WHEREAS, the City of Wyoming has concerns regarding public safety, winter maintenance, and obstruction of traffic on the section of Fallbrook Avenue which allows parking; and,

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Wyoming that The City of Wyoming shall prohibit the parking of motor vehicles along Fallbrook Avenue from its intersection with Fairview Avenue to the northern property line adjacent to M Health Fairview Lakes Hospital, as depicted in the aerial map.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 17TH DAY OF DECEMBER, 2024.

Lisa Iverson, Mayor

ATTEST:

Robb Linwood, City Administrator/Clerk

(seal)



Request for Council Action

Date: December 13, 2024

Presented to: Mayor Iverson and City Council Members
Presented by: Grant MacFarlane, Assistant City Administrator
Department: Administration
Reference: Food Truck Ordinance 2024-01
Method: New Business

Background Information:

The City of Wyoming bases all license regulations off of the standards set forth in Minnesota Statute Chapter 157 which concerns Food, Beverage, and Lodging establishments. Staff has been working closely with the Minnesota Department of Health (MDH) to ensure that our Mobile Food License aligns with the established standards of Chapter 157. MDH is a regulatory health authority which reviews all plans and specifications for mobile food units and of which the City requires an approved license from as a part of our own Mobile Food Unit licensing process.

City Staff recently became aware of changes made in State Statute which now restrict the total number of days that a mobile food unit may operate at any one location. Specifically, Chapter 157 Subd. 9(1) prohibits mobile food units from operating for more than 21 days annually at any one location. The City of Wyoming currently allows mobile food units to operate for periods of one day, one month, and one year with no restriction on the number of days that they may remain at a specific location. It is the intent of this amendment to rectify this discrepancy and place our licensing process within the parameters as laid out in State Statute.

City Staff is proposing an amendment to Chapter 12, Article 4 of the City Code to better align with the requirements of the Minnesota Department of Health and related State Statutes. The following changes have been made to Chapter 12, Article 4 to reflect the 21-day limit.

Chapter 12, Article 4
Section 12-205, Term –

- (1) No Changes
- (2) No Changes
- (a)-(c) Allowable duration of licensed operations have been changed to reflect State Statute and Minnesota Department of Health standards stating Mobile Food Units may not operate in one place for a period lasting longer than 21-days in a calendar year.

Appropriate fees for each term as shown on the Mobile Food Unit application will be updated and included in the 2025 Fee Schedule, which will be reviewed by the City Council at their first meeting in January of 2025. Attached is an updated version of the City of Wyoming Mobile Food Unit license application which also reflects the change in statute.

Recommendation: Approve Ordinance 2024-01 an ordinance amending the City of Wyoming Code of Ordinances, Chapter 12, Article 4 conducting sales of merchandise or food products or engaging in similar transient commerce from a moveable place of business.

Application Checklist



City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092
Phone: 651-462-0575
www.wyomingmn.org

Submit completed items below to:

Office of the City Clerk
Attn: Assistant City Administrator
26885 Forest Blvd.
Wyoming, MN 55092

2024 License Application Guidelines and Checklist

License Type: ☐ Mobile Food Unit / Food Truck													
DEFINITIONS: (see City Code 12-201 for full definitions): A “ Mobile Food Unit ” is hereby defined to be any food and/or beverage service establishment that is a vehicle mounted unit.													
Business Owner Checklist:													
☐ 1. License Application (Form #1)													
☐ 2. Location / Temporary Sign Info (Form #2)													
☐ 3. Property Owner Permission Form (Form #3)													
☐ 4. Minnesota Workers' Compensation Liability (Form #4)													
☐ 5. Background Consent Form (Form #5)													
☐ 6. License Fee for each Food Truck: <table border="0" style="margin-left: 20px;"> <tr> <td>☐ Per Day:</td> <td>\$25</td> <td>(2024)</td> </tr> <tr> <td>☐ Per Week:</td> <td>\$75</td> <td>(2024)</td> </tr> <tr> <td>☐ Per Year (21 days of service or fewer no matter if it is multiple locations):</td> <td>\$150</td> <td>(2024)</td> </tr> <tr> <td>☐ Per Year (no more than 21 days in one location per year):</td> <td>\$250</td> <td>(2024)</td> </tr> </table>		☐ Per Day:	\$25	(2024)	☐ Per Week:	\$75	(2024)	☐ Per Year (21 days of service or fewer no matter if it is multiple locations):	\$150	(2024)	☐ Per Year (no more than 21 days in one location per year):	\$250	(2024)
☐ Per Day:	\$25	(2024)											
☐ Per Week:	\$75	(2024)											
☐ Per Year (21 days of service or fewer no matter if it is multiple locations):	\$150	(2024)											
☐ Per Year (no more than 21 days in one location per year):	\$250	(2024)											
Your License Application: • Incomplete and/or illegible applications will be returned. • All applications must be signed by an owner, partner, or principal. • Licenses are not transferable. • Make a duplicate copy of this packet for your personal records before submitting.	• Minnesota Sales Tax ID (651) 296-6181 • Federal Tax ID/Employer Identification Number (651) 312-8082 • Multiple licenses must be filed individually and may not be combined. • Applications process within 21 business days												



City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092
Phone: 651-462-0575
www.wyomingmn.org

Form #1

License Application

Food Truck Business Information:			
Complete Legal Business Name:			
Food Truck Name/Doing Business as Name (if different from Corporate Name):			
MN Business Tax ID#:		Federal Tax ID#:	
Address of Business:	Street:		
	City:		
	State:	Zip:	
Description of the Food You Offer:			
Describe type and content of advertising to be done:			
Food Truck Vehicle Information:			
Vehicle License Plate #:			
State of Issuance:			
License Year:			
Color of Vehicle:			
Make / Model of Vehicle:			
Vehicle Insurance Company:			
Policy Number:			
Date of Insurance Coverage:			
Owner Personal Information:			
First Name:		Middle Name:	
Last Name:			
Email Address:			
Permanent Home Address:	Street:		
	City:		
	State:	Zip:	
Social Security #			
Cell Phone #:		Business Phone #:	
☐ Yes ☐ No Have you or your business violated any provisions in the Wyoming City Code during the last two years? If yes, please explain:			
☐ Yes ☐ No Are you licensed by the MN Health Department? *Please provide a copy of license.			



City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092
Phone: 651-462-0575
www.wyomingmn.org

Form #1

Licensed Location Information:

☐ I understand that I am required to hold a City of Wyoming issued Mobile Food Truck License for **each location** my food truck occupies (unless otherwise stated by City Code).

☐ I understand that I am required to submit **Form #2 of the application** for **each** location, including a map/drawing showing the placement of the food truck at the property with details indicating distances from roadways, access points, other structures, parking, and temporary signs or permanent signs.)

☐ I also understand that I must obtain written permission (**Form #3 of the application**) from the property owner of **each** location. By signing this form, they give you permission to use the premises.

The following is a list of locations that I plan to occupy with my food truck and wish to be licensed for (add additional pages if needed):

1. Name of Business Location: _____

The Address is: _____

The following forms are attached for this location: ☐ Form #2 & ☐ Form #3

2. Name of Business Location: _____

The Address is: _____

The following forms are attached for this location: ☐ Form #2 & ☐ Form #3

3. Name of Business Location: _____

The Address is: _____

The following forms are attached for this location: ☐ Form #2 & ☐ Form #3

4. Name of Business Location: _____

The Address is: _____

The following forms are attached for this location: ☐ Form #2 & ☐ Form #3

5. Name of Business Location: _____

The Address is: _____

The following forms are attached for this location: ☐ Form #2 & ☐ Form #3

Hours of Operation:

☐ I understand that City Code 12-206 states that food trucks can only operate between the hours of 9:00 a.m. and 10:00 p.m.



City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092
Phone: 651-462-0575
www.wyomingmn.org

Form #1

I have read the applicable City Code and will strictly comply with all the provisions. I hereby swear that the foregoing statements are true and correct to the best of my knowledge.

TENNESSEN WARNING

The data you supply on this form will be used to process the license you are applying for. You are not legally required to provide this data, but we will not be able to process the license without it. The data will constitute a public record if and when the license is granted.

I have read and understand the Tennessean Warning and certify that the statements in this application are true and correct to the best of my knowledge.

Date: _____ Signature: _____



City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092
Phone: 651-462-0575
www.wyomingmn.org

Form #2

Location of Mobile Food Truck Doing Business from Fixed Location

☐ I understand my mobile food unit/food truck doing business from a fixed location must observe to the following requirements:

- Food trucks shall operate only during the hours of 9:00 a.m. to 10:00 p.m.
- Food trucks may not obstruct the movement of pedestrians or vehicles and may not pose a hazard to public safety.
- Food trucks must dispose of their gray water daily and may not be drained into city storm water drains.
- Refuse containers must be provided for customers. The operator of the food truck is responsible for removing all litter and refuse associated with their operations.
- All structures, vehicles, stands, fixtures, displays and signs must be removed from the site within 24 hours after the expiration of the license.
- Food trucks may not operate at the same property for more than 21 days per calendar year.

You are required to submit a drawing or a map showing the details of your food truck occupying space at the property. The details should include dimensions and distances from adjoining roadways, parking, access points, fire lanes, pedestrian lanes, other structures, circulation lanes, permanent and temporary signs and any other features.

☐ Attached is a map of the premises and temporary signs where food truck will be located

(OR)

☐ A drawing of the premises and temporary signs where food truck will be located is in the space below

☐ I understand that I am allowed one temporary ground sign per location without a temporary sign permit. All other signs require a permit from the Building & Zoning Department and I am responsible for contacting them at 651-462-0575 to obtain the permit. I also understand the temporary ground sign must meet the following requirements:

- One single sandwich style sign is permitted per mobile food unit;
- The maximum sign size is 8 square feet;
- The sign must be placed on the ground and within 10 feet of the mobile food unit;
- The sign must not be placed within the public right-of-way except with the express written permission of the city.

I have read and understand the above information.

Date

Signature



City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092
Phone: 651-462-0575
www.wyomingmn.org

Form #3

WRITTEN PERMISSION OF PROPERTY OWNER

Written permission from the property owner for use of the premises must be obtained before a license will be issued.

I, _____, certify that I am the owner of property located at _____, and give permission to _____ operate a Mobile Food Unit/Food Truck business at this location on the dates requested and hereby agree to reimburse any costs incurred by the City as a result of clean-up or be responsible for assessment of those costs against the property.

Date

Printed Name

Signature

Address

Telephone Number



City of Wyoming
26885 Forest Blvd.
Wyoming, MN 55092
Phone: 651-462-0575
www.wyomingmn.org

Form #4

MINNESOTA WORKERS' COMPENSATION LIABILITY CERTIFICATE OF COMPLIANCE

Minnesota Statute, Section 176.182 requires every state and local licensing agency to withhold the issuance or renewal of a license or permit to operate a business or engage in an activity in Minnesota until the applicant presents acceptable evidence of compliance with the workers' compensation insurance coverage requirement of Chapter 176.181. The information required is: the name of the insurance company, the policy number, and dates of coverage or the permit to self-insure. This information will be collected by the licensing agency and retained in their files.

This information is required by law, and licenses and permits to operate a business may not be issued or renewed if it is not provided and/or is falsely reported. Furthermore, if this information is not provided or falsely stated, it may result in a \$2,000 penalty assessed against the applicant by the Commissioner of the Department of Labor and Industry.

Insurance Company Name: *Note: This is NOT the insurance agent.	
Telephone Number:	
Policy Number:	
Dates of Coverage: *Note: If not continuous, dates of coverage must correspond EXACTLY with the license period; i.e., January 1 - December 31.	

(OR)

I am not required to have workers' compensation liability coverage because:

- ☐ I have no employees.
- ☐ I am self-insured (include permit to self-insure).
- ☐ I have no employees who are covered by the worker's compensation law (these include: Spouse, Parents, Children and certain farm employees).

Personal Information:	
First Name:	
Middle Name:	
Last Name:	
Doing Business As:	
Name:	
Address of Business:	Street:
	City:
	State:
	Zip:
Phone Number:	
I certify that the information provided above is accurate and complete and that a valid worker's compensation policy will be kept in effect at all times as required by law.	
Date:	Signature:



Form #5

STATEMENT OF APPLICANT APPLYING FOR LICENSURE

(Provide a separate authorization form for each partner/officer/owner/manager named on the application and a copy of their Driver's License)

(I) do hereby swear that the answers in this application are true and correct to the best of my knowledge. I do authorize the City of Wyoming its agents, and employees, to obtain any necessary information and to conduct an investigation, if necessary, into the truth of the statements set forth in this application and the qualifications for said license. I do understand that providing false information shall be grounds for denial of my license. **Background checks may take up to 60 days to complete.** I fully understand that it is my responsibility to be familiar with and abide by the requirements of the City, which is detailed in the pertinent section of the Wyoming City Code, which is available on the City website at www.wyomingmn.org and to be familiar with and abide by the laws of the City of Wyoming and the State of Minnesota relating to this licensure. I understand that the information supplied within this application is classified as public data and will be provided to the public upon request.

Last Name	First Name	Middle Name
Former Names and Aliases		
Date of Birth	Race	☐ Male ☐ Female

Signature of Applicant: _____

Title: _____ Date: _____

COMMERCE FROM A MOVEABLE PLACE OF BUSINESS

Sec. 12 – 200. Purpose.

Pursuant to the powers granted to it by Minnesota Statutes 412.221 subd. 20, the City Council deems it necessary to provide for the regulation of sales of merchandise or food products or similar transient commerce from a moveable place of business in order to protect the public health, safety and welfare.

Sec. 12 – 201. Definitions.

(a) “Moveable Place of Business” means any form of business operated out of a truck, van, automobile or other type of vehicle or transportable shelter which circulates through the streets making intermittent stops for the purpose of sales and not a fixed address store front or other type of permanent type structure authorized for sales transactions. Moveable Place of Business does not mean the incidental use of a truck, van, automobile or other similar type of vehicle to transport goods sold in a door to door manner consistent with Chapter 24, Section 24-1 of the Wyoming Code of Ordinances Moveable Place of Business does not mean the incidental use of a truck, van, automobile or similar type of vehicle as shelter for the purpose of sales from a semi- permanent though not necessary fixed storefront such as a vegetable stand

(b) “Sale” means any transfer of goods for money, trade, barter or other consideration

(c) “Mobile Food Unit” means a food or beverage service establishment that is a vehicle mounted unit such as:

1. Motorized or trailered self contained unit, in which food is stored, cooked, and prepared for direct sale to the consumer.
2. Operated in conjunction with a permanent business licensed under Chapter 157 or Chapter 128A of the Minnesota State Statutes at the site of the permanent business by the same individual or company, and readily movable, without disassembling, for transport to another location; and a self-contained unit, in which food is stored, cooked, and prepared for direct sale to the consumer.
3. Food Cart: A food and beverage service establishment that is a non-motorized vehicle self-propelled by the operator.
4. Ice Cream Truck: A motor vehicle utilized as the point of retail sales of pre - wrapped or prepackaged ice cream, frozen yogurt, frozen custard, flavored frozen water or similar frozen dessert products.

Sec. 12 – 202. Licensing.

(a) No person may conduct sales of merchandise or food products or similar transient commerce from a moveable place of business without first obtaining a license to do so from the City.

(b) City Licensure is not necessary when operations occur at a private residential property for private event purposes. Mobile food unit sales operating in this environment may only be for private event purposes, and are not open for sales to the general public.

Sec. 12 – 203. Application.

(a) Application forms: Application for a license required by this division shall be made only on the forms provided by the City clerk-administrator and executed by the applicant. Four complete copies of the application shall be furnished to the office of the City clerk- administrator with the appropriate license fee and license investigation fee. The application shall include the full name of the applicant, the applicant’s residential and business address, date of birth and telephone numbers, the same information for any employees of the applicant who will be conducting sales, the name of the

business for which the license is sought and any additional information the City deems necessary. If the applicant is a corporation, limited liability company, association or partnership, the application shall contain the names, residential addresses, dates of birth, and telephone numbers of all the officers, directors, and partners of the organization

(b) Additional Documentation: In addition to the Application, if the license applicant desires to conduct sales of food products, the applicant shall provide a copy of the applicable Minnesota Department of Agriculture license and/or permit and/or Minnesota Department of Health license and/or permit issued to the applicant. All applicants shall provide a copy of a valid driver's license for the applicant and each employee of the applicant who will be conducting sales and proof of insurance for any vehicles to be used in the sales

Sec. 12 – 204 Approval or Denial.

(a) Upon receipt of a completed application, the City clerk-administrator shall forward the application to the Police Department for a background check on the applicant and any employees who will conduct sales to the public. Once the background check is complete, the clerk-administrator shall forward the application to City Council for consideration at its next regularly scheduled council meeting. If the clerk-administrator determines that the application is incomplete, the application shall be returned to the applicant with notice of the information necessary to make the application complete.

(b) The City Council may either approve or deny the license, or it may delay action for such reasonable period of time as necessary to complete any investigation of the application or the applicant and/or the applicant's employees that it deems necessary. If the City Council approves the license, the City clerk-administrator shall issue the license to the applicant. If the City council denies the license, notice of the denial shall be given to the applicant.

(c) Applications for a Mobile Food Unit for a period of less than 6 months may be processed administratively and do not require review or approval by the City Council.

Sec. 12 – 205. Term.

(a) Licenses with the exception of Mobile Food Units, issued under this article shall be valid for the current calendar year in which the license is issued. Application for renewal of any license must be made at least thirty (30) days but no more than sixty (60) days before the expiration of the current license.

(b) Mobile Food Unit licenses may be requested for the following periods of time and cost. If the license is issued, the license is only valid for the amount of time designated in the application. In the case that a vendor is interested in renewing a license, they must submit a new application and application fee to the City according to the fees outlined in the City's fee schedule.

1. Day License
- ~~2. Month License~~
- ~~3. 6-12 Month License~~
- ~~2. Week License~~
- ~~3. 1 Year (21 days of service or fewer no matter if it is multiple locations)~~
- ~~4. 1 Year (no more than 21 days in one location per year)~~

Sec. 12 – 206. Restrictions.

(A) Authority: The City Council may place such conditions upon the grant of the license as it deems reasonable, such restrictions may include but are not limited to, restrictions upon noise and hours of operation. In the case that the license is being approved administratively, staff may also conditionally license vendor.

(B) Mobile Food Unit Conditions

(1) A mobile food unit shall operate only during the hours of 9:00 a.m. and 10:00 p.m.

(2) A mobile food unit must dispose of its gray water daily and may not be drained into city storm water drains.

(3) A mobile food unit is not required to obtain a sign permit from the city. However, no additional signage is permitted beyond that which is on the mobile food unit unless it meets the following requirements:

(a) One single sandwich board style sign is permitted per mobile food unit;

(b) The maximum sign size is 8 square feet;

(c) The sign must be placed on the ground and within 10 feet of the mobile food unit;

(d) The sign must not be placed within the public right-of-way except with the express written permission of the city; and

(4) Refuse containers must be provided for customers. The operator of the mobile food unit is responsible for removing all litter and refuse associated with the mobile food unit.

(5) A mobile food unit shall comply with all applicable federal, state and local laws, ordinances, regulations, parking zones, and posted signs.

(6) Mobile food units may not maintain or use outside sound amplifying equipment, televisions or other similar visual entertainment devices, or noisemakers such as bells, horns or whistles. Ice cream trucks traveling through a residential district may have outdoor music or noise-making devices to announce their presence.

(7) Mobile Food Units cannot obstruct the movement of pedestrians or vehicles or pose a hazard to public safety.

(8) Mobile Food Units may not be located within 200 feet of existing restaurants or coffee shops, as measured from the Mobile Food Unit to the entrance to the food service building.

Sec. 12 – 207 License fee and license investigation fee.

The license fee and license investigation fee shall be as stated in appendix A of the City Code. The license investigation fee must be paid for each applicant and each of the applicant's employees who will be conducting sales to the public.

ORDINANCE NO. 2024-01

**AN ORDINANCE AMENDING THE CITY OF WYOMING CODE OF ORDINANCES, CHAPTER 12, ARTICLE 4
CONDUCTING SALES OF MERCHANDISE OR FOOD PRODUCTS OR ENGAGING IN SIMILAR TRANSIENT
COMMERCE FROM A MOVEABLE PLACE OF BUSINESS**

NOW THEREFORE, it is hereby ordained by the City Council of the City of Wyoming, Chisago County, Minnesota, that the following Sections of Chapter 12, Article 4, Term is to be amended as follows:

COMMERCE FROM A MOVEABLE PLACE OF BUSINESS

Sec. 12 – 200. Purpose.

Pursuant to the powers granted to it by Minnesota Statutes 412.221 subd. 20, the City Council deems it necessary to provide for the regulation of sales of merchandise or food products or similar transient commerce from a moveable place of business in order to protect the public health, safety and welfare.

Sec. 12 – 201. Definitions.

(a) “Moveable Place of Business” means any form of business operated out of a truck, van, automobile or other type of vehicle or transportable shelter which circulates through the streets making intermittent stops for the purpose of sales and not a fixed address store front or other type of permanent type structure authorized for sales transactions. Moveable Place of Business does not mean the incidental use of a truck, van, automobile or other similar type of vehicle to transport goods sold in a door to door manner consistent with Chapter 24, Section 24-1 of the Wyoming Code of Ordinances Moveable Place of Business does not mean the incidental use of a truck, van, automobile or similar type of vehicle as shelter for the purpose of sales from a semi- permanent though not necessary fixed storefront such as a vegetable stand

(b) “Sale” means any transfer of goods for money, trade, barter or other consideration

(c) “Mobile Food Unit” means a food or beverage service establishment that is a vehicle mounted unit such as:

1. Motorized or trailered self contained unit, in which food is stored, cooked, and prepared for direct sale to the consumer.
2. Operated in conjunction with a permanent business licensed under Chapter 157 or Chapter 128A of the Minnesota State Statutes at the site of the permanent business by the same individual or company, and readily movable, without disassembling, for transport to another location; and a self-contained unit, in which food is stored, cooked, and prepared for direct sale to the consumer.
3. Food Cart: A food and beverage service establishment that is a non-motorized vehicle self-propelled by the operator.
4. Ice Cream Truck: A motor vehicle utilized as the point of retail sales of pre - wrapped or prepackaged ice cream, frozen yogurt, frozen custard, flavored frozen water or similar frozen dessert products.

Sec. 12 – 202. Licensing.

(a) No person may conduct sales of merchandise or food products or similar transient commerce from a moveable place of business without first obtaining a license to do so from the City.

(b) City Licensure is not necessary when operations occur at a private residential property for private event purposes. Mobile food unit sales operating in this environment may only be for private event purposes, and are not open for sales to the general public.

Sec. 12 – 203. Application.

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business for which the license is sought and any additional information the City deems necessary. If the applicant is a corporation, limited liability company, association or partnership, the application shall contain the names, residential addresses, dates of birth, and telephone numbers of all the officers, directors, and partners of the organization

(b) Additional Documentation: In addition to the Application, if the license applicant desires to conduct sales of food products, the applicant shall provide a copy of the applicable Minnesota Department of Agriculture license and/or permit and/or Minnesota Department of Health license and/or permit issued to the applicant. All applicants shall provide a copy of a valid driver's license for the applicant and each employee of the applicant who will be conducting sales and proof of insurance for any vehicles to be used in the sales

Sec. 12 – 204 Approval or Denial.

(a) Upon receipt of a completed application, the City clerk-administrator shall forward the application to the Police Department for a background check on the applicant and any employees who will conduct sales to the public. Once the background check is complete, the clerk-administrator shall forward the application to City Council for consideration at its next regularly scheduled council meeting. If the clerk-administrator determines that the application is incomplete, the application shall be returned to the applicant with notice of the information necessary to make the application complete.

(b) The City Council may either approve or deny the license, or it may delay action for such reasonable period of time as necessary to complete any investigation of the application or the applicant and/or the applicant's employees that it deems necessary. If the City Council approves the license, the City clerk-administrator shall issue the license to the applicant. If the City council denies the license, notice of the denial shall be given to the applicant.

(c) Applications for a Mobile Food Unit for a period of less than 6 months may be processed administratively and do not require review or approval by the City Council.

Sec. 12 – 205. Term.

(a) Licenses with the exception of Mobile Food Units, issued under this article shall be valid for the current calendar year in which the license is issued. Application for renewal of any license must be made at least thirty (30) days but no more than sixty (60) days before the expiration of the current license.

(b) Mobile Food Unit licenses may be requested for the following periods of time and cost. If the license is issued, the license is only valid for the amount of time designated in the application. In the case that a vendor is interested in renewing a license, they must submit a new application and application fee to the City according to the fees outlined in the City's fee schedule.

1. Day License
2. Week License
3. 1 Year (21 days of service or fewer no matter if it is multiple locations)
4. 1 Year (no more than 21 days in one location per year)

Sec. 12 – 206. Restrictions.

(A) Authority: The City Council may place such conditions upon the grant of the license as it deems reasonable, such restrictions may include but are not limited to, restrictions upon noise and hours of operation. In the case that the license is being approved administratively, staff may also conditionally license vendor.

(B) Mobile Food Unit Conditions

(1) A mobile food unit shall operate only during the hours of 9:00 a.m. and 10:00 p.m.

(2) A mobile food unit must dispose of its gray water daily and may not be drained into city storm water drains.

(3) A mobile food unit is not required to obtain a sign permit from the city. However, no additional signage is permitted beyond that which is on the mobile food unit unless it meets the following requirements:

(a) One single sandwich board style sign is permitted per mobile food unit;

(b) The maximum sign size is 8 square feet;

(c) The sign must be placed on the ground and within 10 feet of the mobile food unit;

(d) The sign must not be placed within the public right-of-way except with the express written permission of the city; and

(4) Refuse containers must be provided for customers. The operator of the mobile food unit is responsible for removing all litter and refuse associated with the mobile food unit.

(5) A mobile food unit shall comply with all applicable federal, state and local laws, ordinances,

regulations, parking zones, and posted signs.

(6) Mobile food units may not maintain or use outside sound amplifying equipment, televisions or other similar visual entertainment devices, or noisemakers such as bells, horns or whistles. Ice cream trucks traveling through a residential district may have outdoor music or noise-making devices to announce their presence.

(7) Mobile Food Units cannot obstruct the movement of pedestrians or vehicles or pose a hazard to public safety.

(8) Mobile Food Units may not be located within 200 feet of existing restaurants or coffee shops, as measured from the Mobile Food Unit to the entrance to the food service building.

Sec. 12 – 207 License fee and license investigation fee.

The license fee and license investigation fee shall be as stated in appendix A of the City Code. The license investigation fee must be paid for each applicant and each of the applicant's employees who will be conducting sales to the public.

Passed and approved by the City Council of the City of Wyoming this 17th day of December, 2024.

Lisa Iverson, Mayor

ATTEST:

This Document Drafted by:
The City of Wyoming
26885 Forest Boulevard
Wyoming, Minnesota 55092

Robb Linwood, City Clerk

RESOLUTION NO. 24-12-141

**RESOLUTION ADOPTING AND APPROVING A SUMMARY PUBLICATION FOR
ORDINANCE 2024-01, AN ORDINANCE AMENDING THE CITY OF WYOMING
CODE OF ORDINANCES, CHAPTER 12, ARTICLE 4 CONDUCTING SALES OF
MERCHANDISE OR FOOD PRODUCTS OR ENGAGING IN SIMILAR TRANSIENT
COMMERCE FROM A MOVEABLE PLACE OF BUSINESS**

WHEREAS, the City of Wyoming is a political subdivision, organized and existing under the laws of the State of Minnesota; and,

WHEREAS, the City has adopted the City of Wyoming Ordinance, No. 2024-01 an ordinance amending Chapter 12, Article 4 of the City Code; and,

WHEREAS, the City Council has determined that publication of the title of the ordinance and a summary of the ordinance would clearly inform the public of the intent and effect of the ordinance.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wyoming hereby directs the City Clerk to cause to be published in the Chisago County Press the following notice:

**NOTICE OF ADOPTION OF THE CITY OF WYOMING ORDINANCE NO. 2024-01 AN
ORDINANCE AMENDING THE CITY OF WYOMING CODE OF ORDINANCES
CHAPTER 12, ARTICLE 4, CONDUCTING SALES OF MERCHANDISE OR FOOD
PRODUCTS OR ENGAGING IN SIMILAR TRANSIENT COMMERCE FROM A
MOVEABLE PLACE OF BUSINESS**

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN that on the 17th day of December 2024, the City Council of the City of Wyoming adopted an Ordinance amending Chapter 12 of the City Code. The new Ordinance is entitled:

**ORDINANCE NO. 2024-01
AN ORDINANCE AMENDING THE CITY OF WYOMING CODE OF ORDINANCES,
CHAPTER 12, ARTICLE 4, CONDUCTING SALES OF MERCHANDISE OR FOOD
PRODUCTS OR ENGAGING IN SIMILAR TRANSIENT COMMERCE FROM A
MOVEABLE PLACE OF BUSINESS**

NOTICE IS FURTHER GIVEN that the ordinance establishes licensing requirements for transient vendors including Mobile Food Units and ensures compliance with State Statutes.

NOTICE IS FURTHER GIVEN that a printed copy of the entire ordinance is available for inspection by any person during the City Clerk's regular office hours in the City Hall located at 26885 Forest Boulevard, Wyoming, Minnesota. Furthermore, proof of publication of the title and summary shall be recorded in the ordinance book of the City Wyoming within 10 days of publication of the title and summary.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF WYOMING THIS 17th DAY OF DECEMBER, 2024.

Lisa Iverson, Mayor

ATTEST:

This Document Drafted by:
The City of Wyoming
26885 Forest Boulevard
Wyoming, Minnesota 55092

Robb Linwood, City Clerk